

Canandaigua Town Board Meeting Agenda for September 12, 2022

- Call To Order and Pledge of Allegiance
 - Pledge led by Karen DeMay
- Roll Call
 - Town Clerk Confirmation meeting was properly advertised
- Circulation of Written Communications – Attachment 1
 - Letter/Email – correspondence from resident and Town Manager regarding 3950 County Road 16 – August 15, 2022
 - Email – from a resident regarding 3950 County Road 16 – August 15, 2022
 - Card – from a resident thanking staff for positive experience at Onanda Park – August 17, 2022

- Privilege of the Floor
- Priority Business
- Presentations
 - City of Canandaigua Fire Department – City Manager John Goodwin

Continued Public Hearings:

- None

New Public Hearings:

- Public Hearing on a proposed local law to amend town code Chapter 174 (subdivision of land), Chapter 220 (zoning), and Chapter 1, Section 17 (definitions)
Pertains to Resolution No. 2022 - 233
- Reports of Town Officials and Department Heads – Attachment 2
 - A. Highway / Water Superintendent
 - B. Assessor
 - C. Historian
 - D. Town Clerk
 - E. Planner
 - F. Human Resources & Parks Coordinator
 - G. Town Manager
 - H. Supervisor / Deputy Supervisor
 - 1. Monthly Financial Reports
 - a. Revenue & Expense Report and Cash Summary Report

ZOOM MEETING INFORMATION:

Please register in advance of this meeting using the following link:

https://us02web.zoom.us/meeting/register/tZYqc-GtgTotH92PBu15q7_hCirh9kEvA6VV

After registering, you will receive a confirmation email containing information about joining the meeting.

Please be aware all participants will be muted upon entry to the meeting and will only be able to speak after being acknowledged. Participants should use the “raise hand” feature or the chat box to request to speak. No screen sharing will be permitted. All meetings are recorded. Individuals will be removed from the meeting for inappropriate behavior.

- b. Overtime Report – All Departments
- c. Overtime Report – Highway & Water

➤ Reports of Committees, Boards and Commissions (as needed) – Attachment 3

A. Town Board Committees

- a. Finance – Supervisor Simpson and Councilperson DeMay, Co-Facilitators
- b. Planning & Public Works – Councilperson Fennelly
- c. Ordinance – Chairperson John Casey
- d. Economic Development –

B. Planning Board - Chairman Oyler

C. Zoning Board of Appeals – Chairman Sahler

D. Environmental Conservation Board – Councilperson Rudolph, Facilitator

E. Citizens' Implementation Committee – Chairperson Bonshak

F. Parks & Recreation Committee – Chairperson MacNeil

G. Special Events Committee – Chairperson Fuller

H. Agriculture Committee – Chairperson DiCarlo

I. Cemetery Committee – Chairperson Karen DeMay

J. Project Teams

- a. Affordable Housing & Transportation Project Team – Chairperson Karen Parkhurst
- b. Conservation Easement Project Team – Chairperson Sarah Reynolds
- c. Gateway Signs Project Team
- d. Local History Project Team – Chairperson Saralinda Hooker
- e. Tree Team – Chairperson Dennis Brewer

➤ Privilege of the Floor

➤ Resolutions and Motions

Continued Resolutions:

- None

New Resolutions:

FINANCE

- Resolution No. 2022 – 228: Acceptance of the Monthly Financial Reports
- Resolution No. 2022 – 229: Acknowledgement and Authorization of Budget Transfers by Town Manager
- Resolution No. 2022 – 230: Authorizing a Budget Transfer in the Canandaigua Consolidated Water District (SW500) for Emergency Repairs on Cramer Road
- Resolution No. 2022 – 231: Authorizing Town Manager to Close the Canandaigua Consolidated Water District Capital Improvement Project (H26W)
- Resolution No. 2022 – 232: Acknowledgement of Receipt of the Tentative Budget, Declaration of Preliminary Budget of the Town of Canandaigua for the Year 2023, Establishment of Public Hearing

PLANNING / PUBLIC WORKS

- None

ORDINANCE

- Resolution No. 2022 – 233: SEQR Determination of Non-Significance and Adoption of Local Law to Amend Town Code Chapter 174, Chapter 220, and Chapter 1-17 Relating to Subdivision of Land, Zoning, and Definitions

ECONOMIC DEVELOPMENT / GENERAL

- Resolution No. 2022 – 234: Appointment of Finance Clerk II
- Resolution No. 2022 – 235: Acceptance of the Town of Canandaigua Planning Board 2022 Annual Report
- Resolution No. 2022 – 236: Accepting MRB Group Quote to Prepare a Preliminary Engineering Report for the Proposed County Road 28 Sewer District and Authorizing Town Manager to Execute Documents
- Resolution No. 2022 – 237: Approving Amended Bylaws of the Canandaigua Local Development Corporation
- Resolution No. 2022 – 238: Accepting Easements Related to the Retreat at Centerpointe LLC and Directing Town Manager to Sign Said Easements and Further Directing Town Clerk to Record Said Easements at the Ontario County Clerk's Office
- Resolution No. 2022 – 239: Authorizing Town of Canandaigua Town Manager to Sign Stormwater Control Facilities Maintenance Agreement for the Retreat at Centerpointe LLC
- Resolution No. 2022 – 240: Authorization to Proceed with Mixed Use Zoning; Referral to Planning Board for Advisory Report

RESOLUTION NO. 2022 – 228: ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS

WHEREAS, the Town Board is responsible for the general oversight of the Town's operations and finances; and

WHEREAS, the Town Supervisor, as Chief Financial Officer, is responsible for providing financial reports to the Town Board; and

WHEREAS, the Town Supervisor has provided the Town Board with hard copies and electronic copies of this month's 2022 Monthly Revenue/Expense Control Report, the Highway/Water Department Overtime Report and All Department Overtime Report; and

NOW THEREFORE BE IT RESOLVED, the Canandaigua Town Board hereby confirms receipt and acceptance of these items.

Attachment 2

RESOLUTION NO. 2022 – 229: ACKNOWLEDGEMENT AND AUTHORIZATION OF BUDGET TRANSFERS BY TOWN MANAGER

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as "Town Board") has authorized the Town Manager and/or Finance Clerk to make interfund transfers in an amount less than \$5,000.00 by Resolution No. 2020-014; and

WHEREAS, the Town Manager and/or Finance Clerk have made budget transfers to compensate for expenses that exceeded the budgeted amount; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby acknowledges and authorizes these budget transfers; and

BE IT FINALLY RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Finance Clerk.

Attachment 4

RESOLUTION NO. 2022 – 230: AUTHORIZING A BUDGET TRANSFER IN THE CANANDAIGUA CONSOLIDATED WATER DISTRICT (SW500) FOR EMERGENCY REPAIRS ON CRAMER ROAD

WHEREAS, The Highway & Water Superintendent has notified the Canandaigua Town Board that the Water Department had to repair a watermain break on Cramer Road in the Canandaigua Consolidated Water District (SW500); and

WHEREAS, it was necessary for the Water Department to remove and replace a section of asphalt road and stone base during the course of this repair, the cost of which totaled \$45,500.00 and was charged to the budget line SW500.8340.440 (Service & Maintenance.CCWD); and

WHEREAS, the Town Manager and Finance Clerk are recommending the following budget transfer to account for this unplanned expenditure:

Decrease: SW500.8397.200 (Water Cap Projects)	\$22,000.00
SW500.8310.200 (Water Cap Equipment)	<u>\$23,500.00</u>
Total:	\$45,500.00

Increase: SW500.8340.440 (Services & Maintenance) \$45,500.00

; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby authorizes the above detailed budget transfer to the 2022 Adopted Budget and directs the Town Manager and Finance Clerk to make this entry; and

BE IT FINALLY RESOLVED, the Town Clerk shall provide a copy of this resolution to the Town Manager, Finance Clerk, and Highway & Water Superintendent.

RESOLUTION NO. 2022 – 231: AUTHORIZING TOWN MANAGER TO CLOSE THE CANANDAIGUA CONSOLIDATED WATER DISTRICT CAPITAL IMPROVEMENT PROJECT (H26W)

WHEREAS, the Town Board of the Town of Canandaigua has received notice from the Town Manager that the final WIIA grant disbursement has been received from NYS EFC for the H26W Capital Improvement Project; and

WHEREAS, receipt of this grant revenue completes all activity for the H26W Capital Improvement Project; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby directs the Town Manager to close the H26W Capital Improvement Project and to transfer any and all remaining monies back to the Canandaigua Consolidated Water District (SW500); and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua wishes to commend Highway & Water Superintendent, Jim Fletcher, on the successful management and completion of this project; and

BE IT FINALLY RESOLVED, the Town Clerk shall provide a copy of this resolution to the Town Manager, Highway & Water Superintendent, and Finance Clerk.

RESOLUTION NO. 2023 – 232: ACKNOWLEDGEMENT OF RECEIPT OF TENTATIVE BUDGET, DECLARATION OF PRELIMINARY BUDGET OF THE TOWN OF CANANDAIGUA FOR THE YEAR 2023, ESTABLISHMENT OF PUBLIC HEARING

WHEREAS, NOTICE IS HEREBY GIVEN that the tentative budget of the Town of Canandaigua for the fiscal year 2023 including: general Town funds, highway, special improvement districts funds, lighting district funds, drainage district funds, and fire protection fund has been completed in accordance with the Town of Canandaigua's adopted Budget Development Policy by the Budget Officer; and

WHEREAS, the tentative budget has been filed in the office of the Town Clerk of the Town of Canandaigua, 5440 Route 5 and 20 West, Canandaigua NY 14424, where it is available for inspection by any interested person during office hours and it is also available to view any time on the Town of Canandaigua website; and

WHEREAS, it is the understanding of the Town Board that the 2023 Tentative Town of Canandaigua budget is not tax cap compliant; and

WHEREAS, it is the intent of the Town Board to declare the tentative budget as the preliminary budget; and

WHEREAS, it is the intent of the Town Board to hold a public budget workshop meeting on September 21, 2022 at 6:00pm at the Town Hall of the Town of Canandaigua, and again (if needed) on October 3, 2022 at 6:00pm at the Town Hall of the Town of Canandaigua; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua does hereby acknowledge receipt of the tentative budget by the Budget Officer and does hereby declare the tentative budget as the 2023 Town of Canandaigua Preliminary budget; and

BE IT FURTHER RESOLVED, the Town Board has determined the 2023 Preliminary Town-wide Total Budget to be:

General Fund:	\$ 5,205,655
Highway Fund:	\$ 4,360,645
Fire District:	\$ 1,340,200
Water District(s):	\$ 2,378,588
Lighting District(s):	\$ 18,848
Drainage District(s):	\$ 25,585
Sewer District:	\$ 18,224
Uptown BID:	\$ 208,900

BE IT FURTHER RESOLVED, the Town Board directs the Budget Officer to prepare for viewing the preliminary budget of the Town of Canandaigua for the fiscal year 2023, including general Town funds, highway, special improvement districts funds, lighting district funds, and fire protection funds; and to file by September 15, 2022, in the office of the Town Clerk of the Town of Canandaigua, 5440 Route 5 and 20 West, Canandaigua NY 14424, where it is to be available for inspection by any interested person during office hours; and

BE IT FURTHER RESOLVED, the Town Board of Canandaigua does hereby establish a public hearing to be held on said preliminary budget on Monday, October 17, 2022, at 6:00 pm, (lower-level meeting room at 5440 Route 5 & 20 West, Canandaigua, NY and also by remote meeting (Zoom)). At such hearing, any person may be heard in favor of or against the preliminary budget as compiled or for or against any item or items therein contained; and

BE IT FURTHER RESOLVED, as required for notification the following are the proposed 2023 salaries of certain Elected Town Officers of the Town of Canandaigua:

Supervisor	\$ 21,861
Town Board member(s)	\$ 5,532
Town Clerk	\$ 72,581
Highway & Water Superintendent	\$ 111,135
Town Justice(s)	\$ 27,776; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua wishes to inform citizens that they have the right to provide written and oral comments and ask questions concerning the entire budget and the relationships of entitlement funds to the entire budget; and

BE IT FINALLY RESOLVED, that the Town Board of the Town of Canandaigua hereby directs the Town Clerk to post and provide notice of said public hearing.

RESOLUTION NO. 2022 – 233: SEQR DETERMINATION OF NON-SIGNIFICANCE AND ADOPTION OF LOCAL LAW TO AMEND THE TOWN CODE CHAPTER 174, CHAPTER 220, AND CHAPTER 1-17 RELATING TO SUBDIVISION OF LAND, ZONING, DEFINITIONS

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering the adoption of a local law to amend the town code Chapter 174 (subdivision of land), Chapter 220 (zoning), and Chapter 1, Section 17 (definitions); and

WHEREAS, the Town Board of the Town of Canandaigua held a public hearing(s) on the proposed local law on September 12, 2022; and

WHEREAS, the Town Board determines said proposed action is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

WHEREAS, the Town Board of the Town of Canandaigua has given consideration to the criteria for determining significance as set forth in § 617.7(c)(1) of the SEQR Regulations and the information contained in the Short Environmental Assessment Form Part 1; and

WHEREAS, the Town Board of the Town of Canandaigua has completed Part 2 and Part 3 of the Short Environmental Assessment Form; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby designates itself as lead agency for the described action; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua has reasonably concluded there would not be any substantial adverse impact on the following: land use planning or zoning regulations; intensity of use of the land; character or quality of the existing community; environmental characteristics; existing level of traffic or infrastructure, use of energy; public or private water supplies; public or private wastewater treatment utilities; character or quality of important historic, archaeological, architectural or aesthetic resources; natural resources; potential for erosion, flooding or drainage problems; or creation of a hazard to environmental resources or human health; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua determines upon the information and analysis documented, the proposed action will not result in any significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua does hereby make a Determination of Non-Significance on the proposed action; and

BE IT FURTHER RESOLVED, the Town Manager is hereby directed to sign the Short Environmental Assessment Form Part 3 and file with the Town Clerk as evidence the Town Board has determined the proposed action will not result in any significant adverse environmental impact; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua, after due deliberation, finds it in the best interest of the Town of Canandaigua and the community to adopt said Local Law; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua hereby adopts Local Law No. ____ of the Year 2022; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua directs the Town Clerk to include SEQR, findings, and narrative of the Town Board of the Town of Canandaigua as it pertains to this Local Law for filing purposes; and

BE IT FINALLY RESOLVED, the Town Board of the Town of Canandaigua hereby directs the Town Clerk to enter Local Law No. ____ of the Year 2022 in the minutes of this meeting, and in the Local Law Book of the Town of Canandaigua, and to give due notice of the adoption of said Local Law to the Secretary of State of New York.

Attachment 5

RESOLUTION NO. 2022 - 234: APPOINTMENT OF FINANCE CLERK II

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as 'Town Board') understands a vacancy exists in the Town Manager's Office for Finance Clerk II; and

WHEREAS, the Town Manager has determined a need to fill the position in order to continue to provide necessary services to the Town; and

WHEREAS, the Town Manager, along with Deputy Supervisor Terry Fennelly, the Town Clerk, the Human Resource and Payroll Coordinator, the Finance Clerk II, and the Administrative Coordinator held interviews for the vacant position with three potential candidates who were deemed to be qualified for this civil service position by Ontario County; and

WHEREAS, the Town Manager is recommending the appointment of Jessica Mull, who has previously served as the Principal Account Clerk for Seneca County, to fill the Town of Canandaigua's vacant full-time Finance Clerk II position effective September 12, 2022; and

WHEREAS, the Town Manager is recommending the starting salary for the position to be \$52,000, with an increase to \$55,000 after successful completion of the Finance Clerk II exam; and

NOW THEREFORE BE IT RESOLVED, that the Canandaigua Town Board hereby appoints Jessica Mull to the position of Finance Clerk II with a starting salary of \$52,000, with an increase to \$55,000 after successful completion of the Finance Clerk II exam, with a start date of September 12, 2022 to be paid from the General Fund expense line AA100.1230.145; and

BE IT FURTHER RESOLVED, the Town Manager is authorized to execute all necessary documents; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager and the Human and Resource and Payroll Coordinator.

RESOLUTION NO. 2022 – 235: ACCEPTANCE OF THE TOWN OF CANANDAIGUA PLANNING BOARD 2022 ANNUAL REPORT

WHEREAS, the Town of Canandaigua Planning Board, per their by-laws, is required to submit an annual report to the Town of Canandaigua Town Board (herein referred to as Town Board); and

WHEREAS, the Town Board acknowledges the work, commitment and importance of the Planning Board members to the community; and

NOW THEREFORE BE IT RESOLVED, the Town Board formally accepts the Town of Canandaigua Planning Board's 2022 Annual Report.

Attachment 6

RESOLUTION NO. 2022 – 236: ACCEPTING MRB GROUP QUOTE TO PREPARE A PRELIMINARY ENGINEERING REPORT FOR THE PROPOSED COUNTY ROAD 28 SEWER DISTRICT AND AUTHORIZING TOWN MANAGER TO EXECUTE DOCUMENTS

WHEREAS, the Town Board is interested in moving forward with the creation of a new sewer district for certain parcels on County Road 28 in the Town as recommended in the adopted Sewer Master Plan and the Town will be seeking outside funding for this project; and

WHEREAS, the Town Engineer, MRB Group, has provided a proposal for professional services to prepare a preliminary engineering report for the proposed sewer district which will include a map, plan, and report that can then be used to apply for outside funding; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua authorizes the Town Manager to execute all documents relative to the acceptance of the MRB Group proposal dated August 17, 2022 for professional services to prepare a preliminary engineering report for the proposed sewer district on County Road 28 with a cost not to exceed \$ 30,000; and

BE IT FURTHER RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Town Manager and to MRB Group.

Attachment 7

RESOLUTION NO. 2022 – 237: APPROVING AMENDED BYLAWS OF THE CANANDAIGUA LOCAL DEVELOPMENT CORPORATION

WHEREAS, The Town Board of the Town of Canandaigua (hereinafter referred to as the 'Town Board') is in receipt of a copy of draft amended bylaws of the Canandaigua Local Development Corporation (CLDC) that were recently amended and approved by the CLDC; and

WHEREAS, as stated in the original bylaws of the CLDC, any change to the bylaws of the CLDC requires approval by the Town of Canandaigua Town Board and the City of Canandaigua City Council; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby approves the amendments to the bylaws of the Canandaigua Local Development Corporation; and

BE IT FURTHER RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Town Manager, the City Manager, and the CLDC Executive Director, Matt Horn.

Attachment 8

RESOLUTION NO. 2022 – 238: ACCEPTING EASEMENTS RELATED TO THE RETREAT AT CENTERPOINTE LLC AND DIRECTING TOWN MANAGER TO SIGN SAID EASEMENTS AND FURTHER DIRECTING TOWN CLERK TO RECORD SAID EASEMENTS AT THE ONTARIO COUNTY CLERK'S OFFICE

WHEREAS, the Town of Canandaigua Planning Board has required the owners of the above-referenced parcels to dedicate two water utility and an Auburn Trail easement (the Easements) to the Town of Canandaigua; and

WHEREAS, the property owners of the above-referenced parcels have prepared the Easements for the Town of Canandaigua; and

WHEREAS, the Town Engineer of the Town of Canandaigua has recommended that the Town Board accept the Easements; and

WHEREAS, the Town Attorney of the Town of Canandaigua has recommended that the Town Board accept the Easements; and

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Canandaigua hereby accepts the Easements; and

BE IT FURTHER RESOLVED, that the Town Board hereby directs the Town Manager to execute the Easements; and

BE IT FINALLY RESOLVED, that the Town Board hereby directs the Town Clerk to arrange for the Easements to be filed at the Ontario County Clerk's Office.

Attachment 9

RESOLUTION NO. 2022 – 239: AUTHORIZATION FOR TOWN OF CANANDAIGUA TOWN MANAGER TO SIGN STORMWATER CONTROL FACILITIES MAINTENANCE AGREEMENT FOR THE RETREAT AT CENTERPOINTE LLC

WHEREAS, the Town of Canandaigua and The Retreat at Centerpointe LLC wish to enter into a Stormwater Control Facilities Maintenance Agreement to provide for the long term maintenance and continuation of permanent stormwater control measures as detailed in plans titled "Final Erosion Control Plan" as prepared by McMahon LaRue Associates PC, and signed by the Town Planning Board Chairman; and

WHEREAS, the Town of Canandaigua as an MS4 is required to obtain stormwater control facilities maintenance agreements on new projects located within the Town of Canandaigua; and

WHEREAS, the Town and the property owner desire that the permanent stormwater control measures be constructed, as detailed on the approved project plans, and thereafter be maintained, cleaned, repaired, replaced, and continued in perpetuity by the property owner (St. James Townhomes Inc) in order to ensure optimum performance of the components; and

WHEREAS, the property owner (The Retreat at Centerpointe LLC) shall be responsible for all expenses related to the maintenance of the stormwater control measures; and

WHEREAS, a copy of the Stormwater Control Facilities Maintenance Agreement presented to the Town Board for consideration and is available for review on the Town's website and is on file with the Town Clerk's office; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua authorizes the Town Manager to sign the Stormwater Control Facilities Maintenance Agreement between the Town of Canandaigua and The Retreat at Centerpointe LLC for the stormwater facilities located at Centerpointe Apartments Phase 3 and directs the Town Clerk to file such Maintenance Agreement at the Ontario County Clerk's office.

Attachment 10

RESOLUTION NO. 2022 – 240: AUTHORIZATION TO PROCEED WITH MIXED USE ZONING, REFERRAL TO PLANNING BOARD FOR ADVISORY REPORT

WHEREAS, on August 12, 2022, the Town Clerk received a Petition to Amend the Official Zoning Map (Mixed Use Overlay) application from Venezia Group LLC to rezone property at 2435 Brickyard Road (TM#70.00-1-67.111) from Industrial to Mixed Use Overlay, and

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as "Town Board") has received a request to amend the official zoning map from the Town Clerk; and

WHEREAS, per Town Code §220-33(D) and per the recommendation from the Town Planner dated August 29, 2022. The Town Board has interpreted that this property is located within the MUO District boundaries as depicted on the Town's Official Zoning Map signed/dated December 15, 2021; and

WHEREAS, the Town Clerk and the Planner have reviewed the application and Town Code §220-33; and

WHEREAS, the Town Board, after review of the application, may by Town Code §220-33(C) refer such requests to the Town of Canandaigua Planning Board for an advisory report; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby refers the rezoning request of 2435 Brickyard Road (TM#70.00-1-67.111) from Industrial to Mixed Use Overlay to the Town of Canandaigua Planning Board pursuant to Town Code §220-33(C)(2) and further requests the Planning Board provide such report to the Town Board of the Town of Canandaigua within sixty (60) days from the date of this resolution; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager, the Town Planner, and to the Chairman of Town of Canandaigua Planning Board.

Attachment 11

- Approval of the following Town Board Meeting Minutes:
August 15, 2022
- Payment of the Bills
Abstract Claim Fund Totals presented by Town Clerk
Voucher Summary Report for Town Board signatures
(By signing, Town Board members represent they have reviewed the purchases for compliance with the Town's approved policies & approve of the prepared Voucher Summary Report and the attached invoices)

Utility Abstract dated 8/29/22 totaling \$ 9,471.16

General Fund	\$ 7,725.10
Water Districts	\$ 1,746.06

Town Board Abstract dated 9/12/22 totaling \$ 246,496.16

General Fund	\$ 86,904.29
Highway Fund	\$ 106,753.02
Capital Projects	\$ 8,480.50
Water Districts	\$ 44,358.35

- Privilege of the Floor
- Other Business
- Privilege of the Floor
- Executive Session, as requested
- Adjournment

ATTACHMENT 1

Communications

To the Town of Canandaigua Board

Subject: 3950 County Road 16 (West Lake Road), Canandaigua, NY 14424

Let me start off by drawing your attention to the following pictures, taken Friday, July 15, 2022. The intent of these pictures is to show the topography of the land in question, specifically the area along West Lake Road (CR-16). Approximately two-thirds of the distance along the section of road where the property sits there is guardrail on the east side of the road. On the lake side of this guardrail is approximately two to three feet of somewhat level ground before the embankment plunges at an estimated 65 to 80 degree slope to the water of Canandaigua Lake approximately twenty to twenty-five (20-25) feet below. From what is visible from the road, there is no flat shoreline at the base of this slope. On the west side of West Lake Road, the ground rises at a rather steep angle of 35 to 60 degrees (estimated) to where a structure (house) sits. If the reader of this paper hasn't been out to this location to actually see the challenges development of this site would entail, I strongly urge you to go.



**West Lake Road (CR-16)
Facing South showing guardrail on
East side of the road**



**West Lake Road (CR-16)
Facing North showing embankment
on West side of the road**



West Lake Road (CR-16)
Facing West showing embankment
with structure



West Lake Road (CR-16)
Facing East over the guardrail and
showing Lake Canandaigua far below

(Due to the heavy ground cover of
poison ivy, I didn't venture beyond the
guardrail to get a better shot of the
steepness of the slope)

The following screen captures illustrate the area along West Lake Road (CR-16) that is under consideration by the Town of Canandaigua. This area lies just South of German Brothers Marina. The approximate location of the area under consideration is indicated on the pictures below.



Topo map of the area under consideration.

For those unfamiliar with topo maps, the spacing of the lines indicates the slope of the land. The closer the lines are to each other, the steeper the slope. The heavy lines on this topo map represent a change in elevation of 100 feet; each light line represents a 20 foot increment in elevation.

Those familiar with the topography of Rileys Run can equate its slope to what is shown on this topo map. As can be seen, the lines along the shore of Canandaigua Lake are closer together indicating a steeper slope than what is on Rileys Run. This topo map also shows West Lake Road (CR-16) and its extreme closeness to the lake.

As can be seen from the above photos and screen captures, the topography of the area under consideration can be considered very steep. This, combined with the lack of area on the lake side of the guardrail, will present a monumental challenge to any development and subsequent use of this shoreline. Needless to say, the more the challenge the higher the cost to overcome.

The developer (RSM West Lake Road LLC), in changing their application in 2012 for a conservation subdivision, reduced the number of lots to 61 lots and eliminated the boat slips from the application. I would presume that they, too, recognized the extreme cost it would incur to develop the shoreline and to meet necessary ADA compliance requirements in utilizing the shore line.

The following draws attention to the issues I see in any purchase of this property and the subsequent development of it.

Safety issues

- Danger in crossing West Lake Road (CR-16)
- No shoulder to speak of on CR-16 in the area under consideration
- Guardrails on the lake side of CR-16
- Steep embankment from CR-16 to the lake, limiting accessibility

ADA Compliance Issues

- All the same issues as listed above under "Safety Issues", plus
- The embankment on the lake side of CR-16 is **very** steep and the guardrail allows no expansion (from what I can see) of the road's shoulder to accommodate any wheelchair. There is minimal area to effect a safe crossing from one side of CR-16 to the other. Although the speed limit is 35mph, cars traveling this road sometimes don't adhere to this speed, making crossing the road a hazard.
- High cost to make access to lake ADA compliant
 - Case in point: The hiking trail alongside Routes 5 & 20, going from Middle Cheshire Road to West Lake Road (CR-16). My understanding is that the construction cost of this "switchback trail" was initially projected to be very low; however, in making it compliant to ADA requirements the cost for it became magnitudes more expensive. Although this trail is used, in the seven and one-half years I've lived here, I have yet to see more than one or two people on it at a time, and then **very** infrequently.

Parking Issues

- No safe parking available on CR-16 in the area under consideration.
- Parking area would need to be developed on west side of CR-16, and doing so would require that it be uphill from CR-16, thereby involving engineering to make it ADA compliant to allow safe access across CR-16.

Privacy Issues

- Any hiking trail developed on the land acquired by the town is open to all public access.
- Any hiking trail developed on the land acquired by the town leaves the properties abutting said land open to potential access and loss of privacy.
- Unless a hiking trail developed on said potentially acquired land has public access points along it, private landowners abutting said potential trail run the very real risk of hikers crossing their properties to gain access, thereby Trespassing on their properties. Contrary to what a person may believe, not everyone respects the property rights of others and trespassing does occur.
- Any Trespass on private property opens the potential to security issues.

Potential link to the Lakewood Meadows HOA hiking trails

- I would hope that any link to the proposed land for public purchase from the Lakewood Meadows HOA land would need to be approved by a vote of the residents of Lakewood Meadow, NOT just by a vote of the three board members of our HOA. This is a **major** issue that **needs** to be voted on by **all** members.
 - Opening up the Lakewood Meadows hiking trails to the public would enable easy access to the backyards of those private properties behind which our current hiking trails go. Especially the south side of Quincy Drive. (Lower Woodland Trail)
 - In addition, the backyards of both ends of Rileys Run would be exposed. (The sides that abut the anticipated development.) And also to be considered are the backyards of the residents on the east side of Acorn Hill Drive (not part of Lakewood Meadows).
- Public access to the Lakewood Meadows trails allows for unknown characters to become more familiar with our community beyond just driving on our roads, which *are* public right-of-ways.
- Granting public access to the Lakewood Meadows hiking trails could potentially cause members of our community great expense in ensuring their continued privacy from the public if they feel it necessary to add fences or other means of screening (a potentially unwanted item) along their property lines. This would be an unexpected, unequal and unfair financial burden on these property owners. If these affected property owners were to approach the HOA to defray this cost, any increase in HOA dues to accommodate this request, by spreading the cost among all members of our HOA, would be an unexpected, unfair and unwanted burden.

Comments

As members of the Town's History Team, my wife and I listened in on discussions in 2018 regarding the land under consideration. It appears to us that the developer of the above lots would like to "unload" that part of the property that either doesn't fit his vision for the buildout of the sited development, or he sees the cost of development on the shoreline as unrealistic. See pages 9, 10 and 11 of the attached PDF entitled "**3950 County Road 16**", from a previous town meeting. At the time we first learned of the proposed sale of the parcels, the developer was seeking to sell all three parcels to the Town; there was no option to purchase less than all. To me, at least, the developer is asking an unreasonable amount for the sale of that property, instead of leaving it undeveloped as open space in his development. I would ask the following questions:

- Why should the Town of Canandaigua feel the need to purchase this land, either all of it or part of it?
 - High cost of acquisition
 - Please refer to pages 17 thru 21 of the attached PDF. If the Town exercises its option as defined in these pages, the developer basically has the Town over a barrel forcing it to purchase at an as yet undetermined price. In today's market, this could very well lead to a Bond Issue in order for the Town to afford to proceed with the purchase, thus increasing the tax burden on every resident of the Town.
 - High cost to improve it to accomplish the following:
 - Trail development
 - Improvements to, or demolition of present house on the property
 - Potential expense in the installation of Rest Rooms to accommodate visitors
 - Parking
 - ADA Compliance costs
 - Potential minimal water craft access
 - As above, the cost of the improvements could very well add to the tax burden.

- Why should the residents of our HOA community feel the need to open our trails to the public and lessen the security and privacy of our community?
- And realistically speaking, just how many residents would utilize a steep trail to the lake, a trail that would for all practical purposes end at West Lake Road without reasonable access to the lake itself?

Personally, I agree with the Town that acquiring land along the lake to preserve the lake and the lake front as a conservation measure is a good thing and worth consideration. However, the high price the developer of the above property is asking for the offered land, added to the anticipated high costs of making it publicly accessible and useable, would only add to the tax burden on the residents of the entire town without providing property that could reasonably be expected to see significant use. In my opinion the total expenditure for this would be better served by purchasing lakefront land that could be developed by the Town, and then be utilized by a greater number of town residents in an environment offering safer and better access for all.

Respectfully submitted,
Richard West
3932 Rileys Run
Canandaigua, NY 14424
LFOD.rjw@gmail.com

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>
Sent: Monday, August 15, 2022 9:26 AM
To: 'Richard West'
Cc: Sarah Reynolds
Subject: RE: Canandaigua Town Board Meeting Agenda for July 18, 2022, Resolution No. 2022-193
Attachments: To the Town of Canandaigua Board.pdf

Mr. West,

Thank you for your email. I apologize for the miscommunication, we certainly were not trying to keep your letter from being shared. Actually, I shared your email and letter with the full town board both electronically as well as in a report that I do weekly to the Town Board. The comments back were that your writings were very thoughtful.

At this time, I do not believe the Town Board will take any action as we are awaiting additional information from an outside entity which could significantly alter the plans perhaps making it more feasible for the Town of Canandaigua. We will certainly provide your comments during the September Town Board meeting (circulation of communication). I would anticipate the next discussion relating to this acquisition to happen at the September Town Board meeting.

Sarah – please make sure this gets added to the Communication Binder.

Douglas E. Finch, Town Manager

Town of Canandaigua
5440 Route 5&20W
Canandaigua, NY 14424
Phone: (585)337-4728

From: Richard West (lfod.rjw@gmail.com) <lfod.rjw@gmail.com>
Sent: Wednesday, August 10, 2022 11:10 PM
To: 'Doug Finch, Town Manager' <dfinch@townofcanandaigua.org>
Cc: jsimpson@townofcanandaigua.org; tfennelly@townofcanandaigua.org; kdemay@townofcanandaigua.org; arudolph@townofcanandaigua.org; sreynolds@townofcanandaigua.org; jchrisman@townofcanandaigua.org; Richard West <LFOD.rjw@gmail.com>
Subject: RE: Canandaigua Town Board Meeting Agenda for July 18, 2022, Resolution No. 2022-193
Importance: High

Hello Doug,

It is with some concern that in reading through the DRAFT of the “minutes” of the July 18, 2022, Town of Canandaigua Board meeting as shown on the Town’s website, I failed to find the contents of the attachment to the email I wrote to the Board members and to you expressing my opinion regarding the potential purchase by the Town of 3950 County Road 16 (West Lake Road). I had been informed by you (see below) that the contents of the email would be passed along to the Town Clerk for insertion. I feel it’s important that all views regarding any potential purchase wherein tax payer funds are committed should be presented. I can only presume that corrections and/or additions to the Minutes will be made to accurately reflect all opinions, and that the corrected minutes will be published to the website, etc.

In case the document I sent to you and the Board prior to the Board Meeting presenting my view on the matter has been misplaced, I have attached a copy to this email. I would hope that my opinion in its entirety (including the photos therein) will become part of the official minutes of the Board Meeting and be available to others.

Thank you and have a great day.
Richard West

*"The greatest danger to American freedom is a government that ignores the Constitution."
Thomas Jefferson*

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>
Sent: Monday, July 18, 2022 9:20 AM
To: 'Richard West' <lfod.rjw@gmail.com>
Subject: RE: Canandaigua Town Board Meeting Agenda for July 18, 2022, Resolution No. 2022-193

Richard,

Thank you I will pass along to the Town Clerk for the minutes, thank you.

Douglas E. Finch, Town Manager
Town of Canandaigua
5440 Route 5&20W
Canandaigua, NY 14424
Phone: (585)337-4728

From: Richard West (lfod.rjw@gmail.com) <lfod.rjw@gmail.com>
Sent: Sunday, July 17, 2022 4:35 PM
To: dfinch@townofcanandaigua.org
Cc: sreynolds@townofcanandaigua.org; Richard West <LFOD.rjw@gmail.com>
Subject: Canandaigua Town Board Meeting Agenda for July 18, 2022, Resolution No. 2022-193

Hello Doug,

I have sent the following email to the Town of Canandaigua Board to voice my concerns about the Town's potential acquisition of the property located at 3950 West Lake Road (CR-16). It is my understanding that to have my concerns entered into the minutes of the Town Board meeting on July 18, 2022, the email and its attachments should be sent to you as well.

In reading the Canandaigua Town Board Meeting Agenda for July 18, 2022, Resolution No. 2022-193, it appears you have already decided to exercise the purchase option you secured for \$250.00 on 3950 County Road 16. I would encourage you to read the attached PDF document (To the Town of Canandaigua Board.pdf), **BEFORE** you vote, wherein I present an opposing argument to this purchase. From my viewpoint, the developer (RSM West Lake Road LLC), based on the conditions of

the purchase option, has the town over a barrel wherein the Town will purchase the property with basically a "blank check" which may very well require an increase in taxes to meet this unknown expenditure. This is equivalent to entering into a contract without seeing the property and not reading the fine print. I commend the Town for wanting to preserve the land, but an expenditure such as what is being considered is, in my opinion, a very poor use of public funds. The money required to potentially acquire the land at 3950 West Lake Road (CR-16) could be spent elsewhere where a greater number of Town of Canandaigua residents could benefit. The anticipated costs to improve the property under consideration and make it useable and accessible could well exceed a reasonable amount.

Please refer to the attached PDF file wherein I have presented points that should be considered before saddling the taxpayers with a financial burden that can't be utilized by all.

Respectfully submitted,
Richard West
3932 Rileys Run
Canandaigua, NY 14424
973-697-3320
LFOD.rjw@gmail.com

The attachment (To the Town of Canandaigua Board.pdf) provides points that I feel should be considered by the Board and other interested parties before any vote by the Board is made. Should you have any questions, please don't hesitate to contact me.

Thank you, and have a great day.
Richard West

*"The greatest danger to American freedom is a government that ignores the Constitution."
Thomas Jefferson*

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>
Sent: Monday, August 15, 2022 8:31 AM
To: 'dean smith'
Cc: 'Cathy Menikotz'; 'Jared Simpson'; Sarah Reynolds
Subject: RE: 3950 Cty Road 16 proposal

Mr. Smith,

The Town of Canandaigua approved the construction of the subdivision in 2011, so there are no public hearings for approvals. While they need to still building permits, they are approved to development the housing subdivision and so no further public hearings relative to subdivision or construction will be held.

The Town has not exercised the option to purchase the area in green and red, the current option agreement expires September 30, 2022. At this time we believe the developer will likely be pulling construction permits soon related to the new development.

SR – for communication binder please

Douglas E. Finch, Town Manager

Town of Canandaigua
5440 Route 5&20W
Canandaigua, NY 14424
Phone: (585)337-4728

From: dean smith (mypers1045@gmail.com) <mypers1045@gmail.com>
Sent: Monday, August 15, 2022 7:32 AM
To: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>
Cc: Cathy Menikotz <cmenikotz@townofcanandaigua.org>
Subject: Re: 3950 Cty Road 16 proposal

Hi Doug and Cathy,

What is the status of this development effort?
Please reference the **GREEN** in the snippet below.

I have heard equipment moving behind the Riley's run homes adjacent to the property of interest.
Thus the reason for checking in on this.

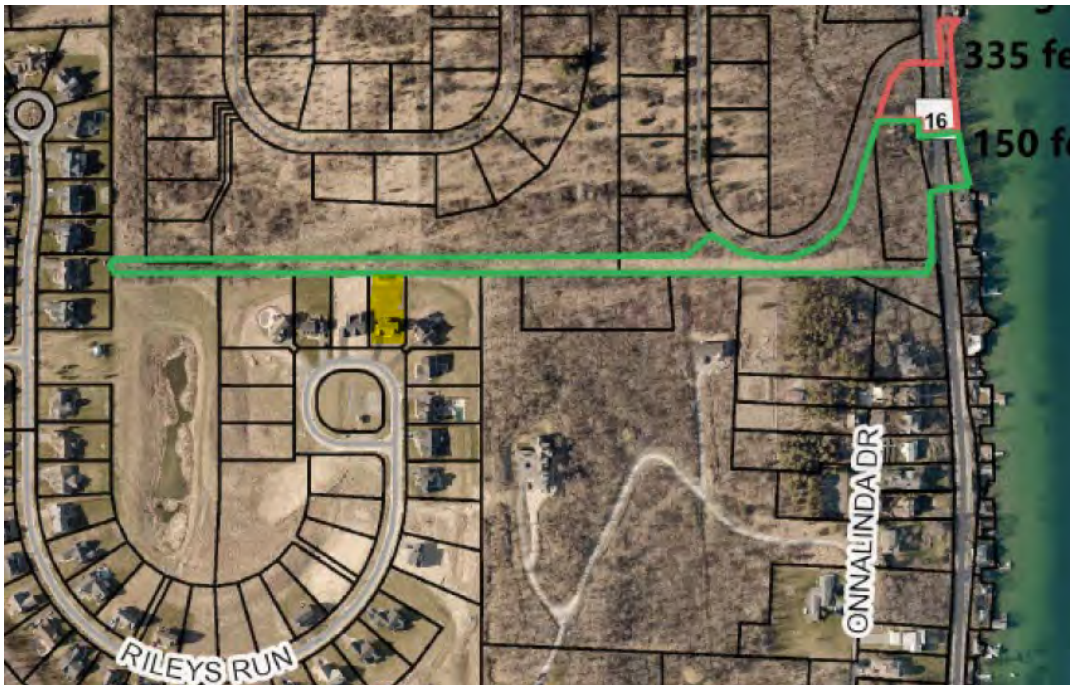
Does the builder have the go ahead now to start developing?
What is the status of the town's plans to buy the buffer zone at the adjacent line?
Is there a plan that details what is to become of the buffer zone of trees at the adjacent line?

There are still several concerns for the Rileys Run property owners adjacent to this development
... privacy, security, impact on property values, etc.
We would very much like to weigh-in on the corresponding plans

Let me know what you can please.

I can then inform the others regarding status and process/plans

Thanks, dean smith



On Tue, Jun 29, 2021 at 9:12 AM Doug Finch, Town Manager <dfinch@townofcanandaigua.org> wrote:

Mr. Smith,

Thank you for your email. At this time there is nothing specific to share relating to possible trail or development, I am waiting for additional information from the developer. I had a conversation with him two weeks ago during which time he indicated he is still considering if he wants to proceed with the Town of Canandaigua. As always, if I can be of any assistance please do not hesitate to contact me.

Douglas E. Finch, Town Manager

Town of Canandaigua

5440 Route 5&20W

Canandaigua, NY 14424

Phone: (585)394-1120 ext. 2234

From: dean smith (mypers1045@gmail.com) <mypers1045@gmail.com>

Sent: Saturday, June 26, 2021 11:32 AM

Dear Rebecca, Jeff, and Ananda Park Team,

I just wanted to share how much we love coming to stay in Haeho. This was our third year and it is just perfect. You keep everything up beautifully. Such a magical spot for our family vacation. Thank you for all the wonderful memories. We love it there and can't wait to come back. Sincerely, Adina & family

CANANDAIGUA TOWN CLERK

AUG 17 2022

RECEIVED

Quinn

ATTACHMENT 2

Reports of Officials & Department Heads

Town Clerk Report for the September 12, 2022, Town Board Meeting

1. **Monthly Financial Report:** Revenues collected in the Town Clerk's office for the month of August 2022 totaled \$126,206.92. (see attached).
2. **Mailchimp Update:** As of September 1, 2022, the number of individuals receiving notifications from the Town via Mailchimp is 1,735 (compared to 1,560 one year ago).
3. **AOT Tax Collector Mentor:** Through the Association of Town, I have been selected to be a Collecting Officer Mentor. The program is set up to mentor new tax collectors in NYS. I will be working with collectors in municipalities of a similar size as the Town of Canandaigua. I am very excited to work with other experienced collectors as well as new collectors across New York State.
4. **Resolutions:**
 - a. Sureties: None at this time

Please let me know if you have any questions.

Submitted by,

Jean Chrisman
Town Clerk

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Marriage Lic.	Marriage License Fees	31	542.50
		Sub-Total:		\$542.50
AA100..2001	Cabins / Halls / Pavillions	Onanda Halls/Lodging	11	2,438.00
		Sub-Total:		\$2,438.00
AA100.1255	Conservation	Conservation	18	120.38
	Misc. Fees	Marriage Cert	39	390.00
	Peddling & Soliciting	Peddling & Soliciting	1	100.00
		Sub-Total:		\$610.38
AA100.1603	Misc. Fees	Death Cert	41	410.00
		Sub-Total:		\$410.00
AA100.2001	Blue Heron Pavilion	Blue Heron Pavilion	2	45.00
	BYS Fee	BYS Fee	29	145.00
	Cart Fee	CC Cart Fee	191	10.75
	Credit Card Processing Fee	Credit Card Processing Fee	157	198.29
	Facility Alcohol Permit	Facility Alcohol Permit	1	100.00
	General Lic.	Park Permit Res	6	210.00
		Park Permits Non	4	260.00
	Onanda Cabin NON Residential Daily	Onanda Cabin NON Residential Daily	14	1,440.00
	Onanda Cabin NON Residential Weekly	Onanda Cabin NON Residential Weekly	5	1,840.00
	Onanda Cabin Residential Daily	Onanda Cabin Residential Daily	9	770.00
	Onanda Park Pavilion	Onanda Park Pavilions	16	1,273.00
	Outhouse Park Hall Full Day	Outhouse Park Hall Full Day	7	950.00
	Outhouse Park Pavilion	Outhouse Park Pavilion	6	240.00
	Pavilion rental	Pierce Park Pavilions	2	45.00
	Walk Ins	Onanda Receipts	129	6,556.00
	WL Schoolhouse Weekend	WL Schoolhouse Weekday	2	60.00
		WL Schoolhouse Weekend	3	140.00
		Sub-Total:		\$14,283.04
AA100.2110	Plan & Zone	Zoning Fee	13	2,950.00
	Shrot-Term Rental Registration	Short-Term Rental Registration	1	41.67
		Sub-Total:		\$2,991.67
AA100.2120	Plan & Zone	Soil Erosion	7	1,050.00
		Sub-Total:		\$1,050.00
AA100.2148	Misc. Fees	Returned Check Fee	1	20.00
		Sub-Total:		\$20.00
AA100.2544	Dog Licensing	Female, Spayed	89	1,691.00
		Female, Unspayed	7	189.00
		Male, Neutered	69	1,311.00
		Male, Unneutered	3	81.00
		Replacement Tags	3	9.00
	Late Fees	Late Fees	26	130.00

Account#	Account Description	Fee Description	Qty	Local Share
			Sub-Total:	\$3,411.00
AA100.2590	Building Fee	Building Fee	32	22,205.70
	Plan & Zone	Site Development	18	14,178.80
			Sub-Total:	\$36,384.50
AA100.2591	Misc. Fees	Transfer Coupons	1677	3,354.00
			Sub-Total:	\$3,354.00
CM100-2001	Plan & Zone	Parks And Recreation	18	31,000.00
			Sub-Total:	\$31,000.00
SW500.2140	Rents Payments	Rents Payments	41	22,395.89
			Sub-Total:	\$22,395.89
SW500.2142	Water Sales	Water Sales	5	543.75
			Sub-Total:	\$543.75
SW500.2144	Service Hookups	Service Hookups	2	2,057.00
			Sub-Total:	\$2,057.00
SW500.2148	Penalty	Penalty	34	915.07
			Sub-Total:	\$915.07

Total Local Shares Remitted:	\$122,406.80
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Amount paid to: NYS Ag. & Markets for spay/neuter program	188.00
Amount paid to: NYS Environmental Conservation	2,914.62
Amount paid to: State Health Dept. For Marriage Licenses	697.50

Total State, County & Local Revenues:	\$126,206.92
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Total Non-Local Revenues:	\$3,800.12
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To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Jean Chrisman, Town Clerk, Town of Canadaigua during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date


 Town Clerk

 9/1/2022
 Date

NYS DOH Marriage	Ck # 2584	\$697.50
NYS Ag Markets (dog)	Ck # 2585	\$188.00
NYS DEC (decals)	EFT	\$2,914.62
Pymt To Town Park & Rec Fees	Ck # 2586	\$31,000.00
Original Pymt To Town		\$91,406.80
Infintech (Credit Card Charges for July)		-\$487.84
Infintech (Cart Fee 5c/Trans) July 2022		-\$26.60
Total W/drawals from TC Ckg Act		-\$514.44
Pymt to Town Receipts	Ck # 2587	\$90,892.36
Total of Checks Written/Transfer:		\$126,206.92

Automatically W/drawn from TC Ckg Act (8/5/22)

Automatically W/drawn from TC Ckg Act (8/15/22)

Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

Established 1789

August 2022 Monthly Report Shawna Bonshak, Town Planner

Zoning Board Activity

3981 County Road 16, accessory structure, lakeside, requesting four (4) area variances (*denied*).
2970 State Route 21, area variance for garage addition (*denied*).
0000 Hickox Road, three (3) lot depth area variances associated with subdivision (*granted*).
5007/5009 County Road 16, three (3) setback area variances, lot coverage variance for new home construction (*granted*).

Planning Board Activity

The Planning Board's 2022 Annual Report is attached for review and approval.

4118 Onnalinda Drive- three (3) lot subdivision (*approved*).
4096 Onnalinda Drive- three (3) lot subdivision (*approved*).
0000 Hickox Road- three (3) lot subdivision (*approved*).
5993 County Road 32- two (2) lot subdivision and amended special use permit for construction company/storage yard (*approved*).
5007/5009 County Road 16, site plan approval for new home construction (*continued to later date*).

Distributed Sun came to the 8/24/22 Planning Board meeting to discuss two sketch plans for solar arrays- a 40-acre site on County Road 30 and a 30-acre site on New Michigan Road. I am unsure how they plan to move forward as both sites were deemed "prime ag" by our Ag Committee. It was recommended, if they do plan to submit a formal Special Use Permit application, to reconfigure with an analysis of current ag activity and potential amendments to proposed layouts per discussions with the Ag Committee and beyond.

Note that our September agendas for PB and ZBA are substantial, and I anticipate the same in October, per my time spent with potential applicants.

Project updates

Chris J has been working closely with the Cloudpermit team on formatting the digital building permits and fee schedule. He, Alley H and I, walked through the new program in a training environment and will continue work on the configuration phase with Cloudpermit.

Both Lamar digital billboards are now active, and the Town had its first event advertised in August. We are now finalizing our advertising weeks for 2023.

Kim Burkard has begun training to help me with the Planning and Zoning application intake and processing and will formally start on September 1st. Thank you to Kelley Weed for her assistance during her time here and we wish her good luck as she returns to the Victor school district.

Occupancy Percentage Report - Weekly

Aug 1 2022 to Sep 12 2022

Site Class	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total
Week 31 - Aug 2022	Aug-1-22	Aug-2-22	Aug-3-22	Aug-4-22	Aug-5-22	Aug-6-22	Aug-7-22	
Sites-General	5	5	6	6	9	11	13	55
Week 31 Rentals:	5	5	6	6	9	11	13	55
Rentals Available:	14	14	14	14	14	14	14	98
Occupancy Percentage:	35.71%	35.71%	42.86%	42.86%	64.29%	78.57%	92.86%	56.12%
Week 32 - Aug 2022	Aug-8-22	Aug-9-22	Aug-10-22	Aug-11-22	Aug-12-22	Aug-13-22	Aug-14-22	
Sites-General	12	8	8	8	12	12	9	69
Week 32 Rentals:	12	8	8	8	12	12	9	69
Rentals Available:	14	14	14	14	14	14	14	98
Occupancy Percentage:	85.71%	57.14%	57.14%	57.14%	85.71%	85.71%	64.29%	70.41%
Week 33 - Aug 2022	Aug-15-22	Aug-16-22	Aug-17-22	Aug-18-22	Aug-19-22	Aug-20-22	Aug-21-22	
Sites-General	7	7	9	9	11	10	6	59
Week 33 Rentals:	7	7	9	9	11	10	6	59
Rentals Available:	14	14	14	14	14	14	14	98
Occupancy Percentage:	50.00%	50.00%	64.29%	64.29%	78.57%	71.43%	42.86%	60.20%
Week 34 - Aug 2022	Aug-22-22	Aug-23-22	Aug-24-22	Aug-25-22	Aug-26-22	Aug-27-22	Aug-28-22	
Sites-General	6	6	6	8	9	12	9	56
Week 34 Rentals:	6	6	6	8	9	12	9	56
Rentals Available:	14	14	14	14	14	14	14	98
Occupancy Percentage:	42.86%	42.86%	42.86%	57.14%	64.29%	85.71%	64.29%	57.14%
Week 35 - Sep 2022	Aug-29-22	Aug-30-22	Aug-31-22	Sep-1-22	Sep-2-22	Sep-3-22	Sep-4-22	
Sites-General	6	6	7	9	10	14	12	64
Week 35 Rentals:	6	6	7	9	10	14	12	64
Rentals Available:	14	14	14	14	14	14	14	98
Occupancy Percentage:	42.86%	42.86%	50.00%	64.29%	71.43%	100.00%	85.71%	65.31%
Week 36 - Sep 2022	Sep-5-22	Sep-6-22	Sep-7-22	Sep-8-22	Sep-9-22	Sep-10-22	Sep-11-22	
Sites-General	6	5	5	5	5	0	0	26
Week 36 Rentals:	6	5	5	5	5	0	0	26
Rentals Available:	14	14	14	14	14	14	14	98
Occupancy Percentage:	42.86%	35.71%	35.71%	35.71%	35.71%			26.53%
Total Rentals:	42	37	41	45	56	59	49	329
Total Available:	84	84	84	84	84	84	84	588
Occupancy Percentage:	50.00%	44.05%	48.81%	53.57%	66.67%	70.24%	58.33%	55.95%

Occupancy Percentage Report - Weekly

Aug 1 2022 to Sep 12 2022

Site Class	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total
Week 31 - Aug 2022	Aug-1-22	Aug-2-22	Aug-3-22	Aug-4-22	Aug-5-22	Aug-6-22	Aug-7-22	
Sites-General	2	0	1	0	2	7	5	17
Week 31 Rentals:	2	0	1	0	2	7	5	17
Rentals Available:	14	14	14	14	14	14	14	98
Occupancy Percentage:	14.29%		7.14%		14.29%	50.00%	35.71%	17.35%
Week 32 - Aug 2022	Aug-8-22	Aug-9-22	Aug-10-22	Aug-11-22	Aug-12-22	Aug-13-22	Aug-14-22	
Sites-General	0	1	2	3	2	8	9	25
Week 32 Rentals:	0	1	2	3	2	8	9	25
Rentals Available:	14	14	14	14	14	14	14	98
Occupancy Percentage:		7.14%	14.29%	21.43%	14.29%	57.14%	64.29%	25.51%
Week 33 - Aug 2022	Aug-15-22	Aug-16-22	Aug-17-22	Aug-18-22	Aug-19-22	Aug-20-22	Aug-21-22	
Sites-General	3	2	1	2	3	10	4	25
Week 33 Rentals:	3	2	1	2	3	10	4	25
Rentals Available:	14	14	14	14	14	14	14	98
Occupancy Percentage:	21.43%	14.29%	7.14%	14.29%	21.43%	71.43%	28.57%	25.51%
Week 34 - Aug 2022	Aug-22-22	Aug-23-22	Aug-24-22	Aug-25-22	Aug-26-22	Aug-27-22	Aug-28-22	
Sites-General	2	1	1	1	2	5	5	17
Week 34 Rentals:	2	1	1	1	2	5	5	17
Rentals Available:	14	14	14	14	14	14	14	98
Occupancy Percentage:	14.29%	7.14%	7.14%	7.14%	14.29%	35.71%	35.71%	17.35%
Week 35 - Sep 2022	Aug-29-22	Aug-30-22	Aug-31-22	Sep-1-22	Sep-2-22	Sep-3-22	Sep-4-22	
Sites-General	2	1	2	1	1	4	4	15
Week 35 Rentals:	2	1	2	1	1	4	4	15
Rentals Available:	14	14	14	14	14	14	14	98
Occupancy Percentage:	14.29%	7.14%	14.29%	7.14%	7.14%	28.57%	28.57%	15.31%
Week 36 - Sep 2022	Sep-5-22	Sep-6-22	Sep-7-22	Sep-8-22	Sep-9-22	Sep-10-22	Sep-11-22	
Sites-General	3	0	0	1	0	2	3	9
Week 36 Rentals:	3	0	0	1	0	2	3	9
Rentals Available:	14	14	14	14	14	14	14	98
Occupancy Percentage:	21.43%			7.14%		14.29%	21.43%	9.18%
Week 37 - Sep 2022	Sep-12-22							
Sites-General	1							1
Week 37 Rentals:	1							1
Rentals Available:	14							14
Occupancy Percentage:	7.14%							7.14%
Total Rentals:	13	5	7	8	10	36	30	109
Total Available:	98	84	84	84	84	84	84	602
Occupancy Percentage:	13.27%	5.95%	8.33%	9.52%	11.90%	42.86%	35.71%	18.11%

Investment Authorization

This authorization form is in keeping with the Town Board's Investment Policy adopted by the Town Board of the Town of Canandaigua annually at their Organizational Meeting, in keeping with Article XIV: Process for Investments, and shall be authorized by two of the following people holding the positions of: Town Supervisor, Chair of the Finance Committee, Town Clerk, Town Manager or Finance Clerk.

To: Town of Canandaigua Town Board

Authorized Banks of the Town of Canandaigua

(Canandaigua National Bank, Lyons National Bank, NYCLASS, or American Deposits)

The following individuals do hereby authorize the investment of \$ 2,003,053.86

☒ For a term of 30 days at a rate of 1.77 % interest at CNB.

☐ Into a NYCLASS investment account.

☐ Into an American Deposits investment account.

The funds being invested are made up of monies from the following funds: _____

\$1,001,526.93 = AA100 (General Fund), \$500,763.47 = AA234
(Open Space Reserve) and \$500,763.46 = SW500 (CCWD#1)

Authorized by the following individuals (2 required):

Signature: [Signature]

Name: Doug Finch

Title: Town Manager

Date: 8/17/22

Signature: [Signature]

Name: Jean Chrisman

Title: Town Clerk

Date: 8/17/22

Town of Canandaigua

5440 Routes 5 & 20 West Canandaigua, NY 14424
(585) 394-1120 / Fax (585) 394-9476
www.townofcanandaigua.org

MEMO

To: Canandaigua Town Board Date: August 31, 2022
From: Kate Silverstrim-Jensen, Finance Clerk II
Re: August 2022 Revenue/Expense Control Report

BALANCE SHEET

Statements have not yet generated for the completion of bank reconciliations through August 31, 2022.

REVENUES

Receipts recorded for August total \$1,288,573.40 and include the following:

- Wiia Grant Final Distribution - \$750,000.00
- Town Clerk - \$253,331.47 and \$0.00 in special park & recreation funds.
- Refunds and/or Reimbursements - \$189,043.20
- Cable Franchise Fees - \$47,538.10
- Accepted Sureties - \$19,765.00
- Justice Fees - \$14,597.00
- Metal Recycling - \$2,024.78
- Development Office - \$9,340.00 applied against accounts receivable
- Services Provided - \$2,933.85

EXPENDITURES

We expect the available balance in each fund to be about 33.36% at the end of August.

- General Fund (AA100) – Expenditures to date are \$3,246,614.16 against a budget of \$5,892,500.00 which leaves 44.90% available.
- Highway Fund (DA100) – Expenditures to date are \$2,809,857.73 against a budget of \$4,789,612.00 which leaves 41.33% available.
- Water Fund (SW500) – Expenditures to date are \$780,342.72 against a budget of \$1,827,758.00 which leaves 57.31% available.



Town of Canandaigua , NY

Monthly Budget Report

Account Summary

For Fiscal: 2022 Period Ending: 08/31/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: AA100 - GENERAL FUND							
Revenue							
AA100.1001.00000	REAL PROPERTY TAXES	575,000.00	575,000.00	0.00	575,000.00	0.00	0.00 %
AA100.1030.00000	SPECIAL ASSESSMENT/PILOT	25,808.00	25,808.00	0.00	26,217.49	409.49	101.59 %
AA100.1090.00000	PENALTY ON TAXES	11,000.00	11,000.00	0.00	12,931.89	1,931.89	117.56 %
AA100.1120.00000	NON PROPERTY SALES TAX	2,000,000.00	2,000,000.00	0.00	743,046.87	-1,256,953.13	62.85 %
AA100.1170.00000	CABLE TV FRANCHISE FEES	85,000.00	85,000.00	47,538.10	95,267.44	10,267.44	112.08 %
AA100.1255.00000	TOWN CLERK FEES	1,900.00	1,900.00	672.76	1,738.72	-161.28	8.49 %
AA100.1603.00000	VITAL STATISTICS FEE	5,000.00	5,000.00	290.00	2,875.00	-2,125.00	42.50 %
AA100.2001.00000	PARK & RECREATION FEES	120,000.00	120,000.00	27,983.17	93,846.22	-26,153.78	21.79 %
AA100.2110.00000	ZONING FEES	50,000.00	50,000.00	2,441.65	25,624.98	-24,375.02	48.75 %
AA100.2120.00000	SOIL EROSION CONTROL	6,000.00	6,000.00	150.00	3,450.00	-2,550.00	42.50 %
AA100.2148.00000	RETURNED CHECK FEE	60.00	60.00	0.00	40.00	-20.00	33.33 %
AA100.2192.00000	CEMETERY SERVICES	350.00	350.00	0.00	0.00	-350.00	100.00 %
AA100.2302.00000	SERVICES/OTHER GOVERNMENTS	25,000.00	25,000.00	1,000.00	25,500.00	500.00	102.00 %
AA100.2401.00000	INTEREST & EARNINGS	1,000.00	1,000.00	967.21	6,368.45	5,368.45	636.85 %
AA100.2410.00000	RENTAL OF REAL PROPERTY	17,910.00	17,910.00	900.00	13,530.00	-4,380.00	24.46 %
AA100.2544.00000	DOG LICENSES	25,000.00	25,000.00	2,260.00	12,592.00	-12,408.00	49.63 %
AA100.2590.00000	SITE DEVELOPMENT FEES	75,000.00	75,000.00	9,275.60	55,967.00	-19,033.00	25.38 %
AA100.2591.00000	TRANSFER STATION FEES	25,002.00	25,002.00	2,829.00	14,348.00	-10,654.00	42.61 %
AA100.2610.00000	FINES & FORFEITED BAIL	95,000.00	95,000.00	1,319.00	54,812.75	-40,187.25	42.30 %
AA100.2651.00000	RECYCLING REVENUE	15,000.00	15,000.00	2,024.78	15,459.68	459.68	103.06 %
AA100.2665.00000	SALE OF EQUIPMENT	23,000.00	23,000.00	0.00	0.00	-23,000.00	100.00 %
AA100.2680.00000	INSURANCE RECOVERIES	150.00	150.00	0.00	0.00	-150.00	100.00 %
AA100.2701.00000	REFUND PRIOR YEARS EXP	0.00	0.00	0.00	28.84	28.84	0.00 %
AA100.2705.00000	GIFTS & DONATIONS	1,000.00	3,000.00	0.00	3,700.00	700.00	123.33 %
AA100.2750.00000	AIM-RELATED PAYMENTS	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
AA100.2770.00000	MISCELLANEOUS INCOME	0.00	0.00	0.00	22.60	22.60	0.00 %
AA100.3005.00000	ONTARIO CO MORTGAGE TAX	300,000.00	300,000.00	0.00	313,276.59	13,276.59	104.43 %
AA100.3040.00000	NYS AID TAX/ASSESSMENTS	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
AA100.3089.00000	ST AID. OTHER	265,000.00	265,000.00	0.00	0.00	-265,000.00	100.00 %
AA100.5031.0000R	TRANSFER FROM RESERVE	93,000.00	163,000.00	0.00	70,000.00	-93,000.00	57.06 %
AA100.5031.000CM	INTERFUND TRANSFERS.PARK FUN	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
AA100.9000.00000	APPROPRIATED FUND BALANCE FO	834,320.00	1,934,320.00	0.00	1,100,000.00	-834,320.00	43.13 %
Revenue Total:		4,720,500.00	5,892,500.00	99,651.27	3,265,644.52	-2,626,855.48	44.58 %
Expense							
AA100.1010.110.00000	TOWN BOARD.ELECTED	21,484.00	21,484.00	1,239.48	12,188.22	9,295.78	43.27 %
AA100.1010.400.00000	TOWN BOARD.CONTRACTUAL	3,000.00	3,000.00	232.99	1,096.87	1,903.13	63.44 %
AA100.1110.110.00000	JUSTICES.ELECTED	52,906.00	52,906.00	4,069.68	34,592.28	18,313.72	34.62 %
AA100.1110.120.00000	JUSTICES.COURT CLERK, FT	53,040.00	53,040.00	4,080.00	34,680.00	18,360.00	34.62 %
AA100.1110.130.00000	JUSTICES.COURT CLERK, PT	5,000.00	2,000.00	65.70	699.20	1,300.80	65.04 %
AA100.1110.140.00000	JUSTICES.COURT CLERK, PT	5,000.00	8,000.00	1,406.75	2,099.50	5,900.50	73.76 %
AA100.1110.200.00000	JUSTICES.CAPITAL.EQUIPMENT	750.00	750.00	0.00	0.00	750.00	100.00 %
AA100.1110.400.00000	JUSTICES.CONTRACTUAL	8,050.00	8,050.00	0.00	3,251.13	4,798.87	59.61 %
AA100.1110.401.00000	JUSTICES..CONTR.COURTSECURITY	12,500.00	12,500.00	0.00	2,945.38	9,554.62	76.44 %
AA100.1220.110.00000	SUPERVISOR.ELECTED	21,224.00	21,224.00	1,632.62	13,877.27	7,346.73	34.62 %
AA100.1220.120.00000	SUPERVISOR.DEPUTY SUPERVISOR	2,000.00	2,000.00	153.84	1,153.80	846.20	42.31 %
AA100.1220.400.00000	SUPERVISOR.CONTRACTUAL	2,000.00	2,000.00	0.00	108.35	1,891.65	94.58 %
AA100.1230.100.00000	TOWN MANAGER.PERSONAL SERVI	132,613.00	132,613.00	10,201.00	86,708.50	45,904.50	34.62 %
AA100.1230.120.00000	TOWN MGR.ADMINISTRATIVE AIDE	34,216.00	34,216.00	1,880.01	19,881.04	14,334.96	41.90 %
AA100.1230.144.00000	TOWN MGR. CLERK FINANCE P/T	65,805.00	65,805.00	5,061.92	43,026.32	22,778.68	34.62 %
AA100.1230.145.00000	TOWN MGR.FINANCE CLERK F/T	24,001.00	24,001.00	0.00	0.00	24,001.00	100.00 %

Monthly Budget Report

For Fiscal: 2022 Period Ending: 08/31/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.1230.200.00000	TOWN MANAGER.CAPITAL.EQUIPM	3,850.00	3,850.00	0.00	0.00	3,850.00	100.00 %
AA100.1230.400.00000	TOWN MANAGER.CONTRACTUAL	9,510.00	9,510.00	408.63	4,348.43	5,161.57	54.28 %
AA100.1320.400.00000	AUDITOR.CONTRACTUAL	16,000.00	16,000.00	6,000.00	16,000.00	0.00	0.00 %
AA100.1340.400.00000	BUDGET.CONTRACTUAL	3,000.00	3,000.00	0.00	2,410.00	590.00	19.67 %
AA100.1345.400.00000	PURCHASING.CONTRACTUAL	750.00	750.00	38.02	612.95	137.05	18.27 %
AA100.1355.120.00000	ASSESSOR.PERSONAL SERVICES	65,520.00	65,520.00	3,076.92	26,737.51	38,782.49	59.19 %
AA100.1355.132.00000	ASSESSOR.REAL PROPERTY AIDE FT	4,501.00	39,733.00	3,840.00	17,395.00	22,338.00	56.22 %
AA100.1355.150.00000	ASSESSOR.BAR REVIEW SALARY	1,752.00	1,752.00	0.00	800.00	952.00	54.34 %
AA100.1355.200.00000	ASSESSOR.CAPITAL.EQUIPMENT	500.00	500.00	0.00	228.28	271.72	54.34 %
AA100.1355.400.00000	ASSESSOR.CONTRACTUAL	30,180.00	30,180.00	114.65	9,705.69	20,474.31	67.84 %
AA100.1355.420.00000	ASSESSOR.BAR REVIEW CONTRACT	900.00	900.00	0.00	145.48	754.52	83.84 %
AA100.1410.110.00000	TOWN CLERK.ELECTED	66,583.00	66,583.00	5,121.76	43,534.96	23,048.04	34.62 %
AA100.1410.131.00000	TOWN CLERK.DEPUTY #1	40,666.00	40,666.00	2,331.89	18,676.75	21,989.25	54.07 %
AA100.1410.141.00000	TOWN CLERK.DEPUTY #2	23,704.00	40,704.00	3,011.50	22,610.61	18,093.39	44.45 %
AA100.1410.200.00000	TOWN CLERK.CAPITAL.EQUIPMENT	3,350.00	3,350.00	0.00	539.62	2,810.38	83.89 %
AA100.1410.400.00000	TOWN CLERK.CONTRACTUAL	18,920.00	18,920.00	831.34	10,896.82	8,023.18	42.41 %
AA100.1420.400.00000	ATTORNEY.CONTRACTUAL	21,750.00	21,750.00	689.07	7,689.07	14,060.93	64.65 %
AA100.1430.132.00000	PERSONNEL.HR AND PAYROLL COO	71,400.00	71,400.00	5,492.30	46,684.55	24,715.45	34.62 %
AA100.1430.141.00000	PERSONNEL.CLERK P/T	16,000.00	16,000.00	699.98	8,663.66	7,336.34	45.85 %
AA100.1430.142.00000	PERSONNEL.CLERK P/T	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1430.200.00000	PERSONNEL.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1430.410.00000	PERSONNEL.CONTRACTUAL	3,920.00	3,920.00	213.18	1,938.10	1,981.90	50.56 %
AA100.1430.420.00000	PERSONNEL.EAP HUMAN RESOURC	1,300.00	1,300.00	0.00	1,243.20	56.80	4.37 %
AA100.1440.400.00000	ENGINEERING.CONTRACTUAL	52,500.00	89,000.00	7,756.68	30,123.85	58,876.15	66.15 %
AA100.1440.406.00000	ENGINEERING. SEWERS	30,500.00	30,500.00	1,010.00	6,690.00	23,810.00	78.07 %
AA100.1450.400.00000	ELECTIONS.CONTRACTUAL	10,500.00	10,500.00	0.00	47.26	10,452.74	99.55 %
AA100.1460.200.00000	RECORDS MANAGEMENT.CAPITAL.	17,000.00	17,000.00	0.00	16,500.00	500.00	2.94 %
AA100.1460.400.00000	RECORDS MANAGEMENT.CONTRAC	14,800.00	14,800.00	159.54	4,208.46	10,591.54	71.56 %
AA100.1480.400.00000	PUBLICSERVINFO.CONTRACTUAL.C	3,900.00	3,900.00	39.99	543.95	3,356.05	86.05 %
AA100.1620.200.00000	BUILDINGS.CAPITAL.EQUIPMENT	146,502.00	155,937.00	0.00	17,676.69	138,260.31	88.66 %
AA100.1620.400.00000	BUILDINGS.CONTRACTUAL	4,000.00	4,000.00	0.00	1,455.66	2,544.34	63.61 %
AA100.1620.403.00000	BUILDINGS..TOWNHALL.CONTR.UTI	46,000.00	46,000.00	2,832.07	26,069.39	19,930.61	43.33 %
AA100.1620.404.00000	BUILDINGS..HIGHWAYBLDG.CONTR	75,000.00	75,000.00	3,109.24	43,951.21	31,048.79	41.40 %
AA100.1620.405.00000	BUILDINGS..PARKS.CONTR.UTILITY.	37,250.00	37,250.00	4,330.42	21,120.89	16,129.11	43.30 %
AA100.1620.410.00000	BUILDINGS.JANITORIAL	33,500.00	33,500.00	1,738.42	13,420.73	20,079.27	59.94 %
AA100.1670.400.00000	PRINTING & MAILING.CONTRACTU	14,500.00	14,500.00	497.11	3,635.54	10,864.46	74.93 %
AA100.1680.125.00000	CENTRAL DATA PROCESSING..PT PE	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %
AA100.1680.200.00000	DATA PROCESSING.CAPITAL.EQUIP	23,250.00	23,250.00	0.00	10,443.62	12,806.38	55.08 %
AA100.1680.400.00000	DATA PROCESSING.CONTRACTUAL	78,360.00	78,360.00	3,672.17	26,091.82	52,268.18	66.70 %
AA100.1910.400.00000	UNALLOCATED INSURANCE	110,000.00	110,000.00	0.00	63,689.30	46,310.70	42.10 %
AA100.1920.400.00000	MUNICIPAL ASSOCIATION DUES	1,500.00	1,500.00	0.00	1,500.00	0.00	0.00 %
AA100.1940.200.00000	PURCHASE OF LAND/RIGHT OF WAY	0.00	70,000.00	59,886.24	69,886.24	113.76	0.16 %
AA100.1990.400.00000	CONTINGENCY	98,776.00	22,737.84	0.00	0.00	22,737.84	100.00 %
AA100.3120.400.00000	POLICE.CONTRACTUAL	29,000.00	29,000.00	0.00	4,849.61	24,150.39	83.28 %
AA100.3189.200.00000	OTHER TRAFFIC SAFETY	57,500.00	57,500.00	0.00	0.00	57,500.00	100.00 %
AA100.3310.200.00000	TRAFFIC.CAPITAL.EQUIPMENT	25,001.00	5,001.00	0.00	0.00	5,001.00	100.00 %
AA100.3310.400.00000	TRAFFIC.CONTRACTUAL	100,000.00	100,000.00	71,410.00	72,243.70	27,756.30	27.76 %
AA100.3510.400.00000	DOG CONTROL CONTRACTUAL	30,000.00	30,000.00	0.00	27,633.00	2,367.00	7.89 %
AA100.4020.100.00000	REGISTRAR.PERSONAL SERVICES	3,000.00	3,000.00	0.00	1,375.00	1,625.00	54.17 %
AA100.4020.400.00000	REGISTRAR.CONTRACTUAL	400.00	400.00	11.95	11.95	388.05	97.01 %
AA100.4540.400.00000	AMBULANCE CONTRACTUAL	9,000.00	9,000.00	5,000.00	9,000.00	0.00	0.00 %
AA100.5010.110.00000	HIGHWAY SUPT.ELECTED	54,500.00	54,500.00	4,192.30	35,634.55	18,865.45	34.62 %
AA100.5010.120.00000	HIGHWAY.DEPUTY	5,000.00	5,000.00	384.62	3,269.27	1,730.73	34.61 %
AA100.5010.130.00000	HIGHWAY.P/T CLERK	24,399.00	0.00	0.00	0.00	0.00	0.00 %
AA100.5010.131.00000	HIGHWAY.SENIOR CLERK	1.00	24,400.00	1,520.00	17,564.34	6,835.66	28.02 %
AA100.5182.200.00000	STREET LIGHTS RT 332	250,000.00	250,000.00	0.00	0.00	250,000.00	100.00 %
AA100.5182.400.00000	STREET LIGHTING.CONTRACTUAL	26,000.00	26,000.00	2,333.40	16,607.06	9,392.94	36.13 %
AA100.6410.410.00000	PUBLICITY.CONTRACTUAL	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %

Monthly Budget Report

For Fiscal: 2022 Period Ending: 08/31/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.6410.420.00000	PUBLICITY.PARK	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
AA100.6989.400.00000	ECONOMIC DEVELOPMENT.CONTR	25,001.00	25,001.00	0.00	25,000.00	1.00	0.00 %
AA100.7020.141.00000	RECREATION.SR LIFEGUARD	7,320.00	13,120.00	2,582.38	11,511.63	1,608.37	12.26 %
AA100.7110.121.00000	PARKS.MAINTENANCE ASSISTANT	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.7110.130.00000	PARK.LABORER F/T	78,081.00	78,081.00	6,058.16	44,796.95	33,284.05	42.63 %
AA100.7110.131.00000	SEASONAL.ONANDA PERSONAL SE	59,317.00	59,317.00	9,100.02	42,104.75	17,212.25	29.02 %
AA100.7110.142.00000	REC.ATTENDANTS GATEHOUSE	11,907.00	11,907.00	2,338.51	8,402.11	3,504.89	29.44 %
AA100.7110.143.00000	PARK.LABORERS P/T SEASONAL	45,500.00	45,500.00	2,560.00	12,225.15	33,274.85	73.13 %
AA100.7110.200.00000	PARKS.NORMAL.CAP.MAINTENANC	195,769.00	195,769.00	0.00	10,122.08	185,646.92	94.83 %
AA100.7110.201.00000	PARKS.PRKFUND.NEWREC.EXP.PAR	10,004.00	10,004.00	0.00	3,543.24	6,460.76	64.58 %
AA100.7110.400.00000	PARK.CONTRACTUAL	106,063.00	110,963.00	12,359.28	69,391.16	41,571.84	37.46 %
AA100.7110.402.00000	PARKS.LANDSCAPING	6,080.00	7,080.00	176.46	5,828.69	1,251.31	17.67 %
AA100.7110.404.00000	PARKS AUBURN TRAIL	12,500.00	12,500.00	0.00	850.42	11,649.58	93.20 %
AA100.7140.141.00000	PLAYGROUND/RECREATION.LIFEGU	42,500.00	36,700.00	9,344.50	24,434.50	12,265.50	33.42 %
AA100.7140.400.00000	PLAYGROUND/RECREATION.CONTR	5,330.00	5,330.00	1,112.29	2,180.72	3,149.28	59.09 %
AA100.7140.405.00000	RECREATION.EVENTS.MOVIE NIGHT	2,500.00	3,100.00	59.96	59.96	3,040.04	98.07 %
AA100.7140.410.00000	PLAYGROUND/RECREATION.DAY CA	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00 %
AA100.7450.410.00000	MUSEUM.CONTRACTUAL	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00 %
AA100.7510.120.00000	HISTORIAN.PERSONAL SERVICES	3,570.00	3,570.00	0.00	1,785.00	1,785.00	50.00 %
AA100.7510.400.00000	HISTORIAN.CONTRACTUAL	750.00	750.00	69.93	145.06	604.94	80.66 %
AA100.7550.400.00000	CELEBRATIONS.CONTRACTUAL	5,500.00	5,500.00	0.00	469.37	5,030.63	91.47 %
AA100.7620.400.00000	ADULT RECREATION.CONTRACTUAL	2,502.00	2,502.00	0.00	172.50	2,329.50	93.11 %
AA100.7989.400.00000	FLTV 12.SUPPORT	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.8010.120.00000	PLANNER.PERSONAL SVCS	58,816.00	58,816.00	4,524.30	38,456.55	20,359.45	34.62 %
AA100.8010.141.00000	ZONING.INSPECTOR P/T	17,747.00	17,747.00	159.98	4,191.37	13,555.63	76.38 %
AA100.8010.144.00000	ZONING..CLERK P/T	35,360.00	13,360.00	1,052.00	7,380.00	5,980.00	44.76 %
AA100.8010.146.00000	ZONING.SENIOR CLERK	48,797.00	13,565.00	0.00	13,564.99	0.01	0.00 %
AA100.8010.200.00000	ZONE.PLANNER.CAPITAL.EQUIPME	20,000.00	20,000.00	0.00	6,247.00	13,753.00	68.77 %
AA100.8010.400.00000	ZONING.INSPECTOR.CONTRACTUAL	1,861.00	1,861.00	16.15	484.50	1,376.50	73.97 %
AA100.8010.420.00000	ZONING.PLANNER.CONTRACTUAL	3,520.00	3,520.00	32.30	2,383.10	1,136.90	32.30 %
AA100.8020.120.00000	PLANNING BOARD.PERSONAL SERV	14,306.00	14,306.00	0.00	7,153.00	7,153.00	50.00 %
AA100.8020.140.00000	PB STENOGRAPHER P/T.PERSONAL	6,300.00	6,300.00	400.68	3,442.18	2,857.82	45.36 %
AA100.8020.150.00000	ECB.PERSONAL SERVICES	4,200.00	4,200.00	0.00	1,950.00	2,250.00	53.57 %
AA100.8020.160.00000	PLANNING.SECRETARY STENOGRAP	4,700.00	11,200.00	689.01	5,190.78	6,009.22	53.65 %
AA100.8020.400.00000	PLANNING BOARD.CONTRACTUAL	7,500.00	13,500.00	-165.00	8,240.03	5,259.97	38.96 %
AA100.8020.405.00000	PLANNING.CIC CONTRACTUAL	1,400.00	1,400.00	61.86	151.18	1,248.82	89.20 %
AA100.8020.410.00000	PLANNING.ENGINEERING.CONTRA	1,500.00	1,500.00	-1,320.00	-330.00	1,830.00	122.00 %
AA100.8020.424.00000	PLANNING.UPTOWN	11,250.00	11,250.00	0.00	5,225.00	6,025.00	53.56 %
AA100.8020.428.00000	PLANNING.HISTORICAL PROJECT TE	750.00	750.00	304.02	40.02	709.98	94.66 %
AA100.8020.431.00000	PLANNING.AFFORDABLEHOUSING	1,500.00	1,500.00	0.00	-10,000.00	11,500.00	766.67 %
AA100.8020.450.00000	PLANNING.ECB.CONTRACTUAL	1,200.00	1,200.00	302.99	231.68	968.32	80.69 %
AA100.8040.120.00000	ZONING BOARD OF APPEALS.PERS	5,691.00	5,691.00	0.00	2,373.00	3,318.00	58.30 %
AA100.8040.140.00000	ZONING BOARD OF APPEALS SECRE	1,500.00	0.00	0.00	0.00	0.00	0.00 %
AA100.8040.400.00000	ZONING BOARD OF APPEALS CONT	4,000.00	4,000.00	54.17	1,801.28	2,198.72	54.97 %
AA100.8140.400.00000	STORMSEWERS.CONTRACTUAL	502.00	502.00	165.00	165.00	337.00	67.13 %
AA100.8160.130.00000	WASTE & RECYCLING MEO.PERSON	106,960.00	106,960.00	5,489.24	42,258.40	64,701.60	60.49 %
AA100.8160.140.00000	WASTE & RECYCLING LABORS PT.PE	38,000.00	38,000.00	2,700.00	25,605.75	12,394.25	32.62 %
AA100.8160.200.00000	WASTE & RECYCLING EQUIPMENT	135,540.00	129,640.00	0.00	69,967.07	59,672.93	46.03 %
AA100.8160.400.00000	WASTE & RECYCLING CONTRACTUA	96,000.00	101,900.00	5,560.77	53,573.96	48,326.04	47.42 %
AA100.8664.121.00000	CODE ENFORCEMENT	71,219.00	71,219.00	5,478.38	46,566.23	24,652.77	34.62 %
AA100.8664.122.00000	CODE ENFORCEMENT	18,016.00	18,016.00	1,369.36	9,818.27	8,197.73	45.50 %
AA100.8664.124.00000	CODE ENFORCEMENT	64,601.00	64,601.00	4,969.30	42,239.05	22,361.95	34.62 %
AA100.8664.200.00000	CODE ENFORCEMENT.CAPITAL.EQU	27,000.00	27,000.00	0.00	0.00	27,000.00	100.00 %
AA100.8664.400.00000	CODE ENFORCEMENT.CONTRACTU	4,620.00	4,620.00	159.84	1,973.06	2,646.94	57.29 %
AA100.8710.400.00000	CONSERVATION.PROGRAM.CONTR	17,250.00	17,250.00	0.00	525.00	16,725.00	96.96 %
AA100.8730.450.00000	FORESTRY TREE ADVISORY BOARD	17,300.00	17,300.00	0.00	300.00	17,000.00	98.27 %
AA100.8810.400.00000	CEMETERIES CONTRACTUAL	21,200.00	21,200.00	0.00	5,099.96	16,100.04	75.94 %
AA100.8989.400.00000	CDGA LAKE MANAGEMENT PLAN	29,500.00	29,500.00	0.00	28,436.00	1,064.00	3.61 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.9010.800.00000	NYS RETIREMENT	135,000.00	135,000.00	0.00	0.00	135,000.00	100.00 %
AA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	117,000.00	117,000.00	8,972.66	68,236.06	48,763.94	41.68 %
AA100.9040.800.00000	WORKERS COMPENSATION	78,000.00	87,540.00	0.00	87,538.86	1.14	0.00 %
AA100.9050.800.00000	UNEMPLOYMENT INSURANCE	5,000.00	5,000.00	1,496.80	4,119.52	880.48	17.61 %
AA100.9055.800.00000	DISABILITY INSURANCE	2,500.00	2,500.00	0.00	1,142.58	1,357.42	54.30 %
AA100.9060.810.00000	MEDICAL INSURANCE	177,000.00	177,000.00	14,405.18	121,610.54	55,389.46	31.29 %
AA100.9060.811.00000	DENTAL INSURANCE	15,000.00	15,000.00	1,055.23	9,126.57	5,873.43	39.16 %
AA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	4,000.00	4,000.00	461.52	2,692.20	1,307.80	32.70 %
AA100.9060.830.00000	HSA ACCOUNT	47,100.00	47,100.00	0.00	45,540.09	1,559.91	3.31 %
AA100.9710.600.00000	SERIAL BONDS.PRINCIPAL	210,000.00	210,000.00	0.00	0.00	210,000.00	100.00 %
AA100.9710.700.00000	SERIAL BONDS.INTEREST	72,813.00	72,813.00	0.00	36,406.25	36,406.75	50.00 %
AA100.9901.900.0000R	TRANSFER TO RESERVE	0.00	875,000.00	0.00	875,000.00	0.00	0.00 %
AA100.9950.900.00000	INTERFUND TRANSFER.CAPITAL PR	0.00	255,063.16	0.00	255,063.16	0.00	0.00 %
Expense Total:		4,720,500.00	5,892,500.00	335,934.61	3,246,614.16	2,645,885.84	44.90 %
Fund: AA100 - GENERAL FUND Surplus (Deficit):		0.00	0.00	-236,283.34	19,030.36	19,030.36	0.00 %
Fund: AA231 - CONTINGENT/TAX RESERVE							
Revenue							
AA231.2401.00000	INTEREST & EARNINGS.CONT TAX R	0.00	0.00	0.00	1,174.45	1,174.45	0.00 %
Revenue Total:		0.00	0.00	0.00	1,174.45	1,174.45	0.00 %
Fund: AA231 - CONTINGENT/TAX RESERVE Total:		0.00	0.00	0.00	1,174.45	1,174.45	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE							
Revenue							
AA232.2401.00000	INTEREST & EARNING.BUILDING RE	0.00	0.00	0.00	501.26	501.26	0.00 %
AA232.5031.00000	INTERFUND TRANSFER	0.00	0.00	0.00	125,000.00	125,000.00	0.00 %
Revenue Total:		0.00	0.00	0.00	125,501.26	125,501.26	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE Total:		0.00	0.00	0.00	125,501.26	125,501.26	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE							
Revenue							
AA233.2401.00000	INTEREST & EARNING.TECHNOLOG	0.00	0.00	0.00	113.72	113.72	0.00 %
Revenue Total:		0.00	0.00	0.00	113.72	113.72	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE Total:		0.00	0.00	0.00	113.72	113.72	0.00 %
Fund: AA234 - OPEN SPACE RESERVE							
Revenue							
AA234.2401.00000	INTEREST & EARNING.OPEN SPACE	0.00	0.00	483.61	2,189.86	2,189.86	0.00 %
AA234.5031.00000	INTERFUND TRANSFER	0.00	0.00	0.00	250,000.00	250,000.00	0.00 %
AA234.9000.00000	APPROPRIATED FUND BALANCE FO	0.00	70,000.00	0.00	70,000.00	0.00	0.00 %
Revenue Total:		0.00	70,000.00	483.61	322,189.86	252,189.86	360.27 %
Expense							
AA234.9901.900.00000	INTERFUND TRANSFER	0.00	70,000.00	0.00	70,000.00	0.00	0.00 %
Expense Total:		0.00	70,000.00	0.00	70,000.00	0.00	0.00 %
Fund: AA234 - OPEN SPACE RESERVE Surplus (Deficit):		0.00	0.00	483.61	252,189.86	252,189.86	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE							
Revenue							
AA235.2401.00000	INTEREST & EARNING.NYS RETIRE	0.00	0.00	0.00	460.37	460.37	0.00 %
Revenue Total:		0.00	0.00	0.00	460.37	460.37	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:		0.00	0.00	0.00	460.37	460.37	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE							
Revenue							
AA237.2401.00000	INTEREST & EARNINGS.BONDED IN	0.00	0.00	0.00	533.69	533.69	0.00 %
Revenue Total:		0.00	0.00	0.00	533.69	533.69	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:		0.00	0.00	0.00	533.69	533.69	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE							
Revenue							
AA238.2401.00000	INTEREST & EARNINGS.SOLID WAS	0.00	0.00	0.00	1,970.51	1,970.51	0.00 %
AA238.5031.00000	INTERFUND TRANSFER	0.00	0.00	0.00	250,000.00	250,000.00	0.00 %
Revenue Total:		0.00	0.00	0.00	251,970.51	251,970.51	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:		0.00	0.00	0.00	251,970.51	251,970.51	0.00 %
Fund: CM100 - NEW RECREATION REVENUE FUND							
Revenue							
CM100.2001.00000	PARK & RECREATION FEES	0.00	0.00	0.00	15,000.00	15,000.00	0.00 %
CM100.2401.00000	INTEREST & EARNINGS	0.00	0.00	0.00	868.70	868.70	0.00 %
Revenue Total:		0.00	0.00	0.00	15,868.70	15,868.70	0.00 %
Fund: CM100 - NEW RECREATION REVENUE FUND Total:		0.00	0.00	0.00	15,868.70	15,868.70	0.00 %
Fund: DA100 - HIGHWAY							
Revenue							
DA100.1001.00000	REAL PROPERTY TAXES	865,000.00	865,000.00	0.00	865,000.00	0.00	0.00 %
DA100.1120.00000	NON PROPERTY SALES TAX	2,100,000.00	2,100,000.00	0.00	2,100,000.00	0.00	0.00 %
DA100.2302.00000	SERVICES/OTHER GOVERNMENTS	142,506.00	173,592.00	0.00	143,970.00	-29,622.00	17.06 %
DA100.2303.00000	SALE OF FUEL	2,800.00	2,800.00	925.35	4,787.29	1,987.29	170.97 %
DA100.2401.00000	INTEREST & EARNINGS	1,200.00	1,200.00	0.00	880.29	-319.71	26.64 %
DA100.2410.00000	RENTAL OF LABOR/INDIVIDUALS	2,500.00	28,511.00	1,008.50	7,051.64	-21,459.36	75.27 %
DA100.2414.00000	RENTAL OF EQUIPMENT	5,000.00	27,588.00	0.00	1,808.70	-25,779.30	93.44 %
DA100.2665.00000	SALE OF EQUIPMENT	37,000.00	37,000.00	0.00	0.00	-37,000.00	100.00 %
DA100.2680.00000	INSURANCE RECOVERIES	0.00	0.00	0.00	1,425.88	1,425.88	0.00 %
DA100.3501.00000	NYS STATE AID CHIPS	297,541.00	451,628.00	0.00	0.00	-451,628.00	100.00 %
DA100.9000.00000	APPROPRIATED FUND BALANCE FO	631,189.00	927,293.00	0.00	296,104.00	-631,189.00	68.07 %
DA100.9232.00000	HGWY IMPROVEMENT RESERVE FO	175,000.00	175,000.00	0.00	0.00	-175,000.00	100.00 %
Revenue Total:		4,259,736.00	4,789,612.00	1,933.85	3,421,027.80	-1,368,584.20	28.57 %
Expense							
DA100.1420.400.00000	HWY.ATTORNEY.CONTRACTUAL	1,500.00	1,500.00	0.00	150.00	1,350.00	90.00 %
DA100.1440.400.00000	HWY.ENGINEERING.CONTRACTUAL	120,000.00	120,000.00	0.00	540.00	119,460.00	99.55 %
DA100.1710.400.00000	HWY.SELF INSURANCE.CONT	12,840.00	12,840.00	389.50	3,142.07	9,697.93	75.53 %
DA100.5110.130.00000	GENERAL REPAIRS.WAGES F/T	616,807.00	616,807.00	72,898.75	468,776.99	148,030.01	24.00 %
DA100.5110.131.00000	GENERAL REPAIRS.VACATIONBUYB	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
DA100.5110.400.00000	GENERAL REPAIRS.CONTRACTUAL	1,300,001.00	1,533,773.00	95,033.07	847,882.80	685,890.20	44.72 %
DA100.5130.200.00000	MACHINERY.CAPITAL.EQUIPMENT	371,006.00	667,110.00	0.00	412,085.70	255,024.30	38.23 %
DA100.5130.400.00000	MACHINERY.CONTRACTUAL..	265,000.00	201,554.02	10,887.28	113,715.21	87,838.81	43.58 %
DA100.5130.400.00110	MACHINERY.CONTRACTUAL CAR #1	0.00	130.00	0.00	130.00	0.00	0.00 %
DA100.5130.400.00111	MACHINERY.CONTRACTUAL.CAR#1	0.00	122.74	0.00	122.74	0.00	0.00 %
DA100.5130.400.00114	MACHINERY.CONTRACTUAL.CAR#1	0.00	21.00	0.00	21.00	0.00	0.00 %
DA100.5130.400.00115	MACHINERY.CONTRACTUAL.CAR#1	0.00	10.00	0.00	10.00	0.00	0.00 %
DA100.5130.400.00201	MACHINERY.CONTRACTUAL.TRUCK	0.00	825.97	0.00	825.97	0.00	0.00 %
DA100.5130.400.00203	MACHINERY.CONTRACTUAL.TRUCK	0.00	1,081.12	20.00	1,081.12	0.00	0.00 %
DA100.5130.400.00204	MACHINERY.CONTRACTUAL.TRUCK	0.00	1,418.86	0.00	1,418.86	0.00	0.00 %
DA100.5130.400.00205	MACHINERY.CONTRACTUAL.TRUCK	0.00	2,642.91	739.90	2,642.91	0.00	0.00 %
DA100.5130.400.00206	MACHINERY.CONTRACTUAL.TRUCK	0.00	256.16	0.00	256.16	0.00	0.00 %
DA100.5130.400.00207	MACHINERY.CONTRACTUAL.TRUCK	0.00	10,180.11	407.28	10,180.11	0.00	0.00 %
DA100.5130.400.00208	MACHINERY.CONTRACTUAL.TRUCK	0.00	11.38	0.00	11.38	0.00	0.00 %
DA100.5130.400.00209	MACHINERY.CONTRACTUAL.TRUCK	0.00	529.88	0.00	529.88	0.00	0.00 %
DA100.5130.400.00212	MACHINERY.CONTRACTUAL.TRUCK	0.00	523.59	0.00	523.59	0.00	0.00 %
DA100.5130.400.00213	MACHINERY.CONTRACTUAL.TRUCK	0.00	3,024.02	0.00	3,024.02	0.00	0.00 %
DA100.5130.400.00215	MACHINERY.CONTRACTUAL.TRUCK	0.00	5,849.95	0.00	5,849.95	0.00	0.00 %
DA100.5130.400.00217	MACHINERY.CONTRACTUAL.TRUCK	0.00	20.32	0.00	20.32	0.00	0.00 %
DA100.5130.400.00233	MACHINERY.CONTRACTUAL.TRUCK	0.00	433.11	109.67	433.11	0.00	0.00 %
DA100.5130.400.00234	MACHINERY.CONTRACTUAL.TRUCK	0.00	1,317.95	1,317.95	1,317.95	0.00	0.00 %
DA100.5130.400.00236	MACHINERY.CONTRACTUAL.TRUCK	0.00	678.05	215.90	678.05	0.00	0.00 %
DA100.5130.400.00237	MACHINERY.CONTRACTUAL.TRUCK	0.00	1,112.34	282.34	1,112.34	0.00	0.00 %
DA100.5130.400.00238	MACHINERY.CONTRACTUAL.TRUCK	0.00	1,037.65	313.47	1,037.65	0.00	0.00 %

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DA100.5130.400.00239	MACHINERY.CONTRACTUAL.TRUCK	0.00	677.56	324.42	677.56	0.00	0.00 %
DA100.5130.400.00240	MACHINERY.CONTRACTUAL TRUCK	0.00	3,539.69	354.68	3,539.69	0.00	0.00 %
DA100.5130.400.00241	MACHINERY.CONTRACTUAL.TRUCK	0.00	5,059.09	0.00	5,059.09	0.00	0.00 %
DA100.5130.400.00245	MACHINERY.CONTRACTUAL.TRUCK	0.00	21.00	0.00	21.00	0.00	0.00 %
DA100.5130.400.00247	MACHINERY.CONTRACTUAL.TRUCK	0.00	72.82	20.00	72.82	0.00	0.00 %
DA100.5130.400.00313	MACHINERY.CONTRACTUAL.TRAILE	0.00	12.00	0.00	12.00	0.00	0.00 %
DA100.5130.400.00324	MACHINERY.CONTRACTUAL.EXCAV	0.00	440.47	0.00	440.47	0.00	0.00 %
DA100.5130.400.00326	MACHINERY.CONTRACTUAL.TRACT	0.00	2,983.98	88.04	2,983.98	0.00	0.00 %
DA100.5130.400.00332	MACHINERY.CONTRACTUAL.TRAILE	0.00	441.94	0.00	441.94	0.00	0.00 %
DA100.5130.400.00337	MACHINERY.CONTRACTUAL.TRAILE	0.00	12.00	0.00	12.00	0.00	0.00 %
DA100.5130.400.00340	MACHINERY.CONTRACTUAL.SWEEP	0.00	7,642.44	7.14	7,642.44	0.00	0.00 %
DA100.5130.400.00353	MACHINERY.CONTRACTUAL.TRAILE	0.00	139.32	0.00	139.32	0.00	0.00 %
DA100.5130.400.00362	MACHINERY.CONTRACTUAL.TRAILE	0.00	26.95	0.00	26.95	0.00	0.00 %
DA100.5130.400.00363	MACHINERY.CONTRACTUAL.LOADE	0.00	196.83	0.00	196.83	0.00	0.00 %
DA100.5130.400.00364	MACHINERY.CONTRACTUAL.MOWE	0.00	167.37	0.00	167.37	0.00	0.00 %
DA100.5130.400.00365	MACHINERY.CONTRACTUAL.EXCAV	0.00	368.92	0.00	368.92	0.00	0.00 %
DA100.5130.400.00366	MACHINERY.CONTRACTUAL.EXCAV	0.00	1,939.87	0.00	1,939.87	0.00	0.00 %
DA100.5130.400.00368	MACHINERY.CONTRACTUAL.MOWE	0.00	226.99	0.00	226.99	0.00	0.00 %
DA100.5130.400.00369	MACHINERY.CONTRACTUAL.LOADE	0.00	280.00	0.00	280.00	0.00	0.00 %
DA100.5130.400.00370	MACHINERY.CONTRACTUAL.SNOW	0.00	455.90	0.00	455.90	0.00	0.00 %
DA100.5130.400.00371	MACHINERY.CONTRACTUAL.LOADE	0.00	374.59	250.92	374.59	0.00	0.00 %
DA100.5130.400.00372	MACHINERY.CONTRACTUAL.TRACT	0.00	19.36	0.00	19.36	0.00	0.00 %
DA100.5130.400.00374	MACHINERY.CONTRACTUAL.MOWE	0.00	69.12	0.00	69.12	0.00	0.00 %
DA100.5130.400.00376	MACHINERY.CONTRACTUAL.WOOD	0.00	1,157.05	0.00	1,157.05	0.00	0.00 %
DA100.5130.400.00380	MACHINERY.CONTRACTUAL.SKID S	0.00	499.56	499.56	499.56	0.00	0.00 %
DA100.5130.400.00404	MACHINERY.CONTRACTUAL.WATER	0.00	1,125.92	0.00	1,125.92	0.00	0.00 %
DA100.5130.400.00405	MACHINERY.CONTRACTUAL.WATER	0.00	10.00	0.00	10.00	0.00	0.00 %
DA100.5130.400.00500	MACHINERY.CONTRACTUAL.PKTRU	0.00	56.23	0.00	56.23	0.00	0.00 %
DA100.5130.400.00501	MACHINERY.CONTRACTUAL.PKTRU	0.00	1,132.29	0.00	1,132.29	0.00	0.00 %
DA100.5130.400.00503	MACHINERY.CONTRACTUAL.PARK T	0.00	124.67	0.00	124.67	0.00	0.00 %
DA100.5130.400.00504	MACHINERY.CONTRACTUAL.PK UTV	0.00	119.14	0.00	119.14	0.00	0.00 %
DA100.5130.400.00505	MACHINERY.CONTRACTUAL.PK CAR	0.00	70.98	0.00	70.98	0.00	0.00 %
DA100.5130.400.00508	MACHINERY.CONTRACTUAL.PKTRU	0.00	678.85	616.93	678.85	0.00	0.00 %
DA100.5130.400.00999	MACHINERY.CONTRACTUAL.CHESHI	0.00	2,075.97	0.00	2,075.97	0.00	0.00 %
DA100.5130.410.00000	MACHINERY.FUEL METERING	190,000.00	190,000.00	19,065.66	151,161.84	38,838.16	20.44 %
DA100.5142.130.00000	SNOW REMOVAL.WAGES F/T	454,751.00	454,751.00	0.00	181,407.74	273,343.26	60.11 %
DA100.5142.400.00000	SNOW REMOVAL.CONTRACTUAL	425,000.00	425,000.00	0.00	305,347.30	119,652.70	28.15 %
DA100.9010.800.00000	NYS RETIREMENT	124,000.00	124,000.00	0.00	0.00	124,000.00	100.00 %
DA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	75,000.00	75,000.00	5,435.86	50,634.58	24,365.42	32.49 %
DA100.9040.800.00000	WORKERS COMPENSATION	68,000.00	68,000.00	0.00	64,843.60	3,156.40	4.64 %
DA100.9050.800.00000	UNEMPLOYMENT INSURANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
DA100.9055.800.00000	DISABILITY INSURANCE	500.00	500.00	0.00	416.48	83.52	16.70 %
DA100.9060.810.00000	MEDICAL INSURANCE	152,831.00	152,831.00	10,604.08	88,943.94	63,887.06	41.80 %
DA100.9060.811.00000	DENTAL INSURANCE	14,500.00	14,500.00	1,098.33	10,074.62	4,425.38	30.52 %
DA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	4,000.00	6,616.00	461.52	4,538.28	2,077.72	31.40 %
DA100.9060.830.00000	HSA ACCOUNT	52,000.00	49,384.00	0.00	42,750.00	6,634.00	13.43 %
Expense Total:		4,259,736.00	4,789,612.00	221,442.25	2,809,857.13	1,979,754.87	41.33 %
Fund: DA100 - HIGHWAY Surplus (Deficit):		0.00	0.00	-219,508.40	611,170.67	611,170.67	0.00 %
Fund: DA230 - HWY EQUIPMENT RESERVE							
Revenue							
DA230.2401.00000	INTEREST & EARNING.EQUIPMENT	0.00	0.00	0.00	765.42	765.42	0.00 %
DA230.5031.00000	INTERFUND TRANSFER	0.00	0.00	0.00	125,000.00	125,000.00	0.00 %
Revenue Total:		0.00	0.00	0.00	125,765.42	125,765.42	0.00 %
Fund: DA230 - HWY EQUIPMENT RESERVE Total:		0.00	0.00	0.00	125,765.42	125,765.42	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE							
Revenue							
DA232.2401.00000	INTEREST & EARNING.HWY IMPRO	0.00	0.00	0.00	819.11	819.11	0.00 %

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DA232.5031.00000	INTERFUND TRANSFER	0.00	0.00	0.00	125,000.00	125,000.00	0.00 %
	Revenue Total:	0.00	0.00	0.00	125,819.11	125,819.11	0.00 %
	Fund: DA232 - HWY IMPROVEMENT RESERVE Total:	0.00	0.00	0.00	125,819.11	125,819.11	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE							
Revenue							
DA235.2401.00000	INTEREST & EARNING.SNOW&ICE R	0.00	0.00	0.00	508.55	508.55	0.00 %
	Revenue Total:	0.00	0.00	0.00	508.55	508.55	0.00 %
	Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:	0.00	0.00	0.00	508.55	508.55	0.00 %
Fund: HH100 - CAPITAL PROJECTS							
Revenue							
HH100.2401.00018	INTEREST & EARNINGS.SUCKERBRO	0.00	0.00	0.00	86.91	86.91	0.00 %
HH100.2401.00031	INTEREST & EARNINGS.HISTORICAL	0.00	0.00	0.00	7.15	7.15	0.00 %
HH100.2401.00032	INTEREST & EARNINGS.LGRMIF	0.00	0.00	0.00	9.21	9.21	0.00 %
HH100.2401.00034	INTEREST & EARNINGS.GATEWAY SI	0.00	0.00	0.00	7.44	7.44	0.00 %
HH100.2401.00035	INTEREST & EARNINGS.UPTOWN IN	0.00	0.00	0.00	40.85	40.85	0.00 %
HH100.2401.00036	INTEREST & EARNINGS.OUTHOUSE	0.00	0.00	0.00	10.20	10.20	0.00 %
HH100.2401.0026W	INTEREST & EARNINGS.WATER DIST	0.00	0.00	0.00	156.13	156.13	0.00 %
HH100.3092.00028	STATE AID CAPITAL.HWA ERADICATI	0.00	0.00	0.00	6,000.00	6,000.00	0.00 %
HH100.5031.00027	INTERFUND TRANSFER.PENDLETON	0.00	0.00	0.00	4,988.16	4,988.16	0.00 %
HH100.5031.00034	INTERFUND TRANSFER.GATEWAY SI	0.00	0.00	0.00	25,075.00	25,075.00	0.00 %
HH100.5031.00035	INTERFUND TRANSFER.UPTOWN IN	0.00	0.00	0.00	125,000.00	125,000.00	0.00 %
HH100.5031.20036	INTERFUND TRANSFER.OUTHOUSE	0.00	0.00	0.00	100,000.00	100,000.00	0.00 %
	Revenue Total:	0.00	0.00	0.00	261,381.05	261,381.05	0.00 %
Expense							
HH100.1380.400.0026W	FISCAL AGENT FEES.CONTRACTUAL.	0.00	0.00	3,439.00	4,276.46	-4,276.46	0.00 %
HH100.1420.400.00027	LEGAL.CONTRACTUAL.PENDLETON	0.00	0.00	0.00	947.00	-947.00	0.00 %
HH100.1440.202.00036	ENGINEERING.OUTHOUSE WEST.P	0.00	0.00	514.20	16,615.20	-16,615.20	0.00 %
HH100.1460.100.00032	RECORDS MGMT.PERSONAL SERVIC	0.00	0.00	0.00	2,670.00	-2,670.00	0.00 %
HH100.1460.200.00032	RECORDS MGMT.CAPITAL EQUIP.LG	0.00	0.00	0.00	4,240.00	-4,240.00	0.00 %
HH100.1460.400.00032	RECORDS MGMT.CONT.LGRMIF	0.00	0.00	0.00	7,490.07	-7,490.07	0.00 %
HH100.1680.201.00030	DATA.CYBERSECURITY.PLANNING	0.00	0.00	0.00	12,500.00	-12,500.00	0.00 %
HH100.1680.202.00030	DATA.CYBERSECURITY.IMPLEMANTA	0.00	0.00	0.00	4,751.43	-4,751.43	0.00 %
HH100.3310.200.00034	TRAFFIC.CAPITAL.GATEWAY SIGNS	0.00	0.00	0.00	19,740.00	-19,740.00	0.00 %
HH100.7110.202.00036	PARK CAPITAL.OUTHOUSE WEST.PH	0.00	0.00	0.00	13,559.70	-13,559.70	0.00 %
HH100.8310.205.0026W	WATER ADMIN.MOBILIZATION & G	0.00	0.00	0.00	39,910.00	-39,910.00	0.00 %
HH100.8397.200.00035	WATER CAP EQUIP.UPTOWN INFRA	0.00	0.00	0.00	25,475.00	-25,475.00	0.00 %
	Expense Total:	0.00	0.00	3,953.20	152,174.86	-152,174.86	0.00 %
	Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):	0.00	0.00	-3,953.20	109,206.19	109,206.19	0.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT							
Revenue							
SD600.2401.00000	INTEREST & EARNINGS.RT 332 DRAI	90.00	90.00	0.00	47.36	-42.64	47.38 %
	Revenue Total:	90.00	90.00	0.00	47.36	-42.64	47.38 %
Expense							
SD600.8520.400.00000	MAINTENANCE..RT 332 DRAINAGE	90.00	90.00	11,095.00	-33,905.00	33,995.00	17,772.22 %
	Expense Total:	90.00	90.00	11,095.00	-33,905.00	33,995.00	17,772.22 %
	Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	-11,095.00	33,952.36	33,952.36	0.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT							
Revenue							
SD605.2401.00000	INTEREST & EARNINGS.LAKEWOOD	18.00	18.00	0.00	10.58	-7.42	41.22 %
SD605.9000.00000	APPROPRIATED FUND BALANCE FO	0.00	7,418.00	0.00	0.00	-7,418.00	100.00 %
	Revenue Total:	18.00	7,436.00	0.00	10.58	-7,425.42	99.86 %

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Expense							
SD605.8520.400.00000	MAINTENANCE..LAKEWOOD MEAD	18.00	7,436.00	0.00	7,435.23	0.77	0.01 %
	Expense Total:	18.00	7,436.00	0.00	7,435.23	0.77	0.01 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplu		0.00	0.00	0.00	-7,424.65	-7,424.65	0.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT							
Revenue							
SD610.2401.00000	INTEREST & EARNINGS.ASHTON DR	8.00	8.00	0.00	5.79	-2.21	27.63 %
	Revenue Total:	8.00	8.00	0.00	5.79	-2.21	27.63 %
Expense							
SD610.8520.400.00000	MAINTENANCE..ASHTON DRAINAG	8.00	8.00	0.00	0.00	8.00	100.00 %
	Expense Total:	8.00	8.00	0.00	0.00	8.00	100.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	0.00	5.79	5.79	0.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT							
Revenue							
SD615.2401.00000	INTEREST & EARNINGS.FOX RIDGE	22.00	22.00	0.00	13.59	-8.41	38.23 %
SD615.9000.00000	APPROPRIATED FUND BALANCE FO	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
	Revenue Total:	5,022.00	5,022.00	0.00	13.59	-5,008.41	99.73 %
Expense							
SD615.8520.400.00000	MAINTENANCE..FOX RIDGE DRAIN	5,022.00	5,022.00	0.00	0.00	5,022.00	100.00 %
	Expense Total:	5,022.00	5,022.00	0.00	0.00	5,022.00	100.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	0.00	13.59	13.59	0.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT							
Revenue							
SD620.2401.00000	INTEREST & EARNINGS.LANDINGS	5.00	5.00	0.00	3.03	-1.97	39.40 %
	Revenue Total:	5.00	5.00	0.00	3.03	-1.97	39.40 %
Expense							
SD620.8520.400.00000	MAINTENANCE..LANDINGS DRAINA	5.00	5.00	0.00	0.00	5.00	100.00 %
	Expense Total:	5.00	5.00	0.00	0.00	5.00	100.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	0.00	3.03	3.03	0.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT							
Revenue							
SD625.2401.00000	INTEREST & EARNINGS.OLD BROOK	8.00	8.00	0.00	5.44	-2.56	32.00 %
	Revenue Total:	8.00	8.00	0.00	5.44	-2.56	32.00 %
Expense							
SD625.8520.400.00000	MAINTENANCE..OLD BROOKSIDE D	8.00	8.00	0.00	0.00	8.00	100.00 %
	Expense Total:	8.00	8.00	0.00	0.00	8.00	100.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Defic		0.00	0.00	0.00	5.44	5.44	0.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT							
Revenue							
SD630.2401.00000	INTEREST & EARNINGS.LAKESIDE ES	5.00	5.00	0.00	3.75	-1.25	25.00 %
	Revenue Total:	5.00	5.00	0.00	3.75	-1.25	25.00 %
Expense							
SD630.8520.400.00000	MAINTENANCE..LAKESIDE ESTATES	5.00	5.00	0.00	0.00	5.00	100.00 %
	Expense Total:	5.00	5.00	0.00	0.00	5.00	100.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (De		0.00	0.00	0.00	3.75	3.75	0.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT							
Revenue							
SD635.1030.00000	SPECIAL ASSESSMENT.WATERFORD	1,932.00	1,932.00	0.00	1,932.00	0.00	0.00 %
SD635.2401.00000	INTEREST & EARNINGS.WATERFOR	5.00	5.00	0.00	5.31	0.31	106.20 %
	Revenue Total:	1,937.00	1,937.00	0.00	1,937.31	0.31	0.02 %

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Expense							
SD635.8520.400.00000	MAINTENANCE..WATERFORD POIN	1,937.00	1,937.00	0.00	0.00	1,937.00	100.00 %
Expense Total:		1,937.00	1,937.00	0.00	0.00	1,937.00	100.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (D		0.00	0.00	0.00	1,937.31	1,937.31	0.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT							
Revenue							
SD640.2401.00000	INTEREST & EARNINGS.STABLEGATE	8.00	8.00	0.00	7.17	-0.83	10.38 %
Revenue Total:		8.00	8.00	0.00	7.17	-0.83	10.38 %
Expense							
SD640.8520.400.00000	MAINTENANCE..STABLEGATE DRAI	8.00	8.00	0.00	0.00	8.00	100.00 %
Expense Total:		8.00	8.00	0.00	0.00	8.00	100.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	0.00	7.17	7.17	0.00 %
Fund: SF450 - FIRE PROTECTION							
Revenue							
SF450.1001.00000	REAL PROPERTY TAXES.FIRE PROTE	1,164,600.00	1,164,600.00	0.00	1,164,600.00	0.00	0.00 %
SF450.2401.00000	INTEREST & EARNINGS.FIRE PROTE	400.00	400.00	0.00	147.31	-252.69	63.17 %
Revenue Total:		1,165,000.00	1,165,000.00	0.00	1,164,747.31	-252.69	0.02 %
Expense							
SF450.3410.400.00000	FIRE PROTECTION DISTRICT AGREE	1,165,000.00	1,165,000.00	0.00	1,165,000.00	0.00	0.00 %
Expense Total:		1,165,000.00	1,165,000.00	0.00	1,165,000.00	0.00	0.00 %
Fund: SF450 - FIRE PROTECTION Surplus (Deficit):		0.00	0.00	0.00	-252.69	-252.69	0.00 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT							
Revenue							
SL700.1001.00000	REAL PROPERTY TAXES.CENTERPOI	1,450.00	1,450.00	0.00	1,450.00	0.00	0.00 %
SL700.2401.00000	INTEREST & EARNINGS.CENTERPOI	6.00	6.00	0.00	1.42	-4.58	76.33 %
SL700.9000.00000	APPROPRIATED FUND BALANCE FO	200.00	200.00	0.00	0.00	-200.00	100.00 %
Revenue Total:		1,656.00	1,656.00	0.00	1,451.42	-204.58	12.35 %
Expense							
SL700.5182.400.00000	UTILITIES ELECTRIC..CENTERPOINT	1,656.00	1,656.00	138.24	1,084.63	571.37	34.50 %
Expense Total:		1,656.00	1,656.00	138.24	1,084.63	571.37	34.50 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):		0.00	0.00	-138.24	366.79	366.79	0.00 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT							
Revenue							
SL705.1001.00000	REAL PROPERTY TAXES.FOX RIDGE L	12,000.00	12,000.00	0.00	12,000.00	0.00	0.00 %
SL705.2401.00000	INTEREST & EARNINGS.FOX RIDGE	6.00	6.00	0.00	4.21	-1.79	29.83 %
Revenue Total:		12,006.00	12,006.00	0.00	12,004.21	-1.79	0.01 %
Expense							
SL705.5182.200.00000	EQUIPMENT..FOX RIDGE LIGHTING	806.00	806.00	0.00	0.00	806.00	100.00 %
SL705.5182.400.00000	UTILITIES ELECTRIC..FOX RIDGE LIG	10,200.00	10,200.00	895.83	6,244.03	3,955.97	38.78 %
SL705.5182.401.00000	STREET LIGHTING.MAINTENANCE.F	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
Expense Total:		12,006.00	12,006.00	895.83	6,244.03	5,761.97	47.99 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):		0.00	0.00	-895.83	5,760.18	5,760.18	0.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT							
Revenue							
SL710.2401.00000	INTEREST & EARNINGS.LANDINGS L	1.00	1.00	0.00	0.51	-0.49	49.00 %
Revenue Total:		1.00	1.00	0.00	0.51	-0.49	49.00 %
Expense							
SL710.5182.400.00000	UTILITIES ELECTRIC..LANDINGS LIG	1.00	1.00	0.00	0.00	1.00	100.00 %
Expense Total:		1.00	1.00	0.00	0.00	1.00	100.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):		0.00	0.00	0.00	0.51	0.51	0.00 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT							
Revenue							
SL715.1001.00000	REAL PROPERTY TAXES.LAKEWOOD	525.00	525.00	0.00	525.00	0.00	0.00 %

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SL715.2401.00000	INTEREST & EARNINGS.LAKEWOOD	3.00	3.00	0.00	1.35	-1.65	55.00 %
	Revenue Total:	528.00	528.00	0.00	526.35	-1.65	0.31 %
	Expense						
SL715.5182.240.00000	UTILITIES-EQUIPMENT.LAKEWOOD	250.00	250.00	0.00	0.00	250.00	100.00 %
SL715.5182.400.00000	UTILITIES-ELECTRIC.LAKEWOOD ME	278.00	278.00	23.81	185.74	92.26	33.19 %
	Expense Total:	528.00	528.00	23.81	185.74	342.26	64.82 %
	Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus	0.00	0.00	-23.81	340.61	340.61	0.00 %
	Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT						
	Revenue						
SL720.1001.00000	REAL PROPERTY TAXES.FALLBROOK	1,350.00	1,350.00	0.00	1,350.00	0.00	0.00 %
SL720.2401.00000	INTEREST & EARNINGS.FALLBROOK	3.00	3.00	0.00	1.19	-1.81	60.33 %
SL720.9000.00000	APPROPRIATED FUND BALANCE FO	147.00	147.00	0.00	0.00	-147.00	100.00 %
	Revenue Total:	1,500.00	1,500.00	0.00	1,351.19	-148.81	9.92 %
	Expense						
SL720.5182.400.00000	UTILITIES ELECTRIC.FALLBROOK PA	1,500.00	1,500.00	133.26	926.18	573.82	38.25 %
	Expense Total:	1,500.00	1,500.00	133.26	926.18	573.82	38.25 %
	Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Defici	0.00	0.00	-133.26	425.01	425.01	0.00 %
	Fund: SS800 - SANITARY SEWER						
	Revenue						
SS800.1030.00000	SPECIAL ASSESSMENTS..PURDY/MO	18,210.00	18,210.00	0.00	18,210.00	0.00	0.00 %
SS800.2401.00000	INTEREST & EARNINGS.SEWER	14.00	14.00	0.00	7.20	-6.80	48.57 %
	Revenue Total:	18,224.00	18,224.00	0.00	18,217.20	-6.80	0.04 %
	Expense						
SS800.9710.600.00000	SERIAL BONDS.PRINCIPAL.PURDY/	18,210.00	18,210.00	0.00	0.00	18,210.00	100.00 %
SS800.9710.700.00000	SERIAL BONDS.INTEREST.PURDY/M	14.00	14.00	0.00	0.00	14.00	100.00 %
	Expense Total:	18,224.00	18,224.00	0.00	0.00	18,224.00	100.00 %
	Fund: SS800 - SANITARY SEWER Surplus (Deficit):	0.00	0.00	0.00	18,217.20	18,217.20	0.00 %
	Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT						
	Revenue						
SW500.1001.00000	REAL PROPERTY TAXES.CANDGA CO	645,000.00	645,000.00	0.00	645,000.00	0.00	0.00 %
SW500.2140.00000	WATER QUARTERLY SALES.CANDGA	715,000.00	715,000.00	200,243.01	402,970.98	-312,029.02	43.64 %
SW500.2142.00000	WATER FILL STATION SALES.CANDG	2,000.00	2,000.00	530.51	1,375.51	-624.49	31.22 %
SW500.2144.00000	WATER NEW SERVICES.CANDGA CO	25,000.00	25,000.00	3,725.00	14,617.95	-10,382.05	41.53 %
SW500.2148.00000	PENALTY ON WATER.CANDGA CON	5,000.00	5,000.00	1,401.45	2,419.62	-2,580.38	51.61 %
SW500.2389.00000	INTEREST OTHER GOVT	2,215.00	2,215.00	0.00	0.00	-2,215.00	100.00 %
SW500.2401.00000	INTEREST & EARNINGS.CANANDAI	4,500.00	4,500.00	483.60	3,231.98	-1,268.02	28.18 %
SW500.2655.00000	SALES - OTHER-REPAIRS/REPLACEM	0.00	0.00	2,706.43	2,706.43	2,706.43	0.00 %
SW500.5031.00000	INTERFUND TRANSFERS.CANDGA C	12,294.00	12,294.00	0.00	12,294.00	0.00	0.00 %
SW500.9000.00000	APPROPRIATED FUND BALANCE FO	416,749.00	416,749.00	0.00	0.00	-416,749.00	100.00 %
	Revenue Total:	1,827,758.00	1,827,758.00	209,090.00	1,084,616.47	-743,141.53	40.66 %
	Expense						
SW500.1910.400.00000	UNALLOCATED INS.CONTRACTUAL.	7,500.00	11,512.00	0.00	11,511.16	0.84	0.01 %
SW500.1990.400.00000	CONTINGENCY.CONTRACTUAL.CAN	20,000.00	12,961.00	0.00	0.00	12,961.00	100.00 %
SW500.8310.120.00000	WATER ADMIN.SUPER.SALARY.CAN	52,020.00	52,020.00	4,001.54	34,013.09	18,006.91	34.62 %
SW500.8310.121.00000	WATER ADMIN.OFFICE SPECIALIST I	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00 %
SW500.8310.122.00000	WATER ADMIN.SENIOR CLERK.CDG	24,399.00	24,399.00	1,520.00	12,571.45	11,827.55	48.48 %
SW500.8310.131.00000	WATER ADMIN.MAINASST.CANDGA	177,963.00	177,963.00	14,601.56	100,221.01	77,741.99	43.68 %
SW500.8310.200.00000	WATER ADMIN.CAP EQUIP.CANDGA	128,501.00	128,501.00	0.00	57,043.36	71,457.64	55.61 %
SW500.8310.400.00000	WATER ADMIN.CONTRACTUAL.CAN	5,000.00	5,000.00	696.87	1,671.51	3,328.49	66.57 %
SW500.8310.410.00000	WATER ADMIN.LEGAL SERVICES.CA	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
SW500.8310.420.00000	WATER ADMIN.METER READING.C	28,750.00	28,750.00	1,924.71	18,876.24	9,873.76	34.34 %
SW500.8310.423.00000	WATER ADMIN.VEHICLE GPS.CAND	1,000.00	1,000.00	0.00	570.29	429.71	42.97 %
SW500.8310.424.00000	WATER ADMIN.TRAINING & DUES.C	3,000.00	3,000.00	672.00	1,317.00	1,683.00	56.10 %
SW500.8310.450.00000	WATER ADMIN.ENGINEERING.CAN	21,000.00	21,000.00	1,725.00	4,217.50	16,782.50	79.92 %
SW500.8320.400.00000	WATER PURCHASES.CONT.CANDGA	505,000.00	505,000.00	0.00	232,927.69	272,072.31	53.88 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SW500.8320.420.00000	WATER PURCHASES.UTILITIES.CAN	53,000.00	53,000.00	4,502.01	27,968.58	25,031.42	47.23 %
SW500.8340.440.00000	SERVICES & MAINT.SERVICES & MA	76,700.00	76,700.00	12,130.43	62,504.93	14,195.07	18.51 %
SW500.8397.200.00000	WATER CAP PROJECTS.CAP EQUIP.C	240,000.00	240,000.00	18,886.66	137,848.99	102,151.01	42.56 %
SW500.9010.800.00000	NYS RETIREMENT..CANDGA CONS	16,500.00	16,500.00	0.00	0.00	16,500.00	100.00 %
SW500.9030.800.00000	SOCIAL SECURITY...CANDGA CONS	16,000.00	16,000.00	1,389.24	10,218.86	5,781.14	36.13 %
SW500.9040.800.00000	WORKERS COMPENSATION...CAND	6,700.00	9,727.00	0.00	9,726.54	0.46	0.00 %
SW500.9050.800.00000	UNEMPLOYMENT INSURANCE.CAN	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
SW500.9055.800.00000	DISABILITY INSURANCE...CANDGA C	100.00	100.00	0.00	60.28	39.72	39.72 %
SW500.9060.810.00000	HOSPITAL/MEDICAL INSURANCE.CA	37,600.00	37,600.00	2,058.74	11,527.25	26,072.75	69.34 %
SW500.9060.811.00000	DENTAL INSURANCE.CANDGA CON	1,500.00	2,180.00	169.34	1,595.07	584.93	26.83 %
SW500.9060.820.00000	HOSPITAL/MEDICAL INSURANCE.B	2,000.00	1,320.00	76.92	76.92	1,243.08	94.17 %
SW500.9060.830.00000	HOSPITAL/MEDICAL INS.HSA ACCO	13,000.00	13,000.00	0.00	10,475.00	2,525.00	19.42 %
SW500.9090.876.00000	EMP BENEFIT VAC BUYBACK	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
SW500.9710.600.00000	SERIAL BONDS PRINCIPAL	263,918.00	263,918.00	0.00	0.00	263,918.00	100.00 %
SW500.9710.700.00000	SERIAL BONDS INTEREST	101,607.00	101,607.00	0.00	33,400.00	68,207.00	67.13 %
Expense Total:		1,827,758.00	1,827,758.00	64,355.02	780,342.72	1,047,415.28	57.31 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT S		0.00	0.00	144,734.98	304,273.75	304,273.75	0.00 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT							
Revenue							
SW505.1001.00000	REAL PROPERTY TAXES.CANDGA BR	10,158.00	10,158.00	0.00	10,158.00	0.00	0.00 %
SW505.1030.00000	SPECIAL ASSESSMENT.CANDGA BRI	60,588.00	60,588.00	0.00	60,588.00	0.00	0.00 %
SW505.2401.00000	INTEREST & EARNINGS.CANANDAI	45.00	45.00	0.00	24.33	-20.67	45.93 %
SW505.9000.00000	APPROPRIATED FUND BALANCE FO	6,514.00	6,514.00	0.00	0.00	-6,514.00	100.00 %
Revenue Total:		77,305.00	77,305.00	0.00	70,770.33	-6,534.67	8.45 %
Expense							
SW505.8340.400.00000	SERVICES & MAINTENANCE.CONT.C	13,201.00	13,201.00	2,706.43	11,571.63	1,629.37	12.34 %
SW505.9710.600.00000	SERIAL BONDS BRISTOL.PRINCIPAL	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
SW505.9710.700.00000	SERIAL BONDS BRISTOL.INTEREST.C	38,675.00	38,675.00	0.00	19,337.50	19,337.50	50.00 %
SW505.9903.900.00000	TRANSFER/WATER-MAINT.CANDGA	1,919.00	1,919.00	0.00	1,919.00	0.00	0.00 %
SW505.9903.901.00000	TRANSFER/WATER-MAINT...CANDG	3,510.00	3,510.00	0.00	3,510.00	0.00	0.00 %
Expense Total:		77,305.00	77,305.00	2,706.43	36,338.13	40,966.87	52.99 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Su		0.00	0.00	-2,706.43	34,432.20	34,432.20	0.00 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT							
Revenue							
SW515.1001.00000	REAL PROPERTY TAXES.CANDGA-FA	206,004.00	206,004.00	0.00	206,004.00	0.00	0.00 %
SW515.2401.00000	INTEREST & EARNINGS.CANANDAI	40.00	40.00	0.00	30.67	-9.33	23.33 %
SW515.5031.00000	INTERFUND TRANSFER.CDGA-FAR	0.00	0.00	0.00	5,722.00	5,722.00	0.00 %
Revenue Total:		206,044.00	206,044.00	0.00	211,756.67	5,712.67	2.77 %
Expense							
SW515.8350.400.00000	FARM.COMMON WATER.CONTRAC	206,004.00	206,004.00	0.00	206,005.00	-1.00	0.00 %
SW515.8389.400.00000	CDGA.COMMON WATER.CONTRAC	40.00	40.00	0.00	1,605.00	-1,565.00	-3,912.50 %
Expense Total:		206,044.00	206,044.00	0.00	207,610.00	-1,566.00	-0.76 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Sur		0.00	0.00	0.00	4,146.67	4,146.67	0.00 %
Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT							
Revenue							
SW520.1001.00000	REAL PROPERTY TAXES.ANDREWS -	7,082.00	7,082.00	0.00	7,082.00	0.00	0.00 %
SW520.2401.00000	INTEREST & EARNINGS.ANDREWS -	2.00	2.00	0.00	2.30	0.30	115.00 %
Revenue Total:		7,084.00	7,084.00	0.00	7,084.30	0.30	0.00 %
Expense							
SW520.8350.400.00000	FARM.COMMON WATER.CONT.AN	7,082.00	7,082.00	0.00	7,082.00	0.00	0.00 %
SW520.8389.400.00000	CDGA.COMMON WATER.CONTRAC	2.00	2.00	0.00	0.00	2.00	100.00 %
SW520.9901.900.00000	INTERFUND TRANSFER.ANDREWS	0.00	0.00	0.00	5,722.00	-5,722.00	0.00 %
Expense Total:		7,084.00	7,084.00	0.00	12,804.00	-5,720.00	-80.75 %
Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT Surplus		0.00	0.00	0.00	-5,719.70	-5,719.70	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT							
Revenue							
SW525.1001.00000	REAL PROPERTY TAXES.MCINTYRE	7,150.00	7,150.00	0.00	7,150.00	0.00	0.00 %
SW525.2401.00000	INTEREST & EARNINGS.MCINTYRE	8.00	8.00	0.00	4.31	-3.69	46.13 %
SW525.9000.00000	APPROPRIATED FUND BALANCE FO	1,332.00	1,332.00	0.00	0.00	-1,332.00	100.00 %
Revenue Total:		8,490.00	8,490.00	0.00	7,154.31	-1,335.69	15.73 %
Expense							
SW525.8340.400.00000	SERVICES & MAINTENANCE.CONT.	779.00	779.00	0.00	0.00	779.00	100.00 %
SW525.9710.600.00000	SERIAL BONDS.PRINCIPAL.MCINTYR	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
SW525.9710.700.00000	SERIAL BONDS.INTEREST.MCINTYRE	3,543.00	3,543.00	0.00	1,771.50	1,771.50	50.00 %
SW525.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	1,168.00	1,168.00	0.00	1,168.00	0.00	0.00 %
Expense Total:		8,490.00	8,490.00	0.00	2,939.50	5,550.50	65.38 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):		0.00	0.00	0.00	4,214.81	4,214.81	0.00 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT							
Revenue							
SW530.1001.00000	REAL PROPERTY TAXES.EMERSON A	17,925.00	17,925.00	0.00	17,925.00	0.00	0.00 %
SW530.2401.00000	INTEREST & EARNINGS.EMERSON A	2.00	2.00	0.00	2.30	0.30	115.00 %
Revenue Total:		17,927.00	17,927.00	0.00	17,927.30	0.30	0.00 %
Expense							
SW530.8350.400.00000	COMMON WATER.CONTRACTUAL.E	2.00	2.00	0.00	0.00	2.00	100.00 %
SW530.8389.400.00000	COMMON WATER.CONTRACTUAL.E	4,818.00	4,818.00	0.00	4,818.00	0.00	0.00 %
SW530.9710.600.00000	SERIAL BONDS.PRINCIPAL.EMERSON	7,000.00	7,000.00	0.00	7,000.00	0.00	0.00 %
SW530.9710.700.00000	SERIAL BONDS.INTEREST.EMERSON	6,107.00	6,107.00	0.00	6,107.00	0.00	0.00 %
Expense Total:		17,927.00	17,927.00	0.00	17,925.00	2.00	0.01 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT S		0.00	0.00	0.00	2.30	2.30	0.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT							
Revenue							
SW535.1001.00000	REAL PROPERTY TAXES.COUNTY RO	15,046.00	15,046.00	0.00	15,046.00	0.00	0.00 %
SW535.2401.00000	INTEREST & EARNINGS.EX 36 - COU	12.00	12.00	0.00	7.24	-4.76	39.67 %
SW535.9000.00000	APPROPRIATED FUND BALANCE FO	800.00	800.00	0.00	0.00	-800.00	100.00 %
Revenue Total:		15,858.00	15,858.00	0.00	15,053.24	-804.76	5.07 %
Expense							
SW535.8340.400.00000	SERVICES & MAIN.CONT.CO RD #30	793.00	793.00	0.00	0.00	793.00	100.00 %
SW535.9710.600.00000	SERIAL BONDS.PRINCIPAL.EX 36 - C	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW535.9710.700.00000	SERIAL BONDS.INTEREST.CO RD #30	8,875.00	8,875.00	0.00	4,437.50	4,437.50	50.00 %
SW535.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	1,190.00	1,190.00	0.00	1,190.00	0.00	0.00 %
Expense Total:		15,858.00	15,858.00	0.00	5,627.50	10,230.50	64.51 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplu		0.00	0.00	0.00	9,425.74	9,425.74	0.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT							
Revenue							
SW540.1001.00000	REAL PROPERTY TAXES.HOPKINS G	13,000.00	13,000.00	0.00	13,000.00	0.00	0.00 %
SW540.2401.00000	INTEREST & EARNINGS.HOPKINS G	11.00	11.00	0.00	6.38	-4.62	42.00 %
SW540.9000.00000	APPROPRIATED FUND BALANCE FO	1,294.00	1,294.00	0.00	0.00	-1,294.00	100.00 %
Revenue Total:		14,305.00	14,305.00	0.00	13,006.38	-1,298.62	9.08 %
Expense							
SW540.8340.400.00000	SERVICES & MAIN.CONT.HOPKINS	1,707.00	1,707.00	0.00	0.00	1,707.00	100.00 %
SW540.9710.600.00000	SERIAL BONDS.PRINCIPAL.HOPKINS	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW540.9710.700.00000	SERIAL BONDS.INTEREST.HOPKINS	5,038.00	5,038.00	0.00	2,518.75	2,519.25	50.00 %
SW540.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	2,560.00	2,560.00	0.00	2,560.00	0.00	0.00 %
Expense Total:		14,305.00	14,305.00	0.00	5,078.75	9,226.25	64.50 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Defici		0.00	0.00	0.00	7,927.63	7,927.63	0.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT							
Revenue							
SW545.1001.00000	REAL PROPERTY TAXES.HICKOX ROA	3,750.00	3,750.00	0.00	3,750.00	0.00	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SW545.2401.00000	INTEREST & EARNINGS.HICKOX RO	1.00	1.00	0.00	2.41	1.41	241.00 %
	Revenue Total:	3,751.00	3,751.00	0.00	3,752.41	1.41	0.04 %
	Expense						
SW545.8340.440.00000	SERVICES & MAINTENANCE.HICKOX	725.00	725.00	0.00	0.00	725.00	100.00 %
SW545.9795.600.00000	DEBT PRIN OTHER GOVT DUE TO O	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
SW545.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	526.00	526.00	0.00	526.00	0.00	0.00 %
	Expense Total:	3,751.00	3,751.00	0.00	526.00	3,225.00	85.98 %
	Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.00	3,226.41	3,226.41	0.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT							
	Revenue						
SW550.1001.00000	REAL PROPERTY TAXES.NOTT RD EX	6,200.00	6,200.00	0.00	6,200.00	0.00	0.00 %
SW550.2401.00000	INTEREST & EARNINGS.NOTT RD EX	4.00	4.00	0.00	3.15	-0.85	21.25 %
SW550.9000.00000	APPROPRIATED FUND BALANCE FO	699.00	699.00	0.00	0.00	-699.00	100.00 %
	Revenue Total:	6,903.00	6,903.00	0.00	6,203.15	-699.85	10.14 %
	Expense						
SW550.8340.400.00000	SERVICES & MAINTENANCE.CONTR	467.00	467.00	0.00	0.00	467.00	100.00 %
SW550.9710.600.00000	SERIAL BONDS.PRINCIPAL.NOTT RD	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
SW550.9710.700.00000	SERIAL BONDS.INTEREST.NOTT RD	1,736.00	1,736.00	0.00	868.00	868.00	50.00 %
SW550.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	700.00	700.00	0.00	700.00	0.00	0.00 %
	Expense Total:	6,903.00	6,903.00	0.00	1,568.00	5,335.00	77.29 %
	Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.00	4,635.15	4,635.15	0.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT							
	Revenue						
SW555.1001.00000	REAL PROPERTY TAXES.CO RD 32 EX	11,730.00	11,730.00	0.00	11,730.00	0.00	0.00 %
SW555.2401.00000	INTEREST & EARNINGS.CO RD 32 E	7.00	7.00	0.00	4.69	-2.31	33.00 %
	Revenue Total:	11,737.00	11,737.00	0.00	11,734.69	-2.31	0.02 %
	Expense						
SW555.8340.400.00000	SERVICES & MAIN.CONT.CO RD 32	480.00	480.00	0.00	0.00	480.00	100.00 %
SW555.9795.650.00000	DEBT PRINCIPAL DUE TO OTHER GO	8,321.00	8,321.00	0.00	0.00	8,321.00	100.00 %
SW555.9795.700.00000	DEBT INTEREST DUE TO OTHER GO	2,215.00	2,215.00	0.00	1,967.46	247.54	11.18 %
SW555.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	721.00	721.00	0.00	721.00	0.00	0.00 %
	Expense Total:	11,737.00	11,737.00	0.00	2,688.46	9,048.54	77.09 %
	Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.00	9,046.23	9,046.23	0.00 %
	Report Surplus (Deficit):	0.00	0.00	-329,518.92	2,068,285.45	2,068,285.45	0.00 %

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: AA100 - GENERAL FUND						
Revenue	4,720,500.00	5,892,500.00	99,651.27	3,265,644.52	-2,626,855.48	44.58 %
Expense	4,720,500.00	5,892,500.00	335,934.61	3,246,614.16	2,645,885.84	44.90 %
Fund: AA100 - GENERAL FUND Surplus (Deficit):	0.00	0.00	-236,283.34	19,030.36	19,030.36	0.00 %
Fund: AA231 - CONTINGENT/TAX RESERVE						
Revenue	0.00	0.00	0.00	1,174.45	1,174.45	0.00 %
Fund: AA231 - CONTINGENT/TAX RESERVE Total:	0.00	0.00	0.00	1,174.45	1,174.45	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE						
Revenue	0.00	0.00	0.00	125,501.26	125,501.26	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE Total:	0.00	0.00	0.00	125,501.26	125,501.26	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE						
Revenue	0.00	0.00	0.00	113.72	113.72	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE Total:	0.00	0.00	0.00	113.72	113.72	0.00 %
Fund: AA234 - OPEN SPACE RESERVE						
Revenue	0.00	70,000.00	483.61	322,189.86	252,189.86	360.27 %
Expense	0.00	70,000.00	0.00	70,000.00	0.00	0.00 %
Fund: AA234 - OPEN SPACE RESERVE Surplus (Deficit):	0.00	0.00	483.61	252,189.86	252,189.86	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE						
Revenue	0.00	0.00	0.00	460.37	460.37	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:	0.00	0.00	0.00	460.37	460.37	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE						
Revenue	0.00	0.00	0.00	533.69	533.69	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:	0.00	0.00	0.00	533.69	533.69	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE						
Revenue	0.00	0.00	0.00	251,970.51	251,970.51	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:	0.00	0.00	0.00	251,970.51	251,970.51	0.00 %
Fund: CM100 - NEW RECREATION REVENUE FUND						
Revenue	0.00	0.00	0.00	15,868.70	15,868.70	0.00 %
Fund: CM100 - NEW RECREATION REVENUE FUND Total:	0.00	0.00	0.00	15,868.70	15,868.70	0.00 %
Fund: DA100 - HIGHWAY						
Revenue	4,259,736.00	4,789,612.00	1,933.85	3,421,027.80	-1,368,584.20	28.57 %
Expense	4,259,736.00	4,789,612.00	221,442.25	2,809,857.13	1,979,754.87	41.33 %
Fund: DA100 - HIGHWAY Surplus (Deficit):	0.00	0.00	-219,508.40	611,170.67	611,170.67	0.00 %
Fund: DA230 - HWY EQUIPMENT RESERVE						
Revenue	0.00	0.00	0.00	125,765.42	125,765.42	0.00 %
Fund: DA230 - HWY EQUIPMENT RESERVE Total:	0.00	0.00	0.00	125,765.42	125,765.42	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE						
Revenue	0.00	0.00	0.00	125,819.11	125,819.11	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE Total:	0.00	0.00	0.00	125,819.11	125,819.11	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE						
Revenue	0.00	0.00	0.00	508.55	508.55	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:	0.00	0.00	0.00	508.55	508.55	0.00 %
Fund: HH100 - CAPITAL PROJECTS						
Revenue	0.00	0.00	0.00	261,381.05	261,381.05	0.00 %
Expense	0.00	0.00	3,953.20	152,174.86	-152,174.86	0.00 %
Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):	0.00	0.00	-3,953.20	109,206.19	109,206.19	0.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT						
Revenue	90.00	90.00	0.00	47.36	-42.64	47.38 %
Expense	90.00	90.00	11,095.00	-33,905.00	33,995.00	17,772.22 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	-11,095.00	33,952.36	33,952.36	0.00 %

Monthly Budget Report

For Fiscal: 2022 Period Ending: 08/31/2022

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT						
Revenue	18.00	7,436.00	0.00	10.58	-7,425.42	99.86 %
Expense	18.00	7,436.00	0.00	7,435.23	0.77	0.01 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplu	0.00	0.00	0.00	-7,424.65	-7,424.65	0.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT						
Revenue	8.00	8.00	0.00	5.79	-2.21	27.63 %
Expense	8.00	8.00	0.00	0.00	8.00	100.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.00	5.79	5.79	0.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT						
Revenue	5,022.00	5,022.00	0.00	13.59	-5,008.41	99.73 %
Expense	5,022.00	5,022.00	0.00	0.00	5,022.00	100.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.00	13.59	13.59	0.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT						
Revenue	5.00	5.00	0.00	3.03	-1.97	39.40 %
Expense	5.00	5.00	0.00	0.00	5.00	100.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.00	3.03	3.03	0.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT						
Revenue	8.00	8.00	0.00	5.44	-2.56	32.00 %
Expense	8.00	8.00	0.00	0.00	8.00	100.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Defic	0.00	0.00	0.00	5.44	5.44	0.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT						
Revenue	5.00	5.00	0.00	3.75	-1.25	25.00 %
Expense	5.00	5.00	0.00	0.00	5.00	100.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (De	0.00	0.00	0.00	3.75	3.75	0.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT						
Revenue	1,937.00	1,937.00	0.00	1,937.31	0.31	0.02 %
Expense	1,937.00	1,937.00	0.00	0.00	1,937.00	100.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (D	0.00	0.00	0.00	1,937.31	1,937.31	0.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT						
Revenue	8.00	8.00	0.00	7.17	-0.83	10.38 %
Expense	8.00	8.00	0.00	0.00	8.00	100.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.00	7.17	7.17	0.00 %
Fund: SF450 - FIRE PROTECTION						
Revenue	1,165,000.00	1,165,000.00	0.00	1,164,747.31	-252.69	0.02 %
Expense	1,165,000.00	1,165,000.00	0.00	1,165,000.00	0.00	0.00 %
Fund: SF450 - FIRE PROTECTION Surplus (Deficit):	0.00	0.00	0.00	-252.69	-252.69	0.00 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT						
Revenue	1,656.00	1,656.00	0.00	1,451.42	-204.58	12.35 %
Expense	1,656.00	1,656.00	138.24	1,084.63	571.37	34.50 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-138.24	366.79	366.79	0.00 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT						
Revenue	12,006.00	12,006.00	0.00	12,004.21	-1.79	0.01 %
Expense	12,006.00	12,006.00	895.83	6,244.03	5,761.97	47.99 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-895.83	5,760.18	5,760.18	0.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT						
Revenue	1.00	1.00	0.00	0.51	-0.49	49.00 %
Expense	1.00	1.00	0.00	0.00	1.00	100.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	0.00	0.51	0.51	0.00 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT						
Revenue	528.00	528.00	0.00	526.35	-1.65	0.31 %
Expense	528.00	528.00	23.81	185.74	342.26	64.82 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus	0.00	0.00	-23.81	340.61	340.61	0.00 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT						
Revenue	1,500.00	1,500.00	0.00	1,351.19	-148.81	9.92 %

Monthly Budget Report

For Fiscal: 2022 Period Ending: 08/31/2022

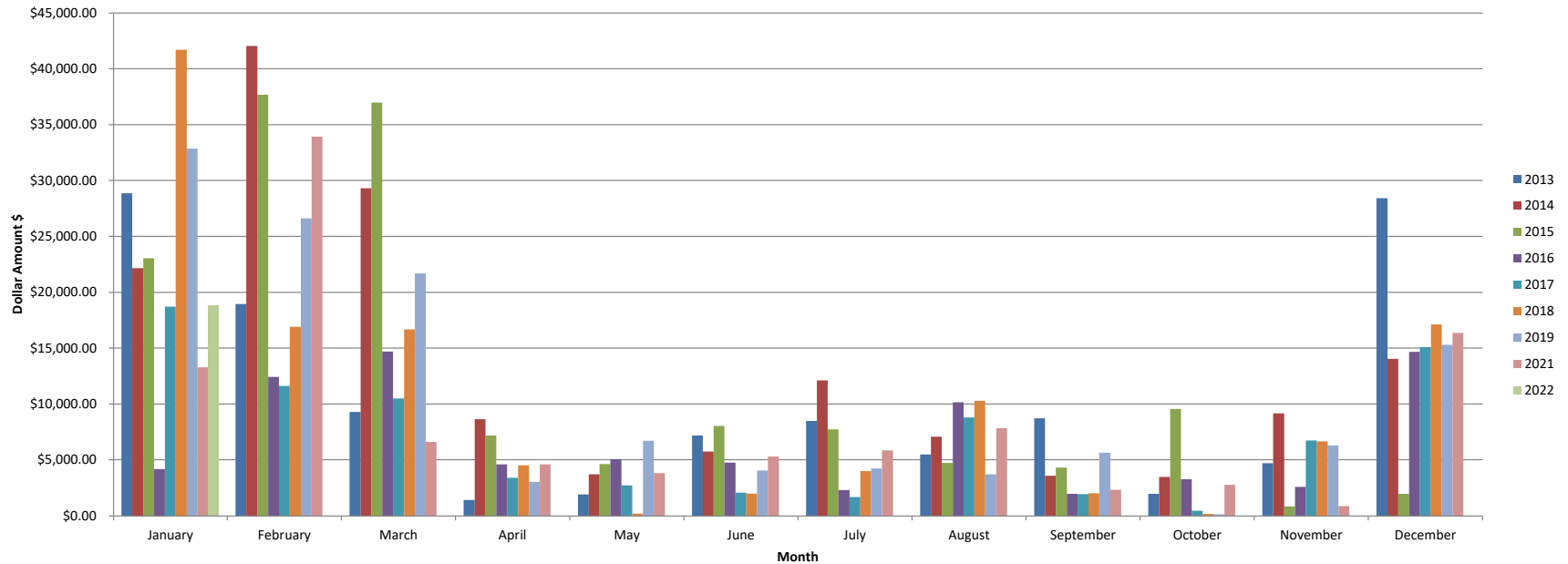
Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense	1,500.00	1,500.00	133.26	926.18	573.82	38.25 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Deficit)	0.00	0.00	-133.26	425.01	425.01	0.00 %
Fund: SS800 - SANITARY SEWER						
Revenue	18,224.00	18,224.00	0.00	18,217.20	-6.80	0.04 %
Expense	18,224.00	18,224.00	0.00	0.00	18,224.00	100.00 %
Fund: SS800 - SANITARY SEWER Surplus (Deficit):	0.00	0.00	0.00	18,217.20	18,217.20	0.00 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT						
Revenue	1,827,758.00	1,827,758.00	209,090.00	1,084,616.47	-743,141.53	40.66 %
Expense	1,827,758.00	1,827,758.00	64,355.02	780,342.72	1,047,415.28	57.31 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT S	0.00	0.00	144,734.98	304,273.75	304,273.75	0.00 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT						
Revenue	77,305.00	77,305.00	0.00	70,770.33	-6,534.67	8.45 %
Expense	77,305.00	77,305.00	2,706.43	36,338.13	40,966.87	52.99 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Su	0.00	0.00	-2,706.43	34,432.20	34,432.20	0.00 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT						
Revenue	206,044.00	206,044.00	0.00	211,756.67	5,712.67	2.77 %
Expense	206,044.00	206,044.00	0.00	207,610.00	-1,566.00	-0.76 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Sur	0.00	0.00	0.00	4,146.67	4,146.67	0.00 %
Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT						
Revenue	7,084.00	7,084.00	0.00	7,084.30	0.30	0.00 %
Expense	7,084.00	7,084.00	0.00	12,804.00	-5,720.00	-80.75 %
Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT Surplus	0.00	0.00	0.00	-5,719.70	-5,719.70	0.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT						
Revenue	8,490.00	8,490.00	0.00	7,154.31	-1,335.69	15.73 %
Expense	8,490.00	8,490.00	0.00	2,939.50	5,550.50	65.38 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.00	4,214.81	4,214.81	0.00 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT						
Revenue	17,927.00	17,927.00	0.00	17,927.30	0.30	0.00 %
Expense	17,927.00	17,927.00	0.00	17,925.00	2.00	0.01 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT S	0.00	0.00	0.00	2.30	2.30	0.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT						
Revenue	15,858.00	15,858.00	0.00	15,053.24	-804.76	5.07 %
Expense	15,858.00	15,858.00	0.00	5,627.50	10,230.50	64.51 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplu	0.00	0.00	0.00	9,425.74	9,425.74	0.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT						
Revenue	14,305.00	14,305.00	0.00	13,006.38	-1,298.62	9.08 %
Expense	14,305.00	14,305.00	0.00	5,078.75	9,226.25	64.50 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Deficit)	0.00	0.00	0.00	7,927.63	7,927.63	0.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT						
Revenue	3,751.00	3,751.00	0.00	3,752.41	1.41	0.04 %
Expense	3,751.00	3,751.00	0.00	526.00	3,225.00	85.98 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.00	3,226.41	3,226.41	0.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT						
Revenue	6,903.00	6,903.00	0.00	6,203.15	-699.85	10.14 %
Expense	6,903.00	6,903.00	0.00	1,568.00	5,335.00	77.29 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.00	4,635.15	4,635.15	0.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT						
Revenue	11,737.00	11,737.00	0.00	11,734.69	-2.31	0.02 %
Expense	11,737.00	11,737.00	0.00	2,688.46	9,048.54	77.09 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit)	0.00	0.00	0.00	9,046.23	9,046.23	0.00 %
Report Surplus (Deficit):	0.00	0.00	-329,518.92	2,068,285.45	2,068,285.45	0.00 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
AA100 - GENERAL FUND	0.00	0.00	-236,283.34	19,030.36	19,030.36
AA231 - CONTINGENT/TAX RESER	0.00	0.00	0.00	1,174.45	1,174.45
AA232 - CAMPUS REPAIR RESERVI	0.00	0.00	0.00	125,501.26	125,501.26
AA233 - TECHNOLOGY RESERVE	0.00	0.00	0.00	113.72	113.72
AA234 - OPEN SPACE RESERVE	0.00	0.00	483.61	252,189.86	252,189.86
AA235 - NYS EMPLOYEE SYSTEM F	0.00	0.00	0.00	460.37	460.37
AA237 - BONDED INDEBTEDNESS	0.00	0.00	0.00	533.69	533.69
AA238 - SOLID WASTE MANAGEN	0.00	0.00	0.00	251,970.51	251,970.51
CM100 - NEW RECREATION REVEI	0.00	0.00	0.00	15,868.70	15,868.70
DA100 - HIGHWAY	0.00	0.00	-219,508.40	611,170.67	611,170.67
DA230 - HWY EQUIPMENT RESER	0.00	0.00	0.00	125,765.42	125,765.42
DA232 - HWY IMPROVEMENT RES	0.00	0.00	0.00	125,819.11	125,819.11
DA235 - SNOW/ICE REMOVAL RD	0.00	0.00	0.00	508.55	508.55
HH100 - CAPITAL PROJECTS	0.00	0.00	-3,953.20	109,206.19	109,206.19
SD600 - RT 332 DRAINAGE DISTRI	0.00	0.00	-11,095.00	33,952.36	33,952.36
SD605 - LAKEWOOD MEADOWS D	0.00	0.00	0.00	-7,424.65	-7,424.65
SD610 - ASHTON DRAINAGE DIST	0.00	0.00	0.00	5.79	5.79
SD615 - FOX RIDGE DRAINAGE DIS	0.00	0.00	0.00	13.59	13.59
SD620 - LANDINGS DRAINAGE DIS	0.00	0.00	0.00	3.03	3.03
SD625 - OLD BROOKSIDE DRAINAC	0.00	0.00	0.00	5.44	5.44
SD630 - LAKESIDE ESTATES DRAIN	0.00	0.00	0.00	3.75	3.75
SD635 - WATERFORD POINT DRAI	0.00	0.00	0.00	1,937.31	1,937.31
SD640 - STABLEGATE DRAINAGE C	0.00	0.00	0.00	7.17	7.17
SF450 - FIRE PROTECTION	0.00	0.00	0.00	-252.69	-252.69
SL700 - CENTERPOINT LIGHTING C	0.00	0.00	-138.24	366.79	366.79
SL705 - FOX RIDGE LIGHTING DIST	0.00	0.00	-895.83	5,760.18	5,760.18
SL710 - LANDINGS LIGHTING DIST	0.00	0.00	0.00	0.51	0.51
SL715 - LAKEWOOD MEADOWS LI	0.00	0.00	-23.81	340.61	340.61
SL720 - FALLBROOK PARK LIGHTIN	0.00	0.00	-133.26	425.01	425.01
SS800 - SANITARY SEWER	0.00	0.00	0.00	18,217.20	18,217.20
SW500 - CANANDAIGUA CONSOLI	0.00	0.00	144,734.98	304,273.75	304,273.75
SW505 - CANANDAIGUA BRISTOL	0.00	0.00	-2,706.43	34,432.20	34,432.20
SW515 - CANANDAIGUA-FARMIN	0.00	0.00	0.00	4,146.67	4,146.67
SW520 - ANDREWS - NORTH ROA	0.00	0.00	0.00	-5,719.70	-5,719.70
SW525 - MCINTYRE ROAD WATER	0.00	0.00	0.00	4,214.81	4,214.81
SW530 - EMERSON ALLEN TOWNI	0.00	0.00	0.00	2.30	2.30
SW535 - EX 36 - COUNTY ROAD #:	0.00	0.00	0.00	9,425.74	9,425.74
SW540 - HOPKINS GRIMBLE WATI	0.00	0.00	0.00	7,927.63	7,927.63
SW545 - HICKOX ROAD WATER DI	0.00	0.00	0.00	3,226.41	3,226.41
SW550 - NOTT RD EXT. 40 WATER	0.00	0.00	0.00	4,635.15	4,635.15
SW555 - CO RD 32 EXT. 41 WATE	0.00	0.00	0.00	9,046.23	9,046.23
Report Surplus (Deficit):	0.00	0.00	-329,518.92	2,068,285.45	2,068,285.45

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
January	\$28,862.28	\$22,155.51	\$23,046.67	\$4,183.58	\$18,707.18	\$41,679.61	\$32,857.11	\$27,324.64	\$13,273.75	\$ 18,807.71
February	\$18,935.61	\$42,035.88	\$37,674.78	\$12,418.13	\$11,601.64	\$16,910.89	\$26,602.24	\$20,572.14	\$33,905.16	\$ 33,238.23
March	\$9,287.84	\$29,302.83	\$36,977.77	\$14,682.85	\$10,491.75	\$16,677.83	\$21,675.11	\$10,122.18	\$6,592.62	\$ 20,001.47
April	\$1,401.60	\$8,649.62	\$7,173.22	\$4,584.14	\$3,402.95	\$4,524.16	\$3,033.55	\$6,204.17	\$4,592.96	\$ 8,712.98
May	\$1,914.73	\$3,707.54	\$4,618.01	\$5,061.36	\$2,715.51	\$178.52	\$6,696.39	\$236.97	\$3,819.66	\$ 421.25
June	\$7,188.71	\$5,730.26	\$8,040.67	\$4,741.15	\$2,060.55	\$1,984.64	\$4,053.52	\$1,112.97	\$5,287.97	\$ 9,752.83
July	\$8,475.63	\$12,116.04	\$7,718.19	\$2,298.19	\$1,664.52	\$4,001.48	\$4,222.09	\$5,123.36	\$5,855.13	\$ 5,725.84
August	\$5,479.85	\$7,085.96	\$4,720.03	\$10,152.84	\$8,794.31	\$10,281.09	\$3,710.81	\$375.47	\$7,826.98	\$ 10,027.05
September	\$8,704.27	\$3,575.99	\$4,299.72	\$1,962.98	\$1,940.93	\$2,009.68	\$5,625.97	\$947.17	\$2,322.81	
October	\$1,948.35	\$3,476.09	\$9,558.24	\$3,273.32	\$459.55	\$173.01	\$145.03	\$5,423.05	\$2,766.33	
November	\$4,708.75	\$9,158.92	\$844.76	\$2,596.51	\$6,743.01	\$6,656.18	\$6,289.66	\$3,912.18	\$854.43	
December	\$28,423.96	\$14,038.96	\$1,957.16	\$14,667.81	\$15,086.85	\$17,126.83	\$15,295.31	\$13,596.37	\$16,354.79	
Totals	\$125,331.58	\$161,033.60	\$146,629.22	\$80,622.86	\$83,668.75	\$122,203.92	\$130,206.79	\$94,950.67	\$103,452.59	\$ 106,687.36

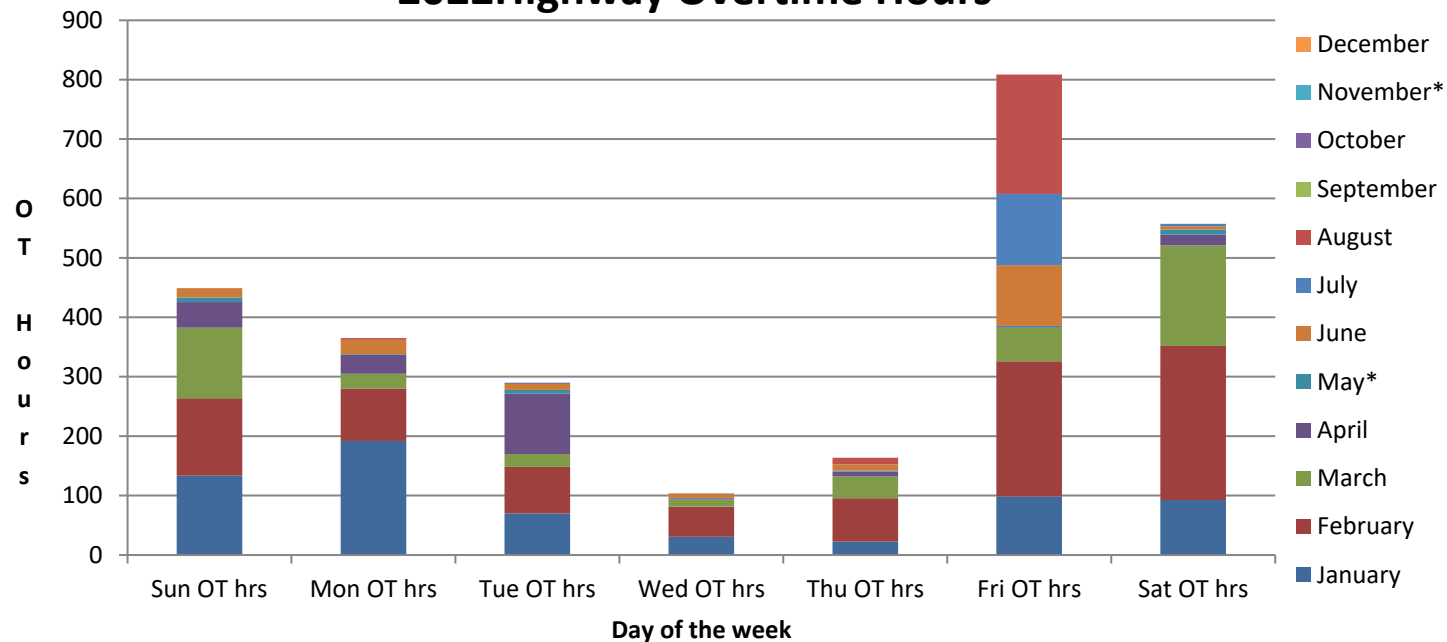
Overtime Amounts for All Employees 2013-2022



	Sun OT hrs	Mon OT hrs	Tue OT hrs	Wed OT hrs	Thu OT hrs	Fri OT hrs	Sat OT hrs
January	133.25	191.75	69.75	30.5	22.5	98.25	92.5
February	130.5	88.5	78.5	51	72.75	227.55	259.25
March	118.75	24.75	21.5	11.75	36.75	56.75	169.25
April	43	32	102	2.25	8.25	1	18
May*	7.75	1	6	0.5	1.75	2	8.5
June	15.75	24	10	7.25	10.25	102.25	5.75
July	0	0	1.5	0.5	0	119.75	4
August	0	3	0.5	0	11.25	201	0
September	0	0	0	0	0	0	0
October	0	0	0	0	0	0	0
November*	0	0	0	0	0	0	0
December	0	0	0	0	0	0	0
	449.00	365.00	289.75	103.75	163.50	808.55	557.25

*3 pay period month

2022 Highway Overtime Hours



ATTACHMENT 3

Reports of Boards, Committees, & Project Teams

Memo

To: Town of Canandaigua Town Board

From: **Environmental Conservation Board Members**

cc: Town Manager, Town Planner, Town Parks Coordinator

Date: 8/31/2022

Re: Recommending Land Acquisition

The members of the Environmental Conservation Board support and are in full agreement with the Conservation Easement Project Team memo dated 8/31/2022 regarding Recommending Land Acquisition. As such, the members of the Environmental Conservation Board formally recommend the Town Board take action necessary to acquire the parcel located at 3950 County Road 16.

This purchase is in keeping with the Town of Canandaigua Comprehensive Plan, Parks & Rec Plan, Trails Master Plan, and the town's Strategic Goals for 2022. It provides an opportunity to protect the lake, conserve open space, and provide additional public access to the lake for our residents and visitors. This may be the last open space that the Town of Canandaigua that is over 400' of lake frontage. Another opportunity to preserve this amount of riparian buffer is not likely to ever present itself again. Please consider taking this chance to protect the lake and its future health for the next generation.

The Environmental Conservation Board would like to add some additional points for the Town Board's consideration.

Good Environmental Preservation = Economic Well-being and Growth

The Environmental Conservation Board wants to point out that preserving the town's natural areas, natural lakefront areas, and scenic vistas is not only good environmental sense but also good economic sense.

From the Comprehensive Plan Update, August 16, 2021:

Economic Development Measurables:

- Number of tourists to Canandaigua and the Finger Lakes region
- Value of tourist spending and tourism economy

Recommended Action Steps:

- Support 4-season tourism destinations and amenities within or nearby the Town.

Tourism is a key element of the Finger Lakes Region, Ontario County, and the Town of Canandaigua economy as the following numbers show:

2019: Tourism in the Finger Lakes region is a \$3.3 billion industry supporting 58,248 jobs.

Ontario County:

Direct Sales: \$215.2 million
Labor Income: \$107.9 million
Employment (Persons): 4,411
Local Taxes: \$14.7 million
State Taxes: \$11.9 million

2020: Tourism in the Finger Lakes: Due to the pandemic, visitor spending dropped 40% to \$2 billion supporting 41,682 jobs.

Ontario County:

Direct Sales: \$158.5 million
Labor Income: \$91.7 million
Employment (Persons): 3,364
Local Taxes: \$13.4 million
State Taxes: \$9.7 million

2021: Tourism in the Finger Lakes: \$3.2 billion supporting 46,896 jobs. Visitor spending increased 62% to reach 98% of 2019 levels. **Relative to 2019, traveler spending was up most in Ontario County at 121% of 2019 levels.**

Ontario County:

Direct Sales: \$260.7 million
Labor Income: \$126.6 million
Employment (Persons): 4,121
Local Taxes: \$17.5 million
State Taxes: \$15.2 million

Data from:

- Economic Impact of Visitors in New York 2019, Finger Lakes Focus
- Economic Impact of Visitors in New York 2020, Finger Lakes Focus
- Economic Impact of Visitors in New York 2021, Finger Lakes Focus, June 2022

And while our region offers many sights, activities, festivals, shopping, and more for visitors to partake of, it is our natural and agricultural resources that truly set us apart and make our visitors enjoy and remember us as the following graphic indicates:

Big Hits:

- Wineries/Wine
- Lakes
- Museums
- Family/Friends
- Relaxing/Peaceful/Atmosphere
- Scenery

January 2019

What do you remember liking the most about your last trip to/in the Finger Lakes Region?



PRODUCED BY TRAVEL MARKET INSIGHTS INC. FOR FINGER LAKES TOURISM ALLIANCE

52

Source:

Comprehensive Regional Travel and Tourism Study and Recommendations, Produced for the Finger Lakes Tourism Alliance, January 2019

To further support that, the *2015 FLVC Travel Market Research & Strategic Direction* report included a question to those surveyed: “What words would you use to describe Ontario County to others?” The majority of words and phrases used (hundreds) refer to the natural beauty, natural resources, open land types, and outdoor recreation of the region. Examples: Beautiful Scenery, Lakes, Nature, Picturesque, Rural, Beautiful, Clean and Unspoiled, Forested, Outdoor Activities, Hiking, etc. (Please refer to that report for the full listing of words.)

Our natural resources drive our tourism—and we are known far and wide for it for as the full page 2017 LA Times article titled it, “Water and Wine are the Blessings of New York’s Finger Lakes Region.”

The Environmental Conservation Board understands that beyond the ecological value of our natural views, lake, trees, and rolling hills, there is an economic value that should not be overlooked. The members of the board would love to see this area made available for low impact recreation such as paddling, fishing, sight seeing, bird watching, and hiking to residents and tourists alike which will serve to further both the town’s economic and environmental goals.

You Protect What You Love

Sharing our lake and other natural treasures with all of the town's residents will undoubtedly help our residents to care more about our town's natural resources and ways to protect them. One of the charters of the Environmental Conservation Board is to do educational outreaches to our residents to help them learn more on a variety of topics including but not limited to lake smart lawn care, protecting waterways and riparian areas, how to support biodiverse areas, and more. The Environmental Conservation Board believes that opening up more natural areas, especially on the lake, for public access will help to drive and strengthen the environmental messaging shared.

ECB Comprehensive Plan Directives

The Environmental Conservation Board has these related Comprehensive Plan Measurables and Action Steps:

From the Comprehensive Plan Update, August 16, 2021:

Natural Resources Measurables:

- Acres and ecological value of land publicly owned or protected
- Acres of NRI resources and ecological community type

Recommended Action Steps:

- Permanently protect lands with natural resource significance and support recreation on protected lands.

Preserving this property is in keeping with Comprehensive Plan goals.

The members of the Environmental Conservation Board respectfully request that the Town Board take advantage of this opportunity to preserve and protect this parcel.

2022 Environmental Conservation Board

Kim Burkard	Environmental Conservation Board Member, Conservation Easement Team Member
Justin Damann	Environmental Conservation Board Member
Edith Davey	Environmental Conservation Board Member, Tree Team Member, Environmental Educator
Gary Kochersberger	Environmental Conservation Board Member, Conservation Easement Team Member
Meghan Miller	Environmental Conservation Board Member
Eric Obenauer	Environmental Conservation Board Member, Tree Team Member, Conservation Easement Team Member
Pat Venezia	Environmental Conservation Board Member

Memo

To: Canandaigua Town Board

From: Cemetery Committee

cc: Doug Finch, Town Manager and Lindsay Frarey, HR & Parks Coordinator

Date: August 8, 2022

Re: 2023 Proposed Budget for Mowing

We are writing today to provide support for the 2023 parks budget proposal to change cemetery mowing from a contracted service to personnel. As you may be aware, the town cemeteries have experienced several years of carelessness and damage as a result of the change to contracted mowing services. Not only does this negatively affect the appearance and longevity of these sites, it also has created more work for the parks staff and management team.

We believe that directly hiring a seasonal staff member, or two, to conduct mowing services will resolve many of the issues we have experienced over the last few years. This person will ideally be a member of our community who performs the service with more care and attention, like Mr. Crosby did before his retirement. In addition, staff reports directly to our management team, holding them more accountable for the quality of work. We also believe that a staff member is more likely to alert someone right away if there are any issues with a cemetery, such as fallen trees or vandalism. This will prevent situations like that which recently occurred at Academy Cemetery, where volunteers arrived on site to find the cemetery in appalling condition after being “cared for” by the contractor.

We believe that cemeteries are one of our most valuable resources, and that they deserve to be cared for in that way. This is why we support the 2023 budget proposal to hire seasonal mowing staff, and we sincerely and respectfully encourage you to do the same.

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 ~ townofcanandaigua.org
Established 1791

Conservation Easement Project Team

September 2022 Report to the Town Board

The CE Team began meeting in May 2022 after a lengthy hiatus following the adoption of the Conservation Subdivision code revisions in late 2021. The 2022 focus is to review Town practices concerning open space land protection and to draft a policy for the town to follow moving forward. The team meets on the third Fridays of each month at 10am in the Oriana Room.

Summary of Work to Date

May 23, 2022 – First meeting. Review accomplishments of previous iterations of this team in 2015 and in 2020-2021 as well as establish objectives for the current focus.

June 26, 2022 – overview and history of the Town's involvement with the NY State Department of Agriculture and Markets Farmland Protection Implementation Grant projects and the resulting conservation easements that were put in place on over 2300 acres of farmland.

August 26, 2022 (No July meeting) – review Town's maps identifying important farmland, soils, natural resources, forests, wildlife corridors and conservation parcels. All agreed there is a need for a consolidated map highlighting target areas for conservation based on data from all of the existing maps. This would be a helpful tool in land acquisition or easement decisions. There was a lengthy discussion on the recent topic of the parcel at 3950 County Road 16 and the team drafted a memo to be shared with the Town Board (included with this report).

Future Meeting Topics

Work on the draft open space protection policy

Meet with Barbara Johnston from LaBella Associates to discuss potential mapping project

Memo

To: Town of Canandaigua Town Board

From: Conservation Easement Project Team Members

cc: Town Manager, Town Planner, Town Parks Coordinator

Date: 8/31/2022

Re: Recommending Land Acquisition

The members of the Conservation Easement Project Team formally recommend the Town Board take action necessary to acquire the parcel located at 3950 County Road 16.

Like others who have spoken on this topic before and for the reasons stated herein, the members of this team feel it is in the best interest of all of the residents of the Town of Canandaigua for the Town to acquire this property for public lakefront access. The Team would like the Town Board to consider all possible methods of acquiring access to the parcel.

The acquisition of this parcel would achieve the following in terms of natural resource protection, all of which are priorities for the Town, much of it demonstrated in the Natural Resources Inventory Update, adopted November 2020, as well as the Open Space, Conservation, and Scenic Views Master Plan, adopted June 2018: protect valuable undeveloped land, protect lake water quality by retaining natural habitat, limiting lakefront development and reduce likelihood of future erosion, provide shade to the shoreline, preserve extremely rare natural shoreline habitat, preserve wildlife connections between lake and uplands.

The Town Board has identified public lakefront access as a key goal and priority for the Town on numerous occasions and in numerous official documents. Evidence of this is found in each of the documents below that the Town Board has officially adopted:

- 2022 Strategic Goals, Resolution 2021-266
- Comprehensive Plan Update, adopted August 2021
- Open Space, Conservation, and Scenic Views Master Plan, adopted June 2018
- Parks and Recreation Master Plan 2018-2028, adopted February 2018

In the Town Comprehensive Plan Update 2021 alone, there are no less than nine specific call outs for increased public access to the lake. All of this information has been shared previously in public presentations and resolutions and all of these stem from public input:

- In 2018, the Canandaigua community commissioned a joint economic development study to gain input from stakeholders to identify improvements beneficial to the Canandaigua area. The resulting report identified lakefront access as one of 6 necessary improvements.
- August 12, 2019 public planning meeting – attendees noted that the Town needs more lake access
- August 15, 2019 public planning meeting – attendees stated the Town needs to improve public access to the lake
- August 22, 2019 public planning meeting – attendees called for more lake access

- August 26, 2019 public planning meeting – attendees stated that the Town needs more public lake access
- Public survey in 2019/2020 – 81.2% of survey respondents stated lake access was either greatly needed or somewhat needed, and 73.2% stated that more parkland was either greatly needed or somewhat needed
- 2021 Comp Plan - Parks and Recreation Goal: *The Town will improve and expand the active and passive recreational resources within the Town to meet the needs of the community. The Town will encourage the use of existing and expanding recreation programs offered.*
- 2021 Comp Plan - Parks and Recreation Priority Action Step: *increase access to waterfront through purchase, zoning, or some other means.*
- 2021 Comp Plan - Natural Resources Goal: *The Town will protect its natural resources and scenic views which benefit the Town and greater Canandaigua area, including Canandaigua Lake and its watershed. The Town will support the conservation and maintenance of the land that provides critical open space and creates a network of linkages for wildlife habitat, stormwater management, scenic views, and active recreational trails.*
- 2021 Comp Plan - Natural Resources Priority Action Step: *Permanently protect lands with natural resource significance and support recreation on protected lands.*

Residents have stated their support for this action time and again. The Town Board has officially adopted the stance that more public lakefront access is a priority. This parcel is the last remaining opportunity to follow through on this priority for the residents of the Town.

With sound planning and efficient use of space, the subject parcel has the potential for a variety of low impact public uses including fishing, birding and other wildlife viewing, kayaking, paddleboarding and canoeing, water trail stop, picnicking, hiking, and just enjoying lake views. The potential for these uses has been outlined for the Board in previous presentations at Town Board meetings.

Members of the Conservation Easement Project Team respectfully request that the Town Board consider how they can take advantage of this extremely rare opportunity. Available undeveloped shoreline is virtually nonexistent – this opportunity will not come around again.

Members of this team also sit on the Planning Board, Environmental Conservation Board, and the Zoning Board of Appeals, as well as other Town committees and project teams.

2022 Conservation Easement Project Team

Sarah Reynolds	Chairperson
Kim Burkard	Environmental Conservation Board Member
Shannon Chevier	Zoning Board of Appeals Alternate
Edith Davey	Environmental Conservation Board Member, Tree Team Member, Environmental Educator
Gary Kochersberger	Environmental Conservation Board Member, Tree Team Member
Eric Obenauer	Environmental Conservation Board Member, Tree Team Member
Chuck Oyler	Planning Board Chairperson
Karen Parkhurst	Citizens' Implementation Committee member, Affordable Housing Project Team Chairperson, Parks and Recreation Committee member
Tom Schwartz	former Planning Board Chairperson, Citizens' Implementation Committee member, Affordable Housing Project Team Member, Ordinance Committee Member
Patty Steele	Resident

Local History Team

June 6, 2022 Meeting Minutes

Attending in Person: Saralinda, Leif, Ray, Richard, Donna, Nancy G.

Attending by Zoom: Cody

Excused: Lois, Toni

Cemetery Committee – Leif invited any interested team members to attend the next meeting of the new Cemetery Committee on Monday, June 6, 9 AM in the Onnalinda room (courtroom). The committee has requested an update on past and ongoing cemetery-related projects undertaken by the History Team. Leif suggested the committee is gearing up to set priorities for spending in the current year and casting a wide net to include legal/access issues at several cemeteries, ongoing physical repairs to grave markers, maintenance of boundaries and landscaping, and other matters. They plan to schedule a series of cemetery tours for their members, probably two, during June, and we are invited to attend those as well. Timing to be announced.

On other cemetery business, Ray and Leif completed the display of flags on the graves of veterans at the Town's cemeteries for Memorial Day. Nancy reported on a similar effort at Pine Bank. The flags will remain in place until after Veterans' Day in November. Ray circulated a summary of the known veterans in the Town cemeteries – 203 veterans total, with the largest numbers at Pine Bank (132), Academy (32), Remington (15) and Hunn (10). Ray's list is also divided by war, with the largest numbers being Civil War (56), World War II (54), American Revolution (20) World War I (16) and Vietnam (11). For 18, the war is unknown.

Newsletters – No article from the history team this month. We discussed a few ideas for upcoming newsletter:

1. Profile of one or more historic barns. Ray suggested the Purdy farm on Hickox Road, the Peter Fletcher farm on County Road 32, the Foster barn on West Lake and Foster Roads, and the Brocklebank Farm. He will contact the owners about permission for new photography.
2. The State's tax credit program to encourage the repair and maintenance of historic barns (pre-1946) has been resurrected, and information/application forms are available on the State Historic Preservation web site:

New York State Historic Barn Rehabilitation Tax Credit

Owners of historic barns may qualify for a New York State tax incentive for qualified rehabilitation work. The Historic Barn Rehabilitation Tax Credit program offers a state income tax credit equal to 25% of the expenditures incurred to rehabilitate a historic barn. The barn must have been built prior to 1946 (National Register listing is not a requirement) and the work must be approved by the Division for Historic Preservation. There is no cap on the amount of credit that may be earned, and taxpayers can begin to claim the credit on their 2022 NYS taxes.

For more information about the qualification criteria and the application process, please review the documents below, or call 518-237-8643 and request to speak to the Division staff member who handles barn credits.

- [Barn Credit Qualifications and Instructions \(pdf\)](#)
- [Barn Credit Frequently Asked Questions \(pdf\)](#)

- [Barn Credit Part 1&2 Application \(pdf\)](#)
- [Barn Credit Part 3 Application \(pdf\)](#)

Saralinda and Leif will work together on crafting a story that tailors this information to our local barn owners.

Historic resources survey – The Landmark Society has had a staffing change, and consequently no work has been completed since the initial drive-arounds in December. They hope to get back on track in a few weeks and complete the survey on the original timeline (September). We have requested a preliminary list of properties to be covered once they make some progress.

Academy Cemetery project - awaiting more leisure and better weather.

Onanda Park Kiosk – Map and two side panels are in final form, awaiting a paper display at full size in the next few weeks, followed by production and installation. The web page for the support documents is underway; see a preliminary view at <http://www.townofcanandaigua.org/page.asp?id=262>

Documentation projects – We need to identify an individual to interview for a summary of the history of the Notre Dame Retreat House on Foster Road, planned to close in 2023.

Summer hiatus – Following past practice, we opted not to meet during July and August. We can reconvene if there is any urgent business.

Next meeting: Thursday, Sept. 1, 5:30PM – Town Hall, Town Board Meeting Room (upper level, enter at lower level at 5:30 and come up on elevator).

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Submitted by Saralinda Hooker

ATTACHMENT 4



Town of Canandaigua , NY

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT02029 - 2022-08-29 KSJ Budget Transfers per TM

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000279	2022 Adopted Budget (10....	Transfer for Lifeguard Personnel	8/29/2022

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
AA100.7020.141.00000	RECREATION.SR LIFEGUARD	Transfer for Lifeguard Personnel	12,120.00	1,000.00	13,120.00
August:	1,000.00				
AA100.7140.141.00000	PLAYGROUND/RECREATION.LIF	Transfer for Lifeguard Personnel	37,700.00	-1,000.00	36,700.00
August:	-1,000.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000280	2022 Adopted Budget (10....	Transfer for Dev Office Clerk Personnel	8/29/2022

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
AA100.8010.144.00000	ZONING..CLERK P/T	Transfer for Dev Office Clerk Personnel	18,360.00	-5,000.00	13,360.00
August:	-5,000.00				
AA100.8020.160.00000	PLANNING.SECRETARY STENO	Transfer for Dev Office Clerk Personnel	6,200.00	5,000.00	11,200.00
August:	5,000.00				

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2022 Adopted	2022 Adopted Budget (10.	AA100.7020.141.00000	RECREATION.SR LIFEGUARD	12,120.00	1,000.00	13,120.00
		AA100.7140.141.00000	PLAYGROUND/RECREATION.LIFEG	37,700.00	-1,000.00	36,700.00
		AA100.8010.144.00000	ZONING..CLERK P/T	18,360.00	-5,000.00	13,360.00
		AA100.8020.160.00000	PLANNING.SECRETARY STENOGRA	6,200.00	5,000.00	11,200.00
		2022 Adopted Total:		74,380.00	0.00	74,380.00
		Grand Total:		74,380.00	0.00	74,380.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:2022 Adopted - 2022 Adopted Budget (10.18.21 Reso#2021-237) Fiscal: 2022			
AA100	74,380.00	0.00	74,380.00
Budget Code 2022 Adopted Total:	74,380.00	0.00	74,380.00
Grand Total:	74,380.00	0.00	74,380.00

ATTACHMENT 5

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Canandaigua

DRAFT
7/20/2022

Local Law No. _____ of the year 20 22

A local law Amend Chapter 174 Subdivision of Land (Sections 174-7, 174-19, 174-10, and 174-21),

(Insert Title)

Chapter 220 Zoning (Sections 220-9 and 220-65), and

Chapter 1 General Provisions (Section 1-17)

Be it enacted by the Town Board _____ of the
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Canandaigua _____ as follows:

See Attachment A

(If additional space is needed, attach pages the same size as this sheet, and number each.)

Town of Canandaigua
DRAFT – Local Law _____ of 2022
Attachment A

DRAFT

§ 174 Subdivision of Land.

§ 174-7 General procedural requirements.

- Q. Waivers. Pursuant to authority in New York State Town Law, the Planning Board may waive, when reasonable, any requirements or improvements for the approval, approval with modifications or disapproval of subdivisions submitted for its approval identified in the Site Design and Development Criteria. Any such waiver, which shall be subject to appropriate conditions, may be exercised in the event any such requirements or improvements are found not to be requisite in the interest of the public health, safety and general welfare or inappropriate because of inadequacy or lack of connecting facilities adjacent or in proximity to the subdivision.

§ 174-19 Lot size and arrangement.

- B. Lot sizes and dimensions shall not be less than those specified in Chapter 220, Zoning, of the Code of the Town of Canandaigua unless the provisions thereof are to be modified by the Planning Board pursuant to Town Law § 278 and conforms with §220-33.1 (Scenic Viewshed Overlay District), as amended.
- D. No division of land shall result in any parcel becoming landlocked. Any parcel created by division of land shall have access to a right of way. Any division of land shall be classified at the time of subdivision as a Conservation Subdivision, Form Based Code Subdivision, Major Subdivision, or Minor Subdivision.
- F. All blocks in a subdivision shall have a minimum length of at least 750 feet with a maximum length of 1,200 feet. Such blocks containing individual lots shall be at least two lot depths in width, except where reverse frontage may be employed along major highways. Modifications of the above requirements are possible in commercial and industrial developments. Developments proposed pursuant to §220-32 are exempted from the above requirements.
- H. Double-frontage lots are prohibited, except where employed to prevent vehicular access to major traffic streets or where otherwise required by unusual topographic conditions. Where double-frontage lots are permitted, the Planning Board shall, as a condition of final plat approval, determine the front yard and rear yard portions of all such lots. Modifications of the above requirements are possible by the Planning Board pursuant to §220-32.

- I. Subdivision of land resulting in the creation of four or more parcels along a private right of way shall constitute a Major Subdivision and shall only be authorized with improvements to create a public right of way pursuant to the Site Design and Development Criteria.
- J. The Planning Board shall be authorized to grant single lot subdivision approval of any parcel along a private right of way and classify such action as a Minor Subdivision, even if the private right of way has four or more parcels, provided the parent parcel meets the zoning requirements of the zoning district, and the Planning Board finds in so creating the single lot subdivision no adverse impact shall occur pertaining to the public health or safety of the adjoining parcels along the private right of way.

§ 174-10 Single-stage review.

- A. Applications for subdivision plats to be reviewed in one stage where no preliminary subdivision review is required shall be submitted in final form and shall include all information required for preliminary and final plats as specified in §§ 174-13 and 174-14 of this chapter. [Amended 2-13-2012 by L.L. No. 1-2012]
- B. The submitted plat drawing shall be marked as final and shall include a note that no preliminary subdivision review was required.
- C. The process for single-stage subdivision review shall be as required in New York State Town Law Article 16, § 276, Part 6(d), as may be amended.
- D. Applications for subdivision classified as Major Subdivision are not eligible for single stage review.

§ 174-21 Street system layout.

- A. General.
 - (1) Streets shall be constructed to provide adequate means of access to each lot of a subdivision, § 220-9 and access control §220-75 of the Town Code.
 - (2) Design and construction of a street(s) as defined in §1-17 and related improvements shall be in accordance with the standards and specifications described in the Town of Canandaigua Site Design and Development Criteria, which are incorporated herein by reference.

§ 220-9 Regulations applicable to all districts.

- C. Every developed lot of record shall have access to a right of way. All structures shall be so located on lots so as to provide safe and convenient access for

servicing, fire protection and required off-street parking. Further standards may be found within the Town of Canandaigua Site Design and Development Criteria.

DRAFT

§ 220-65 General procedural requirements.

L. **Waivers.** The Planning Board is hereby empowered to waive, when reasonable, any requirements or improvements for the approval, approval with modifications or disapproval of site plans submitted for its approval identified in the Site Design and Development Criteria. Any such waiver, which shall be subject to appropriate conditions, may be exercised in the event any such requirements or improvements are found not to be requisite in the interest of the public health, safety, and general welfare or inappropriate because of inadequacy or lack of connecting facilities adjacent or in proximity to the site plan.

(1) If an applicant wishes to request a waiver, said request shall be submitted in writing as part of the application. The application shall state fully the grounds of said request.

(2) The Planning Board shall make findings supporting their decision regarding a waiver.

(3) Waivers shall be made by resolution of the Planning Board. A statement showing the date that such waiver was granted shall be affixed to the final plat.

(4) When granting waivers, the Planning Board may also impose additional conditions as needed to achieve the objectives of the waived requirement(s).

§ 1-17 Definitions.

Except as otherwise provided herein, words and terms used in the Town Code shall have their usual and customary meanings. As used in this Code, the following terms shall have the meanings indicated:

RIGHT-OF-WAY

A. **PRIVATE RIGHT-OF-WAY** Land owned or accessible and subject to a recorded easement which includes a maintenance agreement(s) by a nonpublic agency, private entity, individual, or organization and occupied or intended to be occupied by transmission mains, gas pipelines, rails, private driveways, or other special uses.

B. **PUBLIC RIGHT-OF-WAY** Land owned by public agencies for use as a street or other public purposes.

LOT FRONTAGE

The front of a lot shall be construed to be the portion nearest the street or right of way. For the purposes of determining yard requirements on corner lots, all sides of a lot adjacent to streets shall be considered front yards.

DRAFT

CONSERVATION SUBDIVISION

A division of land which permits flexibility of design to promote environmentally sensitive and efficient uses of land pursuant to §174-16.

FORM BASED CODE SUBDIVISION

A division of land in the Uptown Canandaigua Form Based Code area, identified as the State Route 332 subarea or the Mixed-Use Development Area, designed to foster predictable built results and a high-quality public realm by using physical form pursuant to §220-32, and the Uptown Canandaigua Form Based Code.

MAJOR SUBDIVISION

Any division of land not classified as a Conservation Subdivision, Form Based Code Subdivision, or Minor Subdivision.

MINOR SUBDIVISION

A division of land, which is zoned and whose uses are exclusively residential or agricultural, and which does not create greater than three parcels adjoining a right-of-way.

PRIVATE DRIVEWAY

A privately owned and maintained access serving three or fewer parcels, providing direct access to a public right-of-way.

SITE DESIGN AND DEVELOPMENT CRITERIA

A manual of requirements and minimum standards that shall be applied to all proposed construction and/or development in the Town of Canandaigua, and/or areas that will involve the connections to existing municipal systems. Said manual as prepared by the Town's Engineering Consultants, and as adopted by the Town Board, and as may be amended from time to time, may be obtained from the Town Clerk or on the Town of Canandaigua website.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20²² of the (County)(City)(Town)(Village) of Canandaigua was duly passed by the Town Board _____ on _____, in accordance with the applicable provisions of law.

DRAFT

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) _____ (Name of Legislative Body) (repassed after disapproval) by the _____ and was deemed duly adopted on _____ 20____, in accordance with the applicable provisions of law.

(Elective Chief Executive Officer*)

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) _____ (Name of Legislative Body) (repassed after disapproval) by the _____ on _____ 20____.

(Elective Chief Executive Officer*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) _____ (Name of Legislative Body) (repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

(Elective Chief Executive Officer*)

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, City, Town or Village Clerk or
officer designated by local legislative body

(Seal)

Date: _____

DRAFT

§ 174 Subdivision of Land.

§ 174-7 General procedural requirements.

- O. Waivers. Pursuant to authority in New York State Town Law, the Planning Board may waive, when reasonable, any requirements or improvements for the approval, approval with modifications or disapproval of subdivisions submitted for its approval identified in the Site Design and Development Criteria. Any such waiver, which shall be subject to appropriate conditions, may be exercised in the event any such requirements or improvements are found not to be requisite in the interest of the public health, safety and general welfare or inappropriate because of inadequacy or lack of connecting facilities adjacent or in proximity to the subdivision.

§ 174-19 Lot size and arrangement.

- B. Lot sizes and dimensions shall not be less than those specified in Chapter 220, Zoning, of the Code of the Town of Canandaigua unless the provisions thereof are to be modified by the Planning Board pursuant to Town Law § 278 and conforms with §220-33.1 (Scenic Viewshed Overlay District), as amended.
- D. No division of land shall result in any parcel becoming landlocked. Any parcel created by division of land shall have access to a right of way. Any division of land shall be classified at the time of subdivision as a Conservation Subdivision, Form Based Code Subdivision, Major Subdivision, or Minor Subdivision.
- F. All blocks in a subdivision shall have a minimum length of at least 750 feet with a maximum length of 1,200 feet. Such blocks containing individual lots shall be at least two lot depths in width, except where reverse frontage may be employed along major highways. Modifications of the above requirements are possible in commercial and industrial developments. Developments proposed pursuant to §220-32 are exempted from the above requirements.
- H. Double-frontage lots are prohibited, except where employed to prevent vehicular access to major traffic streets or where otherwise required by unusual topographic conditions. Where double-frontage lots are permitted, the Planning Board shall, as a condition of final plat approval, determine the front yard and rear yard portions of all such lots. Modifications of the above requirements are possible by the Planning Board pursuant to §220-32.
- I. Subdivision of land resulting in the creation of four or more parcels along a private right of way shall constitute a Major Subdivision and shall only be authorized with improvements to create a public right of way pursuant to the Site Design and Development Criteria.

J. The Planning Board shall be authorized to grant single lot subdivision approval of any parcel along a private right of way and classify such action as a Minor Subdivision, even if the private right of way has four or more parcels, provided the parent parcel meets the zoning requirements of the zoning district, and the Planning Board finds in so creating the single lot subdivision no adverse impact shall occur pertaining to the public health or safety of the adjoining parcels along the private right of way.

§ 174-10 Single-stage review.

- A. Applications for subdivision plats to be reviewed in one stage where no preliminary subdivision review is required shall be submitted in final form and shall include all information required for preliminary and final plats as specified in §§ 174-13 and 174-14 of this chapter. [Amended 2-13-2012 by L.L. No. 1-2012]
- B. The submitted plat drawing shall be marked as final and shall include a note that no preliminary subdivision review was required.
- C. The process for single-stage subdivision review shall be as required in New York State Town Law Article 16, § 276, Part 6(d), as may be amended.

D. Applications for subdivision classified as Major Subdivision are not eligible for single stage review.

§ 174-21 Street system layout.

- A. General.
 - (1) Streets shall be constructed to provide adequate means of access to each lot of a subdivision, § ~~220-9D~~ and access control §220-75 of the Town Code.
 - (2) Design and construction of a street(s) as defined in §1-17 and related improvements shall be in accordance with the standards and specifications described in the Town of Canandaigua Site Design and Development Criteria, which are incorporated herein by reference.

§ 220-9 Regulations applicable to all districts.

- C. Every developed lot of record shall have access to a public-street right of way. ~~Access may be either direct or by private road or drive.~~ All structures shall be so located on lots so as to provide safe and convenient access for servicing, fire protection and required off-street parking. Further standards may be found within the Town of Canandaigua Site Design and Development Criteria.

§ 220-65 **General procedural requirements.**

L. **Waivers.** The Planning Board is hereby empowered to waive, when reasonable, any requirements or improvements for the approval, approval with modifications or disapproval of site plans submitted for its approval identified in the Site Design and Development Criteria. Any such waiver, which shall be subject to appropriate conditions, may be exercised in the event any such requirements or improvements are found not to be requisite in the interest of the public health, safety, and general welfare or inappropriate because of inadequacy or lack of connecting facilities adjacent or in proximity to the site plan.

(1) If an applicant wishes to request a waiver, said request shall be submitted in writing as part of the application. The application shall state fully the grounds of said request.

(2) The Planning Board shall make findings supporting their decision regarding a waiver.

(3) Waivers shall be made by resolution of the Planning Board. A statement showing the date that such waiver was granted shall be affixed to the final plat.

(4) When granting waivers, the Planning Board may also impose additional conditions as needed to achieve the objectives of the waived requirement(s).

§ 1-17 **Definitions.**

Except as otherwise provided herein, words and terms used in the Town Code shall have their usual and customary meanings. As used in this Code, the following terms shall have the meanings indicated:

RIGHT-OF-WAY

A. **PRIVATE RIGHT-OF-WAY** Land owned or accessible and subject to a recorded easement which includes a maintenance agreement(s) by a nonpublic agency, private entity, individual, or organization and occupied or intended to be occupied by transmission mains, gas ~~pipe lines~~pipelines, rails, private driveways, or other special uses.

B. **PUBLIC RIGHT-OF-WAY** Land owned by public agencies for use as a street or other public purposes.

LOT FRONTAGE

The front of a lot shall be construed to be the portion nearest the street or right of way. For the purposes of determining yard requirements on corner lots, all sides of a lot adjacent to streets shall be considered front yards.

CONSERVATION SUBDIVISION

A division of land which permits flexibility of design to promote environmentally sensitive and efficient uses of land pursuant to §174-16.

FORM BASED CODE SUBDIVISION

A division of land in the Uptown Canandaigua Form Based Code area, identified as the State Route 332 subarea or the Mixed-Use Development Area, designed to foster predictable built results and a high-quality public realm by using physical form pursuant to §220-32, and the Uptown Canandaigua Form Based Code.

MAJOR SUBDIVISION

Any division of land not classified as a Conservation Subdivision, Form Based Code Subdivision, or Minor Subdivision.

MINOR SUBDIVISION

A division of land, which is zoned and whose uses are exclusively residential or agricultural, and which does not create greater than three parcels adjoining a right-of-way.

PRIVATE DRIVEWAY

A privately owned and maintained access serving three or fewer parcels, providing direct access to a public right-of-way.

SITE DESIGN AND DEVELOPMENT CRITERIA

A manual of requirements and minimum standards that shall be applied to all proposed construction and/or development in the Town of Canandaigua, and/or areas that will involve the connections to existing municipal systems. Said manual as prepared by the Town's Engineering Consultants, and as adopted by the Town Board, and as may be amended from time to time, may be obtained from the Town Clerk or on the Town of Canandaigua website.

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Town of Canandaigua			
Name of Action or Project: Adoption of a local law			
Project Location (describe, and attach a location map): Town of Canandaigua			
Brief Description of Proposed Action: The Town Board is considering the adoption of a local law to amend the town code Chapter 174 (subdivision of land), Chapter 220 (zoning), and Chapter 1, Section 17 (definitions).			
Name of Applicant or Sponsor: Canandaigua Town Board		Telephone: 585-394-1120	
		E-Mail: info@townofcanandaigua.org	
Address: 5440 Route 5 & 20 West			
City/PO: Canandaigua		State: NY	Zip Code: 14424
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:		NO <input type="checkbox"/>	YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation services available at or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, <div style="margin-left: 20px;"> a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? </div> If Yes, briefly describe:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: <u>Town Board / Douglas E. Finch</u> Date: _____ Signature: _____ Title: <u>Town Manager</u>		

Project:

Subdivision Law

Date:

Short Environmental Assessment Form

Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Short Environmental Assessment Form

Part 3 Determination of Significance

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
 ☒ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Town of Canandaigua

Name of Lead Agency

Doug Finch

Print or Type Name of Responsible Officer in Lead Agency

Signature of Responsible Officer in Lead Agency

Date

Town Manager

Title of Responsible Officer

Signature of Preparer (if different from Responsible Officer)

ATTACHMENT 6

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, New York 14424

August 30, 2022

Hon. Jared Simpson Supervisor and Members of the Town Board

RE: 2022 Annual Report of the Planning Board

In compliance with Town Code Chapter 220, Section 96, the Planning Board must provide an Annual Report to the Town Board each year.

As Chairman, it has been my pleasure leading this Board, with such a myriad of experience and expertise. The Board has continued to function productively and effectively during the Covid-19 pandemic offering a bi-monthly, hybrid (in-person/virtual option) meeting option. As restrictions lifted during 2022, the Board has returned, in-person, full-time while continuing to offer remote participation.

We welcomed two new Planning Board members in 2022, Scott Neal and Mark Tolbert. With Amanda VanLaeken and Bob Lacourse, full Board members, we still have a vacant Alternate position. We thank Lance Brabant, MRB Group, and Town Staff including Shawna Bonshak, Town Planner, and Chris Jensen, Code Enforcement Officer, for providing the Board incredible guidance on zoning and code compliance and interpretation.

Our members are active participants in the Citizens Implementation Committee, Ordinance Committee, Affordable House Team, Planning and Public Works Committee, among others. Additionally, our agendas regularly include the review of draft local laws and planning documents being prepared by our various Town committees. Our Board appreciates the opportunity to provide input on the hard work of the various committees, and the efforts to prepare these documents is a testament to the dedication of the Town in implementing the Comprehensive Plan. I venture there are few communities with a more dedicated group.

From July 2021 to July 2022, the Board reviewed approx. 96 applications. It is understood that our Board relies on the expertise of other external agencies, and we continue to refer applications for their review and recommendations.

From July 2021 to July 2022, the Planning Board has reviewed and offered recommendations to the Town Board on local laws which have been adopted including:

- Local Law 8 of 2021, Amending Chapter 174 Subdivision of Land, Section 174-16 Conservation Subdivisions

- Local Laws 9 and 10 of 2021, creating Section 220-32- Form Based Code Zoning District and changing the official Zoning Map.
- Local Law 12 of 2021, Creating the Scenic Viewshed Overlay District.

Our goals from the 2021 report to the Town Board became the Planning Board's special projects for 2022. Below is a brief summation of each project to date from the project managers:

Affordable Housing

In the last year, the need for affordable housing options remains a priority for our residents. While the CIC subgroup actively continues its review of the options for implementing affordable housing, in the months ahead, the Planning Board will review possible options outlined in the Comprehensive Plan (2021) related to zoning. The Planning Board looks forward to assisting the town and the county in the future affordable housing initiatives coming in the near future.

Amanda V

5G (Small wireless facilities) in our community

The Town of Canandaigua Planning Board has been tasked with the research of regulating the installation and operation of small wireless facilities (5G) in our community. It is our goal to minimize visual intrusion and to protect our residents from unsafe structures and equipment while providing increased capacity for the ever-growing data usage in Canandaigua households and business. (In recent data provided by Verizon Wireless, the average household in North America has 13 devices connected to WIFI.) Our current code will need modification with the addition of definitions pertaining to small wireless facilities as well as adding design standards, ordinances, master license agreements and a fee schedule. It is recommended that each application for installation of a small wireless facility be considered on a case-by-case basis by the Planning Board. *Scott N*

EV Chargers

Our community is seeing a shift in the transportation industry toward electrification, which is changing how people drive and fuel vehicles. More people are driving electric vehicles (EVs)—including EV fleets—and using charging stations. The Planning Board has been asked for research the topic related to regulating the installation of charging stations.

A review has been completed which identifies areas of potential concern related to

- Acceptable community fit related to aesthetics and the goals of the Town comprehensive plan
- Required signage regulations
- Requirements for future buildout in commercial, high density and form-based code applications

- Ensuring planning does not slow the permitting process, potentially even fast tracking the permit process
- Considering incentives which can draw activities such as tourism planning to our community

Further review will be required to determine if the Planning Board should be taking any action prior to projected 2024 state code release which may have an impact on the topic. Consideration should be given if there are issues which would not be acceptable to the community as soon as practical as there are factors which are likely to drive a much higher demand for EV charters within our community the near very near term. *Mark T*

Review Town of Canandaigua Solar codes, and provide recommendations to the Town

Town codes reviewed were: § 220-62.2 Large-scale solar energy systems, and § 220-77.1 Solar energy. An additional Town Code was recommended § 220-77.X Alternative Energy Battery Storage System/s. Resources used were: The NY State Solar guidebook @ <https://www.nyserda.ny.gov/All-Programs/Clean-Energy-Siting/Solar-Guidebook>, NYSERDA @ <https://www.nyserda.ny.gov/>, current Solar codes from surrounding towns, and Mr. David J. Plante, AICP CEP from the Bergmann firm.

§ 220.62.2 Large-scale solar energy systems recommendations were: Defining Large/small scale solar as Tiers 1–4, adding a PRC and Ag committee review with the zoning officer's review/comments provided to the planning board. Removal of AR-2 zoning district from approved districts but allowed for waivers/appeals via § 165-13. The equipment specification sheets, were added for mounting systems, rack motors, batteries, and inverters. Access for emergency vehicle access was added. The decommissioning plan would adhere to the NYSDAGM "Guidelines for Solar Energy. Preconstruction and post-decommissioning soil samples are required at a rate of 2 per acre. These samples are to be provided to the Town of Canandaigua and landowner. The samples are to be compared to pre-construction soil samples; therefore, validating the soil is in the original state. The cost estimate detailing the project cost of executing the decommissioning plan shall be updated every 5 years. Protection from panel glare was added. 50-foot buffer zone added. Noise levels of each solar project device must be provided, e.g., rack motors, inverters etc. Landowners right, or want to farm this land, [under the panels] the height of the systems can be adjusted higher. Lot coverage was defined. 7-foot Fence height. Large solar not be constructed on scenic view shed lands. Developers must complete Zone of Visibility Impact Assessment.

§ 220-77.1 Solar energy. AR-2 Agricultural Rural Residential removed. Added reference to Alternative Energy Battery Storage System/s.

Added new Town code for Alternative Energy Battery Storage System/s.

§ 1-17 Definitions. Article II Definitions and Word Usage. Definitions were added for: Buffer Zone, Tier 1, Tier 2, Tier 3, and Tier 4 Solar Energy Systems. *Bob L*

Support public and transportation and pedestrian in the review and update of the Site Design Criteria and Standards regulations and insure there are no impediments to alternative forms of transportation including the use of Complete Streets standards

A review is currently underway to update the 2018 regulations. Shawna Bonshak, Town Planner, Lance Brabant, Town Engineer, Jim Fletcher, Highway Superintendent and Chuck Oyler, Board Chairman, have been conducting a page by page walk thru of the document, update specifications to today's standards. Special attention is being paid to the placement and design of streets, walkways, and bikeways. It was found in our review that the Town lacked a comprehensive highway management plan that placed each public street in a highway hierarchy and then evaluated for its proper designation including being a candidate for a complete streets application. Future connection streets could also be placed on the plan. Similar to this type of planning document would be the Sidewalk Envisionment Map and Report currently under consideration by the Town Board which would determine where new hardscape sidewalks should be placed to improve the movement of pedestrians across the Town. [Chuck O](#)

Each year, Planning Board members are required to complete four (4) hours of training related to myriad planning topics. New board members must complete twelve (12) hours during their first year of service. On April 22, 2022, the Development office hosted a municipal training day and extended it to board members from all of Ontario County. 30 individuals participated including many from Town boards with topics ranging from aging in place to complete streets. All Planning Board members are on track to meet or exceed the training requirements for 2022.

Moving Forward into 2023

As we move forward, we are guided by the 2021 Comprehensive Plan and the plan's intent to maintain and protect the Town through protection and enhancement of our natural, agricultural, rural, historic, and recreational resources.

The Planning Board has been primarily tasked with the following action steps, derived from the Comprehensive Plan:

Transportation—

1. The Planning Board will support public and pedestrian transportation through denser, mixed-use development patterns.
2. The Planning Board will review Site Design Criteria and Zoning Code and eliminate impediments to alternative transportation.

Along with continuing to implement applicable sections of the Comprehensive Plan, in 2023 the Board intends to monitor developments of the projects initiated in 2022 and should new information require the planning aspects arise, bring it to the Board's attention for discussion and possible action.

The Board intends to make more use of the NRI which is so valuable in the review of all applications. The presence of documented natural resources should be the first parameter looked at in the consideration of an application by Staff and the Board.

A more standard conservation easement language in the future would be helpful to the Board in determining who owns and maintains the many conservation easements on private property that are being created by conservation subdivisions.

Of course, the Board looks forward to using the Form Based Code which will create some interesting planning applications all with the intent of improving the Uptown Area of the Town.

The Board acknowledges assistance provided by Town Planner Shawna Bonshak, the Town Development Office Staff, our Town Manager Doug Finch, Lance Brabant, and all those at MRB Group, Chris Nadler, Kim Burkard and John Robortella who together assisted us in our accomplishments. Additionally, a special thank you to John Robortella for his attention to detail and impeccable minutes. He has announced his retirement after 7 years, effective December 2022. We will have difficulty replacing such a thorough secretary to the Board.

Thank you again for your continued support and willingness to help address these issues with the Boards. As the world continues to change in the uncertainty of the COVID-19 epidemic, which is hopefully behind us for the most part, the Planning Board is prepared to take the necessary actions to accommodate our residents and accomplish the Town's goals.

Sincerely,

Charles Oyler, Chairman

And

Town of Canandaigua Planning Board Members Bob Lacourse, Amanda VanLaeken, Mark Tolbert and Scott Neal.

ATTACHMENT 7

August 17, 2022

Hon. Jared Simpson
Town Supervisor
Town of Canandaigua
5440 5&20 West
Canandaigua, New York 14424

RE: PROPOSAL FOR PROFESSIONAL SERVICES
PRELIMINARY ENGINEERING REPORT FOR CR 28 SEWER DISTRICT &
MAP, PLAN & REPORT FOR DISTRICT FORMATION & SEQR

Dear Supervisor Simpson:

At your request, we are pleased to provide this proposal for Professional Services to prepare a Preliminary Engineering Report ("PER") to be used as the basis for seeking funding for the County Road 28 (CR 28) Sanitary Sewer Project. In addition, this report will include a Map, Plan, and Report for the purpose of district formation.

I. Background

The Town's adopted Sewer Master Plan identified the CR 28 neighborhood as a priority area of the Town for sanitary sewers. The area is generally defined as the part of CR 28 north of the intersection of Parkside Drive and includes the triangle area created by Risser Road, Emmerson Road, and CR 28. This neighborhood is anticipated to need a pump station with gravity sewers to connect to the homes. A force main will run from the pump station to the existing gravity sewer on CR 28 (near the intersection of North Road). The sewer district will be created as a town district with operation and maintenance provided by the Ontario County Sewer District (subject to an Inter-Municipal Agreement). The PER must be prepared as an integral component of the Town's potential funding application(s).

II. Scope of Services and Compensation

MRB Group proposes the following scope of services and fee.

A. Study Phase

1. Project initiation meeting with the town to confirm the desired service area, the current applicable sewer use rates (from the county), connection charges (from the county), and other user costs.
2. Field reconnaissance to determine the general topography and land features of the service area.
3. Coordination with the town to document existing health and sanitary issues associated with the existing on-site septic systems in the service area.
4. Qualitative assessment of environmental resources in the service area and environmental permits that may be required.
5. Identify agency approvals, permits, and/or easements required to construct a new collection system in the service area.
6. Determine the number of proposed service connections and projected wastewater flows from the proposed service area.
7. Coordinate with the county, as the operator of the town's sewer system, to verify that adequate capacity exists at the Wastewater Treatment Facility to accommodate the CR 28 flows.
8. Prepare preliminary a schematic layout plan of gravity sewer, pump station and forcemain to serve the area. The funding agencies will require the examination of at least two reasonable alternatives in the PER.
9. Prepare a capital cost estimate for the gravity sewer and pump station alternative including estimated construction costs, administrative and engineering costs, and contingency.

B. Preliminary Engineering Report

1. The PER will be prepared in accordance with the Environmental Facilities Corporation (EFC) requirements. The PER will include the following essential elements:
 - a. Executive Summary
 - b. Initiation and Background

- c. Project Planning
 - Location
 - Environmental Resources Present
 - Population Trends
 - Community Engagement
 - Long Range Planning
- d. Existing Facilities
 - Location Map
 - History
 - Condition of Facilities
 - Financial Status of Existing Facilities
- e. Need For Project
 - Health and Safety
 - System Operation & Maintenance ("O&M")
 - Reasonable Growth
- f. Alternatives Considered
 - Alternative 1 – Gravity Collection System
 - Alternative 2 – to be determined
 - Recommended Alternative
- g. Proposed Project
 - Preliminary Project Design
 - Project Schedule
 - Permit Requirements
 - **Engineer's Opinion of Probable Cost**
 - User Cost Analysis including capital debt service, sewer use and O&M charges, and power. Connection related charges will also be identified (i.e., abandonment of septic tank, house lateral, electrical connections, etc.)
- h. Conclusions and Recommendations
- i. Figures and Appendices

2. Following the preparation of the draft PER, we will schedule a meeting with the Town to review the report. Comments received will be incorporated into the final report. Three (3) hard copies of the final PER will be provided to the Town.

C. Map, Plan and Report

1. The following scope of services is based on delivering a Map, Plan and Report to be used for the process of district formation pursuant to Town Law:
 - i. Preparation of the engineering report (Map, Plan and Report) including the district map and boundary description as required by Town Law. The engineering report shall include the following components:
 - Prepare preliminary property lists for the district. Coordinate with the Town Assessor to verify the accuracy of the property lists and assessments.
 - Provide an estimate of the annual debt service and total annual estimated cost based on a Benefit Basis district.
 - In coordination with the Town, determine the number of Equivalent Dwelling Units (EDUs) with the District.
 - The Map, Plan and Report will generally include the elements below:
 1. Project Planning Area
 2. Existing Facilities
 3. Proposed District
 4. Cost Estimates
 5. Estimated EDUs
 6. Estimated Costs to Benefited Users
 7. Conclusion and recommendations
 8. District Map and metes and bounds Description
 9. Figures and Appendices

- ii. Assistance as necessary for the development of a petition.
- iii. Assistance as necessary with developing a comprehensive list of properties included in the district.
 - 1. Preparation and attendance at a public informational meeting and public hearing, including preparation of exhibits/handouts.

D. SEQR

- 1. As part of the district formation process, several requirements for environmental planning must be completed. This includes the coordination with the NYS Department of Parks, Recreation and Historic Preservation (SHPO) and the state environmental review process, referred to as the State Environmental Quality Review (SEQR), and the preparation of an Environmental Report. The following tasks are anticipated as part of this process.
 - a. Consultation request with the NYS Office of Parks, Recreation and Historic Preservation using the State Historical Preservation Office (SHPO) Cultural Resources Information System (CRIS) online service.
- 2. State Environmental Quality Review (SEQR)
As part of the WIIA Grants Program application requirements, SEQR will need to be completed. The following services will be provided to complete the SEQR process:
 - a. Use governmental **agencies'** websites to develop environmental planning maps for the following, but not limited to:
 - i. NYS Office of Parks, Recreation and Historic Preservation
 - ii. Department of Agriculture and Markets
 - iii. Soil Survey Maps
 - iv. U.S. Department of the Interior's Fish and Wildlife Service (USFWS)

- v. NYS Department of Environmental Conservation
Division of Fish, Wildlife & Marine Resources
- vi. U.S. Army Corps of Engineers (USACE)
- vii. FEMA Flood Insurance Rate Maps
- b. Prepare Full Environmental Assessment Form (EAF) Parts 1-3.
- c. Develop involved and interested agencies list.
- d. Complete the 30-day Lead Agency Coordination packages with involved and interested agencies.
- e. Make a SEQR Determination of Significance and file Negative/ Positive Declaration.
- f. Forward SEQR Determination to all involved agencies and publish in the NYSDEC Environmental Notice Bulletin (ENB).
- g. Prepare Resolutions (3 in total) to assist with the SEQR process.

Total Compensation \$30,000.00

The cost figures shown above represent our lump sum amount. Any additional work beyond this fee and outside the scope of this proposal would be reviewed with the Client. MRB Group shall submit monthly statements for services rendered during each invoicing period based on the efforts performed during that period. MRB Group Standard Rates are subject to annual adjustment.

III. Additional Services

The following items (not included in the above scope of services) can be provided on a personnel time-charge basis, but would only be performed upon receipt of your authorization:

- A. Survey and mapping of the Project area.
- B. NEPA or environmental review beyond the review outlined above.
- C. State Historical Preservation Office (SHPO) archeological investigation.
- D. Funding applications.
- E. Geotechnical evaluation or subsurface investigation.


- F. Design, bidding, or construction phase services.
- G. Engineering report updates or additional reporting needed for other funding or agency approval.

IV. Commencement of Work


Upon receipt of the signed proposal, MRB Group will begin work on the project.

If this proposal is acceptable to you, please sign where indicated and return one copy to our office. We have included an additional copy for your records. It has been our privilege to work with the Town over the many years and we look forward to working with the Town on this project.

Respectfully submitted,



Gregory J. Hotaling, P.E.
Sr. Project Manager



James J. Oberst, P.E., LEED AP
Executive Vice President/C.O.O.

\\mrbgroup.prv\Admindata\630006\Ltrs-Proposals\2022\gjh - Canandaigua CR 28 Sewers PER.docx

PROPOSAL ACCEPTED BY:

Signature

Title

ATTACHMENT 8

Proposed amendments to the Canandaigua Local Development Corporation Bylaws

April, 2022

ARTICLE 3: MEMBERS; VOTING AND MEETINGS

(A) MEMBERS. The Members of the Corporation shall be: The Town of Canandaigua, represented by the Town Board, the City of Canandaigua, represented by the City Council, and the Canandaigua Chamber of Commerce, represented by the Chamber Board. Consent of the members shall be by a majority vote of their respective governing bodies: Town of Canandaigua, Town Board; City of Canandaigua, City Council; Chamber of Commerce, Chamber Board of Directors.

(B) MEETINGS OF THE CORPORATION. Meetings of the Corporation shall be held at such place within Ontario County, New York as the Board of Directors may determine.

(C) ANNUAL MEETINGS. Annual meetings of the Members shall be held on such date as the Board of Directors shall determine.

(D) SPECIAL MEETINGS. A special meeting of the Members shall be held (i) upon the call of the President of the Corporation or the Board of Directors, or (ii) if any Member signs, dates and delivers to an officer of the Corporation a written demand for a special meeting describing the purpose for which it is to be held. If the time and place for a special meeting demanded under (ii) is not given within thirty (30) days of the date the written demand is properly delivered to an officer of the Corporation, a Member signing the demand may set the time and place of the meeting in Ontario County, New York and give notice in accordance with these Bylaws. Only those matters that are within the purposes described in the meeting notice may be conducted at a special meeting.

(E) NOTICE OF MEETINGS. The Corporation shall notify Members of the place, date and time of each meeting at least ten (10) days prior thereto. Notice shall be given in accordance with the procedures set forth in these Bylaws. A Member may waive any notice required by these Bylaws or applicable law by written waiver, signed by the Member, delivered to the Secretary or President of the Corporation or the Board of Directors, either before or after the event. Attendance by a Member at a meeting waives objection to lack of notice or defective notice thereof unless the Member, prior to the end of the meeting, submits a written objection to the meeting.

(F) VOTING BY MEMBERS.

i. One Vote Per Member. In all votes by the Members, each Member shall have the right to cast one (1) vote.

ii. Percentage Required for Approval. Unless otherwise expressly stated in these Bylaws, any act or decision approved by a majority of all of the votes entitled to be cast by the Members present or represented by a valid proxy at a legally constituted meeting at which a quorum is present shall be regarded as the act or decision of the Members.

iii. Delegation of Authority. The Members may delegate to the Board of Directors or any officer of the Corporation the authority to determine and implement such details as the Members authorize.

iv. Quorum of Members. The presence of all of the Members (whether in person or by proxy) shall constitute a quorum for the transaction of business at any meeting or vote of the Members. A meeting may also be conducted by any means that permits all Members participating to communicate simultaneously (such as a telephone conference call or video conference), and the votes of any such Members participating by telephone conference call, video conference or other means that permits all Members participating to communicate simultaneously shall be counted for purposes of determining a quorum.

v. Proxies and Authority of Person Voting. The Person entitled to cast the vote of a Member shall be as designated in writing and signed by an appropriate official of the legal entity constituting the Member, as satisfactory in the reasonable opinion of the Secretary of the Corporation. A Member may also be represented by a written proxy that in the reasonable opinion of the President or Secretary of the Corporation evidences the intention of the Member to permit the holder of the proxy to vote on such Member's behalf. A proxy may be held by any Person, including, without limitation, any officer, director or any authorized representative of the Corporation. Each proxy shall be in writing, dated, signed and delivered to the Secretary prior to the meeting or the vote to which it applies.

vi. Adjournment of Meeting. If any meeting of the Corporation cannot be held because a quorum is not present, the Members present at such meeting may, by majority vote of such Members in attendance, adjourn the meeting to a date not less than two (2) nor more than thirty (30) days from the time the original meeting was called. At the reconvened meeting, if a quorum is present, any business may be transacted which might have been transacted at the meeting originally called. If a time and place for reconvening the meeting is not fixed by those in attendance at the original meeting or if for any reason a new date is fixed for reconvening the meeting after adjournment, notice of the time and place for reconvening the meeting shall be given to Members in the manner prescribed for regular meetings.

ARTICLE IV: BOARD OF DIRECTORS

(A) NUMBER OF DIRECTORS. The Board of Directors shall consist of a minimum of five (5) and a maximum of nine (9) voting directors and three (3) ex-officio non-voting members. At any regular meeting of the Board of Directors, the Board may, by resolution of the majority of Directors present, set the total number of voting directors of the Corporation, so long as that number is not less than, and does not exceed the maximum allowable in this section. The Board of Directors may only increase the number of directors in pairs (two at a time), and may only reduce the total number of voting directors in cases of vacancy. The following individuals shall serve as ex-officio non-voting members of the Board of Directors: (1) Town Manager of the Town of Canandaigua; (2) City Manager of the City of Canandaigua; (3) President of the Canandaigua Chamber of Commerce.

(C) APPOINTMENT OF DIRECTORS. The Town Board of the Town of Canandaigua shall appoint one (1) elected member of the Town Board and one (1) additional director; the City Council of the City of Canandaigua shall appoint one (1) elected member of the City Council of

the City of Canandaigua and one (1) City additional director, and the Board of Directors of the Canandaigua Chamber of Commerce shall appoint one (1) director from its Board of Directors. As/If Board expansion occurs, one additional seat each shall be appointed by the Town Board and City Council respectively. Vacancies will be filled in the same manner in which the vacated seat was originally appointed.

(D) TERM OF DIRECTORS. The Term of each appointment to the Board of Directors shall be three (3) years. No director shall serve more than three (3) consecutive terms. Notwithstanding the term length spelled out in this section, each director's term will conclude on December 31st of the final calendar year of the term of appointment.

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A director shall be automatically terminated by death or when a director moves his/her residence from, or no longer has a business interest in, the City or Town of Canandaigua without action or approval of the Board of Directors. A director appointed as the elected official of the Town or City, shall be terminated when no longer legally holding the office from which they were appointed, and a director appointed by the Chamber shall be terminated at the end of their Chamber Board services, without action or approval of the Board of Directors. A director may be removed for cause, including violation of Article 18 of the New York General Municipal Law. Failure to attend three (3) consecutive meetings of the Board of Directors shall constitute just cause for the removal of a director when approved by two-thirds majority vote of the Board of Directors. Vacancies created by activities described in this section shall be filled in the same manner as the vacated director's initial appointment, and carried out in the manner prescribed in Section C of this Article.

(K) ACTION BY DIRECTORS WITHOUT A MEETING. *Remove. Re-letter current sections (L) and (M) to (K) and (L) respectively.*

(L) EXECUTIVE AND OTHER COMMITTEES. The Board of Directors, by resolution adopted by majority vote of voting directors present, may designate from among its members an executive committee or other committees. The Board of Directors may appoint non-directors with relevant expertise to committees other than the executive committee. Each committee shall serve at the pleasure of the Board of Directors.

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(A) All income and earnings of the Corporation shall be used exclusively for its corporate purposes, or shall either accrue to the City of Canandaigua and Town of Canandaigua in equal distribution or, if no such distribution is made, to the New York Job Development Authority. Distributions shall be made on resolution of the Board of Directors, or on dissolution of the Corporation.

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Proposed amendments to the Canandaigua Local Development Corporation Bylaws

August ~~October 2021~~ April, 2022

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(D) FISCAL YEAR. The fiscal year of the Corporation shall run from January 1st through December 31st.

ATTACHMENT 9

AUBURN TRAIL EASEMENT

THIS EASEMENT is made this 11 day of August, 2022, by and between **The Retreat at Centerpointe LLC**, having an address of 7 Van Aucker Street, Rochester, New York 14608, hereinafter referred to as the "Grantor"; and the **Town of Canandaigua**, a municipal corporation, having its main office at 5440 Routes 5 & 20 West, Canandaigua New York 14424, hereinafter referred to as the "Grantee".

The Grantor is the owner of certain premises known as Centerpointe Apartments, Phase 3 located in the Town of Canandaigua, Ontario County, New York, bearing tax account parcel number 56.00-01-55.22, hereinafter referred to as the "Premises."

The Grantee is a municipal corporation which has determined that it is necessary for Town of Canandaigua purposes to obtain a trail easement over a portion of the Premises as more fully described on Schedule A attached hereto and shown in the map prepared by McMahon LaRue Associates, P.C. dated March 21, 2017, attached hereto, hereinafter referred to as the "Easement Area".

In consideration of One Dollar (\$1.00), which has been waived, the mutual covenants set forth herein and other good and valuable consideration, the parties agree as follows:

The Grantor hereby grants, releases and conveys to the Grantee, its successors, assigns or special districts forever, a trail easement over the Easement Area to construct, maintain, reconstruct, repair, use, lay, place and remove a walking trail, at ground level, for the use of the general public and for the purpose of forever maintaining, repairing, replacing, enlarging or improving the whole or any portion of same from time to time as the Grantee may decide or require upon, along, under through and across the Easement Area. Together with all of the rights, privileges and appurtenances incident and necessary to the enjoyment of this easement and right-of-way.

To have and to hold the easement and right-of-way unto the Grantee and its successors and/or assigns forever.

The Grantee shall have the right and privilege at any time to enter upon and temporarily use an additional strip of land ten (10) feet in width immediately adjacent to each side of the permanent easement granted herein. At the termination of a temporary occupancy hereby authorized, the Grantee will restore, at its expense, the lawn and shrubbery of the Easement Area and the area of the Premises so temporarily used only to as reasonably good condition as before insofar as it is feasible or reasonable to make such restoration.

Grantor for itself, its agents, distributees, heirs, successors and assigns covenants and agrees that no buildings or structures shall be constructed nor trees planted, nor shall changes be made to the grade of the land within the Easement Area nor shall there be any excavating, filling, mining or blasting within the limits of said Easement Area without the prior written consent of the Grantee.

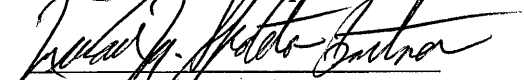
The Grantee, its successors, assigns, agents or contractors, may at any time remove all obstructions from the Easement Area, including trimming or removal of trees and shrubs, which it reasonably determines are interfering with the operation, use or maintenance of the walking trail without liability to the Grantor.

Grantor warrants that it has good and marketable title to the Premises, free from all liens or encumbrances, and the right to create this easement for the benefit of the Grantee. Grantor covenants that the Grantee shall quietly enjoy this easement and shall forever warrant and defend title against all claims against the Premises.

The land of the Grantor adjacent to the Easement Area is not relieved by reason of the grant therefrom from the obligation to pay whatever water and sewer charges may be annually assessed and levied on such adjacent land by the town pursuant to the power conferred by statute.

The parties have executed this easement on the day and year first above written.

The Retreat at Centerpointe, LLC

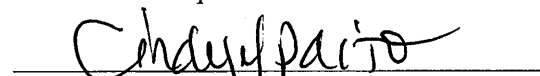

(Grantor's signature)

Town of Canandaigua

By: _____
Doug Finch – Town Manager

STATE OF NEW YORK] Monroe
COUNTY OF ~~ONTARIO~~ ss:

On the 11th day of August, 2022, before me, personally appeared Michael M. Sporeta, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the individual upon behalf of which the individual acted, executed the instrument.


Notary Public

CINDY J. POLITO
Notary Public, State of New York
Qualified in Monroe County
Commission Expires Dec. 12, 2022

STATE OF NEW YORK]
COUNTY OF ONTARIO] ss:

On the _____ day of _____, 2022, before me, personally appeared **Doug Finch**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the entity upon behalf of which the individual acted, executed the instrument.

Notary Public

SCHEDULE A

DESCRIPTION OF PROPOSED 40 FOOT WIDE AUBURN TRAIL EASEMENT TO THE TOWN OF CANANDAIGUA

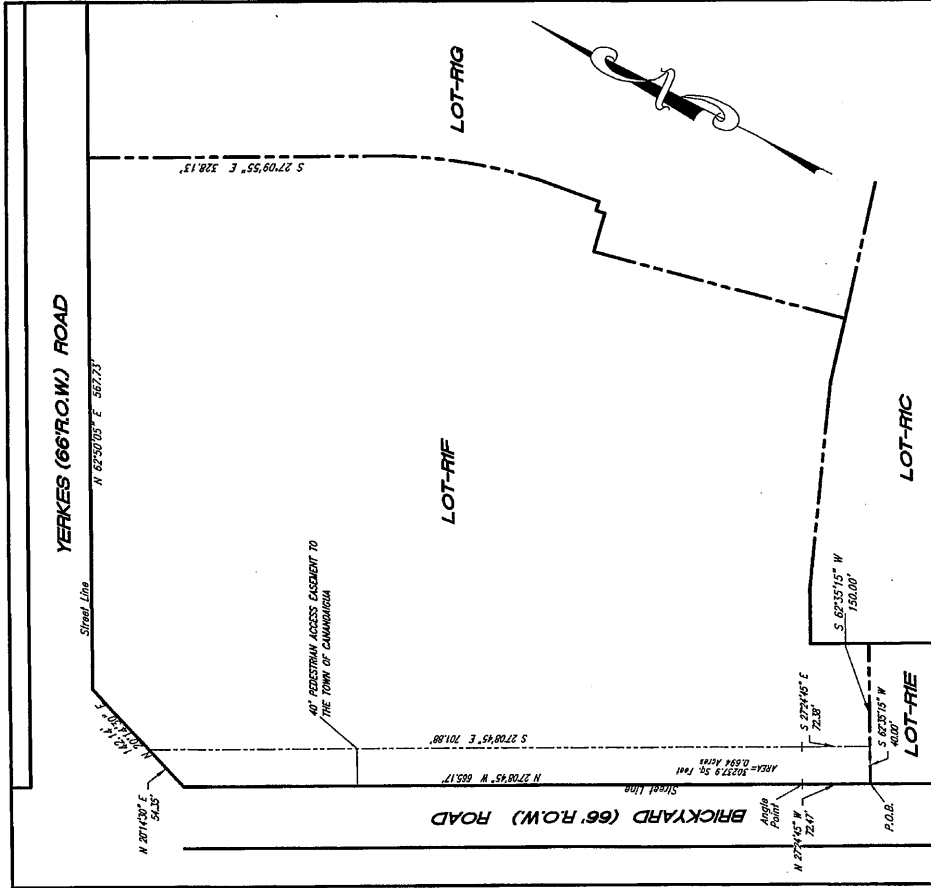
ALL THAT TRACT OR PARCEL of land situated in part of Town Lot 103, Town of Canandaigua, County of Ontario, State of New York and being more particularly described as follows:

BEGINNING AT A POINT, being the northwest corner of Lot-R1E.; thence,

1. N 27°-24'-45" W, a distance of 72.47 feet to an angle point on the east right of way of Brickyard Road; thence,
2. N 27°-08'-45" W, a distance of 665.17 feet to a point; thence,
3. N 20°-14'-30" E, a distance of 54.35 feet to a point along the south right of way of Yerkes Road; thence,
4. S 27°-08'-45" E, a distance of 701.88 feet to a point; thence,
5. S 27°-24'-45" E, a distance of 72.38 feet to a point; thence,
6. S 62°-35'-15" W, a distance of 40.00 feet to the **POINT OF BEGINNING**.

CONTAINING: 30,237.9 Square Feet, or 0.694 Acres of land, more or less.

ALL AS SHOWN ON ATTACHED EASEMENT MAP prepared by McMahon LaRue Associates, P.C. dated, March 21, 2017.



Note: The use of this map in conjunction with an affidavit of no changes releases the surveyor of all responsibility.
Stake(s) Note: No stakes were set at the time of this survey. Existing stakes may be shown. Call us for a quote to set lot stakes.
 COPYRIGHT © by McMahon LaRue Associates P.C. 2017
 I hereby certify to the parties listed hereunder that this map was made using the reference material listed herein and the notes of an instrument survey performed in accordance with the current standards of the New York State Association of Professional Land Surveyors completed on

Easements Lot-Rif
 Alfred I LaRue, N.Y.S.P.L.S. # 046558
Note: Ties are not taken to foundation unless specified
 Field work to obtain ties was performed at a 1:10000 or better precision
 This is not a true valid copy without the land surveyors inked signature and embossed seal.

McMahon LaRue Associates, P. C. Engineers & Surveyors		ACCESS EASEMENT MAP	
822 Holt Road Webster, NY 14580 (585) 436-1080 www.McMahon-LaRue.com		Address 5676-5698 Yerkes Road Town: CANANDAIGUA	
		Lot No. LOT-RIF Subdivision CENTERPOINTE PARK	
		Reference Data Map #31280 Liber of Deeds Page	
		Client MORGAN MANAGEMENT	
		Abstract By NONE PROVIDED	
		By BJW Date 03/21/17 Scale 1"= 120' No. 56.00-01-55.22	

WATER EASEMENT

THIS EASEMENT is made this 11 day of August, 2022, by and between **Centerpointe Canandaigua Multifamily LLC**, having an address of 617 Main Street, Buffalo, New York 14203, hereinafter referred to as the "Grantor"; and the **Town of Canandaigua**, a municipal corporation, having its main office at 5440 Routes 5 & 20 West, Canandaigua New York 14424, hereinafter referred to as the "Grantee".

The Grantor is the owner of certain premises known as Centerpointe Apartments located in the Town of Canandaigua, Ontario County, New York, bearing tax account parcel number 56.00-01-55.21, hereinafter referred to as the "Premises."

The Grantee is a municipal corporation which has determined that it is necessary for Town of Canandaigua purposes to obtain a water easement over a portion of the Premises as more fully described on Schedule A attached hereto and shown in the map prepared by McMahon LaRue Associates, P.C. dated March 21, 2017, attached hereto, hereinafter referred to as the "Easement Area".

In consideration of One Dollar (\$1.00), which has been waived, the mutual covenants set forth herein and other good and valuable consideration, the parties agree as follows:

The Grantor hereby grants, releases and conveys to the Grantee, its successors, assigns or special districts forever, a permanent water easement over the Easement Area to construct, maintain, reconstruct, repair, use, lay, place and remove one or more lines of pipe and utilities, along with connections and appurtenances thereto, at or below ground level, for the collection, transmission, transportation and distribution of water and for utilities and for the purpose of forever maintaining, repairing, replacing, enlarging or improving the whole or any portion of same from time to time as the Grantee may decide or require upon, along, under through and across the Easement Area. Together with all of the rights, privileges and appurtenances incident and necessary to the enjoyment of this easement and right-of-way.

To have and to hold the easement and right-of-way unto the Grantee and its successors and/or assigns forever.

The Grantee shall have the right and privilege at any time to enter upon and temporarily use an additional strip of land ten (10) feet in width immediately adjacent to each side of the permanent easement granted herein. At the termination of a temporary occupancy hereby authorized, the Grantee will restore, at its expense, the lawn and shrubbery of the Easement Area and the area of the Premises so temporarily used only to as reasonably good condition as before insofar as it is feasible or reasonable to make such restoration.

Grantor for itself, its agents, distributees, heirs, successors and assigns covenants and agrees that no buildings or structures shall be constructed nor trees planted, nor shall changes be made to the grade of the land within the Easement Area nor shall there be any excavating, filling, mining or blasting within the limits of said Easement Area without the prior written consent of the Grantee.

The Grantee, its successors, assigns, agents or contractors, may at any time remove all obstructions from the Easement Area, including trimming or removal of trees and shrubs, which it

reasonably determines are interfering with the operation, use or maintenance of any waterline, water system, utility or any part thereof without liability to the Grantor.


Grantor warrants that it has good and marketable title to the Premises, free from all liens or encumbrances, and the right to create this easement for the benefit of the Grantee. Grantor covenants that the Grantee shall quietly enjoy this easement and shall forever warrant and defend title against all claims against the Premises.

The land of the Grantor adjacent to the Easement Area is not relieved by reason of the grant therefrom from the obligation to pay whatever water and sewer charges may be annually assessed and levied on such adjacent land by the town pursuant to the power conferred by statute.

The parties have executed this easement on the day and year first above written.

Centerpointe Canandaigua Multifamily, LLC

Town of Canandaigua


(Grantor's signature)

By: _____
Doug Finch – Town Manager

STATE OF NEW YORK] monroe
COUNTY OF ~~ONTARIO~~] ss:

On the 11th day of August, 2022, before me, personally appeared Michael M. Spadefo personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the individual upon behalf of which the individual acted, executed the instrument.


Notary Public

CINDY J. POLITO
Notary Public, State of New York
Qualified in Monroe County
Commission Expires Dec. 12, 2022

STATE OF NEW YORK]
COUNTY OF ONTARIO] ss:

On the _____ day of _____, 2022, before me, personally appeared **Doug Finch**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the entity upon behalf of which the individual acted, executed the instrument.

Notary Public

SCHEDULE A

DESCRIPTION OF PROPOSED 20 FOOT WIDE WATERMAIN EASEMENT #2 TO CANANDAIGUA/FARMINGTON WATER DISTRICT

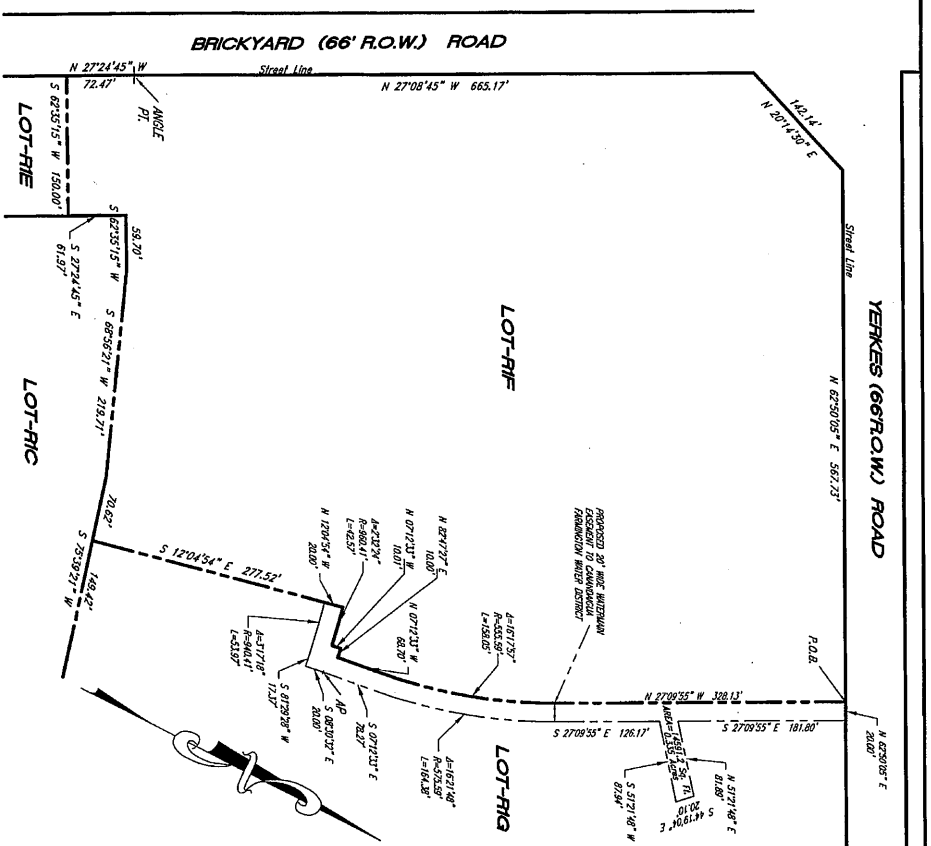
ALL THAT TRACT OR PARCEL of land situated in part of Town Lot 103, Town of Canandaigua, County of Ontario, State of New York and being more particularly described as follows:

BEGINNING AT A POINT, being N 62°-50'-05" E a distance of 567.73 feet from an angle point along the south right of way line of Yerkes Road (66' ROW), near the intersection of Brickyard Road (66' ROW); thence,

1. N 62°-50'-05" E, a distance of 20.00 feet along the south right of way line of Yerkes Road (66' ROW) to a point; thence,
2. S 27°-09'-55" E, a distance of 181.80 feet to a point; thence,
3. N 51°-21'-48" E, a distance of 81.89 feet to a point; thence,
4. S 44°-19'-04" E, a distance of 20.10 feet to a point; thence,
5. S 51°-21'-48" W, a distance of 87.94 feet to a point; thence,
6. S 27°-09'-55" E, a distance of 126.17 feet to a point of curvature; thence,
7. Southerly, along a curve to the right, having a radius of 575.59 feet, a central angle of 16°-21'-48", an arc length of 164.38 feet to a point; thence,
8. S 07°-12'-33" E, a distance of 78.27 feet to a point; thence,
9. S 08°-30'-32" E, a distance of 20.00 feet to a point; thence,
10. S 81°-29'-28" W, a distance of 17.37 feet to a point of curvature; thence,
11. Westerly, along a curve to the left, having a radius of 940.41 feet, a central angle of 3°-17'-18", an arc length of 53.97 feet to a point; thence,
12. N 12°-04'-54" W, a distance of 20.00 feet to a point; thence,
13. Easterly, along a curve to the right, having a radius of 960.41 feet, a central angle of 2°-32'-24", an arc length of 42.57 feet to a point; thence,
14. N 07°-12'-33" W, a distance of 10.01 feet to a point; thence,
15. N 82°-47'-27" E, a distance of 10.00 feet to a point; thence,
16. N 07°-12'-33" W, a distance of 68.70 feet to a point of curvature; thence,
17. Along a curve to the left, having a radius of 555.59 feet, a central angle of 16°-17'-57", an arc length of 158.05 feet to a point of tangency; thence,
18. N 27°-09'-55" W, a distance of 328.13 feet to the **POINT OF BEGINNING**.

CONTAINING: 14,591.2 Square Feet, or 0.335 Acres of land, more or less.

ALL AS SHOWN ON ATTACHED EASEMENT MAP prepared by McMahon LaRue Associates, P.C. dated March 21, 2017.



Note: The use of this map in conjunction with an affidavit of no changes releases the surveyor of all responsibility.

Stick(s) Note: No sticks were set of the time of this survey. Existing sticks may be shown. Call us for a quote to set lot sticks.

Copyright © by McMahon Larue Associates P.C. 2017

I hereby certify to the parties listed hereunder that this map was made using the reference material listed hereon and the notes of an instrument survey performed in accordance with the current standards of the New York State Association of Professional Land Surveyors completed on

Alfred I. LaRue, N.Y.S.P.L.S. # 046558

Note: Ties are not taken to foundation unless specified

Field work to obtain ties was performed at a 1:10000 or better precision

This is not a true valid copy without the land surveyors inked signature and embossed seal.



CENTERPOINTE WATERMAIN EASEMENT #2

Address 5676-5698 Yerkes Road Town: CANANDAIGUA

Lot No. LOT-RIG Subdivision CENTERPOINTE PARK

Reference Date Map #31280 Liber of Deeds Page

Client MORGAN MANAGEMENT

Abstract By NONE PROVIDED

By BJW Date 03/21/17 Scale 1" = 120' No. 56-00-01-55.22

822 Holt Road
Webster, NY 14580
(585) 436-1080
www.mcmahon-larue.com

WATER EASEMENT

THIS EASEMENT is made this 11 day of August, 2022, by and between **The Retreat at Centerpointe LLC**, having an address of 7 Van Aucker Street, Rochester, New York 14608, hereinafter referred to as the "Grantor"; and the **Town of Canandaigua**, a municipal corporation, having its main office at 5440 Routes 5 & 20 West, Canandaigua New York 14424, hereinafter referred to as the "Grantee".

The Grantor is the owner of certain premises known as Centerpointe Apartments, Phase 3 located in the Town of Canandaigua, Ontario County, New York, bearing tax account parcel number 56.00-01-55.22, hereinafter referred to as the "Premises."

The Grantee is a municipal corporation which has determined that it is necessary for Town of Canandaigua purposes to obtain a water easement over a portion of the Premises as more fully described on Schedule A attached hereto and shown in the map prepared by McMahon LaRue Associates, P.C. dated March 21, 2017, attached hereto, hereinafter referred to as the "Easement Area".

In consideration of One Dollar (\$1.00), which has been waived, the mutual covenants set forth herein and other good and valuable consideration, the parties agree as follows:

The Grantor hereby grants, releases and conveys to the Grantee, its successors, assigns or special districts forever, a permanent water easement over the Easement Area to construct, maintain, reconstruct, repair, use, lay, place and remove one or more lines of pipe and utilities, along with connections and appurtenances thereto, at or below ground level, for the collection, transmission, transportation and distribution of water and for utilities and for the purpose of forever maintaining, repairing, replacing, enlarging or improving the whole or any portion of same from time to time as the Grantee may decide or require upon, along, under through and across the Easement Area. Together with all of the rights, privileges and appurtenances incident and necessary to the enjoyment of this easement and right-of-way.

To have and to hold the easement and right-of-way unto the Grantee and its successors and/or assigns forever.

The Grantee shall have the right and privilege at any time to enter upon and temporarily use an additional strip of land ten (10) feet in width immediately adjacent to each side of the permanent easement granted herein. At the termination of a temporary occupancy hereby authorized, the Grantee will restore, at its expense, the lawn and shrubbery of the Easement Area and the area of the Premises so temporarily used only to as reasonably good condition as before insofar as it is feasible or reasonable to make such restoration.

Grantor for itself, its agents, distributees, heirs, successors and assigns covenants and agrees that no buildings or structures shall be constructed nor trees planted, nor shall changes be made to the grade of the land within the Easement Area nor shall there be any excavating, filling, mining or blasting within the limits of said Easement Area without the prior written consent of the Grantee.

The Grantee, its successors, assigns, agents or contractors, may at any time remove all obstructions from the Easement Area, including trimming or removal of trees and shrubs, which it

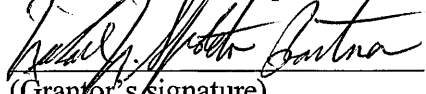
reasonably determines are interfering with the operation, use or maintenance of any waterline, water system, utility or any part thereof without liability to the Grantor.

Grantor warrants that it has good and marketable title to the Premises, free from all liens or encumbrances, and the right to create this easement for the benefit of the Grantee. Grantor covenants that the Grantee shall quietly enjoy this easement and shall forever warrant and defend title against all claims against the Premises.

The land of the Grantor adjacent to the Easement Area is not relieved by reason of the grant therefrom from the obligation to pay whatever water and sewer charges may be annually assessed and levied on such adjacent land by the town pursuant to the power conferred by statute.

The parties have executed this easement on the day and year first above written.

The Retreat at Centerpointe, LLC


(Grantor's signature)

Town of Canandaigua

By: _____
Doug Finch – Town Manager

STATE OF NEW YORK] monroe
COUNTY OF ONTARIO] ss:

On the 11th day of August, 2022, before me, personally appeared Michael M. Spoleta, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the individual upon behalf of which the individual acted, executed the instrument.

Cindy J. Polito
Notary Public

CINDY J. POLITO
Notary Public, State of New York
Qualified in Monroe County
Commission Expires Dec. 12, 2022

STATE OF NEW YORK]
COUNTY OF ONTARIO] ss:

On the _____ day of _____, 2022, before me, personally appeared **Doug Finch**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the entity upon behalf of which the individual acted, executed the instrument.

Notary Public

SCHEDULE A

PROPOSED 20 FOOT WIDE WATERMAIN EASEMENT #1 TO CANANDAIGUA/FARMINGTON WATER DISTRICT

ALL THAT TRACT OR PARCEL of land situated in part of Town Lot 103, Town of Canandaigua, County of Ontario, State of New York and being more particularly described as follows:

BEGINNING AT A POINT, being S 27°-08'-45" E a distance of 650.80 feet from an angle point in the east right of way of Brickyard Road (66' ROW). Said angle point being near the intersection of Brickyard Road and Yerkes Road (66' ROW); thence,

1. N 62°-48'-52" E, a distance of 326.26 feet to a point; thence,
2. N 12°-04'-23" W, a distance of 176.00 feet to a point; thence,
3. N 23°-08'-35" W, a distance of 46.45 feet to a point; thence,
4. Westerly, along a curve to the left, having a radius of 940.41 feet, a central angle of 01°-01'-39", an arc length of 16.86 feet to a point; thence,
5. N 72°-14'-34" W, a distance of 26.57 feet to a point; thence,
6. S 17°-45'-26" W, a distance of 10.00 feet to a point; thence,
7. N 72°-14'-34" W, a distance of 20.00 feet to a point; thence,
8. N 17°-45'-26" E, a distance of 10.00 feet to a point; thence,
9. N 72°-14'-34" W, a distance of 22.29 feet to a point; thence,
10. N 27°-09'-57" W, a distance of 198.01 feet to a point; thence,
11. N 17°-50'-05" E, a distance of 44.96 feet to a point; thence,
12. N 27°-09'-55" W, a distance of 31.17 feet to a point; thence,
13. S 62°-50'-05" W, a distance of 45.04 feet to a point; thence,
14. N 69°-45'-30" W, a distance of 151.03 feet to a point; thence,
15. N 20°-31'-35" E, a distance of 20.00 feet to a point; thence,
16. S 69°-45'-30" E, a distance of 142.15 feet to a point; thence,
17. N 62°-50'-05" E, a distance of 367.31 feet to a point; thence,
18. S 27°-09'-55" E, a distance of 20.00 feet to a point; thence,
19. S 62°-50'-05" W, a distance of 311.06 feet to a point; thence,
20. S 27°-09'-55" E, a distance of 39.45 feet to a point; thence,
21. S 17°-50'-05" W, a distance of 44.96 feet to a point; thence,
22. S 27°-09'-57" E, a distance of 181.43 feet to a point; thence,
23. S 72°-14'-34" E, a distance of 52.83 feet to a point; thence,
24. Easterly, along a curve to the right, having a radius of 960.41 feet, a central angle of 12°-13'-54", an arc length of 205.03 feet to a point; thence,
25. S 12°-04'-54" E, a distance of 20.00 feet to a point; thence,
26. Westerly, along a curve to the left, having a radius of 940.41 feet, a central angle of 10°-27'-07", an arc length of 171.55 feet to a point; thence,
27. S 23°-08'-35" E, a distance of 48.39 feet to a point; thence,

28. S 12°-04'-23" E, a distance of 193.25 feet to a point; thence,
29. S 62°-48'-52" W, a distance of 341.56 feet to a point, being on the easterly right of way of Brickyard Road (66' ROW); thence,
30. N 27°-24'-45" W, along the easterly right of way of Brickyard Road, a distance of 5.63 feet to an angle point in the right of way; thence,
31. N 27°-08'-45" W, a distance of 14.37 feet to the ***POINT OF BEGINNING.***

CONTAINING: 32,637.0 Square Feet, or 0.749 Acres of land, more or less.

ALL AS SHOWN ON ATTACHED EASEMENT MAP prepared by McMahon LaRue Associates, P.C.
dated March 21, 2017.

ATTACHMENT 10

Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

STORMWATER CONTROL FACILITIES MAINTENANCE AGREEMENT

WHEREAS, the Town of Canandaigua, having an address of 5440 Routes 5 & 20 West, Canandaigua, New York 14424 (Municipality) and The Retreat at Centerpointe LLC (Facility Owner), having an address of 7 VanAucker Street, Rochester NY 14608 want to enter into an agreement (this "Agreement") to provide for the long-term maintenance and continuation of permanent stormwater control measures approved by the Municipality for the below named project, and

WHEREAS, the Municipality and the Facility Owner desire that the permanent stormwater control measures, as detailed on the approved project plan entitled "Stormwater Management and Erosion Control Plan", having drawing number 3 of 12, prepared by McMahon LaRue Associates, PC and last revised June 10, 2022, (the "Plans"), be built in accordance with the Plans and thereafter be maintained, cleaned, repaired, replaced, and continued in perpetuity in order to ensure optimum performance of the components. Reduced size versions of the Plans are attached hereto as Exhibit A.

Therefore, the Municipality and the Facility Owner agree as follows:

1. This Agreement binds the Municipality and the Facility Owner, its successors and assigns, to maintain the permanent stormwater control measures depicted in the Plans (as same may be amended), which are attached as Exhibit A of this Agreement.
2. The Facility Owner shall maintain, clean, repair, replace and continue the stormwater control measures depicted on the Plans as necessary to ensure optimum performance of the measures to design specifications. If identified on the plans, the stormwater control measures shall include, but shall not be limited to, the following: drainage ditches, swales, dry wells, infiltrators, drop inlets, pipes, culverts, soil absorption devices, and retention ponds (collectively, the "Control Measures").
3. The Facility Owner shall be responsible for all expenses related to the maintenance of the Control Measures.
4. The Facility Owner shall provide for the periodic inspection of the Control Measures, not less than once in every five year period, to determine the condition and integrity of the Control Measures. The Facility Owner's obligations to inspect the Control Measures under this Section 4 shall commence upon the issuance of the first certificate of occupancy for the project depicted on the Plans. Each inspection shall be performed by a Professional Engineer, at the Facility Owner's choosing, so long as such Professional Engineer is licensed by the State of New York (the "Inspecting Engineer"). The Inspecting Engineer shall prepare and submit to the Municipality within 30 days of each inspection, a written report of the findings of his/her inspection including any recommendations necessary for the continued maintenance or repair of the Control Measures.

5. The Facility Owner shall grant Right of Entry to duly authorized representatives of the Town. Upon presentation of proper credentials, duly authorized representatives of the Town may enter at reasonable times upon the premises to inspect the implementation, condition or operation and maintenance of the Control Measures. Facility Owner shall allow persons working on behalf of the Town ready access to all parts of the premises for the purposes of inspecting the Control Measures. Persons working on behalf of the Town shall have the right to temporarily locate, on any stormwater facility or Control Measure in the Town, such devices as are necessary to conduct monitoring and/or sampling of the discharges from such Control Measures.

6. Except in an emergency situation, or as permitted by Section 7 below, The Facility Owner shall not authorize, undertake, or permit any material alteration, abandonment, modification, or discontinuation of the Control Measures except in accordance with written approval of the Municipality.

7. The Facility Owner shall undertake all necessary repairs, maintenance, or replacement of the Control Measures in accordance with the recommendations of the Inspecting Engineer, except to the extent such repairs, maintenance, or replacement are made necessary by the acts or omissions of the Municipality, including without limitation offsite grading. Such repair, maintenance, or replacement shall not require the approval of the Municipality. Repairs, maintenance, or replacements made necessary by the acts or omissions of the Municipality shall be undertaken by the Municipality as its cost and expense.

8. This Agreement shall be recorded in the Office of the County Clerk, County of Ontario.

9. If ever the Municipality determines that the Facility Owner has failed to maintain, clean, repair, replace, and continue the Control Measures in accordance with the Plans or has failed to undertake necessary corrective action in accordance with Section 7 above, the Municipality shall give the Facility Owner written notice of such a default. In the event the Facility Owner fails to cure such default within thirty (30) days from its receipt of such notice, the Municipality is authorized to undertake such steps as reasonably necessary for the preservation, continuation, or maintenance of the Control Measures, to charge the Facility Owner for the reasonable expenses of such steps, and to affix such expenses as a lien against the property (including reasonable attorney fees and other administrative costs incurred in executing such a lien); provided however that if the nature of the default is such that it cannot reasonably be cured within such thirty (30) day period, then so long as the Facility Owner commences to cure such default within such thirty (30) day period, and, thereafter, diligently, in good faith and expeditiously proceeds to cure such default before the Municipality may take action under this Section 9.

10. The parties agree and acknowledge that this Agreement shall cover not only the Control Measures set forth on the Plans, but it also shall cover any alterations or modifications to the Plans that may be approved by the Municipality after the execution of this Agreement.

11. This Agreement shall be binding upon, and inure to the benefit of, the respective successors and permitted assigns of the parties. This Agreement shall not be assignable by the Municipality but may be assigned or transferred by the Facility Owner.

12. All notices required or permitted hereunder shall be in writing and shall be sent to the parties at the following addresses:

If to the Municipality: Stormwater Program Manager
 Town of Canandaigua
 5440 Routes 5 & 20 West
 Canandaigua, New York 14424

If to the Facility Owner: The Retreat at Centerpointe, LLC
 7 VanAucker St.
 Rochester NY 14608

Any such notices may be sent by: (a) certified mail, return receipt requested, or
 (b) a nationally recognized overnight courier

The above addresses may be changed by written notice to the other party. Any such notices shall be deemed effective upon receipts.

13. This agreement sets forth all of the agreements, conditions, and understandings between the Municipality and the Facility Owner concerning the maintenance of the Control Measures and supersedes any and all prior agreements and understandings between the parties with respect thereto.

14. This Agreement shall be governed exclusively by the laws of the State of New York, without giving effect to choice of laws or choice of laws rules or principles.

15. Issuance of the first certificate of occupancy or certificate of compliance for the project depicted on the Plans shall be deemed an acknowledgement by the Municipality that the Control Measures have been constructed in accordance with the Plans.

16. This Agreement may be executed in several counterparts, including by facsimile, each of which shall be an original and all of which shall constitute but one and the same instrument.

17. This Agreement may not be amended, changed, modified, altered, or terminated, except by an instrument in writing, signed by the parties hereto.

18. This Agreement is effective upon full execution by both parties.


[REMAINDER OF PAGE INTENTIONALLY BLANK]

The parties have entered into this Agreement on this _____ day of _____, 2022.

MUNICIPALITY
TOWN OF CANANDAIGUA, NY

By:
Title:
Date:

FACILITY OWNER
THE RETREAT AT CENTERPONTE, LLC



By:
Title:
Date: 8/5/22

[REMAINDER OF PAGE INTENTIONALLY BLANK]

State of New York)
County of Ontario) ss.:

On the ____ day of _____ in the year _____ before me, the undersigned, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledge to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Signature and Office of individual taking acknowledgment

State of New York)
County of Monroe) ss.:

On the 5th day of August in the year _____ before me, the undersigned, personally appeared Michael M. Spolenta, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledge to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Ellen J. Bell Sullivan
Signature and Office of individual taking acknowledgment

ELLEN J BELL SULLIVAN
Notary Public, State of New York
Monroe County, REG #01BE5013812
Commission Expires July 15, 23

ATTACHMENT 11

CANANDAIGUA TOWN CLERK

Venezia Group LLC
Rocco Venezia LS
5120 Laura Lane
Canandaigua, NY 14424

AUG 12 2022

RECEIVED

August 8, 2022

Town of Canandaigua Development Office
Atten: Town Board
5440 NYS Route 5&20 West
Canandaigua, NY 14424

RE: Uptowne Pointe development / TM# 70.00-1-67.111 Re-Zoning request for MUO

Dear Sirs/Madams:

We are writing to request a re-zoning to MUO for the area on Airport Road as shown on the attached proposed Plat, presently zoned Industrial. We are proposing a Phase 1 development of 5 residential building lots.

The entire parcel owned by Uptowne Point LLC consists of 44.2 Acres and has frontage on both Brickyard Road and Airport Road. The Area of the proposed 5 Lots (Phase 1) is 1.970 Acres. The gas line that traverses the property can be utilized for a future walking trail.

Future Phase 2, as shown on the attached Plat consists of 19 proposed residential building lots with a proposed Uptowne Pointe Blvd access road. The future intent of Uptowne Pointe Blvd is to traverse through the subject property and eventually intersect with Thomas Road.

We would like to ask for re-zoning for the area covering both Phase 1 and Phase 2.

Four 3 Acre industrial building Lots on Brickyard Road were recently approved by the Planning Board.

Thank you for your consideration of this project. Please contact us for any further information you may require.

Sincerely
Rocco Venezia
Venezia Group

✓

Town of Canandaigua

5440 Route 5 & 20 • Canandaigua, NY 14424 • (585) 394-1120

**PETITION TO AMEND THE OFFICIAL ZONING MAP
MIXED USE OVERLAY DISTRICT**

1. Name and Address of the Applicant: Rocco Venezia
5120 Laura Lane Canandaigua 14424
Applicant Telephone and E-mail Address: 585-396-3267
2. Name and Address of Applicant's Attorney (if applicable): Donald Cheney ESQ
336 N. Main St, Cdga 14424
Attorney Telephone and E-mail Address: dcheney@cheneyfirm.com 919-6210
3. Interest of Applicant in Property: Owner: (Uptowne Pointe LLC)
4. Name and Address of Property Owner, if different : _____

Owner Telephone and E-mail Address: rocco@veneziasurvey.com
5. Subject Property Address and Tax Map Number: 70.00-1-67.111
2435 Brickyard Road
6. Current Zoning and MUO Classification: Industrial
7. Requested Amended Zoning Classification: MUO
8. Existing Land Use and/or Buildings: Vacant
9. Proposed Land Use and/or Buildings: Residential

*Signature of Property Owner R. Venezia Date: 2-1-22 8/12/22 R.V.

*Signature of Applicant R. Venezia Date: 2-1-22 8/12/22 R.V.

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IDENTIFICATION OF POTENTIAL CONFLICTS OF INTEREST
(Required by NYS General Municipal Law § 809)

1. ***If the Applicant is an Individual:*** Is the applicant or any of the immediate family members of the applicant (including spouse, brothers, sisters, parents, children, grandchildren, or any of their spouses) related to any officer or employee of the Town of Canandaigua?
YES NO

2. ***If the Applicant is a Corporate Entity:*** Are any of the officers, employees, partners, or directors, or any of their immediate family members (including spouse, brothers, sisters, parents, children, grandchildren, or any of their spouses) of the company on whose behalf this application is being made related to any officer or employee of the Town of Canandaigua?
YES NO

3. ***If the Applicant is a corporate entity:*** Are any of the stockholders or partnership members (holding 5% or more of the outstanding shares), or any of their immediate family members (including spouse, brothers, sisters, parents, children, grandchildren, or any of their spouses) of the company on whose behalf this application is being made related to any officer or employee of the Town of Canandaigua?
YES NO

4. ***If the Applicant has made any agreements contingent upon the outcome of this application:***
If the applicant has made any agreements, express or implied, whereby said applicant may receive any payment or other benefit, whether or not for services rendered, dependent or contingent upon the favorable approval of this application, petition, or request, are any of the parties to said agreement officers or employees of the Town of Canandaigua?
YES NO

If the answer to any of the above questions is YES, please state the name and address of the related officer(s) or employee(s) as well as the nature and extent of such relationship:

Patricia Venezia ECB

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Property Owner is responsible for any consultant fees
(Town Engineer, Town Attorney, etc.) incurred during the application process.

Please note that the **Property Owner** is responsible for all consultant fees during the review of this application including legal, engineering, or other outside consultants. Applications submitted to the Town of Canandaigua Planning Board will normally receive chargeback fees of at least five hours to ten hours for planning services including intake, project review, resolution preparation, SEQR, and findings of fact. PLEASE NOTE that the number of hours will be SIGNIFICANTLY INCREASED due to incomplete applications, plans lacking detail, or repeated continuations. Subdivision applications and larger commercial or industrial projects traditionally require more hours of engineering, legal, and other consultant review and preparation and will incur higher costs. Applications for new construction may be referred to the Town Engineer for engineering review which may include at least an additional eight to twelve hours of review time. The **Property Owner** will also be responsible for legal fees for applications submitted to the Town of Canandaigua Planning Board, Zoning Board of Appeals, or the Town of Canandaigua Development Office. Fees for engineering and legal expenses traditionally range between one hundred and one hundred fifty dollars per hour. A copy of the Town's annual fee schedule is available upon request from the Development Office or the Town Clerk's Office. The **Property Owner's** signature below indicates that the **Property Owner** understands that the **Property Owner** will be responsible for all outside consultant fees incurred as a result of the submitted application, and consents to these charges. Additionally projects approved by the Town of Canandaigua Planning Board may be required to pay a parks and recreation fee as established by the Town Board (currently \$ 1,000 per unit) if required as part of the conditions of approval.

Bocco Venezia
(property owner print)

*LaVey
(property owner signature)

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OFFICE USE ONLY

Date Filed: _____ Date Referred to Planning Board: _____

Planning Board Action: _____

Publication: (dates) _____ (location) _____

Notice Mailing Date (attach mailing list): _____

Hearing: (date) _____ (time) _____ (location) _____

Order: _____



Vicinity Map N.T.S.

T.m. # 70.00-1-67.111

Zoning Chart Town of Canandaigua

Zoning District	Industrial	Proposed MUO
Min lot area	43,560 SF	6,000 SF
Min lot width	175'	50'
Min front yard setback	60'	30'
Min side yard setback	25'	8'
Min rear yard setback	50'	8'
Min rear yard setback (access)	40'	8'
Max building height	48'	35'
Max accessory structure height	16'	16'
Max building coverage	30%	40%

Site Data

- Existing zoning is Industrial MUO
Minimum lot size: 1 Acre
Minimum lot width: 175'

Front setback: 60'
Rear setback: 50'
Side setback: 25'
Maximum building height = 48'
Total of 5 Single Family Homes
- This project is not situated in any recorded floodplain or wetland area.
- Distances shown are horizontal ground distances. all distances and elevations shown are measured in decimal feet. vertical datum is NAVD 88. horizontal datum is NYS grid.
- Total area of Phase 1.970 Acres.
- Property is located in flood zone x per FEMA community panel number 360598 0015 C map last revised march 3, 1997.
- Contour Datum: NAVD88
- 1.081 Acres Conserved (55%)

Daniel C. Hackett
Licensed Landscape Architect signed

This is to certify that I am a
Licensed Land Surveyor and that this plan
was completed on August 12, 2022
from notes of an instrument survey
performed on January 18, 2022.



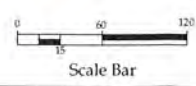
Rocco A. Venezia
License No. 049761 signed

Rocco A. Venezia Land Surveyor

Revisions	NO	Date	Description	By

Legend

- Iron pipe set
- Iron pin set
- Iron hole
- Utility pole
- Utility lines
- P.K. nail found
- P.K. nail set
- Concrete Monument
- Benchmark
- Property line
- Centerline



Owner/Developer
Venezia Group LLC
5120 Laura Lane
Canandaigua NY 14424
www.veneziasurvey.com

Uptowne Pointe Phase 1

Showing Land
at
2435 Brickyard Road
Town of Canandaigua
County of Ontario State of New York
(585)396-3267 Fax No. (585) 396-0131 E-mail rocco@veneziasurvey.com

File Uptowne Pointe Phase 1
T.m. # 70.00-1-67.111
Scale 1"= 60'

* Unauthorized alteration or addition
to a map bearing a Licensed
Professional Engineer's or
Professional Land Surveyor's seal in
any way is a Violation of Section 7209

* Copyright 2022 Venezia &
Associates. All rights reserved
unauthorized duplication is a
violation of all applicable laws

Deed Reference

Tom Farchione And Ronald Billittier to Uptowne Pointe LLC by deed filed in Liber 1453 of Deeds at Page 242.

Map References

- Lands of Oreste & Marguerite D'Allesandro, by Jack R. Anderson filed Aug. 1, 1968 as Ontario County filed map no. 4340.
- Survey plan of land to be conveyed by Marguerite D'Allesandro, by Bradley G. Overace, Is. filed June 16, 1988 as Ontario county filed map no. 15941.
- Boundary survey of parcel of land to be acquired by Dr. Bruce C. Campbell, by Myron R. Brewster, Jr. filed April 30, 1982 as Ontario County filed map no. 10060.
- Survey of lands to be conveyed by Claude & Aroline Coats, by Leigh Robartes, Jr. dated December 5, 1968 and filed as Ontario County filed
- Lands to be conveyed to Walter W., Jr. & Diane S. Jones and Terry A. Dekouski, by Douglas P. Wallace filed March 22, 1984 as Ontario County filed map no. 11350.
- Map of topographic survey prepared for: R. Randall Farnsworth, by Venezia and Associates dated Feb. 27, 2002.
- Map of subdivision prepared for: Bruce C. Campbell, by Venezia and Associates dated December 15, 1999 being Job no. 99-446.
- Map of subdivision prepared for: Copco Publishers, Inc. by Venezia and Associates dated December 14, 2001 being Job no. B520.
- Map of survey prepared for Larry B. & Bonnie S. Corby, by Venezia and Associates dated December 14, 2000 being Job no. A361.
- Plan of land owned by Ronald and Helen Billittier, by MRB Group dated June 4, 1999 being project no. 030125.
- Final Plat prepared for Ronald Billittier Et al filed as Ontario County Map # 28605.

Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

Established 1789

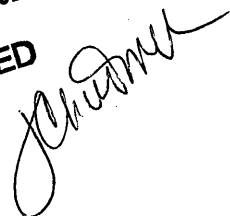
ZONING LAW DETERMINATION

PROPERTY OWNER/S: Uptowne Point, LLC
PROPERTY ADDRESS: 2435 Brickyard Road
TAX MAP NUMBER: 70.00-1-67.111
ZONING DISTRICT: I-Industrial

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DETERMINATION REFERENCE:

Petition to Amend the Official Zoning Map- Mixed Use Overlay District, dated 8/12/20022, received 08/12/2022.

Conceptual Plan titled, "Uptowne Pointe Phase 1," prepared by Rocco A. Venezia, Land Surveyor, dated 8/12/2022, received 8/12/2022.

PROJECT DESCRIPTION:

The applicant is requesting to rezone the property from I-Industrial to MUO-Mixed Use Overlay.

DETERMINATION:

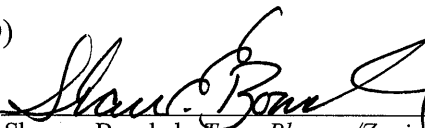
The parcel is located within Mixed Use Overlay, Subarea #1. This area has been identified as a growth node in the Town of Canandaigua Comprehensive Plan.

REFERRAL TO TOWN BOARD FOR:

The Town Board may refer the rezoning request to the Town of Canandaigua Planning Board for an advisory report.

CODE SECTIONS: Chapter §220-33(D)

DATE: 8/29/22

BY: 
Shawna Bonshak Town Planner/Zoning Officer

CPN- 22-065

NYS Town Law, Section 267-a(5)(b), an appeal may be made to the ZBA within 60 days of the date of this determination.

c: Binder
Property Owner
Town Clerk