#### Canandaigua Town Board Meeting Agenda for March 15, 2021

- Call To Order and Pledge of Allegiance
  - Pledge led by Town Councilman, Gary Davis
- Roll Call
  - Town Clerk Confirmation meeting was properly advertised
- Circulation of Written Communications Attachment #1
  - ➤ Email Fox Ridge HOA; annual meeting and request for pre-meeting February 3, 2021
  - Email Resident; Middle Cheshire Road Plan February 3, 2021
  - > Email Town Manager; Miller/Wilkin sketch plan February 3, 2021
  - Letter Brickyard water project Notice of Complete Application (NOCA) February 10, 2021
  - ➤ Letter Charter Communications February 12, 2021
  - ➤ Letter Owner Canandaigua Country Estates regarding Auburn Trail project February 12, 2021
  - Email Town Manager, Regarding three plus one finance products February 17, 2021
  - Email City Manager, Regarding 2021 FINAL Town Water Rates February 18, 2021
  - Email Zach Odell DEC, Regarding transfer of ownership of Onanda Park February 22, 2021
  - Email Town Manager and City Manager, Regarding tax bill February 22, 2021
- Privilege of the Floor
- Priority Business

#### TOWN SUPERVISOR APPOINTMENTS

Pursuant to Arts and Cultural Affairs Law, §57.07, the Canandaigua Town Supervisor does hereby designate Leif HerrGessell as the Town Historian for a term expiring on December 31, 2021.

- Presentations
  - Annual Fire Department Reports to Town Board: Cheshire Fire Department, City of Canandaigua Fire Department, and East Bloomfield Fire District.

#### Continued Public Hearings:

Public Hearing on the exploration of a proposed purchase of 3950 County Road 16

NOTE: Town Manager is requesting after comments are heard from meeting participants that this public hearing be continued to June 21, 2021. There is no resolution on this agenda relating to this public hearing.

Please register in advance for this meeting: https://us02web.zoom.us/meeting/register/tZYqc-GtqTotH92PBu15q7 hCirh9kEvA6VV

After registering, you will receive a confirmation email containing information about joining the meeting.

Please be aware all participants will be muted and will only be able to speak after being acknowledged. Participants should use the raise hand feature, raise their hand, or request to speak via chat. No screen sharing will be permitted. All meetings are recorded. Individuals may be removed for inappropriate behavior.

#### New Public Hearings:

Public Hearing on the Draft Middle Cheshire Road and Hospital Services Corridor Active Transportation Plan; and SEQR Intent to Declare Lead Agency

NOTE: The draft plan can be viewed online by visiting the Town's website: <a href="https://www.townofcanandaigua.org">www.townofcanandaigua.org</a>. This public hearing pertains to Resolution No. 2021-048

- Reports of Town Officials and Department Heads Attachment #2
  - A. Highway / Water Superintendent
  - B. Assessor
  - C. Historian
  - D. Town Clerk
  - E. Planner
  - F. Town Manager
  - G. Supervisor / Deputy Supervisor
    - 1. Monthly Financial Reports for February 2021
      - a. Revenue & Expense Report and Cash Summary Report
      - b. Overtime Report All Departments
      - c. Overtime Report Highway & Water
- Reports of Committees, Boards and Commissions
  - A. Town Board Committees (as needed)
    - a. Finance Councilwoman Dworaczyk
    - b. Planning Councilman Fennelly
    - c. Environmental Councilman Simpson
    - d. Ordinance Councilman Davis
  - B. Planning Board, Chairman Oyler
  - C. Zoning Board of Appeals, Chairman Robinson
  - D. Environmental Conservation Board
  - E. Citizens' Implementation Committee, Chairwoman Reynolds
  - F. Parks & Recreation Committee, Chairman MacNeil
  - G. Special Events Committee, Chairwoman Fuller
  - H. Agriculture Committee, Chairman DiCarlo
  - I. Drainage Committee, Chairman Oyler
- Privilege of the Floor
- Resolutions and Motions

Continued Resolutions:

None

New Resolutions:

#### **FINANCE**

- Resolution No. 2021 034: Acceptance of the Monthly Financial Reports
- Resolution No. 2021 035: Special Town Election to Consider the Proposition of Whether the Town Should Purchase Land on Canandaigua Lake for Use as a Public Park and Bond the Amount Needed to Complete Such a Proposed Purchase

- Resolution No. 2021 036: Coordination of SEQR Type I Action for Outhouse West Park Improvements
- Resolution No. 2021 037: Authorization for Town Manager to Execute Insurance Renewal Agreement
- Resolution No. 2021 038: Authorization for Town Manager to Execute Cyber Insurance Agreement
- Resolution No. 2021 039: Acknowledgement of Annual AUP Court Report by Bonadio Group
- Resolution No. 2021 040: Acceptance of 2021 Annual Audit of Town Clerk's 2020
   Financial Transactions by Bonadio Group
- Resolution No. 2021 041: Appropriation of Fund Balance in the Canandaigua Fire Protection District for Erroneous and Refunded Taxes
- Resolution No. 2021 042: Increase Appropriation of Fund Balance in the Centerpointe Lighting District
- Resolution No. 2021 043: Authorization for Town Manager to Execute Intermunicipal Agreement with Ontario County for Court Security Services
- Resolution No. 2021 044: Authorization for Town Manager to Execute Agreement Between the Town of Canandaigua and the Ontario County Historical Society
- Resolution No. 2021 045: Authorization for Town Manager to Purchase New Playground Equipment for Outhouse Park
- Resolution No. 2021 046: Appointment of Full-Time Human Resources and Payroll Coordinator
- Resolution No. 2021 047: Authorization for Town Manager to Execute Agreement with Ontario County for Use of a Boathouse and Office at Onanda Park

#### **PLANNING**

- Resolution No. 2021 048: Acknowledging the Town of Canandaigua Middle Cheshire Road and Hospital Services Corridor Active Transportation Plan and SEQR Determination of Non-Significance
- Resolution No. 2021 049: Setting a Public Hearing on Density Allowances in a Proposed Conservation Subdivision
- Resolution No. 2021 050: Approve Purchase of a Ford F-250 Cab and Chassis for Water Department
- Resolution No. 2021 051: Accepting Water Main Easements Related to Tax Map # 126.00-1-42.115 AND # 126.00-1-3.000 Cramer Road and Directing Water Superintendent to Sign Easements and Further Directing the Town Clerk to Record Said Easements at the Ontario County Clerk's Office
- Resolution No. 2021 052: Authorization for Highway Superintendent to Contract for Mowing Services with the NYS DOT for Mowing Route 332
- Resolution No. 2021 053: Approving Additional Services for Outhouse Park West All Inclusive Playground and Multi-Use Fields and Accepting Proposal from CME Associates
- Resolution No. 2021 054: Speed Limit Study and TE-9 Submittal for Seneca Point Road
- Resolution No. 2021 055: Approval of the Extension of the Canandaigua Consolidated
   Water District for the Materials on Cramer Road
- Resolution No. 2021 056: Accepting a Permanent Easement Related to the Future All Inclusive Playground and Directing the Town Manager to Sign Easement and Further Directing Town Clerk to Record Said Easements at the Ontario County Clerk's Office
- Resolution No. 2021 057: Acknowledging Submittal of 2020 Annual Reports for the Transfer Station and E-Waste Collection

- Resolution No. 2021 058: Authorization to Surplus and Sell Excess Roofing Materials
- Resolution No. 2021 059: Acknowledgement of Mixed-Use Rezoning Request and Referral to Planning Board for Advisory Report

#### **ENVIRONMENTAL**

None

#### **ORDINANCE**

- Resolution No. 2021 060: Setting a Public Hearing on a Text Code Amendment to Town Code Chapter 220-77 that Would Modify Existing Language Related to Energy Efficiency and Light Pollution and SEQR Intent to Declare Lead Agency
- Resolution No. 2021 061: Setting a Public Hearing on a Text Code Amendment to Town Code Chapter 152 and SEQR Intent to Declare Lead Agency
- Resolution No. 2021 062: Setting a Public Hearing on a Proposed Local Law that Would Change the Language for the Centerpointe PUD and SEQR Intent to Declare Lead Agency
- Resolution No. 2021 063: Setting a Public Hearing on a Text Code Amendment to Town Code Chapter 220-19 that would Update Code Language to Comply with NY State HUD Regulations and SEQR Intent to Declare Lead Agency

#### ECONOMIC DEVELOPMENT/GENERAL

- Resolution No. 2021 064: Adoption of a Public Employer Health Emergency Plan
- Resolution No. 2021 065: Adoption of a Policy Relating to COVID-19 Vaccinations for Employees of the Town of Canandaigua
- Resolution No. 2021 066: Thanking John Robortella for His Years of Service to the Environmental Conservation Board
- Resolution No. 2021 067: Acknowledging the Canandaigua Rotary Sucker Brook Clean-Up Event at Outhouse Park
- Resolution No. 2021 068: Acknowledgement of 2020 Annual Fire Department Reports
- Resolution No. 2021 069: Appointment of Town Board Member Jared Simpson as Facilitator of Environmental Conservation Board and Directing Town Manager and Town Attorney to Prepare a Local Law Relating to the Structure of the ECB
- Resolution No. 2021 070: Support and Authorize Town Manager to Submit a Grant Application for Phase 2 of a Cultural Resource Survey to the Preserve NY Grant Program
- Resolution No. 2021 071: Appointment of Kimberly Burkard as Secretary to the Environmental Conservation Board
- Resolution No. 2021 072: Authorization for Town Manager to Execute Agreement with the City of Canandaigua for Joint Recreation Program
- Resolution No. 2021 073: Soil Erosion and Sediment Control Surety for 4385 County Road 16 (TAX MAP # 126.16-1-8.110)
- Resolution No. 2021 074: Soil Erosion and Sediment Control Surety for 5533 Thomas Road
- Resolution No. 2021 075: Soil Erosion and Sediment Control Surety for 3542 Sandy Beach Drive (TAX MAP # 98.15-1-33.000)

#### RESOLUTION NO. 2021 - 034: ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS

**WHEREAS**, the Town Board is responsible for the general oversight of the Town's operations and finances: and

**WHEREAS**, the Town Supervisor, as Chief Financial Officer, is responsible for providing financial reports to the Town Board; and

**WHEREAS**, the Town Supervisor has provided the Town Board with hard copies and electronic copies of the February 2021 Monthly Revenue/Expense Control Report, the Highway/Water Department Overtime Report and All Department Overtime Report; and

**NOW THEREFORE BE IT RESOLVED,** the Canandaigua Town Board hereby confirms receipt and acceptance of these items.

Attachment #2

# RESOLUTION NO.2021 - 035: SPECIAL TOWN ELECTION TO CONSIDER THE PROPOSITION OF WHETHER THE TOWN SHOULD PURCHASE LAND ON CANANDAIGUA LAKE FOR USE AS A PUBLIC PARK AND BOND THE AMOUNT NEEDED TO COMPLETE SUCH A PROPOSED PURCHASE

WHEREAS, the Town Board of the Town of Canandaigua ("Town Board") has been considering for not less than four months the purchase of real property on Canandaigua Lake for the purpose of such land to be used as a Town Park providing additional public access to Canandaigua Lake as has been identified as a need in the Town of Canandaigua Comprehensive Plan, Parks and Recreation Master Plan, and many land use planning documents over the years; and

**WHEREAS**, the Town Board has conducted public hearings on the matter on the following dates: December 21, 2020, January 11, 2021, January 29, 2021, and February 15, 2021; and

**WHEREAS**, the Town Board has received written comments related to the potential purchase of property, all of which are posted for public review on the Town's website; and

**WHEREAS**, the Town Board has set forth potential plans and other documentation related to future use, all of which are posted for public review on the Town's website; and

**WHEREAS**, the Town Supervisor, Town Board, and Town Manager have worked hard to respond to concerns raised in written comments and at the public hearings; and

**WHEREAS**, the Town Board has discussed a five-year sunset and an amount not to exceed six million dollars per transaction with the Town Board retaining authority to determine if any opportunity should be pursued given current conditions such as market rates, anticipated expenditures, and other factors which may result in the Town Board moving forward with a particular purchase or not; and

**NOW THEREFORE BE IT RESOLVED**, that the Town Board hereby directs that the following proposition be submitted to the Town's electors at a special election to be held in accordance with New York State Town I aw Article 6:

Should the Town Board of the Town of Canandaigua BOND and purchase land on Canandaigua Lake to create additional public park land(s) for the purpose of additional public access to Canandaigua Lake?

**BE IT FURTHER RESOLVED**, that the Town Board hereby directs that the Town Manager, Town Attorney, and Town Clerk work together to set up and conduct said election not less than 60 days nor more than 75 days from today's date.

## RESOLUTION NO. 2021 - 036: COORDINATION OF SEQR TYPE I ACTION FOR THE OUTHOUSE WEST PARK IMPROVEMENTS

WHEREAS, the Town of Canandaigua Town Board (hereinafter referred to as 'Town Board') has reviewed the SEQR Full Environmental Assessment Form (EAF) Part 1, prepared by the MRB Group (hereinafter referred to as Town Engineer) for the Town of Canandaigua Outhouse Park West Park Improvements Project known as the Inclusive Playground and corresponding construction and action (hereinafter referred to as Action);

**WHEREAS**, the Town Board determines that said Action is classified as a Type 1 Action under the State Environmental Quality Review (SEQR) Regulations; and

**WHEREAS**, the Town Board determines that said Action is also subject to a coordinated review and approval by other involved agencies under SEQR Regulations; and

**WHEREAS**, the Town Board determines that it is the most appropriate agency to insure the coordination of this Action and will provide written notifications to the identified involved and interested agencies, for the purpose of conducting a coordinated review and making the determination of significance thereon under the SEQR Regulations; and

**NOW THEREFORE BE IT RESOLVED**, that the Town Board does hereby declare its intent to be designated as the lead agency for the Action, and identifies that it is a Type 1 Action pursuant to SEQRA; and

**BE IT FURTHER RESOLVED,** that the Town Engineer is directed to provide notice hereof to the involved and interested agencies, seeking their agreement (or objection thereto) in writing on or before noon Friday, April 16, 2021; and

**BE IT FURTHER RESOLVED,** the Town Board supports, acknowledges, and agrees with the decision made by the previous Town Board of 2010 to identify and declare the 17 acres +/- of land (Outhouse Park West) as Town Parkland; and

**BE IT FURTHER RESOLVED,** that the Town of Canandaigua, recognizes and fully supports this land as being a designated Town Park as identified within the Town of Canandaigua Parks & Recreation Master Plan 2018-2028 and within the Town of Canandaigua Comprehensive Master Plan 2020; and

**BE IT FINALLY RESOLVED**, the Town Clerk is hereby directed to provide a copy of this resolution to the Town Manager, Water Superintendent, and the Town Engineer.

Attachment #3

RESOLUTION NO. 2021 - 037: AUTHORIZATION FOR TOWN MANAGER TO EXECUTE INSURANCE RENEWAL AGREEMENT

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') is considering the renewal of the Town's comprehensive and liability insurance policy; and

**WHEREAS**, the Town's Insurance Broker, Mr. Christopher Hubler of Canandaigua Insurance Agency (CIG), has shopped the Town's insurance needs with 6 different insurance carriers including the Town's current insurance carrier, Houston Casualty Company (HCC); and

**WHEREAS**, 4 quotes were received and Mr. Hubler of CIG did a comparison breakdown of each quote to compare to our current insurance needs; and

**WHEREAS**, the lowest quotes received were from HCC and Travelers Insurance, and the Travelers quote offered less protection than currently provided through the HCC current policy, and also greater exposure due to limitations associated with the umbrella policy and exclusions; and

**WHEREAS,** it is the recommendation of Mr. Hubler of CIG to renew the Town's insurance with the current insurance carrier HCC in a total annual premium amount of \$94,686.38 for the Town of Canandaigua, and the Town of Canandaigua Water Districts; and

**WHEREAS,** the Town Manager has reviewed the insurance proposals of all carriers, reviewed the recommendation of Mr. Hubler, and reviewed the 2021 adopted Town of Canandaigua Town Budget relative to available funds for insurance purposes; and

**WHEREAS,** it is the recommendation of the Town Manager to renew the Town's insurance for the term April 1, 2021 through March 31, 2022 with HCC, which in the opinion of the Town Manager has offered exceptional service to the Town including in the areas of litigation and loss prevention protection; and

**NOW THEREFORE BE IT RESOLVED,** the Town Board of the Town of Canandaigua has reviewed the proposals and hereby determines the action to be a SEQR Type II; and

**BE IT FURTHER RESOLVED,** the Town Manager is hereby authorized to execute any and all documents relative to the Town's insurance renewal with Houston Casual Company (HCC) for the time period April 1, 2021 through March 31, 2022 with an amount not to exceed \$94,686.38 to be paid from the General Fund and Water Funds (account 1910.400); and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the Town Manager and the Finance Clerk.

Attachment #4

#### <u>RESOLUTION NO. 2021 – 038: AUTHORIZATION FOR TOWN MANAGER TO EXECUTE CYBER</u> INSURANCE AGREEMENT

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') is considering a proposal for Cyber Coverage Insurance options; and

**WHEREAS**, the Town's Insurance Broker, Mr. Christopher Hubler of Canandaigua Insurance Agency (CIG), has shopped the Town's insurance needs relative to cyber security with different insurance carriers; and

**WHEREAS**, the Town Manager has reviewed the cyber insurance proposals with Mr. Hubler along with the proposed policies; and

**WHEREAS**, it is the recommendation of the Town Manager purchase a cyber security insurance policy with AtBay in an amount not to exceed \$3,727.42 to be paid from AA100.1910.400; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua has reviewed the proposals and hereby determines the action to be a SEQR Type II; and

**BE IT FURTHER RESOLVED,** the Town Manager is hereby authorized to execute any and all documents relative to the Town's cyber insurance renewal with AtBay for an amount not to exceed \$3,727.42; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the Town Manager and the Finance Clerk.

Attachment #5

#### RESOLUTION NO. 2021 - 039: ACKNOWLEDGEMENT OF ANNUAL AUDIT AUP COURT REPORT BY BONADIO GROUP

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') hired Bonadio Group, to conduct an annual independent accountant review relative to the Town Court for the year ending December 31, 2020; and

**WHEREAS**, Bonadio Group has completed the audit for the 2020 fiscal year and has provided their draft findings and agreed upon procedures; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua does hereby acknowledge and accept the 2020 report as prepared by Bonadio Group for the year ending 2020; and

**BE IT FURTHER RESOLVED,** the Town Board does hereby authorize the Town Supervisor to execute the management representative letter; and

**BE IT FINALLY RESOLVED**, the Town Clerk is hereby directed to provide a copy of this resolution, and the Bonadio Group report to the Town Manager and the Finance Clerk.

Attachment #6

## RESOLUTION NO. 2021 – 040: ACCEPTANCE OF 2021 ANNUAL AUDIT AUP OF TOWN CLERK'S 2020 FINANCIAL TRANSACTIONS BY BONADIO GROUP

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') hired Bonadio Group to conduct annual audits of the Town Clerk's financial receipts and procedures; and

WHEREAS, Bonadio Group has completed the audit for the 2020 fiscal year; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua does hereby acknowledge and accept the audit report prepared by Bonadio Group dated February 2021; and

**BE IT FURTHER RESOLVED**, the Town Supervisor is hereby authorized to sign the management representative letter; and

**BE IT FINALLY RESOLVED,** the Supervisor and Town Clerk is hereby directed to sign the acknowledgment letter and provide the letter and a copy of this resolution to the Bonadio Group.

Attachment #7

#### <u>RESOLUTION NO. 2021 – 041: APPROPRIATION OF FUND BALANCE IN THE CANANDAIGUA</u> FIRE PROTECTION DISTRICT FOR ERRONEOUS AND REFUNDED TAXES

**WHEREAS**, annually the Ontario County Board of Supervisors will charge the Towns and Special Districts directly for the recapture of erroneous and refunded taxes; and

**WHEREAS**, the Ontario County Treasurer has informed the Canandaigua Town Board that the Canandaigua Fire Protection District has been charged \$19.85 in erroneous and refunded taxes; and

WHEREAS, the Canandaigua Fire Protection District currently has a fund balance of \$94,993.16; and

**NOW THEREFORE BE IT RESOLVED,** the Town Board of the Town of Canandaigua hereby directs the Town Manager to make the following budget adjustment to appropriate fund balance in the Canandaigua Fire Protection District for the erroneous and refunded taxes:

Increase SF450.9000 (Appropriated FB) by \$20.00 to \$20.00 Increase SF450.3410.400 (Fire Protection.Cont) by \$20.00 to \$1,141,340.00

**BE IT FINALLY RESOLVED**, the Town Clerk shall provide a copy of this resolution to the Town Manager and Finance Clerk.

### RESOLUTION NO. 2021 – 042: INCREASE APPROPRIATION OF FUND BALANCE IN THE CENTERPOINTE LIGHTING DISTRICT

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') has included \$4,000.00 in the 2021 Adopted Town Budget for the purchase of new street lighting on Campus Drive in the Centerpointe Lighting District; and

**WHEREAS**, the Highway & Water Superintendent has collected quotes for the new street lighting and has informed the Town Board that the total cost for this equipment will be higher than the 2021 budgeted amount by \$819.28; and

**WHEREAS**, the Centerpointe Lighting District currently has an appropriated fund balance of \$4,394.00 and an unappropriated fund balance of \$3,768.62; and

**NOW THEREFORE BE IT RESOLVED,** the Town Board of the Town of Canandaigua hereby directs the Town Manager to make the following budget adjustment to increase appropriated fund balance in the Centerpointe Lighting District for the purchase of new street lights:

Increase SL700.9000 (Appropriated FB) by \$820.00 to \$5,214.00 Increase SL700.5182.200 (StreetLighting.Cap) by \$820.00 to \$4,820.00

**BE IT FINALLY RESOLVED**, the Town Clerk shall provide a copy of this resolution to the Town Manager and Finance Clerk.

#### <u>RESOLUTION NO. 2021 – 043: AUTHORIZATION FOR TOWN MANAGER TO EXECUTE</u> INTERMUNICIPAL AGREEMENT WITH ONTARIO COUNTY FOR COURT SECURITY SERVICES

**WHEREAS**, the Town of Canandaigua Town Board (hereinafter referred to as 'Town Board') wishes to obtain court security services for the Town from Ontario County; and

**WHEREAS**, the Town has received an Intermunicipal Agreement for Court Security Services from Ontario County to provide a part-time deputy for up to 11 hours per week with a total not to exceed \$ 10,000.00 with a term beginning January 1, 2021 and ending December 31, 2021; and

**WHEREAS**, the Town of Canandaigua Town Board intends to enter into this agreement with Ontario County for the terms set forth in the provided intermunicipal agreement; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board accepts the Intermunicipal Agreement for Court Security Services between Ontario County and the Town of Canandaigua with a term beginning January 1, 2021 and ending December 31, 2021 with a cost not to exceed \$ 10,000.00 and authorizes the Town Manager to execute this agreement to be paid from the JUSTICES.CONTR.COURTSECURITY AA100.1110.401.00000 budget line; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the Town Manager.

Attachment #8

# RESOLUTION NO. 2021 – 044: AUTHORIZATION FOR TOWN MANAGER TO EXECUTE AGREEMENT BETWEEN THE TOWN OF CANANDAIGUA AND THE ONTARIO COUNTY HISTORICAL SOCIETY

**WHEREAS**, the Ontario County Historical Society (OCHS) and the Town of Canandaigua have a long-standing agreement that includes OCHS providing certain services and programs in exchange for an annual payment from the Town; and

**WHEREAS**, the services and programs to be continued are outlined in the Agreement dated January 13, 2021; and

**WHEREAS**, the proposed \$10,000.00 request for payment was presented to the Town Board and the public during the 2021 Budget Workshops and Public Hearing; and

**NOW THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Canandaigua hereby approves the proposed agreement and authorizes the Town Manager to take any and all necessary steps to execute said agreement and to authorize the payment of the \$10,000.00 to the Ontario County Historical Society to be paid from budget line AA.100.7450.410.00000.

## RESOLUTION NO. 2021–045: AUTHORIZING TOWN MANAGER TO PURCHASE NEW PLAYGROUND EQUIPMENT FOR OUTHOUSE PARK

**WHEREAS**, the Town of Canandaigua Town Board (herein after referred to as "Town Board") wishes to move forward with planned improvements at Outhouse Park to include additional playground equipment; and

**WHEREAS**, the Parks Maintenance Assistant has gathered four quotes for a new pirate ship-themed playground structure and those quotes have been reviewed by the Town Manager, the Parks Maintenance Assistant, and the Town's Parks and Recreation Committee; and

**WHEREAS**, the above named parties are recommending the Town Board accept the quote from AAA State of Play dated February 22, 2021 in the amount of \$ 38,750.00 for the new pirate-themed playground equipment for placement at Richard P. Outhouse Park by the Town; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua authorizes the Town Manager to execute all documents relative to the acceptance of the quote from AAA State of Play dated February 22, 2021 at a cost not to exceed \$ 38,750.00 for new playground equipment to be funded from the 2021 Town Budget line AA.100.7110.201; and

**BE IT FURTHER RESOLVED,** the Town Board has determined this is an unlisted action relative to SEQR having no significant environmental impact; and

**BE IT FINALLY RESOLVED,** the Town Clerk is directed to provide a copy of this resolution to the Town Manager.

Attachment #10

## RESOLUTION NO. 2021 - 046: APPOINTMENT OF FULL-TIME HUMAN RESOURCES AND PAYROLL COORDINATOR

**WHEREAS**, the Town of Canandaigua Town Board (herein after referred to as 'Town Board') understands a vacancy exists in the role of Human Resources and Payroll Coordinator; and

**WHEREAS**, the Town Manager has determined a need to fill the position in order to continue to provide necessary services to Town Employees; and

**WHEREAS**, the Town Manager setup an interview team consisting of the Town Supervisor, Town Manager, Administrative Coordinator, Finance Clerk, and Office Specialist to interview prospective candidates and make a recommendation; and

**WHEREAS**, based on the interviews the Town Manager is recommending the hiring of Lindsay Frarey to fill the full-time Human Resources and Payroll Coordinator position at a rate based on an annual salary of \$60,000.00 per year, with an increase to \$63,000.00 per year after six months of service to the Town of Canandaigua; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board hereby appoints Lindsay Frarey to the Human Resources and Payroll Coordinator position as recommended by the Town Manager at an annual

salary of \$60,000.00 per year, increasing to \$63,000.00 per year after successful completion of six months of service deemed successful by the Town Manager; and

**BE IT FURTHER RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the Town Manager and to Lindsay Frarey.

## RESOLUTION NO. 2021 – 047: AUTHORIZATION FOR TOWN OF CANANDAIGUA TOWN MANAGER TO EXECUTE AGREEMENT WITH ONTARIO COUNTY FOR USE OF BOATHOUSE AND OFFICE AT ONANDA PARK

**WHEREAS**, the Town of Canandaigua and Ontario County have a longstanding agreement for the Ontario County Sheriff's office to utilize a boathouse and office at Onanda Park; and

**WHEREAS**, the Town of Canandaigua and Ontario County have agreed in the past of a yearly rental fee of \$ 3,600 per year as stated in the most recent agreement that ended December 31, 2020; and

**WHEREAS**, the Town Board wishes to continue with that amount for the calendar year 2021 ending on December 31, 2021 with the intent to draft a new agreement beginning in 2022 when it is anticipated that the transfer of ownership of the lakeside portion of Onanda Park from the State of New York to the Town of Canandaigua will be completed; and

**WHEREAS**, the Ontario County Board of Supervisors has recently approved of the rental agreement; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby approves and authorizes the Town Manager to execute the rental agreement with Ontario County for the use of a boathouse and office at Onanda Park and to file the rental agreement with the Town Clerk's office.

Attachment #11

# RESOLUTION NO. 2021 – 048: ACKNOWLEDGING THE TOWN OF CANANDAIGUA MIDDLE CHESHIRE ROAD AND HOSPITAL CORRIDOR ACTIVE TRANSPORTATION PLAN AND SEQR DETERMINATION OF NON-SIGNIFICANCE

**WHEREAS**, the Town of Canandaigua Town Board (hereinafter referred to as "Town Board") is considering the Canandaigua Middle Cheshire Road and Hospital Services Corridor Active Transportation Plan (hereinafter referred to as "plan"); and

**WHEREAS**, the Town Board of the Town of Canandaigua received grant funding for the preparation of this plan through the Unified Planning Work Program administered by the Genesee Transportation Council who also served as the contract managers for this project on behalf of the Town of Canandaigua; and

WHEREAS, the Town Board is appreciative of the support for this project from the project Steering Committee, whose membership included two Town Board members, the Highway Superintendent, the Asst. Canandaigua City Manager, the NY State Department of Transportation, the Canandaigua City School District Superintendent, a representative from the Regional Transportation Service, a Canandaigua City Council member, a Town resident, the Ontario County Planning Director, as well as

key players from Thompson Health and Quail Summit, and several Town Staff members including the Town Planner; and

**WHEREAS**, the Steering Committee recommended that the Genesee Transportation Council, serving as contract managers for this project, hire Bergmann Associates to act as project consultant and prepare the plan on the Town's behalf; and

**WHEREAS**, the project consultant and the Steering Committee have been working on the plan and reporting updates, status, and recommendations from comments received to the Citizen's Implementation Committee (CIC) and held two public information sessions throughout the project process, one outside and in-person in August 2020 and one online via Zoom on February 3, 2021; and

**WHEREAS**, the Town Board held a public hearing on March 15, 2021 regarding the draft plan which was made available for review on the Town's website; and

WHEREAS, the Planning Board reviewed the plan at their meeting on March 9, 2021 and;

**WHEREAS**, the Citizen's Implementation Committee reviewed the plan at their meeting on February 16, 2021; and

**WHEREAS**, the Town Board has reviewed the Short Environmental Assessment Form (SEAF) Part 1; and

**WHEREAS**, the Environmental Conservation Board, Planning Board, and Zoning Board of Appeals have no objection to the Canandaigua Town Board assuming Lead Agency Status for this action; and

**WHEREAS**, the Town Board has given consideration to the criteria for determining significance as set forth in Section 617.7(c) (1) of the SEQR Regulations and the information contained in the Short EAF Part 1; and

**WHEREAS**, a copy of the Full Environmental Assessment Form has been presented to the Town Board for consideration; this information is also is available for review on the Town's website and is on file with the Town Clerk's office; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby designates itself as lead agency for the described action; and

**BE IT FURTHER RESOLVED**, the Town Board of the Town of Canandaigua has reasonably concluded there would not be any substantial adverse impact on the following: land use planning or zoning regulations; intensity of use of the land; character or quality of the existing community; environmental characteristics; existing level of traffic or infrastructure, use of energy; public or private water supplies; public or private wastewater treatment utilities; character or quality of important historic, archaeological, architectural or aesthetic resources; natural resources; potential for erosion, flooding or drainage problems; or creation of a hazard to environmental resources or human health; and

**BE IT FURTHER RESOLVED**, the Town Board of the Town of Canandaigua determines upon the information and analysis documented, the proposed action will not result in any significant adverse environmental impacts; and

**BE IT FURTHER RESOLVED**, the Town Board determines that said action is classified as an Unlisted Action under Part 617 of the State Environmental Quality Review (SEQR) Regulations; and

**BE IT FURTHER RESOLVED**, the Town Board has determined that the proposed action is subject to a single agency review pursuant to Part 617.6(b) (4) of the SEQR Regulations; and

**BE IT FURTHER RESOLVED**, the Town Board determines that it is the most appropriate agency for making the determination of significance thereon under the SEQR Regulations; and

**BE IT FURTHER RESOLVED**, the Town Board of the Town of Canandaigua does hereby make a Determination of Non-Significance on the proposed Middle Cheshire Road and Hospital Services Corridor Active Transportation Plan; and

**BE IT FURTHER RESOLVED**, the Town Manager is hereby directed to sign the Environmental Assessment Form Part 3 and file with the Town Clerk as evidence the Town Board has determined the proposed action will not result in any significant adverse environmental impact; and

**BE IT FURTHER RESOLVED**, the Town Board of the Town of Canandaigua hereby acknowledge the Middle Cheshire Road and Hospital Services Corridor Active Transportation Plan; and

**BE IT FURTHER RESOLVED,** the Town Board of the Town of Canandaigua acknowledges certain concepts in the plan may not be feasible and would need further consideration; and

**BE IT FINALLY RESOLVED**, the Town Board wishes to extend sincere appreciation to the Middle Cheshire Road and Hospital Services Corridor Active Transportation Plan Steering Committee members and the Citizen's Implementation Committee for their time and efforts in the development of the plan.

Attachment #12

## RESOLUTION NO.2021 - 049: SETTING A PUBLIC HEARING ON DENSITY ALLOWANCES IN A CERTAIN PROPOSED CONSERVATION SUBDIVISION

**WHEREAS**, the Town Board of the Town of Canandaigua ("Town Board") has received a request to increase the allowable density of constructed townhome units and would like to hear from interested parties; and

**WHEREAS**, the applicant submitted an application to the Planning Board for the following proposed project: the project site is 95.0± acres located on the southeast corner of County Road 32, Bristol Road and State Route 21 and the applicant is proposing to construct 92 for-sale townhome units in a configuration that maintains approximately 72 acres as open space; and

**WHEREAS**, pursuant to § 261-b of New York Town Law and by § 174-16 C(1)(a) of the Town of Canandaigua Town Code, the base density, as determined allows for 80 units in this project; and

**WHEREAS**, pursuant to § 261-b of New York Town Law, this base density may be increased by up to 15% by the Town Board within areas served by public water and sewer, if permanent public access will be granted to the protected open space land and any associated improvements; and

**WHEREAS**, the applicant is requesting approval from the Town Board for the fifteen 15% density increase to allow 92 units, which are comprised of 25 two-unit buildings and 14 three-unit buildings and the existing 16.2 acres of constrained lands are to be left undisturbed (preserved) and natural surface trails, preserved/protected open space and a publicly accessible pedestrian link to Miller Park and the Town trail system are among the conservation amenities that are being offered; and

**NOW THEREFORE BE IT RESOLVED**, that the Town Board hereby sets a public hearing to be held for April 19, 2021 at 6:00pm during the Town Board meeting being currently held by Zoom relating to the request for a 15% density increase to allow for the proposed 92 units on the subject property with the understanding that the proposed trail system and connections will be available for use by the public; and

**BE IT FURTHER RESOLVED**, that the Town Board hereby directs that the Town Clerk to provide notice of such public hearing and provide a copy of this resolution to the applicant and the Town Manager.

Attachment #13

### RESOLUTION NO. 2021- 050: APPROVE PURCHASE OF A FORD F-250 CAB AND CHASSIS FOR WATER DEPARTMENT

**WHEREAS**, the 2021 adopted budget includes funds for the purchase of a Ford F-250 from line SW500.8310.200.00000 Water Administration Capital Equipment; and

**WHEREAS**, quotes were received and the lowest responsible bid was from Van Bortel Ford automotive group fleet department details the purchase of a new 2021 Ford F-250 pick up truck and the cost of which was calculated using the NYS OGS government fleet concession contract # 23166 in the amount of \$ 35,979.43 and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby approves the purchase of a new Ford F-250 pickup truck from Van Bortel Ford automotive group fleet department to be paid from SW500.8310.200.

Attachment #14

# RESOLUTION NO. 2021 - 051: ACCEPTING WATER MAIN EASEMENTS RELATED TO TAX MAP # 126.00-1-42.115 AND # 126.00-1-3.000 CRAMER ROAD AND DIRECTING WATER SUPERINTENDENT TO SIGN SAID EASEMENTS AND FURTHER DIRECTING TOWN CLERK TO RECORD SAID EASEMENTS AT THE ONTARIO COUNTY CLERK'S OFFICE

**WHEREAS**, the Town of Canandaigua Water Superintendent has received two easements from the property owner for the permanent easement for installing an eight-inch water main for the purpose of extending the water main; and

**WHEREAS**, the property owner of the above-referenced parcels has executed the necessary easements to the Town of Canandaigua; and

**WHEREAS**, the Town of Canandaigua Water Superintendent has recommended that the Town Board accept the easements; and

**WHEREAS**, the Town Attorney of the Town of Canandaigua has recommended that the Town Board accept the easements; and

**NOW THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Canandaigua hereby accepts the above-referenced water main easements; and

**BE IT FURTHER RESOLVED**, that the Town Board hereby directs the Water Superintendent to execute the above-referenced water main easements; and

**BE IT FURTHER RESOLVED**, that the Town Board hereby directs the Town Clerk to arrange for the above-referenced water main easements to be recorded at the Ontario County Clerk's Office.

Attachment #15

### RESOLUTION NO. 2021 – 052: AUTHORIZATION FOR HIGHWAY SUPERINTENDENT TO CONTRACT FOR MOWING SERVICES WITH THE NYS DOT FOR MOWING ROUTE 332

**WHEREAS**, the Town of Canandaigua has for many years mowed the right of way for the State of NY on State Route 332 in the Town of Canandaigua; and

**WHEREAS**, the NYS DOT has presented again to The Town of Canandaigua the annual mowing agreement for maintaining the right of way on State Route 332 in 2021; and

**WHEREAS**, the annual revenue for mowing the NYS DOT right of way on Route 332 is \$5,180.00 for the 2021 mowing season; and

**NOW THEREFORE IT RESOLVED,** the Town Board of Canandaigua hereby approves the NYS DOT annual mowing agreement for Route 322 for 2021 and directs the Town Highway Superintendent to sign the agreement and provide an original copy to the Town Clerk for record keeping.

Attachment #16

## RESOLUTION NO. 2021 – 053: APPROVING SUBSOIL EXPLORATION FOR OUTHOUSE PARK WEST ALL INCLUSIVE PLAYGROUND AND MULTI-USE FIELDS AND ACCEPTING PROPOSAL FROM CME ASSOCIATES

**WHEREAS**, the Town of Canandaigua is assisting with the construction of an all-inclusive playground and restroom facility located at Outhouse Park West; and

**WHEREAS**, the Town of Canandaigua Town Board has approved via resolution #2020-159, the concept engineering and final design of the new park by MRB Group; and

**WHEREAS**, additional services are needed to determine the correct foundation for the restroom facility and

**WHEREAS**, MRB Group with the assistance of CME Associates have agreed to do subsoil exploration and geotechnical recommendation for the foundation of the restroom facility; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby accepts the CME Associates proposal for additional services dated January 22, 2021 with a cost not to exceed \$9,418.50 and authorizes the Town Manager to execute any and all associated documents and agreements to be paid from AA100.7110.201; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the Clerk Finance and Town Manager.

Attachment #17

### RESOLUTION NO. 2021 - 054: SPEED LIMIT STUDY AND TE-9 SUBMITTAL FOR SENECA POINT ROAD

**WHEREAS**, on February 18, 2021, the Town Clerk's office received a request from Mr. and Mrs. Nichols, who reside on Seneca Point Road, asking the Town of Canandaigua to reduce the speed limit on Seneca Point Road from 45 MPH; and

WHEREAS, to the reason for this request is due to safety concerns as many vehicles are not obeying the current speed limit causing a variety of accidents including spinouts, roll-overs, and a car into the creek; and

**WHEREAS**, in 2001, the NYS Department of Transportation (NYSDOT), approved a request and instructed the Town to install 45 MPH speed limit signs on Seneca Point Road; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby directs the Town Clerk to submit the required paperwork to request the NYS DOT to perform a speed study along Seneca Point Road.

#### RESOLUTION NO. 2021 – 055: APPROVAL OF THE EXTENSION OF THE CANANDAIGUA CONSOLIDATED WATER DISTRICT FOR THE MATERIALS ON CRAMER ROAD

**WHEREAS**, the Town of Canandaigua Town Board (herein after referred to as "Town Board") has approved in the 2021 budget the expenditure of installing a new water main and appendages on Cramer road; and

**WHEREAS**, the Town Board at the December 17, 2020 board meeting approved by resolution for the water superintendent Jim Fletcher to advertise for the materials needed to complete the project on Cramer Road; and

**WHEREAS**, the water superintendent had received two bids from Blair Supply and Cord & Main LP that were open in public on January 27, 2021 at 9:00 am in the town hall; and

**WHEREAS**, the lowest responsible bid for the water main materials was Core & Main LP in the amount of \$ 38,764.00; and

**NOW THERE FOR BE IT RESOLVED,** the water superintendent approves of the bid from Core & Main for the water materials; and

**BE IT FINALLY RESOLVED,** the Town Board directs the water superintendent to release the bid to Core & Main for the purchase of water main materials for Cramer road and directs all expenditures shall be paid from Budget SW500.8397.200.

Attachment #18

# RESOLUTION NO. 2021 - 056: ACCEPTING A PERMANENT EASEMENT RELATED TO THE FUTURE ALL-INCLUSIVE PLAYGROUND AND DIRECTING TOWN MANAGER TO SIGN SAID EASEMENT AND FURTHER DIRECTING TOWN CLERK TO RECORD SAID EASEMENTS AT THE ONTARIO COUNTY CLERK'S OFFICE

**WHEREAS**, the Town of Canandaigua has received an easement from the property owner Finger Lakes United Cerebral Palsy Inc. for the permanent easement for the purpose of storm water management and access to property owned by the Town of Canandaigua; and

**WHEREAS**, the property owner of the above-referenced parcels has executed the necessary easements to the Town of Canandaigua; and

**WHEREAS**, the Town of Canandaigua Town Manager has recommended that the Town Board accept the easements; and

**WHEREAS**, the Town Attorney of the Town of Canandaigua has recommended that the Town Board accept the easements; and

**NOW THEREFORE BE IT RESOLVED** that the Town Board of the Town of Canandaigua hereby accepts the above-referenced easements; and

**BE IT FURTHER RESOLVED** that the Town Board hereby directs the Town Manager to execute the above-referenced easements; and

**BE IT FURTHER RESOLVED** that the Town Board hereby directs the Town Clerk to arrange for the above-referenced easement to be recorded at the Ontario County Clerk's Office.

Attachment #19

### RESOLUTION NO. 2021 – 057: ACKNOWLEDGING SUBMITTAL OF 2020 ANNUAL REPORTS FOR THE TRANSFER STATION AND E-WASTE COLLECTION

**WHEREAS**, the Town of Canandaigua Transfer Station is required to submit the Annual Report for NYS Electronic Waste Collection Site and the NYS Registered Transfer Facility Annual Report; and

**WHEREAS**, the annual report forms have been completed and submitted to the proper departments; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby acknowledges the submission of the Annual Report for NYS Electronic Waste Collection Site and the NYS Registered Transfer Facility Annual Report.

### RESOLUTION 2021 – 058: AUTHORIZATION TO SURPLUS AND SELL EXCESS ROOFING MATERIAL

**WHEREAS**, the Parks Department has leftover roofing shingles and miscellaneous roofing materials which are no longer needed now that the shingle roofs have been replaced with metal; and

**WHEREAS**, the Parks Maintenance Assistant and the Town Manager are recommending that these materials be declared surplus and be sold at auction to the highest bidder; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby declares the roofing shingles and miscellaneous roofing material to be surplus material; and

**BE IT FURTHER RESOLVED**, the Town Board of the Town of Canandaigua hereby authorizes the sale of said surplus material by auction through Auctions International.

## RESOLUTION NO. 2021–059: ACKNOWLEDGEMENT OF MIXED-USE REZONING REQUEST, REFERRAL TO PLANNING BOARD FOR ADVISORY REPORT

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as "Town Board") has been requested to rezone 3535 NY State Route 21, Tax Map # 98.19-1-20.100 in the Town of Canandaigua from R-1-20 to Mixed Use Overlay (MUO); and

**WHEREAS**, the Town Board may by Town Code §220-33(C) refer such requests to the Town of Canandaigua Planning Board for an advisory report; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby refers the rezoning request of 3355 NY State Route 21 to the Town of Canandaigua Planning Board pursuant to Town Code §220-33(C) and further requests the Planning Board provide such report within sixty days to the Town Board of the Town of Canandaigua; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the Town Manager and to the Town of Canandaigua Planning Board.

Attachment #21

# RESOLUTION NO. 2021 - 060: SETTING A PUBLIC HEARING ON A TEXT CODE AMENDMENT TO TOWN CODE CHAPTER 220-77 THAT WOULD MODIFY EXISTING LANGUAGE RELATED TO ENERGY EFFICIENCY AND LIGHT POLLUTION AND SEQR INTENT TO DECLARE LEAD AGENCY

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as "Town Board") is considering a Local Law to execute a text code amendment to Town Code Chapter §220-77 that would modify the existing lighting code to include new energy saving measures, new lighting technologies (LED), restrict light glare and trespass, and regulate lighting on docks and along the shores of Canandaigua Lake; and

WHEREAS, the Town Board would like to hear from residents about the proposed Local Law: and

**WHEREAS**, the Town Board wishes to refer the proposed Local Law to the Town of Canandaigua Planning Board, Environmental Conservation Board, and Zoning Board of Appeals; and

**WHEREAS**, the Town Board intends to determine said proposed Local Law is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law: and

WHEREAS, the Town Board intends to declare itself as the Lead Agency on the proposed action; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby establishes a public hearing for the proposed Local Law to be held on April 19, 2021 at 6:00 pm via Zoom videoconferencing and/or at the Canandaigua Town Hall located at 5440 Route 5 & 20 West, Canandaigua, NY 14424; and

**BE IT FURTHER RESOLVED**, the Town Board directs the Town Manager to refer the proposed Local Law to the Town of Canandaigua Planning Board, Environmental Conservation Board, and Zoning Board of Appeals; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide notice of said public hearing.

Attachment #22

## RESOLUTION NO. 2021 - 061: SETTING A PUBLIC HEARING ON A TEXT CODE AMENDMENT TO TOWN CODE CHAPTER 152 AND SEQR INTENT TO DECLARE LEAD AGENCY

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as "Town Board") is considering a Local Law to execute a text code amendment to Town Code Chapter § 152 that would clarify language in the code including updating language pertaining to the Director of Parks and Recreation, a position that no longer exists in the Town's Organizational Chart, and also would create a new section of the chapter, §152-9 which is designed to allow organizations renting a facility the option of obtaining a facility alcohol permit; and

WHEREAS, the Town Board would like to hear from residents about the proposed Local Law; and

**WHEREAS**, the Town Board wishes to refer the proposed Local Law to the Town of Canandaigua Planning Board, Environmental Conservation Board, and Zoning Board of Appeals; and

**WHEREAS**, the Town Board intends to determine said proposed Local Law is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

WHEREAS, the Town Board intends to declare itself as the Lead Agency on the proposed action; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby establishes a public hearing for the proposed Local Law to be held on April 19, 2021 at 6:00 pm via Zoom videoconferencing and/or at the Canandaigua Town Hall located at 5440 Route 5 & 20 West, Canandaigua, NY 14424; and

**BE IT FURTHER RESOLVED**, the Town Board directs the Town Manager to refer the proposed Local Law to the Town of Canandaigua Parks Committee, Planning Board, Environmental Conservation Board, and Zoning Board of Appeals; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide notice of said public hearing.

Attachment #23

# RESOLUTION NO. 2021 -062: SETTING A PUBLIC HEARING ON A PROPOSED LOCAL LAW THAT WOULD CHANGE THE LANGUAGE FOR THE CENTERPOINTE PUD AND SEQR INTENT TO DECLARE LEAD AGENCY

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as "Town Board") is considering a Local Law to amend the language in the Centerpointe PUD to amend the setback requirements to be more in keeping with the proposed Uptown Plan; and

**WHEREAS**, the Town Board has received a proposal from Ziebart for a portion of the PUD and would like to hear from residents about the proposed Local Law; and

**WHEREAS**, the Town Board wishes to refer the proposed Local Law to the Town of Canandaigua Planning Board, Environmental Conservation Board, and Zoning Board of Appeals; and

**WHEREAS**, the Town Board intends to determine said proposed Local Law is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

WHEREAS, the Town Board intends to declare itself as the Lead Agency on the proposed action; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby establishes a public hearing for the proposed Local Law to be held on April 19, 2021 at 6:00 pm via Zoom videoconferencing and/or at the Canandaigua Town Hall located at 5440 Route 5 & 20 West, Canandaigua, NY 14424; and

**BE IT FURTHER RESOLVED**, the Town Board directs the Town Manager to refer the proposed Local Law to the Town of Canandaigua Planning Board, Environmental Conservation Board, and Zoning Board of Appeals; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide notice of said public hearing.

Attachment #24

# RESOLUTION NO. 2021 - 063: SETTING A PUBLIC HEARING ON A TEXT CODE AMENDMENT TO TOWN CODE CHAPTER 220-19 THAT WOULD UPDATE CODE LANGUAGE TO COMPLY WITH NY STATE HUD REGULATIONS AND SEQR INTENT TO DECLARE LEAD AGENCY

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as "Town Board") is considering a Local Law to execute a text code amendment to Town Code Chapter § 134-19 that would

remove language which conflicts with New York State HUD regulations on the construction of foundations for the installation of manufactured homes. Proposed ordinance requires the installation of a permanent architectural block or concrete wall rather than the use of plastic, fiberglass, or metal type temporary skirting; and

WHEREAS, the Town Board would like to hear from residents about the proposed Local Law; and

**WHEREAS**, the Town Board wishes to refer the proposed Local Law to the Town of Canandaigua Planning Board, Environmental Conservation Board, and Zoning Board of Appeals; and

**WHEREAS**, the Town Board intends to determine said proposed Local Law is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

WHEREAS, the Town Board intends to declare itself as the Lead Agency on the proposed action; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby establishes a public hearing for the proposed Local Law to be held on April 19, 2021 at 6:00 pm via Zoom videoconferencing and/or at the Canandaigua Town Hall located at 5440 Route 5 & 20 West, Canandaigua, NY 14424; and

**BE IT FURTHER RESOLVED**, the Town Board directs the Town Manager to refer the proposed Local Law to the Town of Canandaigua Planning Board, Environmental Conservation Board, and Zoning Board of Appeals; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide notice of said public hearing.

Attachment #25

#### RESOLUTION NO.2021 - 064: ADOPTION OF PUBLIC EMPLOYER HEALTH EMERGENCY PLAN

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') has been mandated by the State of New York Legislature to adopt a public employer health emergency plan (S.8617B/A.10832); and

**WHEREAS**, the Town Board has previously adopted a COVID-19 policy relative to the 2020-2021 situation relating to the employees of the Town of Canandaigua and has incorporated the policy into the proposed Public Employer Health Emergency Plan; and

**WHEREAS**, the members of the Town Board have collaborated with the department heads and other interested parties through a series of meetings in 2020 and 2021 to prepare a public employer health emergency plan; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua does hereby adopt the Public Health Employer Emergency Plan as a policy of the Town Board of the Town of Canandaigua; and

BE IT FURTHER RESOLVED, the Town Board has determined this to be a Type II SEQR action; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the Town Manager.

Attachment #26

## RESOLUTION NO.2021 – 065: ADOPTION OF POLICY RELATING TO COVID-19 VACCINATIONS FOR EMPLOYEES OF THE TOWN OF CANANDAIGUA

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') is very appreciative of all the hard work of the employees over the past year during this most unusual time during the COVID-19 global pandemic; and

**WHEREAS**, the Town Board understands that employees may qualify for the COVID-19 vaccination in accordance with the regulations established by the New York State Department of Health; and

**WHEREAS**, the Town Board wishes to provide up to two hours of paid leave time for employees to get vaccinated during their normal hours if they so choose to get such vaccination; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board directs the Town Manager to provide for up to two hours of paid leave of absence per occurrence (maximum occurrence twice) for employees wishing to be vaccinated with the COVID-19 vaccine during normal working hours, and directs the Town Manager to record such times as needed; and

**BE IT FURTHER RESOLVED**, the Town Manager is directed to add this resolution as part of the Town's newly adopted Public Employer Emergency Health Plan; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the Town Manager.

## RESOLUTION NO. 2021 – 066: THANKING JOHN ROBORTELLA FOR YEARS OF SERVICE TO THE ENVIRONMENTAL CONSERVATION BOARD

**WHEREAS**, The Town Board of the Town of Canandaigua ("Town Board") has received the resignation of John Robortella as Environmental Conservation Board (ECB) Stenographer effective March 14, 2021; and

**WHEREAS**, John Robortella has served the ECB in this role for over five years while also recording meeting minutes for the Planning Board, the Drainage Committee, and the Project Review Committee; and

WHEREAS, the ECB is very appreciative of the work John has done on their behalf; and

**WHEREAS**, the Town Board is grateful that John will continue to serve the Town in his other roles as he is very good at what he does and helps to make sure the residents can easily follow the work of the boards and committees he serves; and

**NOW THEREFORE BE IT RESOLVED,** the Town Board hereby states its gratitude for the work John Robortella has done, and continues to do for the Town of Canandaigua and thanks him for his years of service to the Environmental Conservation Board; and

**BE IT FURTHER RESOLVED**, the Town Board directs the Town Clerk to provide a copy of this resolution to John Robortella.

Attachment #27

## RESOLUTION NO. 2021 – 067: ACKNOWLEDGING THE CANANDAIGUA ROTARY SUCKER BROOK CLEAN-UP EVENT AT OUTHOUSE PARK

**WHEREAS,** the Town Board of the Town of Canandaigua ("Town Board") was approached by the Canandaigua Rotary group with a proposal to hold a volunteer clean-up event along Sucker Brook in Outhouse Park; and

**WHEREAS**, the Town Board is appreciative of the planned efforts to clean up trash and other debris that are blown into the creek and are washed downstream during storm events; and

**WHEREAS,** the Canandaigua Rotary group will plan and coordinate the event to be held on April 24, 2021 at Outhouse Park; and

**NOW THEREFORE BE IT RESOLVED,** The Town Board hereby acknowledges and authorizes the April 24, 2021 Sucker Brook clean-up event hosted by the Canandaigua Rotary group at Outhouse Park, and on land owned by the Town of Canandaigua adjacent to Old Brookside in the Town of Canandaigua and thanks the Canandaigua Rotary Club for their services on behalf of the Town and its residents.

### RESOLUTION NO. 2021 – 068: ACKNOWLEDGEMENT OF 2020 ANNUAL FIRE DEPARTMENT REPORTS

**WHEREAS**, the Town Board is in receipt of the annual reports from the fire departments that provide services to the Town of Canandaigua; and

**NOW THEREFORE BE IT RESOLVED,** the Town Board hereby acknowledges the annual reports and thanks the fire departments for their continued service to the Town and the residents.

Attachment #28

# RESOLUTION NO.2021 – 069: APPOINTMENT OF TOWN BOARD MEMBER JARED SIMPSON AS FACALITOR OF ENVIRONMENTAL CONSERVATION BOARD, DIRECTING TOWN MANAGER AND TOWN ATTORNEY TO PREPARE LOCAL LAW RELATING TO STRUCTURE OF ECB

**WHEREAS**, the Environmental Conservation Board (ECB) has been established by Local Law of the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') by Chapter 18 of the Town Code of the Town of Canandaigua; and

**WHEREAS**, the ECB has been operating without a Chairperson since January 1, 2021 with the Town Manager serving as the facilitator; and

**WHEREAS**, a vacancy exists on the ECB and not less than three individuals have expressed an interest in the position; and

**WHEREAS**, the Town Manager (Mr. Finch) and Town Board Member Jared Simpson (Mr. Simpson) have discussed the possibility of combining the Town of Canandaigua's Environmental Committee with the ECB; and

**WHEREAS**, Mr. Finch and Mr. Simpson discussed the proposal with the ECB on March 4, 2021 during which time the majority of the members of the ECB supported such a concept given so many topics overlap both the Environmental Committee and the ECB; and

**WHEREAS**, Mr. Simpson has offered to act as the facilitator for the ECB while the Town Board consider in full the concept of combining the Environmental Committee and the ECB; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua does hereby appoint Mr. Jared Simpson as the Environmental Conservation Board's facilitator for a term ending December 31, 2021; and

**BE IT FURTHER RESOLVED**, the Town Board directs the Town Manager to work with the Town Attorney, Mr. Jared Simpson, and the Environmental Conservation Board (ECB) to prepare a proposed local law to amend Chapter 18 of the Town Code to allow for changes in the structure of the ECB which would allow for flexibility in the number of positions on the ECB based on projects they are considering at any time, and giving the ECB the flexibility to make such appointments while the Town Board reserves the right to appoint such Chairperson; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the Town Manager, the Town Attorney, Mr. Simpson, and the ECB.

# RESOLUTION NO. 2021 – 070: SUPPORT AND AUTHORIZE TOWN MANAGER TO SUBMIT A GRANT APPLICATION FOR PHASE 2 OF A CULTURAL RESOURCE SURVEY TO THE PRESERVE NEW YORK GRANT PROGRAM

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as "Town Board") adopted a Historical Context Statement report for the Town of Canandaigua prepared by BERO Architecture in 2019 that was Phase 1 of a two-phase Town history project; and

**WHEREAS**, the Town Board wishes to allow for the completion of this project as it aligns with the Town of Canandaigua Comprehensive Plan goals 5 and 6 which sate the need to preserve and protect the Town's significant cultural and historical resources and to promote the awareness of those resources; and

**WHEREAS**, the Town's Local History Team, a volunteer group that has worked for the past three years to help the Town implement those goals, has been heavily involved with and supportive of this two-phase project and helped to secure the funding that was used to hire BERO Architecture to complete phase 1; and

**WHEREAS**, there is an opportunity to again seek funding to complete phase 2 through the same grant opportunity as was awarded for phase 1; it is offered jointly by the New York State Council for the Arts and the Preservation League of New York Sate and is called Preserve New York; and

**WHEREAS**, the Town Manager and the Local History Team are recommending a second application be made to this program for Phase 2; and

**NOW THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Canandaigua hereby supports this project and authorizes the Town Manager to submit a grant application in 2021 for Phase 2 of the Town History project through the Preserve New York grant program; and

**BE IT FINALLY RESOLVED**, the Town Board directs the Town Clerk to provide a certified copy of this resolution to the Administrative Coordinator.

## RESOLUTION NO. 2021 – 071: APPOINTMENT OF KIMBERLY BURKARD AS SECRETARY TO THE ENVIRONMENTAL CONSERVATION BOARD

**WHEREAS**, a vacancy exists for the position of Environmental Conservation Board (ECB) Secretary; and

**WHEREAS**, the Town Manager advertised the position of Secretary to the Environmental Conservation Board (ECB) via a press release in the official newspaper, placed it on the Town of Canandaigua's website, shared it on the Town's Facebook page, and sent it out via MailChimp; and

**WHEREAS**, the Town Manager received an application from one applicant for this position and on February 19, 2021 the Town Manager and the Administrative Coordinator interviewed this candidate and are recommending that the Town Board appoint this person as the secretary to the ECB; and

WHEREAS, the ECB met with the applicant on March 4, 2021 and is recommending appointment;

**WHEREAS**, the candidate has skills and experiences that would be beneficial to the Town beyond simply serving as the ECB Secretary and so the Town Manager is recommending the Town Board approve the appointment to allow for services to other boards, committees, and the Town Manager's office as needed; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby appoints Kimberly Burkard to the position of Environmental Conservation Board Secretary at a rate of \$14.00 per hour; and

**BE IT FURTHER RESOLVED**, the Town Board hereby approves Kimberly Burkard to work additional hours in service to other Town Boards, Committees, or Departments at the same pay rate and as directed by the Town Manager.

RESOLUTION NO. 2021 – 072: AUTHORIZATION FOR TOWN MANAGER TO EXECUTE
AGREEMENT WITH THE CITY OF CANANDAIGUA FOR 1 YEAR JOINT RECREATION PROGRAM

**WHEREAS**, the Town of Canandaigua operates a recreation program during the summer for residents of the community and in the past has operated a joint program with the City of Canandaigua, and also operated an independent program; and

**WHEREAS**, the Town Manager has made the Town Board aware of a need to relook at operating two different programs due to current staffing vacancies and wishes to operate a joint program for a one-year trial; and

**WHEREAS,** the joint program would operate at Butler Rd Schoolhouse Park, Onanda Park, Outhouse Park, Baker Park, and Sonnenberg Park; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua authorizes the Town Manager to enter into an agreement with the City of Canandaigua to operate a one-year joint recreation program for the calendar year 2021 for an amount not to exceed \$20,000.00; and

**BE IT FINALLY RESOLVED,** the Town Clerk is directed to provide a copy of this resolution to the Town Manager.

Attachment #29

## RESOLUTION NO. 2021 - 073: SOIL EROSION AND SEDIMENT CONTROL SURETY FOR 4385 COUNTY ROAD 16 (TAX MAP # 126.16-1-8.110)

**WHEREAS**, the Town of Canandaigua Planning Board has granted a site plan approval for an addition to an existing single-family dwelling located at 4385 County Road 16(Tax Map # 126.16-1-8.110); and

**WHEREAS**, the Town of Canandaigua Planning Board has determined that a soil erosion and sediment control surety is to be provided and accepted by the Town Board; and

**WHEREAS**, the Town Code Enforcement Officer Christopher Jensen has reviewed the proposed estimate and found it to be satisfactory to meet the conditions of approval and the work to be completed; and

**WHEREAS**, the applicant has provided a cash deposit in the amount of \$2,466.10 for the purposes of the soil erosion and sediment control; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby approves and accepts the cash surety (in the form of a check from David and Laura Dadetta) in the total amount of \$2,466.10.

Attachment #30

## RESOLUTION NO. 2021 - 074: SOIL EROSION AND SEDIMENT CONTROL SURETY FOR 5533 THOMAS ROAD

**WHEREAS**, the Town of Canandaigua Planning Board has granted a site plan approval for the construction of a single-family dwelling located at 5533 Thomas Road; and

**WHEREAS**, the Town of Canandaigua Planning Board has determined that a soil erosion and sediment control surety is to be provided and accepted by the Town Board; and

**WHEREAS**, the Town Code Enforcement Officer Christopher Jensen has reviewed the proposed estimate and found it to be satisfactory to meet the conditions of approval and the work to be completed; and

**WHEREAS**, the applicant has provided a cash deposit in the amount of \$1,040.00 for the purposes of the soil erosion and sediment control; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby approves and accepts the cash surety (in the form of a check from Gerber Homes) in the total amount of \$1,040.00.

Attachment #31

## RESOLUTION NO. 2021 - 075: SOIL EROSION AND SEDIMENT CONTROL SURETY FOR 3542 SANDY BEACH DRIVE (TAX MAP # 98.15-1-33.000)

**WHEREAS**, the Town of Canandaigua Planning Board has granted a site plan approval for the tear down and construction of a new single-family dwelling located at 3542 Sandy Beach Drive (Tax Map # 98.15-1-33.000); and

**WHEREAS**, the Town of Canandaigua Planning Board has determined that a soil erosion and sediment control surety is to be provided and accepted by the Town Board; and

**WHEREAS**, the Town Code Enforcement Officer Christopher Jensen has reviewed the proposed estimate and found it to be satisfactory to meet the conditions of approval and the work to be completed; and

**WHEREAS**, the applicant has provided a cash deposit in the amount of \$1,020.80 for the purposes of the soil erosion and sediment control; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby approves and accepts the cash surety (in the form of a check from Battisti) in the total amount of \$1,020.80.

Attachment #32

> Approval of the following Town Board Meeting Minutes:

February 8, 2021 February 15, 2021 March 8, 2021

Payment of the Bills

Abstract Claim Fund Totals presented by Town Clerk Voucher Summary Report for Town Board signatures (By signing, Town Board members represent they have reviewed the purchases for compliance with the Town's approved policies & approve of the prepared Voucher Summary Report and the attached invoices)

Utility Abstract dated 2/22/2021 totaling \$ 108,103.05 General fund \$ 27,986.87 Highway fund \$ 68,657.66 Lighting Districts \$ 1,204.75 Water districts \$ 6,015.44 Custodial (FKA Trust & Agency) \$ 4,238.33

Abstract dated 3/15/2021 totaling \$ 1,798,079.58 General fund \$ 178,516.28 Highway fund \$ 174,824.52 Capital projects \$ 249,006.02 Fire Protection \$ 1,141,320 Lighting districts \$ 1,143.15 Water districts \$ 53,269.61

- Privilege of the Floor
- Other Business
- Privilege of the Floor
- Executive Session, as requested
  - Town Manager is requesting an Executive Session with the Town Board, Town Attorney, and Highway Superintendent for proposed, pending, or current litigation;
  - Town Manager is requesting an Executive Session with the Town Board, Town Attorney, and Highway Superintendent for the medical, financial, credit or employment history of a particular person/corp, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion or suspension:
  - Town Manager is requesting an Executive Session with the Town Board, and Town Attorney for proposed, pending, or current litigation;
  - Town Manager is requesting an Executive Session with the Town Board, and Town Attorney for the medical, financial, credit or employment history of a particular person/corp, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion or suspension;
  - Town Manager is requesting an Executive Session with the Town Board, and Town Attorney for the medical, financial, credit or employment history of a particular person/corp, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion or suspension;
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  - > Town Manager is requesting an Executive Session with the Town Board, and Town Attorney for the medical, financial, credit or employment history of a particular person/corp, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion or suspension;
  - Town Manager is requesting an Executive Session with the Town Board, and Town Attorney for the medical, financial, credit or employment history of a particular person/corp, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion or suspension;

#### Adjournment

## **ATTACHMENT 1**

From: Doug Finch, Town Manager
To: daniel.brooks40@yahoo.com

Cc: "Jim Fletcher"; "Lisa Record"; Jean Chrisman; "Doug Finch"; "Kate Silverstrim"; "Michelle Rowlinson"; "Sarah

Reynolds"

**Subject:** FW: Fox Ridge HOA annual meeting and request for pre meeting

Date: Wednesday, February 3, 2021 8:58:47 AM

Dan,

Thank you so much for your email regarding the Fox Ridge HOA.

While we hope the current COVID-19 situation is resolved by the time of this meeting, gatherings such as this still have limitations that routinely change by Executive Order of the Governor. We will put the place holder on our calendars; however, please know that Executive Orders or at the direction of the Town Board f the Town of Canandaigua this meeting may not be able to be held at this time. The Governor by Executive Order beginning March 15, 2021 is allowing wedding receptions to take place; however, every attendee must provide a COVID-19 test prior to admittance. To the best of my knowledge at the time of this email, current regulations relating to meetings and gatherings still remain in place; and all Town Board and board and committee meetings are taking place by ZOOM.

Lets please stay in touch.

Sincerely,

#### Douglas E. Finch, Town Manager

Town of Canandaigua 5440 Route 5&20W Canandaigua, NY 14424

Phone: (585)394-1120 ext. 2234

**From:** Jim Fletcher <ifletcher@townofcanandaigua.org>

Sent: Wednesday, February 3, 2021 8:00 AM

**To:** 'Doug Finch, Town Manager' <dfinch@townofcanandaigua.org>

**Subject:** FW: Fox Ridge HOA annual meeting and request for pre meeting

Did you get this also? I see it is address to you and I but your email was not in it.

**From:** Daniel Brooks <<u>daniel.brooks40@yahoo.com</u>>

**Sent:** Tuesday, February 2, 2021 4:10 PM **To:** <u>ifletcher@townofcanandaigua.org</u>

**Cc:** Brian Mader < bmadder@rochester.rr.com >

**Subject:** Fox Ridge HOA annual meeting and request for pre meeting

#### Doug and Jim,

The Fox Ridge Homeowners Association is planning to conduct its annual membership meeting on June 23 at 7:00 PM in the large lower level conference room of the town offices. I have confirmed availability of

the room with Lisa Record.

As in years past you and any other town officials are invited to attend.

Also as in years past, members of the HOA board would like to meet with you the week prior to the HOA annual meeting. The purpose is to lay out any information you would like to share with the membership or have the HOA board cover with the membership.

If one or both of you are available at any time the week of June 14, and would like to meet with members of the HOA board, please advise and we will accommodate your schedule. 30 min should be more than sufficient.

Thank You

Dan Brooks
Secretary, Fox Ridge Homeowners Association
585-775-5852
Daniel.Brooks40@yahoo.com

From: <a href="mailto:sreynolds@townofcanandaigua.org">sreynolds@townofcanandaigua.org</a>

To: "Doug Finch, Town Manager"; "Karen Parkhurst"

Subject: RE: Middle Cheshire Road plan

Date: Wednesday, February 3, 2021 2:05:12 PM

Thank you, Karen. That means a lot.

I'm also very glad it was well attended and I appreciated the feedback.

#### Sarah Reynolds

Administrative Coordinator Town of Canandaigua

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>

Sent: Wednesday, February 3, 2021 1:09 PM

To: 'Karen Parkhurst' <karenparkhur@gmail.com>

**Cc:** Sarah Reynolds < sreynolds@townofcanandaigua.org>

Subject: RE: Middle Cheshire Road plan

Karen,

Thank you, we always welcome feedback; and seriously appreciate the time you dedicate to the Town of Canandaigua.

#### Douglas E. Finch, Town Manager

Town of Canandaigua 5440 Route 5&20W Canandaigua, NY 14424

Phone: (585)394-1120 ext. 2234

From: Karen Parkhurst < karenparkhur@gmail.com >

Sent: Wednesday, February 3, 2021 1:06 PM

To: <a href="mailto:dfinch@townofcanandaigua.org">dfinch@townofcanandaigua.org</a>; <a href="mailto:sreynolds@townofcanandaigua.org">sreynolds@townofcanandaigua.org</a>;

Subject: Middle Cheshire Road plan

Hi Doug and Sarah,

I just want to commend you both for the well done, informative presentation about the Middle Cheshire Road Transportation Plan. I am very impressed with what I have seen with the document so far. I was surprised to see so many folks participate so obviously the meeting was marketed well.

And, as always, I am amazed at the lack of interest some people have in their community as was evidenced by some of the comments and questions.

Again, thank you for undertaking this study. Middle Cheshire Road is a vibrant part of the Town of

Canandaigua and many of these suggestions will enhance its appeal.

Karen

#### **Karen Parkhurst**

t 585.704.5991

email karenparkhur@gmail.com

"You must be the change you wish to see in the world."- Gandhi



Consider the environment. Please don't print this e-mail unless you really need to.

From: Jared Simpson

To: Doug Finch, Town Manager; Chuck Oyler

Cc: Eric Cooper (Town Planner); Chris Jensen; Jean Chrisman; Brabant, Lance; Michelle Rowlinson; "Scott Morrell";

"Jeff Morrell"; CNADLER@cnadlerlaw.com; "Richard Tiede"; rbringley@marathoneng.com; "Cathy Menikotz"; "Gary Davis"; "Linda Dworaczyk"; "Terry Fennelly"; "Kate Silverstrim"; "Sarah Reynolds"

Subject: Re: Morrell Wilkin sketch

Date: Wednesday, February 3, 2021 11:58:35 AM

#### Thanks Doug,

I had several residents reach out to me after they saw surveyors on the property recently. They felt like things were being moved forward too quickly, especially with the Covid situation. I shared the zoom link for Friday's meeting with a them - so those that are not working can attend. I also told them that it should be recorded so that they can go back and watch it later.

Jared

From: "Doug Finch, Town Manager" <dfinch@townofcanandaigua.org>

To: "Chuck Oyler" <chucko@rochester.rr.com>

Cc: "Eric Cooper \(Town Planner\)" <ecooper@townofcanandaiqua.org > , "Chris Jensen"

<cjensen@townofcanandaigua.org>, "Jean Chrisman" <jchrisman@townofcanandaigua.org>,

"Brabant, Lance" <Lance.Brabant@mrbgroup.com>, "Michelle Rowlinson"

<mrowlinson@townofcanandaigua.org>, "'Scott Morrell"" <scott.morrell@morrellbuilders.com>, "'Jeff

Morrell'" < jeff.morrell@morrellbuilders.com>, < CNADLER@cnadlerlaw.com>, "'Richard Tiede'"

<RTiede@marathoneng.com>, <rbringley@marathoneng.com>, "'Cathy Menikotz'"

<cmenikotz@townofcanandaigua.org>, "'Gary Davis"' <gdavis@townofcanandaigua.org>, "'Jared Simpson'" < jsimpson@townofcanandaigua.org > , "'Linda Dworaczyk'"

<ld><ld><ld><ld></ld></ld>

"'Doug Finch'" <dfinch@townofcanandaigua.org>, "'Kate Silverstrim'"

<ksilverstrim@townofcanandaigua.org>, "'Sarah Reynolds" <sreynolds@townofcanandaigua.org>

Date: Wed, 3 Feb 2021 11:45:02 -0500

Subject: Morrell Wilkin sketch

Chuck (PB Chair),

It is my understanding the Project Review Committee (PRC) reviewed the Morell Wilkin Sketch Plan in January and forwarded it on to the Planning Board for review as a sketch plan to be considered on February 9, 2021 for comment by members of the Planning Board. In my opinion that action was premature and should have not yet been referred to the Planning Board for comment.

While I understand sketch plans are just for comment purposes, the bases for the sketch includes an increase in density that is only be able to be granted by the Town Board. The applicant submitted the material to the Town Clerk for review for the purposes of TB consideration, while also providing a copy to the Development Office. My concern is that normally we would provide public notices for sketch plan reviews for people to be able to attend the Planning Board meeting; however, we did not in this case because it has not yet worked through the process with the Town Board to determine if in fact the Town Board would even consider the request before that board.

It is my understanding that some nearby property owners have expressed concern having not received notification about the sketch plan review by the Planning Board for February 9, 2021. I would request that if the Planning Board does discuss the matter at your meeting on 2/9 that you continue the matter so that proper notices can be given to nearby property owners. I would also request the Planning Board reserve comment until such time as the Town Board has had the opportunity to properly consider the request before them.

As you are aware, the Town Board's Planning/Public Works Committee is going to be taking the first look at the request on 2/5/21 at 10:00am (held by zoom). From there the committee may make a recommendation to the full town board; however, I would anticipate the Town Board will want to hold a public hearing on the matter. It would seem to me the earliest timeline would be the Town Board holding a public hearing at their April meeting with that being the first possible time that they would likely take action. The rest of the items to be considered by the Planning Board would likely need to take place after the Town Board finishes deliberations on the matter.

As always thank you for your service to the residents of the Town of Canandaigua. If I can be of any assistance please do not hesitate to contact me.

CC: Michelle if you could share with the neighboring property owners who have contacted us. CC: Sarah – for communication binder please

Douglas E. Finch, Town Manager

Town of Canandaigua 5440 Route 5&20W Canandaigua, NY 14424

Phone: (585)394-1120 ext. 2234

From: Karen Parkhurst

dfinch@townofcanandaigua.org; sreynolds@townofcanandaigua.org To:

Subject: Middle Cheshire Road plan

Date: Wednesday, February 3, 2021 1:06:17 PM

Hi Doug and Sarah,

I just want to commend you both for the well done, informative presentation about the Middle Cheshire Road Transportation Plan. I am very impressed with what I have seen with the document so far. I was surprised to see so many folks participate so obviously the meeting was marketed well.

And, as always, I am amazed at the lack of interest some people have in their community as was evidenced by some of the comments and questions.

Again, thank you for undertaking this study. Middle Cheshire Road is a vibrant part of the Town of Canandaigua and many of these suggestions will enhance its appeal.

Karen

# Karen Parkhurst

t 585.704.5991

email karenparkhur@gmail.com

"You must be the change you wish to see in the world."- Gandhi



Consider the environment. Please don't print this e-mail unless you really need to.

# sreynolds@townofcanandaigua.org

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>

**Sent:** Thursday, February 11, 2021 3:09 PM

**To:** 'Jim Fletcher'; Jean Chrisman

**Cc:** Sarah Reynolds

**Subject:** FW: Brickyard Road Water Project, transmission line and water tower, Canandaigua/Farmington

DEC# 8-3299-00059/00001

**Attachments:** NOCA.pdf; cover letter.pdf

FYI

Sarah – for communications please

### Douglas E. Finch, Town Manager

Town of Canandaigua 5440 Route 5&20W Canandaigua, NY 14424

Phone: (585)394-1120 ext. 2234

From: Peter Ingalsbe <pingalsbe@farmingtonny.org>

Sent: Wednesday, February 10, 2021 2:00 PM

To: Davis, Bill <bdavis@mrbgroup.com>; dfinch@townofcanandaigua.org

Cc: Marcy Daniels <mdaniels@farmingtonny.org>; Town Clerk <townclerk@farmingtonny.org>

Subject: FW: Brickyard Road Water Project, transmission line and water tower, Canandaigua/Farmington DEC# 8-3299-

00059/00001

# Bill & Doug, Just received this.......

Peter V. Ingalsbe Supervisor Town of Farmington Farmington, NY 14425 315-986-8100 ext. 2

From: Saar, Guillermo R (DEC) < Guillermo.Saar@dec.ny.gov>

**Sent:** Wednesday, February 10, 2021 1:55 PM **To:** Travis Money <tmoney@diehluxllc.com>

**Cc:** Hotaling, Greg <ghotaling@mrbgroup.com>; Town Clerk <townclerk@farmingtonny.org>; Canandaigua (T) cathy menikotz Supervisor <cmenikotz@townofcanandaigua.org>; Peter Ingalsbe <pingalsbe@farmingtonny.org>

Subject: RE: Brickyard Road Water Project, transmission line and water tower, Canandaigua/Farmington DEC# 8-3299-

00059/00001

Travis,

Please find attached the notice of complete application, for you to publish in one local newspaper. You may choose to publish in either the paper specified in the cover letter, or you can contact the town hall for any other publications that the town would consider an "official newspaper of the town", for another option.

The actual text is in the "NOCA" pdf, which can be sent to the paper, while the "cover letter NOCA" has instructions for publication. Please call me (Thursdays in office)/email me if you have any questions. Thanks.

Most Respectfully,

Guillermo Saar (Will)

Environmental Analyst, Division of Environmental Permits

New York State Department of Environmental Conservation Region 8, <u>6274 E. Avon-Lima Rd., Avon, NY 14414</u> P: <u>(585) 226-5391</u> | F: <u>(585) 226-2830</u> | <u>guillermo.saar@dec.ny.gov</u> <u>www.dec.ny.gov</u>

# **New York State Department of Environmental Conservation Division of Environmental Permits**

NYSDEC Region 8 Headquarters 6274 E Avon-Lima Rd Avon, NY 14414 (585) 226-2466

February 10, 2021

TRAVIS MONEY DIEHLUX LLC 2434 CO RD 39 EAST BLOOMFIELD, NY 14469

> Re: DEC ID # 8-3299-00059/00001 BRICKYARD RD TANK & TRANSMISSION MAIN

Dear Applicant Agent:

Please be advised that your application for a DEC permit(s) is complete and a technical review has commenced. Notice and the opportunity for public comment is required for this application. Enclosed is a Notice of Complete Application for your project. Please have the Notice published in the newspaper identified below once during the week of 2/15/2021 on any day Monday through Friday.

The official newspaper of the Town (City) of . Contact the Town (City) Clerk's office to confirm the official newspaper.

On the Notice of Complete Application, that information presented between the horizontal lines, on the enclosed page(s) should be published. Do not print this letter or the information contained below the second horizontal line. Please request the newspaper publisher to provide you with a Proof of Publication for the Notice. Upon receipt of the Proof of Publication promptly forward it to this office. You must provide the Proof of Publication before a final decision can be rendered on your application. You are responsible for paying the cost of publishing the Notice in the newspaper.

Notification of this complete application is also being provided by this Department in the NYSDEC Environmental Notice Bulletin.

This notification does not signify approval of your application for permit. Additional information may be requested from you at a future date, if deemed necessary to reach a decision on your application. Your project is classified major under the Uniform Procedures Act. Accordingly, a decision is due within 90 days of the date of this notice unless a public hearing is held, which may extend this time frame. If a public hearing is necessary, you will be notified.

If you have any questions please contact me at the above address or phone number above.

Sincerely,

GUILLERMO R SAAR

Division of Environmental Permits

### THIS IS NOT A PERMIT

# New York State Department of Environmental Conservation Notice of Complete Application

Date: 02/10/2021

Applicant: TOWN OF FARMINGTON

1000 CO RD 8

**FARMINGTON, NY 14425-9579** 

Facility: BRICKYARD RD TANK & TRANSMISSION MAIN

BTWN YERKES RD - N SIDE & CANANDAIGUA-FARMINGTON TL RD

CANANDAIGUA, NY

Application ID: 8-3299-00059/00001

Permits(s) Applied for: 1 - Article 24 Freshwater Wetlands 1 - Section 401 - Clean Water Act Water Quality Certification

Project is located: In MULTIPLE TOWNS in ONTARIO COUNTY

## Project Description:

The applicant proposes to replace the existing Brickyard Rd water tank and associated supply lines and appurtenances, including 6,300 linear feet of new waterline along potions of Brickyard Rd and Canandaigua-Farmington Town Line Rd. Regulated activities include approximately 0.33 acres of temporary disturbance within the upland buffer area (along roadside of Brickyard Road) of state regulated wetland CG-11. A frac-out plan is required in case of unintentional release of drilling fluid during the installation of waterline via directional drilling under 2 culverts within NYS DEC regulated freshwater wetlands.

## Availability of Application Documents:

Filed application documents, and Department draft permits where applicable, are available for inspection during normal business hours at the address of the contact person. To ensure timely service at the time of inspection, it is recommended that an appointment be made with the contact person.

State Environmental Quality Review (SEQR) Determination

Project is a Type I action and will not have a significant effect on the environment. A coordinated review with other involved agencies was performed and a Negative Declaration is on file.

SEQR Lead Agency Farmington Town Board

State Historic Preservation Act (SHPA) Determination

Evaluation using a Structural-Archaeological Assessment Form or other information has concluded that the proposed activity will not impact registered, eligible or inventoried archaeological sites or historic structures.

DEC Commissioner Policy 29, Environmental Justice and Permitting (CP-29)

It has been determined that the proposed action is not subject to CP-29.

Availability For Public Comment

Comments on this project must be submitted in writing to the Contact Person no later than 03/04/2021 or 15 days after the publication date of this notice, whichever is later.

Contact Person GUILLERMO R SAAR NYSDEC 6274 E Avon-Lima Rd Avon, NY 14414

\_\_\_\_\_

# **CC List for Complete Notice**

Chief Executive Officer ENB File



Communication Gindle

Lauren E. Kelly

Director, Government Affairs

FEB 19 2021

February 12, 2021

Dear Municipal Official:

Spectrum Northeast, LLC, locally known as Spectrum, has become aware that on one MANAGER 2021, WGN America, located on channels 3, 6, 9, 13, 14, 16, 25, 26, 28 or 71 and 125, will be rebranded to NewsNation on the channel lineup serving your community.

To view a current Spectrum channel lineup visit <a href="www.spectrum.com/channels">www.spectrum.com/channels</a>.

If you have any questions, please feel free to contact me at 585-340-8188 or via email at Lauren.Kelly@charter.com.

Sincerely,

Lauren E. Kelly

Director, Government Affairs

Lauren & Kelly

**Charter Communications** 

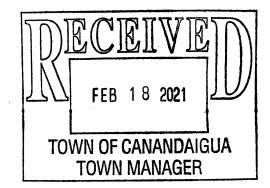
February 12, 2021

**Town of Canandaigua** 

5440 Routes 5 & 20 West

Canandaigua, NY 14424

Attn: Sarah Reynolds



Dear Ms. Reynolds,

As the owner of Canandaigua Country Estates located on 5555 Purdy-Brickyard Roads, we vehemently oppose the Auburn Trail having access to our privately maintained, 75 unit manufactured housing community. We offer individually owner-occupied home-sites, in a land-lease Community where our residents enjoy a peaceful, country setting away from the busy urban/city environment. We have very strict guidelines, rules and regulations. (Ex. No dogs, as pets and all cats must remain indoors.) We are zoned for a manufactured housing community and this is our family operated business.

We feel strongly our residents would oppose public access to the backyard of their properties, where people would potentially be walking, jogging, and bike/horseback riding. Our residents enjoy the large, grass fields we maintain and the nice buffer they provide from the roadway.

### Other issues such as:

- Liability If someone hurt themselves on the trail or left the trail and hurt themselves on our property.
- Maintenance & Up-keep Long Term
- Mowing, Trimming and General upkeep Weekly in the Spring/Summer/Fall
- Garbage or Littering
- Animals on the Trails, Animal Waste and potential interaction with our Residents.
- Existing Right of Ways granted to the Town of Canandaigua/Farmington Water/Sewer.
- Natural Gas Main
- Large, Electric Poles along the proposed trail.
- Main Water & Sewer connections along the proposed Trail
- Man Hole Covers
- Drainage Clay soil. We already have some drainage issues and ponding water in the Spring/Fall in the areas the trail would cover.

 Close proximity to homes at the entrances of our Community. Less than 50 feet to the steps/patio.

We suggest a more desirable path would be a connection by the corner of Purdy/Brickyard Roads that would run along the WEST side of Brickyard Rd down to Yerkes Rd where there are very few obstacles.

Sincerely,

CANANDAIGUA COUNTRY ESTATES, INC.

Wincent G. Burke, President

VGB/mvt

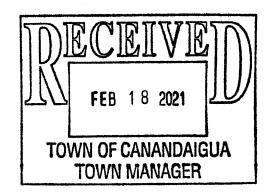
February 12, 2021

**Town of Canandaigua** 

5440 Routes 5 & 20 West

Canandaigua, NY 14424

Attn: Emily Smith P.E.



Dear Ms. Emily Smith,

As the owner of Canandaigua Country Estates located on 5555 Purdy-Brickyard Roads, we vehemently oppose the Auburn Trail having access to our privately maintained, 75-unit manufactured housing community. We offer individually owner-occupied home-sites, in a land-lease Community where our residents enjoy a peaceful, country setting away from the busy urban/city environment. We have very strict guidelines, rules and regulations. (Ex. No dogs, as pets and all cats must remain indoors.) We are zoned for a manufactured housing community and this is our family operated business.

We feel strongly our residents would oppose public access to the backyard of their properties, where people would potentially be walking, jogging, and bike/horseback riding. Our residents enjoy the large, grass fields we maintain and the nice buffer they provide from the roadway.

### Other issues of concern:

- Liability If someone hurt themselves on the trail or left the trail and hurt themselves on our property.
- Maintenance & Up-keep Long Term 🦠
- Mowing, Trimming and General upkeep Weekly in the Spring/Summer/Fall
- Garbage or Littering
- Animals on the Trails, Animal Waste and potential interaction with our Residents.
- Existing Right of Ways granted to the Town of Canandaigua/Farmington Water/Sewer.
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- Manhole Covers
- Drainage Clay soil. We already have some drainage issues and ponding water in the Spring/Fall
  in the areas the trail would cover.

• Close proximity to homes at the entrances of our Community. Less than 50 feet to the steps/patio.

We suggest a more desirable path would be a connection by the corner of Purdy/Brickyard Roads that would run along the WEST side of Brickyard Rd down to Yerkes Rd where there are very few obstacles.

Sincerely,

CANANDAIGUA COUNTRY ESTATES, INC.

Vincent G. Burke, President

VGB/mvt

# sreynolds@townofcanandaigua.org

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>

Sent: Wednesday, February 17, 2021 1:32 PM

To: 'Tyler Frame'; 'Cathy Menikotz'; 'Gary Davis'; 'Jared Simpson'; 'Linda Dworaczyk'; 'Terry Fennelly'

**Cc:** 'Garrett Macdonald'; Sarah Reynolds

**Subject:** RE: Touching Base

### Town Board Members,

FYI – this is a company who is trying to sell us a service. At times their tactics differ to try to sell us their service. We have looked at this in the past. As you know we have an investment policy and we have been working with NYCLASS the past few years. I wanted to forward this to all of the Town Board members so you all have the same information.

Sarah – for communication binder.

# Douglas E. Finch, Town Manager

Town of Canandaigua 5440 Route 5&20W Canandaigua, NY 14424

Phone: (585)394-1120 ext. 2234

From: Tyler Frame <tdf@threeplusone.us>
Sent: Wednesday, February 17, 2021 11:47 AM

To: dfinch@townofcanandaigua.org

Cc: Garrett Macdonald < GAM@threeplusone.us>

Subject: Re: Touching Base

Good morning, Doug - Hope this email finds you well. Three+one's co-founder, Peter Forsgren, who is also on a local school board, is friendly with Jared Simpson and was planning to reach out to him regarding the recent state comptroller audits on cash management - like this one. Hope you don't mind my keeping you in the loop. Would welcome the opportunity to reconnect on how we can complement your great work for the Town. Is that something you'd be open to? Thanks for allowing us to stay in touch.

Best,
Tyler Frame
Relationship Analyst
three+one
585-484-0311 X708

On Wed, Oct 28, 2020 at 12:23 PM Tyler Frame <tdf@threeplusone.us> wrote:

Hi Doug - Are you still open to exploring 3+1's liquidity data and technology solutions for the Town? The attached PDF highlights the value we're bringing to your peers and entities across the Country. Would welcome the opportunity to complement your work for the taxpayers' benefit. Might you be available for a brief call or in-person meeting during the week of 11/16? Thank you.

Best,
Tyler Frame
Relationship Analyst
three+one
585-484-0311 X708

On Fri, Aug 21, 2020 at 9:35 AM < <a href="mailto:dfinch@townofcanandaigua.org">dfinch@townofcanandaigua.org</a> wrote:

Tyler,

This is a very busy time period for me with budget. Perhaps check back in October

Doug Finch, Town Manager

Town of Canandaigua

5440 Route 5 & 20 West

Canandaigua, NY 14424

Phone: (585)394-1120 ext. 2234

Email: dfinch@townofcanandaigua.org

\*\* If you need immediate assistance and are not able to reach me please contact Sarah Reynolds (sreynolds@townofcanandaigua.org) or by phone (585)394-1120 ext. 2232

From: Tyler Frame < tdf@threeplusone.us > Sent: Thursday, August 20, 2020 3:15 PM To: dfinch@townofcanandaigua.org

Subject: Touching Base

Hi Doug - I hope this email finds you safe and healthy. The marketplace has shifted significantly since we last spoke, particularly with tools like NYCLASS that are down to 0.09%. Liquidity data is helping your peers enact strategies to help offset revenue declines and uncover savings opportunities. Here are a few benefits our data offers:

- Confidence that you are maximizing every dollar on deposit.
- Certification that the Town has sufficient liquidity to satisfy expenditures/needs.
- Stress-testing of cash flow to show how vulnerable the Town's cash is in a worst-case scenario.
- Peer marketplace data to ensure you are receiving the best value from your financial partners.

Might you have any availability for a brief call on 9/9 or 9/10? I look forward to answering your questions and collaborating together for the taxpayers.

Would welcome your feedback on the blogs/vlogs below:

3 Steps to Maximize Revenue Amid Declining Rates

Five Benefits to Liquidity Analyses

1st Step on the Pathway to Recovery

Best,

Tyler Frame Relationship Analyst

three+one

tdf@threeplusone.us 585-484-0311 X708



# sreynolds@townofcanandaigua.org

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>

**Sent:** Thursday, February 18, 2021 7:43 PM

**To:** Sarah Reynolds **Subject:** FW: 2021 Water Rate

**Attachments:** 2021 FINAL Town Water Rates.pdf

For communication binder please

# Douglas E. Finch, Town Manager

Town of Canandaigua 5440 Route 5&20W Canandaigua, NY 14424

Phone: (585)394-1120 ext. 2234

From: John D. Goodwin < John.Goodwin@canandaiguanewyork.gov>

Sent: Monday, February 15, 2021 12:00 PM

To: Peter R. Virkler <prv@canandaiguanewyork.gov>; Bob K. Murphy <bkm@canandaiguanewyork.gov>; Dave Degear

<Ddegear@farmingtonny.org>; Doug Finch <dfinch@townofcanandaigua.org>; Hopewell

<kpotterhopewater@aol.com>; James Abraham <james.abraham@canandaiguanewyork.gov>; James P. Sprague

<JPS@canandaiguanewyork.gov>; Jason Lannon <manchwy@manchesterny.org>; Jeannine Marciano

<jmarciano@farmingtonny.org>; 1davphil@gmail.com; Peter Ingalsbe <pingalsbe@farmingtonny.org>; Sheryl Smith Farmington <ssmith@farmingtonNY.org>; Town Canandaigua <jfletcher@townofcanandaigua.org>; Village Manchester

<villman@rochester.rr.com>; Wayne Holtz (holtzw@yahoo.com) <holtzw@yahoo.com>

Cc: Nancy Abdallah < Nancy. Abdallah @ Canandaigua New York.gov >

Subject: 2021 Water Rate

Pursuant to the established Water Sales Agreement, I am writing to convey the final water rate for 2021.

The projected 2021 water rate was \$2.03739 per 1,000 gallons which would have been a 1.14% increase to the 2020 rate of \$2.01434 per 1,000 gallons. The water denominator (the amount of water drawn from the lake and treated in the plant) was higher than we had projected and our total costs were lower. This results in good news for you as the final rate is \$1.92912 which is a decrease of 4.23%.

John D. Goodwin City Manager 2 North Main Street Canandaigua, NY 14424 585-337-2174

Fax: 585-396-5016



# EXHIBIT A Calculation Worksheet for Determination of Town-Village Wholesale Water Rate from the City of Canandaigua

				2018 Projection 2019	2018 Actual 2019	2019 Projection 2020	2019 Acutal 2020	2020 Projection 2021	2020 FINAL 2021
				PROJECTION	FINAL	PROJECTION	FINAL	PROJECTION	FINAL
I.	Direct Expenses Part A		Water Transfer and Dland France Hiterra						
	Part A		Water Treatment Plant Expenditures						
100%	1.		Operating Expense: WTP						
10070		8320-1	Personnel	414,682.00	421,288.28	432,092.03	435,494.74	432,233.36	425,118.20
		8320-3	Equipment & Supplies	141,900.00	134,429.69	142,790.00	144,121.54	151,650.00	132,952.44
		8320-4	Contractual Services	365,928.00	331,605.90	360,947.00	309,903.62	340,570.00	303,760.49
			Planning & Permitting for Expansion Purposes	,	/				,
		8320-8	Fringe Benefits & Allocable Costs	219,752.73	203,732.82	216,100.75	214,583.17	223,657.37	215,156.01
			Total Operating Expense:	1,142,262.73	1,091,056.69	1,151,929.78	1,104,103.07	1,148,110.73	1,076,987.14
				7.93%	3.09%	5.58%	1.20%	3.99%	-2.46%
15%	2.		Water Distribution System -15% of Budget						
	0.15	8340-1	Maintenance of Transmission Main	82,056.00	78,463.73	89,951.34	82,019.66	84,884.69	80,443.65
	0.15	8340-2	Fringe Benefits & Allocable Costs	27,654.49	25,398.38	27,259.34	25,930.33	28,646.20	28,044.88
				109,710.49	103,862.11	117,210.68	107,949.99	113,530.89	108,488.53
				5.43%	-0.19%	12.85%	3.94%	5.17%	0.50%
	3.		Administrative Overhead @ 15% of (1) & (2)	187,795.98	179,237.82	190,371.07	181,807.96	189,246.24	177,821.35
	4.		Capital Costs	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
	5.	8320-9	Property Taxes	199,743.12	171,680.00	173,206.42	172,684.99	177,877.00	174,430.22
				2.91%	-11.54%	0.89%	0.59%	3.01%	1.01%
			Total Part A Expenses	1,739,512	1,645,837	1,732,718	1,666,546	1,728,765	1,637,727
				6.66%	0.92%	5.28%	1.26%	3.73%	-1.73%
			Debt Service Costs as Related to Supply, Transmission						
	Part B	8320-7	and/or Shared Storage	345,580.00	345,518.93	344,608.00	343,827.64	341,791.22	324,285.70
	Water		Prior Year Plant Finished Water Meter Aggregate	4 000 000				1 0 51 200	
II.	Denominator		Amount x 95% [100 cubic feet]	1,823,995	1,850,354	1,824,034	1,825,753	1,861,200	1,861,200
			Gallons produced	1,436,156,040	1,456,910,000	1,436,186,680	1,437,540,000	1,465,450,000	1,480,210,000
				7.36%	8.91%	-1.42%	-1.33%	1.94%	2.97%
	Towns/Village								
***	Wholesale Rate								
III.	Determination								
	Part A		Prior Year Expenditures (Part IA)	Net Rate	Net Rate	Net Rate	Net Rate	Net Rate	Net Rate
			Water Denominator (II)	\$1.339	\$1.247	\$1.334	\$1.281	\$1.304	\$1.234
	Part B		Prior Year Debt Service (Part IB)						
			Water Denominator (II)	\$0.227	\$0.224	\$0.227	\$0.226	\$0.220	\$0.209
	Part C		Total Wholesale Water Rate	\$1.566	\$1.472	\$1.560	\$1.507	\$1.524	\$1.443
	Tuit		Total Wholesale Water Rate (per 1000 gallons)	\$2.094	\$1.967	\$2.08606	\$2.01434	\$2.03739	\$1.92912
	!			-2.77%	-8.65%	6.03%	2.39%	1.14%	-4.23%

# sreynolds@townofcanandaigua.org

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>

**Sent:** Friday, February 26, 2021 12:58 PM

**To:** Sarah Reynolds

**Subject:** FW: Onanda Park transfer to the Town of Canandaigua

For communication binder please

# Douglas E. Finch, Town Manager

Town of Canandaigua 5440 Route 5&20W Canandaigua, NY 14424

Phone: (585)394-1120 ext. 2234

From: Odell, Zachary D (DEC) <Zachary.Odell@dec.ny.gov>

Sent: Monday, February 22, 2021 2:41 PM

**To:** Doug Finch, Town Manager <dfinch@townofcanandaigua.org> **Subject:** Re: Onanda Park transfer to the Town of Canandaigua

# Hi Doug,

Sorry for the delay in my email. I just returned from vacation today. I'm working on the transfer documents this week and should have them to Albany by the end of next week. Zack

# **Zachary Odell**

Regional Real Property Supervisor, Division of Lands and Forests

**New York State Department of Environmental Conservation** 

6274 East Avon-Lima Road, Avon, NY 14414

P: (585) 226-5406 | F: (585) 226-63232 | zachary.odell@dec.ny.gov

www.dec.ny.gov | x | x | x



From: Doug Finch, Town Manager < <a href="mailto:dfinch@townofcanandaigua.org">dfinch@townofcanandaigua.org</a>>

Sent: Friday, February 12, 2021 3:43 PM

**To:** 'CHRIS NADLER' < <a href="mailto:cnadler@cnadlerlaw.com">cnadler@cnadlerlaw.com</a>; Pearsall, Web (DEC) < <a href="mailto:web.pearsall@dec.ny.gov">web.pearsall@dec.ny.gov</a>; Odell, Zachary D (DEC) < <a href="mailto:Zachary.Odell@dec.ny.gov">Zachary.Odell@dec.ny.gov</a>;

**Cc:** 'Samantha Pierce' <<u>spierce@townofcanandaigua.org</u>>; <u>macneilm@frontiernet.net</u> <<u>macneilm@frontiernet.net</u>>; Sarah Reynolds <<u>sreynolds@townofcanandaigua.org</u>>; Austerman, Peter C (DEC) <<u>peter.austerman@dec.ny.gov</u>>; Gooding, Mark (DEC) <<u>mark.gooding@dec.ny.gov</u>>

Subject: RE: Onanda Park transfer to the Town of Canandaigua

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Hi, I am just doing a quick follow up. Is there anything that is needed from the Town at this point?

# Douglas E. Finch, Town Manager

Town of Canandaigua 5440 Route 5&20W Canandaigua, NY 14424

Phone: (585)394-1120 ext. 2234

From: CHRIS NADLER < cnadler@cnadlerlaw.com>

**Sent:** Friday, October 30, 2020 5:21 PM

**To:** Pearsall, Web (DEC) < web.pearsall@dec.ny.gov >; 'dfinch@townofcanandaigua.org' < dfinch@townofcanandaigua.org >; Odell, Zachary D (DEC) < zachary.odell@dec.ny.gov >

Cc: Samantha Pierce <spierce@townofcanandaigua.org>; macneilm@frontiernet.net; Austerman, Peter C (DEC)

<peter.austerman@dec.ny.gov>; Gooding, Mark (DEC) <mark.gooding@dec.ny.gov>

Subject: Re: Onanda Park transfer to the Town of Canandaigua

Thank you. I am the Town Attorney. Contact information is below. Look forward to working with you.

Chris
LAW OFFICES OF
CHRISTIAN M NADLER
9 Mima Circle
Fairport NY 14450
Phone # 585-315-4767
Cnadler@cnadlerlaw.com

From: Pearsall, Web (DEC) < web.pearsall@dec.ny.gov >

**Sent:** Friday, October 30, 2020 11:28 AM

To: 'dfinch@townofcanandaigua.org'; Odell, Zachary D (DEC); <a href="mailto:cnadlerlaw.com">cnadlerlaw.com</a>

Cc: Samantha Pierce; macneilm@frontiernet.net; Austerman, Peter C (DEC); Gooding, Mark (DEC)

Subject: RE: Onanda Park transfer to the Town of Canandaigua

Doug:

Sorry for the tardiness of this reply.

We have started the process from our end. We need to confirm what attorney will be handling this for us. Once that is established we will have our attorney contact the Town's Attorney so they can work through the process directly.

Please contact me if you have further questions.

Web

From: dfinch@townofcanandaigua.org <dfinch@townofcanandaigua.org>

Sent: Monday, October 19, 2020 12:49 PM

To: Pearsall, Web (DEC) <web.pearsall@dec.ny.gov>; Odell, Zachary D (DEC) <Zachary.Odell@dec.ny.gov>;

CNADLER@cnadlerlaw.com

Cc: Samantha Pierce <spierce@townofcanandaigua.org>; macneilm@frontiernet.net

Subject: FW: Onanda Park transfer to the Town of Canandaigua

ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Web/Zach,

Good afternoon, I just wanted to follow up to see who might be the best point of contact to begin the process of the transfer. Is there an attorney the Town Attorney should be working with at the DEC to begin the title search, etc?

**Doug Finch**, Town Manager Town of Canandaigua 5440 Route 5 & 20 West Canandaigua, NY 14424

Phone: (585)394-1120 ext. 2234

Email: dfinch@townofcanandaigua.org

\*\* If you need immediate assistance and are not able to reach me please contact Sarah Reynolds (<a href="mailto:sreynolds@townofcanandaigua.org">sreynolds@townofcanandaigua.org</a>) or by phone (585)394-1120 ext. 2232

From: dfinch@townofcanandaigua.org <dfinch@townofcanandaigua.org>

Sent: Thursday, October 8, 2020 11:51 AM

To: 'Odell, Zachary D (DEC)' < <a href="mailto:Zachary.Odell@dec.ny.gov">Zachary.Odell@dec.ny.gov">Zachary.Odell@dec.ny.gov</a>; 'web.pearsall@dec.ny.gov' < <a href="mailto:web.pearsall@dec.ny.gov">web.pearsall@dec.ny.gov</a>; 'web.pearsall@dec.ny.gov

CNADLER@cnadlerlaw.com

Cc: Samantha Pierce <spierce@townofcanandaigua.org>; macneilm@frontiernet.net

Subject: Onanda Park transfer to the Town of Canandaigua

Web and Zach – good afternoon. I wanted to send an email to touch base regarding the transfer of Onanda Park (TaxMap#154.06-1-11.000) to the Town of Canandaigua. Copied on this email is our Town Attorney Chris Nadler. Per the legislation we need to make application to the NYS DEC to request the transfer to be approved by the Commissioner of the DEC. Could you provide me with the process that you feel is most appropriate to request the transfer? Should we send a letter to the Commissioner?

Also I wanted to touch base regarding our conversation from September 5, 2019. Based on the points below I will ask the Town Attorney to draft a memorandum of understanding between the Town and the DEC. Additionally, as part of the transfer process I will ask the Town Attorney to record an access easement to the lake from CR16 for the DEC.

Chris – please begin the process for a title transfer please. I will give you a call to discuss in detail.

For everyone I have attached:

- Deed for Onanda Park (lakeside);
- Survey for Onanda Park (lakeside) Nadler we had MRB do the survey if you need more info;
- Legislation authorizing the transfer (lakeside);
- Parcel detail for Onanda Park (lakeside);

The Town already has a lease agreement in place with the Sheriff's department that comes up for renewal at the end of this year, so we will be able to address with the renwal.

From our September 5, 2019 meeting these were the points we agreed would need to be addressed in the transfer:

- DEC to transfer title of Onanda Park (lakeside) and all improvements to the Town of Canandaigua for the Town of Canandaigua to operate Onanda Park (lakeside) as a public access municipal park;
- Legislation to stipulate that if the Town of Canandaigua should ever cease operating Onanda Park (lakeside) as a Town Park then the Town shall transfer title of Onanda Park back to the NYS DEC;
- Town to grant the DEC a Canandaigua Lake access easement from County Road 16 to Canandaigua Lake for access by the DEC to Canandaigua Lake crossing Onanda Park at any-time;
- Town to enter into a long term (indefinite?) memorandum of understanding (or management agreement) with the DEC to provide fishing access to the general public at Onanda Park year-round with no entrance fee charged for people entering the park for fishing access only;
- Town to enter into a long term (indefinite?) memorandum of understanding (or management
  agreement) with the DEC to provide meeting space in either Crouch Hall, Gorham Lodge, Babcock
  Hall, or similar suitable building at no charge up to three times per year (based on availability) for
  the DEC at Onanda Park as part of the transfer of title of Onanda Park (lakeside) to the Town of
  Canandaigua;
- Town to enter into a long term (indefinite?) memorandum of understanding (or management agreement) with the DEC to permit the DEC to conduct cold water assessments and fish sampling at Onanda Park, and when possible hold the events in conjunction with the Town's Parks and Recreation Programs;
- Town to enter into a lease agreement with Ontario County, and a memorandum of understanding (or management agreement) with Ontario County to permit the Ontario County Sheriff's Department to use the Sherriff's Building (adjacent to Babcock Hall) to keep the Ontario County Sheriff's navigation unit, and launch the Sheriff's navigation unit when needed at Onanda Park;
- Town to enter into a long term (indefinite?) memorandum of understanding (or management agreement) with the DEC to provide public boat launching access at Onanda Park from November 1<sup>st</sup> through April 1<sup>st</sup> of each year and when boat launching access is blocked by ice at the Canandaigua Lake State Park located at the north end of Canandaigua Lake (City of Canandaigua);

**Doug Finch**, Town Manager Town of Canandaigua 5440 Route 5 & 20 West Canandaigua, NY 14424

Phone: (585)394-1120 ext. 2234

Email: dfinch@townofcanandaigua.org

<sup>\*\*</sup> If you need immediate assistance and are not able to reach me please contact Sarah Reynolds (<a href="mailto:sreynolds@townofcanandaigua.org">sreynolds@townofcanandaigua.org</a>) or by phone (585)394-1120 ext. 2232

# sreynolds@townofcanandaigua.org

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>

Sent: Monday, February 22, 2021 9:39 AM

**To:** Sarah Reynolds

**Subject:** FW: assessment increase Attachments: DOC022221-001.pdf

For communication

### Douglas E. Finch, Town Manager

Town of Canandaigua 5440 Route 5&20W Canandaigua, NY 14424

Phone: (585)394-1120 ext. 2234

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>

Sent: Monday, February 22, 2021 9:39 AM

To: John Goodwin < John.Goodwin@canandaiguanewyork.gov>; 'SPigeon@CanandaiguaNewYork.Gov'

<SPigeon@CanandaiguaNewYork.Gov>

Cc: CNADLER@cnadlerlaw.com; Pam Post <ppost@townofcanandaigua.org>

Subject: assessment increase

### Gentlemen:

I received notice of an increase in the assessed value for a property that is currently owned by the Town of Canandaigua and is located in the City of Canandaigua. Although the increase is small I must object, and once again remind the City of Canandaigua that you were supposed to take ownership of this property. I am happy to dig into the records; however, I believe the reason this piece was separated was due to utilities and road alignments and access the rest of the portion of the development that is in the City of Canandaigua without it coming back out to Bristol Street on a separate parallel driveway. Has there been any progress on the City accepting this parcel? We get an annual tax bill for this property.

# Douglas E. Finch, Town Manager

Town of Canandaigua 5440 Route 5&20W Canandaigua, NY 14424

Phone: (585)394-1120 ext. 2234

County of Ontario City of Canandaigua

PLEASE NOTE ALL INFORMALS WILL BE DONE BY PHONE. NO IN PERSON INFORMALS.

# 2021 ASSESSMENT NOTIFICATION

OWNER INFORMATION

Canandaigua Town of 5440 Rte 5 & 20 W Canandaigua, NY 14424



You are hereby notified in accordance with the requirements of Section 510 of the Real Property Tax Law of your preliminary assessment. New York State law requires all properties in each municipality to be assessed at market value or at a uniform level of assessment each year.

Year	Assessed Value		
2020	\$1,000		
2021	\$1,100		
Net Change	+\$100		

A change in your property's assessment does not necessarily indicate that your taxes will change. Your tax liability will be affected by several factors, including: changes to school/county/municipal budgets, changes to assessments of other properties, changes to exemptions applicable to your property, and apportionment of school and/or county taxes among multiple municipal segments.

You may contact representatives of the assessor's office regarding this notice. If, as a result of consultation with the assessor or otherwise, your tentative assessment differs from this preliminary assessment, you will be notified of that tentative assessment. If you disagree with your property's tentative assessment, in order to protect your right to assessment review, you must file a formal written complaint on the officially prescribed form (RP-524), available from your assessor or online at www.tax.ny.gov, with your Board of Assessment Review (BAR) on or before **Grievance Day:** 5/25/2021.

A publication entitled "Contesting Your Assessment in New York State" is available at the assessor's office and online: www.tax.ny.gov.

Please note that your assessor and the BAR can only review your **assessed value**; they do not set and cannot adjust your taxes. If you feel that your assessment is fair but your taxes are too high, your comments should be addressed to the appropriate taxing jurisdiction.

If you disagree with your new assessment please call the Assessor's office (585) 337-2235 to set up an informal PHONE hearing with the Assessor. Supporting documentation may be placed in the drop box on the West Ave. side entrance of City Hall. Appointments will be scheduled in the months of February and March.

Stephen Pigeon Assessor

# CITY OF CANANDAIGUA

Stephen R. Pigeon, Assessor Phone 585-337-2235 ASSESSMENT OFFICE

2 North Main Street Canandaigua, NY 14424

# Important Information from the City of Canandaigua Assessor

# \*\*\*\*Please read entire letter\*\*\*\*

As part of the City's continuing efforts to maintain fair and equitable assessments, the Department of Assessments has completed a city-wide review of all properties appearing on the assessment roll and determined the market value of each parcel for the 2021 assessment roll. The preliminary values for the entire City are available on the assessment page of the City's website – canandaiguanewyork.gov

Please be advised that as part of the 2021 reassessment program, all assessments in the City have been reviewed. You should know that: 1. The last City-wide reassessment was completed in 2017; 2. The values of various properties and neighborhoods change in level of value at different rates, and a few properties have even decreased in value due to economic and physical conditions; 3. New construction that has commenced or has been completed in the last few weeks may not have been valued at this time, but will be by May 1. If this applies to your property, you will be notified of any change.

If you are satisfied with the preliminary assessment and you feel that your property is assessed fairly at market value, no action is required.

If you are not satisfied with your assessed value, you can contact the Assessor's office to schedule an informal hearing to review your assessment over the phone. Due to the current COVID-19 pandemic the Assessor's Office is currently closed to the public. To schedule an informal assessment review over the phone, please call 585-337-2235 **before April 2, 2021**.

If you are not available for an informal assessment review over the phone, you may submit your concern(s) in writing. All written concerns should be in the assessor's office on or **before April 2, 2021** and can be submitted by mailing/e-mailing all supporting documentation to the Assessor's office. You can still go to Grievance without having an informal meeting.

Before your phone appointment with the assessor, make sure to provide the Assessor's office with any and all material that would apply to your reasoning for an assessment reduction. The assessor's address is noted above and the e-mail address is noted below. If City Hall is open, you may drop your information off at our office. There is also a drop box is located on the West Avenue side of City Hall. Your information may include, but is not limited to: recent appraisal reports in their entirety, similar sales, proof of condition by providing interior photos, etc.

No value change will be disclosed during the informal hearing. You will receive notification by mail, on or about May 1, 2021. If you still disagree with the assessment you may file a formal written grievance with the Board of Assessment Review. All formal assessment complaints must be filed after May 1<sup>st</sup> but before May 25<sup>th</sup>, Grievance Day. Depending on the COVID-19 restrictions at the time, the Board of Assessment Review may meet in person or through Zoom. Information about Grievance Day will be provided in your May 1, 2021 notification.

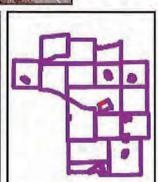
Stephen R. Pigeon City of Canandaigua, Assessor srp@canandaiguanewyork.gov 585-337-2235 Office 585-919-0605 FAX











# Legend

- Thruway Exits Address Points
- Streets Tax Parcels

County Roads

State or US Routes

Interstate

- Private Roads Local Public Roads
- Railroads
- Municipal Boundaries Streams
- Northwest Quadrant Finger Lakes Region
- Red: Band\_1 Green: Band\_2
- Northeast Quadrant Blue: Band\_3 Red: Band\_1
- Southeast Quadrant Blue: Band\_3 Green: Band\_2

Red; Band\_1

Green: Band\_2

Map Created:

2/12/2021

Notes

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188.1

1:1,128

94.04

188.1 Feet

This map and information is provided AS IS and Ontario County makes no warranties or guarantees, expressed for implied, including warranties of title, non-infringement, merchantability and that of fitness for a particular purpose concerning this map the information herein. User assumes all risks and responsibility for determining whether this map is sufficient for purposes intended.

# **ATTACHMENT 2**

## Highway and Water Superintendent report for March 2021

## Highway

- 1. Preparing for the summer construction season. This year will be doing the following projects
  - Canandaigua Farmington Town Line road
  - Bunnell road cross culvert
  - Bristol cross road cross culvert
  - Buffalo Street Ext
  - Cold in place recycling of Grimble road
  - Asphalt repairs on town roads
  - Micro paving on New Michigan, Brickyard road.
- 2. Asphalt cost are already more than what the town paid for last year. As we approach the construction season it will impact the projects that can be done or how much can be done this year.
- 3.

#### Water

1. Will begin to install the water main on Cramer road to connect the two dead ends and provide redundance to the water tanks.

# Other items

1. Water capitol project is moving along

# Assessor's Report - March 4, 2021

There were 7 residential sales recorded in the MLS for the Town of Canandaigua for the month of February 2021. These sales were all single-family houses ranging from \$55,000 - \$410,000 with an average sale price of \$184,257 and a median value of \$180,000. The average days on market was 33 days. The average List/Sale ratio was 96.5%.

By comparison, February 2020 had a total of 14 residential sales. These sales were all single-family houses ranging from \$120,000 - \$637,000 with an average sale price of \$282,900 and a median value of \$221,500. The average days on market was 76 days. The average List/Sale ratio was 91.6%.

There are currently 13 active residential listings and 12 properties under contract in our town.

We were able to meet our March 1 deadline by collecting and processing 100% of the exemptions and renewals we had sent out. Next comes the filing of the Tentative Roll on May 1, 2021. Michelle will be helping me with all the inventory from the new construction and improvements that have occurred over the past year – there has been a lot!

We have been notified by NYS that our Equalization Rate for the 2021 roll year will go from 100% to 95%. This drop did not come as a surprise considering how strong the real estate market has been in our area over the past few years. Our last re-valuation was completed in 2018. To stay on track of our 4-year cyclical re-assessment schedule, the next re-val will take place in 2022.

Respectfully Submitted,

Pam Post, Assessor

# Town of Canandaigua

5440 Routes 5 & 20 West Canandaigua, NY 14424

# **ORDINANCE COMMITTEE**

Monday March 1st, 2021, at 9:00 AM

Rev. 3/3/2021

# MEETING REPORT

MEETING CALLED BY: GARY DAVIS

COMMITTEE MEMBERS: GARY DAVIS JOHN CASEY CHUCK OYLER

**BOB HILLIARD** 

SECRETARY: KIMBERLY BURKARD

GUESTS: TERRY FENNELLY DOUG FINCH

### PRIVILEGE OF THE FLOOR

Chair Davis opened the meeting at 9am.

### **COMMITTEE BUSINESS**

# - Permeable Pavers

- o Mr. Davis proposes that Planning & Zoning Boards review paver use as there are only a few instances that would need to be reviewed.
- o Mr. Casey and Mr. Finch suggested that the Environmental Conservation Board should be included in this discussion.
- O Mr. Oyler notes that "porous pavement" is a generic term and can vary greatly. Details are needed in the design and construction of the pavement—which the applicant should be required to detail in their application. Mr. Fennelly suggests that this requirement be officially noted so the applicants will know of this requirement.
- o Mr. Casey notes that the ZBA created precedent on permeable paving as a solution.
- o Mr. Davis is hoping for Chris Jensen to bring their informed viewpoint on this topic to the April meeting. Committee is also looking for Kevin Obeny (sp?) to join in this discussion at the April meeting.
- o Ordinance Committee decided to discuss this topic with the ECB Committee at the March 17<sup>th</sup> meeting.

# Proposed Changes to Parks and Rec Code

Mr. Finch shared the proposed code updates to Chapter 152 Parks and Recreation with the committee. Code update document shared is as follows:

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

# Chapter 152 **Parks and Recreation**

[HISTORY: Adopted by the Town Board of the Town of Canandaigua 8-23-1993 (Ch. 24 of the 1977 Code); amended in its entirety 10-17-2016 by L.L. No. 8-2016. Subsequent amendments noted where applicable.]

GENERAL REFERENCES

Subdivision of land — See Ch. 174.

#### § 152-1 **Title.**

This chapter shall be known as the "Parks and Recreation Code, Rules and Regulations of the Town of Canandaigua."

### § 152-2 Purpose.

The purpose of this chapter is to define the duties and responsibilities of the Town Parks and Recreation Committee and to establish the rules and regulations for the public's use of and the operation of Town parks.

### § 152-3 Definitions.

Terms used in this chapter are defined elsewhere in Chapter 1, General Provisions, Article II, Definitions and Word Usage, of the Town of Canandaigua Town Code.

# § 152-4 Duties and responsibilities.

The following duties and responsibilities are hereby established:

A. Town Parks and Recreation Committee. There is hereby established a seven-member plus one youth member Parks and Recreation Committee, whose membership, duties and responsibilities shall be to:

- (1) Advise the Town Board on parkland and recreational needs;
- (2) Advise the Town of new parks or recreational facilities and make recommendations for improvements or expansions relating to parks or recreation:
- (3) Monitor implementation of the adopted Town of Canandaigua Parks and Recreation Master Plan, including annual reporting thereon to the Town Board;
- (4) Prepare and submit to the Town Board, from time to time, proposed amendments to adopted park rules and regulations.
- B. Town Parks and Recreation Committee members' term. The Committee members' terms shall be for a period of seven years, except that the members of such Committee first appointed shall be appointed for terms such that the term of one member shall expire annually thereafter, on the 31st day of

December. Vacancies on such Committee shall be filled by the Town Board. All such vacancies shall be advertised in the Town's official newspaper. The youth member's term shall automatically expire when reaching the age of 19. The youth member can be appointed by the Town Board at age 14. The Town Board shall, at its annual organizational meeting, appoint Chairperson for the Committee.

# § 152-5 Parks and Recreation Committee rules of procedure.

The following rules of procedure are hereby established to govern the operations of the Parks and Recreation Committee:

- A. The Committee shall meet at least once every quarter of the calendar year or when requested by two or more members of the Parks and Recreation Committee;
- B. The agenda shall be set by the Parks and Recreation Committee Chairperson and shall be made available to the public at least three days prior to the meeting;
- C. Any park rules and regulations proposed by the Town Parks and Recreation Committee shall be subject to approval by the Town Board before being effective;
- D. All park rules and regulations shall be posted; and
- E. All Committee meetings shall be open to the public.

# § 152-6 Park use regulations.

The following regulations are hereby established to govern the use of park facilities and buildings:

- A. Park hours of operation at Town parks shall be from sunrise to sunset, except for special events or programming, or as designated by the Town Board;
- B. The consumption of alcoholic beverages, including beer and wine, and the bringing of such items into a park are not allowed unless authorized pursuant to § 152-9
- C. Pets or domestic animals may be allowed at any Town-owned or -operated park Where pets or domestic animals are allowed, they shall be:
- (1) Under the full control by the owner, including the owner being responsible for the picking up of the pet's or domestic animal's fecal matter; and
- (2) Restrained by means of a secure leash or lead in the manner set forth in Chapter **79** of the Town Code; or Confined to an enclosure, such as a cage or motor vehicle, in such manner that the pet or domestic animal may

not roam freely upon public or private lands;

- (3) Under the control of the owner in the designated joint City/Town Dog Park;
- D. Pets or domestic animals are not permitted on the lakeside portions of Onanda Park and West Lake Schoolhouse Park unless they are designated service animals.
- E. Fires are permitted in designated devices only which have been provided by the park;
- F. No firearms or weapons of any variety, including air rifles, slingshots, splat balls or similar weapons, are permitted in any Town park;
- G. There is no hunting allowed on any Town parkland or on any other land owned or operated by the Town.
- H. Legal fish cleaning/scaling knives may be used on park property only while fishing;
- I. Smoking or vaping is not permitted at any park owned or operated by the Town;
- J. Excessive noise is prohibited. This includes yelling, musical instruments, radios, televisions and other electronic devices;
- K. Recreational Vehicle campers, trailers, or motorized camping units are not permitted in any Town park;
- L. Tent camping or cabin camping may be allowed in designated location(s) by reservation;
- M. Parking at any park is permitted only in designated areas;
- N. Boat launching, at Onanda Park, by motorized vessels is prohibited between April 15 and November 15;
- O. Launching of nonmotorized vehicle-top canoes, kayaks, paddle boards, windsurfing, and recreational sculling vessels at Onanda Park is permitted outside of the swim area(s), except when conditions exist in which the operator is unable to safely operate the vessel or when staff has directed no launching due to safety concerns;
- P. Launching of motorized fishing boats at Onanda Park is permitted only when access to the lake from the New York State boat launch located at the north end of the lake is unavailable;
- Q. Launching of all motorized fishing boats at Onanda Park shall only be

from the boat ramp into the waters of Canandaigua Lake;

- R. Launching of non-motorized vessels, shall be permitted only from within the designated portion of the shoreline at Onanda Park located between the boat ramp and the fishing dock;
- S. No motorized boats, or nonmotorized boats, or inflatable sit on or sit in devices, shall be allowed within the delineated swimming area, nor will they be allowed to interfere with the line of sight between the lifeguard chairs and people swimming in the designated swim area at Onanda Park;
- T. Launching and loading at Onanda Park will be limited to park patrons during the posted park hours of operation, sunrise to sunset year round;
- U. No organized multi-boat event(s) for kayaking, canoeing, paddle boards, or other recreational sculling vessels will be allowed without permission from the Town Board;
- V. The non-trailered unloading, loading and/or launching of nonmotorized vessels, shall only be permitted through the Onanda Park gatehouse entrance at West Lake Road (County Road 16);
- W. All equipment for boats, including nonmotorized vessels, shall be stored either on top of or inside of vehicles when not in use. All nonmotorized vehicle-top vessels are to be hand carried or transported by a small carrier device. In no event shall small carrier devices be allowed to be stored on the lakeside portion of Onanda Park while the nonmotorized vessel is being used;
- X. Nonmotorized vessels, and associated equipment used in conjunction with cabin rentals shall be stored beside the cabin, away from the cabin entrance and behind the front of the cabin when not in use;
- Y. The fee for launching nonmotorized vessels, shall be included in the daily entrance fee or in the fee of a season pass;
- Z. Persons not renting cabins at Onanda Park shall not leave their nonmotorized vessels, , overnight at Onanda Park;
- AA. No vehicle will be permitted to trailer nonmotorized vessels, such as vehicle-top canoes, kayaks, paddle boards, or recreational sculling vessels, into Onanda Park;
- BB. Consistent with New York State boating regulations, no minor child shall be allowed to use a nonmotorized vessel, unless accompanied at all times by an adult;
- CC. Docking of nonmotorized vessels, at Onanda Park and the West Lake

Road Schoolhouse Park is not permitted at any time, except in an emergency situation;

- DD. Mooring of boats at Onanda Park and the West Lake Road Schoolhouse Park is not permitted within 100 feet of the shoreline;
- EE. No fireworks are permitted on Town park property;
- FF. Children 10 years of age or younger must be accompanied at all times by an adult at any Town park;
- GG. Entry into the lake is permitted only within the designated swimming areas at Onanda Park and West Lake Road Schoolhouse Park and only when a lifeguard is on duty;
- HH. The lifeguard on duty has the authority to enforce rules regarding the swimming area for the benefit and safety of all swimmers;
- II. Licensed fishermen may shoreline and/or stream fish year round except in the designated swim areas;
- JJ. No peddling, selling or hawking is allowed without prior authorization;
- KK. Pavilions and ball fields must be reserved in advance;
- LL. The Town Board reserves the right to require liability insurance, in an amount determined by the Town Board, for organized groups or events using the park facilities, buildings and grounds; and
- MM. The Town Board may amend these rules and regulations, from time to time, by formally amending the provisions of this chapter.
- NN. No entry is permitted into Onanda Park or School House Park from the waters of Canandaigua Lake, unless receipt of a proper payment is presented to Town Park Staff upon request, per the Town Board's adopted fee schedule. Only nonmotorized canoes, kayaks, paddle boards, recreational sculling or similar nonmotorized vessels may be permitted. [Added 2-11-2019 by L.L. No. 2-2019]

# § 152-7 Public conduct at all Town parks.

No person shall:

A. Injure, deface, disturb or befoul any part of any Town park or any building, sign, equipment or other property therein or remove, injure or destroy any tree, flower, shrub, rock or other mineral found therein;

B. Interfere with any lamp, lamppost or electric light apparatus or extinguish the light therein except upon proper authority;

- C. Set fire or assist another to set fire to any timber, trees, shrubs, grass, leaves, growth or any other combustible material or suffer any fire upon other land to extend onto any part of the parks not in an approved park device;
- D. Bring into, leave behind or dump any material of any kind in the parks. All persons using the parks shall comply with established carry-in and carry-out procedures of the Town Parks and Recreation Committee.;
- E. Either within or next to any park, discharge into, throw, cast, lay, drop or leave in the lake, brook, stream, storm sewer or drain flowing into or through said park any substance, matter or thing, either liquid or solid, which may or shall result in the pollution of brook, stream or the lake, interfere with the conservation of the natural resources of said park or endanger the health of visitors in said park;
- F. Drive or propel or cause to be driven or propelled along or over any road or parking lot within the park any vehicle at a rate greater than five miles per hour unless otherwise posted;
- G. Gamble in the park;
- H. Conduct themselves in such a manner as to:
- (1) Endanger the life, limb or property of the other visitors to the park;
- (2) Be suggestive of immoral acts.
- I. Loiter or remain within the park or any part thereof in a vehicle or otherwise after the posted closing hours at such park without general or special permission from the Town; and
- J. Operate any motorized vehicle, other than authorized maintenance or emergency vehicles, upon any Town park trail, hike-way or other Town property, beyond designated park roadways and parking areas;
- K. Be under the influence of a substance to the point of being a danger to themselves and/or other park users;

# § 152-8 Use of sound-enhancing equipment at all parks.

The following rules pertain to the use of amplifiers, speakers and/or other sound-enhancing equipment:

- A. Such devices are not allowed outside of any enclosed park building, in park pavilions or on the porch of Gorham Hall, on the decks of cabins, or on the deck of King Hall; and
- B. An internal sound amplification system to assist in various programs is permitted within Crouch Hall, Gorham Hall and King Hall, provided that

such amplification does not exceed 55 dBA when measured at the nearest point of the park boundary.

§ 152-9 **Facility Alcoholic Beverage Permit** The following rules pertain to the use, sale, distribution, or consumption of alcoholic beverages in Town of Canandaigua parks.

- A. Any organization(s) and their associated persons intending to provide, distribute, sell and/or consume alcoholic beverages in the Town parks must have a Facility Alcoholic Beverage Permit;
- B. Any organization(s) intending to sell or distribute alcoholic beverages, if applicable, shall have a permit or be associated with a permit from the New York State Liquor Authority;
- C. Alcoholic beverages are not permitted in Town parks without a Facility Alcoholic Beverage Permit and the rental of a Town park facility;
- D. Alcoholic beverage(s) is defined for this chapter as including: alcohol, spirits, liquor, wine, beer, cider and every liquid or solid, patented or not, containing alcohol, spirts, wine or beer and capable of being consumed by a human being;
- E. Facility Alcoholic Beverage Permit fee(s) will be set by the Town Board;
- F. Any organization making application for a Facility Alcoholic Beverage Permit in which alcohol will be sold shall provide proof of liability insurance for their organization or associated with their event to the Town;
- G. No person shall under the age of 21 years, possess, transport, or bring into any town park or recreation area any alcoholic beverage or beer;
- H. No person shall under the age of 21 years, consume any alcoholic beverage or beer in any town park or recreation area;
- I. No person shall become or be in an intoxicated condition while in any town park or recreation area;
- J. Any person found to become or be in an intoxicated condition while in any town park or recreation area may be subject to ejection and/or associated penalties as defined in this chapter and/or action(s) determined by law enforcement;
- K. The permitted principal contact or recipient of the Facility Alcoholic Beverage Permit shall be in the Town park facility designated associated with the permit at all times while alcoholic beverages are being distributed, sold, and/or consumed;
- L. The permitted principal contact or recipient of the Facility Alcoholic Beverage Permit shall be responsible for any and all damages associated with persons consuming alcohol associated with the Facility Alcoholic Beverage Permit;

#### § 152-10 Town park opening and closing.

The Town parks shall be opened and closed as provided by this chapter or resolution of the Town Board. The Town shall post, in a conspicuous manner on the perimeters of all Town parks, signs giving notice prohibiting trespass during the hours said parks are closed. Registered guests at Onanda Park, authorized persons associated with special events, and Town staff authorized per §152-11 are exempted from this section.

#### § 152-11 Enforcement.

The following officials, in connection with their duties imposed by law, shall diligently enforce the provisions of this chapter:

- A. Town Parks and Recreation staff;
- B. Members of the New York State Police;
- C. Members of the Ontario County Sheriff's Department; and
- D. The Town of Canandaigua Code Enforcement Officer; and
- E. Town Manager and/or his designee(s).

#### § 152-12 Ejection and seizure of property.

Town Parks and Recreation staff member(s), members of any law enforcement agency and those listed in the above section shall have the authority to eject from any park any person acting in violation of this chapter and park regulations posted at the park.

#### § 152-13 Penalties for offenses.

The following penalties are hereby established for violations to these park rules and regulations:

- A. Violation of any provision or regulation of this chapter shall constitute a violation and be punishable by a fine not to exceed \$500 for each violation per day and/or restitution of damages and/or by imprisonment for a term of not more than 15 days, and/or by both such fine and imprisonment;
- B. The Town Board also determines that a violation of this chapter shall constitute disorderly conduct, and the person or persons violating the same shall be classified as a disorderly person or persons; and
- C. In addition to all other remedies, the Town Board may enforce obedience to this chapter by injunction.
- Mr. Finch covered all proposed changes to the code with the committee. He
  pointed out that many changes were required because the existing code specified a
  Director of Parks and the Town of Canandaigua now has the Town Parks and

Recreation Committee instead of this position. Wording was changed or struck to reflect current situation. Also many redundant definitions removed to improve readability.

- o Committee agreed to strike section 152-6, item P in its entirety.
- o Mr. Fennelly suggested noting in 152-6, item V that any trailers used for hauling any nonmotorized vessels be parked in the Uplands Parking Area at Onanda Park.
- o Committee agreed to strike section 152-6, item GG in its entirety.
- o Mr. Finch pointed out section 152-9, which is a new addition, is designed to allow organizations renting the park venues to serve alcohol via a permit (which will need to be created for this code addition) from the Town. The application for this permit will require the organization to have liability insurance and a permit from the NYS Liquor Authority to sell/distribute alcohol as well as following the outlined regulations.
- o To speed up the process in order to get these code changes in place for the 2021 park season, the committee has approved the changes, as noted here, pending the additional updates agreed upon by the committee are made. The public hearing will be at the March 15<sup>th</sup> Town Board Meeting.

#### - Billboard Signage Code

o Tabled until the March 17 meeting.

#### **Upcoming Meetings:**

- March 17<sup>th</sup>, 2021 @ 9:00 am https://us02web.zoom.us/j/85864213663
  - o Permeable Pavers Environmental Conservation Board invited to discussion.
  - o Discussion on proposed changes to billboard sign code.

Adjournment @ 10:15 am

#### Town Clerk Report for the March 15, 2021, Town Board Meeting

- 1. <u>Monthly Financial Report</u>: Revenues collected in the Town Clerk's office for the month of February 2021 totaled \$37,162.68. (see attached).
- 2. **2021 Tax Collection:** As of close of business on Monday, March 1 (the last day to pay the February amount), a total of \$11,781,098.27 (95%) has been collected. Attached is a Collection Summary Report for Batches 1 through 130. This year's collection is a little higher than February 2020 which was a total of \$11,226,693.81 (94%).

The amount remaining to be collected is \$620,702.56 (compared to \$748,075.12 in 2020). Second notices will be mailed to property owners on Monday, March 8, 2021. Property owners have until 7:00 pm, Wednesday, March 31, 2021, to pay their property taxes to my office. Starting Thursday, April 1, 2021, property owners will be directed to contact the Ontario County Treasurer's Office for payment options.

- 3. <u>LGMIF Grant Application</u>: The grant application that MRB Group helped the Town write was submitted to Albany in March 2020. An announcement as to whether these grants will be awarded or not has not been sent out. If the Town does get this grant money, the monies will be used to hire an outside source to scan road, sewer, and water maps in the Highway and Water Departments, past Planning Board / Zoning Board of Appeals applications that are being stored in boxes on top of filing cabinets, and to purchase two tablets to be used in the field to access record drawings. As soon as I hear anything, I will convey the information on to the Town Board.
- 4. Park and Recreation Reservations: My office is excited to announce that the new ASTRA online park reservation program has been installed and staff training will take place on Monday, March 8. The goal is to have this new program available to residents and all renters starting April 1, 2021. The Town Clerk's office is working with ASTRA on the final details of the credit card processing.
- 5. **2021 Audit of 2020 Town Clerk Financial Records and Procedures:** The audit of my receipts and procedures is complete and a copy of the report is attached to the agenda. There were two separate instances where my office could not find the receipts that supported the monies being received. As a department, we have talked about this and will do out best not to allow this to happen again. A resolution is on the agenda acknowledging and accepting Bonadio's report.

#### 6. Resolutions:

- A. Sureties For: Dekouski, Dadetta and Battisti.
- B. TE-9 Request for Seneca Point Road
- C. Acceptance of Bonadio audit of Town Clerk 2020 Financial Records and Procedures

Please let me know if you have any questions.

Submitted by, Jean Chrisman. Town Clerk

Page

Local Share	Qty	Fee Description	Account Description	Account#	
425.00	2	Onanda Halls/Lodging	Cabins / Halls / Paviliions	A.2001	
1,185.00	2	Onanda Cabin Residental Weekly	Park Rentals		
\$1,610.00	Sub-Total:				
87.50	5	Marriage License Fees	Marriage Lic.	A1255	
\$87.50	Sub-Total:				
1.38	1	Conservation	Conservation	AA100.1255	
20.00	2	Marriage Cert	Misc. Fees		
\$21.38	Sub-Total:				
110.00	11	Death Cert	Misc. Fees	AA100.1603	
\$110.00	Sub-Total:				
1,085.00	2	Onanda Cabin NON Residential Weekly	Onanda Cabin NON Residential Weekly	AA100.2001	
350.00	3	Outhouse Park Hall Full Day	Outhouse Park Hall Full Day		
45.00	1	Outhouse Park Pavilion	Outhouse Park Pavilion		
40.00	1	WL Schoolhouse Weekend	WL Schoolhouse Weekend		
\$1,520.00	Sub-Total:				
1,700.00	6	Zoning Fee	Plan & Zone	AA100.2110	
\$1,700.00	Sub-Total:				
1,050.00	7	Soil Erosion	Plan & Zone	AA100.2120	
\$1,050.00	Sub-Total:				
20.00	1	Returned Check Fee	Misc. Fees	AA100.2148	
\$20.00	Sub-Total:				
0.00	3	Exempt Dogs	Dog Licensing	AA100.2544	
912.00	48	Female, Spayed			
189.00	7	Female, Unspayed			
817.00	43	Male, Neutered			
135.00	5	Male, Unneutered	Lata Face		
195.00	39	Late Fees	Late Fees		
\$2,248.00	Sub-Total:				
5,058.40	17	Building Fee	Building Fee	AA100.2590	
1,684.00	9	Site Development	Plan & Zone		
\$6,742.40	Sub-Total:				
1,649.00	824.5	Transfer Coupons	Misc. Fees	AA100.2591	
\$1,649.00	Sub-Total:				
6,000.00	6	Parks And Recreation	Plan & Zone	CM100-2001	
\$6,000.00	Sub-Total:				
11,447.83	26	Rents Payments	Rents Payments	SW500.2140	
\$11,447.83	Sub-Total:				
80.25	3	Water Sales	Water Sales	SW500.2142	
\$80.25	Sub-Total:				

Date

## Town Clerk Monthly Report Monthly Report February 01, 2021 - February 28, 2021

Account#	Account Descr	iption	Fee Description	n ·	Qty_	Local Share
SW500.2144	500.2144 Service Hookups Servic		Service Hooku	ps	2	2,200.00
					Sub-Total:	\$2,200.00
SW500.2148	Penalty		Penalty		23	413.20
					Sub-Total:	\$413.20
				Total Local Sh	ares Remitted:	\$36,899.56
Amount paid to:	NYS Ag. & Markets for sp	ay/neuter progra	m			127.00
Amount paid to:	NYS Environmental Cons	ervation				23.62
Amount paid to:	State Health Dept. For Ma	arriage Licenses				112.50
Total State, Coun	ty & Local Revenues:	\$37,162.68		Total Non-Loc	al Revenues:	\$263.12
To the Supervisor: Pursuant to Sec me, Jean Chrisman,	ction 27, Sub 1, of the Town La Town Clerk, Town of Canadai on of which are otherwise prov	aw, I hereby certify t		a full and true state	ment of all fees and n	nonies receive

Town Clerk

Date

Supervisor

# Town of Canandaigua Town & County 2021 Collection Summary

Batches 1 thru 130

District:		Taxes Collected:	Penalty:	Surcharge:	Notice Fee:	Remaining Uncollected:
Town & County 2021		11781098.27	3112.71	0.00	0.00	620702.56
	Totals:	11781098.27	3112.71	0.00	0.00	620702.56

## Collection Statistics:

Number of Postings:	4789
Percentage Collected:	95%
Number of Adjustments:	5
Number of Voids:	40
Number of Returned Payments:	0
Number Refunded Duplicate Pmnts:	3
Total Refunded:	5073.38
Notice Handling Fees Collected:	0.00

Received	Via:
1 COCI VCG	via.

On-Line: 60 Mail: 3538 Counter: 1154

Cash: 36756.72 Check: 9998093.11 Other: 1441403.96 Total: 11476253.79 Minus Duplicate/Over Payments: 0.00 11476253.79 Taxes: 11781098.27 Penalty: 3112.71 Surcharge: 0.00 Ret. Check Fees: 40.00 **Notice Fees:** 0.00 Total: 11784250.98 Minus Direct / Under Payments: 41 Direct: 307997.19 0 Under: 0.00 11476253.79

## Other Payment Type Breakout:

 Credit Card:
 12
 25294.99

 Another Type:
 567
 1302891.41

 Online Payment:
 60
 113217.56

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# TOWN OF CANANDAIGUA TOWN MANAGER MONTHLY REPORT

March 15, 2021

#### PERSONNEL

<u>KUDOS</u>: Special thanks to Highway Superintendent Jim Fletcher who has been working very closely with many interested parties in making sure that both the Inclusive Playground and the Auburn Trail concepts are both moving forward while a lot of our attention has been focused on proposed land acquisition relating to a new possible park.

<u>KUDOS</u>: A special thank you to John Robortella for his many years of service as the Environmental Conservation Board's secretary. John will still be involved with the Town and also serve as the Planning Board's secretary. John has authored many newsletter columns with the ECB over the years and was one of the original publishers of our monthly electronic newsletter. Thank you, John!

#### **FINANCE**

<u>NYCLASS</u>: Attached to my report is the most recent statement from NYCLASS regarding our reserve funds. Interest rates are down, and the interest income is also down accordingly.

## **GENERAL:**

ZOOM: As you are aware during our Town Board meeting on February 8, 2021 we had an unfortunate situation involving a takeover of the meeting, also commonly known as zoom bombing. A special thank you to Ontario County Sheriff Kevin Henderson and his team. They have now turned the matter over to the FBI after learning that the suspected IP addresses associated with the activity were based out of Buenos Aries, Argentina and perhaps from a location in New Jersey.

<u>HUMAN RESOURCES</u>: Over the past month we have conducted a series of interviews for the vacant Human Resource and Payroll Coordinator position. It is my honor to present a resolution on the agenda for the appointment of Lindsay Frarey, beginning March 15, 2021, who has extensive large corporate human resource experience. It is my hope everyone will welcome Lindsay to our team, and support her as she learns the extensive differences between governmental HR and corporate HR.

<u>PLANNER</u>: We have concluded our first round of interviews for the Planner position. At this point we are following up with two interested individuals who have been approved by Ontario County Civil Services.

Sincerely,

Doug Finch, Town Manager



## TRAFFIC REPORT



During the Month of February 2021, Deputies continued to work the Enhanced Law Enforcement traffic patrol in the Town of Canandaigua. During this time, Deputies worked a total of 65 hours conducting traffic operations. Combined, they initiated 76 traffic stops and issued 40 citations consisting of the following:

State Route 332 - 15 citations

- 8 Speed in Zone

- 2 Cell Phone/Electronic Device

- 2 Disobeyed Traffic Device

- 1 Speed over 55mph

- 1 Passed Red Light

- 1 Unregistered Vehicle

County Road 28 - 6 citation

- 3 Disobeyed Traffic Device

- 2 Speed in Zone

- 1 Uninspected Vehicle

County Road 16 - 6 citations

- 3 Speed in Zone

- 2 Uninspected Vehicle

- 1 No Red Flag on Protruding Load

New Michigan Road - 1 citation

- 1 Uninspected Vehicle

Middle Cheshire Road - 3 citation

- 2 Speed in Zone

- 1 Disobeyed Traffic Device

State route 21 - 3 citation

- 1 Uninspected Vehicle

- 1 Unlicensed Operator

- 1 Failure to Change Address

Cooley Road - 3 citations

- 1 Speed over 55mph

- 1 Uninspected Vehicle

- 1 Disobeyed Traffic Device

County Road 8 - 1 citation

- 1 Speed over 55mph

County Road 32 - 1 citation

- 1 Failed to Yield the Right-of-Way

Woolhouse Road - 1 citation

- 1 Failed to Stop at Stop Sign

In addition to the above enforcement efforts, the deputies reported the following activity:

- Responded to a 911-hang-up

- Responded to an Assist-the-Citizen complaint

- Cleared a road hazard

- Assisted with a check-the-welfare complaint

Conducted stationary radar details on the following roadways:

 County Road 16 x3 (per citizen complaint - completed 2 traffic reports)
 Emerson Road
 New Michigan Road
 Rte 21 (Cheshire)
 Middle Cheshire Road

Respectfully,

John Falbo Chief Deputy, OCSO

## **Ontario County Sheriff's Office**

#### **Traffic Report**

Officer: Dep. K. Cutri CR #: S210480033

Location: County Road 16, T/Canandaigua

Date: 02-17-2021 Time: 07:20

Posted Speed: 35 Comments/Hazards: Complaint of Speeders in area

Reason: Per Chief Dep. Falbo's Request

#### **VEHICLE TYPE LEGEND:**

C: CAR L: LARGE TRUCK P: PICKUP S: SCHOOL BUS M: MOTORCYCLE O: OTHER

VEHICLE TYPE	DIRECTION	SPEED	UTT ISSUED	VEHICLE TYPE	DIRECTION	SPEED	UTT ISSUED	VEHICLE TYPE	DIRECTION	SPEED	UTT ISSUED
C	N	37									A E
C	N	33									
C	N	38									
C	N	40									
C	N	39									
P	N	35									
C	N	35		11							BE
C	N	33									HED)
P	N	37									
C	N	36									
C	N	45						1000			
C	N	38					3314	1.22.11			
C	N	32									
C	N	34									
C	N	39									
C	N	41									
C	N	37									
C	N	42					15 El 10				
C	N	39									
C	N	36									
C	N	43									
С	N	40									
C	N	42									

TOTALS: NORTH: 23

SOUTH:

EAST:

WEST:

TOTAL NUMBER OF VEHICLES OBSERVED: 23

LIST TICKET NUMBERS ISSUED: N/A

## **Ontario County Sheriff's Office**

## **Traffic Report**

Officer: W QUIGLEY CR #: S210350049

Location: CR16

Date: 2/4/21 Time: 0830

Posted Speed: 35MPH Comments/Hazards:

Reason: (Residents complaints, CHIEF DEPUTY

## **VEHICLE TYPE LEGEND:**

C: CAR L: LARGE TRUCK P: PICKUP S: SCHOOL BUS M: MOTORCYCLE O: OTHER

VEHICLE TYPE	DIRECTION	SPEED	UTT ISSUED	VEHICLE	DIRECTION	SPEED	UTT ISSUED		VEHICLE TYPE	DIRECTION	SPEED	UTT ISSUED
	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	48323435363539 41			5555555	3234494233130		2				

TOTALS: NORTH:

SOUTH:

EAST:

WEST:

**TOTAL NUMBER OF VEHICLES OBSERVED: 15** 

**LIST TICKET NUMBERS ISSUED: 2** 



# Office of Sheriff County of Ontario

74 Ontario Street Canandaigua, New York 14424 Telephone (585) 394-4560 Kevin M. Henderson Sheriff

David J. Frasca Undersheriff

To: Sheriff Kevin M. Henderson From: Chief Deputy John Falbo

Re: 2020 Enhanced Law Enforcement Traffic Patrol - Canandaigua

Sheriff Henderson,

In 2020, the Town of Canandaigua continued its intermunicipal Enhanced Law Enforcement (ELE) contract agreement with the Sheriff's Office authorizing enhanced law enforcement services for the Town. This detail provided for primarily part-time Deputies to conduct traffic operations in several target locations within the township. The year 2020 did see a significant decrease in activity under the ELE contract due to the COVID-19 Pandemic causing a temporary suspension of the program between March 25<sup>th</sup> and July 31<sup>st</sup>.

During the months of operation, Deputies worked a total of 383 hours conducting ELE Traffic Operations in the Town of Canandaigua. This is an average of 47.9 hours per month (excluding the months during the contract suspension). The total hours worked for 2020 does represent a 32.3% decrease from the 592 hours worked (49.3/month average) in 2019. Combined, the deputies working this detail initiated 473 traffic stops and issued 334 citations compared to 547 citations in 2019, a 38.9% decrease. The top three roadways which generated the most citations include State Route 332 (165), County Road 28 (49) and State Route 21 (25). Also of note, were the 18 misdemeanor citations issued for various drivers operating with suspended licenses and registrations. Furthermore, the ELE traffic patrol was involved in one pursuit resulting in an Endangering the Welfare of a Child penal law misdemeanor charge in conjunction with multiple V&T violations.

In addition to these traffic enforcement efforts, the deputies assigned to this detail also handled calls for service in the Town to include residential, bank and fire alarms, 911 hang up and open line calls, property damage, car/deer and personal injury motor vehicle crashes, medical calls and suicidal subjects.

Respectfully,

John S. Falbo Chief Deputy

## sreynolds@townofcanandaigua.org

From: sreynolds@townofcanandaigua.org
Sent: Monday, March 8, 2021 10:03 AM

**To:** Doug Finch **Subject:** FW: Onanda map

FYI please see below...the student from FLCC will be doing the gypsy moth egg mass survey this coming weekend at Onanda Park. In case anyone notices her or has questions.

## Sarah Reynolds

Administrative Coordinator Town of Canandaigua

From: Gary Kochersberger < gkochersberger@gmail.com>

Sent: Monday, March 8, 2021 8:46 AM

To: Sarah Reynolds <sreynolds@townofcanandaigua.org>

Subject: Onanda map

Hi Sarah,

Maura Sullivan is planning on doing egg mass surveys this coming weekend and I wondered if you have access to any detailed maps of Onanda which would include the trails there. She is asking about where to start choosing plots for sampling.

Thanks, Gary

# Town of Canandaigua

5440 Routes 5 & 20 West - Canandaigua, NY 14424 - (585)394-1120

## **Development Office 2020 Permit Information**

RESIDENTIAL	SINGLE FAMILY (includes erosion control permit)	22
	TOWNHOUSE UNITS - INDIVIDUAL DWELLINGS (# of Buildings)	12 Townhomes (3) Buildings
	MANUFACTURED HOMES	4
	ALTERATIONS	52
	REPAIRS (includes roofs)	109
	ADDITIONS (includes decks)	72
	DEMOLITION	6
	ACCESSORY STRUCTURES	66
	SWIMMING POOLS & HOT TUBS	22
	DOCKS	3
	FENCE	47
	SOLAR (ACCESSORY)	4
	SOLAR (ROOFTOP)	7
	GENERATORS	20
COMMERCIAL INDUSTRIAL	NEW STRUCTURES	4
	ALTERATIONS/REPAIR	7
AGRICULTURAL	NEW STRUCTURES	6
SIGNS	NEW PERMITS	15
OP. PERMITS	NEW PERMITS	23
	COMPLIANCE LETTERS	4
EROSION	NEW PERMITS	8

Total Permits Issued (paid) in 2020:

## Town of Canandaigua Development Permits

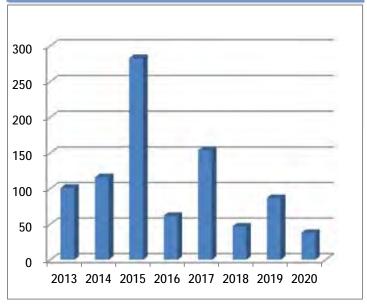
## Years 2013 - 2020

## **Total New Dwelling Units**

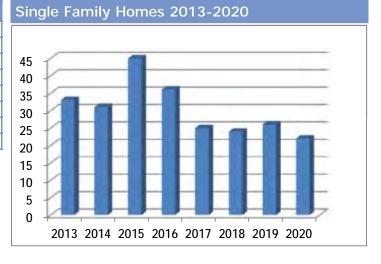
Single Family + Townhomes + Apartment Units + Manufactured Homes

2013-2020

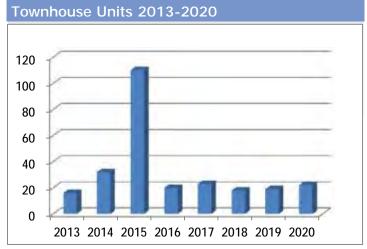
2013	101
2014	116
2015	283
2016	62
2017	154
2018	47
2019	87
2020	38



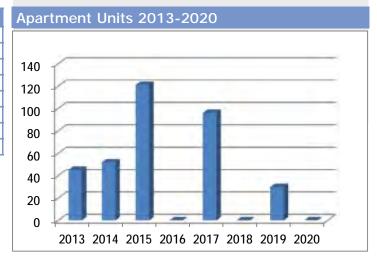
Single Family Homes	
2013	33
2014	31
2015	45
2016	36
2017	25
2018	24
2019	26
2020	22



Townhouse Units	
2013	16
2014	32
2015	110
2016	20
2017	23
2018	18
2019	19
2020	22

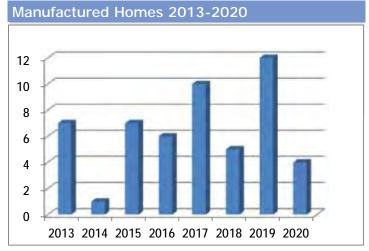


Apartment Units	
2013	45
2014	52
2015	121
2016	0
2017	96
2018	0
2019	30
2020	0

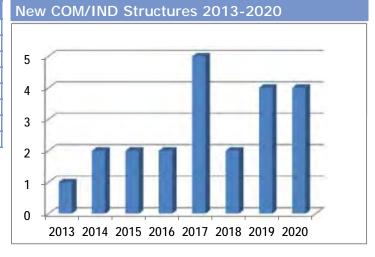


Manufactured Homes	
2013	7
2014	1
2015	7
2016	6
2017	10
2018	5
2019	12
2020	4

(includes replacements)



New COM/IND Structure	es
2013	1
2014	2
2015	2
2016	2
2017	5
2018	2
2019	4
2020	4





## Town of Canandaigua , NY

## **Project Budget Report**

Date Range 01/01/2020 - 12/31/2020

Project Number	Project Name	Group	Period Budget	Period Activity	Variance Favorable (Unfavorable)	Total Budget	Total Activity	Variance Favorable (Unfavorable)
<u>18</u>	Suckerbrook	Environmental						
	Revenue							
	Account Key	Account Name						
	HH100239700018	OTHER GOVTS.CAPITAL.SUCKERBROOK	0.00	0.00	0.00	0.00	175,000.00	175,000.00
	HH100309700018	STATE AID.SUCKERBROOK	0.00	0.00	0.00	0.00	196,526.24	196,526.24
	HH100503100018	INTERFUND TRANSFER.SUCKERBROOK	0.00	0.00	0.00	0.00	150,000.00	150,000.00
		Total Revenue:	0.00	0.00	0.00	0.00	521,526.24	521,526.24
	Expense							
	Account Key	Account Name						
	HH100142040000018	ATTORNEY.CONT.SUCKERBROOK	0.00	0.00	0.00	0.00	789.00	-789.00
	HH100144020000018	ENGINEERING.CAPITAL.SUCKERBROOK	0.00	2,000.00	-2,000.00	0.00	37,585.00	-37,585.00
	HH100194020000018	PURCHASE OF LAN.CAPITAL.SUCKERBROOK	0.00	0.00	0.00	0.00	150,822.56	-150,822.56
	HH100859710000018	DRAIN&STORM.PERSONNAL SVC.SUCKERBR	0.00	0.00	0.00	0.00	26,634.01	-26,634.01
	HH100859720000018	DRAIN&STORM.CAPITAL.SUCKERBROOK	0.00	0.00	0.00	0.00	3,750.60	-3,750.60
	HH100859740000018	DRAIN&STORM.CONTRACTUAL.SUCKERBRO	0.00	0.00	0.00	0.00	63,513.64	-63,513.64
		Total Expense:	0.00	2,000.00	-2,000.00	0.00	283,094.81	-283,094.81
		18 Revenues Over/(Under) Expenses:	0.00	-2,000.00	-2,000.00	0.00	238,431.43	238,431.43
<u>26W</u>	Water System Upgrade	Infrastructure						
	Revenue							
	Account Key	Account Name						
	HH10024010026W	INTEREST & EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00
	HH10049910026W	FED AID.WIIA GRANT	1,000,000.00	0.00	-1,000,000.00	3,000,000.00	0.00	-3,000,000.00
	HH10050310026W	INTERFUND TRANSFER	1,000,000.00	1,000,000.00	0.00	1,000,000.00	1,000,000.00	0.00
	HH10057300026W	BOND ANTICIPATION NOTES	2,500,000.00	3,601,147.96	1,101,147.96	3,570,000.00	3,601,147.96	31,147.96
		Total Revenue:	4,500,000.00	4,601,147.96	101,147.96	7,570,000.00	4,601,147.96	-2,968,852.04
	Expense							
	Account Key	Account Name						
	HH10013804000026W	FISCAL AGENT FEES.CONTRACTUAL	50,000.00	19,414.36	30,585.64	50,000.00	24,474.12	25,525.88
	HH10013804010026W	FISCAL AGENT FEES.EFC	220,145.00	0.00	220,145.00	220,500.00	355.00	220,145.00
	HH10014204000026W	ATTORNEY.CONTRACTUAL	75,000.00	2,300.00	72,700.00	75,000.00	2,300.00	72,700.00
	HH10014204010026W	ATTORNEY.BOND COUNSEL	25,000.00	3,115.72	21,884.28	25,000.00	3,115.72	21,884.28
	HH10014402000026W	ENGINEERING.CAPITAL.EQUIPMENT	284,925.00	320,782.69	-35,857.69	890,000.00	735,755.69	154,244.31
	HH10019892000026W	ADMIN.CAPITAL.EQUIPMENT	0.00	-110.00	110.00	0.00	0.00	0.00
	HH10019972000026W	CONTINGENCY	140,000.00	0.00	140,000.00	465,260.00	0.00	465,260.00

2/12/2021 12:38:58 PM Page 1 of 4

Project Budget Report Date Range 01/01/2020 - 12/31/2020

Project Num		•							
HH00683102000076W   WATER TANKS & SUPPLY LINES   2,000,00000   2,488,70005   3,460,1000   2,458,700,05   10,013,993,55   HH0068310200076W   PUMP FACIUTY   1,000,00000   1,014,698,8   31,448,8   31,454,400   1,041,898,8   323,270,134   HH0068310200076W   TRANSMISSION WATER MAIN   15,50000   25,774,68   41,898,8   1,275,1400   1,041,898,8   323,270,134   HH0068310200076W   TRANSMISSION WATER MAIN   15,50000   25,774,68   41,898,8   30,0000   25,774,68   72,255,32   HH0068310200076W   TRANSMISSION WATER MAIN   15,50000   25,774,68   330,0000   25,774,68   72,255,32   HH0068310200076W   TRANSMISSION WATER MAIN   15,50000   3,500,00   16,637,79   13,0000   10,648,98,534,9   TOTAL EXPRENSION OF TRANSMISSION WATER MAIN   15,50000   3,500,00   16,637,79   10,00000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2,574,0000   2						Favorable			Favorable
HH00083100210026W	Project Number				-		=		
HH10083100200026W   ELEPTIC SERVICE FOR PUMPS   30,000.00   0.01,809.85   41,809.85   0.1275,146.00   0.014,1809.85   0.000.00   0.000.00   0.000.00   0.000.00						•			
HH1008130090056W   ELECTRIC SERVICE FOR PUMPS   300,0000   367,787.46   376,287.46   340,250.00   367,787.48   172,462,28   172,462,28   183,000.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.00   185,002.0				•	•	•	•	•	•
HI10083102040026W   MOBILZATION & GENERAL   122,000.0   126,002.0   100.099.91   138,000.0   15.002.0   102,009.00   138,000.0   15.002.0   102,009.00   138,000.0   15.002.0   102,009.00   138,000.0   15.002.0   102,009.00   138,000.0   15.002.0   102,009.00   138,000.0   15.002.0   102,009.00   138,000.0   15.002.0   102,009.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.00   122,099.						•			· · · · · · · · · · · · · · · · · · ·
HI1008310205002664   MOBILIZATION & GENERAL TOTAL EXPANSES   15,000.00   4,000.00   4,000.00   4,000.00   4,000.00   2,000.00   4,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,000.00   2,		HH10083102030026W	ELECTRIC SERVICE FOR PUMPS	300,000.00	367,787.48	•	540,250.00	367,787.48	· ·
Pendleton Farms POR   Pendleton Parms POR		HH10083102040026W	TRANSMISSION WATER MAIN	15,500.00	· ·	•	330,000.00	•	· ·
Pendleton Farms PDR   Revenues Over/Under) Expenses:   217,430.00   33,093.23   184,337.77   0.00   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405.53   387,405		HH10083102050026W	MOBILIZATION & GENERAL		15,002.09	·	·	·	·
Pendleton Farms PDR   Revenue   Re			Total Expense:	4,282,570.00	4,568,055.73	-285,485.73	7,570,000.00	4,988,553.49	2,581,446.51
Revenue			26W Revenues Over/(Under) Expenses:	217,430.00	33,092.23	-184,337.77	0.00	-387,405.53	-387,405.53
Account Key	<u>27</u>		Environmental						
HH100279500027									
HH100278000027   CONTRIBUTED SERVICE PENDETON FARMS   8,000.00   -8,000.00   -10,000.00   -0.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.00   -10,000.0		•							
HH100329700027   STATE AID PENDLETON FARMS PDR   664,049.00   35,340.00   -628,709.00   671,049.00   42,340.00   -628,709.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00			•			•	•		•
HH100503100027   INTERFUND TRANSFER PENDLETON FARMS POR Total Revenue				=		•	•		· ·
Page		HH100329700027		=	· ·	•	•	•	•
Expense		HH100503100027	INTERFUND TRANSFER.PENDLETON FARMS		9,340.00		9,340.00	9,340.00	
Account Key			Total Revenue:	887,149.00	44,680.00	-842,469.00	896,149.00	51,680.00	-844,469.00
HH100135540000027		Expense							
HH100142040000027		Account Key	Account Name						
HH100194020000027		HH100135540000027	APPRAISAL.PENDLETON FARMS PDR	9,500.00	0.00	9,500.00	9,500.00	0.00	9,500.00
HH10019892000027		HH100142040000027	ATTORNEY.PENDLETON FARMS PDR	10,026.50	1,837.50	8,189.00	11,489.00	3,300.00	8,189.00
HH10019972000027   STAFF TIME.PENDLETON FARMS PDR   10,000.00   0.00   10,000.00   15,000.00   0.00   18,000.00   0.00   18,000.00   0.00   18,000.00   0.00   18,000.00   0.00   18,000.00   0.00   18,000.00   0.00   18,000.00   0.00   18,000.00   0.00   18,000.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00		HH100194020000027	CONSERVATION EASEMENT AQUISITION.PE	840,600.00	0.00	840,600.00	840,600.00	0.00	840,600.00
HH100809720000027   SURVEY.PENDLETON FARMS PDR   18,000.00   0.00   18,000.00   18,000.00   0.00   18,000.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0		HH100198920000027	MISC.CAPITAL.PENDLETON FARMS PDR	1,560.00	0.00	1,560.00	1,560.00	0.00	1,560.00
Total Expenses   S89,686.50   1,837.50   887,849.00   896,149.00   3,300.00   892,849.00		HH100199720000027	STAFF TIME.PENDLETON FARMS PDR	10,000.00	0.00	10,000.00	15,000.00	0.00	15,000.00
Invasive Species Grant   Environmental   Revenue   Account Key   Account Name   HH100503100028   INTERFUND TRANSFER.HWA ERADICATION   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.2		HH100809720000027	SURVEY.PENDLETON FARMS PDR	18,000.00	0.00	18,000.00	18,000.00	0.00	18,000.00
Invasive Species Grant   Environmental   Revenue   Account Key   Account Name   HH100240100028   INTEREST & EARNINGS.HWA ERADICATION   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00   0.00			Total Expense:	889,686.50	1,837.50	887,849.00	896,149.00	3,300.00	892,849.00
Revenue           Account Key         Account Name           HH100240100028         INTEREST & EARNINGS.HWA ERADICATION         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         1,124.23         0.00         1,124.23         0.00         1,124.23         0.00         1,124.23         0.00         1,124.23         0.00         1,124.23         1,124.23         1,124.23         1,124.23         1,124.23         1,124.23         1,124.23         1,124.23         1,124.23         1,124.23         1,124.23         1,124.23         1,124.23         1,124.23         1,124.23         1,124.23         1,124.23			27 Revenues Over/(Under) Expenses:	-2,537.50	42,842.50	45,380.00	0.00	48,380.00	48,380.00
Account Key         Account Name           HH100240100028         INTEREST & EARNINGS.HWA ERADICATION         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00         0.00	28	•	Environmental						
HH100240100028									
HH100309200028   STATE AID CAPITAL.HWA ERADICATION   5,205.92   0.00   -5,205.92   15,617.77   2,677.48   -12,940.29   1,124.23   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124.23   0.00   1,124		•							
HH100503100028   INTERFUND TRANSFER.HWA ERADICATION   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   0.00   1,124.23   1,124.23   1,124.23   0.00   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1,124.23   1									
Expense         Account Key         Account Name         13,000.00         5,592.05         7,407.95         16,742.00         8,887.76         7,854.24           Total Expense:         13,000.00         5,592.05         7,407.95         16,742.00         8,887.76         7,854.24           10,742.00         8,887.76         7,854.24         7,854.24         7,854.24		HH100309200028		=		•	•	•	•
Expense Account Key Account Name HH100711040200028 TREES & LANDSCAPE.HWA ERADICATION 13,000.00 5,592.05 7,407.95 16,742.00 8,887.76 7,854.24 Total Expense: 13,000.00 5,592.05 7,407.95 16,742.00 8,887.76 7,854.24		HH100503100028	INTERFUND TRANSFER.HWA ERADICATION		· · · · · · · · · · · · · · · · · · ·		·	·	
Account Key         Account Name           HH100711040200028         TREES & LANDSCAPE.HWA ERADICATION         13,000.00         5,592.05         7,407.95         16,742.00         8,887.76         7,854.24           Total Expense:         13,000.00         5,592.05         7,407.95         16,742.00         8,887.76         7,854.24			Total Revenue:	6,330.15	1,124.23	-5,205.92	16,742.00	3,801.71	-12,940.29
HH100711040200028       TREES & LANDSCAPE.HWA ERADICATION       13,000.00       5,592.05       7,407.95       16,742.00       8,887.76       7,854.24         Total Expense:       13,000.00       5,592.05       7,407.95       16,742.00       8,887.76       7,854.24		•	A constant						
Total Expense: 13,000.00 5,592.05 7,407.95 16,742.00 8,887.76 7,854.24				12 000 00	F 502 05	7 407 05	46 742 00	0.007.76	7.054.34
		HH100/11040200028			·	•	•	•	
28 Kevenues Over/(Under) Expenses: -6,669.85 -4,467.82 2,202.03 0.00 -5,086.05 -5,086.05			·	·	·	<u> </u>		•	·
			28 Revenues Over/(Under) Expenses:	-6,669.85	-4,467.82	2,202.03	0.00	-5,086.05	-5,086.05

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Project Budget Report Date Range 01/01/2020 - 12/31/2020

						Variance Favorable			Variance Favorable
Project Number	Project Name	Group		Period Budget	Period Activity	(Unfavorable)	Total Budget	Total Activity	(Unfavorable)
<u>29</u>	Municipal Waste Reduction & R	Recycling Environme	ntal			,			,
	Revenue								
	Account Key	Account Name							
	HH100329700029	STATE AID, OTHER.MWRR		27,463.65	0.00	-27,463.65	27,463.65	0.00	-27,463.65
	HH100503100029	INTERFUND TRANSFER.MWRR		27,463.65	27,463.65	0.00	27,463.65	27,463.65	0.00
			Total Revenue:	54,927.30	27,463.65	-27,463.65	54,927.30	27,463.65	-27,463.65
	Expense								
	Account Key	Account Name							
	HH100816010000029	REFUSE & GARBAGE.PERSONAL SE	RVICES.M	22,464.00	18,093.26	4,370.74	22,464.00	18,093.26	4,370.74
	HH100816040000029	REFUSE & GARBAGE.CONT.MWRR		23,490.44	918.50	22,571.94	23,490.44	918.50	22,571.94
	HH100816080000029	REFUSE & GARBAGE.BENEFITS.MV	VRR	8,972.86	9,129.27	-156.41	8,972.86	9,129.27	-156.41
			Total Expense:	54,927.30	28,141.03	26,786.27	54,927.30	28,141.03	26,786.27
		29 Revenues Over/	(Under) Expenses:	0.00	-677.38	-677.38	0.00	-677.38	-677.38
<u>30</u>	Cybersecurity Improvements	Community	/						
	Revenue								
	Account Key	Account Name							
	HH100409700030	FED AID.DHSES GRANT		-25,000.00	0.00	25,000.00	-50,000.00	0.00	50,000.00
			Total Revenue:	-25,000.00	0.00	25,000.00	-50,000.00	0.00	50,000.00
	Expense								
	Account Key	Account Name							
	HH100168020100030	DATA.CYBERSECURITY.PLANNING		25,000.00	0.00	25,000.00	25,000.00	0.00	25,000.00
	HH100168020200030	DATA.CYBERSECURITY.IMPLEMEN	TATION	0.00	0.00	0.00	25,000.00	0.00	25,000.00
			Total Expense:	25,000.00	0.00	25,000.00	50,000.00	0.00	50,000.00
		30 Revenues Over/	(Under) Expenses:	-50,000.00	0.00	50,000.00	-100,000.00	0.00	100,000.00
		Report Revenues Over/	(Under) Expenses:	158,222.65	68,789.53	-89,433.12	-100,000.00	-106,357.53	-6,357.53

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# Project Budget Report Group Totals Date Range 01/01/2020 - 12/31/2020

Group	Period Budget	Period Activity	Variance Favorable (Unfavorable)	Total Budget	Total Activity	Variance Favorable (Unfavorable)
Community	-50,000.00	0.00	50,000.00	-100,000.00	0.00	100,000.00
Environmental	-9,207.35	35,697.30	44,904.65	0.00	281,048.00	281,048.00
Infrastructure	217,430.00	33,092.23	-184,337.77	0.00	-387,405.53	-387,405.53
Report Revenues Over/(Under) Expenses:	158,222.65	68,789.53	-89,433.12	-100,000.00	-106,357.53	-6,357.53

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This authorization form is in keeping with the Town Board's Investment Policy adopted by the Town Board of the Town of Canandaigua on January 7, 2019 and updated on October 22, 2019, and in keeping with Article XIV. Process for Investments and shall be authorized by three of the following people holding the positions of: Town Supervisor, Chair of the Finance Committee, Town Clerk, Town Manager of Clerk (Finance).

To: Town of Canandaigua Town Board Authorized Banks of the Town of C (Canandaigua National Bank, Lyon	anandaigua s National Bank, or Generations Commercial Bank)
	S/A
term of	% interest. The funds being invested are made
up of monies from the following funds:	er Reso # 2020 - 265
Campus Repair Reser	re AA232
Authorized by the following (2 required) in	dividuals:
Signature: MKW	Signature:
Name: Jan a PivW	Name: Late Sluerstrim Jonen
Title: Junn Manay 4	Title: Finance Clark
Date: 2 17 2 ( 0	Date: 9/17/21

This authorization form is in keeping with the Town Board's Investment Policy adopted by the Town Board of the Town of Canandaigua on January 7, 2019 and updated on October 22, 2019, and in keeping with Article XIV. Process for Investments and shall be authorized by three of the following people holding the positions of: Town Supervisor, Chair of the Finance Committee, Town Clerk, Town Manager of Clerk (Finance).

10: 10wn of Canandaigua 10wn Board	.4.:
Authorized Banks of the Town of Canar (Canandaigua National Bank, Lyons Na	tional Bank, or Generations Commercial Bank)
	<b>0</b> 44
The following individuals do hereby authorize t	he investment of \$ 33,501. 32 for a
	% interest. The funds being invested are made
up of monies from the following funds:	E. N. AA233
recordingy neserve	23400 717(23)
Authorized by the following (2 required) indivi-	duals:
. Ina 1/2	
Signature:	Signature:
Name: Donglas E Fine &	Name: John Silverstrim Engen
Title: Town Manage	Title: Finance Clark
Date: 2/17/21	Date: 2/17/2/
•	· · · · · · · · · · · · · · · · · · ·

This authorization form is in keeping with the Town Board's Investment Policy adopted by the Town Board of the Town of Canandaigua on January 7, 2019 and updated on October 22, 2019, and in keeping with Article XIV. Process for Investments and shall be authorized by three of the following people holding the positions of: Town Supervisor, Chair of the Finance Committee, Town Clerk, Town Manager of Clerk (Finance).

To: Town of Canandaigua Town Board

Authorized Banks of the Town of Canandaigua

(Canandaigua National Bank, Lyons	National Bank, or Generations Commercial Bank)
The following individuals do hereby authori	ze the investment of \$ 369,965. for a
term ofdays a carate 45)	% interest. The funds being invested are made
up of monies from the following funds:	per keso# 2020-265
( = 400,000 less = 30,050 (stryler ?)	serve Euro AA234
Open Space Be	Selve GUND AA234
Authorized by the following (2 required) inc	lividuals:
Signature: 4/5/	Signature:
Name: Banglas & Fine U	Name: Jate Silverstrim Johan
Title: Joun Managly	Title: Finance Close
Date: 2/17/21	Date: 2 17 21

This authorization form is in keeping with the Town Board's Investment Policy adopted by the Town Board of the Town of Canandaigua on January 7, 2019 and updated on October 22, 2019, and in keeping with Article XIV. Process for Investments and shall be authorized by three of the following people holding the positions of: Town Supervisor, Chair of the Finance Committee, Town Clerk, Town Manager of Clerk (Finance).

To: Town of Canandaigua Town Board

Authorized Banks of the Town of Can (Canandaigua National Bank, Lyons N	andaigua National Bank, or Generations Commercial Bank)
The following individuals do hereby authorize	e the investment of \$ 150,005.99 for a
term of	% interest. The funds being invested are made
up of monies from the following funds:	2 Reso# 2020-265
Bonded Indebteda	ess Reserve Fund AA237
Authorized by the following (2 required) indi	viduals:
Signature:	Signature: De Si
Name: poligias & Kinest	Name: Kito Silvertin-Enen
Title: /pn Marace	Title: Finance Clark
Date: 2/17/2(	Date: 21721

This authorization form is in keeping with the Town Board's Investment Policy adopted by the Town Board of the Town of Canandaigua on January 7, 2019 and updated on October 22, 2019, and in keeping with Article XIV. Process for Investments and shall be authorized by three of the following people holding the positions of: Town Supervisor, Chair of the Finance Committee, Town Clerk, Town Manager of Clerk (Finance).

To: Town of Canandaigua Town Board	
Authorized Banks of the Town of C	. <b>C</b>
(Canandaigua National Bank, Lyon	s National Bank, or Generations Commercial Bank)
•	
The following individuals do hereby author	rize the investment of \$ 250,009.95
The following marviduals do hereby author	Tor 8
term of	% interest. The funds being invested are made
up of monies from the following funds:	Peso A 2020 - 265
Solid waste Mant	Reserve AA.1238
Authorized by the following (2 required) in	dividuals:
110/11-	_
Signature:	Signature:
Signature.	Signature
Name: Spiglw & First	Name: John Silverstrim- John
Title: Jum Merage	Title: France (COA)
Date: $2/n/3$	Date: 2/17/21

# Order Status

Investor ID	westor ID Investor Name Confirmation # From Account Description Amount Trade Date Settlement Date Payment Method To Account Transaction Status	Confirmation #	From Account	Description	Amount	Trade Date	Settlement Date	Payment Method	To Account	Transaction Status
NY-01-1004	VY-01-1004 Town of Canandaigua 3088598	3088598	NY-01-1004-0001 Withdrawal \$1,500,000.00 02/17/2021 02/18/2021	Withdrawal	\$1,500,000.00	02/17/2021	02/18/2021	ACH	11****4328	11****4328 Pending Processing
NY-01-1004	VY-01-1004 Town of Canandaigua 3088597	3088597	11****4328	Contribution \$20,000.80	\$20,000.80	02/17/2021 02/18/2021	02/18/2021	АСН	NY-01-1004-0008	NY-01-1004-0008 Pending Processing
NY-01-1004	VY-01-1004 Town of Canandaigua 3088596	3088596	11****4328	Contribution	\$33,501.34	02/17/2021 02/18/2021	02/18/2021	АСН	NY-01-1004-0009	NY-01-1004-0009 Pending Processing
NY-01-1004	NY-01-1004 Town of Canandaigua 3088595	3088595	11****4328	Contribution	Contribution \$250,009.98	02/17/2021 02/18/2021	02/18/2021	ACH	NY-01-1004-0012	NY-01-1004-0012 Pending Processing
NY-01-1004	VY-01-1004 Town of Canandaigua 3088594	3088594	11****4328	Contribution	Sontribution \$150,005.99	02/17/2021 02/18/2021	02/18/2021	ACH	NY-01-1004-0011	NY-01-1004-0011 Pending Processing
NY-01-1004	NY-01-1004 Town of Canandaigua 3088592	3088592	11****4328	Contribution	Contribution \$369,965.96	02/17/2021 02/18/2021	02/18/2021	АСН	NY-01-1004-0003	NY-01-1004-0003 Pending Processing



**Summary Statement** 

February 28, 2021

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Investor ID: NY-01-1004

0000532-0004447 PDFT 970065

Town of Canandaigua 5440 Route 5 & 20 West Canandaigua, NY 14424

## **NYCLASS**

NYCLASS Average Monthly Yield: 0.0697%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-1004-0001	INVESTMENTS	2,001,289.12	0.00	1,500,000.00	83.43	166.09	1,358,491.23	501,372.55
NY-01-1004-0002	CONT. TAX RESERVE (AA231)	474,187.64	0.00	0.00	25.44	45.10	474,203.09	474,213.08
NY-01-1004-0003	OPEN SPACE RESERVE (AA234)	733,267.90	369,965.96	0.00	45.08	75.44	891,850.00	1,103,278.94
NY-01-1004-0004	PARKS FUND (CM100/CR)	651,862.34	0.00	0.00	34.86	61.85	651,883.51	651,897.20
NY-01-1004-0005	HWY EQUIP RESERVE (DA230)	186,802.78	0.00	0.00	9.98	17.67	186,808.85	186,812.76
NY-01-1004-0006	HWY IMPROV RESERVE (DA232)	208,486.34	0.00	0.00	11.12	19.76	208,493.10	208,497.46

Tel: (855) 804-9980

https://www.newyorkclass.org/



## Summary Statement

February 28, 2021

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Investor ID: NY-01-1004

Town of Canandaigua 5440 Route 5 & 20 West Canandaigua, NY 14424

## **NYCLASS - (continued)**

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-1004-0007	HWY SNOW RD REPAIR RESERVE (DA235)	205,306.95	0.00	0.00	11.00	19.44	205,313.63	205,317.95
NY-01-1004-0008	REPAIR RESERVE FUND (AA232)	60,091.03	20,000.80	0.00	3.54	5.96	68,664.84	80,095.37
NY-01-1004-0009	TECHNOLOGY RESERVE FUND (AA233)	12,468.21	33,501.34	0.00	1.20	1.79	26,826.46	45,970.75
NY-01-1004-0010	NYS EMP SYST RESERVE (AA235)	226,190.47	0.00	0.00	12.10	21.46	226,197.82	226,202.57
NY-01-1004-0011	BONDED INDEBTEDNESS RESERVE (AA237)	65,454.30	150,005.99	0.00	5.88	8.56	129,745.28	215,466.17
NY-01-1004-0012	SOLID WASTE MGMT RESERVE (AA238)	301,124.35	250,009.98	0.00	20.04	32.47	408,282.22	551,154.37
TOTAL		5,126,531.43	823,484.07	1,500,000.00	263.67	475.59	4,836,760.03	4,450,279.17

Tel: (855) 804-9980

https://www.newyorkclass.org/



Average Monthly Yield: 0.0697%

February 28, 2021

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Account Number: NY-01-1004-0001

## **INVESTMENTS**

## **Account Summary**

	Beginning			Income	Income Earned	Average Daily	Month End
	Balance	Contributions	Withdrawals	Earned	YTD	Balance	Balance
NYCLASS	2,001,289.12	0.00	1,500,000.00	83.43	166.09	1,358,491.23	501,372.55

## **Transaction Activity**

		Contributions &			
Transaction Date	Transaction Description	Income Earned	Withdrawals	Balance	Transaction Number
02/01/2021	Beginning Balance			2,001,289.12	
02/17/2021	Withdrawal		1,500,000.00		3088598
02/28/2021	Income Dividend Reinvestment	83.43			
02/28/2021	Ending Balance			501,372.55	



February 28, 2021

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Account Number: NY-01-1004-0002

Average Monthly Yield: 0.0697%

## **CONT. TAX RESERVE (AA231)**

## **Account Summary**

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	474,187.64	0.00	0.00	25.44	45.10	474,203.09	474,213.08

## **Transaction Activity**

Transaction Data	Transaction Description	Contributions &	With drougle	Dalanaa	Transaction Number
Transaction Date	Transaction Description	Income Earned	Withdrawals	Balance	Transaction Number
02/01/2021	Beginning Balance			474,187.64	
02/28/2021	Income Dividend Reinvestment	25.44			
02/28/2021	Ending Balance			474,213.08	



February 28, 2021

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Account Number: NY-01-1004-0003

Average Monthly Yield: 0.0697%

## **OPEN SPACE RESERVE (AA234)**

## **Account Summary**

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	733,267.90	369,965.96	0.00	45.08	75.44	891.850.00	1,103,278.94

## **Transaction Activity**

		Contributions &			
Transaction Date	Transaction Description	Income Earned	Withdrawals	Balance	Transaction Number
02/01/2021	Beginning Balance			733,267.90	
02/17/2021	Contribution	369,965.96			3088592
02/28/2021	Income Dividend Reinvestment	45.08			
02/28/2021	Ending Balance			1,103,278.94	



Average Monthly Yield: 0.0697%

February 28, 2021

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Account Number: NY-01-1004-0004

## PARKS FUND (CM100/CR)

## **Account Summary**

				_	Income		
	Beginning Balance	Contributions	Withdrawals	Income Earned	Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	651,862.34	0.00	0.00	34.86	61.85	651,883.51	651,897.20

## **Transaction Activity**

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
02/01/2021	Beginning Balance	meome Eumea	vvitilaluwuis	651,862.34	
02/28/2021	Income Dividend Reinvestment	34.86			
02/28/2021	Ending Balance			651,897.20	



February 28, 2021

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Account Number: NY-01-1004-0005

Average Monthly Yield: 0.0697%

## **HWY EQUIP RESERVE (DA230)**

## **Account Summary**

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	186,802.78	0.00	0.00	9.98	17.67	186,808.85	186 812 76

## **Transaction Activity**

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
02/01/2021	Beginning Balance			186,802.78	
02/28/2021	Income Dividend Reinvestment	9.98			
02/28/2021	Ending Balance			186,812.76	



Average Monthly Yield: 0.0697%

February 28, 2021

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Account Number: NY-01-1004-0006

## **HWY IMPROV RESERVE (DA232)**

## **Account Summary**

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	208,486.34	0.00	0.00	11.12	19.76	208,493.10	208,497.46

## **Transaction Activity**

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
Transaction Date	Transaction Description	income Eameu	vvitiiuiawais	Dalalice	Transaction Number
02/01/2021	Beginning Balance			208,486.34	
02/28/2021	Income Dividend Reinvestment	11.12			
02/28/2021	Ending Balance			208,497.46	



Average Monthly Yield: 0.0697%

February 28, 2021

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**Account Number: NY-01-1004-0007** 

## **HWY SNOW RD REPAIR RESERVE (DA235)**

## **Account Summary**

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
	Darance	Contributions	Withdiawais	Lainea	110	Dalailee	Darance
NYCLASS	205,306.95	0.00	0.00	11.00	19.44	205,313.63	205,317.95

## **Transaction Activity**

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
Transaction Date	Transaction Description	IIICOIIIE Lailleu	vvitiiuiawais	DalailCe	Transaction Number
02/01/2021	Beginning Balance			205,306.95	
02/28/2021	Income Dividend Reinvestment	11.00			
02/28/2021	Ending Balance			205,317.95	



February 28, 2021

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Account Number: NY-01-1004-0008

Average Monthly Yield: 0.0697%

## **REPAIR RESERVE FUND (AA232)**

## **Account Summary**

	Beginning			Income	Income Earned	Average Daily	Month End
	Balance	Contributions	Withdrawals	Earned	YTD	Balance	Balance
NYCLASS	60,091.03	20,000.80	0.00	3.54	5.96	68,664.84	80,095.37

## **Transaction Activity**

		Contributions &			
Transaction Date	Transaction Description	Income Earned	Withdrawals	Balance	Transaction Number
02/01/2021	Beginning Balance			60,091.03	
02/17/2021	Contribution	20,000.80			3088597
02/28/2021	Income Dividend Reinvestment	3.54			
02/28/2021	Ending Balance			80,095.37	



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Account Number: NY-01-1004-0009

Average Monthly Yield: 0.0697%

# **TECHNOLOGY RESERVE FUND (AA233)**

# **Account Summary**

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	12,468.21	33,501.34	0.00	1.20	1.79	26,826.46	45,970.75

# **Transaction Activity**

		Contributions &			
Transaction Date	Transaction Description	Income Earned	Withdrawals	Balance	Transaction Number
02/01/2021	Beginning Balance			12,468.21	
02/17/2021	Contribution	33,501.34			3088596
02/28/2021	Income Dividend Reinvestment	1.20			
02/28/2021	Ending Balance			45,970.75	



Average Monthly Yield: 0.0697%

February 28, 2021

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Account Number: NY-01-1004-0010

# **NYS EMP SYST RESERVE (AA235)**

# **Account Summary**

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	226,190.47	0.00	0.00	12.10	21.46	226,197.82	226,202.57

# **Transaction Activity**

		Contributions &			
Transaction Date	Transaction Description	Income Earned	Withdrawals	Balance	Transaction Number
02/01/2021	Beginning Balance			226,190.47	
02/28/2021	Income Dividend Reinvestment	12.10			
02/28/2021	Ending Balance			226,202.57	



Average Monthly Yield: 0.0697%

February 28, 2021

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Account Number: NY-01-1004-0011

# **BONDED INDEBTEDNESS RESERVE (AA237)**

# **Account Summary**

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	65,454.30	150,005.99	0.00	5.88	8.56	129,745.28	215,466.17

# **Transaction Activity**

		Contributions &			
Transaction Date	Transaction Description	Income Earned	Withdrawals	Balance	Transaction Number
02/01/2021	Beginning Balance			65,454.30	
02/17/2021	Contribution	150,005.99			3088594
02/28/2021	Income Dividend Reinvestment	5.88			
02/28/2021	Ending Balance			215,466.17	



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Account Number: NY-01-1004-0012

Average Monthly Yield: 0.0697%

# **SOLID WASTE MGMT RESERVE (AA238)**

# **Account Summary**

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	301,124.35	250,009.98	0.00	20.04	32.47	408,282.22	551,154.37

# **Transaction Activity**

		Contributions &			
Transaction Date	Transaction Description	Income Earned	Withdrawals	Balance	Transaction Number
02/01/2021	Beginning Balance			301,124.35	
02/17/2021	Contribution	250,009.98			3088595
02/28/2021	Income Dividend Reinvestment	20.04			
02/28/2021	Ending Balance			551,154.37	





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## **NYCLASS**

#### **NYCLASS**

		NICLASS	
	Daily Yield	Dividend Rate	Date
	0.0951%	0.000002606	02/01/2021
	0.0951%	0.000002605	02/02/2021
	0.0951%	0.000002606	02/03/2021
	0.0951%	0.000002606	02/04/2021
	0.0951%	0.000007815	02/05/2021
	0.0951%	0.00000000	02/06/2021
	0.0951%	0.00000000	02/07/2021
	0.0951%	0.000002607	02/08/2021
	0.0751%	0.000002058	02/09/2021
	0.0751%	0.000002057	02/10/2021
	0.0751%	0.000002058	02/11/2021
	0.0651%	0.000007136	02/12/2021
	0.0651%	0.00000000	02/13/2021
	0.0651%	0.00000000	02/14/2021
	0.0651%	0.00000000	02/15/2021
	0.0651%	0.000001782	02/16/2021
	0.0651%	0.000001784	02/17/2021
	0.0651%	0.000001784	02/18/2021
	0.0551%	0.000004530	02/19/2021
	0.0551%	0.00000000	02/20/2021
	0.0551%	0.00000000	02/21/2021
	0.0551%	0.000001509	02/22/2021
	0.0551%	0.000001510	02/23/2021
	0.0551%	0.000001510	02/24/2021
	0.0451%	0.000001235	02/25/2021
	0.0451%	0.00003708	02/26/2021
	0.0451%	0.00000000	02/27/2021
	0.0451%	0.00000000	02/28/2021
	0.0651% 0.0651% 0.0551% 0.0551% 0.0551% 0.0551% 0.0551% 0.0551% 0.0451% 0.0451%	0.000001784 0.000001784 0.000004530 0.000000000 0.000000000 0.000001509 0.000001510 0.000001510 0.000001235 0.000003708 0.000000000	02/17/2021 02/18/2021 02/19/2021 02/20/2021 02/21/2021 02/22/2021 02/23/2021 02/24/2021 02/25/2021 02/26/2021 02/27/2021

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.

Town of Canandaigua

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## www.townorcanandargua.o

# MEMO

To:	Canandaigua Town Board	Date:	March 3, 2021
From:	Kate Silverstrim-Jensen, Finance Clerk		
Re:	February 2021 Revenue/Expense Control Report		

## **BALANCE SHEET**

Bank statements have been reconciled through February 28, 2021. Detailed reports have been distributed via email.

## **REVENUES**

Receipts recorded for February totaled \$362,570.86 and include the following:

- Town Clerk \$230,084.75 and \$1,000 in special park & recreation funds.
- County Snow Removal \$71,253.00
- PILOT Payments \$21,524.62
- Justice Fines & Fees \$18,622.00
- Development Office \$9,785.00 applied against accounts receivable
- Expense Reimbursements \$7,916.00
- Metal Recycling \$1,407.45
- Other \$978.04

## **EXPENDITURES**

We expect the available balance in each fund to be about 83.33% at the end of February.

- General Fund (AA100) Expenditures to date are \$538,719.15 against a budget of \$4,536,569.79 which leaves 88.12% available.
- Highway Fund (DA100) Expenditures to date are \$459,821.06 against a budget of \$3,499,177.00 which leaves 86.86% available.
- Water Fund (SW500) Expenditures to date are \$77,543.87 against a budget of \$1,569,518.48 which leaves 95.06% available.



# **Monthly Budget Report**

**Account Summary** 

For Fiscal: 2021 Period Ending: 02/28/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: AA100 - GENERAL FUND							
Revenue							
AA100.1001.00000	REAL PROPERTY TAXES	560,000.00	560,000.00	0.00	560,000.00	0.00	0.00 %
AA100.1030.00000	SPECIAL ASSESSMENT/PILOT	25,071.00	25,071.00	21,524.62	21,770.29	-3,300.71	13.17 %
AA100.1090.00000	PENALTY ON TAXES	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
AA100.1120.00000	NON PROPERTY SALES TAX	1,875,000.00	1,875,000.00	0.00	0.00	-1,875,000.00	100.00 %
AA100.1170.00000	CABLE TV FRANCHISE FEES	85,000.00	85,000.00	0.00	-1,047.48	-86,047.48	101.23 %
AA100.1255.00000	TOWN CLERK FEES	1,900.00	1,900.00	50.25	50.25	-1,849.75	97.36 %
AA100.1603.00000	VITAL STATISTICS FEE	5,500.00	5,500.00	230.00	230.00	-5,270.00	95.82 %
AA100.2001.00000	PARK & RECREATION FEES	100,000.00	100,000.00	2,125.50	2,125.50	-97,874.50	97.87 %
AA100.2110.00000	ZONING FEES	30,000.00	30,000.00	2,550.00	2,550.00	-27,450.00	91.50 %
AA100.2120.00000	SOIL EROSION CONTROL	6,000.00	6,000.00	300.00	300.00	-5,700.00	95.00 %
AA100.2148.00000	RETURNED CHECK FEE	60.00	60.00	20.00	20.00	-40.00	66.67 %
AA100.2192.00000	CEMETERY SERVICES	500.00	500.00	0.00	0.00	-500.00	100.00 %
AA100.2302.00000	SERVICES/OTHER GOVERNMENTS	27,000.00	27,000.00	0.00	1,000.00	-26,000.00	96.30 %
AA100.2401.00000	INTEREST & EARNINGS	15,000.00	15,000.00	147.60	283.38	-14,716.62	98.11 %
AA100.2410.00000	RENTAL OF REAL PROPERTY	17,910.00	17,910.00	900.00	1,350.00	-16,560.00	92.46 %
AA100.2544.00000	DOG LICENSES	25,000.00	25,000.00	2,073.00	2,073.00	-22,927.00	91.71 %
AA100.2590.00000	SITE DEVELOPMENT FEES	75,000.00	75,000.00	4,742.20	4,742.20	-70,257.80	93.68 %
AA100.2591.00000	CONSTRUCTION DEBRIS FEES	20,000.00	20,000.00	1,638.00	1,638.00	-18,362.00	91.81 %
AA100.2610.00000	FINES & FORFEITED BAIL	92,500.00	92,500.00	18,622.00	18,622.00	-73,878.00	79.87 %
AA100.2651.00000	RECYCLING REVENUE	7,500.00	7,500.00	1,407.45	2,757.66	-4,742.34	63.23 %
AA100.2665.00000	SALE OF EQUIPMENT	21,500.00	21,500.00	0.00	0.00	-21,500.00	100.00 %
AA100.2680.00000	INSURANCE RECOVERIES	150.00	150.00	0.00	0.00	-150.00	100.00 %
AA100.2750.00000	AIM-RELATED PAYMENTS	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
AA100.3005.00000	ONTARIO CO MORTGAGE TAX	230,000.00	230,000.00	0.00	0.00	-230,000.00	100.00 %
AA100.3092.00000	ST AID.PLANNING STUDIES	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
AA100.5031.00000	INTERFUND TRANSFERS	212,465.00	212,465.00	0.00	0.00	-212,465.00	100.00 %
AA100.5031.0000R	TRANSFER IN FROM RESERVE	0.00	30,050.00	30,050.00	30,050.00	0.00	0.00 %
AA100.5031.000CM	INTERFUND TRANSFERS.PARK FUN	490,500.00	490,500.00	0.00	0.00	-490,500.00	100.00 %
AA100.5710.00000	SERIAL BONDS	1.00	1.00	0.00	0.00	-1.00	100.00 %
AA100.9000.00000	APPROPRIATED FUND BALANCE FO	498,850.00	498,850.00	0.00	0.00	-498,850.00	100.00 %
	Revenue Total:	4,472,407.00	4,502,457.00	86,380.62	648,514.80	-3,853,942.20	85.60 %
Expense							
AA100.1010.110.00000	TOWN BOARD.ELECTED	21,060.00	21,060.00	1,620.00	3,240.00	17,820.00	84.62 %
AA100.1010.400.00000	TOWN BOARD.CONTRACTUAL	4,500.00	4,500.00	49.49	49.49	4,450.51	98.90 %
AA100.1110.110.00000	JUSTICES.ELECTED	51,868.00	51,868.00	3,989.84	7,979.68	43,888.32	84.62 %
AA100.1110.120.00000	JUSTICES.COURT CLERK, PT	52,000.00	52,000.00	4,000.00	8,000.00	44,000.00	84.62 %
AA100.1110.130.00000	JUSTICES.COURT CLERK, PT	5,000.00	5,000.00	0.00	73.44	4,926.56	98.53 %
AA100.1110.140.00000	JUSTICES.COURT CLERK, PT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.1110.200.00000	JUSTICES.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1110.400.00000	JUSTICES.CONTRACTUAL	7,500.00	7,500.00	-88.50	-88.50	7,588.50	101.18 %
AA100.1110.401.00000	JUSTICESCONTR.COURTSECURITY	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
AA100.1220.110.00000	SUPERVISOR.ELECTED	20,808.00	20,808.00	1,600.62	3,201.24	17,606.76	84.62 %
AA100.1220.120.00000	SUPERVISOR.DEPUTY SUPERVISOR	2,500.00	2,500.00	153.84	153.84	2,346.16	93.85 %
AA100.1220.400.00000	SUPERVISOR.CONTRACTUAL	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
AA100.1230.100.00000	TOWN MANAGER.PERSONAL SERVI	128,750.00	128,750.00	9,903.84	19,807.68	108,942.32	84.62 %
AA100.1230.120.00000	TOWN MGR.ADMINISTRATIVE AIDE	31,500.00	31,500.00	2,327.33	3,979.63	27,520.37	87.37 %
AA100.1230.144.00000	TOWN MGR. CLERK FINANCE	61,500.00	61,500.00	9,461.52	9,461.52	52,038.48	84.62 %
AA100.1230.200.00000	TOWN MANAGER.CAPITAL.EQUIPM	35,850.00	35,850.00	0.00	0.00	35,850.00	100.00 %
AA100.1230.400.00000	TOWN MANAGER.CONTRACTUAL	8,460.00	8,460.00	188.50	253.10	8,206.90	97.01 %
AA100.1320.400.00000	AUDITOR.CONTRACTUAL	18,000.00	18,000.00	0.00	0.00	18,000.00	100.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.1340.400.00000	BUDGET.CONTRACTUAL	6,000.00	6,000.00	0.00	26.16	5,973.84	99.56 %
AA100.1345.400.00000	PURCHASING.CONTRACTUAL	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
AA100.1355.120.00000	ASSESSOR.PERSONAL SERVICES	63,000.00	63,000.00	4,846.16	9,692.32	53,307.68	84.62 %
AA100.1355.150.00000	ASSESSOR.BAR REVIEW SALARY	1,750.00	1,750.00	0.00	0.00	1,750.00	100.00 %
AA100.1355.200.00000	ASSESSOR.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1355.400.00000	ASSESSOR.CONTRACTUAL	11,539.00	11,539.00	-14.33	2,297.95	9,241.05	80.09 %
AA100.1355.420.00000	ASSESSOR.BAR REVIEW CONTRACT	200.00	200.00	0.00	0.00	200.00	100.00 %
AA100.1410.110.00000	TOWN CLERK.ELECTED	64,357.00	64,357.00	4,950.54	9,901.08	54,455.92	84.62 %
AA100.1410.131.00000	TOWN CLERK.DEPUTY F/T	38,106.00	38,106.00	2,899.14	5,293.49	32,812.51	86.11 %
AA100.1410.141.00000	TOWN CLERK.DEPUTY P/T	23,020.00	23,020.00	1,699.58	2,944.62	20,075.38	87.21 %
AA100.1410.200.00000	TOWN CLERK.CAPITAL.EQUIPMENT	1,975.00	1,975.00	0.00	0.00	1,975.00	100.00 %
AA100.1410.400.00000 AA100.1420.400.00000	TOWN CLERK.CONTRACTUAL	12,850.00	12,850.00	616.86	3,785.96	9,064.04	70.54 %
AA100.1420.400.00000 AA100.1430.132.00000	ATTORNEY.CONTRACTUAL PERSONNEL.HR AND PAYROLL COO	15,000.00 70,125.00	15,000.00 70,125.00	0.00 510.00	0.00 8,600.88	15,000.00 61,524.12	100.00 % 87.73 %
AA100.1430.141.00000	PERSONNEL.CLERK P/T	16,000.00	16,000.00	0.00	0.00	16,000.00	100.00 %
AA100.1430.144.00000	PERSONNEL.FINANCE CLERK II	0.00	0.00	-4,730.76	0.00	0.00	0.00 %
AA100.1430.200.00000	PERSONNEL.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1430.410.00000	PERSONNEL.CONTRACTUAL	6,580.00	6,580.00	145.45	177.75	6,402.25	97.30 %
AA100.1430.420.00000	PERSONNEL.EAP HUMAN RESOURC	1,400.00	1,400.00	0.00	0.00	1,400.00	100.00 %
AA100.1440.400.00000	ENGINEERING.CONTRACTUAL	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
AA100.1440.406.00000	ENGINEERING. SEWERS	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
AA100.1450.400.00000	ELECTIONS.CONTRACTUAL	8,750.00	8,750.00	0.00	0.00	8,750.00	100.00 %
AA100.1460.200.00000	RECORDS MANAGEMENT.CAPITAL.	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1460.400.00000	RECORDS MANAGEMENT.CONTRAC	5,635.00	5,635.00	1,058.22	1,301.97	4,333.03	76.89 %
AA100.1480.400.00000	PUBLICSERVINFO.CONTRACTUAL.C	5,200.00	5,200.00	78.14	78.14	5,121.86	98.50 %
AA100.1620.200.00000	BUILDINGS.CAPITAL.EQUIPMENT	45,800.00	45,800.00	0.00	0.00	45,800.00	100.00 %
AA100.1620.400.00000	BUILDINGS.CONTRACTUAL	4,000.00	4,000.00	0.00	6.58	3,993.42	99.84 %
AA100.1620.403.00000	BUILDINGSTOWNHALL.CONTR.UTI	45,000.00	45,000.00	2,582.69	3,221.41	41,778.59	92.84 %
AA100.1620.404.00000	BUILDINGSHIGHWAYBLDG.CONTR	79,000.00	79,000.00	6,836.65	6,879.89	72,120.11	91.29 %
AA100.1620.405.00000	BUILDINGSPARKS.CONTR.UTILITY.	37,250.00	37,250.00	3,008.38	4,378.41	32,871.59	88.25 %
AA100.1620.410.00000	BUILDINGS.JANITORIAL	33,000.00	33,000.00	1,576.00	1,576.00	31,424.00	95.22 %
AA100.1670.400.00000	PRINTING & MAILING.CONTRACTU	10,500.00	10,500.00	26.70	2,928.34	7,571.66	72.11 %
AA100.1680.200.00000	DATA PROCESSING.CAPITAL.EQUIP	40,350.00	49,770.00	899.74	899.74	48,870.26	98.19 %
AA100.1680.400.00000	DATA PROCESSING.CONTRACTUAL	75,360.00	75,360.00	468.65	9,864.59	65,495.41	86.91 %
AA100.1910.400.00000	UNALLOCATED INSURANCE	100,000.00	100,000.00	0.00	22,136.75	77,863.25	77.86 %
AA100.1920.400.00000	MUNICIPAL ASSOCIATION DUES	1,500.00	1,500.00	0.00	1,500.00	0.00	0.00 %
AA100.1940.200.00000	PURCHASE OF LAND/RIGHT OF WAY	1.00	2,501.00	2,500.00	2,500.00	1.00	0.04 %
AA100.1940.400.00000	PURCHASE OF LAND/RIGHT OF WAY	0.00	30,050.00	30,050.00	30,050.00	0.00	0.00 %
AA100.1990.400.00000	CONTINGENCY	90,000.00	87,500.00	0.00	0.00	87,500.00	100.00 %
AA100.3120.400.00000	POLICE.CONTRACTUAL	29,500.00	29,500.00	0.00	0.00	29,500.00	100.00 %
AA100.3310.200.00000 AA100.3310.400.00000	TRAFFIC.CAPITAL.EQUIPMENT	17,000.00 86,000.00	17,000.00	0.00 795.00	0.00 795.00	17,000.00 85,205.00	100.00 % 99.08 %
AA100.3510.400.00000 AA100.3510.400.00000	TRAFFIC.CONTRACTUAL	·	86,000.00 25,000.00		24,971.00		
AA100.4020.100.00000	DOG CONTROL CONTRACTUAL REGISTRAR.PERSONAL SERVICES	25,000.00 2,400.00	25,000.00	0.00	0.00	29.00 2,400.00	0.12 % 100.00 %
AA100.4020.100.00000 AA100.4020.400.00000	REGISTRAR.CONTRACTUAL	2,400.00	2,400.00	0.00	0.00	2,400.00	100.00 %
AA100.4540.400.00000	AMBULANCE CONTRACTUAL	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
AA100.5010.110.00000	HIGHWAY SUPT.ELECTED	53,837.00	53,837.00	4,141.30	8,282.60	45,554.40	84.62 %
AA100.5010.120.00000	HIGHWAY.DEPUTY	3,255.00	3,255.00	250.38	500.76	2,754.24	84.62 %
AA100.5010.130.00000	HIGHWAY.ACCOUNT CLERK	19,094.00	19,094.00	1,482.58	2,657.62	16,436.38	86.08 %
AA100.5182.400.00000	STREET LIGHTING.CONTRACTUAL	28,500.00	28,500.00	2,379.49	2,379.49	26,120.51	91.65 %
AA100.6410.410.00000	PUBLICITY.CONTRACTUAL	6,500.00	6,500.00	0.00	0.00	6,500.00	100.00 %
AA100.6410.420.00000	PUBLICITY.PARK	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
AA100.6989.400.00000	ECONOMIC DEVELOPMENT.CONTR	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
AA100.7020.141.00000	RECREATION.SR LIFEGUARD	7,440.00	7,440.00	0.00	0.00	7,440.00	100.00 %
AA100.7110.121.00000	PARKS.MAINTENANCE ASSISTANT	50,337.00	50,337.00	3,872.08	7,744.16	42,592.84	84.62 %
AA100.7110.130.00000	PARK.LABORER F/T	39,520.00	39,520.00	3,040.00	5,495.75	34,024.25	86.09 %
AA100.7110.131.00000	SEASONAL.ONANDA PERSONAL SE	56,119.00	56,119.00	0.00	0.00	56,119.00	100.00 %
AA100.7110.142.00000	REC.ATTENDANTS GATEHOUSE	10,790.00	10,790.00	0.00	0.00	10,790.00	100.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.7110.143.00000	PARK.LABORERS P/T SEASONAL	46,900.00	46,900.00	403.40	685.78	46,214.22	98.54 %
AA100.7110.200.00000	PARKS.NORMAL.CAP.MAINTENANC	277,502.00	277,502.00	0.00	0.00	277,502.00	100.00 %
AA100.7110.201.00000	PARKS.PRKFUND.NEWREC.EXP.PAR	490,500.00	507,811.79	13,461.21	13,461.21	494,350.58	97.35 %
AA100.7110.400.00000	PARK.CONTRACTUAL	96,160.00	96,160.00	1,736.22	3,056.22	93,103.78	96.82 %
AA100.7110.402.00000	PARKS.LANDSCAPING	5,300.00	5,300.00	0.00	0.00	5,300.00	100.00 %
AA100.7110.404.00000	PARKS AUBURN TRAIL	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
AA100.7140.141.00000	PLAYGROUND/RECREATION.LIFEGU	42,600.00	42,600.00	0.00	0.00	42,600.00	100.00 %
AA100.7140.142.00000	PLAYGROUND/RECREATION.SPECIA	14,532.00	14,532.00	0.00	0.00	14,532.00	100.00 %
AA100.7140.400.00000	PLAYGROUND/RECREATION.CONTR	10,100.00	10,100.00	0.00	0.00	10,100.00	100.00 %
AA100.7140.405.00000	RECREATION.EVENTS.MOVIENIGHT	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
AA100.7140.410.00000	PLAYGROUND/RECREATION.DAY CA	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
AA100.7450.410.00000	MUSEUM.CONTRACTUAL	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
AA100.7510.120.00000	HISTORIAN CONTRACTIVAL	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
AA100.7510.400.00000 AA100.7550.400.00000	HISTORIAN.CONTRACTUAL CELEBRATIONS.CONTRACTUAL	750.00 4,500.00	750.00 4,500.00	0.00	0.00	750.00 4,500.00	100.00 % 100.00 %
AA100.7620.400.00000	ADULT RECREATION.CONTRACTUAL	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
AA100.7020.400.00000 AA100.8010.120.00000	PLANNER	60,818.00	60,818.00	543.75	9,900.45	50,917.55	83.72 %
AA100.8010.141.00000	ZONING.INSPECTOR P/T	8,699.00	8,699.00	658.66	1,108.23	7,590.77	87.26 %
AA100.8010.144.00000	ZONINGOFFICE SPECIALIST I	40,840.00	40,840.00	3,127.67	5,641.59	35,198.41	86.19 %
AA100.8010.400.00000	ZONING INSPECTOR.CONTRACTUAL	920.00	920.00	48.45	113.05	806.95	87.71 %
AA100.8020.120.00000	BOARD.PERSONAL SERVICES	6,375.00	6,375.00	0.00	0.00	6,375.00	100.00 %
AA100.8020.140.00000	STENOGRAPHER PT.PERSONAL SER	6,250.00	6,250.00	328.44	628.32	5,621.68	89.95 %
AA100.8020.150.00000	PLANNINGECB PERS SVCS BOARD	4,200.00	4,200.00	0.00	0.00	4,200.00	100.00 %
AA100.8020.160.00000	PLANNINGECB STENOGRAPHER	1,400.00	1,400.00	149.94	314.16	1,085.84	77.56 %
AA100.8020.400.00000	PLANNING.MISC.CONTRACTUAL	7,300.00	7,300.00	70.00	760.00	6,540.00	89.59 %
AA100.8020.410.00000	PLANNING.ENGINEERING.CONTRA	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.8020.412.00000	PLANNING.COMP PLAN	300.00	300.00	0.00	0.00	300.00	100.00 %
AA100.8020.424.00000	PLANNING.UPTOWN.MUO	30,000.00	30,000.00	6,592.00	6,592.00	23,408.00	78.03 %
AA100.8020.428.00000	PLANNING.HISTORICAL SURVEY	15,950.00	15,950.00	0.00	0.00	15,950.00	100.00 %
AA100.8020.430.00000	PLANNINGMIDDLECHESHIRERD	10,500.00	10,500.00	0.00	0.00	10,500.00	100.00 %
AA100.8020.450.00000	ENVIRONMENTAL CONSULT BOARD	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
AA100.8040.120.00000	ZONING BOARD OF APPEALS.PERS	5,573.00	5,573.00	0.00	0.00	5,573.00	100.00 %
AA100.8040.400.00000	ZONING BOARD OF APPEALS CONT	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
AA100.8140.400.00000	STORMSEWERS.CONTRACTUAL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
AA100.8160.130.00000	WASTE & RECYCLING MEO.PERSON	60,000.00	60,000.00	4,401.60	8,253.00	51,747.00	86.25 %
AA100.8160.140.00000	WASTE & RECYCLING LABORS PT.PE	26,000.00	26,000.00	2,056.26	3,443.77	22,556.23	86.75 %
AA100.8160.200.00000	WASTE & RECYCLING EQUIPMENT	0.00	0.00	0.00	42,503.11	-42,503.11	0.00 %
AA100.8160.400.00000	WASTE & RECYCLING CONTRACTUA	96,000.00	103,381.00	11,073.96	11,073.96	92,307.04	89.29 %
AA100.8540.400.00000	DRAINAGE.CONTRACTUAL	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.8664.121.00000	CODE ENFORCEMENT	69,822.00	69,822.00	5,370.92	10,741.84	59,080.16	84.62 %
AA100.8664.122.00000	CODE ENFORCEMENT	17,663.00	17,663.00	1,316.26	2,340.61	15,322.39	86.75 %
AA100.8664.124.00000	CODE ENFORCEMENT	63,334.00	63,334.00	4,871.84	9,743.68	53,590.32	84.62 %
AA100.8664.200.00000	CODE ENFORCEMENT.CAPITAL.EQU	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.8664.400.00000 AA100.8710.400.00000	CODE ENFORCEMENT.CONTRACTU	4,500.00 6,300.00	4,500.00	95.32	262.62	4,237.38	94.16 %
AA100.8730.450.00000	CONSERVATION.CONTRACTUAL FORESTRY TREE ADVISORY BOARD	11,501.00	6,300.00	0.00	0.00	6,300.00 11,501.00	100.00 % 100.00 %
AA100.8810.400.00000	CEMETERIES CONTRACTUAL	11,500.00	11,501.00 11,500.00	0.00	0.00	11,500.00	100.00 %
AA100.8989.400.00000	CDGA LAKE MANAGEMENT PLAN	29,500.00	29,500.00	0.00	23,920.00	5,580.00	18.92 %
AA100.9010.800.00000	NYS RETIREMENT	133,572.00	133,572.00	0.00	0.00	133,572.00	100.00 %
AA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	115,000.00	115,000.00	5,984.21	13,168.15	101,831.85	88.55 %
AA100.9040.800.00000	WORKERS COMPENSATION	76,200.00	76,200.00	0.00	74,265.00	1,935.00	2.54 %
AA100.9050.800.00000	UNEMPLOYMENT INSURANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.9055.800.00000	DISABILITY INSURANCE	2,500.00	2,500.00	482.78	482.78	2,017.22	80.69 %
AA100.9060.810.00000	MEDICAL INSURANCE	176,737.00	176,737.00	11,606.59	37,020.81	139,716.19	79.05 %
AA100.9060.811.00000	DENTAL INSURANCE	13,000.00	13,000.00	875.25	2,783.97	10,216.03	78.58 %
AA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	4,000.00	4,000.00	153.84	461.52	3,538.48	88.46 %
AA100.9060.830.00000	HSA ACCOUNT	44,010.00	44,010.00	441.40	17,013.79	26,996.21	61.34 %
AA100.9710.600.00000	SERIAL BONDS.PRINCIPAL	244,500.00	244,500.00	0.00	0.00	244,500.00	100.00 %
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						Variance	
		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Favorable (Unfavorable)	Percent Remaining
AA100.9710.700.00000	SERIAL BONDS.INTEREST	113,013.00	113,013.00	0.00	0.00	113,013.00	100.00 %
AA100.9730.700.00000	BAN INTEREST	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
	Expense Total:	4,472,407.00	4,536,569.79	185,025.09	538,719.15	3,997,850.64	88.12 %
Fund: A	AA100 - GENERAL FUND Surplus (Deficit):	0.00	-34,112.79	-98,644.47	109,795.65	143,908.44	421.86 %
Fund: AA231 - CONTINGENT Revenue	T/TAX RESERVE						
AA231.2401.00000	INTEREST & EARNINGS.CONT TAX R	0.00	0.00	25.44	45.10	45.10	0.00 %
	Revenue Total:	0.00	0.00	25.44	45.10	45.10	0.00 %
Fund: A	A231 - CONTINGENT/TAX RESERVE Total:	0.00	0.00	25.44	45.10	45.10	0.00 %
Fund: AA232 - CAMPUS REF Revenue	PAIR RESERVE						
AA232.2401.00000	INTEREST & EARNING.BUILDING RE	0.00	0.00	3.54	6.76	6.76	0.00 %
	Revenue Total:	0.00	0.00	3.54	6.76	6.76	0.00 %
Fund:	AA232 - CAMPUS REPAIR RESERVE Total:	0.00	0.00	3.54	6.76	6.76	0.00 %
Fund: AA233 - TECHNOLOG	Y RESERVE						
AA233.2401.00000	INTEREST & EARNING.TECHNOLOG	0.00	0.00	1.20	3.13	3.13	0.00 %
	Revenue Total:	0.00	0.00	1.20	3.13	3.13	0.00 %
Fun	id: AA233 - TECHNOLOGY RESERVE Total:	0.00	0.00	1.20	3.13	3.13	0.00 %
Fund: AA234 - OPEN SPACE Revenue	RESERVE						
AA234.2401.00000	INTEREST & EARNING.OPEN SPACE	0.00	0.00	45.08	91.40	91.40	0.00 %
AA234.9000.00000	APPROPRIATED FUND BALANCE FO	0.00	30,050.00	0.00	0.00	-30,050.00	100.00 %
	Revenue Total:	0.00	30,050.00	45.08	91.40	-29,958.60	99.70 %
Expense							
AA234.9901.900.00000	INTERFUND TRANSFER	0.00	30,050.00	30,050.00	30,050.00	0.00	0.00 %
	Expense Total:	0.00	30,050.00	30,050.00	30,050.00	0.00	0.00 %
Fund: AA234 Fund: AA235 - NYS EMPLOY	- OPEN SPACE RESERVE Surplus (Deficit): 'EE SYSTEM RESERVE	0.00	0.00	-30,004.92	-29,958.60	-29,958.60	0.00 %
Revenue							
AA235.2401.00000	INTEREST & EARNING.NYS RETIRE	0.00	0.00	12.10	21.46	21.46	0.00 %
	Revenue Total:	0.00	0.00	12.10	21.46	21.46	0.00 %
Fund: AA235 - Fund: AA237 - BONDED IND	- NYS EMPLOYEE SYSTEM RESERVE Total: DEBTEDNESS RESERVE	0.00	0.00	12.10	21.46	21.46	0.00 %
Revenue							
AA237.2401.00000	INTEREST & EARNINGS.BONDED IN	0.00	0.00	5.88	14.55	14.55	0.00 %
	Revenue Total:	0.00	0.00	5.88	14.55	14.55	0.00 %
Fund: AA237 - Fund: AA238 - SOLID WAST	BONDED INDEBTEDNESS RESERVE Total: E MANAGEMENT RESERVE	0.00	0.00	5.88	14.55	14.55	0.00 %
Revenue							
AA238.2401.00000	INTEREST & EARNINGS.SOLID WAS	0.00	0.00	20.04	42.45	42.45	0.00 %
5 - J 44220 COLU	Revenue Total:	0.00	0.00	20.04	42.45	42.45	0.00 %
	D WASTE MANAGEMENT RESERVE Total:	0.00	0.00	20.04	42.45	42.45	0.00 %
Fund: CL100 - LOCAL SOLID  Revenue	WASIE						
CL100.2401.00000	INTEREST & EARNINGS	0.00	0.00	0.53	0.95	0.95	0.00 %
	Revenue Total:	0.00	0.00	0.53	0.95	0.95	0.00 %
	Fund: CL100 - LOCAL SOLID WASTE Total:	0.00	0.00	0.53	0.95	0.95	0.00 %
Fund: CM100 - (CR) RECREA Revenue	TION.MISCELLANEOUS						
CM100.2001.00000	PARK & RECREATION FEES	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
CM100.2401.00000	INTEREST & EARNINGS	0.00	0.00	36.49	65.12	65.12	0.00 %
	Revenue Total:	0.00	0.00	1,036.49	1,065.12	1,065.12	0.00 %
Fund: CM100 - (	CR) RECREATION.MISCELLANEOUS Total:	0.00	0.00	1,036.49	1,065.12	1,065.12	0.00 %
Fund: DA100 - HIGHWAY							
Revenue							
DA100.1001.00000	REAL PROPERTY TAXES	865,000.00	865,000.00	0.00	865,000.00	0.00	0.00 %
DA100.1120.00000	NON PROPERTY SALES TAX	1,980,000.00	1,980,000.00	0.00	0.00	-1,980,000.00	100.00 %
DA100.2302.00000	SERVICES/OTHER GOVERNMENTS	135,000.00	135,000.00	0.00	0.00	-135,000.00	100.00 %
DA100.2303.00000	SALE OF FUEL	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
DA100.2401.00000	INTEREST & EARNINGS	4,400.00	4,400.00	98.74	184.26	-4,215.74	95.81 %
DA100.2665.00000	SALE OF EQUIPMENT	40,000.00	40,000.00	0.00	0.00	-40,000.00	100.00 %
DA100.3501.00000	NYS STATE AID CHIPS	275,000.00	275,000.00	0.00	0.00	-275,000.00	100.00 %
DA100.9000.00000	APPROPRIATED FUND BALANCE FO	194,777.00	194,777.00	0.00	0.00	-194,777.00	100.00 %
	Revenue Total:	3,499,177.00	3,499,177.00	98.74	865,184.26	-2,633,992.74	75.27 %
Expense	LIMAN ENGINEEDING CONTRACTUAL	20,000,00	20,000,00	0.00	0.00	20,000,00	100.00.00
DA100.1440.400.00000	HWY.ENGINEERING.CONTRACTUAL	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
DA100.1710.400.00000	HWY.CONTRACTUAL	8,000.00	8,000.00	168.75	433.35	7,566.65	94.58 %
DA100.5110.130.00000	GENERAL REPAIRS.WAGES F/T	596,700.00	596,700.00	0.00	0.00	596,700.00	100.00 %
DA100.5110.131.00000	GENERAL REPAIRS.VACATIONBUYB	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
DA100.5110.400.00000	GENERAL REPAIRS.CONTRACTUAL	791,002.00	791,002.00	3,993.80	3,993.80	787,008.20	99.50 %
DA100.5130.200.00000	MACHINERY.CAPITAL.EQUIPMENT	322,000.00	322,000.00	3,361.21	3,361.21	318,638.79	98.96 %
DA100.5130.400.00000	MACHINERY.CONTRACTUAL	240,000.00	237,987.10	4,606.35	4,606.35	233,380.75	98.06 %
DA100.5130.400.00203	MACHINERY.CONTRACTUAL.TRUCK	0.00	198.43	198.43	198.43	0.00	0.00 %
DA100.5130.400.00205	MACHINERY.CONTRACTUAL.TRUCK	0.00	29.70	29.70	29.70	0.00	0.00 %
DA100.5130.400.00207	MACHINERY.CONTRACTUAL.TRUCK	0.00	467.42	467.42	467.42	0.00	0.00 %
DA100.5130.400.00213	MACHINERY.CONTRACTUAL.TRUCK	0.00	153.67	153.67	153.67	0.00	0.00 %
DA100.5130.400.00217	MACHINERY.CONTRACTUAL.TRUCK	0.00	233.65	233.65	233.65	0.00	0.00 %
DA100.5130.400.00236	MACHINERY.CONTRACTUAL.TRUCK	0.00	343.71	343.71	343.71	0.00	0.00 %
DA100.5130.400.00239	MACHINERY.CONTRACTUAL.TRUCK	0.00	38.82	38.82	38.82	0.00	0.00 %
DA100.5130.400.00240	MACHINERY.CONTRACTUAL TRUCK	0.00	38.82	38.82	38.82	0.00	0.00 %
DA100.5130.400.00324	MACHINERY.CONTRACTUAL.EXCAV	0.00	149.56	149.56	149.56	0.00	0.00 %
DA100.5130.400.00355	MACHINERY.CONTRACTUAL.DOZER	0.00	265.02	265.02	265.02	0.00	0.00 %
DA100.5130.400.00366	MACHINERY.CONTRACTUAL.EXCAV	0.00	94.10	94.10	94.10	0.00	0.00 %
DA100.5130.410.00000	MACHINERY.FUEL METERING	190,000.00	190,000.00	17,506.95	17,506.95	172,493.05	90.79 %
DA100.5142.130.00000	SNOW REMOVAL.WAGES F/T	423,300.00	423,300.00	101,182.94	169,191.17	254,108.83	60.03 %
DA100.5142.400.00000	SNOW REMOVAL.CONTRACTUAL	425,000.00	425,000.00	129,023.49	129,023.49	295,976.51	69.64 %
DA100.9010.800.00000	NYS RETIREMENT	122,686.00	122,686.00	0.00	0.00	122,686.00	100.00 %
DA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	75,000.00	75,000.00	7,282.68	13,494.96	61,505.04	82.01 %
DA100.9040.800.00000	WORKERS COMPENSATION	60,000.00	60,000.00	0.00	60,000.00	0.00	0.00 %
DA100.9050.800.00000	UNEMPLOYMENT INSURANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
DA100.9055.800.00000	DISABILITY INSURANCE	500.00	500.00	109.80	109.80	390.20	78.04 %
DA100.9060.810.00000	MEDICAL/DENTAL INSURANCE	151,961.00	151,961.00	10,452.28	31,356.84	120,604.16	79.37 %
DA100.9060.811.00000	DENTAL INSURANCE	13,668.00	13,668.00	1,087.10	3,261.30	10,406.70	76.14 %
DA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	4,000.00	4,000.00	307.68	615.36	3,384.64	84.62 %
DA100.9060.830.00000	HSA ACCOUNT	43,360.00	43,360.00	16.50	20,853.58	22,506.42	51.91 %
	Expense Total:	3,499,177.00	3,499,177.00	281,112.43	459,821.06	3,039,355.94	86.86 %
F	und: DA100 - HIGHWAY Surplus (Deficit):	0.00	0.00	-281,013.69	405,363.20	405,363.20	0.00 %
Fund: DA230 - HWY EQUIPM	MENT RESERVE						
Revenue							
DA230.2401.00000	INTEREST & EARNING.EQUIPMENT	0.00	0.00	9.98	17.67	17.67	0.00 %
	Revenue Total:	0.00	0.00	9.98	17.67	17.67	0.00 %
Fund: D	A230 - HWY EQUIPMENT RESERVE Total:	0.00	0.00	9.98	17.67	17.67	0.00 %

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		Original	Current	Period	Fiscal	Variance Favorable	Percent
		Total Budget	<b>Total Budget</b>	Activity	Activity	(Unfavorable)	Remaining
Fund: DA232 - HWY IMPROV	/EMENT RESERVE						
DA232.2401.00000	INTEREST & EARNING.HWY IMPRO	0.00	0.00	11.12	19.76	19.76	0.00 %
	Revenue Total:	0.00	0.00	11.12	19.76	19.76	0.00 %
Fund: DA23	2 - HWY IMPROVEMENT RESERVE Total:	0.00	0.00	11.12	19.76	19.76	0.00 %
Fund: DA235 - SNOW/ICE RE	MOVAL RD REPAIR RESERVE						
Revenue DA235.2401.00000	INTEREST & EARNING.SNOW&ICE R	0.00	0.00	11.00	19.44	19.44	0.00 %
<u>DA233.2401.00000</u>	Revenue Total:	0.00	0.00	11.00	19.44	19.44	0.00 %
Fundi DA22E SNOW/II	_	0.00	0.00	11.00	19.44		0.00 %
-	CE REMOVAL RD REPAIR RESERVE Total:	0.00	0.00	11.00	19.44	19.44	0.00 %
Fund: HH100 - CAPITAL PRO.	JECTS						
Revenue	INTEREST & FARMINGS SUCKERROO	0.00	0.00	44.46	40.00	40.00	0.00.0/
HH100.2401.00018 HH100.2401.00027	INTEREST & EARNINGS SUCKERBRO	0.00	0.00	11.16 2.47	19.88 4.40	19.88 4.40	0.00 %
HH100.2401.00027 HH100.2401.00029	INTEREST & EARNINGS.PENDLETON INTEREST & EARNINGS.MWRR	0.00	0.00	0.67	2.08	2.08	0.00 % 0.00 %
HH100.2401.0025W	INTEREST & EARNINGS.WATER DIST	0.00	0.00	74.23	77.33	77.33	0.00 %
HH100.3092.00028	STATE AID CAPITAL.HWA ERADICATI	0.00	0.00	5,000.00	5,000.00	5,000.00	0.00 %
HH100.3297.00029	STATE AID CAPITAL.TWA ERADICATI	0.00	0.00	0.00	13,850.52	13,850.52	0.00 %
1111100.3237.00023	Revenue Total:	0.00	0.00	5,088.53	18,954.21	18,954.21	0.00 %
_			5.55	2,000.00	20,0022	20,0022	0.00 /0
Expense	ENCINEEDING CARITAL FOLUDATALE	0.00	0.00	45.075.22	45.075.22	45.075.22	0.00.0/
HH100.1440.200.0026W HH100.8310.200.0026W	ENGINEERING.CAPITAL.EQUIPMENT WATER ADMIN.WATER TANKS & SU	0.00	0.00	15,075.22 37,168.79	15,075.22	-15,075.22	0.00 %
HH100.8310.201.0026W	WATER ADMIN.ELECTRIC SERVICE F	0.00	0.00	5,600.00	37,168.79 5,600.00	-37,168.79 -5,600.00	0.00 %
HH100.8310.202.0026W	WATER ADMIN.PUMP FACILITY.WD	0.00	0.00	25,991.16	25,991.16	-25,991.16	0.00 %
HH100.8310.203.0026W	WATER ADMIN.ELECTRIC SERVICE F	0.00	0.00	41,099.15	41,099.15	-41,099.15	0.00 %
HH100.8310.205.0026W	WATER ADMIN.MOBILIZATION & G	0.00	0.00	0.00	70.00	-70.00	0.00 %
1111100.0310.203.002011	Expense Total:	0.00	0.00	124,934.32	125,004.32	-125,004.32	0.00 %
Fund: HH1	00 - CAPITAL PROJECTS Surplus (Deficit):	0.00	0.00	-119,845.79	-106,050.11	-106,050.11	0.00 %
Fund: SD600 - RT 332 DRAIN	. , ,			.,		,	
Revenue	AGE DISTRICT						
SD600.1030.00000	SPECIAL ASSESSMENT.RT 332 DRAI	25,080.00	25,080.00	0.00	25,080.00	0.00	0.00 %
SD600.2401.00000	INTEREST & EARNINGS.RT 332 DRAI	100.00	100.00	6.14	10.94	-89.06	89.06 %
SD600.9000.00000	APPROPRIATED FUND BALANCE FO	24,920.00	24,920.00	0.00	0.00	-24,920.00	100.00 %
<u> </u>	Revenue Total:	50,100.00	50,100.00	6.14	25,090.94	-25,009.06	49.92 %
<b>.</b>		50,200.00	55,250.05	V		_5,000.00	.5.52 /6
Expense	MAINTENANCE PT 222 DRAINAGE	E0 100 00	EO 100 00	0.00	0.00	EO 100 00	100.00 %
<u>SD600.8520.400.00000</u>	MAINTENANCERT 332 DRAINAGE Expense Total:	50,100.00 <b>50,100.00</b>	50,100.00 <b>50,100.00</b>	0.00 <b>0.00</b>	0.00 <b>0.00</b>	50,100.00 <b>50,100.00</b>	100.00 %
	· _	<u> </u>	·				
Fund: SD600 - RT 33	32 DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	6.14	25,090.94	25,090.94	0.00 %
Fund: SD605 - LAKEWOOD N Revenue	MEADOWS DRAINAGE DISTRICT						
SD605.2401.00000	INTEREST & EARNINGS.LAKEWOOD	20.00	20.00	1.48	2.63	-17.37	86.85 %
	Revenue Total:	20.00	20.00	1.48	2.63	-17.37	86.85 %
Expense							
SD605.8520.400.00000	MAINTENANCELAKEWOOD MEAD	20.00	20.00	0.00	0.00	20.00	100.00 %
	Expense Total:	20.00	20.00	0.00	0.00	20.00	100.00 %
Fund: SD605 - LAKEWOOD	MEADOWS DRAINAGE DISTRICT Surplu	0.00	0.00	1.48	2.63	2.63	0.00 %
Fund: SD610 - ASHTON DRAI	INAGE DISTRICT						
SD610.2401.00000	INTEREST & EARNINGS.ASHTON DR	10.00	10.00	0.75	1.33	-8.67	86.70 %
	Revenue Total:	10.00	10.00	0.75	1.33	-8.67	86.70 %
	nevenue rotui.	20.00	10.00	0., 5	1.55	3.07	22.70

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense							
SD610.8520.400.00000	MAINTENANCEASHTON DRAINAG	10.00	10.00	0.00	0.00	10.00	100.00 %
	Expense Total:	10.00	10.00	0.00	0.00	10.00	100.00 %
Fund: SD610 - ASHTO	ON DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.75	1.33	1.33	0.00 %
Fund: SD615 - FOX RIDGE D	RAINAGE DISTRICT						
Revenue							
SD615.2401.00000	INTEREST & EARNINGS.FOX RIDGE	25.00	25.00	1.80	3.20	-21.80	87.20 %
	Revenue Total:	25.00	25.00	1.80	3.20	-21.80	87.20 %
Expense							
SD615.8520.400.00000	MAINTENANCEFOX RIDGE DRAIN	25.00	25.00	0.00	0.00	25.00	100.00 %
	Expense Total:	25.00	25.00	0.00	0.00	25.00	100.00 %
Fund: SD615 - FOX RID	GE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	1.80	3.20	3.20	0.00 %
Fund: SD620 - LANDINGS DI Revenue	RAINAGE DISTRICT						
SD620.2401.00000	INTEREST & EARNINGS.LANDINGS	5.00	5.00	0.39	0.70	-4.30	86.00 %
	Revenue Total:	5.00	5.00	0.39	0.70	-4.30	86.00 %
Expense							
SD620.8520.400.00000	MAINTENANCELANDINGS DRAINA	5.00	5.00	0.00	0.00	5.00	100.00 %
	Expense Total:	5.00	5.00	0.00	0.00	5.00	100.00 %
Fund: SD620 - LANDIN	GS DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.39	0.70	0.70	0.00 %
Fund: SD625 - OLD BROOKS Revenue	IDE DRAINAGE DISTRICT						
SD625.2401.00000	INTEREST & EARNINGS.OLD BROOK	10.00	10.00	0.70	1.25	-8.75	87.50 %
	Revenue Total:	10.00	10.00	0.70	1.25	-8.75	87.50 %
Expense							
SD625.8520.400.00000	MAINTENANCEOLD BROOKSIDE D	10.00	10.00	0.00	0.00	10.00	100.00 %
	Expense Total:	10.00	10.00	0.00	0.00	10.00	100.00 %
Fund: SD625 - OLD BROO	KSIDE DRAINAGE DISTRICT Surplus (Defic	0.00	0.00	0.70	1.25	1.25	0.00 %
Fund: SD630 - LAKESIDE EST Revenue	TATES DRAINAGE DISTRICT						
SD630.2401.00000	INTEREST & EARNINGS.LAKESIDE ES	5.00	5.00	0.49	0.87	-4.13	82.60 %
	Revenue Total:	5.00	5.00	0.49	0.87	-4.13	82.60 %
Expense							
SD630.8520.400.00000	MAINTENANCELAKESIDE ESTATES	5.00	5.00	0.00	0.00	5.00	100.00 %
	Expense Total:	5.00	5.00	0.00	0.00	5.00	100.00 %
Fund: SD630 - LAKESIDE	ESTATES DRAINAGE DISTRICT Surplus (De	0.00	0.00	0.49	0.87	0.87	0.00 %
Fund: SD635 - WATERFORD Revenue	POINT DRAINAGE DISTRICT						
SD635.1030.00000	SPECIAL ASSESSMENT.WATERFORD	2,576.00	2,576.00	0.00	2,576.00	0.00	0.00 %
SD635.2401.00000	INTEREST & EARNINGS.WATERFOR	5.00	5.00	0.59	1.05	-3.95	79.00 %
	Revenue Total:	2,581.00	2,581.00	0.59	2,577.05	-3.95	0.15 %
Expense							
SD635.8520.400.00000	MAINTENANCEWATERFORD POIN	2,581.00	2,581.00	0.00	0.00	2,581.00	100.00 %
	Expense Total:	2,581.00	2,581.00	0.00	0.00	2,581.00	100.00 %
Fund: SD635 - WATERFOR	RD POINT DRAINAGE DISTRICT Surplus (D	0.00	0.00	0.59	2,577.05	2,577.05	0.00 %
Fund: SD640 - STABLEGATE Revenue	DRAINAGE DISTRICT						
SD640.2401.00000	INTEREST & EARNINGS.STABLEGATE	10.00	10.00	0.92	1.64	-8.36	83.60 %
	Revenue Total:	10.00	10.00	0.92	1.64	-8.36	83.60 %

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		Oddani	0	Period Fiscal		Variance	
		Original Total Budget	Current Total Budget	Activity	Activity	Favorable (Unfavorable)	Percent Remaining
Expense							
SD640.8520.400.00000	MAINTENANCESTABLEGATE DRAI	10.00	10.00	0.00	0.00	10.00	100.00 %
	Expense Total:	10.00	10.00	0.00	0.00	10.00	100.00 %
Fund: SD640 - STABLEGA	ATE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.92	1.64	1.64	0.00 %
Fund: SF450 - FIRE PROTEC	TION						
Revenue	DEAL BRODERTY TAYES FIRE BROTE	4 430 030 00	4 430 030 00	0.00	4 420 020 00	0.00	0.00.0/
<u>SF450.1001.00000</u>	REAL PROPERTY TAXES.FIRE PROTE	1,120,920.00	1,120,920.00	0.00	1,120,920.00	0.00	0.00 % 72.34 %
<u>SF450.2401.00000</u> SF450.9000.00000	INTEREST & EARNINGS.FIRE PROTE APPROPRIATED FUND BALANCE FO	400.00 20,000.00	400.00 20,000.00	62.12 0.00	110.64 0.00	-289.36 -20,000.00	72.34 % 100.00 %
31 430.9000.00000	Revenue Total:	1,141,320.00	1,141,320.00	62.12	1,121,030.64	-20,000.00	1.78 %
Funance	Nevenue Total.	1,141,320.00	1,141,320.00	02.12	1,121,030.04	-20,285.30	1.70 /0
<b>Expense</b> SF450.3410.400.00000	FIRE PROTECTION DISTRICT AGREE	1,141,320.00	1,141,320.00	0.00	19.85	1,141,300.15	100.00 %
31 430.3410.400.00000	Expense Total:	1,141,320.00	1,141,320.00	0.00	19.85	1,141,300.15	100.00 %
Fund: SI	F450 - FIRE PROTECTION Surplus (Deficit):	0.00	0.00	62.12	1,121,010.79	1,121,010.79	0.00 %
Fund: SL700 - CENTERPOIN		0.00	0.00	02.12	1,121,010.73	1,121,010.75	0.00 /0
Revenue	. Ligitime District						
SL700.1001.00000	REAL PROPERTY TAXES.CENTERPOI	1,200.00	1,200.00	0.00	1,200.00	0.00	0.00 %
SL700.2401.00000	INTEREST & EARNINGS.CENTERPOI	6.00	6.00	0.46	0.83	-5.17	86.17 %
<u>SL700.9000.00000</u>	APPROPRIATED FUND BALANCE FO	4,394.00	4,394.00	0.00	0.00	-4,394.00	100.00 %
	Revenue Total:	5,600.00	5,600.00	0.46	1,200.83	-4,399.17	78.56 %
Expense							
SL700.5182.200.00000	STREET LIGHTING.CAP EQUIP.CENT	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
<u>SL700.5182.400.00000</u>	UTILITIES ELECTRICCENTERPOINT	1,600.00	1,600.00	175.77	175.77	1,424.23	89.01 %
	Expense Total:	5,600.00	5,600.00	175.77	175.77	5,424.23	96.86 %
Fund: SL700 - CENTERPO	DINT LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-175.31	1,025.06	1,025.06	0.00 %
Fund: SL705 - FOX RIDGE LI	GHTING DISTRICT						
Revenue							
SL705.1001.00000	REAL PROPERTY TAXES.FOX RIDGE L	12,000.00	12,000.00	0.00	12,000.00	0.00	0.00 %
<u>SL705.2401.00000</u>	INTEREST & EARNINGS.FOX RIDGE	6.00	6.00	0.57	1.05	-4.95	82.50 %
	Revenue Total:	12,006.00	12,006.00	0.57	12,001.05	-4.95	0.04 %
Expense							
SL705.5182.200.00000	EQUIPMENTFOX RIDGE LIGHTING	806.00	806.00	0.00	0.00	806.00	100.00 %
<u>SL705.5182.400.00000</u>	UTILITIES ELECTRICFOX RIDGE LIG	10,200.00	10,200.00	872.09	872.09	9,327.91	91.45 %
<u>SL705.5182.401.00000</u>	STREET LIGHTING.MAINTENANCE.F	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
	Expense Total:	12,006.00	12,006.00	872.09	872.09	11,133.91	92.74 %
Fund: SL705 - FOX RI	DGE LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-871.52	11,128.96	11,128.96	0.00 %
Fund: SL710 - LANDINGS LIG	GHTING DISTRICT						
Revenue SL710.2401.00000	INTEREST & EARNINGS.LANDINGS L	1.00	1.00	0.06	0.11	-0.89	89.00 %
<u>5L7 10.2+01.00000</u>	Revenue Total:	1.00	1.00	0.06	0.11	-0.89	89.00 %
F					V	5.65	00.00 /0
<b>Expense</b> SL710.5182.400.00000	UTILITIES ELECTRICLANDINGS LIG	1.00	1.00	0.00	0.00	1.00	100.00 %
<u>3L710.3182.400.00000</u>	Expense Total:	1.00	1.00	0.00	0.00	1.00	100.00 %
Fund: SL710 - LANDI	NGS LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	0.06	0.11	0.11	0.00 %
	MEADOWS LIGHTING DISTRICT	<del>-</del>					/-
Revenue							
<u>SL715.2401.00000</u>	INTEREST & EARNINGS.LAKEWOOD	3.00	3.00	0.17	0.30	-2.70	90.00 %
SL715.9000.00000	APPROPRIATED FUND BALANCE FO	2,075.00	2,075.00	0.00	0.00	-2,075.00	100.00 %
	Revenue Total:	2,078.00	2,078.00	0.17	0.30	-2,077.70	99.99 %
Expense							
<u>SL715.5182.240.00000</u>	UTILITIES-EQUIPMENT.LAKEWOOD	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %

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SL715.5182.400.00000							
SL715.5182.400.00000		0.3.31		B	='1	Variance	
SL715.5182.400.00000		Original	Current	Period	Fiscal	Favorable	Percent
SL715.5182.400.00000		Total Budget	Total Budget	Activity	Activity	(Unfavorable)	Kemaining
	UTILITIES-ELECTRIC.LAKEWOOD ME	278.00	278.00	29.96	29.96	248.04	89.22 %
	Expense Total:	2,078.00	2,078.00	29.96	29.96	2,048.04	98.56 %
Fund: SL715 - LAKEWOOD	MEADOWS LIGHTING DISTRICT Surplus	0.00	0.00	-29.79	-29.66	-29.66	0.00 %
Fund: SL720 - FALLBROOK PA	RK LIGHTING DISTRICT						
Revenue							
SL720.1001.00000	REAL PROPERTY TAXES.FALLBROOK	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00 %
SL720.2401.00000	INTEREST & EARNINGS.FALLBROOK	3.00	3.00	0.17	0.31	-2.69	89.67 %
SL720.9000.00000	APPROPRIATED FUND BALANCE FO	300.00	300.00	0.00	0.00	-300.00	100.00 %
	Revenue Total:	1,303.00	1,303.00	0.17	1,000.31	-302.69	23.23 %
Expense							
SL720.5182.400.00000	UTILITIES ELECTRIC.FALLBROOK PA	1,303.00	1,303.00	126.93	126.93	1,176.07	90.26 %
	Expense Total:	1,303.00	1,303.00	126.93	126.93	1,176.07	90.26 %
Fund: SL720 - FALLBROOK P	PARK LIGHTING DISTRICT Surplus (Defici	0.00	0.00	-126.76	873.38	873.38	0.00 %
Fund: SS800 - SANITARY SEW	ER						
Revenue	CDECLAL ACCESSA SENTE DURBY/AAC	10.010.00	10.010.00	0.00	10.010.00	2.22	0.000
<u>SS800.1030.00000</u>	SPECIAL ASSESSMENTSPURDY/MO	18,210.00	18,210.00	0.00	18,210.00	0.00	0.00 %
SS800.2401.00000	INTEREST & EARNINGS.SEWER	14.00	14.00	0.93	1.66	-12.34	88.14 %
	Revenue Total:	18,224.00	18,224.00	0.93	18,211.66	-12.34	0.07 %
Expense							
SS800.9710.600.00000	SERIAL BONDS.PRINCIPAL.PURDY/	18,210.00	18,210.00	0.00	0.00	18,210.00	100.00 %
SS800.9710.700.00000	SERIAL BONDS.INTEREST.PURDY/M	14.00	14.00	0.00	0.00	14.00	100.00 %
	Expense Total:	18,224.00	18,224.00	0.00	0.00	18,224.00	100.00 %
Fund: SS80	00 - SANITARY SEWER Surplus (Deficit):	0.00	0.00	0.93	18,211.66	18,211.66	0.00 %
Fund: SW500 - CANANDAIGH	A CONSOLIDATED WATER DISTRICT						
Revenue	A CONSCIENTED WATER DISTRICT						
SW500.1001.00000	REAL PROPERTY TAXES.CANDGA CO	575,000.00	575,000.00	0.00	575,000.00	0.00	0.00 %
SW500.2140.00000	WATER RENTS.CANDGA CONS WD	715,000.00	715,000.00	0.00	0.00	-715,000.00	100.00 %
SW500.2142.00000	WATER METER SALES.CANDGA CON	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
SW500.2144.00000	WATER SERVICES.CANDGA CONS W	17,500.00	17,500.00	0.00	0.00	-17,500.00	100.00 %
SW500.2148.00000	PENALTY ON WATER.CANDGA CON	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
SW500.2389.00000	INTEREST OTHER GOVT	2,215.00	2,215.00	0.00	0.00	-2,215.00	100.00 %
SW500.2401.00000	INTEREST & EARNINGS.CANANDAI	6,500.00	6,500.00	66.08	110.79	-6,389.21	98.30 %
SW500.5031.00000	INTERFUND TRANSFERS.CANDGA C	12,083.00	12,083.00	0.00	0.00	-12,083.00	100.00 %
SW500.9000.00000	APPROPRIATED FUND BALANCE FO	221,007.00	221,007.00	0.00	0.00	-221,007.00	100.00 %
	Revenue Total:	1,569,305.00	1,569,305.00	66.08	575,110.79	-994,194.21	63.35 %
Evnanca							
<b>Expense</b> SW500.1380.400.00000	EISCAL AGENT EEES CANDGA CONS	E00.00	E00.00	0.00	0.00	500.00	100.00 %
SW500.1910.400.00000	FISCAL AGENT FEES.CANDGA CONS UNALLOCATED INS.CONTRACTUAL.	500.00 7,300.00	500.00 7,300.00	0.00	0.00	7,300.00	100.00 %
SW500.1910.400.00000 SW500.1990.400.00000	CONTINGENCY.CONTRACTUAL.CAN	17,800.00	17,800.00	0.00	0.00	17,800.00	100.00 %
SW500.8310.120.00000	WATER ADMIN.SUPER.SALARY.CAN	51,000.00	51,000.00	3,923.08	7,846.16	43,153.84	84.62 %
SW500.8310.121.00000	OFFICE SPECIALIST I.CDGA CONS W	19,095.00	19,095.00	1,468.80	2,643.84	16,451.16	86.15 %
SW500.8310.131.00000	WATER ADMIN.MAINASST.CANDGA	169,243.00	169,243.00	12,564.66	22,262.66	146,980.34	86.85 %
SW500.8310.200.00000	WATER ADMIN.CAP EQUIP.CANDGA	95,001.00	95,001.00	0.00	0.00	95,001.00	100.00 %
	WATER ADMIN.CONTRACTUAL.CAN	1,920.00	1,920.00	283.07	315.99	1,604.01	83.54 %
	WATER ADMIN.LEGAL SERVICES.CA	5,000.00	5,000.00	70.00	70.00	4,930.00	98.60 %
SW500.8310.400.00000		3,000.00	24,500.00	2,181.62	2,181.62	22,318.38	91.10 %
SW500.8310.400.00000 SW500.8310.410.00000		24 500 00					
SW500.8310.400.00000 SW500.8310.410.00000 SW500.8310.420.00000	WATER ADMIN.METER READING.C	24,500.00	·	·	·	•	
SW500.8310.400.00000 SW500.8310.410.00000 SW500.8310.420.00000 SW500.8310.423.00000	WATER ADMIN.METER READING.C WATER ADMIN.VEHICLE GPS.CAND	2,000.00	2,000.00	81.47	81.47	1,918.53	95.93 %
SW500.8310.400.00000 SW500.8310.410.00000 SW500.8310.420.00000 SW500.8310.423.00000 SW500.8310.424.00000	WATER ADMIN.METER READING.C WATER ADMIN.VEHICLE GPS.CAND WATER ADMIN.TRAINING & DUES.C	2,000.00 2,000.00	2,000.00 2,000.00	81.47 0.00	81.47 377.00	1,918.53 1,623.00	95.93 % 81.15 %
SW500.8310.400.00000 SW500.8310.410.00000 SW500.8310.420.00000 SW500.8310.423.00000 SW500.8310.424.00000 SW500.8310.450.00000	WATER ADMIN.METER READING.C WATER ADMIN.VEHICLE GPS.CAND WATER ADMIN.TRAINING & DUES.C WATER ADMIN.ENGINEERING.CAN	2,000.00 2,000.00 35,000.00	2,000.00 2,000.00 35,000.00	81.47 0.00 13,625.97	81.47 377.00 13,625.97	1,918.53 1,623.00 21,374.03	95.93 % 81.15 % 61.07 %
SW500.8310.400.00000 SW500.8310.410.00000 SW500.8310.420.00000 SW500.8310.423.00000 SW500.8310.424.00000 SW500.8310.450.00000	WATER ADMIN.METER READING.C WATER ADMIN.VEHICLE GPS.CAND WATER ADMIN.TRAINING & DUES.C WATER ADMIN.ENGINEERING.CAN WATER PURCHASES.CONT.CANDGA	2,000.00 2,000.00 35,000.00 530,000.00	2,000.00 2,000.00 35,000.00 530,000.00	81.47 0.00 13,625.97 65.25	81.47 377.00 13,625.97 65.25	1,918.53 1,623.00 21,374.03 529,934.75	95.93 % 81.15 % 61.07 % 99.99 %
\$\text{SW500.8310.400.00000} \text{SW500.8310.410.00000} \text{SW500.8310.420.00000} \text{SW500.8310.423.00000} \text{SW500.8310.424.00000} \text{SW500.8310.450.00000} \text{SW500.8320.400.00000} \text{SW500.8320.420.00000} \text{SW500.8320.420.00000} \text{SW500.8320.420.00000}	WATER ADMIN.METER READING.C WATER ADMIN.VEHICLE GPS.CAND WATER ADMIN.TRAINING & DUES.C WATER ADMIN.ENGINEERING.CAN WATER PURCHASES.CONT.CANDGA WATER PURCHASES.UTILITIES.CAN	2,000.00 2,000.00 35,000.00 530,000.00 51,000.00	2,000.00 2,000.00 35,000.00 530,000.00 51,000.00	81.47 0.00 13,625.97 65.25 3,782.69	81.47 377.00 13,625.97 65.25 5,937.26	1,918.53 1,623.00 21,374.03 529,934.75 45,062.74	95.93 % 81.15 % 61.07 % 99.99 % 88.36 %
\$W500.8310.400.00000 \$W500.8310.410.00000 \$W500.8310.420.00000 \$W500.8310.423.00000 \$W500.8310.424.00000 \$W500.8310.450.00000 \$W500.8320.440.00000 \$W500.8320.420.00000 \$W500.8340.444.00000	WATER ADMIN.METER READING.C WATER ADMIN.VEHICLE GPS.CAND WATER ADMIN.TRAINING & DUES.C WATER ADMIN.ENGINEERING.CAN WATER PURCHASES.CONT.CANDGA WATER PURCHASES.UTILITIES.CAN SERVICES & MAINT.SERVICES & MA	2,000.00 2,000.00 35,000.00 530,000.00 51,000.00 140,000.00	2,000.00 2,000.00 35,000.00 530,000.00 51,000.00 140,213.48	81.47 0.00 13,625.97 65.25 3,782.69 1,878.50	81.47 377.00 13,625.97 65.25 5,937.26 2,538.50	1,918.53 1,623.00 21,374.03 529,934.75 45,062.74 137,674.98	95.93 % 81.15 % 61.07 % 99.99 % 88.36 % 98.19 %
\$\times\$\text{SW500.8310.400.00000}\$\times\$\text{SW500.8310.410.00000}\$\times\$\text{SW500.8310.420.00000}\$\times\$\text{SW500.8310.423.00000}\$\times\$\text{SW500.8310.424.00000}\$\times\$\text{SW500.8310.424.00000}\$\times\$\text{SW500.8310.450.00000}\$\times\$\text{SW500.8320.4400.00000}\$\times\$\text{SW500.8320.420.00000}\$\times\$\text{SW500.8340.440.00000}\$\times\$\text{SW500.8397.200.00000}\$\times\$\text{SW500.8397.200.00000}\$\text{SW500.9010.800.00000}\$	WATER ADMIN.METER READING.C WATER ADMIN.VEHICLE GPS.CAND WATER ADMIN.TRAINING & DUES.C WATER ADMIN.ENGINEERING.CAN WATER PURCHASES.CONT.CANDGA WATER PURCHASES.UTILITIES.CAN	2,000.00 2,000.00 35,000.00 530,000.00 51,000.00	2,000.00 2,000.00 35,000.00 530,000.00 51,000.00	81.47 0.00 13,625.97 65.25 3,782.69	81.47 377.00 13,625.97 65.25 5,937.26	1,918.53 1,623.00 21,374.03 529,934.75 45,062.74	95.93 % 81.15 % 61.07 % 99.99 % 88.36 % 98.19 % 100.00 %

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, -		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SW500.9040.800.00000	WORKERS COMPENSATIONCAND	6,700.00	6,700.00	0.00	6,700.00	0.00	0.00 %
SW500.9050.800.00000	UNEMPLOYMENT INSURANCE.CAN	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
SW500.9055.800.00000	DISABILITY INSURANCECANDGA C	100.00	100.00	21.96	21.96	78.04	78.04 %
SW500.9060.810.00000	HOSPITAL/MEDICAL INSURANCE.CA	25,000.00	25,000.00	1,942.85	5,828.55	19,171.45	76.69 %
SW500.9060.811.00000	DENTAL INSURANCE.CANDGA CON	1,500.00	1,500.00	152.14	456.42	1,043.58	69.57 %
SW500.9060.820.00000	HOSPITAL/MEDICAL INSURANCE.B	2,000.00	2,000.00	153.84	307.68	1,692.32	84.62 %
SW500.9060.830.00000	HOSPITAL/MEDICAL INS.HSA ACCO	7,000.00	7,000.00	0.00	3,470.00	3,530.00	50.43 %
SW500.9090.876.00000	EMP BENEFIT VAC BUYBACK	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
SW500.9710.600.00000	SERIAL BONDS PRINCIPAL	127,918.00	127,918.00	0.00	0.00	127,918.00	100.00 %
SW500.9710.700.00000	SERIAL BONDS INTEREST	95,542.00	95,542.00	0.00	0.00	95,542.00	100.00 %
SW500.9730.700.00000	BAN.INTEREST	50,835.00	50,835.00	0.00	0.00	50,835.00	100.00 %
	Expense Total:	1,569,305.00	1,569,518.48	43,697.48	77,543.87	1,491,974.61	95.06 %
Fund: SW500 - CANANDA	AIGUA CONSOLIDATED WATER DISTRICT S	0.00	-213.48	-43,631.40	497,566.92	497,780.40	3,174.26 %
Fund: SW505 - CANANDAIG Revenue	UA BRISTOL JOINT WATER DISTRICT						
SW505.1001.00000	REAL PROPERTY TAXES.CANDGA BR	10,150.00	10,150.00	0.00	3,588.00	-6,562.00	64.65 %
SW505.1030.00000	SPECIAL ASSESSMENT.CANDGA BRI	61,149.00	61,149.00	0.00	17.765.00	-43,384.00	70.95 %
SW505.2401.00000	INTEREST & EARNINGS.CANANDAI	58.00	58.00	2.22	3.96	-54.04	93.17 %
SW505.3991.00000	STATE AID CAP PROJ	18.000.00	18,000.00	0.00	0.00	-18.000.00	100.00 %
SW505.9000.00000	APPROPRIATED FUND BALANCE FO	7,589.00	7,589.00	0.00	0.00	-7,589.00	100.00 %
344303:3000:00000	Revenue Total:	96,946.00	96,946.00	2.22	21,356.96	-75,589.04	77.97 %
Expense		,.	,.		,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
SW505.8340.400.00000	SERVICES & MAINTENANCE.CONT.C	32,000.00	32,000.00	0.00	0.00	32,000.00	100.00 %
SW505.9710.600.00000	SERIAL BONDS BRISTOL.PRINCIPAL.	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
SW505.9710.700.00000	SERIAL BONDS BRISTOL.PRINCIPAL.	39,625.00	39,625.00	0.00	0.00	39,625.00	100.00 %
SW505.9903.900.00000	TRANSFER/WATER-MAINT.CANDGA	1,919.00	1,919.00	0.00	0.00	1,919.00	100.00 %
SW505.9903.901.00000	TRANSFER/WATER-MAINTCANDG	3,402.00	3,402.00	0.00	0.00	3,402.00	100.00 %
<u>544303.3303.301.00000</u>	Expense Total:	96,946.00	96,946.00	0.00	0.00	96,946.00	100.00 %
Fund: SW505 - CANANDA	IGUA BRISTOL JOINT WATER DISTRICT Su	0.00	0.00	2.22	21,356.96	21,356.96	0.00 %
	UA-FARMINGTON WATER DISTRICT	0.00	0.00	2.22	21,330.30	21,330.30	0.00 %
Revenue							
SW515.1001.00000	REAL PROPERTY TAXES.CANDGA-FA	194,067.00	194,067.00	0.00	194,067.00	0.00	0.00 %
SW515.2140.00000	OTHER THAN TAXES.CANDGA - FAR	0.00	0.00	0.00	34.98	34.98	0.00 %
SW515.2401.00000	INTEREST & EARNINGS.CANANDAI	45.00	45.00	2.53	4.50	-40.50	90.00 %
	Revenue Total:	194,112.00	194,112.00	2.53	194,106.48	-5.52	0.00 %
Expense							
SW515.8350.400.00000	FARM.COMMON WATER.CONTRAC	194,068.00	194,068.00	0.00	194,068.00	0.00	0.00 %
SW515.8389.400.00000	CDGA.COMMON WATER.CONTRAC	44.00	44.00	0.00	34.98	9.02	20.50 %
	Expense Total:	194,112.00	194,112.00	0.00	194,102.98	9.02	0.00 %
Fund: SW515 - CANANDAI	GUA-FARMINGTON WATER DISTRICT Sur	0.00	0.00	2.53	3.50	3.50	0.00 %
Fund: SW520 - ANDREWS - I Revenue	NORTH ROAD WATER DISTRICT						
SW520.1001.00000	REAL PROPERTY TAXES.ANDREWS -	6,692.00	6,692.00	0.00	6,692.00	0.00	0.00 %
SW520.2401.00000	INTEREST & EARNINGS.ANDREWS -	2.00	2.00	0.29	0.52	-1.48	74.00 %
	Revenue Total:	6,694.00	6,694.00	0.29	6,692.52	-1.48	0.02 %
Expense							
SW520.8350.400.00000	FARM.COMMON WATER.CONT.AN	6,694.00	6,694.00	0.00	6,694.00	0.00	0.00 %
	Expense Total:	6,694.00	6,694.00	0.00	6,694.00	0.00	0.00 %
Fund: SW520 - ANDREWS	- NORTH ROAD WATER DISTRICT Surplus	0.00	0.00	0.29	-1.48	-1.48	0.00 %
Fund: SW525 - MCINTYRE R	OAD WATER DISTRICT						
Revenue							
SW525.1001.00000	REAL PROPERTY TAXES.MCINTYRE	7,100.00	7,100.00	0.00	7,100.00	0.00	0.00 %
SW525.2401.00000	INTEREST & EARNINGS.MCINTYRE	8.00	8.00	0.64	1.14	-6.86	85.75 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SW525.9000.00000	APPROPRIATED FUND BALANCE FO	762.00 <b>7,870.00</b>	762.00 <b>7,870.00</b>	0.00 <b>0.64</b>	0.00 <b>7,101.14</b>	-762.00 - <b>768.86</b>	100.00 % <b>9.77 %</b>
Expense							
SW525.9710.600.00000	SERIAL BONDS.PRINCIPAL.MCINTYR	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
SW525.9710.700.00000	SERIAL BONDS.INTEREST.MCINTYRE	3,702.00	3,702.00	0.00	0.00	3,702.00	100.00 %
SW525.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	1,168.00	1,168.00	0.00	0.00	1,168.00	100.00 %
	Expense Total:	7,870.00	7,870.00	0.00	0.00	7,870.00	100.00 %
Fund: SW525 - MCINTYRE	ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.64	7,101.14	7,101.14	0.00 %
	LLEN TOWNLINE RD WATER DISTRICT						
<b>Revenue</b> SW530.1001.00000	DEAL DRODERTY TAYES ENAFRSON A	17 600 00	17 600 00	0.00	17 600 00	0.00	0.00 %
SW530.2401.00000	REAL PROPERTY TAXES.EMERSON A	17,600.00	17,600.00 2.00	0.00	17,600.00 0.34	0.00 -1.66	83.00 %
SW530.9000.00000	INTEREST & EARNINGS.EMERSON A APPROPIRATED FUND BALANCE	2.00	413.00		0.34		
3\\\330.9000.00000	Revenue Total:	413.00 <b>18,015.00</b>	18,015.00	0.00 <b>0.19</b>	17,600.34	-413.00 - <b>414.66</b>	100.00 % 2.30 %
	Revenue Total.	18,013.00	10,015.00	0.13	17,000.34	-414.00	2.30 /
Expense							
SW530.8389.400.00000	COMMON WATER.CONTRACTUAL.E	4,559.00	4,559.00	0.00	4,559.00	0.00	0.00 %
SW530.9710.600.00000	SERIAL BONDS.PRINCIPAL.EMERSO	7,000.00	7,000.00	0.00	7,000.00	0.00	0.00 %
SW530.9710.700.00000	SERIAL BONDS.INTEREST.EMERSON	6,456.00	6,456.00	0.00	6,457.00	-1.00	-0.02 %
	Expense Total:	18,015.00	18,015.00	0.00	18,016.00	-1.00	-0.01 %
	ALLEN TOWNLINE RD WATER DISTRICT S	0.00	0.00	0.19	-415.66	-415.66	0.00 %
Fund: SW535 - EX 36 - COUN Revenue	NTY ROAD #30 WATER DISTRICT						
SW535.1001.00000	REAL PROPERTY TAXES.COUNTY RO	15,600.00	15,600.00	0.00	15,600.00	0.00	0.00 %
SW535.2401.00000	INTEREST & EARNINGS.EX 36 - COU	12.00	12.00	1.03	1.84	-10.16	84.67 %
	Revenue Total:	15,612.00	15,612.00	1.03	15,601.84	-10.16	0.07 %
Expense							
SW535.8340.400.00000	SERVICES & MAIN.CONT.CO RD #30	348.00	348.00	0.00	0.00	348.00	100.00 %
SW535.9710.600.00000	SERIAL BONDS.PRINCIPAL.EX 36 - C	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW535.9710.700.00000	SERIAL BONDS.INTEREST.CO RD #30	9,075.00	9,075.00	0.00	0.00	9,075.00	100.00 %
SW535.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	1,189.00	1,189.00	0.00	0.00	1,189.00	100.00 %
	Expense Total:	15,612.00	15,612.00	0.00	0.00	15,612.00	100.00 %
	UNTY ROAD #30 WATER DISTRICT Surplu	0.00	0.00	1.03	15,601.84	15,601.84	0.00 %
Fund: SW540 - HOPKINS GR Revenue	IMBLE WATER DISTRICT						
SW540.1001.00000	REAL PROPERTY TAXES.HOPKINS G	12,688.00	12,688.00	0.00	12,688.00	0.00	0.00 %
SW540.2401.00000	INTEREST & EARNINGS.HOPKINS G	11.00	11.00	0.89	1.58	-9.42	85.64 %
	Revenue Total:	12,699.00	12,699.00	0.89	12,689.58	-9.42	0.07 %
Expense							
SW540.9710.600.00000	SERIAL BONDS.PRINCIPAL.HOPKINS	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW540.9710.700.00000	SERIAL BONDS.INTEREST.HOPKINS	5,238.00	5,238.00	0.00	0.00	5,238.00	100.00 %
SW540.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	2,461.00	2,461.00	0.00	0.00	2,461.00	100.00 %
	Expense Total:	12,699.00	12,699.00	0.00	0.00	12,699.00	100.00 %
Fund: SW540 - HOPKINS G	GRIMBLE WATER DISTRICT Surplus (Defici	0.00	0.00	0.89	12,689.58	12,689.58	0.00 %
Fund: SW545 - HICKOX ROA	D WATER DISTRICT						
Revenue SW545.1001.00000	REAL PROPERTY TAXES.HICKOX ROA	3,650.00	3,650.00	0.00	3,650.00	0.00	0.00 %
SW545.2401.00000	INTEREST & EARNINGS.HICKOX RO	1.00	1.00	0.32	0.57	-0.43	43.00 %
	Revenue Total:	3,651.00	3,651.00	0.32	3,650.57	-0.43	0.01 %
Expense							
SW545.8340.440.00000	SERVICES & MAINTENANCE.HICKOX	629.00	629.00	0.00	0.00	629.00	100.00 %
SW545.9795.600.00000	DEBT PRIN OTHER GOVT DUE TO O	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SW545.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	522.00	522.00	0.00	0.00	522.00	100.00 %
	Expense Total:	3,651.00	3,651.00	0.00	0.00	3,651.00	100.00 %
Fund: SW545 - HICKOX R	OAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.32	3,650.57	3,650.57	0.00 %
Fund: SW550 - NOTT RD EXT.	40 WATER DISTRICT						
Revenue							
SW550.1001.00000	REAL PROPERTY TAXES.NOTT RD EX	5,525.00	5,525.00	0.00	5,525.00	0.00	0.00 %
SW550.2401.00000	INTEREST & EARNINGS.NOTT RD EX	4.00	4.00	0.40	0.71	-3.29	82.25 %
	Revenue Total:	5,529.00	5,529.00	0.40	5,525.71	-3.29	0.06 %
Expense							
SW550.9710.600.00000	SERIAL BONDS.PRINCIPAL.NOTT RD	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
SW550.9710.700.00000	SERIAL BONDS.INTEREST.NOTT RD	1,829.00	1,829.00	0.00	0.00	1,829.00	100.00 %
SW550.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	700.00	700.00	0.00	0.00	700.00	100.00 %
	Expense Total:	5,529.00	5,529.00	0.00	0.00	5,529.00	100.00 %
Fund: SW550 - NOTT RD EX	T. 40 WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.40	5,525.71	5,525.71	0.00 %
Fund: SW555 - CO RD 32 EXT	. 41 WATER DISTRICT						
Revenue							
SW555.1001.00000	REAL PROPERTY TAXES.CO RD 32 EX	11,750.00	11,750.00	0.00	11,750.00	0.00	0.00 %
SW555.2401.00000	INTEREST & EARNINGS.CO RD 32 E	7.00	7.00	0.75	1.34	-5.66	80.86 %
	Revenue Total:	11,757.00	11,757.00	0.75	11,751.34	-5.66	0.05 %
Expense							
SW555.8340.400.00000	SERVICES & MAIN.CONT.CO RD 32	501.00	501.00	0.00	0.00	501.00	100.00 %
SW555.9795.650.00000	DEBT PRINCIPAL DUE TO OTHER GO	8,321.00	8,321.00	0.00	0.00	8,321.00	100.00 %
SW555.9795.700.00000	DEBT INTEREST DUE TO OTHER GO	2,215.00	2,215.00	0.00	0.00	2,215.00	100.00 %
SW555.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	720.00	720.00	0.00	0.00	720.00	100.00 %
	Expense Total:	11,757.00	11,757.00	0.00	0.00	11,757.00	100.00 %
Fund: SW555 - CO RD 32 EX	XT. 41 WATER DISTRICT Surplus (Deficit)	0.00	0.00	0.75	11,751.34	11,751.34	0.00 %
	Report Surplus (Deficit):	0.00	-34,326.27	-573,120.70	2,135,136.86	2,169,463.13	6,320.12 %

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# **Group Summary**

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					Variance	
	Original	Current	Period	Fiscal	Favorable	Percent
Account Type	Total Budget	Total Budget	Activity	Activity	(Unfavorable)	Remaining
Fund: AA100 - GENERAL FUND						
Revenue	4,472,407.00	4,502,457.00	86,380.62	648,514.80	-3,853,942.20	85.60 %
Expense	4,472,407.00	4,536,569.79	185,025.09	538,719.15	3,997,850.64	88.12 %
Fund: AA100 - GENERAL FUND Surplus (Deficit):	0.00	-34,112.79	-98,644.47	109,795.65	143,908.44	421.86 %
Fund: AA231 - CONTINGENT/TAX RESERVE						
Revenue	0.00	0.00	25.44	45.10	45.10	0.00 %
Fund: AA231 - CONTINGENT/TAX RESERVE Total:	0.00	0.00	25.44	45.10	45.10	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE						
Revenue	0.00	0.00	3.54	6.76	6.76	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE Total:	0.00	0.00	3.54	6.76	6.76	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE						
Revenue	0.00	0.00	1.20	3.13	3.13	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE Total:	0.00	0.00	1.20	3.13	3.13	0.00 %
Fund: AA234 - OPEN SPACE RESERVE						
Revenue	0.00	30,050.00	45.08	91.40	-29,958.60	99.70 %
Expense	0.00	30,050.00	30,050.00	30,050.00	0.00	0.00 %
Fund: AA234 - OPEN SPACE RESERVE Surplus (Deficit):	0.00	0.00	-30,004.92	-29,958.60	-29,958.60	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE						
Revenue	0.00	0.00	12.10	21.46	21.46	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:	0.00	0.00	12.10	21.46	21.46	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE						
Revenue	0.00	0.00	5.88	14.55	14.55	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:	0.00	0.00	5.88	14.55	14.55	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE						
Revenue	0.00	0.00	20.04	42.45	42.45	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:	0.00	0.00	20.04	42.45	42.45	0.00 %
Fund: CL100 - LOCAL SOLID WASTE						
Revenue	0.00	0.00	0.53	0.95	0.95	0.00 %
Fund: CL100 - LOCAL SOLID WASTE Total:	0.00	0.00	0.53	0.95	0.95	0.00 %
Fund: CM100 - (CR) RECREATION.MISCELLANEOUS						
Revenue	0.00	0.00	1,036.49	1,065.12	1,065.12	0.00 %
Fund: CM100 - (CR) RECREATION.MISCELLANEOUS Total:	0.00	0.00	1,036.49	1,065.12	1,065.12	0.00 %
Fund: DA100 - HIGHWAY						
Revenue	3,499,177.00	3,499,177.00	98.74	865,184.26	-2,633,992.74	75.27 %
Expense	3,499,177.00	3,499,177.00	281,112.43	459,821.06	3,039,355.94	86.86 %
Fund: DA100 - HIGHWAY Surplus (Deficit):	0.00	0.00	-281,013.69	405,363.20	405,363.20	0.00 %
Fund: DA230 - HWY EQUIPMENT RESERVE	0.00	0.00	0.00	47.67	47.67	0.00.0/
Revenue	0.00	0.00	9.98	17.67	17.67	0.00 %
Fund: DA230 - HWY EQUIPMENT RESERVE Total:	0.00	0.00	9.98	17.67	17.67	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE						
Revenue	0.00	0.00	11.12	19.76	19.76	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE Total:	0.00	0.00	11.12	19.76	19.76	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE						
Revenue	0.00	0.00	11.00	19.44	19.44	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:	0.00	0.00	11.00	19.44	19.44	0.00 %
Fund: HH100 - CAPITAL PROJECTS				40.55.5	46	
Revenue	0.00	0.00	5,088.53	18,954.21	18,954.21	0.00 %
Expense Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):	0.00	0.00 <b>0.00</b>	124,934.32 - <b>119,845.79</b>	125,004.32 - <b>106,050.11</b>	-125,004.32 - <b>106,050.11</b>	0.00 %
	0.00	0.00	-113,043.73	-100,030.11	-100,030.11	0.00 /6
Fund: SD600 - RT 332 DRAINAGE DISTRICT	E0 100 00	EO 100 00	6 1 4	25 000 04	35 000 00	40.02.0/
Revenue	50,100.00	50,100.00	6.14	25,090.94	-25,009.06	49.92 %

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					Variance	
Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Favorable (Unfavorable)	Percent Remaining
Expense	50,100.00	50,100.00	0.00	0.00	50,100.00	100.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	6.14	25,090.94	25,090.94	0.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT						
Revenue	20.00	20.00	1.48	2.63	-17.37	86.85 %
Expense	20.00	20.00	0.00	0.00	20.00	100.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplu	0.00	0.00	1.48	2.63	2.63	0.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT Revenue	10.00	10.00	0.75	1.33	-8.67	86.70 %
Expense	10.00	10.00	0.00	0.00	10.00	100.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.75	1.33	1.33	0.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT						
Revenue	25.00	25.00	1.80	3.20	-21.80	87.20 %
Expense	25.00	25.00	0.00	0.00	25.00	100.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	1.80	3.20	3.20	0.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT						
Revenue	5.00 5.00	5.00 5.00	0.39 0.00	0.70 0.00	-4.30 5.00	86.00 % 100.00 %
Expense Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.39	0.70	0.70	0.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT	3.33	3.33	5.55	••	00	0.00 /5
Revenue	10.00	10.00	0.70	1.25	-8.75	87.50 %
Expense	10.00	10.00	0.00	0.00	10.00	100.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Defic	0.00	0.00	0.70	1.25	1.25	0.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT						
Revenue	5.00	5.00	0.49	0.87	-4.13	82.60 %
Expense	5.00	5.00	0.00	0.00	5.00	100.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (De	0.00	0.00	0.49	0.87	0.87	0.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT	2 581 00	2 581 00	0.59	2 577 05	-3.95	0.15 %
Revenue Expense	2,581.00 2,581.00	2,581.00 2,581.00	0.00	2,577.05 0.00	2,581.00	100.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (D	0.00	0.00	0.59	2,577.05	2,577.05	0.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT						
Revenue	10.00	10.00	0.92	1.64	-8.36	83.60 %
Expense	10.00	10.00	0.00	0.00	10.00	100.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.92	1.64	1.64	0.00 %
Fund: SF450 - FIRE PROTECTION						
Revenue	1,141,320.00	1,141,320.00	62.12	1,121,030.64	-20,289.36	1.78 %
Expense Fund: SF450 - FIRE PROTECTION Surplus (Deficit):	1,141,320.00 <b>0.00</b>	1,141,320.00 <b>0.00</b>	0.00 <b>62.12</b>	19.85 <b>1,121,010.79</b>	1,141,300.15 1,121,010.79	0.00 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT	0.00	0.00	02.12	1,121,010173	1,121,01017	0.00 /0
Revenue	5,600.00	5,600.00	0.46	1,200.83	-4,399.17	78.56 %
Expense	5,600.00	5,600.00	175.77	175.77	5,424.23	96.86 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-175.31	1,025.06	1,025.06	0.00 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT						
Revenue	12,006.00	12,006.00	0.57	12,001.05	-4.95	0.04 %
Expense	12,006.00	12,006.00	872.09	872.09	11,133.91	92.74 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-871.52	11,128.96	11,128.96	0.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT	1.00	1.00	0.06	0.11	0.00	89.00 %
Revenue Expense	1.00	1.00	0.06	0.11 0.00	-0.89 1.00	89.00 % 100.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	0.06	0.11	0.11	0.00 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT						
Revenue	2,078.00	2,078.00	0.17	0.30	-2,077.70	99.99 %
Expense	2,078.00	2,078.00	29.96	29.96	2,048.04	98.56 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus	0.00	0.00	-29.79	-29.66	-29.66	0.00 %

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Monthly Budget Report			• •	51 1 13Cai. 2021 1 V	Variance	
	Original	Current	Period	Fiscal	Variance Favorable	
Account Type	Total Budget	<b>Total Budget</b>	Activity	Activity	(Unfavorable)	
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT						
Revenue	1,303.00	1,303.00	0.17	1,000.31	-302.69	23.23 %
Expense	1,303.00	1,303.00	126.93	126.93	1,176.07	
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Defici	0.00	0.00	-126.76	873.38	873.38	0.00 %
Fund: SS800 - SANITARY SEWER						
Revenue	18,224.00	18,224.00	0.93	18,211.66	-12.34	
Expense Eurodi SSOOD SANITARY SEWER Surplus (Deficit)	18,224.00 <b>0.00</b>	18,224.00 <b>0.00</b>	0.00	0.00	18,224.00	
Fund: SS800 - SANITARY SEWER Surplus (Deficit):	0.00	0.00	0.93	18,211.66	18,211.66	0.00 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT Revenue	1,569,305.00	1,569,305.00	66.08	575,110.79	-994,194.21	63.35 %
Expense	1,569,305.00	1,569,518.48	43,697.48	77,543.87	1,491,974.61	95.06 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT S	0.00	-213.48	-43,631.40	497,566.92		3,174.26 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT						
Revenue	96,946.00	96,946.00	2.22	21,356.96	-75,589.04	77.97 %
Expense	96,946.00	96,946.00	0.00	0.00	96,946.00	100.00 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Su	0.00	0.00	2.22	21,356.96	21,356.96	0.00 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT						
Revenue	194,112.00	194,112.00	2.53	194,106.48	-5.52	0.00 %
Expense	194,112.00	194,112.00	0.00	194,102.98	9.02	
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Sur	0.00	0.00	2.53	3.50	3.50	0.00 %
Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT						
Revenue	6,694.00 6,694.00	6,694.00 6,694.00	0.29	6,692.52 6,694.00	-1.48 0.00	
Expense Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT Surplus	0.00	0.00	0.00 <b>0.29</b>	-1.48	-1.48	
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT	0.00	0.00	0.23	21-10	2.40	0.00 /0
Revenue	7,870.00	7,870.00	0.64	7,101.14	-768.86	9.77 %
Expense	7,870.00	7,870.00	0.00	0.00	7,870.00	
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.64	7,101.14	7,101.14	0.00 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT						
Revenue	18,015.00	18,015.00	0.19	17,600.34	-414.66	2.30 %
Expense	18,015.00	18,015.00	0.00	18,016.00	-1.00	-0.01 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT S	0.00	0.00	0.19	-415.66	-415.66	0.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT						
Revenue	15,612.00	15,612.00	1.03	15,601.84	-10.16	
Expense Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplu	15,612.00 <b>0.00</b>	15,612.00 <b>0.00</b>	0.00	0.00	15,612.00	
·	0.00	0.00	1.03	15,601.84	15,601.84	0.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT	12 600 00	12 600 00	0.80	12 690 59	0.43	0.07.0/
Revenue Expense	12,699.00 12,699.00	12,699.00 12,699.00	0.89 0.00	12,689.58 0.00	-9.42 12,699.00	
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Defici	0.00	0.00	0.89	12,689.58	12,689.58	
Fund: SW545 - HICKOX ROAD WATER DISTRICT						
Revenue	3,651.00	3,651.00	0.32	3,650.57	-0.43	0.01 %
Expense	3,651.00	3,651.00	0.00	0.00	3,651.00	100.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.32	3,650.57	3,650.57	0.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT						
Revenue	5,529.00	5,529.00	0.40	5,525.71	-3.29	
Expense	5,529.00	5,529.00	0.00	0.00	5,529.00	
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.40	5,525.71	5,525.71	0.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT	44	44		44		0.00
Revenue	11,757.00	11,757.00	0.75 0.00	11,751.34 0.00	-5.66 11.757.00	
Expense Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit)	11,757.00 <b>0.00</b>	11,757.00 <b>0.00</b>	0.00	11,751.34	11,757.00 <b>11,751.34</b>	
Report Surplus (Deficit):	0.00	-34,326.27	-573,120.70	2,135,136.86	2,169,463.13	
Report Surplus (Deficit):	0.00	-34,320.27	-3/3,120./0	2,133,130.86	2,103,403.13	0,320.12 %

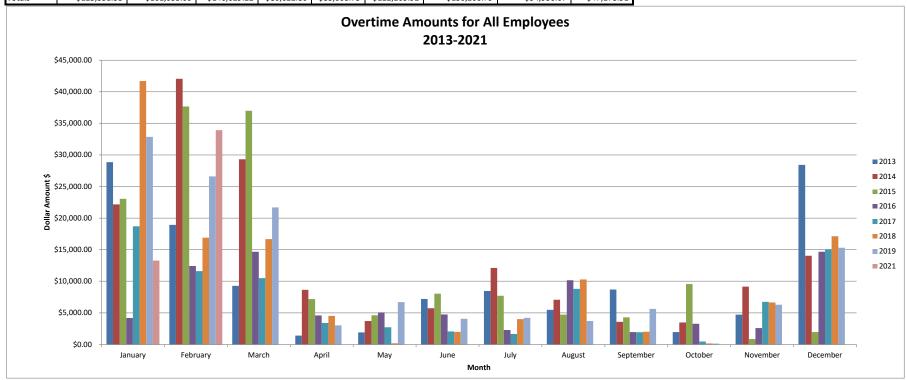
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# **Fund Summary**

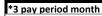
Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
	•	•	•	•	,
AA100 - GENERAL FUND	0.00	-34,112.79	-98,644.47	109,795.65	143,908.44
AA231 - CONTINGENT/TAX RESER	0.00	0.00	25.44	45.10	45.10
AA232 - CAMPUS REPAIR RESERVI	0.00	0.00	3.54	6.76	6.76
AA233 - TECHNOLOGY RESERVE	0.00	0.00	1.20	3.13	3.13
AA234 - OPEN SPACE RESERVE	0.00	0.00	-30,004.92	-29,958.60	-29,958.60
AA235 - NYS EMPLOYEE SYSTEM F	0.00	0.00	12.10	21.46	21.46
AA237 - BONDED INDEBTEDNESS	0.00	0.00	5.88	14.55	14.55
AA238 - SOLID WASTE MANAGEN	0.00	0.00	20.04	42.45	42.45
CL100 - LOCAL SOLID WASTE	0.00	0.00	0.53	0.95	0.95
CM100 - (CR) RECREATION.MISCE	0.00	0.00	1,036.49	1,065.12	1,065.12
DA100 - HIGHWAY	0.00	0.00	-281,013.69	405,363.20	405,363.20
DA230 - HWY EQUIPMENT RESER'	0.00	0.00	9.98	17.67	17.67
DA232 - HWY IMPROVEMENT RES	0.00	0.00	11.12	19.76	19.76
DA235 - SNOW/ICE REMOVAL RD	0.00	0.00	11.00	19.44	19.44
HH100 - CAPITAL PROJECTS	0.00	0.00	-119,845.79	-106,050.11	-106,050.11
SD600 - RT 332 DRAINAGE DISTRIC	0.00	0.00	6.14	25,090.94	25,090.94
SD605 - LAKEWOOD MEADOWS D	0.00	0.00	1.48	2.63	2.63
SD610 - ASHTON DRAINAGE DISTF	0.00	0.00	0.75	1.33	1.33
SD615 - FOX RIDGE DRAINAGE DIS	0.00	0.00	1.80	3.20	3.20
SD620 - LANDINGS DRAINAGE DIS	0.00	0.00	0.39	0.70	0.70
SD625 - OLD BROOKSIDE DRAINAC	0.00	0.00	0.70	1.25	1.25
SD630 - LAKESIDE ESTATES DRAIN	0.00	0.00	0.49	0.87	0.87
SD635 - WATERFORD POINT DRAI	0.00	0.00	0.59	2,577.05	2,577.05
SD640 - STABLEGATE DRAINAGE [	0.00	0.00	0.92	1.64	1.64
SF450 - FIRE PROTECTION	0.00	0.00	62.12	1,121,010.79	1,121,010.79
SL700 - CENTERPOINT LIGHTING [	0.00	0.00	-175.31	1,025.06	1,025.06
SL705 - FOX RIDGE LIGHTING DIST	0.00	0.00	-871.52	11,128.96	11,128.96
SL710 - LANDINGS LIGHTING DIST	0.00	0.00	0.06	0.11	0.11
SL715 - LAKEWOOD MEADOWS LI	0.00	0.00	-29.79	-29.66	-29.66
SL720 - FALLBROOK PARK LIGHTIN	0.00	0.00	-126.76	873.38	873.38
SS800 - SANITARY SEWER	0.00	0.00	0.93	18,211.66	18,211.66
SW500 - CANANDAIGUA CONSOLI	0.00	-213.48	-43,631.40	497,566.92	497,780.40
SW505 - CANANDAIGUA BRISTOL	0.00	0.00	2.22	21,356.96	21,356.96
SW515 - CANANDAIGUA-FARMIN	0.00	0.00	2.53	3.50	3.50
SW520 - ANDREWS - NORTH ROA	0.00	0.00	0.29	-1.48	-1.48
SW525 - MCINTYRE ROAD WATER	0.00	0.00	0.64	7,101.14	7,101.14
SW530 - EMERSON ALLEN TOWNI	0.00	0.00	0.19	-415.66	-415.66
SW535 - EX 36 - COUNTY ROAD #:	0.00	0.00	1.03	15,601.84	15,601.84
SW540 - HOPKINS GRIMBLE WATI	0.00	0.00	0.89	12,689.58	12,689.58
SW545 - HICKOX ROAD WATER DI	0.00	0.00	0.32	3,650.57	3,650.57
SW550 - NOTT RD EXT. 40 WATER	0.00	0.00	0.40	5,525.71	5,525.71
SW555 - CO RD 32 EXT. 41 WATE	0.00	0.00	0.40	11,751.34	11,751.34
_					
Report Surplus (Deficit):	0.00	-34,326.27	-573,120.70	2,135,136.86	2,169,463.13

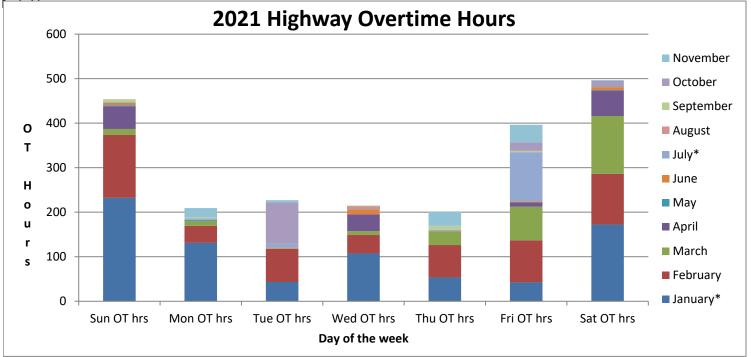
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	2013	2014	2015	2016	2017	2018	2019	2020	2021
January	\$28,862.28	\$22,155.51	\$23,046.67	\$4,183.58	\$18,707.18	\$41,679.61	\$32,857.11	\$27,324.64	\$13,273.75
February	\$18,935.61	\$42,035.88	\$37,674.78	\$12,418.13	\$11,601.64	\$16,910.89	\$26,602.24	\$20,572.14	\$33,905.16
March	\$9,287.84	\$29,302.83	\$36,977.77	\$14,682.85	\$10,491.75	\$16,677.83	\$21,675.11	\$10,122.18	
April	\$1,401.60	\$8,649.62	\$7,173.22	\$4,584.14	\$3,402.95	\$4,524.16	\$3,033.55	\$6,204.17	
May	\$1,914.73	\$3,707.54	\$4,618.01	\$5,061.36	\$2,715.51	\$178.52	\$6,696.39	\$236.97	
June	\$7,188.71	\$5,730.26	\$8,040.67	\$4,741.15	\$2,060.55	\$1,984.64	\$4,053.52	\$1,112.97	
July	\$8,475.63	\$12,116.04	\$7,718.19	\$2,298.19	\$1,664.52	\$4,001.48	\$4,222.09	\$5,123.36	
August	\$5,479.85	\$7,085.96	\$4,720.03	\$10,152.84	\$8,794.31	\$10,281.09	\$3,710.81	\$375.47	
September	\$8,704.27	\$3,575.99	\$4,299.72	\$1,962.98	\$1,940.93	\$2,009.68	\$5,625.97	\$947.17	
October	\$1,948.35	\$3,476.09	\$9,558.24	\$3,273.32	\$459.55	\$173.01	\$145.03	\$5,423.05	
November	\$4,708.75	\$9,158.92	\$844.76	\$2,596.51	\$6,743.01	\$6,656.18	\$6,289.66	\$3,912.18	
December	\$28,423.96	\$14,038.96	\$1,957.16	\$14,667.81	\$15,086.85	\$17,126.83	\$15,295.31	\$13,596.37	
Totals	\$125,331.58	\$161,033.60	\$146,629.22	\$80,622.86	\$83,668.75	\$122,203.92	\$130,206.79	\$94,950.67	\$47,178.91



	Sun OT hrs	Mon OT hrs	Tue OT hrs	Wed OT hrs	Thu OT hrs	Fri OT hrs	Sat OT hrs
January	48.5	48.75	59.75	41.5	33	85.25	98.5
February	53.5	90.75	167.75	84.75	92.5	142.75	168.75
March	0	0	0	0	0	0	0
April	0	0	0	0	0	0	0
May*	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0
July	0	0	0	0	0	0	0
August	0	0	0	0	0	0	0
September	0	0	0	0	0	0	0
October	0	0	0	0	0	0	0
November*	0	0	0	0	0	0	0
December	0	0	0	0	0	0	0
	102.00	139.50	227.50	126.25	125.50	228.00	267.25





# **ATTACHMENT 3**

# Full Environmental Assessment Form Part 1 - Project and Setting

## **Instructions for Completing Part 1**

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

### A. Project and Applicant/Sponsor Information.

Name of Action or Project:		
Project Location (describe, and attach a general location map):		
Brief Description of Proposed Action (include purpose or need):		
Name of Applicant/Sponsor:	Telephone:	
	E-Mail:	
Address:		
City/PO:	State:	Zip Code:
Project Contact (if not same as sponsor; give name and title/role):	Telephone:	
	E-Mail:	
Address:		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):	Telephone:	
	E-Mail:	
Address:		
City/PO:	State:	Zip Code:

# **B.** Government Approvals

B. Government Approvals, Funding, or Sport assistance.)	nsorship. ("Funding" includes grants, loans, tax	relief, and any other	forms of financial	
Government Entity	If Yes: Identify Agency and Approval(s) Required	Application (Actual or p		
a. City Counsel, Town Board, ☐ Yes ☐ No or Village Board of Trustees				
b. City, Town or Village □ Yes □ No Planning Board or Commission				
c. City, Town or □ Yes □ No Village Zoning Board of Appeals				
d. Other local agencies □ Yes □ No				
e. County agencies □ Yes □ No				
f. Regional agencies □ Yes □ No				
g. State agencies □ Yes □ No				
h. Federal agencies □ Yes □ No				
<ul><li>i. Coastal Resources.</li><li>i. Is the project site within a Coastal Area, or</li></ul>	r the waterfront area of a Designated Inland Wat	erway?	□ Yes □ No	
<ul><li>ii. Is the project site located in a community</li><li>iii. Is the project site within a Coastal Erosion</li></ul>	with an approved Local Waterfront Revitalizatio Hazard Area?	n Program?	□ Yes □ No □ Yes □ No	
C. Planning and Zoning				
C.1. Planning and zoning actions.				
<ul> <li>only approval(s) which must be granted to enable</li> <li>If Yes, complete sections C, F and G.</li> </ul>	mendment of a plan, local law, ordinance, rule or ble the proposed action to proceed?  plete all remaining sections and questions in Par	•	□ Yes □ No	
C.2. Adopted land use plans.				
a. Do any municipally- adopted (city, town, vill where the proposed action would be located?	age or county) comprehensive land use plan(s) in	nclude the site	□ Yes □ No	
	ecific recommendations for the site where the pro	posed action	□ Yes □ No	
	ocal or regional special planning district (for exa ated State or Federal heritage area; watershed ma		□ Yes □ No	
c. Is the proposed action located wholly or parts or an adopted municipal farmland protection If Yes, identify the plan(s):	ially within an area listed in an adopted municipan plan?	l open space plan,	□ Yes □ No	

C.3. Zoning	
a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. If Yes, what is the zoning classification(s) including any applicable overlay district?	□ Yes □ No
b. Is the use permitted or allowed by a special or conditional use permit?	□ Yes □ No
c. Is a zoning change requested as part of the proposed action? If Yes,	□ Yes □ No
i. What is the proposed new zoning for the site?	
C.4. Existing community services.	
a. In what school district is the project site located?	
b. What police or other public protection forces serve the project site?	
c. Which fire protection and emergency medical services serve the project site?	
d. What parks serve the project site?	
D. Project Details	
D.1. Proposed and Potential Development	
a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed components)?	d, include all
b. a. Total acreage of the site of the proposed action? acres	
b. Total acreage to be physically disturbed? acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? acres	
	□ Yes □ No
<ul> <li>c. Is the proposed action an expansion of an existing project or use?</li> <li>i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles square feet)?</li> <li>%</li></ul>	
d. Is the proposed action a subdivision, or does it include a subdivision?	□ Yes □ No
If Yes,  i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)	
<ul><li>ii. Is a cluster/conservation layout proposed?</li><li>iii. Number of lots proposed?</li></ul>	□ Yes □ No
iv. Minimum and maximum proposed lot sizes? Minimum Maximum	
e. Will the proposed action be constructed in multiple phases?  i. If No, anticipated period of construction: months  ii. If Yes:	□ Yes □ No
<ul> <li>Total number of phases anticipated</li> <li>Anticipated commencement date of phase 1 (including demolition) month year</li> <li>Anticipated completion date of final phase month year</li> <li>Generally describe connections or relationships among phases, including any contingencies where progred determine timing or duration of future phases:</li> </ul>	

f. Does the project incl					□ Yes □ No
If Yes, show numbers of					
<u>One</u>	<u>Family</u>	Two Family	Three Family	Multiple Family (four or more)	
Initial Phase					
At completion					
of all phases					
g. Does the proposed a	ation in aluda n	arra man masi dan tia	1 construction (in als	ding aymanaiana)?	□ Yes □ No
If Yes,	ction include ii	ew non-residentia	i construction (meru	ding expansions):	□ 1 es □ No
i Total number of str	uctures				
ii. Dimensions (in fee	t) of largest pro	posed structure:	height;	width; andlength	
iii. Approximate exten	t of building sp	pace to be heated	or cooled:	square feet	
				result in the impoundment of any	□ Yes □ No
				igoon or other storage?	
If Yes,		11 37	1 , ,		
i. Purpose of the impo	undment:				
<i>i.</i> Purpose of the impo <i>ii.</i> If a water impoundr	nent, the princi	pal source of the	water:	☐ Ground water ☐ Surface water stream	ns □ Other specify:
iii. If other than water,	identify the typ	be of impounded/o	contained liquids and	l their source.	
iv Approximate size o	f the proposed	impoundment	Volume	million gallons; surface area;	acres
v Dimensions of the	roposed dam o	or impounding str	ucture:	million gallons; surface area:height;length	acres
vi. Construction method	d/materials fo	r the proposed da	m or impounding str	ructure (e.g., earth fill, rock, wood, cond	erete):
					<u> </u>
D.2. Project Operation					
				uring construction, operations, or both?	□ Yes □ No
		ion, grading or in	stallation of utilities	or foundations where all excavated	
materials will remain	onsite)				
If Yes:	of the avacuat	ion on duadaina?			
i. What is the purpose	(including roal	ion or areaging?	e ata ) is proposed to	b be removed from the site?	
Volume (spec	ify tons or cub	ic varde):	s, etc.) is proposed to	b be removed from the site:	
<ul><li>Over what dur</li></ul>	ration of time?				
iii Describe nature and	characteristics	s of materials to be	e excavated or dreds	ged, and plans to use, manage or dispose	e of them.
				, ou, and plane to use, manage of disposi	
* *************************************	1		. 1		
iv. Will there be onsite					□ Yes □ No
11 yes, describe					
v What is the total are	ea to be dredge	d or excavated?		acres	
vi. What is the maximum	ım area to be v	vorked at anv one	time?	acres acres	
vii. What would be the	maximum dep	th of excavation o	or dredging?	feet	
viii. Will the excavation			υ υ		□ Yes □ No
				crease in size of, or encroachment	□ Yes □ No
into any existing we If Yes:	manu, waterbo	uy, snorenne, bea	en or adjacent area?		
	d or waterbody	which would be	affected (by name v	vater index number, wetland map numb	er or geographic
				vator maex number, wettand map numb	

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placen alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in so	
iii. Will the proposed action cause or result in disturbance to bottom sediments?	Yes □ No
If Yes, describe:	103 = 110
<i>iv.</i> Will the proposed action cause or result in the destruction or removal of aquatic vegetation?	□ Yes □ No
If Yes:	
acres of aquatic vegetation proposed to be removed:	
expected acreage of aquatic vegetation remaining after project completion:	
• purpose of proposed removal (e.g. beach clearing, invasive species control, boat access):	
proposed method of plant removal:	
<ul> <li>proposed method of plant removal:</li> <li>if chemical/herbicide treatment will be used, specify product(s):</li> </ul>	
v. Describe any proposed reclamation/mitigation following disturbance:	
y. Describe any proposed rectamation initigation following distarbance.	
c. Will the proposed action use, or create a new demand for water?	□ Yes □ No
If Yes:	_ 103 _ 110
i. Total anticipated water usage/demand per day: gallons/day	
ii. Will the proposed action obtain water from an existing public water supply?	□ Yes □ No
f Yes:	
Name of district or service area:	
Does the existing public water supply have capacity to serve the proposal?	□ Yes □ No
• Is the project site in the existing district?	□ Yes □ No
• Is expansion of the district needed?	□ Yes □ No
• Do existing lines serve the project site?	□ Yes □ No
iii. Will line extension within an existing district be necessary to supply the project? f Yes:	□ Yes □ No
Describe extensions or capacity expansions proposed to serve this project:	
Source(s) of supply for the district:	
<i>iv.</i> Is a new water supply district or service area proposed to be formed to serve the project site? f, Yes:	□ Yes □ No
Applicant/sponsor for new district:	
Date application submitted or anticipated:	
Proposed source(s) of supply for new district:	
v. If a public water supply will not be used, describe plans to provide water supply for the project:	
vi. If water supply will be from wells (public or private), what is the maximum pumping capacity:	gallons/minute.
d. Will the proposed action generate liquid wastes?	□ Yes □ No
f Yes:	
i. Total anticipated liquid waste generation per day: gallons/day	
ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe a	ıll components and
approximate volumes or proportions of each):	
ii. Will the proposed action use any existing public wastewater treatment facilities?  If Yes:	□ Yes □ No
<ul> <li>Name of wastewater treatment plant to be used:</li> <li>Name of district:</li> </ul>	
<ul> <li>Name of district:</li> <li>Does the existing wastewater treatment plant have capacity to serve the project?</li> </ul>	□ Yes □ No
<ul> <li>Does the existing wastewater treatment plant have capacity to serve the project?</li> <li>Is the project site in the existing district?</li> </ul>	□ Yes □ No
<ul> <li>Is the project site in the existing district?</li> <li>Is expansion of the district needed?</li> </ul>	□ Yes □ No
• 18 expansion of the district needed?	□ res□ No

Do existing sewer lines serve the project site?	□ Yes □ No
Will a line extension within an existing district be necessary to serve the project?	□ Yes □ No
If Yes:	
Describe extensions or capacity expansions proposed to serve this project:	
iv. Will a new wastewater (sewage) treatment district be formed to serve the project site?	□ Yes □ No
If Yes:	L ICS LINO
Applicant/sponsor for new district:	
Date application submitted or anticipated:	
What is the receiving water for the wastewater discharge?	
v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including speci	fying proposed
receiving water (name and classification if surface discharge or describe subsurface disposal plans):	
vi. Describe any plans or designs to capture, recycle or reuse liquid waste:	
W. Describe any plans of designs to capture, recycle of rease figure waster.	
e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point	□ Yes □ No
sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point	- 105 - 110
source (i.e. sheet flow) during construction or post construction?	
If Yes:	
i. How much impervious surface will the project create in relation to total size of project parcel?	
Square feet or acres (impervious surface)	
Square feet or acres (parcel size)	
ii. Describe types of new point sources.	
iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent pr	onerties
groundwater, on-site surface water or off-site surface waters)?	operties,
ground water, on side surface water or on side surface waters).	
If to surface waters, identify receiving water bodies or wetlands:	
Will stormwater runoff flow to adjacent properties?	□ Yes □ No
<i>iv.</i> Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater?	$\square$ Yes $\square$ No
f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel	□ Yes □ No
combustion, waste incineration, or other processes or operations?	
If Yes, identify:	
i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)	
ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)	
ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)	
iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)	
g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit,	□ Yes □ No
or Federal Clean Air Act Title IV or Title V Permit?	
If Yes:	
i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet	□ Yes □ No
ambient air quality standards for all or some parts of the year)	
ii. In addition to emissions as calculated in the application, the project will generate:	
•Tons/year (short tons) of Carbon Dioxide (CO <sub>2</sub> )	
<ul> <li>Tons/year (short tons) of Nitrous Oxide (N<sub>2</sub>O)</li> <li>Tons/year (short tons) of Perfluorocarbons (PFCs)</li> </ul>	
• Tons/year (short tons) of Perhuorocarbons (PFCs) • Tons/year (short tons) of Sulfur Hexafluoride (SF <sub>6</sub> )	
Tons/year (short tons) of Surfur Flexarituoride (SF <sub>6</sub> )     Tons/year (short tons) of Carbon Dioxide equivalent of Hydroflourocarbons (HFCs)	
Tons/year (short tons) of Carbon Dioxide equivalent of Hydronodrocaroons (HPCs)      Tons/year (short tons) of Hazardous Air Pollutants (HAPs)	

h. Will the proposed action generate or emit methane (included landfills, composting facilities)?  If Yes:		□ Yes □ No
<ul><li>i. Estimate methane generation in tons/year (metric):</li><li>ii. Describe any methane capture, control or elimination medelectricity, flaring):</li></ul>	asures included in project design (e.g., combustion to go	enerate heat or
Will the proposed action result in the release of air pollutar quarry or landfill operations?  If Yes: Describe operations and nature of emissions (e.g., die action).  Output  Describe operations and nature of emissions (e.g., die action).		□ Yes □ No
j. Will the proposed action result in a substantial increase in new demand for transportation facilities or services?  If Yes:  i. When is the peak traffic expected (Check all that apply):  ☐ Randomly between hours of to	□ Morning □ Evening □ Weekend	□ Yes □ No
<ul> <li>iii. Parking spaces: Existing</li></ul>	sting roads, creation of new roads or change in existing available within ½ mile of the proposed site? ortation or accommodations for use of hybrid, electric	Yes No
<ul> <li>k. Will the proposed action (for commercial or industrial profor energy?</li> <li>If Yes: <ul> <li>i. Estimate annual electricity demand during operation of the</li> </ul> </li> <li>ii. Anticipated sources/suppliers of electricity for the project other):</li> <li>iii. Will the proposed action require a new, or an upgrade, to</li> </ul>	ne proposed action:  t (e.g., on-site combustion, on-site renewable, via grid/le	
Hours of operation. Answer all items which apply.     i. During Construction:	<ul> <li>ii. During Operations:</li> <li>Monday - Friday:</li> <li>Saturday:</li> <li>Sunday:</li> <li>Holidays:</li> </ul>	

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction,	□ Yes □ No
operation, or both? If yes:	
i. Provide details including sources, time of day and duration:	
ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen?	□ Yes □ No
Describe:	
n. Will the proposed action have outdoor lighting?	□ Yes □ No
If yes:  i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:	
" W'll	
<ul><li>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen?</li><li>Describe:</li></ul>	□ Yes □ No
o. Does the proposed action have the potential to produce odors for more than one hour per day?	□ Yes □ No
If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest	_ 165 _ 110
occupied structures:	
p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons)	□ Yes □ No
or chemical products 185 gallons in above ground storage or any amount in underground storage? If Yes:	
· D · 1 · / ) · 1 · / · 1	
ii. Volume(s) per unit time (e.g., month, year)	
iii. Generally, describe the proposed storage facilities:	
q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides,	□ Yes □ No
insecticides) during construction or operation?	
If Yes:	
i. Describe proposed treatment(s):	
" W'll d	
<ul><li>ii. Will the proposed action use Integrated Pest Management Practices?</li><li>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal</li></ul>	□ Yes □ No
of solid waste (excluding hazardous materials)?	2 103 2 110
If Yes:	
i. Describe any solid waste(s) to be generated during construction or operation of the facility:	
<ul> <li>Construction: tons per (unit of time)</li> <li>Operation: tons per (unit of time)</li> </ul>	
ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:	
• Construction:	
• Operation:	
iii. Proposed disposal methods/facilities for solid waste generated on-site:	
• Construction:	
Operation:	

<ul><li>s. Does the proposed action include construction or modified the second of the</li></ul>		· ·	☐ Yes ☐ No g. landfill, or		
other disposal activities):  ii. Anticipated rate of disposal/processing:		-			
<ul> <li> Tons/month, if transfer or other non-combustion/thermal treatment, or</li> <li>Tons/hour, if combustion or thermal treatment</li> </ul>					
iii. If landfill, anticipated site life: years					
t. Will the proposed action at the site involve the commer waste?	cial generation, treatment	, storage, or disposal of hazard	ous □ Yes □ No		
If Yes:  i. Name(s) of all hazardous wastes or constituents to be	generated, handled or ma	naged at facility:			
ii. Generally describe processes or activities involving hazardous wastes or constituents:					
iii. Specify amount to be handled or generated to iv. Describe any proposals for on-site minimization, recy	ns/month veling or reuse of hazardo	us constituents:			
v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility?			□ Yes □ No		
If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility:					
E. Site and Setting of Proposed Action					
E.1. Land uses on and surrounding the project site					
a. Existing land uses.  i. Check all uses that occur on, adjoining and near the p  □ Urban □ Industrial □ Commercial □ Reside  □ Forest □ Agriculture □ Aquatic □ Other  ii. If mix of uses, generally describe:	ential (suburban) 🗆 R				
b. Land uses and covertypes on the project site.					
Land use or Covertype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)		
Roads, buildings, and other paved or impervious surfaces					
Forested					
Meadows, grasslands or brushlands (non- agricultural, including abandoned agricultural)					
Agricultural     (includes active orchards, field, greenhouse etc.)					
• Surface water features (lakes, ponds, streams, rivers, etc.)					
Wetlands (freshwater or tidal)					
Non-vegetated (bare rock, earth or fill)					
Other					
Describe:					

c. Is the project site presently used by members of the community for public recreation?  i. If Yes: explain:	□ Yes □ No
d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site?  If Yes,  i. Identify Facilities:	□ Yes □ No
	<del></del>
e. Does the project site contain an existing dam?	□ Yes □ No
If Yes:	100 110
i. Dimensions of the dam and impoundment:	
• Dam height: feet	
<ul> <li>Dam length: <ul> <li>Surface area:</li> <li>feet</li> <li>acres</li> </ul> </li> </ul>	
<ul> <li>Surface area: acres</li> <li>Volume impounded: gallons OR acre-feet</li> </ul>	
ii. Dam's existing hazard classification:	
iii. Provide date and summarize results of last inspection:	
	- X/ - X/
f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility.	□ Yes □ No lity?
If Yes:	,
i. Has the facility been formally closed?	□ Yes □ No
If yes, cite sources/documentation:	
ii. Describe the location of the project site relative to the boundaries of the solid waste management facility:	
iii. Describe any development constraints due to the prior solid waste activities:	
g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? If Yes:	□ Yes □ No
<i>i.</i> Describe waste(s) handled and waste management activities, including approximate time when activities occurred.	ed:
h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any	□ Yes □ No
remedial actions been conducted at or adjacent to the proposed site?	
If Yes:  i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site	□ Yes □ No
Remediation database? Check all that apply:	_ 165 _ 116
☐ Yes – Spills Incidents database Provide DEC ID number(s):	
☐ Yes — Environmental Site Remediation database Provide DEC ID number(s):	
□ Neither database	
ii. If site has been subject of RCRA corrective activities, describe control measures:	
I d '. ' '. '. '. '. d. NVCDECE' '. '. '. 1 d '. '. '. '. '. '. '. '. '. '. '. '	D.W. D.N.
iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database?  If yes, provide DEC ID number(s):	□ Yes □ No
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s):	

v. Is the project site subject to an institutional control limiting property uses?		□ Yes □ No
If yes, DEC site ID number:		
Describe the type of institutional control (e.g., deed restriction or easement):		
<ul> <li>Describe any use limitations:</li> <li>Describe any engineering controls:</li> </ul>		
<ul> <li>Will the project affect the institutional or engineering controls in place?</li> </ul>		□ Yes □ No
Explain:		2 103 2 110
E.2. Natural Resources On or Near Project Site		
a. What is the average depth to bedrock on the project site?	_ feet	
b. Are there bedrock outcroppings on the project site?		□ Yes □ No
If Yes, what proportion of the site is comprised of bedrock outcroppings?	%	
c. Predominant soil type(s) present on project site:	%	
d. What is the average depth to the water table on the project site? Average:fe	et	
e. Drainage status of project site soils: ☐ Well Drained: % of site		
☐ Moderately Well Drained:% of site		
□ Poorly Drained% of site		
f. Approximate proportion of proposed action site with slopes: □ 0-10%:	% of site	
□ 10-15%:	% of site	
□ 15% or greater:	% of site	
g. Are there any unique geologic features on the project site?		□ Yes □ No
If Yes, describe:		
h. Surface water features.		_ ** _ >*
i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers,		□ Yes □ No
ponds or lakes)?  ii. Do any wetlands or other waterbodies adjoin the project site?		□ Yes □ No
If Yes to either <i>i</i> or <i>ii</i> , continue. If No, skip to E.2.i.		100 110
iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal,		□ Yes □ No
state or local agency?	,	
iv. For each identified regulated wetland and waterbody on the project site, provide the following		
• Streams: Name		
Lakes or Ponds: Name	Classification	
<ul> <li>Wetlands: Name</li> <li>Wetland No. (if regulated by DEC)</li> </ul>	Approximate Size	
v. Are any of the above water bodies listed in the most recent compilation of NYS water qu	iality-impaired	□ Yes □ No
waterbodies?	,	
If yes, name of impaired water body/bodies and basis for listing as impaired:		<del> </del>
i. Is the project site in a designated Floodway?		□ Yes □ No
j. Is the project site in the 100-year Floodplain?		□ Yes □ No
k. Is the project site in the 500-year Floodplain?		□ Yes □ No
l. Is the project site located over, or immediately adjoining, a primary, principal or sole sour If Yes:	rce aquifer?	□ Yes □ No
i. Name of aquifer:		
1		

m. Identify the predominant wildlife species that occupy or use the project site:	
n. Does the project site contain a designated significant natural community?  If Yes:  i. Describe the habitat/community (composition, function, and basis for designation):	□ Yes □ No
<ul> <li>ii. Source(s) of description or evaluation:</li> <li>iii. Extent of community/habitat:         <ul> <li>Currently:</li> <li>Following completion of project as proposed:</li> <li>Gain or loss (indicate + or -):</li> </ul> </li> </ul>	
<ul> <li>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened so If Yes: <ol> <li>i. Species and listing (endangered or threatened):</li> </ol> </li> </ul>	
<ul> <li>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern?</li> <li>If Yes: <ul> <li>i. Species and listing:</li> </ul> </li> </ul>	□ Yes □ No
q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing?  If yes, give a brief description of how the proposed action may affect that use:	□ Yes □ No
E.3. Designated Public Resources On or Near Project Site	
<ul> <li>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304?</li> <li>If Yes, provide county plus district name/number:</li> </ul>	□ Yes □ No
b. Are agricultural lands consisting of highly productive soils present?  i. If Yes: acreage(s) on project site?  ii. Source(s) of soil rating(s):	□ Yes □ No
<ul> <li>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark?</li> <li>If Yes: <ul> <li>i. Nature of the natural landmark:</li> <li>□ Biological Community</li> <li>□ Geological Feature</li> <li>ii. Provide brief description of landmark, including values behind designation and approximate size/extent:</li> </ul> </li> </ul>	
d. Is the project site located in or does it adjoin a state listed Critical Environmental Area?  If Yes:  i. CEA name:  ii. Basis for designation:  iii. Designating agency and date:	□ Yes □ No

e. Does the project site contain, or is it substantially contiguous to, a but which is listed on the National or State Register of Historic Places, or Office of Parks, Recreation and Historic Preservation to be eligible for If Yes:	that has been determined by the Commission	
i. Nature of historic/archaeological resource: ☐ Archaeological Site	☐ Historic Building or District	
ii. Name:		
f. Is the project site, or any portion of it, located in or adjacent to an are archaeological sites on the NY State Historic Preservation Office (SH		□ Yes □ No
g. Have additional archaeological or historic site(s) or resources been id If Yes:  i. Describe possible resource(s):  ii. Basis for identification:		□ Yes □ No
h. Is the project site within fives miles of any officially designated and pascenic or aesthetic resource?  If Yes:  i. Identify resource:	•	□ Yes □ No
ii. Nature of, or basis for, designation (e.g., established highway overlo	ook, state or local park, state historic trail or s	cenic byway,
etc.): milli. Distance between project and resource: milling.	iles.	
i. Is the project site located within a designated river corridor under the Program 6 NYCRR 666?  If Yes:  i. Identify the group of the piece and its designation.	e Wild, Scenic and Recreational Rivers	□ Yes □ No
<ul><li>i. Identify the name of the river and its designation:</li><li>ii. Is the activity consistent with development restrictions contained in</li></ul>	6NYCRR Part 666?	□ Yes □ No
F. Additional Information Attach any additional information which may be needed to clarify you If you have identified any adverse impacts which could be associated measures which you propose to avoid or minimize them.		pacts plus any
<b>G. Verification</b> I certify that the information provided is true to the best of my knowle	dge.	
Applicant/Sponsor Name	Date	<del> </del>
Signature	Title	



**Disclaimer:** The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.



B.i.i [Coastal or Waterfront Area]	No
B.i.ii [Local Waterfront Revitalization Area]	No
C.2.b. [Special Planning District]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h [DEC Spills or Remediation Site - Potential Contamination History]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Listed]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Environmental Site Remediation Database]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.iii [Within 2,000' of DEC Remediation Site]	No
E.2.g [Unique Geologic Features]	No
E.2.h.i [Surface Water Features]	Yes
E.2.h.ii [Surface Water Features]	Yes
E.2.h.iii [Surface Water Features]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
E.2.h.iv [Surface Water Features - Stream Name]	898-222
E.2.h.iv [Surface Water Features - Stream Classification]	С
E.2.h.iv [Surface Water Features - Wetlands Name]	Federal Waters
E.2.h.v [Impaired Water Bodies]	No
E.2.i. [Floodway]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.j. [100 Year Floodplain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.

E.2.k. [500 Year Floodplain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.I. [Aquifers]	No
E.2.n. [Natural Communities]	No
E.2.o. [Endangered or Threatened Species]	No
E.2.p. [Rare Plants or Animals]	No
E.3.a. [Agricultural District]	Yes
E.3.a. [Agricultural District]	ONTA001
E.3.c. [National Natural Landmark]	No
E.3.d [Critical Environmental Area]	No
E.3.e. [National or State Register of Historic Places or State Eligible Sites]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.3.f. [Archeological Sites]	Yes
E.3.i. [Designated River Corridor]	No

From: Brabant, Lance

To: <u>dfinch@townofcanandaigua.org</u>

Cc: Hotaling, Greg

Subject: FW: Outhouse Park West - Park Improvements Project - SEQR

**Date:** Monday, March 8, 2021 5:20:11 PM

Attachments: Canandaigua SEQR Intent Resolution - Outhouse Park West Parking Improvements Project.docx

Town of Canandaigua Outhouse Park West Park Improvements Project - SEQR Full EAF Part 1.pdf

Good morning. I apologize as I am not sure if this is scheduled for tonight's meeting or not and I am also not sure if it was discussed at last week's meeting. So I've updated the date on the attached FEAF Part 1 to reflect tonight's meeting in case. As for the resolution, I did not update as I am sure you guys have a newer version; however I wanted to inform you that because we didn't take action last week, the Lead Agency response date will need to be revised. I highlighted it within the attached resolution. Below is the anticipated new schedule based on the new dates:

- 1. Town Board Meeting March 15<sup>th</sup>
  - Take action on the SEQR documents
  - SEQR Resolution Intent to be Lead Agency
  - Sign the SEQR FEAF Part 1
  - Return sign documents to MRB
- 2. Lead Agency Coordination
  - MRB forwards out materials by Friday March 19<sup>th</sup>
  - LA Coordination from March 17<sup>th</sup> April 16<sup>th</sup>
- 3. LA Coordination Ends April 16<sup>th</sup>
- 4. Town Board meeting April 19<sup>th</sup>
  - SEQR Resolution Declare Lead Agency
  - Review/ complete the SEQR FEAF Part 2
  - SEQR Resolution Determination of Significance
  - Sign the FEAF Part 3
  - Return all documents to MRB for publication on the NYSDEC ENB

#### **Lance Brabant, CPESC**

Director of Planning & Environmental Services



(585) 381-9250 Phone (585) 381-1008 Fax



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From: Brabant, Lance

Sent: Monday, February 15, 2021 9:07 AM

To: 'Jean Chrisman' < jchrisman@townofcanandaigua.org>; dfinch@townofcanandaigua.org

**Cc:** Hotaling, Greg (ghotaling@mrbgroup.com) <ghotaling@mrbgroup.com> **Subject:** RE: Outhouse Park West - Park Improvements Project - SEQR

Good morning. I apologize as I am not sure if this is scheduled for tonight's meeting or not and I am also not sure if it was discussed at last week's meeting. So I've updated the date on the attached FEAF Part 1 to reflect tonight's meeting in case. As for the resolution, I did not update as I am sure you guys have a newer version; however I wanted to inform you that because we didn't take action last week, the Lead Agency response date will need to be revised. I highlighted it within the attached resolution. Below is the anticipated new schedule based on the new dates:

- 1. Town Board Meeting February 15<sup>th</sup>
  - Take action on the SEQR documents
  - SEQR Resolution Intent to be Lead Agency
  - Sign the SEQR FEAF Part 1
  - Return sign documents to MRB
- 2. Lead Agency Coordination
  - MRB forwards out materials by Friday February 19<sup>th</sup>
  - LA Coordination from February 19<sup>th</sup> March 23<sup>rd</sup>
- 3. Town Board meeting March 15<sup>th</sup>
  - No Action (30-day review)
- 4. LA Coordination Ends March 23<sup>rd</sup>
- 5. Town Board meeting April 19<sup>th</sup>
  - SEQR Resolution Declare Lead Agency
  - Review/ complete the SEQR FEAF Part 2
  - SEQR Resolution Determination of Significance
  - Sign the FEAF Part 3

#### **Lance Brabant, CPESC**

Director of Planning & Environmental Services



The Culver Road Armory 145 Culver Road, Suite 160 Rochester, NY 14620 (585) 381-9250 Phone (585) 381-1008 Fax



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From: Brabant, Lance

Sent: Thursday, January 28, 2021 1:52 PM

**To:** 'Jean Chrisman' < <a href="mailto:jchrisman@townofcanandaigua.org">jchrisman@townofcanandaigua.org</a>; 'Jim Fletcher'

<ifletcher@townofcanandaigua.org>; dfinch@townofcanandaigua.org; 'Chris Nadler'

<cnadler@markiventerprises.com>

**Cc:** Hotaling, Greg (ghotaling@mrbgroup.com) <ghotaling@mrbgroup.com>; Gittens, Sherman

<<u>Sherman.Gittens@mrbgroup.com</u>>; Fromberger, Tom (<u>tfromberger@mrbgroup.com</u>)

<tfromberger@mrbgroup.com>

Subject: RE: Outhouse Park West - Park Improvements Project

Please see the attached DRAFT SEQR Resolution for discussion at the February 8<sup>th</sup> Town Board meeting regarding the Outhouse Park West Park Improvements Project. Please review carefully and let me know if there are any changes you would like me to make. Sorry for the delay in getting this to you.

#### **Lance Brabant, CPESC**

Director of Planning & Environmental Services



The Culver Road Armory 145 Culver Road, Suite 160 Rochester, NY 14620 (585) 381-9250 Phone (585) 381-1008 Fax



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From: Brabant, Lance

Sent: Wednesday, January 27, 2021 4:55 PM

To: 'Jean Chrisman' < ichrisman@townofcanandaigua.org>; 'Jim Fletcher'

<ifletcher@townofcanandaigua.org>; dfinch@townofcanandaigua.org; 'Chris Nadler'

<cnadler@markiventerprises.com>

**Cc:** Hotaling, Greg (ghotaling@mrbgroup.com) <ghotaling@mrbgroup.com>; Gittens, Sherman

<<u>Sherman.Gittens@mrbgroup.com</u>>; Fromberger, Tom (<u>tfromberger@mrbgroup.com</u>)

<<u>tfromberger@mrbgroup.com</u>>

**Subject:** Outhouse Park West - Park Improvements Project

Please see the attached DRAFT SEQR Full EAF Part 1 and Involved and Interested Agency Lists for the above referenced project. I am still working on the all-inclusive SEQR Resolution and will have that over to you by tomorrow as a word document incase edits are needed (there will be). I apologize for the delay in getting this to you.

Please note that it is my understanding that these will be placed onto the February 8<sup>th</sup> Town Board meeting for discussion and to begin the SEQR coordinated review. If the Town Board takes action, we will need the FEAF Part 1 signed and returned to us with the signed resolution so that we can forward out as part of the Lead Agency Coordination efforts. If you have any questions, please let me know. Thank you.

#### **Lance Brabant, CPESC**

Director of Planning & Environmental Services

The Culver Road Armory 145 Culver Road, Suite 160 Rochester, NY 14620 (585) 381-9250 Phone (585) 381-1008 Fax



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From: Doug Finch, Town Manager

To: "Brabant, Lance"; "Jim Fletcher"; "Jean Chrisman"; "Hotaling, Greg"

Cc: "Lisa Record"

Subject: RE: Outhouse Park & Outhouse Park West -- Designated As Town Board

Date: Monday, January 25, 2021 2:16:00 PM Attachments: 51710agenda w resolutions.pdf

111510agenda w resolutions.pdf

As a quick follow up, the Town Board did take action in 2010 it appears (May and November) relative to Outhouse Park and the alienation. The Town Board would have had to take action for the State legislation to pass. It appears the TB authorized the legislation the State adopted on May 17, 2010; and then again there was a motion at the November meeting. Although neither resolution specifically declare the land as parkland, the State legislation says if the TB did not follow the process they could not alienate the parkland. As we discussed, I think the best path forward is to acknowledge the previous Town Board from 2010 in their actions to dedicate the land as parkland, so there is something in writing.

#### Douglas E. Finch, Town Manager

Town of Canandaigua 5440 Route 5&20W Canandaigua, NY 14424

Phone: (585)394-1120 ext. 2234

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>

**Sent:** Monday, January 25, 2021 8:05 AM

**To:** 'Brabant, Lance' <Lance.Brabant@mrbgroup.com>; 'Jim Fletcher'

<jfletcher@townofcanandaigua.org>; 'Jean Chrisman' <jchrisman@townofcanandaigua.org>;

'Hotaling, Greg' <ghotaling@mrbgroup.com>

Cc: 'Lisa Record' < lrecord@townofcanandaigua.org>

Subject: RE: Outhouse Park & Outhouse Park West -- Designated As Town Board

There was state legislation (I worked on it on that end) we can certainly get a copy that detailed it all. (2010) signed by the Governor into Law 8/30/10

Here is the link to it: <a href="https://legislation.nysenate.gov/pdf/bills/2009/A11179A">https://legislation.nysenate.gov/pdf/bills/2009/A11179A</a>

#### Douglas E. Finch, Town Manager

Town of Canandaigua 5440 Route 5&20W Canandaigua, NY 14424

Phone: (585)394-1120 ext. 2234

**From:** Brabant, Lance < <u>Lance.Brabant@mrbgroup.com</u>>

**Sent:** Monday, January 25, 2021 7:42 AM

**To:** Jim Fletcher < jfletcher@townofcanandaigua.org>; 'Jean Chrisman'

<ichrisman@townofcanandaigua.org>; 'Doug Finch, Town Manager'

<a href="mailto:dfinch@townofcanandaigua.org">dfinch@townofcanandaigua.org</a>; Hotaling, Greg <a href="mailto:ghotaling@mrbgroup.com">ghotaling@mrbgroup.com</a>

Cc: 'Lisa Record' < <a href="mailto:lrecord@townofcanandaigua.org">lrecord@townofcanandaigua.org</a>

Subject: Re: Outhouse Park & Outhouse Park West -- Designated As Town Board

I'll see what I can find out.

#### Get Outlook for Android

**From:** Jim Fletcher < <u>ifletcher@townofcanandaigua.org</u>>

**Sent:** Monday, January 25, 2021 6:46:15 AM

**To:** 'Brabant, Lance' < <u>Lance.Brabant@mrbgroup.com</u>>; 'Jean Chrisman'

<ichrisman@townofcanandaigua.org>; 'Doug Finch, Town Manager'

<a href="mailto:dfinch@townofcanandaigua.org">dfinch@townofcanandaigua.org</a>; 'Hotaling, Greg' <a href="mailto:ghotaling@mrbgroup.com">ghotaling@mrbgroup.com</a>>

**Cc:** 'Lisa Record' < <u>lrecord@townofcanandaigua.org</u>>

Subject: RE: Outhouse Park & Outhouse Park West -- Designated As Town Board

Here is what I recall about Outhouse west.

When we received the grant for the state of NY to build Outhouse park during the payment application it was discovered that the town had alienated the original Outhouse park due to the sewer and water being installed on the property and the town had to come up with 13 acres of land to resolve the issue. I believe this occur in 2012 or 2013. This 13 acres was part of the 72 acres of open space that the town bought back in 2009.

Outhouse park may have become a park once the town realigned sucker brook back in 2006? Lance MRB did the plans for this realignment maybe you can see what year this was.

James Fletcher
Town of Canandaigua
Highway and Water Superintendent
585-394-3300

**From:** Brabant, Lance < <u>Lance.Brabant@mrbgroup.com</u>>

**Sent:** Sunday, January 24, 2021 6:26 PM

To: Jean Chrisman < ichrisman@townofcanandaigua.org>; 'Doug Finch, Town Manager'

<<u>dfinch@townofcanandaigua.org</u>>; 'Jim Fletcher' <<u>jfletcher@townofcanandaigua.org</u>>; Hotaling,

Greg <ghotaling@mrbgroup.com>

Cc: 'Lisa Record' < <a href="mailto:lrecord@townofcanandaigua.org">lrecord@townofcanandaigua.org</a>

Subject: Re: Outhouse Park & Outhouse Park West -- Designated As Town Board

Yeah the concern is we have an action that we are taking under SEQR and I'm not sure what that action includes. I believe it will be one of the following:

- 1. For the construction of a playground and amenities on Town Land.
- 2. For the construction of a playground and amenities within a town designated parkland area.
- 3. For the construction of a playground and amenities and for the designation of the townland to be identified as parkland.

Sorry for the confusion, any help you can provide would be grateful. Thank you

#### Get Outlook for Android

From: Jean Chrisman < ichrisman@townofcanandaigua.org >

**Sent:** Sunday, January 24, 2021 4:46:19 PM

**To:** 'Doug Finch, Town Manager' < <a href="mailto:dfinch@townofcanandaigua.org">dfinch@townofcanandaigua.org</a>; 'Jim Fletcher'

<ifletcher@townofcanandaigua.org>; Brabant, Lance <<u>Lance.Brabant@mrbgroup.com</u>>; 'Hotaling,

Greg' < ghotaling@mrbgroup.com >

Cc: 'Lisa Record' < <a href="mailto:lrecord@townofcanandaigua.org">lrecord@townofcanandaigua.org</a>>

Subject: Outhouse Park & Outhouse Park West -- Designated As Town Board

Good Afternoon,

Quick question for each of you ... Do you know an approximate date as to when the "original" Outhouse Park was designated as a park and when Outhouse Park West was designated as a park? Lisa and I are coming up empty in our Town Board minute search. We find language that the land will be used for a park but no resolution declaring it parkland. (Lance needs this information for the SEQR paperwork for the all inclusive playgroun).

Thanks for your help.

Jean Chrisman
Town Clerk / Receiver of Taxes
Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua NY 14424
(585) 394-1120 x-2225

Jean Chrisman Town Clerk / Receiver of Taxes Town of Canandaigua (585) 394-1120 Ext 2225

#### CANANDAIGUA TOWN BOARD MEETING May 17, 2010 6:00 P.M.

Motion to move into executive session for matters leading to an appointment.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

**ROLL CALL** 

APPROVAL OF THE MINUTES - 4/26/10 and 5/10/10

APPROVAL OF CHARGE BACK BILLING

**PAYMENT OF BILLS** 

PUBLIC HEARING – General Code local law – 7:00 pm

PRIORITY BUSINESS:

PRIVILEGE OF THE FLOOR -

#### PRESENTATION OF PETITIONS, COMMUNICATIONS, AND CORRESPONDENCE

- 1. City of Canandaigua Fire Department
- 2. Letter from Time Warner Cable
- 3. Letter from Cheshire Community Action Team
- 4. Letter from Yvonne Chavez regarding charge backs

HIGHWAY DEPARTMENT REPORT

PLANNING DEPARTMENT

ASSESSOR'S REPORT

SUPERVISOR'S REPORT

**REPORTS OF ANY STANDING COMMITTEES** 

REPORTS OF COMMITTEES, BOARDS AND COMMISSIONS

Fire-

Insurance-

Parks-

Trails-

Environmental-

#### **RESOLUTIONS and MOTIONS**

Tabled – Adoption of Workplace Violence Prevention Program by Public Sector HR

- 1. Resolution to adopt the General Code Local Law.
- 2. Resolution of support and concurrence with the City of Geneva Empire Zone regionally significant project designation.

- 3. Motion for planning board members to attend a workshop.
- 4. Motion for the Tax Collector to attend a conference.
- 5. Resolution establishing acceptable training for Planning Board and ZBA members.
- 6. Motion to set a public hearing for a Local Law to allow an appointment of alternate ZBA and Planning Board members
- 7. Resolution requesting legislation related to alienation of land in the Richard P. Outhouse Park.
- 8. Motion to forward rezoning request to the Planning Board for 3114 State Route 21.
- 9. Motion to purchase Pictometry.

#### **OTHER BUSINESS**

PRIVILEDGE OF FLOOR

**EXECUTIVE SESSION AS NEEDED** 

**ADJOURNMENT** 

posted: 5-12-10

Radio Station Newspaper

"and to consider and/or act upon other matters that may properly come before the Board at the sole discretion of the Board."

Resolutions: 5/17/10

Tabled from 4/26/10

Motion made by Councilperson , seconded by Councilperson , to adopt the Workplace Violence Prevention Program prepared by Public Sector HR.

1. Moved by Councilperson ,seconded by Councilperson

## TOWN OF CANANDAIGUA TOWN BOARD RESOLUTION TO ADOPT LOCAL LAW # OF 2010

#### CODIFICATION OF EXISTING LOCAL LAWS

WHEREAS, the Town of Canandaigua Town Board, (hereinafter referred to as Town Board) has enlisted the services of General Code Publishers to codify existing local; and

**WHEREAS,** A special committee was created in 2006 by the Town Board to oversee this process and make decisions regarding corrections and reorganization of existing local laws; and

WHEREAS, the codification process also included addition of local laws separately adopted; and

**WHEREAS,** a final draft describing all of the proposed revisions has been submitted for adoption by the Town Board: and

**WHEREAS,** the action is classified as a Type II action pursuant to NYCRR, Part 617.5, and as such is not subject to review under the New York State Environmental Quality Review Act; and

**WHEREAS,** administrative and fee amendments to the code are exempted from referral to the Ontario County Planning Board by intermunicipal agreement; and

WHEREAS, it is the position of this Board that the proposed changes are administrative in nature and intended solely to provide for easier and more consistent interpretation and enforcement of existing requirements; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby adopt Local Law # \_\_of 2010.

#### TOWN OF CANANDAIGUA RESOLUTION OF SUPPORT AND CONCURRENCE WITH THE CITY OF GENEVA EMPIRE ZONE REGIONALLY SIGNIFICANT PROJECT DESIGNATION

Introduced by
WHEREAS, New York State has created the Economic Development Zone Program, now known as the Empire Zones Program, to encourage industrial and commercial development in select municipalities across the State; and
<b>WHEREAS,</b> New York State has amended the Zones Program to allow additional areas to be deemed as Regionally Significant Projects; and
WHEREAS, the City of Geneva intends to amend the City of Geneva Empire Zone boundaries to encourage industrial and commercial development and to allow for the designation of lands in the Town of Canandaigua for a Regionally Significant Project; and
WHEREAS, Moser Baer Technologies located at 5450 Campus Drive, Canandaigua, New York meets the criteria of 957(d) of the General Municipal Law as a Regionally Significant Project by projecting the creation of at least 50 new manufacturing jobs for inclusion within the City of Geneva Empire Zone in an area outside the distinct and separate contiguous areas; and
<b>WHEREAS,</b> the Town of Canandaigua wishes to support and concur with the Empire Zone designation of tax parcels 56.00-1-29.200 as a Regionally Significant Project on behalf of Moser Baer Technologies; and
<b>NOW, THEREFORE,</b> be it resolved that the Town of Canandaigua Town Board, in its capacity as governing body of the Town of Canandaigua, does hereby support and concur with the City of Geneva and the City of Geneva Empire Zone to include the property more particularly described as follows:  Tax Parcels 56.00-1-29.200
3. Motion made by Councilperson ,seconded by Councilperson ,to allow Thomas Crawford,

Charles Oyler, Joyce Marthaller, Richard Gentry and Rick Szkapi to attend the May 14, 2010, G/FLRPC

Spring 2010 Regional Local Government workshop at a cost of \$50 pp.

- 4.Motion made by Councilperson ,seconded by Councilperson ,for Tax Collector Jeannie Kesel to attend the 2010 NYS Tax Collector's Association Seminar in Lake Place, June 13-16 at a cost not to exceed \$900.
- 5. Moved by Councilperson ,seconded by Councilperson

## TOWN OF CANANDAIGUA RESOLUTION ESTABLISHING ACCEPTABLE TRAINING FOR PLANNING BOARD AND ZONING BOARD OF APPEALS MEMBERS

**WHEREAS,** Town Law Sections 267 and 271, Village Law Sections 7-712 and 7-718, and General City Law Sections 27 and 81 provide that effective January 1, 2007, all planning board and zoning board of appeals members in New York State, as well as alternate members of those boards, must complete a minimum of four hours of training each year; and

**WHEREAS**, the above sections of state law provide that a planning board or zoning board of appeals member shall not be eligible for reappointment to such board if they have not completed the training required by law; and

**WHEREAS**, by resolution of the Town Board the Town of Canandaigua has previously required additional training above and beyond that described in NYS Law; and

**WHEREAS**, the above sections of state law provide that the legislative body of the town, village and city specifies which activities qualify as training to satisfy the state requirements; and now, therefore be it:

**RESOLVED,** that all Planning Board and Zoning Board of Appeals members as well as alternate members of both boards shall be required to complete twelve (12) hours of suitable training during the first calendar year of the first term in office and four (4) hours each year for the remaining terms of office; and be it further

**RESOLVED,** training requirements for members appointed to fill partial terms of office shall commence on the first day of the first full year of their term; and be it further

**RESOLVED,** that training activities provided by the following list of organizations and substantially devoted to planning zoning and other land use issues, is hereby approved to meet the state requirements;

- 1. Any New York State Government Agency,
- 2. Any NYS Regional Planning Board, Council, Program or similar agency;

- 3. Any County Planning Department, County Planning Federation, or County Soil and Water Conservation districts or other County Agency; and
- 4. The New York State Association of Towns, the New York Conference of Mayors, the New York State Association of Counties, the New York Planning Federation, the American Planning Association or any of its chapters; and
- 5. The Albany Law School Governmental Law Center and Institute for Legal Studies, Pace Law School, Cornell University and its cooperative extension,
- 6. On-line planning and zoning training programs offered by the New York Municipal Insurance Reciprocal, Pace University and Land Use Law Center, and the Lincoln Institute of Land Use Policy; and, let it further be;

**RESOLVED,** that additional training activities substantially devoted to planning zoning and other land use issues from other sources may be approved for members on a case-by-case basis by their respective Board Chairs; and be it further

**RESOLVED,** an annual record of completed training, including certificates of completion shall be maintained by the Town Zoning Officer and presented to the Town Board and Town Clerk on or before December 31 of each calendar year; and be it further

**RESOLVED,** that this resolution supersedes all previous Town Board resolutions establishing training requirements for members of the Town of Canandaigua Zoning Board of Appeals and Planning Board

6.Moved by Councilperson ,seconded by Councilperson

# TOWN OF CANANDAIGUA TOWN BOARD RESOLUTION TO SET PUBLIC HEARNG DATE FOR PROPOSED AMENDMENT TO ALLOW APPOINTMENT OF ALTERNATE MEMBERS TO THE ZONING BOARD OF APPEALS AND PLANNING BOARD

**WHEREAS**, the Town Board has identified the need to allow for appointment of alternate members to the planning board and ZBA

**WHEREAS**, the Town Board has been presented with the first draft of a local law and wishes to commence with public review of same; and

**NOW, THEREFORE, BE IT RESOLVED**, that a public hearing by the Town Board with respect to possible enactment said local law will be held on June 7th, 2010 at 7:00 p.m., in the Town Hall, Town of Canandaigua, New York.

#### TOWN OF CANANDAIGUA TOWN BOARD RESOLUTION REQUEST FOR DRAFTING OF LEGISLATION REALTED TO ALIENATION OF LAND IN THE RICHARD P. OUTHOUSE PARK

WHEREAS, the Town of Canandaigua has determined that an as yet undetermined number of acres in the Richard P Outhouse Park (the Park), has been alienated through development of Outhouse Rd, the pump house and a lease agreement with the Greater Canandaigua Civic Center, and

WHEREAS, the Town has recently acquired lands adjacent to the Park that would allow for replacement of said alienated acreage, and

WHEREAS, NYS Legislation is required to allow for the alienation as well as replacement of said acreage, and

**WHEREAS,** Brian Kolb is the elected representative for New York State's 129<sup>th</sup> Assembly District which includes the Town of Canandaigua, and

**WHEREAS,** Dale Volker is the elected representative for New York State's 59<sup>th</sup> Senate District which includes the Town of Canandaigua, and

WHEREAS, representatives from Assemblyman Kolb's office indicated that they are willing to draft the legislation and coordinate with Senator Volker's office regarding same, and

WHEREAS, representatives from Senator Volker's office have confirmed that this would be the appropriate course of action, and

**NOW, THEREFORE, BE IT RESOLVED**, the Town of Canandaigua Town Board does hereby formally request that staff of Assembly Kolb draft legislation, to effect the alienation and replacement of specified lands in the Richard P Outhouse Park, for consideration during the current legislative session, and further.

**RESOLVED**, the Director of Development is hereby directed to work with the Town Supervisor to provide to the staff of Assembly Kolb, a specific description of the lands to be alienated, as well those used for replacement, and any additional information or assistance needed to complete the draft legislation.

8. Moved by Councilperson ,seconded by Councilperson

TOWN OF CANANDAIGUA TOWN BOARD RESOLUTION
TO FORWARD REZONING REQUEST TO
THE TOWN PLANNING BOARD FOR RECOMMENDATION

#### **CPN 52-10 Joyce Case Miller – TMP 83.00-1-16.000**

**WHEREAS**, The property owner has formally requested that the Town Board consider rezoning a portion of her 13.5ac parcel at 3114 State Rt. 21, from R-1-20 to AR-2 to allow for use of an existing barn for agricultural purposes, and

**WHEREAS,** Town Code Section 105-105, part C requires referral to the Town Planning Board for a review and recommendation, and

WHEREAS, it is the position of this Board that the request does or does not warrant further consideration, and

**NOW, THEREFORE, BE IT RESOLVED**, that the request for amendment to the Town of Canandaigua Zoning Map be (insert decision)

9. A motion was made by Councilperson	, seconded by
Councilperson	, to purchase two seats of Pictometry On-Line (POL) in
the amount of \$1,380.00 for one year.	

#### CANANDAIGUA TOWN BOARD REGULAR MEETING November 15, 2010 6:00 P.M.

6:00 pm Workshop on Special Use Permits

CALL TO ORDER

PLEDGE OF ALLEGIANCE lead by Councilperson Fuller

**ROLL CALL** 

APPROVAL OF THE MINUTES - 10/25/10

PAYMENT OF BILLS

PUBLIC HEARING -

**PRIORITY BUSINESS:** 

Scott Hill - Pictometry

Dave LeClair- Fire alarm system for Gorham Hall

Workshop on Fees if necessary

PRIVILEGE OF THE FLOOR -

#### PRESENTATION OF PETITIONS, COMMUNICATIONS, AND CORRESPONDENCE

- 1. Genesee/Finger Lakes Regional Planning Council
- 2. Ontario county Soil & Water Conservation District
- 3. The Lake Reporter
- 4. Letter from Town of Farmington regarding GTC UPWP project #6522, FY 2010-2011

HIGHWAY DEPARTMENT REPORT

**DEVELOPMENT OFFICE** 

ASSESSOR'S REPORT

SUPERVISOR'S REPORT

REPORTS OF ANY STANDING COMMITTEES

REPORTS OF COMMITTEES, BOARDS AND COMMISSIONS

#### **RESOLUTIONS and MOTIONS**

- 1. Motion to name Outhouse Park.
- 2. Motion for the Supervisor to sign the Mark Stryker lease.
- 3. Motion to set a public hearing on a Local Law on Regulations Regarding the Licensing of Dogs.
- 4. Motion for unpaid water bills to be levied on to the tax bills.
- 5. Motion authorizing grant application to fund development of a fitness trail in Outhouse Park.
- 6. Motion to do transfers.

**OTHER BUSINESS** 

#### PRIVILEDGE OF FLOOR

#### **EXECUTIVE SESSION AS NEEDED**

#### **ADJOURNMENT**

posted: 11/10/10

Radio Station Newspaper

"and to consider and/or act upon other matters that may properly come before the Board at the sole discretion of the Board."

Resolutions: 11/15/10

1. Motion made by Councilperson ,seconded by Councilperson

WHEREAS, Richard P. Outhouse through his generosity donated land to the Town of Canandaigua to be used as a family park and,

WHEREAS, the Town is in the process of developing this park,

NOW THEREFORE BE IT RESOLVED, that this park be known as the Richard P. Outhouse Memorial Park.

- 2.Moved by Councilperson ,seconded by Councilperson ,for the Supervisor to sign the Agricultural Land lease agreement for map #83.00-1-32.200 with Mark Stryker.
- **3.**Moved by Councilperson ,seconded by Councilperson , RESOLUTION AUTHORIZING SCHEDULING OF PUBLIC HEARING FOR

#### PROPOSED LOCAL LAW ENTITLED

"A LOCAL LAW ADOPTING REGULATIONS REGARDING THE LICENSING OF DOGS"

WHEREAS, the Town of Canandaigua Town Board, finds it in the best interested of the Town to schedule a public hearing to solicit public comments upon a proposed Local Law entitled "A Local Law Adopting Regulations Regarding the Licensing of Dogs"; and

WHEREAS, the Town Board of the Town of Canandaigua has reviewed the draft of the aforementioned proposed Local Law and deems it in the best interests of the Town of Canandaigua to proceed in accordance with the Code of the Town of Canandaigua and the Laws of the State of New York in adopting said Local Law,

WHEREAS, this action by the Town Board is a "Type II" Action under the regulations promulgated by authority contained in the State Environmental Quality Review Act (SEQRA), which appear in 6

NYCRR Part 617.5, thereby requiring no further action by the Town Board, in that Part 617.5 © states that actions that are not subject to review under SEQRA include, "(27) adoption of regulations, policies, procedures and local legislative decisions in connection with any action on this list" and subsection (20) on this list includes "routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment". This action involves continuing agency administration and management in that it pertains to the adoption of regulations regarding the licensing of dogs, an activity the Town of Canandaigua has conducted in the past and will continue to conduct.

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk, is hereby, directed to schedule a public hearing to be held on December 6, 2010 at 7:00 pm at the Canandaigua Town Hall, 5440 Route 5 & 20 West, Canandaigua, New York; and be it further

BE IT FINALLY RESOLVED, that the Town Board directs the Town Clerk to provide public notice of said Action on the Town's website and to publish the legal notice of the public hearing in the Town's Official Newspaper.

4. Moved by seconded by

November 15, 2010

**WHEREAS,** the Canandaigua Town Board has been notified by the Canandaigua-Farmington Water and Sewer Department of the unpaid water and sewer charges, and

WHEREAS, an Annual Statement has been filed with the Town Clerk listing all unpaid charges, fees, and rents for the 2011 Tax Levy which are broken down in the following special districts (See Attached List):

**NOW, THEREFORE BE IT RESOLVED,** the Town Board acting through its Water and Sewer Superintendent, shall transmit such Statement (Attached) to the Ontario County Board of Supervisors which shall levy such sums against the property liable.

DATE: NOVEMBER 5, 2010

#### **TOWN OF CANANDAIGUA**

SUMMARY OF UNPAID CHARGES FOR RE-LEVY ON 2011 COUNTY/TOWN TAX ROLLS

CODE	SPECIAL DISTRICT NAME	TOTAL AMOUNT (INCLUDES PENALTIES)*
WA-241	ANDREWS & NORTH ROAD WATER	\$331.56
WA-245	PARRISH STREET WATER EXTENSIN #20	NONE
WA-246	CANANDAIGUA-EMERSON-TOWNLINE ROAD (CANANDAIGUA ONLY)	\$162.20
WA-248	HOPKINS- GRIMBLE	\$874.58
***WD- 201	BRISTOL-CANANDAIGUA WATER DISTRICT (BRISTOL'S PORTION)	\$1,743.60
WD-241	CANANDAIGUA-FARMINGTON WATER (CANANDAIGUA	\$30,808.26

	ONLY)	
WD-247	CANANDAIGUA CONSOLIDATED WATER-ETC.	\$32,092.65
** WD- 343	GET FROM HOPEWELL  CANANDAIGUA HOPEWELL WATER (CANANDAIGUA ONLY)	\$0.00
WD-249	CANANDAIGUA CONSOLIDATED WATER-PARRISH STREET	\$185.02
WD-345	CANANDAIGUA-TOWNLINE-HOPEWELL (HOPEWELL ONLY)	NONE
WO-245	McINTYRE ROAD WATER EXTENSION	\$74.80
***WO- 246	CANANDAIGUA-BRISTOL WATER DISTRICT (CANANDAIGUA'S PORTION)	\$90.40
WT-241	CANANDAIGUA CONSOLIDATED WATER #6	\$843.53
WT-243	CANANDAIGUA CONSOLIDATED WATER #8	\$1,322.63
WT-244	CANANDAIGUA CONSOLIDATED WATER #9	\$361.58
WT-245	WEST LAKE ROAD BENEFIT (ad valorem)	\$776.59
WT-246	WYFFELS ROAD WATER	\$224.09

WT-247	CANANDAIGUA CONSOLIDATED WATER #11	\$75.96
****WO- 247	CANANDAIGUA CONSOLIDATED WATER #36	\$83.99
WT-248	RISSER ROAD EXTENSION	\$170.17
	CANANDAIGUA SANITARY SEWER	\$1,708.60
	OUT OF DISTRICT WATER USER	NONE

5.Moved by Councilperson ,seconded by Councilperson

# TOWN OF CANANDAIGUA TOWN BOARD RESOLUTION REVISED AUTHORIZATION FOR GRANT APPLICATION TO FUND DEVELOPMENT OF A FITNESSS TRAIL IN OUTHOUSE PARK

WHEREAS, on October 25, 2010 the Canandaigua Town Board adopted a resolution authorizing the Town Supervisor to file an application for funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of the Recreational Trails Program, in an amount not to exceed \$30,000,and

WHEREAS, the purpose of this grant was to fund purchase and installation of fitness equipment along a walking trail in the Richard P Outhouse Park, and

WHEREAS, previous estimates regarding the cost of the project have been increased to also include actual trail construction, and

NOW, THEREFORE, BE IT RESOLVED, that the previous maximum amount for the above stated grant request is hereby increased to \$40,000.

6.The motion was made by Councilman	,
Seconded by Councilman	to make the following budget transfers:

From: F1990.400 Contingency \$8,000.00 To: F8310.423 Vehicle & Repair \$8,000.00

In order to cover expenses incurred, that were above originally 2010 budgeted amounts, of Water Department Vehicle that was in the shop for many repairs.

From: A1990.400 Contingency \$1,400.00

To: A1330.400 Tax Collector Contractual \$ 800.00

In order to cover expenses incurred, that were above originally 2010 budgeted amounts, for training and postage.

To: A1430.420 Personnel-Human Resources \$ 600.00

In order to cover additional expenses incurred, that were above originally 2010 budgeted amounts, for H.R. Services; specifically - Violence in the workplace.

From: A5010.131 Pers. Svs. Acct Clerk \$6,290.00

To: A9050.800 Unemployment Ins. \$6,290.00

In order to cover expenses incurred, that were above originally 2010 budgeted amounts, for Highway Department employee that went on maternity leave and was not reinstated and Part-time Assessor Department/Part-time Planning Department employee that left the Town's employment.

From: A1420.400 Attorney – West Group \$3,000.00 To: A1420.440 Attorney – ZB Contractual \$3,000.00

In order to cover expenses incurred that were above originally budgeted amounts in the 2010 Budget.

Credit: AR5031 Transfer from Reserves \$500,000.00

Debit : A1940.210 Purchase of Land \$500,000.00

From: A1990.400 Contingency \$3,913.16 To: A1940.410 Purchase of Land \$3.913.16

In order to make the land purchase of the Miller property and Outhouse property part of the 2010 Budget. These expenses were paid according to the April 5, 2010 meeting minutes.

#### 11179--A

#### IN ASSEMBLY

#### May 24, 2010

Introduced by M. of A. KOLB -- read once and referred to the Committee on Local Governments -- committee discharged, bill amended, ordered reprinted as amended and recommitted to said committee

AN ACT to authorize the town of Canandaigua, county of Ontario to discontinue the use of certain town lands as parkland

THE PEOPLE OF THE STATE OF NEW YORK, REPRESENTED IN SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

- Section 1. The town of Canandaigua, Ontario county is hereby authorized to permanently discontinue as parklands and convert the use of lands described in section three of this act to general town purposes including, but not limited to, the erection and maintenance of a water pump station, right of way and roadway.
- S 2. The authorization provided for in section one of this act shall take effect only on the condition that the town of Canandaigua acquire and dedicate as parklands new land of equal or greater fair market value as described in section four of this act.
- 10 S 3. The lands to be discontinued as parklands and converted to gener-11 al town purposes are described as follows:
  - All that tract or parcel of land located in the Town of Canandaigua, County of Ontario, and being more particularly described as follows:
- 14 BEGINNING at a point in the north line of Buffalo street extension 15 said point being located 254.85 feet westerly from the west line of the 16 city of Canandaigua;
- 17 Thence South 62 48'44"West in the north line of Buffalo street exten-18 sion a distance of 116.70 feet to a point;
  - Thence in the west line of Outhouse road the following calls:
- North 27 24'00"West a distance of 300.00 feet to a point

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- 21 Along a curve to the left with an arc radius of 500.00 feet a distance 22 of 335.00 feet to a point
- 23 Along a curve to the right with an arc radius of 750.00 feet a 24 distance of 502.50 feet to a point
- North 27 24'00"West a distance of 610.98 feet to a point
- Along a curve to the right with an arc radius of 2331.52 feet a distance of 985.56 feet to an iron pin

EXPLANATION--Matter in ITALICS (underscored) is new; matter in brackets [ ] is old law to be omitted.

LBD17413-02-0

```
North 03 11'30"West a distance of 234.57 feet to a point in the south
 1
 2
    line of County road 30
 3
      Thence in the south line of County road 30 the following calls:
      South 78 37'43"East a distance of 51.66 feet to a point
     North 79 24'24"East a distance of 100.84 feet to a point North 86 48'29"East a distance of 228.45 feet to a point
5
6
7
      Thence South 27 24'01"East in the west line of lands of the city of
8
    Canandaigua as filed in the Ontario county clerk's office in liber 881
    of deeds at page 909 a distance of 561.90 feet to a point;
9
10
      Thence through lands of Outhouse Park the following calls:
11
      South 85 22'21"West a distance of 505.88 feet to a point
      South 10 57'43"East a distance of 141.98 feet to a point
12
      South 20 31'32"East a distance of 295.83 feet to a point
13
14
      South 30 15'01"East a distance of 889.50 feet to a point
15
      South 51 43'30"East a distance of 260.34 feet to a point
      South 60 38'33"East a distance of 236.49 feet to a point
16
17
                31'25"East a distance of 583.50 feet to the POINT AND PLACE
    OF BEGINNING, CONTAINING 12.957 acres more or less.
18
19
      S 4. The replacement lands to be acquired and dedicated by the town of
    Canandaigua to use as parkland for public park purposes are located in
20
21
    the town of Canandaigua, county of Ontario are particularly described as
22
    follows:
23
      All that tract or parcel of land located in the town of Canandaiqua,
24
    County of Ontario, and being more particularly described as follows:
25
      BEGINNING at an iron pin in the west line of Outhouse road, said pin
26
           located 981.62 feet southerly from the south line of County road
27
    30
28
      Thence in the west line of Outhouse road along a curve to the
29
    with an arc radius of 2331.52 a distance of 51.74 feet to a point
30
      Thence through lands of the town of Canandaigua the following calls:
      Along a curve to the right with an arc radius of 460.00 feet a
31
32
    distance of 319.40 feet to a point
      South 33 40' 13" West a distance of 206.43 feet to a point
33
34
      Along a curve to the right with an arc radius of 1460.00 feet a
35
    distance of 455.26 feet to a point
36
      South 51 32' 10" West a distance of 463.54 feet to a point
      North 27 13' 57" West a distance of 621.55 feet to a point
37
38
      Thence North 62 10' 28" East in the north line of lands of the town of
    Canandaigua a distance of 1270.70 feet to the POINT AND PLACE OF BEGIN-
39
40
    NING, CONTAINING 12.975 acres, more or less.
      S 5. In the event that the replacement lands to be dedicated in
41
    section four of this act are not of equal or greater fair market value
42
43
    to the lands to be alienated in section three of this act, the town of
44
    Canandaigua shall acquire and dedicate additional lands for parkland
45
    and/or make capital improvements to its existing park and recreational
    facilities, as necessary, to equal the difference of such fair market
46
47
    value.
48
      S 6. The discontinuance and conveyance of parkland authorized by the
49
```

- provisions of this act shall not occur until the town of Canandaigua has complied with any federal requirements pertaining to the alienation or conversion of parklands, including satisfying the Secretary of the Interior that the conversion complies with all conditions which the Secretary of the Interior deems necessary to assure the substitution of other lands shall be equivalent in fair market value and recreational usefulness to the lands being alienated or converted.
  - S 7. This act shall take effect immediately.

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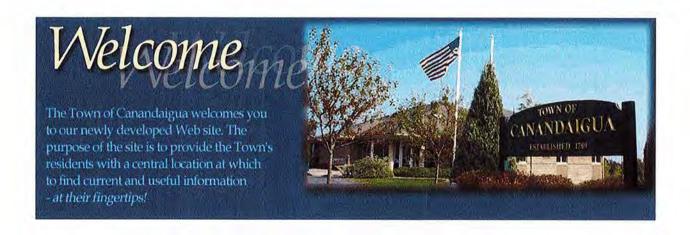
53 54

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## **ATTACHMENT 4**

## **Town of Canandaigua & Water District** 4/1/2021 Insurance Proposal



## **HCC Insurance Company Coverage & Premium Comparison**

Presented by: Christopher T. Hubler Canandaigua Insurance Agency 470 S. Pearl St. Canandaigua, NY 14424 (585)394-5544 Fax (585)394-0026

cthubler@canandaiguainsurance.com

## Town of Canandaigua & Water District 4/1/2021 – 4/1/2022 Insurance Coverage Comparison

### **Property**

Coverage	HCC 4/1/2020	HCC 4/1/2021	Notes
Building & Business Property Blanket Limit	\$17,686,850	\$18,393,521	Property values increased 4%
Property Deductible	\$5,000	\$5,000	
Earthquake	\$1,000,000	\$1,000,000	
Flood	\$1,000,000	\$1,000,000	
Water & Sewer Back Up	\$500,000	\$500,000	
Scheduled Equipment	\$4,839,792	\$4,926,090	1 truck removed & 1 truck added to equip schedule in last 12 mos
Scheduled Equip Deductible	\$1,000	\$1,000	
Leased/Rented Equip	\$500,000	\$500,000	
Misc Tools Limit	\$91,449	\$108,280	
Theft/Robbery of Money Inside	\$250,000	\$250,000	
Theft/Robbery of Money Outside	\$250,000	\$250,000	
Employee Dishonesty	\$150,000	\$150,000	
Employee Dishonesty Deductible	\$2,500	\$2,500	
Faithful Performance of Duty	included	included	
Supervisor Limit	\$1,450,000	\$1,450,000	4
Deputy Supervisor Limit	\$1,450,000	\$1,450,000	
1 <sup>st</sup> Bookkeeper Limit	\$1,450,000	\$1,450,000	
Court Clerk	\$400,000	\$400,000	
Town Clerk Limit	\$1,450,000	\$1,450,000	
Tax Collector Limit	\$1,450,000	\$1,450,000	
Computer Fraud	\$250,000	\$250,000	
Forgery or Alteration	\$250,000	\$250,000	

## Liability

Coverage	HCC 4/1/2020	HCC 4/1/2021	Notes
Each Occurrence	\$1,000,000	\$1,000,000	
General Aggregate	\$3,000,000	\$3,000,000	
Products-Completed Operations	\$3,000,000	\$3,000,000	
Personal & Advertising	\$1,000,000	\$1,000,000	
Damage to Rented Premises	\$1,000,000	\$1,000,000	
Medical Expense	\$10,000	\$10,000	
Pesticide/Herbicide Application	\$1,000,000	\$1,000,000	
Employee Benefits Liability	\$1,000,000	\$1,000,000	
Failure to Supply Utilities- Water	\$1,000,000	\$1,000,000	
Pollution of Potable Water	\$1,000,000	\$1,000,000	
Sexual Abuse	\$1,000,000	\$1,000,000	
Cemetery Professional	\$1,000,000	\$1,000,000	

## Automobile

Coverage	HCC 4/1/2020	HCC 4/1/2021	Notes
Liability	\$1,000,000	\$1,000,000	3 vehicles add/ 2 vehicles deleted in past 12 months
Personal Injury Protection	\$50,000	\$50,000	
Additional Personal Injury Protection	\$100,000	\$100,000	
OBEL	\$25,000	\$25,000	
Medical Payments	\$10,000	\$10,000	
Uninsured Motorists	\$1,000,000	\$1,000,000	
Hired Automobile	\$1,000,000	\$1,000,000	
Hired Physical Damage	\$50,000	\$50,000	
Non-Owned Automobile	\$1,000,000	\$1,000,000	
Mutual Aid	\$1,000,000	\$1,000,000	
Collision Deductible	\$500	\$500	Replacement coverage for medium & heavy weight vehicles that are 10 years old & newer on equipment schedule
Comprehensive Deductible	\$500	\$500	Replacement coverage for medium & heavy weight vehicles that are 10 years old & newer on equipment schedule

## **Public Officials**

Coverage	HCC 4/1/2020	HCC 4/1/2021	Notes
Liability Limit	\$1,000,000	\$1,000,000	
Defense Inside or Outside the Liability Limit	Outside	Outside	
Non-Monetary Defense	\$25,000	\$25,000	
Employment Practices Liability	\$1,000,000	\$1,000,000	
Defense-Wage & Hour Practices	\$100,000	\$100,000	

## Umbrella

Coverage	HCC 4/1/2020	HCC 4/1/2021	Notes
Occurrence Limit	\$10,000,000	\$10,000,000	
Aggregate Limit	\$10,000,000	\$10,000,000	
Retention	\$0	\$0	
General Liability underlying	Yes	Yes	
Automobile Liability underlying	Yes	Yes	
Employee Benefits underlying	Yes	Yes	
Public Officials Liability underlying	Yes	Yes	
Employment Practices underlying	Yes	Yes	
Sexual Abuse Liability underlying	No	No	
Pollution with Potable Water	Yes	Yes	

# **Owners & Contractors Protective Liability**

Coverage	HCC 4/1/2020	HCC 4/1/2021	Notes
Limit	\$1,000,000	\$1,000,000	

# **Excess Employers Liability**

Coverage	Capital Indemnity 4/1/2020	Capital Indemnity 4/1/2021	Notes
Excess Employers	\$1,000,000	\$1,000,000	
Deductible	\$10,000	\$10,000	

# **Pricing Comparison**

Coverage	HCC 4/1/2020	HCC 4/1/2021
Property		
Liability		
Automobile		
Inland Marine		
Umbrella		
Public Officials		
Total Package Premium	\$90,231.59	\$92,295.38
ОСР	\$750.00	\$750.00
Excess Employers	\$1,673.00	\$1,641.00 (88)
Total Annual Premium	\$92,654.59*	\$94,686.38

<sup>\*</sup>Original 4/1/21 Package premium was \$89,776.59 but changes made during the year to the vehicle schedule resulted in a total premium for the year of \$90,231.59.

# Alternative Companies Quoted 2020

Selective	Trident	OneBeacon	Travelers	Zurich
\$121,412.00	Declined to quote due to cabin exposure	Cannot provide replacement cost coverage on medium & heavy weight vehicles 10 years old & newer	Cannot provide replacement cost coverage on medium & heavy weight vehicles 10 years old & newer	\$101,970.00

# Alternative Companies Quoted 2021

## Travelers \$ 88,664.00

Differences from HCC include...

- -Higher collision and comprehensive deductibles on heavy and extra heavy vehicles.
- -No replacement coverage on medium weight vehicles that are 10 years old and newer.
- -Lead exclusion for water under general liability and umbrella coverages.
- -Failure to supply water excluded under umbrella.
- -Not all locations are included in blanket property limit.

# Town of Canandaigua & Water District 4/1/2021 – 4/1/2022

# Insurance Quote Comparison HCC Public Risk VS Travelers Insurance Company

Coverage	HCC	Premium	Travelers	Premium
Property				
Total Property Limit	\$18,393,521		\$23,971,649	
Blanket Property Limit	\$18,393,521		\$21,552,763*	
Business Income	\$100,000		\$1,000,000	
Earthquake	\$1,000,000		\$1,000,000	
Earthquake Deductible	\$50,000		\$25,000	
Flood	\$1,000,000		Specific Locations**	
Flood Deductible	\$50,000		\$50,000	
Street Lights	Included in outdoor property below		\$5000 each light \$100,000 max loss	
Street Signs	Included in outdoor property below		\$5,000 each sign \$100,000 max loss	
Property deductible	\$5,000		\$5,000	
Outdoor Property	\$10,000		\$25,000	
Equipment				
Scheduled Equipment	\$4,926,090 (includes vehicles)		\$2,057,944 (does not include any vehicles)	
Unscheduled Equip	\$108,280		\$91,449	
Max limit per tool	\$10,000		\$5,000	
Deductible	\$1,000		\$1,000	

Scheduled Vehicles- Replacement Cost	Replacement Value on med, heavy & Xheavy vehs 10 yrs old & newer		
General Liability			
Each Occurrence	\$1,000,000	\$1,000,000	
General Aggregate	\$3,000,000	\$3,000,000	
Personal/Adv Inj Liab	\$1,000,000	\$1,000,000	
Prod/Comptd Ops	\$3,000,000	\$3,000,000	
Medical Payments	\$10,000	Excluded	
Abuse or Molestation	\$1,000,000	\$1,000,000	
Failure to Supply	\$1,000,000	\$1,000,000	
Failure to Supply Deductible	\$0	\$5,000	
Potable Water- lead exclusion	No Exclusion Applies	Exclusion Applies	
Pesticide/Herbicide Application Liability	\$1,000,000	\$1,000,000	
Cemetery Professional Liability	\$1,000,000	\$1,000,000	
Employee Benefits			
Each Employee Limit	\$1,000,000	\$1,000,000	
Aggregate Limit	\$3,000,000	\$3,000,000	
Employee Benefits Deductible	\$1,000	\$1,000	
Public Officials			
Each Act	\$1,000,000	\$1,000,000	
Aggregate Limit	\$1,000,000	\$2,000,000	
Deductible	\$10,000	\$10,000	
Employment Practices			
Each Claim	\$1,000,000	\$1,000,000	
Aggregate Limit	\$1,000,000	\$2,000,000	
Workplace Violence		\$250,000	
Wage & Hour Practices	\$100,000	included	
Deductible	\$1,000	\$10,000	
Automobile			

Liability Limit	\$1,000,000	\$1,000,000
Personal Injury Protection	\$50,000	\$50,000
Additional PIP	\$100,000	\$150,000
Medical Payments	\$10,000	\$10,000
Uninsured Motorists	\$1,000,000	\$1,000,000
Comprehensive Deductible	\$500	\$500 to \$2,000***
Collision Deductible	\$500	\$500 to \$2,000***
Vehicle Valuation	ACV	ACV on light wgt, med wgt & all older vehs. Agreed value on heavy & Xheavy vehicles 10 years old & newer****
Hired Auto Physical Damage-Collision Ded	\$50	\$1,000
Hired Auto Physical Damage-Comp Ded	\$100	\$1,000
Umbrella		
Liability Limit	\$10,000,000	\$10,000,000
Aggregate Limit	\$10,000,000	\$10,000,000
Retention	\$0	\$10,000
Underlying Coverages		
-General Liability	yes	yes
-Employee Benefits	yes	yes
-Automobile Liability	yes	yes
-Public Officials	yes	yes
-Employment Practices	yes	yes
-Abuse Liability	no	no
-Failure to Supply	yes	No****
Potable Water -Lead Exclusion	No Exclusion Applies	Exclusion Applies
OCP Policy		
Each Occurrence	\$1,000,000	\$1,000,000
Aggregate Limit	\$1,000,000	\$1,000,000
Crime Coverage		

Employee Theft	\$150,000		\$250,000	
Retention	\$1,000		\$2,500	11 4. *
Forgery & Alteration	\$250,000		\$250,000	
Money & Securities- Inside	\$250,000		\$250,000	
Money & Securities- Outside	\$250,000		\$250,000	
Computer Fraud	\$250,000		\$250,000	
Social Engineering			\$100,000	
First Bookkeeper	\$1,450,000		\$1,450,000	
Court Clerk	\$400,000		\$400,000	
Deputy Supervisor	\$1,450,000		\$1,450,000	
Receiver of Taxes	\$1,450,000		\$1,450,000	
Supervisor	\$1,450,000	1	\$1,450,000	
Town Clerk	\$1,450,000		\$1,450,000	
Total Account Premium		\$93,045.38		\$88,664.00

+ 1641.00 ExCLSS

+ 1641 00 Excess

\$90,305.00

\*The Travelers property blanket limit does not include the following buildings at Onanda Park: Gorham Lodge, Haeho Cabin, Wequash Cabin, Little House, Haeowatha Cabin, Caretaker building, Adobe Cabin, Wacona Cabin, Wapoos Cabin, Tilipe Cabin, Anekul Cabin, Litahni Cabin, Adsila Cabin, Gowanda Cabin, Kiniks Cabin, Chule Cabin, Oawensa Cabin, and Chowat Cabin. Also excluded is the school house at 3660 County Road 16.

- \*\*Travelers flood insurance does not apply to any of the buildings located in Onanda Park or to the pumping station at 6241 Goodale Road.
- \*\*\* Travelers collision and comprehensive deductibles on the vehicles vary depending on the size of the vehicle. Trailers, light weight and medium weight vehicles have \$500 deductibles. Heavy vehicles have \$1,000 deductibles and extra heavy vehicles have \$2,000 deductibles. See the attached schedule attached.
- \*\*\*\*Travelers is not providing agreed value coverage on vehicles that are medium weight. There are 13 medium weight vehicles that currently have this coverage with HCC that will not have it with Travelers.
- \*\*\*\*\*Travelers cannot provide Failure to Supply coverage under the umbrella.

# **ATTACHMENT 5**

# CYBER INSURANCE PROPOSAL FOR

# **TOWN OF CANANDAIGUA**

02/23/2021



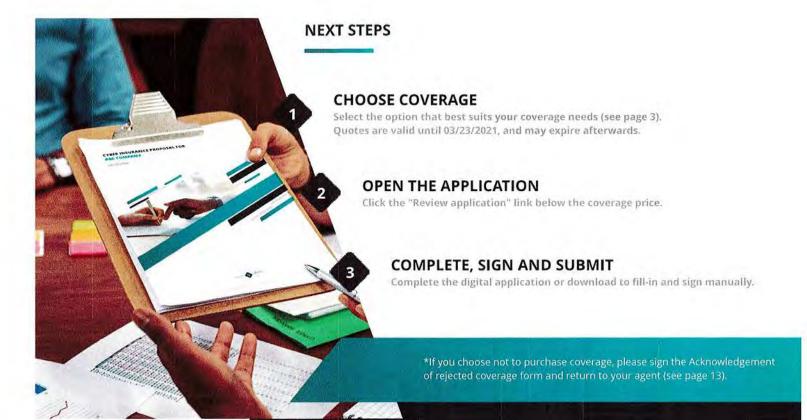
# **S**BROKERS





## WHAT'S IN THIS DOCUMENT

Tailored cyber coverage options	page 3
FAQ	page 4
Claims scenarios	page 5
Cyber insurance glossary	page 10
Cybersecurity and regulatory glossary	page 12
Acknowledgment of rejected coverage	page 13







# CYBER COVERAGE OPTIONS FOR TOWN OF CANANDAIGUA

Select your preferred option, and click "Review application". See footer below for more details.

COST AND COVERAGE MAY	CHANGE BASED OF	N YOUR RESPONSES TO	THE APPLICATION

	at bay	ASCENT
	Non-Admitted	Non-Admitted
	HSB Specialty	Cortain
ISSUING INSURER	C. A.L. (ACC. C. 1986)	Certain
1330114G INSOREK	Insurance	Underwriters at
	Company	Lloyd's of London
AM BEST RATING Financial strength rating	A++ (Superior)	A (Excellent)
LIMIT Maximum amount paid by the insurance company for a claim	\$1,000,000	\$1,000,000
RETENTION The same as a deductible, the amount of a claim you pay	\$2,500	\$10,000
NOTIFICATION COSTS  Cost to notify affected individuals after a data breach	\$1,000,000	\$1,000,000
BREACH COSTS INSIDE/OUTSIDE Will the breach costs erode the aggregate limit (inside) or are separate (outside)	Outside	Inside
BUSINESS INTERRUPTION Covers lost profits incurred due to not operating	\$1,000,000	\$1,000,000
BI WAITING PERIOD Minimum duration of business interruption before coverage starts	0 hours	8 hours
CONTINGENT BUSINESS INTERRUPTION Losses from an interruption in 3rd party computer services or software	\$1,000,000	\$250,000
DATA RECOVERY The cost of recovering lost data	\$1,000,000	\$1,000,000
EXTORTION/RANSOMWARE Covers damage and ransom payments from an attack	\$1,000,000	\$1,000,000
BRICKING When computers and electronic hardware are damaged beyond repair	\$1,000,000	\$250,000
NETWORK SECURITY AND PRIVACY LIABILITY Third party liability costs	\$1,000,000	\$1,000,000
PCI Covers fines or penalties imposed by banks or credit card companies	\$1,000,000	\$1,000,000
REGULATORY In case you're fined by regulators (e.g., for breaching consumer privacy)	\$1,000,000	\$1,000,000
MEDIA When your content triggers legal action against you (e.g libel, plagiarism)	\$1,000,000	\$1,000,000
COMPUTER FRAUD Covers funds or property stolen resulting from a hack	\$250,000	-
FUNDS TRANSFER FRAUD When a criminal deceives a bank/institution to transfer funds	\$250,000	
SOCIAL ENGINEERING When cyber criminals deceive a business to transfer funds willingly	\$250,000	æ
TOTAL	(Approximate <sup>1</sup> ,\$3,727.42	(Approximate*1\$5,582.83
	PREMIUM \$3,592	PREMIUM \$5,125
	CARRIER FEE \$0	CARRIER FEE \$255
	BROKER FEE \$0	BROKER FEE \$0
	SL FEES & TAXES \$135.42	SL FEES & TAXES \$202.83
	REVIEW APPLICATION	REVIEW APPLICATION
	View sample policy	View sample policy
		Control of Principles of Principle &

<sup>1</sup> All costs components are estimated. For final costs, see updated quote after completing the application.

<sup>\*</sup> Costs are based on acceptable responses to the application, and may change based the actual responses.

Please review final quotes for most accurate information, as comparison data above is a simplified view and may contain inaccuracies. Retentions may vary by coverage part.





## WHAT IS CYBER INSURANCE?

When a breach occurs, cyber insurance covers the range of expenses that arise. These include identifying and solving the breach, recovering data, customer notifications, PR costs, possible credit monitoring expenses, legal expenses, potential fines from compliance regulators, extortion costs from ransomware, and general business interruption.

## DO HACKERS REALLY BOTHER WITH ATTACKING SMALL BUSINESSES?

Yes. Hackers use technology to scan the internet for businesses with weak defenses regardless of the size of the business. A recent <u>Verizon report</u> notes that 43% of all cyber attacks are against small businesses. Worse, <u>63% of small businesses</u> had experienced a breach in the last 12 months. Any business with a computer and an internet connection is at risk - even if you don't sell anything on your website.

#### WHAT'S COVERED?

**First-party coverage** – Intends to cover damages a business suffers because of a cyber breach. This can include things like investigative services, business interruption coverage and data recovery.

**Third-party coverage** – Intends to cover damages if a business' customers or partners are affected by a cyber attack. This can include legal fees, settlement costs, security failures and media liabilities.

**Cyber crime** — Intends to cover damage due to any type of illegal activity that occurs using digital means. Examples of cybercrime are extortion/ransomware, phishing, social engineering, and wire transfer fraud.

## DOESN'T MY CURRENT BUSINESS INSURANCE INCLUDE CYBER ATTACKS?

Many general business protection policies only partially cover damage from cyber events, if at all. As mentioned above, cyber coverage protects against the vast array of possible damages, expenses, and lost business that can occur from a cyber attack.

## WHAT SHOULD I CONSIDER WHEN CHOOSING BETWEEN PURCHASING A STAND-ALONE CYBER POLICY VS. ADDING AN ENDORSEMENT TO AN EXISTING POLICY?

To be fully protected, ensure you have all coverages – first-party, third-party, and cyber crime. Further, since some cyber events can result in large expenses, confirm you have adequate sublimits for each of three above coverages.

#### WHY DO I NEED A "BREACH COACH"?

If your company gets hacked, you will need a breach coach to get your business back up and running fast. When a breach occurs, you need to assess and contain the damage, notify affected parties (e.g. customers and vendors), evaluate and act on the legal ramifications from agitated customers to regulatory bodies, and more. A breach coach will quickly assemble the right response team to deal with these issues. Without an expert it all falls on you, costing you time and money while adversely affecting your business. Fortunately, most insurance companies now provide a breach coach as part of a greater suite of services when you purchase stand-alone cyber insurance coverage.

# DO SMALL BUSINESSES NEED CYBER INSURANCE IF THEY PRACTICE GOOD CYBER HYGIENE?

Being properly protected definitely helps. However, there is no way to fully protect against new threats. Hackers are always adapting to overcome cyber defenses with new versions of current threats or creating brand new methods of attacking businesses. Human error can also be a factor. Easy-to-hack passwords, phishing emails, or even a lost laptop also present potential entry points for a cyber criminal. Additionally, a third-party vendor could be attacked, impacting your ability to do business and exposing your data. Even if you use a third-party vendor for business services, as the data owner you may be legally responsible. A thorough cyber insurance policy is part of your overall risk management plan to ensure your business runs smoothly.

<sup>\*</sup> All of the above is general information which may vary based on context. Please consult the quote or ask an agent/broker for precise definitions and details.



02/23/2021

# **ATTACHMENT 6**

# TOWN OF CANANDAIGUA, NEW YORK JUSTICE COURT

Independent Accountant's Report On Applying Agreed-Upon Procedures For the Year Ended December 31, 2020

# INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

February XX, 2021

To the Town Board of the Town of Canandaigua, New York:

We have performed the procedures enumerated below the compliance with Town Law requirements of the Town of Canandaigua, New York (the Town) Justice Court (the Justices) for the year ended December 31, 2020. The Town's and the Justices' management is responsible for the Town's and the Justices' compliance with those requirements.

The Town has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the Justices' compliance with Town Law requirements. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

#### Procedure #1

Complete the "Checklist for Review of Justice Court Records" as documented in Appendix F of the New York State Office of the State Comptroller "Fiscal Oversight Responsibilities of the Governing Board" guide.

#### **Finding**

See attached documentation of Appendix F checklists. Procedure performed without exception.

We were engaged by the Town to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on compliance with Town Law requirements. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Town and the Clerk and to meet our ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the Town, the Town Board, and the Justices and is not intended to be and should not be used by anyone other than those specified parties.



General Recordkeeping Requirements for Town and Village Justice Courts continued

# Checklist for Review of Justice Court Records

<u>Cash Receipts</u>	<u>YES</u>	<u>NO</u>
Is the cash receipts journal up-to-date?	<b>✓</b>	
Is the cash receipts journal maintained in a manner that identifies the date received, payer, and the amount of fines, fees, bail, and/or other categories of collection?	V	
Are pre-numbered receipt forms issued for all collections?	M	
Are duplicate receipt copies kept for court records?	V	
Are receipts recorded up-to-date?	<i>)</i> '	
Last Recorded Receipt: # JF06936 Date 2/16/2021 Amount \$93		
Are duplicate deposit slips kept for court records?	$\checkmark$	
Do deposit amounts agree with cash receipt amounts?	V	
Are deposits made timely (within 72 hours of collection, exclusive of Sundays and holidays) and recorded up-to-date?	<b>V</b>	
Last Recorded Deposit: Date 2/16/2021 Amount \$1,169		
Are un-deposited cash receipts safeguarded?	V	
Is the cash receipts journal totaled and summarized monthly?	V	
	•	

<u>Cash Disbursements</u>	<u>YES</u>	<u>NO</u>
<u> </u>		
Is the cash disbursements journal up-to-date?	<u>~</u>	
Is the cash disbursements journal maintained in a manner to identify individual amounts disbursed either individually or totals referenced to abstracts or payrolls?	<b>✓</b>	
Are pre-numbered checks used for all disbursements (other than petty cash)?		
Are all checks signed by the justice?		
Are canceled checks or check images returned with bank statements and maintained on file?		
Are all unused checks properly controlled (blank check stock)?	V	
Are checks recorded up-to-date?	$\checkmark$	
Last Recorded Check: # 1311 Date 2/9/2021 Amount \$12,834		

General Recordkeeping Requirements for Town and Village Justice Courts continued

<u>Cash Reconciliations</u>	<u>YES</u>	<u>NO</u>
Is the bank account reconciled after bank statements are received?		
Last Bank Reconciliation for Each Bank Account:  Date Performed1/11/2021 Month EndingDecember 2020		
Deposit Protection	YES	<u>NO</u>
Has the bank pledged adequate, eligible securities to protect court deposits that exceed FDIC insurance protection, if applicable?	V	
Additional Supporting Records	YES	<u>NO</u>
Is a list of bail maintained?	V	
Is a record of uncollected installment payments maintained?	V	
De de de la Competita	VEC	NO
Dockets and Case Files	<u>YES</u>	<u>NO</u>
Are separate dockets maintained for various classifications of cases, such as vehicle and traffic, criminal, civil, and small claims?	V	
Are case files maintained for all cases?	$\checkmark$	
Are indexes maintained for all cases?	$\overline{V}$	
Do dockets for disposed cases appear to be complete?	V	
Do dockets for disposed cases agree with amounts reported?	V	
	ļ.	
Accountability	<u>YES</u>	<u>NO</u>
Is accountability (a comparison of cash to liabilities) determined at the end of each month?	V	
Do liabilities (as recorded in the court's records) agree with net bank balances (as evidenced on monthly bank reconciliations) plus any cash on hand as of a specified date?	<b>✓</b>	
Last Determination of Accountability: Date Performed2/7/2021 Month EndingJanuary 2021		

General Recordkeeping Requirements for Town and Village Justice Courts continued

Reports to Division of Criminal Justice Services	<u>YES</u>	NO	
Are reports made timely to the Division of Criminal Justice Services?	$\overline{V}$		
Has the court received any notices regarding late reporting?		<b>✓</b>	
If yes, why were reports late and what corrective actions were taken?			
			<b>V</b>
Reports to Justice Court Fund	YES	<u>NO</u>	
Are monthly reports made timely to the Justice Court Fund?	$\overline{\checkmark}$		1
Do reported amounts agree with cash receipt and disbursement books?	V		1
Do reported amounts agree with docket dispositions and case files?  **Last Report Submitted:** Month EndingJanuary 2021			
Has the court received any notices regarding late reporting?		<b>✓</b>	-
If yes, why were reports late and what corrective actions were taken?			
Reporting to Department of Motor Vehicles - TSLE&D Program	YES	NO	1
Is information reported timely to TSLE&D?	$\checkmark$		
Are reports from TSLE&D to the court maintained and utilized?		V	Comment 1 (attached)
Last TSLE&D Report Available: Date Available online			
How many cases are shown as pending in the last TSLE&D report?2,741	<b>✓</b>		
Is the number of pending cases reasonable?	<b>✓</b>		]
How many cases are shown as pending for more than 90 days? 1,600 cases	<b>✓</b>		Comment 1 (attached)
What actions have been taken to dispose of these cases?	<b>✓</b>		Comment 1 (attached)
Has the court received any notices regarding pending cases?		<b>✓</b>	
If yes, why were the cases pending and what corrective actions were taken, if any?			

General Recordkeeping Requirements for Town and Village Justice Courts continued

If yes, why were the reports late and what corrective actions were taken?	
Comments and Conclusions  Con established information for additional decommentation of cartain quantizers or "ne" and	
See attached information for additional documentation of certain questions or "no" ans	swers.

General Recordkeeping Requirements for Town and Village Justice Courts continued

## Checklist for Review of Justice Court Records

Cash Receipts	YES	<u>NO</u>
Is the cash receipts journal up-to-date?	<b>✓</b>	
Is the cash receipts journal maintained in a manner that identifies the date received, payer, and the amount of fines, fees, bail, and/or other categories of collection?	<b>V</b>	
Are pre-numbered receipt forms issued for all collections?	<b>∠</b>	
Are duplicate receipt copies kept for court records?	V	
Are receipts recorded up-to-date?	)	
Last Recorded Receipt: # PF07319 Date 2/16/2021 Amount \$25		
Are duplicate deposit slips kept for court records?	<b>~</b>	
Do deposit amounts agree with cash receipt amounts?	$\checkmark$	
Are deposits made timely (within 72 hours of collection, exclusive of Sundays and holidays) and recorded up-to-date?	<u> </u>	
Last Recorded Deposit: Date 2/16/2021 Amount \$744		
Are un-deposited cash receipts safeguarded?	V	
Is the cash receipts journal totaled and summarized monthly?	V	

<u>Cash Disbursements</u>	<u>YES</u>	<u>NO</u>
Is the cash disbursements journal up-to-date?	<u> </u>	
Is the cash disbursements journal maintained in a manner to identify individual amounts disbursed either individually or totals referenced to abstracts or payrolls?	<b>✓</b>	
Are pre-numbered checks used for all disbursements (other than petty cash)?	<u> </u>	
Are all checks signed by the justice?	V	
Are canceled checks or check images returned with bank statements and maintained on file?	<b>V</b>	
Are all unused checks properly controlled (blank check stock)?	V	
Are checks recorded up-to-date?	V	
Last Recorded Check: # 646 Date 2/2/2021 Amount \$5.788		

General Recordkeeping Requirements for Town and Village Justice Courts continued

<u>Cash Reconciliations</u>	YES	<u>NO</u>
Is the bank account reconciled after bank statements are received?		
Last Bank Reconciliation for Each Bank Account:  Date Performed1/11/2021 Month EndingDecember 2020		
Deposit Protection	YES	NO
Has the bank pledged adequate, eligible securities to protect court deposits that exceed FDIC insurance protection, if applicable?	$\checkmark$	
Additional Supporting Records	YES	NO
Is a list of bail maintained?	V	
Is a record of uncollected installment payments maintained?	V	
	1	
Dockets and Case Files	<u>YES</u>	NO NO
Are separate dockets maintained for various classifications of cases, such as vehicle and traffic, criminal, civil, and small claims?		
Are case files maintained for all cases?	$\checkmark$	
Are indexes maintained for all cases?	V	
Do dockets for disposed cases appear to be complete?		
Do dockets for disposed cases agree with amounts reported?		
Accountability	<u>YES</u>	<u>NO</u>
Is accountability (a comparison of cash to liabilities) determined at the end of each month?	V	
Do liabilities (as recorded in the court's records) agree with net bank balances (as evidenced on monthly bank reconciliations) plus any cash on hand as of a specified date?		
Last Determination of Accountability: Date Performed2/7/2021 Month EndingJanuary 2021		

General Recordkeeping Requirements for Town and Village Justice Courts continued

Reports to Division of Criminal Justice Services	YES	<u>NO</u>	
Are reports made timely to the Division of Criminal Justice Services?	V		
Has the court received any notices regarding late reporting?		<u> </u>	
If yes, why were reports late and what corrective actions were taken?			
			y *
Reports to Justice Court Fund	YES	<u>NO</u>	
Are monthly reports made timely to the Justice Court Fund?	$\checkmark$		1
Do reported amounts agree with cash receipt and disbursement books?	V		1
Do reported amounts agree with docket dispositions and case files?  **Last Report Submitted:**  **Month Ending _January 2021			
Has the court received any notices regarding late reporting?		<b>✓</b>	-
If yes, why were reports late and what corrective actions were taken?			
Reporting to Department of Motor Vehicles - TSLE&D Program	YES	NO	1
Is information reported timely to TSLE&D?	$\checkmark$		
Are reports from TSLE&D to the court maintained and utilized?		V	Comment (attached)
Last TSLE&D Report Available: Date Available online			(attaonou)
How many cases are shown as pending in the last TSLE&D report?	<u> </u>		1
Is the number of pending cases reasonable?	<b>✓</b>		1
How many cases are shown as pending for more than 90 days? 1,600 cases	<b>✓</b>		Comment 1 (attached)
What actions have been taken to dispose of these cases?	<u> </u>		Comment 1 (attached)
Has the court received any notices regarding pending cases?		<b>✓</b>	
If yes, why were the cases pending and what corrective actions were taken, if any?			
Has the court received any notices regarding late monthly reporting?		<b>✓</b>	1

General Recordkeeping Requirements for Town and Village Justice Courts continued

If yes, why were the reports late and what corn	rective actions were taken?
Comments and Conclusions	
See attached information for additional documentat	ion of certain questions or "no" answers.

#### 1. Reporting to Department of Motor Vehicles – TSLED Program

- The TSLED report is accessible online. Hard copies of these reports are not maintained on file.
- The Courts are not currently utilizing the TSLED reports that show the total amount of pending cases and cases pending 60 days. However, the Courts utilize the TSLED error reports on a daily basis.
- The TSLED report does not have the number of cases pending for more than 90 days reported as a separate item. The February 2020 report shows all pending cases since inception. This report was used to show the number of pending cases. The amount from the report showing cases pending 60 days was deducted to arrive at the amount of cases pending more than 90 days.
- Until March 2020 (the start of the COVID-19 pandemic), the courts were using the Scoff Law to dispose of cases. However, due to legislation passed as a result of the COVID-19 pandemic, the courts aren't currently allowed to suspend drivers licenses for non-payment. Therefore, the court has begun sending past due fine notices in the mail to all individuals who have not paid their fines/fees.

Bonadio & Co., LLP 171 Sully's Trail Pittsford, New York 14534

In connection with your engagement to apply agreed-upon procedures to the Town of Canandaigua, New York (the Town) Justice Court's (the Justices) financial transactions for the period from January 1, 2020 through December 31, 2020, we confirm, to the best of our knowledge and belief, the following representations made to you during your engagement.

- 1) We acknowledge that we are responsible for the presentation of the Justices' transactions.
- 2) We have provided you with all relevant information and access under the terms of our agreement.
- 3) We have disclosed to you all known matters contradicting the Justices' transactions.
- 4) There have been no communications from regulatory agencies, internal auditors, other independent practitioners or consultants, and others affecting the Justices' transactions, including communications received between December 31, 2020 and the date of this letter.
- 5) We are not aware of any material misstatements in the Justices' transactions.
- 6) We have disclosed to you all known events subsequent to the date of the Justices' transactions, December 31, 2020, to the date of this letter and the date of your report, that would have a material effect on the Justices' transactions.

Very truly yours,

TOWN OF CANANDAIGUA, NEW YORK

Cathy Menikotz
Town Supervisor

David W. Prull
Justice

Walter W. Jones, Jr.
Justice

## **Agreed-Upon Procedures Schedule**

## **Justice Court**

1) Complete the "Checklist for Review of Justice Court Records" as documented in Appendix F of the New York State Office of the State Comptroller "Fiscal Oversight Responsibilities of the Governing Board" guide.

# ATTACHMENT 7

# TOWN OF CANANDAIGUA, NEW YORK TOWN CLERK DEPARTMENT

Independent Accountant's Report On Applying Agreed-Upon Procedures For the Year Ended December 31, 2020

# INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

February XX, 2021

To the Town Board of the Town of Canandaigua, New York:

We have performed the procedures enumerated below on compliance with Town Law requirements of the Town of Canandaigua, New York (the Town) Town Clerk (the Clerk) for the year ended December 31, 2020. The Town's and the Clerk's management is responsible for the Town's and the Clerk's compliance with those requirements.

The Town has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of the Clerk's compliance with Town Law requirements. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

#### Procedure #1

Document the internal accounting controls and procedures relating to the Town Clerk's office operations based on an interview of the Town Clerk.

#### **Finding**

Procedure performed without exception.

#### Procedure #2

Obtain a haphazard sample of five (5) cash receipts for each of three months selected (February, July, and November 2020) and compare to original source documentation such as permit and license applications to determine whether the postings in the cash books were supported. In addition, determine if these cash receipts were made on a timely basis (within 5 days of receipt).

#### **Finding**

Procedure performed noting two instances wherein cash receipts did not have supporting documentation.

#### Procedure #3

Obtain a haphazard sample of two (2) cash disbursements for each of three months selected (February, July, and November 2020) and determine if they were in agreement with the cash book and corresponding monthly reports.

#### **Finding**

Procedure performed without exception.

#### Procedure #4

Compare the Town Clerk's monthly reports for three selected months (February, July, and November 2020) to the records in the cash book to ensure their agreement.

#### **Finding**

Procedure performed without exception.

We were engaged by the Town to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on compliance with Town Law requirements. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of the Town and the Clerk and to meet our ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the Town, the Town Board, and the Town Clerk and is not intended to be and should not be used by anyone other than those specified parties.

Town of Canandaigua

5440 Routes 5 & 20 West Canandaigua, NY 14424 (585) 394-1120 Fax: (585) 394-9476

www.townofcanandaigua.org

Established 1789

March 15, 2021

Bonadio & Co., LLP 171 Sully's Trail Pittsford, New York 14534

In connection with your engagement to apply agreed-upon procedures to the Town of Canandaigua, New York (the Town) Town Clerk's (the Clerk) financial transactions for the period from January 1, 2020 through December 31, 2020, we confirm, to the best of our knowledge and belief, the following representations made to you during your engagement.

- 1) We acknowledge that we are responsible for the presentation of the Clerk's transactions.
- 2) We have provided you with all relevant information and access under the terms of our agreement.
- 3) We have disclosed to you all known matters contradicting the Clerk's transactions.
- 4) There have been no communications from regulatory agencies, internal auditors, other independent practitioners or consultants, and others affecting the Clerk's transactions, including communications received between December 31, 2020 and the date of this letter.
- 5) We are not aware of any material misstatements in the Clerk's transactions.
- 6) We have disclosed to you all known events subsequent to the date of the Clerk's transactions, December 31, 2020, to the date of this letter and the date of your report, that would have a material effect on the Clerk's transactions.

Very truly yours,

TOWN OF CANANDAIGUA, NEW YORK

Cathy Menikotz
Town Supervisor

Jean Chrisman
Town Clerk

# **Agreed-Upon Procedures Schedule**

#### Town Clerk

- 1) Document the internal accounting controls and procedures relating to the Town Clerk's office operations based on an interview of the Town Clerk.
- 2) Obtain a haphazard sample of five (5) cash receipts for each of three months selected (February, July, and November 2020) and compare to original source documentation such as permit and license applications to determine whether the postings in the cash books were supported. In addition, determine if these cash receipts were made on a timely basis (within 5 days of receipt).
- 3) Obtain a haphazard sample of two (2) cash disbursements for each of three months selected (February, July, and November 2020) and determine if they were in agreement with the cash book and corresponding monthly reports.
- 4) Compare the Town Clerk's monthly reports for three selected months (February, July, and November 2020) to the records in the cash book to ensure their agreement.

Town of Canandaigua

5440 Routes 5 & 20 West Canandaigua, NY 14424 (585) 394-1120 Fax: (585) 394-9476

www.townofcanandaigua.org

Established 1789

March 15, 2021

Bonadio & Co., LLP 171 Sully's Trail Pittsford, New York 14534

In connection with your engagement to apply agreed-upon procedures to the Town of Canandaigua, New York (the Town) Town Clerk's (the Clerk) financial transactions for the period from January 1, 2020 through December 31, 2020, we confirm, to the best of our knowledge and belief, the following representations made to you during your engagement.

- 1) We acknowledge that we are responsible for the presentation of the Clerk's transactions.
- 2) We have provided you with all relevant information and access under the terms of our agreement.
- 3) We have disclosed to you all known matters contradicting the Clerk's transactions.
- 4) There have been no communications from regulatory agencies, internal auditors, other independent practitioners or consultants, and others affecting the Clerk's transactions, including communications received between December 31, 2020 and the date of this letter.
- 5) We are not aware of any material misstatements in the Clerk's transactions.
- 6) We have disclosed to you all known events subsequent to the date of the Clerk's transactions, December 31, 2020, to the date of this letter and the date of your report, that would have a material effect on the Clerk's transactions.

Very truly yours,

TOWN OF CANANDAIGUA, NEW YORK

Cathy Menikotz
Town Supervisor

Jean Chrisman Town Clerk

## **Agreed-Upon Procedures Schedule**

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- 1) Document the internal accounting controls and procedures relating to the Town Clerk's office operations based on an interview of the Town Clerk.
- 2) Obtain a haphazard sample of five (5) cash receipts for each of three months selected (February, July, and November 2020) and compare to original source documentation such as permit and license applications to determine whether the postings in the cash books were supported. In addition, determine if these cash receipts were made on a timely basis (within 5 days of receipt).
- 3) Obtain a haphazard sample of two (2) cash disbursements for each of three months selected (February, July, and November 2020) and determine if they were in agreement with the cash book and corresponding monthly reports.
- 4) Compare the Town Clerk's monthly reports for three selected months (February, July, and November 2020) to the records in the cash book to ensure their agreement.

# **ATTACHMENT 8**

#### INTERMUNICIPAL AGREEMENT

## **Court Security Services**

**THIS AGREEMENT** (this "Agreement") is made January 1, 2021 by and between the **COUNTY OF ONTARIO**, a municipal corporation of the State of New York, having an office and place of business at 20 Ontario Street, Canandaigua, New York 14424, acting by and through its Office of Sheriff, (hereinafter referred to as "the County") and the **TOWN OF CANANDAIGUA**, a municipal corporation of the State of New York, having an office and place of business at 5440 ROUTE 5 & 20 WEST CANANDAIGUA, NY 14424 (hereinafter referred to as "the Town").

**WHEREAS**, the Town has identified the need for additional court security in the operation of its Town Court and, therefore desires to said obtain services from the County; and

**WHEREAS**, the County desires to provide such services for the compensation and on the terms herein provided.

**NOW, THEREFORE**, in consideration of the terms and conditions herein contained, and pursuant to General Municipal Law Section 119-0, the parties agree as follows:

<u>FIRST:</u> the County shall furnish to Town the services of a part-time deputy(s) for no more than **11 hours per week** with equipment, to function as court security for the TOWN OF CANANDAIGUA Court.

<u>SECOND</u>: For the services rendered pursuant to Paragraph FIRST, the County shall be paid a fee of approximately \$10,000 by the Town for the term of this contract.

THIRD: The term of this Agreement shall be January 1, 2021, until December 31, 2021.

<u>FOURTH:</u> Any deputy assigned to the Town for court security pursuant to this agreement shall remain an employee of the County, and shall not be an employee of the Town. The Town and the County acknowledge that the Deputy shall remain responsive to the chain of command of the County Sheriff, and shall retain all authority over and accountability for the personnel assigned under this Agreement, including but not limited to, hiring, training, assignment, discipline and dismissal.

The County shall maintain a detailed daily log relative to the services rendered for which compensation is to be paid by the Town pursuant to the terms of this Agreement, which shall include, but not be limited to, the following: (1) Date (2) Names of Deputy rendering service (3) Nature of service rendered (4) Required time expended.

<u>FIFTH:</u> Either party, upon thirty (30) days' notice to the other may terminate this Agreement in whole or in part when it deems it to be in its best interest. In such event the County shall be compensated for and the Town shall be liable only for payment of services already rendered under this Agreement prior to the effective date of termination.

<u>SIXTH:</u> All original records compiled by the County in completing the work described in this Agreement, including but not limited to written reports, studies, drawings, negatives of photographs, graphs, computer printouts, charts, and all similar recorded data, shall become and remain the property of the County. The County shall supply copies of such records to the Town upon request.

<u>SEVENTH:</u> The Town agrees to procure and maintain during the term of this Agreement insurance in compliance with Schedule "B" attached hereto and made a part hereof and to the fullest extent of the law:

- (a) that except for the amount, if any, of damage contributed to, caused by or resulting from the negligence of the County, the Town shall indemnify and hold harmless the County, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments, fees, attorneys' fees or loss arising directly or indirectly out of the performance or failure to perform hereunder by the Town or third parties under the direction or control of the Town; and
- (b) to provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly arising out of the acts or omissions referred to in paragraph (a) and to bear all other costs and expenses related thereto. The duty to defend hereunder shall be triggered immediately upon notice to the Contractor by the County of the County's receipt of a Notice of Claim, service of process or other demand or claim.

<u>EIGHTH:</u> All notices of any nature referred to in this Agreement shall be in writing and sent by registered mail (postage pre-paid), to the respective addresses set forth below or to such other addresses as the respective parties hereto may designate in writing:

To the Town:

TOWN OF CANANDAIGUA

5440 ROUTE 5 & 20 WEST CANANDAIGUA, NY 14424

To the County:

Ontario County Sheriff's Office

74 Ontario Street

Canandaigua, New York 14424

<u>NINTH:</u> This Agreement and its attachments constitute the entire Agreement between the parties with respect to the subject matter hereof and shall supersede all previous negotiations, commitments and writings. It shall not be released, discharged, changed or modified except by an instrument in writing signed by a duly authorized representative of each of the parties.

<u>TENTH:</u> If any provision of this Agreement is determined to be invalid or unenforceable, that shall not affect the validity or enforceability of the remaining portions of this Agreement. Any such invalid or unenforceable provision shall be modified so as to give effect to the original intent of the Parties to the maximum extent possible.

<u>ELEVENTH:</u> The defense and indemnification obligations provided herein shall survive the expiration or termination of this Agreement, whether occasioned by this Agreement's expiration or earlier termination.

<u>TWELFTH:</u> This Agreement does not create a "special relationship." Specifically, this Agreement is not:

- a. an assumption by the County of an affirmative duty to act on behalf of a party who was injured;
- b. knowledge on the part of the County's agents that inaction could lead to harm;
- c. some form of direct contact between the County's agents and the injured party; and
- d. evidence of a party's justifiable reliance on the County's affirmative undertaking.

<u>THIRTEENTH:</u> This Agreement shall not be enforceable until signed by all parties and approved by the County Board of Supervisors.

<u>FOURTEENTH:</u> This Agreement shall be construed and enforced in accordance with the laws of the State of New York.

**IN WITNESS WHEREOF** the Town and the County have executed this Agreement.

### **DIGITAL SIGNATURE PAGE**

# **ATTACHMENT 9**

## Agreement

This Agreement is made on January 13, 2021, between the **Town of Canandaigua** (Town) located at 5440 NYS Rts. 5 & 20 and the **Ontario County Historical Society** - (Society) located at 55 North Main Street Canandaigua, New York.

In consideration of the amount of Ten Thousand Dollars (\$10,000), to be paid to the Ontario County Historical Society, the Society agrees to conduct programs for the fiscal year 2021, to include and benefit the residents of the Town of Canandaigua. Specific to these programs will include lectures, book signings, educational programs and other events on our community's involvement during periods of immigration as they relate to residents from the Town of Canandaigua.

Further, The Executive Director of the Society will serve on a community board of the town, the Local History Team. The Society will assist the Local History Team with research and planning of projects that relate to the town's newsletter and Historical Resource study.

In addition to exhibits and educational programming, Loan Kits of general historical content will be made available at no charge to the Town Historian, educators, and residents of the Town of Canandaigua. The Society will also continue to offer books on the history of Canandaigua and a movie in DVD format on the history of West Lake Road. In 2021 the Society will offer several books for sale in their book shop on the history of the town of Canandaigua written by the Town Historian, and others. Finally, The Historical Society will be available to attend a town Board meeting, on request, to discuss these projects and to give updates on Historical Society affairs. The museum will continue with its "No Admission" policy that will benefit all Canandaigua town residents.

In addition, the Historical Society will partner with the Town in 2021 to utilize one or more Town parks to present educational events in connection with its major exhibit for 2021, *Our Domestic Companions – A History of Pets in Ontario County.* 

The Ontario County Historical Society also agrees to provide other information, equipment and technology assistance to the Town Historian for his ongoing research and provide environmentally controlled space to store certain town historic records as directed by the Canandaigua Town Board specifically, the personal papers of Sibley Nott and the historic information owned by the Cheshire Community Action Team. The Society will also provide technical assistance as needed to the Cheshire Community Group restoration project of the Grange Hall on NYS Rt. 21 in the hamlet of Cheshire.

In summary, The Ontario County Historical Society agrees to use the funds to develop a new exhibit, serve on committees, operate its educational programming, and provide technical assistance to town officials and to render an accounting of its disbursements in writing, if requested, to the town.

This agreement may be renewed on January 1<sup>st</sup> of succeeding years by mutual consent of the agreeing parties.

Date
For: TOWN OF CANANDAIGUA
Doug Finch, Town Manager
Date: January 13, 2021
For ONTARIO COUNTY HISTORICAL SOCIETY
•

Marci Diehl, Executive Director

# **ATTACHMENT 10**

## Short Environmental Assessment Form Part 1 - Project Information

#### **Instructions for Completing**

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

D							
Part 1 – Project and Sponsor Information							
Name of Action or Project:							
Project Location (describe, and attach a location ma	ap):						
Brief Description of Proposed Action:							
Name of Applicant or Sponsor:			Telephon	e:			
			E-Mail:				
Address:							
City/PO:			State:		Zip Co	ode:	
1. Does the proposed action only involve the legis administrative rule, or regulation?	slative adoption	of a plan, loca	l law, ordir	nance,		NO	YES
If Yes, attach a narrative description of the intent of may be affected in the municipality and proceed to				tal resources that	at		
2. Does the proposed action require a permit, app If Yes, list agency(s) name and permit or approval:		from any othe	er governm	ent Agency?		NO	YES
<ul><li>a. Total acreage of the site of the proposed acti</li><li>b. Total acreage to be physically disturbed?</li><li>c. Total acreage (project site and any contiguou or controlled by the applicant or project sp</li></ul>	us properties) ow	rned	ac	res res eres			
4. Check all land uses that occur on, are adjoining	1 1						
☐ Urban Rural (non-agriculture)	Industrial	Commercia		sidential (subur	ban)		
☐ Forest Agriculture  Parkland	Aquatic	Other(Spec	cify):				

Page 1 of 3 SEAF 2019

5.	Is the proposed action,	NO	YES	N/A
	a. A permitted use under the zoning regulations?			
	b. Consistent with the adopted comprehensive plan?			
_			NO	YES
6.	Is the proposed action consistent with the predominant character of the existing built or natural landsca	pe?		
7.	Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area	?	NO	YES
If Y	Yes, identify:			
			17.0	
8.	a. Will the proposed action result in a substantial increase in traffic above present levels?		NO	YES
	b. Are public transportation services available at or near the site of the proposed action?		H	
	c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	I		
9.	Does the proposed action meet or exceed the state energy code requirements?		NO	YES
If t	he proposed action will exceed requirements, describe design features and technologies:			
10.	Will the proposed action connect to an existing public/private water supply?		NO	YES
	If No, describe method for providing potable water:			
11	Will the proposed action connect to existing wastewater utilities?		110	TIEG
11.			NO	YES
	If No, describe method for providing wastewater treatment:			
12.	a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or dis	strict	NO	YES
	ich is listed on the National or State Register of Historic Places, or that has been determined by the mmissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on	the		
	te Register of Historic Places?			
arc	b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for haeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?			
13.	a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain	i	NO	YES
	wetlands or other waterbodies regulated by a federal, state or local agency?			
	b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?			
If Y	Yes, identify the wetland or waterbody and extent of alterations in square feet or acres:			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
☐Shoreline ☐ Forest Agricultural/grasslands Early mid-successional		
Wetland   Urban Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or	NO	YES
Federal government as threatened or endangered?		
16. Is the project site located in the 100-year flood plan?	NO	YES
17. Will the proposed action create storm water discharge, either from point or non-point sources?	NO	YES
If Yes,		
a. Will storm water discharges flow to adjacent properties?		
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:		
18. Does the proposed action include construction or other activities that would result in the impoundment of water	NO	YES
or other liquids (e.g., retention pond, waste lagoon, dam)?	1,0	TES
If Yes, explain the purpose and size of the impoundment:		
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste	NO	YES
management facility?  If Yes, describe:		
20.Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?	NO	YES
If Yes, describe:		
		Ш
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BE	ST OF	
MY KNOWLEDGE	51 OF	
Applicant/sponsor/name:		
Signature:Title:		

Project:
Date:

## Short Environmental Assessment Form Part 2 - Impact Assessment

#### Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

		No, or small impact may occur	Moderate to large impact may occur
1.	Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?		
2.	Will the proposed action result in a change in the use or intensity of use of land?		
3.	Will the proposed action impair the character or quality of the existing community?		
4.	Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?		
5.	Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?		
6.	Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?		
7.	Will the proposed action impact existing: a. public / private water supplies?		
	b. public / private wastewater treatment utilities?		
8.	Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?		
9.	Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?		
10.	Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?		
11.	Will the proposed action create a hazard to environmental resources or human health?		

Agency Use Only [If applicable]
Project:
Date:

# Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

that the proposed action may result in one or more pote environmental impact statement is required.	rmation and analysis above, and any supporting documentation,
Name of Lead Agency	Date
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

#### sreynolds@townofcanandaigua.org

From: macneilm@frontiernet.net

Sent: Monday, March 1, 2021 9:04 AM

To: sreynolds@townofcanandaigua.org

**Subject:** Re: AAA State of Play Quote #753294 - New Updated Quote

Sarah,

Yes, Doug had indicated that there was going to be a new feature purchased for Outhouse. Troy sent along 3 or 4 quotes that I shared with the committee along with his recommendation that the AAA quote seemed to fit in well at Outhouse. Members of the committee all in agreement on going with the AAA quote.

Thanks Mark

On Friday, February 26, 2021, 01:33:09 PM EST, <sreynolds@townofcanandaigua.org> wrote:

Hi Mark,

This is the most recent quote for the proposed pirate ship playground equipment for Outhouse Park. I believe Troy shared the previous quotes with you late last year. I know this was discussed at several recent Parks and Recreation Committee meetings but I wanted to double check with you that the committee is recommending that the Town move forward with the purchase and installation of this new feature before we place it on the March agenda. Can you confirm that for me?

Thank you.

## Sarah Reynolds

Administrative Coordinator

Town of Canandaigua

From: Troy Bennett <tbennett@townofcanandaigua.org>

Sent: Monday, February 22, 2021 1:54 PM

To: ksilverstrim@townofcanandaigua.org; dfinch@townofcanandaigua.org; Sarah Reynolds

<sreynolds@townofcanandaigua.org>

Subject: AAA State of Play Quote #753294 - New Updated Quote

Here is the most recent quote for the pirate ship playground. Price did increase by \$1,175.00.

Please let me know where we stand with this change. Quotes only last 30 days. They extended 60 days but we have fallen out of that window with documented prices will increase in January by AAA State of Play.

Thanks,

### Troy Bennett

Parks Maintenance Assistant at Town of Canandaigua

P: 585-394-1120 Ext2233 C: 585-703-4158

E: Tbennett@townofcanandaigua.org

5440 Route 5 & 20 West Canandaigua, NY 14424

www.townofcanandaigua.org/page.as



## **Quote #753294**

Customer ID: 25265

NVB Playgrounds d/b/a AAA State of Play 3623 N. 700 West Greenfield, IN 46140 Phone: (877) 826-2776 Local: (317) 826-2777

Fax: (317) 245-2375

Ship Via: Freight
Request By: Anita
Quote Out: 2/22/2021
Tax Exempt #: TECERT

Visit: www.AAASTATEOFPLAY.com for more great deals

Bill To Ship To:

Town of Canandaigua
Troy Bennett
5440 Route 5 & 20 West

Canandaigua, NY 14424 USA

tbennett@townofcanandaigua.org

Ph: (585) 394-1120 ext 2233 Cell 585-703

-4158 Fa<u>v:</u> Town of Canandaigua
Troy Bennett
5440 Route 5 & 20 West
Canandaigua, NY 14424 USA

Ph: (585) 394-1120 ext 2233 Cell 585

Total Weight: Installation:

**Total:** 

\$38,750.00

-703-4158

Amount		Price	Qty	Weight	Description	<b>Product ID</b>
\$35,950.00		\$35,950.00	1		Custom Equipment	CUSTOM - PE
			R001	200323-CJ-1-C		
\$35,950.00	Subtotal:					QUOTE ONLY
\$2,800.00	Shipping:			ISSUE	DAYS FROM DATE OF ISS	VALID FOR 30
\$0.00 0 <b>lbs</b>	Sales Tax:					

It is the customer's responsibility to provide a valid phone number for deliveries. In the event the courier cannot reach the customer, all storage fees and any additional fees incurred will be the responsibility of the customer. Any change in delivery services or the delivery address may result in additional fees and are to be paid by the customer. Fees may vary and are due immediately.

#### **Notes**

Ships freight w/ appointment for delivery.

Customer responsible to unload shipment.

**PLEASE NOTE**: Safety surfacing is required for this playground equipment in accordance with CPSC guidelines for Public Playground Safety. It is not included in this quote.

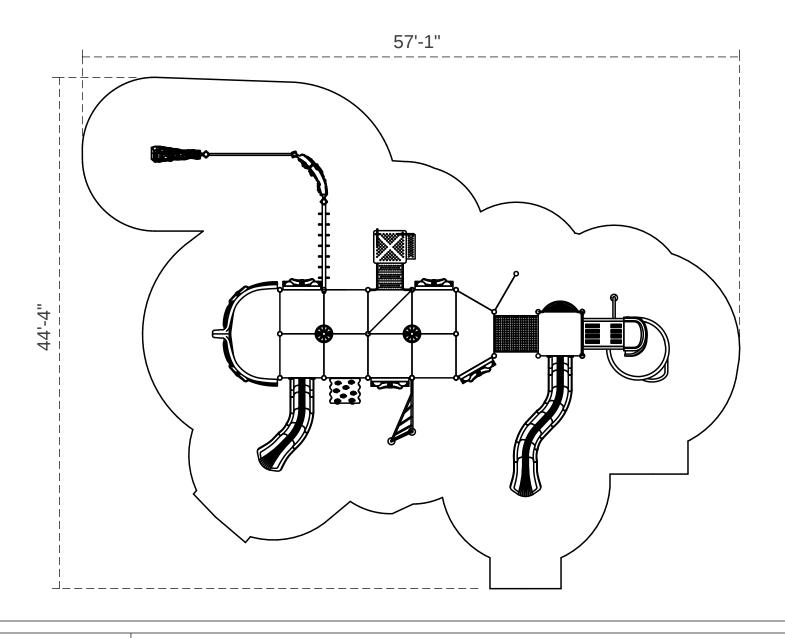
I have decreased your shipping from \$3000.00 to \$2800.00 to reflect a discount of \$200.00.

Footprint : 30'4" X 45'1" Use Zone 44'4" X 57'1"

## **Design not Approved**

https://www.dropbox.com/sh/ytq193d14u1k8sa/AACEaSDurnXd6 BoeO9icTyLa?dl=0

# **Town of Canandaigua/Troy Bennett**





Footprint: 30'-4" x 45'-1" Use Zone: 44'-4" x 57'-1"



3623 North 700 West Greenfield, IN 46140



Tel: +317 747 0203 Fax: +317 855 9247



www.PlaygroundEquipment.com



Revised June 2020

To Whom It May Concern,

Please let this letter serve notice that all products marketed under the "PlaygroundEquipment.com" Brand meet CPSC guidelines as directed by the "Handbook for Public Playground Safety" and the Standard Consumer Safety Performance Specifications for Playground Equipment for Public Use as dictated by ASTM F 1487 - 11.

Additionally, a list of all IPEMA certifications can be obtained at www.IPEMA.org. A certificate can be generated from this website. If you need any further assistance regarding verification of our products, please do not hesitate to reach out.

Regards,



### Nicolas Breedlove Founder and President NVB Playgrounds, Inc. dba AAA State of Play & Playground Equipment.com



















# **Warranty Information**

- 100 year limited warranty on aluminum and steel upright posts against structural failure due to deterioration, corrosion, or workmanship.
- 100 year limited warranty on hardware against structural failure due to deterioration, corrosion, or workmanship.
- 100 year limited warranty on post caps and clamps against structural failure due to deterioration, corrosion, or workmanship.
- 15 year limited warranty on rails, rungs, rigid climbers, loops and decks against structural failure or workmanship.
- 15 year limited warranty on all HDPE and rotational molded plastic components against structural failure due to materials or workmanship.
- 5 year limited warranty on cables and nets against premature wear due to natural deterioration or manufacturing defects.
- 5 year limited warranty on Swing Set Frames and Frame Hardware
- 5 year limited warranty on PVC coating against cracking and peeling.
- 3 year limited warranty on all blow molded plastics against structural failure due to materials or workmanship.
- 1 year limited warranty on moving parts against structural failure due to materials or workmanship.
- 1 year limited warranty on all materials and products not covered above against failure due to materials or workmanship including swing parts (seats, hangers, chains, connectors).
- · 1 year limited warranty on all adult fitness equipment.

PlaygroundEquipment.com warrants to its original customer for as long as the original customer owns the product and uses the product with normal use, installation, and maintenance in accordance with published specifications to be free from defects in materials and workmanship.

This warranty does not cover damage from misuse, vandalism, modified parts or damage such as dents, scratches, fading/weathering and normal wear and tear. The warranty does not cover the cost of freight or labor for removal and installation of repaired or replacement parts.

Warranty claims must be filed within the applicable warranty period. Replacement parts carry the applicable warranty from the date of shipment of the replacement part.

Repair/Replacement orders for warranted products will be for the component part only. (Not the entire product.) Contact your PlaygroundEquipment.com distributor for a return authorization.

Warranties are limited to repair or replacement of defective parts. A repaired or replacement part is covered only for the original warranty period. All warranties begin on the delivery date of the goods. Warranties are non-transferable and only apply to end users who purchase new products directly from PlaygroundEquipment.com or an authorized PlaygroundEquipment.com distributor for personal or business use and not for purpose of re-distribution or re-sale. No other warranties apply.

# PLAYGROUNDEQUIPMENT.COM / QITELE: GENERAL PRODUCT SPECIFICATIONS

#### 3.5" POST SERIES

3.5" O.D. vertical posts

36" deck grid / 48" deck grid

ALUMINUM CLAMP

24" diameter plastic / 30" diameter plastic

13 gauge galvanized steel (3.5")

50,000 PSI yield strength (ASTM E-8)

55,000 PSI tensile strength (ASTM E-8)

Triple Flo-Coated corrosion protection (interior and exterior)

Interior and exterior corrosion resistance (ASTM B-117)

Contains a minimum of 30% recycled steel and is 95%-98% recyclable

Manufactured per ASTM 500

Limited lifetime warranty

#### 4.5" POST SERIES

4.5" O.D. vertical posts

42" deck grid

DIRECT BOLT SYSTEM

11 gauge galvanized steel (4.5")

50,000 PSI yield strength (ASTM E-8)

55,000 PSI tensile strength (ASTM E-8)

Triple Flo-Coated corrosion protection (interior and exterior)

Interior and exterior corrosion resistance (ASTM B-117)

Contains a minimum of 30% recycled steel and is 95%-98% recyclable

Manufactured per ASTM 500

Limited lifetime warranty

#### 5.0" POST SERIES

5.0" vertical Posts

48" deck grid

ALUMINUM CLAMP

11 gauge galvanized steel (5") Maxfun Series

50,000 PSI yield strength (ASTM E-8)

55,000 PSI tensile strength (ASTM E-8)

Triple Flo-Coated corrosion protection (interior and exterior)

Interior and exterior corrosion resistance (ASTM B-117)

Contains a minimum of 30% recycled steel and is 95%-98% recyclable

Manufactured per ASTM 500

Limited lifetime warranty

#### PIPE

#### 1-1/4" O.D. ROUND

14 gauge galvanized steel

50,000 PSI yield strength (ASTM E-8)

55,000 PSI tensile strength (ASTM E-8)

- Triple Flo-Coated corrosion protection (interior and exterior)
- Interior and exterior corrosion resistance (ASTM B-117)

Contains a minimum of 30% recycled steel and is 95%-98% recyclable Manufactured per ASTM 500

Limited 15-year warranty when used as rail, rung, loop, etc.

#### 1.66" O.D. ROUND

13 gauge galvanized steel

50,000 PSI yield strength (ASTM E-8)

55,000 PSI tensile strength (ASTM E-8)

- Triple Flo-Coated corrosion protection (interior and exterior)
- Interior and exterior corrosion resistance (ASTM B-117)

Contains a minimum of 30% recycled steel and is 95%-98% recyclable Manufactured per ASTM 500

Limited 15-year warranty when used as rail, rung, loop, etc.

#### 1.90" O.D. ROUND

13 gauge galvanized steel

50,000 PSI yield strength (ASTM E-8)

55,000 PSI tensile strength (ASTM E-8)

- Triple Flo-Coated corrosion protection (interior and exterior)
- Interior and exterior corrosion resistance (ASTM B-117)

Contains a minimum of 30% recycled steel and is 95%-98% recyclable Manufactured per ASTM 500  $\,$ 

Limited 15-year warranty when used as rail, rung, loop, etc.

#### 2-3/8" O.D. ROUND

13 gauge galvanized steel / 9 gauge steel (Bi-pod/Tri-pod swing top bar) 50,000 PSI yield strength (ASTM E-8)

55,000 PSI tensile strength (ASTM E-8)

- Triple Flo-Coated corrosion protection (interior and exterior)
- Interior and exterior corrosion resistance (ASTM B-117)

Contains a minimum of 30% recycled steel and is 95%-98% recyclable Manufactured per ASTM 500

Limited 15-year warranty when used as rail, rung, loop, etc.

#### 3.5" O.D. ROUND

13 gauge galvanized steel (3.5" Journey Series)

50,000 PSI yield strength (ASTM E-8)

55,000 PSI tensile strength (ASTM E-8)

Triple Flo-Coated corrosion protection (interior and exterior)

Interior and exterior corrosion resistance (ASTM B-117)

Contains a minimum of 30% recycled steel and is 95%-98% recyclable Manufactured per ASTM 500

Limited 15-year warranty when used as rail, rung, loop, etc.

#### 4" O.D. SQUARE

11 gauge galvanized steel

50,000 PSI yield strength (ASTM E-8)

55,000 PSI tensile strength (ASTM E-8)

- Triple Flo-Coated corrosion protection (interior and exterior)
- Interior and exterior corrosion resistance (ASTM B-117)

Contains a minimum of 30% recycled steel and is 95%-98% recyclable Manufactured per ASTM 500

Limited 15-year warranty when used as rail, rung, loop, etc.

#### 5" O.D. ROUND

11 gauge galvanized steel (5" Quest Series)

50,000 PSI yield strength (ASTM E-8)

55,000 PSI tensile strength (ASTM E-8)

Triple Flo-Coated corrosion protection (interior and exterior)

Interior and exterior corrosion resistance (ASTM B-117)

Contains a minimum of 30% recycled steel and is 95%-98% recyclable Manufactured per ASTM 500

Limited 15-year warranty when used as rail, rung, loop, etc.

#### **HARDWARE**

- Type 304 (18-8) stainless steel
- Conforms to ANSI/ASCE-8-90
- 84 ksi tensile strength
- 42 ksi yield strength
- · Security patch to insure screw locks into vertical pipe
- Tamper resistant
- Limited lifetime warranty

#### **SWINGS**

#### BI-POD / TRI-POD FRAME

2-3/8" O.D. round galvanized pipe

9 gauge top bar

13 gauge legs

SWING YOKE

356 aluminum alloy

Heat treated to T-6 specifications

30.0 ksi tensile strength

20.0 ksi yield strength

Powder coat finish

Limited lifetime warranty

#### **ARCH POST**

3.5" FRAME

3.5" O.D. round galvanized pipe

Pre-treatment wash primer

Powder coat finish

#### 5" FRAME

5" O.D. round galvanized pipe

Pre-treatment wash primer

Powder coat finish

#### TIRE SWING (SEE ARCH POST FRAMES)

5/0 heavy duty chain SH-40 clevis connector SH-51 tire swivel

#### SINGLE 5" POST

5" O.D. round galvanized pipe Powder coat finish Pre-treatment wash primer Powder coat finish

#### **CLEVIS CONNECTOR (SH-40)**

- Galvanized, forged steel
- Tamper resistant
- Galvanized hex pin shoulder bolt
- Special tool required for install
- Limited 3-year warranty

#### **SWING HANGERS (SH-09 & SH-10)**

- Grade 32510 hot-dipped, galvanized, malleable iron
- Manufactured per ASTM A339-55
- · Rust proof
- · Lubrication-free brass bearing
- Plated carriage bolts and machine bolts
- Will not twist on pipe
- SH-09 fits 2-3/8" O.D. pipe
- SH-10 fits 3-1/2" O.D. pipe
- Smooth, noiseless action
- Limited 3-year warranty

#### **HEAVY DUTY TIRE SWIVEL (SH-51)**

- Machined steel
- 90° universal cast steel joint covered by rubber boot
- Enamel coating
- Grease fittings for easy maintenance
- Secured with four plated machine bolts and nylon insert lock nut
- 3-point mounting system
- Sealed needle bearings
- Limited 3-year warranty

#### H-50 EXTRA HEAVY DUTY CHAIN

- Hot dipped, galvanized for rust prevention
- 1/4" chain links
- Welded link coil
- Limited 3-year warranty

#### CHIN-UP BARS

- 1-1/4" O.D. round galvanized steel
- 3.5" O.D. vertical posts
- Powder coat finish

#### DECKS / PLATFORMS / ARCH BRIDGE / ADA PLATFORM

- 12 gauge HRPO steel
- · Perforated surface
- · Polyvinyl Chloride (PVC) coating
- 1.25" on center spacing between perforations
- Limited 15-year warranty

# POLY SHEET (ACTIVITY PANELS / ROCK WALL CLIMBER / PANEL GATE / RIDER BODY / LILY PAD STEPS / PANEL LADDER / CHALLENGE BRIDGE STEPS)

3/4" high density polyethylene sheeting (Densetec 100) Tested in accordance with ASTM D1928 Procedure C 4,400 psi tensile strength (ASTM D638) Textured finish UV stabilized 9 color options

Limited 15-year warranty

#### **GRAB HANDLE**

1-1/4" O.D. round galvanized steel Pre-treatment wash primer Powder coat finish

#### **KICK PLATES**

12 gauge galveneal steel sheet metal

#### **TALK TUBE**

CONE

Aluminum alloy (ANSI AA319.0 f)
27 ksi tensile strength (ultimate)
18 ksi tensile strength (yield)
19 ksi compressive strength (yield)
Powder coat finish
POST
1-1/4" O.D. round steel tube

#### THREE WHEEL SWINGER

Powder coat finish

**FRAME** 

2-3/8" O.D. round steel tube Pre-treatment wash primer Powder coat finish

#### WHEELS

- 1-1/4" O.D. round steel tube
- Pre-treatment wash primer
- Powder coat finish

RUNG LADDER (FREESTANDING ONLY)

- 1-1/4" O.D. round steel tube
- Pre-treatment wash primer
- Powder coat finish

#### HORIZONTAL LADDERS (STANDARD / 180 DEGREE)

#### TOP RAIL

- 2-3/8" O.D. round steel tube
- · Pre-treatment wash primer
- Powder coat finish

#### **END PIPES**

- 1.9" O.D. round steel tube
- Pre-treatment wash primer
- Powder coat finish

#### HAND RAIL

- 1-1/4" O.D. round steel tube
- Pre-treatment wash primer
- Powder coat finish

# PLASTICS (TUBES / SLIDES / HEX ROOF / PYRAMID ROOF / HOODS / SPINNERS CRAWL TUNNELS / COLORED LANDSCAPE TIMERS)

- 1<sup>st</sup> quality linear low density Polyethylene (LDPE) ExxonMobil LL8450
- Rotational molded
- 3/8" wall thickness
- 2,550 psi tensile strength (ASTM D638)
- Mold-in graphics
- UV stabilized
- Anti-static inhibitors
- 9 color options
- Limited 15-year warranty

#### **BRIDGES**

#### Arched Bridge

#### **BRIDGE**

- 12 gauge HRPO steel
- Perforated surface
- · Polyvinyl Chloride (PVC) coating
- 1.25" on center spacing between perforations

Limited 15-year warranty

HAND RAILS

1-1/4" O.D. round steel tube

Pre-treatment wash primer

Powder coat finish

#### Suspension Bridge

#### **BRIDGE**

- 12 gauge HRPO steel
- Perforated surface
- · Polyvinyl Chloride (PVC) coating
- 1.25" on center spacing between perforations

Limited 15-year warranty

HAND RAILS

1-1/4" O.D. round steel tube

Pre-treatment wash primer

Powder coat finish

#### Chain Bridge

#### **BRIDGE**

- 4/0 (.218") STR Coil H galvanized chain
- · Polyvinyl Chloride (PVC) coating
- 7/8" O.D. x 18 gauge wall thickness tubing

Limited 15-year warranty

HAND RAILS

1-1/4" O.D. round steel tube

· Pre-treatment wash primer

Powder coat finish

#### Challenge Bridge

#### **BRIDGE**

- Poly Sheet
- 1-1/4" O.D. round steel tube
- Powder coat finish

#### HAND RAILS

1-1/4" O.D. round steel tube

- Pre-treatment wash primer
- Powder coat finish

VERTICAL PICKETS

1-1/4" O.D. round steel tube

- Pre-treatment wash primer
- Powder coat finish

#### Lily Pad Bridge

#### BRIDGE

- Poly Sheet
- 1-1/4" O.D. round steel tube
- Powder coat finish

#### **RAILS**

1-1/4" O.D. round steel tube

- Pre-treatment wash primer
- Powder coat finish

**VERTICAL PICKETS** 

2-3/8" O.D. round steel tube

- Pre-treatment wash primer
- Powder coat finish

#### SPRING ASEMBLY FOR RIDERS

#### COIL SPRING

- 5160H steel alloy
- · Carbon Chromium grade of spring steel
- 5-3/4" O.D. spring 13/16" O.D. bar
- Pre-treatment wash primer
- · Black powder coat finish

# SLIDES (TRIPLE RAIL / 90° CURVE / DOUBLE WALL / DOUBLE WIDE / WAVE / CHUTE / ALPINE THUNDER / SPIRAL / TUBE SLIDES

- 1<sup>st</sup> quality linear low density Polyethylene (LDPE) ExxonMobil LL8450
- Rotational molded
- 3/8" wall thickness
- 2,550 psi tensile strength (ASTM D638)
- · Mold-in graphics
- UV stabilized
- Anti-static inhibitors
- 9 color options
- Limited 15-year warranty
- Triple Rail / Double Wide slide mount on 48" wide deck (use 3'x4' rectangle deck on

#### SLIDE FOOT

• 3.5" O.D. support post

Pre-treatment wash primer

· Powder coat finish

#### SLIDE SUPPORT

3.5" O.D. galvanized steel support post

Post manufactured per ASTM 500

Plate manufactured per ASTM A90, A568, A902, A924, D2092, E517, E646 and ISO3575

Limited lifetime warranty

Pre-treatment wash primer

Powder coat finish

#### **LOG ROLL**

LOG

Plastic

#### **GRAB HANDLES**

1-1/4" O.D. round steel tube

- Pre-treatment wash primer
- Powder coat finish

#### **CLIMBER (EDUCATION)**

#### **EDUCATION CLIMBER**

- Plastic
- Mounts on 48" wide deck (uses 3'x4' rectangle deck on Journey Series)

GATED ENTRY

1-1/4" O.D. pipe

Pre-treatment wash primer

Powder coat finish

#### WIDE SLIDE FOOT

1-1/4" O.D. pipe

- 12 gauge galvanized steel L-bracket
- Pre-treatment wash primer

Powder coat finish

#### CLIMBER (CLOVER, COIL, SNAKE, TREE, DEEP RUNG ARCH, MOUNTAIN)

#### **CENTER POLE**

- 1.90" O.D. galvanized pipe
- · Pre-treatment wash primer
- Powder coat finish

#### HAND/FOOT RUNGS

- 1-1/4" O.D. galvanized pipe
- Pre-treatment wash primer
- Powder coat finish

#### **GATED ENTRY**

- 1-1/4" O.D. pipe
- Pre-treatment wash primer
- Powder coat finish

#### **BRACKET**

- 9 gauge galvanized flat steel
- · Pre-treatment wash primer
- Powder coat finish

#### **CLIMBER (CARGO NET)**

#### CLIMBER

- 4/0 (.218") STR Coil H galvanized chain
- Polyvinyl Chloride (PVC) coating
- 7/8" O.D. x 18 gauge wall thickness tubing
- Limited 15-year warranty

#### **BRACKET**

- 9 gauge galvanized flat steel
- Pre-treatment wash primer
- Powder coat finish

#### **GATED ENTRY**

1-1/4" O.D. galvanized pipe

• Pre-treatment wash primer

Powder coat finish

#### **CLIMBER (BEDROCK)**

#### CLIMBER

- Plastic
- Mounts on 48" wide deck (uses 3'x4' rectangle deck on Journey Series)
   GATED ENTRY

#### OMILD LIVING

1-1/4" O.D. galvanized pipe

Pre-treatment wash primer

Powder coat finish

#### **CLIMBER (LILY PAD)**

#### LILY PAD

Poly sheet

#### **GATED ENTRY**

1-1/4" O.D. galvanized pipe

Pre-treatment wash primer

Powder coat finish

#### SUPPORT POSTS

- 3.5" O.D. galvanized pipe
- Pre-treatment wash primer
- · Powder coat finish

#### **PIPE WALL**

1-1/4" O.D. galvanized steel support post Pre-treatment wash primer Powder coat finish

#### **STAIRS**

#### TREADS & STRINGERS

- 12 gauge HR steel
- · Perforated surface
- 1.25" on center between perforations
- · Polyvinyl Chloride (PVC) coating
- Limited 15-year warranty

#### ROD

¼" diameter rod

#### HANDRAILS & GATES

1-1/4" O.D. pipe

Pre-treatment wash primer

Powder coat finish

### **BALANCE BEAM (ZIG ZAG & STRAIGHT)**

#### BEAM

- 4" O.D. square steel tube
- Pre-treatment wash primer
- Powder coat finish

#### SUPPORT POSTS

- 2-3/8" O.D. round steel tube
- Pre-treatment wash primer

Powder coat finish

#### TRAPEZE BAR

#### BAR

- 1.25" o.d. round steel tube
- Pre-treatment wash primer
- Powder coat finish

#### TRAPEZE RING

- A-09 ring
- · Blue Plastisol coating
- Grip diameter: 1-1/4"
- · Complies with ASTM and CPSC requirements

#### **DOMES**

- GE Plastics Lexan XL-10
- 1/8" thick
- Vacuum formed
- · UV stabilized
- · Crack/Break/Shatter resistant
- Self-extinguishing
- UV-94-HB fire rating
- Limited 15-year warranty

#### PRE-TREATMENT WASH PRIMER

4860-420 primer / 1000-44 activator

Polyvinyl-butyral resin based primer

Used on all milled steel and all weld joints

Designed to give adhesion along to a wide variety of metal substrates

Provides added metal protection against rust

Imparts extra durability to topcoat (powder coat)

When reduced properly, it meets the definition of a "pre-treatment" primer found in many air quality regulations

#### **COATINGS**

#### **Powder Coating**

- TGIC polyester
- Electrostatic application
- Baked-on @ 400 degrees
- 5-7 mills thick
- · Lead free
- High gloss
- · No peel / No flake finish
- Resistant to salt spray (ASTM B-117)
- Resistant to humidity (ASTM D-2247)
- Direct/Indirect impact 120 in. pounds (ASTM D-2794)
- · Good to excellent resistance to most solvents, oils, acids and alkalis
- 13 color options

#### Polyvinyl chloride (PVC) Coating

- MISTAFLEX V4612
- 80-100 mills thick
- Shore A, 65-70 durometer min. hardness (ASTM D2240-66T)
- 1,000 psi minimum tensile strength (ASTM D638, ASTM D412)
- Resistant to abrasion (ASTM D4060)
- UV stabilized
- Self-extinguishing
- Shows less dirt
- · Used on decks, stairs, ramps and most bridges
- Increased traction
- · 5 color options



Play & Park Structures of New Jersey & New York 920 Bayshore Ave.

West Islip, NY, 11795 Phone: 631-449-5664

Fax: Email:

jposanti@playandpark.com

Contact: John Posanti

#### Town of Canandaigua

Town of Canandaigua Attn: Troy Bennett 5440 Route 5 & 20 West Canandaigua, NY 14424

Phone: 585-394-1120 Ext. 2233 Tbennett@townofcanandaigua.org Quote Number: 876-139093

Quote Date: 12/3/2020

Stook J.D.	Description	Ougatity	\\\aight	Unit Drice	Amarust
Stock ID	Description	Quantity	Weight	Unit Price	Amount
RDU	CUSTOM SUPERMAX SHIP UNIT	1	6753.84	\$104,497.00	\$104,497.00
	60059 5"OD ALUM UPR 10"W/CAP	2 2			
	60060 5"OD ALUM UPR 12'W/CAP				
	60061 SMALL KICKPLATE-8"SPACE	6			
	60062 SMALL KICKPLATE 60088 5"OD ALUM UPR W/CAP 14'	2 7			
	60102 5 "OD ALUM UPR W/CAP 14	3			
	60947 5 "OD AL OPR W/CAP 6 LG	3 7			
	60947 5 OD ALUM UPR 13 W/CAP	7			
	67696 SHIPS BOW	, 1			
	71000 SQUARE DECK	7			
	71000 SQUARE DECK 71002 ISOSCELES DECK	4			
	71002 1303CELES DECK 71003 SEMI-HEX DECK	1			
	71003 SEMI-HEX DECK 71031 RING CLAMP ASSEMBLY	128			
	71104 INCLINE WALL CLIMBER 4'-0	120			
	71114 OFFSET ENTRY ARCHWAY	1			
	71161 HORIZ LOOP LADDER ATTACH	1			
	71364 MAX CLIMB QUEST LINK	1			
	71365 CLIMBING WALL	1			
	71371 LABYRINTH LINK	1			
	71381 VERTICAL LADDER 1'-4"	4			
	71385 BALCONY DECK	1			
	71396 CABIN WINDOW PANEL W/SEAT	6			
	71429 30"CRAWL-THRU PANEL	6			
	71461 TRANSFER MODULE 2'-8"	1			
	71472 DECK TO DECK STAIR 2'-0"	1			
	71661 RIGHT CURVED SLIDE 4'-8"	1			
	71671 SINGLE CASCADE ENTRANCE	1			
	71675 CURVE LEFT SECTION	1			
	71676 CURVE RIGHT SECTION	1			
	71678 SLIDE SUPPORT	1			
	71715 2'STRAIGHT SECTION	1			
	71822 SOLSTICE CLIMBER 56"DECK	1			
	71896 SINGLE SPIRAL CASCADE SLI	1			
	71903 LONG EXIT SECTION	1			
	YP213 SHIP SAIL & FLAG	2			
DISC	NY STATE CONTRACT DISCOUNT	1	0	(\$41,798.80)	(\$41,798.80)

Total Weight: 6753.84

SubTotal: \$62,698.20

Freight: \$4,758.16 Total Amount: \$67,456.36

Pricing per NY State Contract #PC67835

CHANGES ARE SUBJECT TO PRICE ADJUSTMENT. PURCHASES IN EXCESS OF \$1,000.00 TO BE SUPPORTED BY YOUR WRITTEN PURCHASE ORDER MADE OUT TO PLAY & PARK STRUCTURES, C/O Play & Park Structures of New Jersey & New York.

Pricing: f.o.b. factory, firm for 30 days from date of quotation.

Freight charges: Prepaid & added

Submittals: our design proposal reflects the spirit and intent of the project plans and specifications. While some variations may exist between our quotation and the project design, the differences do not materially affect the intended use. Play & Park Structures designs and specifications are unique and not intended to be identical in all respects to other manufacturers. We shall submit for review and approval by the owner's representative detailed drawings depicting the equipment to be furnished accompanied by specifications describing materials. Once approved, these drawings and specifications shall constitute the final documents for the project and shall take precedence over all other requirements.

Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.

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Salesperson's signature	Salesperson's signature	



Salesman's Signature

SITE FURNISHINGS



Shade, Shelter, Dog Agility Equipment, Outdoor Fitness Equipment SPECTATOR SEATING

Customer's Signature



A PLAYCORE OWNEY

SURFACING







**OF CANANDAIGUA** AIGUA, NEW YORK

play&park structures



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play&park structures

S44 CHESTNUT S
CHATTANOOGA,
800.727
PLAYANDP

# Town of Canandaigua Richard P Outhouse Memorial Park

Proposal # 119-135150-1 December 02, 2020

American Recreational Products







December 02, 2020

Troy Bennett Town of Canandaigua 5440 Route NY-5 West Canadaigua, NY 14424

#### Dear Troy Bennett:

American Recreational Products is delighted to provide Town of Canandaigua with this playground equipment proposal.

This design was developed with your specific needs in mind, and we look forward to discussing this project further with you to ensure your complete satisfaction. American Recreational Products is confident that this proposal will satisfy Town of Canandaigua's functional, environmental, and safety requirements -- and most importantly -- bring joy and excitement to the children and families directly benefiting from your new playground.

You have our personal commitment to support this project and your organization in every manner possible, and we look forward to continue developing a long-standing relationship with Town of Canandaigua. We appreciate your consideration and value this opportunity to earn your business.

Sincerely,

Erica Peritore American Recreational Products 144-1 Remington Blvd Ronkonkoma, NY 11779

#### **Design Summary**

American Recreational Products is very pleased to present this Proposal for consideration for the Richard P Outhouse Memorial Park located in Canandaigua. BCI Burke Company, LLC has been providing recreational playground equipment for over 90 years and has developed the right mix of world-class capabilities to meet the initial and continuing needs of Town of Canandaigua. We believe our proposal will meet or exceed your project's requirements and will deliver the greatest value to you.

The following is a summary of some of the key elements of our Proposal:

Project Name: Richard P Outhouse Memorial Park

Project Number: 119-135150-1

User Capacity: 130

Age Groups: Ages 5-12 years
Dimensions: 39' 5" x 60' 2"
Designer Name: Stevie Rosenkranz

American Recreational Products has developed a custom playground configuration based on the requirements as they have been presented for the Richard P Outhouse Memorial Park playground project. Our custom design will provide a safe and affordable playground environment that is aesthetically pleasing, full of fun for all users and uniquely satisfies your specific requirements. In addition, proposal # 119-135150-1 has been designed with a focus on safety, and is fully compliant with ASTM F1487 and CPSC playground safety standards.

We invite you to review this proposal for the Richard P Outhouse Memorial Park playground project and to contact us with any questions that you may have.

Thank you in advance for giving us the opportunity to make this project a success.

SURFACED WITH RESILIENT MATERIAL INFORMATION MINIMUM FALL ZONE AREA

PERIMETER

1604 SQ.FT

STRUCTURE SIZE 181 FT.

6-23 MONTH OLDS FOR CHILDREN AGES

STRUCTURE IS DESIGNED

39' 5" x 60' 2"

5-12 YEAR OLDS 2-5 YEAR OLDS

13 + YEAR OLDS

96

64

26

32

40

32

26

99

48

48

26





















































The play components identified in this plan are IPEMA certified. The use and layout of these components conform to the requirements of ASTIM F1487. To verify product certification, visit www.ipema.org

The space requirements shown here are to ASTM standards. Requirements for other standards may be different.

60'-2"

10

SCALE IN FEET

The use and layout of play components identified in this plan conform to the CPSC guidelines. U.S. CPSC recommends the separation of age groups in playground layouts.

# ADA ACCESSIBILITY GUIDELINE (ADAAG CONFORMANCE)

PROVIDED: 5 PROVIDED NUMBER OF GROUND LEVEL PLAY EVENTS: NUMBER OF ELEVATED PLAY EVENTS NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY TRANSFER SYSTEM NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP OR TRANSFER SYSTEM

ACCESSIBLE SAFETY SURFACING MATERIAL IS REQUIRED BENEATH

AND AROUND THIS EQUIPMENT

REOD:

10

WARNING

FOR SLIDE FALL ZONE SURFACING AREA SEE CPSC's Handbook for Public Playground Safety. PLATFORM HEIGHTS ARE IN INCHES ABOVE RESILIENT MATERIAL

n m m

REO'D: RECO REO'D:

PROVIDED: 3

NUMBER OF TYPES OF GROUND LEVEL PLAY EVENTS.

119-135150-1

December 02, 2020 American Recreational Products

Burke

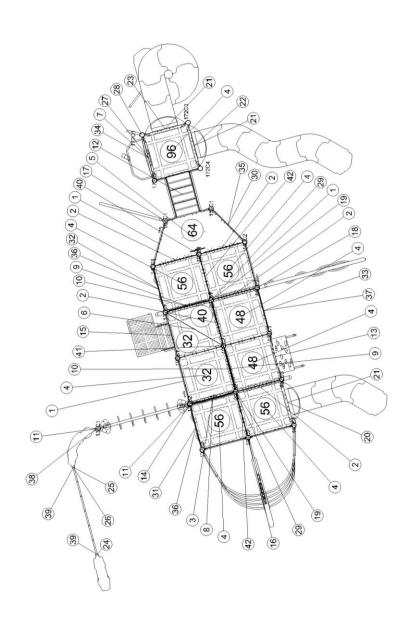
SERIES: Intensity, Nucleus SITE PLAN

DRAWN BY: Stevie Rosenkranz

.9-,68

Richard P Outhouse Memorial Park Outhouse Road Canandaigua, NY 14424

DESCRIPTION	OFFSET ENCLOSURE	8" CLOSURE PLATE	UNITARY ENCLOSURE	SQUARE PLATFORM	HALF HEXAGON PLATFORM	SPLIT SQUARE PLATFORM	BALCONY	ABSTRACT PLATFORM LADDER	ABSTRACT PLATFORM LADDER	GRAB BAR ASSEMBLY	LAUNCH PAD	32" TRANSITION STAIR W/BARRI	STONE SLOPE CLIMBER 48"	TRIANGLE TRAVERSE	TRANSFER STATION, HANDRAIL	SHIP BOW CLIMBER 56"	CRATER POINT CLIMBER	AVE CLIN	SHIP MAST/SAIL ASSEMBLY	VIPER R 48-56 W/O HOOD	SLIDE HOOD, HIGH SIDE WALL	VIPER S R 96 W/O HOOD	VIPER SPIRAL 96 W/O HOOD	ROCKIT END PANEL	ROCKIT CURVED PANEL	ROCKIT LATERAL LINK	TELESCOPE ASSEMBLY	HYPNO ACTIVITY PANEL	FLAG POST TOPPER, JOLLY ROX	BOARD PANEL 33",	BOARD PANEL 25",	/M	SHIP BOARD PANEL 17", BELOW	HOLE PANEL ASSEMBLY, GL	SHIP BOARD PANEL 41"	SHIP BOARD PANEL W/ PORT H	SHIP BOARD PANEL W/ PIRATE 4	ROCKIT ATTACHMENT POST 55	ROCKIT U POST 88 3/4"	POST MOUNTED SHIP'S WHEEL	MAST, MAIN ROPE	MAST, ANGLED ROPE
COMP.	270-0001	270-0050	270-0112	270-0130	270-0132	270-0136	270-0148	270-0299	270-0300	370-0016	370-0027	370-0468	370-0531	370-0710	370-0718	370-0758	370-0811	370-1584	470-0619	470-0661	470-0805	470-0827	470-0831	560-0540	560-0542	560-0547	570-0516	570-0718	570-0735	570-0739	570-0740	570-0741	570-0742	570-0789	570-1732	570-1733	570-1734	660-0137	660-0142	670-0408	670-0409	670-0410
ITEM	-	2	8	4	2	9	7	8	6	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	8	35	36	37	38	39	40	41	42





December 02, 2020

SERIES: Intensity, Nucleus COMPONENT PLAN

DRAWN BY: Stevie Rosenkranz

Richard P Outhouse Memorial Park Outhouse Road Canandaigua, NY 14424 American Recreational Products 119-135150-1

#### Proposal # 119-135150-1



December 02, 2020 2020 Pricing

Proposal Prepared for:

Troy Bennett Town of Canandaigua 5440 Route NY-5

West Canadaigua, NY 14424

Phone: 585-703-4158

danielle@americanrecreational.com

Project Location:

Richard P Outhouse Memorial Park Outhouse Road

Canandaigua, NY 14424

Proposal Prepared by:

American Recreational Products 144-1 Remington Blvd Ronkonkoma, NY 11779

Phone: 631-244-0011 Fax: 631-750-2624

bob@americanrecreational.com;

Erica Peritore

Phone: 631-244-0011 Fax: 631-750-2624

erica@americanrecreational.com

Component No.	Description	Qty	User Cap	Ext. User Cap	Weight	Ext. Weight
Intensity				_	_	
370-0016	GRAB BAR ASSEMBLY	2	0	0	6	12
370-0027	LAUNCH PAD	2	1	2	9	18
370-0710	TRIANGLE TRAVERSE	1	2	2	40	40
370-1584	APEX WAVE CLIMBER	1	8	8	185	185
Nucleus						
072-0500-108C	5" OD X 108" CAPPED POST	2	0	0	57	114
072-0500-124C	5" OD X 124" CAPPED POST	1	0	0	65	65
072-0500-132C	5" OD X 132" CAPPED POST	4	0	0	69	276
072-0500-136C	5" OD X 136" CAPPED POST	2	0	0	71	142
072-0500-140C	5" OD X 140" CAPPED POST	2	0	0	74	148
072-0500-156C	5" OD X 156" CAPPED POST	2	0	0	82	164
072-0500-164C	5" OD X 164" CAPPED POST	1	0	0	86	86
072-0500-172C	5" OD X 172" CAPPED POST	4	0	0	90	360
072-0500-196C	5" OD X 196" CAPPED POST	2	0	0	103	206
072-0502-204S	5" OD X 204" SWAGED POST	2	0	0	107	214
270-0001	OFFSET ENCLOSURE	3	0	0	30	90
270-0050	8" CLOSURE PLATE	5	0	0	10	50
270-0112	UNITARY ENCLOSURE	1	0	0	34	34
270-0130	SQUARE PLATFORM	8	6	48	106	848
270-0132	HALF HEXAGON PLATFORM	1	6	6	144	144
270-0136	SPLIT SQUARE PLATFORM	1	4	4	103	103
270-0148	BALCONY	1	2	2	99	99
270-0299	ABSTRACT PLATFORM LADDER 24"	1	1	1	24	24
270-0300	ABSTRACT PLATFORM LADDER 16"	2	1	2	17	34
370-0468	32" TRANSITION STAIR W/BARRIE	1	3	3	215	215
370-0531	STONE SLOPE CLIMBER 48"	1	2	2	101	101
370-0718	TRANSFER STATION, HANDRAIL 32"	1	4	4	162	162
370-0758	SHIP BOW CLIMBER 56"	1	12	12	407	407
370-0811	CRATER POINT CLIMBER	1	4	4	112	112
470-0619	SHIP MAST/SAIL ASSEMBLY	2	0	0	139	278
470-0661	VIPER R 48-56 W/O HOOD	1	2	2	126	126
470-0805	SLIDE HOOD, HIGH SIDE WALL	3	0	0	32	96
470-0827	VIPER S R 96 W/O HOOD	1	4	4	216	216
470-0831	VIPER SPIRAL 96 W/O HOOD	1	4	4	270	270
570-0516	TELESCOPE ASSEMBLY	1	1	1	7	7

#### Proposal # 119-135150-1



December 02, 2020 2020 Pricing

570-0718	HYPNO ACTIVITY PANEL	1	2	2	9	9
570-0735	FLAG POST TOPPER, JOLLY ROGER	2	0	0	9	18
570-0739	SHIP BOARD PANEL 33", BELOW P	1	0	0	38	38
570-0740	SHIP BOARD PANEL 25", BELOW P	1	0	0	30	30
570-0741	SHIP BOARD PANEL W/ CANNON 25	1	0	0	31	31
570-0742	SHIP BOARD PANEL 17", BELOW P	1	0	0	22	22
570-0789	HOLE PANEL ASSEMBLY, GL	1	2	2	37	37
570-1732	SHIP BOARD PANEL 41"	1	0	0	45	45
570-1733	SHIP BOARD PANEL W/ PORT HOLE	2	2	4	47	94
570-1734	SHIP BOARD PANEL W/ PIRATE 41"	1	0	0	45	45
600-0104	NPPS SUPERVISION SAFETY KIT	1	0	0	3	3
660-0103	MAINTENANCE KIT, STRUCTURE	1	0	0	7	7
660-0104	INSTALLATION KIT, STRUCTURE	1	0	0	5	5
670-0408	POST MOUNTED SHIP'S WHEEL ASS	1	1	1	7	7
670-0409	MAST, MAIN ROPE	1	0	0	4	4
670-0410	MAST, ANGLED ROPE	2	0	0	4	8
RockIt						
560-0540	ROCKIT END PANEL	1	2	2	48	48
560-0542	ROCKIT CURVED PANEL	1	4	4	79	79
560-0547	ROCKIT LATERAL LINK	1	4	4	39	39
660-0137	ROCKIT ATTACHMENT POST 55 1/2"	1	0	0	13	13
660-0142	ROCKIT U POST 88 3/4"	2	0	0	21	42

Total User Capacity: 130
Total Weight: 6,070 lbs.
Total Price: \$66,944

Information is relative to the Dec 2 2020 4:35AM database.

#### **Special Notes:**

Prices do not include freight, unloading, material storage, site excavation/preparation, removal of existing equipment, removal of excess soil from footing holes, site security, safety surfacing, installation, or sales tax (if applicable). Prices are based on standard colors per CURRENT YEAR BCI Burke Catalog. Custom colors, where available, would be an extra charge. **Pricing is valid for 45 days from the date of this proposal.** 

### Proposal # **119-135150-1**



December 02, 2020 2020 Pricing

#### **Selected Color List**

Color Group	Color
Phase 1	
Accessory	Olive
Platform	Brown
Post	Redwood
2 Color Extruded/Flat (outer)	Olive
2 Color Extruded/Flat (inner)	Black
Kore Konnect	Redwood
1 Color Extruded/Flat	Olive
Canopy	Tan
Rotomolded	Tan
RockIt	Sandstone

## BURKE GENERATIONS WARRANTY®

#### The Longest and Strongest warranty in the industry

BCI Burke Company, LLC ("Burke") warrants that all standard products are warranted to be free from defects in materials and workmanship, under normal use and service, for a period of one (1) year from the date of shipment.

#### We stand behind our products.

In addition, the following products are warranted, under normal use and service from the date of shipment as follows:

- One Hundred (100) Year Limited Warranty on aluminum and steel upright posts (including Intensity®, Synergy™, Nucleus®, Voltage®, Little Buddlies®, ELEVATE®, ACTIVATE®, INVIGORATE™)
   against structural failure due to corrosion, deterioration or workmanship.
- One Hundred (100) Year Limited Warranty on KoreKonnect® clamps against structural failure due to corrosion, deterioration or workmanship.
- One Hundred (100) Year Limited Warranty on Hardware (nuts, bolts, washers)
- One Hundred (100) Year Limited Warrenty on bolt-through fastening and clamp systems (Synersy<sup>™</sup>, Interesty<sup>®</sup>, Nucleus\*, Voltage\*, Little Buddies\*, ELEVATE\*).
- Twenty-Five (95) Year Limited Warranty on spring assemblies and aluminum cast animals.
- Fifteen (15) Year Limited Warranty on structure platforms and decks, metal roofs, table tops, bench tops, railings and barriers against structural failure due to materials or workmanship.
- . Fifteen (15) Year Limited Warranty on all plastic components including StoneBorders against structural failure due to materials or workmanship.
- Ten (10) Year Limited Warranty on ShadePlay Canopies fabric, threads, and cables against degradation, cracking or material breakdown resulting from ultra-violet exposure, natural deterioration or manufacturing defects. This warranty is limited to the design loads as stated in the specifications.
- Ten (10) Year Limited Warranty on NaturePlay® Boulders and GFRC products against structural failure due to natural deterioration or workmanship. Natural wear, which may occur with any concrete product with age, is excluded from this warranty
- Ten (10) Year Limited Warranty on Full Color Custom Signage against manufacturing defects that cause delamination or degradation of the sign. Full Color Custom Signs also carry a tivio (9) year warranty against premoture fading of the print and graphics on the signs.
- Five (5) Year Limited Wertenty on Intensity® and Rope Venture® cables and LEVEL X® flex bridge against premature wear due to natural deterioration or manufacturing defects. Determination of premature wear will be at the manufacturer's discretion.
- . Five (5) Year Limited Warranty on moving parts, including swing components, against structural failure due to materials or workmanship.
- . Five (5) Year Limited Warranty on PlayEnsemble® cables and mallets against defects in materials and workmanship
- Three (3) Year Limited Warranty on electronic panel speakers, sound chips and circuit boards against electronic failure caused by manufacturing defects.

The warranty stated above is valid only if the equipment is erected in conformity with the layout plan and/or installation instructions furnished by BCI Burke Company, LLC using approved parts; have been maintained and inspected in accordance with BCI Burke Company, LLC instructions. Burke's liability and your exclusive remedy hereunder will be limited to repair or replacement of those parts found in Burke's reasonable judgment to be defective. Any claim made within the above stated warranty periods must be made promptly after discovery of the defect. A part is covered only for the original warranty period of the applicable parts, transportation and service charges.

Burke reserves the right to accept or reject any claim in whole or in part. Burke will not accept the return of any product without its prior written approval. Burke will assume transportation charges for shipment of the returned product if it is returned in strict compliance with Burke's written instructions.

THE FOREGOING WARRANTIES ARE EXCLUSIVE AND IN LIEU OF ANY OTHER WARRANTY, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED
TO ANY IMPLIED WARRANTY OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IF THE FOREGOING DISCLAIMER OF ADDITIONAL WARRANTIES IS NOT GIVEN FULL
FORCE AND EFFECT, ANY RESULTING ADDITIONAL WARRANTY SHALL BE LIMITED IN DURATION TO THE EXPRESS WARRANTIES AND BE OTHERWISE SUBJECT TO AND LIMITED BY THE
TERMS OF BURKE'S PRODUCT WARRANTY. SOME STATES DO NOT ALLOW THE EXCLUSION OF CERTAIN IMPLIED WARRANTIES, SO THE ABOVE LIMITATION MAY NOT APPLY TO YOU.

Warranty Exclusions: The above stated winfanties do not cover. "cosmetic" defects, such as scratches, dents, marring, or facing, damage due to incorrect installation, vandalism, misuse, accident, wear and tear from normal use, exposure to extreme weather; immersion in salt or chlorine water, unauthorized repair or modification, abnormal use, lack of maintenance, or other cause not within Burke's control; and

Limitation of Remedies: Burke is not liable for consequential or incidental damages, including but not limited to labor costs or lost profils resulting from the use of or inability to use the products or from the products being incorporated in or becoming a component of any other product. If, after a reasonable number of repeated efforts, Burke is unable to repair or replace a defective or nonconforming product, Burke shall have the option to accept return of the product part thereof, if such does not substantially impair its value, and return the purchase price as the buyer's entire and exclusive remedy. Without limiting the generality of the foregoing, Burke will not be responsible for labor costs involved in the removal of products or the installation of replacement, products. Some states do not allow the exclusion of incidental damages, so the above exclusion may not apply to you.

The environment near a saltwater coast can be extremely corrosive. Some corrosion and/or detendration is considered "normal wear" in this environment. Product installed within 500 yards of a saltwater shoreline will only be covered for half the period of the standard product warranty, up to a maximum of five years, for detects caused by corrosion. Products installed in direct contact with saltwater or that are subjected to salt spray are not covered by the standard warranty for any defects caused by corrosion.

Contact your local Burke Representative for warranty information regarding Burke Turt® and Burke Tile products.

#### Terms of Sale

Pricing: Prices published in this catalog are in USD, are approximate and do not include shipping & handling, surfacing, installation nor applicable taxes. All prices are subject to change without notice. Contact your Burke representative for current pricing. Payments are to be made in USD.

Weights: Weights are approximate and may vary with actual orders.

Installation: All equipment is shipped unassembled. For a list of factory-certified installers in your area, please contact your Burke representative.

Specifications: Product specifications in this catalog were correct at the time of publication. However, product improvements are ongoing at Burke, and we reserve the right to change or discontinue specifications without notice.

Loss or Damage in Transit: A signed bill of lading is our receipt from a carrier that our shipment to you was complete and in good condition upon arrival. Before you sign, please check the Bill of Lading carefully when the shipment arrives to make sure nothing is missing and there are no damages. Once the shipment leaves our plant, we are no longer responsible for any damage, loss or shortage.

For more information regarding the warranty, call Customer Service at 920-921-9220 or 1-800-356-2070.

01/2020





897 Route 910 Indianola, PA 15051-0335 412-767-5585 412-767-9716 (Fax)

playsafe@jeffreyassociates.com

December 9, 2020

NASPO Master Agreement #6485

Town of Canandaigua 5440 Route 5 & 20 West Canandaigua, NY 14424

Attn: Troy Bennett, Parks Maintenance Assistant

585.703.4158 (c)

Email: tbennett@townofcanandaigua.org

In accordance with your request we are pleased to provide the following quotation.

To furnish (1) Playworld play unit per attached plan view,	
3D rendering, and Bill of Materials	69,089.00
NASPO discount	<u>-6,909.00</u>
	62,180.00
Extra Jeffrey incentive	<u>-10,180.00</u>
Total pick up at factory	52,000.00
Add for freight	2,285.00
To install the play unit (Town of Canandaigua will be responsible for site preparation, borders, and surfacing).	17,970.00

Pricing is firm until December 31, 2020

Please allow approximately 45 days after receipt of order for the shipment and an additional 25 days for scheduling of proposed work.

Terms: 50% deposit

If you have any questions, please do not hesitate to contact me at extension 111.

Sincerely,

Chris Jeffrey

Chris Jeffrey, CPSI, RISC

Accepted by	date

# **ATTACHMENT 11**

**THIS EXTENSION AGREEMENT** (this "Extension Agreement"), is made on January 1, 2021, by and between **THE COUNTY OF ONTARIO**, a municipal corporation of the State of New York having an office and place of business at 20 Ontario Street, Canandaigua, New York 14424 (hereinafter referred to as the "County") and **TOWN OF CANANDAIGUA**, having an office at 5440 ROUTE 5 & 20 WEST CANANDAIGUA, NY 14424 (hereinafter referred to as the "Consultant").

WHEREAS, on April 21, 2017, the County entered into an agreement pursuant to Resolution number 254-2017 ("Agreement") with the Town and the New York State Department of Environmental Conservation for use and occupancy of a boathouse and office at Onanda Park, Canandaigua, New York for the purposes of maintaining the Ontario COunty Sheriff's Navigation headquarters, which contract provided for an initial term of 2016 through 2020; and

**WHEREAS**, the County and the Consultant desire to extend said Agreement for an additional term from January 1, 2021 to December 31, 2021.

**NOW, THEREFORE**, in consideration of the premises and covenants herein, the parties agree as follows:

- 1. The Agreement between the County and the Consultant is extended for a period commencing January 1, 2021 and terminating on December 31, 2021.
- 2. The Consultant shall provide and furnish updated insurance certificates to cover the extension period.
- 3. Except as expressly, and not by implication, amended hereby, all terms and conditions of the Agreement shall remain in full force and effect throughout the extension period provided for herein.
- 4. This Extension Agreement shall not be enforceable until signed by all parties and approved by the County of Ontario
- 5. The individuals who have executed this Agreement on behalf of the respective parties expressly represent and warrant that they are authorized to sign on behalf of such entities for the purpose of duly binding such entities to this Agreement.

**IN WITNESS WHEREOF**, the County of Ontario and the Consultant have executed this Extension Agreement.

#### **DIGITAL SIGNATURE PAGE**

#### Schedule "B"

This "Schedule B" consists of (1) proof of Workers' Compensation insurance, (2) proof of Disability insurance, (3) proof of liability insurance and (4) these Schedule "B" Instructions. Proof of insurance is usually in the form of an insurance ACORD Certificate that shall be provided by the Vendor/Contractor/Consultant prior to standing committee approval or issuance of a purchase order. In addition, all bids and quotes require proof of insurance with the response.

**ANY** change in or waiver of insurance requirements must be approved by the County Governmental Operations and Insurance Committee. A written explanation of change or waiver shall be provided if it has been granted.

#### **Workers' Compensation and Disability Insurance:**

Vendor/Contractor/Consultant shall provide to the County proof of Workers' Compensation and Disability insurance in compliance with New York State law. If the Vendor/Contractor/Consultant is not required to have these types of insurance, the Vendor/Contractor/Consultant must provide to the County a form CE-200, which can be filled out on the State's website at www.wcb.state.ny.us.

#### **Liability Insurance**

The type and limits of liability insurance required by a particular vendor/contractor/consultant are contained in the attached chart. On the chart, check the appropriate category for the particular vendor/contractor/consultant.

Once the category of liability insurance is chosen, the Vendor/Contractor/Consultant shall provide an ACORD Insurance Certificate that indicates compliance with the requirements and further contains ALL of the following:

- a. All insurance certificates must be on a New York approved ACORD form. ACORD Insurance Certificates must be executed by an insurance company and/or agency or broker, which is licensed by the Insurance Department of the State of New York.
- b. The proper ACORD form must contain (i) the name of the agent producing the form (ii) a policy number, (iii) policy effective date and expiration date, and (iv) the name of the Vendor/Contractor/Consultant, which must match the Vendor/Contractor/Consultant name on the Agreement.
- c. Insurance shall be written on an occurrence coverage form. Insurance shall include coverage for bodily injury and property damage liability. In addition, if the Vendor/Contractor/Consultant provides services to minors 0 to 18 years of age, insurance coverage shall include sexual abuse and molestation coverage for the participants in the program.

- d. With respect to contracts where professional liability is required, the Vendor/Contractor/Consultant shall either maintain this coverage for not less than three (3) years following expiration or termination of the Agreement, or shall provide an equivalent extended reporting endorsement (commonly known as a "tail policy").
- c. All GENERAL AND AUTO LIABILITY insurance certificates must name Ontario County as an "additional insured" (Professional liability insurance certificates do not). Additional insured status must include products and completed operations.
- d. "Certificate Holder" shall be made out to the "County of Ontario, 20 Ontario Street St., Canandaigua, NY 14424" and coverage must comply with all specifications of the Agreement.
- e. The Description of Operations must say "Vendor/Contractor/Consultant services provided as per contract with Ontario County."

#### Notice of Non-renewal, Change, or Cancellation

Vendor/Contractor/Consultant shall provide to the County of Ontario and the County Department requesting this Certificate at least thirty (30) days prior written notice of any non-renewal, change, or cancellation of the policy or policies required herein.

#### **Proof of Insurance**

All insurance forms are only good for one year and the Vendor/Contractor/Consultant must provide new certificates when they expire.

#### **Limitation of Liability**

The policy limits required by this Schedule B shall in no way operate or be considered as a limitation of Vendor's/Contractor's/Consultant's liability.

#### Waiver of Subrogation

Vendor/Contractor/Consultant hereby grants to the County a waiver of any right to subrogation which any insurer of said Vendor/Contractor/Consultant may acquire against the County by virtue of the payment of any loss under such insurance. Vendor/Contractor/Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the County has received a waiver of subrogation endorsement from the insurer.

#### **Primary Coverage**

Vendor/Contractor/Consultant's insurance shall be primary and the County's self-insurance shall be excess and shall not contribute with it.

	A	В	C	D	E	F	Ŋ
Vendor	Construction	Purchase or Lease	Consultant	Professional	Property Leased to	Transportation	All Purposes
Classification	& Maintenance	of Merchandise or	Services	Services	Others or Use of	Services	Public
		Equipment			Facilities or Grounds		Entity Contracts
Commercial							
General Liability							
Each Occurance	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL
Fire Damage	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
General Aggregate	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00
Product Comp/Op	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00
Personal & Adv. Injury			\$ 1,000,000.00	\$ 1,000,000.00			
Auto Liability	\$1,000,000 CSL	***	***	***	\$1,000,000 CSL	\$1,000,000 CSL	\$1,000,000 CSL
Owned	\$ 1,000,000.00				\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00
Hired	\$ 1,000,000.00				\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00
Non-Owned	\$ 1,000,000.00				\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00
Workers Compensation	See Below	See Below	See Below	See Below	See Below	See Below	
& Employers Liability							
Disability Ranofits	See Relow	See Below	See Below	See Below	See Below	See Below	
Disability Denotics	word and	**************************************	**************************************	* O TO TO	**************************************	w0707	
Professional Liability				\$1,000,000			
Ontario County to be Named Add'l Insd On	GL-AL		To	GL-AL	GL-AL	GL-AL	GL-AL

Note: Workers Compensation & Disability Benefits required by sections 57 and 220 Subd. 8 of the Workers Compensation Law must be completed and returned with the Insurance ACORD- http://www.wcb.state.ny.us/content/main/forms/AllForms.jsp

(\*\*\*) If a vehicle is used in the execution of the contract, the Consultant/Professional shall provide evidence of Auto Liability Coverage of \$1,000,000 Combined Single Limit

#### Workers' Compensation Requirements under Workers' Compensation Law §57

To comply with coverage provisions of the Workers' Compensation Law (WCL), businesses must:

- a) be legally exempt from obtaining workers' compensation insurance coverage; or
- b) obtain such coverage from insurance carriers; or
- c) be a Board-approved self-insured employer; or
- d) participate in an authorized group self-insurance plan.

To assist State and municipal entities in enforcing WCL Section 57, <u>businesses</u> requesting permits or seeking to enter into contracts <u>MUST provide</u> ONE of the following forms to the government entity issuing the permit or entering into a contract:

A) Form <u>CE-200</u>, Certificate of Attestation of Exemption from NYS Workers' Compensation and/or Disability Benefits Coverage;

Form CE-200 can be filled out electronically on the Board's website, <a href="www.wcb.state.ny.us">www.wcb.state.ny.us</a>. Click on the last button in the lower right hand corner {WC/DB Exemptions Form CE-200 (In bright yellow letters)} Applicants filing electronically are able to print a finished Form CE-200 immediately upon completion of the electronic application. Applicants without access to a computer may obtain a paper application for the CE-200 by writing or visiting the Customer Service Center at any district office of the Workers' Compensation Board. Applicants using the manual process may wait up to four weeks before receiving a CE-200. Once the applicant receives the CE-200, the applicant can then submit that CE-200 to the government agency from which he/she is getting the permit, license or contract; or

- B) Form <u>C-105.2</u>, Certificate of Workers' Compensation Insurance (the business's insurance carrier will send this form to the government entity upon request). **Please Note**: The State Insurance Fund provides its own version of this form, the U-26.3; or
- C) Form <u>SI-12</u>, Certificate of Workers' Compensation Self-Insurance (the business calls the Board's Self-Insurance Office at 518-402-0247), or GSI-105.2, Certificate of Participation in Worker's Compensation Group Self-Insurance (the business's Group Self-Insurance Administrator will send this form to the government entity upon request).

#### Disability Benefits Requirements under Workers' Compensation Law §220(8)

To comply with coverage provisions of the WCL regarding disability benefits, businesses may:

- a) be legally exempt from obtaining disability benefits insurance coverage; or
- b) obtain such coverage from insurance carriers; or
- c) be a Board-approved self-insured employer.

Accordingly, to assist State and municipal entities in enforcing WCL Section 220(8), <u>businesses</u> requesting permits or seeking to enter into contracts **must** provide one of the following forms to the entity issuing the permit or entering into a contract:

A) <u>CE-200</u>, Certificate of Attestation of Exemption from NYS Workers' Compensation and/or Disability Benefits Coverage (see above);

- B) <u>DB-120.1</u>, *Certificate of Disability Benefits Insurance* (the business's insurance carrier will send this form to the government entity upon request); **or**
- C) <u>DB-155</u>, Certificate of Disability Benefits Self-Insurance (the business calls the Board's Self-Insurance Office at 518-402-0247).

**NYS Agencies Acceptable Proof**: Letter from the NYS Department of Civil Service indicating the applicant is a New York State government agency covered for workers' compensation under Section 88-c of the Workers' Compensation Law and exempt from NYS disability benefits.

https://www.businessexpress.ny.gov/ or

http://www.wcb.ny.gov/content/ebiz/wc db exemptions/wc db exemptions.jsp

# **ATTACHMENT 12**

#### Short Environmental Assessment Form Part 1 - Project Information

#### **Instructions for Completing**

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project:			
Project Location (describe, and attach a location map):			
Brief Description of Proposed Action:			
Name of Applicant or Sponsor:	Telephone:		
	E-Mail:		
Address:			
City/PO:	State:	Zip Code:	
1. Does the proposed action only involve the legislative adoption of a plan, le	ocal law, ordinance,	NO	YES
administrative rule, or regulation?	41	. 41 4	
If Yes, attach a narrative description of the intent of the proposed action and may be affected in the municipality and proceed to Part 2. If no, continue to		s tnat	
2. Does the proposed action require a permit, approval or funding from any		? <b>NO</b>	YES
If Yes, list agency(s) name and permit or approval:			
3.a. Total acreage of the site of the proposed action?	acres		I
b. Total acreage to be physically disturbed?	acres		
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?	0.0403		
or controlled by the applicant or project sponsor?	acres		
4. Check all land uses that occur on, adjoining and near the proposed action			
□ Urban □ Rural (non-agriculture) □ Industrial □ Comm	ercial   Residential (subu	rban)	
□ Forest □ Agriculture □ Aquatic □ Other (	(specify):		
□ Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?			
b. Consistent with the adopted comprehensive plan?			
6. Is the proposed action consistent with the predominant character of the existing built or natural	1	NO	YES
landscape?			
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental A If Yes, identify:	rea?	NO	YES
If res, identify.			
8. a. Will the proposed action result in a substantial increase in traffic above present levels?		NO	YES
b. Are public transportation service(s) available at or near the site of the proposed action?			
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed ac	tion?		
9. Does the proposed action meet or exceed the state energy code requirements?		NO	YES
If the proposed action will exceed requirements, describe design features and technologies:			
10. Will the proposed action connect to an existing public/private water supply?		NO	YES
If No, describe method for providing potable water:			
11. Will the proposed action connect to existing wastewater utilities?		NO	YES
If No, describe method for providing wastewater treatment:			
11 No, describe method for providing wastewater treatment.			
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic		NO	YES
Places?			
b. Is the proposed action located in an archeological sensitive area?			
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	i <b>n</b>	NO	YES
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	ı		
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres:			
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check	all that	apply:	
☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-success.			
☐ Wetland ☐ Urban ☐ Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed		NO	YES
by the State or Federal government as threatened or endangered?			
16. Is the project site located in the 100 year flood plain?		NO	YES
17. Will the proposed action create storm water discharge, either from point or non-point sources?		NO	YES
If Yes,		110	TES
a. Will storm water discharges flow to adjacent properties? ☐ NO ☐ YES			
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drain	ns)?		
If Yes, briefly describe: □ NO □ YES			

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)?	NO	YES
If Yes, explain purpose and size:		
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?	NO	YES
If Yes, describe:		
	NO	TIEG
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?	NO	YES
If Yes, describe:		
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE KNOWLEDGE	BEST (	)F MY
Applicant/sponsor name: Date:		
Signature:		

Project:
Date:

#### Short Environmental Assessment Form Part 2 - Impact Assessment

#### Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

		No, or small impact may occur	Moderate to large impact may occur
1.	Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?		
2.	Will the proposed action result in a change in the use or intensity of use of land?		
3.	Will the proposed action impair the character or quality of the existing community?		
4.	Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?		
5.	Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?		
6.	Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?		
7.	Will the proposed action impact existing: a. public / private water supplies?		
	b. public / private wastewater treatment utilities?		
8.	Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?		
9.	Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?		
10.	Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?		
11.	Will the proposed action create a hazard to environmental resources or human health?		

Agency Use Only [If applicable]
Project:
Date:

## Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

that the proposed action may result in one or more pote environmental impact statement is required.	rmation and analysis above, and any supporting documentation,
Name of Lead Agency	Date
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

# **ATTACHMENT 13**

#### Planning & Public Works Committee

## Recommendations To Town Board Regarding Miller-Wilkin Proposed Development

#### 8 February 2021

- 1. The Committee recommends that the Town Board support allowing the developer to adopt a high density design (15% increase over base allowance), primarily because it would minimize lot coverage, maximize open space/green space, increase the opportunities for low-impact recreational opportunities, and enhance protection of the environment.
- 2. The Committee recommends that the Town Board support allowing the developer to create two entrances to their proposed development (one off Route 21 and the other off the Parrish Street Extension), primarily because this would reduce congestion at the intersections into the development (traffic would be split between two entrances), reduce lot coverage, improve snow removal, and increase traffic and fire safety.
- 3. The developer proposed establishing an agreement with the Town whereby the open space/green space created within this development would be made available for usage by the public and basically become an extension of Miller Park. The developer further proposed that this agreement could be set up so that the HOA for the development would continue to own and maintain the open space/green space or the majority of the open space/green space could be donated to the Town, in which case the Town would develop and maintain the majority of the open space/green space.

The Committee recommends that the Town Board notify the developer that we would like the HOA to continue to own and maintain the open space/green space and any recreational amenities incorporated in the development, while simultaneously allowing the public to have access to said property and amenities. If the developer is willing to establish an agreement whereby this open space/green space and the associated amenities remain available for usage by the public in perpetuity, the Town would be willing to contribute to the design of this open space/green space in the following manner.

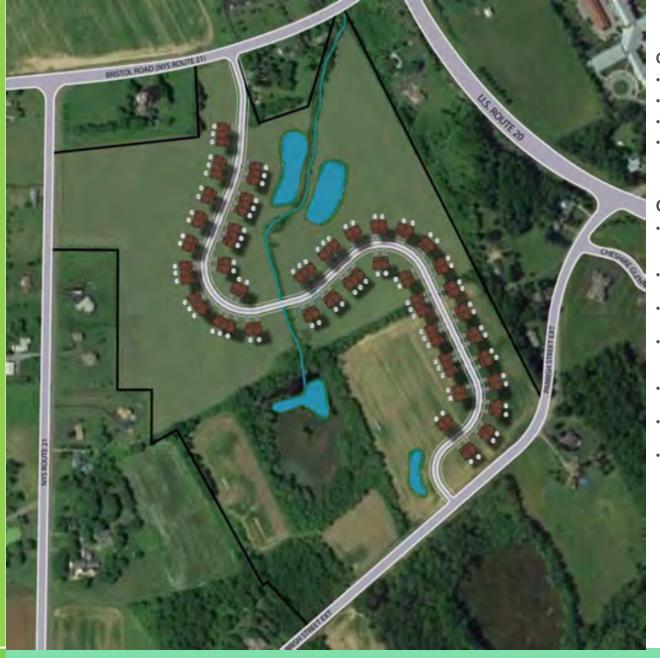
- A. Town committees would be asked to work with the developer to design the development of the open space/green space, including trails and other amenities, in a manner that would basically make it an extension of Miller Park, and maximize the opportunity for low-impact recreational opportunities and protection of the environment.
- B. The Town would facilitate bringing in a representative from the Canandaigua Lake Watershed Council to determine if, while the improvements are being made, we can also take

actions that would help to mitigate runoff and erosion problems that eventually impact on Sucker Brook and ultimately Canandaigua Lake. If such a project is identified, the Town would like to have that project incorporated into the design for the development of the open space/green space. The developer is not expected to bear the costs associated with this additional work; the Town would work with the Canandaigua Lake Watershed Council to try to identify any grants that may be available to fund any mitigation work that is identified.

# Town of Canandaigua Miller/Wilkin Community

Morrell Builders, Inc.





#### **Community Details**

Residential Homes: 92

• Site Area: 95 Acres

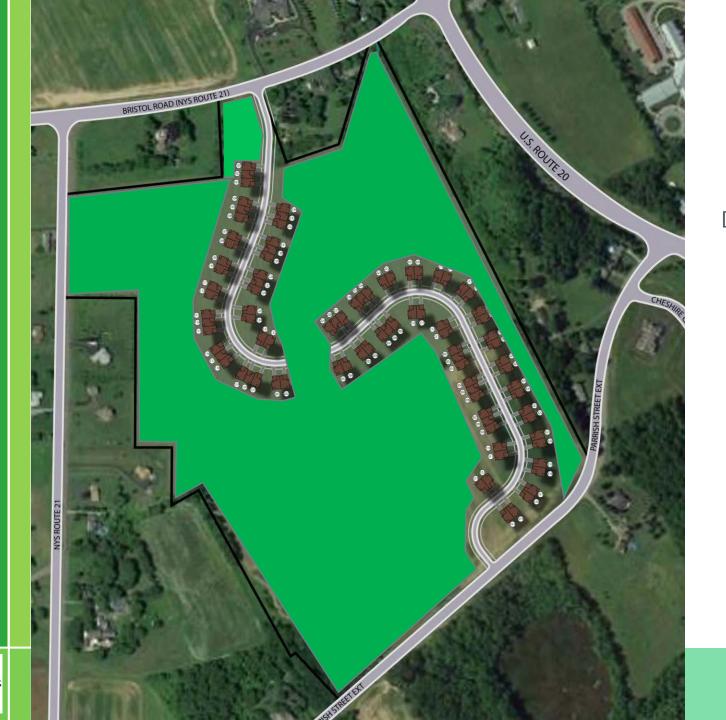
• Developed Area: 23 Acres

Green Space: 72 Acres (76%)

#### **Conservation Design**

- Rural Character Protection via Permanent Conservation Easements
- 100% of Woodlands Protected (7.5 Acres)
- Served by Public Sewer & Looped Water
- 64% Reduction of Impervious Surface Area from Code (19 acres to 7 acres)
- Preservation of Wetlands, Stream Corridor, & Original Farm Pond
- Preservation of Steep Slope (1.2 acres)
- Minimal Grading with efficient public road including two access points for safety and distributed traffic profile





PARK AREA DONATED TO THE TOWN OF CANANDAIGUA

TOTAL AREAGE DONATED = 65+ Acres



## Site Per Current Zoning - 80 Homes / 40% Open Space





## Site Buffering & Miller Park Connectivity Details







#### Residential Home Design

- Smaller Single-Story Townhomes (25 Two-Unit and 14 Three-Unit Only)
- Arts & Crafts Style, Side Load Mix
- Community Sidewalk
- **Community Nature Trails**
- Community Trail Connectivity to Miller Park
- All Open Space & Trail Networks Extended to General Public
- Empty Nester Demographic (Tax Positive & Off-Peak Traffic)



# **ATTACHMENT 14**



Corning Tower, Empire State Plaza, Albany, NY 12242 | http://ogs.ny.gov/procurement | customer.services@ogs.ny.gov | 518-474-6717

## **Contract Award Notification**

Title	:	Group 40440 Vehicles, Class 1-8 (Statewide) Classification Code(s): 25 and 46		
Award Number	:	<u>23166</u>		
Contract Period	:	November 14, 2019 to November 13, 2029		
Bid Opening Date	:	September 3, 2019		
Date of Issue	:	November 14, 2019 (Revised December 11, 2020)		
Specification Reference	:	As Incorporated In The Contract		
Contractor Information	:	Appears on Page 2 of this Award		

#### **Address Inquiries To:**

State Agencies & Vendors			Political Subdivisions & Others		
Name Title Phone E-mail	: : :	Carol Neelis Contract Management Specialist 1 518-474-3695 Carol.neelis@ogs.ny.gov	Procurement Services Customer Services Phone: 518-474-6717 E-mail: customer.services@ogs.ny.gov		

Procurement Services values your input.

Complete and return "Contract Performance Report" at end of document.

#### Description

This award includes backdrop Contracts for the acquisition (purchase or lease) of new Single OEM Vehicles, Chassis and Bodies in the following Classes of Vehicles: Class 1 (1 to 6,000 lbs. GVWR), Class 2 (6,001 to 10,000 lbs. GVWR), Class 3 (10,001 to 14,000 lbs. GVWR.), Class 4 (14,001 to 16,000 lbs. GVWR), Class 5 (16,001 to 19,500 lbs. GVWR), Class 6 (19,501 to 26,000 lbs. GVWR), Class 7 (26,001 to 33,000 lbs. GVWR), and Class 8 (33,001 lbs. GVWR & Over), as well as related Options and Aftermarket Components as defined in Contract Scope.

PR # 23166

CONTRAC	T#	CONTRACTOR	FED.IDENT.#	NYS VENDOR#
PC68921		AlbanyT LLC DBA Northway Toyota	47-4196962	1100156748
PC68922		Beam Mack Sales & Service, Inc.	16-0742432	1000007477
PC68923		Beyer Ford LLC	27-5234130	1100042690
PC68924		Beyer of Morristown LLC	45-0904269	1100069778
PC68987	SB	Buzz Chew Chevrolet-Cadillac, Inc.	11-2568292	1100050259
PC68991	02	C. Basil Ford, Inc.	16-1243987	1000015606
PC68925	SB	Cady Brook Enterprises LLC	20-0427909	1100021362
PC68926	SB	Cappellino Chevrolet Inc.	47-2774902	1100141222
PC68992	SB	Carmody Ford, Inc.	14-1458192	1000006713
PC68927		Central Dodge Inc.  DBA Central Chrysler Dodge Jeep R	04-2793661	1100170790
PC68985	SB	Champlain Truck Center, Inc.	14-1727126	1000027738
		DBA Champlain Peterbilt		
PC69046	SB	City World Estate Auto Holdings LLC	47-1336886	1100226021
		DBA City World Ford		
PC68928		Cives (USA) DBA Viking Cives (USA)	16-0955800	1000007605
PC68929	SB	CNF Services Inc.	83-0512473	1100010221
PC68930	SB	DBA Rock City Chrysler Jeep Dodge	e Ram 16-1115791	1000015381
PC68930 PC68931	SD	Cyncon Equipment Inc.		1100187088
PC68931 PC68978	SB	Dejana Truck & Utility Equipment Co	16-1158324	1000157066
C69048	SD	DeLacy Ford Inc.	14-1542904	1000015407
	SB	DeNooyer Chevrolet, Inc.  Don Brown Bus Sales, Inc.		
PC68932 PC68972	SB	Durocher Auto Sales, Inc.	14-1679304	1000033636 1000013830
PC68972 PC68980	SB	· ·	14-1496623 22-2211230	1100042509
-00900	SB	Dutchess Dodge, Inc. DBA Dutchess Chrysler Jeep Dodge		1100042509
		DBA Dutchess Kia		
PC68981	SB	Eagle Auto Mall Sales Inc DBA Eagle Chevrolet	11-3635407	1000012388
PC68933		Empire Bus Sales LLC	20-4684842	1000047189
PC68974	SB	Falls Dodge, Inc.	16-0865689	1000014956
		DBA Joe Cecconi's Chrysler Compe	x	
PC68934	SB	Fenton Mobility Products Inc.	16-1471481	1000008248
PC68935	SB	Fleet Maintenance Inc.	14-1607031	1000013989
PC69149	SB	Friendly Ford Inc.	83-0457385	1100025497
PC68936		Gabrielli Truck Sales LTD	11-3082303	1000012070
PC68937	SB	Genesee Valley Ford LLC	20-1818222	1000008577
PC68938	SB	Genesee Valley Motors Inc.	16-1453862	1100017588
PC68939		Hempstead Lincoln Mercury Motors	11-1968002	1100014953
PC68940		Henderson Products, Inc.	27-1184835	1000034909
PC68993		Hoselton Chevrolet, Inc.	16-0731157	1000007470
PC68941	SB	Howell & Pierson Inc. DBA Main Motorcar	14-1288470	1100022298
PC69125		Hudson Motors Partnership	22-3186282	1100092785
PC68975	SB	Jim Barnard Chevrolet, Inc.	16-0997054	1100216918

CONTRAC	Т#_	CONTRACTOR	FED.IDENT.#	NYS VENDOR#
PC68942		Joe Basil Chevrolet Inc.	16-1068991	1100005392
PC68976		John Vance Motors, Inc.	73-1172632	1100142160
PC68943		Kenneth A. Schultz DBA Niagara Truck Equipment	16-1590502	1100146460
PC68971		Kenworth Northeast Group, Inc.	20-3063929	1100013557
PC68944	SB	Kingston Automotive LLC	20-2954547	1100153608
PC69047	SB	L.T. Begnal Motor Co., Inc.	14-1547826	1100036960
PC68945		Lithia Motors Inc.	93-0572810	1100194771
PC69222	SB	Longley Bros, Inc.	16-1037166	1100190028
PC68972	SB	Maguire Cars LLC	26-3974283	1100126444
		DBA Maguire Audi of Ithaca		
		DBA Maguire Honda of Ithaca		
		DBA Maguire Hyundai of Ithaca		
		DBA Maguire Kia of Ithaca		
		DBA Maguire Nissan of Ithaca		
		DBA Maguire Nissan of Syracuse		
		DBA Maguire Subaru of Ithaca		
		DBA Maguire Toyota of Ithaca		
		DBA Maguire Volkswagen of Ithaca	a	
		DBA Maguire Volvo of Ithaca	4	
PC68973	SB	Maguire Motors LLC	26-0548077	1100058540
1 000070	OD	DBA Maguire Chevrolet of Ithaca	20 00-0011	1100000040
		DBA Maguire Cadillac of Ithaca		
		DBA Maguire Chrysler Dodge Jeep	Pam FIAT of Ithac	
		DBA Maguire Chrysler Dodge Jeep		d
		DBA Maguire Chevrolet of Truman	•	
		DBA Maguire Chrysler Dodge Jeep	•	lon
			Nam of Walkins G	ICII
PC69091		DBA Maguire Ford of Ithaca Mall Chevrolet, Inc.	22-2747749	1100240384
	CD			
PC68994	SB	Mangino Chevrolet, Inc.	20-1561990	1000016576
PC69202	SB	McFadden Ford, Inc.	16-0738012	1000039506
D00000		DBA Ed Shults Ford Lincoln	44.4040074	400000004
PC68988	0.0	Metro Ford Sales, Inc.	14-1619871	1000006901
PC68968	SB	Metzger Gear, Inc.	52-2155556	1100043397
PC68946		Navistar Inc.	36-1264810	1000031410
PC69143	SB	North Shore Chevrolet LLC	27-2208712	1100057985
PC68947		Nye Automotive Group Inc.	16-0929949	1000003388
PC68969	SB	Otis Ford, Inc.	11-2145771	1100186694
PC68948	SB	Parker Chevrolet, Inc.	14-1546919	1100008403
PC68970	SB	Robert Green Auto & Truck, Inc.	14-1504690	1000013855
PC68986	SB	Riley Ford, Inc.	14-1464509	1000013794
PC68949	SB	RR Charlebois, Inc.	03-0312976	1100162055
PC69148	SB	Schultz Ford Lincoln, Inc.	13-1730338	1000006097
PC68950	SB	Shepard Bros., Inc	16-1147478	1000015441
PC69144	SB	South Shore Autoplex LLC	81-5279161	1100242938
		DBA South Shore Chrysler Dodge	Jeep Ram	

CONTRACT#		CONTRACTOR	FED.IDENT.#	NYS VENDOR#
PC68965	SB	Southside Trailer Service Inc.	16-1021936	1000007688
PC69216	SB	Towne Ford, Inc.	16-1471173	1100128854
PC68966		Tracey Road Equipment, Inc.	16-1058204	1000007710
PC68995	SB	Trius, Inc.	11-1904714	1000023920
PC68951	SB	Valley Fab & Equipment, Inc.	16-1541913	1000029443
PC68952		Van Bortel Chevrolet Inc.	46-1298708	1100096950
PC68953		Van Bortel Ford Inc.	16-1609363	1000008473
PC68967		Websmart Chevrolet, LLC	82-5282222	1100217994
PC68996	WBE/SB	Webster Ford, Inc.	22-3842212	1100027851
		DBA Henderson Ford		
PC69160		Whitmoyer Ford, Inc.	25-1669706	1100246602
PC68984	SB	W.N.Y. Bus Parts, Inc.	16-1171292	1000015495
		DBA Gorman Enterprises		

For Contract terms and conditions, Contractor contact information, and information about how to use this contract, please see the Contractor Award Notification page located on the OGS website at:

https://online.ogs.state.ny.us/purchase/spg/awards/4044023166CAN.HTM.

Cash Discount, If Shown, Should be Given Special Attention.

INVOICES MUST BE SENT DIRECTLY TO THE ORDERING AGENCY FOR PAYMENT. (See "Contract Payments" and "Electronic Payments" in this document.)

AGENCIES SHOULD NOTIFY NEW YORK STATE PROCUREMENT PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO THE PROCUREMENT SERVICES.

#### SMALL, MINORITY AND WOMEN-OWNED BUSINESSES:

The letters <u>SB</u> listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters <u>MBE</u> and <u>WBE</u> indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

#### RECYCLED, REMANUFACTURED AND ENERGY EFFICIENT PRODUCTS:

The Procurement Services supports and encourages the purchase of recycled, remanufactured, energy efficient and "energy star" products. If one of the following codes appears as a suffix in the Award Number or is noted under the individual Contract Number(s) in this Contract Award Notification, please look at the individual awarded items for more information on products meeting the suffix description.

RS,RP,RA	Recycled			
RM	Remanufactured			
SW	Solid Waste Impact			
EE	Energy Efficient			
E*	EPA Energy Star			
ES	Environmentally Sensitive			

State of New York Office of General Services **PROCUREMENT SERVICES Contract Performance Report** 

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve our contract award, where appropriate. Comments should include those of the product's end user.

Contract No.:	ontractor			
Describe Product* Provided (Includ	e Item No., if ava	nilable):		
_				
*Note: "Product" is defined as a de (including printing), services a				
(including printing), services a	nd/or technology.	The term Frodu	Ct includes Licens	ed Software.
	Excellent	Good	Acceptable	Unacceptable
<ul> <li>Product meets your needs</li> </ul>				
Product meets contract				
specifications				
Pricing				
CONTRACTOR				
	Excellent	Good	Acceptable	Unacceptable
Timeliness of delivery			,	<u>'</u>
Completeness of order (fill rate)				
Responsiveness to inquiries				
Employee courtesy				
Problem resolution				
		I		
Comments:				
				(
-				(over)
Agency:		Prepared by:		
Address:		Title:		
		Date:		

Please detach or photocopy this form & return via e-mail to carol.neelis@ogs.ny.gov or mail to:

NYS Office of General Services **Procurement Services** Carol Neelis, 38th Floor Corning Tower - Empire State Plaza Albany, New York 12242

# **ATTACHMENT 15**

# THE TOWN OF CANANDAIGUA PERMANENT AND TEMPORARY UTILITY EASEMENT

The undersigned Pieter DeHond Pleasure Acres ("Owner"), in consideration of \$1.00 and other good and valuable consideration paid by the Town of Canandaigua, New York, the receipt whereof is acknowledged, hereby grants to the Town of Canandaigua, ("Town"), a municipal corporation maintaining offices at 5440 Routes 5 & 20 West, Canandaigua, New York 14424, within the County of Ontario, New York,

A PERMANENT EASEMENT to construct, reconstruct, operate, maintain, and/or improve an underground line or lines, main or mains, and/or services and/or laterals with all associated fixtures and/or appurtenances, with free ingress and egress for the all of the enumerated purposes, including the right to trim and/or remove trees, shrubs and/or other obstructions, and to store, pile, and/or remove material, and/or fill, in and over the parcel of land, described and/or as otherwise illustrated on any attached maps, other illustrations, and/or legal descriptions.

ALL THAT TRACT OR PARCEL OF LAND situate in the Town of Canandaigua, County of Ontario and State of New York, as shown on a map entitled "Permanent Utility Easement to the Town of Canandaigua", designated as Map 1 and Map 1.1, Parcel 1, prepared by MRB/group and dated 1/2021, and bounded and described as follows:

Beginning at the intersection of the existing westerly highway boundary of Cramer Road with the existing common division line between Tax Map Parcel 126.00-1-3 with Tax Map Parcel 126.00-1-42.111; thence

- 1. Northerly, along the last mentioned existing westerly highway boundary a distance of 906.0'± to an angle point; thence
- 2. Northwesterly, along the existing southerly highway boundary of Cramer Road a distance of 1885.9'± to a point at its intersection with existing northwesterly line of Tax Map Parcel 126.00-1-3; thence
- 3. Southerly, along the last mentioned existing northwesterly boundary a distance of  $18.0^{\circ}\pm$  to a point; thence
- 4. Southeasterly, through lands of Tax Map Parcel 126.00-1-3 running parallel to and 15' southerly of, as measured at right angles of , course two (2) as described above a distance of  $1868.9^{\circ}\pm$  to an angle point; thence
- 5. Southerly, continuing through lands of Tax Map Parcel 126.00-1-3 running parallel to and 15' westerly of, as measured at right angles of, course one (1) as described above a distance of 898.3'± to a point at its intersection with existing common division line between Tax Map Parcel 126.00-1-3 with Tax Map Parcel 126.00-1-42.111; thence
- 6. Easterly, along the last mentioned existing common division line a distance of 15.0'± to the point and place of beginning containing 41,693.0± square feet, or 0.96± acres, more or less.

The Town hereby agrees to restore and finish surface grade the easement area to a reasonable condition, including appropriate seeding weather permitting, upon completion of the installation, including restoring any asphalt driveway outside of the highway right-of-way to its original condition, including binder coat and finish coat. The town of Canandaigua will also directional drill the water service to 5411 Cramer road under all trees to prevent damaging the trees on this property.

Owner covenants with the Town that it is lawfully seized and possessed of the real property above described, that it has a good and lawful right to convey it, and any part thereof, including the rights conveyed by this instrument, and that it will forever warrant and defend the title thereto against the claims of any persons.

Owner hereby releases the Town from all claims for damage, from whatsoever cause, incidental to the exercise of any of the rights herein granted at any time hereafter.

IN WITNESS WHEREOF, the underse executed on this day of where, 202	signed has caused this Easement to be duly
Call of	
Owner	Owner
STATE OF NEW YORK ) COUNTY OF Ortage ) ss.:  On the 26th day of February, 20th Public in and for said State, personally appear me or proved to me on the basis of satisfactor whose name(s) is/are subscribed to the within he/she/they executed the same in his /her/thei signature(s) on the instrument, the individual individual(s) acted, executed the instrument.	ry evidence to be the same individual(s) in instrument and acknowledged to me that ir capacity(ies), and that by his/her/their
	NOTARY PUBLIC-STATE OF NEW YORK
STATE OF NEW YORK )	No. 01CH6304003  Qualified in Ontario County
COUNTY OF ) ss.:	My Commission Expires 05-19-208
On the day of, 20 Public in and for said State, personally appearme or proved to me on the basis of satisfactor whose name(s) is/are subscribed to the within he/she/they executed the same in his /her/thei signature(s) on the instrument, the individual individual(s) acted, executed the instrument.	ry evidence to be the same individual(s) in instrument and acknowledged to me that ir capacity(ies), and that by his/her/their
	Notary Public

TAX MAP NUMBER

OWNER N/F

126.00-1-3

PLEASURE ACRES, L.L.C

PARCEL No.

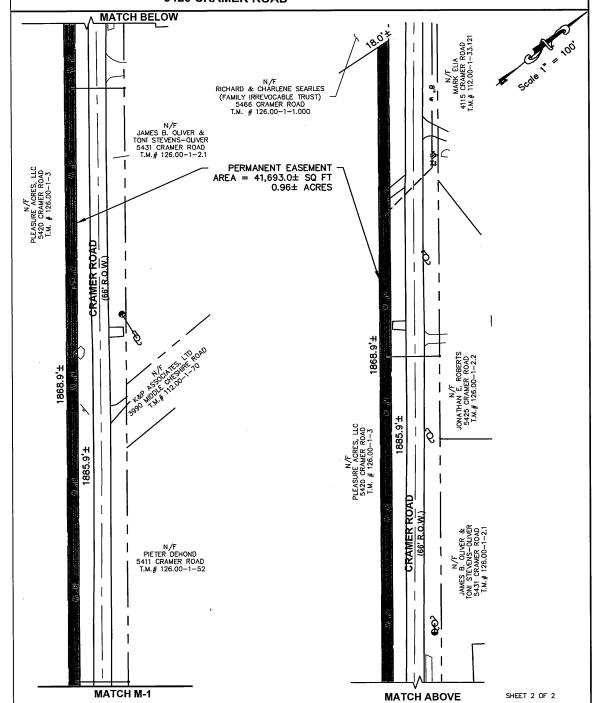
MAP No.

M-1.1

STREET ADDRESS

**5420 CRAMER ROAD** 

**Pieter DeHond** 



## PERMANENT UTILITY EASEMENT TO THE **TOWN OF CANANDAIGUA ONTARIO COUNTY, NEW YORK**

Scale: AS SHOWN Date: 01/26/2021 Project: **0300.20003** 

MRB group

Engineering, Architecture & Surveying, D.P.C.

Culver Road, Armory, 145 Culver Road, Suite 140, Rochetter, New York 14620

Phone: 585-381-925

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TAX MAP NUMBER OWNER N/F

STREET ADDRESS

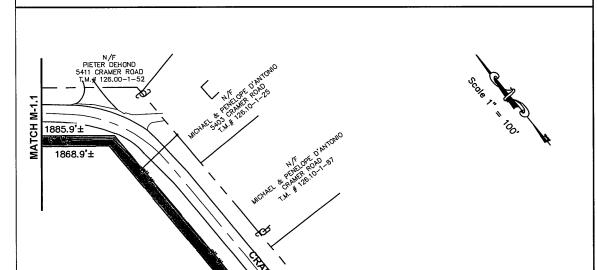
126.00-1-3

PLEASURE ACRES, L.L.C.

**Peter Dehond** 

**5420 CRAMER ROAD** 

MAP No. PARCEL No. M-1 P-1



PERMANENT EASEMENT AREA = 41,693.0± SQ FT 0.96± ACRES

POINT OF BEGINNING N/F PLEASURE ACRES, LLC 5350 CRAMER ROAD T.M. # 126.00-1-42.111

N/F CHAD CLEVELAND & LAURA J. DAILY 5395 CRAMER ROAD T.M. # 126.10-1-89.1

SHEET 1 OF 2

## PERMANENT UTILITY EASEMENT TO THE **TOWN OF CANANDAIGUA ONTARIO COUNTY, NEW YORK**

Scale: AS SHOWN Date: 01/26/2021 Project: 0300.20003 MRB group

Engineering, Architecture & Surveying, D.P.C.

14-Culver Road, Suite 160, Rochester, New York 14620

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# THE TOWN OF CANANDAIGUA PERMANENT AND TEMPORARY UTILITY EASEMENT

The undersigned Pleasure Acres Pieter DeHond ("Owner"), in consideration of \$1.00 and other good and valuable consideration paid by the Town of Canandaigua, New York, the receipt whereof is acknowledged, hereby grants to the Town of Canandaigua, ("Town"), a municipal corporation maintaining offices at 5440 Routes 5 & 20 West, Canandaigua, New York 14424, within the County of Ontario, New York,

A PERMANENT EASEMENT to construct, reconstruct, operate, maintain, and/or improve an underground line or lines, main or mains, and/or services and/or laterals with all associated fixtures and/or appurtenances, with free ingress and egress for the all of the enumerated purposes, including the right to trim and/or remove trees, shrubs and/or other obstructions, and to store, pile, and/or remove material, and/or fill, in and over the parcel of land, described and/or as otherwise illustrated on any attached maps, other illustrations, and/or legal descriptions.

ALL THAT TRACT OR PARCEL OF LAND situate in the Town of Canandaigua, County of Ontario and State of New York, as shown on a map entitled "Permanent Utility Easement to the Town of Canandaigua", designated as Map 2, Parcel 1, prepared by MRB/group and dated 1/2021, and bounded and described as follows:

Beginning at the intersection of the existing westerly highway boundary of Cramer Road with the existing common division line between tax map parcel 126.00-1-42.115 with tax map parcel 126.00-1-42.111; thence

- 1. Northerly, along the last mentioned existing highway boundary a distance of 1274.9'± to a point at its intersection with existing northerly line of Tax Map Parcel 126.0-1-42.111; thence
- 2. Westerly, along the last mentioned existing northerly boundary a distance of  $15.0^{\circ}\pm$  to a point; thence
- 3. Southerly, through lands of Tax Map Parcel 126.00-1-42.111 running parallel to and 15' westerly of, as measured at right angles of, course one (1) as described a distance of 1277.7'± to a point at its intersection with existing common division line between Tax Map Parcel 126.00-1-42.111 with Tax Map Parcel 126.00-1-42.115; thence
- 4. Easterly, along the last mentioned existing common division line a distance of 15.2'± to the point and place of beginning, containing 19,144.8± square feet, 0.44± acres, more or less.

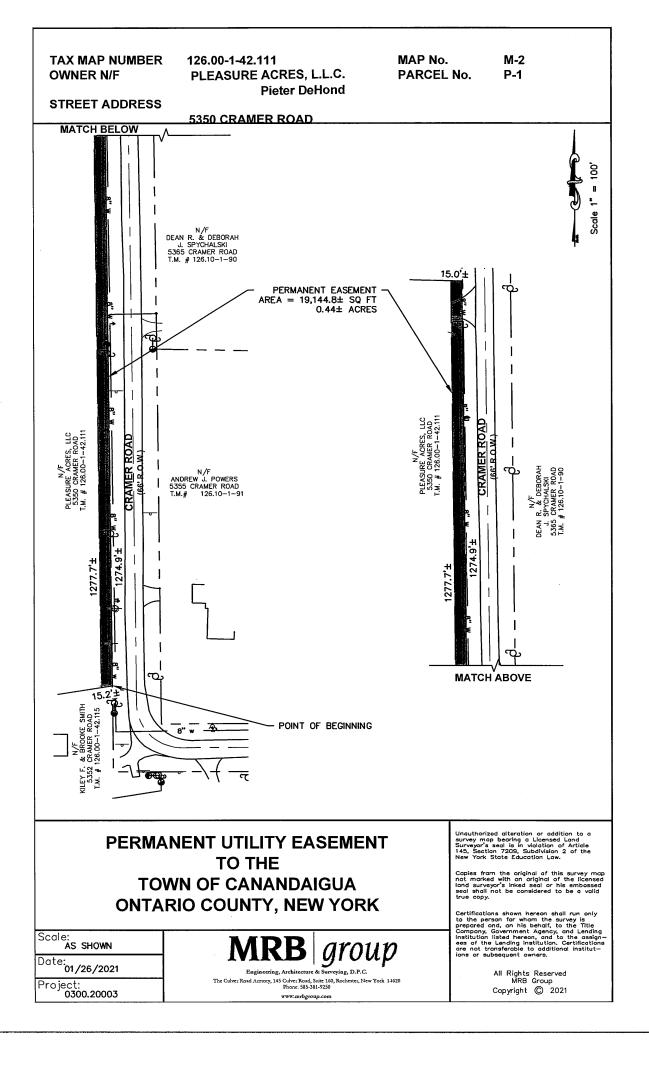
The Town hereby agrees to restore and finish surface grade the easement area to a reasonable condition, including appropriate seeding weather permitting, upon completion of the installation, including restoring any asphalt driveway outside of the highway right-of-way to its original condition, including binder coat and finish coat.

Owner covenants with the Town that it is lawfully seized and possessed of the real property above described, that it has a good and lawful right to convey it, and any part thereof, including the rights conveyed by this instrument, and that it will forever warrant and defend the title thereto against the claims of any persons.

Owner hereby releases the Town from all claims for damage, from whatsoever cause, incidental to the exercise of any of the rights herein granted at any time hereafter.

IN WITNESS WHEREOF, the undersigned	has caused this Easement to be duly
executed on this 26 day of TRABLY, 2011.	
1 DIA	
	•
Owner	Owner

STATE OF NEW YORK ) COUNTY OF Ontario ) ss.:
On the Zuth day of Tebreary, 2021, before me, the undersigned, a Notary Public in and for said State, personally appeared Veter Spetter , known to me or proved to me on the basis of satisfactory evidence to be the same individual(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his /her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.  Notary Public  Jean E Chrisman
STATE OF NEW YORK  STATE OF NEW YORK  COUNTY OF  No. 01CH6304003  Qualified in Ontario County  My Commission Expires 05-19-202
On the day of, 20, before me, the undersigned, a Notary Public in and for said State, personally appeared , known to me or proved to me on the basis of satisfactory evidence to be the same individual(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his /her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.
Notary Public



# **ATTACHMENT 16**



# ANDREW M. CUOMO

# MARIE THERESE DOMINGUEZ Commissioner

KEVIN BUSH, P.E. Regional Director

#### LETTER OF TRANSMITTAL

DATE:

February 23, 2021

SUBJECT:

2021 Right-Of-Way mowing contract

TO:

Town of Canandaigua

ATTN: Jim Fletcher, highway superintendent

5440 Routes 5 & 20 West Canandaigua, NY 14424

FROM:

Greg Trost, Assistant Resident Engineer

New York State Department of Transportation

125 Parrish Street

Canandaigua, NY 14424

We are sending you the following:

Copies	Date	Description
1	2021	Mowing contract
1		Purus 33 Hup ppplication

These are transmitted (as checked below):

	For your use	As requested	X	Reply requested
X	For approval	For your information		Call upon receipt
	For review and comment	Comments as noted		Call with any questions

#### Additional instructions/remarks:

Hi Jim, enclosed is the 2021 mowing contract that NYSDOT would like to continue with your town. If Canandaigua wishes to continue with it this year, please sign the last sheet and return the whole packet back to me, so this contract can go to Farmington for their signature. If you have any questions, please contact me by email at gregory.trost@dot.ny.gov or by telephone at (585) 396-4957. Thank you.

ANO	TWE	Hup
	PPP	LICATION

Copy to:

File

Signed by:

Con 1. Mag

Greg Trost, Assistant resident engineer



#### ANDREW M. CUOMO Governor

# MARIE THERESE DOMINGUEZ Commissioner

**KEVIN BUSH, P.E.** Regional Director

## **RIGHT-OF-WAY MOWING CONTRACT**

for Route 332, Towns of Canandaigua and Farmington, Ontario County

Contract Period: May 1, 2021 to November 30, 2021

Address Inquiries To: Resident Engineer, Wayne /Ontario Residency

### ... CONTRACT THROUGH 2021 SEASON ....

NOTE WELL: The Resident Engineer shall be solely responsible for ensuring that the properly executed Certificates of Insurance are filed with him / her prior to commencement of any work.

#### **CONTRACT PERIOD**

The contract covers a period the equivalent of one "Mowing Season" (typically April through October) during calendar year 2021.

#### PRICE

All prices are net, including all changes allowable for mowing and litter pick up. No additional charges such as mobilization, fuel, dump fees, etc. will be permitted.

#### **TAX PROVISIONS**

Purchases made by the State of New York are not subject to state or local sales taxes or federal excise taxes. There is no exemption from paying the New York State truck mileage, unemployment insurance, or federal social security taxes. The official State agency purchase order or voucher is sufficient evidence to qualify the transaction exempt from sales tax under section 116(a)(1), Tax Law. For tax free transactions under the Internal Revenue Code, the New York State registration number is 14740026K.

#### CONTRACT PAYMENTS

Payments cannot be processed by State facilities until the contract work has been performed in satisfactory order. Payment will be based on any invoice used in the Town's normal course of business, however such invoice must contain sufficient data including but not limited to Contract No., description of material, quantity, unit and price per unit as well as Federal Identification Number.

The payment of interest on certain payments due and owed may be made in accordance with the criteria established by Chapter 153, Laws of 1984 (Article 11Aof New York State Finance Law) and the Comptroller's Bulletin No. A-91.

#### REQUEST FOR CHANGE

Any request by the Town regarding changes in part of the contract must be made in writing to the Resident Engineer of the Ontario / Wayne County Residency of the New York State Department of Transportation prior to effectuation.

#### ADDITIONAL TERMS AND CONDITIONS

It is understood and agreed upon that all terms and conditions detailed in Appendix A – Standard Clauses for New York State Contracts, are made a part of the contract(s) set forth in this contract.

#### Definition: Highway Right-of-Way (ROW)

A general term denoting land, property, or interest therein, usually in a strip, acquired for or devoted to a highway. Mowing limits along the Right-of-Way will generally extend no more than 30 feet from the edge of pavement.

## SCOPE OF WORK

#### **OBJECTIVE**

The objective of this effort is to establish a mechanism through which an outside contractor will provide labor, tools, equipment, transportation, materials, and management oversight necessary to accomplish Mowing, along State highway Right-of-Way (ROW) as set forth in this Statement of Work and in accordance with the detailed specifications set forth later. There is no "Over the Rail" mowing included under this contracting effort.

Although no work is actually guaranteed, it is anticipated that a significant amount of work will be contracted for. The intent of a Work Order Agreement is to provide the NYSDOT Resident Engineer / Maintenance Supervisor with the flexibility to accomplish more work with less manpower. ROW Mowing is a necessary maintenance task which not only enhances the appearance of our highways, it provides for safety measures by improving sight lines and visibility of roadside warning signs. When contracted,

mowing will generally (but not necessarily) be called for in cycles. Typically, the Resident Engineer or Maintenance Supervisor will arrange with the Town in the early spring for areas to be maintained by contract over the course of the upcoming months. For example, the contractor might be notified in March of a certain tract or parcel that will require regular maintenance beginning May 1. This allows both the NYSDOT and the Town the opportunity to plan and schedule resources in advance for the season. They will then carry out the mowing operation.

#### SPECIFIC TASK REQUIREMENTS

#### Kick-Off Meeting

The Town may be required by the Engineer(s) to participate in a "kick-off meeting" to be conducted at the NYSDOT residency; the purpose of which will be to establish "ground rules" regarding issuance of work orders and mutual expectations. This meeting will serve as a forum for each party to get acquainted, and to especially to ask questions of each other. At the conclusion of the "kick-off meeting", the Town should have a clear idea of exactly what the Engineer's expectations are with regard to performance of work so that there will be no misunderstandings. The Kick-Off Meeting should also be utilized to cover safety precautions.

#### Work Area Safety

The Town shall assume sole responsibility and duty to provide a safe work place for its employees and agrees that the State has no responsibility therefore, and that the Town shall indemnify and hold the State harmless for any claim for damages by employees of the Town against the State alleging that the State failed to provide a safe work area. The Town shall further furnish adequate protective equipment for its employees, and shall ensure that extra quantities are available for official visitors to the work site.

#### Support Items

The Town shall provide any necessary support items to control and secure the site, and any remote storage and/or staging areas, and flag persons where required. The Town is responsible for the proper erection and safe application and removal of such items.

#### Interference with Traffic

The Town shall perform all work so as to minimize interference with or delay to vehicular and pedestrian traffic. The Town's maintenance and protection of traffic shall conform to the requirements of the current NYSDOT Standard Specifications. Brief shoulder closures may be necessary to the performance of work under any relevant contract(s). No extra payment will be made for shoulder closures, and necessary shoulder closures must be kept to a minimum. No

lane closures are allowed. In the rare event that it becomes necessary to close a traffic lane, such closure and associated maintenance and protection of traffic will be performed by the State.

#### PROJECT MINIMUM, ORDERING, AND ADJUSTMENT

Unless otherwise stipulated elsewhere, work under the agreement is to be ordered via issuance of a Standard 'Blanket' Purchase Order (hereafter "Work Order") by the appropriate Engineer, followed by subsequent verbal or written 'work orders'. The Town shall contact the Engineer within 72 hours of receipt of such Blanket Purchase Order in order to establish a date and time to conduct a *Project Scope Survey*. This survey will be a field meeting conducted jointly by the Engineer and the Town's Representative for the purpose of inspecting the mowing site to ascertain an agreed acreage to be maintained; and upon such agreement, they shall execute a *Project Scope Plan (see Exhibit A attached)*. A start work date which is acceptable to both parties will be set, a cycle will be established as necessary, and work will commence accordingly. If the Engineer and the Town Representative cannot come to agreement as to the size of the parcel, the project will be cancelled and maintenance of the parcel will be performed by State forces. Although it is recognized and understood that the Town and the Engineer may not always agree on parcel size as a result of the Project Scope Survey, it is expected that each party will each put forth good-faith efforts so as to reach amicable agreement on parcel sizes as often as possible.

Payment for the season's mowing will be through submission of Town's standard invoice to the Engineer. The Engineer will review the invoice for completeness and accuracy and if approved, a Standard Voucher will be prepared and forwarded to the State Comptroller for audit and release of payment.

#### MANAGEMENT, CONTROL, AND SCHEDULING OF WORK

The Town shall manage the total work effort associated with any issued work orders to assure fully adequate and timely completion of work. Included in this function will be a full range of management duties including, but not limited to, planning, scheduling, and quality control. The Town shall provide an adequate staff of personnel with the necessary management expertise to assure performance of the work in accordance with sound and efficient management practices. The Town shall employ and maintain an adequate workforce to complete work in accordance with time and quality standards specified herein. The Town shall give its constant personal attention to the work while it is in progress, or it shall place the work in charge of a competent, English-speaking superintendent, who shall have authority to act for the Town, and who is acceptable to the Engineer.

The Town shall implement all necessary work control procedures to ensure timely accomplishment of work requirements, as well as to permit tracking of work in progress. The Town shall plan and schedule work to assure that labor and equipment are available to complete work requirements within specific time limits and in conformance with any quality standards set forth herein. Verbal reports

on the status of work in progress or scheduled shall be provided by the Town to the Engineer or his designee when requested.

In addition, the Town is to furnish work schedules to the Engineer, if called for, which shall indicate the type of work to be performed, the areas to be worked, and the estimated time to complete the work in each area. Once submitted and approved, the work shall be performed in accordance with the schedule, to facilitate the Department's inspection of work. Changes to the work schedule may be agreed upon in the event that inclement weather conditions prevent the Town from working on any scheduled day. The work schedule shall be in compliance with appropriate sections of Labor Law, and with prevailing Labor Union agreements, if applicable.

#### DEPARTMENT INSPECTION

The Engineer may designate a Project Inspector(s) to observe the Town's field operations while contract work is being performed, to ensure that work is being progressed in accordance with specifications, terms, and conditions of the contract. When observations indicate improper work or questionable conditions, the Inspector will notify the Town's Quality Control Manager or Field Foreman, and request corrective action. The Department's Project Inspector shall have express authority to order stoppage of work at any time if, in his / her opinion, work is not being performed satisfactorily, or if unsafe working conditions are observed.

## SPECIAL REQUIREMENTS AND SPECIFICATIONS

#### **PERMITS**

Towns performing work within the State Highway Right-of-Way shall be required to obtain a Highway Work Permit from the Department. The normal permit fees will be waived for Towns under this agreement; insurance requirements as outlined on the permit application PERM 33 will need to be followed. The Highway Work Permit may be obtained from the Resident Engineer, or from the Regional Traffic Engineer in the Rochester Regional Office.

#### INSURANCE

The Town shall procure and maintain at its own expense and without compensation by the State, until final acceptance by the State of services provided by the contract, insurance for liability for damages imposed by law, of the kinds and in the amounts hereinafter provided, with insurance companies authorized to do such business in the State, covering all operations under the contract. Before commencing work, the Town shall furnish to the Engineer, a certificate or certificates of insurance in form satisfactory to the State showing compliance with this paragraph, which certificate or certificates shall name the State of New York as additional insured, and shall provide that the policies shall not be changed or canceled until thirty day written notice has been given to the State.

Each insurance carrier must be rated at least "A-" Class "VII" in the most recently published Best's Insurance Report. If, during the term of the policy, a carrier's rating falls below "A-" Class "VII", the insurance must be replaced no later than the renewal date of the policy with an insurer acceptable to the Department, and then currently rated at least "A-" Class "VII".

The Town shall be solely responsible for payment of all deductibles and self insured retention (if any) to which such policies are subject. Deductibles and self insured retention must be approved by the State. Such approvals shall not be unreasonably withheld.

The Resident Engineer shall be solely responsible for ensuring that the properly executed Certificate(s) of Insurance is filed prior to ordering commencement of any work, and for assurance that such Certificate(s) is (are) kept.

#### The types and limits of insurance are as follows:

- 1. COMMERCIAL GENERAL LIABILITY INSURANCE with a limit of not less than \$1,000,000 each occurrence. Such liability shall be written on the Insurance Service Office's (ISO) occurrence form CG0001, and shall cover liability arising from premises operations, independent Towns, products- completed operations, broad form property damage, personal and advertising injury, cross liability coverage, liability assumed in a contract (including tort liability of another assumed in a contract) and explosion, collapse & underground coverage. If such insurance contains an aggregate limit, the limit shall apply separately on a per-job, per-location basis.
- 2. WORKERS COMPENSATION, EMPLOYERS LIABILITY, DISABILITY BENEFITS as required by New York State. If employees will be working on, near, or over navigable waters, US Longshore and Harbor Workers Compensation Act endorsement must be included.
- 3. COMPREHENSIVE BUSINESS AUTOMOBILE LIABILITY INSURANCE with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any automobile including owned, leased, hired, and non-owned automobiles.

#### DISPUTES

All disputes concerning a question of fact which may arise under any resultant agreement shall be reduced to writing and delivered to the other party. In the case of the NYSDOT, disputes are to be directed to the Resident Engineer. Except as otherwise provided, any dispute concerning a question of fact which is not disposed of by agreement between the Resident Engineer and the Town shall be submitted to and decided by (first) the Regional Operations Engineer; (second) the Director, Office of Transportation Maintenance; and finally (third) an executive level designee of the Commissioner of Transportation. In the event of a dispute, all work shall continue to proceed without interruption. If the Town shall be unwilling to accept the decision of the Commissioner's designee, it shall be free to pursue normal legal remedies; but it will be specifically agreed that any and all reports made upon the

disagreement at issue shall be admissible as evidence in any court actions taken with respect to the matter. It is further understood and agreed that any court action shall take place in the City and County of Albany, New York.

#### ASSIGNMENT OF CONTRACT

Pursuant to §138 State Finance Law, contracts with the State may not be assigned to any third party without the express written consent of the Contracting Agency. It is not our intent to allow assignment of contracts except under extraordinary circumstances. Assignment of the right to receive contract payments only does not require approval. Such assignments of payments should be filed directly with the State Comptroller, and shall in no way relieve the Town of sole responsibility for performance under the terms of this contract.

#### CONTRACT TERMINATION AND REMEDIES

The contract shall continue to remain in force and effect for the entire Contract Period specified unless terminated sooner in one of the following ways:

- By Town for cause if the NYSDOT is in material breach of a term or terms of the contract which is/ are not remedied within thirty days of written notice given by the Town to NYSDOT;
- By NYSDOT for cause if Town is in material breach (see sentence below note 4) of a term or terms of the contract which is / are not remedied within 30 days of written notice given by NYSDOT to the Town;
- 3. By NYSDOT for convenience whenever such termination shall be determined to be in the State's best interest, or as per Executory Clause contained in Appendix A;
- 4. By either party upon a mutual determination and agreement that continued performance under the contract is not feasible.

(Note: Refusal of the Town to execute a Project Scope Plan shall not be considered material breach if taking on the work would extend the Town beyond the limits of available resources; nor if he considers the nature of a particular project to be potentially unduly dangerous to his employees; nor if the Town and the Engineer are unable to come to agreement on estimated project acreage.)

In the event under number 4 above, both parties shall immediately be released of any and all further liabilities and/or obligations under the contract.

In the event of termination under numbers 1 or 3 above, the Town is entitled to actual, audit able damages exclusive of manufacturing costs or purchase cost of equipment. Anticipated profits will not be paid under any circumstances.

#### CONSEQUENTIAL DAMAGES

In the event a disputes arises out of or relating to the agreement, in no event shall consequential, special, indirect, punitive, incidental, or other similar damages be awarded by any court, administrative agency, or tribunal hearing deciding said dispute between the parties beyond those damages set forth in the preceding section titled CONTRACT TERMINATION AND REMEDIES.

## **WORK DETAILS**

The work shall consist of: 1.) Mowing of the vegetation along the roadside rights-of-way which has been delineated by mowing stakes, fencing, or other means; 2.) any other ancillary work specifically called for herein or as required for the safe and efficient performance of tasks 1.) above.

Each mowing cycle shall be for the entire area within the designated mowing limits, including fences, roadway ditches, catch basins, medians, and interchanges, and areas adjacent to guide rails and signs. Mowing cycles shall be a maximum of 3 per calendar year.

ROW mowing shall be performed on all designated areas where vegetation exists beyond the shoulder or pavement edge(s) along the roadway and ramps of interchanges extending back to the designated staked, fenced, or otherwise delineated mowing limits, and shall proceed in the same general direction in a continuous manner until work is completed. All ROW mowing shall be accomplished to a nominal height of 5".

In bifurcated median areas where the roadways separate beyond normal median width, ROW mowing shall be performed on all areas where vegetation exists beyond the median shoulder or pavement edge along the roadway extending back to the designated mowing limits, unless directed by the Engineer.

#### EQUIPMENT AND SAFETY DEVICES

All equipment utilized shall be in good working condition and shall be suitable for performing the work required. Operations shall conform to all OSHA regulations. The Town shall equip all vehicle units designated as work zone vehicles with rotating lights and fluorescent red / orange flags. Rotating lights shall be mounted on all mowing equipment and shall cover a 360° effective area. The dome lens shall be amber in color, and have a minimum height of four inches. Flags shall be 24" x 24" and shall be constructed of a heavy duty vinyl material with weighted edges, and shall be mounted such as to be visible to traveling motorists.

All Town employees on the work site shall wear orange safety vests and hard hats which conform to OSHA regulations.

Either rotary or flail type mowers are acceptable, although flail type is clearly preferred for safety reasons. All rotary type mower attachments must be equipped with shields of metal or chain which will restrict foreign objects from being thrown out from the cutting unit enclosures.

Mowing equipment, service trucks, and other support vehicles are the only types of equipment that will be permitted on the project site(s). All terrain vehicles or other off-road motorcycle type vehicles will not be permitted. While equipment is idle or not in use, it shall be parked or stored away from the outside shoulder of the roadway in an inconspicuous place behind the guide rail or outside the clear zone and as directed by the Engineer. All equipment and accessory items shall be furnished by the Town and approved by the Engineer.

#### DAMAGE TO HIGHWAY PROPERTY

The Town shall carry out operations in such a manner so as not to damage the existing ground areas, trees, shrubs, signs, delineator posts or other roadside features. Care shall be taken not to mow during wet conditions where turf damage or ruts may occur. In the event that damage occurs to trees, shrubs, signs, delineator posts or other roadside features, the Town shall repair or replace some in like kind and at the direction of the Engineer at no cost to the Department.

#### WARNING SIGNS AND DESIGNATED WORK ZONES

The Town shall provide and place warning signs to notify the traveling public of ROW mowing operations. Signs shall be 48" x 48" diamond shaped with black 8" letters on an orange background with a black border, and shall be either vinyl-backed roll-up, aluminum, plastic, fiberglass, or wood of good quality. Mesh type signs will not be allowed. All signage shall be in accordance with Parts 238 and 239 of the NYS Manual of Uniform Traffic Control Devices, or as directed by the Engineer.

There shall be four each of MOWING AHEAD signs and four each of END ROAD WORK signs to delineate a ROW mowing work zone on a multi-lane median-divided highway. There shall be two each of these signs to delineate a work zone on a highway which is not median-divided. The designated work zone for ROW mowing shall be a maximum of two miles in length with warning signs placed 750' prior to the beginning of the work zone and 750' beyond the end of the work zone. The Town may establish additional two mile work zones adjacent to the initial work zone to a maximum of eight miles, provided that work is being performed in each adjacent work zone. A supplemental plate with the message NEXT [2,4,6,8] MILES may be placed below the initial warning sign.

Warning signs on a median-divided highway shall be placed in a dual manner, one on the outside shoulder and one in the median, or inside shoulder of the roadway at both the beginning and end points of the designated work zone(s) for both directions of travel. If the roadway is not a median-divided highway, warning signs shall be placed on the right and left shoulders of the roadway at both the beginning and ending points of the designated work zones for both directions of travel. Warning signs shall also be placed on the entrance ramp of any interchange or roadway intersection that is located within a designated mowing or other work zone and shall be placed on the right shoulder of the ramp or side road 500' prior to the beginning of the merge area or intersection. Where the length of the entrance ramp is less than 500', warning signs shall be placed at the beginning of the ramp.

Warning signs shall be securely mounted on multi-leg stands and shall be mounted a minimum of 18" above the shoulder or pavement (except rigid signs must be mounted at a height of not less than 5' above the shoulder or pavement). Sign stands constructed of a single post and that could swivel will not be allowed.

In the event that the paved shoulder area adjacent to the median barrier wall on a multi-lane median-divided highway is not of sufficient width to place advance warning signs in a proper manner, the advance warning signs shall be placed atop the median barrier wall for both directions of travel. This placement shall be achieved via a clamping device to be approved by the Engineer. Warning signs shall not be attached to any other highway appurtenances, such as sign posts, delineator posts, or guide rail ends.

A full complement of warning signs shall be utilized at all times. Warning signs to designate a work zone shall be put in place on the job site at the beginning of each work day prior to the beginning of operations, and shall be moved as required as operations progress. Warning signs shall be removed from the job site after operations cease at the end of each work day. Failure to have proper warning signs displayed during operations will result in an immediate shut down of all operations until proper signing is achieved. As stated previously, a "shut down" is considered indicative of the Town's overall performance level, and repeated shut downs may be considered cause for termination of a contract.

#### TOWN EMPLOYEES AND VEHICLES

The Town's vehicles shall always move with, and not against, the flow of traffic. Vehicles shall enter and leave work areas in a manner which will not be hazardous to or interfere with normal traffic. Vehicles shall not park or stop except within work areas designated by the Engineer. Town's vehicles will be prohibited from crossing the roadway, and all pedestrian movement on the roadway will be limited to the protected work areas. Town's employees' personal vehicles shall not be parked within the ROW except in specified areas designated by the Engineer.

### PRICE BREAKDOWN

Zone	Town	Price per Center LM
1	Canandaigua	\$ 370.00
2	Farmington	\$ 370.00

# **EXHIBIT A: NYSDOT RIGHT-OF-WAY MOWING PROJECT SCOPE PLAN** for calendar year 2021

## Route 332, Ontario County

The parties to this	Project Scope	Agreement have	examined the	parcel(s) to	be maintained	under this
Project, which is d	escribed as foll	ows:				

County:

Ontario

Route:

332

Median:

Yes

Town	Start reference marker	End reference marker	Total center lane miles
Canandaigua	332 4401 2000	332 4401 2035	3.5
Farmington	332 4401 2035	332 4401 2070	3.5

AGREED TO: Town of CANANDAIGUA		AGREED TO: Town of FARM	IINGTON
Town Representative	Date	Town Representative	Date
ES		NTER LINE MILES BASED IEASUREMENT	

UPON MEASURE	
NYSDOT Engineer	

# STATE OF NEW YORK DEPARTMENT OF TRANSPORTATION HIGHWAY WORK PERMIT APPLICATION FOR NON-UTILITY WORK

Application is hereby made for a highway work permit:  Name Town of Canandaigua	For Joint application, name and address of Applicant 2 below:  Name
Address 5440 Routes 5 & 20 West	Address
City Canandaigua State NY Zip 1442	State Zip
Applicant Phone (585) 394-3300  Applicant Email Address jfletcher@townofcanandaigua.	Applicant 2 Phone ()
lim Flotobor	Applicant 2 Email Address
FOE 201 7112 call	
Emergency Frience (	
RETURN PERMIT TO: (if different from Permittee)	RETURN DEPOSIT/BOND TO: (if different from Permittee)
NameAddress	
City State Zip  DESCRIPTION OF PROPOSED WORK:	
WILL OVERHEAD OR UNDERGROUND (5'+) OPERATIONS ATTACHED: Plans Specifications	ov 21 (applies to the operations indicated on the reverse side)
City/Town/Village of Canandaigua Cou	
SEQR REVIEW (select one)  Type II Type I Unlisted LEAD AGENCY:	DATE OF DETERMINATION:
Insurance (check one): General Liability Insura	nce Undertaking Insurance Fee (residential operations only)
NOTE: PERMIT IS ISSUED CONTINGENT UPON ALL LOC	AL REQUIREMENTS BEING SATISFIED
	EREBY REQUEST A HIGHWAY WORK PERMIT, AND DO ACKNOWLEDGE AND AGREE R OBLIGATIONS SET FORTH IN THIS PERMIT AND WARRANT COMPLIANCE
Applicant Signature	Date
Applicant 2 Signature	Date
Approval recommended by Resident Engineer	Res No Date
Approved by Regional Traffic Engineer	Reg No Date

	Operatio	nal Type and Description	Permit Fee	Insurance Fee	Total Fees	\$
) F	RIVEWAY	'S	100	100		
	5a1	Residential Driveway (includes field entrances)	15	25		
	5a6	Temporary access road or street	200			
	For Cor	mmercial Driveways and subdivisions streets, use form PERM 33-COM				
M	PROVEN					
	5b1	Residential	15	25		
	5b2a	Commercial- Sidewalk, curb paving, drainage, etc.	200			
	5b2b	Commercial – Grade, seed, improve land contour, clear brush	100			
	5b2c	Commercial – Resurface existing road or driveway	50			
	5b2d1	Annual resurfacing of roadways and driveways – PER COUNTY	150			
		Number of counties:				
	5b2d2	Annual resurfacing of roadways and driveways – PER REGION	400			
īF	REE WOR	rK				
	5c1	Residential	15	25		
	5c2a	Commercial removal or planting	25			
	5c2b	Commercial pruning, applying chemicals to stumps	25			
	5c3	Vegetation control for advertising signs – PER SIGN	150			
		Number of Signs:				
VI	SCELLA	NEOUS CONSTRUCTION AND WORK OPERATIONS		V/////		
	5d1	Beautify ROW (civic groups only)	N/C			
	5d2a	Temporary signs, banners, décor (not-for-profit organizations)	N/C			
	5d2b	Temporary signs, banners, décor (other organizations)	25			
	5d3	Traffic control signals	500			
	5d4	Warning and entrance signs	25			
	5d5	Miscellaneous - Requiring substantial review (describe below)	400			
	5d6	Miscellaneous (describe below)	25			
ב	THER TY	PES OF HIGHWAY WORK PERMITS				
	6	Encroachment caused by DOT acquisition of property	25			
	7a1	Compulsory permit required for demolition requested by DOT	N/C			
	7a2	Compulsory permit required for moving requested by DOT	N/C			
	7b	Improvement to meet Department standards	N/C			
	8	Miscellaneous (describe below)	14.25		0.00	
	9	Adopt-a-Highway (exempt from insurance requirement)	N/C			
	escription nowing	of Miscellaneous Operation:				
		ANCE SECURITY (Select one): Guarantee Deposit - Cash Performa  Deposit Amount: \$ 0.00	ance Bond [	Letter	of Credit	
Gu	uarantee I	Deposit Check Number or Bond Number			_	
		pleted by NYSDOT issuing office)				
P	roject Ider	ntification Number Highway Work Pr	ermit No			
S	tate Highw	vay (SH) Number Record ID Numb	er			

# **ATTACHMENT 17**



6035 Corporate Drive East Syracuse, NY 13057 (315) 701-0522 (315) 701-0526 (Fax)

www.cmeassociates.com

January 22, 2021

MRB Group (Client) The Culver Road Armory 145 Culver Road Suite 160 Rochester, New York 14620

Disconsister, New York 14020

Phone: 585.381.9250

Email: ghotaling@mrbgroup.com

Attn: Mr. Gregory J. Hotaling, P.E.

Re: Subsurface Exploration and Geotechnical Recommendation Services for the

Motion Junction Pavilion Project, Canandaigua, New York

CME Proposal/Agreement No.: 05.6314

Page 1 of 5

#### Gentlepeople:

CME Associates, Inc. (CME), a New York State Certified Woman-Owned Business Enterprise (WBE), is pleased to provide the MRB Group with this Proposal for Subsurface Exploration and Geotechnical Recommendation Services for the Motion Junction Pavilion Project, Canandaigua, New York. CME's relationship with the MRB Group is expected to be in conformance with the attached "Standard Terms and Conditions for Geotechnical Engineering Services Agreement". Please carefully review these terms to establish your understanding of the services, your responsibilities, and the general conditions of our Agreement.

#### INTRODUCTION

CME understands that a development of the area is planned for a Town Park, which will include a small concession building with restrooms, a pavilion and a paved access road and paved parking lot. The MRB Group is requesting that CME advance two (2) soil borings for the concession building and pavilion and advance four (4) soil borings for the access road and parking lot areas. A Foundation and Soils Investigation Report is required.

We understand that the site is accessible with an ATV-mounted drill rig. The Client or Owner will allow CME access to the property. Any obstructions that need to be moved to access boring locations, will be by others.

We also understand that this work is considered Public Work and the payment of prevailing wages to the CME Drill Crew is required.

#### SCOPE OF BASIC SERVICES

#### Part A - Field Services

Once CME has laid out the exploration location, CME will contact Dig Safely New York to clear public utilities at the boring locations. Private utility clearance at the exploration locations will be the responsibility of the Client or Property Owner.

## CME Proposal/Agreement No.: 05.6314

Page 2 of 5

#### SCOPE OF BASIC SERVICES (continued)

### Part A - Field Services (continued)



Once utilities are cleared, CME will provide the labor, equipment, and materials necessary to advance six (6) soil borings: four (4) soil borings to an estimated depth of 10 feet, or to practical refusal, whichever is less, one (1) soil boring to an estimated depth of 15 feet, or to practical refusal, whichever is less and one (1) soil boring to an estimated depth of 50 feet, or to practical refusal, whichever is less. Please note, one (1) soil boring, the Seismic Site Class Boring, may need to be advanced deeper than 50 feet, in order for CME to collect enough information to compute the Seismic Site Class. If this becomes the case, CME will let the MRB Group know of this additional service. The borings will be advanced by HSA Methods, and will be sampled continuously to 10 feet, and at standard intervals, thereafter. Standard Penetration Testing will be performed in general conformance with ASTM D1586, "Standard Test Method for Penetration Test and Split Barrel Sampling of Soils". If bedrock is encountered, CME will be prepared to extract 5 feet of bedrock core from a boring, as directed by the CME Geotechnical Engineer. Bedrock coring will be performed in general conformance with ASTM D2113 "Standard Practice for Rock Core Drilling and Sampling of Rock for Site Investigation". The borings will be backfilled with auger cuttings.

#### Part B - Professional Services

CME has budgeted for a reasonable amount of laboratory testing. If additional testing is required, CME will contact the MRB Group for authorization.

Based on the data obtained from the field and laboratory program, CME will prepare a Foundation & Soils Investigation Report, which includes the following information:

- 1. A plot showing the location of the test borings and on-site benchmark.
- 2. The Boring Logs providing a record of the soil samples and soil profile.
- 3. The elevation of the water table, if encountered.
- 4. If appropriate, provide design recommendations for a conventional shallow footing foundation system for the pavilion and concession stand, including but not limited to: bearing capacity of natural or compacted soil; provisions to mitigate the effects of expansive soils; and mitigation of the effects of differential settlement and varying soil strength, if required.
- 5. If appropriate, provide deep foundation information for the pavilion and concession stand.
- 6. Provide expected total and differential foundation settlement.
- Provide recommendations for compacted fill and backfill material properties and testing for the pavilion and concession stand.
- 8. Provide recommendations for quality control testing and inspection during building pad preparation and bearing grade preparation.
- 9. Comment on whether expansive soils or bedrock were noted in the borings.
- Provide a recommendation of Seismic Site Classification using the SPT results and IBC Section 1613, and comment on the potential for soil liquefaction during a seismic event.
- 11. Provide a standard duty and heavy-duty (if required) asphalt pavement section, based on a CBR Value estimated from laboratory index testing, traffic counts provided by Client and a pavement design life of 20-years.

CME will provide one hard copy of the Foundation and Soils Investigation Report on white, 8½ x 11-inch paper. CME will also provide one (1) pdf copy of the report via email to a designated representative. The report will be signed by two geotechnical engineers, with at least one being an engineer licensed in New York State. The report will also include CME's General Information and Key to Test Boring Logs and CME's Laboratory Test Summary.

CME Proposal/Agreement No.: 05.6314 Page 4 of 5

#### PROJECT SCHEDULE



Based on CME's careful consideration of our current workload and backlog, which changes daily, and in light of the anticipated service scope given herein; CME is pleased to offer the following good faith estimate of project schedule, subject to the conditions noted.

Task or Milestone Mobilization Field Work Deliverables

~ Business Days for Respective Tasks 12-15 days

2 – 3 days 15 days

This schedule estimate is conditioned on receipt of NTP\* (Notice to Proceed) not later than seven (7) business days after date of this proposal and the prosecution of the work by CME during normal (regular) business hours. NTP is the business day (date) on which CME received an executed written agreement and Client Furnished Information (reference Standard Terms and Articles 2.1, 2.4, 2.5 and 2.6), whichever is later, in our office. NTP's received off-hours or on weekends or holidays will rollover to the next regular business day.

A negotiable premium of up to fifty percent (50%) is applied to all expedited service. Expedited service is defined as work completed, at the MRB Group request, more quickly than that given above and includes schedule compression, fast-track and emergency services, in addition to, work conducted on overtime or outside daylight hours as needed to meet the MRB Group requested schedule. The premium may increase to one hundred percent (100%) for all services conducted on Sundays and Holidays.

Anticipated services include the basic service scope given in this proposal. Additional services include unanticipated conditions, unfavorable subsurface conditions and/or expedited services. Additional service requests are subject to negotiation of fees and schedule at the time such services are requested. CME will send a written confirmation of oral instructions and authorizations received from the MRB Group regarding all schedule and fee negotiation, within two (2) business days. Rutting of site soil may occur during the field work. CME is not responsible to fix the rutted soil. This will be the Client or Owner's responsibility.

By advancing soil borings, CME is drilling holes in the ground, such that we can sample soils at the request of Client. Upon completion of advancing the borings, CME will backfill the boreholes with soil, and if the borings are in pavement, CME will patch at grade surface with asphalt or non-shrink grout. It is possible for these boreholes to settle over time. It is critical that CME's Client or the project owner monitor these boreholes for settlement at grade and backfill them accordingly. This is the Client's or Project Owner's responsibility. CME assumes no liability of borehole settlement.

#### PRIVATE UTILITES

The Property Owner is responsible to identify privately owned utilities at the project site. The Property Owner shall designate an individual to act on behalf of The Property Owner in regard to this matter. Said persons' name shall be identified below with phone number. Written confirmation that marked locations are clear to drill or excavate shall be provided to CME, prior to CME mobilizing equipment to the site. In the event that CME damages a privately-owned utility that was not marked by The Property Owner, CME shall not be responsible for any damage whatsoever. By signing this agreement, The Property Owner understands and agrees to this. If The Property Owner cannot identify privately owned utilities, CME can subcontract this service out to a firm that specializes in this service. If this is the case, please let us know. CME shall be compensated for this service. This compensation will occur through a drilling services change order.

Designated Private Utility Contact	Phone Number	Signature	
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## CME Proposal/Agreement No.: 05.6314



\$9,418.50

#### SERVICE FEES & ESTIMATE

CME has calculated the Current Cost based on the Scope of Basic Services described herein. Final billing will be made using the actual quantities used, multiplied by the applicable Unit Fee and summing the totals. The actual quantities of each item may vary from those given depending on several factors beyond CME or the MRB Group control. If during execution of the work, CME anticipates changes which would exceed the Current Cost, CME will estimate the additional service and contemporaneously seek the MRB Group authorization of the changes.

#### Part A - Field Services

Service Description	Quantity	Unit	Unit Fee	Cost
Mobilization/Demobilization of a ATV Drill Rig & Crew	1	Job	\$850.00	\$850.00
DSNY Call in and Response Review	1	Job	\$100.00	\$100.00
Layout, Mark for DSNY and GPS Coordinates	1	Job	\$350.00	\$350.00
HSA Boring w/Sampling (N<50 blows/ft., 0 to 30 ft. depth)	85	Lf.	\$34.00	\$2,890.00
HSA Boring w/Sampling (N>50 blows/ft., or 30 to 80 ft. depth)	20	Lf.	\$48.00	\$960.00
Rock Core Setup	0	Setup	\$175.00	\$0.00
N Series Rock Coring	0	Lf.	\$85.00	\$0.00
Project Manager	4	Hour	\$65.00	\$260.00
Administrative Fee	***************************************	5% of To	otal Invoice	\$270.50
Current Cost for Part A				\$5,680.50

#### Part B - Professional Services

	Estimated			Estimated
Service Description	Quantity	Unit	Unit Fee	Cost
Foundation and Soils Investigation Report	1	Report	\$2,500.00	\$2,500.00
Senior Geotechnical Engineer for Peer Review of Report	2	Hour	\$140,00	\$280.00
Geologist/Geotechnical Representative	8	Hour	\$65.00	\$520.00
Sieve Analysis	0	Test	\$50.00	\$0.00
Atterberg Limits Test	0	Test	\$50.00	\$0.00
Natural Moisture Content	0	Test	\$10.00	\$0.00
Laboratory Technician	4	Hour	\$65.00	\$260.00
Administrative Fee		5% of T	otal Invoice	\$178.00
Current Cost for Part B				\$3,738.00

#### Notes:

1. If sales tax applies to any portion of this work; it will be applied on our invoice to you.

Current Cost for Parts A and B

- 2. This proposal presumes that no environmentally impacted soils will be encountered.
- 3. CME taken into consideration, based on Client provided information, the potential for difficult drilling and boulders in the cost estimate by allocating drill footage to N>50 blows per foot for a portion of the seismic boring in the event that this condition is encountered.

# TERMS AND CONDITIONS FOR GEOTECHNICAL ENGINEERING SERVICES AGREEMENT Page 1 of 3

#### 1.0 SERVICES

- 1.1 CME Associates, Inc. (hereinafter called "CME") will provide services to Client in accordance with these Terms and Conditions, the attached CME Proposal and any exhibits noted in said Proposal, for the Project Site which is the subject of this Agreement. Services may include, but shall not be limited to, geotechnical engineering services, exploratory drilling, sampling, testing, and construction observation or inspection services.
- 1.2 CME will prepare and submit reports of services performed. Both parties shall consider reports to be confidential instruments of service and the property of CME. CME will distribute reports only to those persons specifically designated by the Client in writing. CME may provide reports in an electronic format; however, the paper original prepared by CME shall remain the final product of CME's services. CME will retain pertinent records relating to service reports for a period of three years following submission of the report.
- 1.3 CME will endeavor to reduce alteration and damage to the project site as a result of the exploration, sampling and testing services but CME makes no guarantee to restore the site to its previous condition.
- 1.4 CME will carefully layout the tests and explorations in the field using Client furnished information and will contact UFPO-Dig Safely New York, wait the required time, confirm utility response, respect field marks, and conduct exploration or digging with care. Upon proper notice and authorization, and at Client's expense, CME will arrange for locating and clearing field test and exploration locations of privately-owned utilities and obscure and man-made objects which do not fall under the jurisdiction of the Public Utility Companies and will not be marked by UFPO-Dig Safely New York.

#### 2.0 CLIENT'S RESPONSIBILITIES

- 2.1 Client will furnish right of entry of the employees, agents and subcontractors of CME and all CME equipment needed to perform the services on the project. While CME will endeavor to reduce alteration and damage to the project site as a result of intrusive exploration methods, the Client understands and agrees that in the normal course of the services, some damage will occur, the correction of which is not part of this agreement.
- 2.2 Client will disclose the identity, presence and location of all privately owned, hidden or obscure utilities and man-made objects known to Client relative to the field test and project exploration locations. Client agrees to hold CME harmless and pay for any damages to privately owned, hidden or obscure utilities and man-made objects which were not disclosed or accurately shown on Client furnished documents, or disclosed and marked accurately by Client or by UFPO-Dig Safely New York.
- 2.3 Client will provide to CME full information regarding the improvements and structures to be constructed on the project site or area, including locations and elevations, magnitudes and configuration of loads, permissible settlements, planned cuts and fills, proximity to adjacent structures, design loadings for pavement areas and roadways, and such other information ordinarily and customarily provided, so that CME can complete the contracted service scope. If a change, addition or deletion to said planned improvements, structures or scope is made after CME has commenced services, Client shall consider it a changed condition and understands that Additional Services Fees may apply.
- 2.4 Client will designate the firm and/or person to act as the Client's Representative with respect to CME's services. Client's Representative shall have complete authority to schedule services, transmit instructions, receive information and dala, interpret and define the Client's policies and decisions with respect to the Project; to take action to prevent irrevocable entry of those materials in noncompliance until the issue at question can be resolved; to bind Client with respect to decisions made in connection herewith; to contemporaneously orally authorize CME's Additional Services; and to order, at the Client's expense, CME's services.

#### 3.0 GENERAL CONDITIONS

- 3.1 STANDARD OF CARE-CME will endeavor to conduct the services identified herein in a manner consistent with that level of care and skill ordinarily exercised by member of the geotechnical engineering profession currently practicing in the same locality and under similar conditions as this project. No warranty, either express or implied, is made or intended by CME's proposal, contract, and written and oral reports, all of which warranties are hereby expressly disclaimed. CME shall not be responsible for the acts or omissions of Client, its contractors, agents and consultants. CME may rely upon information supplied by Client, its contractors, agents and consultants, or information available from generally accepted reputable sources, without independent verification, and CME assumes no responsibility for the accuracy thereof.
- 3.1.1 In accepting CME's reports of observations and tests, and CME's opinions expressed thereon, performed pursuant to this agreement, the Client agrees that the extent of CME's obligation with respect thereto is limited to the furnishing of such data and opinions. The Client recognizes that subsurface conditions may vary from those encountered at the locations where sampling, testing, borings, surveys, or explorations were made by CME and that the data, interpretations and opinions of CME are based solely on the information available to CME. CME will be responsible for those data, its interpretations and its opinions, but shall not be responsible for the interpretation or use by others of the information developed by CME. Client agrees to indemnify and hold CME harmless from and against all claims, losses and expenses arising from the interpretation or use by others of the data, interpretations and opinions provided by CME.

Client: MRB Group

CME Proposal/Agreement No.: 05.6314



CME Proposal/Agreement No.: 05.6314

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#### AGREEMENT ACCEPTANCE AND EXECUTION

If the MRB Group desires to engage CME for the services described in the attached Terms and Conditions and this Proposal, please execute below, and return to us. This Agreement shall mean the attached Terms and Conditions, this Proposal and any exhibits noted, each of which is incorporated herein. By execution hereof, CME and the MRB Group warrant that he/she has full authority to act for, in the name, and on behalf of, CME and the MRB Group. CME will be happy to commence with services when the required forms are completed and returned to our office.

Respectfully submitted, CME Associates, Inc.

Paolini P.F.

Christopher R. Paolini, P.E. Senior Vice President

CP.bsp

MRB Group (Client)

Date Signed (Agreement Date)

Client Signature Designates Agreement

Printed Name and Title

Attachments: Terms and Conditions for Geotechnical Engineering Services Agreement (3 pages)

# TERMS AND CONDITIONS FOR GEOTECHNICAL ENGINEERING SERVICES AGREEMENT Page 3 of 3

- 3.7 HAZARDOUS ENVIRONMENTAL CONDITIONS-Client shall advise CMF of any hazardous environmental conditions and wastes at or near the site at which CME is to perform services. If CME discovers hazardous environmental conditions or wastes after CME commences services, or if CME discovers the nature or extent of hazardous environmental conditions or wastes differs materially from what Client advised CME, both Parties agree that CME's scope of services, schedule and compensation fee shall be adjusted as needed to complete the work without injury or damage, and that all notifications required by law shall be made.
- 3.8 SAMPLES-Samples collected or tested by CME remain the property of the Client while in the custody of CME. CME will dispose of all unconsumed samples thirty (30) days after submission of test report to Client, in a manner deemed appropriate by CME. Samples consumed in the testing process will be discarded immediately after test completion. CME will return hazardous, acutely toxic, or radioactive samples and sample containers and residues to Client. Client agrees to accept such samples and sample containers.
- 3.9 DISPUTE RESOLUTION-Client and CME agree that they shall first submit any and all unsettled claims, counterclaims, disputes and other matters in question between them arising out of or relating to this Agreement to mediation in Onondaga County, New York, in accordance with the Construction Industry Mediation Rules of the American Arbitration Association, effective in such jurisdiction as of the date of this Agreement.
- 3.10 SAFETY-With respect to project site safety, CME shall be responsible solely for the on-site activities of its employees, and this responsibility shall not be construed by any party to relieve the project site's Owner or Client or Contractor from its obligation to provide and maintain a safe project site.
- 3.11 ADDITIONAL OR INCONSISTENT TERMS-Terms and conditions set forth in any document provided by the Client or Client's designee subsequent to CME's commencement of services which are not noted in CME's Proposal, and which differ from, conflict with, or are not included in this Agreement, shall not become a part of this Agreement unless such terms and conditions are specifically accepted by CME in writing. The ordering of the services from CME shall constitute acceptance of the terms of CME's Proposal and these Terms and Conditions.
- 3.12 LAW TO APPLY-The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of New York, excluding any conflicts of law principles thereof.
- 3.13 SEVERABILITY, NO WAIVER AND SURVIVAL-In the event that any one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal or unenforceable in any respect, the remaining terms will be in full effect, and this Agreement will be construed as if the invalid or unenforceable matters were never included. No waiver of any default will be a waiver of any future default. Limitations of liability, indemnities and hold harmless provisions shall survive termination of this Agreement for any cause.
- 3.14 MUTUAL DISCLAIMER OF CONSEQUENTIAL DAMAGES-in no event shall CME or Client be liable to the other for any special, indirect, incidental, punitive, or consequential loss or damages, including delays, lost profits and loss of use.
- 3.15 TERMINATION-Client may terminate this Agreement with seven days' prior written notice to CME for convenience or cause. CME may terminate this Agreement for cause with seven days' prior written notice to Client. Failure of Client to make payments when due shall be cause for suspension of services or, ultimately, termination, unless and until CME has been paid in full all amounts due for services, expenses, and other related charges. Client shall reimburse CME for any costs incurred as a result of such suspension of services hereunder.
- 3.16 FORCE MAJEURE-Neither party shall be deemed in default of this Agreement to the extent that any delay or failure in the performance of its obligations results from any cause beyond its reasonable control and without its negligence.
- 3.17 CAPTIONS AND HEADINGS-The captions and headings throughout these terms are for convenience and reference only, and the words contained therein shall in no way be held or deemed to define, limit, describe, modify, or add to the interpretation, construction, or meaning of any provision or scope or intent of this Agreement.
- 3.18 ENTIRE AGREEMENT-This Agreement shall mean this document as well as CME's Proposal and exhibits, each of which is incorporated herein. This Agreement represents the entire understanding and agreement between the parties hereto relating to the services and supersedes any and all prior negotiations discussions and agreements whether written or oral between the parties regarding same.

Client: MRB Group

CME Proposal/Agreement No.: 05.6314



## TERMS AND CONDITIONS FOR GEOTECHNICAL ENGINEERING SERVICES AGREEMENT

Page 2 of 3

- 3.2 INSURANCE-CME shall secure and maintain, throughout the full period of this Agreement; insurance required by statute to protect it from claims under applicable Workers' Compensation Acts and such other coverage as CME deems necessary to protect it from claims for bodily injury, death or property damage as may arise from the performance of services under this Agreement. CME will, upon request, file certification of such insurance coverage with Client, prior to the commencement of services hereunder. CME's proposal and fees are based on CME's insurance coverage, limits and endorsements in existence as of the date of the Proposal. Client agrees that the cost of any additional insurance coverage, limits and endorsements required by Client for the Project will be paid for by Client.
- 3.3 LIMITATION OF LIABILITY-CME and Client mutually agree that the services to be provided pursuant to this Agreement involve risks of economic liability which cannot be adequately compensated for by the payments Client will make under this Agreement. Client further acknowledges that CME is not an insurer and CME's fees for its services to be provided hereunder are based solely upon the value of services provided, as determined by CME in its sole discretion. Therefore, to the fullest extent permitted by law, the total cumulative liability of CME, its agents, employees and subcontractors to Client, its agents, employees, suppliers, subcontractors or any third-party claim by, through or under Client, whether in contract, tort, including but not limited to negligence, strict liability or common law, arising out of, connected with, or resulting from the services provided by CME pursuant to this Agreement shall not exceed the total fees paid by Client hereunder as of the date of such claim or Fifty Thousand and 00/100 Dollars (\$50,000), whichever is more. CME's consideration to Client for this limit of liability is specially reflected in CME's fees for services under this Agreement as such fees are less than CME would otherwise charge for similar services under an agreement without a limitation of liability. Notwithstanding the foregoing, at an additional cost defined in Exhibit "1" attached hereto, Client may, prior to CME's commencement of services under this Agreement, obtain protection for full liability arising out of any breach of contract or negligent acts or omissions by CME. For purposes of this Agreement, the phrase "full liability" shall mean either (i) an increase in the dollar amount set forth above to an amount in excess of Fifty Thousand and 00/100 Dollars, or (ii) a removal of the dollar amount(s) set forth above. The parties agree and acknowledge that the additional cost is compensation for CME increasing CME's limit of liability. The additional cost is not an insurance cost. Client is cautioned that if Client chooses not to increase CME's liability exposure hereunder, this is a limited liability Agreement limiting the liability of CME to the fullest extent permitted by law; therefore, Client is advised to carefully review Client's risks of liability related hereto and address such risks through Client's own insurance programs or through other means, as determined by Client. Client expressly consents to the limitation of liability set forth herein.
- 3.4 INDEMNITY-Client shall, to the fullest extent permitted by law, indemnify and hold CME, its officers, directors, shareholders, agents, employees, and representatives harmless from any and all liability costs, damages, attorney's fees and expenses from any claims or causes of action of whatever nature arising from Client's work in connection with the Project, including, without limitation, all claims relating to Client's contractors, subcontractors, suppliers, employees or other agents, or by reason of any claim or dispute by any person or entity for damages from any cause directly or indirectly relating to any action or failure to act by Client, its contractors, subcontractors, suppliers, employees or other agents.
- 3.5 PAYMENT-Client will pay CME for services and expenses in accordance with the attached Proposal. CME's invoice will be presented at the completion of its work and/or monthly, as agreed upon by the parties, and will be paid within thirty (30) days of receipt by Client or Client's Representative. If written inquiry is not received within ten (10) days of invoice Date, the invoice is deemed to be correct, and if payment in full is not received within the time period set forth above, a finance charge of one and one-half (1.5) percent per month will be applied to the outstanding balance. Client shall pay all expenses incurred by CME for liening or collecting any delinquent amount, including, without limitation, attorney and filing fees and expenses. Client agrees that CME's right to payment shall not be conditioned upon payment by a third party.
- 3.6 CONSTRUCTION PHASE-CME may, but shall be under no obligation to, provide continuous testing, observation or inspection of the progress and quality of the work of the Contractor on the Project Site. As used herein, "testing" is defined as: the measurement, examination, performance of tests, and any other activities to determine the characteristics or performance of materials as deemed necessary by CME in its sole discretion. As used herein, "Inspection", or "Observation" are defined as: the visual determination of conformance with specific or on the basis of CME's judgment, general requirements. Client understands and agrees that CME shall not supervise, direct, or have control over Contractor's Work nor shall CME have authority over or responsibility for the means, methods. techniques, sequences or procedures selected by Contractor, for safety precautions and programs incident to the Work of Contractor, for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's performing and furnishing the Work, or responsibility of construction for Contractor's failure to furnish and perform the Work in accordance with the Construction Contract Documents. As used herein, "Contractor" is defined as; The contractor or contractors, including its/their subcontractors of every tier, retained to perform construction Work on the Project Site for which CME is providing services under this Agreement. As used herein, "Work" is defined as: the labor, materials, equipment and services of the Contractor provided pursuant to the Construction Contract Documents. CME is not authorized to supervise, alter, relax, enlarge or release any requirement of the Project plans and specifications or other Construction Contract Documents, nor to approve nor accept any portion of the Work, unless specifically authorized in writing by Client. CME shall not have the right of rejection or the right to stop the Work. CME, by the performance of services covered herein, does not in any way assume, abridge or abrogate any of those duties, responsibilities or authorities with regard to the Project which, by custom or contract, are vested in the Owner, Construction Manager, Contractor, Registered Design Professionals, Code Enforcement Officials and State or Federal Officials.

Client: MRB Group

CME Proposal/Agreement No.: 05.6314



# **ATTACHMENT 18**

Town of Canandaigua

5440 Routes 5 & 20 West Canandaigua, NY 14424 (585) 394-1120 Fax: (585) 394-9476 www.townofcanandaigua.org

Exablished 1789

### ADVERTISEMENT FOR BIDS

PLEASE TAKE NOTICE that pursuant to resolution of the Town Board of the Town of Canandaigua, Ontario County, New York, sealed bids for the purchase of Water Main Materials will be received at the office of the Canandaigua Town Clerk located at 5440 Route 5 & 20, Canandaigua, Ontario County New York, until 9:00 o'clock a.m. (EST) on the day of Wednesday, January 27, 2021 at which time they will be publicly opened and read aloud.

Bids shall be submitted in sealed envelopes at the above address and shall bear on the face thereof the name and the address of the bidder.

The items to be bid on will comply with the following general specifications found in the packet of information. Detailed specifications are available to any interested bidder at the office of 5440 Route 5 & 20 Canandaigua, NY 14424 or on the Town's website (townofcanandaigua.org).

The contract for the purchase of the above item will be awarded by the Town Board and Superintendent of Highways and Water to the lowest responsible bidder. The Town of Canandaigua may reject all bids and re-advertise for new bids in (his or her/its) discretion.

Jim Fletcher Highway and Water Superintendent

Dated January 6, 2021

#### **INSTRUCTION TO BIDDERS**

The Town of Canandaigua reserves the right to accept or reject any or all bids in the best interest of the Town.

References to trade names are to set standards and not to limit bids. Bidder may offer alternatives with the Water Superintendent's approval prior to the bid.

Make and model of each component must be stated with bids.

There shall be a one-year warranty (unless otherwise stated) on material and workmanship from first day of use.

The Water Superintendent reserves the right to approve as an equal, or to reject as not being equal, any article the bidder proposes to furnish which contains major or minor variations from the specifications.

Literature and specifications must be enclosed with bid. This includes all shop drawings.

Any exceptions or deviations from these specifications must be stated in writing with bids.

Such materials shall be delivered <u>45</u> days following the bid award at the next town board meeting. All bids must be received on or before <u>Wednesday</u>, <u>January 27</u> at <u>9:00am</u> at the Town Clerk's Office, Town of Canandaigua 5440 route 5 & 20, Canandaigua, NY 14424 at which time they will be opened and publicly read. All bids <u>MUST</u> be placed in <u>sealed</u> envelopes marked "Sealed Bid For Cramer Road water main materials" and addressed to the Town Clerk, Town of Canandaigua.

PLEASE USE THIS FORM IN RESPONDING TO THIS BID REQUEST. PRICES MUST BE TYPED IN OR WRITTEN IN USING BLUE INK. THIS BID SHEET MUST BE SIGNED BY ANY AUTHORIZED REPRESENTATIVE OF THE BIDDER. IF ALTERNATE BIDS ARE BEING SUBMITTED, PLEASE COPY AND USE THIS SUBMISSION FORM FOR EACH ALTERNATE BID SUBMITTED. EACH ALTERNATE BID MUST BE IN A SEPARATE SEALED BID PACKET.

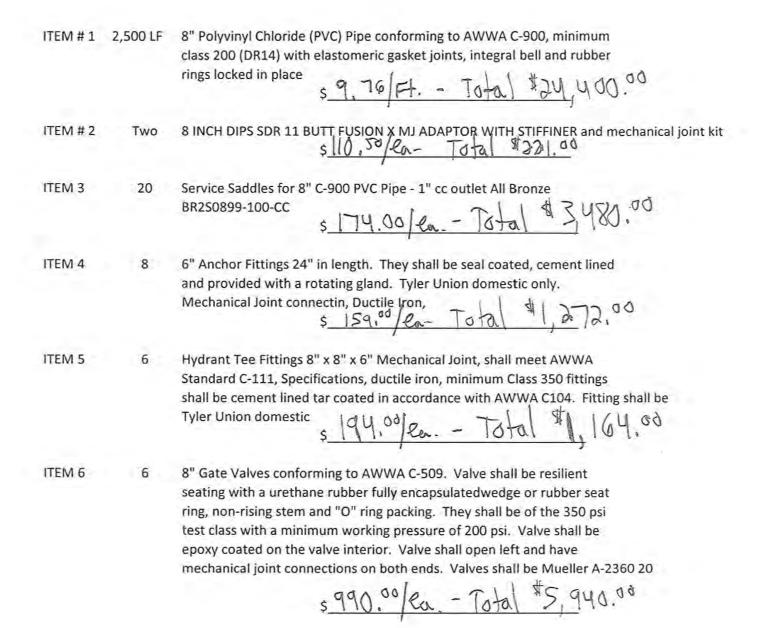
QUANTITY	COMMODITY	Lump Sum
One (1) lump sum	Water main pipe and appendages	\$ 38,764,00
COMPANY: _	Core and Main LA	ñ
ADDRESS: _	1220 Brighton Henrietta Townline	Kd.
CITY, STATE, ZIP:	Rochester, NY 14623	
TELEPHONE #:	585-424-5800	
FAX #:	585-424-7275	
SIGNATURE:	Mat Chill	Λ Λ
PRINTED NAME &	TITLE: Nathon Annollo - Bro	nih Menager

#### NON-COLLUSIVE BIDDING CERTIFICATION

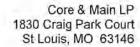
By submission of this bid each bidder and each person on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

- The prices in this bid have been arrived at independently without collusion, Consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
- 2) Unless otherwise required by law, the prices which have been quoted in this Bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor, and
- 3) No attempt has been made or will be made by the bidder to induce any other Person, partnership or corporation to submit or not to submit a bid for the Purpose of restricting competition.

BIDDER NAME: COLE ON MOUN LP
ADDRESS: Bughton Henri's Ha Town line Rd.
CITY, STATE, ZIP: Rochester, MY 14623
PHONE AND FAX: 585-424-7275
REPRESENTATIVE'S NAME: Norther Annelly - Branch Manager
SIGNATURE: Mat Control DATE: [-7]-7



ITEM 7	12	Curb Box Mueller H-10314 with stainless steel stationary rod, length four feet (4')  \$\frac{5}{\length} \frac{100}{\length} \f
ITEM #8	2	C 153 ductile iron mechanical joint fitting 8 inch 45 degree bend Standard C-111, Specifications, ductile iron, minimum Class 350 fittings shall be cement lined in accordance with AWWA C104. Fitting shall be Tyler Union only domestic  \$\frac{109,00}{200} \left  \frac{100}{200} 10
ITEM #9	2	C 153 ductile iron mechanical joint fitting 8 inch 22.5 degree bend Standard C-111, Specifications, ductile iron, minimum Class 350 fittings shall be cement lined tar coated in accordance with AWWA C104. Fitting shall be Tyler Union only domestic $ \frac{100.00}{100.00} = \frac{100.00}{100.00} = \frac{100.00}{100.000} = \frac{100.00}{100.000} = \frac{100.00}{100.000} = \frac{100.00}{100.000} = \frac{100.000}{100.000} =$
ITEM # 10	100	Birmingham fastners $3/4 \times 10 \times 4$ A 242 anti roll t head cor-blue NATB40 $\frac{1}{5} \frac{1}{2} \cdot \frac{1}{60} \cdot \frac{1}{$
ITEM # 11	100	Birmingham fastners 3/4×10×4 A242 MODEL T-HEAD COR BLUE TTB40 なえ、なりしゅー でもの かんかい
ITEM # 12	20	EBAA IRON MEGALUG SERIES 2016 PV OR EQUAL  8 INCH FOR DR-14 WATER MAIN  5 38 00 Pla - Total \$760.00





#### CERTIFICATE OF AUTHORITY (Branch Managers/District Managers)

Name of Company:

Core & Main LP f/k/a HD Supply Waterworks, Ltd., a Florida limited

partnership

Reference:

Contracts, Bids and Related Matters

Date:

September 26, 2017

THE UNDERSIGNED DOES HEREBY CERTIFY that I am the President and CEO of Core & Main LP f/k/a HD Supply Waterworks, Ltd. ("Core & Main"), a Florida limited partnership, and am authorized to sign on behalf of Core & Main. As President and CEO, I am authorized to make and deliver this certificate. I do hereby designate each of the branch and district managers of Core & Main as my designees, and authorize each of them to execute and deliver, or cause to be executed and delivered, any and all bids and offers for furnishing materials and/or services, including related non-disclosure agreements, supply agreements, distributor agreements, purchase orders and similar agreements, provided that the annualized bid or contract price is not in excess of \$400,000 (the "Documents"), and to take or cause to be taken any and all actions in connection therewith as such individual or individuals may consider necessary or desirable, with such necessity or desirability being conclusively evidenced by the actions so taken. Further I hereby ratify and approve all previous actions taken with respect to the execution and delivery of such Documents in the name of and on behalf of the company.

The authorization hereunder is effective as of the date hereof, and shall continue until the earlier of the undersigned's revocation of such authorization in writing, or the last date of the applicable employee's employment with the company.

IN WITNESS WHEREOF, the undersigned has executed this instrument as of the 26th day of September, 2017.

Stephen O. LeClair, President and CEO

# **ATTACHMENT 19**

#### DRAINAGE AND UTILITY EASEMENT

THIS EASEMENT is made this	day of _		_, 20	_, by and
between FINGER LAKES UNITED	O CEREBRA	L PALSY, INC., having	an add	ress of 5415
COUNTY ROAD 30, CANANDAIG	<b>SUA NY 144</b>	54, hereinafter referred	to as th	e "Grantor";
and the TOWN OF CANANDAIGU	JA, a munici	oal corporation, having	its main	office at
5440 ROUTES 5 & 20, CANANDA	AIGUA NY 1	4454, hereinafter referre	ed to as	the
"Grantee".				

Grantor is the owner of certain premises known as 5415 COUNTY ROAD 30 (TAX MAP # 83.00-1-37.1) located in the Town of Canandaigua, County of Ontario, State of New York, hereinafter referred to as the "Premises."

Grantee is a municipal corporation which has determined that it is necessary for Town of Canandaigua purposes to obtain a drainage/utility easement over a portion of the Premises as more fully described on Schedule A attached hereto and shown in the map prepared by MRB GROUP dated FEBRUARY 8, 2021, attached hereto, hereinafter referred to as the "Easement Area".

The Easement Area is part of the Premises conveyed to Grantor by deed dated November 1, 2005, and recorded in the Ontario County Clerk's Office in Liber 1152 of Deeds at Page 119.

In consideration of One Dollar (\$1.00), which has been waived, the mutual covenants set forth herein and other good and valuable consideration, the parties agree as follows:

Grantor hereby grants, releases and conveys to Grantee, its successors, assigns or special districts forever, a permanent drainage and utility easement over the Easement Area to construct, maintain, reconstruct, repair, use, lay, place and remove one or more ditches or swales with improvements, one or more drainage ponds, lines of pipe and appurtenances thereto for utility and drainage purposes, including but not limited to the collection, transmission, transportation and distribution of water, drainage structures and other drainage features, including but not limited to, culverts, open channels, stream beds and banks, gabions, riprap, and other erosion control features and utilities with ingress and egress to construct, reconstruct, maintain, repair, replace, remove, use, operate and alter the same from time to time as Grantee may decide or require upon, along, under through and across the Easement Area. Together with all of the rights, privileges and appurtenances incident and necessary to the enjoyment of this easement and right-of-way.

To have and to hold the easement and right-of-way unto the Grantee and its successors and/or assigns forever.

Grantee shall have the right and privilege at any time to enter upon and temporarily use an additional strip of land ten (10) feet in width immediately adjacent to each side of the permanent easement granted herein. At the termination of a temporary occupancy hereby authorized, Grantee will restore, at its expense, the lawn and shrubbery of the Easement

Area and the area of the Premises so temporarily used only to as reasonably good condition as before insofar as it is feasible or reasonable to make such restoration.

Grantor for itself, its agents, distributees, successors and assigns covenants and agrees that no buildings or structures shall be constructed nor trees planted, nor shall changes be made to the grade of the land within the Easement Area nor shall there be any excavating, filling, mining or blasting within the limits of said Easement Area without the prior written consent of Grantee.

Grantee, its successors, assigns, agents or contractors, may at any time remove all obstructions from the Easement Area, including trimming or removal of trees and shrubs, which it reasonably determines are interfering with the operation, use or maintenance of the drainage facilities, utilities or any part thereof without liability to Grantor.

Grantor warrants that it has good and marketable title to the Premises, free from all liens or encumbrances, and the right to create this easement for the benefit of Grantee. Grantor covenants that Grantee shall quietly enjoy this easement and shall forever warrant and defend title against all claims against the Premises.

In exchange for the mutual promises and covenants exchanged herein, Grantee hereby agrees to erect a berm four (4) feet high along the south side of Sucker Brook starting 400 feet from the edge of Outhouse Road, heading west will begin the berm and a four (4) foot high green chain link fence with signs posted thereon indicating that beyond the fence is private property on top of the earth berm for a distance of 640 feet.

The parties have executed this easement on the day and year first above written.

FINGER LAKES UNIT CEREBRAL PALSY IN		TOWN OF CANAN	DAIGUA
By: Its:		By:	
STATE OF NEW YORK] COUNTY OF ONTARIO] ss:		Its:	
On theday of, 2 or proved to me on the basis of sacknowledged to me that he executed individual upon behalf of which the	cuted the same in his capacity, ar	peared	, personally known to me to the within instrument and rument, the individual, or the
Notary Public	_		
STATE OF NEW YORK] COUNTY OF ONTARIO] ss:			
the basis of satisfactory evidence	e to be the individual whose name er capacity, and that by his/her si	appeared DOUG FINCH, personal is subscribed to the within instrum gnature on the instrument, the indi	nent and acknowledged to me that
Notary Public			



# Schedule A Outhouse Park West Drainage and Utility Easement

Description of a Drainage and Utility Easement to be granted by Finger Lakes United Cerebral Palsy, Inc. to the Town of Canandaigua.

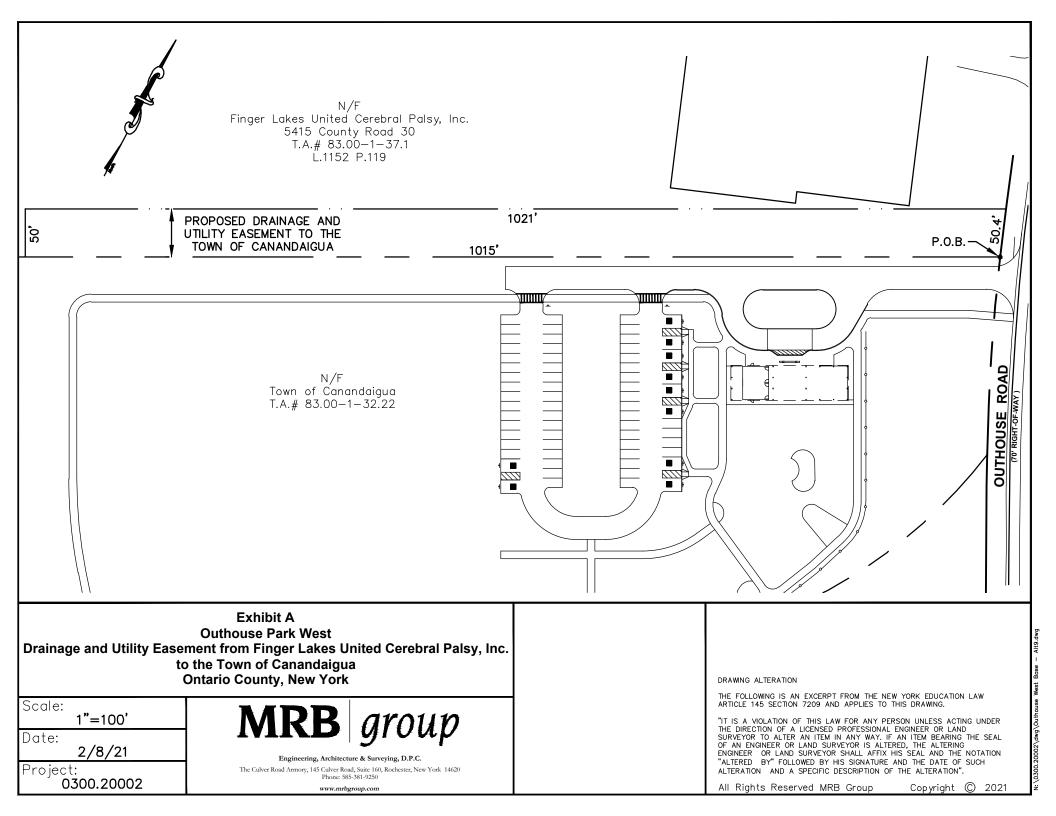
**ALL THAT TRACT OR PARCEL OF LAND**, being situated in the Town of Canandaigua, Ontario County, State of New York and more particularly described as follows:

**BEGINNING** at a Point being on west right-of-way line of Outhouse Road, (70' right-of-way) at its intersection with the common line dividing lands now or formerly owned by Finger Lakes United Cerebral Palsy, Inc. TA #83.00-1-37.1 on the north and lands of Town of Canandaigua, TA #83-1-32.22 on the south; running thence,

- 1. Westerly, along said common line a distance of 1,015 feet to a point; thence running the following courses and distances through said lands of Finger Lakes United Cerebral Palsy, Inc.,
- 2. Northerly, at an angle perpendicular to said common line a distance of 50 feet,
- 3. Easterly, parallel to said common line, a distance of 1,021 feet, to a point in said west right-of-way line of Outhouse Road; thence,
- 4. Southerly, along said west right-of-way line of Outhouse Road a distance of 50.4 feet to the point and place of beginning, as generally depicted on attached Exhibit A, dated February 8, 2021, as prepared by MRB Group.

Dated: February 8, 2021

N:\0300.20002\REPORTS\Outhouse West Drain & Utility Esmt.doc



# **ATTACHMENT 20**



## REGISTERED TRANSFER FACILITY ANNUAL REPORT

(If you need assistance filling out this form please email <a href="mailto:swmfannualreport@dec.ny.gov">swmfannualreport@dec.ny.gov</a> or call 518-402-8678.)

Complete and submit this form by March 1, 2021.

This annual report is for the year of operation from January 01, 2020 to December 31, 2020

### SECTION 1 - GENERAL INFORMATION

	FACILITY	INF	ORMATION				
FACILITY NAME:							
Town of Canandaigua							
FACILITY LOCATION ADDRESS:	FACILITY	CIT	Y:		STA	TE:	ZIP CODE:
5440 Route 5 & 20 West	Cana	nd	aigua		NY		14424
FACILITY TOWN:	FACILITY	CO	UNTY:	FACI	LITYP	HON	NE NUMBER:
Canandaigua	Ontar	io		(58	5) 3	394	4-3300
FACILITY NYS PLANNING UNIT: (A list of NY Ontario County	'S <u>Planning Un</u>	iits ca	an be found at the end of	this rep	ort).	NYS REG	SDEC GION#: 8
360 REGISTRATION DATE ISSUED: (Refer to Registration) 10/9/2020	to DEC		NYS DEC ACTIVITY NUMBER: (Refer to DE	CODE C Regis	OR RI	35	TRATION IR13
FACILITY CONTACT:	public public		ONTACT PHONE	-	CONTA	ACT	FAX NUMBER:
Jim Fletcher	□ private	(58	JMBER: 5) 394-3300	(	585	5) 3	394-9476
CONTACT EMAIL ADDRESS: Highway@T	ownofCana	ndai	igua.org				
			ORMATION				
OWNER NAME:			NE NUMBER:				JMBER:
Town of Canandaigua	(585) 3			(585	5) 39		
OWNER ADDRESS:	OWNER C				STA	TE:	ZIP CODE:
5440 Route 5 & 20 West	Cananda			00.	NY		14424
OWNER CONTACT:	A STATE OF THE STA		TACT EMAIL ADDRE				
Jim Fletcher			@townofcana	anua	aigua	a.0	rg
ODERATOR NAME.	OPERATOR	RIN	FORMATION	-		11.4	
OPERATOR NAME:					■ pub □ priv		
	PREF	FERE	ENCES				
Preferred address to receive correspondence  Other (provide):	e: 🗵 Facility lo	ocatio	on address		Ownerac	ddress	3
Preferred email address: ☐ Facility Contact ☐ Other (provide):	По	wner	Contact				
Preferred individual to receive correspondent ☐ Other (provide):	ce: 🖪 Fac	cility	Contact 🔲 Own	ner Cont	act		
Did you operate in 2020?   ☐ Yes; Complete ☐ No; Complete relinquish your permit/registration associated Waste Management Facility or Activity Notific	e and submit with this soli	t Sec id wa		vity, als	so com	plete	the "Inactive Solid

### SECTION 2 - SOLID WASTE RECEIVED

Please provide the tonnages of solid waste received. Include all waste received. Report Recyclable Materials in Section 5. DO NOT REPORT IN CUBIC YARDS!

	quantities disposed and the percentages measured by each method:	
% Scale Weight	% Estimated	
% Truck Count	% Other (Specify: )	

Type of Solid Waste	January (tons)	February (tons)	March (tons)	April (tons)	May (tons)	June (tons)	July (tons)
Construction & Demolition (C&D) Debris	19.81	20.11	31.14	72.94	69.15	62.58	66.56
Mixed Municipal Solid Waste (MSW) (Residential, Institutional & Commercial)	104.99	90.22	106.15	147.45	124.36	129.52	166.73
Other (specify)							
Total Tons Received	124.80	110.33	137.29	220.39	193.51	192.1	233.29

Type of Solid Waste	Tip Fee (\$/ton)	August (tons)	September (tons)	October (tons)	November (tons)	December (tons)	Total Year (tons)	Daily Avg. (tons)
Construction & Demolition (C&D) Debris	35.85	56.61	62.95	56.94	57.52	43.90	620.21	1.70
Mixed Municipal Solid Waste (MSW) (Residential, Institutional & Commercial)	36.31	134.29	149.67	131.89	153.95	127.88	1567.10	4.29
Other (specify)								
								1 1
Total Tons Received		190.90	212.62	188.83	211.47	171.78	2187.31	5.99

If the solid waste type is not listed, use one of the "Other" lines and fill in the name of the waste. If more "Other" lines are needed, cross out an unused type and fill in the other solid waste name. If still more "Other" lines are needed, attach another copy of this page, cross out an unused type, and fill in the other solid waste name.

#### SECTION 3 - SERVICE AREA OF SOLID WASTE RECEIVED

Please identify where the waste is coming from. The total tons received reported below should equal the total tons received in Section 2 (Solid Waste Received).

DO NOT REPORT IN CUBIC YARDS!

- If the waste WAS received from another solid waste management facility, please write in the name and address of the facility along with the appropriate state, county and planning unit/municipality.
- If the waste WAS NOT received from another solid waste management facility, please write in "Direct Haul" along with the appropriate state, county and planning unit/municipality where the waste was generated.

Specify transport method, list type of material(s) and percentages of total was	ste transported by each:
100 _% Road: Waste Type(s): Direct Haul	% Rail: Waste Type(s):
% Water: Waste Type(s):	% Other (specify:): Waste Type(s):

	SERVICE AREA OF SO	T	Land Institute		
TYPE OF SOLID WASTE	SOLID WASTE MANAGEMENT FACILITY FROM WHICH IT WAS RECEIVED (Name & Address) OR "Direct Haul"	STATE OR COUNTRY	COUNTY OR PROVINCE	NYS PLANNING UNIT (See Attached List of NYS Planning Units)	TONS RECEIVED
Construction & Demolition (C&D) Debris	Direct Haul	NY	Ontario County	Ontario County	620.21
Municipal Solid Waste (MSW) (Residential, Institutional & Commercial)	Direct Haul	NY	Ontario County	Ontario County	1567.10
Other (specify)					

If the solid waste type is not listed, use one of the "Other" lines and fill in the name of the waste. If more "Other" lines are needed, cross out an unused type and fill in the other solid waste name. If still more "Other" lines are needed, attach another copy of this page, cross out an unused type, and fill in the other solid waste name.

#### SECTION 4 - TRANSFER OR DISPOSAL DESTINATION

Please identify destination of waste. Please only include waste sent off-site for disposal or further transfer prior to disposal. Exclude Recyclable Material amounts reported in Section 5. DO NOT REPORT IN CUBIC YARDS!

- If the waste is being sent to another facility for transfer or processing prior to disposal (e.g. Transfer facility or C&D debris handling and recovery facility),
  please identify name, <u>address</u>, corresponding State/Country, Country/Province, and Destination Planning Unit of the transfer destination and the amount of
  waste transferred in the "Amount to Transfer Destination" column.
- If the waste is being sent to a landfill or combustor, please identify the name, <u>address</u>, corresponding State/Country, County/Province, and Destination Planning Unit of the disposal destination and the amount of waste being sent for disposal in the "Amount to Disposal Destination" column.

100 % Road: Wa	aste Type(s): Direct Haul		% Rail: Waste Type(s):						
% Water: Wa	aste Type(s):	% Other (specify:): Waste Type(s):							
TRANSFER OR DISPOSAL DESTINATION									
TYPE OF SOLID WASTE	SOLID WASTE MANAGEMENT FACILITY TO WHICH IT WAS SENT (Name & Address)	DESTINATION STATE OR COUNTRY	DESTINATION COUNTY OR PROVINCE	NYS PLANNING UNIT (See Attached List of NYS <u>Planning Units</u> )	AMOUNT TO TRANSFER DESTINATION (TONS)	AMOUNT TO DISPOSAL DESTINATION (TONS)	TOTAL YEAR (TONS)		
	Ontario County Landfill	NY	Ontario County	Ontario County		620.21	620.21		
Construction & Demolition (C&D) Debris	1879 Route 5 & 20								
	Stanley, NY 14561								
Municipal Solid	Ontario County Landfill	NY	Ontario County	Ontario County		1567.10	1567.10		
Municipal Solid Waste (MSW) (Residential,	1879 Route 5 & 20								
Institutional & Commercial)	Stanley, NY 14561								
Other (specify)									
					TOTAL SEN	T (tons): 2187	7.31		

If the solid waste type is not listed, use one of the "Other" lines and fill in the name of the waste. If more "Other" lines are needed, cross out an unused type and fill in the other solid waste name. If still more "Other" lines are needed, attach another copy of this page, cross out an unused type, and fill in the other solid waste name.

#### SECTION 5 - REGISTERED TRANSFER FACILITY RECYCLABLE & RECOVERED MATERIALS

### Is your facility also a permitted or registered Recyclables Handling & Recovery Facility?

☐ Yes; Complete Section 5 for material recovered from the mixed solid waste stream. Complete a Recyclables Handling & Recovery Facility (RHRF) form for material received as source separated. The RHRF form is located at: <a href="http://www.dec.ny.gov/chemical/52706.html">http://www.dec.ny.gov/chemical/52706.html</a>.

■ No; Complete Section 5 for material recovered from the mixed solid waste stream and for material received as source separated.

# A. Service Area of Recyclable Material Received Please identify where the recyclable materials are coming from. DO NOT REPORT IN CUBIC YARDS!

- If the materials WERE received from another solid waste management facility, please write in the name and <u>address</u> of the facility along with the appropriate state, county and planning unit/municipality.
- If the materials WERE NOT received from another solid waste management facility, please write in "Direct Haul" along with the appropriate state, county
  and planning unit/municipality where the recyclables were generated.

	SERVICE AREA OF REC	YCLABLE MATE	RIAL RECEIVED	(where the material is com	ing from)
MATERIAL	SOLID WASTE MANAGEMENT FACILITY FROM WHICH IT WAS RECEIVED (Name & Address) OR "Direct Haul"	SERVICE AREA STATE OR COUNTRY	SERVICE AREA COUNTY OR PROVINCE	SERVICE AREA NYS PLANNING UNIT (See Attached List of NYS Planning Units	TONS RECEIVED
Commingled Containers (metal, glass, plastic)					
Commingled Paper (all grades)					
Single Stream (total)	Direct Haul	NY	Ontario County	Ontario County	554.14
Brush, Branches, Trees, & Stumps	Direct Haul	NY	Ontario County	Ontario County	380.00
Food Scraps	Direct Haul	NY	Ontario County	Ontario County	7.99
Yard Waste (curbside)					
Other (specify)	See attached	NY	Ontario County	Ontario County	238.79
			TC	TAL RECEIVED (tons)	1180.82

If the material type is not listed, use one of the "Other" lines and fill in the name of the material. If more "Other" lines are needed, cross out an unused type and fill in the other materials name. If still more "Other" lines are needed, attached another copy of this page, cross out an unused type, and fill in the other materials name.

# SECTION 5 – REGISTERED TRANSFER FACILITY RECYCLABLE & RECOVERED MATERIALS (continued) B. Material Recovered

<u>Please identify destination of recovered materials.</u> Indicate the name of the facility, <u>address</u>, corresponding State/Country, County/Province, Destination Planning Unit/Municipality and the amount of material transferred. DO NOT REPORT IN CUBIC YARDS!

00 % Road: Material(s): All ma		% Rail: Material(s): % Other (specify:): Material(s):							
% Water: Material(s):		% Other (s	pecify:	): Material(s):					
PAPER RECOVERED									
RECOVERED MATERIAL	DESTINATION (Name & Address)	DESTINATION STATE OR COUNTRY	DESTINATION COUNTY OR PROVINCE	DESTINATION NYS PLANNING UNIT (See Attached List of NYS Planning Units	TONS RECOVERED (out of facility)				
Commingled Paper (all grades)									
Corrugated Cardboard									
Junk Mail									
Magazines									
Newspaper									
Office Paper									
Paperboard / Boxboard									
Other Paper (specify)									

If the material type is not listed, use one of the "Other" lines and fill in the name of the material. If more "Other" lines are needed, cross out an unused type and fill in the other materials name. If still more "Other" lines are needed, attached another copy of this page, cross out an unused type, and fill in the other materials name.

# SECTION 5 - REGISTERED TRANSFER FACILITY RECYCLABLE & RECOVERED MATERIALS (continued)

B. Material Recovered

	GLASS	RECOVERED			
RECOVERED MATERIAL	DESTINATION (Name & Address)	DESTINATION STATE OR COUNTRY	DESTINATION COUNTY OR PROVINCE	DESTINATION NYS PLANNING UNIT (See Attached List of NYS Planning Units	TONS RECOVERED (out of facility)
Container Glass					
Industrial Scrap Glass					
Other Glass (specify)					
			 TOTAL GLASS R	ECOVERED (tons):	
	METAL	RECOVERED			
RECOVERED MATERIAL	DESTINATION (Name & Address)	DESTINATION STATE OR COUNTRY	DESTINATION COUNTY OR PROVINCE	DESTINATION NYS PLANNING UNIT (See Attached List of NYS Planning Units	TONS RECOVERED (out of facility)
Aluminum Foil / Trays					
Bulk Metal (from MSW)					
Bulk Metal (from CD debris)					
Enameled Appliances / White Goods					
Industrial Scrap Metal					
Tin & Aluminum Containers					
Other Metal (specify)	Fore Recycling	NY	Ontario County	Ontario County	204.79
Source Separated Bulk Metal	982 St Rt 21, Shortsville, NY 14548	1			
			TOTAL METAL F	RECOVERED (tons): 20	4.79

If the material type is not listed, use one of the "Other" lines and fill in the name of the material. If more "Other" lines are needed, cross out an unused type and fill in the other materials name. If still more "Other" lines are needed, attached another copy of this page, cross out an unused type, and fill in the other materials name.

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# SECTION 5 - REGISTERED TRANSFER FACILITY RECYCLABLE & RECOVERED MATERIALS (continued)

B. Material Recovered

RECOVERED MATERIAL (Name & Address)  STATE OR COUNTY OR PROVINCE  PANNING UNIT (See Attached List of NYS Planning Units)  RECOVE (out of fac (out of f		PLAS	TIC RECOVERED			
PET (plastic #1)			STATE OR	COUNTY OR	PLANNING UNIT (See Attached List of	TONS RECOVERED (out of facility)
HDPE (plastic #2)						
Other Rigid Plastics (#3-#7)  Industrial Scrap Plastic  Plastic  Plastic Film & Bags  Wegmans 345 Eastern Blvd, Canandaigua, NY 14424  Other Plastics (specify)  Miscellaneous Material Recovered  Miscellaneous Material Recovered  RECOVERED MATERIAL  RECOVERED MATERIAL  (Name & Address)  DESTINATION STATE OR COUNTRY PLANNING UNIT (See Attached List of NYS Planning Units NYS PLANNING UNIT) (See Attached List of NYS Planning Units) NYS Ontario County Ontario County Ontario County  Ontario County  Ontario County  16.74  Textiles  St. Pauly Textile Inc. 1067 Gateway Drive, Farmington, NY 14425	PET (plastic #1)					
Industrial Scrap Plastic	HDPE (plastic #2)					
Plastic Film & Bags						
Plastic Film & Bags  345 Eastern Blvd, Canandaigua, NY 14424  Other Plastics (specify)  TOTAL PLASTIC RECOVERED (tons): 1.43  MISCELLANEOUS MATERIAL RECOVERED  RECOVERED  BESTINATION COUNTY OR COUNTY OR PROVINCE  PROVINCE  EWASTE+ T318 Victor Mendon Rd, Victor, NY 14564  Textiles  Textiles  TOTAL PLASTIC RECOVERED (tons): 1.43  TONS PLANNING UNIT (See Attached List of NYS Planning Units (out of fac						
Other Plastics (specify)  TOTAL PLASTIC RECOVERED (tons): 143  MISCELLANEOUS MATERIAL RECOVERED  RECOVERED DESTINATION STATE OR COUNTY OR PROVINCE PLANNING UNIT (See Attached List of NYS Planning Units) (out of factor)  RECOVERED (Name & Address)  Electronics  EWASTE+ NY Ontario County Ontario County 16.74  Textiles  St. Pauly Textile Inc. NY 14425	Plastic Film & Bags		NY	Ontario County	Ontario County	1.43
RECOVERED DESTINATION STATE OR COUNTY OR PROVINCE    EWASTE+		345 Eastern Blvd, Canandaigua, NY 14424				
RECOVERED MATERIAL RECOVERED  DESTINATION STATE OR COUNTY OR PROVINCE  Electronics  EWASTE+ 7318 Victor Mendon Rd, Victor, NY 14564  Textiles  MISCELLANEOUS MATERIAL RECOVERED  DESTINATION STATE OR COUNTY OR PROVINCE PROVINCE  Ontario County  Ontario County  Ontario County  Ontario County  15.84	Other Plastics (specify)					
RECOVERED DESTINATION (Name & Address)  Electronics  EWASTE+ 7318 Victor Mendon Rd, Victor, NY 14564  Textiles  DESTINATION STATE OR COUNTRY PROVINCE PLANNING UNIT (See Attached List of NYS Planning Units)  PLANNING UNIT (See Attached List of NYS Planning Units)  (out of fact Ontario County)  NY Ontario County Ontario County  Ontario County 15.84					RECOVERED (tons): 1	.43
RECOVERED DESTINATION STATE OR COUNTY OR PROVINCE    Electronics   EWASTE+		MISCELLANEO	US MATERIAL RECOVE	ERED		
Textiles			STATE OR	COUNTY OR	PLANNING UNIT (See Attached List of	TONS RECOVERED (out of facility)
7318 Victor Mendon Rd, Victor, NY 14564  Textiles  St. Pauly Textile Inc.  1067 Gateway Drive, Farmington, NY 14425  NY Ontario County Ontario County 15.84	Electronico	EWASTE+	NY	Ontario County	Ontario County	16.74
Textiles 1067 Gateway Drive, Farmington, NY 14425	Electronics	7318 Victor Mendon Rd, Victor, NY 14564				
1067 Gateway Drive, Farmington, NY 14425	T61	St. Pauly Textile Inc.	NY	Ontario County	Ontario County	15.84
Other (specify)	Textiles	1067 Gateway Drive, Farmington, NY 14425				
	Other (specify)	į į				

If the material type is not listed, use one of the "Other" lines and fill in the name of the material. If more "Other" lines are needed, cross out an unused type and fill in the other materials name. If still more "Other" lines are needed, attached another copy of this page, cross out an unused type, and fill in the other materials name.

# SECTION 5 - REGISTERED TRANSFER FACILITY RECYCLABLE & RECOVERED MATERIALS (continued)

B. Material Recovered

	MIXED MAT	TERIAL RECOVERED			
RECOVERED MIXED MATERIAL	DESTINATION (Name & Address)	DESTINATION STATE OR COUNTRY	DESTINATION COUNTY OR PROVINCE	DESTINATION NYS PLANNING UNIT (See Attached List of NYS Planning Units	TONS RECOVERED (out of facility)
Commingled Containers (metal, glass, plastic)					
Commingled Paper & Containers					
	Casella Recycling	NY	Ontario County		554.14
Single Stream (total)	3555 Co Rd 49, Stanley, NY 14561				
Other (specify)					
				AL RECOVERED (tons)	554.14
	ORGANIC MA	ATERIAL RECOVERED			
RECOVERED MATERIAL	DESTINATION (Name & Address)	DESTINATION STATE OR COUNTRY	DESTINATION COUNTY OR PROVINCE	DESTINATION NYS PLANNING UNIT (See Attached List of NYS Planning Units	TONS RECOVERED (out of facility)
Brush, Branches,	Zoladz Construction	NY	Erie County	Northeast Southtowns Solid	380
Trees, & Stumps	13600 Railroad St, Alden NY 14004-0157				
Food Scraps	Hi-Zor Farms Vermiculture	NY	Ontario County	Ontario County	7.99
1 oou ocraps	2257 County Rd 4, Seneca Castle, NY 14547				
Yard Waste (curbside)					
Other (specify)					
		TOTAL OR	GANIC MATERIA	AL RECOVERED (tons)	387.99

If the material type is not listed, use one of the "Other" lines and fill in the name of the material. If more "Other" lines are needed, cross out an unused type and fill in the other materials name. If still more "Other" lines are needed, attached another copy of this page, cross out an unused type, and fill in the other materials name.

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### SECTION 6 - UNAUTHORIZED SOLID WASTE

Has unauthorized solid waste been received at the facility during the reporting period?

☐ Yes ■ No If yes, give information below for each incident (attach additional sheets if necessary):

Date Received	Type Received	Date Disposed	Disposal Method & Location

# **Radiation Monitoring**

adiation monitor? res_	<u>  -  </u> NO
and Model	of fixed unit.
le radiation monitor?Y	es No
and Model	of fixed unit.
	le radiation monitor?Y

lusidout	Incident	Received				Truck	Reading	Disposal	Rem	oved
Incident Number	Date	Time	Hauler	Origin	Truck Number	Reading	Status	Date	Time	

		SECTION 7 - COST ESTIMATES AND FINANCIAL ASSURANCE DOCUMENTS	
Are ther	re required	d cost estimates and financial assurance documents for closure?	
□Yes	■ No	If yes, attach additional sheets reflecting annual adjustments for inflation and any changes to the Closure Plan?	

			SECTIO	N 8 – PR	DBLEMS			
Were an facility p	y probler rocedure	ms encountered during t s)?	he reporting	g period (e.g	, specific occu	ırrence	s which hav	e led to changes in
□Yes	■ No	If yes, attach addition problem.	al sheets ide	entifying eac	h problem and	d the m	ethods for r	resolution of the
			SECTIO	ON 9 – CH	ANGES			
Were the	ere any c	hanges from approved re	eports, plan	s, specificat	ions, and perm	nit cond	ditions?	
□Yes	■ No	If yes, attach addition	al sheets ide	entifying cha	inges with a ju	stificati	on for each	change.
8	ECTIO	N 10 - REGISTRAT	ION/CON	SENT OR	DER REPO	RTING	G REQUI	REMENTS
Are there	any addit	ional registration/consen	t order repor	rting requiren	nents not cover	red by t	he previous	sections of this form?
□Yes	■ No	If yes, attach addition responses.	al sheets ide	entifying the	reporting requ	iiremer	nts with thei	rrespective
		SECTION 11 - SIGN	ATURE A	ND DATE	BY OWNE	R OR	OPERAT	OR
		r must sign, date and si gional Office addresses						
The Owne	r or Ope	rator must also submit o	ne copy by	email, fax o	mail to:			
		Ві	Division of ureau of So 62 Albany, N Fax	Materials Molid Waste 25 Broadwa lew York 1 x 518-402-9	lanagement Management ay 2233-7260			
direction a gather and	nd super d evaluate	alty of law, that the data vision in compliance with this information. I am a of the Environmental Co	n a system of aware that a	designed to any false sta	ensure that qu tement I make	alified in suc	personnel p h report is	properly and accurate
8ignature	11 /	ZIA		-	2/19 Date	9/21		-,/
Name (Pri	nt or Typ	Flexlex	Title (	hum S Print or Typ	pulment		(585)3 Phone No	314 - 3300 umber
5440 Address	Ponte	5420	-	Canan	daigna		Ny State and	14424 1 Zip
High Email (Prin	way (a	Hown of Cana	ndaig	na.o	g-			
ATTACHM	IENTS:	YES NO (Ple	ase check a	appropriate	ine)			

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MATERIAL	SOLID WASTE MANAGEMENT FACILITY FROM WHICH IT WAS RECEIVED OR "DIRECT HAUL"	SERVICE AREA STATE OR COUNTRY	SERIVCE AREA COUNTY OR PROVINCE	SERVICE AREA NYS PLANNING UNIT	TONS RECEIVED
Textiles	Direct Haul	NY	Ontario County	Ontario County	15.84
Metal	Direct Haul	NY	Ontario County	Ontario County	204.79
Plastic Bags	Direct Haul	NY	Ontario County	Ontario County	1.43
E-waste	Direct Haul	NY	Ontario County	Ontario County	16.74
				Total	238.79

## ANNUAL REPORT FOR NYS ELECTRONIC WASTE COLLECTION SITES

ANNUAL | 2020

Town of Canandaigua

(January 1 - December 31, 2020 Reporting Period)

Due: March 1, 2021

This online annual report form must be completed in accordance with the New York State Electronic Equipment Recycling and Reuse Act (Environmental Conservation Law, Article 27, Title 26). Each registered electronic waste collection site is required to report annually to the NYS Department of Environmental Conservation (Department) by <u>March 1st</u>, for the previous calendar year.

Each registered electronic waste collection site must complete and submit this online annual report form by March 1st.

Failure to submit a complete and timely annual report, including the certification form with appropriate signatures, will subject the electronic waste collection site to civil penalties under the Act.

You will need to notify the Department via e-mail or phone if a change is necessary after submittal. The Department will then grant you access to edit information previously submitted.

Please direct all questions regarding the content of this annual report to <a href="mailto:ReTRAC.Ewaste@dec.ny.gov">ReTRAC.Ewaste@dec.ny.gov</a> or call (518) 402-8706.

#### Collection Site Information

Name of Site: \* Department-Issued Registration

Town of Canandaigua #:

00183

Site Address: \*
5440 Route 5 & 20

City: \* State: \* ZIP Code: \* County: \*
Canandaigua New York 14424 Ontario

Please upload your list of multiple retail collection sites here (if applicable):

File formats allowed: .doc .docx .xls .xlsx (Please restrict to less than 3 MB in size)

Please identify the current primary contact and mailing address (if different from above) for the electronic waste collection site:

Name: \* Title:

James Fletcher Highway & Water Superintendent

Phone Number: \* Extension E-mail: \*

5853943300 : Highway@townofcanandaigua.or

Please enter up to 12 numeric characters

,

only

Mailing Address: 5440 Route 5 & 20

City: Canandaigua	State: NY	Postal (ZIP) Code: 14424	
Would the electronic was	te collection	site like to list a secondary contact:	? *
C Yes			
<b>⊙</b> No			
Is the current legal depart	ment contac	t the same as the primary contact?	*
C Yes © No			
Please identify the coll	ection site, co	onsolidation facility or current lega	l department contact and mailing address:
Name: *		Title:	
Jean Chrisman		Town Clerk	
Phone Number: *	Extension	E-mail: *	
5853941120	: 2225	jchrisman@townofcanandaigua.c	
Please enter up to 12 numeric characters only	2225	rg	
Mailing Address: * 5440 Route 5 & 20			
City: *	State: *	Country: *	Postal (ZIP) Code: *
Canandaigua	NY	USA	14424
	th accepted be reported ypes of equip	as ineligible program weight in the	a business consumer at a charge for which the entity has not been provided a
Please check all that	apply		
Please describe the f	ees associate	ed with the acceptance of each type	e of CEE above OR, you may instead choose to upload a cost sheet.
Upload File: 2020-03-16 Adopted	fee schedule	- Transfer Station.docx File formats	s allowed: .doc .docx .xlx .xlsx. Please limit to under 3 MB.

#### **Electronic Waste Collected**

Collection sites must separately report the weight of covered electronic equipment (CEE) accepted from NYS consumers that is eligible to be credited to manufacturers towards their acceptance standard goals from any ineligible weight. Please use the guidelines below to distinguish between eligible and ineligible program weight, and list those weights in the corresponding columns in the table below.

#### Eligible Program Weight

- \*All CEE weight accepted from any NYS consumer at no charge.
- \*All CEE weight accepted from any NYS business consumer at a charge.
- \*All CEE weight accepted from any NYS consumer at a charge, for which the consumer has been provided a premium service only.

#### Ineligible Program Weight

\*All CEE weight accepted from any NYS consumer other than a business consumer <u>at a charge</u> for which the entity has not been provided a premium service.

Program Weight in pounds (of Computers; Computer peripherals (CRT); Computer peripherals (non-CRT); Small electronic equipment; Small scale servers; Televisions (CRT); Televisions (non-CRT);)

(if	none,	enter	"0"

ELECTRONIC WASTE COLLECTED	QUANTITY COLLECTED - ELIGIBLE PROGRAM WEIGHT *	QUANTITY COLLECTED - INELIGIBLE PROGRAM WEIGHT *
Computers	2,559	0
Computer peripherals (CRT)	0	490
Computer peripherals (non-CRT)	7,809	583
Small electronic equipment	4,875	0
Small scale servers	30	0
Televisions (CRT)	0	12,003
Televisions (non-CRT)	0	5,137
Total	15,273	18,213

#### **Electronic Waste Shipped Off-site**

Please list the name, address, and registration number (if applicable), of each in-state or out-of-state electronic waste consolidation facility or recycling facility to which electronic waste was sent during this reporting period. Please also provide the quantity, again broken down by <u>eligible</u> and <u>ineligible</u> weight, of each type of electronic waste sent to each such facility.

Each person who owns or operates an electronic waste consolidation or recycling facility as defined in Section 27-2601 of the Electronic Equipment Recycling and Reuse Act, should already be registered with the Department. Electronic waste recycling facility registration numbers are available on the Department's website at: <a href="http://www.dec.ny.gov/chemical/73670.html">http://www.dec.ny.gov/chemical/73670.html</a>. Electronic waste consolidation facility registration numbers may be requested via e-mail (ReTRAC.Ewaste@dec.ny.gov) or by telephone: (518) 402-8706.

Quantity (in pounds) of Eligible Weight Shipped Off-site (of Computers; Computer peripherals (CRT); Computer peripherals (non-CRT); Small electronic equipment; Small scale servers; Televisions (CRT); Televisions (non-CRT);)

1. (if none, enter "0")

Facility Name EWASTE+	Full Address 7318 Victor-Mendon Rd, Victor, NY 14564		gistration# 138
Computers * 2,559	Computer peripherals (CRT) * 0	Computer peripherals (nor CRT): * 7,809	n- Small electronic equipment * 4,875
Small scale servers * 30	Televisions (CRT) * 0	Televisions (non-CRT): *	Total Pounds 15,273

#### Total

15,273

Quantity (in pounds) of Ineligible Weight Shipped Off-site (for Computers; Computer peripherals (CRT); Computer peripherals (non-CRT); Small electronic equipment; Small scale servers; Televisions (CRT); Televisions (non-CRT);)

Facility Name	Full Address	State Re	egistration #
EWASTE+	7318 Victor-Mendon Rd, Victor, NY 14564	NY 00	0138
Computers *	Computer peripherals (CRT) *	Computer peripherals (no	n- Small electronic equipment *
	150	583	Ü
Small scale servers *	Televisions (CRT) *	Televisions (non-CRT) *	Total Pounds
0	12,003	5,137	18,213

#### Total

18,213

#### **Hazardous Waste Exemption**

Electronic waste is potentially a hazardous waste. Electronic waste directed for recycling is exempted from regulation under the hazardous scrap metal exemption (6 NYCRR 371.1(g)(1)(iii)(b)), or excluded from regulation under the processed scrap metal exclusion (6 NYCRR 371.1(e)(1)(xiii)) provided that scrap metal will ultimately be reclaimed.

Completion of the Hazardous Waste Exemption portion of this annual report form satisfies the requirement to submit a "c7" notification to the Department pursuant to 6 NYCRR 371.1(c)(7), which states, in part: "Parties who raise a claim that a certain material is not a solid or hazardous waste, or is exempt or conditionally exempt from regulation, based on the intent to reclaim, recycle or reuse, must notify the department, in writing, before utilizing the exemption or exclusion."

Collection sites, consolidation facilities and recycling facilities must list the facility type, name, and address of each entity to which electronic waste will be sent in the table below. Recycling facilities must also list the entity type, name, and address of each scrap metal recycler and smelter to which electronic waste component materials will be sent.

This list of downstream vendors must be kept current. The Department should be notified within 30 days of a change in vendors.

It is unlikely that scrap metal recyclers or smelters will have registration numbers. In addition, registration numbers are not applicable for out-of-state facilities. Electronic waste recycling facility registration numbers are available on the Department's website at:

#### http://www.dec.ny.gov/chemical/73670.html.

	FACILITY TYPE *	NAME *	ADDRESS *	CITY *	STATE *	COUNTRY *	POSTAL (ZIP) CODE *	REGISTRATION # (IF APPLICABLE)
1	Recycling Facility	EWASTE+	7318 Victor- Mendon Rd	Victor	NY	USA	14564	00138

#### **Electronic Waste Collection Site Certification**

By completing and submitting the information below, I certify that the information provided on the annual report to which this certification applies is accurate and complete, and that this entity will comply with the requirements of New York State's Electronic Equipment Recycling and Reuse Act, all other applicable laws, rules and regulations. I also hereby affirm under penalty of law that the information provided in this form and attached statements and exhibits is true to the best of my knowledge and belief. False statements made herein are punishable as a Class A misdemeanor pursuant to Section 210.45 of the Penal Law.

Name: \* Date: \*
James Fletcher 02/17/2021

Title: \* Collection Site: \*

Highway & Water Superintendent Town of Canandaigua Transfer

Station

Registration #: \*

00183

By checking the box next to "Sign Electronically," I hereby indicate my intent to electronically sign and submit this report, and that I have the authority to electronically sign this form on behalf of the collection site. \*

**☑** Sign Electronically

Please note: If you do not wish to sign this form electronically, please contact the Department for a paper certification form to be signed and mailed in.

Response created on: Feb 17, 2021 at 05:16 PM EST by highway@townofcanandaigua.org

Response last updated on: Feb 17, 2021 at 05:16 PM EST by highway@townofcanandaigua.org

# **ATTACHMENT 21**



January 21, 2021

Town of Canandaigua c/o Eric Cooper/Chris Jensen 5440 Routes 5 & 20 West Canandaigua, NY 14424 TOWN OF CANANDAIGUA R TOWN CLERK R E C E JAN 25 2021 E VE D

Re: 3535 NYS Route 364 – Mixed Use Overlay Adoption – Canandaigua Shores Tax Map #98.19-1-20.100

Dear Mr. Cooper:

Our client, Mr. Angelo Licciardello of ATL Contractors Inc. is requesting to adopt Mixed Use Overlay (MUO) Zoning #3 for the above referenced property. The applicant is currently under contract for the subject property purchasing from Carol L Eiffert. Please find the attached letter of permission from the current owner for this application. Also, please find attached conceptual and context plans for your reference.

Canandaigua Shores Townhomes will be located on a 33.18 acre parcel currently zoned as R-1-20 with the Mixed Use Overlay #3. The parcel is currently vacant with land cover of mostly brush and trees. The parcel was previously subdivided from a neighboring residential lot and some barns that existed along NY Rt 364 that were removed several years ago. The site has a range of topography with slopes ranging from 0-18%. The steepest slope is near the center of the site and runs north to south.

The intent of this petition is to rezone the parcel into MUO to allow for the construction of 27-32 townhouse buildings and two single family residential lots. The townhouse buildings will consist of four units each and there will be a maximum of 128 units. The townhome units will be approximately 1300 square feet with 2 bedrooms each. The single-family homes will be on separate parcels and will be owned privately. This development will extend into the Town of Hopewell and connect to County Road 18. The property in the Town of Hopewell will be subdivided into 9 one-acre single family residential lots.

The development will require approximately 3600 feet of new dedicated road off which 2000 feet will be in Canandaigua. The road will be constructed as a rural collector road. Stormwater from the new development will be treated and retained in grass swales located near the townhouse building and a large stormwater pond will be located at a low point near the center of the property on the north side of the road.

This request has been generated based on the demand of residential units and single-family residences in this area of the town. The location is favorable as many of the units will have water/lake views and it is a short drive to parks and amenities in the City. It is anticipated that citizens of this community are retired individuals who may be downsizing as well as younger generations starting their careers and families.

In review of the Tow of Canandaigua 2003 Comprehensive Plan which originated the need for Mixed (Multi) Use Overlays in over theses residential area to promote "moderate density residential district(s)" and "create a more diverse housing stock". This development provides a moderate density of 3.5 housing units per acre which is comparable to 11,500 SF per unit. Most high density multi-residential



communities provide 8 units per acre or 5,500 SF per unit. The underlying zoning provided for one housing unit per 20,000 SF.

The townhouse style construction provides single level housing with various roof lines and aesthetically pleasing facades that will blend with the nature of the neighborhood. This section of town has diverse range of residential uses and architecture. The development is bordered by lakefront cottages and homes as well as Otietiana Cove located opposite NYS Rt 364, a mobile home park on the north side and various single-family residences. Otietiana Cove consists of 16 residential townhouse style condos. The proposed townhouses will be approximately 22' in height and a mixture of patio style and walk-out basement construction.

It is our opinion that this development meets the town's comprehensive plan is several ways. The following are goals outlined in the comprehensive plan and a brief description of how this development and rezoning will meet the town's plan for growth.

#### Resource Protection-

Protect Natural Resources – By clustering residential apartment on lands that do not have significant natural resources this will reduce the development pressure to build new homes in other areas of the town. Therefore, this may preserve natural resources in other areas of the Town.

Limit Expansion of utilities – This development has a public water and sewer available to the site. There is plan for utility extension within this development. The site is located entirely within existing sewer and water districts. No special districts will need to be formed for the new townhomes.

#### Housing -

Support future residential growth that makes Canandaigua livable for people of all ages, abilities, and income levels. – This development provides residential housing to meet the demand for housing middle income and retired families.

We hope that our application to change the zoning as outlined above for the subject parcels is accepted. This development meets not only the intent of the comprehensive plan, but also the ever-increasing housing demand within the Town. As always please feel free to contact myself with questions or concerns.

Sincerely,

Brennan Marks, PE

Marks Engineering, P.C.

bmarks@marksengineering.com

(585)905-0360

TOWN OF CANANDAIGUA
RECE JAN 25 2021

# PETITION TO AMEND THE OFFICIAL ZONING MAP

To the Town Board of the Town of Canandaigua, Ontario County, New York
MIXED USE OVERLAY DISTRICT

1.	Name and Address of the Apph	8242 EAST BLUFF DRIVE, PENN	<del></del>
·	Applicant Telephone and E-ma	il Address: ALHUNTER@ROCHESTER	RR.COM 585-820-0930
2.	Name and Address of Applican	t's Attorney (if applicable):	TOWN OF CANANDAIGUA R TOWN CLERK R E E C 25 2021
	Attorney Telephone and E-mail	Address:	\$ JAN 25 2021 \$
3.	Interest of Applicant in Property	y: FUTURE OWNER/DEVELOPER	VED 5
4.	Name and Address of Property	Owner, if different : CAROL EIFFERT, 3  CANANDAIGUA, N	
	Owner Telephone and E-mail A		<del>gali Birgogoros II I</del> BR. B <del>oros Birgili II</del> - Bri
<b>5.</b>	Subject Property Address and T	TM# 98.19-1-20.100, CANANDAIGUA, NY	3535 EAST LAKE RD
6.	Current Zoning and MUO Class	sification: R-1-20, MUO-3	
7.	Requested Amended Zoning Cl	assification: MUO-3	
8.	Existing Land Use and/or Build	ings: VACANT	
9.	Proposed Land Use and/or Buil	dings: MIXED USE, MULTI-RESIDENTIA  & SINGLE FAMILY RESIDENTIA	
Signa	and the second s	Authentisian Parol Eiffert, Eric Eiffert POA 12/28/2020 7:45:13 PM EST	12/28/2020 SIGN HERI
		Office Use Only	
Date I	Filed:Date Re	eferred to Planning Board:	
Plann	ing Board Action:		
Public	cation: (dates)	(location)	
		):	
		e) (location)	
Order			

December 28, 2020

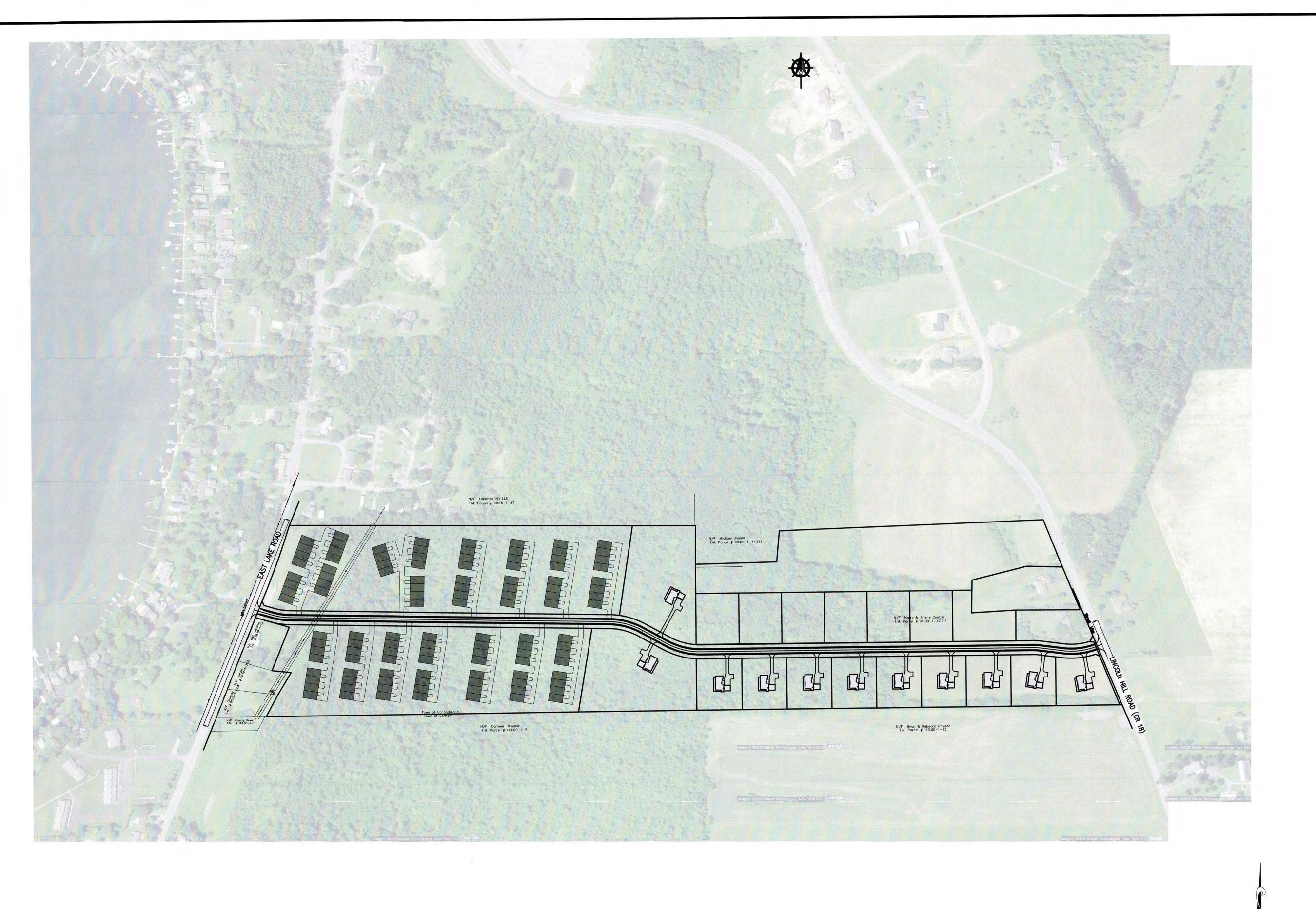
Town of Canandaigua 5440 Route 5& 20 West Canandaigua, NY 14424

To Whom It May Concern,

This letter serves as affirmation that the landowner (owner) of 3535 East Lake Rd (County Rd 11), Town of Canandaigua, Carol Eiffert, has granted ATL Contractors LLC, Angelo Licciardello (developer), permission to petition the Town of Canandaigua for Mixed Use Overlay Zoning Amendment and apply for Site Plan Review for the subject property. The developer also give permission to Marks Engineering, P.C., Brennan Marks (Engineer) permission to be a representative for the developer to the Town and New York State.

Carol Eiffert, Eric Eiffert POA	Date	12/28/2020		SIGN HERE
Angelo Licciardello	:			
ATL Contractors LLC.				
8242 East Bluff Drive				
Penn Yan, NY 14527				
← Authentision				
Carol Eiffert, Eric Eiffert FOA	Date	12/28/2020	<	SIGN HERE
Carol Eiffert 12/28/2020 7:45:20 PM EST			-	
3523 Abbey Rd				
Canandaigua, NY 14424				
$(1)$ $M_{1}$				
John John John John John John John John	Data	12/28/2020		

Brennan Marks Marks Engineering, P.C. 42 Beeman St. Canandaigua, NY 14424 FOUNT COUNT OF CANGING PROPERTY OF THE PROPERT



ONTEXT AERIAL

SKETCH PLANS PREPARED FC ANGELO LICCIARDELLO

MarksEngineering

ANGELO LICCIARDELLO
MULTI-FAMILY APARTMENT B
SHOWING LAND IN:

SHOWING LAN 3535 EAST LAK TOWN OF CANAN

3535 TOWN INTY OF ONTARIO

DRAWNG TITLE:

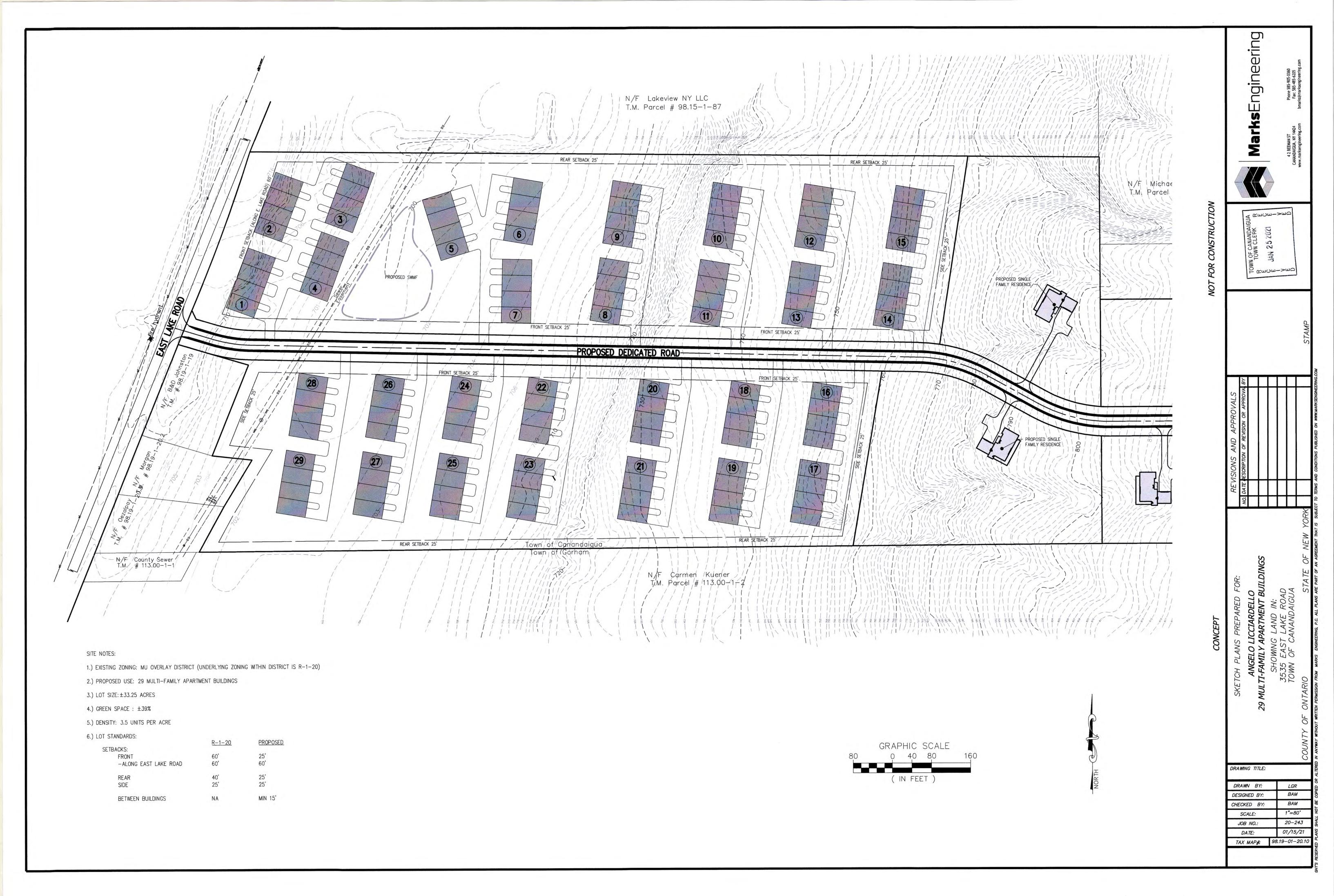
DRAWN BY: L

 $\begin{array}{c|cccc} DRAWN & BY: & LGR \\ \hline DESIGNED & BY: & BAM \\ \hline CHECKED & BY: & BAM \\ \hline SCALE: & 1"=200' \\ \hline JOB & NO.: & 20-243 \\ \hline DATE: & 01/15/21 \\ \hline TAX & MAP\#: & 98.19-01-20.10 \\ \hline \end{array}$ 

GRAPHIC SCALE

0 100 200

(IN FEET)



# **ATTACHMENT 22**

# Local Law Filing

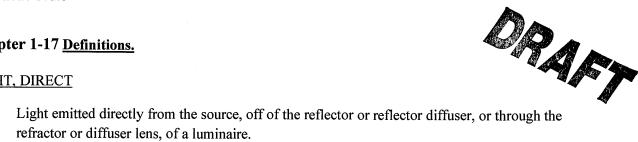
# (Use this form to file a local law with the Secretary of State.)

County County (Select one:)	ity ⊠Town		/ /
of Canandaigua			01/29/2021
Local Law No.		of the year 20 <sup>21</sup>	
(Insert	ndment to Chapter 1-17 General ( Title) pter 220-77 Lighting Standards an		
Be it enacted by	the Town Board (Name of Legislative Body)		of the
County C	ity ⊠Town ∐Village		
of Canandaigua			as follows:

(If additional space is needed, attach pages the same size as this sheet, and number each.)

# Chapter 1-17 Definitions.

#### LIGHT, DIRECT



#### **LIGHT GLARE**

Light emitting from a luminaire with intensity great enough to reduce a viewer's ability to see.

#### LIGHT, INDIRECT

Direct light that has been reflected or has scattered off of surfaces other than those associated with the light fixture.

### LIGHTING, OUTDOOR

The illumination of an outside area or object by any Luminaire.

#### LIGHT POLLUTION

Stray or reflected light that is emitted into the atmosphere above the 90-degree horizontal plane from the luminaire, and which can or does cause unwanted sky glow or which can or is seen from an abutting property.

#### LIGHT TRESPASS

Direct light from a luminaire located on one property that is intruding onto other property.

#### **LUMINAIRE**

A complete lighting system, including a light source component (lamp or lamps that produce the actual light) and a fixture.

#### LUMINAIRE, FULL CUT-OFF TYPE

A luminaire that, by design of the housing, does not allow any light dispersion or direct light to shine above a 90-degree horizontal plane from the base of the luminaire.

# LUMINAIRE, HEIGHT OF

The vertical distance from the ground directly below the center line of the luminaire to the lowest direct-light-emitting part of the luminaire.

#### **UPLIGHTING**

Any light source that distributes illumination above a 90-degree horizontal plane



#### § 220-77 Lighting standards and regulations.

- A. Purpose and intent. It is the purpose and intent of this section to:
  - (1) Control outdoor lighting for the safety of motorists and pedestrians;
  - (2) Aiding in law enforcement functions and reducing crime through the proper design and use of outdoor lighting to ensure nighttime appearance consistent with overall community goals or enhancing the attractiveness of businesses, streets and other portions of the environment;
  - (3) Provide the regulatory framework to ensure the installation of safe and attractive outdoor lighting needed to protect the health, safety and welfare of the residents and visitors to the community;
  - Provide specific guidelines for site plan applications and standards in regard to lighting in order to maximize the effectiveness of site lighting;
  - (5) To avoid unnecessary upward illumination and control unwanted illumination and light trespass onto neighboring properties, roadways and night sky;
  - (6) Have all exterior lights and illuminated signs designed, located, installed and directed in such a manner as to prevent unreasonable light trespass and light glare.
- B. Applicability. All outdoor lighting shall be in conformance with the requirements of this section.
- C. General requirements for all mixed-use, multi-family, commercial and industrial zoning districts.
  - (1) All outdoor lighting fixtures, including display lighting, shall be full cutoff, and turned off after close-of-business, unless needed for safety or security, in which case the lighting shall be reduced to the minimum level necessary and may operate on motion detectors/sensors.
  - (2) Petroleum stations. Island canopy fixtures shall be completely recessed and full cutoff.
  - (3) Recreational facilities, public or private. Lighting for outdoor recreational facilities shall be shielded according to the requirements set forth in Subsection D below.
  - (4) All light fixtures that are required to be fully shielded shall be installed and maintained so that the shielding is effective.
  - (5) All luminaires shall be "white light," including but not limited to metal halide, plasma, LED, and similar, for all outdoor lighting on new commercial or industrial uses.
  - (6) The maximum height of a pole-mounted light fixture shall be 33 feet.
  - (7) The maximum height of a building-mounted light fixture shall be 26 feet.
  - (8) Upward aimed façade and building lighting shall be fully shielded and fully confined from projecting into the sky by the building eaves, roofs, overhangs or structures and shall be mounted as flush with the illuminated wall as possible.
- <u>D.</u> General requirements for all residential zoning districts.
  - (1) All outdoor lighting fixtures shall be shielded from adjacent residential properties or public right-of-way.
  - (2) The maximum light trespass at the property line shall be 0.25 footcandle.
  - (3) The maximum height of a pole-mounted light fixture or a building-mounted light fixture shall be 20 feet.
- E. Regulations Applicable to All Zoning Districts.
  - (1) All outdoor luminaire whose initial source lumens are greater than 900 must meet the following requirements:
    - a. Have a cutoff angle of 90° or less. (full cutoff)
    - b. Canopy lights must be recessed and full cutoff.

- (2) Light source visibility. The visibility of the light source inside a luminaire shall be restricted; the direct light shall not be visible above six feet at the adjoining public roadway pavement edge or 25 feet beyond the property line.
- (3) No installation of new luminaries shall be permitted unless in conformance to this section.

# F. Exceptions to all zoning districts.

- (1) Any outdoor luminaire having initial source lumens of 900 or less, provided that no direct light causes glare on adjoining roadways.
- (2) Temporary lighting for events such as circus, fair, carnival or other civic uses.
- (3) Construction or emergency lighting, provided such lighting is temporary and is discontinued immediately upon completion of the construction work or abatement of the emergency DRAFT necessitating said lighting.
- (4) Temporary lighting for holiday events.
- (5) Lighting associated with agricultural uses.

#### F. Prohibited lighting:

- <u>(1)</u> Prohibited lighting for all uses.
  - All moving, revolving and flashing lights for promotional purposes.
- (b) Laser source lighting or any similar high intensity light for outdoor advertising or entertainment, when projected above the horizon, is prohibited.
- All exterior lights and illuminated signs shall be designed, located, installed and directed in such a manner as to prevent glare on adjoining roadways.

# G. Submittal requirements for Commercial, Industrial, Mixed Use and Multifamily Uses.

- (1) All applications for site plan approval, or for a special use permit, shall require a lighting plan showing conformity with standards contained in this section.
- (2) Such lighting plan shall indicate the location, type of lamp, color of lamp, luminaire, mounting height, source of lumens, illuminance, light loss factor utilized in calculations and adherence to full cutoff requirement, for each light source and area.
- (3) An illuminance plan is required with isofootcandle levels shown, detailing the interaction of all lighting on the site.
  - a. Illuminance plan shall detail lighting levels beyond parcel boundary to 0.1 footcandles.
  - b. Illuminance plan shall be in Foot Candles at grade level.
  - c. Illuminance plan shall provide statistical data for parking areas, pedestrian areas, traffic areas, and any additional areas which are of relevance.
- (4) Any additional documentation necessary to show conformance to the standards, such as hours of operation, set forth in this section shall also be provided.
- (5) Additions or changes to an approved lighting plan shall be considered under the site plan review provisions of this chapter.

#### H. Illuminance and uniformity.

- Light levels shall be designed to meet but not to exceed the latest recommended levels from IESNA for the type of activity/area being lighted except light levels for ATMs, which shall be in accordance with the New York State ATM Safety Act.[1] Where no standard is available from IESNA. the applicable standard shall be determined by the Planning Board, if approval is required, taking into account the levels for the closest IESNA activity.
- [1]:Editor's Note: See Banking Law § 75-a et seq.
- Uniform light levels shall be achieved on the site. The uniformity ratio (average to minimum) shall not exceed 3:1 for parking and traffic areas, nor 4:1 for pedestrian areas.



- (3) Design should establish a hierarchy of lighting to insure a smooth transition from bright areas to those with subdued lighting.
- (4) Maximum to average light levels should be kept within a six to one ratio. Light levels shall be maintained at design levels with lamp or luminaire replacement as needed.
- <u>I.</u> Nonconforming lighting. All outdoor lighting lawfully existing prior to the effective date of this chapter shall be deemed pre-existing non-conforming to this section, except that:
  - (1) No light causing glare on adjoining roadways shall be allowed to continue. The Zoning Officer may make a determination regarding outdoor lighting that causes a glare on adjoining roadways.
    - (a) The Zoning Board of Appeals may reverse or affirm, wholly or partly, or may modify the order, requirement, decision, interpretation or determination appealed from and shall make such order, requirement, decision, interpretation or determination as in its opinion ought to have been made in the matter by the administrative official charged with the enforcement of such ordinance or local law and to that end shall have all the powers of the administrative official from whose order, requirement, decision, interpretation or determination the appeal is taken.
  - (2) Any application for renewal of a special use permit, site plan approval, or an amendment to a site plan, or sign site plan may require that any aspect of the subject property be subject to compliance with these regulations, regardless of whether or not the application involves new site lighting subject to the decision of the Planning Board.

# J. Waterfront lighting

Outdoor lighting in and around the ponds, lakes, rivers, and other waters within the Town shall be installed or maintained so as not to create a hazard to other property owners and shall comply with the following:

- (1) Lights on docks shall be no more than three feet above the dock, shall be directed downward and be full cut off fixtures.
- (2) Lights illuminating paths, stairs, decks, etc., shall prevent direct light on the water and shall not direct light upwards.
- (3) All exterior lighting shall be located, mounted and shielded, so that direct illumination is not focused towards the water surface more than 20 feet from shore.
  - (4) Lighting shall not be installed below the mean high-water mark of Canandaigua Lake.
  - (5) Lighting under the roof of boat stations shall be allowed.

# (Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

(Final adoption by local legislative body only.)  I hereby certify that the local law annexed hereto, designated as local law No.	of 20 of
the (County)(City)(Town)(Village) of	
(Name of Legislative Body) on 20	, in according with the applicable
provisions of law.	
provisions of law.	
2. (Passage by local legislative body with approval, no disapproval or repassage Chief Executive Officer*.)  I hereby certify that the local law annexed hereto, designated as local law No.	of 20 of
the (County)(City)(Town)(Village) of	was duly passed by the
(Name of Legislative Body) on 20	, and was (approved)(not approved)
•	and was deemed duly adopted
(repassed after disapproval) by the	and was assimed daily adopted
on 20, in accordance w ith the applicable provisions of law.	
3. (Final adoption by referendum.)  I hereby certify that the local law annexed hereto, designated as local law No  the (County)(City)(Town)(Village) of on on 20	was duly passed by the
(Name of Legislative Body)	
(repassed after disapproval) by the	on20
(Elective Chief Executive Officer*)	
Such local law was submitted to the people by reason of a (mandatory)(permissive) reference of a majority of the qualified electors voting thereon at the (general)(special)(annual 20, in accordance with the applicable provisions of law.	
4. (Subject to permissive referendum and final adoption because no valid petition has been been been been been been been bee	
the (County)(City)(Town)(Village) of	was duly passed by the
on 20	_, and was (approved)(not approved)
(Name of Legislative Body) on20	_, (-pp
(repassed after disapproval) by the or or (Elective Chief Executive Officer*)	20 Such local
aw was subject to permissive referendum and no valid petition requesting such referen	dum was filed as of
20, in accordance with the applicable provisions of law.	

<sup>\*</sup> Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision propo	sed by petition.)	
I hereby certify that the local law annexed hereto, designate	ated as local law No	of 20 of
the City of having been subm		
the Municipal Home Rule Law, and having received the a		
thereon at the (special)(general) election held on		
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,	
6. (County local law concerning adoption of Charter	•	
I hereby certify that the local law annexed hereto, designate		
the County ofState of New York	k, having been submitted to the ele	ctors at the General Election of
November, pursuant to subdivision	ons 5 and 7 of section 33 of the Mu	nicipal Home Rule Law, and having
received the affirmative vote of a majority of the qualified	electors of the cities of said county	as a unit and a majority of the
qualified electors of the towns of said county considered a		
qualified disease of the terms of said southly considered t	as a differential at said general elec	aion, became operative.
(If any other authorized form of final adoption has been		
I further certify that I have compared the preceding local I	aw with the original on file in this of	fice and that the same is a
correct transcript therefrom and of the whole of such origi	nal local law, and was finally adopt	ed in the manner indicated in
paragraph above.		
		ody City Town or Village Clerk or
	officer designated by local legis	siative body
'Seal)	Data	
o <del>cal)</del>	Date:	
		· · · · · · · · · · · · · · · · · · ·

#### **Definitions.**

#### LIGHT, DIRECT

Light emitted directly from the source, off of the reflector or reflector diffuser, or through the refractor or diffuser lens, of a luminaire.

#### LIGHT FIXTURE, FULL CUT OFF TYPE

A luminaire or light fixture that, by design of the housing, does not allow any light dispersion or direct glare to shine above a 90 degree horizontal plane from the base of the luminaire.

#### LIGHT GLARE

Light emitting from a luminaire with intensity great enough to reduce a viewer's ability to see.

#### LIGHT, INDIRECT

Direct light that has been reflected or has scattered off of surfaces other than those associated with the light fixture.

#### LIGHTING, OUTDOOR

The nighttime illumination of an outside area or object by any manufactured device located outdoors that produces light by any means Luminaire.

#### **LIGHT POLLUTION**

Stray or reflected light that is emitted into the atmosphere above the 90-degree horizontal plane from the luminaire, and which can or does cause unwanted sky glow or which can or is seen from an abutting property.

#### LIGHT TRESPASS

Direct light from an artificial light source <u>luminaire</u> <u>located</u> on one property that is intruding into <u>onto other property</u>, an area where it is not wanted or does not belong.

#### **LUMINAIRE**

A complete lighting system, including a light source component (lamp or lamps that produce the actual light) and a fixture\_.

#### LUMINAIRE, FULL CUT-OFF TYPE

A luminaire that, by design of the housing, does not allow any light dispersion or direct light to shine above a 90-degree horizontal plane from the base of the luminaire.

#### LUMINAIRE, HEIGHT OF

**Commented [e1]:** Should we have a definition for just "light fixture"

**Commented [e2R1]:** Using term "luminaire" instead of light fixture.

The vertical distance from the ground directly below the center line of the luminaire to the lowest direct-light-emitting part of the luminaire.

#### UPLIGHTING

Any light source that distributes illumination above a 90-degree horizontal plane

**Commented [e3]:** We don't use this term within Town Code or draft. Should we remove?

#### § 220-77 Lighting standards and regulations.

A. Purpose and intent. It is the purpose and intent of this section to:

(1) Control outdoor lighting for the safety of motorists and pedestrians:
(2) as well as a Aiding in law enforcement functions and reducing crime through the proper design and use of outdoor lighting to ensure nighttime appearance consistent with overall community goals or enhancing the attractiveness of businesses, streets and other portions of the environment:

(32) Provide the regulatory framework to ensure the installation of safe and attractive outdoor lighting needed to protect the health, safety and welfare of the residents and visitors to the community:

(43) Provide specific guidelines for site plan applications and standards in regard to lighting in order to maximize the effectiveness of site lighting; and

(5) <u>‡To avoid unnecessary upward illumination and control unwanted illumination and light trespass -onto neighboring properties, roadways and night sky; of adjacent properties and to reduce glare. This section will control unwanted glare and light trespass onto neighboring properties, roadways and night sky; and</u>

(64) Have all exterior lights and illuminated signs designed, located, installed and directed in such a manner as to prevent <u>unreasonable</u> light trespass\_and light glare. The <u>maintained</u> horizontal illuminance recommendations, as established by the Illuminating Engineering Society of North America (IESNA), shall be observed.

B. Applicability. All outdoor lighting shall be in conformance with the requirements of this section.

C. General requirements for all mixed-use, multi-family, commercial and industrial zoning districts.

(1) All outdoor lighting fixtures, including display lighting, shall be full cutoff, and turned off after close-of-business, unless needed for safety or security, in which case the lighting shall be reduced to the minimum level necessary and may operate on motion detectors/sensors.

(2) Petroleum stations. Island canopy fixtures shall be completely recessed and full cutoff.

(3) Recreational facilities, public or private. Lighting for outdoor recreational facilities shall be shielded according to the requirements set forth in Subsection  $\underline{D}$  below.

(4) All light fixtures that are required to be fully shielded shall be installed and maintained so that the shielding is effective.

(5) All luminaires shall be "white light," including but not limited to metal halide, plasma, LED, and similar, for all exterior outdoor lighting on new commercial or industrial

LED, and similar, for all exterior outdoor lighting on new commercial or inc

(6) The maximum height of a pole-mounted light fixture shall be 33 feet.

(7) The maximum height of a building-mounted light fixture shall be 26 feet.

(8) Upward aimed façade and building lighting shall be fully shielded and fully confined from projecting into the sky by the building eaves, roofs, overhangs or structures and shall be mounted as flush with the illuminated wall as possible. Formatted: Indent: Left: 0.5", First line: 0"

**Commented [e4]:** How does this compare with some of the parking lot lighting throughout the Town? Or approved on recent projects?

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**Commented [e5]:** Can you, CJ illustrate for us what this means.

<u>D.</u> General requirements for all residential zoning districts.

(1) All outdoor lighting fixtures shall be shielded from trespass onto adjacent residential properties or public right-of-way.

(2) The maximum <u>light trespass</u> footcandle reading at the property line shall be 0.25 footcandle.

(3) The maximum height of a pole-mounted light fixture or a building-mounted light fixture shall be 20 feet.

(4) All exterior residential lighting, whether in operation prior to or after the adoption of this chapter, shall comply with these provisions.

E. Exceptions Regulations Applicable to aAll Zzoning Ddistricts.

(1) All outdoor luminaire whose initial source lumens are greater than 900 must meet the following requirements:

a. Have a cutoff angle of 90° or less. (full cutoff)

a.b. Canopy lights must be recessed and full cutoff.

(2) Light source visibility. The visibility of the light source inside a luminaire shall be restricted; the direct light shall not be visible above six feet at the adjoining public roadway pavement edge or 25 feet beyond the property line.

(2)(3) No installation of new luminaries shall be permitted unless in conformance to this section.

F. Exceptions to all zoning districts.

(1) Any spot or floodoutdoor luminaire having initial source lumens of 900 or less, provided that no direct light is focused so as to cause avoidance causes glare on adjoining property or roadways.

Such luminaire may be redirected or its light output controlled so as to eliminate this glare and be elimible for exemption under this section.

<del>(1)</del>

(2) Temporary lighting for events such as circus, fair, carnival or other civic uses.

(3) Construction or emergency lighting, provided such lighting is temporary and is discontinued immediately upon completion of the construction work or abatement of the emergency necessitating said lighting.

(4) Temporary lighting for holiday events.

(5) Lighting associated with agricultural pursuits within an established State Agricultural Districtuses.

**Lighting for Flag Poles** 

F. Prohibited lighting: prevention of objectionable light.

(1) Prohibited lighting for all nonresidential uses.

All moving, revolving and flashing lights for promotional purposes.

(b) Laser source lighting or any similar high intensity light for outdoor advertising or entertainment, when projected above the horizon, is prohibited.

(2) All exterior lights and illuminated signs shall be designed, located, installed and directed in such a manner as to prevent objectionable light at (and glare across) the property lines and glare on adjoining roadways at any location on or off the property. The maintained horizontal illuminance recommendations, as established by the Illuminating Engineering Society of North America (IESNA), shall be observed.

<u>G. Submittal requirements for Commercial, Industrial, Mixed Use and Multifamily Uses.</u>

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**Commented [e6]:** Should this be different along the Right of Way.

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Commented [e7]: What are canopy lights?

**Commented [e8]:** What if the light is upon a hill? Does this take into account grade changes?

**Commented [e9]:** To be clear, the following are not required to meet the general requirements of C, and D above?

Commented [e10]: Requested by Planning Board

Commented [e11R10]: Leave to discretion of CEO. ORD

- (1) All applications for site plan approval, or for a special use permit, shall require a lighting plan showing conformity with standards contained in this section.
- (2) Such lighting plan shall indicate the location, type of lamp, color of lamp, luminaire, mounting height, source of lumens, illuminance, light loss factor utilized in calculations and adherence to full cutoff requirement, for each light source and area.
- (3) An illuminance plan is required with isofootcandle levels shown, detailing the interaction of all lighting on the site.
  - a. Illuminance plan shall detail lighting levels beyond parcel boundary to 0.1 footcandles.
  - b. Illuminance plan shall be in Foot Candles at grade level.
  - c. Illuminance plan shall provide statistical data for parking areas, pedestrian areas, traffic areas, and any additional areas which are of relevance.
- (4) Any additional documentation necessary to show conformance to the standards, such as hours of operation, set forth in this section shall also be provided.
- (1)(5) Additions or changes to an approved lighting plan shall be considered under the site plan review provisions of this chapter.

#### H. Illuminance and uniformity.

- (1) Light levels shall be designed to meet but not to exceed the latest recommended levels from IESNA for the type of activity/area being lighted except light levels for ATMs, which shall be in accordance with the New York State ATM Safety Act.[1] Where no standard is available from IESNA, the applicable standard shall be determined by the Planning Board, if approval is required, taking into account the levels for the closest IESNA activity.
- [1]:Editor's Note: See Banking Law § 75-a et seq.
- (2) Uniform light levels shall be achieved on the site. The uniformity ratio (average to minimum) shall not exceed 3:1 for parking and traffic areas, nor 4:1 for pedestrian areas.
- (3) Design should establish a hierarchy of lighting to insure a smooth transition from bright areas to those with subdued lighting.
- (4) Maximum to average light levels should be kept within a six to one ratio. Light levels shall be maintained at design levels with lamp or luminaire replacement as needed.
- <u>IK.</u> Nonconforming lighting. All outdoor lighting lawfully existing prior to the effective date of this chapter shall be deemed <u>pre-existing non-</u>conforming to this section, except that:
- (1) No installation of new luminaries shall be permitted unless in conformance to this section.
  - (12) No light causing glare on adjoining roadways shall be allowed to continue. The Zoning Officer may make a determination regarding All outdoor lighting that, in the opinion of the Zoning Officer (ZO), is causesing a glare on adjoining roadways.
    - (a) The Zoning Board of Appeals may reverse or affirm, wholly or partly, or may modify the order, requirement, decision, interpretation or determination appealed from and shall make such order, requirement, decision, interpretation or determination as in its opinion ought to have been made in the matter by the administrative official charged with the enforcement of such ordinance or local law and to that end shall have all the powers of the administrative official from whose order, requirement, decision, interpretation or determination the appeal is or properties shalltaken. be required to submit lighting details to the ZO showing that the existing lighting meets the requirements of this section or how such lighting will be brought into conformance. No light causing glare on adjoining roadways or properties shall be allowed to continue.
  - (32) Any application for renewal of a special use permit, site plan approval, or an amendment to a site plan, or sign site plan shall-may require that any aspect of the subject property be subject

**Commented [e12]:** Can we move these to the submittal requirements for Site Plan?

**Commented [e13]:** Again, these levels should be provided if the IESNA is not publicly available.

to compliance with these regulations, regardless of whether or not the application involves new site lighting <u>subject to the decision of the Planning Board</u>.

#### J. Waterfront lighting

Outdoor lighting in and around the ponds, lakes, rivers, and other waters of within the Town shall not be installed or maintained so as <u>not</u> to create a hazard or nuisance to other property owners and shall comply with the following:

- (1) Lights on docks shall be no more than three feet above the dock, shall be directed downward and be full cut off fixtures.
- (2) Lights illuminating paths, stairs, decks, etc., shall <u>prevent direct light on the water not be</u> <u>directed towards the water and shall not direct light upwards.</u>
- (3) All exterior lighting shall be located, mounted and shielded, so that direct illumination is not focused towards the water surface more than 20 feet from shore.
- (4) Lighting shall not be installed below the mean <a href="high-water">high-water</a> mark of Canandaigua Lake.
  - (5) Lighting under the roof of boat stations shall be allowed

**Commented [e14]:** What standards, if any, should apply here.

# Short Environmental Assessment Form Part 1 - Project Information

# **Instructions for Completing**

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information		
Town of Canandaigua Town Board		
Name of Action or Project:		
Lighting Code		
Project Location (describe, and attach a location map):		
Town of Canandaigua		
Brief Description of Proposed Action:		
The Town Board of the Town of Canandaigua is considering a local law to execute a text code modify the existing code to include new energy saving measures, new lighting technologies (Lighting on docks and along the shores of Canandaigua Lake.		
Name of Applicant or Sponsor:	Telephone: 585-394-1120	20
Town of Canandaigua Town Board		
E-Man. sreynoids@townorcanand		nofcanandaigua.org
Address: 5440 Route 5 & 20 West		
City/PO:	State:	Zip Code:
Canandaigua	NY	14424
<ol> <li>Does the proposed action only involve the legislative adoption of a plan, local administrative rule, or regulation?</li> <li>If Yes, attach a narrative description of the intent of the proposed action and the emay be affected in the municipality and proceed to Part 2. If no, continue to question.</li> </ol>	environmental resources th	hat NO YES
2. Does the proposed action require a permit, approval or funding from any other		NO YES
If Yes, list agency(s) name and permit or approval:		
3. a. Total acreage of the site of the proposed action?  b. Total acreage to be physically disturbed?  c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?	acres acres acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:  Urban Rural (non-agriculture) Industrial Commercial Aquatic Other(Special Parkland	al Residential (suburcify):	ırban)

Page 1 of 3 SEAF 2019

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?			
b. Consistent with the adopted comprehensive plan?			
6. Is the proposed action consistent with the predominant character of the existing built or natural lands	scape?	NO	YES
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Ar	rea?	NO	YES
If Yes, identify:			
		NO	YES
8. a. Will the proposed action result in a substantial increase in traffic above present levels?			
b. Are public transportation services available at or near the site of the proposed action?			
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposaction?	sed		
9. Does the proposed action meet or exceed the state energy code requirements?		NO	YES
If the proposed action will exceed requirements, describe design features and technologies:			
	<u> </u>		
10. Will the proposed action connect to an existing public/private water supply?		NO	YES
If No, describe method for providing potable water:			
11. Will the proposed action connect to existing wastewater utilities?		NO	YES
If No, describe method for providing wastewater treatment:			
		Ш	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or	district	NO	VEC
which is listed on the National or State Register of Historic Places, or that has been determined by the	district	NO	YES
Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing State Register of Historic Places?	on the	Ш	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for		Ш	
archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?			
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, conta wetlands or other waterbodies regulated by a federal, state or local agency?	aın	NO	YES
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	 		
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres:		Ц	
in res, identify the wettand of waterbody and extent of alterations in square feet of acres.			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional		
☐Wetland ☐ Urban ☐ Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or	NO	YES
Federal government as threatened or endangered?		
16. Is the project site located in the 100-year flood plan?	NO	YES
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
		1
a. Will storm water discharges flow to adjacent properties?		
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:		
18. Does the proposed action include construction or other activities that would result in the impoundment of water	NO	YES
or other liquids (e.g., retention pond, waste lagoon, dam)?	NO	IES
If Yes, explain the purpose and size of the impoundment:		
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste	NO	YES
management facility?  If Yes, describe:		
If ites, describe.		
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or	NO	YES
completed) for hazardous waste?  If Yes, describe:		
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BE MY KNOWLEDGE	ST OF	
Applicant/sponsor/name: Doug Finch, Town of Canandaigua Date: 3/15/2021		
Signature:Title: Town Manager		

# **ATTACHMENT 23**

# Local Law Filing

# (Use this form to file a local law with the Secretary of State.)

Select one:)	☐City ☑Town ☐Village	
of Cananda	gua	(3/8/2021
Local Law I	No. of the	year <b>20</b> <sup>21</sup>
A local law	Amending to Chapter 152 Parks and Recreation (Insert Title)	ons in its Entirety
Be it enacte	ed by the Town Board (Name of Legislative Body)	of the
County (Select one:)	☐City ☑Town ☐Village	
of Cananda	gua	as follows:

(If additional space is needed, attach pages the same size as this sheet, and number each.)

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

# Chapter 152 **Parks and Recreation**



[HISTORY: Adopted by the Town Board of the Town of Canandaigua 8-23-1993 (Ch. 24 of the 1977 Code); amended in its entirety 10-17-2016 by L.L. No. 8-2016. Subsequent amendments noted where applicable.]

GENERAL REFERENCES

Subdivision of land — See Ch. 174.

#### § 152-1 Title.

This chapter shall be known as the "Parks and Recreation Code, Rules and Regulations of the Town of Canandaigua."

#### § 152-2 Purpose.

The purpose of this chapter is to define the duties and responsibilities of the Town Parks and Recreation Committee and to establish the rules and regulations for the public's use of and the operation of Town parks.

### § 152-3 **Definitions.**

Terms used in this chapter are defined elsewhere in Chapter 1, General Provisions, Article II, Definitions and Word Usage, of the Town of Canandaigua Town Code.

#### § 152-4 Duties and responsibilities.

The following duties and responsibilities are hereby established:

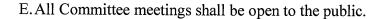
- A. Town Parks and Recreation Committee. There is hereby established a seven-member plus one youth member Parks and Recreation Committee, whose membership, duties and responsibilities shall be to:
  - (1) Advise the Town Board on parkland and recreational needs;
  - (2) Advise the Town of new parks or recreational facilities and make recommendations for improvements or expansions relating to parks or recreation;
  - (3) Monitor implementation of the adopted Town of Canandaigua Parks and Recreation Master Plan, including annual reporting thereon to the Town Board;
  - (4) Prepare and submit to the Town Board, from time to time, proposed amendments to adopted park rules and regulations.
- B. Town Parks and Recreation Committee members' term. The Committee members' terms shall be for a period of seven years, except that the members of such Committee first appointed shall be appointed for terms such that the term of one member shall expire annually thereafter, on the 31st day of December. Vacancies on such Committee shall be filled by the Town Board. All such vacancies shall be advertised in the Town's official newspaper. The youth member's term shall automatically expire when reaching the age of 19. The youth member can be appointed by the Town Board at age 14. The Town Board shall,

at its annual organizational meeting, appoint Chairperson for the Committee.

# § 152-5 Parks and Recreation Committee rules of procedure.

The following rules of procedure are hereby established to govern the operations of the Parks and Recreation Committee:

- A. The Committee shall meet at least once every quarter of the calendar year or when requested by two or more members of the Parks and Recreation Committee;
- B. The agenda shall be set by the Parks and Recreation Committee Chairperson and shall be made available to the public at least three days prior to the meeting;
- C. Any park rules and regulations proposed by the Town Parks and Recreation Committee shall be subject to approval by the Town Board before being effective;
- D. All park rules and regulations shall be posted; and





# § 152-6 Park use regulations.

The following regulations are hereby established to govern the use of park facilities and buildings:

- A. Park hours of operation at Town parks shall be from sunrise to sunset, except for special events or programming, or as designated by the Town Board;
- B. The consumption of alcoholic beverages, including beer and wine, and the bringing of such items into a park are not allowed unless authorized pursuant to § 152-9
- C.Pets or domestic animals may be allowed at any Town-owned or -operated park Where pets or domestic animals are allowed, they shall be:
- (1) Under the full control by the owner, including the owner being responsible for the picking up of the pet's or domestic animal's fecal matter; and
- (2) Restrained by means of a secure leash or lead in the manner set forth in Chapter **79** of the Town Code; or Confined to an enclosure, such as a cage or motor vehicle, in such manner that the pet or domestic animal may not roam freely upon public or private lands;
  - (3) Under the control of the owner in the designated joint City/Town Dog Park;
- D. Pets or domestic animals are not permitted on the lakeside portions of any park (such as Onanda Park and West Lake Schoolhouse Park) unless they are designated service animals.
- E. Fires are permitted in designated devices only which have been provided by the park;
- F. No firearms or weapons of any variety, including air rifles, slingshots, splat balls or similar weapons, are permitted in any Town park;
- G. There is no hunting allowed on any Town parkland or on any other land owned or operated by the

Town.

- H. Legal fish cleaning/scaling knives may be used on park property only while fishing;
- I. Smoking or vaping is not permitted at any park owned or operated by the Town;
- J. Excessive noise is prohibited. This includes yelling, musical instruments, radios, televisions and other electronic devices;
- K. Recreational Vehicle campers, trailers, or motorized camping units are not permitted in any Town park;
- L. Tent camping or cabin camping may be allowed in designated location(s) by reservation;
- M. Parking at any park is permitted only in designated areas;



- N. Boat launching, at Onanda Park, by motorized vessels is prohibited between April 15 and November 15;
- O. Launching of nonmotorized vehicle-top canoes, kayaks, paddle boards, windsurfing, and recreational sculling vessels at Onanda Park is permitted outside of the swim area(s), except when conditions exist in which the operator is unable to safely operate the vessel or when staff has directed no launching due to safety concerns;
- P. Launching of all motorized fishing boats at Onanda Park shall only be from the boat ramp into the waters of Canandaigua Lake;
- Q. Launching of non-motorized vessels, shall be permitted only from within the designated portion of the shoreline at Onanda Park located between the boat ramp and the fishing dock;
- R.No motorized boats, or nonmotorized boats, or inflatable sit on or sit in devices, shall be allowed within the delineated swimming area, nor will they be allowed to interfere with the line of sight between the lifeguard chairs and people swimming in the designated swim area at Onanda Park;
- S. Launching and loading/unloading of non-motorized vessels at Onanda Park will be limited to park patrons during the posted park hours of operation, sunrise to sunset year round;
- T. No organized multi-boat event(s) for kayaking, canoeing, paddle boards, or other recreational sculling vessels will be allowed without permission from the Town Board;
- U. The non-trailered unloading, loading and/or launching of nonmotorized vessels, shall only be permitted through the Onanda Park gatehouse entrance at West Lake Road (County Road 16), parking of trailers on the lakeside portion of Onanda Park is prohibited, all trailers are to be parked in the upland parking lot of Onanda Park;
- V. All equipment for boats, including nonmotorized vessels, shall be stored either on top of or inside of vehicles when not in use. All nonmotorized vehicle-top vessels are to be hand carried or transported by a small carrier device. In no event shall small carrier devices be allowed to be stored on the lakeside

portion of Onanda Park while the nonmotorized vessel is being used;

- W. Nonmotorized vessels, and associated equipment used in conjunction with cabin rentals shall be stored beside the cabin, away from the cabin entrance and behind the front of the cabin when not in use;
- X. The fee for launching nonmotorized vessels, shall be included in the daily entrance fee or in the fee of a season pass;
- Y. Persons not renting cabins at Onanda Park shall not leave their nonmotorized vessels, , overnight at Onanda Park;
- Z. No vehicle will be permitted to trailer nonmotorized vessels, such as vehicle-top canoes, kayaks, paddle boards, or recreational sculling vessels, into Onanda Park;
- AA. Consistent with New York State boating regulations, no minor child shall be allowed to use a nonmotorized vessel, unless accompanied at all times by an adult;
- BB. Docking of nonmotorized vessels, at Onanda Park and the West Lake Road Schoolhouse Park is not permitted at any time, except in an emergency situation;
- CC. Mooring of boats at Onanda Park and the West Lake Road Schoolhouse Park is not permitted within 100 feet of the shoreline;

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- DD. No fireworks are permitted on Town park property;
- EE. Children 10 years of age or younger must be accompanied at all times by an adult at any Town park;
- FF. Entry into the lake is permitted only within the designated swimming areas at Onanda Park and West Lake Road Schoolhouse Park and only when a lifeguard is on duty;
- GG. The lifeguard on duty has the authority to enforce rules regarding the swimming area for the benefit and safety of all swimmers;
- HH. Licensed fishermen may shoreline and/or stream fish year round except in the designated swim areas;
- II. No peddling, selling or hawking is allowed without prior authorization;
- JJ. Pavilions and ball fields must be reserved in advance;
- KK. The Town Board reserves the right to require liability insurance, in an amount determined by the Town Board, for organized groups or events using the park facilities, buildings and grounds; and
- LL. The Town Board may amend these rules and regulations, from time to time, by formally amending the provisions of this chapter.
- MM. No entry is permitted into Onanda Park or School House Park from the waters of Canandaigua

Lake, unless receipt of a proper payment is presented to Town Park Staff upon request, per the Town Board's adopted fee schedule. Only nonmotorized canoes, kayaks, paddle boards, recreational sculling or similar nonmotorized vessels may be permitted. [Added 2-11-2019 by L.L. No. 2-2019]

# § 152-7 Public conduct at all Town parks.

No person shall:

A. Injure, deface, disturb or befoul any part of any Town park or any building, sign, equipment or other property therein or remove, injure or destroy any tree, flower, shrub, rock or other mineral found therein;

B.Interfere with any lamp, lamppost or electric light apparatus or extinguish the light therein except upon proper authority;

C.Set fire or assist another to set fire to any timber, trees, shrubs, grass, leaves, growth or any other combustible material or suffer any fire upon other land to extend onto any part of the parks not in an approved park device;

D. Bring into, leave behind or dump any material of any kind in the parks. All persons using the parks shall comply with established carry-in and carry-out procedures of the Town Parks and Recreation Committee.;

E. Either within or next to any park, discharge into, throw, cast, lay, drop or leave in the lake, brook, stream, storm sewer or drain flowing into or through said park any substance, matter or thing, either liquid or solid, which may or shall result in the pollution of brook, stream or the lake, interfere with the conservation of the natural resources of said park or endanger the health of visitors in said park;

- F. Drive or propel or cause to be driven or propelled along or over any road or parking lot within the park any vehicle at a rate greater than five miles per hour unless otherwise posted;
- G. Gamble in the park;
- H. Conduct themselves in such a manner as to:



- (1) Endanger the life, limb or property of the other visitors to the park;
- (2) Be suggestive of immoral acts.
- I. Loiter or remain within the park or any part thereof in a vehicle or otherwise after the posted closing hours at such park without general or special permission from the Town; and
- J. Operate any motorized vehicle, other than authorized maintenance or emergency vehicles, upon any Town park trail, hike-way or other Town property, beyond designated park roadways and parking areas;
- K. Be under the influence of a substance to the point of being a danger to themselves and/or other park users;

# § 152-8 Use of sound-enhancing equipment at all parks.

The following rules pertain to the use of amplifiers, speakers and/or other sound-enhancing equipment:

- A. Such devices are not allowed outside of any enclosed park building, in park pavilions or on the porch of Gorham Hall, on the decks of cabins, or on the deck of King Hall; and
- B. An internal sound amplification system to assist in various programs is permitted within Crouch Hall, Gorham Hall and King Hall, provided that such amplification does not exceed 55 dBA when measured at the nearest point of the park boundary.

# § 152-9 Facility Alcoholic Beverage Permit

The following rules pertain to the use, sale, distribution, or consumption of alcoholic beverages in Town of Canandaigua parks.

- A. Any organization(s) and their associated persons intending to provide, distribute, sell and/or consume alcoholic beverages in the Town parks must have a Facility Alcoholic Beverage Permit;
- B. Any organization(s) intending to sell or distribute alcoholic beverages, if applicable, shall have a permit or be associated with a permit from the New York State Liquor Authority;
- C. Alcoholic beverages are not permitted in Town parks without a Facility Alcoholic Beverage Permit and the rental of a Town park facility;
- D. Alcoholic beverage(s) is defined for this chapter as including: alcohol, spirits, liquor, wine, beer, cider and every liquid or solid, patented or not, containing alcohol, spirts, wine or beer and capable of being consumed by a human being;
- E. Facility Alcoholic Beverage Permit fee(s) will be set by the Town Board;
- F. Any organization making application for a Facility Alcoholic Beverage Permit in which alcohol will be sold shall provide proof of liability insurance for their organization or associated with their event to the Town;
- G. No person shall under the age of 21 years, possess, transport, or bring into any town park or recreation area any alcoholic beverage or beer;
- H. No person shall under the age of 21 years, consume any alcoholic beverage or beer in any town park or recreation area;
- I. No person shall become or be in an intoxicated condition while in any town park or recreation area;
- J. Any person found to become or be in an intoxicated condition while in any town park or recreation area may be subject to ejection and/or associated penalties as defined in this chapter and/or action(s) determined by law enforcement;
- K. The permitted principal contact or recipient of the Facility Alcoholic Beverage Permit shall be in the Town park facility designated associated with the permit at all times while alcoholic beverages are being distributed, sold, and/or consumed;
- L. The permitted principal contact or recipient of the Facility Alcoholic Beverage Permit shall be responsible for any and all damages associated with persons consuming alcohol associated with the Facility Alcoholic Beverage Permit;
- M. Non-observance of this section shall constitute a violation;

# § 152-10 Town park opening and closing.

The Town parks shall be opened and closed as provided by this chapter or resolution of the Town Board. The Town shall post, in a conspicuous manner on the perimeters of all Town parks, signs giving notice prohibiting trespass during the hours said parks are closed. Registered guests at Onanda Park, authorized persons associated with special events, and Town staff authorized per §152-11 are exempted from this section.

# § 152-11 Enforcement.

The following officials, in connection with their duties imposed by law, shall diligently enforce the provisions of this chapter:

- A. Town Parks and Recreation staff;
- B.Members of the New York State Police;
- C.Members of the Ontario County Sheriff's Department; and
- D. The Town of Canandaigua Code Enforcement Officer; and
- E. Town Manager and/or his designee(s).

# § 152-12 Ejection and seizure of property.

Town Parks and Recreation staff member(s), members of any law enforcement agency and those listed in the above section shall have the authority to eject from any park any person acting in violation of this chapter and park regulations posted at the park.

#### § 152-13 Penalties for offenses.

The following penalties are hereby established for violations to these park rules and regulations:

- A. Violation of any provision or regulation of this chapter shall constitute a violation and be punishable by a fine not to exceed \$500 for each violation per day and/or restitution of damages and/or by imprisonment for a term of not more than 15 days, and/or by both such fine and imprisonment;
- B. The Town Board also determines that a violation of this chapter shall constitute disorderly conduct, and the person or persons violating the same shall be classified as a disorderly person or persons; and
- C. In addition to all other remedies, the Town Board may enforce obedience to this chapter by injunction.



# (Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

Thoroby contry that the local law annexed here	y <b>only.)</b> eto, designated as local l	aw No.	of 20 o
the (County)(City)(Town)(Village) of			was duly passed by the
74	on		accordance with the applicable
(Name of Legislative Body) provisions of law.			
provisions of law.			
2. (Passage by local legislative body with Chief Executive Officer*.)			
I hereby certify that the local law annexed here			of 20 of
the (County)(City)(Town)(Village) of		20	nd was (approved)(not approv
(Name of Legislative Body)	on	, a	ind was (approved)(not approv
			and was deemed duly adopted
(repassed after disapproval) by the(Elective Ch	nief Executive Officer*)		and was assumed any anoptic
on 20 , in accordanc	e w ith the applicable pro	ovisions of law.	
3. (Final adoption by referendum.) I hereby certify that the local law annexed here	eto designated as local l	aw No	of 20 of
the (County)(City)(Town)(Village) of	_		
(Name of Legislative Body)	on	, 20, an	d was (approved)(not approve
		•	on 20
(repassed after disapproval) by the(Elective Ch	nief Executive Officer*)		
Such local law was submitted to the people by r vote of a majority of the qualified electors voting	, , , , , , , , , , , , , , , , , , , ,	•	
		(opoolal)(allitaal) oloo	
20, in accordance with the applicable pro	MISIONS OF IAW.		
		ne velid netition was	filed requesting referendum
(Subject to permissive referendum and f	inal adoption because		
4. (Subject to permissive referendum and f hereby certify that the local law annexed heret			
hereby certify that the local law annexed heret	to, designated as local la	w No	of 20 of
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hereby certify that the local law annexed heret he (County)(City)(Town)(Village) of	to, designated as local la	w No	of 20 of
hereby certify that the local law annexed heret he (County)(City)(Town)(Village) of  Name of Legislative Body)	to, designated as local la	w No, and	of 20 of was duly passed by the was (approved)(not approved
hereby certify that the local law annexed heret he (County)(City)(Town)(Village) of  Name of Legislative Body)	to, designated as local la	w No, and	of 20 of was duly passed by the
hereby certify that the local law annexed heret he (County)(City)(Town)(Village) of	to, designated as local la	w No, and , and on	of 20 of was duly passed by the was (approved)(not approved)

DOS-0239-f-I (Rev. 04/14)

<sup>\*</sup> Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed		of 20 of
I hereby certify that the local law annexed hereto, designated		
the City of having been submitted		
the Municipal Home Rule Law, and having received the affirm		ectors of such city voting
thereon at the (special)(general) election held on	20, became operative.	
6. (County local law concerning adoption of Charter.)		
I hereby certify that the local law annexed hereto, designated	as local law No	of 20 of
the County ofState of New York, ha	aving been submitted to the electors at the	General Election of
November 20, pursuant to subdivisions		
received the affirmative vote of a majority of the qualified elec		
qualified electors of the towns of said county considered as a		
<b>,</b>	,	,
(If any other authorized form of final adoption has been for		
I further certify that I have compared the preceding local law v		
correct transcript therefrom and of the whole of such original l	local law, and was finally adopted in the m	nanner indicated in
paragraph above.		
	Clerk of the out of legislative body, City, To	
	officer designated to cal legislative body	
(01)	Data	
(Seal)	Date:	

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

# Chapter 152 **Parks and Recreation**

[HISTORY: Adopted by the Town Board of the Town of Canandaigua 8-23-1993 (Ch. 24 of the 1977 Code); amended in its entirety 10-17-2016 by L.L. No. 8-2016. Subsequent amendments noted where applicable.]

GENERAL REFERENCES

Subdivision of land — See Ch. 174.

#### § 152-1 **Title.**

This chapter shall be known as the "Parks and Recreation Code, Rules and Regulations of the Town of Canandaigua."

# § 152-2 **Purpose.**

The purpose of this chapter is to define the duties and responsibilities of the Town Parks and Recreation Committee and to establish the rules and regulations for the public's use of and the operation of Town parks.

### § 152-3 **Definitions.**

Terms used in this chapter are defined elsewhere in Chapter 1, General Provisions, Article II, Definitions and Word Usage, of the Town of Canandaigua Town Code.

#### § 152-4 Duties and responsibilities.

The following duties and responsibilities are hereby established:

- A. Town Parks and Recreation Committee. There is hereby established a seven-member plus one youth member Parks and Recreation Committee, whose membership, duties and responsibilities shall be to:
  - (1) Advise the Town Board on parkland and recreational needs;
  - (2) Advise the Town Director of Parks and Recreation on the need for park building repairs and/or construction, the creation of new parks or recreational facilities and equipment and make recommendations for capital budget improvements or expansions relating to parks or recreations;
  - (3) Monitor implementation of the adopted Town of Canandaigua Parks and Recreation Master Plan, including annual reporting thereon to the Town Board;
  - (4) Prepare and submit an annual report on park and recreation services to the Town Board; and
  - (54) Prepare and submit to the Town Board, from time to time, proposed amendments to adopted park rules and regulations.
- B. Town Parks and Recreation Committee ex officio members. The Town Director of Parks and Recreation is hereby appointed by the Town Board to serve on the Committee as a nonvoting ex officio member.
- CB. Town Parks and Recreation Committee members' term. The Committee members' terms shall be for a

period of seven years, except that the members of such Committee first appointed shall be appointed for terms such that the term of one member shall expire annually thereafter, on the 31st day of December. Vacancies on such Committee which may occur other than by expiration of term shall be filled by the Town Board and shall be for the remaining (unexpired) term only. All such vacancies shall be advertised in the Town's official newspaper. The youth member's term shall automatically expire when reaching the age of 19. The youth member can be appointed by the Town Board at age 14. The Town Board shall, at its annual organizational meeting, appoint a new member and a Chairperson for the Committee.

# § 152-5 Parks and Recreation Committee rules of procedure.

The following rules of procedure are hereby established to govern the operations of the Parks and Recreation Committee:

- A. The Committee shall meet at least once every quarter of the calendar year or as deemed necessary by consensus of the Town Director of Parks and Recreation and the Town Parks and Recreation Chairperson when requested by two or more members of the Parks and Recreation Committee;
- B. The agenda shall be set by the Parks and Recreation Committee Chairperson and shall be made available to the public at least three days prior to the meeting;
- <u>C.</u> Any park rules and regulations proposed by the Town Parks and Recreation Committee shall be subject to approval by the Town Board before being effective;
- <u>CD</u>. All park rules and regulations shall be posted; and
- **DE**. All Committee meetings shall be open to the public.

#### § 152-6 Park use regulations.

The following regulations are hereby established to govern the use of park facilities and buildings:

- A. Except for special events or programming, park hours shall be established by the Town Parks-and Recreation Committee, subject to approval by the Town Board;
- <u>BA</u>. Park hours of operation at Town parks shall be from sunrise to sunset, except for special events or programming, unless or as otherwise designated by the Town Board;
- <u>CB</u>. The consumption of alcoholic beverages, including beer and wine, and the bringing of such items into a park are not allowed <u>unless authorized pursuant to § 152-9</u>;
- <u>DC</u>. Pets or domestic animals may be allowed at any Town-owned or -operated park, with the exception of the lakeside portions of Onanda Park and West Lake Schoolhouse Park. Where pets or domestic animals are allowed, they shall be:
- (1) Under the full control by the owner, including the owner being responsible for the picking up of the pet's or domestic animal's fecal matter; and
- (2) Restrained by means of a secure leash or lead in the manner set forth in Chapter **79** of the Town Code; or Confined to an enclosure, such as a cage or motor vehicle, in such manner that the pet or

domestic animal may not roam freely upon public or private lands-;

- (3) Under the control of the owner in the designated joint City/Town Dog Park;
- D. Pets or domestic animals are not permitted on the lakeside portions of any park (such as Onanda Park and West Lake Schoolhouse Park) unless they are designated service animals.
- E. Fires are permitted in designated grills devices only which have been provided by the park;
- F. No firearms or weapons of any variety, including air rifles, slingshots, splat balls or similar weapons, are permitted in any Town park;
- G. There is no hunting allowed on any Town parkland or on any other land owned or operated by the Town.
- H. Legal fish cleaning/scaling knives may be used on park property only while fishing;
- I. Smoking or vaping is not permitted at any park owned or operated by the Town;
- J. Excessive noise is prohibited. This includes yelling, musical instruments, radios, televisions and other electronic devices;
- K. <u>Campers Recreational Vehicle campers</u>, trailers, <u>or-and RV motorized camping</u> units are not permitted in any Town park;
- L. Tent camping or cabin camping may be allowed at any Town park with the written permission of the Director of Parks and Recreation in designated location(s) by reservation;
- M. Parking at any park is permitted only in designated areas;
- N. Boat launching, at Onanda Park, is only permitted between November 15 and April 15, in accordance with the Winter Boat Launch Operating Procedures adopted by the Town Board and approved by the Regional Director of the New York State Department of Environmental Conservation, and as said agreement may be amended from time to time. Copies of this agreement are on file in the Office of the Town Clerk and the Onanda Park Office; by motorized vessels is prohibited between April 15 and November 15;
- O. Launching of nonmotorized vehicle-top canoes, kayaks, paddle boards, <u>windsurfing</u>, and recreational sculling vessels at Onanda Park is permitted <u>outside of the swim area(s)</u>, except when conditions <del>on the lake prohibit the Ontario County Sheriff's boat from launching exist in which the operator is unable to safely operate the vessel or when staff has directed no launching due to safety concerns;</del>
- P. Launching of motorized fishing boats at Onanda Park is permitted only from November 15 of any given year to April 15 of the next year and when access to the lake from the New York State boat launch located at the north end of the lake is unavailable;
- QP. Launching of all motorized fishing boats at Onanda Park shall only be from the boat ramp into the waters of Canandaigua Lake;

- RQ. Launching of <u>non-motorized vehicle-top canoes</u>, <u>kayaks or recreational sculling-vessels</u>, <u>and paddle boards</u> shall be permitted only from within the designated portion of the shoreline at Onanda Park located between the boat ramp and the fishing dock;
- <u>SR</u>. No motorized boats, or nonmotorized boats, <u>or inflatable sit on or sit in devices</u>, <u>such as vehicle top canoes</u>, <u>kayaks</u>, <u>paddle boards</u>, <u>or recreational sculling vessels</u>, shall be allowed within the delineated swimming area, nor will they be allowed to interfere with the line of sight between the lifeguard chairs and people swimming in the designated swim area at Onanda Park;
- TS. Launching and loading/unloading of non-motorized vessels at Onanda Park will be limited to park patrons during the posted park hours of operation, sunrise to sunset year round;
- <u>UT</u>. No organized multi\_boat event(s) for kayaking, canoeing, paddle boards, or <u>other</u> recreational sculling vessels will be allowed without permission from the Town Board;
- VU. The <u>non-trailered</u> unloading, loading and/or launching of nonmotorized vessels, such as vehicle top eanoes, kayaks, paddle boards, and recreational sculling vessels, shall only be permitted through the Onanda Park gatehouse entrance at West Lake Road (County Road 16), parking of trailers on the lakeside portion of Onanda Park is prohibited, all trailers are to be parked in the upland parking lot of Onanda Park;
- WV. All equipment for boats, including nonmotorized vessels such as vehicle top canoes, kayaks, paddle boards, and recreational sculling vessels, shall be stored either on top of or inside of vehicles when not in use. All nonmotorized vehicle-top canoes, kayaks, paddle board, or recreational sculling vessels are to be hand carried or transported by a small carrier device. In no event shall small carrier devices be allowed to be stored on the lakeside portion of Onanda Park while the nonmotorized vehicle-top canoe, kayak, paddle board, or recreational sculling vessel is being used;
- <u>XW</u>. Nonmotorized vessels, such as vehicle-top canoes, kayaks, paddle boards, and recreational sculling vessels, and associated equipment used in conjunction with cabin rentals shall be stored beside the cabin, away from the cabin entrance and behind the front of the cabin when not in use;
- ¥X. The fee for launching nonmotorized vessels, such as vehicle top canoes, kayaks, paddle boards, and recreational sculling vessels, shall be included in the daily entrance fee or in the fee of a season pass. Persons renting cabins will be permitted to bring up to two nonmotorized vehicle top canoes or kayaks, paddle boards or recreational sculling vessels to the park for their use during their stay at Onanda Park without having to pay a daily launch fee;
- <u>ZY</u>. Persons not renting cabins at Onanda Park shall not leave their nonmotorized vessels, such as vehicle-top canoe, kayak, paddle board, or recreational sculling vessel, overnight at Onanda Park;
- AAZ. No vehicle will be permitted to trailer nonmotorized vessels, such as vehicle-top canoes, kayaks, paddle boards, or recreational sculling vessels, into Onanda Park;
- <u>BBAA</u>. Consistent with New York State boating regulations, no minor child shall be allowed to use a nonmotorized vessel, such as vehicle-top canoe, kayak, paddle board, or recreational sculling vessel, unless accompanied at all times by an adult;

<u>CCBB</u>. Docking of nonmotorized vessels, <u>such as vehicle-top canoes</u>, <u>kayaks</u>, <u>paddle boards or recreational sculling vessels</u>, at Onanda Park and the West Lake Road Schoolhouse Park is not permitted at any time, except in an emergency situation;

DDCC. Mooring of boats at Onanda Park and the West Lake Road Schoolhouse Park is not permitted within 100 feet of the shoreline;

**EEDD**. No fireworks are permitted on Town park property;

FFEE. Children 10 years of age or younger must be accompanied at all times by an adult at any Town park;

GGFF. Entry into the lake is permitted only within the designated swimming areas at Onanda Park and West Lake Road Schoolhouse Park and only when a lifeguard is on duty;

HH. No entry is permitted into West Lake Road Schoolhouse Park from the waters of Canandaigua-Lake. [Amended 2-11-2019 by L.L. No. 2-2019]

<u>HGG</u>. The lifeguard <u>on duty</u> has the authority to <del>create and</del> enforce rules regarding the swimming area for the benefit and safety of all swimmers;

JJHH. Licensed fishermen may shoreline and/or stream fish at Onanda Park-year round except in the designated swim areas;

KK. No shoreline fishing shall be allowed at the West Lake Road Schoolhouse Park;

<u>LLII</u>. No peddling, selling or hawking is allowed without prior authorization by the Town Board;

MMJJ. Pavilions and ball fields must be reserved in advance by contacting the Town Park
Reservationist a minimum of seven days in advance of intended use. A fee to insure exclusive use for
these facilities may be charged in accordance with the established parks and recreation fees;

NN. The Director of Parks and Recreation shall authorize the use of the park for groups of 20 or more when it is found that:

- (1) The proposed activity or use of the park will not unreasonably interfere with or detract from the enjoyment of the park by the general public;
- (2) The proposed activity or use of the park will not unreasonably interfere with or detract from promotion of the public health, welfare, safety and recreation;
- (3) The proposed activity or use is not reasonably anticipated to incite violence, crime, or disorderly conduct;
- (4) The proposed activity will not entail unusual, extraordinary, or burdensome expense upon the Town or upon police operations;
  - (5) The requested facilities have not been reserved for another use on the day and at the hour

#### requested; and

(6) The Director of Parks and Recreation shall refuse any activities that do not comply with this chapter.

OOKK. The Town Board reserves the right to require <u>1L</u>iability insurance, in an amount determined by the Town Board, <u>may be required</u> for <u>groups or groups or events</u> using the park facilities, buildings and grounds; and

<u>PPLL</u>. The Town Board may amend these rules and regulations, from time to time, by formally amending the provisions of this chapter.

QQMM. No entry is permitted into Onanda Park or School House Park from the waters of Canandaigua Lake, unless receipt of a proper payment is presented to Town Park Staff upon request, per the Town Board's adopted fee schedule. Only nonmotorized canoes, kayaks, paddle boards, recreational sculling or similar nonmotorized vessels may be permitted. [Added 2-11-2019 by L.L. No. 2-2019]

# § 152-7 Public conduct at all Town parks.

No person shall:

A. Injure, deface, disturb or befoul any part of any Town park or any building, sign, equipment or other property therein or remove, injure or destroy any tree, flower, shrub, rock or other mineral found therein;

B.Interfere with any lamp, lamppost or electric light apparatus or extinguish the light therein except upon proper authority;

C.Set fire or assist another to set fire to any timber, trees, shrubs, grass, leaves, growth or any other combustible material or suffer any fire upon other land to extend onto any part of the parks not in an approved park device;

- D. Bring into, leave behind or dump any material of any kind in the parks. All persons using the parks shall comply with established carry-in and carry-out procedures of the Town Parks and Recreation Committee. Refuse is not to be dropped, thrown or scattered on park property. All recyclable materials shall be carried out by those persons bringing them to the park;
- E. Either within or next to any park, discharge into, throw, cast, lay, drop or leave in the lake, brook, stream, storm sewer or drain flowing into or through said park any substance, matter or thing, either liquid or solid, which may or shall result in the pollution of brook, stream or the lake, interfere with the conservation of the natural resources of said park or endanger the health of visitors in said park;
- F. Drive or propel or cause to be driven or propelled along or over any road or parking lot within the park any vehicle at a rate greater than five miles per hour unless otherwise posted;
- G. Gamble in the park;
- H. Conduct themselves in such a manner as to:

- (1) Endanger the life, limb or property of the other visitors to the park;
- (2) Be suggestive of immoral acts.
- I. Loiter or remain within the park or any part thereof in a vehicle or otherwise after the posted closing hours at such park without general or special permission from the Town; and
- J. Operate any motorized vehicle, other than authorized maintenance or emergency vehicles, upon any Town park trail, hike-way or other Town property, beyond designated park roadways and parking areas-:

K. Be under the influence of a substance to the point of being a danger to themselves and/or other park users;

# § 152-8 Use of sound-enhancing equipment at all parks.

The following rules pertain to the use of amplifiers, speakers and/or other sound-enhancing equipment:

- A. Such devices are not allowed outside of any enclosed park building, in park pavilions or on the porch of Gorham Hall, on the decks of cabins, or on the deck of King Hall; and
- B. An internal sound amplification system to assist in various programs is permitted within Crouch Hall, Gorham Hall and King Hall, provided that such amplification does not exceed 55 dBA when measured at the nearest point of the park boundary.

# § 152-9 Facility Alcoholic Beverage Permit

The following rules pertain to the use, sale, distribution, or consumption of alcoholic beverages in Town of Canandaigua parks.

- A. Any organization(s) and their associated persons intending to provide, distribute, sell and/or consume alcoholic beverages in the Town parks must have a Facility Alcoholic Beverage Permit;
- B. Any organization(s) intending to sell or distribute alcoholic beverages, if applicable, shall have a permit or be associated with a permit from the New York State Liquor Authority;
- C. Alcoholic beverages are not permitted in Town parks without a Facility Alcoholic Beverage

  Permit and the rental of a Town park facility;
- D. Alcoholic beverage(s) is defined for this chapter as including: alcohol, spirits, liquor, wine, beer, cider and every liquid or solid, patented or not, containing alcohol, spirts, wine or beer and capable of being consumed by a human being;
- E. Facility Alcoholic Beverage Permit fee(s) will be set by the Town Board;
- F. Any organization making application for a Facility Alcoholic Beverage Permit in which alcohol will be sold shall provide proof of liability insurance for their organization or associated with their event to the Town;
- G. No person shall under the age of 21 years, possess, transport, or bring into any town park or recreation area any alcoholic beverage or beer;
- H. No person shall under the age of 21 years, consume any alcoholic beverage or beer in any town

park or recreation area;

- I. No person shall become or be in an intoxicated condition while in any town park or recreation area;
- J. Any person found to become or be in an intoxicated condition while in any town park or recreation area may be subject to ejection and/or associated penalties as defined in this chapter and/or action(s) determined by law enforcement;
- K. The permitted principal contact or recipient of the Facility Alcoholic Beverage Permit shall be in the Town park facility designated associated with the permit at all times while alcoholic beverages are being distributed, sold, and/or consumed;
- L. The permitted principal contact or recipient of the Facility Alcoholic Beverage Permit shall be responsible for any and all damages associated with persons consuming alcohol associated with the Facility Alcoholic Beverage Permit;
- M. Non-observance of this section shall constitute a violation;

## § 152-10 Town park opening and closing.

The Town parks shall be opened and closed as provided by this chapter or resolution of the Town Board. When Town park property is closed, no person, except for registered guests at Onanda Park, shall enter or remain on said property. The Town shall post, in a conspicuous manner on the perimeters of all Town parks, signs giving notice prohibiting trespass during the hours said parks are closed. Registered guests at Onanda Park, authorized persons associated with special events, and Town staff authorized per §152-11 are exempted from this section.

# § 152-<del>10-</del>11 **Enforcement.**

The following officials, in connection with their duties imposed by law, shall diligently enforce the provisions of this chapter:

- A. <u>Town Parks and Recreation staffThe Director of Parks and Recreation, the Parks Maintenance Supervisor, or designated employees or deputies appointed by said Director;</u>
- B. Members of the New York State Police;

C.Members of the Division of Law Enforcement of the New York State Department of Environmental Conservation:

- <u>DC</u>. Members of the Ontario County Sheriff's Department; and
- ED. The Town of Canandaigua Code Enforcement Officer; and
- E. Town Manager and/or his designee(s).

# § 152-11-12 Ejection and seizure of property.

The Director of Parks and Recreation Town Parks and Recreation staff member(s), members of any law enforcement agency and those listed in the above section shall have the authority to eject from any park any person acting in violation of this chapter and park regulations posted at the park. In addition, said individuals shall have the power to seize and confiscate any property, thing or device used illegally in the park.

# § 152-<del>12</del> Penalties for offenses.

The following penalties are hereby established for violations to these park rules and regulations:

- A. Violation of any provision or regulation of this chapter shall <u>constitute a violation and</u> be punishable by a fine not to exceed \$350-500 for each violation <u>per day and/or restitution of damages and/or</u> by imprisonment for a term of not more than 15 days, <u>and/or</u> by both such fine and imprisonment;
- B. The Town Board also determines that a violation of this chapter shall constitute disorderly conduct, and the person or persons violating the same shall be classified as a disorderly person or persons; and
- C. In addition to all other remedies, the Town Board may enforce obedience to this chapter by injunction.

# Short Environmental Assessment Form Part 1 - Project Information

# **Instructions for Completing**

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information				
Town of Canandaigua Town Board				
Name of Action or Project:				
Parks and Recreation Code Update				
Project Location (describe, and attach a location map):				
Town of Canandaigua				
The Town Board of the Town of Canandaigua is considering the adoption of a Loc Code Chapter § 152 that would clarify language in the code including updating lan Recreation, a position that no longer exists in the Town's Organizational Chart, and 152-9 which is designed to allow organizations renting the park venues to serve allows.	nguage pertaining to the Did d also would create a new	rector of I section of	Parks an	d
Name of Applicant or Sponsor:	Telephone: 585-394-1120	0		
Town of Canandaigua Town Board E-Mail: sreynolds@townofcanar		ofcanandai	daigua.org	
Address:				
5440 Route 5 & 20 West				
City/PO:	State:	Zip Coo	le:	
Canandaigua	NY	14424		
1. Does the proposed action only involve the legislative adoption of a plan, loca administrative rule, or regulation?	al law, ordinance,		NO	YES
If Yes, attach a narrative description of the intent of the proposed action and the e	environmental resources th	nat	$\Box$	<b>/</b>
may be affected in the municipality and proceed to Part 2. If no, continue to ques			Ш	
2. Does the proposed action require a permit, approval or funding from any other government Agency?			NO	YES
If Yes, list agency(s) name and permit or approval:				
3. a. Total acreage of the site of the proposed action?  b. Total acreage to be physically disturbed?  c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?	acres acres acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:				
☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☐ Commercia	al Residential (subu	rban)		
Forest Agriculture Aquatic Other(Spec	cify):			
Parkland				

Page 1 of 3 SEAF 2019

5.	Is the proposed action,	NO	YES	N/A
	a. A permitted use under the zoning regulations?			
	b. Consistent with the adopted comprehensive plan?			
6.	Is the proposed action consistent with the predominant character of the existing built or natural landscape?		NO	YES
7.	Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?		NO	YES
If Yo	es, identify:			
			NO	YES
8.	a. Will the proposed action result in a substantial increase in traffic above present levels?			TES
	b. Are public transportation services available at or near the site of the proposed action?		H	
	c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?			
9.	Does the proposed action meet or exceed the state energy code requirements?		NO	YES
If the	e proposed action will exceed requirements, describe design features and technologies:			
10.	Will the proposed action connect to an existing public/private water supply?		NO	YES
	If No, describe method for providing potable water:			
11.	Will the proposed action connect to existing wastewater utilities?		NO	YES
	If No, describe method for providing wastewater treatment:			
	a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district is listed on the National or State Register of Historic Places, or that has been determined by the	t	NO	YES
	nmissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the	;		
State	e Register of Historic Places?			
arch	b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for aeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?			
	a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain		NO	YES
	wetlands or other waterbodies regulated by a federal, state or local agency?			
	b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?			
If Y	es, identify the wetland or waterbody and extent of alterations in square feet or acres:			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional		
☐Wetland ☐ Urban ☐ Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or	NO	YES
Federal government as threatened or endangered?		
16. Is the project site located in the 100-year flood plan?	NO	YES
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
		1
a. Will storm water discharges flow to adjacent properties?		
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:		
18. Does the proposed action include construction or other activities that would result in the impoundment of water	NO	YES
or other liquids (e.g., retention pond, waste lagoon, dam)?	NO	IES
If Yes, explain the purpose and size of the impoundment:		
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste	NO	YES
management facility?  If Yes, describe:		
If ites, describe.		
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or	NO	YES
completed) for hazardous waste?  If Yes, describe:		
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BE MY KNOWLEDGE	ST OF	
Applicant/sponsor/name: Doug Finch, Town of Canandaigua Date: 3/15/2021		
Signature:Title: Town Manager		

## **ATTACHMENT 24**

### Local Law Filing

#### (Use this form to file a local law with the Secretary of State.)

	should be given as amended. Do not include matter being eliminated and derlining to indicate new matter.	l do not use
County (Select one:)	☐City ☑Town ☐Village	
of CANAND	AIGUA	
Local Law I	No of the year 20 <sup>21</sup>	
A local law	TO AMEND THE FRONT SETBACK REQUIRMENTS FOR THOSE PORTION	S OF
	(Insert Title) THE CENTERPOINTE PLANNED UNIT DEVELOPMENT THAT FRONT ON	
	ROUTE 332 OR THOMAS ROAD	
Be it enacte	ed by the TOWN BOARD  (Name of Legislative Body)	of the
County (Select one:)	☐City ⊠Town ☐Village	
of CANAND	AIGUA	as follows:

SEE ATTACHMENT "A"

(If additional space is needed, attach pages the same size as this sheet, and number each.)

## (Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body of I hereby certify that the local law annexed hereto,	nly.)	law No		of 20.21	of
the (County)(City)(Town)(Village) of CANANDAIC	GUA	14W 140.	was dul	v passed by	_ UI
TOWN BOARD	on	20	in accordance wi	y passeu by th the applic	ablo
(Name of Legislative Body)			_, iii accordance wi	ш ше аррпо	able
provisions of law.					
(Passage by local legislative body with appropriate Chief Executive Officer*.) I hereby certify that the local law annexed hereto, the (County)(City)(Town)(Village) of	, designated as local	law No.	was dul	of 20 v passed by	_ of the
(Name of Legislative Body)	on	20	, and was (approv	/ed)(not app	roved)
• • • • • • • • • • • • • • • • • • • •			and was doom	ad duly ada	ntod
(repassed after disapproval) by the(Elective Chief	Executive Officer*)		and was deem	ed duly adop	pieu
on 20, in accordance w					
	· iai are applicable pi	oviolotio of law.			
I hereby certify that the local law annexed hereto, the (County)(City)(Town)(Village) of			was dul	y passed by	
(Name of Legislative Body)					
(repassed after disapproval) by the (Elective Chief I	Executive Officer*)		on	20	
Such local law was submitted to the people by reas vote of a majority of the qualified electors voting the	ereon at the (general	(permissive) refer I)(special)(annual)	endum, and received election held on	d the affirma	ative
20, in accordance with the applicable provisi	ions of law.				
<ol> <li>(Subject to permissive referendum and fina hereby certify that the local law annexed hereto, or</li> </ol>					lum.)
he (County)(City)(Town)(Village) of			was dul	y passed by	the
	on	20	and was (approved	l)(not approv	ved)
Name of Legislative Body)			, and was (approved	a)(not approx	vou
repassed after disapproval) by the	Type outline Office (*)	on _	20	Such lo	ocal
aw was subject to permissive referendum and no v		ing such referendu	$_{ m lm}$ was filed as of $_{ m l}$		
20, in accordance with the applicable provis	ions of law.				

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<sup>\*</sup> Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by I hereby certify that the local law annexed hereto, designated at the City of having been submitted to the Municipal Home Rule Law, and having received the affirmation.	s local law Noo referendum pursuant to the provisions of sec	tion (36)(37) of
thereon at the (special)(general) election held on	· · · · · · · · · · · · · · · · · · ·	
6. (County local law concerning adoption of Charter.)  I hereby certify that the local law annexed hereto, designated as the County of	ing been submitted to the electors at the Gene and 7 of section 33 of the Municipal Home Rul rs of the cities of said county as a unit and a m	ral Election of e Law, and having najority of the
(If any other authorized form of final adoption has been foll I further certify that I have compared the preceding local law wit correct transcript therefrom and of the whole of such original local paragraph, above.	h the original on file in this office and that the s	same is a
	Clerk of the county legislative body, City, Town or officer designated by local legislative body	Village Clerk or
(Seal)	Date:	

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#### TOWN OF CANANDAIGUA

#### LOCAL LAW # \_\_\_ OF 2021

#### **ATTACHMENT "A"**

SECTION ONE. It is the intent of this local law to amend the Planned Unit Development ("PUD") standards set forth by the Town Board for the Centerpointe Project PUD in 1986, 2005, and 2012 so as to allow the construction of a Motor Vehicle Service Station in accordance with the Town's Comprehensive Plan and Uptown Study.

SECTION TWO. The Town Board's Resolution of PUD Approval for the Centerpointe Project, adopted on October 28, 1986, shall be amended as follows:

1. Section II(C)(2)(a) shall be replaced in its entirety with the following:

From Rout 332 – 35 feet from the right-of-way line in accordance with the Town's Uptown Study, dated March, 2019, provided that any development be in compliance with the design and other guidelines set forth in said Uptown Study as determined by the Planning Board.

2. A new Section II(C)(2)(c)(iv) shall be added as follows:

Except that from the right-of-way line of Thomas Road the minimum front setback shall be 35 feet from the right-of-way line in accordance with the Town's Uptown Study, dated March, 2019, provided that any development be in compliance with the design and other guidelines set forth in said Uptown Study as determined by the Planning Board.

SECTION THREE. Invalidation. If any clause, sentence, paragraph, section, or part of this local law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section or part thereof directly involved in the controversy in which such judgment shall have been ordered.

SECTION FOUR. Effective Date. This local law shall take effect immediately upon filing with the Secretary of State.

## Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120 Established 1789

#### **ZONING LAW DETERMINATION**

**PROPERTY OWNER:** 

Lynn Farash

**PROPERTY ADDRESS:** 

0000 State Route 332

TAX MAP NUMBER:

56.00-1-54.117

**ZONING DISTRICT:** 

**PUD** 

#### **DETERMINATION REFERENCE:**

Application for Sketch Plan Review, dated 11/09/2020. Received for review by Town on 11/10/2020.

Sketch Site Plans titled, "Ziebart Canandaigua" by McMahon LaRue Associates, dated 11/2020, revision date of 2/10/2021, received by the town on 2/10/2021.

Canandaigua Town Board Resolution of PUD Approval dated 10/28/1986.

Applicant is requesting sketch plan review of a conceptual development for a Motor Vehicle Service Station.

#### **DETERMINATION:**

- Applicant is requesting Sketch Plan Review pursuant to Town Code Chapter 220 Section 66.
- Prior to referral to the Planning Board, the Town Board shall determine if the application is sufficient, if the proposed use is permitted within the PUD, and take action as appropriate.

#### REFERRAL TO TOWN BOARD FOR:

This application is required to be reviewed by the Town Board.

Town Board to make determination if application materials are sufficient to make determination.

Town Board to make determination is proposed use is permitted with the scope of the PUD.

**CODE SECTIONS:** 

Chapter §1-17; §220-28; §220-66

DATE: February 11, 2021

Zoning/Code Officer

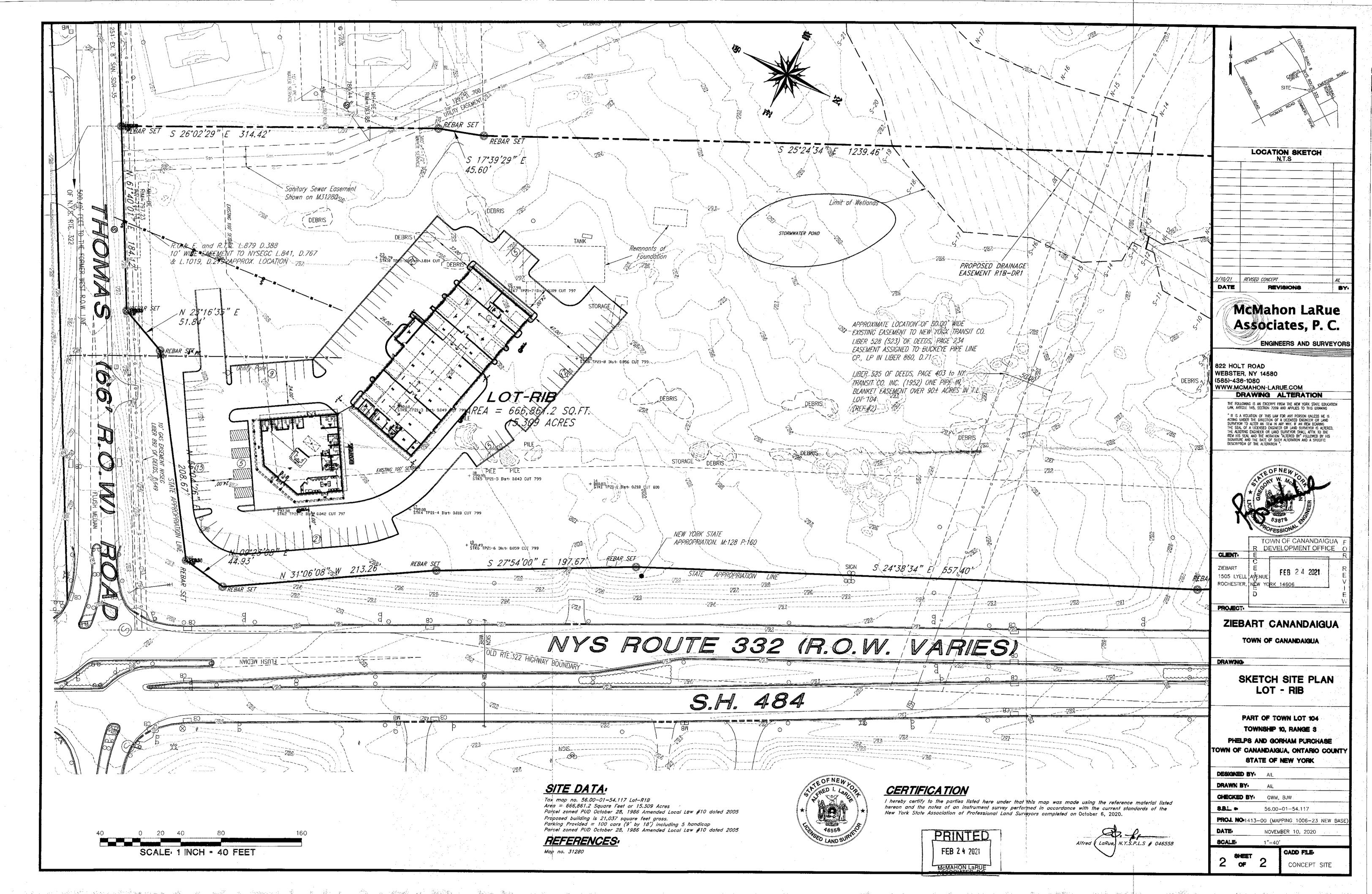
**CPN-20-080** 

NYS Town Law, Section 267-a(5)(b), an appeal may be made to the ZBA within 60 days of the date of this determination.

c:

Binder Property Owner Town Clerk

TOWN OF CANANDAIGUA TOWN CLERK



After discussion the following resolution was offered by Supervisor Holden, seconded by Councilman LaCrosse and unanimously adopted:

#### (EXHIBIT D - SEQRA FINDINGS FOR CENTERPOINTE)

RESOLVED THAT, the SEQRA Findings for CENTERPOINTE, in the form attached, be and hereby are adopted as the Findings of the Town Board.

Attorney Madden explained the next resolution that is before the board for consideration concerns approval of the creation of the Centerpointe Planned Unit Development and appropriate changes on the Town Zoning Map.

The following resolution was offered by Supervisor Holden, seconded by Councilman La Crosse and unanimously carried.

#### (EXHIBIT E - PUD Approval of the CENTERPOINTE PROJECT)

Supervisor Holden thanked the Planning Board and Town Board and Town Consulting Team for their interest and efforts in reviewing and helping to refine such an important project proposal. This is the largest project ever considered in the Town of Canandaigua and it will have a major economic impact on this area as it is developed.

After audit of the bills by members of the Town Board, Abstract # 20 in the amount of \$21,219.41 from Highway Department, \$10,977.74 from General Fund, \$1,402.59 from Water Department, \$848.24 from Pump Station., Councilman Boyce made the motion that the bills be paid, seconded by Councilman Outhouse. Carried.

Supervisor Holden asked Roger McDonough, Watershed Inspector to attend tonight's meeting to discuss reinforcement procedures with the Canandaigua Lake Watershed and also questions he may have concerning the newly adopted town wide Watershed Ordinance. The Supervisor commented that the board has expressed its sincere interest in protecting the lake as evidenced partly by Canandaigua Town being the first Town in the County to develop and enact a Watershed Local Law. Since the Town has enacted the law, several questions have arisen, one of them being who has specific responsibility for various areas within the Town. One of the factors the Town modified in the law was to expand the Watershed area to cover the entire Town, not just Canandaigua Lake Watershed. As Supervisor Holden pointed out only 40% of the Town is in Canandaigua Lake Watershed, while 60% exist in other watersheds. While the board's stated commitment is to focus on protection for Canandaigua Lake, the concern exists for the entire Town and the main objective is to get the job done right. They are not presently satisfied that this is satisfactorily being done.

Roger McDonough explained there are two separate jurisdictions:

- State Public Health Law dictates that a Watershed Inspector be appointed by the municipalities surrounding the lake.
- Town of Canandaigua Watershed Local Law which Mr. McDonough says does not repeal the State Law.

Mr. McDonough said the Town can not enact anything less than the State Regulations (Blue Book). The Town can have its own inspector, which in Mr. McDonough's opinion is in addition to his inspection. In order to have a legal septic system in the Watershed, according to Mr. McDonough two inspectors must approve the system. (State & Town).

Mr. McDonough presented copies of letters from the State Health Dept. and City of Canandaigua reference NYS Public Health Law and rules and regulations of the Canandaigua Lake Watershed. Supervisor Holden advised Mr. McDonough that all Town Board members, have previously been provided with copies of all of these documents.

Mr. McDonough reported that the City of Canandaigua states he is their employee with his activity financed through the water fund which comes from metered water sales.

## TOWN BOARD RESOLUTION (FINDINGS)

**RESOLVED THAT** the SEQRA Findings for **CENTERPOINTE**, in the form attached, be and hereby are adopted as the Findings of the Town Board:

### SEQRA FINDINGS FOR CENTERPOINTE (KANANDAQUE) PROJECT

DATE:

October 28, 1986

LEAD AGENCY:

Town Board

Town of Canandaigua 2 North Main Street

Canandaigua, New York 14424

CONTACT FOR FURTHER INFORMATION:

Attention: M. James Holden, Supervisor

Telehone: (716) 394-1120

PROJECT DESCRIPTION:

The CENTERPOINTE (KANANDAQUE) DEVELOPMENT is a multi-use, planned unit development proposed for a 425 acre site located in the Town of Canandaigua. The project site is bounded by Thomas Road on the south, Brickyard Road on the west, Yerkes Road on the north and New York State Route 332 on the east. It is presently planned that at full development, the project would include: improvement and retention of existing 174 acre golf course; retention of existing 60 acre wetland and buffer area; construction of commercial, office and hotel space of approximately 485,000 square feet; construction of office, light industrial/research and development space of approximately 790,000 square feet; construction of approximately 340 multi-family apartment units; construction of approximately 231 townhouse units.

AGENCY ISSUING FINDINGS:

Town Board of the Town of Canandaigua

DOCUMENTS:

These Findings are based upon the environmental review contained in the Draft Generic Environmental Impact State ("DGEIS") and Final Generic Environmental Impact Statement ("FGEIS") for CENTERPOINTE.

FINDINGS:

The Town Board as Lead Agency hereby finds and concludes that:

(a) It has given consideration to the DGEIS and FGEIS.

- (b) The requirements of SEQRA have been met.
- (c) Consistent with applicable social, economic and other essential considerations, from among the reasonable alternatives thereto, the PUD plan for Centerpointe is one which minimizes or avoids adverse environmental effects to the maximum extent practicable.
- (d) To the maximum extent practicable, adverse environmental effects revealed in the DGEIS and FGEIS will be minimized or avoided as a result of modifications made to the original PUD plan, the mitigation measures identified in the FGEIS and as a result of conditions to be incorporated by the Town Board to any PUD approval.

FACTS, CONCLUSIONS AND STANDARDS:

The following facts, conclusions and standards form the basis for these Findings:

#### General Background

- 1. The Town Board of the Town of Canandaigua has acted as Lead Agency for State Environmental Quality Review Act ("SEQRA") review purposes for a proposed Planned Unit Development rezoning in the Town of Canandaigua known as the Centerpointe Project (formerly known as Kanandaque).
- 2. The Applicant for the Planned Unit Development ("PUD") approval is The Farash Corporation, Rochester, New York.
- 3. The site which is the subject of the PUD application and which has been the subject of SEQRA review is an approximately 425 acre site located in the Town of Canandaigua and bounded by Thomas Road on the south, Brickyard Road on the west, Yerkes Road on the north, and New York State Route 332 on the east.
- 4. The PUD application requests approval for a mix of land uses including: improvement and retention of existing 174 acre golf course; retention of existing 60 acre wetland and buffer area; construction of commercial, office, and hotel/motel space of approximately 485,000 square feet; construction of office, light industrial/research and development space of approximately 790,000 square feet; construction of approximately 340 multi-family apartment units and construction of approximately 231 townhouse units.

- 5. The Applicant is an experienced developer, builder and operator of residential units, commercial, office, light industrial/research and development properties. Recent projects in Ontario County the Applicant has been involved in include development and construction of light industrial/research and development projects in the Towns of Farmington and East Bloomfield.
- 6. The Applicant initially submitted a Concept Development Plan for the Project to the Town of Canandaigua Planning Board on May 14, 1985. Subsequent to that date, and in connection with the environmental review process, certain modifications to the proposed Project have been developed and submitted by the Applicant. The present proposal is represented by a plan dated June 30, 1986 and identified as Drawing 7486FS.

#### Land Use Planning and Zoning

- 7. The predominant zoning designation on the Project site is R-1 Residential (387 acres). Approximately 38 acres of the site is zoned C-1 Commercial. The C-1 Commercial zoning includes approximately 4,400 feet of frontage along Route 332 and is 500 feet deep and parallel to that road.
- 8. The Town of Canandaigua PUD Ordinance (as revised July 22, 1986) encourages the coordinated development of large blocks of land.
- 9. The Ontario County Planning Board has endorsed the concept of a PUD development at this site.
- 10. The Town's Planning Consultants have advised that the type of development represented by the PUD Project is consistent with the proposed master plan update presently being developed.
- 11. The PUD application appears to be consistent with the density and design requirements of §74-6 the Town of Canandaigua PUD Ordinance with the exception that the Applicant must devote additional acreage to the multi-family apartment use to justify 340 apartment units (see PUD Law, §74-6(c)(4)). Specifically, the Town Board finds that development of this land as a PUD will meet the objectives of the PUD Law, §74-3, which are:
  - A. A maximum choice in the types of environment, occupancy tenure (e.g., cooperatives, individual, condominium, leasing), types of housing, lot sizes and community facilities available to persons at all economic levels.
  - B. Provision of usable open space and recreation areas and convenience in location of sales and service areas.
  - C. A development pattern which preserves trees, outstanding natural topography and geographic features and prevents

soil erosion.

- D. A creative use of land and related physical development which allows an orderly transition of land from rural areas.
- E. An efficient use of land resulting in smaller networks of utilities and streets.
- F. A development pattern in harmony with the objectives of this chapter and the Comprehensive Plan.
- G. A more desirable environment than would be possible through the strict application of other articles of the Zoning Ordinance.
- H. A mixture of land uses to enhance job creation, retention, increase of tax base, and variety of settings.
- 12. Pursuant to the Town's PUD Ordinance, the Applicant will be required to submit detailed site plans to the Town Planning Board and to obtain Town Planning Board approval before any specific development may occur on the site. The Applicant will also be required to receive any and all permits necessary from State, County or local agencies having jurisdiction. The PUD process provides a vehicle for controlled, orderly growth and development of this site.
- 13. The Draft Generic Environmental Impact Statement ("DGEIS") and Final Generic Environmental Impact Statement ("FGEIS") prepared for the Project fully describe the environmental setting, potential impacts and appropriate mitigation measures for the Project. Many of the mitigation measures proposed have been incorporated into and made part of the most recent PUD plan.
- 14. The social and economic impacts of the Project have been identified and reviewed.

#### Wetland Impacts and Mitigations

15. The wetland resource on the site, possible impacts and appropriate mitigation measures are all discussed in the DGEIS. The benefits of the wetland can, with proper planning and mitigation measures, be preserved while permitting development of the site. It is proposed that there would be only limited encroachments in buffer areas for such purposes as storm water detention, parking, possible building encroachment, drainage structures, possible nature trails and a possible encroachment required to mitigate traffic impacts by constructing an internal roadway at the most westerly portion of the wetland area. Development will be clustered on non-wetland areas to preserve wetland values and to maximize efficiency in the construction and use of roads and other utilities.

16. The Town Engineers have made certain recommendations regarding mitigation measures which can be incorporated into the Project to mitigate impacts on the wetland and buffer area.

#### Drainage

17. The DGEIS identifies existing drainage patterns and recognizes that the drainage off-site is controlled by an existing culvert under Route 332. Provisions for drainage control are also identified in the DGEIS.

#### Transportation

- 18. New York State Route 332 is the primary artery serving the proposed development. The other three roads bounding the site are Town roads.
- 19. The Project when fully constructed will add additional traffic to surrounding roads. The DGEIS identifies road improvements and controls which will be necessary to mitigate traffic impacts. These include limiting points of access on to Route 332; signalization; and road improvements to enhance the function and safety of Route 332. The most recent PUD plan has been revised to incorporate the internal roadway system and access points on Route 332 as proposed by the DGEIS.

#### Utilities

- 20. The DGEIS identifies the necessity for extending utilities to the site. There is adequate treatment capacity in the City of Canandaigua Water Treatment Plant, but complete development of the site would require improvements in the distribution system. Such improvements are anticipated to be completed in 1988 or 1989 and the City's Coordinator of Public Works has reported that he does not foresee any difficulties with supplying the proposed Project with the required volumes of water.
- 21. Sanitary sewer services would have to be extended to the site. Two alternatives for such service extension are identified and discussed in the DGEIS. The additional flows created by the Project, however, would be well within the County's allotment of the City of Canandaigua Waste Water Treatment Plant capacity.

#### Community Services

22. The existing level of services, possible impacts from the Project and related matters are discussed in the DGEIS. Additional public services such as school, police services, fire and emergency services will be required as a result of the completion of the Project and completion of other projects proposed in the area. The DGEIS indicates that tax revenues generated will more than offset the additional cost of added services.

#### Energy

- 23. The proposed structures would be built in conformity with the New York State Energy Conservation Construction Code and New York State Building Code.
  - 24. Energy would be consummed in the construction of improvements.

#### **Alternatives**

25. Alternatives to the proposed Project including the "no action alternative" were discussed and evaluated in the EIS. Development of the site under existing zoning would result in equal or greater environmental and social impacts, but would yield fewer social and economic benefits than the PUD development.

#### Proceedings To Date

- 26. Proceedings prior to June 24, 1986 are set forth at Pages 1 and 2 of the DGEIS. These proceedings include the early and active involvement of numerous involved agencies and the public in scoping the DGEIS.
- 27. On June 24, 1986, the Town Board, as Lead Agency, accepted the DGEIS for scope, content and adequacy, set a public hearing on the DGEIS and PUD plans; referred the latest PUD plans to the County Planning Board and Town Planning Board; and established a public comment period on the DGEIS.
- 28. On July 29, 1986, a duly noticed public hearing was held for the purpose of receiving comments on the DGEIS and for the purpose of receiving public comments on the proposed PUD.
  - 29. On August 4, 1986, the DGEIS comment period ended.
  - 30. An FGEIS was prepared by the Town Consulting Engineers.
- 31. On September 9, 1986, the FGEIS was accepted for filing by the Lead Agency and copies of the FGEIS and Notice of Completion were duly filed, posted, published and distributed.
- 32. Subsequent to the adoption of these findings, the Town Board will take action on the PUD application. The Board can approve, disapprove or approve with modifications and conditions.
- 33. If the Town Board approves the PUD plan, the Applicant would then be free to prepare detailed site plans for development of portions of the Project as they become commercially viable. The Applicant and Planning Board would be bound by any and all conditions attached to the Town Board's PUD approval.

#### TOWN OF CANANDAIGUA CENTERPOINTE PROJECT

## TOWN BOARD RESOLUTION OF PUD APPROVAL

#### WHEREAS:

- 1. An application has been made by The Farash Corporation pursuant to the Planned Unit Development Code ("PUD") of the Town (Chapter 74 as revised July 22, 1986) for the CENTERPOINTE Project.
- 2. The CENTERPOINTE (KANANDAQUE) DEVELOPMENT is a multi-use, planned unit development proposed for a 425 acre site located in the Town of Canandaigua. The project site is bounded by Thomas Road on the south, Brickyard Road on the west, Yerkes Road on the north and New York State Route 332 on the east. It is presently planned that at full development, the project would include: improvement and retention of existing 174 acre golf course; retention of existing 60 acre wetland and buffer area; construction of commercial, office and hotel space of approximately 485,000 square feet; construction of office, light industrial/research and development space of approximately 790,000 square feet; construction of approximately 340 multi-family apartment units; construction of approximately 231 townhouse units. Approximately 191 acres of the 425 acre site would be selectively cleared for development. Approximately 55% of the project area would remain essentially undisturbed.
- 3. A complete environmental review of the Project has been conducted pursuant to the State Environmental Quality Review Act ("SEQRA"). The Findings required by the SEQRA regulations have been adopted by the Town Board and such Findings are hereby incorporated by reference.
- 4. Duly noticed public hearings have been held concerning the PUD application.
- 5. The PUD application as originally submitted has been modified to reflect comments or suggestions made during the environmental review process.
- 6. The PUD application is represented by a plan dated June 30, 1986 and further identified as Planned Unit Development, Drawing 7486FS, which document is on file in the Town Clerk's Office.

#### NOW THEREFORE BE IT RESOLVED THAT:

I. The Town Board, pursuant to Chapter 74 of the Code of the Town of Canandaigua does hereby approve the creation of the Center-

pointe Planned Unit Development as represented by the drawings referenced above.

- II. This PUD zoning approval shall be subject to the following terms and conditions:
  - (A) <u>Uses</u>. The mix of uses shown on the plans is hereby approved.
  - (B) Scale. The maximum scale or density of the respective uses shall be:
    - (1) Commercial, office and hotel space 485,000 square feet net leasable space.
    - (2) Office, light industrial/research and development 790,000 square feet net leasable space.
    - (3) Apartment and townhouse units 571. The developer shall have flexibility in the actual mix between townhouse and apartment units provided that neither type of unit shall comprise more than 65% of the 571 residential units. The maximum density shall be 15 units per acre apartments and 10 units per acre townhouses.
    - (4) The wetland area and wetland buffer area comprising approximately 60 acres shall be retained as open space subject to such limited and necessary encroachments identified on the PUD Plan including utilities; storm drainage; parking; possible building encroachment to buffer area; nature trails; and the internal road connection between the portions of the Project located north and south of the wetland area. These encroachments shall be subject to receipt of all necessary DEC permits.
    - (5) The existing 174 acre golf course shall be retained and improved. The developer shall have the flexibility to alter or relocate the existing golf course layout in order to better accommodate the proposed townhouse and apartment units so long as the resulting golf course total acreage is substantially similar to the present golf course area.

#### (C) Rights-Of-Way, Setbacks:

(1) The internal road system to be constructed shall be designed to Town standards and shall have a right-of-way width of 50 feet except that the Town reserves the right to require a right-of-way width of up to

371 Apts
200 Townhouse

75 feet within 500 foot depth from the intersections of the internal road with Route 332 (2 points) and/or Yerkes Road (1 point).

- (2) The minimum front setbacks shall be:
  - (a) From Route 332 100 feet from the expanded (99 foot) right-of-way line. No structures, or parking, shall be placed within this setback area and provision shall be made in site plans for the landscaping of the setback area. This setback is a specific variance from the 332 corridor plan and is granted because there will be no frontage road developed; no individual access from Route 332 except via the internal road; and the site plan provides for the reverse frontage road concept.
  - (b) From the internal road system 50 feet from the right-of-way line. A minimum 20 foot strip of the setback shall be landscaped, and the remaining 30 feet of the setback area may be utilized for parking where the height of the structure to be served is 35 feet or less. For structures greater than 35 feet, the Planning Board, upon site plan review, may require more than a 20 foot landscaped area.
  - (c) From the right-of-way line of Thomas Road; Brick-yard Road, or Yerkes Road:
    - i) 100 feet for any commercial, office, light industrial/research development, hotel or similar use.
    - ii) 60 feet for any apartment use.
    - iii) 40 feet for any townhouse use.

The details of landscaping, parking, and access within the setback areas from Thomas, Brickyard or Yerkes Roads shall be established by the Planning Board upon site plan review.

#### (3) Other Setbacks:

(a) No apartment building shall be closer than 60 feet from any boundary line of the designated apartment area or zone.

- See deison 21/13
280 dated 5/21/13

- (b) The minimum width of any side yard abutting a street, driveway or parking area within a townhouse zone shall be 40 feet.
- (c) <u>Height Restrictions</u>. <u>Maximum</u> building height above finished grade shall not exceed:
  - i) 35 feet for townhouses; or other structures fronting on Thomas Road, Brickyard Road, except for a possible apartment use (maximum 45 foot height) located on land at intersection of Brickyard and Yerkes Roads.
  - ii) 60 feet for hotel.
  - iii) All other uses abutting on Route 332 and Yerkes Road shall not exceed a height of 35 feet above the elevation at the center line of pavement for said Roads at a point opposite the mid-point of the width of the proposed structure or building.
  - iv) 60 feet for all office/industrial structures abutting the wetlands portions of the site.
  - v) 45 feet for all other office/industrial structures.
  - vi) 45 feet for all apartment structures.
- (d) Parking. The existing zoning district parking requirements shall not apply. Subject to the following, the Planning Board is directed to establish appropriate parking requirements on a site specific basis taking into consideration the proposed use of the site; feasibility of designated compact car parking areas; preservation of open space and a campus-like setting; and any current planning literature. Minimum parking required shall be:
  - Two spaces per residential unit (townhouse or apartment).
  - ii) One space per 1000 square feet of net leasable building area for non-residential uses. Actual parking required shall be determined by the Planning Board.

#### (D) <u>Phasing</u>:

1. Not later than the time of the submission of the first

site plan to the Town Planning Board, the developer shall submit a proposed phasing plan indicating tentative timing for the extension and installation of necessary sewer, water or other utilities to serve the site and indicating the proposed sequence of development on the site. A revised or updated phasing plan shall be submitted with each subsequent site plan submission to the Town Planning Board. Each site plan submission to the Town Planning Board shall comply with the requirements of Chapter 74 of the Town Code and shall also specify the manner in which the development phase proposed by such site plan complies with the overall PUD approval hereby granted and how such development will specifically incorporate the mitigation measures identified in the DGEIS and FGEIS for the Project.

- 2. The residential units to be constructed shall be developed in a phased manner such that no more than 35% of the total residential units shall be constructed in any one of the first five years following the approval of initial site plan containing residential uses. The purpose of this condition is to mitigate an identified potentially adverse impact to the school system and other public service functions.
- 3. The developer is encouraged to make efforts to market the Project such that the office, light industrial/research and development uses will occur in the earliest possible phases of the overall Project.

#### (E) Open Space Preservation:

The wetland and buffer area and the golf course shall be retained as open space and recreation areas. Upon submission of final site plans for each section of the overall PUD, the developer shall submit covenants running with the land or other evidence such as property owners association, in form acceptable to the Town legal advisor and such covenants shall be filed or recorded.

#### (F) Internal Road Connection:

 A major mitigating factor identified during the SEQRA process and incorporated into the plan is the link connecting the internal road system on both sides of the wetland area. The Town Board has made a finding that this road link does justify any limited encroachment of the wetland area and buffer.

- 2. The internal road system shall be completed to provide such link not later than the date construction is completed on a total of 600,000 square feet of any structures within the PUD zone other than townhouses. Any combination of apartment, commercial, hotel, office, light industrial/research and development uses exceeding this square footage shall require the completion of internal road link.
- 3. The developer shall have the flexibility to extend a private drive from the internal road to the golf club facility; and shall also have the flexibility of extending the internal road to service hotel, commercial, office uses that may develop in the vicinity of the northwest corner of Route 332 and Thomas Road.

#### (G) Other Conditions:

- The Town Board reserves the right to establish and to require such appropriate financial security as it may deem necessary for the construction and completion of improvements which are to be offered to the Town for dedication.
- 2. The mitigation measures identified in the DGEIS and FGEIS shall be incorporated into specific site plan.
- The developer shall, within 30 days, notify the Town Board of its acceptance of these conditions and if the conditions are not accepted, the PUD approval will be deemed denied.
- III. Upon receipt of the developer's acceptance, the Town Clerk shall make appropriate notations on the Town Zoning Map; a legal notice shall be published; and thereafter the development of the site shall be controlled by Chapter 74, the approved plan and this resolution rather than the Zoning Ordinance provisions.

34. It is anticipated that if future site specific plans submitted to the Town Planning Board for review are consistent with the design parameters set forth in the DGEIS and with conditions of the Town Board's PUD approval, that no further environmental impact statements will be required. See the SEQRA regulations at §617.15(c).

BY ORDER OF THE TOWN BOARD

M. James Holden, Town Supervisor

DISTRIBUTION:

1 Town Board Minute Book

1 Project File

l Posted on Town Bulletin Board
LEach Involved Agency





# STATE OF NEW YORK DEPARTMENT OF STATE 41 STATE STREET ALBANY, NY 12231-0001

GOVERNOR

November 29, 2005

Town of Canandaigua 5440 Route 5 & 20 West Canandaigua, NY 14424

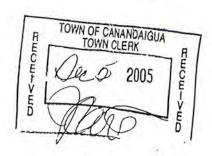
RE: Town of Canandaigua, Local Law 10, 2005, filed on 10/31/2005

·To Whom It May Concern:

The above referenced material was received and filed by this office as indicated. Additional local law filing forms will be forwarded upon request.

Sincerely, Linda Lasch Principal Clerk State Records & Law Bureau (518) 474-2755

LL:cb



#### AFFIDAVIT OF PUBLICATION

LEGAL NOTICE

SS:

LEGAL NOTICE Notice of Public Hearing A public hearing will be held before the Town of Canandaigua Town Board on Monday, October 24, 2005, beginning at 7:00pm to consider an amendment official Planned Lini's ment (NUD) resolu-allow single-family ned dwelling units. nearing will be held in the Canandaigua'Town Hall at 5440 Routes 5 & 20 West, Canandaigua. All interested persons will be heard at that time and place. Written comments will be accepted prior to the hearing. Supporting docu-mentation may be exam-ined at the Town Clerk's Office weekdays 8:00am to 4:00pm. from By order of the Town of Canandaigua Town Board Jean MacKay, Deputy

Oc 13

06516914

Leslie Smith, being duly sworn, deposes and says that she is the foreman of CANANDAIGUA MESSENGER, INC., publisher of the Daily Messenger, a public newspaper published daily except Saturday, in the City of Canandaigua, N.Y., in the County of Ontario, and that the notice of which the annexed is a true copy, clipped from said newspaper, was regularly published in said Daily Messenger on the following dates:

Subscribed and sworn to before me

this 18th day of 9th 2005

Wolary Public in and for New York State

LICEA L. ALLEN

Notary Public, State Of New York State

Commission Expires 08/33/2004

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

Town of Canandaigua

Local Law no. Jof the year 2005

A local law amending the Official Planned Unit Development Plan Map for the Centerpointe Planned Unit Development District.

Be it enacted by the Town Board of the

Town of Canandaigua

as follows:

Section 1: Purpose.

The purpose of this local law is to amend the Official Planned Unit Development Plan Map for the Centerpointe Planned Unit Development District, located within the confines of the area surrounded by State Route 332, Thomas Road, Brickyard Road and Yerkes Road, in the Town of Canandaigua, New York.

Section 2: Proposed Planned Unit Development Plan Map amendment.

The PUD/Planned Unit Development -Town of Canandaigua Planned Zoning District - Kanandague Map, the Official Planned Unit Development Plan Map for the former Kanandague Site, prepared by MRB Group, P.C., and dated May 14, 1985 is hereby amended as follows:

- a. The remaining undeveloped lands located along the north side of Thomas Road, the east side of Brickyard Road, between Thomas Road and Yerkes Road, which were originally to be townhouses are hereby approved for single family detached dwellings on a total of 37 lots to be subdivided and approved by the Planning Board, in accordance with the provisions of Chapter 74, Section 74-15. E. of the Town of Canandaigua Municipal Code; and
- b. The total 571 residential dwelling units approved as part of the original Planned Unit Development Plan Map shall be reduced to 461 dwelling units with the further breakdown of dwelling types:
  - the total number of residential dwelling units shall be 461; and
  - the total number of apartments shall be 368 (or 80% of the total number of residential dwelling units); and
  - the total number of town homes shall be 56 (or 12% of the total number of residential dwelling units); and

(1)

- 4) the total number of single family dwelling units shall be 37/ (or 8% of the total number of residential dwelling units).
- c. The following amendments, which apply only to the single family dwelling units portion of the existing PUD Site, are made to the conditions of approval to the original Planned Unit Development Plan Map for the Centerpointe site:
  - 1) the minimum lot width shall be 90 feet; and
  - 2) the minimum lot depth shall be 150 feet; and
  - 3) the minimum lot area shall be 13,500 square feet; and
  - 4) the minimum front setback shall be 40 feet; and
  - 5) the minimum side setback shall be 10 feet; and
  - 6) the minimum rear setback shall be 30 feet; and
  - 7) the maximum building height for the single-family dwelling unit shall be 35 feet; and
  - 8) the maximum lot coverage shall be 20%; and
  - 9) accessory structures shall be located in the rear yard portion of the lot; and
  - a sidewalk network shall be constructed, commencing at the easterly boundary of the apartment complex located on the south side of Yerkes Road and extending westerly to connect to a sidewalk to be constructed as part of the single-family dwelling units along the east side of Brickyard Road and the north side of Thomas Road extending across the frontages of the existing townhouse dwelling units on Thomas Road to the intersection of Thomas Road and NYS Route 332 and providing a connection across Thomas Road to the sidewalk along the west side of NYS Route 332.

Section 3: Official Planned Unit Development Plan Map.

The Centerpointe Properties Amended PUD Plan Map, as adopted by the Canandaigua Town Board as part of this Local Law and further certified by the Town Clerk on said Plan Map, shall be attached to and made a part of this Local Law. Upon the filing of this Local Law with the Secretary of State, the Town Clerk shall note upon the Official Zoning Map for the Town of Canandaigua, the existence of the amended Plan Map, as approved by the adoption of this Local Law.

Section 5: If any clause, sentence, paragraph, section or part of this local law shall be adjudged by any court of competent jurisdiction to be invalid, such judgement shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section or part thereof directly involved in the controversy in which such judgement shall have been ordered.

Section 6: All Ordinances, Local Laws and parts thereof inconsistent with this local law and parts thereof inconsistent with this Local Law are hereby repealed.

Section 7: This local law shall take effect immediately upon filing with the Secretary of State

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law number 100 of 2005 of the Town of Canandaigua was duly passed by the Town Board on 150000 34 2005, in accordance with the applicable provisions of law.

 (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer\*.)

I hereby certify that the local law annexed hereto, designated as local law number of 2005 of the Town of Canandaigua was duly passed by the

(Final adoption by referendum.)

received the affirmative vote of a majority of the qualified electors voting thereon at the (general) (special) (annual) election held on 2004, in accordance with the applicable provisions of law.

 (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

(Elective Chief Executive Officer\*)
was subject to permissive referendum and no valid petition requesting such referendum was filed as of 2004, in accordance with the applicable provisions of law.

Elective Chief Executive Officer means or includes the chief executive officer of a county
elected on a county-wide basis or, if there be none, the chairperson of the county legislative
body, the mayor of a city or village, or the supervisor of a town where such officer is vested
with the power to approve or veto local laws or ordinances.

(9)

5. (City local law concerning Charter revision proposed by petition.)

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law number of 2004 of the County of State of New York, having been submitted to the electors at the General Election of November 2004, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph above.

Clerk of the County legislative body, City, Town or Village Clerk or officer designated by local regislative body

2=2-3

(Seal)

(Certification to be executed by County Attorney, Corporation Counsel, Town Attorney, Village Attorney or other authorized attorney of locality.)

STATE OF NEW YORK COUNTY OF ONTARIO

and that all prope	er proceedings have been had or taken for the
enactment of the local law anne	exed hereto.
_	On S. Burllel
S	ignature
	atting for the Tour of Conadación
Т	itle ) (
T	own of Canandaigua
De	ate:
	(10)

Local Law Filing

#### NEW YORK STATE DEPARTMENT OF STATE 162 WASHINGTON AVENUE, ALBANY, NY 12231

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

#### Town of Canandaigua Local Law 5 of the year 2012

Amending the Centerpointe Planned Unit Development Local Law Increase in Leasable Space for Office, Light Industrial/Research and Development

#### Section 1: Description

Be it enacted that Centerpointe Planned Unit Development PUD local law adopted on October 28, 1986 and amended on October 25, 2005 is hereby further amended to read as follows:

- II. This PUD zoning approval shall be subject to the following terms and conditions:
  - (B) The maximum scale or density of the respective uses shall be:
    - (1) Commercial office and hotel space 485,000 square feet net leasable space.
    - (2) Office, light industrial/research and development 790,000- 908,200 square feet net leasable space. The purpose of this allowance is to establish a maximum limit for such development within the general use areas shown on the map attached to this local law and titled "Smart System Technology and Commercialization Center Site Master Plan June 22, 2012". The Planning Board shall establish the acceptable layout and design of individual buildings and appurtenances through the subsequent site plan review.

The following langue shall be inserted in Section II, Part (C), (3) "Other Setbacks" of:

(c) The minimum side and rear setback for office/industrial buildings shall be 30'

#### Section 2: Invalidation.

If any clause, sentence, paragraph, section or part of this local law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section or part thereof directly involved in the controversy in which such judgment shall have been ordered.

Section 3: Effective Date.

This local law shall take effect immediately upon filing with the Secretary of State.

submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law number of of the County of State of New York, having been submitted to the electors at the General Election of November 2009, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript there from and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1 above.

Clerk of the Town

(Seal; Date:



STATE OF NEW YORK

DEPARTMENT OF STATE

ONE COMMERCE PLAZA

99 WASHINGTON AVENUE

ALBANY, NY 12231-0001

ANDREW M. CUOMO GOVERNOR CESAR A PERALES

May 10, 2013

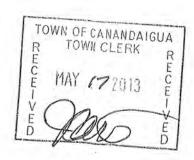
Town Clerk 5440 Route 5 & 20 West Canandaigua NY 14424

RE: Town of Canandaigua, Local Law 5 2013, filed on May 9, 2013

Dear Sir/Madam:

The above referenced material was filed by this office as indicated. Additional local law filing forms can be obtained from our website, <a href="www.dos.ny.gov">www.dos.ny.gov</a>.

Sincerely, State Records and Law Bureau (518) 474-2755



### Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should italics or underlining			not include matter being elimi	nated and do not use
County Cit	y ⊠Town	∐Village		
of Canandaigua				
Local Law No. 5			of the year 20 13	
A local law to am	tle)		zoning to allow a maximum o	f 109 townhouses
Be it enacted by t	he Town Bo			of the
County City	y 🗵 Town	∐Village		
of Canandaigua				as follows:

Section 1. Title

This law will be known as "Amendment to Centerpointe PUD to Allow a 109 Townhouses on TMP's 56.000-1-54.115 & 55.116"

Section 2. Legislative Purpose and Intent

The purpose of this local law is to amend the existing Planned Unit Development Zoning for the Centerpointe PUD to allow residential development of parcels located along Brickyard Road and Thomas Road in a manner consistent with existing development patterns and the PUD zoning approved in 1986.

The intent of this local law is to:

- 1. Amend the existing Centerpointe PUD to allow development of 109 townhouses on land currently approved for 37 single family dwellings.
- 2. Reserve the full authority of the Town of Canandaigua Planning Board as described in Town Code and NYS Law to, through the subsequent development review process, require a layout and design consistent with the requirements and intent of Town Code.

Section 3. Amended Language

The existing Centerpointe Planned Unit Development zoning for the following parcels is herby amended to allow development of a maximum of 109 townhouses on two parcels, the boundaries of which are described as follows:

#### TAX MAP PARCEL 56.00-1-54.116

ALL THAT TRACT OR PARCEL of land situated in part of Town Lot 103, Town of Canandaigua, County of Ontario, State of New York and being more particularly described as follows:

BEGINNING AT A POINT, on the easterly right-of-way line of Brickyard Road (66' wide right-of-way), at its intersection with the northerly right-of-way line of Thomas Road (66' wide right-of-way) said point also is southwest corner of Lot R 1 D as shown on map filed in O.C.C.O. Map #31280, thence;

- N 27° 24' 45" W, along the easterly right-of-way line of Brickyard Road, a distance of 1391.56' feet to the northwesterly corner of Lot R1D; thence,
- 2) N 62° 35′ 15″ E, along the northerly line of Lot R1D, a distance of 150.00′ feet to the northeasterly corner of Lot R 1 D; thence,
- 3) S 27° 24′ 45″ E, along the easterly line of Lot R1D, a distance of 1157.23′ feet to a point of angle; thence,
- 4) N 78° 10′ 52" E, along the northerly line of Lot R1D, a distance of 287.95′ feet to a point of angle; thence,
- 5) N 61° 39' 44" E, along the northerly line of Lot R1D, a distance of 842.00' feet to the northeasterly corner of Lot R 1 D; thence,
- 6) S 28° 20' 15" E, along the easterly line of Lot R1D, a distance of 150.00' feet to the southeasterly corner of Lot R1D and on the northerly right-of-way lint of Thomas Road; thence,
- 7) S 61° 39′ 44″ E, along the northerly right-of-way line of Thomas Road, a distance of 1271.83′ feet to the POINT OF BEGINNING.

CONTAINING: 387,997 Square Feet or 8.907 Acres of land, more or less.

#### TAX MAP PARCEL 56.00-1-54.115

ALL THAT TRACT OR PARCEL of land situated in part of Town Lot 103, Town of Canandaigua, County of Ontario, State of New York and being more particularly described as follows:

BEGINNING AT A POINT, on the easterly right-of-way line of Brickyard Road (66' wide right-of-way), N 27°24'45" W, along the easterly right-of-way line of Brickyard Road, a distance of 1700.94' feet its intersection with the northerly right-of-way line of Thomas Road (66' wide right-of-way) said point also is southwest corner of Lot R 1 F as shown on map filed in O.C.C.O. Map #31280, thence;

- 1) N 27° 24' 45" W, along the easterly right-of-way line of Brickyard Road, a distance of 1837.85' feet to the northwesterly corner of Lot R 1 E and the southwesterly corner of Lot R1 F; thence,
- 2) N 62° 35′ 15" E, along the northerly line of Lot R1 E, a distance of 150.00′ feet to the northeasterly corner of Lot R1 E; thence,
- 3) S 27°24' 45" E, along the easterly line of Lot R1 E, a distance of 1837.85' feet to the southeasterly corner thereof; thence,
- 4) S 62° 35' 15" W, along the southerly line of Lot R1 E, a distance of 150.00' feet to the POINT OF BEGINNING.

CONTAINING 275,677 Square Feet or 6.329 Acres of land, more or less.

#### Additional requirements:

- 1. Except as provided below the Planning Board shall have the authority to require such changes in the proposed layout and design of the development as they determine are necessary to minimize the visual impact of this development on Brickyard Road, Thomas Rd and adjacent properties. This shall include the authority to require modifications and/or variations to proposed siding, colors and other exterior design elements.
- The minimum front setback shall be 40 feet. (From Brickyard Rd. and Thomas Rd. 120-w)
   The minimum rear setback shall be 10 feet.
   The minimum side setback shall be 20 feet.

- 6. Each townhouse dwelling unit shall have a minimum of one one-car garage.

  7. For each unit the applicant shall identify on the floor plans, a minimum of 200sf of interior this could floor space designated for storage.

  8. Each lot shall have a permanent deed restriction that prohibits onsite storage of boats, trailers and recreational vehicles and limits onsite storage of personal vehicles to two licensed, registered, and inspected vehicles/townhouse.

  9. There shall be no accessory structures allowed
- 10. Minimum habitable floor area per dwelling unit shall be:

- (a) Townhouse unit, three bedrooms: 1,000 square feet.
- (b) Townhouse unit, two bedrooms: 850 square feet.
- 11. No exterior wall shall exceed 50 feet in length unless there is a lateral offset of at least four feet in its alignment not less frequently than along each 50 feet of length of such exterior wall.
- 12. Each townhouse dwelling unit grouping shall contain not more than eight dwelling units with a minimum 20' separation between each dwelling unit grouping.
- 13. Parking requirements. Requirements for off-street parking as provided in Town Code, Chapter 220 Article VIII shall be met, except that the location of off-street parking lots may be modified to conform with the approved site plan, provided that such lots shall not be located within the front yard or the required side yard setback. Paved pedestrian walkways, with appropriate lighting, shall be provided from off-street parking areas to all living units each parking area is intended to serve. In addition to the standards required in Chapter 220 Article VIII, the following standards shall be met:
  - (a) In addition to the one car garage required in paragraph 6, one paved parking space shall be provided for each dwelling unit.
  - (b) Screening, as may be required by the Planning Board shall be provided to prevent glare from headlights onto adjoining properties.
- 14. Along the entire Brickyard Road frontage of lot 56.00-1-54.115 and 56.00-1-54.116, the applicant shall provide a 10' wide easement to the Town of Canandaigua. Within that easement the applicant shall install an 8' wide asphalt trail which shall be built to specifications approved by the Town Engineer. Along the entire Thomas Road frontage for lot 56.00-1-54.116 the applicant shall install a 5' wide sidewalk which shall comply with specifications in the Town's Site Design and Development Criteria.
- 15. Each lot shall have a minimum of two trees/townhouse, which shall be canopy trees with a minimum caliper of 2½" or evergreen canopy trees with a minimum height of 5' and shall be planted prior to the issuance of a certificate of occupancy. Upon a determination by the Town Code Enforcement Officer that weather conditions would prohibit planting prior to issuance of a certificate of occupancy, said trees may be planted within six months of the issuance of a temporary certificate of occupancy.
- 16. Parking areas and on-site storm water facilities shall be adequately landscaped.
- 17. The Planning Board may require such additional landscaping they feel is necessary to further reduce negative visual impacts
- 18. Each townhouse dwelling group shall either have mailboxes attached to the front of each structure, or a common mailbox area in a location approved by the Planning Board. There shall be no mailboxes allowed along the side of a street.
- 19. The development shall contain street lighting spaced at each intersection, at any cul-de-sac or dead-end street and any common parking area. Street lighting shall be dark sky compliant as further regulated in § 220-77 of the Town Code.
- 20. Street names shall be in compliance with the Ontario County 911 Street Naming Regulations.

21. Provisions shall be made with the local school district for the use of an acceptable off-street area to be used for the loading and unloading of school children. Each such area shall have a well-designed all-weather structure for use by students awaiting pickup or drop off. Each such area shall be adequately illuminated in accordance with Town lighting standards.

#### Section 4. Invalidation.

If any clause, sentence, paragraph, section or part of this local law shall be adjudged by any court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section or part thereof directly involved in the controversy in which such judgment shall have been ordered.

#### Section 5. Effective Date

This Local Law shall become effective immediately upon filing with the Secretary of State.

# (Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

<ol> <li>(Final adoption by local legislative body I hereby certify that the local law annexed here</li> </ol>	only.)	No 5		of	20 13 of
the (County)(City)(Town)(Village) of Canandaig	ua	110.		was duly pa	ssed by the
Town Board	on April 29,	20 13	in accorda	ance with th	e applicable
(Name of Legislative Body)	UII				2 47 4 55 7 5
provisions of law.					
<ol><li>(Passage by local legislative body with Chief Executive Officer*.)</li></ol>			e after disap		
I hereby certify that the local law annexed here	to, designated as local law	No.			20 of
the (County)(City)(Town)(Village) of			\	was duly pas	ssed by the
	on	20	, and was	(approved)(	not approve
(Name of Legislative Body)			200		
(repassed after disapproval) by the(Elective Ch.	:		and wa	s deemed d	uly adopted
on 20, in accordance	e w ith the applicable provis	ions of law.			
3. (Final adoption by referendum.) I hereby certify that the local law annexed here	to, designated as local law l	No		of 20	of
the (County)(City)(Town)(Village) of			v	vas duly pas	ssed by the
	on	20	_, and was (a	pproved)(n	ot approved)
(Name of Legislative Body)					
(repassed after disapproval) by the (Elective Chi	ief Executive Officer*)		on	20	
Such local law was submitted to the people by revote of a majority of the qualified electors voting	eason of a (mandatory)(per	missive) refe	rendum, and r	eceived the	affirmative
20, in accordance with the applicable pro-	visions of law.				
4. (Subject to permissive referendum and fi hereby certify that the local law annexed hereto	nal adoption because no v o, designated as local law N	valid petition	n was filed re	questing re _ of 20	eferendum.
the (County)(City)(Town)(Village) of			v	vas duly pas	sed by the
are (equility)(end)(( entry)( entry) = =======	on				
(Name of Legislative Body)	UII		and was (a)	proveditio	саррючось
(repossed after disapproval) by the		on		20 .	Such local
(repassed after disapproval) by the	f Executive Officer*)				20 - 20 2 va 1 2 0 2 4 1 1
aw was subject to permissive referendum and n		uch referend	lum was filed	as of	
20, in accordance with the applicable pro					
, in accordance with the applicable pro	residua al maril				

Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

<ol> <li>(City local law hereby certify that</li> </ol>	the local law	Charter revision propose annexed hereto, designate	ed by petition.) ed as local law No	of 20	of
the City of		having been submitt	ted to referendum pursuant to the permative vote of a majority of the qu	provisions of section (36)(	3/)01
thereon at the (spe	cial)(general)	election held on	20, became opera	itiye.	
6. (County local	law concerni	ing adoption of Charter.)	ed as local law No	of 20	of
the County of	t the local law	State of New York	having been submitted to the elec	tors at the General Electic	n of
qualified electors o	f the towns of	said county considered as	ectors of the cities of said county a a unit voting at said general electi	on, became operative.	uic
I further certify that correct transcript th	I have compa erefrom and o	ared the preceding local law	n followed, please provide an app w with the original on file in this office al local law, and was finally adopted	ce and that the same is a	in
paragraph	_ above.		Clerk of the county legislative be officer designated by local legisla		rk or
(Seal)			Date: May	1,2013	

## STATE OF NEW YORK Ontario County

## AFFIDAVIT OF PUBLICATION

LEGAL NOTICE Public Notice Please take notice, that the Canandaigua Town Board will be conducting a public hearing on a draft local law to amend the existing existing Centerpointe Planned Unit Development Zoning to allow a maximum of 109 townhouses on land, that is located along Thomas and Brickyard Roads and and currently approved for development of 37 sin-gle family homes. The gle family homes. The public hearing will be held on Monday, April 29, 2013 commencing at 7:00 p.m. in the public meeting room, lower level of the Town Hall, 5440 Routes 5 8 20 5440 Routes 5 & 20 W Canandaigua, fork. All persons arest will be heard s time and date. A s time and date. A copy of the draft local law is posted on the Town's website and may be viewed during normal hours, 7:30 a.m. to 4:00 p.m., Monday through Friday, in the Canandaigua Town Clerk's Office.

By order of the Town Board

Leslie Smith being duly sworn, deposes and says that she
Is the foreman of the publisher of the THE DAILY MESSENGER, a Public swspaper published daily except Saturday, in the City of Canandaigua, New York in the County of Ontario, and

That notice, of which the annexed is a true copy, clipped From said newspaper was regularly published in said Daily Messenger on

APRIL 17, 2013

Foreman of the Publisher

Subscribed and sworn on before me, this 17th day
Of APRIL 2013

Town Clerk 17 2537612

Town Board, April 8, 2013 Judith H. Carson

Notary Public, State of NY

Susan J. Irvine
Notary Public, State of New York
Qualified in Ontario County
My Commission expires April 6, 20

# **ATTACHMENT 25**

# Local Law Filing

#### (Use this form to file a local law with the Secretary of State.)

County City	⊠Town		
of Canandaigua	A		3/5/2021
Local Law No.		of the year 20 <sup>21</sup>	DRA
A local law Amendmo	ent to Chapter 220-9-S M	lanufactured Home Standards	
Be it enacted by the	Town Board (Name of Legislative Body)		of th
County City	⊠Town		
of Canandaigua			as follows:

(If additional space is needed, attach pages the same size as this sheet, and number each.)

## DRAFT:

# ORAN, Chapter 220-9S: Manufactured Housing Standards

LAST REVISED 3/5/2021

## § 220-9Regulations applicable to all districts.

- S. Placement of manufactured housing within the Town of Canandaigua.
  - (1) The siting of single-wide manufactured homes shall be permitted only in manufactured home parks within the Town of Canandaigua.
  - (2) A single-wide manufactured home sited under the provisions of this section shall offer no less than 720 square feet of living area, excluding decks, porches and other structures which are either attached or placed immediately adjacent to the single-wide manufactured home.
  - (3) Double-wide manufactured homes are permitted in all residential zoning districts, except the Residential Lake District, provided that the double-wide manufactured home shall offer no less than 1,100 square feet of living space, excluding decks, porches and other structures which are either attached or placed immediately adjacent to the double-wide manufactured home, and further provided that the double-wide shall be no less than 20 feet wide.
  - (4) All double-wide manufactured homes located outside of a manufactured home park shall be sited on a full perimeter foundation with concrete or concrete block foundation walls.

- (a) The use of plastic and/or metal type skirting material is not permitted.
- (b) The placement of the permanent concrete or concrete block foundation walls is for aesthetic purposes. The foundation shall be installed per manufacturer's stamped plans.
- (c) It is at the discretion of the manufacturer or owner if the foundation incorporates the permanent aesthetic wall.
- (5) All manufactured homes to be sited within the Town of Canandaigua shall comply with all applicable federal, state and/or local laws at the time of application.
- (6) A permit must be obtained from the Code Enforcement Officer of the Town of Canandaigua prior to the siting of any manufactured home within the Town of Canandaigua.



(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicate 1. (Final adoption by local legislative body only.) I hereby certify that the local law annexed hereto, designated as local law No. the (County)(City)(Town)(Village) of \_\_\_\_\_ as duly passed by the on \_\_\_\_\_ on \_\_\_\_ 20 \_\_\_\_, in accordance with the applicable (Name of Legislative Body) provisions of law. 2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer\*.) of 20 \_\_\_\_ of I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_ was duly passed by the the (County)(City)(Town)(Village) of \_\_\_\_\_ \_\_\_\_\_ on \_\_\_\_\_ 20 \_\_\_, and was (approved)(not approved) (Name of Legislative Body) \_\_\_\_\_ and was deemed duly adopted (repassed after disapproval) by the \_ (Elective Chief Executive Officer\*) , in accordance w ith the applicable provisions of law. 3. (Final adoption by referendum.) I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_\_ of 20\_\_\_\_ of \_\_\_\_\_ was duly passed by the the (County)(City)(Town)(Village) of on \_\_\_\_\_ 20 , and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the \_\_\_\_\_\_on \_\_\_\_on \_\_\_\_on \_\_\_\_20 \_\_\_\_. Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on \_\_\_\_\_ 20 , in accordance with the applicable provisions of law. 4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.) I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_\_\_\_\_ of 20 \_\_\_\_\_ of was duly passed by the the (County)(City)(Town)(Village) of \_\_\_\_\_

law was subject to permissive referendum and no valid petition requesting such referendum was filed as of \_\_\_\_\_

on \_\_\_\_\_\_ on \_\_\_\_\_ 20 \_\_\_\_, and was (approved)(not approved)

\_\_\_\_\_on \_\_\_\_\_20\_\_\_. Such local

(Name of Legislative Body)

20\_\_\_\_\_, in accordance with the applicable provisions of law.

<sup>\*</sup> Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed b		-f.00 -f
I hereby certify that the local law annexed hereto, designated a	is local law ino	OT 2U OI
the City of having been submitted t		
the Municipal Home Rule Law, and having received the affirma	itive vote of a majority of the qualified ele	ectors of such city voting
thereon at the (special)(general) election held on	20, became operative.	
6. (County local law concerning adoption of Charter.)		
I hereby certify that the local law annexed hereto, designated a	ıs local law No	of 20 of
the County ofState of New York, hav		
November 20, pursuant to subdivisions 5		
received the affirmative vote of a majority of the qualified elector		
qualified electors of the towns of said county considered as a u	-	
qualified electors of the towns of said county considered as a d	The voting at said general election, becan	ne operative.
(If any other authorized form of final adoption has been fol		
I further certify that I have compared the preceding local law wi	th the original on file in this office and tha	at the same is a
correct transcript therefrom and of the whole of such original lo		
paragraph above.		
baragraph		
	Clerk of the county legislative body, T	wn or Village Clerk or
	officer designated by local legislative od	
(Seal)	Date:	
		▼

#### DRAFT:

## Chapter 220-9S: Manufactured Housing Standards

LAST REVISED <u>2/23/20212/1/20215/4/2020</u>3/13/2020

#### § 220-9Regulations applicable to all districts.

- S. Placement of manufactured housing within the Town of Canandaigua.
  - (1) The siting of single-wide manufactured homes shall be permitted only in manufactured home parks within the Town of Canandaigua.
  - (2) A single-wide manufactured home sited under the provisions of this section shall offer no less than 720 square feet of living area, excluding decks, porches and other structures which are either attached or placed immediately adjacent to the single-wide manufactured home.
  - (3) Double-wide manufactured homes are permitted in all residential zoning districts, except the Residential Lake District, provided that the double-wide manufactured home shall offer no less than 1,100 square feet of living space, excluding decks, porches and other structures which are either attached or placed immediately adjacent to the double-wide manufactured home, and further provided that the double-wide shall be no less than 20 feet wide.
  - (4) All double-wide manufactured homes located outside of a manufactured home park shall be sited on a full perimeter foundation with concrete or concrete block foundation walls. extended below the frost line and must

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- (a) The use of plastic and/or metal type skirting material is not permitted.
- (b) The placement of the permanent concrete or concrete block foundation walls is for aesthetic purposes. The foundation shall be installed per manufacturer's stamped plans.
- (c) It is at the discretion of the manufacturer or owner if the foundation incorporates the permanent aesthetic wall.
- (5) All manufactured homes to be sited within the Town of Canandaigua shall comply with all applicable federal, state and/or local laws at the time of application.
- (6) A permit must be obtained from the Code Enforcement Officer of the Town of Canandaigua prior to the siting of any manufactured home within the Town of Canandaigua.

## Short Environmental Assessment Form Part 1 - Project Information

#### **Instructions for Completing**

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information				
Town of Canandaigua Town Board				
Name of Action or Project:				
Manufactured Home Code				
Project Location (describe, and attach a location map):				
Town of Canandaigua				
Brief Description of Proposed Action:				
The Town Board of the Town of Canandaigua is considering a local law to execute a text code remove language which conflicts with New York State HUD regulations on the construction of Proposed ordinance requires the installation of a permanent architectural block or concrete watemporary skirting.	foundations for the installation	on of manufactured ho	omes.	
Name of Applicant or Sponsor:	T			
Name of Applicant of Sponsor.	Telephone: 585-394-1120	0		
Town of Canandaigua Town Board	E-Mail: sreynolds@townofcanandaigua.org			
Address:				
5440 Route 5 & 20 West				
City/PO:	State:	Zip Code:		
Canandaigua	NY	14424		
1. Does the proposed action only involve the legislative adoption of a plan, loca administrative rule, or regulation?	al law, ordinance,	NO	YES	
If Yes, attach a narrative description of the intent of the proposed action and the emay be affected in the municipality and proceed to Part 2. If no, continue to ques		nat 📗	<b>'</b>	
2. Does the proposed action require a permit, approval or funding from any other	er government Agency?	NO	YES	
If Yes, list agency(s) name and permit or approval:				
3. a. Total acreage of the site of the proposed action?  b. Total acreage to be physically disturbed?  c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?  acres  acres				
4. Check all land uses that occur on, are adjoining or near the proposed action:				
☐ Urban ☐ Rural (non-agriculture) ☐ Industrial ☐ Commercia	al Residential (subu	rban)		
Forest Agriculture Aquatic Other(Spec	cify):			
Parkland				

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5.	Is the proposed action,	NO	YES	N/A
	a. A permitted use under the zoning regulations?			
	b. Consistent with the adopted comprehensive plan?			
6	6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?			
0.				
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?				
If Y	Yes, identify:			
				ш
8.	a. Will the proposed action result in a substantial increase in traffic above present levels?		NO	YES
	b. Are public transportation services available at or near the site of the proposed action?			
	c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed		H	
9.	action?  Does the proposed action meet or exceed the state energy code requirements?		NO	YES
	he proposed action will exceed requirements, describe design features and technologies:			
10	Will the proposed action connect to an existing public/private water supply?		NO	YES
10.			110	ILS
If No, describe method for providing potable water:				
11.	Will the proposed action connect to existing wastewater utilities?		NO	YES
	If No, describe method for providing wastewater treatment:			
12	Decade and the control of the contro		NO	MEG
	a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or distriction is listed on the National or State Register of Historic Places, or that has been determined by the	ગ	NO	YES
	mmissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the te Register of Historic Places?	;	Ш	
200				
arcl	b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for haeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?			
13.	a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain		NO	YES
	wetlands or other waterbodies regulated by a federal, state or local agency?			
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?				
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres:				

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:			
☐ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional			
☐Wetland ☐ Urban ☐ Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or	NO	YES	
Federal government as threatened or endangered?			
16. Is the project site located in the 100-year flood plan?	NO	YES	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES	
		1	
a. Will storm water discharges flow to adjacent properties?			
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:			
18. Does the proposed action include construction or other activities that would result in the impoundment of water	NO	YES	
or other liquids (e.g., retention pond, waste lagoon, dam)?	NO	IES	
If Yes, explain the purpose and size of the impoundment:			
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste	NO	YES	
management facility?  If Yes, describe:			
If ites, describe.			
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or	NO	YES	
completed) for hazardous waste?  If Yes, describe:			
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BE MY KNOWLEDGE	ST OF		
Applicant/sponsor/name: Doug Finch, Town of Canandaigua Date: 3/15/2021			
Signature:Title: Town Manager			

# **ATTACHMENT 26**

Public Employer Health Emergency Plan for the Town of Canandaigua and all special districts and taxing jurisdictions associated with or governed by the Town Board of the Town of Canandaigua.

Town Board Consideration: March 15, 2021

This plan has been developed in accordance with NYS legislation S8617B/A10832.

Version Date: March 9, 2021

## Promulgation

This plan has been developed in accordance with the amended New York State Labor Law section 27-c and New York State Education Law paragraphs k and I of subdivision 2 of section 2801-a (as amended by section 1 of part B of chapter 56 of the laws of 2016), as applicable.

This plan has been developed with the input of Town of Canandaigua Emegency Pandemic Response Planning team consisting of:

Town Supervisor Cathy Menikotz;

Town Board Member(s) Terry Fennelly, Gary Davis, Linda Dworaczyk, Jared Simpon;

Town Highway Water Superintendent Jim Fletcher;

Town Clerk Jean Chrisman;

Town Manager Doug Finch;

Human Resource and Payroll Coordaintor Samantha Pierce;

Finance Clerk Kate Silverstrim;

Town Highway Employee's Association, affliated with Local 1170 Communications Workers of America Town of Canandaigua Highway Employee's Association, represented by President Chris Lietz;

Code Enforcement Officer Chris Jensen;

Office Specialist Kaitlynn McCumiskey;

Administrative Coordinator Sarah Reynolds;

Every effort to include all individuals and organized groups has been considered as required by the amended New York State Labor Law. The Ontario County and Town of Canandaigua Health Officer Mary Beer has been consulted in reference to the development of this plan, along with contracted fire departments, and the City of Canandaigua.

No content of this plan is intended to impede, infringe, diminish, or impair the rights of us or our valued employees under any law, rule, regulation, or collectively negotiated agreement, or the rights and benefits which accrue to employees through collective bargaining agreements, or otherwise diminish the integrity of the existing collective bargaining relationship.

This plan has been approved in accordance with requirements applicable to the agency, jurisdiction, authority, or district, as represented by the signature of the authorized individual below.

#### THIS PAGE TO BE REPLACED WITH CERTIFIED RESOLUTION FROM TOWN CLERK AFTER ADOPTION

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As the authorized official of Town of Canandaigua, I hereby attest that this plan has been developed, approved, and placed in full effect in accordance with S8617B/A10832 which amends New York State Labor Law section 27-c and New York State Education Law paragraphs k and I of subdivision 2 of section 2801-a (as amended by section 1 of part B of chapter 56 of the laws of 2016), as applicable, to address public health emergency planning requirements.

# Record of Changes

Date of Change	Description of Change	Implemented by

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### Purpose, Scope, Situation Overview, and Assumptions

#### Purpose

This plan has been developed in accordance with the amended New York State Labor Law section 27-c and New York State Education Law paragraphs k and I of subdivision 2 of section 2801-a (as amended by section 1 of part B of chapter 56 of the laws of 2016), as applicable. These laws were amended by the passing of legislation S8617B/A10832 signed by the Governor of New York State on September 7, 2020, requires public employers to adopt a plan for operations in the event of a declared public health emergency involving a communicable disease. The plan includes the identification of essential positions, facilitation of remote work for non-essential positions, provision of personal protective equipment, and protocols for supporting contact tracing.

#### Scope

This plan was developed exclusively for and is applicable to the Town of Canandaigua, along with all special districts and taxing authorities governed by the Town Board of the Town of Canandaigua. This plan is pertinent to a declared public health emergency in the State of New York which may impact our operations; and it is in the interest of the safety of our employees and contractors, and the continuity of our operations that we have promulgated this plan. This plan shall be enacted during those times when the Town Supervisor of the Town of Canandaigua has declared a local state of emergency pursuant to NYS Consolidated Laws, Executive, Article 2B §24 or as otherwise directed by the Town Board. In situations arising during which the Governor of the State of New York, or the Ontario County Executive has declared a State of Emergency in which local laws or policies have been superseded, then every effort should be made to follow this plan as closely as possible while taking into account any specific directives that might supersede the Town of Canandaigua's adopted plan.

#### Situation Overview

On March 11, 2020 the World Health Organization declared a pandemic for the novel coronavirus which causes the COVID-19 severe acute respiratory syndrome. This plan has been developed in accordance with amended laws to support continued resilience for a continuation of the spread of this disease or for other infectious diseases which may emerge and cause a declaration of a public health emergency.

The health and safety of our employees and contractors is crucial to maintaining our mission essential operations. We encourage all employees and contractors to use <a href="CDC Guidance for Keeping Workplaces">CDC Guidance for Keeping Workplaces</a>, Schools, <a href="Homes, and Commercial Establishments Safe">Homes, and Commercial Establishments Safe</a>. The fundamentals of reducing the spread of infection include:

- Using hand sanitizer and washing hands with soap and water frequently, including:
  - After using the restroom
  - After returning from a public outing
  - After touching/disposing of garbage
  - o After using public computers, touching public tables, and countertops, etc.
- Practice social distancing when possible
- If you are feeling ill or have a fever, notify your supervisor immediately and go home
- If you start to experience coughing or sneezing, step away from people and food, cough or sneeze into the crook of your arm or a tissue, the latter of which should be disposed of immediately
- Clean and disinfect workstations at the beginning, middle, and end of each shift
- Other guidance which may be published by the CDC, the State Department of Health, or County health officials.

#### **Planning Assumptions**

This plan was developed based on information, best practices, and guidance available as of the date of publication. The plan was developed to largely reflect the circumstances of the current Coronavirus pandemic but may also be applicable to other infectious disease outbreaks.

The following assumptions have been made in the development of this plan:

- The health and safety of our employees and contractors, and their families, is of utmost importance
- The circumstances of a public health emergency may directly impact our own operations.
- Impacts of a public health emergency will take time for us to respond to, with appropriate safety measures put into place and adjustments made to operations to maximize safety
- The public and our constituency expects us to maintain a level of mission essential operations
- Resource support from other jurisdictions may be limited based upon the level of impact the public health emergency has upon them
- Supply chains, particularly those for personal protective equipment (PPE) and cleaning supplies, may be heavily impacted, resulting in considerable delays in procurement
- The operations of other entities, including the private sector (vendors, contractors, etc.), non-profit
  organizations, and other governmental agencies and services may also be impacted due to the public
  health emergency, causing delays or other disruptions in their services
- Emergency measures and operational changes may need to be adjusted based upon the specific circumstances and impacts of the public health emergency, as well as guidance and direction from public health officials and the governor
- Per S8617B/A10832, 'essential employee' is defined as a public employee or contractor that is required to be physically present at a work site to perform their job
- Per S8617B/A10832, 'non-essential employee' is defined as a public employee or contractor that is not required to be physically present at a work site to perform their job

## Concept of Operations

The Town Manager of the Town of Canandaigua, or in the event the Town Manager is unable to perform his/her duties then the Town Supervisor, or in the event the Town Supervisor is unable to perform his/her duties then the Deputy Town Supervisor holds the authority to execute and direct the implementation of this plan for operations of the Town Hall, Parks, and typical administrative services as defined under the direction of the Town Manager by the Town of Canandaigua's Organizational Chart. The Highway Superintendent of the Town of Canandaigua, or in the event the Highway Superintendent is unable to perform his/her duties then the Deputy Highway Superintendent holds the authority to execute and direct the implementation of this plan for operations of the Highway Department after consultation with the Town Manager or his/her successors. The Town Clerk of the Town of Canandaigua, or in the event the Town Clerk is unable to perform his/her duties then the Deputy Town Clerk holds the authority to execute and direct the implementation of this plan for operations of the Town Clerk's Office.

Implementation, monitoring of operations, and adjustments to the plan implementation may be supported by additional personnel, at the discretion of the position identified as having the authority to execute the plan after consultation with the Budget Officer provided funds are available as needed. In all cases for budgetary expenses greater than \$5,000.00 the Town Manager or the Budget Officer or a member of the Town Board shall request an emergency meeting of the Town Board before such expenditure is authorized.

Upon the determination of implementing this plan, all employees and contractors of Town of Canandaigua shall be notified by electronic communication, with details provided as possible and necessary, with additional information and updates provided on a regular basis. Town Board members will be update through electronic communication methods no less than once per week while the plan is activated. Electronic communication methods will notify the general public of the current status and events not less than once per month while the plan is activated. Constituency groups will be notified of pertinent operational changes though electronic communication such as Facebook, monthly newsletter, MailChimp, or other means as available. Other interested parties, such as vendors, will be notified by phone and/or email as necessary. The Office of the Town Manager or his/her successor shall direct and maintain communications with the public and constituents as needed throughout the implementation of this plan.

The Town Manager of the Town of Canandaigua, their designee, or their successor with the support of all positions will maintain awareness of information, direction, and guidance from public health officials and the Governor's office, directing the implementation of changes, as necessary.

Upon resolution of the public health emergency, the Town Manager of the Town of Canandaigua, their designee, or their successor will direct the resumption of normal operations or operations with modifications, as necessary.

#### Mission Essential Functions

When confronting events that disrupt normal operations, the Town of Canandaigua is committed to ensuring that essential functions will be continued even under the most challenging circumstances.

Essential functions are those functions that enable an organization to:

- 1. Maintain the safety of employees, contractors, and our constituency
- 2. Provide vital services
- 3. Provide services required by law
- 4. Sustain quality operations
- 5. Uphold the core values of the Town of Canandaigua

The Town of Canandaigua has identified as critical only those priority functions that are required or are necessary to provide vital services. During activation of this plan, all other activities may be suspended to enable the organization to concentrate on providing the critical functions and building the internal capabilities necessary to increase and eventually restore operations. Appropriate communications with employees, contractors, our constituents, and other stakeholders will be an ongoing priority.

Essential functions are prioritized according to:

- The time criticality of each essential function
- Interdependency of a one function to others
- The recovery sequence of essential functions and their vital processes

Priority 1 identifies the most essential of functions, with priority 4 identifying functions that are essential, but least among them.

The mission essential functions for Town of Canandaigua have been identified as:

<b>Essential Function</b>	Description	Priority
Information	Provides all hardware and software for the town. Maintains the town's	
Technology	network and phone system.	
Highway Department	Maintains safe roadway conditions and keeps vehicle fleet and	1
	equipment operational.	
Water Department	Maintains water distribution infrastructure.	1
Transfer Station	Operations provide for the collection and transportation of household waste.	1
Code Enforcement	Respond to emergency situations as needed, enforcement of public	2
	health and building safety regulations, enforcement of Town Code as	
	needed, enforcement of public health Executive Orders as needed	
Parks	Responsible for the operation of park lands, recreation programs, and	4
	quality of life opportunities for the community.	
Development /	Provides assistance with development review, applications relating to	3
Planning Office	construction, land use planning, zoning, and is the official office of the	
	Planning Board.	
Town Clerks' Office	Receipts Banking, Vital Records, Letters of Credit, Bonds, Sureties	3
	Transfer Station Permits, Academy Cemetery, Accessible Parking	
	Permits, Town Board Meeting Minutes, Town Hall Security, Local Laws	
	Laserfiche (Digital Storage), Records Management Officer, Records	
	Access Officer, FOIL Requests, Oaths of Office	
Assessor's Office	Responsible to estimate property values and track current	3
	assessments for properties in the Town of Canandaigua relative to	
	taxable and non-taxable values.	
Town Manager's Office	Ensure payroll is completed, and record time keeping is running as	1
	close to normal as possible; Ensure bills are being paid, accounts	
	receivable and payable tracked, and banking transactions are	
	completed; Ensure general operations and continuity of services;	
Town Court / Town	Responsible entity to make decisions relative to enforcement of laws	1
Justices	including state or local within the jurisdiction	
Town Board	Governing body responsible for providing oversight of all matters	1
Planning Board Meetings	Appointed body responsible for land use decisions	3
Zoning Board Meetings	Appointed body responsible for appeals of land use decisions	3
Environmental	Appointed advisory body responsible for environmental awareness	5
Conservation Board Meetings	and education	
Board of Assessment Review Meetings	Appointed body responsible for assessment appeals	3

#### **Essential Positions**

Each essential function identified above requires certain positions on-site to effectively operate. The table below identifies the positions or titles that are essential to be staffed on-site for the continued operation of each

essential function. Note that while some functions and associated personnel may be essential, some of these can be conducted remotely and do not need to be identified in this section.

F	Francisco de la companya del companya de la companya del companya de la companya	
Essential Function	Essential Positions/Titles	Justification for Each
Information Technology	<ul><li>Town Manager</li><li>Town Clerk</li><li>IT Contractors</li><li>Staff</li></ul>	The Town Manager or in his/her absence the Town Clerk establishes all priorities for IT tasks and organizes staff. IT staff members provide support in setting up hardware and software, network management, and help desk support.
Highway Department	<ul> <li>Highway         Superintendent</li> <li>Deputy Highway         Superintendent</li> <li>Working         Supervisor</li> <li>MEO</li> <li>MEO IV</li> <li>Heavy Equipment         Mechanic</li> </ul>	Highway Superintendent is the administrator for all highway operations and staff.  Deputy Highway Superintendent assists in prioritizing tasks and organizing staff.  Working Supervisor, MEO, and MEO IV maintains essential operations of Highway Department, including but not limited to: the maintenance of safe roadway conditions.  Heavy Equipment Mechanic ensures that vehicle fleet and all equipment are operational.
Water Department	<ul> <li>Water         Superintendent</li> <li>Water         Maintenance         Assistants</li> </ul>	Water Superintendent is the administrator for all Water Operations and Staff. Water Maintenance Assistants maintain water distribution infrastructure, including but not limited to water sample testing, NYS DOH required monthly reporting, inspection of pumps, PRV's, and chlorination equipment.
Transfer Station	<ul> <li>Highway         Superintendent</li> <li>Waste &amp; Recycling         MEO</li> <li>Laborer</li> <li>Transfer Station         Operator</li> </ul>	Town Code Chapter 100 governs the operation of the facility. The Highway Superintendent serves as the head of operations along with MEOs, Laborers, and Operators assist the general public with the use of the facility and are on the sight location during operating hours.
Code Enforcement	Town Manager     CEO (Code     Enforcement     Officer)	Responds: to any hazards when contacted by the fire department or other emergency services; to respond to complaints and address them in accordance to procedures established by local law; to respond to and address unsafe structures and equipment in accordance with the procedures established by local law; to receive, review, and approve or disapprove applications for Building Permits, certificates of occupancy / certificates of compliance, Temporary Certificates and Operating Permits, and the plans, specifications and construction documents submitted with such applications; upon approval of such applications, to issue Building Permits, Certificates of Occupancy / Certificates of Compliance, Temporary Certificates and Operating Permits, and to include in Building Permits, certificates of occupancy / certificates of

		compliance, temporary certificates and Operating Permits such terms and conditions as the Code Enforcement Officer may determine to be appropriate; to conduct construction inspections, inspections to be made prior to the issuance of Certificates of Occupancy / Certificates of Compliance, Temporary Certificates and Operating Permits, fire safety and property maintenance inspections, inspections incidental to the investigation of complaints, and all other inspections required or permitted under local law; to issue Stop Work Orders; to issue orders pursuant to local law; to maintain records; to collect fees as set by the Town; to pursue administrative enforcement actions and proceedings; in consultation with this Town's attorney, to pursue such legal actions and proceedings as may be necessary to enforce the Uniform Code, the Energy Code and local law, or to abate or correct conditions not in compliance with the Uniform Code, the Energy Code or local law; and to exercise all other powers and fulfill all other duties conferred upon the Code Enforcement Officer by local law.
Town Clerk's Office	<ul> <li>Town Clerk</li> <li>Deputy Clerk</li> <li>Registrar of Vital Statistics</li> <li>Receiver of Taxes</li> <li>Deputy Registrar</li> </ul>	Essential functions include receipts Banking, Vital Records, Letters of Credit, Bonds, Sureties, Transfer Station Permits, Academy Cemetery, Accessible Parking Permits, Town Board Meeting Minutes, Town Hall Security, Local Laws, Laserfiche (Digital Storage), Records Management Officer, Records Access Officer, FOIL Requests, Oaths of Office
Parks	<ul> <li>Town Manager</li> <li>HR &amp; Payroll         Coordinator</li> <li>Parks         Maintenance         Assistant</li> <li>Laborer</li> <li>Recreation         Specialist</li> <li>Recreation         Assistant         Specialist</li> <li>Senior Lifeguard</li> <li>Lifeguard</li> </ul>	Responsible for the operation of park lands, recreation programs, and quality of life opportunities for the community.
Development / Planning Office	<ul> <li>Town Manager</li> <li>Planer</li> <li>Office Specialist</li> <li>Planning Aide</li> <li>Zoning Inspector</li> </ul>	Provides assistance with development review, applications relating to construction, land use planning, zoning, and is the official office of the Planning Board.
Town Manager's Office	<ul><li>Town Manager</li><li>HR &amp; Payroll</li><li>Coordinator</li></ul>	Ensure payroll is completed, and record time keeping is running as close to normal as possible; Ensure bills are being paid, accounts receivable and payable tracked, and banking

Town Court / Town Justices Town Board	<ul> <li>Finance Clerk II</li> <li>Clerk (Finance)</li> <li>Administrative Coordinator</li> <li>Office Specialist</li> <li>Clerk</li> <li>Town Justices (2)</li> <li>Court Clerks</li> <li>Town Supervisor</li> <li>Town</li> </ul>	transactions are completed; Ensure general operations and continuity of services;  Responsible entity for decision making relative to local and state law enforcement actions.  Governing body responsible for providing oversight of all matters
Town Assessor	<ul> <li>Councilmembers</li> <li>Town Manager</li> <li>Town Assessor</li> <li>Real Property         Appraisal Aide     </li> </ul>	Responsible to estimate property values and track current assessments for properties in the Town of Canandaigua relative to taxable and non-taxable values.
Other Boards and Committees	<ul> <li>Zoning Board of Appeals including Chair, Members, Secretary</li> <li>Planning Board including Chair, Members, Secretary</li> <li>Environmental Conservation Board, including Chair, Members, Secretary</li> <li>Board of Assessment Review, including Chair and Members</li> <li>Parks &amp; Recreation Committee, including Chair and Members</li> <li>Agricultural Advisory Committee</li> </ul>	Other Boards and committees responsible for actions as so granted by the Town Board either through state law, local law, or by direction of the Town Board.

## Reducing Risk Through Remote Work and Staggered Shifts

Through assigning certain staff to work remotely and by staggering work shifts, we can decrease crowding and density at work sites and on public transportation. Staggered shift will be considered on a case by case bases by the department head of the department and consultation with the Town Manager.

#### Remote Work Protocols

Non-essential employees and contractors able to accomplish their functions remotely will be enabled to do so at the greatest extent possible. Working remotely is authorized by department following the Town of Canandaigua's Organizational Chart. Employees working remotely must adhere to all Town of Canandaigua policies and procedures including the Town of Canandaigua Employee Handbook. Working remotely for the Town of Canandaigua requires:

- 1. Identification of staff who will work remotely and coordination with the Town Manager's Office;
- 2. Assignment of remote work
- 3. Equipping staff for remote work, which may include:
  - a. Internet capable laptop
  - b. Necessary peripherals
  - c. Access to VPN and/or secure network drives
  - d. Access to software and databases necessary to perform their duties
  - e. A solution for telephone communications
    - i. Note that phone lines may need to be forwarded to off-site staff

#### Staggered Shifts

Implementing staggered shifts may be possible for personnel performing duties which are necessary to be performed on-site but perhaps less sensitive to being accomplished only within core business hours. As possible, management will identify opportunities for staff to work outside core business hours as a strategy of limiting exposure. Regardless of changes in start and end times of shifts, the Town of Canandaigua will ensure that employees are provided with their typical or contracted minimum work hours per week. Staggered shifts are authorized in accordance with Town of Canandaigua policies and procedures.

## Personal Protective Equipment

The use of personal protective equipment (PPE) to reduce the spread of infectious disease is important to supporting the health and safety of our employees and contractors. PPE which may be needed but not limited to and might include:

- Masks
- Face shields
- Gloves
- Disposable gowns and aprons
- Items suggested by the appropriate health agency

Note that while cleaning supplies are not PPE, there is a related need for cleaning supplies used to sanitize surfaces, as well as hand soap and hand sanitizer. The Coronavirus pandemic demonstrated that supply chains were not able to keep up with increased demand for these products early in the pandemic. As such, we are including these supplies in this section as they are pertinent to protecting the health and safety of our employees and contractors.

Protocols for providing PPE include the following:

- 1. Identification of need for PPE based upon job duties and work location
- 2. Procurement of PPE

- a. As specified in the amended law, public employers must be able to provide at least two pieces
  of each required type of PPE to each essential employee and contractor during any given work
  shift for at least six months
- b. Public employers must be able to mitigate supply chain disruptions to meet this requirement
- 3. Storage of, access to, and monitoring of PPE stock
  - a. PPE must be stored in a manner which will prevent degradation
  - b. Employees and contractors must have immediate access to PPE in the event of an emergency
  - c. The supply of PPE must be monitored to ensure integrity and to track usage rates

## Staff Exposures, Cleaning, and Disinfection

#### Staff Exposures

Staff exposures are organized under several categories based upon the type of exposure and presence of symptoms. Following CDC guidelines, we have established the following protocols:

- A. If employees or contractors are exposed to a known case of communicable disease that is the subject of the public health emergency (defined as a 'close contact' with someone who is confirmed infected, which is a prolonged presence within six feet with that person):
  - Potentially exposed employees or contractors who do not have symptoms should remain at home or
    in a comparable setting and practice social distancing for the lesser of 14 days or other current
    CDC/public health guidance for the communicable disease in question.
    - a. As possible, these employees will be permitted to work remotely during this period of time if they are not ill.
    - b. Department Heads (Town Manager, Highway Superintendent, Town Clerk, Assessor, Planner, Human Resources and Payroll Coordinator, Town Court and Finance Clerk) must be notified and must also inform the Town Manager who is responsible for ensuring these protocols are followed.
    - c. See the section titled Documentation of Work Hours and Locations for additional information on contact tracing
  - 2. CDC guidelines for COVID-19 provide that critical essential employees may be permitted to continue work following potential exposure, provided they remain symptom-free and additional precautions are taken to protect them, other employees and contractors, and our constituency/public.
    - a. Additional precautions will include the requirement of the subject employee or contractor, as well as others working in their proximity, to wear appropriate PPE at all times to limit the potential of transmission.
    - b. In-person interactions with the subject employee or contractor will be limited as much as possible.
    - c. Work areas in which the subject employee or contractor are present will be disinfected according to current CDC/public health protocol at least every hour, as practical. See the section on Cleaning and Disinfection for additional information on that subject.
    - d. If at any time they exhibit symptoms, refer to item B below.
    - e. The Town Manager or their designee is the decision-maker in these circumstances and who is responsible for ensuring these protocols are followed.
- B. If an employee or contractor exhibits symptoms of the communicable disease that is the subject of the public health emergency:

- 1. Employees and contractors who exhibit symptoms in the workplace should be immediately separated from other employees, customers, and visitors. They should immediately be sent home with a recommendation to contact their physician.
- 2. Employees and contractors who exhibit symptoms outside of work should notify their supervisor and stay home, with a recommendation to contact their physician.
- 3. Employees should not return to work until they have met the criteria to discontinue home isolation per CDC/public health guidance and have consulted with a healthcare provider.
- 4. Town of Canandaigua will not require sick employees to provide a negative test result for the disease in question or healthcare provider's note to validate their illness, qualify for sick leave, or return to work; unless there is a recommendation from the CDC/public health officials to do so.
- 5. CDC criteria for COVID-19 provides that persons exhibiting symptoms may return to work if at least 24 hours have passed since the last instance of fever without the use of fever-reducing medications. If the disease in question is other than COVID-19, CDC and other public guidance shall be referenced.
- The Town Manager or their designee must be informed in these circumstances and is responsible for ensuring these protocols are followed.
- C. If an employee or contractor has tested positive for the communicable disease that is the subject of the public health emergency:
  - 1. Apply the steps identified in item B, above, as applicable.
  - 2. Areas occupied for prolonged periods of time by the subject employee or contractor will be closed off.
    - a. CDC guidance for COVID-19 indicates that a period of 24 hours is ideally given before cleaning, disinfecting, and reoccupation of those spaces will take place. If this time period is not possible, a period of as long as possible will be given. CDC/public health guidance for the disease in question will be followed.
    - b. Any common areas entered, surfaces touched, or equipment used shall be cleaned and disinfected immediately.
    - c. See the section on Cleaning and Disinfection for additional information on that subject.
  - 3. Identification of potential employee and contractor exposures will be conducted
    - a. If an employee or contractor is confirmed to have the disease in question, Town Manager or their designee should inform all contacts of their possible exposure. Confidentiality shall be maintained as required by the Americans with Disabilities Act (ADA).
    - b. Apply the steps identified in item A, above, as applicable, for all potentially exposed personnel.
  - 4. The Town Manager or their designee must be notified in these circumstances and is responsible for ensuring these protocols are followed.

We recognize there may be nuances or complexities associated with potential exposures, close contacts, symptomatic persons, and those testing positive. We will follow CDC/public health recommendations and requirements and coordinate with our local public health office for additional guidance and support as needed.

#### Cleaning and Disinfecting

CDC/public health guidelines will be followed for cleaning and disinfection of surfaces/areas. Present guidance for routine cleaning during a public health emergency includes:

- 1. As possible, employees and contractors will clean their own workspaces in the beginning, middle, and end of their shifts, at a minimum.
  - a. High traffic/high touch areas and areas which are accessible to the public/constituents will be disinfected at least hourly.
  - b. Cleaning staff is responsible for cleaning common areas, and the frequency of such and will be monitored by staff including the Town Manager, Town Clerk, and Highway Superintendent. Any concerns should be reported immediately to the Town Manager, Town Clerk or Highway Superintendent.
- 2. Staff tasked with cleaning and disinfecting areas will be issued and required to wear PPE appropriate to the task.
- 3. Soiled surfaces will be cleaned with soap and water before being disinfected.
- 4. Surfaces will be disinfected with products that meet EPA criteria for use against the virus in question and which are appropriate for that surface.
- 5. Staff will follow instructions of cleaning products to ensure safe and effective use of the products.

### Employee and Contractor Leave

Public health emergencies are extenuating and unanticipated circumstances in which the Town of Canandaigua is committed to reducing the burden on our employees and contractors.

The **Families First Coronavirus Response Act (FFCRA or Act)** requires certain employers, including the Town of Canandaigua, to provide their employees with paid sick leave or expanded family and medical leave for specified reasons related to COVID-19.

#### 1) Essential Employees:

For the purposes of this policy, an essential employee is an employee who does not have the ability to work remotely. Every effort should be made for employees to work remotely as much as possible during a Health Emergency declared by the Governor of the State of New York, Ontario County, or the Town Supervisor of the Town of Canandaigua. The Town Board of the Town of Canandaigua hereby declares the following positions as essential because some or all of their job responsibilities may or may not be able to be performed remotely: Administrative Coordinator, Assessor, Clerk to Town Justice, Code Enforcement Officer, Deputy Highway Superintendent, Deputy Town Clerk, Finance Clerk II, Heavy Equipment Mechanic, Highway Superintendent, Human Resource and Payroll Coordinator, Laborer, Motor Equipment Operator, Lifeguard, Office Specialist I, Park Maintenance Assistant, Recreation Attendant, Recreation Specialist, Transfer Station Operator, Town Board Member, Town Clerk, Town Justice, Town Manager, Town Planner, Town Supervisor, Water Superintendent, Water Maintenance Assistant, Working Supervisor, and Zoning Inspector.

#### 2) Eligibility

- 1. An employee must have been employed for at least 30 days.
- 2. An employee does not have the ability to work remotely or has been deemed essential.

#### 3) Paid Leave

- 1. The Town of Canandaigua will provide the following:
  - i) Two weeks (up to 80 hours) of **paid sick leave** at the employee's regular rate of pay where the employee is unable to work because the employee is quarantined (pursuant to Federal, State, or local government order or advice of a health care provider), and/or experiencing COVID-19 symptoms and seeking a medical diagnosis; or

- ii) Two weeks (up to 80 hours) of **paid sick leave** at two-thirds the employee's regular rate of pay (employee may use any combination of accrued time off for remaining one-third of regular pay or elect to receive the reduced two-thirds pay) because the employee is unable to work because of a bona fide need to care for an individual subject to quarantine (pursuant to Federal, State, or local government order or advice of a health care provider), or care for a child (under 18 years of age) whose school or child care provider is closed or unavailable for reasons related to COVID-19, and/or the employee is experiencing a substantially similar condition as specified by the Secretary of Health and Human Services, in consultation with the Secretaries of the Treasury and Labor; or
- iii) Up to an additional 10 weeks of **paid expanded family and medical leave** at two-thirds the employee's regular rate of pay where an employee is unable to work due to a bona fide need for leave to care for a child whose school or child care provider is closed or unavailable for reasons related to COVID-19.

#### 4) Procedure for Requesting Paid Leave

- 1. When requesting paid sick leave or expanded family and medical leave, you must provide your employer (Human Resources) a completed paid leave request in writing including the following information as soon as practicable:
  - i) Your name;
  - ii) The date(s) for which you request leave;
  - iii) The reason for leave; and
  - iv) A statement that you are unable to work because of the above reason.
  - v) If you request leave because you are subject to a quarantine or isolation order or to care for an individual subject to such an order, you should additionally provide the name of the government entity that issued the order. If you request leave to self-quarantine based on the advice of a health care provider or to care for an individual who is self-quarantining based on such advice, you should additionally provide the name of the health care provider who gave advice.
- 2. If you request leave to care for your child whose school or place of care is closed, or child care provider is unavailable, you must also provide:
  - i) The name of your child;
  - ii) The name of the school, place of care, or child care provider that has closed or become unavailable; and
  - iii) A statement that no other suitable person is available to care for your child.

#### 5) Essential Employees

An employee that has been referred to the Public Health Department must comply with the recommendations and directive of that department with respect to COVID-19 testing, quarantine, isolations, and return to work. This policy attempts to cover the most common situations but cannot account for all possible situations. If a situation arises not covered by this policy, or a change in public health policy occurs, the Essential Employee's direct supervisor, working with Human Resources, shall make the determination regarding that employees return to work.

#### 1. Essential Employees with symptoms consistent with COVID-19:

) Essential Employees with the symptoms listed below should **NOT** report to work without an alternative medical diagnosis. Employees who begin to exhibit these symptoms while at work, should immediately contact their supervisor (who shall immediately consult with Human Resources) and leave the workplace. Essential Employee should contact their healthcare provider to discuss symptoms and possibility of a COVID-19 test. Essential Employee may be required to provide a return to work note from their healthcare provider. People with COVID-19 have a wide range of symptoms – ranging from mild symptoms to

severe illness. Symptoms may appear 2-14 days after exposure to the virus. Employees with these symptoms or combinations of symptoms may have COVID-19:

- Cough (not related to seasonal allergies)
- Shortness of breath or difficulty breathing
- Fever (>100 F)

Or at least **two** of these symptoms:

- Chills
- Repeated shaking with chills
- Muscle pain/aches
- Nausea/vomiting
- Diarrhea
- Headache (not related to other causes)
- Sore throat
- Loss of taste or smell
- ii) Essential employees, who did not have a COVID-19 test but had COVID-19 symptoms (without an alternative diagnosis), and were directed to care for themselves at home by a medical doctor or Local Health Department (LHD) and have provided a copy of the doctor's note or LHD release to Human Resources may return to work after:
  - At least 3 days (72 hours) has passed without a fever (100 F or greater), without the use of fever-reducing medications; AND
  - Other symptoms have improved enough they can work; AND
  - At least 14 days have passed since their first symptom appeared.
- 2. Essential Employees who have been exposed to a confirmed or suspected case of COVID-19 may be permitted to work in the required workplace setting if all of the following conditions are met:
  - Essential Employee has received a negative result from a COVID-19 test.
  - Essential Employee is asymptomatic.
  - Essential Employee self-monitors temperature and symptoms upon arrival to work and at least every 12 hours while at work.
  - If Essential Employee develops symptoms consistent with COVID-19 (listed above) while working, they should immediately stop work and isolate at home.
  - Essential Employees required to interact with individuals within 6 feet are required to wear a facemask while working for 14 days following the last exposure.
  - Essential Employees should avoid common areas such as the breakroom and must take breaks in a separate location from other employees.
  - Essential Employees must wear a mask while using the bathroom or locker room.
  - An Essential Employee whose job duties permit a separation of greater than 6 feet do not need to wear a facemask.
- 3. Essential Employees, who are directed to quarantine at home by a medical provider or LHD because they have symptoms and **test positive for COVID-19**, may return to the work site under the following conditions:
  - At least 3 days (72 hours) has passed without a fever (100 F or greater), without the use of fever-reducing medications; AND
  - Other symptoms have improved enough they can work; AND
  - At least 14 days have passed since their first symptom appeared; AND

- They have received a letter or other documentation from the Public Health Department advising that their isolation/quarantine period has ended.
- For employees who test positive for COVID-19, the Public Health Department will
  conduct contact tracing for co-workers that may have had close contact with the
  confirmed-positive employee and may direct those individuals that have had close
  contact with the confirmed-positive employee to be aware of the symptoms and selfassess for those symptoms every day while under a quarantine/isolation order.

#### Documentation of Work Hours and Locations

In a public health emergency, it may be necessary to document work hours and locations of each employee and contractor to support contact tracing efforts. Identification of locations shall include on-site work, off-site visits. This information may be used by the Town of Canandaigua to support contact tracing within the organization and may be shared with local public health officials. The Town of Canandaigua utilizes an electronic time and attendance reporting system, including remote working locations, and is administered by the Office of the Town Manager. Information collected relating to the GPS location of an employee clocking in or out is administered by the Office of the Town Manager through the Town of Canandaigua's time and attendance system.

### Housing for Essential Employees

There are circumstances within a public health emergency when it may be prudent to have essential employees lodged in such a manner which will help prevent the spread of the subject communicable disease to protect these employees from potential exposures, thus helping to ensure their health and safety and the continuity of the Town of Canandaigua's essential operations.

If such a need arises, Town of Canandaigua facilities would first be considered then hotel rooms as the most viable option. If Town of Canandaigua facilities are for some reason deemed not practical or ideal, or if not available, then the Town Manager of the Town of Canandaigua or his/her designee will coordinate with a local hotel or with the Ontario County Office of Emergency Management to help identify and arrange for these housing needs.

#### sreynolds@townofcanandaigua.org

From: john.robortella@gmail.com

Sent: Thursday, March 4, 2021 9:20 AM

To: sreynolds@townofcanandaigua.org

**Subject:** Re: official ECB resignation

Hi Sarah,

Please consider this email as my resignation as secretary of the Canandaigua Environmental Conservation Board effective March 14, 2021.

Thank you for the opportunity to have served the board for the past five years.

John Robortella 5555 Purdy Road, Lot 33 Canandaigua, NY 14424

Sent from my LG Mobile

Fire Department reports attached to website separately due to size of documents.

#### **RESOLUTION #2021-019**

### A RESOLUTION AUTHORIZING AN INTERMUNICIPAL AGREEMENT WITH THE TOWN OF CANANDAIGUA FOR RECREATION

**WHEREAS,** City and Town Staff have been discussing a shared recreation program and a fair sharing of associated costs; and

**WHEREAS**, a tentative agreement for 2021 for a joint recreation program was reached between Town and City Staffs which involve the City administering all recreation programs, and utilizing certain Town facilities for programing with the Town contributing a not to exceed amount of \$20,000 for 2021; and

**WHEREAS,** this will be a trail run with the goal of a long-term agreement being worked out during 2021;

**NOW, THEREFORE, BE IT RESOLVED,** that the City Council authorizes the City Manager to execute an intermunicipal agreement with the Town of Canandaigua for a joint recreation program for 2021.

<b>ADOPTED</b> this 4 <sup>th</sup> day of March, 2021. <b>ATTEST:</b>	
Nancy Abdallah	
City Clerk/Treasurer	

### CITY OF CANANDAIGUA and

#### TOWN OF CANANDAIGUA RECREATION AGREEMENT

City Proposal for Recreation Collaboration February 22, 2021

Proposal: Town and City to operate a joint recreation camp program(s) for community members at Onanda Park, Butler Road Schoolhouse Beach, Outhouse Park, Baker Park, Kershaw Park and Sonnenberg. The recreation program(s) to include activities typically associated with children as has been offered in past seasons, and adult recreation program. Program in the future may be expanded to include additional adult offerings. City and Town to share expenses for the program equally based on the costs with the Town contributing no more than \$20,000.00 in the 2021 calendar year.

The following items to be included in the total expense calculations:

- Recreation Supervisor Salary 17% of total annual wages each year (15% in Day Camp, 2% in Kiddie Kamp)
  - Includes Social Security (FICA)
  - Does NOT include health insurance, retirement or other benefits
  - Wage increases yearly
- II. Seasonal Wages for Day Camp & Kiddie Kamp staff, plus art camp and other future city staffed programs
  - City will hire, train and pay all seasonal camp employees
  - · Wages increase based on changes to minimum wage
  - Seasonal staff wages to be agreed upon with Town
  - Includes Social Security (FICA) for seasonal staff

#### III. Department Supplies

· Includes craft supplies, games, equipment, wristbands

#### IV. Apparel

- Staff apparel
- · Camper apparel for trips, as needed

#### V. Office Supplies

• Binders, pencil cases, clear plastic sheets, etc (used for organization of documentation)

#### VI. Telephone Use

#### VII. Outside Services

- Field trip costs
- Bussing
- On-site entertainment

#### VIII. Training, Conferences, & Dues

- RTE training for leaders, CPR/First Aid training for all other staff
- Conferences and continuing education for Recreation Supervisor

1

The City reserves the right to add, amend, and/or delete proposals during negotiations consistent with its obligation to negotiate in good faith.

#### IX. Miscellaneous

• Mileage at .56/mile in 2021 (subject to change yearly)

#### **NOTABLE COMMENTS:**

For the year of 2021 only – as a trial run of this agreement, the Town's contribution in 2021 will not exceed an amount of \$20,000. Future years to be considered by separate agreement.

**Bussing** – Will continue bussing for trips when allowed.

**Outside Services** – Off-site trips to be planned as regulations allow. On-site entertainment to be discussed in place of off-site trips.

Apparel - Will purchase trip shirts for staff and campers when off-site trips are allowed.

**Camp costs/revenue** – Any changes in pricing for camp will be discussed and agreed upon with Town in future years. Town and City residents will pay the same cost. Budget reflects number of campers from previous year multiplied by cost of camp.

**Changes & additions to programming** – Any new programs or removal of programs will be in collaboration with the Town.

Municipal recreation programs, despite having fees, are typically run at a loss as municipal governments recognize the public good that recreation programs create by providing a low-cost alternative to private programs. This means that recreation programs are subsidized by tax dollars in addition to the fee revenue. With a joint recreation program this subsidy can be split evenly and save money for both municipalities.

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#### **RESOLUTION #2021-020**

#### A RESOLUTION AMENDING FEES FOR DAY CAMP AND KIDDIE KAMP

**WHEREAS**, the Adopted 2021 City of Canandaigua Budget included an increase in registration fees for Town of Canandaigua residents from \$90 a week to \$120 a week per child and from \$220 to \$310 a week for the family rate; and

**WHEREAS**, an agreement for a joint recreation program was reached with the Town which involves the same fee rate for all residents; and

**WHEREAS**, City Staff recommended amending the fee for all residents for the Day Camp to \$100 per week with a family rate of \$225 per week and amending the Kiddie Kamp fee to \$65 per week;

**NOW, THEREFORE, BE IT RESOLVED,** that the fee for Day Camp is amended to \$100 per week with a family rate of \$225 per week and the fee for Kiddie Kamp amended to \$65 per week for residents of both the Town and City of Canandaigua.

<b>ADOPTED</b> this 4 <sup>th</sup> day of March, 2021. <b>ATTEST:</b>				
Nancy Abdallah				
City Clerk/Treasurer				

#### sreynolds@townofcanandaigua.org

From: John D. Goodwin < John.Goodwin@canandaiguanewyork.gov>

**Sent:** Friday, March 5, 2021 3:45 PM **To:** Doug Finch, Town Manager

**Cc:** Heather N. Pogue; sreynolds@townofcanandaigua.org

**Subject:** Recreation Programs

Attachments: 2021-019A IMA with Town for Joint Recreation.docx; 2021-019 IMA with Town for Joint

Recreation.docx; 2021-020 Amending Day Camp and Kiddie Kamp Fees.docx

#### Doug,

The City Council approved our proposal for 2021 Recreation. They also approved having the same fee for ALL residents. Attached are the resolutions.

John D. Goodwin City Manager 2 North Main Street Canandaigua, NY 14424 585-337-2174

Fax: 585-396-5016

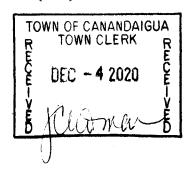


Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

December 4, 2020

Doug Finch, Town Manager Town of Canandaigua 5440 Routes 5 & 20 West Canandaigua, New York 14424



RE: VENEZIA FOR DADETTA

Addition to Existing Single Family Dwelling - Erosion Control Surety Estimate Review

TAX MAP NO. 126.16-1-8.110

CPN No. 2019-069

ADDRESS: 4385 COUNTY ROAD 16

Dear Mr. Finch,

Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated December 2, 2020, prepared by Erin Joyce PE for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of \$2,466.10 (Two-Thousand Four-Hundred Sixty-Six Dollars and Ten Cents). The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,

Chris Jensen

Town of Canandaigua - Code Enforcement Officer

C Jean Chrisman, Town Clerk

Project Binder Parcel Owner Date

ich – Town Manager



#### Surety Estimate - Erosion and Sediment Control and Drainage at 4385 County Road 16

Prepared by: Venezia and Associates

Prepared For: David A. & Laura E. Dadetta

Section A: Erosion Control	\$2,241.91
10% Contingency:	\$224.19
TOTAL ESTIMATE:	\$2,466.10

#### By Venezia and Associates

Erin V. Joyce, PE

December 2, 2020

#### **Section A: Erosion Controls**

Item Description	Estimated Quantity	Unit	Unit Price (\$)	Estimate
Stabilized Construction	1	EA	500.00	\$500.00
Entrance				
Silt Fence (209.13*)	200	LF	5.39*	\$1,078
Inlet Protection, Drop-In	3	EA	23.81*	\$71.43
(209.1703*)				
Permanent Lawn	322	SY	\$1.84*	\$592.48
(601.1602*)				
			<b>TOTAL SECTION A</b>	\$2,241.91

Source: \*NYS DOT Weighted Average Item Price Report – January 1, 2018 to December 31, 2019 (Avg of all Regions)

Source: \*\*Town of Canandaigua Development Office

Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

February 1, 2021

Doug Finch, Town Manager Town of Canandaigua 5440 Routes 5 & 20 West Canandaigua, New York 14424

RE:

**VENEZIA FOR DEKOUSKI** 

NEW SINGLE-FAMILY DWELLING - EROSION CONTROL SURETY ESTIMATE REVIEW

CPN No. 2020-075

ADDRESS: 5533 THOMAS ROAD

Dear Mr. Finch,

Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated January 29, 2021, prepared by Anthony Venezia LS of for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of \$1,040.00 (One-Thousand Forty Dollars and No Cents). The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,

Chris Kenser

Town of Canandaigua – Code Enforcement Officer

C

Jean Chrisman, Town Clerk

Project Binder Parcel Owner APPROYED

Doug Finch – Town Manager

2/4/21

Date

TOWN OF CANANDAIGUA



### Surety Estimate – Sediment and Erosion Control at Lot 1 Thomas Road Subdivision

#### **New Single Family Residence**

Prepared by: Venezia and Associates

Prepared For: Gerber Homes

#### **Section A: Erosion Control**

Item Description	<b>Estimated Quantity</b>	Unit	Unit Price (\$)	Estimate
: Silt Fence	1150	LLF	2.00	\$ 300.00
Stabilized Construction	1	EA	500	500.00
Entrance				
Seed /Straw Mulch	12,000	SF	0.02	\$ 240.00
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By Venezia and Associates

January 29, 2021

Anthony A. Venezia

Town of Canandaigua .

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

February 18, 2021

Doug Finch, Town Manager Town of Canandaigua 5440 Routes 5 & 20 West Canandaigua, New York 14424

RE:

HANLON FOR BATTISTI

NEW SINGLE FAMILY DWELLING - EROSION CONTROL SURETY ESTIMATE REVIEW

TAX MAP NO. 98.15-1-33.000

**CPN No. 2020-073** 

**ADDRESS: 3542 SANDY BEACH DRIVE** 



TOWN OF CANANDAIGUA

TOWN CLERK

FEB 182021

Dear Mr. Finch,

Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated December 18, 2020, prepared by Jay Harris-Maxwell of Hanlon Architects for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of \$1,020.80 (One-Thousand Twenty Dollars and Eighty Cents). The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely

Chris Jensen

Town of Canandaigua - Code Enforcement Officer

С

Jean Chrisman, Town Clerk

Project Binder Parcel Owner APPROVED

USE

Doug Finch - Town Manager

Use

Date



1300 UNIVERSITY AVE
ROCHESTER, NY 14607

5 8 5 . 2 2 3 . 6 4 4 0

5 8 5 . 5 6 3 . 6 3 7 1

WWW.HANLONARCHITECTS.COM

December 18, 2020, re-issued October 19, 2020

Re: Battisti Residence 3542 Sandy Beach Drive Proposed House Addition

#### Estimate for erosion control measures:

	Unit	Unit cost	Sub total
Silt fence: Temporary Seed 25#: Stabilized Constr entrance Straw Mulch Material:	122LF 1 bag 1 ea 5 bale	\$2.50- \$25.00- \$500.00 \$10.00	\$305.00 \$ 25.00 \$500.00 \$ 50.00
Erosion Control subtotal			\$ 880.00
10% contingency- 6% engineering observation-			\$ 88.00 \$ 52.80
Total Estimate:			\$1,020.80

Respectfully,

Jay Harris-Maxwell Project Manager Hanlon Architects

PLANNING

DESIGN

REALIZATION

