Newsletter Article Sign-up Sheet—2021
Coordinator, Pat Venezia

MONTH   **TOPIC OF YOUR CHOICE**

January_____   _____

February_____   _____

March_____   _____

April_____   _____

May_____   _____

June_____   _____

July_____   _____

August_____   _____

September_____   _____

October_____   _____

November_____   _____

December_____   _____

Send your choice by email to Pat and John and the form will be updated.

Pat has agreed to coordinate all newsletter submissions for this year. Send your articles to Pat no later than 10 days before the end of the previous month your article will be published.

Please keep the following in mind:

Try to limit words to 500/600.
If you don't have a photo the editor will find one.
If you have images, **send as separate files**…not in a word document.
Please send the article text in a word document or right in your email……**no PDFs.**
Don't bother formatting your article…..it all gets erased when the editor pastes the text into the newsletter software.
Please double check any links you include for accuracy.