

**Canandaigua Town Board
Meeting Agenda
December 18, 2017
6:00pm**

- Call To Order and Pledge of Allegiance
 - Pledge Led by Greg Westbrook, Town Supervisor
- Roll Call
 - Town Clerk Confirmation meeting was properly advertised
- Circulation of Written Communications and Correspondence
 - Letter, Charter Communications, Chris Mueller, Director of Government Affairs, December 8, 2017
 - Letter, Senator Pamela Helming, State Route 21 & Dugway Road Intersection, November 30, 2017
 - Letter, Charter Communications, Chris Mueller, Director of Government Affairs, November 9, 2017
 - Newsletter, Canandaigua Lake Watershed Association, The Lake Report, Fall 2017
- Privilege of the Floor
- Presentations
- Public Hearings

Continued Public Hearings:

New Public Hearings:

- Public Hearing on the Proposed Joint Consolidation of Certain Debt Free Water District Extensions Into the Existing Canandaigua Consolidated Water District
- Public Hearing on the Draft Parks and Recreation Master Plan
- Priority Business
- Reports of Town Officials and Department Heads – Attachment # 1
 - A. Director of Parks & Recreation
 - B. Highway / Water Superintendent
 - C. Assessor
 - D. Historian
 - E. Town Clerk
 - a. EFPR Solutions Executive Summary – 2016 Town Clerk Review
 - F. Town Manager
 - G. Supervisor
 - 1. Monthly Financial Report for November 2017
 - a. Revenue & Expense Report and Cash Summary Report
 - b. EFPR Solutions Executive Summary
 - c. Overtime Report – All Departments
 - d. Overtime Report – Highway & Water
- Reports of Boards and Committees
 - A. Planning Board, Chairman Schwartz
 - B. Zoning Board of Appeals, Chairman Robinson
 - C. Environmental Conservation Board, Chairwoman Marthaller – Attachment # 2

- D. Public Works Committee, Chairman Fennelly
 - a. Highway Project Schedule
 - b. Highway Project Budget Performance
- E. Financial Planning Committee, Chairwoman Dworaczyk
- F. Technology Committee, Chairman Reynolds
 - a. Internet and Social Media Use Policy Update
 - b. Network Server Replacement Update
- G. Public Safety and Security Committee
- H. Citizens Implementation Committee, Chairman Finch
 - a. Drainage Followup
- I. Parks & Recreation Committee, Chairwoman Schenk
- J. Special Events Committee, Chairwoman Fuller
- K. Personnel Committee, Chairwoman Pierce
- L. Complete Streets Committee
- M. Plan 2028 Work Group, Chairman Westbrook
- N. Agriculture Committee, Chairman Stryker
- O. Drainage Committee, Chairman Oyler – Attachment # 3

➤ Privilege of the Floor

➤ Resolutions

Continued Resolutions:

New Resolutions:

PERSONNEL

- Resolution No. 2017 – 406: Proposal to Hire Full-Time Office Specialist I
- Resolution No. 2017 – 407: Accepting the Retirement Resignation of Deputy Town Clerk
- Resolution No. 2017 – 408: Recognizing Parks Laborer, Jeffrey Winner, for his Service to the Town of Canandaigua and Specifically Onanda Park
- Resolution No. 2017 – 409: Establishing 2018 Salary Employee Wage Rates & Payment Schedule
- Resolution No. 2017 – 410: Recognizing Councilman Keith Cutri for his Service to the Town of Canandaigua

FINANCIAL PLANNING

- Resolution No. 2017 – 411: Acceptance of the Monthly Financial Reports
- Resolution No. 2017 – 412: Establishment of Budget for Sucker Brook Water Quality Improvement Projects
- Resolution No. 2017 – 413: Budget Modification Relating to Fire Service Payment
- Resolution No. 2017 – 414: Approval of RFP for Annual Financial Auditing Services
- Resolution No. 2017 – 415: Budget Transfer Request

PUBLIC WORKS

- Resolution No. 2017 – 416: Approve Loader Lease Renewals
- Resolution No. 2017 – 417: Authorization of Purchase by State Bid for Scheduled Vehicle Replacement, 2018 Ford Escape; Authorization of Town Manager to Execute Documents
- Resolution No. 2017 – 418: Authorization for Town Manager to Execute Agreement with Ontario County for Storing Equipment at the Town of Canandaigua Facilities
- Resolution No. 2017 – 419: Request to Accept 284 Agreement for the Expenditure of 2018 Highway Moneys

TECHNOLOGY

- Resolution No. 2017 – 420: Budget Amendment for Purchase of Scanner
- Resolution No. 2017 – 421: Budget Amendment for Electronic Document Management System

PUBLIC SAFETY & SECURITY

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GENERAL/COMPREHENSIVE PLANNING

- Resolution No. 2017 – 422: Soil Erosion and Sediment Control Surety for 3501 Lakeview Lane (Tax Map #98.13-1-32.000)
- Resolution No. 2017 – 423: Adoption of the Town of Canandaigua Parks and Recreation Master Plan and SEQR Determination of Non-Significance
- Resolution No. 2017 – 424: Soil Erosion and Sediment Control Surety for 5019 County Road 16 (Tax Map #154.09-1-20.000)
- Resolution No. 2017 – 425: Authorization for Town Manager to Execute Contract for Town Hall Lower Level HVAC Repair

RESOLUTION NO. 2017 – 406: PROPOSAL TO HIRE FULL-TIME OFFICE SPECIALIST I

WHEREAS, the Town of Canandaigua has a vacancy for a full-time Office Specialist I; and

WHEREAS, the Town Manager and Highway Superintendent have confirmed there is a need to fill this position in the Highway Department due to an anticipated transition; and

WHEREAS, the Town Manager has received the eligible candidate list for this competitive civil service position from Ontario County Human Resources; and

WHEREAS, the Highway Superintendent, Town Manager, and Personnel Coordinator have conducted interviews and reference checks with the prospective candidates from the eligible list; and

WHEREAS, the recommendation of the Highway Superintendent is to hire candidate, Kaitlynn McCumiskey, to fill the current vacancy; and

NOW, THEREFORE BE IT RESOLVED, that the Canandaigua Town Board hereby approves the hiring of Kaitlynn McCumiskey to fill the full-time Office Specialist I position effective December 18, 2017; and

BE IT FINALLY RESOLVED, the hourly rate for this position shall be \$15.00/hour paid bi-weekly and the total number of hours in 2017 shall be managed so as not to exceed the budgeted amount.

RESOLUTION NO. 2017 – 407: ACCEPTING THE RETIREMENT RESIGNATION OF DEPUTY TOWN CLERK

WHEREAS, after serving the Town of Canandaigua for more than 15 years, Barbara Henry, Deputy Town Clerk tendered her resignation effective December 29, 2017; and

WHEREAS, Barb has served as a dedicated and loyal public servant as the full-time Deputy Town Clerk and Deputy Registrar of Vital Statistics since September 15, 2014; and

WHEREAS, prior to serving as a full-time Deputy Town Clerk, Barb was the part-time receptionist beginning September 16, 2002 and then part-time Deputy Town Clerk since January 1, 2007; and

WHEREAS, Barb played an essential role in the improvements in the Town Clerk's office which included the processing of quarterly water bill payments, the re-organization of the park reservations, served on the Town's Personnel Committee, assisted with tax payment collection, and the expansion of Wednesday office hours; and

WHEREAS, Barb's co-workers describe her as caring, attentive, reliable, kind, hard working, funny, great sense of humor, cheerful, the fun at the party person, good natured, lover of dogs and frogs, helpful, having a good work ethic, a mentor, and friend; and

WHEREAS, Barb's characteristics will be greatly missed by Town Clerk Jean Chrisman, Deputy Town Clerk Judy Miller, elected officials, her co-workers, and the community for her true dedication to the Town; and

NOW THEREFORE BE IT RESOLVED, Town Clerk Jean Chrisman and the Town Board hereby accepts the resignation of Mrs. Barbara Henry, extends our heartfelt thanks to Barb for her many years of service, and wishes her well in her retirement years and future endeavors.

RESOLUTION NO. 2017 – 408: RECOGNIZING PARKS LABORER, JEFFREY WINNER, FOR HIS SERVICE TO THE TOWN OF CANANDAIGUA AND SPECIFICALLY ONANDA PARK

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as "Town Board") would like to recognize Parks Laborer Jeff Winner for his long service and dedication to the Town of Canandaigua; and

WHEREAS, Jeff has served as a dedicated and loyal public servant since September 1, 1989 totaling over 28 years of service to the Town of Canandaigua; and

WHEREAS, Jeff has given of his talents, his time, and his commitment to Onanda Park for the entire 28 years of service to the Town of Canandaigua and even longer to Onanda Park before it was part of the Town of Canandaigua Park's Department; and

WHEREAS, Jeff previously served as the groundskeeper for the YWCA Camp Onanda which operated from 1919 till 1989 when it became part of the Town of Canandaigua Park's Department; and

WHEREAS, Jeff has overseen many building and recreational improvements to Camp Onanda and the entire Town of Canandaigua Park's Department including the addition of Blue Herron Park, the addition of Outhouse Park, and the addition of Miller Park; and

WHEREAS, Jeff will be greatly missed by the elected officials, Town staff and the community; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby accepts the resignation of Mr. Jeffrey Winner and wishes him well with his retirement plans and all of his future endeavors.

RESOLUTION NO. 2017 – 409: ESTABLISHING 2018 SALARY EMPLOYEE WAGE RATES & PAYMENT SCHEDULE

The Town Board does hereby fix employee wages and frequency of payment as noted below:

Name	Position	2018 Rate	Wage Calculated	Frequency
David Prull	Town Justice	\$24,436.00	Annual Stipend	Bi-weekly
Walter Jones	Town Justice	\$24,436.00	Annual Stipend	Bi-weekly
DF	Budget Officer	\$3,000.00	Annual Stipend	Bi-weekly
KS	Bookkeeper	\$27,591.00	Annual Salary	Bi-weekly
Greg Westbrook	Town Supervisor	\$20,000.00	Annual Stipend	Bi-weekly
	Deputy Supervisor	\$2,000.00	Annual Stipend	Bi-weekly
Doug Finch	Town Manager	\$92,597.00	Annual Salary	Bi-weekly
	Town Board Members	\$4,965.00	Annual Stipend	Bi-weekly
	Planning Board, Chair	\$3,490.00	Annual Stipend	Quarterly
	Planning Board Members	\$2,194.00	Annual Stipend	Quarterly
	Zoning Board of Appeals, Chair	\$1,801.00	Annual Stipend	Quarterly
	Zoning Board Members (4)	\$816.00	Annual Stipend	Quarterly
	ZBA Alternate	\$0.00	Per Voting Meeting	Quarterly
	Environmental Conservation Board Members	\$600.00	Annual Stipend	Quarterly
	Assess. Board of Review, Chair	\$500.00	Annual Stipend	Quarterly
	Assess. Board of Review Members	\$250.00	Annual Stipend	Quarterly
Jim Fletcher	Water Superintendent	\$18,500.00	Annual Stipend	Bi-weekly
Jim Fletcher	Highway Superintendent	\$73,315.00	Annual Stipend	Bi-weekly
	Deputy Highway Superintendent	\$3,068.00	Annual Stipend	Bi-weekly
Jean Chrisman	Town Clerk	\$57,818.00	Annual Stipend	Bi-weekly
Jean Chrisman	Registrar of Vital Statistics	\$1,800.00	Annual Stipend	Quarterly
CF	Deputy Registrar of Vital Statistics	\$250.00	Annual Stipend	Quarterly
JM	Sub Registrar of Vital Statistics	\$250.00	Annual Stipend	Quarterly
RH	Town Historian	\$3,183.00	Annual Stipend	Quarterly
EC	Zoning Inspector	\$41,946.00	Annual Salary	Bi-weekly
CJ	Code Enforcement Officer	\$65,790.00	Annual Salary	Bi-weekly
DZ	Code Enforcement Officer	\$59,670.00	Annual Salary	Bi-weekly
SP	Finance Clerk II	\$47,900.00	Annual Salary	Bi-weekly
CL	Assessor	\$65,795.00	Annual Salary	Bi-weekly

DB	Director of Parks & Recreation	\$26,010.00	Annual Stipend	Bi-weekly
SO	Parks Maintenance Assistant	\$38,760.00	Annual Salary	Bi-weekly

RESOLUTION NO. 2017 – 410: RECOGNIZING COUNCILMAN KEITH CUTRI FOR HIS SERVICE TO THE TOWN OF CANANDAIGUA

WHEREAS, Councilman Keith Cutri has served with distinction as a Canandaigua Town Board member from January 1, 2014 – December 31, 2017; and

WHEREAS, Councilman Keith Cutri has served as the Deputy Town Supervisor from February 7, 2017 – December 31, 2017; and

WHEREAS, throughout his years of service, Councilman Cutri has ensured the views and interests of the citizens were fairly represented, going to great lengths in order to give residents an opportunity to voice opinion relating to the topic at hand; and

WHEREAS, Councilman Cutri has displayed his passion and commitment for the community in countless ways including the efficient operation of public safety, emergency management, protection of natural resources, and a balanced approach to development; and

WHEREAS, during his tenure, Councilman Cutri provided oversight on many achievements by the Town of Canandaigua including the creation of the Citizens' Implementation Committee to provide supervision on the implementation of the Town's Comprehensive Plan, the creation of the position and appointment of the first Town Manager, countless Natural Resource Protection projects including updates to the Town Code to further protect Canandaigua Lake through more responsible development, the identification of over ten thousand acres of prime soils and the creation of Padelford Brook Greenway, the protection of nearly two thousand acres of farmland in the Padelford Brook Greenway, the creation of the Agriculture Advisory Committee, the adoption of the first Agricultural Enhancement Plan and Strategic Farmland Protection Area, the adoption of the first Sewer Master Plan, the adoption of a Town-wide Water Master Plan, the adoption of a strategic Parks and Recreation Plan, the creation of certain water quality improvement projects along Sucker Brook to ensure the continued protection of Canandaigua Lake, and many other projects; and

WHEREAS, during the tenure of Councilman Cutri, the Town of Canandaigua received the Environmental Champion Award from the United States Environmental Protection Agency, and the Partner in Protection Award from the Canandaigua Lake Watershed Association; and

NOW THEREFORE BE IT RESOLVED, the Canandaigua Town Board, staff, and community honor Councilman Cutri for his work as a tireless champion of the Town and the greater Canandaigua community and thank him for his years of service.

RESOLUTION NO. 2017 – 411: ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS

WHEREAS, the Town Board is responsible for the general oversight of the Town's operations and finances; and

WHEREAS, the Town Supervisor, as Chief Financial Officer, is responsible for providing financial reports to the Town Board; and

WHEREAS, the Town Supervisor has provided the Town Board with hard copies and electronic copies of the November 2017 Monthly Revenue/Expense Control Report, Cash Summary Report, EFPR Solutions Executive Summary Report, as well as the Highway/Water Department Overtime Report and All Department Overtime Report; and

NOW THEREFORE BE IT RESOLVED, the Canandaigua Town Board hereby confirms receipt and acceptance of these items.

Attachment # 1

RESOLUTION NO. 2017 – 412: ESTABLISHMENT OF BUDGET FOR SUCKER BROOK WATER QUALITY IMPROVEMENT PROJECTS

WHEREAS, the Town of Canandaigua, the City of Canandaigua, and the Canandaigua Lake Watershed Council are working together to establish several water quality improvement projects along Sucker Brook for the purposes of the overall health and protection of Canandaigua Lake; and

WHEREAS, the Town of Canandaigua and City of Canandaigua previously entered into an agreement to fund these projects through municipal contributions and grant support from the NYS DOS administered by the Canandaigua Lake Watershed Council; and

WHEREAS, the Town Board of the Town of Canandaigua finds it necessary to establish a budget for tracking purposes of the water quality projects associated with accounting lines known as Capital Project H..18; and

WHEREAS, the Budget Officer and Bookkeeper are recommending the following entries; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua establishes a budget for these projects as follows:

Revenues

H.2397..18	Other Govt.Sucker Brook (City of Canandaigua)	\$ 175,000.00
H.3097..18	State Aid.Sucker Brook	\$ 160,000.00
H.5031..18	Interfund Transfers.Sucker Brook (Town)	<u>\$ 150,000.00</u>
		\$ 485,000.00

Expenditures

H.1420.400.18	Attorney Contractual	\$ 8,500.00
H.1440.200.18	Engineering.SHPO.Survey	\$ 75,000.00
H.1940.200.18	Land Acquisition	\$ 195,000.00
H.8597.100.18	Sucker Brook Personal Services	\$ 32,000.00
H.8597.200.18	Sucker Brook Capital Equipment	\$ 5,000.00
H.8597.400.18	Sucker Brook Contractual	<u>\$ 169,500.00</u>
		\$ 485,000.00

BE IT FURTHER RESOLVED, the Bookkeeper and Budget Officer are directed to make these entries into the Town of Canandaigua's accounting software including, as previously approved, the transfer of \$ 150,000 from unassigned fund balance to H.5031..18; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Bookkeeper, Budget Officer, and Canandaigua Lake Watershed Council Manager.

RESOLUTION NO. 2017 – 413: BUDGET MODIFICATION RELATING TO FIRE SERVICE PAYMENT

WHEREAS, this Board approved a budget modification with Resolution 2017-149 to resolve the difference in the approved Cheshire Volunteer Fire Department contract amount and what was adopted in the budget prior to the contract being agreed upon for 2016; and

WHEREAS, resolution 2017-149 directed the Budget Officer to amend the budget by transferring funds from the General Fund to the Fire Protection fund to correct and balance the budget in said fund and pay the shortage to the fire department; and

WHEREAS, after further review, the Budget Officer has determined there is available fund balance in the Fire Protection Fund; and

WHEREAS, based on these findings the Budget Officer recommends superseding Resolution 2017-149 to balance the 2017 Fire Protection budget by appropriating available fund balance within the fund to resolve the shortage resulting from the payment made; and

NOW THEREFORE BE IT RESOLVED, that this Board directs the Budget Officer to amend the 2017 budget as follows:

Increase SF.0599..241, Fire Protection, Appropriated Fund Balance by \$9,236.00
Increase SF.3410.400.241, Fire Protection District Agreements by \$9,236.00

RESOLUTION NO. 2017 – 414: APPROVAL OF RFP FOR ANNUAL FINANCIAL AUDITING SERVICES

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as “Town Board”) wishes to comply with annual audit state requirements; and

WHEREAS, the Town Board would like to receive proposals from parties interested in providing annual financial auditing services for the Town; and

WHEREAS, the Town Manager has prepared a Request for Proposals (RFP) for such services; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby approves the release of the RFP for annual financial auditing services; and

BE IT FINALLY RESOLVED, the Town Board directs the Town Manager to release the RFP and bring the responses back to the Town Board for further consideration.

Attachment # 4

RESOLUTION NO. 2017 – 415: BUDGET TRANSFER REQUEST

WHEREAS, the following budget transfers are required for 2017 expenses paid or submitted for payment through December 18, 2017; and

WHEREAS, the Town Bookkeeper has reviewed the funds in the impacted lines and recommends the transfer to the Budget Officer and Town Board; and

NOW, THEREFORE, BE IT RESOLVED, that this Board directs the Budget Officer to amend the 2017 budget as follows:

Increase A.1010.400, Town Board, Contractual by \$727.03
Increase A.9010.800, NYS Retirement by \$6,801.22
Increase A.9050.800, Unemployment Insurance by \$871.00
Increase A.9060.810, Medical/Dental Insurance by \$14,687.08
Decrease A.1990.400, Contingency by \$23,086.33

Increase D.9010.800, NYS Retirement by \$1,158.75
Decrease D.9050.800, Unemployment Insurance by \$1,158.75
Increase D.9060.810, Medical/Dental Insurance by \$4,822.94
Decrease D.9060.840, Medical/Dental Insurance – Retiree by \$4,822.94

Attachment # 5

RESOLUTION NO. 2017 – 416: APPROVE LOADER LEASE RENEWAL

WHEREAS, the current contract to lease a 2016 John Deere 644K Wheel Loader will mature on January 28, 2018; and

WHEREAS, John Deere Financial has presented the Town of Canandaigua with a Lease Renewal Agreement for the term beginning January 28, 2018 and ending January 28, 2019; and

WHEREAS, the renewal payment is \$2,124.80 for 12 months; funds for which are included in the 2018 adopted budget line D.5130.200; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves the Lease Renewal Agreement and authorizes the Highway Superintendent to execute this renewal.

Attachment # 6

RESOLUTION NO. 2017 – 417: AUTHORIZATION OF PURCHASE BY STATE BID FOR SCHEDULED VEHICLE REPLACEMENT, 2018 FORD ESCAPE; AUTHORIZATION OF TOWN MANAGER TO EXECUTE DOCUMENTS

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as “Town Board”) has adopted a vehicle replacement policy; and

WHEREAS, the Town Manager is informing the Town Board the 2013 Ford Escape (white) is scheduled to be replaced according to the Vehicle Replacement Policy in 2017 as it is four years old and has approximately 76,000 miles; and

WHEREAS, the 2017 approved Town Budget includes the purchase of a Development Office replacement vehicle for the 2013 Ford Escape; and

WHEREAS, Van Bortel Ford has provided by New York State bid a quote for a 2018 Ford Escape available for \$ 23,804.80; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby authorizes the use of NYS bid to purchase a 2018 Ford Escape from Van Bortel Ford at a cost not to exceed \$ 24,000.00 to be paid from Town of Canandaigua 2017 budget Account No. A.8010.2 (.200 and .210); and

BE IT FURTHER RESOLVED, the Town Manager is hereby authorized to execute any and all documents relative to the purchase of the 2018 Ford Escape; and

BE IT FINALLY RESOLVED, the Town Board authorizes directs the Town Clerk to provide a copy of this resolution to the Bookkeeper and Town Manager.

Attachment # 7

RESOLUTION NO. 2017 – 418: AUTHORIZATION FOR TOWN MANAGER TO EXECUTE AGREEMENT WITH ONTARIO COUNTY FOR STORING EQUIPMENT AT THE TOWN OF CANANDAIGUA FACILITIES

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering entering into an agreement with Ontario County in order to share services for the purposes of storing equipment; and

WHEREAS, the County planned to build a new County storage building for County Emergency Management equipment (“County equipment”) to relieve congestion in the County Safety Training Facility garage and allow for improved first responder training indoors; and

WHEREAS, approximately 1,000 square feet of space is available on the Town Campus to store County equipment; and

WHEREAS, storing County equipment on the Town Campus will alleviate the need to build a new County storage building; and

WHEREAS, the Town Board wishes to provide this service to the County; and

WHEREAS, the Town Board wishes to enter into an agreement with Ontario County so that they may store equipment on the Town of Canandaigua campus in accordance with the agreement; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby directs the Town Manager to execute any and all documents necessary to contract with Ontario County for the purpose of the County storing equipment at the Town of Canandaigua Campus.

Attachment # 8

RESOLUTION NO. 2017 – 419: REQUEST TO ACCEPT 284 AGREEMENT FOR THE EXPENDITURE OF 2018 HIGHWAY MONEYS

WHEREAS, the Highway Superintendent has provided a 284 Agreement for the proposed 2018 expenditures of highway moneys; and

WHEREAS, the amount of the proposed funds to be used is \$1,688,300.00 for the maintenance of 102.60 miles of town roads; and

NOW, THEREFORE, BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby accepts the 2018 Agreement for the Expenditure of Highway Moneys and directs the Town Clerk to retain one copy of the executed agreement and to forward a second copy to the Ontario County Highway Superintendent.

Attachment # 9

RESOLUTION NO. 2017 – 420: BUDGET AMENDMENT FOR PURCHASE OF SCANNER

WHEREAS, the Town Clerk has obtained a quote for the purchase of a scanner for the digitization of Town records in the amount of \$4,130.00 from Image Integrator, LLC from approved state contract bids; and

WHEREAS, sufficient funds exist in the Records Management Contractual account to cover the purchase; and

WHEREAS, the correct account for payment of the scanner is the Records Management Capital account; now, therefore, be it

RESOLVED, that this Board directs the Budget Officer to amend the 2017 budget as follows:

Increase A.1460.200, Records Management, Capital by \$4,130.00
Decrease A.1460.400, Records Management, Contractual by \$4,130.00

Attachment # 10

RESOLUTION NO. 2017 – 421: BUDGET AMENDMENT FOR ELECTRONIC DOCUMENT MANAGEMENT SYSTEM

WHEREAS, the Town Clerk has obtained a Agreement for the purchase of an electronic document management system (laserfiche) from General Code for an amount not to exceed \$8,898.00; and

WHEREAS, General Code is a professional service with which the Town currently has a contract for codification of adopted local laws and hosting the Town's meeting minutes through their eCode360 program; and

WHEREAS, General Code has provided the Town with an invoice for 50% of the cost of the electronic document management system (laserfiche) in the amount of \$4,449.00; and

WHEREAS, the monies for payment of the \$4,449.00 exist within the Town Clerk Contractual account; and

NOW THEREFORE BE IT RESOLVED, that this Board directs the Budget Officer to amend the 2017 budget as follows:

Increase A.1460.200, Records Management, Capital by \$4,449.00
Decrease A.1410.400, Town Clerk, Contractual by \$4,449.00

BE IT FURTHER RESOLVED, the Town Board authorizes the Town Manager to execute the Authorization and Agreement with General Code to purchase the electronic document management system (laserfiche).

Attachment # 10

RESOLUTION NO. 2017 – 422: SOIL EROSION AND SEDIMENT CONTROL SURETY FOR 3501 LAKEVIEW LANE (TAX MAP #98.13-1-32.000)

WHEREAS, the Town of Canandaigua Planning Board has granted a single-stage site plan approval for the relocation of a driveway at 3501 Lakeview Lane, Canandaigua (Tax Map# 98.13-1-32.000), owned by James Jacobs; and

WHEREAS, the Town of Canandaigua Planning Board has determined that a soil erosion and sediment control surety is to be provided and accepted by the Town Board prior to the issuance of building permits; and

WHEREAS, the Town Code Enforcement Officer has reviewed the proposed estimates and found them to be satisfactory to meet the conditions of approval and the work to be completed; and

WHEREAS, the applicant has provided checks in the amount of \$ 1,500.00 for the purposes of the soil erosion and sediment control surety; and

WHEREAS, the Town Manager has approved the issuance of permits and acceptance of the soil erosion and sediment control surety in an amount of \$ 1,500.00 pending Town Board approval per §174-32(F) of the Town of Canandaigua Town Code; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves and accepts a soil erosion and sediment control surety in the total amount of \$ 1,500.00 in the form of a check.

Attachment # 11

RESOLUTION NO. 2017 – 423: ADOPTION OF THE TOWN OF CANANDAIGUA PARKS AND RECREATION MASTER PLAN AND SEQR DETERMINATION OF NON-SIGNIFICANCE

WHEREAS, the Town of Canandaigua Town Board (hereinafter referred to as “Town Board”) is considering adoption of a Town of Canandaigua Parks and Recreation Master Plan (hereinafter referred to as “plan”); and

WHEREAS, the Town Board of the Town of Canandaigua was delighted to receive the support and the assistance of the Parks, Trails, and Recreation Committee; and

WHEREAS, the Town Board authorized (Resolution # 2016 – 278) the use of McCord Landscape Architecture for professional services to prepare the Parks and Recreation Master Plan; and

WHEREAS, the Parks, Trails, and Recreation Committee has been working on the plan and reporting updates, status, and recommendations to the Citizen’s Implementation Committee (CIC); and

WHEREAS, the Town Board held a public hearing on December 18, 2017 regarding the [draft Town of Canandaigua Parks and Recreation Master Plan](#); and

WHEREAS, the Planning Board reviewed the plan at their meeting on November 28, 2017; and

WHEREAS, the Environmental Conservation Board reviewed the plan at their meeting on December 7, 2017; and

WHEREAS, the Citizen’s Implementation Committee reviewed the plan at meetings on June 20, 2017; and

WHEREAS, the Town Board has reviewed the Full Environmental Assessment Form (EAF) Part 1; and

WHEREAS, the Town Board determines that said Action is classified as an Unlisted Action under Part 617 of the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Town Board has determined that the proposed development is subject to a single agency review pursuant to Part 617.6(b) (4) of the SEQR Regulations; and

WHEREAS, the Town Board determines that it is the most appropriate agency for making the determination of significance thereon under the SEQR Regulations; and

WHEREAS, the Environmental Conservation Board, Planning Board, and Zoning Board of Appeals have no objection to the Canandaigua Town Board assuming Lead Agency Status for this action; and

WHEREAS, the Town Board has given consideration to the criteria for determining significance as set forth in Section 617.7(c) (1) of the SEQR Regulations and the information contained in the Full EAF Part 1; and

WHEREAS, the Town Board has completed Part 2 and Part 3 of the Full EAF; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby designates itself as lead agency for the described action; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua has reasonably concluded there would not be any substantial adverse impact on the following: land use planning or zoning regulations; intensity of use of the land; character or quality of the existing community; environmental characteristics; existing level of traffic or infrastructure, use of energy; public or private water supplies; public or private wastewater treatment utilities; character or quality of important historic, archaeological, architectural or aesthetic resources; natural resources; potential for erosion, flooding or drainage problems; or creation of a hazard to environmental resources or human health; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua determines upon the information and analysis documented, the proposed action will not result in any significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua does hereby make a Determination of Non-Significance on the proposed adoption of the Town of Canandaigua Parks and Recreation Master Plan; and

BE IT FURTHER RESOLVED, the Town Manager is hereby directed to sign the Full Environmental Assessment Form Part 3 and file with the Town Clerk as evidence the Town Board has determined the proposed action will not result in any significant adverse environmental impact; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua hereby adopts the Town of Canandaigua Parks and Recreation Master Plan; and

BE IT FINALLY RESOLVED, the Town Board wishes to extend sincere appreciation to the Parks, Trails, and Recreation Committee, and the Citizen's Implementation Committee for their efforts in the development of the Town of Canandaigua Parks and Recreation Master Plan.

Attachment # 12

RESOLUTION NO. 2017 – 424: SOIL EROSION AND SEDIMENT CONTROL SURETY FOR 5019 COUNTY ROAD 16 (TAX MAP #154.09-1-20.000)

WHEREAS, the Town of Canandaigua Planning Board has granted a single-stage site plan approval for construction of a primary structure addition and septic improvements at 5019 County Road 16, Canandaigua (Tax Map# 154.09-1-20.000), owned by Nancy Sands; and

WHEREAS, the Town of Canandaigua Planning Board has determined that a soil erosion and sediment control surety is to be provided and accepted by the Town Board prior to the issuance of building permits; and

WHEREAS, the Town Engineer (MRB Group) has reviewed the proposed estimates and found them to be satisfactory to meet the conditions of approval and the work to be completed; and

WHEREAS, the applicant has provided a check in the amount of \$ 21,556.42 for the purposes of the soil erosion and sediment control surety; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves and accepts a soil erosion and sediment control surety in the total amount of \$ 21,556.42 in the form of a check.

Attachment # 13

RESOLUTION NO. 2017 – 425: AUTHORIZATION FOR TOWN MANAGER TO EXECUTE CONTRACT FOR TOWN HALL LOWER LEVEL HVAC REPAIR

WHEREAS, over the weekend of November 25, 2017 the main control module in the electronic control system for the lower level HVAC system failed; and

WHEREAS, the Town Manager directed Interstate Heating (who was already working in the building on the upper level HVAC system) to complete an emergency temporary fix to the system in order for heat to be operational in the lower level of the Town Hall; and

WHEREAS, the Town Manager has requested a quote from Interstate in order to complete permanent repairs including the replacement of the eight electronic supply diffusers in the lower level to be replaced with a traditional open line mechanical supply as in the rest of the Town Hall and relocate the thermostat to the Hallway from the temporary location in the furnace room; and

WHEREAS, Interstate Heating has provided a quote of \$ 5,400.00 to complete the work since they are already working in the building; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua authorizes the Town Manager to execute an agreement with Interstate Heating for an amount not to exceed \$ 5,400.00 to be paid from Account No. A.1620.200 in order to replace the eight diffusers in the lower level of the Town Hall, remove bypass dampers, move the thermostat, patch or replace ductwork as needed in the lower level, and eliminate the failed electronic control system.

Attachment # 14

- Approval of the following Town Board Meeting Minutes:
November 20, 2017
- Payment of the Bills
Abstract Claim Fund Totals presented by Town Clerk
Voucher Summary Report for Town Board signatures
(By signing, Town Board members represent they have reviewed the purchases for compliance with the Town's approved policies & approve of the prepared Voucher Summary Report and the attached invoices)

Utility Abstract dated 12/5/2017 totaling \$105,792.27

General fund \$7,796.99
Highway fund \$46.53
Water fund \$965.21
Capital projects \$95,812.10
Lighting districts \$1,171.44

Abstract dated 12/13/2017 totaling \$951,225.11

General fund \$167,350.27
Highway fund \$161,035.43
Water fund \$52,444.98
Capital projects \$566,592.38
TA fund \$3,802.05

- Privilege of the Floor
- Other Business
- Privilege of the Floor
- Executive Session, as requested
- Adjournment

ATTACHMENT 1

Dennis Brewer, Director of Parks and Recreation, report to the Town Board for December 18, 2017.

Miller Park: We have planted raspberries, bayberries, holly, and blueberries at the Bliss Road area. The highway will add seven large boulders. There will be more plantings in the spring. Also, in the spring, we will add three benches.

Seventeen trees were planted around the Goode house. This week they are planting 86 trees in the park.

The gazebo is in place. It looks great.

Scout: I met with a Boy Scout who is interested in doing an Eagle Scout project at one of the parks. At this time, he is interested in doing the project at Miller Park. We talked about doing some benches or some type of planting. He will present his plans in January.

Assessor's Report November 20, 2017

Year to date we have 116 sales in Town ranging from \$48,000 to \$1,425,000 with a median price of \$256,000.

We are currently working on getting all exemption renewals printed and sent out. Ag renewals went out Monday 12/4, with Star IVP postcards going out later this week, to be followed by Enhanced Star and Sr. forms.

Respectfully submitted,

Christopher Lyon, IAO

Town Clerk Report for the December 18, 2017, Town Board Meeting

1. **Monthly Financial Report:** Revenues collected in the Town Clerk's office for the month of November 2017 totaled \$150,633.00 (see attached).
2. **Holiday Family Adoption:** Once again, this was a huge success. The Town Hall family was able to provide gifts and Wegmans gift cards to two families this year. Staff enjoyed wrapping gifts and delivering them to the Canandaigua City School District.
3. **2018 County / Town Tax Bills:** The tax bills will be arriving on Monday, December 18. The data will be uploaded to the Town's website around Christmas. Residents will be able to pay their tax bill after January 1, 2018 at the Town Clerk's office or in full at any Canandaigua National Bank branch office during the month of January 2018.
4. **Resolutions:**
 - A. Budget transfer to purchasing scanner for electronic document management system off State Bid
 - B. Budget transfer for 50% of electronic document management system (laserfiche)
 - C. Recognition of Barbara Henry

Please let me know if you have any questions.

Submitted by,

Jean Chrisman

Jean Chrisman

Town Clerk

Account#	Account Description	Fee Description	Qty	Local Share
A.2001	Cabins / Halls / Pavillions	Onanda Halls/Lodging	3	1,275.00
	Onanda Cabin NON Residential Daily	Onanda Cabin NON Residential Daily	2	1,075.00
	Outhouse Park Hall Full Day	Outhouse Park Hall Full Day	5	750.00
	WL Schoolhouse Weekend	WL Schoolhouse Weekend	2	120.00
		Sub-Total:		\$3,220.00
A.2590	Building Fee	Building Fee	19	5,528.40
		Sub-Total:		\$5,528.40
A0380	AR Charge Back Billing	AR Charge Back Billing	10	20.00
		Sub-Total:		\$20.00
A1255	Conservation	Conservation	16	50.25
	Marriage Lic.	Marriage License Fees	1	17.50
	Misc. Fees	Copies	10	2.50
		Marriage Cert	2	20.00
		Sub-Total:		\$90.25
A1603	Misc. Fees	Death Cert	49	490.00
		Sub-Total:		\$490.00
A2110	Plan & Zone	Zoning Fee	11	1,550.00
		Sub-Total:		\$1,550.00
A2120	Plan & Zone	Soil Erosion	2	300.00
		Sub-Total:		\$300.00
A2544	Dog Licensing	Female, Spayed	65	845.00
		Female, Unspayed	11	209.00
		Male, Neutered	65	845.00
		Male, Unneutered	11	209.00
	Late Fees	Late Fees	49	245.00
		Sub-Total:		\$2,353.00
A2590	Plan & Zone	Site Development	33	37,336.10
		Sub-Total:		\$37,336.10
A2591	Misc. Fees	Transfer Coupons	1019	2,171.00
		Sub-Total:		\$2,171.00
CM-2001	Plan & Zone	Parks And Recreation	96	96,000.00
		Sub-Total:		\$96,000.00
F.2140	Rents Payments	Rents Payments	6	216.00
		Sub-Total:		\$216.00
F.2142	Water Sales	Water Sales	1	278.00
		Sub-Total:		\$278.00

Account#	Account Description	Fee Description	Qty	Local Share
Total Local Shares Remitted:				\$149,552.75
Amount paid to:	NYS Ag. & Markets for spay/neuter program			196.00
Amount paid to:	NYS Environmental Conservation			861.75
Amount paid to:	State Health Dept. For Marriage Licenses			22.50
Total State, County & Local Revenues:				\$150,633.00
Total Non-Local Revenues:				\$1,080.25

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Jean Chrisman, Town Clerk, Town of Canadaigua during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.



Supervisor

12.5.17

Date



Town Clerk

12/1/2017

Date



280 Kenneth Drive, Suite 100 | Rochester, NY 14623 | P 585.486.0725 | TF 800.546.7556 | F 585.486.0726 | E info@EFPRSolutions.com | EFPRSolutions.com

CLIENT MEMO

To: Town Board Date: 8/28/17

Client: Town of Canandaigua

From: Tina DeNigro and P. Robert Fox, CPA

Subject 2016 Town Clerk Reports

EXECUTIVE SUMMARY

We have spent considerable time working with the Town Clerk to establish monitoring procedures for the Town Clerk receipts and we both have spent considerable time reviewing reconciliation procedures and transactions that generated excess funds. Because 2015 differences were not material and we had a joint effort to identify the causes for excess funds, we were not concerned about lost funds. At 12/31/15, we reported that the Town Clerk had an excess of \$900.10 and it appears that the Town Clerk has excess funds of \$3,406.00 at 12/31/16.

PROCEDURE FOLLOWED

The Town Clerk regularly reconciled the monies received on Quicken to balances in the monthly reports. However, the reconciliations did not compare the month end balances to the payments in the following month to the Town. We compared annual reported receipts and found no material differences. In addition, we attempted to prepare proofs of deposits and proofs of disbursements in 2015 and 2016 in addition to monthly bank reconciliations, but were unable to exactly reconcile monthly amounts. The Town Bookkeeper spent time reviewing transactions and identified some differences. Finally, the Town Clerk did a detail analysis of 2016 transactions comparing in detail the deposits and disbursements on a month by month basis. By doing this she identified \$2,262.30 which was created by various credit card receipts not entered into the BAS software. We believe that there were excess funds of \$900.10 from 2015 and \$2,262.30 in identifiable excess funds in 2016. We prepared a reconciliation at 12/31/16 that shows the Town Clerk has \$3,406.00 in excess funds which is only \$243.60 more than the 2015 difference and 2016 identified differences.

RECOMMENDATION AND MODIFIED PROCEDURES

We are of the opinion that it is not effective or efficient to try to identify \$243.60 in the unidentified excess funds and recommend that the Town Clerk transfer \$3,406.00 in excess funds to the Town. We are preparing monthly reconciliations and the Town Clerk has modified procedures to reconcile balances at the end of each month. Currently we believe we can identify some minor differences in 2017 that we are attempting to resolve.

TOWN OF CANANDAIGUA

TOWN MANAGER MONTHLY REPORT

December 18, 2017

PERSONNEL

KUDOS: A special thank you to Town Board Councilman Keith Cutri, Deputy Town Clerk Barb Henry, and Parks Laborer Jeff Winner for your dedication and service to the Town of Canandaigua.

Personnel: Just as an update, the majority of the performance evaluations have been completed for employees of the Town Hall for 2017. A few are being finished up in the coming weeks. The 'Performance Review Guide' utilized for employees touched on the topics of job knowledge, quality of work, dependability, cooperation, communications, and an action plan including strengths, utilization of strengths, opportunities for improvement, training, individual goals for 2018, and employee job satisfaction. Completed performance evaluations will be secured in the employee's personnel file after the both the department head and the employee sign off on the review and action plan.

FINANCIAL PLANNING

Please see the attached detail spreadsheet showing all reserves and estimated unassigned fund balance projections per fund.

DEVELOPMENT / PLANNING

Economic Development: Our Economic Development Team met on December 5th to review the current progress of our joint concept mapping project with the City of Canandaigua, and the Canandaigua Chamber of Commerce. An update was also provided on the Uptown feasibility plan for 2018, and recent business opportunities and new businesses which have opened in the Town of Canandaigua.

Building Permits: To date the Development Office has issued 503 building permits in 2017.

Catch 407: A nice warm fireplace, butcher block wood tables, and a welcoming atmosphere await you at a new business in the Town. Catch 407 is a seafood, steakhouse, and oyster bar located at the former Schooners site. The new owners have completed renovated the building, you would not even recognize it from the inside. A full menu includes everything surf and turf, to cowboy, to the taco of the day. They serve dinner six days a week (closed Monday) and lunch on Friday, Saturday, and Sunday. Catch 407 is now open, and from I am told that the oyster bar

TOWN OF CANANDAIGUA

TOWN MANAGER MONTHLY REPORT

December 18, 2017

will be fully operational with a wide variety in the coming weeks. Stop by and check it out, you are likely to find me at the new oyster bar.

GENERAL

HVAC: As you are aware, our HVAC system work continues in the Town Hall. Workers anticipate finishing up the insulation on the upstairs system in the next two weeks. An emergency repair was needed of the downstairs system, after a main control module failed on a control mechanism to operate one of those units.

Upcoming Meetings:

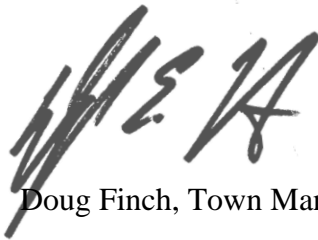
Planning – The next scheduled Planning Board meeting is January 9th at 6:30pm.

Zoning – The Zoning Board of Appeals next meets January 16th at 6:00pm.

Environmental Conservation Board – January 4th at 4:30pm.

Agriculture Advisory Committee – January 4th at 5:30pm.

Citizens Implementation Committee – January 2nd at 9:00am to kickoff the new year.

A handwritten signature in dark ink, appearing to read 'D. Finch', is written over the printed name.

Doug Finch, Town Manager

UPDATES TO FUND BALANCE AND RESERVES

Date of Report: December 6, 2017

(A: GENERAL FUND)

	<u>2017 Projection</u>	<u>2018 Projection</u>
<u>Contingent Tax Reserve Fund (A.231)</u>		
Beginning Balance	535,000.00	535,000.00
Anticipated Expenditures	-	-
Projected Balance	535,000.00	535,000.00
<u>Repair Reserve Fund (A.232)</u>		
Beginning Balance	155,000.00	155,000.00
Expense (anticipated): Town Hall Improvements 2018/2019	-	(25,000.00)
Projected Balance	155,000.00	130,000.00
<u>Technology Reserve (A.233)</u>		
Beginning Balance	57,403.00	57,403.00
Expense: Identified need to replace server (2017/2018)		
Expense: Software update to replace accounting software		(42,500.00)
Expense: IT audit, and security improvements		(10,000.00)
Projected Balance	57,403.00	4,903.00
<u>Open Space Fund Reserve (A.234)</u>		
Beginning Balance	510,000.00	480,200.00
Expense: PDR - Catalpa Acres / closed 2017 (Reso#2017-124)	(29,800.00)	
Expense (anticipated): PDR - Brock Acres / approved AgMkts. (est. 2018)		(36,300.00)
Expense (anticipated): Open Space Purchases/Plan Doc Update		
Expense (anticipated): PDR applications (\$50 acre/2018 applications)		(24,500.00)
Projected Balance	480,200.00	419,400.00
<u>NYS Employee System Reserve (A.235)</u>		
Beginning Balance	225,000.00	225,000.00
Anticipated Expenditures	-	-
Projected Balance	225,000.00	225,000.00
<u>Campus Reserve (A.236)</u>		
Beginning Balance	-	-
Anticipated Expenditures	-	-
Projected Balance	-	-
<u>Assigned Appropriated Fund Balance</u>		
Expense: Appropriation to 2017 budget	(620,182.00)	
Expense: Appropriation to 2018 Highway budget (A.5031CM)		(100,000.00)
Expense: Appropriation to 2018 General Fund (A.9000)		(406,317.00)
	(620,182.00)	(506,317.00)
<u>Unassigned Fund Balance</u>		
Beginning Balance (1/1/2017)	3,309,270.00	1,860,242.45
Expense: Encumbered Funds (Resolution # 2016 - 320)	(123,210.55)	
Expense: Encumbered Funds - needed to be transferred for Highway Cap Project (2016)	(1,000,000.00)	
Expense: Cheshire FD billing per contract 2017 Reso # 2017-149	(9,236.00)	
Expense: Sucker Brook projects (agreement with City - \$50k yr x3)	(100,000.00)	(50,000.00)
Increase: Reversal of Reso#2017-149 from SF Fund instead	9,236.00	
Expense: Purchase of property next to Town Hall (Reso # 2017 - 202)	(35,000.00)	
Expense: HVAC system replacement for Town Hall (Reso # 2017-312)	(84,500.00)	
Expense: Transfer to App Fund Balance to offset tax increase for 2018 (estimate)	(506,317.00)	
Expense: Town Hall improvements, insulation, security		(25,000.00)
Expense: engineering - transfer station, cheshire sewer project		(25,000.00)

Expense: land acquisition (possible discussion only)		(500,000.00)
ESTIMATED: unassigned funds at close 2017 (work trial balance)	400,000.00	
Projected Balance	1,860,242.45	1,260,242.45

UPDATES TO FUND BALANCE AND RESERVES

Date of Report: December 6, 2017

D: HIGHWAY FUND

		<u>2017 Projection</u>	<u>2018 Projection</u>
<u>Highway Equip Reserve Fund (D.230)</u>			
Beginning Balance		375,000.00	375,000.00
Anticipated Expenditures		-	
Projected Balance		375,000.00	375,000.00
<u>Highway Equip Reserve (D.231)</u>			
Beginning Balance		-	-
Anticipated Expenditures		-	-
Projected Balance		-	-
<u>Highway Improvements Reserve (D.232)</u>			
Beginning Balance		375,000.00	375,000.00
Anticipated Expenditures		-	-
Projected Balance		375,000.00	375,000.00
<u>Highway Improvements Reserve (D.233)</u>			
Beginning Balance		-	-
Anticipated Expenditures		-	-
Projected Balance		-	-
<u>Snow/Ice/Rd Repair Reserve (D.235)</u>			
Beginning Balance		200,000.00	200,000.00
Anticipated Expenditures		-	-
Projected Balance		200,000.00	200,000.00
<u>Unassigned Fund Balance</u>			
Beginning Balance (1/1/2017)		400,807.00	316,700.00
ESTIMATED: increase in fund balance from 2017 unexpended funds		400,000.00	-
Increase: Deuel Road grant reimbursement			100,000.00
Expense: 2018 appropriated fund balance		(484,107.00)	-
Projected Balance		316,700.00	416,700.00

UPDATES TO FUND BALANCE AND RESERVES

Date of Report: December 6, 2017

<u>CM: PARK FUND</u>		<u>2017 Projection</u>	<u>2018 Projection</u>
Beginning Balance (1/1/2017)		647,358.00	647,358.00
Increase: Park and Rec Fees (YTD - 11.28.2017)		21,460.54	60,000.00
Increase: Park and Rec Fees (Specific Project - 2017 est)		80,000.00	
Expense: Land acquisition possible appraisals		-	(30,000.00)
Expense: Possible land acquisition		-	(250,000.00)
Expense: Interfund transfer (2018 budget - A.5031CM)		-	(100,000.00)
Expense: park improvements (park and rec plan)		-	(75,000.00)
Projected Balance		647,358.00	252,358.00

UPDATES TO FUND BALANCE AND RESERVES

Date of Report: December 6, 2017

S: WATER DISTRICTS - 2018

	<u>2017 Projection</u>	<u>2018 Projection</u>
<u>Canandaigua Cons. (S..247)</u>		
Beginning Balance (12/1/17)	282,603.40	1,566,145.92
Increase: real property taxes cdga cons 2018	-	288,541.00
Increase: water rents - 2018	-	600,000.00
Increase: water meter sales - 2018	-	2,200.00
Increase: water services cdga cons - 2018	-	20,000.00
Increase: penalty on water	-	5,000.00
Expenses: 2018 budgeted amount or expenses	-	(1,038,500.00)
Increase: F fund balance estimate 12/1/17 ESTIMATE	1,418,542.52	-
Expense: F fund 2017 expend through 12/31 ESTIMATE	(135,000.00)	-
Increase: consolidation transfer from S.241 (Nott #6)	-	4,034.00
Increase: consolidation transfer from S.243 (West Lake S)	-	101,506.00
Increase: consolidation transfer from S.244 (Cramer #9)	-	3,008.00
Increase: consolidation transfer from S.245 (Parrish St)	-	4,491.00
Increase: consolidation transfer from S.245A (West Lake)	-	48,516.15
Increase: consolidation transfer from S.246 (Wyffels #10)	-	17,824.76
Increase: consolidation transfer from S.247A (Adams #11)	-	17,589.01
Increase: consolidation transfer from S.249 (Parrish Road)	-	11,772.96
	-	-
Projected Balance 12/31/	1,566,145.92	1,652,128.80
<u>Nott#6 (S..241)</u>		
Beginning Balance (12/1/17)	2,534.00	2,534.00
Increase: real property tax - 2018 (O&M rate .50)		1,500.00
Expenses: 2018		-
Proposed 2018 consolidation: transfer fund to S.247		(4,034.00)
Projected Balance 12/31/	2,534.00	-
<u>Andrews (S..241A)</u>		
Beginning Balance (1/1/17)	(11.19)	(11.19)
Increase: Real Property Taxes	21,000.00	17,139.00
Expense: 2017 Contractual Expenditures	(4,189.00)	
Expense: unpaid water	(296.00)	
Expense: debt service p&i due to Farmington	(16,515.00)	(11,010.00)
Expense: 2018 O & M due to Farmington		(6,117.00)
Projected Balance 12/31/	(11.19)	0.81
<u>Canandaigua Farmington (S..241B)</u>		
Beginning Balance (1/1/17)	(2,156.92)	(16,567.64)
Increase: real property taxes	128,000.00	202,569.00
Expense: 2017 unpaid water	(2,714.00)	
Expense: O & M due to Farmington	(139,696.72)	(185,969.00)
Projected Balance 12/31/	(16,567.64)	32.36
<u>West Lake S (S..243)</u>		
Beginning Balance (12/1/17)	51,765.00	51,765.00

Increase: real property tax - 2018 (O&M rate .50)	-	49,741.00
Expense: 2018	-	-
Proposed 2018 consolidation: transfer fund to S.247	-	(101,506.00)
Projected Balance 12/31/	51,765.00	-
<u>Cramer #9 (S..244)</u>		
Beginning Balance (12/1/17)	1,389.00	1,389.00
Increase: real property tax - 2018 (O&M rate .50)	-	1,619.00
Expense: 2018	-	-
Proposed 2018 consolidation: transfer fund to S.247	-	(3,008.00)
Projected Balance 12/31/	1,389.00	-
<u>Parrish Street (S..245)</u>		
Beginning Balance (12/1/17)	3,304.00	3,304.00
Increase: real property tax - 2018 (O&M rate .50)	-	1,187.00
Expense: 2018	-	-
Proposed 2018 consolidation: transfer fund to S.247	-	(4,491.00)
Projected Balance 12/31/	3,304.00	-
<u>West Lake (S..245A)</u>		
Beginning Balance (12/1/17)	24,747.15	24,747.15
Increase: real property tax - 2018 (O&M rate .50)	-	23,769.00
Expense: 2018	-	-
Proposed 2018 consolidation: transfer fund to S.247	-	(48,516.15)
Projected Balance 12/31/	24,747.15	-
<u>McIntyre (S..245B)</u>		
Beginning Balance (12/1/17)	6,463.19	2,199.19
Increase: real property tax - 2018 (O&M rate .50)	-	7,997.00
Expense: unpaid water bill	(161.00)	-
Expense: debt service p&i	(4,103.00)	(6,020.00)
Projected Balance 12/31/	2,199.19	4,176.19
<u>Wyffels #10 (S..246)</u>		
Beginning Balance (12/1/17)	9,215.76	9,215.76
Increase: real property tax - 2018 (O&M rate .50)	-	8,609.00
Expense: 2018	-	-
Proposed 2018 consolidation: transfer fund to S.247	-	(17,824.76)
Projected Balance 12/31/	9,215.76	-
<u>Canandaigua Bristol (S..246A)</u>		
Beginning Balance (1/1/17)	1,704.87	11,479.55
Increase: debt service real property tax	17,098.10	16,783.00
Increase: real property tax - 2018 (O&M rate .50)	2,860.00	2,878.00
Increase: miscellaneous income	47,766.58	45,780.00
Expense: serial bonds principal	(15,000.00)	(15,000.00)
Expense: serial bonds interest	(42,950.00)	(42,238.00)
Expense: 2018	-	-
Projected Balance 12/31/	11,479.55	19,682.55
<u>Emerson Allen (S..246B)</u>		
Beginning Balance (1/1/17)	(5.47)	155.53

Increase: real property tax	16,000.00	18,046.00
Expense: O&M rate due to Farmington	(3,182.00)	(3,858.00)
Expense: debt service due to Farmington	(12,657.00)	(13,382.00)
Projected Balance	155.53	961.53
<u>Adams #11 (S..247A)</u>		
Beginning Balance (12/1/17)	8,869.01	8,869.01
Increase: real property tax - 2018 (O&M rate .50)	-	8,720.00
Expense: 2018	-	-
Proposed 2018 consolidation: transfer fund to S.247	-	(17,589.01)
Projected Balance	8,869.01	-
<u>County Road 30 (S..247B)</u>		
Beginning Balance (12/1/17)	10,062.50	125.00
Increase: real property tax - 2018 (O&M rate .50 & debt serv)	-	16,478.00
Expense: debt service P&I	(9,937.50)	(14,675.00)
Expense: 2018	-	-
Projected Balance	125.00	1,928.00
<u>Risser (S..248)</u>		
Beginning Balance (12/1/17)	365.67	365.67
Increase: real property taxes - 2018	-	-
Expense: 2018	-	-
Projected Balance	365.67	365.67
<u>Hopkins Grimble (S..248A)</u>		
Beginning Balance (12/1/17)	16,757.09	8,738.84
Increase: real property taxes - 2018	-	9,613.00
Expense: debt service	(8,018.25)	(10,838.00)
Expense: 2018	-	-
Projected Balance	8,738.84	7,513.84
<u>Canandaigua Hopewell (S..248C)</u>		
Beginning Balance (12/1/17)	9,049.88	9,049.88
Increase: real property taxes including O&M	-	58,921.00
Expense: O&M rate due to Hopewell	-	(56,921.00)
Projected Balance	9,049.88	11,049.88
<u>Hickox (S..248D)</u>		
Beginning Fund Balance (1/1/17)	(37,500.00)	(33,582.00)
(note: cash on hand 12/1/17 - \$ 3,918.00)	-	-
(note: debt service is \$1/1000 2016-2019 then returns .50)	-	-
Increase: real property taxes	3,918.00	3,315.00
Expense: 2018	-	-
Projected Balance	(33,582.00)	(30,267.00)
<u>Parrish Road (S..249)</u>		
Beginning Balance (12/1/17)	14,511.96	10,549.96
Increase: real property taxes - 2018 (O&M)	-	1,223.00
Expense: debt service final payment 12/2017	(3,962.00)	-
Proposed 2018 consolidation: transfer fund to S.247	-	(11,772.96)
Projected Balance	10,549.96	-

Nott # 40 (S..249A)

Beginning Balance (12/1/17)	3,949.96	(150.54)
Increase: real property taxes - (O&M) & debt serv	-	6,174.00
Expense: debt service	(4,100.50)	(5,108.00)
Expense: 2018	-	-
Projected Balance	(150.54)	915.46

UPDATES TO FUND BALANCE AND RESERVES

Date of Report: December 6, 2017

<u>SF: Fire District</u>		<u>2017 Projection</u>	<u>2018 Projection</u>
Beginning Balance (12/1/2017)		94,726.00	85,490.00
Expense: budget modification / cheshire fd / Dec 2017 agenda		(9,236.00)	
Increase: Real Property Tax - 2018 budget			947,096.00
Expense: district agreements - 2018 budget		-	(947,096.00)
		-	
		-	
		-	
Projected Balance		85,490.00	85,490.00

UPDATES TO FUND BALANCE AND RESERVES

Date of Report: December 6, 2017

SL: LIGHTING DISTRICTS)			
		<u>2017 Projection</u>	<u>2018 Projection</u>
<u>Centerpointe (SL.241)</u>			
Beginning Balance (12/1/17)		2,351.42	2,351.42
Increase: real property tax - 2018		-	5,800.00
Expense: utility costs /replace lights - 2018		-	(6,600.00)
Projected Balance		2,351.42	1,551.42
<u>Fox Ridge (SL.242)</u>			
Beginning Balance (12/1/17)		8,903.66	8,903.66
Increase: real property tax - 2018		-	10,000.00
Expense: utilities - 2018		-	(12,500.00)
Projected Balance		8,903.66	6,403.66
<u>Landings (SL.243)</u>			
Beginning Balance (12/1/17)		862.18	862.18
Increase: real property taxes - 2018		-	393.00
Expense: utilites - 2018		-	(393.00)
Projected Balance		862.18	862.18
<u>Lakewood (SL.244)</u>			
Beginning Balance (12/1/17)		4,221.31	4,221.31
Expense: utilities - 2018		-	(360.00)
Projected Balance		4,221.31	3,861.31
<u>Fallbrook (SL.245)</u>			
Beginning Balance (12/1/17)		6,919.67	6,919.67
Expense: utilities - 2018			(1,400.00)
Projected Balance		6,919.67	5,519.67

UPDATES TO FUND BALANCE AND RESERVES

Date of Report: December 6, 2017

SD: DRAINAGE DISTRICTS)			
	<u>2017 Projection</u>		<u>2018 Projection</u>
<u>Route 332 (SD..241)</u>			
Beginning Balance (12/1/17)	170,790.12		170,790.12
Expense: drainage improvements - 2018	-		(75,000.00)
Projected Balance	170,790.12		95,790.12
<u>Lakewood (SD..241A)</u>			
Beginning Balance (12/1/17)	26,812.31		26,812.31
Increase: real property tax - 2018	-		2,053.00
Expense: utilities - 2018	-		-
Projected Balance	26,812.31		28,865.31
<u>Ashton (SD..243)</u>			
Beginning Balance (12/1/17)	12,594.91		12,594.91
Increase: real property taxes - 2018	-		2,000.00
Expense: 2018	-		-
Projected Balance	12,594.91		14,594.91
<u>FoxRidge (SD..244)</u>			
Beginning Balance (12/1/17)	32,132.94		32,132.94
Increase: real property taxes - 2018	-		3,003.00
Expense: 2018	-		-
Projected Balance	32,132.94		35,135.94
<u>Landings (SD..245)</u>			
Beginning Balance (12/1/17)	9,423.87		9,423.87
Increase: real property taxes - 2018	-		-
Expense: 2018	-		-
Projected Balance	9,423.87		9,423.87
<u>OB (SD..246)</u>			
Beginning Balance (12/1/17)	14,993.64		14,993.64
Increase: real property taxes - 2018	-		2,003.00
Expense: 2018	-		-
Projected Balance	14,993.64		16,996.64
<u>Lakeside (SD..247)</u>			
Beginning Balance (12/1/17)	7,990.78		7,990.78
Increase: real property taxes - 2018	-		1,500.00
Expense: 2018	-		-

Projected Balance	7,990.78	9,490.78
<u>Waterford (SD..248)</u>		
Beginning Balance (12/1/17)	10,848.12	10,848.12
Increase: real property taxes - 2018	-	5,000.00
Expense: 2018	-	-
Projected Balance	10,848.12	15,848.12
<u>Stablegate (SD..249)</u>		
Beginning Balance (12/1/17)	18,073.73	18,073.73
Increase: real property taxes - 2018	-	-
Expense: 2018	-	-
Projected Balance	18,073.73	18,073.73

UPDATES TO FUND BALANCE AND RESERVES

Date of Report: December 6, 2017

SS: SEWER DISTRICTS)			
		<u>2017 Projection</u>	<u>2018 Projection</u>
<u>Purdy Road Sewer (SS..241)</u>			
Beginning Balance (12/1/17)		18,209.74	-
Expenditures: anticipated debt service - 12/31/17		(18,209.74)	-
Increase: anticipated assessment collection - 2018		-	18,210.00
Expenditures: anticipated debt service - 2018		-	(18,210.00)
Projected Balance		-	-

Revenue / Expense Control Report Parameters

Report ID: BD RPT 2

Year: 2017 Include Beg. Encumbrance: Yes

Period: 11 To: 11 Apply to Budget Columns: No

Description: Short Apply % to Original Budget: No

Spacing: Single Print Parent Account: No

Acct Status: Active Grand Totals on Separate Page: No

Suppress Zero Accts.: None Include Req: No

Summary Only: No Use Alt Fund: No

% Fiscal Year: 100 Exclude Rev Brackets: Yes

Account Table:

Alt. Sort Table:

Sort:	Sort	Subtotal	Page Break	Subheading
1	Fund	Yes	No	No
2	Type	Yes	No	No
3	Function	No	No	No
Subtotal/Page Break Expenses Only:		No		

Date Prepared: 12/13/2017 09:12 AM

Report Date: 12/13/2017

Account Table:

Alt. Sort Table:

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

GLR0130 1.0

Page 1 of 28

Prepared By: PIERCE

Fiscal Year: 2017 Period From: 11 To: 11

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rev/Exp Balance
A.1001	REAL PROPERTY TAXES	284,637.00	284,637.00	0.00	284,086.81	550.19	99.81
A.1030	SPECIAL ASSESSMENT/PILOT	20,924.00	20,924.00	213.47	21,042.95	(118.95)	100.57
A.1090	PENALTY ON TAXES	11,000.00	11,000.00	(1,552.99)	12,276.32	(1,276.32)	111.60
A.1120	NON PROPERTY SALES TAX	1,415,000.00	1,415,000.00	0.00	1,758,640.34	(343,640.34)	124.29
A.1170	CABLE TV FRANCHISE FEES	75,000.00	75,000.00	0.00	81,487.81	(6,487.81)	108.65
A.1255	TOWN CLERK FEES	1,000.00	1,000.00	279.90	1,700.69	(700.69)	170.07
A.1603	VITAL STATISTICS FEE	4,000.00	4,000.00	661.00	5,124.00	(1,124.00)	128.10
A.2001	PARK & RECREATION FEES	75,000.00	75,000.00	6,030.00	107,323.00	(32,323.00)	143.10
A.2110	ZONING FEES	25,000.00	25,000.00	1,750.00	22,331.00	2,669.00	89.32
A.2120	SOIL EROSION CONTROL	10,000.00	10,000.00	2,400.00	6,600.00	3,400.00	66.00
A.2148	RETURNED CHECK FEE	20.00	20.00	0.00	0.00	20.00	0.00
A.2192	CEMETERY SERVICES	500.00	500.00	0.00	0.00	500.00	0.00
A.2302	SERVICES/OTHER GOVERNMENTS	9,000.00	9,000.00	760.00	8,360.00	640.00	92.89
A.2401	INTEREST & EARNINGS	6,000.00	6,000.00	828.06	7,822.08	(1,822.08)	130.37
A.2410	RENTAL OF REAL PROPERTY	12,070.00	12,070.00	900.00	12,885.00	(815.00)	106.75
A.2544	DOG LICENSES	18,000.00	18,000.00	2,245.00	19,496.00	(1,496.00)	108.31
A.2590	SITE DEVELOPMENT FEES	75,000.00	75,000.00	18,878.40	87,906.60	(12,906.60)	117.21
A.2591	CONSTRUCTION DEBRIS FEES	11,000.00	11,000.00	1,956.00	23,507.00	(12,507.00)	213.70
A.2610	FINES & FORFEITED BAIL	80,000.00	80,000.00	(1,829.00)	75,327.00	4,673.00	94.16
A.2651	RECYCLING REVENUE	12,000.00	12,000.00	1,968.86	23,649.94	(11,649.94)	197.08
A.2660	SALE OF REAL PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
A.2665	SALE OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
A.2680	INSURANCE RECOVERIES	0.00	0.00	0.00	6,051.52	(6,051.52)	0.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2017 Period From: 11 To: 11

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rev/Exp Balance
A.2701	REFUND PRIOR YEARS EXP	0.00	0.00	0.00	1,508.47	(1,508.47)	0.00
A.2705	GIFTS & DONATIONS	0.00	0.00	1,400.00	11,300.00	(11,300.00)	0.00
A.2770	MISCELLANEOUS INCOME	0.00	0.00	0.00	781.52	(781.52)	0.00
A.3001	NYS AID PER CAPITA	28,000.00	75,463.94	0.00	28,151.00	47,312.94	37.30
A.3005	ONTARIO CITY MORTGAGE TAX	325,000.00	325,000.00	0.00	123,169.71	201,830.29	37.90
A.3040	NYS AID TAX/ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00
A.3089	ST AID.OTHER	0.00	4,750.00	0.00	8,414.11	(3,664.11)	177.14
A.3092	ST AID.PLANNING STUDIES	0.00	0.00	0.00	48,870.89	(48,870.89)	0.00
A.3820	NYS YOUTH PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00
A.5031	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
A.5031.CM	INTERFUND TRANSFERS	162,000.00	162,000.00	0.00	0.00	162,000.00	0.00
A.5031.H	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
A.5031.TE	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
A.5031.V	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
A.9000	APPROPRIATED FUND BALANCE FOR BUDGET	620,182.00	1,743,392.55	0.00	0.00	1,743,392.55	0.00
A.9230	TAX STABILIZATION RESERVE FOR BUDGET	0.00	0.00	0.00	0.00	0.00	0.00
A.9235	NYSERS RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
Total Type R	Revenue	3,280,333.00	4,455,757.49	36,888.70	2,787,813.76	1,667,943.73	62.57
A.1010.110	TOWN BOARD	19,472.00	19,472.00	1,497.84	17,412.39	2,059.61	89.42
A.1010.400	TOWN BOARD	1,020.00	1,520.00	255.30	1,555.83	(35.83)	102.36
A.1110.110	JUSTICES	47,912.00	47,912.00	3,685.54	44,226.48	3,685.52	92.31
A.1110.120	JUSTICES	16,000.00	16,000.00	868.00	15,332.58	667.42	95.83
A.1110.130	JUSTICES	0.00	0.00	0.00	0.00	0.00	0.00
A.1110.140	JUSTICES	12,730.00	12,730.00	787.44	10,170.45	2,559.55	79.89
A.1110.200	JUSTICES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
A.1110.400	JUSTICES	16,185.00	16,185.00	1,986.84	12,582.23	3,602.77	77.74

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2017 Period From: 11 To: 11

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rev/Exp Balance
A.1220.110	SUPERVISOR	56,000.00	56,000.00	4,307.70	49,538.55	6,461.45	88.46
A.1220.120	DEPUTY SUPERVISOR	2,000.00	2,000.00	153.84	1,846.08	153.92	92.30
A.1220.121	SUPERVISOR	27,050.00	27,050.00	2,080.76	24,969.12	2,080.88	92.31
A.1220.400	SUPERVISOR	3,100.00	2,600.00	87.00	1,884.31	715.69	72.47
A.1230.100	TOWN MANAGER	0.00	65,563.86	6,915.38	62,238.42	3,325.44	94.93
A.1230.200	TOWN MANAGER	0.00	0.00	0.00	0.00	0.00	0.00
A.1230.400	TOWN MANAGER	0.00	1,500.00	147.96	427.91	1,072.09	28.53
A.1320.400	AUDITOR	10,000.00	10,000.00	0.00	9,800.00	200.00	98.00
A.1340.120	BUDGET OFFICER	3,000.00	3,000.00	230.78	2,653.97	346.03	88.47
A.1340.400	BUDGET	31,000.00	27,000.00	2,000.00	22,000.00	5,000.00	81.48
A.1345.400	PURCHASING	4,500.00	4,500.00	29.09	3,104.14	1,395.86	68.98
A.1355.120	ASSESSOR	64,505.00	64,505.00	4,961.92	59,543.04	4,961.96	92.31
A.1355.132	ASSESSOR	43,281.00	43,281.00	3,329.60	39,922.40	3,358.60	92.24
A.1355.150	ASSESSOR	1,500.00	1,500.00	0.00	1,125.00	375.00	75.00
A.1355.200	ASSESSOR	500.00	500.00	0.00	0.00	500.00	0.00
A.1355.400	ASSESSOR	24,780.00	24,780.00	133.90	5,594.63	19,185.37	22.58
A.1355.420	ASSESSOR	500.00	500.00	0.00	60.73	439.27	12.15
A.1355.430	ASSESSOR	0.00	0.00	0.00	0.00	0.00	0.00
A.1410.110	TOWN CLERK	56,681.00	56,681.00	4,360.08	52,320.96	4,360.04	92.31
A.1410.131	TOWN CLERK	34,778.00	34,778.00	0.00	29,697.58	5,080.42	85.39
A.1410.141	TOWN CLERK	18,095.00	18,095.00	1,112.06	13,500.62	4,594.38	74.61
A.1410.142	TOWN CLERK	5,000.00	5,000.00	4,544.28	4,544.28	455.72	90.89
A.1410.200	TOWN CLERK	850.00	850.00	0.00	184.00	666.00	21.65
A.1410.400	TOWN CLERK	12,964.00	12,964.00	2,090.20	6,936.41	6,027.59	53.51
A.1420.400	ATTORNEY	34,000.00	34,000.00	710.00	17,255.00	16,745.00	50.75
A.1430.100	PERSONNEL	0.00	0.00	0.00	0.00	0.00	0.00
A.1430.141	PERSONNEL	12,970.00	12,970.00	576.16	7,898.65	5,071.35	60.90
A.1430.142	PERSONNEL	0.00	0.00	0.00	0.00	0.00	0.00
A.1430.143	PERSONNEL	0.00	0.00	0.00	0.00	0.00	0.00
A.1430.144	PERSONNEL	41,600.00	41,600.00	3,200.00	37,765.60	3,834.40	90.78
A.1430.200	PERSONNEL	500.00	500.00	0.00	0.00	500.00	0.00
A.1430.410	PERSONNEL	3,450.00	3,450.00	114.66	964.38	2,485.62	27.95
A.1430.420	PERSONNEL	12,000.00	12,000.00	0.00	4,800.00	7,200.00	40.00
A.1440.400	ENGINEERING	15,000.00	15,000.00	400.00	9,399.77	5,600.23	62.67
A.1440.402	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2017 Period From: 11 To: 11

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rev/Exp Balance
A.1440.404	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00
A.1450.400	ELECTIONS	7,200.00	7,200.00	0.00	47.12	7,152.88	0.65
A.1460.200	RECORDS MANAGEMENT	500.00	500.00	0.00	0.00	500.00	0.00
A.1460.400	RECORDS MANAGEMENT	15,150.00	15,150.00	1,596.94	10,838.91	4,311.09	71.54
A.1460.410	RECORDS MANAGEMENT	0.00	0.00	0.00	0.00	0.00	0.00
A.1460.420	RECORDS MANAGEMENT -GC	0.00	0.00	0.00	0.00	0.00	0.00
A.1480.400	PUBLICSERVININFO.CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00
A.1620.200	BUILDINGS	6,000.00	35,229.55	70,000.00	99,229.55	(64,000.00)	281.67
A.1620.400	BUILDINGS	155,688.00	131,208.45	12,225.63	97,196.81	34,011.64	74.08
A.1620.410	BUILDINGS	25,500.00	25,500.00	1,209.25	13,790.19	11,709.81	54.08
A.1670.200	CENTRAL PRINTING	0.00	0.00	0.00	0.00	0.00	0.00
A.1670.400	PRINTING & MAILING	43,472.00	43,472.00	2,884.01	13,635.14	29,836.86	31.37
A.1680.200	DATA PROCESSING	0.00	0.00	0.00	0.00	0.00	0.00
A.1680.400	DATA PROCESSING	42,940.00	52,940.00	491.28	30,320.88	22,619.12	57.27
A.1910.400	UNALLOCATED INSURANCE	120,000.00	120,000.00	0.00	81,107.59	38,892.41	67.59
A.1920.400	MUNICIPAL ASSOCIATION DUES	5,000.00	5,000.00	0.00	1,350.00	3,650.00	27.00
A.1930.400	JUDGEMENTS & CLAIMS	0.00	0.00	0.00	0.00	0.00	0.00
A.1940.200	PURCHASE OF LAND/RIGHT OF WAY	50,000.00	100,000.00	0.00	67,490.54	32,509.46	67.49
A.1940.400	PURCHASE OF LAND/RIGHT OF WAY	7,500.00	15,000.00	0.00	0.00	15,000.00	0.00
A.1990.400	CONTINGENCY	130,000.00	130,000.00	0.00	6,561.54	123,438.46	5.05
A.3310.200	TRAFFIC	0.00	0.00	0.00	0.00	0.00	0.00
A.3310.400	TRAFFIC	96,923.00	96,923.00	5,664.40	79,884.95	17,038.05	82.42
A.3510.400	DOG CONTROL	28,100.00	28,100.00	0.00	24,597.30	3,502.70	87.53
A.4010.120	HEALTH OFFICER	1,200.00	1,200.00	0.00	856.62	343.38	71.39
A.4020.100	REGISTRAR	2,050.00	2,050.00	0.00	1,537.50	512.50	75.00
A.4020.400	REGISTRAR	235.00	235.00	0.00	70.67	164.33	30.07

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

Fiscal Year: 2017 Period From: 11 To: 11

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rev/Exp Balance
A.4540.400	AMBULANCE	7,500.00	7,500.00	0.00	6,500.00	1,000.00	86.67
A.5010.110	HIGHWAY SUPT	71,877.00	71,877.00	5,529.00	66,348.00	5,529.00	92.31
A.5010.120	HIGHWAY	3,008.00	3,008.00	231.38	2,776.56	231.44	92.31
A.5010.130	HIGHWAY	31,824.00	31,824.00	2,448.00	29,374.96	2,449.04	92.30
A.5010.131	HIGHWAY.FINANCE CLERK II FT	0.00	0.00	0.00	0.00	0.00	0.00
A.5010.132	HIGHWAY	0.00	4,000.00	1,099.00	1,099.00	2,901.00	27.48
A.5010.200	HIGHWAY	0.00	0.00	0.00	0.00	0.00	0.00
A.5010.400	HIGHWAY	0.00	0.00	0.00	0.00	0.00	0.00
A.5182.400	STREET LIGHTING	35,500.00	35,500.00	2,230.40	32,808.75	2,691.25	92.42
A.6410.410	PUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00
A.6410.420	PUBLICITY	3,700.00	3,700.00	77.00	1,683.31	2,016.69	45.49
A.6410.430	CONTR TRAILS ADMIN	300.00	300.00	0.00	0.00	300.00	0.00
A.6989.400	ECONOMIC DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00
A.7020.121	RECREATION	25,500.00	25,500.00	1,961.54	23,538.48	1,961.52	92.31
A.7020.141	RECREATION	0.00	0.00	0.00	0.00	0.00	0.00
A.7020.400	RECREATION	4,500.00	7,000.00	579.91	5,595.74	1,404.26	79.94
A.7110.121	PARKS.MAINTENANCE ASSISTANT	37,000.00	37,000.00	2,923.08	11,038.47	25,961.53	29.83
A.7110.130	PARK	76,465.00	76,465.00	5,689.60	70,483.71	5,981.29	92.18
A.7110.131	LABORER PT	21,400.00	21,400.00	1,293.75	14,311.90	7,088.10	66.88
A.7110.142	PARK	17,000.00	17,000.00	0.00	15,461.24	1,538.76	90.95
A.7110.143	PARK	0.00	0.00	0.00	0.00	0.00	0.00
A.7110.200	PARK	13,750.00	13,750.00	808.20	5,773.85	7,976.15	41.99
A.7110.201	PARK	162,000.00	137,000.00	5,387.75	67,088.67	69,911.33	48.97
A.7110.203	PIERCE PARK	0.00	0.00	0.00	0.00	0.00	0.00
A.7110.240	PARK	0.00	0.00	0.00	0.00	0.00	0.00
A.7110.400	PARK	51,900.00	76,900.00	6,279.50	46,541.36	30,358.64	60.52
A.7110.401	PARK	0.00	0.00	0.00	0.00	0.00	0.00
A.7110.402	PARK	34,000.00	34,000.00	1,297.99	5,816.15	28,183.85	17.11
A.7110.403	PARK	0.00	0.00	0.00	0.00	0.00	0.00
A.7110.404	PARK	0.00	0.00	0.00	0.00	0.00	0.00
A.7110.405	PARK	0.00	0.00	0.00	0.00	0.00	0.00
A.7110.406	PARK	0.00	0.00	0.00	0.00	0.00	0.00
A.7140.141	PLAYGROUND/RECREATION	38,000.00	38,000.00	0.00	32,308.96	5,691.04	85.02
A.7140.142	PLAYGROUND/RECREATION	17,400.00	17,400.00	0.00	12,134.25	5,265.75	69.74
A.7140.143	PLAYGROUND/RECREATION	0.00	0.00	0.00	0.00	0.00	0.00

TOWN OF CANANDAIGUA

Revenue / Expense Control Report

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rev/Exp Balance
A.7140.200	PLAYGROUND/RECREATION	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
A.7140.400	PLAYGROUND/RECREATION	4,500.00	2,000.00	114.56	1,130.05	869.95	56.50
A.7140.410	PLAYGROUND/RECREATION	11,100.00	11,100.00	0.00	11,000.00	100.00	99.10
A.7410.400	LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00
A.7450.410	MUSEUM	10,000.00	10,000.00	0.00	10,000.00	0.00	100.00
A.7510.120	HISTORIAN	3,121.00	3,121.00	0.00	2,340.75	780.25	75.00
A.7510.400	HISTORIAN	2,100.00	2,100.00	33.00	149.32	1,950.68	7.11
A.7550.400	CELEBRATIONS	3,500.00	3,500.00	519.37	3,274.60	225.40	93.56
A.7989.400	FLTV 12	0.00	0.00	0.00	0.00	0.00	0.00
A.8010.123	ZONING	85,233.00	19,669.14	0.00	19,669.14	0.00	100.00
A.8010.141	ZONING	5,000.00	5,000.00	320.00	3,200.00	1,800.00	64.00
A.8010.142	ZONING	0.00	0.00	0.00	0.00	0.00	0.00
A.8010.143	ZONING	19,500.00	19,500.00	1,713.75	18,178.13	1,321.87	93.22
A.8010.144	ZONING	31,200.00	31,200.00	2,400.00	28,733.89	2,466.11	92.10
A.8010.145	ZONING	39,270.00	39,270.00	3,020.76	36,249.12	3,020.88	92.31
A.8010.200	ZONING INSPECTOR	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
A.8010.201	CEO	0.00	0.00	0.00	0.00	0.00	0.00
A.8010.210	VEHICLE	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
A.8010.400	ZONING INSPECTOR	1,500.00	1,500.00	300.38	1,224.72	275.28	81.65
A.8010.401	CEO	0.00	0.00	0.00	0.00	0.00	0.00
A.8010.403	DIRECTOR OF DEVELOPMENT	3,850.00	2,350.00	0.00	1,457.25	892.75	62.01
A.8010.410	VEHICLE EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
A.8020.120	BOARD	13,000.00	13,000.00	0.00	9,199.50	3,800.50	70.77
A.8020.140	STENOGRAPHER PT	5,000.00	3,800.00	0.00	1,564.30	2,235.70	41.17
A.8020.150	PLANNING	4,200.00	4,200.00	0.00	3,000.00	1,200.00	71.43
A.8020.160	PLANNING	1,900.00	3,100.00	481.00	2,820.50	279.50	90.98
A.8020.400	MISCELLANEOUS	30,000.00	30,000.00	2,262.50	19,213.29	10,786.71	64.04
A.8020.410	ENGINEERING.CONTRACTUAL	15,000.00	15,000.00	2,985.00	6,195.00	8,805.00	41.30
A.8020.412	PLANNING	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
A.8020.420	PLANNING	0.00	0.00	0.00	0.00	0.00	0.00
A.8020.422	PLANNING	25,000.00	25,000.00	12,267.00	12,267.00	12,733.00	49.07
A.8020.424	PLANNING	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
A.8020.426	PLANNING	20,000.00	20,000.00	0.00	14,850.00	5,150.00	74.25
A.8020.450	ENVIRONMENTAL CONSULT BOARD	3,000.00	3,000.00	650.00	2,470.00	530.00	82.33
A.8040.120	ZONING BOARD OF APPEALS	5,066.00	5,066.00	0.00	3,798.75	1,267.25	74.99

TOWN OF CANANDAIGUA

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rev/Exp Balance
A.8040.140	ZONING BOARD OF APPEAL SECRETARY TO BOARD	1,591.00	1,591.00	0.00	1,082.75	508.25	68.05
A.8040.400	ZONING BOARD OF APPEALS CONTRACTUAL	18,000.00	18,000.00	433.20	5,079.59	12,920.41	28.22
A.8140.121	STORMSEWERS	0.00	0.00	0.00	0.00	0.00	0.00
A.8140.200	STORMSEWERS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
A.8140.400	STORMSEWERS	8,500.00	19,500.00	0.00	16,065.66	3,434.34	82.39
A.8160.130	WASTE AND RECYCLING MEO	56,000.00	56,000.00	4,573.80	51,312.35	4,687.65	91.63
A.8160.140	WASTE & RECYCLING LABORS PT	18,500.00	18,500.00	931.20	12,797.38	5,702.62	69.18
A.8160.200	WASTE & RECYCLING EQUIPMENT	600.00	600.00	0.00	163.30	436.70	27.22
A.8160.201	WASTE & RECYCLING	0.00	88,574.49	0.00	875.00	87,699.49	0.99
A.8160.400	WASTE & RECYCLING CONTRACTUAL	83,250.00	83,250.00	7,256.84	64,373.14	18,876.86	77.33
A.8664.121	CODE ENFORCEMENT	64,500.00	64,500.00	4,961.54	57,057.71	7,442.29	88.46
A.8664.122	CODE ENFORCEMENT	16,532.00	16,532.00	1,248.00	13,862.24	2,669.76	83.85
A.8664.124	CODE ENFORCEMENT	58,500.00	58,500.00	4,500.00	56,480.77	2,019.23	96.55
A.8664.125	CODE ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00
A.8664.200	CODE ENFORCEMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
A.8664.400	CODE ENFORCEMENT	7,815.00	7,815.00	184.53	3,165.71	4,649.29	40.51
A.8810.400	CEMETERIES CONTRACTUAL	11,000.00	14,600.00	900.00	8,250.00	6,350.00	56.51
A.8989.400	CDGA LAKE MANAGEMENT PLAN	29,000.00	29,000.00	0.00	23,082.34	5,917.66	79.59
A.9010.800	NYS RETIREMENT	121,000.00	121,000.00	127,801.22	127,801.22	(6,801.22)	105.62
A.9030.800	SOCIAL SECURITY/MEDICARE	90,000.00	90,000.00	6,615.22	81,094.84	8,905.16	90.11
A.9040.800	WORKERS COMPENSATION	44,500.00	34,731.13	0.00	32,670.97	2,060.16	94.07
A.9050.800	UNEMPLOYMENT INSURANCE	12,000.00	12,000.00	0.00	12,871.00	(871.00)	107.26
A.9055.800	DISABILITY INSURANCE	2,500.00	2,500.00	0.00	2,079.08	420.92	83.16
A.9060.810	MEDICAL/DENTAL INSURANCE	136,000.00	136,000.00	12,084.95	138,752.59	(2,752.59)	102.02
A.9060.820	HOSPITAL/MEDICAL BUY-OUT	6,000.00	6,000.00	615.36	5,999.76	0.24	100.00
A.9060.830	HSA ACCOUNT	44,000.00	42,380.00	293.75	37,323.75	5,056.25	88.07
A.9060.840	HOSPITAL/MEDICAL RETIREE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00

Date Prepared: 12/13/2017 09:12 AM

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TOWN OF CANANDAIGUA

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rev/Exp Balance
A.9901.900	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
A.9950.900	TRANSFER	0.00	1,011,388.87	0.00	1,011,388.87	0.00	100.00
Total Type E	Expense	3,280,333.00	4,455,757.49	381,940.87	3,526,069.51	929,687.98	79.14
Total Fund A	GENERAL FUND	0.00	0.00	(345,052.17)	(738,255.75)	738,255.75	0.00
CD.5031	INTERFUND REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
Total Type R	Revenue	0.00	0.00	0.00	0.00	0.00	0.00
CD.8684.200	PLANNING & MANAGEMENT DEVT	0.00	0.00	0.00	0.00	0.00	0.00
Total Type E	Expense	0.00	0.00	0.00	0.00	0.00	0.00
Total Fund CD	SPECIAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
CM.2001	PARK & RECREATION FEES	40,000.00	40,000.00	13,000.00	34,000.00	6,000.00	85.00
CM.2189	HOME & COMMUNITY SERVICE INCOME	0.00	0.00	0.00	0.00	0.00	0.00
CM.2401	INTEREST & EARNINGS	0.00	0.00	44.80	505.51	(505.51)	0.00
CM.2705	GIFTS & DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
CM.2770	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00
CM.5031	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
CM.9000	APPROPRIATED FUND BALANCE FOR BUDGET	122,000.00	122,000.00	0.00	0.00	122,000.00	0.00
Total Type R	Revenue	162,000.00	162,000.00	13,044.80	34,505.51	127,494.49	21.30
CM.7110.200	PARKS AND RECREATION	0.00	0.00	0.00	0.00	0.00	0.00
CM.7110.400	PARK	0.00	0.00	0.00	0.00	0.00	0.00
CM.9901.900	INTERFUND TRANSFER	162,000.00	162,000.00	0.00	0.00	162,000.00	0.00
Total Type E	Expense	162,000.00	162,000.00	0.00	0.00	162,000.00	0.00

TOWN OF CANANDAIGUA

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rev/Exp Balance
Total Fund CM	MISCELLANEOUS (SPECIFY)	0.00	0.00	13,044.80	34,505.51	(34,505.51)	0.00
D.1001	REAL PROPERTY TAXES	826,853.00	826,853.00	0.00	826,853.00	0.00	100.00
D.1120	NON PROPERTY SALES TAX	2,585,000.00	2,585,000.00	0.00	2,585,000.00	0.00	100.00
D.2189	HOME & COMMUNITY SERVICE INCOME	0.00	0.00	0.00	0.00	0.00	0.00
D.2302	SERVICES/OTHER GOVERNMENTS	127,531.00	127,531.00	0.00	140,614.50	(13,083.50)	110.26
D.2303	SALE OF FUEL	0.00	0.00	0.00	0.00	0.00	0.00
D.2401	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
D.2650	SALE OF SCRAP MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
D.2665	SALE OF EQUIPMENT	102,000.00	102,000.00	0.00	41,075.00	60,925.00	40.27
D.2680	INSURANCE RECOVERIES	0.00	0.00	0.00	0.00	0.00	0.00
D.2701	REFUND PRIOR YEARS EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
D.2797	OTHER LOCAL GOVERNMENTS	0.00	0.00	0.00	0.00	0.00	0.00
D.3501	NYS STATE AID CHIPS	200,000.00	200,000.00	0.00	39,572.35	160,427.65	19.79
D.3589	OTHER STATE AID	0.00	0.00	0.00	0.00	0.00	0.00
D.4960	FEMA - EMERGENCY DISASTER	0.00	0.00	0.00	0.00	0.00	0.00
D.5031	INTERFUND TRANSFERS	0.00	11,388.87	0.00	11,388.87	0.00	100.00
D.9000	APPROPRIATED FUND BALANCE FOR BUDGET	454,480.00	454,480.00	0.00	0.00	454,480.00	0.00
D.9230	HGWY EQUIP RESERVE FOR BUDGET	0.00	0.00	0.00	0.00	0.00	0.00
D.9231	HIGHWAY EQUIPMENT RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
D.9232	HGWY IMPROVEMENT RESERVE FOR BUDGET	0.00	0.00	0.00	0.00	0.00	0.00
Total Type R	Revenue	4,295,864.00	4,307,252.87	0.00	3,644,503.72	662,749.15	84.61

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D.1710.400	HWY CONTRACTUAL	53,500.00	53,500.00	17,044.10	38,809.77	14,690.23	72.54
D.5110.130	GENERAL REPAIRS	558,903.00	558,903.00	32,844.40	510,097.57	48,805.43	91.27
D.5110.200	GENERAL REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00
D.5110.400	GENERAL REPAIRS	1,643,621.00	1,643,621.00	76,423.54	1,445,438.00	198,183.00	87.94
D.5110.410	TRAINING & MEMBERSHIP DUES	0.00	0.00	0.00	0.00	0.00	0.00
D.5112.200	IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.200	MACHINERY	403,500.00	403,500.00	230,018.25	312,103.00	91,397.00	77.35
D.5130.210	SHOP EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400	MACHINERY	255,250.00	193,582.53	13,049.87	100,644.57	92,937.96	51.99
D.5130.400.101	MACHINERY	0.00	498.31	0.00	498.31	0.00	100.00
D.5130.400.103	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.105	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.106	MACHINERY	0.00	173.33	0.00	173.33	0.00	100.00
D.5130.400.107	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.108	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.109	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.201	MACHINERY	0.00	4,169.54	435.74	4,605.28	(435.74)	110.45
D.5130.400.202	MACHINERY	0.00	687.38	785.39	1,472.77	(785.39)	214.26
D.5130.400.203	MACHINERY	0.00	175.40	2,859.03	3,034.43	(2,859.03)	1,730.01
D.5130.400.204	MACHINERY	0.00	555.84	4,048.47	4,604.31	(4,048.47)	828.35
D.5130.400.205	MACHINERY	0.00	3,558.16	30.74	3,588.90	(30.74)	100.86
D.5130.400.207	MACHINERY	0.00	7,933.41	76.35	8,009.76	(76.35)	100.96
D.5130.400.208	MACHINERY	0.00	1,304.00	0.00	1,304.00	0.00	100.00
D.5130.400.209	MACHINERY	0.00	148.32	461.95	610.27	(461.95)	411.45
D.5130.400.210	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.211	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.213	MACHINERY	0.00	799.17	1,183.21	1,982.38	(1,183.21)	248.05
D.5130.400.214	MACHINERY	0.00	6,303.59	0.00	6,303.59	0.00	100.00
D.5130.400.215	MACHINERY	0.00	2,984.32	435.74	3,420.06	(435.74)	114.60
D.5130.400.216	MACHINERY	0.00	3,391.71	0.00	3,391.71	0.00	100.00
D.5130.400.217	MACHINERY	0.00	9,584.34	0.00	9,584.34	0.00	100.00
D.5130.400.218	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.219	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.230	MACHINERY	0.00	985.89	0.00	985.89	0.00	100.00
D.5130.400.231	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.233	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.234	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.235	MACHINERY	0.00	0.00	72.99	72.99	(72.99)	0.00
D.5130.400.236	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00

Date Prepared: 12/13/2017 09:12 AM

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rev/Exp Balance
D.5130.400.244R	MACHINERY	0.00	7,565.80	123.52	7,689.32	(123.52)	101.63
D.5130.400.245	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.246	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.306	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.312	MACHINERY	0.00	1,712.82	0.00	1,712.82	0.00	100.00
D.5130.400.313	MACHINERY	0.00	5.75	0.00	5.75	0.00	100.00
D.5130.400.320	MACHINERY	0.00	638.16	110.37	748.53	(110.37)	117.30
D.5130.400.323	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.324	MACHINERY	0.00	455.40	584.37	1,039.77	(584.37)	228.32
D.5130.400.326	MACHINERY	0.00	530.46	0.00	530.46	0.00	100.00
D.5130.400.327	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.329	MACHINERY	0.00	104.80	0.00	104.80	0.00	100.00
D.5130.400.332	MACHINERY	0.00	0.00	312.20	312.20	(312.20)	0.00
D.5130.400.340	MACHINERY	0.00	1,227.51	37.95	1,265.46	(37.95)	103.09
D.5130.400.350	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.351	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.352	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.354	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.355	MACHINERY	0.00	0.00	291.83	291.83	(291.83)	0.00
D.5130.400.358	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.359	MACHINERY	0.00	361.62	0.00	361.62	0.00	100.00
D.5130.400.360	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.361	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.362	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.363	MACHINERY	0.00	5,204.66	0.00	5,204.66	0.00	100.00
D.5130.400.364	MACHINERY	0.00	164.90	248.91	413.81	(248.91)	250.95
D.5130.400.365	MACHINERY	0.00	239.08	0.00	239.08	0.00	100.00
D.5130.400.366	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.367	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.368	MACHINERY	0.00	164.90	0.00	164.90	0.00	100.00
D.5130.400.370	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.371	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.372	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.373	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.374	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.400.401	MACHINERY	0.00	38.90	0.00	38.90	0.00	100.00
D.5130.400.403	MACHINERY	0.00	0.00	0.00	0.00	0.00	0.00
D.5130.410	MACHINERY	200,750.00	200,750.00	8,945.05	101,265.88	99,484.12	50.44
D.5132.400.233	HWY GARAGE	0.00	0.00	0.00	0.00	0.00	0.00
D.5142.130	SNOW REMOVAL	374,340.00	374,340.00	34,201.58	292,636.03	81,703.97	78.17
D.5142.400	SNOW REMOVAL	400,000.00	400,000.00	3,084.78	227,934.50	172,065.50	56.98

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rev/Exp Balance
D.9010.800	NYS RETIREMENT	120,000.00	120,000.00	121,158.75	121,158.75	(1,158.75)	100.97
D.9030.800	SOCIAL SECURITY/MEDICARE	65,000.00	65,000.00	5,005.64	60,066.20	4,933.80	92.41
D.9040.800	WORKERS COMPENSATION	30,500.00	40,268.87	0.00	40,268.87	0.00	100.00
D.9050.800	UNEMPLOYMENT INSURANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
D.9055.800	DISABILITY INSURANCE	500.00	500.00	0.00	439.20	60.80	87.84
D.9060.810	MEDICAL/DENTAL INSURANCE	117,700.00	117,700.00	9,491.01	112,947.98	4,752.02	95.96
D.9060.820	HOSPITAL/MEDICAL BUY-OUT	6,000.00	6,000.00	461.52	5,538.24	461.76	92.30
D.9060.830	HSA ACCOUNT	32,520.00	34,140.00	0.00	34,140.00	0.00	100.00
D.9060.840	HOSPITAL/MEDICAL RETIREE BENEFIT	31,780.00	31,780.00	2,061.04	20,156.85	11,623.15	63.43
D.9785.600	LEASE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
D.9785.700	LEASE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
D.9950.900	TRANSFER HW EQUIPMENT RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
D.9950.905	TRANSFER HW IMPROVE	0.00	0.00	0.00	0.00	0.00	0.00
D.9950.910	TRANSFER HW SNOW/ICE	0.00	0.00	0.00	0.00	0.00	0.00
D.9950.915	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total Type E	Expense	4,295,864.00	4,307,252.87	565,888.29	3,497,411.64	809,841.23	81.20
Total Fund D	HIGHWAY FUND	0.00	0.00	(565,888.29)	147,092.08	(147,092.08)	0.00
F.2140	WATER RENTS	500,000.00	500,000.00	169,550.05	647,945.11	(147,945.11)	129.59
F.2141	TRANSMISSION CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
F.2142	WATER SALES	2,200.00	2,200.00	0.00	1,291.50	908.50	58.70
F.2144	WATER SERVICES/METER SALES	20,000.00	20,000.00	2,750.00	9,335.00	10,665.00	46.68
F.2146	RETURNED CHECK FEE	0.00	0.00	0.00	0.00	0.00	0.00
F.2148	PENALTY ON WATER	5,000.00	5,000.00	873.96	10,100.77	(5,100.77)	202.02
F.2401	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
F.2680	INSURANCE RECOVERIES	0.00	0.00	0.00	0.00	0.00	0.00

TOWN OF CANANDAIGUA

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F.2701	REFUND PRIOR YEARS EXPENSE	0.00	0.00	0.00	48.00	(48.00)	0.00
F.5031	INTERFUND TRANSFERS	395,529.00	395,529.00	0.00	0.00	395,529.00	0.00
F.9000	APPROPRIATED FUND BALANCE FOR BUDGET	30,313.00	246,437.26	0.00	0.00	246,437.26	0.00
Total Type R	Revenue	953,042.00	1,169,166.26	173,174.01	668,720.38	500,445.88	57.20
F.1380.400	FISCAL AGENT FEES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
F.1990.400	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
F.8310.110	WATER ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00	0.00
F.8310.120	SUPERINTENDENT	15,606.00	15,606.00	1,200.46	14,405.52	1,200.48	92.31
F.8310.131	MOTOR EQUIPMENT	155,306.00	140,306.00	7,801.03	94,557.73	45,748.27	67.39
F.8310.132	MOTOR EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
F.8310.133	CLERK	0.00	0.00	0.00	0.00	0.00	0.00
F.8310.134	LABORER	0.00	0.00	0.00	0.00	0.00	0.00
F.8310.200	EQUIPMENT	12,000.00	145,624.26	0.00	5,345.00	140,279.26	3.67
F.8310.201	PUMP STATION	0.00	0.00	0.00	0.00	0.00	0.00
F.8310.400	MAINTENANCE	2,000.00	2,000.00	0.00	1,529.90	470.10	76.50
F.8310.410	LEGAL SERVICES	1,500.00	1,500.00	1,209.00	3,032.00	(1,532.00)	202.13
F.8310.420	METER READING	16,000.00	16,000.00	0.00	816.84	15,183.16	5.11
F.8310.422	OVERHEAD	0.00	0.00	0.00	0.00	0.00	0.00
F.8310.423	VEHICLE & REPAIR	5,000.00	5,000.00	959.80	995.79	4,004.21	19.92
F.8310.424	TRAINING & MEMBERSHIP DUES	1,500.00	1,500.00	72.00	637.00	863.00	42.47
F.8310.450	ENGINEERING	15,000.00	97,500.00	22,963.10	60,193.15	37,306.85	61.74
F.8320.400	WATER PURCHASES	425,000.00	425,000.00	31,669.64	249,801.06	175,198.94	58.78
F.8320.400.247	WATER PURCHASES	0.00	0.00	0.00	0.00	0.00	0.00
F.8320.420	UTILITIES	51,000.00	51,000.00	5,176.18	37,889.88	13,110.12	74.29
F.8340.440	SERVICES & MAINTENANCE	186,830.00	201,830.00	7,063.90	91,335.80	110,494.20	45.25
F.8340.450	IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00
F.8397.200	WATER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
F.9010.800	NYS RETIREMENT	20,000.00	20,000.00	16,739.03	16,739.03	3,260.97	83.70
F.9030.800	SOCIAL SECURITY/MEDICARE	12,000.00	12,000.00	690.68	8,221.70	3,778.30	68.51
F.9040.800	WORKERS COMPENSATION	5,000.00	5,000.00	0.00	3,039.16	1,960.84	60.78

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F.9050.800	UNEMPLOYMENT INSURANCE	500.00	500.00	0.00	0.00	500.00	0.00
F.9055.800	DISABILITY INSURANCE	100.00	100.00	0.00	58.56	41.44	58.56
F.9060.810	MEDICAL/DENTAL INSURANCE	23,200.00	23,200.00	1,468.03	18,899.96	4,300.04	81.47
F.9060.820	HOSPITAL/MEDICAL BUY-OUT	0.00	0.00	0.00	0.00	0.00	0.00
F.9060.830	HSA ACCOUNT	4,000.00	4,000.00	0.00	3,470.00	530.00	86.75
F.9060.840	HOSPITAL/MEDICAL RETIREE BENEFIT	0.00	0.00	0.00	0.00	0.00	0.00
F.9950.900	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
F.9950.900.250	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
F.9950.900.251	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
F.9950.900.NOTT	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total Type E	Expense	953,042.00	1,169,166.26	97,012.85	610,968.08	558,198.18	52.26
Total Fund F	WATER FUND	0.00	0.00	76,161.16	57,752.30	(57,752.30)	0.00
H.2397..18	CAPITAL PROJECTS - OTHER GOVT	0.00	0.00	0.00	100,000.00	(100,000.00)	0.00
H.2401..14	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
H.2401..15	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
H.2401..16	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
H.2401..17	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00
H.2401..4	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
H.2401..5	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
H.2401..7	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
H.2401..NOTT	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
H.2710..25	PREMIUM & ACCRUED INTEREST ON OBLIGATION	0.00	0.00	0.00	39,400.00	(39,400.00)	0.00
H.2797..NOTT	OTHER LOCAL GOVERNMENTS	0.00	0.00	0.00	0.00	0.00	0.00
H.3097..18	STATE AID CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00
H.3989..17	NYSEPF GRANT	0.00	0.00	0.00	0.00	0.00	0.00
H.5031..17	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
H.5031..18	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
H.5031..25	INTERFUND TRANSFERS	0.00	1,000,000.00	0.00	1,000,000.00	0.00	100.00
H.5031.A	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00

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H.5031.F.NOTT	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
H.5710..18	SERIAL BONDS	0.00	0.00	0.00	0.00	0.00	0.00
H.5710..NOTT	SERIAL BONDS	0.00	0.00	0.00	0.00	0.00	0.00
H.5730..25	BOND ANTICIPATION NOTES	0.00	5,000,000.00	0.00	0.00	5,000,000.00	0.00
Total Type R	Revenue	0.00	6,000,000.00	0.00	1,139,400.00	4,860,600.00	18.99
H.1310.240.17	ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00
H.1380.400.25	FISCAL AGENT FEES	0.00	50,000.00	0.00	0.00	50,000.00	0.00
H.1380.400.NOTT	FISCAL AGENT FEES	0.00	0.00	0.00	0.00	0.00	0.00
H.1380.401.25	FISCAL EXP	0.00	15,000.00	0.00	0.00	15,000.00	0.00
H.1420.400.18	ATTORNEY	0.00	0.00	0.00	250.00	(250.00)	0.00
H.1420.400.249B	ATTORNEY	0.00	0.00	0.00	1,530.00	(1,530.00)	0.00
H.1420.400.249C	ATTORNEY	0.00	0.00	260.00	700.00	(700.00)	0.00
H.1420.400.25	ATTORNEY	0.00	10,000.00	0.00	1,478.45	8,521.55	14.78
H.1420.400.NOTT	ATTORNEY	0.00	0.00	0.00	0.00	0.00	0.00
H.1420.401.25	ATTORNEY	0.00	25,000.00	0.00	0.00	25,000.00	0.00
H.1440.200.18	ENGINEERING	0.00	0.00	6,590.00	29,820.00	(29,820.00)	0.00
H.1440.200.25	ENGINEERING	0.00	291,000.00	0.00	276,608.06	14,391.94	95.05
H.1440.201.25	ENGINEERING	0.00	180,000.00	29,120.76	79,926.68	100,073.32	44.40
H.1440.202.25	ENGINEERING	0.00	60,000.00	7,338.54	11,642.58	48,357.42	19.40
H.1440.203.25	ENGINEERING	0.00	52,500.00	0.00	10,622.92	41,877.08	20.23
H.1440.240.17	ENGINEER	0.00	0.00	0.00	0.00	0.00	0.00
H.1440.400.17	ENGINEER	0.00	0.00	0.00	0.00	0.00	0.00
H.1440.400.249B	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00
H.1440.400.249C	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00
H.1440.400.NOTT	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00
H.1940.200.18	PURCHASE OF LAND	0.00	0.00	0.00	400.00	(400.00)	0.00
H.1989.200.25	ADMINISTRATION	0.00	7,000.00	110.00	1,406.45	5,593.55	20.09
H.1989.201.25	ADMINISTRATION	0.00	25,000.00	1,586.00	2,250.84	22,749.16	9.00
H.1990.400.NOTT	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
H.1997.200.25	CONTINGENCY	0.00	585,231.00	0.00	(240.00)	585,471.00	(0.04)
H.5132.200.25	HWY GARAGE	0.00	3,102,069.00	273,720.65	1,798,138.15	1,303,930.85	57.97
H.5132.201.25	HWY GARAGE	0.00	428,200.00	80,911.50	105,739.75	322,460.25	24.69

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H.5132.202.25	HWY GARAGE	0.00	490,000.00	0.00	18,183.00	471,817.00	3.71
H.5132.203.25	HWY GARAGE	0.00	454,000.00	10,592.50	61,812.70	392,187.30	13.62
H.5132.204.25	HWY GARAGE	0.00	75,000.00	1,040.00	65,564.98	9,435.02	87.42
H.5132.205.25	HWY GARAGE	0.00	150,000.00	41,230.02	41,230.02	108,769.98	27.49
H.7197.100.17	LABOR	0.00	0.00	0.00	0.00	0.00	0.00
H.7197.240.17	DEVELOPMENT MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00
H.8340.240.NOTT	SERVICES & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
H.8397.200.NOTT	WATER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
H.8597.100.18	DRAIN & STORM, EQUIP & CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
H.8597.200.18	DRAIN & STORM, EQUIP & CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
H.8597.400.18	DRAIN & STORM, EQUIP & CAPITAL OUTLAY	0.00	0.00	7,617.53	23,919.82	(23,919.82)	0.00
H.9730.600.25	BOND ANTICIPATION NOTES	0.00	0.00	0.00	0.00	0.00	0.00
H.9730.700.25	BOND ANTICIPATION NOTES	0.00	0.00	0.00	0.00	0.00	0.00
H.9780.700.NOTT	DEBT SERVICE FROM PUBLIC AUTHORITY	0.00	0.00	0.00	0.00	0.00	0.00
H.9901.900.11	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
H.9901.900.12	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
H.9901.900.14	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
H.9901.900.15	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
H.9901.900.16	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
H.9901.900.4	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
H.9901.900.7	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
H.9903.9.16	TRANSFER/WATER-MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
Total Type E	Expense	0.00	6,000,000.00	460,117.50	2,530,984.40	3,469,015.60	42.18
Total Fund H	CAPITAL PROJECTS	0.00	0.00	(460,117.50)	(1,391,584.40)	1,391,584.40	0.00
PN.2401	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
Total Type R	Revenue	0.00	0.00	0.00	0.00	0.00	0.00
PN.9900.9	TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rev/Exp Balance
Total Type E	Expense	0.00	0.00	0.00	0.00	0.00	0.00
Total Fund PN	PERMANANT TRUST - CEMETARY	0.00	0.00	0.00	0.00	0.00	0.00
S.1001	REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00
S.1001..241	REAL PROPERTY TAXES	800.00	800.00	0.00	800.00	0.00	100.00
S.1001..241A	REAL PROPERTY TAXES	21,000.00	21,000.00	0.00	21,000.00	0.00	100.00
S.1001..241B	REAL PROPERTY TAXES	128,000.00	128,000.00	0.00	128,000.00	0.00	100.00
S.1001..243	REAL PROPERTY TAXES	88,000.00	88,000.00	0.00	88,000.00	0.00	100.00
S.1001..244	REAL PROPERTY TAXES	3,000.00	3,000.00	0.00	3,000.00	0.00	100.00
S.1001..245	REAL PROPERTY TAXES	800.00	800.00	0.00	800.00	0.00	100.00
S.1001..245A	REAL PROPERTY TAXES	10,850.00	10,850.00	0.00	10,850.00	0.00	100.00
S.1001..245B	REAL PROPERTY TAXES	6,000.00	6,000.00	0.00	6,000.00	0.00	100.00
S.1001..246	REAL PROPERTY TAXES	20,200.00	20,200.00	0.00	20,200.00	0.00	100.00
S.1001..246A	REAL PROPERTY TAXES	2,860.00	2,860.00	0.00	2,860.00	0.00	100.00
S.1001..246B	REAL PROPERTY TAXES	16,000.00	16,000.00	0.00	16,000.00	0.00	100.00
S.1001..247	REAL PROPERTY TAXES	285,000.00	285,000.00	0.00	285,000.00	0.00	100.00
S.1001..247A	REAL PROPERTY TAXES	12,000.00	12,000.00	0.00	12,000.00	0.00	100.00
S.1001..247B	REAL PROPERTY TAXES	15,000.00	15,000.00	0.00	15,000.00	0.00	100.00
S.1001..248	REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00
S.1001..248A	REAL PROPERTY TAXES	8,000.00	8,000.00	0.00	8,000.00	0.00	100.00
S.1001..248C	REAL PROPERTY TAXES	64,000.00	64,000.00	0.00	64,000.00	0.00	100.00
S.1001..248D	REAL PROPERTY TAXES	3,918.00	3,918.00	0.00	3,918.00	0.00	100.00
S.1001..249	REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00
S.1001..249A	REAL PROPERTY TAXES	6,000.00	6,000.00	0.00	6,000.00	0.00	100.00
S.1030..245A	SPECIAL ASSESSMENT	12,205.00	12,205.00	0.00	12,205.90	(0.90)	100.01
S.1030..246A	SPECIAL ASSESSMENT	17,097.00	17,097.00	0.00	17,098.10	(1.10)	100.01
S.2140..241A	OTHER THAN TAXES	0.00	0.00	0.00	0.00	0.00	0.00
S.2140..241B	OTHER THAN TAXES	0.00	0.00	0.00	0.00	0.00	0.00
S.2140..246B	WATER RENTS	0.00	0.00	0.00	0.00	0.00	0.00
S.2140..247	WATER RENTS	0.00	0.00	0.00	0.00	0.00	0.00
S.2140..248	OTHER THAN TAXES	0.00	0.00	0.00	0.00	0.00	0.00
S.2140..248C	UNPAID WATER BILLS - TAX ROLL	0.00	0.00	0.00	0.00	0.00	0.00
S.2142..247	WATER METER SALES	0.00	0.00	0.00	0.00	0.00	0.00
S.2144..247	WATER SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
S.2148..247	PENALTY ON WATER	0.00	0.00	0.00	0.00	0.00	0.00

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rev/Exp Balance
S.2401..241	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
S.2401..241A	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
S.2401..241B	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
S.2401..243	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
S.2401..244	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
S.2401..245	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
S.2401..245A	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
S.2401..245B	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
S.2401..246	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
S.2401..246A	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
S.2401..247	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
S.2401..247A	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
S.2401..247B	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
S.2401..248	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
S.2401..248A	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
S.2401..248C	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
S.2401..249	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
S.2770..246A	MISCELLANEOUS INCOME	46,284.00	46,284.00	0.00	47,766.58	(1,482.58)	103.20
S.2770..249A	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00
S.5031..245	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
S.5031..245B	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
S.5031..246A	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
S.5031..247	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
S.5031..247B	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
S.5031..248A	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
S.5031..249	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
S.5031.V.245B	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
S.9000..241	APPROPRIATED FUND BALANCE FOR BUDGET	588.00	588.00	0.00	0.00	588.00	0.00
S.9000..243	APPROPRIATED FUND BALANCE FOR BUDGET	4,204.00	4,204.00	0.00	0.00	4,204.00	0.00
S.9000..244	APPROPRIATED FUND BALANCE FOR BUDGET	522.00	522.00	0.00	0.00	522.00	0.00
S.9000..245	APPROPRIATED FUND BALANCE FOR BUDGET	387.00	387.00	0.00	0.00	387.00	0.00
S.9000..245A	APPROPRIATED FUND BALANCE FOR BUDGET	512.00	512.00	0.00	0.00	512.00	0.00
S.9000..245B	APPROPRIATED FUND BALANCE FOR BUDGET	1,969.00	1,969.00	0.00	0.00	1,969.00	0.00
S.9000..246	APPROPRIATED FUND BALANCE FOR BUDGET	1,003.00	1,003.00	0.00	0.00	1,003.00	0.00
S.9000..246A	APPROPRIATED FUND	0.00	0.00	0.00	0.00	0.00	0.00

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S.9000..246A	BALANCE FOR BUDGET						
S.9000..247	APPROPRIATED FUND	0.00	0.00	0.00	0.00	0.00	0.00
	BALANCE FOR BUDGET						
S.9000..247A	APPROPRIATED FUND	2,001.00	2,001.00	0.00	0.00	2,001.00	0.00
	BALANCE FOR BUDGET						
S.9000..247B	APPROPRIATED FUND	1,652.00	1,652.00	0.00	0.00	1,652.00	0.00
	BALANCE FOR BUDGET						
S.9000..248A	APPROPRIATED FUND	6,650.00	6,650.00	0.00	0.00	6,650.00	0.00
	BALANCE FOR BUDGET						
S.9000..248C	APPROPRIATED FUND	29.00	29.00	0.00	0.00	29.00	0.00
	BALANCE FOR BUDGET						
S.9000..249	APPROPRIATED FUND	5,185.00	5,185.00	0.00	0.00	5,185.00	0.00
	BALANCE FOR BUDGET						
S.9000..249A	APPROPRIATED FUND	187.00	187.00	0.00	0.00	187.00	0.00
	BALANCE FOR BUDGET						
S.9230..247B	TAX STABILIZATION RESERVE FOR	0.00	0.00	0.00	0.00	0.00	0.00
S.9230..249A	TAX STABILIZATION RESERVE FOR	0.00	0.00	0.00	0.00	0.00	0.00
S.9231..249A	HIGHWAY EQUIPMENT RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
S.9232..249A	IMPROVEMENT RESERVE FOR BUDGET	0.00	0.00	0.00	0.00	0.00	0.00
S.9235..249A	NYSERS RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
Total Type R	Revenue	791,903.00	791,903.00	0.00	768,498.58	23,404.42	97.04
S.1380..247	FISCAL AGENT FEES	0.00	0.00	0.00	0.00	0.00	0.00
S.1930.400.247	JUDGEMENTS & CLAIMS	0.00	0.00	0.00	0.00	0.00	0.00
S.1990.400.247B	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
S.1990.400.248A	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
S.5110.400.247B	ADMINISTRATIVE	0.00	0.00	0.00	0.00	0.00	0.00
S.5110.400.248A	ADMINISTRATIVE	0.00	0.00	0.00	0.00	0.00	0.00
S.8310.120.247	WATER ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00	0.00
S.8310.131.247	WATER ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00	0.00
S.8310.200.247	WATER ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00	0.00
S.8310.400.246A	LEGAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
S.8310.400.247	WATER ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00	0.00
S.8310.400.247B	LEGAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00

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S.8310.400.248A	LEGAL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
S.8310.410.241	LEGAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
S.8310.410.245	LEGAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
S.8310.410.247	WATER ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00	0.00
S.8310.420.247	WATER ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00	0.00
S.8310.423.247	WATER ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00	0.00
S.8310.424.247	WATER ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00	0.00
S.8310.450.247	WATER ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00	0.00
S.8320.400.247	WATER PURCHASES	0.00	0.00	0.00	0.00	0.00	0.00
S.8320.420.247	WATER PURCHASES	0.00	0.00	0.00	0.00	0.00	0.00
S.8340.440.247	SERVICES & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
S.8340.440.248D	SERVICES & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
S.8340.450.247	SERVICES & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
S.8350.400.241A	COMMON WATER	4,189.00	4,189.00	0.00	4,189.00	0.00	100.00
S.8350.400.241B	COMMON WATER	125,286.00	125,286.00	0.00	139,696.72	(14,410.72)	111.50
S.8350.400.246A	COMMON WATER	0.00	0.00	0.00	0.00	0.00	0.00
S.8350.400.246B	COMMON WATER	3,182.00	3,182.00	0.00	3,182.00	0.00	100.00
S.8350.400.247	COMMON WATER	0.00	0.00	0.00	0.00	0.00	0.00
S.8350.400.248	COMMON WATER	0.00	0.00	0.00	0.00	0.00	0.00
S.8350.400.248B	COMMON WATER	0.00	0.00	0.00	0.00	0.00	0.00
S.8350.400.248C	COMMON WATER	64,029.00	64,029.00	250.00	55,877.84	8,151.16	87.27
S.8350.400.248D	COMMON WATER	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
S.8380.400.247	COMMON WATER	0.00	0.00	0.00	0.00	0.00	0.00
S.8389.400.241A	COMMON WATER	296.00	296.00	0.00	0.00	296.00	0.00
S.8389.400.241B	COMMON WATER	2,714.00	2,714.00	0.00	0.00	2,714.00	0.00
S.8389.400.246B	COMMON WATER	161.00	161.00	0.00	0.00	161.00	0.00
S.8389.400.247	COMMON WATER	0.00	0.00	0.00	0.00	0.00	0.00
S.8389.400.248	COMMON WATER	0.00	0.00	0.00	0.00	0.00	0.00
S.8389.400.248C	COMMON WATER	0.00	0.00	0.00	0.00	0.00	0.00
S.8397.200.246A	WATER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
S.8397.200.247	WATER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
S.8397.200.247B	WATER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
S.8397.201.248D	WATER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
S.8397.400.247	WATER CAPITAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00
S.9010.800.247	NYS RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00
S.9030.800.247	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	0.00

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S.9040.800.247	WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00
S.9050.800.247	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
S.9055.800.247	DISABILITY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
S.9060.800.247	HOSPITAL/MEDICAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
S.9060.810.247	HOSPITAL/MEDICAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
S.9060.820.247	HOSPITAL/MEDICAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
S.9060.830.247	HOSPITAL/MEDICAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00
S.9701.600.246A	SERIAL BONDS CDGA	0.00	0.00	0.00	0.00	0.00	0.00
S.9701.700.246A	SERIAL BONDS CDGA	0.00	0.00	0.00	0.00	0.00	0.00
S.9701.820.247	SERIAL BONDS CDGA	0.00	0.00	0.00	0.00	0.00	0.00
S.9710.600.241	SERIAL BONDS	0.00	0.00	0.00	0.00	0.00	0.00
S.9710.600.241A	SERIAL BONDS	15,000.00	15,000.00	0.00	15,000.00	0.00	100.00
S.9710.600.243	SERIAL BONDS	41,000.00	41,000.00	0.00	41,000.00	0.00	100.00
S.9710.600.244	SERIAL BONDS	2,000.00	2,000.00	0.00	2,000.00	0.00	100.00
S.9710.600.245	SERIAL BONDS	0.00	0.00	0.00	0.00	0.00	0.00
S.9710.600.245A	SERIAL BONDS	0.00	0.00	0.00	0.00	0.00	0.00
S.9710.600.245B	SERIAL BONDS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
S.9710.600.246	SERIAL BONDS	12,000.00	12,000.00	0.00	12,000.00	0.00	100.00
S.9710.600.246A	SERIAL BONDS BRISTOL	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
S.9710.600.246B	SERIAL BONDS	5,000.00	5,000.00	0.00	5,000.00	0.00	100.00
S.9710.600.247A	SERIAL BONDS	5,000.00	5,000.00	0.00	5,000.00	0.00	100.00
S.9710.600.247B	SERIAL BONDS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
S.9710.600.248	SERIAL BONDS	0.00	0.00	0.00	0.00	0.00	0.00
S.9710.600.248A	SERIAL BONDS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
S.9710.600.248C	SERIAL BONDS	0.00	0.00	0.00	0.00	0.00	0.00
S.9710.600.249	SERIAL BONDS	3,800.00	3,800.00	3,800.00	3,800.00	0.00	100.00
S.9710.600.249A	SERIAL BONDS	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
S.9710.700.241	SERIAL BONDS	0.00	0.00	0.00	0.00	0.00	0.00
S.9710.700.241A	SERIAL BONDS	1,515.00	1,515.00	0.00	1,515.00	0.00	100.00
S.9710.700.243	SERIAL BONDS	2,050.00	2,050.00	0.00	2,050.00	0.00	100.00
S.9710.700.244	SERIAL BONDS	100.00	100.00	0.00	100.00	0.00	100.00
S.9710.700.245	SERIAL BONDS	0.00	0.00	0.00	0.00	0.00	0.00
S.9710.700.245A	SERIAL BONDS	0.00	0.00	0.00	0.00	0.00	0.00
S.9710.700.245B	SERIAL BONDS	4,166.00	4,166.00	0.00	2,063.00	2,103.00	49.52
S.9710.700.246	SERIAL BONDS	600.00	600.00	0.00	600.00	0.00	100.00

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S.9710.700.246A	SERIAL BONDS BRISTOL	42,950.00	42,950.00	0.00	21,475.04	21,474.96	50.00
S.9710.700.246B	SERIAL BONDS	7,657.00	7,657.00	0.00	7,657.00	0.00	100.00
S.9710.700.247A	SERIAL BONDS	250.00	250.00	0.00	250.00	0.00	100.00
S.9710.700.247B	SERIAL BONDS	9,875.00	9,875.00	0.00	4,937.50	4,937.50	50.00
S.9710.700.248	SERIAL BONDS	0.00	0.00	0.00	0.00	0.00	0.00
S.9710.700.248A	SERIAL BONDS	6,037.00	6,037.00	0.00	3,018.75	3,018.25	50.00
S.9710.700.248C	SERIAL BONDS	0.00	0.00	0.00	0.00	0.00	0.00
S.9710.700.249	SERIAL BONDS	162.00	162.00	161.50	161.50	0.50	99.69
S.9710.700.249A	SERIAL BONDS	2,201.00	2,201.00	0.00	1,100.50	1,100.50	50.00
S.9730.700.247B	BOND ANTICIPATION NOTES	0.00	0.00	0.00	0.00	0.00	0.00
S.9903.400.248A	TRANSFER/WATER-MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
S.9903.900.241	TRANSFER/WATER-MAINTENANCE	1,388.00	1,388.00	0.00	0.00	1,388.00	0.00
S.9903.900.243	TRANSFER/WATER-MAINTENANCE	49,154.00	49,154.00	0.00	0.00	49,154.00	0.00
S.9903.900.244	TRANSFER/WATER-MAINTENANCE	1,422.00	1,422.00	0.00	0.00	1,422.00	0.00
S.9903.900.245	TRANSFER/WATER-MAINTENANCE	1,187.00	1,187.00	0.00	0.00	1,187.00	0.00
S.9903.900.245A	TRANSFER/WATER-MAINTENANCE	23,567.00	23,567.00	0.00	0.00	23,567.00	0.00
S.9903.900.245B	TRANSFER/WATER-MAINTENANCE	1,803.00	1,803.00	0.00	0.00	1,803.00	0.00
S.9903.900.246	TRANSFER/WATER-MAINTENANCE	8,603.00	8,603.00	0.00	0.00	8,603.00	0.00
S.9903.900.246A	TRANSFER/WATER-MAINTENANCE	8,291.00	8,291.00	0.00	0.00	8,291.00	0.00
S.9903.900.247	TRANSFER/WATER-MAINTENANCE	285,000.00	285,000.00	0.00	0.00	285,000.00	0.00
S.9903.900.247A	TRANSFER/WATER-MAINTENANCE	8,751.00	8,751.00	0.00	0.00	8,751.00	0.00
S.9903.900.247B	TRANSFER/WATER-MAINTENANCE	1,777.00	1,777.00	0.00	0.00	1,777.00	0.00
S.9903.900.248A	TRANSFER/WATER-MAINTENANCE	3,613.00	3,613.00	0.00	0.00	3,613.00	0.00
S.9903.900.248D	TRANSFER/WATER-MAINTENANCE	1,418.00	1,418.00	0.00	0.00	1,418.00	0.00
S.9903.900.249	TRANSFER/WATER-MAINTENANCE	1,223.00	1,223.00	0.00	0.00	1,223.00	0.00
S.9903.900.249A	TRANSFER/WATER-MAINTENANCE	986.00	986.00	0.00	0.00	986.00	0.00
S.9903.901.246A	TRANSFER/WATER-MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
S.9950.900.248D	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00

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Total Type E	Expense	791,903.00	791,903.00	4,211.50	331,673.85	460,229.15	41.88
Total Fund S	WATER DISTRICTS	0.00	0.00	(4,211.50)	436,824.73	(436,824.73)	0.00
SD.1001..241	REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00
SD.1001..241A	REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00
SD.1001..243	REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00
SD.1001..244	REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00
SD.1001..245	REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00
SD.1001..246	REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00
SD.1001..247	REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00
SD.1001..248	REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00
SD.1001..249	REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00
SD.1001..250	REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00
SD.1001..251	REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00
SD.1030..241	SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00	0.00	0.00
SD.1030..241A	SPECIAL ASSESSMENT	2,052.00	2,052.00	0.00	2,052.75	(0.75)	100.04
SD.1030..243	SPECIAL ASSESSMENT	2,000.00	2,000.00	0.00	2,000.20	(0.20)	100.01
SD.1030..244	SPECIAL ASSESSMENT	3,003.00	3,003.00	0.00	3,002.88	0.12	100.00
SD.1030..245	SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00	0.00	0.00
SD.1030..246	SPECIAL ASSESSMENT	2,003.00	2,003.00	0.00	2,002.56	0.44	99.98
SD.1030..247	SPECIAL ASSESSMENT	1,500.00	1,500.00	0.00	1,500.24	(0.24)	100.02
SD.1030..248	SPECIAL ASSESSMENT	5,000.00	5,000.00	0.00	5,000.55	(0.55)	100.01
SD.1030..249	SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00	0.00	0.00
SD.1030..250	SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00	0.00	0.00
SD.1030..251	SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00	0.00	0.00
SD.2401..241	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
SD.2401..241A	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
SD.2401..243	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
SD.2401..244	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
SD.2401..245	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
SD.2401..246	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
SD.2401..247	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
SD.2401..248	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
SD.2401..249	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
SD.2401..250	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
SD.2401..251	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
SD.5031..241	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
SD.9000..241	APPROPRIATED FUND	0.00	0.00	0.00	0.00	0.00	0.00

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SD.9000..241	BALANCE FOR BUDGET						
SD.9000..243	APPROPRIATED FUND	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
	BALANCE FOR BUDGET						
SD.9000..244	APPROPRIATED FUND	0.00	0.00	0.00	0.00	0.00	0.00
	BALANCE FOR BUDGET						
SD.9000..246	APPROPRIATED FUND	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00
	BALANCE FOR BUDGET						
SD.9000..247	APPROPRIATED FUND	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
	BALANCE FOR BUDGET						
SD.9230..247	TAX STABILIZATION RESERVE FOR	0.00	0.00	0.00	0.00	0.00	0.00
Total Type R	Revenue	40,058.00	40,058.00	0.00	15,559.18	24,498.82	38.84
SD.1440.400.241	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00
SD.1440.400.243	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00
SD.1440.400.244	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00
SD.1440.400.245	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00
SD.1990.400.241	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
SD.1990.400.243	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
SD.1990.400.244	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
SD.1990.400.245	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
SD.8310.410.241	LEGAL	0.00	0.00	0.00	0.00	0.00	0.00
SD.8510.400.241	ADMINISTRATIVE	0.00	0.00	0.00	0.00	0.00	0.00
SD.8510.400.243	ADMINISTRATIVE	0.00	0.00	0.00	0.00	0.00	0.00
SD.8510.400.244	ADMINISTRATIVE	0.00	0.00	0.00	0.00	0.00	0.00
SD.8510.400.245	ADMINISTRATIVE	0.00	0.00	0.00	0.00	0.00	0.00
SD.8520.400.241	MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
SD.8520.400.241A	MAINTENANCE	2,052.00	2,052.00	0.00	0.00	2,052.00	0.00
SD.8520.400.243	MAINTENANCE	12,000.00	12,000.00	0.00	6,597.00	5,403.00	54.98
SD.8520.400.244	MAINTENANCE	3,003.00	3,003.00	0.00	0.00	3,003.00	0.00
SD.8520.400.245	MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
SD.8520.400.246	MAINTENANCE	12,503.00	12,503.00	0.00	0.00	12,503.00	0.00
SD.8520.400.247	MAINTENANCE	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00
SD.8520.400.248	MAINTENANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
SD.8520.400.249	MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
SD.8520.400.250	MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
SD.8520.400.251	MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
Total Type E	Expense	40,058.00	40,058.00	0.00	6,597.00	33,461.00	16.47

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Total Fund SD	DRAINAGE DISTRICTS	0.00	0.00	0.00	8,962.18	(8,962.18)	0.00
SF.1001..241	REAL PROPERTY TAXES	935,486.00	935,486.00	0.00	935,486.00	0.00	100.00
SF.2401..241	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
SF.9000..241	APPROPRIATED FUND BALANCE FOR BUDGET	0.00	0.00	0.00	0.00	0.00	0.00
Total Type R	Revenue	935,486.00	935,486.00	0.00	935,486.00	0.00	100.00
SF.1930.400.241	JUDGEMENTS & CLAIMS	0.00	0.00	0.00	0.00	0.00	0.00
SF.3410.400.241	FIRE PROTECTION AGREEMENTS	935,486.00	935,486.00	0.00	944,722.00	(9,236.00)	100.99
SF.8310.400.241	LEGALS	0.00	0.00	0.00	0.00	0.00	0.00
Total Type E	Expense	935,486.00	935,486.00	0.00	944,722.00	(9,236.00)	100.99
Total Fund SF	FIRE PROTECTION DISTRICTS	0.00	0.00	0.00	(9,236.00)	9,236.00	0.00
SL.1001..241	REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00
SL.1001..242	REAL PROPERTY TAXES	11,000.00	11,000.00	0.00	11,000.00	0.00	100.00
SL.1001..243	REAL PROPERTY TAXES	393.00	393.00	0.00	393.00	0.00	100.00
SL.1001..244	REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00
SL.1001..245	REAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00	0.00
SL.1030..244	SPECIAL ASSESSMENT	0.00	0.00	0.00	0.00	0.00	0.00
SL.2401..241	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
SL.2401..242	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
SL.2401..243	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
SL.2401..244	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
SL.2401..245	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
SL.2701..241	REFUND PRIOR YEARS EXP	0.00	0.00	0.00	0.00	0.00	0.00
SL.2701..242	REFUND PRIOR YEARS EXP	0.00	0.00	0.00	0.00	0.00	0.00
SL.2701..245	REFUND PRIOR YEARS EXP	0.00	0.00	0.00	0.00	0.00	0.00
SL.2705..244	GIFTS & DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00
SL.9000..241	APPROPRIATED FUND	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00

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Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rev/Exp Balance
SL.9000..241	BALANCE FOR BUDGET						
SL.9000..242	APPROPRIATED FUND BALANCE FOR BUDGET	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
SL.9000..243	APPROPRIATED FUND BALANCE FOR BUDGET	0.00	0.00	0.00	0.00	0.00	0.00
SL.9000..244	APPROPRIATED FUND BALANCE FOR BUDGET	0.00	360.00	0.00	0.00	360.00	0.00
SL.9000..245	APPROPRIATED FUND BALANCE FOR BUDGET	1,350.00	1,350.00	0.00	0.00	1,350.00	0.00
SL.9230..241	TAX STABILIZATION RESERVE FOR	0.00	0.00	0.00	0.00	0.00	0.00
SL.9230..242	TAX STABILIZATION RESERVE FOR	0.00	0.00	0.00	0.00	0.00	0.00
Total Type R	Revenue	17,043.00	17,403.00	0.00	11,393.00	6,010.00	65.47
SL.1990.400.241	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
SL.1990.400.242	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
SL.1990.400.243	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
SL.1990.400.244	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
SL.1990.400.245	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
SL.5110.400.241	ADMINISTRATIVE	0.00	0.00	0.00	0.00	0.00	0.00
SL.5110.400.242	ADMINISTRATIVE	0.00	0.00	0.00	0.00	0.00	0.00
SL.5110.400.243	ADMINISTRATIVE	0.00	0.00	0.00	0.00	0.00	0.00
SL.5110.400.244	ADMINISTRATIVE	0.00	0.00	0.00	0.00	0.00	0.00
SL.5110.400.245	ADMINISTRATIVE	0.00	0.00	0.00	0.00	0.00	0.00
SL.5182.200.241	STREET LIGHTING	0.00	0.00	0.00	0.00	0.00	0.00
SL.5182.200.242	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
SL.5182.240.244	UTILITIES - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
SL.5182.400.241	UTILITIES ELECTRIC	1,800.00	1,800.00	160.30	1,564.66	235.34	86.93
SL.5182.400.242	UTILITIES ELECTRIC	13,500.00	13,500.00	846.90	9,060.87	4,439.13	67.12
SL.5182.400.243	UTILITIES ELECTRIC	393.00	393.00	0.00	0.00	393.00	0.00
SL.5182.400.244	UTILITIES-ELECTRIC	0.00	360.00	27.23	266.15	93.85	73.93
SL.5182.400.245	UTILITIES ELECTRIC	1,350.00	1,350.00	120.71	1,285.96	64.04	95.26
SL.5182.401.242	STREET LIGHTING MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
Total Type E	Expense	17,043.00	17,403.00	1,155.14	12,177.64	5,225.36	69.97
Total Fund SL	LIGHTING DISTRICTS	0.00	0.00	(1,155.14)	(784.64)	784.64	0.00

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SS.1030..241	SPECIAL ASSESSMENTS..PURDY/MOBILE ROAD	18,210.00	18,210.00	0.00	18,209.74	0.26	100.00
Total Type R	Revenue	18,210.00	18,210.00	0.00	18,209.74	0.26	100.00
SS.9710.600.241	SERIAL BONDS	18,210.00	18,210.00	0.00	0.00	18,210.00	0.00
SS.9710.700.241	SERIAL BONDS	0.00	0.00	0.00	0.00	0.00	0.00
Total Type E	Expense	18,210.00	18,210.00	0.00	0.00	18,210.00	0.00
Total Fund SS	SANITARY SEWER	0.00	0.00	0.00	18,209.74	(18,209.74)	0.00
TE.2401	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
TE.5031	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total Type R	Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Fund TE	PRIVATE PURPOSE TRUST-CEMETARY	0.00	0.00	0.00	0.00	0.00	0.00
V.2401..10	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
V.2401..11	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
V.2401..12	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
V.2401..14	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
V.2401..16	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
V.2401..20	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
V.2401..3	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
V.2401..4	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
V.2401..7	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
Total Type R	Revenue	0.00	0.00	0.00	0.00	0.00	0.00
V.9901.900.10	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
V.9901.900.11	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
V.9901.900.12	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
V.9901.900.14	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
V.9901.900.16	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
V.9901.900.20	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
V.9901.900.3	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
V.9901.900.4	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
V.9901.900.7	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00

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Fiscal Year: 2017 Period From: 11 To: 11

Account No.	Description	Original Budget	YTD Adjusted Budget	Curr. Month Total Rev / Exp	YTD Actual Rev / Exp	YTD Available Balance	Percent Rev/Exp Balance
Total Type E	Expense	0.00	0.00	0.00	0.00	0.00	0.00
Total Fund V	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total		0.00	0.00	(1,287,218.64)	(1,436,514.25)	1,436,514.25	0.00

TOWN OF CANANDAIGUA
CASH SUMMARY
November 30, 2017

FUND #	No.	FUND ACCOUNT	11/30/2017 BALANCES	CNB #4425				
				PETTY CASH	CNB #4328 DIST. ACCT.	CNB #4476 INVEST ACCT.	CNB #4670 PARKS FUND	TRUST & AGENCY
A	200	CASH - CHECKING	10,137.55		10,137.55			
A	202	CASH - INVESTMENTS	1,977,945.41			1,977,945.41		
A	210	PETTY CASH	250.00	250.00				
A	230	CASH - C/T RESERVE - INVESTMENT	-					
A	231	CASH - CONTINGENT/TAX RESERVE	535,000.00			535,000.00		
A	232	CASH - REPAIR RESERVE - INVESTMENT	155,000.00			155,000.00		
A	233	CASH - TECHNOLOGY RESERVE - INVESTMENT	57,402.97			57,402.97		
A	234	CASH - OPEN SPACE RESERVE - INVESTMENT	510,000.00			510,000.00		
A	235	CASH - NYS EMPLOYEE SYST RES. - INVESTMENT	225,000.00			225,000.00		
A	236	CASH - CAMPUS RESERVE	-			-		
CM	201	CASH	681,863.34				681,863.34	
D	200	CASH - CHECKING	-		-			
D	202	CASH - INVESTMENTS	1,037,896.34			1,037,896.34		
D	230	CASH - HIGHWAY EQUIP. RESERVE - INVESTMENTS	375,000.00			375,000.00		
D	231	CASH - HIGHWAY EQUIP. RESERVE	-			-		
D	232	CASH - HIGHWAY IMP. RES. - INVESTMENTS	375,000.00			375,000.00		
D	233	CASH - HIGHWAY IMP. RES.	-			-		
D	235	CASH - SNOW/ICE RM/RD REPAIR RESERVE	200,000.00			200,000.00		
F	200	CASH - CHECKING	1,074.10		1,074.10			
F	202	CASH - INVESTMENTS	1,407,199.17			1,407,199.17		
H	200	CASH - CHECKING	-		-			
H	202.18	CASH - SUCKER BROOK PROJECT	35,377.56			35,377.56		
H	202.25	CASH - HWY FACILITY PROJECT	3,613,143.04			3,613,143.04		
H	202.NOTT	CASH - NOTT ROAD CAPIAL PROJECT	-			-		
H	202.249B	CASH - COUNTY RD. 32 W1	49,620.00			49,620.00		
H	202.249C	CASH - WATER DISTRICT EXT 1 #42	44,812.50			44,812.50		
S	200	CASH - CHECKING	-		-			
S	202.241	CASH - INVESTMENTS - NOTT RD. EXT. #6 WATER	2,534.37			2,534.37		
S	202.241A	CASH - INVESTMENTS - ANDREWS-NORTH RD WATER	284.81			284.81		
S	202.241B	CASH - INVESTMENTS - CANADAIGUA-FARMINGTON WATE	(13,853.64)			(13,853.64)		
S	202.243	CASH - INVESTMENTS - EXT. 8 WEST LAKE SOUTH	51,765.33			51,765.33		
S	202.244	CASH - INVETMENTS - EXT. 9 CRAMER RD. WATER	1,389.34			1,389.34		
S	202.245	CASH - INVESTMENTS - PARRISH STREET WATER	3,304.39			3,304.39		
S	202.245A	CASH - INVESTMENTS - WEST LAKE WATER (BENEFIT BASIS)	24,747.15			24,747.15		
S	202.245.B	CASH - INVESTMENTS - MCINTYRE RD. WATER	6,463.19			6,463.19		
S	202.246	CASH - INVESTMENTS - EXT. 10 WYFELLS RD.	9,215.76			9,215.76		
S	202.246A	CASH - INVESTMENTS - CANADAIGUA-BRISTOL JOINT WATE	47,954.51			47,954.51		
S	202.246B	CASH - INVESTMENTS - EMERSON ALLEN TL RD. WATER	155.53			155.53		
S	202.247	CASH - INVESTMENTS - CANADAIGUA CONSOLIDATED	282,603.40			282,603.40		
S	202.247A	CASH - INVESTMENTS - EXT. 11 ADAMS RD. WATER	8,869.01			8,869.01		
S	202.247.B	CASH- INVESTMENTS - EXT. 36 COUNTY RD. #30 WATER	10,062.50			10,062.50		
S	202.248	CASH - INVESTMENTS - RISSER RD. WATER	365.67			365.67		
S	202.248A	CASH - INVESTMENTS - HOPKINS-GRIMBLE WATER	16,757.09			16,757.09		
S	202.248C	CASH - INVESTMENTS - CANANDAIGAU HOPEWELL WATER	8,799.88			8,799.88		
S	202.248D	CASH - INVESTMENTS - HICKOX ROAD WATER DISTRICT	3,918.00			3,918.00		
S	202.249	CASH - INVESTMENTS - PARRISH RD. EXT. WATER	10,550.46			10,550.46		
S	202.249A	CASH - INVESTMENTS - NOTT RD. EXT. #40 WATER	3,949.96			3,949.96		
SD	200	CASH - CHECKING	-		-			
SD	202.241	CASH - INVESTMENTS - RT. 332 DRAINAGE	170,790.12			170,790.12		
SD	202.241A	CASH - INVESTMENTS - LAKEWOOD MEADOWS DRAINAGE	26,812.31			26,812.31		
SD	202.243	CASH - INVESTMENTS - ASHTON DRAINAGE	12,594.91			12,594.91		
SD	202.244	CASH - INVESTMENTS - FOX RIDGE DRAINAGE	32,132.94			32,132.94		
SD	202.245	CASH - INVESTMENTS - LANDINGS DRAINAGE	9,423.87			9,423.87		
SD	202.246	CASH - INVESTMENTS - OLD BROOKSIDE DRAINAGE	14,993.64			14,993.64		
SD	202.247	CASH - INVESTMENTS - LAKESIDE ESTATES DRAINAGE	7,990.78			7,990.78		
SD	202.248	CASH - INVESTMENTS - WATERFORD POINT DRAINAGE	10,848.12			10,848.12		
SD	202.249	CASH - INVESTMENTS - STABLEGATE DRAINAGE	18,073.73			18,073.73		
SF	200	CASH - CHECKING	-		-			
SF	202.241	CASH - INVESTMENTS - FIRE PROTECTION DISTRICT	94,726.06			94,726.06		
SL	200	CASH - CHECKING	-		-			
SL	202.241	CASH - INVESTMENTS - CENTERPOINT LIGHTING	2,059.62			2,059.62		
SL	202.242	CASH - INVESTMENTS - FOX RIDGE LIGHTING	7,222.49			7,222.49		
SL	202.243	CASH - INVESTMENTS - LANDINGS LIGHTING	862.18			862.18		
SL	202.244	CASH - INVESTMENTS - LAKEMEADOW LIGHTING	4,171.62			4,171.62		
SL	202.245	CASH - INVESTMENTS - FALLBROOK PARK LIGHTING	6,682.49			6,682.49		
SS	202.241	CASH - INVESTMENTS - PURDY ROAD SEWER	18,209.74			18,209.74		
TA	200	CASH	284,012.69					284,012.69
TE	202	CASH - INVESTMENTS	75,586.69			75,586.69		
V	202.3	CASH - INVESTMENTS - Parrish Rd. Ext. #13	-			-		
			12,568,752.69	250.00	11,211.65	11,591,415.01	681,863.34	284,012.69
BANK STATEMENT BALANCES			12,857,878.72	250.00	299,107.05	11,591,078.13	681,863.34	285,580.20
DEPOSITS IN TRANSIT			-		(336.88)	336.88		
OUTSTANDING CHECKS (Schedule attached)			(289,126.03)		(287,558.52)			(1,567.51)
IDENTIFIED DIFFERENCES TO BE ADJUSTED			-		-	-		
OUTSTANDING TRANSFER			-					
BALANCE ON KVS BOOK:			12,568,752.69	250.00	11,211.65	11,591,415.01	681,863.34	284,012.69

CLIENT MEMO

To: Canandaigua Town Board Date: December 11, 2017

Client: Town of Canandaigua

From: Bob Fox and Tina DeNigro

November 2017 Revenue/Expense Control Report for Board

We are providing you with the November 2017 Revenue/Expense Control Reports as of November 30, 2017.

EXECUTIVE SUMMARY

BALANCE SHEET

- Bank statements have been reviewed and reconciled as of November 30, 2017

REVENUES

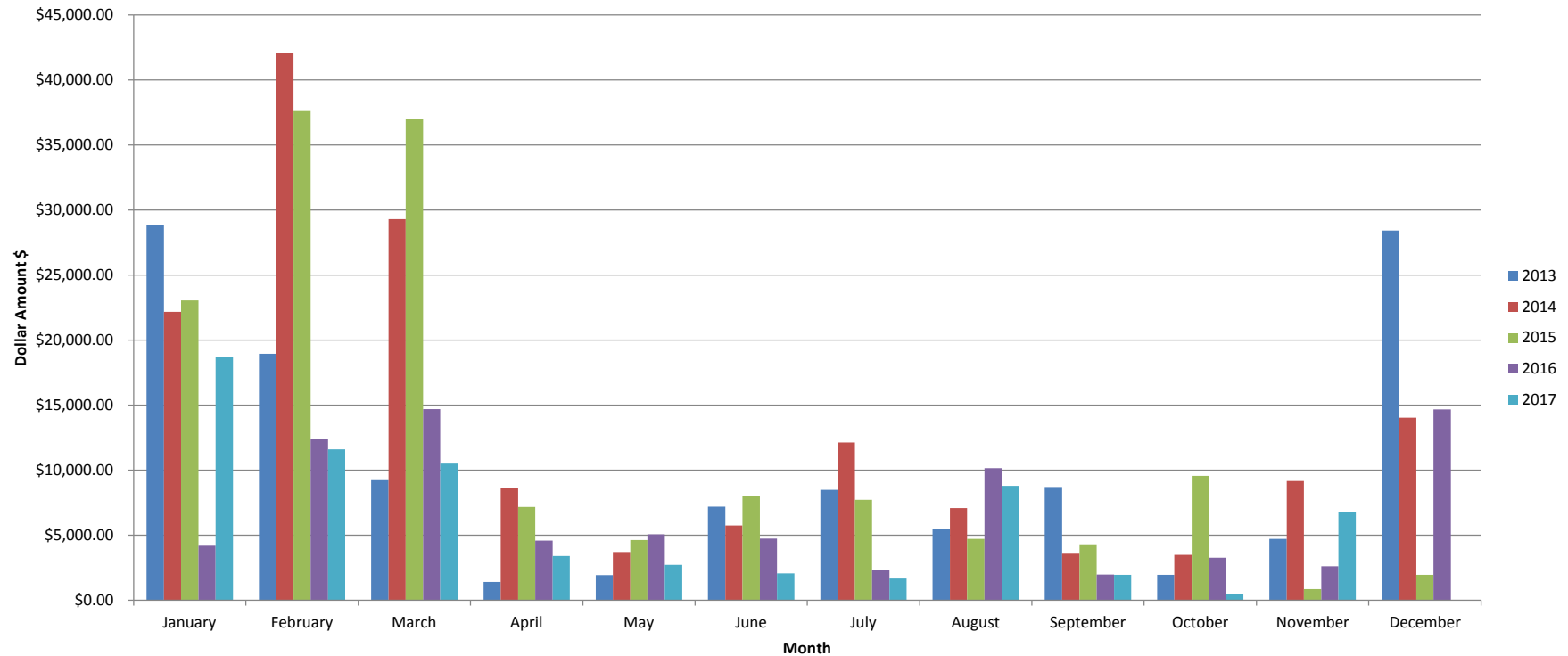
- Receipts recorded for November totaled \$281,052.37 and major receipts include the following:
 - Town Clerk - \$207,424.31 - including \$173,174.01 in water revenues, and \$6,080.00 in park and recreation fees
 - Development Office - \$10,793.93 applied against accounts receivable.
 - Justice Fines & Fees- \$21,468.50.00
 - Donation - \$1,400.00
 - Park & Recreation Fees - \$13,000.00
 - Recycling - \$1,968.86
 - Other - \$24,996.77

EXPENDITURES

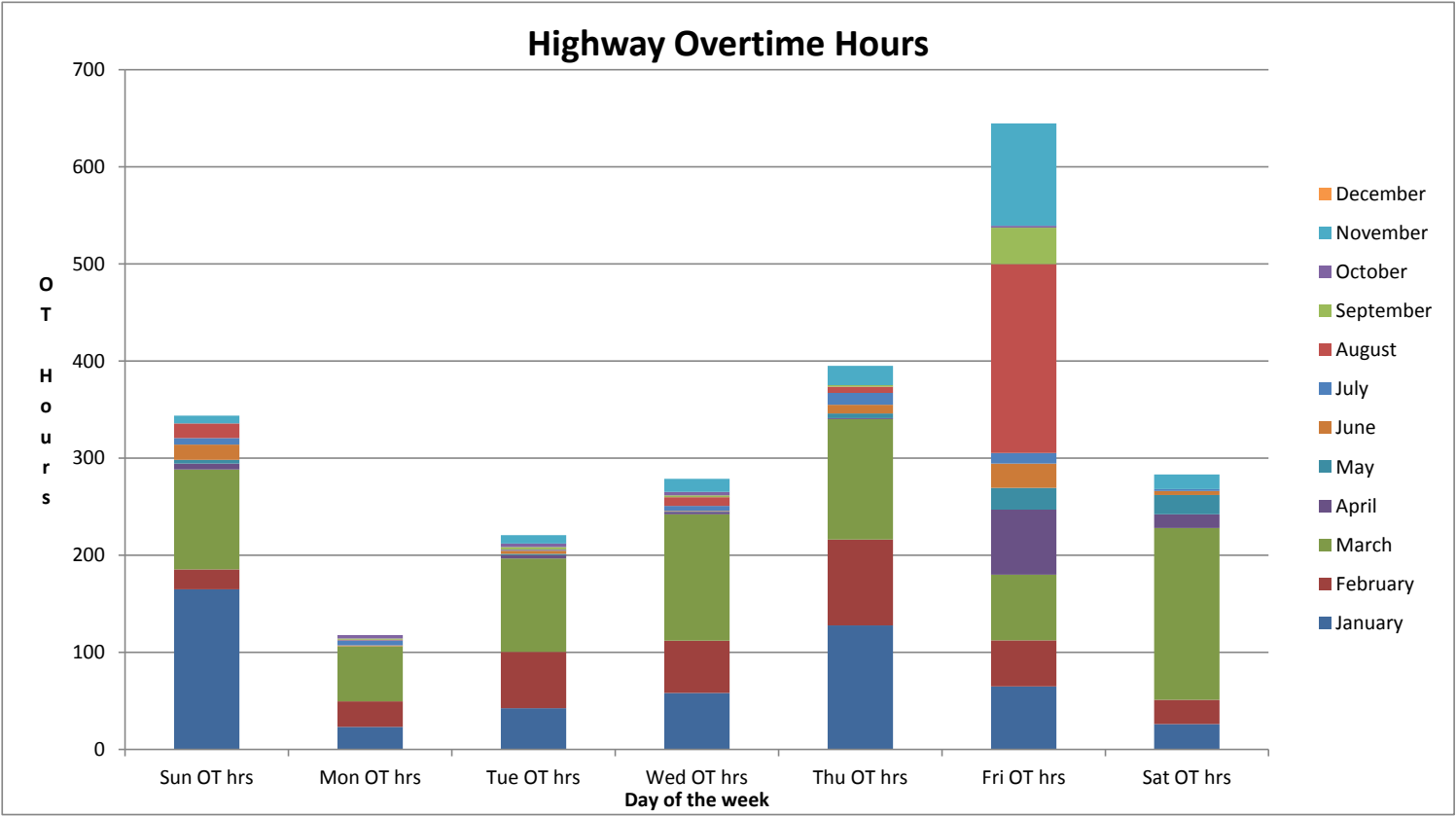
- We would expect the available balances in each fund to be about 8.33% at the end of November.
 - General Fund – Expenditures to date are \$3,526,069.51 against a revised budget of \$4,455,757.49 which leaves 20.86% available.
 - Highway Fund – Expenditures to date are \$3,497,411.64 against a revised budget of \$4,307,252.87 which leaves 18.8% available.
 - Water Fund – Expenditures to date are \$610,968.08 against a revised budget of \$1,169,166.26 which leaves 47.74% available.

	2013	2014	2015	2016	2017
January	\$28,862.28	\$22,155.51	\$23,046.67	\$4,183.58	\$18,707.18
February	\$18,935.61	\$42,035.88	\$37,674.78	\$12,418.13	\$11,601.64
March	\$9,287.84	\$29,302.83	\$36,977.77	\$14,682.85	\$10,491.75
April	\$1,401.60	\$8,649.62	\$7,173.22	\$4,584.14	\$3,402.95
May	\$1,914.73	\$3,707.54	\$4,618.01	\$5,061.36	\$2,715.51
June	\$7,188.71	\$5,730.26	\$8,040.67	\$4,741.15	\$2,060.55
July	\$8,475.63	\$12,116.04	\$7,718.19	\$2,298.19	\$1,664.52
August	\$5,479.85	\$7,085.96	\$4,720.03	\$10,152.84	\$8,794.31
September	\$8,704.27	\$3,575.99	\$4,299.72	\$1,962.98	\$1,940.93
October	\$1,948.35	\$3,476.09	\$9,558.24	\$3,273.32	\$459.55
November	\$4,708.75	\$9,158.92	\$844.76	\$2,596.51	\$6,743.01
December	\$28,423.96	\$14,038.96	\$1,957.16	\$14,667.81	

Overtime Amounts for All Employees 2013-2017



	Sun OT hrs	Mon OT hrs	Tue OT hrs	Wed OT hrs	Thu OT hrs	Fri OT hrs	Sat OT hrs
January	164.75	23	42.5	58	127.5	64.75	26
February	20.5	26.5	58	54	88.5	47.5	25
March	103	56.5	96	130	124	67.5	177
April	6	0	3.5	2.5	1	67	14
May	4	0	1.5	0.5	5	22.5	20
June	15.5	1	3	0.5	9	25	4
July	7	5.25	1	5.25	12	11	2
August	15	0.5	0.5	9	6.5	194.5	0
September	0	1.5	2.5	2	1.5	37.5	0
October	0	3.5	3.5	3.5	0	2	0
November	8	0	8.5	13.5	20	105.5	15
December	0	0	0	0	0	0	0
	343.75	117.75	220.50	278.75	395.00	644.75	283.00



ATTACHMENT 2

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, New York 14424

ENVIRONMENTAL CONSERVATION BOARD

Established November 4, 2009

THURSDAY, DECEMBER 7, 2017

2017 Annual Report

To: Canandaigua Town Board

From: Canandaigua Environmental Conservation Board

Purpose

Town Code (Chapter 18-6) and New York State General Municipal Law (GMU Article 12F Section 239-X Paragraph 1 Subparagraph f) both require that the Environmental Conservation Board (ECB) submit to the Town Board a year-end annual report on the work and activities of the ECB. The State law additionally requires that the Town Board forward a copy of the annual report to the Commissioner of Environmental Conservation.

Open Space Preservation

In preparation for the New York State Department of Agricultural and Markets Farmland Protection Implementation Grant (PDR) program in Spring of 2018, the Town announced the opening of a grant application window in June 2017 for those farm operators and landowners interested in considering the Purchase of Development Rights (PDR) program. Eleven applications were received by the deadline of September 29, 2017.

A wide range of farming operations were presented in the applications. In order to evaluate the applications, the Town Agricultural Advisory Committee and the Environmental Conservation Board ranked the applications according to town established criteria in November 2017. Ranking included: Soil Composition, Proximity to Other Natural Resources, Development Pressure, Proximity to Already Preserved Land, Proximity to Public Sewer/Water, Succession Planning, and Landowner's Commitment to the PDR process, among many other criteria.

The three top ranked applications were presented to the Town Board for their approval. The Town will be working with these farm operators to prepare application packages for submission to Ag & Markets in the Spring 2018. These applications represent over 600 acres of additional farmland that could be preserved in the future.

Open Space Index

The ECB is charged with maintaining an up to date inventory and map of lands of conservation interest in the Town. Three members of the ECB are engaged in a committee to update the Open Space, Conservation and Scenic Views Master Plan which was begun this year as a result of the

implementation goals in the Town's *2011 Comprehensive Plan*. A committee was formed to select a consultant to manage a complete update of the Open Space Master Plan; to develop a comprehensive analysis of lands of environmental importance in the Town; to hold public meetings and conduct a survey of Town residents to inform the Master Plan process; and to prepare an implementation plan to protect resources considered not sufficiently protected as a result of the committee's findings, among others. The committee believes that a final product will be presented to the Town Board and residents in the first quarter of 2018.

Open Space Index Referrals

And as last year, in 2017 dozens of site plan applications for development in locations of potential environmental significance were referred to the ECB for review. The ECB provided comments to the Planning and Zoning Boards in mitigating potential negative impacts.

Natural Resources Inventory

In early 2017, the Natural Resources Inventory Team (NRI Team) completed development of the Steep Slopes Protection Law which was presented to and adopted by the Town Board. The Team is currently working on a draft Ridgeline/Viewshed Protection Law which is going through a lengthy review process. It is estimated that this draft law will be presented to the Town Board in Spring of 2018.

Public Education and Outreach (MS4)

The ECB continues its mandate in public education to inform our residents of natural resource protection issues. The Board now has a regular page in the Town's quarterly newsletter in which it provides articles regarding topical/seasonal environmental content. We also provide content on the Town's listserve, Facebook, and our own Board page on the Town website.

We continued our Aquatic Invasive Species Workshop at Onanda Park this year with great success. We partnered with Canandaigua Lake Watershed Association, Canandaigua Lake Watershed Council, SWCD, and FLCC to provide content and outreach. It is always gratifying to see the enthusiasm of the young attendees.

Encouraging water quality awareness, we sponsored a Rain Garden program at Outhouse Park. This Park showcases two rain gardens which were installed at the time the park was constructed. We also used the newsletter and other media to publicize this event.

ECB Involvement

ECB members continue to serve on other committees in the Town to ensure that the intent of the many resource protection policies in the Town will be represented. ECB members have committed to serving the Town on the Town's Citizens Implementation Committee (CIC), the Natural Resources Inventory Team (NRI), the Open Space Master Plan Committee, the Planning Review Committee, the Joint Town/City Local Waste Management Plan (Plan 2028) Committee, and the Ontario County County Road 16 Planning Study Steering Committee. Our members share their experience and information with each other at every meeting. This exchange enables the ECB to be aware of critical issues that may have environmental consequences.

Proposed ECB Projects for 2018

The following projects and others are being considered by the ECB and will be submitted to the Town Board for their approval in January 2018:

- Public Education and Outreach opportunities for Hemlock Woolly Adelgid, Aquatic Invasive Species and Terrestrial Invasives training for Highway Department.
- Quarterly newsletter articles on topics, such as Natural Capital, Bird Habitat at Miller Park, Food Recycling, Plan 2028.
- Participate in New Highway Facility Open House: Food Recycling materials table, compost bin giveaway, compost education materials table.
- Rain Garden program at Outhouse Park

Respectfully submitted,

Joyce Marthaller, Chairperson Environmental Conservation Board

ATTACHMENT 3

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, New York 14424

DRAINAGE ADVISORY COMMITTEE

Established October 16, 2017

TUESDAY, NOVEMBER 28, 2017, 9:00 A.M.

MINUTES—DRAFT #1

Meeting Called by:	Charles Oyler, <i>Chairperson</i>
Committee Member Present:	Kathy Page
Committee Member Excused:	Richard Krebs
Town Representatives:	James Fletcher, Highway Superintendent Greg Hotaling, MRB Group, D.P.C. Chris Jensen, Code Enforcement Officer Kevin Olvany, Canandaigua Lake Watershed Council

ESTABLISHMENT OF TOWN OF CANANDAIGUA DRAINAGE ADVISORY COMMITTEE

The Town of Canandaigua Drainage Advisory Committee was established by the Town Board on October 16, 2017. The Town Board appointed Richard Krebs, Charles Oyler and Kathy Page to serve through December 31, 2017 (Town Board Resolution #2017-366). Terms of service may be extended by the Town Board. Mr. Oyler was appointed chair of the committee.

The Town Board wishes to understand options with existing drainage districts and explore opportunities for greater efficiency associated with special drainage districts, inventory of existing facilities, existing drainage special districts, possible funding sources and other mechanisms associated with overall storm event drainage mitigation. The Town Board wishes to additionally make available a mechanism for people to share concerns relating to drainage for further investigation.

a. CALL TO ORDER BY THE CHAIR

Mr. Oyler called the meeting to order at 9:00 a.m.

b. LOCATIONS OF REPORTED DRAINAGE PROBLEMS

Prior to the meeting, Mr. Oyler distributed a list of locations of reported drainage problems (e-mail dated November 7, 2017). The list was compiled from Town Manager Doug Finch's files following a public meeting on drainage concerns which was held this past summer with residents:

- Landings Subdivision: General stormwater issues as stated in a letter received in October related to the Landings Drainage District and the Cutri e-mail of June 28, 2017.
- 3458 Sandy Cove: Flooding of Sandy Cove, Poplar Beach and Sandy Beach areas from CMAC and FLCC.
- 3900 County Road 16: Water coming out of ditch over last 10–12 years due to blocked culvert between his house and German home and speed of water coming down the hill
- 4975 Island View Drive: Stream/water coming through basement wall and french drain from hill above his home.
- 3457 West Lake Road: Water comes across road into front yard. culvert edges bent over and filled; county not cleaning pipe, headwall and pipe blocked with debris.
- 3464 and 3476 West. Lake Road: Culvert and swale blocked with debris.
- 3456 West Lake Road: Blockage and wall change made by neighbor above.
- 3890 County Road 16: Water that has been diverted due to new construction at 3880 County Road 16.
- 3455 Sandy Cove: Flooding due to runoff from college (written report dated August 7, 2017, and e-mail dated August 16, 2017).
- 3302 Fallbrook Park: Lift station flooded causing alarm to sound due to blocked culvert at County Road 18.
- 3179 Route 21: Flooding around house and culverts overwhelmed.
- 3430 Poplar Beach: Issues caused by FLCC.
- 3528 Sandy Beach: Water running between properties to lake due to lack of a storm drainage system in Route 364.

- 3284 County Road 16: Culvert near Island View Drive not working and storm sewer at 3286; person fell in open storm sewer.
- 4870 Bedford Drive: Ashton Place; driveway and mulch washing out.

Also prior to the meeting, Mr. Jensen distributed a spreadsheet of the drainage-problem locations with additional information on the specific issue at each location and notes (*see* PDF file attached).

C. DISCUSSION

General discussion comments included:

- From the initial review of the locations, the areas in the vicinities of County Road 16 and Sandy Beach seem to have the greater number of reported drainage problems.
- There are a number of conveyances—some natural and some which have been installed over the years—to channel the flow of stormwater runoff from the steep-slope area above County Road 16 into the lake, i.e., natural watercourses, culverts, concrete swales, etc.
- Upsizing existing culverts could relocate the flow of stormwater runoff into the lake or onto other properties.
- The Ontario County Department of Public Works would have to be involved in drainage projects along County Road 16; access to private property for drainage improvements may also be required for specific projects.
- Prior to meeting with Ontario County representatives, the committee should identify the areas where drainage improvement projects could be completed either by the County or as a joint Town/County initiative.
- Mr. Olvany reviewed the delineated drainage areas on the slopes above County Road 16 and on the east side of the lake in the vicinity of Sandy Beach. Prior to the development of individual drainage improvement projects, he said that a wide view of the drainage areas should be considered to determine the locations and flow of the stormwater runoff, and the impact of the flow upon adjacent properties.
- Stormwater management facilities have not been installed in a number of older residential housing and commercial developments. These facilities are now required by the Town in new developments. Mr. Oyler suggested that perhaps compensatory projects for stormwater runoff storage could be considered.

- Ontario County has mapped culverts along County Road 16 as part of the county's MS4 program initiatives. The locations of the culverts were reviewed on the map.
- Mr. Oyler suggested that prospective drainage improvement projects could be focused with concentrated efforts to resolve a number of problems by the completion of an individual project. He said that property owners should be kept well informed of the committee's work and proposed improvement projects.
- Mr. Hotaling said that the committee should take a 5,000-foot view of the overall drainage concerns and provide the Town Board and residents not only with recommended drainage improvement projects but also with the legal and financial means of how to address them.
- Mr. Olvany noted that related projects which could be completed in upstream areas—such as stormwater retention areas and crop rotations—may alleviate downstream concerns.
- The drainage problems in the Sandy Beach area were discussed. Mr. Olvany reported that efforts to reasonably reduce the drainage entering the pond system on the Finger Lakes Community College property are under study, including the re-flow of water into an enhanced 17-acre wetland area. He said that a grant is being pursued to fund this project.

D. NEXT STEPS

- Committee members are requested to provide additional addresses and locations of drainage problems to Mr. Jensen for inclusion on the updated spreadsheet.
- Mr. Jensen will update the spreadsheet and prepare a pin map of the reported areas of concern for review at the next meeting.

e. NEXT MEETING AND ADJOURNMENT

The next meeting of the committee will be:

TUESDAY, DECEMBER 12, 2017

9:00 a.m.

Canandaigua Town Hall

The meeting was adjourned at 10:30 a.m.

Respectfully submitted,

John M. Robortella L.S.

E-mail distribution:

Krebs, Richard
Oyler, Charles
Page, Kathy

cc. to:

Amon, Michelle
Brabant, Lance
Chrisman, Jean
Cooper, Eric
Cutri, Keith
Davis, Gary
Dworaczyk, Lindda
Fennelly, Terry
Finch, Doug
Fletcher, Jim
Hotaling, Greg
Jensen, Chris
Olvany, Kevin
Reynolds, Kevin
Reynolds, Sarah
Westbrook, Greg

ID	LONG	LAT	ADDRESS	STREET	Owner Last Name	Owner First Name	ISSUE	NOTES
1			3179	State Route 21			Sheet flow from farm fields to the South	placement of interceptor swale to divert flow to roadside could be considered
2	-77.310652	42.898983	5420	County Road 30	Snergy Field LLC		Proposed Floodwaters Retention Area	Sucker Brook Diversion Area
3	-77.323835	42.87909	5575	State Routes 5 & 20	Polisseni	Wanda	Floodwaters Retention Area - Under Construction	Sucker Brook Diversion Area
4			3302	Fallbrook Park			House/Property in floodplain & adjacent to stream	
5			3430	Poplar Beach			Home adjacent to wetlands and floodplain.	
6			3451	Poplar Beach			House/Property in wetlands, and floodplain.	
7			3455	Sandy Cove			House/Property in floodplain	
8			3458	Sandy Cove			House/Property in floodplain	
9			3528	Sandy Beach			High water events - Flooding	Home located in Floodplain
10			3284	County Road 16			Property down-grade from wetlands - water issues during storm events	
11			3456	County Road 16			During Heavy storm events - large quantity of flow from properties above	
12			3457	County Road 16			During heavy storm events flow across roadway - blocked and under-maintained culvert	maintain culverts - county
13			3464	County Road 16			roadside swales and culverts blocked - heavy events flow across roadway	maintain culverts - county
14			3476	County Road 16			roadside swales and culverts blocked - heavy events flow across roadway	maintain culverts - county
15			3537	County Road 16			Minor flow across road during heavy events	
16	-77.279578	42.855576	3545	County Road 16	Ray	Michael S.	Sheet Flow across Rt 16 - Into front door	
17	-77.279815	42.855449	3548	County Road 16	Zahn	Scott & Mary	Undersized culvert under CR16 - causes sheet flow across roadway	
18	-77.280318	42.847427	3734	County Road 16	Alfano	John S.	Sheet flow down driveway into swale - was replaced/modified 2016	
19	-77.280166	42.847225	3735	County Road 16	Mehta	Goonjit	Flow into front of house - was address in 2016	County diverted flow and increased culvert size
20	-77.280412	42.84568	3766	County Road 16	Eichele	Natalie	Gravel Drive - Discharge across CR16	
21	-77.281241	42.839541	3880	County Road 16	Dearborn	Kenneth & Joanna	Heavy flows from rear of homes - DEC blue line terminates behind lot	Over 30 acres of area drains to DEC stream - private drainage system behind home is undersized
22			3890	County Road 16			Heavy flows from rear of homes - DEC blue line terminates behind adjacent lot	Over 30 acres of area drains to DEC stream - private drainage system behind home is undersized
23	-77.282078	42.838413	3900	County Road 16	Bell	James & Janice	Heavy sheet flow during large storm events	Construction of RSM may intercept and fix issue
24	-77.283641	42.826858	4110	County Road 16	Johnston	Robert E.	Drainiage from subdivision	Hillcrest subdivision diverts flow to swale uphill of home
25	-77.281956	42.829974	4137	Onnalinda Drive	Sohn	Ki & Il Sun	Below Grade drainage pipe from Lakewood Meadows	
26			4870	Bedford Drive			High water events - Flooding from uphill parcels to the West	
27			4963	Hillcrest Drive			Pond receives only small quantities of stormwater	Subdivision lacks proper stormwater infrastructure
28			4966	Hillcrest Drive			Owner diverted flow to swale - overwhelms road culvert - crosses roadway	Subdivision lacks proper stormwater infrastructure
29			4975	Island View Drive			Heavy Rains overwhelm 'french drain' system above home.	French drain should be replaced with larger swale diverting flow to southern swale to lake

ATTACHMENT 4

Town of Canandaigua Request for Proposal Independent Audit Services

The Town of Canandaigua is soliciting proposals from independent Certified Public Accountants licensed to practice in the State of New York, to provide independent audit services for one year-end fiscal period, that is, beginning with the fiscal year ending December 31, 2017.

It is the intent of the Town to purchase professional auditing services through a process of:

1. an evaluation and comparison of past performance, appropriate references, prior experience in other municipalities and counties and expertise related to the Town's specifications;
2. audit approach details as to extent of analytical procedures, statistical sampling, compliance testing, etc.; and
3. the identification of available professional services that may or may not have been used by the Town previously;
4. cost of the service or price;
5. any consideration or other evaluation item the Town deems as important.

Specifications pertaining to the scope of the Town's audit are listed below, as well as the criteria that will be used in evaluating the qualifications of firms submitting proposals.

This is an annual regulatory audit which must be in accordance with generally accepted auditing standards.

Description of the Town and Records to be Audited

The Town of Canandaigua is a first-class Town and operates under the Town Board form of government with the Town Supervisor serving as the Chief Fiscal Officer and the Town Manager serving as the Chief Administrative Officer and Budget Officer. The Town employs a part-time Bookkeeper, and receives professional accounting services from a Canandaigua/Rochester New York area firm. The Town's population is approximately 10,500 and the Town's total budget is approximately eleven million dollars.

The current accounting system is KVS. The annual audit shall encompass all funds of the Town of Canandaigua, New York, controlled by the accounting system.

Payroll is outsourced to a professional firm on a every other week basis for approximately fifty full time employees, and another approximately fifty part-time or seasonal employees. The Town Clerks office receives the majority of the revenue directly. Other collection points include the park's office, and the court system.

Assistance Available to Auditor

Our finance team including the Finance Committee Chair (a Town Board member), Town Manager, Town Clerk, Finance Clerk, Bookkeeper, and Accounting Firm will provide assistance as needed to the auditor. The Town Manager, will be the auditor's principal contact and will coordinate the assistance to be provided by the Town to the auditor. The Town will provide adequate work area for the auditing staff.

The Selection Process

The Town Board will have final approval and award the contract. The Finance Committee will evaluate the proposals and make a recommendation to the Town Board.

Information to be Submitted with Proposals

I. Qualifications of the Firm

At a minimum, the statement of qualifications should address the following subjects and questions.

Personnel

Size of the firm. Size of the local office to be involved in the audit, specifically what are the components of the office; i.e. how many professionals are consultants, auditors, and tax personnel, and how many of each are partners, managers, seniors and staff?

Experience

What is the extent of experience of your local office personnel in auditing governmental entities, auditing municipal enterprise funds, performing "single audits". Key personnel for the engagement should be identified and backgrounds and qualifications of personnel included. Be specific in your identification of clients served and services provided.

Quality Control

Briefly describe your firm's quality control policies and procedures.

II. Scope of Services:

- ◆ Annual financial statements and audit. Preparation of notes to the financial statements and supplemental information, audit and expression of an opinion of the Town's basic financial statements.
- ◆ Single audit and grant compliance audit as required. Report on the audit of Federal Financial Assistance Programs compliance as required by the Single Audit Act of 1984 and the Single Audit Act Amendments of 1996.
- ◆ Annual report of comments and recommendations to management. The auditor should observe the adequacy of internal controls and efficiency. A separate letter disclosing recommendations to improve the effectiveness of operations to be provided to the Town Board.

- ◆ Provision of necessary consultation and advice throughout the year.
- ◆ Include any other service the firm feels necessary to comply with Federal, State, or accounting standards.

Audit Approach

Clearly describe your firm's work plan to conducting the examination.

III. Timing

A time schedule should be included indicating key dates affecting the audit. The audit should be scheduled to begin approximately April 1, 2018 in order to provide staff and our accounting firm adequate time to close the 2017 books and prepare the AUD. Certain preliminary fieldwork may be conducted prior to that time at no additional cost to the Town outside the proposed cost. Auditors will hold entrance conferences, make progress reports, and exit conference with key personnel. The final audit reports, financial statements and management letter must be completed and submitted to the Town Manager's office by June 1, 2018. The auditors will deliver ten (10) copies of the report.

IV. Fees

Fee and payment terms:

The fee shall include audit work, preparation of the annual report, all typing, printing and binding (10 copies) and all related meetings with Town officials needed to prepare and submit the report. Single Audit fees should be stated separately.

The fee and payment terms shall be firm and binding offers.

Additional Information

Contact Doug Finch, Town Manager, at (585)394-1120 ext. 2234 for answers to any questions regarding this RFP.

Presentation of Proposals

Sealed proposals marked '**Audit Proposal**' should be received by the Town Clerk **on or before January 19, 2018 at 4:00 PM** at the following address

Jean Chrisman, Town Clerk
Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

The Town of Canandaigua reserves the right to reject any and all proposals submitted and to request additional information. Furthermore, the professional accounting services selected will be from the firm which in the opinion of the Town is the best qualified bid.

ATTACHMENT 5

Memo

TOWN OF CANANDAIGUA
5440 RTES 5 & 20 WEST
CANANDAIGUA, NY 14424
(716) 394-1120
FAX (716) 394-9476

DATE: December 12, 2017
TO: Doug Finch, Town Manager
FROM: Kristine Singer
SUBJECT: Budget Transfers – 2017 Budget

PAGES: 1

The following budget transfers are required for 2017 expenses paid or submitted for payment through December 18, 2017.

Account #	Description	To	From
	GENERAL		
A.1010.400	Town Board, Contractual	727.03	
A.9010.800	NYS Retirement	6801.22	
A.9050.800	Unemployment Ins	871.00	
A.9060.810	Medical/Dental Ins	14687.08	
A.1990.400	Contingency		23086.33
	HIGHWAY		
D.9010.800	NYS Retirement	1158.75	
D.9050.800	Unemployment Ins		1158.75
D.9060.810	Medical/Dental Ins	4822.94	
D.9060.840	Medical/Dental Ins – Retiree		4822.94
	WATER		

ATTACHMENT 6



LEASE RENEWAL AGREEMENT

Lease Schedule
Number **030-0062856-002**

LESSEE'S NAME AND PHYSICAL ADDRESS**TOWN OF CANANDAIGUA**

5440 STATE ROUTE 5 AND 20, CANANDAIGUA, NY 14424-9327

NAME AND TITLE OF SIGNING OFFICER

JAMES FLETCHER, HIGH SUPERINTENDENT

LESSOR'S NAME AND ADDRESS**DEERE CREDIT, INC.**

6400 NW 86TH ST, PO BOX 6600, JOHNSTON, IA 50131-6600

This Lease Renewal Agreement ("Lease Renewal Agreement") is entered into between Deere Credit, Inc., as Lessor ("we", "us" or "our"), and the Lessee and any Co-Lessee identified above ("you" or "your").

Each Lessee and Co-Lessee shall be jointly and severally liable for all obligations under this Lease Renewal Agreement.

EQUIPMENT LEASED

Year	Make	Model	Equipment Description	Hour Limit Per Year	Excess Hour Charge	Equipment Location	County	Outside City Limits
2016	JD	644KXBZ	644K 4WD LOADER	500/YR	\$50.00/H R	CANANDAIGUA NY	ONTARIO	<input checked="" type="checkbox"/>
Product ID				Asset Level Payment*		Purchase Option Price		
1DW644KZJFF673354				\$ 2,124.80		\$ 146,114.00		
Total Purchase Option Price at Renewal Term End Date						\$146,114.00		

*Asset Level Payments may not include applicable sales taxes. For purposes of this Lease Renewal Agreement, "Lease Payments" means the Lease Payment identified below.

LEASE PAYMENTS

RENEWAL LEASE TERM START DATE: 01/28/2018

RENEWAL LEASE TERM END DATE: 01/28/2019

The first Renewal Term Lease Payment Due Date is 02/28/2018 and each successive Renewal Term Lease Payment is due on the same day
☒ Monthly ☐ Quarterly ☐ Semi-Annually ☐ Annually ***thereafter, (the "Billing Period"), unless otherwise provided below***

NUMBER OF PAYMENTS	AGGREGATE OF ASSET LEVEL PAYMENTS	SALES/USE TAX	LEASE PAYMENT	DUE DATE
12	\$ 2,124.80	\$0.00	\$2,124.80	02/28/2018

"Master Agreement" shall mean Master Lease Agreement No. 0062856. "Lease" shall mean this Lease Renewal Agreement, the Original Lease Schedule and the Master Agreement. All of the terms and conditions set forth in the Master Agreement and any amendment, addendum, or attachment thereto or hereto are hereby incorporated into and made a part of this Lease Renewal Agreement.

Lease Payments. You agree to remit the Renewal Term Lease Payments (and applicable sales, use and property taxes) on the dates noted above and all other amounts when due to: DEERE CREDIT, INC., P.O. Box 4450, Carol Stream, IL 60197-4450.

Hourly Charges. If you use any Equipment during the Lease Term for more than the Hourly Limit indicated above for that item of Equipment, you will pay to us within 10 days of the Lease Term End Date (or any earlier termination of the Lease) an amount equal to the Excess Hour Charge for that item of Equipment for each hour in excess of the Hourly Limit. If the Lease is terminated, cancelled or extended for any reason, the Hourly Limit will be prorated by us in our sole discretion.

Purchase Option. You may purchase the Equipment on the Lease Term End Date (or the Renewal Term End Date) for the applicable Purchase Option Price (plus applicable Taxes including estimated property taxes), provided (1) you are not in default; (2) we receive written notice of your intent to purchase the Equipment at least 60 days before the Lease Term End Date (or the Renewal Term End Date); and (3) we receive the Purchase Option Price and any other amounts you owe us on or before the Lease Term End Date (or the Renewal Term End Date). Upon receipt of the Purchase Option Price, we will transfer to you all of our right, title and interest in such Item(s) of Equipment AS-IS, WHERE-IS, WITHOUT ANY WARRANTY AS TO CONDITION OR VALUE.

Representations and Warranties. You represent and warrant to us, as of the date you signed this Lease Renewal Agreement, that (1) the Equipment was selected by you; (2) the Equipment (including all manufacturer manuals and instructions) has been delivered to, and examined by, you; (3) the safe operation and the proper servicing of the Equipment were explained to you; (4) you received the written warranty applicable to the Equipment and understand that your rights under the written warranty may be limited; (5) the Equipment is unconditionally and irrevocably accepted by you as being suitable for its intended use; (6) the Equipment is in good condition and repair (operating and otherwise); (7) the Equipment shall be used only for the purpose indicated herein; (8) except as disclosed to us, neither you nor any person related to you will have an equity interest in the Equipment on the Lease Term Start Date; and (9) all information provided to us by you is true and correct.

You acknowledge and agree that: (1) we did not select, manufacture or supply any of the Equipment; (2) we acquired the Equipment at your direction; (3) you selected the supplier of the Equipment; (4) you are entitled to all manufacturer warranties ("Warranty Rights") and we assign all Warranty Rights to you, to the extent assignable; (5) you may request an accurate and complete statement of the Warranty Rights, including any disclaimers and limitations, directly from the manufacturer; and (6) you assign to us all your rights (but none of your obligations) under all purchase orders, purchase agreements or similar documents relating to the Equipment. You waive all rights and remedies conferred upon a lessee under Sections 508 – 522 of Article 2A of the Uniform Commercial Code.

Lease Payments may be based on the assumption that we will be entitled to certain tax benefits as the owner of the Equipment. If you take or fail to take any action that results in a loss of such tax benefits, you will pay us, on demand, the amount we calculate as the value of such lost tax benefits.

Miscellaneous. You agree that we can access any information regarding the location, maintenance, operation and condition of the Equipment, and you irrevocably authorize anyone in possession of such information to provide all of that information to us upon our request. You also agree to not disable or otherwise interfere with any information-gathering or transmission device within or attached to the Equipment. You permit us to monitor and record telephone conversations between you and us. By providing any telephone number, including a mobile phone number, to us, any of our affiliates or any debt collectors we retain, we, such affiliates and such retained debt collectors can contact you using that number, including calls using an automatic dialing and announcing device and prerecorded calls, and that such calls are not "unsolicited" under state or federal law. All of our rights under each Lease shall remain in effect after the expiration of the Lease Term or termination of the Lease Renewal Agreement.

THE TERMS OF THIS LEASE RENEWAL AGREEMENT SHOULD BE READ CAREFULLY BEFORE SIGNING BECAUSE ONLY THESE WRITTEN TERMS ARE ENFORCEABLE. NO OTHER TERMS OR ORAL PROMISES MAY BE LEGALLY ENFORCED. BY SIGNING THIS LEASE RENEWAL AGREEMENT, YOU AGREE TO ALL OF THE TERMS AND CONDITIONS SET FORTH IN THIS LEASE RENEWAL AGREEMENT, INCLUDING THE ELECTION OF PHYSICAL DAMAGE INSURANCE FOR THE TERM AND PREMIUM STATED IN THIS LEASE RENEWAL AGREEMENT. THIS LEASE RENEWAL AGREEMENT IS THE COMPLETE AND EXCLUSIVE STATEMENT OF THE AGREEMENT BETWEEN YOU AND US, EXCEPT AS WE MAY LATER AGREE IN WRITING TO MODIFY IT.

NOTICES TO THE LESSEE- DO NOT SIGN THIS LEASE RENEWAL AGREEMENT IN BLANK. YOU ARE ENTITLED TO A COPY OF THE LEASE RENEWAL AGREEMENT AT THE TIME YOU SIGN IT TO PROTECT YOUR LEGAL RIGHTS.

TOWN OF CANANDAIGUA

_____ By: _____

(Date Signed)

JAMES FLETCHER, HIGH SUPERINTENDENT

Accepted By: **Deere Credit, Inc. (Lessor)**
6400 NW 86th Street, Johnston, IA 50131-6600

_____ By: _____

(Date Signed)

(Authorized Signature)



Physical Damage/Liability Insurance

LESSEE:	TOWN OF CANANDAIGUA 5440 STATE ROUTE 5 AND 20, CANANDAIGUA, NY 14424-9327	
LESSOR:	DEERE CREDIT, INC. 6400 NW 86 th ST, PO BOX 6600, JOHNSTON, IA 50131-6600	
LIABILITY INSURANCE on the Lease Renewal Agreement will be provided by the following insurance agency:		
Name of Agency:		Phone Number of Agency:
Mailing Address of Agency		Fax Number of Agency
PHYSICAL DAMAGE INSURANCE on the Lease Renewal Agreement will be provided by the following agency:		
Name of Agency:		Phone Number of Agency:
Mailing Address of Agency		Fax Number of Agency
If an insurance certificate is available, in place of the above information, it should be provided to: ADDITIONAL INSURED and LOSS PAYEE: Deere Credit, Inc. Its Successors &/or Assigns 6400 NW 86 th St Johnston, IA 50131		
I agree and understand that, pursuant to the provisions of Section 6 of the Lease Agreement, I must at all times (a) maintain public liability insurance, covering personal injury and property damage for not less than \$1,000,000 per occurrence, naming Deere Credit, Inc. (and its successors and assigns) as additional insured; and (b) keep the Equipment insured against all risks of physical damage for no less than its Termination Value (as such term is defined in Section 7 of the Lease Agreement), naming Deere Credit, Inc. (and its successors and assigns) as sole loss payee.		
NOTICES TO LESSEE- DO NOT SIGN THIS PHYSICAL DAMAGE/LIABILITY INSURANCE IN BLANK. YOU ARE ENTITLED TO A COPY OF THE PHYSICAL DAMAGE/LIABILITY INSURANCE AT THE TIME YOU SIGN IT TO PROTECT YOUR LEGAL RIGHTS.		

_____ By: _____

(Date Signed)

JAMES FLETCHER, HIGH SUPERINTENDENT

Direct Pay Recurring Enrollment

How to Enroll – There are two easy options available for enrollment:

- Sign up today online by visiting our website at myjdfaccount.com , **OR**
- Complete and sign this authorization form and send to us:
 - Fax – 800-826-9527
 - Email - JDFCustomerService@JohnDeere.com
 - Mail -
John Deere Financial
ATTN: Payment Specialist
PO BOX 5327
Madison, WI 53705

Please write legibly, provide all information requested and allow up to 30 days processing time.

John Deere Financial Account Information

John Deere Financial Account Number / App ID #: _____

John Deere Financial Accountholder Name: _____

Accountholder Phone number: _____

I request Direct Pay Recurring to begin with my payment starting in the month of: _____

Bank Account Information – Please see page 2 of the form for instructions.

Name of Financial Institution: _____ City & State: _____

Name of Person or Entity on Bank Account: _____

9 digit Routing / Transit #: _____ Bank Account Number _____

Type of Account: ☐ Checking ☐ Savings

I understand any payment due prior to the month I requested above, must be made in order to be eligible for Direct Pay Recurring.

Bank Account Owner Signature

Date

Bank Account Owner Phone Number

JOHN DEERE FINANCIAL DIRECT PAY RECURRING AUTHORIZATION FORM

My signature authorizes Deere Credit Services, Inc. and its affiliates, (the Company), to initiate debit entries to this checking/savings account for the regularly scheduled payments or other amounts owed to Company by the John Deere Financial Accountholder referenced above. This authorization is to remain in full force and effect until canceled by the Company, or by written notification from me, given in such time and manner as to allow the Company a reasonable opportunity to act upon it. If your account is closed due to an Add-On transaction, consolidation or corrected loan agreement and you have Direct Pay-Recurring, your enrollment and banking information will be transferred to your new account. I acknowledge that I am subject to the NACHA Operating Rules and Guidelines applicable to electronic debit entries to my bank account.

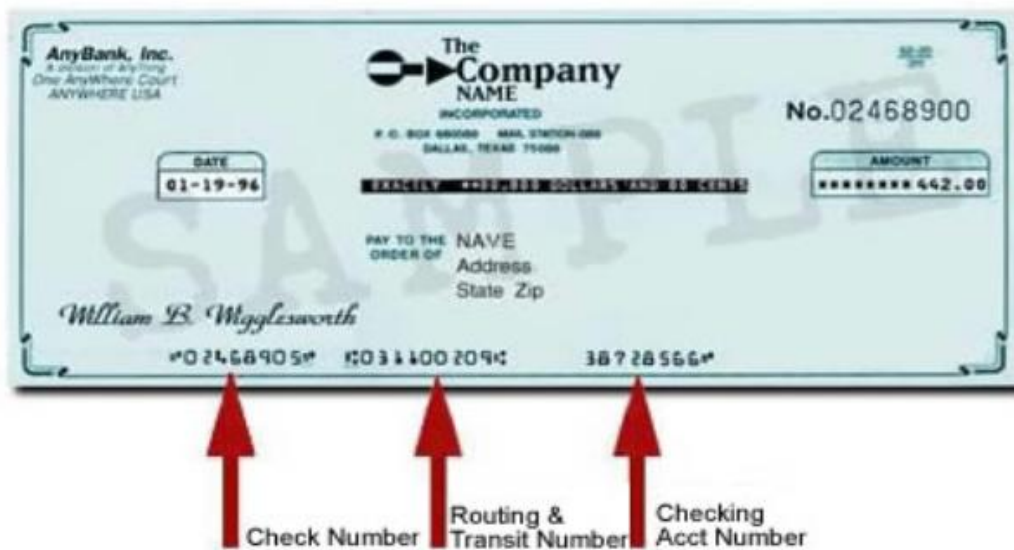
Bank Account Information Instructions

Your account with your financial institution must allow automatic withdrawals. For savings accounts you may need to contact your bank to obtain this information. For checking accounts, the account information is typically located similar to the sample personal or business checks below:

Sample Personal Check



Sample Business Check



ATTACHMENT 7

Van Bortel Ford, Inc.

71 Marsh Road • East Rochester, NY 14445
Phone (585) 586-4415 • Fax (585) 389-0184
Toll Free 1-888-690-FORD (3673)



VEHICLE INVOICE

NYS Facility No. 7098054

Fleet & Government Sales

Phone (585) 586-7705 • Fax (585) 586-7706
Toll Free 1 (888) 826-2678

No. 80618

SOLD TO: TOWN OF CANANDAIGUA CO-BUYER
5440 STATE ROUTE 5 AND 20
CANANDAIGUA NY 144249327

DATE 12/08/2017

CUSTOMER NO. 2020442

DEAL NO. 139366

SALESPERSON JOSHUA A RELYEA

YEAR	NEW OR USED	MAKE	COLOR	MODEL	STOCK NO.	VIN
2018	NEW	FORD TRUCK	GY	ESCAPE	50941	1FMCU9GD5JUA18899
KEY CODE		KEYLESS ENTRY CODE		DESCRIPTION		
OPTIONAL EQUIPMENT AND ACCESSORIES		PRICE OF VEHICLE		SALE		COST
<p>PO - Letter Dated 12/8/17</p> <p>This is your invoice. Please process payment immediately</p>		OPTIONAL EQUIP. & ACCESSORIES:		23694.80		
		EXT. SERVICE CONTRACT		N/A		
		DOCUMENT PROCESSING FEE		N/A		
		SALES TAX		N/A		
		LICENSE, TITLE & FEES		N/A		
		NYS TIRE MANAGEMENT/RECYCLE FEE		N/A		
		TOTAL CASH PRICE		110.00		
		FINANCING		N/A		
		INSURANCE		N/A		
		TOTAL TIME PRICE		N/A		
DEPOSIT		N/A				
CASH ON DELIVERY		23804.80				
REBATE(S)		N/A				
AZX / INCENTIVES		N/A				
TRADE-IN ALLOWANCE		N/A				
LESS LIEN		N/A				
LIENHOLDER		N/A				
PAYMENTS		1 @ \$ N/A per mo.				
TOTAL		N/A				
VALUE OF TRADE-IN(S)						

YEAR	MAKE	MODEL

BODY	COLOR	MILEAGE

VIN: STOCK #

If this motor vehicle is classified as a used motor vehicle, the Seller certifies that the entire vehicle is in condition and repair to render under normal use, satisfactory and adequate service upon the public highway at the time of delivery.

The Seller noted hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and Seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of the vehicle except as otherwise provided in writing by Seller in an attachment to this agreement or in a document provided to the Buyer when the vehicle is delivered.

MV50 No. MILEAGE 12

FINANCE COMPANY: DRAFT AMOUNT N/A

WHITE - ACCOUNTING COPY

CANARY - DEAL JACKET

Town of Canandaigua

5440 Route 5 & 20 West
Canandaigua, NY 14424
(585) 394-3300
FAX (585) 394-3767

Established 1789

December 8, 2017

Van Bortal Ford
71 March Road
E. Rochester, NY 14445

Mr Relyea:

This is a letter of intent to purchase one new and unused 2018 Ford Escape SE AWD color silver per the quote # 26156 off o the Onondaga bid # 8771-2018 dated 12/5/2017 in the amount of \$ 23,804.80

Sincerely:

James Fletcher

Town of Canandaigua
Highway and Water Superintendent

Monday December 4th, 2017 9:49 AM



71 Marsh Rd East Rochester, NY 14445 585-586-7705 Fax 585-586-7706

Vehicle Purchase Proposal

Attention: Jim Fletcher

Purchase Order#:

Town of Canandaigua

5440 State Route 5 and 20

Canandaigua NY14424

Phone: 585-394-3300 Fax: 585-394-3767

Mobile: 585-281-7113 Email: jfletcher@townofcanandaigua.org

Quote# 26156

Onondaga Bid 8771 2018

Item Description	Code	Qty	Your Price	MSRP
2018 Ford Escape SE AWD	U9G	1	\$ 21,312.00	\$ 27,950.00
Ingot Silver	UX	1	\$ 0.00	\$ 0.00
1.5L EcoBoost® with SelectShift® Automatic Transmission(Std SE, SEL)	99D	1	\$ 0.00	\$ 0.00
6 Speed Automatic Transmission	Std	1	\$ 0.00	\$ 0.00
Sport Appearance Package (SE) .LEATHER-WRAPPED STR WHEEL .PADDLE SHIFTERS .19" BLACK PREM PNTD ALUM WHL .HEADLAMPS-AUTO HALOGEN	65Q	1	\$ 1,191.40	\$ 1,295.00
Safe and Smart Package .LANE KEEPING SYSTEM .ADAPT CRUISE/COLLISION WARNIN .BLIS (BLIND SPOT INFO SYSTEM)	66T	1	\$ 1,191.40	\$ 1,295.00
Delivery to Region 1	Reg 1	1	\$ 110.00	\$ 110.00
Term is Net 15 Days A.R.V. Delivery from factory to dealer is estimated at 16-20 weeks. This Quote Expires In 60 Days or final Order date, whichever comes first.	Total Price:		\$ 23,804.80	
Quantity on this Order: 1	Grand Total:		\$ 23,804.80	

To place an order please sign and date this proposal and return it to
Van Bortel Ford along with a valid Purchase Order, Voucher, or Letter of Intent. Thank You!

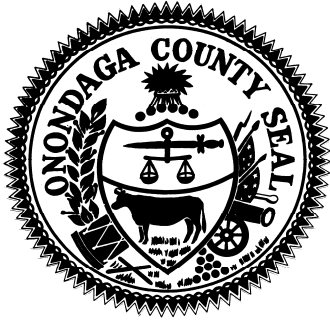
Accepted By:

Title:

Date:

Van Bortel Ford Inc (WBE) Federal ID 16-1609363 Salesperson: Josh Relyea Quote: 26156

50941



**COUNTY OF ONONDAGA
DIVISION OF PURCHASE**

**13TH FLOOR
421 MONTGOMERY STREET
SYRACUSE NEW YORK 13202**

BLANKET PRICE AGREEMENT

NOTICE OF CONTRACT AWARD

COMMODITY/SERVICE:

071-05 Police and Administrative Vehicles

CONTRACT PERIOD:

September 21, 2017 – September 20, 2018

BID OPENED:

September 14, 2017

BID REF. #: 8771

REFERENCE:

N/A

RENEWAL:

Five (5) additional one year periods

DATE ISSUED:

September 27, 2017

INQUIRIES TO:

Cory Larrabee, Buyer
315-435-5063

This is only a synopsis of the contract. Complete contract documents/specifications are on file in the Purchase Division. If you require additional information, you may call this office at (315) 435-3458 between 8:30 am and 4:30 pm.

CONTRACT ID NO VENDOR NAME & ADDRESS PHONE NO & CONTACT

SEE ATTACHED PAGE

CONTRACT ID NO	VENDOR NAME & ADDRESS	PHONE NO & CONTACT
3197	Robert Green Auto & Truck Box 8002 Rock Hill NY 12775 Vendor Code #5521	845-794-0300 845-794-0295 (FAX) Robert Green rsgreen.rgtruck@hotmail.com
3198	Van Bortel Ford Inc 71 Marsh Rd E Rochester NY 14445 Vendor Code #7124	585-586-7705 585-586-7706 (FAX) George Lunney/Josh Relyea fleet@vanbortelford.com
3199	Van Bortel Chevrolet 1338 W Main St Macedon NY 14502 Vendor Code #21553	585-586-7705 585-586-7706 (FAX) Josh Relyea fleet@vanbortelford.com

SPECIAL CONDITIONS

Computation of Bid Sheet : Pricing reflects pricing with estimated OEM options for Evaluation Only .

Award Period: Award period shall be for five (5) years -September 21, 2017 through September 20, 2022

Blanket Price Agreement: This bid will result in a blanket price agreement.

Piggybacking: Onondaga County allow(s) all municipal entities and authorities authorized under the General Municipal Laws of the State of New York to purchase goods and/or services under this contract from anywhere in the state at the discretion of the vendor. *Municipalities outside of New York State may participate if allowed by local law , also at the discretion of the vendor*

Escalation: The discounts provided for the vehicles and vehicle options cannot be decreased. This is the basis for price escalation for the term of the contract.
Model Year increases are acceptable as long as discounts are applied as bid.

Lower Pricing: The County reserves the right to negotiate lower pricing with the awarded vendors in the event of a significant decrease in market price of any product listed.

Payment: Payments will be made with the PeopleSoft Purchase Order, receipts, vendor's original invoice and voucher.(For Onondaga County, City of Syracuse, Syracuse School District, Syracuse Airport Authority and Otsego County).

Delivery: Price shall include all customs duties and charges, all vehicle preparation and clean-up charges, New York State motor vehicle inspection, installation charges and all other incidentals normally included with providing and delivery of a vehicle including the manufacturer's fees such as destination charges. Delivery shall be expressed in the number of calendar days required to make delivery after receipt of a purchase order. Delivery shall be made in accordance with the instructions on the purchase order from each Municipality and what is listed on the contract. The Contractor shall acknowledge receipt of the purchase order. If the ordering agency has not received acknowledgement within two (2) weeks, the contractor shall be contracted. Delivery must be coordinated with the Municipality and delivery shall be made during normal working hours.

Price: Shall be discount from Total MSRP (MSRP plus destination charges to dealer = Total MSRP) plus option discount pricing. The DAS (Delivery Allowance Schedule) shall apply to various Counties in New York State. Note: No separate, additional delivery charge will be allowed.

Award: Award will be by lowest bidder by Manufacture: .Chevrolet, Ford, Chrysler or other in pricing pages provided

Price Lists: The successful bidder shall furnish two (2) sets of the applicable price lists for each vehicle. The vendor will be required to provide a discount from these price lists for options on each vehicle.

Regulations: The completed vehicle shall conform to all applicable federal, state and local laws in effect at the time of delivery.

SPECIAL CONDITIONS (CON'T)

Service: Prior to delivery, the vehicle shall be completely serviced by the contractor in his own shop. Servicing shall include New York State inspection, engine tune-up, lubrication, wheel alignment, front wheel balancing and all other checks and adjustments required for full, proper servicing of a new vehicle.

Fleet Identification Numbers: **Numbers for Onondaga County only:** GM 804212-Ford QD104-Chrysler 000HGY.

Manuals: Vendor must supply one (1) complete sets of maintenance, repair and operations manuals with delivery. Vendor shall supply one(1) owner's manuals with the vehicle.

Contact: Please refer any questions to Mr. Cory Larrabee, Division of Purchase (315) 435- 5063 corylarrabee@ongov.net.

MINIMUM SPECIFICATIONS

Scope: Provide Police Vehicles and Administrative Vehicles for Municipalities, Authorities and all Entities authorized under General Municipal Laws of the State of New York.

Total MSRP: MSRP plus destination charges to dealer = Total MSRP

Award is based on discount from TOTAL MSRP and Discount on Options per Example:

The discounts are the constant that allows price increases for model year increases.

Reporting: A quarterly report of vehicles ordered will be provided to Cory Larrabee: Onondaga County Division of Purchase at. corylarrabee@ongov.net

Bidder Note: Vendor shall provide a discount of 8 % or better from list price for OEM options. The same discount offered shall be for non OEM accessories and related equipment. The accessories and related equipment prices are provided as options to the award.

Example of Pricing for Vehicle

Manufacturer/Model: AAA Total MSRP 25,000

Discount from Total MSRP: 10 %

Price of Vehicle: \$22,500

Options - Discount from OEM list 8% or better

Option: Discount for non OEM options 8 %

General

MINIMUM SPECIFICATIONS(CON'T)

Price and Delivery Allowances: The Delivery Allowance Schedule (DAS) will apply to all Counties in New York State. Outside of New York State is at The discretion of the vendor.

The DAS will be as follows:

The Contractors will be required to delivery vehicles anywhere within New York State boundaries. Each contractor will be reimbursed for this delivery according to the following Delivery Allowance Schedule (DAS). The DAS shall indicate the maximum dollar amount that will be paid for delivery from the Contractor's point of business, to the delivery location. Municipalities may pick-up vehicle(s) at the Contractor or pre-delivery service dealer location with no delivery allowance charge applied.

The DAS will be used as follows: If the Contractor point of business is in Albany (Region 3) and the desired delivery point is in White Plains (Region 5) the delivery charge will be \$160.00. This charge should be added to the invoice. Each contractor will only be concerned with their particular region (i.e. if the contractor's point of business is in Region 1, the only row that will be utilized is the first one).

Delivery to Region						
Region	1	2	3	4	5	6
1	\$110	\$160	\$265	\$307	\$362	\$475
2	\$160	\$110	\$160	\$160	\$202	\$362
3	\$265	\$160	\$110	\$160	\$160	\$362
4	\$307	\$160	\$160	\$110	\$307	\$460
5	\$362	\$202	\$160	\$307	\$110	\$182
6	\$475	\$362	\$362	\$460	\$182	\$110

SEE REGION LISTING ON NEXT PAGE

MINIMUM SPECIFICATIONS (Con't)

Region 1	Region 2	Region 3	Region 4	Region 5	Region 6
Allegany	Broome	Albany	Clinton	Dutchess	Bronx
Cattaraugus	Cayuga	Columbia	Essex	Orange	Kings
Chautauqua	Chenango	Fulton	Franklin	Putnam	Nassau
Chemung	Cortland	Greene	St. Lawrence	Rockland	New York
Erie	Delaware	Hamilton		Sullivan	Queens
Genesee	Herkimer	Montgomery		Ulster	Richmond
Livingston	Jefferson	Rensselaer		Westchester	Suffolk
Monroe	Lewis	Saratoga			New Jersey
Niagara	Madison	Schenectady			
Ontario	Oneida	Schoharie			
Orleans	Oswego	Warren			
Schuyler	Otsego	Washington			
Seneca	Tioga				
Stuben	Tompkins				
Wayne	Onondaga				
Wyoming					
Yates					

Government Mandated Program Price Adjustment: An adjustment in price may be permitted if a government mandated program such as a new standard for emissions takes effect and suitable documentation is furnished.

Delivery: Delivery shall be expressed in the number of calendar days required to make delivery after receipt of a purchase order. Delivery shall be made in accordance with the instructions on the purchase order from each Municipality and what is listed on the contract. The Contractor shall acknowledge receipt of the purchase order. If the ordering agency has not received acknowledgement within two (2) weeks, the contractor shall be contracted.

Delivery Certification: The Contractor shall secure a signed receipt from the Ordering agency certifying to the delivery of the vehicle. In the event deficiencies are later noted and a properly signed receipt is not available, the Contractor will be responsible.

Shipping Dates and Delivery Time

- Contractor shall provide written acknowledgement of orders within five (5) business days after receipt of order.
- Contractor shall provide ordering agency with anticipated shipping date of completed vehicle with written acknowledgment of order.

MINIMUM SPECIFICATIONS (Con't)

- Contractor shall furnish the agency with written acknowledgment of the shipping date at least two weeks prior to shipment.
- If the shipment will not be made within the delivery time, the Contractor will be required to notify the agency in writing at least two (2) weeks prior to the date of the original delivery. This notification must include the reasons for the delay and the latest date the vehicle will be shipped.
- All correspondence on shipping dates and delivery time shall be directed to the ordering agency's contact person.

AWARD PAGES

Van Bortel Chevrolet

Chevrolet

1. Manufacturer/Model: 2018 Tahoe 4WD 1FL,9C1 CK15706 PPV

Total MSRP: 47,225.00

Discount from Total MSRP: 28.57 %

Price of vehicle: **33,733.00**

Options - Discount from OEM list: 8%

Option: Discount for non OEM options: 8%

Chevrolet

2. Manufacturer/Model: 2018 Tahoe 4WD 1FL, CK15706 (5W4) SSV

Total MSRP: 46,525.00

Discount from Total MSRP: 28.35%

Price of vehicle: **33,333.00**

Options - Discount from OEM list: 8%

Option: Discount for non OEM options: 8%

AWARD PAGES (Con't)

Van Bortel Chevrolet

Chevrolet

3. Manufacturer/Model: 2018 **Tahoe** 4WD 1LT,5W4 CK15706 _

Total MSRP:56,875.00

Discount from Total MSRP:24.53%

Price of vehicle:**42,924.00**

Options - Discount from OEM list 8%

Option: Discount for non OEM options: 8%

Chevrolet

4. Manufacturer/Model: 2018 **Impala** 1FL IGX69 w/LCV Engine

Total MSRP:28,770.00

Discount from Total MSRP:25.23%

Price of vehicle :**21,512.00**

Options - Discount from OEM list: 8%

Option: Discount for non OEM options: 8%

AWARD PAGES (Con't)

Van Bortel Chevrolet

Chevrolet

5. Manufacturer/Model: 2018 **Malibu** IZC691FL _____

Total MSRP: 24,100.00

Discount from Total MSRP: 31.70%

Price of vehicle : **16,461.00**

Options - Discount from OEM list: 8%

Option: Discount for non OEM options: 8%

Chevrolet

6. Manufacturer/Model: 2018 **Equinox** LS AWD 1XX26 _____

Total MSRP: 28,205.00

Discount from Total MSRP: 23.38%

Price of vehicle: **21,612.00**

Options - Discount from OEM list _____ %

Option: Discount for non OEM options: _____ %

AWARD PAGES (Con't)

Van Bortel Chevrolet

Chevrolet

7. Manufacturer/Model: 2018 **Silverado**1500 4WD Crew **(WT)** CK15743

Total MSRP:40,625.00

Discount from Total MSRP:35.11%

Price of vehicle: **26,362.00**

Options - Discount from OEM list:8%

Option: Discount for non OEM options:: 8%

Van Bortel Ford

FORD

1. Manufacturer/Model: 2019 Police Responder Hybrid POA ____

Total MSRP:30,910.00

Discount from Total MSRP:**13.1%**

Price of vehicle: **26,862.00**

Options - Discount from OEM list:8%

Option: Discount for non OEM options::8%

AWARD PAGES (Con't)

Van Bortel Ford

FORD

2. Manufacturer/Model: 2018 **Utility** AWD K8A _____

Total MSRP: 33,265.00

Discount from Total MSRP: 17.41%

Price of vehicle: **27,472.00**

Options - Discount from OEM list: 8%

Option: Discount for non OEM options: 8%

FORD

3. Manufacturer/Model: 2018 **Taurus** AWD P2M _____

Total MSRP: 30,180.00

Discount from Total MSRP: 21.39%

Price of vehicle: **23,723.00**

Options - Discount from OEM list): 8 %

Option: Discount for non OEM options; 8 %

AWARD PAGES (Con't)

Van Bortel Ford

FORD

4. Manufacturer/Model: 2018 **Taurus** FWD P2L/500A _____

Total MSRP: 29,030.00

Discount from Total MSRP: 24.52%

Price of vehicle; **21,912.00**

Options - Discount from OEM list): 8%

Option: Discount for non OEM options: 8%

FORD

5. Manufacturer/Model: 2018 **Expedition** SSV 4X4 U1G/102A _

Total MSRP: 50,215.00

Discount from Total MSRP: 29.60%

Price of vehicle: **35,353.00**

Options - Discount from OEM list: 8%

Option: Discount for non OEM options: 8%

AWARD PAGES (Con't)

Van Bortel Ford

FORD

6. Manufacturer/Model: 2018 **Expedition** SSV 4X4 K1G/102A _

Total MSRP:52,740.00

Discount from Total MSRP:28.38%

Price of vehicle: **37,773.00**

Options - Discount from OEM list: 8%

Option: Discount for non OEM options8%

FORD

7. Manufacturer/Model: 2018 **F150** SSV CREW CAB 4X4 W1E/100A 66S,995

Total MSRP:40,770.00

Discount from Total MSRP:32.19%

Price of vehicle: **27,647.00**

Options - Discount from OEM list ;8%

Option: Discount for non OEM options: 8%

FORD

8. Manufacturer/Model: 2018 **Taurus** SE FWD P2D _____

Total MSRP:28,470.00

Discount from MSRP:29.05%

Price of vehicle:**20,200.00**

Options - Discount from OEM list:8%

Option: Discount for non OEM options: 8%

AWARD PAGES (Con't)

Van Bortel Ford

FORD

9 Manufacturer/Model: 2018 **Fusion** SE FWD POH SE FWD P2D

Total MSRP:24,270.00

Discount from Total MSRP:26.70%

Price of vehicle: **17,790.00**

Options - Discount from OEM list: 8%

Option: Discount for non OEM options: 8%

FORD

10. Manufacturer/Model: 2018 **Escape** SE U9G 200A _____

Total MSRP:27,990.00

Discount from Total MSRP:23.75%

Price of vehicle: **21,312.00**

Options - Discount from OEM list: 8%

Option: Discount for non OEM options: 8%

AWARD PAGES (Con't)

Robert Green

DODGE

1. Manufacturer/Model: 2018 Dodge Charger (LDDE48) Police RWD PPV

Total MSRP;33,115.00

Discount from Total MSRP:40,33%

Price of vehicle:**19,759.72**

Options - Discount from OEM list:10%

Option: Discount for non OEM options:10

DODGE

2. Manufacturer/Model: 2018 Dodge Charger AWD (LDEE48) Police PPV

Total MSRP:37,845.00

Discount from Total MSRP: 41.82%

Price of vehicle:**22,018.22**

Options - Discount from OEM list:10%

Option: Discount for non OEM options:10

AWARD PAGES (Con't)

Robert Green

DODGE

3. Manufacturer/Model: 2018 Dodge Charger (LDES48) GT AWD

Total MSRP; 33,590.00

Discount from Total MSRP: 29.87%

Price of vehicle: **23,556.67**

Options - Discount from OEM list: 10%

Option: Discount for non OEM options: 10

AWARD PAGES (Con't)

Robert Green

DODGE

4. Manufacturer/Model: 2018 Dodge **Durango** RWD SSV WDDE75

Total MSRP: 32,690.00

Discount from Total MSRP:30.31%

Price of vehicle:;**22,781.66**

Options - Discount from OEM list:10%

Option: Discount for non OEM options:10

DODGE

5. Manufacturer/Model: 2018 Dodge **Durango** AWD SSV WDEE75

Total MSRP: 35,290.00

Discount from Total MSRP:30.16%

Price of vehicle:**24,646.54**

Options - Discount from OEM list:10%

Option: Discount for non OEM options:10

AWARD PAGES (Con't)

Robert Green

DODGE

6. Manufacturer/Model: 2018 Dodge **Ram** 1500 Crew Cab 4x4 SSV DS69T98

Total MSRP: 41,570.00

Discount from Total MSRP: 41.85%

Price of vehicle: **24,172.00**

Options - Discount from OEM list: 10%

Option: Discount for non OEM options: 10

Robert Green

JEEP

7. Manufacturer/Model: 2018 **Jeep Cherokee Latitude** 4x4 KLJM74

Total MSRP: 26,990.00

Discount from Total MSRP: 19.78%

Price of vehicle: **21,651.38**

Options - Discount from OEM list: 10%

Option: Discount for non OEM options: 10

AWARD PAGES (Con't)

Robert Green

JEEP

8. Manufacturer/Model: 2018 **Jeep Grand Cherokee Larado** 4x4 WKJH74

Total MSRP: 33,990.00

Discount from Total MSRP: 26.04%

Price of vehicle: **25139.00**

Options - Discount from OEM list: 10%

Option: Discount for non OEM options: 10



Onondaga County
Executive Department

Division of Purchase

John H. Mulroy Civic Center, 13th Floor
421 Montgomery Street
Syracuse, NY 13202
(315) 435-3458
FAX # (315) 435-3424

JOANNE M. MAHONEY
County Executive

ANDREW TROMBLEY
Director

September 27, 2017

Joshua Relyea
Van Bortel Chevrolet
1338 W Main St
Macedon NY 14502

Re: Bid Ref. # 8771 Opened: September 12, 2017
For: Police and Administrative Vehicles
Dept.: Sheriff's

Dear Mr. Relyea:

It is the intent of the County of Onondaga to enter into a pricing agreement for and to award to your company the items indicated on the attached computation of bids sheet per the terms and conditions of the subject bid.

Also enclosed is an Equal Employment Opportunity Report, HRC-1. Please complete the form and return it to the address above, Attention: Herman Howard.

If you have any questions please feel free to contact Terry Woodfork, Specification Writer.

Sincerely,

A handwritten signature in black ink, reading "Andrew Trombley", is written over the typed name and title.

Andrew Trombley
Director

AT/ag

Enc: comp sheet, HRC-1

Cc: Cory Larrabee, Jeremy Christian, HRC, file



Onondaga County
Executive Department

Division of Purchase

John H. Mulroy Civic Center, 13th Floor
421 Montgomery Street
Syracuse, NY 13202
(315) 435-3458
FAX # (315) 435-3424

JOANNE M. MAHONEY
County Executive

ANDREW TROMBLEY
Director

September 27, 2017

Joshua Relyea
Van Bortel Ford Inc
71 Marsh Rd
E Rochester NY 14445

Re: Bid Ref. # 8771 Opened: September 12, 2017
For: Police and Administrative Vehicles
Dept.: Sheriff's

Dear Mr. Relyea:

It is the intent of the County of Onondaga to enter into a pricing agreement for and to award to your company the items indicated on the attached computation of bids sheet per the terms and conditions of the subject bid.

Also enclosed is an Equal Employment Opportunity Report, HRC-1. Please complete the form and return it to the address above, Attention: Herman Howard.

If you have any questions please feel free to contact Terry Woodfork, Specification Writer.

Sincerely,

A handwritten signature in black ink, reading "Andrew Trombley", is written over the word "Sincerely,".

Andrew Trombley
Director

AT/ag

Enc: comp sheet, HRC-1

Cc: Cory Larrabee, Jeremy Christian, HRC, file



Onondaga County
Executive Department

Division of Purchase

John H. Mulroy Civic Center, 13th Floor
421 Montgomery Street
Syracuse, NY 13202
(315) 435-3458
FAX # (315) 435-3424

JOANNE M. MAHONEY
County Executive

ANDREW TROMBLEY
Director

September 27, 2017

Robert Green
Robert Green Auto and Truck
P O Box 8002
Rock Hill NY 12775

Re: Bid Ref. # 8771 Opened: September 12, 2017
For: Police and Administrative Vehicles
Dept.: Sheriff's

Dear Mr. Green:

It is the intent of the County of Onondaga to enter into a pricing agreement for and to award to your company the items indicated on the attached computation of bids sheet per the terms and conditions of the subject bid.

Also enclosed is an Equal Employment Opportunity Report, HRC-1. Please complete the form and return it to the address above, Attention: Herman Howard.

If you have any questions please feel free to contact Terry Woodfork, Specification Writer.

Sincerely,

A handwritten signature in black ink, reading "Andrew Trombley", is written over the word "Sincerely,".

Andrew Trombley
Director

AT/ag

Enc: comp sheet, HRC-1

Cc: Cory Larrabee, Jeremy Christian, HRC, file

Order Confirmation

Ad Order Number 0008319710

Customer

ONONDAGA COUNTY PURCHASE

Account: 389

ONONDAGA COUNTY PURCHASE

JOHN H MULROY CIVIC CENTER 13TH FL, 421 MONTGOMERY ST

SYRACUSE NY 13202 USA

(315)435-3458

FAX: 3154353424

AlyciaGuy@ongov.net

Payor Customer

ONONDAGA COUNTY PURCHASE

Account: 389

ONONDAGA COUNTY PURCHASE

JOHN H MULROY CIVIC CENTER 13TH FL, 421 MONTGOMERY ST

SYRACUSE NY 13202 USA

(315)435-3458

PO Number 8771

Sales Rep. . Legals

Order Taker Karen Ridgeway

Order Source

Special Pricing

Tear Sheets	0	Net Amount	\$9.56
Proofs	0	Tax Amount	\$0.00
Affidavits	1	Total Amount	\$9.56
Blind Box		Payment Method	Invoice
Promo Type		Payment Amount	\$0.00
Materials		Amount Due	\$9.56
Invoice Text			

Ad Schedule

Product	Post Standard	Placement/Class	Legals
# Inserts	1	POS/Sub-Class	Other Legals
Cost	\$9.56	AdNumber	0008319710-01
Ad Type	NY CLS Legal Liner	Ad Size	1 X 13 li
Pick Up #		Ad Attributes	
External Ad #		Color	<NONE>
Production Method	NY_AdBooker	Production Notes	
Run Dates	Sort Text	BID8771COUNTYOFONONDAGABIDREF8771FORFURNISHINGPOLICEANDADMINISTRATIVEVEHICLESISDUESEPT	
08/29/2017			

Product	Syracuse.com	Placement/Class	Legals
# Inserts	1	POS/Sub-Class	Other Legals
Cost	\$0.00	AdNumber	0008319710-01
Ad Type	NY CLS Legal Liner	Ad Size	1 X 13 li
Pick Up #		Ad Attributes	
External Ad #		Color	<NONE>
Production Method	NY_AdBooker	Production Notes	
Run Dates	Sort Text	BID8771COUNTYOFONONDAGABIDREF8771FORFURNISHINGPOLICEANDADMINISTRATIVEVEHICLESISDUESEPT	
08/29/2017			

0008319710-01

Ad Content Proof

BID # 8771 COUNTY OF ONONDAGA - BID REF #8771 FOR FURNISHING POLICE AND ADMINISTRATIVE VEHICLES IS DUE SEPTEMBER 12, 2017 AT 2 PM IN THE DIVISION OF PURCHASE. REGISTER AT www.empirestatebidsystem.com TO DOWNLOAD SPECIFICATION DOCUMENTS.



**COUNTY OF ONONDAGA
DIVISION OF PURCHASE
COMPUTATION OF BIDS**

Opened: 9/12/2017
Reference No.: 8771
Department: SHERIFF'S


No:

			VAN BORTEL FORD	VAN BORTEL CHEVY	ROBERT GREEN	EAST SYR CHEVY	MAIN MOTOR CAR	GENESEE VALLEY	GENESEE VALLEY
			1	2	3	4	5	6	7
ITEM No.	QTY	DESCRIPTION	BID SECURITY						
							SEE NOTES ADD'L VEHICLES		
		PROVIDE POLICE VEHICLES & ADMINISTRATIVE VEHICLES AS SPECIFIED:							
1		CHEVROLET	NO BID				NO BID	NO BID	NO BID
A.		MFR/MODEL: 2018 TAHOE 4WD 1FL, 9C1 CK15706 PPV:							
		TOTAL PRICE W/OEM OPTIONS:		\$ 35,573.00	\$ 36,094.80	\$ 36,734.00			
		DISCOUNT FOR NON OEM OPTIONS:		8%	10%	10%			
B.		MFR/MODEL: 2018 TAHOE 4WD 1FL, CK15706 SSV:							
		TOTAL PRICE W/OEM OPTIONS:		\$ 35,173.00	\$ 35,479.45	\$ 36,119.00			
		DISCOUNT FOR NON OEM OPTIONS:		8%	10%	10%			
C.		MFR/MODEL: 2018 TAHOE 4WD 1LT, 5W4 CK15706:							
		TOTAL PRICE W/OEM OPTIONS:		\$ 44,764.00	\$ 45,218.00	\$ 45,914.00			
		DISCOUNT FOR NON OEM OPTIONS:		8%	10%	10%			

COUNTY OF ONONDAGA
DIVISION OF PURCHASE
COMPUTATION OF BIDS

Opened: 9/12/2017
Reference No.: 8771
Department: SHERIFF'S

No:



COUNTY OF ONONDAGA

DIVISION OF PURCHASE

COMPUTATION OF BIDS

Opened: 9/12/2017

Reference No.: 8771

Department: SHERIFF'S

No:

BID SECURITY

			VAN BORTEL FORD	VAN BORTEL CHEVY	ROBERT GREEN	EAST SYR CHEVY	MAIN MOTOR CAR	GENESEE VALLEY	GENESEE VALLEY
ITEM No.	QTY	DESCRIPTION	1	2	3	4	5	6	7
D.		MFR/MODEL: 2018 IMPALA 1FL, IGX69 W/LCV ENGINE:							
		TOTAL PRICE W/OEM OPTIONS:		\$ 23,352.00	\$ 23,751.67	\$ 23,752.00			
		DISCOUNT FOR NON OEM OPTIONS:		8%	10%	10%			
E.		MFR/MODEL: 2018 MALIBU IZC69 1FL:							
		TOTAL PRICE W/OEM OPTIONS:		\$ 18,301.00	\$ 18,709.00	\$ 19,769.00			
		DISCOUNT FOR NON OEM OPTIONS:		8%	10%	10%			
F.		MFR/MODEL: 2018 EQUINOX LS AWD 1XX26:							
		TOTAL PRICE W/OEM OPTIONS:		\$ 23,452.00	\$ 23,819.00	\$ 23,786.00			
		DISCOUNT FOR NON OEM OPTIONS:		8%	10%	10%			
G.		MFR/MODEL: 2018 SILVERADO 1500 4WD CREW CK15743:							
		TOTAL PRICE W/OEM OPTIONS:		\$ 28,202.00	\$ 29,110.00	\$ 28,907.00			
		DISCOUNT FOR NON OEM OPTIONS:		8%	10%	10%			
					CORRECTED 9/15/2017				



**COUNTY OF ONONDAGA
DIVISION OF PURCHASE
COMPUTATION OF BIDS**


Opened: 9/12/2017
Reference No.: 8771
Department: SHERIFF'S

No:

			VAN BORTEL FORD	VAN BORTEL CHEVY	ROBERT GREEN	EAST SYR CHEVY	MAIN MOTOR CAR	GENESEE VALLEY	GENESEE VALLEY
			1	2	3	4	5	6	7
ITEM No.	QTY	DESCRIPTION	BID SECURITY						
2.		FORD			NO BID	NO BID	NO BID		
A.		MFR/MODEL: 2019 POLICE RESPONDER HYBRID POA - W/53B, 59C:							
		TOTAL PRICE W/OEM OPTIONS:	\$ 28,702.00						\$ 28,864.61
		DISCOUNT FOR NON OEM OPTIONS:	8%						8%
B.		MFR/MODEL: 2018 UTILITY AWD K8A:							
		TOTAL PRICE W/OEM OPTIONS:	\$ 29,312.00						\$ 29,300.26
		DISCOUNT FOR NON OEM OPTIONS:	8%						8%
C.		MFR/MODEL: 2018 TAURUS AWD P2M:							
		TOTAL PRICE W/OEM OPTIONS:	\$ 25,563.00						\$ 25,537.34
		DISCOUNT FOR NON OEM OPTIONS:	8%						8%
D.		MFR/MODEL: 2018 TAURUS FWD P2L/500A:							
		TOTAL PRICE W/OEM OPTIONS:	\$ 23,752.00						\$ 24,529.85
		DISCOUNT FOR NON OEM OPTIONS:	8%						8%



No:

 <div>COUNTY OF ONONDAGA DIVISION OF PURCHASE COMPUTATION OF BIDS</div>										
Opened: 9/12/2017										
Reference No.: 8771										
Department: SHERIFF'S			No:							
ITEM No.	QTY	DESCRIPTION	BID SECURITY	VAN BORTEL FORD	VAN BORTEL CHEVY	ROBERT GREEN	EAST SYR CHEVY	MAIN MOTOR CAR	GENESEE VALLEY	GENESEE VALLEY
				1	2	3	4	5	6	7
E.		MFR/MODEL: 2018 EXPEDITION SSV 4X4 U1G/102A:								
		TOTAL PRICE W/OEM OPTIONS:		\$ 37,193.00						\$ 38,090.21
		DISCOUNT FOR NON OEM OPTIONS:		8%						8%
F.		MFR/MODEL: 2018 EXPEDITION SSV 4X4 K1G/102A:								
		TOTAL PRICE W/OEM OPTIONS:		\$ 39,613.00						\$ 38,640.20
		DISCOUNT FOR NON OEM OPTIONS:		8%						8%
G.		MFG/MODEL: 2018 F150 SSV EXT CAB 4X4 X1E/100A 66S, 995:								
		TOTAL PRICE W/OEM OPTIONS:		\$ 29,487.00						\$ 29,800.45
		DISCOUNT FOR NON OEM OPTIONS:		8%						8%
H.		MFG/MODEL: 2018 TAURUS SE FWD P2D:								
		TOTAL PRICE W/OEM OPTIONS:		\$ 22,040.00						\$ 22,640.18
		DISCOUNT FOR NON OEM OPTIONS:		8%						8%



**COUNTY OF ONONDAGA
DIVISION OF PURCHASE
COMPUTATION OF BIDS**

Opened: 9/12/2017
Reference No.: 8771
Department: SHERIFF'S

No:

			VAN BORTEL FORD	VAN BORTEL CHEVY	ROBERT GREEN	EAST SYR CHEVY	MAIN MOTOR CAR	GENESEE VALLEY	GENESEE VALLEY
			1	2	3	4	5	6	7
ITEM No.	QTY	DESCRIPTION BID SECURITY							
I.		MFG/MODEL: 2018 FUSION SE FWD POH SE FWD P2D:							
		TOTAL PRICE W/OEM OPTIONS:	\$ 19,630.00						\$ 20,139.58
		DISCOUNT FOR NON OEM OPTIONS:	8%						8%
J.		MFG/MODEL: 2018 ESCAPE SE U9G 200A:							
		TOTAL PRICE W/OEM OPTIONS:	\$ 23,152.00						\$ 23,260.88
		DISCOUNT FOR NON OEM OPTIONS:	8%						8%
3.		DODGE:	NO BID	NO BID		NO BID			NO BID
A.		MFG/MODEL: 2018 DODGE CHARGER LDDE48 POLICE RWD PPV:							
		TOTAL PRICE W/OEM OPTIONS:			\$ 21,559.72		\$ 22,824.00	\$ 23,407.60	
		DISCOUNT FOR NON OEM OPTIONS:			10%		8%	8%	
B.		MFG/MODEL: 2018 DODGE CHARGER AWD LDEE48 POLICE PPV:							
		TOTAL PRICE W/OEM OPTIONS:			\$ 23,818.22		\$ 25,179.00	\$ 24,663.24	



**COUNTY OF ONONDAGA
DIVISION OF PURCHASE
COMPUTATION OF BIDS**

Opened: 9/12/2017
Reference No.: 8771
Department: SHERIFF'S

No:

			VAN BORTEL FORD	VAN BORTEL CHEVY	ROBERT GREEN	EAST SYR CHEVY	MAIN MOTOR CAR	GENESEE VALLEY	GENESEE VALLEY
			1	2	3	4	5	6	7
ITEM No.	QTY	DESCRIPTION							
		DISCOUNT FOR NON OEM OPTIONS:			10%		8%	8%	
C.		MFG/MODEL: 2018 DODGE CHARGER LDES48 GT AWD:							
		TOTAL PRICE W/OEM OPTIONS:			\$ 25,356.67		\$ 26,389.00	\$ 25,971.21	
		DISCOUNT FOR NON OEM OPTIONS:			10%		8%	8%	
D.		MFR/MODEL: 2018 DODGE DURANGO RWD SSV WDDE75:							
		TOTAL PRICE W/OEM OPTIONS:			\$ 24,581.66		\$ 25,918.00	\$ 25,399.30	
		DISCOUNT FOR NON OEM OPTIONS:			10%		8%	8%	
E.		MFR/MODEL: 2018 DODGE DURANGO AWD SSV WDEE75:							
		TOTAL PRICE W/OEM OPTIONS:			\$ 26,446.54		\$ 27,279.00	\$ 26,766.50	
		DISCOUNT FOR NON OEM OPTIONS:			10%		8%	8%	
F.		MFR/MODEL: 2018 DODGE RAM 1500 CREW CAB 4X4 SSV DS69T98:							
		TOTAL PRICE W/OEM OPTIONS:			\$ 25,972.95		\$ 26,802.00	\$ 26,308.00	
		DISCOUNT FOR NON OEM OPTIONS:			10%		8%	8%	



**COUNTY OF ONONDAGA
DIVISION OF PURCHASE
COMPUTATION OF BIDS**

Opened: 9/12/2017
Reference No.: 8771
Department: SHERIFF'S

No:

			VAN BORTEL FORD	VAN BORTEL CHEVY	ROBERT GREEN	EAST SYR CHEVY	MAIN MOTOR CAR	GENESEE VALLEY	GENESEE VALLEY
			1	2	3	4	5	6	7
ITEM No.	QTY	DESCRIPTION	BID SECURITY						
4.		JEEP:	NO BID	NO BID		NO BID			NO BID
A.		MFR/MODEL: 2018 JEEP CHEROKEE LATITUDE 4X4 KLJM74:							
		TOTAL PRICE W/OEM OPTIONS:			\$ 23,451.38		\$ 24,175.00	\$ 23,596.64	
		DISCOUNT FOR NON OEM OPTIONS:			10%		8%	8%	
B.		MFR/MODEL: 2018 JEEP GRAND CHEROKEE LARADO 4X4 WKJH74:							
		TOTAL PRICE W/OEM OPTIONS:			\$ 26,939.00		\$ 27,578.00	\$ 27,060.97	
		DISCOUNT FOR NON OEM OPTIONS:			10%		8%	8%	

ONONDAGA COUNTY
EXECUTIVE DEPARTMENT
DIVISION OF PURCHASE
421 MONTGOMERY ST.
SYRACUSE, NY 13202

ADDENDUM NO. 1

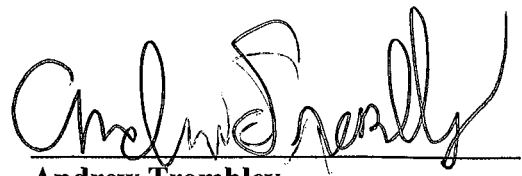
BID REF: 8771
FOR: Police and Administrative Vehicles
DEPARTMENT: Various
OPENING DATE: September 12, 2017

Bid Opening Date Changed to September 14, 2017.

Page 8. Chevrolet : Item 2-Add 5W4
Page 9. Chevrolet: Item 3 - Delete (5W4)
Page 11. Chevrolet : Item 7. Add (WT)

Page 11. Ford: Item 1 – Delete Codes (w/53B,59C)
Page 14. Ford: Item 7 -Delete F150.
Page 15. Ford Renumber Items
Page 16. Ford :Renumber Items

END OF ADDENDUM



Andrew Trombley
Director

DATE: September 8, 2017

PRICING PAGES

REVISED 9/8/17

Vendor: **MUST provide verified pricing from the manufacturer . MSRP plus destination charges to dealer**

Furnish Police Vehicles and Administrative Vehicles as specified below. Note: Vendor **MUST** provide a list of standard equipment and features offered. A non OEM Option List must also be provided.

Estimated Quantity: Bid is for Onondaga County and all Municipalities and Authorities in New York State

Chevrolet

1. Manufacturer/Model: 2018 Tahoe 4WD 1FL9C1 CK15706 PPV

Total MSRP: _____-

Discount from Total MSRP: _____%

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x _____%

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____%

Chevrolet

2. Manufacturer/Model: 2018 Tahoe 4WD 1FL CK15706 (5W4) SSV

Total MSRP: _____

Discount from Total MSRP: _____%

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x _____%

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____%

PRICING PAGES (Con't)

Chevrolet

REVISED 9/8/17

3. Manufacturer/Model: 2018 **Tahoe** 4WD 1LT,5W4 CK15706 _

Total MSRP: _____

Discount from Total MSRP: _____ %

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x _____ %

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____ %

Chevrolet

4. Manufacturer/Model: 2018 **Impala** 1FL IGX69 w/LCV Engine

Total MSRP: _____

Discount from Total MSRP: _____ %

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x _____ %

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____ %

PRICING PAGES (Con't)

REVISED 9/8/17

Chevrolet

7. Manufacturer/Model: 2018 **Silverado**1500 4WD Crew **(WT)** CK15743

Total MSRP: _____

Discount from Total MSRP: _____%

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x ____%

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____%

FORD

1. Manufacturer/Model: 2019 Police Responder Hybrid POA _____

Total MSRP: _____

Discount from Total MSRP: _____%

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x ____%

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____%

PRICING PAGES (Con't)

REVISED 9/8/17

FORD

6. Manufacturer/Model: 2018 **Expedition** SSV 4X4 K1G/102A _

Total MSRP: _____

Discount from Total MSRP: _____ %

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x _____ %

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____ %

PRICING PAGES (Con't)

REVISED 9/8/17

FORD

7. Manufacturer/Model: 2018 **F150** SSV CREW CAB 4X4 W1E/100A 66S,995

Total MSRP: _____

Discount from Total MSRP: _____ %

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x _____ %

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____ %

FORD

8. Manufacturer/Model: 2018 **Taurus** SE FWD P2D _____

Total MSRP: _____

Discount from MSRP: _____ %

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x _____ %

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____ %

PRICING PAGES (Con't)

FORD

REVISED 9/8/17

9 Manufacturer/Model: 2018 **Fusion** SE FWD POH SE FWD P2D

Total MSRP: _____

Discount from Total MSRP: _____ %

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x _____ %

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____ %

FORD

10. Manufacturer/Model: 2018 **Escape** SE U9G 200A _____

Total MSRP: _____

Discount from Total MSRP: _____ %

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x _____ %

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____ %



County of Onondaga
Executive Department
Division of Purchase

John H. Mulroy Civic Center, 13th floor
421 Montgomery Street
Syracuse, New York 13202-2989
(315) 435-3458
Fax (315) 435-3424

Joanne M. Mahoney
County Executive

Andrew Trombley
Director

BID REFERENCE: 8771

Date: August 29, 2017

BID PROPOSAL

Sealed bids for furnishing Police and Administrative Vehicles will be received at the Office of the Purchasing Director, 421 Montgomery Street, Syracuse, NY 13202 until two (2) o'clock P.M. (local time) on, September 12, 2017.

Onondaga County reserves the right to reject any or all bids.

No Bid Security is required.

No Performance Security is required.

Bidders must use the proposal form and envelope furnished by the Division of Purchase or an envelope that is clearly marked with your company name, the bid reference number and the date the bid is due when submitting their proposals. Envelopes must be sealed when submitted. Faxed bids are unacceptable.

Required for department: Onondaga County, City of Syracuse, Syracuse School District and all Municipalities, and Agencies Authorized under the General Municipal Laws of the State of New York.

Andrew Trombley
Director

SPECIAL CONDITIONS

Award Period: Award period shall be for five (5) years -September 21, 2017 through September 20, 2022

Blanket Price Agreement: This bid will result in a blanket price agreement.

Piggybacking: Onondaga County allow(s) all municipal entities and authorities authorized under the General Municipal Laws of the State of New York to purchase goods and/or services under this contract from anywhere in the state at the discretion of the vendor. *Municipalities outside of New York State may participate if allowed by local law , also at the discretion of the vendor*

Escalation: The discounts provided for the vehicles and vehicle options cannot be decreased. This is the basis for price escalation for the term of the contract.
Model Year increases are acceptable as long as discounts are applied as bid.

Lower Pricing: The County reserves the right to negotiate lower pricing with the awarded vendors in the event of a significant decrease in market price of any product listed.

Payment: Payments will be made with the PeopleSoft Purchase Order, receipts, vendor's original invoice and voucher.(For Onondaga County, City of Syracuse, Syracuse School District, Syracuse Airport Authority and Otsego County).

Delivery: Price shall include all customs duties and charges, all vehicle preparation and clean-up charges, New York State motor vehicle inspection, installation charges and all other incidentals normally included with providing and delivery of a vehicle including the manufacturer's fees such as destination charges. Delivery shall be expressed in the number of calendar days required to make delivery after receipt of a purchase order. Delivery shall be made in accordance with the instructions on the purchase order from each Municipality and what is listed on the contract. The Contractor shall acknowledge receipt of the purchase order. If the ordering agency has not received acknowledgement within two (2) weeks, the contractor shall be contracted. Delivery must be coordinated with the Municipality and delivery shall be made during normal working hours.

Price: Shall be discount from Total MSRP (MSRP plus destination charges to dealer = Total MSRP) plus option discount pricing. The DAS (Delivery Allowance Schedule) shall apply to various Counties in New York State. Note: No separate, additional delivery charge will be allowed.

Award: Award will be by lowest bidder by Manufacture: .Chevrolet, Ford, Chrysler or other in pricing pages provided

Price Lists: The successful bidder shall furnish two (2) sets of the applicable price lists for each vehicle. The vendor will be required to provide a discount from these price lists for options on each vehicle.

Regulations: The completed vehicle shall conform to all applicable federal, state and local laws in effect at the time of delivery.

SPECIAL CONDITIONS (CON'T)

Service: Prior to delivery, the vehicle shall be completely serviced by the contractor in his own shop. Servicing shall include New York State inspection, engine tune-up, lubrication, wheel alignment, front wheel balancing and all other checks and adjustments required for full, proper servicing of a new vehicle.

Qualification of Bidder: Bids for the vehicle will be considered only from manufacturer's factory branch dealers, or manufacturer's franchised dealers.

Fleet Identification Numbers: **Numbers for Onondaga County only:** GM 804212-Ford QD104-Chrysler 000HGY.

Manuals: Vendor must supply one (1) complete sets of maintenance, repair and operations manuals with delivery. Vendor shall supply one(1) owner's manuals with the vehicle.

References: Manufacturer and model numbers as stated in this specification are for reference purposes only. Equipment bid shall be on an "OR EQUAL" basis evaluated by the County using the items referenced as a minimum base line for comparison.

Contact: Please refer any questions to Mr. Cory Larrabee, Division of Purchase (315) 435- 5063
corylarrabee@ongov.net.

MINIMUM SPECIFICATIONS

Scope: Provide Police Vehicles and Administrative Vehicles for Municipalities, Authorities and all Entities authorized under General Municipal Laws of the State of New York.

Total MSRP: MSRP plus destination charges to dealer = Total MSRP

Award will be based on discount from TOTAL MSRP and Discount on Options per Example:

The discounts are the constant that allows price increases for model year increases.

Reporting: A quarterly report of vehicles ordered will be provided to Cory Larrabee: Onondaga County Division of Purchase at. corylarrabee@ongov.net

Bidder Note: Vendor shall provide a discount of 8 % or better from list price for OEM options. The same discount offered shall be for non OEM accessories and related equipment. The accessories and related equipment prices are provided as options to the award. Prices shall be in electronic form, Award will be based on total price of vehicle with OEM options by manufacturer

Example of Pricing for Vehicle

Manufacturer/Model: AAA Total MSRP 25,000

Discount from Total MSRP: 10 %

Price of Vehicle: \$22,500

Options - Discount from OEM list 8% or better

OEM Options \$2,000 x 8 %

OEM Option pricing: 1,840.00

Total price of Vehicle with OEM options \$24,350

Option: Discount for non OEM options 8 %

General

Contractors will notify the Division of Purchase in writing of the manufacturer's production build-out date for a model year. Such notification **MUST** be submitted immediately upon the contractor being notified by the manufacturer.

MINIMUM SPECIFICATIONS(CON'T)

Price and Delivery Allowances: The Delivery Allowance Schedule (DAS) will apply to all Counties in New York State. Outside of New York State is at The discretion of the vendor.

The DAS will be as follows:

The Contractors will be required to delivery vehicles anywhere within New York State boundaries. Each contractor will be reimbursed for this delivery according to the following Delivery Allowance Schedule (DAS). The DAS shall indicate the maximum dollar amount that will be paid for delivery from the Contractor's point of business, to the delivery location. Municipalities may pick-up vehicle(s) at the Contractor or pre-delivery service dealer location with no delivery allowance charge applied.

The DAS will be used as follows: If the Contractor point of business is in Albany (Region 3) and the desired delivery point is in White Plains (Region 5) the delivery charge will be \$160.00. This charge should be added to the invoice. Each contractor will only be concerned with their particular region (i.e. if the contractor's point of business is in Region 1, the only row that will be utilized is the first one).

Delivery to Region						
Region	1	2	3	4	5	6
1	\$110	\$160	\$265	\$307	\$362	\$475
2	\$160	\$110	\$160	\$160	\$202	\$362
3	\$265	\$160	\$110	\$160	\$160	\$362
4	\$307	\$160	\$160	\$110	\$307	\$460
5	\$362	\$202	\$160	\$307	\$110	\$182
6	\$475	\$362	\$362	\$460	\$182	\$110

SEE REGION LISTING ON NEXT PAGE

MINIMUM SPECIFICATIONS (Con't)

Region 1	Region 2	Region 3	Region 4	Region 5	Region 6
Allegany	Broome	Albany	Clinton	Dutchess	Bronx
Cattaraugus	Cayuga	Columbia	Essex	Orange	Kings
Chautauqua	Chenango	Fulton	Franklin	Putnam	Nassau
Chemung	Cortland	Greene	St. Lawrence	Rockland	New York
Erie	Delaware	Hamilton		Sullivan	Queens
Genesee	Herkimer	Montgomery		Ulster	Richmond
Livingston	Jefferson	Rensselaer		Westchester	Suffolk
Monroe	Lewis	Saratoga			New Jersey
Niagara	Madison	Schenectady			
Ontario	Oneida	Schoharie			
Orleans	Oswego	Warren			
Schuyler	Otsego	Washington			
Seneca	Tioga				
Stuben	Tompkins				
Wayne	Onondaga				
Wyoming					
Yates					

Government Mandated Program Price Adjustment: An adjustment in price may be permitted if a government mandated program such as a new standard for emissions takes effect and suitable documentation is furnished.

Delivery: Delivery shall be expressed in the number of calendar days required to make delivery after receipt of a purchase order. Delivery shall be made in accordance with the instructions on the purchase order from each Municipality and what is listed on the contract. The Contractor shall acknowledge receipt of the purchase order. If the ordering agency has not received acknowledgement within two (2) weeks, the contractor shall be contracted.

Delivery Certification: The Contractor shall secure a signed receipt from the Ordering agency certifying to the delivery of the vehicle. In the event deficiencies are later noted and a properly signed receipt is not available, the Contractor will be responsible.

Shipping Dates and Delivery Time

- Contractor shall provide written acknowledgement of orders within five (5) business days after receipt of order.
- Contractor shall provide ordering agency with anticipated shipping date of completed vehicle with written acknowledgment of order.

MINIMUM SPECIFICATIONS (Con't)

- Contractor shall furnish the agency with written acknowledgment of the shipping date at least two weeks prior to shipment.
- If the shipment will not be made within the delivery time, the Contractor will be required to notify the agency in writing at least two (2) weeks prior to the date of the original delivery. This notification must include the reasons for the delay and the latest date the vehicle will be shipped.
- All correspondence on shipping dates and delivery time shall be directed to the ordering agency's contact person.

PRICING PAGES

Vendor: **MUST provide verified pricing from the manufacturer . MSRP plus destination charges to dealer**

Furnish Police Vehicles and Administrative Vehicles as specified below. Note: Vendor **MUST** provide a list of standard equipment and features offered. A non OEM Option List must also be provided.

Estimated Quantity: Bid is for Onondaga County and all Municipalities and Authorities in New York State

Chevrolet

1. Manufacturer/Model: 2018 Tahoe 4WD 1FL9C1 CK15706 PPV

Total MSRP: _____-

Discount from Total MSRP: _____%

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x ____%

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____%

Chevrolet

2. Manufacturer/Model: 2018 Tahoe 4WD 1FL, CK15706 SSV _

Total MSRP: _____

Discount from Total MSRP: _____%

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x ____%

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____%

PRICING PAGES (Con't)

Chevrolet

3. Manufacturer/Model: 2018 Tahoe 4WD 1LT,5W4 CK15706 _

Total MSRP: _____

Discount from Total MSRP: _____ %

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x ____ %

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____ %

Chevrolet

4. Manufacturer/Model: 2018 Impala 1FL IGX69 w/LCV Engine

Total MSRP: _____

Discount from Total MSRP: _____ %

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x ____ %

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____ %

PRICING PAGES (Con't)

Chevrolet

5. Manufacturer/Model: 2018 **Malibu** IZC691FL _____

Total MSRP: _____

Discount from Total MSRP: _____ %

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x _____ %

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____ %

Chevrolet

6. Manufacturer/Model: 2018 **Equinox** LS AWD 1XX26 _____

Total MSRP: _____

Discount from Total MSRP: _____ %

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x _____ %

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____ %

PRICING PAGES (Con't)

Chevrolet

7. Manufacturer/Model: 2018 Silverado1500 4WD Crew CK15743

Total MSRP: _____

Discount from Total MSRP: _____ %

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x ____ %

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____ %

FORD

1. Manufacturer/Model: 2019 Police Responder Hybrid POA(w/53B,59C)

Total MSRP: _____

Discount from Total MSRP: _____ %

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x ____ %

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____ %

PRICING PAGES (Con't)

FORD

2. Manufacturer/Model: 2018 **Utility** AWD K8A _____

Total MSRP: _____

Discount from Total MSRP: _____ %

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x _____ %

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____ %

FORD

3. Manufacturer/Model: 2018 **Taurus** AWD P2M _____

Total MSRP: _____

Discount from Total MSRP: _____ %

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x _____ %

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____ %

PRICING PAGES (Con't)

FORD

4. Manufacturer/Model: **2018 Taurus** FWD P2L/500A _____

Total MSRP: _____

Discount from Total MSRP: _____ %

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x _____ %

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____ %

FORD

5. Manufacturer/Model: **2018 Expedition** SSV 4X4 U1G/102A _

Total MSRP: _____

Discount from Total MSRP: _____ %

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x _____ %

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____ %

PRICING PAGES (Con't)

FORD

6. Manufacturer/Model: 2018 **Expedition** SSV 4X4 K1G/102A _

Total MSRP: _____

Discount from Total MSRP: _____%

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____%

OEM Options 2,000 x _____%

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____%

FORD

7. Manufacturer/Model: 2018 **F150** SSV EXT. CAB 4X4 X1E/100A 66S.995

Total MSRP: _____

Discount from Total MSRP: _____%

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____%

OEM Options 2,000 x _____%

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____%

PRICING PAGES (Con't)

FORD

8. Manufacturer/Model: 2018 **F150** SSV CREW CAB 4X4 W1E/100A 66S,995

Total MSRP: _____

Discount from Total MSRP: _____ %

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x _____ %

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____ %

FORD

9. Manufacturer/Model: 2018 **Taurus** SE FWD P2D _____

Total MSRP: _____

Discount from MSRP: _____ %

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x _____ %

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____ %

PRICING PAGES (Con't)

FORD

10. Manufacturer/Model: 2018 **Fusion** SE FWD POH SE FWD P2D

Total MSRP: _____

Discount from Total MSRP: _____%

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____%

OEM Options 2,000 x _____%

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____%

FORD

11. Manufacturer/Model: 2018 **Escape** SE U9G 200A _____

Total MSRP: _____

Discount from Total MSRP: _____%

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____%

OEM Options 2,000 x _____%

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____%

PRICING PAGES (Con't)

DODGE

1. Manufacturer/Model: 2018 Dodge Charger (LDDE48) Police RWD PPV

Total MSRP: _____

Discount from Total MSRP: _____%

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____%

OEM Options 2,000 x _____%

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____%

DODGE

2. Manufacturer/Model: 2018 Dodge Charger AWD (LDEE48) Police PPV

Total MSRP: _____

Discount from Total MSRP: _____%

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____%

OEM Options 2,000 x _____%

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____%

PRICING PAGES (Con't)

DODGE

3. Manufacturer/Model: 2018 Dodge Charger (LDES48) GT AWD

Total MSRP: _____

Discount from Total MSRP: _____%

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x _____%

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____%

PRICING PAGES (Con't)

DODGE

4. Manufacturer/Model: 2018 Dodge **Durango** RWD SSV WDDE75

Total MSRP: _____

Discount from Total MSRP: _____ %

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x _____ %

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____ %

DODGE

5. Manufacturer/Model: 2018 Dodge **Durango** AWD SSV WDEE75

Total MSRP: _____

Discount from Total MSRP: _____ %

Price of vehicle _____

Options - Discount from list (8% or better): _____ %

OEM Options 2,000 x _____ %

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____ %

PRICING PAGES (Con't)

DODGE

6. Manufacturer/Model: 2018 Dodge **Ram** 1500 Crew Cab 4x4 SSV DS69T98

Total MSRP: _____

Discount from Total MSRP: _____%

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x _____%

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____%

JEEP

7. Manufacturer/Model: 2018 **Jeep Cherokee Latitude** 4x4 KLJM74

Total MSRP: _____

Discount from Total MSRP: _____%

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x _____%

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____%

PRICING PAGES (Con't)

JEEP

8. Manufacturer/Model: 2018 Jeep Grand Cherokee Larado 4x4 WKJH74

Total MSRP: _____

Discount from Total MSRP: _____%

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x ____%

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____%

PRICING PAGES (Con't)

Manufacturer 1. Manufacturer/ _____

Total MSRP: _____

Discount from Total MSRP: _____ %

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x _____ %

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____ %

Manufacturer _____

2 Manufacturer/ _____

Total MSRP: _____

Discount from Total MSRP: _____ %

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____ %

OEM Options 2,000 x _____ %

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____ %

PRICING PAGES (Con't)

Manufacturer _____

3. Manufacturer/ _____

Total MSRP: _____

Discount from Total MSRP: _____%

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____%

OEM Options 2,000 x _____%

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____%

Manufacturer _____

4. Manufacturer/ _____

Total MSRP: _____

Discount from Total MSRP: _____%

Price of vehicle _____

Options - Discount from OEM list (8% or better): _____%

OEM Options 2,000 x _____%

OEM Option pricing _____

Total price of vehicle with OEM options _____

Option: Discount for non OEM options: _____%

PROPOSAL AND SIGNATURE PAGE

Director of Purchasing
Onondaga County Division of Purchase
421 Montgomery St.
Syracuse, NY 13202

I agree to provide all the material and/or labor in accordance with the furnished specifications to the County of Onondaga and/or its political subdivisions. I have clearly identified variations from the published specifications where applicable.

I have received, read and agree to the terms and conditions as set forth in the Instructions to Bidders/General Conditions and any special terms or conditions as set forth in the special conditions or minimum specifications. I specifically read, understand and certify in accordance with section 16.2.1 (non-collusion certification required for public bids) and the Fair Employment reporting requirements (16.2.6). I am authorized by my company to make this commitment.

REFER TO PRICING PAGES

Addenda acknowledgment:

I have received and considered the following addenda in submitting this bid:

No. _____	Dated: _____
No. _____	Dated: _____
No. _____	Dated: _____

Signature: _____
Printed Name: _____
Title: _____

Firm Name: _____
Address: _____

Contact person: _____
Phone _____

Purchase Order Address (if different than above): _____
_____ Fax Number: _____
_____ Federal ID Number: _____

E-Mail Address: _____

***This page Must be Signed and Returned
or your bid will be declared Informal!***

Instructions to Bidders/General Conditions

1. Submission of bids:

1.1 Bids are publicly opened and read at 2 p.m. in the office of the Onondaga County Division of Purchase, 421 Montgomery Street, Syracuse, NY 13202 on the day bids are scheduled to be received.

1.2 Bids must be date and time stamped by the Division of Purchase prior to the specified time of the opening. No late bids are accepted for any reason. Bidder assumes all responsibility for on-time delivery to the Division of Purchase.

1.3 Bidders must use the proposal form and envelope furnished by the Division of Purchase or an envelope that is clearly marked with your company name, the bid reference number and the date the bid is due when submitting their proposals. Envelopes must be sealed when submitted. Faxed bids are unacceptable.

1.4 Separate bid envelopes must be submitted for each bid reference number.

1.5 Bidders may submit bids on any one or group of items, provided that the unit prices are shown as requested.

1.6 Equipment offered in response to this bid request must be standard, new, the latest model or a regular stock product, with parts available and that the equipment and parts are not currently scheduled to be discontinued. Further, the bidder will guarantee that no attachment or part has been applied contrary to manufacturer's recommendations.

1.7 Special conditions in the specifications shall take precedence over any instructions to bidders/general conditions.

2. Required submissions:

2.1 Each bid must be signed by the bidder.

2.2 Bids by partnerships must be signed with the partnership name by one of the members of the partnership or by an authorized representative, followed by the signature and title of the person signing.

2.3 Bids by corporations must be signed with the name of the corporation, followed by the signature and designation of the president, vice-president or person authorized to bind in the matter. A corporate resolution may be required to confirm authorization.

2.4 Bids by agents of a manufacturer must be accompanied by a certification the agent is authorized if required.

2.5 Bid security, performance or other bonds when required shall be issued by a bonding company authorized to do business in New York State.

2.6 Bid security, when required, must be in the amount and form as stated in the legal advertisement, as a guarantee that if the bid is accepted a contract will be executed. Bid security deposits will be released when the written intent to award is issued of all but the three lowest bidders. Bids lacking bid security, when required, will not be eligible for award.

2.7 Performance Security, when specified, must be in the amount and form as stated in the legal advertisement. Performance security is generally required only in public works, construction, installation and certain term and service contracts. Performance security shall be of sufficient value to:

2.7.1 guarantee the contract for the faithful performance thereof;

2.7.2 guarantee all work and/or materials against all defects not due to ordinary wear and use for a period of one (1) year from date of the Municipality(ies) acceptance of the goods and/or services rendered and;

2.7.3 guarantee payment of any and all obligations arising as the result of the contract.

2.8 Labor and material bonds may be required in specific contracts to guarantee payment to workers and subcontractors.

2.9 When required, bidders shall fill out the material list and state clearly any variation from proposed products from that specified. Brand name and other information as necessary to be furnished on all items. Bidder should submit with bid any information, specifications, circulars, etc. that will explain or clarify the differences or compliance with the specifications.

3. Use of Brand names:

3.1 References in the specifications to a particular trade name, manufacturer's catalog or model number are made for descriptive purposes to guide the bidder in interpreting the type and quality of materials or supplies or nature of work desired. Such descriptions should not be construed as excluding bids on other types of materials and supplies or for performing the work in a manner other than specified, providing that the materials and supplies and manner of performing the work are offered are of equal quality to that specified and equally acceptable to the Municipality(ies) for its purposes. Exceptions must be clearly stated.

3.2 The Purchasing Director will determine equal products or services.

4. Pricing:

4.1 Prices must be stated in units of quantity specified. Prices submitted by bidders must be firm for 45 days from the date of the bid opening. Prices shall be in US funds only.

4.2 Prices bid shall be FOB prepaid to destination as designated. All charges for packing, crating, containers, etc. are included and being in strict accordance with specifications as shown. The price bid by the contractor shall be the price paid for all items to be furnished under this contract, irrespective of the time of shipment or delivery, unless otherwise provided.

4.3 Purchases by the Municipality(ies) are exempt from any Federal, state or city sales tax. Exemption certificates or proof of sales tax exemption will be provided upon request.

4.4 Where pricing is described in both words and numerals, the words will govern.

4.5 Cash or early payment discounts will not be considered in determining low bidder.

5. Withdrawal of bids and errors:

5.1 Bids may be withdrawn at any time prior to the bid opening by written request of the bidder.

5.2 Errors in math or omission may be grounds for withdrawal of the bid after the opening at the request of the bidder and at the discretion of the Purchasing Director upon written request. Such requests must be made as soon as the error is identified.

5.3 In case of error in extending the amount of the bid, the unit prices will govern.

6. Purchases by other governmental or authorized entities:

6.1 Purchases at prices quoted that result in a contract or purchase order contract with Municipality(ies) may be made by the City of Syracuse, each town and village, each school, fire and solid and water conservation district eligible to purchase from this contract for the term of the contract.

In addition, the Municipality(ies) allow(s) all municipal entities authorized under the General Municipal Laws of the State of New York to purchase goods and/or services under this contract from anywhere in the state at the discretion of the vendor.

6.2 Any minimum order requirements, delivery charges or other deviations from the prices offered to Municipality(ies) applicable to eligible organizations must be clearly stated in the bid. No such charges will be permitted if not contained in the original bid.

7. Interpretations:

7.1 It is understood and agreed that in questions of interpretation in the specifications, the Purchasing Director does expressly have the right to determine the meaning and shall control the decision and such decision shall be binding and final. Corrections to errors, or omissions in specifications, may be made by the Purchasing Director, when such corrections are necessary for the proper fulfillment of the intention of such specifications.

7.2 Interpretations and questions relating to bid requirements, specifications, drawings, etc. must be submitted in writing to the contact person identified in Special Conditions not later than 7 calendar days prior to the bid opening. No interpretation will be made to any bidder orally. Interpretations made will be by addendum, if required, and provided to all known prospective bidders. Bidders bear full responsibility for accepting interpretations that are not by addendum issued through the Purchasing Division. Failure of any bidder to receive any such addendum or interpretation shall not relieve any bidder from any obligation under his bid as submitted. All addenda so issued shall become part of the contract documents. Failure to request an interpretation constitutes a waiver to later claim that ambiguities or misunderstandings caused a bidder to improperly submit its bid or to have inadvertently bid on certain items.

7.3 The Municipality(ies) reserve(s) the right to waive informalities in a bid if such waiver does not provide a competitive advantage to any bidder.

7.4 The bidder understands and agrees that no plea of ignorance relating to data, conditions, policies or requirements of the Municipality(ies) will be accepted as a reason for failure or default on the part of the bidder to fulfill in every respect all the requirements of the contract. Nor will such claim of ignorance be the basis for any claim for increased compensation.

8. Method of Award:

8.1 The Municipality(ies) reserve(s) the right to reject any and all bids at their discretion, at any time before award, or if it is in the best interest of the Municipality(ies) to do so. The Municipality(ies) reserve(s) the right to accept any item in the bid, and to award the bid in whole or in part to the lowest responsible bidder within 45 days, unless otherwise specified, including the right to increase or reduce quantities.

8.2 Bids will be evaluated by the Division of Purchase and the department requiring the goods or services. A notice of intent to award will be issued only by the Division of Purchase.

8.3 Protests of companies, products or services being offered from competing bidders must be made as soon as possible, in writing, to the Division of Purchase.

8.4 In the event a lower bid is being rejected for any reason, the bidder will have 48 hours to explain before an intent to award will be issued to another bidder.

9. Inspection, Samples and Testing:

9.1 Material offered shall be available for inspection before delivery at a point agreed upon between the bidder and the Purchasing Director.

9.2 Samples are required to be furnished by the bidder at the request of the Purchasing Director. Samples are to be furnished at no cost to the Municipality(ies). Samples will be returned only at the cost of the bidder. Some samples may be retained for the life of the contract to verify delivery is in compliance with specifications.

9.3 It is understood and agreed by the bidder that deliveries tested by the Municipality(ies) and found not to meet specifications as set forth, bidder will be billed for the test.

10. Delivery:

10.1 Material is required on or before the delivery date in the specifications. The successful bidder is responsible for delivery in good condition to the designated destination.

10.2 No items are to be shipped or delivered until receipt of an official purchase order from the Municipality(ies) Division of Purchase or Onondaga County contract.

10.3 Guaranteed delivery date will be a consideration in making a contract award.

10.4 Failure to deliver as guaranteed may result in termination of the contract and also disqualify bidder from receiving contracts for at least two years. The Municipality(ies) will assume no liability for any expense or loss because of such termination.

10.5 All broken and/or damaged items received by the Municipality(ies) shall be replaced by the contractor, immediately, at his own cost and expense. The Municipality(ies) shall inspect all the items and notify the contractor of any damage as soon as it is discovered.

11. Notice to Proceed:

11.1 The successful bidder, when required, must return the signed contract, completed insurance certificate and performance security within fourteen (14) days from the date of the letter of intent to award.

11.2 No work shall begin, nor goods delivered until the contractor has in place the required insurance and security and receives a written notice to proceed, completed contract or purchase order as appropriate.

12. Hold Harmless:

12.1 The bidder, if awarded an order or contract, agrees to indemnify, defend and hold harmless the Municipality(ies), its officers, agents and employees from and against any and all loss or expense that may arise by reason of liability for damage, injury or death, or for invasion of personal or property rights, of every name and nature, whether casual or continuing trespass or nuisance, and any other claim for damages arising at law and equity alleged to have been caused or sustained in whole or in part by or because of any omission of duty, negligence or wrongful act on the part of the bidder, its employees or agents.

13. Insurance:

13.1 The bidder or contractor will furnish the amount of insurance determined and specified by the Municipality(ies).

13.2 The contractor agrees to obtain and maintain general liability insurance including comprehensive form, premises/operations, products/completed operations, broad form contractual, independent contractors and personal injury, with minimum limits of not less than one million (\$1,000,000) dollars combined single limit for bodily injury and property damage.

13.3 The contractor will obtain automobile liability insurance, including for owned, hired and non-owned vehicles with minimum limits of not less than one million dollars (\$1,000,000) combined single limit for bodily injury and property damage.

13.4 When required, the contractor shall provide to the Municipality(ies) a certificate of insurance evidencing the insurance requirements specified on the attached sample certificate and shall name the Municipality(ies) as an additional insured. The certificate shall contain a provision that the issuing company will notify the Director of Purchase by certified mail 30 days prior to any change in or cancellation of the policy.

13.5 The contractor further agrees to comply in all respects with all Federal, State and Municipality(ies) laws which pertain regarding services for municipal corporations including but not limited to Workers' Compensation and Employers' Liability insurance, hours of employment, wages and Human Rights.

13.6 Contractor shall deliver to the County's Department of Law, before this contract may be made or performed and from time to time thereafter is reasonable, both a form certificate of insurance approved for use by New York's superintendent of insurance and copies of the declarations of each insurance contract referred to by such certificate of insurance, as evidence that the insurance coverage required for this contract is maintained by the Contractor. At the request of the County, Contractor shall deliver to the County's Department of Law a copy of any insurance contract referred to by such certificate of insurance.

14. Payments:

14.1 The Municipality(ies) will pay the bidder or contractor the amount of his bid upon the full and faithful performance of the contract, acceptance of materials and/or work by authorized municipal agent, and upon receipt of the vendor invoices from the receiving department.

14.2 Partial payments for delivered items or quantities of a bid may be made by the Municipality(ies) upon presentation of properly executed claim voucher or invoice, unless otherwise stated. The final payment will be made by the Municipality(ies) when the materials, supplies, equipment or services have been fully delivered or completed to the full satisfaction of the Municipality(ies) Division of Purchase and the receiving department.

14.3 Unless otherwise specified, the Municipality(ies) may in any contract involving construction work or labor retain up to five percent (5%) of the amount of the contract until final completion and acceptance of all work covered by the contract.

14.4 The contractor further agrees that the Municipality(ies) may withhold, out of any amounts due the contractor, sums sufficient to cover any unpaid claims by mechanics or laborers for work or labor performed under this contract; provided, that the notice in writing of such claims, signed by the claimants, shall have been previously filed.

14.5 The said contractor further agrees that he shall not be entitled to demand or receive any payment except in the manner set forth in this contract.

15. Warranty:

15.1 Municipality(ies) requires a one-year warranty from the date of acceptance to correct at no additional cost to the Municipality(ies) any failure or defect in material and workmanship, which appears in the equipment, goods or services supplied under this bid. Should manufacturer's, product's or bidder's warranty extend longer than Municipality(ies) one year requirement, the remaining term of the bidder's warranty will be in effect at the conclusion of the Municipality(ies) required warranty.

15.2 Municipality(ies) do(es) not accept exceptions to implied warranties of suitability or merchantability. Municipality(ies) do(es) not accept limitations for recovery for incidental or consequential damages or on its legal remedies to secure such recovery.

16. Governing Laws and Regulations:

16.1 The bidder is required to comply with all applicable provisions of the laws of the Municipality(ies), the State of New York and the United States of America which affect municipalities and municipal contracts and in particular the state's Labor Law, General Municipal Law, Workmen's Compensation Law, the Lien Law, Personal Property Law, State Unemployment Insurance Law, Environmental Law and all State and Local Health laws, rules and regulations.

16.2 The bidder's special attention is called to those laws and requirements set forth below:

16.2.1 Section 103-d of the state's General Municipal Law requires the signing of a non-collusion certification, which reads:

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certified as to its own organization, under the penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
(2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership, or corporation to submit or not to submit a bid for the purpose of restricting competition."

16.2.2 In making his bid, the bidder warrants that this bid is made without any connection with any person making another bid for the same contract and that the bid is in all respects fair, and without collusion or fraud; also that no member of the County Legislature or other officer of the Municipality(ies) or any person employed by the Municipality(ies) is directly or indirectly interested in said bid or in the supplies or work to which it relates or in any portion of the profits thereof.

16.2.3 The Toxic Waste Right to Know Law requires the bidder, supplier, manufacturer to provide to Municipality(ies) upon delivery any and all information required by law. Municipality(ies) reserve(s) the right to refuse shipments and payment when material safety data sheets (MSDS) are not supplied on delivery or request.

16.2.4 The Bidder will maintain Worker's Compensation during the life of this contract for the benefit of the bidder's employees as approved in Chapter 41 of the Laws of 1914 and all subsequent acts amending.

16.2.5 The provisions of Section 220 of the State's Labor Law are deemed a part of every proposal with the same force and effect as if set forth at length.

16.2.6 Fair Employment Clause: The Onondaga County Legislature (Res. 282-73) requires contractors to support the Municipality(ies) goals in equal employment opportunity. By signing this bid, the contractor agrees:

"That it will not discriminate and that it will take affirmative action to promote non-discrimination in hiring, recruitment, training, promotion and wage practices and take procedures to prevent reverse discrimination, and

"That such affirmative action shall include but not limited to incorporation of appropriate equal opportunity language in all employment recruitment efforts, notifications to appropriate unions

of the contractors' obligations hereunder, incorporation of affirmative action conditions in any subcontract, and

“That it will complete and submit the required HRC Form #1 and other required equal employment reports to the Human Rights Commission of Syracuse, and Municipality(ies), and (when additional State and Federal mandates may apply)

“That it will on good faith consult with and cooperate with Fair Employment staff of the local Human Rights Commission in order to achieve compliance with any other applicable Equal Employment Opportunity Laws and Regulations.

Exemptions from local requirements only for employers with less than 25 employees; for non-construction contracts of less than \$2,500 (unless vendor does more than \$10,000 in business with the County in a year) and for construction contracts of less than \$10,000.

16.2.7 For construction projects that disturb more than one acre in total, construction contractors will be responsible for implementing storm water runoff control measures in accordance with the specifications. All construction projects disturbing more than one acre must control storm water runoff in full compliance with the SPDES general permit for storm water discharge from construction activity. The selected contractor will certify their intent to comply with the Municipality(ies) storm water management program.

16.2.8 By submission of this bid, each bidder and each person signing on behalf of any bidder certified, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of their knowledge and belief that each bidder is not on the list created pursuant of paragraph (b) of subdivision 3 of section 165-a of the state finance law”

In the absence of the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the state finance law each bidder and each person signing on behalf of any bidder certifies that to the best of their knowledge the vendor:

- (a) Does not provide goods or services of twenty million dollars or more in the energy section of Iran, including a person that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran; AND
- (b) Is not a financial institution that extends twenty million dollars or more in credit to another person, for forty-five days or more, if that person will use the credit to provide goods or services in the energy sector in Iran.

17. Assignment

17.1 The contractor is prohibited from assigning, transferring, subletting or otherwise disposing of the contract awarded from this bid without the previous written consent of the Municipality(ies) Purchase Director or in any case where “Municipality” refers solely to the City of Syracuse or the Syracuse City School District, without the previous consent of the Mayor and the Common Council.

18. Termination/Default/non-performance:

18.1 In case of the default by the bidder or Contractor, the Municipality(ies) may procure the articles or services from other sources without notice and hold the bidder or contractor responsible for any excess cost.

18.2 The Municipality(ies) may terminate this agreement with cause upon notification in writing.

18.3 The Municipality(ies) further may terminate the contract without cause on 30 days notice in writing. Upon notice, the Contractor will cease all services in connection with performance of this agreement and shall proceed to cancel all existing contracts insofar as such contracts are chargeable to this agreement.

18.4 If the contractor is delayed in making delivery by strikes, lockouts, fire, unusual delay by common carriers control, then the time of delivery may be extended for a reasonable time, upon a written, documented request by the contractor, provided the Municipality(ies) may cancel said contract as to future deliveries at any time during such delay if the Municipality(ies) interest(s) are impaired by such delay.

18.5 But neither an extension of time for any reason, beyond that fixed herein for the performance of the contract, nor the doing and acceptance of any part of the work, or the supplies or materials called for by the contract, shall be deemed to be a waiver by the said Municipality(ies) of the right to abrogate this contract for abandonment or delay.

19. Unconstitutionality:

19.1 The parties hereto expressly agree that if any provision, sentence, clause or part thereof in this contract or within any specifications or plans made a part hereof is held by proper authority to be unconstitutional, illegal or invalid, such findings shall neither affect nor impair such provisions, sentences or clauses which remain. Except for so much that is held to be unconstitutional, illegal or invalid this agreement shall remain in full force and effect.

20. Changes or Deviations:

20.1 This specification as well as any contract, plans, drawings, exhibits or schedule to which is attached and made apart of constitutes the entire agreement and understanding between the parties hereto and shall be binding upon each party as their successors. Any additions, changes or deviations to or from said specifications, contracts, plans, drawings, exhibits or schedule will invalidate the agreement between the parties in its entirety unless in every case such changes shall be previously agreed upon by the parties hereto in consideration of all applicable legislation.

21. Inconsistency:

21.1 The parties agree that any inconsistency between any documents which the Municipality(ies) is/are requested to execute by the vendor and specifications shall at all times be resolved in favor of said specifications as only terms consistent with said specifications shall be applicable.

22. Definitions:

Municipality(ies): Unless otherwise noted, Municipality(ies) means any and all participating entities with Onondaga County as the lead agency. If a specific municipality is identified that municipality alone is responsible for all terms and conditions.

Purchasing Director: On all County bids the Purchasing Director refers to the Onondaga County Purchasing Director. On all City of Syracuse and Syracuse City School District bids, Purchasing Director is interchangeable with City of Syracuse Director of Management and Budget.

23. Living Wage:

If applicable under the terms of the City of Syracuse Living Wage Ordinance any vendor providing a service under this contract to the City of Syracuse or the Syracuse City School District will be responsible for complying with the City of Syracuse living wage statute while providing said service. The living wage statute and supporting documents can be found on the Onondaga County web site ongov.net/purchasing.

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	6 City, state, and ZIP code	
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number									
				-				-	
or									
Employer identification number									
					-				

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

ATTACHMENT 8

THIS AGREEMENT (this “Agreement”) is made the day of , 20 by and between the **COUNTY OF ONTARIO**, a municipal corporation of the State of New York, having an office and place of business at 20 Ontario Street, Canandaigua, New York 14424 (the “County”) and the **TOWN OF CANANDAIGUA**, a municipal corporation of the State of New York, having an office at 5440 Route 5 & 20 West, Canandaigua, NY 14424 (the “Town”). The County and the Town are sometimes referenced to in this Agreement individually as a “party” or collectively as the “parties.”

WHEREAS, the County planned to build a new County storage building for County Emergency Management equipment (“County equipment”) to relieve congestion in the County Safety Training Facility garage and allow for improved first responder training indoors; and

WHEREAS, the Town has space on the Town Campus located at 5440 Route 5 & 20 West, Canandaigua, NY 14424 (“Town Campus”); and

WHEREAS, approximately 1,000 square feet of space is available on the Town Campus to store County equipment; and

WHEREAS, storing County equipment on the Town Campus will alleviate the need to build a new County storage building; and

WHEREAS, the County desires to store County equipment on the Town Campus; and

WHEREAS, the Town desires to provide such storage.

NOW, THEREFORE, in consideration of the terms and conditions herein contained, the parties agree as follows:

- 1. Location and Use.** The Town shall provide space on the Town Campus and permit the County to use such space as is necessary for County equipment storage and as more fully delineated below.
 - a. Use of Town Campus and Storage.* The Town shall provide sufficient use of the Town Campus and provide secure enclosed storage space of no less than 1,000 square feet for the County’s equipment.
 - b. Use of Town Equipment.* If a Town employee is not immediately available to load County equipment, County staff shall be permitted to use Town equipment to load County equipment. The Town shall train County staff on the operation of Town equipment used to load County equipment. In the event Town equipment is damaged while operated by County staff, the County shall be responsible for the damage.
 - c. Access.* The Town shall provide the County with access to the Town Campus and securely stored County equipment twenty four hours a day, seven days a week, during the term of this Agreement sufficient for the County Emergency Management Operations.

2. **Term.** The term of this Agreement shall be from January 1, 2018 through December 31, 2018. This agreement shall be renewable by approval of both parties.
3. **Consideration.** The County shall pay the Town a fee of two thousand six hundred and forty dollars (\$2,640) annually, due in one payment, for the storage of County equipment and use of the Town Campus during the term of this Agreement. The fee shall be paid to the Town on or before December 31st.
4. **Termination.** This Agreement may be terminated by either party at any time without cause upon sixty (60) days' written notice. In the event of termination, a prorated refund/payment of the fee shall be paid.
5. **Insurance.** The parties agree to maintain through the term of this Agreement Commercial General Liability insurance coverage in the amount of \$1 million combined single limit each occurrence, \$1 million general aggregate, \$1 million products/completed operations, \$1 million personal injury, statutory workers compensation, and employers liability and disability benefits. In the event that either party is self-insured at the time of entry into this Agreement, they shall furnish evidence of their self-insurance within ten (10) days of a request for proof of insurance. In the event that the Town purchases liability insurance, it shall furnish to the County evidence of the coverage provided and name Ontario County as an additional insured.
6. **Mutual Defense and Indemnification.**
 - a. *Town.* The Town agrees that except for the amount, if any, of damage contributed to, caused by or resulting from the negligence of the County, it shall indemnify and hold harmless the County, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorneys' fees or loss arising directly or indirectly out of the performance or failure to perform hereunder by the Town or third parties under the direction or control of Town; and to provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly arising out of the acts or omissions referred to above and to bear all other costs and expenses related thereto. This duty to defend shall be triggered immediately upon notice to the Town by the County of the County's receipt of a Notice of Claim, service of process or other demand or claim.
 - b. *County.* The County agrees that except for the amount, if any, of damage contributed to, caused by or resulting from the negligence of the Town, it shall indemnify and hold harmless the Town, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorneys' fees or loss arising directly or indirectly out of the performance or failure to perform hereunder by the County or third parties under the direction or control of the County; and to provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly arising out of the acts or omissions referred to above and to bear all other costs and expenses related thereto. This duty to defend shall be triggered immediately upon notice to the County by the Town of the Town's receipt of a Notice of Claim, service of process or other demand or claim.

7. **Notices.** All notices of any nature referred to in this Agreement shall be in writing and sent by registered or certified mail postage pre-paid, to the respective addresses set forth below or to such other addresses as the respective parties hereto may designate in writing:

To the County:

County Administrator
20 Ontario Street
Canandaigua, NY 14424

To the Town:

Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

Miscellaneous Provisions.

- a. *Entire Agreement.* This Agreement shall constitute the entire agreement of the parties and shall supersede any previous oral or written understandings. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to have been inserted herein, and if through mistake or inadvertence such provision is not inserted, said clause shall be deemed to have been inserted and shall have the full force and effect of law.
- b. *Modification.* This Agreement shall not be released, discharged, changed or modified except by an instrument in writing signed by a duly authorized representative of each of the parties.
- c. *Choice of Law.* This Agreement shall be governed and construed under the laws of the State of New York without reference to choice of law rules and principles.
- d. *Gender and Number.* The use of one gender in this Agreement shall include all others, and the use of the singular shall include the plural and vice-versa.
- e. *Descriptive Headings.* The descriptive headings of the various provisions of this Agreement are included for convenience only, and they are not intended to affect the meaning or construction of any of the provisions of this Agreement.
- f. *Assignment.* This Agreement may not be assigned by either party without the other's written consent.
- g. *Binding Effect.* This Agreement shall be binding upon and inure to the benefit of the parties to this Agreement, and their trustees, receivers, successors, and allowable assigns.
- h. *Separability.* If any provision of this Agreement is determined to be invalid or

- i. *Counterparts.* This Agreement may be executed in multiple counterparts, and the counterparts, when combined, shall form and constitute a complete agreement. The parties further agree that facsimile signatures shall be acceptable to bind the parties.
- j. *Enforceability.* This Agreement shall not be enforceable until signed by all parties and approved by the County of Ontario.

4

STATE OF NEW YORK)

:ss.:

COUNTY OF ONTARIO)

On the ____ day of _____, in the year 20__ before me personally appeared _____, known to me to be the person who executed the within instrument, who being duly sworn by me did depose and say that __he resides at _____ in the Town of _____, County of _____, State of _____; that __he is _____ of _____, the Municipality described in said instrument; that, by authority of the Legislative Body of said Municipality, __he is authorized to execute the foregoing instrument on behalf of the Municipality for the purposes set forth therein; and that, pursuant to that authority, __he executed the foregoing instrument in the name of and on behalf of said Municipality, as the act and deed of said Municipality.

Notary Public

STATE OF NEW YORK)

:ss.:

COUNTY OF ONTARIO)

On the ____ day of _____, in the year 20__ before me personally appeared _____, known to me to be the person who executed the within instrument, who being duly sworn by me did depose and say that __he resides at _____ in the Town of _____, County of _____, State of _____; that __he is _____ of _____, the Municipality described in said instrument; that, by authority of the Legislative Body of said Municipality, __he is authorized to execute the foregoing instrument on behalf of the Municipality for the purposes set forth therein; and that, pursuant to that authority, __he executed the foregoing instrument in the name of and on behalf of said Municipality, as the act and deed of said Municipality.

Notary Public

ATTACHMENT 9

AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEYS

AGREEMENT between the Highway Superintendent of the Town of Canandaigua, Ontario County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of **Section 284** of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

GENERAL REPAIRS / PERMANENT IMPROVEMENTS

The sum of **\$1,688,300.00** shall be set aside to be expended for primary work and general repairs upon **102.60** miles of town highways, including sluices, culverts and bridges having a span of less than twenty feet and boardwalks or the renewals thereof.

The following is a list for the permanent improvement of Town highways:

1. Rebuild Wells Curtis road from County road 16 to Middle Cheshire road. \$ 350,000.00
2. Install a concrete box culvert on Canandaigua Farmington Townline road \$250,000.00
3. Overlay with blacktop the following road.
 - a. Hickox Road \$ 140,000.00
4. Surface treating with micro paving
 - a. Nott Road West of 21 \$ 18,000.00
 - b. Woolhouse road \$ 58,000
 - c. McCann road \$ 45,000
 - d. Campus Drive \$ 4,800.00
 - e. Schoolhouse Road \$ 7,500
 - f. McIntyre road \$ 20,000.00
 - g. Buffalo Street Ext \$ 33,000
 - h. Goff Road \$ 42,000
5. Grader patching on various roads. \$ 120,000.00
6. Seneca Point road recycle road and cross culvert from County road 16 to Monks road \$200,000.
7. Acorn Hill road reconstruction. \$ 400,000.00

Total Estimated Expenditure \$ 1,688,300.00

Executed in duplicate this 18 day of December 2017

Greg Westbrook
Town Superintendent

Kevin Reynolds
Councilmember

Linda Dworaczyk
Councilmember

Keith Cutri
Councilmember

Terry Fennelly
Councilmember

James Fletcher
Highway and Water Superintendent

NOTE: This Agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office. *COPIES DO NOT HAVE TO BE FILED IN ALBANY.*

ATTACHMENT 10

REQUEST FOR BUDGET TRANSFER

Date: 11/30/17

Department: TC
Lee. Mgmt

Requested By: Jean Chrisman

Please provide a detailed explanation outlining the reason for this request:

- 1) purchase of Scanner for digitization of town records
- 2) Laserfiche doc mgmt system

Fund /Type	Account Description	From Line	Amount	To Line	Amount
Example:					
General/Expense	Town Board Elected	A.1010.110	\$100.00	A.1110.400	\$100.00
1) General	Records Mgmt	A.1460.400	4130	A.1460.200	4130
2) General	Town Clerk, contractual	A.1410.400	4449	A.1460.200	4449

Approved By:

Jean Chrisman

11/30 Bookkeeper: Date & Signature: *[Signature]*

12/6/17 Budget Officer: Date & Signature: *[Signature]*

Town Board: Date & Resolution #: _____

ATTACHMENT 11

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424


(585) 394-1120

Fax: (585) 394-9476

Established 1789

MEMORANDUM OF RECEIPT

TO: James Jacobs

FROM: Jean Chrisman, Town Clerk 

DATE: November 29, 2017

SUBJECT: Guarantee Deposit – TM# 98.13-1-32.000

Today, the Town Clerk's office received your check # 4406 and 4407 in a total the amount of \$1,500.00 for erosion control required by the Town Planning Board. The Town Board will take action to accept this surety at their next meeting.

Please contact my office should you have any questions.

Enc.

Town of Canandaigua

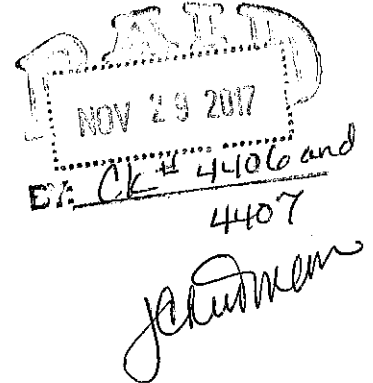
5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

November 29, 2017

Doug Finch, Town Manager
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424

RE: JAMES JACOBS – PARCEL OWNER
DRIVEWAY RELOCATION – EROSION CONTROL SURETY ESTIMATE REVIEW
TAX MAP NO. 98.13-1-32.000
CPN No. 072-17
ADDRESS: 3501 LAKEVIEW LANE



Dear Mr. Finch,

Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated November 29, 2017, prepared by Charles B. Smith RA of Design Works Architecture for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$1,500 (fifteen hundred dollars)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Jensen".

Christopher Jensen P.E.
Town of Canandaigua – Code Enforcement Officer

C Jean Chrisman, Town Clerk
Project Binder
James Jacobs – 3501 Lakeview Lane

APPROVED
Doug Finch – Town Manager
11/29/17
Date

DESIGN WORKS

ARCHITECTURE

MEMO

February 8, 2016

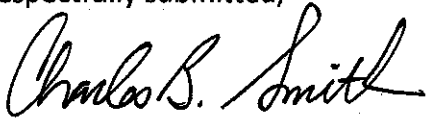
To: Town of Canandaigua
Planning Department

Re: Jacobs residence
3501 Lakeview Lane
Surety for erosion control

I am the design professional responsible for the approved Site Plan for the relocation of a driveway on the above mentioned property. The contractor, Richards Asphalt, has allocated \$1,500 toward erosion control for the project. The approximate length of 175' of silt fence is now properly installed.

I estimate the amount of \$900.00 will be sufficient for maintenance of the silt fence thru a project length of less than a month. A small area of approximately 1,000 sq. ft. will be stabilized thru the winter until grass can be established in the spring.

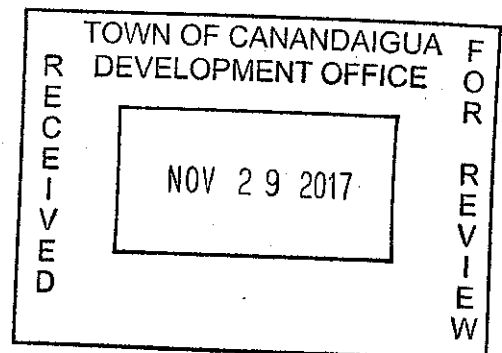
Respectfully submitted,



Charles B. Smith, R.A.

SILT FENCE 175 LF @3 = \$525
STRAW/STABILIZATION 1,000 sq ft = \$500
MAINTENANCE = \$475

\$1,500



ATTACHMENT 12

Project:

Date:

Short Environmental Assessment Form
Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?		
2. Will the proposed action result in a change in the use or intensity of use of land?		
3. Will the proposed action impair the character or quality of the existing community?		
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?		
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?		
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?		
7. Will the proposed action impact existing:		
a. public / private water supplies?		
b. public / private wastewater treatment utilities?		
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?		
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?		
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?		
11. Will the proposed action create a hazard to environmental resources or human health?		

Project:

Date:

Short Environmental Assessment Form

Part 3 Determination of Significance

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Name of Lead Agency

Date

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

ATTACHMENT 13

Town of Canandaigua

5440 Routes 5 & 20 West


Canandaigua, NY 14424

(585) 394-1120

Fax: (585) 394-9476

Established 1789

MEMORANDUM OF RECEIPT

TO: DVC Inc (for Nancy Sands)
FROM: Jean Chrisman, Town Clerk 
DATE: November 30, 2017
SUBJECT: Guarantee Deposit – TM# 154.09-1-20.000

Today, the Town Clerk's office received your check # 2577 in a total the amount of \$21,556.42 for erosion control required by the Town Planning Board. The Town Board will take action to accept this surety at their next meeting.

Please contact my office should you have any questions.

Enc.

November 27, 2017

Mrs. Jean Chrisman, Town Clerk
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424

RE: SANDS SITE PLAN - 5019 COUNTY ROAD 11
EROSION & SEDIMENT CONTROL SURETY ESTIMATE REVIEW
TAX MAP NO. 154.09-1-20.000
CPN No. 066-17
MRB PROJECT NO. 0300.12001.000 PHASE 123

PAID
NOV 30 2017
DT: CK# 2577
DVC for
N. Sands

Dear Mrs. Chrisman,

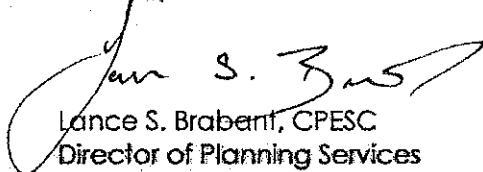
Please be advised that MRB Group has completed a review of the submitted Surety Estimate dated November 22, 2017 for the above referenced project prepared by Professional Engineering Group.

Based on our review of the submitted estimate, we recommend that a Surety Estimate be approved in the amount of **\$21,556.42** for the above referenced project. The breakdown of the estimate amount is attached.

Please note that the original surety documentation regarding the establishment of the Surety Estimate is required to be submitted to the Town Clerk for processing. Once the original is received by the Town Clerk, all information will be forwarded to the Town Attorney for review prior to being placed onto the Town Board agenda.

If you have any questions, comments or concerns regarding any of the above comments please call me at our office.

Sincerely,


Lance S. Brabant, CPESC
Director of Planning Services

Enclosures:

- Surety Estimate dated November 22, 2017

MRB *group*

Town of Canandaigua
RE: SANDS SITE PLAN
November 27, 2017
Page 2 of 2

C Greg Westbrook, Supervisor
 Kristine Singer, Town Bookkeeper
 Doug Finch, Town Manager
 Jim Fletcher, Highway and Water Superintendent
 Chris Jensen, P.E., Code Enforcement Officer
 Eric Cooper, Zoning Officer
 Scott Harter, P.E. – Professional Engineering Group

ENGINEERS ESTIMATE OF PROBABLE CONSTRUCTION COSTS
PROJECT: 5019 WEST LAKE ROAD
BY: SAH

LAST REVISED: 11/22/17
CHECKED BY: SH
PAGE 1 OF 1

EROSION AND SEDIMENTATION CONTROL ITEMS

UNIT ITEM	DESCRIPTION	UNIT COST	QUANTITY	AMOUNT
1	SILT FENCE - INSTALLED	\$ 2.50	515 LF	\$ 1,287.50
2	TEMPORARY SEEDING/MULCHING	\$ 0.15	25,000 SF	\$ 3,750.00
3	TOPSOIL AND SEED DISTURBED AREAS	\$ 0.35	25,000 SF	\$ 8,750.00
4	FINISH GRADING	\$ 1,500.00	1 LS	\$ 1,500.00
5	CONCRETE WASH STATION	\$ 1,200.00	1 LS	\$ 1,200.00
6	STABILIZED CONSTRUCTION ENT.	\$ 2,000.00	1 LS	\$ 2,000.00
	SUBTOTAL			\$ 18,487.50
	ENGINEERING/ CONST OBSERVATION (6%)			\$ 1,109.25
			SUBTOTAL	\$ 19,596.75
7	ALLOWANCE FOR CONTINGENCIES (10%)			\$ 1,959.67
			ESTIMATED TOTAL	\$ 21,556.42

UNLESS OTHERWISE NOTED, ALL ITEMS AS IDENTIFIED ARE TO BE INSTALLED COMPLETE PER ALL LOCAL, STATE AND FEDERAL SPECIFICATIONS IN ACCORDANCE WITH THE APPROVED PROJECT PLANS AND ASSOCIATED CONDITIONS. TOPSOIL TO BE REUSED ON SITE.



ATTACHMENT 14

Interstate Heating, Inc
2115 Route 14N, PO Box 866
Geneva, NY 14456

Phone: 315-781-6600 or 800-866-4681 Fax: 315-789-8669

December 7, 2017

Attn: Doug Finch
Canandaigua Town Hall
5440 Route 5&20 W
Canandaigua, NY 14424

Proposal

- 1.) Install 8 new diffusers in basement.
- 2.) Remove bypass dampers in the return air.
- 3.) Move thermostat to hall area.
- 4.) Remove dampers from the 8 basement runs that lead to the new diffusers.
- 5.) Patch or replace the ductwork where dampers are removed.
- 6.) Remove 2 heat runs in the furnace room
- 7.) Take out control wiring for dampers
- 8.) All work and materials complete

Job Price: \$5,400.00

I trust you will find the above proposal satisfactory. Please don't hesitate to contact me with any questions or concerns. Thank you for this opportunity! I look forward to speaking with you in the near future.

Sincerely,

Richard Daino
Vice President
istaterd@rochester.rr.com