



MEMORANDUM

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TO: Developers

FROM: Chris Nadler, Town Attorney

RE: LEGAL REQUIREMENTS FOR DEDICATION

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In addition to any documents required by the Town Engineer, Town Highway/Water Superintendent, Development Office, or Code Enforcement, please provide the following documents to the Town Attorney for review and approval prior to dedication of any road or public improvement to the Town of Canandaigua.

1. Fully executed final inspection form
2. Bill of Sale [FORM ATTACHED]
3. Warranty Deed [FORM ATTACHED]
4. Offer of Cession [FORM ATTACHED]
5. Indemnity Agreement [FORM ATTACHED]
6. Title Insurance Commitment and any relevant mortgage releases
7. Authorizing Resolution of the corporate entity that owns the property
8. Transfer Tax Form (TP584)
9. Equalization Form (RP5217)
10. Maintenance Bond / Letter of Credit
11. Filed ROW easements
12. Copy of Planning Board Resolution granting final approval with conditions

If you or your attorney have any questions please do not hesitate to contact me.