

Canandaigua Town Board

Meeting Agenda for

October 18, 2021

- Call To Order and Pledge of Allegiance
 - Pledge led by Town Supervisor Cathy Menikotz
- Roll Call
- Town Clerk Confirmation meeting was properly advertised
- Circulation of Written Communications – **Attachment #1**
 - Email - Resident with questions about sanitary sewer connections - September 21, 2021
 - Email and Letter - Resident, City Manager and Town Manager correspondence regarding general recommended community improvements - September 22, 2021
 - Letter - From Ontario County DPW to a town resident regarding retaining wall repairs - September 24, 2021
 - Letter - From NY State Department of Public Service regarding Broadband Survey - October 1, 2021
 - Email - Resident thanking Highway Department for driveway repair - October 8, 2021
- Privilege of the Floor
- Priority Business
- Presentations

Continued Public Hearings:

- Public hearing on submission of a CARES CDBG-CV grant application for fund associated with the costs associated with COVID-19 recovery, and promotion of outdoor recreation.

New Public Hearings:

- Public hearing on the Town of Canandaigua 2022 Preliminary budget including: general Town funds, highway, special improvement districts, lighting districts, drainage districts, and fire protection.

(NOTE: this public hearing pertains to Resolution No.2021-237)

ZOOM MEETING INFORMATION:

Please register in advance of this meeting using the following link:

<https://us02web.zoom.us/join/zoom-join-link>
<https://us02web.zoom.us/join/zoom-join-link>

After registering, you will receive a confirmation email containing information about joining the meeting.

Please be aware all participants will be muted upon entry to the meeting and will only be able to speak after being acknowledged. Participants should use the "raise hand" feature or the chat box to request to speak. No screen sharing will be permitted. All meetings are recorded. Individuals will be removed from the meeting for inappropriate behavior.

- Reports of Town Officials and Department Heads – **Attachment #2**
 - A. Highway / Water Superintendent
 - B. Assessor
 - C. Historian
 - D. Town Clerk
 - E. Planner
 - F. Town Manager
 - G. Supervisor / Deputy Supervisor
 - 1. Monthly Financial Reports
 - a. Revenue & Expense Report and Cash Summary Report
 - b. Overtime Report – All Departments
 - c. Overtime Report – Highway & Water

- Reports of Committees, Boards and Commissions
 - A. Town Board Committees (as needed)
 - a. Finance – Councilwoman Dworaczyk
 - b. Planning – Councilman Fennelly
 - c. Environmental – Councilman Simpson
 - d. Ordinance – Councilman Davis
 - B. Planning Board, Chairman Oyler – **Attachment #3**
 - C. Zoning Board of Appeals, Chairman Robinson
 - D. Environmental Conservation Board
 - E. Citizens' Implementation Committee, Chairwoman Reynolds
 - F. Parks & Recreation Committee, Chairman MacNeil
 - G. Special Events Committee, Chairwoman Fuller
 - H. Agriculture Committee, Chairman DiCarlo

- Privilege of the Floor

- Resolutions and Motions

Continued Resolutions:

- Resolution No.2021 –175: SEQR Determination of non-significance, and adoption of a text code amendment pertaining to zoning in order to allow for the replacement of certain pre-existing signs with digital signs
- Resolution No.2021-208: Authorization for certain officials to execute a legal settlement agreement as a result of a lawsuit filed by Lamar Advertising, Canandaigua National Bank, and Joan Purdy

RESOLUTION NO. 2021 – 175: SEQR DETERMINATION OF NON-SIGNIFICANCE, AND ADOPTION OF A TEXT CODE AMENDMENT PERTAINING TO ZONING IN ORDER TO ALLOW FOR THE REPLACEMENT OF CERTAIN PRE-EXISTING SIGNS WITH DIGITAL SIGNS

WHEREAS, the Town of Canandaigua has completed a study of a transportation and business corridor in the vicinity of Route 332 north of the City of Canandaigua (“Uptown Canandaigua Corridor”); and

WHEREAS, Article IX of Chapter 220 of the Town Code provides regulations governing signs within the Town of Canandaigua; and

WHEREAS, certain existing signs within the Town of Canandaigua are owned by Lamar Advertising of Penn LLC d/b/a Lamar Advertising of Rochester (“Lamar”) on land owned or leased by Lamar; and

WHEREAS, the Town of Canandaigua requested that Lamar remove certain signs within the Town of Canandaigua based on certain previous provisions adopted under previous local law; and

WHEREAS, Lamar has the capability to put in place certain kinds of digitally programmable signs, can have their display changed at controlled frequency, and can have their display light intensity change at different times of day or as ambient lighting conditions change (“Digital Signs”); and

WHEREAS, Lamar and representatives of the Town of Canandaigua have discussed the placement of Digital Signs at two existing locations (SR 332, and SR5&20); and

WHEREAS, the Federal Highway Beautification Act and Section 88 of the New York Highway Law require the payment of just compensation for the removal of signs in certain areas that have been in existence since before a specified date; and

WHEREAS, Lamar and the Town of Canandaigua are parties to litigation over Lamar’s claim to entitlement to compensation arising from the requested removal of certain signs within the Town of Canandaigua; and

WHEREAS, Lamar and the Town of Canandaigua believe it to be in their mutual interest to and to resolve the litigation between them; and

WHEREAS, as a condition to resolution of the litigation between Lamar and the Town of Canandaigua, certain provisions must be adopted and included in the Town Code to provide for the placement of digital signs within the Town of Canandaigua in order to allow the construction of digital signs or allow the existing signs to remain or provide compensation; and

WHEREAS, the Town Board held a public hearing on July 19, 2021 regarding the proposed law to allow for the construction of digital signs when replacing existing billboard signs (to be further clarified at one location on SR332, and at one location on SR5&20); and

WHEREAS, the Town Board has reviewed the Short Environmental Assessment Form (EAF) Part 1; and

WHEREAS, the Town Board determines that said Action is classified as an Unlisted Action under Part 617 of the State Environmental Quality Review (SEQR) Regulations; and

WHEREAS, the Town Board has determined that the proposed action is subject to a single agency review pursuant to Part 617.6(b) (4) of the SEQR Regulations; and

WHEREAS, the Town Board determines that it is the most appropriate agency for making the determination of significance thereon under the SEQR Regulations; and

WHEREAS, the Town Board has given consideration to the criteria for determining significance as set forth in Section 617.7(c) (1) of the SEQR Regulations and the information contained in the Full EAF Part 1; and

WHEREAS, the Town Board has completed Part 2 and Part 3 of the Full EAF; and

WHEREAS, a copy of the Full Environmental Assessment Form has been presented to the Town Board for consideration; this information is also available for review on the Town's website and is on file with the Town Clerk's office; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby designates itself as lead agency for the described action; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua has reasonably concluded there would not be any substantial adverse impact on the following: land use planning or zoning regulations; intensity of use of the land; character or quality of the existing community; environmental characteristics; existing level of traffic or infrastructure, use of energy; public or private water supplies; public or private wastewater treatment utilities; character or quality of important historic, archaeological, architectural or aesthetic resources; natural resources; potential for erosion, flooding or drainage problems; or creation of a hazard to environmental resources or human health; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua determines upon the information and analysis documented, the proposed action will not result in any significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua does hereby make a Determination of Non-Significance on the proposed adoption of the proposed text code amendment; and

BE IT FURTHER RESOLVED, the Town Manager is hereby directed to sign the Full Environmental Assessment Form Part 3 and file with the Town Clerk as evidence the Town Board has determined the proposed action will not result in any significant adverse environmental impact; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua hereby adopts Local Law No. ____ of the Year 2021, a text code amendment (§220-79(E) relating to digital signs; and

BE IT FINALLY RESOLVED, the Town Board of the Town of Canandaigua hereby directs the Town Clerk to enter Local Law No. ____ of the Year 2021 in the minutes of this meeting, and in the Local Law Book of the Town of Canandaigua, and to give due notice of the adoption of said Local Law to the Secretary of State of New York and the Town Manager / Budget Officer.

Attachment #4

**RESOLUTION NO. 2021 – 208: AUTHORIZATION FOR CERTAIN OFFICIALS TO EXECUTE A
LEGAL SETTLEMENT AGREEMENT AS A RESULT OF A LAWSUIT FILED BY LAMAR
ADVERTISING, CANANDAIGUA NATIONAL BANK, AND JOAN PURDY**

WHEREAS, the Town of Canandaigua, Town Board of the Town of Canandaigua (herein after referred to as 'Town Board'), and certain officials of the Town of Canandaigua have been named in a civil action (19-cv-6487-CHS-MJP) relating to billboard signs in the Town of Canandaigua; and

WHEREAS, the Town Board of the Town of Canandaigua by Local Law No. 4 of 1989 designated these signs as non-conforming; and

WHEREAS, on January 8, 2009, the Zoning Officer of the Town of Canandaigua informed the landowners the signs would need to be removed by January 6, 2019; and

WHEREAS, on May 30, 2019 the Code Enforcement Officer sent a letter to the landowners including the letter from the Zoning Officer of January 8, 2009 as a reminder; and

WHEREAS, Lamar Advertising, Canandaigua National Bank, and Joan Purdy filed civil action against the Town of Canandaigua; and

WHEREAS, the Town Board of the Town of Canandaigua has been working with Lamar Advertising for over two years to come to terms with regard to a settlement agreement; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua does hereby authorize the execution of the proposed settlement agreement and authorizes the Town Supervisor, Town Manager, and Town Code Enforcement Officer to execute the document; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Supervisor, Town Manager, and Town Code Enforcement Officer.

Attachment #5

New Resolutions:

FINANCE

- Resolution No. 2021 – 235: Acceptance of the Monthly Financial Reports
- Resolution No. 2021 – 236: Acknowledgement and Authorization of Budget Transfers by Town Manager
- Resolution No. 2021 – 237: Adoption of the 2022 Annual Town of Canandaigua Operating Budget
- Resolution No. 2021 – 238: Authorization to Surplus Items in Accordance with the Fixed Asset Inventory and Management Policy
- Resolution No. 2021 – 239: Approving 2022 Dental Program Selection
- Resolution No. 2021 – 240: Appointment of Part-Time Clerk

ORDINANCE

- Resolution No. 2021 – 241: Setting a Public Hearing on Text Code Amendment to Town Code Chapter 220 to Create a Scenic Viewshed Overlay District and SEQR Intent to Declare Lead Agency

PLANNING / PUBLIC WORKS

- Resolution No. 2021 – 242: Acceptance of the Town of Canandaigua Planning Board 2021 Annual Report
- Resolution No. 2021 – 243: Supporting Ontario County Application to TAP-CMAQ Grant Program for Construction of Sidewalk and Bike Path on State Route 364 Between County Road 50 and Marvin Sands Drive
- Resolution No. 2021 – 244: Endorsing Proposed Joint Consolidation Agreement of the Consolidation of the Andrews Road Water District into the Canandaigua Farmington Water District, Setting a Public Hearing on the Proposed Consolidation, and Directing that Notice of Said Hearing be Provided
- Resolution No. 2021 – 245: Accepting MRB Proposal for Building Programming and Concept Design Study Services for Motion Junction at Outhouse Park West and Authorizing Town Manger to Execute Agreement
- Resolution No. 2021 – 246: Approving the Updated Water Supply Emergency Response and Vulnerability Assessment

ENVIRONMENTAL

- None

ECONOMIC DEVELOPMENT / GENERAL

- Resolution No. 2021 – 247: Approving 90-Day Extension Request for Preliminary Site Plan Approval for CPN-21-035: Request to Rezone 3535 State Route 364
- Resolution No. 2021 – 248: Response to Ontario County Relating to Ad-Hoc Committee of the Ontario County Planning Board

RESOLUTION NO. 2021 – 235: ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS

WHEREAS, the Town Board is responsible for the general oversight of the Town's operations and finances; and

WHEREAS, the Town Supervisor, as Chief Financial Officer, is responsible for providing financial reports to the Town Board; and

WHEREAS, the Town Supervisor has provided the Town Board with hard copies and electronic copies of this month's Monthly Revenue/Expense Control Report, the Highway/Water Department Overtime Report and All Department Overtime Report; and

NOW THEREFORE BE IT RESOLVED, the Canandaigua Town Board hereby confirms receipt and acceptance of these items.

Attachment #2

RESOLUTION NO. 2021 – 236: ACKNOWLEDGEMENT AND AUTHORIZATION OF BUDGET TRANSFERS BY TOWN MANAGER

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as "Town Board") has authorized the Town Manager and/or Clerk (Finance) to make interfund transfers in an amount less than \$5,000.00 by Resolution No. 2020-300; and

WHEREAS, the Town Manager and/or Clerk (Finance) have made budget transfers to compensate for expenses that exceeded the budgeted amount; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby acknowledges and authorizes these budget transfers; and

BE IT FINALLY RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Clerk (Finance).

Attachment #6

RESOLUTION NO. 2021 – 237: ADOPTION OF THE 2022 ANNUAL TOWN OF CANANDAIGUA OPERATING BUDGET

WHEREAS, the Town Board of Canandaigua (herein after referred to as "Town Board") having duly held a public hearing on October 18, 2021 at 6:00 p.m. on the preliminary budget filed with the Town Clerk for fiscal year 2022, including general Town funds, highway, water, fire districts funds, special improvement districts funds, lighting district funds, and elected officials salaries, having heard all persons desiring to be heard on the matter of the budget for the Town for fiscal year 2022, and having been fully discussed and considered; and

NOW THEREFORE BE IT RESOLVED, that the preliminary budget is hereby adopted and approved by the Town Board as documented by the Town Manager and Town Clerk, including general Town funds, highway, water, fire districts funds, special improvement districts funds, lighting district funds, and elected officials salaries, for 2022, and is hereby established as the annual budget for the Town of Canandaigua for fiscal year 2022; and

NOW THEREFORE BE IT RESOLVED, that the Town Manager and Town Clerk shall prepare and certify the 2022 annual budget as provided by law, and duplicate copies of the 2022 annual budget shall be delivered to the Supervisor, the Town Board, the Town Manager, Town Department Heads, and if required, to the Ontario County Board of Supervisors, the Ontario County Director of Real Property, and the New York State Office of the Comptroller.

RESOLUTION NO. 2021 – 238: AUTHORIZATION TO SURPLUS ITEMS IN ACCORDANCE WITH THE FIXED ASSET INVENTORY AND MANAGEMENT POLICY

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as ‘Town Board’) on August 17, 2020 adopted a new Fixed Asset Inventory and Management Policy; and

WHEREAS, in accordance with the Fixed Asset Inventory and Management Policy the Town Clerk would like to surplus these items: Laptops (Asset #s 2265 & 2254), Computer (Asset # 2262), and Projector (Asset # 2205) as they have met their useful life; and

WHEREAS, the Highway & Water Superintendent has also determined that certain Water Department technology items—the two Badger BM9009 tough books and Trimble handheld meter reader collector—to have met their useful life to the Town of Canandaigua; and

WHEREAS, the Highway & Water Superintendent in conjunction with the Parks & Rec Coordinator has determined Water Truck #403, a 2013 Ford E-350 van, and Parks Truck #500, a 2013 Ford F-250 to have met their useful life in accordance with the Town’s Vehicle Replacement Policy; and

NOW THEREFORE BE IT RESOLVED, the Town Board has declared these items presented as surplus and authorizes the Town Clerk to dispose of these items and is directed to update the Town’s inventory records accordingly, and further authorizes auctioning the vehicles and disposing of the Water Department technology items as deemed appropriate.

RESOLUTION NO. 2021 – 239: APPROVING 2022 DENTAL CARE PROGRAM SELECTION

WHEREAS, the Town has received the dental plan rates for 2022 and is recommending continuing the same plan and cost share with eligible employees (as defined by the Employee Handbook); and

WHEREAS, the cost share includes eligible employees subscribing to the plan shall continue to contribute 25% of the total plan cost; and

WHEREAS, the 2021 monthly premium(s) for Single was \$39.02, Subscriber and Spouse \$78.04, Subscriber and Child(ren) \$79.00, and Family \$128.58; and

WHEREAS, the proposed 2022 monthly premiums amounts are (single \$41.17, Subscriber and Spouse \$82.33, Subscriber and Child(ren) \$85.11, and Family \$135.07); and

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby approves of contracting with Matson and Kellogg for the Excellus Dental Plan DBOE-1; and approves of eligible employees contributing 25% of the total plan cost.

Attachment #7

RESOLUTION NO. 2021 – 240: APPOINTMENT OF PART-TIME CLERK

WHEREAS, The Town of Canandaigua has a vacant Part Time Clerk position available; and

WHEREAS, the Town Manager and Human Resources & Payroll Coordinator are requesting hiring a part-time Clerk for the remainder of 2021 to support the Highway Department and the Town Manager's Office; and

WHEREAS, the open position was posted on the County Website and MailChimp Newsletter program; and

WHEREAS, the Human Resources & Payroll Coordinator received 12 applications and/or resumes from interested candidates and after conducting interviews with 5 candidates are recommending Sarah Bielby be appointed to the Part-Time Clerk position; and

NOW, THEREFORE BE IT RESOLVED, that the Canandaigua Town Board hereby approves the hiring of Sarah Bielby at an hourly rate of \$15.00 with an amount not to exceed \$ 3,500.00 to be charged to the 2021 Adopted Budget Line AA100.1430.141.00000 with a start date of October 19, 2021.

RESOLUTION NO. 2021 – 241: SETTING A PUBLIC HEARING ON TEXT CODE AMENDMENT TO TOWN CODE CHAPTER 220 TO CREATE A SCENIC VIEWSHED OVERLAY DISTRICT; AND SEQR INTENT TO DECLARE LEAD AGENCY

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as "Town Board") is considering a Local Law to execute a text code amendment to Town Code Chapter §220 that would create a Scenic Viewshed Overlay District (also referred to as "SVO District"); and

WHEREAS, the Town Board, along with the help of the Environmental Conservation Board and the Natural Resources Inventory Project Team has been progressing towards a solution to preserve important scenic views in the Town of Canandaigua for well over a decade; and

WHEREAS, in 2006, as part of the initial review of open spaces within the Town, thirty-five scenic views were identified in the Prioritizing Farmland and Scenic Views plan (2006); and

WHEREAS, as an initiative from the Town's Natural Resource Inventory (NRI) Team and the Environmental Conservation Board, Saratoga Associates was hired by the Town Board in 2017 to draft a Viewshed and Ridgeline Protection Law which was later tabled indefinitely; and

WHEREAS, the original thirty-five scenic views were incorporated in the Town's Open Space, Conservation and Scenic Views Master Plan (2018) which also included the map, "Land Visible from Canandaigua Lake," included from the Town of Canandaigua's Comprehensive Plan; and

WHEREAS, Ridgeline Development Guidelines (labeled as Article X, 10.2) were added to the Town's Site Design Criteria; and

WHEREAS, the intent of the SVO District is to provide supplemental regulations to the underlying zoning district(s) that are located within the mapped SVO District to support the protection of the Town of Canandaigua's natural resources including scenic views; and

WHEREAS, the SVO District is an area mapped south of NYS Route 5&20 and identified as "Land Visible from Canandaigua Lake" on the 2018 map; and

WHEREAS, the Town Board would like to hear from residents about the proposed Local Law; and

WHEREAS, the Town Board wishes to refer the proposed Local Law to the Town of Canandaigua Planning Board, Environmental Conservation Board, Zoning Board of Appeals, the Ontario County Planning Board, the Canandaigua Lake Watershed Council, the City of Canandaigua, the Town of South Bristol, the Town of Naples, the Town of Italy, the Town of Middlesex, and the Town of Gorham; and

WHEREAS, the Town Board intends to determine said proposed Local Law is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

WHEREAS, the Town Board intends to declare itself as the Lead Agency on the proposed action; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby establishes a public hearing for the proposed Local Law to be held on November 15, 2021 at 6:00 pm at the Canandaigua Town Hall located at 5440 Route 5 & 20 West, Canandaigua, NY 14424 and also via Zoom videoconferencing; and

BE IT FURTHER RESOLVED, the Town Board directs the Town Manager to refer the proposed Local Law and notification of SEQR intent to declare Lead Agency to the Town of Canandaigua Planning Board, Environmental Conservation Board, Zoning Board of Appeals, the Ontario County Planning Board, the Canandaigua Lake Watershed Council, the City of Canandaigua, the Town of South Bristol, the Town of Naples, the Town of Italy, the Town of Middlesex, and the Town of Gorham; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide notice of said public hearing.

Attachment #8

RESOLUTION NO. 2021 – 242: ACCEPTANCE OF THE TOWN OF CANANDAIGUA PLANNING BOARD 2021 ANNUAL REPORT

WHEREAS, the Town of Canandaigua Planning Board, per their by-laws, is required to submit an annual report to the Town of Canandaigua Town Board (herein referred to as Town Board); and

WHEREAS, the Town Board acknowledges the commitment of the Planning Board members and their importance to the community; and

NOW THEREFORE BE IT RESOLVED, the Town Board formally accepts the Town of Canandaigua Planning Board's 2021 Annual Report.

Attachment #3

RESOLUTION NO. 2021 – 243: SUPPORTING ONTARIO COUNTY APPLICATION TO TAP-CMAQ GRANT PROGRAM FOR CONSTRUCTION OF SIDEWALK AND BIKE PATH ON STATE ROUTE 364 BETWEEN COUNTY ROAD 50 TO MARVIN SANDS DRIVE

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as "Town Board") is aware that there is a growing need for improved walkability in certain areas of the Town of Canandaigua where there are no current pedestrian or bicycle facilities available; and

WHEREAS, many pedestrians travel in the road along State Route 364 between County Road 50 and Marvin Sands Drive during the summer months for recreational purposes, especially during concerts at CMAQ which poses an obvious safety risk; and

WHEREAS, several Town and Community reports call for the improvement of and/or construction of pedestrian and bicycle facilities on State Route 364 including the State Route 364 & County Road 11 Active Transportation Plan (2020), Routes 5/20 & Route 364 Multi-Modal Safety & Access Improvement Study (2013) and the Town of Canandaigua Complete Streets Policy also recommends bicycle and pedestrian improvements in areas where there is a need; and

WHEREAS, Ontario County has submitted an application to the New York State Department of Transportation's Transportation Alternatives Program - Congestion Mitigation and Air Quality Improvement (TAP-CMAQ) grant program for the construction of bicycle and pedestrian facilities along State Route 364 between County Road 50 and Marvin Sands Drive; and

WHEREAS, if Ontario County is successful with the above application, they have requested financial support from the Town of Canandaigua in the amount of \$ 36,000.00 to help pay for the anticipated costs involved in obtaining the required easements (per NYSDOT rules), such as easement surveys and legal fees; and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Canandaigua hereby offers its support of Ontario County's application to the TAP-CMAQ grant program for the construction of pedestrian and bicycle facilities on State Route 364 between County Road 50 and Marvin Sands Drive; and

BE IT FURTHER RESOLVED, if Ontario County is successful in receiving a grant award from the TAP-CMAQ program, the Town Board hereby approves the use of Town funds in an amount not to exceed \$36,000.00 for soft costs related to the acquisition of easements that will be required for the construction of the proposed pedestrian and bicycle facilities on State Route 364 between County Road 50 and Marvin Sands Drive; and

BE IT FINALLY RESOLVED, the Town Board directs the Town Clerk to provide a certified copy of this resolution to the Ontario County Administrator and the Ontario County Planning Director.

Attachment #9

RESOLUTION NO. 2021 – 244: ENDORSING PROPOSED JOINT CONSOLIDATION AGREEMENT FOR THE CONSOLIDATION OF THE ANDREWS ROAD WATER DISTRICT INTO THE CANANDAIGUA FARMINGTON WATER DISTRICT OF THE TOWN OF CANANDAIGUA, SETTING A PUBLIC HEARING ON THE PROPOSED CONSOLIDATION, AND DIRECTING THAT NOTICE OF SAID HEARING BE PROVIDED

WHEREAS, New York General Municipal Law (GML) Article 17-A provides for the consolidation of two or more local government entities if together the consolidated local government entity forms a local government entity of a kind or class that is authorized under the laws of the State of New York; and

WHEREAS, the Town Board of the Town of Canandaigua duly formed the following special water districts to provide long-term, safe and reliable water supply for all customers in those districts:

1. Canandaigua Farmington Water District of the Town of Canandaigua
2. Andrews Road Water District

WHEREAS, the Town Board of the Town of Canandaigua, acting jointly as the governing body of the above water districts, has determined, after due deliberation, that it is in the best interests of the Town to consolidate the above water districts to maintain stability, and to reduce administrative and operational costs; and

WHEREAS, the Town Board of the Town of Canandaigua, acting jointly as the governing body of the above water districts, has prepared a PROPOSED JOINT CONSOLIDATION AGREEMENT pursuant to GML Article 17-A to effectuate said consolidation; and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Canandaigua hereby endorses the Proposed Joint Consolidation Agreement; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Canandaigua hereby sets a public hearing to hear from residents on the matter of consolidation for December 20, 2021 at 6:00 PM at the Canandaigua Town Hall located at 5440 Routes 5 & 20 West, Canandaigua NY 14424; and

BE IT FINALLY RESOLVED, that the Town Board of the Town of Canandaigua hereby directs the Town Clerk to provide notice of said public hearing in the form and manner set forth below:

No later than 5 business days after adoption of this Resolution the Town Clerk is directed to:

1. Cause a copy of the Proposed Joint Consolidation Agreement, along with a descriptive summary thereof, to be displayed and readily accessible to the public for inspection in a public place or places within each entity; and
2. Cause the Proposed Joint Consolidation Agreement, along with a descriptive summary thereof and a reference to the public place or places within each entity where a copy thereof may be examined, to be displayed on a website maintained by the Town; and
3. Arrange to be published a descriptive summary of the Proposed Joint Consolidation Agreement and a reference to the public place or places within the entities where a copy thereof may be examined, at least once each week for four successive weeks, in a newspaper having a general circulation within each entity with one of said notices being published between 10 and 20 days before the hearing.

Attachment #10

RESOLUTION NO. 2021 – 245: ACCEPTING MRB PROPOSAL FOR BUILDING PROGRAMMING AND CONCEPT DESIGN STUDY SERVICES FOR MOTION JUNCTION AT OUTHOUSE PARK WEST AND AUTHORIZING TOWN MANAGER TO EXECUTE AGREEMENT

WHEREAS, the Town Board is aware of the ongoing project at Motion Junction Playground at Outhouse Park West and that there are certain parts of the project that have not yet been completed; and

WHEREAS, the Town of Canandaigua has determined a need to consolidate the services being provided for the remainder of Phase 2 development which includes a new pavilion and an enclosed building structure at Motion Junction Playground at Outhouse Park West; and

WHEREAS, MRB Group has provided a proposal that would provide those services for those facilities to the Town and the Town Manager is recommending the Town Board approve the proposal and that it would reduce overall cost to the Town for the Park's completion; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby accepts the MRB proposal for Professional Services related to Outhouse Park West – Building Programming & Concept Design Study dated September 28, 2021 with a cost not to exceed \$ 16,000.00 and authorizes the Town Manager to execute any and all associated documents and agreements and that it be paid from AA100.7110.201.00000; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Finance Clerk and Town Manager.

Attachment #11

RESOLUTION NO. 2021 – 246: APPROVE THE UPDATED WATER SUPPLY EMERGENCY RESPONSE AND VULNERABILITY ASSESSMENT

WHEREAS, the Town of Canandaigua Water Superintendent received a notice from the New York State Dept of Health that an update to our current policy for water supply and vulnerability assessment needed to be updated; and

WHEREAS, the Water Superintendent worked with the Town Engineer, MRB Group, to review the existing policy and assist with a new policy to present to the NYS Dept of Health for approval; and

WHEREAS, the New York State Dept of Health has review both updated policies and has approved them; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby approves the revised and updated policy for the water supply emergency response and the vulnerability assessment; and

BE IT FINALLY RESOLVED, the Town Board directs the Water Superintendent to place a copy of the public version at the highway facility.

Attachment #12

RESOLUTION NO. 2021 – 247: APPROVING 90-DAY EXTENSION REQUEST FOR PRELIMINARY SITE PLAN APPROVAL FOR CPN-21-035-REQUEST TO REZONE 3535 STATE ROUTE 364

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) received a request to rezone 3535 NY State Route 364, Tax Map # 98.19-1-20.100 in the Town of Canandaigua from R-1-20 to Mixed Use Overlay (MUO) in accordance with Town Code §220-33; and

WHEREAS, the Town Board requested and received an advisory report from the Town of Canandaigua Planning Board in which the Planning Board offered a finding of the application to be compatible with surrounding uses; and

WHEREAS, the Town Board in keeping with Town Code §220-33 (c) (2) concluded, based on review of the application, and comments received from the Planning Board, and found the proposed use to be compatible with surrounding uses; and

WHEREAS, in keeping with Town Code §220-33 (C) (2) the Town Board directed the owner (applicant), per Resolution No. 2021-092, to prepare and submit an application for Preliminary Site Plan approval to the Town of Canandaigua Planning Board (hereinafter referred to as Planning Board) of which the owner (applicant) had 180 days to receive approval conditioned upon the rezoning to a Mixed Use District; and

WHEREAS, the Planning Board is considering an application for Preliminary Site Plan approval for the construction of 29, 4-unit townhouses, 2 single-family residential dwellings and associated roadways,

utilities, infrastructure, and other improvements and detailed on site plans dated April 7, 2021, revised on July 1, 2021 and September 27, 2021, prepared by Marks Engineering, and all other relevant information submitted as of September 27, 2021; and

WHEREAS, the Planning Board reviewed the Preliminary Site Plan at their October 12, 2021 meeting; and

WHEREAS, because the Applicant has not yet received Preliminary Site Plan approval from the Planning Board, and the window of approval will expire on October 24, 2021, the Applicant is requesting a 90-day approval extension; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby grants the requested 90-day approval extension with a new deadline of January 22, 2022; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Planner and the Town Manager.

Attachment #13

RESOLUTION NO.2021 – 248: RESPONSE TO ONTARIO COUNTY RELATING TO AD HOC COMMITTEE OF THE ONTARIO COUNTY PLANNING BOARD

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') would like to respond to a July 19, 2021 memo from an Ad Hoc Committee of the Ontario County Planning Board and to provide such response to the Ontario County Board of Supervisors; and

WHEREAS, the Town Board understands the committee met three times via zoom in 2021 to discuss overall development in Ontario County and identified current and long-term concerns; and

NOW THEREFORE BE IT RESOLVED, the Town Board acknowledges the Ad Hoc Committee's three current observations and concerns along with the five longer term observations; and

BE IT FURTHER RESOLVED, the Town Board encourages the Ad Hoc Committee and the Ontario County Board of Supervisors to hold public meetings, perhaps regional stakeholder engagement sessions to hear from residents of the areas specified and really explore the planning efforts being undertaken in the identified areas; and

BE IT FURTHER RESOLVED, the Town Board encourages the Ad Hoc Committee to meet with economic development entities, tourism stakeholders, and chambers to discuss the concerns and long-term concerns identified to receive feedback from those involved; and

BE IT FURTHER RESOLVED, the Town Board encourages the Ad Hoc Committee consider opportunities for local conservation programs and planning efforts collaboration; and

BE IT FURTHER RESOLVED, the Town Board acknowledges the concept of the creation of a County Comprehensive Plan to help guide decisions at the County level relative to planning efforts; and

BE IT FURTHER RESOLVED, the Town Board acknowledges the suggestion for more involvement of the Town's representation to the County Planning Board and has recently appointed the Town Planner to serve in that capacity for the County thus providing improved communication; and

BE IT FURTHER RESOLVED, the Town Board is pleased to share with the Ad Hoc Committee the Town of Canandaigua's recent planning efforts including: *2021 Town of Canandaigua Comprehensive Plan, Agricultural Enhancement Plan, Open Space Plan, Transfer of Development Rights Plan, Padelford Brook Greenway Plan (SR332 area); Middle Cheshire Road and Healthcare Services Corridor Active Transportation Plan, Sewer Master Plan, Water Master Plan, Parks & Recreation Master Plan, Natural Resource Inventory, Uptown Mixed Use and Transportation Feasibility Study (SR332) and Form Based Code*, and the Town has been active in other regional planning efforts and now is working on implementation of these adopted plans; and

BE IT FURTHER RESOLVED, the Town Board acknowledges and shares with the Ad Hoc Committee the Town of Canandaigua's strategic initiatives for 2022 as identified during a strategic planning session held on September 22, 2021, including:

- *Encourage continued agricultural use of viable farmland and discourage development of those parcels by directing developers to more appropriate locations within the Town such as the three identified growth nodes.*
- *Permanently protect lands with natural resource significance and support recreation on protected lands.*
- *Promote housing and development growth within identified growth nodes and discourage development in environmentally sensitive areas. Revise ordinances as needed to achieve this goal.*
- *Support the development of affordable housing options and affordable transportation options for the local workforce.*
- *Invest in construction of roads, sidewalks, and bike lanes.* ; and

BE IT FURTHER RESOLVED, the Town Board has established a fund such as the one being proposed by the County to be utilized for the support of the purchase of development rights, conservation easements, and related support; and

BE IT FURTHER RESOLVED, the Town Board applauds the effort of the Ad Hoc Committee relative to the planning efforts identified; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Supervisor, the Town Manager, the Town Planner, and the Ontario County Planner.

Attachment #14

- Approval of the following Town Board Meeting Minutes:
September 20, 2021
September 27, 2021
- Payment of the Bills
Abstract Claim Fund Totals presented by Town Clerk
Voucher Summary Report for Town Board signatures
(By signing, Town Board members represent they have reviewed the purchases for compliance with the Town's approved policies & approve of the prepared Voucher Summary Report and the attached invoices)

Utility Abstract dated 10/01/2021 totaling \$ 18,076.54

General Fund	\$ 16,697.54
Highway Fund	\$ 1,379.00

Town Board Abstract dated 10/18/2021 totaling \$ 1,030,649.86

General Fund	\$ 195,901.35
Highway Fund	\$ 321,622.54
Capital Projects	\$ 318,682.13
Lighting Districts	\$ 1,156.24
Water Districts	\$ 193,287.60

- Privilege of the Floor
- Other Business
- Privilege of the Floor
- Executive Session, as requested
- Adjournment

ATTACHMENT 1

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>
Sent: Tuesday, September 21, 2021 3:55 PM
To: Sarah Reynolds
Subject: FW: Town sewer

For communication binder please

Douglas E. Finch, Town Manager

Town of Canandaigua
5440 Route 5&20W
Canandaigua, NY 14424
Phone: (585)337-4728

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>
Sent: Tuesday, September 21, 2021 3:54 PM
To: 'rod deroo' <pickup19571977@yahoo.com>
Cc: jfletcher@townofcanandaigua.org; Peter Ingalsbe <pingalsbe@farmingtonny.org>; Jean Chrisman <jchrisman@townofcanandaigua.org>; Chris Jensen <cjensen@townofcanandaigua.org>; Shawna Bonshak <SBonshak@townofcanandaigua.org>
Subject: RE: Town sewer

Mr. DeRoo,

Thank you for attending last night's Town Board meeting and inquiring about a sanitary sewer connection. It sounds like if heavy rains are causing a problem for you, there might be an issue with your existing system.

It is my understanding that the Farmington Supervisor has inquired about the possibility of a connection for you; however, it would likely involve some sort of pump station to connect your home. Have any of the other two adjacent properties inquired to you about a sanitary system connection?

Douglas E. Finch, Town Manager

Town of Canandaigua
5440 Route 5&20W
Canandaigua, NY 14424
Phone: (585)337-4728

From: rod deroo (pickup19571977@yahoo.com) <pickup19571977@yahoo.com>
Sent: Tuesday, September 21, 2021 6:18 AM
To: info@townofcanandaigua.org
Subject: Town sewer

Rod and Nadine DeRoo here we live at 5795 Farmington town line rd canandaigua ny and we like to know when and where and time to talk to someone and to whom we need to talk to about town sewer. The reason why we looking at doing this is every time we get a heavy rain like we have been having in all day sprinkle we can't use our leech lines or our drains for at least two to three days afterwards I went to the town to get a permit to repair my leach lines I have the tools and the equipment and I know how Chris janson said he were

arrest me or condemn my home if I even dug a hole and so on I don't know where else to go other than towns all we'll asking is to get so my drains work everyday with to little boys home if I can repair my leech line you'll never see me again the wife and I are planning on home on this property and this is going to be the biggest entrance for us to do so so we just want to know who to talk to what time and where so we can get this done I'm going to be emailing anybody and everybody I can get my in my mind on county board of supervisors I emailed them already emailing you or email everybody on the board everybody on town of Farmington Town board I'm even going to go as far as congressman and assemblyman cuz I got to get something done here and Chris Jensen he's not going to condemn my home. Thanks DeRoo

[Sent from Yahoo Mail on Android](#)

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>
Sent: Wednesday, September 22, 2021 11:31 AM
To: Sarah Reynolds
Subject: FW: Mayor CDGA July 29.docx
Attachments: Mayor CDGA July 29.docx

Please add to communication binder

Douglas E. Finch, Town Manager

Town of Canandaigua
5440 Route 5&20W
Canandaigua, NY 14424
Phone: (585)337-4728

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>
Sent: Wednesday, September 22, 2021 11:31 AM
To: 'John D. Goodwin (John.Goodwin@canandaiguanewyork.gov)' <John.Goodwin@canandaiguanewyork.gov>; 'Lynn Bernard' <lbernard001@rochester.rr.com>
Subject: RE: Mayor CDGA July 29.docx

Lynn,

Thank you for your letter, and I echo City Manager John Goodwin's comments. The City and Town have been working together very closely the past approximately four years on these types of issues and supporting one another in asking and lobbying state departments like the NYS DOT. The one thing I would add is the North Road improvements are in engineering phases associated with reconstruction once the completion of a new water line has been installed. The same for Brickyard Road with a \$9.5M water project getting ready to kickoff with the Canandaigua Farmington Water District. Thank you for your letter, and for sharing your thoughts with us.

Douglas E. Finch, Town Manager

Town of Canandaigua
5440 Route 5&20W
Canandaigua, NY 14424
Phone: (585)337-4728

From: John D. Goodwin (John.Goodwin@canandaiguanewyork.gov) <John.Goodwin@canandaiguanewyork.gov>
Sent: Wednesday, September 22, 2021 11:15 AM
To: Lynn Bernard <lbernard001@rochester.rr.com>
Cc: Doug Finch <dfinch@townofcanandaigua.org>
Subject: RE: Mayor CDGA July 29.docx

Lynn,

1. A traffic study would need to be conducted at this intersection per the MUTCD to make changes to the traffic controls. There has been some that question the need for the light at all at both intersections and if Stop signs stopping traffic on South Pearl and West Lake with Parrish Street being free flowing would suffice.

2. Main Street is New York State Route 332. The roadway's subsurface is crumbling and deteriorating. We have been asking the New York State Department of Transportation to rebuild the street for a number of years as the major capital replacement is the State's responsibility. The resurfacing of Main Street is also their responsibility, but without the road subsurface being addressed, it would be a waste of resources.
3. This facility is owned and operated by the New York State Department of Transportation. I will share your suggestion with the NYSDOT. To be honest, I would much rather see the resources be spent on our Main Street and don't think adding chain link fence slates will improve the aesthetic.
4. North Road and Brickyard Roads are in the Town of Canandaigua. I will share you letter with Town Officials.
5. We are currently performing a parking analysis for our Downtown and the Lakefront. This study will help determine the parking demand and solutions, which could potentially include a parking structure.
6. The intersection of NYS Route 332, Thomas Road and Emerson Road is within the Town of Canandaigua. The traffic controls are studied and provided by the New York State Department of Transportation. I am of the understanding that they have looked at this intersection numerous times.

John D. Goodwin
City Manager
2 North Main Street
Canandaigua, NY 14424
585-337-2174
Fax: 585-396-5016



From: Lynn Bernard <lbernard001@rochester.rr.com>
Sent: Wednesday, September 22, 2021 6:44 AM
To: John D. Goodwin <John.Goodwin@canandaiguanewyork.gov>
Subject: Mayor CDGA July 29.docx

CAUTION: This email originated from outside of the City of Canandaigua organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

John

This was the letter sent. Thanks for considering.

Respectfully,

Lynn Bernard
lbernard001@rochester.rr.com

Mayor

July 29, 2021

2N. Main St.

Canandaigua, NY 14424

Mayor:

Following are few suggestions that I feel will improve the esthetics of our city.

1- Install a turning signal on Parrish and Westlake road for traffic westbound. This will eliminate traffic backup to Main Street.

2-Resurfacing Main Street to improve esthetics of downtown.

3-Install fence slates to cover chain link fence area of road department at Parrish and Westlake roads. Improve esthetics of that intersection.

4-Repair road depression at North and Brickyard roads. This is a potential safety hazard.

5-There is a need for a parking garage, particularly at the lake .

6-There is a need for a traffic light by Randall Cadillac on North Main St. This would require the removal of the median. This would facilitate traffic flow in that area and improve the sight line of southbound traffic on Main St. The population and housing construction continues grow in that corridor.

Respectfully,

Lynn A Bernard

Lbernard001@rochester.rr.com



Ontario County Public Works

William C. Wright, P.E.
Commissioner of
Public Works
Office: (585) 396-4000

2962 County Road 48
Canandaigua, New York 14424-9553
www.co.ontario.ny.us
email: dpw@co.ontario.ny.us

Timothy G. McElligott, P.E.
Deputy Commissioner
of Public Works
Facsimile: (585) 396-4283

HIGHWAY ~ ENGINEERING ~ WASTEWATER SYSTEMS & SEWERS ~ BUILDINGS & GROUNDS ~ PARKS ~ PUBLIC WORKS FINANCE

September 24, 2021

Peter Freund
4923 County Road 16
Canandaigua, New York 14424

Re: Retaining wall located at 4923 County Road 16-Tax map 154.06-1-2.100

Dear Mr. Freund:

We have received your emails dated August 2, 2021 and September 24, 2021 regarding the condition of the retaining wall located at the address referenced above. In addition, we have met with you and/or your wife, Cheryl, at the site on two separate occasions (6/28/16 and 8/5/21) to discuss your retaining wall. At both meetings, we informed you and Cheryl that the wall was not built by the County and was your responsibility to repair or replace.

Also, in November of 2020, I issued highway permit 11-4-20 to Nothnagle Drilling to conduct soil borings behind your retaining wall. I assumed this work was being done in preparation for a future project to fix your wall. These assumptions were confirmed based on conversations I had with Cheryl at our 8/5/21 meeting where she discussed several wall replacement options presented to you from various contractors. Cheryl also discussed the significant expense of the wall repair options and inquired about a possible cost sharing with the County on the project. I again reiterated to Cheryl that the wall was not built by the County and was responsibility of the property owner to repair or replace.

Since talking with Cheryl on 8/5/21, we have reviewed our records and have determined the wall was constructed by a previous property owner per highway permit number 43-86. Therefore, the retaining wall is private infrastructure and the responsibility of the property owner to repair. In addition, you claim the highway drainage needs to be diverted to prevent the wall from falling. However, our records indicate the highway drainage patterns are essentially the same as from the time when the wall was originally constructed.

As you are aware, the retaining wall appears to be in poor condition and needs repair. In addition, the Town of Canandaigua has a water main located approximately 4-6 feet behind your retaining wall. The condition of your wall now appears to threaten the integrity of the Town's watermain. Please provide us with your proposed plan and schedule for repairing the wall at your earliest convenience.

If you have any questions, please contact me directly at 585-396-4282

Sincerely,

Christopher D. Day, P.E.

Manager of Engineering, Ontario County Department of Public Works

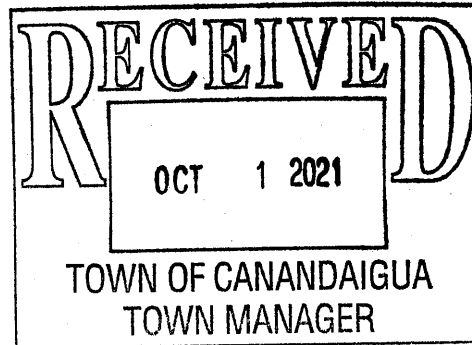
cc: William C. Wright, P.E., Commissioner of Public Works
Timothy McElligott, P.E., Deputy Commissioner of Public Works
Nathan J. Thomas, Assistant County Attorney
~~Jim Fletcher, Town of Canandaigua Highway Superintendent~~
Division Street LLC, 224 Mill Street, Rochester NY 14614



Department of Public Service

Public Service Commission
John B. Howard
Chair and
Chief Executive Officer

Three Empire State Plaza, Albany, NY 12223-1350
www.dps.ny.gov



Diane X. Burman
James S. Alesi
Tracey A. Edwards
David J. Valesky
John B. Maggione
Rory M. Christian
Commissioners

September 27, 2021

Dear Elected Official:

The Comprehensive Broadband Connectivity Act, enacted in May of this year, amended the Public Service Law to add a new section 224-c. Among other things, the Act requires the Public Service Commission (PSC or the Commission) to study the availability, reliability, and cost of high-speed internet and broadband services in New York state, and produce and publish on its website, a detailed internet access map of the state, indicating access to internet service by location. In addition, the Act requires the Commission to submit a report of its findings and recommendations from the study to the governor, and Senate and Assembly leaders in May 2022, and update the report annually thereafter.

We write to you today to inform you of our activities in this important work project, and to request your help in the project's success.

The Department of Public Service (the Department or DPS), the Commission's staff arm, has hired ECC Technologies (ECC), a New York State based company with expertise in technology and communications consulting services, to gather the necessary data to develop the detailed internet access map and to produce the report of findings and recommendations related the availability, reliability, and cost of high-speed internet and broadband services in New York state. ECC will use data collected from internet service providers, data gathered from its own field activities, and data collected from consumers to form the basis for the broadband map and report.

The Department and ECC will employ an online broadband service survey as the main element of the consumer data gathering effort. Consumers completing the survey will provide valuable information back to DPS and ECC on the status of broadband services availability and use at their homes and businesses. The survey is easy to follow and takes less than 10 minutes to complete. The survey webpage also includes an optional broadband speed test, whereby consumers can test their current broadband connection for upload and download speed. The weblink for the online survey can be found at: www.empirestatebroadband.com.

September 27, 2021

We are asking for your help in disseminating this weblink to your constituency via posting on your municipal website, direct emails to your constituency, comments and notices at public meetings, and whatever other means you use for community outreach. We are confident that your assistance and promotion of this online survey will help generate significant consumer participation in your area. Accompanying this letter are flyers containing the weblink and scannable QR code to help facilitate your outreach efforts.

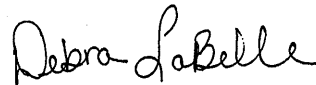
ECC has field staff traveling to many areas of the state, documenting their observations of communications infrastructure. ECC staff will have company identification credentials, including management contact information, on their person at all times, and shall provide such identification and/or contact information upon request or as needed to effectuate their field work activities on behalf of the Department. ECC staff may provide a general explanation of their work on behalf of DPS, however, ECC staff are not authorized to disclose confidential or proprietary information. ECC staff are not authorized to enter private property, or other areas not clearly identified or deemed to be public access or public rights-of-way, in the conduct of their work for the Department.

In addition, the report of our findings and recommendations will include instances where local governments have notified the Commission of alleged non-compliance with franchise agreements that have a direct impact on internet access. Instances of alleged non-compliance of a video provider with the network build requirements contained in its franchise agreements (i.e., buildout of primary service area or line extensions) should be filed with the Secretary, with a copy to Debra LaBelle, Director of the Office of Telecommunications at the Department.

Questions or concerns about the online survey or ECC field activities can be directed to ECC company management, or to the undersigned Department representative. Thank you in advance for your assistance in promoting the broadband online survey and the state's broadband mapping project.



Joseph Starks
President, ECC Technologies Inc.
(585) 330-1591
nysdps-municipal@ecctec.com



Debra LaBelle
Director, Office of Telecommunications
NYS Department of Public Service
(518) 486-2430
Debra.LaBelle@dps.ny.gov

cc: Joe Starks

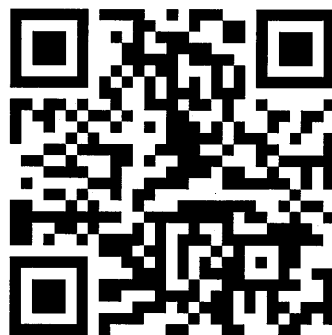
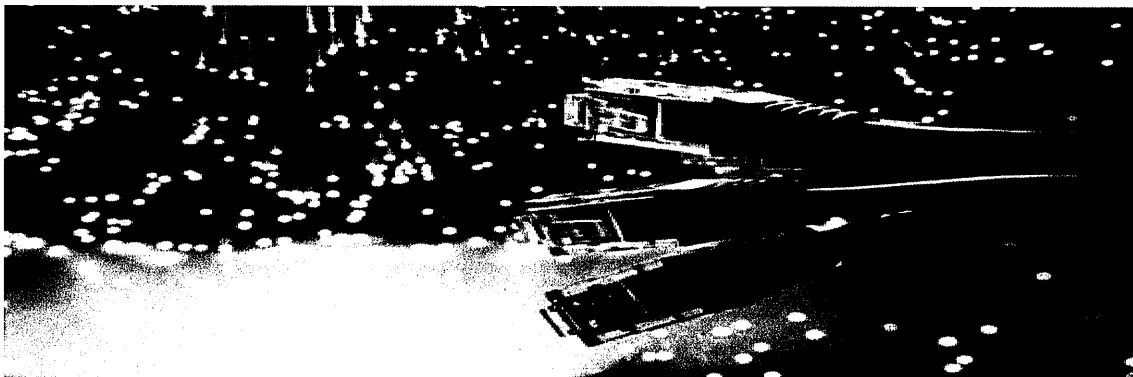


Department
of Public
Service



Try Our Broadband Survey

The **New York State Department of Public Service** has partnered with **ECC Technologies** to request consumers' help in better understanding your experience with broadband access in the state. Please take the brief survey below and let us hear from you.



www.empirestatebroadband.com

sreynolds@townofcanandaigua.org

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>
Sent: Friday, October 8, 2021 12:14 PM
To: jfletcher@townofcanandaigua.org
Cc: Kaitlynn McCumiskey; negs50@gmail.com; Sarah Reynolds
Subject: FW: Driveway entrance repair

Jim,

Great work, from a very appreciative resident.

SR – for communication binder please.

Douglas E. Finch, Town Manager

Town of Canandaigua
5440 Route 5&20W
Canandaigua, NY 14424
Phone: (585)337-4728

From: marianne negley (negs50@gmail.com) <negs50@gmail.com>
Sent: Friday, October 8, 2021 10:07 AM
To: dfinch@townofcanandaigua.org
Subject: Driveway entrance repair

Doug,

Please thank Jim the highway supervisor and his staff for their prompt response to my request for the repair.

I sent the request Saturday, they were here early Tuesday morning,

Doug Negley

ATTACHMENT 2

Assessor's Report – October 7, 2021

There were 15 residential sales recorded in the MLS for the Town of Canandaigua for the month of September 2021. All the sales were single-family houses ranging from \$200,000 - \$2,100,000 with an average sale price of \$627,867 and a median value of \$381,000. The average days on market was 8 days. The average List/Sale ratio was 103.20%. There were no Townhouses that transferred in arm's length transactions.

By comparison, September 2020 had a total of 16 residential sales. There were 13 single-family houses ranging from \$150,000 - \$655,000 with an average sale price of \$399,346 and a median value of \$370,000. The average days on market was 48 days. The average List/Sale ratio was 98.6%. There were also 3 Townhouses that sold within the range between for \$295,000 to \$399,900. The average days on market was 29 days. The average List/Sale ratio was 97.0 %.

There are currently 13 active residential listings and 30 properties under contract in our town.

Over the past several months, there have been consistently low numbers for days on market of the listings and very low inventory of active listings. I have included a 5 year look back on the charts below that show the trend for decreases for our town. Canandaigua continues to be a desirable choice for homebuyers!

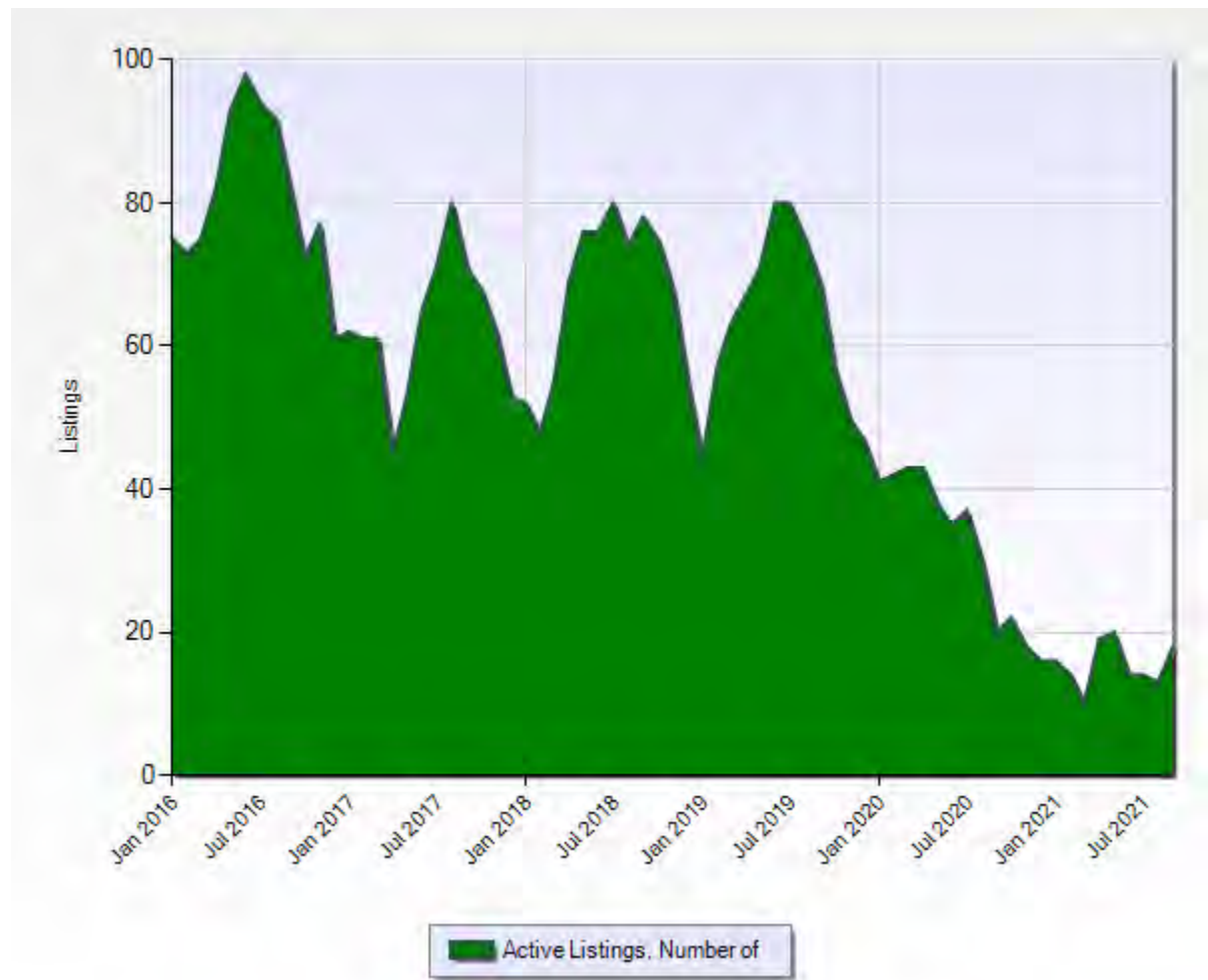
The Assessment office is bustling with activity this fall. School tax bill season always prompts numerous phone calls and visitors with questions mostly pertaining to the STAR program. This program is complicated as some owners are still in an exemption program and other newer owners must register with NYS for the Star credit (check). We do our best to ensure that everyone is getting the correct benefit that they are entitled to.

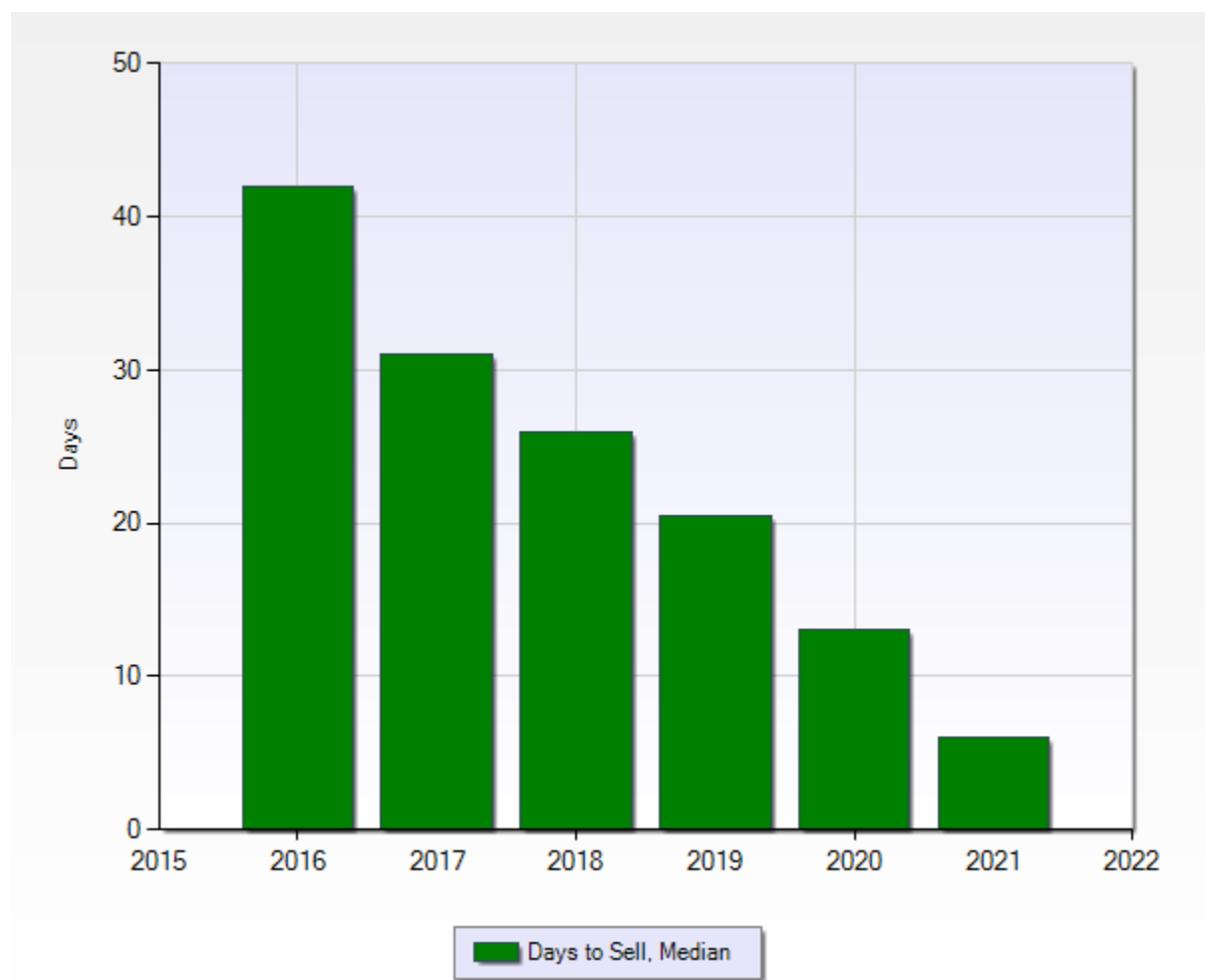
This past month we welcomed Todd Pronti to our team. Todd is helping part time with the inventory and property updates for the re valuation and is a welcome addition!

Respectfully Submitted,

Pamela Post

Pam Post, Assessor





Town Clerk Report for the October 2021 Town Board Meeting

1. **Monthly Financial Report:** Revenues collected in the Town Clerk's office for the month of September 2021 totaled \$30,690.37. (see attached).
2. **2020 Water Bill Balances:** On October 1, the final 2021 water bills were mailed to all Canandaigua Consolidate Water District users. Included with the water bills was a letter from Water Superintendent James Fletcher explaining the ability for residents, who have experienced a financial hardship during the Covid-19 pandemic, to have any outstanding balances not be assessed further penalties and not be levied to their 2022 County/Town tax bill. If a resident does not file this certification with the Water Department, then their water bill must be paid in full on / before 4:00 p.m. on Monday, November 1. Any accounts with an outstanding balance after this time, will be levied to their 2022 Town / County tax bill.

The Town Clerk's office accepts the following forms of payment: check, cash, bank check, auto withdrawal from their bank account, and online with a debit / credit card. These options are described in detail on the Town's website (<http://www.townofcanandaigua.org/page.asp?id=117>).

3. **LGMRIIF Grant Update:** Deputy Town Clerk Brandi Langan began working in the Town Clerk's office on Monday, October 4. She is learning quickly and already has 23 sets of drawings from the Highway / Water Department ready to be picked up by Instream about November 1.
4. **Resolutions:** None at this time.

Please let me know if you have any questions.

Submitted by,

Jean Chrisman
Town Clerk

Account#	Account Description	Fee Description	Qty	Local Share
A.2001	Cabins / Halls / Pavilions	Onanda Halls/Lodging	3	875.00
	Park Rentals	Onanda Cabin Residential Weekly	3	525.00
		Sub-Total:		\$1,400.00
A1255	Marriage Lic.	Marriage License Fees	13	227.50
		Sub-Total:		\$227.50
A2001	Walk Ins	Onanda Receipts	50	1,340.00
		Sub-Total:		\$1,340.00
AA100.1255	Conservation	Conservation	16	117.25
	Misc. Fees	Copies	6	1.50
		Marriage Cert	27	270.00
		Sub-Total:		\$388.75
AA100.1603	Misc. Fees	Death Cert	43	430.00
		Sub-Total:		\$430.00
AA100.2001	BYS Fee	BYS Fee	13	65.00
	Cart Fee	CC Cart Fee	76	11.40
	Credit Card Processing Fee	Credit Card Processing Fee	76	141.73
	Onanda Cabin NON Residential Daily	Onanda Cabin NON Residential Daily	14	1,530.00
	Onanda Cabin NON Residential Weekly	Onanda Cabin NON Residential Weekly	3	1,070.00
	Onanda Park Pavilion	Onanda Park Pavilions	3	195.00
	Outhouse Park Hall Full Day	Outhouse Park Hall Full Day	8	1,000.00
	Outhouse Park Pavilion	Outhouse Park Pavilion	8	285.00
	Pavilion rental	Pierce Park Pavilions	2	45.00
		Sub-Total:		\$4,343.13
AA100.2110	Plan & Zone	Zoning Fee	8	1,400.00
	Shrot-Term Rental Registration	Short-Term Rental Registration	2	50.00
		Sub-Total:		\$1,450.00
AA100.2120	Plan & Zone	Soil Erosion	2	300.00
		Sub-Total:		\$300.00
AA100.2544	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	64	1,216.00
		Female, Unspayed	10	270.00
		Male, Neutered	46	874.00
		Male, Unneutered	14	378.00
		Replacement Tags	1	3.00
	Late Fees	Late Fees	22	110.00
		Sub-Total:		\$2,851.00
AA100.2590	Building Fee	Building Fee	20	3,574.40
	Plan & Zone	Site Development	6	1,027.20
		Sub-Total:		\$4,601.60
AA100.2591	Misc. Fees	Transfer Coupons	1086	2,216.00

Account#	Account Description	Fee Description	Qty	Local Share
			Sub-Total:	\$2,216.00
CM100-2001	Plan & Zone	Parks And Recreation	2	2,000.00
			Sub-Total:	\$2,000.00
SW500.2140	Rents Payments	Rents Payments	18	3,262.94
			Sub-Total:	\$3,262.94
SW500.2142	Water Sales	Water Sales	6	218.25
			Sub-Total:	\$218.25
SW500.2144	Service Hookups	Service Hookups	2	2,900.00
			Sub-Total:	\$2,900.00
SW500.2148	Penalty	Penalty	13	199.95
			Sub-Total:	\$199.95
			Total Local Shares Remitted:	\$28,129.12
Amount paid to: NYS Ag. & Markets for spay/neuter program				182.00
Amount paid to: NYS Environmental Conservation				2,086.75
Amount paid to: State Health Dept. For Marriage Licenses				292.50
Total State, County & Local Revenues:		\$30,690.37	Total Non-Local Revenues:	\$2,561.25

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Jean Chrisman, Town Clerk, Town of Canadaigua during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Town Clerk

Date

Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

Established 1789

September Monthly Report Shawna Bonshak, Town Planner

Permit and Board Activity:

Building Permits September 2021	# Issued
Single Family	2
Townhome (units)	-
Alterations	3
Roof Repair/Replace	6
Addition	2
Accessory Structure	6
Swimming Pool	-
Deck	2
Fence	-
Geothermal	3
Operating Permits	2
Ag Pond	-
Sign	1
Total Permits:	27

TOC PB is scheduled to meet on October 12th and 26th, via hybrid.

	<u>TOC Planning Board Reviews (August 14th and 28th)</u>
<u>Special Use Permit</u>	3434 Middle Cheshire Road (Major Home Occupancy- farm stand), 5167 Overlook (Major Home Occupancy- Federal Firearms).
<u>Single Stage Site Plan (Commercial)</u>	2536 State Route 332- 8,000 sf commercial building (Canandaigua Crossing)
<u>Single Stage Site Plan (Residential)</u>	3535 Rt. 364- prelim site plan- 2 single family residential, 116 townhomes & new road (Canandaigua Shores) 4351 Tichenor Point- driveway realignment 4655 County Road 16- site work and installation of tram
<u>Subdivision</u>	4455 Middle Cheshire Road, 2 lot subdivision 3535 Rt. 364- prelim subdiv for 2 single family residential, 116 townhomes & new road * State Route 21/Parrish Street Ext, PierceBrook Subdivision, creation of 92 parcels (92 sg family dwellings)

Highlights

Planning Board

Respectfully submits their 2021 Annual Report

#TOC2022

On 9/24/21, Town Staff and representatives from the Town Board, Parks and Recreation Committee, Citizen's Implementation Committee, Affordable Housing Team, Tree Team, Special Events Committee, the Environmental Conservation Board, Planning Board, Zoning Board and Ordinance Committee came together and visioned for 2022, lovingly hash tagged #TOC2022.

Attendees worked from the 10 large goals established in the Town of Canandaigua Comprehensive Plan Update. In small groups, they were asked to consider the Priority Action Steps from each of the 10 goals (51 in total). Ultimately, each group was tasked with narrowing their recommendation to 5 Priority Action Steps. Staff was hopeful there would be communal priorities rising to the top. After much deliberation and discussion, each of the 8 groups submitted their selections and thankfully, common vision was clear.

We were beyond excited the 5 goals below became the most frequent Priority Items for 2022:

- **Encourage continued agricultural use of viable farmland and discourage development of those parcels by directing developers to more appropriate locations within the Town such as the three identified growth nodes.**
- **Permanently protect lands with natural resource significance and support recreation on protected lands.**
- **Promote housing and development growth within identified growth nodes and discourage development in environmentally sensitive areas. Revise ordinances as needed to achieve this goal.**
- **Support the development of affordable housing options and affordable transportation options for the local workforce.**
- **Invest in construction of roads, sidewalks, and bike lanes.**

Our Boards, Committees and Teams give freely of their time, are so engaged, and truly have the community interest at heart. The venue, Crouch Hall at Onanda Park, made the event even more welcoming. We will be working with the Citizen's Implementation Committee on an execution plan and strategies to move these to fruition in 2022.

Ordinance Committee

The Committee was able to finalize the Scenic Viewshed Overlay District draft and have sent it along to the Town Board. Continued work on Ridgelines/Viewsheds. Hoping to move on the Ag/Farmland Overlay before the end of 2021.

Respectfully submitted,

Shawna Bonshak



Summary Statement

September 30, 2021

Page 1 of 15

Investor ID: NY-01-1004

0000576-0004662 PDFT 344844

Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS

NYCLASS		Average Monthly Yield: 0.0251%						
		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-1004-0001	INVESTMENTS	2,001,530.40	0.00	0.00	41.36	365.30	2,001,552.46	2,001,571.76
NY-01-1004-0002	CONT. TAX RESERVE (AA231)	474,303.18	0.00	0.00	9.86	145.06	474,308.44	474,313.04
NY-01-1004-0003	OPEN SPACE RESERVE (AA234)	1,103,487.38	0.00	0.00	22.80	306.68	1,103,499.54	1,103,510.18
NY-01-1004-0004	PARKS FUND (CM100/CR)	652,020.83	0.00	0.00	13.49	198.97	652,028.02	652,034.32
NY-01-1004-0005	HWY EQUIP RESERVE (DA230)	186,848.08	0.00	0.00	3.89	56.88	186,850.15	186,851.97
NY-01-1004-0006	HWY IMPROV RESERVE (DA232)	208,536.85	0.00	0.00	4.24	63.39	208,539.11	208,541.09

Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS - (continued)

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-1004-0007	HWY SNOW RD REPAIR RESERVE (DA235)	205,356.49	0.00	0.00	4.21	62.19	205,358.74	205,360.70
NY-01-1004-0008	REPAIR RESERVE FUND (AA232)	80,110.83	0.00	0.00	1.75	23.17	80,111.76	80,112.58
NY-01-1004-0009	TECHNOLOGY RESERVE FUND (AA233)	45,979.50	0.00	0.00	0.91	11.45	45,979.99	45,980.41
NY-01-1004-0010	NYS EMP SYST RESERVE (AA235)	226,245.57	0.00	0.00	4.75	69.21	226,248.10	226,250.32
NY-01-1004-0011	BONDED INDEBTEDNESS RESERVE (AA237)	215,507.21	0.00	0.00	4.46	54.06	215,509.59	215,511.67
NY-01-1004-0012	SOLID WASTE MGMT RESERVE (AA238)	551,258.52	0.00	0.00	11.40	148.02	551,264.60	551,269.92
TOTAL		5,951,184.84	0.00	0.00	123.12	1,504.38	5,951,250.50	5,951,307.96

INVESTMENTS

Account Summary

Average Monthly Yield: 0.0251%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	2,001,530.40	0.00	0.00	41.36	365.30	2,001,552.46	2,001,571.76

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
09/01/2021	Beginning Balance			2,001,530.40	
09/30/2021	Income Dividend Reinvestment	41.36			
09/30/2021	Ending Balance			2,001,571.76	

CONT. TAX RESERVE (AA231)

Account Summary

Average Monthly Yield: 0.0251%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	474,303.18	0.00	0.00	9.86	145.06	474,308.44	474,313.04

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
09/01/2021	Beginning Balance			474,303.18	
09/30/2021	Income Dividend Reinvestment	9.86			
09/30/2021	Ending Balance			474,313.04	

OPEN SPACE RESERVE (AA234)

Account Summary

Average Monthly Yield: 0.0251%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	1,103,487.38	0.00	0.00	22.80	306.68	1,103,499.54	1,103,510.18

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
09/01/2021	Beginning Balance			1,103,487.38	
09/30/2021	Income Dividend Reinvestment	22.80			
09/30/2021	Ending Balance			1,103,510.18	

PARKS FUND (CM100/CR)

Account Summary

Average Monthly Yield: 0.0251%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	652,020.83	0.00	0.00	13.49	198.97	652,028.02	652,034.32

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
09/01/2021	Beginning Balance			652,020.83	
09/30/2021	Income Dividend Reinvestment	13.49			
09/30/2021	Ending Balance			652,034.32	

HWY EQUIP RESERVE (DA230)

Account Summary

Average Monthly Yield: 0.0251%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	186,848.08	0.00	0.00	3.89	56.88	186,850.15	186,851.97

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
09/01/2021	Beginning Balance			186,848.08	
09/30/2021	Income Dividend Reinvestment	3.89			
09/30/2021	Ending Balance			186,851.97	

HWY IMPROV RESERVE (DA232)

Account Summary

Average Monthly Yield: 0.0251%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	208,536.85	0.00	0.00	4.24	63.39	208,539.11	208,541.09

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
09/01/2021	Beginning Balance			208,536.85	
09/30/2021	Income Dividend Reinvestment	4.24			
09/30/2021	Ending Balance			208,541.09	

HWY SNOW RD REPAIR RESERVE (DA235)

Account Summary

Average Monthly Yield: 0.0251%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	205,356.49	0.00	0.00	4.21	62.19	205,358.74	205,360.70

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
09/01/2021	Beginning Balance			205,356.49	
09/30/2021	Income Dividend Reinvestment	4.21			
09/30/2021	Ending Balance			205,360.70	

REPAIR RESERVE FUND (AA232)

Account Summary

Average Monthly Yield: 0.0251%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	80,110.83	0.00	0.00	1.75	23.17	80,111.76	80,112.58

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
09/01/2021	Beginning Balance			80,110.83	
09/30/2021	Income Dividend Reinvestment	1.75			
09/30/2021	Ending Balance			80,112.58	

TECHNOLOGY RESERVE FUND (AA233)

Account Summary

Average Monthly Yield: 0.0251%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	45,979.50	0.00	0.00	0.91	11.45	45,979.99	45,980.41

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
09/01/2021	Beginning Balance			45,979.50	
09/30/2021	Income Dividend Reinvestment	0.91			
09/30/2021	Ending Balance			45,980.41	

NYS EMP SYST RESERVE (AA235)

Account Summary

Average Monthly Yield: 0.0251%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	226,245.57	0.00	0.00	4.75	69.21	226,248.10	226,250.32

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
09/01/2021	Beginning Balance			226,245.57	
09/30/2021	Income Dividend Reinvestment	4.75			
09/30/2021	Ending Balance			226,250.32	

BONDED INDEBTEDNESS RESERVE (AA237)

Account Summary

Average Monthly Yield: 0.0251%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	215,507.21	0.00	0.00	4.46	54.06	215,509.59	215,511.67

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
09/01/2021	Beginning Balance			215,507.21	
09/30/2021	Income Dividend Reinvestment	4.46			
09/30/2021	Ending Balance			215,511.67	

SOLID WASTE MGMT RESERVE (AA238)

Account Summary

Average Monthly Yield: 0.0251%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	551,258.52	0.00	0.00	11.40	148.02	551,264.60	551,269.92

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
09/01/2021	Beginning Balance			551,258.52	
09/30/2021	Income Dividend Reinvestment	11.40			
09/30/2021	Ending Balance			551,269.92	

NYCLASS

NYCLASS

Date	Dividend Rate	Daily Yield
09/01/2021	0.000000688	0.0251%
09/02/2021	0.000000687	0.0251%
09/03/2021	0.000002752	0.0251%
09/04/2021	0.000000000	0.0251%
09/05/2021	0.000000000	0.0251%
09/06/2021	0.000000000	0.0251%
09/07/2021	0.000000687	0.0251%
09/08/2021	0.000000688	0.0251%
09/09/2021	0.000000688	0.0251%
09/10/2021	0.000002064	0.0251%
09/11/2021	0.000000000	0.0251%
09/12/2021	0.000000000	0.0251%
09/13/2021	0.000000687	0.0251%
09/14/2021	0.000000688	0.0251%
09/15/2021	0.000000688	0.0251%
09/16/2021	0.000000688	0.0251%
09/17/2021	0.000002064	0.0251%
09/18/2021	0.000000000	0.0251%
09/19/2021	0.000000000	0.0251%
09/20/2021	0.000000687	0.0251%
09/21/2021	0.000000688	0.0251%
09/22/2021	0.000000687	0.0251%
09/23/2021	0.000000688	0.0251%
09/24/2021	0.000002064	0.0251%
09/25/2021	0.000000000	0.0251%
09/26/2021	0.000000000	0.0251%
09/27/2021	0.000000688	0.0251%
09/28/2021	0.000000687	0.0251%
09/29/2021	0.000000688	0.0251%
09/30/2021	0.000000687	0.0251%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

From: Jim <jfletcher@townofcanandaigua.org>
Sent: Wednesday, August 11, 2021 4:39 PM
To: 'Doug Finch, Town Manager'; ppost@townofcanandaigua.org
Cc: 'Michelle Rowlinson'; 'Kate Silverstrim'; 'Jean Chrisman'; 'Shawna Bonshak'; 'Chris Jensen'
Subject: RE: Lakewood Meadows Drainage District

Doug
You are correct.

James Fletcher
Town of Canandaigua
Highway and Water Superintendent
585-394-3300

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>
Sent: Wednesday, August 11, 2021 4:17 PM
To: ppost@townofcanandaigua.org
Cc: 'Michelle Rowlinson' <mrowlinson@townofcanandaigua.org>; 'Kate Silverstrim' <ksilverstrim@townofcanandaigua.org>; 'Jean Chrisman' <jchrisman@townofcanandaigua.org>; 'Shawna Bonshak' <sbonshak@townofcanandaigua.org>; jfletcher@townofcanandaigua.org; Chris Jensen <cjensen@townofcanandaigua.org>
Subject: RE: Lakewood Meadows Drainage District

All of the areas inside the red line are part of the ST JAMES PKWY HOA, per the conditions of approval by the PB to the best of the my knowledge.

That HOA is required to provide stormwater mgmt. for their facility.

I want to be sure those residents are not being charged twice. They should be charged by the HOA, not the Town's drainage district (Lakewood Meadows)

Douglas E. Finch, Town Manager
Town of Canandaigua
5440 Route 5&20W
Canandaigua, NY 14424
Phone: (585)394-1120 ext. 2234

From: ppost@townofcanandaigua.org <ppost@townofcanandaigua.org>
Sent: Wednesday, August 11, 2021 1:50 PM
To: 'Doug Finch, Town Manager' <dfinch@townofcanandaigua.org>
Cc: 'Michelle Rowlinson' <mrowlinson@townofcanandaigua.org>; 'Kate Silverstrim' <ksilverstrim@townofcanandaigua.org>; 'Jean Chrisman' <jchrisman@townofcanandaigua.org>; 'Shawna Bonshak' <sbonshak@townofcanandaigua.org>
Subject: RE: Lakewood Meadows Drainage District

Are we talking about the townhomes from Map section 9A? 19 units of townhomes on St James Pkwy + 2 HOA properties owned by St James Townhomes Association, Inc. ?

The remainder of the HOA areas on Map 9, section 9B,9C,9D are still showing Morrell as owner or Lakewood Meadows HOA.

Pamela Post

Assessor, Town of Canandaigua

585-394-1120 x2238

ppost@townofcanandaigua.org

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>

Sent: Wednesday, August 11, 2021 8:39 AM

To: Pam Post <ppost@townofcanandaigua.org>

Cc: Michelle Rowlinson <mrowlinson@townofcanandaigua.org>; 'Kate Silverstrim' <ksilverstrim@townofcanandaigua.org>; Jean Chrisman <jchrisman@townofcanandaigua.org>

Subject: Lakewood Meadows Drainage District

Pam,

As I am working on the 2022 budget, I see there was an increase in the number of units in the Lakewood Meadows Drainage District [[SD605 (Lakewood Meadows Drainage District) (County: DR241)]] from 748 (June 2020) to 764 (June 2021).

Can you just please verify for me these units do not include the units on St. James Parkway? St. James units have their own HOA responsible for drainage improvements.

Douglas E. Finch, Town Manager

Town of Canandaigua

5440 Route 5&20W

Canandaigua, NY 14424

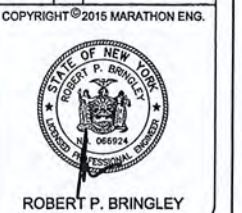
Phone: (585)394-1120 ext. 2234

FINAL PLANS - SECTION 9A
for
LAKEWOOD MEADOWS
SUBDIVISION

STATE OF NEW YORK
TOWN OF CANANDAIGUA
ONTARIO COUNTY
ST. JAMES PARKWAY

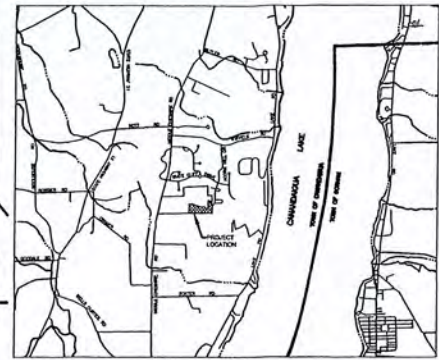
JOB NO: 0551-14
SCALE: 1" = 200'
DRAWN: RJT
DESIGNED: RJT
DATE: 12/18/14

REVISIONS		
DATE	BY	REVISION
02/23/15	RJT	TOWN, AGENCY COMNT
05/12/15	RJT	ISSUED FOR BID
06/12/15	RJT	COUNTY DPW COM.



DRAWING TITLE:
OVERALL PLAN

2 of 16
SHEET No: **SV1.0**
JOB No: 0551-14
DRAWING No:



LOCATION MAP

NOT TO SCALE



APPROVED BY:
John S. Holt - meo ceo
TOWN ENGINEER
DATE: 8/12/15

APPROVED BY:
Shirley A. Schmitt
PLANNING BOARD CHAIRPERSON
DATE: 6-18-15

APPROVED BY:
Gregory R. Westbrook
TOWN HIGHWAY & WATER SUPERINTENDENT
DATE: 8/18/15

NOTES:

- TOTAL PROJECT AREA OF THE AMENDED LAKEWOOD MEADOWS SUBDIVISION SECTION 9 IS 82.9± ACRES CONTAINING 81 LOTS (15 PATIO LOTS AT 8,500± SF AND 66 TOWN HOME LOTS AT 3,500± SF AVERAGES) AND 67.4± ACRES OF OPEN SPACE OR 81.3%
AMENDED OVERALL LAKEWOOD MEADOWS SUBDIVISION SECTION 1-9 IS 292 LOTS ON 316.74 ACRES WITH A MINIMUM 183.6 ACRES OF OPEN SPACE OR 58%
LAKEWOOD MEADOWS SECTION 1-8 RECEIVED OVERALL PRELIMINARY SUBDIVISION APPROVAL ON JULY 13, 2004 AS A CLUSTER SUBDIVISION UNDER 278 OF TOWN LAW. THE APPROVAL INCLUDED 230 LOTS ON 255.4 ACRES WITH 131.1 ACRES OF OPEN SPACE OR 51%
EXISTING ZONING: SECTION 9 SCR-1; THIS PROPOSAL IS TO BE DEVELOPED AS A CONSERVATION SUBDIVISION AS DEFINED IN THE TOWN LAW.
PROPOSED USE: SINGLE FAMILY DWELLINGS
REQUESTED LOT STANDARDS:

	PATIO LOTS	TOWN HOME LOTS
LOT SIZE:	8,500 SF ±	3,500 SF ±
MINIMUM WIDTH @ SETBACK:	60'	N/A
LOT DEPTH:	120' ±	84' ±
MAXIMUM BUILDING COVERAGE:	55%	N/A
MAXIMUM BUILDING HEIGHT:	35'	35'
SETBACKS:		
FRONT:	20'	20' (FROM ROAD R.O.W.)
SIDE:	6'	6' (NON-COMMON LOT LINES ONLY)
REAR:	10'	10'
MIN BLDG. SEPARATION:	N/A	40'
- ALL IMPROVEMENTS SHALL BE IN ACCORDANCE WITH THE MOST RECENT STANDARDS AND SPECIFICATIONS OF THE TOWN OF CANANDAIGUA AND THE APPROPRIATE WATER/SEWER AGENCIES, UNLESS OTHERWISE NOTED.
- PROPOSED STREET WIDTHS:
22' FOR LOCAL COLLECTORS: ST. JAMES PARKWAY & ARBOUR HILL DRIVE
20' FOR ALL OTHER STREETS: HARVEST VIEW RD., WOODVINE RISE RD., THIS IS NON STANDARD AND WILL REQUIRE PLANNING BOARD WAIVER AT FINAL APPROVAL(S). 20' WIDTH IS TO BE REQUIRED AT ALL HYDRANT LOCATIONS TO MEET NEW YORK STATE FIRE CODE.
- LAKEWOOD MEADOWS FORMER SECTIONS 9 & 10 WERE REZONED TO SCR-1 WITH LOCAL LAW NUMBER 3 OF 2006 (11.3 OF 2006). THE DENSITY CALCULATIONS FOR FORMER SECTIONS 9 & 10 ARE BASED ON THE SCR-1 ZONING DISTRICT AS DEFINED BY LOCAL LAW NO. 7 OF 2004 AS FOLLOWS:
CONSTRAINED LANDS AREAS FOR FORMER SECTIONS 9 & 10:

	A. PARCEL SIZE: 69.2 ACRES	B. CONSTRAINED LANDS: 7.49 ACRES
1. WETLANDS = 0.0 ACRES		
2. 100 FLOOD PLAINS = 0.0 ACRES		
3. SLOPES GREATER THAN 20% = 0.0 ACRES		
4. PUBLIC UTILITIES = 0.69 ACRES (EXISTING WATERMAIN)		
5. WOODLANDS (8.2 ACRES) = 5.0 ACRES		
6. DRAINAGE CONTROL = 1.0 ACRES		
7. MIDDLE CHESHIRE ROAD RIGHT-OF-WAY = 0.80 ACRES		

C. TOTAL DEVELOPMENT LAND = 61.71 ACRES
D. 1 DWELLING / ACRE = 62 DWELLINGS
- LOT YIELD PER THE CONSERVATION SUBDIVISION ORDINANCE FOR FORMER SECTIONS 9 & 10:

	A. TOTAL NET AREA: 61.71 AC (PER NOTE #6C)	B. DENSITY EQUALS ONE LOT PER NET ACRE: 62 LOTS	C. FORMER SECTION 5B DENSITY: 19 LOTS
PROPOSED OPEN SPACE OF FORMER SECTIONS 9 & 10: 47.4± AC OR 68%			
- TOTAL PROPOSED OPEN SPACE OF AMENDED SECTIONS 1-9: 184.9± AC OR 58.4%
ORIGINAL OPEN SPACE SECTION 1-8 (ORIGINAL OPEN SPACE SECTION 5B) 131.1± AC (13.6± AC) (REMOVED)
OPEN SPACE FOR AMENDED SECTION 9 67.4± AC (ADDED)
- ONE STREET TREE WITH A MINIMUM CALIPER OF 2 1/2 INCHES IS TO BE PLANTED PER LOT
- IN GROUND SWIMMING POOLS ARE TO BE LOCATED IN THE REAR OF THE LOT WITH A MINIMUM SETBACK OF FIFTEEN (15) FEET.
- THE APPLICANT WILL FILE SUBDIVISION DEED RESTRICTIONS CONCERNING ACCESSORY STRUCTURES. COPIES OF THESE RESTRICTIONS ARE ON FILE AT THE CANANDAIGUA TOWN HALL.
- THE PROPOSED TRAIL SHALL BE INSTALLED BY THE DEVELOPER TO LIMITS AS SHOWN ON FINAL SUBDIVISION DESIGN PLANS. THE DEVELOPER WILL BE RESPONSIBLE FOR MAINTENANCE OF THE TRAIL UNTIL SUCH TIME AS IT IS CONVEYED TO THE HOMEOWNERS ASSOCIATION, AT WHICH TIME THE HOA WILL ASSUME MAINTENANCE RESPONSIBILITIES.
- OPEN SPACE PARCELS ARE TO BE OWNED AND MAINTAINED BY THE DEVELOPER UNTIL SUCH TIME THAT THE HOA IS ESTABLISHED AND THE PROPERTY IS TRANSFERRED. OPEN SPACE MAINTENANCE TO BE SPECIFIED IN THE HOA DOCUMENTS ON FILE WITH THE TOWN OF CANANDAIGUA. MAINTENANCE TO CONSIST OF ANNUAL CARE OF OPEN SPACE MEADOW AREAS AND SEMI-ANNUAL CARE OF LANDSCAPE PLANTINGS.
- ANY FINAL GRADE DEVIATIONS OF HOUSE PAD ELEVATIONS MORE THAN TWELVE INCHES SHALL BE APPROVED BY THE PLANNING BOARD.
- THIS PROPERTY MAY BE NEAR A FARM, AS DEFINED IN THE NEW YORK STATE AGRICULTURE AND MARKETS LAW, SECTION 301, SUBSECTION 11. SOUND FARMING PRACTICES MAY GENERATE DUST, ODOR, SMOKE, NOISE, AND VIBRATION.
- ALL OPEN SPACE AREAS INCLUDING STORMWATER MANAGEMENT FACILITIES AND THE MAINTENANCE RESPONSIBILITIES OF THESE AREAS WILL BE TRANSFERRED TO THE HOA.

SECTION 1

O.C.C.O MAP #28449 - 21 LOTS

SECTION 3

O.C.C.O MAP #29326 - 19 LOTS

SECTION 4

O.C.C.O MAP #29964 - 23 LOTS

SECTION 5A

O.C.C.O MAP #32053-A - 14 LOTS

SECTION 6

O.C.C.O MAP #29327 - 25 LOTS

SECTION 8B

32 LOTS

SECTION 2

O.C.C.O MAP #29188 - 27 LOTS

FORMERLY SECTION 5B

SECTION 9D

15 lots
46.5± ac.

SECTION 9B

24 lots
12.7± ac.

LOTS 936-939

LOTS 932-935

LOTS 938-941

LOTS 930-931

LOTS 934-937

LOTS 933-936

LOTS 935-938

LOTS 937-940

LOTS 931-934

LOTS 936-939

LOTS 932-935

LOTS 938-941

LOTS 930-931

LOTS 934-937

LOTS 933-936

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LOTS 937-940

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LOTS 938-941

Town of Canandaigua

5440 Routes 5 & 20 West Canandaigua, NY 14424
(585) 394-1120 / Fax (585) 394-9476
www.townofcanandaigua.org

MEMO

To: Canandaigua Town Board Date: October 4, 2021
From: Kate Silverstrim-Jensen, Finance Clerk II
Re: September 2021 Revenue/Expense Control Report

BALANCE SHEET

Bank statements have been reconciled through September 30, 2021.

REVENUES

Receipts recorded for September total \$210,061.61 and include the following:

- Town Clerk - \$59,506.96 and \$5,000 in special park & recreation funds.
- Cable Franchise Fees - \$44,042.10
- Sureties Accepted - \$37,330.25
- Justice Fines & Fees - \$24,231.00
- Grant Funds - \$20,000.00
- Development Office - \$10,545.00 applied against accounts receivable
- Refunds and/or Reimbursements - \$3,575.28
- ARP Act Subsequent Funds - \$2,356.70
- Metal Recycling - \$2,324.32
- Other - \$1,150.00

EXPENDITURES

We expect the available balance in each fund to be about 25.03% at the end of September.

- General Fund (AA100) – Expenditures to date are \$2,486,324.20 against a budget of \$4,941,969.79 which leaves 49.69% available.
- Highway Fund (DA100) – Expenditures to date are \$2,068,478.38 against a budget of \$3,714,090.80 which leaves 44.31% available.
- Water Fund (SW500) – Expenditures to date are \$677,666.00 against a budget of \$1,616,018.48 which leaves 58.07% available.



Town of Canandaigua , NY

Monthly Budget Report

Account Summary

For Fiscal: 2021 Period Ending: 09/30/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: AA100 - GENERAL FUND							
Revenue							
AA100.1001.00000	REAL PROPERTY TAXES	560,000.00	560,000.00	0.00	560,000.00	0.00	0.00 %
AA100.1030.00000	SPECIAL ASSESSMENT/PILOT	25,071.00	25,071.00	0.00	25,838.47	767.47	103.06 %
AA100.1090.00000	PENALTY ON TAXES	15,000.00	15,000.00	0.00	11,420.28	-3,579.72	23.86 %
AA100.1120.00000	NON PROPERTY SALES TAX	1,875,000.00	2,275,000.00	0.00	605,990.83	-1,669,009.17	73.36 %
AA100.1170.00000	CABLE TV FRANCHISE FEES	85,000.00	85,000.00	44,042.10	89,382.80	4,382.80	105.16 %
AA100.1255.00000	TOWN CLERK FEES	1,900.00	1,900.00	630.92	1,949.32	49.32	102.60 %
AA100.1603.00000	VITAL STATISTICS FEE	5,500.00	5,500.00	300.00	2,154.00	-3,346.00	60.84 %
AA100.2001.00000	PARK & RECREATION FEES	100,000.00	100,000.00	21,474.65	101,646.95	1,646.95	101.65 %
AA100.2110.00000	ZONING FEES	30,000.00	30,000.00	933.00	30,057.99	57.99	100.19 %
AA100.2120.00000	SOIL EROSION CONTROL	6,000.00	6,000.00	1,050.00	6,150.00	150.00	102.50 %
AA100.2148.00000	RETURNED CHECK FEE	60.00	60.00	0.00	60.00	0.00	0.00 %
AA100.2192.00000	CEMETERY SERVICES	500.00	500.00	0.00	350.00	-150.00	30.00 %
AA100.2302.00000	SERVICES/OTHER GOVERNMENTS	27,000.00	27,000.00	1,000.00	27,000.00	0.00	0.00 %
AA100.2401.00000	INTEREST & EARNINGS	15,000.00	15,000.00	0.00	1,013.43	-13,986.57	93.24 %
AA100.2410.00000	RENTAL OF REAL PROPERTY	17,910.00	17,910.00	900.00	16,410.00	-1,500.00	8.38 %
AA100.2544.00000	DOG LICENSES	25,000.00	25,000.00	4,037.00	19,714.00	-5,286.00	21.14 %
AA100.2590.00000	SITE DEVELOPMENT FEES	75,000.00	75,000.00	11,559.20	68,915.80	-6,084.20	8.11 %
AA100.2591.00000	TRANSFER STATION FEES	20,000.00	20,000.00	2,623.00	19,037.00	-963.00	4.82 %
AA100.2610.00000	FINES & FORFEITED BAIL	92,500.00	92,500.00	12,535.00	80,990.00	-11,510.00	12.44 %
AA100.2651.00000	RECYCLING REVENUE	7,500.00	7,500.00	2,324.32	19,284.84	11,784.84	257.13 %
AA100.2665.00000	SALE OF EQUIPMENT	21,500.00	21,500.00	0.00	0.00	-21,500.00	100.00 %
AA100.2680.00000	INSURANCE RECOVERIES	150.00	150.00	0.00	0.00	-150.00	100.00 %
AA100.2701.00000	REFUND PRIOR YEARS EXP	0.00	0.00	0.00	5,734.70	5,734.70	0.00 %
AA100.2705.00000	GIFTS & DONATIONS	0.00	1,400.00	0.00	1,400.00	0.00	0.00 %
AA100.2750.00000	AIM-RELATED PAYMENTS	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
AA100.2770.00000	MISCELLANEOUS INCOME	0.00	0.00	0.00	65.56	65.56	0.00 %
AA100.3005.00000	ONTARIO CO MORTGAGE TAX	230,000.00	230,000.00	0.00	344,927.76	114,927.76	149.97 %
AA100.3089.00000	ST AID.OTHER	0.00	0.00	5,000.00	5,000.00	5,000.00	0.00 %
AA100.3092.00000	ST AID.PLANNING STUDIES	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
AA100.5031.00000	INTERFUND TRANSFERS	212,465.00	212,465.00	0.00	21,556.42	-190,908.58	89.85 %
AA100.5031.0000H	INTERFUND TRANSFERS.CAPITAL P	0.00	1,971.00	0.00	15,163.21	13,192.21	769.32 %
AA100.5031.0000R	TRANSFER FROM RESERVE	0.00	30,050.00	0.00	30,050.00	0.00	0.00 %
AA100.5031.0000CM	INTERFUND TRANSFERS.PARK FUN	490,500.00	490,500.00	0.00	0.00	-490,500.00	100.00 %
AA100.5710.00000	SERIAL BONDS	1.00	1.00	0.00	0.00	-1.00	100.00 %
AA100.9000.00000	APPROPRIATED FUND BALANCE FO	498,850.00	498,850.00	0.00	0.00	-498,850.00	100.00 %
Revenue Total:		4,472,407.00	4,905,828.00	108,409.19	2,111,263.36	-2,794,564.64	56.96 %
Expense							
AA100.1010.110.00000	TOWN BOARD.ELECTED	21,060.00	21,060.00	1,620.00	15,390.00	5,670.00	26.92 %
AA100.1010.400.00000	TOWN BOARD.CONTRACTUAL	4,500.00	6,500.00	0.00	6,090.58	409.42	6.30 %
AA100.1110.110.00000	JUSTICES.ELECTED	51,868.00	51,868.00	3,989.84	37,903.48	13,964.52	26.92 %
AA100.1110.120.00000	JUSTICES.COURT CLERK, FT	52,000.00	52,000.00	4,000.00	38,000.00	14,000.00	26.92 %
AA100.1110.130.00000	JUSTICES.COURT CLERK, PT	5,000.00	5,000.00	36.72	436.05	4,563.95	91.28 %
AA100.1110.140.00000	JUSTICES.COURT CLERK, PT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.1110.200.00000	JUSTICES.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1110.400.00000	JUSTICES.CONTRACTUAL	7,500.00	7,500.00	83.44	5,758.65	1,741.35	23.22 %
AA100.1110.401.00000	JUSTICES..CONTR.COURTSECURITY	10,000.00	10,000.00	0.00	4,053.28	5,946.72	59.47 %
AA100.1220.110.00000	SUPERVISOR.ELECTED	20,808.00	20,808.00	1,600.62	15,205.89	5,602.11	26.92 %
AA100.1220.120.00000	SUPERVISOR.DEPUTY SUPERVISOR	2,500.00	2,500.00	153.84	1,307.64	1,192.36	47.69 %
AA100.1220.400.00000	SUPERVISOR.CONTRACTUAL	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
AA100.1230.100.00000	TOWN MANAGER.PERSONAL SERVI	128,750.00	128,750.00	9,903.84	94,086.48	34,663.52	26.92 %

Monthly Budget Report

For Fiscal: 2021 Period Ending: 09/30/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.1230.120.00000	TOWN MGR.ADMINISTRATIVE AIDE	31,500.00	31,500.00	2,466.75	21,863.32	9,636.68	30.59 %
AA100.1230.144.00000	TOWN MGR. CLERK FINANCE	61,500.00	61,500.00	4,730.76	44,942.22	16,557.78	26.92 %
AA100.1230.200.00000	TOWN MANAGER.CAPITAL.EQUIPM	35,850.00	35,850.00	0.00	26,839.39	9,010.61	25.13 %
AA100.1230.400.00000	TOWN MANAGER.CONTRACTUAL	8,460.00	8,460.00	147.69	2,626.20	5,833.80	68.96 %
AA100.1320.400.00000	AUDITOR.CONTRACTUAL	18,000.00	18,000.00	3,500.00	13,500.00	4,500.00	25.00 %
AA100.1340.400.00000	BUDGET.CONTRACTUAL	6,000.00	6,000.00	335.00	555.04	5,444.96	90.75 %
AA100.1345.400.00000	PURCHASING.CONTRACTUAL	1,500.00	1,500.00	61.65	325.45	1,174.55	78.30 %
AA100.1355.120.00000	ASSESSOR.PERSONAL SERVICES	63,000.00	63,000.00	4,846.16	46,038.52	16,961.48	26.92 %
AA100.1355.132.00000	ASSESSOR.REAL PROPERTY AIDE FT	0.00	5,500.00	195.00	195.00	5,305.00	96.45 %
AA100.1355.150.00000	ASSESSOR.BAR REVIEW SALARY	1,750.00	1,750.00	437.50	1,312.50	437.50	25.00 %
AA100.1355.200.00000	ASSESSOR.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1355.400.00000	ASSESSOR.CONTRACTUAL	11,539.00	11,539.00	1,826.60	6,019.67	5,519.33	47.83 %
AA100.1355.420.00000	ASSESSOR.BAR REVIEW CONTRACT	200.00	200.00	0.00	95.31	104.69	52.35 %
AA100.1410.110.00000	TOWN CLERK.ELECTED	64,357.00	64,357.00	4,950.54	47,030.13	17,326.87	26.92 %
AA100.1410.131.00000	TOWN CLERK.DEPUTY F/T	38,106.00	38,106.00	2,899.14	27,089.71	11,016.29	28.91 %
AA100.1410.141.00000	TOWN CLERK.DEPUTY P/T	23,020.00	23,020.00	0.00	11,584.80	11,435.20	49.68 %
AA100.1410.200.00000	TOWN CLERK.CAPITAL.EQUIPMENT	1,975.00	1,975.00	0.00	236.13	1,738.87	88.04 %
AA100.1410.400.00000	TOWN CLERK.CONTRACTUAL	12,850.00	12,850.00	-233.62	10,240.73	2,609.27	20.31 %
AA100.1420.400.00000	ATTORNEY.CONTRACTUAL	15,000.00	15,000.00	0.00	4,182.94	10,817.06	72.11 %
AA100.1430.132.00000	PERSONNEL.HR AND PAYROLL COO	70,125.00	70,125.00	5,000.00	41,424.37	28,700.63	40.93 %
AA100.1430.141.00000	PERSONNEL.CLERK P/T	16,000.00	16,000.00	300.00	764.50	15,235.50	95.22 %
AA100.1430.200.00000	PERSONNEL.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1430.410.00000	PERSONNEL.CONTRACTUAL	6,580.00	6,580.00	57.29	1,038.75	5,541.25	84.21 %
AA100.1430.420.00000	PERSONNEL.EAP HUMAN RESOURC	1,400.00	1,400.00	0.00	1,186.56	213.44	15.25 %
AA100.1440.400.00000	ENGINEERING.CONTRACTUAL	3,500.00	3,500.00	0.00	312.50	3,187.50	91.07 %
AA100.1440.406.00000	ENGINEERING. SEWERS	2,500.00	2,500.00	0.00	1,817.50	682.50	27.30 %
AA100.1450.400.00000	ELECTIONS.CONTRACTUAL	8,750.00	8,750.00	0.00	33.85	8,716.15	99.61 %
AA100.1460.200.00000	RECORDS MANAGEMENT.CAPITAL.	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1460.400.00000	RECORDS MANAGEMENT.CONTRAC	5,635.00	7,635.00	0.00	1,873.35	5,761.65	75.46 %
AA100.1480.400.00000	PUBLICSERVINFO.CONTRACTUAL.C	5,200.00	5,200.00	85.99	669.48	4,530.52	87.13 %
AA100.1620.200.00000	BUILDINGS.CAPITAL.EQUIPMENT	45,800.00	55,800.00	14,300.00	33,724.09	22,075.91	39.56 %
AA100.1620.400.00000	BUILDINGS.CONTRACTUAL	4,000.00	4,000.00	0.00	1,771.94	2,228.06	55.70 %
AA100.1620.403.00000	BUILDINGS..TOWNHALL.CONTR.UTI	45,000.00	45,000.00	3,577.05	26,130.10	18,869.90	41.93 %
AA100.1620.404.00000	BUILDINGS..HIGHWAYBLDG.CONTR	79,000.00	73,840.00	3,196.59	46,163.02	27,676.98	37.48 %
AA100.1620.405.00000	BUILDINGS..PARKS.CONTR.UTILITY.	37,250.00	37,250.00	1,305.85	18,992.96	18,257.04	49.01 %
AA100.1620.410.00000	BUILDINGS.JANITORIAL	33,000.00	33,000.00	2,662.96	14,947.77	18,052.23	54.70 %
AA100.1670.400.00000	PRINTING & MAILING.CONTRACTU	10,500.00	15,500.00	412.21	8,180.51	7,319.49	47.22 %
AA100.1680.200.00000	DATA PROCESSING.CAPITAL.EQUIP	40,350.00	129,770.00	17,448.35	34,500.36	95,269.64	73.41 %
AA100.1680.400.00000	DATA PROCESSING.CONTRACTUAL	75,360.00	90,360.00	11,353.68	47,435.18	42,924.82	47.50 %
AA100.1910.400.00000	UNALLOCATED INSURANCE	100,000.00	100,000.00	0.00	67,583.55	32,416.45	32.42 %
AA100.1920.400.00000	MUNICIPAL ASSOCIATION DUES	1,500.00	1,500.00	0.00	1,500.00	0.00	0.00 %
AA100.1940.200.00000	PURCHASE OF LAND/RIGHT OF WAY	1.00	14,501.00	0.00	14,005.00	496.00	3.42 %
AA100.1940.400.00000	PURCHASE OF LAND/RIGHT OF WAY	0.00	30,050.00	0.00	30,050.00	0.00	0.00 %
AA100.1990.400.00000	CONTINGENCY	90,000.00	296,500.00	0.00	0.00	296,500.00	100.00 %
AA100.3120.400.00000	POLICE.CONTRACTUAL	29,500.00	29,500.00	0.00	10,167.23	19,332.77	65.53 %
AA100.3310.200.00000	TRAFFIC.CAPITAL.EQUIPMENT	17,000.00	17,000.00	0.00	0.00	17,000.00	100.00 %
AA100.3310.400.00000	TRAFFIC.CONTRACTUAL	86,000.00	86,000.00	1,456.00	11,569.45	74,430.55	86.55 %
AA100.3510.400.00000	DOG CONTROL CONTRACTUAL	25,000.00	25,000.00	0.00	24,971.00	29.00	0.12 %
AA100.4020.100.00000	REGISTRAR.PERSONAL SERVICES	2,400.00	2,400.00	600.00	1,800.00	600.00	25.00 %
AA100.4020.400.00000	REGISTRAR.CONTRACTUAL	250.00	250.00	138.08	161.70	88.30	35.32 %
AA100.4540.400.00000	AMBULANCE CONTRACTUAL	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
AA100.5010.110.00000	HIGHWAY SUPT.ELECTED	53,837.00	53,837.00	4,141.30	39,342.35	14,494.65	26.92 %
AA100.5010.120.00000	HIGHWAY.DEPUTY	3,255.00	3,255.00	250.38	2,378.61	876.39	26.92 %
AA100.5010.130.00000	HIGHWAY.ACCOUNT CLERK	19,094.00	7,094.00	0.00	5,840.79	1,253.21	17.67 %
AA100.5010.131.00000	HIGHWAY.SENIOR ACCOUNT CLERK	0.00	17,160.00	1,760.00	9,721.25	7,438.75	43.35 %
AA100.5182.400.00000	STREET LIGHTING.CONTRACTUAL	28,500.00	28,500.00	2,036.75	16,965.20	11,534.80	40.47 %
AA100.6410.410.00000	PUBLICITY.CONTRACTUAL	6,500.00	6,500.00	0.00	0.00	6,500.00	100.00 %
AA100.6410.420.00000	PUBLICITY.PARK	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %

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AA100.6989.400.00000	ECONOMIC DEVELOPMENT.CONTR	50,000.00	50,000.00	0.00	50,000.00	0.00	0.00 %
AA100.7020.141.00000	RECREATION.SR LIFEGUARD	7,440.00	7,940.00	1,226.25	7,580.64	359.36	4.53 %
AA100.7110.121.00000	PARKS.MAINTENANCE ASSISTANT	50,337.00	21,060.00	0.00	21,059.07	0.93	0.00 %
AA100.7110.130.00000	PARK.LABORER F/T	39,520.00	68,797.00	5,143.75	33,492.88	35,304.12	51.32 %
AA100.7110.131.00000	SEASONAL.ONANDA PERSONAL SE	56,119.00	56,119.00	5,316.51	35,525.29	20,593.71	36.70 %
AA100.7110.142.00000	REC.ATTENDANTS GATEHOUSE	10,790.00	10,995.00	1,318.50	10,994.53	0.47	0.00 %
AA100.7110.143.00000	PARK.LABORERS P/T SEASONAL	46,900.00	46,900.00	2,552.00	15,239.38	31,660.62	67.51 %
AA100.7110.200.00000	PARKS.NORMAL.CAP.MAINTENANC	277,502.00	277,502.00	0.00	75,896.36	201,605.64	72.65 %
AA100.7110.201.00000	PARKS.PRKFUND.NEWREC.EXP.PAR	490,500.00	504,686.79	120,533.26	308,029.93	196,656.86	38.97 %
AA100.7110.400.00000	PARK.CONTRACTUAL	96,160.00	97,360.00	14,248.15	62,324.69	35,035.31	35.99 %
AA100.7110.402.00000	PARKS.LANDSCAPING	5,300.00	5,500.00	388.00	486.04	5,013.96	91.16 %
AA100.7110.404.00000	PARKS AUBURN TRAIL	10,000.00	13,125.00	0.00	750.00	12,375.00	94.29 %
AA100.7140.141.00000	PLAYGROUND/RECREATION.LIFEGU	42,600.00	41,895.00	2,227.13	32,738.12	9,156.88	21.86 %
AA100.7140.142.00000	PLAYGROUND/RECREATION.SPECIA	14,532.00	14,532.00	0.00	0.00	14,532.00	100.00 %
AA100.7140.400.00000	PLAYGROUND/RECREATION.CONTR	10,100.00	10,100.00	-150.00	2,301.32	7,798.68	77.21 %
AA100.7140.405.00000	RECREATION.EVENTS.MOVIE NIGHT	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
AA100.7140.410.00000	PLAYGROUND/RECREATION.DAY CA	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
AA100.7450.410.00000	MUSEUM.CONTRACTUAL	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00 %
AA100.7510.120.00000	HISTORIAN.PERSONAL SERVICES	3,500.00	3,500.00	875.00	2,042.67	1,457.33	41.64 %
AA100.7510.400.00000	HISTORIAN.CONTRACTUAL	750.00	750.00	0.00	49.53	700.47	93.40 %
AA100.7550.400.00000	CELEBRATIONS.CONTRACTUAL	4,500.00	2,500.00	0.00	436.74	2,063.26	82.53 %
AA100.7620.400.00000	ADULT RECREATION.CONTRACTUAL	2,500.00	2,500.00	40.00	40.00	2,460.00	98.40 %
AA100.8010.120.00000	PLANNER.PERSONAL SVCS	60,818.00	52,498.00	4,076.92	27,694.37	24,803.63	47.25 %
AA100.8010.141.00000	ZONING.INSPECTOR P/T	8,699.00	8,699.00	632.53	6,231.20	2,467.80	28.37 %
AA100.8010.144.00000	ZONING..OFFICE SPECIALIST I	40,840.00	14,840.00	0.00	13,708.50	1,131.50	7.62 %
AA100.8010.146.00000	ZONING.SENIOR ACCOUNT CLERK	0.00	34,320.00	3,492.50	17,586.25	16,733.75	48.76 %
AA100.8010.400.00000	ZONING INSPECTOR.CONTRACTUAL	920.00	920.00	64.60	695.02	224.98	24.45 %
AA100.8020.120.00000	PLANNING BOARD.PERSONAL SERV	6,375.00	12,025.00	3,506.25	10,518.75	1,506.25	12.53 %
AA100.8020.140.00000	PB STENOGRAPHER P/T.PERSONAL	6,250.00	6,250.00	610.47	3,973.41	2,276.59	36.43 %
AA100.8020.150.00000	ECB.PERSONAL SERVICES	4,200.00	4,200.00	900.00	2,700.00	1,500.00	35.71 %
AA100.8020.160.00000	PLAN..ECB SECRETARY STENOGRAP	1,400.00	4,400.00	472.50	3,456.18	943.82	21.45 %
AA100.8020.400.00000	PLANNING BOARD.CONTRACTUAL	7,300.00	7,300.00	182.30	6,199.41	1,100.59	15.08 %
AA100.8020.410.00000	PLANNING.ENGINEERING.CONTRA	5,000.00	5,000.00	0.00	210.00	4,790.00	95.80 %
AA100.8020.412.00000	PLANNING.COMP PLAN	300.00	300.00	0.00	0.00	300.00	100.00 %
AA100.8020.424.00000	PLANNING.UPTOWN	30,000.00	26,350.00	4,752.00	11,344.00	15,006.00	56.95 %
AA100.8020.428.00000	PLANNING.HISTORICAL PROJECT TE	15,950.00	11,030.00	0.00	0.00	11,030.00	100.00 %
AA100.8020.430.00000	PLANNING..MIDDLECHESHIRE RD	10,500.00	10,500.00	0.00	0.00	10,500.00	100.00 %
AA100.8020.431.00000	PLANNING.AFFORDABLE HOUSING	0.00	10,000.00	0.00	0.00	10,000.00	100.00 %
AA100.8020.450.00000	PLANNING.ECB.CONTRACTUAL	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
AA100.8040.120.00000	ZONING BOARD OF APPEALS.PERS	5,573.00	5,573.00	1,393.25	4,179.75	1,393.25	25.00 %
AA100.8040.400.00000	ZONING BOARD OF APPEALS CONT	3,500.00	3,500.00	54.17	1,868.64	1,631.36	46.61 %
AA100.8140.400.00000	STORMSEWERS.CONTRACTUAL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
AA100.8160.130.00000	WASTE & RECYCLING MEO.PERSON	60,000.00	60,000.00	4,793.63	42,193.48	17,806.52	29.68 %
AA100.8160.140.00000	WASTE & RECYCLING LABORS PT.PE	26,000.00	26,000.00	2,503.14	17,937.58	8,062.42	31.01 %
AA100.8160.200.00000	WASTE & RECYCLING EQUIPMENT	0.00	52,000.00	0.00	51,954.11	45.89	0.09 %
AA100.8160.400.00000	WASTE & RECYCLING CONTRACTUA	96,000.00	103,381.00	8,728.95	67,856.79	35,524.21	34.36 %
AA100.8540.400.00000	DRAINAGE.CONTRACTUAL	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.8664.121.00000	CODE ENFORCEMENT	69,822.00	69,822.00	5,370.92	51,023.74	18,798.26	26.92 %
AA100.8664.122.00000	CODE ENFORCEMENT	17,663.00	17,663.00	1,172.96	12,318.72	5,344.28	30.26 %
AA100.8664.124.00000	CODE ENFORCEMENT	63,334.00	63,334.00	4,871.84	46,282.48	17,051.52	26.92 %
AA100.8664.200.00000	CODE ENFORCEMENT.CAPITAL.EQU	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.8664.400.00000	CODE ENFORCEMENT.CONTRACTU	4,500.00	4,500.00	169.86	1,747.05	2,752.95	61.18 %
AA100.8710.400.00000	CONSERVATION.CONTRACTUAL	6,300.00	6,300.00	0.00	2,240.00	4,060.00	64.44 %
AA100.8730.450.00000	FORESTRY TREE ADVISORY BOARD	11,501.00	11,501.00	0.00	4,773.00	6,728.00	58.50 %
AA100.8810.400.00000	CEMETERIES CONTRACTUAL	11,500.00	11,500.00	33.50	5,699.82	5,800.18	50.44 %
AA100.8989.400.00000	CDGA LAKE MANAGEMENT PLAN	29,500.00	28,000.00	0.00	27,920.00	80.00	0.29 %
AA100.9010.800.00000	NYS RETIREMENT	133,572.00	133,572.00	0.00	0.00	133,572.00	100.00 %
AA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	115,000.00	115,000.00	8,068.61	70,159.74	44,840.26	38.99 %

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AA100.9040.800.00000	WORKERS COMPENSATION	76,200.00	76,200.00	0.00	74,265.00	1,935.00	2.54 %
AA100.9050.800.00000	UNEMPLOYMENT INSURANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.9055.800.00000	DISABILITY INSURANCE	2,500.00	2,500.00	0.00	1,392.80	1,107.20	44.29 %
AA100.9060.810.00000	MEDICAL INSURANCE	176,737.00	176,737.00	15,848.56	131,829.66	44,907.34	25.41 %
AA100.9060.811.00000	DENTAL INSURANCE	13,000.00	13,000.00	1,155.38	9,657.26	3,342.74	25.71 %
AA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	4,000.00	4,000.00	307.68	2,230.68	1,769.32	44.23 %
AA100.9060.830.00000	HSA ACCOUNT	44,010.00	44,010.00	0.00	42,131.34	1,878.66	4.27 %
AA100.9710.600.00000	SERIAL BONDS.PRINCIPAL	244,500.00	244,500.00	0.00	0.00	244,500.00	100.00 %
AA100.9710.700.00000	SERIAL BONDS.INTEREST	113,013.00	113,013.00	0.00	38,506.25	74,506.75	65.93 %
AA100.9730.700.00000	BAN INTEREST	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
AA100.9901.900.00000	INTERFUND TRANSFER	0.00	4,920.00	0.00	4,920.00	0.00	0.00 %
Expense Total:		4,472,407.00	4,941,969.79	344,515.02	2,486,324.20	2,455,645.59	49.69 %
Fund: AA100 - GENERAL FUND Surplus (Deficit):		0.00	-36,141.79	-236,105.83	-375,060.84	-338,919.05	-937.75 %
Fund: AA231 - CONTINGENT/TAX RESERVE							
Revenue							
AA231.2401.00000	INTEREST & EARNINGS.CONT TAX R	0.00	0.00	0.00	135.20	135.20	0.00 %
Revenue Total:		0.00	0.00	0.00	135.20	135.20	0.00 %
Fund: AA231 - CONTINGENT/TAX RESERVE Total:		0.00	0.00	0.00	135.20	135.20	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE							
Revenue							
AA232.2401.00000	INTEREST & EARNING.BUILDING RE	0.00	0.00	0.00	22.22	22.22	0.00 %
Revenue Total:		0.00	0.00	0.00	22.22	22.22	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE Total:		0.00	0.00	0.00	22.22	22.22	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE							
Revenue							
AA233.2401.00000	INTEREST & EARNING.TECHNOLOG	0.00	0.00	0.00	11.88	11.88	0.00 %
Revenue Total:		0.00	0.00	0.00	11.88	11.88	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE Total:		0.00	0.00	0.00	11.88	11.88	0.00 %
Fund: AA234 - OPEN SPACE RESERVE							
Revenue							
AA234.2401.00000	INTEREST & EARNING.OPEN SPACE	0.00	0.00	0.00	299.84	299.84	0.00 %
AA234.9000.00000	APPROPRIATED FUND BALANCE FO	0.00	30,050.00	0.00	0.00	-30,050.00	100.00 %
Revenue Total:		0.00	30,050.00	0.00	299.84	-29,750.16	99.00 %
Expense							
AA234.9901.900.00000	INTERFUND TRANSFER	0.00	30,050.00	0.00	30,050.00	0.00	0.00 %
Expense Total:		0.00	30,050.00	0.00	30,050.00	0.00	0.00 %
Fund: AA234 - OPEN SPACE RESERVE Surplus (Deficit):		0.00	0.00	0.00	-29,750.16	-29,750.16	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE							
Revenue							
AA235.2401.00000	INTEREST & EARNING.NYS RETIRE	0.00	0.00	0.00	64.46	64.46	0.00 %
Revenue Total:		0.00	0.00	0.00	64.46	64.46	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:		0.00	0.00	0.00	64.46	64.46	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE							
Revenue							
AA237.2401.00000	INTEREST & EARNINGS.BONDED IN	0.00	0.00	0.00	55.59	55.59	0.00 %
Revenue Total:		0.00	0.00	0.00	55.59	55.59	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:		0.00	0.00	0.00	55.59	55.59	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE							
Revenue							
AA238.2401.00000	INTEREST & EARNINGS.SOLID WAS	0.00	0.00	0.00	146.60	146.60	0.00 %
Revenue Total:		0.00	0.00	0.00	146.60	146.60	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:		0.00	0.00	0.00	146.60	146.60	0.00 %

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Fund: CL100 - LOCAL SOLID WASTE							
Revenue							
CL100.2401.00000	INTEREST & EARNINGS	0.00	0.00	0.00	2.27	2.27	0.00 %
Revenue Total:		0.00	0.00	0.00	2.27	2.27	0.00 %
Expense							
CL100.1480.400.00000	PUBLICSERVINFO.CONTRACTUAL.C	0.00	0.00	0.00	8,462.75	-8,462.75	0.00 %
CL100.9901.900.00000	INTERFUND TRANSFER	0.00	1,971.00	0.00	1,971.21	-0.21	-0.01 %
Expense Total:		0.00	1,971.00	0.00	10,433.96	-8,462.96	-429.37 %
Fund: CL100 - LOCAL SOLID WASTE Surplus (Deficit):		0.00	-1,971.00	0.00	-10,431.69	-8,460.69	-429.26 %
Fund: CM100 - (CR) RECREATION.MISCELLANEOUS							
Revenue							
CM100.2001.00000	PARK & RECREATION FEES	0.00	0.00	5,000.00	33,000.00	33,000.00	0.00 %
CM100.2401.00000	INTEREST & EARNINGS	0.00	0.00	0.00	202.41	202.41	0.00 %
Revenue Total:		0.00	0.00	5,000.00	33,202.41	33,202.41	0.00 %
Fund: CM100 - (CR) RECREATION.MISCELLANEOUS Total:		0.00	0.00	5,000.00	33,202.41	33,202.41	0.00 %
Fund: DA100 - HIGHWAY							
Revenue							
DA100.1001.00000	REAL PROPERTY TAXES	865,000.00	865,000.00	0.00	865,000.00	0.00	0.00 %
DA100.1120.00000	NON PROPERTY SALES TAX	1,980,000.00	1,980,000.00	0.00	1,980,000.00	0.00	0.00 %
DA100.2302.00000	SERVICES/OTHER GOVERNMENTS	135,000.00	135,000.00	0.00	147,473.80	12,473.80	109.24 %
DA100.2303.00000	SALE OF FUEL	5,000.00	5,000.00	692.64	2,872.70	-2,127.30	42.55 %
DA100.2401.00000	INTEREST & EARNINGS	4,400.00	4,400.00	0.00	1,054.31	-3,345.69	76.04 %
DA100.2410.00000	RENTAL OF LABOR/INDIVIDUALS	0.00	10,561.00	376.59	6,011.58	-4,549.42	43.08 %
DA100.2414.00000	RENTAL OF EQUIPMENT	0.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
DA100.2665.00000	SALE OF EQUIPMENT	40,000.00	40,000.00	0.00	0.00	-40,000.00	100.00 %
DA100.2701.00000	REFUND PRIOR YEAR EXP	0.00	0.00	0.00	4,081.33	4,081.33	0.00 %
DA100.3501.00000	NYS STATE AID CHIPS	275,000.00	445,000.00	0.00	44,640.40	-400,359.60	89.97 %
DA100.9000.00000	APPROPRIATED FUND BALANCE FO	194,777.00	194,777.00	0.00	0.00	-194,777.00	100.00 %
Revenue Total:		3,499,177.00	3,689,738.00	1,069.23	3,051,134.12	-638,603.88	17.31 %
Expense							
DA100.1440.400.00000	HWY.ENGINEERING.CONTRACTUAL	20,000.00	20,000.00	0.00	4,615.00	15,385.00	76.93 %
DA100.1710.400.00000	HWY.CONTRACTUAL	8,000.00	8,000.00	510.97	3,544.41	4,455.59	55.69 %
DA100.5110.130.00000	GENERAL REPAIRS.WAGES F/T	596,700.00	607,261.00	68,032.77	457,558.42	149,702.58	24.65 %
DA100.5110.131.00000	GENERAL REPAIRS.VACATIONBUYB	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
DA100.5110.400.00000	GENERAL REPAIRS.CONTRACTUAL	791,002.00	961,002.00	150,602.63	486,217.87	474,784.13	49.41 %
DA100.5130.200.00000	MACHINERY.CAPITAL.EQUIPMENT	322,000.00	322,000.00	0.00	75,971.21	246,028.79	76.41 %
DA100.5130.400.00000	MACHINERY.CONTRACTUAL..	240,000.00	215,280.11	23,813.21	100,808.92	114,471.19	53.17 %
DA100.5130.400.00110	MACHINERY.CONTRACTUAL.CAR #1	0.00	1,037.91	0.00	1,037.91	0.00	0.00 %
DA100.5130.400.00111	MACHINERY.CONTRACTUAL.CAR#1	0.00	436.63	342.64	436.63	0.00	0.00 %
DA100.5130.400.00114	MACHINERY.CONTRACTUAL.CAR#1	0.00	65.49	0.00	65.49	0.00	0.00 %
DA100.5130.400.00115	MACHINERY.CONTRACTUAL.CAR#1	0.00	7.80	0.00	7.80	0.00	0.00 %
DA100.5130.400.00201	MACHINERY.CONTRACTUAL.TRUCK	0.00	1,016.12	0.00	1,016.12	0.00	0.00 %
DA100.5130.400.00203	MACHINERY.CONTRACTUAL.TRUCK	0.00	5,617.88	362.71	5,617.88	0.00	0.00 %
DA100.5130.400.00204	MACHINERY.CONTRACTUAL.TRUCK	0.00	3,131.80	0.00	3,131.80	0.00	0.00 %
DA100.5130.400.00205	MACHINERY.CONTRACTUAL.TRUCK	0.00	1,139.26	24.82	1,139.26	0.00	0.00 %
DA100.5130.400.00206	MACHINERY.CONTRACTUAL.TRUCK	0.00	144.84	0.00	144.84	0.00	0.00 %
DA100.5130.400.00207	MACHINERY.CONTRACTUAL.TRUCK	0.00	3,553.87	0.00	3,553.87	0.00	0.00 %
DA100.5130.400.00208	MACHINERY.CONTRACTUAL.TRUCK	0.00	20.00	0.00	20.00	0.00	0.00 %
DA100.5130.400.00209	MACHINERY.CONTRACTUAL.TRUCK	0.00	58.73	0.00	58.73	0.00	0.00 %
DA100.5130.400.00212	MACHINERY.CONTRACTUAL.TRUCK	0.00	1,330.37	1,330.37	1,330.37	0.00	0.00 %
DA100.5130.400.00213	MACHINERY.CONTRACTUAL.TRUCK	0.00	1,569.75	5.79	1,569.75	0.00	0.00 %
DA100.5130.400.00214	MACHINERY.CONTRACTUAL.TRUCK	0.00	607.41	0.00	607.41	0.00	0.00 %
DA100.5130.400.00217	MACHINERY.CONTRACTUAL.TRUCK	0.00	1,754.27	0.00	1,754.27	0.00	0.00 %
DA100.5130.400.00219	MACHINERY.CONTRACTUAL.TRUCK	0.00	1,265.90	0.00	1,265.90	0.00	0.00 %
DA100.5130.400.00233	MACHINERY.CONTRACTUAL.TRUCK	0.00	858.21	127.16	858.21	0.00	0.00 %
DA100.5130.400.00234	MACHINERY.CONTRACTUAL.TRUCK	0.00	20.00	0.00	20.00	0.00	0.00 %

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DA100.5130.400.00236	MACHINERY.CONTRACTUAL.TRUCK	0.00	6,054.58	3,898.18	6,054.58	0.00	0.00 %
DA100.5130.400.00237	MACHINERY.CONTRACTUAL.TRUCK	0.00	2,864.98	7.62	2,864.98	0.00	0.00 %
DA100.5130.400.00239	MACHINERY.CONTRACTUAL.TRUCK	0.00	3,698.34	2,281.04	3,698.34	0.00	0.00 %
DA100.5130.400.00240	MACHINERY.CONTRACTUAL TRUCK	0.00	217.42	0.00	217.42	0.00	0.00 %
DA100.5130.400.00245	MACHINERY.CONTRACTUAL.TRUCK	0.00	26.95	0.00	26.95	0.00	0.00 %
DA100.5130.400.00247	MACHINERY.CONTRACTUAL.TRUCK	0.00	1,403.06	0.00	1,403.06	0.00	0.00 %
DA100.5130.400.00306	MACHINERY.CONTRACTUAL.GRADE	0.00	1,027.00	0.00	1,027.00	0.00	0.00 %
DA100.5130.400.00312	MACHINERY.CONTRACTUAL.GRADE	0.00	387.30	0.00	387.30	0.00	0.00 %
DA100.5130.400.00313	MACHINERY.CONTRACTUAL.TRAILE	0.00	16.82	0.00	16.82	0.00	0.00 %
DA100.5130.400.00320	MACHINERY.CONTRACTUAL.EXCAV	0.00	602.18	147.16	602.18	0.00	0.00 %
DA100.5130.400.00324	MACHINERY.CONTRACTUAL.EXCAV	0.00	482.13	0.00	482.13	0.00	0.00 %
DA100.5130.400.00326	MACHINERY.CONTRACTUAL.TRACT	0.00	1,864.63	131.88	1,864.63	0.00	0.00 %
DA100.5130.400.00340	MACHINERY.CONTRACTUAL.SWEEP	0.00	841.19	0.00	841.19	0.00	0.00 %
DA100.5130.400.00355	MACHINERY.CONTRACTUAL.DOZER	0.00	832.53	402.15	832.53	0.00	0.00 %
DA100.5130.400.00359	MACHINERY.CONTRACTUAL.MOWE	0.00	266.61	0.00	266.61	0.00	0.00 %
DA100.5130.400.00360	MACHINERY.CONTRACTUAL.FORKLI	0.00	940.60	0.00	940.60	0.00	0.00 %
DA100.5130.400.00362	MACHINERY.CONTRACTUAL.TRAILE	0.00	322.34	0.00	322.34	0.00	0.00 %
DA100.5130.400.00363	MACHINERY.CONTRACTUAL.LOADE	0.00	2,135.26	0.00	2,135.26	0.00	0.00 %
DA100.5130.400.00365	MACHINERY.CONTRACTUAL.EXCAV	0.00	526.82	118.36	526.82	0.00	0.00 %
DA100.5130.400.00366	MACHINERY.CONTRACTUAL.EXCAV	0.00	2,518.13	0.00	2,518.13	0.00	0.00 %
DA100.5130.400.00368	MACHINERY.CONTRACTUAL.MOWE	0.00	199.85	0.00	199.85	0.00	0.00 %
DA100.5130.400.00369	MACHINERY.CONTRACTUAL.LOADE	0.00	1,871.33	0.00	1,871.33	0.00	0.00 %
DA100.5130.400.00370	MACHINERY.CONTRACTUAL.SNOW	0.00	28.24	0.00	28.24	0.00	0.00 %
DA100.5130.400.00371	MACHINERY.CONTRACTUAL.LOADE	0.00	236.72	118.36	236.72	0.00	0.00 %
DA100.5130.400.00372	MACHINERY.CONTRACTUAL.TRACT	0.00	42.94	0.00	42.94	0.00	0.00 %
DA100.5130.400.00373	MACHINERY.CONTRACTUAL.MOWE	0.00	311.81	179.82	311.81	0.00	0.00 %
DA100.5130.400.00374	MACHINERY.CONTRACTUAL.MOWE	0.00	123.47	0.00	123.47	0.00	0.00 %
DA100.5130.400.00405	MACHINERY.CONTRACTUAL.WATER	0.00	927.12	927.12	927.12	0.00	0.00 %
DA100.5130.400.00502	MACHINERY.CONTRACTUAL.PARKS	0.00	1,182.68	0.00	1,182.68	0.00	0.00 %
DA100.5130.400.00504	MACHINERY.CONTRACTUAL.PK UTV	0.00	36.92	0.00	36.92	0.00	0.00 %
DA100.5130.400.00508	MACHINERY.CONTRACTUAL.PKTRU	0.00	364.21	0.00	364.21	0.00	0.00 %
DA100.5130.400.00999	MACHINERY.CONTRACTUAL.CHESHI	0.00	3,082.29	670.06	3,082.29	0.00	0.00 %
DA100.5130.410.00000	MACHINERY.FUEL METERING	190,000.00	190,000.00	9,895.12	96,333.42	93,666.58	49.30 %
DA100.5142.130.00000	SNOW REMOVAL.WAGES F/T	423,300.00	423,300.00	0.00	242,463.23	180,836.77	42.72 %
DA100.5142.400.00000	SNOW REMOVAL.CONTRACTUAL	425,000.00	425,000.00	0.00	264,276.24	160,723.76	37.82 %
DA100.9010.800.00000	NYS RETIREMENT	122,686.00	122,686.00	0.00	0.00	122,686.00	100.00 %
DA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	75,000.00	75,000.00	5,039.36	52,762.01	22,237.99	29.65 %
DA100.9040.800.00000	WORKERS COMPENSATION	60,000.00	60,000.00	0.00	60,000.00	0.00	0.00 %
DA100.9050.800.00000	UNEMPLOYMENT INSURANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
DA100.9055.800.00000	DISABILITY INSURANCE	500.00	500.00	0.00	362.42	137.58	27.52 %
DA100.9060.810.00000	MEDICAL INSURANCE	151,961.00	150,867.00	10,881.88	106,241.20	44,625.80	29.58 %
DA100.9060.811.00000	DENTAL INSURANCE	13,668.00	13,668.00	1,087.10	10,875.50	2,792.50	20.43 %
DA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	4,000.00	4,000.00	307.68	2,922.96	1,077.04	26.93 %
DA100.9060.830.00000	HSA ACCOUNT	43,360.00	44,454.00	0.00	44,452.88	1.12	0.00 %
Expense Total:		3,499,177.00	3,714,090.80	281,245.96	2,068,478.38	1,645,612.42	44.31 %

Fund: DA100 - HIGHWAY Surplus (Deficit): 0.00 -24,352.80 -280,176.73 982,655.74 1,007,008.54 4,135.08 %

Fund: DA230 - HWY EQUIPMENT RESERVE

Revenue

DA230.2401.00000	INTEREST & EARNING.EQUIPMENT	0.00	0.00	0.00	52.99	52.99	0.00 %
Revenue Total:		0.00	0.00	0.00	52.99	52.99	0.00 %
Fund: DA230 - HWY EQUIPMENT RESERVE Total:		0.00	0.00	0.00	52.99	52.99	0.00 %

Fund: DA232 - HWY IMPROVEMENT RESERVE

Revenue

DA232.2401.00000	INTEREST & EARNING.HWY IMPRO	0.00	0.00	0.00	59.15	59.15	0.00 %
Revenue Total:		0.00	0.00	0.00	59.15	59.15	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE Total:		0.00	0.00	0.00	59.15	59.15	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE							
Revenue							
DA235.2401.00000	INTEREST & EARNING.SNOW&ICE R	0.00	0.00	0.00	57.98	57.98	0.00 %
	Revenue Total:	0.00	0.00	0.00	57.98	57.98	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:		0.00	0.00	0.00	57.98	57.98	0.00 %
Fund: HH100 - CAPITAL PROJECTS							
Revenue							
HH100.2401.00018	INTEREST & EARNINGS.SUCKERBRO	0.00	0.00	0.00	97.73	97.73	0.00 %
HH100.2401.00027	INTEREST & EARNINGS.PENDLETON	0.00	0.00	0.00	19.52	19.52	0.00 %
HH100.2401.00029	INTEREST & EARNINGS.MWRR	0.00	0.00	0.00	3.74	3.74	0.00 %
HH100.2401.00031	INTEREST & EARNINGS.HISTORICAL	0.00	0.00	0.00	0.31	0.31	0.00 %
HH100.2401.00033	INTEREST & EARNINGS.ARP FUNDS	0.00	0.00	0.00	36.34	36.34	0.00 %
HH100.2401.0026W	INTEREST & EARNINGS.WATER DIST	0.00	0.00	0.00	507.29	507.29	0.00 %
HH100.2710.0026W	PREMIUM & ACCRUED INT ON OB.	0.00	0.00	0.00	178,986.80	178,986.80	0.00 %
HH100.3092.00028	STATE AID CAPITAL.HWA ERADICATI	0.00	0.00	0.00	5,000.00	5,000.00	0.00 %
HH100.3097.00018	STATE AID CAPITAL.SUCKER BROOK	0.00	0.00	0.00	1,283.80	1,283.80	0.00 %
HH100.3297.00029	STATE AID, OTHER.MWRR	0.00	0.00	0.00	13,850.52	13,850.52	0.00 %
HH100.3297.00031	STATE AID - OTHER.HISTORICAL SUR	0.00	0.00	15,000.00	15,000.00	15,000.00	0.00 %
HH100.5031.00031	INTERFUND TRANSFER.HISTORICAL	0.00	0.00	0.00	4,920.00	4,920.00	0.00 %
HH100.5710.0026W	SERIAL BONDS.WATER DISTRICT UP	0.00	0.00	0.00	3,570,000.00	3,570,000.00	0.00 %
	Revenue Total:	0.00	0.00	15,000.00	3,789,706.05	3,789,706.05	0.00 %
Expense							
HH100.1355.400.00027	APPRAISAL.PENDLETON FARMS PD	0.00	0.00	0.00	3,500.00	-3,500.00	0.00 %
HH100.1380.400.0026W	FISCAL AGENT FEES.CONTRACTUAL.	0.00	0.00	0.00	4,050.00	-4,050.00	0.00 %
HH100.1420.400.00027	LEGAL.CONTRACTUAL.PENDLETON	0.00	0.00	0.00	1,462.50	-1,462.50	0.00 %
HH100.1420.400.0026W	ATTORNEY.CONTRACTUAL.WATER D	0.00	0.00	0.00	660.00	-660.00	0.00 %
HH100.1420.401.0026W	ATTORNEY.BOND COUNSEL.WATER	0.00	0.00	0.00	1,160.00	-1,160.00	0.00 %
HH100.1440.200.0026W	ENGINEERING.CAPITAL.EQUIPMENT	0.00	0.00	8,719.95	145,378.26	-145,378.26	0.00 %
HH100.1680.201.00030	DATA.CYBERSECURITY.PLANNING	0.00	0.00	0.00	12,500.00	-12,500.00	0.00 %
HH100.1680.202.00030	DATA.CYBERSECURITY.IMPLEMENTA	0.00	0.00	0.00	2,050.50	-2,050.50	0.00 %
HH100.8097.200.00027	PLANNING.CAPITAL.PENDLETON FA	0.00	0.00	0.00	3,500.00	-3,500.00	0.00 %
HH100.8310.200.0026W	WATER ADMIN.WATER TANKS & SU	0.00	0.00	0.00	785,834.49	-785,834.49	0.00 %
HH100.8310.201.0026W	WATER ADMIN.ELECTRIC SERVICE F	0.00	0.00	0.00	19,300.00	-19,300.00	0.00 %
HH100.8310.202.0026W	WATER ADMIN.PUMP FACILITY.WD	0.00	0.00	3,936.25	161,059.67	-161,059.67	0.00 %
HH100.8310.203.0026W	WATER ADMIN.ELECTRIC SERVICE F	0.00	0.00	30,907.89	167,919.79	-167,919.79	0.00 %
HH100.8310.204.0026W	WATER ADMIN.TRANSMISSION MAI	0.00	0.00	0.00	1,980.00	-1,980.00	0.00 %
HH100.8310.205.0026W	WATER ADMIN.MOBILIZATION & G	0.00	0.00	16,016.11	174,355.93	-174,355.93	0.00 %
HH100.9730.600.0026W	BAN.PRINCIPAL.WATER DISTRICT U	0.00	0.00	0.00	3,570,000.00	-3,570,000.00	0.00 %
HH100.9730.700.0026W	BAN.INTEREST.WATER DISTRICT UP	0.00	0.00	0.00	50,835.00	-50,835.00	0.00 %
HH100.9901.900.00029	INTERFUND TRANSFER OUT.MWRR	0.00	0.00	0.00	13,192.00	-13,192.00	0.00 %
	Expense Total:	0.00	0.00	59,580.20	5,118,738.14	-5,118,738.14	0.00 %
Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):		0.00	0.00	-44,580.20	-1,329,032.09	-1,329,032.09	0.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT							
Revenue							
SD600.1030.00000	SPECIAL ASSESSMENT.RT 332 DRAI	25,080.00	25,080.00	0.00	25,080.00	0.00	0.00 %
SD600.2401.00000	INTEREST & EARNINGS.RT 332 DRAI	100.00	100.00	0.00	53.49	-46.51	46.51 %
SD600.9000.00000	APPROPRIATED FUND BALANCE FO	24,920.00	24,920.00	0.00	0.00	-24,920.00	100.00 %
	Revenue Total:	50,100.00	50,100.00	0.00	25,133.49	-24,966.51	49.83 %
Expense							
SD600.8520.400.00000	MAINTENANCE..RT 332 DRAINAGE	50,100.00	50,100.00	0.00	453.00	49,647.00	99.10 %
	Expense Total:	50,100.00	50,100.00	0.00	453.00	49,647.00	99.10 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	0.00	24,680.49	24,680.49	0.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT							
Revenue							
SD605.2401.00000	INTEREST & EARNINGS.LAKEWOOD	20.00	20.00	0.00	12.89	-7.11	35.55 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SD605.9000.00000	APPROPRIATED FUND BALANCE FO	0.00	8,000.00	0.00	0.00	-8,000.00	100.00 %
	Revenue Total:	20.00	8,020.00	0.00	12.89	-8,007.11	99.84 %
Expense							
SD605.8520.400.00000	MAINTENANCE...LAKEWOOD MEAD	20.00	8,020.00	0.00	0.00	8,020.00	100.00 %
	Expense Total:	20.00	8,020.00	0.00	0.00	8,020.00	100.00 %
	Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplus	0.00	0.00	0.00	12.89	12.89	0.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT							
Revenue							
SD610.2401.00000	INTEREST & EARNINGS.ASHTON DR	10.00	10.00	0.00	6.52	-3.48	34.80 %
	Revenue Total:	10.00	10.00	0.00	6.52	-3.48	34.80 %
Expense							
SD610.8520.400.00000	MAINTENANCE...ASHTON DRAINAG	10.00	10.00	0.00	0.00	10.00	100.00 %
	Expense Total:	10.00	10.00	0.00	0.00	10.00	100.00 %
	Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.00	6.52	6.52	0.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT							
Revenue							
SD615.2401.00000	INTEREST & EARNINGS.FOX RIDGE	25.00	25.00	0.00	15.66	-9.34	37.36 %
SD615.9000.00000	APPROPRIATED FUND BALANCE FO	0.00	8,000.00	0.00	0.00	-8,000.00	100.00 %
	Revenue Total:	25.00	8,025.00	0.00	15.66	-8,009.34	99.80 %
Expense							
SD615.8520.400.00000	MAINTENANCE...FOX RIDGE DRAIN	25.00	8,025.00	0.00	123.63	7,901.37	98.46 %
	Expense Total:	25.00	8,025.00	0.00	123.63	7,901.37	98.46 %
	Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.00	-107.97	-107.97	0.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT							
Revenue							
SD620.2401.00000	INTEREST & EARNINGS.LANDINGS	5.00	5.00	0.00	3.41	-1.59	31.80 %
	Revenue Total:	5.00	5.00	0.00	3.41	-1.59	31.80 %
Expense							
SD620.8520.400.00000	MAINTENANCE...LANDINGS DRAINA	5.00	5.00	0.00	0.00	5.00	100.00 %
	Expense Total:	5.00	5.00	0.00	0.00	5.00	100.00 %
	Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.00	3.41	3.41	0.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT							
Revenue							
SD625.2401.00000	INTEREST & EARNINGS.OLD BROOK	10.00	10.00	0.00	6.14	-3.86	38.60 %
	Revenue Total:	10.00	10.00	0.00	6.14	-3.86	38.60 %
Expense							
SD625.8520.400.00000	MAINTENANCE...OLD BROOKSIDE D	10.00	10.00	0.00	0.00	10.00	100.00 %
	Expense Total:	10.00	10.00	0.00	0.00	10.00	100.00 %
	Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Defic	0.00	0.00	0.00	6.14	6.14	0.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT							
Revenue							
SD630.2401.00000	INTEREST & EARNINGS.LAKESIDE ES	5.00	5.00	0.00	4.25	-0.75	15.00 %
	Revenue Total:	5.00	5.00	0.00	4.25	-0.75	15.00 %
Expense							
SD630.8520.400.00000	MAINTENANCE...LAKESIDE ESTATES	5.00	5.00	0.00	0.00	5.00	100.00 %
	Expense Total:	5.00	5.00	0.00	0.00	5.00	100.00 %
	Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (De	0.00	0.00	0.00	4.25	4.25	0.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT							
Revenue							
SD635.1030.00000	SPECIAL ASSESSMENT.WATERFORD	2,576.00	2,576.00	0.00	2,576.00	0.00	0.00 %
SD635.2401.00000	INTEREST & EARNINGS.WATERFOR	5.00	5.00	0.00	5.11	0.11	102.20 %
	Revenue Total:	2,581.00	2,581.00	0.00	2,581.11	0.11	0.00 %

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Expense							
SD635.8520.400.00000	MAINTENANCE..WATERFORD POIN	2,581.00	2,581.00	0.00	0.00	2,581.00	100.00 %
Expense Total:		2,581.00	2,581.00	0.00	0.00	2,581.00	100.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (D		0.00	0.00	0.00	2,581.11	2,581.11	0.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT							
Revenue							
SD640.2401.00000	INTEREST & EARNINGS.STABLEGATE	10.00	10.00	0.00	8.07	-1.93	19.30 %
Revenue Total:		10.00	10.00	0.00	8.07	-1.93	19.30 %
Expense							
SD640.8520.400.00000	MAINTENANCE..STABLEGATE DRAI	10.00	10.00	0.00	0.00	10.00	100.00 %
Expense Total:		10.00	10.00	0.00	0.00	10.00	100.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	0.00	8.07	8.07	0.00 %
Fund: SF450 - FIRE PROTECTION							
Revenue							
SF450.1001.00000	REAL PROPERTY TAXES.FIRE PROTE	1,120,920.00	1,120,920.00	0.00	1,120,920.00	0.00	0.00 %
SF450.2401.00000	INTEREST & EARNINGS.FIRE PROTE	400.00	400.00	0.00	137.13	-262.87	65.72 %
SF450.9000.00000	APPROPRIATED FUND BALANCE FO	20,000.00	20,020.00	0.00	20,000.00	-20.00	0.10 %
Revenue Total:		1,141,320.00	1,141,340.00	0.00	1,141,057.13	-282.87	0.02 %
Expense							
SF450.3410.400.00000	FIRE PROTECTION DISTRICT AGREE	1,141,320.00	1,141,340.00	0.00	1,141,339.85	0.15	0.00 %
Expense Total:		1,141,320.00	1,141,340.00	0.00	1,141,339.85	0.15	0.00 %
Fund: SF450 - FIRE PROTECTION Surplus (Deficit):		0.00	0.00	0.00	-282.72	-282.72	0.00 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT							
Revenue							
SL700.1001.00000	REAL PROPERTY TAXES.CENTERPOI	1,200.00	1,200.00	0.00	1,200.00	0.00	0.00 %
SL700.2401.00000	INTEREST & EARNINGS.CENTERPOI	6.00	6.00	0.00	2.52	-3.48	58.00 %
SL700.9000.00000	APPROPRIATED FUND BALANCE FO	4,394.00	5,214.00	0.00	0.00	-5,214.00	100.00 %
Revenue Total:		5,600.00	6,420.00	0.00	1,202.52	-5,217.48	81.27 %
Expense							
SL700.5182.200.00000	STREET LIGHTING.CAP EQUIP.CENT	4,000.00	4,820.00	0.00	4,819.28	0.72	0.01 %
SL700.5182.400.00000	UTILITIES ELECTRIC..CENTERPOINT	1,600.00	1,600.00	116.95	1,032.18	567.82	35.49 %
Expense Total:		5,600.00	6,420.00	116.95	5,851.46	568.54	8.86 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):		0.00	0.00	-116.95	-4,648.94	-4,648.94	0.00 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT							
Revenue							
SL705.1001.00000	REAL PROPERTY TAXES.FOX RIDGE L	12,000.00	12,000.00	0.00	12,000.00	0.00	0.00 %
SL705.2401.00000	INTEREST & EARNINGS.FOX RIDGE	6.00	6.00	0.00	3.91	-2.09	34.83 %
Revenue Total:		12,006.00	12,006.00	0.00	12,003.91	-2.09	0.02 %
Expense							
SL705.5182.200.00000	EQUIPMENT..FOX RIDGE LIGHTING	806.00	806.00	0.00	0.00	806.00	100.00 %
SL705.5182.400.00000	UTILITIES ELECTRIC..FOX RIDGE LIG	10,200.00	10,200.00	863.07	6,901.87	3,298.13	32.33 %
SL705.5182.401.00000	STREET LIGHTING.MAINTENANCE.F	1,000.00	1,000.00	0.00	109.68	890.32	89.03 %
Expense Total:		12,006.00	12,006.00	863.07	7,011.55	4,994.45	41.60 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):		0.00	0.00	-863.07	4,992.36	4,992.36	0.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT							
Revenue							
SL710.2401.00000	INTEREST & EARNINGS.LANDINGS L	1.00	1.00	0.00	0.55	-0.45	45.00 %
Revenue Total:		1.00	1.00	0.00	0.55	-0.45	45.00 %
Expense							
SL710.5182.400.00000	UTILITIES ELECTRIC..LANDINGS LIG	1.00	1.00	0.00	0.00	1.00	100.00 %
Expense Total:		1.00	1.00	0.00	0.00	1.00	100.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):		0.00	0.00	0.00	0.55	0.55	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT							
Revenue							
SL715.2401.00000	INTEREST & EARNINGS.LAKEWOOD	3.00	3.00	0.00	1.42	-1.58	52.67 %
SL715.9000.00000	APPROPRIATED FUND BALANCE FO	2,075.00	2,075.00	0.00	0.00	-2,075.00	100.00 %
	Revenue Total:	2,078.00	2,078.00	0.00	1.42	-2,076.58	99.93 %
Expense							
SL715.5182.240.00000	UTILITIES-EQUIPMENT.LAKEWOOD	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
SL715.5182.400.00000	UTILITIES-ELECTRIC.LAKEWOOD ME	278.00	278.00	20.20	177.75	100.25	36.06 %
	Expense Total:	2,078.00	2,078.00	20.20	177.75	1,900.25	91.45 %
	Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus	0.00	0.00	-20.20	-176.33	-176.33	0.00 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT							
Revenue							
SL720.1001.00000	REAL PROPERTY TAXES.FALLBROOK	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00 %
SL720.2401.00000	INTEREST & EARNINGS.FALLBROOK	3.00	3.00	0.00	1.34	-1.66	55.33 %
SL720.9000.00000	APPROPRIATED FUND BALANCE FO	300.00	300.00	0.00	0.00	-300.00	100.00 %
	Revenue Total:	1,303.00	1,303.00	0.00	1,001.34	-301.66	23.15 %
Expense							
SL720.5182.400.00000	UTILITIES ELECTRIC.FALLBROOK PA	1,303.00	1,303.00	122.83	986.03	316.97	24.33 %
	Expense Total:	1,303.00	1,303.00	122.83	986.03	316.97	24.33 %
	Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Deficit)	0.00	0.00	-122.83	15.31	15.31	0.00 %
Fund: SS800 - SANITARY SEWER							
Revenue							
SS800.1030.00000	SPECIAL ASSESSMENTS..PURDY/MO	18,210.00	18,210.00	0.00	18,210.00	0.00	0.00 %
SS800.2401.00000	INTEREST & EARNINGS.SEWER	14.00	14.00	0.00	8.13	-5.87	41.93 %
	Revenue Total:	18,224.00	18,224.00	0.00	18,218.13	-5.87	0.03 %
Expense							
SS800.9710.600.00000	SERIAL BONDS.PRINCIPAL.PURDY/	18,210.00	18,210.00	0.00	0.00	18,210.00	100.00 %
SS800.9710.700.00000	SERIAL BONDS.INTEREST.PURDY/M	14.00	14.00	0.00	0.00	14.00	100.00 %
	Expense Total:	18,224.00	18,224.00	0.00	0.00	18,224.00	100.00 %
	Fund: SS800 - SANITARY SEWER Surplus (Deficit):	0.00	0.00	0.00	18,218.13	18,218.13	0.00 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT							
Revenue							
SW500.1001.00000	REAL PROPERTY TAXES.CANDGA CO	575,000.00	575,000.00	0.00	575,000.00	0.00	0.00 %
SW500.2140.00000	WATER QUARTERLY SALES.CANDGA	715,000.00	715,000.00	12,291.49	363,866.12	-351,133.88	49.11 %
SW500.2142.00000	WATER FILL STATION SALES.CANDG	15,000.00	15,000.00	282.50	1,420.76	-13,579.24	90.53 %
SW500.2144.00000	WATER NEW SERVICES.CANDGA CO	17,500.00	17,500.00	3,675.00	22,502.41	5,002.41	128.59 %
SW500.2148.00000	PENALTY ON WATER.CANDGA CON	5,000.00	5,000.00	320.20	2,666.20	-2,333.80	46.68 %
SW500.2389.00000	INTEREST OTHER GOVT	2,215.00	2,215.00	0.00	0.00	-2,215.00	100.00 %
SW500.2401.00000	INTEREST & EARNINGS.CANANDAI	6,500.00	6,500.00	0.00	2,737.24	-3,762.76	57.89 %
SW500.5031.00000	INTERFUND TRANSFERS.CANDGA C	12,083.00	12,083.00	0.00	12,081.00	-2.00	0.02 %
SW500.9000.00000	APPROPRIATED FUND BALANCE FO	221,007.00	267,507.00	0.00	0.00	-267,507.00	100.00 %
	Revenue Total:	1,569,305.00	1,615,805.00	16,569.19	980,273.73	-635,531.27	39.33 %
Expense							
SW500.1380.400.00000	FISCAL AGENT FEES.CANDGA CONS	500.00	500.00	0.00	0.00	500.00	100.00 %
SW500.1910.400.00000	UNALLOCATED INS.CONTRACTUAL.	7,300.00	7,300.00	0.00	7,300.00	0.00	0.00 %
SW500.1990.400.00000	CONTINGENCY.CONTRACTUAL.CAN	17,800.00	7,800.00	0.00	0.00	7,800.00	100.00 %
SW500.8310.120.00000	WATER ADMIN.SUPER.SALARY.CAN	51,000.00	51,000.00	3,923.08	37,269.26	13,730.74	26.92 %
SW500.8310.121.00000	WATER ADMIN.OFFICE SPECIALIST I	19,095.00	7,095.00	0.00	6,222.76	872.24	12.29 %
SW500.8310.122.00000	WATER ADMIN.SENIOR ACCOUNT C	0.00	17,160.00	1,760.00	8,800.00	8,360.00	48.72 %
SW500.8310.131.00000	WATER ADMIN.MAINASST.CANDGA	169,243.00	169,243.00	11,138.63	117,001.77	52,241.23	30.87 %
SW500.8310.200.00000	WATER ADMIN.CAP EQUIP.CANDGA	95,001.00	89,841.00	0.00	1,000.00	88,841.00	98.89 %
SW500.8310.400.00000	WATER ADMIN.CONTRACTUAL.CAN	1,920.00	1,920.00	74.75	1,533.82	386.18	20.11 %
SW500.8310.410.00000	WATER ADMIN.LEGAL SERVICES.CA	5,000.00	5,000.00	0.00	1,180.00	3,820.00	76.40 %
SW500.8310.420.00000	WATER ADMIN.METER READING.C	24,500.00	24,500.00	1,525.74	15,471.39	9,028.61	36.85 %
SW500.8310.423.00000	WATER ADMIN.VEHICLE GPS.CAND	2,000.00	2,000.00	81.47	651.76	1,348.24	67.41 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SW500.8310.424.00000	WATER ADMIN.TRAINING & DUES.C	2,000.00	2,000.00	0.00	1,018.00	982.00	49.10 %
SW500.8310.450.00000	WATER ADMIN.ENGINEERING.CAN	35,000.00	34,000.00	5,895.00	27,711.47	6,288.53	18.50 %
SW500.8320.400.00000	WATER PURCHASES.CONT.CANDGA	530,000.00	530,000.00	0.00	201,572.10	328,427.90	61.97 %
SW500.8320.420.00000	WATER PURCHASES.UTILITIES.CAN	51,000.00	51,000.00	1,609.26	22,637.62	28,362.38	55.61 %
SW500.8340.440.00000	SERVICES & MAINT.SERVICES & MA	140,000.00	135,213.48	17,122.69	105,605.07	29,608.41	21.90 %
SW500.8397.200.00000	WATER CAP PROJECTS.CAP EQUIP.C	65,000.00	127,500.00	0.00	73,732.96	53,767.04	42.17 %
SW500.9010.800.00000	NYS RETIREMENT...CANDGA CONS	15,351.00	15,351.00	0.00	0.00	15,351.00	100.00 %
SW500.9030.800.00000	SOCIAL SECURITY...CANDGA CONS	16,000.00	16,000.00	1,106.83	11,945.42	4,054.58	25.34 %
SW500.9040.800.00000	WORKERS COMPENSATION...CAND	6,700.00	6,700.00	0.00	6,700.00	0.00	0.00 %
SW500.9050.800.00000	UNEMPLOYMENT INSURANCE.CAN	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
SW500.9055.800.00000	DISABILITY INSURANCE...CANDGA C	100.00	100.00	0.00	68.58	31.42	31.42 %
SW500.9060.810.00000	HOSPITAL/MEDICAL INSURANCE.CA	25,000.00	24,180.00	2,034.83	19,796.42	4,383.58	18.13 %
SW500.9060.811.00000	DENTAL INSURANCE.CANDGA CON	1,500.00	1,850.00	150.82	1,516.12	333.88	18.05 %
SW500.9060.820.00000	HOSPITAL/MEDICAL INSURANCE.B	2,000.00	2,000.00	153.84	1,461.48	538.52	26.93 %
SW500.9060.830.00000	HOSPITAL/MEDICAL INS.HSA ACCO	7,000.00	7,470.00	0.00	7,470.00	0.00	0.00 %
SW500.9090.876.00000	EMP BENEFIT VAC BUYBACK	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
SW500.9710.600.00000	SERIAL BONDS PRINCIPAL	127,918.00	127,918.00	0.00	0.00	127,918.00	100.00 %
SW500.9710.700.00000	SERIAL BONDS INTEREST	95,542.00	95,542.00	0.00	0.00	95,542.00	100.00 %
SW500.9730.700.00000	BAN.INTEREST	50,835.00	50,835.00	0.00	0.00	50,835.00	100.00 %
Expense Total:		1,569,305.00	1,616,018.48	46,576.94	677,666.00	938,352.48	58.07 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT S		0.00	-213.48	-30,007.75	302,607.73	302,821.21	1,849.92 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT							
Revenue							
SW505.1001.00000	REAL PROPERTY TAXES.CANDGA BR	10,150.00	10,150.00	0.00	10,150.14	0.14	100.00 %
SW505.1030.00000	SPECIAL ASSESSMENT.CANDGA BRI	61,149.00	61,149.00	0.00	61,149.00	0.00	0.00 %
SW505.2401.00000	INTEREST & EARNINGS.CANANDAI	58.00	58.00	0.00	32.19	-25.81	44.50 %
SW505.3991.00000	STATE AID CAP PROJ	18,000.00	18,000.00	0.00	0.00	-18,000.00	100.00 %
SW505.9000.00000	APPROPRIATED FUND BALANCE FO	7,589.00	7,589.00	0.00	0.00	-7,589.00	100.00 %
Revenue Total:		96,946.00	96,946.00	0.00	71,331.33	-25,614.67	26.42 %
Expense							
SW505.8340.400.00000	SERVICES & MAINTENANCE.CONT.C	32,000.00	32,000.00	0.00	1,490.00	30,510.00	95.34 %
SW505.9710.600.00000	SERIAL BONDS BRISTOL.PRINCIPAL.	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
SW505.9710.700.00000	SERIAL BONDS BRISTOL.INTEREST.C	39,625.00	39,625.00	0.00	19,812.50	19,812.50	50.00 %
SW505.9903.900.00000	TRANSFER/WATER-MAINT.CANDGA	1,919.00	1,919.00	0.00	1,919.00	0.00	0.00 %
SW505.9903.901.00000	TRANSFER/WATER-MAINT...CANDG	3,402.00	3,402.00	0.00	3,402.00	0.00	0.00 %
Expense Total:		96,946.00	96,946.00	0.00	26,623.50	70,322.50	72.54 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Su		0.00	0.00	0.00	44,707.83	44,707.83	0.00 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT							
Revenue							
SW515.1001.00000	REAL PROPERTY TAXES.CANDGA-FA	194,067.00	194,067.00	0.00	194,067.00	0.00	0.00 %
SW515.2140.00000	OTHER THAN TAXES.CANDGA - FAR	0.00	0.00	0.00	34.98	34.98	0.00 %
SW515.2401.00000	INTEREST & EARNINGS.CANANDAI	45.00	45.00	0.00	22.05	-22.95	51.00 %
SW515.9000.00000	APPROPRIATED FUND BALANCE	0.00	135.00	0.00	0.00	-135.00	100.00 %
Revenue Total:		194,112.00	194,247.00	0.00	194,124.03	-122.97	0.06 %
Expense							
SW515.8350.400.00000	FARM.COMMON WATER.CONTRAC	194,068.00	194,068.00	0.00	194,068.00	0.00	0.00 %
SW515.8389.400.00000	CDGA.COMMON WATER.CONTRAC	44.00	179.00	0.00	169.98	9.02	5.04 %
Expense Total:		194,112.00	194,247.00	0.00	194,237.98	9.02	0.00 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Sur		0.00	0.00	0.00	-113.95	-113.95	0.00 %
Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT							
Revenue							
SW520.1001.00000	REAL PROPERTY TAXES.ANDREWS -	6,692.00	6,692.00	0.00	6,692.00	0.00	0.00 %
SW520.2401.00000	INTEREST & EARNINGS.ANDREWS -	2.00	2.00	0.00	2.54	0.54	127.00 %
Revenue Total:		6,694.00	6,694.00	0.00	6,694.54	0.54	0.01 %

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Expense							
SW520.8350.400.00000	FARM.COMMON WATER.CONT.AN	6,694.00	6,694.00	0.00	6,694.00	0.00	0.00 %
Expense Total:		6,694.00	6,694.00	0.00	6,694.00	0.00	0.00 %
Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT Surplus		0.00	0.00	0.00	0.54	0.54	0.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT							
Revenue							
SW525.1001.00000	REAL PROPERTY TAXES.MCINTYRE	7,100.00	7,100.00	0.00	7,100.00	0.00	0.00 %
SW525.2401.00000	INTEREST & EARNINGS.MCINTYRE	8.00	8.00	0.00	5.03	-2.97	37.13 %
SW525.9000.00000	APPROPRIATED FUND BALANCE FO	762.00	762.00	0.00	0.00	-762.00	100.00 %
Revenue Total:		7,870.00	7,870.00	0.00	7,105.03	-764.97	9.72 %
Expense							
SW525.9710.600.00000	SERIAL BONDS.PRINCIPAL.MCINTYR	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
SW525.9710.700.00000	SERIAL BONDS.INTEREST.MCINTYRE	3,702.00	3,702.00	0.00	1,851.00	1,851.00	50.00 %
SW525.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	1,168.00	1,168.00	0.00	1,168.00	0.00	0.00 %
Expense Total:		7,870.00	7,870.00	0.00	3,019.00	4,851.00	61.64 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):		0.00	0.00	0.00	4,086.03	4,086.03	0.00 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT							
Revenue							
SW530.1001.00000	REAL PROPERTY TAXES.EMERSON A	17,600.00	17,600.00	0.00	17,600.00	0.00	0.00 %
SW530.2401.00000	INTEREST & EARNINGS.EMERSON A	2.00	2.00	0.00	1.64	-0.36	18.00 %
SW530.9000.00000	APPROPRIATED FUND BALANCE	413.00	413.00	0.00	0.00	-413.00	100.00 %
Revenue Total:		18,015.00	18,015.00	0.00	17,601.64	-413.36	2.29 %
Expense							
SW530.8389.400.00000	COMMON WATER.CONTRACTUAL.E	4,559.00	4,559.00	0.00	4,559.00	0.00	0.00 %
SW530.9710.600.00000	SERIAL BONDS.PRINCIPAL.EMERSON	7,000.00	7,000.00	0.00	7,000.00	0.00	0.00 %
SW530.9710.700.00000	SERIAL BONDS.INTEREST.EMERSON	6,456.00	6,456.00	0.00	6,457.00	-1.00	-0.02 %
Expense Total:		18,015.00	18,015.00	0.00	18,016.00	-1.00	-0.01 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT S		0.00	0.00	0.00	-414.36	-414.36	0.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT							
Revenue							
SW535.1001.00000	REAL PROPERTY TAXES.COUNTY RO	15,600.00	15,600.00	0.00	15,600.00	0.00	0.00 %
SW535.2401.00000	INTEREST & EARNINGS.EX 36 - COU	12.00	12.00	0.00	7.96	-4.04	33.67 %
Revenue Total:		15,612.00	15,612.00	0.00	15,607.96	-4.04	0.03 %
Expense							
SW535.8340.400.00000	SERVICES & MAIN.CONT.CO RD #30	348.00	348.00	0.00	0.00	348.00	100.00 %
SW535.9710.600.00000	SERIAL BONDS.PRINCIPAL.EX 36 - C	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW535.9710.700.00000	SERIAL BONDS.INTEREST.CO RD #30	9,075.00	9,075.00	0.00	4,537.50	4,537.50	50.00 %
SW535.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	1,189.00	1,189.00	0.00	1,189.00	0.00	0.00 %
Expense Total:		15,612.00	15,612.00	0.00	5,726.50	9,885.50	63.32 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplu		0.00	0.00	0.00	9,881.46	9,881.46	0.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT							
Revenue							
SW540.1001.00000	REAL PROPERTY TAXES.HOPKINS G	12,688.00	12,688.00	0.00	12,688.00	0.00	0.00 %
SW540.2401.00000	INTEREST & EARNINGS.HOPKINS G	11.00	11.00	0.00	6.80	-4.20	38.18 %
Revenue Total:		12,699.00	12,699.00	0.00	12,694.80	-4.20	0.03 %
Expense							
SW540.9710.600.00000	SERIAL BONDS.PRINCIPAL.HOPKINS	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW540.9710.700.00000	SERIAL BONDS.INTEREST.HOPKINS	5,238.00	5,238.00	0.00	2,618.75	2,619.25	50.00 %
SW540.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	2,461.00	2,461.00	0.00	2,461.00	0.00	0.00 %
Expense Total:		12,699.00	12,699.00	0.00	5,079.75	7,619.25	60.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Defici		0.00	0.00	0.00	7,615.05	7,615.05	0.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT							
Revenue							
SW545.1001.00000	REAL PROPERTY TAXES.HICKOX ROA	3,650.00	3,650.00	0.00	3,650.00	0.00	0.00 %

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SW545.2401.00000	INTEREST & EARNINGS.HICKOX RO	1.00	1.00	0.00	2.25	1.25	225.00 %
	Revenue Total:	3,651.00	3,651.00	0.00	3,652.25	1.25	0.03 %
	Expense						
SW545.8340.440.00000	SERVICES & MAINTENANCE.HICKOX	629.00	629.00	0.00	0.00	629.00	100.00 %
SW545.9795.600.00000	DEBT PRIN OTHER GOVT DUE TO O	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
SW545.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	522.00	522.00	0.00	522.00	0.00	0.00 %
	Expense Total:	3,651.00	3,651.00	0.00	522.00	3,129.00	85.70 %
	Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.00	3,130.25	3,130.25	0.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT							
	Revenue						
SW550.1001.00000	REAL PROPERTY TAXES.NOTT RD EX	5,525.00	5,525.00	0.00	5,525.00	0.00	0.00 %
SW550.2401.00000	INTEREST & EARNINGS.NOTT RD EX	4.00	4.00	0.00	3.21	-0.79	19.75 %
	Revenue Total:	5,529.00	5,529.00	0.00	5,528.21	-0.79	0.01 %
	Expense						
SW550.9710.600.00000	SERIAL BONDS.PRINCIPAL.NOTT RD	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
SW550.9710.700.00000	SERIAL BONDS.INTEREST.NOTT RD	1,829.00	1,829.00	0.00	914.50	914.50	50.00 %
SW550.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	700.00	700.00	0.00	700.00	0.00	0.00 %
	Expense Total:	5,529.00	5,529.00	0.00	1,614.50	3,914.50	70.80 %
	Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.00	3,913.71	3,913.71	0.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT							
	Revenue						
SW555.1001.00000	REAL PROPERTY TAXES.CO RD 32 EX	11,750.00	11,750.00	0.00	11,750.00	0.00	0.00 %
SW555.2401.00000	INTEREST & EARNINGS.CO RD 32 E	7.00	7.00	0.00	4.50	-2.50	35.71 %
	Revenue Total:	11,757.00	11,757.00	0.00	11,754.50	-2.50	0.02 %
	Expense						
SW555.8340.400.00000	SERVICES & MAIN.CONT.CO RD 32	501.00	501.00	0.00	0.00	501.00	100.00 %
SW555.9795.650.00000	DEBT PRINCIPAL DUE TO OTHER GO	8,321.00	8,321.00	0.00	0.00	8,321.00	100.00 %
SW555.9795.700.00000	DEBT INTEREST DUE TO OTHER GO	2,215.00	2,215.00	0.00	2,215.20	-0.20	-0.01 %
SW555.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	720.00	720.00	0.00	720.00	0.00	0.00 %
	Expense Total:	11,757.00	11,757.00	0.00	2,935.20	8,821.80	75.03 %
	Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit)	0.00	0.00	0.00	8,819.30	8,819.30	0.00 %
	Report Surplus (Deficit):	0.00	-62,679.07	-586,993.56	-298,263.70	-235,584.63	-375.86 %

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: AA100 - GENERAL FUND						
Revenue	4,472,407.00	4,905,828.00	108,409.19	2,111,263.36	-2,794,564.64	56.96 %
Expense	4,472,407.00	4,941,969.79	344,515.02	2,486,324.20	2,455,645.59	49.69 %
Fund: AA100 - GENERAL FUND Surplus (Deficit):	0.00	-36,141.79	-236,105.83	-375,060.84	-338,919.05	-937.75 %
Fund: AA231 - CONTINGENT/TAX RESERVE						
Revenue	0.00	0.00	0.00	135.20	135.20	0.00 %
Fund: AA231 - CONTINGENT/TAX RESERVE Total:	0.00	0.00	0.00	135.20	135.20	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE						
Revenue	0.00	0.00	0.00	22.22	22.22	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE Total:	0.00	0.00	0.00	22.22	22.22	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE						
Revenue	0.00	0.00	0.00	11.88	11.88	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE Total:	0.00	0.00	0.00	11.88	11.88	0.00 %
Fund: AA234 - OPEN SPACE RESERVE						
Revenue	0.00	30,050.00	0.00	299.84	-29,750.16	99.00 %
Expense	0.00	30,050.00	0.00	30,050.00	0.00	0.00 %
Fund: AA234 - OPEN SPACE RESERVE Surplus (Deficit):	0.00	0.00	0.00	-29,750.16	-29,750.16	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE						
Revenue	0.00	0.00	0.00	64.46	64.46	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:	0.00	0.00	0.00	64.46	64.46	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE						
Revenue	0.00	0.00	0.00	55.59	55.59	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:	0.00	0.00	0.00	55.59	55.59	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE						
Revenue	0.00	0.00	0.00	146.60	146.60	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:	0.00	0.00	0.00	146.60	146.60	0.00 %
Fund: CL100 - LOCAL SOLID WASTE						
Revenue	0.00	0.00	0.00	2.27	2.27	0.00 %
Expense	0.00	1,971.00	0.00	10,433.96	-8,462.96	-429.37 %
Fund: CL100 - LOCAL SOLID WASTE Surplus (Deficit):	0.00	-1,971.00	0.00	-10,431.69	-8,460.69	-429.26 %
Fund: CM100 - (CR) RECREATION.MISCELLANEOUS						
Revenue	0.00	0.00	5,000.00	33,202.41	33,202.41	0.00 %
Fund: CM100 - (CR) RECREATION.MISCELLANEOUS Total:	0.00	0.00	5,000.00	33,202.41	33,202.41	0.00 %
Fund: DA100 - HIGHWAY						
Revenue	3,499,177.00	3,689,738.00	1,069.23	3,051,134.12	-638,603.88	17.31 %
Expense	3,499,177.00	3,714,090.80	281,245.96	2,068,478.38	1,645,612.42	44.31 %
Fund: DA100 - HIGHWAY Surplus (Deficit):	0.00	-24,352.80	-280,176.73	982,655.74	1,007,008.54	4,135.08 %
Fund: DA230 - HWY EQUIPMENT RESERVE						
Revenue	0.00	0.00	0.00	52.99	52.99	0.00 %
Fund: DA230 - HWY EQUIPMENT RESERVE Total:	0.00	0.00	0.00	52.99	52.99	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE						
Revenue	0.00	0.00	0.00	59.15	59.15	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE Total:	0.00	0.00	0.00	59.15	59.15	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE						
Revenue	0.00	0.00	0.00	57.98	57.98	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:	0.00	0.00	0.00	57.98	57.98	0.00 %
Fund: HH100 - CAPITAL PROJECTS						
Revenue	0.00	0.00	15,000.00	3,789,706.05	3,789,706.05	0.00 %
Expense	0.00	0.00	59,580.20	5,118,738.14	-5,118,738.14	0.00 %
Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):	0.00	0.00	-44,580.20	-1,329,032.09	-1,329,032.09	0.00 %

Monthly Budget Report

For Fiscal: 2021 Period Ending: 09/30/2021

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SD600 - RT 332 DRAINAGE DISTRICT						
Revenue	50,100.00	50,100.00	0.00	25,133.49	-24,966.51	49.83 %
Expense	50,100.00	50,100.00	0.00	453.00	49,647.00	99.10 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.00	24,680.49	24,680.49	0.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT						
Revenue	20.00	8,020.00	0.00	12.89	-8,007.11	99.84 %
Expense	20.00	8,020.00	0.00	0.00	8,020.00	100.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplus	0.00	0.00	0.00	12.89	12.89	0.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT						
Revenue	10.00	10.00	0.00	6.52	-3.48	34.80 %
Expense	10.00	10.00	0.00	0.00	10.00	100.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.00	6.52	6.52	0.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT						
Revenue	25.00	8,025.00	0.00	15.66	-8,009.34	99.80 %
Expense	25.00	8,025.00	0.00	123.63	7,901.37	98.46 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.00	-107.97	-107.97	0.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT						
Revenue	5.00	5.00	0.00	3.41	-1.59	31.80 %
Expense	5.00	5.00	0.00	0.00	5.00	100.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.00	3.41	3.41	0.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT						
Revenue	10.00	10.00	0.00	6.14	-3.86	38.60 %
Expense	10.00	10.00	0.00	0.00	10.00	100.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.00	6.14	6.14	0.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT						
Revenue	5.00	5.00	0.00	4.25	-0.75	15.00 %
Expense	5.00	5.00	0.00	0.00	5.00	100.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.00	4.25	4.25	0.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT						
Revenue	2,581.00	2,581.00	0.00	2,581.11	0.11	0.00 %
Expense	2,581.00	2,581.00	0.00	0.00	2,581.00	100.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.00	2,581.11	2,581.11	0.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT						
Revenue	10.00	10.00	0.00	8.07	-1.93	19.30 %
Expense	10.00	10.00	0.00	0.00	10.00	100.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.00	8.07	8.07	0.00 %
Fund: SF450 - FIRE PROTECTION						
Revenue	1,141,320.00	1,141,340.00	0.00	1,141,057.13	-282.87	0.02 %
Expense	1,141,320.00	1,141,340.00	0.00	1,141,339.85	0.15	0.00 %
Fund: SF450 - FIRE PROTECTION Surplus (Deficit):	0.00	0.00	0.00	-282.72	-282.72	0.00 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT						
Revenue	5,600.00	6,420.00	0.00	1,202.52	-5,217.48	81.27 %
Expense	5,600.00	6,420.00	116.95	5,851.46	568.54	8.86 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-116.95	-4,648.94	-4,648.94	0.00 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT						
Revenue	12,006.00	12,006.00	0.00	12,003.91	-2.09	0.02 %
Expense	12,006.00	12,006.00	863.07	7,011.55	4,994.45	41.60 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-863.07	4,992.36	4,992.36	0.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT						
Revenue	1.00	1.00	0.00	0.55	-0.45	45.00 %
Expense	1.00	1.00	0.00	0.00	1.00	100.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	0.00	0.55	0.55	0.00 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT						
Revenue	2,078.00	2,078.00	0.00	1.42	-2,076.58	99.93 %

Monthly Budget Report

For Fiscal: 2021 Period Ending: 09/30/2021

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense	2,078.00	2,078.00	20.20	177.75	1,900.25	91.45 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus	0.00	0.00	-20.20	-176.33	-176.33	0.00 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT						
Revenue	1,303.00	1,303.00	0.00	1,001.34	-301.66	23.15 %
Expense	1,303.00	1,303.00	122.83	986.03	316.97	24.33 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Deficit)	0.00	0.00	-122.83	15.31	15.31	0.00 %
Fund: SS800 - SANITARY SEWER						
Revenue	18,224.00	18,224.00	0.00	18,218.13	-5.87	0.03 %
Expense	18,224.00	18,224.00	0.00	0.00	18,224.00	100.00 %
Fund: SS800 - SANITARY SEWER Surplus (Deficit):	0.00	0.00	0.00	18,218.13	18,218.13	0.00 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT						
Revenue	1,569,305.00	1,615,805.00	16,569.19	980,273.73	-635,531.27	39.33 %
Expense	1,569,305.00	1,616,018.48	46,576.94	677,666.00	938,352.48	58.07 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT S	0.00	-213.48	-30,007.75	302,607.73	302,821.21	1,849.92 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT						
Revenue	96,946.00	96,946.00	0.00	71,331.33	-25,614.67	26.42 %
Expense	96,946.00	96,946.00	0.00	26,623.50	70,322.50	72.54 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Su	0.00	0.00	0.00	44,707.83	44,707.83	0.00 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT						
Revenue	194,112.00	194,247.00	0.00	194,124.03	-122.97	0.06 %
Expense	194,112.00	194,247.00	0.00	194,237.98	9.02	0.00 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Sur	0.00	0.00	0.00	-113.95	-113.95	0.00 %
Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT						
Revenue	6,694.00	6,694.00	0.00	6,694.54	0.54	0.01 %
Expense	6,694.00	6,694.00	0.00	6,694.00	0.00	0.00 %
Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT Surplus	0.00	0.00	0.00	0.54	0.54	0.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT						
Revenue	7,870.00	7,870.00	0.00	7,105.03	-764.97	9.72 %
Expense	7,870.00	7,870.00	0.00	3,019.00	4,851.00	61.64 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.00	4,086.03	4,086.03	0.00 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT						
Revenue	18,015.00	18,015.00	0.00	17,601.64	-413.36	2.29 %
Expense	18,015.00	18,015.00	0.00	18,016.00	-1.00	-0.01 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT S	0.00	0.00	0.00	-414.36	-414.36	0.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT						
Revenue	15,612.00	15,612.00	0.00	15,607.96	-4.04	0.03 %
Expense	15,612.00	15,612.00	0.00	5,726.50	9,885.50	63.32 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplu	0.00	0.00	0.00	9,881.46	9,881.46	0.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT						
Revenue	12,699.00	12,699.00	0.00	12,694.80	-4.20	0.03 %
Expense	12,699.00	12,699.00	0.00	5,079.75	7,619.25	60.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Defici	0.00	0.00	0.00	7,615.05	7,615.05	0.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT						
Revenue	3,651.00	3,651.00	0.00	3,652.25	1.25	0.03 %
Expense	3,651.00	3,651.00	0.00	522.00	3,129.00	85.70 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.00	3,130.25	3,130.25	0.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT						
Revenue	5,529.00	5,529.00	0.00	5,528.21	-0.79	0.01 %
Expense	5,529.00	5,529.00	0.00	1,614.50	3,914.50	70.80 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.00	3,913.71	3,913.71	0.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT						
Revenue	11,757.00	11,757.00	0.00	11,754.50	-2.50	0.02 %
Expense	11,757.00	11,757.00	0.00	2,935.20	8,821.80	75.03 %

Monthly Budget Report

For Fiscal: 2021 Period Ending: 09/30/2021

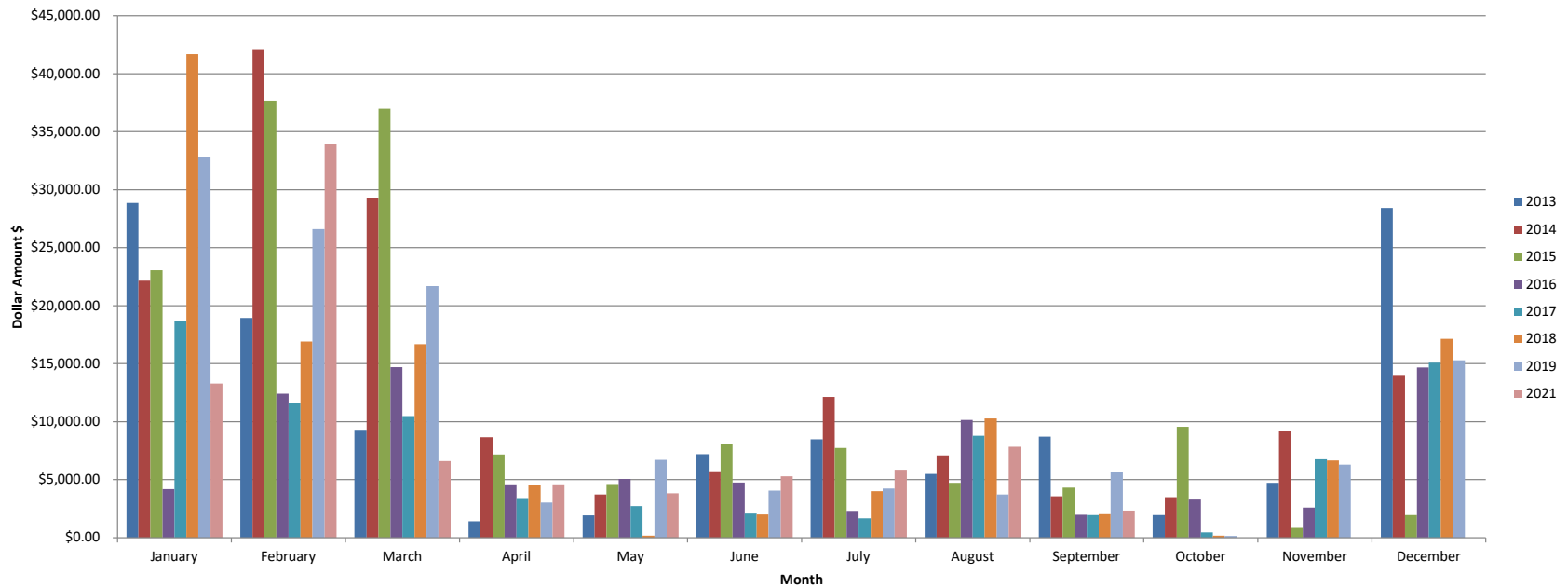
Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit)	0.00	0.00	0.00	8,819.30	8,819.30	0.00 %
Report Surplus (Deficit):	0.00	-62,679.07	-586,993.56	-298,263.70	-235,584.63	-375.86 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
AA100 - GENERAL FUND	0.00	-36,141.79	-236,105.83	-375,060.84	-338,919.05
AA231 - CONTINGENT/TAX RESER	0.00	0.00	0.00	135.20	135.20
AA232 - CAMPUS REPAIR RESERV	0.00	0.00	0.00	22.22	22.22
AA233 - TECHNOLOGY RESERVE	0.00	0.00	0.00	11.88	11.88
AA234 - OPEN SPACE RESERVE	0.00	0.00	0.00	-29,750.16	-29,750.16
AA235 - NYS EMPLOYEE SYSTEM F	0.00	0.00	0.00	64.46	64.46
AA237 - BONDED INDEBTEDNESS	0.00	0.00	0.00	55.59	55.59
AA238 - SOLID WASTE MANAGEN	0.00	0.00	0.00	146.60	146.60
CL100 - LOCAL SOLID WASTE	0.00	-1,971.00	0.00	-10,431.69	-8,460.69
CM100 - (CR) RECREATION.MISCE	0.00	0.00	5,000.00	33,202.41	33,202.41
DA100 - HIGHWAY	0.00	-24,352.80	-280,176.73	982,655.74	1,007,008.54
DA230 - HWY EQUIPMENT RESER'	0.00	0.00	0.00	52.99	52.99
DA232 - HWY IMPROVEMENT RES	0.00	0.00	0.00	59.15	59.15
DA235 - SNOW/ICE REMOVAL RD	0.00	0.00	0.00	57.98	57.98
HH100 - CAPITAL PROJECTS	0.00	0.00	-44,580.20	-1,329,032.09	-1,329,032.09
SD600 - RT 332 DRAINAGE DISTR	0.00	0.00	0.00	24,680.49	24,680.49
SD605 - LAKEWOOD MEADOWS D	0.00	0.00	0.00	12.89	12.89
SD610 - ASHTON DRAINAGE DIST	0.00	0.00	0.00	6.52	6.52
SD615 - FOX RIDGE DRAINAGE DIS	0.00	0.00	0.00	-107.97	-107.97
SD620 - LANDINGS DRAINAGE DIS	0.00	0.00	0.00	3.41	3.41
SD625 - OLD BROOKSIDE DRAINAGE	0.00	0.00	0.00	6.14	6.14
SD630 - LAKESIDE ESTATES DRAIN	0.00	0.00	0.00	4.25	4.25
SD635 - WATERFORD POINT DRAIN	0.00	0.00	0.00	2,581.11	2,581.11
SD640 - STABLEGATE DRAINAGE D	0.00	0.00	0.00	8.07	8.07
SF450 - FIRE PROTECTION	0.00	0.00	0.00	-282.72	-282.72
SL700 - CENTERPOINT LIGHTING D	0.00	0.00	-116.95	-4,648.94	-4,648.94
SL705 - FOX RIDGE LIGHTING DIST	0.00	0.00	-863.07	4,992.36	4,992.36
SL710 - LANDINGS LIGHTING DIST	0.00	0.00	0.00	0.55	0.55
SL715 - LAKEWOOD MEADOWS LI	0.00	0.00	-20.20	-176.33	-176.33
SL720 - FALLBROOK PARK LIGHTIN	0.00	0.00	-122.83	15.31	15.31
SS800 - SANITARY SEWER	0.00	0.00	0.00	18,218.13	18,218.13
SW500 - CANANDAIGUA CONSOLI	0.00	-213.48	-30,007.75	302,607.73	302,821.21
SW505 - CANANDAIGUA BRISTOL	0.00	0.00	0.00	44,707.83	44,707.83
SW515 - CANANDAIGUA-FARMIN	0.00	0.00	0.00	-113.95	-113.95
SW520 - ANDREWS - NORTH ROA	0.00	0.00	0.00	0.54	0.54
SW525 - MCINTYRE ROAD WATER	0.00	0.00	0.00	4,086.03	4,086.03
SW530 - EMERSON ALLEN TOWNI	0.00	0.00	0.00	-414.36	-414.36
SW535 - EX 36 - COUNTY ROAD #:	0.00	0.00	0.00	9,881.46	9,881.46
SW540 - HOPKINS GRIMBLE WATI	0.00	0.00	0.00	7,615.05	7,615.05
SW545 - HICKOX ROAD WATER DI	0.00	0.00	0.00	3,130.25	3,130.25
SW550 - NOTT RD EXT. 40 WATER	0.00	0.00	0.00	3,913.71	3,913.71
SW555 - CO RD 32 EXT. 41 WATE	0.00	0.00	0.00	8,819.30	8,819.30
Report Surplus (Deficit):	0.00	-62,679.07	-586,993.56	-298,263.70	-235,584.63

	2013	2014	2015	2016	2017	2018	2019	2020	2021
January	\$28,862.28	\$22,155.51	\$23,046.67	\$4,183.58	\$18,707.18	\$41,679.61	\$32,857.11	\$27,324.64	\$13,273.75
February	\$18,935.61	\$42,035.88	\$37,674.78	\$12,418.13	\$11,601.64	\$16,910.89	\$26,602.24	\$20,572.14	\$33,905.16
March	\$9,287.84	\$29,302.83	\$36,977.77	\$14,682.85	\$10,491.75	\$16,677.83	\$21,675.11	\$10,122.18	\$6,592.62
April	\$1,401.60	\$8,649.62	\$7,173.22	\$4,584.14	\$3,402.95	\$4,524.16	\$3,033.55	\$6,204.17	\$4,592.96
May	\$1,914.73	\$3,707.54	\$4,618.01	\$5,061.36	\$2,715.51	\$178.52	\$6,696.39	\$236.97	\$3,819.66
June	\$7,188.71	\$5,730.26	\$8,040.67	\$4,741.15	\$2,060.55	\$1,984.64	\$4,053.52	\$1,112.97	\$5,287.97
July	\$8,475.63	\$12,116.04	\$7,718.19	\$2,298.19	\$1,664.52	\$4,001.48	\$4,222.09	\$5,123.36	\$5,855.13
August	\$5,479.85	\$7,085.96	\$4,720.03	\$10,152.84	\$8,794.31	\$10,281.09	\$3,710.81	\$375.47	\$7,826.98
September	\$8,704.27	\$3,575.99	\$4,299.72	\$1,962.98	\$1,940.93	\$2,009.68	\$5,625.97	\$947.17	\$2,322.81
October	\$1,948.35	\$3,476.09	\$9,558.24	\$3,273.32	\$459.55	\$173.01	\$145.03	\$5,423.05	
November	\$4,708.75	\$9,158.92	\$844.76	\$2,596.51	\$6,743.01	\$6,656.18	\$6,289.66	\$3,912.18	
December	\$28,423.96	\$14,038.96	\$1,957.16	\$14,667.81	\$15,086.85	\$17,126.83	\$15,295.31	\$13,596.37	
Totals	\$125,331.58	\$161,033.60	\$146,629.22	\$80,622.86	\$83,668.75	\$122,203.92	\$130,206.79	\$94,950.67	\$83,477.04

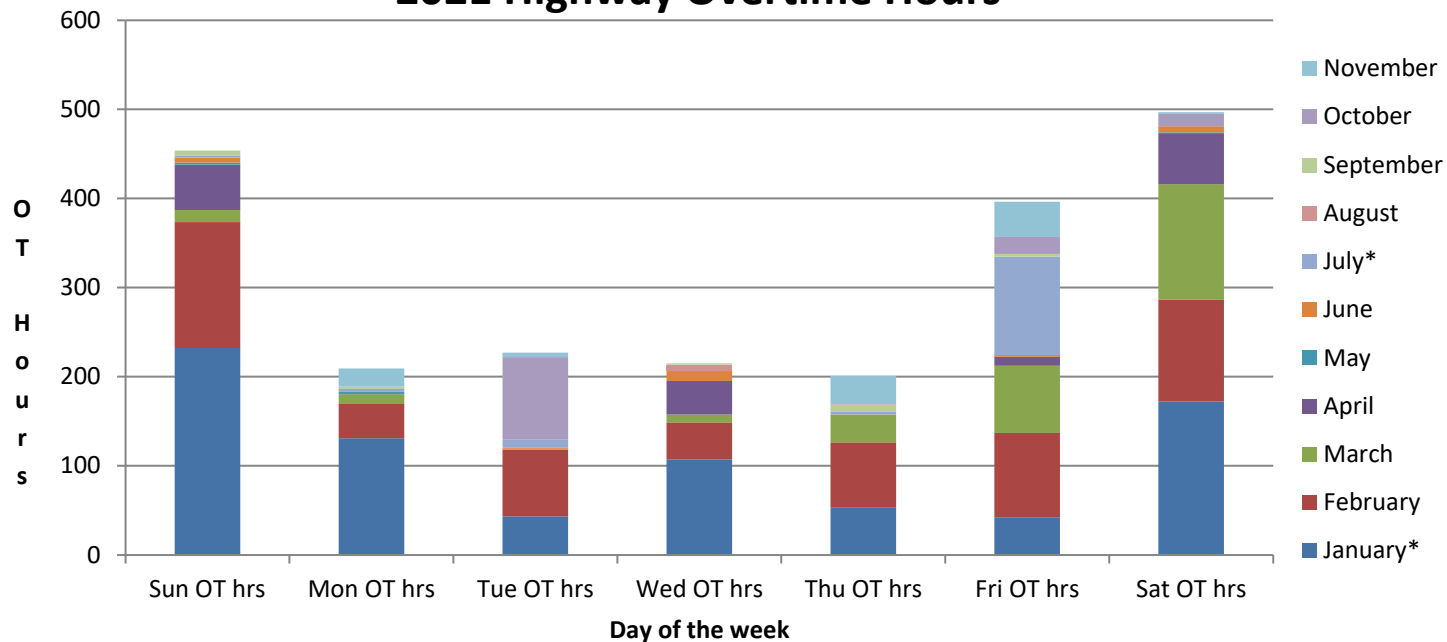
Overtime Amounts for All Employees 2013-2021



	Sun OT hrs	Mon OT hrs	Tue OT hrs	Wed OT hrs	Thu OT hrs	Fri OT hrs	Sat OT hrs
January	48.5	48.75	59.75	41.5	33	85.25	98.5
February	53.5	90.75	167.75	84.75	92.5	142.75	168.75
March	56.5	31.25	22.25	0.5	2.25	2.75	32.25
April	0	0	0	0	5	95.25	0
May*	0	0	0	0	23.5	65.25	12.5
June	0	0	0	0	30.25	61.25	21.75
July	8.5	0	0	0	7	106	6.75
August	33	1	10.75	2.5	23.75	101	13
September	0.5	0	0	0.5	33.75	12.75	9
October	0	0	0	0	0	0	0
November*	0	0	0	0	0	0	0
December	0	0	0	0	0	0	0
	200.50	171.75	260.50	129.75	251.00	672.25	362.50

*3 pay period month

2021 Highway Overtime Hours



ATTACHMENT 3

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
Phone: (585)394-1120 / Fax: (585) 394-9476
www.townofcanandaigua.org
Established 1789

September 28, 2021

Hon. Cathy Menikotz, Supervisor and Members of the Town Board

RE: 2021 Annual Report of the Planning Board

In compliance with Town Code Chapter 220, Section 96, the Planning Board must provide an Annual Report on the Comprehensive Plan to the Town Board each year.

As Chairman, it has been my pleasure leading a Board with such myriad experience and expertise. The Board has continued to function productively and effectively during the Covid-19 pandemic offering a bi-monthly virtual meeting option and most recently, a hybrid (in-person/virtual option).

Amanda VanLaeken, who was the Board's alternate, stepped into Karen Blazey's vacant position and we welcome her attentive manner and thorough perspective. Amanda's shift from alternate created a void which Town Staff is working to fill. Additionally, Eric Cooper, our Town Planner, took a new position as Planning Director with the City of Niagara Falls. We thank him again for his leadership in the Development Office. His instrumental involvement in crafting the 2020 Comprehensive Plan Update created a legacy document we will be utilizing far into the future. We also thank Chris Jensen for providing the Board incredible guidance on zoning and code compliance and interpretation.

Our members are active participants in the Citizens Implementation Committee, Ordinance Committee, Planning and Public Works Committee, Drainage Advisory Committee Comprehensive Plan Project Team among others. Additionally, our agendas regularly include the review of local laws and planning documents being prepared by our various Town committees. Our Board appreciates the opportunity to provide input on the hard work of the various committees, and the efforts to prepare these documents is a testament to the dedication of the Town in implementing the Comprehensive Plan. I venture there are few communities with a more dedicated group.

From July 1, 2020 to July 27, 2021, the Board reviewed 88 applications. Single stage site plans were the most common review. It is understood that our Board relies on the expertise of other agencies, and we continue to refer applications for their review and recommendations.

From July 1, 2020 to July 27, 2021, the Planning Board has reviewed and offered recommendations to the Town Board on a number of projects and local laws which have been adopted including:

- ☐ Local Law 3 of 2020, an amendment addressing off-street parking;
- ☐ Local Law 4 of 2020, amending definition of Natural Resource Inventory (NRI);
- ☐ Local Law 5 of 2020; add requirements to Town Code related to short-term rentals;
- ☐ Local Law 2 of 2021; revise Town Code related to swimming pools in the RLD;
- ☐ Local Law 3 of 2021; amend the front setback requirements for portions of Centerpointe PUD;
- ☐ Local Law 4 of 2021; amendment to lighting standards and regulations.

Reviewing the goals from our 2020 report to the Town Board, we accomplished many of them:

- **Comprehensive Plan Update**: Complete and approved by the Town Board- August 2021.
- **Form Based Zoning**: Form Based Code document complete and adopted- August 2021.
- **Off-Street Parking Revisions**: Complete and adopted- November 2020.
- **NRI Implementation**: Complete and adopted- November 2021.
- **Conservation Subdivision Revision**: Complete and adopted- August 2021.

Carry-over Goals from 2020

2021 despite many challenges was a very productive year and 2022 is shaping up to follow course given the restrictions mentioned previously, we believe the following are the most important steps for the remainder of the year and into 2022:

- **Stormwater Management**: The Planning Board intends to research and, if prudent, apply green infrastructure techniques to site plan applications. One component to be researched in detail would be the use of porous, permeable surfaces to reduce stormwater runoff.
- **Home Occupations**: The Planning Board recommends reviewing Town Code to identify roadblocks to home based businesses. We believe they are a great opportunity for economic development and financial support for our existing residents. They provide an excellent opportunity for entrepreneurs to enter the business field by lowering barriers to entry and giving them an opportunity to start small before investing in a more typical brick and mortar space.

Moving Forward

As we move forward, we are guided by the newly adopted 2021 Comprehensive Plan and the plan's intent to maintain and protect the Town through protection and enhancement of our natural, agricultural, rural, historic, and recreational resources.

The Planning Board has been primarily tasked with the following action steps, derived from the Comprehensive Plan:

Parks & Recreation- *The Planning Board will work to provide trails within new developments.*

Transportation-

1. *The Planning Board will support public and pedestrian transportation through denser, mixed-use development patterns.*
2. *The Planning Board will review Site Design Criteria and Zoning Code and eliminate impediments to alternative transportation.*

The Planning Board would like to revisit the town's regulations on Solar Energy development considering updates to technology and citing pressures.

Battery Charging Stations are increasingly more sought after and the Planning Board would like to research this technology and techniques for citing.

The Planning Board wishes to take into consideration and review projects that are proposed to or could have potential to support low to moderate income families in our community.

And lastly, the Planning Board wants to be proactive as it relates to 5G technologies, how they will be implemented, land use implications and overall responsible deployment in our community.

The Board acknowledges assistance provided by former Town Planner Eric Cooper, current Town Planner Shawna Bonshak and the Town Development Office Staff, our Town Manager Doug Finch, Lance Brabant and all those at MRB Group, Chris Nadler and John Robortella who together guide us in our accomplishments.

Thank you again for your continued communication and willingness to meet on these issues with the Boards. As the world continues to change in the uncertainty of the COVID-19 epidemic, the Planning Board is prepared to take the necessary actions to accommodate our residents and accomplish the Town's goals.

Sincerely,

Charles Oyler, Chairman

Town of Canandaigua Planning Board

Members: Ryan Staychock, Gary Humes, Bob Lacourse, Amanda VanLaeken

ATTACHMENT 4

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Canandaigua

DRAFT
6/15/2021

Local Law No. _____ of the year 20²¹

A local law Amending Chapter 220 Zoning Section 220-79(C) Compliance and Creating

(Insert Title)

Section 220-79(E) Digital Signs

Be it enacted by the Town Board _____ of the
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Canandaigua _____ as follows:

See Attachment 1

(If additional space is needed, attach pages the same size as this sheet, and number each.)

Local Law ____ of 2021

Attachment 1

DRAFT
(6/15/2021)

DRAFT

SECTION ONE. Canandaigua Town Code § 220-79(E) is hereby created to read as follows:

E. Digital Signs

- (1) Digital Signs. An off-site sign or billboard that utilizes digital or light-emitting diodes (LEDs) or similar electronic methods to create a changeable image display area.
- (2) Electronically Changing Message Signs. A sign or portion thereof designed to accommodate and display electronic messages and that can be changed or rearranged electronically without any physical alteration of the face or surface of the sign
- (3) Digital or Electronic Signs. Digital Signs and Electronic Changing Message Signs shall collectively be identified and defined under the Code as "Digital or Electronic Signs."
- (4) Digital or Electronic Signs shall be permitted under the following conditions: Digital or Electronic Signs are authorized as off-site signs under the Code. Any proposed new Digital or Electronic Signs may only be sited and erected as replacements for preexisting off-site signs that are not Digital or Electronic Signs. Any off-site sign to be replaced by a Digital or Electronic Sign must have previously been lawfully erected but is no longer authorized due to the enactment of Section 220-87D of the Code (and such off-site sign must have first been made nonconforming by Local Law No. 4 of 1989). In addition, any proposed Digital or Electronic Signs shall be subject to the following requirements (and be referred to for purposes of this Section 4 a-j as a 'sign'):
 - (a) Maximum brightness. Maximum brightness shall not exceed 5,000 cd/m² in daylight and 280 cd/m² at night (one hour after sunset to one hour before sunrise).
 - (b) Automatic dimmer. The sign shall be equipped with both a dimmer control and a photocell, which will automatically adjust the display intensity according to natural ambient light conditions and not exceed maximum brightness.
 - (c) Dwell time. The message/image change interval shall be a minimum of (6) six seconds.
 - (d) Static image. The displayed image shall remain static during the (6) six second interval.

- (e) No moving images. There shall be no visual special effects of any kind during a message or during the transition between successive messages.
 - (f) Transitions. The sign shall transition from one message to the next, with no perceptible dimming or blanking of the display, and with no visible effects such as fade, dissolve, animation, flashing or moving lights.
 - (g) Transition Time. The time interval used to change from one complete message, image or display to the next complete message, image or display shall be as close to instantaneous as possible and must take a maximum of one (1) second.
 - (h) No sequenced messages. Sequencing of messages, such as using two or more successive screens to convey a message on a single sign that will not fit on one screen shall not be used.
 - (i) Default display. The signs shall contain a default mechanism that will freeze the sign in one position, or the off position, if a malfunction occurs.
 - (j) Not interactive. The signs shall not be interactive and shall not feature or support personalized communications with a driver in real-time, nor emit sound, odor, or visible matter, other than light.
- (5) No effect of conversion. The conversion of a preexisting nonconforming off-site sign to a Digital or Electronic Sign, including relocation and structural improvements related thereto, shall not be considered as a removal, replacement, change, expansion or restoration of a nonconformity and as such, the following provisions shall apply:
- (a) Modifications to a preexisting nonconforming off-site sign needed to convert it to a Digital or Electronic Sign, including structural alterations, shall be allowed.
 - (b) Conversion ratio. There is an exchange or conversion ratio required for any proposed new Digital or Electronic Sign as follows: for every one (1) square foot of Digital or Electronic Sign area proposed at least one (1) square foot of preexisting sign area shall be removed or taken out of service.
- (6) No other Digital or Electronic Signs. No off-site Digital or Electronic Sign that is otherwise prohibited by Section 220-87D, shall be permitted unless it is a replacement for a sign that qualifies as a preexisting nonconforming sign according to Subsection (C)(2)(a) and that meets the requirements of Section (4) above.

SECTION TWO. Severability. If any portion of this Local Law shall be deemed by a court of competent jurisdiction to be invalid, illegal, or unenforceable, the remainder of this Local Law shall remain in full force and effect.

SECTION THREE. Effective Date. This Local Law shall be effective immediately upon its filing with the New York State Secretary of State.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20²¹ of the (County)(City)(Town)(Village) of Canandaigua was duly passed by the Town Board on _____ 20____, in accordance with the applicable provisions of law.

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ and was deemed duly adopted on _____ 20____, in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ on _____ 20____.

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

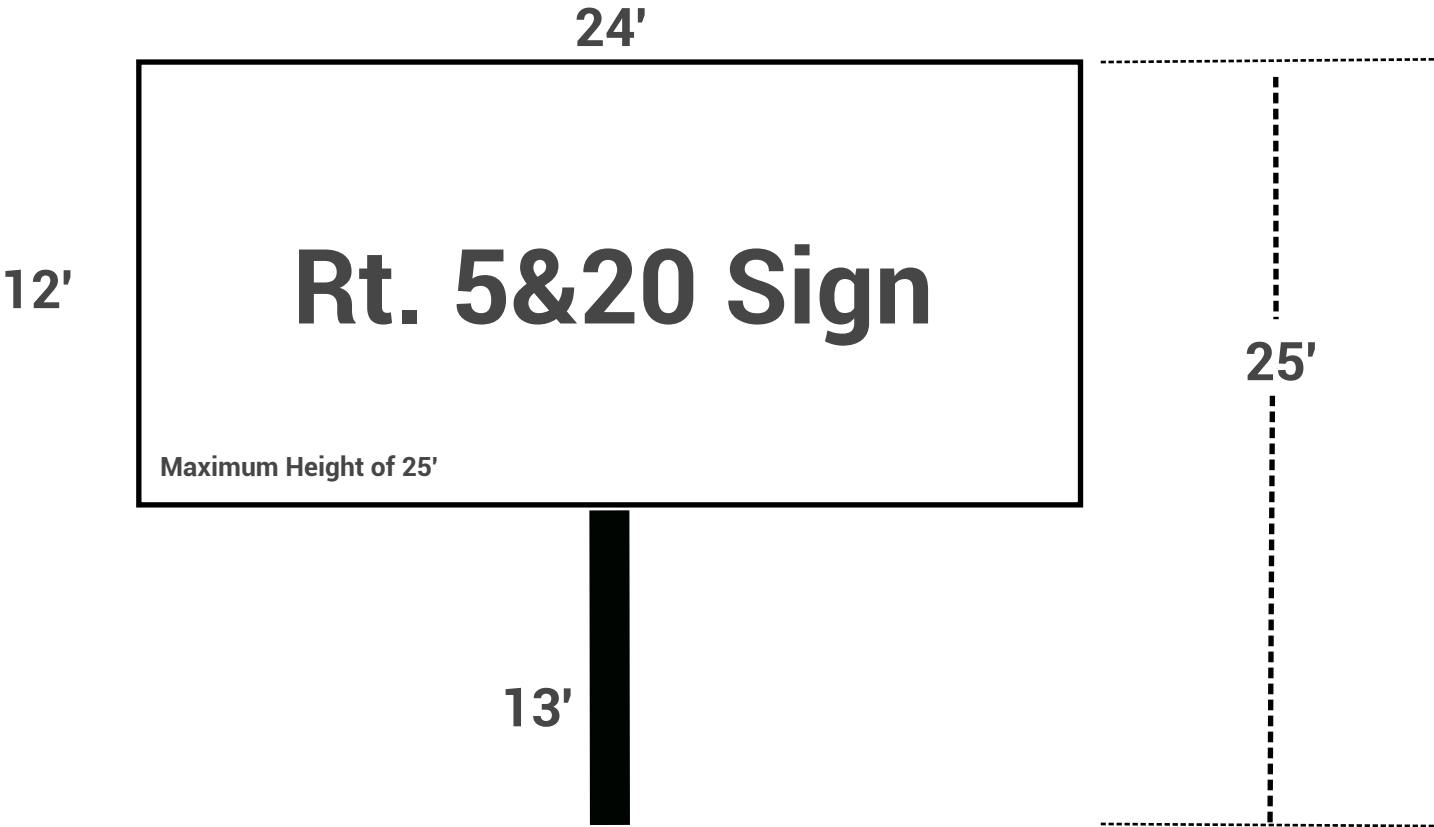
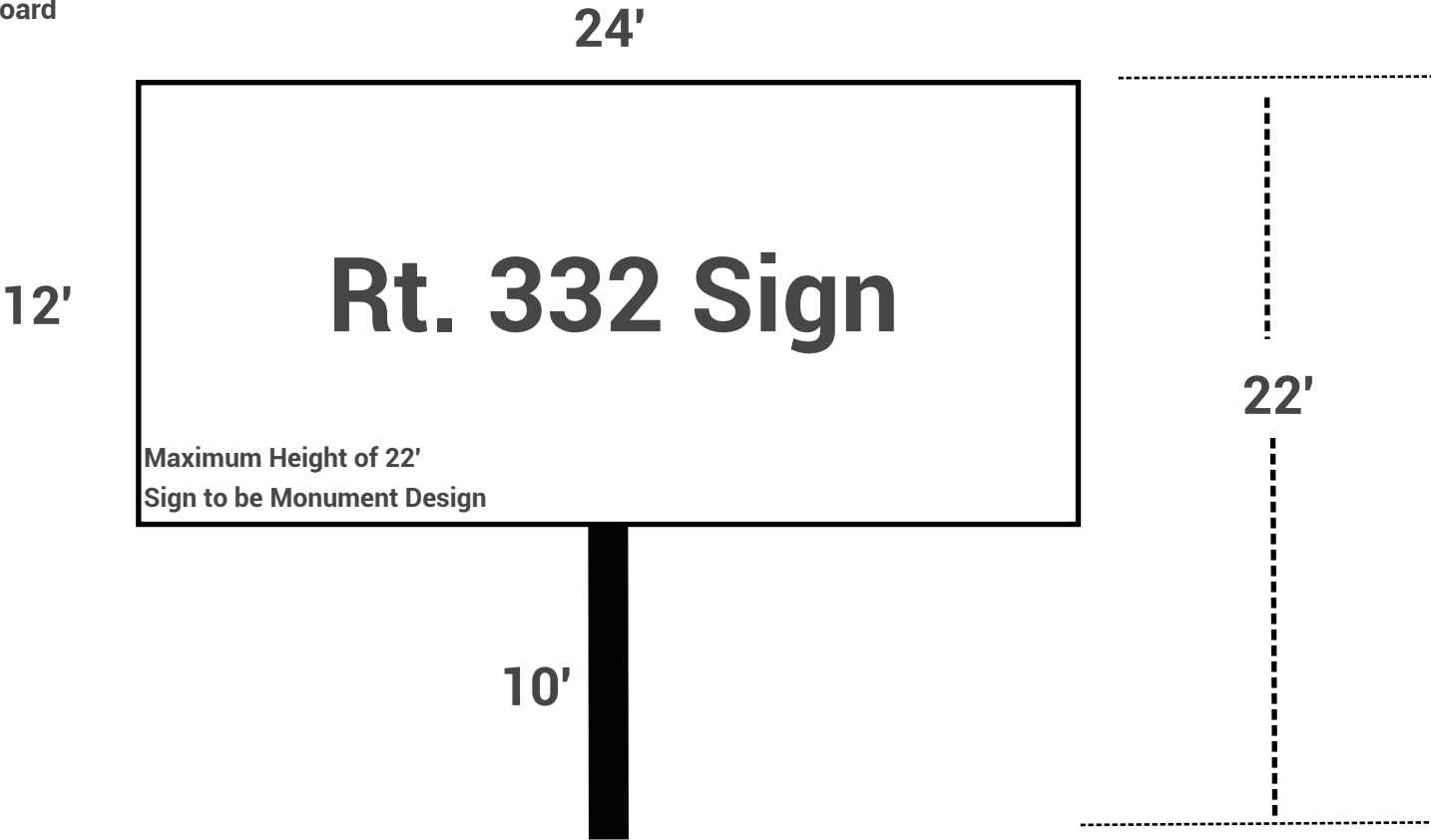
(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, City, Town or Village Clerk or
officer designated by the legislative body

Date: _____

(Seal)



12' x 24' LED Sign

22' Tall overall structure height

16" x 53" Lighted City ID Sign

Rt. 332 Monument Design



LAMAR

Town of
CANANDAIGUA

B

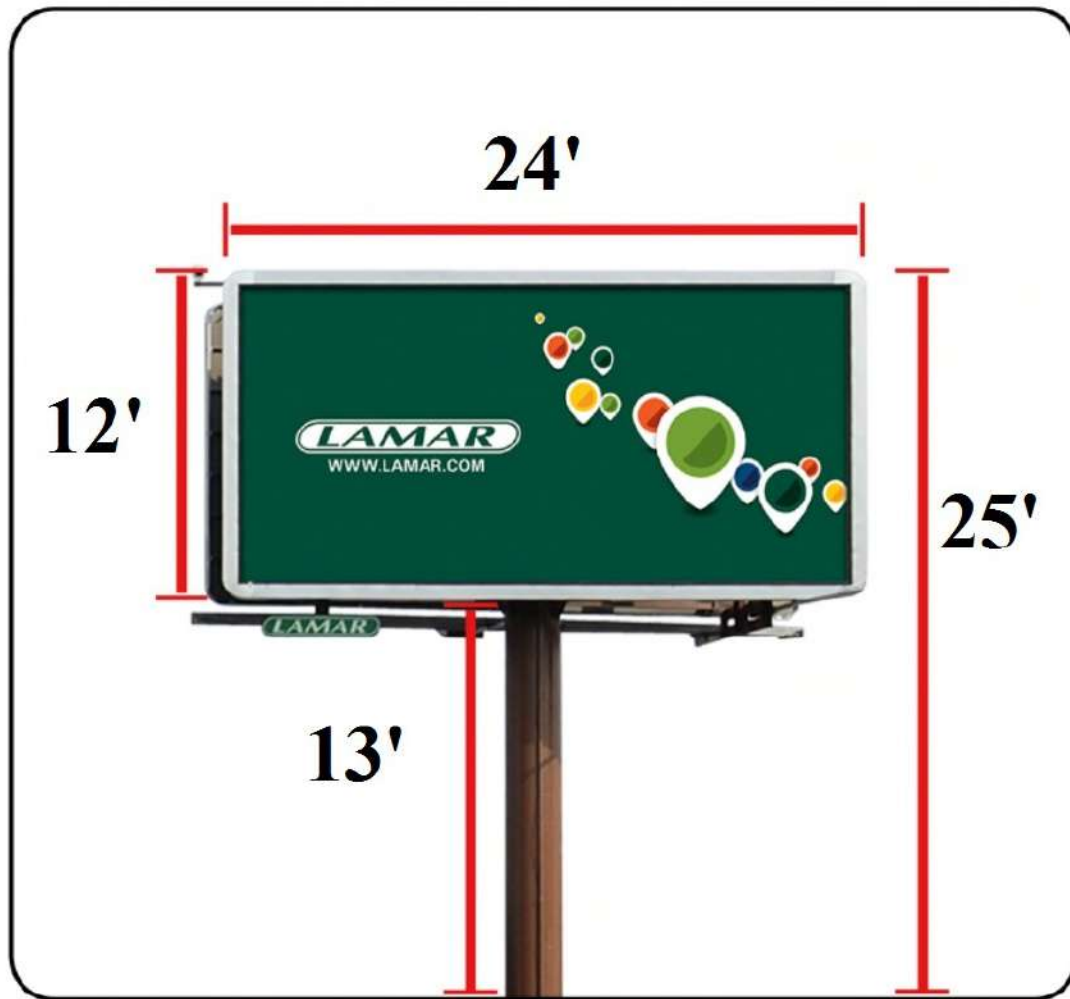
RMG
Outdoor Inc.

ADDRESS _____
DATE 6-25-21
DRAWING NUMBER 6-25-21





ROCHESTER



New Digital Sign on Routes 5&20

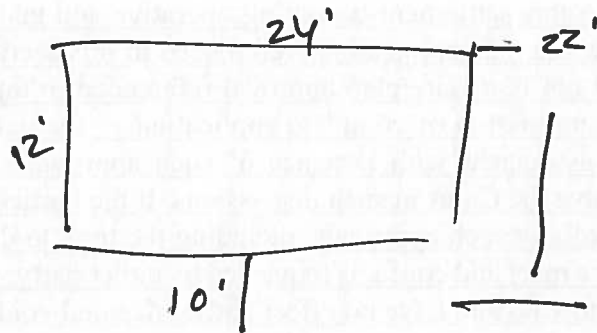
As agreed upon at the September 20th Town Board Meeting



ROCHESTER | lamar.com/Rochester

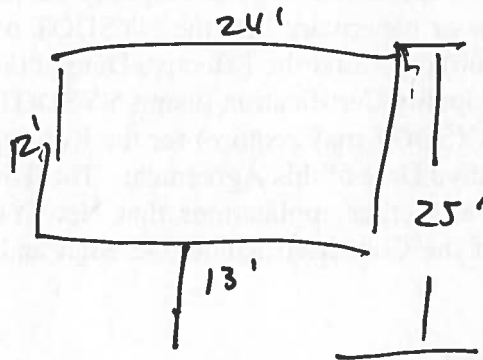
September 20th 2021

332 "22' height max



5:20

25' height max



~~size still issue~~

25. C. 1 on p. 43 - image standard for parking along less than 30% of lot frontage may be confusing since Lot frontage is defined with regard to minimum building frontage.
26. E. on p 44 includes 9'x18' dimensions for parking spaces however the definition on p. 30 requires parking space to have 200 SF. The standards in C.1.B indicates massing of parking room should be less than 50 spaces, however image on p. 44 shows "rooms" of 20 or 54 parking spaces.
27. Image on P. 44 has a secondary street label though this term is not defined. It would also be helpful to show building entrances and the pedestrian routes from streets and parking to entrance(s). The pedestrian routes identified in red are also vehicle circulation routes.
28. Landscaping standards on p. 46 don't include minimum width of tree lawn or minimum size of tree grate, perhaps 750 CF of soil is intended to cover this, but that is a cumbersome standard to enforce.
29. Lighting standards on p. 50 establish standard for light trespass onto public roads but not adjacent uses. Consider using defined term light pollution or change defined term.
30. Outdoor amenity space on p. 53 is inconsistent regarding whether such space must be publicly accessible. Also consider moving table to text column since it is a standard.
31. Drive-through standards on p.55 limit vehicle light fixtures to 16' in height and require max fixture height of 10' in pedestrian areas. Lighting standards for parking and pedestrian areas on p. 51 limits parking area lights to 20' and pedestrian area lights to 15'. Consider using same standards in both locations.
32. Consider adding awning/ valance clearance height to image on p. 57 and coordinate with clear heights for awnings, signs, and balconies in Section IV B on p. 41-42.
33. If projecting sign maximum projection is 18" and max sign area is 15 SF that would lead to two sided signs 5' tall.
34. Maximum height of projecting sign is variously listed as 2nd story or 20' on p. 57.
35. Non-Commercial speech signs are listed as needing to confirm to the requirements of this article and as exempt on p. 61.
36. Directional signs are discussed in subsection 4 E on p. 61 not in subsection 5. Do Temporary or Real Estate signs need to comply with sign regulations of IV D or are they intended as subsection K. under 4. Exempt signs?
37. P. 69 and p. 75 Public utility facilities is a defined term not Public utility substation.
38. Images on p. 70 should reflect 85 percent max. lot coverage.
39. Many sign standards are included in IV D. and V. Such repetition of standards in more than one location often leads to code inconsistencies as standards are updated.
40. With 75' minimum lot width, Section VI should cross reference standards for access control in 220-75 outlining spacing, design, changes in access, and access variance standards. With a 40-mph speed limit, the desirable access connection spacing is 440'. Appropriate access connection spacing maintains the safety and capacity of the roadway and reduces vehicle/pedestrian conflicts.

156 - 2021	Town of Victor Planning Board	Class: Exempt
Referral Type:	Site Plan	
Applicant:	Hines, Kenton	
Tax Map No(s):	1.02-1-20.080	
Brief Description:	Site plan for 2,100 SF barn at single family home at 6700 Woodbrooke Road in the Town of Victor.	

157 - 2021	Town of Canandaigua Town Board	Class: 2
Referral Type:	Text Amendment	
Applicant:	Town of Canandaigua	
Brief Description:	Text amendment to Chapter 220-79(c) regarding digital signs in the Town of Canandaigua. https://www.co.ontario.ny.us/DocumentCenter/View/29924/157-2021-06-15-Draft-digital-signs-local-law	

The proposed Digital-Electronic sign regulations meet recommended NYS guidelines for maximum day and nighttime brightness and instantaneous transitions on Commercial Electronic Variable Message Signs (CEVMS) .

Comment

1. The NYS CEVMS guidelines recommend a minimum dwell time of 8 seconds, not 6 seconds as proposed.
<https://www.dot.ny.gov/divisions/engineering/real-estate/repository/cevms-criteria-for-website.pdf>
2. The proposed conversion ratio which required a 1 SF reduction in allowable sign areas for each SF converted to a digital or electronic sign allows owners of pre-existing, non-conforming off premises signs to increase the effectiveness of their sign by displaying more than 1 message while improving the visual character of Canandaigua.

158 - 2021	Town of Canandaigua Town Board	Class: 2
Referral Type:	Text Amendment	
Applicant:	Town of Canandaigua	
Brief Description:	Text amendment to Conservation Subdivision regulations in the Town of Canandaigua. https://www.co.ontario.ny.us/DocumentCenter/View/29925/158-2021-06-07-Draft-Conservation-Subdivision-LL	

The proposed changes to the conservation subdivision regulation identify 3 categories of potential conservation land (constrained, priority, other). The priority conservation assets include vulnerable ecological communities, woodlands and agricultural lands in Town identified Strategic Protection Areas, land 100' to 150' from stream corridors, and land with slopes of 15 to 40 percent. Land with slope of 40 percent or greater and land within 100' of streams are defined as constrained or unbuildable land along with floodplains, wetlands, and land in utility easements. Other conservation includes lands visible or adjacent to historic sites and public and conserved lands, land visible from Canandaigua Lake, buffers to resources on adjacent properties, other natural cover types, scenic landscapes, recreation resources, and farmed prime soils or soils of statewide significance outside Strategic Protection Area.

The regulations proposed maintain the required overall conservation of 40 percent of land area and add provision for conservation of 80 percent of priority conservation lands. The proposed regulations replace exemptions related to number of lots created, percent of road frontage developed, and whether a new street is involved with exceptions based on parent parcel less than 3 acres, lack of substantial land with conservation value, or lot configuration or parcel size not well suited to preservation of a significant amount of land.

The proposed regulations call for completion of the conservation analysis before determination of the maximum number of developable units. The proposed regulations require the applicant to identify the conservation value of defined constrained, priority and other conservation lands and to prepare a management plan for conserved lands. The proposed regulations no longer require the Planning Board to make findings regarding its determination of how much and which lands to preserve if conservation areas occupy more than 40 percent of the site.

Comments

1. How would the conservation subdivision provision apply to subdivision of land for non-residential uses or for development of four-plex residential development not requiring subdivision of lots?
2. Consider re-writing C. 3. (b)[2] regarding exemption from conservation subdivision to refer to parent lots as of the date of adoption of the law with small areas of conservation value unconnected to other constrained or priority conservation assets or potential trail corridors.
3. As applicability of conservation subdivision regulations may often hinge on D. (2)(c)[1] regarding natural land cover types included as other conservation assets, the Town may want to further define ecological types that are not considered "natural".
4. The provisions of D (2) (b) and D (2) (c) requiring land with prime soils or soils of statewide importance to be farmed for the past 2 years to be considered a conservation asset leaves valuable agricultural land vulnerable to development and farm operations constrained in their attempts to lease land. At a minimum, the provision should recognize farmland left fallow as part of a farm management plan as "farmed". Referring body may also consider including valuable soils in the Town identified Agricultural Protection Area as priority conservation asset regardless of farmed status.
5. Referring body should consider further defining extent of land area related to scenic landscapes, recreational resources, lands providing connectivity to public land, and buffer areas that would be considered other conservation assets.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: Digital Signage Law			
Project Location (describe, and attach a location map): Town of Canandaigua			
Brief Description of Proposed Action: Text code amendment that would change zoning code to allow digital signs to replace existing billboards in the Town of Canandaigua.			
Name of Applicant or Sponsor: Town of Canandaigua		Telephone: 585-394-1120 E-Mail: dfinch@townofcanandaigua.org	
Address: 5440 Route 5 & 20 West			
City/PO: Canandaigua		State: NY	Zip Code: 14424
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:		NO <input type="checkbox"/>	YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO <input type="checkbox"/> <input type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/>	N/A <input type="checkbox"/> <input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO <input type="checkbox"/> <input type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO <input type="checkbox"/> <input type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, <div style="margin-left: 20px;"> a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? </div> If Yes, briefly describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
<p>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p> <p>Applicant/sponsor/name: <u>Town of Canandaigua, Douglas. E. Finch</u> Date: _____</p> <p>Signature: _____ Title: <u>Town Manager</u></p>		

Project:

Date:

Short Environmental Assessment Form

Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project:

Date:

Short Environmental Assessment Form

Part 3 Determination of Significance

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

- ☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- ☒ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Town of Canandaigua, Town Board

Name of Lead Agency

Douglas E. Finch

Date

Town Manager

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

PRINT FORM

ATTACHMENT 5

From: cnadler@cnadlerlaw.com
To: [Doug Finch, Town Manager](#)
Subject: Fwd: Settlement Agreement Draft as of September 29, 2021
Date: Thursday, September 30, 2021 2:39:33 PM
Attachments: [August 2021 Redline to Settlement Agreement \(4847-0574-6165 9\) mark up as requested by Town on 9.20.21 4835-1394-5084 v.3.pdf](#)
[August 2021 Redline to Settlement Agreement \(4847-0574-6165 9\) rev as requested by Town clean accepted changes \(4837-5945-4717 1\).docx](#)

Chris
LAW OFFICES OF
CHRISTIAN M NADLER
9 Mima Circle
Fairport NY 14450
Phone # 585-315-4767

From: Joseph D. Picciotti <jp Picciotti@HarrisBeach.com>
Sent: Wednesday, September 29, 2021 3:55 PM
To: cnadler@cnadlerlaw.com
Cc: Steven P. Nonkes
Subject: Settlement Agreement Draft as of September 29, 2021

Chris:

Enclosed please find a redline and clean copy of the latest version of the settlement agreement incorporating the changes requested by the Town Board on 9/20 and additional changes to shorten, simplify and to the maximum extent possible make terms more favorable to the Town. Lamar took to heart the feedback received by the Board which is why we took some additional time with this to take a scalpel to it and get it to where the Town Board wants it in terms of eliminating as much legalese as possible in addition to make it more favorable to the Town (we also have to circulate to the other parties). You can see the changes, but highlights include:

<!--[if !supportLists]-->●

<!--[endif]-->Overall length—its

considerably shorter, it was approximately 14 pages before signature page previously, it's now about 8 pages, we did that by eliminating 2 pages associated with the sign specs (dwell time etc.) which are now exhibits, frankly we likely don't need those as exhibits either as they are built into the ordinance proposed, but at least they are out of the text of the agreement; the remaining approximately 4 pages or more removed were again to eliminate unnecessary terms, and redundancy;

<!--[if !supportLists]-->•

<!--[endif]-->Rewritten sections

7 and 8 concerning Town advertising on the billboards, the flexibility now in terms of the Town's ability to inform Lamar of its desire to post messages is not something Lamar has ever done, and as discussed the amount of advertising provided to the Town on digital boards (or otherwise) is a full three fold more than Lamar has ever done under any circumstances;

<!--[if !supportLists]-->•

<!--[endif]-->We have

implemented the changes board members requested on Monday 9/20 after the executive session to the Severability, and Grandfathering of Signs sections, among others;

<!--[if !supportLists]-->•

<!--[endif]-->Removed

additional sections for the reasons discussed above.

We have attempted to anticipate all potential issues with these significant changes, and we would respectfully suggest the Town review this agreement now on a line by line basis to insure this is what it wants. and that it has no additional concerns not addressed by this version. I know you and Doug have undertaken that task before, but in light of issues that have come up at the last two board meetings, we would propose that such line by line review be undertaken at a Board workshop or similar Board meeting so as not to burden the Board with such a review during a regular board meeting; it also allows Lamar to respond to any additional Board concerns or comments before the Board meeting at which a vote may be taken. (Lamar would makes itself available at the work shop etc. if the Board would like it there.)

Please call or e-mail me with questions; I will have Jim transmit this to Doug as well.

Joseph D. Picciotti
Partner

HARRIS BEACH PLLC

ATTORNEYS AT LAW

99 Garnsey Road
Pittsford, NY 14534
585.419.8629 Direct
585.749.2624 Mobile
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585.419.8800 Main

[Website](#) | [Bio](#) | [Add to Contacts](#)

p r a c t i c e G R E E N

Save a tree. Read, don't print, emails.

Statement of Confidentiality

This electronic message may contain privileged or confidential information. If you are not the intended recipient of this e-mail, please delete it from your system and advise the sender.

DRAFT SETTLEMENT AGREEMENT

This Settlement Agreement (the ~~is~~ “Agreement”) is entered into this ____ day of ____, 2021 (the “Effective Date”), by and between Lamar Advertising of Penn, LLC d/b/a Lamar Advertising of Rochester (“Lamar”), the Canandaigua National Bank and Trust Company, and Joan Purdy (collectively, the “Plaintiffs”); and the Town of Canandaigua (the “Town”), the Town Board of the Town of Canandaigua (the ~~“Canandaigua”~~ Town Board), and Chris Jensen in his official capacity as Code Enforcement Officer of the Town of Canandaigua (collectively, ~~may be referred to as,~~ the “Defendants” ~~or “the Town”~~) ~~(with Plaintiffs and Defendants collectively referred to as the “Parties”)~~, in order to resolve litigation currently pending between the Parties in the United States District Court for the Western District of New York, styled *Lamar Advertising of Penn, LLC et al. v. Town of Canandaigua et al.*, Civil Action No. 19-cv-6487-CJS-MJP (“the Action”). ~~The Town of Canandaigua may be referred to hereafter as (“the Town”).~~

1. Good and Sufficient Consideration

The Parties agree that the promises exchanged in this Agreement constitute good, fair and sufficient consideration.

2. Amendments to Town Code

As part of the consideration for this settlement, the Canandaigua Town Board shall amend the Canandaigua Town Code (“the Town Code”) by passage of a resolution substantially in the form in Exhibit 1.

3. No Payment

No Party is required to make any monetary payment to any other Party as a condition of this Agreement.

4. Converted Route 332 Sign

The Parties agree that the sign located at 2241 State Route 332 as of June 28, 2019 (“Old Route 332 Sign”) shall be converted to (or reconstructed as) a Digital or Electronic Sign as defined in the Town-Code Amendment in Exhibit 1 (“Converted Route 332 Sign”).

The location of the Converted Route 332 Sign shall be in approximately the same location as the Old Route 332 Sign along Route 332, ~~and if necessary shall be subject to site plan approval from the Town of Canandaigua Planning Board.~~

The Parties agree that the appearance of the Converted Route 332 Sign at the time of conversion shall generally be as depicted in Exhibit 2, and that occasional updates to the style and other maintenance and repair of the Converted Route 332 Sign are ~~consistent with applicable provisions of the Code. The Converted Route 332 Sign may have one digital face, and Lamar may change a digital face to a static face or vice versa based on future needs, provided that such conversion complies with the then applicable requirements of Town~~ the Code permissible.

In addition to advertising displayed in the electronic display area of the Converted Route 332 Sign, the Converted Route 332 Sign ~~shall~~may also display a non-electronic welcome message and ~~may also display~~ Lamar branding (including an electrically illuminated/internally lit Lamar name/logo), generally as depicted in Exhibit 2.

The highest point of the Converted Route 332 Sign shall be no higher than 22 feet above the surrounding ground. ~~Specifications~~ Additional specifications for the digital face(s) of the Converted Route 332 Sign are in Exhibit 2.

- ~~a. Maximum height. The highest point of the sign shall be no higher than 22 feet above the surrounding ground level unless otherwise agreed in a signed writing by the Town Manager. The Town Board, by entering this Agreement, agrees that the Town Manager is authorized to agree to a design for the Converted Route 332 Sign with a different maximum height.~~
- ~~b. Electronic image area. The electronic display area of the sign shall be no more than 300 square feet.~~
- ~~c. Maximum brightness. Maximum brightness will not exceed 5,000 cd/m² in daylight and 280 cd/m² at night (one hour after sunset to one hour before sunrise);~~
- ~~d. Automatic dimmer. The sign must be equipped with both a dimmer control and a photocell, which will automatically adjust the display intensity according to natural ambient light conditions and not exceed maximum brightness;~~
- ~~e. Dwell time. The message/image change interval will be a minimum of eight (8) seconds.~~
- ~~f. Static image. The displayed image will remain static during the eight (8) second interval.~~
- ~~g. No moving images. There will be no visual special effects of any kind during a message or during the transition between successive messages.~~
- ~~h. Transitions. The sign must transition from one message to the next, with no perceptible dimming or blanking of the display, and with no visible effects such as fade, dissolve, animation, flashing or moving lights.~~
- ~~i. Transition Time. The time interval used to change from one complete message, image or display to the next complete message, image or display shall be as close to instantaneous as possible and must take a maximum of one (1) second.~~
- ~~j. No sequenced messages. Sequencing of messages, such as using two or more successive screens to convey a message on a single sign that will not fit on one screen may not be used.~~

- ~~k. Default display. The sign will contain a default mechanism that will freeze the sign in one position, or the off position, if a malfunction occurs.~~
- ~~l. Not interactive. The sign will not be interactive and will not feature or support personalized communications with a driver or other person in real time, nor emit sound, odor, or visible matter, other than light.~~
- ~~m. The sign shall be single sided.~~

5. Refurbished Route 5&20 Sign

The Parties agree that the two signs located at Route 5&20 in the vicinity of Flint Creek as of June 28, 2019 (“Old Route 5&20 Signs”) shall be relocated and converted and combined to be (or reconstructed as) a single Digital or Electronic Sign as defined in the Town Code Amendment in Exhibit 1 (“Refurbished Route 5&20 Sign”).

The location of the Refurbished Route 5&20 Sign shall be the same parcel of land where the Old Route 5&20 Signs are currently located, ~~and if necessary shall be subject to site plan approval from the Town of Canandaigua Planning Board.~~

The Parties agree that the Refurbished Route 5&20 Sign shall ~~be a single Digital or Electronic Sign of the type~~ generally be as illustrated in Exhibit 3, and that it need not be a monument-type sign structure ~~such as that generally depicted in Exhibit 2. The Refurbished Route 5&20 Sign may, but need not, be mounted on the existing frame structure, or it may be mounted on a new pylon.~~

~~Defendants agree that, i~~n addition to advertising displayed in the electronic display area of the Refurbished Route 5&20 Sign, the Refurbished Route 5&20 Sign may also display non-electronic Lamar branding.

The highest point of the sign shall be no higher than 25 feet above the surrounding ground level. Additional Specifications for the Refurbished Route 5&20 Sign are in Exhibit 3.:

- ~~a. Maximum height. The highest point of the sign shall be no higher than 25 feet above the surrounding ground level.~~
- ~~b. Electronic image area. The electronic display area of the sign shall be no more than 300 square feet.~~
- ~~c. Maximum brightness. Maximum brightness will not exceed 5,000 cd/m² in daylight and 280 cd/m² at night (one hour after sunset to one hour before sunrise);~~
- ~~d. Automatic dimmer. The sign must be equipped with both a dimmer control and a photocell, which will automatically adjust the display intensity according to natural ambient light conditions and not exceed maximum brightness;~~

- ~~e. Dwell time. The message/image change interval, will be a minimum of eight (8) seconds.~~
- ~~f. Static image. The displayed image will remain static during the eight (8) second interval.~~
- ~~g. No moving images. There will be no visual special effects of any kind during a message or during the transition between successive messages.~~
- ~~h. Transitions. The sign must transition from one message to the next, with no perceptible dimming or blanking of the display, and with no visible effects such as fade, dissolve, animation, flashing or moving lights.~~
- ~~i. Transition Time. The time interval used to change from one complete message, image or display to the next complete message, image or display shall be as close to instantaneous as possible and must take a maximum of one (1) second.~~
- ~~j. No sequenced messages. Sequencing of messages, such as using two or more successive screens to convey a message on a single sign that will not fit on one screen may not be used.~~
- ~~k. Default display. The sign will contain a default mechanism that will freeze the sign in one position, or the off position, if a malfunction occurs.~~
- ~~l. Not interactive. The sign will not be interactive and will not feature or support personalized communications with a driver in real time, nor emit sound, odor, or visible matter, other than light.~~
- ~~m. Sign shall be single sided.~~

6. First Operation of the Signs

The date on which the Converted Route 332 Sign first displays a paid advertisement on its electronic display area following receipt of any approvals or permits required by the Town as identified in Sections 9-10 of this Agreement shall be deemed its date of “First Operation.”

The date on which the Refurbished Route 5&20 Sign first displays a paid advertisement on its electronic display area following receipt of any approvals or permits required by the Town as identified in Sections 9-10 of this Agreement shall be deemed its date of “First Operation.”

7. Town Advertising on the Converted Route 332 Sign

The Town is guaranteed one of the six slots on the Converted Route 332 Sign for a minimum of six (6) 28-day flights (i.e., ~~or~~ 24 weeks per year), for thirty (30) years, beginning

with the first calendar year after the date of First Operation of the Converted 332 Sign, without any charge or costs to the Town. The flights can be split into one, two, three or four week increments based on the Town's need and slot availability (Lamar traditionally sells the slots in 28-day flights). The slot will run from Monday to Sunday.

Lamar shall make every effort to accommodate the Town's requests, but may not be able to do so in the event all 6 slots have been rented prior to their request(s). The Town and Lamar shall make every effort to confer every January (or earlier) to secure locations known to be needed for the balance of the year. The remaining unused slots not identified in January or when the Parties confer should be requested as far in advance as possible to secure time frames. The Town may request advertising at any time, but will take into consideration the slots may not be available and that it may take Lamar up to one week to approve, format and schedule the advertising/advertiser on the digital slots.

The Town's flight shall not overlap, such that the Town may only use one message slot per digital at a time. Any unused flights remaining at the end of the calendar year shall expire and not carry over to the following year. The Town may use the its digital slots for non-for-profit municipality advertising or messaging, and the Town may allocate some or all of its display time to non-for-profit organizations, not-for-profit organizations, or other municipal governments or organizations (for example, a local fire department, local food bank). The Town's slots shall not be used for political or issue-oriented advertising. The Town's slots shall not be used for commercial advertising, and the Town may not sell its slots to third parties. ~~The Town and Lamar may agree to change the scheduled time and date that the Town's message will be displayed through an exchange of emails, notwithstanding any other provision of this agreement that requires changes to be agreed upon in writing.~~

The parties agree that Lamar has the sole right to refuse to display any message or display that it reasonably believes to be unsafe (including to drivers who might view the sign), incompatible with the technical capabilities of the Converted Route 332 Sign, offensive, encouraging illegal activity, disparaging to a Lamar customer, or otherwise incompatible with Lamar's advertising standards.

~~Lamar agrees that for thirty (30) years, beginning with the first calendar year beginning after the date of First Operation, it will provide the Town of Canandaigua with six (6) 28 day "flights" (during which the Town's message will be displayed in one of six rotating message slots) of digital message display on the Converted Route 332 Sign each calendar year without any charge or cost to the Town. The Town's flights shall not overlap, such that the Town may use only one message slot at a time. Any unused flights remaining at the end of a calendar year shall expire and not carry over to the following year. The Town may use its digital message flights for non-profit municipal advertising or messages, and the Town may allocate some or all of its display time to non-profit organizations, not-for-profit organizations, or other municipal governments or organizations (for example, a local fire department, local Scouting units, or a local food bank). The Town's slots~~

~~may not be used for political or issue-oriented advertising. The Town's slots may not be used for commercial advertising, and the Town may not sell its slots to third parties.~~

~~The Town must inform Lamar of its chosen flights a reasonable amount of time before the 28-day flights begin, and at least three (3) weeks in advance. If all slots during any flight have already been rented to other advertisers (or otherwise already designated for other use, such as for non-profit organizations, not-for-profit organizations, other municipalities, etc. or for Lamar's own advertising), Lamar shall offer the Town alternative flights that are available. If the Town provides insufficient notice of its desired flights, such that an insufficient number of flights/slots remain available during the calendar year to provide the Town six full flights, Lamar shall not be obligated to cancel its other advertising commitments and any remaining advertising flights/slots are forfeit and shall not carry over to the following calendar year. The Town shall be responsible for informing Lamar of its proposed digital messages for display sufficiently in advance to allow Lamar to program and prepare to display those messages, including informing Lamar of the messages for any organization that the Town designates to receive the Town's message time. Lamar and the Town may agree to change the scheduled time and date that the Town's messages will be displayed through an exchange of emails, notwithstanding any other provision of this agreement that requires changes to be agreed to in a signed writing.~~

~~In the event that the Town of Canandaigua does not provide to Lamar its proposed advertising content at least 3 weeks before the beginning of the scheduled display time, Lamar shall not be obligated to display the Town's proposed content. Instead, Lamar may display a "Welcome to Canandaigua" message or other pre-agreed default message in the Town's message slot.~~

~~The Parties agree that Lamar may refuse to display any message or display that it reasonably believes to be unsafe (including to drivers who might view the sign), incompatible with the technical capabilities of the Converted Route 332 Sign, offensive, encouraging illegal activity, disparaging to a Lamar customer, or otherwise incompatible with Lamar's advertising standards.~~

■

8. Town Advertising on the Refurbished Route 5&20 Sign

The Town is guaranteed one of the six slots on the Refurbished 5-&20 Sign for a minimum of six- (6) 28-day flights (i.e., for 24 weeks per year), for thirty (30) years, beginning with the first calendar year after the date of first operation of the Refurbished 5-&20 Sign, without any charge or costs to the Town. The flights can be split into one, two, three or four week increments based on the Town's need and slot availability (Lamar traditionally sells the slots in 28-day flights). The slot will run from Monday to Sunday, and the process for the Town to reserve and post advertising on the Refurbished 5&20 Sign shall be undertaken in the same manner as set out in Section 7 whose terms are incorporated by reference herein.

~~Lamar agrees that for thirty (30) years, beginning with the first calendar year beginning after the date of First Operation, it will provide the Town of Canandaigua with six (6) 28-day~~

~~“flights” (during which the Town’s message will be displayed in one of six rotating message slots) of digital message display on the Refurbished Route 5&20 Sign each calendar year. The Town’s flights shall not overlap, such that the Town may use only one message slot at a time. Any unused flights remaining at the end of a calendar year shall expire and not carry over to the following year. The Town may use its digital message flights for non-profit municipal advertising or messages, and the Town may allocate some or all of its display time to non-profit organizations, not-for-profit organizations, or other municipal governments or organizations (for example, a local fire department, local Scouting units, or a local food bank). The Town’s slots may not be used for political or issue-oriented advertising. The Town’s slots may not be used for commercial advertising, and the Town may not sell its slots to third parties.~~

~~The Town must inform Lamar of its chosen flights a reasonable amount of time before the 28-day flights begin, and at least three (3) weeks in advance. If all slots during any flight have already been rented to other advertisers (or otherwise already designated for other use, such as for non-profit organizations, not for profit organizations, other municipalities, etc. or for Lamar’s own advertising), Lamar shall offer the Town alternative flights that are available. If the Town provides insufficient notice of its desired flights, such that an insufficient number of flights/slots remain available during the calendar year to provide the Town six full flights, Lamar shall not be obligated to cancel its other advertising commitments and any remaining advertising flights/slots are forfeit and shall not carry over to the following calendar year. The Town shall be responsible for informing Lamar of its proposed digital messages for display sufficiently in advance to allow Lamar to program and prepare to display those messages, including informing Lamar of the messages for any organization that the Town designates to receive the Town’s message time. Lamar and the Town may agree to change the scheduled time and date that the Town’s messages will be displayed through an exchange of emails, notwithstanding any other provision of this agreement that requires changes to be agreed to in a signed writing.~~

~~In the event that the Town of Canandaigua does not provide to Lamar its proposed advertising content at least 3 weeks before the beginning of the scheduled display time, Lamar shall not be obligated to display the Town’s proposed content. Instead, Lamar may display a “Welcome to Canandaigua” message or other pre-agreed default message in the Town’s message slot.~~

~~The Parties agree that Lamar may refuse to display any message or display that it reasonably believes to be unsafe (including to drivers who might view the sign), incompatible with the technical capabilities of the Refurbished Route 5&20 Sign, offensive, encouraging illegal activity, disparaging to a Lamar customer, or otherwise incompatible with Lamar’s advertising standards.~~

9. Permits for Signs: Issuance of those Permits Deemed Required by the Town is a Condition Precedent to this Settlement

To the extent required by the Town ~~Town of Canandaigua Town~~ Code, the Parties agree to cooperate in the application for and approval of all such Town permits required for the construction and the operation of the Converted Route 332 Sign and all permits required for the construction and the operation of the Refurbished Route 5&20 Sign, which permits shall issue

forthwith as long as the Converted 332 Sign and the Refurbished Route 5&20 Sign are constructed in the manner set out in this Agreement, and in compliance with ~~Town~~the Town Code.

To the extent the Town determines any permit or approval is required other than that set out in Section 10 for the signs at issue ~~needed to effect this settlement~~, a condition precedent to this settlement becoming operative and taking affect or having any effect is the issuance of each of the referenced permits in this section 9. In the event the permits referenced in this section 9 ~~deemed by the Town as required but~~ are not issued in the manner contemplated by the previous provisions of this ~~s~~Section 9, the parties shall meet and confer to resolve any dispute associated with issuance of such permits, and if either party requests it, such party may involve the Court in such ~~h~~ discussions. If the parties cannot resolve any such dispute with the issuance of such permits including the time to do so to their mutual satisfaction within 21 days after a meet and confer is requested by either party, this settlement and this Agreement shall not become effective, be null and void and have no effect. ~~and be deemed void ab initio.~~

10. Site Plan Approval: Issuance of Site Plan Approval is a Condition Precedent to this Settlement

The Parties agree to cooperate in the application for and obtaining any site plan approval required for the construction and the operation of the Converted Route 332 Sign and any site plan approval required for the construction and the operation of the Refurbished Route 5&20 Sign. The Town Planning Board shall issue a decision on the applications for site plan approval within sixty-two days following submission of a complete application, and the determination of completeness of such application shall not be unreasonably withheld.

A condition precedent to this settlement and this Agreement becoming operative and taking affect or having any effect is the approval of the site plan applications referenced in this section 10. In the event the Town Planning Board does not issue site plan approval referenced in this section 10 within sixty-two (62) days following submission of complete applications, the parties shall meet and confer to resolve any dispute associated with issuance of such approvals, and if either party requests it, such party may involve the Court in such discussions. If the parties cannot resolve any such dispute with the issuance of any such approvals, including the time to do so to their mutual satisfaction within 21 days after a meet and confer is requested by either party, this settlement as well as this Agreement shall not become effective, be null and void and have no effect. ~~and be deemed void ab initio.~~

11. Local Municipality Certifications and NYSDOT Approval

The Town shall issue to Lamar a Local Municipality Certification (using NYSDOT form ROW381, or such other form or paperwork that the NYSDOT may require) for the Converted Route 332 Sign within sixty (60) days after the Effective Date of this Agreement. The Town shall issue to Lamar a Local Municipality Certification (using NYSDOT form ROW381, or such other form or paperwork that the NYSDOT may require) for the Refurbished Route 5&20 Sign within sixty (60) days after the Effective Date of this Agreement. The Town shall cooperate with Lamar

in preparing and submitting any other applications that New York State may require for the construction and operation of the Converted Route 332 Sign and the Refurbished Route 5&20 Sign.

Because NYSDOT permits are required for the Converted Route 332 Sign and the Refurbished Route 5&20, Lamar and the Town will confer and negotiate in good faith a reasonable alternative arrangement if Lamar is unable to obtain the required permits from NYSDOT for either or both of the Converted Route 332 Sign and the Refurbished Route 5&20 Sign.

12. No Contrary Action

The Town Board shall not enact or pass any local law or enact any amendment to the Town Code or take any action that is contrary to the terms of this Agreement₁.

~~The Town shall not enact or pass any local law or enact any amendment to the Code or take any action~~ that would require removal of or prevent the operation of or prevent the sale of advertising on the Converted Route 332 Sign, or.

~~The Town shall not enact or pass any local law or enact any amendment to the Code or take any action~~ that would require removal of or prevent the operation of or prevent the sale of advertising on the Refurbished Route 5&20 Sign.

13. Grandfathering of Signs

For all purposes, including any action to enforce any zoning ordinance, and including any other dispute concerning the Converted Route 332 Sign, the Parties ~~shall deem and treat the agree~~ the Converted Route 332 Sign ~~as having been in existence since has been in existence since~~ the date that ~~the Old~~ the Old Route 332 Sign was erected, including in any legal proceeding. For all purposes, including any action to enforce any zoning ordinance or the Town Code, and including any other dispute concerning the Refurbished Route 5&20 Sign, the Parties ~~shall deem and treat agree that~~ the Refurbished Route 5&20 Sign ~~as having been in~~ has been in existence since the date that the oldest of the Old Route 5&20 Signs was erected, including in any legal proceeding, ~~except as to the ability to reconstruct the old signs.~~

Unless otherwise required by a ~~non-appealable decision of a~~ court of competent jurisdiction and after exhaustion of all appeals, in the event that any Defendant takes any action that requires removal of or prevents the operation of or prevents the sale of advertising on the Converted Route 332 Sign, the Town shall pay to Lamar just compensation for the Converted Route 332 Sign according to the provisions of Section 88 of the New York State Highway Law as if the Converted Route 332 Sign existed as of the date that the Old Route 332 Sign was erected. This compensation shall not be made in whole or in part by amortization nor shall such compensation be limited in any fashion by any other local law or legislation. If following the entry of this ~~settlement~~ Agreement, there is a change in federal or state law which the Town believes may require the removal of or prevents the operation of or prevents the sale of advertising on the Converted Route 332 Sign, the Town shall ~~not cooperate with Lamar to take any position concerning any such change and shall not oppose any~~ –challenge filed by Lamar to any such change and/or its

application to this sign, ~~but Lamar shall bear the cost of any such challenge including litigation arising therefrom.~~

Unless otherwise required by a ~~non-appealable decision of a~~ court of competent jurisdiction and after exhaustion of all appeals, in the event that any Defendant takes any action that requires removal of or prevents the operation of or prevents the sale of advertising on the Refurbished Route 5&20 Sign, the Town shall pay to Lamar just compensation for the Refurbished Route 5&20 Sign according to the provisions of Section 88 of the New York State Highway Law as if the Refurbished Route 5&20 Sign existed as of the date that the oldest of the Old Route 5&20 Signs was erected. This compensation shall not be made in whole or in part by amortization nor shall such compensation be limited in any fashion by any other local law or legislation. If following the entry of this settlement agreement, there is a change in federal or state law which the Town believes may require the removal of or prevents the operation of or prevents the sale of advertising on the Refurbished Route 5 & 20 Sign, the Town shall not take any position concerning such change cooperate with and shall not oppose any challenge filed by Lamar ~~to challenge to~~ any such change and/or its application to this sign, ~~but Lamar shall bear the cost of any such challenge including litigation arising therefrom.~~

In the event that the Converted Route 332 Sign and/or the Refurbished Route 5 & 20 Sign is ~~(are)~~ targeted for removal as a result of authorized and lawful action of a federal, state, county, or other governmental authority having jurisdiction or by an agency or court having jurisdiction, the owner(s) ~~or~~ lessee(s) of the ~~Relocated Route-Converted Route~~ 332 Sign and/or Refurbished Route 5&20 Sign shall be entitled to compensation (from such other governmental authority, not the Town ~~of Canandaigua~~) according to the provisions of Section 88 of the New York State Highway Law as if the Converted Route 332 Sign existed as of the date that the Old Route 332 Sign was erected; and the Refurbished 5 & 20 Sign shall be treated as of the date the oldest of the existing Old -Route 5-&-20 sSigns was erected. —This compensation shall not be made in whole or in part by amortization, nor shall such compensation be limited in any fashion by any other local law or legislation. The Town ~~of Canandaigua~~ shall ~~cooperate~~ not oppose in any fashion with Lamar and/or any owner or lessee of the Converted Route 332 Sign and in the case of the or of the Refurbished 5-&-20 sSign in efforts to obtain compensation for any removal of the Converted Route 332 Sign; or the Refurbished 5-&-20 Sign, the Town and shall take no action that would hinder any efforts by Lamar and/or any owner(s) or lessee(s) of the Converted Route 332 Sign and/or the Refurbished 5-&-20 Sign to obtain compensation for any removal of ~~the Converted Route 332 Sign either or both of those signs.~~

~~In the event that the Refurbished Route 5&20 Sign is targeted for removal as a result of authorized action of a federal, state, county, or other governmental authority having jurisdiction or agency or court having jurisdiction, the owner of the Refurbished Route 5&20 Sign shall be entitled to compensation (from such other governmental authority, not the Town of Canandaigua) according to the provisions of Section 88 of the New York State Highway Law as if the Refurbished Route 5&20 Sign existed as of the date that the oldest of the Old Route 5&20 Signs was erected. This compensation shall not be made in whole or in part by amortization nor shall such compensation be limited in any fashion by any other local law or legislation. The Town of Canandaigua shall cooperate with Lamar and/or any owner or lessee of the Refurbished Route 5&20 Sign in efforts to obtain compensation for any removal of the Refurbished Route 5&20 Sign,~~

~~and shall take no action that would hinder any efforts by Lamar and/or any owner or lessee of the Refurbished Route 5&20 Sign to obtain compensation for any removal of the Refurbished Route 5&20 Sign.~~

14. Removal of Existing Signs

Lamar agrees to remove the Route 21 Sign within sixty (60) days after the First Operation of the Converted Route 332 Sign. ~~Removal of all or any portion of the structure of the Old Route 332 Sign or of the Old Route 5&20 Signs, whether before, or during or after work~~ is undertaken on the Converted Route 332 Sign and the Refurbished Route 5&20 Sign, is only for purposes of settlement of this Action and shall not hinder any claim by Lamar to just compensation ~~for the Converted Route 332 Sign or the Refurbished Route 5&20 Sign~~ according to the provisions of Section 88 of the New York State Highway Law or any other law concerning compensation for the removal of signs.

15. Dismissal of Litigation

The Parties agree that they will stipulate to dismissal of the Action without prejudice, with each Party to bear its own attorneys' fees and costs. Plaintiffs shall file the stipulation of dismissal within thirty (30) days following the last of a) enactment by Defendants of the Town Code Amendment in Exhibit 1; b) the issuance of each building or other permit(s) as may be required to authorize constructing, maintaining and erecting of the Converted Route 332 Sign required by ~~paragraph~~Section 9 above; c) the issuance of each building or other permit(s) as may be required to authorize the constructing, maintaining and erecting of the Refurbished Route 5&20 Sign required by ~~paragraph~~Section 9 above; d) the issuance of the site plan approval for the Converted Route 332 Sign required by ~~paragraph~~Section 10 above; e) the issuance of the site plan approval for the Refurbished Route 5&20 Sign required by ~~paragraph~~Section 10 above; and f) the issuance of the Local Municipality Certifications required by ~~paragraph~~Section 11 above.

16. Public Disclosure of Agreement

The Parties agree that they may publicly disclose this Agreement with its Exhibits.

17. Authority to Enter Agreement

Each Party to this Agreement represents and warrants that the execution of this Agreement has been duly authorized on its behalf and that the person signing on its behalf has sufficient authority and has been authorized to execute this Agreement.

18. Successors and Assigns

This Agreement shall be binding upon and inure to the benefit of the respective successors and assigns of the Parties hereto.

19. Counterparts

~~This Agreement may be executed in counterparts (including executed counterparts delivered and exchanged by facsimile transmission or e-mail), each of which shall be deemed a duplicate original, but all of which together shall constitute one and the same instrument.~~

20.19. Integration Clause

This Agreement constitutes the full and entire understanding and agreement between the Parties with respect to the settlement of the Action, and supersedes all prior settlement conversations, negotiations, and understandings between them with respect to the settlement of the Action.

21.20. Severability

In case any provision of this Agreement is declared invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions of this Agreement shall not in any way be affected or impaired thereby. Please note this section shall not apply should the ~~s~~Settlement ~~a~~Agreement not take affect and by operation of Sections 9, ~~and~~ 10 ~~and/or 11~~ be null and void because of the failure of issuance of any permits or approvals needed for the signs at issue to be erected and operated.

In the event either the Converted Route 332 Sign or the Refurbished Route 5 & 20 Sign is condemned, removed, or rendered non-operable, ~~whether by action of the Town, by action of any governmental entity, agency, or court, by Lamar's own action or decision, or for any other reason,~~ any obligation by Lamar to provide the Town with advertising on such sign shall terminate, ~~but the parties' remaining rights and obligations under this Agreement shall remain in effect.~~ In the event either sign is converted from a digital sign to a static sign, Lamar's obligations to provide the Town with advertising flights on the converted sign shall terminate, ~~but the parties' remaining rights and obligations under this Agreement shall remain in effect.~~

22.21. Modifications Must Be in Writing

No amendment, change, or modification of this Agreement shall be valid, unless in writing and signed by the party to be charged with the amendment, change, or modification.

23.22. Advice of Counsel

Each of the Parties acknowledges that it has received independent legal advice from counsel of its choice with respect to the advisability of executing this Agreement.

24.23. Drafting

The Parties acknowledge that they have cooperated in the drafting of this Agreement, and the negotiations and drafting of this Agreement shall have no role in its interpretation.

25. Headings

~~The headings in this Agreement are only for convenience and shall have no effect upon the interpretation of this Agreement.~~

26.24. Governing Law

This Agreement shall be interpreted and enforced in accordance with the laws of the State of New York.

27.25. Venue

Any action to enforce this Agreement, or any dispute over the terms or enforceability of this Agreement, or any other dispute among any of the Parties concerning this Agreement or the subject matter of this Agreement, shall be brought only in the federal or state courts in the County of Monroe in the State of New York.

28.26. Notice

Notice shall be deemed made including concerning any request under Sections 9 or 10 when any such writing containing sufficient first class postage is delivered to a certified receptacle for handling and delivery of such mail and addressed below with copies e-mailed as set forth below:

To LAMAR ADVERTISING OF PENN LLC

D/B/A LAMAR ADVERTISING OF ROCHESTER

James Newton
Vice President/General Manager
LAMAR OUTDOOR ADVERTISING

55 Rockwood Street
Rochester, NY 14610

with a copy e-mailed to jnewton@lamar.com
and a copy to Joseph Picciotti at jpiciotti@harrisbeach.com

To TOWN OF CANANDAIGUA

TOWN OF CANANDAIGUA
Attn: Town Manager
5440 Route 5 & 20 West Canandaigua, NY 14424

TOWN OF CANANDAIGUA

By: _____
Doug Finch
Town Manager

CANANDAIGUA TOWN BOARD

By: _____
Cathy Menikotz
Town Supervisor

CANANDAIGUA CODE
ENFORCEMENT OFFICER

By: _____
Chris Jensen
Code Enforcement Officer

LAMAR ADVERTISING OF PENN LLC
D/B/A LAMAR ADVERTISING OF ROCHESTER

BY: _____

CANANDAIGUA NATION BANK
AND TRUST COMPANY

BY: _____

JOAN PURDY

By: _____
Joan Purdy

EXHIBIT 1

Lamar Draft as of 9.28

EXHIBIT 2

Additional specifications for the Converted Route 332 Sign:

- a. Electronic image area. The electronic display area of the sign shall be no more than 300 square feet.
- b. Maximum brightness. Maximum brightness will not exceed 5,000 cd/m² in daylight and 280 cd/m² at night (one hour after sunset to one hour before sunrise);
- c. Automatic dimmer. The sign must be equipped with both a dimmer control and a photocell, which will automatically adjust the display intensity according to natural ambient light conditions and not exceed maximum brightness;
- d. Dwell time. The message/image change interval will be a minimum of eight (8) seconds.
- e. Static image. The displayed image will remain static during the eight (8) second interval.
- f. No moving images. There will be no visual special effects of any kind during a message or during the transition between successive messages.
- g. Transitions. The sign must transition from one message to the next, with no perceptible dimming or blanking of the display, and with no visible effects such as fade, dissolve, animation, flashing or moving lights.
- h. Transition Time. The time interval used to change from one complete message, image or display to the next complete message, image or display shall be as close to instantaneous as possible and must take a maximum of one (1) second.
- i. No sequenced messages. Sequencing of messages, such as using two or more successive screens to convey a message on a single sign that will not fit on one screen may not be used.
- j. Default display. The sign will contain a default mechanism that will freeze the sign in one position, or the off position, if a malfunction occurs.
- k. Not interactive. The sign will not be interactive and will not feature or support personalized communications with a driver or other person in real-time, nor emit sound, odor, or visible matter, other than light.

Lamar Draft as of 9.28

EXHIBIT 3

Additional specifications for the Refurbished Route 5&20 Sign:

- a. Electronic image area. The electronic display area of the sign shall be no more than 300 square feet.
- b. Maximum brightness. Maximum brightness will not exceed 5,000 cd/m² in daylight and 280 cd/m² at night (one hour after sunset to one hour before sunrise);
- c. Automatic dimmer. The sign must be equipped with both a dimmer control and a photocell, which will automatically adjust the display intensity according to natural ambient light conditions and not exceed maximum brightness;
- d. Dwell time. The message/image change interval will be a minimum of eight (8) seconds.
- e. Static image. The displayed image will remain static during the eight (8) second interval.
- f. No moving images. There will be no visual special effects of any kind during a message or during the transition between successive messages.
- g. Transitions. The sign must transition from one message to the next, with no perceptible dimming or blanking of the display, and with no visible effects such as fade, dissolve, animation, flashing or moving lights.
- h. Transition Time. The time interval used to change from one complete message, image or display to the next complete message, image or display shall be as close to instantaneous as possible and must take a maximum of one (1) second.
- i. No sequenced messages. Sequencing of messages, such as using two or more successive screens to convey a message on a single sign that will not fit on one screen may not be used.
- j. Default display. The sign will contain a default mechanism that will freeze the sign in one position, or the off position, if a malfunction occurs.
- k. Not interactive. The sign will not be interactive and will not feature or support personalized communications with a driver or other person in real-time, nor emit sound, odor, or visible matter, other than light.

DRAFT SETTLEMENT AGREEMENT

This Settlement Agreement (this “Agreement”) is entered into this ____ day of ____, 2021 (the “Effective Date”), by and between Lamar Advertising of Penn, LLC d/b/a Lamar Advertising of Rochester (“Lamar”), the Canandaigua National Bank and Trust Company, and Joan Purdy (collectively, the “Plaintiffs”); and the Town of Canandaigua (the “Town”), the Town Board of the Town of Canandaigua (the “Town Board”), and Chris Jensen in his official capacity as Code Enforcement Officer of the Town of Canandaigua (collectively, the “Defendants”)), in order to resolve litigation currently pending between the Parties in the United States District Court for the Western District of New York, styled *Lamar Advertising of Penn, LLC et al. v. Town of Canandaigua et al.*, Civil Action No. 19-cv-6487-CJS-MJP (“the Action”).

1. Good and Sufficient Consideration

The Parties agree that the promises exchanged in this Agreement constitute good, fair and sufficient consideration.

2. Amendments to Town Code

As part of the consideration for this settlement, the Canandaigua Town Board shall amend the Canandaigua Town Code (“the Town Code”) by passage of a resolution substantially in the form in Exhibit 1.

3. No Payment

No Party is required to make any monetary payment to any other Party as a condition of this Agreement.

4. Converted Route 332 Sign

The Parties agree that the sign located at 2241 State Route 332 as of June 28, 2019 (“Old Route 332 Sign”) shall be converted to (or reconstructed as) a Digital or Electronic Sign as defined in the TownCode Amendment in Exhibit 1 (“Converted Route 332 Sign”).

The location of the Converted Route 332 Sign shall be in approximately the same location as the Old Route 332 Sign along Route 332.

The Parties agree that the appearance of the Converted Route 332 Sign at the time of conversion shall generally be as depicted in Exhibit 2, and that occasional updates to the style and other maintenance and repair of the Converted Route 332 Sign are permissible.

In addition to advertising displayed in the electronic display area of the Converted Route 332 Sign, the Converted Route 332 Sign may also display a non-electronic welcome message and Lamar branding (including an electrically illuminated/internally lit Lamar name/logo), generally as depicted in Exhibit 2.

The highest point of the Converted Route 332 Sign shall be no higher than 22 feet above the surrounding ground. Additional specifications for the Converted Route 332 Sign are in Exhibit 2.

5. Refurbished Route 5&20 Sign

The Parties agree that the two signs located at Route 5&20 in the vicinity of Flint Creek as of June 28, 2019 (“Old Route 5&20 Signs”) shall be relocated and converted and combined to be (or reconstructed as) a single Digital or Electronic Sign as defined in the Town Code Amendment in Exhibit 1 (“Refurbished Route 5&20 Sign”).

The location of the Refurbished Route 5&20 Sign shall be the same parcel of land where the Old Route 5&20 Signs are currently located.

The Parties agree that the Refurbished Route 5&20 Sign shall generally be as illustrated in Exhibit 3, and that it need not be a monument-type sign structure.

In addition to advertising displayed in the electronic display area of the Refurbished Route 5&20 Sign, the Refurbished Route 5&20 Sign may also display non-electronic Lamar branding.

The highest point of the sign shall be no higher than 25 feet above the surrounding ground level. Additional specifications for the Refurbished Route 5&20 Sign are in Exhibit 3.

6. First Operation of the Signs

The date on which the Converted Route 332 Sign first displays a paid advertisement on its electronic display area following receipt of any approvals or permits required by the Town as identified in Sections 9-10 of this Agreement shall be deemed its date of “First Operation.”

The date on which the Refurbished Route 5&20 Sign first displays a paid advertisement on its electronic display area following receipt of any approvals or permits required by the Town as identified in Sections 9-10 of this Agreement shall be deemed its date of “First Operation.”

7. Town Advertising on the Converted Route 332 Sign

The Town is guaranteed one of the six slots on the Converted Route 332 Sign for a minimum of six (6) 28-day flights (*i.e.*, 24 weeks per year), for thirty (30) years, beginning with the first calendar year after the date of First Operation of the Converted 332 Sign, without any charge or costs to the Town. The flights can be split into one, two, three or four week increments based on the Town’s need and slot availability (Lamar traditionally sells the slots in 28-day flights). The slot will run from Monday to Sunday.

Lamar shall make every effort to accommodate the Town’s requests, but may not be able to do so in the event all 6 slots have been rented prior to their request(s). The Town and Lamar shall make every effort to confer every January (or earlier) to secure locations known to be needed for the balance of the year. The remaining unused slots not identified in January or when the Parties

confer should be requested as far in advance as possible to secure time frames. The Town may request advertising at any time, but will take into consideration the slots may not be available and that it may take Lamar up to one week to approve, format and schedule the advertising/advertiser on the digital slots.

The Town's flight shall not overlap, such that the Town may only use one message slot per digital at a time. Any unused flights remaining at the end of the calendar year shall expire and not carry over to the following year. The Town may use the its digital slots for non-for-profit municipality advertising or messaging, and the Town may allocate some or all of its display time to non-for-profit organizations, not-for-profit organizations, or other municipal governments or organizations (for example, a local fire department, local food bank). The Town's slots shall not be used for political or issue-oriented advertising. The Town's slots shall not be used for commercial advertising, and the Town may not sell its slots to third parties.

The parties agree that Lamar has the sole right to refuse to display any message or display that it reasonably believes to be unsafe (including to drivers who might view the sign), incompatible with the technical capabilities of the Converted Route 332 Sign, offensive, encouraging illegal activity, disparaging to a Lamar customer, or otherwise incompatible with Lamar's advertising standards.

8. Town Advertising on the Refurbished Route 5&20 Sign

The Town is guaranteed one of the six slots on the Refurbished 5&20 Sign for a minimum of six (6) 28-day flights (*i.e.*, for 24 weeks per year), for thirty (30) years, beginning with the first calendar year after the date of first operation of the Refurbished 5&20 Sign, without any charge or costs to the Town. The flights can be split into one, two, three or four week increments based on the Town's need and slot availability (Lamar traditionally sells the slots in 28-day flights). The slot will run from Monday to Sunday, and the process for the Town to reserve and post advertising on the Refurbished 5&20 Sign shall be undertaken in the same manner as set out in Section 7 whose terms are incorporated by reference herein.

9. Permits for Signs: Issuance of those Permits Deemed Required by the Town is a Condition Precedent to this Settlement

To the extent required by the Town Code, the Parties agree to cooperate in the application for and approval of all such Town permits required for the construction and the operation of the Converted Route 332 Sign and all permits required for the construction and the operation of the Refurbished Route 5&20 Sign, which permits shall issue forthwith as long as the Converted 332 Sign and the Refurbished Route 5&20 Sign are constructed in the manner set out in this Agreement, and in compliance with the Town Code.

To the extent the Town determines any permit or approval is required other than that set out in Section 10 for the signs at issue, a condition precedent to this settlement becoming operative and taking affect or having any effect is the issuance of each of the referenced permits in this section 9. In the event the permits referenced in this section 9 are not issued in the manner contemplated by the previous provisions of this Section 9, the parties shall meet and confer to

resolve any dispute associated with issuance of such permits, and if either party requests it, such party may involve the Court in such discussions. If the parties cannot resolve any such dispute with the issuance of such permits including the time to do so to their mutual satisfaction within 21 days after a meet and confer is requested by either party, this settlement and this Agreement shall not become effective, be null and void and have no effect.

10. Site Plan Approval: Issuance of Site Plan Approval is a Condition Precedent to this Settlement

The Parties agree to cooperate in the application for and obtaining any site plan approval required for the construction and the operation of the Converted Route 332 Sign and any site plan approval required for the construction and the operation of the Refurbished Route 5&20 Sign. The Town Planning Board shall issue a decision on the applications for site plan approval within sixty-two days following submission of a complete application, and the determination of completeness of such application shall not be unreasonably withheld.

A condition precedent to this settlement and this Agreement becoming operative and taking effect or having any effect is the approval of the site plan applications referenced in this section 10. In the event the Town Planning Board does not issue site plan approval referenced in this section 10 within sixty-two (62) days following submission of complete applications, the parties shall meet and confer to resolve any dispute associated with issuance of such approvals, and if either party requests it, such party may involve the Court in such discussions. If the parties cannot resolve any such dispute with the issuance of any such approvals, including the time to do so to their mutual satisfaction within 21 days after a meet and confer is requested by either party, this settlement as well as this Agreement shall not become effective, be null and void and have no effect.

11. Local Municipality Certifications and NYSDOT Approval

The Town shall issue to Lamar a Local Municipality Certification (using NYSDOT form ROW381, or such other form or paperwork that the NYSDOT may require) for the Converted Route 332 Sign within sixty (60) days after the Effective Date of this Agreement. The Town shall issue to Lamar a Local Municipality Certification (using NYSDOT form ROW381, or such other form or paperwork that the NYSDOT may require) for the Refurbished Route 5&20 Sign within sixty (60) days after the Effective Date of this Agreement. The Town shall cooperate with Lamar in preparing and submitting any other applications that New York State may require for the construction and operation of the Converted Route 332 Sign and the Refurbished Route 5&20 Sign.

Because NYSDOT permits are required for the Converted Route 332 Sign and the Refurbished Route 5&20, Lamar and the Town will confer and negotiate in good faith a reasonable alternative arrangement if Lamar is unable to obtain the required permits from NYSDOT for either or both of the Converted Route 332 Sign and the Refurbished Route 5&20 Sign.

12. No Contrary Action

The Town Board shall not enact or pass any local law or enact any amendment to the Town Code or take any action that is contrary to the terms of this Agreement, that would require removal of or prevent the operation of or prevent the sale of advertising on the Converted Route 332 Sign, or that would require removal of or prevent the operation of or prevent the sale of advertising on the Refurbished Route 5&20 Sign.

13. Grandfathering of Signs

For all purposes, including any action to enforce any zoning ordinance, and including any other dispute concerning the Converted Route 332 Sign, the Parties agree the Converted Route 332 Sign has been in existence since the date that the Old Route 332 Sign was erected, including in any legal proceeding. For all purposes, including any action to enforce any zoning ordinance or the Town Code, and including any other dispute concerning the Refurbished Route 5&20 Sign, the Parties agree that the Refurbished Route 5&20 Sign has been in existence since the date that the oldest of the Old Route 5&20 Signs was erected, including in any legal proceeding.

Unless otherwise required by a court of competent jurisdiction and after exhaustion of all appeals, in the event that any Defendant takes any action that requires removal of or prevents the operation of or prevents the sale of advertising on the Converted Route 332 Sign, the Town shall pay to Lamar just compensation for the Converted Route 332 Sign according to the provisions of Section 88 of the New York State Highway Law as if the Converted Route 332 Sign existed as of the date that the Old Route 332 Sign was erected. This compensation shall not be made in whole or in part by amortization nor shall such compensation be limited in any fashion by any other local law or legislation. If following the entry of this Agreement, there is a change in federal or state law which the Town believes may require the removal of or prevents the operation of or prevents the sale of advertising on the Converted Route 332 Sign, the Town shall not take any position concerning any such change and shall not oppose any challenge filed by Lamar to any such change and/or its application to this sign.

Unless otherwise required by a court of competent jurisdiction and after exhaustion of all appeals, in the event that any Defendant takes any action that requires removal of or prevents the operation of or prevents the sale of advertising on the Refurbished Route 5&20 Sign, the Town shall pay to Lamar just compensation for the Refurbished Route 5&20 Sign according to the provisions of Section 88 of the New York State Highway Law as if the Refurbished Route 5&20 Sign existed as of the date that the oldest of the Old Route 5&20 Signs was erected. This compensation shall not be made in whole or in part by amortization nor shall such compensation be limited in any fashion by any other local law or legislation. If following the entry of this settlement agreement, there is a change in federal or state law which the Town believes may require the removal of or prevents the operation of or prevents the sale of advertising on the Refurbished Route 5 & 20 Sign, the Town shall not take any position concerning such change and shall not oppose any challenge filed by Lamar to any such change and/or its application to this sign..

In the event that the Converted Route 332 Sign and/or the Refurbished Route 5 &20 Sign is targeted for removal as a result of authorized and lawful action of a federal, state, county, or

other governmental authority having jurisdiction or by an agency or court having jurisdiction, the owner(s)/lessee(s) of the Converted Route 332 Sign and/or Refurbished Route 5&20 Sign shall be entitled to compensation (from such other governmental authority, not the Town) according to the provisions of Section 88 of the New York State Highway Law as if the Converted Route 332 Sign existed as of the date that the Old Route 332 Sign was erected and the Refurbished 5 &20 Sign shall be treated as of the date the oldest of the Old Route 5&20 Signs was erected. This compensation shall not be made in whole or in part by amortization, nor shall such compensation be limited in any fashion by any other local law or legislation. The Town shall not oppose in any fashion Lamar and/or any owner or lessee of the Converted Route 332 Sign or of the Refurbished 5&20 Sign in efforts to obtain compensation for any removal of the Converted Route 332 Sign or the Refurbished 5&20 Sign, the Town and shall take no action that would hinder any efforts by Lamar and/or any owner(s) or lessee(s) of the Converted Route 332 Sign and/or the Refurbished 5&20 Sign to obtain compensation for any removal of either or both of those signs.

14. Removal of Existing Signs

Lamar agrees to remove the Route 21 Sign within sixty (60) days after the First Operation of the Converted Route 332 Sign. Removal of all or any portion of the structure of the Old Route 332 Sign or of the Old Route 5&20 Signs, whether before, during or after work is undertaken on the Converted Route 332 Sign and the Refurbished Route 5&20 Sign, is only for purposes of settlement of this Action and shall not hinder any claim by Lamar to just compensation according to the provisions of Section 88 of the New York State Highway Law or any other law concerning compensation for the removal of signs.

15. Dismissal of Litigation

The Parties agree that they will stipulate to dismissal of the Action without prejudice, with each Party to bear its own attorneys' fees and costs. Plaintiffs shall file the stipulation of dismissal within thirty (30) days following the last of a) enactment by Defendants of the Town Code Amendment in Exhibit 1; b) the issuance of each building or other permit(s) as may be required to authorize constructing, maintaining and erecting of the Converted Route 332 Sign required by Section 9 above; c) the issuance of each building or other permit(s) as may be required to authorize the constructing, maintaining and erecting of the Refurbished Route 5&20 Sign required by Section 9 above; d) the issuance of the site plan approval for the Converted Route 332 Sign required by Section 10 above; e) the issuance of the site plan approval for the Refurbished Route 5&20 Sign required by Section 10 above; and f) the issuance of the Local Municipality Certifications required by Section 11 above.

16. Public Disclosure of Agreement

The Parties agree that they may publicly disclose this Agreement with its Exhibits.

17. Authority to Enter Agreement

Each Party to this Agreement represents and warrants that the execution of this Agreement has been duly authorized on its behalf and that the person signing on its behalf has sufficient authority and has been authorized to execute this Agreement.

18. Successors and Assigns

This Agreement shall be binding upon and inure to the benefit of the respective successors and assigns of the Parties hereto.

19. Integration Clause

This Agreement constitutes the full and entire understanding and agreement between the Parties with respect to the settlement of the Action, and supersedes all prior settlement conversations, negotiations, and understandings between them with respect to the settlement of the Action.

20. Severability

In case any provision of this Agreement is declared invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions of this Agreement shall not in any way be affected or impaired thereby. Please note this section shall not apply should the Settlement Agreement not take affect and by operation of Sections 9, 10 and/or 11 be null and void because of the failure of issuance of any permits or approvals needed for the signs at issue to be erected and operated.

In the event either the Converted Route 332 Sign or the Refurbished Route 5 & 20 Sign is condemned, removed, or rendered non-operable, any obligation by Lamar to provide the Town with advertising on such sign shall terminate. In the event either sign is converted from a digital sign to a static sign, Lamar's obligations to provide the Town with advertising flights on the converted sign shall terminate.

21. Modifications Must Be in Writing

No amendment, change, or modification of this Agreement shall be valid, unless in writing and signed by the party to be charged with the amendment, change, or modification.

22. Advice of Counsel

Each of the Parties acknowledges that it has received independent legal advice from counsel of its choice with respect to the advisability of executing this Agreement.

23. Drafting

The Parties acknowledge that they have cooperated in the drafting of this Agreement, and the negotiations and drafting of this Agreement shall have no role in its interpretation.

24. Governing Law

This Agreement shall be interpreted and enforced in accordance with the laws of the State of New York.

25. Venue

Any action to enforce this Agreement, or any dispute over the terms or enforceability of this Agreement, or any other dispute among any of the Parties concerning this Agreement or the subject matter of this Agreement, shall be brought only in the federal or state courts in the County of Monroe in the State of New York.

26. Notice

Notice shall be deemed made including concerning any request under Sections 9 or 10 when any such writing containing sufficient first class postage is delivered to a certified receptacle for handling and delivery of such mail and addressed below with copies e-mailed as set forth below:

To LAMAR ADVERTISING OF PENN LLC

D/B/A LAMAR ADVERTISING OF ROCHESTER
James Newton
Vice President/General Manager
LAMAR OUTDOOR ADVERTISING

55 Rockwood Street
Rochester, NY 14610

with a copy e-mailed to jnewton@lamar.com
and a copy to Joseph Picciotti at jp Picciotti@harrisbeach.com

To TOWN OF CANANDAIGUA

TOWN OF CANANDAIGUA
Attn: Town Manager
5440 Route 5 & 20 West Canandaigua, NY 14424

Lamar Draft as of 9.29

TOWN OF CANANDAIGUA

By: _____
Doug Finch
Town Manager

CANANDAIGUA TOWN BOARD

By: _____
Cathy Menikotz
Town Supervisor

CANANDAIGUA CODE
ENFORCEMENT OFFICER

By: _____
Chris Jensen
Code Enforcement Officer

LAMAR ADVERTISING OF PENN LLC
D/B/A LAMAR ADVERTISING OF ROCHESTER

BY: _____

CANANDAIGUA NATION BANK
AND TRUST COMPANY

BY: _____

JOAN PURDY

By: _____
Joan Purdy

Lamar Draft as of 9.29

EXHIBIT 1

Lamar Draft as of 9.29

EXHIBIT 2

Additional specifications for the Converted Route 332 Sign:

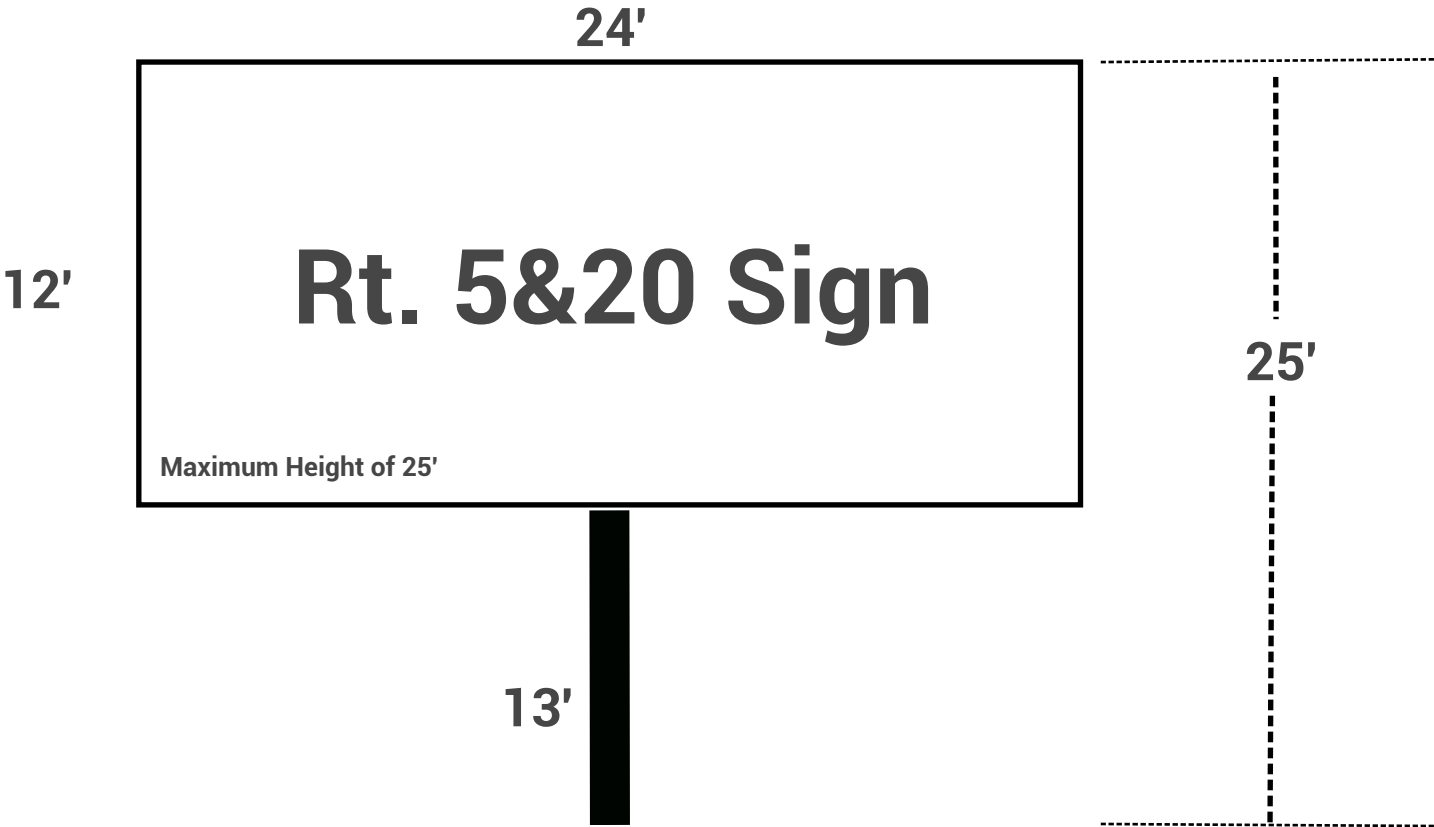
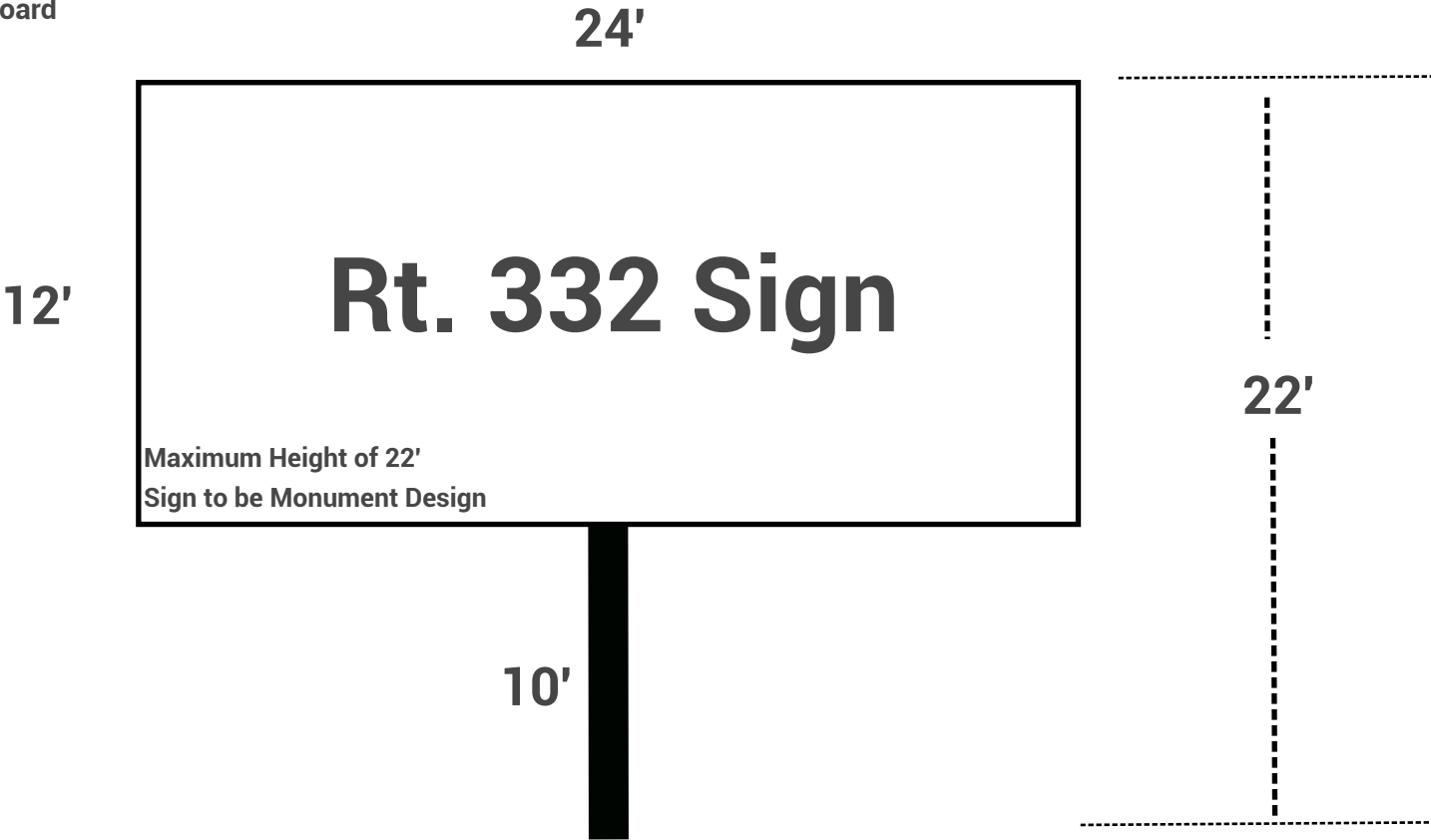
- a. Electronic image area. The electronic display area of the sign shall be no more than 300 square feet.
- b. Maximum brightness. Maximum brightness will not exceed 5,000 cd/m² in daylight and 280 cd/m² at night (one hour after sunset to one hour before sunrise);
- c. Automatic dimmer. The sign must be equipped with both a dimmer control and a photocell, which will automatically adjust the display intensity according to natural ambient light conditions and not exceed maximum brightness;
- d. Dwell time. The message/image change interval will be a minimum of eight (8) seconds.
- e. Static image. The displayed image will remain static during the eight (8) second interval.
- f. No moving images. There will be no visual special effects of any kind during a message or during the transition between successive messages.
- g. Transitions. The sign must transition from one message to the next, with no perceptible dimming or blanking of the display, and with no visible effects such as fade, dissolve, animation, flashing or moving lights.
- h. Transition Time. The time interval used to change from one complete message, image or display to the next complete message, image or display shall be as close to instantaneous as possible and must take a maximum of one (1) second.
- i. No sequenced messages. Sequencing of messages, such as using two or more successive screens to convey a message on a single sign that will not fit on one screen may not be used.
- j. Default display. The sign will contain a default mechanism that will freeze the sign in one position, or the off position, if a malfunction occurs.
- k. Not interactive. The sign will not be interactive and will not feature or support personalized communications with a driver or other person in real-time, nor emit sound, odor, or visible matter, other than light.

Lamar Draft as of 9.29

EXHIBIT 3

Additional specifications for the Refurbished Route 5&20 Sign:

- a. Electronic image area. The electronic display area of the sign shall be no more than 300 square feet.
- b. Maximum brightness. Maximum brightness will not exceed 5,000 cd/m² in daylight and 280 cd/m² at night (one hour after sunset to one hour before sunrise);
- c. Automatic dimmer. The sign must be equipped with both a dimmer control and a photocell, which will automatically adjust the display intensity according to natural ambient light conditions and not exceed maximum brightness;
- d. Dwell time. The message/image change interval will be a minimum of eight (8) seconds.
- e. Static image. The displayed image will remain static during the eight (8) second interval.
- f. No moving images. There will be no visual special effects of any kind during a message or during the transition between successive messages.
- g. Transitions. The sign must transition from one message to the next, with no perceptible dimming or blanking of the display, and with no visible effects such as fade, dissolve, animation, flashing or moving lights.
- h. Transition Time. The time interval used to change from one complete message, image or display to the next complete message, image or display shall be as close to instantaneous as possible and must take a maximum of one (1) second.
- i. No sequenced messages. Sequencing of messages, such as using two or more successive screens to convey a message on a single sign that will not fit on one screen may not be used.
- j. Default display. The sign will contain a default mechanism that will freeze the sign in one position, or the off position, if a malfunction occurs.
- k. Not interactive. The sign will not be interactive and will not feature or support personalized communications with a driver or other person in real-time, nor emit sound, odor, or visible matter, other than light.



12' x 24' LED Sign

22' Tall overall structure height

16" x 53" Lighted City ID Sign

Rt. 332 Monument Design



LAMAR

Town of
CANANDAIGUA

B

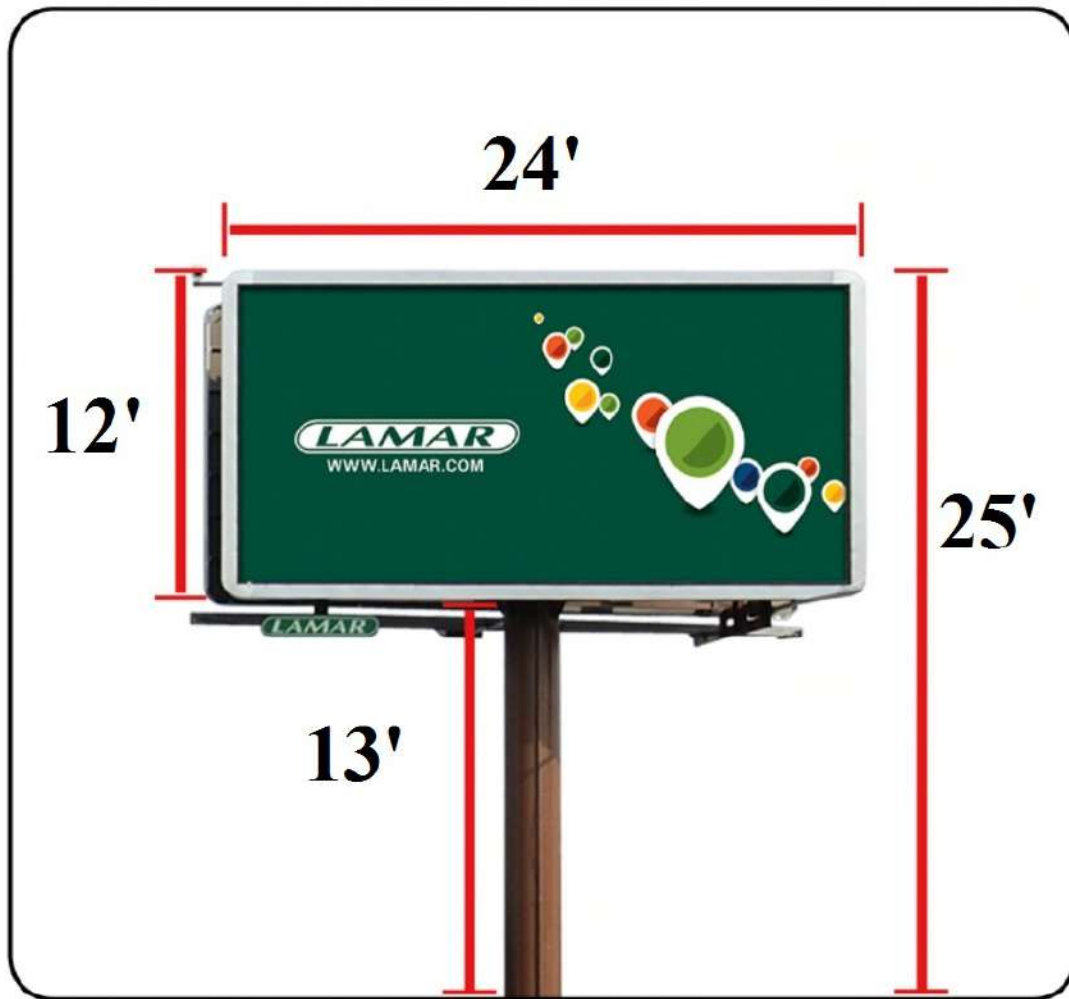
RMG
Outdoor Inc.

ADDRESS _____
DATE 6-25-21
DRAWING NUMBER 6-25-21





ROCHESTER



New Digital Sign on Routes 5&20

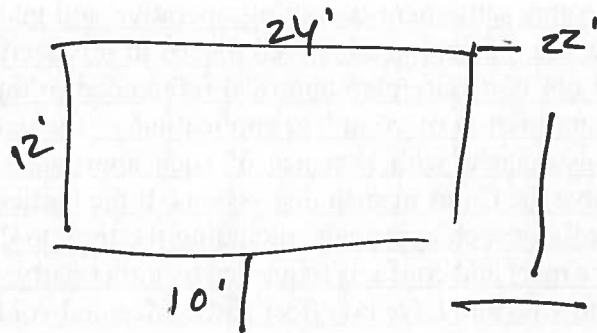
As agreed upon at the September 20th Town Board Meeting



ROCHESTER | lamar.com/Rochester

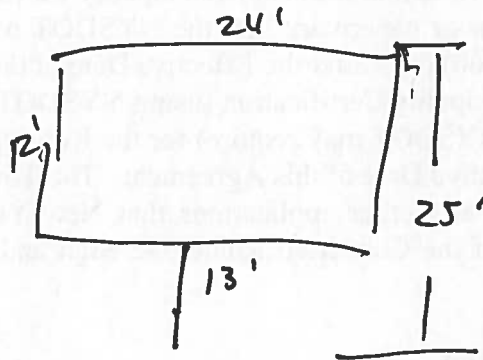
September 20th 2021

332 "22' height max



5:20

25' height max



~~size still issue~~

ATTACHMENT 6



Town of Canandaigua , NY

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT01559 - 2021-09-28 KSJ Budget Transfers Per TM

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000201	2021 Adopted Budget	Transfer for Dental Premiums	9/28/2021

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
SW500.9060.810.00000	HOSPITAL/MEDICAL INSURANC	Transfer for Dental Premiums	24,530.00	-350.00	24,180.00
September: -350.00					
SW500.9060.811.00000	DENTAL INSURANCE.CANDGA	Transfer for Dental Premiums	1,500.00	350.00	1,850.00
September: 350.00					

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000202	2021 Adopted Budget	Transfer for Senior Lifeguard	9/28/2021

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
AA100.7020.141.00000	RECREATION.SR LIFEGUARD	Transfer for Senior Lifeguard	7,440.00	500.00	7,940.00
September: 500.00					
AA100.7140.141.00000	PLAYGROUND/RECREATION.LIF	Transfer for Senior Lifeguard	42,600.00	-500.00	42,100.00
September: -500.00					

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000203	2021 Adopted Budget	Transfer for Final Gatehouse PR	9/28/2021

Summary Description: Increased hours for gatehouse attendants because of training to learn new parks reservation software. KSJ

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
AA100.7110.142.00000	REC.ATTENDANTS GATEHOUSE	Transfer for Final Gatehouse PR	10,790.00	205.00	10,995.00
September: 205.00					
AA100.7140.141.00000	PLAYGROUND/RECREATION.LIF	Transfer for Final Gatehouse PR	42,600.00	-205.00	42,395.00
September: -205.00					

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000204	2021 Adopted Budget	Transfer for Steno Personnel	9/28/2021

Summary Description: Increased hours for KB due to additional duties for Ordinance minutes, Assessor help, and website. KSJ

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
AA100.1990.400.00000	CONTINGENCY	Transfer for Steno Personnel	298,000.00	-1,500.00	296,500.00
September: -1,500.00					
AA100.8020.160.00000	PLAN..ECB SECRETARY STENOG	Transfer for Steno Personnel	2,900.00	1,500.00	4,400.00
September: 1,500.00					

Budget Adjustment Register

Packet: GLPKT01559 - 2021-09-28 KSJ Budget Transfers Per TM

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2021 Adopted	2021 Adopted Budget	AA100.1990.400.00000	CONTINGENCY	298,000.00	-1,500.00	296,500.00
		AA100.7020.141.00000	RECREATION.SR LIFEGUARD	7,440.00	500.00	7,940.00
		AA100.7110.142.00000	REC.ATTENDANTS GATEHOUSE	10,790.00	205.00	10,995.00
		AA100.7140.141.00000	PLAYGROUND/RECREATION.LIFEG	42,600.00	-705.00	41,895.00
		AA100.8020.160.00000	PLAN..ECB SECRETARY STENOGRA	2,900.00	1,500.00	4,400.00
		SW500.9060.810.00000	HOSPITAL/MEDICAL INSURANCE.C	24,530.00	-350.00	24,180.00
		SW500.9060.811.00000	DENTAL INSURANCE.CANDGA CO	1,500.00	350.00	1,850.00
2021 Adopted Total:				387,760.00	0.00	387,760.00
Grand Total:				387,760.00	0.00	387,760.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:2021 Adopted - 2021 Adopted Budget Fiscal: 2021			
AA100	361,730.00	0.00	361,730.00
SW500	26,030.00	0.00	26,030.00
Budget Code 2021 Adopted Total:	387,760.00	0.00	387,760.00
Grand Total:	387,760.00	0.00	387,760.00

ATTACHMENT 7



Benefit Summary (Effective: 1/1/2022 - 3/31/2022) (Version Updated: 09/10/2021)

DBOE-1-26/26	Dental Blue Options	
Rating Region: Rochester	Small Group	
Rate		
4-Tier- Ind/Subscriber Spouse/Subscriber Child(ren)/Family		
Single	\$41.17	
Sub w/Spouse	\$82.33	
Sub w/Child	\$85.11	
Sub w/Children	\$85.11	
Sub w/Spouse and one or more Children	\$135.07	

We are quoting these rates on the express condition that, if the rates actually approved by the New York State Insurance Department are different than the rates quoted above, your rates for the effective date will change

The Sales Representative providing this quote is a New York State licensed insurance producer employed by Excellus Health Plan. The individual represents Excellus Health Plan in this transaction and will be compensated by Excellus Health Plan in part based on this sale. The amount of compensation is based on a number of factors, including the contract selected and the volume of sales. You may request information about the expected compensation from your Sales Representative.

For Groups moving to Plan Year benefit renewal: I understand that my benefit plan year will change to the coverage effective date indicated below and that my group dental plan premium rate will also change on the coverage effective date indicated below. As a result of this change, all current deductibles, benefit limits, and annual maximum accumulators for all plan offerings will reset to zero on the coverage effective date indicated below. I agree to hold a new open enrollment for my employees and communicate to my employees the fact that their accumulators will reset to zero.

ATTACHMENT 8

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Canandaigua

DRAFT
10-05-2021

Local Law No. _____ of the year 20²¹

A local law Amending Chapter 220 (Zoning) by Creating Section 220-34 Titled

(Insert Title)

Scenic Viewshed Overlay District

Be it enacted by the Town Board _____ of the
(Name of Legislative Body)

☒ County ☐ City ☐ Town ☐ Village
(Select one:)

of Canandaigua _____ as follows:

See Attachment A

(If additional space is needed, attach pages the same size as this sheet, and number each.)

DRAFT

Local Law ____ of 2021

Attachment A

§220-34 SCENIC VIEWSHED OVERLAY DISTRICT

- A. Purpose. It is the purpose of the Scenic Viewshed Overlay District (SVO District) to provide supplemental regulations to the underlying zoning district(s) that are located within the mapped SVO District to support the protection of the Town of Canandaigua's natural resources. The SVO District is an area mapped south of NYS Route 5&20 and identified as "Land Visible from Canandaigua Lake" June 2018 from mapping completed as part of the Town of Canandaigua's Comprehensive Plan and found in the adopted Town of Canandaigua Open Space, Conservation, and Scenic Views Master Plan (2018).
- B. Intent. It is the intent of the SVO District to grant authorization to the Planning Board of the Town of Canandaigua to enable development or subdivision in a manner which shall protect the natural resources as identified in the Town of Canandaigua's Comprehensive Plan; Open Space, Conservation, and Scenic Views Master Plan; and Natural Resource Inventory by promoting new single family development on minimum one acre lots in the SVO District and thereby limit the potential harmful impact(s) to the identified natural resources and Canandaigua Lake.
- C. Applicability. The SVO District is overlaid onto the underlying zoning districts. All provisions of the underlay districts shall be applied except where provisions of the SVO District differ, in such cases the more restrictive provision shall apply.
- D. Site Development Standards. To the extent possible, any subdivision of land in the SVO District shall not create a new lot unless all parcels are at least one acre in size, or the Planning Board finds a lessening of the degree of non-conformity for the combination of pre-existing non-conforming lots. To the extent possible, the Planning Board of the Town of Canandaigua shall be authorized to grant subdivision and development of land in the SVO District provided the following standards have been met:
1. Density and minimum lot size. The minimum lot size in the SVO District is one acre. In the SVO District the use of Conservation subdivisions §174-16 shall not result in a lot size smaller than one acre, and the land area identified as part of the SVO District shall be identified as a priority conservation asset, Class 2.
 2. Permitted uses. The following mix of land use is permitted on a legal lot located within the SVO District:
 - a. One single-family dwelling;
 - b. One single-family dwelling with accessory apartment, where public sewer and

water service exist;

c. Public parks;

d. Public safety facilities;

3. Development shall be located in a manner that maintains the existing landscape features to the greatest extent feasible by locating buildings to complement natural topography. Consideration should be given to blend the proposed development with the existing natural resources. The Planning Board shall consider and may require those elements identified in the Town of Canandaigua Ridgeline Development Guidelines or Shoreline Development Guidelines as part of the site development authorization.

E. Higher standards to prevail; improvements required

1. The provisions of this chapter shall supersede local laws, ordinances, codes or regulations to the extent such laws, ordinances, codes or regulations are inconsistent with the provisions of this section, provided that nothing herein contained shall be construed to prevent the adoption and enforcement of a law, ordinance or regulation which is more restrictive or establishes a higher standard than those provided in this chapter and such more restrictive requirement or higher standard shall govern during the period in which it is in effect.
2. In a case where a provision of this section is found to be in conflict with a provision of a zoning, building, electrical, plumbing, fire safety, health, water supply or sewage disposal law or ordinance, or regulation adopted pursuant thereto, or other local law, ordinance, code or regulation, the provision or higher standard shall prevail.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 2021 of the (County)(City)(Town)(Village) of Canandaigua was duly passed by the _____ on _____, 20____, in accordance with the applicable provisions of law.

DRAFT

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the _____ and was deemed duly adopted (Elective Chief Executive Officer*) on _____ 20 , in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the _____ on _____ 20____. (Elective Chief Executive Officer*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, Town or Village Clerk or
officer designated by local legislative body

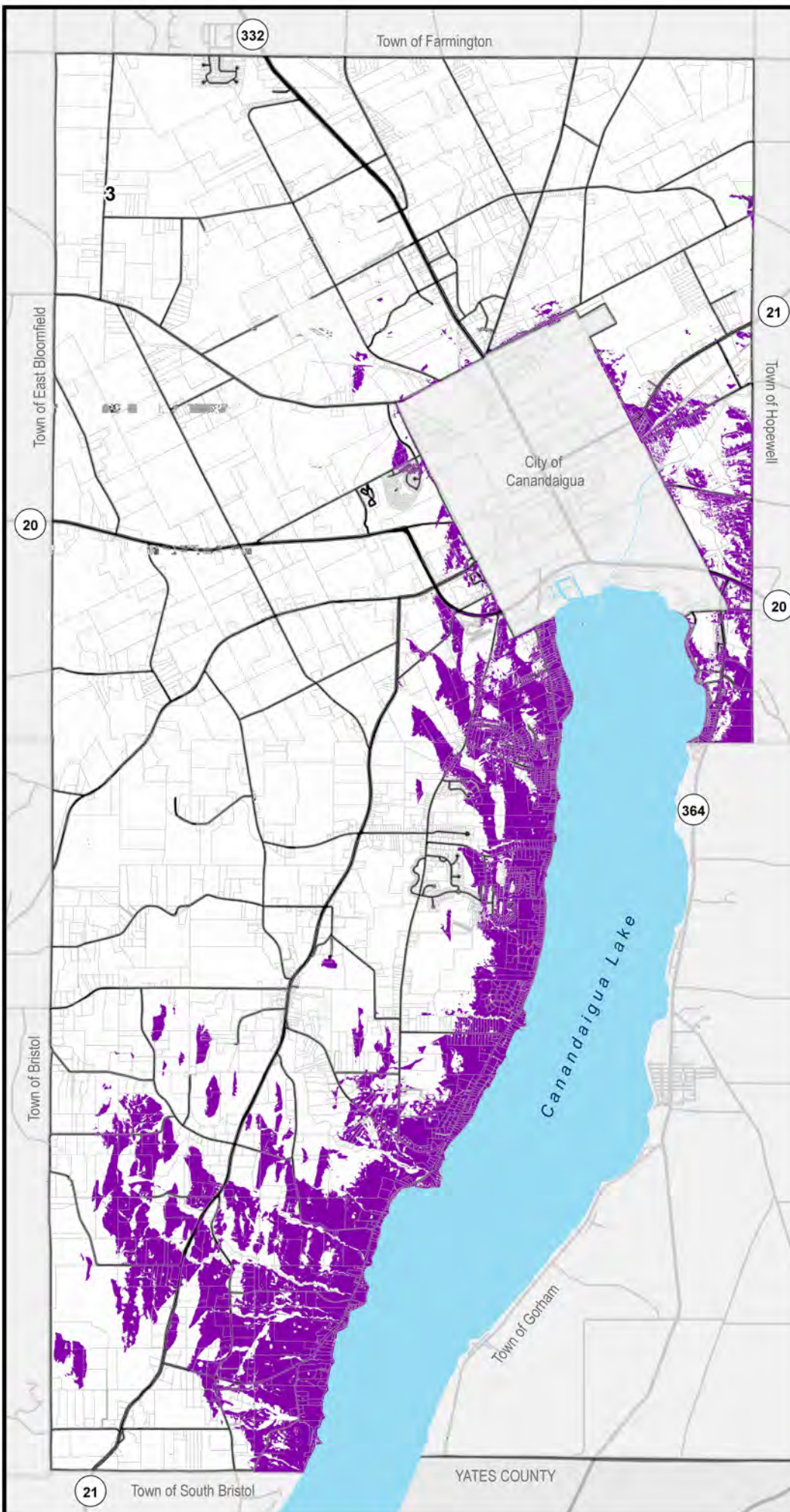
Date: _____

(Seal)


DRAFT


Town of Canandaigua
Open Space,
Conservation and
Scenic Views
Master Plan

Land Visible from Canandaigua Lake



Scenic Viewsheds

 Visible from Canandaigua Lake

 Parcel Boundaries (2017)



SOURCE: Viewshed analysis by
LaBella Associates



June 2018

**State Environmental Quality Review
LEAD AGENCY COORDINATION REQUEST**

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8
(State Environmental Quality Review Act) of the Environmental Conservation Law

**The Canandaigua Town Board seeks Lead Agency Status for the
environmental review for the action described below:**

Project Number

Name of Action: Local Law to create a Scenic Viewshed Overlay District

Location: 5440 Route 5 & 20 West Canandaigua, NY 14424

Description of the Action:

Local Law to execute a text code amendment to Town Code Chapter 220 to create a Scenic Viewshed Overlay District.

_____ This agency has no objection to the **Canandaigua Town Board** assuming Lead Agency Status for this action.

_____ This Agency will seek Lead Agency Status

Print or Type Name of Responsible Officer

Signature of Responsible Officer

Please return to:

Town of Canandaigua, Town Clerk
5440 Route 5 & 20 West
Canandaigua, NY 14424

If no response is received within 30 calendar days from the date of this authorization by the Canandaigua Town Board (November 15, 2021), the Canandaigua Town Board will assume Lead Agency in accordance to 6 NYCRR Part 617.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: Town of Canandaigua- Local Law for Text Code Amendment to Town Code Chapter 220			
Project Location (describe, and attach a location map): Town of Canandaigua			
Brief Description of Proposed Action: The Town Board is considering a Local Law to execute a text code amendment to Town Code Chapter 220 that would create a Scenic Viewshed Overlay District.			
Name of Applicant or Sponsor: Town of Canandaigua		Telephone: 585-394-1120	
		E-Mail: info@townofcanandaigua.org	
Address: 5440 State Route 5 and 20 West			
City/PO: Canandaigua, New York		State: NY	Zip Code: 14424
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:		NO <input type="checkbox"/>	YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation services available at or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: n/a _____	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ n/a _____	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ n/a _____	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, <div style="margin-left: 20px;"> a. Will storm water discharges flow to adjacent properties? <div style="margin-left: 20px;"> b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? </div> </div> If Yes, briefly describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
<p>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p> <p>Applicant/sponsor/name: <u>Douglas Finch</u> Date: _____</p> <p>Signature: _____ Title: <u>Town Manager</u></p>		

ATTACHMENT 9

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>
Sent: Tuesday, September 28, 2021 2:35 PM
To: 'Harvey, Thomas P (Thomas.Harvey@ontariocountyny.gov)'
Cc: 'Shawna Bonshak'; 'Rudzinski, Maria M'; 'DeBolt Christopher P (Christopher.DeBolt@ontariocountyny.gov)'
Subject: RE: funding request
Attachments: df.Letter of Support.easementcosts.pdf

Tom,

Thank you so much, attached please find our letter of support and commitment for the \$36k.

Douglas E. Finch, Town Manager

Town of Canandaigua
5440 Route 5&20W
Canandaigua, NY 14424
Phone: (585)337-4728

From: Harvey, Thomas P (Thomas.Harvey@ontariocountyny.gov) <Thomas.Harvey@ontariocountyny.gov>
Sent: Monday, September 27, 2021 4:39 PM
To: Doug Finch <dfinch@townofcanandaigua.org>
Cc: 'Shawna Bonshak' <SBonshak@townofcanandaigua.org>; Rudzinski, Maria M <Maria.Rudzinski@ontariocountyny.gov>
Subject: funding request

Doug,

We've been working with County Public Works, FLCC, the Friends of CMAC, and Shawna to amend our State Rt 364 sidewalk TAP grant application to reflect the comments received from NYSDOT on the first draft. In short, DOT wanted us to amend the project budget to increase our project design costs and soft costs involved in obtaining right of ways. Long story short, the project budget is now increased to a total of \$2,072,0000, with \$414,400 being the required local share. As you are aware, we have a commitment from the Sands Family Trust to provide \$300,000 of the local share. The County is willing to put up the remainder if the Town of Canandaigua is willing to fund \$36,000 of the soft costs involved in obtaining the required easements (per NYSDOT rules), such as easement surveys and legal fees.

The application is due Wednesday at 5 p.m., so the County will submit the application if we receive a letter of commitment from the Town by the close of business on Tuesday 9/28. Please be aware that NYSDOT will NOT allow us to claim the value of the easements as part of the local match (we made that pitch with the draft application and were turned down).

Thanks for your assistance.

Thomas P. Harvey^{AICP}
Director
Ontario County Planning Dept.
20 Ontario St.
Canandaigua, NY 14424

(585) 396-4456 Direct
(585) 396-4455 Main Office
(585) 261-4902 Mobile

“This message may contain confidential, sensitive and/or proprietary information and is intended for the person/entity to whom it was originally addressed. Any use by others is strictly prohibited.”

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 * Fax: (585) 394-9476

townofcanandaigua.org

Established 1789

September 28, 2021

Mr. Thomas Harvey, Director
Ontario County Planning Dept.
20 Ontario Street
Canandaigua, NY 14424

Mr. Chris DeBolt, Administrator
Ontario County
20 Ontario Street
Canandaigua, NY 14424

RE: Ontario County TAP State-CMAQ Rt 364 (#DOT01-TPCM21-2021-00057)

Dear Director Harvey and County Administrator DeBolt:

I am writing to you today to offer wholehearted support for your application to the New York State Department of Transportation for a TAP grant application to design and construct a sidewalk and bicycle path on the east side of SR364 from CR50 to Marvin Sands Drive. Additionally, by this letter I am offering on behalf of the Town of Canandaigua, support to fund the needed easement soft costs in an amount not to exceed \$36,000.00.

The Town of Canandaigua very much values walkability and has prioritized strategic action items associated with our Town's Comprehensive Plan, Parks and Recreation Master Plan, Complete Streets Policy, and many planning documents to promote inclusiveness with safe pedestrian and bicycle pathways for our community.

It is my pleasure to write in support of this application and offer funding support on behalf of the Town of Canandaigua for the soft easement related expenditures in an amount not to exceed \$36,000.00. If I can ever be of any assistance to you please do not hesitate to contact me.

Sincerely,



Doug Finch, Town Manager
Town of Canandaigua

ATTACHMENT 10

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>
Sent: Thursday, August 19, 2021 3:11 PM
To: CNADLER@cnadlerlaw.com
Cc: jfletcher@townofcanandaigua.org; Peter Ingalsbe; 'Jeannine Marciano'; 'Kate Silverstrim'; Jean Chrisman; Pam Post
Subject: FW: consolidation of water districts Cdga Farm

Chris,

Please prepare consolidation documents for the TB to take action to consolidate TOC Andrews Road Water District (Ontario County # WA241) (TOC SW520) into TOC Canandaigua Farmington Water District (Ontario County # WD241) (TOC SW515).

Douglas E. Finch, Town Manager

Town of Canandaigua
5440 Route 5&20W
Canandaigua, NY 14424
Phone: (585)394-1120 ext. 2234

From: Peter Ingalsbe (pingalsbe@farmingtonny.org) <pingalsbe@farmingtonny.org>
Sent: Wednesday, August 18, 2021 8:50 AM
To: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>; Jeannine Marciano <jmarciano@farmingtonny.org>
Cc: jfletcher@townofcanandaigua.org; Pam Post <ppost@townofcanandaigua.org>; 'Kate Silverstrim' <ksilverstrim@townofcanandaigua.org>; Jean Chrisman <jchrisman@townofcanandaigua.org>; 'Cathy Menikotz' <cmenikotz@townofcanandaigua.org>
Subject: RE: consolidation of water districts Cdga Farm

Doug, Jeannine and I agree that this should be consolidated into the CFWD, thanks for asking.

Peter V. Ingalsbe
Supervisor
Town of Farmington
Farmington, NY 14425
315-986-8100 ext. 2

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>
Sent: Monday, August 16, 2021 2:22 PM
To: Peter Ingalsbe <pingalsbe@farmingtonny.org>
Cc: jfletcher@townofcanandaigua.org; Pam Post <ppost@townofcanandaigua.org>; 'Kate Silverstrim' <ksilverstrim@townofcanandaigua.org>; Jean Chrisman <jchrisman@townofcanandaigua.org>; 'Cathy Menikotz' <cmenikotz@townofcanandaigua.org>
Subject: consolidation of water districts Cdga Farm

Supervisor,

Should we look to consolidate Andrews Road Water District (Ontario County # WA241) (TOC SW520) into Canandaigua Farmington Water District (Ontario County # WD241) (TOC SW515) now that the debt is paid off?
We can begin the process on our end, if you feel it appropriate. I know we have been trying to charge the same O&M rate.

Douglas E. Finch, Town Manager

Town of Canandaigua
5440 Route 5&20W
Canandaigua, NY 14424
Phone: (585)394-1120 ext. 2234

PROPOSED JOINT CONSOLIDATION AGREEMENT

THIS AGREEMENT, made this ____ day of _____, 2021, is by and between the CANANDAIGUA CONSOLIDATED WATER DISTRICT OF THE TOWN OF CANANDAIGUA ("CFWD"), a Special Water District duly formed by the Town of Canandaigua Town Board ("Town Board"), with offices located at 5440 Routes 5 & 20 West, Canandaigua, New York 14424; and the ANDREWS ROAD WATER DISTRICT ("ARWD"), A Special Water District duly formed by the Town Board and also with offices at 5440 Routes 5 & 20 West, Canandaigua, New York 14424.

WHEREAS, this Joint Consolidation Agreement seeks to consolidate the ARWD into the existing CFWD; and

WHEREAS, New York General Municipal Law Article 17-A provides for the consolidation of two or more local government entities if together the consolidated local government entity forms a local government entity of a kind or class that is authorized under the laws of the State of New York; and

WHEREAS, the Town Board has the overall authority for managing the operation, maintenance and finances of each Special Water District serving the Town of Canandaigua ("Town"); and

WHEREAS, after their review, the Town Board has determined it is in the best interest of the Town to consolidate the above Special Water Districts to provide long term safe and reliable water supply for all customers in those districts, to maintain stability, and to reduce administrative and operational costs wherever possible; it has therefore directed the preparation of this Joint Consolidation Agreement; and

WHEREAS, the proposed water district consolidation will not result in any additional costs or debts to the district residents.

NOW THEREFORE, the Town Board, acting jointly as the governing body of the CFWD as well as the governing body of the ARWD sets forth the following terms which constitute the Proposed Consolidation Agreement between the CFWD and the ARWD as required by NYS General Municipal Law Article 17-A:

- 1. Name of each Entity to Be Consolidated:** The name of each local government entity to be consolidated is as set forth above.
- 2. Name of the Proposed Consolidated Entity:** The ARWD is to be consolidated into the existing CFWD and thus the name of the consolidated entity will be the Canandaigua Farmington Water District (the post-consolidation Canandaigua Farmington Water District is referred to herein as the "Consolidated Entity").
- 3. Rights, Duties, and Obligations of the Consolidated Entity:** The rights, duties and obligations of the Consolidated Entity will be the same as those for the

current CFWD (as more specifically set forth in New York State Town Law), except that those rights, duties and obligations will now also apply to a larger area which is to include the area of the ARWD. Those rights, duties and obligations include providing long-term, safe, reliable and economical water supply to the customers served. This is accomplished by, among other things: (1) establishing standards for the addition, upgrade, and maintenance of water infrastructure; (2) approving and overseeing construction of new water infrastructure by third parties; (3) managing contracts to replace and upgrade existing water infrastructure; (4) overseeing and performing maintenance on existing facilities; (5) monitoring the condition of water infrastructure; (6) establishing priorities and budget estimates for water infrastructure improvements; (7) ensuring compliance with environmental and health regulations and permits; (8) developing the district's operating and capital budgets; and (9) coordinating budget development with the Town's capital and operating budgets.

- 4. Boundaries of the Consolidated Entity:** The boundaries of the Consolidated Entity shall be the same as the current boundaries of the CFWD (which boundaries are available for public inspection at the Canandaigua Town Clerk's Office), except as expanding by the addition of the ARWD.
- 5. Type of the Consolidated Entity:** The Consolidated Entity will be a Town Water District.
- 6. Fiscal Estimate of the Cost and Savings Which May be Realized:** The consolidation of the entities will result in savings through elimination of duplicative administrative costs associated with planning, budgeting, and accounting and operations costs associated with, among other things, water sampling. The consolidation will result in financial savings primarily through the elimination of duplicative administrative bookkeeping and operational costs. No improvements are required to complete the consolidation of these districts. There will be no additional cost to the Town or to Town Residents as a result of the consolidation.
- 7. Each Entity's Assets:**
 - a. The CFWD's assets consist of underground infrastructure piping, water mains, fire hydrants, pump stations, miscellaneous facilities including air relief valves, pressure reducing valves, backflow protection devices and other watermain appurtenances, and equipment used to maintain the system. Detailed infrastructure information is available for public inspection at the Canandaigua Town Clerk's Office.
 - b. The ARWD's assets consist of underground infrastructure piping, water mains, fire hydrants, and miscellaneous facilities including air relief valves, pressure reducing valves, backflow protection devices and other

watermain appurtenances. Detailed infrastructure information is available for public inspection at the Canandaigua Town Clerk's Office.

- 8. Each Entity's Liabilities:** The CFWD has no debt. The ARWD has no debt. No new debt is to be incurred by the consolidation.
- 9. Terms for the Disposition of Existing Assets, Debt, and Liabilities:** All assets of the CFWD and the ARWD will become assets of the Consolidated Entity. Any existing debt of each water district will become the debt of the Consolidated Entity.
- 10. Administration of Laws:** The Town Code regarding water districts and New York State Law regarding water districts will be applied against the Consolidated Entity as a single Town of Canandaigua Water District (which will be comprised wholly of the existing CFWD and the former ARWD). Local Laws, Ordinances, Resolutions and Orders affecting the Consolidated Entity would continue to be administered and enforced by the Town of Canandaigua Water Superintendent and/or the Town's Code Enforcement Officer.
- 11. Effective Date:** This consolidation shall be effective immediately upon the completion for the procedures for effecting this consolidation under NYS General Municipal Law Article 17-A.
- 12. Time and Place of Public Hearing:** Pursuant to Article 17-A of the NYS General Municipal Law, the Town Board of the Town of Canandaigua held a public hearing at the Town Hall, located at 5440 Routes 5 & 20 West, Canandaigua, New York 14424 on Monday, December 20, 2021 at 6:00PM for the purpose of conducting a public hearing on the proposal to consolidate the CFWD with the ARWD at which time and place all persons interested in the subject thereof were heard concerning the same.

IN WITNESS WHEREOF, the parties herein have executed this Proposed Joint Consolidation Agreement as of the date first written above.

CANANDAIGUA FARMINGTON WATER DISTRICT

By: _____
Doug Finch, Town Manager

ANDREWS ROAD WATER DISTRICT

By: _____
Doug Finch, Town Manager

State of New York }
County of Ontario }ss:

On the __ day of _____, 2021, before me, the undersigned, personally appeared DOUG FINCH, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and he acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person or entity upon behalf of which the individual acted, executed the instrument.

Notary Public

SUMMARY OF PROPOSED CONSOLIDATION AGREEMENT

The Canandaigua Town Board adopted a resolution on October 18, 2021 endorsing a Proposed Joint Consolidation Agreement to consolidate the Andrews Road Water District into the Canandaigua Farmington Water District. Proposed Joint Consolidation Agreement is available at Town Clerk's Office (5440 Routes 5&20 West, Canandaigua NY 14424) and at www.townofcanandaigua.org.

Canandaigua Farmington Water District has no outstanding indebtedness; Andrews Road Water District has no outstanding indebtedness. Consolidation will have no effect on elected or appointed officials or public employees. The consolidation of the subject districts will result in moneys being saved and long-term costs lowered. All properties included in the Consolidated Entity will pay an annual ad valorem tax based on property assessment.

A public hearing will be held at the Canandaigua Town Hall, 5440 Routes 5 & 20 West, Canandaigua NY 14424 on December 20, 2021 at 6:00 PM to hear public comments on the Proposed Joint Consolidation Agreement.

Publication Dates:

1. _____
2. _____
3. _____
4. _____

JEAN CHRISMAN
Town Clerk
Town of Canandaigua

ATTACHMENT 11

September 28, 2021

Mr. Douglas Finch, Town Manager
Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

**RE: PROPOSAL FOR PROFESSIONAL SERVICES
OUTHOUSE PARK WEST – BUILDING PROGRAMMING & CONCEPT DESIGN STUDY**

Dear Mr. Finch:

MRB Group is pleased to offer our proposal for Building Programming and Conceptual Design Services related to a new pavilion and an enclosed building structure at the Outhouse Park West in the Town of Canandaigua.

I. Project Background and Objectives

It is our understanding that the Town is interested in receiving building programming and exploring design options for developing a new pavilion and enclosed building space adjacent to the current Outhouse Park, currently under construction. The Town is seeking a different design direction from what was previously received from others. The objective of this phase is to develop a building program, a conceptual "masterplan" design (site and floor plan) and prepare a preliminary opinion of costs related to the proposed design. Phasing options will also be prepared and reviewed with the Town.

Initially, MRB Group will provide building programming services. Building programming services will identify the type, sizes and unique requirements of each space. This information will be obtained by assessing the existing site, receiving and reviewing any available background information (i.e. plans, surveys, reports), and interviewing key Town personnel. It is anticipated that the program shall include both an outdoor covered space (pavilion) and enclosed building spaces including, but not limited to: exterior/interior ADA compliant restrooms, an open multi-purpose room, a warming kitchen, storage and utility rooms. All spaces shall be ADA compliant and incorporate "universal design" principles. A formal written program will be prepared, reviewed with the Town and will act as the "basis of design" going forward.

Upon review and acceptance of the building program, MRB Group will prepare a conceptual-level site and floor plan. The conceptual site plan will illustrate the proposed building footprint, access points, relationship to the adjacent parking, drop off area, and playground areas. The conceptual floor plan will generally illustrate the proposed space types, sizes and adjacencies. A more detailed floor plan and exterior design (i.e. exterior elevations) can be offered as part of a future proposal.

After acceptance of the conceptual site and building floor plan, a preliminary opinion of cost of the proposed building construction and related site development will be prepared. MRB Group will utilize square foot costs received from recently received bids on comparable projects. Final phasing options can be developed upon review and approval of the preliminary opinion of costs.

This proposal includes architectural and site design services related to Building Programming and Conceptual Design only. A separate proposal will be offered for professional services related to the remainder of park. The following services are anticipated to meet your project objectives.

II. Scope of Services and Compensation

- A. Attend a kickoff Program Meeting with key representatives to preliminarily review the project objectives.
- B. Visit the site and visually assess the existing conditions. Receive and review any available surveys, plans, reports, available utility services, etc. related to the existing property.
- C. Schedule a meeting with key Town personnel and the Parks & Recreation Committee in order to acquire and review space type needs, functions, and space utilization.
- D. Develop a building program in order to organize and document the proposed space needs, size requirements, adjacencies and ADA requirements. Receive and review and "universal design" commentary (prepared by others).
- E. Develop a conceptual level floor plan and a site plan that illustrates the general building layout and site feasibility. Both masterplan and phasing options will be prepared.
- F. Review the building program and concept plans with the Town (one meeting). Make appropriate revisions (one round) based on provided feedback.

- G. Prepare a preliminary opinion of costs - based on a square foot costs of similar building construction and site development projects that MRB Group have recently bid.
- H. Prepare and deliver up to ten (10) 11"x17"copies of the Building Program, Conceptual Design and Preliminary Opinion of Costs.

Total Basic Compensation (Lump Sum)..... \$16,000

The cost figures shown above represent our lump sum fee based on the 2021 hourly rates currently in effect. Any additional work beyond this fee and outside the scope of this proposal will be reviewed with the Owner. MRB Group shall submit monthly statements for services rendered during each invoicing period based on the efforts performed during that period.

III. Additional Services

The following items are not included in the above Basic Services and Compensation, but can be provided at our standard hourly rates, upon written authorization.

- A. Any Engineering related services
- B. Geotechnical and/or surveying services
- C. Additional visits or meetings.
- D. Detailed estimating service
- E. Grant assistance related services
- F. Any services beyond building programming, concept design and cost estimating services outlined above

V. Commencement of Work

MRB Group will begin work immediately upon acceptance of this proposal. We anticipate approximately 6 weeks to prepare the above outlined building programming, conceptual design services and preliminary opinion of cost.

If this proposal is acceptable to you, please sign where indicated and return one copy to our office. We have included an additional copy for your records. Thank you again for your interest in our firm. We look forward to collaborating with you on this project.



Mr. Douglas Finch
RE: PROPOSAL FOR PROFESSIONAL SERVICES
BUILDING PROGRAMMING AND CONCEPTUAL DESIGN
September 28, 2021
Page 4 of 4

Sincerely,

A handwritten signature in blue ink, appearing to read "Scott Bova".

Scott Bova, AIA, NCARB
Director of Architecture

A handwritten signature in blue ink, appearing to read "James J. Oberst".

James J. Oberst, P.E., LEED AP
Vice President/C.O.O.

PROPOSAL ACCEPTED BY:

Signature	Title	Date
-----------	-------	------

J:\630006\Ltrs-Proposals\2021\sb-Canandaigua_Outhouse Park West.docx

Attachment: Terms

ATTACHMENT 12

CONFIDENTIAL

DO NOT COPY

Water Supply Emergency Response Plan

for the

Town of Canandaigua

Town of Bristol water district

Public Water System I.D. No.:

Population Served: ,

**Address: 540 Route 5&20
Canandaigua, NY 14424**

Phone: 585-394-1120

**Municipality: Town of Canandaigua
County: Ontario**

Prepared by: Gregory J. Hotaling, P.E. - MRB Group, P.C.

Title: Engineer

Signature: _____

Date Completed:

Date Updated: _____

Approved by: _____

Agency: _____

Signature: _____

Date: _____

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Section I – Introduction

1. Purpose

This emergency plan was developed as a guideline for the operators and administration of the town of Canandaigua in order to minimize disruption of normal services to its consumers and to provide public health protection and safety during an emergency. Emergency response planning should be a coordinated and planned process. Proper planning can lessen the impact of an emergency. This plan was designed to address various emergency hazards that may occur in rural and small water systems.

2. Organization

Water Department policies are set by the town of Canandaigua town board. Emergency declarations and notification of the public, state, and local officials in accordance with 10 NYCRR 5-1.23 and 10 NYCRR 5-1.77-78 are the responsibility of Jim Fletcher.

During any type of emergency, the following persons will be in charge of the water system (contact in order indicated):

Order	Name	Position			
			Office	Cellular	Email
1	Jim Fletcher	Water Super	585-394-3300	585-281-7113	jfletcher@townofcanandaigua.org
2	Cory Westbrook	Water Operator	585-394-3300	585-520-6731	cwestbrook@townofcanandaigua.org
3	Mike Boyce	Water operator	585-394-3300	585-797-8043	mboyce@townofcanandaigua.org
4					
5					
6					

3. Plan Distribution

Copies of the emergency plan have been distributed to all water supply personnel and other local officials as indicated below. In addition, a copy of this plan is kept at the town of Canandaigua and the town of Bristol so that it can be easily accessed in the event of an emergency. All employees will be trained on implementation of the plan.

[illegible]

4. Plan Updates

The emergency plan is updated as changes occur such as dictated by personnel, phone numbers, technology, system additions or modifications. A record of plan updates follows:

[illegible]

Section II - Summary Description of the System

The following is a summary description of the system that should provide enough information about the system for use during an emergency and to assess and correct system vulnerabilities.

1. Location of Pertinent Information

Item	Location
Distribution System Map	Highway Facility and GIS maps
Other Pertinent Maps	
Daily Reports	Highway Department
Permits	Highway Department
Technical Manuals	Highway Department
O&M Plan	Document is being updated
Start-Up/Shut-Down Procedures	Highway dept. and Water Facilities

2. Existing Source Information

- A. Well Information
Not Applicable ☒ -

Finished water is supplied from City of Canandaigua Water Treatment Plant.

B. Surface Water Sources

Not Applicable x

Finished water is supplied from City of Canandaigua Water Treatment Plant.

C. Description of Surrounding Area and Susceptibility to Contamination

Description of significant potential sources of contamination in the area (approximate 1 mile radius) and susceptibility to potential contamination (see Source Water Assessment if available):

The surrounding 1-mile radius of Canandaigua Lake (source) has the potential for contamination due to the presents of surrounding agriculture lands. This is due to elevates potential for protozoa, phosphorus, DBP precursors and pesticides contamination. The possibility of the potential contamination is low due to the discharge permits set in place to control such occurrences. As the source water is a surface water source there is the potential for contamination from the surface water on West Lake Road. Finished water is then distributed to the town of Canandaigua.

D. Interconnections

Information on the location of interconnection(s), type and size of interconnecting pipe, pumps and accessory equipment, meters at interconnection(s), normal pressures at both ends of interconnection, volume of water from interconnection(s), type of agreement and approvals needed for use, procedures necessary to use interconnection, etc.:

--

E. Other Emergency Sources

(Including equipment needed to use the source)

N/A

H. Possible Future Sources of Water

N/A

3. Treatment Information

A. Disinfection

Chemical(s) Used: _____

Type of Chemical Feed: _____

Location of Disinfection System: _____

Location of Chemical Storage: _____

(Note: See the Emergency Reference Table in [Section III](#) for Chemical Supplier Information)

B. Other Treatment

Other Treatment Methods(s)	N/A
----------------------------	-----

Chemical(s) Used:	N/A
-------------------	-----

Type of Chemical Feed: _____

Treatment Chemicals and Storage _____

Laboratory Chemicals and Storage: _____

(Note: See the Emergency Reference Table in [Section III](#) for Chemical Supplier Information)

C. Other Applicable Information
(booster chlorinators, control systems, etc.)

--

4. Finished Water Storage

Name: **Cramer Road storage tank**
Capacity: 2,100,000 Gallons Two 1,050,000 tanks
Type: Above ground glass fused steel storage tank
Overflow Elevation: 1241.26'
Facility High Elevation: 1244'
Facility Low Elevation: 1177'

Name: **Day Road storage tank**
Capacity: 125,000 Gallons
Type: aboveground glass lined steel tank
Overflow Elevation: 1170'
Facility High Elevation: 1160'
Facility Low Elevation: 1144.5

5. Distribution System and Transmission Main(s) Information

2,750 lineal feet of 2-inch watermain consisting of PVC and HDPE pipe.
5,760 lineal feet of 4-inch watermain consisting of PVC and DIP pipe.
12,125 lineal feet of 6-inch watermain consisting of PVC and ACP pipe.
269,930 lineal feet of 8-inch watermain consisting of PVC, ACP, DIP, and HDPE pipe.
79,755 lineal feet of 12-inch watermain consisting of PVC, ACP, DIP, and HDPE pipe.
3,700 liner feet of 16-inch PVC DR-18

6. System Demand

Average daily demand is the system's average daily usage based upon operational records maintained during the past several years. Maximum daily demand is typically the highest daily demand experienced in recent years based upon operational records. System capacity is the daily amount of water that the system is approved to treat or can treat and distribute (refer to the system's water supply permit). Peak water demand is the maximum hourly demand that the system can sustain provided by storage or by production capability plus storage. Attach any available fire flow data for fire hydrants based upon guidelines published by the ISO (Insurance Services Office) <http://www.iso.com>.

Average Daily Demand:	0.639	MGD
Maximum Daily Demand:	1.525	MGD
System Capacity	3.455	MGD
Peak Demand		GPH

7. Power

Primary Power:	Rochester Electric and Gas
Backup Power:	Generators Diesel

8. Other Pertinent System Information

Other information about the system that could be useful during an emergency:

Section III – Emergency Response Actions

The following are the action steps that will be followed for all emergency situations:

- i. Take or direct any **immediate** response measures that are obviously needed to reduce risk to the public (see specific emergency response action below).
- ii. Notify the DOH and (if applicable) the system administration.
- iii. Determine and implement other appropriate corrective actions to reduce and eliminate the effects of the emergency.
- iv. Inform consumers of the emergency situation as soon as possible, and again as the status changes.

1. Description of Emergency Response Actions

Refer below to the response action(s) for the specified emergency:

A. Power Outage

- A. Contact RGE to determine why power shortage occurred, and when it will be restored
- B. Determine water levels in storage tanks.
- C. Check that all generators are working.

B. Prolonged Water Outage

- A. Superintendent of Water to do the following:
 - 1) Assessment of the problem
 - 2) Equipment, Materials, and Manpower required to repair
 - 3) Time Required to repair
- B. Superintendent of Water to Notify the Fire Department
- C. Superintendent to send staff to Close off valves to isolate area
- D. Superintendent to assign staff to notify consumers of water outage
- E. Provide consumers information on obtaining water during outage.

**C. Transmission and/or Distribution System Failure
(tanks, controls, piping, etc.)**

- A. Superintendent of Water and Crew Chief to provide:
 - 1) Assessment of the problem
 - 2) Equipment, Materials, and Manpower required to repair
 - 3) Time required to perform repair
- B. Crew Chief sends staff to close off valves to isolate area
- C. Crew Chief to assign Town Staff personnel to notify consumers in the area in person or post notices on all doors in the affected area. Water Superintendent to notify NYSDOH of failure.
- D. Town Staff to Complete repairs
- E. Town Staff to Flush affected area
- F. Town Staff to Disinfect in accordance with AWWA Specifications
- G. Town Staff to Collect samples for bacteriological analysis.
- H. Water Superintendent to notify NYSDOH of bacteriological analysis results.
- I. If bacteriological analysis results are negative, Town Staff to Return water line to service.

D. Treatment Equipment Failure

- A. Superintendent of Water to:
 - 1) Assessment of problem
 - 2) Equipment, Materials, and Manpower required to repair
 - 3) Contact treatment equipment manufacturer's representative
 - 4) Time required to repair
- B. Assign Town staff personnel to notify consumers if warranted by emergency
- C. Complete repairs

E. Contamination of Supply (including MCL violations)

- A. Notify New York State Health Department and Town of Canandaigua officials
- B. Call Ontario County Emergency Preparedness to alert local units of critical medical uses
- C. Line up Town Staff to:
 - 1. Identify and remedy source of contamination; or
 - 2. Restore chlorination; and,
 - 3. Flush system as needed
- D. Valve off affected areas from the rest of the system, if possible
- E. Take chlorine residual and bacteriological samples at the Cramer Road tank, Day Road tank, and at other points throughout the distribution system that may be deemed critical locations
- F. If it is necessary to contact the State Emergency Management Office to obtain emergency chlorinators or other equipment, also notify the NYSDOH
- G. Issue a Water Quality Advisory
- H. Notify all affected areas via:
 - 1. Broadcast media announcements
 - 2. Post notices on all doors in the affected areas
- I. Continue collection and testing of ½ gallon samples of water in sterile glass or plastic containers at all points until the contamination has been eliminated and chlorine residuals have been restored to normal

F. Chemical Incident at Facility

- A. Check safety of all personnel involved and exit building/area.
- B. Determine if environment is safe to enter. Personnel should be wearing appropriate personal protective equipment (PPE).
- C. Determine if leak has stopped and is contained.
- D. Contain and dispose of spilled materials in proper, legal manner; complete incident forms; address cause of incident; and provide corrective actions to avoid future occurrences.

G. Drought

In the case of a major drought, our supplier, the City of Canandaigua would issue usage restrictions which we would comply with and pass along to our customers whatever they may be.

It may be necessary to implement necessary guidelines:

1. Publish Water Use Notices according to the New York State Health Department Recommendations. These include:
 - A. **Stage I (Mild Conditions)** - All lawn watering and car washing during daily peak demand periods is prohibited, effective immediately.
 - B. **Stage II (Moderate Conditions)** – Effective immediately, all unnecessary water uses are banned, including school showers, pools, and cafeteria dishwashers.
 - C. **Stage III (Severe Conditions)** – Effective immediately; water supplies to industrial and commercial users will be curtailed, and may be terminated. Fire department use will be severely limited to areas where alternate sources are not acceptable.
2. Follow monitoring and enforcement procedures established by local ordinance.
3. As the source waters' levels drop, maintain close contact with the Town Engineer for an assessment of the impact on the system pumping capacity.
4. Issue regular, public announcements of water system status, based upon this assessment and New York State Health Department guidelines, as follows:
 - 1) Normal 2) Alert 3) Warning 4) Emergency

H. Severe Weather (High or Low Temperatures)

High or low temperatures might cause stratification issues in aboveground tanks if they are not used constantly or if adequate mixing is provided. The Water Superintendent should perform short-term, more frequent bacteriological testing of the stored water to confirm that aged water has the property water quality results.

I. Earthquake

Based upon historical seismic activity in the region the likelihood of a destructive earthquake is very minimal. If such an event does occur contact local officials at the State Emergency Management Office.

J. Fire at Water Supply System Facility

- A. All employees Evacuate premises and get to a safe location.
- B. Call 911 immediately to report fire.
- C. Wait at safe location for emergency responders to arrive.

K. Terrorism or Vandalism (actual or suspected)

- A. Call 911 or the Ontario County Sheriff and report incident.
- B. Preserve crime scene, minimize activities in the area of intrusion.
- C. Investigate to see if there was any tampering to the water supply and take action to prevent any further contamination of the water system.

2. Work Order Log

As response activities are undertaken, personnel will keep a record of work activities using the work order log form below.

WORK-ORDER LOG				
Work-Order Number	Crew	Assignment	Estimated Time of Repair	Assignment Made By

3. Emergency Reference Table

Refer to the table below for whom to contact during certain emergencies. The next table gives the phone numbers for each contact. Note that the supplier of water must notify the State when water delivery is disrupted to 25 people, 15 service connections, or a total of 1% of the individuals served or service connections, whichever is larger, for four hours or more. The supplier of water must not use water from any emergency source or stop disinfection or other treatment without receiving the approval of the State.

In addition, the supplier of water must make public notification when a condition exists which according to the health department constitutes a public health hazard. The water supplier must also notify the chief administrative/elected official where the public water system is located and the local law enforcement department having jurisdiction.

Emergency	Emergency Responders*	State & Local Agencies	Local Contacts	Chem. Suppliers	Equip. Repair & Supplies	Utilities	Bulk Water Suppliers	Media
Power Outage	X		X			X		
Prolonged Water Outage	X	X	X		x	X	X	x
Transmission/Distribution System Failure	X	X	X		X	X		
Treatment Equipment Failure		X		X	X	X		
Contamination of Supply	X	X	X				X	X
Chemical Incident at Facility	X		X					
Terrorism/Vandalism	X	X	X					X
Fire	X	x	X			x		
Hazardous Material Release in Watershed or Recharge Area	X	X	X					X

4. Emergency Reference Table Contacts and Phone Numbers

A. Emergency Responders (ALL PHONE NUMBERS ARE AREA CODE 585)

ORGANIZATION	CONTACT NAME/TITLE	PHONE (DAY)	PHONE (NIGHT)	PAGER/EMAIL E-MAIL
Fire Department	Cheshire F.D. East Bloomfield F.D. Bristol F.D.	394-1133 657-7422 229-5505	394-1133 657-7422 229-5505	
Police Department	Ontario County Sheriff	394-4560	394-4560	sheriff@co.ontario.ny.us
FBI Field Office (for terrorism or sabotage)	Buffalo Field Office	(716) 856-7800	(716) 856-7800	buffalo@ic.fbi.gov
Emergency Medical Service	Thomson Health	396-6000	396-6000	
Local Health Department	NYS Dept. of Health (Geneva)	(315) 789-3030	(315) 789-3030	
National Spill Response Center	24 Hour Hotline	1 (800) 424-8802		
State (DEC) Spill Hotline	24 Hour Hotline	1 (800) 457-7362		
Local Hazmat Team	Ontario County Haz Mat Team Jeff Harloff	394-4560		
Water System Operators/Managers (also see Section I)	Jim Fletcher	394-3300	281-7113	jfletcher@townofcanandaigua.org
	Mike Boyce	394-3300	697-4179	Mboyce@townofcanandaigua.org
	Cory Westbrook	394-3300	520-6731	Cwestbrook@townofcanandaigua.org
	Mark Scott	394-3300	944-3040	mscott@townofcanandaigua.org

B. State and Local Agencies Notification List

ORGANIZATION	CONTACT NAME/TITLE	PHONE (DAY)	PHONE (NIGHT)	PAGER/EMAIL E-MAIL
Department of Health	Off Hour / Duty Officer	(866) 881-2809		
	Bureau of Water Supply Protection	(518) 402-7650	(866) 881-2809	
Department of Environmental Conservation	Regional Office -	226-2466		region8@gw.dec.state.ny.us
	24 Hour Spill Hotline	(800) 457-7362		
State Emergency Management Office		(518) 292-2200		
Hazmat Hotline	DEC's 24 Hour Spill Hotline	(800) 457-7362		
County Emergency Management Office		(877) 267-1984		

C. Local Contact Notification List

ORGANIZATION	CONTACT NAME/TITLE	PHONE (DAY)	PHONE (NIGHT)	PAGER OR E-MAIL
Government Officials	Town of Bristol Supervisor			
	T/O Farmington town clerk			
	T/O East Bloomfield			
Hospitals				
Pharmacy				
Priority Water Users (Those that are critically dependent upon water including schools, nursing homes, dialysis centers, institutions, Individuals, businesses, interconnected water systems, etc.)	Quail Summit			
	DDSO home Middle Cheshire Rd			
	Ferris Hills			
	MCR ICF home			
	Crosswinds Church			
	Knoph Farm			
	Happiness House			
	East Bloomfield interconnection			
	Cdga Farmington Interconnection			
	Wegman Organic farm			
Others				

D. Chemical Supplier Information

CHEMICAL	SUPPLIER	CONTACT INDIVIDUAL	PHONE (DAY)	PHONE (NIGHT)	PAGER OR EMAIL
Northern Supply	Tri Chlo tablets		585-657-6700		

E. System Equipment Repair and Supplies Contact Information

ORGANIZATION	CONTACT NAME/TITLE	PHONE (DAY)	PHONE (NIGHT)	PAGER OR E-MAIL
Electrician	Colacino Industries		315-573-4066	
Plumber	Town of Canandaigua			
Pump Specialist	Siewert Equipment			
Soil Excavator/Backhoe Operator	Town of Canandaigua			
Equipment Rental (Power Generators)	Admar			
Equipment Rental (Chlorinators)	Falleson Assoc.			
Equipment Rental (Portable Fencing)	Wood smith Fence			
Equipment Repairman	Siewert Equipment			
Pump Supplier	Siewert Equipment			
Well Drillers	N/A			
Pipe Supplier	Blair Supply			
Pipe Supplier	Core and Main			
Local/Regional Analytical Laboratory	City of Canandaigua Water Treatment facility			

F. Utilities Contact Information

ORGANIZATION	CONTACT NAME/TITLE	PHONE (DAY)	PHONE (NIGHT)	PAGER OR E-MAIL
Electric Utility Company	RGE	800-743-1701	911	
Gas Utility Company	NYSEG	800-743-1701	911	
Sewer Utility Company	Canandaigua Lake County Sewer	396-4000	911	911
Telephone Utility Company	Frontier Communications	800-921-8101	911	
"Dig Safe", UFPO or local equivalent	Dig Safely NY	811	811	

G. Bulk Water Suppliers

ORGANIZATION	CONTACT NAME/TITLE	PHONE (DAY)	PHONE (NIGHT)	PAGER OR E-MAIL
Bulk Water Hauler				
Bottle Water Source				

H. Media Notification List

ORGANIZATION	CONTACT NAME/TITLE	PHONE (DAY)	PHONE (NIGHT)	PAGER OR E-MAIL
Designated Water System Spokesperson	Jim Fletcher	281-7113	281-7113	
Newspaper - Local	Daily Messenger	394-7600		
Newspaper – Regional/State	same			
Radio				
Television	Local ABC	334-8743		
	Local CBS	288-8400		
	Local NBC	546-5670		

Section IV – Consumer Notification

The water superintendent of the Canandaigua consolidated and Bristol water district # 1 must make public notification when a condition exists which according to the health department constitutes a public health hazard. The water superintendent must also notify the chief administrative/elected official (at the town of Canandaigua and the town of Bristol) where the public water system is located and the local law enforcement department having jurisdiction (Ontario County Sherriff).

Consumers will be notified as soon as possible of any emergency that potentially affects them. The public will be notified of emergencies that pose an immediate threat to health or safety through media outlets such as television, radio, reverse 911 and newspapers. A list of media contacts can be found in [Section III–3-H](#). In addition, emergency notices will be posted in the following public places: town hall of both Canandaigua and Bristol and on the web sites. Critical users will be notified directly, if necessary. These are customers of the system who could be severely impacted immediately by a water system disruption, including schools, institutions, senior citizens complexes, water-dependent businesses, interconnected water systems, medical and dental clinics, restaurants, and individuals with home dialysis machines or other life support devices sensitive to water quality changes. A list of these can be found in [Section III-3-C](#).

Examples of some public notifications follow.

DRINKING WATER WARNING

The town of Canandaigua and or Bristol water has high levels of nitrate

DO NOT GIVE THE WATER TO INFANTS UNDER 6 MONTHS OLD OR USE IT TO MAKE INFANT FORMULA

Water sample results received [date] showed nitrate levels of [level and units]. This is above the nitrate standard, or maximum contaminant level (MCL), of [state/federal MCL]. Nitrate in drinking water is a serious health concern for infants less than six months old.

What should I do?

- **DO NOT GIVE THE WATER TO INFANTS.** *Infants below the age of six months who drink water containing nitrate in excess of the MCL could become seriously ill and, if untreated, may die. Symptoms include shortness of breath and blue baby syndrome.* Blue baby syndrome is indicated by blueness of the skin. Symptoms in infants can develop rapidly, with health deteriorating over a period of days. If symptoms occur, seek medical attention immediately.
- Water, juice, and formula for children under six months of age should not be prepared with tap water. Bottled water or other water low in nitrates should be used for infants until further notice.
- **DO NOT BOIL THE WATER.** Boiling, freezing, filtering, or letting water stand does not reduce the nitrate level. Excessive boiling can make the nitrates more concentrated, because nitrates remain behind when the water evaporates.
- Adults and children older than six months can drink the tap water (nitrate is a concern for infants because they can't process nitrates in the same way adults can). However, if you are pregnant or have specific health concerns, you may wish to consult your doctor.

What happened? What is being done?

Nitrate in drinking water can come from natural, industrial, or agricultural sources (including septic systems and run-off). Levels of nitrate in drinking water can vary throughout the year. We'll let you know when the amount of nitrate is again below the limit.

Describe corrective action, seasonal fluctuations, and when system expects to return to compliance.

For more information, please contact Jim Fletcher at 585-394-3300 or 585-281-7113

This notice is being sent to you by the Town of Canandaigua, State Water System ID#: 343008

Date distributed: _____

DRINKING WATER WARNING

The town of Canandaigua water is contaminated with fecal coliform or *E. coli* bacteria

BOIL YOUR WATER BEFORE USING

Fecal coliform or *E. coli* bacteria were found in the water supply on [date]. These bacteria can make you sick, and are a particular concern for people with weakened immune systems.

What should I do?

- **DO NOT DRINK THE WATER WITHOUT BOILING IT FIRST.** Bring all water to a boil, let it boil for one minute, and let it cool before using, or use bottled water. Boiled or bottled water should be used for drinking, making ice, brushing teeth, washing dishes, and food preparation **until further notice**. Boiling kills bacteria and other organisms in the water.
- *Fecal coliform or E. coli are bacteria whose presence indicates that the water may be contaminated with human or animal wastes. Microbes in these wastes can cause diarrhea, cramps, nausea, headaches, or other symptoms. They may pose a special health risk for infants, young children, some of the elderly, and people with severely compromised immune systems.*
- The symptoms above are not caused only by organisms in drinking water. If you experience any of these symptoms and they persist, you may want to seek medical advice. People at increased risk should seek advice about drinking water from their health care providers.

What happened? What is being done?

Bacterial contamination can occur when increased run-off enters the drinking water source (for example, following heavy rains). It can also happen due to a break in the distribution system (pipes) or a failure in the water treatment process.

We will inform you when tests show no bacteria and you no longer need to boil your water. We anticipate resolving the problem within [estimated time frame].

For more information, please contact Jim Fletcher at 585-394-3300 or 585-281-7113. General guidelines on ways to lessen the risk of infection by microbes are available from the EPA Safe Drinking Water Hotline at 1(800) 426-4791.

This notice is being sent to you by the Town of Canandaigua, State Water System ID# 3430008:
Date distributed: ----- .

DRINKING WATER WARNING

BOIL YOUR WATER BEFORE USING

Disease-causing organisms have entered the Town of Canandaigua water supply.

These organisms are causing illness in people served by the Town of Canandaigua. We learned of a waterborne disease outbreak from [date] on [date].

What should I do?

- **DO NOT DRINK THE WATER WITHOUT BOILING IT FIRST.** Bring all water to a boil, let it boil for one minute, and let it cool before using, or use bottled water. Boiled or bottled water should be used for drinking, making ice, brushing teeth, washing dishes, and food preparation until further notice. Boiling kills bacteria and other organisms in the water.
- [Describe symptoms of the waterborne disease.] If you experience one or more of these symptoms and they persist, contact your doctor. People with severely compromised immune systems, infants, and some elderly may be at increased risk. These people should seek advice about drinking water from their health care providers.

What happened? What is being done?

Outbreak, corrective action and date when it may end

We will inform you when you no longer need to boil your water.

For more information, please contact Jim Fletcher at 585-394-3300 or 585-281-7113. General guidelines on ways to lessen the risk of infection by microbes are available from the EPA Safe Drinking Water Hotline at 1(800) 426-4791.

This notice is being sent to you by the Town of Canandaigua, State Water System ID# 3430008.
Date distributed: -----.

DRINKING WATER WARNING

The town of Canandaigua water has high turbidity levels

BOIL YOUR WATER BEFORE USING

We routinely monitor your water for turbidity (cloudiness). This tells us whether we are effectively filtering the water supply. A water sample taken [date] showed turbidity levels of [number] turbidity units. This is above the standard of [number] turbidity units. Because of these high levels of turbidity, there is an increased chance that the water may contain disease-causing organisms.

What should I do?

- **DO NOT DRINK THE WATER WITHOUT BOILING IT FIRST.** Bring all water to a boil, let it boil for one minute, and let it cool before using, or use bottled water. Boiled or bottled water should be used for drinking, making ice, washing dishes, brushing teeth, and food preparation until further notice.
- *Turbidity has no health effects. However, turbidity can interfere with disinfection and provide a medium for microbial growth. Turbidity may indicate the presence of disease-causing organisms. These organisms include bacteria, viruses, and parasites, which can cause symptoms such as nausea, cramps, diarrhea, and associated headaches. People with severely compromised immune systems, infants, and some elderly may be at increased risk. These people should seek advice about drinking water from their health care providers.*
- The symptoms above are not caused only by organisms in drinking water. If you experience any of these symptoms and they persist, you may want to seek medical advice.

What happened? What is being done?

Describe what happen, corrective actions and date to be resolved.

We will inform you when turbidity returns to appropriate levels and when you no longer need to boil your water.

For more information, please contact Jim Fletcher at 585-394-3300 or 585-281-7113. General guidelines on ways to lessen the risk of infection by microbes are available from the EPA Safe Drinking Water Hotline at 1(800) 426-4791.

This notice is being sent to you by the town of Canandaigua, State Water System ID#: NYS 3430008.
Date distributed: _____.

DRINKING WATER PROBLEM CORRECTED

Customers of the Town of Canandaigua were notified on [date] of a problem with our drinking water and were advised to describe recommended actions. We are pleased to report that the problem has been corrected and that it is no longer necessary to describe recommended actions. We apologize for any inconvenience and thank you for your patience.

Further detail here

As always, you may contact Jim Fletcher of the Town of Canandaigua at 585-394-3300 or 585-281-7113 with any comments or questions.

This notice is being sent to you by state Water System ID#: 3430008.

Date distributed: .

Section V Emergency Water Use Restrictions

1. Explanation and Authority

During periods of a drought, a major leak, a system failure, or excessive consumption beyond the capacity of the system, etc., the Town of Canandaigua has the capability to conserve and restrict water use based upon the local water system regulations found in the Local Water Ordinance. During times of drought or other problems that limit the availability of water, public notice of water use restrictions will be issued by: the Town of Canandaigua.

2. Restriction Stages

Following are the levels or stages of restrictions that will be applied, the conditions that generally will trigger them, and the types of restrictions that are applied. The conditions that trigger various restriction stages could be based upon critical source water levels indicated in [Section I-2](#) or other conditions such as imminent loss of water or pressure.

Restriction Stage	Stage Trigger(s)	Restrictions
I (Mild Condition)	Water consumption has reached 80 percent of the daily maximum supply for three consecutive days	All lawn and garden watering, recreational water use will be stopped
	Extended period of low rain fall	
II (Moderate Condition)	Water consumption has reached 90 percent of the daily maximum supply for three consecutive days	Effective immediately all unnecessary water uses are banned including public showers, pools, large institutions for washing, car washes, large scale irrigation
	Water levels can not be maintained for three consecutive days	
III (Severe Condition)	Booster Stations/tanks fail to maintain 20 psi in the water system for a period of 24 hours	Effective immediately all water is to be restrictive to life safety only.

Section VI – Communications

1. In the event of an emergency, the primary line of communication will be (check one):

Telephone
X Cellular Phone
☐ Radio System
☐ Other: reverse 911

2. If the primary line of communication is not functional, the back-up line of communication will be (check one):

☐ Telephone
☐ Cellular Phone
X Radio System
☐ Other: _____

3. Other lines of communication include:

Door to Door
Facebook
Town Web Site

4. Phone Service Emergency Provisions:

In the event that the phone lines are not functioning, the phone company will be informed. The operator in charge will also inquire how long the facility will be without phone service.

5. Specific Communication Instructions:

See the Organizational Structure in [Section I](#) and the Emergency Reference Table in [Section III](#) for phone numbers and radio use for key individuals.

Additional Instructions:

1. Communication Log

COMMUNICATION LOG			
Date	Time	Request	Action Taken

Section VII – Assessment of Available Equipment

1. Emergency Communications Equipment

Note: See Section 1 (Organization Table) for telephone contacts.

A. CB Radios:

Number of Radios:	30
Location(s) of Radios:	Highway facility

Note: See [Section I](#) for which individual to contact during an emergency

B. Cellular Phones:

Number of Cellular Phones:	3
Location(s) of Cellular Phones:	Jim Fletcher 24/7 Mike Boyce 24/7 Cory Westbrook 24/7

C. Pagers:

Number of Pagers:	0
Location(s) of Pagers:	

D. Other Communication Equipment Available:

--

2. Emergency Water Supply Equipment

A. Bulk Water Supply Truck

Contact for truck: Rain for Rent

Location(s) that truck(s) will be
setup during an emergency:

Town Hall

Crosswind Church

Pierce Park

Blue Heron Park

B. Other Emergency Water Supply Equipment

Item	Location and Contact
Clamps, Valves	5440 Routes 5 & 20/Water Superintendent
Godwin Pumps	8039 Oak Orchard Road 344-3156

C. Parts Available for Emergency Interconnections

Item	Location and Contact

3. Power Supply Equipment

A. Power Sources

Primary Power Source: RGE

Alternate Power Sources: Generators on site

Location of Fuel: Diesel tank located with the generator and at highway facility

B. Generators

Make/Model	Phase/ Voltage/ Amps	Contact Individual	Phone No.	Location of Storage	Location of Use
Cummins Diesel	3ph 400 amp	Jim Fletcher	585-281- 7113		
Cummins Diesel	3ph 400 amp	Jim Fletcher	585-281- 7113		
Cummins Diesel	3 PH 700 amp	Jim Fletcher	281-7113		

4. Vehicles and Construction Equipment

A. Pickup Trucks, Vans, and other Vehicles

Make and Model	4x4?		Owner	Phone Number	Location of Vehicle and Keys
	Yes	No			
Ford F-250	X	<input type="checkbox"/>	Town of Canandaigua	585-281-7113	In truck
Ford F 250	X	<input type="checkbox"/>	Town of Canandaigua	585-281-7113	In truck
Ford F 250	X		Town of Canandaigua	585-394-3300	In truck
Ford F 250	X	<input type="checkbox"/>	Town of Canandaigua	585-394-3300	In truck

B. Dump Trucks

Make and Model	Capacity (tons)	Owner	Phone Number	Location of Vehicle and Keys
10-wheeler	18	Town of Canandaigua	585-394-3300	In truck
6-wheeler	12	Town of Canandaigua	585-281-7113	In truck

C. Construction Equipment

Item (include make/model)	Owner	Phone Number	Location of Item
2 excavators	Town of Canandaigua	585-394-3300	Highway Facility
Backhoe	Town of Canandaigua	585-394-3300	Highway Facility
Mini Excavator	Town of Canandaigua	585-394-3300	Highway Facility
2 wheeled loaders	Town of Canandaigua	585-394-3300	Highway Facility
Bulldozer	Town of Canandaigua	585-394-3300	Highway facility

5. Spare Parts for Water Source

A. Spare Pump(s):

Pump Type	Manufacturer	H.P.	Capacity (gpm)	Phase, Voltage
Horizontal split		100	600	3/480
Vertical Turbine		150	2000	3\480

B. List of Spare Parts for Pump(s) and Well(s):

Part	Location
Shaft packing	West Street facility
Shaft coupling	West Lake booster station

6. Spare Parts for the Distribution System

A. List of Spare Piping

Part	Location
6,8,12,16-inch PVC DR-14	Highway facility

B. List of Spare Valves

Part	Location
6-, 8- and 12-inch gate valves	Highway Facility

C. Other Parts Available (Distribution System)

Part	Location
Hypo pumps	West St. and West Lake Road booster station
Repair couplings	Highway Facility

7. Spare Parts for Treatment

A. Spare Chemical Feed Pump(s)

Manufacturer	Model	Location of Spare
Watson Marlow		
Watson Marlow		

List Spare Parts for Feed Pump:	Location:
Contact	Fred Falleson Falleson Associates Inc. 315-427-5760

B. Reserve Chemicals

Location of reserve supply of chemicals:

Northern Supply
2959 Ashman Road
East Bloomfield NY
585-697-6700

8. Miscellaneous Parts for the System

A. Additional Parts Not Listed Above

Part:	Location:
Renu 120 Santoprene head	West lake road booster station
Renu 60 Santoprene head	Pierce Park

9. Record Keeping of Emergency Actions

The supervisor of each Department will initiate record keeping during an emergency until such time that he or she is relieved of the responsibility by the superintendent. The responsible supervisor will be responsible for making a summary report. Those departments and supervisors include:

1. Watershed – Watershed Manager
2. Plant – Chief Plant Operator
3. Distribution – Distribution Foreman

Emergency Record form:

Name of responsible
party _____

Date _____

Description of emergency. Include events leading up to the emergency and all actions taken

Section VIII – Recovery

Returning to normal operations is vital to rapid restoration of clean, safe water to the community and is essential to the assessment and recovery process. The following is a checklist of actions to be taken during the recovery period. copies of this checklist will kept on for each water supply emergency event. Also included is a preliminary damage assessment to be used in the recovery process.

1. RECOVERY PERIOD CHECKLIST

- ☐ Perform in-depth damage assessment of system to determine long-term effects of damaged areas (use assessment form below). Prepare a preliminary damage report.
- ☐ Notify your local health department of system status and situation.
- ☐ Will there be a need to use mutual aid agreements and/or implement standby contracts or other emergency agreements for equipment and operations?
- ☐ Prepare written documentation of emergency work performed for possible compensation by emergency agencies. Make sure that crews make a record of work effort, written logs (see Work Order Log in Section III) and take pictures. This will all be helpful in recovery of funds.
- ☐ After completion of emergency repairs, rest the crews and return, if possible, to more normal work schedules.
- ☐ Notify appropriate insurance carriers. Provide written and photo documentation of damage.
- ☐ Assist in the survey of emergency repairs and scheduling of permanent repairs.
- ☐ Assist in the inventory of repair supplies and replacement stock.
- ☐ Recommend when able, servicing of emergency equipment.
(oil changes, lubrication, etc.)
- ☐ Make sure the public is kept informed throughout the extent of the emergency.

2. PRELIMINARY DAMAGE ASSESSMENT

General Overview

- ☐ Determine need to repair, replace, or abandon facilities
- ☐ Estimate cost to repair damage
- ☐ Evacuate buildings in danger of collapse
- ☐ Confirm that field crew does the following:
 - Closes and tags
 - ☐ Damage Facilities; and
 - ☐ Equipment

Reservoirs:

- | | |
|---|--|
| <input type="checkbox"/> Check for: | |
| <input type="checkbox"/> Seepage | <input type="checkbox"/> Leaks |
| <input type="checkbox"/> Cracks | <input type="checkbox"/> Landslides |
| <input type="checkbox"/> Embankment slump | <input type="checkbox"/> Broken inlet/outlet pipes & underdrains |

Notify DOH if problems are found.

- ☐ Lower water levels to reduce possibility of structural damage

Wells:

- ☐ Check for physical damage to facilities
 - ☐ Test for contamination
 - ☐ Name, address, phone # for private lab:
-
-

- ☐ Check for pump or motor failure
- ☐ Check power source

Treatment Plants:

- ☐ Check if power available and condition of mechanical and electrical equipment
- ☐ Check for chemical spills or releases
- ☐ Check for structural damage

Tanks:

- ☐ Check for evidence of failure of subbase
- ☐ Check for:
 - ☐ Leaks
 - ☐ Cracks
 - ☐ Broken inlet/outlet pipes, underdrains
- ☐ Check for buckling

Distribution System:

- ☐ Check for:
 - ☐ Leaks
 - ☐ Breaks
 - ☐ Pressure loss in lines
 - ☐ Cross-connections
- ☐ Check for mechanical couplings

Section IX –Evaluation

At the conclusion of the water supply emergency event, Jim Fletcher water superintendent will assemble and prepare an after-event evaluation report. This report assesses actions, responses, and evaluates the response. A sample form for this evaluation report follows:

1. Evaluation Report Form

Introduction

- Emergency Declaration
- Purpose of Report
- Emergency Mitigation Planning
- History

Description of Emergency

- Geography
- Chronology
- Damages and Impact
- Statistics

Recommendations

- Issue
- Background
- Recommendation
- Lead
- Support
- Funding
- Schedule

Appendices

- Maps
- List of Participants

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**Vulnerability Assessment
for**

Public Water System I.D. No.: _____

Population Served: _____

Address: _____

Phone: _____

County: _____

Prepared by: _____

Title: _____

Signature: _____

Date Completed: _____

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(can be used for notes)

Acknowledgments

The New York State Department of Health based this document upon the results of a previous collaboration with the Association of Drinking Water Administrators (ASDWA), the U.S. Environmental Protection Agency (U.S. EPA), the U.S. EPA Drinking Water Academy, and the National Rural Water Association (NRWA). We thank NRWA for the template that was used as the foundation for this project, and for the direct assistance of the New York Rural Water Association.

For Assistance

For questions or assistance in completing this vulnerability assessment, please contact your Local Health Department. Technical assistance is also available from New York Rural Water Association (NYRWA) at:

NYRWA
P.O. Box 487
Claverack, NY 12513
Phone: (518) 828-3155

Fax: (518) 828-0582

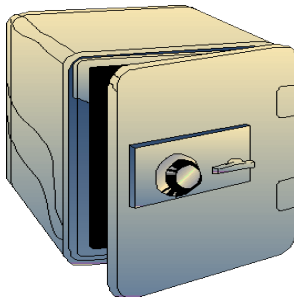
Disclaimer

This document contains information on how to plan for protection of the assets of your water system. The work necessarily addresses problems in a general nature. You should review local, state, and federal laws and regulations to see how they apply to your specific situation.

Knowledgeable professionals prepared this document using current information. The authors make no representation, expressed or implied that this information is suitable for any specific situation. The authors have no obligation to update this work or to make notification of any changes in statutes, regulations, information, or programs described in this document. Publication of this document does not replace the duty of water systems to warn and properly train their employees and others concerning health and safety risks and necessary precautions at their water systems.

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New York State and Federal Requirements for Emergency Response Planning

Due Diligence: State and federal law require all public water systems to exercise due care and diligence to prevent, so far as possible, pollution or depletion of their water supply. This requires reasonable efforts to secure water systems from intentional acts of vandalism or sabotage. (See 10 NYCRR Part 5-1.71.)

Reporting Emergencies: State regulations require water suppliers to notify the State upon any use of emergency water source, or stoppage or alteration of disinfection or other treatment, and when water delivery is disrupted to 25 people, 15 service connections, or a total of 1% of the individuals served or service connections, whichever is larger, for four hours or more. (See 10 NYCRR Part 1-1.23). Notification to the State and the public is also required whenever a condition exists that constitutes a public health hazard. (See 10 NYCRR Part 5-1.77).

Water Supply Emergency Plans: The New York State Public Health Law requires all community water systems serving more than 3,300 people to prepare an emergency plan. Amendments made to State law in August 2002 require that the vulnerability assessment component of the Water Supply Emergency Plan specifically include an analysis of vulnerability to terrorist attack, which shall be made after consultation with local and state law enforcement agencies. Several counties within New York State have extended emergency planning requirements to other systems, so check with your county as well.

Most water suppliers that do not serve more than 3,300 are not required to prepare a formal emergency response plan for submittal to the State. However, the New York State Department of Health strongly recommends that all water suppliers, regardless of size, maintain updated emergency phone numbers, complete a system vulnerability assessment, and use this assessment to enhance their basic security against natural disasters, vandalism, and sabotage.

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SECTION I - INTRODUCTION

**This assessment contains sensitive information
that must be secured from unauthorized disclosure**

This self-assessment template will help water systems identify vulnerabilities to emergencies caused by non-intentional events such as floods and power outages, and vulnerabilities to intentional events such as vandalism and terrorism. Complete the tables provided in Sections II through VII. When completed this document will identify:

- critical missions and assets of the water system
- system components that are likely to fail during emergencies
- corrective actions that can address security and operational vulnerabilities and reduce potential impacts from the following anticipated emergencies:

1. Power Outage
2. Prolonged Water Outage
3. Transmission & Distribution System Failure
4. Treatment Equipment Failure
5. Pump Failure
6. Loss of SCADA or Other Automated Controls
7. Contamination of Supply
8. Chemical Incident In Facility
9. Drought
10. Flood
11. Severe Weather
12. Earthquake
13. Fire (at water supply facility)
14. Fire (in community)
15. Hazardous Material Release (spill affecting water sources)
16. Terrorism
17. Vandalism
18. Other (please specify) _____
19. Other (please specify) _____

A vulnerability assessment is a required component of a water supply emergency response plan as defined in New York State Public Health Law §1125, but it is not a complete emergency response plan. For security reasons, the vulnerability assessment must be kept physically separate from the rest of the emergency response plan.

In the process of completing this vulnerability self-assessment, the following law enforcement agencies were consulted (as required by Public Health Law §1125):

SECTION II - WATER SYSTEM MISSION

A systematic Vulnerability Assessment requires recognition of your drinking water system's missions, and identification of the most critical mission. Critical missions are those needed to ensure the safety of your community and continue vital community services. Complete Table II-1 to identify your missions and to select the missions that are most critical. Your list of critical missions will then help you identify critical assets and prioritize actions needed to improve your system's resiliency.

Some water systems may only have some of the listed missions to meet; other systems may have to meet all of them or more on a daily basis.

Table II-1 Mission Identification

Water System Mission	System Mission?	Critical Mission?
	Check If Yes	
Provide Continuous Supply of Raw Water	<input type="checkbox"/>	<input type="checkbox"/>
Treat Unfinished Water	<input type="checkbox"/>	<input type="checkbox"/>
Provide Minimum Treated Flow Rate of (fill in) _____ 500K _____ gallons/day	<input type="checkbox"/>	<input type="checkbox"/>
Provide Minimum Fire Flow Rate of (fill in) _____ 200 K _____ gallons/day	<input type="checkbox"/>	<input type="checkbox"/>
Store Treated Water	<input type="checkbox"/>	<input type="checkbox"/>
Distribute to Residential Customers	<input type="checkbox"/>	<input type="checkbox"/>
Distribute to Industrial Customers ¹	<input type="checkbox"/>	<input type="checkbox"/>
Distribute to Interconnected System ¹	<input type="checkbox"/>	<input type="checkbox"/>
Provide Water for Power Generation ¹	<input type="checkbox"/>	<input type="checkbox"/>
Monitoring system operations and water quality	<input type="checkbox"/>	<input type="checkbox"/>
Business Functions - public notification, billing, payroll, etc.	<input type="checkbox"/>	<input type="checkbox"/>
Other -	<input type="checkbox"/>	<input type="checkbox"/>
Other -	<input type="checkbox"/>	<input type="checkbox"/>

¹ Consider interdependencies when identifying critical missions. The safety of the community may rely on a third party, such as a power facility or a hospital that must have your water service to operate.

SECTION III – WATER SYSTEM ASSETS

Complete Table III-1 to help characterize and identify your critical system assets. Once you have identified and prioritized assets that are essential to system operation you can develop an effective preparedness strategy.

Critical assets are components that are necessary for your system to meet its critical missions. A single point of failure is a particularly vulnerable component that if debilitated, could result in significant disruption to one or more critical missions. Single points of failure typically exist where there is inadequate or no redundancy. Single points of failure are always critical assets. Add or remove rows from the table to reflect your system components.

Table III-1 Assets - Source, Treatment and Storage

Component	Number/ Size /Location (if applicable)	Description	Critical Asset	Single Point of Failure
Source Water Type			Check If Yes	
Ground Water			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
Surface Water			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
Purchased		City of Canandaigua water treatment facility	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		From City of Canandaigua to distribution	<input checked="" type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
Sold	t/o East Bloomfield	From town of Cdga	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	t/o Hopewell	From town of Cdga	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	t/o Gorham	From town of Cdga	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Treatment			Check If Yes	
Buildings			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

			<input type="checkbox"/>	<input type="checkbox"/>
Pumps			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
Treatment Equipment (e.g., flocculator, basin, filter, disinfection, fluoridation, clearwell)	1		<input type="checkbox"/>	<input type="checkbox"/>
	1		<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
Process Controls			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
Treatment Chemicals and Storage	Piece pump facility		<input type="checkbox"/>	<input type="checkbox"/>
	West lake pump facility		<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
Laboratory Chemicals and Storage			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
Storage of Spare Equipment and Parts	Highway Facility		<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

Storage			Check If Yes	
Ground Storage Tanks		Two 1.1 M gallon tanks	<input type="checkbox"/>	<input type="checkbox"/>
		125,000 g tank	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
Pressure Tanks or Elevated Storage Tanks			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

Table III-2 Assets - Power, Distribution, Offices, Communications

Component	Number/ Size /Location (if applicable)	Description	Critical Asset	Single Point of Failure
Power			Check If Yes	
Primary Power	RGE		<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
Auxiliary Power	Generators		<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
Distribution System			Check If Yes	
Pumps / Pump Stations	West Lake booster station		<input type="checkbox"/>	<input type="checkbox"/>
	West Street		<input type="checkbox"/>	<input type="checkbox"/>
	Pierce Pump Facility		<input type="checkbox"/>	<input type="checkbox"/>
Transmission Mains (including exposed crossings)	16 inch		<input type="checkbox"/>	<input type="checkbox"/>
	8 inch		<input type="checkbox"/>	<input type="checkbox"/>
	8 inch		<input type="checkbox"/>	<input type="checkbox"/>
Valves			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

Distribution System - Continued			Check If Yes	
Booster Chlorination Stations	West Lake Road booster station		<input type="checkbox"/>	<input type="checkbox"/>
	Pierce pump facility		<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
Interconnections to Other Water Systems	East Bloomfield	8 inch metered	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Gorham	8 inch metered	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Hopewell	8 inch metered	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Farmington	8 inch metered	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Important Service Connections			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

(e.g. feeds to critical customers such as hospitals, power plant, etc.)			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
Appurtenances (e.g. air relief, hydrants, backflow preventers, meters, monitoring points)	11	Pressure reducing vaults	<input checked="" type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
Offices and Personnel			Check If Yes	
Buildings	Highway Facility		<input type="checkbox"/>	<input checked="" type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
Computers	4	Clerk, Superintendent, employees	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

Offices and Personnel - Continued			Check If Yes	
Files	Records	Highway Facility 5440 Rt. 5 & 20	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
Transportation/ Work Vehicles	Highway facility	5440 Rt. 5 & 20	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
Personnel	Highway Facility	5440 Rt 5 & 20	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
Communications			Check If Yes	
Telephone	3		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Cell Phone	5		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Radio			<input type="checkbox"/>	<input checked="" type="checkbox"/>

			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
Computer Control Systems (SCADA)		SCADA	<input checked="" type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

SECTION IV - WATER SYSTEM EMERGENCIES

To fully estimate the potential impacts from emergency events it is necessary to know the relative probability of the emergency condition. Complete [Table IV-1](#) using your judgment as to probability of occurrence. Generally, emergencies known to commonly occur in the water sector will have a high probability (power outages, floods, drought, vandalism, etc.) and emergencies known to occur but less commonly will have a moderate probability (chemical incident at facility, hazardous material release, etc.).

Table IV-1 Probability of Emergencies

Place an x in the appropriate column below.

Type of Emergency	Probability of Occurrence		
	High	Moderate	Low
Power Outage	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Prolonged Water Outage	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Transmission or Distribution System Failure	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Treatment Equipment Failure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pump Failure	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Loss of SCADA or Automated Controls	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Contamination of Supply	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chemical Incident at Facility	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drought	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Flood	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Severe Weather	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Earthquake	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fire (at water supply system facility)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Fire (major fire in community)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hazardous Material Release (contaminant spill affecting sources)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Terrorism	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Vandalism	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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SECTION V – CRITICAL ASSETS ASSESSMENT

The tables in this section will help you identify vulnerabilities of your critical assets and evaluate and prioritize potential corrective actions.

Instructions for Table V-1:

Complete [Table V-1](#) to assess the vulnerability of your critical assets to specific emergency conditions, and to rank the severity of potential impacts from these emergency conditions. For this table, do not worry about the probability of each emergency, just assess what the potential impact would be if the emergency condition ever happens. You will be able to factor in the lower probability of some emergencies (like earthquakes) when you complete [Table V-2](#).

To complete [Table V-1](#) list your critical assets (from [Table III-1](#) and [III-2](#)), one at the top of each column and then assign a level for severity of impact to each asset caused by the listed emergencies. Use extra copies of this table for additional critical assets. For each critical asset listed, add up the total number of severe and intermediate impacts and record this at the bottom of the table. This will give you one indication of the overall vulnerability of that critical asset.

The severity of impact from an event is relative, and can be dependent on many factors. For the purpose of this analysis, assume the impact on critical assets occurs on a high demand day. To rank the severity: use S for Severe, I for Intermediate, and a simple mark through (e.g. “---”) to show a determination for Low or No impact.

S - Severe Impacts: A severe impact would leave you unable to meet your demand. As example: loss of water source, or ability to pump finished water into distribution.

I - Intermediate Impacts: An intermediate impact would force you to operate in a compromised manner, but still be able to meet demand for an extended period. As example: loss of redundancy that gives you no margin of error, such as loss of your backup source.

Table V-1 Impacts to Critical Assets

In the appropriate square enter an S (severe), I (intermediate), or mark as “---” if low or no impact.

	List Critical Assets, one per column			
	Pumps	CL 2 equipment	SCADA	Water tanks
Emergency Condition				
Power Outage				
Prolonged Water Outage				
Transmission or Distribution System Failure				
Treatment Equipment Failure				
Pump Failure				
Loss of SCADA or Automated Controls				
Contamination of Supply				
Chemical Incident at Facility				
Hazardous Material Release (affecting source)				
Earthquake				
Drought				
Flood				
Severe Weather				
Fire (at water system facility)				
Fire (in community)				
Terrorism				
Vandalism				
Other (specify)				
Total I level Impacts				
Total S level impacts				

Table V-1 Impacts to Critical Assets (continued)

In the appropriate square enter an S (severe), I (intermediate), or mark as “---” if low or no impact.

	List Critical Assets, one per column			
	Pressure reducing vaults	Communication	Transmission and Distribution	
Emergency Condition				
Power Outage				
Prolonged Water Outage				
Transmission or Distribution System Failure				
Treatment Equipment Failure				
Pump Failure				
Loss of SCADA or Automated Controls				
Contamination of Supply				
Chemical Incident at Facility				
Hazardous Material Release (affecting source)				
Earthquake				
Drought				
Flood				
Severe Weather				
Fire (at water system facility)				
Fire (in community)				
Terrorism				
Vandalism				
Other (specify)				
Total I level Impacts				
Total S level impacts				

Instructions for Table V-2:

Complete [Table V-2](#) to develop and prioritize corrective actions. Refer back to [Table IV-1](#) (Probability of Emergencies) and to [Table V-1](#) (Impacts to Critical Assets) to help identify and prioritize corrective actions. Use your judgment on the critical nature of your assets, the vulnerability of the assets to specific emergencies, and the probability of the emergency event.

Corrective actions must be developed for critical assets with potentially severe impacts from any identified emergency condition. It is also recommended that corrective actions be developed for any critical asset with potentially intermediate level impacts from high probability emergency conditions.

Once corrective actions are identified, prioritize corrective actions for implementation.

H – Highest Priority: First consideration for high priority corrective actions must be for critical assets that could be severely impacted under high probability emergency conditions. Consider also assigning a high priority to corrective actions for critical assets that may be severely impacted by emergencies of moderate probability. Critical assets that could receive intermediate level impacts during high probability emergency conditions (i.e. impacts that could force you to operate in a compromised manner) should also be considered for a high priority.

M - Medium Priority: Medium priority should generally be considered for corrective actions for critical assets that would experience intermediate level impacts from an identified emergency condition. Also consider at least a medium priority for assets that could be severely impacted under low probability events.

L – Low Priority: Everything not high or medium priority.

Set reasonable implementation expectations, focus first on the highest priority corrective actions and easy wins. Longer term completion dates for corrective actions are expected for more complex or capital intensive projects. Not all corrective actions listed will be expected to be completed. Some may simply be too costly, or ineffective. When this is the case, indicate so in [Table VI-2](#), do not leave this conclusion unrecorded. Conversely, some critical assets may warrant more than one possible corrective action to address vulnerabilities to specific emergency conditions.

Creating and maintaining robust sustainable infrastructure requires continual assessment and improvements. If there are no highest priority corrective actions to assign, consider implementing medium level corrective actions. If resources permit, also consider corrective actions to address impacts from low probability events since these may occur during the long service life of a water system.

Table V-2 Corrective Actions – Critical Asset Vulnerabilities

Critical Asset (From Table V-1)	Anticipated Corrective Actions	Priority¹	Target Completion Date
Booster pumps	None at this time	LOW	As needed
SCADA	Recently increases encryption. Continue to add layers of security.	HIGH	As Needed
Distrubution	Long term planning for replacing 50 plus year old pipe	MED	1 – 3 years for long term plan
Water Tanks	Add security cameras	MED	1 to 2 years
Vandalism	Install fencing around Pierce pump facility	Med	1-2 years
Communication	Additional cell towers are needed in some areas	Med	As needed
Pressure resucing vaults	Install pressure monitoring system	High	In the next year

¹ H = Highest Priority M = Medium Priority L = Lower Priority

Table V-2 Corrective Actions – Critical Asset Vulnerabilities (continued)

Critical Asset (From Table V-1)	Anticipated Corrective Actions	Priority ¹	Target Completion Date

¹ H = Highest Priority M = Medium Priority L = Lower Priority

SECTION VI - SECURITY AND OPERATIONS

The tables in this section will help you identify potential security and operational vulnerabilities. Answer all of the questions in [Table VI-1](#) and then complete [Table VI-2](#) to identify and evaluate potential corrective actions.

To help you protect all your customers and assets from possible intentional harm, do not limit your considerations in this section to your critical assets. Include all of your potentially vulnerable infrastructure even if it has not been designated a critical asset or single point of failure.

Table VI-1 Security & Operational Vulnerabilities

QUESTION		ANSWER
1	Has your emergency response plan been updated within the last 12 months?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
2	Is access to all components of your water system restricted to authorized personnel only?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
3	Are warning signs (tampering, unauthorized access, etc.) posted on all components of your water system? (For example, well houses and storage tanks.)	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
4	Do you have emergency contact information posted at all water system components?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
5	Are facilities (water plant, pump house, storage tanks, etc) fenced, and are well heads, manholes, hatches, and gates locked and routinely checked where appropriate?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
6	Are all doors, windows, and other points of human access kept closed and locked?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
7	Are tank hatches, vents, roof hatches, etc, all locked or otherwise secured from intrusion?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
8	Is the area around the components of your water system free of objects that may be used for breaking and entering?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
9	Is there external lighting around the key components of your water system?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
10	Are all entries to your water system easily observable by system personnel?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
11	Is your surface water source secured with fences or gates?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
12	Do water system personnel visit the surface water source regularly?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
13	Do you routinely inspect your source intake, buildings, storage tanks, equipment, and other critical components?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
14	Do you have an alarm system that will detect unauthorized entry or attempted entry at critical components?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
15	Are fire/smoke alarms provided within all structures?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
16	Are your wellheads sealed properly?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>

17	Are well vents and caps screened and securely attached?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
18	Are all observation/test and abandoned wells properly secured to prevent tampering?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
19	Do you monitor raw and treated water so that you can detect changes in water quality?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
20	Are all tank ladders, access hatches, and entry points properly secured?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
21	Are all vents and overflow pipes properly protected with screens and/or grates?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
22	Can you isolate and drain to waste your water storage tanks without using any of the distribution system?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
23	Do you control the use of hydrants and valves by other parties?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
24	Does your system secure areas of the water system that are exposed or vulnerable during repair or construction activities?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
25	Does your system monitor for, and maintain, positive distribution pressure?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
26	Has your system implemented a backflow prevention program?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
27	Are all existing emergency interconnections to other water systems functional and exercised on a regular basis?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
28	Do you have an updated Operations and Maintenance (O&M) manual?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
29	Does your O&M manual include periodic, routine evaluation of security systems?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
30	Do you have Standard Operating Procedures (SOPs) available so that unfamiliar staff or outside support could help run your system?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
31	Are deliveries of chemicals and other supplies made in the presence of water system personnel?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
32	Have you discussed with your supplier(s) procedures to ensure the security and availability of their products?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
33	Are chemicals, particularly those that are potentially hazardous or flammable, properly stored in a secure area?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
34	When hiring personnel, do you request local police to perform a criminal background check, and do you verify employment eligibility (as required by the Immigration and Naturalization Service, Form I-9)?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
35	Are your personnel issued photo-identification cards?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
36	Do you have a key control and accountability policy?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
37	Are entry codes and keys limited to current water system personnel only?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>

38	When terminating employment, do you require employees to turn in photo IDs, keys, access codes, and other security-related items?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
39	Do you use uniforms and vehicles with your water system with a name prominently displayed?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
40	Are vehicles and facilities locked and secured at all times?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
41	Have water system personnel been advised to report security concerns and to report suspicious activity?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
42	Do your personnel (including those who answer phones) have a checklist to use for threats or suspicious calls or to report suspicious activity?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
43	Do your computers have restricted Internet access?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
44	Is computer access "password protected?"	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
45	Is virus protection installed and operating and is your operating software upgraded regularly?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
46	Do you implement back up procedures for your computers?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
47	Can water system operate without SCADA or computers?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
48	Do you regularly review your utility, local community, and other web sites for security sensitive information related to your system that could be used to disrupt your system or contaminate your water?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
49	Are copies of records, maps, and other sensitive information labeled "CONFIDENTIAL"?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
50	Are maps, records, and other sensitive information stored in a secure location?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
51	Are all copies of records, maps, and other sensitive information controlled and returned to the water system upon completion of construction projects?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
52	Do you have a neighborhood watch program?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
53	Do you have a program to educate and encourage the public to be vigilant and report suspicious activity to assist in the protection of your water system?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
54	Does your water system have a procedure to deal with public information requests, and to restrict distribution of sensitive information?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
55	Do you have a procedure in place to receive notification of a suspected outbreak of a disease immediately after discovery by local health agencies?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
56	Do you have a procedure in place to advise the community of contamination immediately after discovery?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>
57	Do you have procedures in place to respond immediately to a customer complaint about a new taste, odor, color, or other physical change (oily, filmy, burns on contact, etc.)?	Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>

Table VI-2 Corrective Actions - Security and Operational Vulnerabilities

Questions in [Table VI-1](#) with a “No” answer suggest a security or operational vulnerability and corrective actions should be considered to reduce or eliminate the vulnerability. Complete [Table VI-2](#) for all “No” answers from [Table VI-1](#) and assign a priority.

High priority actions would be those needed to address obvious vulnerabilities associated with a key operational activity or security weakness. If you conclude that corrective action would not be economically realistic or not possible, still list the question number and indicate that conclusion.

Q #	Anticipated Corrective Actions	Priority ¹	Target Completion Date
1	Update emergency response plan	Med	One year
3	Determine what signs are needed	Med	One year
4	Post information in all locations	Med	One year
29	Create annual review of security	Med	1-2 years
30	Create SOP for un trained staff	High	1 year
35	Photo ID's	High	6 months
36	Create key log	Med	1 year
40	Security threat log	Low	1-3 years
48	Hire a security company that does this	Low	2 years

¹ H = Highest Priority M = Medium Priority L = Lower Priority

Table VI-2 Corrective Actions - Security and Operational Vulnerabilities
(continued)

Q #	Anticipated Corrective Actions	Priority ¹	Target Completion Date
49	Label plans	Low	2 years
52	Neighborhood watch	low	unknown
53	Program to engage public	Low	unknown

¹ H = Highest Priority M = Medium Priority L = Lower Priority

ATTACHMENT 13

Salvatore Licciardello, Esq.

2004 Pebbleview Dr.
Victor, NY 14564
(585) 317-2795
SalLicci.Esq@gmail.com

Canandaigua Town Board
5440 Routes 5 & 20 West
Canandaigua, NY 14424

Re: Canandaigua Shores preliminary site plan approval extension request

Dear Town Board members:

I am writing on behalf of Applicants for the “Canandaigua Shores” project, 3535 State Route 364 TM#98.19-1-20.100, to request an extension of time to obtain preliminary site plan approval from the Planning Board. In the Town Board’s Zoning Law Determination dated April 27, 2021, the Town Board granted Applicant 180 days to obtain preliminary site plan approval from the Planning Board. Thus, the window to obtain preliminary approval is set to close on October 24, 2021. In the event that Applicant does not obtain preliminary site plan approval at the Planning Board’s next meeting on October 12th, we respectfully ask the Town Board to grant a 90-day extension to allow Applicant additional time to obtain said approvals from the Planning Board.

This extension is necessary to allow the Planning Board ample time to consider the application, conduct SEQR, and address the neighboring resident’s concerns. Furthermore, Applicants recently revised the site plan to incorporate the Board members’ and residents’ comments. We anticipate that the Planning Board may need additional time to review these revisions and hear public comments relating to the revisions.

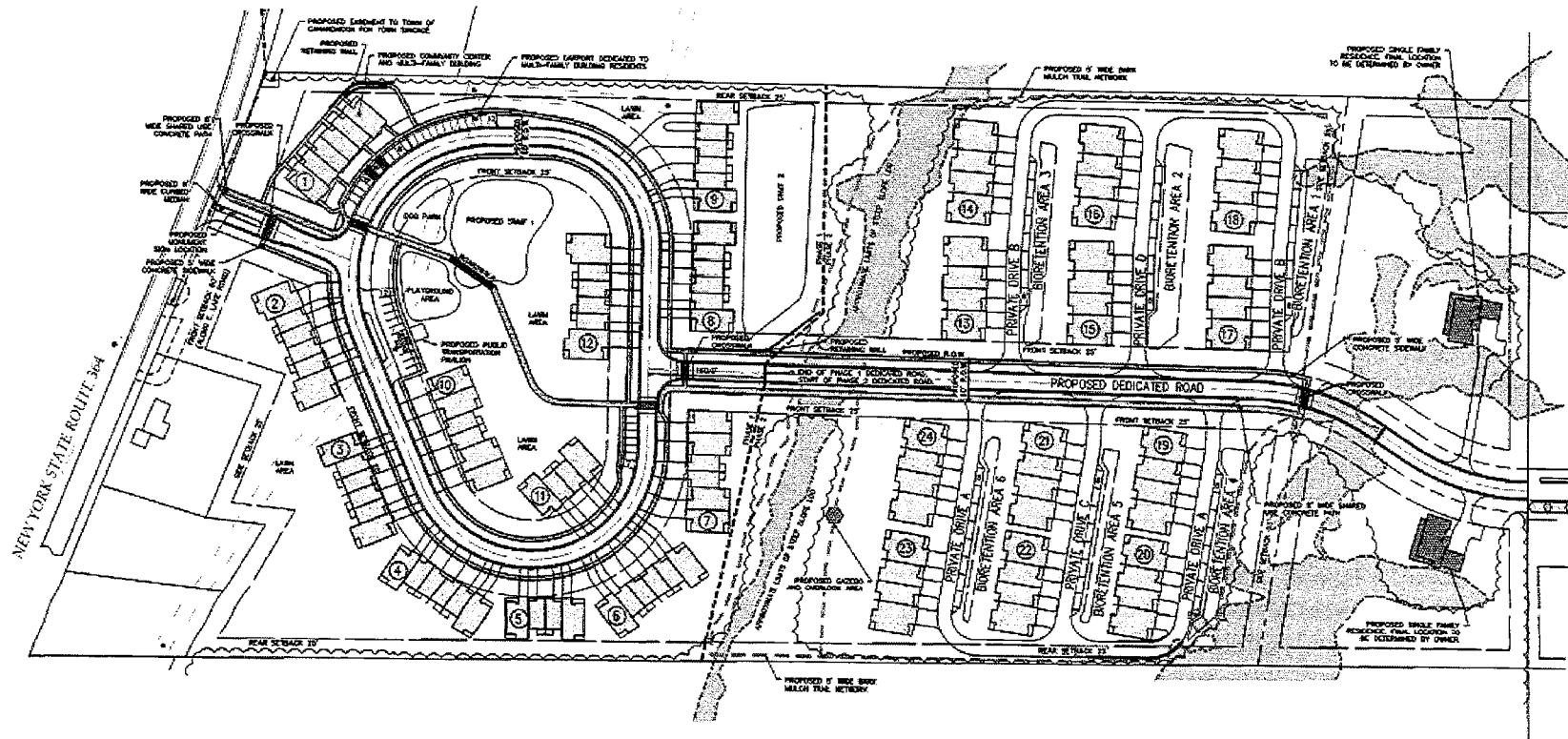
Please contact me if there are any questions or concerns relating to this request.

Respectfully,



Salvatore Licciardello, Esq.
(585) 317-2795
SalLicci.Esq@gmail.com

Changes to the Plan



- Revised Road Alignment to a "Loop Road" for lower portions of the site.
- Community Space
- Added second Stormwater pond
- Shared use path
- Bus stop

10/12/21 to TOC Ang. Board

ATTACHMENT 14

From: [Cathy Menikotz](#)
To: [Doug Finch, Town Manager](#)
Subject: County is looking for input on the Ad Hoc committee letter
Date: Monday, September 20, 2021 9:37:42 AM

Doug,
The County has asked for input regarding the Ad Hoc Committee letter I sent you last week regarding development. I would suggest adding it to the agenda next month for approval from the Board and Board members can submit their own.
Cathy



To: Ontario County Board of Supervisors
From: Ontario County Planning Board
Subject: Current and Long-Term Development Concerns
Date: July 19, 2021

The Ad Hoc Committee of the Ontario County Planning Board was established in February 2021 to identify developmental concerns within the County and provide ideas that might assist the County Planning Board (CPB), County Planning Department (CP), and the Board of Supervisors (BOS) to better integrate and balance growth with protection of natural resources.

The Committee met 3 times via zoom, considered many issues affecting development in our County and has identified the following as important current and long-term concerns. The Ad Hoc committee report was reviewed by the full CPB on May 12, 2021. On July 14, 2021 the CPB voted to forward this revised report for consideration by the BOS.

OBSERVATIONS & RECOMMENDATIONS OF THE COUNTY PLANNING BOARD

MAKING OUR REGION AN EVEN BETTER PLACE TO LIVE/WORK

Current Observations/Concerns

1. The development along corridors to Ontario County (SR332, SR96, SR14, SR5&US20) from Interstate 90 and Interstate 490 are becoming far less inviting to travelers/tourists/residents. These routes are **Gateways** to Ontario County as well as the entire Finger Lakes region. Are we developing these corridors into an eyesore similar to Jefferson Road or Henrietta Road in the Rochester region?
2. The importance of local rule is recognized. However, are we seeing sufficient attention paid to the **County's Core Values**, including stewardship of natural, economic, cultural and historic resources? The **Ontario County Economic Development** web page highlights the "picturesque, welcoming environment Ontario County offers." The **Visit Finger Lakes** website calls us to explore "our open spaces, sparkling lakes, rolling hills, and vineyards." Are we placing these resources in jeopardy?

Do we need to strengthen inter -municipality planning and cooperation to insure that a benefit in one community is not a detraction to an adjacent community? Alternately, are we compromising recognized County resources? Do local City/Town Comp Plans reference County Core Values? Should they?

The Ontario County Planning Board encourages the Board of Supervisors to consider preparation of a County Comprehensive Plan. A County Comprehensive Plan would outline umbrella goals and policies and assist local municipalities to develop land use goals and policies in concert with a larger County vision.

3. County Planning Board (CPB) would like to strengthen communication from CPB to the Board of Supervisors (BOS) and to local municipal boards and communication from the BOS to CPB. Currently the CPB submits an annual report to the BOS of its activities including areas of concern. There does not appear to be any formal feedback to the CPB on those issues. The CPB, through comments on referrals, also communicates concerns to local municipal boards. CPB By-laws direct members to talk with the supervisor or mayor of the municipality they represent about how to share CPB information with elected and appointed board members. NYS statute requires local referring boards to notify CPB of the action take on referred applications. Many municipalities do not provide notice of local action.

Members of the BOS are encouraged to direct their local staff and municipal boards to be aware of key items CP and CPB are considering. Inviting the municipality's CPB representative to formal board meetings periodically for updates is encouraged. Alternately, informal updates to the municipality's staff/boards might be considered. Either scenario provides an opportunity to become better informed of County issues that may affect and inform local decisions. Another opportunity for improved CPB communication with local municipalities and the BOS is regarding County and NYS infrastructure investments, for example, status of traffic relief in Victor.

Longer Term Observations

1. The older population in the County is increasing substantially. From 2010 to 2019 the American Community Survey reported Ontario County added 3,400 residents. Changes by age segment are varied; the largest increase in population is 4,400 additional residents age 65 to 74. Over the period there were also 1,200 more County residents age 75 and over and nearly 400 more residents age 18 to 24. The increase in the number of residents age 55 to 64 (+2,500) is slightly more than the decrease in the number of residents

age 45 to 54 (-2,100). Over the last decade, the number of school age residents age 5 to 17 decreased by 1,950, the number of residents age 24 to 44 decreased by nearly 800, and the number of residents less than 5 decreased by 264.

2. As we seek projects which will help further diversify our County, care should be taken to insure we have a mix of housing to avoid stratification by area.
3. Many of the projects currently being built/considered are apartment complexes. Such projects generally provide shelter at reasonable cost. This is particularly important to certain demographic groups – those who are young, those aging, those who have lost a spouse, and those separated or divorced. The growing age segments in the County-- young adults, empty nesters, and seniors -- may want or need rental housing. Care should be taken to integrate such projects into the community with consideration of the need for public transportation, bike paths, pedestrian ways, and recreational areas. Care should also be taken to assure the market is bringing a balanced housing stock to the market.
4. We recommend the County consider establishing a fund that can be used to assist in purchase of development rights, conservation easements, and related supports for preservation of property viewed as important in maintaining the rural character of our area.
5. We encourage the County to work with local governments to develop predictive data (modeling) as to the flow of population and industry in the County over the next 5, 10, and 20-year intervals. Such predictive information would provide the basis for planning to accommodate these changes as we look to the future.