

# *Town of Canandaigua*

5440 Routes 5 & 20 West  
Canandaigua, New York 14424

## **DRAINAGE ADVISORY COMMITTEE**

*Established October 16, 2017*

**TUESDAY, JANUARY 9, 2018, 11:00 A.M.**

### **MINUTES—DRAFT #1**

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<b>Meeting Called by:</b>	Charles Oyler, <i>Chairperson</i>
<b>Committee Members Present:</b>	Richard Krebs Kathy Page
<b>Town Representatives:</b>	Chris Jensen, Code Enforcement Officer Kevin Olvany, Canandaigua Lake Watershed Council

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#### **1. CALL TO ORDER BY THE CHAIR**

Mr. Oyler called the meeting to order at 11:00 a.m.

#### **2. ACCEPTANCE OF MINUTES OF DECEMBER 19, 2017**

The minutes of the December 19, 2017, meeting were accepted as submitted. The minutes will be posted upon the Drainage Advisory Committee web page and will be filed with the Town Clerk

#### **3. FEMA FLOOD PLAIN MAPPING**

The committee discussed the existing Federal Emergency Management Agency (FEMA) mapping of the Canandaigua Lake flood plain. Mr. Jensen said that his determinations for the existence of a Town-defined flood plain for a property are based upon these existing maps and the Town Code currently. He noted that from a regulatory aspect the elevations shown on the FEMA maps are acceptable.

Mr. Jensen: Explained that new homes or remodeled homes (for which the cost of re-modeling exceeds 50 percent of the home's value) are now required to be elevated two feet above the flood plain.

Mr. Krebs: Commented on homes built at grade level and about adding fill around a home's foundation.

Mr. Oyler: Is of the opinion that the FEMA mapping does not accurately delineate the actual flood plain limits along most of the waterways feeding the lake, requiring a detailed hydrologic study on each watercourse. Still, they are the accepted standard for community flood plain delineation and are often more conservative than the limits based on metrics.

#### **4. GRANT UPDATE FOR 17-ACRE WATER RETENTION FACILITY NEAR FLCC**

Mr. Olvany: Reported that receipt of the grant contract for the 17-acre Water Retention Facility near Finger Lakes Community College is still several months away. He said that Ontario County would serve as the Lead Agency for making the State Environmental Quality Review (SEQR) determination. The design phase for this project will take place during the spring and summer. Construction may begin in winter 2018 and continue into 2019. Mr. Olvany said that Ontario County would provide about four to five weeks of labor time to assist with the project.

#### **5. UPDATE ON SPREADSHEET OF REPORTED DRAINAGE PROBLEMS AND MAPPING**

Mr. Jensen: Will send to the committee via e-mail the updated spreadsheet of reported drainage problems within the Town. He noted that drainage problems which already have been corrected by the Town Highway Department staff will be identified on the spreadsheet. He will also provide each committee member with an oversized printed copy of the revised spreadsheet at the next meeting.

Mr. Oyler: Suggested that areas in which drainage problems are clustered (i.e., County Road 16, Poplar Beach, CMAC, Ashton Place, etc.) be defined by a title or name and specifically designated on the drainage map. Mr. Jensen responded that he would do that for the next meeting.

Mr. Olvany: Suggested that John Berry of the Canandaigua Lake County Sewer District and/or Timothy McElligott, P.E., of the Ontario County Department of Public Works be invited to an upcoming committee meeting to share findings and information about County drainage projects. Mr. Olvany said that it would be important for this committee to be aware of the County's plans and to inform the County of the identified drainage-problem locations within the Town. Mr. Oyler will invite a County public works representative to attend one of the February meetings.

Mr. Oyler: Asked about the creation of an inventory map of drainage structures (i.e., culverts, pipes, etc.). Mr. Jensen will review the current Town, County and GIS maps. Mr. Olvany will add details on the drainage system and the concentrated flow within each

of the outflows as these are mapped. He explained that his office is currently mapping the drainage areas which flow into existing pipes and structures.

Mr. Oyler: Discussed the existing Town drainage districts and the amount of money which may be available for capital projects and maintenance in each of the districts. He will request current funding information on each district from Town Manager Doug Finch. Mr. Jensen said that funds in these districts may be used from time to time by the Highway Department to clean ponds and to perform drainage maintenance work.

Mr. Olvany: Suggested that the committee review the text of the various easements in the drainage districts to determine the extent of the Town's responsibilities for the maintenance of the stormwater drainage facilities (i.e., ponds, culverts, swales, pipes, etc.). Mr. Jensen will research and provide any information or records the Town may have.

Mr. Oyler: Discussed the concept of a town-wide drainage district which would be a type of utility for stormwater management. Mr. Olvany noted that this would require a discussion on defining the role and limit of government. Mr. Jensen said that some drainage work may involve entering upon private property.

Mr. Jensen: Noted that recent projects now include an MS4 Program-required Stormwater Maintenance Agreement which defines who is responsible for the stormwater management facilities within a specific project after it is completed.

## **6. PUBLIC INFORMATION MEETING**

Mr. Oyler: Discussed plans for a public information meeting which could be held in the spring. Mr. Olvany suggested that the committee meet with Ontario County representatives first to determine potential County drainage improvements which may be planned within the Town. It also was noted that the committee's drainage project plan should be prepared for presentation at the public information meeting.

Mr. Oyler: Noted that the committee's meetings are open to the public. The schedule and meeting minutes are listed in the committee's section of the Town website.

## **7. NEXT STEPS**

Mr. Oyler: Will contact an Ontario County representative to attend an upcoming meeting.

Mr. Oyler: Will request current drainage district funding information from Town Manager Doug Finch.

Mr. Jensen: Will update the spreadsheet of reported drainage problem locations and will prioritize the list with Highway Superintendent Jim Fletcher.

Mr. Jensen: Will invite Town Manager Doug Finch to attend an upcoming meeting to provide the committee with direction on the reporting of options to the Town Board for drainage projects or on receiving options and funding direction from the Town Board.

Mr. Jensen: Will research the text of the Ashton Place drainage easement.

Mr. Olvany: Will provide the drainage flow information to Mr. Jensen as the new mapping continues.

## **8. NEXT MEETINGS AND ADJOURNMENT**

The next meeting of the committee will be:

***TUESDAY, JANUARY 23, 2018    11:00 a.m.    Canandaigua Town Hall***

Subsequent meetings will be:

Tuesday, February 13, 2018	11:00 a.m.	Canandaigua Town Hall
Tuesday, February 27, 2018	11:00 a.m.	Canandaigua Town Hall
Tuesday, March 13, 2018	11:00 a.m.	Canandaigua Town Hall
Tuesday, March 27, 2018	11:00 a.m.	Canandaigua Town Hall
Tuesday, April 10, 2018	11:00 a.m.	Canandaigua Town Hall
Tuesday, April 24, 2018	11:00 a.m.	Canandaigua Town Hall

The meeting was adjourned at 12:00 p.m.

Respectfully submitted,

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John M. Robortella L.S.

**E-mail distribution:**

Krebs, Richard  
Oyler, Charles  
Page, Kathy

**cc. to:**

Amon, Michelle  
Brabant, Lance  
Chrisman, Jean  
Cooper, Eric  
Davis, Gary  
Dworaczyk, Lindda  
Fennelly, Terry  
Finch, Doug  
Fletcher, Jim  
Hotaling, Greg  
Jensen, Chris  
Marthaller, Joyce  
McCumiskey, Kaitlynn  
Olvany, Kevin  
Reynolds, Kevin  
Reynolds, Sarah  
Schwartz, Tom  
Westbrook, Greg