

Canandaigua Town Board Meeting Agenda for July 18, 2022

- Call To Order and Pledge of Allegiance
 - Pledge led by Supervisor Simpson
- Roll Call
 - Town Clerk Confirmation meeting was properly advertised
- Circulation of Written Communications – Attachment #1
 - Letter from Cheshire Volunteer Fire Department thanking Supervisor – June 8, 2022
 - Email from a resident inquiring about park usage – June 27, 2022
- Privilege of the Floor
- Priority Business
- Presentations
 - Cheshire Volunteer Fire Department

Continued Public Hearings:

- None

New Public Hearings:

- Public Hearing on the potential purchase of land on Canandaigua Lake at 3950 County Road 16 for the purpose of providing recreational opportunities and public lakefront access.
Pertains to Resolution No. 2022 – 193
- Public Hearing on a local law to override the tax levy limit established in General Municipal Law.
Pertains to Resolution No. 2022 – 189
- Public Hearing on allowing the expenditure of Open Space Funds for land acquisition.
Pertains to Resolution No. 2022 – 192
- Public Hearing on a local law to amend the town code Chapter 4 “Agricultural Advisory Committee” with the intent to resolve discrepancies between the existing code language and the existing membership as appointed by the Town Board.
Pertains to Resolution No. 2022 - 201

ZOOM MEETING INFORMATION:

Please register in advance of this meeting using the following link:

https://us02web.zoom.us/meeting/register/tZYqc-GtgTotH92PBu15q7_hCirh9kEvA6VV

After registering, you will receive a confirmation email containing information about joining the meeting.

Please be aware all participants will be muted upon entry to the meeting and will only be able to speak after being acknowledged. Participants should use the “raise hand” feature or the chat box to request to speak. No screen sharing will be permitted. All meetings are recorded. Individuals will be removed from the meeting for inappropriate behavior.

- Public Hearing on a local law to amend the town code Chapter 174 (subdivision of land), Chapter 220 (zoning), and Chapter 1, Section 17 (definitions).

Pertains to Resolution No. 2022 - 202

- Reports of Town Officials and Department Heads – Attachment #2
 - A. Highway / Water Superintendent
 - B. Assessor
 - C. Historian
 - D. Town Clerk
 - E. Planner
 - F. Human Resources & Parks Coordinator
 - G. Town Manager
 - H. Supervisor / Deputy Supervisor
 - 1. Monthly Financial Reports
 - a. Revenue & Expense Report and Cash Summary Report
 - b. Overtime Report – All Departments
 - c. Overtime Report – Highway & Water
- Reports of Committees, Boards and Commissions
 - A. Town Board Committees (as needed)
 - a. Finance – Supervisor Simpson, Facilitator
 - b. Planning & Public Works – Councilperson Fennelly
 - c. Ordinance – Chairperson John Casey
 - d. Economic Development – Chairwoman Fuller
 - B. Planning Board - Chairman Oyler
 - C. Zoning Board of Appeals – Chairman Sahler
 - D. Environmental Conservation Board - Councilperson Rudolph, Facilitator
 - E. Citizens' Implementation Committee - Chairperson Bonshak
 - F. Parks & Recreation Committee - Chairperson MacNeil
 - G. Special Events Committee - Chairperson Fuller
 - H. Agriculture Committee - Chairperson DiCarlo
 - I. Cemetery Committee – Chairperson Karen DeMay
- Privilege of the Floor
- Resolutions and Motions

Continued Resolutions:

- None

New Resolutions:

FINANCE

- Resolution No. 2022 – 187: Acceptance of the Monthly Financial Reports
- Resolution No. 2022 – 188: Acknowledgement and Authorization of Budget Transfers by Town Manager
- Resolution No. 2022 – 189: Adoption of a Local Law to Override the Tax Levy Limit
- Resolution No. 2022 – 190: Authorizing Highway Fund Budget Adjustment and Accepting Revised 284 Agreement for the Expenditure of 2022 Highway Moneys

- Resolution No. 2022 – 191: Authorization to Create Budget for Capital Project to Track Outhouse Park West Improvement Expenditures (H36)
- Resolution No. 2022 – 192: Approving the Expenditure of Open Space Funds for Land Acquisition
- Resolution No. 2022 – 193: Directing Town Manager to Execute the Purchase Option for 3950 County Road 16
- Resolution No. 2022 – 194: Letter of Credit for Centerpointe Apartments Phase 3 – The Retreat at Centerpointe LLC
- Resolution No. 2022 – 195: Acknowledging Financial Transactions Relating to the Office of the Town Court
- Resolution No. 2022 – 196: Surety Release to Craig and Carolyn Wink 6100 Grimble Road
- Resolution No. 2022 – 197: Appointment of Part Time Clerk to the Town Justice
- Resolution No. 2022 – 198: Creation of the Tree Sponsorship Program
- Resolution No. 2022 – 199: Amendments to the 2022 Fee Schedule

PLANNING / PUBLIC WORKS

- Resolution No. 2022 – 200: Accepting Joule Assets Proposal for 3rd Party Administration Services Relative to Community Choice Aggregation and Authorization for Town Manager to Execute Agreement

ORDINANCE

- Resolution No. 2022 – 201: SEQR Determination of Non-Significance and Adoption of a Local Law to Amend the Town Code Chapter 4 “Agricultural Advisory Committee” to Revise the Membership Requirements of the Agricultural Advisory Committee
- Resolution No. 2022 – 202: SEQR Determination of Non-Significance and Adoption of a Local Law to Amend the Town Code Chapter 174, Chapter 220, and Chapter 1-17 Relating to Subdivision of Land, Zoning, and Associated Definitions
- Resolution No. 2022 – 203: Setting a Public Hearing for a Local Law to Amend the Town Code Section 220-33.2 Agricultural Protection Overlay District; and SEQR Intent to Declare Lead Agency

ECONOMIC DEVELOPMENT / GENERAL

- Resolution No. 2022 – 204: Supporting Ontario County’s Submission of a Local Government Efficiency Grant Application to the NY Department of State and Authorizing a Memorandum of Understanding with Ontario County to Facilitate the Ontario County Electronic Contract and Insurance Lifecycle Management Solution Implementation Project
- Resolution No. 2022 – 205: Support for Submission by the Town of Canandaigua to Apply to the 2022 NY State Consolidated Funding Application for the NY State Office of Parks, Recreation, and Historic Preservation Environmental Protection Fund Project for Accessible Park Pathway Connections; and SEQR Determination of Non-Significance
- Resolution No. 2022 – 206: Support for Submission of an Application to the Green Innovation Grant Program for Water Meter Replacement and SEQR Type II Action
- Resolution No. 2022 – 207: Accepting the Resignation of Cemetery Committee Member Jim Johnson
- Resolution No. 2022 – 208: Appointing Cemetery Committee Member Mary Schneiter
- Resolution No. 2022 – 209: Soil Erosion and Sediment Control Surety for 3568 County Road 16 (TAX MAP # 98.17-1-17.000)
- Resolution No. 2022 – 210: Authorization for Town Manager to execute contract for a traffic analysis on Brickyard Road and the Gateway Region of the Town of Canandaigua

RESOLUTION NO. 2022 – 187: ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS

WHEREAS, the Town Board is responsible for the general oversight of the Town's operations and finances; and

WHEREAS, the Town Supervisor, as Chief Financial Officer, is responsible for providing financial reports to the Town Board; and

WHEREAS, the Town Supervisor has provided the Town Board with hard copies and electronic copies of this month's 2022 Monthly Revenue/Expense Control Report, the Highway/Water Department Overtime Report and All Department Overtime Report; and

NOW THEREFORE BE IT RESOLVED, the Canandaigua Town Board hereby confirms receipt and acceptance of these items.

Attachment #2

RESOLUTION NO. 2022 – 188: ACKNOWLEDGEMENT AND AUTHORIZATION OF BUDGET TRANSFERS BY TOWN MANAGER

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as "Town Board") has authorized the Town Manager and/or Clerk (Finance) to make interfund transfers in an amount less than \$5,000.00 by Resolution No. 2020-014; and

WHEREAS, the Town Manager and/or Clerk (Finance) have made budget transfers to compensate for expenses that exceeded the budgeted amount; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby acknowledges and authorizes these budget transfers; and

BE IT FINALLY RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Clerk (Finance).

Attachment #3

RESOLUTION NO. 2022 – 189: ADOPTION OF A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as "Town Board") is considering the adoption of a Local Law that would override the tax levy limit established in General Municipal Law 3-c; and

WHEREAS, the Town Board of the Town of Canandaigua held a public hearing(s) on the proposed local law on July 18, 2022; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua, after due deliberation, finds it in the best interest of the Town of Canandaigua and the community to adopt said Local Law in order to preserve all options for the Town Board when the Town Board undertakes its review of the 2023 municipal budget; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua hereby adopts Local Law No. ____ of the Year 2022; and

BE IT FINALLY RESOLVED, the Town Board of the Town of Canandaigua hereby directs the Town Clerk to enter Local Law No. ____ of the Year 2022 in the minutes of this meeting, and in the Local Law Book of the Town of Canandaigua, and to give due notice of the adoption of said Local Law to the Secretary of State of New York and the Town Manager / Budget Officer.

Attachment #4

RESOLUTION NO. 2022 – 190: AUTHORIZING HIGHWAY FUND BUDGET ADJUSTMENT AND ACCEPTING REVISED 284 AGREEMENT FOR THE EXPENDITURE OF 2022 HIGHWAY MONEYS

WHEREAS, the Town of Canandaigua Highway & Water Superintendent has received notice from the State of New York that the budget for state aid under the CHIPS, Pave NY, and EWR reimbursement programs has been increased for the 2022 budget year; and

WHEREAS, the Highway & Water Superintendent is requesting the following highway fund budget adjustment to account for the above referenced additional funds:

Increase: DA100.3501 (Rev.State Aid) \$154,087.00

Increase: DA100.5110.400 (Exp.General Repairs) \$154,087.00

Total General Repairs Budget: \$1,454,087.00 ; and

WHEREAS, a revised 284 Agreement for the Expenditure of Highway Moneys totaling \$1,454,087.00 is presented for acceptance and details the addition of surface treatments on multiple town roads; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby accepts the revised 284 Agreement for the Expenditure of 2022 Highway Moneys and authorizes the highway fund budget adjustment as detailed above; and

BE IT FURTHER RESOLVED, the Town Manager and Finance Clerk are directed to enter this adjustment to the 2022 Town Budget; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to retain one copy of the executed 284 agreement and provide copies to the Ontario County Highway Superintendent as well as the Finance Clerk.

Attachment #5

RESOLUTION NO. 2022 – 191: AUTHORIZATION TO CREATE BUDGET FOR CAPITAL PROJECT TO TRACK OUTHOUSE PARK WEST IMPROVEMENT EXPENDITURES (H36)

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') directed the Town Manager to create a capital project budget for Outhouse West and Motion Junction at Richard P. Outhouse Memorial Park by the passage of Resolution No.2022-167A on June 13, 2022; and

WHEREAS, the Town Manager has identified expenditures incurred and to be incurred by the Town of Canandaigua and the not for profit group ThinkBig! (DreamBig!), Inclusion in Motion relative to the buildout of Outhouse Park West; and

WHEREAS, the Town Manager has made the Town Board previously aware of a phasing plan identified with the construction of Outhouse West as:

- PHASE 1: Construction of playground, grading, water quality, equipment, utilities
PHASE 1A: Town of Canandaigua
PHASE 1B: ThinkBig! (Dream Big!), Inclusion in Motion!
- PHASE 2: Construction of pavilion with ADA restrooms, electric to site, utilities
PHASE 2A: Town of Canandaigua
PHASE 2B: ThinkBig! (Dream Big!), Inclusion in Motion!
- PHASE 3: Construction of entrance improvements, lights, parking, EV, etc.
- PHASE 4: Construction of Sports Field
- PHASE 5: Construction of Four Season Building ; and

WHEREAS, the construction of the playground is being identified as Motion Junction (Phase 1) with expenditures and revenue being recorded by both the Town of Canandaigua and the not for profit entity DreamBig! Inclusion in Motion; and

WHEREAS, the Town Board of the Town of Canandaigua wishes to document the revenue and expenditures relative to the construction of Outhouse West and Motion Junction at Richard P. Outhouse Memorial Park (west side of Outhouse Road) and understands only those revenues and expenditures relative to the Town of Canandaigua are recorded in the Town's accounting software, with the rest serving as acknowledgement for the Town of Canandaigua's Capital Project Budget HH100...00036 for Outhouse West and Motion Junction as follows:

PHASE 1 Construction of playground, grading, water quality, equipment, utilities

PHASE 1A (Town of Canandaigua):

| | |
|--|----------------|
| Revenue: | \$ 584,836.37 |
| HH100.2780.201.00036 (Contributed Services): | \$298,134.38 |
| HH100.5031.201.00036 (Interfund Transfer): | \$286,701.99 * |
| * (transfer from Parks Fund, Reso# 2022-074 in 2/22) | |
| Expenses: | \$ 584,836.37 |
| HH100.7110.201.00036 (Park.Cap.Phase1): | \$ 214,624.25 |
| HH100.1440.201.00036 (Enginer.Phase1): | \$ 72,077.74 |
| HH100.1989.201.00036 (OtherGovtLbr.Phase1.InKind): | \$111,517.90 |
| HH100.5132.201.00036 (Equip.Use.Phase1.InKind): | \$ 186,616.48 |

PHASE 1B (DreamBig!):

| | |
|--|-----------------|
| Revenue | \$ 1,024,346.00 |
| Gifts & Donations received by DreamBig!: | \$ 869,620 |
| Gifts & Donations (In Kind): | \$ 154,726 |
| Expenses: | \$ 1,024,346.00 |
| Playground Equipment: | \$ 466,346 |
| Surfacing: | \$ 258,774 |
| UID Engineering: | \$ 36,000 |

| | |
|---------------------------|-------------------|
| Railing & metal work: | \$ 46,000 |
| Signage: | \$ 26,000 |
| Marketing: | \$ 22,000 |
| Transportation surfacing: | \$ 7,500 |
| Fencing: | \$ 7,000 |
| | <u>\$ 869,620</u> |

In Kind Contributions to DreamBig!:

| | | |
|------------------------|------------------|-----------------------|
| Concrete & Pathways: | \$ 53,000 | FG Rayburn |
| Transportation: | \$ 23,876 | Leonard's Express |
| Fence & Bench: | \$ 3,200 | Lowes |
| Tent Rental: | \$ 2,500 | McCarthy Tents |
| Drinks for volunteers: | \$ 2,500 | Wright Beverage |
| Food for build week: | \$ 6,650 | Wegmans |
| Fence Installation: | \$ 3,000 | Highland Contractors |
| Engineering donation: | <u>\$ 60,000</u> | University of Buffalo |
| | <u>\$154,726</u> | |

PHASE 2: Construction of pavilion with ADA restrooms, electric to site, utilities

PHASE 2A (Town of Canandaigua):

Revenue: \$ 250,000.00

HH100.2780.202.00036 (Contributed Serv): \$ 45,000

HH100.9901.902.00036 (Transfer 2022 budget): \$105,000

HH100.5031.202.00036 (Interfund transfer): \$100,000 *

* (transfer from Unassigned Fund Reso # 2022-167A / 6/22)

Expenses: \$ 250,000.00

HH100.3397.202.00036 (Traffic-Park.Phase2): \$65,000

Crosswalk improvements: \$ 4,000

Painting road and markings: \$ 6,000

Speed signage Outhouse Rd: \$20,000

Sidewalk to Bldg. 100 Outhouse: \$ 35,000

HH100.1440.202.00036 (Engineer.Phase2): \$35,000

HH100.7110.202.00036 (Park.Cap.Phase2): \$150,000

(includes electric to site, utilities, etc.)

PHASE 2B (DreamBig! Donations and Expenditures):

Revenue:

Gifts & Donations received by DreamBig!: \$ 508,516.00

Expenses: \$ 508,516.00

Pavilion restrooms/concession \$ 40,000

Pavilion wood framing \$ 242,116

Pavilion concrete sidewalks \$ 100,000

Pavilion roofing \$ 105,000

Pavilion electrical plumb \$ 56,000

Pavilion changing tables \$ 5,400

PHASE 3: Construction of entrance improvements, lights, parking, EV, etc.

Revenue: \$ 234,500.00

HH100.3097.203.00036 (State Aid, Cap.Phase3): \$122,000

HH100.3597.203.00036 (StateAid,Trans.Phase3):\$45,000
 HH100.2780.203.00036 (ContrSer.Phase3): \$45,000
 HH100.5031.203.00036 (InterfundTransfer):\$22,500

Expenses: HH100.7110.203.00036 (Park.Cap.Phase3) \$ 234,500.00
 EV Charging Station(s): \$45,000
 Parking lot lights: \$35,000
 Entrance lights: \$10,000
 IT & Security Cameras: \$42,000
 Landscaping: \$12,500
 Final blacktop & painting: \$90,000

PHASE 4: Construction of Sports Field

Revenue: \$365,000.00
 HH100.2780.204.00036 (Contributed Services): \$120,000
 HH100.5031.204.00036 (Interfund Transfer): \$245,000 *
 * (transfer from Parks Fund)

Expenses: \$ 365,000.00
 HH100.1989.204.00036 (OtherGovtLbr.Phase4.InKind): \$120,000
 HH100.7110.204.00036 (Park.Cap.Phase 4): \$ 245,000
 Field drainage work: \$ 20,000
 Field plantings: \$ 75,000
 Parking area 3rd lot: \$ 65,000
 Lights and fencing \$ 85,000

PHASE 5: Construction of Four Season Building

Revenue: \$ 2,900,000.00
 HH100.3097.205.00036 (St Aid, Cap Proj.Phase 5) \$1,900,000
 HH100.2705.205.00036 (Gifts.Phase 5) \$ 750,000
 HH100.2780.205.00036 (Contributed Services): \$ 250,000

Expenses: \$ 2,900,000.00
 HH100.1989.205.00036 (OtherGovtLbr.Phase5.InKind): \$250,000
 HH100.7110.205.00036 (Park.Cap.Phase5) \$2,650,000
 Construction of Four Season Building: \$ 1,750,000
 Landscaping and grading: \$ 115,000
 Utility work to building: \$ 85,000
 Fixtures & equipment: \$ 175,000
 Engineering: \$ 125,000
 Contingency: \$ 400,000
 \$ 2,650,000 ; and

WHEREAS, the Town Manager estimates the completed buildout of Outhouse Park West to be approximately \$5,867,198.00, identified as follows:

| | <u>DreamBig!</u> | <u>Town of Canandaigua</u> | <u>TOTAL</u> |
|---------|------------------|----------------------------|----------------|
| PHASE 1 | \$ 1,024,346.00 | \$ 584,836.67 | \$1,609,182.67 |
| PHASE 2 | \$ 508,516.00 | \$ 250,000.00 | \$ 758,516.00 |
| PHASE 3 | \$ 0.00 | \$ 234,500.00 | \$ 234,500.00 |

| | | | |
|---------|----------------------|-----------------------|-----------------------|
| PHASE 4 | \$ 0.00 | \$ 365,000.00 | \$ 365,000.00 |
| PHASE 5 | <u>\$ 750,000.00</u> | <u>\$2,150,000.00</u> | <u>\$2,900,000.00</u> |
| | \$ 2,282,862.00 | \$3,584,336.67 | \$5,867,198.67 |

; and

WHEREAS, the Town of Canandaigua's estimated costs of \$ 3,584,336 are identified as the following:

| | |
|--|--|
| InKind Services (not including the land): | \$ 758,134.38 |
| State Aid Grant: | \$2,067,000.00 |
| Transfer from Unassigned Fund: | \$ 100,000.00 |
| <i>Authorized June 2022 Reso#2022-167A</i> | |
| Transfer from Parks Fund: | \$ 531,701.99 |
| | <i>\$ 286,701.99 (Phase 1 – completed already)</i> |
| | <i>\$ 245,000.00 (Phase 4 – not yet completed)</i> |
| Transfer from 2022 budget unspent funds: | \$ 105,000.00 |
| Transfer from 2023 budget (Phase 3): | <u>\$ 22,500.00</u> |
| | \$ 3,584,336.37 |

; and

WHEREAS, based on estimated costs for Phase 2 (Phase 2A), Town of Canandaigua for utilities and pedestrian improvements relative to the construction of the pavilion at Outhouse West and on the east side of Outhouse Road for pedestrian improvements at Richard P. Outhouse Memorial Park and engineering, the Town Manager has made the Town Board aware of a need for an additional approximately \$105,000.00 to be transferred from the 2022 municipal budget (parks, general fund) prior to the close out of the 2022 budget 12/31/2022; and

WHEREAS, the Town Manager has made the Town Board aware of a need for DreamBig!, Inclusion in Motion to continue to raise funds for Phase 2 (Phase 2B), Pavilion construction with a budget gap of \$74,798.00 as of June 2022 based on estimated construction costs for the complete construction of the pavilion structure; and

WHEREAS, the Town Manager has made the Town Board aware of grant opportunities through the NYS Consolidated Funding Application process (CFA) to make a grant application to assist with construction of the overall build out and has authorized the Town Manager to make a grant application through Resolution No.2022-184; and

WHEREAS, the Town Manager has made the Town Board aware the five phases of the Outhouse West Park construction project are likely to span multiple years thus the need for a capital improvement project; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua does hereby acknowledge and authorize the budget creation for Capital Project No.36 (Outhouse West) consisting of five phases for an amount not to exceed \$5,867,198.67; and

BE IT FURTHER RESOLVED, the Town Board directs the Town Manager to prepare a Resolution for the Town Board's consideration of a \$105,000 transfer in January 2023 pertaining to the close out of the 2022 budget to utilize funds, if any, to be transferred to the H36 Capital Project as identified for Phase 2; and

BE IT FURTHER RESOLVED, the Town Board directs the Town Manager/Budget Officer to prepare a \$22,500.00 transfer as part of the 2023 budget process to HH100..036 for the identified budget gap as part of Phase 3 Outhouse West entrance improvements; and

BE IT FURTHER RESOLVED, the Town Board directs the Town Manager to continue to pursue grant funding opportunities as identified and might come available from time to time for the Outhouse West Capital Project H36 and all five phases; and

BE IT FURTHER RESOLVED, the Town Board directs the Town Manager to share with the Parks and Recreation Committee the plan to utilize an amount not to exceed \$245,000.00 of Parks Fund (CM) monies relative to the construction of a sports field for Phase 4 and request the Parks and Recreation Committee's advisory consent prior to a resolution to authorize such a transfer, if any, at a future time; and

BE IT FURTHER RESOLVED, the Town Board directs the Town Manager to advise the Town Board of any significant changes to the budget as the project continues, and further directs the Town Manager not to start Phase 4 or Phase 5 until such time as the revenue sources, or suitable alternatives, identified in this resolution have been committed; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager, Parks and Recreation Committee, Parks and Recreation Coordinator, and the Finance Clerk.

RESOLUTION NO. 2022 – 192: APPROVING THE EXPENDITURE OF OPEN SPACE FUNDS FOR LAND ACQUISITION

WHEREAS, the Town Board of the Town of Canandaigua approved via Resolution 2022-146 the purchase of 4760 Seneca Point Road, a vacant 7.9 acre parcel adjacent to McJannett Park with hardwood forests and a stream that leads to Canandaigua Lake; and

WHEREAS, this land is in the Town's Strategic Forest Protection area and if protected would further the Town's goal of protecting its natural resources and protecting the water quality of Canandaigua Lake; and

WHEREAS, on December 27, 2000 created the "Open Spaces Capital Reserve Fund"; and

WHEREAS, the Town Board of the Town of Canandaigua wishes to utilize \$70,000 of these funds for the purchase of this land; and

WHEREAS, the Town Board held a public hearing on July 18, 2022 in order to provide opportunity for the public to make comment on this topic; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves the use of Open Space Funds in the amount of \$70,000 for the purchase of 4760 Seneca Point Road; and

BE IT FURTHER RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Town Manager and the Finance Clerk.

RESOLUTION NO. 2022 – 193: DIRECTING TOWN MANAGER TO EXECUTE THE PURCHASE OPTION FOR 3950 COUNTY ROAD 16

WHEREAS, the Town Board authorized, via Resolution No. 2020-228, the Town to enter into an option agreement with the owners of the property at 3950 County Road 16; and

WHEREAS, the Town Board directed the Town Manager to draft a resolution to execute that option agreement; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua does hereby direct the Town manager to execute the option agreement to purchase the property at 3950 County Road 16, in the Town of Canandaigua; and

BE IT FURTHER RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager.

Attachment #6

RESOLUTION NO. 2022 – 194: LETTER OF CREDIT FOR CENTERPOINTE APARTMENTS PHASE 3 - THE RETREAT AT CENTERPOINTE LLC

WHEREAS, the Town engineer, MRB Group PC, reviewed the estimate submitted by McMahon LaRue Associates, P.C. for Section A- Watermain, Section B- Landscaping, Section C- Erosion Control and Section D- Town Guarantees; and

WHEREAS, MRB Group submitted a letter to the Town dated May 12, 2022, recommending to the Town that a Letter of Credit be submitted by McMahon LaRue Associates, P.C., to the Town of Canandaigua in the amount of \$301,079.28; and

WHEREAS, on July 6, 2022, on behalf of The Retreat at Centerpointe LLC, Spoleta Construction submitted a Letter of Credit to the Town from Five Star Bank in the amount of \$301,079.08; and

WHEREAS, the Town Attorney has reviewed the language of the letter of credit and has given his verbal approval; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves and accepts the Letter of Credit in the total amount of \$301,079.08.

Attachment #7

RESOLUTION NO. 2022 – 195: ACKNOWLEDGING FINANCIAL TRANSACTIONS RELATING TO THE OFFICE OF THE TOWN COURT

WHEREAS, the Town Court of the Town of Canandaigua is responsible for certain financial transactions relating to court matters; and

WHEREAS, Town Justice David Prull, head of the Town Court, has notified the Town of Canandaigua Town Board (hereinafter referred to as 'Town Board') that a reconciliation of his accounts has been completed; and

WHEREAS, in the process of reconciliation, transactions were made to resolve balances between operating and bail bank accounts and to cancel outstanding checks as detailed in the memo dated June 22, 2022; and

WHEREAS, the Laws of New York, Article 2, Section 21 allows for the cancellation of checks which have been outstanding for more than one year from the respective dates thereof; and

WHEREAS, the Town Board wishes to express appreciation to Justice Prull and the court staff for their time and diligence in completing this reconciliation; and

NOW THEREFORE BE IT RESOLVED, the Canandaigua Town Board hereby acknowledges the financial transactions as detailed for the Canandaigua Town Court; and

BE IT FURTHER RESOLVED, the Town Board is aware that any cancelled check may be re-issued upon request by the lawful holder within six years of the original date of issuance; and

BE IT FINALLY RESOLVED, the Town Clerk shall provide a copy of this resolution to Justice Prull and the Town Manager.

Attachment #8

RESOLUTION NO. 2022 – 196: SURETY RELEASE TO CRAIG AND CAROLYN WINK 6100 GRIMBLE ROAD

WHEREAS, Craig and Carolyn Wink received Planning Board approval to construct a single-family dwelling in September 2009 and the Planning Board required a landscaping (\$1,100) and soil erosion (\$600) surety totaling \$1,700 to be submitted to the Town; and

WHEREAS, there is record of the Town receiving the \$1,700 surety from Craig and Carolyn Wink on October 7, 2009; and

WHEREAS, in March 2022, the Town Clerk received a message from Craig and Carolyn Wink asking what the process was to have their surety returned to them; and

WHEREAS, the Town Clerk has researched the property files and records in the vault to determine if the surety had already been released back to Craig and Carolyn Wink; and

WHEREAS, the Town Clerk, after researching the property file, the records vault, and conducting a search through Canandaigua National Bank, could not find any record of the \$1,700 surety being released to Craig and Carolyn Wink; and

WHEREAS, at the direction of the Town Board, the Town Clerk and Town Manager wrote a letter to the Craig and Carolyn Wink requesting a notarized letter justifying why they never requested the refund until now and that they have not received the surety from the Town as of now; and

WHEREAS, the Town Clerk did receive a notarized letter from Craig and Carolyn Wink on July 6, 2022, noting that they were not aware of any deadline to request the surety to be release back to them and that project has been completed and the landscaping is maintained regularly; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua has reviewed the documentation and hereby authorizes the release of the surety in the amount of \$1,700 to Craig and Carolyn Wink to be paid from budget line AA100.1440.400; and

BE IT FURTHER RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Finance Clerk and the Town Manager.

Attachment #9

RESOLUTION NO. 2022 – 197: APPOINTMENT OF PART TIME CLERK TO THE TOWN JUSTICE

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as ‘Town Board’) understands a vacancy exists in the Town Court office of a Part Time Clerk for the Town Justice; and

WHEREAS, Judge Prull and Judge Jones have determined a need to fill the position in order to continue to provide necessary services to the Town; and

WHEREAS, the Human Resources and Payroll Coordinator advertised the position through Ontario County, the Town Website, and the June Town Newsletter; and

WHEREAS, the Town received seventeen applications for the position, interviewed three applicants, and one candidate stood out among the three; and

WHEREAS, Judge Prull and Judge Jones are recommending the hiring of Ashley Lantz at a rate of \$17.00/hour for 20 hours a week to be paid from budget line AA100.1110.140; and

NOW THEREFORE BE IT RESOLVED, that the Canandaigua Town Board hereby approves the hiring of Ashley Lantz at an hourly rate of \$17.00 for 20 hours a week with a start date of July 11, 2022; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua hereby authorizes the following budget transfer in the 2022 town budget:

| | |
|--|------------|
| Decrease: AA100.1110.130 (Court Clerk, PT) | \$3,000.00 |
| Increase: AA100.1110.140 (Court Clerk, PT) | \$3,000.00 |

BE IT FURTHER RESOLVED, the Town Manager is authorized to execute all documents necessary; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager, Judge Prull, Judge Jones, the Finance Clerk, and the Human and Resources and Payroll Coordinator.

Attachment #10

RESOLUTION NO. 2022 – 198: CREATION OF THE TREE SPONSORSHIP PROGRAM

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as ‘Town Board’) is aware that the town has a successful Bench Sponsorship Program in Town Parks; and

WHEREAS, the Tree Team and the Parks, Recreation, and Trails Committee are recommending the adoption of a Tree Sponsorship Program for the Town of Canandaigua; and

WHEREAS, the cost to the donor would be \$400.00 which includes the cost of the tree, the stone plaque with text that includes the tree species name, common name, year planted plus the text from the donor; and

WHEREAS, the Tree species will be chosen by the Tree Team and the donor will choose the location based on the available parks that need trees which will be established by the Tree Team and the Parks, Recreation, and Trails Committee; and

WHEREAS, the donated funds from the Tree Sponsorship Program will go to the Budget Line AA100.2705 Gifts and Donations; and

NOW, THEREFORE BE IT RESOLVED, the Town Board hereby authorizes the creation of the Tree Sponsorship Program, and

BE IT FURTHER RESOLVED, the Town Manager is authorized to execute all documents necessary; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager and the Human and Resource and Payroll Coordinator.

Attachment #11

RESOLUTION NO. 2022 – 199: AMENDMENTS TO 2022 FEE SCHEDULE

WHEREAS, the Town Clerk's office has been notified by the NYS Department of Health Vital Records Department that municipalities should be charging people requesting a vital record document (death, birth, marriage) even if the Town does not have the record on file as it is a search for the record and a No Record Certification form is required to be provided to the requestor if the record is not on file; and

WHEREAS, the Town Clerk has learned that the fee for a Genealogy Search is a sliding scale fee depending upon the number of years the requestor is asking the Town Clerks office to search; and

WHEREAS, the Town Clerk is proposing that the Town adopt the recommendation from the NYS Department of Health Vital Records Department to charge a \$10.00 search / copy fee for each request for a copy of a vital record; and

WHEREAS, the Town Clerk is proposing that the Town adopt the recommendation from the NYS Department of Health Vital Records Department as it relates to the sliding scale fees for Genealogy Searches; and

WHEREAS, the Town Board approved the creation of a Tree Sponsorship Program at Town Parks on July 18, 2022, and the donation fee of \$400 for that program needs to be added to the fee schedule; and

WHEREAS, the Town Clerk is recommending these amendments to the 2022 Fee Schedule; and

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Canandaigua has reviewed these recommendations and hereby approves these amendments to the 2022 Fee Schedule effective July 19, 2022.

Attachment #12

RESOLUTION NO. 2022 – 200: ACCEPTING JOULE ASSETS PROPOSAL FOR THIRD PARTY ADMINISTRATION SERVICES RELATIVE TO COMMUNITY CHOICE AGGREGATION AND AUTHORIZATION FOR TOWN MANAGER TO EXECUTE AGREEMENT

WHEREAS, the Town of Canandaigua Town Board passed legislation enabling the Town to begin pursuing a Community Choice Aggregation (CCA) program via Resolution 2022-154; and

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as “Town Board”) is considering the hiring of a consulting firm to administer the CCA program on behalf of the Town of Canandaigua; and

WHEREAS, the Town is in receipt of a proposal from Joule Assets to provide these services to the Town at no cost to the Town; and

WHEREAS, the Town Manager, the Chairperson of the Planning and Public Works Committee, representatives from MRB’s grant team, and the Administrative Coordinator met with the City of Canandaigua, who contracts with Joule Assets, and they recommended them highly; and

WHEREAS, the Town of Brighton and Victor also utilize these services from Joule Assets; and

WHEREAS, the Town Manager, the Chairperson of the Planning and Public Works Committee, representatives from MRB’s grant team, and the Administrative Coordinator are recommending the Town Board accept the Joule Assets proposal dated July 8, 2022; and

NOW THEREFORE BE IT RESOLVED, the Town Board accepts the Joule Assets proposal dated July 8, 2022 with no cost to the Town and authorizes the Town Manager to execute any and all associated documents and agreements relative to this project; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager and to the Administrative Coordinator.

Attachment #13

RESOLUTION NO. 2022 – 201: SEQR DETERMINATION OF NON-SIGNIFICANCE AND ADOPTION OF LOCAL LAW TO AMEND THE TOWN CODE CHAPTER 4 “AGRICULTURAL ADVISORY COMMITTEE” TO REVISE THE MEMBERSHIP REQUIREMENTS OF THE AGRICULTURAL ADVISORY COMMITTEE

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering the adoption of a local law to amend the town code Chapter 4 “Agricultural Advisory Committee” with the intent to resolve discrepancies between the existing code language and the existing membership as appointed by the Town Board each January; and

WHEREAS, the Town Board of the Town of Canandaigua held a public hearing(s) on the proposed local law on July 18, 2022; and

WHEREAS, the Town Board determines said proposed action is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

WHEREAS, the Town Board of the Town of Canandaigua has given consideration to the criteria for determining significance as set forth in § 617.7(c)(1) of the SEQR Regulations and the information contained in the Short Environmental Assessment Form Part 1; and

WHEREAS, the Town Board of the Town of Canandaigua has completed Part 2 and Part 3 of the Short Environmental Assessment Form; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby designates itself as lead agency for the described action; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua has reasonably concluded there would not be any substantial adverse impact on the following: land use planning or zoning regulations; intensity of use of the land; character or quality of the existing community; environmental characteristics; existing level of traffic or infrastructure, use of energy; public or private water supplies; public or private wastewater treatment utilities; character or quality of important historic, archaeological, architectural or aesthetic resources; natural resources; potential for erosion, flooding or drainage problems; or creation of a hazard to environmental resources or human health; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua determines upon the information and analysis documented, the proposed action will not result in any significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua does hereby make a Determination of Non-Significance on the proposed action; and

BE IT FURTHER RESOLVED, the Town Manager is hereby directed to sign the Short Environmental Assessment Form Part 3 and file with the Town Clerk as evidence the Town Board has determined the proposed action will not result in any significant adverse environmental impact; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua, after due deliberation, finds it in the best interest of the Town of Canandaigua and the community to adopt said Local Law; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua hereby adopts Local Law No. ____ of the Year 2022; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua directs the Town Clerk to include SEQR, findings, and narrative of the Town Board of the Town of Canandaigua as it pertains to this Local Law for filing purposes; and

BE IT FINALLY RESOLVED, the Town Board of the Town of Canandaigua hereby directs the Town Clerk to enter Local Law No. ____ of the Year 2022 in the minutes of this meeting, and in the Local Law Book of the Town of Canandaigua, and to give due notice of the adoption of said Local Law to the Secretary of State of New York.

Attachment #14

RESOLUTION NO. 2022 – 202: SEQR DETERMINATION OF NON-SIGNIFICANCE AND ADOPTION OF LOCAL LAW TO AMEND TOWN CODE CHAPTER 174, CHAPTER 220, AND CHAPTER 1-17 RELATING TO SUBDIVISION OF LAND, ZONING, AND ASSOCIATED DEFINITIONS

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering the adoption of a local law to amend the town code Chapter 174 (subdivision of land), Chapter 220 (zoning), and Chapter 1, Section 17 (definitions) that would clarify when the Planning

Board has authority to grant waivers, subdivision along rights-of-way, lot sizes and arrangement, and definitions; and

WHEREAS, the Town Board of the Town of Canandaigua held a public hearing(s) on the proposed local law on July 18, 2022; and

WHEREAS, the Town Board determines said proposed action is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

WHEREAS, the Town Board of the Town of Canandaigua has given consideration to the criteria for determining significance as set forth in § 617.7(c)(1) of the SEQR Regulations and the information contained in the Short Environmental Assessment Form Part 1; and

WHEREAS, the Town Board of the Town of Canandaigua has completed Part 2 and Part 3 of the Short Environmental Assessment Form; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby designates itself as lead agency for the described action; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua has reasonably concluded there would not be any substantial adverse impact on the following: land use planning or zoning regulations; intensity of use of the land; character or quality of the existing community; environmental characteristics; existing level of traffic or infrastructure, use of energy; public or private water supplies; public or private wastewater treatment utilities; character or quality of important historic, archaeological, architectural or aesthetic resources; natural resources; potential for erosion, flooding or drainage problems; or creation of a hazard to environmental resources or human health; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua determines upon the information and analysis documented, the proposed action will not result in any significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua does hereby make a Determination of Non-Significance on the proposed action; and

BE IT FURTHER RESOLVED, the Town Manager is hereby directed to sign the Short Environmental Assessment Form Part 3 and file with the Town Clerk as evidence the Town Board has determined the proposed action will not result in any significant adverse environmental impact; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua, after due deliberation, finds it in the best interest of the Town of Canandaigua and the community to adopt said Local Law; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua hereby adopts Local Law No. ____ of the Year 2022; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua directs the Town Clerk to include SEQR, findings, and narrative of the Town Board of the Town of Canandaigua as it pertains to this Local Law for filing purposes; and

BE IT FINALLY RESOLVED, the Town Board of the Town of Canandaigua hereby directs the Town Clerk to enter Local Law No. ____ of the Year 2022 in the minutes of this meeting, and in the Local Law

Book of the Town of Canandaigua, and to give due notice of the adoption of said Local Law to the Secretary of State of New York.

Attachment #15

RESOLUTION NO. 2022 – 203: SETTING A PUBLIC HEARING ON A LOCAL LAW TO AMEND THE TOWN CODE SECTION 220-33.2 AGRICULTURAL PROTECTION OVERLAY DISTRICT; AND SEQR INTENT TO DECLARE LEAD AGENCY

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering the adoption of a local law to amend the town code to create a new section: 220-33.2 Agricultural Protection Overlay District, for certain parcels seven acres or greater within a specified area of the Strategic Farmland Protection Area; and

WHEREAS, the purpose of this district is to protect valuable agricultural lands in the specified region by requiring Town Board approval of any new infrastructure improvements prior to major subdivision approval by the Planning Board; and

WHEREAS, the Town Board seeks to hold a Public Hearing to obtain public input; and

WHEREAS, the Town Board wishes to refer the proposed draft to the Town of Canandaigua Planning Board, Zoning Board, Environmental Conservation Board, and the Ontario County Planning Board; and

WHEREAS, the Town Board intends to determine said law change is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

WHEREAS, the Town Board intends to declare itself as the Lead Agency on the proposed action; and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Canandaigua hereby establishes a public hearing to obtain public input as it considers the following proposed local law to amend the Town of Canandaigua Code Chapter 4 “Agricultural Advisory Committee” to be held on July 18, 2022 at 6:00 pm at the Canandaigua Town Hall located at 5440 Route 5 & 20 West, Canandaigua, NY 14424 and also via Zoom videoconferencing; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide notice of said public hearing and to provide a copy of this resolution to the Town Manager’s Office.

Attachment #16

RESOLUTION NO. 2022 – 204: SUPPORTING ONTARIO COUNTY’S SUBMISSION OF A LOCAL GOVERNMENT EFFICIENCY GRANT APPLICATION TO THE NEW YORK DEPARTMENT OF STATE AND AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH ONTARIO COUNTY TO FACILITATE THE ONTARIO COUNTY ELECTRONIC CONTRACT AND INSURANCE LIFECYCLE MANAGEMENT SOLUTION IMPLEMENTATION PROJECT

WHEREAS, the Local Government Efficiency (“LGE”) Grant program, administered by the New York State Department of State, is intended to incentivize new actions between local governments that will reduce the cost of municipal operations and modernize the delivery of local services; and

WHEREAS, the Ontario County (the “County”) Administrator has requested the Town of Canandaigua’s support for the submission by the County of a Local Government Efficiency grant application to the New York State Department of State for up to \$200,000.00 per participant for implementation of a prospective Shared Services Project where multiple entities within the County will collaborate in implementation and ultimately transition to an electronic contract and insurance lifecycle management solution (the “Ontario County Electronic Contract and Insurance Lifecycle Management Solution Implementation Project”); and

WHEREAS, the Ontario County Electronic Contract and Insurance Lifecycle Management Solution Implementation Project will include: (1) defining existing contracts, insurance and approval processes for each participating entity; (2) defining opportunities for efficiencies and cooperation amongst the participants with contract policies, forms, workflows, vendors, insurance and risk management review; (3) development of training materials for participants and their vendors; (4) development of virtual support database; (5) building of webpage for 24/7/365 access to materials and virtual support database; and

WHEREAS, the County will serve as the lead applicant on this grant application; and

WHEREAS, the flexibility that has been required to continue to serve its constituents in a COVID-19 world, the increased retirements and workforce transition and the decrease in potential workforce applicants have put added pressure on local governments to be more efficient, and the proposed project between local governments to transition them to an electronic contract and insurance lifecycle management solution will reduce the cost of municipal operations and modernize the delivery of local services both in the collective procurement of software and consultant services and in the administration of contracts and insurance via an electronic software; and

NOW THEREFORE, BE IT RESOLVED, that the Town of Canandaigua, on behalf of itself and its special districts, supports the application by lead applicant Ontario County for funding from the LGE Grant for the Ontario County Electronic Contract and Insurance Lifecycle Management Solution Implementation Project, in the form as filed with the Clerk of Ontario County Legislature; and

BE IT FURTHER RESOLVED that the Town Supervisor is hereby authorized to execute a Memorandum of Understanding between the County and other co-applicants on behalf of itself and its sewer/water district (if applicable) agreeing to in good faith negotiate an agreement amongst the County and co-applicants with a consultant to complete the Ontario County Electronic Contract and Insurance Lifecycle Management Solution Implementation Project; and

BE IT FINALLY RESOLVED that a copy of this resolution be provided to the Town Manager and the County Administrator.

Attachment #17

RESOLUTION NO. 2022 – 205: SUPPORT & AUTHORIZATION FOR THE TOWN OF CANANDAIGUA TO APPLY TO THE 2022 NY STATE CONSOLIDATED FUNDING APPLICATION FOR THE NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION ENVIRONMENTAL PROTECTION FUND PROJECT FOR ACCESSIBLE PARK PATHWAY CONNECTIONS; AND SEQR DETERMINATION OF NON-SIGNIFICANCE

WHEREAS, the Town of Canandaigua Town Board supports the submission of the 2022 Consolidated Funding Application (CFA) on behalf of the Town, for funding to create and connect accessible, safe, trails for the recreation destination areas of the Town of Canandaigua, including in and around

Outhouse Park, Motion Junction, Auburn Trail, Blue Heron Park, Pierce Park, and the lakeside portion of Onanda Park; and

WHEREAS, the NYS OPRHP invites eligible applicants to apply for funding opportunities through the CFA to undertake activities that focus on improvements to the trail connections to each of these areas; and

WHEREAS, a value of the Town's planning documents recognizes our recreational assets are important to us and lays out a vision for parks and a network of trail systems throughout the Town; and

WHEREAS, the Town is dedicated to offering all residents an opportunity to enjoy our beautiful parks while fostering a sense of pride and community. The Town's offerings are a cornerstone of what makes Canandaigua special and encourages residents to participate to fully take advantage of our beautiful area; and

WHEREAS, the Town's Parks and Recreation Master Plan has investigated how these trails may be best laid out and the process involved public input to these priorities and these trails are wanted and needed throughout the Town's recreation settings; and

WHEREAS, the Town Board of the Town of Canandaigua has expressed its interest and intention to undertake an environmental assessment of the proposed adoption under the auspices of the New York State Environmental Quality Review Act ("SEQRA"); and

NOW, THEREFORE, BE IT RESOLVED by the Town Board on behalf of the Town of Canandaigua, New York authorizes the Town Manager to submit a NYSPRHP Environmental Protection Fund grant application for the improvements to the trail networks within and connecting Town parks and recreation locations and be considered the authorized representative for the project, able to execute all necessary documents relative to this project; and

BE IT FURTHER RESOLVED, the Town Board does hereby authorize and obligates local matching funds where needed that will be hereby appropriated from AA.100.7110.200; and

BE IT FURTHER RESOLVED; that the Town of Canandaigua recognizes and fully supports the submission of this 2022 Park Grant CFA submission for improvements to the trail networks that can bring people of all abilities into our parks and recreation locations safety and conveniently; and

BE IT FURTHER RESOLVED, that the Town Board does hereby classify the above-referenced Action to be a Type II Action under 6 N.Y.C.R.R. Section 617.5 [c] [27] of the State Environmental Quality Review (SEQR) Regulations; and

BE IT FURTHER RESOLVED, that Type II Actions are not subject to further review under Part 617 of the SEQR Regulations; and

BE IT FURTHER RESOLVED, that the Town Board in making this classification has satisfied the procedural requirements under SEQR and directs this Resolution to be placed in the file on this Action; and

BE IT FINALLY RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Town Manager, Finance Clerk, and the Administrative Coordinator.

RESOLUTION NO. 2022 – 206: SUPPORT FOR SUBMISSION OF AN APPLICATION TO THE GREEN INNOVATION GRANT PROGRAM FOR WATER METER REPLACEMENT AND SEQR TYPE II ACTION

WHEREAS, the Town of Canandaigua Town Board (hereinafter referred to as Town Board) intends for the Town to submit an application through the New York State Consolidated Funding Application (CFA) to the New York State Environmental Facilities Corporation (EFC) for funding to support the Town's replacement of water meters; and

WHEREAS, the replacement of outdated water meters throughout the entire distribution system will greatly improve accuracy and reduce water loss, ultimately increasing water and energy efficiency and allowing the Town to deliver better services and protect water resources for the future; and

WHEREAS, The Town Board intends to classify the above-referenced action to be a Type II Action under the New York State Environmental Quality Review (SEQR) regulations, wherein Type II actions are not subject to further environmental review; and

WHEREAS, the EFC provides a competitive statewide reimbursement grant program to adopt new technologies that support water and energy efficiency;

NOW THEREFORE BE IT RESOLVED, that the Town of Canandaigua recognizes and fully supports the submission of the 2022 CFA for a GIGP water efficiency project; and

BE IT FURTHER RESOLVED, that the Town Board does hereby authorize and obligate local matching funds of the minimum of 25% of the project's total eligible costs from SW.500.8397.200; and

BE IT FURTHER RESOLVED, that the Town Board identifies the Town Manager as the authorized representative for the project, able to execute necessary documents relative to and as required for this application and grant; and

BE IT FINALLY RESOLVED, that the Town Clerk is hereby directed to provide a copy of this resolution to the Town Manager, Finance Clerk, the grant writer and Water Superintendent.

RESOLUTION NO. 2022 - 207: ACCEPTING THE RESIGNATION OF CEMETERY COMMITTEE MEMBER JIM JOHNSON

WHEREAS, Jim Johnson, Cemetery Committee Member, has tendered his resignation from the Town of Canandaigua Cemetery Committee effective July 18, 2022; and

WHEREAS, Mr. Johnson had hoped to fully participate in the newly formed committee, however, due to a scheduling conflict and current staffing challenges, he cannot continue to serve in this capacity; and

WHEREAS, Mr. Johnson has graciously offered to continue to share his knowledge and support with the Cemetery Committee as needed; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby accepts the resignation of Mr. Johnson from the Cemetery Committee term ending 12/31/2025.

RESOLUTION NO. 2022 – 208: APPOINTING CEMETERY COMMITTEE MEMBER MARY SCHNEITER

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') is aware that a vacancy exists on the Town of Canandaigua Cemetery Committee; and

WHEREAS, Ms. Mary Schneider has attended all of the newly formed Cemetery Committee meetings as a town resident and active volunteer; and

WHEREAS, the Cemetery Committee is recommending appointment of Ms. Schneider to the vacant term ending 12/31/2025; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby appoints Ms. Mary Schneider to the Town of Canandaigua Cemetery Committee term ending 12/31/2025.

RESOLUTION NO. 2022 – 209: SOIL EROSION AND SEDIMENT CONTROL SURETY FOR 3568 COUNTY ROAD 16 (TAX MAP # 98.17-1-17.000)

WHEREAS, the Town of Canandaigua Planning Board has granted a site plan approval for the development of an addition to an existing single-family dwelling located at 3568 County Road 16 (Tax Map # 98.17-1-17.000); and

WHEREAS, the Town of Canandaigua Planning Board has determined that a soil erosion and sediment control surety is to be provided and accepted by the Town Board; and

WHEREAS, the Town Code Enforcement Officer Christopher Jensen has reviewed the proposed estimate and found it to be satisfactory to meet the conditions of approval and the work to be completed; and

WHEREAS, the applicant has provided a cash deposit in the amount of \$1,320.00 for the purposes of the soil erosion and sediment control; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves and accepts the cash surety (in the form of a check from Brendan T Wood) in the total amount of \$1,320.00.

Attachment #18

RESOLUTION NO. 2022 – 210: AUTHORIZATION FOR TOWN MANAGER TO CONTRACT WITH CPL FOR A TRAFFIC ANALYSIS OF THE GATEWAY OF CANANDAIGUA INCLUDING BRICKYARD RD

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as "Town Board") directed the Town Manager to release a Request for Proposals (RFP) relating to a traffic analysis for Gateway Canandaigua including Brickyard Road; and

WHEREAS, CPL Architecture Engineering and Planning has submitted a proposal, dated July 8, 2022, to conduct the requested analysis for an amount not to exceed \$25,000.00; and

WHEREAS, the Town Manager is recommending the Town Board accept the proposal from CPL; and

WHEREAS, the proposed expenditure is a non-budgeted item for 2022; and

WHEREAS, the Town Manager is recommending the Town Board increase the 2022 Budget line AA100.1440.400 for engineering contractual to accommodate the expense if the Town Board chooses to move forward with the traffic analysis; and

NOW THEREFORE BE IT RESOLVED, the Town Board directs the Town Manager to execute an agreement with CPL for the Gateway and Brickyard Road traffic analysis for an amount not to exceed \$25,000.00; and

BE IT FURTHER RESOLVED, the Town Board directs the Town Manager to increase the 2022 budget line AA100.1440.400 by \$25,000.00 by appropriating additional unassigned fund balance of \$25,000.00; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager and Finance Clerk II.

Attachment #19

➤ Approval of the following Town Board Meeting Minutes:

June 6, 2022
June 13, 2022
June 27, 2022
June 30, 2022
July 13, 2022

➤ Payment of the Bills

Abstract Claim Fund Totals presented by Town Clerk

Voucher Summary Report for Town Board signatures

(By signing, Town Board members represent they have reviewed the purchases for compliance with the Town's approved policies & approve of the prepared Voucher Summary Report and the attached invoices)

Medical Abstract dated 6/30/2022 totaling \$ 43,250.00

| | |
|-----------------|--------------|
| General Fund | \$ 17,500.00 |
| Highway Fund | \$ 20,750.00 |
| Water Districts | \$ 5,000.00 |

Utility Abstract dated 7/1/2022 totaling \$ 45,501.21

| | |
|-----------------|--------------|
| General Fund | \$ 26,395.35 |
| Highway Fund | \$ 14,719.23 |
| Water Districts | \$ 4,386.63 |

Town Board Abstract dated 7/18/2022 totaling \$ 1,542,908.26

| | |
|--------------------|-----------------|
| General Fund | \$ 182,219.74 |
| Highway Fund | \$ 1,078,291.36 |
| Capital Projects | \$ 72,534.36 |
| Lighting Districts | \$ 1,091.66 |
| Water Districts | \$ 208,771.14 |

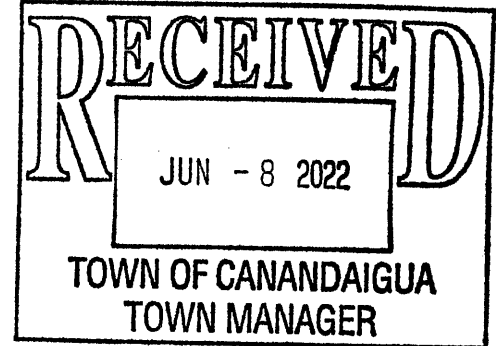
- Privilege of the Floor
- Other Business
 - Request from resident relating to excessive water bill, please see Town Manager report.
- Privilege of the Floor
- Executive Session, as requested
 - *Request by Town Manager to enter into Executive Session relating to the employment history of a particular individual including the Town Manager and Town Attorney.*
- Adjournment

ATTACHMENT 1



CHESHIRE VOLUNTEER FIRE DEPARTMENT

4285 State Route 21 Canandaigua, NY 14424
585-394-1133 www.cheshirevfd.com



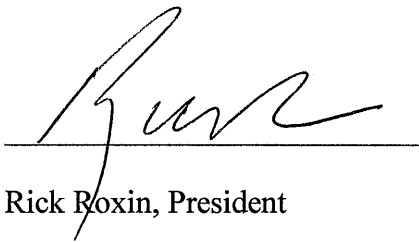
June 6, 2022

Canandaigua Town Supervisor Jared Simpson
Canandaigua Town Offices
5440 State Routes 5 & 20
Canandaigua, NY 14424

Dear Jared,

I am writing to thank you and the Town Board for making the transfer station available for yesterday's and Saturday's boot drive. Our efforts were very successful. We enjoyed meeting so many members of our community and hearing their favorable comments. As rewarding as was that interaction, for me it was topped only by the priceless smiles of youngsters and accompanying parents touring Engine 411 and getting their pictures taken while sitting in the driver's seat wearing my firefighter's helmet! Thanks again.

Sincerely,



Rick Roxin, President

cc Chris Brown, Chief

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>
Sent: Tuesday, June 28, 2022 9:50 AM
To: Sarah Reynolds
Subject: FW: Trip for grandchildren

For communication binder please

Douglas E. Finch, Town Manager
Town of Canandaigua
5440 Route 5&20W
Canandaigua, NY 14424
Phone: (585)337-4728

-----Original Message-----

From: jchrisman@townofcanandaigua.org <jchrisman@townofcanandaigua.org>
Sent: Monday, June 27, 2022 12:32 PM
To: 'LYNDIA D. MILLER' <bensiii@aol.com>; info@townofcanandaigua.org
Subject: RE: Trip for grandchildren

Good Afternoon Lyndia,

All our parks are open to the public. You only need a reservation if you wish to use a facility (pavilion, hall, lodge, etc.). Hope you enjoy your day at the park.

Jean Chrisman
Town Clerk
Receiver of Taxes
Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua NY 14424
585-394-1120 Ext 2225

-----Original Message-----

From: LYNDIA D. MILLER (bensiii@aol.com) <bensiii@aol.com>
Sent: Sunday, June 26, 2022 2:04 PM
To: info@townofcanandaigua.org
Subject: Trip for grandchildren

Hi. We are interested in bringing our grandchildren to the park on Saturday, July 2nd. Do we need to make a reservation?

Thank you & have a great day.

Lyndia Miller

Sent from my iPhone

ATTACHMENT 2

Town Clerk Report for the July 18, 2022, Town Board Meeting

1. **Monthly Financial Report:** Revenues collected in the Town Clerk's office for the month of June 2022 totaled \$40,116.65. (see attached).
2. **Park Reservation Refunds Requests:** None at this time.
3. **Resolutions:**
 - A. Fee Schedule Update (fees for vital record and genealogy requests and tree sponsorship).
 - B. Surety for 3568 County Road 16
 - C. Surety release for Craig and Carolyn Wink

Please let me know if you have any questions.

Submitted by,

Jean Chrisman
Town Clerk

Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

Established 1789

June 2022 Monthly Report Shawna Bonshak, Town Planner

Zoning Board Activity

5275 Parrish Street, setback area variance (granted).

5164 Overlook Lane, setback area variance (granted).

5272 Menteth Drive, setback area variance from stream- continued to 7/19 ZBA.

Planning Board Activity

3535 State Route 364- preliminary subdivision approval for *Sunset Ridge*-31 Single family homes (granted).

6135 Dugway Road- single stage subdivision (granted).

6170 Dugway Road- single stage subdivision (granted).

5275 Parrish Street Ext- single stage subdivision (granted).

0000 County Road 30- single state subdivision (granted)

3240 Middle Cheshire Road- single stage site plan for Hallstead Dental parking lot (granted).

1947 State Route 332- single stage site plan for Diversified Equipment LLC (granted).

Project updates

Pierce Brook site work has started. Their goal is to get the roadbed down by the end of August.

FLX Marine (Route 332) plans to start site work on their parking expansion this summer.

Centerpointe Phase 3- aka *The Retreat at Centerpointe*, is planning to start site work as early as the end of July.

Aura Solar (County Road 10) has sold the project to Amp Solar Development out of Colorado- they will be in town to meet with us at the end of July to discuss construction.

Both digital signs are now constructed however they are still waiting for RG&E to disconnect/reconnect. Their latest estimate is 3 weeks for the sign on 5&20 and hopefully sooner for the sign on Rt. 332.

Revenue Report - Revenue By Code

Jun 1 2022 to Jun 30 2022

| Code | Description | Cash Received | Credit Card Processing Fee | Total Tax | Total Discount | Gross Revenue |
|--------------------------------|---------------------------|-----------------|----------------------------|---------------|-----------------|------------------|
| Rental Accom | | | | | | |
| ABODE | Abode | -496.64 | -11.64 | -11.64 | 0.00 | -485.00 |
| BH_P | Blue Heron Open Air ... | 122.88 | 2.88 | 2.88 | 0.00 | 120.00 |
| CROUCH_H | Crouch Hall | 614.40 | 14.40 | 14.40 | 75.00 | 675.00 |
| GORHAM_F | Gorham Lodge-Full Day | 340.60 | 15.60 | 15.60 | 0.00 | 325.00 |
| GORHAM_H | Gorham Lodge-1/2 Day | 133.12 | 3.12 | 3.12 | 45.00 | 175.00 |
| GORHAM_O | Gorham Lodge-Overni... | -320.00 | 0.00 | 0.00 | -105.00 | -425.00 |
| HAY | Hayowentha | 1,247.72 | 12.72 | 12.72 | 130.00 | 1,365.00 |
| HOLDEN_P | Holden Open Air Pavil... | 563.22 | 13.20 | 13.20 | -24.54 | 525.48 |
| KING_H | King Hall | 542.72 | 12.72 | 12.72 | 70.00 | 600.00 |
| LH | Little House | 409.60 | 9.60 | 9.60 | 160.00 | 560.00 |
| LS-CAB-A | Anekule | 204.80 | 4.80 | 4.80 | 0.00 | 200.00 |
| LS-CABIN-H | Haeho | 200.00 | 0.00 | 0.00 | 160.00 | 360.00 |
| LS-CABIN-WA | Wapoos | 716.80 | 16.80 | 16.80 | 60.00 | 760.00 |
| LS-CABIN-WE | Wequash | 409.60 | 9.60 | 9.60 | 160.00 | 560.00 |
| LS_CABIN_T | Tilipe | 404.80 | 4.80 | 4.80 | 320.00 | 720.00 |
| OP_H | Outhouse Park Hall | 201.88 | 1.88 | 1.88 | 100.00 | 300.00 |
| OP_P | Outhouse Park Open ... | 785.40 | 5.40 | 5.40 | 255.00 | 1,035.00 |
| PPP_1 | Pierce Park Open Air ... | 122.16 | 2.16 | 2.16 | 60.00 | 180.00 |
| PPP_2 | Pierce Park Open Air ... | 15.36 | 0.36 | 0.36 | 15.00 | 30.00 |
| ROTARY_P | Rotary Open Air Pavilion | 112.64 | 2.64 | 2.64 | 0.00 | 110.00 |
| UL-CABIN-A | Adsila | 1,408.92 | 28.92 | 28.92 | 180.00 | 1,560.00 |
| UL-CABIN-CH | Chule | 184.32 | 4.32 | 4.32 | 0.00 | 180.00 |
| UL-CABIN-CHO | Chowat | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| UL-CABIN-G | Gowana | 184.32 | 4.32 | 4.32 | 0.00 | 180.00 |
| UL-CABIN-O | Oawensa | 732.16 | 17.16 | 17.16 | 0.00 | 715.00 |
| UL_CABIN-K | Kiniks | 184.32 | 4.32 | 4.32 | 0.00 | 180.00 |
| UP_31 | Upland Open Air Pavili... | 256.00 | 6.00 | 6.00 | 50.00 | 300.00 |
| UP_38 | Upland Open Air Pavili... | 76.80 | 1.80 | 1.80 | 0.00 | 75.00 |
| UP_42 | Upland Open Air Pavili... | 203.60 | 3.60 | 3.60 | 25.00 | 225.00 |
| WLRS | West Lake Road Sch... | 0.84 | 0.84 | 0.84 | 30.00 | 30.00 |
| Totals for Rental Accom | | 9,562.34 | 192.32 | 192.32 | 1,765.46 | 11,135.48 |
| Guest | | | | | | |
| GUEST | Guests | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| Code | Description | Cash Received | Credit Card Processing Fee | Total Tax | Total Discount | Gross Revenue |
|---|--------------------------|------------------|----------------------------|---------------|-----------------|------------------|
| <hr/> | | | | | | |
| Totals for Guest | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| <hr/> | | | | | | |
| Customer Service In-House | | | | | | |
| CF001 | Cart Fee | 5.05 | 0.00 | 0.00 | 0.00 | 5.05 |
| DPP_WKD | Day Parking Pass - W... | 1,440.04 | 5.04 | 5.04 | 0.00 | 1,435.00 |
| DPP_WKE | Day Parking Pass - W... | 2,334.25 | 10.25 | 10.25 | 0.00 | 2,324.00 |
| WALK_IN | Walk-in Fee (per pers... | 130.41 | 0.41 | 0.41 | 0.00 | 130.00 |
| <hr/> | | | | | | |
| Totals for Customer Service I... | | 3,909.75 | 15.70 | 15.70 | 0.00 | 3,894.05 |
| <hr/> | | | | | | |
| Surcharge | | | | | | |
| BYS | BYS Fee | 175.00 | 0.00 | 0.00 | 0.00 | 175.00 |
| CANCEL | Cancellation Fee | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 |
| CARTFEE | Cart Fee | 69.73 | 0.00 | 0.00 | 0.00 | 69.73 |
| CC-FEE-CAN... | Credit Card Processin... | 278.46 | 0.00 | 0.00 | 0.00 | 278.46 |
| <hr/> | | | | | | |
| Totals for Surcharge | | 723.19 | 0.00 | 0.00 | 0.00 | 723.19 |
| <hr/> | | | | | | |
| Permit-Term | | | | | | |
| SEASONALCA... | Seasonal Car Pass | 1,869.23 | 29.28 | 29.28 | 990.00 | 2,829.95 |
| <hr/> | | | | | | |
| Totals for Permit-Term | | 1,869.23 | 29.28 | 29.28 | 990.00 | 2,829.95 |
| <hr/> | | | | | | |
| Total | | 16,064.51 | 237.30 | 237.30 | 2,755.46 | 18,582.67 |
| Rounding | | -0.01 | | | | |
| Missing Details / Invoices | | 0.05 | | | | |
| Missing Allocations | | 0.00 | | | | |
| Unapplied Receipts & Charges | | -397.60 | | | | |
| Total Payments | | 15,666.95 | | | | |

Onanda Pavilion Occupancy Lakeside

Print Date: 07-07-2022
Print Time: 13:02
Town of Canandaigua

Occupancy Percentage Report - Weekly Jun 1 2022 to Jun 30 2022

- In June we had over 1,000 kids visit Onanda with many different School Groups

| Site Class | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Total |
|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|--------|
| Week 22 - Jun 2022 | | | Jun-1-22 | Jun-2-22 | Jun-3-22 | Jun-4-22 | Jun-5-22 | |
| Sites-General | | | 0 | 0 | 1 | 1 | 0 | 2 |
| Week 22 Rentals: | | | 0 | 0 | 1 | 1 | 0 | 2 |
| Rentals Available: | | | 2 | 2 | 2 | 2 | 2 | 10 |
| Occupancy Percentage: | | | | | 50.00% | 50.00% | | 20.00% |
| Week 23 - Jun 2022 | Jun-6-22 | Jun-7-22 | Jun-8-22 | Jun-9-22 | Jun-10-22 | Jun-11-22 | Jun-12-22 | |
| Sites-General | 2 | 0 | 2 | 2 | 2 | 1 | 1 | 10 |
| Week 23 Rentals: | 2 | 0 | 2 | 2 | 2 | 1 | 1 | 10 |
| Rentals Available: | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 14 |
| Occupancy Percentage: | 100.00% | | 100.00% | 100.00% | 100.00% | 50.00% | 50.00% | 71.43% |
| Week 24 - Jun 2022 | Jun-13-22 | Jun-14-22 | Jun-15-22 | Jun-16-22 | Jun-17-22 | Jun-18-22 | Jun-19-22 | |
| Sites-General | 2 | 1 | 2 | 2 | 2 | 2 | 2 | 13 |
| Week 24 Rentals: | 2 | 1 | 2 | 2 | 2 | 2 | 2 | 13 |
| Rentals Available: | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 14 |
| Occupancy Percentage: | 100.00% | 50.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 92.86% |
| Week 25 - Jun 2022 | Jun-20-22 | Jun-21-22 | Jun-22-22 | Jun-23-22 | Jun-24-22 | Jun-25-22 | Jun-26-22 | |
| Sites-General | 1 | 2 | 1 | 0 | 0 | 2 | 2 | 8 |
| Week 25 Rentals: | 1 | 2 | 1 | 0 | 0 | 2 | 2 | 8 |
| Rentals Available: | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 14 |
| Occupancy Percentage: | 50.00% | 100.00% | 50.00% | | | 100.00% | 100.00% | 57.14% |
| Week 26 - Jun 2022 | Jun-27-22 | Jun-28-22 | Jun-29-22 | Jun-30-22 | | | | |
| Sites-General | 0 | 1 | 0 | 1 | | | | 2 |
| Week 26 Rentals: | 0 | 1 | 0 | 1 | | | | 2 |
| Rentals Available: | 2 | 2 | 2 | 2 | | | | 8 |
| Occupancy Percentage: | | 50.00% | | 50.00% | | | | 25.00% |
| Total Rentals: | 5 | 4 | 5 | 5 | 5 | 6 | 5 | 35 |
| Total Available: | 8 | 8 | 10 | 10 | 8 | 8 | 8 | 60 |
| Occupancy Percentage: | 62.50% | 50.00% | 50.00% | 50.00% | 62.50% | 75.00% | 62.50% | 58.33% |

Onanda Lakeside Cabin Occupancy

Print Date: 07-07-2022
Print Time: 13:11
Town of Canandaigua

Occupancy Percentage Report - Weekly Jun 1 2022 to Jun 30 2022

| Site Class | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Total |
|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|--------|
| Week 22 - Jun 2022 | | | Jun-1-22 | Jun-2-22 | Jun-3-22 | Jun-4-22 | Jun-5-22 | |
| Sites-General | | | 1 | 1 | 0 | 1 | 1 | 4 |
| Week 22 Rentals: | | | 1 | 1 | 0 | 1 | 1 | 4 |
| Rentals Available: | | | 8 | 8 | 8 | 8 | 8 | 40 |
| Occupancy Percentage: | | | 12.50% | 12.50% | | 12.50% | 12.50% | 10.00% |
| Week 23 - Jun 2022 | Jun-6-22 | Jun-7-22 | Jun-8-22 | Jun-9-22 | Jun-10-22 | Jun-11-22 | Jun-12-22 | |
| Sites-General | 1 | 1 | 1 | 1 | 1 | 0 | 0 | 5 |
| Week 23 Rentals: | 1 | 1 | 1 | 1 | 1 | 0 | 0 | 5 |
| Rentals Available: | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 56 |
| Occupancy Percentage: | 12.50% | 12.50% | 12.50% | 12.50% | 12.50% | | | 8.93% |
| Week 24 - Jun 2022 | Jun-13-22 | Jun-14-22 | Jun-15-22 | Jun-16-22 | Jun-17-22 | Jun-18-22 | Jun-19-22 | |
| Sites-General | 0 | 2 | 2 | 2 | 3 | 1 | 1 | 11 |
| Week 24 Rentals: | 0 | 2 | 2 | 2 | 3 | 1 | 1 | 11 |
| Rentals Available: | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 56 |
| Occupancy Percentage: | | 25.00% | 25.00% | 25.00% | 37.50% | 12.50% | 12.50% | 19.64% |
| Week 25 - Jun 2022 | Jun-20-22 | Jun-21-22 | Jun-22-22 | Jun-23-22 | Jun-24-22 | Jun-25-22 | Jun-26-22 | |
| Sites-General | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 8 |
| Week 25 Rentals: | 1 | 1 | 1 | 2 | 1 | 1 | 1 | 8 |
| Rentals Available: | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 56 |
| Occupancy Percentage: | 12.50% | 12.50% | 12.50% | 25.00% | 12.50% | 12.50% | 12.50% | 14.29% |
| Week 26 - Jun 2022 | Jun-27-22 | Jun-28-22 | Jun-29-22 | Jun-30-22 | | | | |
| Sites-General | 1 | 1 | 0 | 1 | | | | 3 |
| Week 26 Rentals: | 1 | 1 | 0 | 1 | | | | 3 |
| Rentals Available: | 8 | 8 | 8 | 8 | | | | 32 |
| Occupancy Percentage: | 12.50% | 12.50% | | 12.50% | | | | 9.38% |
| Total Rentals: | 3 | 5 | 5 | 7 | 5 | 3 | 3 | 31 |
| Total Available: | 32 | 32 | 40 | 40 | 32 | 32 | 32 | 240 |
| Occupancy Percentage: | 9.38% | 15.63% | 12.50% | 17.50% | 15.63% | 9.38% | 9.38% | 12.92% |

Occupancy Percentage Report - Weekly

Jun 1 2022 to Jun 30 2022

| Site Class | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Total |
|------------------------------|------------------|------------------|------------------|------------------|-------|-------|-------|--------|
| Week 26 - Jun 2022 | Jun-27-22 | Jun-28-22 | Jun-29-22 | Jun-30-22 | | | | |
| Sites-General | 0 | 2 | 2 | 2 | | | | 6 |
| Week 26 Rentals: | 0 | 2 | 2 | 2 | | | | 6 |
| Rentals Available: | 6 | 6 | 6 | 6 | | | | 24 |
| Occupancy Percentage: | | 33.33% | 33.33% | 33.33% | | | | 25.00% |
| Total Rentals: | 0 | 2 | 2 | 2 | 0 | 0 | 0 | 6 |
| Total Available: | 6 | 6 | 6 | 6 | 0 | 0 | 0 | 24 |
| Occupancy Percentage: | 0.00% | 33.33% | 33.33% | 33.33% | 0.00% | 0.00% | 0.00% | 25.00% |

Outhouse Hall and Pavilion Rentals

Print Date: 07-07-2022
 Print Time: 13:07
 Town of Canandaigua

Occupancy Percentage Report - Weekly Jun 1 2022 to Jun 30 2022

| Site Class | Mon | Tue | Wed | Thu | Fri | Sat | Sun | Total |
|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|--------|
| Week 22 - Jun 2022 | | | Jun-1-22 | Jun-2-22 | Jun-3-22 | Jun-4-22 | Jun-5-22 | |
| Sites-General | | | 0 | 0 | 0 | 2 | 2 | 4 |
| Week 22 Rentals: | | | 0 | 0 | 0 | 2 | 2 | 4 |
| Rentals Available: | | | 2 | 2 | 2 | 2 | 2 | 10 |
| Occupancy Percentage: | | | | | | 100.00% | 100.00% | 40.00% |
| Week 23 - Jun 2022 | Jun-6-22 | Jun-7-22 | Jun-8-22 | Jun-9-22 | Jun-10-22 | Jun-11-22 | Jun-12-22 | |
| Sites-General | 1 | 1 | 0 | 0 | 1 | 2 | 2 | 7 |
| Week 23 Rentals: | 1 | 1 | 0 | 0 | 1 | 2 | 2 | 7 |
| Rentals Available: | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 14 |
| Occupancy Percentage: | 50.00% | 50.00% | | | 50.00% | 100.00% | 100.00% | 50.00% |
| Week 24 - Jun 2022 | Jun-13-22 | Jun-14-22 | Jun-15-22 | Jun-16-22 | Jun-17-22 | Jun-18-22 | Jun-19-22 | |
| Sites-General | 0 | 1 | 1 | 1 | 1 | 2 | 1 | 7 |
| Week 24 Rentals: | 0 | 1 | 1 | 1 | 1 | 2 | 1 | 7 |
| Rentals Available: | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 14 |
| Occupancy Percentage: | | 50.00% | 50.00% | 50.00% | 50.00% | 100.00% | 50.00% | 50.00% |
| Week 25 - Jun 2022 | Jun-20-22 | Jun-21-22 | Jun-22-22 | Jun-23-22 | Jun-24-22 | Jun-25-22 | Jun-26-22 | |
| Sites-General | 1 | 0 | 1 | 0 | 0 | 1 | 2 | 5 |
| Week 25 Rentals: | 1 | 0 | 1 | 0 | 0 | 1 | 2 | 5 |
| Rentals Available: | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 14 |
| Occupancy Percentage: | 50.00% | | 50.00% | | | 50.00% | 100.00% | 35.71% |
| Total Rentals: | 2 | 2 | 2 | 1 | 2 | 7 | 7 | 23 |
| Total Available: | 6 | 6 | 8 | 8 | 8 | 8 | 8 | 52 |
| Occupancy Percentage: | 33.33% | 33.33% | 25.00% | 12.50% | 25.00% | 87.50% | 87.50% | 44.23% |

Category: Day Camp - Onanda Park

Summer Day Camp Week 2 - Onanda Park

Summer Camp 

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|---------------------|--------------------|--------|----------|----------|-----------|------------------------------|
| 7/5/2022 - 7/8/2022 | Tue, Wed, Thu, Fri | - | 1 - 8 | 50 | 5 | Register Now |

Summer Day Camp Week 3 - Onanda Park

Summer Camp


| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|-----------------------|-------------------------|--------|----------|----------|-----------|---------------------------|
| 7/11/2022 - 7/15/2022 | Mon, Tue, Wed, Thu, Fri | - | 1 - 8 | 50 | FULL | Wait List |

Summer Day Camp Week 4 - Onanda Park

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|-----------------------|-------------------------|--------|----------|----------|-----------|---------------------------|
| 7/18/2022 - 7/22/2022 | Mon, Tue, Wed, Thu, Fri | - | 1 - 8 | 50 | FULL | Wait List |

Summer Day Camp Week 5 - Onanda Park

Summer Camp 

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|-----------------------|-------------------------|--------|----------|----------|-----------|------------------------------|
| 7/25/2022 - 7/29/2022 | Mon, Tue, Wed, Thu, Fri | - | 1 - 8 | 50 | 1 | Register Now |

Summer Day Camp Week 6 - Onanda Park

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|---------------------|-------------------------|--------|----------|----------|-----------|---------------------------|
| 8/1/2022 - 8/5/2022 | Mon, Tue, Wed, Thu, Fri | - | 1 - 8 | 50 | FULL | Wait List |

Category: Kiddie Kamp - Outhouse Park

KK - Kiddie Kamp - Week 2

Summer Camp

Registration ended on 7/1/2022 12:00 PM

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|---------------------|--------------------|--------|----------|----------|-----------|--|
| 7/5/2022 - 7/8/2022 | Tue, Wed, Thu, Fri | 3 - 6 | - | 23 | FULL | |

KK - Kiddie Kamp - Week 3

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|-----------------------|-------------------------|--------|----------|----------|-----------|---------------------------|
| 7/11/2022 - 7/15/2022 | Mon, Tue, Wed, Thu, Fri | 3 - 6 | - | 23 | FULL | Wait List |

KK - Kiddie Kamp - Week 4

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|-----------------------|-------------------------|--------|----------|----------|-----------|---------------------------|
| 7/18/2022 - 7/22/2022 | Mon, Tue, Wed, Thu, Fri | 3 - 6 | - | 23 | FULL | Wait List |

KK - Kiddie Kamp - Week 5

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|-----------------------|-------------------------|--------|----------|----------|-----------|---------------------------|
| 7/25/2022 - 7/29/2022 | Mon, Tue, Wed, Thu, Fri | 3 - 6 | - | 23 | FULL | Wait List |

KK - Kiddie Kamp - Week 6

Summer Camp

| Date(s) | Day(s) | Age(s) | Grade(s) | Openings | Remaining | |
|---------------------|-------------------------|--------|----------|----------|-----------|---------------------------|
| 8/1/2022 - 8/5/2022 | Mon, Tue, Wed, Thu, Fri | 3 - 6 | - | 23 | FULL | Wait List |

TOWN OF CANANDAIGUA
TOWN MANAGER MONTHLY REPORT

July 18, 2022

FINANCE

NYCLASS: Attached to my report is the most recent statement from NYCLASS regarding our reserve funds. Interest rates are down, and the interest income is also down accordingly.

BUDGET: The 2023 budget season has begun with the annual meeting with department heads. As customary my plan is to submit to you the tentative budget by Labor Day weekend.

GENERAL:

ENHANCED LAW ENFORCEMENT: Attached to my report is the monthly enhanced law enforcement report from the Ontario County Sheriff's department.

WATER BILL DISPUTE: We have received a request from a water customer to waive his water bill invoiced at \$3,060.42 for the most recent water billing. The property owner has detailed the history of what he believes has happened, and Water Superintendent Jim Fletcher has also provided information. This topic is listed under other board business on your agenda.

CANANDAIGUA FARMINGTON WATER DISTRICT: Farmington Supervisor Peter Ingalsbe has notified us that the Town of Farmington has hired David Conti as the Canandaigua Farmington Water Superintendent. Former Superintendent Robin MacDonald will continue to work with the Canandaigua Farmington Water District as a working supervisor.

RFP – ASSESSMENT: The Town Assessor and I have completed an RFP for re-evaluation assistance relating to approximately 2,000 parcels in the AR-1, AR-2, RR-3, and Form Based Code zoning districts. Proposals are due by August 5, 2022 in anticipation of your August Town Board meeting.

RFP – TRAFFIC: Your Town Board agenda includes a resolution to authorize me to enter into an agreement with CPL to conduct a traffic analysis of Brickyard Road and the Gateway area of the Town of Canandaigua. This is a non-budgeted item so the resolution also includes an unappropriated fund balance contribution for the work to be completed.

Sincerely,

Doug Finch, Town Manager

From: [mark.elia \(markelia1@yahoo.com\)](mailto:mark.elia@markelia1@yahoo.com)
To: dfinch@townofcanandaigua.org
Subject: Property: 4065 Cramer Rd - High Water Bill \$3060.42
Date: Monday, July 11, 2022 9:35:39 AM

Doug,

I am trying to understand the itemized details of this high quarterly water bill. I spoke with Jim Fletcher & Courtney last week while in the middle of work. I set time aside this morning before work, to go over with Courtney the itemized Quarterly water bills, but she did not have time to discuss my bill in detail. I am being Charged \$3060.42.

Only History I Have:

6/1/22 - Water Dept replaced faulty Meter with new meter

6/21/22 - Call from Courtney notifying me I may have a leak.

6/21/22 - Hot water tank leaking, changed for new same day (Hot water tank is 5ft from new meter that was installed)

7/9/22 - Signed up for Eyeonwater with alerts.

7/9/22 Put red die in toilet tanks, no red in bowls means flapper is sealing, floats in tanks working - No Leaks. Checked all faucets nothing dripping.

7/11/22 Unable to get clarity from town, why I am paying \$3060.42

Conclusion:

The faulty meter was charging the minimum \$26.10 for \$6000 Gallons. My bills actual average gallons was showing 3000 gallons. The town is charging \$3060.42 for water from the faulty meter. The hot water tank leak ran through the new meter 16000 gallons (metered 6/1/22 to 6/27/22 \$28 (6k Gal) \$46.40 (10k Gal) = \$74.40)

Checked Eye on Water for 1/3 of month water used to 7/10/22

- 1881 Gal 10 days
- 1881Gal x 3 = 5643 Gal /Month
- 5643 x 3 =16929 Gal./ Quarter
- 16929 x 4 = 135,432 Gal / year.

I am being estimated from a faulty meter 666,000, the annual estimate is 135,432 Gal.

Thanks for looking into.

Mark Elia
585-733-7704

Great job!

Alert

the quantity of water
Flow is measured
intervals, and
for billing and leak

Jul 11
GAL

Jul 12

er, Inc.

6% Increase

570 Gallons

M T W Th

Total 18,834 Gallons

Minute

Hour

Day

Week

Month

Year

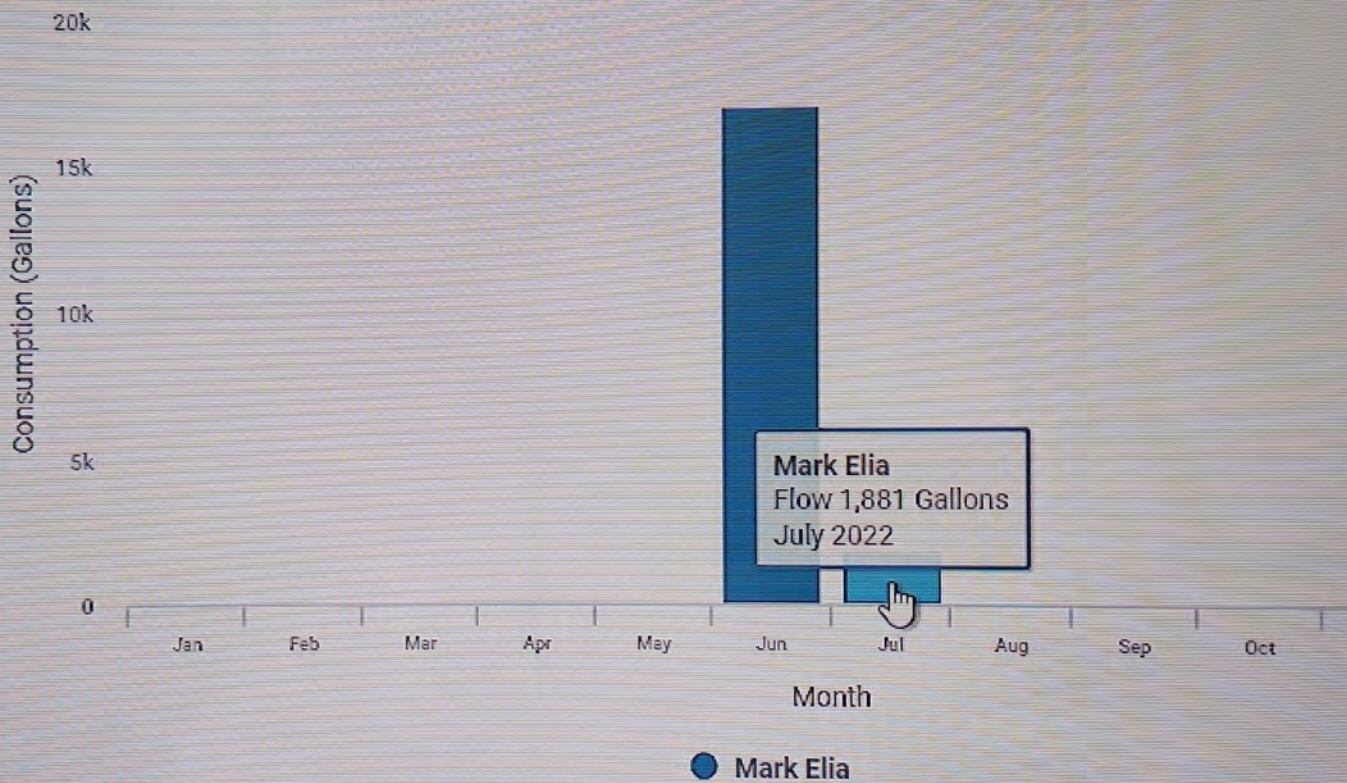


Today



▼ Print/Download

Monthly 2022



Export Data



Download on the
App Store



Get it on
Google Play

ACTIVE ACCOUNT 10000941-0

Mark Elia

4065 Cramer Rd.
Canandaigua, NY 14424

Municipality: WD-247 Cdga Cons. Water
Account Start Date: 08/30/2011

Tax ID: 112.00-1-33.110
Home Phone: (585) 733-7704

[Done - Return to Account Screen](#)

Customer Service Log Entry

Account Number: 10000941-0
Entered Date/Time: 06/01/2022 10:00:00
Type: Meter Exchange
Scheduled Date/Time:
Notes/Instructions: Meter Exchange to new radio read cellular endpoint and new meter brass, the old ERT had not had a valid read since 2021 and came up on our Mobile Read Missed Report this week so that is why the new read is so much higher if resident asks, see attachment - CA
Completed Date/Time: 06/01/2022 10:00:00
Created By: Courtney Aten
Affects Credit History: No

ADDRESS: 4065 Cramer Rd

DONE BY: BAW

DATE/TIME: 6-1-22 10am

APPLY CELL ENH DT STICKER HERE



121343221

1. NEW REGISTER: YES X NO

2. NEW METER BRASS: YES X NO

3. PRESENT READING (TAKE PICTURE)

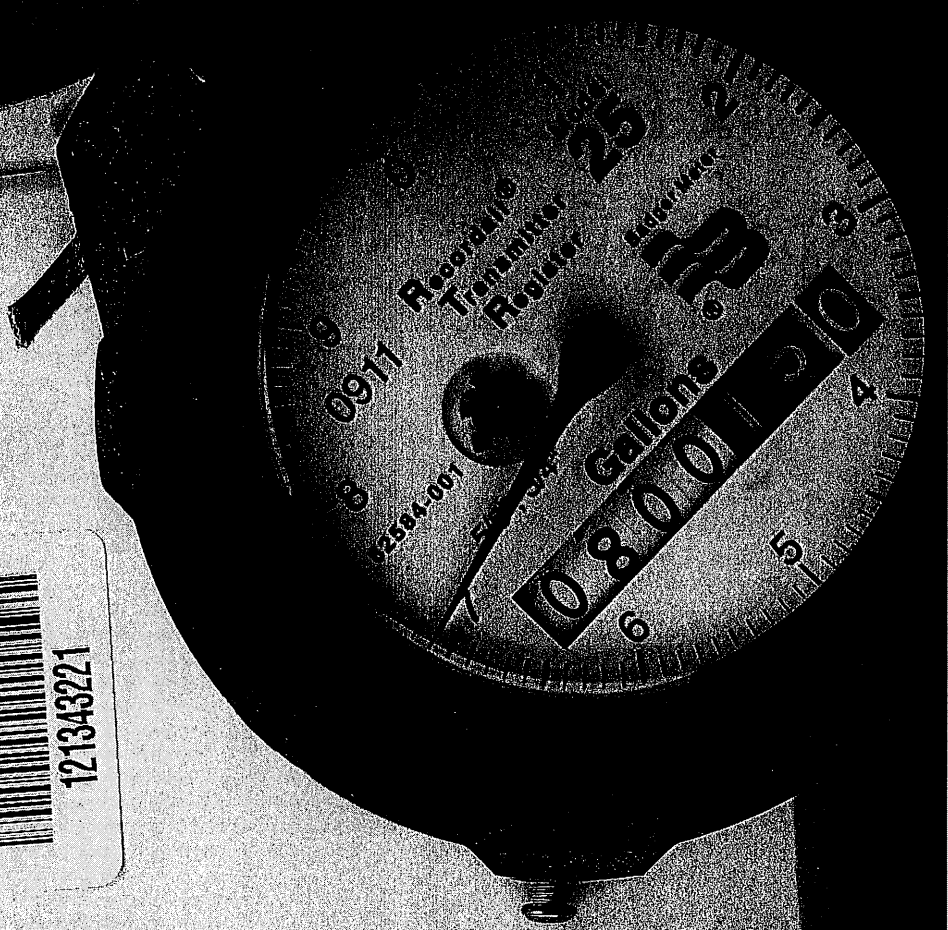
4. OLD ERT #: 840 79207

5. METER SIZE: 3/4

6. REGISTER MODEL: 25

7. METER PIT: YES NO X

8. SAVE PICTURES TO M DRIVE & CALENDAR



From: caten@townofcanandaigua.org
Sent: Wednesday, June 1, 2022 5:43 PM
To: 'markelia1@yahoo.com'
Subject: Town of Canandaigua Water Department
Attachments: Eye On Water.png; E-billing.PNG; ACH Debit Authorization Form (2).pdf

Good Afternoon,

Now that you've received a new water meter you have access to these new account tools and features to help you manage your water account. ***We strongly recommend using these tools as we are currently transitioning to all electronic billing and water usage monitoring.*** These tools will help you navigate your billing and water usage quickly and easily.

Portal CID: 65089
Account #: 10000941-0

1. Eye On Water - <https://eyeonwater.com/signup> - here you will create an account to view your water usage/consumption and detect leaks (this is not associated with any billing or payment options.) This is also the same program we use to identify usage and leaks which you will now have access to! Take a quick tour to see how it can work for you! <https://www.youtube.com/watch?v=RSW5FcB1nM0>
2. E-billing - <https://canandaigua.authoritypay.com/> - here you will set up our e-billing feature, you will receive an email every quarter of your bill and opt out of receiving a paper bill. You can also pay using our online portal here. I've sent you a link that you will open to verify your email, it will direct you to the next steps in the set-up process.
3. Automatic Draft Authorization Form – if you would like to set up an automatic draft of your quarterly water bills you can fill out this form and return it to our town clerks office either by mail or in person. It cannot be emailed.
4. Town Website - <http://www.townofcanandaigua.org/> - you can sign up for our monthly newsletter and to be added to our email list. This is very useful in case of emergencies such as road closures and water main breaks. They will be posted here first, then emailed to you once you're on the email list.

Please let me know if you have any questions or need assistance signing up, I'm happy to help! Have a great day!

Thank You,

Courtney Aten

Account Clerk
Town of Canandaigua
Highway, Water, & Transfer Station Departments
5440 Route 5 & 20 West
Canandaigua, NY 14424
(585) 394-3300
caten@townofcanandaigua.org



ACTIVE ACCOUNT 10000941-0

Done - Return to Account Screen

Mark Elia

4065 Cramer Rd.
Canandaigua, NY 14424

Municipality: WD-247 Cdgga Cons. Water
Account Start Date: 08/30/2011

Tax ID: 112.00-1-33.110
Home Phone: (585) 733-7704

Customer Service Log Entry

Account Number: 10000941-0

Entered Date/Time: 06/21/2022 14:13:00

Type: Leak

Scheduled Date/Time:

Notes/Instructions:

Called to inform Mark that this property came up on our leak report as leaking 124 gal/hr starting June 17th at 10:14 am. He said he will go out to the property to check the status/situation, see attachment from Badger - CA 6/21/22 2:43 pm - Mark called back stating that it was a leaking water tank that caused the issue and he will be replacing it - CA

Completed Date/Time: 06/21/2022 00:00:00

Created By: Courtney Aten

Affects Credit History: No

A Leak Detected: 124 Gallons/hour beginning Jun 17, 2022 10:14 EDT



| | |
|------------------|-------------------|
| Jun 7-13 | Jun 14-20 |
| 1,156 Gallons | 11,724 Gallons |

Account ID
10000941-0
Account Name
Mark Ella
Service Agreement
Start: Aug 30, 2011

Class Code
Service Address
4065 Cramer Rd.
Canandaigua
NY 14424

Meter ID
121343221
Route
All A

Location Meter Reads Endpoint Sensors

Full Read
15268.7 Gallons

Billing Read
15 KGal

Read Method
Network

Read
Jun 2
3 hou

Raw Read

0 0 1 5 2 6 8 7 0



ACTIVE ACCOUNT 10000941-0

Done - Return to Account Screen

Mark Elia

4065 Cramer Rd.
Canandaigua, NY 14424

Municipality: WD-247 Cdga Cons. Water
Account Start Date: 08/30/2011

Tax ID: 112.00-1-33.110
Home Phone: (585) 733-7704

Customer Service Log Entry

Account Number: 10000941-0
Entered Date/Time: 07/06/2022 13:23:00
Type: Billing Note
Scheduled Date/Time:

Notes/Instructions: Mark Elia (resident) called to request an adjustment to his bill due to the high amount owed for this quarter (3060.42). It was explained to him that he is being billed for the water that was documented as flowing through the meter regardless of whether it was from actual usage or in this case the leak that was present on the property at the time. He also spoke to JF and was informed as to how he can submit a letter to the town board explaining his situation and ask for either a reversal of the bill or payment options. - CA

Completed Date/Time: 07/06/2022 00:00:00
Created By: Courtney Aten
Affects Credit History: No



TRAFFIC REPORT



During the Month of June 2022, Deputies continued to work the Enhanced Law Enforcement traffic patrol in the Town of Canandaigua. During this time, Deputies worked a total of 30 hours conducting traffic operations. Combined, they initiated 44 traffic stops and issued 28 citations consisting of the following:

State Route 332 - 18 citation

- 4 Speed in Zone
- 1 illegal tint
- 8 speed over 55
- 2 disobey traffic device
- 1 more than 1 sticker
- 1 AUO 2nd (MISD)
- 1 failed to notify DMV

County Road 28 - 1 citation

- 1 more than one sticker

County Road 30 - 1 citation

- 1 speed over 55

County Road 8 - 1 citation

- 1 disobey traffic device

State Route 21 - 2 citation

- 1 disobey traffic device
- 1 unregistered motor vehicle

County Road 16 - 1 citation

- 1 speed in zone

North Road - 1 citation

- 1 disobey traffic device
- 1 speed over 55

Seneca Point Road - 3 citations

- 1 Speed in zone
- 2 disobey traffic device

In addition to the above enforcement efforts, the deputies reported the following activity:

- assisted a disabled vehicle
- assisted with a suspicious person

Respectfully,

Sergeant Dana Egburtson

Investment Authorization

This authorization form is in keeping with the Town Board's Investment Policy adopted by the Town Board of the Town of Canandaigua annually at their Organizational Meeting, in keeping with Article XIV: Process for Investments, and shall be authorized by two of the following people holding the positions of: Town Supervisor, Chair of the Finance Committee, Town Clerk, Town Manager or Finance Clerk.

To: Town of Canandaigua Town Board

Authorized Banks of the Town of Canandaigua

(Canandaigua National Bank, Lyons National Bank, NYCLASS, or American Deposits)

The following individuals do hereby authorize the investment of \$ 2,000,000.00

☒ For a term of 30 days at a rate of 0.65 % interest at CNB.

☐ Into a NYCLASS investment account.

☐ Into an American Deposits investment account.

The funds being invested are made up of monies from the following funds: _____

\$1M general fund (AA100), \$500,000 OpenSpace
Reserve (AA234) and \$500,000 Water Fund (SW500).

Authorized by the following individuals (2 required):

Signature: Kate Silverstrim-Jensen

Name: Kate Silverstrim-Jensen

Title: Finance Clerk

Date: 6/16/22

Signature: Douglas E. Pruitt

Name: Douglas E. Pruitt

Title: Town Manager

Date: 6/16/22



Summary Statement

June 30, 2022

Page 1 of 15

Investor ID: NY-01-1004

0000577-0004841 PDF 430645

Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS

| NYCLASS | | Average Monthly Yield: 0.8031% | | | | | | |
|-----------------|----------------------------|--------------------------------|---------------|-------------|---------------|-------------------|-----------------------|-------------------|
| | | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
| NY-01-1004-0001 | INVESTMENTS | 492,970.01 | 0.00 | 0.00 | 325.50 | 765.19 | 493,122.33 | 493,295.51 |
| NY-01-1004-0002 | CONT. TAX RESERVE (AA231) | 474,728.96 | 0.00 | 0.00 | 313.45 | 687.59 | 474,875.65 | 475,042.41 |
| NY-01-1004-0003 | OPEN SPACE RESERVE (AA234) | 353,894.49 | 0.00 | 0.00 | 233.68 | 521.35 | 354,003.84 | 354,128.17 |
| NY-01-1004-0004 | PARKS FUND (CM100/CR) | 326,914.56 | 0.00 | 0.00 | 215.87 | 490.82 | 327,015.58 | 327,130.43 |
| NY-01-1004-0005 | HWY EQUIP RESERVE (DA230) | 312,107.65 | 0.00 | 0.00 | 206.06 | 445.33 | 312,204.08 | 312,313.71 |
| NY-01-1004-0006 | HWY IMPROV RESERVE (DA232) | 333,815.68 | 0.00 | 0.00 | 220.43 | 476.79 | 333,918.83 | 334,036.11 |



Summary Statement

June 30, 2022

Page 2 of 15

Investor ID: NY-01-1004

Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS - (continued)

| | | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|-----------------|-------------------------------------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NY-01-1004-0007 | HWY SNOW RD REPAIR RESERVE (DA235) | 205,540.83 | 0.00 | 0.00 | 135.71 | 297.74 | 205,604.34 | 205,676.54 |
| NY-01-1004-0008 | REPAIR RESERVE FUND (AA232) | 205,274.93 | 0.00 | 0.00 | 135.53 | 290.73 | 205,338.35 | 205,410.46 |
| NY-01-1004-0009 | TECHNOLOGY RESERVE FUND (AA233) | 46,020.36 | 0.00 | 0.00 | 30.39 | 66.53 | 46,034.58 | 46,050.75 |
| NY-01-1004-0010 | NYS EMP SYST RESERVE (AA235) | 186,085.91 | 0.00 | 0.00 | 122.88 | 269.54 | 186,143.41 | 186,208.79 |
| NY-01-1004-0011 | BONDED INDEBTEDNESS RESERVE (AA237) | 215,700.70 | 0.00 | 0.00 | 142.44 | 312.48 | 215,767.35 | 215,843.14 |
| NY-01-1004-0012 | SOLID WASTE MGMT RESERVE (AA238) | 801,936.82 | 0.00 | 0.00 | 529.50 | 1,148.09 | 802,184.60 | 802,466.32 |
| TOTAL | | 3,954,990.90 | 0.00 | 0.00 | 2,611.44 | 5,772.18 | 3,956,212.94 | 3,957,602.34 |

INVESTMENTS

Account Summary

Average Monthly Yield: 0.8031%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NYCLASS | 492,970.01 | 0.00 | 0.00 | 325.50 | 765.19 | 493,122.33 | 493,295.51 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|----------------------------------|-------------|------------|--------------------|
| 06/01/2022 | Beginning Balance | | | 492,970.01 | |
| 06/30/2022 | Income Dividend Reinvestment | 325.50 | | | |
| 06/30/2022 | Ending Balance | | | 493,295.51 | |

CONT. TAX RESERVE (AA231)

Account Summary

Average Monthly Yield: 0.8031%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NYCLASS | 474,728.96 | 0.00 | 0.00 | 313.45 | 687.59 | 474,875.65 | 475,042.41 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|----------------------------------|-------------|------------|--------------------|
| 06/01/2022 | Beginning Balance | | | 474,728.96 | |
| 06/30/2022 | Income Dividend Reinvestment | 313.45 | | | |
| 06/30/2022 | Ending Balance | | | 475,042.41 | |

OPEN SPACE RESERVE (AA234)

Account Summary

Average Monthly Yield: 0.8031%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NYCLASS | 353,894.49 | 0.00 | 0.00 | 233.68 | 521.35 | 354,003.84 | 354,128.17 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|----------------------------------|-------------|------------|--------------------|
| 06/01/2022 | Beginning Balance | | | 353,894.49 | |
| 06/30/2022 | Income Dividend Reinvestment | 233.68 | | | |
| 06/30/2022 | Ending Balance | | | 354,128.17 | |



Account Statement

June 30, 2022

Page 6 of 15

Account Number: NY-01-1004-0004

PARKS FUND (CM100/CR)

Account Summary

Average Monthly Yield: 0.8031%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NYCLASS | 326,914.56 | 0.00 | 0.00 | 215.87 | 490.82 | 327,015.58 | 327,130.43 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|----------------------------------|-------------|------------|--------------------|
| 06/01/2022 | Beginning Balance | | | 326,914.56 | |
| 06/30/2022 | Income Dividend Reinvestment | 215.87 | | | |
| 06/30/2022 | Ending Balance | | | 327,130.43 | |

HWY EQUIP RESERVE (DA230)

Account Summary

Average Monthly Yield: 0.8031%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NYCLASS | 312,107.65 | 0.00 | 0.00 | 206.06 | 445.33 | 312,204.08 | 312,313.71 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|----------------------------------|-------------|------------|--------------------|
| 06/01/2022 | Beginning Balance | | | 312,107.65 | |
| 06/30/2022 | Income Dividend Reinvestment | 206.06 | | | |
| 06/30/2022 | Ending Balance | | | 312,313.71 | |

HWY IMPROV RESERVE (DA232)

Account Summary

Average Monthly Yield: 0.8031%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NYCLASS | 333,815.68 | 0.00 | 0.00 | 220.43 | 476.79 | 333,918.83 | 334,036.11 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|----------------------------------|-------------|------------|--------------------|
| 06/01/2022 | Beginning Balance | | | 333,815.68 | |
| 06/30/2022 | Income Dividend Reinvestment | 220.43 | | | |
| 06/30/2022 | Ending Balance | | | 334,036.11 | |

HWY SNOW RD REPAIR RESERVE (DA235)

Account Summary

Average Monthly Yield: 0.8031%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NYCLASS | 205,540.83 | 0.00 | 0.00 | 135.71 | 297.74 | 205,604.34 | 205,676.54 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|----------------------------------|-------------|------------|--------------------|
| 06/01/2022 | Beginning Balance | | | 205,540.83 | |
| 06/30/2022 | Income Dividend Reinvestment | 135.71 | | | |
| 06/30/2022 | Ending Balance | | | 205,676.54 | |

REPAIR RESERVE FUND (AA232)

Account Summary

Average Monthly Yield: 0.8031%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NYCLASS | 205,274.93 | 0.00 | 0.00 | 135.53 | 290.73 | 205,338.35 | 205,410.46 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|----------------------------------|-------------|------------|--------------------|
| 06/01/2022 | Beginning Balance | | | 205,274.93 | |
| 06/30/2022 | Income Dividend Reinvestment | 135.53 | | | |
| 06/30/2022 | Ending Balance | | | 205,410.46 | |

TECHNOLOGY RESERVE FUND (AA233)

Account Summary

Average Monthly Yield: 0.8031%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NYCLASS | 46,020.36 | 0.00 | 0.00 | 30.39 | 66.53 | 46,034.58 | 46,050.75 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|----------------------------------|-------------|-----------|--------------------|
| 06/01/2022 | Beginning Balance | | | 46,020.36 | |
| 06/30/2022 | Income Dividend Reinvestment | 30.39 | | | |
| 06/30/2022 | Ending Balance | | | 46,050.75 | |

NYS EMP SYST RESERVE (AA235)

Account Summary

Average Monthly Yield: 0.8031%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NYCLASS | 186,085.91 | 0.00 | 0.00 | 122.88 | 269.54 | 186,143.41 | 186,208.79 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|----------------------------------|-------------|------------|--------------------|
| 06/01/2022 | Beginning Balance | | | 186,085.91 | |
| 06/30/2022 | Income Dividend Reinvestment | 122.88 | | | |
| 06/30/2022 | Ending Balance | | | 186,208.79 | |

BONDED INDEBTEDNESS RESERVE (AA237)

Account Summary

Average Monthly Yield: 0.8031%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|----------------------|---------------|-------------|------------------|-------------------------|--------------------------|----------------------|
| NYCLASS | 215,700.70 | 0.00 | 0.00 | 142.44 | 312.48 | 215,767.35 | 215,843.14 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|----------------------------------|-------------|------------|--------------------|
| 06/01/2022 | Beginning Balance | | | 215,700.70 | |
| 06/30/2022 | Income Dividend Reinvestment | 142.44 | | | |
| 06/30/2022 | Ending Balance | | | 215,843.14 | |

SOLID WASTE MGMT RESERVE (AA238)

Account Summary

Average Monthly Yield: 0.8031%

| | Beginning Balance | Contributions | Withdrawals | Income Earned | Income Earned YTD | Average Daily Balance | Month End Balance |
|---------|-------------------|---------------|-------------|---------------|-------------------|-----------------------|-------------------|
| NYCLASS | 801,936.82 | 0.00 | 0.00 | 529.50 | 1,148.09 | 802,184.60 | 802,466.32 |

Transaction Activity

| Transaction Date | Transaction Description | Contributions & Income Earned | Withdrawals | Balance | Transaction Number |
|------------------|------------------------------|-------------------------------|-------------|------------|--------------------|
| 06/01/2022 | Beginning Balance | | | 801,936.82 | |
| 06/30/2022 | Income Dividend Reinvestment | 529.50 | | | |
| 06/30/2022 | Ending Balance | | | 802,466.32 | |

NYCLASS

NYCLASS

| Date | Dividend Rate | Daily Yield |
|------------|---------------|-------------|
| 06/01/2022 | 0.000015992 | 0.5837% |
| 06/02/2022 | 0.000016361 | 0.5972% |
| 06/03/2022 | 0.000049077 | 0.5971% |
| 06/04/2022 | 0.000000000 | 0.5971% |
| 06/05/2022 | 0.000000000 | 0.5971% |
| 06/06/2022 | 0.000016384 | 0.5980% |
| 06/07/2022 | 0.000016483 | 0.6016% |
| 06/08/2022 | 0.000016634 | 0.6069% |
| 06/09/2022 | 0.000017031 | 0.6216% |
| 06/10/2022 | 0.000051621 | 0.6280% |
| 06/11/2022 | 0.000000000 | 0.6280% |
| 06/12/2022 | 0.000000000 | 0.6280% |
| 06/13/2022 | 0.000017182 | 0.6272% |
| 06/14/2022 | 0.000017332 | 0.6326% |
| 06/15/2022 | 0.000017632 | 0.6436% |
| 06/16/2022 | 0.000024817 | 0.9058% |
| 06/17/2022 | 0.000100764 | 0.9195% |
| 06/18/2022 | 0.000000000 | 0.9195% |
| 06/19/2022 | 0.000000000 | 0.9195% |
| 06/20/2022 | 0.000000000 | 0.9195% |
| 06/21/2022 | 0.000026910 | 0.9822% |
| 06/22/2022 | 0.000027422 | 1.0009% |
| 06/23/2022 | 0.000028266 | 1.0317% |
| 06/24/2022 | 0.000084939 | 1.0334% |
| 06/25/2022 | 0.000000000 | 1.0334% |
| 06/26/2022 | 0.000000000 | 1.0334% |
| 06/27/2022 | 0.000028386 | 1.0361% |
| 06/28/2022 | 0.000028851 | 1.0531% |
| 06/29/2022 | 0.000028991 | 1.0578% |
| 06/30/2022 | 0.000029005 | 1.0587% |

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

Town of Canandaigua

5440 Routes 5 & 20 West Canandaigua, NY 14424
(585) 394-1120 / Fax (585) 394-9476
www.townofcanandaigua.org

MEMO

To: Canandaigua Town Board Date: July 7, 2022
From: Kate Silverstrim-Jensen, Finance Clerk II
Re: June 2022 Revenue/Expense Control Report

BALANCE SHEET

Bank statements have been reconciled through June 30, 2022.

REVENUES

Receipts recorded for June total \$496,509.05 and include the following:

- Mortgage Tax Distribution - \$313,276.59
- Services Provided - \$73,113.64
- Town Clerk - \$60,157.60 and \$4,000.00 in special park & recreation funds.
- Justice Fees - \$20,639.00
- Development Office - \$20,021.96 applied against accounts receivable
- Metal Recycling - \$2,733.75
- Donations - \$1,700.00
- Refunds and/or Reimbursements - \$866.51

EXPENDITURES

We expect the available balance in each fund to be about 50.02% at the end of June.

- General Fund (AA100) – Expenditures to date are \$2,642,143.73 against a budget of \$5,822,500.00 which leaves 54.62% available.
- Highway Fund (DA100) – Expenditures to date are \$1,632,656.96 against a budget of \$4,459,165.00 which leaves 63.39% available.
- Water Fund (SW500) – Expenditures to date are \$489,558.60 against a budget of \$1,827,758.00 which leaves 73.22% available.



Town of Canandaigua , NY

Monthly Budget Report

Account Summary

For Fiscal: 2022 Period Ending: 06/30/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--------------------------------------|-------------------------------|--------------------------|-------------------------|--------------------|---------------------|--|----------------------|
| Fund: AA100 - GENERAL FUND | | | | | | | |
| Revenue | | | | | | | |
| AA100.1001.00000 | REAL PROPERTY TAXES | 575,000.00 | 575,000.00 | 0.00 | 575,000.00 | 0.00 | 0.00 % |
| AA100.1030.00000 | SPECIAL ASSESSMENT/PILOT | 25,808.00 | 25,808.00 | 0.00 | 26,217.49 | 409.49 | 101.59 % |
| AA100.1090.00000 | PENALTY ON TAXES | 11,000.00 | 11,000.00 | 0.00 | 12,931.89 | 1,931.89 | 117.56 % |
| AA100.1120.00000 | NON PROPERTY SALES TAX | 2,000,000.00 | 2,000,000.00 | 0.00 | 0.00 | -2,000,000.00 | 100.00 % |
| AA100.1170.00000 | CABLE TV FRANCHISE FEES | 85,000.00 | 85,000.00 | 0.00 | 47,729.34 | -37,270.66 | 43.85 % |
| AA100.1255.00000 | TOWN CLERK FEES | 1,900.00 | 1,900.00 | 205.04 | 717.98 | -1,182.02 | 62.21 % |
| AA100.1603.00000 | VITAL STATISTICS FEE | 5,000.00 | 5,000.00 | 412.00 | 2,093.00 | -2,907.00 | 58.14 % |
| AA100.2001.00000 | PARK & RECREATION FEES | 120,000.00 | 120,000.00 | 16,037.86 | 52,506.20 | -67,493.80 | 56.24 % |
| AA100.2001.10000 | PARK & REC FEES.FBC | 0.00 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00 % |
| AA100.2110.00000 | ZONING FEES | 50,000.00 | 50,000.00 | 1,633.34 | 20,825.00 | -29,175.00 | 58.35 % |
| AA100.2120.00000 | SOIL EROSION CONTROL | 6,000.00 | 6,000.00 | 600.00 | 3,150.00 | -2,850.00 | 47.50 % |
| AA100.2148.00000 | RETURNED CHECK FEE | 60.00 | 60.00 | 20.00 | 40.00 | -20.00 | 33.33 % |
| AA100.2192.00000 | CEMETERY SERVICES | 350.00 | 350.00 | 0.00 | 0.00 | -350.00 | 100.00 % |
| AA100.2302.00000 | SERVICES/OTHER GOVERNMENTS | 25,000.00 | 25,000.00 | 1,000.00 | 23,500.00 | -1,500.00 | 6.00 % |
| AA100.2401.00000 | INTEREST & EARNINGS | 1,000.00 | 1,000.00 | 468.89 | 3,938.19 | 2,938.19 | 393.82 % |
| AA100.2410.00000 | RENTAL OF REAL PROPERTY | 17,910.00 | 17,910.00 | 1,350.00 | 9,450.00 | -8,460.00 | 47.24 % |
| AA100.2544.00000 | DOG LICENSES | 25,000.00 | 25,000.00 | 1,938.00 | 8,320.00 | -16,680.00 | 66.72 % |
| AA100.2590.00000 | SITE DEVELOPMENT FEES | 75,000.00 | 75,000.00 | 9,075.40 | 36,186.20 | -38,813.80 | 51.75 % |
| AA100.2591.00000 | TRANSFER STATION FEES | 25,002.00 | 25,002.00 | 3,217.00 | 8,977.00 | -16,025.00 | 64.09 % |
| AA100.2610.00000 | FINES & FORFEITED BAIL | 95,000.00 | 95,000.00 | 9,007.00 | 47,676.75 | -47,323.25 | 49.81 % |
| AA100.2651.00000 | RECYCLING REVENUE | 15,000.00 | 15,000.00 | 2,733.75 | 10,480.95 | -4,519.05 | 30.13 % |
| AA100.2665.00000 | SALE OF EQUIPMENT | 23,000.00 | 23,000.00 | 0.00 | 0.00 | -23,000.00 | 100.00 % |
| AA100.2680.00000 | INSURANCE RECOVERIES | 150.00 | 150.00 | 0.00 | 0.00 | -150.00 | 100.00 % |
| AA100.2701.00000 | REFUND PRIOR YEARS EXP | 0.00 | 0.00 | 0.00 | 28.84 | 28.84 | 0.00 % |
| AA100.2705.00000 | GIFTS & DONATIONS | 1,000.00 | 3,000.00 | 1,700.00 | 3,400.00 | 400.00 | 113.33 % |
| AA100.2750.00000 | AIM-RELATED PAYMENTS | 25,000.00 | 25,000.00 | 0.00 | 0.00 | -25,000.00 | 100.00 % |
| AA100.3005.00000 | ONTARIO CO MORTGAGE TAX | 300,000.00 | 300,000.00 | 313,276.59 | 313,276.59 | 13,276.59 | 104.43 % |
| AA100.3040.00000 | NYS AID TAX/ASSESSMENTS | 10,000.00 | 10,000.00 | 0.00 | 0.00 | -10,000.00 | 100.00 % |
| AA100.3089.00000 | ST AID.OTHER | 265,000.00 | 265,000.00 | 0.00 | 0.00 | -265,000.00 | 100.00 % |
| AA100.5031.0000R | TRANSFER FROM RESERVE | 93,000.00 | 93,000.00 | 0.00 | 0.00 | -93,000.00 | 100.00 % |
| AA100.5031.000CM | INTERFUND TRANSFERS.PARK FUN | 10,000.00 | 10,000.00 | 0.00 | 0.00 | -10,000.00 | 100.00 % |
| AA100.9000.00000 | APPROPRIATED FUND BALANCE FO | 834,320.00 | 1,934,320.00 | 100,000.00 | 1,100,000.00 | -834,320.00 | 43.13 % |
| Revenue Total: | | 4,720,500.00 | 5,822,500.00 | 462,674.87 | 2,307,445.42 | -3,515,054.58 | 60.37 % |
| Expense | | | | | | | |
| AA100.1010.110.00000 | TOWN BOARD.ELECTED | 21,484.00 | 21,484.00 | 1,859.22 | 9,709.26 | 11,774.74 | 54.81 % |
| AA100.1010.400.00000 | TOWN BOARD.CONTRACTUAL | 3,000.00 | 3,000.00 | 69.94 | 632.99 | 2,367.01 | 78.90 % |
| AA100.1110.110.00000 | JUSTICES.ELECTED | 52,906.00 | 52,906.00 | 6,104.52 | 26,452.92 | 26,453.08 | 50.00 % |
| AA100.1110.120.00000 | JUSTICES.COURT CLERK, FT | 53,040.00 | 53,040.00 | 6,120.00 | 26,520.00 | 26,520.00 | 50.00 % |
| AA100.1110.130.00000 | JUSTICES.COURT CLERK, PT | 5,000.00 | 5,000.00 | 131.39 | 492.72 | 4,507.28 | 90.15 % |
| AA100.1110.140.00000 | JUSTICES.COURT CLERK, PT | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100.00 % |
| AA100.1110.200.00000 | JUSTICES.CAPITAL.EQUIPMENT | 750.00 | 750.00 | 0.00 | 0.00 | 750.00 | 100.00 % |
| AA100.1110.400.00000 | JUSTICES.CONTRACTUAL | 8,050.00 | 8,050.00 | 1.50 | 3,121.13 | 4,928.87 | 61.23 % |
| AA100.1110.401.00000 | JUSTICES..CONTR.COURTSECURITY | 12,500.00 | 12,500.00 | 0.00 | 2,945.38 | 9,554.62 | 76.44 % |
| AA100.1220.110.00000 | SUPERVISOR.ELECTED | 21,224.00 | 21,224.00 | 2,448.93 | 10,612.03 | 10,611.97 | 50.00 % |
| AA100.1220.120.00000 | SUPERVISOR.DEPUTY SUPERVISOR | 2,000.00 | 2,000.00 | 230.76 | 846.12 | 1,153.88 | 57.69 % |
| AA100.1220.400.00000 | SUPERVISOR.CONTRACTUAL | 2,000.00 | 2,000.00 | 0.00 | 108.35 | 1,891.65 | 94.58 % |
| AA100.1230.100.00000 | TOWN MANAGER.PERSONAL SERVI | 132,613.00 | 132,613.00 | 15,301.50 | 66,306.50 | 66,306.50 | 50.00 % |
| AA100.1230.120.00000 | TOWN MGR.ADMINISTRATIVE AIDE | 34,216.00 | 34,216.00 | 3,654.26 | 15,950.65 | 18,265.35 | 53.38 % |
| AA100.1230.144.00000 | TOWN MGR. CLERK FINANCE | 65,805.00 | 65,805.00 | 7,592.88 | 32,902.48 | 32,902.52 | 50.00 % |
| AA100.1230.145.00000 | TOWN MGR. CLERK PT | 24,001.00 | 24,001.00 | 0.00 | 0.00 | 24,001.00 | 100.00 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 06/30/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--------------------------------------|---------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| AA100.1230.200.00000 | TOWN MANAGER.CAPITAL.EQUIPM | 3,850.00 | 3,850.00 | 0.00 | 0.00 | 3,850.00 | 100.00 % |
| AA100.1230.400.00000 | TOWN MANAGER.CONTRACTUAL | 9,510.00 | 9,510.00 | 156.16 | 3,336.00 | 6,174.00 | 64.92 % |
| AA100.1320.400.00000 | AUDITOR.CONTRACTUAL | 16,000.00 | 16,000.00 | 8,000.00 | 10,000.00 | 6,000.00 | 37.50 % |
| AA100.1340.400.00000 | BUDGET.CONTRACTUAL | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 100.00 % |
| AA100.1345.400.00000 | PURCHASING.CONTRACTUAL | 750.00 | 750.00 | 47.32 | 440.42 | 309.58 | 41.28 % |
| AA100.1355.120.00000 | ASSESSOR.PERSONAL SERVICES | 65,520.00 | 65,520.00 | 4,615.38 | 20,583.67 | 44,936.33 | 68.58 % |
| AA100.1355.132.00000 | ASSESSOR.REAL PROPERTY AIDE FT | 4,501.00 | 4,501.00 | 0.00 | 2,044.00 | 2,457.00 | 54.59 % |
| AA100.1355.150.00000 | ASSESSOR.BAR REVIEW SALARY | 1,752.00 | 1,752.00 | 437.50 | 800.00 | 952.00 | 54.34 % |
| AA100.1355.200.00000 | ASSESSOR.CAPITAL.EQUIPMENT | 500.00 | 500.00 | 0.00 | 228.28 | 271.72 | 54.34 % |
| AA100.1355.400.00000 | ASSESSOR.CONTRACTUAL | 30,180.00 | 30,180.00 | 286.37 | 9,241.22 | 20,938.78 | 69.38 % |
| AA100.1355.420.00000 | ASSESSOR.BAR REVIEW CONTRACT | 900.00 | 900.00 | 0.00 | 0.00 | 900.00 | 100.00 % |
| AA100.1410.110.00000 | TOWN CLERK.ELECTED | 66,583.00 | 66,583.00 | 7,682.64 | 33,291.44 | 33,291.56 | 50.00 % |
| AA100.1410.131.00000 | TOWN CLERK.DEPUTY F/T | 40,666.00 | 40,666.00 | 4,125.24 | 14,085.17 | 26,580.83 | 65.36 % |
| AA100.1410.141.00000 | TOWN CLERK.DEPUTY P/T | 23,704.00 | 40,704.00 | 4,666.00 | 17,442.61 | 23,261.39 | 57.15 % |
| AA100.1410.200.00000 | TOWN CLERK.CAPITAL.EQUIPMENT | 3,350.00 | 3,350.00 | 0.00 | 539.62 | 2,810.38 | 83.89 % |
| AA100.1410.400.00000 | TOWN CLERK.CONTRACTUAL | 18,920.00 | 18,920.00 | 12.60 | 9,313.03 | 9,606.97 | 50.78 % |
| AA100.1420.400.00000 | ATTORNEY.CONTRACTUAL | 21,750.00 | 21,750.00 | 0.00 | 2,100.00 | 19,650.00 | 90.34 % |
| AA100.1430.132.00000 | PERSONNEL.HR AND PAYROLL COO | 71,400.00 | 71,400.00 | 8,238.45 | 35,699.95 | 35,700.05 | 50.00 % |
| AA100.1430.141.00000 | PERSONNEL.CLERK P/T | 16,000.00 | 16,000.00 | 1,625.63 | 6,877.37 | 9,122.63 | 57.02 % |
| AA100.1430.142.00000 | PERSONNEL.CLERK P/T | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 | 100.00 % |
| AA100.1430.200.00000 | PERSONNEL.CAPITAL.EQUIPMENT | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 100.00 % |
| AA100.1430.410.00000 | PERSONNEL.CONTRACTUAL | 3,920.00 | 3,920.00 | 215.55 | 1,601.69 | 2,318.31 | 59.14 % |
| AA100.1430.420.00000 | PERSONNEL.EAP HUMAN RESOURC | 1,300.00 | 1,300.00 | 0.00 | 1,243.20 | 56.80 | 4.37 % |
| AA100.1440.400.00000 | ENGINEERING.CONTRACTUAL | 52,500.00 | 89,000.00 | 4,718.82 | 18,451.72 | 70,548.28 | 79.27 % |
| AA100.1440.406.00000 | ENGINEERING. SEWERS | 30,500.00 | 30,500.00 | 0.00 | 5,680.00 | 24,820.00 | 81.38 % |
| AA100.1450.400.00000 | ELECTIONS.CONTRACTUAL | 10,500.00 | 10,500.00 | 0.00 | 0.00 | 10,500.00 | 100.00 % |
| AA100.1460.200.00000 | RECORDS MANAGEMENT.CAPITAL. | 17,000.00 | 17,000.00 | 0.00 | 16,500.00 | 500.00 | 2.94 % |
| AA100.1460.400.00000 | RECORDS MANAGEMENT.CONTRAC | 14,800.00 | 14,800.00 | 0.00 | 3,943.92 | 10,856.08 | 73.35 % |
| AA100.1480.400.00000 | PUBLICSERVINFO.CONTRACTUAL.C | 3,900.00 | 3,900.00 | 39.99 | 503.96 | 3,396.04 | 87.08 % |
| AA100.1620.200.00000 | BUILDINGS.CAPITAL.EQUIPMENT | 146,502.00 | 155,937.00 | 17,676.69 | 17,676.69 | 138,260.31 | 88.66 % |
| AA100.1620.400.00000 | BUILDINGS.CONTRACTUAL | 4,000.00 | 4,000.00 | 0.00 | 751.91 | 3,248.09 | 81.20 % |
| AA100.1620.403.00000 | BUILDINGS..TOWNHALL.CONTR.UTI | 46,000.00 | 46,000.00 | 2,293.66 | 19,277.94 | 26,722.06 | 58.09 % |
| AA100.1620.404.00000 | BUILDINGS..HIGHWAYBLDG.CONTR | 75,000.00 | 75,000.00 | 2,340.21 | 35,904.72 | 39,095.28 | 52.13 % |
| AA100.1620.405.00000 | BUILDINGS..PARKS.CONTR.UTILITY. | 37,250.00 | 37,250.00 | 1,490.98 | 14,759.95 | 22,490.05 | 60.38 % |
| AA100.1620.410.00000 | BUILDINGS.JANITORIAL | 33,500.00 | 33,500.00 | 2,224.56 | 9,870.95 | 23,629.05 | 70.53 % |
| AA100.1670.400.00000 | PRINTING & MAILING.CONTRACTU | 14,500.00 | 14,500.00 | -1,034.49 | 289.69 | 14,210.31 | 98.00 % |
| AA100.1680.125.00000 | CENTRAL DATA PROCESSING..PT PE | 35,000.00 | 35,000.00 | 0.00 | 0.00 | 35,000.00 | 100.00 % |
| AA100.1680.200.00000 | DATA PROCESSING.CAPITAL.EQUIP | 23,250.00 | 23,250.00 | 0.00 | 10,443.62 | 12,806.38 | 55.08 % |
| AA100.1680.400.00000 | DATA PROCESSING.CONTRACTUAL | 78,360.00 | 78,360.00 | 4,922.11 | 20,616.15 | 57,743.85 | 73.69 % |
| AA100.1910.400.00000 | UNALLOCATED INSURANCE | 110,000.00 | 110,000.00 | 0.00 | 39,351.05 | 70,648.95 | 64.23 % |
| AA100.1920.400.00000 | MUNICIPAL ASSOCIATION DUES | 1,500.00 | 1,500.00 | 0.00 | 1,500.00 | 0.00 | 0.00 % |
| AA100.1940.200.00000 | PURCHASE OF LAND/RIGHT OF WAY | 0.00 | 0.00 | 0.00 | 10,000.00 | -10,000.00 | 0.00 % |
| AA100.1990.400.00000 | CONTINGENCY | 98,776.00 | 28,737.84 | 0.00 | 0.00 | 28,737.84 | 100.00 % |
| AA100.3120.400.00000 | POLICE.CONTRACTUAL | 29,000.00 | 29,000.00 | 0.00 | 4,849.61 | 24,150.39 | 83.28 % |
| AA100.3189.200.00000 | OTHER TRAFFIC SAFETY | 57,500.00 | 57,500.00 | 0.00 | 0.00 | 57,500.00 | 100.00 % |
| AA100.3310.200.00000 | TRAFFIC.CAPITAL.EQUIPMENT | 25,001.00 | 5,001.00 | 0.00 | 0.00 | 5,001.00 | 100.00 % |
| AA100.3310.400.00000 | TRAFFIC.CONTRACTUAL | 100,000.00 | 100,000.00 | 95.00 | 552.45 | 99,447.55 | 99.45 % |
| AA100.3510.400.00000 | DOG CONTROL CONTRACTUAL | 30,000.00 | 30,000.00 | 0.00 | 27,633.00 | 2,367.00 | 7.89 % |
| AA100.4020.100.00000 | REGISTRAR.PERSONAL SERVICES | 3,000.00 | 3,000.00 | 625.00 | 1,375.00 | 1,625.00 | 54.17 % |
| AA100.4020.400.00000 | REGISTRAR.CONTRACTUAL | 400.00 | 400.00 | 0.00 | 0.00 | 400.00 | 100.00 % |
| AA100.4540.400.00000 | AMBULANCE CONTRACTUAL | 9,000.00 | 9,000.00 | 0.00 | 4,000.00 | 5,000.00 | 55.56 % |
| AA100.5010.110.00000 | HIGHWAY SUPT.ELECTED | 54,500.00 | 54,500.00 | 6,288.45 | 27,249.95 | 27,250.05 | 50.00 % |
| AA100.5010.120.00000 | HIGHWAY.DEPUTY | 5,000.00 | 5,000.00 | 576.93 | 2,500.03 | 2,499.97 | 50.00 % |
| AA100.5010.130.00000 | HIGHWAY.ACCOUNT CLERK | 24,399.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| AA100.5010.131.00000 | HIGHWAY.SENIOR CLERK | 1.00 | 24,400.00 | 2,280.00 | 14,524.34 | 9,875.66 | 40.47 % |
| AA100.5182.200.00000 | STREET LIGHTS RT 332 | 250,000.00 | 250,000.00 | 0.00 | 0.00 | 250,000.00 | 100.00 % |
| AA100.5182.400.00000 | STREET LIGHTING.CONTRACTUAL | 26,000.00 | 26,000.00 | 2,358.63 | 12,347.11 | 13,652.89 | 52.51 % |
| AA100.6410.410.00000 | PUBLICITY.CONTRACTUAL | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 100.00 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 06/30/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--------------------------------------|--------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| AA100.6410.420.00000 | PUBLICITY.PARK | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 % |
| AA100.6989.400.00000 | ECONOMIC DEVELOPMENT.CONTR | 25,001.00 | 25,001.00 | 0.00 | 25,000.00 | 1.00 | 0.00 % |
| AA100.7020.141.00000 | RECREATION.SR LIFEGUARD | 7,320.00 | 7,320.00 | 4,326.50 | 4,326.50 | 2,993.50 | 40.89 % |
| AA100.7110.121.00000 | PARKS.MAINTENANCE ASSISTANT | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 | 100.00 % |
| AA100.7110.130.00000 | PARK.LABORER F/T | 78,081.00 | 78,081.00 | 9,961.74 | 32,744.49 | 45,336.51 | 58.06 % |
| AA100.7110.131.00000 | SEASONAL.ONANDA PERSONAL SE | 59,317.00 | 59,317.00 | 12,322.79 | 23,876.88 | 35,440.12 | 59.75 % |
| AA100.7110.142.00000 | REC.ATTENDANTS GATEHOUSE | 11,907.00 | 11,907.00 | 3,510.58 | 3,510.58 | 8,396.42 | 70.52 % |
| AA100.7110.143.00000 | PARK.LABORERS P/T SEASONAL | 45,500.00 | 45,500.00 | 5,481.81 | 6,753.81 | 38,746.19 | 85.16 % |
| AA100.7110.200.00000 | PARKS.NORMAL.CAP.MAINTENANC | 195,769.00 | 195,769.00 | 0.00 | 400.00 | 195,369.00 | 99.80 % |
| AA100.7110.201.00000 | PARKS.PRKFUND.NEWREC.EXP.PAR | 10,004.00 | 10,004.00 | 155.17 | 9,735.27 | 268.73 | 2.69 % |
| AA100.7110.400.00000 | PARK.CONTRACTUAL | 106,063.00 | 110,963.00 | 12,566.81 | 33,727.21 | 77,235.79 | 69.60 % |
| AA100.7110.402.00000 | PARKS.LANDSCAPING | 6,080.00 | 7,080.00 | 1,169.33 | 2,862.52 | 4,217.48 | 59.57 % |
| AA100.7110.404.00000 | PARKS AUBURN TRAIL | 12,500.00 | 12,500.00 | 0.00 | 775.45 | 11,724.55 | 93.80 % |
| AA100.7140.141.00000 | PLAYGROUND/RECREATION.LIFEGU | 42,500.00 | 42,500.00 | 5,728.00 | 5,728.00 | 36,772.00 | 86.52 % |
| AA100.7140.400.00000 | PLAYGROUND/RECREATION.CONTR | 5,330.00 | 5,330.00 | 0.00 | 1,004.80 | 4,325.20 | 81.15 % |
| AA100.7140.405.00000 | RECREATION.EVENTS.MOVIE NIGHT | 2,500.00 | 3,100.00 | 0.00 | 0.00 | 3,100.00 | 100.00 % |
| AA100.7140.410.00000 | PLAYGROUND/RECREATION.DAY CA | 30,000.00 | 30,000.00 | 0.00 | 0.00 | 30,000.00 | 100.00 % |
| AA100.7450.410.00000 | MUSEUM.CONTRACTUAL | 10,000.00 | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 0.00 % |
| AA100.7510.120.00000 | HISTORIAN.PERSONAL SERVICES | 3,570.00 | 3,570.00 | 892.50 | 1,785.00 | 1,785.00 | 50.00 % |
| AA100.7510.400.00000 | HISTORIAN.CONTRACTUAL | 750.00 | 750.00 | 0.00 | 15.05 | 734.95 | 97.99 % |
| AA100.7550.400.00000 | CELEBRATIONS.CONTRACTUAL | 5,500.00 | 5,500.00 | 203.86 | 203.86 | 5,296.14 | 96.29 % |
| AA100.7620.400.00000 | ADULT RECREATION.CONTRACTUAL | 2,502.00 | 2,502.00 | 0.00 | 172.50 | 2,329.50 | 93.11 % |
| AA100.7989.400.00000 | FLTV 12.SUPPORT | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 | 100.00 % |
| AA100.8010.120.00000 | PLANNER.PERSONAL SVCS | 58,816.00 | 58,816.00 | 6,786.45 | 29,407.95 | 29,408.05 | 50.00 % |
| AA100.8010.141.00000 | ZONING.INSPECTOR P/T | 17,747.00 | 17,747.00 | 725.22 | 3,583.45 | 14,163.55 | 79.81 % |
| AA100.8010.144.00000 | ZONING..CLERK P/T | 35,360.00 | 18,360.00 | 2,000.00 | 5,204.00 | 13,156.00 | 71.66 % |
| AA100.8010.146.00000 | ZONING.SENIOR CLERK | 48,797.00 | 48,797.00 | 5,748.00 | 21,241.99 | 27,555.01 | 56.47 % |
| AA100.8010.200.00000 | ZONE.PLANNER.CAPITAL.EQUIPME | 20,000.00 | 20,000.00 | 0.00 | 0.00 | 20,000.00 | 100.00 % |
| AA100.8010.400.00000 | ZONING.INSPECTOR.CONTRACTUAL | 1,861.00 | 1,861.00 | 96.90 | 419.90 | 1,441.10 | 77.44 % |
| AA100.8010.420.00000 | ZONING.PLANNER.CONTRACTUAL | 3,520.00 | 3,520.00 | 151.54 | 2,195.16 | 1,324.84 | 37.64 % |
| AA100.8020.120.00000 | PLANNING BOARD.PERSONAL SERV | 14,306.00 | 14,306.00 | 3,576.50 | 7,153.00 | 7,153.00 | 50.00 % |
| AA100.8020.140.00000 | PB STENOGRAPHER P/T.PERSONAL | 6,300.00 | 6,300.00 | 677.51 | 2,684.54 | 3,615.46 | 57.39 % |
| AA100.8020.150.00000 | ECB.PERSONAL SERVICES | 4,200.00 | 4,200.00 | 1,050.00 | 1,950.00 | 2,250.00 | 53.57 % |
| AA100.8020.160.00000 | PLAN..ECB SECRETARY STENOGRAP | 4,700.00 | 6,200.00 | 1,242.36 | 3,537.87 | 2,662.13 | 42.94 % |
| AA100.8020.400.00000 | PLANNING BOARD.CONTRACTUAL | 7,500.00 | 7,500.00 | 1,436.82 | 3,662.13 | 3,837.87 | 51.17 % |
| AA100.8020.405.00000 | PLANNING.CIC CONTRACTUAL | 1,400.00 | 1,400.00 | 0.00 | 60.44 | 1,339.56 | 95.68 % |
| AA100.8020.410.00000 | PLANNING.ENGINEERING.CONTRA | 1,500.00 | 1,500.00 | 165.00 | 990.00 | 510.00 | 34.00 % |
| AA100.8020.424.00000 | PLANNING.UPTOWN | 11,250.00 | 11,250.00 | 0.00 | 5,060.00 | 6,190.00 | 55.02 % |
| AA100.8020.428.00000 | PLANNING.HISTORICAL PROJECT TE | 750.00 | 750.00 | 0.00 | -264.00 | 1,014.00 | 135.20 % |
| AA100.8020.431.00000 | PLANNING.AFFORDABLEHOUSING | 1,500.00 | 1,500.00 | 0.00 | -10,000.00 | 11,500.00 | 766.67 % |
| AA100.8020.450.00000 | PLANNING.ECB.CONTRACTUAL | 1,200.00 | 1,200.00 | 0.00 | -71.31 | 1,271.31 | 105.94 % |
| AA100.8040.120.00000 | ZONING BOARD OF APPEALS.PERS | 5,691.00 | 5,691.00 | 1,186.50 | 2,373.00 | 3,318.00 | 58.30 % |
| AA100.8040.140.00000 | ZONING BOARD OF APPEALS SECRE | 1,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 % |
| AA100.8040.400.00000 | ZONING BOARD OF APPEALS CONT | 4,000.00 | 4,000.00 | 60.41 | 602.25 | 3,397.75 | 84.94 % |
| AA100.8140.400.00000 | STORMSEWERS.CONTRACTUAL | 502.00 | 502.00 | 0.00 | 0.00 | 502.00 | 100.00 % |
| AA100.8160.130.00000 | WASTE & RECYCLING MEO.PERSON | 106,960.00 | 106,960.00 | 7,155.31 | 31,858.66 | 75,101.34 | 70.21 % |
| AA100.8160.140.00000 | WASTE & RECYCLING LABORS PT.PE | 38,000.00 | 38,000.00 | 3,585.00 | 20,554.50 | 17,445.50 | 45.91 % |
| AA100.8160.200.00000 | WASTE & RECYCLING EQUIPMENT | 135,540.00 | 129,640.00 | 0.00 | 69,967.07 | 59,672.93 | 46.03 % |
| AA100.8160.400.00000 | WASTE & RECYCLING CONTRACTUA | 96,000.00 | 101,900.00 | 8,083.85 | 38,576.66 | 63,323.34 | 62.14 % |
| AA100.8664.121.00000 | CODE ENFORCEMENT | 71,219.00 | 71,219.00 | 8,217.57 | 35,609.47 | 35,609.53 | 50.00 % |
| AA100.8664.122.00000 | CODE ENFORCEMENT | 18,016.00 | 18,016.00 | 2,040.51 | 7,236.51 | 10,779.49 | 59.83 % |
| AA100.8664.124.00000 | CODE ENFORCEMENT | 64,601.00 | 64,601.00 | 7,453.95 | 32,300.45 | 32,300.55 | 50.00 % |
| AA100.8664.200.00000 | CODE ENFORCEMENT.CAPITAL.EQU | 27,000.00 | 27,000.00 | 0.00 | 0.00 | 27,000.00 | 100.00 % |
| AA100.8664.400.00000 | CODE ENFORCEMENT.CONTRACTU | 4,620.00 | 4,620.00 | 639.79 | 1,718.48 | 2,901.52 | 62.80 % |
| AA100.8710.400.00000 | CONSERVATION.CONTRACTUAL | 17,250.00 | 17,250.00 | 0.00 | 525.00 | 16,725.00 | 96.96 % |
| AA100.8730.450.00000 | FORESTRY TREE ADVISORY BOARD | 17,300.00 | 17,300.00 | 0.00 | 300.00 | 17,000.00 | 98.27 % |
| AA100.8810.400.00000 | CEMETERIES CONTRACTUAL | 21,200.00 | 21,200.00 | 0.00 | 5,099.96 | 16,100.04 | 75.94 % |
| AA100.8989.400.00000 | CDGA LAKE MANAGEMENT PLAN | 29,500.00 | 29,500.00 | 0.00 | 28,436.00 | 1,064.00 | 3.61 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 06/30/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|--------------------------------|--------------------------|-------------------------|--------------------|---------------------|--|----------------------|
| AA100.9010.800.00000 | NYS RETIREMENT | 135,000.00 | 135,000.00 | 0.00 | 0.00 | 135,000.00 | 100.00 % |
| AA100.9030.800.00000 | SOCIAL SECURITY/MEDICARE | 117,000.00 | 117,000.00 | 13,559.32 | 50,209.28 | 66,790.72 | 57.09 % |
| AA100.9040.800.00000 | WORKERS COMPENSATION | 78,000.00 | 87,540.00 | 0.00 | 87,538.86 | 1.14 | 0.00 % |
| AA100.9050.800.00000 | UNEMPLOYMENT INSURANCE | 5,000.00 | 5,000.00 | 0.00 | 2,622.72 | 2,377.28 | 47.55 % |
| AA100.9055.800.00000 | DISABILITY INSURANCE | 2,500.00 | 2,500.00 | 0.00 | 726.10 | 1,773.90 | 70.96 % |
| AA100.9060.810.00000 | MEDICAL INSURANCE | 177,000.00 | 177,000.00 | 0.00 | 82,836.23 | 94,163.77 | 53.20 % |
| AA100.9060.811.00000 | DENTAL INSURANCE | 15,000.00 | 15,000.00 | 0.00 | 6,242.55 | 8,757.45 | 58.38 % |
| AA100.9060.820.00000 | HOSPITAL/MEDICAL BUY-OUT | 4,000.00 | 4,000.00 | 461.52 | 1,769.16 | 2,230.84 | 55.77 % |
| AA100.9060.830.00000 | HSA ACCOUNT | 47,100.00 | 47,100.00 | 18,168.40 | 43,112.41 | 3,987.59 | 8.47 % |
| AA100.9710.600.00000 | SERIAL BONDS.PRINCIPAL | 210,000.00 | 210,000.00 | 0.00 | 0.00 | 210,000.00 | 100.00 % |
| AA100.9710.700.00000 | SERIAL BONDS.INTEREST | 72,813.00 | 72,813.00 | 36,406.25 | 36,406.25 | 36,406.75 | 50.00 % |
| AA100.9901.900.00000 | INTERFUND TRANSFER | 0.00 | 0.00 | -20,000.00 | 0.00 | 0.00 | 0.00 % |
| AA100.9901.900.0000R | TRANSFER TO RESERVE | 0.00 | 875,000.00 | 0.00 | 875,000.00 | 0.00 | 0.00 % |
| AA100.9950.900.00000 | INTERFUND TRANSFER.CAPITAL PR | 0.00 | 255,063.16 | 125,075.00 | 255,063.16 | 0.00 | 0.00 % |
| Expense Total: | | 4,720,500.00 | 5,822,500.00 | 422,589.05 | 2,642,143.73 | 3,180,356.27 | 54.62 % |
| Fund: AA100 - GENERAL FUND Surplus (Deficit): | | 0.00 | 0.00 | 40,085.82 | -334,698.31 | -334,698.31 | 0.00 % |
| Fund: AA231 - CONTINGENT/TAX RESERVE | | | | | | | |
| Revenue | | | | | | | |
| AA231.2401.00000 | INTEREST & EARNINGS.CONT TAX R | 0.00 | 0.00 | 313.45 | 687.59 | 687.59 | 0.00 % |
| Revenue Total: | | 0.00 | 0.00 | 313.45 | 687.59 | 687.59 | 0.00 % |
| Fund: AA231 - CONTINGENT/TAX RESERVE Total: | | 0.00 | 0.00 | 313.45 | 687.59 | 687.59 | 0.00 % |
| Fund: AA232 - CAMPUS REPAIR RESERVE | | | | | | | |
| Revenue | | | | | | | |
| AA232.2401.00000 | INTEREST & EARNING.BUILDING RE | 0.00 | 0.00 | 135.53 | 290.73 | 290.73 | 0.00 % |
| AA232.5031.00000 | INTERFUND TRANSFER | 0.00 | 0.00 | 0.00 | 125,000.00 | 125,000.00 | 0.00 % |
| Revenue Total: | | 0.00 | 0.00 | 135.53 | 125,290.73 | 125,290.73 | 0.00 % |
| Fund: AA232 - CAMPUS REPAIR RESERVE Total: | | 0.00 | 0.00 | 135.53 | 125,290.73 | 125,290.73 | 0.00 % |
| Fund: AA233 - TECHNOLOGY RESERVE | | | | | | | |
| Revenue | | | | | | | |
| AA233.2401.00000 | INTEREST & EARNING.TECHNOLOG | 0.00 | 0.00 | 30.39 | 66.53 | 66.53 | 0.00 % |
| Revenue Total: | | 0.00 | 0.00 | 30.39 | 66.53 | 66.53 | 0.00 % |
| Fund: AA233 - TECHNOLOGY RESERVE Total: | | 0.00 | 0.00 | 30.39 | 66.53 | 66.53 | 0.00 % |
| Fund: AA234 - OPEN SPACE RESERVE | | | | | | | |
| Revenue | | | | | | | |
| AA234.2401.00000 | INTEREST & EARNING.OPEN SPACE | 0.00 | 0.00 | 266.90 | 1,041.67 | 1,041.67 | 0.00 % |
| AA234.5031.00000 | INTERFUND TRANSFER | 0.00 | 0.00 | 0.00 | 250,000.00 | 250,000.00 | 0.00 % |
| Revenue Total: | | 0.00 | 0.00 | 266.90 | 251,041.67 | 251,041.67 | 0.00 % |
| Fund: AA234 - OPEN SPACE RESERVE Total: | | 0.00 | 0.00 | 266.90 | 251,041.67 | 251,041.67 | 0.00 % |
| Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE | | | | | | | |
| Revenue | | | | | | | |
| AA235.2401.00000 | INTEREST & EARNING.NYS RETIRE | 0.00 | 0.00 | 122.88 | 269.54 | 269.54 | 0.00 % |
| Revenue Total: | | 0.00 | 0.00 | 122.88 | 269.54 | 269.54 | 0.00 % |
| Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total: | | 0.00 | 0.00 | 122.88 | 269.54 | 269.54 | 0.00 % |
| Fund: AA237 - BONDED INDEBTEDNESS RESERVE | | | | | | | |
| Revenue | | | | | | | |
| AA237.2401.00000 | INTEREST & EARNINGS.BONDED IN | 0.00 | 0.00 | 142.44 | 312.48 | 312.48 | 0.00 % |
| Revenue Total: | | 0.00 | 0.00 | 142.44 | 312.48 | 312.48 | 0.00 % |
| Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total: | | 0.00 | 0.00 | 142.44 | 312.48 | 312.48 | 0.00 % |
| Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE | | | | | | | |
| Revenue | | | | | | | |
| AA238.2401.00000 | INTEREST & EARNINGS.SOLID WAS | 0.00 | 0.00 | 529.50 | 1,148.09 | 1,148.09 | 0.00 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 06/30/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--|--|--------------------------|-------------------------|--------------------|---------------------|--|----------------------|
| AA238.5031.00000 | INTERFUND TRANSFER | 0.00 | 0.00 | 0.00 | 250,000.00 | 250,000.00 | 0.00 % |
| | Revenue Total: | 0.00 | 0.00 | 529.50 | 251,148.09 | 251,148.09 | 0.00 % |
| | Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total: | 0.00 | 0.00 | 529.50 | 251,148.09 | 251,148.09 | 0.00 % |
| Fund: CM100 - (CR) RECREATION.MISCELLANEOUS | | | | | | | |
| Revenue | | | | | | | |
| CM100.2001.00000 | PARK & RECREATION FEES | 0.00 | 0.00 | 4,000.00 | 14,000.00 | 14,000.00 | 0.00 % |
| CM100.2401.00000 | INTEREST & EARNINGS | 0.00 | 0.00 | 222.50 | 526.95 | 526.95 | 0.00 % |
| | Revenue Total: | 0.00 | 0.00 | 4,222.50 | 14,526.95 | 14,526.95 | 0.00 % |
| | Fund: CM100 - (CR) RECREATION.MISCELLANEOUS Total: | 0.00 | 0.00 | 4,222.50 | 14,526.95 | 14,526.95 | 0.00 % |
| Fund: DA100 - HIGHWAY | | | | | | | |
| Revenue | | | | | | | |
| DA100.1001.00000 | REAL PROPERTY TAXES | 865,000.00 | 865,000.00 | 0.00 | 865,000.00 | 0.00 | 0.00 % |
| DA100.1120.00000 | NON PROPERTY SALES TAX | 2,100,000.00 | 2,100,000.00 | 0.00 | 1,381,278.45 | -718,721.55 | 34.22 % |
| DA100.2302.00000 | SERVICES/OTHER GOVERNMENTS | 142,506.00 | 143,970.00 | 72,717.00 | 143,970.00 | 0.00 | 0.00 % |
| DA100.2303.00000 | SALE OF FUEL | 2,800.00 | 2,800.00 | 860.64 | 3,188.47 | 388.47 | 113.87 % |
| DA100.2401.00000 | INTEREST & EARNINGS | 1,200.00 | 1,200.00 | 169.26 | 773.28 | -426.72 | 35.56 % |
| DA100.2410.00000 | RENTAL OF LABOR/INDIVIDUALS | 2,500.00 | 6,662.00 | 4,162.53 | 6,043.14 | -618.86 | 9.29 % |
| DA100.2414.00000 | RENTAL OF EQUIPMENT | 5,000.00 | 6,809.00 | 1,808.70 | 1,808.70 | -5,000.30 | 73.44 % |
| DA100.2665.00000 | SALE OF EQUIPMENT | 37,000.00 | 37,000.00 | 0.00 | 0.00 | -37,000.00 | 100.00 % |
| DA100.2680.00000 | INSURANCE RECOVERIES | 0.00 | 0.00 | 0.00 | 1,425.88 | 1,425.88 | 0.00 % |
| DA100.3501.00000 | NYS STATE AID CHIPS | 297,541.00 | 297,541.00 | 0.00 | 0.00 | -297,541.00 | 100.00 % |
| DA100.9000.00000 | APPROPRIATED FUND BALANCE FO | 631,189.00 | 823,183.00 | 0.00 | 115,594.00 | -707,589.00 | 85.96 % |
| DA100.9232.00000 | HGWY IMPROVEMENT RESERVE FO | 175,000.00 | 175,000.00 | 0.00 | 0.00 | -175,000.00 | 100.00 % |
| | Revenue Total: | 4,259,736.00 | 4,459,165.00 | 79,718.13 | 2,519,081.92 | -1,940,083.08 | 43.51 % |
| Expense | | | | | | | |
| DA100.1420.400.00000 | HWY.ATTORNEY.CONTRACTUAL | 1,500.00 | 1,500.00 | 0.00 | 150.00 | 1,350.00 | 90.00 % |
| DA100.1440.400.00000 | HWY.ENGINEERING.CONTRACTUAL | 120,000.00 | 120,000.00 | 0.00 | 540.00 | 119,460.00 | 99.55 % |
| DA100.1710.400.00000 | HWY.CONTRACTUAL | 12,840.00 | 12,840.00 | 391.41 | 2,267.88 | 10,572.12 | 82.34 % |
| DA100.5110.130.00000 | GENERAL REPAIRS.WAGES F/T | 616,807.00 | 616,807.00 | 108,701.22 | 326,650.07 | 290,156.93 | 47.04 % |
| DA100.5110.131.00000 | GENERAL REPAIRS.VACATIONBUYB | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100.00 % |
| DA100.5110.400.00000 | GENERAL REPAIRS.CONTRACTUAL | 1,300,001.00 | 1,307,436.00 | 53,402.54 | 219,029.25 | 1,088,406.75 | 83.25 % |
| DA100.5130.200.00000 | MACHINERY.CAPITAL.EQUIPMENT | 371,006.00 | 563,000.00 | 55,653.00 | 167,503.50 | 395,496.50 | 70.25 % |
| DA100.5130.400.00000 | MACHINERY.CONTRACTUAL.. | 265,000.00 | 230,658.36 | 6,541.19 | 68,705.51 | 161,952.85 | 70.21 % |
| DA100.5130.400.00110 | MACHINERY.CONTRACTUAL.CAR #1 | 0.00 | 130.00 | 130.00 | 130.00 | 0.00 | 0.00 % |
| DA100.5130.400.00111 | MACHINERY.CONTRACTUAL.CAR#1 | 0.00 | 122.74 | 0.00 | 122.74 | 0.00 | 0.00 % |
| DA100.5130.400.00114 | MACHINERY.CONTRACTUAL.CAR#1 | 0.00 | 21.00 | 0.00 | 21.00 | 0.00 | 0.00 % |
| DA100.5130.400.00115 | MACHINERY.CONTRACTUAL.CAR#1 | 0.00 | 10.00 | 10.00 | 10.00 | 0.00 | 0.00 % |
| DA100.5130.400.00201 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 1,938.33 | 368.59 | 806.04 | 1,132.29 | 58.42 % |
| DA100.5130.400.00204 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 1,004.57 | 101.00 | 1,004.57 | 0.00 | 0.00 % |
| DA100.5130.400.00205 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 139.85 | 139.85 | 139.85 | 0.00 | 0.00 % |
| DA100.5130.400.00206 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 256.16 | 235.16 | 256.16 | 0.00 | 0.00 % |
| DA100.5130.400.00207 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 5,964.40 | 3,984.54 | 5,964.40 | 0.00 | 0.00 % |
| DA100.5130.400.00209 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 280.54 | 0.00 | 280.54 | 0.00 | 0.00 % |
| DA100.5130.400.00212 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 523.59 | 0.00 | 523.59 | 0.00 | 0.00 % |
| DA100.5130.400.00213 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 3,004.02 | 2,660.70 | 3,004.02 | 0.00 | 0.00 % |
| DA100.5130.400.00215 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 1,713.41 | 1,649.92 | 1,713.41 | 0.00 | 0.00 % |
| DA100.5130.400.00217 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 20.32 | 0.00 | 20.32 | 0.00 | 0.00 % |
| DA100.5130.400.00233 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 323.44 | 0.00 | 323.44 | 0.00 | 0.00 % |
| DA100.5130.400.00236 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 397.26 | 0.00 | 397.26 | 0.00 | 0.00 % |
| DA100.5130.400.00237 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 830.00 | 240.00 | 830.00 | 0.00 | 0.00 % |
| DA100.5130.400.00238 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 130.98 | 42.08 | 130.98 | 0.00 | 0.00 % |
| DA100.5130.400.00239 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 306.88 | 43.98 | 306.88 | 0.00 | 0.00 % |
| DA100.5130.400.00240 | MACHINERY.CONTRACTUAL TRUCK | 0.00 | 846.85 | 846.85 | 846.85 | 0.00 | 0.00 % |
| DA100.5130.400.00241 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 4,976.71 | 0.00 | 4,976.71 | 0.00 | 0.00 % |
| DA100.5130.400.00245 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 21.00 | 0.00 | 21.00 | 0.00 | 0.00 % |
| DA100.5130.400.00247 | MACHINERY.CONTRACTUAL.TRUCK | 0.00 | 52.82 | 0.00 | 52.82 | 0.00 | 0.00 % |
| DA100.5130.400.00313 | MACHINERY.CONTRACTUAL.TRAILE | 0.00 | 12.00 | 12.00 | 12.00 | 0.00 | 0.00 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 06/30/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--|-------------------------------|--------------------------|-------------------------|--------------------|---------------------|--|----------------------|
| DA100.5130.400.00324 | MACHINERY.CONTRACTUAL.EXCAV | 0.00 | 357.00 | 0.00 | 357.00 | 0.00 | 0.00 % |
| DA100.5130.400.00326 | MACHINERY.CONTRACTUAL.TRACT | 0.00 | 604.40 | 571.29 | 604.40 | 0.00 | 0.00 % |
| DA100.5130.400.00332 | MACHINERY.CONTRACTUAL.TRAILE | 0.00 | 441.94 | 0.00 | 441.94 | 0.00 | 0.00 % |
| DA100.5130.400.00340 | MACHINERY.CONTRACTUAL.SWEEP | 0.00 | 1,448.13 | -435.10 | 1,448.13 | 0.00 | 0.00 % |
| DA100.5130.400.00353 | MACHINERY.CONTRACTUAL.TRAILE | 0.00 | 111.83 | 0.00 | 111.83 | 0.00 | 0.00 % |
| DA100.5130.400.00362 | MACHINERY.CONTRACTUAL.TRAILE | 0.00 | 26.95 | 26.95 | 26.95 | 0.00 | 0.00 % |
| DA100.5130.400.00363 | MACHINERY.CONTRACTUAL.LOADE | 0.00 | 196.83 | 0.00 | 196.83 | 0.00 | 0.00 % |
| DA100.5130.400.00364 | MACHINERY.CONTRACTUAL.MOWE | 0.00 | 167.37 | 89.07 | 167.37 | 0.00 | 0.00 % |
| DA100.5130.400.00366 | MACHINERY.CONTRACTUAL.EXCAV | 0.00 | 1,606.50 | 910.65 | 1,606.50 | 0.00 | 0.00 % |
| DA100.5130.400.00368 | MACHINERY.CONTRACTUAL.MOWE | 0.00 | 226.99 | 0.00 | 226.99 | 0.00 | 0.00 % |
| DA100.5130.400.00369 | MACHINERY.CONTRACTUAL.LOADE | 0.00 | 280.00 | 280.00 | 280.00 | 0.00 | 0.00 % |
| DA100.5130.400.00370 | MACHINERY.CONTRACTUAL.SNOW | 0.00 | 455.90 | 0.00 | 455.90 | 0.00 | 0.00 % |
| DA100.5130.400.00372 | MACHINERY.CONTRACTUAL.TRACT | 0.00 | 19.36 | 0.00 | 19.36 | 0.00 | 0.00 % |
| DA100.5130.400.00374 | MACHINERY.CONTRACTUAL.MOWE | 0.00 | 69.12 | 0.00 | 69.12 | 0.00 | 0.00 % |
| DA100.5130.400.00376 | MACHINERY.CONTRACTUAL.WOOD | 0.00 | 1,157.05 | 0.00 | 1,157.05 | 0.00 | 0.00 % |
| DA100.5130.400.00404 | MACHINERY.CONTRACTUAL.WATER | 0.00 | 1,125.92 | 0.00 | 1,125.92 | 0.00 | 0.00 % |
| DA100.5130.400.00405 | MACHINERY.CONTRACTUAL.WATER | 0.00 | 10.00 | 0.00 | 10.00 | 0.00 | 0.00 % |
| DA100.5130.400.00501 | MACHINERY.CONTRACTUAL.PKTRU | 0.00 | 1,132.29 | 1,132.29 | 1,132.29 | 0.00 | 0.00 % |
| DA100.5130.400.00503 | MACHINERY.CONTRACTUAL.PARK T | 0.00 | 124.67 | 124.67 | 124.67 | 0.00 | 0.00 % |
| DA100.5130.400.00504 | MACHINERY.CONTRACTUAL.PK UTV | 0.00 | 119.14 | 0.00 | 119.14 | 0.00 | 0.00 % |
| DA100.5130.400.00505 | MACHINERY.CONTRACTUAL.PK CAR | 0.00 | 70.98 | 0.00 | 70.98 | 0.00 | 0.00 % |
| DA100.5130.400.00508 | MACHINERY.CONTRACTUAL.PKTRU | 0.00 | 61.92 | 0.00 | 61.92 | 0.00 | 0.00 % |
| DA100.5130.400.00999 | MACHINERY.CONTRACTUAL.CHESHI | 0.00 | 1,500.48 | 889.00 | 1,500.48 | 0.00 | 0.00 % |
| DA100.5130.410.00000 | MACHINERY.FUEL METERING | 190,000.00 | 190,000.00 | 18,213.17 | 104,739.57 | 85,260.43 | 44.87 % |
| DA100.5142.130.00000 | SNOW REMOVAL.WAGES F/T | 454,751.00 | 454,751.00 | 0.00 | 189,937.45 | 264,813.55 | 58.23 % |
| DA100.5142.400.00000 | SNOW REMOVAL.CONTRACTUAL | 425,000.00 | 425,000.00 | 0.00 | 304,932.92 | 120,067.08 | 28.25 % |
| DA100.9010.800.00000 | NYS RETIREMENT | 124,000.00 | 124,000.00 | 0.00 | 0.00 | 124,000.00 | 100.00 % |
| DA100.9030.800.00000 | SOCIAL SECURITY/MEDICARE | 75,000.00 | 75,000.00 | 8,075.10 | 40,050.01 | 34,949.99 | 46.60 % |
| DA100.9040.800.00000 | WORKERS COMPENSATION | 68,000.00 | 68,000.00 | 0.00 | 64,843.60 | 3,156.40 | 4.64 % |
| DA100.9050.800.00000 | UNEMPLOYMENT INSURANCE | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 100.00 % |
| DA100.9055.800.00000 | DISABILITY INSURANCE | 500.00 | 500.00 | 0.00 | 274.00 | 226.00 | 45.20 % |
| DA100.9060.810.00000 | MEDICAL INSURANCE | 152,831.00 | 152,831.00 | 0.00 | 56,719.54 | 96,111.46 | 62.89 % |
| DA100.9060.811.00000 | DENTAL INSURANCE | 14,500.00 | 14,500.00 | 0.00 | 6,739.07 | 7,760.93 | 53.52 % |
| DA100.9060.820.00000 | HOSPITAL/MEDICAL BUY-OUT | 4,000.00 | 4,000.00 | 692.28 | 3,615.24 | 384.76 | 9.62 % |
| DA100.9060.830.00000 | HSA ACCOUNT | 52,000.00 | 52,000.00 | 20,750.00 | 42,750.00 | 9,250.00 | 17.79 % |
| Expense Total: | | 4,259,736.00 | 4,459,165.00 | 286,473.40 | 1,632,656.96 | 2,826,508.04 | 63.39 % |
| Fund: DA100 - HIGHWAY Surplus (Deficit): | | 0.00 | 0.00 | -206,755.27 | 886,424.96 | 886,424.96 | 0.00 % |
| Fund: DA230 - HWY EQUIPMENT RESERVE | | | | | | | |
| Revenue | | | | | | | |
| DA230.2401.00000 | INTEREST & EARNING.EQUIPMENT | 0.00 | 0.00 | 206.06 | 445.33 | 445.33 | 0.00 % |
| DA230.5031.00000 | INTERFUND TRANSFER | 0.00 | 0.00 | 0.00 | 125,000.00 | 125,000.00 | 0.00 % |
| Revenue Total: | | 0.00 | 0.00 | 206.06 | 125,445.33 | 125,445.33 | 0.00 % |
| Fund: DA230 - HWY EQUIPMENT RESERVE Total: | | 0.00 | 0.00 | 206.06 | 125,445.33 | 125,445.33 | 0.00 % |
| Fund: DA232 - HWY IMPROVEMENT RESERVE | | | | | | | |
| Revenue | | | | | | | |
| DA232.2401.00000 | INTEREST & EARNING.HWY IMPRO | 0.00 | 0.00 | 220.43 | 476.79 | 476.79 | 0.00 % |
| DA232.5031.00000 | INTERFUND TRANSFER | 0.00 | 0.00 | 0.00 | 125,000.00 | 125,000.00 | 0.00 % |
| Revenue Total: | | 0.00 | 0.00 | 220.43 | 125,476.79 | 125,476.79 | 0.00 % |
| Fund: DA232 - HWY IMPROVEMENT RESERVE Total: | | 0.00 | 0.00 | 220.43 | 125,476.79 | 125,476.79 | 0.00 % |
| Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE | | | | | | | |
| Revenue | | | | | | | |
| DA235.2401.00000 | INTEREST & EARNING.SNOW&ICE R | 0.00 | 0.00 | 135.71 | 297.74 | 297.74 | 0.00 % |
| Revenue Total: | | 0.00 | 0.00 | 135.71 | 297.74 | 297.74 | 0.00 % |
| Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total: | | 0.00 | 0.00 | 135.71 | 297.74 | 297.74 | 0.00 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 06/30/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--|---------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| Fund: HH100 - CAPITAL PROJECTS | | | | | | | |
| Revenue | | | | | | | |
| HH100.2401.00018 | INTEREST & EARNINGS.SUCKERBRO | 0.00 | 0.00 | 14.60 | 75.77 | 75.77 | 0.00 % |
| HH100.2401.00031 | INTEREST & EARNINGS.HISTORICAL | 0.00 | 0.00 | 1.19 | 6.24 | 6.24 | 0.00 % |
| HH100.2401.00032 | INTEREST & EARNINGS.LGRMIF | 0.00 | 0.00 | 1.31 | 8.46 | 8.46 | 0.00 % |
| HH100.2401.00033 | INTEREST & EARNINGS.ARP FUNDS | 0.00 | 0.00 | 38.49 | 199.81 | 199.81 | 0.00 % |
| HH100.2401.00034 | INTEREST & EARNINGS.GATEWAY SI | 0.00 | 0.00 | 1.15 | 6.56 | 6.56 | 0.00 % |
| HH100.2401.00035 | INTEREST & EARNINGS.UPTOWN IN | 0.00 | 0.00 | 7.30 | 35.81 | 35.81 | 0.00 % |
| HH100.2401.00036 | INTEREST & EARNINGS.OUTHUSE | 0.00 | 0.00 | 6.64 | 6.64 | 6.64 | 0.00 % |
| HH100.2401.0026W | INTEREST & EARNINGS.WATER DIST | 0.00 | 0.00 | 26.46 | 137.96 | 137.96 | 0.00 % |
| HH100.3092.00028 | STATE AID CAPITAL.HWA ERADICATI | 0.00 | 0.00 | 0.00 | 6,000.00 | 6,000.00 | 0.00 % |
| HH100.5031.00027 | INTERFUND TRANSFER.PENDLETON | 0.00 | 0.00 | 0.00 | 4,988.16 | 4,988.16 | 0.00 % |
| HH100.5031.00034 | INTERFUND TRANSFER.GATEWAY SI | 0.00 | 0.00 | 5,075.00 | 25,075.00 | 25,075.00 | 0.00 % |
| HH100.5031.00035 | INTERFUND TRANSFER.UPTOWN IN | 0.00 | 0.00 | 0.00 | 125,000.00 | 125,000.00 | 0.00 % |
| HH100.5031.00036 | INTERFUND TRANSFER.OUTHUSE | 0.00 | 0.00 | 100,000.00 | 100,000.00 | 100,000.00 | 0.00 % |
| Revenue Total: | | 0.00 | 0.00 | 105,172.14 | 261,540.41 | 261,540.41 | 0.00 % |
| Expense | | | | | | | |
| HH100.1380.400.0026W | FISCAL AGENT FEES.CONTRACTUAL. | 0.00 | 0.00 | 0.00 | 837.46 | -837.46 | 0.00 % |
| HH100.1420.400.00027 | LEGAL.CONTRACTUAL.PENDLETON | 0.00 | 0.00 | 0.00 | 947.00 | -947.00 | 0.00 % |
| HH100.1460.100.00032 | RECORDS MGMT.PERSONAL SERVIC | 0.00 | 0.00 | 0.00 | 2,670.00 | -2,670.00 | 0.00 % |
| HH100.1460.200.00032 | RECORDS MGMT.CAPITAL EQUIP.LG | 0.00 | 0.00 | 1,760.00 | 1,760.00 | -1,760.00 | 0.00 % |
| HH100.1460.400.00032 | RECORDS MGMT.CONT.LGRMIF | 0.00 | 0.00 | 0.00 | 5,122.09 | -5,122.09 | 0.00 % |
| HH100.1680.201.00030 | DATA.CYBERSECURITY.PLANNING | 0.00 | 0.00 | 0.00 | 12,500.00 | -12,500.00 | 0.00 % |
| HH100.3310.200.00034 | TRAFFIC.CAPITAL.GATEWAY SIGNS | 0.00 | 0.00 | 0.00 | 19,740.00 | -19,740.00 | 0.00 % |
| HH100.7110.200.00036 | PARK CAPITAL EXPENSES.OUTHUSE | 0.00 | 0.00 | 825.00 | 825.00 | -825.00 | 0.00 % |
| HH100.8310.205.0026W | WATER ADMIN.MOBILIZATION & G | 0.00 | 0.00 | 0.00 | 110.00 | -110.00 | 0.00 % |
| HH100.8397.200.00035 | WATER CAP EQUIP.UPTOWN INFRA | 0.00 | 0.00 | 8,999.83 | 15,074.75 | -15,074.75 | 0.00 % |
| Expense Total: | | 0.00 | 0.00 | 11,584.83 | 59,586.30 | -59,586.30 | 0.00 % |
| Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit): | | 0.00 | 0.00 | 93,587.31 | 201,954.11 | 201,954.11 | 0.00 % |
| Fund: SD600 - RT 332 DRAINAGE DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SD600.2401.00000 | INTEREST & EARNINGS.RT 332 DRAI | 90.00 | 90.00 | 7.95 | 41.29 | -48.71 | 54.12 % |
| Revenue Total: | | 90.00 | 90.00 | 7.95 | 41.29 | -48.71 | 54.12 % |
| Expense | | | | | | | |
| SD600.8520.400.00000 | MAINTENANCE..RT 332 DRAINAGE | 90.00 | 90.00 | 0.00 | -45,000.00 | 45,090.00 | 0.00 % |
| Expense Total: | | 90.00 | 90.00 | 0.00 | -45,000.00 | 45,090.00 | 0.00 % |
| Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit): | | 0.00 | 0.00 | 7.95 | 45,041.29 | 45,041.29 | 0.00 % |
| Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SD605.2401.00000 | INTEREST & EARNINGS.LAKEWOOD | 18.00 | 18.00 | 1.43 | 9.49 | -8.51 | 47.28 % |
| SD605.9000.00000 | APPROPRIATED FUND BALANCE FO | 0.00 | 7,418.00 | 0.00 | 0.00 | -7,418.00 | 100.00 % |
| Revenue Total: | | 18.00 | 7,436.00 | 1.43 | 9.49 | -7,426.51 | 99.87 % |
| Expense | | | | | | | |
| SD605.8520.400.00000 | MAINTENANCE..LAKEWOOD MEAD | 18.00 | 7,436.00 | 7,435.23 | 7,435.23 | 0.77 | 0.01 % |
| Expense Total: | | 18.00 | 7,436.00 | 7,435.23 | 7,435.23 | 0.77 | 0.01 % |
| Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplus (Deficit): | | 0.00 | 0.00 | -7,433.80 | -7,425.74 | -7,425.74 | 0.00 % |
| Fund: SD610 - ASHTON DRAINAGE DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SD610.2401.00000 | INTEREST & EARNINGS.ASHTON DR | 8.00 | 8.00 | 0.97 | 5.05 | -2.95 | 36.88 % |
| Revenue Total: | | 8.00 | 8.00 | 0.97 | 5.05 | -2.95 | 36.88 % |
| Expense | | | | | | | |
| SD610.8520.400.00000 | MAINTENANCE..ASHTON DRAINAG | 8.00 | 8.00 | 0.00 | 0.00 | 8.00 | 100.00 % |
| Expense Total: | | 8.00 | 8.00 | 0.00 | 0.00 | 8.00 | 100.00 % |
| Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit): | | 0.00 | 0.00 | 0.97 | 5.05 | 5.05 | 0.00 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 06/30/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|--|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SD615.2401.00000 | INTEREST & EARNINGS.FOX RIDGE | 22.00 | 22.00 | 2.28 | 11.85 | -10.15 | 46.14 % |
| SD615.9000.00000 | APPROPRIATED FUND BALANCE FO | 5,000.00 | 5,000.00 | 0.00 | 0.00 | -5,000.00 | 100.00 % |
| | Revenue Total: | 5,022.00 | 5,022.00 | 2.28 | 11.85 | -5,010.15 | 99.76 % |
| Expense | | | | | | | |
| SD615.8520.400.00000 | MAINTENANCE..FOX RIDGE DRAIN | 5,022.00 | 5,022.00 | 0.00 | 0.00 | 5,022.00 | 100.00 % |
| | Expense Total: | 5,022.00 | 5,022.00 | 0.00 | 0.00 | 5,022.00 | 100.00 % |
| | Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit): | 0.00 | 0.00 | 2.28 | 11.85 | 11.85 | 0.00 % |
| Fund: SD620 - LANDINGS DRAINAGE DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SD620.2401.00000 | INTEREST & EARNINGS.LANDINGS | 5.00 | 5.00 | 0.51 | 2.64 | -2.36 | 47.20 % |
| | Revenue Total: | 5.00 | 5.00 | 0.51 | 2.64 | -2.36 | 47.20 % |
| Expense | | | | | | | |
| SD620.8520.400.00000 | MAINTENANCE..LANDINGS DRAIN | 5.00 | 5.00 | 0.00 | 0.00 | 5.00 | 100.00 % |
| | Expense Total: | 5.00 | 5.00 | 0.00 | 0.00 | 5.00 | 100.00 % |
| | Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit): | 0.00 | 0.00 | 0.51 | 2.64 | 2.64 | 0.00 % |
| Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SD625.2401.00000 | INTEREST & EARNINGS.OLD BROOK | 8.00 | 8.00 | 0.91 | 4.74 | -3.26 | 40.75 % |
| | Revenue Total: | 8.00 | 8.00 | 0.91 | 4.74 | -3.26 | 40.75 % |
| Expense | | | | | | | |
| SD625.8520.400.00000 | MAINTENANCE..OLD BROOKSIDE D | 8.00 | 8.00 | 0.00 | 0.00 | 8.00 | 100.00 % |
| | Expense Total: | 8.00 | 8.00 | 0.00 | 0.00 | 8.00 | 100.00 % |
| | Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Deficit): | 0.00 | 0.00 | 0.91 | 4.74 | 4.74 | 0.00 % |
| Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SD630.2401.00000 | INTEREST & EARNINGS.LAKESIDE ES | 5.00 | 5.00 | 0.63 | 3.27 | -1.73 | 34.60 % |
| | Revenue Total: | 5.00 | 5.00 | 0.63 | 3.27 | -1.73 | 34.60 % |
| Expense | | | | | | | |
| SD630.8520.400.00000 | MAINTENANCE..LAKESIDE ESTATES | 5.00 | 5.00 | 0.00 | 0.00 | 5.00 | 100.00 % |
| | Expense Total: | 5.00 | 5.00 | 0.00 | 0.00 | 5.00 | 100.00 % |
| | Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (Deficit): | 0.00 | 0.00 | 0.63 | 3.27 | 3.27 | 0.00 % |
| Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SD635.1030.00000 | SPECIAL ASSESSMENT.WATERFORD | 1,932.00 | 1,932.00 | 0.00 | 1,932.00 | 0.00 | 0.00 % |
| SD635.2401.00000 | INTEREST & EARNINGS.WATERFOR | 5.00 | 5.00 | 0.89 | 4.63 | -0.37 | 7.40 % |
| | Revenue Total: | 1,937.00 | 1,937.00 | 0.89 | 1,936.63 | -0.37 | 0.02 % |
| Expense | | | | | | | |
| SD635.8520.400.00000 | MAINTENANCE..WATERFORD POIN | 1,937.00 | 1,937.00 | 0.00 | 0.00 | 1,937.00 | 100.00 % |
| | Expense Total: | 1,937.00 | 1,937.00 | 0.00 | 0.00 | 1,937.00 | 100.00 % |
| | Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (Deficit): | 0.00 | 0.00 | 0.89 | 1,936.63 | 1,936.63 | 0.00 % |
| Fund: SD640 - STABLEGATE DRAINAGE DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SD640.2401.00000 | INTEREST & EARNINGS.STABLEGATE | 8.00 | 8.00 | 1.20 | 6.25 | -1.75 | 21.88 % |
| | Revenue Total: | 8.00 | 8.00 | 1.20 | 6.25 | -1.75 | 21.88 % |
| Expense | | | | | | | |
| SD640.8520.400.00000 | MAINTENANCE..STABLEGATE DRAI | 8.00 | 8.00 | 0.00 | 0.00 | 8.00 | 100.00 % |
| | Expense Total: | 8.00 | 8.00 | 0.00 | 0.00 | 8.00 | 100.00 % |
| | Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit): | 0.00 | 0.00 | 1.20 | 6.25 | 6.25 | 0.00 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 06/30/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|---|--------------------------|-------------------------|--------------------|---------------------|--|----------------------|
| Fund: SF450 - FIRE PROTECTION | | | | | | | |
| Revenue | | | | | | | |
| SF450.1001.00000 | REAL PROPERTY TAXES.FIRE PROTE | 1,164,600.00 | 1,164,600.00 | 0.00 | 1,164,600.00 | 0.00 | 0.00 % |
| SF450.2401.00000 | INTEREST & EARNINGS.FIRE PROTE | 400.00 | 400.00 | 4.94 | 143.54 | -256.46 | 64.12 % |
| | Revenue Total: | 1,165,000.00 | 1,165,000.00 | 4.94 | 1,164,743.54 | -256.46 | 0.02 % |
| Expense | | | | | | | |
| SF450.3410.400.00000 | FIRE PROTECTION DISTRICT AGREE | 1,165,000.00 | 1,165,000.00 | 0.00 | 1,165,000.00 | 0.00 | 0.00 % |
| | Expense Total: | 1,165,000.00 | 1,165,000.00 | 0.00 | 1,165,000.00 | 0.00 | 0.00 % |
| | Fund: SF450 - FIRE PROTECTION Surplus (Deficit): | 0.00 | 0.00 | 4.94 | -256.46 | -256.46 | 0.00 % |
| Fund: SL700 - CENTERPOINT LIGHTING DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SL700.1001.00000 | REAL PROPERTY TAXES.CENTERPOI | 1,450.00 | 1,450.00 | 0.00 | 1,450.00 | 0.00 | 0.00 % |
| SL700.2401.00000 | INTEREST & EARNINGS.CENTERPOI | 6.00 | 6.00 | 0.23 | 1.25 | -4.75 | 79.17 % |
| SL700.9000.00000 | APPROPRIATED FUND BALANCE FO | 200.00 | 200.00 | 0.00 | 0.00 | -200.00 | 100.00 % |
| | Revenue Total: | 1,656.00 | 1,656.00 | 0.23 | 1,451.25 | -204.75 | 12.36 % |
| Expense | | | | | | | |
| SL700.5182.400.00000 | UTILITIES ELECTRIC..CENTERPOINT | 1,656.00 | 1,656.00 | 145.50 | 855.58 | 800.42 | 48.33 % |
| | Expense Total: | 1,656.00 | 1,656.00 | 145.50 | 855.58 | 800.42 | 48.33 % |
| | Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit): | 0.00 | 0.00 | -145.27 | 595.67 | 595.67 | 0.00 % |
| Fund: SL705 - FOX RIDGE LIGHTING DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SL705.1001.00000 | REAL PROPERTY TAXES.FOX RIDGE L | 12,000.00 | 12,000.00 | 0.00 | 12,000.00 | 0.00 | 0.00 % |
| SL705.2401.00000 | INTEREST & EARNINGS.FOX RIDGE | 6.00 | 6.00 | 0.59 | 3.80 | -2.20 | 36.67 % |
| | Revenue Total: | 12,006.00 | 12,006.00 | 0.59 | 12,003.80 | -2.20 | 0.02 % |
| Expense | | | | | | | |
| SL705.5182.200.00000 | EQUIPMENT..FOX RIDGE LIGHTING | 806.00 | 806.00 | 0.00 | 0.00 | 806.00 | 100.00 % |
| SL705.5182.400.00000 | UTILITIES ELECTRIC..FOX RIDGE LIG | 10,200.00 | 10,200.00 | 899.44 | 4,485.38 | 5,714.62 | 56.03 % |
| SL705.5182.401.00000 | STREET LIGHTING.MAINTENANCE.F | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 % |
| | Expense Total: | 12,006.00 | 12,006.00 | 899.44 | 4,485.38 | 7,520.62 | 62.64 % |
| | Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit): | 0.00 | 0.00 | -898.85 | 7,518.42 | 7,518.42 | 0.00 % |
| Fund: SL710 - LANDINGS LIGHTING DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SL710.2401.00000 | INTEREST & EARNINGS.LANDINGS L | 1.00 | 1.00 | 0.10 | 0.45 | -0.55 | 55.00 % |
| | Revenue Total: | 1.00 | 1.00 | 0.10 | 0.45 | -0.55 | 55.00 % |
| Expense | | | | | | | |
| SL710.5182.400.00000 | UTILITIES ELECTRIC..LANDINGS LIG | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 | 100.00 % |
| | Expense Total: | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 | 100.00 % |
| | Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit): | 0.00 | 0.00 | 0.10 | 0.45 | 0.45 | 0.00 % |
| Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SL715.1001.00000 | REAL PROPERTY TAXES.LAKEWOOD | 525.00 | 525.00 | 0.00 | 525.00 | 0.00 | 0.00 % |
| SL715.2401.00000 | INTEREST & EARNINGS.LAKEWOOD | 3.00 | 3.00 | 0.22 | 1.18 | -1.82 | 60.67 % |
| | Revenue Total: | 528.00 | 528.00 | 0.22 | 526.18 | -1.82 | 0.34 % |
| Expense | | | | | | | |
| SL715.5182.240.00000 | UTILITIES-EQUIPMENT.LAKEWOOD | 250.00 | 250.00 | 0.00 | 0.00 | 250.00 | 100.00 % |
| SL715.5182.400.00000 | UTILITIES-ELECTRIC.LAKEWOOD ME | 278.00 | 278.00 | 24.96 | 146.07 | 131.93 | 47.46 % |
| | Expense Total: | 528.00 | 528.00 | 24.96 | 146.07 | 381.93 | 72.34 % |
| | Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus | 0.00 | 0.00 | -24.74 | 380.11 | 380.11 | 0.00 % |
| Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SL720.1001.00000 | REAL PROPERTY TAXES.FALLBROOK | 1,350.00 | 1,350.00 | 0.00 | 1,350.00 | 0.00 | 0.00 % |
| SL720.2401.00000 | INTEREST & EARNINGS.FALLBROOK | 3.00 | 3.00 | 0.18 | 1.06 | -1.94 | 64.67 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 06/30/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--|---|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| SL720.9000.00000 | APPROPRIATED FUND BALANCE FO | 147.00 | 147.00 | 0.00 | 0.00 | -147.00 | 100.00 % |
| | Revenue Total: | 1,500.00 | 1,500.00 | 0.18 | 1,351.06 | -148.94 | 9.93 % |
| Expense | | | | | | | |
| SL720.5182.400.00000 | UTILITIES ELECTRIC.FALLBROOK PA | 1,500.00 | 1,500.00 | 134.51 | 670.75 | 829.25 | 55.28 % |
| | Expense Total: | 1,500.00 | 1,500.00 | 134.51 | 670.75 | 829.25 | 55.28 % |
| | Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Deficit) | 0.00 | 0.00 | -134.33 | 680.31 | 680.31 | 0.00 % |
| Fund: SS800 - SANITARY SEWER | | | | | | | |
| Revenue | | | | | | | |
| SS800.1030.00000 | SPECIAL ASSESSMENTS..PURDY/MO | 18,210.00 | 18,210.00 | 0.00 | 18,210.00 | 0.00 | 0.00 % |
| SS800.2401.00000 | INTEREST & EARNINGS.SEWER | 14.00 | 14.00 | 1.21 | 6.28 | -7.72 | 55.14 % |
| | Revenue Total: | 18,224.00 | 18,224.00 | 1.21 | 18,216.28 | -7.72 | 0.04 % |
| Expense | | | | | | | |
| SS800.9710.600.00000 | SERIAL BONDS.PRINCIPAL.PURDY/ | 18,210.00 | 18,210.00 | 0.00 | 0.00 | 18,210.00 | 100.00 % |
| SS800.9710.700.00000 | SERIAL BONDS.INTEREST.PURDY/M | 14.00 | 14.00 | 0.00 | 0.00 | 14.00 | 100.00 % |
| | Expense Total: | 18,224.00 | 18,224.00 | 0.00 | 0.00 | 18,224.00 | 100.00 % |
| | Fund: SS800 - SANITARY SEWER Surplus (Deficit): | 0.00 | 0.00 | 1.21 | 18,216.28 | 18,216.28 | 0.00 % |
| Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SW500.1001.00000 | REAL PROPERTY TAXES.CANDGA CO | 645,000.00 | 645,000.00 | 0.00 | 645,000.00 | 0.00 | 0.00 % |
| SW500.2140.00000 | WATER QUARTERLY SALES.CANDGA | 715,000.00 | 715,000.00 | 20,892.90 | 199,716.82 | -515,283.18 | 72.07 % |
| SW500.2142.00000 | WATER FILL STATION SALES.CANDG | 2,000.00 | 2,000.00 | 153.50 | 448.00 | -1,552.00 | 77.60 % |
| SW500.2144.00000 | WATER NEW SERVICES.CANDGA CO | 25,000.00 | 25,000.00 | 3,300.00 | 8,550.00 | -16,450.00 | 65.80 % |
| SW500.2148.00000 | PENALTY ON WATER.CANDGA CON | 5,000.00 | 5,000.00 | 427.56 | 912.23 | -4,087.77 | 81.76 % |
| SW500.2389.00000 | INTEREST OTHER GOVT | 2,215.00 | 2,215.00 | 0.00 | 0.00 | -2,215.00 | 100.00 % |
| SW500.2401.00000 | INTEREST & EARNINGS.CANANDAI | 4,500.00 | 4,500.00 | 2,026.68 | 2,434.50 | -2,065.50 | 45.90 % |
| SW500.5031.00000 | INTERFUND TRANSFERS.CANDGA C | 12,294.00 | 12,294.00 | 12,294.00 | 12,294.00 | 0.00 | 0.00 % |
| SW500.9000.00000 | APPROPRIATED FUND BALANCE FO | 416,749.00 | 416,749.00 | 0.00 | 0.00 | -416,749.00 | 100.00 % |
| | Revenue Total: | 1,827,758.00 | 1,827,758.00 | 39,094.64 | 869,355.55 | -958,402.45 | 52.44 % |
| Expense | | | | | | | |
| SW500.1910.400.00000 | UNALLOCATED INS.CONTRACTUAL. | 7,500.00 | 11,512.00 | 0.00 | 11,511.16 | 0.84 | 0.01 % |
| SW500.1990.400.00000 | CONTINGENCY.CONTRACTUAL.CAN | 20,000.00 | 12,961.00 | 0.00 | 0.00 | 12,961.00 | 100.00 % |
| SW500.8310.120.00000 | WATER ADMIN.SUPER.SALARY.CAN | 52,020.00 | 52,020.00 | 6,002.31 | 26,010.01 | 26,009.99 | 50.00 % |
| SW500.8310.121.00000 | WATER ADMIN.OFFICE SPECIALIST I | 12,000.00 | 12,000.00 | 0.00 | 0.00 | 12,000.00 | 100.00 % |
| SW500.8310.122.00000 | WATER ADMIN.SENIOR CLERK.CDG | 24,399.00 | 24,399.00 | 2,270.50 | 9,597.95 | 14,801.05 | 60.66 % |
| SW500.8310.131.00000 | WATER ADMIN.MAINASST.CANDGA | 177,963.00 | 177,963.00 | 19,962.36 | 71,759.14 | 106,203.86 | 59.68 % |
| SW500.8310.200.00000 | WATER ADMIN.CAP EQUIP.CANDGA | 128,501.00 | 128,501.00 | 94.36 | 55,762.86 | 72,738.14 | 56.61 % |
| SW500.8310.400.00000 | WATER ADMIN.CONTRACTUAL.CAN | 5,000.00 | 5,000.00 | 95.15 | 892.26 | 4,107.74 | 82.15 % |
| SW500.8310.410.00000 | WATER ADMIN.LEGAL SERVICES.CA | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 100.00 % |
| SW500.8310.420.00000 | WATER ADMIN.METER READING.C | 28,750.00 | 28,750.00 | 2,491.55 | 14,851.45 | 13,898.55 | 48.34 % |
| SW500.8310.423.00000 | WATER ADMIN.VEHICLE GPS.CAND | 1,000.00 | 1,000.00 | 0.00 | 407.35 | 592.65 | 59.27 % |
| SW500.8310.424.00000 | WATER ADMIN.TRAINING & DUES.C | 3,000.00 | 3,000.00 | 0.00 | 645.00 | 2,355.00 | 78.50 % |
| SW500.8310.450.00000 | WATER ADMIN.ENGINEERING.CAN | 21,000.00 | 21,000.00 | 1,162.50 | 2,492.50 | 18,507.50 | 88.13 % |
| SW500.8320.400.00000 | WATER PURCHASES.CONT.CANDGA | 505,000.00 | 505,000.00 | 0.00 | 94,569.30 | 410,430.70 | 81.27 % |
| SW500.8320.420.00000 | WATER PURCHASES.UTILITIES.CAN | 53,000.00 | 53,000.00 | 1,421.51 | 20,433.20 | 32,566.80 | 61.45 % |
| SW500.8340.440.00000 | SERVICES & MAINT.SERVICES & MA | 76,700.00 | 76,700.00 | 11,663.89 | 36,864.35 | 39,835.65 | 51.94 % |
| SW500.8397.200.00000 | WATER CAP PROJECTS.CAP EQUIP.C | 240,000.00 | 240,000.00 | 27,688.07 | 74,803.07 | 165,196.93 | 68.83 % |
| SW500.9010.800.00000 | NYS RETIREMENT..CANDGA CONS | 16,500.00 | 16,500.00 | 0.00 | 0.00 | 16,500.00 | 100.00 % |
| SW500.9030.800.00000 | SOCIAL SECURITY...CANDGA CONS | 16,000.00 | 16,000.00 | 1,931.80 | 7,502.94 | 8,497.06 | 53.11 % |
| SW500.9040.800.00000 | WORKERS COMPENSATION...CAND | 6,700.00 | 9,727.00 | 0.00 | 9,726.54 | 0.46 | 0.00 % |
| SW500.9050.800.00000 | UNEMPLOYMENT INSURANCE.CAN | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 100.00 % |
| SW500.9055.800.00000 | DISABILITY INSURANCE...CANDGA C | 100.00 | 100.00 | 0.00 | 35.62 | 64.38 | 64.38 % |
| SW500.9060.810.00000 | HOSPITAL/MEDICAL INSURANCE.CA | 37,600.00 | 37,600.00 | 0.00 | 6,731.85 | 30,868.15 | 82.10 % |
| SW500.9060.811.00000 | DENTAL INSURANCE.CANDGA CON | 1,500.00 | 1,500.00 | 0.00 | 1,087.05 | 412.95 | 27.53 % |
| SW500.9060.820.00000 | HOSPITAL/MEDICAL INSURANCE.B | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 100.00 % |
| SW500.9060.830.00000 | HOSPITAL/MEDICAL INS.HSA ACCO | 13,000.00 | 13,000.00 | 5,000.00 | 10,475.00 | 2,525.00 | 19.42 % |
| SW500.9090.876.00000 | EMP BENEFIT VAC BUYBACK | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 100.00 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 06/30/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--|---------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| SW500.9710.600.00000 | SERIAL BONDS PRINCIPAL | 263,918.00 | 263,918.00 | 0.00 | 0.00 | 263,918.00 | 100.00 % |
| SW500.9710.700.00000 | SERIAL BONDS INTEREST | 101,607.00 | 101,607.00 | 33,400.00 | 33,400.00 | 68,207.00 | 67.13 % |
| | Expense Total: | 1,827,758.00 | 1,827,758.00 | 113,184.00 | 489,558.60 | 1,338,199.40 | 73.22 % |
| Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT S | | 0.00 | 0.00 | -74,089.36 | 379,796.95 | 379,796.95 | 0.00 % |
| Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SW505.1001.00000 | REAL PROPERTY TAXES.CANDGA BR | 10,158.00 | 10,158.00 | 0.00 | 10,158.00 | 0.00 | 0.00 % |
| SW505.1030.00000 | SPECIAL ASSESSMENT.CANDGA BRI | 60,588.00 | 60,588.00 | 0.00 | 60,588.00 | 0.00 | 0.00 % |
| SW505.2401.00000 | INTEREST & EARNINGS.CANANDAI | 45.00 | 45.00 | 3.23 | 22.16 | -22.84 | 50.76 % |
| SW505.9000.00000 | APPROPRIATED FUND BALANCE FO | 6,514.00 | 6,514.00 | 0.00 | 0.00 | -6,514.00 | 100.00 % |
| | Revenue Total: | 77,305.00 | 77,305.00 | 3.23 | 70,768.16 | -6,536.84 | 8.46 % |
| Expense | | | | | | | |
| SW505.8340.400.00000 | SERVICES & MAINTENANCE.CONT.C | 13,201.00 | 13,201.00 | 1,281.60 | 2,947.20 | 10,253.80 | 77.67 % |
| SW505.9710.600.00000 | SERIAL BONDS BRISTOL.PRINCIPAL. | 20,000.00 | 20,000.00 | 0.00 | 0.00 | 20,000.00 | 100.00 % |
| SW505.9710.700.00000 | SERIAL BONDS BRISTOL.INTEREST.C | 38,675.00 | 38,675.00 | 19,337.50 | 19,337.50 | 19,337.50 | 50.00 % |
| SW505.9903.900.00000 | TRANSFER/WATER-MAINT.CANDGA | 1,919.00 | 1,919.00 | 1,919.00 | 1,919.00 | 0.00 | 0.00 % |
| SW505.9903.901.00000 | TRANSFER/WATER-MAINT...CANDG | 3,510.00 | 3,510.00 | 3,510.00 | 3,510.00 | 0.00 | 0.00 % |
| | Expense Total: | 77,305.00 | 77,305.00 | 26,048.10 | 27,713.70 | 49,591.30 | 64.15 % |
| Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Su | | 0.00 | 0.00 | -26,044.87 | 43,054.46 | 43,054.46 | 0.00 % |
| Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SW515.1001.00000 | REAL PROPERTY TAXES.CANDGA-FA | 206,004.00 | 206,004.00 | 0.00 | 206,004.00 | 0.00 | 0.00 % |
| SW515.2401.00000 | INTEREST & EARNINGS.CANANDAI | 40.00 | 40.00 | 3.32 | 27.92 | -12.08 | 30.20 % |
| | Revenue Total: | 206,044.00 | 206,044.00 | 3.32 | 206,031.92 | -12.08 | 0.01 % |
| Expense | | | | | | | |
| SW515.8350.400.00000 | FARM.COMMON WATER.CONTRAC | 206,004.00 | 206,004.00 | 0.00 | 206,005.00 | -1.00 | 0.00 % |
| SW515.8389.400.00000 | CDGA.COMMON WATER.CONTRAC | 40.00 | 40.00 | 0.00 | 120.00 | -80.00 | -200.00 % |
| | Expense Total: | 206,044.00 | 206,044.00 | 0.00 | 206,125.00 | -81.00 | -0.04 % |
| Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Sur | | 0.00 | 0.00 | 3.32 | -93.08 | -93.08 | 0.00 % |
| Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SW520.1001.00000 | REAL PROPERTY TAXES.ANDREWS - | 7,082.00 | 7,082.00 | 0.00 | 7,082.00 | 0.00 | 0.00 % |
| SW520.2401.00000 | INTEREST & EARNINGS.ANDREWS - | 2.00 | 2.00 | 0.38 | 2.30 | 0.30 | 115.00 % |
| | Revenue Total: | 7,084.00 | 7,084.00 | 0.38 | 7,084.30 | 0.30 | 0.00 % |
| Expense | | | | | | | |
| SW520.8350.400.00000 | FARM.COMMON WATER.CONT.AN | 7,082.00 | 7,082.00 | 0.00 | 7,082.00 | 0.00 | 0.00 % |
| SW520.8389.400.00000 | CDGA.COMMON WATER.CONTRAC | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 | 100.00 % |
| | Expense Total: | 7,084.00 | 7,084.00 | 0.00 | 7,082.00 | 2.00 | 0.03 % |
| Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT Surplus | | 0.00 | 0.00 | 0.38 | 2.30 | 2.30 | 0.00 % |
| Fund: SW525 - MCINTYRE ROAD WATER DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SW525.1001.00000 | REAL PROPERTY TAXES.MCINTYRE | 7,150.00 | 7,150.00 | 0.00 | 7,150.00 | 0.00 | 0.00 % |
| SW525.2401.00000 | INTEREST & EARNINGS.MCINTYRE | 8.00 | 8.00 | 0.59 | 3.86 | -4.14 | 51.75 % |
| SW525.9000.00000 | APPROPRIATED FUND BALANCE FO | 1,332.00 | 1,332.00 | 0.00 | 0.00 | -1,332.00 | 100.00 % |
| | Revenue Total: | 8,490.00 | 8,490.00 | 0.59 | 7,153.86 | -1,336.14 | 15.74 % |
| Expense | | | | | | | |
| SW525.8340.400.00000 | SERVICES & MAINTENANCE.CONT. | 779.00 | 779.00 | 0.00 | 0.00 | 779.00 | 100.00 % |
| SW525.9710.600.00000 | SERIAL BONDS.PRINCIPAL.MCINTYR | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 100.00 % |
| SW525.9710.700.00000 | SERIAL BONDS.INTEREST.MCINTYRE | 3,543.00 | 3,543.00 | 1,771.50 | 1,771.50 | 1,771.50 | 50.00 % |
| SW525.9903.900.00000 | TRANSFER/WATER-MAINTENANCE. | 1,168.00 | 1,168.00 | 1,168.00 | 1,168.00 | 0.00 | 0.00 % |
| | Expense Total: | 8,490.00 | 8,490.00 | 2,939.50 | 2,939.50 | 5,550.50 | 65.38 % |
| Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit): | | 0.00 | 0.00 | -2,938.91 | 4,214.36 | 4,214.36 | 0.00 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 06/30/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|----------------------------------|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SW530.1001.00000 | REAL PROPERTY TAXES.EMERSON A | 17,925.00 | 17,925.00 | 0.00 | 17,925.00 | 0.00 | 0.00 % |
| SW530.2401.00000 | INTEREST & EARNINGS.EMERSON A | 2.00 | 2.00 | 0.25 | 2.11 | 0.11 | 105.50 % |
| | Revenue Total: | 17,927.00 | 17,927.00 | 0.25 | 17,927.11 | 0.11 | 0.00 % |
| Expense | | | | | | | |
| SW530.8350.400.00000 | COMMON WATER.CONTRACTUAL.E | 2.00 | 2.00 | 0.00 | 0.00 | 2.00 | 100.00 % |
| SW530.8389.400.00000 | COMMON WATER.CONTRACTUAL.E | 4,818.00 | 4,818.00 | 0.00 | 4,818.00 | 0.00 | 0.00 % |
| SW530.9710.600.00000 | SERIAL BONDS.PRINCIPAL.EMERSON | 7,000.00 | 7,000.00 | 0.00 | 7,000.00 | 0.00 | 0.00 % |
| SW530.9710.700.00000 | SERIAL BONDS.INTEREST.EMERSON | 6,107.00 | 6,107.00 | 0.00 | 6,107.00 | 0.00 | 0.00 % |
| | Expense Total: | 17,927.00 | 17,927.00 | 0.00 | 17,925.00 | 2.00 | 0.01 % |
| Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT S | | 0.00 | 0.00 | 0.25 | 2.11 | 2.11 | 0.00 % |
| Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SW535.1001.00000 | REAL PROPERTY TAXES.COUNTY RO | 15,046.00 | 15,046.00 | 0.00 | 15,046.00 | 0.00 | 0.00 % |
| SW535.2401.00000 | INTEREST & EARNINGS.EX 36 - COU | 12.00 | 12.00 | 0.95 | 6.51 | -5.49 | 45.75 % |
| SW535.9000.00000 | APPROPRIATED FUND BALANCE FO | 800.00 | 800.00 | 0.00 | 0.00 | -800.00 | 100.00 % |
| | Revenue Total: | 15,858.00 | 15,858.00 | 0.95 | 15,052.51 | -805.49 | 5.08 % |
| Expense | | | | | | | |
| SW535.8340.400.00000 | SERVICES & MAIN.CONT.CO RD #30 | 793.00 | 793.00 | 0.00 | 0.00 | 793.00 | 100.00 % |
| SW535.9710.600.00000 | SERIAL BONDS.PRINCIPAL.EX 36 - C | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100.00 % |
| SW535.9710.700.00000 | SERIAL BONDS.INTEREST.CO RD #30 | 8,875.00 | 8,875.00 | 4,437.50 | 4,437.50 | 4,437.50 | 50.00 % |
| SW535.9903.900.00000 | TRANSFER/WATER-MAINTENANCE. | 1,190.00 | 1,190.00 | 1,190.00 | 1,190.00 | 0.00 | 0.00 % |
| | Expense Total: | 15,858.00 | 15,858.00 | 5,627.50 | 5,627.50 | 10,230.50 | 64.51 % |
| Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplu | | 0.00 | 0.00 | -5,626.55 | 9,425.01 | 9,425.01 | 0.00 % |
| Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SW540.1001.00000 | REAL PROPERTY TAXES.HOPKINS G | 13,000.00 | 13,000.00 | 0.00 | 13,000.00 | 0.00 | 0.00 % |
| SW540.2401.00000 | INTEREST & EARNINGS.HOPKINS G | 11.00 | 11.00 | 0.83 | 5.74 | -5.26 | 47.82 % |
| SW540.9000.00000 | APPROPRIATED FUND BALANCE FO | 1,294.00 | 1,294.00 | 0.00 | 0.00 | -1,294.00 | 100.00 % |
| | Revenue Total: | 14,305.00 | 14,305.00 | 0.83 | 13,005.74 | -1,299.26 | 9.08 % |
| Expense | | | | | | | |
| SW540.8340.400.00000 | SERVICES & MAIN.CONT.HOPKINS | 1,707.00 | 1,707.00 | 0.00 | 0.00 | 1,707.00 | 100.00 % |
| SW540.9710.600.00000 | SERIAL BONDS.PRINCIPAL.HOPKINS | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 100.00 % |
| SW540.9710.700.00000 | SERIAL BONDS.INTEREST.HOPKINS | 5,038.00 | 5,038.00 | 2,518.75 | 2,518.75 | 2,519.25 | 50.00 % |
| SW540.9903.900.00000 | TRANSFER/WATER-MAINTENANCE. | 2,560.00 | 2,560.00 | 2,560.00 | 2,560.00 | 0.00 | 0.00 % |
| | Expense Total: | 14,305.00 | 14,305.00 | 5,078.75 | 5,078.75 | 9,226.25 | 64.50 % |
| Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Defici | | 0.00 | 0.00 | -5,077.92 | 7,926.99 | 7,926.99 | 0.00 % |
| Fund: SW545 - HICKOX ROAD WATER DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SW545.1001.00000 | REAL PROPERTY TAXES.HICKOX ROA | 3,750.00 | 3,750.00 | 0.00 | 3,750.00 | 0.00 | 0.00 % |
| SW545.2401.00000 | INTEREST & EARNINGS.HICKOX RO | 1.00 | 1.00 | 0.26 | 2.21 | 1.21 | 221.00 % |
| | Revenue Total: | 3,751.00 | 3,751.00 | 0.26 | 3,752.21 | 1.21 | 0.03 % |
| Expense | | | | | | | |
| SW545.8340.440.00000 | SERVICES & MAINTENANCE.HICKOX | 725.00 | 725.00 | 0.00 | 0.00 | 725.00 | 100.00 % |
| SW545.9795.600.00000 | DEBT PRIN OTHER GOVT DUE TO O | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 100.00 % |
| SW545.9903.900.00000 | TRANSFER/WATER-MAINTENANCE. | 526.00 | 526.00 | 526.00 | 526.00 | 0.00 | 0.00 % |
| | Expense Total: | 3,751.00 | 3,751.00 | 526.00 | 526.00 | 3,225.00 | 85.98 % |
| Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit): | | 0.00 | 0.00 | -525.74 | 3,226.21 | 3,226.21 | 0.00 % |
| Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT | | | | | | | |
| Revenue | | | | | | | |
| SW550.1001.00000 | REAL PROPERTY TAXES.NOTT RD EX | 6,200.00 | 6,200.00 | 0.00 | 6,200.00 | 0.00 | 0.00 % |
| SW550.2401.00000 | INTEREST & EARNINGS.NOTT RD EX | 4.00 | 4.00 | 0.46 | 2.80 | -1.20 | 30.00 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 06/30/2022

| | | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--|--|--------------------------|-------------------------|--------------------|---------------------|--|----------------------|
| SW550.9000.00000 | APPROPRIATED FUND BALANCE FO | 699.00 | 699.00 | 0.00 | 0.00 | -699.00 | 100.00 % |
| | Revenue Total: | 6,903.00 | 6,903.00 | 0.46 | 6,202.80 | -700.20 | 10.14 % |
| | Expense | | | | | | |
| SW550.8340.400.00000 | SERVICES & MAINTENANCE.CONTR | 467.00 | 467.00 | 0.00 | 0.00 | 467.00 | 100.00 % |
| SW550.9710.600.00000 | SERIAL BONDS.PRINCIPAL.NOTT RD | 4,000.00 | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 100.00 % |
| SW550.9710.700.00000 | SERIAL BONDS.INTEREST.NOTT RD | 1,736.00 | 1,736.00 | 0.00 | 868.00 | 868.00 | 50.00 % |
| SW550.9903.900.00000 | TRANSFER/WATER-MAINTENANCE. | 700.00 | 700.00 | 700.00 | 700.00 | 0.00 | 0.00 % |
| | Expense Total: | 6,903.00 | 6,903.00 | 700.00 | 1,568.00 | 5,335.00 | 77.29 % |
| | Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit): | 0.00 | 0.00 | -699.54 | 4,634.80 | 4,634.80 | 0.00 % |
| Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT | | | | | | | |
| | Revenue | | | | | | |
| SW555.1001.00000 | REAL PROPERTY TAXES.CO RD 32 EX | 11,730.00 | 11,730.00 | 0.00 | 11,730.00 | 0.00 | 0.00 % |
| SW555.2401.00000 | INTEREST & EARNINGS.CO RD 32 E | 7.00 | 7.00 | 0.26 | 4.49 | -2.51 | 35.86 % |
| | Revenue Total: | 11,737.00 | 11,737.00 | 0.26 | 11,734.49 | -2.51 | 0.02 % |
| | Expense | | | | | | |
| SW555.8340.400.00000 | SERVICES & MAIN.CONT.CO RD 32 | 480.00 | 480.00 | 0.00 | 0.00 | 480.00 | 100.00 % |
| SW555.9795.650.00000 | DEBT PRINCIPAL DUE TO OTHER GO | 8,321.00 | 8,321.00 | 0.00 | 0.00 | 8,321.00 | 100.00 % |
| SW555.9795.700.00000 | DEBT INTEREST DUE TO OTHER GO | 2,215.00 | 2,215.00 | 1,967.46 | 1,967.46 | 247.54 | 11.18 % |
| SW555.9903.900.00000 | TRANSFER/WATER-MAINTENANCE. | 721.00 | 721.00 | 721.00 | 721.00 | 0.00 | 0.00 % |
| | Expense Total: | 11,737.00 | 11,737.00 | 2,688.46 | 2,688.46 | 9,048.54 | 77.09 % |
| | Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit) | 0.00 | 0.00 | -2,688.20 | 9,046.03 | 9,046.03 | 0.00 % |
| | Report Surplus (Deficit): | 0.00 | 0.00 | -193,058.89 | 2,176,201.10 | 2,176,201.10 | 0.00 % |

Group Summary

| Account Type | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| Fund: AA100 - GENERAL FUND | | | | | | |
| Revenue | 4,720,500.00 | 5,822,500.00 | 462,674.87 | 2,307,445.42 | -3,515,054.58 | 60.37 % |
| Expense | 4,720,500.00 | 5,822,500.00 | 422,589.05 | 2,642,143.73 | 3,180,356.27 | 54.62 % |
| Fund: AA100 - GENERAL FUND Surplus (Deficit): | 0.00 | 0.00 | 40,085.82 | -334,698.31 | -334,698.31 | 0.00 % |
| Fund: AA231 - CONTINGENT/TAX RESERVE | | | | | | |
| Revenue | 0.00 | 0.00 | 313.45 | 687.59 | 687.59 | 0.00 % |
| Fund: AA231 - CONTINGENT/TAX RESERVE Total: | 0.00 | 0.00 | 313.45 | 687.59 | 687.59 | 0.00 % |
| Fund: AA232 - CAMPUS REPAIR RESERVE | | | | | | |
| Revenue | 0.00 | 0.00 | 135.53 | 125,290.73 | 125,290.73 | 0.00 % |
| Fund: AA232 - CAMPUS REPAIR RESERVE Total: | 0.00 | 0.00 | 135.53 | 125,290.73 | 125,290.73 | 0.00 % |
| Fund: AA233 - TECHNOLOGY RESERVE | | | | | | |
| Revenue | 0.00 | 0.00 | 30.39 | 66.53 | 66.53 | 0.00 % |
| Fund: AA233 - TECHNOLOGY RESERVE Total: | 0.00 | 0.00 | 30.39 | 66.53 | 66.53 | 0.00 % |
| Fund: AA234 - OPEN SPACE RESERVE | | | | | | |
| Revenue | 0.00 | 0.00 | 266.90 | 251,041.67 | 251,041.67 | 0.00 % |
| Fund: AA234 - OPEN SPACE RESERVE Total: | 0.00 | 0.00 | 266.90 | 251,041.67 | 251,041.67 | 0.00 % |
| Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE | | | | | | |
| Revenue | 0.00 | 0.00 | 122.88 | 269.54 | 269.54 | 0.00 % |
| Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total: | 0.00 | 0.00 | 122.88 | 269.54 | 269.54 | 0.00 % |
| Fund: AA237 - BONDED INDEBTEDNESS RESERVE | | | | | | |
| Revenue | 0.00 | 0.00 | 142.44 | 312.48 | 312.48 | 0.00 % |
| Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total: | 0.00 | 0.00 | 142.44 | 312.48 | 312.48 | 0.00 % |
| Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE | | | | | | |
| Revenue | 0.00 | 0.00 | 529.50 | 251,148.09 | 251,148.09 | 0.00 % |
| Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total: | 0.00 | 0.00 | 529.50 | 251,148.09 | 251,148.09 | 0.00 % |
| Fund: CM100 - (CR) RECREATION.MISCELLANEOUS | | | | | | |
| Revenue | 0.00 | 0.00 | 4,222.50 | 14,526.95 | 14,526.95 | 0.00 % |
| Fund: CM100 - (CR) RECREATION.MISCELLANEOUS Total: | 0.00 | 0.00 | 4,222.50 | 14,526.95 | 14,526.95 | 0.00 % |
| Fund: DA100 - HIGHWAY | | | | | | |
| Revenue | 4,259,736.00 | 4,459,165.00 | 79,718.13 | 2,519,081.92 | -1,940,083.08 | 43.51 % |
| Expense | 4,259,736.00 | 4,459,165.00 | 286,473.40 | 1,632,656.96 | 2,826,508.04 | 63.39 % |
| Fund: DA100 - HIGHWAY Surplus (Deficit): | 0.00 | 0.00 | -206,755.27 | 886,424.96 | 886,424.96 | 0.00 % |
| Fund: DA230 - HWY EQUIPMENT RESERVE | | | | | | |
| Revenue | 0.00 | 0.00 | 206.06 | 125,445.33 | 125,445.33 | 0.00 % |
| Fund: DA230 - HWY EQUIPMENT RESERVE Total: | 0.00 | 0.00 | 206.06 | 125,445.33 | 125,445.33 | 0.00 % |
| Fund: DA232 - HWY IMPROVEMENT RESERVE | | | | | | |
| Revenue | 0.00 | 0.00 | 220.43 | 125,476.79 | 125,476.79 | 0.00 % |
| Fund: DA232 - HWY IMPROVEMENT RESERVE Total: | 0.00 | 0.00 | 220.43 | 125,476.79 | 125,476.79 | 0.00 % |
| Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE | | | | | | |
| Revenue | 0.00 | 0.00 | 135.71 | 297.74 | 297.74 | 0.00 % |
| Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total: | 0.00 | 0.00 | 135.71 | 297.74 | 297.74 | 0.00 % |
| Fund: HH100 - CAPITAL PROJECTS | | | | | | |
| Revenue | 0.00 | 0.00 | 105,172.14 | 261,540.41 | 261,540.41 | 0.00 % |
| Expense | 0.00 | 0.00 | 11,584.83 | 59,586.30 | -59,586.30 | 0.00 % |
| Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit): | 0.00 | 0.00 | 93,587.31 | 201,954.11 | 201,954.11 | 0.00 % |
| Fund: SD600 - RT 332 DRAINAGE DISTRICT | | | | | | |
| Revenue | 90.00 | 90.00 | 7.95 | 41.29 | -48.71 | 54.12 % |
| Expense | 90.00 | 90.00 | 0.00 | -45,000.00 | 45,090.00 | 0.00 % |
| Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit): | 0.00 | 0.00 | 7.95 | 45,041.29 | 45,041.29 | 0.00 % |
| Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT | | | | | | |
| Revenue | 18.00 | 7,436.00 | 1.43 | 9.49 | -7,426.51 | 99.87 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 06/30/2022

| Account Type | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|---|--------------------------|-------------------------|--------------------|--------------------|--|----------------------|
| Expense | 18.00 | 7,436.00 | 7,435.23 | 7,435.23 | 0.77 | 0.01 % |
| Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplu | 0.00 | 0.00 | -7,433.80 | -7,425.74 | -7,425.74 | 0.00 % |
| Fund: SD610 - ASHTON DRAINAGE DISTRICT | | | | | | |
| Revenue | 8.00 | 8.00 | 0.97 | 5.05 | -2.95 | 36.88 % |
| Expense | 8.00 | 8.00 | 0.00 | 0.00 | 8.00 | 100.00 % |
| Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit): | 0.00 | 0.00 | 0.97 | 5.05 | 5.05 | 0.00 % |
| Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT | | | | | | |
| Revenue | 5,022.00 | 5,022.00 | 2.28 | 11.85 | -5,010.15 | 99.76 % |
| Expense | 5,022.00 | 5,022.00 | 0.00 | 0.00 | 5,022.00 | 100.00 % |
| Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit): | 0.00 | 0.00 | 2.28 | 11.85 | 11.85 | 0.00 % |
| Fund: SD620 - LANDINGS DRAINAGE DISTRICT | | | | | | |
| Revenue | 5.00 | 5.00 | 0.51 | 2.64 | -2.36 | 47.20 % |
| Expense | 5.00 | 5.00 | 0.00 | 0.00 | 5.00 | 100.00 % |
| Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit): | 0.00 | 0.00 | 0.51 | 2.64 | 2.64 | 0.00 % |
| Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT | | | | | | |
| Revenue | 8.00 | 8.00 | 0.91 | 4.74 | -3.26 | 40.75 % |
| Expense | 8.00 | 8.00 | 0.00 | 0.00 | 8.00 | 100.00 % |
| Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Defic | 0.00 | 0.00 | 0.91 | 4.74 | 4.74 | 0.00 % |
| Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT | | | | | | |
| Revenue | 5.00 | 5.00 | 0.63 | 3.27 | -1.73 | 34.60 % |
| Expense | 5.00 | 5.00 | 0.00 | 0.00 | 5.00 | 100.00 % |
| Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (De | 0.00 | 0.00 | 0.63 | 3.27 | 3.27 | 0.00 % |
| Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT | | | | | | |
| Revenue | 1,937.00 | 1,937.00 | 0.89 | 1,936.63 | -0.37 | 0.02 % |
| Expense | 1,937.00 | 1,937.00 | 0.00 | 0.00 | 1,937.00 | 100.00 % |
| Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (D | 0.00 | 0.00 | 0.89 | 1,936.63 | 1,936.63 | 0.00 % |
| Fund: SD640 - STABLEGATE DRAINAGE DISTRICT | | | | | | |
| Revenue | 8.00 | 8.00 | 1.20 | 6.25 | -1.75 | 21.88 % |
| Expense | 8.00 | 8.00 | 0.00 | 0.00 | 8.00 | 100.00 % |
| Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit): | 0.00 | 0.00 | 1.20 | 6.25 | 6.25 | 0.00 % |
| Fund: SF450 - FIRE PROTECTION | | | | | | |
| Revenue | 1,165,000.00 | 1,165,000.00 | 4.94 | 1,164,743.54 | -256.46 | 0.02 % |
| Expense | 1,165,000.00 | 1,165,000.00 | 0.00 | 1,165,000.00 | 0.00 | 0.00 % |
| Fund: SF450 - FIRE PROTECTION Surplus (Deficit): | 0.00 | 0.00 | 4.94 | -256.46 | -256.46 | 0.00 % |
| Fund: SL700 - CENTERPOINT LIGHTING DISTRICT | | | | | | |
| Revenue | 1,656.00 | 1,656.00 | 0.23 | 1,451.25 | -204.75 | 12.36 % |
| Expense | 1,656.00 | 1,656.00 | 145.50 | 855.58 | 800.42 | 48.33 % |
| Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit): | 0.00 | 0.00 | -145.27 | 595.67 | 595.67 | 0.00 % |
| Fund: SL705 - FOX RIDGE LIGHTING DISTRICT | | | | | | |
| Revenue | 12,006.00 | 12,006.00 | 0.59 | 12,003.80 | -2.20 | 0.02 % |
| Expense | 12,006.00 | 12,006.00 | 899.44 | 4,485.38 | 7,520.62 | 62.64 % |
| Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit): | 0.00 | 0.00 | -898.85 | 7,518.42 | 7,518.42 | 0.00 % |
| Fund: SL710 - LANDINGS LIGHTING DISTRICT | | | | | | |
| Revenue | 1.00 | 1.00 | 0.10 | 0.45 | -0.55 | 55.00 % |
| Expense | 1.00 | 1.00 | 0.00 | 0.00 | 1.00 | 100.00 % |
| Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit): | 0.00 | 0.00 | 0.10 | 0.45 | 0.45 | 0.00 % |
| Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT | | | | | | |
| Revenue | 528.00 | 528.00 | 0.22 | 526.18 | -1.82 | 0.34 % |
| Expense | 528.00 | 528.00 | 24.96 | 146.07 | 381.93 | 72.34 % |
| Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus | 0.00 | 0.00 | -24.74 | 380.11 | 380.11 | 0.00 % |
| Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT | | | | | | |
| Revenue | 1,500.00 | 1,500.00 | 0.18 | 1,351.06 | -148.94 | 9.93 % |
| Expense | 1,500.00 | 1,500.00 | 134.51 | 670.75 | 829.25 | 55.28 % |
| Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Defici | 0.00 | 0.00 | -134.33 | 680.31 | 680.31 | 0.00 % |

Monthly Budget Report

For Fiscal: 2022 Period Ending: 06/30/2022

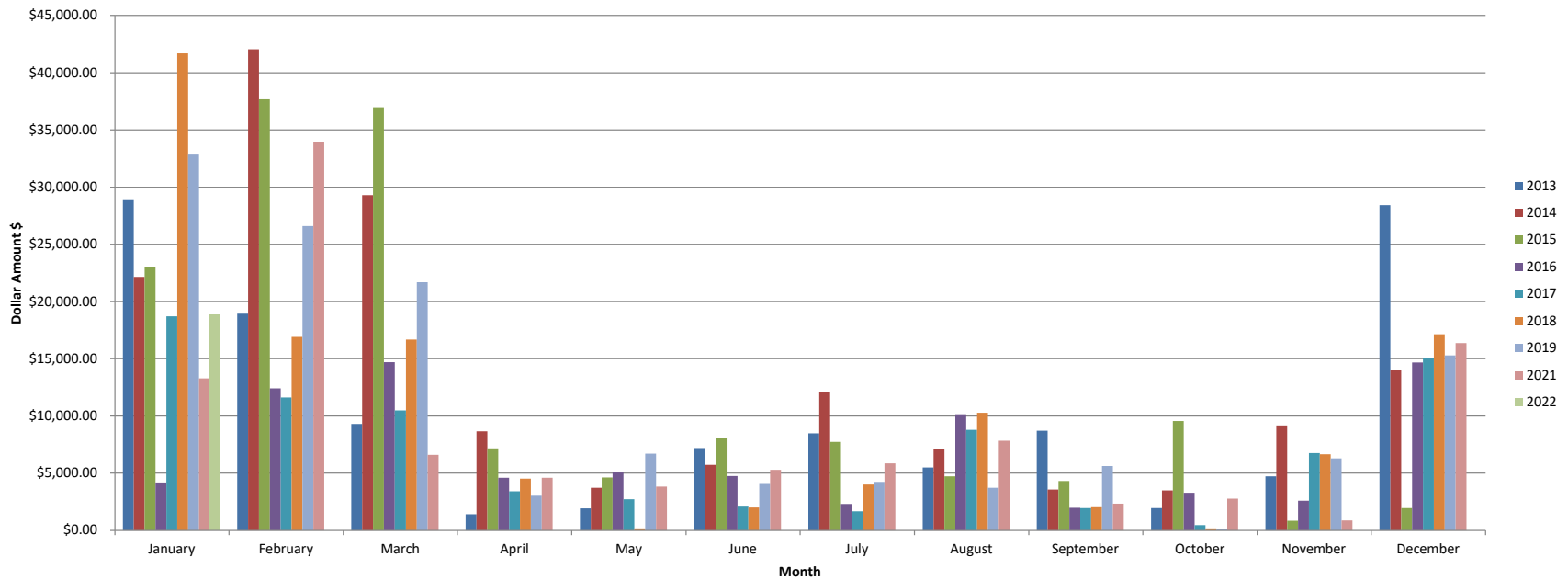
| Account Type | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) | Percent Remaining |
|--|--------------------------|-------------------------|--------------------|---------------------|--|----------------------|
| Fund: SS800 - SANITARY SEWER | | | | | | |
| Revenue | 18,224.00 | 18,224.00 | 1.21 | 18,216.28 | -7.72 | 0.04 % |
| Expense | 18,224.00 | 18,224.00 | 0.00 | 0.00 | 18,224.00 | 100.00 % |
| Fund: SS800 - SANITARY SEWER Surplus (Deficit): | 0.00 | 0.00 | 1.21 | 18,216.28 | 18,216.28 | 0.00 % |
| Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT | | | | | | |
| Revenue | 1,827,758.00 | 1,827,758.00 | 39,094.64 | 869,355.55 | -958,402.45 | 52.44 % |
| Expense | 1,827,758.00 | 1,827,758.00 | 113,184.00 | 489,558.60 | 1,338,199.40 | 73.22 % |
| Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT S | 0.00 | 0.00 | -74,089.36 | 379,796.95 | 379,796.95 | 0.00 % |
| Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT | | | | | | |
| Revenue | 77,305.00 | 77,305.00 | 3.23 | 70,768.16 | -6,536.84 | 8.46 % |
| Expense | 77,305.00 | 77,305.00 | 26,048.10 | 27,713.70 | 49,591.30 | 64.15 % |
| Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Su | 0.00 | 0.00 | -26,044.87 | 43,054.46 | 43,054.46 | 0.00 % |
| Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT | | | | | | |
| Revenue | 206,044.00 | 206,044.00 | 3.32 | 206,031.92 | -12.08 | 0.01 % |
| Expense | 206,044.00 | 206,044.00 | 0.00 | 206,125.00 | -81.00 | -0.04 % |
| Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Sur | 0.00 | 0.00 | 3.32 | -93.08 | -93.08 | 0.00 % |
| Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT | | | | | | |
| Revenue | 7,084.00 | 7,084.00 | 0.38 | 7,084.30 | 0.30 | 0.00 % |
| Expense | 7,084.00 | 7,084.00 | 0.00 | 7,082.00 | 2.00 | 0.03 % |
| Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT Surplus | 0.00 | 0.00 | 0.38 | 2.30 | 2.30 | 0.00 % |
| Fund: SW525 - MCINTYRE ROAD WATER DISTRICT | | | | | | |
| Revenue | 8,490.00 | 8,490.00 | 0.59 | 7,153.86 | -1,336.14 | 15.74 % |
| Expense | 8,490.00 | 8,490.00 | 2,939.50 | 2,939.50 | 5,550.50 | 65.38 % |
| Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit): | 0.00 | 0.00 | -2,938.91 | 4,214.36 | 4,214.36 | 0.00 % |
| Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT | | | | | | |
| Revenue | 17,927.00 | 17,927.00 | 0.25 | 17,927.11 | 0.11 | 0.00 % |
| Expense | 17,927.00 | 17,927.00 | 0.00 | 17,925.00 | 2.00 | 0.01 % |
| Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT S | 0.00 | 0.00 | 0.25 | 2.11 | 2.11 | 0.00 % |
| Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT | | | | | | |
| Revenue | 15,858.00 | 15,858.00 | 0.95 | 15,052.51 | -805.49 | 5.08 % |
| Expense | 15,858.00 | 15,858.00 | 5,627.50 | 5,627.50 | 10,230.50 | 64.51 % |
| Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplu | 0.00 | 0.00 | -5,626.55 | 9,425.01 | 9,425.01 | 0.00 % |
| Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT | | | | | | |
| Revenue | 14,305.00 | 14,305.00 | 0.83 | 13,005.74 | -1,299.26 | 9.08 % |
| Expense | 14,305.00 | 14,305.00 | 5,078.75 | 5,078.75 | 9,226.25 | 64.50 % |
| Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Defici | 0.00 | 0.00 | -5,077.92 | 7,926.99 | 7,926.99 | 0.00 % |
| Fund: SW545 - HICKOX ROAD WATER DISTRICT | | | | | | |
| Revenue | 3,751.00 | 3,751.00 | 0.26 | 3,752.21 | 1.21 | 0.03 % |
| Expense | 3,751.00 | 3,751.00 | 526.00 | 526.00 | 3,225.00 | 85.98 % |
| Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit): | 0.00 | 0.00 | -525.74 | 3,226.21 | 3,226.21 | 0.00 % |
| Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT | | | | | | |
| Revenue | 6,903.00 | 6,903.00 | 0.46 | 6,202.80 | -700.20 | 10.14 % |
| Expense | 6,903.00 | 6,903.00 | 700.00 | 1,568.00 | 5,335.00 | 77.29 % |
| Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit): | 0.00 | 0.00 | -699.54 | 4,634.80 | 4,634.80 | 0.00 % |
| Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT | | | | | | |
| Revenue | 11,737.00 | 11,737.00 | 0.26 | 11,734.49 | -2.51 | 0.02 % |
| Expense | 11,737.00 | 11,737.00 | 2,688.46 | 2,688.46 | 9,048.54 | 77.09 % |
| Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit) | 0.00 | 0.00 | -2,688.20 | 9,046.03 | 9,046.03 | 0.00 % |
| Report Surplus (Deficit): | 0.00 | 0.00 | -193,058.89 | 2,176,201.10 | 2,176,201.10 | 0.00 % |

Fund Summary

| Fund | Original Total Budget | Current Total Budget | Period Activity | Fiscal Activity | Variance Favorable (Unfavorable) |
|----------------------------------|--------------------------|-------------------------|--------------------|---------------------|--|
| AA100 - GENERAL FUND | 0.00 | 0.00 | 40,085.82 | -334,698.31 | -334,698.31 |
| AA231 - CONTINGENT/TAX RESER | 0.00 | 0.00 | 313.45 | 687.59 | 687.59 |
| AA232 - CAMPUS REPAIR RESERV | 0.00 | 0.00 | 135.53 | 125,290.73 | 125,290.73 |
| AA233 - TECHNOLOGY RESERVE | 0.00 | 0.00 | 30.39 | 66.53 | 66.53 |
| AA234 - OPEN SPACE RESERVE | 0.00 | 0.00 | 266.90 | 251,041.67 | 251,041.67 |
| AA235 - NYS EMPLOYEE SYSTEM F | 0.00 | 0.00 | 122.88 | 269.54 | 269.54 |
| AA237 - BONDED INDEBTEDNESS | 0.00 | 0.00 | 142.44 | 312.48 | 312.48 |
| AA238 - SOLID WASTE MANAGEN | 0.00 | 0.00 | 529.50 | 251,148.09 | 251,148.09 |
| CM100 - (CR) RECREATION.MISCE | 0.00 | 0.00 | 4,222.50 | 14,526.95 | 14,526.95 |
| DA100 - HIGHWAY | 0.00 | 0.00 | -206,755.27 | 886,424.96 | 886,424.96 |
| DA230 - HWY EQUIPMENT RESER | 0.00 | 0.00 | 206.06 | 125,445.33 | 125,445.33 |
| DA232 - HWY IMPROVEMENT RES | 0.00 | 0.00 | 220.43 | 125,476.79 | 125,476.79 |
| DA235 - SNOW/ICE REMOVAL RD | 0.00 | 0.00 | 135.71 | 297.74 | 297.74 |
| HH100 - CAPITAL PROJECTS | 0.00 | 0.00 | 93,587.31 | 201,954.11 | 201,954.11 |
| SD600 - RT 332 DRAINAGE DISTRI | 0.00 | 0.00 | 7.95 | 45,041.29 | 45,041.29 |
| SD605 - LAKEWOOD MEADOWS D | 0.00 | 0.00 | -7,433.80 | -7,425.74 | -7,425.74 |
| SD610 - ASHTON DRAINAGE DIST | 0.00 | 0.00 | 0.97 | 5.05 | 5.05 |
| SD615 - FOX RIDGE DRAINAGE DIS | 0.00 | 0.00 | 2.28 | 11.85 | 11.85 |
| SD620 - LANDINGS DRAINAGE DIS | 0.00 | 0.00 | 0.51 | 2.64 | 2.64 |
| SD625 - OLD BROOKSIDE DRAINAC | 0.00 | 0.00 | 0.91 | 4.74 | 4.74 |
| SD630 - LAKESIDE ESTATES DRAIN | 0.00 | 0.00 | 0.63 | 3.27 | 3.27 |
| SD635 - WATERFORD POINT DRAI | 0.00 | 0.00 | 0.89 | 1,936.63 | 1,936.63 |
| SD640 - STABLEGATE DRAINAGE C | 0.00 | 0.00 | 1.20 | 6.25 | 6.25 |
| SF450 - FIRE PROTECTION | 0.00 | 0.00 | 4.94 | -256.46 | -256.46 |
| SL700 - CENTERPOINT LIGHTING C | 0.00 | 0.00 | -145.27 | 595.67 | 595.67 |
| SL705 - FOX RIDGE LIGHTING DIST | 0.00 | 0.00 | -898.85 | 7,518.42 | 7,518.42 |
| SL710 - LANDINGS LIGHTING DIST | 0.00 | 0.00 | 0.10 | 0.45 | 0.45 |
| SL715 - LAKEWOOD MEADOWS LI | 0.00 | 0.00 | -24.74 | 380.11 | 380.11 |
| SL720 - FALLBROOK PARK LIGHTIN | 0.00 | 0.00 | -134.33 | 680.31 | 680.31 |
| SS800 - SANITARY SEWER | 0.00 | 0.00 | 1.21 | 18,216.28 | 18,216.28 |
| SW500 - CANANDAIGUA CONSOLI | 0.00 | 0.00 | -74,089.36 | 379,796.95 | 379,796.95 |
| SW505 - CANANDAIGUA BRISTOL | 0.00 | 0.00 | -26,044.87 | 43,054.46 | 43,054.46 |
| SW515 - CANANDAIGUA-FARMIN | 0.00 | 0.00 | 3.32 | -93.08 | -93.08 |
| SW520 - ANDREWS - NORTH ROA | 0.00 | 0.00 | 0.38 | 2.30 | 2.30 |
| SW525 - MCINTYRE ROAD WATER | 0.00 | 0.00 | -2,938.91 | 4,214.36 | 4,214.36 |
| SW530 - EMERSON ALLEN TOWNI | 0.00 | 0.00 | 0.25 | 2.11 | 2.11 |
| SW535 - EX 36 - COUNTY ROAD #: | 0.00 | 0.00 | -5,626.55 | 9,425.01 | 9,425.01 |
| SW540 - HOPKINS GRIMBLE WATI | 0.00 | 0.00 | -5,077.92 | 7,926.99 | 7,926.99 |
| SW545 - HICKOX ROAD WATER DI | 0.00 | 0.00 | -525.74 | 3,226.21 | 3,226.21 |
| SW550 - NOTT RD EXT. 40 WATER | 0.00 | 0.00 | -699.54 | 4,634.80 | 4,634.80 |
| SW555 - CO RD 32 EXT. 41 WATE | 0.00 | 0.00 | -2,688.20 | 9,046.03 | 9,046.03 |
| Report Surplus (Deficit): | 0.00 | 0.00 | -193,058.89 | 2,176,201.10 | 2,176,201.10 |

| | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|--------------|--------------|--------------|-------------|-------------|--------------|--------------|-------------|--------------|--------------|
| January | \$28,862.28 | \$22,155.51 | \$23,046.67 | \$4,183.58 | \$18,707.18 | \$41,679.61 | \$32,857.11 | \$27,324.64 | \$13,273.75 | \$ 18,807.71 |
| February | \$18,935.61 | \$42,035.88 | \$37,674.78 | \$12,418.13 | \$11,601.64 | \$16,910.89 | \$26,602.24 | \$20,572.14 | \$33,905.16 | \$ 33,238.23 |
| March | \$9,287.84 | \$29,302.83 | \$36,977.77 | \$14,682.85 | \$10,491.75 | \$16,677.83 | \$21,675.11 | \$10,122.18 | \$6,592.62 | \$ 20,001.47 |
| April | \$1,401.60 | \$8,649.62 | \$7,173.22 | \$4,584.14 | \$3,402.95 | \$4,524.16 | \$3,033.55 | \$6,204.17 | \$4,592.96 | \$ 8,712.98 |
| May | \$1,914.73 | \$3,707.54 | \$4,618.01 | \$5,061.36 | \$2,715.51 | \$178.52 | \$6,696.39 | \$236.97 | \$3,819.66 | \$ 421.25 |
| June | \$7,188.71 | \$5,730.26 | \$8,040.67 | \$4,741.15 | \$2,060.55 | \$1,984.64 | \$4,053.52 | \$1,112.97 | \$5,287.97 | \$ 9,752.83 |
| July | \$8,475.63 | \$12,116.04 | \$7,718.19 | \$2,298.19 | \$1,664.52 | \$4,001.48 | \$4,222.09 | \$5,123.36 | \$5,855.13 | |
| August | \$5,479.85 | \$7,085.96 | \$4,720.03 | \$10,152.84 | \$8,794.31 | \$10,281.09 | \$3,710.81 | \$375.47 | \$7,826.98 | |
| September | \$8,704.27 | \$3,575.99 | \$4,299.72 | \$1,962.98 | \$1,940.93 | \$2,009.68 | \$5,625.97 | \$947.17 | \$2,322.81 | |
| October | \$1,948.35 | \$3,476.09 | \$9,558.24 | \$3,273.32 | \$459.55 | \$173.01 | \$145.03 | \$5,423.05 | \$2,766.33 | |
| November | \$4,708.75 | \$9,158.92 | \$844.76 | \$2,596.51 | \$6,743.01 | \$6,656.18 | \$6,289.66 | \$3,912.18 | \$854.43 | |
| December | \$28,423.96 | \$14,038.96 | \$1,957.16 | \$14,667.81 | \$15,086.85 | \$17,126.83 | \$15,295.31 | \$13,596.37 | \$16,354.79 | |
| Totals | \$125,331.58 | \$161,033.60 | \$146,629.22 | \$80,622.86 | \$83,668.75 | \$122,203.92 | \$130,206.79 | \$94,950.67 | \$103,452.59 | \$ 90,934.47 |

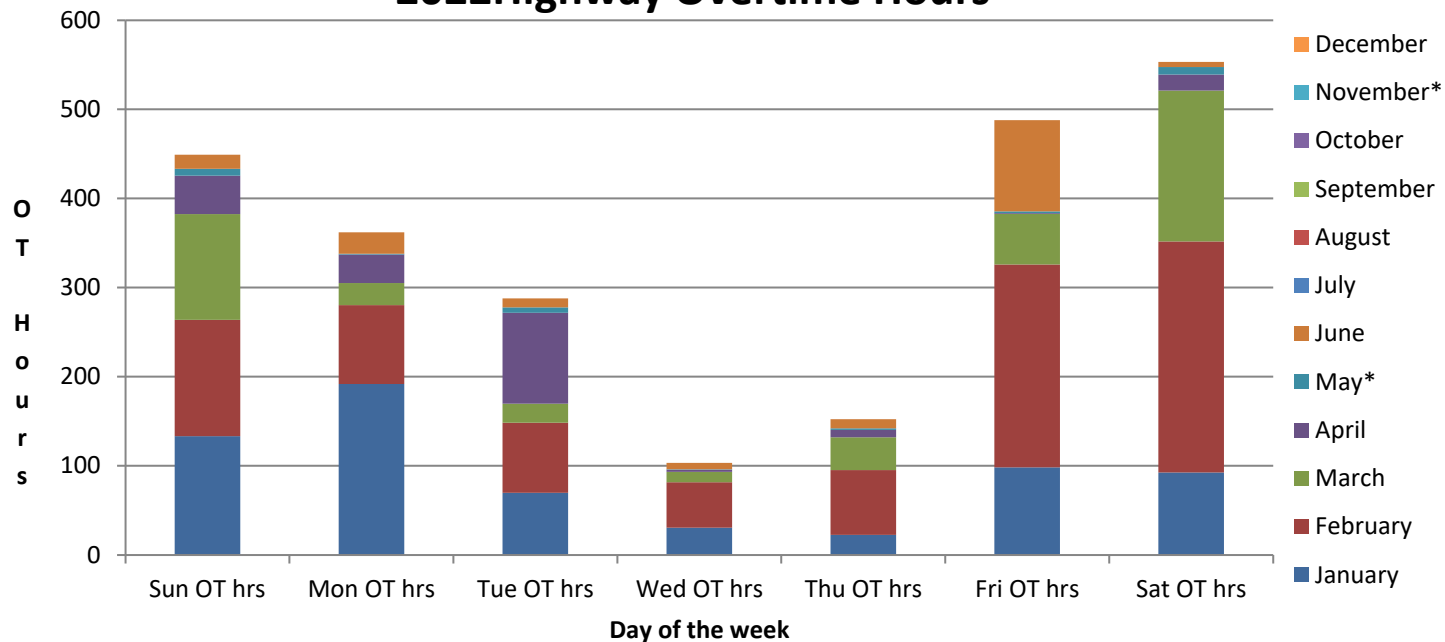
Overtime Amounts for All Employees 2013-2022



| | Sun OT hrs | Mon OT hrs | Tue OT hrs | Wed OT hrs | Thu OT hrs | Fri OT hrs | Sat OT hrs |
|-----------|------------|------------|------------|------------|------------|------------|------------|
| January | 133.25 | 191.75 | 69.75 | 30.5 | 22.5 | 98.25 | 92.5 |
| February | 130.5 | 88.5 | 78.5 | 51 | 72.75 | 227.55 | 259.25 |
| March | 118.75 | 24.75 | 21.5 | 11.75 | 36.75 | 56.75 | 169.25 |
| April | 43 | 32 | 102 | 2.25 | 8.25 | 1 | 18 |
| May* | 7.75 | 1 | 6 | 0.5 | 1.75 | 2 | 8.5 |
| June | 15.75 | 24 | 10 | 7.25 | 10.25 | 102.25 | 5.75 |
| July | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| August | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| September | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| October | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| November* | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| December | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 449.00 | 362.00 | 287.75 | 103.25 | 152.25 | 487.80 | 553.25 |

*3 pay period month

2022 Highway Overtime Hours



ATTACHMENT 3



Town of Canandaigua , NY

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT01947 - 2022-07-06 KSJ BA for Donation

| Adjustment Number | Budget Code | Description | Adjustment Date |
|-------------------|-----------------------------|-------------------------|-----------------|
| BA0000264 | 2022 Adopted Budget (10.... | Adjustment for Donation | 7/6/2022 |

Summary Description: Donation from CNB for purchase of trees for Motion Junction. KSJ

| Account Number | Account Name | Adjustment Description | Before | Adjustment | After |
|--------------------------------------|-------------------|-------------------------|-----------|------------|-----------|
| AA100.2705.00000 | GIFTS & DONATIONS | Adjustment for Donation | -2,000.00 | -1,000.00 | -3,000.00 |
| July: -1,000.00 | | | | | |
| AA100.7110.402.00000 | PARKS.LANDSCAPING | Adjustment for Donation | 6,080.00 | 1,000.00 | 7,080.00 |
| July: 1,000.00 | | | | | |

Budget Code Summary

| Budget | Budget Description | Account | Account Description | Before | Adjustment | After |
|---------------------|--------------------------|--------------------------------------|---------------------|-----------|------------|-----------|
| 2022 Adopted | 2022 Adopted Budget (10. | AA100.2705.00000 | GIFTS & DONATIONS | -2,000.00 | -1,000.00 | -3,000.00 |
| | | AA100.7110.402.00000 | PARKS.LANDSCAPING | 6,080.00 | 1,000.00 | 7,080.00 |
| 2022 Adopted Total: | | | | 4,080.00 | 0.00 | 4,080.00 |
| Grand Total: | | | | 4,080.00 | 0.00 | 4,080.00 |

Fund Summary

| Fund | Before | Adjustment | After |
|--|----------|------------|----------|
| Budget Code:2022 Adopted - 2022 Adopted Budget (10.18.21 Reso#2021-237) Fiscal: 2022 | | | |
| AA100 | 4,080.00 | 0.00 | 4,080.00 |
| Budget Code 2022 Adopted Total: | 4,080.00 | 0.00 | 4,080.00 |
| Grand Total: | 4,080.00 | 0.00 | 4,080.00 |

ATTACHMENT 4

Local Law No _____ of the year 2022

Town of Canandaigua, County of Ontario

A local law to override the tax levy limit established in General Municipal Law 3-c

Be it enacted by the Town Board of the Town of Canandaigua as follows:

Section 1. Legislative Intent

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Canandaigua pursuant to General Municipal Law § 3-c, and to allow the Town of Canandaigua to adopt a budget for the fiscal year 2023 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law § 3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law § 3-c, which expressly authorizes the Town Board to override the tax cap by the adoption of a local law approved by vote of sixty percent (60%) of the Town Board.

Section 3. Tax Levy Limit Override

The Town Board of the Town of Canandaigua, County of Ontario is hereby authorized to adopt a budget for the fiscal year 2023 that requires a real property tax levy in excess of the amount otherwise proscribed in General Municipal Law, §3-c.

Section 4. Severability.

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective date.

This local law shall take effect immediately upon filing with the Secretary of State.

ATTACHMENT 5

AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEYS

AGREEMENT between the Highway Superintendent of the Town of Canandaigua, Ontario County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of **Section 284** of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

GENERAL REPAIRS / PERMANENT IMPROVEMENTS

The sum of \$1,454,087.00 shall be set aside to be expended for primary work and general repairs upon 102.60 miles of town highways, including sluices, culverts and bridges having a span of less than twenty feet and boardwalks or the renewals thereof.

The following is a list for the permanent improvement of Town highways:

1. Canandaigua Farmington town line road \$ 300,000
2. Crack seal of roads \$ 50,000
3. Asphalt repairs.
 - Acorn Hill \$ 185,000
 - Wyffels Road \$250,000
 - Shoulder repairs where needed \$ 200,000.00
4. Cross Culverts
 - Deuel Road \$ 60,000
 - Cramer road \$ 20,000
 - Bunell road \$ 35,000
5. Surface treatments - \$ 354,087.00
 - Brickyard road
 - New Michigan road
 - Purdy road
 - Thomas road
 - Cramer road
 - Rock oak Hill
 - Sandhill road
 - Allen road
 - Emerson road
 - Yerkes Road

Total Estimated Expenditure \$ 1,454,087.00

Executed in duplicate this 18 day of July 2022.

Town Supervisor
Jared Simpson

Karen DeMay
Councilmember

Adaline Rudolph
Councilmember

Councilmember

Terry Fennelly
Councilmember

James Fletcher
Highway and Water Superintendent

NOTE: This Agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office. *COPIES DO NOT HAVE TO BE FILED IN ALBANY.*

ATTACHMENT 6

OPTION TO PURCHASE

This Option to Purchase ("Option") is made by and between RSM WEST LAKE ROAD LLC, a New York State limited liability company having offices at 197 W. Main Street, Victor NY 14564 ("Owner") and the TOWN OF CANANDAIGUA, a New York State municipal corporation having offices at 5440 Routes 5 & 20, Canandaigua NY 14424 ("Buyer") as of the 21 day of December, 2020.

In consideration of U.S. \$250.00 and other good and valuable consideration, the receipt and sufficiency of which is hereby agreed and acknowledged, Owner and Buyer agree as follows:

1. GRANT OF OPTION. Owner hereby grants to Buyer an exclusive right and option to purchase the real property described below pursuant to the terms and conditions described herein.
2. TERM OF OPTION. This Option shall remain in effect until the 30th day of September 2022.
3. DESCRIPTION OF PROPERTY. The property ("Property") shall consist of the following three parcels:
 - a. Parcel # 1: Tax ID # 113.13-2-61.000 (3950 County Road 16) consisting of approximately 1.7794 acres of lake frontage and a single family residence.
 - b. Parcel # 2: Tax ID # 113.13-2-62.000 (Marella View) consisting of approximately 1.550 acres of vacant residential land.
 - c. Parcel # 3: A portion of Tax ID # 113.13-2-63.000 (Marella View) consisting of a 20-foot wide strip of land along the southern boundary running approximately 1,360 feet between the western boundary of Tax ID # 113.13-2-62.000 to the east, and the eastern boundary of Tax ID # 112.04-1-2.171 to the west. Upon exercise of this Option, Owner agrees to cooperate fully with Buyer to subdivide said portion for conveyance to Buyer.
 - d. The parties understand that the Property shall be conveyed "as-is" subject to necessary utility and access easements, including an access easement inuring to the benefit of future owners of parcels identified on the Residences at West Lake Subdivision Plat recorded on April 27, 2012 at Map Nos. 32522-A and 32522-B.
4. NOTICE. To exercise this Option, Buyer must provide notice to Owner via certified mail at any time during the Term of Option at the address stated above. Any notices to be given under this Option shall be in writing, sent by certified mail, postage prepaid, addressed to the party at the mailing addresses set forth

below. Notices sent in accordance with this section shall be deemed effective on the date of dispatch.

5. **PURCHASE CONTRACT.** If Buyer exercises this Option, then Buyer and Owner agree to execute a Purchase and Sale Contract within 15 days of date Notice is sent by Buyer.
6. **PURCHASE PRICE.** If Buyer exercises this Option then Buyer and Owner agree that the Purchase Price shall be determined as follows:
 - a. Within 20 days after giving Notice as required by Paragraph 4 of this Agreement, the parties shall retain two (2) independent appraisers ("Appraisers") to value the Property described above. One of the Appraisers shall be selected by RSM and one shall be selected by the Town. The Appraisers shall be MAI certified by the Appraisal Institute, and shall be licensed to practice in New York State.
 - b. The Appraisers shall ascertain the full market value of the Property based on its highest and best use.
 - c. The purchase price for the Property shall be determined as follows:
 - i. If the two appraisals are within five percent (5%) of each other, the purchase price shall be the lower of the two appraisals;
 - ii. If the two appraisals are within ten percent (10%) of each other, the purchase price shall be the average of the two appraisals; and
 - iii. If the two appraisals vary by more than ten percent (10%), a third appraiser will be chosen by the parties and the purchase price shall be the average of all three appraisers.
 - d. Each party shall pay its own appraisal, and in the event a third appraisal is needed pursuant to paragraph 6(c)(iii) above, the parties shall each pay half of the cost of the third appraisal.
 - e. RSM agrees to cooperate with the Appraisers so that they can value the Property in an efficient, cost-effective manner.
 - f. The parties shall instruct the Appraisers to produce final appraisals within sixty (60) days following their engagement. Each party shall deliver to the other a copy of the appraisals within five (5) days of receipt.
7. **CLOSING.** Closing on the Property will occur at the Ontario County Clerk's Office, or such other location agreed to by the parties, within 30 days of receipt of the Appraisals by RSM.

8. **BINDING EFFECT.** This Option shall be binding upon and inure to the benefit of the parties, their successors, assigns, heirs, agents, and personal representatives.

9. **RECORDING.** Buyer shall have the right to record this Option at the Ontario County Clerk's Office at any time during the Term of Option, without notice to Owner.

10. OBLIGATIONS OF OWNER.

a. During the entire Term of Option Owner agrees to maintain the Property substantially in the condition as it exists on the date of execution of this Option and not to alter the Property or construct any improvements without the express written consent of Buyer, except that Owner may subdivide Parcel # 3 as provided in 3(c) above.

b. During the entire Term of Option Owner shall not sell, transfer, lease, pledge, or otherwise encumber any direct or indirect interest in the Property or any portion thereof. The parties understand that there is an existing mortgage on the Property that will be paid off at closing.

11. **OTHER APPROVALS.** It is understood by both parties that neither this Option nor its exercise by the Town will negate, alter or otherwise impact approvals previously received by Owner from the Town and its boards for the Residences at West Lake.

12. **PARTIES.**

a. Town of Canandaigua
5440 Routes 5 & 20
Canandaigua, NY 14424
Attn: Doug Finch, Town Manager

b. RSM West Lake Road LLC
197 W. Main Street
Victor, NY 14564

Knauf Shaw LLP
Attn: Amy K. Kendall, Esq.
2 State Street, Ste 1400
Rochester, NY 14614

13. **AUTHORITY.** The individuals signing below expressly represent that they are duly authorized to execute this Option.

IN WITNESS WHEREOF, the parties have duly executed this Option to Purchase as of the date first mentioned above.

OWNER:

RSM WEST LAKE ROAD LLC

By: 

Name: Steve Mancini

Title: managing member

BUYER:

TOWN OF CANANDAIGUA

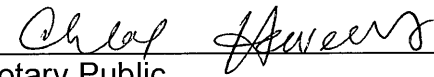
By: 

Name: Douglas E. Finch

Title: Town Manager
per reso # 2020-263

State of New York }
County of Ontario }ss:

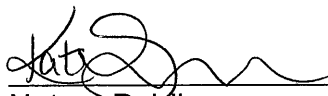
On the 26th day of January, 2020^{CE}, before me, the undersigned, personally appeared Steve Mancini, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacities, and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.


Notary Public

CHLOE R. HAVENS
Notary Public, State of New York
Ontario County Reg. #01HA6329191
Commission Expires 08/17/2023

State of New York }
County of Ontario }ss:

On the 21 day of January, 2020, before me, the undersigned, personally appeared Doug Finch, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacities, and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.


Notary Public

KATE SILVERSTRIM
Notary Public, State of New York
Reg. No. 01SI6375692
Qualified in Ontario County
Commission Expires May 29, 2022

ATTACHMENT 7



Five Star Bank

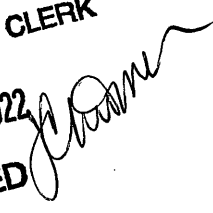
Banking | Investment | Insurance

IRREVOCABLE STANDBY LETTER OF CREDIT

NO. 7050086980

DATE: July 1, 2022

TO: TOWN OF CANADAIGUA
5440 Route 5 & 20 West
Canandaigua, NY 14424

CANANDAIGUA TOWN CLERK
JUL 11 2022
RECEIVED 

Ladies and Gentlemen:

For the account of **The Retreat at Centerpointe LLC**, we hereby authorize you to draw on us at sight up to an aggregate amount of Three Hundred One Thousand Seventy Nine and 08/100 Dollars (\$301,079.08), which amount is available by payment against the following documents:

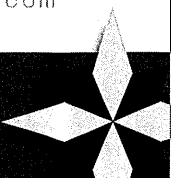
1. Your draft or drafts drawn on us at sight and bearing the clause: "Drawn Under Five Star Bank Letter of Credit number 7050086980."
2. A typewritten statement on the letterhead of and purportedly signed by an authorized signatory of the Beneficiary, in the form of certification set forth on Exhibit A attached hereto and hereby made a part hereof, delivered to our offices at 220 Liberty St., Warsaw NY 14569.
3. The original of this Credit and all amendments, if any, for our endorsement. If your demand represents a partial drawing hereunder, we will endorse the original Letter of Credit and return same to you for possible future claims. If however, your demand represents a full drawing or if such drawing is presented on the day of the Expiration Date hereof, we will hold the original for our files and remove same from circulation.

Partial drawings are permitted under this Credit.

This Credit shall expire on July 1, 2023 (such date being the "Expiration Date"). This Credit shall terminate on the earlier of (a) 5:00 p.m. prevailing eastern time on the Expiration Date, or (b) the date on which we honor a draw which exhausts the entire stated amount.

It is a condition of this Credit that it shall be deemed automatically extended without amendment for one year from the Expiration Date for up to five years, unless thirty (30) days prior to such Expiration Date, you are notified by registered or certified mail that we elect not to consider this Credit renewed for any such period. Upon receipt of such notice, you shall be entitled to draw on this Credit without condition until the stated Expiration Date.

This Credit sets forth in full the terms of our undertaking. This undertaking shall not in any way be revoked, modified, amended, or amplified by reference to any document, instrument or contract referred to herein or in which this Credit is referred to or to which this Credit relates and any such reference shall not be deemed to incorporate herein by reference any document or instrument.





Five Star Bank

Banking | Investment | Insurance

2

We hereby agree with you that any draft or drafts drawn under and in compliance with the terms and conditions of this Credit shall be duly honored if presented at our counters at 55 North Main Street, Warsaw, New York 14569 together with document(s) as specified and the original of this Credit on or before the above stated Expiration Date.

This Credit is irrevocable and unconditional. This Credit is not assignable or transferable.

This Letter of Credit is issued subject to the Uniform Customs and Practice for Documentary Credits (2007 revision), International Chamber of Commerce Publication Number 600, as it may be amended (the "UCP"). This Letter of Credit shall be deemed to be a contract made under the law of the State of New York and, as to matters not governed by the UCP, be governed by and interpreted and construed in accordance with the internal law of the State of New York without regard to principles of conflicts of laws.

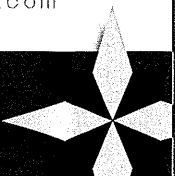
Very truly yours,

FIVE STAR BANK

By: 

Name: Michael A. Dermady

Title: Vice President





Five Star Bank

Banking | Investment | Insurance

3

EXHIBIT A

CERTIFICATE

TO: Five Star Bank
220 Liberty St
Warsaw, NY 14569

RE: Irrevocable Standby Letter of Credit No. 7050086980

APPLICANT: The Retreat at Centerpointe LLC

The undersigned hereby certifies to Five Star Bank as Issuer of the above-referenced Letter of Credit No. 7050086980 as follows:

1. I am an authorized signatory of Town of Canandaigua, the Beneficiary under the Letter of Credit.
2. The Applicant has failed to pay or perform under the terms of one or more of the Agreements, and/or;
3. The Letter of Credit has not been renewed or replaced or, Applicant has failed to provide sufficient proof to Beneficiary that the Letter of Credit was renewed or replaced, within 30 days prior to its expiration date, with any renewal or replacement in a form of and in substance and from a bank satisfactory to Beneficiary.
- 4 Therefore, we demand payment of \$_____ under Five Star Bank Irrevocable Standby Letter of Credit No. 7050086980.

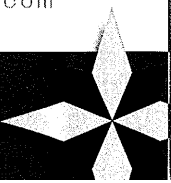
The Beneficiary has executed this Certificate as of the ____ day of _____, ____.

Beneficiary Town of Canandaigua

By: _____

Name: _____

Title: _____



May 12, 2022

Mrs. Jean Chrisman, Town Clerk
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424

**RE: CENTERPOINTE APARTMENTS – PHASE 3
LETTER OF CREDIT ESTIMATE REVIEW
TAX MAP NO. 56.00-1-55.220
CPN No. 066-18
MRB PROJECT No.: 0300.12001.000 PHASE 013**

Dear Mrs. Chrisman,

Please be advised that MRB Group has completed a review of the submitted Letter of Credit Estimate dated May 12, 2022 for the approved Final Subdivision Plans titled: Centerpointe Apartments, Phase 3, prepared by McMahon LaRue Associates, P.C.

Based on our review, the quantities and unit prices identified in the Letter of Credit Estimate are consistent with the approved plans and private contractor pricing respectively. Therefore, we recommend that a Letter of Credit be approved in the amount of **\$301,079.28**. A copy of the Applicant's Engineers Estimate is enclosed for your file.

Please note that the original surety documentation regarding the establishment of the Letter of Credit is required to be submitted to the Town Clerk for processing. Once the original is received by the Town Clerk, all information will be forwarded to the Town Attorney for review prior to being placed onto the Town Board agenda.

Any questions and/or comments you may have in this regard, please feel free to contact us at your earliest convenience.

Sincerely,



Lance S. Brabant, CPESC
Director of Planning & Environmental Services

Enclosures: Applicant's Engineers Estimate dated May 12, 2022

C Kate Silverstrim-Jensen, Town Bookkeeper
Doug Finch, Town Manager
Jim Fletcher, Highway and Water Superintendent
Shawna Bonshak, Planner
Chris Jensen, P.E., Code Enforcement Officer
Gregory McMahon, P.E. – McMahon LaRue Associates

MCMAHON LARUE ASSOCIATES, P.C.

PROJECT: CENTERPOINTE APARTMENTS - PHASE

3

OWNER: MORGAN CANANDAIGUA LAND, LLC

LOCATION: TOWN OF CANANDAIGUA, NY

PROJECT NO:

DATE: 5/12/22

LETTER OF CREDIT RELEASE NO.

| ITEM NO. | DESCRIPTION | ESTIMATED QUANTITY | UNIT | UNIT PRICE | ESTIMATED QUANTITY X UNIT PRICE | TO DATE | | | THIS STATEMENT | | TOTAL ELIGIBLE TO THIS STATEMENT |
|-------------|-------------------------------------|--------------------|------|------------|---------------------------------|--------------------|-------------------------------|-------------------------------|--------------------|-------------------------------|----------------------------------|
| | | | | | | QUANTITY INSTALLED | QUANTITY ELIGIBLE FOR RELEASE | QUANTITY ELIGIBLE FOR RELEASE | QUANTITY INSTALLED | QUANTITY ELIGIBLE FOR RELEASE | |
| SECTION A - | WATERMAIN | | | | | | | | | | |
| 1 | 4" DUCTILE IRON WATERMAIN, CL-51 | 1956 | LF | 22.00 | 43,032.00 | 0.0 | 0.0 | 0.0 | 0.0 | 0.00 | 0.00 |
| 2 | RELOCATE FIRE HYDRANT ASSEMBLY | 2 | EA | 2,500.00 | 5,000.00 | 0.0 | 0.0 | 0.0 | 0.0 | 0.00 | 0.00 |
| 3 | 1" PE WATER SERVICE CURB STOP & BOX | 23 | LF | 12.00 | 276.00 | 0.0 | 0.0 | 0.0 | 0.0 | 0.00 | 0.00 |
| 4 | DISINFECTION/SAMPLING TAP | 28 | EA | 400.00 | 11,200.00 | 0.0 | 0.0 | 0.0 | 0.0 | 0.00 | 0.00 |
| 5 | 4"x8"x8" TAPPING SLEEVE AND VALVE | 14 | LS | 1,500.00 | 21,000.00 | 0.0 | 0.0 | 0.0 | 0.0 | 0.00 | 0.00 |
| 6 | TESTING & CHLORINATION | 1 | LS | 1,500.00 | 1,500.00 | 0.0 | 0.0 | 0.0 | 0.0 | 0.00 | 0.00 |
| TOTAL | | | | | | | | | | | |

TOWN OF CANANDAIGUA, NY

DATE: 5/12/22

| ITEM NO. | DESCRIPTION | ESTIMATED QUANTITY | UNIT | UNIT PRICE | ESTIMATED QUANTITY X UNIT PRICE | TO DATE | | THIS STATEMENT | | TOTAL ELIGIBLE TO THIS STATEMENT | |
|-----------------------------|--|--------------------|------|------------|---------------------------------|---------------------------------|-------------------------------|--------------------|-------------------------------|----------------------------------|------|
| | | | | | | QUANTITY INSTALLED | QUANTITY ELIGIBLE FOR RELEASE | QUANTITY INSTALLED | QUANTITY ELIGIBLE FOR RELEASE | | |
| SECTION C - EROSION CONTROL | | | | | | | | | | | |
| 1 | CONSTRUCTION ENTRANCE | 2 | LS | 1,200.00 | 2,400.00 | 0.0 | 0.0 | 0.0 | 0.0 | 0.00 | |
| 2 | SILT FENCE INSTALLATION AND MAINTENANCE | 2850 | LF | 2.00 | 5,700.00 | 0.0 | 0.0 | 0.0 | 0.0 | 0.00 | |
| 3 | TEMPORARY SEEDING AND MULCHING AS REQUIRED | 24000 | SY | 0.50 | 12,000.00 | 0.0 | 0.0 | 0.0 | 0.0 | 0.00 | |
| 4 | FINAL TOPSOIL, SEED AND MULCH | 30000 | SY | 1.50 | 45,000.00 | 0.0 | 0.0 | 0.0 | 0.0 | 0.00 | |
| 5 | STONE CHECK DAMS | 5 | EA | 150.00 | 750.00 | 0.0 | 0.0 | 0.0 | 0.0 | 0.00 | |
| 6 | SEDIMENT SUMPS | 28 | EA | 100.00 | 2,800.00 | 0.0 | 0.0 | 0.0 | 0.0 | 0.00 | |
| | | | | | SECTION C TOTAL | STATEMENT SUBTOTAL - SECTION C: | | | | | 0.00 |
| | | | | | | RETAINAGE (10%): | | | | | 0.00 |

MCMAHON LARUE ASSOCIATES, P.C.

PROJECT: 3 CENTERPOINTE APARTMENTS - PHASE
 OWNER: MORGAN CANANDAIGUA LAND, LLC
 LOCATION: TOWN OF CANANDAIGUA, NY

PROJECT NO:
 DATE: 5/12/22
 LETTER OF CREDIT RELEASE NO.

| ITEM NO. | DESCRIPTION | ESTIMATED QUANTITY | UNIT | UNIT PRICE | ESTIMATED QUANTITY X UNIT PRICE | TO DATE | | THIS STATEMENT | | TOTAL ELIGIBLE TO DATE | TOTAL ELIGIBLE THIS STATEMENT |
|-----------------------------|--|--------------------|------|------------|---------------------------------|--|-------------------------------|--------------------|-------------------------------|------------------------|-------------------------------|
| | | | | | | QUANTITY INSTALLED | QUANTITY ELIGIBLE FOR RELEASE | QUANTITY INSTALLED | QUANTITY ELIGIBLE FOR RELEASE | | |
| SECTION D - TOWN GUARANTEES | | | | | | | | | | | |
| 1 | CONTINGENCIES - SECTIONS A THRU C (10 % OF CONSTRUCTION) | 1 | LS | 25,575.80 | 25,575.80 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2 | AS BUILT RECORD MAPS | 1 | LS | 2,400.00 | 2,400.00 | 0.0 | 0.0 | 0.0 | 0.0 | 0.00 | 0.00 |
| 3 | GIS UPDATE | 1 | LS | 2,000.00 | 2,000.00 | 0.0 | 0.0 | 0.0 | 0.0 | 0.00 | 0.00 |
| 4 | CONSTRUCTION OBSERVATION (6%) | 1 | LS | 15,345.48 | 15,345.48 | 0.0 | 0.0 | 0.0 | 0.0 | 0.00 | 0.00 |
| SECTION F TOTAL | | | | | 45,321.28 | STATEMENT SUBTOTAL - SECTION D: | | | | | |
| | | | | | | RETAINAGE (0%): | | | | | |
| | | | | | | STATEMENT SUBTOTAL - SECTION F (LESS RETAINAGE): | | | | | |
| | | | | | | 0.00 | | | | | |

| | TOTAL ESTIMATED VALUE | TOTAL ELIGIBLE VALUE TO DATE | TOTAL RETAINAGE HELD TO DATE | TOTAL AUTHORIZED TO DATE |
|-----------------------------|-----------------------------|---------------------------------------|---------------------------------------|--------------------------------|
| SECTION A - WATERMAIN | 82,008.00 | 0.00 | 0.00 | 0.00 |
| SECTION B - LANDSCAPING | 105,100.00 | 0.00 | 0.00 | 0.00 |
| SECTION C - EROSION CONTROL | 68,650.00 | 0.00 | 0.00 | 0.00 |
| SECTION F - TOWN GUARANTEES | 45,321.28 | 0.00 | 0.00 | 0.00 |
| TOTAL: | 301,079.28 | 0.00 | 0.00 | 0.00 |

| | | | |
|------------|------|-------|------------|
| 301,079.28 | 0.00 | <hr/> | 301,079.28 |
|------------|------|-------|------------|

5/12/22

MORGAN CANANDAIGUA LAND, LLC

TOWN OF CANANDAIGUA

LESS PREVIOUS RELEASES:

| | | |
|------|------|------|
| 0.00 | 0.00 | 0.00 |
|------|------|------|



Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424
Phone (585) 394-1120 • Fax (585) 394-9476

Planning Board Decision Notification

Meeting Date: April 12, 2022

Project: CPN-22-002

Applicant

McMahon LaRue
Associates, P.C.
c/o Gregory W.
McMahon, P.E.
822 Holt Road
Webster, NY 14580
and
Spoleta Development
7 VanAcker Street
Rochester, NY 14608

Owners

Morgan Centerpointe
Apartments LLC
112 S. French Street
Wilmington,
Delaware 19801

Project Type

Final Site Plan

Project Location

Phase 3 of
Centerpointe
Apartments,
corner of
Brickyard Road
and Yerkes Road

Tax Map #

56.00-1-55.22

TYPE OF APPLICATION:

- ☐ Preliminary ☐ Final Phased ☐ One/Single Stage
☐ Subdivision ☒ Site Plan ☐ Special Use Permit

STATE ENVIRONMENTAL QUALITY REVIEW (SEQR):

- ☐ Type I ☐ Type II ☐ Unlisted

☐ See Attached resolution(s):

Applicant Request:

- ☒ Granted ☐ Denied ☐ Tabled

☐ Continued to:

☒ See attached resolution(s)

Negative Declaration Date:

Positive Declaration Date:

CANANDAIGUA TOWN CLERK

APR 14 2022

RECEIVED *lp*

Recommendation To:

- ☐ Town Board ☐ ZBA ☐ N/A ☐ See attached resolution(s)

Recommendation:

Surety Requirements:

- ☐ Landscaping: \$
☐ Other (specify): \$

THIS APPROVAL SHALL EXPIRE IF YOU FAIL TO
OBTAIN THE PLANNING BOARD CHAIR'S SIGNATURE
ON THE FINAL PLAN BY: 10/9/22
☐ Soil Erosion: ~~YOU~~ YOU ARE RESPONSIBLE FOR REQUESTING AN
EXTENSION PRIOR TO THIS EXPIRATION DATE IF
THIS REQUIREMENT CANNOT BE MET.

Surety Release:

Certified By: *Phil Ceylan*

Chairperson, Planning Board

Date: 4/12/22

TOWN OF CANANDAIGUA PLANNING BOARD RESOLUTION
MORGAN CANANDAIGUA LANDS, LLC – CENTERPOINTE APARTMENTS, PHASE 3
0000 BRICKYARD ROAD
CPN 22-002 TM# 56.00-55-22.000
FINAL SITE PLAN APPROVAL

FINAL SITE PLAN APPROVAL RESOLUTION

WHEREAS, the Town of Canandaigua Planning Board, (hereinafter referred to as Planning Board) is considering an application for the construction of 13 apartment buildings, including ten (10) ten-unit buildings and three (3) five-unit buildings for a total of 115 units, a community building with pool, and a maintenance building (Phase 3 of Centerpointe Apartments corner of Yerkes Road and Brickyard Road) on Lot R1F totaling 11.334 acres as described in the Final Site Plans dated January 3, 2022, last revised March 18, 2022 and all other relevant information submitted as of April 12, 2022 (the current application); and

WHEREAS, in compliance with NYS Town Law and the regulations of the State Environmental Quality Review Act (SEQR), a determination of significance was previously adopted by the Town of Canandaigua Town Board in October 1986 and supplemented by the adoptions of local laws amending the PUD (Planned Unit Development) and with each subsequent final phase subdivision review; and

WHEREAS, pursuant to Town Code §220-28(E)(7)(c)(4), the Planning Board has notified the Town Board that the PUD known as Centerpointe Apartments submitted a proposal for modification from the originally approved PUD; and

WHEREAS, as required by Town Code §220-28(E)(7)(c)(4), the Planning Board has stated the particulars of the matter including modifications in a memo dated September 30, 2016 to the Town Board for consideration with the position that the proposal is in substantial conformity with the intent of the PUD approved by the Town Board in 1986; and

WHEREAS, the Town Board granted consent pursuant to Town Code §220-28(E)(7)(c)(4), for the Planning Board to continue with the approval process with a resolution adopted October 17, 2016; and

WHEREAS, the Planning Board has compiled the attached list of findings to be kept on file with the application in the Town Development Office, and

NOW, THEREFORE, BE IT RESOLVED, the Planning Board hereby ☐ Approves without Conditions; ☒ Approves with the following Conditions; or ☐ Denies the application for the following reasons:

1. The Final Site Plan Approval with conditions specified above herein is valid for a period of 180 days from today. Once all conditions of Final Site Plan Approval have been met and shown on revised drawings including the revision dates, the Planning Board Chairperson will then sign the Final Site Plans.
2. Prior to the Planning Board Chairman signing the Final Site Plan, the seal of the Licensed Engineer and signature shall be affixed to the mylar and each of the paper prints.
3. All correspondences with the Canandaigua City School District Transportation Department (Scott Goble) regarding the need for an off-street pick-up and drop-off location to be provided within Phase 3 is to be addressed prior to the Planning Board Chairman's signature being affixed to the Final Site Plans.
4. Payment of a fee in lieu of a set aside of parkland shall be made at the time of issuance of a building permit pursuant to Town Code Chapter 111 and NYS Town Law.

TOWN OF CANANDAIGUA PLANNING BOARD RESOLUTION
MORGAN CANANDAIGUA LANDS, LLC – CENTERPOINTE APARTMENTS, PHASE 3
0000 BRICKYARD ROAD
CPN 22-002 TM# 56.00-55-22.000
FINAL SITE PLAN APPROVAL

FINAL SITE PLAN APPROVAL RESOLUTION

5. A surety estimate including all items to be dedicated to the Town of Canandaigua, utilities, roadways, soil erosion items, and landscaping is to be prepared by the applicant and provided to the Town Development Office for review and processing in accordance with Local Law 19 of 2017 Amending Chapter 174, Section 174-32(F).
6. All comments from the Town Engineer are to be addressed to the satisfaction of the Town Engineer prior to signing by the Planning Board Chairman.
7. All comments from the Town Highway Superintendent are to be addressed to the satisfaction of the Town Highway Superintendent prior to signing by the Planning Board Chairman.
8. All comments from the Canandaigua-Farmington Water District Superintendent are to be addressed prior to signing by the Planning Board Chairman.
9. The following notes regarding phosphorous use should be added to the plans:
 - No Phosphorous shall be used at planting time unless soil testing has been completed and tested by a Horticultural Testing Lab and the soil tests specifically indicate a phosphorous deficiency that is harmful, or will prevent new lawns and plantings from establishing properly.
 - If soil tests indicate a phosphorous deficiency that will impact plant and lawn establishment, phosphorous shall be applied at the minimum recommended level prescribed in the soil test following all NYS DEC regulations.
10. Cross access easements are to be provided to the Planning Board Attorney for review and approval prior to the Planning Board signature being affixed to the plans.
11. All previous conditions imposed by the Planning Board shall remain in effect.
12. A note is to be added to the plans stating the Auburn Trail that runs along the frontage of this property is to be constructed per the Towns approved detail as part of this phase of the project or as part of the construction of the balance of the Auburn Trail, whichever occurs first.

The above resolution was offered by Amanda VanLaeken and seconded by Bob Lacourse at a meeting of the Planning Board held on Tuesday, April 12, 2022. Following discussion thereon, the following roll call vote was taken and recorded:

| | |
|---------------------|-----|
| Mark Tolbert - | AYE |
| Scott Neal - | AYE |
| Bob Lacourse -- | AYE |
| Amanda VanLaeken -- | AYE |
| Charles Oyler - | AYE |

TOWN OF CANANDAIGUA PLANNING BOARD RESOLUTION
MORGAN CANANDAIGUA LANDS, LLC – CENTERPOINTE APARTMENTS, PHASE 3
0000 BRICKYARD ROAD
CPN 22-002 TM# 56.00-55-22.000
FINAL SITE PLAN APPROVAL

FINAL SITE PLAN APPROVAL RESOLUTION

I, John Robortella, Secretary of the Board, do hereby attest to the accuracy of the above resolution being acted upon and recorded in the minutes of the Town of Canandaigua Planning Board for the April 12, 2022 meeting.

CANANDAIGUA TOWN CLERK



John Robortella, Secretary of the Board L. S.

APR 14 2022

RECEIVED 

TOWN OF CANANDAIGUA PLANNING BOARD FINDINGS
MORGAN CANANDAIGUA LANDS, LLC – CENTERPOINTE APARTMENTS, PHASE 3
0000 BRICKYARD ROAD
CPN-063-13 TM# 56.00-55-22.000
FINAL SITE PLAN APPROVAL

FINDINGS

1. The Planning Board is considering an application for the Final Site Plan approval for the construction of 13 apartment buildings, including ten (10) ten-unit buildings and three (3) five-unit buildings for a total of 115 units, a community building with pool, and a maintenance building (Phase 3 of Centerpointe Apartments corner of Yerkes Road and Brickyard Road) on Lot R1F totaling 11.334 acres.
2. Described in the Final Site Plans dated January 3, 2022, last revised March 18, 2022 and other information as submitted by April 12, 2022.
3. In 1986 the Town Board zoned the overall project site (425 acres) to Planned Unit Development (PUD) and established allowed uses and bulk density requirements.
4. The Town Board completed an Environmental Review of the project pursuant to the State Environmental Quality Review (SEQR) as part of the PUD in 1986 and supplemented by the adoptions of local laws amending the PUD.
5. In 2005, Local Law 10 of 2005 was adopted amending the Official PUD Map to allow single family detached dwellings on a total of 37 lots. This also reduced the total number residential units from 571 to 461.
6. Project description per the Zoning Determination dated March 31, 2022:

DETERMINATION REFERENCE:

- Application for "Two Stage Final Site Plan Approval" dated 01/03/2022. Received for review by Town on 01/03/2022.
- Plans titled, "Site Engineering Drawings for Centerpointe Apartments Phase 3" by McMahon LaRue Associates, P.C., dated May 2016, revised 11/20/2013, 01/03/2017, 3/31/2017, 4/12/2017, 4/27/2017, 5/23/2017, 5/23/2017, 5/25/2017, 10/05/2017, 9/06/2018, 10/18/2018, and 1/21/2022, 3/18/2022, received by the Town 03/24/2022.
- CPN 2013-013; 08/27/2013- Final Site Plan approval of 122 apartments (13 buildings) with associated infrastructure improvements.
- CPN 2016-036; 11/29/2016- Final Site Plan approval of 115 apartments (14 buildings) with associated infrastructure improvements.
- CPN 2018-006; 10/23/2018- Final Site Plan approval of 106 apartments (13 buildings), two community centers, maintenance building and associated infrastructure improvements.
- Original Centerpointe PUD Resolution, 10/28/1986, Local Law No. 10 of 2005, Local Law 4 of 2013.

PROJECT DESCRIPTION:

- Applicant is requesting approval for Centerpointe Apartments, **Phase 3**. This includes construction of ten (10) ten-unit buildings and three (3) five-unit buildings for a total of 115 apartment units, a community center with pool, maintenance building with infrastructure improvements. The current proposal is in conformance with the 2016 approval of 115 apartments with the addition of the community center.
- 272 parking spaces; 128 garage spaces and 144 exterior.
- 5 parking spaces (including one handicap) provided for community center.

DETERMINATION:

- The Town Board resolution creating the PUD in 1986 outlines the bulk requirements: the apartment buildings are required to be 60 feet from any boundary line, can be a maximum of 45 feet in height with a minimum of two parking spaces per residential unit.
- Phase 1 included 136 apartment units
- Phase 2 included 104 apartment units
- Local Law 10 of 2005 amended the original PUD to allow a total of 368 apartments or 80% of the total number of residential dwelling units.
- The Zoning Law Determination, dated 5/26/2016, included as part of the 11/26/2016 Planning Board approvals, modifications to the original PUD constituting 59 units more

TOWN OF CANANDAIGUA PLANNING BOARD FINDINGS
MORGAN CANANDAIGUA LANDS, LLC – CENTERPOINTE APARTMENTS, PHASE 3
0000 BRICKYARD ROAD
CPN-063-13 TM# 56.00-55-22.000
FINAL SITE PLAN APPROVAL

FINDINGS

than permitted under the approved PUD and that the apartments would constitute 68.3 percent of the total residential units (65% was original requirement).

- With the proposed 115 units in Phase 3, *the total number of apartments is 355*, which is within the maximum allowable 368 apartment units.
- Proposed site plan details 272 parking spaces. Town Code requires 230. 4 parking spaces are required for the community center. Town Code requires 4.

REFERRAL TO PLANNING BOARD FOR:

- Site plan review is required for development within the PUD zoning district.
7. The applicant is proposing driveways with garages for each unit, drainage improvements onsite, and utility improvements including appurtenances as described in the most recent site plans.
 8. Phase 3 includes an existing entrance off-of Yerkes Road and a proposed entrance off-of Brickyard Road.
 9. Phase 3 is serviced by existing public water and sanitary sewers. Minor improvements will be made as part of this application.
 10. Landscaping Calculations:
 - Lot Size: 12.094 acres (526,803 sq ft)
 - 30% (required green space) = 3.62 acres (158,040.9 sq ft)
 - 1,250 sq ft = **126 canopy shade trees are required**
 - 250 sq ft = **632 deciduous shrub / evergreens are required**
 11. Parking spaces required: (2) spaces / dwelling = 115 x 2 = 230 parking spaces required of which (10) spaces are to be marked for handicap parking.
 12. The application includes 272 parking spaces, with 128 associated with garage spaces and 144 exterior spaces.
 13. This application is in compliance with Town and NYSDEC General Permit requirements regarding water quality and quantity mitigation.
 14. An Agricultural Data Statement is required and was provided for this application.
 15. Pursuant to Town Code §220-28(E)(7)(c)(4), the Planning Board notified the Town Board that the PUD known as Centerpointe Apartments submitted a proposal for modification from the originally approved PUD.
 16. As required by Town Code §220-28(E)(7)(c)(4), the Planning Board stated the particulars of the matter including modifications in a memo dated September 30, 2016 to the Town Board for consideration with the position that the proposal is in substantial conformity with the intent of the PUD approved by the Town Board in 1986.

TOWN OF CANANDAIGUA PLANNING BOARD FINDINGS
MORGAN CANANDAIGUA LANDS, LLC – CENTERPOINTE APARTMENTS, PHASE 3
0000 BRICKYARD ROAD
CPN-063-13 TM# 56.00-55-22.000
FINAL SITE PLAN APPROVAL

FINDINGS

17. The Town Board granted consent pursuant to Town Code §220-28(E)(7)(c)(4), for the Planning Board to continue with the approval process with a resolution adopted October 17, 2016.
18. This application was referred to the following agencies for review and comment:
 - John Berry, Ontario County DPW
 - Robin MacDonald, Canandaigua-Farmington Water/ Sewer District Superintendent
 - Jim Fletcher, Town of Canandaigua Highway Superintendent
 - Chief of the Canandaigua City Fire Department
 - Carleen Pierce, Canandaigua City School District
 - Nancy Kellogg, Ontario County 9-1-1 Center
19. A referral to the Ontario County Planning Board (OCPB) was completed as part of the 2016 updates and responses were received. They designated the application as a Site Plan Class 1 with "No County Intermunicipal Impacts".
20. No comments from the Planning Board were received as part of the 2018 referral.
21. Comments were received from the Town Engineer dated October 17, 2018.
22. Comments were received from the City of Canandaigua Fire Chief dated October 16, 2018 and February 7, 2022 which stated that he had no comments.
23. Comments were received from the Canandaigua Lake County Sewer District in an email dated February 10, 2022.
24. The Planning Board has reviewed these comments and has considered them as part of their review of the application.
25. The plans delineate the future Auburn Trail location along Brickyard Road. A 40' wide easement over the Auburn Trail as shown on the site plans is to be provided to the Town of Canandaigua for pedestrian access and future construction.
26. The Planning Board discussed the need for a surety to be provided.
27. The Planning Board discussed the need for cross access easements and requested they be provided to the Planning Board Attorney for review and approval.
28. Pursuant to Chapter 111 of Town Code and NYS Town Law the Planning Board may choose to require set aside of parkland or payment of a fee in lieu thereof when reviewing plans for residential development.
29. The Planning Board has determined that payment of a fee in lieu of a set aside of parkland **will** be required per dwelling unit for the following reasons:
 - a. The project will add 115 dwelling units, which will significantly add to the Town's population.

TOWN OF CANANDAIGUA PLANNING BOARD FINDINGS
MORGAN CANANDAIGUA LANDS, LLC – CENTERPOINTE APARTMENTS, PHASE 3
0000 BRICKYARD ROAD
CPN-063-13 TM# 56.00-55-22.000
FINAL SITE PLAN APPROVAL


FINDINGS

- b. The additional population will significantly increase demand on the Town's park and recreation facilities.
- c. There is no adequate or appropriate portion of the project site that can be set aside for dedication to the Town for purposes of park and recreation facilities.
- d. Therefore, pursuant to Town Code Chapter 111, and NYS Town Law, the Planning Board hereby determines that a proper case exists for the payment of a fee in lieu of a set-aside of parkland as set by the Town Board.

ATTACHMENT 8

CANANDAIGUA TOWN COURT
5440 ROUTES 5 & 20 WEST
CANANDAIGUA, NY 14424

TO: Town Supervisor Simpson
Town Board Members
Town Manager Finch

FROM: David Prull, Town Justice 

DATE: June 22, 2022

SUBJECT: Reconciling and Finalizing Internal Audit of Bank Accounts

During the last three months, Cathy Sandic, as appointed part time bookkeeper/accountant by and for Doug Finch, Town Manager, has reviewed and reconciled my two accounts as follows:

Bail Account

out - \$1563.00 from bail to operating
in - \$346.68 from Town
in - \$200.00 from Jones Account
out - Return [REDACTED] bails

Operating Account

out - \$298.00 to Town
in - \$1563.00 from bail
out - \$240.00 to Jones operating

As a result of the above, the Town will have a net impact of \$48.68 to balance the accounts and when the June 2022 monthly report is filed with the Town and the State, both accounts will have a \$0.00 balance as we move forward. (Attached is Ms. Sandic's memo for greater clarification with my appreciation for her services.)

This report indicates our due diligence as we continue to implement multiple methods of payment by the State – including a time partial payment plan.

Our thanks to you for your understanding and cooperation.

ATTACHMENT 9

Craig F. Wink
Carolyn P. Wink
6100 Grimble Rd
Canandaigua NY 14424

CANANDAIGUA TOWN CLERK

JUL - 6 2022

RECEIVED

Dear Doug Finch and Jean Christman,

Thank you for your continued efforts regarding our surety release request in the amount of \$1700.00. We were not aware at the time of a deadline to make such requests for the deposit to be returned to us. All exterior work on our property was completed and landscaping is maintained regularly. We have never received the \$1700.00 deposit, and have inquired about it for a few years now.

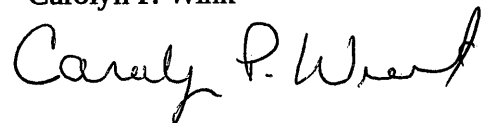
Thank you again

Sincerely,

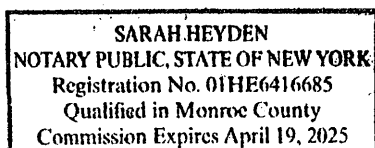
Craig F Wink



Carolyn P. Wink



07/05/2022
Sarah Heyden
Sent At



Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120
Fax: (585) 394-9476
www.townofcanandaigua.org

Established 1791

June 23, 2022

Mr. and Mrs. Craig Wink
6100 Grimble Road
Canandaigua, New York 14424

RE: Request to Return Surety Deposit

Dear Mr. and Mrs. Wink:

After much discussion and research with our Town files and financial institution, we discussed your surety release request with the Town Board. We described to them all the steps that we took to find any documentation related to the acceptance and release of the \$1,700 surety that was deposited with the Town in October 2009. Their suggestion to us is as follows:


Request the property owner submit to the Town a signed / notarized affidavit justifying why they never requested the refund until now and that they have not receive a surety from the Town as of now.

If you could submit this statement to either of us on / before Wednesday, July 6, 2022, we can present it to the Town Board at their meeting on July 18 for further discussion. Please accept our apologies for the delay in addressing this request. We are trying our best to find a resolution to this situation.

Please do not hesitate to contact us should you have any questions.

Sincerely,


Doug Finch
Town Manager


Jean Chrisman
Town Clerk

Town of Canandaigua

5440 Route 5 & 20 West
Canandaigua, NY 14424
Telephone – 585-394-1120 / Fax – 585-394-9476

FILE

FINAL CERTIFICATE OF OCCUPANCY/COMPLIANCE

Owner's Name: Craig and Carolyn Wink

Building Permit No. 09-282

Location: 6100 Grimble Road

Permit Issue Date: 10/7/09

Tax Map No. 96.00-1-51.200

Construction Type: (5b) Other _____

Occupancy Load: _____

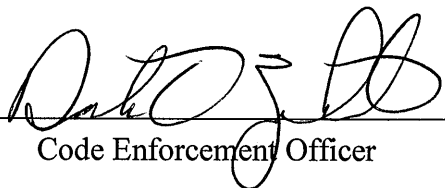
Sprinkler Required: Y (N)

Occupancy Use Classification: A, B, E, F, H, I, M, S, U, (Residential)

This certifies that the property hereinafter described has been inspected as required by Chapter 40, Section 40-5, of the Town of Canandaigua Code and meets the minimum requirements for the listed occupancy or occupancies.

PROJECT DESCRIPTION: construct a 3,313 sq.ft. house with an 864 sq.ft. attached garage, two decks totaling 888 sq.ft., and a 96 sq.ft. porch

The owner or owners of the subject property are hereby advised that no change can be made in the use or type of occupancy unless a Change of Occupancy has first been approved by the Town Code Enforcement Officer. Furthermore, the issuance of this Certificate shall in no way relieve the property owner of the obligation to comply with all applicable requirements of New York State and the Town of Canandaigua Municipal Code.


Code Enforcement Officer

7-1-11
Date

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax (585) 394-9476
www.townofcanandaigua.org

MEMORANDUM

TO: Town Bookkeeper
FROM: Development Office
RE: Guaranteed Deposit
DATE: October 7, 2009

Attached is a / are check(s) / cash / other for the total amount of \$ 1,700.00 to be deposited in the Bids and Guarantees account. The deposit guarantees improvements approved by the Planning Board and Code Enforcement Officer at the following site:

Applicant: Craig and Carolyn Wink

Address: 6100 Grimble Road

Tax Map No.: 96.00-1-51.200

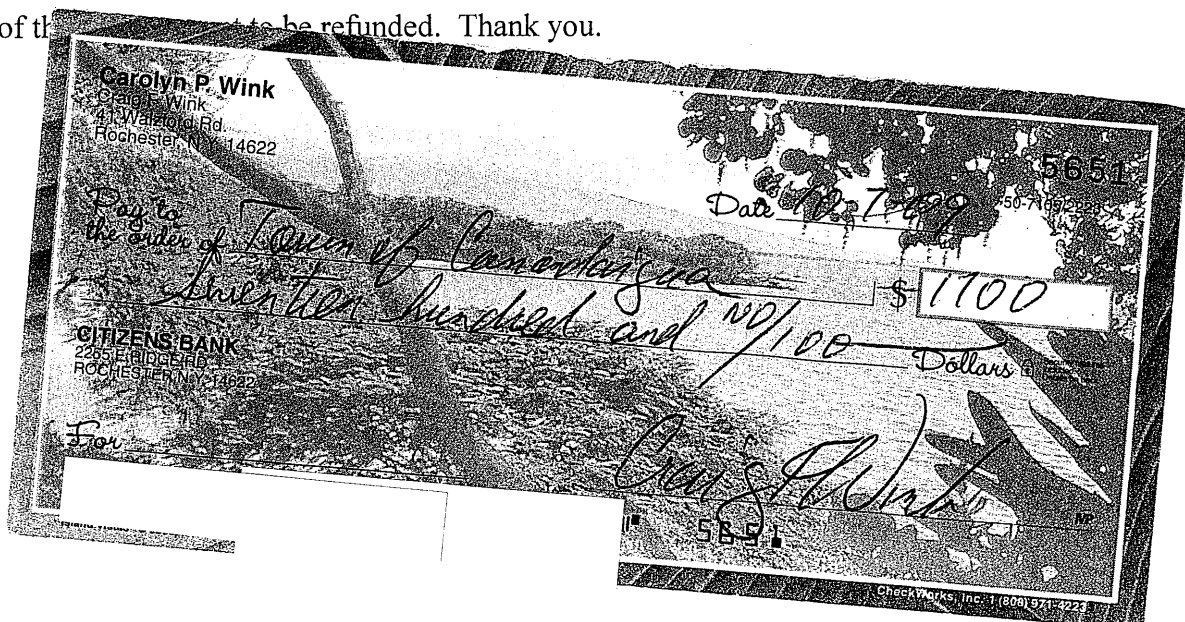
Landscape: \$ 1,100.00

Soil Erosion Control: \$ 600.00

We will notify you of the amount to be refunded. Thank you.

/ms

Attachment



Town of Canandaigua

5440 Routes 5 & 20 West
Phone (585) 394-1120

Canandaigua, New York 14424
Fax (585) 394-9476

Carolyn
picked up
9-11-09

Planning Board Decision Notification

Meeting Date: 9/8/2009

Project: 084-09

Applicant

Craig & Carolyn Wink
5778-A Hedge Row
Farmington, NY 14425

Owner

Wink, Craig & Carolyn
5778-A Hedge Row
Farmington, NY 14425

Project Type

Final Site Plan
Construct
Single-Family
Dwelling

Project Location

6100 Grimble Road

Tax Map #

96.00-1-51.200

TYPE OF APPLICATION:

- ☐ Preliminary ☒ Final
☐ Subdivision ☒ Site Plan ☐ Special Use Permit
☐ Sign: Bldg ☐ Sign: Ground

Applicant Request:

- ☒ Granted ☐ Denied ☐ Tabled
☐ Continued to:
☒ See attached resolution

SEQR:

- ☐ Type I ☐ Type II ☐ Unlisted
☐ See Attached resolution(s)

Negative Declaration Date:

Positive Declaration Date:

Recommendation To:

- ☐ Town Board ☐ ZBA ☒ N/A ☐ See attached resolution(s)
Recommendation:

Surety Requirements:

- ☒ Landscaping: \$1,100.00
☐ Other (specify): \$

☒ Soil Erosion: \$600.00

PLANNING BOARD CHAIR SIGNATURE
REQUIRED BY 12/7/09
(DATE)

FAILURE TO HAVE THIS SIGNATURE WILL
NULL/VOID ANY PLANNING BOARD APPROVAL.

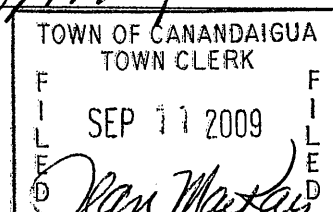
Certified By:

Patricia M. Vandevoort
Chairperson, Planning Board

Date:

8/11/09


in:\plng board\pb secretary info sheet\2009\decision notification form.docx



ATTACHMENT 10

**CANANDAIGUA TOWN COURT
5440 ROUTES 5 & 20 WEST
CANANDAIGUA, NY 14424
585-394-9040
585-394-7373 (FAX)**

TO: Doug Finch, Town Manager

FROM: David W. Prull, Justice 
Walter W. Jones, Justice

SUBJECT: Proposed appointment of Ashley Lantz as
Part-time Court Clerk – Town of Canandaigua

Assuming that Ms. Ashley Lantz has been vetted by the County Civil Service and the Town Human Resource Director, and shown to us the potential for the job during the interview process, we as justices recommend her for the part-time position of Court Clerk at a rate of \$17 per hour for 20 hours per week.

ATTACHMENT 11



TREE SPONSORSHIP PROGRAM

Brought to you by the Town of Canandaigua Tree Team and the Parks, Recreation & Trails Committee, this program offers a unique way to remember family members, honor friends, or celebrate special occasions with a tree planted at a town park along with an engraved stone to mark the occasion. The cost of the sponsorship is \$400.00.



Tree sponsorship locations:

McJannett Park
Miller Park
Richard P. Outhouse Park
West Lake School House Park

Stone will be engraved with the common tree name, tree species, year planted, and up to two lines of additional text.

Tree species will be chosen by the Town and will represent one of three main categories: evergreen, shade, or flowering, depending on tree needs at the selected park. Trees are planted in the spring or fall of each year.



If you wish to sponsor a tree, fill out the form below and mail or bring the form and a check to: Town of Canandaigua, Attention: Sarah Reynolds, 5440 Route 5 & 20 West Canandaigua, NY 14424. Checks should be made out to Town of Canandaigua. Contact Sarah Reynolds at (585) 337-4731 or sreynolds@townofcanandaigua.org if you have any questions.

Name: _____ Phone: _____

Email: _____ Location: _____

Text on Stone (up to 2 lines of text with 20 characters each – spaces count as one character):

[illegible]

To: Town Supervisor and Town Board Members

From: Dennis Brewer (Tree Team)

Re: Tree Sponsorship Program

I am writing on behalf of the Town of Canandaigua Tree Team to show our support for the Tree Sponsorship Program. This program would give individuals the opportunity to purchase trees for the town parks. It would give them the chance to add to the beauty of our parks by adding trees which serve a variety of ecological functions.

Sincerely,

Dennis Brewer

Chair Tree Team

From: [Mark Macneil \(MacneilM@frontiernet.net\)](mailto:MacneilM@frontiernet.net)
To: [Lindsay Frarey](#)
Cc: jsimpson@townofcanandaigua.org; [Doug Manager](#); MacneilM@frontiernet.net
Subject: Tree sponsorship
Date: Friday, July 8, 2022 12:29:32 PM

Lindsay,

Thanks for providing an overview of the Tree Sponsorship program which the Tree Team has put together. Seems a perfect fit with the current bench sponsorship program now offered. As indicated at our June 22nd meeting, the Parks and Recreation Committee is in full support of the program. Thanks again to you and the Tree Team.

Mark

Sent from my iPhone

ATTACHMENT 12

Town of Canandaigua
DRAFT -- 2022 Fee Schedule
 (Effective _____, 2022)

No permit or certificate shall be issued, no approval shall be granted, no application shall be considered complete, no park reservation shall be confirmed, and no public hearing shall be scheduled or held until the fees, as established by the Town Board, have been paid in full. Accepted forms of payment are: cash, check, or credit card (Visa, MasterCard, and Discover).

CABIN / PAVILION / LODGE / HALL RENTALS:

- All lakeside cabins will be rented weekly when reservations are made prior to May 1 (Saturday 3pm to Saturday 10am).
- There is a two-night minimum for lakeside cabin rentals made May 1 through October 31.
- Upland cabins can be rented at any time for a two-night stay during the rental season.
- Upland Cabins are available April 15 to October 31
- Lakeside Cabins are available April 1 to October 31
- Onanda Park Parking Fees are in effect Memorial Day Weekend through Labor Day
- King Hall is available April 15 to October 31
- Gorham Lodge, Crouch Hall, Outhouse Park Hall, West Lake Road Schoolhouse, and all pavilions are available year-round
- Babcock Hall is available Memorial Day weekend through Labor Day
- The cost for a multi-day cabin reservation shall not exceed the cost to rent a cabin for one week.
- All rentals must be paid in full within 1 week of the request otherwise the reservation will be cancelled.
- To qualify for Town resident rates, a Town resident must make the reservation and be the primary user.
- The resident must call the Town Clerk's office to obtain the discount code before making the online reservation.
- Public school districts will be charged the Town resident rate for all rentals.
- Cancellations made a minimum of 2 weeks prior to the arrival date will be eligible for a refund minus a \$50 cancellation fee. The Town Clerk has the authority to refund the entire reservation amount for extenuating circumstances.
- There are no refunds for pavilion cancellations.
- Cancellations made a minimum of 2 weeks prior to the arrival date for a multiple facility reservation, will be eligible for a refund minus a \$50 cancellation fee for each canceled facility.
- Cancellations due to extenuating circumstances, may be rescheduled within the same calendar year without penalty.

| Onanda Park Cabins: Weekly Rentals (2 weeks max) | Town Resident | Non-Resident |
|--|----------------------|---------------------|
| <u>Upland Cabins:</u> Litahni, Oawensa, Chowat, Gowana, Chule, Kiniks, Adsila | \$175 | \$285 |
| | | |
| <u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2) | \$200 | \$360 |
| | | |
| Abode (3) | \$300 | \$485 |
| | | |
| Hayowentha (12) | \$425 | \$660 |
| | | |

| | | |
|---|---|--------------|
| Onanda Park Cabins: Daily Rentals (3pm to 10am) | | |
| <u>Upland Cabins:</u> Litahni, Oawensa, Chowat, Gowana, Chule Kiniks, Adsila | \$55 | \$90 |
| | | |
| <u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2) | \$70 | \$100 |
| Onanda Park Cabins: Weekly Rentals (2 weeks max) | Town Resident | Non-Resident |
| Abode (3) | \$75 | \$115 |
| | | |
| Hayowentha (12) | \$100 | \$165 |
| | | |
| Onanda Park Cabins: Off-Season Weekly Rates (Lakeside Cabins Only – April 1 to Thursday before Memorial Day Weekend and Tuesday after Labor Day to October 31) | | |
| <u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2) | \$150 | \$310 |
| | | |
| Abode (3) | \$175 | \$360 |
| | | |
| Hayowentha (12) | \$375 | \$610 |
| | | |
| Onanda Park Cabins: Off-Season Daily Rates (2 Night Minimum) (Lakeside Cabins Only – April 1 to Thursday before Memorial Day Weekend and Tuesday after Labor Day to October 31) | | |
| <u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2) | \$55 | \$85 |
| | | |
| Abode (3) | \$60 | \$100 |
| | | |
| Hayowentha (12) | \$85 | \$150 |
| | | |
| Onanda Park Parking Fees: | Season Passes | \$35 \$65 |
| | | |
| | Weekday per Vehicle | \$5 \$5 |
| | | |
| | Weekends and Holidays per Vehicle | \$7 \$7 |
| | | |
| | Daily Walk-In per Person (excluding field trips of schools located in Canandaigua) | \$1 \$1 |
| | | |
| | Water Trail (access from water by non-motorized craft) | \$0 \$0 |
| | | |
| Gorham Lodge | Overnight Rental (3pm to 10am) | \$320 \$425 |
| | | |
| | Full Day Rental (9am to 9pm) | \$250 \$325 |
| | | |
| | ½ Day Rental (9am to 3pm OR 3pm to 9pm) | \$130 \$175 |

| | | Town Resident | Non- Resident |
|--|----------------------------------|--------------------------|--------------------------|
| Crouch Hall @ Onanda Park | 9am to 9pm | \$150 | \$225 |
| | | | |
| Babcock Hall @ Onanda Park | | \$50 | \$50 |
| (3 hours parties: 10am to 1pm or 2pm to 5pm) | | | |
| | | | |
| King Hall @ Onanda Park | 9am to 9pm | \$130 | \$200 |
| | | | |
| Pavilions @ Onanda Park (9am – 9pm) | Rotary | \$75 | \$110 |
| | | | |
| | Holden | \$55 | \$85 |
| | | | |
| | Upland Pavilions (31, 38, or 42) | \$50 | \$75 |
| | | | |
| Bundles of Wood @ Onanda Park (when available) | | \$5 | \$5 |
| | | | |
| West Lake Road Schoolhouse (9am – 9pm) | Monday Friday | \$25 | \$35 |
| | | | |
| | Saturday or Sunday | \$40 | \$60 |
| | | | |
| Outhouse Hall | 9am to 9pm | \$100 | \$150 |
| | | | |
| Outhouse Park Pavilion | 9am to 9pm | \$30 | \$45 |
| | | | |
| Pierce Park Pavilion #1 | 9am to 9pm | \$15 | \$30 |
| | | | |
| Pierce Park Pavilion #2 | 9am to 9pm | \$15 | \$30 |
| | | | |
| Blue Heron Pavilion | 9am to 9pm | \$15 | \$30 |
| | | | |
| Credit Card Convenience/Processing Fee | | 2% to 2.5% | 2% to 2.5% |
| Cart Fee | | 5¢ | 5¢ |
| Book-Your-Site Fee | | \$5 | \$5 |
| | | | |
| Facility Alcohol Permit | | \$100 | \$100 |
| | | | |
| Bench Sponsorship with Engraved Plaque | | \$400 | \$400 |
| | | | |
| Tree Sponsorship with a Tree and Engraved Stone | | \$400 | \$400 |

| DEVELOPMENT OFFICE: | | |
|--|---|---|
| | | |
| Zoning Board of Appeals: | Area Variance, Use Variance, Interpretation (Per Requested Variance) | \$100 |
| | | |
| Solar: | Small Scale Solar Residential | \$100 |
| | Large Scale Solar Facility (where permitted) | \$5 per kw |
| | | |
| Planning Board: | | |
| Special Use Permit Application, Sketch Plan Application | | \$100 |
| Lot Line Adjustments (for each existing and proposed lot) | | \$100 per lot |
| Major Subdivision (5 or more lots) – Preliminary Approval | | \$1,000 plus \$100 per lot |
| Major Subdivision (5 or more lots) – Final Approval | | \$1,000 plus \$100 per lot |
| Minor Subdivision (up to and including 4 lots) – Preliminary Approval | | \$250 plus \$50 per lot |
| Minor Subdivision (up to and including 4 lots) – Final Approval | | \$250 plus \$50 per lot |
| | | |
| Formed Based Code Reviews: | | |
| Site Plan Review (Minor – Under 5,000 sf) | | \$250 |
| Site Plan Review (Major – 5,000 sf or greater) | | \$500 |
| Park and Recreation Fee (per dwelling unit) | | \$1,000 per unit |
| | | |
| Site Plan / Construction / Building Permits: | | |
| | | |
| <u>Single-Family (Residential) Dwelling / Manufactured Home (AR1, AR2, R120, R130, RLD, RR3, SCR1)</u> | | |
| Planning Board Site Plan Approval | | \$150 |
| Extension of Site Plan Approval | | \$100 |
| Construction, expansion or structural alternation, including accessory structures | | \$50 plus 20¢ per sq ft (Minimum \$100) |
| Mechanical improvements | | \$50 |
| Annual Short Term Rental Registration | | \$100 / Dwelling |
| Unlisted Permits | | \$50 |
| Issuance of Special Use Permit | | \$50 |
| Sign Permit | | \$150 per sign |
| Soil Erosion & Sedimentation | | \$150 |
| MS4 Acceptance Certificate | | \$150 |
| Hot Tub / Pool (Above Ground) | | \$100 |
| Hot Tub / Pool (In Ground) | | \$150 |
| Hot Tub / Pool Re-Inspection (for each re-inspection) | | \$50 |
| Certificate of Compliance (not associated with current building permit) | | \$50 |
| Certificate of Pre-Existing Non-Conforming | | \$100 |

| | |
|---------------------------------------|--------------------------|
| Certificate of Non-Conformity | \$100 |
| Open Building Permit Extension | \$100 |
| Release of Stop Work Order | \$100 |
| Park & Recreation (Per Dwelling Unit) | \$1,000 per unit |
| Consultant Fees | See Town Code Chapter 11 |

| | |
|---|-----------------------------------|
| Multiple Family Dwelling (MR, MR281, MH) | |
| Site Plans – Preliminary Approval | \$250 plus \$50 per dwelling unit |
| Site Plans – Final Approval | \$250 plus \$50 per dwelling unit |
| Extension of Site Plan Approval | \$100 |
| New Construction, expansion or structural alternations | \$500 plus 30¢ per sq ft |
| Mechanical improvements | \$200 |
| Unlisted Permit | \$100 |
| Issuance of Special Use Permit | \$50 |
| Sign Permit | \$150 per sign |
| Soil Erosion & Sedimentation | \$150 |
| MS4 Acceptance Certificate | \$150 |
| Hot Tub / Pool (Above Ground) | \$100 |
| Hot Tub / Pool (In Ground) | \$150 |
| Hot Tub / Pool Re-Inspection (for each re-inspection) | \$50 |
| Open Building Permit Extension | \$100 |
| Certificate of Compliance (not associated with current building permit) | \$50 |
| Certificate of Pre-Existing Non-Conforming | \$100 |
| Certificate of Non-Conformity | \$100 |
| Release of Stop Work Order | \$100 |
| Park & Recreation (Per Dwelling Unit) | \$1,000 per unit |
| Consultant Fees | See Town Code Chapter 11 |
| Commercial and Industrial (CC, NC, I, LI, RB1) | |
| Site Plan Approval – Preliminary | \$250 |
| Site Plan Approval – Final | \$250 |
| Extension of Site Plan Approval | \$100 |
| New Construction, expansion or structural alterations | \$500 plus 30¢ per sq ft |
| Mechanical improvements | \$500 |
| Interior Renovation / Modification | \$500 |
| Issuance of Special Use Permit | \$50 |
| Soil Erosion and Sedimentation | \$150 |
| MS4 Acceptance Certificate | \$150 |

| | |
|---|----------------|
| Sign Permit | \$250 per sign |
| Sign Permit – Tenant Identification Sign | \$150 per sign |
| Fire Safety Re-Inspection | \$100 |
| Unlisted Permits | \$100 |
| Certificate of Compliance (not associated with current building permit) | \$50 |
| Certificate of Pre-Existing Non-Conforming | \$100 |
| Certificate of Non-Conformity | \$100 |
| Open Building Permit Extension | \$100 |

| | |
|----------------------------|--------------------------|
| Release of Stop Work Order | \$100 |
| Park & Recreation Fee | \$1,000 per building |
| Consultant Fees | See Town Code Chapter 11 |

¹Categories are defined by the occupancy classifications described in the NYS Uniform Fire Prevention and Building Code. Floor or ground area shall be based on the outside dimensions; living area to include breezeway, mud-room, enclosed porch, attached garage, attic and living area in the basement. This calculation shall apply to both new and/or renovated space.

²See Zoning and/or Code Enforcement Officer for Permit Requirements.

³ “Structural Alteration” includes windows, doors, and load bearing modifications.

⁴ “Mechanical Improvements” include HVAC, electrical, heating and roofs.

WATER DEPARTMENT

Meters for Canandaigua Consolidated & Bristol Water Districts Only:

(The pricing includes tapping of the water main, bronze saddle, corporation stop, curb box valve, curb box, SS rod, water meter, and right angle meter valve and inspection of trench)

| | | |
|--|---|------------------------------|
| | ¾" | \$850 |
| | 1" | \$975 |
| | 1.5" | \$1,757 |
| | 2" | \$2,600 |
| | Water meter larger than 2" | Contact Water Superintendent |
| ¾ inch water meter, cellular endpoint, right angle meter valve and inspection | | \$550 |
| 1 inch water meter, cellular endpoint, right angle meter valve and inspection | | \$600 |
| | | |
| Meter pits are required when the location of the structure is farther than 500 feet from the road. | | |
| | ¾" meter pit | \$750 |
| | 1" meter pit | \$875 |
| | | |
| Replacement Cost of Water Meter Materials: | | |
| | Electronic reading device (cellular endpoint) | \$260 |
| | Register for water meter | \$90 |
| | ¾" water meter replacement | \$90 |
| | 1" water meter replacement | \$225 |
| | 1 ½ " water meter replacement | \$525 |
| | 2" water meter replacement | \$1250 |
| | | |
| Directional Drilling Under A Road: | Up to 2" Pipe | \$1,400 |
| | 2" and larger | Contact Water Superintendent |
| Testing water meter for accuracy | | \$50 |

| | |
|---|---|
| Hydrant Meter Rental (Includes a water meter and back flow device that will be connected to the hydrant by the Water Department. A \$500 deposit is required. When equipment is returned in working condition, deposit will be refunded). Hydrant meter rentals will be invoiced monthly. | \$50 rental fee/month plus \$4.64 per 1,000 gallons |
|---|---|

| | |
|--|-----------------------------|
| Water Charge to Town of East Bloomfield | \$2.90966 per 1,000 gallons |
| Water Charge to the Town of Hopewell, Town of Farmington, and Town of Gorham | \$2.21866 per 1,000 gallons |

| Canandaigua Consolidated District Fees: | | | |
|---|------------------------|---|--------------------------------------|
| Meter Size | Gallons of Consumption | Minimum Bill \$4.64 per 1,000 Gallons | Additional Cost Per 1,000 Gallons |
| ¾" | 0 – 6,000 | \$27.84 | \$4.64 |
| 1" | 0 – 10,000 | \$46.40 | |
| 1 ½" | 0 – 16,000 | \$74.24 | |
| 2" | 0 – 30,000 | \$139.20 | |
| 3" | 0 – 50,000 | \$232.00 | |
| 4" | 0 - 80,000 | \$371.20 | |
| 6" | 0 – 160,000 | \$742.40 | |
| 8" – 12" | 0 – 200,000 | \$928.00 | |

| Bristol Water District Fees: | | | |
|------------------------------|------------------------|---|--------------------------------------|
| Meter Size | Gallons of Consumption | Minimum Bill \$4.93 per 1,000 Gallons | Additional Cost Per 1,000 Gallons |
| ¾" | 0 – 6,000 | \$29.58 | \$4.93 |
| 1" | 0 – 10,000 | \$49.30 | |
| 1 ½" | 0 – 16,000 | \$78.88 | |
| 2" | 0 – 30,000 | \$147.90 | |
| 3" | 0 – 50,000 | \$246.50 | |
| 4" | 0 - 80,000 | \$394.40 | |
| 6" | 0 – 160,000 | \$788.80 | |
| 8" – 12" | 0 – 200,000 | \$986.00 | |

| Fee Schedule for Town of Canandaigua Water Department to Repair the Water System: | | |
|--|--|------------------------------|
| The purpose of this section is for the setting of fees associated with the Town of Canandaigua Water Department to repair any damage that may occur to the water system by an outside agency. Some examples, including but not limited to, are damage to the water main, water service, curb stop, or meter pit or any other water infrastructure that is in the right of way. The Water Department does not maintain any water infrastructure after the curb stop. The need for repair and the type of repair are at the sole discretion of the Town of Canandaigua Water Superintendent. Additional materials fees may apply. The responsible party will be invoiced according to the following: | | |
| Employees: | | |
| Labor per man hour, straight time | | \$50.00 |
| Labor per man hour, on overtime | | \$75.00 |
| Administrative cost, per hour | | \$ 80.00 |
| Heavy Equipment: | | |
| Excavator 20 ton, per hour | | \$ 150.00 |
| Mini excavator, per hour | | \$ 85.00 |
| Dump truck, per hour | | \$ 85.00 |
| Water loss, calculated by the Water Superintendent | | \$ 5.50 per 1,000 gallons |

TRANSFER STATION

| Transfer Station Coupons: (Coupons, \$2 each, can be purchased at the Town Clerk's office or at the Transfer Station. The machine at the Transfer Station only accepts 1's, 10's and 20's.) | # of Coupons Required |
|--|-----------------------|
| Furniture: | |
| Stuffed Chair | 2 |
| Couch, Love Seat, Sectional (EACH section) | 4 |
| Kitchen Chair, Stool, Office Chair, or Patio Chair | 1 |
| Coffee/Side Table, Small Shelf | 1 |
| Kitchen Table, Desk, Small Dresser, or Book Case | 2 |
| Large Dining Table (w/ leaves), Over-Sized Desk, or Large Dresser | 4 |
| Mattress (Twin Size) | 2 |
| Mattress (Full or Larger Size) | 3 |
| Box Spring (Twin Size) | 2 |
| Box Spring (Full or Larger Size) | 3 |
| | |
| Construction & Demolition Debris: | |
| 9' x 12' Carpet | 3 |
| 9' x 12' Carpet Padding | 2 |
| Bath Tub, Toilet, Vanity, or Sink | 2 |
| 30 Gallon Bag or Garbage Can (unit of measure) | 1 |
| 55 Gallon Barrel (unit of measure) | 2 |
| Wood, Drywall, Vinyl Siding: ½ Bed Pick-Up Load | 10 |
| Wood, Drywall, Vinyl Siding: Full Bed Pick-Up Load* | 20 |
| Shingles or Tile: ½ Bed Pick-Up Load | 12 |
| Shingles or Tile: Full Bed Pick-Up Load* | 24 |
| *Additional fees will apply for trailer or oversized truck loads | |
| | |
| Electronics: | |
| CRT Monitor – 18" or Smaller | 7 |
| CRT Monitor 19" – 26" | 9 |
| CRT Monitor 27" and Larger | 22 |
| Any Wood Console / Projection / Oversized Units | 25 |
| Flat Panel TV up to 26" | 4 |
| Flat Panel TV 27" and up | 9 |
| | |
| Transfer Station Permit Placard (2 Year)*2021 permits valid through 2022 | Free |

TOWN BOARD

| | |
|---|-------|
| Petition to Amend Official Zoning Map (Mixed Use Overlay Districts) | \$50 |
| Formal Rezoning Process | \$500 |

| TOWN CLERK OFFICE | | |
|--|--|-------------------|
| Dog Licenses: | Spayed / Neutered | \$20 |
| | Unspayed / Unneutered | \$30 |
| | Replacement Tag | \$3 |
| Late Fee (if not paid within 30 days of first renewal notice) The Town Clerk has the authority to waive Late Fee for extenuating circumstances. | | \$5 |
| Marriage License (Includes Certificate of Marriage Registration): | | |
| | Active Military | \$17.50 |
| | Non-Military | \$40 |
| Certified Transcript of Marriage Request – No Record Certification | | \$10 |
| Certified Transcript of Marriage (per transcript) | | \$10 |
| Birth Certificate Request – No Record Certification | | \$10 |
| Birth Certificate (per certificate) | | \$10 |
| Death Certificate Request – No Record Certification | | \$10 |
| Death Certificate (per certificate) | | \$10 |
| Genealogy Search (dependent on number of years to be searched, unused fees to be refunded): | | |
| 1 – 3 Years | | \$22 |
| 4 – 10 Years | | \$42 |
| 11 – 20 Years | | \$62 |
| 21 - 30 Years | | \$82 |
| 31 – 40 Years | | \$102 |
| 41 – 50 Years | | \$122 |
| 51 – 60 Years | | \$142 |
| 61 – 70 Years | | \$162 |
| Hunting / Fishing Licenses | | NYS DEC |
| FOIL: | 8 ½” 11” / 8 ½” x 14” / 8 ½” x 17” | 25¢ / page |
| | Documents in any Disc Format (CD, DVD, etc.) | \$1.25 / disc |
| | Flash Drive | \$4.50 |
| | Map Charges (larger than 11” x 17”) Per Ontario County Copy Rate | |
| Games of Chance | | \$25 |
| Returned Check Fee | | \$20 |
| Burial Fees at Academy Cemetery: | | |
| | Adult Casket | \$500 |
| | Cremation | \$350 |
| | Infant | \$200 |
| Copies | 8 ½” 11” or 8 ½” x 14” or 11” x 17” | 25¢ / page |
| Peddler & Soliciting Permit | | \$100 / Applicant |

History:

Adopted by the Town Board of the Town of Canandaigua 6/6/77. Amended in its entirety by resolution on 11/7/83, 6/11/90, and 5/8/95 except for those fees listed separate under local law. Further amended 4/3/07, 12/18/07, 3/3/09, 4/21/09; 12/15/10; 1/3/11; 2/13/12, 1/28/13, 1/6/14, 4/28/14, 1/5/15, 12/21/15, 5/16/16, 7/18/16, 9/19/16, 1/9/2017, 4/17/17, 5/15/17, 1/8/18, 5/21/18, 8/20/18; 1/7/19, 2/11/2019, 3/18/19, 7/1/19, 8/19/19, 1/6/2020, 3/16/20, 12/21/2020, 4/19/2021, 1/10/2022; 4/19/2022 and June 13, 2022.

ATTACHMENT 13



Proposal for: Community Choice Aggregation Administrator
July 08, 2022

Attention:

Sarah Reynolds, Administrative Coordinator
Town of Canandaigua
5440 Routes 5 & US-20 West
Canandaigua, NY 14424
sreynolds@townofcanandaigua.org

Submitted by Consultant:

Joule Assets, Inc.
2785 Route 35, (1 Pepsi Way) 6 South
Katonah, NY 10536
Ph: 914-977-3444
www.joulecommunity.com

Victor Pierre Melendez
Municipal Relations Director
Joule Community Power
victor@joulecommunitypower.com
845.321.6475

Joule Community Power, a division of Joule Assets, Inc. (“Joule”) hereby submits a proposal in response to the Request for Proposals for Community Choice Aggregation (CCA) Administrator issued by the Town of Canandaigua (the “Town”). We certify that the proposal will remain in effect for ninety (90) days or until the contract is awarded. Everything in this submission is confidential, subject to the City’s obligations under New York’s Freedom of Information Law.

Joule is the lead applicant and serves as **CCA Administrator**. Joule spearheads all operational tasks of the Program, including energy procurement, regulatory compliance, contract negotiation, and utility interface.

Joule is a privately-owned corporation specializing in market representation, products, and services in the areas of clean energy, efficiency, and demand management. Joule partners with municipalities to develop community-scale clean energy solutions, empowering communities to set and achieve aggressive clean energy and energy reduction targets. Joule Assets and its principals have been recognized as pioneers in demand-side and renewable markets throughout the U.S. and Europe and sit on several New York State working groups convened by the Public Service Commission.

Joule was the first administrator to offer community solar and the only administrator currently authorized in New York to offer the financial and other benefits of Opt-Out Community Solar, including lower costs, no contracts for consumers, single billing, and simplified enrollment. In 2021, Joule launched the first opt-out community choice solar program in the United States.

Joule is a consistent leader in the development and advancement of community energy policy, and an experienced CCA Administrator in New York State. Joule’s Public Service Commission-approved¹ Implementation Plan and Data Protection Plan² is the ***only such plan to include the integration of local clean energy resources, and a direct procurement of 100% New York State renewable energy*** default supply option for CCA customers.

The information needed to link to these documents can be referenced in **Appendix A**.

Joule’s expertise is in designing and implementing new consumer-protective energy supply contracts and innovation of new policy and energy solutions.



Joule principals pioneered Westchester Power, the first operational CCA program in New York State. Largest renewable energy purchase in NYS history. Saved customers more than \$15 million in the first contract.



Joule is a NYSEDA consultant (contract value: >\$500,000). Multi-year contract to develop CCA resources, research and program design, and stakeholder tools.



Monroe Community Power



Monroe and Gateway Community Power, CCA programs launched with three municipalities. Saved residents over \$1.8 million relatives to utility rates since the original launch date.



48 Municipalities have partnered with Joule to launch CCA programs throughout NYS; representing 400,000+ households. The CCA programs have yielded a total of more than \$10 million in savings since July 2021.



Joule serves 600+ Target stores (60 in New York) with a peak demand management service. Target saved more than \$1,500,000 in 2019.



In 2021, Joule launched the first opt-out community choice solar program in the United States. The groundbreaking offering was made available to more than 3,800 households and small businesses, reducing electricity bills by up to 10% for the next 25 years.

Glenn Weinberg
General Manager, Joule Community Power

¹ “Order Approving Joule Assets’ Community Choice Aggregation Program with Modifications” (“Joule Order”), issued March 16, 2018 in Case 14-M-0224. Access online at: <http://documents.dps.ny.gov/public/Common/ViewDoc.aspx?DocRefId={4B0C3897-D3E2-4E5F-B0ED-2CEBFC6482FC}>

² Access online at:

<http://documents.dps.ny.gov/public/Common/ViewDoc.aspx?DocRefId={27DAFE97-1C17-4F90-B965-0FF60478C2B3}>
<http://documents.dps.ny.gov/public/Common/ViewDoc.aspx?DocRefId={D36A5F19-0D67-42CB-B54D-768940A6E675}>

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Section 1 – Statement of Qualification

1.1 Joule Community Power: *Overview and History*

Joule Assets Inc. was founded in 2010 with the mission to expand market access for small customers, incentivize community-scale clean energy development and achieve broad-based energy reduction. Joule helps to scale the renewable generation and energy efficiency markets by driving regulatory change, and implementing new business models, software and business tools that simplify market flows. This capability is built on a foundation of national and international energy market experience and leadership in enhancing buying and selling opportunities for consumers, spanning more than 60 years.

Joule is headquartered in Katonah, NY, employs twenty-five staff members, and keeps normal business hours, Monday through Friday 9am to 6pm.

In the U.S., Joule innovated and implemented an insured energy efficiency product that allows small businesses throughout the U.S. to upgrade their facilities at no out-of-pocket cost, guaranteeing electricity savings for five years, while covering all energy costs for newly upgraded facilities. This model is now being developed into a residential efficiency financing product.

With financial support from the European Commission, Joule Assets Europe provides IT and process support for access to innovative financing solutions and strategic support for energy efficiency, distributed renewables, and storage.

The experience of bringing Community Choice Aggregation (“CCA”) to New York State has been an invaluable growth opportunity and Joule continues to work deeply with New York State communities to enhance the CCA tool. Joule is the first (and still the only) firm to integrate Community Distributed Generation (“CDG”) into CCA programs.

Joule continues to reach new communities by working closely with an assigned local Program Managers who will service as point of contact for the municipality and by developing relations and/or subcontracting with local partner organizations who know their own communities. Joule provides technical and legal expertise, combined with the lived experiences of residents who become a central part of the outreach efforts on the ground.

Please reference **Appendix B** for Joule Disclosure.

Additional Corporate Information

- i. Founded 2010
- ii. Privately owned corporation
- iii. 2875 Route 35 (a/k/a “One Pepsi Way”), 6 South, Katonah, New York 10536
- iv. 23 employees
- v. Victor Melendez, Municipal Relations Director, Joule Community Power, victor@joulecommunitypower.com, (845)321-6475
- vi. Federal Taxes: EIN 27-3869407

1.2 Roctricity: Overview and History

Joule has found that CCA is most likely to succeed when communities are invested and actively developing local energy interests. To this end, our unique model employs the support of local partners committed to serve as a durable, consistent source of education and advocacy. Joule subcontracts with Roctricity LLC, is a Rochester-based business founded by sustainability professionals with the mission of advancing clean energy initiatives in the greater Rochester area. Roctricity seeks to provide the focus, agility, and transparency to the local CCA effort as they support the role of Joule's local partner.

Roctricity supporting with coordination, outreach and education in cities, towns, villages, and counties in. The contracts between Joule and the local partner organizations do not require approval from the New York State Public Service Commission or any other agency of the State of New York.

Outreach efforts by Roctricity contributed significantly to the passage of the local enabling laws in the Villages of Lima, Scottsville, Brockport, Honeoye Falls, Victor, and Pittsford and the Towns of Geneva, Brighton, Irondequoit, and Pittsford, as well as the Cities of Geneva, Rochester, and Canandaigua.

Roctricity currently helps support the efforts of the following clean energy programs; Finger Lakes Community Choice, Gateway Community Power, Monroe Community Power and Rochester Community. In total, Roctricity provides customer support and education to facilitate the successful implementation of 100% renewable CCA supply programs in 7 municipalities and in addition, the incorporation of new solar power in 5 communities.

The principals of Roctricity began their advocacy of Community Choice Aggregation in 2015 as volunteers with the Rochester People's Climate Coalition (RPCC). RPCC's advocacy for climate action has been successful in galvanizing important sectors of the community to bring together 62 very committed member organizations to support climate implementation efforts such as Community Choice Aggregation.

1.3 Joule New York State CCA Programs and Municipal Client References

Joule has seen great success in working with municipal governments of various sizes, geographies, and political structures. 100% renewable energy options are always posed to the municipal leaders and are typically chosen for the launch of their CCA programs.

Residents and businesses that take advantage of their municipal clean energy program by purchasing electricity supply or subscribing to a solar farm through Joule Assets, via Joule Community Power, have collectively saved more than \$10 million in the last year.

In 2021, Joule launched CCA programs in four municipalities, including the City of Rochester, to more than 100,000 utility account holders. Nearly all customers are enrolled in a 100% NYS renewable supply option. Joule was appointed program administrator for eighteen additional communities in 2021, and as a result, will be able to offer clean energy at fixed competitive rates to 800,000 New Yorkers in 48 municipalities across the State.

In satisfaction of the Town RFP request Section 2 number 7 please see below the brief descriptions of CCA programs designed and actively managed by Joule, and **references for elected officials in client communities** those CCA programs launched throughout New York State.

Please reference **Appendix C** to review the top three (3) Joule's municipal client references.

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| <p><u>Westchester Power</u>, pioneered by Joule principals as the first operational CCA program in New York State. Largest renewable energy purchase in NYS history. Saved customers more than \$17 million in the first contract. This program is Administered by Sustainable Westchester, not Joule, but the Town of Canandaigua should feel free to contact participating mayors and supervisors as references related to the pioneering work of Mike Gordon (Joule CEO and Founding Chair of Sustainable Westchester) and Glenn Weinberg (Joule VP, inaugural Program Director of Westchester Power).</p> |
| <p><u>Hudson Valley Community Power</u>, CCA program launched in July 2019. hudsonvalleycommunity.com</p> <p>Ten municipalities purchasing 100% renewable as default electricity supply for residents. First CCA in NYS to identify specific renewable sources. Customer savings of more than \$8 million in last year.</p> <p>Town of Marbletown Rich Parete, Supervisor (845) 687-7500 x7 supervisor@marbletown.net</p> |
| <p><u>Rockland Community Power</u>, CCA program launched in November 2020. rocklandcommunitypower.com</p> <p>The six Rockland communities include Clarkstown, Orangetown, and the Villages of Haverstraw, Nyack, South Nyack, and Upper Nyack. All municipalities participated in community solar program, generating \$24,000 in funding to community sustainability projects and Rockland Community Foundation COVID-19 Relief Funds. To date, participants in Rockland Community Power saved over \$4 million on their electricity supply costs since the program launch.</p> <p><i>The Rockland Community Power program has begun their renewal process.</i> All communities are in support of moving forward with the renewal.</p> <p>Clarkstown George Hoehmann, Supervisor 845 639-2000 g.hoehmann@clarkstown.org Robert Alberty, Chief of Staff and Finance Director 845 639-2074 r.alberty@clarkstown.org</p> |
| <p><u>Monroe Community Power</u>, CCA and CDG programs launched in January 2021. monroecommunitypower.com</p> <p>Town of Brighton implemented a 100% renewable CCA supply contract in January 2021. The Towns of Irondequoit, Pittsford and the Village of Pittsford pursued a municipal opt-in community solar program, earning \$62,000+ in community sustainability funding. In 2021, participants in Monroe Community Power saved over \$500,000 on their electricity supply costs.</p> <p>Town of Brighton William Moehle, Supervisor (585) 784-5252 william.moehle@townofbrighton.org</p> |
| <p><u>Finger Lakes Community Choice</u>, CCA+CDG program launched in 2021. fingerlakescommunitychoice.com</p> <p>The Villages of Brockport and Lima are currently launching a 100% renewable CCA supply program paired with the first-of-its-kind opt-out community solar program. The Town of Geneva is in its second 100% NYS renewable supply contract.</p> |

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|---|
| <p>Town of Geneva, NY Mark Venuti, Supervisor (315) 789-3922 supervisor@townofgeneva.com</p> <p>Village of Brockport Margaret Blackman, Mayor 585-637-5300 ext. 116 mblackman@brockportny.org</p> <p>Village of Lima John Wadach, Deputy Mayor 585-624-1502 jwadach@villageoflima.us</p> |
| <p><u>Rochester Community Power</u>, CCA program launched in 2021. rochestercommunitypower.com</p> <p>As of September 2021, the City of Rochester’s default electricity supply for residents has been 100% renewable. Customers have saved more than \$500,000.</p> <p>City of Rochester Anne Spaulding (585) 428-7474 Anne.Spaulding@cityofrochester.gov</p> <p>City of Rochester Shalini Beath, Office of Energy and Sustainability (585) 428-6939 shalini.beath@cityofrochester.gov</p> |
| <p><u>Gateway Community Power</u> gatewaycommunitypower.com</p> <p>The Village of Victor and the City of Canandaigua implemented a 100% renewable CCA supply contract in January 2021 and over the first year have achieved consistent savings.</p> <p>City of Canandaigua John Goodwin, City Manager 585-337-2174 john.goodwin@canandaiguanewyork.gov</p> <p>Village of Victor Gary Hadden, Mayor 585-924-3311 gary.hadden@villageofvictor.org</p> |

1.4 Joule’s Community Choice Solar Offering

As nationwide innovators and sole practitioners of opt out community distributed generation (CDG), such as community solar, in NYS this program is now becoming a statewide offering built on an existing integrated program of Joule’s design.

Almost 50% of homes are unable to host solar panels. Community solar enables consumers to enjoy the benefits of solar without installing panels on their rooftop, and without any fees. Through the Community Choice Solar program, consumers support the development of one or more local or regional solar projects while benefiting from a guaranteed discount on their electric bill.

Joule is the **only** CCA Administrator in NYS with State approved plans for opt-out Community Solar programs, which allow community solar projects to be integrated into CCA. By combining community electricity supply and community solar, Joule has created a CCA program that saves money for residents, grows the local economy, and helps meet New York State's climate goals. By enrolling residents by default, the program becomes accessible to a broader population. In 2021, Joule launched the first opt-out community choice solar program in the United States. The groundbreaking offering was made available to more than 3,800 households and small businesses, reducing electricity bills by up to 10% for the next 25 years.

As is the case with clean energy CCA supply programs, opt-out Community Solar is incentivized through programs such as NYSEDA's Clean Energy Communities and DEC's Climate Smart Communities. Therefore, enacting the program would allow further points towards grants.

In addition to these opportunities, the opt-out Community Solar Program has benefits such as:

- Development of local renewable energy generation
- Guaranteed savings on entire electric bill
- No rooftop panels required
- No maintenance costs
- No contract for customers
- No sign-up or cancellation fees
- No credit screens
- Simplified billing
- Program management and oversight (Joule)

As the CCA Program Administrator, Joule works to collect proposals from community solar providers and present recommendations to the Town. Residents and small businesses are then automatically allocated a share of a solar farm that feeds clean solar energy into the local utility grid. Bill credits (derived from NYS incentives for clean energy generation) are then applied to participants' electricity bills for the energy produced by their share of the solar farm.

Joule has established a *Giving Back* program as a means of directly investing in participating municipalities through the financing of local sustainability projects. Joule is able to make these donations available by reducing the solar farm developers' customer acquisition costs and redirecting some of those funds to the municipalities. To date, the *Giving Back* program has helped communities throughout the State raise more than \$285,000. In 2020, nineteen communities raised \$62,000+ for local projects, including almost \$20,000 for local COVID-19 relief efforts.

1.5 CCA Program Savings and Environmental Impact

1.5a Upstate New York (*Gateway Community Power and Monroe Community Power*)

Joule has work with municipalities throughout the state of New York to establish and launch successful CCA programs. In the first twelve months since Gateway Community Power's CCA program launch in January 2021 launch, almost 3,700 residents and businesses chose 100% renewable electricity at a fixed price that is lower than they historically paid for fossil fuel-based standard electricity. Residents and businesses in the City of Canandaigua and the Village of Victor that take advantage of their municipal clean energy program by

purchasing 100% renewable electricity supply through Gateway Community Power have collectively saved more than \$450,000.

Similar in scope to the Gateway Community Power program, Monroe Community Power program participants in the Town of Brighton have collectively saved more than \$1.25 since the program's January 2021 launch. This is in addition to the guaranteed ~10% discount being realized by the 1,275 plus customers benefitting from supporting the community solar energy generation program that was offered throughout their CCA program.

Over 650,000 metric tons of greenhouse gas emissions were avoided as a direct result of participation in our community choice electricity supply offering. This is equivalent to:

- the amount of carbon sequestered by 828,414 acres of forest in one year
- greenhouse gas emissions for 147,051 passenger vehicles in one year
- the amount of CO2 emitted by charging 82,000,000,000 smartphones in one year

1.5b Mid-Hudson (*Rockland Community Power*)

In the first fourteen months since Rockland Community Power's November 2020 launch, over 20,000 residents and businesses chose 100% renewable electricity at a fixed price that is lower than they historically paid for fossil fuel-based standard electricity. Residents and businesses in the six communities (Clarkstown, Orangetown, Nyack, South Nyack, Upper Nyack, and the Village of Haverstraw) are participating in their municipal program by purchasing either renewable or standard electricity supply through Rockland Community Power. Those households have collectively saved more than 4 million dollars relative to Orange and Rockland Utility, Inc. (O&R) rates over that same period. This is in addition to the guaranteed ~10% discount being realized by the nearly 500 customers who enrolled in the community solar program. In addition, participation in our community choice electricity supply offering was equivalent to:

- 43,000+ metric tons of greenhouse gas emissions avoided
- greenhouse gas emissions from nearly 10,000 passenger vehicles in year

Section 2 – CCA Administrator Team

2.1 Joule Project Team Bios and Qualifications

The team's vast experience qualifies them to support implementation of CCA programs:

Executive Team:

Mike Gordon – Founder & Chief Strategy Officer – operating out of Joule's Katonah, NY offices; A founder of two pioneering energy companies, Mike Gordon is considered a founder of the Energy Reduction Asset class, a key architect of new financing solutions for the energy efficiency marketplace, a "founding father" of the demand response industry and a key player in the introduction and development of the CCA market, nationwide.

Mike scaled the nation's first heating oil buying collective as leader of The New York Public Interest Group's (NYPIRG) "Fuel Buyers Group" beginning in 1981. Mike founded six heating oil buying collectives, still operational today. The heating oil collective movement saves northeast consumers hundreds of millions of dollars per year on their home heating bills.

In 2000, Mike founded ConsumerPowerline (later “CPower”), the first demand response aggregator in the United States, pioneering what is now a \$2 billion annual industry in the United States. For his development of ConsumerPowerline, Mike was honored with Ernst & Young’s “Entrepreneur of the Year” award.

In 2015, he was elected Founding Chair of Sustainable Westchester’s Board of Directors. Following his leadership in designing the program, Sustainable Westchester implemented New York State’s first CCA program.

Mike holds an M.A. in Public Administration from Harvard’s Kennedy School, an M.B.A. from the Wharton School at the University of Pennsylvania, and a B.A. from the State University of New York at Binghamton.

Jessica Stromback – Chief Executive Officer – operating out of Joule’s Katonah, NY offices; In this role, Jessica oversees the management and operations of the company, as well as the smooth rollout and operations of its service offerings, including Community Choice Aggregation, Community Distributed Generation, and the deployment of the eQuad energy efficiency platform in Europe.

Jessica is also co-founder and Board Member of Smarten. Smarten’s vision is to promote the active participation of flexible demand side resources in European electricity markets – to ensure consumer benefits, increase security of supply and reduce carbon emissions. The 47 Smarten Members represent over 150 million European consumers.

Before joining Joule: Jessica served as Chairman of VaasaETT Ltd. She has served as project manager for multiple European Grants and consultancy projects. She has also participated in or led consultancy and research projects for ADEME, Schneider Electric, Microsoft, Nuon, EDF, Capgemini, RWE, Landis & Gyr, Panasonic, CREIPI of Japan, British Gas, Bord Gais, Union Fenosa, BC Hydro, TietoEnator, E-control, Israeli Electric and Onzo, among others. She has a B.A. from the University of Vaasa Finland.

CCA Administrative Team:

Glenn Weinberg – General Manager – operating out of Joule’s Katonah, NY offices; Joule Community Power; manages Joule Community Power, a Joule Assets business unit that empowers communities to set and achieve aggressive clean energy targets through innovative integrated community-scale clean energy offerings. Before joining Joule, Glenn was central in the design and implementation of Westchester Power, serving as Director of New York State’s first community choice program, which procured renewable energy on behalf of more than 110,000 homes. This represents the largest renewable energy purchase in New York State history, generating in excess \$15 million of savings to consumers in the first two years of operation. Glenn was previously a professor of environmental sociology and urban sustainability at City University of New York. He holds a B.A. from the University of Michigan.

Louise Gava - Director of CCA Operations and Regulatory Affairs – operating out of Joule’s Katonah, NY offices; has recently joined Joule Community Power as the Director of Community Choice Aggregation Operations and Regulatory Affairs. In this role Louise supports municipalities in all aspects of CCA Project implementation. Additionally, she works internally to develop and implement

streamlined processes across Joule's aggregations and to adapt Joule's offerings to the changing regulatory policy and market conditions.

Prior to joining Joule, Louise spent over four years supporting the development of New York State's Community Choice Aggregation (CCA) regulations and program implementation for over two dozen municipalities. Louise is founder and owner of Northern Power & Light, a community energy business that focuses on directly connecting end uses with local and ecologically appropriate renewable electricity sources. She has experience educating and supporting municipalities, public and private educational institutions and residents in decisions related to energy procurement and renewable energy development. Louise spent the first eight years of her professional career serving as the first Sustainability Coordinator of St. Lawrence University.

Victor Pierre Melendez—Municipal Relations Director – operating out of Joule's Katonah, NY offices; In this role he supports the sales and marketing process and coordination routines which enable scaling the team and the company's reach for the CCA and CDG offerings. With a broad background in environmental and sustainability matters, Victor's work has given him the opportunity to liaise with a wide variety of non-profit and community organizations to ensure seamless interface in project implementation.

Before joining Joule, Victor directed the Green Cities Initiative for Hudson River Sloop Clearwater (501c3) and annually raised nearly \$350,000 in program operation funds to work in depth on a range of issues from environmental justice to green infrastructure. He held the Director of Organizational Policy and Procedures with Mitchell Consulting & Laboratories where he developed lab and corporate accountability policies and procedures to ensure FDA compliance. He held the position of Public Health Sanitarian with the NYS Orange County Department of Health, Division of Environmental Health, enforced New York State and local Health Law.

He holds a B.S. in Environmental Science & Marine Biology from the University of Tampa, an M.S. from the Bard Center for Environmental Policy, and an M.P.A. from the College of New Rochelle.

Alexia Lamb – Sales and Operations Associate - is a longtime proponent for sustainability initiatives on college campuses and beyond, Alexia graduated from Clarkson University with her M.S. in Environmental Science and Engineering in 2020. She was elated to join the Joule family shortly after that, primarily working remotely from Potsdam, NY at the time. In her current role, she fosters municipal relationships and educates on CCA state-wide, supporting sales and operations goals.

She held positions as a research/graduate assistant and guest lecturer at Clarkson University in two labs, primarily the Culture and Diversity Lab. She focused on multiparty environmental negotiations and was able to interface with a vast array of individuals. She also taught Chemistry labs in-person and remotely at SUNY Potsdam and worked as an aide and respite provider for a SUNY Canton student.

CCA Support Team:

Sue Hughes-Smith - Founding Member - worked as an environmental educator for twenty years and continues to teach as an adjunct professor of Environmental Health at SUNY Brockport and of Environmental Studies at the Rochester Institute of Technology. She enjoys explaining technical information in ways that can be more readily understood by a general audience. As a mom, Sue has been concerned about the need for climate action. She has volunteered with local climate-focused

organizations and co-founded the Rochester People’s Climate Coalition. Her involvement in these groups has enabled her to develop skills as a manager. As a partner in Roctricity, Sue has the role of program manager.

Melissa Carlson – Founding Member - holds a B.A. of Architecture and is a registered Architect who has worked for over three decades on historic building preservation in the Rochester area. Melissa also has nearly 30 years of volunteer outreach experience with significant community programs where day to day interaction with the public and program members was critical to success. Melissa has led community groups and serve on the board of an ecovillage. In Roctricity, Melissa has a focus on outreach for new and ongoing programs.

Please reference **Appendix D** for core project team resumes.

2.2 Project Team Organization

Glenn Weinberg (Joule) will serve as the Designated (CCA program or project) Administrative Manager:

| | |
|-----------------------------|---------------------------|
| CCA Administrative Manager: | Glenn Weinberg |
| Email: | gweinberg@jouleassets.com |
| Number: | (646) 785-7204 |

Glenn Weinberg is responsible for coordination of the Joule team *highlighted in Section 2.1*, which spearheads technical program operations including regulatory and utility requirements, energy procurement, contract negotiation, outreach processes and marketing support.

Victor Pierre Melendez (Joule) will serve as the Program Manager for the Town:

| | |
|----------------------|--------------------------------|
| CCA Program Manager: | Victor Pierre Melendez |
| Email: | victor@joulecommunitypower.com |
| Number: | (845) 321-6475 |

As the Program Manager to the Town for the CCA program, Victor Pierre Melendez will manage the efforts of the local partner, Joule support team, in the coordination of outreach, public education events, communications, interface with and respond to municipal and CCA customer questions.

Sue Hughes-Smith (Roctricity) will serve as the Program’s local Point of Contact for the Town:

| | |
|-------------------|--------------------------------|
| Point of Contact: | Sue Hughes-Smith |
| Email: | sue.hughessmith@roctricity.com |
| Work Number: | (585) 244-0247 |
| Number: | (917) 848-7028 |

Please reference **Appendix E** for contact information for the local point of contact.

Beyond the key personnel listed in Section 2.1 there are additional support staff ready and available to help when needed. No additional staff will need to be hired to carry out the scope of services set forth in this proposal.

Section 3 – Scope of Services: Proposed Approach to CCA

3.1 Relevant Experience and Objectives

Joule works diligently analyzing the clean energy market to incorporate clean energy products and services into our offering.

3.1a Local Clean Energy

New York State has set aggressive clean energy targets, mandating that 70% of the state's electricity be produced by renewable sources by 2030. In order to meet these goals, the Governor's Office, PSC, and NYSEERDA have collaborated on a new tariff structure incentivizing local community-scale clean energy, or Community Distributed Generation (CDG) projects. Joule's is the only approved Implementation Plan that explicitly integrates bill credits offered by CDG projects, providing guaranteed savings to subscribers and as a result, Joule is the only Administrator authorized to integrate these credits into a CCA program.

3.1b Project Origination

Joule will work with the Town, local landowners, renewable generation and storage developers to identify potential projects in the Town during the term of our contract. This includes projects that would be developed on Town owned land and buildings, as well as privately developed projects. In this capacity, Joule serves as site owner's rep: soliciting and evaluating offers as well as developing contract terms. We will explore solutions that advance the goals of 100% renewable energy and local economic growth.

3.1c Pre-qualify Prospective Energy Suppliers

Joule will prequalify suppliers based on the following criteria with a request for qualifications (RFQ):

1. Service credentials:
 - a. Experience supplying CCA programs, past or current.
 - b. Product sourcing methods
 - c. Size and geography of mass market customer base.
 - d. Infrastructure assets owned by parent company.
 - e. Customer service infrastructure.
2. Indicative pricing based on preliminary load size, shape, factor, and location
3. Tolerance for key consumer protection and clean energy opportunity supply contract provisions.
4. Financial strength/credit worthiness.
5. New York State Environmental Disclosure Program compliance.
6. Ability to conform to utility data security and service requirements.

3.1d Commodity Supply Contracts

Bulletproof Contract. Joule's contract development process is transparent and inclusive. More than 35 municipal attorneys have vetted and improved Joule's supply contract. The Town will have an opportunity to review and approve the contract to ensure that their priorities are reflected. Suppliers are given a limited opportunity in advance of the bidding process to suggest contract redlines, all of which must be approved by the Town. Fixed-rate, free exit (opt-out or cancellation) contract acts as a cap on energy rates. Customers are free to go back to RG&E anytime.

Aligned Interests. Joule is hired by the Town to represent its interests and remains impartial throughout the procurement process. Joule certifies that it is supplier-neutral and has no ownership ties, partnerships, or other business relationship with any specific supplier. Each supplier has an equal chance of winning the bid. The Town of Canandaigua will have the tools to both maximize supplier competition and defend contract awards.

Timing purchases. We monitor Henry Hub/ NYMEX settlement prices. This trading hub determines wholesale rates and has a direct impact on retail and residential rates. We utilize market forecasts and futures to determine when our customers should go out to market. We identify and quantify risks, including volatility risk, and will advise the Town in its final decision reflective of their risk tolerance.

3.1e Comply with Legal and Regulatory Requirements

As Program Administrator, Joule is responsible for Program compliance with Uniform Business Practices (UBP) in alignment with the PSC CCA Order, New York Public Service Law, and Utility requirements.

Joule has consulted dozens of municipalities around the state regarding the purpose, language, and implications of CCA regulation and local enabling legislation, providing personal guidance to elected officials, counsel, and community leaders. The Town has already approved the enabling local law, but as CCA Administrator, Joule will provide ongoing guidance on evolving CCA and community energy policy in New York State.

Section 4 – Procurement Strategies

Joule's goal is to deliver ethically sourced energy (e.g., renewable electricity) *and* savings to residents, accessing available market opportunities, funding sources, innovative consumer protections, and policy. Our vision extends beyond simple commodity procurement and draws from a wealth of internal expertise to deliver comprehensive program management consulting services.

Joule sees the integration of community-scale clean energy projects into CCA programs as an unprecedented opportunity for previously excluded consumers to access renewable energy savings as well as for communities to stimulate local economies. New York's community renewables market has been limited to date by sluggish participation and project completion rates, primarily due to the lack of simplicity of customer value proposition, time and expense of customer acquisition, complications with interconnection, and unequal access for consumers with distressed credit.

Utilizing the leveraged buying power of the Town's residents will unlock opportunities to partner with local clean energy projects, for instance, securing savings to consumers as well as funding and ownership opportunities for communities. Joule's Implementation Plan is the first and only to propose and gain approval for such a structure.

4.1 Clean Energy Products and Services

Three primary methods to procure renewable electricity will be considered in parallel, and are not mutually exclusive:

4.1a Grid Mix Augmented with RECs

An RFP for energy supply (and corresponding supply contract) may direct supplier(s) to purchase renewable energy certificates (RECs) to supplement grid mix power purchased in NYISO wholesale markets to serve customers. The RECs will be registered into the New York Generation Attribute Tracking System (NYGATS) in accordance with the NYS Environmental Disclosure Program to verify that renewable power has been purchased for Program customers. RECs are necessary, but not sufficient, in Joule's view. Joule's CCA model is designed to maximize the development and integration of local renewables and other distributed energy resources (DER) into the supply portfolio.

4.1b Bundled RECs and kWh

RFP for energy supply (and corresponding supply contract) may direct supplier(s) to contract directly with renewable energy generator(s) to purchase both kWh and the associated RECs to meet, in part, the commodity purchases necessary to serve CCA customers. Joule has developed a contract structure to incorporate bundled kWh and RECs from local renewables. This is the structure currently employed in our active community choice programs.

4.1c CDG Credits

To assure more equitable access to the advantages of renewable energy, CDG allows small-scale renewable generators to remotely share credits with satellite meters of any service class. Such community renewables empower customers unable to install on-site energy generation (because they rent, live in an apartment, have a shaded or poorly positioned roof, or have otherwise unsuitable properties), to subscribe to, and enjoy the financial benefits from shared solar, wind or other local renewable projects. Subscribers contribute to the project through an agreed monthly charge and receive proportional monetary credit on their monthly utility bill.

4.2 Customer Enrollment and Management

4.2a Process customer enrollment and opt-outs

Program notification will be mailed to all eligible consumers, and they will be given at least thirty days to opt-out before they are automatically enrolled. All other customers (residential accounts with a freeze/block on their account, municipal, commercial, industrial) may opt-in through the portal or by phone.

The notification letter must (by regulation) be printed on Town letterhead and may be signed by one or more local officials. Joule in collaboration with the Town, will craft the form and content of the letter, the awarded supplier will be responsible for the cost and execution of printing and distribution of the mailing. Joule will file the draft letter with the Department of Public Service for approval before mailing. Joule will also, to the fullest extent possible, deliver the letters in the native language of each consumer.

The notification letter will describe:

1. Program features and benefits
2. How to opt-out: phone, web, pre-paid postcard included with letter
3. No penalty opt-out or cancellation of service
4. Name of awarded supplier and description of competitive process
5. Thirty-day opt-out period before default enrollment
6. Supply options: rates, sourcing information (e.g., 100% NYS renewable)
7. Table comparing all available Program rates with historical utility rates
8. Community solar options
9. Website URL, call center contact information and hours, email contact

The notification mailing will also include documentation of applicable Program terms and conditions.

Supplier will report to Joule and the Town on the following metrics: number of notification letters sent, postmark date by mailing batch, number undeliverable, number opt-outs by method, number successful enrollments, number failed enrollments.

4.2b Customer Portal

Joule has developed a cloud-based customer management portal and secure customer database, integrated with data management software. Customers will be able to opt-in or out of offerings, select a supply option and access a personal dashboard through the portal to manage their accounts and see performance data for their account (including environmental impacts).

The portal gives Joule full visibility into Program data, allows us to audit and verify utility and supplier reporting, and enables account-level access to resolve customer billing and enrollment issues. Joule will track and confirm the enrollment of every account and manage communication and data flows between RG&E and suppliers through our software platform, which serves as a data clearinghouse between stakeholders. Joule will ensure that customer accounts are appropriately enrolled and will work to resolve any issues and manage ongoing migration of customers in and out of the Program. The portal will host the secure customer database and can be used to produce automated reports.

4.2c Managing Enrollments

Customers may choose to cancel service and return to the utility or choose an alternate supplier at any time during the life of the Program, at no penalty. Customer migration should take effect for the following billing cycle, unless transaction is processed less than two days before consumer's next meter read, in which case it may take effect in the following billing cycle. Consumers that had previously opted out, had a freeze or block on their account, or were taking service with another supplier when enrollments were processed, may opt-in at any time. Consumers of non-default service classes (large commercial, industrial, municipal, school) may also opt-in to the Program. Rates for customers who opt in, by service class, will be determined by the supply contract.

4.3 Data Protection Plan and Implementation Plan

Joule is an authorized CCA Administrator in New York State, with a Public Service Commission approved *Implementation Plan* and *Data Protection Plan*. The information needed to link to these documents can be referenced in **Appendix A**. Our implementation plan focuses on a sustainable approach to CCA with an

approach to maximize incorporation of 100% renewable energy strategies in coordination with the municipalities we serve. Joule applauds the Town for engaging the goal of implementing a CCA program that reduces costs and provides price certainty for the purpose of consumer protection and economic development, to expand access and opportunities for customers in retail energy markets and promotes the sustainability and resilience of energy systems through the proliferation of clean and renewable energy, energy efficiency, and Distributed Energy Resources (“DER”). Our Implementation plan addresses these goals.

Twenty-one environmental groups, elected officials, and municipalities have submitted public comments to the Public Service Commission in support of the Joule CCA Implementation Plan, since implemented in the Hudson Valley and Finger Lakes. These entities include the City of New York, the NRDC (Natural Resources Defense Council), Sierra Club, People’s Climate Movement (Capital Region), Senator Kevin Parker, 350 Brooklyn, 350 Capital District, People of Albany United for Safe Energy, The Adirondack Council, Sullivan Alliance for Sustainable Development, Solarize Albany, Delaware River Solar, Irondequoit (NY) Mothers Out Front Team, First Unitarian Church of Rochester, Rochester People’s Climate Coalition, First Unitarian Church of Rochester Environmental Task Force, Town of Geneva, and the Villages of Brockport and Lima.

4.3a Secure Customer Data

The Data Security Agreement executed between Joule, the *Utilities* and the Town of Canandaigua dictates rights and obligations for Joule in securing utility customer data, and authorization for the contracted energy supplier to receive confidential utility data in connection with the Program. Winning supplier is also required to have a Data Security Agreement with the *Utilities*.

Joule’s Data Protection Plan describes the policies and procedures Joule will employ in the transfer and storage of confidential utility data, as well as compliance with requirements set forth in CCA regulation. The Joule Data Protection Plan was approved by the New York Public Service Commission on March 16, 2018.

Joule has therefore met all requirements necessary to procure lawfully and securely, transfer and store both anonymized and customer-specific program data, on behalf of the Town of Canandaigua.

4.3b Transparency, Equity, and Consumer Protection

Energy markets are often dominated by regulated utilities and service providers, with little input or participation from ratepayers. Consumer interests have been institutionalized through rate cases and other regulations governing the utilities and suppliers with regards to service, billing, marketing, data, and customer rights. However, consumers themselves have limited access to and control over such proceedings. CCA, by localizing the decision- making around contract terms and solicitation specifications, democratizes that process and provides a platform for an open discourse over priorities, concerns, and conditions of participation.

Rates are expected to be the same for all customers in like rate classes. Small commercial rates may be different from residential, but geography, credit profile and consumption patterns will have no impact on rates.

Incentive alignment and success-based compensation. Joule will earn money only if this program is successfully implemented.

Portfolio approach. Underpinning the Joule offer is the ability to leverage proprietary processes and industry relationships to procure traditional and clean power at lower rates than alternative administrators.

4.4 Default Electric Supply RFP Process

1. Joule may issue a Request for Qualifications (RFQ) to prospective suppliers: this process will identify relevant experience serving CCA programs and New York customers, asset and customer portfolio, financial strength, available supply options, tolerance for contract structure, and indicative pricing.
2. Joule will collect and analyze the results of the RFQ for the Town and present to the Town at a public meeting if desired, and a proposed list of qualified respondents. The data collected will inform you of the procurement process moving forward as well. Joule will then present the Town with a template supply contract. An accompanying resolution describes how the Town will engage in the procurement process with Joule as its representative, including bid compliance criteria (pricing, terms, supplier qualifications).
3. The Town will modify those documents to its specifications and approve with council resolution at a public meeting.
4. Joule will use those established terms to structure the Request for Proposals (RFP). Bids that do not meet the specified requirements will not be considered for award. Suppliers will be given the opportunity to comment on the supply contract early in the process, but at the time the Town approves the supply contract, suppliers will be bound to bid under those terms. The Town will have an opportunity to review and modify the RFP before it is released.

The RFP will reflect established price compliance benchmarks: against the historical utility average rate for fixed rate bids, and discount thresholds for variable rate bids. Fixed rate bids have some distinct advantages (i.e., price certainty, opportunity to capture substantial savings if utility prices increase over the contract term, contract structures that allow communities to drive development of local renewables when fixed rate is below current market) and will be given preference. However, suppliers may choose to respond with fixed rate bids, variable rate bids, or both.

The RFP will define requirements of compliant energy products in terms of sourcing, geography, and certifications. Compliant bids must demonstrate proof of their compliance and proposed reporting and verification methods. The RFP will also define all other desired supply product options. There may be additional content requirements on other product options as well, at the discretion of participating communities.

The RFP will also identify key Program features, such as no penalty opt-out anytime, and already established relationships with renewable generators. It will describe the expectations of suppliers in terms of customer service and enrollment management.

Suppliers will be asked to submit “all-in” price bids for “Firm Full-Requirements Supply” -- meaning the supplier will provide all the energy, capacity, and other related services necessary to supply all customers at the contracted rate regardless of changes in usage or enrollment distribution during the term of the contract.

Suppliers will be asked to bid on one or more term lengths (a minimum of 24 months (about 2 years), ranging in 12-month increments to 60 or even 120 months (about 10 years). Long-term contracts

enhance the durability and certainty of purchasing power. For this reason, the Town may choose to relax pricing thresholds for long-term fixed rate bids. The decision as to how to privilege price versus term length will be informed by the results of the RFQ. Suppliers will also be given the opportunity to describe any value-added services they offer in their responses. Joule will also pursue other means (as described above) for energy efficiency, and other services to meet the Town's energy goals.

1. Based on guidance from the Town, Joule will develop and present a rubric for comparing and awarding bids. Bids will be evaluated on price, rate type (fixed v. variable), term length, sourcing, competitiveness across service classes, and value-added services offered. The Town will have full visibility into the bidding process and the bids themselves as they come in.

Award(s) are made at the discretion of the Town. Joule will reserve the right to ask for a "final and best" bid before award. Joule may also choose to hold a bidder conference before responses are due to address questions and concerns, as well as to modify and reissue if necessary.

2. If multiple supply product options are awarded, the Town will select which will be the default option for their residents and small businesses, and each individual customer will have the freedom to choose among all available product options, regardless of municipally- selected default.

Joule will identify the Program start date as the first day of a calendar month no less than fifty-five days from contract execution. This allows for data transfer testing, opt-out period, enrollment transactions between supplier(s) and the *Utilities*. Each customer will be enrolled as of their meter-read in that calendar month.

This multi-stage process is designed to make the contract award decision as clear, open, and simple as possible. In other models applied in other states, CCA municipalities must send a physical representative to the bid opening, who then decides to sign the contract on the spot—this weakens suppliers' offers.

Joule's model delivers far more accountability both to our clients and to the communities themselves, who have the ultimate authority to define the program structure before bids are requested. This adds a layer of protection and risk mitigation.

4.4a Calculate Prospective Commodity Savings and Cost Certainty

Joule will conduct an analysis and report to the Town of Canandaigua on market conditions, pricing, and estimated cost savings based on projected bid and launch timeline. Joule monitors forward curves and pricing trends and will recommend optimal bid timing to maximize pricing benefit for consumers. Once consumption and pricing data is modeled, the team produces condensed analytic reports of the data and presents this data to the Town.

Joule recommends the Town of Canandaigua seek fixed-rate energy supply bids, ensuring price stability for medium and/or long-term contracts (2-5 years) with retail suppliers and renewable power plants.

4.5 Reporting

Joule will regularly share updated CCA-related information and analysis with consumers through the Program's website, social media, municipal distribution channels, and e-newsletters. In addition, Joule will draft content suitable for local print media and electronic publications. Joule will regularly report the monetary savings realized by Program participants, greenhouse gas emission reductions, and new program offerings, such as energy efficiency and demand reduction options.

Joule will provide ongoing market analysis to inform decision making throughout the supply contract, and renewal strategy. Prior to the expiration of the supply contract, Joule will develop a comprehensive Program assessment. Joule will review and revise program goals, forecast/recommendations for extension, renewal, expansion, changes to bidding process and customer base, updated supply contract terms, options for reorganization of administration if necessary.

Annual reports will be filed with the Town and the NYS Department of Public Service. Reports will include at a minimum:

1. Number of customers served
2. Number of customers who opted out (initially) and cancellations during the year
3. Number of complaints received
4. Commodity prices paid
5. Value-added services provided during the year (e.g., installation of efficiency upgrades or other energy services)
6. Administrative fees collected

Reporting may also include performance metrics such as:

1. Rate performance (v. utility rates)
2. Supplier's performance: compliance with supply contract, complaints, defaults, litigation and penalties, customer service record, changes in credit/financial stability, changes in organizational structure
3. Efficiency (CCA program vs. utility service territory: average usage, peak demand, efficiency projects installed)
4. Community engagement (e.g., website activity, contacts submitted through contact form, attendance at events, review of local press coverage, calls/questions received, etc.)
5. Program enrichment (i.e., remote crediting, demand management, energy efficiency, electric vehicle, and/or storage programs; enrollment/participation; measured performance)
6. Greenhouse gas emissions deferred
7. Municipal carbon intensity improvements

4.6 Inclusivity

Low and Moderate Income Customers. Limitations on low-income participation in CCA regulations may create challenges as we deploy CCA in the Town of Canandaigua. Because of regulatory restrictions, any members of the community that utilize the HEAP program may not be able to participate in the CCA electricity supply offering. However, low, and moderate-income customers are eligible to participate in opt-out community solar programs. Prior barriers, such as credit checks, have been removed so that these customers can be prioritized for this offering.

While it is possible that a supplier will commit to an offering that prioritizes a fixed price for the length of the contract and no exit fees for participating customers, it is important that the Town insists on those

parameters to ensure value for their residents. However, if the Town of Canandaigua chooses to contract, it will require the following objectives:

1. A clear and transparent communication strategy, heavily resourced, with effective and thoughtful engagement that successfully penetrates low and moderate income communities; most intensely in the six months following the CCA program launch; and
2. The introduction of value streams (such as a community solar garden) allowing low and moderate income participation with savings guarantees.

Failure to deliver on these objectives may lead to misunderstanding and encourage divisions in opinions, unwelcome media attention, and an overall decrease in public willingness to support/participate in the program. A successful program will be proactive and creatively structured for inclusion, empowerment, and awareness.

4.7 Local Impact

Program enhancement. In parallel, Joule will seek to maximize local renewables and other community energy resources in the Program portfolio. In concert with Canandaigua's sustainability goals, Joule will advise the Town on the development of enhanced offerings:

1. Local renewable energy project origination
2. Savings opportunities for municipal facilities through CDG credits
3. Energy efficiency performance contracting products and services
4. Energy storage programs
5. Related regulatory submissions and grant applications

Joule agrees to work in collaboration with the Town to perform future related services, as requested by the Town during the term of the agreement.

Section 5 – Program Roles and Responsibilities

The Program remains a living, breathing, growing enterprise well after launch. In addition to effectively administering operations, we believe that it is important to continuously engage residents in ongoing long-term education related to their energy interests, incorporate local priorities and evolving opportunities.

Administrative Operations:

1. Offer customer service by phone (call center operates during normal business hours), email, and web form.
2. Request refreshed list of new eligible consumers quarterly.
3. Process cancellations and opt-ins. Report to supplier daily via spreadsheet.
4. Outreach and education in the community; production and distribution of materials, quarterly Program progress and performance updates (digital, printed, and in-person presentation).
5. Maintain, update, develop customer portal to ensure positive user experience and accurate data.
6. Analyze customer bills to determine savings.
7. Support development of Program offerings, process customer signups.
8. Present to local non-participating communities for potential Program expansion.
9. Support on available funding, grant, or reimbursement opportunities for the Town.
10. Annual regulatory reporting.

5.1 Public Outreach and Education

Community engagement, outreach, education, and feedback is a priority throughout the entire timeline of the program. The long-term success and sustainability of the CCA Program relies on the development of a durable community enterprise, with support from Joule's local Community Coordinator. The Community Coordinator will manage local programs and interface with individuals, and community groups while monitoring the activity of a dedicated helpline and call center; that is managed by the Joule Community Power Support Team, henceforth referred to as a local partner.

The principal goal of the public outreach campaign is to facilitate a community-wide dialogue about the program vision and desired outcomes, and to reach consensus on a structure that effectively serves that vision and delivers jointly identified outcomes. It is a fundamental underpinning of the Program that community outreach and education is not just a prerequisite of PSC approval, but a principal value the community receives from the Program.

The Town of Canandaigua has already made great environmental efforts, for instance through their Environmental Conservation Board (ECB) which educates the public with many resources and forums on topics such as climate change and waste mitigation. The ECB can give their perspective on matters such as local laws, stewardship of natural areas, and much more. The Town is also a NYSEDA Clean Energy Community, having already earned 800 through actions such as Clean Fleets implementation. Climate Smart Canandaigua Task Force conducts monthly meetings to discuss climate smart actions and initiatives for the Town. The outreach performed by Joule is also a means of highlighting other community sustainability projects and contributing to the great efforts being taken.

The public outreach campaign will engage with local organizations such as: community-driven nonprofits, religious organizations and their networks, art centers, fitness centers and artisan crafts shops, gathering places of the intended customer base such as food markets, coffee shops and restaurants, arts & community event venues, such as the library.

The public outreach campaign will consist of diverse communications strategies to community leaders and local stakeholder groups, as well as directly to consumers. These strategies will include both proactive methods of outreach to educate and communicate with the community and fully supported customer response through a variety of channels. Outreach will continue after supply contracts are signed, throughout the opt-out period, and after launch throughout the life of the program. Our aim is for the community to understand the program and its benefits. Core outreach materials can be made available in Spanish if needed.

Joule assumes responsibility for all costs for public outreach, excluding any municipal staff time necessary for promotion or coordination of outreach events. While our approach anticipates minimally needed municipal staff effort, we welcome and encourage municipal input and participation as desired by the Town of Canandaigua leadership.

Estimated Outreach Budget

| Item | Description | Budget |
|-------------|--|-----------------|
| 1 | Website and Social Media Launch Joule develops and operates the program website (see JouleCommunityPower.com for sense of content and look/feel). Develop and operate social media accounts including Facebook, Instagram, Twitter and YouTube. | \$3,000 |
| 2 | Flyers and Printed Materials Joule will provide key materials to the municipality for local distribution. | \$2,000 |
| 3 | Begin Press Releases and Media Availability Articles in print news media, blogs/social media, and newsletters of local organizations; interviews with local news media; recorded public service announcements, and presentations to community groups. Triggered by: CCA Administrator selection, successful energy supply bid, public information meetings, notification mailings, and ongoing education activities. | \$3,000 |
| 4 | Paid social media, Print, and Radio Ads Posts and ads on social media, local print and digital media, and radio. Key messages include program branding, FAQ, program benefits, event promotion and how to find further information. | \$3,000 |
| 5 | Local Office Hours, Event Tabling, and Group Presentations as Needed Local Partners can offer office hours in Town Hall, library, coffee shop or other popular venues as needed by municipal request. Availability to be communicated via social media, articles, ads, and Town communications. Staff local dedicated events (such as farmers' markets, fairs, and festivals), presentations to community groups, etc. | \$1,250 |
| 6 | Public Information Meetings Local Partners will host a minimum of three public education meetings. The first is a kickoff meeting, the second is a general information session, and a third is held after the bid is awarded but before the notification letters go out; this is done to disclose rates, consumer options, program timeline, etc. Materials will be created and shared on social media and local news outlets where appropriate. | \$1,000 |
| 7 | Ongoing CCA/CDG Education Efforts Utilize software for maintaining customer management platform. Provide customer service by phone and email. Outreach and education through e-newsletter were appropriate including savings updates, program progress, upcoming events. Small group presentations and community education workshops can be offered as needed and coordinated throughout the municipality. | \$2,500 |
| | Total | \$15,750 |

Please see sample outreach materials in **Appendix F**, and outreach process in **Appendix G**.

5.2 Local Partner/Presence

As a CCA Administrator serving communities throughout New York State, Joule has developed a local partnership model to address one of the most critical ingredients for the durability and long-term success of any CCA program: consistent outreach and on-the-ground support for consumers as well as elected

officials, staff, volunteer committees, and other community leaders. A CCA program ought not be defined solely by a supply contract and a fair price on energy. It must itself be a trusted source of clean energy and sustainability, education, and training for local professionals. The Program Manager, in coordination with the local partners committed to the long-term goals set forth by the participating Town and any other participating municipalities and is a driver of progress towards those goals. The Program Manager also seeks opportunities to support the Town's sustainability other sustainability initiatives, especially those which may align with a community choice energy program. This work and support begin during the outreach and education period for the program and continues throughout the contract period.

Local partners will lead day-to-day operations of customer service, community outreach, local training and education, and support customer enrollment in program offerings. The Administrator's work and support begins with a successful Program Manager and Local Partner presence and continues throughout the contract period.

Local Stakeholder Engagement. Joule's local partner will be the primary point of contact for the local community. They will welcome the input of the municipality on connecting with key community leaders and organizations. They will seek opportunities to inform and educate the community and to offer office hours to assist customers with program offerings. In addition, there will be several social media channels that will be regularly updated.

Role of the Town. The Town will be asked to: promote and endorse the Program and its offerings; take an active role in outreach and communication to the community (distribute materials through municipal channels, host events, speak to local press); designate a Town Liaison for ongoing communication with Program staff; approve of Program documents when municipal authorization is necessary; and execute agreements when they meet with municipal approval.

We recognize that the Town will receive inquiries about CCA. It is our goal to minimize the number of questions directed to municipal staff. While the municipality is free to broaden its role, Joule's goal is to take on as much of the administrative burden as is possible. All educational material will direct phone calls, emails, and web inquiries to a Joule monitored "info@" email address and to the Joule managed call center.

Municipal staff should expect to support communication through traditional Town channels (e.g., website, e-mail lists) and help organize public space for educational and decision-making meetings. Municipal legal counsel will vet contract documents. Joule maintains a referral network of municipal attorneys to guide Town attorneys in assessing the documents, shortening the diligence process.

There is no need for the Town of Canandaigua to enter any intermunicipal agreement. Any community within Rochester Gas & Electric Territories that have completed the necessary steps to enact a CCA program and has contracted with Joule as the Administrator would be included in the aggregated bid for electricity supply. Each individual community is responsible for signing their own contract with the awarded energy supplier.

5.3 Continued Support

Although the winning supplier is contractually obligated to provide customer service, we intend to drive all calls, questions, requests from the public to us rather than to the supplier. Local Community Coordinator is aware that any customer issue should be resolved to the best of their ability before the call is ended. We do not view long average call times as an indicator of inefficiency, just the opposite -- indicative of

comprehensive, customer-centric service. We pride ourselves on patient and consistent education, and the reputation of the Program rests on our ability to educate residents clearly and simply.

The Joule Community Power customer service line will operate from 9-5 M-F excluding holidays (and by appointment) throughout the term of the contract. From prior experience, we anticipate that call volume will be 10 or 20 times higher in the first two weeks after notification letters go out than it will at any other time throughout the life of the Program, call center will be prepared to handle this critical launch period.

The customer web portal will be operational when notification letters are sent and will be available for customers to use to opt-out, opt-in, and select supply option. Joule is responsible for exporting this activity and reporting these consumer choices to the winning supplier, so the supplier can submit customer transactions to the utility.

The dedicated customer service line staff members will take record of and work to resolve customer complaints with the guidance of the local Community Coordinator, including referring consumers to the appropriate authorities when formal action is requested.

We will provide the Town Liaison with a FAQ document to understand the program, answer basic resident questions that come to Town Hall, and to appropriately refer the resident to the local Community Coordinator to handle questions.

Joule is responsible for monitoring and enforcing supply contracts and supplier compliance and will share any potential breaches with the Town and recommend remediation strategies.

Local elected officials and community leaders have already been, and will continue to be, approached with project proposals and service offerings from energy project developers. Local officials often feel they do not have adequate resources with which to evaluate these offers and are frustrated by the notion that they may be missing valuable opportunities to deliver long-term value to the community. Joule is committed to support the Town in soliciting and evaluating project proposals, and to represent them in negotiations with developers, beyond simple commodity procurement.

Local governments are key stakeholders necessary for leading the transition to a more efficient grid and a more sustainable local economy and ecology, keeping energy dollars in the community, and creating durable green jobs. Localization promises consumers unprecedented energy market access, choice, and control.

5.4 Representation and Other Requirements

1. Joule acknowledges that the Town reserves the right to terminate services at any time.
2. Joule understands that the Town may require periodic reports, including to outside parties such as an insurance carrier.
3. Joule will adhere to all relevant Federal, State, and Local Laws.
4. Joule will maintain full and complete records of accounts in accordance with accepted accounting practices, and other records as prescribed by the Town Comptroller will be retained for a period of 6 years.

Joule shall, to the fullest extent provided by law, defend, indemnify, and save harmless the Town from claims, suits, action, damages and costs of every nature, kind, name, and description resulting from the negligent performance of services.

Joule acknowledges and agrees to each of the Requirements and Specifications stated by the Town in the RFP and will work in good faith with the Town to reach an agreement that honors each of these terms. Please see **Appendix B** for Joule Disclosure statements. Please see **Appendix H** for the executed Non-Collusive Bidding Certificate.

Section 6 – Program Budget and Cost Proposal

Cost to Complete Scope of Services:

Other than what is described below, all costs associated with Program implementation including production and distribution of outreach materials, data security (hardware, software, networking), operational expenses are covered by Joule at their own expense with no balance sheet impact to the Town. We shoulder the risk that if we fail to present the Town with suitable contract terms and worthy counterparty(ies), and no contracts are executed, the Town is under no obligation whatsoever to compensate Joule.

While there are no out-of-pocket consulting fees for the Town, there are costs associated with the following municipal action required for implementation:

1. Legal review of enabling legislation, supply contract, other Program-related agreements.
2. Filing of local law and adding to code/charter (complete).
3. Noticing of public hearing and outreach events.
4. Integration of CCA Program information on municipal website.
5. Staff time (education, selection of administrator, document review, analysis of proposals).

CCA Administrative Fees:

Electric: \$.0008/kWh

Fees are paid to Joule by the contracted supplier(s) and/or renewable provider, not by the Town, and will not appear as an additional charge on customers' utility bills. Retail suppliers must submit all-in supply rate bids inclusive of Administrative Fees and are responsible for remitting the fee to the Consultants.

Administrative Fees impact Program rates in that they are one of several considerations in the suppliers' "all-in" bids. This bundled bid reflects the total cost of service including energy prices and other products required for retail service, hedging instruments, supplier internal administrative costs, and pricing risk.

Data Acquisition:

There are no costs or fees associated with data acquisition. Data is acquired in advance of Program launch. To be clear there is no financial burden on the Town for the procurement of utility customer data.

Savings Estimates:

Although savings for CCA are not guaranteed and depend on market movement. Recent CCA contracts in New York State (all Administrators) have demonstrated significant savings, despite the unexpected downturn in the electricity markets both before and throughout COVID-19. Performance has been in the historical range, for CCA programs in New York and other Northeast markets ranging from 5-10% against utility rates.

Subcontractors:

As delineated in the Proposal, Joule is subcontracted with Roctricity to cover the responsibilities of a local partner and provide support to the Joule-employed, Program Manager, as the local Point of Contact with day-to-day operations of customer service, community outreach, local training and education, and support customer enrollment in program offerings. The maintenance of all CCA program related staff position presents no additional cost to the Town of Canandaigua or to consumers. The contracts between Joule and the local partner organizations do not require approval from the New York State Public Service Commission or any other agency of the State of New York.

Additional Costs to the Town

Administrative fees are inclusive of all services described herein, however there may be additional management fees should the Town pursue supplemental partnerships with renewable projects or engage Joule for consulting or program management services outside the Scope of Services. These fees will be dependent on the additional scope requested and will be negotiated at that time.

Section 7 – Implementation Timeline

Below is a sample implementation schedule delineated with actions taken by the appropriate stakeholder at each stage of the process, as well as ongoing activities. Upon award of this RFP, the program will be at the Outreach & Sourcing Stage (II). The Implementation Timeline can be found in **Appendix I**.

Sample Implementation Schedule

| Task | Stage | Status/ Timing* | Lead | Comments |
|---|-------|--------------------|---|--|
| Adopt enabling local law | I | Complete | Town | Approved by Town Board |
| Identify Program goals | I | Complete | Town | Expressed through issuance of RFP |
| Select CCA Administrator | I | In process | Town | Current task |
| Develop and submit Implementation and Data Protection Plans | I | Complete | Administrator | Master Implementation Plan and Data Protection Plan approved 3/2018 |
| Public outreach | II | 2 months+ | Administrator/ Community Coordinator | Minimum 60-day outreach mandated by Public Service Commission. Continues via multiple channels and media through Stage III |

| | | | | |
|---|-----|----------------------|----------------------|---|
| Develop & submit Implementation Plan Appendix | II | 1 week | Administrator | Filed with PSC after Public outreach |
| Data Security Agreement (DSA) with RG&E | II | Complete | Administrator | Executed |
| Aggregated data request & analysis | II | 1-3 weeks | Administrator | Utility has 20 days to produce |
| Prequalify suppliers and collect indicative pricing | II | 2 weeks | Administrator | Joule will deliver an executive summary to Town |
| Resolution to approve energy supply bid and supply contract | II | 2-4 weeks | Town | Represents central decision point for the Town to move ahead with CCA Program |
| Solicitation for energy supply | II | 1 month | Administrator | RFP reflects criteria reflects Resolution |
| Recommendation of award to retail supplier(s) | II | Upon receipt of bids | Administrator | Joule will deliver a bid summary with recommendation |
| Award and execute supply contract(s) | II | Upon award of bid | Town / Administrator | |
| Launch customer portal | III | 1 week | Administrator | Must launch before Notification Mailing |
| Notification Mailing | III | 1 week | Administrator | 30-day opt-out period begins upon Mailing |
| Process opt-outs and enrollments | III | 1 month | Administrator | Process and submit enrollment changes as needed |
| Program Launch | III | 10 days | | Customers officially switched to CCA rate |

Section 8 - List of Appendices

| | |
|-------------------|---|
| Appendix A | PSC approved Implementation Plan and Data Protection Plan |
| Appendix B | Joule Disclosure Statement (<i>Supplemental Material</i>) |
| Appendix C | Municipal Client References |
| Appendix D | Core Project Team Resumes |
| Appendix E | Local Point of Contact |
| Appendix F | Sample Outreach Materials |
| Appendix G | Outreach Process |
| Appendix H | Non-Collusive Bidding Certificate |
| Appendix I | Sample Implementation Timeline |

Instructions for Redaction of Joule's Corporate and Proprietary Information will be provided separately and via email later, as needed.

ATTACHMENT 14

Memo

To: Town Board

From: Agricultural Advisory Committee

cc: Shawna Bonshak, Town Planner

Date: 04/28/2022

Re: Proposed revisions to Town Code, Chapter 4: Agricultural Advisory Committee

The Agricultural Advisory Committee on November, 18, 2021 reviewed the above section of Town Code and has proposed certain changes detailed in the attached file. The suggested changes are summarized below.

In summary, the Committee has been aware for some time that the language in the Town Code governing the membership of the Agricultural Advisory Committee has not matched the actual membership appointed by the Town Board by resolution each January since the committee's inception in 2017. The proposed changes would remove the discrepancies between Town code and Town Board actions.

The Town Code dictates that members will number no more than five and that they will be residents of the Town of Canandaigua. Currently, there are six members appointed by the Town Board to the Ag Committee, two of which are not residents of the Town. The Committee would like to alter the code to allow for more than five members and also to allow non-residents to be on the Committee.

The Committee feels that since our local agricultural community does not divide along municipal boundaries, that the residency of Ag Committee members is not as important as their interest and passion for local agriculture. Farmers often own land in multiple municipalities and interests/concerns/issues are similar across local municipalities. The two current non-resident members are valued members of the Committee who provide valuable input and are passionate about farming and agriculture.

One additional proposed change is to remove the requirement that the Committee's recording secretary be a member of the Committee.

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village
(Select one.)

of Town of Canandaigua

DRAFT
5-25-2022

Local Law No. _____ of the year 20 22

A local law Amendment to Chapter 4 Agricultural Advisory Committee
(Insert Title)

Be it enacted by the Town Board of the
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village
(Select one.)

of Canandaigua as follows:

See Attachment A

(If additional space is needed, attach pages the same size as this sheet, and number each.)

Amendments to Chapter 4 Agricultural Advisory Committee

DRAFT Local Law _____ of 2022

Attachment A

[HISTORY: Adopted by the Town Board of the Town of Canandaigua 3-20-2017 by L.L. No. 4-2017.[1]
Amendments noted where applicable.]

§ 4-1. Title.

This chapter shall be known as the "Agricultural Advisory Committee Law of the Town of Canandaigua, New York."

§ 4-2. Purpose.

The purpose of this chapter is to:

- A. Recognize the importance of agriculture as both a vital local economic base and as a land form that provides the Town of Canandaigua with much of its rural, rustic character and charm.
- B. Assure the continued viability of farming as an industry which is important to the local economy and to the preservation of open space and vistas.
- C. Provide for the most beneficial relationship between the use of land and buildings and the agricultural practices of the community and to further encourage the wise use and management of the Town's natural resources through modern farming practices.
- D. Provide the Town Board, the Planning Board, Zoning Board of Appeals, Environmental Conservation Board, and other relevant boards and committees of Town government with a conduit for recommendations from the agricultural community on the long- and short-term impact of a variety of matters and questions considered by these groups.
- E. Fulfill the goals of the Town of Canandaigua's Agriculture Enhancement Plan (December 2016) by establishing an advisory committee to coordinate public awareness of agricultural issues and the implementation of the Agriculture Enhancement Plan.

§ 4-3. Formation of Committee; membership; terms of office.

- A. The Town Board of the Town of Canandaigua hereby establishes an Agricultural Advisory Committee for the Town of Canandaigua. The Committee shall be composed of a minimum of five members from the agricultural community appointed by the Town Board including, but not limited to, producers, educators, landowners, industry professionals, etc.
- B. The members appointed to the Committee shall serve for a five-year term. Upon initial formation, one member shall serve for a one-year term, two members shall serve for a two-year term, and all other members shall serve for a three-year term. Each year thereafter, reappointments or new appointments shall be for five-year terms.
- C. Appointments shall be from January 1 through December 31.
- D. Members shall serve without salary.

§ 4-4. Chairman; rules of procedure; records.

- A. The Town Board shall designate one member of the Agricultural Advisory Committee to serve as Chairman thereof at its annual organizational meeting each year.
- B. At its first meeting of each year, the Agricultural Advisory Committee shall select a Recording Secretary.
- C. The Agricultural Advisory Committee shall adopt rules and procedures to govern its meetings.
- D. The Agricultural Advisory Committee shall keep accurate records of its meetings and activities to be filed with the Town Clerk and shall file an annual report as provided in § 4-7 of this chapter.

§ 4-5. Referrals.

All applications made to the Town Board, Zoning Board of Appeals, or the Planning Board for land development within any areas described as farm parcels, adjacent to farm parcels, preserved land, adjacent to preserved lands (PDR farms), or open space identified in the Town of Canandaigua Agricultural Enhancement Plan (December 2016 or as periodically updated), as adopted by the Town Board, shall be referred to the Agricultural Advisory Committee for review and comment. Such referral shall occur once the information and materials submitted by an applicant have been deemed appropriate by the Development Office staff and/or the respective board chair for placement on that board's agenda.

- A. The Development Office staff shall be responsible for ensuring timely referral of said applications.
- B. At its own discretion, the Town Board, Zoning Board of Appeals, Environmental Conservation Board, or the Planning Board may also refer to the Agricultural Advisory Committee any other matter for review and comment.
- C. At its next regularly scheduled meeting after referral of an application, the Agricultural Advisory Committee shall review said application and cause all comments regarding same to be forwarded to the referring board before the referring board's next meeting.
- D. Comments made by the Agricultural Advisory Committee to referring agencies shall further the goals and objectives as stated in the Town of Canandaigua Comprehensive Plan, the Town of Canandaigua Agriculture Enhancement Plan, and other related documents adopted by the Town Board.
- E. At no time shall Agricultural Advisory Committee referral or review delay the legally established review process for an application.

§ 4-6. Additional powers and duties.

The Agricultural Advisory Committee shall have the following powers and duties:

- A. Advise the Town Board and the Ontario County Agricultural and Farmland Protection Board in relation the proposed establishment, modification, continuation, or termination of any county agricultural district. The Agricultural Advisory Committee shall present advice relating to the desirability of such action, including advice as to the nature of farming and farm resources within any proposed or established area.
- B. Provide recommendations and support to the Town Board for the general implementation of the Town of Canandaigua's Agriculture Enhancement Plan.
- C. Review proposed zoning changes or development in agricultural districts.
 - (1) Whenever a proposed zoning, policy change, or development (residential, business, or industrial) affecting Town agricultural zoning districts is presented to the Town Board within or contiguous to a county agricultural district or Town agricultural zone, it shall be referred to the Agricultural Advisory Committee for review and comment.

(2) The Agricultural Advisory Committee shall present advice relating to the desirability of such action, including advice as to the nature of farming and farm resources within any proposed or established area. This recommendation(s) shall include a determination as to whether the proposed action(s) will have an unreasonably adverse effect on the continuing viability of a farm enterprise or enterprises within the county or Town agricultural districts. This recommendation(s) shall be advisory only.

D. Review county, state, and federal legislation affecting agricultural issues and communicate the effect to the appropriate board and/or the Town Board.

E. Serve as a vehicle for communication between the agricultural community, the Town of Canandaigua, and the Ontario County Agricultural and Farmland Protection Board.

§ 4-7. Reports.

The Agricultural Advisory Committee shall submit an annual report to the Town Board not later than the first day of January each year concerning the status of the implementation of the Town of Canandaigua's Agriculture Enhancement Plan and the activities and work of the Agricultural Advisory Committee and from time to time shall submit such other reports and recommendations as may be required.

§ 4-8. Construal of provisions.

This chapter shall be deemed an exercise of the powers of the Town of Canandaigua to preserve and improve the quality of the natural and man-made environment on behalf of the present and future inhabitants thereof. This chapter is not intended and shall not be deemed to impair the powers of any other public corporation.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20²² of the (County)(City)(Town)(Village) of Canandaigua was duly passed by the Town Board on _____ 20____, in accordance with the applicable provisions of law.

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ and was deemed duly adopted on _____ 20____, in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ on _____ 20____.

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, City, Town or Village Clerk or
officer designated by local legislative body

Date: _____

(Seal)

Town of Canandaigua

Town Code Chapter 4. Agricultural Advisory Committee

[HISTORY: Adopted by the Town Board of the Town of Canandaigua 3-20-2017 by L.L. No. 4-2017.[1]
Amendments noted where applicable.]

§ 4-1. Title.

This chapter shall be known as the "Agricultural Advisory Committee Law of the Town of Canandaigua, New York."

§ 4-2. Purpose.

The purpose of this chapter is to:

- A. Recognize the importance of agriculture as both a vital local economic base and as a land form that provides the Town of Canandaigua with much of its rural, rustic character and charm.
- B. Assure the continued viability of farming as an industry which is important to the local economy and to the preservation of open space and vistas.
- C. Provide for the most beneficial relationship between the use of land and buildings and the agricultural practices of the community and to further encourage the wise use and management of the Town's natural resources through modern farming practices.
- D. Provide the Town Board, the Planning Board, Zoning Board of Appeals, Environmental Conservation Board, and other relevant boards and committees of Town government with a conduit for recommendations from the agricultural community on the long- and short-term impact of a variety of matters and questions considered by these groups.
- E. Fulfill the goals of the Town of Canandaigua's Agriculture Enhancement Plan (December 2016) by establishing an advisory committee to coordinate public awareness of agricultural issues and the implementation of the Agriculture Enhancement Plan.

§ 4-3. Formation of Committee; membership; terms of office.

- A. The Town Board of the Town of Canandaigua hereby establishes an Agricultural Advisory Committee for the Town of Canandaigua. The Committee shall be composed of a minimum of five members from the agricultural community appointed by the Town Board including, but not limited to, producers, educators, landowners, industry professionals, etc. ~~as follows: five residents of the Town of Canandaigua from the agricultural community, including but not limited to representatives from the greenhouse, crop production, cash crops, cattle, grapes/vineyard, horse farms, organic, produce, vegetables, specialty crops, grocery, farm market, farmstead, nursery, or dairy segments of the industry.~~
- B. The members appointed to the Committee shall serve for a ~~five~~three-year term. Upon initial formation, one member shall serve for a one-year term, two members shall serve for a two-year term, and all other members shall serve for a three-year term. Each year thereafter, reappointments or new appointments shall be for ~~three~~five-year terms.
- C. Appointments shall be from January 1 through December 31.
- D. Members shall serve without salary.

§ 4-4. Chairman; rules of procedure; records.

- A. The Town Board shall designate one member of the Agricultural Advisory Committee to serve as Chairman thereof at its annual organizational meeting each year.
- B. At its first meeting of each year, the Agricultural Advisory Committee shall select, ~~from among its members,~~ a Recording Secretary.
- C. The Agricultural Advisory Committee shall adopt rules and procedures to govern its meetings.
- D. The Agricultural Advisory Committee shall keep accurate records of its meetings and activities to be filed with the Town Clerk and shall file an annual report as provided in § 4-7 of this chapter.

§ 4-5. Referrals.

All applications made to the Town Board, Zoning Board of Appeals, or the Planning Board for land development within any areas described as farm parcels, adjacent to farm parcels, preserved land, adjacent to preserved lands (PDR farms), or open space identified in the Town of Canandaigua Agricultural Enhancement Plan (December 2016 or as periodically updated), as adopted by the Town Board, shall be referred to the Agricultural Advisory Committee for review and comment. Such referral

shall occur once the information and materials submitted by an applicant have been deemed appropriate by the Development Office staff and/or the respective board chair for placement on that board's agenda.

- A. The Development Office staff shall be responsible for ensuring timely referral of said applications.
- B. At its own discretion, the Town Board, Zoning Board of Appeals, Environmental Conservation Board, or the Planning Board may also refer to the Agricultural Advisory Committee any other matter for review and comment.
- C. At its next regularly scheduled meeting after referral of an application, the Agricultural Advisory Committee shall review said application and cause all comments regarding same to be forwarded to the referring board before the referring board's next meeting.
- D. Comments made by the Agricultural Advisory Committee to referring agencies shall further the goals and objectives as stated in the Town of Canandaigua Comprehensive Plan, the Town of Canandaigua Agriculture Enhancement Plan, and other related documents adopted by the Town Board.
- E. At no time shall Agricultural Advisory Committee referral or review delay the legally established review process for an application.

§ 4-6. Additional powers and duties.

The Agricultural Advisory Committee shall have the following powers and duties:

- A. Advise the Town Board and the Ontario County Agricultural and Farmland Protection Board in relation the proposed establishment, modification, continuation, or termination of any county agricultural district. The Agricultural Advisory Committee shall present advice relating to the desirability of such action, including advice as to the nature of farming and farm resources within any proposed or established area.
- B. Provide recommendations and support to the Town Board for the general implementation of the Town of Canandaigua's Agriculture Enhancement Plan.
- C. Review proposed zoning changes or development in agricultural districts.

- (1) Whenever a proposed zoning, policy change, or development (residential, business, or industrial) affecting Town agricultural zoning districts is presented to the Town Board within or contiguous to a county agricultural district or Town agricultural zone, it shall be referred to the Agricultural Advisory Committee for review and comment.
 - (2) The Agricultural Advisory Committee shall present advice relating to the desirability of such action, including advice as to the nature of farming and farm resources within any proposed or established area. This recommendation(s) shall include a determination as to whether the proposed action(s) will have an unreasonably adverse effect on the continuing viability of a farm enterprise or enterprises within the county or Town agricultural districts. This recommendation(s) shall be advisory only.
- D. Review county, state, and federal legislation affecting agricultural issues and communicate the effect to the appropriate board and/or the Town Board.
 - E. Serve as a vehicle for communication between the agricultural community, the Town of Canandaigua, and the Ontario County Agricultural and Farmland Protection Board.

§ 4-7. Reports.

The Agricultural Advisory Committee shall submit an annual report to the Town Board not later than the first day of January each year concerning the status of the implementation of the Town of Canandaigua's Agriculture Enhancement Plan and the activities and work of the Agricultural Advisory Committee and from time to time shall submit such other reports and recommendations as may be required.

§ 4-8. Construal of provisions.

This chapter shall be deemed an exercise of the powers of the Town of Canandaigua to preserve and improve the quality of the natural and man-made environment on behalf of the present and future inhabitants thereof. This chapter is not intended and shall not be deemed to impair the powers of any other public corporation.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

| | | | |
|--|--|---|--|
| Part 1 – Project and Sponsor Information | | | |
| Town of Canandaigua | | | |
| Name of Action or Project: Adoption of a local law to amend town code chapter 4 - Agricultural Advisory Committee | | | |
| Project Location (describe, and attach a location map): Town of Canandaigua | | | |
| Brief Description of Proposed Action: The Town Board is considering the adoption of a town code amendment that would change Chapter 4 - Agricultural Advisory Committee to more closely align it with recent Town Board appointments relative to this committee's membership and remove the requirement that the secretary be a member of the Committee. | | | |
| Name of Applicant or Sponsor: Town Board, Town of Canandaigua | | Telephone: 585-394-1120 | |
| | | E-Mail: sreynolds@townofcanandaigua.org | |
| Address: 5440 Route 5 & 20 West | | | |
| City/PO: Canandaigua | | State: NY | Zip Code: 14424 |
| 1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2. | | NO <input type="checkbox"/> | YES <input checked="" type="checkbox"/> |
| 2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: | | NO <input type="checkbox"/> | YES <input type="checkbox"/> |
| 3. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres | | | |
| 4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland | | | |

| | | | |
|---|--|---|---|
| 5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan? | NO <input type="checkbox"/> <input type="checkbox"/> | YES <input type="checkbox"/> <input type="checkbox"/> | N/A <input type="checkbox"/> <input type="checkbox"/> |
| 6. Is the proposed action consistent with the predominant character of the existing built or natural landscape? | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____ | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action? | NO <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | YES <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | |
| 9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____ | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____ | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____ | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? | NO <input type="checkbox"/> <input type="checkbox"/> | YES <input type="checkbox"/> <input type="checkbox"/> | |
| 13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____ | NO <input type="checkbox"/> <input type="checkbox"/> | YES <input type="checkbox"/> <input type="checkbox"/> | |

| | | |
|--|--------------------------|--------------------------|
| 14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban | | |
| 15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered? | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| 16. Is the project site located in the 100-year flood plan? | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| 17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, <div style="margin-left: 40px;"> a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? </div> If Yes, briefly describe: | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| | | |
| 18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| 19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| 20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| <p>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p> <p>Applicant/sponsor/name: <u>Town Board, Town of Canandaigua</u> Date: _____</p> <p>Signature: _____ Title: <u>Town Manager</u></p> | | |

Project:

Date:

Short Environmental Assessment Form

Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

| | No, or small impact may occur | Moderate to large impact may occur |
|--|---|--|
| 1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Will the proposed action result in a change in the use or intensity of use of land? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Will the proposed action impair the character or quality of the existing community? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. Will the proposed action impact existing: | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| a. public / private water supplies? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. public / private wastewater treatment utilities? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 11. Will the proposed action create a hazard to environmental resources or human health? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Project:

Date:

Short Environmental Assessment Form

Part 3 Determination of Significance

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

- ☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- ☒ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Town Board, Town of Canandaigua

Name of Lead Agency

Doug Finch

Date

Town Manager

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

PRINT FORM

ATTACHMENT 15

MEMO FOR ORDINANCE/TOWN BOARD

JUNE 6, 2022

From: Town Manager Doug Finch

RE: Proposed Local Law (amendment to subdivision code) §174, §220, §1-17

PURPOSE

The proposed local law, amendment(s) to zoning code update(s) relating to §174, §220, and §1-17 would amend multiple sections of Town of Canandaigua code to further clarify subdivisions permitted by the Town Code, and the authority granted to the Planning Board to waive certain design criteria.

Generally speaking the proposed amendments would clarify the Planning Board is authorized to grant subdivision approval for three or fewer parcels along a private right of way; however, the fourth parcel along a private right of way would necessitate the need for the right of way to be brought up to Town standards as a public right of way, or the applicant would need to justify the unique circumstance to the Zoning Board of Appeals.

§174-7. General procedural requirements

The proposed amendment would insert the words, “identified in the Site Design and Development Criteria” to specify which portion of the Town Code the Planning Board has the authority to waive. The “Site Design and Development Criteria” is referenced in Chapter 220 Zoning (Ch.500) as general references, and is a separate document available on the Town’s website.

§174-19. Lot size and arrangement

The proposed amendments would:

B) reference the need to conform with the Scenic Viewshed Overlay;

D) spell out no parcel shall be landlocked, and must be along a right of way. Also creates a new classification at the time of subdivision by the Planning Board as a Conservation Subdivision, Form Based Code Subdivision, Major Subdivision, or Minor Subdivision;

F) exempts Form Based Code from minimum block length;

H) grants the Planning Board the authority to allow double-frontage lots in the Form Based Code area;

I) requires the Planning Board to find the creation of a fourth lot along a private right of way as a major subdivision and requires the applicant to bring the roadway up to public right of way standards (alternatively the applicant could request a variance from the Zoning Board of Appeals);

§174-10. Single-stage review

D) Requires that any Major Subdivision is not eligible for single stage review and must conduct the analysis of preliminary and final site plan approvals in §174-11, 12, 13, 14, and §220-68. This essentially means the applicant for a major subdivision would need to provide a more detailed analysis of the full build out of all phases and future impacts to infrastructure.

§174-21. Street system layout

The proposed amendments reference the need to be compatible with §220-9 (Regulations applicable to all districts), and access control in §220-75. Street(s) are defined in the Town Code, and the amendment clarifies the use of the word 'street' is as defined in Town Code and Site Design and Development Criteria and are designed to be specific to the proposal relative to the construction of the type of street as authorized by the Planning Board.

§220-9. Regulations applicable to all districts

The proposed amendment in §220-9(C) is to clarify that every developed lot of record shall have access to a right of way which is defined further in the Town Code. The references to street and private roads or drives is no longer needed, as the term right of way more actually defines the types of parcels throughout the Town.

§220-65. General procedural requirements

As stated in §174-7, the proposed amendment would specify the Planning Board has the authority to waive elements in the Site Design and Development Criteria only. Any application that does not meet any other portion of Town Code, other than those elements in the Site Design and Development Criteria, would need a variance or plans would need to be amended to meet the Town Code as in §174-7.

§1-17. Definitions

The proposed amendments in §1-17 would clarify the definitions of certain words used in the Town of Canandaigua code.

RIGHT OF WAY – refers to private and public right of ways, and specifically requires private right of ways to be subject to recorded easements with maintenance agreements.

LOT FRONTAGE – defines the front of the lot as the nearest portion of the right of way.

CONSERVATION SUBDIVISION – creates a definition of conservation subdivision, as further defined in §174-16. This definition will be needed for the Planning Board to determine the type of subdivision being approved and relates to cluster subdivision.

FORM BASED CODE SUBDIVISION – creates a definition of form-based code subdivision as defined in §220-32 and relates to specifically the Uptown area. This definition will be needed for the Planning Board to determine the type of subdivision being approved and relates to Uptown.

MAJOR SUBDIVISION – creates a new definition for use by the Planning Board at the time of subdivision creation for any application which is not a conservation, form based, or minor subdivision.

MINOR SUBDIVISION – creates a new definition for use by the Planning Board at the time of subdivision creation for any application which is being used for residential or agricultural uses and does not create greater than three parcels.

PRIVATE DRIVEWAY – creates a new definition to clarify the access of three or fewer parcels to a public right of way.

SITE DESIGN AND DEVELOPMENT CRITERIA – includes in the definition the Site Design and Development Criteria manual is available on the Town website.

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Canandaigua

DRAFT
6/6/2022

Local Law No. _____ of the year 20 22

A local law Amend Chapter 174 (Subdivision of Land), Chapter 220 (Zoning), and Chapter 1 Sect 17
(Insert Title)
(General Provisions, Definitions)

Be it enacted by the Town Board _____ of the
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Canandaigua _____ as follows:

See Attachment A

(If additional space is needed, attach pages the same size as this sheet, and number each.)

Local Law ____ of 2022

Attachment A

(June 6, 2022)

DRAFT

§ 174 Subdivision of Land.

§ 174-7 General procedural requirements.

- O. Waivers. Pursuant to authority in New York State Town Law, the Planning Board may waive, when reasonable, any requirements or improvements for the approval, approval with modifications or disapproval of subdivisions submitted for its approval identified in the Site Design and Development Criteria. Any such waiver, which shall be subject to appropriate conditions, may be exercised in the event any such requirements or improvements are found not to be requisite in the interest of the public health, safety and general welfare or inappropriate because of inadequacy or lack of connecting facilities adjacent or in proximity to the subdivision.

§ 174-19 Lot size and arrangement.

- B. Lot sizes and dimensions shall not be less than those specified in Chapter 220, Zoning, of the Code of the Town of Canandaigua unless the provisions thereof are to be modified by the Planning Board pursuant to Town Law § 278 and conforms with §220-33.1 (Scenic Viewshed Overlay District), as amended.
- D. No division of land shall result in any parcel becoming landlocked. Any parcel created by division of land shall have access to a right of way. Any division of land shall be classified at the time of subdivision as a Conservation Subdivision, Form Based Code Subdivision, Major Subdivision, or Minor Subdivision.
- F. All blocks in a subdivision shall have a minimum length of at least 750 feet with a maximum length of 1,200 feet. Such blocks containing individual lots shall be at least two lot depths in width, except where reverse frontage may be employed along major highways. Modifications of the above requirements are possible in commercial and industrial developments. Developments proposed pursuant to §220-32 are exempted from the above requirements.
- H. Double-frontage lots are prohibited, except where employed to prevent vehicular access to major traffic streets or where otherwise required by unusual topographic conditions. Where double-frontage lots are permitted, the Planning Board shall, as a condition of final plat approval, determine the front yard and rear yard portions of all such lots. Modifications of the above requirements are possible by the Planning Board pursuant to §220-32.

- I. Subdivision of land resulting in the creation of four or more parcels along a private right of way shall constitute a Major Subdivision and shall only be authorized with improvements to create a public right of way pursuant to the Site Design and Development Criteria.

DRAFT

§ 174-10 Single-stage review.

- A. Applications for subdivision plats to be reviewed in one stage where no preliminary subdivision review is required shall be submitted in final form and shall include all information required for preliminary and final plats as specified in §§ 174-13 and 174-14 of this chapter. [Amended 2-13-2012 by L.L. No. 1-2012]
- B. The submitted plat drawing shall be marked as final and shall include a note that no preliminary subdivision review was required.
- C. The process for single-stage subdivision review shall be as required in New York State Town Law Article 16, § 276, Part 6(d), as may be amended.
- D. Applications for subdivision classified as Major Subdivision are not eligible for single stage review.

§ 174-21 Street system layout.

- A. General.
 - (1) Streets shall be constructed to provide adequate means of access to each lot of a subdivision, § **220-9** and access control §220-75 of the Town Code.
 - (2) Design and construction of a street(s) as defined in §1-17 and related improvements shall be in accordance with the standards and specifications described in the Town of Canandaigua Site Design and Development Criteria, which are incorporated herein by reference.

§ 220-9 Regulations applicable to all districts.

- C. Every developed lot of record shall have access to a right of way. All structures shall be so located on lots so as to provide safe and convenient access for servicing, fire protection and required off-street parking. Further standards may be found within the Town of Canandaigua Site Design and Development Criteria.

§ 220-65 General procedural requirements.

- L. Waivers. The Planning Board is hereby empowered to waive, when reasonable, any requirements or improvements for the approval, approval with modifications or disapproval of site plans submitted for its approval identified in the Site Design and

Development Criteria. Any such waiver, which shall be subject to appropriate conditions, may be exercised in the event any such requirements or improvements are found not to be requisite in the interest of the public health, safety, and general welfare or inappropriate because of inadequacy or lack of connecting facilities adjacent or in proximity to the site plan.

(1) If an applicant wishes to request a waiver, said request shall be submitted in writing as part of the application. The application shall state fully the grounds of said request.

(2) The Planning Board shall make findings supporting their decision regarding a waiver.

(3) Waivers shall be made by resolution of the Planning Board. A statement showing the date that such waiver was granted shall be affixed to the final plat.

(4) When granting waivers, the Planning Board may also impose additional conditions as needed to achieve the objectives of the waived requirement(s).

DRAFT

§ 1-17 Definitions.

Except as otherwise provided herein, words and terms used in the Town Code shall have their usual and customary meanings. As used in this Code, the following terms shall have the meanings indicated:

RIGHT-OF-WAY

- A. **PRIVATE RIGHT-OF-WAY** Land owned or accessible and subject to a recorded easement which includes a maintenance agreement(s) by a nonpublic agency, private entity, individual, or organization and occupied or intended to be occupied by transmission mains, gas pipelines, rails, private driveways, or other special uses.
- B. **PUBLIC RIGHT-OF-WAY** Land owned by public agencies for use as a street or other public purposes.

LOT FRONTAGE

The front of a lot shall be construed to be the portion nearest the street or right of way. For the purposes of determining yard requirements on corner lots, all sides of a lot adjacent to streets shall be considered front yards.

CONSERVATION SUBDIVISION

A division of land which permits flexibility of design to promote environmentally sensitive and efficient uses of land pursuant to §174-16.

FORM BASED CODE SUBDIVISION

A division of land in the Uptown Canandaigua Form Based Code area, identified as the State Route 332 subarea or the Mixed-Use Development Area, designed to foster

predictable built results and a high-quality public realm by using physical form pursuant to §220-32, and the Uptown Canandaigua Form Based Code.

MAJOR SUBDIVISION

Any division of land not classified as a Conservation Subdivision, Form Based Code Subdivision, or Minor Subdivision.

MINOR SUBDIVISION

A division of land, which is zoned and whose uses are exclusively residential or agricultural, and which does not create greater than three parcels adjoining a right-of-way.

PRIVATE DRIVEWAY

A privately owned and maintained access serving three or fewer parcels, providing direct access to a public right-of-way.

DRAFT

SITE DESIGN AND DEVELOPMENT CRITERIA

A manual of requirements and minimum standards that shall be applied to all proposed construction and/or development in the Town of Canandaigua, and/or areas that will involve the connections to existing municipal systems. Said manual as prepared by the Town's Engineering Consultants, and as adopted by the Town Board, and as may be amended from time to time, may be obtained from the Town Clerk or on the Town of Canandaigua website.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20²² of the (County)(City)(Town)(Village) of Canandaigua was duly passed by the Town Board on _____, in accordance with the applicable provisions of law.

DRAFT

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the _____ and was deemed duly adopted (Elective Chief Executive Officer*) on _____ 20 ☐ ☐ , in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the _____ on _____ 20____. (Elective Chief Executive Officer*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, City, Town or Village Clerk or
officer designated by local legislative body

Date: _____

(Seal)

DRAFT

Project:

Date:

Short Environmental Assessment Form

Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

| | No, or small impact may occur | Moderate to large impact may occur |
|--|---|--|
| 1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Will the proposed action result in a change in the use or intensity of use of land? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Will the proposed action impair the character or quality of the existing community? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. Will the proposed action impact existing: | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| a. public / private water supplies? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. public / private wastewater treatment utilities? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 11. Will the proposed action create a hazard to environmental resources or human health? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Project:

Date:

Short Environmental Assessment Form

Part 3 Determination of Significance

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

- ☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- ☒ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Town Board, Town of Canandaigua

Name of Lead Agency

Doug Finch

Date

Town Manager

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

PRINT FORM

ATTACHMENT 16

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Canandaigua

DRAFT

7/13/2022

Local Law No. _____ of the year 20 22

A local law Amending Chapter 220 (Zoning) Creating Section 220-33.2 Titled

(Insert Title)

Agricultural Protection Overlay District

Be it enacted by the Town Board _____ of the
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Canandaigua _____ as follows:

See Attachment A

(If additional space is needed, attach pages the same size as this sheet, and number each.)

LL ____ of 2022

DRAFT

ATTACHMENT A

The following section of Town of Canandaigua Town Code would be new and created:

Town of Canandaigua
§220-33.2 Agricultural Protection Overlay District

§ 220- 33.2.1 Intent.

It is the intent of this article to encourage a viable farming economy and community and to promote agriculture in the Town of Canandaigua by creating an Agriculture Protection Overlay District for parcels seven acres or more in the area identified as the Town of Canandaigua Agricultural Protection Overlay District as described in §220-33.2.2. Farms provide jobs and support the local economy, fresh foods and rural character and scenic landscape while requiring fewer community services. Furthermore, farms maintain wildlife habitat and other natural resources. This article seeks to sustain these important contributions provided by local farms to residents of the Town of Canandaigua by creating a protection area that includes a large area of prime farmland soil classification.

§ 220- 33.2.2 Agricultural Protection Overlay District.

The Agricultural Protection Overlay District shall be defined to include only those parcels of seven acres or greater in the Town of Canandaigua's Strategic Farmland Protection Area as mapped in the Town of Canandaigua Agricultural Enhancement Plan (adopted by the Town Board December 2016) labeled Map 7: Strategic Farmland Protection Area prepared November 10, 2016 and include only those parcels seven acres or greater in the Town of Canandaigua identified as south of County Road 30 and north of Rossier Road and west of NYS Route 21 and east of the Town of Canandaigua municipal boundary.

§ 220- 33.2.3 Purpose; effect on inconsistent provisions.

This article is enacted pursuant to the authority and power granted by Municipal Home Rule of the State of New York, Chapter 62 of Consolidated Laws, Article 16, in conformance with the Town's Comprehensive Plan and Agricultural Enhancement Strategy, to promote the public health, safety, comfort, convenience, economy, natural, agricultural, and cultural resources, aesthetics and the general welfare relating to agriculture uses in the Agricultural Protection Overlay District. Additionally, the purpose of this section of code is to encourage agriculture to continue and prosper and coordinate the Town of Canandaigua Comprehensive (Master) Plan, Agriculture and Open Space Preservation Study, Open Space and Recreation Needs Assessment Report, Agricultural Enhancement Strategy and other applicable Town, county, state, federal and regional plans and programs by specifically requiring the Town Board of the Town of Canandaigua to either approve or disapprove any new infrastructure improvements in the Agricultural Protection Overlay District prior to approval of new major subdivisions by the Planning Board.

§ 220-33.2.4 Right to engage in agricultural practices.

- A. Any owner or possessor of real property covered by this chapter, as well as those employed, retained or otherwise authorized to act on behalf of such individual, may lawfully engage in agricultural practices, within the Town of Canandaigua at any and all such times and in all locations as are reasonably

necessary to conduct agriculture.

- B. There shall exist a presumption that no agricultural use that conforms to all relevant federal, state or local statutes, rules and regulations or ordinances and which does not pose a direct threat to public

health and safety shall constitute a public nuisance, nor shall any such use be deemed to otherwise invade or interfere with the use and enjoyment of any other land or property.

§ 220-33.2.5 **New infrastructure improvements.**

- A. Any decision to expand public water or sewer lines shall consider limiting, minimizing, or mitigation of the expansion of water or sewer services to avoid those areas in the Agriculture Protection Overlay District.
- B. Any expansion of publicly owned water or sewer lines in the Agriculture Protection Overlay District must be approved by the Town Board of the Town of Canandaigua prior to the Planning Board granting major subdivision approval.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

DRAFT

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of Canandaigua was duly passed by the Town Board _____ on _____ 20 22, in accordance with the applicable provisions of law.
(Name of Legislative Body)

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the _____ and was deemed duly adopted (Elective Chief Executive Officer*) on _____ 20 , in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the _____ on _____ 20____. (Elective Chief Executive Officer*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

Date: _____

(Seal)

**State Environmental Quality Review
LEAD AGENCY COORDINATION REQUEST**

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8
(State Environmental Quality Review Act) of the Environmental Conservation Law

**The Canandaigua Town Board seeks Lead Agency Status for the
environmental review for the action described below:**

Project Number

Name of Action: Agricultural Advisory Committee Local Law

Location: 5440 Route 5 & 20 West Canandaigua, NY 14424

Description of the Action:

Adoption of a local law to create new town code section 220-33.2 Agricultural Protection
Overlay District.

_____ This agency has no objection to the **Canandaigua Town Board** assuming Lead
Agency Status for this action

_____ This Agency will seek Lead Agency Status

Print or Type Name of Responsible Officer

Signature of Responsible Officer

Please return to:

Town of Canandaigua, Town Clerk
5440 Route 5 & 20 West
Canandaigua, NY 14424

If no response is received within 30 calendar days from the date of this authorization by the
Canandaigua Town Board (August 15, 2022), the Canandaigua Town Board will assume Lead
Agency in accordance to 6 NYCRR Part 617.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

| | | | |
|--|--|---|--|
| Part 1 – Project and Sponsor Information | | | |
| Town of Canandaigua | | | |
| Name of Action or Project: Adoption of a local law to create new town code section 220-33.2 Agricultural Protection Overlay District | | | |
| Project Location (describe, and attach a location map): Town of Canandaigua | | | |
| Brief Description of Proposed Action: The Town Board is considering the adoption of a town code amendment that would create new town code section 220-33.2 Agricultural Protection Overlay District. | | | |
| Name of Applicant or Sponsor: Town Board, Town of Canandaigua | | Telephone: 585-394-1120 | |
| | | E-Mail: sreynolds@townofcanandaigua.org | |
| Address: 5440 Route 5 & 20 West | | | |
| City/PO: Canandaigua | | State: NY | Zip Code: 14424 |
| 1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2. | | NO <input type="checkbox"/> | YES <input checked="" type="checkbox"/> |
| 2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: | | NO <input type="checkbox"/> | YES <input type="checkbox"/> |
| 3. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres | | | |
| 4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland | | | |

| | | | |
|---|--|---|---|
| 5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan? | NO <input type="checkbox"/> <input type="checkbox"/> | YES <input type="checkbox"/> <input type="checkbox"/> | N/A <input type="checkbox"/> <input type="checkbox"/> |
| 6. Is the proposed action consistent with the predominant character of the existing built or natural landscape? | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____ | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action? | NO <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | YES <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | |
| 9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____ | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____ | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____ | NO <input type="checkbox"/> | YES <input type="checkbox"/> | |
| 12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? | NO <input type="checkbox"/> <input type="checkbox"/> | YES <input type="checkbox"/> <input type="checkbox"/> | |
| 13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____ | NO <input type="checkbox"/> <input type="checkbox"/> | YES <input type="checkbox"/> <input type="checkbox"/> | |

| | | |
|--|--------------------------|--------------------------|
| 14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban | | |
| 15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered? | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| 16. Is the project site located in the 100-year flood plan? | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| 17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, <div style="margin-left: 20px;"> a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? </div> If Yes, briefly describe: | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| | | |
| 18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| | | |
| 19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| | | |
| 20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: | NO | YES |
| | <input type="checkbox"/> | <input type="checkbox"/> |
| | | |
| <p>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p> <p>Applicant/sponsor/name: <u>Town Board, Town of Canandaigua</u> Date: _____</p> <p>Signature: _____ Title: <u>Town Manager</u></p> | | |

ATTACHMENT 17

MEMORANDUM OF UNDERSTANDING

Implementation of Electronic Contracts and Insurance Lifecycle Management Solution

THIS MEMORANDUM OF UNDERSTANDING (this “MOU”) is made the ____ day of _____, 2022, by and between the County of Ontario, with offices located at 20 Ontario Street, Canandaigua, New York 14424 (the "County") and the Cities of Canandaigua and Geneva, Towns of Bristol, Canadice, Canandaigua, East Bloomfield, Farmington, Geneva, Gorham, Hopewell, Manchester, Naples, Phelps, Richmond, Seneca, South Bristol, Victor and West Bloomfield, Villages of Bloomfield, Clifton Springs, Manchester, Naples, Phelps, Rushville, Shortsville and Victor, the Sewer Districts of Ontario County, Cities of Canandaigua and Geneva, Towns of East Bloomfield, Farmington, Geneva, Naples, Phelps, Villages of Manchester, Shortsville and Victor, Water Districts of Canandaigua, East Bloomfield, Geneva and Naples all within the County of Ontario, New York (collectively “Co-Applicants”). The County and Co-Applicants are at times referred to herein individually as a “party” and collectively as the “parties.”

WHEREAS, the Local Government Efficiency (“LGE”) Grant program, administered by the New York State Department of State, is intended to incentivize new actions between local governments that will reduce the cost of municipal operations and modernize the delivery of local services; and

WHEREAS, the LGE Grant program provides for up to \$200,000.00 per participant for an implementation project; and

WHEREAS, the flexibility that has been required to continue to serve its constituents in a COVID-19 world, the increased retirements and workforce transition and the decrease in potential workforce applicants have put added pressure on local governments to be more efficient, and a project between local governments to transition them to an electronic contract and insurance lifecycle management solution will reduce the cost of municipal operations and modernize the delivery of local services both in the collective procurement of software and consultant services and in the administration of contracts and insurance via an electronic software

WHEREAS, the parties desire LGE Grant funding to facilitate the Ontario County Electronic Contract and Insurance Lifecycle Management Solution Implementation Project; and

WHEREAS, the County will serve as the lead applicant on this grant application, now therefore, be it

NOW, THEREFORE, the parties agree as follows:

The parties agree to in good faith negotiate and enter into an agreement amongst themselves and a consultant to (1) define existing contracts, insurance and approval processes for each party; (2) define opportunities for efficiencies and cooperation amongst the parties with contract policies, forms, workflows, vendors, insurance and risk management review; (3) develop training

materials for parties and their vendors; (4) develop a virtual support database for each party; (5) build a webpage for the parties and their vendors 24/7/365 access to materials and virtual support; and

This MOU may not be amended or modified orally; the MOU can only be amended or modified by written agreement, signed by authorized representatives of the parties.

The invalidity or unenforceability of any provision of this MOU shall in no way affect the validity or enforceability of any other provision of this MOU.

This MOU constitutes the entire MOU and understanding between the parties on the issue addressed herein and supersedes all prior MOUs or understandings, whether written or oral on the matter.

This MOU may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute but one and the same MOU. Any party providing a scanned or photocopied signature agrees to execute and deliver to the other party an original signed MOU upon request.

IN WITNESS THEREOF, the parties hereto have executed this MOU.

ATTACHMENT 18

Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

June 28, 2022

Doug Finch, Town Manager
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424

RE: WOOD

ADDITION TO EXISTING SINGLE FAMILY DWELLING - EROSION CONTROL SURETY ESTIMATE REVIEW

TAX MAP NO. 98.17-1-17.000

CPN No. 2021-099

ADDRESS: 3568 COUNTY ROAD 16

Dear Mr. Finch,

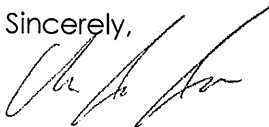
Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated date, June 21, 2022, prepared by Brennan Marks PE of Marks Engineering for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$1,320.00 (One-Thousand Three-hundred Twenty Dollars and No Cents)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,



Chris Jensen
Town of Canandaigua – Code Enforcement Officer

cc: Jean Chrisman, Town Clerk
Project Binder
Parcel Owner

APPROVED



Doug Finch – Town Manager

June 29, 2022

Date



MarksEngineering

42 Beeman St.
Canandaigua, NY 14424

Date 6/21/22

Brendan Wood
3568 County Road 16
Canandaigua, NY 14424

Project: New Addition

Engineer's Opinion of Probable Cost

Erosion & Sediment Control

| | Quantity | Unit | Unit Cost | Sub Total |
|----------------------|----------|------|-----------|------------|
| Silt Fence Material | 100 | ft | \$ 5.00 | \$ 500.00 |
| Seed 25# | 2 | Bag | \$ 50.00 | \$ 100.00 |
| Straw Mulch Material | 20 | bale | \$ 5.00 | \$ 100.00 |
| Stabilized Entrance | 1 | ea | \$ 500.00 | \$ 500.00 |
| Contingency | 1 | ea | \$ 120.00 | \$ 120.00 |
| | | | Total | \$1,320.00 |



ATTACHMENT 19