

## MINUTES

### TOWN OF CANANDAIGUA

### PARKS AND RECREATION/TRAILS

MEETING SEPTEMBER 25, 2019

### CANANDAIGUA TOWN HALL-LOWER LEVEL CONFERENCE ROOM

Members Present: Mark MacNeil, Karen Parkhurst, David Sauter, Randy Groot,

Additional: Samantha Pierce

Meeting was called to order at 6pm.

1. Minutes from August meeting were voted on and approved.
2. Samantha gave updates from the town.
  - Troy has been doing monthly playground inspections. Two people will be appointed playground inspectors. Samantha handed out the 12 point playground safety checklist to the committee members.
  - The Inclusive Playground is moving forward. MRB is getting involved in developing a site plan.
  - MRB is also doing a site plan for the Upper Onanda Park.
  - The Town has made contact with the DEC about ownership of the lower Onanda Park.
  - RFP for roofs (metal) for the upland buildings has been released. These are scheduled for completion this budget year.
  - There was an extensive discussion about the summer programs. Samantha had the results of the survey sent to participants – it was mostly favorable. Based on survey feedback, possibility of adding more Arts and Crafts to the Onanda program and considering additional hour for the Schoolhouse Friday session.
  - There was also a discussion about adding a nominal fee for the programs.
3. There are benches available to be added to 5 parks – Miller, Outhouse, McJannett, Blue Heron and Pierce. There was also a discussion about adding plaques to the benches with a cost of \$400 per plaque (bench). It is anticipated that town residents might participate in doing this. A sample plaque will be purchased.
4. 2020 Recreation activities were discussed. Movie night at Outhouse Park has been tentatively scheduled for Friday, August 28<sup>th</sup>, 2020. Discussion on partnering with the City and/or Wood Library on this event. Also, early stages of planning for 1-2 musical performances at Outhouse. July was determined to be the best month to do these. Mark working with Tim Chappel from Mobile Music to generate list of performers/activities.
5. Senior Program – It was decided to add speaker programs and again schedule bus trips for the senior program. The seniors continue to meet at Outhouse Park on Thursday mornings from 9:30-11:30.

6. Town Board has officially designated Old Brookside playground area a Town Park. This new park will be maintained by Parks and Rec staff and now be included in Parks and Recreation meeting discussions.
7. Progress continues on development of Auburn Trail Plan. Plans call for a linkage from Outhouse across CR 30 to Town-owned land and eventually North to Farmington/Townline Road. Pieces slowly falling into place as other Town projects and activities take place.
8. Continued discussion of the possibility for a "Special Use" policy that would allow for alcohol at certain Park Events and activities. This needs to be discussed with Town Board members.
9. Karen provided update on Events Committee planning for Oct. 26 Halloween event @ Onanda. 2pm-5pm. Parks & Rec Committee members will again be setting up/staffing a cabin to hand out treats.
10. There was also a discussion about committee membership and a review of Parks and Recreation Committee roles and responsibilities as an advisory board as outlined in Town Code.
11. The Meeting schedule has been changed. The October meeting will remain on October 23<sup>rd</sup>, the November meeting has been cancelled, and the December meeting will be held on December 4<sup>th</sup>. These dates will be posted on the town website.

Meeting was adjourned at 7:40 pm. Next meeting will be held on October 23, 2019 in the lower conference room in the Town Hall at 6 pm.

Respectfully submitted,

Karen Parkhurst