

DRAFT MINUTES

TOWN OF CANANDAIGUA

PARKS AND RECREATION/TRAILS

MEETING OCTOBER 24, 2018

CANANDAIGUA TOWN HALL

LOWER CONFERENCE ROOM

Members Present: Mark MacNeil, Karen Parkhurst, Dennis Brewer, David Sauter, Adeline Rudolph

Additional attendees: Samantha Pierce

1. Approved current minutes from September meeting.
2. Dennis gave his director's report.
  - The Active Adult Tour to Cortland Music Park had 9 people attending and was a good time.
  - The roof replacements for Babcock Hall and the Sheriff's building have been approved, but not yet completed.
  - Mulch has been added to all playgrounds.
  - Miller Park – more signage and benches will be added before winter. A few more plantings have been done.
  - Dennis will bring a 2019 project list to the next meeting.
  - There was a discussion about attendance at committee meetings for Parks and Recreation/Trails. We are looking at allowing 3 missed meetings a year. Mark is sending an email with the dates of next year's meetings to all committee members asking them to commit to attending all of the meetings.
  - Activity – porch at Hayowentha and replacing the door at Outhouse, closing for the season.
  - Doug Finch, Dennis, and Samantha have been meeting with the city about shared recreation services. Adult and children's recreation programs will be open to all Canandaiguans – city and town, hopefully will begin with next year's programs.
  - Dennis passed around the revenue sheet for Parks and Recreation, but we asked for more information. Dennis will pursue this.
3. Meeting dates for next year follow:  
1/22/2019, 2/27/2019, 3/27/2019, 4/24/2019, 5/22/2019, 6/26/2019, 7/24/2019, 8/28/2019, 9/25/2019, 10/23/2019, 11/27/2019, and no meeting in December. Locations TBD.
4. Water trail update – Ordinance committee is completing work that would allow for use of Onanda as a planned stop along the Canandaigua Lake Water Trail.
5. There was a brief discussion of winter recreation opportunities. Dennis is working with Dave Korpiel about offering ice skating events at the Canandaigua Community Center and with Dennis Money about a deer tour at Seneca White Deer facility.
6. Dennis will be moving his office permanently to the West Lake School House.
7. Discussion of the Halloween event at Onanda Park. Goodie bags were stuffed by committee members. Mark MacNeil and Dave Sauter will be available to help with cleanup.
8. There has been no updated information on the Outhouse Park Trail.
9. Senior Program Update – The town and city have met about the development of a senior program. We will be looking at 4 bus trips next year (there were 3 this year) as attendance is increasing. There will be a small senior activity program starting on November 8<sup>th</sup> at Outhouse Park. The facility will be open on Thursday mornings for two hours to allow card games and board games. Coffee will be provided. We are also looking at providing seminars on appropriate adult subjects.
10. We discussed the issue of a charge for the pavilion at Pierce Park. We agreed on a \$25 charge which would allow the renter to use the entire park.

11. We also talked about structuring the Parks and Recreation / Trails Committee differently by appointing members to sub-committees, which will meet separately and focus on one part of the Parks and Recreation programs. There would also be regular full meetings to bring everyone up-to-date on programs. We talked about starting with a sub-committee for the senior activities and another sub-committee for trails.
12. Finally, we discussed the budget allocation for a gatekeeper at Onanda Park. This line item was lowered significantly even though the total budget increased significantly. There is concern on the committee that the lack of full-time staffing of the gatehouse may create issues for park visitors. The proposed plan for Summer 2019 will be for other park staff to cover gatehouse duties as needed Monday-Thursday. The gatehouse will be staffed full-time Friday-Sunday and during traditionally busy times. The new plan will be evaluated at the end of next season and discussed prior to the development of the 2020 budget.

Next meeting will be held at Town Hall at 6 pm on November 28th, 2018.

Respectfully submitted,

Karen Parkhurst