

Canandaigua Town Board

Meeting Agenda for

September 23, 2024

Onnalinda Room - 6:00pm

ZOOM MEETING INFORMATION:

Please register in advance of this meeting using the following link:

https://us02web.zoom.us/join/92PBu15q7_hCirh9kEvA6VV

After registering, you will receive a confirmation email containing information about joining the meeting.

Please be aware all participants will be muted upon entry to the meeting and will only be able to speak after being acknowledged. Participants should use the "raise hand" feature or the chat box to request to speak. No screen sharing will be permitted. All meetings are recorded. Individuals will be removed from the meeting for inappropriate behavior.

- Call To Order and Pledge of Allegiance
 - Pledge led by John Casey
- Roll Call
 - Town Clerk Confirmation meeting was properly advertised
- Circulation of Written Communications and Correspondence – Most recent correspondence has been included in (**Attachment 1**)
- Privilege of the Floor
- Priority Business
 - Birthdays
- Presentations- Town of Canandaigua Website Update & GoGov/My TOC App

New Public Hearings:

- 1. Adoption of a local law to allow a real property tax exemption for volunteer firefighters and ambulance workers and SEQR Determination of Significance.
 - 2. Adoption of a local law to rezone a parcel from form-based code to R-1-30 and SEQR Determination of Significance.
 - 3. Adoption of a local law for a text code amendment to Town Code Chapter 92 Uniform Construction Codes, and SEQR Determination of Significance.
 - 4. Adoption of a local law for a text code amendment to Town Code Chapters 1-17 Definitions and Town Code 220-21 and SEQR Determination of Significance.
 - 5. Conditional Approval of Incentive Zoning for Uptown Landing
- Reports of Town Officials and Department Heads –(**Attachment #2**)
 - A. Highway / Water Superintendent
 - B. Assessor
 - C. Historian
 - D. Town Clerk
 - E. Planner
 - F. Human Resources & Parks Coordinator
 - G. Supervisor / Deputy Supervisor
 - 1. Monthly Financial Reports
 - a. Revenue & Expense Report and Cash Summary Report
 - b. Overtime Report – All Departments
 - c. Overtime Report – Highway & Water

- Reports of Town Board Standing Committees
 - A. Town Board Committees
 - a. Finance
 - b. Planning & Public Works
 - c. Ordinance
 - d. Economic Development
 - B. Reports of Citizen Boards, Committees and Commissions
 - a. Community Advisory Panel- Dan Bakowski- **(Attachment #3)**

➤ Privilege of the Floor

➤ Continuing Resolutions and Motions

➤ Resolutions and Motions

FINANCE

- **RESOLUTION NO. 2024 –233: AUTHORIZING BUDGET TRANSFERS TO ATTORNEY, CELEBRATIONS AND PLANNING SECRETARY**
- **RESOLUTION NO. 2024 -234: BUDGET TRANSFER AUTHORIZATION**
- **RESOLUTION NO. 2024 –235: UPDATING MEMBERSHIP OF THE TOWN OF CANANDAIGUA FINANCE COMMITTEE**
- **RESOLUTION NO. 2024 – 236: ACKNOWLEDGEMENT OF RECEIPT OF TENTATIVE BUDGET, DECLARATION OF PRELIMINARY BUDGET OF THE TOWN OF CANANDAIGUA FOR THE YEAR 2025, ESTABLISHMENT OF PUBLIC HEARING**

PLANNING / PUBLIC WORKS

ORDINANCE

- **RESOLUTION NO. 2024 - 237: SEQR DETERMINATION OF NON-SIGNIFICANCE AND ADOPTION OF A TEXT CODE AMENDMENT TO TOWN CODE CHAPTER 92 CONSTRUCTION CODES, UNIFORM TO COMPLY WITH NY STATE UNIFORM FIRE PREVENTION AND BUILDING CODE AND THE NY STATE ENERGY CONSERVATION CONSTRUCTION CODE**
- **RESOLUTION NO. 2024 - 238: SEQR DETERMINATION OF NON-SIGNIFICANCE AND ADOPTION OF A TEXT CODE AMENDMENT TO TOWN CODE CHAPTER § 1-17 AND § 220-21 TO CLARIFY THE ALLOWABLE SQUARE FOOTAGE OF DETACHED PRIVATE GARAGES OUTSIDE THE RLD**
- **RESOLUTION NO. 2024 -239: SEQR DETERMINATION OF NON-SIGNIFICANCE AND ADOPTION OF A TEXT CODE AMENDMENT TO TOWN CODE CHAPTER 183 THAT WOULD ADD A NEW ARTICLE V ALLOWING FOR VOLUNTEER FIREFIGHTERS AND VOLUNTEER AMBULANCE WORKERS TAX EXEMPTION**
- **RESOLUTION NO. 2024 -240: SEQR DETERMINATION OF NON-SIGNIFICANCE AND ADOPTION OF A LOCAL LAW TO REZONE TAX MAP #70.06-1-76.111 FROM FORM BASED CODE ROUTE 332 SUBAREA TO R-1-30 AND DIRECTING THE TOWN CLERK TO UPDATE THE TOWN’S OFFICIAL ZONING MAP TO REFLECT THIS CHANGE**
- **RESOLUTION 2024 -241: WAIVING THE 30 DAY MUNICIPALITY NOTIFICATION REQUIREMENT FOR AN ON-PREMISE LIQUOR LICENSE APPLICATION FOR RAY’S GOLDEN LLC, 2510 ROCHESTER ROAD, CANANDAIGUA, NY 14424**

ECONOMIC DEVELOPMENT / GENERAL

- **RESOLUTION 2024-242: SEQR DETERMINATION OF NON-SIGNIFICANCE FOR THE UPTOWN LANDING INCENTIVE ZONING PROJECT**
- **RESOLUTION 2024-243: CONDITIONAL APPROVAL OF INCENTIVE ZONING FOR UPTOWN LANDING**
- **RESOLUTION NO. 2024-244: ACCEPTANCE OF SOIL EROSION CONTROL SURETY PAYMENTS**
- **RESOLUTION NO. 2024-245: ARPA FUND USE AUTHORIZATION**
- **RESOLUTION NO. 2024-246: APPOINTMENT OF ASSISTANT ASSESSOR**
- **RESOLUTION NO. 2024-247: APPOINTMENT OF STUDENT AIDE**
- **RESOLUTION NO. 2024-248: RECOGNITION OF WILLIAM GORHAM HOUSE LISTING ON THE NATIONAL REGISTER OF HISTORIC PLACES**
- **RESOLUTION NO. 2024 – 249: AUTHORIZING THE TOWN MANAGER TO SIGN STATEMENT OF WORK AGREEMENTS WITH CIVICPLUS FOR NEXT-REQUEST PUBLIC RECORDS REQUEST MANAGEMENT SOFTWARE AND AGENDA MEETING AND MANAGEMENT SOFTWARE:**

RESOLUTION NO. 2024 –233: AUTHORIZING BUDGET TRANSFERS TO ATTORNEY, CELEBRATIONS AND PLANNING SECRETARY

WHEREAS, the Town of Canandaigua Town Manager, Finance Committee Chairperson and the Finance Clerk II have reviewed the current budget for the Town of Canandaigua; and

WHEREAS, upon review of the current budget, there have been expense lines identified that are close to or that are currently exceeding the budgeted amount requiring a budget transfer; and

WHEREAS, the account for attorney contractual expenditures AA100.1420.400 has been identified as requiring a budget transfer due to expenditures higher than budgeted in the Town’s 2024 budget; and

WHEREAS, the account for celebration contractual expenditures AA100.7550.400 has been identified as requiring a budget transfer due to expenditures higher than budgeted for the Solar Eclipse, 4th of July parade and Fireworks in the Town’s 2024 budget with additional funds being necessary for the Halloween at Onanda event; and

WHEREAS, salary expenditures for the Planning Board Secretary are higher than budgeted as this employee has been performing duties for the Zoning board as well requiring a budget transfer from the Zoning Board Secretary account to the Planning Board Secretary account; and

WHEREAS, the Town Manager, Finance Committee Chairperson and Finance Clerk II are recommending the following budget transfers:

Decrease:
AA100.1990.400 General Fund. Contingency \$25,000

Increase:
AA100.1420.400 Attorney. Contractual \$25,000

Decrease:
AA100.1990.400 General Fund. Contingency \$5,500

Increase:
AA100.7550.400 Celebrations. Contractual \$5,500

Decrease:
AA100.8040.140 ZBA Secretary. Personnel Services \$5,000

Increase:

THEREFORE, BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby authorizes the transfer as detailed above and directs the Town Manager and Finance Clerk II to enter this transfer in the 2024 town budget; and

BE IT FINALLY RESOLVED, the Town Clerk shall provide a copy of this resolution to the Town Manager and Finance Clerk II.

RESOLUTION NO. 2024 -234: BUDGET TRANSFER AUTHORIZATION

WHEREAS the Town Board of the Town of Canandaigua (herein after referred to as the “Town Board”) is aware that adjustments need to be made within the General Fund Budget to prevent a negative balance in the traffic contractual budget line (AA.100.3310.400); and

WHEREAS, the Highway Superintendent has identified a budget line from which money can be transferred from in order to prevent the deficit; and

WHEREAS, the Town Board wishes to approve a budget transfer within the General Fund Budget of \$ 15,000 from the Contingence line (AA.100.1990.400) to the traffic contractual line (AA.100.3310.400); and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby directs the Budget Officer and Bookkeeper to make the following budget transfer entries into the Town of Canandaigua accounting system to amend the 2024 Town budget.

Increase: AA.100.3310.400	\$ 15,000
Decrease: AA.100.1990.400	\$ 15,000

BE IT FINALLY RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Budget Officer and Bookkeeper.

RESOLUTION NO. 2024 –235: UPDATING MEMBERSHIP OF THE TOWN OF CANANDAIGUA FINANCE COMMITTEE

WHEREAS, the Finance Committee of the Town of Canandaigua has reviewed its current membership; and

WHEREAS, the Finance Committee of the Town of Canandaigua has discussed the importance of community involvement in said committee; and

WHEREAS, Mr. Chris Hubler is a Town of Canandaigua resident and local businessman; and

WHEREAS, the Finance Committee is recommending appointment of Mr. Hubler to the Finance Committee with a term ending 12/31/2024; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby appoints Mr. Hubler to the Town of Canandaigua Finance Committee term ending 12/31/2024.

RESOLUTION NO. 2024 – 236: ACKNOWLEDGEMENT OF RECEIPT OF TENTATIVE BUDGET, DECLARATION OF PRELIMINARY BUDGET OF THE TOWN OF CANANDAIGUA FOR THE YEAR 2025, ESTABLISHMENT OF PUBLIC HEARING

WHEREAS, NOTICE IS HEREBY GIVEN that the tentative budget of the Town of Canandaigua for the fiscal year 2025 including: general Town funds, highway, special improvement districts funds, lighting district funds, drainage district funds, and fire protection fund has been completed in accordance with the Town of Canandaigua’s adopted Budget Development Policy by the Budget Officer and Town Manager; and

WHEREAS, this budget has been filed with the Office of the Town Clerk of the Town of Canandaigua, 5440 Route 5 and 20 West, Canandaigua NY 14424, where it is available for inspection by any interested person during office hours; and

WHEREAS, the Town Board members have reviewed the tentative budget prior to this Town Board Meeting; and

WHEREAS, it is the understanding of the Town Board that the tentative budget of the Town of Canandaigua for the fiscal year 2025 is not tax cap compliant; and

WHEREAS, it is the intent of the Town Board to declare the tentative budget as the preliminary budget; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua does hereby acknowledge receipt of the tentative budget and does hereby declare the tentative budget as the 2025 Town of Canandaigua Preliminary budget; and

BE IT FURTHER RESOLVED, the Town Board has determined the 2025 Preliminary Town- wide Total Budget to be:

General Fund:	\$ 5,724,687
Highway Fund:	\$ 5,470,134
Fire District:	\$ 1,990,200
Water District(s):	\$ 2,741,906
Lighting District(s):	\$ 17,674
Drainage District(s):	\$ 34,053
Sewer District:	\$ 18,310
Uptown Business Improvement:	\$ 35,400

BE IT FURTHER RESOLVED, the Town Board directs the Budget Officer and Town Manager to prepare for viewing the preliminary budget of the Town of Canandaigua for the fiscal year 2025, including general Town funds, highway, special improvement districts funds, lighting district funds, and fire protection funds; and to file by September 30, 2024, in the office of the Town Clerk of the Town of Canandaigua, 5440 Route 5 and 20 West, Canandaigua NY 14424, where it is to be available for inspection by any interested person during office hours; and

BE IT FURTHER RESOLVED, the Town Board of Canandaigua does hereby establish a public hearing to be held on said preliminary budget on Monday, October 28, 2024, at 6:00 pm, (lower-level meeting room at 5440 Route 5 & 20 West, Canandaigua, NY and also by remote meeting (Zoom)). At such hearing, any person may be heard in favor of or against the preliminary budget as compiled or for or against any item or items therein contained; and

BE IT FURTHER RESOLVED, the following are the proposed 2025 salaries of certain Elected Town Officers of the Town of Canandaigua:

Supervisor	\$ 70,940
Town Board member(s)	\$ 5,869 per member
Town Clerk	\$ 76,758
Highway & Water Superintendent	\$ 157,250
Town Justice(s)	\$ 38,000 per Justice ; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua wishes to inform citizens that they have the right to provide written and oral comments and ask questions concerning the entire budget and the relationships of entitlement funds to the entire budget; and

BE IT FINALLY RESOLVED, that the Town Board of the Town of Canandaigua hereby directs the Town Clerk to post and provide notice of said public hearing and to include in such notice the salaries of elected officials set forth above.

(ATTACHMENT #4)

RESOLUTION NO. 2024 - 237: SEQR DETERMINATION OF NON-SIGNIFICANCE AND ADOPTION OF A TEXT CODE AMENDMENT TO TOWN CODE CHAPTER 92 CONSTRUCTION CODES, UNIFORM TO COMPLY WITH NY STATE UNIFORM FIRE PREVENTION AND BUILDING CODE AND THE NY STATE ENERGY CONSERVATION CONSTRUCTION CODE

WHEREAS, pursuant to section 10 of NY Municipal Home Rule Law, the Town Board of the Town of Canandaigua (herein after referred to as "Town Board") is considering a Local Law to execute a text code amendment that would replace, in its entirety, Town Code Chapter §92 Construction Codes, Uniform to align with New York State Uniform Fire Prevention and Building Code (the Uniform Code) and the State Energy Conservation Construction Code (the Energy Code) in the Town of Canandaigua; and

WHEREAS, the Town Board of the Town of Canandaigua held a public hearing(s) on the proposed local law on September, 23, 2024; and

WHEREAS, the Town Board determines said proposed action is classified as a Type I Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

WHEREAS, the Town Board of the Town of Canandaigua has given consideration to the criteria for determining significance as set forth in § 617.7(c)(1) of the SEQR Regulations and the information contained in the Full Environmental Assessment Form Part 1; and

WHEREAS, the Town Board of the Town of Canandaigua has completed Part 2 and Part 3 of the Full Environmental Assessment Form; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby designates itself as lead agency for the described action; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua has reasonably concluded there would not be any substantial adverse impact on the following: land use planning or zoning regulations; intensity of use of the land; character or quality of the existing community; environmental characteristics; existing level of traffic or infrastructure, use of energy; public or private water supplies; public or private wastewater treatment utilities; character or quality of important historic, archaeological, architectural or aesthetic resources; natural resources; potential for erosion, flooding or drainage problems; or creation of a hazard to environmental resources or human health; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua determines upon the information and analysis documented, the proposed action will not result in any significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua does hereby make a Determination of Non-Significance on the proposed action; and

BE IT FURTHER RESOLVED, the Town Manager is hereby directed to sign the Full Environmental Assessment Form Part 3 and file with the Town Clerk as evidence the Town Board has determined the proposed action will not result in any significant adverse environmental impact; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua, after due deliberation, finds it in the best interest of the Town of Canandaigua and the community to adopt said Local Law; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua hereby adopts Local Law No. ____ of the Year 2024; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua directs the Town Clerk to include SEQR, findings, and narrative of the Town Board of the Town of Canandaigua as it pertains to this Local Law for filing purposes; and

BE IT FINALLY RESOLVED, the Town Board of the Town of Canandaigua hereby directs the Town Clerk to enter Local Law No. ____ of the Year 2024 in the minutes of this meeting, and in the Local Law Book of the Town of Canandaigua, and to give due notice of the adoption of said Local Law to the Secretary of State of New York.

(ATTACHMENT #5)

RESOLUTION NO. 2024 - 238: SEQR DETERMINATION OF NON-SIGNIFICANCE AND ADOPTION OF A TEXT CODE AMENDMENT TO TOWN CODE CHAPTER § 1-17 AND § 220-21 TO CLARIFY THE ALLOWABLE SQUARE FOOTAGE OF DETACHED PRIVATE GARAGES OUTSIDE THE RLD

WHEREAS, pursuant to section 10 of NY Municipal Home Rule Law, the Town Board of the Town of Canandaigua (herein after referred to as "Town Board") is considering a Local Law to execute a text code amendment to § 1-17 and § 220-21 that would clarify that detached private garages may exceed 900 square feet outside of the RLD-Residential Lake District; and

WHEREAS, the Ontario County Planning Board reviewed the proposed local law at their meeting on September 11, 2024 and have provided comments; and

WHEREAS, the Town Board of the Town of Canandaigua held a public hearing(s) on the proposed local law on September 23, 2024; and

WHEREAS, the Town Board determines said proposed action is classified as a Type I Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

WHEREAS, the Town Board of the Town of Canandaigua has given consideration to the criteria for determining significance as set forth in § 617.7(c)(1) of the SEQR Regulations and the information contained in the Full Environmental Assessment Form Part 1; and

WHEREAS, the Town Board of the Town of Canandaigua has completed Part 2 and Part 3 of the Full Environmental Assessment Form; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby designates itself as lead agency for the described action; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua has reasonably concluded there would not be any substantial adverse impact on the following: land use planning or zoning regulations; intensity of use of the land; character or quality of the existing community; environmental characteristics; existing level of traffic or infrastructure, use of energy; public or private water supplies; public or private wastewater treatment utilities; character or quality of important historic, archaeological, architectural or aesthetic resources; natural resources; potential for erosion, flooding or drainage problems; or creation of a hazard to environmental resources or human health; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua determines upon the information and analysis documented, the proposed action will not result in any significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua does hereby make a Determination of Non-Significance on the proposed action; and

BE IT FURTHER RESOLVED, the Town Manager is hereby directed to sign the Full Environmental Assessment Form Part 3 and file with the Town Clerk as evidence the Town Board has determined the proposed action will not result in any significant adverse environmental impact; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua, after due deliberation, finds it in the best interest of the Town of Canandaigua and the community to adopt said Local Law; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua hereby adopts Local Law No. ____ of the Year 2024; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua directs the Town Clerk to include SEQR, findings, and narrative of the Town Board of the Town of Canandaigua as it pertains to this Local Law for filing purposes; and

BE IT FINALLY RESOLVED, the Town Board of the Town of Canandaigua hereby directs the Town Clerk to enter Local Law No. ____ of the Year 2024 in the minutes of this meeting, and in the Local Law Book of the Town of Canandaigua, and to give due notice of the adoption of said Local Law to the Secretary of State of New York.

(ATTACHMENT #6)

RESOLUTION NO. 2024 -239: SEQR DETERMINATION OF NON-SIGNIFICANCE AND ADOPTION OF A TEXT CODE AMENDMENT TO TOWN CODE CHAPTER 183 THAT WOULD ADD A NEW ARTICLE V ALLOWING FOR VOLUNTEER FIREFIGHTERS AND VOLUNTEER AMBULANCE WORKERS TAX EXEMPTION

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering the adoption of a Local Law to execute a text code amendment to Town Code Chapter § 183, adding a new Article V that would grant a partial exemption from real property taxes to qualified volunteer firefighters and volunteer ambulance workers, as authorized by Section 466-c of the Real Property Tax Law of the State of New York; and

WHEREAS, the Town Board of the Town of Canandaigua held a public hearing(s) on the proposed local law on September, 23, 2024; and

WHEREAS, the Town Board determines said proposed action is classified as a Type I Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

WHEREAS, the Town Board of the Town of Canandaigua has given consideration to the criteria for determining significance as set forth in § 617.7(c)(1) of the SEQR Regulations and the information contained in the Full Environmental Assessment Form Part 1; and

WHEREAS, the Town Board of the Town of Canandaigua has completed Part 2 and Part 3 of the Full Environmental Assessment Form; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby designates itself as lead agency for the described action; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua has reasonably concluded there would not be any substantial adverse impact on the following: land use planning or zoning regulations; intensity of use of the land; character or quality of the existing community; environmental characteristics; existing level of traffic or infrastructure, use of energy; public or private water supplies; public or private wastewater treatment utilities; character or quality of important historic, archaeological, architectural or aesthetic resources; natural resources; potential for erosion, flooding or drainage problems; or creation of a hazard to environmental resources or human health; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua determines upon the information and analysis documented, the proposed action will not result in any significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua does hereby make a Determination of Non-Significance on the proposed action; and

BE IT FURTHER RESOLVED, the Town Manager is hereby directed to sign the Full Environmental Assessment Form Part 3 and file with the Town Clerk as evidence the Town Board has determined the proposed action will not result in any significant adverse environmental impact; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua, after due deliberation, finds it in the best interest of the Town of Canandaigua and the community to adopt said Local Law; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua hereby adopts Local Law No. ____ of the Year 2024; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua directs the Town Clerk to include SEQR, findings, and narrative of the Town Board of the Town of Canandaigua as it pertains to this Local Law for filing purposes; and

BE IT FINALLY RESOLVED, the Town Board of the Town of Canandaigua hereby directs the Town Clerk to enter Local Law No. ____ of the Year 2024 in the minutes of this meeting, and in the Local Law Book of the Town of Canandaigua, and to give due notice of the adoption of said Local Law to the Secretary of State of New York.

(ATTACHMENT #7)

RESOLUTION NO. 2024 -240: SEQR DETERMINATION OF NON-SIGNIFICANCE AND ADOPTION OF A LOCAL LAW TO REZONE TAX MAP #70.06-1-76.111 FROM FORM BASED CODE ROUTE 332 SUBAREA TO R-1-30 AND DIRECTING THE TOWN CLERK TO UPDATE THE TOWN'S OFFICIAL ZONING MAP TO REFLECT THIS CHANGE

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as "Town Board") is considering the adoption of a Local Law to rezone tax map # 70.06-1-76.111 from Form Based Code Route 332 Subarea to R-1-30 and directing the Town Clerk to update the Town's official zoning map to reflect this change; and

WHEREAS, the Ontario County Planning Board reviewed the proposed local law at their meeting on September 11, 2024 and have provided comments; and

WHEREAS, the Town Board of the Town of Canandaigua held a public hearing(s) on the proposed local law on September 23, 2024; and

WHEREAS, the Town Board determines said proposed action is classified as a Type I Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

WHEREAS, the Town Board of the Town of Canandaigua has given consideration to the criteria for determining significance as set forth in § 617.7(c)(1) of the SEQR Regulations and the information contained in the Full Environmental Assessment Form Part 1; and

WHEREAS, the Town Board of the Town of Canandaigua has completed Part 2 and Part 3 of the Full Environmental Assessment Form; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby designates itself as lead agency for the described action; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua has reasonably concluded there would not be any substantial adverse impact on the following: land use planning or zoning regulations; intensity of use of the land; character or quality of the existing community; environmental characteristics; existing level of traffic or infrastructure, use

of energy; public or private water supplies; public or private wastewater treatment utilities; character or quality of important historic, archaeological, architectural or aesthetic resources; natural resources; potential for erosion, flooding or drainage problems; or creation of a hazard to environmental resources or human health; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua determines upon the information and analysis documented, the proposed action will not result in any significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua does hereby make a Determination of Non-Significance on the proposed action; and

BE IT FURTHER RESOLVED, the Town Manager is hereby directed to sign the Full Environmental Assessment Form Part 3 and file with the Town Clerk as evidence the Town Board has determined the proposed action will not result in any significant adverse environmental impact; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua, after due deliberation, finds it in the best interest of the Town of Canandaigua and the community to adopt said Local Law; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua hereby adopts Local Law No. ____ of the Year 2024; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua directs the Town Clerk to include SEQR, findings, and narrative of the Town Board of the Town of Canandaigua as it pertains to this Local Law for filing purposes; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua hereby directs the Town Clerk to enter Local Law No. ____ of the Year 2024 in the minutes of this meeting, and in the Local Law Book of the Town of Canandaigua, and to give due notice of the adoption of said Local Law to the Secretary of State of New York; and

BE IT FINALLY RESOLVED, the Town Board hereby directs the Town Clerk to update the Town of Canandaigua Official Zoning Map to reflect the rezoning as described herein. **(ATTACHMENT #8)**

RESOLUTION 2024 -241: WAIVING THE 30 DAY MUNICIPALITY NOTIFICATION REQUIREMENT FOR AN ON-PREMISE LIQUOR LICENSE APPLICATION FOR RAY'S GOLDEN LLC, 2510 ROCHESTER ROAD, CANANDAIGUA, NY 14424

WHEREAS, The Town of Canandaigua has received a request from Ray's Golden LLC, located at 2510 Rochester Road, Canandaigua, NY 14424, for a waiver of the 30-day municipality notification requirement for an on-premise liquor license application; and

WHEREAS, Ray's Golden LLC intends to serve liquor, wine, beer, and cider in their restaurant establishment; and

WHEREAS, The Town Board has reviewed the request and finds that granting the waiver will not adversely affect the health, safety, or welfare of the town's residents;

RESOLVED, That the Town Board of the Town of Canandaigua hereby approves the waiver of the 30-day municipality notification requirement for Ray's Golden LLC, 2510 Rochester Road, Canandaigua, NY 14424, to obtain an on-premise liquor license to serve liquor, wine, beer, and cider in their restaurant establishment, and

FURTHER RESOLVED, That the Town Clerk is hereby directed to send a certified copy of this resolution to; Robert Heil, Liquor License Consultant, 5008 Mount Vernon BLVD, Hamburg, NY 14075, The Town Supervisor and The Town Manager. **(ATTACHMENT #9)**

RESOLUTION 2024-242: SEQR DETERMINATION OF NON-SIGNIFICANCE FOR THE UPTOWN LANDING INCENTIVE ZONING PROJECT

WHEREAS, the Town Board is considering an application for incentive zoning for the Uptown Landing Project (“Action”); and

WHEREAS, the Town Board has determined that the Action is classified as a Type I Action under SEQR regulations per Section 617 of the NYS Environmental Conservation Law; and

WHEREAS, by Town Board Resolution 2024-215 the Town Board declared its intent to be lead agency under the SEQR Regulations and directed the Town Planner to take such actions as are necessary to notify interested and involved agencies; and

WHEREAS, the Town Board has given consideration to the criteria for determining significance as set forth in § 617.7(c)(1) of the SEQR Regulations and the information contained in the Full Environmental Assessment Form Part 1 as well as the Enhanced Environmental Assessment Form Report prepared by Marathon Engineering, dated July 12, 2024 along with all appendices and attachments thereto; and

WHEREAS, the Town Board has completed Part 2 and Part 3 of the Full Environmental Assessment Form with the assistance of Town Staff, Town Engineer, and Town Attorney; and

NOW THEREFORE BE IT RESOLVED, that the Town Board designates itself as lead agency for the above-described Action; and

BE IT FURTHER RESOLVED, that the Town Board has reasonably concluded that there would not be any substantial adverse impact on the following: land use planning or zoning regulations, intensity of use of the land, character or quality of the existing community, environmental characteristics, existing level of traffic or infrastructure, use of energy, public or private water supply, public or private wastewater treatment utilities, character or quality of important historic, archaeological or aesthetic resources, natural resources, potential for flooding, erosion, or drainage problems, or creation of a hazard to environmental resources or human health; and

BE IT FURTHER RESOLVED, that the Town Board determines based upon the information and analysis documented, that the proposed Action will not result in any significant adverse environmental impacts and does hereby make a Determination of Non-Significance for the proposed Action; and

BE IT FURTHER RESOLVED, that the Town Manager is hereby directed to sign the Full Environmental Assessment Form Part 3 and file same with the Town Clerk as evidence that the Town Board has determined that the proposed Action will not result in significant adverse environmental impacts. **(ATTACHMENT #10)**

RESOLUTION 2024-243: CONDITIONAL APPROVAL OF INCENTIVE ZONING FOR UPTOWN LANDING

WHEREAS, Uptown Landing LLC (“Applicant”) has submitted an application to the Town Board of the Town of Canandaigua requesting incentive zoning, pursuant to Town Code 220-31, for certain real property located on Parkside Drive and Fire Hall Road which is more fully described in the attached EXHIBIT A (“Property”), to construct the Uptown Landing project consisting of approximately 224 apartment units located in three-story apartment buildings, 91 apartment units and 5,000SF of commercial/retail space located in a four-story mixed-use building, 90 for-sale townhouse units, and 230 single family homes (“Project”), which is set forth in the Incentive Zoning Plan for Uptown Landing Residential Development, prepared by Marathon Engineering, and dated July 12, 2024, (“Concept Plan”); and

WHEREAS, Applicant is proposing to provide certain amenities to the Town of Canandaigua, described in the attached EXHIBIT B (“Amenities”) in exchange for the grant of certain incentives described in the attached EXHIBIT C (“Incentives”); and

WHEREAS, pursuant to Town Board Resolution # 2024-242 the Town Board issued a Negative Declaration with respect to the Project pursuant to the NY State Environmental Quality Review Act; and

NOW THEREFORE BE IT RESOLVED, that for the reasons set forth herein the Town Board hereby determines that the Amenities provide sufficient public benefit to grant the Incentives; and

BE IT FURTHER RESOLVED, that a detailed description of the Amenities being provided by Applicant is attached hereto as EXHIBIT B; and

BE IT FURTHER RESOLVED, that a detailed description of the Incentives being granted by the Town Board is attached hereto as EXHIBIT C; and

BE IT FURTHER RESOLVED, that in exchange for Applicant providing the Amenities the Town Board grants the Incentives for the Project, subject to the terms and conditions set forth herein; and

BE IT FURTHER RESOLVED, that the Town Board hereby approves the Incentive Zoning Agreement attached hereto as EXHIBIT D, and authorizes and directs the Town Supervisor to execute the Incentive Zoning Agreement on behalf of the Town, and that any changes as to form shall require approval of the Town Attorney; and

BE IT FURTHER RESOLVED, that the Town Board imposes the Conditions contained in EXHIBIT E on the incentive zoning Project; and

BE IT FURTHER RESOLVED, that the Town Board hereby adopts the Statement of Findings attached hereto as EXHIBIT F ("Findings"); and

BE IT FURTHER RESOLVED, that the Project shall be subject to the site plan requirements contained in Town Code Chapter 220, Article VII, and that Applicant shall obtain Preliminary Overall Site Plan Approval from the Planning Board for the entire Project prior to the Town Clerk affixing a reference to the Official Zoning Map that the Property was approved under Town Code 220-31 Incentive Zoning, and that obtaining signed Preliminary Overall Site Plans for the entire Project shall constitute "final plan approval" under Town Code 220-31(N); and

BE IT FURTHER RESOLVED, that the exhibits attached hereto are hereby made a part of, and incorporated into this Resolution as if fully restated herein; and

BE IT FURTHER RESOLVED, that for the reasons set forth in the attached Findings the Town Board determines that the Amenities shall not require site plan approval but shall be required to comply with all other provisions of Town Code, Town Site Design and Development Criteria, and Uniform Construction Codes. **(ATTACHMENT #10)**

RESOLUTION NO. 2024-244: ACCEPTANCE OF SOIL EROSION CONTROL SURETY PAYMENTS

WHEREAS, the Town of Canandaigua Planning Board has granted a Site Plan approval for the following properties:

3963 CO Road 16, Canandaigua (Tax Map #113.17-1-2.000), owned by Andrew & Patricia Strait; and

4561 Allen Road, Canandaigua (Tax Map #57.00-1-16.100), owned by James Tillman; and

3314 Fallbrook Park, Canandaigua (Tax Map #98.11-1-7.000), owned by Frederick & Else Reed; and

2625 CO Road 22, Canandaigua (Tax Map #71.00-1-21.141), owned by 2625 Hanna Road LLC; and

WHEREAS, the Town of Canandaigua Planning Board has determined that soil erosion and sediment control sureties are to be provided and accepted by the Town Board prior to the issuance of building permits; and

WHEREAS, the Town Supervisor has reviewed the proposed estimates and found them to be satisfactory to meet the conditions of approval and the work to be completed; and

WHEREAS, the applicants have provided a check in the amount of \$225.50 for the purposes of the soil erosion and sediment control surety: (3963 CO Rd 16- Check 5513 paid by Andrew & Diane Strait); and

\$7,046.00 for the purposes of the soil erosion and sediment control surety: (4561 Allen Road- Check 582 paid by Nora Palumbo); and

\$1,897.06 for the purposes of the soil erosion and sediment control surety: (3314 Fallbrook Park- Check 5153 paid by Frederick & Else Reed); and

\$49,150.09 for the purposes of the soil erosion and sediment control sureties: (2625 CO Road 22- Check #1555 \$12,301.19, Check #1556 \$19,360.00, Check #1557 \$17,488.90 paid by Evan & Ethan Gilbert); and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves and accepts the listed soil erosion and sediment control surety payments in the total amount of \$58,318.65. **(ATTACHMENT #11)**

RESOLUTION NO. 2024-245: ARPA FUND USE AUTHORIZATION

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as 'Town Board') understands that there are \$628,555.53 of ARPA funds that need to be obligated by the end of calendar year 2024 and expended by the end of calendar year 2026; and

WHEREAS, ARPA funds can be used to provide premium pay to essential workers; and

WHEREAS, the exceptional employees of the Town of Canandaigua have continued to provide exemplary service to their community through challenging times and deserve to be compensated for their hard work and perseverance; and

WHEREAS, the Town Manager and the HR Director are recommending that part of the ARPA funds be used for a onetime retention payment to permanent, full-time and permanent, part-time employees that currently work for the Town and were hired before June 1, 2024; and

WHEREAS, the one-time retention payment take home amount will be \$1,000 per employee who are considered permanent, full time, working 40 hours a week; and

WHEREAS, the one-time retention take home amount for permanent, part time employees will be prorated based on their average hours; and

WHEREAS, the total amount of ARPA funds to be utilized for the one-time retention payment will be estimated around \$50,000.00; and

NOW THEREFORE BE IT RESOLVED, the Town Board approves the use of \$50,000.00 in ARPA funds to be used for a one-time retention payment to all permanent, full-time and permanent, part-time employees hired prior to June 1, 2024 for their hard work and dedication to the Town and its residents; and

BE IT FURTHER RESOLVED, the Town Manager is authorized to execute all documents necessary; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager, Finance Clerk II, and the Human and Resource Director. **(ATTACHMENT #12)**

RESOLUTION NO. 2024-246: APPOINTMENT OF ASSISTANT ASSESSOR

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as 'Town Board') understands a vacancy exists in the Assessor's Office for the Assistant Assessor position; and

WHEREAS, the Town Manager has determined a need to fill the position in order to continue to provide necessary services to the Town; and

WHEREAS, Ms. Heather Robson is the Town's current Assessor's Aide and will complete the required trainings and certifications to become a State Certified Assessor in early 2025; and

WHEREAS, the Town's Assessor is recommending the appointing of Ms. Robson to fill the Assistant Assessor vacancy to continue to provide the same outstanding services to our residents as part of the Town's succession planning; and

WHEREAS, there are funds available from the consulting assessor line since their resignation and the Finance Clerk II is authorized to make the following budget adjustments to fund the Assistant Assessor position:

Decrease

AA100.1355.400	Assessor Contractual	\$1,400.00
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Increase

AA100.1355.132	Assessor Aid	\$1,400.00; and
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NOW THEREFORE BE IT RESOLVED, that the Canandaigua Town Board hereby approves the appointment of Heather Robson to the Assistant Assessor Position at an hourly rate of \$25.00 effective for Payroll 20 dated October 2, 2024; and

BE IT FURTHER RESOLVED, the Town Manager is authorized to execute all documents necessary; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager, Finance Clerk II, and the Human and Resource and Payroll Coordinator.

RESOLUTION NO. 2024-247: APPOINTMENT OF STUDENT AIDE

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as 'Town Board') understands a vacancy exists for the Student Aide position; and

WHEREAS, the Town Manager has determined a need to fill the position in order to continue to provide necessary services to the Town; and

WHEREAS, the Town Clerk, the Town Manager, and the HR and Payroll Coordinator are recommending the hiring of Jacob Brace at a rate of \$18.00/hour paid from budget line AA100.1460.100; and

NOW THEREFORE BE IT RESOLVED, that the Canandaigua Town Board hereby approves the hiring of Jacob Brace at an hourly rate of \$18.00/hour with a start date of September 23, 2024 through December 31, 2024; and

BE IT FURTHER RESOLVED, the Town Manager is authorized to execute all documents necessary; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager and the Human and Resource and Payroll Coordinator.

RESOLUTION NO. 2024-248: RECOGNITION OF WILLIAM GORHAM HOUSE LISTING ON THE NATIONAL REGISTER OF HISTORIC PLACES

WHEREAS, the William Gorham House, located at 5266 Parrish Street Extension, Canandaigua, NY 14424, is a property steeped in historical significance and architectural integrity; and

WHEREAS, the homeowners, Tim and Dr. Jen Schneider, have conducted extensive research on the history of their home, contributing significantly to the understanding of the property's importance; and

WHEREAS, the William Gorham House represents a tangible connection to the Revolutionary past, the agricultural heritage, and the developmental history of Canandaigua; and

WHEREAS, the preservation of such historical structures is vital to maintaining the cultural fabric and historical narrative of the Town of Canandaigua; and

WHEREAS, on June 7th, the William Gorham House was duly listed on the National Register of Historic Places, ensuring its preservation for future generations and recognizing its importance to the heritage of the Town of Canandaigua, Ontario County, and the State of New York;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of Canandaigua hereby recognizes and celebrates the listing of the William Gorham House on the National Register of Historic Places; and

BE IT FURTHER RESOLVED, that the Canandaigua Town Board extends its congratulations to the homeowners, Tim and Dr. Jen Schneider, for their dedication to the preservation of the William Gorham House; and

BE IT FURTHER RESOLVED, that this resolution be entered into the minutes of the Canandaigua Town Board and that a copy hereof be suitably engrossed and forwarded to the homeowners.

RESOLUTION NO. 2024 – 249: AUTHORIZING THE TOWN MANAGER TO SIGN STATEMENT OF WORK AGREEMENTS WITH CIVICPLUS FOR NEXT-REQUEST PUBLIC RECORDS REQUEST MANAGEMENT SOFTWARE AND AGENDA MEETING AND MANAGEMENT SOFTWARE:

WHEREAS, the Town of Canandaigua has identified a need to enhance its management of public records requests and streamline its agenda and meeting management processes; and

WHEREAS, CivicPlus provides NextRequest public records request management software and Agenda Meeting and Management (AMM) software that meet the Town's requirements for efficient handling of public records and meetings; and

WHEREAS, there are sufficient funds in the current fiscal budget to purchase the programs for the initial one-time implementation fee of \$1,500 for NextRequest and \$3,900 for AMM, and

WHEREAS, the annual cost of each program being \$5,988 for NextRequest and \$6,000 for AMM has been requested in the 2025 budget proposal not yet adopted, as these first-year subscription costs would not be due until January 2025; and,

WHEREAS, the Town Manager has reviewed the terms and conditions of the proposed Statement of Work software agreements and has determined that they are in the best interest of the Town; and

WHEREAS, the Town Manager may be given authority to enter into agreements on behalf of the Town and is well-positioned to execute the necessary documents for the acquisition of this software; and

NOW, THEREFORE BE IT RESOLVED, The Town Manager is hereby authorized and directed to execute and deliver on behalf of the Town any and all agreements, contracts, and documents necessary to secure and implement the NextRequest public records request management software and Agenda Meeting and Management (AMM) software from CivicPlus; and

BE IT FURTHER RESOLVED, the Town Manager is authorized to negotiate and finalize the terms and conditions of the software agreements, provided that such terms are consistent with the Town’s interests and budgetary constraints, and

BE IT FURTHER RESOLVED, the Town Manager is further authorized to execute any additional documents or take any further actions necessary to complete the acquisition and implementation of the software. **(ATTACHMENT #13)**

Approval of the following Town Board Meeting Minutes:

- **08/22/2024**
- **Payment of the Bills**
Abstract Claim Fund Totals presented by Town Clerk
Voucher Summary Report for Town Board Signatures
(By signing, Town Board members represent they have reviewed the purchases for compliance with the Town’s approved policies & approve of the prepared Voucher Summary Report and the attached invoices)

Utility Abstract dated 09/09/2024 totaling \$ 34,115.38
General Fund \$ 25,999.63
Highway Fund \$ 2,874.24
Capital Projects \$ 1,659.28
Lighting Districts \$ 1,262.26
Water Districts \$ 2,319.97

Town Board Abstract dated 09/23/2024 totaling \$932,604.04
General Fund \$ 254,572.43
Highway Fund \$ 586,429.05
Capital Projects \$ 47,922.18
Water Districts \$ 43,680.38
- **Other Business**
- **Privilege of the Floor**
- **Adjournment**

ATTACHMENT 1

COMMUNICATIONS



TRAFFIC REPORT



During the Month of August 2024, Deputies continued to work the Enhanced Law Enforcement traffic patrol in the Town of Canandaigua. During this time, Deputies worked a total of 25 hours conducting traffic operations. Combined, they initiated 43 traffic stops and issued 23 citations consisting of the following:

County Road 16 - 4 citations
- 4 speed in zone
- 1 AUO 3rd (MISD)

Middle Cheshire Road – 5 citations
- 3 speed in zone
- 1 broken windshield
- 1 uninspected vehicle

County Road 32 – 1 citation
- 1 illegal tint

State Route 364 – 1 citation
- 1 Speed in zone

Outhouse Road – 1 citation
- 1 Stop sign

State Route 5 - 2 citations
- 1 illegal tint
- 1 no plate

County Road 28 – 1 citation
- 1 Speed over 55

State Route 332 – 3 citations
- 2 speed in zone
- 1 more than 1 sticker

State Route 21 – 3 citations
- 3 Speed over 55

County Road 50 - 2 citations
- 1 speed in zone
- 1 more than 1 sticker

In addition to the above enforcement efforts, the deputies reported the following activity:
Assisted Patrol with a suspicious vehicle

Respectfully,

Sergeant Dana Egburtson

ATTACHMENT 2

REPORTS OF OFFICIALS & DEPARTMENT HEADS

Highway and water report September 2024

Highway

1. Have place asphalt on Nott, Rossier and Emerson road.
2. Most of the cross walks have been completed.
3. Installed a long swale on the property along middle Cheshire road for storm water diversion
4. Will need to appropriate funds to do H and H study for FEMA for the culverts I am looking to mitigate. This is a reimbursable item

Water

1. Will begin to install new water meters again.
2. Have had the quick taps on foster road failing lately. They are 53 years old.
3. Will discuss with town board the rate change from the city of Canandaigua beginning in 2025
4. Will be sending two employees for the Grade D water certification on late October. This is to have additional employees trained for the future.
- 5.

Assessor Report September 2024

The Assessor's Office has been reviewing our Agricultural Exemptions. If a parcel has an Agricultural Exemption, they need to have an updated Soil Worksheet and Lease (if not owner farmed) every five years. Some of these parcels have not had an updated Soil Worksheet in several years. We are hoping to have everyone up to date by the time the Agricultural Renewals are mailed in December. Since it is harvest season now, we do not expect much return on our requests, but as harvest season wanes we hope to have everyone up to date. The letters were sent out this month.

Michelle and Heather will both be attending the Annual Fall Assessor Conference, September 23-26, 2024. The classes will be held at the Woodcliff in Fairport. This Annual Conference is sponsored by the New York State Assessor's Association.

In preparation for Town Hall construction, the Assessor's Office will be temporarily moving to the Highway Building. This move will be around October 1, 2024. Our emails and phone numbers will remain the same.

I have attached sales from August 2024. Sales continue to exceed Assessed Values. This tells us that the Real Estate market is still thriving.

Respectfully submitted,

Michelle Rowlinson

Heather Robson

August Sales 2025 Roll

Sale Price

Assessed Value

1st half

300,000	206,000
335,000	201,700
835,000	405,000
200,000	258,000
458,000	434,000
479,900	395,000
275,000	246,000
2,334,499	2,100,000
190,000	168,000
360,000	333,100
369,000	286,000
229,000	219,900
324,900	352,000
2,000,000	1,400,000

2nd Half

425,000	346,200
628,000	623,100
346,000	288,500
391,500	273,300
310,000	234,000
220,000	335,000
429,000	349,000

Town Clerk Report for the September 23, 2024, Town Board Meeting

1. **Monthly Financial Report:** Revenues collected in the Town Clerk's office for the month of August 2024 totaled \$79,031.67 (see attached).
2. **Resolutions:**
 - **Acceptance of Erosion Control Sureties:**
 - 3963 CO Rd 16 owned by Andrew & Patricia Strait Check #5513 \$225.50
 - 4561 Allen Rd owned by James Tillman Check #582 \$7,046.00
 - 3314 Fallbrook Park owned by Frederick & Else Reed Check #5153 \$1,897.06

Please let me know if you have any questions.

Submitted by,

Crystelyn Laske
Town Clerk

Account#	Account Description	Fee Description	Qty	Local Share
A.1255	Officiant License	One-Day Officiant License	1	25.00
		Sub-Total:		\$25.00
A1255	Marriage Lic.	Marriage License Fees	20	350.00
		Sub-Total:		\$350.00
AA100.0380	AR Charge Back Billing	AR Charge Back Billing	15	6,329.14
		Sub-Total:		\$6,329.14
AA100.1255	Conservation	Conservation	21	90.46
	Misc. Fees	Copies	7	17.00
		Marriage Cert	27	270.00
		Sub-Total:		\$377.46
AA100.1603	Misc. Fees	Death Cert	46	460.00
		Sub-Total:		\$460.00
AA100.2001	Cabins / Halls / Pavilions	Onanda Halls/Lodging	24	7,344.00
	Cart Fee	CC Cart Fee	147	7.35
	Credit Card Processing Fee	Credit Card Processing Fee	152	404.56
	Onanda Cabin NON Residential Daily	Onanda Cabin NON Residential Daily	2	517.20
	Onanda Cabin NON Residential Weekly	Onanda Cabin NON Residential Weekly	3	1,656.00
	Onanda Cabin Residential Daily	Onanda Cabin Residential Daily	7	1,522.80
	Onanda Park Pavilion	Onanda Park Pavilions	18	1,699.80
	Outhouse Park Hall Full Day	Outhouse Park Hall Full Day	11	1,710.00
	Outhouse Park Pavilion	Outhouse Park Pavilion	5	237.60
	Pavilion rental	Pierce Park Pavilions	3	75.60
	Reservation Fee (Firefly)	Reservation Fee (Firefly)	65	227.50
	Walk Ins	Onanda Receipts	680	5,215.00
	WL Schoolhouse Weekend	WL Schoolhouse Weekend	5	316.80
		Sub-Total:		\$20,934.21
AA100.2110	Plan & Zone	Zoning Fee	7	925.00
	Short-Term Rental Registration	Short-Term Rental Registration	1	300.00
		Sub-Total:		\$1,225.00
AA100.2120	Plan & Zone	Soil Erosion	7	1,400.00
		Sub-Total:		\$1,400.00
AA100.2544	Dog Licensing	Female, Spayed	74	1,628.00
		Female, Unspayed	5	150.00
		Male, Neutered	57	1,254.00
		Male, Unneutered	8	240.00
		Replacement Tags	1	3.00
	Late Fees	Late Fees	15	75.00
		Sub-Total:		\$3,350.00
AA100.2590	Building Fee	Building Fee	89	15,181.87
	Plan & Zone	Site Development	8	3,650.00
		Sub-Total:		\$18,831.87

Account#	Account Description	Fee Description	Qty	Local Share
AA100.2591	Misc. Fees	Transfer Coupons	943.5	1,887.00
		Sub-Total:		\$1,887.00
CM100-2001	Plan & Zone	Parks And Recreation	3	4,500.00
		Sub-Total:		\$4,500.00
SW500.2140	Rents Payments	Rents Payments	37	13,326.74
		Sub-Total:		\$13,326.74
SW500.2142	Water Sales	Water Sales	2	196.75
		Sub-Total:		\$196.75
SW500.2144	Service Hookups	Service Hookups	2	2,675.00
		Sub-Total:		\$2,675.00
SW500.2148	Penalty	Penalty	32	501.56
		Sub-Total:		\$501.56
SW500.2655	Meter Replacements	Meter Replacement	1	466.40
		Sub-Total:		\$466.40

Total Local Shares Remitted: \$76,836.13

Amount paid to: NYS Ag. & Markets for spay/neuter program 170.00
Amount paid to: NYS Environmental Conservation 1,575.54
Amount paid to: State Health Dept. For Marriage Licenses 450.00

Total State, County & Local Revenues: \$79,031.67

Total Non-Local Revenues: \$2,195.54

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Crystelyn Laske, Town Clerk, Town of Canadaigua during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

NYS DOH Marriage	Ck # 1089	\$450.00
NYS Ag Markets (dog)	Ck # 1090	\$170.00
NYS DEC (decals)	EFT	\$1,575.54
Pynt To Town Park & Rec Fees	Ck # 1091	\$4,500.00
Original Pynt To Town		\$72,336.13
I3 Commerce Infotech Bridgepay (Cart Fee 5¢/Trans)		-\$28.70
Firefly Reservation Fees		-\$227.50
Infintech (Merch Bank Credit Card Charges)		-\$373.13
Total W/drawals from TC Ckg Acct		-\$629.33
Pynt to Town Receipts	Ck # 1092	\$71,706.80
Total of Checks Written/Transfer:		\$79,031.67

Automatically Withdrawn from TC Checking Account 8/12/2024

Automatically Withdrawn from TC Checking Account 8/28/2024

Automatically Withdrawn from TC Checking Account 8/06/2024



PLANNING & ZONING OFFICE MONTHLY REPORT

AUGUST 2024 MONTHLY REPORT

Planning and Zoning Permit Applications

<i>Number of Submitted Applications Each Month</i>	<i>AUGUST</i>	<i>YEAR-TO-DATE</i>
Planning Board (Site Plan / Subdivision / Special Use Permit / Sketch)	8	66
Zoning Board of Appeals (Area / Use Variances)	4	29
Administrative (lot line adjustments)	1	7
Town Board (Rezoning / MUO / PUD / IZ)	0	3
Total	13	105

Short Term Rentals

<i>Number of Submitted/Issued Applications Each Month</i>	<i>AUGUST</i>	<i>YEAR-TO-DATE</i>
STR permit applications submitted	0	58
STR permits issued	0	54
STR Permit Fees Collected	\$0.00	\$47,400

Development Office

The Town Planning & Zoning Office is still operating with a vacant Zoning Inspector position. Mike Warner, Tammy Brace, and Kim Burkard continue to dig in and help by tackling some of the extra work, but we are moving a bit slower with one less person and other tasks are inevitably being set aside until we fill that spot. We will be setting up interviews and hopefully be able find a good person for the position.

Uptown Landing project is still moving along with the Town Board rezoning process. I anticipate that could potentially wrap up by late fall and move to the Planning Board for site plan approval. We are all looking forward to seeing this project get started.

Form Based Code

There has been much discussion this year among the various boards about the Form Based Code. We are beginning to develop some recommendations for the Ordinance Committee to update the code to streamline the process as well as tweak some of the requirements to help smaller, less impactful projects like signs and façade

upgrades. More significant changes to the FBC will require in-depth conversation with the Town Board as those will impact the overall vision that shaped the Form Based Code. Without clear direction from the Town Board, no additional updates will be drafted.

Feedback On Reports

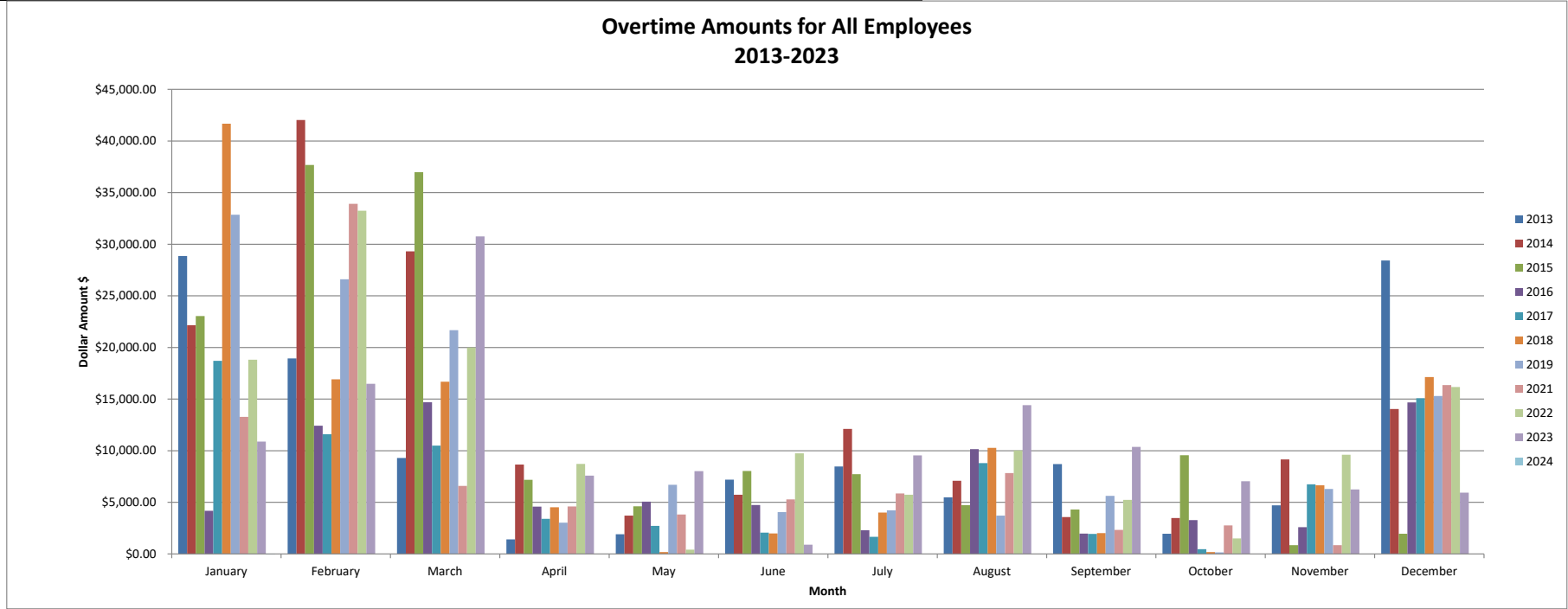
In an effort to provide the Town Board with useful information, I would appreciate feedback on these Planner reports. Specifically does the Board find the information to be useful? Is there anything more that should be included besides application statistics and a general department update? Please let me know if you have any suggestions.

Respectfully,

A handwritten signature in blue ink that reads "Sarah J. Reynolds". The signature is fluid and cursive, with the first name "Sarah" and last name "Reynolds" clearly legible.

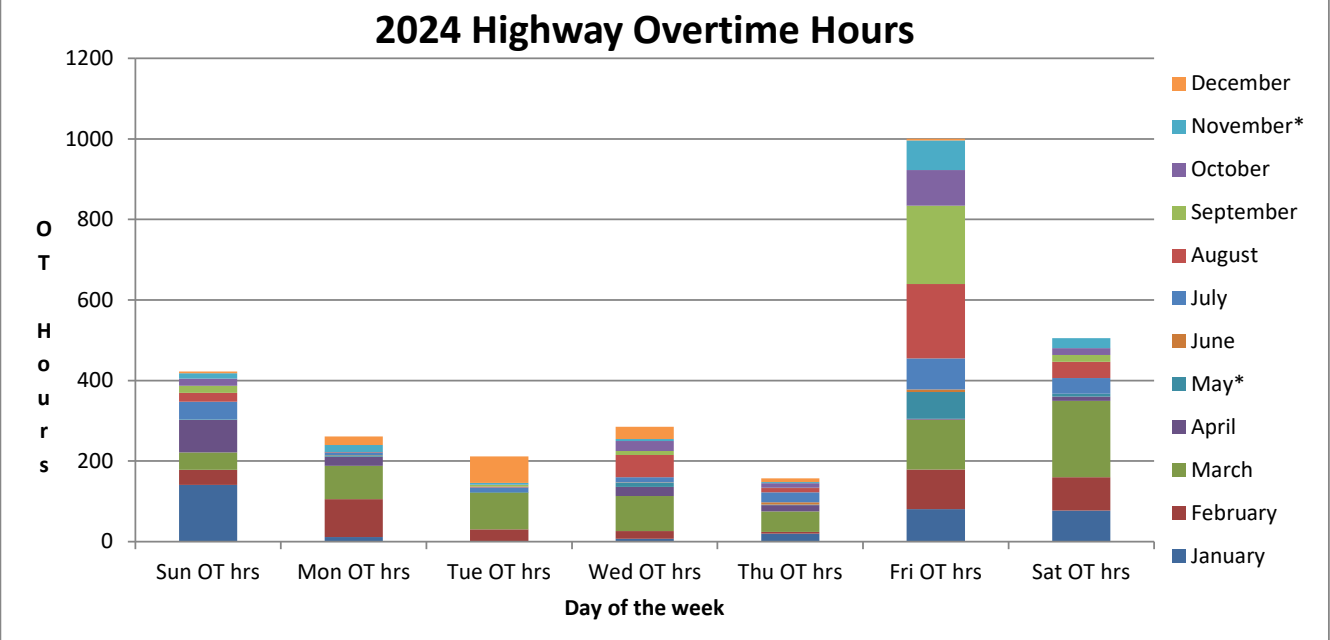
Sarah Reynolds
Town Planner

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	\$28,862.28	\$22,155.51	\$23,046.67	\$4,183.58	\$18,707.18	\$41,679.61	\$32,857.11	\$27,324.64	\$13,273.75	\$ 18,807.71	\$ 10,881.92	\$ 20,246.76
February	\$18,935.61	\$42,035.88	\$37,674.78	\$12,418.13	\$11,601.64	\$16,910.89	\$26,602.24	\$20,572.14	\$33,905.16	\$ 33,238.23	\$ 16,472.84	\$ 21,656.87
March	\$9,287.84	\$29,302.83	\$36,977.77	\$14,682.85	\$10,491.75	\$16,677.83	\$21,675.11	\$10,122.18	\$6,592.62	\$ 20,001.47	\$ 30,763.33	\$ 8,805.97
April	\$1,401.60	\$8,649.62	\$7,173.22	\$4,584.14	\$3,402.95	\$4,524.16	\$3,033.55	\$6,204.17	\$4,592.96	\$ 8,712.98	\$ 7,577.29	\$ 14,395.70
May	\$1,914.73	\$3,707.54	\$4,618.01	\$5,061.36	\$2,715.51	\$178.52	\$6,696.39	\$236.97	\$3,819.66	\$ 421.25	\$ 8,025.32	\$ 13,176.85
June	\$7,188.71	\$5,730.26	\$8,040.67	\$4,741.15	\$2,060.55	\$1,984.64	\$4,053.52	\$1,112.97	\$5,287.97	\$ 9,752.83	\$ 899.80	\$ 1,646.71
July	\$8,475.63	\$12,116.04	\$7,718.19	\$2,298.19	\$1,664.52	\$4,001.48	\$4,222.09	\$5,123.36	\$5,855.13	\$ 5,725.84	\$ 9,545.89	\$ 8,472.86
August	\$5,479.85	\$7,085.96	\$4,720.03	\$10,152.84	\$8,794.31	\$10,281.09	\$3,710.81	\$375.47	\$7,826.98	\$ 10,027.05	\$ 14,403.97	\$ 6,294.80
September	\$8,704.27	\$3,575.99	\$4,299.72	\$1,962.98	\$1,940.93	\$2,009.68	\$5,625.97	\$947.17	\$2,322.81	\$ 5,229.27	\$ 10,362.28	
October	\$1,948.35	\$3,476.09	\$9,558.24	\$3,273.32	\$459.55	\$173.01	\$145.03	\$5,423.05	\$2,766.33	\$ 1,504.76	\$ 7,044.42	
November	\$4,708.75	\$9,158.92	\$844.76	\$2,596.51	\$6,743.01	\$6,656.18	\$6,289.66	\$3,912.18	\$854.43	\$ 9,598.69	\$ 6,238.87	
December	\$28,423.96	\$14,038.96	\$1,957.16	\$14,667.81	\$15,086.85	\$17,126.83	\$15,295.31	\$13,596.37	\$16,354.79	\$ 16,168.70	\$ 5,937.52	
Totals	\$125,331.58	\$161,033.60	\$146,629.22	\$80,622.86	\$83,668.75	\$122,203.92	\$130,206.79	\$94,950.67	\$103,452.59	\$ 139,188.78	\$ 128,153.45	



	Sun OT hrs	Mon OT hrs	Tue OT hrs	Wed OT hrs	Thu OT hrs	Fri OT hrs	Sat OT hrs	Total:
January	109.25	34.25	24.25	5.75	36.25	63.5	181.5	454.75
February	149.5	32.25	67.25	44.5	20.75	46	89	449.25
March	65	43.5	0.5	26.5	20	3.75	19	178.25
April	20.5	23	19.75	3.5	27.25	117.25	102.5	313.75
May*	1	1.5	24.25	2.75	1.75	192.3	9	232.55
June	0	1.25	0.75	0	0	0	8.75	10.75
July	50.25	13.5	1	2	1.5	64.75	33.5	166.5
August	19	18	0.25	1.5	6.75	54	12.25	111.75
September	0	0	0	0	0	0	0	0
October	0	0	0	0	0	0	0	0
November*	0	0	0	0	0	0	0	0
December	0	0	0	0	0	0	0	0
	414.50	167.25	138.00	86.50	114.25	541.55	455.50	1917.55

*3 pay period month



Code Enforcement September Report

Another busy month for our department, several large projects are going full steam ahead before winter strikes and slows progress. There were several large incidents for our office this month with fire safety issues, environmental contamination and a rapid influx of permits as the result of recent severe weather. All throughout the busy month we regularly reviewed on average 6 permits per working day and worked 2 code cases per week while providing a wealth of knowledge and resolution to residents' questions and concerns.

We have some great news this month with Sam beginning his first session of codes training and Kyle being accepted to his floodplain management course through FEMA in December. Lastly Mike is now officially a Certified Floodplain Manager joining less than 200 individuals certified in NYS and the only one in Ontario County rounding out his floodplain training with the highest accreditation available. We strive to encourage training for our entire department and look forward to the wealth of knowledge our staff brings back from these training opportunities. On a final note, we will be transitioning to Buttler Road School House next month as the building undergoes its renovation, we will still be open to the public but will also be accommodating residents that want to continue to go to the town hall.

Year to Date Totals (as of 09/13/2024):

462 Applications submitted with a total estimated cost of construction of \$45,094,298.64

429 Permits issued with a total of \$192,477.56 in fees associated. Total estimated cost of construction of \$39,372,712

22 New Dwellings

3 New Commercial

15 Commercial Renovations/Alterations

2,078 Construction Inspections were performed.

92 Code Enforcement Cases.

43 Planning Reviews Completed.

22 Active SWPPP's.

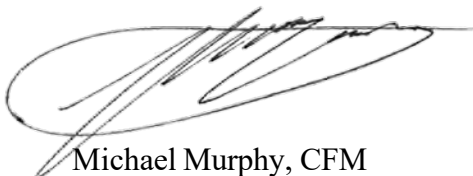
518 Storm Water Site Inspections.

19 Floodplain Development permits.

4 MS4 Illicit Discharge Investigations.

26 After Hours Call Outs.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Michael Murphy', is written over a horizontal line.

Michael Murphy, CFM

Lead Code Enforcement Officer



Town of Canandaigua , NY

Budget Report-JM

Account Summary

For Fiscal: 2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: AA100 - GENERAL FUND							
Revenue							
AA100.1001.00000	REAL PROPERTY TAXES	544,873.00	544,873.00	0.00	544,873.00	0.00	0.00 %
AA100.1030.00000	SPECIAL ASSESSMENT/PILOT	23,809.00	23,809.00	-47,391.13	10,133.70	-13,675.30	57.44 %
AA100.1090.00000	PENALTY ON TAXES	11,000.00	11,000.00	18,356.10	18,356.10	7,356.10	166.87 %
AA100.1120.00000	NON PROPERTY SALES TAX	2,875,000.00	2,875,000.00	0.00	1,433,830.20	-1,441,169.80	50.13 %
AA100.1170.00000	CABLE TV FRANCHISE FEES	90,000.00	90,000.00	0.00	43,891.73	-46,108.27	51.23 %
AA100.1255.00000	TOWN CLERK FEES	3,000.00	3,000.00	594.38	2,018.61	-981.39	32.71 %
AA100.1603.00000	VITAL STATISTICS FEE	4,600.00	4,600.00	230.00	2,194.00	-2,406.00	52.30 %
AA100.2001.00000	PARK & RECREATION FEES	140,000.00	140,000.00	26,069.11	96,319.33	-43,680.67	31.20 %
AA100.2110.00000	ZONING FEES	50,000.00	50,000.00	1,925.00	71,899.00	21,899.00	143.80 %
AA100.2120.00000	SOIL EROSION CONTROL	4,500.00	4,500.00	400.00	5,150.00	650.00	114.44 %
AA100.2148.00000	RETURNED CHECK FEE	100.00	100.00	20.00	120.00	20.00	120.00 %
AA100.2192.00000	CEMETERY SERVICES	350.00	350.00	0.00	350.00	0.00	0.00 %
AA100.2302.00000	SERVICES/OTHER GOVERNMENTS	67,000.00	67,000.00	870.88	7,000.00	-60,000.00	89.55 %
AA100.2401.00000	INTEREST & EARNINGS	80,000.00	80,000.00	66,483.48	147,395.92	67,395.92	184.24 %
AA100.2410.00000	RENTAL OF REAL PROPERTY	16,360.00	16,360.00	900.00	9,597.24	-6,762.76	41.34 %
AA100.2544.00000	DOG LICENSES	30,000.00	30,000.00	2,868.00	13,427.00	-16,573.00	55.24 %
AA100.2590.00000	SITE DEVELOPMENT FEES	75,000.00	75,000.00	16,670.16	101,927.99	26,927.99	135.90 %
AA100.2591.00000	TRANSFER STATION FEES	25,000.00	25,000.00	2,670.00	13,147.00	-11,853.00	47.41 %
AA100.2610.00000	FINES & FORFEITED BAIL	110,000.00	110,000.00	-16,668.00	93,172.50	-16,827.50	15.30 %
AA100.2651.00000	RECYCLING REVENUE	15,000.00	15,000.00	2,471.70	13,682.59	-1,317.41	8.78 %
AA100.2665.00000	SALE OF EQUIPMENT	0.00	0.00	0.00	10,775.00	10,775.00	0.00 %
AA100.2701.00000	REFUND PRIOR YEARS EXP	0.00	0.00	0.00	10,625.75	10,625.75	0.00 %
AA100.2705.00000	GIFTS & DONATIONS	1,000.00	1,000.00	0.00	1,150.00	150.00	115.00 %
AA100.2770.00000	MISCELLANEOUS INCOME	0.00	0.00	12.45	325.81	325.81	0.00 %
AA100.3005.00000	ONTARIO CO MORTGAGE TAX	275,000.00	275,000.00	0.00	114,649.68	-160,350.32	58.31 %
AA100.3040.00000	NYS AID TAX/ASSESSMENTS	0.00	0.00	24,257.64	24,257.64	24,257.64	0.00 %
AA100.3089.00000	ST AID.OTHER	0.00	8,308.59	1,969.00	10,277.59	1,969.00	123.70 %
AA100.5031.00000	INTERFUND TRANSFERS	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
AA100.5031.0000H	INTERFUND TRANSFERS.CAPITAL P...	0.00	100,384.59	0.00	0.00	-100,384.59	100.00 %
AA100.5031.0000CM	INTERFUND TRANSFERS.PARK FUND	150,000.00	150,000.00	0.00	0.00	-150,000.00	100.00 %
AA100.9000.00000	APPROPRIATED FUND BALANCE FOR..	536,611.00	1,958,311.00	0.00	3,071,700.00	1,113,389.00	156.85 %
Revenue Total:		5,143,203.00	6,673,596.18	102,708.77	5,872,247.38	-801,348.80	12.01%
Expense							
AA100.1010.110.00000	TOWN BOARD.ELECTED	22,792.00	22,792.00	1,753.20	14,902.20	7,889.80	34.62 %
AA100.1010.400.00000	TOWN BOARD.CONTRACTUAL	2,750.00	3,750.00	105.69	3,006.31	743.69	19.83 %
AA100.1110.110.00000	JUSTICES.ELECTED	57,218.00	57,218.00	4,401.40	37,411.90	19,806.10	34.62 %
AA100.1110.120.00000	JUSTICES.COURT CLERK, FT	62,826.00	62,826.00	4,832.76	41,105.53	21,720.47	34.57 %
AA100.1110.130.00000	JUSTICES.COURT CLERK, PT	1,000.00	1,000.00	0.00	59.73	940.27	94.03 %
AA100.1110.140.00000	JUSTICES.COURT CLERK, PT	33,488.00	33,488.00	2,179.25	18,290.75	15,197.25	45.38 %
AA100.1110.200.00000	JUSTICES.CAPITAL.EQUIPMENT	1,500.00	9,808.59	2,165.96	2,165.96	7,642.63	77.92 %
AA100.1110.400.00000	JUSTICES.CONTRACTUAL	9,050.00	9,050.00	2,080.32	3,906.09	5,143.91	56.84 %
AA100.1110.401.00000	JUSTICES..CONTR.COURTSECURITY	13,500.00	13,500.00	3,303.12	9,375.60	4,124.40	30.55 %
AA100.1220.110.00000	SUPERVISOR.ELECTED	68,873.00	68,873.00	5,297.92	45,032.32	23,840.68	34.62 %
AA100.1220.120.00000	SUPERVISOR.DEPUTY SUPERVISOR	2,060.00	2,060.00	158.46	1,344.60	715.40	34.73 %
AA100.1220.142.00000	SUPERVISOR.CONFIDENTIAL SECRE...	1.00	28,001.00	929.50	6,743.00	21,258.00	75.92 %
AA100.1220.400.00000	SUPERVISOR.CONTRACTUAL	5,250.00	5,250.00	136.14	4,454.01	795.99	15.16 %
AA100.1230.100.00000	TOWN MANAGER.PERSONAL SERVI...	140,690.00	94,690.00	2,692.30	27,039.85	67,650.15	71.44 %
AA100.1230.144.00000	TOWN MGR. CLERK FINANCE P/T	20,000.00	20,000.00	0.00	1,586.68	18,413.32	92.07 %
AA100.1230.145.00000	TOWN MGR.FINANCE CLERK F/T	62,500.00	62,500.00	4,807.70	40,865.45	21,634.55	34.62 %
AA100.1230.200.00000	TOWN MANAGER.CAPITAL.EQUIPM...	3,750.00	3,750.00	0.00	0.00	3,750.00	100.00 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.1230.400.00000	TOWN MANAGER.CONTRACTUAL	9,060.00	23,060.00	247.38	18,728.75	4,331.25	18.78 %
AA100.1320.400.00000	AUDITOR.CONTRACTUAL	20,376.00	20,376.00	6,791.00	19,079.50	1,296.50	6.36 %
AA100.1340.400.00000	BUDGET.CONTRACTUAL	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
AA100.1345.400.00000	PURCHASING.CONTRACTUAL	1,750.00	1,750.00	105.85	1,321.13	428.87	24.51 %
AA100.1355.120.00000	ASSESSOR.PERSONAL SERVICES	78,796.00	78,796.00	6,061.24	51,520.54	27,275.46	34.62 %
AA100.1355.132.00000	ASSESSOR.REAL PROPERTY AIDE FT	47,133.00	47,133.00	3,625.60	29,755.42	17,377.58	36.87 %
AA100.1355.150.00000	ASSESSOR.BAR REVIEW SALARY	2,035.00	2,035.00	0.00	1,017.50	1,017.50	50.00 %
AA100.1355.200.00000	ASSESSOR.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1355.400.00000	ASSESSOR.CONTRACTUAL	38,040.00	37,440.00	2,227.22	13,820.78	23,619.22	63.09 %
AA100.1355.420.00000	ASSESSOR.BAR REVIEW CONTRACT...	750.00	750.00	0.00	126.00	624.00	83.20 %
AA100.1380.400.00000	FISCAL.AGENT.FEES	0.00	14,900.00	0.00	14,900.00	0.00	0.00 %
AA100.1410.110.00000	TOWN CLERK.ELECTED	74,638.00	74,638.00	5,741.38	48,801.73	25,836.27	34.62 %
AA100.1410.131.00000	TOWN CLERK.FIRSTDEPUTY	53,560.00	53,560.00	4,129.66	34,324.78	19,235.22	35.91 %
AA100.1410.141.00000	TOWN CLERK.DEPUTY #2	47,133.00	47,133.00	2,719.22	29,290.93	17,842.07	37.85 %
AA100.1410.142.00000	TOWN CLERK.DEPUTY#3	47,133.00	47,133.00	3,520.00	14,762.00	32,371.00	68.68 %
AA100.1410.200.00000	TOWN CLERK.CAPITAL.EQUIPMENT	850.00	850.00	369.66	659.61	190.39	22.40 %
AA100.1410.400.00000	TOWN CLERK.CONTRACTUAL	25,725.00	25,725.00	992.29	9,553.93	16,171.07	62.86 %
AA100.1420.400.00000	ATTORNEY.CONTRACTUAL	9,500.00	25,800.00	15,356.10	32,744.85	-6,944.85	-26.92 %
AA100.1430.132.00000	PERSONNEL.HR AND PAYROLL COO...	93,500.00	93,500.00	7,192.30	61,134.55	32,365.45	34.62 %
AA100.1430.200.00000	PERSONNEL.CAPITAL.EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
AA100.1430.410.00000	PERSONNEL.CONTRACTUAL	7,120.00	7,120.00	32.30	767.25	6,352.75	89.22 %
AA100.1430.420.00000	PERSONNEL.EAP HUMAN RESOURCE	1,550.00	1,550.00	0.00	0.00	1,550.00	100.00 %
AA100.1440.400.00000	ENGINEERING.CONTRACTUAL	20,003.00	73,363.00	72.48	23,626.68	49,736.32	67.79 %
AA100.1440.406.00000	ENGINEERING. SEWERS	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1450.400.00000	ELECTIONS.CONTRACTUAL	11,250.00	11,250.00	0.00	102.37	11,147.63	99.09 %
AA100.1460.200.00000	RECORDS MANAGEMENT.CAPITAL....	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
AA100.1460.400.00000	RECORDS MANAGEMENT.CONTRAC...	36,223.00	36,223.00	827.00	4,152.39	32,070.61	88.54 %
AA100.1480.100.00000	PUBLICSERVINFO.CONTRACTUAL.P...	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1480.400.00000	PUBLICSERVINFO.CONTRACTUAL.C...	3,351.00	18,351.00	80.00	7,521.90	10,829.10	59.01 %
AA100.1620.200.00000	BUILDINGS.CAPITAL.EQUIPMENT	15,002.00	254,902.00	0.00	242,600.00	12,302.00	4.83 %
AA100.1620.400.00000	BUILDINGS.CONTRACTUAL	5,000.00	5,000.00	0.00	2,548.74	2,451.26	49.03 %
AA100.1620.403.00000	BUILDINGS..TOWNHALL.CONTR.UTI...	49,350.00	54,350.00	2,443.86	21,322.20	33,027.80	60.77 %
AA100.1620.404.00000	BUILDINGS..HIGHWAYBLDG.CONTR...	114,850.00	264,850.00	16,006.47	63,947.47	200,902.53	75.86 %
AA100.1620.405.00000	BUILDINGS..PARKS.CONTR.UTILITY....	37,500.00	37,500.00	2,656.03	19,560.82	17,939.18	47.84 %
AA100.1620.410.00000	BUILDINGS.JANITORIAL	6,500.00	6,500.00	131.98	2,411.27	4,088.73	62.90 %
AA100.1670.400.00000	PRINTING & MAILING.CONTRACTU...	16,500.00	16,500.00	937.16	12,181.43	4,318.57	26.17 %
AA100.1680.100.00000	CENTRAL DATA PROCESSING.PERS...	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1680.125.00000	CENTRAL DATA PROCESSING..PT PE...	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1680.200.00000	DATA PROCESSING.CAPITAL.EQUIP...	109,502.00	114,207.00	18,542.52	62,022.15	52,184.85	45.69 %
AA100.1680.400.00000	DATA PROCESSING.CONTRACTUAL	134,800.00	134,800.00	15,796.93	163,619.14	-28,819.14	-21.38 %
AA100.1910.400.00000	UNALLOCATED INSURANCE	135,000.00	135,000.00	0.00	65,887.19	69,112.81	51.19 %
AA100.1920.400.00000	MUNICIPAL ASSOCIATION DUES	1,750.00	1,750.00	0.00	1,500.00	250.00	14.29 %
AA100.1940.200.00000	PURCHASE OF LAND/RIGHT OF WAY...	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
AA100.1940.400.00000	PURCHASE OF LAND/RIGHT OF WAY...	7,500.00	7,500.00	0.00	1,500.00	6,000.00	80.00 %
AA100.1990.400.00000	CONTINGENCY	144,409.00	117,663.78	0.00	0.00	117,663.78	100.00 %
AA100.3120.400.00000	POLICE.CONTRACTUAL	29,000.00	29,000.00	2,743.08	8,562.89	20,437.11	70.47 %
AA100.3189.200.00000	OTHER TRAFFIC SAFETY	15,000.00	27,952.00	0.00	13,979.73	13,972.27	49.99 %
AA100.3310.200.00000	TRAFFIC.CAPITAL.EQUIPMENT	15,000.00	0.00	0.00	0.00	0.00	0.00 %
AA100.3310.400.00000	TRAFFIC.CONTRACTUAL	105,000.00	105,000.00	82,682.24	92,655.53	12,344.47	11.76 %
AA100.3510.400.00000	DOG CONTROL CONTRACTUAL	30,000.00	30,000.00	0.00	26,456.00	3,544.00	11.81 %
AA100.4020.100.00000	REGISTRAR.PERSONAL SERVICES	3,000.00	3,000.00	0.00	1,500.00	1,500.00	50.00 %
AA100.4020.400.00000	REGISTRAR.CONTRACTUAL	400.00	400.00	161.21	161.21	238.79	59.70 %
AA100.4540.400.00000	AMBULANCE CONTRACTUAL	9,000.00	9,000.00	0.00	9,000.00	0.00	0.00 %
AA100.5010.110.00000	HIGHWAY SUPT.ELECTED	60,000.00	67,500.00	5,769.24	40,384.59	27,115.41	40.17 %
AA100.5010.120.00000	HIGHWAY.DEPUTY	5,305.00	5,305.00	408.08	3,468.68	1,836.32	34.61 %
AA100.5010.130.00000	HIGHWAY. CLERK	20,353.00	18,273.00	1,605.00	7,546.85	10,726.15	58.70 %
AA100.5010.131.00000	HIGHWAY.SENIOR CLERK	23,567.00	25,647.00	2,222.79	16,373.96	9,273.04	36.16 %
AA100.5182.200.00000	STREET LIGHTS RT 332	1.00	800,385.59	0.00	0.00	800,385.59	100.00 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.5182.400.00000	STREET LIGHTING.CONTRACTUAL	25,000.00	25,000.00	2,532.58	22,630.35	2,369.65	9.48 %
AA100.6989.400.00000	ECONOMIC DEVELOPMENT.CONTR...	25,000.00	25,000.00	0.00	25,000.00	0.00	0.00 %
AA100.7020.141.00000	RECREATION.SR LIFEGUARD	16,160.00	16,160.00	3,260.00	9,325.00	6,835.00	42.30 %
AA100.7020.400.00000	RECREATION.CONTRACTUAL	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
AA100.7110.121.00000	PARKS.MAINTENANCE ASSISTANT	56,160.00	56,160.00	5,018.63	39,143.28	17,016.72	30.30 %
AA100.7110.130.00000	PARK.LABORER F/T	68,640.00	68,640.00	5,914.13	47,565.89	21,074.11	30.70 %
AA100.7110.131.00000	PERSONAL SERVICES.PT	51,251.00	51,251.00	9,497.71	49,680.13	1,570.87	3.07 %
AA100.7110.142.00000	REC.ATTENDANTS GATEHOUSE	17,000.00	17,000.00	3,048.75	8,745.00	8,255.00	48.56 %
AA100.7110.143.00000	PARK.LABORERS P/T SEASONAL	75,600.00	75,600.00	6,278.38	23,314.26	52,285.74	69.16 %
AA100.7110.200.00000	PARKS.NORMAL.CAP.MAINTENANC...	258,507.00	311,307.00	0.00	41,835.25	269,471.75	86.56 %
AA100.7110.201.00000	PARKS.PRKFUND.NEWREC.EXP.PAR...	150,002.00	150,002.00	0.00	0.00	150,002.00	100.00 %
AA100.7110.400.00000	PARK.CONTRACTUAL	51,761.00	57,178.00	7,248.28	40,363.61	16,814.39	29.41 %
AA100.7110.402.00000	PARKS.LANDSCAPING	14,950.00	14,950.00	-165.88	3,971.89	10,978.11	73.43 %
AA100.7110.404.00000	PARKS AUBURN TRAIL	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.7140.141.00000	PLAYGROUND/RECREATION.LIFEG...	65,718.00	65,718.00	14,296.50	46,455.75	19,262.25	29.31 %
AA100.7140.400.00000	PLAYGROUND/RECREATION.CONTR...	30,800.00	30,800.00	38.82	25,553.11	5,246.89	17.04 %
AA100.7140.405.00000	RECREATION.EVENTS.MOVIE NIGHT	3,500.00	3,500.00	1,946.88	2,921.88	578.12	16.52 %
AA100.7450.410.00000	MUSEUM.CONTRACTUAL	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00 %
AA100.7510.120.00000	HISTORIAN.PERSONAL SERVICES	3,789.00	3,789.00	0.00	1,894.50	1,894.50	50.00 %
AA100.7510.400.00000	HISTORIAN.CONTRACTUAL	1,750.00	2,350.00	0.00	403.95	1,946.05	82.81 %
AA100.7550.400.00000	CELEBRATIONS.CONTRACTUAL	18,450.00	18,450.00	729.02	18,626.80	-176.80	-0.96 %
AA100.7620.400.00000	ADULT RECREATION.CONTRACTUAL	3,000.00	3,000.00	49.94	523.00	2,477.00	82.57 %
AA100.8010.120.00000	PLANNER.PERSONAL SVCS	56,650.00	56,650.00	5,150.61	39,757.71	16,892.29	29.82 %
AA100.8010.124.00000	ZONING.OFFICER F/T	113,300.00	113,300.00	9,103.92	74,469.42	38,830.58	34.27 %
AA100.8010.141.00000	ZONING.INSPECTOR P/T	13,125.00	13,125.00	1,093.75	7,911.65	5,213.35	39.72 %
AA100.8010.146.00000	ZONING.SENIOR CLERK	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.8010.147.00000	ZONING.OFFICE SPECIALIST I	0.00	38,000.00	3,040.00	23,500.63	14,499.37	38.16 %
AA100.8010.200.00000	ZONE.PLANNER.CAPITAL.EQUIPME...	5,000.00	5,000.00	0.00	807.16	4,192.84	83.86 %
AA100.8010.400.00000	ZONING INSPECTOR.CONTRACTUAL	2,840.00	2,840.00	48.45	1,367.95	1,472.05	51.83 %
AA100.8010.420.00000	ZONING.PLANNER.CONTRACTUAL	6,020.00	6,020.00	222.30	3,441.59	2,578.41	42.83 %
AA100.8020.120.00000	PLANNING BOARD.PERSONAL SERV...	16,015.00	16,015.00	0.00	7,797.50	8,217.50	51.31 %
AA100.8020.140.00000	PB STENOGRAPHER P/T.PERSONAL ...	6,930.00	6,930.00	922.50	5,386.50	1,543.50	22.27 %
AA100.8020.150.00000	ECB.PERSONAL SERVICES	4,822.00	4,822.00	0.00	2,092.50	2,729.50	56.61 %
AA100.8020.160.00000	PLANNING.SECRETARY STENOGRAP...	13,080.00	13,080.00	1,540.00	13,850.00	-770.00	-5.89 %
AA100.8020.400.00000	PLANNING BOARD.CONTRACTUAL	12,750.00	12,750.00	2,720.94	9,296.32	3,453.68	27.09 %
AA100.8020.410.00000	PLANNING.ENGINEERING.CONTRAC...	2,400.00	2,400.00	0.00	2,225.00	175.00	7.29 %
AA100.8020.422.00000	PLANNING.OPEN SPACE TEAM & C...	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
AA100.8020.424.00000	PLANNING.UPTOWN	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
AA100.8020.428.00000	PLANNING.HISTORICAL PROJECT TE...	200.00	200.00	0.00	0.00	200.00	100.00 %
AA100.8020.450.00000	PLANNING.ECB.CONTRACTUAL	1,800.00	1,800.00	75.00	135.00	1,665.00	92.50 %
AA100.8040.120.00000	ZONING BOARD OF APPEALS.PERS...	6,460.00	6,460.00	0.00	3,160.00	3,300.00	51.08 %
AA100.8040.140.00000	ZONING BOARD OF APPEALS SECRE...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.8040.400.00000	ZONING BOARD OF APPEALS CONT...	5,000.00	5,000.00	1,359.40	3,489.20	1,510.80	30.22 %
AA100.8140.200.00000	STORMSEWERS.CAPITAL.EQUIPME...	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.8140.400.00000	STORMSEWERS.CONTRACTUAL	12,000.00	12,000.00	3,087.50	6,760.00	5,240.00	43.67 %
AA100.8160.130.00000	WASTE & RECYCLING MEO.PERSON...	66,921.00	66,921.00	5,464.44	45,076.23	21,844.77	32.64 %
AA100.8160.140.00000	WASTE & RECYCLING LABORS PT.PE...	41,600.00	41,600.00	4,607.38	24,762.29	16,837.71	40.48 %
AA100.8160.200.00000	WASTE & RECYCLING EQUIPMENT	15,000.00	18,300.00	0.00	0.00	18,300.00	100.00 %
AA100.8160.400.00000	WASTE & RECYCLING CONTRACTUAL	114,000.00	110,700.00	7,292.34	49,120.17	61,579.83	55.63 %
AA100.8540.400.00000	DRAINAGE.CONTRACTUAL	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.8664.121.00000	CODE ENFORCEMENT	78,000.00	78,000.00	6,000.00	51,000.00	27,000.00	34.62 %
AA100.8664.122.00000	CODE ENFORCEMENT	20,851.00	20,851.00	1,545.39	11,699.77	9,151.23	43.89 %
AA100.8664.124.00000	CODE ENFORCEMENT	92,500.00	54,500.00	1,096.15	5,134.49	49,365.51	90.58 %
AA100.8664.126.00000	CODE ENFORCEMENT	62,000.00	62,000.00	4,807.70	31,105.90	30,894.10	49.83 %
AA100.8664.200.00000	CODE ENFORCEMENT.CAPITAL.EQU...	35,000.00	48,000.00	0.00	47,800.00	200.00	0.42 %
AA100.8664.400.00000	CODE ENFORCEMENT.CONTRACTU...	9,440.00	9,440.00	1,149.17	8,744.72	695.28	7.37 %
AA100.8710.400.00000	CONSERVATION.PROGRAM.CONTR...	3,300.00	3,300.00	0.00	0.00	3,300.00	100.00 %
AA100.8710.401.00000	CONSERVATION.AG COMMITTEE.C...	500.00	500.00	0.00	275.00	225.00	45.00 %

Budget Report-JM

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.8730.450.00000	FORESTRY TREE ADVISORY BOARD	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.8810.400.00000	CEMETERIES CONTRACTUAL	15,400.00	17,674.00	0.00	5,288.89	12,385.11	70.08 %
AA100.8989.400.00000	CDGA LAKE MANAGEMENT PLAN	31,000.00	31,210.00	0.00	31,210.00	0.00	0.00 %
AA100.9010.800.00000	NYS RETIREMENT	212,000.00	212,000.00	0.00	0.00	212,000.00	100.00 %
AA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	132,000.00	132,000.00	12,482.20	88,188.50	43,811.50	33.19 %
AA100.9040.800.00000	WORKERS COMPENSATION	113,510.00	113,510.00	0.00	113,509.26	0.74	0.00 %
AA100.9050.800.00000	UNEMPLOYMENT INSURANCE	5,000.00	5,000.00	16.72	3,606.46	1,393.54	27.87 %
AA100.9055.800.00000	DISABILITY INSURANCE	1,750.00	1,750.00	376.32	599.04	1,150.96	65.77 %
AA100.9060.810.00000	MEDICAL INSURANCE	202,000.00	202,000.00	15,152.24	116,307.03	85,692.97	42.42 %
AA100.9060.811.00000	DENTAL INSURANCE	12,500.00	12,500.00	942.00	8,856.57	3,643.43	29.15 %
AA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	8,000.00	8,000.00	807.66	5,653.62	2,346.38	29.33 %
AA100.9060.830.00000	HSA ACCOUNT	51,700.00	51,700.00	99.00	48,904.38	2,795.62	5.41 %
AA100.9710.600.00000	SERIAL BONDS.PRINCIPAL	220,000.00	220,000.00	0.00	0.00	220,000.00	100.00 %
AA100.9710.700.00000	SERIAL BONDS.INTEREST	63,775.00	63,775.00	0.00	31,887.50	31,887.50	50.00 %
AA100.9785.600.00000	LEASE INSTALLMENT.PRINCIPAL	39,151.00	40,239.00	0.00	40,238.70	0.30	0.00 %
AA100.9785.700.00000	LEASE INSTALLMENT.INTEREST	3,357.00	2,269.00	0.00	2,268.37	0.63	0.03 %
AA100.9901.900.00000	INTERFUND TRANSFER	0.00	0.00	0.00	700,000.00	-700,000.00	0.00 %
AA100.9950.900.00000	INTERFUND TRANSFER.CAPITAL PR...	0.00	7,361.22	0.00	1,156,061.53	-1,148,700.31	115,604.75 %
Expense Total:		5,143,204.00	6,507,831.18	396,937.81	4,804,892.62	1,702,938.56	26.17 %
Fund: AA100 - GENERAL FUND Surplus (Deficit):		-1.00	165,765.00	-294,229.04	1,067,354.76	901,589.76	-543.90 %
Fund: AA231 - CONTINGENT/TAX RESERVE							
Revenue							
AA231.2401.00000	INTEREST & EARNINGS.CONT TAX R...	0.00	0.00	4,636.44	36,345.68	36,345.68	0.00 %
Revenue Total:		0.00	0.00	4,636.44	36,345.68	36,345.68	0.00 %
Fund: AA231 - CONTINGENT/TAX RESERVE Total:		0.00	0.00	4,636.44	36,345.68	36,345.68	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE							
Revenue							
AA232.2401.00000	INTEREST & EARNING.BUILDING RE...	0.00	0.00	986.78	7,735.53	7,735.53	0.00 %
Revenue Total:		0.00	0.00	986.78	7,735.53	7,735.53	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE Total:		0.00	0.00	986.78	7,735.53	7,735.53	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE							
Revenue							
AA233.2401.00000	INTEREST & EARNING.TECHNOLOGY...	0.00	0.00	221.24	1,734.21	1,734.21	0.00 %
Revenue Total:		0.00	0.00	221.24	1,734.21	1,734.21	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE Total:		0.00	0.00	221.24	1,734.21	1,734.21	0.00 %
Fund: AA234 - OPEN SPACE RESERVE							
Revenue							
AA234.2401.00000	INTEREST & EARNING.OPEN SPACE ...	0.00	0.00	3,856.59	30,119.77	30,119.77	0.00 %
Revenue Total:		0.00	0.00	3,856.59	30,119.77	30,119.77	0.00 %
Fund: AA234 - OPEN SPACE RESERVE Total:		0.00	0.00	3,856.59	30,119.77	30,119.77	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE							
Revenue							
AA235.2401.00000	INTEREST & EARNING.NYS RETIREM...	0.00	0.00	894.55	7,012.39	7,012.39	0.00 %
Revenue Total:		0.00	0.00	894.55	7,012.39	7,012.39	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:		0.00	0.00	894.55	7,012.39	7,012.39	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE							
Revenue							
AA237.2401.00000	INTEREST & EARNINGS.BONDED IN...	0.00	0.00	1,036.90	8,128.36	8,128.36	0.00 %
Revenue Total:		0.00	0.00	1,036.90	8,128.36	8,128.36	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:		0.00	0.00	1,036.90	8,128.36	8,128.36	0.00 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE							
Revenue							
AA238.2401.00000	INTEREST & EARNINGS.SOLID WAST...	0.00	0.00	3,854.98	30,219.85	30,219.85	0.00 %
Revenue Total:		0.00	0.00	3,854.98	30,219.85	30,219.85	0.00%
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:		0.00	0.00	3,854.98	30,219.85	30,219.85	0.00%
Fund: CM100 - NEW RECREATION REVENUE FUND							
Revenue							
CM100.2001.00000	PARK & RECREATION FEES	0.00	0.00	1,500.00	13,500.00	13,500.00	0.00 %
CM100.2401.00000	INTEREST & EARNINGS	0.00	0.00	1,625.60	12,750.73	12,750.73	0.00 %
Revenue Total:		0.00	0.00	3,125.60	26,250.73	26,250.73	0.00%
Fund: CM100 - NEW RECREATION REVENUE FUND Total:		0.00	0.00	3,125.60	26,250.73	26,250.73	0.00%
Fund: DA100 - HIGHWAY							
Revenue							
DA100.1001.00000	REAL PROPERTY TAXES	925,000.00	925,000.00	0.00	925,000.00	0.00	0.00 %
DA100.1120.00000	NON PROPERTY SALES TAX	2,600,000.00	2,600,000.00	0.00	1,550,936.53	-1,049,063.47	40.35 %
DA100.2302.00000	SERVICES/OTHER GOVERNMENTS	171,500.00	171,500.00	0.00	171,168.36	-331.64	0.19 %
DA100.2303.00000	SALE OF FUEL	5,000.00	5,000.00	1,311.11	5,589.18	589.18	111.78 %
DA100.2401.00000	INTEREST & EARNINGS	25,000.00	25,000.00	860.89	26,193.69	1,193.69	104.77 %
DA100.2410.00000	RENTAL OF LABOR/INDIVIDUALS	12,000.00	12,000.00	774.26	8,319.15	-3,680.85	30.67 %
DA100.2414.00000	RENTAL OF EQUIPMENT	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
DA100.2665.00000	SALE OF EQUIPMENT	35,000.00	35,000.00	0.00	58,915.00	23,915.00	168.33 %
DA100.2680.00000	INSURANCE RECOVERIES	0.00	0.00	0.00	6,125.00	6,125.00	0.00 %
DA100.2701.00000	REFUND PRIOR YEAR EXP	0.00	0.00	0.00	118.18	118.18	0.00 %
DA100.3501.00000	NYS STATE AID CHIPS	487,935.00	487,935.00	0.00	0.00	-487,935.00	100.00 %
DA100.4960.00000	FEMA - EMERGENCY DISASTER	0.00	0.00	0.00	34,745.49	34,745.49	0.00 %
DA100.5031.00000	INTERFUND TRANSFERS	0.00	0.00	0.00	700,000.00	700,000.00	0.00 %
DA100.9000.00000	APPROPRIATED FUND BALANCE FOR..	489,690.00	1,189,690.00	0.00	0.00	-1,189,690.00	100.00 %
Revenue Total:		4,756,125.00	5,456,125.00	2,946.26	3,487,110.58	-1,969,014.42	36.09%
Expense							
DA100.1420.400.00000	HWY.ATTORNEY.CONTRACTUAL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
DA100.1440.400.00000	HWY.ENGINEERING.CONTRACTUAL	5,000.00	9,500.00	0.00	5,285.00	4,215.00	44.37 %
DA100.5010.400.00000	HWY.ADMIN.CONTRACTUAL	17,920.00	17,920.00	1,273.36	14,223.97	3,696.03	20.63 %
DA100.5110.130.00000	GENERAL REPAIRS.WAGES F/T	696,000.00	696,000.00	79,152.70	454,212.01	241,787.99	34.74 %
DA100.5110.131.00000	GENERAL REPAIRS.VACATIONBUYB...	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
DA100.5110.400.00000	GENERAL REPAIRS.CONTRACTUAL	1,250,000.00	1,950,000.00	45,810.96	613,548.25	1,336,451.75	68.54 %
DA100.5112.200.00000	HWY.PERMANENT IMPROVEMENTS...	487,935.00	487,935.00	92,358.47	488,331.60	-396.60	-0.08 %
DA100.5130.200.00000	MACHINERY.CAPITAL.EQUIPMENT	390,002.00	489,869.00	0.00	134,200.00	355,669.00	72.60 %
DA100.5130.400.00000	MACHINERY.CONTRACTUAL..	218,950.00	106,356.31	11,610.42	102,459.69	3,896.62	3.66 %
DA100.5130.400.00110	MACHINERY.CONTRACTUAL CAR #1...	0.00	309.78	185.80	309.78	0.00	0.00 %
DA100.5130.400.00114	MACHINERY.CONTRACTUAL.CAR#1...	0.00	763.31	0.00	763.31	0.00	0.00 %
DA100.5130.400.00201	MACHINERY.CONTRACTUAL.TRUCK...	0.00	840.88	0.00	840.88	0.00	0.00 %
DA100.5130.400.00203	MACHINERY.CONTRACTUAL.TRUCK...	0.00	3,258.92	0.00	3,258.92	0.00	0.00 %
DA100.5130.400.00204	MACHINERY.CONTRACTUAL.TRUCK...	0.00	192.82	192.82	192.82	0.00	0.00 %
DA100.5130.400.00205	MACHINERY.CONTRACTUAL.TRUCK...	0.00	8,472.08	5,560.29	8,472.08	0.00	0.00 %
DA100.5130.400.00206	MACHINERY.CONTRACTUAL.TRUCK...	0.00	135.82	0.00	135.82	0.00	0.00 %
DA100.5130.400.00207	MACHINERY.CONTRACTUAL.TRUCK...	0.00	541.79	0.00	541.79	0.00	0.00 %
DA100.5130.400.00208	MACHINERY.CONTRACTUAL.TRUCK...	0.00	7,313.04	0.00	7,313.04	0.00	0.00 %
DA100.5130.400.00212	MACHINERY.CONTRACTUAL.TRUCK...	0.00	1,847.80	20.90	1,847.80	0.00	0.00 %
DA100.5130.400.00213	MACHINERY.CONTRACTUAL.TRUCK...	0.00	7,245.97	160.04	7,245.97	0.00	0.00 %
DA100.5130.400.00215	MACHINERY.CONTRACTUAL.TRUCK...	0.00	1,843.52	0.00	1,843.52	0.00	0.00 %
DA100.5130.400.00218	MACHINERY.CONTRACTUAL.TRUCK...	0.00	1,329.25	0.00	1,329.25	0.00	0.00 %
DA100.5130.400.00233	MACHINERY.CONTRACTUAL.TRUCK...	0.00	803.81	208.75	803.81	0.00	0.00 %
DA100.5130.400.00234	MACHINERY.CONTRACTUAL.TRUCK...	0.00	84.08	84.08	84.08	0.00	0.00 %
DA100.5130.400.00236	MACHINERY.CONTRACTUAL.TRUCK...	0.00	4,451.68	862.12	4,451.68	0.00	0.00 %
DA100.5130.400.00237	MACHINERY.CONTRACTUAL.TRUCK...	0.00	2,882.05	1,984.60	2,882.05	0.00	0.00 %
DA100.5130.400.00238	MACHINERY.CONTRACTUAL.TRUCK...	0.00	2,417.74	434.18	2,417.74	0.00	0.00 %
DA100.5130.400.00239	MACHINERY.CONTRACTUAL.TRUCK...	0.00	3,242.14	370.00	3,242.14	0.00	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
DA100.5130.400.00240	MACHINERY.CONTRACTUAL TRUCK ...	0.00	5,017.07	75.60	5,017.07	0.00	0.00 %
DA100.5130.400.00241	MACHINERY.CONTRACTUAL.TRUCK...	0.00	6.58	0.00	6.58	0.00	0.00 %
DA100.5130.400.00242	MACHINERY.CONTRACTUAL.TRUCK...	0.00	830.69	0.00	830.69	0.00	0.00 %
DA100.5130.400.00245	MACHINERY.CONTRACTUAL.TRUCK...	0.00	1,446.02	284.30	1,446.02	0.00	0.00 %
DA100.5130.400.00246	MACHINERY.CONTRACTUAL.TRUCK...	0.00	7,349.50	0.00	7,349.50	0.00	0.00 %
DA100.5130.400.00247	MACHINERY.CONTRACTUAL.TRUCK...	0.00	2,750.30	0.00	2,750.30	0.00	0.00 %
DA100.5130.400.00248	MACHINERY.CONTRACTUAL.BUCKE...	0.00	3,917.92	0.00	3,917.92	0.00	0.00 %
DA100.5130.400.00249	MACHINERY.CONTRACTUAL.VAC T...	0.00	1,726.27	0.00	1,726.27	0.00	0.00 %
DA100.5130.400.00252	MACHINERY.CONTRACTUAL.TRUCK...	0.00	967.86	0.00	967.86	0.00	0.00 %
DA100.5130.400.00312	MACHINERY.CONTRACTUAL.GRADE...	0.00	241.91	241.91	241.91	0.00	0.00 %
DA100.5130.400.00320	MACHINERY.CONTRACTUAL.EXCAV...	0.00	2,691.73	0.00	2,691.73	0.00	0.00 %
DA100.5130.400.00324	MACHINERY.CONTRACTUAL.EXCAV...	0.00	440.37	134.53	440.37	0.00	0.00 %
DA100.5130.400.00326	MACHINERY.CONTRACTUAL.TRACT...	0.00	4,755.48	1,214.63	4,755.48	0.00	0.00 %
DA100.5130.400.00340	MACHINERY.CONTRACTUAL.SWEEP...	0.00	4,331.07	698.50	4,331.07	0.00	0.00 %
DA100.5130.400.00350	MACHINERY.CONTRACTUAL.ROLLER...	0.00	405.16	0.00	405.16	0.00	0.00 %
DA100.5130.400.00355	MACHINERY.CONTRACTUAL.DOZER...	0.00	3,112.17	40.50	3,112.17	0.00	0.00 %
DA100.5130.400.00359	MACHINERY.CONTRACTUAL.MOW...	0.00	1,647.73	0.00	1,647.73	0.00	0.00 %
DA100.5130.400.00361	MACHINERY.CONTRACTUAL.BACK...	0.00	398.32	398.32	398.32	0.00	0.00 %
DA100.5130.400.00363	MACHINERY.CONTRACTUAL.LOADE...	0.00	934.13	0.00	934.13	0.00	0.00 %
DA100.5130.400.00365	MACHINERY.CONTRACTUAL.EXCAV...	0.00	193.50	0.00	193.50	0.00	0.00 %
DA100.5130.400.00366	MACHINERY.CONTRACTUAL.EXCAV...	0.00	7,915.36	0.00	7,915.36	0.00	0.00 %
DA100.5130.400.00371	MACHINERY.CONTRACTUAL.LOADE...	0.00	254.18	0.00	254.18	0.00	0.00 %
DA100.5130.400.00373	MACHINERY.CONTRACTUAL.MOW...	0.00	393.78	0.00	393.78	0.00	0.00 %
DA100.5130.400.00374	MACHINERY.CONTRACTUAL.MOW...	0.00	144.70	0.00	144.70	0.00	0.00 %
DA100.5130.400.00375	MACHINERY.CONTRACTUAL.LOADE...	0.00	175.18	0.00	175.18	0.00	0.00 %
DA100.5130.400.00377	MACHINERY.CONTRACTUAL.ROLLER...	0.00	175.84	0.00	175.84	0.00	0.00 %
DA100.5130.400.00378	MACHINERY.CONTRACTUAL.EXCAV...	0.00	367.99	0.00	367.99	0.00	0.00 %
DA100.5130.400.00380	MACHINERY.CONTRACTUAL.SKID S...	0.00	209.35	0.00	209.35	0.00	0.00 %
DA100.5130.400.00381	MACHINERY.CONTRACTUAL.MOW...	0.00	138.27	0.00	138.27	0.00	0.00 %
DA100.5130.400.00382	MACHINERY.CONTRACTUAL.MOW...	0.00	1,979.60	0.00	1,979.60	0.00	0.00 %
DA100.5130.400.00383	MACHINERY.CONTRACTUAL.UTV #3...	0.00	889.66	0.00	889.66	0.00	0.00 %
DA100.5130.400.00384	MACHINERY.CONTRACTUAL.HYDRO...	0.00	189.52	0.00	189.52	0.00	0.00 %
DA100.5130.400.00404	MACHINERY.CONTRACTUAL.WATER...	0.00	887.58	114.50	887.58	0.00	0.00 %
DA100.5130.400.00405	MACHINERY.CONTRACTUAL.WATER...	0.00	71.50	0.00	71.50	0.00	0.00 %
DA100.5130.400.00406	MACHINERY.CONTRACTUAL.WATER...	0.00	625.89	0.00	625.89	0.00	0.00 %
DA100.5130.400.00503	MACHINERY.CONTRACTUAL.PARK T...	0.00	72.62	0.00	72.62	0.00	0.00 %
DA100.5130.400.00504	MACHINERY.CONTRACTUAL.PK UTV...	0.00	90.37	0.00	90.37	0.00	0.00 %
DA100.5130.400.00505	MACHINERY.CONTRACTUAL.PK CAR...	0.00	176.45	176.45	176.45	0.00	0.00 %
DA100.5130.400.00508	MACHINERY.CONTRACTUAL.PKTRU...	0.00	403.00	0.00	403.00	0.00	0.00 %
DA100.5130.400.00510	MACHINERY.CONTRACTUAL.PKTRU...	0.00	2,372.14	0.00	2,372.14	0.00	0.00 %
DA100.5130.400.00511	MACHINERY.CONTRACTUAL.PARKS ...	0.00	951.38	0.00	951.38	0.00	0.00 %
DA100.5130.400.00512	MACHINERY. CONTRACTUAL. PARKS...	0.00	500.00	0.00	500.00	0.00	0.00 %
DA100.5130.400.00999	MACHINERY.CONTRACTUAL.CHESH...	0.00	2,469.07	499.28	2,469.07	0.00	0.00 %
DA100.5130.410.00000	MACHINERY.FUEL METERING	210,000.00	210,000.00	24,687.88	111,519.05	98,480.95	46.90 %
DA100.5142.130.00000	SNOW REMOVAL.WAGES F/T	460,000.00	460,000.00	0.00	262,639.72	197,360.28	42.90 %
DA100.5142.400.00000	SNOW REMOVAL.CONTRACTUAL	511,500.00	511,500.00	0.00	221,164.83	290,335.17	56.76 %
DA100.9010.800.00000	NYS RETIREMENT	151,000.00	151,000.00	0.00	0.00	151,000.00	100.00 %
DA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	77,500.00	77,500.00	5,924.74	54,850.82	22,649.18	29.22 %
DA100.9040.800.00000	WORKERS COMPENSATION	29,238.00	29,238.00	0.00	29,237.23	0.77	0.00 %
DA100.9050.800.00000	UNEMPLOYMENT INSURANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
DA100.9055.800.00000	DISABILITY INSURANCE	600.00	600.00	94.08	197.76	402.24	67.04 %
DA100.9060.810.00000	MEDICAL INSURANCE	164,730.00	164,730.00	13,215.63	104,490.28	60,239.72	36.57 %
DA100.9060.811.00000	DENTAL INSURANCE	14,750.00	14,750.00	1,130.01	9,761.38	4,988.62	33.82 %
DA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	4,000.00	4,000.00	461.52	3,922.92	77.08	1.93 %
DA100.9060.830.00000	HSA ACCOUNT	54,000.00	54,000.00	0.00	46,500.00	7,500.00	13.89 %
Expense Total:		4,756,125.00	5,560,492.00	289,661.87	2,769,138.20	2,791,353.80	50.20%
Fund: DA100 - HIGHWAY Surplus (Deficit):		0.00	-104,367.00	-286,715.61	717,972.38	822,339.38	787.93%

Budget Report-JM

For Fiscal: 2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: DA230 - HWY EQUIPMENT RESERVE							
Revenue							
DA230.2401.00000	INTEREST & EARNING.EQUIPMENT ...	0.00	0.00	1,500.34	11,761.30	11,761.30	0.00 %
Revenue Total:		0.00	0.00	1,500.34	11,761.30	11,761.30	0.00%
Fund: DA230 - HWY EQUIPMENT RESERVE Total:		0.00	0.00	1,500.34	11,761.30	11,761.30	0.00%
Fund: DA232 - HWY IMPROVEMENT RESERVE							
Revenue							
DA232.2401.00000	INTEREST & EARNING.HWY IMPRO...	0.00	0.00	1,604.69	12,579.39	12,579.39	0.00 %
Revenue Total:		0.00	0.00	1,604.69	12,579.39	12,579.39	0.00%
Fund: DA232 - HWY IMPROVEMENT RESERVE Total:		0.00	0.00	1,604.69	12,579.39	12,579.39	0.00%
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE							
Revenue							
DA235.2401.00000	INTEREST & EARNING.SNOW&ICE R...	0.00	0.00	988.07	7,745.56	7,745.56	0.00 %
Revenue Total:		0.00	0.00	988.07	7,745.56	7,745.56	0.00%
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:		0.00	0.00	988.07	7,745.56	7,745.56	0.00%
Fund: HH100 - CAPITAL PROJECTS							
Revenue							
HH100.2401.00018	INTEREST & EARNINGS.SUCKERBR...	0.00	0.00	103.23	694.84	694.84	0.00 %
HH100.2401.00031	INTEREST & EARNINGS.HISTORICAL ...	0.00	0.00	0.00	0.60	0.60	0.00 %
HH100.2401.00033	INTEREST & EARNINGS.ARP FUNDS	0.00	0.00	0.00	12,573.47	12,573.47	0.00 %
HH100.2401.00034	INTEREST & EARNINGS.GATEWAY S...	0.00	0.00	14.16	95.34	95.34	0.00 %
HH100.2401.00035	INTEREST & EARNINGS.UPTOWN IN...	0.00	0.00	0.00	189.83	189.83	0.00 %
HH100.2401.00037	INTEREST & EARNINGS.FIRE STATIO...	0.00	0.00	55.23	196.81	196.81	0.00 %
HH100.2401.00038	INTEREST & EARNINGS.COMPLETE ...	0.00	0.00	90.19	780.45	780.45	0.00 %
HH100.2401.00039	INTEREST & EARNINGS.HWY ROAD...	0.00	0.00	4.18	125.54	125.54	0.00 %
HH100.2401.00042	INTEREST & EARNINGS.TH RENO	0.00	0.00	268.92	1,059.38	1,059.38	0.00 %
HH100.2401.00043	INTEREST & EARNINGS.NORTH RD ...	0.00	0.00	92.32	712.76	712.76	0.00 %
HH100.5031.00031	INTERFUND TRANSFER.HISTORICAL ...	0.00	0.00	0.00	-620.34	-620.34	0.00 %
HH100.5031.00032	INTERFUND TRANSFER.LGMRIF	0.00	0.00	0.00	-294.76	-294.76	0.00 %
HH100.5031.00035	INTERFUND TRANSFER.UPTOWN IN...	0.00	0.00	0.00	-100,384.59	-100,384.59	0.00 %
HH100.5031.00037	INTERFUND TRANSFER.FIRE STATIO...	0.00	0.00	0.00	100,000.00	100,000.00	0.00 %
HH100.5031.00040	INTERFUND TRANSFER.CR 4 SEWER	0.00	0.00	0.00	7,361.22	7,361.22	0.00 %
HH100.5031.00042	INTERFUND TRANSFER.TH RENO	0.00	0.00	0.00	550,000.00	550,000.00	0.00 %
HH100.5031.00044	INTERFUND TRANSFER.SENeca POI...	0.00	0.00	0.00	600,000.00	600,000.00	0.00 %
Revenue Total:		0.00	0.00	628.23	1,172,490.55	1,172,490.55	0.00%
Expense							
HH100.1440.200.00037	ENGINEERING.CAP.FIRE STATION 2 ...	0.00	0.00	0.00	7,500.00	-7,500.00	0.00 %
HH100.1440.200.00038	ENGINEERING.CAPITAL.COMPLETE ...	0.00	0.00	17,434.24	42,949.98	-42,949.98	0.00 %
HH100.1440.200.00039	ENGINEERING.CAPITAL.HWY ROA...	0.00	0.00	0.00	4,980.00	-4,980.00	0.00 %
HH100.1440.200.00041	ENGINEERING.CAPITAL.JULY 2023 F...	0.00	0.00	400.00	14,237.53	-14,237.53	0.00 %
HH100.1440.200.00042	ENGINEERING.CAPITAL.TH RENO	0.00	0.00	0.00	7,137.96	-7,137.96	0.00 %
HH100.1440.200.00043	ENGINEERING.CAPITAL.NORTH RD ...	0.00	0.00	22,448.80	45,619.98	-45,619.98	0.00 %
HH100.1440.202.00036	ENGINEERING.OUTHUSE WEST.P...	0.00	0.00	0.00	937.50	-937.50	0.00 %
HH100.1440.205.00033	ENGINEERING.CAPITAL.ARP.ONAN...	0.00	0.00	11,785.20	36,544.40	-36,544.40	0.00 %
HH100.1440.210.00033	ENGINEERING.CAPITAL.ARP.SENeca...	0.00	0.00	44,469.47	44,469.47	-44,469.47	0.00 %
HH100.1620.200.00042	BUILDINGS.CAPITAL EQUIP & OUTL...	0.00	300,000.00	0.00	0.00	300,000.00	100.00 %
HH100.5110.200.00038	HIGHWAY.CAPITAL.COMPLETE STR...	0.00	0.00	36,000.00	36,000.00	-36,000.00	0.00 %
HH100.7110.200.00041	PARKS.EQUIP & CAP OUTLAY.JULY ...	0.00	0.00	0.00	1,164.96	-1,164.96	0.00 %
HH100.7110.202.00036	PARK CAPITAL.OUTHUSE WEST.P...	0.00	0.00	6,541.14	99,878.60	-99,878.60	0.00 %
Expense Total:		0.00	300,000.00	139,078.85	341,420.38	-41,420.38	-13.81%
Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):		0.00	-300,000.00	-138,450.62	831,070.17	1,131,070.17	377.02%
Fund: SD600 - RT 332 DRAINAGE DISTRICT							
Revenue							
SD600.1030.00000	SPECIAL ASSESSMENT.RT 332 DRAI...	9,912.00	9,912.00	0.00	9,912.00	0.00	0.00 %
SD600.2401.00000	INTEREST & EARNINGS.RT 332 DRA...	200.00	200.00	58.03	390.57	190.57	195.29 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SD600.9000.00000	APPROPRIATED FUND BALANCE FOR..	4,900.00	4,900.00	0.00	0.00	-4,900.00	100.00 %
Revenue Total:		15,012.00	15,012.00	58.03	10,302.57	-4,709.43	31.37%
Expense							
SD600.8520.400.00000	MAINTENANCE..RT 332 DRAINAGE ...	15,012.00	15,012.00	0.00	0.00	15,012.00	100.00 %
Expense Total:		15,012.00	15,012.00	0.00	0.00	15,012.00	100.00%
Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	58.03	10,302.57	10,302.57	0.00%
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT							
Revenue							
SD605.1030.00000	SPECIAL ASSESSMENT.LAKEWOOD ...	1,932.00	1,932.00	0.00	1,932.00	0.00	0.00 %
SD605.2401.00000	INTEREST & EARNINGS.LAKEWOOD...	70.00	70.00	11.90	80.09	10.09	114.41 %
Revenue Total:		2,002.00	2,002.00	11.90	2,012.09	10.09	0.50%
Expense							
SD605.8520.400.00000	MAINTENANCE..LAKEWOOD MEAD...	2,002.00	2,002.00	0.00	0.00	2,002.00	100.00 %
Expense Total:		2,002.00	2,002.00	0.00	0.00	2,002.00	100.00%
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplus ..		0.00	0.00	11.90	2,012.09	2,012.09	0.00%
Fund: SD610 - ASHTON DRAINAGE DISTRICT							
Revenue							
SD610.2401.00000	INTEREST & EARNINGS.ASHTON DR...	45.00	45.00	6.87	46.22	1.22	102.71 %
Revenue Total:		45.00	45.00	6.87	46.22	1.22	2.71%
Expense							
SD610.8520.400.00000	MAINTENANCE..ASHTON DRAINAGE..	45.00	45.00	0.00	0.00	45.00	100.00 %
Expense Total:		45.00	45.00	0.00	0.00	45.00	100.00%
Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	6.87	46.22	46.22	0.00%
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT							
Revenue							
SD615.1030.00000	SPECIAL ASSESSMENT.FOX RIDGE D...	10,472.00	10,472.00	0.00	10,472.00	0.00	0.00 %
SD615.2401.00000	INTEREST & EARNINGS.FOX RIDGE ...	120.00	120.00	21.04	141.62	21.62	118.02 %
SD615.9000.00000	APPROPRIATED FUND BALANCE FOR..	21,528.00	21,528.00	0.00	0.00	-21,528.00	100.00 %
Revenue Total:		32,120.00	32,120.00	21.04	10,613.62	-21,506.38	66.96%
Expense							
SD615.8520.400.00000	MAINTENANCE..FOX RIDGE DRAIN...	32,120.00	32,120.00	0.00	0.00	32,120.00	100.00 %
Expense Total:		32,120.00	32,120.00	0.00	0.00	32,120.00	100.00%
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	21.04	10,613.62	10,613.62	0.00%
Fund: SD620 - LANDINGS DRAINAGE DISTRICT							
Revenue							
SD620.2401.00000	INTEREST & EARNINGS.LANDINGS ...	20.00	20.00	3.60	24.20	4.20	121.00 %
Revenue Total:		20.00	20.00	3.60	24.20	4.20	21.00%
Expense							
SD620.8520.400.00000	MAINTENANCE..LANDINGS DRAINA...	20.00	20.00	0.00	0.00	20.00	100.00 %
Expense Total:		20.00	20.00	0.00	0.00	20.00	100.00%
Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	3.60	24.20	24.20	0.00%
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT							
Revenue							
SD625.2401.00000	INTEREST & EARNINGS.OLD BROOKS..	60.00	60.00	6.46	43.49	-16.51	27.52 %
Revenue Total:		60.00	60.00	6.46	43.49	-16.51	27.52%
Expense							
SD625.8520.400.00000	MAINTENANCE..OLD BROOKSIDE D...	60.00	60.00	0.00	0.00	60.00	100.00 %
Expense Total:		60.00	60.00	0.00	0.00	60.00	100.00%
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Deficit)..		0.00	0.00	6.46	43.49	43.49	0.00%

Budget Report-JM

For Fiscal: 2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT							
Revenue							
SD630.2401.00000	INTEREST & EARNINGS.LAKESIDE ES...	45.00	45.00	4.47	30.06	-14.94	33.20 %
	Revenue Total:	45.00	45.00	4.47	30.06	-14.94	33.20%
Expense							
SD630.8520.400.00000	MAINTENANCE..LAKESIDE ESTATES ...	45.00	45.00	0.00	0.00	45.00	100.00 %
	Expense Total:	45.00	45.00	0.00	0.00	45.00	100.00%
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (Defic..		0.00	0.00	4.47	30.06	30.06	0.00%
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT							
Revenue							
SD635.1030.00000	SPECIAL ASSESSMENT.WATERFORD...	805.00	805.00	0.00	805.00	0.00	0.00 %
SD635.2401.00000	INTEREST & EARNINGS.WATERFORD...	70.00	70.00	7.42	49.95	-20.05	28.64 %
	Revenue Total:	875.00	875.00	7.42	854.95	-20.05	2.29%
Expense							
SD635.8520.400.00000	MAINTENANCE..WATERFORD POINT...	875.00	875.00	0.00	0.00	875.00	100.00 %
	Expense Total:	875.00	875.00	0.00	0.00	875.00	100.00%
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (Def..		0.00	0.00	7.42	854.95	854.95	0.00%
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT							
Revenue							
SD640.1030.00000	SPECIAL ASSESSMENT.STABLEGATE...	6,213.00	6,213.00	0.00	6,213.00	0.00	0.00 %
SD640.2401.00000	INTEREST & EARNINGS.STABLEGATE...	90.00	90.00	11.40	76.74	-13.26	14.73 %
SD640.9000.00000	APPROPRIATED FUND BALANCE	9,000.00	9,000.00	0.00	0.00	-9,000.00	100.00 %
	Revenue Total:	15,303.00	15,303.00	11.40	6,289.74	-9,013.26	58.90%
Expense							
SD640.8520.400.00000	MAINTENANCE..STABLEGATE DRAI...	15,303.00	15,303.00	0.00	0.00	15,303.00	100.00 %
	Expense Total:	15,303.00	15,303.00	0.00	0.00	15,303.00	100.00%
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	11.40	6,289.74	6,289.74	0.00%
Fund: SF450 - FIRE PROTECTION							
Revenue							
SF450.1001.00000	REAL PROPERTY TAXES.FIRE PROTE...	1,750,000.00	1,750,000.00	0.00	1,750,000.00	0.00	0.00 %
SF450.2401.00000	INTEREST & EARNINGS.FIRE PROTE...	2,500.00	2,500.00	22.25	1,846.36	-653.64	26.15 %
SF450.9000.00000	APPROPRIATED FUND BALANCE FOR..	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00 %
	Revenue Total:	1,755,000.00	1,755,000.00	22.25	1,751,846.36	-3,153.64	0.18%
Expense							
SF450.3410.400.00000	FIRE PROTECTION DISTRICT AGREE...	1,755,000.00	1,755,000.00	0.00	1,755,000.00	0.00	0.00 %
	Expense Total:	1,755,000.00	1,755,000.00	0.00	1,755,000.00	0.00	0.00%
Fund: SF450 - FIRE PROTECTION Surplus (Deficit):		0.00	0.00	22.25	-3,153.64	-3,153.64	0.00%
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT							
Revenue							
SL700.1001.00000	REAL PROPERTY TAXES.CENTERPOI...	1,910.00	1,910.00	0.00	1,910.00	0.00	0.00 %
SL700.2401.00000	INTEREST & EARNINGS.CENTERPOI...	12.00	12.00	1.10	9.36	-2.64	22.00 %
	Revenue Total:	1,922.00	1,922.00	1.10	1,919.36	-2.64	0.14%
Expense							
SL700.5182.400.00000	UTILITIES ELECTRIC..CENTERPOINT L...	1,922.00	1,922.00	181.56	1,313.37	608.63	31.67 %
	Expense Total:	1,922.00	1,922.00	181.56	1,313.37	608.63	31.67%
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):		0.00	0.00	-180.46	605.99	605.99	0.00%
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT							
Revenue							
SL705.1001.00000	REAL PROPERTY TAXES.FOX RIDGE L...	15,432.00	15,432.00	0.00	15,432.00	0.00	0.00 %
SL705.2401.00000	INTEREST & EARNINGS.FOX RIDGE L...	40.00	40.00	5.02	43.70	3.70	109.25 %
	Revenue Total:	15,472.00	15,472.00	5.02	15,475.70	3.70	0.02%
Expense							
SL705.5182.400.00000	UTILITIES ELECTRIC..FOX RIDGE LIG...	11,000.00	11,000.00	864.73	6,458.80	4,541.20	41.28 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SL705.5182.401.00000	STREET LIGHTING.MAINTENANCE.F...	4,472.00	4,472.00	0.00	0.00	4,472.00	100.00 %
Expense Total:		15,472.00	15,472.00	864.73	6,458.80	9,013.20	58.25%
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):		0.00	0.00	-859.71	9,016.90	9,016.90	0.00%
Fund: SL710 - LANDINGS LIGHTING DISTRICT							
Revenue							
SL710.2401.00000	INTEREST & EARNINGS.LANDINGS L...	5.00	5.00	0.59	3.98	-1.02	20.40 %
Revenue Total:		5.00	5.00	0.59	3.98	-1.02	20.40%
Expense							
SL710.5182.400.00000	UTILITIES ELECTRIC..LANDINGS LIG...	5.00	5.00	0.00	0.00	5.00	100.00 %
Expense Total:		5.00	5.00	0.00	0.00	5.00	100.00%
Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):		0.00	0.00	0.59	3.98	3.98	0.00%
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT							
Revenue							
SL715.1001.00000	REAL PROPERTY TAXES.LAKEWOOD...	1,475.00	1,475.00	0.00	1,475.00	0.00	0.00 %
SL715.2401.00000	INTEREST & EARNINGS.LAKEWOOD...	15.00	15.00	2.08	14.33	-0.67	4.47 %
Revenue Total:		1,490.00	1,490.00	2.08	1,489.33	-0.67	0.04%
Expense							
SL715.5182.240.00000	UTILITIES-EQUIPMENT.LAKEWOOD...	1,095.00	1,095.00	0.00	0.00	1,095.00	100.00 %
SL715.5182.400.00000	UTILITIES-ELECTRIC.LAKEWOOD ME...	395.00	395.00	30.26	207.11	187.89	47.57 %
Expense Total:		1,490.00	1,490.00	30.26	207.11	1,282.89	86.10%
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus (...)		0.00	0.00	-28.18	1,282.22	1,282.22	0.00%
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT							
Revenue							
SL720.1001.00000	REAL PROPERTY TAXES.FALLBROOK...	2,118.00	2,118.00	0.00	2,118.00	0.00	0.00 %
SL720.2401.00000	INTEREST & EARNINGS.FALLBROOK ...	10.00	10.00	1.34	10.57	0.57	105.70 %
Revenue Total:		2,128.00	2,128.00	1.34	2,128.57	0.57	0.03%
Expense							
SL720.5182.400.00000	UTILITIES ELECTRIC.FALLBROOK PA...	1,700.00	1,700.00	149.57	992.19	707.81	41.64 %
SL720.5182.401.00000	STREET LIGHTING.MAINTENANCE.F...	428.00	428.00	0.00	0.00	428.00	100.00 %
Expense Total:		2,128.00	2,128.00	149.57	992.19	1,135.81	53.37%
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Deficit):		0.00	0.00	-148.23	1,136.38	1,136.38	0.00%
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT							
Revenue							
SM900.1001.00000	REAL PROPERTY TAXES.UPTOWN BID	105,000.00	105,000.00	0.00	105,000.00	0.00	0.00 %
SM900.2401.00000	INTEREST & EARNINGS.UPTOWN BID	400.00	400.00	54.43	366.91	-33.09	8.27 %
Revenue Total:		105,400.00	105,400.00	54.43	105,366.91	-33.09	0.03%
Expense							
SM900.5182.401.00000	STREET LIGHTING-UTILITIES.UPTO...	15,400.00	15,400.00	0.00	0.00	15,400.00	100.00 %
SM900.8510.400.00000	COMMUNITY BEAUTIF - CONT.UPT...	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
SM900.9730.700.00000	BAN DEBT INTEREST	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00 %
Expense Total:		105,400.00	105,400.00	0.00	0.00	105,400.00	100.00%
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT Surplu...		0.00	0.00	54.43	105,366.91	105,366.91	0.00%
Fund: SS800 - SANITARY SEWER							
Revenue							
SS800.1030.00000	SPECIAL ASSESSMENTS..PURDY/M...	18,210.00	18,210.00	0.00	18,210.00	0.00	0.00 %
SS800.2401.00000	INTEREST & EARNINGS.SEWER	90.00	90.00	8.55	57.57	-32.43	36.03 %
Revenue Total:		18,300.00	18,300.00	8.55	18,267.57	-32.43	0.18%
Expense							
SS800.9710.600.00000	SERIAL BONDS.PRINCIPAL.PURDY/...	18,300.00	18,300.00	0.00	0.00	18,300.00	100.00 %
Expense Total:		18,300.00	18,300.00	0.00	0.00	18,300.00	100.00%
Fund: SS800 - SANITARY SEWER Surplus (Deficit):		0.00	0.00	8.55	18,267.57	18,267.57	0.00%

Budget Report-JM

For Fiscal: 2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT							
Revenue							
SW500.1001.00000	REAL PROPERTY TAXES.CANDGA C...	791,001.00	791,001.00	0.00	791,001.00	0.00	0.00 %
SW500.2140.00000	WATER QUARTERLY SALES.CANDGA...	725,000.00	725,000.00	235,377.57	438,696.56	-286,303.44	39.49 %
SW500.2142.00000	WATER FILL STATION SALES.CANDG...	2,000.00	2,000.00	247.50	1,348.85	-651.15	32.56 %
SW500.2144.00000	WATER NEW SERVICES.CANDGA C...	12,000.00	12,000.00	2,110.00	13,945.00	1,945.00	116.21 %
SW500.2148.00000	PENALTY ON WATER.CANDGA CONS..	5,000.00	5,000.00	1,292.62	2,862.15	-2,137.85	42.76 %
SW500.2389.00000	INTEREST OTHER GOVT	1,452.00	1,452.00	0.00	0.00	-1,452.00	100.00 %
SW500.2401.00000	INTEREST & EARNINGS.CANANDAI...	55,000.00	55,000.00	583.25	43,062.97	-11,937.03	21.70 %
SW500.2655.00000	SALES - OTHER-REPAIRS/REPLACEM...	500.00	500.00	0.00	667.62	167.62	133.52 %
SW500.5031.00000	INTERFUND TRANSFERS.CANDGA C...	19,093.00	19,093.00	0.00	19,093.00	0.00	0.00 %
SW500.9000.00000	APPROPRIATED FUND BALANCE FOR..	361,714.00	361,714.00	0.00	0.00	-361,714.00	100.00 %
Revenue Total:		1,972,760.00	1,972,760.00	239,610.94	1,310,677.15	-662,082.85	33.56%
Expense							
SW500.1910.400.00000	UNALLOCATED INS.CONTRACTUAL....	16,500.00	17,531.64	0.00	17,531.64	0.00	0.00 %
SW500.1990.400.00000	CONTINGENCY.CONTRACTUAL.CAN...	25,000.00	23,968.36	0.00	0.00	23,968.36	100.00 %
SW500.8310.120.00000	WATER ADMIN.SUPER.SALARY.CAN...	75,000.00	75,000.00	5,769.24	49,038.54	25,961.46	34.62 %
SW500.8310.121.00000	WATER ADMIN.CLERK.CDGA CONS...	20,353.00	18,273.00	1,600.00	7,275.31	10,997.69	60.19 %
SW500.8310.122.00000	WATER ADMIN.SENIOR CLERK.CDGA..	23,567.00	25,647.00	2,132.80	15,544.41	10,102.59	39.39 %
SW500.8310.131.00000	WATER ADMIN.MAINASST.CANDGA...	195,000.00	195,000.00	16,885.84	139,244.66	55,755.34	28.59 %
SW500.8310.200.00000	WATER ADMIN.CAP EQUIP.CANDGA...	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %
SW500.8310.400.00000	WATER ADMIN.CONTRACTUAL.CA...	5,760.00	5,760.00	268.86	2,101.98	3,658.02	63.51 %
SW500.8310.410.00000	WATER ADMIN.LEGAL SERVICES.CA...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW500.8310.420.00000	WATER ADMIN.METER READING.C...	39,000.00	39,000.00	4,186.80	26,070.15	12,929.85	33.15 %
SW500.8310.423.00000	WATER ADMIN.VEHICLE GPS.CAND...	1,000.00	1,000.00	56.85	333.80	666.20	66.62 %
SW500.8310.424.00000	WATER ADMIN.TRAINING & DUES....	9,179.00	9,179.00	754.00	2,206.00	6,973.00	75.97 %
SW500.8310.450.00000	WATER ADMIN.ENGINEERING.CAN...	30,000.00	42,843.00	412.50	15,854.95	26,988.05	62.99 %
SW500.8320.400.00000	WATER PURCHASES.CONT.CANDGA...	525,000.00	525,000.00	0.00	243,198.56	281,801.44	53.68 %
SW500.8320.420.00000	WATER PURCHASES.UTILITIES.CAN...	58,000.00	58,000.00	2,117.35	28,010.56	29,989.44	51.71 %
SW500.8340.440.00000	SERVICES & MAINT.SERVICES & MA...	163,000.00	163,000.00	5,599.42	104,546.13	58,453.87	35.86 %
SW500.8397.200.00000	WATER CAP PROJECTS.CAP EQUIP....	250,000.00	250,000.00	128,474.15	128,474.15	121,525.85	48.61 %
SW500.8397.400.00000	WATER CAPITAL PROJECTS.CONT.C...	100,000.00	100,000.00	3,376.05	20,677.21	79,322.79	79.32 %
SW500.9010.800.00000	NYS RETIREMENT..CANDGA CONS ...	24,000.00	24,000.00	0.00	0.00	24,000.00	100.00 %
SW500.9030.800.00000	SOCIAL SECURITY...CANDGA CONS ...	16,500.00	16,500.00	1,674.18	15,070.03	1,429.97	8.67 %
SW500.9040.800.00000	WORKERS COMPENSATION...CAND...	5,200.00	5,200.00	0.00	5,159.51	40.49	0.78 %
SW500.9050.800.00000	UNEMPLOYMENT INSURANCE.CAN...	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
SW500.9055.800.00000	DISABILITY INSURANCE...CANDGA ...	100.00	100.00	17.28	34.56	65.44	65.44 %
SW500.9060.810.00000	HOSPITAL/MEDICAL INSURANCE.C...	32,300.00	32,300.00	4,784.99	26,296.87	6,003.13	18.59 %
SW500.9060.811.00000	DENTAL INSURANCE.CANDGA CONS...	2,500.00	2,500.00	381.88	2,661.69	-161.69	-6.47 %
SW500.9060.820.00000	HOSPITAL/MEDICAL INSURANCE.B...	4,000.00	4,000.00	153.84	1,846.08	2,153.92	53.85 %
SW500.9060.830.00000	HOSPITAL/MEDICAL INS.HSA ACCO...	11,500.00	11,500.00	0.00	10,000.00	1,500.00	13.04 %
SW500.9090.876.00000	EMP BENEFIT VAC BUYBACK	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
SW500.9710.600.00000	SERIAL BONDS PRINCIPAL	240,000.00	240,000.00	0.00	0.00	240,000.00	100.00 %
SW500.9710.700.00000	SERIAL BONDS INTEREST	57,300.00	57,300.00	0.00	28,650.00	28,650.00	50.00 %
SW500.9950.900.00000	TRNSF.CITY.WATERPLANTRESERVE	1.00	1.00	0.00	0.00	1.00	100.00 %
Expense Total:		1,972,760.00	1,985,603.00	178,646.03	889,826.79	1,095,776.21	55.19%
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT Su...		0.00	-12,843.00	60,964.91	420,850.36	433,693.36	3,376.89%
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT							
Revenue							
SW505.1001.00000	REAL PROPERTY TAXES.CANDGA BR...	16,962.00	16,962.00	0.00	16,962.00	0.00	0.00 %
SW505.1030.00000	SPECIAL ASSESSMENT.CANDGA BRI...	61,336.00	61,336.00	0.00	61,336.00	0.00	0.00 %
SW505.2401.00000	INTEREST & EARNINGS.CANANDAI...	325.00	325.00	37.89	250.71	-74.29	22.86 %
SW505.9000.00000	APPROPRIATED FUND BALANCE FOR..	826.00	826.00	0.00	0.00	-826.00	100.00 %
Revenue Total:		79,449.00	79,449.00	37.89	78,548.71	-900.29	1.13%
Expense							
SW505.8340.400.00000	SERVICES & MAINTENANCE.CONT....	10,325.00	10,325.00	0.00	0.00	10,325.00	100.00 %
SW505.9710.600.00000	SERIAL BONDS BRISTOL.PRINCIPAL....	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SW505.9710.700.00000	SERIAL BONDS BRISTOL.INTEREST.C...	36,750.00	36,750.00	0.00	18,375.00	18,375.00	50.00 %
SW505.9903.900.00000	TRANSFER/WATER-MAINT.CANDGA...	2,545.00	2,545.00	0.00	2,545.00	0.00	0.00 %
SW505.9903.901.00000	TRANSFER/WATER-MAINT...CANDG...	4,829.00	4,829.00	0.00	4,829.00	0.00	0.00 %
Expense Total:		79,449.00	79,449.00	0.00	25,749.00	53,700.00	67.59%
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Sur...		0.00	0.00	37.89	52,799.71	52,799.71	0.00%
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT							
Revenue							
SW515.1001.00000	REAL PROPERTY TAXES.CANDGA-FA...	286,919.00	286,919.00	0.00	286,919.00	0.00	0.00 %
SW515.2401.00000	INTEREST & EARNINGS.CANANDAI...	350.00	350.00	48.73	460.58	110.58	131.59 %
Revenue Total:		287,269.00	287,269.00	48.73	287,379.58	110.58	0.04%
Expense							
SW515.8350.400.00000	FARM.COMMON WATER.CONTRAC...	285,288.00	285,288.00	0.00	285,288.00	0.00	0.00 %
SW515.8389.400.00000	CDGA.COMMON WATER.CONTRAC...	1,981.00	1,981.00	0.00	0.00	1,981.00	100.00 %
Expense Total:		287,269.00	287,269.00	0.00	285,288.00	1,981.00	0.69%
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Surp...		0.00	0.00	48.73	2,091.58	2,091.58	0.00%
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT							
Revenue							
SW525.1001.00000	REAL PROPERTY TAXES.MCINTYRE ...	8,451.00	8,451.00	0.00	8,451.00	0.00	0.00 %
SW525.2401.00000	INTEREST & EARNINGS.MCINTYRE ...	45.00	45.00	3.72	34.10	-10.90	24.22 %
SW525.9000.00000	APPROPRIATED FUND BALANCE FOR...	3,200.00	3,200.00	0.00	0.00	-3,200.00	100.00 %
Revenue Total:		11,696.00	11,696.00	3.72	8,485.10	-3,210.90	27.45%
Expense							
SW525.8340.400.00000	SERVICES & MAINTENANCE.CONT....	3,988.00	3,988.00	1,200.00	1,200.00	2,788.00	69.91 %
SW525.9710.600.00000	SERIAL BONDS.PRINCIPAL.MCINTYR...	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
SW525.9710.700.00000	SERIAL BONDS.INTEREST.MCINTYRE...	3,225.00	3,225.00	0.00	1,612.50	1,612.50	50.00 %
SW525.9903.900.00000	TRANSFER/WATER-MAINTENANCE...	1,483.00	1,483.00	0.00	1,483.00	0.00	0.00 %
Expense Total:		11,696.00	11,696.00	1,200.00	4,295.50	7,400.50	63.27%
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):		0.00	0.00	-1,196.28	4,189.60	4,189.60	0.00%
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT							
Revenue							
SW530.1001.00000	REAL PROPERTY TAXES.EMERSON A...	19,567.00	19,567.00	0.00	19,567.00	0.00	0.00 %
SW530.2401.00000	INTEREST & EARNINGS.EMERSON A...	25.00	25.00	1.72	22.76	-2.24	8.96 %
Revenue Total:		19,592.00	19,592.00	1.72	19,589.76	-2.24	0.01%
Expense							
SW530.8389.400.00000	COMMON WATER.CONTRACTUAL....	6,260.00	6,260.00	0.00	6,282.00	-22.00	-0.35 %
SW530.9710.600.00000	SERIAL BONDS.PRINCIPAL.EMERSON..	8,000.00	8,000.00	0.00	8,000.00	0.00	0.00 %
SW530.9710.700.00000	SERIAL BONDS.INTEREST.EMERSON...	5,332.00	5,332.00	0.00	5,332.00	0.00	0.00 %
Expense Total:		19,592.00	19,592.00	0.00	19,614.00	-22.00	-0.11%
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT Su...		0.00	0.00	1.72	-24.24	-24.24	0.00%
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT							
Revenue							
SW535.1001.00000	REAL PROPERTY TAXES.COUNTY RO...	19,944.00	19,944.00	0.00	19,944.00	0.00	0.00 %
SW535.2401.00000	INTEREST & EARNINGS.EX 36 - COU...	75.00	75.00	9.08	72.04	-2.96	3.95 %
Revenue Total:		20,019.00	20,019.00	9.08	20,016.04	-2.96	0.01%
Expense							
SW535.8340.400.00000	SERVICES & MAIN.CONT.CO RD #30...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW535.9710.600.00000	SERIAL BONDS.PRINCIPAL.EX 36 - C...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW535.9710.700.00000	SERIAL BONDS.INTEREST.CO RD #30...	8,475.00	8,475.00	0.00	4,237.50	4,237.50	50.00 %
SW535.9903.900.00000	TRANSFER/WATER-MAINTENANCE....	1,544.00	1,544.00	0.00	1,544.00	0.00	0.00 %
Expense Total:		20,019.00	20,019.00	0.00	5,781.50	14,237.50	71.12%
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplus ..		0.00	0.00	9.08	14,234.54	14,234.54	0.00%
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT							
Revenue							
SW540.1001.00000	REAL PROPERTY TAXES.HOPKINS GR...	18,272.00	18,272.00	0.00	18,272.00	0.00	0.00 %

Town of Canandaigua

5440 Routes 5 & 20 West Canandaigua, NY 14424
(585) 394-1120 / Fax (585) 394-9476
www.townofcanandaigua.org

MEMO

To: Canandaigua Town Board Date: September 10th, 2024
From: Jessica Mull, Finance Clerk II
Re: August 2024 Revenue/Expense Control Report

BALANCE SHEET

Bank statements have been reconciled through August 31st, 2024.

REVENUES

Receipts recorded for August total \$450,090.52 and include the following:

- Reval Assistance - \$24,257.64
- Town Clerk - \$384,414.68 and \$1,500.00 for parks
- Justice Fees - \$21,891.00
- Development Office - \$10,488.68 applied against accounts receivable
- Refunds and/or Reimbursements - \$5,066.82
- Metal Recycling - \$2,471.70

EXPENDITURES

We expect the available balance in each fund to be about 33.36% at the end of August.

- General Fund (AA100) – Expenditures to date are \$4,804,892.62 against a budget of \$6,507,831.19 which leaves 26.17% available.
- Highway Fund (DA100) – Expenditures to date are \$2,769,138.20 against a budget of \$5,560,492.00 which leaves 50.20% available.
- Water Fund (SW500) – Expenditures to date are \$889,826.79 against a budget of \$1,985,603.00 which leaves 55.19% available.

Budget Report-JM

For Fiscal: 2024 Period Ending: 08/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SW540.2401.00000	INTEREST & EARNINGS.HOPKINS GR...	70.00	70.00	8.07	65.71	-4.29	6.13 %
SW540.9000.00000	APPROPRIATED FUND BALANCE FOR..	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
Revenue Total:		23,342.00	23,342.00	8.07	18,337.71	-5,004.29	21.44%
Expense							
SW540.8340.400.00000	SERVICES & MAIN.CONT.HOPKINS ...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW540.9710.600.00000	SERIAL BONDS.PRINCIPAL.HOPKINS...	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
SW540.9710.700.00000	SERIAL BONDS.INTEREST.HOPKINS ...	4,638.00	4,638.00	0.00	2,318.75	2,319.25	50.01 %
SW540.9903.900.00000	TRANSFER/WATER-MAINTENANCE....	3,704.00	3,704.00	0.00	3,704.00	0.00	0.00 %
Expense Total:		23,342.00	23,342.00	0.00	6,022.75	17,319.25	74.20%
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Deficit):		0.00	0.00	8.07	12,314.96	12,314.96	0.00%
Fund: SW545 - HICKOX ROAD WATER DISTRICT							
Revenue							
SW545.1001.00000	REAL PROPERTY TAXES.HICKOX RO...	3,855.00	3,855.00	0.00	3,855.00	0.00	0.00 %
SW545.2401.00000	INTEREST & EARNINGS.HICKOX RO...	30.00	30.00	1.35	15.21	-14.79	49.30 %
Revenue Total:		3,885.00	3,885.00	1.35	3,870.21	-14.79	0.38%
Expense							
SW545.8350.400.00000	COMMON WATER.CONTRACTUAL.H...	636.00	636.00	0.00	0.00	636.00	100.00 %
SW545.9795.600.00000	DEBT PRIN OTHER GOVT DUE TO O...	2,500.00	2,500.00	0.00	2,500.00	0.00	0.00 %
SW545.9903.900.00000	TRANSFER/WATER-MAINTENANCE....	749.00	749.00	0.00	749.00	0.00	0.00 %
Expense Total:		3,885.00	3,885.00	0.00	3,249.00	636.00	16.37%
Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):		0.00	0.00	1.35	621.21	621.21	0.00%
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT							
Revenue							
SW550.1001.00000	REAL PROPERTY TAXES.NOTT RD EX...	6,680.00	6,680.00	0.00	6,680.00	0.00	0.00 %
SW550.2401.00000	INTEREST & EARNINGS.NOTT RD EX...	35.00	35.00	3.27	25.14	-9.86	28.17 %
SW550.9000.00000	APPROPRIATED FUND BALANCE FOR..	300.00	300.00	0.00	0.00	-300.00	100.00 %
Revenue Total:		7,015.00	7,015.00	3.27	6,705.14	-309.86	4.42%
Expense							
SW550.8340.400.00000	SERVICES & MAINTENANCE.CONTR...	611.00	611.00	0.00	0.00	611.00	100.00 %
SW550.9710.600.00000	SERIAL BONDS.PRINCIPAL.NOTT RD ...	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
SW550.9710.700.00000	SERIAL BONDS.INTEREST.NOTT RD ...	1,488.00	1,488.00	0.00	744.00	744.00	50.00 %
SW550.9903.900.00000	TRANSFER/WATER-MAINTENANCE....	916.00	916.00	0.00	916.00	0.00	0.00 %
Expense Total:		7,015.00	7,015.00	0.00	1,660.00	5,355.00	76.34%
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):		0.00	0.00	3.27	5,045.14	5,045.14	0.00%
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT							
Revenue							
SW555.1001.00000	REAL PROPERTY TAXES.CO RD 32 EX...	12,944.00	12,944.00	0.00	12,944.00	0.00	0.00 %
SW555.2401.00000	INTEREST & EARNINGS.CO RD 32 EX...	65.00	65.00	2.82	40.46	-24.54	37.75 %
Revenue Total:		13,009.00	13,009.00	2.82	12,984.46	-24.54	0.19%
Expense							
SW555.8340.400.00000	SERVICES & MAIN.CONT.CO RD 32 ...	1,649.00	1,649.00	0.00	0.00	1,649.00	100.00 %
SW555.9795.650.00000	DEBT PRINCIPAL DUE TO OTHER G...	9,085.00	9,085.00	0.00	0.00	9,085.00	100.00 %
SW555.9795.700.00000	DEBT INTEREST DUE TO OTHER GO...	1,452.00	1,452.00	0.00	1,451.31	0.69	0.05 %
SW555.9903.900.00000	TRANSFER/WATER-MAINTENANCE.....	823.00	823.00	0.00	823.00	0.00	0.00 %
Expense Total:		13,009.00	13,009.00	0.00	2,274.31	10,734.69	82.52%
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit):		0.00	0.00	2.82	10,710.15	10,710.15	0.00%
Report Surplus (Deficit):		-1.00	-251,445.00	-637,807.10	3,481,606.34	3,733,051.34	1,484.64%

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: AA100 - GENERAL FUND						
Revenue	5,143,203.00	6,673,596.18	102,708.77	5,872,247.38	-801,348.80	12.01%
Expense	5,143,204.00	6,507,831.18	396,937.81	4,804,892.62	1,702,938.56	26.17%
Fund: AA100 - GENERAL FUND Surplus (Deficit):	-1.00	165,765.00	-294,229.04	1,067,354.76	901,589.76	-543.90%
Fund: AA231 - CONTINGENT/TAX RESERVE						
Revenue	0.00	0.00	4,636.44	36,345.68	36,345.68	0.00%
Fund: AA231 - CONTINGENT/TAX RESERVE Total:	0.00	0.00	4,636.44	36,345.68	36,345.68	0.00%
Fund: AA232 - CAMPUS REPAIR RESERVE						
Revenue	0.00	0.00	986.78	7,735.53	7,735.53	0.00%
Fund: AA232 - CAMPUS REPAIR RESERVE Total:	0.00	0.00	986.78	7,735.53	7,735.53	0.00%
Fund: AA233 - TECHNOLOGY RESERVE						
Revenue	0.00	0.00	221.24	1,734.21	1,734.21	0.00%
Fund: AA233 - TECHNOLOGY RESERVE Total:	0.00	0.00	221.24	1,734.21	1,734.21	0.00%
Fund: AA234 - OPEN SPACE RESERVE						
Revenue	0.00	0.00	3,856.59	30,119.77	30,119.77	0.00%
Fund: AA234 - OPEN SPACE RESERVE Total:	0.00	0.00	3,856.59	30,119.77	30,119.77	0.00%
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE						
Revenue	0.00	0.00	894.55	7,012.39	7,012.39	0.00%
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:	0.00	0.00	894.55	7,012.39	7,012.39	0.00%
Fund: AA237 - BONDED INDEBTEDNESS RESERVE						
Revenue	0.00	0.00	1,036.90	8,128.36	8,128.36	0.00%
Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:	0.00	0.00	1,036.90	8,128.36	8,128.36	0.00%
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE						
Revenue	0.00	0.00	3,854.98	30,219.85	30,219.85	0.00%
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:	0.00	0.00	3,854.98	30,219.85	30,219.85	0.00%
Fund: CM100 - NEW RECREATION REVENUE FUND						
Revenue	0.00	0.00	3,125.60	26,250.73	26,250.73	0.00%
Fund: CM100 - NEW RECREATION REVENUE FUND Total:	0.00	0.00	3,125.60	26,250.73	26,250.73	0.00%
Fund: DA100 - HIGHWAY						
Revenue	4,756,125.00	5,456,125.00	2,946.26	3,487,110.58	-1,969,014.42	36.09%
Expense	4,756,125.00	5,560,492.00	289,661.87	2,769,138.20	2,791,353.80	50.20%
Fund: DA100 - HIGHWAY Surplus (Deficit):	0.00	-104,367.00	-286,715.61	717,972.38	822,339.38	787.93%
Fund: DA230 - HWY EQUIPMENT RESERVE						
Revenue	0.00	0.00	1,500.34	11,761.30	11,761.30	0.00%
Fund: DA230 - HWY EQUIPMENT RESERVE Total:	0.00	0.00	1,500.34	11,761.30	11,761.30	0.00%
Fund: DA232 - HWY IMPROVEMENT RESERVE						
Revenue	0.00	0.00	1,604.69	12,579.39	12,579.39	0.00%
Fund: DA232 - HWY IMPROVEMENT RESERVE Total:	0.00	0.00	1,604.69	12,579.39	12,579.39	0.00%
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE						
Revenue	0.00	0.00	988.07	7,745.56	7,745.56	0.00%
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:	0.00	0.00	988.07	7,745.56	7,745.56	0.00%
Fund: HH100 - CAPITAL PROJECTS						
Revenue	0.00	0.00	628.23	1,172,490.55	1,172,490.55	0.00%
Expense	0.00	300,000.00	139,078.85	341,420.38	-41,420.38	-13.81%
Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):	0.00	-300,000.00	-138,450.62	831,070.17	1,131,070.17	377.02%
Fund: SD600 - RT 332 DRAINAGE DISTRICT						
Revenue	15,012.00	15,012.00	58.03	10,302.57	-4,709.43	31.37%
Expense	15,012.00	15,012.00	0.00	0.00	15,012.00	100.00%
Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	58.03	10,302.57	10,302.57	0.00%
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT						
Revenue	2,002.00	2,002.00	11.90	2,012.09	10.09	0.50%

Budget Report-JM

For Fiscal: 2024 Period Ending: 08/31/2024

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense	2,002.00	2,002.00	0.00	0.00	2,002.00	100.00%
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplus ..	0.00	0.00	11.90	2,012.09	2,012.09	0.00%
Fund: SD610 - ASHTON DRAINAGE DISTRICT						
Revenue	45.00	45.00	6.87	46.22	1.22	2.71%
Expense	45.00	45.00	0.00	0.00	45.00	100.00%
Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	6.87	46.22	46.22	0.00%
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT						
Revenue	32,120.00	32,120.00	21.04	10,613.62	-21,506.38	66.96%
Expense	32,120.00	32,120.00	0.00	0.00	32,120.00	100.00%
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	21.04	10,613.62	10,613.62	0.00%
Fund: SD620 - LANDINGS DRAINAGE DISTRICT						
Revenue	20.00	20.00	3.60	24.20	4.20	21.00%
Expense	20.00	20.00	0.00	0.00	20.00	100.00%
Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	3.60	24.20	24.20	0.00%
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT						
Revenue	60.00	60.00	6.46	43.49	-16.51	27.52%
Expense	60.00	60.00	0.00	0.00	60.00	100.00%
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Deficit)..	0.00	0.00	6.46	43.49	43.49	0.00%
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT						
Revenue	45.00	45.00	4.47	30.06	-14.94	33.20%
Expense	45.00	45.00	0.00	0.00	45.00	100.00%
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (Defic..	0.00	0.00	4.47	30.06	30.06	0.00%
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT						
Revenue	875.00	875.00	7.42	854.95	-20.05	2.29%
Expense	875.00	875.00	0.00	0.00	875.00	100.00%
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (Def..	0.00	0.00	7.42	854.95	854.95	0.00%
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT						
Revenue	15,303.00	15,303.00	11.40	6,289.74	-9,013.26	58.90%
Expense	15,303.00	15,303.00	0.00	0.00	15,303.00	100.00%
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	11.40	6,289.74	6,289.74	0.00%
Fund: SF450 - FIRE PROTECTION						
Revenue	1,755,000.00	1,755,000.00	22.25	1,751,846.36	-3,153.64	0.18%
Expense	1,755,000.00	1,755,000.00	0.00	1,755,000.00	0.00	0.00%
Fund: SF450 - FIRE PROTECTION Surplus (Deficit):	0.00	0.00	22.25	-3,153.64	-3,153.64	0.00%
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT						
Revenue	1,922.00	1,922.00	1.10	1,919.36	-2.64	0.14%
Expense	1,922.00	1,922.00	181.56	1,313.37	608.63	31.67%
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-180.46	605.99	605.99	0.00%
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT						
Revenue	15,472.00	15,472.00	5.02	15,475.70	3.70	0.02%
Expense	15,472.00	15,472.00	864.73	6,458.80	9,013.20	58.25%
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-859.71	9,016.90	9,016.90	0.00%
Fund: SL710 - LANDINGS LIGHTING DISTRICT						
Revenue	5.00	5.00	0.59	3.98	-1.02	20.40%
Expense	5.00	5.00	0.00	0.00	5.00	100.00%
Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	0.59	3.98	3.98	0.00%
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT						
Revenue	1,490.00	1,490.00	2.08	1,489.33	-0.67	0.04%
Expense	1,490.00	1,490.00	30.26	207.11	1,282.89	86.10%
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus (...	0.00	0.00	-28.18	1,282.22	1,282.22	0.00%
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT						
Revenue	2,128.00	2,128.00	1.34	2,128.57	0.57	0.03%
Expense	2,128.00	2,128.00	149.57	992.19	1,135.81	53.37%
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-148.23	1,136.38	1,136.38	0.00%

Budget Report-JM

For Fiscal: 2024 Period Ending: 08/31/2024

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT						
Revenue	105,400.00	105,400.00	54.43	105,366.91	-33.09	0.03%
Expense	105,400.00	105,400.00	0.00	0.00	105,400.00	100.00%
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT Surplu...	0.00	0.00	54.43	105,366.91	105,366.91	0.00%
Fund: SS800 - SANITARY SEWER						
Revenue	18,300.00	18,300.00	8.55	18,267.57	-32.43	0.18%
Expense	18,300.00	18,300.00	0.00	0.00	18,300.00	100.00%
Fund: SS800 - SANITARY SEWER Surplus (Deficit):	0.00	0.00	8.55	18,267.57	18,267.57	0.00%
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT						
Revenue	1,972,760.00	1,972,760.00	239,610.94	1,310,677.15	-662,082.85	33.56%
Expense	1,972,760.00	1,985,603.00	178,646.03	889,826.79	1,095,776.21	55.19%
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT Su...	0.00	-12,843.00	60,964.91	420,850.36	433,693.36	3,376.89%
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT						
Revenue	79,449.00	79,449.00	37.89	78,548.71	-900.29	1.13%
Expense	79,449.00	79,449.00	0.00	25,749.00	53,700.00	67.59%
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Sur...	0.00	0.00	37.89	52,799.71	52,799.71	0.00%
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT						
Revenue	287,269.00	287,269.00	48.73	287,379.58	110.58	0.04%
Expense	287,269.00	287,269.00	0.00	285,288.00	1,981.00	0.69%
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Surp...	0.00	0.00	48.73	2,091.58	2,091.58	0.00%
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT						
Revenue	11,696.00	11,696.00	3.72	8,485.10	-3,210.90	27.45%
Expense	11,696.00	11,696.00	1,200.00	4,295.50	7,400.50	63.27%
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	-1,196.28	4,189.60	4,189.60	0.00%
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT						
Revenue	19,592.00	19,592.00	1.72	19,589.76	-2.24	0.01%
Expense	19,592.00	19,592.00	0.00	19,614.00	-22.00	-0.11%
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT Su...	0.00	0.00	1.72	-24.24	-24.24	0.00%
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT						
Revenue	20,019.00	20,019.00	9.08	20,016.04	-2.96	0.01%
Expense	20,019.00	20,019.00	0.00	5,781.50	14,237.50	71.12%
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplus ..	0.00	0.00	9.08	14,234.54	14,234.54	0.00%
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT						
Revenue	23,342.00	23,342.00	8.07	18,337.71	-5,004.29	21.44%
Expense	23,342.00	23,342.00	0.00	6,022.75	17,319.25	74.20%
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Deficit):	0.00	0.00	8.07	12,314.96	12,314.96	0.00%
Fund: SW545 - HICKOX ROAD WATER DISTRICT						
Revenue	3,885.00	3,885.00	1.35	3,870.21	-14.79	0.38%
Expense	3,885.00	3,885.00	0.00	3,249.00	636.00	16.37%
Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	1.35	621.21	621.21	0.00%
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT						
Revenue	7,015.00	7,015.00	3.27	6,705.14	-309.86	4.42%
Expense	7,015.00	7,015.00	0.00	1,660.00	5,355.00	76.34%
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):	0.00	0.00	3.27	5,045.14	5,045.14	0.00%
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT						
Revenue	13,009.00	13,009.00	2.82	12,984.46	-24.54	0.19%
Expense	13,009.00	13,009.00	0.00	2,274.31	10,734.69	82.52%
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit):	0.00	0.00	2.82	10,710.15	10,710.15	0.00%
Report Surplus (Deficit):	-1.00	-251,445.00	-637,807.10	3,481,606.34	3,733,051.34	1,484.64%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
AA100 - GENERAL FUND	-1.00	165,765.00	-294,229.04	1,067,354.76	901,589.76
AA231 - CONTINGENT/TAX RESERV	0.00	0.00	4,636.44	36,345.68	36,345.68
AA232 - CAMPUS REPAIR RESERVE	0.00	0.00	986.78	7,735.53	7,735.53
AA233 - TECHNOLOGY RESERVE	0.00	0.00	221.24	1,734.21	1,734.21
AA234 - OPEN SPACE RESERVE	0.00	0.00	3,856.59	30,119.77	30,119.77
AA235 - NYS EMPLOYEE SYSTEM R	0.00	0.00	894.55	7,012.39	7,012.39
AA237 - BONDED INDEBTEDNESS I	0.00	0.00	1,036.90	8,128.36	8,128.36
AA238 - SOLID WASTE MANAGEM	0.00	0.00	3,854.98	30,219.85	30,219.85
CM100 - NEW RECREATION REVEN	0.00	0.00	3,125.60	26,250.73	26,250.73
DA100 - HIGHWAY	0.00	-104,367.00	-286,715.61	717,972.38	822,339.38
DA230 - HWY EQUIPMENT RESERV	0.00	0.00	1,500.34	11,761.30	11,761.30
DA232 - HWY IMPROVEMENT RES	0.00	0.00	1,604.69	12,579.39	12,579.39
DA235 - SNOW/ICE REMOVAL RD I	0.00	0.00	988.07	7,745.56	7,745.56
HH100 - CAPITAL PROJECTS	0.00	-300,000.00	-138,450.62	831,070.17	1,131,070.17
SD600 - RT 332 DRAINAGE DISTRIC	0.00	0.00	58.03	10,302.57	10,302.57
SD605 - LAKEWOOD MEADOWS D	0.00	0.00	11.90	2,012.09	2,012.09
SD610 - ASHTON DRAINAGE DISTR	0.00	0.00	6.87	46.22	46.22
SD615 - FOX RIDGE DRAINAGE DIS	0.00	0.00	21.04	10,613.62	10,613.62
SD620 - LANDINGS DRAINAGE DIS	0.00	0.00	3.60	24.20	24.20
SD625 - OLD BROOKSIDE DRAINAC	0.00	0.00	6.46	43.49	43.49
SD630 - LAKESIDE ESTATES DRAIN	0.00	0.00	4.47	30.06	30.06
SD635 - WATERFORD POINT DRAI	0.00	0.00	7.42	854.95	854.95
SD640 - STABLEGATE DRAINAGE D	0.00	0.00	11.40	6,289.74	6,289.74
SF450 - FIRE PROTECTION	0.00	0.00	22.25	-3,153.64	-3,153.64
SL700 - CENTERPOINT LIGHTING D	0.00	0.00	-180.46	605.99	605.99
SL705 - FOX RIDGE LIGHTING DIST	0.00	0.00	-859.71	9,016.90	9,016.90
SL710 - LANDINGS LIGHTING DIST	0.00	0.00	0.59	3.98	3.98
SL715 - LAKEWOOD MEADOWS LI	0.00	0.00	-28.18	1,282.22	1,282.22
SL720 - FALLBROOK PARK LIGHTIN	0.00	0.00	-148.23	1,136.38	1,136.38
SM900 - UPTOWN BUSINESS IMPR	0.00	0.00	54.43	105,366.91	105,366.91
SS800 - SANITARY SEWER	0.00	0.00	8.55	18,267.57	18,267.57
SW500 - CANANDAIGUA CONSOLI	0.00	-12,843.00	60,964.91	420,850.36	433,693.36
SW505 - CANANDAIGUA BRISTOL	0.00	0.00	37.89	52,799.71	52,799.71
SW515 - CANANDAIGUA-FARMINC	0.00	0.00	48.73	2,091.58	2,091.58
SW525 - MCINTYRE ROAD WATER	0.00	0.00	-1,196.28	4,189.60	4,189.60
SW530 - EMERSON ALLEN TOWNL	0.00	0.00	1.72	-24.24	-24.24
SW535 - EX 36 - COUNTY ROAD #3	0.00	0.00	9.08	14,234.54	14,234.54
SW540 - HOPKINS GRIMBLE WATE	0.00	0.00	8.07	12,314.96	12,314.96
SW545 - HICKOX ROAD WATER DI	0.00	0.00	1.35	621.21	621.21
SW550 - NOTT RD EXT. 40 WATER	0.00	0.00	3.27	5,045.14	5,045.14
SW555 - CO RD 32 EXT. 41 WATEF	0.00	0.00	2.82	10,710.15	10,710.15
Report Surplus (Deficit):	-1.00	-251,445.00	-637,807.10	3,481,606.34	3,733,051.34



Fund Balance Report

As Of 08/31/2024

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
AA100 - GENERAL FUND	1,393,372.97	5,872,247.38	4,804,892.62	2,460,727.73
AA231 - CONTINGENT/TAX RESERVE	1,026,811.28	36,345.68	0.00	1,063,156.96
AA232 - CAMPUS REPAIR RESERVE	218,537.25	7,735.53	0.00	226,272.78
AA233 - TECHNOLOGY RESERVE	48,993.50	1,734.21	0.00	50,727.71
AA234 - OPEN SPACE RESERVE	1,049,424.85	30,119.77	0.00	1,079,544.62
AA235 - NYS EMPLOYEE SYSTEM RESERVE	198,108.52	7,012.39	0.00	205,120.91
AA237 - BONDED INDEBTEDNESS RESERVE	229,636.52	8,128.36	0.00	237,764.88
AA238 - SOLID WASTE MANAGEMENT RESERVE	853,747.81	30,219.85	0.00	883,967.66
CM100 - NEW RECREATION REVENUE FUND	588,996.37	26,250.73	0.00	615,247.10
CR100 - PARKS & REC FBC REVENUE FUND	0.00	0.00	0.00	0.00
DA100 - HIGHWAY	644,055.74	3,487,110.58	2,769,138.20	1,362,028.12
DA230 - HWY EQUIPMENT RESERVE	332,272.04	11,761.30	0.00	344,033.34
DA232 - HWY IMPROVEMENT RESERVE	355,382.60	12,579.39	0.00	367,961.99
DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE	218,820.26	7,745.56	0.00	226,565.82
HH100 - CAPITAL PROJECTS	1,946,733.85	1,172,490.55	341,420.38	2,777,804.02
KA100 - FIXED ASSETS	0.00	0.00	0.00	0.00
SD600 - RT 332 DRAINAGE DISTRICT	114,507.34	10,302.57	0.00	124,809.91
SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT	23,578.09	2,012.09	0.00	25,590.18
SD610 - ASHTON DRAINAGE DISTRICT	14,723.54	46.22	0.00	14,769.76
SD615 - FOX RIDGE DRAINAGE DISTRICT	34,641.50	10,613.62	0.00	45,255.12
SD620 - LANDINGS DRAINAGE DISTRICT	7,708.68	24.20	0.00	7,732.88
SD625 - OLD BROOKSIDE DRAINAGE DISTRICT	13,859.79	43.49	0.00	13,903.28
SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT	9,574.45	30.06	0.00	9,604.51
SD635 - WATERFORD POINT DRAINAGE DISTRICT	15,098.86	854.95	0.00	15,953.81
SD640 - STABLEGATE DRAINAGE DISTRICT	18,233.05	6,289.74	0.00	24,522.79
SF450 - FIRE PROTECTION	51,005.62	1,751,846.36	1,755,000.00	47,851.98
SL700 - CENTERPOINT LIGHTING DISTRICT	1,763.24	1,919.36	1,313.37	2,369.23
SL705 - FOX RIDGE LIGHTING DISTRICT	1,780.97	15,475.70	6,458.80	10,797.87
SL710 - LANDINGS LIGHTING DISTRICT	1,266.27	3.98	0.00	1,270.25
SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT	3,202.04	1,489.33	207.11	4,484.26
SL720 - FALLBROOK PARK LIGHTING DISTRICT	1,736.13	2,128.57	992.19	2,872.51
SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT	11,704.53	105,366.91	0.00	117,071.44
SS800 - SANITARY SEWER	132.77	18,267.57	0.00	18,400.34
SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT	1,796,527.72	1,310,677.15	889,826.79	2,217,378.08
SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT	46,708.83	78,548.71	25,749.00	99,508.54
SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT	54,645.16	287,379.58	285,288.00	56,736.74
SW520 - ANDREWS - NORTH ROAD WATER DISTRICT	0.00	0.00	0.00	0.00
SW525 - MCINTYRE ROAD WATER DISTRICT	3,810.75	8,485.10	4,295.50	8,000.35
SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT	3,724.41	19,589.76	19,614.00	3,700.17
SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT	5,293.49	20,016.04	5,781.50	19,528.03
SW540 - HOPKINS GRIMBLE WATER DISTRICT	5,044.62	18,337.71	6,022.75	17,359.58
SW545 - HICKOX ROAD WATER DISTRICT	-17,724.94	3,870.21	3,249.00	-17,103.73
SW550 - NOTT RD EXT. 40 WATER DISTRICT	1,983.90	6,705.14	1,660.00	7,029.04
SW555 - CO RD 32 EXT. 41 WATER DISTRICT	-45,144.80	12,984.46	2,274.31	-34,434.65
TC100 - CUSTODIAL FUNDS	0.00	0.00	0.00	0.00
Report Total:	11,284,279.57	14,404,789.86	10,923,183.52	14,765,885.91

ATTACHMENT 3

REPORTS OF BOARDS, COMMITTEES & PROJECT TEAMS

**TUESDAY,
OCTOBER
8TH**

**FIRE
PREVENTION/SAFETY
PRESENTATION**

HOSTED BY:

CHESHIRE FIRE DEPARTMENT



**TOWN OF CANANDAIGUA
COMMUNITY ADVISORY PANEL**

CHESHIRE FIRE DEPARTMENT

4285 STATE ROUTE 21,
CANANDAIGUA, NY 14424



ATTACHMENT 4



Town of Canandaigua , NY

Budget Worksheet

Account Summary

For Fiscal: 2025 Period Ending: 12/31/2025

		Defined Budgets							
		2023	2023	2024	2024	2025	2025	2025	2025
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2025 Dept Head	2025 Tentative
Fund: AA100 - GENERAL FUND									
Revenue									
AA100.1001.00000	REAL PROPERTY TAXES	575,000.00	575,000.00	544,873.00	544,873.00	0.00	0.00	1,060,423.00	460,042.00
AA100.1030.00000	SPECIAL ASSESSMENT/PILOT	25,808.00	24,225.38	23,809.00	10,133.70	0.00	0.00	24,523.00	24,500.00
AA100.1090.00000	PENALTY ON TAXES	11,000.00	19,765.15	11,000.00	18,356.10	0.00	0.00	11,330.00	12,500.00
AA100.1120.00000	NON PROPERTY SALES TAX	2,775,000.00	3,638,402.29	2,875,000.00	1,433,830.20	0.00	0.00	2,900,000.00	2,900,000.00
AA100.1170.00000	CABLE TV FRANCHISE FEES	85,000.00	93,753.58	90,000.00	43,891.73	0.00	0.00	92,700.00	92,700.00
AA100.1255.00000	TOWN CLERK FEES	3,000.00	3,571.14	3,000.00	2,011.11	0.00	0.00	3,090.00	3,200.00
AA100.1603.00000	VITAL STATISTICS FEE	4,070.00	4,700.00	4,600.00	2,194.00	0.00	0.00	4,738.00	4,390.00
AA100.2001.00000	PARK & RECREATION FEES	140,000.00	127,261.60	140,000.00	96,319.33	0.00	0.00	144,200.00	120,000.00
AA100.2001.10000	PARK & REC FEES.FBC	40,000.00	0.00	0.00	0.00	0.00	0.00		
AA100.2110.00000	ZONING FEES	45,000.00	60,859.67	50,000.00	71,899.00	0.00	0.00	51,500.00	55,000.00
AA100.2120.00000	SOIL EROSION CONTROL	6,000.00	5,550.00	4,500.00	5,150.00	0.00	0.00	4,635.00	5,000.00
AA100.2148.00000	RETURNED CHECK FEE	40.00	260.00	100.00	120.00	0.00	0.00	103.00	125.00
AA100.2192.00000	CEMETERY SERVICES	350.00	500.00	350.00	350.00	0.00	0.00	361.00	350.00
AA100.2302.00000	SERVICES/OTHER GOVERNMEN...	25,000.00	31,000.00	67,000.00	7,000.00	0.00	0.00	12,000.00	12,000.00
AA100.2401.00000	INTEREST & EARNINGS	3,500.00	195,144.32	80,000.00	147,395.92	0.00	0.00	200,000.00	200,000.00
AA100.2410.00000	RENTAL OF REAL PROPERTY	16,360.00	17,580.00	16,360.00	10,047.24	0.00	0.00	17,880.00	17,880.00
AA100.2544.00000	DOG LICENSES	30,000.00	24,947.00	30,000.00	13,427.00	0.00	0.00	30,900.00	25,000.00
AA100.2590.00000	SITE DEVELOPMENT FEES	75,000.00	95,217.70	75,000.00	101,927.99	0.00	0.00	100,000.00	100,000.00
AA100.2591.00000	TRANSFER STATION FEES	25,000.00	22,861.00	25,000.00	13,147.00	0.00	0.00	25,750.00	25,000.00
AA100.2610.00000	FINES & FORFEITED BAIL	105,000.00	86,859.40	110,000.00	93,172.50	0.00	0.00	113,300.00	95,000.00
AA100.2651.00000	RECYCLING REVENUE	15,000.00	23,933.49	15,000.00	13,682.59	0.00	0.00	15,450.00	20,000.00
AA100.2665.00000	SALE OF EQUIPMENT	1.00	9,175.00	0.00	10,775.00	0.00	0.00		
AA100.2680.00000	INSURANCE RECOVERIES	0.00	7,856.87	0.00	0.00	0.00	0.00		
AA100.2701.00000	REFUND PRIOR YEARS EXP	0.00	2,017.57	0.00	10,625.75	0.00	0.00		
AA100.2705.00000	GIFTS & DONATIONS	1,000.00	2,626.70	1,000.00	1,150.00	0.00	0.00	1,030.00	2,000.00

Budget Worksheet

For Fiscal: 2025 Period Ending: 12/31/2025

Defined Budgets

		2023	2023	2024	2024	2025	2025	2025	2025
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2025 Dept Head	2025 Tentative
AA100.2750.00000	AIM-RELATED PAYMENTS	0.00	28,151.00	0.00	0.00	0.00	0.00		
AA100.2770.00000	MISCELLANEOUS INCOME	0.00	67.28	0.00	325.81	0.00	0.00		30,000.00
AA100.3005.00000	ONTARIO CO MORTGAGE TAX	300,000.00	538,357.21	275,000.00	114,649.68	0.00	0.00	283,250.00	300,000.00
AA100.3040.00000	NYS AID TAX/ASSESSMENTS	12,000.00	0.00	0.00	24,257.64	0.00	0.00		
AA100.3089.00000	ST AID.OTHER	0.00	6,307.49	8,308.59	10,277.59	0.00	0.00		
AA100.3092.00000	ST AID.PLANNING STUDIES	15,000.00	0.00	0.00	0.00	0.00	0.00		
AA100.4089.00000	FEDERAL AID, OTHER	0.00	1,080,158.00	0.00	0.00	0.00	0.00		
AA100.5031.00000	INTERFUND TRANSFERS	38,000.00	0.00	15,000.00	0.00	0.00	0.00	20,000.00	20,000.00
AA100.5031.0000H	INTERFUND TRANSFERS.CAPIT...	0.00	0.00	100,384.59	0.00	0.00	0.00		
AA100.5031.0000R	TRANSFER FROM RESERVE	0.00	305,000.00	0.00	0.00	0.00	0.00		350,000.00
AA100.5031.000CM	INTERFUND TRANSFERS.PARK ...	85,001.00	0.00	150,000.00	0.00	0.00	0.00	150,000.00	150,000.00
AA100.9000.00000	APPROPRIATED FUND BALANCE..	3,163,721.00	2,399,595.00	1,958,311.00	3,071,700.00	0.00	0.00	600,000.00	700,000.00
Revenue Total:		7,619,851.00	9,430,703.84	6,673,596.18	5,872,689.88	0.00	0.00	5,867,163.00	5,724,687.00
Expense									
AA100.1010.110.00000	TOWN BOARD.ELECTED	22,129.00	22,128.08	22,792.00	15,778.80	0.00	0.00	23,476.00	23,476.00
AA100.1010.400.00000	TOWN BOARD.CONTRACTUAL	2,499.00	1,828.67	3,750.00	4,198.31	0.00	0.00	3,000.00	9,300.00
AA100.1110.110.00000	JUSTICES.ELECTED	55,552.00	55,551.60	57,218.00	39,612.60	0.00	0.00	92,000.00	76,000.00
AA100.1110.120.00000	JUSTICES.COURT CLERK, FT	60,999.00	60,996.00	62,826.00	43,521.91	0.00	0.00	69,066.00	69,066.00
AA100.1110.130.00000	JUSTICES.COURT CLERK, PT	1,000.00	357.60	1,000.00	59.73	0.00	0.00		
AA100.1110.140.00000	JUSTICES.COURT CLERK, PT	29,120.00	15,945.00	33,488.00	19,343.00	0.00	0.00	37,128.00	37,128.00
AA100.1110.200.00000	JUSTICES.CAPITAL.EQUIPMENT	500.00	379.62	9,808.59	4,641.17	0.00	0.00	1,500.00	1,500.00
AA100.1110.400.00000	JUSTICES.CONTRACTUAL	8,150.00	6,506.13	9,050.00	3,906.09	0.00	0.00	11,120.00	8,000.00
AA100.1110.401.00000	JUSTICES..CONTR.COURTSECUR...	13,000.00	8,710.70	13,500.00	9,375.60	0.00	0.00	15,000.00	13,500.00
AA100.1220.110.00000	SUPERVISOR.ELECTED	21,861.00	21,860.80	68,873.00	47,681.28	0.00	0.00	70,940.00	70,940.00
AA100.1220.120.00000	SUPERVISOR.DEPUTY SUPERVI...	2,000.00	1,923.00	2,060.00	1,423.83	0.00	0.00	2,122.00	2,122.00
AA100.1220.142.00000	SUPERVISOR.CONFIDENTIAL SE...	1.00	0.00	28,001.00	7,458.00	0.00	0.00	34,500.00	34,500.00
AA100.1220.400.00000	SUPERVISOR.CONTRACTUAL	2,660.00	2,061.50	5,250.00	4,454.01	0.00	0.00	6,000.00	5,000.00
AA100.1230.100.00000	TOWN MANAGER.PERSONAL S...	136,592.00	136,591.78	94,690.00	32,424.47	0.00	0.00	144,200.00	144,200.00
AA100.1230.120.00000	TOWN MGR.ADMINISTRATIVE ...	43,856.00	43,432.29	0.00	0.00	0.00	0.00		
AA100.1230.144.00000	TOWN MGR. CLERK FINANCE P...	42,500.00	12,127.20	20,000.00	1,586.68	0.00	0.00		
AA100.1230.145.00000	TOWN MGR.FINANCE CLERK F/T	65,000.00	53,730.85	62,500.00	43,269.30	0.00	0.00	70,000.00	70,000.00

Budget Worksheet

For Fiscal: 2025 Period Ending: 12/31/2025
Defined Budgets

		2023	2023	2024	2024	2025	2025	2025	2025
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2025 Dept Head	2025 Tentative
AA100.1230.200.00000	TOWN MANAGER.CAPITAL.EQU..	3,800.00	1,465.53	3,750.00	530.34	0.00	0.00	2,500.00	2,500.00
AA100.1230.400.00000	TOWN MANAGER.CONTRACTU...	9,430.00	9,417.97	23,060.00	20,940.81	0.00	0.00	10,760.00	10,760.00
AA100.1320.400.00000	AUDITOR.CONTRACTUAL	21,271.00	21,270.75	20,376.00	19,079.50	0.00	0.00	23,000.00	23,000.00
AA100.1340.120.00000	BUDGET OFFICER.PERSONAL S...	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	
AA100.1340.400.00000	BUDGET.CONTRACTUAL	2,029.00	724.45	3,000.00	0.00	0.00	0.00	1,000.00	16,000.00
AA100.1345.400.00000	PURCHASING.CONTRACTUAL	1,548.00	1,547.13	1,750.00	1,321.13	0.00	0.00	1,750.00	1,750.00
AA100.1355.120.00000	ASSESSOR.PERSONAL SERVICES	77,200.00	76,771.58	78,796.00	54,551.16	0.00	0.00	81,160.00	81,160.00
AA100.1355.132.00000	ASSESSOR.REAL PROPERTY AIDE..	66,418.00	54,701.12	47,133.00	31,568.22	0.00	0.00	56,160.00	56,160.00
AA100.1355.150.00000	ASSESSOR.BAR REVIEW SALARY	1,975.00	1,975.00	2,035.00	1,017.50	0.00	0.00	2,097.00	2,097.00
AA100.1355.200.00000	ASSESSOR.CAPITAL.EQUIPMENT	500.00	0.00	500.00	0.00	0.00	0.00	500.00	500.00
AA100.1355.400.00000	ASSESSOR.CONTRACTUAL	86,150.00	74,833.20	37,440.00	13,933.42	0.00	0.00	20,540.00	20,540.00
AA100.1355.420.00000	ASSESSOR.BAR REVIEW CONTR...	700.00	455.49	750.00	126.00	0.00	0.00	500.00	500.00
AA100.1380.400.00000	FISCAL.AGENT.FEES	0.00	0.00	14,900.00	14,900.00	0.00	0.00	22,900.00	22,900.00
AA100.1410.110.00000	TOWN CLERK.ELECTED	72,860.00	72,859.77	74,638.00	51,672.42	0.00	0.00	76,758.00	76,878.00
AA100.1410.131.00000	TOWN CLERK.FIRSTDEPUTY	48,006.00	48,005.90	53,560.00	36,384.78	0.00	0.00	56,203.00	56,203.00
AA100.1410.141.00000	TOWN CLERK.DEPUTY #2	52,000.00	50,110.76	47,133.00	31,050.93	0.00	0.00	49,019.00	49,019.00
AA100.1410.142.00000	TOWN CLERK.DEPUTY#3	42,476.00	33,662.75	47,133.00	14,762.00	0.00	0.00	47,133.00	47,133.00
AA100.1410.200.00000	TOWN CLERK.CAPITAL.EQUIPM...	850.00	626.78	850.00	659.61	0.00	0.00	850.00	850.00
AA100.1410.400.00000	TOWN CLERK.CONTRACTUAL	21,600.00	19,803.05	25,725.00	9,799.57	0.00	0.00	27,425.00	27,425.00
AA100.1420.400.00000	ATTORNEY.CONTRACTUAL	29,254.00	29,253.83	25,800.00	32,744.85	0.00	0.00	30,000.00	30,000.00
AA100.1430.132.00000	PERSONNEL.HR AND PAYROLL ...	86,009.00	86,008.17	93,500.00	64,730.70	0.00	0.00	96,305.00	96,305.00
AA100.1430.200.00000	PERSONNEL.CAPITAL.EQUIPM...	500.00	0.00	1,500.00	0.00	0.00	0.00	1,000.00	1.00
AA100.1430.410.00000	PERSONNEL.CONTRACTUAL	3,920.00	3,791.17	7,120.00	783.40	0.00	0.00	8,950.00	8,950.00
AA100.1430.420.00000	PERSONNEL.EAP HUMAN RES...	1,403.04	1,403.04	1,550.00	0.00	0.00	0.00	1,530.00	1,530.00
AA100.1440.400.00000	ENGINEERING.CONTRACTUAL	78,703.87	78,703.64	73,363.00	23,626.68	0.00	0.00	70,000.00	50,000.00
AA100.1440.406.00000	ENGINEERING. SEWERS	12,696.00	12,695.75	1.00	0.00	0.00	0.00		
AA100.1450.400.00000	ELECTIONS.CONTRACTUAL	10,750.00	10,632.72	11,250.00	102.37	0.00	0.00	11,200.00	11,200.00
AA100.1460.200.00000	RECORDS MANAGEMENT.CAPI...	2,500.00	1,250.45	2,000.00	0.00	0.00	1,198.36	1,500.00	1,500.00
AA100.1460.400.00000	RECORDS MANAGEMENT.CON...	49,525.00	9,726.26	36,223.00	4,802.89	0.00	0.00	50,130.00	50,130.00
AA100.1480.100.00000	PUBLICSERVINFORM.CONTRACTU...	1.00	0.00	1.00	0.00	0.00	0.00		
AA100.1480.400.00000	PUBLICSERVINFORM.CONTRACTU...	3,250.00	771.83	18,351.00	7,643.05	0.00	0.00	8,160.00	8,160.00

Budget Worksheet

For Fiscal: 2025 Period Ending: 12/31/2025

		Defined Budgets							
		2023	2023	2024	2024	2025	2025	2025	2025
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2025 Dept Head	2025 Tentative
AA100.1620.200.00000	BUILDINGS.CAPITAL.EQUIPME...	89,502.00	35,491.44	254,902.00	242,600.00	0.00	0.00	85,000.00	85,000.00
AA100.1620.400.00000	BUILDINGS.CONTRACTUAL	4,481.00	4,480.35	5,000.00	2,548.74	0.00	0.00	5,000.00	5,000.00
AA100.1620.403.00000	BUILDINGS..TOWNHALL.CONTR...	46,900.00	41,388.77	54,350.00	22,747.51	0.00	0.00	31,450.00	31,450.00
AA100.1620.404.00000	BUILDINGS..HIGHWAYBLDG.C...	108,779.00	108,778.63	264,850.00	66,710.69	0.00	0.00	114,700.00	114,700.00
AA100.1620.405.00000	BUILDINGS..PARKS.CONTR.UTIL...	37,250.00	30,049.06	37,500.00	25,266.23	0.00	0.00	37,500.00	37,500.00
AA100.1620.410.00000	BUILDINGS.JANITORIAL	29,742.00	11,826.58	6,500.00	2,411.27	0.00	0.00	6,500.00	6,500.00
AA100.1670.400.00000	PRINTING & MAILING.CONTRA...	17,500.00	12,651.80	16,500.00	12,724.24	0.00	0.00	21,820.00	21,820.00
AA100.1680.100.00000	CENTRAL DATA PROCESSING.P...	1.00	0.00	1.00	0.00	0.00	0.00		
AA100.1680.125.00000	CENTRAL DATA PROCESSING..P...	0.00	0.00	1.00	0.00	0.00	0.00		
AA100.1680.200.00000	DATA PROCESSING.CAPITAL.E...	70,694.39	67,503.61	114,207.00	62,022.15	0.00	0.00	232,500.00	153,500.00
AA100.1680.400.00000	DATA PROCESSING.CONTRACT...	119,000.00	106,872.75	134,800.00	165,183.51	0.00	0.00	155,732.00	155,732.00
AA100.1910.400.00000	UNALLOCATED INSURANCE	115,000.00	104,647.18	135,000.00	65,887.19	0.00	0.00	135,000.00	135,000.00
AA100.1920.400.00000	MUNICIPAL ASSOCIATION DUES	1,500.00	1,500.00	1,750.00	1,500.00	0.00	0.00	1,500.00	1,500.00
AA100.1940.200.00000	PURCHASE OF LAND/RIGHT OF...	308,300.00	305,419.30	15,000.00	0.00	0.00	0.00		
AA100.1940.400.00000	PURCHASE OF LAND/RIGHT OF...	21,200.00	21,102.00	7,500.00	1,500.00	0.00	0.00		
AA100.1990.400.00000	CONTINGENCY	28,772.96	0.00	117,663.78	0.00	0.00	0.00	150,000.00	100,000.00
AA100.3120.400.00000	POLICE.CONTRACTUAL	29,000.00	7,651.07	29,000.00	8,562.89	0.00	0.00	30,000.00	20,000.00
AA100.3189.200.00000	OTHER TRAFFIC SAFETY	62,280.00	53,037.15	27,952.00	13,979.73	0.00	0.00		
AA100.3310.200.00000	TRAFFIC.CAPITAL.EQUIPMENT	25,000.00	9,000.00	0.00	0.00	0.00	0.00	15,000.00	15,000.00
AA100.3310.400.00000	TRAFFIC.CONTRACTUAL	125,000.00	118,155.00	105,000.00	92,655.53	0.00	0.00	113,000.00	113,000.00
AA100.3510.400.00000	DOG CONTROL CONTRACTUAL	30,000.00	29,397.00	30,000.00	26,456.00	0.00	0.00	30,000.00	30,000.00
AA100.4020.100.00000	REGISTRAR.PERSONAL SERVICES	3,000.00	2,458.66	3,000.00	1,500.00	0.00	0.00	3,100.00	3,100.00
AA100.4020.400.00000	REGISTRAR.CONTRACTUAL	400.00	67.65	400.00	161.21	0.00	0.00	400.00	400.00
AA100.4540.400.00000	AMBULANCE CONTRACTUAL	9,000.00	9,000.00	9,000.00	9,000.00	0.00	0.00	9,000.00	9,000.00
AA100.5010.110.00000	HIGHWAY SUPT.ELECTED	56,135.00	56,134.78	67,500.00	43,269.21	0.00	0.00	77,250.00	77,250.00
AA100.5010.120.00000	HIGHWAY.DEPUTY	5,150.00	5,149.82	5,305.00	3,672.72	0.00	0.00	5,464.00	5,464.00
AA100.5010.130.00000	HIGHWAY. CLERK	11,633.00	7,590.62	18,273.00	7,886.85	0.00	0.00	22,880.00	22,880.00
AA100.5010.131.00000	HIGHWAY.SENIOR CLERK	22,467.00	22,466.08	25,647.00	17,440.36	0.00	0.00	30,005.00	30,005.00
AA100.5182.200.00000	STREET LIGHTS RT 332	0.00	0.00	800,385.59	0.00	0.00	0.00		
AA100.5182.400.00000	STREET LIGHTING.CONTRACTU...	30,643.00	30,642.36	25,000.00	25,281.02	0.00	0.00	31,000.00	31,000.00
AA100.6410.410.00000	PUBLICITY.CONTRACTUAL	1,500.00	0.00	0.00	0.00	0.00	0.00		

Budget Worksheet

For Fiscal: 2025 Period Ending: 12/31/2025

Defined Budgets

		2023	2023	2024	2024	2025	2025	2025	2025
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2025 Dept Head	2025 Tentative
AA100.6410.420.00000	PUBLICITY.PARK	500.00	0.00	0.00	0.00	0.00	0.00		
AA100.6989.400.00000	ECONOMIC DEVELOPMENT.CO...	25,000.00	25,000.00	25,000.00	25,000.00	0.00	0.00	40,000.00	40,000.00
AA100.7020.100.00000	RECREATION DIRECTOR	1.00	0.00	0.00	0.00	0.00	0.00	40,000.00	65,000.00
AA100.7020.141.00000	RECREATION.SR LIFEGUARD	17,920.00	13,310.00	16,160.00	9,880.00	0.00	0.00	16,600.00	16,600.00
AA100.7020.400.00000	RECREATION.CONTRACTUAL	4,800.00	0.00	1,500.00	0.00	0.00	0.00	1,500.00	1,500.00
AA100.7110.121.00000	PARKS.MAINTENANCE ASSISTA...	53,461.00	53,460.76	56,160.00	41,758.91	0.00	0.00	57,850.00	57,850.00
AA100.7110.130.00000	PARK.LABORER F/T	76,003.00	65,508.26	68,640.00	50,748.64	0.00	0.00	78,520.00	78,520.00
AA100.7110.131.00000	PERSONAL SERVICES.PT	59,789.00	59,788.71	51,251.00	54,490.04	0.00	0.00	68,850.00	68,850.00
AA100.7110.142.00000	REC.ATTENDANTS GATEHOUSE	9,450.00	8,754.43	17,000.00	10,882.50	0.00	0.00	18,600.00	18,600.00
AA100.7110.143.00000	PARK.LABORERS P/T SEASONAL	44,401.00	44,372.20	75,600.00	25,251.51	0.00	0.00	86,400.00	86,400.00
AA100.7110.200.00000	PARKS.NORMAL.CAP.MAINTEN...	513,832.00	397,012.76	311,307.00	41,835.25	0.00	0.00	274,306.00	274,306.00
AA100.7110.201.00000	PARKS.PRKFUND.NEWREC.EXP....	85,001.00	0.00	150,002.00	0.00	0.00	0.00		
AA100.7110.400.00000	PARK.CONTRACTUAL	55,888.00	55,887.02	57,178.00	41,809.01	0.00	0.00	52,900.00	52,900.00
AA100.7110.402.00000	PARKS.LANDSCAPING	9,550.00	9,354.60	14,950.00	3,971.89	0.00	0.00	25,900.00	25,900.00
AA100.7110.404.00000	PARKS AUBURN TRAIL	32,632.15	2,279.70	1.00	0.00	0.00	0.00	50,000.00	50,000.00
AA100.7140.141.00000	PLAYGROUND/RECREATION.LIF...	50,303.00	44,622.00	65,718.00	51,720.75	0.00	0.00	70,268.00	70,268.00
AA100.7140.142.00000	PLAYGROUND/RECREATION.SP...	10,000.00	0.00	0.00	0.00	0.00	0.00		
AA100.7140.200.00000	PLAYGROUND/RECREATION.CA...	2,500.00	0.00	0.00	0.00	0.00	0.00		
AA100.7140.400.00000	PLAYGROUND/RECREATION.C...	32,850.00	24,226.00	30,800.00	25,553.11	0.00	0.00	32,650.00	32,650.00
AA100.7140.405.00000	RECREATION.EVENTS.MOVIENI...	2,500.00	2,430.45	3,500.00	3,371.88	0.00	0.00	4,000.00	4,000.00
AA100.7450.410.00000	MUSEUM.CONTRACTUAL	10,000.00	10,000.00	10,000.00	10,000.00	0.00	0.00	12,500.00	12,500.00
AA100.7510.120.00000	HISTORIAN.PERSONAL SERVICES	3,678.00	3,678.00	3,789.00	1,894.50	0.00	0.00	3,903.00	3,903.00
AA100.7510.400.00000	HISTORIAN.CONTRACTUAL	1,250.00	1,079.15	2,350.00	632.95	0.00	0.00	1,250.00	1,250.00
AA100.7550.400.00000	CELEBRATIONS.CONTRACTUAL	5,500.00	5,493.14	18,450.00	18,626.80	0.00	0.00	20,000.00	20,000.00
AA100.7620.400.00000	ADULT RECREATION.CONTRAC...	3,000.00	1,012.12	3,000.00	523.00	0.00	0.00	3,000.00	3,000.00
AA100.8010.120.00000	PLANNER.PERSONAL SVCS	26,800.00	26,099.70	56,650.00	42,283.49	0.00	0.00	63,700.00	63,700.00
AA100.8010.124.00000	ZONING.OFFICER F/T	79,000.00	78,750.01	113,300.00	76,648.27	0.00	0.00	116,698.00	116,698.00
AA100.8010.141.00000	ZONING.INSPECTOR P/T	10,000.00	7,596.17	13,125.00	8,462.90	0.00	0.00	13,519.00	13,519.00
AA100.8010.144.00000	ZONING..CLERK P/T	27,664.00	11,398.07	0.00	0.00	0.00	0.00		
AA100.8010.146.00000	ZONING.SENIOR CLERK	0.00	0.00	1.00	0.00	0.00	0.00		
AA100.8010.147.00000	ZONING.OFFICE SPECIALIST I	0.00	0.00	38,000.00	25,140.63	0.00	0.00	52,000.00	52,000.00

Budget Worksheet

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		Defined Budgets							
		2023	2023	2024	2024	2025	2025	2025	2025
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2025 Dept Head	2025 Tentative
AA100.8010.200.00000	ZONE.PLANNER.CAPITAL.EQUI...	5,000.00	1,616.78	5,000.00	807.16	0.00	0.00	2,000.00	2,000.00
AA100.8010.400.00000	ZONING INSPECTOR.CONTRAC...	2,451.00	2,450.71	2,840.00	1,384.10	0.00	0.00	2,940.00	2,940.00
AA100.8010.420.00000	ZONING.PLANNER.CONTRACT...	6,009.00	5,846.84	6,020.00	3,522.74	0.00	0.00	7,495.00	7,495.00
AA100.8020.120.00000	PLANNING BOARD.PERSONAL S...	16,299.00	14,873.00	16,015.00	7,797.50	0.00	0.00	16,471.00	16,471.00
AA100.8020.140.00000	PB STENOGRAPHER P/T.PERSO...	7,946.00	7,779.81	6,930.00	5,787.00	0.00	0.00	7,860.00	7,860.00
AA100.8020.150.00000	ECB.PERSONAL SERVICES	4,321.00	3,708.00	4,822.00	2,092.50	0.00	0.00	4,966.00	4,966.00
AA100.8020.160.00000	PLANNING.SECRETARY STENO...	16,406.00	16,405.18	13,080.00	14,690.00	0.00	0.00	37,440.00	37,440.00
AA100.8020.400.00000	PLANNING BOARD.CONTRACT...	22,657.00	14,193.43	12,750.00	9,296.32	0.00	0.00	14,350.00	14,350.00
AA100.8020.405.00000	PLANNING.CIC CONTRACTUAL	4,001.00	0.00	0.00	0.00	0.00	0.00		
AA100.8020.410.00000	PLANNING.ENGINEERING.CON...	4,843.00	4,842.23	2,400.00	2,225.00	0.00	0.00	4,000.00	4,000.00
AA100.8020.412.00000	PLANNING.COMP PLAN	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00
AA100.8020.422.00000	PLANNING.OPEN SPACE TEAM ...	5,000.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00	2,000.00
AA100.8020.424.00000	PLANNING.UPTOWN	2,500.00	0.00	1,000.00	0.00	0.00	0.00		
AA100.8020.428.00000	PLANNING.HISTORICAL PROJEC...	750.00	749.80	200.00	0.00	0.00	0.00	200.00	200.00
AA100.8020.450.00000	PLANNING.ECB.CONTRACTUAL	1,805.00	1,805.00	1,800.00	135.00	0.00	0.00	2,075.00	2,075.00
AA100.8040.120.00000	ZONING BOARD OF APPEALS.P...	6,003.00	6,003.00	6,460.00	3,160.00	0.00	0.00	6,652.00	6,652.00
AA100.8040.140.00000	ZONING BOARD OF APPEALS S...	4,634.00	0.00	5,000.00	0.00	0.00	0.00	1,000.00	1.00
AA100.8040.400.00000	ZONING BOARD OF APPEALS C...	4,228.00	4,227.32	5,000.00	3,489.20	0.00	0.00	5,000.00	5,000.00
AA100.8140.200.00000	STORMSEWERS.CAPITAL.EQUI...	500.00	0.00	500.00	0.00	0.00	0.00		
AA100.8140.400.00000	STORMSEWERS.CONTRACTUAL	10,600.00	8,435.00	12,000.00	6,760.00	0.00	0.00	12,000.00	12,000.00
AA100.8160.130.00000	WASTE & RECYCLING MEO.PER...	64,390.00	64,389.81	66,921.00	47,713.14	0.00	0.00	68,779.00	68,779.00
AA100.8160.140.00000	WASTE & RECYCLING LABORS P...	36,733.00	36,732.58	41,600.00	27,309.79	0.00	0.00	54,920.00	54,920.00
AA100.8160.200.00000	WASTE & RECYCLING EQUIPM...	27,001.00	0.00	18,300.00	0.00	0.00	0.00	21,000.00	21,000.00
AA100.8160.400.00000	WASTE & RECYCLING CONTRA...	113,630.00	93,722.65	110,700.00	49,120.17	0.00	0.00	113,500.00	113,500.00
AA100.8540.400.00000	DRAINAGE.CONTRACTUAL	0.00	0.00	5,000.00	0.00	0.00	0.00	10,000.00	10,000.00
AA100.8664.121.00000	CODE ENFORCEMENT	88,153.00	88,152.74	78,000.00	54,000.00	0.00	0.00	86,500.00	86,500.00
AA100.8664.122.00000	CODE ENFORCEMENT	18,475.00	17,483.25	20,851.00	12,497.00	0.00	0.00	21,701.00	21,701.00
AA100.8664.124.00000	CODE ENFORCEMENT	68,082.00	68,081.10	54,500.00	7,326.79	0.00	0.00	62,500.00	62,500.00
AA100.8664.125.00000	CODE ENFORCEMENT. STORM...	0.00	0.00	0.00	0.00	0.00	0.00	65,000.00	65,000.00
AA100.8664.126.00000	CODE ENFORCEMENT	1.00	0.00	62,000.00	33,509.75	0.00	0.00	68,000.00	68,000.00
AA100.8664.200.00000	CODE ENFORCEMENT.CAPITAL....	30,936.00	3,321.70	48,000.00	47,800.00	0.00	0.00	76,000.00	76,000.00

Budget Worksheet

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Defined Budgets

		2023	2023	2024	2024	2025	2025	2025	2025
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2025 Dept Head	2025 Tentative
AA100.8664.400.00000	CODE ENFORCEMENT.CONTRA...	5,425.00	5,424.34	9,440.00	9,173.05	0.00	0.00	42,500.00	42,500.00
AA100.8710.400.00000	CONSERVATION.PROGRAM.CO...	21,550.00	0.00	3,300.00	0.00	0.00	0.00		
AA100.8710.401.00000	CONSERVATION.AG COMMITT...	5,500.00	0.00	500.00	275.00	0.00	0.00	2,301.00	2,301.00
AA100.8730.450.00000	FORESTRY TREE ADVISORY BO...	15,500.00	0.00	500.00	0.00	0.00	0.00	700.00	700.00
AA100.8810.400.00000	CEMETERIES CONTRACTUAL	13,250.00	12,098.01	17,674.00	5,288.89	0.00	0.00	21,500.00	21,500.00
AA100.8989.400.00000	CDGA LAKE MANAGEMENT PL...	30,047.00	30,047.00	31,210.00	31,210.00	0.00	0.00	32,000.00	32,000.00
AA100.9010.800.00000	NYS RETIREMENT	167,000.00	155,744.67	212,000.00	0.00	0.00	0.00	222,740.00	222,740.00
AA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	128,076.00	128,075.46	132,000.00	94,309.20	0.00	0.00	140,000.00	140,000.00
AA100.9040.800.00000	WORKERS COMPENSATION	112,302.00	112,301.11	113,510.00	113,509.26	0.00	0.00	89,308.00	89,308.00
AA100.9050.800.00000	UNEMPLOYMENT INSURANCE	5,000.00	3,019.56	5,000.00	3,606.46	0.00	0.00	5,000.00	5,000.00
AA100.9055.800.00000	DISABILITY INSURANCE	1,700.00	1,614.86	1,750.00	599.04	0.00	0.00	1,750.00	1,750.00
AA100.9060.810.00000	MEDICAL INSURANCE	162,100.00	161,879.55	202,000.00	116,307.03	0.00	0.00	229,200.00	229,200.00
AA100.9060.811.00000	DENTAL INSURANCE	12,500.00	11,960.47	12,500.00	8,856.57	0.00	0.00	16,257.00	16,257.00
AA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	9,000.00	8,845.80	8,000.00	6,153.60	0.00	0.00	12,000.00	12,000.00
AA100.9060.830.00000	HSA ACCOUNT	52,400.00	50,322.36	51,700.00	48,904.38	0.00	0.00	51,700.00	51,700.00
AA100.9710.600.00000	SERIAL BONDS.PRINCIPAL	215,000.00	215,000.00	220,000.00	0.00	0.00	0.00	230,000.00	230,000.00
AA100.9710.700.00000	SERIAL BONDS.INTEREST	70,713.00	68,612.50	63,775.00	31,887.50	0.00	0.00	58,275.00	58,275.00
AA100.9785.600.00000	LEASE INSTALLMENT.PRINCIPAL	39,151.00	39,150.32	40,239.00	40,238.70	0.00	0.00	41,358.00	41,358.00
AA100.9785.700.00000	LEASE INSTALLMENT.INTEREST	3,357.00	3,356.75	2,269.00	2,268.37	0.00	0.00	1,150.00	1,150.00
AA100.9901.900.00000	INTERFUND TRANSFER	0.00	0.00	0.00	700,000.00	0.00	0.00		
AA100.9901.900.0000R	TRANSFER TO RESERVE	500,000.00	500,000.00	0.00	0.00	0.00	0.00		
AA100.9950.900.00000	INTERFUND TRANSFER.CAPITAL...	1,572,595.00	2,694,628.73	7,361.22	1,156,061.53	0.00	0.00		
Expense Total:		7,673,367.41	7,967,075.24	6,507,831.18	4,915,990.93	0.00	1,198.36	5,862,885.00	5,724,687.00
Fund: AA100 - GENERAL FUND Surplus (Deficit):		-53,516.41	1,463,628.60	165,765.00	956,698.95	0.00	-1,198.36	4,278.00	0.00
Fund: AA231 - CONTINGENT/TAX RESERVE									
Revenue									
AA231.2401.00000	INTEREST & EARNINGS.CONT T...	0.00	45,524.85	0.00	36,345.68	0.00	0.00		
AA231.5031.00000	INTERFUND TRANSFER	0.00	500,000.00	0.00	0.00	0.00	0.00		
Revenue Total:		0.00	545,524.85	0.00	36,345.68	0.00	0.00	0.00	0.00
Fund: AA231 - CONTINGENT/TAX RESERVE Total:		0.00	545,524.85	0.00	36,345.68	0.00	0.00	0.00	0.00

Budget Worksheet

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Defined Budgets

		2023	2023	2024	2024	2025	2025	2025	2025
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2025 Dept Head	2025 Tentative
Fund: AA232 - CAMPUS REPAIR RESERVE									
Revenue									
AA232.2401.00000	INTEREST & EARNING.BUILDING..	0.00	10,426.80	0.00	7,735.53	0.00	0.00		
Revenue Total:		0.00	10,426.80	0.00	7,735.53	0.00	0.00	0.00	0.00
Fund: AA232 - CAMPUS REPAIR RESERVE Total:		0.00	10,426.80	0.00	7,735.53	0.00	0.00	0.00	0.00
Fund: AA233 - TECHNOLOGY RESERVE									
Revenue									
AA233.2401.00000	INTEREST & EARNING.TECHNO...	0.00	2,337.45	0.00	1,734.21	0.00	0.00		
Revenue Total:		0.00	2,337.45	0.00	1,734.21	0.00	0.00	0.00	0.00
Fund: AA233 - TECHNOLOGY RESERVE Total:		0.00	2,337.45	0.00	1,734.21	0.00	0.00	0.00	0.00
Fund: AA234 - OPEN SPACE RESERVE									
Revenue									
AA234.2401.00000	INTEREST & EARNING.OPEN SP...	0.00	56,953.01	0.00	30,119.77	0.00	0.00		
Revenue Total:		0.00	56,953.01	0.00	30,119.77	0.00	0.00	0.00	0.00
Expense									
AA234.9901.900.00000	INTERFUND TRANSFER	0.00	305,000.00	0.00	0.00	0.00	0.00		
Expense Total:		0.00	305,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: AA234 - OPEN SPACE RESERVE Surplus (Deficit):		0.00	-248,046.99	0.00	30,119.77	0.00	0.00	0.00	0.00
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE									
Revenue									
AA235.2401.00000	INTEREST & EARNING.NYS RETI...	0.00	9,452.15	0.00	7,012.39	0.00	0.00		
Revenue Total:		0.00	9,452.15	0.00	7,012.39	0.00	0.00	0.00	0.00
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:		0.00	9,452.15	0.00	7,012.39	0.00	0.00	0.00	0.00
Fund: AA237 - BONDED INDEBTEDNESS RESERVE									
Revenue									
AA237.2401.00000	INTEREST & EARNINGS.BONDE...	0.00	10,956.31	0.00	8,128.36	0.00	0.00		
Revenue Total:		0.00	10,956.31	0.00	8,128.36	0.00	0.00	0.00	0.00
Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:		0.00	10,956.31	0.00	8,128.36	0.00	0.00	0.00	0.00
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE									
Revenue									
AA238.2401.00000	INTEREST & EARNINGS.SOLID ...	0.00	40,733.72	0.00	30,219.85	0.00	0.00		
Revenue Total:		0.00	40,733.72	0.00	30,219.85	0.00	0.00	0.00	0.00
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:		0.00	40,733.72	0.00	30,219.85	0.00	0.00	0.00	0.00

Budget Worksheet

For Fiscal: 2025 Period Ending: 12/31/2025
Defined Budgets

		2023	2023	2024	2024	2025	2025	2025	2025
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2025 Dept Head	2025 Tentative
Fund: CM100 - NEW RECREATION REVENUE FUND									
Revenue									
CM100.2001.00000	PARK & RECREATION FEES	0.00	42,000.00	0.00	13,500.00	0.00	0.00		
CM100.2401.00000	INTEREST & EARNINGS	0.00	17,156.68	0.00	12,750.73	0.00	0.00		
Revenue Total:		0.00	59,156.68	0.00	26,250.73	0.00	0.00	0.00	0.00
Fund: CM100 - NEW RECREATION REVENUE FUND Total:		0.00	59,156.68	0.00	26,250.73	0.00	0.00	0.00	0.00
Fund: DA100 - HIGHWAY									
Revenue									
DA100.1001.00000	REAL PROPERTY TAXES	925,000.00	925,000.00	925,000.00	925,000.00	0.00	0.00	2,004,954.00	1,233,054.00
DA100.1120.00000	NON PROPERTY SALES TAX	2,450,000.00	2,450,000.00	2,600,000.00	1,550,936.53	0.00	0.00	2,700,000.00	2,700,000.00
DA100.2302.00000	SERVICES/OTHER GOVERNMEN...	143,970.00	185,182.74	171,500.00	171,168.36	0.00	0.00	176,645.00	176,645.00
DA100.2303.00000	SALE OF FUEL	3,500.00	11,533.82	5,000.00	5,589.18	0.00	0.00	5,000.00	5,000.00
DA100.2401.00000	INTEREST & EARNINGS	1,500.00	49,700.12	25,000.00	26,193.69	0.00	0.00	50,000.00	50,000.00
DA100.2410.00000	RENTAL OF LABOR/INDIVIDUALS	2,500.00	11,735.94	12,000.00	8,319.15	0.00	0.00	7,000.00	7,000.00
DA100.2414.00000	RENTAL OF EQUIPMENT	5,000.00	0.00	5,000.00	0.00	0.00	0.00	10,000.00	18,000.00
DA100.2665.00000	SALE OF EQUIPMENT	10,000.00	23,425.00	35,000.00	58,915.00	0.00	0.00	142,500.00	142,500.00
DA100.2680.00000	INSURANCE RECOVERIES	0.00	4,836.30	0.00	6,125.00	0.00	0.00		
DA100.2690.00000	OTHER COMPENSATION FOR L...	0.00	8,074.00	0.00	0.00	0.00	0.00		
DA100.2701.00000	REFUND PRIOR YEAR EXP	0.00	2,189.07	0.00	118.18	0.00	0.00		
DA100.3501.00000	NYS STATE AID CHIPS	451,628.00	535,871.13	487,935.00	0.00	0.00	0.00	487,935.00	487,935.00
DA100.4960.00000	FEMA - EMERGENCY DISASTER	0.00	0.00	0.00	34,745.49	0.00	0.00	100.00	
DA100.5031.00000	INTERFUND TRANSFERS	0.00	0.00	0.00	700,000.00	0.00	0.00		
DA100.9000.00000	APPROPRIATED FUND BALANCE..	859,106.71	326,423.16	1,189,690.00	0.00	0.00	0.00	450,000.00	500,000.00
DA100.9231.00000	HIGHWAY EQUIPMENT RESERVE	0.00	0.00	0.00	0.00	0.00	0.00		150,000.00
Revenue Total:		4,852,204.71	4,533,971.28	5,456,125.00	3,487,110.58	0.00	0.00	6,034,134.00	5,470,134.00
Expense									
DA100.1420.400.00000	HWY.ATTORNEY.CONTRACTUAL	1,000.00	148.50	1,000.00	0.00	0.00	0.00	2,500.00	2,500.00
DA100.1440.400.00000	HWY.ENGINEERING.CONTRAC...	18,457.00	18,457.00	9,500.00	5,285.00	0.00	0.00	8,500.00	8,500.00
DA100.5010.400.00000	HWY.ADMIN.CONTRACTUAL	11,741.00	10,430.17	17,920.00	14,912.45	0.00	0.00	18,420.00	18,420.00
DA100.5110.130.00000	GENERAL REPAIRS.WAGES F/T	635,325.00	600,460.00	696,000.00	492,975.36	0.00	0.00	760,080.00	760,080.00
DA100.5110.131.00000	GENERAL REPAIRS.VACATIONB...	10,000.00	8,865.40	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00
DA100.5110.400.00000	GENERAL REPAIRS.CONTRACT...	1,254,076.45	889,936.97	1,950,000.00	613,548.25	0.00	0.00	1,500,000.00	1,500,000.00

Budget Worksheet

For Fiscal: 2025 Period Ending: 12/31/2025

		Defined Budgets							
		2023	2023	2024	2024	2025	2025	2025	2025
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2025 Dept Head	2025 Tentative
DA100.5112.200.00000	HWY.PERMANENT IMPROVEM...	451,628.00	451,628.00	487,935.00	488,331.60	0.00	0.00	487,935.00	487,935.00
DA100.5130.200.00000	MACHINERY.CAPITAL.EQUIPM...	596,561.71	515,117.42	489,869.00	134,200.00	0.00	0.00	1,322,000.00	819,000.00
DA100.5130.400.00000	MACHINERY.CONTRACTUAL..	145,177.63	128,928.00	106,356.31	104,726.20	0.00	0.00	250,000.00	250,000.00
DA100.5130.400.00110	MACHINERY.CONTRACTUAL CA...	589.44	589.44	309.78	309.78	0.00	0.00		
DA100.5130.400.00111	MACHINERY.CONTRACTUAL.C...	638.60	638.60	0.00	0.00	0.00	0.00		
DA100.5130.400.00114	MACHINERY.CONTRACTUAL.C...	21.00	21.00	763.31	763.31	0.00	0.00		
DA100.5130.400.00115	MACHINERY.CONTRACTUAL.C...	131.99	131.99	0.00	0.00	0.00	0.00		
DA100.5130.400.00201	MACHINERY.CONTRACTUAL.T...	688.93	688.93	840.88	840.88	0.00	0.00		
DA100.5130.400.00203	MACHINERY.CONTRACTUAL.T...	8,816.36	8,816.36	3,258.92	3,258.92	0.00	0.00		
DA100.5130.400.00204	MACHINERY.CONTRACTUAL.T...	20,983.45	20,983.45	192.82	192.82	0.00	0.00		
DA100.5130.400.00205	MACHINERY.CONTRACTUAL.T...	14,686.93	14,686.93	8,472.08	8,472.08	0.00	0.00		
DA100.5130.400.00206	MACHINERY.CONTRACTUAL.T...	609.73	609.73	135.82	135.82	0.00	0.00		
DA100.5130.400.00207	MACHINERY.CONTRACTUAL.T...	10,090.88	10,090.88	541.79	541.79	0.00	0.00		
DA100.5130.400.00208	MACHINERY.CONTRACTUAL.T...	3,472.45	3,472.45	7,313.04	7,313.04	0.00	0.00		
DA100.5130.400.00209	MACHINERY.CONTRACTUAL.T...	324.52	324.52	0.00	0.00	0.00	0.00		
DA100.5130.400.00212	MACHINERY.CONTRACTUAL.T...	0.00	0.00	1,847.80	1,847.80	0.00	0.00		
DA100.5130.400.00213	MACHINERY.CONTRACTUAL.T...	9,588.38	9,588.38	7,245.97	7,245.97	0.00	0.00		
DA100.5130.400.00215	MACHINERY.CONTRACTUAL.T...	2,020.07	2,020.07	1,843.52	1,843.52	0.00	0.00		
DA100.5130.400.00218	MACHINERY.CONTRACTUAL.T...	392.79	392.79	1,329.25	1,329.25	0.00	0.00		
DA100.5130.400.00233	MACHINERY.CONTRACTUAL.T...	256.50	256.50	803.81	803.81	0.00	0.00		
DA100.5130.400.00234	MACHINERY.CONTRACTUAL.T...	1,921.17	1,921.17	84.08	84.08	0.00	0.00		
DA100.5130.400.00236	MACHINERY.CONTRACTUAL.T...	17,423.61	17,423.61	4,451.68	4,451.68	0.00	0.00		
DA100.5130.400.00237	MACHINERY.CONTRACTUAL.T...	8,908.20	8,908.20	2,882.05	2,882.05	0.00	0.00		
DA100.5130.400.00238	MACHINERY.CONTRACTUAL.T...	7,256.68	7,256.68	2,417.74	2,417.74	0.00	0.00		
DA100.5130.400.00239	MACHINERY.CONTRACTUAL.T...	6,478.74	6,478.74	3,242.14	3,242.14	0.00	0.00		
DA100.5130.400.00240	MACHINERY.CONTRACTUAL T...	9,340.73	9,340.73	5,017.07	5,017.07	0.00	0.00		
DA100.5130.400.00241	MACHINERY.CONTRACTUAL.T...	4,956.90	4,956.90	6.58	6.58	0.00	0.00		
DA100.5130.400.00242	MACHINERY.CONTRACTUAL.T...	2,513.53	2,513.53	830.69	830.69	0.00	0.00		
DA100.5130.400.00243	MACHINERY.CONTRACTUAL.T...	856.95	856.95	0.00	0.00	0.00	0.00		
DA100.5130.400.00245	MACHINERY.CONTRACTUAL.T...	754.93	754.93	1,446.02	1,446.02	0.00	0.00		
DA100.5130.400.00246	MACHINERY.CONTRACTUAL.T...	1,112.10	1,112.10	7,349.50	7,349.50	0.00	0.00		

Budget Worksheet

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Defined Budgets

		2023	2023	2024	2024	2025	2025	2025	2025
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2025 Dept Head	2025 Tentative
DA100.5130.400.00247	MACHINERY.CONTRACTUAL.T...	0.00	0.00	2,750.30	2,750.30	0.00	0.00		
DA100.5130.400.00248	MACHINERY.CONTRACTUAL.B...	706.73	706.73	3,917.92	3,917.92	0.00	0.00		
DA100.5130.400.00249	MACHINERY.CONTRACTUAL.V...	6,447.10	6,447.10	1,726.27	1,726.27	0.00	0.00		
DA100.5130.400.00252	MACHINERY.CONTRACTUAL.T...	0.00	0.00	967.86	967.86	0.00	0.00		
DA100.5130.400.00306	MACHINERY.CONTRACTUAL.G...	442.50	442.50	0.00	0.00	0.00	0.00		
DA100.5130.400.00312	MACHINERY.CONTRACTUAL.G...	0.00	0.00	241.91	241.91	0.00	0.00		
DA100.5130.400.00313	MACHINERY.CONTRACTUAL.TR...	1,482.36	1,482.36	0.00	0.00	0.00	0.00		
DA100.5130.400.00320	MACHINERY.CONTRACTUAL.EX...	2,920.85	2,920.85	2,691.73	2,691.73	0.00	0.00		
DA100.5130.400.00324	MACHINERY.CONTRACTUAL.EX...	107.60	107.60	440.37	440.37	0.00	0.00		
DA100.5130.400.00326	MACHINERY.CONTRACTUAL.TR...	2,620.96	2,620.96	4,755.48	4,755.48	0.00	0.00		
DA100.5130.400.00337	MACHINERY.CONTRACTUAL.TR...	408.55	408.55	0.00	0.00	0.00	0.00		
DA100.5130.400.00340	MACHINERY.CONTRACTUAL.S...	3,817.86	3,817.86	4,331.07	4,331.07	0.00	0.00		
DA100.5130.400.00350	MACHINERY.CONTRACTUAL.RO...	0.00	0.00	405.16	405.16	0.00	0.00		
DA100.5130.400.00355	MACHINERY.CONTRACTUAL.D...	472.55	472.55	3,112.17	3,112.17	0.00	0.00		
DA100.5130.400.00359	MACHINERY.CONTRACTUAL.M...	647.01	647.01	1,647.73	1,647.73	0.00	0.00		
DA100.5130.400.00361	MACHINERY.CONTRACTUAL.B...	0.00	0.00	398.32	398.32	0.00	0.00		
DA100.5130.400.00362	MACHINERY.CONTRACTUAL.TR...	1,386.01	1,386.01	0.00	0.00	0.00	0.00		
DA100.5130.400.00363	MACHINERY.CONTRACTUAL.L...	15.36	15.36	934.13	934.13	0.00	0.00		
DA100.5130.400.00365	MACHINERY.CONTRACTUAL.EX...	1,037.39	1,037.39	193.50	193.50	0.00	0.00		
DA100.5130.400.00366	MACHINERY.CONTRACTUAL.EX...	1,629.80	1,629.80	7,915.36	7,915.36	0.00	0.00		
DA100.5130.400.00368	MACHINERY.CONTRACTUAL.M...	125.00	125.00	0.00	0.00	0.00	0.00		
DA100.5130.400.00370	MACHINERY.CONTRACTUAL.S...	539.79	539.79	0.00	0.00	0.00	0.00		
DA100.5130.400.00371	MACHINERY.CONTRACTUAL.L...	1,016.85	1,016.85	254.18	254.18	0.00	0.00		
DA100.5130.400.00373	MACHINERY.CONTRACTUAL.M...	220.00	220.00	393.78	393.78	0.00	0.00		
DA100.5130.400.00374	MACHINERY.CONTRACTUAL.M...	118.79	118.79	144.70	144.70	0.00	0.00		
DA100.5130.400.00375	MACHINERY.CONTRACTUAL.L...	0.00	0.00	175.18	175.18	0.00	0.00		
DA100.5130.400.00376	MACHINERY,CONTRACTUAL.W...	4,113.16	4,113.16	0.00	0.00	0.00	0.00		
DA100.5130.400.00377	MACHINERY.CONTRACTUAL.RO...	331.20	331.20	175.84	175.84	0.00	0.00		
DA100.5130.400.00378	MACHINERY.CONTRACTUAL.EX...	792.98	792.98	367.99	367.99	0.00	0.00		
DA100.5130.400.00379	MACHINERY.CONTRACTUAL.TR...	354.98	354.98	0.00	0.00	0.00	0.00		
DA100.5130.400.00380	MACHINERY.CONTRACTUAL.SK...	778.82	778.82	209.35	209.35	0.00	0.00		

Budget Worksheet

For Fiscal: 2025 Period Ending: 12/31/2025

Defined Budgets

		2023	2023	2024	2024	2025	2025	2025	2025
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2025 Dept Head	2025 Tentative
DA100.5130.400.00381	MACHINERY.CONTRACTUAL.M...	1,026.62	1,026.62	138.27	138.27	0.00	0.00		
DA100.5130.400.00382	MACHINERY.CONTRACTUAL.M...	118.80	118.80	1,979.60	1,979.60	0.00	0.00		
DA100.5130.400.00383	MACHINERY.CONTRACTUAL.U...	1,616.09	1,616.09	889.66	889.66	0.00	0.00		
DA100.5130.400.00384	MACHINERY.CONTRACTUAL.H...	0.00	0.00	189.52	189.52	0.00	0.00		
DA100.5130.400.00404	MACHINERY.CONTRACTUAL.W...	1,878.73	1,878.73	887.58	887.58	0.00	0.00		
DA100.5130.400.00405	MACHINERY.CONTRACTUAL.W...	1,256.21	1,256.21	71.50	71.50	0.00	0.00		
DA100.5130.400.00406	MACHINERY.CONTRACTUAL.W...	0.00	0.00	625.89	625.89	0.00	0.00		
DA100.5130.400.00501	MACHINERY.CONTRACTUAL.PK...	418.53	418.53	0.00	0.00	0.00	0.00		
DA100.5130.400.00502	MACHINERY.CONTRACTUAL.P...	1,135.78	1,135.78	0.00	0.00	0.00	0.00		
DA100.5130.400.00503	MACHINERY.CONTRACTUAL.P...	273.36	273.36	72.62	72.62	0.00	0.00		
DA100.5130.400.00504	MACHINERY.CONTRACTUAL.PK...	0.00	0.00	90.37	90.37	0.00	0.00		
DA100.5130.400.00505	MACHINERY.CONTRACTUAL.PK...	0.00	0.00	176.45	176.45	0.00	0.00		
DA100.5130.400.00508	MACHINERY.CONTRACTUAL.PK...	619.31	619.31	403.00	403.00	0.00	0.00		
DA100.5130.400.00510	MACHINERY.CONTRACTUAL.PK...	2,520.49	2,520.49	2,372.14	2,372.14	0.00	0.00		
DA100.5130.400.00511	MACHINERY.CONTRACTUAL.P...	2,134.49	2,134.49	951.38	951.38	0.00	0.00		
DA100.5130.400.00512	MACHINERY. CONTRACTUAL. P...	0.00	0.00	500.00	500.00	0.00	0.00		
DA100.5130.400.00999	MACHINERY.CONTRACTUAL.C...	4,421.46	4,421.46	2,469.07	2,469.07	0.00	0.00		
DA100.5130.410.00000	MACHINERY.FUEL METERING	210,000.00	191,607.15	210,000.00	111,519.05	0.00	0.00	210,000.00	210,000.00
DA100.5142.130.00000	SNOW REMOVAL.WAGES F/T	468,394.00	408,023.72	460,000.00	262,639.72	0.00	0.00	474,000.00	474,000.00
DA100.5142.400.00000	SNOW REMOVAL.CONTRACTU...	470,000.00	378,039.35	511,500.00	221,164.83	0.00	0.00	511,000.00	450,000.00
DA100.9010.800.00000	NYS RETIREMENT	121,600.00	100,927.56	151,000.00	0.00	0.00	0.00	128,726.00	128,726.00
DA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	77,250.00	75,678.57	77,500.00	57,751.02	0.00	0.00	93,000.00	93,000.00
DA100.9040.800.00000	WORKERS COMPENSATION	33,500.00	33,493.31	29,238.00	29,237.23	0.00	0.00	23,773.00	23,773.00
DA100.9050.800.00000	UNEMPLOYMENT INSURANCE	2,000.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00	2,000.00
DA100.9055.800.00000	DISABILITY INSURANCE	2,500.00	455.32	600.00	197.76	0.00	0.00	700.00	700.00
DA100.9060.810.00000	MEDICAL INSURANCE	137,100.00	136,665.62	164,730.00	104,490.28	0.00	0.00	164,000.00	164,000.00
DA100.9060.811.00000	DENTAL INSURANCE	14,400.00	13,075.84	14,750.00	9,761.38	0.00	0.00	15,000.00	15,000.00
DA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	6,000.00	4,461.36	4,000.00	4,153.68	0.00	0.00	6,000.00	6,000.00
DA100.9060.830.00000	HSA ACCOUNT	48,200.00	46,713.02	54,000.00	46,500.00	0.00	0.00	46,500.00	46,500.00

Budget Worksheet

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Defined Budgets

		2023	2023	2024	2024	2025	2025	2025	2025
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2025 Dept Head	2025 Tentative
DA100.9950.900.00000	INTERFUND TRANSFER.CAPITAL...	25,000.00	25,000.00	0.00	0.00	0.00	0.00		
	Expense Total:	4,924,700.42	4,222,901.91	5,560,492.00	2,813,987.50	0.00	0.00	6,034,134.00	5,470,134.00
	Fund: DA100 - HIGHWAY Surplus (Deficit):	-72,495.71	311,069.37	-104,367.00	673,123.08	0.00	0.00	0.00	0.00
Fund: DA230 - HWY EQUIPMENT RESERVE									
Revenue									
DA230.2401.00000	INTEREST & EARNING.EQUIPM...	0.00	15,853.20	0.00	11,761.30	0.00	0.00		
	Revenue Total:	0.00	15,853.20	0.00	11,761.30	0.00	0.00	0.00	0.00
	Fund: DA230 - HWY EQUIPMENT RESERVE Total:	0.00	15,853.20	0.00	11,761.30	0.00	0.00	0.00	0.00
Fund: DA232 - HWY IMPROVEMENT RESERVE									
Revenue									
DA232.2401.00000	INTEREST & EARNING.HWY IM...	0.00	16,955.90	0.00	12,579.39	0.00	0.00		
	Revenue Total:	0.00	16,955.90	0.00	12,579.39	0.00	0.00	0.00	0.00
	Fund: DA232 - HWY IMPROVEMENT RESERVE Total:	0.00	16,955.90	0.00	12,579.39	0.00	0.00	0.00	0.00
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE									
Revenue									
DA235.2401.00000	INTEREST & EARNING.SNOW&I...	0.00	10,440.30	0.00	7,745.56	0.00	0.00		
	Revenue Total:	0.00	10,440.30	0.00	7,745.56	0.00	0.00	0.00	0.00
	Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:	0.00	10,440.30	0.00	7,745.56	0.00	0.00	0.00	0.00
Fund: SD600 - RT 332 DRAINAGE DISTRICT									
Revenue									
SD600.1030.00000	SPECIAL ASSESSMENT.RT 332 ...	9,984.00	9,984.00	9,912.00	9,912.00	0.00	0.00		14,759.00
SD600.2401.00000	INTEREST & EARNINGS.RT 332 ...	90.00	561.67	200.00	390.57	0.00	0.00		206.00
SD600.9000.00000	APPROPRIATED FUND BALANCE...	5,000.00	0.00	4,900.00	0.00	0.00	0.00		5,047.00
	Revenue Total:	15,074.00	10,545.67	15,012.00	10,302.57	0.00	0.00	0.00	20,012.00
Expense									
SD600.8520.400.00000	MAINTENANCE..RT 332 DRAIN...	15,074.00	4,953.90	15,012.00	0.00	0.00	0.00		20,012.00
	Expense Total:	15,074.00	4,953.90	15,012.00	0.00	0.00	0.00	0.00	20,012.00
	Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):	0.00	5,591.77	0.00	10,302.57	0.00	0.00	0.00	0.00
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT									
Revenue									
SD605.1030.00000	SPECIAL ASSESSMENT.LAKEW...	1,932.00	1,932.00	1,932.00	1,932.00	0.00	0.00		1,990.00
SD605.2401.00000	INTEREST & EARNINGS.LAKEW...	18.00	114.74	70.00	80.09	0.00	0.00		70.00
	Revenue Total:	1,950.00	2,046.74	2,002.00	2,012.09	0.00	0.00	0.00	2,060.00

Budget Worksheet

For Fiscal: 2025 Period Ending: 12/31/2025

Defined Budgets

		2023	2023	2024	2024	2025	2025	2025	2025
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2025 Dept Head	2025 Tentative
Expense									
SD605.8520.400.00000	MAINTENANCE..LAKEWOOD M...	1,950.00	0.00	2,002.00	0.00	0.00	0.00		2,060.00
Expense Total:		1,950.00	0.00	2,002.00	0.00	0.00	0.00	0.00	2,060.00
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplus (...)		0.00	2,046.74	0.00	2,012.09	0.00	0.00	0.00	0.00
Fund: SD610 - ASHTON DRAINAGE DISTRICT									
Revenue									
SD610.2401.00000	INTEREST & EARNINGS.ASHTON..	8.00	71.66	45.00	46.22	0.00	0.00		45.00
Revenue Total:		8.00	71.66	45.00	46.22	0.00	0.00	0.00	45.00
Expense									
SD610.8520.400.00000	MAINTENANCE..ASHTON DRAI...	8.00	0.00	45.00	0.00	0.00	0.00		45.00
Expense Total:		8.00	0.00	45.00	0.00	0.00	0.00	0.00	45.00
Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):		0.00	71.66	0.00	46.22	0.00	0.00	0.00	0.00
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT									
Revenue									
SD615.1030.00000	SPECIAL ASSESSMENT.FOX RID...	0.00	0.00	10,472.00	10,472.00	0.00	0.00		10,786.00
SD615.2401.00000	INTEREST & EARNINGS.FOX RI...	22.00	168.59	120.00	141.62	0.00	0.00		120.00
SD615.9000.00000	APPROPRIATED FUND BALANCE..	0.00	0.00	21,528.00	0.00	0.00	0.00		
Revenue Total:		22.00	168.59	32,120.00	10,613.62	0.00	0.00	0.00	10,906.00
Expense									
SD615.8520.400.00000	MAINTENANCE..FOX RIDGE DR...	22.00	0.00	32,120.00	0.00	0.00	0.00		10,906.00
Expense Total:		22.00	0.00	32,120.00	0.00	0.00	0.00	0.00	10,906.00
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):		0.00	168.59	0.00	10,613.62	0.00	0.00	0.00	0.00
Fund: SD620 - LANDINGS DRAINAGE DISTRICT									
Revenue									
SD620.2401.00000	INTEREST & EARNINGS.LANDI...	5.00	37.53	20.00	24.20	0.00	0.00		20.00
Revenue Total:		5.00	37.53	20.00	24.20	0.00	0.00	0.00	20.00
Expense									
SD620.8520.400.00000	MAINTENANCE..LANDINGS DRA..	5.00	0.00	20.00	0.00	0.00	0.00		20.00
Expense Total:		5.00	0.00	20.00	0.00	0.00	0.00	0.00	20.00
Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):		0.00	37.53	0.00	24.20	0.00	0.00	0.00	0.00
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT									
Revenue									
SD625.2401.00000	INTEREST & EARNINGS.OLD BR...	8.00	67.46	60.00	43.49	0.00	0.00		60.00
Revenue Total:		8.00	67.46	60.00	43.49	0.00	0.00	0.00	60.00

Budget Worksheet

For Fiscal: 2025 Period Ending: 12/31/2025

Defined Budgets

		2023 Total Budget	2023 Total Activity	2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 YTD Activity	2025 2025 Dept Head	2025 2025 Tentative
Expense									
SD625.8520.400.00000	MAINTENANCE..OLD BROOKSI...	8.00	0.00	60.00	0.00	0.00	0.00		60.00
	Expense Total:	8.00	0.00	60.00	0.00	0.00	0.00	0.00	60.00
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Deficit):		0.00	67.46	0.00	43.49	0.00	0.00	0.00	0.00
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT									
Revenue									
SD630.2401.00000	INTEREST & EARNINGS.LAKESI...	5.00	46.60	45.00	30.06	0.00	0.00		45.00
	Revenue Total:	5.00	46.60	45.00	30.06	0.00	0.00	0.00	45.00
Expense									
SD630.8520.400.00000	MAINTENANCE..LAKESIDE ESTA...	5.00	0.00	45.00	0.00	0.00	0.00		45.00
	Expense Total:	5.00	0.00	45.00	0.00	0.00	0.00	0.00	45.00
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (Defici..		0.00	46.60	0.00	30.06	0.00	0.00	0.00	0.00
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT									
Revenue									
SD635.1030.00000	SPECIAL ASSESSMENT.WATERF...	1,610.00	1,610.00	805.00	805.00	0.00	0.00	805.00	805.00
SD635.2401.00000	INTEREST & EARNINGS.WATER...	5.00	73.49	70.00	49.95	0.00	0.00		70.00
SD635.9000.00000	APPROPRIATED FDBD FOR BU...	6,890.00	0.00	0.00	0.00	0.00	0.00		
	Revenue Total:	8,505.00	1,683.49	875.00	854.95	0.00	0.00	805.00	875.00
Expense									
SD635.8520.400.00000	MAINTENANCE..WATERFORD ...	8,505.00	0.00	875.00	0.00	0.00	0.00		875.00
	Expense Total:	8,505.00	0.00	875.00	0.00	0.00	0.00	0.00	875.00
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (Defi..		0.00	1,683.49	0.00	854.95	0.00	0.00	805.00	0.00
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT									
Revenue									
SD640.1030.00000	SPECIAL ASSESSMENT.STABLE...	0.00	0.00	6,213.00	6,213.00	0.00	0.00		
SD640.2401.00000	INTEREST & EARNINGS.STABLE...	8.00	88.76	90.00	76.74	0.00	0.00		30.00
SD640.9000.00000	APPROPRIATED FUND BALANCE	0.00	0.00	9,000.00	0.00	0.00	0.00		
	Revenue Total:	8.00	88.76	15,303.00	6,289.74	0.00	0.00	0.00	30.00
Expense									
SD640.8520.400.00000	MAINTENANCE..STABLEGATE D...	8.00	0.00	15,303.00	0.00	0.00	0.00		30.00
	Expense Total:	8.00	0.00	15,303.00	0.00	0.00	0.00	0.00	30.00
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):		0.00	88.76	0.00	6,289.74	0.00	0.00	0.00	0.00

Budget Worksheet

For Fiscal: 2025 Period Ending: 12/31/2025
Defined Budgets

		2023	2023	2024	2024	2025	2025	2025	2025
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2025 Dept Head	2025 Tentative
Fund: SF450 - FIRE PROTECTION									
Revenue									
SF450.1001.00000	REAL PROPERTY TAXES.FIRE PR...	1,365,000.00	1,365,000.00	1,750,000.00	1,750,000.00	0.00	0.00	1,990,000.00	1,990,000.00
SF450.1120.00000	NON PROPERTY SALES TAX	100,000.00	100,000.00	0.00	0.00	0.00	0.00		
SF450.2401.00000	INTEREST & EARNINGS.FIRE PR...	200.00	1,423.78	2,500.00	1,846.36	0.00	0.00	200.00	200.00
SF450.9000.00000	APPROPRIATED FUND BALANCE..	25,000.00	23,576.22	2,500.00	0.00	0.00	0.00		
Revenue Total:		1,490,200.00	1,490,000.00	1,755,000.00	1,751,846.36	0.00	0.00	1,990,200.00	1,990,200.00
Expense									
SF450.3410.400.00000	FIRE PROTECTION DISTRICT AG...	1,490,200.00	1,490,000.00	1,755,000.00	1,755,000.00	0.00	0.00	1,990,200.00	1,990,200.00
Expense Total:		1,490,200.00	1,490,000.00	1,755,000.00	1,755,000.00	0.00	0.00	1,990,200.00	1,990,200.00
Fund: SF450 - FIRE PROTECTION Surplus (Deficit):		0.00	0.00	0.00	-3,153.64	0.00	0.00	0.00	0.00
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT									
Revenue									
SL700.1001.00000	REAL PROPERTY TAXES.CENTER...	1,808.00	1,808.00	1,910.00	1,910.00	0.00	0.00	2,000.00	1,967.00
SL700.2401.00000	INTEREST & EARNINGS.CENTER...	6.00	14.29	12.00	9.36	0.00	0.00		12.00
SL700.9000.00000	APPROPRIATED FUND BALANCE..	0.00	332.97	0.00	0.00	0.00	0.00		
Revenue Total:		1,814.00	2,155.26	1,922.00	1,919.36	0.00	0.00	2,000.00	1,979.00
Expense									
SL700.5182.200.00000	STREET LIGHTING.CAP EQUIP.C...	6.00	0.00	0.00	0.00	0.00	0.00		
SL700.5182.400.00000	UTILITIES ELECTRIC..CENTERPO...	1,808.00	2,155.26	1,922.00	1,518.02	0.00	0.00	2,000.00	1,979.00
Expense Total:		1,814.00	2,155.26	1,922.00	1,518.02	0.00	0.00	2,000.00	1,979.00
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):		0.00	0.00	0.00	401.34	0.00	0.00	0.00	0.00
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT									
Revenue									
SL705.1001.00000	REAL PROPERTY TAXES.FOX RI...	13,100.00	13,100.00	15,432.00	15,432.00	0.00	0.00	12,200.00	11,960.00
SL705.2401.00000	INTEREST & EARNINGS.FOX RI...	6.00	38.46	40.00	43.70	0.00	0.00	50.00	40.00
SL705.9000.00000	APPROPRIATED FUND BALANCE..	1,794.00	0.00	0.00	0.00	0.00	0.00		
Revenue Total:		14,900.00	13,138.46	15,472.00	15,475.70	0.00	0.00	12,250.00	12,000.00
Expense									
SL705.5182.400.00000	UTILITIES ELECTRIC..FOX RIDGE...	10,900.00	10,987.80	11,000.00	7,331.94	0.00	0.00	11,000.00	11,000.00
SL705.5182.401.00000	STREET LIGHTING.MAINTENAN...	4,000.00	127.74	4,472.00	0.00	0.00	0.00	704.00	1,000.00
Expense Total:		14,900.00	11,115.54	15,472.00	7,331.94	0.00	0.00	11,704.00	12,000.00
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):		0.00	2,022.92	0.00	8,143.76	0.00	0.00	546.00	0.00

Budget Worksheet

For Fiscal: 2025 Period Ending: 12/31/2025

Defined Budgets

		2023	2023	2024	2024	2025	2025	2025	2025
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2025 Dept Head	2025 Tentative
Fund: SL710 - LANDINGS LIGHTING DISTRICT									
Revenue									
SL710.2401.00000	INTEREST & EARNINGS.LANDI...	1.00	6.18	5.00	3.98	0.00	0.00		5.00
Revenue Total:		1.00	6.18	5.00	3.98	0.00	0.00	0.00	5.00
Expense									
SL710.5182.400.00000	UTILITIES ELECTRIC..LANDINGS ...	1.00	0.00	5.00	0.00	0.00	0.00		5.00
Expense Total:		1.00	0.00	5.00	0.00	0.00	0.00	0.00	5.00
Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):		0.00	6.18	0.00	3.98	0.00	0.00	0.00	0.00
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT									
Revenue									
SL715.1001.00000	REAL PROPERTY TAXES.LAKEW...	530.00	530.00	1,475.00	1,475.00	0.00	0.00	400.00	
SL715.2401.00000	INTEREST & EARNINGS.LAKEW...	3.00	17.06	15.00	14.33	0.00	0.00	20.00	15.00
SL715.9000.00000	APPROPRIATED FUND BALANCE..	0.00	0.00	0.00	0.00	0.00	0.00		1,475.00
Revenue Total:		533.00	547.06	1,490.00	1,489.33	0.00	0.00	420.00	1,490.00
Expense									
SL715.5182.240.00000	UTILITIES-EQUIPMENT.LAKEW...	210.00	127.74	1,095.00	0.00	0.00	0.00		
SL715.5182.400.00000	UTILITIES-ELECTRIC.LAKEWOOD..	323.00	367.74	395.00	241.12	0.00	0.00	400.00	1,490.00
Expense Total:		533.00	495.48	1,490.00	241.12	0.00	0.00	400.00	1,490.00
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus (D...		0.00	51.58	0.00	1,248.21	0.00	0.00	20.00	0.00
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT									
Revenue									
SL720.1001.00000	REAL PROPERTY TAXES.FALLBR...	1,597.00	1,597.00	2,118.00	2,118.00	0.00	0.00	2,200.00	2,190.00
SL720.2401.00000	INTEREST & EARNINGS.FALLBR...	3.00	12.81	10.00	10.57	0.00	0.00	15.00	10.00
SL720.9000.00000	APPROPRIATED FUND BALANCE..	0.00	44.92	0.00	0.00	0.00	0.00		
Revenue Total:		1,600.00	1,654.73	2,128.00	2,128.57	0.00	0.00	2,215.00	2,200.00
Expense									
SL720.5182.400.00000	UTILITIES ELECTRIC.FALLBROOK...	1,600.00	1,654.73	1,700.00	1,142.65	0.00	0.00	2,200.00	1,700.00
SL720.5182.401.00000	STREET LIGHTING.MAINTENAN...	0.00	0.00	428.00	0.00	0.00	0.00		500.00
Expense Total:		1,600.00	1,654.73	2,128.00	1,142.65	0.00	0.00	2,200.00	2,200.00
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Deficit):		0.00	0.00	0.00	985.92	0.00	0.00	15.00	0.00
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT									
Revenue									
SM900.1001.00000	REAL PROPERTY TAXES.UPTO...	105,400.00	105,400.00	105,000.00	105,000.00	0.00	0.00		

Budget Worksheet

For Fiscal: 2025 Period Ending: 12/31/2025

Defined Budgets

		2023	2023	2024	2024	2025	2025	2025	2025
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2025 Dept Head	2025 Tentative
SM900.2401.00000	INTEREST & EARNINGS.UPTO...	100.00	370.65	400.00	366.91	0.00	0.00	200.00	200.00
SM900.9000.00000	APPROPRIATED FUND BALANCE..	0.00	0.00	0.00	0.00	0.00	0.00		35,200.00
Revenue Total:		105,500.00	105,770.65	105,400.00	105,366.91	0.00	0.00	200.00	35,400.00
Expense									
SM900.5182.400.00000	STREET LIGHTING-CONTRACTU...	12,400.00	977.12	0.00	0.00	0.00	0.00		
SM900.5182.401.00000	STREET LIGHTING-UTILITIES.UP...	0.00	0.00	15,400.00	0.00	0.00	0.00	15,400.00	15,400.00
SM900.7110.200.00000	PARKS.EQUIP & CAP OUTLAY.U...	93,100.00	93,089.00	0.00	0.00	0.00	0.00		
SM900.8510.400.00000	COMMUNITY BEAUTIF - CONT....	0.00	0.00	15,000.00	0.00	0.00	0.00	15,000.00	20,000.00
SM900.9730.700.00000	BAN DEBT INTEREST	0.00	0.00	75,000.00	0.00	0.00	0.00		
Expense Total:		105,500.00	94,066.12	105,400.00	0.00	0.00	0.00	30,400.00	35,400.00
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT Surplus ..		0.00	11,704.53	0.00	105,366.91	0.00	0.00	-30,200.00	0.00
Fund: SS800 - SANITARY SEWER									
Revenue									
SS800.1030.00000	SPECIAL ASSESSMENTS..PURDY...	18,210.00	18,210.00	18,210.00	18,210.00	0.00	0.00	18,210.00	18,210.00
SS800.2401.00000	INTEREST & EARNINGS.SEWER	14.00	73.30	90.00	57.57	0.00	0.00	100.00	100.00
Revenue Total:		18,224.00	18,283.30	18,300.00	18,267.57	0.00	0.00	18,310.00	18,310.00
Expense									
SS800.9710.600.00000	SERIAL BONDS.PRINCIPAL.PUR...	18,210.00	18,210.00	18,300.00	0.00	0.00	0.00	18,210.00	18,310.00
SS800.9710.700.00000	SERIAL BONDS.INTEREST.PURD...	14.00	0.00	0.00	0.00	0.00	0.00		
Expense Total:		18,224.00	18,210.00	18,300.00	0.00	0.00	0.00	18,210.00	18,310.00
Fund: SS800 - SANITARY SEWER Surplus (Deficit):		0.00	73.30	0.00	18,267.57	0.00	0.00	100.00	0.00
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT									
Revenue									
SW500.1001.00000	REAL PROPERTY TAXES.CANDG...	695,000.00	695,000.00	791,001.00	791,001.00	0.00	0.00	929,234.00	930,401.00
SW500.2140.00000	WATER QUARTERLY SALES.CA...	725,000.00	1,021,081.63	725,000.00	438,696.56	0.00	0.00	750,000.00	1,000,000.00
SW500.2142.00000	WATER FILL STATION SALES.CA...	2,000.00	2,365.76	2,000.00	1,348.85	0.00	0.00	2,000.00	2,000.00
SW500.2144.00000	WATER NEW SERVICES.CANDG...	25,000.00	34,261.00	12,000.00	13,945.00	0.00	0.00	25,000.00	25,000.00
SW500.2148.00000	PENALTY ON WATER.CANDGA ...	5,000.00	9,044.48	5,000.00	2,862.15	0.00	0.00	10,000.00	10,000.00
SW500.2389.00000	INTEREST OTHER GOVT	1,713.00	0.00	1,452.00	0.00	0.00	0.00		1,183.00
SW500.2401.00000	INTEREST & EARNINGS.CANAN...	4,500.00	55,974.99	55,000.00	43,062.97	0.00	0.00	65,000.00	60,000.00
SW500.2655.00000	SALES - OTHER-REPAIRS/REPLA...	2,500.00	61.20	500.00	667.62	0.00	0.00	20,000.00	20,000.00
SW500.5031.00000	INTERFUND TRANSFERS.CAND...	14,814.00	14,814.00	19,093.00	19,093.00	0.00	0.00	2,500.00	19,149.00

Budget Worksheet

For Fiscal: 2025 Period Ending: 12/31/2025

Defined Budgets

		2023	2023	2024	2024	2025	2025	2025	2025
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2025 Dept Head	2025 Tentative
SW500.9000.00000	APPROPRIATED FUND BALANCE..	523,850.00	5,178.35	361,714.00	0.00	0.00	0.00	400,000.00	200,000.00
Revenue Total:		1,999,377.00	1,837,781.41	1,972,760.00	1,310,677.15	0.00	0.00	2,203,734.00	2,267,733.00
Expense									
SW500.1910.400.00000	UNALLOCATED INS.CONTRACT...	13,500.00	13,238.00	17,531.64	17,531.64	0.00	0.00	17,600.00	17,600.00
SW500.1990.400.00000	CONTINGENCY.CONTRACTUAL....	0.00	0.00	23,968.36	0.00	0.00	0.00	26,250.00	26,250.00
SW500.8310.120.00000	WATER ADMIN.SUPER.SALARY....	55,000.00	54,999.88	75,000.00	51,923.16	0.00	0.00	80,000.00	80,000.00
SW500.8310.121.00000	WATER ADMIN.CLERK.CDGA C...	15,000.00	13,412.15	18,273.00	7,615.31	0.00	0.00	20,000.00	20,000.00
SW500.8310.122.00000	WATER ADMIN.SENIOR CLERK....	25,131.00	24,210.25	25,647.00	16,610.81	0.00	0.00	30,005.00	30,005.00
SW500.8310.131.00000	WATER ADMIN.MAINASST.CA...	189,461.00	189,460.30	195,000.00	146,736.66	0.00	0.00	252,710.00	252,710.00
SW500.8310.200.00000	WATER ADMIN.CAP EQUIP.CA...	13,911.50	13,515.81	35,000.00	0.00	0.00	0.00	85,000.00	85,000.00
SW500.8310.400.00000	WATER ADMIN.CONTRACTUAL...	950.00	949.27	5,760.00	2,302.39	0.00	0.00	4,780.00	4,780.00
SW500.8310.410.00000	WATER ADMIN.LEGAL SERVICES..	1,844.00	456.00	5,000.00	0.00	0.00	0.00	5,250.00	5,250.00
SW500.8310.420.00000	WATER ADMIN.METER READIN...	43,436.27	43,436.27	39,000.00	26,070.15	0.00	0.00	50,500.00	50,500.00
SW500.8310.423.00000	WATER ADMIN.VEHICLE GPS.C...	1,000.00	682.20	1,000.00	447.50	0.00	0.00	750.00	750.00
SW500.8310.424.00000	WATER ADMIN.TRAINING & D...	4,342.00	4,341.28	9,179.00	3,120.00	0.00	0.00	5,600.00	5,600.00
SW500.8310.450.00000	WATER ADMIN.ENGINEERING....	63,863.00	63,862.36	42,843.00	15,854.95	0.00	0.00	53,500.00	53,500.00
SW500.8320.400.00000	WATER PURCHASES.CONT.CA...	551,973.00	551,972.67	525,000.00	243,198.56	0.00	0.00	550,000.00	775,000.00
SW500.8320.420.00000	WATER PURCHASES.UTILITIES....	54,194.00	53,859.58	58,000.00	29,114.90	0.00	0.00	58,000.00	58,000.00
SW500.8340.440.00000	SERVICES & MAINT.SERVICES &...	227,106.00	227,105.19	163,000.00	104,582.10	0.00	0.00	169,500.00	169,500.00
SW500.8397.200.00000	WATER CAP PROJECTS.CAP EQU..	172,442.00	172,441.40	250,000.00	128,474.15	0.00	0.00	235,000.00	235,000.00
SW500.8397.400.00000	WATER CAPITAL PROJECTS.CO...	167,796.73	34,761.66	100,000.00	20,677.21	0.00	0.00		
SW500.9010.800.00000	NYS RETIREMENT..CANDGA CO...	20,825.00	14,455.52	24,000.00	0.00	0.00	0.00	12,588.00	12,588.00
SW500.9030.800.00000	SOCIAL SECURITY...CANDGA C...	19,904.00	19,903.66	16,500.00	15,834.38	0.00	0.00	16,000.00	16,000.00
SW500.9040.800.00000	WORKERS COMPENSATION...C...	5,950.00	5,910.58	5,200.00	5,159.51	0.00	0.00	4,200.00	4,200.00
SW500.9050.800.00000	UNEMPLOYMENT INSURANCE....	1,000.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	1,000.00
SW500.9055.800.00000	DISABILITY INSURANCE...CAND...	100.00	83.88	100.00	34.56	0.00	0.00	100.00	100.00
SW500.9060.810.00000	HOSPITAL/MEDICAL INSURANC...	28,621.00	27,962.56	32,300.00	26,296.87	0.00	0.00	44,000.00	44,000.00
SW500.9060.811.00000	DENTAL INSURANCE.CANDGA ...	4,700.00	3,079.16	2,500.00	2,661.69	0.00	0.00	3,900.00	3,900.00
SW500.9060.820.00000	HOSPITAL/MEDICAL INSURANC...	3,000.00	2,999.88	4,000.00	1,923.00	0.00	0.00	3,000.00	4,000.00
SW500.9060.830.00000	HOSPITAL/MEDICAL INS.HSA A...	11,500.00	11,500.00	11,500.00	10,000.00	0.00	0.00	13,000.00	13,000.00
SW500.9090.876.00000	EMP BENEFIT VAC BUYBACK	2,000.00	1,198.40	2,000.00	0.00	0.00	0.00	2,000.00	2,000.00

Budget Worksheet

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Defined Budgets

		2023	2023	2024	2024	2025	2025	2025	2025
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2025 Dept Head	2025 Tentative
SW500.9710.600.00000	SERIAL BONDS PRINCIPAL	240,000.00	240,000.00	240,000.00	0.00	0.00	0.00	245,000.00	245,000.00
SW500.9710.700.00000	SERIAL BONDS INTEREST	62,100.00	62,100.00	57,300.00	28,650.00	0.00	0.00	52,500.00	52,500.00
SW500.9950.900.00000	TRNSF.CITY.WATERPLANTRESE...	0.00	0.00	1.00	0.00	0.00	0.00		
Expense Total:		2,000,650.50	1,851,897.91	1,985,603.00	904,819.50	0.00	0.00	2,041,733.00	2,267,733.00
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT Surp...		-1,273.50	-14,116.50	-12,843.00	405,857.65	0.00	0.00	162,001.00	0.00
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT									
Revenue									
SW505.1001.00000	REAL PROPERTY TAXES.CANDG...	12,624.00	12,624.00	16,962.00	16,962.00	0.00	0.00	28,323.00	17,418.00
SW505.1030.00000	SPECIAL ASSESSMENT.CANDGA...	60,962.00	60,962.00	61,336.00	61,336.00	0.00	0.00	61,336.00	61,336.00
SW505.2401.00000	INTEREST & EARNINGS.CANAN...	0.00	351.43	325.00	250.71	0.00	0.00	300.00	300.00
SW505.3991.00000	STATE AID CAP PROJ	0.00	22,000.00	0.00	0.00	0.00	0.00		
SW505.9000.00000	APPROPRIATED FUND BALANCE..	10,068.00	0.00	826.00	0.00	0.00	0.00		
Revenue Total:		83,654.00	95,937.43	79,449.00	78,548.71	0.00	0.00	89,959.00	79,054.00
Expense									
SW505.8310.400.00000	LEGAL EXPENSE..CANDGA BRIS...	0.00	610.50	0.00	0.00	0.00	0.00		
SW505.8340.400.00000	SERVICES & MAINTENANCE.CO...	20,500.00	0.00	10,325.00	0.00	0.00	0.00	19,900.00	18,554.00
SW505.9710.600.00000	SERIAL BONDS BRISTOL.PRINCI...	20,000.00	20,000.00	25,000.00	0.00	0.00	0.00	25,000.00	25,000.00
SW505.9710.700.00000	SERIAL BONDS BRISTOL.INTERE...	37,725.00	37,725.00	36,750.00	18,375.00	0.00	0.00	35,500.00	35,500.00
SW505.9903.900.00000	TRANSFER/WATER-MAINT.CA...	1,919.00	1,919.00	2,545.00	2,545.00	0.00	0.00		
SW505.9903.901.00000	TRANSFER/WATER-MAINT...CA...	3,510.00	3,510.00	4,829.00	4,829.00	0.00	0.00		
Expense Total:		83,654.00	63,764.50	79,449.00	25,749.00	0.00	0.00	80,400.00	79,054.00
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Surp..		0.00	32,172.93	0.00	52,799.71	0.00	0.00	9,559.00	0.00
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT									
Revenue									
SW515.1001.00000	REAL PROPERTY TAXES.CANDG...	220,976.00	220,976.00	286,919.00	286,919.00	0.00	0.00	301,265.00	300,467.00
SW515.2401.00000	INTEREST & EARNINGS.CANAN...	40.00	337.26	350.00	460.58	0.00	0.00	600.00	350.00
Revenue Total:		221,016.00	221,313.26	287,269.00	287,379.58	0.00	0.00	301,865.00	300,817.00
Expense									
SW515.8350.400.00000	FARM.COMMON WATER.CONT...	220,976.00	220,976.00	285,288.00	285,288.00	0.00	0.00	295,887.00	300,817.00
SW515.8389.400.00000	CDGA.COMMON WATER.CONT...	40.00	0.00	1,981.00	0.00	0.00	0.00		
Expense Total:		221,016.00	220,976.00	287,269.00	285,288.00	0.00	0.00	295,887.00	300,817.00
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Surp..		0.00	337.26	0.00	2,091.58	0.00	0.00	5,978.00	0.00

Budget Worksheet

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Defined Budgets

		2023	2023	2024	2024	2025	2025	2025	2025
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2025 Dept Head	2025 Tentative
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT									
Revenue									
SW525.1001.00000	REAL PROPERTY TAXES.MCINT...	7,243.00	7,243.00	8,451.00	8,451.00	0.00	0.00		8,490.00
SW525.2401.00000	INTEREST & EARNINGS.MCINT...	8.00	46.78	45.00	34.10	0.00	0.00		45.00
SW525.9000.00000	APPROPRIATED FUND BALANCE..	1,100.00	274.22	3,200.00	0.00	0.00	0.00		1,000.00
Revenue Total:		8,351.00	7,564.00	11,696.00	8,485.10	0.00	0.00	0.00	9,535.00
Expense									
SW525.8340.400.00000	SERVICES & MAINTENANCE.CO...	787.00	0.00	3,988.00	1,200.00	0.00	0.00		1,993.00
SW525.9710.600.00000	SERIAL BONDS.PRINCIPAL.MCI...	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	3,000.00
SW525.9710.700.00000	SERIAL BONDS.INTEREST.MCIN...	3,384.00	3,384.00	3,225.00	1,612.50	0.00	0.00	3,064.00	3,064.00
SW525.9903.900.00000	TRANSFER/WATER-MAINTENA...	1,180.00	1,180.00	1,483.00	1,483.00	0.00	0.00		1,478.00
Expense Total:		8,351.00	7,564.00	11,696.00	4,295.50	0.00	0.00	6,064.00	9,535.00
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):		0.00	0.00	0.00	4,189.60	0.00	0.00	-6,064.00	0.00
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT									
Revenue									
SW530.1001.00000	REAL PROPERTY TAXES.EMERS...	18,545.00	18,545.00	19,567.00	19,567.00	0.00	0.00		19,608.00
SW530.2401.00000	INTEREST & EARNINGS.EMERS...	2.00	23.36	25.00	22.76	0.00	0.00		25.00
Revenue Total:		18,547.00	18,568.36	19,592.00	19,589.76	0.00	0.00	0.00	19,633.00
Expense									
SW530.8389.400.00000	COMMON WATER.CONTRACT...	4,815.00	4,815.00	6,260.00	6,282.00	0.00	0.00		5,723.00
SW530.9710.600.00000	SERIAL BONDS.PRINCIPAL.EME...	8,000.00	8,000.00	8,000.00	8,000.00	0.00	0.00	9,000.00	9,000.00
SW530.9710.700.00000	SERIAL BONDS.INTEREST.EMER...	5,732.00	5,732.00	5,332.00	5,332.00	0.00	0.00	4,907.00	4,910.00
Expense Total:		18,547.00	18,547.00	19,592.00	19,614.00	0.00	0.00	13,907.00	19,633.00
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT Sur...		0.00	21.36	0.00	-24.24	0.00	0.00	-13,907.00	0.00
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT									
Revenue									
SW535.1001.00000	REAL PROPERTY TAXES.COUNTY..	15,146.00	15,146.00	19,944.00	19,944.00	0.00	0.00		19,452.00
SW535.2401.00000	INTEREST & EARNINGS.EX 36 - ...	12.00	80.21	75.00	72.04	0.00	0.00		75.00
SW535.9000.00000	APPROPRIATED FUND BALANCE..	500.00	0.00	0.00	0.00	0.00	0.00		1,500.00
Revenue Total:		15,658.00	15,226.21	20,019.00	20,016.04	0.00	0.00	0.00	21,027.00
Expense									
SW535.8340.400.00000	SERVICES & MAIN.CONT.CO RD...	793.00	0.00	5,000.00	0.00	0.00	0.00		6,207.00
SW535.9710.600.00000	SERIAL BONDS.PRINCIPAL.EX 36..	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00

Budget Worksheet

For Fiscal: 2025 Period Ending: 12/31/2025

Defined Budgets

		2023	2023	2024	2024	2025	2025	2025	2025
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2025 Dept Head	2025 Tentative
SW535.9710.700.00000	SERIAL BONDS.INTEREST.CO RD...	8,675.00	8,675.00	8,475.00	4,237.50	0.00	0.00	8,275.00	8,275.00
SW535.9903.900.00000	TRANSFER/WATER-MAINTENA...	1,190.00	1,190.00	1,544.00	1,544.00	0.00	0.00		1,545.00
Expense Total:		15,658.00	14,865.00	20,019.00	5,781.50	0.00	0.00	13,275.00	21,027.00
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplus (...)		0.00	361.21	0.00	14,234.54	0.00	0.00	-13,275.00	0.00
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT									
Revenue									
SW540.1001.00000	REAL PROPERTY TAXES.HOPKIN...	12,294.00	12,294.00	18,272.00	18,272.00	0.00	0.00		20,277.00
SW540.2401.00000	INTEREST & EARNINGS.HOPKIN...	11.00	70.98	70.00	65.71	0.00	0.00		70.00
SW540.9000.00000	APPROPRIATED FUND BALANCE..	1,800.00	32.52	5,000.00	0.00	0.00	0.00		
Revenue Total:		14,105.00	12,397.50	23,342.00	18,337.71	0.00	0.00	0.00	20,347.00
Expense									
SW540.8340.400.00000	SERVICES & MAIN.CONT.HOPK...	1,707.00	0.00	5,000.00	0.00	0.00	0.00		2,444.00
SW540.9710.600.00000	SERIAL BONDS.PRINCIPAL.HOPK..	5,000.00	5,000.00	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00
SW540.9710.700.00000	SERIAL BONDS.INTEREST.HOPK...	4,838.00	4,837.50	4,638.00	2,318.75	0.00	0.00	4,238.00	4,238.00
SW540.9903.900.00000	TRANSFER/WATER-MAINTENA...	2,560.00	2,560.00	3,704.00	3,704.00	0.00	0.00		3,665.00
Expense Total:		14,105.00	12,397.50	23,342.00	6,022.75	0.00	0.00	14,238.00	20,347.00
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Deficit):		0.00	0.00	0.00	12,314.96	0.00	0.00	-14,238.00	0.00
Fund: SW545 - HICKOX ROAD WATER DISTRICT									
Revenue									
SW545.1001.00000	REAL PROPERTY TAXES.HICKOX...	3,790.00	3,790.00	3,855.00	3,855.00	0.00	0.00		3,730.00
SW545.2401.00000	INTEREST & EARNINGS.HICKOX...	1.00	26.36	30.00	15.21	0.00	0.00		30.00
Revenue Total:		3,791.00	3,816.36	3,885.00	3,870.21	0.00	0.00	0.00	3,760.00
Expense									
SW545.8340.440.00000	SERVICES & MAINTENANCE.HI...	757.00	0.00	0.00	0.00	0.00	0.00		
SW545.8350.400.00000	COMMON WATER.CONTRACT...	0.00	0.00	636.00	0.00	0.00	0.00		504.00
SW545.9795.600.00000	DEBT PRIN OTHER GOVT DUE ...	2,500.00	2,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	2,500.00
SW545.9903.900.00000	TRANSFER/WATER-MAINTENA...	534.00	534.00	749.00	749.00	0.00	0.00		756.00
Expense Total:		3,791.00	3,034.00	3,885.00	3,249.00	0.00	0.00	2,500.00	3,760.00
Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):		0.00	782.36	0.00	621.21	0.00	0.00	-2,500.00	0.00
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT									
Revenue									
SW550.1001.00000	REAL PROPERTY TAXES.NOTT R...	6,125.00	6,125.00	6,680.00	6,680.00	0.00	0.00		6,307.00
SW550.2401.00000	INTEREST & EARNINGS.NOTT R...	4.00	34.57	35.00	25.14	0.00	0.00		35.00

Budget Worksheet

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Defined Budgets

		2023	2023	2024	2024	2025	2025	2025	2025
		Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2025 Dept Head	2025 Tentative
SW550.9000.00000	APPROPRIATED FUND BALANCE..	650.00	152.43	300.00	0.00	0.00	0.00		550.00
	Revenue Total:	6,779.00	6,312.00	7,015.00	6,705.14	0.00	0.00	0.00	6,892.00
Expense									
SW550.8340.400.00000	SERVICES & MAINTENANCE.CO...	467.00	0.00	611.00	0.00	0.00	0.00		611.00
SW550.9710.600.00000	SERIAL BONDS.PRINCIPAL.NOTT..	4,000.00	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	4,000.00
SW550.9710.700.00000	SERIAL BONDS.INTEREST.NOTT...	1,612.00	1,612.00	1,488.00	744.00	0.00	0.00	1,364.00	1,364.00
SW550.9903.900.00000	TRANSFER/WATER-MAINTENA...	700.00	700.00	916.00	916.00	0.00	0.00		917.00
	Expense Total:	6,779.00	6,312.00	7,015.00	1,660.00	0.00	0.00	5,364.00	6,892.00
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):		0.00	0.00	0.00	5,045.14	0.00	0.00	-5,364.00	0.00
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT									
Revenue									
SW555.1001.00000	REAL PROPERTY TAXES.CO RD ...	11,731.00	11,731.00	12,944.00	12,944.00	0.00	0.00		13,041.00
SW555.2401.00000	INTEREST & EARNINGS.CO RD ...	7.00	46.22	65.00	40.46	0.00	0.00		67.00
	Revenue Total:	11,738.00	11,777.22	13,009.00	12,984.46	0.00	0.00	0.00	13,108.00
Expense									
SW555.8340.400.00000	SERVICES & MAIN.CONT.CO RD...	480.00	0.00	1,649.00	0.00	0.00	0.00		1,748.00
SW555.9795.650.00000	DEBT PRINCIPAL DUE TO OTHER..	8,824.00	0.00	9,085.00	0.00	0.00	0.00	9,354.00	9,354.00
SW555.9795.700.00000	DEBT INTEREST DUE TO OTHER...	1,713.00	1,712.86	1,452.00	1,451.31	0.00	0.00	1,183.00	1,183.00
SW555.9903.900.00000	TRANSFER/WATER-MAINTENA...	721.00	721.00	823.00	823.00	0.00	0.00		823.00
	Expense Total:	11,738.00	2,433.86	13,009.00	2,274.31	0.00	0.00	10,537.00	13,108.00
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit):		0.00	9,343.36	0.00	10,710.15	0.00	0.00	-10,537.00	0.00
	Report Surplus (Deficit):	-127,285.62	2,301,051.43	48,555.00	2,478,776.09	0.00	-1,198.36	87,217.00	0.00

Group Summary

Account Typ...	Defined Budgets							
	2023 Total Budget	2023 Total Activity	2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 YTD Activity	2025 2025 Dept Head	2025 2025 Tentative
Fund: AA100 - GENERAL FUND								
Revenue	7,619,851.00	9,430,703.84	6,673,596.18	5,872,689.88	0.00	0.00	5,867,163.00	5,724,687.00
Expense	7,673,367.41	7,967,075.24	6,507,831.18	4,915,990.93	0.00	1,198.36	5,862,885.00	5,724,687.00
Fund: AA100 - GENERAL FUND Surplus (Deficit):	-53,516.41	1,463,628.60	165,765.00	956,698.95	0.00	-1,198.36	4,278.00	0.00
Fund: AA231 - CONTINGENT/TAX RESERVE								
Revenue	0.00	545,524.85	0.00	36,345.68	0.00	0.00	0.00	0.00
Fund: AA231 - CONTINGENT/TAX RESERVE Total:	0.00	545,524.85	0.00	36,345.68	0.00	0.00	0.00	0.00
Fund: AA232 - CAMPUS REPAIR RESERVE								
Revenue	0.00	10,426.80	0.00	7,735.53	0.00	0.00	0.00	0.00
Fund: AA232 - CAMPUS REPAIR RESERVE Total:	0.00	10,426.80	0.00	7,735.53	0.00	0.00	0.00	0.00
Fund: AA233 - TECHNOLOGY RESERVE								
Revenue	0.00	2,337.45	0.00	1,734.21	0.00	0.00	0.00	0.00
Fund: AA233 - TECHNOLOGY RESERVE Total:	0.00	2,337.45	0.00	1,734.21	0.00	0.00	0.00	0.00
Fund: AA234 - OPEN SPACE RESERVE								
Revenue	0.00	56,953.01	0.00	30,119.77	0.00	0.00	0.00	0.00
Expense	0.00	305,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund: AA234 - OPEN SPACE RESERVE Surplus (Deficit):	0.00	-248,046.99	0.00	30,119.77	0.00	0.00	0.00	0.00
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE								
Revenue	0.00	9,452.15	0.00	7,012.39	0.00	0.00	0.00	0.00
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:	0.00	9,452.15	0.00	7,012.39	0.00	0.00	0.00	0.00
Fund: AA237 - BONDED INDEBTEDNESS RESERVE								
Revenue	0.00	10,956.31	0.00	8,128.36	0.00	0.00	0.00	0.00
Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:	0.00	10,956.31	0.00	8,128.36	0.00	0.00	0.00	0.00
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE								
Revenue	0.00	40,733.72	0.00	30,219.85	0.00	0.00	0.00	0.00
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:	0.00	40,733.72	0.00	30,219.85	0.00	0.00	0.00	0.00
Fund: CM100 - NEW RECREATION REVENUE FUND								
Revenue	0.00	59,156.68	0.00	26,250.73	0.00	0.00	0.00	0.00
Fund: CM100 - NEW RECREATION REVENUE FUND Total:	0.00	59,156.68	0.00	26,250.73	0.00	0.00	0.00	0.00
Fund: DA100 - HIGHWAY								
Revenue	4,852,204.71	4,533,971.28	5,456,125.00	3,487,110.58	0.00	0.00	6,034,134.00	5,470,134.00
Expense	4,924,700.42	4,222,901.91	5,560,492.00	2,813,987.50	0.00	0.00	6,034,134.00	5,470,134.00
Fund: DA100 - HIGHWAY Surplus (Deficit):	-72,495.71	311,069.37	-104,367.00	673,123.08	0.00	0.00	0.00	0.00
Fund: DA230 - HWY EQUIPMENT RESERVE								
Revenue	0.00	15,853.20	0.00	11,761.30	0.00	0.00	0.00	0.00
Fund: DA230 - HWY EQUIPMENT RESERVE Total:	0.00	15,853.20	0.00	11,761.30	0.00	0.00	0.00	0.00

Budget Worksheet

For Fiscal: 2025 Period Ending: 12/31/2025

Account Typ...	Defined Budgets							
	2023 Total Budget	2023 Total Activity	2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 YTD Activity	2025 2025 Dept Head	2025 2025 Tentative
Fund: DA232 - HWY IMPROVEMENT RESERVE								
Revenue	0.00	16,955.90	0.00	12,579.39	0.00	0.00	0.00	0.00
Fund: DA232 - HWY IMPROVEMENT RESERVE Total:	0.00	16,955.90	0.00	12,579.39	0.00	0.00	0.00	0.00
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE								
Revenue	0.00	10,440.30	0.00	7,745.56	0.00	0.00	0.00	0.00
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:	0.00	10,440.30	0.00	7,745.56	0.00	0.00	0.00	0.00
Fund: SD600 - RT 332 DRAINAGE DISTRICT								
Revenue	15,074.00	10,545.67	15,012.00	10,302.57	0.00	0.00	0.00	20,012.00
Expense	15,074.00	4,953.90	15,012.00	0.00	0.00	0.00	0.00	20,012.00
Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):	0.00	5,591.77	0.00	10,302.57	0.00	0.00	0.00	0.00
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT								
Revenue	1,950.00	2,046.74	2,002.00	2,012.09	0.00	0.00	0.00	2,060.00
Expense	1,950.00	0.00	2,002.00	0.00	0.00	0.00	0.00	2,060.00
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplus (...)	0.00	2,046.74	0.00	2,012.09	0.00	0.00	0.00	0.00
Fund: SD610 - ASHTON DRAINAGE DISTRICT								
Revenue	8.00	71.66	45.00	46.22	0.00	0.00	0.00	45.00
Expense	8.00	0.00	45.00	0.00	0.00	0.00	0.00	45.00
Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):	0.00	71.66	0.00	46.22	0.00	0.00	0.00	0.00
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT								
Revenue	22.00	168.59	32,120.00	10,613.62	0.00	0.00	0.00	10,906.00
Expense	22.00	0.00	32,120.00	0.00	0.00	0.00	0.00	10,906.00
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):	0.00	168.59	0.00	10,613.62	0.00	0.00	0.00	0.00
Fund: SD620 - LANDINGS DRAINAGE DISTRICT								
Revenue	5.00	37.53	20.00	24.20	0.00	0.00	0.00	20.00
Expense	5.00	0.00	20.00	0.00	0.00	0.00	0.00	20.00
Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):	0.00	37.53	0.00	24.20	0.00	0.00	0.00	0.00
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT								
Revenue	8.00	67.46	60.00	43.49	0.00	0.00	0.00	60.00
Expense	8.00	0.00	60.00	0.00	0.00	0.00	0.00	60.00
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Deficit):	0.00	67.46	0.00	43.49	0.00	0.00	0.00	0.00
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT								
Revenue	5.00	46.60	45.00	30.06	0.00	0.00	0.00	45.00
Expense	5.00	0.00	45.00	0.00	0.00	0.00	0.00	45.00
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (Defici..	0.00	46.60	0.00	30.06	0.00	0.00	0.00	0.00
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT								
Revenue	8,505.00	1,683.49	875.00	854.95	0.00	0.00	805.00	875.00
Expense	8,505.00	0.00	875.00	0.00	0.00	0.00	0.00	875.00
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (Defi...	0.00	1,683.49	0.00	854.95	0.00	0.00	805.00	0.00

Budget Worksheet

For Fiscal: 2025 Period Ending: 12/31/2025

Defined Budgets

Account Typ...	2023 Total Budget	2023 Total Activity	2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 YTD Activity	2025 2025 Dept Head	2025 2025 Tentative
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT								
Revenue	8.00	88.76	15,303.00	6,289.74	0.00	0.00	0.00	30.00
Expense	8.00	0.00	15,303.00	0.00	0.00	0.00	0.00	30.00
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):	0.00	88.76	0.00	6,289.74	0.00	0.00	0.00	0.00
Fund: SF450 - FIRE PROTECTION								
Revenue	1,490,200.00	1,490,000.00	1,755,000.00	1,751,846.36	0.00	0.00	1,990,200.00	1,990,200.00
Expense	1,490,200.00	1,490,000.00	1,755,000.00	1,755,000.00	0.00	0.00	1,990,200.00	1,990,200.00
Fund: SF450 - FIRE PROTECTION Surplus (Deficit):	0.00	0.00	0.00	-3,153.64	0.00	0.00	0.00	0.00
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT								
Revenue	1,814.00	2,155.26	1,922.00	1,919.36	0.00	0.00	2,000.00	1,979.00
Expense	1,814.00	2,155.26	1,922.00	1,518.02	0.00	0.00	2,000.00	1,979.00
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	0.00	401.34	0.00	0.00	0.00	0.00
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT								
Revenue	14,900.00	13,138.46	15,472.00	15,475.70	0.00	0.00	12,250.00	12,000.00
Expense	14,900.00	11,115.54	15,472.00	7,331.94	0.00	0.00	11,704.00	12,000.00
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):	0.00	2,022.92	0.00	8,143.76	0.00	0.00	546.00	0.00
Fund: SL710 - LANDINGS LIGHTING DISTRICT								
Revenue	1.00	6.18	5.00	3.98	0.00	0.00	0.00	5.00
Expense	1.00	0.00	5.00	0.00	0.00	0.00	0.00	5.00
Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):	0.00	6.18	0.00	3.98	0.00	0.00	0.00	0.00
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT								
Revenue	533.00	547.06	1,490.00	1,489.33	0.00	0.00	420.00	1,490.00
Expense	533.00	495.48	1,490.00	241.12	0.00	0.00	400.00	1,490.00
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus (D...	0.00	51.58	0.00	1,248.21	0.00	0.00	20.00	0.00
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT								
Revenue	1,600.00	1,654.73	2,128.00	2,128.57	0.00	0.00	2,215.00	2,200.00
Expense	1,600.00	1,654.73	2,128.00	1,142.65	0.00	0.00	2,200.00	2,200.00
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	0.00	985.92	0.00	0.00	15.00	0.00
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT								
Revenue	105,500.00	105,770.65	105,400.00	105,366.91	0.00	0.00	200.00	35,400.00
Expense	105,500.00	94,066.12	105,400.00	0.00	0.00	0.00	30,400.00	35,400.00
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT Surplus ..	0.00	11,704.53	0.00	105,366.91	0.00	0.00	-30,200.00	0.00
Fund: SS800 - SANITARY SEWER								
Revenue	18,224.00	18,283.30	18,300.00	18,267.57	0.00	0.00	18,310.00	18,310.00
Expense	18,224.00	18,210.00	18,300.00	0.00	0.00	0.00	18,210.00	18,310.00
Fund: SS800 - SANITARY SEWER Surplus (Deficit):	0.00	73.30	0.00	18,267.57	0.00	0.00	100.00	0.00
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT								
Revenue	1,999,377.00	1,837,781.41	1,972,760.00	1,310,677.15	0.00	0.00	2,203,734.00	2,267,733.00
Expense	2,000,650.50	1,851,897.91	1,985,603.00	904,819.50	0.00	0.00	2,041,733.00	2,267,733.00

Budget Worksheet

For Fiscal: 2025 Period Ending: 12/31/2025

Defined Budgets

Account Typ...	2023 Total Budget	2023 Total Activity	2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 YTD Activity	2025 2025 Dept Head	2025 2025 Tentative
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT Sur...	-1,273.50	-14,116.50	-12,843.00	405,857.65	0.00	0.00	162,001.00	0.00
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT								
Revenue	83,654.00	95,937.43	79,449.00	78,548.71	0.00	0.00	89,959.00	79,054.00
Expense	83,654.00	63,764.50	79,449.00	25,749.00	0.00	0.00	80,400.00	79,054.00
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Surp..	0.00	32,172.93	0.00	52,799.71	0.00	0.00	9,559.00	0.00
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT								
Revenue	221,016.00	221,313.26	287,269.00	287,379.58	0.00	0.00	301,865.00	300,817.00
Expense	221,016.00	220,976.00	287,269.00	285,288.00	0.00	0.00	295,887.00	300,817.00
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Surp..	0.00	337.26	0.00	2,091.58	0.00	0.00	5,978.00	0.00
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT								
Revenue	8,351.00	7,564.00	11,696.00	8,485.10	0.00	0.00	0.00	9,535.00
Expense	8,351.00	7,564.00	11,696.00	4,295.50	0.00	0.00	6,064.00	9,535.00
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.00	4,189.60	0.00	0.00	-6,064.00	0.00
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT								
Revenue	18,547.00	18,568.36	19,592.00	19,589.76	0.00	0.00	0.00	19,633.00
Expense	18,547.00	18,547.00	19,592.00	19,614.00	0.00	0.00	13,907.00	19,633.00
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT Sur...	0.00	21.36	0.00	-24.24	0.00	0.00	-13,907.00	0.00
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT								
Revenue	15,658.00	15,226.21	20,019.00	20,016.04	0.00	0.00	0.00	21,027.00
Expense	15,658.00	14,865.00	20,019.00	5,781.50	0.00	0.00	13,275.00	21,027.00
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplus (...)	0.00	361.21	0.00	14,234.54	0.00	0.00	-13,275.00	0.00
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT								
Revenue	14,105.00	12,397.50	23,342.00	18,337.71	0.00	0.00	0.00	20,347.00
Expense	14,105.00	12,397.50	23,342.00	6,022.75	0.00	0.00	14,238.00	20,347.00
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.00	12,314.96	0.00	0.00	-14,238.00	0.00
Fund: SW545 - HICKOX ROAD WATER DISTRICT								
Revenue	3,791.00	3,816.36	3,885.00	3,870.21	0.00	0.00	0.00	3,760.00
Expense	3,791.00	3,034.00	3,885.00	3,249.00	0.00	0.00	2,500.00	3,760.00
Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):	0.00	782.36	0.00	621.21	0.00	0.00	-2,500.00	0.00
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT								
Revenue	6,779.00	6,312.00	7,015.00	6,705.14	0.00	0.00	0.00	6,892.00
Expense	6,779.00	6,312.00	7,015.00	1,660.00	0.00	0.00	5,364.00	6,892.00
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.00	5,045.14	0.00	0.00	-5,364.00	0.00
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT								
Revenue	11,738.00	11,777.22	13,009.00	12,984.46	0.00	0.00	0.00	13,108.00
Expense	11,738.00	2,433.86	13,009.00	2,274.31	0.00	0.00	10,537.00	13,108.00
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit):	0.00	9,343.36	0.00	10,710.15	0.00	0.00	-10,537.00	0.00
Report Surplus (Deficit):	-127,285.62	2,301,051.43	48,555.00	2,478,776.09	0.00	-1,198.36	87,217.00	0.00

Fund Summary

Fund	Defined Budgets							
	2023 Total Budget	2023 Total Activity	2024 Total Budget	2024 Total Activity	2025 Total Budget	2025 YTD Activity	2025 2025 Dept Head	2025 2025 Tentative
AA100 - GENERAL FUND	-53,516.41	1,463,628.60	165,765.00	956,698.95	0.00	-1,198.36	4,278.00	0.00
AA231 - CONTINGENT/TAX RESERVE	0.00	545,524.85	0.00	36,345.68	0.00	0.00	0.00	0.00
AA232 - CAMPUS REPAIR RESERVE	0.00	10,426.80	0.00	7,735.53	0.00	0.00	0.00	0.00
AA233 - TECHNOLOGY RESERVE	0.00	2,337.45	0.00	1,734.21	0.00	0.00	0.00	0.00
AA234 - OPEN SPACE RESERVE	0.00	-248,046.99	0.00	30,119.77	0.00	0.00	0.00	0.00
AA235 - NYS EMPLOYEE SYSTEM RESERVE	0.00	9,452.15	0.00	7,012.39	0.00	0.00	0.00	0.00
AA237 - BONDED INDEBTEDNESS RESERVE	0.00	10,956.31	0.00	8,128.36	0.00	0.00	0.00	0.00
AA238 - SOLID WASTE MANAGEMENT RESERVE	0.00	40,733.72	0.00	30,219.85	0.00	0.00	0.00	0.00
CM100 - NEW RECREATION REVENUE FUND	0.00	59,156.68	0.00	26,250.73	0.00	0.00	0.00	0.00
DA100 - HIGHWAY	-72,495.71	311,069.37	-104,367.00	673,123.08	0.00	0.00	0.00	0.00
DA230 - HWY EQUIPMENT RESERVE	0.00	15,853.20	0.00	11,761.30	0.00	0.00	0.00	0.00
DA232 - HWY IMPROVEMENT RESERVE	0.00	16,955.90	0.00	12,579.39	0.00	0.00	0.00	0.00
DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE	0.00	10,440.30	0.00	7,745.56	0.00	0.00	0.00	0.00
SD600 - RT 332 DRAINAGE DISTRICT	0.00	5,591.77	0.00	10,302.57	0.00	0.00	0.00	0.00
SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT	0.00	2,046.74	0.00	2,012.09	0.00	0.00	0.00	0.00
SD610 - ASHTON DRAINAGE DISTRICT	0.00	71.66	0.00	46.22	0.00	0.00	0.00	0.00
SD615 - FOX RIDGE DRAINAGE DISTRICT	0.00	168.59	0.00	10,613.62	0.00	0.00	0.00	0.00
SD620 - LANDINGS DRAINAGE DISTRICT	0.00	37.53	0.00	24.20	0.00	0.00	0.00	0.00
SD625 - OLD BROOKSIDE DRAINAGE DISTRICT	0.00	67.46	0.00	43.49	0.00	0.00	0.00	0.00
SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT	0.00	46.60	0.00	30.06	0.00	0.00	0.00	0.00
SD635 - WATERFORD POINT DRAINAGE DISTRICT	0.00	1,683.49	0.00	854.95	0.00	0.00	805.00	0.00
SD640 - STABLEGATE DRAINAGE DISTRICT	0.00	88.76	0.00	6,289.74	0.00	0.00	0.00	0.00
SF450 - FIRE PROTECTION	0.00	0.00	0.00	-3,153.64	0.00	0.00	0.00	0.00
SL700 - CENTERPOINT LIGHTING DISTRICT	0.00	0.00	0.00	401.34	0.00	0.00	0.00	0.00
SL705 - FOX RIDGE LIGHTING DISTRICT	0.00	2,022.92	0.00	8,143.76	0.00	0.00	546.00	0.00
SL710 - LANDINGS LIGHTING DISTRICT	0.00	6.18	0.00	3.98	0.00	0.00	0.00	0.00
SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT	0.00	51.58	0.00	1,248.21	0.00	0.00	20.00	0.00
SL720 - FALLBROOK PARK LIGHTING DISTRICT	0.00	0.00	0.00	985.92	0.00	0.00	15.00	0.00
SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT	0.00	11,704.53	0.00	105,366.91	0.00	0.00	-30,200.00	0.00
SS800 - SANITARY SEWER	0.00	73.30	0.00	18,267.57	0.00	0.00	100.00	0.00
SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT	-1,273.50	-14,116.50	-12,843.00	405,857.65	0.00	0.00	162,001.00	0.00
SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT	0.00	32,172.93	0.00	52,799.71	0.00	0.00	9,559.00	0.00
SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT	0.00	337.26	0.00	2,091.58	0.00	0.00	5,978.00	0.00
SW525 - MCINTYRE ROAD WATER DISTRICT	0.00	0.00	0.00	4,189.60	0.00	0.00	-6,064.00	0.00
SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT	0.00	21.36	0.00	-24.24	0.00	0.00	-13,907.00	0.00
SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT	0.00	361.21	0.00	14,234.54	0.00	0.00	-13,275.00	0.00
SW540 - HOPKINS GRIMBLE WATER DISTRICT	0.00	0.00	0.00	12,314.96	0.00	0.00	-14,238.00	0.00
SW545 - HICKOX ROAD WATER DISTRICT	0.00	782.36	0.00	621.21	0.00	0.00	-2,500.00	0.00
SW550 - NOTT RD EXT. 40 WATER DISTRICT	0.00	0.00	0.00	5,045.14	0.00	0.00	-5,364.00	0.00

Budget Worksheet

For Fiscal: 2025 Period Ending: 12/31/2025

SW555 - CO RD 32 EXT. 41 WATER DISTRICT	0.00	9,343.36	0.00	10,710.15	0.00	0.00	-10,537.00	0.00
Report Surplus (Deficit):	-127,285.62	2,301,051.43	48,555.00	2,478,776.09	0.00	-1,198.36	87,217.00	0.00

ATTACHMENT 5

MEMO – TOWN OF CANANDAIGUA

To: Town Board

From: Michael Murphy – Lead Code Enforcement Officer

CC:

Date: 08/16/2024

Re: Proposed changes to chapter 92 (Construction Codes, Uniform)

COMMENTS:

UPDATED MEMO:

Relevant Changes to the Local Law.

1. Incorporated a chapter specific definition section for a clear understanding.
2. Allow for electronic application submittal, plan review and permit issuance by CEOs.
3. Added a section regarding work hours for “nuisance noise producing work”, this section is for work that is issued a permit and limiting the times that noise producing work can be completed on such projects to Weekdays 0700-1900 and Saturdays 0700-1800. This is the result of a balance from community complaints and contractor and developer input.
4. Added a section to allow for remote inspections at the discretion of the CEO.
5. Operating permits have been expanded to be in conformance with NYS requirements and regulations. We have listed them out and included relevant chapters of the code for reference.
6. Added a section on parking garages as required by NYS DOS and for possible future development with projects.
7. More clearly outlined out violation and enforcement procedures and aligned them with current NYS DOS best practices as well as best practices as received via town legal counsel.
8. Penalties have been increased to a minimum of \$500 and maximum of \$1,000 per offence with each day equating to a separate offence.

Local Law Filing

Instructions

New York State Department of State
Division of Corporations, State Records and Uniform Commercial Code
One Commerce Plaza, 99 Washington Avenue
Albany, NY 12231-0001
www.dos.ny.gov

**PLEASE OBSERVE THESE INSTRUCTIONS
FOR FILING LOCAL LAWS WITH THE SECRETARY OF STATE**

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1. Each local law shall be filed with the Secretary of State within 20 days after its final adoption or approval as required by section 27 of the Municipal Home Rule Law. The cited statute provides that a local law shall not become effective before it is filed in the office of the Secretary of State.
 2. Each local law to be filed with the Secretary of State shall be an original certified copy.
 3. Each local law shall be filed on a form provided by the Department of State. If additional pages are required, they must be the same size as the form. Typewritten copies of the text may be attached to the form. Only legible copies will be accepted.
 4. File only the number, title and text of the local law.
 5. In the case of a local law amending a previously enacted local law, the text must be that of the law as amended. Do not include any matter in brackets, with a line through it, italicized or underscored to indicate the changes made. The printed number of the bill and explanatory matter must be omitted.
 6. For the purpose of filing a local law with the Department of State, number each local law consecutively, beginning with the number one for the first local law filed in each calendar year. The next number in sequence should be applied to each local law when it is submitted for filing, regardless of its date of introduction or adoption. The date of filing of a local law is the date on which the local law is placed on file by the Department.
- It is suggested that municipalities use introductory identifying bill numbers for proposed local laws. After the local law is enacted (and approved by the voters, if required), the local law should then be numbered with the next consecutive local law number, as described above, and then submitted to the Department for filing.
7. Each copy of a local law filed with the Secretary of State shall have affixed to it a certification by the Clerk of the County legislative body or the City, Town or Village Clerk or other officer designated by the local legislative body. Certification forms are provided herewith.
 8. A copy of each local law may be mailed or delivered to:
NYS Department of State
Division of Corporations, State Records and Uniform Commercial Code
One Commerce Plaza, 99 Washington Avenue
Albany, NY 12231.

(DO NOT FILE THIS INSTRUCTION SHEET WITH THE LOCAL LAW.)

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village

(Select one:)

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of Canandaigua

Local Law No. _____ of the year 20²⁴

A local law to replace chapter 92, construction codes, uniform

(Insert Title)

Be it enacted by the Town Board _____ of the
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village

(Select one:)

of Canandaigua _____ as follows:

see attached

(If additional space is needed, attach pages the same size as this sheet, and number each.)

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Town of Canandaigua Town Code Chapter 92 – Construction Codes, Uniform, shall be replaced in its entirety with the following:

CHAPTER 92

CONSTRUCTION CODES, UNIFORM

SECTION 92-1. PURPOSE AND INTENT

This local law to replace existing Town Code Chapter 92 provides for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code (the Uniform Code) and the State Energy Conservation Construction Code (the Energy Code) in the Town of Canandaigua.

This local law is adopted pursuant to section 10 of the Municipal Home Rule Law. Except as otherwise provided in the Uniform Code, the Energy Code other state law, or other section of this local law, all buildings, structures, and premises, regardless of use or occupancy, are subject to the provisions this local law.

SECTION 92-2. DEFINITIONS

In this Chapter 92, the following terms shall have the meanings shown in this section:

“Assembly Area” shall mean an area in any building, or in any portion of a building, that is primarily used or intended to be used for gathering fifty or more persons for uses including, but not limited to, amusement, athletic, entertainment, social, or other recreational functions; patriotic, political, civic, educational, or religious functions; food or drink consumption; awaiting transportation; or similar purposes.

“Building Permit” shall mean a building permit, construction permit, demolition permit, or other permit that authorizes the performance of work. The term “Building Permit” shall also include a Building Permit which is renewed, amended, or extended pursuant to any provision of this local law.

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“Certificate of Compliance” shall mean a document issued by the Town stating that work was done in compliance with approved construction documents and the Codes.

“Certificate of Occupancy” shall mean a document issued by the Town certifying that the building or structure, or portion thereof, complies with the approved construction documents that have been submitted to, and approved by the Town and indicating that the building or structure, or portion thereof, is in a condition suitable for occupancy.

“Code Enforcement Officer” or “CEO” shall mean the Code Enforcement Officer appointed pursuant to subdivision (b) of section 3 of this local law.

“Code Enforcement Personnel” shall include the Code Enforcement Officer and all Inspectors.

“Codes” shall mean the Uniform Code and Energy Code.

“Energy Code” shall mean the New York State Energy Conservation Construction Code adopted pursuant to Article 11 of the Energy Law.

“FCNYS” shall mean the 2020 Fire Code of New York State as currently incorporated by reference in 19 NYCRR Part 1225.

“Fire Safety and Property Maintenance Inspection” shall mean an inspection performed to determine compliance with the applicable provisions of 19 NYCRR Part 1225 and the publications incorporated therein by reference and the applicable provisions of 19 NYCRR Part 1226 and the publications incorporated therein by reference.

“Hazardous Production Materials” shall mean a solid, liquid, or gas associated with semiconductor manufacturing that has a degree-of-hazard rating in health, flammability, or instability of Class 3 or 4, as ranked by NFPA 704 (Standard Systems for Identification of the Hazards of Materials for Emergency Response), and which is used directly in research, laboratory, or production processes which have, as their end product, materials that are not hazardous.

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“Inspector” shall mean an inspector appointed pursuant to subdivision (d) of section 3 of this local law.

“Mobile Food Preparation Vehicles” shall mean vehicles that contain cooking equipment that produces smoke or grease-laden vapors for the purpose of preparing and serving food to the public. Vehicles intended for private recreation shall not be considered mobile food preparation vehicles.

“Operating Permit” shall mean a permit issued pursuant to section 10 of this local law. The term “Operating Permit” shall also include an Operating Permit which is renewed, amended, or extended pursuant to any provision of this local law.

“Order to Remedy” shall mean an order issued by the Code Enforcement Officer pursuant to subdivision (a) of section 17 of this local law.

“Permit Holder” shall mean the Person to whom a Building Permit has been issued.

“Person” shall include an individual, corporation, limited liability company, partnership, limited partnership, business trust, estate, trust, association, or any other legal or commercial entity of any kind or description.

“PMCNYS” shall mean the 2020 Property Maintenance Code of New York State as currently incorporated by reference in 19 NYCRR Part 1226.

“RCNYS” shall mean the 2020 Residential Code of New York State as currently incorporated by reference in 19 NYCRR Part 1220.

“Repair” shall mean the reconstruction, replacement, or renewal of any part of an existing building for the purpose of its maintenance or to correct damage.

“Stop Work Order” shall mean an order issued pursuant to section 6 of this local law.

“Sugarhouse” shall mean a building used, in whole or in part, for the collection, storage, or processing of maple sap into maple syrup and/or maple sugar.

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“Temporary Certificate of Occupancy” shall mean a certificate issued pursuant to subdivision (d) of section 7 of this local law.

“Town” shall mean the Town of Canandaigua.

“Uniform Code” shall mean the New York State Uniform Fire Prevention and Building Code, Subchapter A of Chapter XXXIII of Title 19 of the NYCRR, adopted pursuant to Article 18 of the Executive Law.

SECTION 92-3. CODE ENFORCEMENT OFFICER AND INSPECTORS

A. The Office of Code Enforcement Officer(s) is hereby created. The Code Enforcement Officer shall administer and enforce all the provisions of the Uniform Code, the Energy Code, and this local law. The Code Enforcement Officer(s) shall have the following powers and duties:

1. To receive, review, and approve or disapprove applications for Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates of Occupancy, and Operating Permits, and the plans, specifications, and construction documents submitted with such applications.
2. Upon approval of such applications, to issue Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates of Occupancy, and Operating Permits, and to include in terms and conditions as the Code Enforcement Officer may determine to be appropriate Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates of Occupancy, and Operating Permits.
3. To conduct construction inspections; inspections to be made prior to the issuance of Certificates of Occupancy, Certificates of Compliance, Temporary Certificates of Occupancy, and Operating Permits; fire safety and property maintenance inspections; inspections incidental to the investigation of complaints; and all other inspections required or permitted under any provision of this local law.

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4. To issue Stop Work Orders.
 5. To review and investigate complaints.
 6. To issue orders pursuant to subdivision (a) of section 17 (Violations) of this local law.
 7. To maintain records.
 8. To collect fees as set by the Town Board of this Town.
 9. To pursue administrative enforcement actions and proceedings.
 10. In consultation with the Town Attorney, to pursue such legal actions and proceedings as may be necessary to enforce the Uniform Code, the Energy Code, and this local law, or to abate or correct conditions not in compliance with the Uniform Code, the Energy Code, or this local law.
 11. To exercise all other powers and fulfill all other duties conferred upon the Code Enforcement Officer by this local law.
- B. The Code Enforcement Officer(s) shall be appointed by the Town Board. The Code Enforcement Officer(s) shall possess background experience related to building construction or fire prevention and shall, within the time prescribed by law, obtain such basic training, in-service training, advanced in-service training, and other training as the State of New York shall require for code enforcement personnel, and the Code Enforcement Officer(s) shall obtain certification from the Department of State pursuant to the Executive Law and the regulations promulgated thereunder.
- C. In the event that a Code Enforcement Officer is unable to serve as such for any reason, another individual may be appointed by the Town Board to serve as Acting Code

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Enforcement Officer. The Acting Code Enforcement Officer shall, during the term of his or her appointment, exercise all powers and fulfill all duties conferred upon the Code Enforcement Officer by this local law.

- D. One or more Inspectors may be appointed by the Town Board to act under the supervision and direction of the Code Enforcement Officer(s) and to assist the Code Enforcement Officer(s) in the exercise of the powers and fulfillment of the duties conferred upon the Code Enforcement Officer(s) by this local law. Each Inspector shall, within the time prescribed by law, obtain such basic training, in-service training, advanced in-service training, and other training as the State of New York shall require for code enforcement personnel, and each Inspector shall obtain certification from the Department of State pursuant to the Executive Law and the regulations promulgated thereunder.
- E. The compensation for the Code Enforcement Officer(s) and Inspectors shall be fixed from time to time by the Town Board of the Town.

SECTION 92-4. BUILDING PERMITS.

- A. Building Permits Required. Except as otherwise provided in subdivision (b) of this section, a Building Permit shall be required for any work which must conform to the Uniform Code and/or the Energy Code, including, but not limited to, the construction, enlargement, alteration, improvement, removal, relocation, or demolition of any building or structure or any portion thereof, and the installation of a solid fuel burning heating appliance, chimney, or flue in any dwelling unit. No Person shall commence any work for which a Building Permit is required without first having obtained a Building Permit from the Town.

Exemptions. No building permit shall be required for work in any of the following categories, unless the limits contained in Chapter **202** of the Town Code specify otherwise:

- (1) Installation of swings and other playground equipment associated with a one- or two-family dwelling or multiple single-family dwellings (townhouses);

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- (2) Installation of swimming pools associated with a one- or two-family dwelling or multiple single-family dwellings (townhouses) where such pools designed for a water depth of less than 24 inches and are installed entirely above ground;
- (3) Construction of landscaping retaining walls unless such walls support a surcharge or impound Class I, II or IIIA liquids;
- (4) Construction of temporary motion picture, television and theater stage sets and scenery;
- (5) Installation of window awnings supported by an exterior wall of a one- or two- family dwelling or multiple single-family dwellings (townhouses);
- (6) Installation of partitions or movable cases less than five feet nine inches in height;
- (7) Painting, wallpapering, tiling, carpeting, or other similar finish work;
- (8) Installation of listed portable electrical, plumbing, heating, ventilation or cooling equipment or appliances;
- (9) Replacement of any equipment provided the replacement does not alter the equipment's listing or render it inconsistent with the equipment's original specifications; and
- (10) Repairs, provided that such repairs do not involve:
 - (a) The removal or cutting away of a load-bearing wall, partition, or portion thereof, or of any structural beam or load-bearing component;
 - (b) The removal or change of any required means of egress, or the rearrangement of parts of a structure in a manner which affects egress;
 - (c) The enlargement, alteration, replacement or relocation of any building system; or
 - (d) The removal from service of all or part of a fire protection system for any period of time.
- (11) Construction or installation of one-story detached structures associated with one- or two-family dwellings or multiple single-family dwellings (townhouses) which are used for tool

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and storage sheds, playhouses or similar uses, provided the gross floor area does not exceed 50 square feet.

- B. Exemption not deemed authorization to perform non-compliant work. The exemption from the requirement to obtain a building permit for work in any category set forth in subdivision (b) of this section shall not be deemed an authorization for work to be performed in violation of the Uniform Code or the Energy Code.
- C. Applications for Building Permits. Applications for a Building Permit shall be made in writing on a form provided by or otherwise acceptable to the Code Enforcement Officer, and shall be submitted using the Town's application system or as otherwise directed by the CEO. The application shall be signed by the owner of the property where the work is to be performed or an authorized agent of the owner. The application shall include such information as the Code Enforcement Officer deems sufficient to permit a determination by the Code Enforcement Officer that the intended work complies with all applicable requirements of the Uniform Code and the Energy Code. The application shall include or be accompanied by the following information and documentation:
 - 1. Description of the location, nature, extent, and scope of the proposed work;
 - a Applicant's Name, address, phone number, and email address,
 - b Property owner's name, mailing address, phone number, and email address.
 - 2. Proof of ownership of the premises on which work is to be performed
 - 3. The tax map number and the street address of any affected building or structure;
 - 4. The occupancy classification of any affected building or structure;

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5. Where applicable, a statement of special inspections prepared in accordance with the provisions of the Uniform Code; and
6. Construction documents in a quantity and form directed by the CEO (drawings and/or specifications) which (i) describe the location, nature, extent, and scope of the proposed work; (ii) show that the proposed work will conform to the applicable provisions of the Codes; (iii) show the location, construction, size, and character of all portions of the means of egress; (iv) show a representation of the building thermal envelope; (v) show structural information including but not limited to braced wall designs, the size, section, and relative locations of structural members, design loads, and other pertinent structural information; (vi) show the proposed structural, electrical, plumbing, mechanical, fire-protection, and other service systems of the building; (vii) include a written statement indicating compliance with the Energy Code; (viii) include a site plan, drawn to scale and drawn in accordance with an accurate boundary survey, showing the size and location of new construction and existing structures and appurtenances on the site, distances from lot lines, the established street grades and the proposed finished grades, and, as applicable, flood hazard areas, floodways, and design flood elevations; and (ix) evidence that the documents were prepared by a licensed and registered architect in accordance with Article 147 of the New York State Education Law or a licensed and registered professional engineer in accordance with Article 145 of the New York State Education Law and practice guidelines, including but not limited to the design professional's seal which clearly and legibly shows both the design professional's name and license number and is signed by the design professional whose name appears on the seal in such a manner that neither the name nor the number is obscured in any way, the design professional's registration expiration date, the design professional's firm name (if not a sole practitioner), and, if the documents are submitted by a professional engineering firm and not a sole practitioner professional engineer, the firm's Certificate of Authorization number.
7. Proof of compliance with New York State Workers Compensation Law.

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8. Where applicable, a site plan that shows any existing and proposed buildings and structures on the site, the location of any existing or proposed well or on-site wastewater treatment system, the location of the intended work and the distances between the buildings and structures and the lot lines.
 9. Such other information as may be deemed appropriate by the CEO.
- D. Construction documents. Construction documents will not be accepted as part of an application for a Building Permit unless they satisfy the requirements set forth in paragraph (5) of subdivision D of this section. Construction documents which are accepted as part of the application for a Building Permit shall be marked as accepted by the Code Enforcement Officer in writing or by stamp, or in the case of electronic media, an electronic marking. One set of the accepted construction documents shall be retained by the Code Enforcement Officer, and one set of the accepted construction documents shall be returned to the applicant to be kept at the work site to be available for use by the Code Enforcement Personnel. However, the return of a set of accepted construction documents to the applicant shall not be construed as authorization to commence work, nor as an indication that a Building Permit will be issued. Work shall not be commenced until and unless a Building Permit is issued.
- E. Issuance of Building Permits. An application for a Building Permit shall be examined to ascertain whether the proposed work is in compliance with the applicable requirements of the Uniform Code, Energy Code, and Town Code. The Code Enforcement Officer shall issue a Building Permit if the proposed work is in compliance with the applicable requirements of the Uniform Code, Energy Code, and Town Code.
- F. Building Permits to be displayed. Building permits shall be visibly displayed at the work site and shall remain visible until the authorized work has been completed.
- G. Work to be in accordance with construction documents. All work shall be performed in accordance with the construction documents which were submitted with and accepted as

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part of the application for the Building Permit. The Building Permit shall contain such a directive. The Permit Holder shall immediately notify the Code Enforcement Officer of any change occurring during the course of the work. The Building Permit shall contain such a directive. If the Code Enforcement Officer determines that such change warrants a new or amended Building Permit, such change shall not be made until and unless a new or amended Building Permit reflecting such change is issued.

- H. Time limits. Building Permits shall become invalid unless the authorized work is commenced within 6 months following the date of issuance. Building Permits shall expire 12 months after the date of issuance. A Building Permit which has become invalid or which has expired pursuant to this subdivision may be renewed upon application by the Permit Holder, payment of the applicable fee, and approval of the application by the Code Enforcement Officer.
- I. Work Hours. Daily hours of nuisance noise producing work on all permitted projects in the town of Canandaigua are limited to the following days and times:
 - 1. Weekdays from 7:00 A.M. to 7:00 P.M.
 - 2. Saturdays from 7:00 A.M. to 6:00 P.M.
 - 3. No work is permitted on those federal holidays listed and/or adopted by the Town Board.
- J. Revocation or suspension of Building Permits. If the Code Enforcement Officer determines that a Building Permit was issued in error because of incorrect, inaccurate, or incomplete information, or that the work for which a Building Permit was issued violates the Uniform Code or the Energy Code, the Code Enforcement Officer shall revoke the Building Permit or suspend the Building Permit until such time as the Permit Holder demonstrates that
 - 1. All work then completed is in compliance with all applicable provisions of the Uniform Code and the Energy Code and

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2. All work then proposed to be performed shall be in compliance with all applicable provisions of the Uniform Code and the Energy Code.
- K. Fee. The fee specified in or determined in accordance with the provisions set forth in section 18 (Fees) of this local law must be paid at the time of submission of an application for a Building Permit, for an amended Building Permit, or for renewal of a Building Permit.

SECTION 92-5. CONSTRUCTION INSPECTIONS.

- A. Work to remain accessible and exposed. Work shall remain accessible and exposed until inspected and accepted by the Code Enforcement Officer or by an Inspector authorized by the Code Enforcement Officer. The Permit Holder shall notify the Code Enforcement Officer when any element of work described in subdivision C of this section is ready for inspection.
- B. Inspections and Re-Inspections. When the Permit Holder or Permit Holder's designee has notified the CEO of any element of work described in Subsection C below is ready for inspection and the CEO finds that said element of the work is not ready for inspection, another inspection must be rescheduled with the CEO. In such circumstance a reinspection fee, in an amount established by the Town Board may be charged for each subsequent reinspection before a certificate of occupancy or certificate of compliance is issued.
- C. Elements of work to be inspected. The following elements of the construction process shall be inspected, where applicable:
 1. work site prior to the issuance of a Building Permit;
 2. footing and foundation;

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3. preparation for concrete slab;
4. framing;
5. structural, electrical, plumbing, mechanical, fire-protection, and other similar service systems of the building;
6. fire resistant construction;
7. fire resistant penetrations;
8. solid fuel burning heating appliances, chimneys, flues, or gas vents;
9. inspections required to demonstrate Energy Code compliance, including but not limited to insulation, fenestration, air leakage, system controls, mechanical equipment size, and, where required, minimum fan efficiencies, programmable thermostats, energy recovery, whole-house ventilation, plumbing heat traps, and high-performance lighting and controls;
10. installation, connection, and assembly of factory manufactured buildings and manufactured homes; and
11. a final inspection after all work authorized by the Building Permit has been completed.

D. Remote inspections. At the discretion of the Code Enforcement Officer or Inspector authorized to perform construction inspections, a remote inspection may be performed in lieu of an in-person inspection when, in the opinion of the Code Enforcement Officer or such authorized Inspector, the remote inspection can be performed to the same level and quality as an in-person inspection and the remote inspection shows to the satisfaction of the Code Enforcement Officer or by such

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authorized Inspector that the elements of the construction process conform with the applicable requirements of the Uniform Code and Energy Code. Should a remote inspection not afford the Code Enforcement Officer or such authorized Inspector sufficient information to make a determination, an in-person inspection shall be performed.

E. Inspection results. After inspection, the work or a portion thereof shall be noted as satisfactory as completed, or the Permit Holder shall be notified as to the manner in which the work fails to comply with the Uniform Code or Energy Code, including a citation to the specific code provision or provisions that have not been met. Work not in compliance with any applicable provision of the Uniform Code or Energy Code shall remain exposed until such work shall have been brought into compliance with all applicable provisions of the Uniform Code and the Energy Code, reinspected, and found satisfactory as completed.

F. Fee. The fee specified in or determined in accordance with the provisions set forth in section 18 (Fees) of this local law must be paid prior to or at the time of each inspection performed pursuant to this section.

SECTION 92-6. STOP WORK ORDERS.

A. Authority to issue. The Code Enforcement Officer is authorized to issue Stop Work Orders pursuant to this section. The Code Enforcement Officer shall issue a Stop Work Order to halt:

1. Any work that is determined by the Code Enforcement Officer to be contrary to any applicable provision of the Uniform Code or Energy Code, without regard to whether such work is or is not work for which a Building Permit is required, and without regard to whether a Building Permit has or has not been issued for such work, or
2. Any work that is being conducted in a dangerous or unsafe manner in the opinion of the Code Enforcement Officer, without regard to whether such work is or is not work

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for which a Building Permit is required, and without regard to whether a Building Permit has or has not been issued for such work, or

3. Any work for which a Building Permit is required which is being performed without the required Building Permit, or under a Building Permit that has become invalid, has expired, or has been suspended or revoked.
- B. Content of Stop Work Orders. Stop Work Orders shall (1) be in writing, (2) be dated and signed by the Code Enforcement Officer, (3) state the reason or reasons for issuance, and (4) if applicable, state the conditions which must be satisfied before work will be permitted to resume.
- C. Service of Stop Work Orders. The Code Enforcement Officer shall cause the Stop Work Order, or a copy thereof, to be served on the owner of the affected property (and, if the owner is not the Permit Holder, on the Permit Holder) personally or by registered mail. The Code Enforcement Officer shall be permitted, but not required, to cause the Stop Work Order, or a copy thereof, to be served on any builder, architect, tenant, contractor, subcontractor, construction superintendent, or their agents, or any other Person taking part or assisting in work affected by the Stop Work Order, personally or by registered mail; provided, however, that failure to serve any Person mentioned in this sentence shall not affect the efficacy of the Stop Work Order.
- D. Effect of Stop Work Order. Upon the issuance of a Stop Work Order, the owner of the affected property, the Permit Holder, and any other Person performing, taking part in, or assisting in the work shall immediately cease all work which is the subject of the Stop Work Order, other than work expressly authorized by the Code Enforcement Officer to correct the reason for issuing the Stop Work Order.
- E. Remedy not exclusive. The issuance of a Stop Work Order shall not be the exclusive remedy available to address any event described in subdivision A of this section, and the authority to issue a Stop Work Order shall be in addition to, and not in substitution for or limitation of, the right and authority to pursue any other remedy or impose any other penalty under section

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92-17 (Violations) of this local law or under any other applicable local law or State law. Any such other remedy or penalty may be pursued at any time, whether prior to, at the time of, or after the issuance of a Stop Work Order.

SECTION 92-7. CERTIFICATES OF OCCUPANCY AND CERTIFICATES OF COMPLIANCE

A. Certificates of Occupancy and Certificates of Compliance required. A Certificate of Occupancy or Certificate of Compliance shall be required for any work which is the subject of a Building Permit and for all structures, buildings, or portions thereof, which are converted from one use or occupancy classification or subclassification to another. Permission to use or occupy a building or structure, or portion thereof, for which a Building Permit was previously issued shall be granted only by issuance of a Certificate of Occupancy or Certificate of Compliance.

B. Issuance of Certificates of Occupancy and Certificates of Compliance. The Code Enforcement Officer shall issue a Certificate of Occupancy or Certificate of Compliance if the work which was the subject of the Building Permit was completed in accordance with all applicable provisions of the Uniform Code and Energy Code and, if applicable, that the structure, building or portion thereof that was converted from one use or occupancy classification or subclassification to another complies with all applicable provisions of the Uniform Code and Energy Code. The Code Enforcement Officer or an Inspector authorized by the Code Enforcement Officer shall inspect the building, structure, or work prior to the issuance of a Certificate of Occupancy or Certificate of Compliance. In addition, where applicable, the following documents, prepared in accordance with the provisions of the Uniform Code by such person or persons as may be designated by or otherwise acceptable to the Code Enforcement Officer, at the expense of the applicant for the Certificate of Occupancy or Certificate of Compliance, shall be provided to the Code Enforcement Officer prior to the issuance of the Certificate of Occupancy or Certificate of Compliance:

1. A written statement of structural observations and/or a final report of special inspections.
2. Flood hazard certifications.

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3. A written statement of the results of tests performed to show compliance with the Energy Code.
4. Where applicable, the affixation of the appropriate seals, insignias, and manufacturer's data plates as required for factory manufactured buildings and/or manufactured homes.

C. Contents of Certificates of Occupancy and Certificates of Compliance. A Certificate of Occupancy or Certificate of Compliance shall contain the following information:

1. The Building Permit number, if any;
2. The date of issuance of the Building Permit, if any;
3. The name (if any), address and tax map number of the property;
4. If the Certificate of Occupancy or Certificate of Compliance is not applicable to an entire structure, a description of that portion of the structure for which the Certificate of Occupancy or Certificate of Compliance is issued;
5. The use and occupancy classification of the structure;
6. The type of construction of the structure;
7. The occupant load of the assembly areas in the structure, if any;
8. Any special conditions imposed in connection with the issuance of the Building Permit; and

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9. The signature of the Code Enforcement Officer issuing the Certificate of Occupancy or Certificate of Compliance and the date of issuance.

D. Temporary Certificate of Occupancy.

1. The Code Enforcement Officer shall be permitted to issue a Temporary Certificate of Occupancy allowing the temporary occupancy of a building or structure, or a portion thereof, prior to completion of the work which is the subject of a Building Permit. However, in no event shall the Code Enforcement Officer issue a Temporary Certificate of Occupancy unless the Code Enforcement Officer determines
 - a. That the building or structure, or the portion thereof covered by the Temporary Certificate of Occupancy, may be occupied safely,
 - b. That any required fire and life safety components, such as fire protection equipment and fire, smoke, carbon monoxide, and heat detectors and alarms are installed and operational, and
 - c. That all required means of egress from the structure have been provided.
2. The Code Enforcement Officer may include in a Temporary Certificate of Occupancy such terms and conditions as he or she deems necessary or appropriate to ensure the health and safety of the persons occupying and using the building or structure and/or performing further construction work in the building or structure. A Temporary Certificate of Occupancy shall be effective for a period of time, not to exceed 6 months, which shall be determined by the Code Enforcement Officer and specified in the Temporary Certificate of Occupancy. During the specified period of effectiveness of the Temporary Certificate of Occupancy, the Permit Holder shall undertake to bring the building or structure into full compliance with all applicable provisions of the Uniform Code and the Energy Code.

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E. Revocation or suspension of certificates. If the Code Enforcement Officer determines that a Certificate of Occupancy, Certification of Compliance, or a Temporary Certificate of Occupancy was issued in error or on the basis of incorrect information, and if the relevant deficiencies are not corrected to the satisfaction of the Code Enforcement Officer within such period of time as shall be specified by the Code Enforcement Officer, the Code Enforcement Officer shall revoke or suspend such certificate.

F. Fee. The fee specified in or determined in accordance with the provisions set forth in 92-18 (Fees) of this Chapter must be paid at the time of submission of an application for a Certificate of Occupancy, Certificate of Compliance, or for Temporary Certificate of Occupancy.

SECTION 92-8. NOTIFICATION REGARDING FIRE OR EXPLOSION.

The chief of any fire department providing firefighting services for a property within the Town shall promptly notify the Code Enforcement Officer of any fire or explosion involving any structural damage, fuel burning appliance, chimney, or gas vent.

SECTION 92-9. UNSAFE BUILDINGS, STRUCTURES, AND EQUIPMENT AND CONDITIONS OF IMMINENT DANGER

Unsafe buildings, structures, and equipment and conditions of imminent danger in the Town shall be identified and addressed in accordance with the procedures set forth in Town Code Chapter 88 Buildings, Unsafe, as now in effect or as hereafter amended from time to time.

SECTION 92-10. OPERATING PERMITS.

A. Operation Permits required. Operating Permits shall be required for conducting any process or activity or for operating any type of building, structure, or facility listed below:

1. manufacturing, storing, or handling hazardous materials in quantities exceeding those listed in the applicable Maximum Allowable Quantity tables found in Chapter 50 of the FCNYS;

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2. buildings, structures, facilities, processes, and/or activities that are within the scope and/or permit requirements of the chapter or section title of the FCNYS as follows:
 - a. Chapter 22, “Combustible Dust-Producing Operations.” Facilities where the operation produces combustible dust;
 - b. Chapter 24, “Flammable Finishes.” Operations utilizing flammable or combustible liquids, or the application of combustible powders regulated by Chapter 24 of the FCNYS;
 - c. Chapter 25, “Fruit and Crop Ripening.” Operating a fruit- or crop-ripening facility or conducting a fruit-ripening process using ethylene gas;
 - d. Chapter 26, “Fumigation and Insecticidal Fogging.” Conducting fumigation or insecticidal fogging operations in buildings, structures, and spaces, except for fumigation or insecticidal fogging performed by the occupant of a detached one-family dwelling;
 - e. Chapter 31, “Tents, Temporary Special Event Structures, and Other Membrane Structures.” Operating an air-supported temporary membrane structure, a temporary special event structure, or a tent where approval is required pursuant to Chapter 31 of the FCNYS;
 - f. Chapter 32, “High-Piled Combustible Storage.” High-piled combustible storage facilities with more than 500 square feet (including aisles) of high-piled storage;
 - g. Chapter 34, “Tire Rebuilding and Tire Storage.” Operating a facility that stores in excess of 2,500 cubic feet of scrap tires or tire byproducts or operating a tire rebuilding plant;

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- h. Chapter 35, “Welding and Other Hot Work.” Performing public exhibitions and demonstrations where hot work is conducted, use of hot work, welding, or cutting equipment, inside or on a structure, except an operating permit is not required where work is conducted under the authorization of a building permit or where performed by the occupant of a detached one- or two-family dwelling;
 - i. Chapter 40, “Sugarhouse Alternative Activity Provisions.” Conducting an alternative activity at a sugarhouse;
 - j. Chapter 56, “Explosives and Fireworks.” Possessing, manufacturing, storing, handling, selling, or using, explosives, fireworks, or other pyrotechnic special effects materials except the outdoor use of sparkling devices as defined by Penal Law section 270;
 - k. Section 307, “Open Burning, Recreational Fires and Portable Outdoor Fireplaces.” Conducting open burning, not including recreational fires and portable outdoor fireplaces;
 - l. Section 308, “Open Flames.” Removing paint with a torch, or using open flames, fire, and burning in connection with assembly areas or educational occupancies; and
 - m. Section 319, “Mobile Food Preparation Vehicles.” Operating a mobile food preparation vehicle in the Town of Canandaigua.
- 3. Energy storage systems, where the system exceeds the values shown in Table 1206.1 of the FCNYS or exceeds the permitted aggregate ratings in section R327.5 of the RCNYS.
 - 4. Buildings containing one or more assembly areas;
 - 5. Outdoor events where the planned attendance exceeds 1,000 persons;
 - 6. Facilities that store, handle or use hazardous production materials;

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7. Parking garages as defined in subdivision (a) of section 13 of this local law;
8. Buildings whose use or occupancy classification may pose a substantial potential hazard to public safety, as determined by resolution adopted by the Town Board of the Town of Canandaigua; and
9. Other processes or activities or for operating any type of building, structure, or facility as determined by resolution adopted by the Town Board of the Town of Canandaigua.

Any person who proposes to undertake any activity or to operate any type of building listed in this subdivision A shall be required to obtain an Operating Permit prior to commencing such activity or operation.

- B. Applications for Operating Permits. An application for an Operating Permit shall be in writing on a form provided by or otherwise acceptable to the Code Enforcement Officer. Such application shall include such information as the Code Enforcement Officer deems sufficient to permit a determination by the Code Enforcement Officer that quantities, materials, and activities conform to the requirements of the Uniform Code. If the Code Enforcement Officer determines that tests or reports are necessary to verify conformance, such tests or reports shall be performed or provided by such person or persons as may be designated by or otherwise acceptable to the Code Enforcement Officer, at the expense of the applicant.
- C. Reserved.
- D. Inspections. The Code Enforcement Officer or an Inspector authorized by the Code Enforcement Officer shall inspect the subject premises prior to the issuance of an Operating Permit. Such inspections shall be performed either in-person or remotely. Remote inspections in lieu of in-person inspections may be performed when, at the discretion of the Code Enforcement Officer or an Inspector authorized by the Code Enforcement Officer, the remote inspection can be performed to the same level and quality as an in-person inspection and the remote inspection shows to the satisfaction of the Code Enforcement Officer or Inspector authorized by the Code Enforcement Officer that the premises conform with the applicable

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requirements of the Uniform Code and the code enforcement program. Should a remote inspection not afford the Town sufficient information to make a determination, an in-person inspection shall be performed. After inspection, the premises shall be noted as satisfactory and the operating permit shall be issued, or the operating permit holder shall be notified as to the manner in which the premises fail to comply with either or both of the Uniform Code and the code enforcement program, including a citation to the specific provision or provisions that have not been met.

- E. Multiple Activities. In any circumstance in which more than one activity listed in subdivision A of this section is to be conducted at a location, the Code Enforcement Officer may require a separate Operating Permit for each such activity, or the Code Enforcement Officer may, in their discretion, issue a single Operating Permit to apply to all such activities.
- F. Duration of Operating Permits. Operating permits shall be issued for a specified period of time consistent with local conditions, but in no event to exceed as follows:
 - 1. 30 days for tents, special event structures, and other membrane structures;
 - 2. 60 days for alternative activities at a sugarhouse;
 - 3. 3 years for the activities, structures, and operations determined per paragraph (9) of subdivision (a) of this section, and
 - 4. 1 year for all other activities, structures, and operations identified in subdivision A of this section.

The effective period of each Operating Permit shall be specified in the Operating Permit. An Operating Permit may be reissued or renewed upon application to the Code Enforcement Officer, payment of the applicable fee, and approval of such application by the Code Enforcement Officer.

- G. Revocation or suspension of Operating Permits. If the Code Enforcement Officer determines that any activity or building for which an Operating Permit was issued does not comply with

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any applicable provision of the Uniform Code, such Operating Permit shall be revoked or suspended.

- H. Fee. The fee specified in or determined in accordance with the provisions set forth in section 92-18 (Fees) of this local law must be paid at the time submission of an application for an Operating Permit, for an amended Operating Permit, or for reissue or renewal of an Operating Permit.

SECTION 92-11. FIRE SAFETY AND PROPERTY MAINTENANCE INSPECTIONS

- A. Inspections required. Fire safety and property maintenance inspections of buildings and structures shall be performed by the Code Enforcement Officer or an Inspector designated by the Code Enforcement Officer at the following intervals:
1. At least once every twelve (12) months for buildings which contain an assembly area;
 2. At least once every (12) months for public and private schools and colleges, including any buildings of such schools or colleges containing classrooms, dormitories, fraternities, sororities, laboratories, physical education, dining, or recreational facilities; and
 3. At least once every thirty-six (36) months for multiple dwellings and all nonresidential occupancies.
- B. Remote inspections. At the discretion of the Code Enforcement Officer or Inspector authorized to perform fire safety and property maintenance inspections, a remote inspection may be performed in lieu of in-person inspections when, in the opinion of the Code Enforcement Officer or such authorized Inspector, the remote inspection can be performed to the same level and quality as an in-person inspection and the remote inspection shows to the satisfaction of the Code Enforcement Officer or such authorized Inspector that the premises conform with the applicable provisions of 19 NYCRR Part 1225 and the publications incorporated therein by reference and the applicable provisions of 19 NYCRR Part 1226 and the publications incorporated therein by reference. Should a remote inspection not afford the

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Code Enforcement Officer or such authorized Inspector sufficient information to make a determination, an in-person inspection shall be performed.

C. Inspections permitted. In addition to the inspections required by subdivision A of this section, a fire safety and property maintenance inspection of any building, structure, use, or occupancy, or of any dwelling unit, may also be performed by the Code Enforcement Officer or an Inspector authorized to perform fire safety and property maintenance inspections at any time upon:

1. The request of the owner of the property to be inspected or an authorized agent of such owner;

2. receipt by the Code Enforcement Officer of a written statement alleging that conditions or activities failing to comply with the Uniform Code or Energy Code exist; or

3. receipt by the Code Enforcement Officer of any other information, reasonably believed by the Code Enforcement Officer to be reliable, giving rise to reasonable cause to believe that conditions or activities failing to comply with the Uniform Code or Energy Code exist; provided, however, that nothing in this subdivision shall be construed as permitting an inspection under any circumstances under which a court order or warrant permitting such inspection is required, unless such court order or warrant shall have been obtained.

D. OFPC Inspections. Nothing in this section or in any other provision of this local law shall supersede, limit, or impair the powers, duties and responsibilities of the New York State Office of Fire Prevention and Control (“OFPC”) and the New York State Fire Administrator or other authorized entity under Executive Law section 156-e and Education Law section 807-b. Notwithstanding any other provision of this section to the contrary, the Code Enforcement Officer may accept an inspection performed by the Office of Fire Prevention and Control or other authorized entity pursuant to sections 807-a and 807-b of the Education

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Law and/or section 156-e of the Executive Law, in lieu of a fire safety and property maintenance inspection performed by the Code Enforcement Officer or by an Inspector, provided that:

1. The Code Enforcement Officer is satisfied that the individual performing such inspection satisfies the requirements set forth in 19 NYCRR section 1203.2(e);
 2. The Code Enforcement Officer is satisfied that such inspection covers all elements required to be covered by a fire safety and property maintenance inspection; such inspections are performed no less frequently than once a year;
 3. A true and complete copy of the report of each such inspection is provided to the Code Enforcement Officer; and
 4. Upon receipt of each such report, the Code Enforcement Officer takes the appropriate action prescribed by section 92-17 (Violations) of this Chapter.
- E. Fee. The fee specified in or determined in accordance with the provisions set forth in section 92-18 (Fees) of this local law must be paid prior to or at the time each inspection performed pursuant to this section. This subdivision shall not apply to inspections performed by OFPC.

SECTION 92-12. COMPLAINTS

The Code Enforcement Officer shall review and investigate written, signed and documented complaints which allege or assert the existence of conditions or activities that fail to comply with the Uniform Code, the Energy Code, this local law, or any other local law, ordinance, code, or regulation adopted for administration and enforcement of the Uniform Code or the Energy Code. The process for responding to a complaint shall include such of the following steps as the Code Enforcement Officer may deem to be appropriate:

- A. Performing an inspection of the conditions and/or activities alleged to be in violation, and documenting the results of such inspection;

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- B. If a violation is found to exist, providing the owner of the affected property and any other Person who may be responsible for the violation with notice of the violation and opportunity to abate, correct or cure the violation, or otherwise proceeding in the manner described in section 92-17 (Violations) of this local law;
- C. If appropriate, issuing a Stop Work Order;
- D. If a violation which was found to exist is abated or corrected, performing an inspection to ensure that the violation has been abated or corrected, preparing a final written report reflecting such abatement or correction, and filing such report with the complaint.

SECTION 92-13. CONDITION ASSESSMENTS OF PARKING GARAGES.

A. Definitions. For the purposes of this section:

1. The term “condition assessment” means an on-site inspection and evaluation of a parking garage for evidence of deterioration of any structural element or building component of such parking garage, evidence of the existence of any unsafe condition in such parking garage, and evidence indicating that such parking garage is an unsafe structure;
2. The term “deterioration” means the weakening, disintegration, corrosion, rust, or decay of any structural element or building component, or any other loss of effectiveness of a structural element or building component;
3. The term “parking garage” means any building or structure, or part thereof, in which all or any part of any structural level or levels is used for parking or storage of motor vehicles, excluding:
 - a. buildings in which the only level used for parking or storage of motor vehicles is on grade;

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- b. an attached or accessory structure providing parking exclusively for a detached one- or two-family dwelling; and
 - c. a townhouse unit with attached parking exclusively for such unit;
 - 4. The term “professional engineer” means an individual who is licensed or otherwise authorized under Article 145 of the Education Law to practice the profession of engineering in the State of New York and who has at least three years of experience performing structural evaluations;
 - 5. The term “responsible professional engineer” means the professional engineer who performs a condition assessment, or under whose supervision a condition assessment is performed, and who seals and signs the condition assessment report. The use of the term “responsible professional engineer” shall not be construed as limiting the professional responsibility or liability of any professional engineer, or of any other licensed professional, who participates in the preparation of a condition assessment without being the responsible professional engineer for such condition assessment.
 - 6. The term “unsafe condition” includes the conditions identified as “unsafe” in section 304.1.1, section 305.1.1, and section 306.1.1 of the PMCNYS; and
 - 7. The term “unsafe structure” means a structure that is so damaged, decayed, dilapidated, or structurally unsafe, or is of such faulty construction or unstable foundation, that partial or complete collapse is possible.
- B. Condition Assessments – general requirements. The owner operator of each parking garage shall cause such parking garage to undergo an initial condition assessment as described in subdivision (c) of this section, periodic condition assessments as described in subdivision (d) of this section, and such additional condition assessments as may be required under subdivision (e) of this section. Each condition assessment shall be

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conducted by or under the direct supervision of a professional engineer. A written report of each condition assessment shall be prepared, and provided to the Town, in accordance with the requirements of subdivision (f) of this section. Before performing a condition assessment (other than the initial condition assessment) of a parking garage, the responsible professional engineer for such condition assessment shall review all available previous condition assessment reports for such parking garage.

C. Initial Condition Assessment. Each parking garage shall undergo an initial condition assessment as follows:

1. Parking garages constructed on or after August 29, 2018, shall undergo an initial condition assessment following construction and prior to a certificate of occupancy or certificate of compliance being issued for the structure.
2. Parking garages constructed prior to August 29, 2018, shall undergo an initial condition assessment as follows:
 - a. if originally constructed prior to January 1, 1984, then prior to October 1, 2019;
 - b. if originally constructed between January 1, 1984 and December 31, 2002, then prior to October 1, 2020; and
 - c. if originally constructed between January 1, 2003 and August 28, 2018, then prior to October 1, 2021.
3. Any parking garage constructed prior to the effective date of the local law enacting this provision that has not undergone an initial condition assessment prior to that effective date shall undergo an initial condition assessment prior to six (6) months after the effective date of this Chapter.

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D. Periodic Condition Assessments. Following the initial condition assessment of a parking garage, such parking garage shall undergo periodic condition assessments at intervals not to exceed three (3) years.

E. Additional Condition Assessments.

1. If the latest condition assessment report for a parking garage includes a recommendation by the responsible professional engineer that an additional condition assessment of such parking garage, or any portion of such parking garage, be performed before the date by which the next periodic condition assessment would be required under subdivision C of this section, the owner or operator of such parking garage shall cause such parking garage (or, if applicable, the portion of such parking garage identified by the responsible professional engineer) to undergo an additional condition assessment no later than the date recommended in such condition assessment report.
2. If the Town becomes aware of any new or increased deterioration which, in the judgment of the Town, indicates that an additional condition assessment of the entire parking garage, or of the portion of the parking garage affected by such new or increased deterioration, should be performed before the date by which the next periodic condition assessment would be required under subdivision C of this section, the owner or operator of such parking garage shall cause such parking garage (or, if applicable, the portion of the parking garage affected by such new or increased deterioration) to undergo an additional condition assessment no later than the date determined by the Town be appropriate.

F. Condition Assessment Reports. The responsible professional engineer shall prepare, or directly supervise the preparation of, a written report of each condition assessment, and shall submit such condition assessment report to the Town within 10 days. Such condition assessment report shall be sealed and signed by the responsible professional engineer, and shall include:

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1. An evaluation and description of the extent of deterioration and conditions that cause deterioration that could result in an unsafe condition or unsafe structure;
2. An evaluation and description of the extent of deterioration and conditions that cause deterioration that, in the opinion of the responsible professional engineer, should be remedied immediately to prevent an unsafe condition or unsafe structure;
3. An evaluation and description of the unsafe conditions;
4. An evaluation and description of the problems associated with the deterioration, conditions that cause deterioration, and unsafe conditions;
5. An evaluation and description of the corrective options available, including the recommended timeframe for remedying the deterioration, conditions that cause deterioration, and unsafe conditions;
6. An evaluation and description of the risks associated with not addressing the deterioration, conditions that cause deterioration, and unsafe conditions;
7. The responsible professional engineer's recommendation regarding preventative maintenance;
8. Except in the case of the report of the initial condition assessment, the responsible professional engineer's attestation that he or she reviewed all previously prepared condition assessment reports available for such parking garage, and considered the information in the previously prepared reports while performing the current condition assessment and while preparing the current report; and
9. The responsible professional engineer's recommendation regarding the time within which the next condition assessment of the parking garage or portion thereof should be

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performed. In making the recommendation regarding the time within which the next condition assessment of the parking garage or portion thereof should be performed, the responsible professional engineer shall consider the parking garage's age, maintenance history, structural condition, construction materials, frequency and intensity of use, location, exposure to the elements, and any other factors deemed relevant by the responsible professional engineer in their professional judgment.

- G. Review Condition Assessment Reports. The Town shall take such enforcement action or actions in response to the information in such condition assessment report as may be necessary or appropriate to protect the public from the hazards that may result from the conditions described in such report. In particular, but not by way of limitation, the Town shall, by Order to Remedy or such other means of enforcement as the Town may deem appropriate, require the owner or operator of the parking garage to repair or otherwise remedy all deterioration, all conditions that cause deterioration, and all unsafe conditions identified in such condition assessment report pursuant to paragraphs (2) and (3) of subdivision (f). All repairs and remedies shall comply with the applicable provisions of the Uniform Code. This section shall not limit or impair the right of the Town to take any other enforcement action, including but not limited to suspension or revocation of a parking garage's operating permit, as may be necessary or appropriate in response to the information in a condition assessment report.
- H. The Town shall retain all condition assessment reports for the life of the parking garage. Upon request by a professional engineer who has been engaged to perform a condition assessment of a parking garage, and who provides the Town with a written statement attesting to the fact that he or she has been so engaged, the Town shall make the previously prepared condition assessment reports for such parking garage (or copies of such reports) available to such professional engineer. The Town shall be permitted to require the owner or operator of the subject parking garage to pay all costs and expenses associated with making such previously prepared condition assessment reports (or copies thereof) available to the professional engineer.
- I. This section shall not limit or impair the right or the obligation of the Town;

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1. Perform such construction inspections as are required by section 92-5 (Construction Inspections) of this Chapter;
2. To perform such periodic fire safety and property maintenance inspections as are required by section 92-11 (Fire Safety and Property Maintenance Inspections) of this Chapter; and/or
3. To take such enforcement action or actions as may be necessary or appropriate to respond to any condition that comes to the attention of the Town by means of its own inspections or observations, by means of a complaint, or by any other means other than a condition assessment or a report of a condition assessment.

SECTION 92-14. CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA.

- A. The Code Enforcement Officer shall determine the climatic and geographic design criteria for buildings and structures constructed within this [City / Town / Village] as required by the Uniform Code. Such determinations shall be made in the manner specified in the Uniform Code using, where applicable, the maps, charts, and other information provided in the Uniform Code. The criteria to be so determined shall include but shall not necessarily be limited to, the following:
 1. Design criteria to include ground snow load; wind design loads; seismic category; potential damage from weathering, frost, and termite; winter design temperature; whether ice barrier underlayment is required; the air freezing index; and the mean annual temperature;
 2. Heating and cooling equipment design criteria for structures within the scope of the RCNYS. The design criteria shall include the data identified in the Design Criteria Table found in Chapter 3 of the RCNYS; and
 3. flood hazard areas, flood hazard maps, and supporting data. The flood hazard map shall include, at a minimum, special flood hazard areas as identified by the Federal Emergency

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Management Agency in the Flood Insurance Study for the community, as amended or revised with:

- a. the accompanying Flood Insurance Rate Map (FIRM);
 - b. Flood Boundary and Floodway Map (FBFM); and
 - c. related supporting data along with any revisions thereto.
- B. The Code Enforcement Officer shall prepare a written record of the climatic and geographic design criteria determined pursuant to subdivision (a) of this section, shall maintain such record within the office of the Code Enforcement Officer, and shall make such record readily available to the public.

SECTION 92-15. RECORD KEEPING.

- A. The Code Enforcement Officer shall keep permanent official records of all transactions and activities conducted by all Code Enforcement Personnel, including records of:
1. All applications received, reviewed and approved or denied;
 2. All plans, specifications and construction documents approved;
 3. All Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates, Stop Work Orders, and Operating Permits issued;
 4. All inspections and tests performed;
 5. All statements and reports issued;
 6. All complaints received;

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7. All investigations conducted;
 8. All condition assessment reports received;
 9. All fees charged and collected; and
 10. All other features and activities specified in or contemplated by sections 92-4 through 92-14, inclusive, of this Chapter.
- B. All such records shall be public records open for public inspection during normal business hours. All plans and records pertaining to buildings or structures, or appurtenances thereto, shall be retained for at least the minimum time period so required by State law and regulation.

SECTION 92-16. PROGRAM REVIEW AND REPORTING

- A. The Code Enforcement Officer shall annually submit to the Town Board a written report and summary of all business conducted by the Code Enforcement Officer and the Inspectors, including a report and summary of all transactions and activities described in section 92-15 (Record Keeping) of this local law and a report and summary of all appeals or litigation pending or concluded.
- B. The Code Enforcement Officer shall annually submit to the Secretary of State, on behalf of the Town on a form prescribed by the Secretary of State, a report of the activities of the Town relative to administration and enforcement of the Uniform Code.
- C. The Code Enforcement Officer shall, upon request of the New York State Department of State, provide to the New York State Department of State, true and complete copies of the records and related materials the Town is required to maintain; true and complete copies of such portion of such records and related materials as may be requested by the Department of State; and/or such excerpts, summaries, tabulations, statistics, and other information and accounts of its

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activities in connection with administration and enforcement of the Uniform Code and/or Energy Code as may be requested by the Department of State.

SECTION 92-17: VIOLATIONS, ENFORCEMENT AND PENALTIES

A. Orders to Remedy. The Code Enforcement Officer is authorized to order in writing the remedying of any condition or activity found to exist in, on or about any building, structure, or premises in violation of the Uniform Code, the Energy Code, or this local law. An Order to Remedy shall be in writing; shall be dated and signed by the Code Enforcement Officer; shall specify the condition or activity that violates the Uniform Code, the Energy Code, or this local law; shall specify the provision or provisions of the Uniform Code, the Energy Code, or this local law which is/are violated by the specified condition or activity; and shall include a statement substantially similar to the following:

“The person or entity served with this Order to Remedy must completely remedy each violation described in this Order to Remedy by ____ [specify date], which is thirty (30) days after the date of this Order to Remedy.”

The Order to Remedy may include provisions ordering the person or entity served with such Order to Remedy

1. To begin to remedy the violations described in the Order to Remedy immediately, or within some other specified period of time which may be less than thirty (30) days; to continue diligently to remedy such violations until each such violation is fully remedied; and, in any event, to complete the remedying of all such violations within thirty (30) days of the date of such Order to Remedy; and/or
2. To take such other protective actions (such as vacating the building or barricading the area where the violations exist) which are authorized by this local law or by any other applicable statute, regulation, rule, local law or ordinance, and which the Code Enforcement Officer may deem appropriate, during the period while such violations are being remedied. The Code Enforcement Officer shall cause the Order to Remedy, or a copy thereof, to be served on the owner of the affected property personally or by

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registered mail or certified mail within five (5) days after the date of the Order to Remedy. The Code Enforcement Officer shall be permitted, but not required, to cause the Order to Remedy, or a copy thereof, to be served on any builder, architect, tenant, contractor, subcontractor, construction superintendent, or their agents, or any other Person taking part or assisting in work being performed at the affected property personally or by registered mail or certified mail within five (5) days after the date of the Order to Remedy; provided, however, that failure to serve any Person mentioned in this sentence shall not affect the efficacy of the Compliance Order.

- B. Appearance Tickets. The Code Enforcement Officer and each Inspector are authorized to issue appearance tickets for any violation of the Uniform Code.
- C. Penalties. In addition to such other penalties as may be prescribed by State law,
 - 1. Any Person who violates any provision of this local law or any term, condition, or provision of any Building Permit, Certificate of Occupancy, Certificate of Compliance, Temporary Certificate, Stop Work Order, Operating Permit or other notice or order issued by the Code Enforcement Officer pursuant to any provision of this Chapter, shall be punishable by a fine of not less than \$500 per day of violation and not more than \$1000 per day of violation, or imprisonment not exceeding 15 days or both; and
 - 2. Any Person who violates any provision of the Uniform Code, the Energy Code or this local law, or any term or condition of any Building Permit, Certificate of Occupancy, Certificate of Compliance, Temporary Certificate, Stop Work Order, Operating Permit or other notice or order issued by the Code Enforcement Officer pursuant to any provision of this local law, shall be liable to pay a civil penalty of not less than \$500 for each day or part thereof during which such violation continues and not more than \$1000 for each day or part thereof during which such violation continues. The civil penalties provided by this paragraph shall be recoverable in an action instituted in the name of the Town.

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- D. Injunctive Relief. An action or proceeding may be instituted in the name of the Town in a court of competent jurisdiction, to prevent, restrain, enjoin, correct, or abate any violation of, or to enforce, any provision of the Uniform Code, the Energy Code, this local law, or any term or condition of any Building Permit, Certificate of Occupancy, Certificate of Compliance, Temporary Certificate, Stop Work Order, Operating Permit, Order to Remedy, or other notice or order issued by the Code Enforcement Officer pursuant to any provision of this local law. In particular, but not by way of limitation, where the construction or use of a building or structure is in violation of any provision of the Uniform Code, the Energy Code, this local law, or any Stop Work Order, Order to Remedy or other order obtained under the Uniform Code, the Energy Code or this local law, an action or proceeding may be commenced in the name of the Town in the Supreme Court or in any other court having the requisite jurisdiction, to obtain an order directing the removal of the building or structure or an abatement of the condition in violation of such provisions. No action or proceeding described in this subdivision shall be commenced without the appropriate authorization from the Town Board.
- E. Remedies Not Exclusive. No remedy or penalty specified in this section shall be the exclusive remedy or remedy available to address any violation described in this section, and each remedy or penalty specified in this section shall be in addition to, and not in substitution for or limitation of, the other remedies or penalties specified in this section, in section 92-6 (Stop Work Orders) of this Chapter, in any other section of this local law, or in any other applicable law. Any remedy or penalty specified in this section may be pursued at any time, whether prior to, simultaneously with, or after the pursuit of any other remedy or penalty specified in this section, in section 92-6 (Stop Work Orders) of this Chapter, in any other section of this Chapter, or in any other applicable law. In particular, but not by way of limitation, each remedy and penalty specified in this section shall be in addition to, and not in substitution for or limitation of, the penalties specified in subdivision (2) of section 382 of the Executive Law, and any remedy or penalty specified in this section may be pursued at any time, whether prior to, simultaneously with, or after the pursuit of any penalty specified in subdivision (2) of section 382 of the Executive Law.

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SECTION 92-18: FEES

A fee schedule shall be established by resolution of the Town Board. Such fee schedule may thereafter be amended from time to time by like resolution. The fees set forth in, or determined in accordance with, such fee schedule or amended fee schedule shall be charged and collected for the submission of applications, the issuance of Building Permits, inspections and/or reinspections, amended Building Permits, renewed Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates, Operating Permits, fire safety and property maintenance inspections, and other actions of the Code Enforcement Officer described in or contemplated by this local law.

SECTION 92-19. INTERMUNICIPAL AGREEMENTS

The Town Board may, by resolution, authorize the Town to enter into an agreement, in the name of the Town with other governments to carry out the terms of this Chapter, provided that such agreement does not violate any provision of the Uniform Code, the Energy Code, Part 1203 of Title 19 of the NYCRR, or any other applicable law.

SECTION 20. PARTIAL INVALIDITY

If any section of this Chapter shall be held unconstitutional, invalid, or ineffective, in whole or in part, such determination shall not be deemed to affect, impair, or invalidate the remainder of this local law.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of _____ of the (County)(City)(Town)(Village) of _____ on _____ 20____, in accordance with the applicable provisions of law.

(Name of Legislative Body)

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2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) _____ (repassed after disapproval) by the _____ and was deemed duly adopted on _____ 20____, in accordance with the applicable provisions of law.

(Name of Legislative Body)

(Elective Chief Executive Officer)*

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) _____ (repassed after disapproval) by the _____ on _____ 20____.

(Name of Legislative Body)

(Elective Chief Executive Officer)*

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) _____ (repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

(Name of Legislative Body)

(Elective Chief Executive Officer)*

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

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6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, City, Town or Village Clerk or
officer designated by local legislative body

(Seal)

Date: _____

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: Proposed local law to replace Ch 92 Construction Codes, Uniform		
Project Location (describe, and attach a general location map): Town of Canandaigua (townwide, local law)		
Brief Description of Proposed Action (include purpose or need): Pursuant to section 10 of NY Municipal Home Rule Law, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering a Local Law to execute a text code amendment that would replace, in its entirety, Town Code Chapter §92 Construction Codes, Uniform to align with New York State Uniform Fire Prevention and Building Code (the Uniform Code) and the State Energy Conservation Construction Code (the Energy Code) in the Town of Canandaigua		
Name of Applicant/Sponsor: Town Board, Town of Canandaigua	Telephone: 585-394-1120	
	E-Mail: info@townofcanandaigua.org	
Address: 5440 Rtes 5 & 20 West		
City/PO: Canandaigua	State: NY	Zip Code: 14424
Project Contact (if not same as sponsor; give name and title/role): Sarah Reynolds, Town Planner	Telephone: 585-337-4731	
	E-Mail: sreynolds@townofcanandaigua.org	
Address: same as above		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):	Telephone:	
	E-Mail:	
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	Town Board	September 23, 2024
b. City, Town or Village <input type="checkbox"/> Yes <input type="checkbox"/> No Planning Board or Commission		
c. City, Town or <input type="checkbox"/> Yes <input type="checkbox"/> No Village Zoning Board of Appeals		
d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
e. County agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? ☒Yes ☐No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? ☒Yes ☐No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? ☐Yes ☒No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) ☒Yes ☐No

If Yes, identify the plan(s):

This action involves the amendment of a chapter of town code. There is no site work proposed.

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? ☒Yes ☐No

If Yes, identify the plan(s):

This action involves the amendment of a chapter of town code. There is no site work proposed.

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. ☒ Yes ☐ No
If Yes, what is the zoning classification(s) including any applicable overlay district?

This action involves the amendment of a chapter of town code that is townwide. There is no site work proposed.

b. Is the use permitted or allowed by a special or conditional use permit? ☐ Yes ☐ No

c. Is a zoning change requested as part of the proposed action? ☐ Yes ☒ No

If Yes,

i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

a. In what school district is the project site located? _____

b. What police or other public protection forces serve the project site?

c. Which fire protection and emergency medical services serve the project site?

d. What parks serve the project site?

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?

b. a. Total acreage of the site of the proposed action? _____ acres
b. Total acreage to be physically disturbed? _____ acres
c. Total acreage (project site and any contiguous properties) owned
or controlled by the applicant or project sponsor? _____ acres

c. Is the proposed action an expansion of an existing project or use? ☐ Yes ☐ No
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? ☐ Yes ☐ No

If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

ii. Is a cluster/conservation layout proposed? ☐ Yes ☐ No

iii. Number of lots proposed? _____

iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? ☐ Yes ☐ No

i. If No, anticipated period of construction: _____ months

ii. If Yes:

- Total number of phases anticipated _____
- Anticipated commencement date of phase 1 (including demolition) _____ month _____ year
- Anticipated completion date of final phase _____ month _____ year
- Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, show numbers of units proposed.				
	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes,	
<i>i.</i> Total number of structures _____ <i>ii.</i> Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length <i>iii.</i> Approximate extent of building space to be heated or cooled: _____ square feet	

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes,	
<i>i.</i> Purpose of the impoundment: _____ <i>ii.</i> If a water impoundment, the principal source of the water: <input type="checkbox"/> Ground water <input type="checkbox"/> Surface water streams <input type="checkbox"/> Other specify: _____ <i>iii.</i> If other than water, identify the type of impounded/contained liquids and their source. _____ <i>iv.</i> Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres <i>v.</i> Dimensions of the proposed dam or impounding structure: _____ height; _____ length <i>vi.</i> Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____ _____	

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite) If Yes:	
<i>i.</i> What is the purpose of the excavation or dredging? _____ <i>ii.</i> How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site? <div style="margin-left: 20px;"> • Volume (specify tons or cubic yards): _____ • Over what duration of time? _____ </div> <i>iii.</i> Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____ _____ _____	
<i>iv.</i> Will there be onsite dewatering or processing of excavated materials? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe. _____ _____ _____	
<i>v.</i> What is the total area to be dredged or excavated? _____ acres <i>vi.</i> What is the maximum area to be worked at any one time? _____ acres <i>vii.</i> What would be the maximum depth of excavation or dredging? _____ feet <i>viii.</i> Will the excavation require blasting? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>ix.</i> Summarize site reclamation goals and plan: _____ _____ _____	

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes:	
<i>i.</i> Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____ _____	

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? ☐ Yes ☐ No
If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? ☐ Yes ☐ No
If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? ☐ Yes ☐ No
If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? ☐ Yes ☐ No
If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No
- Do existing lines serve the project site? ☐ Yes ☐ No

iii. Will line extension within an existing district be necessary to supply the project? ☐ Yes ☐ No
If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? ☐ Yes ☐ No
If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? ☐ Yes ☐ No
If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? ☐ Yes ☐ No
If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No

<ul style="list-style-type: none"> • Do existing sewer lines serve the project site? _____ • Will a line extension within an existing district be necessary to serve the project? _____ <p>If Yes:</p> <ul style="list-style-type: none"> • Describe extensions or capacity expansions proposed to serve this project: _____ _____ _____ 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? _____</p> <p>If Yes:</p> <ul style="list-style-type: none"> • Applicant/sponsor for new district: _____ • Date application submitted or anticipated: _____ • What is the receiving water for the wastewater discharge? _____ 	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): _____ _____ _____</p>		
<p>vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____ _____ _____</p>		
<p>e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? _____</p> <p>If Yes:</p> <p>i. How much impervious surface will the project create in relation to total size of project parcel?</p> <p style="margin-left: 40px;">_____ Square feet or _____ acres (impervious surface)</p> <p style="margin-left: 40px;">_____ Square feet or _____ acres (parcel size)</p> <p>ii. Describe types of new point sources. _____</p> <p>iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)? _____ _____</p> <ul style="list-style-type: none"> • If to surface waters, identify receiving water bodies or wetlands: _____ _____ • Will stormwater runoff flow to adjacent properties? _____ 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? _____</p>		
<p>f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? _____</p> <p>If Yes, identify:</p> <p>i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) _____</p> <p>ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) _____</p> <p>iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation) _____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? _____</p> <p>If Yes:</p> <p>i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) _____</p> <p>ii. In addition to emissions as calculated in the application, the project will generate:</p> <ul style="list-style-type: none"> • _____ Tons/year (short tons) of Carbon Dioxide (CO₂) • _____ Tons/year (short tons) of Nitrous Oxide (N₂O) • _____ Tons/year (short tons) of Perfluorocarbons (PFCs) • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆) • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs) • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs) 		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No

<p>h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Estimate methane generation in tons/year (metric): _____</p> <p style="margin-left: 20px;">ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____</p>			
<p>i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____</p>			
<p>j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. When is the peak traffic expected (Check all that apply): <input type="checkbox"/> Morning <input type="checkbox"/> Evening <input type="checkbox"/> Weekend <input type="checkbox"/> Randomly between hours of _____ to _____.</p> <p style="margin-left: 20px;">ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____</p> <p style="margin-left: 20px;">iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____</p> <p style="margin-left: 20px;">iv. Does the proposed action include any shared use parking? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____</p> <p style="margin-left: 20px;">vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<p>k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Estimate annual electricity demand during operation of the proposed action: _____</p> <p style="margin-left: 20px;">ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____</p> <p style="margin-left: 20px;">iii. Will the proposed action require a new, or an upgrade, to an existing substation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<p>l. Hours of operation. Answer all items which apply.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ </td> <td style="width: 50%; vertical-align: top;"> <p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ </td> </tr> </table>		<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____
<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 		

<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p>	
<p>n. Will the proposed action have outdoor lighting? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p>	
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p> <p>_____</p> <p>_____</p>	
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p> <p>_____</p>	
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe proposed treatment(s):</p> <p>_____</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action use Integrated Pest Management Practices? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> • Construction: _____ tons per _____ (unit of time) • Operation : _____ tons per _____ (unit of time) <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ 	

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☐ No
 If Yes:
 i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____
 ii. Anticipated rate of disposal/processing:
 • _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
 • _____ Tons/hour, if combustion or thermal treatment
 iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☐ No
 If Yes:
 i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

 ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

 iii. Specify amount to be handled or generated _____ tons/month
 iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

 v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No
 If Yes: provide name and location of facility: _____

 If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility:

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site			
a. Existing land uses. i. Check all uses that occur on, adjoining and near the project site. <input type="checkbox"/> Urban <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Rural (non-farm) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ ii. If mix of uses, generally describe: _____ _____			
b. Land uses and coverytypes on the project site.			
Land use or Coverytype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____ _____			

<p>c. Is the project site presently used by members of the community for public recreation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>i. If Yes: explain: _____</p>	
<p>d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes,</p> <p>i. Identify Facilities: _____</p> <p>_____</p>	
<p>e. Does the project site contain an existing dam? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Dimensions of the dam and impoundment:</p> <ul style="list-style-type: none"> • Dam height: _____ feet • Dam length: _____ feet • Surface area: _____ acres • Volume impounded: _____ gallons OR acre-feet <p>ii. Dam's existing hazard classification: _____</p> <p>iii. Provide date and summarize results of last inspection: _____</p> <p>_____</p>	
<p>f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Has the facility been formally closed? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <ul style="list-style-type: none"> • If yes, cite sources/documentation: _____ <p>ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____</p> <p>_____</p> <p>iii. Describe any development constraints due to the prior solid waste activities: _____</p> <p>_____</p>	
<p>g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____</p> <p>_____</p>	
<p>h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> Yes – Spills Incidents database <input type="checkbox"/> Yes – Environmental Site Remediation database <input type="checkbox"/> Neither database </div> <div style="width: 45%;"> Provide DEC ID number(s): _____ Provide DEC ID number(s): _____ </div> </div> <p>ii. If site has been subject of RCRA corrective activities, describe control measures: _____</p> <p>_____</p> <p>iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, provide DEC ID number(s): _____</p> <p>iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____</p> <p>_____</p> <p>_____</p>	

v. Is the project site subject to an institutional control limiting property uses? <input type="checkbox"/> Yes <input type="checkbox"/> No <ul style="list-style-type: none"> If yes, DEC site ID number: _____ Describe the type of institutional control (e.g., deed restriction or easement): _____ Describe any use limitations: _____ Describe any engineering controls: _____ Will the project affect the institutional or engineering controls in place? <input type="checkbox"/> Yes <input type="checkbox"/> No Explain: _____ _____ _____ 																
E.2. Natural Resources On or Near Project Site																
a. What is the average depth to bedrock on the project site? _____ feet																
b. Are there bedrock outcroppings on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %																
c. Predominant soil type(s) present on project site: <table style="width: 100%; border: none;"> <tr> <td style="border-bottom: 1px solid black; width: 60%;"></td> <td style="border-bottom: 1px solid black; width: 10%; text-align: right;">%</td> <td style="border-bottom: 1px solid black; width: 30%;"></td> </tr> <tr> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black; text-align: right;">%</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black; text-align: right;">%</td> <td style="border-bottom: 1px solid black;"></td> </tr> </table>		%			%			%								
	%															
	%															
	%															
d. What is the average depth to the water table on the project site? Average: _____ feet																
e. Drainage status of project site soils: <table style="width: 100%; border: none;"> <tr> <td style="width: 30px;"><input type="checkbox"/></td> <td style="width: 40%;">Well Drained:</td> <td style="width: 30%; text-align: right;">_____ % of site</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Moderately Well Drained:</td> <td style="text-align: right;">_____ % of site</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Poorly Drained</td> <td style="text-align: right;">_____ % of site</td> </tr> </table>	<input type="checkbox"/>	Well Drained:	_____ % of site	<input type="checkbox"/>	Moderately Well Drained:	_____ % of site	<input type="checkbox"/>	Poorly Drained	_____ % of site							
<input type="checkbox"/>	Well Drained:	_____ % of site														
<input type="checkbox"/>	Moderately Well Drained:	_____ % of site														
<input type="checkbox"/>	Poorly Drained	_____ % of site														
f. Approximate proportion of proposed action site with slopes: <table style="width: 100%; border: none;"> <tr> <td style="width: 30px;"><input type="checkbox"/></td> <td style="width: 40%;">0-10%:</td> <td style="width: 30%; text-align: right;">_____ % of site</td> </tr> <tr> <td><input type="checkbox"/></td> <td>10-15%:</td> <td style="text-align: right;">_____ % of site</td> </tr> <tr> <td><input type="checkbox"/></td> <td>15% or greater:</td> <td style="text-align: right;">_____ % of site</td> </tr> </table>	<input type="checkbox"/>	0-10%:	_____ % of site	<input type="checkbox"/>	10-15%:	_____ % of site	<input type="checkbox"/>	15% or greater:	_____ % of site							
<input type="checkbox"/>	0-10%:	_____ % of site														
<input type="checkbox"/>	10-15%:	_____ % of site														
<input type="checkbox"/>	15% or greater:	_____ % of site														
g. Are there any unique geologic features on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, describe: _____ _____																
h. Surface water features. <ul style="list-style-type: none"> i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? <input type="checkbox"/> Yes <input type="checkbox"/> No ii. Do any wetlands or other waterbodies adjoin the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes to either <i>i</i> or <i>ii</i> , continue. If No, skip to E.2.i. <ul style="list-style-type: none"> iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? <input type="checkbox"/> Yes <input type="checkbox"/> No iv. For each identified regulated wetland and waterbody on the project site, provide the following information: <table style="width: 100%; border: none;"> <tr> <td style="width: 10px;">•</td> <td style="width: 10px;">Streams:</td> <td style="width: 40%;">Name _____</td> <td style="width: 10px;">Classification _____</td> </tr> <tr> <td>•</td> <td>Lakes or Ponds:</td> <td>Name _____</td> <td>Classification _____</td> </tr> <tr> <td>•</td> <td>Wetlands:</td> <td>Name _____</td> <td>Approximate Size _____</td> </tr> <tr> <td>•</td> <td>Wetland No. (if regulated by DEC)</td> <td colspan="2">_____</td> </tr> </table> 	•	Streams:	Name _____	Classification _____	•	Lakes or Ponds:	Name _____	Classification _____	•	Wetlands:	Name _____	Approximate Size _____	•	Wetland No. (if regulated by DEC)	_____	
•	Streams:	Name _____	Classification _____													
•	Lakes or Ponds:	Name _____	Classification _____													
•	Wetlands:	Name _____	Approximate Size _____													
•	Wetland No. (if regulated by DEC)	_____														
v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, name of impaired water body/bodies and basis for listing as impaired: _____ _____																
i. Is the project site in a designated Floodway? <input type="checkbox"/> Yes <input type="checkbox"/> No																
j. Is the project site in the 100-year Floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No																
k. Is the project site in the 500-year Floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No																
l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: <ul style="list-style-type: none"> i. Name of aquifer: _____ 																

<p>m. Identify the predominant wildlife species that occupy or use the project site: _____</p> <p>_____</p> <p>_____</p>
<p>n. Does the project site contain a designated significant natural community? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe the habitat/community (composition, function, and basis for designation): _____</p> <p style="margin-left: 20px;">ii. Source(s) of description or evaluation: _____</p> <p style="margin-left: 20px;">iii. Extent of community/habitat:</p> <ul style="list-style-type: none"> • Currently: _____ acres • Following completion of project as proposed: _____ acres • Gain or loss (indicate + or -): _____ acres
<p>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing (endangered or threatened): _____</p> <p>_____</p> <p>_____</p>
<p>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing: _____</p> <p>_____</p> <p>_____</p>
<p>q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, give a brief description of how the proposed action may affect that use: _____</p> <p>_____</p> <p>_____</p>
<p>E.3. Designated Public Resources On or Near Project Site</p>
<p>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, provide county plus district name/number: _____</p>
<p>b. Are agricultural lands consisting of highly productive soils present? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">i. If Yes: acreage(s) on project site? _____</p> <p style="margin-left: 20px;">ii. Source(s) of soil rating(s): _____</p>
<p>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature</p> <p style="margin-left: 20px;">ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____</p> <p>_____</p> <p>_____</p>
<p>d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. CEA name: _____</p> <p style="margin-left: 20px;">ii. Basis for designation: _____</p> <p style="margin-left: 20px;">iii. Designating agency and date: _____</p>

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District ii. Name: _____ iii. Brief description of attributes on which listing is based: _____
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? <input type="checkbox"/> Yes <input type="checkbox"/> No
g. Have additional archaeological or historic site(s) or resources been identified on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Describe possible resource(s): _____ ii. Basis for identification: _____
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Identify resource: _____ ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____ iii. Distance between project and resource: _____ miles.
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Identify the name of the river and its designation: _____ ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? <input type="checkbox"/> Yes <input type="checkbox"/> No

F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Town Board/ Town of Canandaigua Date _____

Signature _____ Title Town Manager

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

Agency Use Only [If applicable]

Project : _____

Date : _____

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer “**Yes**” to a numbered question, please complete all the questions that follow in that section.
- If you answer “**No**” to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box “Moderate to large impact may occur.”
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the “whole action”.
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

1. Impact on Land Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) <i>If “Yes”, answer questions a - j. If “No”, move on to Section 2.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	<input type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	<input type="checkbox"/>	<input type="checkbox"/>		
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	<input type="checkbox"/>	<input type="checkbox"/>		
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	<input type="checkbox"/>	<input type="checkbox"/>		
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	<input type="checkbox"/>	<input type="checkbox"/>		
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	<input type="checkbox"/>	<input type="checkbox"/>		
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

2. Impact on Geological Features

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g)

☒ NO☐ YES

If "Yes", answer questions a - c. If "No", move on to Section 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____ _____	E2g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

3. Impacts on Surface Water

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h)

☒ NO☐ YES

If "Yes", answer questions a - l. If "No", move on to Section 4.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	<input type="checkbox"/>	<input type="checkbox"/>

l. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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4. Impact on groundwater The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t) <i>If "Yes", answer questions a - h. If "No", move on to Section 5.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

5. Impact on Flooding The proposed action may result in development on lands subject to flooding. (See Part 1. E.2) <i>If "Yes", answer questions a - g. If "No", move on to Section 6.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in development within a 100 year floodplain.	E2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in development within a 500 year floodplain.	E2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	<input type="checkbox"/>	<input type="checkbox"/>
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	<input type="checkbox"/>	<input type="checkbox"/>

g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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6. Impacts on Air The proposed action may include a state regulated air emission source. <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. D.2.f., D.2.h, D.2.g) <i>If "Yes", answer questions a - f. If "No", move on to Section 7.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels: i. More than 1000 tons/year of carbon dioxide (CO ₂) ii. More than 3.5 tons/year of nitrous oxide (N ₂ O) iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs) iv. More than .045 tons/year of sulfur hexafluoride (SF ₆) v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflourocarbons (HFCs) emissions vi. 43 tons/year or more of methane	D2g D2g D2g D2g D2g D2h	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

7. Impact on Plants and Animals The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - j. If "No", move on to Section 8.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	<input type="checkbox"/>	<input type="checkbox"/>

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	<input type="checkbox"/>	<input type="checkbox"/>
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	<input type="checkbox"/>	<input type="checkbox"/>
j. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

8. Impact on Agricultural Resources The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.) <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

9. Impact on Aesthetic Resources The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) <i>If "Yes", answer questions a - g. If "No", go to Section 10.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

10. Impact on Historic and Archeological Resources The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) <i>If "Yes", answer questions a - e. If "No", go to Section 11.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.	E3e	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	<input type="checkbox"/>	<input type="checkbox"/>

d. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
<p>If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:</p> <p>e.</p> <p>i. The proposed action may result in the destruction or alteration of all or part of the site or property.</p> <p>ii. The proposed action may result in the alteration of the property's setting or integrity.</p> <p>iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.</p>	<p>E3e, E3g, E3f</p> <p>E3e, E3f, E3g, E1a, E1b</p> <p>E3e, E3f, E3g, E3h, C2, C3</p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

11. Impact on Open Space and Recreation The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) <i>If "Yes", answer questions a - e. If "No", go to Section 12.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b E2h, E2m, E2o, E2n, E2p	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c E1c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	<input type="checkbox"/>	<input type="checkbox"/>
e. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

12. Impact on Critical Environmental Areas The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) <i>If "Yes", answer questions a - c. If "No", go to Section 13.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

13. Impact on Transportation

The proposed action may result in a change to existing transportation systems.

☒ NO

☐ YES

(See Part 1. D.2.j)

If "Yes", answer questions a - f. If "No", go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action will degrade existing transit access.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

14. Impact on Energy

The proposed action may cause an increase in the use of any form of energy.

☒ NO

☐ YES

(See Part 1. D.2.k)

If "Yes", answer questions a - e. If "No", go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

15. Impact on Noise, Odor, and Light

The proposed action may result in an increase in noise, odors, or outdoor lighting.

☒ NO

☐ YES

(See Part 1. D.2.m., n., and o.)

If "Yes", answer questions a - f. If "No", go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in routine odors for more than one hour per day.	D2o	<input type="checkbox"/>	<input type="checkbox"/>

d. The proposed action may result in light shining onto adjoining properties.	D2n	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.)

☒ NO

☐ YES

If "Yes", answer questions a - m. If "No", go to Section 17.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	<input type="checkbox"/>	<input type="checkbox"/>
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	<input type="checkbox"/>	<input type="checkbox"/>
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	<input type="checkbox"/>	<input type="checkbox"/>
m. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

17. Consistency with Community Plans The proposed action is not consistent with adopted land use plans. (See Part 1. C.1, C.2. and C.3.) <i>If "Yes", answer questions a - h. If "No", go to Section 18.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	<input type="checkbox"/>	<input type="checkbox"/>
h. Other: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

18. Consistency with Community Character The proposed project is inconsistent with the existing community character. (See Part 1. C.2, C.3, D.2, E.3) <i>If "Yes", answer questions a - g. If "No", proceed to Part 3.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

Project :

Date :

Full Environmental Assessment Form
Part 3 - Evaluation of the Magnitude and Importance of Project Impacts
and
Determination of Significance

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

Reasons Supporting This Determination:

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

Determination of Significance - Type 1 and Unlisted Actions

SEQR Status: ☒ Type 1 ☐ Unlisted

Identify portions of EAF completed for this Project: ☒ Part 1 ☒ Part 2 ☒ Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the
Town Board of the Canandaigua _____ as lead agency that:

☒ A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

☐ B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

☐ C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action: Adoption of a Local Law

Name of Lead Agency: Town Board of the Town of Canandaigua

Name of Responsible Officer in Lead Agency: John Falbo

Title of Responsible Officer: Town Manager

Signature of Responsible Officer in Lead Agency:

Date:

Signature of Preparer (if different from Responsible Officer)

Date:

For Further Information:

Contact Person: Sarah Reynolds

Address: 5440 Route 5 & 20 West, Canandaigua, NY 14424

Telephone Number: 585-394-1120

E-mail: sreynolds@townofcanandaigua.org

For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)
Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

ATTACHMENT 6

Code Update Memo

To: Town Board

From: Sarah Reynolds Town Planner

Date: 8/16/2024

Re: Local Law to clarify garage square footage

The intent of this local law is to clarify that detached private garages may exceed 900 square feet outside of the RLD-Residential Lake District.

At the recommendation of the Town Attorney and with support of the Development office staff, this amendment will improve application processes for applicants who have on their property or wish to construct on their property a detached private garage in the town of Canandaigua.

As the code is written today, the definition of a detached private garage states that it shall not be larger than 900 sf. However accessory structures (including detached private garage) are allowed to be larger than 900 sf outside the RLD if certain factors exist on a parcel. This proposed amendment would amend the definition to remove the 900 sf limitation, thereby allowing them to be larger. The code will still prohibit them to be greater than 900 sf inside the Residential Lake District.

ARTICLE II
Definitions and Word Usage
[Adopted 12-18-1989 by L.L. No. 3-1989]

§ 1-17. Definitions.

Except as otherwise provided herein, words and terms used in the Town Code shall have their usual and customary meanings. As used in this Code, the following terms shall have the meanings indicated:

DETACHED GARAGE (PRIVATE) — An accessory building/structure for the storage of vehicles by the owner or occupants of the principal building or structure that does not contain any provision or facility for repairing or servicing vehicles for profit. A portion of the structure may be used for the storage of household items or personal property. A detached private garage shall not include any habitable space. ~~A detached private garage shall not exceed 900 square feet in area.~~ [Added 9-1-2009 by L.L. No. 2-2009]

§ 220-21. RLD Residential Lake District. [Amended 5-10-2013 by L.L. No. 7-2013; 3-16-2015 by L.L. No. 1-2015; 10-17-2016 by L.L. No. 9-2016]

- A. Purpose. The purpose of the RLD Residential Lake District is to allow limited residential uses that protect the quality of Canandaigua Lake and the surrounding natural topography, including the shoreline, ridgelines, and scenic vistas of this unique and environmentally sensitive area.
- B. Permitted principal uses.
- (1) One single-family dwelling per lot.
 - (2) Public parks.
 - (3) Public safety facilities.
- C. Permitted accessory uses.
- (1) One detached private garage no larger than 900 square feet in area and no taller than 16 feet and one attached private garage may be permitted.
 - (2) One accessory building/structure, not to exceed 100 square feet in total area and 10 feet in height above average finished grade may also be permitted. Except as provided in Subsection C(2)(c) and (d) and Subsection D below, setback requirements for accessory buildings/structures are specified in Schedule I,¹ Zoning Schedule, RLD.
 - (a) If the principal building on a lakefront is located on the lakeside portion of the lot, then the accessory building/structure may be permitted in the side yard of the principal building.
 - (b) If a lakefront lot is divided by a street and the principal building is located on the lakeside portion of the lot, then the accessory building/structure may be permitted on the portion of the lot opposite the lakeside. In this instance, the front setback

shall not be less than 60 feet, the rear setback shall not be less than 10 feet, and the minimum side yard setback shall be 10 feet.

- (c) If a lakefront lot is divided by a street and the principal building is not located on the lakeside portion, then the accessory building/structure may be located in the rear yard of the principal building.
 - (d) If a lakefront lot is divided by a street and the principal building is not located on the lakeside portion, then the accessory building/structure may be located on the lakeside portion and may contain a restroom, but only with public water and sewer service.
 - (e) There shall be no additions to an accessory building/structure, such as, but not limited to, decks, porches and cantilevers.
- (3) Seasonal storage, commencing no earlier than October 31 of any year and continuing no

1. Editor's Note: Said schedule is included as an attachment to this chapter.

later than May 31 of the following year, of docks, hoists and buoys permitted to be used on the premises by the provisions of Chapter 96, Canandaigua Lake Uniform Docking and Mooring.

(4) Swimming pools. **[Amended 2-15-2021 by L.L. No. 2-2021]**

(a) Installation. No swimming pool shall be installed unless a building permit shall have been issued in accordance with the New York State Uniform Fire Prevention and Building Code and the provisions of the Town Code, general requirements.

(b) No permit shall be issued for such swimming pool unless it is shown that the proposed drainage for such swimming pool shall not drain directly to neighboring properties or Canandaigua Lake.

(c) In-ground swimming pools:

[1] One in-ground swimming pool may be allowed for each lot.

[2] In-ground swimming pools shall only be located in the rear or side yard of a lot.

[3] In-ground swimming pools shall be included as part of lot coverage as measured by the water surface and all adjoining structures, including, but not limited to, patio and deck areas.

[4] In-ground swimming pools shall meet the setback requirements for an accessory building/structure within the RLD.

(d) Aboveground swimming pools:

[1] One aboveground swimming pool may be allowed for each lot not adjoining Canandaigua Lake.

[2] Aboveground swimming pools shall be located only within the rear or side yard of a lot.²

D. Dimensional requirements. The dimensional requirements for this district are specified in Schedule I, which is made a part of this chapter. However, preexisting nonconforming lots that are less than 20,000 square feet shall be subject to the following setback requirements:

(1) Lots less than 10,000 square feet:

(a) Principal structures.

[1] Front setback shall be 50 feet.

[2] Rear setback shall be 30 feet.

[3] Side setbacks shall be eight feet.

2. Editor's Note: Former Subsection C(5), regarding in-ground swimming pools, which immediately followed, was repealed 2-15-2021 by L.L. No. 2-2021.

- (b) Accessory structures.
 - [1] Rear setback shall be 15 feet.
 - [2] Side setbacks shall be eight feet.
- (c) Maximum building coverage on the lot shall not exceed 25%.
- (d) Maximum lot coverage shall not exceed 40%.
- (2) Lots more than 10,000 square feet but less than 20,000 square feet:
 - (a) Principal structures.
 - [1] Front setback shall be 55 feet.
 - [2] Rear setback shall be 30 feet.
 - [3] Side setbacks shall be 10 feet.
 - (b) Accessory structures.
 - [1] Rear setback shall be 15 feet.
 - [2] Side setbacks shall be 10 feet.
 - (c) Maximum building coverage on the lot shall not exceed 20%.
 - (d) Maximum lot coverage shall not exceed 30%.
- E. Special permit uses.
 - (1) Essential services, public utility facilities or communications installations.
 - (2) Tourist home.
 - (3) Temporary farm stand. **[Added 3-16-2020 by L.L. No. 1-2020]**
- F. Special provisions subject to all development within the RLD Residential Lake District.
 - (1) No accessory buildings or tennis courts shall be constructed within rear yards adjoining Canandaigua Lake.
 - (2) Erosion/sedimentation control measures shall be used before, during and after construction until ground cover is reestablished as specified in Chapter 165 of the Town of Canandaigua Code, Soil Erosion and Sedimentation Control.
 - (3) All boat docking, mooring and other related improvements in or on the waters of Canandaigua Lake are governed by Chapter 96 of the Town Code.
 - (4) Rear setbacks shall be measured from the mean high-water mark.

173-2024	Town of Canandaigua	Zoning Board of Appeals	Martin, Sabrina	Area Variance - 1
126.16-1-6.110	Area variances (2 total) for a proposed accessory structure (24 kW generator) – at 4365 CR16, just east of the Foster Rd. / CR 16 intersection, in the Town of Canandaigua. Area Variances include: (1) a second accessory structure when only one is permitted, and (2) the placement of an accessory structure in the front yard.			

<https://www.ontariocountyny.gov/DocumentCenter/View/45171/173-2024-Aerial-Smith-Generator>

<https://www.ontariocountyny.gov/DocumentCenter/View/45174/173-2024-Sketch-Smith-Generator>

<https://www.ontariocountyny.gov/DocumentCenter/View/45173/173-2024-Photos-Smith-Generator>

Subject parcel is 1.0-acre. The generator is considered an accessory structure. The parcel has an existing patio which is also considered an accessory structure. In the RLD (Residential Lake District) Zoning District only one detached garage plus one accessory structure is allowed – therefore a variance is required for a second accessory structure.

The generator is located on the western (front) yard, 5 ft from the home. Surrounding land uses are all residential. The neighbors on the adjacent northern parcel submitted an email in support of the variance application. They mentioned, “the site location that they have chosen is very appropriate. Noise will not be an issue for us, as it is a distance from our living quarters. Also, the location is well screened by shrubs and therefore cannot be viewed from either our property or from the road”.

Board Motion: To retain referrals 166-2024, 166.1-2024, 170-2024, 173-2024, 179-2024 and 180-2024 as class 1s and return them to the local boards with comments. **Motion made by: Steve High Seconded by: AJ Magnan**

Vote: 11 in favor, 0 opposed, 0 abstentions **Motion Carried.**

174-2024	Town of Canandaigua	Planning Board	Richard Whitmore, Yvonne S. Whitmore Children LLC	Special Use Permit - Exempt
98.13-1-6.000	Special Use Permit (to re-apply for a Short-Term Rental under newly adopted Town of Canandaigua Code Chapter 201) to increase the allowed maximum occupancy of an existing Short-Term Rental from 12 people to 18 – at 3407 West Lake Blvd. in the Town of Canandaigua.			

175-2024	Town of Canandaigua	Town Board	Town of Canandaigua, Town Board	Text Amendment - 2
n/a	Local Law to clarify that detached private garages may exceed 900 SF outside of the Residential Lake District (RLD) in the Town of Canandaigua.			

<https://www.ontariocountyny.gov/DocumentCenter/View/45181/175-2024-LL-Garage-SF-Text-Amendment>

As the code is written currently, the definition of a detached private garage states that it shall not be larger than 900 SF. However, accessory structures (including detached private garages) are allowed to be larger than 900 SF outside the RLD (Residential Lake District) Zoning District if certain factors exist on a parcel. This proposed amendment would amend the definition to remove the 900 SF limitation (see Town Code Section 1-17 Definitions in the materials linked above), thereby allowing them to be larger. The code will still prohibit them to be greater than 900 SF inside the RLD Zoning District – see Town Code Section 220-21C(1) .

Board Motion: To retain referral 175-2024 as a class 2 and return it to the local board with recommendation for approval with comments. **Motion made by: Paul Lambiase Seconded by: Tammy Worden.**

Vote: 11 in favor, 0 opposed, 0 abstentions. **Motion Carried.**

176-2024	Town of Canandaigua	Town Board	Town of Canandaigua, Town Board	Map Amendment - 2
70.06-1-76.111	Local Law to rezone a 2.9-acre parcel (TM# 70.06-1-76.111; located at the southwest corner of the Thomas Rd. / Sommers Dr. intersection) from the Form Based Code Route 332 Subarea Zoning District to the R-1-30 Residential Zoning District (and to update the official zoning map) in the Town of Canandaigua.			

<https://www.ontariocountyny.gov/DocumentCenter/View/45182/176-2024-Aerial-Rezone-Text-Amendment>

<https://www.ontariocountyny.gov/DocumentCenter/View/45184/176-2024-LL-Rezone-Text-Amendment>

<https://www.ontariocountyny.gov/DocumentCenter/View/45185/176-2024-LOI-Rezone-Text-Amendment>

The owners mentioned that are requesting a zoning change in order to be able to apply to construct a new home on the parcel.

According to OnCor:

- A national wetland (pond) lies on the southern portion of the parcel.
- Subject parcel is currently (residential) vacant. Surrounding parcels are residential (west and north), vacant (south), and commercial (to the east, near/along SR332).
- The SR 332 Form Based Code regulations apply to subject parcel and those to the south fronting on Somers Drive. The properties to the west along the south side of Thomas Road are currently zoned R-1-30.

DRAFT

New York State Department of State
Division of Corporations, State Records and Uniform Commercial Code
One Commerce Plaza, 99 Washington Avenue
Albany, NY 12231-0001
www.dos.ny.gov

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Canandaigua

Local Law No. _____ of the year 20²⁴

A local law to amend town code chapter 1-17 and 220-21 to clarify garage square footage.
(Insert Title)

Be it enacted by the Town Board _____ of the
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Canandaigua _____ as follows:

see attached

(If additional space is needed, attach pages the same size as this sheet, and number each.)

DRAFT

TOWN OF CANANDAIGUA LOCAL LAW # ____ OF 2024

EXHIBIT A

SECTION ONE. Intent. The intent of this local law is to clarify that detached private garages may exceed 900 square feet outside of the RLD-Residential Lake District.

SECTION TWO. The definition of Detached Garage (Private) in Town Code § 1-17 shall be modified by removing the following sentence: “A detached private garage shall not exceed 900 square feet in area.” The amended definition shall be as follows:

DETACHED GARAGE (PRIVATE)

An accessory building/structure for the storage of vehicles by the owner or occupants of the principal building or structure that does not contain any provision or facility for repairing or servicing vehicles for profit. A portion of the structure may be used for the storage of household items or personal property. A detached private garage shall not include any habitable space.

SECTION THREE. Town Code § 220-21(C)(1) shall be replaced in its entirety with the following:

§220-21. RLD-Residential Lake District

(C) Permitted Accessory Uses.

- (1) One detached private garage no larger than 900 square feet in area and no taller than 16 feet and one attached private garage may be permitted.

SECTION FOUR. Severability. If any portion of this Local Law shall be deemed by a court of competent jurisdiction to be invalid, illegal, or unenforceable, the remainder of this Local Law shall remain in full force and effect to the extent practicable.

SECTION FIVE. Effective Date. This local law shall take effect immediately upon its filing with the NYS Secretary of State.

DRAFT

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, in accordance with the applicable provisions of law.
(Name of Legislative Body)

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body)
(repassed after disapproval) by the _____ and was deemed duly adopted (Elective Chief Executive Officer*)
on _____ 20____, in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body)
(repassed after disapproval) by the _____ on _____ 20____. (Elective Chief Executive Officer*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body)
(repassed after disapproval) by the _____ on _____ 20____. Such local (Elective Chief Executive Officer*)
law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

DRAFT

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, City, Town or Village Clerk or
officer designated by local legislative body

(Seal)

Date: _____

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: Proposed local law to amend Town Code Chapter 1-17 and 220-21		
Project Location (describe, and attach a general location map): Town of Canandaigua (townwide, local law)		
Brief Description of Proposed Action (include purpose or need): The Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering a Local Law to execute a text code amendment to § 1-17 and § 220-21 to clarify that detached private garages may exceed 900 square feet outside of the RLD-Residential Lake District		
Name of Applicant/Sponsor: Town Board, Town of Canandaigua		Telephone: 585-394-1120
		E-Mail: info@townofcanandaigua.org
Address: 5440 Rtes 5 & 20 West		
City/PO: Canandaigua	State: NY	Zip Code: 14424
Project Contact (if not same as sponsor; give name and title/role): Sarah Reynolds, Town Planner		Telephone: 585-337-4731
		E-Mail: sreynolds@townofcanandaigua.org
Address: same as above		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)		
Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	Town Board	September 23, 2024
b. City, Town or Village <input type="checkbox"/> Yes <input type="checkbox"/> No Planning Board or Commission		
c. City, Town or <input type="checkbox"/> Yes <input type="checkbox"/> No Village Zoning Board of Appeals		
d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
e. County agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

C. Planning and Zoning

C.1. Planning and zoning actions.	
Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<ul style="list-style-type: none">• If Yes, complete sections C, F and G.• If No, proceed to question C.2 and complete all remaining sections and questions in Part 1	
C.2. Adopted land use plans.	
a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) <input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, identify the plan(s): The proposed action involves the adoption of a local law. No actual site work is proposed as part of this action. No other questions in section C apply to the proposed action. _____ _____	
c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, identify the plan(s): LL is Townwide _____ _____	

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. ☒ Yes ☐ No
If Yes, what is the zoning classification(s) including any applicable overlay district?

All zones

b. Is the use permitted or allowed by a special or conditional use permit? ☐ Yes ☐ No

c. Is a zoning change requested as part of the proposed action? ☐ Yes ☒ No

If Yes,

i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

a. In what school district is the project site located? _____

b. What police or other public protection forces serve the project site? _____

c. Which fire protection and emergency medical services serve the project site? _____

d. What parks serve the project site? _____

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? _____

b. a. Total acreage of the site of the proposed action? _____ acres
b. Total acreage to be physically disturbed? _____ acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres

c. Is the proposed action an expansion of an existing project or use? ☐ Yes ☐ No
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? ☐ Yes ☐ No

If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types) _____

ii. Is a cluster/conservation layout proposed? ☐ Yes ☐ No

iii. Number of lots proposed? _____

iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? ☐ Yes ☐ No

i. If No, anticipated period of construction: _____ months

ii. If Yes:

- Total number of phases anticipated _____
- Anticipated commencement date of phase 1 (including demolition) _____ month _____ year
- Anticipated completion date of final phase _____ month _____ year
- Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, show numbers of units proposed.				
	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes,	
<i>i.</i> Total number of structures _____ <i>ii.</i> Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length <i>iii.</i> Approximate extent of building space to be heated or cooled: _____ square feet	

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes,	
<i>i.</i> Purpose of the impoundment: _____ <i>ii.</i> If a water impoundment, the principal source of the water: <input type="checkbox"/> Ground water <input type="checkbox"/> Surface water streams <input type="checkbox"/> Other specify: _____ <i>iii.</i> If other than water, identify the type of impounded/contained liquids and their source. _____ <i>iv.</i> Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres <i>v.</i> Dimensions of the proposed dam or impounding structure: _____ height; _____ length <i>vi.</i> Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____ _____	

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite) If Yes:	
<i>i.</i> What is the purpose of the excavation or dredging? _____ <i>ii.</i> How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site? <div style="margin-left: 20px;"> • Volume (specify tons or cubic yards): _____ • Over what duration of time? _____ </div> <i>iii.</i> Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____ _____ _____	
<i>iv.</i> Will there be onsite dewatering or processing of excavated materials? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe. _____ _____ _____	
<i>v.</i> What is the total area to be dredged or excavated? _____ acres <i>vi.</i> What is the maximum area to be worked at any one time? _____ acres <i>vii.</i> What would be the maximum depth of excavation or dredging? _____ feet <i>viii.</i> Will the excavation require blasting? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>ix.</i> Summarize site reclamation goals and plan: _____ _____ _____	

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes:	
<i>i.</i> Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____ _____	

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? ☐ Yes ☐ No
If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? ☐ Yes ☐ No
If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? ☐ Yes ☐ No
If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? ☐ Yes ☐ No
If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No
- Do existing lines serve the project site? ☐ Yes ☐ No

iii. Will line extension within an existing district be necessary to supply the project? ☐ Yes ☐ No
If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? ☐ Yes ☐ No
If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? ☐ Yes ☐ No
If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? ☐ Yes ☐ No
If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No

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<p>h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Estimate methane generation in tons/year (metric): _____</p> <p style="margin-left: 20px;">ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____</p>			
<p>i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____</p>			
<p>j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. When is the peak traffic expected (Check all that apply): <input type="checkbox"/> Morning <input type="checkbox"/> Evening <input type="checkbox"/> Weekend <input type="checkbox"/> Randomly between hours of _____ to _____.</p> <p style="margin-left: 20px;">ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____</p> <p style="margin-left: 20px;">iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____</p> <p style="margin-left: 20px;">iv. Does the proposed action include any shared use parking? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____</p> <p style="margin-left: 20px;">vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<p>k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Estimate annual electricity demand during operation of the proposed action: _____</p> <p style="margin-left: 20px;">ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____</p> <p style="margin-left: 20px;">iii. Will the proposed action require a new, or an upgrade, to an existing substation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<p>l. Hours of operation. Answer all items which apply.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ </td> <td style="width: 50%; vertical-align: top;"> <p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ </td> </tr> </table>		<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____
<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 		

<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p>	
<p>n. Will the proposed action have outdoor lighting? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p>	
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p> <p>_____</p> <p>_____</p>	
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p> <p>_____</p>	
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe proposed treatment(s):</p> <p>_____</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action use Integrated Pest Management Practices? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> • Construction: _____ tons per _____ (unit of time) • Operation : _____ tons per _____ (unit of time) <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ 	

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☐ No
 If Yes:
 i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____
 ii. Anticipated rate of disposal/processing:
 • _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
 • _____ Tons/hour, if combustion or thermal treatment
 iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☐ No
 If Yes:
 i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

 ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

 iii. Specify amount to be handled or generated _____ tons/month
 iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

 v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No
 If Yes: provide name and location of facility: _____

 If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility:

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site			
a. Existing land uses. i. Check all uses that occur on, adjoining and near the project site. <input type="checkbox"/> Urban <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Rural (non-farm) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ ii. If mix of uses, generally describe: _____ _____			
b. Land uses and coverytypes on the project site.			
Land use or Coverytype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____ _____			

<p>c. Is the project site presently used by members of the community for public recreation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>i. If Yes: explain: _____</p>	
<p>d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes,</p> <p>i. Identify Facilities: _____</p> <p>_____</p>	
<p>e. Does the project site contain an existing dam? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Dimensions of the dam and impoundment:</p> <ul style="list-style-type: none"> • Dam height: _____ feet • Dam length: _____ feet • Surface area: _____ acres • Volume impounded: _____ gallons OR acre-feet <p>ii. Dam's existing hazard classification: _____</p> <p>iii. Provide date and summarize results of last inspection: _____</p> <p>_____</p>	
<p>f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Has the facility been formally closed? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <ul style="list-style-type: none"> • If yes, cite sources/documentation: _____ <p>ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____</p> <p>_____</p> <p>iii. Describe any development constraints due to the prior solid waste activities: _____</p> <p>_____</p>	
<p>g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____</p> <p>_____</p>	
<p>h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> Yes – Spills Incidents database <input type="checkbox"/> Yes – Environmental Site Remediation database <input type="checkbox"/> Neither database </div> <div style="width: 45%;"> Provide DEC ID number(s): _____ Provide DEC ID number(s): _____ </div> </div> <p>ii. If site has been subject of RCRA corrective activities, describe control measures: _____</p> <p>_____</p> <p>iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, provide DEC ID number(s): _____</p> <p>iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____</p> <p>_____</p> <p>_____</p>	

v. Is the project site subject to an institutional control limiting property uses? <input type="checkbox"/> Yes <input type="checkbox"/> No <ul style="list-style-type: none"> If yes, DEC site ID number: _____ Describe the type of institutional control (e.g., deed restriction or easement): _____ Describe any use limitations: _____ Describe any engineering controls: _____ Will the project affect the institutional or engineering controls in place? <input type="checkbox"/> Yes <input type="checkbox"/> No Explain: _____ _____ _____ 																
E.2. Natural Resources On or Near Project Site																
a. What is the average depth to bedrock on the project site? _____ feet																
b. Are there bedrock outcroppings on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %																
c. Predominant soil type(s) present on project site: <table style="width: 100%; border: none;"> <tr> <td style="border-bottom: 1px solid black; width: 60%;"></td> <td style="border-bottom: 1px solid black; width: 10%; text-align: right;">%</td> </tr> <tr> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black; text-align: right;">%</td> </tr> <tr> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black; text-align: right;">%</td> </tr> </table>		%		%		%										
	%															
	%															
	%															
d. What is the average depth to the water table on the project site? Average: _____ feet																
e. Drainage status of project site soils: <table style="width: 100%; border: none;"> <tr> <td style="width: 30px;"><input type="checkbox"/></td> <td style="width: 40px;">Well Drained:</td> <td style="width: 20px; text-align: right;">_____</td> <td style="width: 10px; text-align: right;">%</td> <td style="width: 20px; text-align: right;">of site</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Moderately Well Drained:</td> <td style="text-align: right;">_____</td> <td style="text-align: right;">%</td> <td style="text-align: right;">of site</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Poorly Drained</td> <td style="text-align: right;">_____</td> <td style="text-align: right;">%</td> <td style="text-align: right;">of site</td> </tr> </table>	<input type="checkbox"/>	Well Drained:	_____	%	of site	<input type="checkbox"/>	Moderately Well Drained:	_____	%	of site	<input type="checkbox"/>	Poorly Drained	_____	%	of site	
<input type="checkbox"/>	Well Drained:	_____	%	of site												
<input type="checkbox"/>	Moderately Well Drained:	_____	%	of site												
<input type="checkbox"/>	Poorly Drained	_____	%	of site												
f. Approximate proportion of proposed action site with slopes: <table style="width: 100%; border: none;"> <tr> <td style="width: 30px;"><input type="checkbox"/></td> <td style="width: 40px;">0-10%:</td> <td style="width: 20px; text-align: right;">_____</td> <td style="width: 10px; text-align: right;">%</td> <td style="width: 20px; text-align: right;">of site</td> </tr> <tr> <td><input type="checkbox"/></td> <td>10-15%:</td> <td style="text-align: right;">_____</td> <td style="text-align: right;">%</td> <td style="text-align: right;">of site</td> </tr> <tr> <td><input type="checkbox"/></td> <td>15% or greater:</td> <td style="text-align: right;">_____</td> <td style="text-align: right;">%</td> <td style="text-align: right;">of site</td> </tr> </table>	<input type="checkbox"/>	0-10%:	_____	%	of site	<input type="checkbox"/>	10-15%:	_____	%	of site	<input type="checkbox"/>	15% or greater:	_____	%	of site	
<input type="checkbox"/>	0-10%:	_____	%	of site												
<input type="checkbox"/>	10-15%:	_____	%	of site												
<input type="checkbox"/>	15% or greater:	_____	%	of site												
g. Are there any unique geologic features on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, describe: _____ _____																
h. Surface water features. <ul style="list-style-type: none"> i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? <input type="checkbox"/> Yes <input type="checkbox"/> No ii. Do any wetlands or other waterbodies adjoin the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes to either <i>i</i> or <i>ii</i> , continue. If No, skip to E.2.i. <ul style="list-style-type: none"> iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? <input type="checkbox"/> Yes <input type="checkbox"/> No iv. For each identified regulated wetland and waterbody on the project site, provide the following information: <table style="width: 100%; border: none;"> <tr> <td style="width: 10px;">•</td> <td style="width: 10px;">Streams:</td> <td style="width: 40px;">Name _____</td> <td style="width: 10px;">Classification _____</td> </tr> <tr> <td>•</td> <td>Lakes or Ponds:</td> <td>Name _____</td> <td>Classification _____</td> </tr> <tr> <td>•</td> <td>Wetlands:</td> <td>Name _____</td> <td>Approximate Size _____</td> </tr> <tr> <td>•</td> <td>Wetland No. (if regulated by DEC)</td> <td colspan="2">_____</td> </tr> </table> 	•	Streams:	Name _____	Classification _____	•	Lakes or Ponds:	Name _____	Classification _____	•	Wetlands:	Name _____	Approximate Size _____	•	Wetland No. (if regulated by DEC)	_____	
•	Streams:	Name _____	Classification _____													
•	Lakes or Ponds:	Name _____	Classification _____													
•	Wetlands:	Name _____	Approximate Size _____													
•	Wetland No. (if regulated by DEC)	_____														
v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, name of impaired water body/bodies and basis for listing as impaired: _____ _____																
i. Is the project site in a designated Floodway? <input type="checkbox"/> Yes <input type="checkbox"/> No																
j. Is the project site in the 100-year Floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No																
k. Is the project site in the 500-year Floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No																
l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: <ul style="list-style-type: none"> i. Name of aquifer: _____ 																

<p>m. Identify the predominant wildlife species that occupy or use the project site: _____</p> <p>_____</p> <p>_____</p>
<p>n. Does the project site contain a designated significant natural community? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe the habitat/community (composition, function, and basis for designation): _____</p> <p style="margin-left: 20px;">ii. Source(s) of description or evaluation: _____</p> <p style="margin-left: 20px;">iii. Extent of community/habitat:</p> <ul style="list-style-type: none"> • Currently: _____ acres • Following completion of project as proposed: _____ acres • Gain or loss (indicate + or -): _____ acres
<p>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing (endangered or threatened): _____</p> <p>_____</p> <p>_____</p>
<p>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing: _____</p> <p>_____</p> <p>_____</p>
<p>q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, give a brief description of how the proposed action may affect that use: _____</p> <p>_____</p> <p>_____</p>
<p>E.3. Designated Public Resources On or Near Project Site</p>
<p>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, provide county plus district name/number: _____</p>
<p>b. Are agricultural lands consisting of highly productive soils present? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">i. If Yes: acreage(s) on project site? _____</p> <p style="margin-left: 20px;">ii. Source(s) of soil rating(s): _____</p>
<p>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature</p> <p style="margin-left: 20px;">ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____</p> <p>_____</p> <p>_____</p>
<p>d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. CEA name: _____</p> <p style="margin-left: 20px;">ii. Basis for designation: _____</p> <p style="margin-left: 20px;">iii. Designating agency and date: _____</p>

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District ii. Name: _____ iii. Brief description of attributes on which listing is based: _____
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? <input type="checkbox"/> Yes <input type="checkbox"/> No
g. Have additional archaeological or historic site(s) or resources been identified on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Describe possible resource(s): _____ ii. Basis for identification: _____
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Identify resource: _____ ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____ iii. Distance between project and resource: _____ miles.
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Identify the name of the river and its designation: _____ ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? <input type="checkbox"/> Yes <input type="checkbox"/> No

F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Town Board/ Town of Canandaigua Date _____

Signature _____ Title Town Manager

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

Agency Use Only [If applicable]

Project : _____

Date : _____

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer “**Yes**” to a numbered question, please complete all the questions that follow in that section.
- If you answer “**No**” to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box “Moderate to large impact may occur.”
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the “whole action”.
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

1. Impact on Land Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) <i>If “Yes”, answer questions a - j. If “No”, move on to Section 2.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	<input type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	<input type="checkbox"/>	<input type="checkbox"/>		
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	<input type="checkbox"/>	<input type="checkbox"/>		
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	<input type="checkbox"/>	<input type="checkbox"/>		
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	<input type="checkbox"/>	<input type="checkbox"/>		
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	<input type="checkbox"/>	<input type="checkbox"/>		
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

2. Impact on Geological Features

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g)

☒ NO☐ YES

If "Yes", answer questions a - c. If "No", move on to Section 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____ _____	E2g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

3. Impacts on Surface Water

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h)

☒ NO☐ YES

If "Yes", answer questions a - l. If "No", move on to Section 4.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	<input type="checkbox"/>	<input type="checkbox"/>

l. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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4. Impact on groundwater The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t) <i>If "Yes", answer questions a - h. If "No", move on to Section 5.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

5. Impact on Flooding The proposed action may result in development on lands subject to flooding. (See Part 1. E.2) <i>If "Yes", answer questions a - g. If "No", move on to Section 6.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in development within a 100 year floodplain.	E2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in development within a 500 year floodplain.	E2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	<input type="checkbox"/>	<input type="checkbox"/>
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	<input type="checkbox"/>	<input type="checkbox"/>

g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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6. Impacts on Air The proposed action may include a state regulated air emission source. <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. D.2.f., D.2.h, D.2.g) <i>If "Yes", answer questions a - f. If "No", move on to Section 7.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels: i. More than 1000 tons/year of carbon dioxide (CO ₂) ii. More than 3.5 tons/year of nitrous oxide (N ₂ O) iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs) iv. More than .045 tons/year of sulfur hexafluoride (SF ₆) v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflourocarbons (HFCs) emissions vi. 43 tons/year or more of methane	D2g D2g D2g D2g D2g D2h	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

7. Impact on Plants and Animals The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - j. If "No", move on to Section 8.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	<input type="checkbox"/>	<input type="checkbox"/>

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	<input type="checkbox"/>	<input type="checkbox"/>
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	<input type="checkbox"/>	<input type="checkbox"/>
j. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

8. Impact on Agricultural Resources The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.) <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

9. Impact on Aesthetic Resources The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) <i>If "Yes", answer questions a - g. If "No", go to Section 10.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

10. Impact on Historic and Archeological Resources The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) <i>If "Yes", answer questions a - e. If "No", go to Section 11.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.	E3e	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	<input type="checkbox"/>	<input type="checkbox"/>

d. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
<p>If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:</p> <p>e.</p> <p>i. The proposed action may result in the destruction or alteration of all or part of the site or property.</p> <p>ii. The proposed action may result in the alteration of the property's setting or integrity.</p> <p>iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.</p>	<p>E3e, E3g, E3f</p> <p>E3e, E3f, E3g, E1a, E1b</p> <p>E3e, E3f, E3g, E3h, C2, C3</p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

11. Impact on Open Space and Recreation The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) <i>If "Yes", answer questions a - e. If "No", go to Section 12.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b E2h, E2m, E2o, E2n, E2p	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	<input type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c E1c, E2q	<input type="checkbox"/>	<input type="checkbox"/>		
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	<input type="checkbox"/>	<input type="checkbox"/>		
e. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

12. Impact on Critical Environmental Areas The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) <i>If "Yes", answer questions a - c. If "No", go to Section 13.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>		
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

13. Impact on Transportation

The proposed action may result in a change to existing transportation systems.

☒ NO

☐ YES

(See Part 1. D.2.j)

If "Yes", answer questions a - f. If "No", go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action will degrade existing transit access.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

14. Impact on Energy

The proposed action may cause an increase in the use of any form of energy.

☒ NO

☐ YES

(See Part 1. D.2.k)

If "Yes", answer questions a - e. If "No", go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

15. Impact on Noise, Odor, and Light

The proposed action may result in an increase in noise, odors, or outdoor lighting.

☒ NO

☐ YES

(See Part 1. D.2.m., n., and o.)

If "Yes", answer questions a - f. If "No", go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in routine odors for more than one hour per day.	D2o	<input type="checkbox"/>	<input type="checkbox"/>

d. The proposed action may result in light shining onto adjoining properties.	D2n	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.)

☒ NO

☐ YES

If "Yes", answer questions a - m. If "No", go to Section 17.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	<input type="checkbox"/>	<input type="checkbox"/>
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	<input type="checkbox"/>	<input type="checkbox"/>
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	<input type="checkbox"/>	<input type="checkbox"/>
m. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

17. Consistency with Community Plans The proposed action is not consistent with adopted land use plans. (See Part 1. C.1, C.2. and C.3.) <i>If "Yes", answer questions a - h. If "No", go to Section 18.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	<input type="checkbox"/>	<input type="checkbox"/>
h. Other: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

18. Consistency with Community Character The proposed project is inconsistent with the existing community character. (See Part 1. C.2, C.3, D.2, E.3) <i>If "Yes", answer questions a - g. If "No", proceed to Part 3.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

Project :

Date :

Full Environmental Assessment Form
Part 3 - Evaluation of the Magnitude and Importance of Project Impacts
and
Determination of Significance

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

Reasons Supporting This Determination:

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

Determination of Significance - Type 1 and Unlisted Actions

SEQR Status: ☒ Type 1 ☐ Unlisted

Identify portions of EAF completed for this Project: ☒ Part 1 ☒ Part 2 ☒ Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the
Town Board of the Canandaigua _____ as lead agency that:

☒ A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

☐ B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

☐ C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action: Adoption of a Local Law

Name of Lead Agency: Town Board of the Town of Canandaigua

Name of Responsible Officer in Lead Agency: John Falbo

Title of Responsible Officer: Town Manager

Signature of Responsible Officer in Lead Agency:

Date:

Signature of Preparer (if different from Responsible Officer)

Date:

For Further Information:

Contact Person: Sarah Reynolds

Address: 5440 Route 5 & 20 West, Canandaigua, NY 14424

Telephone Number: 585-394-1120

E-mail: sreynolds@townofcanandaigua.org

For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)
Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

ATTACHMENT 7



Application for Volunteer Firefighters/Ambulance Workers Exemption

File this form with your local assessor by the taxable status date. See instructions.

Do **not** file this form with the Office of Real Property Tax Services.

Name(s) of owner		
Mailing address of owner(s) (number and street or PO Box)		Location of property (street address)
City, village, or post office	State	ZIP code
City, town, or village	State	ZIP code
Daytime contact number	Evening contact number	School district
Email address		Tax map number of section/block/lot: Property identification (see tax bill or assessment roll)

Mark an **X** in the appropriate box.

- 1 Is the property your primary residence? Yes ☐ No ☐
- 2 Name of the incorporated volunteer fire company, fire department, or incorporated volunteer ambulance service that you serve: _____
- 2a Have you been an enrolled member of this organization for at least five years? Yes ☐ No ☐
If No, specify the number of years you have been enrolled as a member. _____
- 2b Do you reside in the city, town, or village served by this organization? Yes ☐ No ☐
- 2c Are you an un-remarried spouse of a deceased enrolled member who served for at least five years and who was killed in the same line of duty? Yes ☐ No ☐
- 2d Are you an un-remarried spouse of a member who is deceased and served for at least 20 years? Yes ☐ No ☐
- 3 Have you been granted a lifetime exemption in any municipality within the county? Yes ☐ No ☐
If Yes, which municipality? _____
- 4 Is any portion of the property used for purposes other than residential, such as farming, commercial, vacant land, or a professional office? Yes ☐ No ☐
If No, skip to Certification.
- 4a What percentage of the property is **not** used for residential purposes? _____
- 4b Explain such use and describe the portion that is so used. _____

Certification

I (we), _____, hereby certify that the information on this application and any accompanying pages constitutes a true statement of facts.

Signature (All owners must sign this application)	Phone number	Date

Return this form to the **local assessor** by the taxable status date. (See Deadline below.)

For Assessor's Use Only

Date application filed: _____

Action on application: Approved ☐ Denied ☐

Reason for denial (if applicable) : _____

Exemption applies to taxes levied by or for:

County _____ ☐ City _____ ☐ Town _____ ☐Village _____ ☐ School _____ ☐ Fire _____ ☐

Assessor's name (print)

Assessor's signature

Date

Instructions

Authorization for exemption

Real Property Tax Law § 466-a authorizes the governing body of a county, city, town, village, school district, or fire district, to partially exempt up to 10% of the assessed value of the residence of a volunteer firefighter or ambulance worker. The exemption does not apply to special assessments.

An eligible city, village, town, school district, fire district, or county may enact, after a public hearing, a local law, or a resolution in the case of a school district, to adopt the volunteer firefighters/ambulance workers exemption. Consult your assessor to ascertain whether the exemption is available locally.

Eligibility

Note: If you receive this exemption, you **cannot claim** a New York State income tax credit for the same volunteer service. However, if the property has multiple owners, the owner(s) whose volunteer service was not the basis of the exemption are eligible to claim that credit.

The exemption is available only to members of incorporated volunteer fire companies, fire departments, or incorporated ambulance services who have been certified as being enrolled members for a minimum of two to five years, depending on the policy. The municipality determines the procedure for certification.

At local option of the city, town, village, school district, fire district, or county, an enrolled member who has accrued more than 20 years of active service may be granted the exemption for the remainder of their life, as long as the member's primary residence is located within such county.

At local option, the exemption may be continued or reinstated for the un-remarried spouse of an enrolled member killed in the line of duty who had been a member

of the volunteer fire company, fire department, or volunteer ambulance service for at least five years and was receiving the exemption prior to their death.

At local option, the exemption may be continued or reinstated for the un-remarried spouse of an enrolled member who accrued at least 20 years of active service and was receiving the exemption prior to their death.

The exemption may be granted only to applicants who reside in the city, town, or village served by the fire company, fire department, or ambulance service. The exemption is only available for the applicant's primary residence and only to property (or the portion thereof) exclusively used for residential purposes.

Deadline

If one or more of your localities have opted to offer this exemption, you must file the application in the assessor's office on or before the appropriate taxable status date, which, in most towns, is March 1. Consult with your assessor to confirm the deadline for your municipality.

Once the exemption is granted, the exemption may continue for the authorized period provided that the eligibility requirements continue to be satisfied. It is not necessary to reapply after the initial year for the exemption for it to continue.

For further information, ask your local assessor. To find your local assessor's contact information, visit our website or your locality's website.

ARTICLE I

STATUTORY AUTHORITY

The New York State Legislature has, heretofore, amended the Real Property Tax Law (RPTL) to authorize municipalities to permit enrolled volunteer firefighters and volunteer ambulance workers to be eligible for a real property tax exemption as is more particularly set forth in RPTL § 466-a.

ARTICLE 2

LEGISLATIVE INTENT AND PURPOSE

The said RPTL § 466-a, among other things, allows for volunteers with two (2) years of qualifying service to apply for the tax exemption which will increase the number of eligible volunteers over existing law. The Board of Supervisors recognizes the role of the volunteer firefighters and ambulance workers in securing the safety and well-being of our communities. The Board of Supervisors hereby finds that it is in the best social and economic interest of the County of Ontario to encourage volunteerism for said purposes. To that end, by providing the following exemption, and by making it available to a larger pool of volunteers, it is the intent to encourage volunteerism for our various fire and ambulance companies.

ARTICLE 3

EXEMPTION GRANTED

- A. Real property owned by an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service or such enrolled member and spouse residing in Ontario County shall be exempt from taxation to the extent of ten percent (10%) of the assessed value of such property for County purposes, exclusive of special assessments.
- B. Application for such exemption shall be filed with the Assessor having jurisdiction of the real property on or before the taxable status date on a form prescribed by the Commissioner of the New York State Department of Taxation and Finance Office of Real Property Tax Services.
- C. Such exemption shall not be granted to an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service residing in Ontario County unless he or she meets each of the five (5) criteria set forth below:
 - 1. The applicant resides in the town or village which is served by such incorporated volunteer fire company or fire department or incorporated voluntary ambulance service;
 - 2. The property is the primary residence of the applicant;
 - 3. The property is used exclusively for residential purposes; provided however, that in the event any portion of such property is not used exclusively for the applicant's residence but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this section;

4. The applicant has served as an enrolled member with such volunteer fire company or fire department or incorporated voluntary ambulance service for a minimum of two (2) years; and
 5. The incorporated volunteer fire company or fire department and incorporated voluntary ambulance service has submitted to the Ontario County Director of Emergency Management a complete list of enrolled members, with their respective dates of service for such incorporated voluntary fire company or fire department or incorporated voluntary ambulance service. The Ontario County Director of Emergency Management shall then review all potential candidates and certify those that meet the necessary criteria to be eligible for this exemption.
- D. Any enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrues more than twenty (20) years of active service and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service, shall be granted the ten percent exemption as authorized by RPTL § 466-a for the remainder of his or her life as long as his or her primary residence is located within Ontario County.
- E. **Un-remarried spouses of volunteer firefighters or volunteer ambulance workers killed in the line of duty:** An exemption by an enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service, to such deceased enrolled member's un-remarried spouse may be continued or re-instated if such member is killed in the line of duty; provided, however, that:
1. Such un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service as an un- remarried spouse of an enrolled member of such incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who was killed in the line of duty; and
 2. Such deceased volunteer had been an enrolled member for at least five (5) years; and
 3. Such deceased volunteer had been receiving the exemption prior to his or her death.
- F. **Un-remarried spouses of deceased volunteer firefighters or volunteer ambulance workers:** An exemption by an enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service may be continued or re-instated to such deceased enrolled member's un-remarried spouse; provided, however, that:
1. Such un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service as an un- remarried spouse of a deceased enrolled member of such incorporated volunteer fire company, fire department or incorporated voluntary ambulance service; and
 2. Such deceased volunteer had been an enrolled member for at least twenty (20) years; and
 3. Such deceased volunteer and un-remarried spouse had been receiving the exemption for such property prior to the death of such volunteer.

ARTICLE 4

EXISTING EXEMPTIONS PRESERVED

No applicant who is a volunteer firefighter or volunteer ambulance worker who by reason of such status is receiving any benefit under the provisions of New York Real Property Tax Law Article 4 as of December 9, 2022 shall suffer any diminution of such benefit because of the provisions of RPTL § 466-a.

ARTICLE 5

EFFECTIVE DATE

This Local Law is subject to a 45 day permissive referendum, and the Clerk is directed to publish notice of the same as required by law. This Local Law shall take effect immediately upon filing with the Office of the Secretary of State of the State of New York after the 45 day permissive referendum, and shall apply to taxable status dates occurring on or after January 1, 2024.

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☒ County ☐ City ☐ Town ☐ Village
(Select one.)

of Ontario

Local Law No. 13 (Intro.) of the year 20 23

A local law to Provide a Partial Exemption from County Real Property Taxes to Enrolled Volunteer
(Insert Title)
Firefighters and Volunteer Ambulance Workers Eligible for a Real Property Tax Exemption
under Real Property Tax Law 466-a

Be it enacted by the Board of Supervisors of the
(Name of Legislative Body)

☒ County ☐ City ☐ Town ☐ Village
(Select one.)

of Ontario as follows:

See Text Below

(If additional space is needed, attach pages the same size as this sheet, and number each.)

SCHEDULE A

The following new article shall be added to Town Code Chapter 183 Taxation:

Article V – Volunteer Firefighters and Volunteer Ambulance Workers Exemption

183-7 Intent

The Town recognizes the hard work and value that volunteer firefighters and volunteer ambulance workers provide to the community. The Town intends to grant the partial tax exemption authorized by NYS Real Property Tax Law 466-A to such volunteer firefighters and volunteer ambulance workers.

183-8 Grant of Exemption

Real property owned by an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service or such enrolled member and spouse residing in the Town of Canandaigua shall be exempt from taxation to the extent of ten percent of the assessed value of such property for all allowed purposes, exclusive of special assessments.

183-9 Eligibility

Such exemption shall be granted to an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service, provided that:

A. The applicant resides in the Town of Canandaigua and the Town of Canandaigua is served by such incorporated volunteer fire company or fire department or incorporated voluntary ambulance service in which the applicant is an enrolled member.

B. The property is the primary residence of the applicant.

C. The property is used exclusively for residential purposes; provided, however, that in the event any portion of such property is not used exclusively for the applicant's residence but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this section.

D. The applicant has been certified by the incorporated volunteer fire company or fire department or incorporated voluntary ambulance company as an enrolled member of such incorporated volunteer fire company or fire department or voluntary ambulance company for at least the immediately preceding two years as of the applicable taxable status date.

183-10 Grant of Lifetime Exemption

Any enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrues more than 20 years of active service as of the applicable taxable status date and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service shall be granted the 10% exemption as

authorized by this article for the remainder of his or her life on his or her primary residence located within the Town of Canandaigua.

185-11 Application for Exemption

Application for such exemption shall be filed with the Assessor on or before the taxable status date on a form as prescribed by the Commissioner of Tax and Finance. A new exemption application must be filed with the Town Assessor on or before the taxable status date if the primary residence of the enrolled member changes.

185-12 No Diminution of Benefits

No applicant who is a volunteer firefighter or volunteer ambulance worker who by reason of such status is receiving any benefit under the provisions of Article 4 of the Real Property Tax Law on the effective date of this article shall suffer any diminution of such benefit because of the provisions of this article.

185-13 Certification

Each incorporated volunteer fire company, incorporated volunteer fire department and incorporated voluntary ambulance service shall annually file a notarized membership roster or notice certifying those members with two or more years of service. Such roster or notice shall state each such enrolled member's name, each such enrolled member's address of residence, each such member's type of active status and the number of years of active service served by each such enrolled member, all as of the applicable taxable status date.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, in accordance with the applicable provisions of law.

(Name of Legislative Body)

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ and was deemed duly adopted on _____ 20____, in accordance with the applicable provisions of law.

(Name of Legislative Body)

(Elective Chief Executive Officer*)

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ on _____ 20____.

(Name of Legislative Body)

(Elective Chief Executive Officer*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

(Name of Legislative Body)

(Elective Chief Executive Officer*)

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, City, Town or Village Clerk or
officer designated by local legislative body

(Seal)

Date: _____

Michelle Rowlinson

From: Leeson, Dennine L <Dennine.Leeson@ontariocountyny.gov>
Sent: Monday, January 29, 2024 12:02 PM
To: Michelle Rowlinson
Subject: RE: County Volunteer fireman exemption

Michelle,

I have heard that some fire departments are sending information (verification letter maybe?) with the fire fighters.

The local law reads that the fire departments are to "submit to the Ontario County Director of Emergency Management a complete list of enrolled members, with their respective dates of service... The Ontario County Director of Emergency Management shall then review all potential candidates and certify those that meet the necessary criteria to be eligible for this exemption"

I spoke to John Yannotti, director of Emergency Management last week and he has not received any list as of yet. He was going to reach out to the Chiefs and make sure they understand the new process.

So I guess my short answer would be if they have stuff that they want to give you great – if not then just the application would be fine. Either way you would still need John to certify that they meet the necessary criteria. My suggestion would be an email so you have something to attach to the Application for your records.

I plan on clarifying this at the next OCAA meeting.

John's email address is John.Yannotti@ontariocountyny.gov

Sincerely,

Dennine L. Leeson

Director Real Property Tax Services
Ontario County
20 Ontario Street
Canandaigua, NY 14424
585-396-4389
Dennine.Leeson@ontariocountyny.gov

From: Michelle Rowlinson <mrowlinson@townofcanandaigua.org>
Sent: Monday, January 29, 2024 11:40 AM
To: Leeson, Dennine L <Dennine.Leeson@ontariocountyny.gov>
Subject: County Volunteer fireman exemption

CAUTION: This message originated outside the Ontario County email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning,

I just had an inquiry about the Volunteer Firefighters exemption. Do I have to collect any information along with the application?

VOLUNTEER FIREFIGHTER EXEMPTION (RPTL 466-A)					
EFFECTIVE TAXABLE STATUS DATE: MARCH 1, 2024					
MUNICIPALITY	COUNTY	CITY/TOWN	VILLAGE	SCHOOL	
BRISTOL	ALLOWED - 10%	NOT ALLOWED		CANANDAIGUA CITY	NOT ALLOWED
				BLOOMFIELD CTRL	NOT ALLOWED
				NAPLES CTRL	NOT ALLOWED
				HONEOYE CTRL	NOT ALLOWED
CANADICE	ALLOWED - 10%	NOT ALLOWED		NAPLES CTRL	NOT ALLOWED
				HONEOYE CTRL	NOT ALLOWED
				WAYLAND-COHOCTON	NOT ALLOWED
				LIVONIA	NOT ALLOWED
CANANDAIGUA CITY	ALLOWED - 10%	ALLOWED - 10%		CANANDAIGUA CITY	NOT ALLOWED
CANANDAIGUA (T)	ALLOWED - 10%	NOT ALLOWED		CANANDAIGUA CITY	NOT ALLOWED
				BLOOMFIELD CTRL	NOT ALLOWED
				NAPLES CTRL	NOT ALLOWED
EAST BLOOMFIELD (V)			NOT ALLOWED	CANANDAIGUA CITY	NOT ALLOWED
				BLOOMFIELD CTRL	NOT ALLOWED
				VICTOR CTRL	NOT ALLOWED
EAST BLOOMFIELD	ALLOWED - 10%	NOT ALLOWED			
FARMINGTON	ALLOWED - 10%	NOT ALLOWED		CANANDAIGUA CITY	NOT ALLOWED
				PALMYRA-MACEDON	NOT ALLOWED
				VICTOR CTRL	NOT ALLOWED
				RED JACKET	NOT ALLOWED
GENEVA CITY	ALLOWED - 10%			GENEVA CITY	NOT ALLOWED
GENEVA (T)	ALLOWED - 10%			GENEVA CITY	NOT ALLOWED
				PENN YAN CTRL	NOT ALLOWED
GORHAM	ALLOWED - 10%	ALLOWED - 10%		CANANDAIGUA CITY	NOT ALLOWED
				MARCUS WHITMAN	NOT ALLOWED
RUSHVILLE (V)			NOT ALLOWED		
HOPEWELL	ALLOWED - 10%	NOT ALLOWED		CANANDAIGUA CITY	NOT ALLOWED
				PHELPS-CLIFTON	NOT ALLOWED
				MARCUS WHITMAN	NOT ALLOWED
				RED JACKET	NOT ALLOWED
MANCHESTER	ALLOWED - 10%	NOT ALLOWED		PHELPS-CLIFTON	NOT ALLOWED
				PALMYRA-MACEDON	NOT ALLOWED
				NEWARK CTRL	NOT ALLOWED
				RED JACKET	NOT ALLOWED
MANCHESTER (V)			NOT ALLOWED		
SHORTSVILLE (V)			NOT ALLOWED		
CLIFTON SPGS (V)			ALLOWED - 10%		
NAPLES	ALLOWED - 10%	NOT ALLOWED		NAPLES CENTRAL	NOT ALLOWED
				WAYLAND-COHOCTON	NOT ALLOWED
NAPLES (V)			NOT ALLOWED		
PHELPS	ALLOWED - 10%	NOT ALLOWED		GENEVA CITY	NOT ALLOWED
				PHELPS-CLIFTON	NOT ALLOWED
				NEWARK CENTRAL	NOT ALLOWED
				LYONS CENTRAL	NOT ALLOWED
PHELPS (V)			NOT ALLOWED		
CLIFTON SPGS (V)			ALLOWED - 10%		
RICHMOND	ALLOWED - 10%	ALLOWED - 10%		BLOOMFIELD CENTRAL	NOT ALLOWED
				NAPLES CENTRAL	NOT ALLOWED
				HONEOYE CENTRAL	NOT ALLOWED
				HONEOYE FALLS-LIMA	NOT ALLOWED
SENECA	ALLOWED - 10%	NOT ALLOWED		GENEVA CITY	NOT ALLOWED
				PHELPS-CLIFTON	NOT ALLOWED
				MARCUS WHITMAN	NOT ALLOWED
				PENN YAN CENTRAL	NOT ALLOWED
SOUTH BRISTOL	ALLOWED - 10%	NOT ALLOWED		CANANDAIGUA CITY	NOT ALLOWED
				NAPLES CENTRAL	NOT ALLOWED
				HONEOYE CENTRAL	NOT ALLOWED
VICTOR	ALLOWED - 10%	ALLOWED - 10%		BLOOMFIELD CENTRAL	NOT ALLOWED
				VICTOR CENTRAL	NOT ALLOWED
				PITTSFORD CENTRAL	ALLOWED - 10%
				HONEOYE FALLS-LIMA	NOT ALLOWED
VICTOR (V)			ALLOWED - 10%		
WEST BLOOMFIELD	ALLOWED - 10%	ALLOWED - 10%		BLOOMFIELD CENTRAL	NOT ALLOWED
				HONEOYE CENTRAL	NOT ALLOWED
				HONEOYE FALLS-LIMA	NOT ALLOWED

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: Proposed local law to update town code regulations regarding firefighter tax exemption		
Project Location (describe, and attach a general location map): Town of Canandaigua (townwide, local law)		
Brief Description of Proposed Action (include purpose or need): The Town Board of the Town of Canandaigua is considering the adoption of a Local Law that would grant a partial exemption from real property taxes to qualified volunteer firefighters and volunteer ambulance workers, as authorized by Section 466-c of the Real Property Tax Law of the State of New York;		
Name of Applicant/Sponsor: Town Board, Town of Canandaigua	Telephone: 585-394-1120	
	E-Mail: info@townofcanandaigua.org	
Address: 5440 Rtes 5 & 20 West		
City/PO: Canandaigua	State: NY	Zip Code: 14424
Project Contact (if not same as sponsor; give name and title/role): Sarah Reynolds, Town Planner	Telephone: 585-337-4731	
	E-Mail: sreynolds@townofcanandaigua.org	
Address: same as above		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):	Telephone:	
	E-Mail:	
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	Town Board	September 23, 2024
b. City, Town or Village <input type="checkbox"/> Yes <input type="checkbox"/> No Planning Board or Commission		
c. City, Town or <input type="checkbox"/> Yes <input type="checkbox"/> No Village Zoning Board of Appeals		
d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
e. County agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? ☒Yes ☐No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? ☒Yes ☐No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? ☐Yes ☐No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) ☐Yes ☐No

If Yes, identify the plan(s):

The proposed action involves the adoption of a local law. No actual site work is proposed as part of this action. No other questions in section C apply to the proposed action.

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? ☐Yes ☐No

If Yes, identify the plan(s):

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. ☐ Yes ☐ No
If Yes, what is the zoning classification(s) including any applicable overlay district?

b. Is the use permitted or allowed by a special or conditional use permit? ☐ Yes ☐ No

c. Is a zoning change requested as part of the proposed action? ☐ Yes ☒ No

If Yes,

i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

a. In what school district is the project site located? _____

b. What police or other public protection forces serve the project site?

c. Which fire protection and emergency medical services serve the project site?

d. What parks serve the project site?

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?

b. a. Total acreage of the site of the proposed action? _____ acres
b. Total acreage to be physically disturbed? _____ acres
c. Total acreage (project site and any contiguous properties) owned
or controlled by the applicant or project sponsor? _____ acres

c. Is the proposed action an expansion of an existing project or use? ☐ Yes ☐ No
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? ☐ Yes ☐ No

If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

ii. Is a cluster/conservation layout proposed? ☐ Yes ☐ No

iii. Number of lots proposed? _____

iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? ☐ Yes ☐ No

i. If No, anticipated period of construction: _____ months

ii. If Yes:

- Total number of phases anticipated _____
- Anticipated commencement date of phase 1 (including demolition) _____ month _____ year
- Anticipated completion date of final phase _____ month _____ year
- Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, show numbers of units proposed.				
	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes,	
<i>i.</i> Total number of structures _____ <i>ii.</i> Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length <i>iii.</i> Approximate extent of building space to be heated or cooled: _____ square feet	

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes,	
<i>i.</i> Purpose of the impoundment: _____ <i>ii.</i> If a water impoundment, the principal source of the water: <input type="checkbox"/> Ground water <input type="checkbox"/> Surface water streams <input type="checkbox"/> Other specify: _____ <i>iii.</i> If other than water, identify the type of impounded/contained liquids and their source. _____ <i>iv.</i> Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres <i>v.</i> Dimensions of the proposed dam or impounding structure: _____ height; _____ length <i>vi.</i> Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____ _____	

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite) If Yes:	
<i>i.</i> What is the purpose of the excavation or dredging? _____ <i>ii.</i> How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site? • Volume (specify tons or cubic yards): _____ • Over what duration of time? _____ <i>iii.</i> Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____ _____ _____	
<i>iv.</i> Will there be onsite dewatering or processing of excavated materials? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe. _____ _____ _____	
<i>v.</i> What is the total area to be dredged or excavated? _____ acres <i>vi.</i> What is the maximum area to be worked at any one time? _____ acres <i>vii.</i> What would be the maximum depth of excavation or dredging? _____ feet <i>viii.</i> Will the excavation require blasting? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>ix.</i> Summarize site reclamation goals and plan: _____ _____ _____	

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes:	
<i>i.</i> Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____ _____	

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? ☐ Yes ☐ No
If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? ☐ Yes ☐ No
If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? ☐ Yes ☐ No
If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? ☐ Yes ☐ No
If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No
- Do existing lines serve the project site? ☐ Yes ☐ No

iii. Will line extension within an existing district be necessary to supply the project? ☐ Yes ☐ No
If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? ☐ Yes ☐ No
If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? ☐ Yes ☐ No
If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? ☐ Yes ☐ No
If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No

<ul style="list-style-type: none"> • Do existing sewer lines serve the project site? _____ • Will a line extension within an existing district be necessary to serve the project? _____ <p>If Yes:</p> <ul style="list-style-type: none"> • Describe extensions or capacity expansions proposed to serve this project: _____ _____ _____ 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? _____</p> <p>If Yes:</p> <ul style="list-style-type: none"> • Applicant/sponsor for new district: _____ • Date application submitted or anticipated: _____ • What is the receiving water for the wastewater discharge? _____ 	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): _____ _____ _____</p>		
<p>vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____ _____ _____</p>		
<p>e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? _____</p> <p>If Yes:</p> <p>i. How much impervious surface will the project create in relation to total size of project parcel?</p> <p style="padding-left: 40px;">_____ Square feet or _____ acres (impervious surface)</p> <p style="padding-left: 40px;">_____ Square feet or _____ acres (parcel size)</p> <p>ii. Describe types of new point sources. _____</p> <p>iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)? _____ _____</p> <ul style="list-style-type: none"> • If to surface waters, identify receiving water bodies or wetlands: _____ _____ • Will stormwater runoff flow to adjacent properties? _____ 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? _____</p>		
<p>f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? _____</p> <p>If Yes, identify:</p> <p>i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) _____</p> <p>ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) _____</p> <p>iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation) _____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? _____</p> <p>If Yes:</p> <p>i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) _____</p> <p>ii. In addition to emissions as calculated in the application, the project will generate:</p> <ul style="list-style-type: none"> • _____ Tons/year (short tons) of Carbon Dioxide (CO₂) • _____ Tons/year (short tons) of Nitrous Oxide (N₂O) • _____ Tons/year (short tons) of Perfluorocarbons (PFCs) • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆) • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs) • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs) 		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No

<p>h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Estimate methane generation in tons/year (metric): _____</p> <p style="margin-left: 20px;">ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____</p>			
<p>i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____</p>			
<p>j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. When is the peak traffic expected (Check all that apply): <input type="checkbox"/> Morning <input type="checkbox"/> Evening <input type="checkbox"/> Weekend <input type="checkbox"/> Randomly between hours of _____ to _____.</p> <p style="margin-left: 20px;">ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____</p> <p style="margin-left: 20px;">iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____</p> <p style="margin-left: 20px;">iv. Does the proposed action include any shared use parking? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____</p> <p style="margin-left: 20px;">vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<p>k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Estimate annual electricity demand during operation of the proposed action: _____</p> <p style="margin-left: 20px;">ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____</p> <p style="margin-left: 20px;">iii. Will the proposed action require a new, or an upgrade, to an existing substation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<p>l. Hours of operation. Answer all items which apply.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ </td> <td style="width: 50%; vertical-align: top;"> <p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ </td> </tr> </table>		<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____
<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 		

<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p>	
<p>n. Will the proposed action have outdoor lighting? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p>	
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p> <p>_____</p> <p>_____</p>	
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p> <p>_____</p>	
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe proposed treatment(s):</p> <p>_____</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action use Integrated Pest Management Practices? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> • Construction: _____ tons per _____ (unit of time) • Operation : _____ tons per _____ (unit of time) <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ 	

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☐ No
 If Yes:
 i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____
 ii. Anticipated rate of disposal/processing:
 • _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
 • _____ Tons/hour, if combustion or thermal treatment
 iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☐ No
 If Yes:
 i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

 ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

 iii. Specify amount to be handled or generated _____ tons/month
 iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

 v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No
 If Yes: provide name and location of facility: _____

 If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility:

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site			
a. Existing land uses. i. Check all uses that occur on, adjoining and near the project site. <input type="checkbox"/> Urban <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Rural (non-farm) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ ii. If mix of uses, generally describe: _____ _____			
b. Land uses and coverytypes on the project site.			
Land use or Coverytype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____ _____			

<p>c. Is the project site presently used by members of the community for public recreation? <i>i.</i> If Yes: explain: _____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? If Yes, <i>i.</i> Identify Facilities: _____ _____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>e. Does the project site contain an existing dam? If Yes: <i>i.</i> Dimensions of the dam and impoundment:</p> <ul style="list-style-type: none"> • Dam height: _____ feet • Dam length: _____ feet • Surface area: _____ acres • Volume impounded: _____ gallons OR acre-feet <p><i>ii.</i> Dam's existing hazard classification: _____</p> <p><i>iii.</i> Provide date and summarize results of last inspection: _____ _____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? If Yes: <i>i.</i> Has the facility been formally closed? • If yes, cite sources/documentation: _____</p> <p><i>ii.</i> Describe the location of the project site relative to the boundaries of the solid waste management facility: _____ _____</p> <p><i>iii.</i> Describe any development constraints due to the prior solid waste activities: _____ _____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
<p>g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? If Yes: <i>i.</i> Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____ _____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? If Yes: <i>i.</i> Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply:</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> Yes – Spills Incidents database <input type="checkbox"/> Yes – Environmental Site Remediation database <input type="checkbox"/> Neither database </div> <div style="width: 50%;"> Provide DEC ID number(s): _____ Provide DEC ID number(s): _____ </div> </div> <p><i>ii.</i> If site has been subject of RCRA corrective activities, describe control measures: _____ _____</p> <p><i>iii.</i> Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? If yes, provide DEC ID number(s): _____</p> <p><i>iv.</i> If yes to (i), (ii) or (iii) above, describe current status of site(s): _____ _____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No

v. Is the project site subject to an institutional control limiting property uses? <input type="checkbox"/> Yes <input type="checkbox"/> No <ul style="list-style-type: none"> If yes, DEC site ID number: _____ Describe the type of institutional control (e.g., deed restriction or easement): _____ Describe any use limitations: _____ Describe any engineering controls: _____ Will the project affect the institutional or engineering controls in place? <input type="checkbox"/> Yes <input type="checkbox"/> No Explain: _____ 	
E.2. Natural Resources On or Near Project Site	
a. What is the average depth to bedrock on the project site? _____ feet	
b. Are there bedrock outcroppings on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %	
c. Predominant soil type(s) present on project site: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div>_____</div> <div>_____ %</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div>_____</div> <div>_____ %</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div>_____</div> <div>_____ %</div> </div>	
d. What is the average depth to the water table on the project site? Average: _____ feet	
e. Drainage status of project site soils: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <input type="checkbox"/> Well Drained: _____ % of site <input type="checkbox"/> Moderately Well Drained: _____ % of site <input type="checkbox"/> Poorly Drained: _____ % of site </div>	
f. Approximate proportion of proposed action site with slopes: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <input type="checkbox"/> 0-10%: _____ % of site <input type="checkbox"/> 10-15%: _____ % of site <input type="checkbox"/> 15% or greater: _____ % of site </div>	
g. Are there any unique geologic features on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, describe: _____	
h. Surface water features. <div style="margin-top: 10px;"> i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <div style="margin-top: 5px;"> ii. Do any wetlands or other waterbodies adjoin the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <div style="margin-top: 5px;"> If Yes to either <i>i</i> or <i>ii</i>, continue. If No, skip to E.2.i. </div> <div style="margin-top: 5px;"> iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <div style="margin-top: 5px;"> iv. For each identified regulated wetland and waterbody on the project site, provide the following information: <div style="margin-top: 5px;"> <ul style="list-style-type: none"> Streams: Name _____ Classification _____ Lakes or Ponds: Name _____ Classification _____ Wetlands: Name _____ Approximate Size _____ Wetland No. (if regulated by DEC) _____ </div> </div>	

<p>m. Identify the predominant wildlife species that occupy or use the project site: _____</p> <p>_____</p> <p>_____</p>
<p>n. Does the project site contain a designated significant natural community? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe the habitat/community (composition, function, and basis for designation): _____</p> <p style="margin-left: 20px;">ii. Source(s) of description or evaluation: _____</p> <p style="margin-left: 20px;">iii. Extent of community/habitat:</p> <ul style="list-style-type: none"> • Currently: _____ acres • Following completion of project as proposed: _____ acres • Gain or loss (indicate + or -): _____ acres
<p>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing (endangered or threatened): _____</p> <p>_____</p> <p>_____</p>
<p>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing: _____</p> <p>_____</p> <p>_____</p>
<p>q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, give a brief description of how the proposed action may affect that use: _____</p> <p>_____</p> <p>_____</p>
<p>E.3. Designated Public Resources On or Near Project Site</p>
<p>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, provide county plus district name/number: _____</p>
<p>b. Are agricultural lands consisting of highly productive soils present? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">i. If Yes: acreage(s) on project site? _____</p> <p style="margin-left: 20px;">ii. Source(s) of soil rating(s): _____</p>
<p>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature</p> <p style="margin-left: 20px;">ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____</p> <p>_____</p> <p>_____</p>
<p>d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. CEA name: _____</p> <p style="margin-left: 20px;">ii. Basis for designation: _____</p> <p style="margin-left: 20px;">iii. Designating agency and date: _____</p>

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District ii. Name: _____ iii. Brief description of attributes on which listing is based: _____
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? <input type="checkbox"/> Yes <input type="checkbox"/> No
g. Have additional archaeological or historic site(s) or resources been identified on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Describe possible resource(s): _____ ii. Basis for identification: _____
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Identify resource: _____ ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____ iii. Distance between project and resource: _____ miles.
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Identify the name of the river and its designation: _____ ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? <input type="checkbox"/> Yes <input type="checkbox"/> No

F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Town Board/ Town of Canandaigua Date _____

Signature _____ Title Town Manager

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

Agency Use Only [If applicable]

Project : _____

Date : _____

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer “**Yes**” to a numbered question, please complete all the questions that follow in that section.
- If you answer “**No**” to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box “Moderate to large impact may occur.”
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the “whole action”.
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

1. Impact on Land Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) <i>If “Yes”, answer questions a - j. If “No”, move on to Section 2.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	<input type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	<input type="checkbox"/>	<input type="checkbox"/>		
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	<input type="checkbox"/>	<input type="checkbox"/>		
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	<input type="checkbox"/>	<input type="checkbox"/>		
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	<input type="checkbox"/>	<input type="checkbox"/>		
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	<input type="checkbox"/>	<input type="checkbox"/>		
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

2. Impact on Geological Features

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g)

☒ NO☐ YES

If "Yes", answer questions a - c. If "No", move on to Section 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____ _____	E2g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

3. Impacts on Surface Water

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h)

☒ NO☐ YES

If "Yes", answer questions a - l. If "No", move on to Section 4.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	<input type="checkbox"/>	<input type="checkbox"/>

l. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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4. Impact on groundwater The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t) <i>If "Yes", answer questions a - h. If "No", move on to Section 5.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

5. Impact on Flooding The proposed action may result in development on lands subject to flooding. (See Part 1. E.2) <i>If "Yes", answer questions a - g. If "No", move on to Section 6.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in development within a 100 year floodplain.	E2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in development within a 500 year floodplain.	E2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	<input type="checkbox"/>	<input type="checkbox"/>
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	<input type="checkbox"/>	<input type="checkbox"/>

g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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6. Impacts on Air The proposed action may include a state regulated air emission source. <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. D.2.f., D.2.h, D.2.g) <i>If "Yes", answer questions a - f. If "No", move on to Section 7.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels: i. More than 1000 tons/year of carbon dioxide (CO ₂) ii. More than 3.5 tons/year of nitrous oxide (N ₂ O) iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs) iv. More than .045 tons/year of sulfur hexafluoride (SF ₆) v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflourocarbons (HFCs) emissions vi. 43 tons/year or more of methane	D2g D2g D2g D2g D2g D2h	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

7. Impact on Plants and Animals The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - j. If "No", move on to Section 8.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	<input type="checkbox"/>	<input type="checkbox"/>

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	<input type="checkbox"/>	<input type="checkbox"/>
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	<input type="checkbox"/>	<input type="checkbox"/>
j. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

8. Impact on Agricultural Resources The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.) <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

9. Impact on Aesthetic Resources The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) <i>If "Yes", answer questions a - g. If "No", go to Section 10.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

10. Impact on Historic and Archeological Resources The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) <i>If "Yes", answer questions a - e. If "No", go to Section 11.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.	E3e	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	<input type="checkbox"/>	<input type="checkbox"/>

d. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
<p>If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:</p> <p>e.</p> <p>i. The proposed action may result in the destruction or alteration of all or part of the site or property.</p> <p>ii. The proposed action may result in the alteration of the property's setting or integrity.</p> <p>iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.</p>	<p>E3e, E3g, E3f</p> <p>E3e, E3f, E3g, E1a, E1b</p> <p>E3e, E3f, E3g, E3h, C2, C3</p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

11. Impact on Open Space and Recreation The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) <i>If "Yes", answer questions a - e. If "No", go to Section 12.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b E2h, E2m, E2o, E2n, E2p	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c E1c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	<input type="checkbox"/>	<input type="checkbox"/>
e. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

12. Impact on Critical Environmental Areas The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) <i>If "Yes", answer questions a - c. If "No", go to Section 13.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

13. Impact on Transportation

The proposed action may result in a change to existing transportation systems.

☒ NO

☐ YES

(See Part 1. D.2.j)

If "Yes", answer questions a - f. If "No", go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action will degrade existing transit access.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

14. Impact on Energy

The proposed action may cause an increase in the use of any form of energy.

☒ NO

☐ YES

(See Part 1. D.2.k)

If "Yes", answer questions a - e. If "No", go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

15. Impact on Noise, Odor, and Light

The proposed action may result in an increase in noise, odors, or outdoor lighting.

☒ NO

☐ YES

(See Part 1. D.2.m., n., and o.)

If "Yes", answer questions a - f. If "No", go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in routine odors for more than one hour per day.	D2o	<input type="checkbox"/>	<input type="checkbox"/>

d. The proposed action may result in light shining onto adjoining properties.	D2n	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.)

☒ NO

☐ YES

If "Yes", answer questions a - m. If "No", go to Section 17.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	<input type="checkbox"/>	<input type="checkbox"/>
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	<input type="checkbox"/>	<input type="checkbox"/>
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	<input type="checkbox"/>	<input type="checkbox"/>
m. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

17. Consistency with Community Plans The proposed action is not consistent with adopted land use plans. (See Part 1. C.1, C.2. and C.3.) <i>If "Yes", answer questions a - h. If "No", go to Section 18.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	<input type="checkbox"/>	<input type="checkbox"/>
h. Other: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

18. Consistency with Community Character The proposed project is inconsistent with the existing community character. (See Part 1. C.2, C.3, D.2, E.3) <i>If "Yes", answer questions a - g. If "No", proceed to Part 3.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

Project :

Date :

Full Environmental Assessment Form
Part 3 - Evaluation of the Magnitude and Importance of Project Impacts
and
Determination of Significance

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

Reasons Supporting This Determination:

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

Determination of Significance - Type 1 and Unlisted Actions

SEQR Status: ☒ Type 1 ☐ Unlisted

Identify portions of EAF completed for this Project: ☒ Part 1 ☒ Part 2 ☒ Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the
Town Board of the Canandaigua _____ as lead agency that:

☒ A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

☐ B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

☐ C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action: Adoption of a Local Law

Name of Lead Agency: Town Board of the Town of Canandaigua

Name of Responsible Officer in Lead Agency: John Falbo

Title of Responsible Officer: Town Manager

Signature of Responsible Officer in Lead Agency:

Date:

Signature of Preparer (if different from Responsible Officer)

Date:

For Further Information:

Contact Person: Sarah Reynolds

Address: 5440 Route 5 & 20 West, Canandaigua, NY 14424

Telephone Number: 585-394-1120

E-mail: sreynolds@townofcanandaigua.org

For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)
Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

ATTACHMENT 8

Brief Description of Proposed Action

We are requesting a zoning change from Form Based Code to R 130 in order to apply to construct a single family home on our property at the corner of Sommer's Drive and Thomas Road.

Since the early 1980's when I purchased Dr. Saunders' Veterinary Practice and his 25 acre farm, my family and I always planned to build our "Retirement" home on this special lot.

The lot encompasses the skating pond on which all four of my boys learned to skate and play hockey. There are many fond memories that our family shares of days gone by with camp outs, picnicking and playing sports there as the family grew up.

We believe that with the existing row of single family homes to our west, there would be little visual impact on the nature of the area. We also have the full support of both of our adjacent property owning neighbors.

Thank you for your consideration,

Bruce and Susan Campbell

A handwritten signature in cursive script, reading "Bruce & Susan Campbell". The signature is written in dark ink and is positioned to the right of the printed names.



NOTE: Inventory and assessment data originates with the respective local assessor

Property Information

Tax Map ID: 70.06-1-76.111
Physical Address: Thomas Rd
Community: Town of Canandaigua
Easting: 625730 **Northing:** 1063960
Acres: 2.911 **Neighborhood:** 24360
Roll Section: 1 2023 **% Steep Slope:** 0
Property Class: (311) Res vac land
School District: Cdga City Sch Dist
Frontage: 247.22 **Depth:** 416.22
Heat:
Fuel:
Water: Comm/public
Sewer: Comm/public
% NYS DEC Wetland: 0 **% NWI Wetland:** 20

WHERE TO VOTE

[Click here to find your polling station](#)

BUILDING DETAILS (primary bldg only):

Year Built: **Sq Ft.**
Condition:
Style:
Stories: **Central Air:**
Siding:
Basement:
Full Baths: **Half Baths:**
Bedrooms: **Fireplaces:**

Please see Parcel Detail Report for complete info

Assessed Values:

Full Market Value: \$12,200
Total Assessment: \$12,200
Land Assessment: \$12,200

Owner Information

Owners: FLAH PROPERTIES, LLC

Address 1: 7771 MONKEY RUN RD

City: NAPLES

State, ZIP: NY 14512

Deed Book: 1437 **Deed Page:** 353 **Date:** 10/7/2019 **Comments:**

Recent Sales

Residential Sales (Valid Only)



THIS MAP AND INFORMATION IS PROVIDED "AS IS" AND ONTARIO COUNTY MAKES NO WARRANTIES OR GUARANTEES, EXPRESSED OR IMPLIED, INCLUDING WARRANTIES OF TITLE, NON-INFRINGEMENT, MERCHANTABILITY AND THAT OF FITNESS FOR A PARTICULAR PURPOSE CONCERNING THIS MAP AND THE INFORMATION CONTAINED HEREIN. USER ASSUMES ALL RISKS AND RESPONSIBILITY FOR DETERMINING WHETHER THIS INFORMATION IS SUFFICIENT FOR PURPOSES INTENDED.

Report Created:

6/27/2023

<https://www.ontariocountyny.gov/DocumentCenter/View/45181/175-2024-LL-Garage-SF-Text-Amendment>

As the code is written currently, the definition of a detached private garage states that it shall not be larger than 900 SF. However, accessory structures (including detached private garages) are allowed to be larger than 900 SF outside the RLD (Residential Lake District) Zoning District if certain factors exist on a parcel. This proposed amendment would amend the definition to remove the 900 SF limitation (see Town Code Section 1-17 Definitions in the materials linked above), thereby allowing them to be larger. The code will still prohibit them to be greater than 900 SF inside the RLD Zoning District – see Town Code Section 220-21C(1) .

Board Motion: To retain referral 175-2024 as a class 2 and return it to the local board with recommendation for approval with comments. **Motion made by: Paul Lambiase Seconded by: Tammy Worden.**

Vote: 11 in favor, 0 opposed, 0 abstentions. **Motion Carried.**

176-2024	Town of Canandaigua	Town Board	Town of Canandaigua, Town Board	Map Amendment - 2
70.06-1-76.111	Local Law to rezone a 2.9-acre parcel (TM# 70.06-1-76.111; located at the southwest corner of the Thomas Rd. / Sommers Dr. intersection) from the Form Based Code Route 332 Subarea Zoning District to the R-1-30 Residential Zoning District (and to update the official zoning map) in the Town of Canandaigua.			

<https://www.ontariocountyny.gov/DocumentCenter/View/45182/176-2024-Aerial-Rezone-Text-Amendment>

<https://www.ontariocountyny.gov/DocumentCenter/View/45184/176-2024-LL-Rezone-Text-Amendment>

<https://www.ontariocountyny.gov/DocumentCenter/View/45185/176-2024-LOI-Rezone-Text-Amendment>

The owners mentioned that are requesting a zoning change in order to be able to apply to construct a new home on the parcel.

According to OnCor:

- A national wetland (pond) lies on the southern portion of the parcel.
- Subject parcel is currently (residential) vacant. Surrounding parcels are residential (west and north), vacant (south), and commercial (to the east, near/along SR332).
- The SR 332 Form Based Code regulations apply to subject parcel and those to the south fronting on Somers Drive. The properties to the west along the south side of Thomas Road are currently zoned R-1-30.

Board Motion: To retain referral 176-2024 as a class 2 and return to the local board with recommendation for approval with comments.

Motion made by: AJ Magnan Seconded by: Chris Mergler.

Vote: 11 in favor, 0 opposed, 0 abstentions. **Motion Carried.**

177-2024	Village of Naples	Planning Board	Naples Youth Corporation, Chris Abraham	Site Plan - 1
201.04-1-10.110	Site Plan to construct a performance space area for youth – at 9 Academy St., directly across the street from Naples High School, in the Village of Naples.			

<https://www.ontariocountyny.gov/DocumentCenter/View/45187/177-2024-Aerial-Naples-Youth-Corp>

<https://www.ontariocountyny.gov/DocumentCenter/View/45192/177-2024-Rendering-Naples-Youth-Corp>

<https://www.ontariocountyny.gov/DocumentCenter/View/45194/177-2024-Site-Plan-Naples-Youth-Corp>

<https://www.ontariocountyny.gov/DocumentCenter/View/45190/177-2024-Landscaping-Plan-Naples-Youth-Corp>

Subject parcel is 0.66-acres. Parcel is currently vacant with a gravel parking area and grass. The Naples Elementary School exists to the adjacent parcel to the West, and Naples High School is across Academy St. to the south. Parcels to the east are residential. Disturbance for the project is proposed to be 0.33-acres. Proposed project includes: a stage area (ADA accessible) with a concrete apron (crowd area), multiple seating areas, a 13-space (2 of which are ADA accessible) parking lot along Academy St., and a 5 ft. wide sidewalk connecting the parking lot to the stage area. The rest of the parcel is to remain (or be planted) with grass. According to the elevation drawings – the stage will be 17’3” tall (13’9” on 3’6” column posts). A new underground electric service will connect from an existing pole/meter to the new stage/performance structure. Two pole-mounted LED luminaires are proposed along the parking lot. There are no water or sanitary services proposed.

A berm is to be installed along the western side of the parcel, between the stage area and Naples Elementary (20 Academy St.). A French drain will be installed behind the stage/performance structure (northwest corner of parcel), and will connect to a dry well. An existing fire hydrant is located in the proposed parking lot area. There are 11 trees to be planted: 2 Autumn Blaze Freeman Maple in the center of the parking area, 1 Red Oak in behind the stage/performance structure, and 4 White Firs and 4 White Pines on the berm between the sidewalk and the western parcel boundary. 10 shrubs are also proposed within the White Fir/Pine landscaped area. According to the landscaping plan, “a minimum of 2-year guarantee shall be provided on all plant materials from date of final acceptance”.

DRAFT

New York State Department of State
Division of Corporations, State Records and Uniform Commercial Code
One Commerce Plaza, 99 Washington Avenue
Albany, NY 12231-0001
www.dos.ny.gov

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Canandaigua

Local Law No. _____ of the year 20²⁴

A local law to rezone a parcel from the Form Based Code Route 332 Subarea Zoning district to
(Insert Title)
the R-1-30 zoning district

Be it enacted by the Town Board _____ of the
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Canandaigua _____ as follows:

See attached.

(If additional space is needed, attach pages the same size as this sheet, and number each.)

DRAFT

TOWN OF CANANDAIGUA

LOCAL LAW # ____ OF 2024

EXHIBIT A

Be it enacted by the Town Board of the Town of Canandaigua, as follows:

SECTION ONE. Intent. The intent of this Local Law is to re-designate the approximately 2.9 acres of real property located at the southwest corner of the intersection of Thomas Road and Sommers Drive in the Town of Canandaigua, County of Ontario, and State of New York from Form Based Code Zoning District to R-1-30 Zoning District and to amend the official zoning map of the Town of Canandaigua.

SECTION TWO. Identification of Property to be Re-Zoned. The property to be re-zoned is located at the southwest corner of the intersection of Thomas Road and Sommers Drive in the Town of Canandaigua, County of Ontario, and State of New York, and bears Tax ID # 70.06-1-76.111, consisting of approximately 2.9 acres, as more specifically shown on the attached plan. Said plan is on record at the Town's Development Office, and is attached hereto and made a part herein as EXHIBIT B.

SECTION THREE. Zoning District Change from FBC Form Based Code to R-1-30. The parcel of land described in the above Section Two shall be, and the same hereby is, transferred from the FBC Zoning District to the R-1-30 Zoning District as said zoning districts are defined and regulated by Town Code, as amended from time to time, and as specifically amended by this Local Law.

SECTION FOUR. Amendment of the Official Zoning Map of the Town of Canandaigua. The Town Clerk of the Town of Canandaigua is hereby directed to amend the Official Zoning Map of the Town of Canandaigua to reflect the change in zoning district classification accomplished by this Local Law.

SECTION FIVE. Authority and Supersession Effect. This Local Law is enacted pursuant to authority conferred by the New York State Municipal Home Rule Law and Town of Canandaigua Town Code. To the extent that the items specifically addressed in this Local Law, or the manner of its adoption, is inconsistent with New York State Town Law, the Town Code of the Town of Canandaigua, or any other statute or local law, this Local Law shall prevail.

SECTION SIX. Effective Date. This Local Law shall take effect upon filing with the New York State Secretary of State.

DRAFT

"Copyright 2008" Venezia & Assoc. All rights reserved unauthorized duplication is a violation of all applicable laws".

Certifications shall run only to the person for whom the survey is prepared and on his behalf to the Title Company, Governmental Agency and Lending Institution listed Hereon, and to the assignees of the lending institution.

Certifications are not transferable to additional institutions or subsequent owners.

Unauthorized alteration or addition to a survey map bearing a licensed Land Surveyors Seal is a violation of Section 7209 Subdivision 2, of the New York State Education Law.

Copies from the original of this map not marked with an original of the Land Surveyors inked seal or embossed seal shall not be considered a valid true copy.

DEED REFERENCE

Eva - Lena Hood Saunders to Bruce C. Campbell by deed filed April 29, 1982 in Liber 811 of deeds at page 1143.

ABSTRACT REFERENCE

Note: this survey is subject to any facts an updated abstract of title may reveal.

MAP REFERENCES

Plan of land owned by Bruce C. Campbell, by MRB Group filed Jan. 7, 1999 as Ontario County filed map # 24785.

Subdivision of land owned by Bruce C. Campbell, by Jeffrey L. Dispenza filed August 14, 1996 as Ontario County filed map # 23103.

Map of subdivision prepared for Bruce C. Campbell by Venezia and Associates dated Dec. 15, 1999 Job file # 99-446.

SPECIAL NOTES

Zoning District R-130

Setbacks Front = 60'
Rear = 40'
Side = 25'

Contours are per National Vertical Datum of 1988

Flood Zone X
Per Community Panel Number
360598 0005 C
Last Revised March 3, 1997

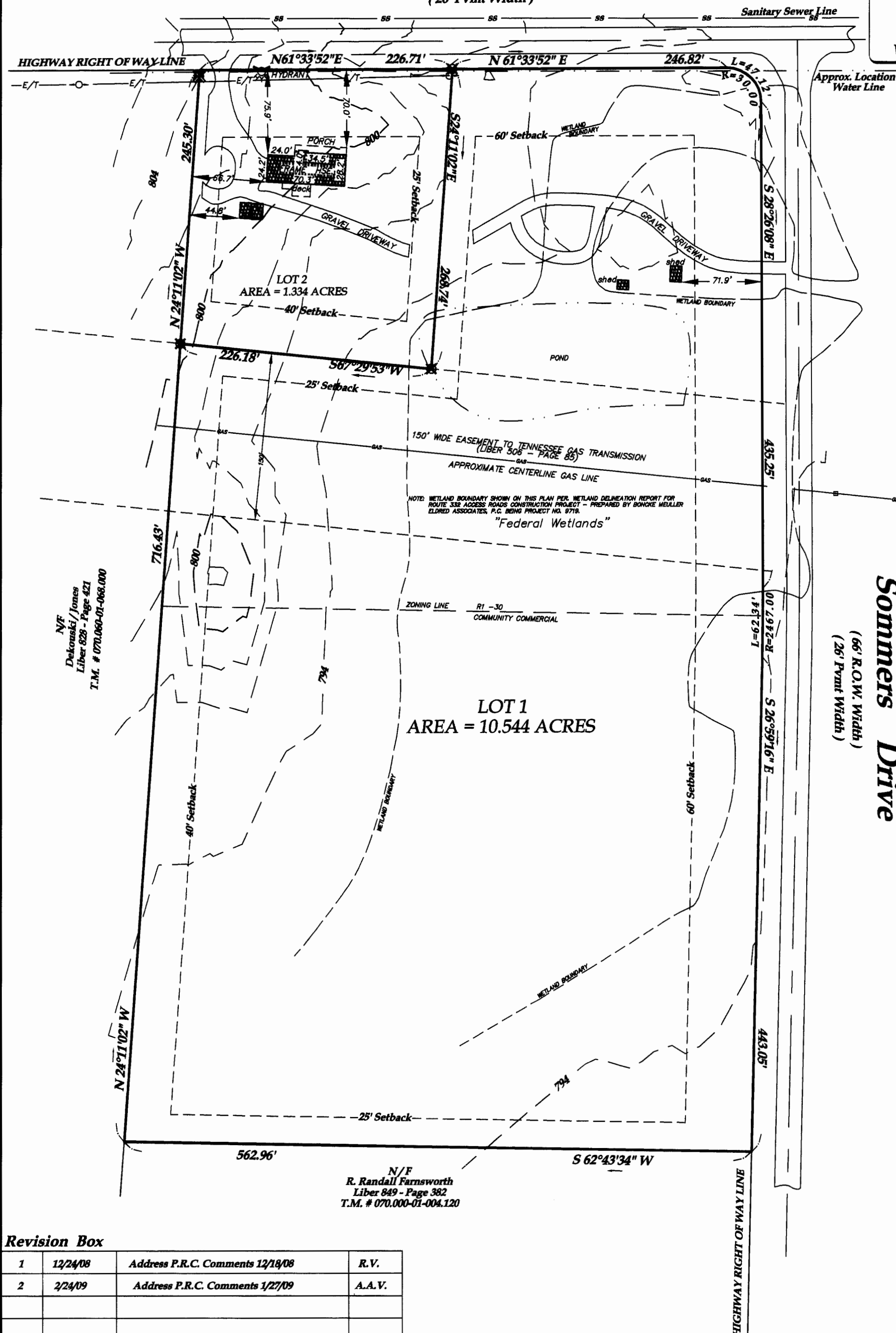
CERTIFICATIONS

"This property may be near a farm, as defined in the New York State Agriculture and Markets Law, Section 301, Subsection 11. Sound farming practices may generate, dust, odor, smoke, noise, and vibration.

No building permit may be issued until final site plan approval has been granted and the final site plan signed by the Planning Board Chairperson for any proposed development of Lot 2 in accordance with Local Law 4 of 2007.

31053

Thomas Road
(49.5' R.O.W. Width)
(26' Pymt Width)



Sommers Drive
(66' R.O.W. Width)
(26' Pymt Width)

ONTARIO COUNTY CLERK'S OFFICE
FILED
MAR 3 1 2009
By: [Signature]
ACTING CLERK

Revision Box

NO.	DATE	DESCRIPTION	BY
1	12/24/08	Address P.R.C. Comments 12/18/08	R.V.
2	2/24/09	Address P.R.C. Comments 1/27/09	A.A.V.

LEGEND	
Iron pin or pipe found	P.K. nail found
Iron pin set	P.K. nail set
Drill hole	Concrete Monument
Utility pole	Benchmark
E/T	Utility lines
E/T	R.O.W. line
	Property lines
	Centerline

Final Plat

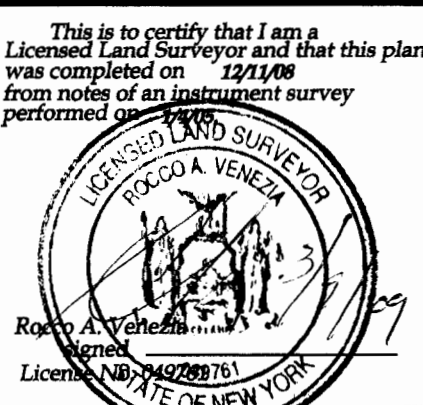
Bruce Campbell Subdivision

Lots 1 Through 2

showing land
in
Town Lot 101
Township 10 Range 3
in the
Town of Canandaigua
County of Ontario State of New York

SCALE	1" = 80'	JOB NO.	8269Final
DATE	12/11/08	TAX MAP NO.	70.06-1-62.413

VENEZIA
& associates
Surveyors & Engineers
Rocco A. Venezia, P.L.S.
2800 Butternut Lane
Canandaigua New York, 14424
(585)396-3267 or Victor (585)924-4760
Fax No. (585) 396-0131
E-mail rocco@veneziasurvey.com



Owner/Developer
Bruce Campbell
5383 Thomas Road
Canandaigua NY, 14424

Planning Board Chairperson [Signature] 03/13/09

DRAFT

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20²⁴ of the (County)(City)(Town)(Village) of Canandaigua was duly passed by the _____ on _____ 20____, in accordance with the applicable provisions of law.
(Name of Legislative Body)

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) _____
(Name of Legislative Body)
(repassed after disapproval) by the _____ and was deemed duly adopted
(Elective Chief Executive Officer*)
on _____ 20____, in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) _____
(Name of Legislative Body)
(repassed after disapproval) by the _____ on _____ 20____.
(Elective Chief Executive Officer*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) _____
(Name of Legislative Body)
(repassed after disapproval) by the _____ on _____ 20____. Such local
(Elective Chief Executive Officer*)
law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

DRAFT

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, City, Town or Village Clerk or
officer designated by local legislative body

(Seal)

Date: _____

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: Proposed local law to rezone a tax parcel from Form Based Code to R-1-30		
Project Location (describe, and attach a general location map): Town of Canandaigua (townwide, local law)		
Brief Description of Proposed Action (include purpose or need): The Town Board of the Town of Canandaigua is considering the adoption of a Local Law that would rezone tax map number 70.06-1-76.111 from Form Based Code Route 332 Subarea to R-1-30 zoning district and update the official zoning map.		
Name of Applicant/Sponsor: Town Board, Town of Canandaigua	Telephone: 585-394-1120	
	E-Mail: info@townofcanandaigua.org	
Address: 5440 Rtes 5 & 20 West		
City/PO: Canandaigua	State: NY	Zip Code: 14424
Project Contact (if not same as sponsor; give name and title/role): Sarah Reynolds, Town Planner	Telephone: 585-337-4731	
	E-Mail: sreynolds@townofcanandaigua.org	
Address: same as above		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):	Telephone:	
	E-Mail:	
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	Town Board	September 23, 2024
b. City, Town or Village <input type="checkbox"/> Yes <input type="checkbox"/> No Planning Board or Commission		
c. City, Town or <input type="checkbox"/> Yes <input type="checkbox"/> No Village Zoning Board of Appeals		
d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
e. County agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? ☒Yes☐No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? ☒Yes☐No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? ☒Yes☐No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) ☐Yes☐No

If Yes, identify the plan(s):

The proposed action involves the adoption of a local law to rezone a parcel in the Uptown area. The Uptown Feasibility Study impacts this parcel.

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? ☐Yes☒No

If Yes, identify the plan(s):

C.3. Zoning

- a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. ☒ Yes ☐ No
If Yes, what is the zoning classification(s) including any applicable overlay district?
It is in the Form Based Code district and is requested to be placed in the R-1-30 district in order to allow the construction of a single family dwelling. FBC does not allow SFH.
- b. Is the use permitted or allowed by a special or conditional use permit? ☐ Yes ☒ No
- c. Is a zoning change requested as part of the proposed action? ☐ Yes ☒ No
If Yes,
i. What is the proposed new zoning for the site? Form Based Code

C.4. Existing community services.

- a. In what school district is the project site located? Canandaigua
- b. What police or other public protection forces serve the project site?
County Sheriff,
- c. Which fire protection and emergency medical services serve the project site?
City Fire, Canandaigua Emergency Squad
- d. What parks serve the project site?
All Town Parks, Blue Heron Park

D. Project Details

D.1. Proposed and Potential Development

- a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?
- b. a. Total acreage of the site of the proposed action? _____ acres
b. Total acreage to be physically disturbed? _____ acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres
- c. Is the proposed action an expansion of an existing project or use? ☐ Yes ☐ No
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____
- d. Is the proposed action a subdivision, or does it include a subdivision? ☐ Yes ☐ No
If Yes,
i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types) _____
ii. Is a cluster/conservation layout proposed? ☐ Yes ☐ No
iii. Number of lots proposed? _____
iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____
- e. Will the proposed action be constructed in multiple phases? ☐ Yes ☐ No
i. If No, anticipated period of construction: _____ months
ii. If Yes:
 - Total number of phases anticipated _____
 - Anticipated commencement date of phase 1 (including demolition) _____ month _____ year
 - Anticipated completion date of final phase _____ month _____ year
 - Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, show numbers of units proposed.				
	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes,	
i. Total number of structures _____ ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length iii. Approximate extent of building space to be heated or cooled: _____ square feet	

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes,	
i. Purpose of the impoundment: _____ ii. If a water impoundment, the principal source of the water: <input type="checkbox"/> Ground water <input type="checkbox"/> Surface water streams <input type="checkbox"/> Other specify: _____ iii. If other than water, identify the type of impounded/contained liquids and their source. _____ iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____ _____	

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite) If Yes:	
i. What is the purpose of the excavation or dredging? _____ ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site? • Volume (specify tons or cubic yards): _____ • Over what duration of time? _____ iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____ _____ iv. Will there be onsite dewatering or processing of excavated materials? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe. _____ _____ v. What is the total area to be dredged or excavated? _____ acres vi. What is the maximum area to be worked at any one time? _____ acres vii. What would be the maximum depth of excavation or dredging? _____ feet viii. Will the excavation require blasting? <input type="checkbox"/> Yes <input type="checkbox"/> No ix. Summarize site reclamation goals and plan: _____ _____ _____	

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes:	
i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____ _____	

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? ☐ Yes ☐ No
If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? ☐ Yes ☐ No
If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? ☐ Yes ☐ No
If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? ☐ Yes ☐ No
If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No
- Do existing lines serve the project site? ☐ Yes ☐ No

iii. Will line extension within an existing district be necessary to supply the project? ☐ Yes ☐ No
If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? ☐ Yes ☐ No
If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? ☐ Yes ☐ No
If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? ☐ Yes ☐ No
If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No

<ul style="list-style-type: none"> • Do existing sewer lines serve the project site? _____ • Will a line extension within an existing district be necessary to serve the project? _____ <p>If Yes:</p> <ul style="list-style-type: none"> • Describe extensions or capacity expansions proposed to serve this project: _____ _____ _____ 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? _____</p> <p>If Yes:</p> <ul style="list-style-type: none"> • Applicant/sponsor for new district: _____ • Date application submitted or anticipated: _____ • What is the receiving water for the wastewater discharge? _____ 	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): _____ _____ _____</p>		
<p>vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____ _____ _____</p>		
<p>e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? _____</p> <p>If Yes:</p> <p>i. How much impervious surface will the project create in relation to total size of project parcel?</p> <p style="margin-left: 40px;">_____ Square feet or _____ acres (impervious surface)</p> <p style="margin-left: 40px;">_____ Square feet or _____ acres (parcel size)</p> <p>ii. Describe types of new point sources. _____</p> <p>iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)? _____ _____</p> <ul style="list-style-type: none"> • If to surface waters, identify receiving water bodies or wetlands: _____ _____ • Will stormwater runoff flow to adjacent properties? _____ 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? _____</p>		
<p>f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? _____</p> <p>If Yes, identify:</p> <p>i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) _____</p> <p>ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) _____</p> <p>iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation) _____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? _____</p> <p>If Yes:</p> <p>i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) _____</p> <p>ii. In addition to emissions as calculated in the application, the project will generate:</p> <ul style="list-style-type: none"> • _____ Tons/year (short tons) of Carbon Dioxide (CO₂) • _____ Tons/year (short tons) of Nitrous Oxide (N₂O) • _____ Tons/year (short tons) of Perfluorocarbons (PFCs) • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆) • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs) • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs) 		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No

<p>h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Estimate methane generation in tons/year (metric): _____</p> <p style="margin-left: 20px;">ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____</p>			
<p>i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____</p>			
<p>j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. When is the peak traffic expected (Check all that apply): <input type="checkbox"/> Morning <input type="checkbox"/> Evening <input type="checkbox"/> Weekend <input type="checkbox"/> Randomly between hours of _____ to _____.</p> <p style="margin-left: 20px;">ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____</p> <p style="margin-left: 20px;">iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____</p> <p style="margin-left: 20px;">iv. Does the proposed action include any shared use parking? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____</p> <p style="margin-left: 20px;">vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<p>k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Estimate annual electricity demand during operation of the proposed action: _____</p> <p style="margin-left: 20px;">ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____</p> <p style="margin-left: 20px;">iii. Will the proposed action require a new, or an upgrade, to an existing substation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<p>l. Hours of operation. Answer all items which apply.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ </td> <td style="width: 50%; vertical-align: top;"> <p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ </td> </tr> </table>		<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____
<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 		

<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p>	
<p>n. Will the proposed action have outdoor lighting? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p>	
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p> <p>_____</p> <p>_____</p>	
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p> <p>_____</p>	
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe proposed treatment(s):</p> <p>_____</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action use Integrated Pest Management Practices? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> • Construction: _____ tons per _____ (unit of time) • Operation : _____ tons per _____ (unit of time) <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ 	

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☐ No
 If Yes:
 i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____
 ii. Anticipated rate of disposal/processing:
 • _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
 • _____ Tons/hour, if combustion or thermal treatment
 iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☐ No
 If Yes:
 i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

 ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

 iii. Specify amount to be handled or generated _____ tons/month
 iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

 v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No
 If Yes: provide name and location of facility: _____

 If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility:

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site			
a. Existing land uses. i. Check all uses that occur on, adjoining and near the project site. <input type="checkbox"/> Urban <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Rural (non-farm) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ ii. If mix of uses, generally describe: _____ _____			
b. Land uses and coverytypes on the project site.			
Land use or Coverytype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____ _____			

<p>c. Is the project site presently used by members of the community for public recreation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>i. If Yes: explain:</i> _____</p>	
<p>d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes,</p> <p><i>i. Identify Facilities:</i></p> <p>_____</p> <p>_____</p>	
<p>e. Does the project site contain an existing dam? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p><i>i. Dimensions of the dam and impoundment:</i></p> <ul style="list-style-type: none"> • Dam height: _____ feet • Dam length: _____ feet • Surface area: _____ acres • Volume impounded: _____ gallons OR acre-feet <p><i>ii. Dam's existing hazard classification:</i> _____</p> <p><i>iii. Provide date and summarize results of last inspection:</i></p> <p>_____</p> <p>_____</p>	
<p>f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p><i>i. Has the facility been formally closed?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <ul style="list-style-type: none"> • If yes, cite sources/documentation: _____ <p><i>ii. Describe the location of the project site relative to the boundaries of the solid waste management facility:</i></p> <p>_____</p> <p>_____</p> <p><i>iii. Describe any development constraints due to the prior solid waste activities:</i> _____</p> <p>_____</p>	
<p>g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p><i>i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred:</i></p> <p>_____</p> <p>_____</p>	
<p>h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p><i>i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply:</i> <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> Yes – Spills Incidents database <input type="checkbox"/> Yes – Environmental Site Remediation database <input type="checkbox"/> Neither database </div> <div style="width: 50%;"> Provide DEC ID number(s): _____ Provide DEC ID number(s): _____ </div> </div> <p><i>ii. If site has been subject of RCRA corrective activities, describe control measures:</i> _____</p> <p>_____</p> <p><i>iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, provide DEC ID number(s): _____</p> <p><i>iv. If yes to (i), (ii) or (iii) above, describe current status of site(s):</i></p> <p>_____</p> <p>_____</p>	

v. Is the project site subject to an institutional control limiting property uses? <input type="checkbox"/> Yes <input type="checkbox"/> No <ul style="list-style-type: none"> If yes, DEC site ID number: _____ Describe the type of institutional control (e.g., deed restriction or easement): _____ Describe any use limitations: _____ Describe any engineering controls: _____ Will the project affect the institutional or engineering controls in place? <input type="checkbox"/> Yes <input type="checkbox"/> No Explain: _____ _____ _____ 												
E.2. Natural Resources On or Near Project Site												
a. What is the average depth to bedrock on the project site? _____ feet												
b. Are there bedrock outcroppings on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %												
c. Predominant soil type(s) present on project site: <table style="width: 100%; border: none;"> <tr> <td style="border-bottom: 1px solid black; width: 60%;"></td> <td style="border-bottom: 1px solid black; width: 10%; text-align: right;">%</td> </tr> <tr> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black; text-align: right;">%</td> </tr> <tr> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black; text-align: right;">%</td> </tr> </table>		%		%		%						
	%											
	%											
	%											
d. What is the average depth to the water table on the project site? Average: _____ feet												
e. Drainage status of project site soils: <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> Well Drained:</td> <td style="border-bottom: 1px solid black; width: 10%; text-align: right;">%</td> <td style="border-bottom: 1px solid black; width: 80%;">of site</td> </tr> <tr> <td><input type="checkbox"/> Moderately Well Drained:</td> <td style="border-bottom: 1px solid black; text-align: right;">%</td> <td style="border-bottom: 1px solid black;">of site</td> </tr> <tr> <td><input type="checkbox"/> Poorly Drained</td> <td style="border-bottom: 1px solid black; text-align: right;">%</td> <td style="border-bottom: 1px solid black;">of site</td> </tr> </table>	<input type="checkbox"/> Well Drained:	%	of site	<input type="checkbox"/> Moderately Well Drained:	%	of site	<input type="checkbox"/> Poorly Drained	%	of site			
<input type="checkbox"/> Well Drained:	%	of site										
<input type="checkbox"/> Moderately Well Drained:	%	of site										
<input type="checkbox"/> Poorly Drained	%	of site										
f. Approximate proportion of proposed action site with slopes: <table style="width: 100%; border: none;"> <tr> <td><input type="checkbox"/> 0-10%:</td> <td style="border-bottom: 1px solid black; width: 10%; text-align: right;">%</td> <td style="border-bottom: 1px solid black; width: 80%;">of site</td> </tr> <tr> <td><input type="checkbox"/> 10-15%:</td> <td style="border-bottom: 1px solid black; text-align: right;">%</td> <td style="border-bottom: 1px solid black;">of site</td> </tr> <tr> <td><input type="checkbox"/> 15% or greater:</td> <td style="border-bottom: 1px solid black; text-align: right;">%</td> <td style="border-bottom: 1px solid black;">of site</td> </tr> </table>	<input type="checkbox"/> 0-10%:	%	of site	<input type="checkbox"/> 10-15%:	%	of site	<input type="checkbox"/> 15% or greater:	%	of site			
<input type="checkbox"/> 0-10%:	%	of site										
<input type="checkbox"/> 10-15%:	%	of site										
<input type="checkbox"/> 15% or greater:	%	of site										
g. Are there any unique geologic features on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, describe: _____ _____												
h. Surface water features. <ul style="list-style-type: none"> i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? <input type="checkbox"/> Yes <input type="checkbox"/> No ii. Do any wetlands or other waterbodies adjoin the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes to either <i>i</i> or <i>ii</i> , continue. If No, skip to E.2.i. <ul style="list-style-type: none"> iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? <input type="checkbox"/> Yes <input type="checkbox"/> No iv. For each identified regulated wetland and waterbody on the project site, provide the following information: <table style="width: 100%; border: none;"> <tr> <td style="width: 10%;">• Streams:</td> <td style="width: 40%;">Name _____</td> <td style="width: 10%;">Classification _____</td> </tr> <tr> <td>• Lakes or Ponds:</td> <td>Name _____</td> <td>Classification _____</td> </tr> <tr> <td>• Wetlands:</td> <td>Name _____</td> <td>Approximate Size _____</td> </tr> <tr> <td>• Wetland No. (if regulated by DEC)</td> <td colspan="2">_____</td> </tr> </table> 	• Streams:	Name _____	Classification _____	• Lakes or Ponds:	Name _____	Classification _____	• Wetlands:	Name _____	Approximate Size _____	• Wetland No. (if regulated by DEC)	_____	
• Streams:	Name _____	Classification _____										
• Lakes or Ponds:	Name _____	Classification _____										
• Wetlands:	Name _____	Approximate Size _____										
• Wetland No. (if regulated by DEC)	_____											
v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, name of impaired water body/bodies and basis for listing as impaired: _____ _____												
i. Is the project site in a designated Floodway? <input type="checkbox"/> Yes <input type="checkbox"/> No												
j. Is the project site in the 100-year Floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No												
k. Is the project site in the 500-year Floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No												
l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: <ul style="list-style-type: none"> i. Name of aquifer: _____ 												

<p>m. Identify the predominant wildlife species that occupy or use the project site: _____</p> <p>_____</p> <p>_____</p>
<p>n. Does the project site contain a designated significant natural community? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe the habitat/community (composition, function, and basis for designation): _____</p> <p style="margin-left: 20px;">ii. Source(s) of description or evaluation: _____</p> <p style="margin-left: 20px;">iii. Extent of community/habitat:</p> <ul style="list-style-type: none"> • Currently: _____ acres • Following completion of project as proposed: _____ acres • Gain or loss (indicate + or -): _____ acres
<p>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing (endangered or threatened): _____</p> <p>_____</p> <p>_____</p>
<p>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing: _____</p> <p>_____</p> <p>_____</p>
<p>q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, give a brief description of how the proposed action may affect that use: _____</p> <p>_____</p> <p>_____</p>
<p>E.3. Designated Public Resources On or Near Project Site</p>
<p>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, provide county plus district name/number: _____</p>
<p>b. Are agricultural lands consisting of highly productive soils present? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">i. If Yes: acreage(s) on project site? _____</p> <p style="margin-left: 20px;">ii. Source(s) of soil rating(s): _____</p>
<p>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature</p> <p style="margin-left: 20px;">ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____</p> <p>_____</p> <p>_____</p>
<p>d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. CEA name: _____</p> <p style="margin-left: 20px;">ii. Basis for designation: _____</p> <p style="margin-left: 20px;">iii. Designating agency and date: _____</p>

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District ii. Name: _____ iii. Brief description of attributes on which listing is based: _____
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? <input type="checkbox"/> Yes <input type="checkbox"/> No
g. Have additional archaeological or historic site(s) or resources been identified on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Describe possible resource(s): _____ ii. Basis for identification: _____
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Identify resource: _____ ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____ iii. Distance between project and resource: _____ miles.
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Identify the name of the river and its designation: _____ ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? <input type="checkbox"/> Yes <input type="checkbox"/> No

F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Town Board/ Town of Canandaigua Date _____

Signature _____ Title Town Manager

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: Rezone parcel from Form Based Code to R-1-30		
Project Location (describe, and attach a general location map): 70.06-1-76.111 0000 Thomas Road		
Brief Description of Proposed Action (include purpose or need): Property owner wishes to request the parcel be rezoned from Form Based Code to the R-1-30 zoning district.		
Name of Applicant/Sponsor: Bruce and Susan Campbell, FLAH Properties, LLC		Telephone: 585-330-5928
		E-Mail: 7771monkeyrun@gmail.com
Address: 7771 Monkey Run Road		
City/PO: Naples	State: NY	Zip Code: 14512
Project Contact (if not same as sponsor; give name and title/role):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	Town Board	
b. City, Town or Village <input type="checkbox"/> Yes <input type="checkbox"/> No Planning Board or Commission		
c. City, Town or <input type="checkbox"/> Yes <input type="checkbox"/> No Village Zoning Board of Appeals		
d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
e. County agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? ☒ Yes ☐ No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? ☐ Yes ☐ No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? ☐ Yes ☐ No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) ☐ Yes ☐ No

If Yes, identify the plan(s):

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? ☐ Yes ☐ No

If Yes, identify the plan(s):

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. ☐ Yes ☐ No
If Yes, what is the zoning classification(s) including any applicable overlay district?

b. Is the use permitted or allowed by a special or conditional use permit? ☐ Yes ☐ No

c. Is a zoning change requested as part of the proposed action? ☐ Yes ☐ No

If Yes,

i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

a. In what school district is the project site located? _____

b. What police or other public protection forces serve the project site?

c. Which fire protection and emergency medical services serve the project site?

d. What parks serve the project site?

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?

b. a. Total acreage of the site of the proposed action? _____ acres
b. Total acreage to be physically disturbed? _____ acres
c. Total acreage (project site and any contiguous properties) owned
or controlled by the applicant or project sponsor? _____ acres

c. Is the proposed action an expansion of an existing project or use? ☐ Yes ☐ No
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? ☐ Yes ☐ No
If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

ii. Is a cluster/conservation layout proposed? ☐ Yes ☐ No

iii. Number of lots proposed? _____

iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? ☐ Yes ☐ No

i. If No, anticipated period of construction: _____ months

ii. If Yes:

- Total number of phases anticipated _____
- Anticipated commencement date of phase 1 (including demolition) _____ month _____ year
- Anticipated completion date of final phase _____ month _____ year
- Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? <input type="checkbox"/> Yes <input type="checkbox"/> No				
If Yes, show numbers of units proposed.				
	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes,	
i. Total number of structures _____	
ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length	
iii. Approximate extent of building space to be heated or cooled: _____ square feet	

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes,	
i. Purpose of the impoundment: _____	
ii. If a water impoundment, the principal source of the water: <input type="checkbox"/> Ground water <input type="checkbox"/> Surface water streams <input type="checkbox"/> Other specify: _____	
iii. If other than water, identify the type of impounded/contained liquids and their source. _____	
iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres	
v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length	
vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____	

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No	
(Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)	
If Yes:	
i. What is the purpose of the excavation or dredging? _____	
ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?	
<ul style="list-style-type: none"> • Volume (specify tons or cubic yards): _____ • Over what duration of time? _____ 	
iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____	
iv. Will there be onsite dewatering or processing of excavated materials? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, describe. _____	
v. What is the total area to be dredged or excavated? _____ acres	
vi. What is the maximum area to be worked at any one time? _____ acres	
vii. What would be the maximum depth of excavation or dredging? _____ feet	
viii. Will the excavation require blasting? <input type="checkbox"/> Yes <input type="checkbox"/> No	
ix. Summarize site reclamation goals and plan: _____	

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes:	
i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____	

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments?

☐ Yes ☐ No

If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation?

☐ Yes ☐ No

If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water?

☐ Yes ☐ No

If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply?

☐ Yes ☐ No

If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No
- Do existing lines serve the project site? ☐ Yes ☐ No

iii. Will line extension within an existing district be necessary to supply the project?

☐ Yes ☐ No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site?

☐ Yes ☐ No

If, Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes?

☐ Yes ☐ No

If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities?

☐ Yes ☐ No

If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No

<ul style="list-style-type: none"> • Do existing sewer lines serve the project site? _____ • Will a line extension within an existing district be necessary to serve the project? _____ <p>If Yes:</p> <ul style="list-style-type: none"> • Describe extensions or capacity expansions proposed to serve this project: _____ _____ 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? _____</p> <p>If Yes:</p> <ul style="list-style-type: none"> • Applicant/sponsor for new district: _____ • Date application submitted or anticipated: _____ • What is the receiving water for the wastewater discharge? _____ 	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): _____ _____</p>		
<p>vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____ _____</p>		
<p>e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? _____</p> <p>If Yes:</p> <p>i. How much impervious surface will the project create in relation to total size of project parcel?</p> <p style="margin-left: 40px;">_____ Square feet or _____ acres (impervious surface)</p> <p style="margin-left: 40px;">_____ Square feet or _____ acres (parcel size)</p> <p>ii. Describe types of new point sources. _____</p> <p>iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)? _____ _____</p> <p style="margin-left: 40px;">• If to surface waters, identify receiving water bodies or wetlands: _____ _____</p> <p style="margin-left: 40px;">• Will stormwater runoff flow to adjacent properties? _____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? _____</p>		
<p>f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? _____</p> <p>If Yes, identify:</p> <p>i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) _____</p> <p>ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) _____</p> <p>iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation) _____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? _____</p> <p>If Yes:</p> <p>i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) _____</p> <p>ii. In addition to emissions as calculated in the application, the project will generate:</p> <ul style="list-style-type: none"> • _____ Tons/year (short tons) of Carbon Dioxide (CO₂) • _____ Tons/year (short tons) of Nitrous Oxide (N₂O) • _____ Tons/year (short tons) of Perfluorocarbons (PFCs) • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆) • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs) • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs) 		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No

<p>h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Estimate methane generation in tons/year (metric): _____</p> <p>ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____</p>			
<p>i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____</p>			
<p>j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. When is the peak traffic expected (Check all that apply): <input type="checkbox"/> Morning <input type="checkbox"/> Evening <input type="checkbox"/> Weekend <input type="checkbox"/> Randomly between hours of _____ to _____.</p> <p>ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____</p> <p>iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____</p> <p>iv. Does the proposed action include any shared use parking? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____</p> <p>vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<p>k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Estimate annual electricity demand during operation of the proposed action: _____</p> <p>ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____</p> <p>iii. Will the proposed action require a new, or an upgrade, to an existing substation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<p>l. Hours of operation. Answer all items which apply.</p> <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ </td> <td style="width: 50%; vertical-align: top;"> <p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ </td> </tr> </table>		<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____
<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 		

<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration: _____</p>
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p>
<p>n. Will the proposed action have outdoor lighting? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures: _____</p>
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p>
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p>
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p>
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe proposed treatment(s): _____</p>
<p>ii. Will the proposed action use Integrated Pest Management Practices? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> • Construction: _____ tons per _____ (unit of time) • Operation : _____ tons per _____ (unit of time) <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☐ No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____

ii. Anticipated rate of disposal/processing:

- _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
- _____ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☐ No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

iii. Specify amount to be handled or generated _____ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No

If Yes: provide name and location of facility: _____

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: _____

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

- ☐ Urban ☐ Industrial ☐ Commercial ☐ Residential (suburban) ☐ Rural (non-farm)
☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other (specify): _____

ii. If mix of uses, generally describe: _____

b. Land uses and covertsypes on the project site.

Land use or Covertypes	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____			

c. Is the project site presently used by members of the community for public recreation? ☐ Yes ☐ No
i. If Yes: explain: _____

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? ☐ Yes ☐ No
If Yes,
i. Identify Facilities: _____

e. Does the project site contain an existing dam? ☐ Yes ☐ No
If Yes:
i. Dimensions of the dam and impoundment:
• Dam height: _____ feet
• Dam length: _____ feet
• Surface area: _____ acres
• Volume impounded: _____ gallons OR acre-feet
ii. Dam's existing hazard classification: _____
iii. Provide date and summarize results of last inspection: _____

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? ☐ Yes ☐ No
If Yes:
i. Has the facility been formally closed? ☐ Yes ☐ No
• If yes, cite sources/documentation: _____
ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____

iii. Describe any development constraints due to the prior solid waste activities: _____

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? ☐ Yes ☐ No
If Yes:
i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? ☐ Yes ☐ No
If Yes:
i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: ☐ Yes ☐ No
☐ Yes – Spills Incidents database Provide DEC ID number(s): _____
☐ Yes – Environmental Site Remediation database Provide DEC ID number(s): _____
☐ Neither database
ii. If site has been subject of RCRA corrective activities, describe control measures: _____

iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? ☐ Yes ☐ No
If yes, provide DEC ID number(s): _____
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____

<p>v. Is the project site subject to an institutional control limiting property uses? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <ul style="list-style-type: none"> • If yes, DEC site ID number: _____ • Describe the type of institutional control (e.g., deed restriction or easement): _____ • Describe any use limitations: _____ • Describe any engineering controls: _____ • Will the project affect the institutional or engineering controls in place? <input type="checkbox"/> Yes <input type="checkbox"/> No • Explain: _____ 																			
E.2. Natural Resources On or Near Project Site																			
a. What is the average depth to bedrock on the project site? _____ feet																			
b. Are there bedrock outcroppings on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %																			
c. Predominant soil type(s) present on project site: <table style="width: 100%; border: none;"> <tr> <td style="border-bottom: 1px solid black; width: 60%;"></td> <td style="border-bottom: 1px solid black; width: 10%; text-align: center;">%</td> <td style="border-bottom: 1px solid black; width: 30%;"></td> </tr> <tr> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black; text-align: center;">%</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black; text-align: center;">%</td> <td style="border-bottom: 1px solid black;"></td> </tr> </table>			%			%			%										
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	%																		
d. What is the average depth to the water table on the project site? Average: _____ feet																			
e. Drainage status of project site soils: <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;"><input type="checkbox"/> Well Drained:</td> <td style="width: 40%;"></td> <td style="width: 10%; text-align: center;">%</td> <td style="width: 30%; text-align: right;">of site</td> </tr> <tr> <td><input type="checkbox"/> Moderately Well Drained:</td> <td></td> <td style="text-align: center;">%</td> <td style="text-align: right;">of site</td> </tr> <tr> <td><input type="checkbox"/> Poorly Drained</td> <td></td> <td style="text-align: center;">%</td> <td style="text-align: right;">of site</td> </tr> </table>		<input type="checkbox"/> Well Drained:		%	of site	<input type="checkbox"/> Moderately Well Drained:		%	of site	<input type="checkbox"/> Poorly Drained		%	of site						
<input type="checkbox"/> Well Drained:		%	of site																
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f. Approximate proportion of proposed action site with slopes: <table style="width: 100%; border: none;"> <tr> <td style="width: 40%;"><input type="checkbox"/> 0-10%:</td> <td style="width: 10%;"></td> <td style="width: 10%; text-align: center;">%</td> <td style="width: 40%; text-align: right;">of site</td> </tr> <tr> <td><input type="checkbox"/> 10-15%:</td> <td></td> <td style="text-align: center;">%</td> <td style="text-align: right;">of site</td> </tr> <tr> <td><input type="checkbox"/> 15% or greater:</td> <td></td> <td style="text-align: center;">%</td> <td style="text-align: right;">of site</td> </tr> </table>		<input type="checkbox"/> 0-10%:		%	of site	<input type="checkbox"/> 10-15%:		%	of site	<input type="checkbox"/> 15% or greater:		%	of site						
<input type="checkbox"/> 0-10%:		%	of site																
<input type="checkbox"/> 10-15%:		%	of site																
<input type="checkbox"/> 15% or greater:		%	of site																
g. Are there any unique geologic features on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, describe: _____																			
h. Surface water features. <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)?</td> <td style="width: 20%; text-align: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> <tr> <td>ii. Do any wetlands or other waterbodies adjoin the project site?</td> <td style="text-align: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> </table> <p>If Yes to either <i>i</i> or <i>ii</i>, continue. If No, skip to E.2.i.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency?</td> <td style="width: 20%; text-align: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</td> </tr> </table> <p>iv. For each identified regulated wetland and waterbody on the project site, provide the following information:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 10%;">• Streams:</td> <td style="width: 50%;">Name _____</td> <td style="width: 40%;">Classification _____</td> </tr> <tr> <td>• Lakes or Ponds:</td> <td>Name _____</td> <td>Classification _____</td> </tr> <tr> <td>• Wetlands:</td> <td>Name _____</td> <td>Approximate Size _____</td> </tr> <tr> <td>• Wetland No. (if regulated by DEC)</td> <td colspan="2">_____</td> </tr> </table>		i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)?	<input type="checkbox"/> Yes <input type="checkbox"/> No	ii. Do any wetlands or other waterbodies adjoin the project site?	<input type="checkbox"/> Yes <input type="checkbox"/> No	iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency?	<input type="checkbox"/> Yes <input type="checkbox"/> No	• Streams:	Name _____	Classification _____	• Lakes or Ponds:	Name _____	Classification _____	• Wetlands:	Name _____	Approximate Size _____	• Wetland No. (if regulated by DEC)	_____	
i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)?	<input type="checkbox"/> Yes <input type="checkbox"/> No																		
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• Streams:	Name _____	Classification _____																	
• Lakes or Ponds:	Name _____	Classification _____																	
• Wetlands:	Name _____	Approximate Size _____																	
• Wetland No. (if regulated by DEC)	_____																		
v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, name of impaired water body/bodies and basis for listing as impaired: _____																			
i. Is the project site in a designated Floodway? <input type="checkbox"/> Yes <input type="checkbox"/> No																			
j. Is the project site in the 100-year Floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No																			
k. Is the project site in the 500-year Floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No																			
l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: <table style="width: 100%; border: none;"> <tr> <td style="width: 10%;">i. Name of aquifer:</td> <td>_____</td> </tr> </table>		i. Name of aquifer:	_____																
i. Name of aquifer:	_____																		

<p>m. Identify the predominant wildlife species that occupy or use the project site: _____</p> <p>_____</p> <p>_____</p>	
<p>n. Does the project site contain a designated significant natural community? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe the habitat/community (composition, function, and basis for designation): _____</p> <p style="margin-left: 20px;">ii. Source(s) of description or evaluation: _____</p> <p style="margin-left: 20px;">iii. Extent of community/habitat:</p> <ul style="list-style-type: none"> • Currently: _____ acres • Following completion of project as proposed: _____ acres • Gain or loss (indicate + or -): _____ acres 	
<p>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing (endangered or threatened): _____</p> <p>_____</p> <p>_____</p>	
<p>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing: _____</p> <p>_____</p> <p>_____</p>	
<p>q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, give a brief description of how the proposed action may affect that use: _____</p> <p>_____</p> <p>_____</p>	
<p>E.3. Designated Public Resources On or Near Project Site</p>	
<p>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, provide county plus district name/number: _____</p>	
<p>b. Are agricultural lands consisting of highly productive soils present? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">i. If Yes: acreage(s) on project site? _____</p> <p style="margin-left: 20px;">ii. Source(s) of soil rating(s): _____</p>	
<p>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature</p> <p style="margin-left: 20px;">ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____</p> <p>_____</p> <p>_____</p>	
<p>d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. CEA name: _____</p> <p style="margin-left: 20px;">ii. Basis for designation: _____</p> <p style="margin-left: 20px;">iii. Designating agency and date: _____</p>	

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? ☐ Yes ☐ No

If Yes:

i. Nature of historic/archaeological resource: ☐ Archaeological Site ☐ Historic Building or District

ii. Name: _____

iii. Brief description of attributes on which listing is based: _____

f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? ☐ Yes ☐ No

g. Have additional archaeological or historic site(s) or resources been identified on the project site? ☐ Yes ☐ No

If Yes:

i. Describe possible resource(s): _____

ii. Basis for identification: _____

h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? ☐ Yes ☐ No

If Yes:

i. Identify resource: _____

ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____

iii. Distance between project and resource: _____ miles.

i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? ☐ Yes ☐ No

If Yes:

i. Identify the name of the river and its designation: _____

ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? ☐ Yes ☐ No

F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Bruce and Susan Campbell, FLAH Properties, L Date 5-17-24

Signature Susan Campbell
Bruce Campbell

Title owner
owner

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

Agency Use Only [If applicable]

Project : _____

Date : _____

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer “**Yes**” to a numbered question, please complete all the questions that follow in that section.
- If you answer “**No**” to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box “Moderate to large impact may occur.”
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the “whole action”.
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

1. Impact on Land Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) <i>If “Yes”, answer questions a - j. If “No”, move on to Section 2.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	<input type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	<input type="checkbox"/>	<input type="checkbox"/>		
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	<input type="checkbox"/>	<input type="checkbox"/>		
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	<input type="checkbox"/>	<input type="checkbox"/>		
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	<input type="checkbox"/>	<input type="checkbox"/>		
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	<input type="checkbox"/>	<input type="checkbox"/>		
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

2. Impact on Geological Features

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g)

☒ NO☐ YES

If "Yes", answer questions a - c. If "No", move on to Section 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____ _____	E2g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

3. Impacts on Surface Water

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h)

☒ NO☐ YES

If "Yes", answer questions a - l. If "No", move on to Section 4.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	<input type="checkbox"/>	<input type="checkbox"/>

l. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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4. Impact on groundwater The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t) <i>If "Yes", answer questions a - h. If "No", move on to Section 5.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

5. Impact on Flooding The proposed action may result in development on lands subject to flooding. (See Part 1. E.2) <i>If "Yes", answer questions a - g. If "No", move on to Section 6.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in development within a 100 year floodplain.	E2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in development within a 500 year floodplain.	E2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	<input type="checkbox"/>	<input type="checkbox"/>
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	<input type="checkbox"/>	<input type="checkbox"/>

g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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6. Impacts on Air The proposed action may include a state regulated air emission source. <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. D.2.f., D.2.h, D.2.g) <i>If "Yes", answer questions a - f. If "No", move on to Section 7.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels: i. More than 1000 tons/year of carbon dioxide (CO ₂) ii. More than 3.5 tons/year of nitrous oxide (N ₂ O) iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs) iv. More than .045 tons/year of sulfur hexafluoride (SF ₆) v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflourocarbons (HFCs) emissions vi. 43 tons/year or more of methane	D2g D2g D2g D2g D2g D2h	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

7. Impact on Plants and Animals The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - j. If "No", move on to Section 8.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	<input type="checkbox"/>	<input type="checkbox"/>

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	<input type="checkbox"/>	<input type="checkbox"/>
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	<input type="checkbox"/>	<input type="checkbox"/>
j. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

8. Impact on Agricultural Resources The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.) <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

9. Impact on Aesthetic Resources The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) <i>If "Yes", answer questions a - g. If "No", go to Section 10.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

10. Impact on Historic and Archeological Resources The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) <i>If "Yes", answer questions a - e. If "No", go to Section 11.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.	E3e	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	<input type="checkbox"/>	<input type="checkbox"/>

d. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
<p>If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:</p> <p>e.</p> <p>i. The proposed action may result in the destruction or alteration of all or part of the site or property.</p> <p>ii. The proposed action may result in the alteration of the property's setting or integrity.</p> <p>iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.</p>	<p>E3e, E3g, E3f</p> <p>E3e, E3f, E3g, E1a, E1b</p> <p>E3e, E3f, E3g, E3h, C2, C3</p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

11. Impact on Open Space and Recreation The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) <i>If "Yes", answer questions a - e. If "No", go to Section 12.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b E2h, E2m, E2o, E2n, E2p	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	<input type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c E1c, E2q	<input type="checkbox"/>	<input type="checkbox"/>		
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	<input type="checkbox"/>	<input type="checkbox"/>		
e. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

12. Impact on Critical Environmental Areas The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) <i>If "Yes", answer questions a - c. If "No", go to Section 13.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>		
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

13. Impact on Transportation

The proposed action may result in a change to existing transportation systems.

☒ NO

☐ YES

(See Part 1. D.2.j)

If "Yes", answer questions a - f. If "No", go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action will degrade existing transit access.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

14. Impact on Energy

The proposed action may cause an increase in the use of any form of energy.

☒ NO

☐ YES

(See Part 1. D.2.k)

If "Yes", answer questions a - e. If "No", go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

15. Impact on Noise, Odor, and Light

The proposed action may result in an increase in noise, odors, or outdoor lighting.

☒ NO

☐ YES

(See Part 1. D.2.m., n., and o.)

If "Yes", answer questions a - f. If "No", go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in routine odors for more than one hour per day.	D2o	<input type="checkbox"/>	<input type="checkbox"/>

d. The proposed action may result in light shining onto adjoining properties.	D2n	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.)

☒ NO

☐ YES

If "Yes", answer questions a - m. If "No", go to Section 17.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	<input type="checkbox"/>	<input type="checkbox"/>
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	<input type="checkbox"/>	<input type="checkbox"/>
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	<input type="checkbox"/>	<input type="checkbox"/>
m. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

17. Consistency with Community Plans The proposed action is not consistent with adopted land use plans. (See Part 1. C.1, C.2. and C.3.) <i>If "Yes", answer questions a - h. If "No", go to Section 18.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	<input type="checkbox"/>	<input type="checkbox"/>
h. Other: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

18. Consistency with Community Character The proposed project is inconsistent with the existing community character. (See Part 1. C.2, C.3, D.2, E.3) <i>If "Yes", answer questions a - g. If "No", proceed to Part 3.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

Project :

Date :

Full Environmental Assessment Form
Part 3 - Evaluation of the Magnitude and Importance of Project Impacts
and
Determination of Significance

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

Reasons Supporting This Determination:

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

Determination of Significance - Type 1 and Unlisted Actions

SEQR Status: ☒ Type 1 ☐ Unlisted

Identify portions of EAF completed for this Project: ☒ Part 1 ☒ Part 2 ☒ Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the
Town Board of the Canandaigua _____ as lead agency that:

☒ A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

☐ B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

☐ C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action: Adoption of a Local Law

Name of Lead Agency: Town Board of the Town of Canandaigua

Name of Responsible Officer in Lead Agency: John Falbo

Title of Responsible Officer: Town Manager

Signature of Responsible Officer in Lead Agency:

Date:

Signature of Preparer (if different from Responsible Officer)

Date:

For Further Information:

Contact Person: Sarah Reynolds

Address: 5440 Route 5 & 20 West, Canandaigua, NY 14424

Telephone Number: 585-394-1120

E-mail: sreynolds@townofcanandaigua.org

For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)
Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

ATTACHMENT 9



5008 MOUNT VERNON BLVD.
HAMBURG, NY 14075
585-633-3165 info@slasolutions.com www.slasolutions.com

REQUEST FOR WAIVER OF THE 30 DAY MUNICIPALITY NOTIFICATION

Date: 09/04/2024

To the Municipality of: CANANDAIGUA

Please be advised that a waiver of the 30-day notification is requested on behalf of RAY'S GOLDEN, LLC located at 2510 ROCHESTER RD., CANANDAIGUA, NY 14424. They are applying for an ON PREMISE LIQUOR LICENSE to serving LIQUOR, WINE, BEER & CIDER in a RESTAURANT establishment. This request is made to expedite the licensing process.

Thank You,

A handwritten signature in black ink, appearing to read "Robert Heil", written in a cursive style.

ROBERT HEIL

SLA Solutions

If such waiver is granted, please write a letter to that effect, signed by an Official, on OFFICIAL municipality stationary and either fax, e-mail or forward it to:

Robert Heil, Liquor License Consultant

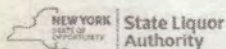
5008 Mount Vernon Blvd.

Hamburg, NY 14075

PHONE: 716-777-4060

FAX : 866-910-5025

E-MAIL : info@slasolutions.com



OFFICE USE ONLY



Original



Amended

Date

Standardized NOTICE FORM for Providing 30-Day Advance Notice to a Local Municipality or Community Board

1. Date Notice was Sent: **09/04/2024**1a. Delivered by: **Certified Mail Return Receipt Requested**

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:

- ☒ New Application
 ☐ Renewal
 ☐ Alteration
 ☐ Corporate Change
 ☐ Removal
 ☐ Class Change
 ☐ Method of Operation Change

For **New** applicants, answer each question below using all information known to dateFor **Renewal** applicants, answer all questionsFor **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s)For **Corporate Change** applicants, attach a list of the current and proposed corporate principalsFor **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocationFor **Class Change** applicants, attach a statement detailing your current license type and your proposed license typeFor **Method of Operation Change** applicants, although not required, if you choose to submit, attach an explanation detailing those changes

This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:

3. Name of Municipality or Community Board: **CANANDAIGUA****Applicant/Licensee Information:**4. Licensee Serial Number (if applicable): **N/A**Expiration Date (if applicable): **N/A**5. Applicant or Licensee Name: **RAY'S GOLDEN, LLC**6. Trade Name (if any): **RAY'S RESTAURANT**7. Street Address of Establishment: **2510 ROCHESTER RD.**8. City, Town or Village: **CANANDAIGUA**, **NY**Zip Code: **14424**9. Business Telephone Number of Applicant/Licensee: **(585) 509-6505**10. Business E-mail of Applicant/Licensee: **emccainbacon@gmail.com**11. Type(s) of alcohol sold or to be sold: ☐ Beer & Cider ☐ Wine, Beer & Cider ☒ Liquor, Wine, Beer & Cider

12. Extent of Food Service:

- ☒ Full food menu; full kitchen run by a chef or cook
 ☐ Menu meets legal minimum food availability requirements; food prep area at minimum

13. Type of Establishment: **Restaurant (full kitchen and full menu required)**14. Method of Operation:
(check all that apply)
☐ Seasonal Establishment
☐ Juke Box
☐ Disc Jockey
☒ Recorded Music
☐ Karaoke

☐ Live Music (give details i.e., rock bands, acoustic, jazz, etc.):

☐ Patron Dancing
☐ Employee Dancing
☐ Exotic Dancing
☐ Topless Entertainment

☐ Video/Arcade Games
☐ Third Party Promoters
☐ Security Personnel

☐ Other (specify):
15. Licensed Outdoor Area:
(check all that apply)
☒ None
☐ Patio or Deck
☐ Rooftop
☐ Garden/Grounds
☐ Freestanding Covered Structure

☐ Sidewalk Cafe

☐ Other (specify):

OFFICE USE ONLY

☐ Original☐ Amended

Date _____

49

16. List the floor(s) of the building that the establishment is located on: 1ST FLOOR
17. List the room number(s) the establishment is located in within the building, if appropriate: 1-bar,kitchen,dining,office,restrooms,storage
18. Is the premises located within 500 feet of three or more on-premises liquor establishments? ☐ Yes ☒ No
19. Will the license holder or a manager be physically present within the establishment during all hours of operation? ☒ Yes ☐ No
20. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee:
N/A Name N/A Serial Number
21. Does the applicant or licensee own the building in which the establishment is located? ☐ Yes (If YES, SKIP 23-26) ☒ No

Owner of the Building in Which the Licensed Establishment is Located

22. Building Owner's Full Name: 2510 ROCHESTER ROAD LLC
23. Building Owner's Street Address: 160 DESPATCH DRIVE
24. City, Town or Village: EAST ROCHESTER State: NY Zip Code: 14445
25. Business Telephone Number of Building Owner: _____

Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice

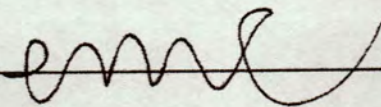
26. Representative/Attorney's Full Name: ROBERT HEIL
27. Representative/Attorney's Street Address: 5008 MOUNT VERNON BLVD.
28. City, Town or Village: HAMBURG State: NY Zip Code: 14075
29. Business Telephone Number of Representative/Attorney: (716) 777-4060
30. Business E-mail Address of Representative/Attorney: info@slasolutions.com

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

31. Printed Principal Name: ERICA J. MCCAIN Title: LLC MEMBER/LLC MANAGER

Principal Signature: _____



ATTACHMENT 10

INCENTIVES & AMENITIES REPORT

FOR

Uptown Landing



Parkside Drive, Town of Canandaigua

Ontario County, State of New York

September 9, 2024

Prepared By:



Prepared For:

Uptown Landing LLC
90 Airpark Drive, Suite 400
Rochester NY 14624



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1.0 Introduction

Uptown Landing is a 100± acre mixed residential project in the northern portion of the Town of Canandaigua. The four parcels of land comprising the development area are bordered by Firehall Road to the west, Parkside Drive and Blue Heron Park to the south, agricultural lands to the north and a residential development to the east. The mixed-residential vision is to create a mix of for-sale townhomes (90± units) and single-family housing (230± units), and for-rent apartments (220± units) with a mixed-use retail/residential building (90± units and ~5,000 sf of commercial/retail). The development will proceed in 3-4 phases with ultimate build-out anticipated in approximately 2035.

The project location has been slated for development for several years. The Town has implemented the Uptown Form Based Code in this vicinity with the project located in the Mixed-Use Development Subarea. The project has significant infrastructure available to support the project with County of Ontario owned sewer mains and pump stations, Town of Farmington owned water mains, and Town owned roadways connected to County Road 28 and NYS Route 332 in close proximity.

The proposed project will require incentive zoning approval to develop the mix of housing envisioned by the developer. While all uses proposed are permitted within the zoning, there are several modifications to the bulk requirements such as narrower lot widths for the single-family and townhome lots, lesser transparency requirements for the apartment buildings, etc. The relief requested does not provide a substantial monetary benefit to the developer as the form-based code permits significantly more dense development than is currently proposed. Instead, the modifications allow the developer to offer single-family and townhomes at a lower price point than what is typical to the market and provides a transitional design to fit within the surrounding neighborhood development patterns.

The proposed project fills a significant need for housing in the community and meets the guiding principles of the Mixed-Use Development Subarea (page 74 of the Final Uptown Form Based Code):



- *Expansion of lower density mixed-uses*

The proposed development includes 5-7 dwelling units per acre (total project) with a wide range of for-rent and ownership opportunities at a variety of price points.

- *Establish a combination of low density, multi-family homes in close proximity to commercial uses*

The west side of the project includes the commercial/retail mixed-use component and is immediately across the street from the State Route 332 Subarea on Firehall Road where a larger commercial presence is anticipated. The proposed residential housing is a mix of for-rent and for-sale with a multitude of options for community residents looking for new homes.

- *Expansion of mixed-residential uses in the Town*

The mix of apartments, single-family homes and townhomes fully complies with this guiding principle.

- *Encourage multi-modal mobility options*

The central boulevard is intended to be a complete street with additional pedestrian improvements and park connections included in the design. Offsite sidewalks for enhancing pedestrian connectivity to NYS Route 332 and existing commercial development are also incorporated in the incentives, discussed later in this report.

- *Ensure new development and site design does not negatively impact adjacent residential uses*

The proposed project thoughtfully transitions to the lower impact single-family homes adjacent to large-lot residential uses on the north and east with the apartments and mixed-use adjacent to the multifamily zoning and State Route 332 Subarea zoning to the south and west.

The following report provides additional details on specific requested incentives and amenities offered. In total the incentives requested that benefit the developer have a value of \$689,500 and the amenities offered have a value of \$828,200.



2.0 Project Code Analysis & Identified Incentives

The following summarizes the bulk code requirements applied to the project within the Town of Canandaigua Form Based Code Mixed-Use Development Subarea Zoning and Town of Canandaigua Site Design and Development Criteria. Items that the project is requesting relief from (Incentives) are denoted with a * within each chart. A summary of all requested relief and amenities offered can be found in 3.0 below.

Lot Dimensions – Single Family Lots		
Category	Required	Provided
Lot Depth	100' min/400' max	100' min
Lot Width	100' min/400' max	60' min*
Building Coverage	70% max	50% max
Lot Coverage	80% max	80% max

Lot sizes have no incentive to the developer as the project is significantly less dense than the code permits. Rather it is of value to the future homeowners and the town as it allows the housing to be offered at a lower price point than would otherwise be required.

Lot Dimensions – Town House Lots		
Category	Required	Provided
Lot Depth	100' min/400' max	100' min/400' max
Lot Width	100' min/400' max	20' min*/400' max
Building Coverage	70% max	70% max
Lot Coverage	80% max	80% max

Lot sizes have no incentive to the developer as the project is significantly less dense than the code permits. Rather it is of value to the future homeowners and the town as it allows the housing to be offered at a lower price point than would otherwise be required.

Lot Dimensions – Apartments		
Category	Required	Provided
Lot Depth	100' min/400' max	100' min/400' max
Lot Width	100' min/400' max	100' min/400' max
Building Coverage	70% max	70% max
Lot Coverage	80% max	80% max

No relief from the code is sought for these lots.



Lot Dimensions – Mixed Use		
Category	Required	Provided
Lot Depth	100' min/400' max	100' min/no max
Lot Width	100' min/400' max	100' min/no max
Building Coverage	70% max	70% max
Lot Coverage	80% max	80% max

No relief from the code is sought for these lots

Building Setbacks – Single Family Lots		
Category	Required	Provided
Primary Street	5' min/20' max	25' min*/no max
Side Street	5' min/20' max	20' min*/no max
Side Interior	5' min/20' max	5' min*/no max
Rear	5' min/20' max	20' min*/no max
Façade within Build-to-Zone	75% min	30% min*/no max
Building Height	15' min/60' max	15' min/60' max

Building setbacks have no incentive to the developer as the project is significantly less dense than the code permits. Rather it is of value to the future homeowners and the town as it allows the housing to be offered at a lower price point than would otherwise be required and creates neighborhoods consistent with the product offered.

Building Setbacks – Town House Lots		
Category	Required	Provided
Primary Street	5' min/20' max	20' min/40' max*
Side Street	5' min/20' max	No requirement*
Side Interior	5' min/20' max	0'*
Rear	5' min/20' max	10' min/no max*
Façade within Build-to-Zone	75% min	75% min
Building Height	15' min/60' max	15' min/60' max

Building setbacks have no incentive to the developer as the project is significantly less dense than the code permits. Rather it is of value to the future homeowners and the town as it allows the housing to be offered at a lower price point than would otherwise be required and creates neighborhoods consistent with the product offered.



Building Setbacks – Apartments		
Category	Required	Provided
Primary Street	5' min/20' max	5' min/40' max*
Side Street	5' min/20' max	5' min/no max*
Side Interior	5' min/20' max	5' min/no max*
Rear	5' min/20' max	20' min/no max*
Façade within Build-to-Zone	75% min	75% min
Building Height	15' min/60' max	15' min/60' max

Relief requested permits additional greenspace separations for ground floor units and vehicular movements for garage parking spaces. This is an incentive to the developer and an amenity will be offered.

Building Setbacks – Mixed Use		
Category	Required	Provided
Primary Street	5' min/20' max	5' min/40' max*
Side Street	5' min/20' max	5' min/20' max
Side Interior	5' min/20' max	5' min./20' max
Rear	5' min/20' max	20' min/no max*
Façade within Build-to-Zone	75% min	75% min
Building Height	15' min/60' max	15' min/60' max

Relief requested permits additional greenspace separations for ground floor units and vehicular movements for garage parking spaces. This is an incentive to the developer and an amenity will be provided. (Primary Street setback is required due to RG&E easement along Firehall Road that does not permit building encroachment).

Notes: All permitted height encroachments (Pg 77 of the Final Uptown FBC 10.05.21) will remain in effect.
Accessory structures are permitted in side or rear yards with 12' min. height and min. setback of 5'.

Façade Requirements				
	Min. Transparency Ground Story		Min. Transparency Upper Story	
	Required	Provided	Required	Provided
Single-Family	50%	10%*	40%	20%*
Town Houses	50%	5%*	40%	15%*
Apartments	50%	30%*	40%	25%*
Mixed-Use	75%	60%*	60%	25%*

Reduced transparency in the apartments and mixed-use building is an incentive, and an amenity will be offered. Please note that standard wood frame construction does not permit transparency levels to the amount dictated by code which hinders development or requires all projects to obtain variances.



Note: All allowed materials (Page 78 of the Final Uptown FBC 10.05.21) remain permitted. Vinyl siding is proposed to account for up to 80% of the primary façade for single-family and townhomes and up to 60% for the apartments where only 40% is permitted. No more than 40% of the façade will be permitted to be single orientation (e.g. shake, horizontal or vertical) – The vinyl allowance for the single-family and townhomes is not an incentive to the developer, rather it is of value to the future homeowners and the Town as it allows the housing to be offered at a lower price point than would otherwise be required. The vinyl allowance for the apartment buildings does have a benefit to the developer, is requested as an incentive, and an amenity offered.

Miscellaneous Code and Design Standard Requirements:

Bike parking ratios required by code will be provided for the apartment and mixed-use buildings, not applicable to single-family and townhome portions of the site – no relief sought.

Driveways - Relief is sought to allow a 0' side setback for townhomes where 10' is required, and to allow a 5' side setback for single-family where 10' is required. Driveway setbacks are directly correlated to the building setback items discussed above and are included in the value of the amenities offered.

Sidewalks within the development on all streets (other than the boulevard complete street) are proposed on one side, 5' in width.

3.0 Proposed Amenities

The incentives identified above for Uptown Landing are somewhat difficult to assign values to. Primarily, the bulk requirement modifications do not benefit the developer as they do not increase available densities and are integral to providing a thoughtful overall design that provides several housing opportunities to the community. The incentives requested have a total estimated value to the developer of \$689,500 with the following breakdown:

Incentives Requested	Value
Reduction of transparency (apartments & mixed-use only)	~ \$239,500
Façade materials – larger percentage of vinyl proposed	~ \$450,000
Lot Sizes	\$0
Lot Setbacks	\$0



Proposed incentives are based on feedback from multiple parties within the Town of Canandaigua including Town Board members, Planning Board members, the Parks and Recreation committee, Town of Farmington Sewer and Water, and Ontario County DPW. Several items initially discussed as amenities such as: over detention for stormwater, frontage sidewalks within the project limits, trail connections to Blue Heron Park and cash payments to the Town Parks and Recreation fund were removed from the amenity list as they would be requirements of typical site plan approvals.

Amenities offered by the developer are selected from the full list of potential amenities from the various groups. Weight was given to common requests from the various groups as the highest and best value for the Town.

The first amenity offered is park recreational equipment placed on a poured synthetic surface. A representative design and material proposed with a value of \$65,000 is provided in Figure 1. Figure 1 represents what we envision at the park, but final equipment selection will be made by the Parks and Recreation Department.

The proposed project has limited commercial and retail components, therefore one of the amenities offered for the project and other neighboring properties is to provide off-site sidewalks on Firehall Road along the Blue Heron Park frontage and along Parkside Drive to the signalized intersection at Parkside and NYS Route 332. This route provides the most direct access to area businesses and the park. An additional portion of sidewalk was requested to be added in front of 5262 Parkside Drive (415 LF of 5' wide sidewalk) to complete the sidewalk connection of on-site sidewalks to the NYS Route 332 corridor. This has been added to the amenities figure and has an additional cost to the developer. This amenity routing totals ~2,915 LF of 5' wide sidewalk (shown in Figure 2) with a value of \$250,700.

There are currently no public restrooms within Blue Heron Park. The developer proposes to add the park to the sewer district, extend sanitary service to the restroom location, and install a public restroom building similar to the building shown in Figure 3 for the benefit of all park users. This amenity has a value of \$335,000. This is the value for an ADA Compliant men's (1x urinal and 1x stall) and women's (2x stalls) restroom and drinking fountain. The design and architecture of the restroom building will be based on the design of Hanlon Architects and Figure 3 is only shown to represent function, not design style or architecture.



Another amenity offered is to provide asphalt pavement on the stone dust trails within Blue Heron Park. This amenity will decrease required maintenance, increase accessibility through the park and allow for placement in the future of additional improvements along the trail such as benches, exercise routes etc., by the Parks and Recreation Department. Trail routing is shown in Figure 2 and the improvements have an estimated value of \$97,500.

The final amenity offered is to provide a connection point to be provided for future development on the north or northwest portion of the project. Initial discussions with town staff and the town Highway Superintendent indicated no desire for a future connection point. Lands to the north and northwest portions of the project have frontage on Emerson Road and are currently used for agricultural purposes which indicates a limited value provided by a connection point. Providing a connection point would require removal of a single-family parcel valued at \$80,000. This has been added as a provided amenity with anticipated further discussion with Town staff through the approval process.

Below is a summary of the Developers Offered Amenities:

Amenities Offered	Value
Park Recreational Equipment	\$65,000
Off-Site Sidewalks (~2,915 LF)	\$250,700
New Public Restroom in Park	\$335,000
Asphalt Pavement on Stone Dust Trails	\$97,500
Right-of-way Connection to north property line	\$80,000
Total Amenities Value Offered	\$828,200

Several items requested by various involved parties and not included in the amenity package are:

- A request by the Town of Farmington for water main extension along Parkside Drive is not being provided. The overall project will eliminate the dead-end condition of the main at Parkside Drive and Brahm Road by connecting through the project out to Firehall Road. There appears to only be one undeveloped parcel that this main extension would provide service to.
- A request by the Planning Board for electronic vehicle parking stations, wastewater reclamation and solar energy to be installed at the restroom building provided as one of the amenities. The project will generate ~\$945,000 in parks and recreation fees (\$1,500/ unit x

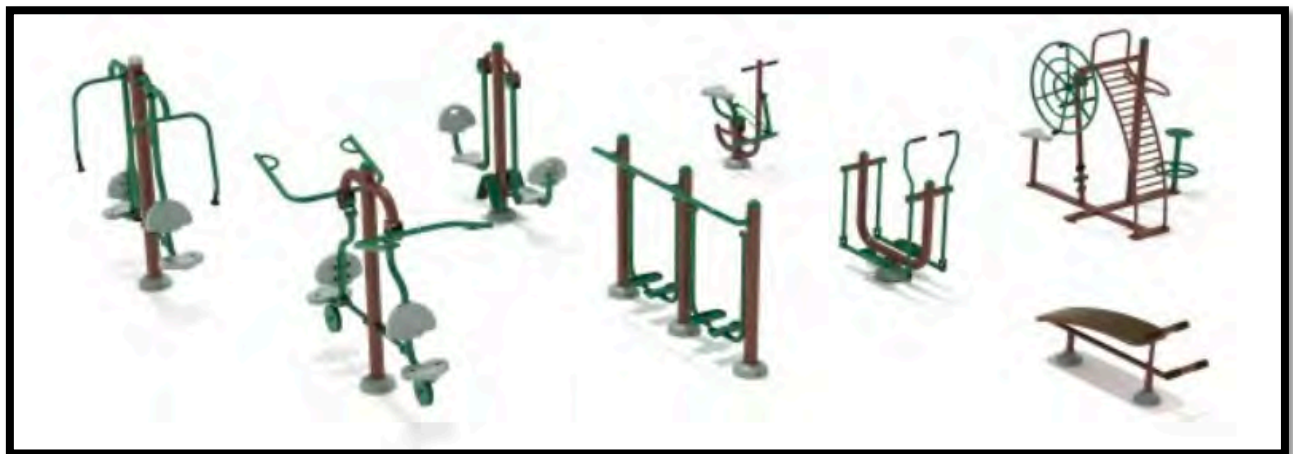


630 units), the town may elect to use a portion of these funds to install these items at Blue Heron Park in the future if they deem there is a demand for them.

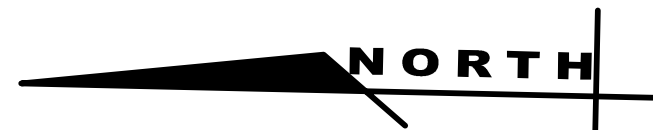
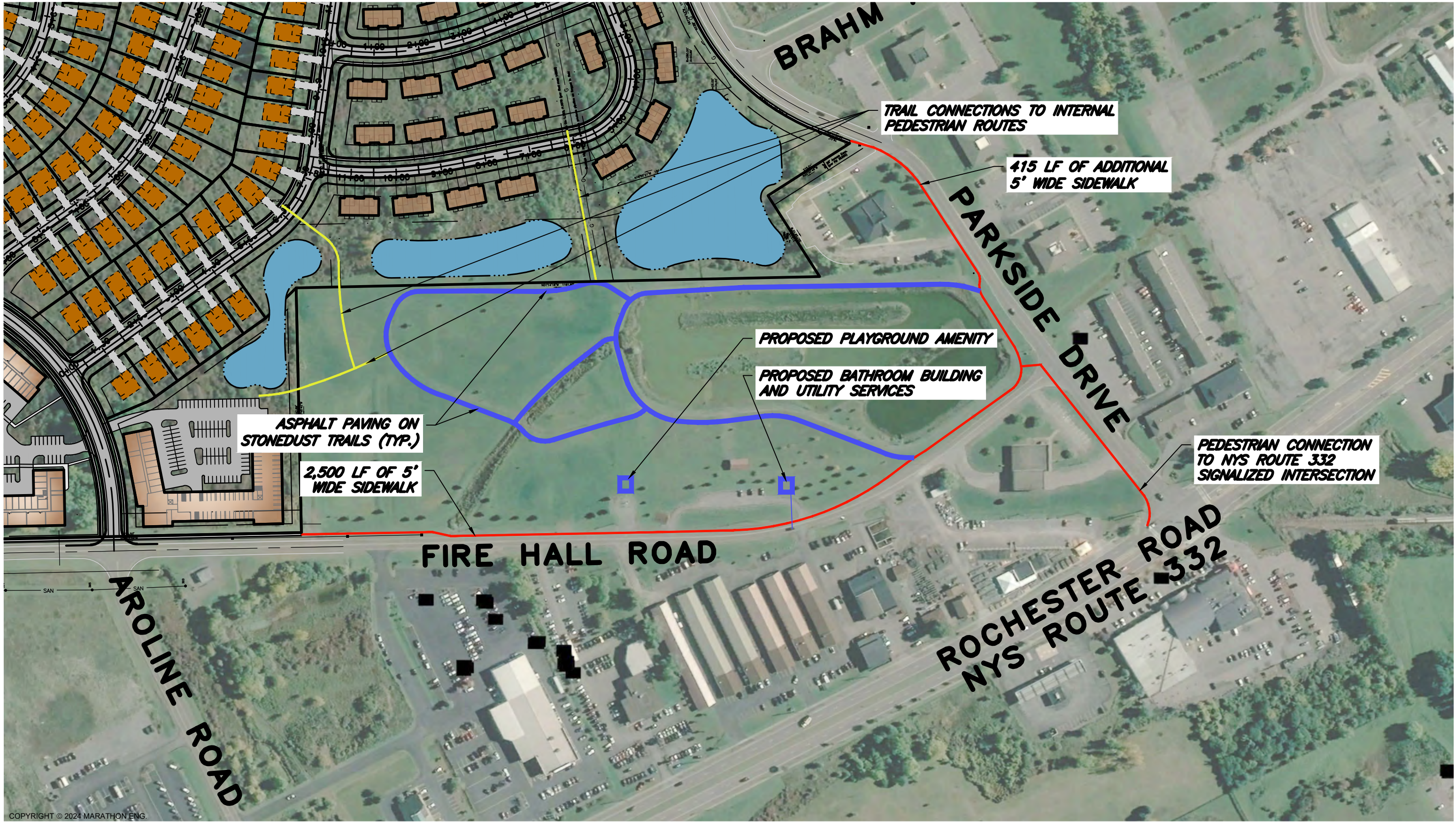
- A request was made by the Planning Board for additional open space required throughout the project. Open space is provided around stormwater management facilities but is limited within the project limits. Significant investment is being made in the adjacent Blue Heron Park in order to provide recreational open space for both the development and existing town residents. Additional open space within the project would impact development density and reduce the available amenities to be offered.
- On-site trails for connectivity were requested by the planning board. Trails have been added to the north end of the park providing additional connection points from the development to the park trail system. Connectivity within the development is provided by sidewalks on one side of all roadways and on both sides of the boulevard (complete street). Small sections of trails are provided within the development for connection offsite to the sidewalk system only.



FIGURE 1 – Park Recreational Equipment



File: 1648-23 Overall Concept.dwg, Plot Date: 9/9/2024, By: MTOMLINSON



TITLE:

FIGURE 2

UPTOWN LANDING RESIDENTIAL COMMUNITY



FIGURE 3 – New Public Restroom in Park





APPENDIX

TYPICAL BUILDING ELEVATIONS

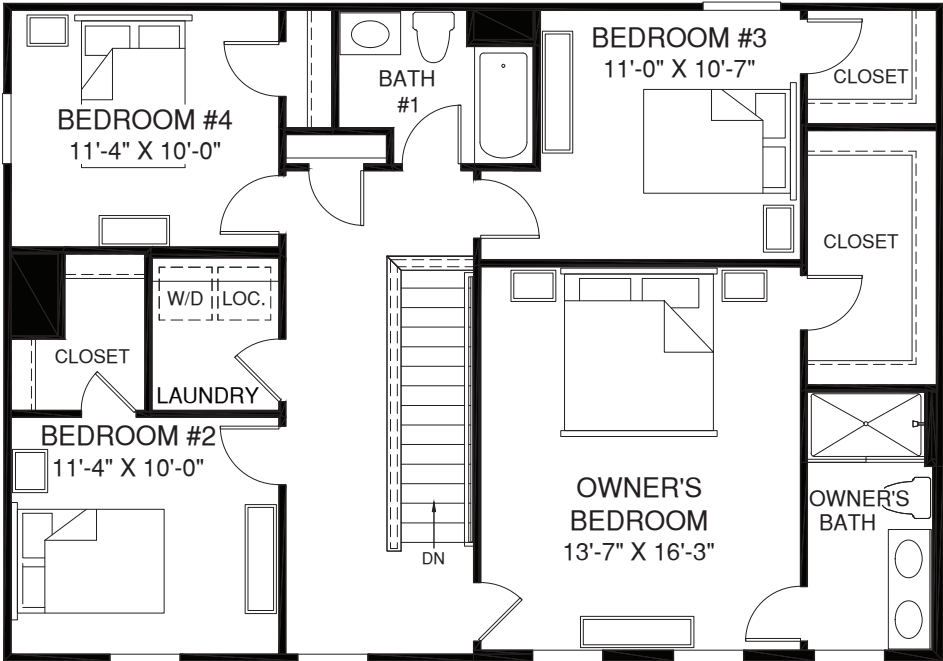
ELEVATION K



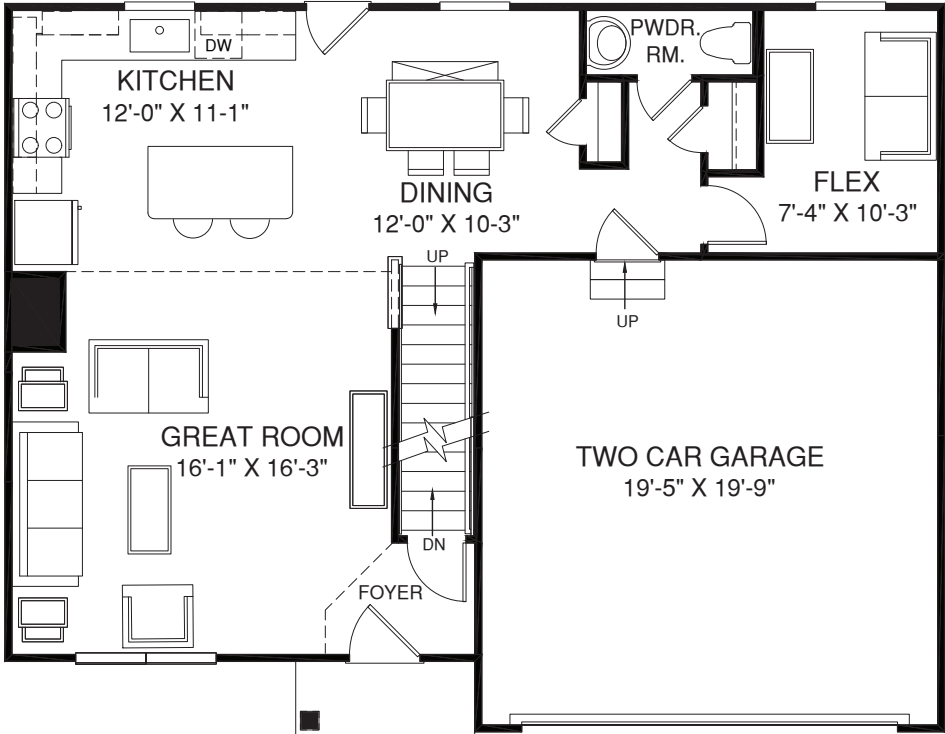
ELEVATION L



ELEVATION F



UPPER LEVEL



MAIN LEVEL

An unfinished basement is included. Please see brochure or online marketing material for details.

Although all illustrations and specifications are believed correct at the time of publication, the right is reserved to make changes, without notice or obligation. Windows, doors, ceilings, and room sizes may vary depending on the options and elevations selected. Optional items indicated are available at additional cost. This brochure is for illustrative purposes only and not part of a legal contract. It is recommended that the architectural blueprints be reserved for further clarification of features. Not all features are shown. Please ask our Sales and Marketing Representative for complete information.

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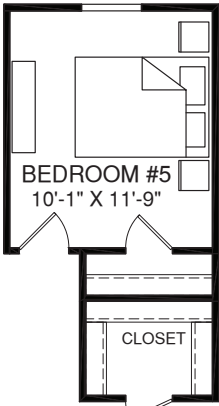
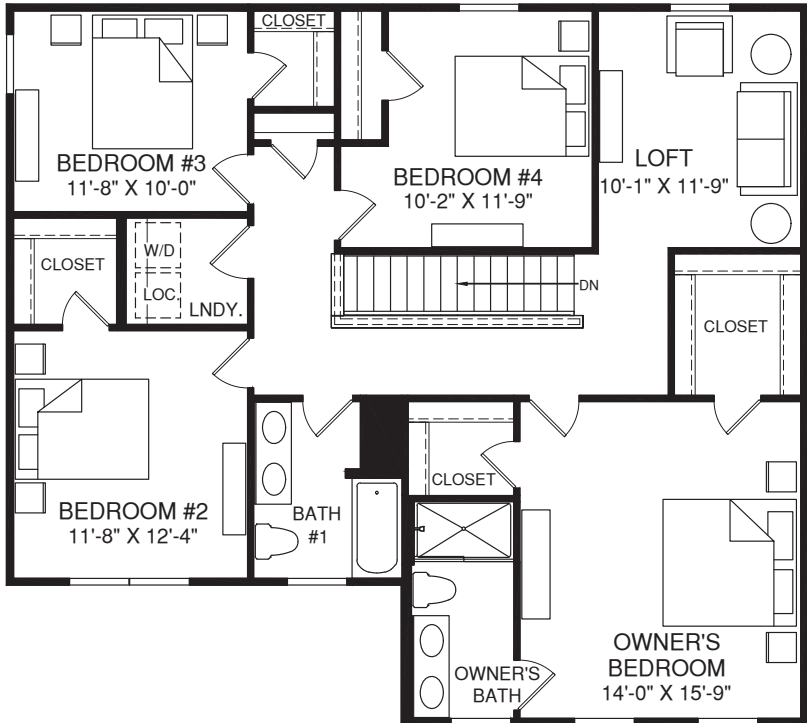
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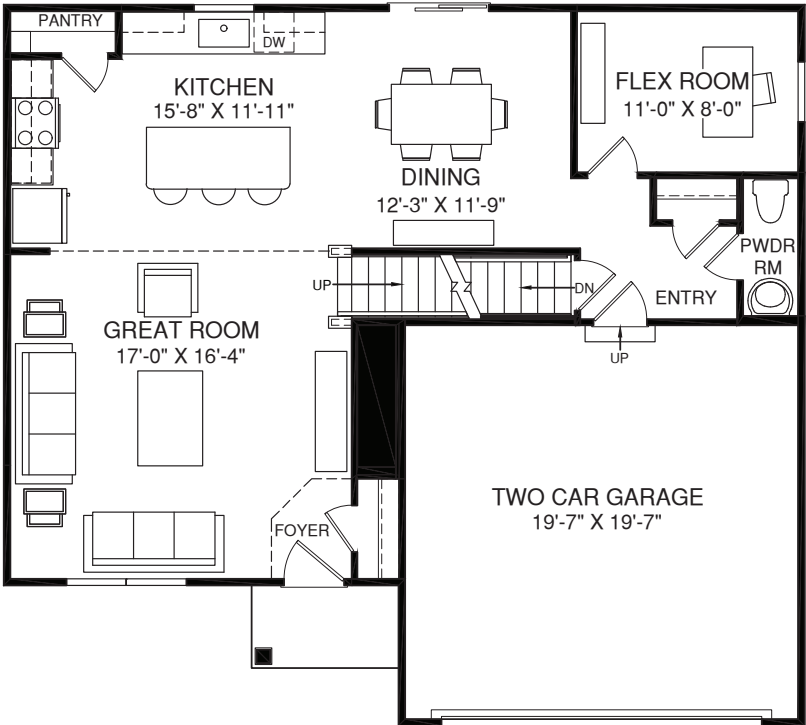
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ELEVATION F



UPPER LEVEL



MAIN LEVEL

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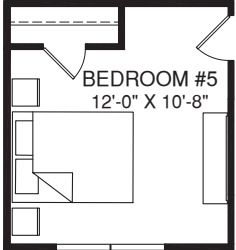
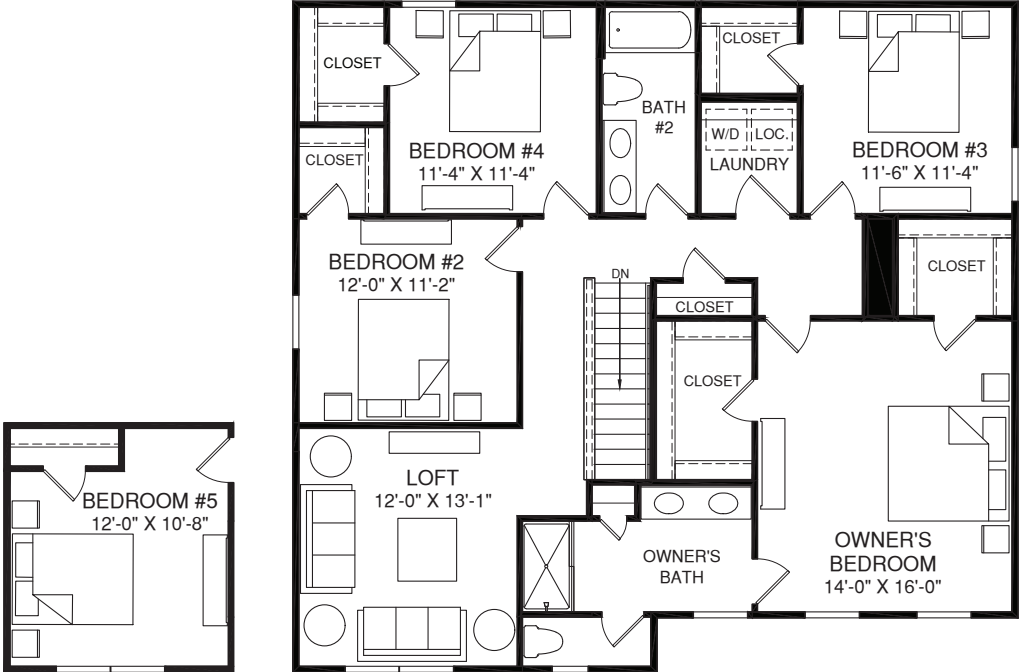
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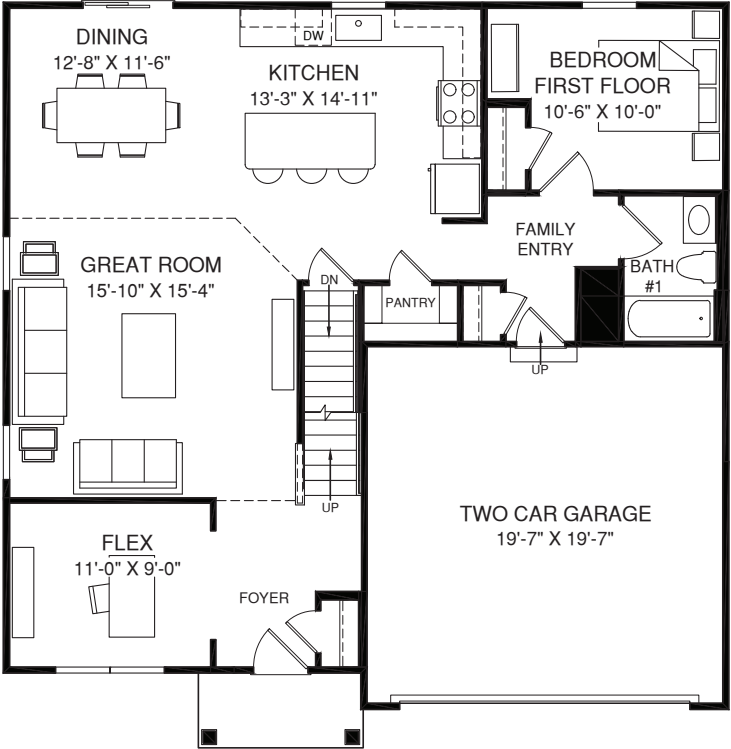
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UPPER LEVEL



MAIN LEVEL

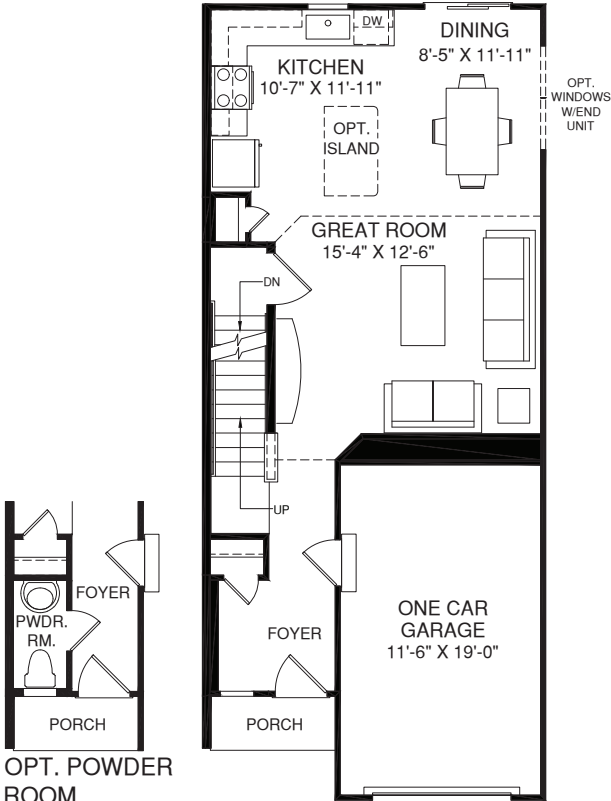
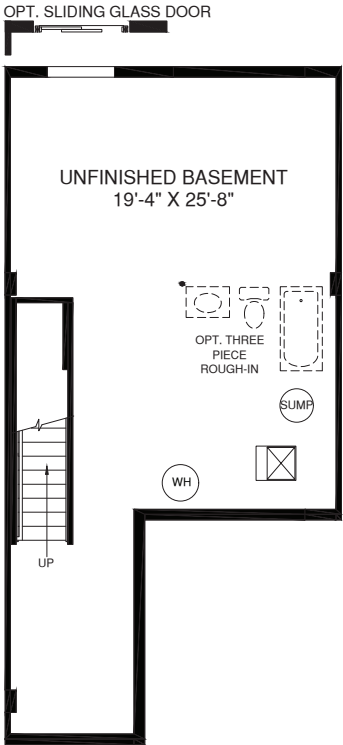
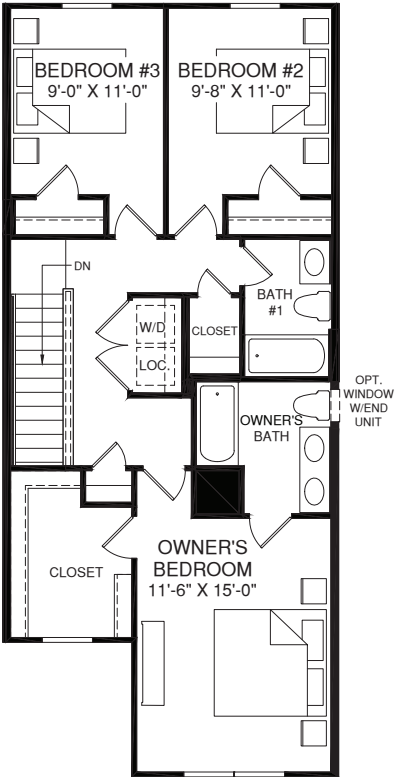
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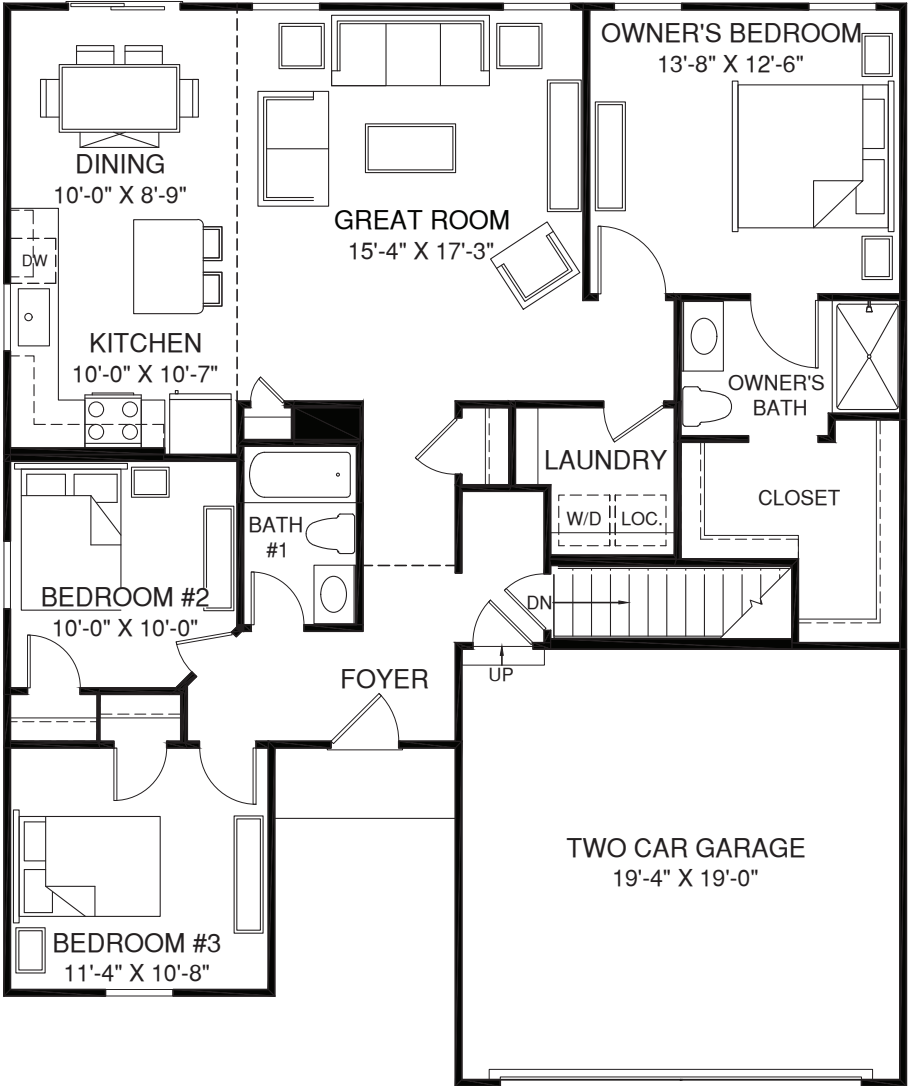
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ELEVATION K



ELEVATION L



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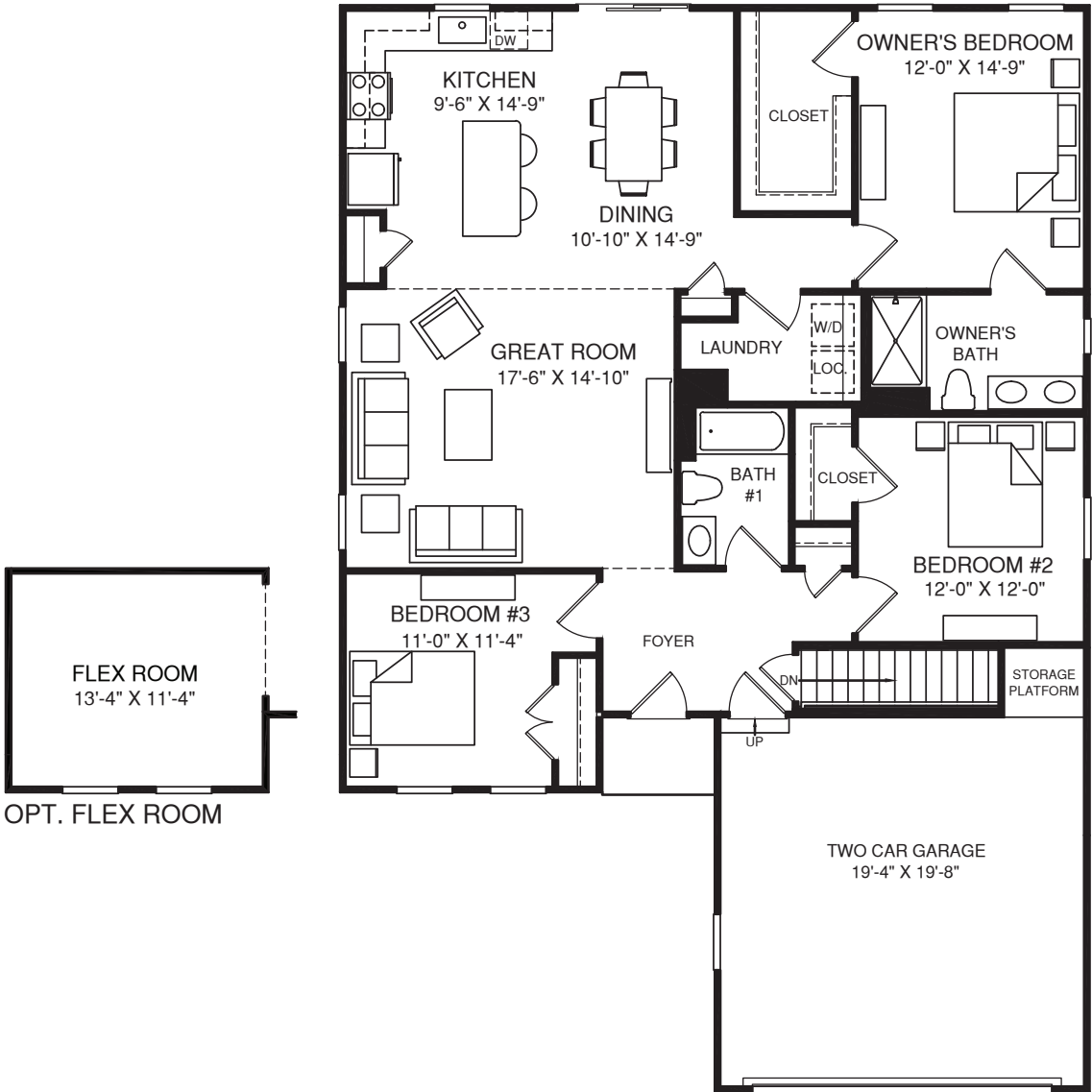


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ELEVATION K



ELEVATION L



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Rev: 23 (Engineering Job: 1744-23 Overall Conceptuals, Last saved: 8/9/2024, Plot Date: 8/9/2024, By: MT/DA/MSD, Plot Style: -----



PROPOSED DEVELOPMENT

RESIDENTIAL UNIT TYPE
3-STORY APARTMENT BUILDING
4-STORY MIXED USE BUILDING
2-STORY TOWNHOMES
1&2-STORY SINGLE FAMILY

OF UNITS
28 UNITS/ BUILDING = 224 UNITS
91 UNITS/ 5,000± SF COMMERCIAL USE
4 UNITS/ BUILDING = 90± UNITS
225± UNITS

**INCENTIVE ZONING PLAN
for
UPTOWN LANDING
RESIDENTIAL DEVELOPMENT**
TOWN OF CANANDAIGUA ONTARIO COUNTY STATE OF NEW YORK
PARKSIDE AND FRIEHAL

JOB NO: 1648-23
SCALE: 1"=100'
DRAWN: MT
DESIGNED: MT
DATE: 07/12/24

REVISIONS	
DATE	REVISION
09/09/24	MT TOWN COMMENTS

DATE: 07/12/24
BY: MT
REVISION: TOWN COMMENTS

DRAWING TITLE:
**OVERALL SITE
PLAN**

1 of 2
SHEET NO:
1648-23
JOB NO:
C1.0
DRAWING NO:

INCENTIVE ZONING REPORT

TO: Town of Canandaigua Town Board
FROM: Town of Canandaigua Planning Board
DATE: August 13, 2024
RE: Uptown Landing / Parkside Drive Incentive Zoning Advisory Report

I. INTRODUCTION

The Planning Board submits this advisory report to the Town Board pursuant to Town Code 220-31(I) and Town Board Resolution No. 2024-202: Requesting Planning Board Advisory Report Regarding a Request to Rezone Parcels in the Uptown Canandaigua Form Based Code District to Incentive Zoning.

II. MATERIALS REVIEWED

The Planning Board discussed the incentive zoning proposal at its regularly scheduled August 13, 2024 meeting, and reviewed the following documents:

1. Town Board Resolution No 2024-202
2. Proposed Exterior Building Elevations
3. Overall As-of-Right Sketch Plan
4. Form Based Code Checklist
5. Letter of Intent
6. Zoning Law Determination
7. Overall Incentive Zoning Sketch Plan
8. Incentives and Amenities Report
9. Agricultural Data Statement

10. Full Environmental Assessment Form

11. Expanded Environmental Assessment Form Report

III. PROJECT SUMMARY

Applicant is proposing a mixed use residential project on four parcels totaling approximately 100 acres in the Form Based Code Zoning District. The project area is bordered by Firehall Road to the west, Parkside Drive and Blue Heron Park to the south, agricultural lands to the north, and Candlewood Apartments / Parkside Town Houses to the east. Applicant is proposing to construct 90 townhomes, 230 single family homes, 220 apartments, and a mixed use retail/residential building consisting of 90 apartment units and 5,000 SF of commercial/retail space.

IV. EVALUATIONS

A. Evaluation of the Adequacy With Which Proposed Amenities Fit Site

1. Park Recreation Equipment at Blue Heron Park. This amenity is off-site, but will provide a positive upgrade to Blue Heron Park, which will serve recreational needs of project residents.
2. Off-Site Sidewalk on Firehall Road along Blue Heron Park frontage. This amenity is off-site, but will provide a needed connection that will be an asset to the project residents and the Uptown community.
3. Off-Site Sidewalk along Parkside Drive to intersection at NY Route 332. This amenity is off-site, but will provide a positive upgrade to the Parkside Drive area, which will serve the residents of the project. The Planning Board recommends

that the amenity be revised to include sidewalk along the frontage of the Canandaigua School District parcel [70.11-1-20.100] to complete the connection between the project and State Route 332. Sidewalk connection to County Road 28 can be furthered with a crosswalk across Parkside Drive at the eastern terminus of the sidewalks along the project frontage.

4. Public Restrooms at Blue Heron Park. This amenity is off-site, but will provide a needed amenity at Blue Heron Park, which will serve project residents. The Planning Board recommends that the Town Board consider requiring the following as part of this proposed amenity: (a) installation of electronic vehicle charging stations at the park, (b) use of solar energy to generate electricity at the proposed restroom structure, and (c) use of wastewater reclamation at the proposed restroom structure.
5. Asphalt Pavement on Stone Dust Trails at Blue Heron Park. This amenity is off-site, but will be an asset to the community and will serve recreational needs of project residents. The Planning Board recommends that the proposed amenity be revised to include installation of a connection between the existing trails at Blue Heron Park and trails throughout the project. This will allow connectivity for project residents to access the upgraded trails at Blue Heron Park.

B. Evaluation of the Adequacy With Which Proposed Incentives Fit Site

1. Lot Dimensions. This incentive adequately fits the site except to the extent that the reduced lot widths eliminate green space in the project. Additional open space will need to be added in areas throughout the single family residential areas of the project.

2. Building Setbacks. This incentive adequately fits the site. The additional distance between the street and residential structures will allow off-site parking for residents.
3. Façade Requirements. This incentive adequately fits the site.
4. Driveway Setbacks. This incentive adequately fits the site because it will allow driveways to be off-set from those on the opposite side of the street.

C. Evaluation of How Amenities Relate to Adjacent Uses / Structures.

The proposed amenities will provide positive upgrades to Blue Heron Park as well as increased connectivity to the uses and structures in the Parkside Drive and Firehall Road area.

D. Evaluation of How Incentives Relate to Adjacent Land Uses.

The proposed incentives will relate appropriately to adjacent land uses and structures.

E. Impact of Incentive Zoning on Planning Design and Layout of Project.

The Planning Board offers the following comments on the impact of the incentive zoning as it relates to the design and layout of the project:

1. Additional open space is required throughout the project.
2. The project should provide a connection point for future development on the north and/or northwest portion of the project.
3. While trails at Blue Heron Park will be enhanced by the incentive zoning, on-site trails for resident use and connectivity should be added to the design.
4. Crosswalks and other complete street features should be added to the project.

V. CONCLUSION

The Planning Board supports the proposed incentive zoning for the Uptown Landing project, and feels that its concerns related to open space, trails, complete streets, and connectivity can be addressed through the site plan process. As stated above, the Planning Board recommends that the Town Board require the following revisions to the proposed amenities: (a) sidewalk along Parkside Drive should be extended along the frontage of the parcel owned by the Canandaigua School District [70.11-1-20.100]; (b) trail upgrades at Blue Heron Park should include the installation of a connection points to the trails that will be installed as part of the Uptown Landing Project; (c) details for the restroom construction at Blue Heron Park should include installation of electronic vehicle charging stations, use of solar energy to generate electricity at the proposed restroom structure, and use of wastewater reclamation at the proposed restroom structure.

The Planning Board reserves the right to submit additional advisory comments to the Town Board throughout the incentive zoning process.

Memo

To: Town Board

From: Sarah Reynolds, Town Planner

cc: Chris Nadler, Town Attorney

Date: 9/5/2024

Re: Review of Uptown Landing Incentive Zoning Proposal with consideration for its alignment with the Town of Canandaigua Comprehensive Plan Update and the Parks and Recreation Master Plan

1. Alignment with the 10 Comprehensive Plan Update Goals and Action Items

The proposed Uptown Landing Incentive Zoning project aligns with many of the Town of Canandaigua Comprehensive Plan's goals and action items, especially those concerned with directing more dense, mixed-use development to the Town's designated growth nodes. It also satisfies action items that recommend increasing pedestrian access throughout residential areas and connecting to public and community services such as parks, grocery stores and the like. The project also helps further the Town's goal of increasing housing supply in the Town. Below is an assessment of how the proposed project meets each of the 10 Comprehensive Plan Goals and which action steps it addresses.

- Agriculture
 - GOAL: The community values its agricultural heritage and rural character and supports farming and the protection of valuable, irreplaceable soils. The Town will regulate and act in support of the preservation and continued development of agriculture by supporting economic endeavors within the agricultural industry, promoting the purchase of local produce and other local agricultural products, and keeping land in farming.
 - Aligned Action Items:
 - Concentrate development in growth nodes least impactful to agriculture
 - *The proposed project is located in a designated growth node in the Uptown region of the Town.*
 - Encourage continued agricultural use of viable farmland and discourage development of those parcels by directing developers to more appropriate locations within the Town such as the three identified growth nodes.

- *The proposed project is located in a designated growth node in the Uptown region of the Town, thereby preserving continued agricultural use of surrounding farmland.*
- Natural Resources
 - GOAL: The Town will protect its natural resources and scenic views which benefit the Town and greater Canandaigua area, including Canandaigua Lake and its watershed. The Town will support the conservation and maintenance of the land that provides critical open space and creates a network of linkages for wildlife habitat, stormwater management, scenic views, and active recreational trails.
 - Aligned Action Items:
 - Promote housing and development growth within identified growth nodes and discourage development in environmentally sensitive areas.
 - *The proposed project is located in a designated growth node in the Uptown region of the Town. The proposed location does not contain any environmentally sensitive areas according to the environmental impact statement provided by the applicant.*
- Cultural and Historic Resources
 - GOAL: The Town will promote the history of the Town of Canandaigua, support the protection of significant historic properties, and promote awareness of the influences of the Native American heritage on the evolution of the Town of Canandaigua and the greater Canandaigua area.
 - Aligned Action Items:
 - *NONE*
- Parks and Recreation
 - GOAL: The Town will improve and expand the active and passive recreational re-sources within the Town to meet the needs of the community. The Town will encourage the use of existing and expanding recreation programs offered.
 - Aligned Action Items:
 - Explore opportunities to connect and/or extend existing trails.
 - *The proposed development proposes connections to existing trails at the adjoining Blue Heron Park*
 - *The amenities package includes public sidewalks along the public roads, connecting to existing sidewalks along Route 332.*
 - Provide trails within new developments.
 - *The proposed development proposes walking trails and sidewalks within the development area*
 - Put prime importance on accessibility for all ages and abilities.
 - *The proposed amenities package includes paving the existing stone dust trails at Blue Heron Park. This will improve accessibility at Blue Heron Park.*

- Economic Development
 - GOAL: The Town will promote development of sense of place and a diverse and sustainable tax base with a variety of employment options. It will maximize opportunities for commercial, industrial and service sector development without compromising the town's natural, cultural and historic resources. It will contribute to and support the local and regional tourism industry by hosting new events in our area and supporting new destinations and amenities for tourists.
 - Aligned Action Items:
 - Review and revise existing NC, CC, LI, IND, and MR zoning districts to allow for more accessible and more affordable development by reducing setback and mini-mum lot size requirements.
 - *The proposed project proposes a new zoning district through the use of Incentive Zoning that requests incentives for reduced lot sizes to allow for denser development and the potential for reduced price point for the single family homes (due to presumed reduced value associated with a smaller lot) according to the applicant/developer.*
- Residential & Neighborhood Character
 - GOAL: Support future residential growth of diverse housing types that makes Canandaigua livable for people of all ages, abilities, family sizes, and income levels. The Town will strive to create a welcoming community through events and the creation of attractive public spaces embedded in the neighborhoods designed to be inclusive, vibrant, sustainable, and accessible to all.
 - Aligned Action Items:
 - Review the efficacy of existing dimensional standards of zoning districts.
 - *The proposed Incentive Zoning district will have reduced lot sizes that are smaller than what would be allowed in the existing Form Based Code Mixed Use Subarea Zoning District.*
 - Create a plan to accommodate the potential for 1,300 new dwelling units within the Town.
 - *The proposed development will contain approximately 610 dwelling units when fully built out.*
 - Encourage the development of elder-friendly residences and neighborhoods close to groceries, health care, and other necessary services.
 - *The proposed development is in close proximity to a public park, restaurants, and the Tops grocery store. With the construction of the proposed public sidewalks, the development will provide pedestrian connections to these services and neighborhood amenities.*
- Hamlet of Cheshire
 - GOAL: Improve and protect the historic character and quality of the Hamlet of Cheshire.
 - Aligned Action Items:
 - *NONE*

- Transportation
 - GOAL: It is the goal of the Town to facilitate a diversified transportation system that effectively serves motorists, bicyclists, pedestrians, transit users and farm equipment operators. Future transportation development should accommodate active, alternative transportation and be designed to maximize safety for all modes of travel. Transportation infrastructure should incorporate changing technologies such as electric vehicles and autonomous vehicles.
 - Aligned Action Items
 - Support public and pedestrian transportation through denser, mixed-use development patterns.
 - *The proposed development includes smaller lot sizes than what would be allowed within the existing zoning district.*
 - *The proposed development includes mixed-use buildings as well as a diverse offering of both for sale and rental residential options (single family homes, apartments, and town homes).*
 - *The proposed development also includes pedestrian facilities throughout including sidewalks on all roads and trails within the development area and connections to the adjacent park trails at Blue Heron Park.*
 - Revise Town Code to allow dense residential, commercial, and workplace uses nearby existing RTS stops.
 - *The proposed development is near existing RTS stops.*
- Infrastructure
 - GOAL: Offer public water and sewer services in areas of the Town identified in Town plans, such as the Sewer and Water Master Plans and the Agricultural Enhancement Plan, for continued residential, commercial and industrial growth, and limit their expansion in the areas of the Town where increased growth is not encouraged. All residents of the Town will have access to high-speed internet and affordable, renewable energy options. The Town will plan for the replacement of aging infrastructure and public facilities and will create strategies for how best to manage stormwater. Solid waste diversion efforts will continue to grow and reduce the amount of waste sent to the Ontario County Landfill.
 - Aligned Action Items:
 - *NONE*
- Town Operations
 - GOAL: The Town will maintain efficiency of services and operations on behalf of the residents of the Town of Canandaigua through sound financial management and multi-year financial and capital planning while always exploring opportunities for shared services with neighboring municipalities and other entities.
 - Aligned Action Items:
 - *NONE*

2. Alignment with the Parks and Recreation Master Plan's Goals and Action Items

The proposed Uptown Landings Incentive Zoning project aligns with many of the Town of Canandaigua Parks and Recreation Master Plan's Recommendations and Proposed Actions. The proposed development includes proposed pedestrian facilities including sidewalks, interior trails, as well as trails and sidewalks on adjoining public roads and within Blue Heron Park. Below is an assessment of how the proposed project meets both general Parks and Recreation Master Plan goals and specific proposed actions for Blue Heron Park.

- **Long-Range Goals and Objectives for Parks and Recreation**

The following goals, along with supporting objectives for parks and recreation, build upon the Mission Statement of the Parks and Recreation Department and the goals and policies of the Comprehensive Plan. They reflect the expressed sense of the Town Board, the Parks and Recreation Committee, and of Town residents.

- **Goal 1: Promote the creation of a diversity of active and passive recreation facilities within the Town for all age groups.**
 - Objective 3: Encourage private construction and maintenance of recreational facilities available to Town residents.
 - *The proposed development includes sidewalks and both internal and external trails that would be constructed by the Developer. Maintenance would be at the cost of the Town.*
 - Objective 6: Continue to encourage and support a voluntary Town-wide trails system. Develop trails that serve as park-to-park and residential area-to-park linkages, and install trail and park signage throughout Town for ease of wayfinding.
 - *The Proposed development includes residential area-to-park linkages from the development to Blue Heron Park via trails and sidewalks.*
- **Goal 2: Capitalize on unique scenic, historical, and cultural assets, and scenic ravines, for recreational and educational pursuits.**
 - Objective 3: Provide access and trails on significant lands where appropriate.
 - *The proposed development includes sidewalks throughout the development and both internal and external trails.*
 - Objective 7: Recognize that revitalization of the Town can create an identifiable "center" or "destination" for the Town, enhance recreational pursuits, attract visitors, and contribute to economic activity.
 - *The proposed development has the potential to improve the sense of place in the Uptown region as well as help to make Uptown more of a destination for residents and the community rather than a passthrough for commuters.*

- **Goal 4: Ensure that parks and recreational offerings are responsive to the needs and desires of the community.**
 - Objective 7: Provide lands, facilities, and programs to accommodate persons of differing abilities, including those with disabilities.
 - *The proposed development amenities package includes paved trails at Blue Heron Park as well as sidewalks throughout the development and along Firehall Road and Parkside Drive.*
- **Capital Improvement Plan for Blue Heron Park**
 - Phase 1:
 - ADA compliant path to all pavilions & paths (400 LF @ \$40/LF) 16,000
 - *Proposed development amenities package includes paving the paths at Blue Heron Park.*
 - Phase 2:
 - Playground (2-5 & 5-12) 120,000
 - *The Proposed development amenities package includes a playground at Blue Heron Park.*
 - Phase 3:
 - Connection to New Development to Northeast
 - *The Proposed development amenities package includes trail and sidewalk connections to Blue Heron Park.*
 - Restrooms (\$210,000)
 - *The Proposed development amenities package includes a public restroom facility at Blue Heron Park*

EXHIBIT A

DESCRIPTION OF PROPERTY

Tax ID # 70.00-1-65.100, with frontage on Parkside Drive and Firehall Road, consisting of approximately 19.209 acres.

Tax ID # 70.00-1-18.115, with frontage on Parkside Drive, consisting of approximately 20.2274 acres.

Tax ID # 70.00-18-114, with frontage on Parkside Drive, consisting of approximately 50.9073 acres

Tax ID # 70.00-1-18.117, with frontage on Firehall Road, consisting of approximately 9.9997 acres.

All parcels are located in the Town of Canandaigua, County of Ontario, and State of New York, and shall collectively be referred to as the "Property;"

EXHIBIT B

AMENITIES

1. Park Recreation Equipment at Blue Heron Park. Developer shall provide and install playground equipment and a poured synthetic surface. The design and location of the equipment and surface shall be approved by the Parks & Recreation Committee prior to installation.
2. Sidewalk Installation on Fire Hall Road. Developer shall design and install 5' wide concrete sidewalk on the east side of Fire Hall Road from Parkside Drive to the northern boundary of Blue Heron Park.
3. Sidewalk Installation on Parkside Drive. Developer shall design and install 5' wide concrete sidewalks on the north side of Parkside Drive from the sidewalk on the west side of NYS Route 332 to the eastern border of its property on Parkside Drive.
4. Public Bathrooms at Blue Heron Park. Developer will design and install a public restroom for the benefit of all park users, including ADA compliant men's facilities including one urinal and one stall, ADA compliant women's facility including two stalls, and common drinking fountain. Developer will arrange for the addition of the park to the existing sewer district, and shall extend utilities to the restroom location. The design and location of the restroom shall be approved by the Parks & Recreation Committee prior to installation. The design and location of utilities shall be approved by Highway Superintendent prior to installation.
5. Asphalt Pavement of Trails at Blue Heron Park. Developer will design and install asphalt pavement on all existing stone dust trails at Blue Heron Park, as well as design and install an asphalt trail connection from the existing trails at Blue Heron Park to the proposed trails located on its property along the eastern boundary of Blue Heron Park. The design and location of the proposed asphalt trails shall be approved by the Parks & Recreation Committee prior to installation.
6. Signage at Blue Heron Park. Developer will design and install signage at Blue Heron Park up to a maximum expense of \$5,000. The design and location of the proposed signage shall be approved by the Parks & Recreation Committee prior to installation.

EXHIBIT C

INCENTIVES

1. Area and Bulk Requirements - Single Family Lots

- a. Minimum lot width for single family lots shall be reduced from 100' to 60'
- b. Maximum building coverage shall be reduced from 70% to 50%
- c. Building setbacks for single family lots shall be as follows:
 - Primary Street: 25' minimum / no maximum
 - Side Street: 20' minimum / no maximum
 - Side Interior: 5' minimum / no maximum
 - Rear: 20' minimum / no maximum
- d. Minimum side setbacks for driveways on single family lots shall be 5'
- e. Façade within build-to-zone requirement shall be reduced from 75% to 30%
- f. All other area, bulk, and lot requirements shall remain as specified for the underlying zoning district.

2. Area and Bulk Requirements - Town House Lots

- a. Minimum lot width for townhouse lots shall be reduced from 100' minimum to 20' minimum
- b. Building setbacks for town house lots shall be as follows:
 - Primary Street: 20' minimum / 40' maximum
 - Side Street: No Requirement
 - Side Interior: 0'
 - Rear: 10' minimum / no maximum
- c. Minimum side setbacks for driveways on town house lots shall be 0'
- d. All other area, bulk, and lot dimension requirements shall remain as specified for the underlying zoning district.

3. Area and Bulk Requirements – Apartments

- a. Building Setbacks for apartments shall be as follows:
 Primary Street: 5' minimum / 40' maximum
 Side Street: 5' minimum / no maximum
 Side Interior: 5' minimum / no maximum
 Rear: 20' minimum / no maximum
- b. All other area, bulk, and lot dimension requirements shall remain as specified for the underlying zoning district.

4. Area and Bulk Requirements – Mixed Use Building

- a. Building Setbacks for the Mixed Use Building shall be as follows:
 Rear: 20' minimum / no maximum
- b. All other area, bulk, and lot dimension requirements shall remain as specified for the underlying zoning district.

5. Façade Requirements. Façade transparency requirements shall be as follows:

Type of Lot	Minimum Transparency Ground Story	Minimum Transparency Upper Stories
Single-Family	10%	20%
Town Houses	5%	15%
Apartments	30%	25%
Mixed-Use	60%	25%

6. Other Requirements and Design Standards

- a. Bike parking rations required by code will be provided for apartment and mixed-use buildings, but shall not be required for town house or single family lots.
- b. Vinyl siding is proposed to account for up to 80% of the primary façade for single-family and townhomes and up to 60% for the apartments where only 40% is permitted. No more than 40% of the façade will be permitted to be single orientation (e.g. shake, horizontal or vertical)
 - i. The vinyl allowance for the single-family and townhomes is not an incentive to the developer, rather it is of value to the future homeowners and the Town as it allows the housing to be offered at a lower price point than would otherwise be required.

- ii. The vinyl allowance for the apartment buildings does have a benefit to the developer, is requested as an incentive, and an amenity offered.
- c. Sidewalks within the development on all streets (other than the main boulevard, which shall be a complete street as approved by the Planning Board) shall be 5' in width.
- d. All other requirements shall be as set forth in the underlying zoning district and/or the Town's Site Design Criteria.

EXHIBIT D

INCENTIVE ZONING AGREEMENT

This Incentive Zoning Agreement (“Agreement”) is entered into as of the ____ day of _____, 2024 by and between UPTOWN LANDING LLC, together with its successors, heirs, and/or assigns, whose principal place of business is located at _____ (“Developer”) and the TOWN OF CANANDAIGUA, a municipal corporation whose principal place of business is located at 5440 Routes 5 & 20 W, Canandaigua, New York 14424 (“Town”).

WHEREAS, Developer has submitted an application for incentive zoning pursuant to Town Code 220-31 for the Uptown Landing Project on certain real property more fully described on the attached EXHIBIT A; and

WHEREAS, the Town Board of the Town of Canandaigua conditionally approved the incentive zoning by Town Board Resolution # 2024-_____ (“Approval Resolution”); and

WHEREAS, the parties desire to formalize their agreement related to the provision of amenities by Developer to the Town and the grant of incentives from the Town to Developer; and

NOW THEREFORE, in consideration of the mutual promises contained herein, and the amenities to be provided and the incentives to be granted, the parties agree as follows:

1. Developer shall provide the following park-related amenities to the Town (“Park Amenities”):
 - a. Park Recreation/Playground Equipment at Blue Heron Park.

- b. Public Bathrooms at Blue Heron Park.
 - c. Asphalt Pavement of Trails at Blue Heron Park.
 - d. Signage at Blue Heron Park
2. Developer shall provide the following sidewalk-related amenities to the Town (“Sidewalk Amenities”):
- a. Sidewalk Installation on Firehall Road.
 - b. Sidewalk Installation on Parkside Drive.
3. Developer and Town agree to the following procedures for the provision of Park Amenities from Developer to the Town:
- a. Prior to the issuance of any building permits for the Project, Developer shall submit construction plans and design details for the Park Amenities, in a form acceptable to the Town Engineer, to the Town Director of Parks & Recreation for review and approval by the following:
 - i. Town Engineer
 - ii. Parks and Recreation Committee
 - iii. Highway Superintendent
 - b. Upon receipt of the required approvals, and prior to the issuance of any building permits for the Project, Developer shall apply for building permits for each of the Park Amenities that require such permits from the Code Enforcement Officer of the Town of Canandaigua. Developer shall obtain any other permits or approvals required f
 - c. Prior to the issuance of any permits for the Park Amenities Developer shall post an irrevocable letter of credit or other acceptable surety, in an amount

approved by the Town Engineer and in a form approved by the Town Attorney to ensure completion of the Park Amenities in accordance with the approved plans.

- d. The Town Board may approve partial releases of the letter of credit upon the recommendation of the Town Engineer and the Highway Superintendent, and shall approve final release of the letter of credit upon final acceptance of the Park Amenities by the Highway Superintendent.
 - e. Upon completion of each Park Amenity Developer shall obtain written certification from the Highway Superintendent that the amenity is acceptable to the Town, and Developer shall execute such documentation as may be required by the Town Attorney to convey all rights, title, and interest in and to the amenity to the Town.
 - f. Developer shall complete the installation of, acceptance of, and transfer of title to, all Park Amenities prior to the issuance of any certificates of occupancy for the Project.
4. Developer and Town agree to the following procedures for the provision of Sidewalk Amenities from Developer to the Town:
- a. Prior to the issuance of any building permits for the Project, Developer shall submit construction plans and design details for the Sidewalk Amenities, in a form acceptable to the Town Engineer, to the Highway Superintendent for review and approval by the following:
 - i. Town Engineer
 - ii. Highway Superintendent

- b. Prior to commencement of construction of the Sidewalk Amenities
Developer shall post an irrevocable letter of credit or other acceptable surety, in an amount approved by the Town Engineer and in a form approved by the Town Attorney to ensure completion of the Sidewalk Amenities in accordance with the approved plans.
 - c. The Town Board may approve partial releases of the letter of credit upon the recommendation of the Town Engineer and the Highway Superintendent, and shall approve final release of the letter of credit upon final acceptance of the Sidewalk Amenities by the Highway Superintendent.
 - d. Upon completion of the Sidewalk Amenities Developer shall obtain written certification from the Highway Superintendent that the amenity is acceptable to the Town, and Developer shall execute such documentation as may be required by the Town Attorney to convey all rights, title, and interest in and to the amenity to the Town.
 - e. Developer shall complete the installation of, acceptance of, and transfer of title to, all Sidewalk Amenities prior to the issuance of any certificates of occupancy for the Project.
5. Upon completion of each amenity Developer shall transfer ownership and title, in a form acceptable to the Town Attorney, and shall post a two year maintenance bond, in an Amount approved by the Town Engineer, and in a form approved by the Town Attorney.

6. No Waiver. The failure of either party to insist upon the strict performance of any term, covenant, or condition of this Agreement or to exercise any right or remedy during the continuance of any breach shall not constitute a waiver of such breach or any right, term, covenant, condition, or remedy contained herein.
7. Modification. This Agreement may not be modified in any way without approval of the Town Board of the Town of Canandaigua, except minor procedural changes which may be approved by agreement of the Highway Superintendent, Town Engineer, and Town Attorney.
8. Binding Effect and Recording. This Agreement shall be binding upon and shall inure to the benefit of the parties and their respective heirs, successors, and/or signs. This Agreement shall be recorded at the Ontario County Clerk's Office upon Preliminary Overall Site Plan Approval from the Planning Board.
9. Severability. If a court of competent jurisdiction finds any provisions contained herein invalid, in whole or in part, the effect of such decision shall be limited to those provisions which are expressly stated in said decision to be invalid, and all other provisions of this agreement shall continue to be separately and fully effective.
10. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of New York.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first set forth above.

UPTOWN LANDING LLC

TOWN OF CANANDIGUA

BY: _____
Name:
Title

By: _____
Jared Simpson
Town Supervisor

Sworn to before me this
____ day of _____, 2024

Sworn to before me this
____ day of _____, 2024

Notary Public

Notary Public

EXHIBIT E

CONDITIONS

1. Developer shall execute an Incentive Zoning Agreement with the Town within thirty (30) days after the Town Board resolution to conditionally approve the incentive zoning.
2. All Amenities shall be fully installed and accepted by the Highway Superintendent prior to the issuance of any certificates of occupancy.
3. Site Plan Approval from the Planning Board is required.
4. Developer shall obtain preliminary overall site plan approval from the Planning Board within twelve (12) months of the Town Board resolution to conditionally approve the incentive zoning.
5. Developer shall commence construction within twenty four (24) months of the Town Board resolution to conditionally approve the incentive zoning.
6. Developer will pay park and recreation fees pursuant to NYS Town Law and Town Code.
7. The project shall only be developed in accord with the Town Board's Conditional Approval of Incentive Zoning, including all exhibits incorporated therein.
8. The project shall only be developed in accord with the Concept Plan attached as EXHIBIT B, as the same may be modified and approved by the Planning Board during the site plan approval process. The Planning Board has the authority to modify the proposed plan to address the adequacy and arrangement of building location(s), parking area(s), pedestrian access and circulation (including the addition of trails) to the site, stormwater management, utilities, and open space and recreation areas on the site.
9. The maximum development for the Project shall be as follows:
224 apartment units located in three-story apartment buildings, 91 apartment units and 5,000SF of commercial/retail space located in a four-story mixed-use building, 90 for-sale townhouse units, and 230 single family homes.
10. Other than the incentives set forth in the Town Board's Conditional Approval of Incentive Zoning, all requirements of the Town of Canandaigua Town Code shall apply to the development.

11. Developer shall be responsible for obtaining all governmental approvals and permits associated with the project and all amenities.

EXHIBIT F

STATEMENT OF FINDINGS

A. Project Information.

1. The Project is a 100 +/- acre mixed use residential development located adjacent to Blue Heron Park with frontage on Parkside Drive and Fire Hall Road, and will include up to 90+/- for sale town homes, 230+/- for sale single family homes, 220+/- for rent apartments in three-story buildings and 90+/- for rent apartments and approximately 5,00 SF commercial/retail space in a single four-story building.
2. Property is in R-1-20, R-1-30, and FBC-Mixed Use Subarea zoning districts as well as Mixed Use Overlay Subarea 1.
3. The Property is bordered by Fire Hall Road to the west, Parkside Drive and Blue Heron Park to the south, agricultural lands to the north, and Candlewood Apartments to the east.
4. The Amenities to be provided by Developer are as follows: (a) park recreational equipment at Blue Heron Park; (b) public restrooms at Blue Heron Park; (c) asphalt pavement of stone dust trails at Blue Heron Park; (d) signage at Blue Heron Park; (e) sidewalk on Parkside Drive; (f) sidewalk on Fire Hall Road The Amenities are described in detail in EXHIBIT C.
5. The value of the Amenities, as confirmed by Town Engineer MRB Group is as follows:

a. Park Recreational Equipment at Blue Heron Park	\$65,000
b. Public Restrooms at Blue Heron Park	\$335,000
c. Asphalt pavement of trails at Blue Heron Park	\$97,500
d. Signage at Blue Heron Park	\$5,000
e. Sidewalk on Parkside Drive and Fire Hall Road	<u>\$250,700</u>

TOTAL VALUE OF AMENITIES	\$753,200
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6. The Incentives to be granted are as follows: (a) lot size reductions; (b) increased setbacks; (c) increase in proportion of vinyl façade; (d) reduction of façade transparency; (e) elimination of bike parking ratio requirement for

single family and town house lots; and (f) reduced driveway setbacks. The Incentives are described in detail in EXHIBIT D.

7. The value of Incentives is as follows:

a. Lot size reductions	\$0.00
b. Increased setbacks	\$0.00
c. Increase in proportion of vinyl façade	\$450,000
d. Reduction of façade transparency	\$239,500
e. Elimination of bike parking ratio	\$0.00
f. Reduced driveway setbacks	\$0.00
TOTAL VALUE OF INCENTIVES:	\$689,500

B. Procedural Background.

8. Developer submitted the subject application for incentive zoning on or about July 12, 2024, and the Town Board conducted its initial review and consideration pursuant to Town Code 220-31(H) at its regularly scheduled meeting on July 22, 2024. Thereafter the Town Board informed the Developer that the Town Board considered the incentive zoning proposal worthy of further consideration, and referred the matter to the Planning Board for review and report to the Town Board by Town Board Resolution 2024-202.
9. Pursuant to Town Code 220-31(I), the Planning Board met with the applicant and reviewed the proposed incentive zoning at its August 13, 2024 meeting. The Planning Board provided its Incentive Zoning Report, dated August 13, 2024 to the Town Board.
10. The Town Board reviewed the Planning Board's Incentive Zoning Report at its August 26, 2024 meeting, and issued Town Board Resolution 2024-215, which indicated a determination of willingness to further consider the Uptown Landing Incentive Zoning proposal, declared intent to be Lead Agency for SEQR purposes, and directed the Town Planner to refer the proposal to interested and involved agencies, the Ontario County Planning Board, the Highway Superintendent, and the Town Engineer, and set a public hearing on the matter pursuant to Town Code § 220-31(J).
11. The Town Board opened a public hearing on the proposed incentive zoning on September 23, 2024 at 6:00pm at which all persons having an interest were heard.

12. The Town Board has referred the incentive zoning application to the Ontario County Planning Board, as required by Town Code 220-31(M), and has reviewed the recommendations provided by Ontario County Planning Board.

C. Information Provided to Town Board. The Town Board has reviewed the following information related to the Uptown Landing Incentive Zoning Project:

13. Planning Board Advisory Report, dated August 13, 2024.

14. Town Planner Report, dated September 5, 2024

15. Developer submitted all required incentive zoning application materials as well as extensive supporting information including:

- a. Letter of Intent, dated July 12, 2024
- b. Form Based Code Checklist
- c. Overall As-of-Right Sketch Plan
- d. Proposed Exterior Building Elevations
- e. Overall Incentive Zoning Sketch Plan
- f. Incentives and Amenities Report (updated 9/12/24)
- g. Agricultural Data Statement
- h. Full Environmental Assessment Form Part 1
- i. Expanded Environmental Assessment Form Report
- j. US Department of Agriculture Custom Soil Resource Report for Ontario County
- k. Consistency letter for Uptown Landing from the US Department of the Interior, Fish and Wildlife Service, dated May 30, 2024
- l. List of threatened and endangered specials for Uptown Landing from the US Department of the Interior, Fish and Wildlife Service, dated May 30, 2024
- m. 2024 Addendum Phase IB Cultural Resource Investigations for the Expanded Uptown Landing Project, prepared by Architectural Consulting Experts LLC, dated June 25, 2024

- n. Traffic Impact Study for the Uptown Landing Residential Development, prepared by McFarland Johnson, dated June 4, 2024

D. Determinations.

16. Adequate utilities and public services are at or near the Property.
17. The setback and lot size related Incentives will not provide a substantial monetary benefit to the Developer because the Project is significantly less dense than what Town Code currently permits, but will allow the Developer to offer single family houses and town houses for sale at a lower price point than what is typical in the market.
18. The building setbacks for apartments and the mixed use building will allow for additional greenspace separations for ground floor units and vehicular movements for garage parking spaces.
19. The Project fills a significant need for housing in the Town of Canandaigua.
20. The Project meets the guiding principles of the Form Based Code – Mixed Use Subarea:
 - a. Expansion of lower density mixed uses. The Project will provide 5-7 dwelling units per acre with a wide range of for-rent and for-sale housing types at a variety of price points.
 - b. Establish a combination of low density, multi-family housing in close proximity to commercial uses. The Project includes a commercial/retail mixed use component, and provides a variety of housing options in close proximity to the commercial uses on NYS Route 332, Parkside Drive, and the anticipated commercial development on Fire Hall Road.
 - c. Expansion of mixed-residential uses in the Town. The mix of apartments, single-family homes and townhomes fully complies with this guiding principle
 - d. Encourage multi-modal mobility options. The central boulevard is intended to be a complete street with additional pedestrian improvements and park connections included in the design. Offsite sidewalks for enhancing pedestrian connectivity to NYS Route 332 and existing commercial development are also incorporated in the incentives, discussed later in this report.
 - e. Ensure new development and site design does not negatively impact adjacent residential uses. The proposed project thoughtfully transitions

to the lower impact single-family homes adjacent to large-lot residential uses on the north and east with the apartments and mixed use adjacent to the multifamily zoning and State Route 332 Subarea zoning to the south and west.

21. The Amenities provide sufficient public benefit to provide the Incentives.
22. The Incentives are allowed incentives pursuant to Town Code 220-31(E)(2).
23. The Amenities are allowed amenities pursuant to Town Code 220-31(F)(3) and Town Code 220-31(F)(7).
24. The incentive zoning will advance the Town's physical, social, and cultural policies, as explained in the Town Planner's Report, dated September 5, 2024.
25. There will be no significant environmentally damaging consequences as a result of the incentive zoning project.
26. The Incentives are compatible with the development otherwise permitted in the zoning districts in which the Property is located. All proposed uses in the Project are permitted uses in their respective zoning districts.

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: Uptown Landing Residential Development		
Project Location (describe, and attach a general location map): Parkside Drive Canandaigua NY 14424		
Brief Description of Proposed Action (include purpose or need): Uptown Landing is a 100± acre mixed residential project in the northern portion of the Town of Canandaigua. The four parcels of land comprising the development area are bordered by Firehall Road to the west, Parkside Drive and Blue Heron Park to the south, agricultural lands to the north and a residential development to the east. The mixed-residential vision is to create a mix of for-sale townhomes (90± units) and single-family housing (220± units), and for-rent apartments (210± units) with a mixed-use retail/residential building (90± units and ~5,000 sf of commercial/retail). The development will proceed in 3-4 phases with ultimate build-out anticipated in approximately 2035.		
Name of Applicant/Sponsor: Jeff Cook, Uptown Landing LLC		Telephone: (585) 233-4699 E-Mail: jeffcook@cookproperties.com
Address: 90 Airpark Drive, Suite 400		
City/PO: Rochester	State: NY	Zip Code: 14624
Project Contact (if not same as sponsor; give name and title/role): Matt Tomlinson, Marathon Engineering		Telephone: 585-458-7770 E-Mail: mtomlinson@marathoneng.com
Address: 39 Cascade Dr		
City/PO: Rochester	State: NY	Zip Code: 14614
Property Owner (if not same as sponsor):		Telephone: E-Mail:
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)		
Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Counsel, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	Town Board, Incentive Zoning	7/12/2024
b. City, Town or Village Planning Board or Commission <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Planning Board, Site Plan	TBD
c. City, Town or Village Zoning Board of Appeals <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
d. Other local agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Farmington Water & Sewer	TBD
e. County agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Ontario Co DPW- Sewer, Ontario Co Planning	TBD
f. Regional agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
g. State agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	NYSDEC- storm/sewer, NYSDOH- water/sewer, NYSDOT- traffic	TBD
h. Federal agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

C. Planning and Zoning

C.1. Planning and zoning actions.	
Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<ul style="list-style-type: none"> If Yes, complete sections C, F and G. If No, proceed to question C.2 and complete all remaining sections and questions in Part I 	
C.2. Adopted land use plans.	
a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes, identify the plan(s): _____ _____ _____	
c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes, identify the plan(s): _____ _____ _____	

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. ☒ Yes ☐ No
If Yes, what is the zoning classification(s) including any applicable overlay district?
R-1-20 - Residential, R-1-30 - Residential, RB-1 - Restricted Business, Mixed Use Overlay District, Form Based Code

b. Is the use permitted or allowed by a special or conditional use permit? ☒ Yes ☐ No

c. Is a zoning change requested as part of the proposed action? ☒ Yes ☐ No

If Yes,

i. What is the proposed new zoning for the site? Incentive Zoning

C.4. Existing community services.

a. In what school district is the project site located? Canandaigua City School District

b. What police or other public protection forces serve the project site?

Ontario Co Sheriff

c. Which fire protection and emergency medical services serve the project site?

Canandaigua Fire Dept

d. What parks serve the project site?

Blue Heron Park

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? Mixed-use including residential and retail/commercial

b. a. Total acreage of the site of the proposed action? 100+/- acres

b. Total acreage to be physically disturbed? 90+/- acres

c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? 100+/- acres

c. Is the proposed action an expansion of an existing project or use? ☐ Yes ☒ No

i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? ☒ Yes ☐ No

If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)
Residential with retail/commercial

ii. Is a cluster/conservation layout proposed? ☐ Yes ☒ No

iii. Number of lots proposed? _____

iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? ☒ Yes ☐ No

i. If No, anticipated period of construction: _____ months

ii. If Yes:

• Total number of phases anticipated 3

• Anticipated commencement date of phase 1 (including demolition) 4 month 2025 year

• Anticipated completion date of final phase 10 month 2030 year

• Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
If Yes, show numbers of units proposed.			
	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>
	<u>Multiple Family (four or more)</u>		
Initial Phase	TBD		TBD
At completion of all phases	330+/-		300+/-

g. Does the proposed action include new non-residential construction (including expansions)? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes,	
i. Total number of structures <u>1</u>	
ii. Dimensions (in feet) of largest proposed structure: <u>60</u> height; <u>65</u> width; and <u>400</u> length	
iii. Approximate extent of building space to be heated or cooled: <u>72,000</u> square feet	

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes,	
i. Purpose of the impoundment: <u>Stormwater management facility</u>	
ii. If a water impoundment, the principal source of the water: <input type="checkbox"/> Ground water <input type="checkbox"/> Surface water streams <input checked="" type="checkbox"/> Other specify: <u>Surface runoff</u>	
iii. If other than water, identify the type of impounded/contained liquids and their source.	
iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres	
v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length	
vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____	

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
(Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)	
If Yes:	
i. What is the purpose of the excavation or dredging? _____	
ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?	
• Volume (specify tons or cubic yards): _____	
• Over what duration of time? _____	
iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them.	

iv. Will there be onsite dewatering or processing of excavated materials? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, describe. _____	
v. What is the total area to be dredged or excavated? _____ acres	
vi. What is the maximum area to be worked at any one time? _____ acres	
vii. What would be the maximum depth of excavation or dredging? _____ feet	
viii. Will the excavation require blasting? <input type="checkbox"/> Yes <input type="checkbox"/> No	
ix. Summarize site reclamation goals and plan: _____	

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes:	
i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____	

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments?

☐ Yes ☐ No

If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation?

☐ Yes ☐ No

If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water?

☒ Yes ☐ No

If Yes:

i. Total anticipated water usage/demand per day: _____ 170,500 gallons/day

ii. Will the proposed action obtain water from an existing public water supply?

☒ Yes ☐ No

If Yes:

- Name of district or service area: Farmington Canandaigua Water District
- Does the existing public water supply have capacity to serve the proposal? ☒ Yes ☐ No
- Is the project site in the existing district? ☒ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☒ No
- Do existing lines serve the project site? ☒ Yes ☐ No

iii. Will line extension within an existing district be necessary to supply the project?

☒ Yes ☐ No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
Infrastructure extended thru the project by the developer
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site?

☐ Yes ☒ No

If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes?

☒ Yes ☐ No

If Yes:

i. Total anticipated liquid waste generation per day: _____ 170,500 gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

Sanitary wastewater

iii. Will the proposed action use any existing public wastewater treatment facilities?

☒ Yes ☐ No

If Yes:

- Name of wastewater treatment plant to be used: City of Canandaigua
- Name of district: Ontario County Sewer District
- Does the existing wastewater treatment plant have capacity to serve the project? ☒ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☒ No
- Is expansion of the district needed? ☒ Yes ☐ No

<ul style="list-style-type: none"> • Do existing sewer lines serve the project site? _____ • Will a line extension within an existing district be necessary to serve the project? _____ 	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes: <ul style="list-style-type: none"> • Describe extensions or capacity expansions proposed to serve this project: _____ 	
<u>Extension through the project and potential upgrades to pump station 1N</u> _____	
iv. Will a new wastewater (sewage) treatment district be formed to serve the project site?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes: <ul style="list-style-type: none"> • Applicant/sponsor for new district: _____ • Date application submitted or anticipated: _____ • What is the receiving water for the wastewater discharge? _____ 	
v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): _____ _____ _____	
vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____ _____ _____	
e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes: <ul style="list-style-type: none"> i. How much impervious surface will the project create in relation to total size of project parcel? _____ Square feet or <u>40</u> acres (impervious surface) _____ Square feet or <u>100</u> acres (parcel size) ii. Describe types of new point sources. <u>pavement, buildings, sidewalks</u> 	
iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)? <u>on-site stormwater management facilities</u>	
<ul style="list-style-type: none"> • If to surface waters, identify receiving water bodies or wetlands: _____ <u>Tributary to Padelford Brook</u> • Will stormwater runoff flow to adjacent properties? _____ 	
iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes, identify: <ul style="list-style-type: none"> i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) _____ ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) _____ iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation) _____ 	
g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes: <ul style="list-style-type: none"> i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) _____ ii. In addition to emissions as calculated in the application, the project will generate: <ul style="list-style-type: none"> • _____ Tons/year (short tons) of Carbon Dioxide (CO₂) • _____ Tons/year (short tons) of Nitrous Oxide (N₂O) • _____ Tons/year (short tons) of Perfluorocarbons (PFCs) • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆) • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs) • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs) 	

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? ☐ Yes ☒ No

If Yes:

i. Estimate methane generation in tons/year (metric): _____

ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? ☐ Yes ☒ No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? ☒ Yes ☐ No

If Yes:

i. When is the peak traffic expected (Check all that apply): ☒ Morning ☒ Evening ☒ Weekend
☐ Randomly between hours of _____ to _____

ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____

iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____

iv. Does the proposed action include any shared use parking? ☒ Yes ☐ No

v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe:
New access points for dedicated road network, one on Firehall Rd, one on Parkside Drive

vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? ☐ Yes ☒ No

vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? ☒ Yes ☐ No

viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? ☒ Yes ☐ No

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? ☐ Yes ☐ No

If Yes:

i. Estimate annual electricity demand during operation of the proposed action: _____

ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____

iii. Will the proposed action require a new, or an upgrade, to an existing substation? ☐ Yes ☐ No

l. Hours of operation. Answer all items which apply.

i. During Construction:	ii. During Operations:
• Monday - Friday: _____ 7am-7pm _____	• Monday - Friday: _____ 24/7 _____
• Saturday: _____ 7am-7pm _____	• Saturday: _____ 24/7 _____
• Sunday: _____ N/A _____	• Sunday: _____ 24/7 _____
• Holidays: _____ N/A _____	• Holidays: _____ 24/7 _____

<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration:</p> <p style="margin-left: 20px;">Typical construction noises can be expected during regular business hours throughout the construction phase. Normal residential noises during operation.</p>	
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Describe: _____</p>	
<p>n. Will the proposed action have outdoor lighting? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:</p> <p style="margin-left: 20px;">Parking and roadway lighting, building mounted lighting _____</p>	
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Describe: _____</p>	
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p>	
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p>	
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe proposed treatment(s): _____</p>	
<p>ii. Will the proposed action use Integrated Pest Management Practices? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> • Construction: _____ tons per _____ (unit of time) • Operation: _____ tons per _____ (unit of time) <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ 	

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☒ No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____

ii. Anticipated rate of disposal/processing:

- _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
- _____ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☒ No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

iii. Specify amount to be handled or generated _____ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☒ No

If Yes: provide name and location of facility: _____

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: _____

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

☐ Urban ☐ Industrial ☒ Commercial ☒ Residential (suburban) ☒ Rural (non-farm)

☐ Forest ☒ Agriculture ☐ Aquatic ☐ Other (specify): _____

ii. If mix of uses, generally describe: _____

b. Land uses and covertypes on the project site.

Land use or Covertype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces	0	40	+40
• Forested	0	0	0
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)	100	10	-56
• Agricultural (includes active orchards, field, greenhouse etc.)	0	0	0
• Surface water features (lakes, ponds, streams, rivers, etc.)	0	6	+6
• Wetlands (freshwater or tidal)	0	0	0
• Non-vegetated (bare rock, earth or fill)	0	0	0
• Other Describe: <u>lawn/landscaping</u>	0	44	+44

Page 10 of 13

v. Is the project site subject to an institutional control limiting property uses? ☐ Yes ☐ No

- If yes, DEC site ID number: _____
- Describe the type of institutional control (e.g., deed restriction or easement): _____
- Describe any use limitations: _____
- Describe any engineering controls: _____
- Will the project affect the institutional or engineering controls in place? ☐ Yes ☐ No
- Explain: _____

E.2. Natural Resources On or Near Project Site

a. What is the average depth to bedrock on the project site? _____ +6 feet

b. Are there bedrock outcroppings on the project site? ☐ Yes ☒ No
If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %

c. Predominant soil type(s) present on project site:

Odessa silt loam	29.5 %
Ovid silt loam	19.2 %
Lakemont silty clay loam	19.1 %

d. What is the average depth to the water table on the project site? Average: _____ <1 feet

e. Drainage status of project site soils: ☒ Well Drained: _____ 0 % of site
☒ Moderately Well Drained: _____ 2.3 % of site
☒ Poorly Drained: _____ 97.7 % of site

f. Approximate proportion of proposed action site with slopes: ☒ 0-10%: _____ 100 % of site
☐ 10-15%: _____ % of site
☐ 15% or greater: _____ % of site

g. Are there any unique geologic features on the project site? ☐ Yes ☒ No
If Yes, describe: _____

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? ☐ Yes ☒ No

ii. Do any wetlands or other waterbodies adjoin the project site? ☒ Yes ☐ No
If Yes to either i or ii, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? ☒ Yes ☐ No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

• Streams:	Name	Canandaigua Outlet, Upp & minor tribs	Classification	C
• Lakes or Ponds:	Name	_____	Classification	_____
• Wetlands:	Name	_____	Approximate Size	_____
• Wetland No. (if regulated by DEC)	_____			

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? ☐ Yes ☒ No
If yes, name of impaired water body/bodies and basis for listing as impaired: _____

i. Is the project site in a designated Floodway? ☐ Yes ☒ No

j. Is the project site in the 100-year Floodplain? ☐ Yes ☒ No

k. Is the project site in the 500-year Floodplain? ☐ Yes ☒ No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? ☐ Yes ☒ No
If Yes:
i. Name of aquifer: _____

<p>m. Identify the predominant wildlife species that occupy or use the project site:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%; border-bottom: 1px solid black;">small mammals</td> <td style="width: 33%; border-bottom: 1px solid black;">birds</td> <td style="width: 33%; border-bottom: 1px solid black;">insects/arachnids</td> </tr> <tr> <td style="border-bottom: 1px solid black;">rodents</td> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black;"></td> </tr> </table>			small mammals	birds	insects/arachnids	rodents		
small mammals	birds	insects/arachnids						
rodents								
<p>n. Does the project site contain a designated significant natural community? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe the habitat/community (composition, function, and basis for designation): _____</p> <p>ii. Source(s) of description or evaluation: _____</p> <p>iii. Extent of community/habitat:</p> <ul style="list-style-type: none"> • Currently: _____ acres • Following completion of project as proposed: _____ acres • Gain or loss (indicate + or -): _____ acres 								
<p>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Species and listing (endangered or threatened): _____</p> <p>_____</p> <p>_____</p>								
<p>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Species and listing: _____</p> <p>_____</p> <p>_____</p>								
<p>q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, give a brief description of how the proposed action may affect that use: _____</p> <p>_____</p> <p>_____</p>								
<p>E.3. Designated Public Resources On or Near Project Site</p>								
<p>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, provide county plus district name/number: <u>ONTAc01</u></p>								
<p>b. Are agricultural lands consisting of highly productive soils present? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>i. If Yes: acreage(s) on project site? <u>2.4 acres</u></p> <p>ii. Source(s) of soil rating(s): <u>Web Soil Survey, NYS Agricultural Land Classification</u></p>								
<p>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature</p> <p>ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____</p> <p>_____</p> <p>_____</p>								
<p>d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. CEA name: _____</p> <p>ii. Basis for designation: _____</p> <p>iii. Designating agency and date: _____</p>								

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes: <ul style="list-style-type: none"> i. Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input checked="" type="checkbox"/> Historic Building or District ii. Name: <u>Eligible property/Residence</u> iii. Brief description of attributes on which listing is based: <u>It is significant as an intact example of a late-19th century farmstead w/ extant farmhouse, barns and outbuildings.</u> 	
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
g. Have additional archaeological or historic site(s) or resources been identified on the project site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes: <ul style="list-style-type: none"> i. Describe possible resource(s): _____ ii. Basis for identification: _____ 	
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes: <ul style="list-style-type: none"> i. Identify resource: <u>Sonnenberg Gardens and Mansion State Historic Park</u> ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): <u>State historic park</u> iii. Distance between project and resource: _____ +/- 1 miles. 	
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes: <ul style="list-style-type: none"> i. Identify the name of the river and its designation: _____ ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? <input type="checkbox"/> Yes <input type="checkbox"/> No 	

F. Additional Information

Attach any additional information which may be needed to clarify your project.

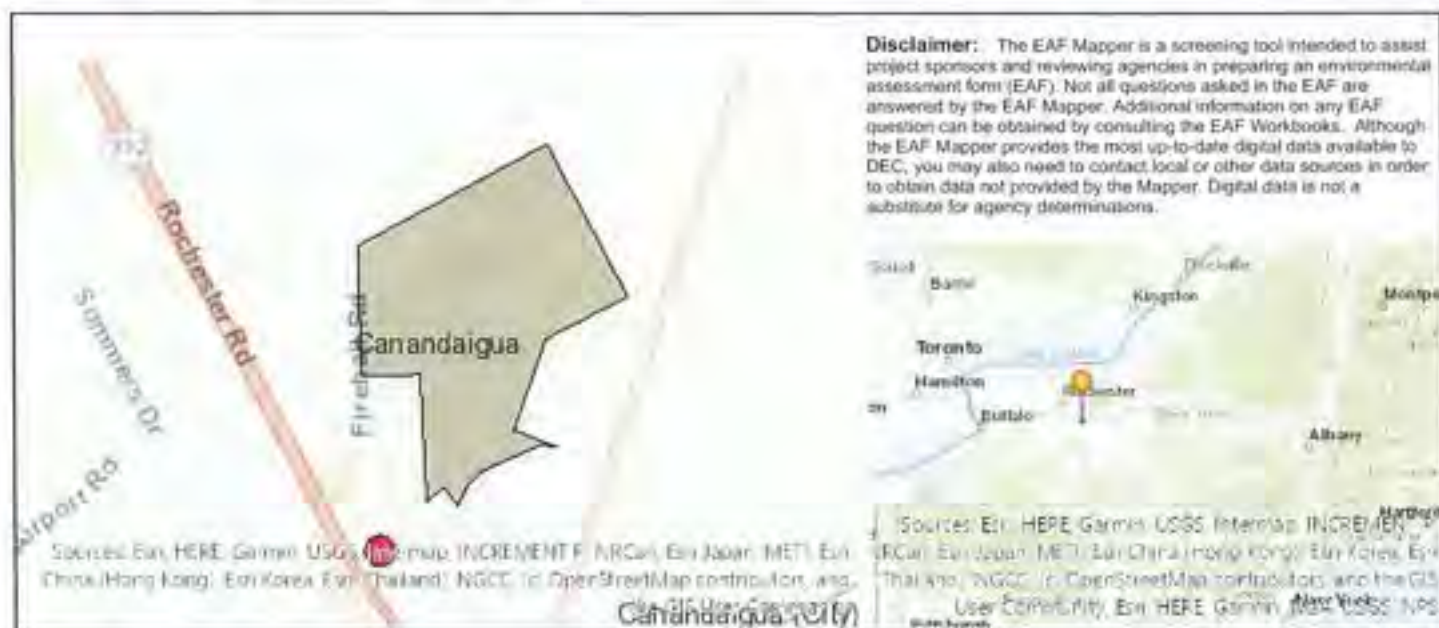
If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Matt Tomlinson, Marathon Engineering as Agent Date 7/12/24

Signature  Title Project Manager



B.1.i [Coastal or Waterfront Area]	No
B.1.ii [Local Waterfront Revitalization Area]	No
C.2.b. [Special Planning District]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h [DEC Spills or Remediation Site - Potential Contamination History]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Listed]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.ii [DEC Spills or Remediation Site - Environmental Site Remediation Database]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.iii [Within 2,000' of DEC Remediation Site]	No
E.2.g [Unique Geologic Features]	No
E.2.h.i [Surface Water Features]	No
E.2.h.ii [Surface Water Features]	Yes
E.2.h.iii [Surface Water Features]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
E.2.h.v [Impaired Water Bodies]	No
E.2.i. [Floodway]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.j. [100 Year Floodplain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.k. [500 Year Floodplain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.l. [Aquifers]	No
E.2.n. [Natural Communities]	No
E.2.o. [Endangered or Threatened Species]	No

E.2.p. [Rare Plants or Animals]	No
E.3.a. [Agricultural District]	Yes
E.3.a. [Agricultural District]	ONTAc01
E.3.c. [National Natural Landmark]	No
E.3.d [Critical Environmental Area]	No
E.3.e. [National or State Register of Historic Places or State Eligible Sites]	Yes - Digital mapping data for archaeological site boundaries are not available. Refer to EAF Workbook.
E.3.e.ii [National or State Register of Historic Places or State Eligible Sites - Name]	Eligible property:Residence
E.3.f. [Archeological Sites]	Yes
E.3.i. [Designated River Corridor]	No

ATTACHMENT 11

Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

August 14th, 2024

John Falbo, Town Manager
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424

RE: STRAIT RESIDENCE
3963 COUNTY ROAD 16
TAX MAP No. 113.17-1-2.000
FIRM: MARKS ENGINEERING
CPN 2024-025



Dear Mr. Falbo,

Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated May 7th, 2024 prepared by Brennan Marks for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$225.50 (Two Hundred Twenty Five Dollars and Fifty Cents)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Murphy". The signature is written over a large, light-colored oval shape.

Michael Murphy
Town of Canandaigua – Lead Code Enforcement Officer

cc: Crystelyn Laske - Town Clerk
Property File
Parcel Owner

APPROVED
 John Falbo Town Manager
<u>08/30/24</u> Date



MarksEngineering

4303 Routes 5 & 20
Canandaigua, NY 14424

Date 5/7/24

Andy Strait - Surety Estimate
3963 County Road 16
Canandaigua, NY 14424

Project: New Home Addition

Engineer's Opinion of Probable Cost

Erosion & Sediment Control

	Quantity	Unit	Unit Cost	Sub Total
Silt Fence Material	35	ft	\$ 3.00	\$ 105.00
Final Stabilization	1000	sf	\$ 0.10	\$ 100.00
Contingency	1	ea	\$ 20.50	\$ 20.50
			Total	\$ 225.50

Total Surety Amount \$ 225.50



Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

August 14th, 2024

John Falbo, Town Manager
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424



RE: New Single Family Residential Structure
4561 ALLEN ROAD
TAX MAP NO. 57.00-1-16.100
FIRM: VENEZIA
CPN 2024-040 / 2024-041

Dear Mr. Falbo,

Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated July 19th, 2024, prepared by Anthony Venezia for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$7,046.00 (Seven Thousand Forty-Six Dollars and Zero Cents)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Murphy".

Michael Murphy
Town of Canandaigua – Lead Code Enforcement Officer

cc: Crystelyn Laske - Town Clerk
Property File
Parcel Owner

APPROVED
 John Falbo Town Manager
<u>8/30/24</u> Date



Surety Estimate – Sediment and Erosion Control at 4561 Allen Road

New Single Family Residence

Prepared For: Tillman Residence

Section A: Erosion Control

Item Description	Estimated Quantity	Unit	Unit Price (\$)	Estimate
Silt Fence	300	LF	5.62	\$1,686.00
Permanent Lawn	2000	SY	2.11	\$ 4,220
Stabilized Construction Entrance	1		500.00	500.0
TOTAL SECTION A				\$6406.00
10% Contingency				\$640.00
Total Estimate				\$7,046.00

*Source: *NYS DOT Weighted Average Item Price Report – January 1, 2022 to December 31, 2022 (Avg of all Regions)

By Venezia and Associates

July 19, 2024

Anthony A. Venezia



Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

September 9th, 2024

John Falbo, Town Manager
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424

RE: New Single Family Residential Structure
3314 FALLBROOK PARK
TAX MAP NO. 98.11-1-7.000
FIRM: MARKS ENGINEERING
CPN 2024-065



Dear Mr. Falbo,

Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated July 29th, 2024, prepared by Brennan Marks for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$1,897.06 (One Thousand, Eight Hundred Ninety-Seven Dollars and Six Cents)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

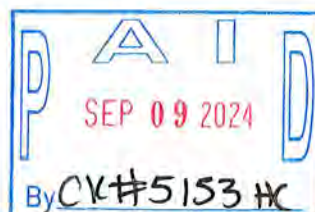
Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,

Michael Murphy
Town of Canandaigua – Lead Code Enforcement Officer

cc: Crystelyn Laske - Town Clerk
Property File
Parcel Owner

APPROVED
John Falbo Town Manager
9/9/24
Date





MarksEngineering

4303 Routes 5 & 20
Canandaigua, NY 14424

Date 7/29/24

Fred Reed
3314 Fallbrook Park
Canandaigua, NY 14424

Project: New Single Family Residence

Engineer's Opinion of Probable Cost

Erosion & Sediment Control

	Quantity	Unit	Unit Cost	Sub Total
Silt Fence Material	200	ft	\$ 3.00	\$ 600.00
Check Dams	0	ea	\$ 100.00	\$ -
Stabilized Entrance	1	ea	\$ 500.00	\$ 500.00
Outlet Protection	0	cy	\$ 100.00	\$ -
Final Stabilization	6,246	sf	\$ 0.10	\$ 624.60
Contingency	1	ea	\$ 172.46	\$ 172.46
			Total	\$ 1,897.06

Total Surety Amount \$ 1,897.06



Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

September 10th, 2024

John Falbo, Town Manager
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424



RE: New Indoor Sports Facility
2625 COUNTY ROAD 22
TAX MAP NO. 71.00-1-21.141
FIRM: MARKS ENGINEERING
CPN 2023-100, CPN 2023-040

Dear Mr. Falbo,

Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated July 29th, 2024, prepared by Brennan Marks for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$12,301.19 (Twelve Thousand Three Hundred One Dollar and Nineteen Cents)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,

Michael Murphy
Town of Canandaigua – Lead Code Enforcement Officer

cc: Crystelyn Laske - Town Clerk
Property File
Parcel Owner

APPROVED
John Falbo Town Manager
7/13/24
Date



MarksEngineering

4303 Routes 5 & 20
Canandaigua, NY 14424

Date 7/29/24

Evan Gilbert
2625 Hannah
Canandaigua, NY 14424

Project: New Indoor Sports Facility Buiding

Engineer's Opinion of Probable Cost

Erosion & Sediment Control

	Quantity	Unit	Unit Cost	Sub Total
Silt Fence Material	385	ft	\$ 3.00	\$ 1,155.00
Check Dams	4	ea	\$ 100.00	\$ 400.00
Stabilized Entrance	1	ea	\$ 500.00	\$ 500.00
Outlet Protection	3.7	cy	\$ 100.00	\$ 370.00
Final Stabilization	87,579	sf	\$ 0.10	\$ 8,757.90
Contingency	1	ea	\$ 1,118.29	\$ 1,118.29
			Total	\$ 12,301.19

Total Surety Amount \$ 12,301.19



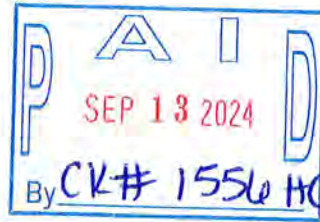
Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

September 10th, 2024

John Falbo, Town Manager
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424

RE: New Indoor Sports Facility
2625 COUNTY ROAD 22
TAX MAP NO. 71.00-1-21.141
FIRM: MARKS ENGINEERING
CPN 2023-100, CPN 2023-040



Dear Mr. Falbo,

Please be advised that I have completed a review of the submitted Landscaping Surety Estimate dated July 29th, 2024, prepared by Brennan Marks for the above referenced project.

Based on our review of the submitted estimate we recommend that an Landscaping Surety be approved in the amount of **\$19,360.00 (Nineteen Thousand Three Hundred Sixty Dollars and Zero Cents)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,

Michael Murphy
Town of Canandaigua – Lead Code Enforcement Officer

cc: Crystelyn Laske - Town Clerk
Property File
Parcel Owner

APPROVED
John Falbo Town Manager
9/13/24
Date



MarksEngineering

4303 Routes 5 & 20
Canandaigua, NY 14424

Date 7/29/24

Evan Gilbert
2625 Hannah
Canandaigua, NY 14424

Project: New Indoor Sports Facility Buiding

Engineer's Opinion of Probable Cost

Erosion & Sediment Control

	Quantity	Unit	Unit Cost	Sub Total
Shrubs	64	ea	\$ 150.00	\$ 9,600.00
Trees	16	ea	\$ 500.00	\$ 8,000.00
Contingency	1	ea	\$ 1,760.00	\$ 1,760.00
			Total	\$ 19,360.00

Total Surety Amount \$ 19,360.00



Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

September 10th, 2024

John Falbo, Town Manager
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424

RE: New Indoor Sports Facility
2625 COUNTY ROAD 22
TAX MAP NO. 71.00-1-21.141
FIRM: MARKS ENGINEERING
CPN 2023-100, CPN 2023-040



Dear Mr. Falbo,

Please be advised that I have completed a review of the submitted Stormwater Management Facility Surety Estimate dated July 29th, 2024, prepared by Brennan Marks for the above referenced project.

Based on our review of the submitted estimate we recommend that a Stormwater Management Facility Surety be approved in the amount of **\$17,488.90 (Seventeen Thousand Four Hundred Eighty-Eight Dollars and Ninety Cents)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Murphy".

Michael Murphy
Town of Canandaigua – Lead Code Enforcement Officer

cc: Crystelyn Laske - Town Clerk
Property File
Parcel Owner

APPROVED

John Falbo Town Manager
9/13/24
Date



MarksEngineering

4303 Routes 5 & 20
Canandaigua, NY 14424

Date 7/29/24

Evan Gilbert
2625 Hannah
Canandaigua, NY 14424

Project: New Indoor Sports Facility Buiding

Engineer's Opinion of Probable Cost

Stormwater Pond Surety

	Quantity	Unit	Unit Cost	Sub Total
Earthwork cut to fill	733	CY	\$ 3.00	\$ 2,199.00
Bio-retention Media	733	CY	\$ 15.00	\$ 11,000.00
Outlet Structure	1	ea	\$ 1,500.00	\$ 1,500.00
Culvert	40	Ft	\$ 30.00	\$ 1,200.00
Contingency	1	ea	\$ 1,589.90	\$ 1,589.90
			Total	\$ 17,488.90

Total Surety Amount \$ 17,488.90



ATTACHMENT 12

TOTAL: \$ 38,523.75

Full Time	
HR & Parks Direcotr	\$ 1,000.00
Finance Clerk II	\$ 1,000.00
Parks Maintenance Assistant	\$ 1,000.00
Park Laborer	\$ 1,000.00
Assessor Aid	\$ 1,000.00
Assessor Aid	\$ 1,000.00
Deputy Town Clerk	\$ 1,000.00
Deputy Town Clerk	\$ 1,000.00
Clerk to the Town Justice	\$ 1,000.00
Code Enforecement Officer	\$ 1,000.00
Code Enforecement Officer	\$ 1,000.00
Lead Code Enforecement Officer	\$ 1,000.00
Office Specialist I	\$ 1,000.00
Zoning Inspector	\$ 1,000.00
Motor Equipment Operator	\$ 1,000.00
Senior Clerk	\$ 1,000.00
Motor Equipment Operator	\$ 1,000.00
Motor Equipment Operator	\$ 1,000.00
Heavy Equipment Mechanic	\$ 1,000.00
Motor Equipment Operator	\$ 1,000.00
Motor Equipment Operator	\$ 1,000.00
Motor Equipment Operator	\$ 1,000.00
Motor Equipment Operator	\$ 1,000.00
Working Supervisor	\$ 1,000.00
Motor Equipment Operator IV	\$ 1,000.00
Motor Equipment Operator	\$ 1,000.00

Motor Equipment Operator	\$ 1,000.00
Motor Equipment Operator	\$ 1,000.00
Working Supervisor	\$ 1,000.00
Working Supervisor	\$ 1,000.00
Motor Equipment Operator	\$ 1,000.00
Water Maintenance Assistant	\$ 1,000.00
Water Maintenance Assistant	\$ 1,000.00
Water Maintenance Assistant	\$ 1,000.00
TOTAL:	\$ 34,000.00

Part Time	Avg Hours	
Clerk to the Town Justice	23	\$ 575.00
Zoning Inspector	15	\$ 375.00
Zoning Inspector	6.6	\$ 165.00
Planner	28	\$ 700.00
ECB Secretary	19.25	\$ 481.25
Planning Board Secretary	10.25	\$ 256.25
Laborer	24	\$ 600.00
Laborer	30.85	\$ 771.25
Transfer Station Operator	12	\$ 300.00
Transfer Station Operator	12	\$ 300.00
	TOTAL:	\$ 4,523.75

ATTACHMENT 13

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:**Date:****Expires On:**

Statement of Work

Q-80098-1

7/30/2024 2:37 PM

12/31/2024

Client:

Town of Canandaigua, NY

Bill To:

CANANDAIGUA TOWN, NEW YORK

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Josh Taylor	984-664-1626	josh.taylor@civicplus.com		Net 30

Discount(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	NextRequest Year 1 Annual Fee Discount	Year 1 Annual Fee Discount

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	NextRequest Economy Implementation	NextRequest Economy Implementation (Virtual Only)

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	NextRequest PT Economy Plan	NextRequest Economy Plan for local agencies; Unlimited Staff Users, Up to 5 Admin-Publisher Users, Up to 1TB Storage. Core Features: Request Portal, Request Diversion, Public Reading Room, Email Notifications, Reminders, Reporting, Tasks, Time Tracking

List Price - Initial Term Total	USD 8,985.00
Total Investment - Initial Term	USD 7,488.00
Annual Recurring Services (Subject to Uplift)	USD 5,988.00

Initial Term	10/1/2024 - 12/31/2025, Renewal Term 1/1 each calendar year
Initial Term Invoice Schedule	Invoice \$1500 on 10/1/2024 Invoice remainder on 1/1/2025
Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"), By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Acceptance

The undersigned has read and agrees to the following Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:**Date:****Expires On:**

Statement of Work

Q-77378-1

5/29/2024 1:04 PM

9/30/2024

Client:

Town of Canandaigua, NY

Bill To:

CANANDAIGUA TOWN, NEW YORK

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Darren Cornejo		darren.cornejo@civicplus.com		Net 30

Discount(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	AMM: Year 1 Annual Fee Discount	Year 1 Annual Fee Discount

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	AMM Select: Pro Premium Implementation	Pro Premium Implementation; Includes config. of up to 10 meeting types, up to 10 boards, 1 approval workflow per meeting type, 4 hrs of training, and 2 hrs of consulting; Includes 1 original agenda, 1 original minutes, and 1 original staff report design

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	AMM Select: Pro Annual Fee	AMM Select: Pro Annual Fee

List Price - Initial Term Total	USD 11,416.44
Total Investment - Initial Term	USD 9,900.00
Annual Recurring Services (Subject to Uplift)	USD 6,000.00

Initial Term	10/1/2024 - 1/1/2026, Renewal Term 1/2 each calendar year
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Initial Term Invoice Schedule	\$3,900.00 invoiced on 10/1/2024 \$6,000.00 invoiced on 1/1/2025
Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Acceptance

The undersigned has read and agrees to the following Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)