

Canandaigua Town Board Meeting Agenda for March 21, 2022

- Call To Order and Pledge of Allegiance
 - Pledge led by Supervisor Jared Simpson
- Roll Call
 - Town Clerk Confirmation meeting was properly advertised
- Circulation of Written Communications – Attachment #1
 - 2022-2-2 – Letter from NY State Police Recruiting
 - 2022-2-11 – Email from a resident regarding Town composting website information
 - 2022-2-18 – Email from a resident thanking Town Recreation programming for the February senior trip to see a play
 - 2022-3-3 – Town Court 2021 Annual Report
 - 2022-3-7 – Letter regarding the Ontario County Chamber of Commerce announcement
 - 2022-3-9 – Letter from the NY State Department of Agriculture and Markets regarding Dog Control Services and Shelter Services reports
- Privilege of the Floor
- Priority Business
- Presentations
 - Cheshire Volunteer Fire Department annual update, Chief Chris Brown
 - City of Canandaigua Fire Department annual update, Chief Frank Magnera

Attachment # 3

Continued Public Hearings:

- Continued Public Hearing on a text code amendment to Town Code Chapter 174-19(H) which would allow double-frontage lots on residential parcels and SEQR intent to declare lead agency.
(NOTE: This public hearing pertains to Resolution No.2022-058. Please note the Ordinance Committee is recommending the Town Board table this resolution indefinitely.)

New Public Hearings:

- None
- Reports of Town Officials and Department Heads – Attachment #2
 - A. Highway / Water Superintendent

ZOOM MEETING INFORMATION:

Please register in advance of this meeting using the following link:

https://us02web.zoom.us/meeting/register/tZYqc-GtgTotH92PBu15q7_hCirh9kEvA6VV

After registering, you will receive a confirmation email containing information about joining the meeting.

Please be aware all participants will be muted upon entry to the meeting and will only be able to speak after being acknowledged. Participants should use the “raise hand” feature or the chat box to request to speak. No screen sharing will be permitted. All meetings are recorded. Individuals will be removed from the meeting for inappropriate behavior.

- B. Assessor
- C. Historian
- D. Town Clerk
- E. Planner
- F. Human Resources & Parks Coordinator
- G. Town Manager
- H. Supervisor / Deputy Supervisor
 - 1. Monthly Financial Reports
 - a. Revenue & Expense Report and Cash Summary Report
 - b. Overtime Report – All Departments
 - c. Overtime Report – Highway & Water

➤ Reports of Committees, Boards and Commissions

- A. Town Board Committees (as needed)
 - a. Finance – Supervisor Simpson, Facilitator
 - b. Planning – Councilman Fennelly
 - c. Ordinance – Councilman Davis
 - d. Economic Development – Chairwoman Fuller
- B. Planning Board - Chairman Oyler
- C. Zoning Board of Appeals – Chairman Sahler
- D. Environmental Conservation Board - Councilwoman Rudolph, Facilitator
- E. Citizens' Implementation Committee - Chairwoman Bonshak
- F. Parks & Recreation Committee - Chairman MacNeil
- G. Special Events Committee - Chairwoman Fuller
- H. Agriculture Committee - Chairman DiCarlo

➤ Privilege of the Floor

➤ Resolutions and Motions

Continued Resolutions:

(NOTE: The Ordinance Committee met on March 7, 2022 and recommends tabling this resolution (Resolution No.2022-58) to allow double frontage lots indefinitely.)

RESOLUTION NO. 2022 – 58: SEQR DETERMINATION OF NON-SIGNIFICANCE AND ADOPTION OF A TEXT CODE AMENDMENT TO TOWN CODE CHAPTER 174-19 (H)

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering a Local Law to execute a text code amendment to Town Code Chapter §174-19 (H) that would allow double-frontage lots on residential parcels; and

WHEREAS, the Town Board of the Town of Canandaigua held a public hearing on the proposed local law on January 31, 2022; and

WHEREAS, the Town Board determines said proposed action is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

WHEREAS, the Town Board of the Town of Canandaigua has given consideration to the criteria for determining significance as set forth in § 617.7(c)(1) of the SEQR Regulations and the information contained in the Short Environmental Assessment Form Part 1; and

WHEREAS, the Town Board of the Town of Canandaigua has completed Part 2 and Part 3 of the Short Environmental Assessment Form; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby designates itself as lead agency for the described action; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua has reasonably concluded there would not be any substantial adverse impact on the following: land use planning or zoning regulations; intensity of use of the land; character or quality of the existing community; environmental characteristics; existing level of traffic or infrastructure, use of energy; public or private water supplies; public or private wastewater treatment utilities; character or quality of important historic, archaeological, architectural or aesthetic resources; natural resources; potential for erosion, flooding or drainage problems; or creation of a hazard to environmental resources or human health; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua determines upon the information and analysis documented, the proposed action will not result in any significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua does hereby make a Determination of Non-Significance on the proposed action; and

BE IT FURTHER RESOLVED, the Town Manager is hereby directed to sign the Short Environmental Assessment Form Part 3 and file with the Town Clerk as evidence the Town Board has determined the proposed action will not result in any significant adverse environmental impact; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua, after due deliberation, finds it in the best interest of the Town of Canandaigua and the community to adopt said Local Law; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua hereby adopts Local Law No. ____ of the Year 2022; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua directs the Town Clerk to include SEQR, findings, and narrative of the Town Board of the Town of Canandaigua as it pertains to this Local Law for filing purposes; and

BE IT FINALLY RESOLVED, the Town Board of the Town of Canandaigua hereby directs the Town Clerk to enter Local Law No. ____ of the Year 2022 in the minutes of this meeting, and in the Local Law Book of the Town of Canandaigua, and to give due notice of the adoption of said Local Law to the Secretary of State of New York.

Attachment # 4

New Resolutions:

FINANCE

- Resolution No. 2022 – 088: Acceptance of the Monthly Financial Reports
- Resolution No. 2022 – 089: Budget Transfer Authorization for 2022 Worker's Compensation Expenditure
- Resolution No. 2022 – 090: Authorization for Town Manager to Execute Insurance Renewal Agreement
- Resolution No. 2022 – 091: Authorization for Town Manager to Execute Contract(s) for Lawn Mowing Services for 2022 Season
- Resolution No. 2022 – 092: Appointment of Finance Committee Co-Chairs
- Resolution No. 2022 – 093: Approving Agreement Extension with Pine Bank Cemetery
- Resolution No. 2022 – 094: Authorization for Town Manager to Execute an Intermunicipal Agreement with the Town of Farmington Relating to the Position of Assessor
- Resolution No. 2022 – 095: Appointment of Assessor
- Resolution No. 2022 – 096: Acceptance of a Quote from Sign Language, Inc. for the Design, Manufacture, and Installation of new sign for Town Hall

PLANNING / PUBLIC WORKS

- Resolution No. 2022 – 097: Appointment of Jonathan Noble to Position of Motor Equipment Operator, Lite
- Resolution No. 2022 – 098: Acknowledgement of Expenditure Category for Coronavirus State and Local Fiscal Recovery Funds Reporting.
- Resolution No. 2022 – 099: Approval of MRB Group Proposal for Schematic Design of the New Transfer Station Facility
- Resolution No. 2022 – 100: Authorization of Purchase of a new Tandem Axel Trailer
- Resolution No. 2022 – 101: Approval of MRB Group Water System Study

ORDINANCE

- NONE

ECONOMIC DEVELOPMENT / GENERAL

- Resolution No. 2022 – 102: Appointment of Meghan Miller to the Town Environmental Conservation Board
- Resolution No. 2022 – 103: Appointment of John Casey to Zoning Board of Appeals
- Resolution No. 2022 – 104: Authorizing Appointment of a Clerk, Part-Time for the Development Office
- Resolution No. 2022 – 105: Acceptance of an Agreement with Finger Lakes Land Trust for Snow Removal at the Vista Preserve and Authorization for Town Manager to Execute Agreement
- Resolution No. 2022 – 106: Lincoln Hill Catering Alcoholic Beverages License Notice
- Resolution No. 2022 – 107: Soil Erosion and Sediment Control Surety for 4476, 4472, 4468, & 4464 County Road 16
- Resolution No. 2022 – 108: Acceptance of Letter of Credit for Development of Pierce Brook Subdivision, Section 1
- Resolution No. 2022 – 109: Town Board of Canandaigua's Position in Opposition to any Decrease to the Farm Labor Overtime Threshold

RESOLUTION NO. 2022 – 088: ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS

WHEREAS, the Town Board is responsible for the general oversight of the Town's operations and finances; and

WHEREAS, the Town Supervisor, as Chief Financial Officer, is responsible for providing financial reports to the Town Board; and

WHEREAS, the Town Supervisor has provided the Town Board with hard copies and electronic copies of this month's 2021 Monthly Revenue/Expense Control Report, the Highway/Water Department Overtime Report and All Department Overtime Report; and

NOW THEREFORE BE IT RESOLVED, the Canandaigua Town Board hereby confirms receipt and acceptance of these items.

Attachment #2

RESOLUTION NO. 2022 – 089: BUDGET TRANSFER AUTHORIZATION FOR 2022 WORKER'S COMPENSATION EXPENDITURE

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') has received an invoice from Ontario County for 2022 Workers' Compensation Insurance; and

WHEREAS, the portion of Workers' Compensation Insurance due from the General Fund (AA100) is \$9,540.00 higher than the budgeted amount for 2022; and

WHEREAS, the Town Manager and Finance Clerk are recommending the following budget transfer for this expenditure:

INCREASE: AA100.9040.800 (Workers Comp)	\$9,540.00	
DECREASE: AA100.1990.400 (Contingency)	\$9,540.00	; and

WHEREAS, if approved, the balance remaining in AA100.1990.400 (Contingency) would be \$89,236.00; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby authorizes the above detailed budget transfer to the 2022 town budget and directs the Town Manager and Finance Clerk to make this entry; and

BE IT FINALLY RESOLVED, the Town Clerk shall provide a copy of this resolution to the Town Manager and Finance Clerk.

RESOLUTION NO. 2022 – 090: AUTHORIZATION FOR TOWN MANAGER TO EXECUTE INSURANCE RENEWAL AGREEMENT

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') is considering the renewal of the Town's comprehensive and liability insurance policy; and

WHEREAS, the Town's Insurance Broker, Mr. Christopher Hubler of Canandaigua Insurance Agency (CIG), has shopped the Town's insurance needs (4/1/22-3/31/23) including the Town's current insurance carrier, Houston Casualty Company (HCC); and

WHEREAS, it is the recommendation of Mr. Hubler of CIG and the Town Manager to purchase the Town of Canandaigua's Insurance coverage for the time period of April 1, 2022 through March 31, 2023 through Houston Casualty Company; and

WHEREAS, the Town Manager has reviewed the insurance proposal, reviewed the recommendation of Mr. Hubler, and reviewed the 2022 adopted Town of Canandaigua Town Budget relative to available funds for insurance purposes; and

WHEREAS, it is the recommendation of the Town Manager to purchase the following coverages: Property, Liability, Automobile, Inland Marine, Umbrella, Crime, and Public Officials coverages for a total HCC package premium of \$99,280.46, and also purchase Owners & Contractors Protective Liability for \$750.00, and Excess Employers Liability in the amount of \$1,469.00 for a total of \$101,499.46; and

WHEREAS, it is the recommendation of the Town Manager to forgo the proposed cyber liability premium of \$3,451.00 due to the new deductible of \$25,000.00; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby authorizes the Town Manager to execute any and all documents relative to the Town's insurance with Houston Casualty Company for the time period April 1, 2022 through March 31, 2023 with an amount not to exceed \$101,499.46 to be paid from AA100.1910.400 (Unallocated Insurance) and SW500.1910.400 (Water-Unallocated Insurance); and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager and the Finance Clerk.

Attachment # 5

RESOLUTION NO. 2022 - 091: AUTHORIZATION FOR TOWN MANAGER TO EXECUTE CONTRACT(S) FOR LAWN MOWING SERVICES FOR THE 2022 SEASON

WHEREAS, the Town of Canandaigua has advertised a written RFP on the Town's website, Facebook page, NYS Contract Reporter, and MailChimp program for seasonal lawn services for 2022 for certain Town properties including parks and cemeteries; and

WHEREAS, the Town of Canandaigua has received four proposals for lawn mowing services; and

WHEREAS, the RFP allowed companies to submit proposals on the Parks list only, Cemeteries list only or both; and

WHEREAS, Mentis Landscape and Property Maintenance has submitted the lowest bid for seven cemeteries at the seasonal rate of \$9,900;

WHEREAS, White Boyz has submitted the lowest bid for the seven parks, Peanut Line Trail, Old Brookside and Town Hall Campus for the seasonal rate of \$47,949.98; and

WHEREAS, the 2022 adopted budget allocated \$70,000 for lawn services for 2022; and

NOW THEREFORE IT RESOLVED, the Town Board of Canandaigua hereby approves the hiring of Mentis Landscape and Property Maintenance and White Boyz for mowing services for Town Cemeteries for the 2022 season for an amount not to exceed \$57,850 (Mentis - \$9,900; and White Boyz - \$47,949.98) to paid from the 2022 budget line AA100.7110.400 (Parks-Contractual); and

BE IT FURTHER RESOLVED, the Town Manager is hereby authorized to take any and all actions required to execute service agreements; and

BE IT FINALLY RESOLVED, the Town Clerk shall provide a copy of this resolution to the Town Manager and the HR & Payroll Coordinator.

Attachment # 6

RESOLUTION NO. 2022 – 092: APPOINTMENT OF FINANCE COMMITTEE CO-CHAIRS

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') has in the past established a Finance Committee in order to review the Town Board agenda prior to the Town Board meeting and also provide guidance from time to time relating to financial matters; and

WHEREAS, Town Supervisor Jared Simpson and Town Board member Karen DeMay have offered to co-chair the Finance Committee; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua does hereby appoint Jared Simpson, Town Supervisor and Karen DeMay, Town Board member as members and co-chairs of the Finance Committee through December 31, 2022; and

BE IT FURTHER RESOLVED, the Town Board acknowledges and confirms appointment of Doug Finch, Town Manager; Kate Silverstrim-Jensen, Finance Clerk; Joe Delforte, Town resident as members of the Finance Committee (bringing the total members to five) through December 31, 2022; and

BE IT FURTHER RESOLVED, the Town Board acknowledges the Finance Committee's intent to meet once per month on the Thursday prior to the Town Board meeting at 10:45AM both in person at the Town Hall of the Town of Canandaigua and by zoom; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the members of the Finance Committee and provide notice of the Finance Committee meetings.

RESOLUTION NO. 2022 – 093: APPROVING AGREEMENT EXTENSION WITH PINE BANK CEMETERY BOARD

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as "Town Board") has previously adopted Resolution No. 2021-120 accepting a formal agreement with the Pine Bank Cemetery Board for certain services and maintenance in exchange for \$5,000 financial assistance; and

WHEREAS, the agreement with Pine Bank Cemetery allows for annual extensions upon approval by both parties; and

WHEREAS, the Pine Bank Cemetery Board has provided notice to the Town Board that they wish to extend this agreement for 2022; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby approves a one-year extension to the agreement with Pine Bank Cemetery and directs the Town Manager and Finance Clerk to remit \$5,000.00 from the 2022 Adopted Budget line AA100.8810.400; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Finance Clerk and the Town Manager.

Attachment # 7

RESOLUTION NO. 2022 – 094: AUTHORIZATION FOR TOWN MANAGER TO EXECUTE AN INTERMUNICIPAL AGREEMENT WITH THE TOWN OF FARMINGTON RELATING TO THE POSITION OF TOWN ASSESSOR

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as “Town Board”) and the Town Board of the Town of Farmington wish to enter into an agreement relating to the position of Town Assessor; and

WHEREAS, the proposed Intermunicipal Agreement (IMA) would pertain when both municipalities appoint the same person part-time as their Assessor, enabling the person to enjoy full time benefits to be shared equally between the two municipalities; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby authorizes the Town Manager to execute the agreement between the Town of Farmington and the Town of Canandaigua; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Farmington Town Supervisor and the Town Manager.

Attachment # 8

RESOLUTION NO. 2022 - 095: APPOINTMENT OF ASSESSOR

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as ‘Town Board’) understands a vacancy exists relating to the position of Town Assessor; and

WHEREAS, the Town Manager has determined a need to fill the position in order to continue to provide necessary services to the Town; and

WHEREAS, the Town of Farmington and the Town of Canandaigua have partnered to recommend a qualified person for the position of Assessor that will provide services to both municipalities and each municipality is providing additional support to the Assessor to be able to serve both communities; and

WHEREAS, the position was advertised through a national search on Indeed.com, the ICMA job board, Ontario County Job postings, and the NYS Assessors Association; and

WHEREAS, the Town Manager received over twenty four resumes and conducted interviews with four qualified candidates with a search committee consisting of the Town of Farmington Supervisor, Town of Farmington and Town of Canandaigua Board Members, the County Director of Real Property, and the Human Resource and Payroll Coordinator with input from key stakeholders such as the Board of Assessment Review members; and

WHEREAS, all members of the search committee are recommending the hiring of Paul Arndt to fill the vacancy; and

NOW THEREFORE BE IT RESOLVED, that the Canandaigua Town Board hereby authorizes the hiring of Paul Arndt as Town Assessor (part-time) to be paid at a rate of \$40,000.00 per year by the Town of Canandaigua; and

BE IT FURTHER RESOLVED, the Town Board understands the Town of Farmington may also appoint Paul Arndt as Town Assessor (part-time) at a rate of \$40,000.00 per year by the Town of Farmington as detailed in the Intermunicipal Agreement with the Town of Farmington; and

BE IT FURTHER RESOLVED, the Town Manager is authorized to execute all documents necessary; and

BE IT FURTHER RESOLVED, the Town Board understands the intent of supporting the Town Assessor with the promotion of a current experienced staff member as Real Property Assessor Aide who has and wishes to continue to take classes in Assessment and learn from the new Assessor; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager, the Human and Resource and Payroll Coordinator, and the Town of Farmington Town Supervisor.

RESOLUTION NO. 2022 – 096: ACCEPTANCE OF A QUOTE FROM SIGN LANGUAGE, INC FOR THE DESIGN, MANUFACTURE, AND INSTALLATION OF A NEW SIGN FOR THE TOWN HALL

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as “Town Board”) hired Sign Language, Inc. to design, manufacture, and install gateway / welcome signs for the Town of Canandaigua in November 2021; and

WHEREAS, the Town Board is considering the purchase of an additional sign from Sign Language, of the same design as the gateway signs but double-sided rather than single-sided so that it can be seen from either direction, to replace the current sign in front of the Town Hall that was installed in 2018; and

WHEREAS, Sign Language, Inc. has provided the Town Board with two different quotes for two different sizes of the Town of Canandaigua double-sided Town Hall sign for their consideration – one 48” x 60” and one 48” x 96” – with quoted amounts of \$6,600.00 and \$9,435.00 respectively including design, manufacture, and installation; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby accepts the quote from Sign Language, Inc. for the design, manufacture, and installation of one Town Hall sign sized 48” x 96” for an amount not to exceed \$9,435.00 to be paid from the 2022 adopted budget line AA.100.1620.200.00000 Buildings Capital Equipment, and authorizes the Town Manager to execute the contract; and

BE IT FURTHER RESOLVED, the Town Board understands this expenditure was not budgeted as part of the 2022 adopted budget and subsequently authorizes a budget transfer of \$9,435.00 reducing contingency and increasing the buildings capital equipment budget line; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Finance Clerk and the Town Manager.

Attachment # 9

RESOLUTION NO. 2022 – 097: APPOINTMENT OF JONATHAN NOBLE TO POSITION OF MOTOR EQUIPMENT OPERATOR, LITE

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as 'Town Board') understands the Town of Canandaigua Highway Superintendent has a vacant Motor Equipment Operator, Lite position; and

WHEREAS, the Highway Superintendent is recommending Jonathan Noble, who is currently a Transfer Station Operator and has been supporting the Highway Department, to fill the role of Motor Equipment Operator, Lite; and

WHEREAS, the Ontario County Human Resource Department has approved the application of Jonathan Noble for MEO Lite; and

NOW THEREFORE BE IT RESOLVED, the Town Board appoints Jonathan Noble to the position of Motor Equipment Operator, Lite at a rate of \$18.00 per hour, and

BE IT FURTHER RESOLVED, the Town Manager is directed to execute any and all documents; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Highway Superintendent and the Human Resource and Payroll Coordinator.

RESOLUTION NO. 2022 – 098: ACKNOWLEDGEMENT OF EXPENDITURE CATEGORY FOR CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS REPORTING

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as "Town Board") is aware that the Town of Canandaigua is required to submit an annual Project and Expenditure report to the United States Department of the Treasury for the use of Coronavirus State and Local Fiscal Recovery Funds under the American Rescue Plan Act; and

WHEREAS, the Town Board has reviewed and discussed the allowable expenditure categories and wishes to determine a project expenditure category which will be funded in whole or in part by the State and Local Fiscal Recovery Funds; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby acknowledges the selection of Infrastructure: Water and Sewer (Expenditure Category No. 5) for the use of Coronavirus State and Local Fiscal Recovery Funds and directs the Town Manager to complete the annual Project and Expenditure Report by April 30, 2022; and

BE IT FINALLY RESOLVED, the Town Clerk shall provide a copy of this resolution to the Town Manager.

RESOLUTION NO. 2022 – 099: APPROVAL OF MRB GROUP PROPOSAL FOR SCHEMATIC DESIGN OF THE NEW TRANSFER STATION FACILITY

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as “Town Board”) and the Town’s Planning and Public Works Committee have discussed the need to relocate the current transfer station facility; and

WHEREAS, the Town Engineer, MRB Group, has submitted a proposal dated March 10, 2022 to perform schematic design services for the new transfer station facility, including a boundary and topographic survey, the completion of SEQR Parts 1, 2, and 3, and the preparation of floor plans, building elevations, site plans and a preliminary cost estimate for this project; and

WHEREAS, the Planning and Public Works Committee has reviewed the proposal from MRB Group and is recommending the Town Board approve this work for a total cost not to exceed \$36,500.00; and

WHEREAS, the Town Manager and Finance Clerk are recommending the following budget transfer to the 2022 adopted budget for this expenditure:

INCREASE: AA100.1440.400 (Engineering)	\$36,500.00	
DECREASE: AA100.1990.400 (Contingency)	\$36,500.00	; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby approves the March 10, 2022 proposal from MRB Group for schematic design of the new transfer station facility for a total cost not to exceed \$36,500.00 and authorizes the Town Manager to execute this proposal and any other required documentation; and

BE IT FURTHER RESOLVED, the Town Manager and Finance Clerk are directed to make the above detailed budget transfer to the 2022 adopted budget; and

BE IT FINALLY RESOLVED, the Town Clerk shall provide a copy of this resolution to the Town Manager and Finance Clerk.

Attachment # 10

RESOLUTION NO. 2022 – 100: AUTHORIZE PURCHASE OF A NEW TANDEM AXEL TRAILER

WHEREAS, the Town of Canandaigua 2022 adopted budget includes funds to purchase a new tandem axel trailer for the Highway Department; and

WHEREAS, the Highway Superintendent has distributed a written Request for Quotes and has received three written quotes for the purchase of a new tandem axel trailer; and

WHEREAS, the Highway Superintendent and Finance Clerk have determined that JPR Trailer Sales has submitted the lowest responsible bid for \$15,922.00; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby authorizes the purchase one (1) Cam Superline 21-foot tandem axel trailer to be purchased from JPR Trailer Sales for an amount not to exceed \$15,922.00 from the 2022 adopted budget line DA100.5130.200 (Highway-Capital Equipment); and

BE IT FURTHER RESOLVED; the Highway Superintendent is hereby authorized to execute all required documentation to complete this purchase; and

BE IT FINALLY RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Highway Superintendent and Finance Clerk.

Attachment # 11

RESOLUTION NO. 2022 – 101: APPROVAL OF MRB GROUP WATER SYSTEM STUDY

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as “Town Board”) has discussed the need to identify future impacts on infrastructure caused by growth in the Uptown Canandaigua Business Improvement District; and

WHEREAS, the Highway & Water Superintendent has requested a proposal from MRB Group to determine potential development impacts on the water infrastructure for Uptown Canandaigua; and

WHEREAS, the Planning and Public Works Committee has reviewed the proposal from MRB Group and is recommending the Town Board approve this study for a total cost not to exceed \$24,500.00 to be paid from the Uptown Infrastructure capital project (H35); and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby approves the proposal from MRB Group for a Water System Study for Uptown Canandaigua for a total cost not to exceed \$24,500.00 to be paid by the Uptown Infrastructure capital project (H35) and authorizes the Town Manager to execute this proposal and any other required documents; and

BE IT FINALLY RESOLVED, the Town Clerk shall provide a copy of this resolution to the Town Manager and Finance Clerk.

Attachment # 12

RESOLUTION NO. 2022 – 102: APPOINTMENT OF MEGHAN MILLER TO THE TOWN ENVIRONMENTAL CONSERVATION BOARD

WHEREAS, the Town Board of the Town of Canandaigua (hereinafter referred to as “Town Board”) is aware that a vacancy exists on the Environmental Conservation Board (ECB); and

WHEREAS, the ECB discussed the vacancy at their meeting on March 3, 2022, and unanimously voted to recommend the Town Board appoint Meghan Miller as a member of the ECB; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby appoints Meghan Miller to the Environmental Conservation Board effective immediately with the term expiring on December 31, 2022; and

BE IT FINALLY RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Human Resources and Payroll Coordinator, the Town Planner, and the ECB.

RESOLUTION NO. 2022 – 103: APPOINTMENT OF JOHN CASEY TO ZONING BOARD OF APPEALS

WHEREAS, a vacancy exists on the Town of Canandaigua Zoning Board of Appeals due to a resignation; and

WHEREAS, the Town Board wishes to fill the vacant unexpired term in order to support the continued operation of the Zoning Board of Appeals; and

WHEREAS, John Casey currently serves as the Alternate member on the Zoning Board of Appeals; and

NOW THEREFORE BE IT RESOLVED, that the Canandaigua Town Board hereby approves the appointment of John Casey to the vacant position on Zoning Board of Appeals for the remainder of the term expiring December 31, 2025; and

BE IT FURTHER RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Human Resources and Payroll Coordinator, the Town Planner, and the Zoning Board of Appeals.

RESOLUTION NO. 2022 - 104 : AUTHORIZING APPOINTMENT OF A CLERK, PART-TIME FOR THE DEVELOPMENT OFFICE

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as 'Town Board') understands a vacancy exists in the Development Office for a Clerk, Part Time; and

WHEREAS, the Town Manager and HR and Payroll Coordinator have determined a need to fill this position in order to continue to provide necessary services to the Town; and

WHEREAS, the Human Resource and Payroll Coordinator received nine applications for the position and, along with the Town Planner, conducted interviews with four qualified candidates; and

WHEREAS, the Town Planner and the HR and Payroll Coordinator are recommending the hiring of Kelley Weed at a rate of \$16.00/hour; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby authorized the appointment of Kelley Weed to Clerk, part-time at an hourly rate of \$16.00 to be paid from the 2022 adopted budget line AA100.8010.144 with a start date of March 1, 2022; and

BE IT FURTHER RESOLVED, the Town Manager is authorized to execute all documents necessary; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Manager and the HR and Payroll Coordinator.

RESOLUTION NO. 2022 – 105: ACCEPTANCE OF AN AGREEMENT WITH FINGER LAKES LAND TRUST FOR SNOW REMOVAL AT THE VISTA PRESERVE AND AUTHORIZATION FOR TOWN MANAGER TO EXECUTE AGREEMENT

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as "Town Board") is in receipt of a draft agreement between the Town of Canandaigua and the Finger Lakes Land Trust (FLLT) that allows the Town to access the driveway and parking area of the Canandaigua Vista

Preserve for the purposes of snow removal by Town employees while also holding the Town and its employees harmless against liability, claims, and damages; and

WHEREAS, the Town Manager and the Parks Coordinator are recommending the Town Board accept this agreement with the FLLT because providing this snow removal service will make the Canandaigua Vista Preserve more accessible during the winter for visitors to enjoy, many of whom are town residents; and

WHEREAS, it is understood by all parties that the snow removal at the Canandaigua Vista Preserve will be secondary to snow removal done by the Town on Town properties and roadways and will be done at the availability of Town employees and equipment; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby accepts the agreement between the Finger Lakes Land Trust and the Town of Canandaigua for snow removal at the Canandaigua Vista Preserve and authorizes the Town Manager to execute the contract; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Director of the Finger Lakes Land Trust, the Parks Coordinator, and the Town Manager.

Attachment # 13

RESOLUTION NO. 2022 – 106: LINCOLN HILL CATERING ALCOHOLIC BEVERAGES LICENSE NOTICE

WHEREAS, on February 28, 2022, the Town Clerk received a 30-Day Advanced Notice, (“30-Day Notice”), for a New Application of the On-Premises Alcoholic Beverages license application for Lincoln Hill Catering located at 3530 East Lake Road (State Route 354, Bar / Tavern); and

WHEREAS, the Town does not express any opinion for or against the application; and

NOW, THEREFORE, BE IT RESOLVED that, the Town Board takes no further action relative to the 30-Day Notice.

Attachment # 14

RESOLUTION NO. 2022 – 107: SOIL EROSION AND SEDIMENT CONTROL SURETY FOR 4476, 4472, 4468, & 4464 COUNTY ROAD 16 (TAX MAP #s 126.20-1-17.100, 17.200, 17.300 & 17.400)

WHEREAS, the Town of Canandaigua Planning Board has granted a site plan approval for the development of a detached garage located at 4476, 4472, 4468, & 4464 County Road 16 (Tax Map #s 126.20-1-17.100, 17.200, 17.300 & 17.400); and

WHEREAS, the Town of Canandaigua Planning Board has determined that a soil erosion and sediment control surety is to be provided and accepted by the Town Board; and

WHEREAS, the Town Code Enforcement Officer Christopher Jensen has reviewed the proposed estimate and found it to be satisfactory to meet the conditions of approval and the work to be completed; and

WHEREAS, the applicant has provided a cash deposit in the amount of \$6,094.55 for the purposes of the soil erosion and sediment control; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves and accepts the cash surety (in the form of a check from Gerber Homes & Additions LLC) in the total amount of \$6,094.55.

Attachment # 15

RESOLUTION NO. 2022 – 108: ACCEPTANCE OF LETTER OF CREDIT FOR DEVELOPMENT OF PIERCE BROOK SUBDIVISION, SECTION 1

WHEREAS, the Town of Canandaigua Planning Board has granted a final subdivision approval for Section 1 of the Pierce Brook Subdivision to be developed by S & J Morrell, Inc.; and

WHEREAS, the Town of Canandaigua Planning Board has determined that a surety for demolition, earthwork, erosion control, storm system, water system, pavement, landscaping, and NYS DOT right-of-way utility work surety is to be provided and accepted by the Town Board; and

WHEREAS, the Town Engineer, MRB Group, has reviewed the proposed estimate and found it to be satisfactory to meet the conditions of approval and the work to be completed; and

WHEREAS, the Town Attorney, Christian Nadler, has reviewed the Irrevocable Standby Letter of Credit found it to be satisfactory to meet the conditions of approval and the work to be completed; and

WHEREAS, the applicant has provided an Irrevocable Standby Letter of Credit in the amount of \$1,286,743.00 for the purposes of demolition, earthwork, erosion control, storm system, water system, pavement, landscaping, and NYS DOT right-of-way utility work; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves and accepts the Irrevocable Standby Letter of Credit in the total amount of \$1,286,743.00.

Attachment # 16

RESOLUTION NO. 2022 – 109: TOWN BOARD OF CANANDAIGUA'S POSITION IN OPPOSITION TO ANY DECREASE TO THE FARM LABOR OVERTIME THRESHOLD

WHEREAS, Agriculture is New York State's largest industry; and

WHEREAS, There are 33,400 farms in NYS and 6,900,000 acres of operated farmland; and

WHEREAS, Farms are critical components of our regional and town economy and are necessary to ensure supermarkets are stocked with food; and

WHEREAS, The agricultural industry in New York State contributed more than \$5.4 billion in agricultural economy sales to the New York economy each year; and

WHEREAS, The Farm Laborers Wage Board has proposed to decrease the farm labor overtime threshold from 60 to 40 hours; and

WHEREAS, From the outset of the COVID-19 pandemic, farmers have stepped up and ensured their operations continued and were responsible for donating thousands of pounds of food to local food banks at a time of significant need; and

WHEREAS, Western New York farmers face a tremendous number of challenges outside of their control including changes in consumer demand leading to price change, obtaining labor, climate change, land management policies, foreign market competition, livestock and crop disease; and

WHEREAS, In addition to the practical issues related to growing and selling food products, New York farmers have to contend with wavering levels of government regulations including changes in wages and overtime threshold; and

WHEREAS, One of the more pressing issues for the farming community has been mandated overtime requirements since the 2019 Farm Laborers Fair Practice Act, currently gives farmworkers a right to overtime after sixty (60) hours work each week; and

WHEREAS, Western New York farmers are reliant on migratory work forces during the short growing season here in Western New York as workers are here for only a few months in the spring and summer and they have only so many hours each year to get the work done; and

WHEREAS, The Act does not prohibit the Farm Laborers Wage Board from arbitrarily decreasing the overtime threshold again thereby increasing costs to local farms; and

WHEREAS, Decreasing the overtime threshold will negatively impact the farming community by increasing costs to farmers, who are already operating under very tight margins and will potentially cut into work opportunities for migrant workers; and

WHEREAS, Cutting budgeted support levels and drastically increasing costs through government interference should be avoided whenever possible; and

WHEREAS, NYS Assembly Deputy Minority Leader Steve Hawley has voiced concern through letters written to Governor Kathy Hochul and NYS Labor Commissioner dated January 31, 2022; and

WHEREAS, Most of the testimony provided in the hearing process requested “No Change” to the overtime threshold. This is another example of the New York City interests ignoring the “other New York” and its robust economy; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua urges the support of the farmers and workers who do not want their hours reduced and urges utilizing all budgeted funding for the promotion of New York State farming products, provide critical applied research, ensure access to markets, educate the public and connect them to their food and other programs designed to benefit local farmers; and

BE IT FURTHER RESOLVED, this Board urges opposing any decrease to the 60 hour farm worker overtime threshold proposed by the Farm Laborers Wage Board; and

BE IT FURTHER RESOLVED, that certified copies of this resolution be sent by the Clerk of the Town of Canandaigua to Governor Kathy Hochul, Senator Majority Leader Stewart-Cousins, NYS Assembly Speaker Heastie, Assemblyman Hawley, Senator Rath, NYS Labor Commissioner, NYS Agriculture

and Markets Commissioner, NYS Farm Bureau, Assemblyman Jeff Gallahan, Senator Pamela Helming, and the Ontario County Farm Bureau.

- Approval of the following Town Board Meeting Minutes:
February 16, 2022
- Payment of the Bills
Abstract Claim Fund Totals presented by Town Clerk
Voucher Summary Report for Town Board signatures
(By signing, Town Board members represent they have reviewed the purchases for compliance with the Town's approved policies & approve of the prepared Voucher Summary Report and the attached invoices)

Utility Abstract dated 03/04/2022 totaling \$ 12,205.21

General Fund	\$ 8,362.22
Highway Fund	\$ 379.03
Water Districts	\$ 1,045.76
Custodial Funds	\$ 2,418.20

Town Board Abstract dated 03/21/2022 totaling \$ 1,722,577.04

General Fund	\$ 184,086.92
Highway Fund	\$ 240,731.57
Capital Projects	\$ 21,062.75
Fire Districts	\$ 1,165,000.00
Lighting Districts	\$ 945.15
Water Districts	\$ 108,284.55
Custodial Funds	\$ 2,466.10

- Privilege of the Floor
- Other Business
- Privilege of the Floor
- Executive Session, as requested
 - *Executive session request by the Town Supervisor for the employment history of a particular individual including Town Board, the Town Attorney and Town Manager designee (Human Resource & Payroll Coordinator).*
 - *Executive session request by the Town Supervisor for the proposed acquisition/sale/lease of real property when publicity might affect value including Town Board, the Town Attorney and Town Manager designee (Human Resource & Payroll Coordinator).*
- Adjournment

ATTACHMENT 1

To: Supervisor Catherine Menikotz,

I would like to introduce myself, Trooper Nicole Drew, from the New York State Police and my role with the NYSP is the Troop E Recruiter. I am located in Farmington New York. I am reaching out to you for your support in assisting me with connecting with the community members that you interact with.

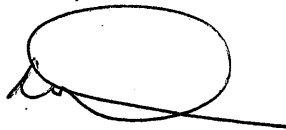
The New York State Police is having their recruitment drive and I am trying to notify as many people as possible to let them know this once in a lifetime opportunity exist for them. Our website is www.JoinStatePolice.NY.Gov We are **currently accepting applications until April 10th 2022**. If you know of anyone that would be a good candidate can you please share this information with them. There are three requirements in order to apply to take our New York State Trooper Exam.

- 1.) They must be a U.S. Citizen
- 2.) Have a High School Diploma or GED
- 3.) Meet the age requirement- apply at the age of 20 years old and have not reached their 30th birthday. (Exception for the military - for each year of active duty they will extend the age requirement with a maximum of 7 years.)

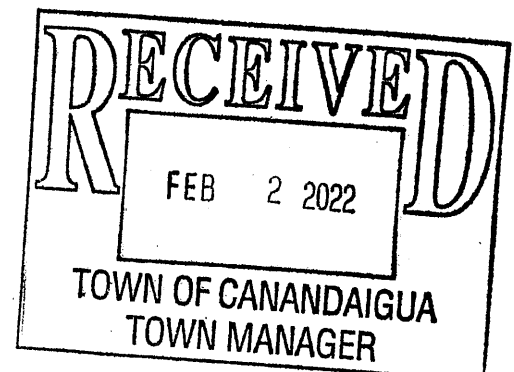
There are other requirements to be hired but those additional requirements are not needed at the time of applying for the exam. (Example, vision and college credit)

Would you or someone in your office be available for me to discuss further information regarding our New York State Recruitment Drive. I am interested in developing a strong relationship that will expand for future exams as well as the current one. As an agency, we are made up of different races, cultures, and life experiences just like the people we serve. We are looking to modernize our agency with focusing on diversity in our ranks.

Thank you for your involvement in helping us reach motivated individuals. I have enclosed my information and I look forward to hearing from you.



Trooper Nicole Drew
New York State Police
Troop E Recruiter
1569 Rochester Road
Farmington, NY 14425
585-398-4168 Office
Erecruit@troopers.ny.gov



Choose Change

Starting salary \$58,443
- \$82,677 after one year

Full Benefits & Retirement
Opportunities to Grow

Joinstatepolice.ny.gov

Minimum test requirements

- US citizen
- 20 years old
- High School diploma/GED



From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>
Sent: Friday, February 18, 2022 9:50 AM
To: Sarah Reynolds
Subject: FW: Town of Canandaigua Sustainability

For communication binder please

Douglas E. Finch, Town Manager
Town of Canandaigua
5440 Route 5&20W
Canandaigua, NY 14424
Phone: (585)337-4728

-----Original Message-----

From: Rachel Agreste (racste@livingstonartscenter.org) <racste@livingstonartscenter.org>
Sent: Friday, February 11, 2022 5:07 PM
To: TransferStation@TownofCanandaigua.org; info@townofcanandaigua.org
Subject: Town of Canandaigua Sustainability

Good Afternoon!

I hope you're having a great start to the new year! One goal I gave myself last summer was to start a composting pile. After months and months of preparing, reading, and making mistakes I finally got it down and my garden is thriving from it! I opened my bookmarks today and opened your composting page again <http://www.townofcanandaigua.org/page.asp?id=226> It was such a huge help to me and I can't believe I haven't reached out to say thank you yet!! I was led to awesome information and different guides that made my pile and garden thrive! So here's a much deserved thank you!!

Once I started, my girls wanted to help out and to my surprise, did some research themselves! My oldest daughter Tara used a composting guide that I found extremely helpful and thought it would be nice to share it with you. The page breaks down composting into different steps- explaining every step, along with teaching the different uses for compost, how it works, it's benefits, building and maintaining a pile, and honestly a lot more. It was very informative and I know it could help some others!

If you want to take a peek, this is it <https://www.austinrealestate.com/homeowners-guide-to-composting.php>

I think it would make a helpful addition to your composting facts, if you wanted to include it. If you do, I'd love to show Tara! I know she would be so proud that she was able to help! Our vegetables have never been that large, and every plant was so tall and thick!!! My tomato plants were monsters!!! Haha

Again, Thank you so much for all the help. All the work was beyond worth it!
Rachel Agreste

From: Doug Finch, Town Manager <dfinch@townofcanandaigua.org>
Sent: Friday, February 18, 2022 9:24 AM
To: Sarah Reynolds
Subject: FW: SENIOR GROUP

Please include in communication binder

Douglas E. Finch, Town Manager

Town of Canandaigua
5440 Route 5&20W
Canandaigua, NY 14424
Phone: (585)337-4728

From: Karen Parkhurst (karenparkhur@gmail.com) <karenparkhur@gmail.com>
Sent: Friday, February 18, 2022 8:16 AM
To: lfrarey@townofcanandaigua.org; 'Heather N. Pogue' <hpogue@canandaiguanewyork.gov>
Cc: dfinch@townofcanandaigua.org; 'Jared Simpson' <jsimpson@townofcanandaigua.org>; macneilm@frontiernet.net
Subject: SENIOR GROUP

Hi Lindsay and Heather,

I just wanted to let you know that the senior group had a wonderful time last night at the Monsignor Schnacky play in Mendon. We had seats right in front of the stage, the show was great, everyone thoroughly enjoyed it and especially liked the ability to interact with the actors.

And, the bus was great. Our driver Gary was helpful, on time, and got us there and back safely. I highly recommend that bus service. The bus was clean and the service was reliable. Next year I can also make arrangements for the driver to attend the show.

So everyone in the group (10 of us) would like to thank the town and city for arranging the bus transportation for this outing. All agreed we would like to do this again next year. And there are now a few more seniors who would like to join us.

Again, thank you for setting up the bus service for our senior group.

Karen

Karen Parkhurst

t 585.704.5991

email karenparkhur@gmail.com

“You must be the change you wish to see in the world.”- Gandhi



Consider the environment. Please don't print this e-mail unless you really need to.

CANANDAIGUA TOWN COURT
5440 ROUTES 5 & 20 WEST
CANANDAIGUA, NY 14424
585-394-9040
585-394-7373 (FAX)

TO: Supervisor Jared Simpson

FROM: David W. Prull, Town Justice
Walter W. Jones, Town Justice

SUBJECT: Annual Report for 2021

DATE: February 28, 2022



-
- 1) This Covid year has had an effect on the Court. In spite of State restrictions on hearings, trials, etc. we estimate the Town will receive an estimated \$98,538.00 in revenue from the Court. Proceedings continued with mail ins, affidavits and negotiated settlements.
 - 2) The two computers from OCA were utilized, one in the Courtroom, and one for both judges.
 - 3) We are fully reopened in sessions, including eviction proceedings, as per 7th Judicial. Jury trials still have masking and distancing which is awkward but should be revised soon. We are satisfied with the Town's efforts, reimbursed by the State, of PPE safety protection.
 - 4) We are in need of a few things, a waste basket, 2 tape dispensers, and a phone on each justice desk. With Covid restrictions in place, all of us should not share the Court Clerk's phone.
 - 5) Court security on nights and during the day seems appropriate and adequate. I think the frustration in people from the last two years is now peaking in persons. Our demeanor in seeing customers is more understanding than ever.
 - 6) The services of Cathy Sandic to reconcile the Court books along with the court Clerk and Justices has been very appropriate especially with a new time payment plan for fines, etc.

imposed by the State. There are now around 6 to 7 methods of payment instead of an original two, combined with major changes in the Judicial System have caused reflection. It might be necessary to have a half-time bookkeeper/court clerk added for the increased workload imposed by the State.

- 7) An exchange of bail monies between the Court and the General Fund will be forthcoming.
- 8) The Judges have approved the Court Clerk's attendance at the Department meetings for general information sharing and continuity. The Judges are not allowed to attend, since there are the three branches of government – The Executive , the Legislative and the Judicial. Our recent OCA Audit has reinforced the definition of the three branches -- not that of being a step-child.
- 9) The Judges are entitled to consult with legal counsel. Usually it falls to the Town Attorney. In our Town, the town attorney has a conflict of interest. Therefore, we renew our prior request for counsel. Submitting three names for us to choose one would be preferable.
- 10) Our diligence and cooperation continues.

Canandaigua Town Court
Summary of Cases Started
Judge David W. Prull

Report date: 03/01/2022

For offenses between:
01/01/2021 & 12/31/2021

STATUTE	STARTED	CLOSED	FINE	SURCHG	CIVIL FEE
PL	23	14	600.00	125.00	0.00
VTL	966	622	48322.00	42362.00	0.00
CIV	14	14	0.00	0.00	280.00
NAV	2	2	65.00	0.00	0.00
ECL	1	0	100.00	75.00	0.00
TL	2	1	0.00	0.00	0.00
COR	1	1	0.00	0.00	0.00
TOTALS	1009	654	49087.00	42562.00	280.00

ADDITIONAL INFORMATION

Number of DWIs - 1192:	24	Closed: 15	Fines/Fees: \$8193.00
Number of AUOs - 511:	21	Closed: 11	Fines/Fees: \$836.00
Number of Speeds - 1180:	302	Closed: 195	Fines/Fees: \$39558.00
Number of Defendants:	819		
Total Number Charges:	1009		
Average Charges/Defendant:	1.23		
Number of Small Claims:	0		

NOTE: Dollars are calculated for fines assessed, not amount collected.

Canandaigua Town Court
Charge Volume Summary Report
Judge Walter W Jones Jr.

Charges from: 01/01/2021
to: 12/31/2021

Report date: 03/01/2022

Statute	Charges Received	Charges Disposed
VTL	1037	1028
PL	59	95
TC	2	4
CIV	16	16
NAV	3	1
ECL	5	0
AM	0	2
ABC	0	1
TOTALS	1122	1147

Total money collected and remitted to State Comptroller:

Fines: 93507.00
Surcharges: 50489.00
Civil Fees: 6062.00
Total: 150058.00

Canandaigua Town Court
Summary of Cases Started
Judge Walter W Jones Jr.
 Report date: 03/01/2022

For offenses between:
 01/01/2021 & 12/31/2021

STATUTE	STARTED	CLOSED	FINE	SURCHG	CIVIL FEE
PL	59	28	565.00	1555.00	0.00
VTL	1037	635	75091.00	44472.00	0.00
CIV	16	15	0.00	0.00	310.00
TC	2	2	0.00	0.00	0.00
NAV	3	1	50.00	0.00	0.00
ECL	5	5	0.00	0.00	502.50
TOTALS	1122	686	75706.00	46027.00	812.50

ADDITIONAL INFORMATION

Number of DWIs - 1192:	33	Closed: 14	Fines/Fees: \$8700.00
Number of AUOs - 511:	39	Closed: 17	Fines/Fees: \$2259.00
Number of Speeds - 1180:	224	Closed: 142	Fines/Fees: \$43220.00
Number of Defendants:	867		
Total Number Charges:	1122		
Average Charges/Defendant:	1.29		
Number of Small Claims:	4		

NOTE: Dollars are calculated for fines assessed, not amount collected.

2021

A2610

	<u>Pull Receipts</u>	<u>Jones Receipts</u>	<u>Total Receipts</u>	<u>Paid to State</u>	<u>Town Portion</u>
Jan	\$ 5,788.00	\$ 12,834.00	\$ 18,622.00	\$ 10,554.00	\$ 8,068.00
Feb	\$ 5,203.00	\$ 10,092.00	\$ 15,295.00	\$ 8,502.00	\$ 6,793.00
Mar	\$ 8,602.00	\$ 19,511.00	\$ 28,113.00	\$ 18,771.00	\$ 9,342.00
Apr	\$ 5,717.00	\$ 11,577.00	\$ 17,294.00	\$ 12,405.00	\$ 4,889.00
May	\$ 10,095.00	\$ 9,871.00	\$ 19,966.00	\$ 12,618.00	\$ 7,348.00
Jun	\$ 9,173.00	\$ 14,716.00	\$ 23,889.00	\$ 14,359.00	\$ 9,530.00
Jul	\$ 10,770.00	\$ 11,715.00	\$ 22,485.00	\$ 11,696.00	\$ 10,789.00
Aug	\$ 11,128.00	\$ 13,103.00	\$ 24,231.00	\$ 13,653.00	\$ 10,578.00
Sep	\$ 6,713.00	\$ 13,251.00	\$ 19,964.00	\$ 10,702.00	\$ 9,262.00
Oct	\$ 9,776.00	\$ 13,396.00	\$ 23,172.00	\$ 14,421.00	\$ 8,751.00
Nov	\$ 6,987.00	\$ 11,817.00	\$ 18,804.00	\$ 11,324.00	\$ 7,480.00
Dec	\$ 6,914.00	\$ 8,175.00	\$ 15,089.00	\$ 9,381.00	\$ 5,708.00
	\$ 96,866.00	\$ 150,058.00	\$ 246,924.00	\$ 148,386.00	\$ 98,538.00

Canandaigua Town Court
Charge Volume Summary Report
All Judges

Charges from: 01/01/2021
to: 12/31/2021

Report date: 03/01/2022

Statute	Charges Received	Charges Disposed
VTL	2003	1870
PL	82	145
TC	2	4
CIV	30	30
NAV	5	3
ECL	6	0
TL	2	1
COR	1	0
ABC	0	2
LL	0	2
AM	0	3
PHL	0	1
TOTALS	2131	2061

Total money collected and remitted to State Comptroller:

Fines: 142466.00
Surcharges: 92497.00
Civil Fees: 11961.00
Total: 246924.00



Town of Canandaigua
Cathy Menikotz
5440 State Route 5 & 20
Canandaigua, NY 14424

After generations of serving businesses and consumers across the Finger Lakes Region, Canandaigua Chamber of Commerce and Victor Chamber of Commerce have come together to form Ontario County Chamber of Commerce. Powered by over 160 years of combined history, the new ONChamber will provide more value, deliver more services, and engage more businesses. And it will do it for communities across Ontario and five contiguous counties. Learn more at ONChamber.com

When you need to meet more prospects, identify strategic partners, sharpen your skills, build your brand, or source benefits for your employees, leverage your membership in the new Ontario County Chamber of Commerce.

Get the most from your investment:

- Establish a username and password for the Chamber's website if you haven't already (need help? Contact Andrew at ABiernat@ONChamber.com)
- Refresh your supply of brochures and materials at our conveniently located South Main Street, Canandaigua, Visitor Center
- Leverage member discounts on advertising in ONCanandaigua Magazine and the new Ontario County Handbook (deadlines approaching)
- Subscribe to @113, our free biweekly newsletter, and take advantage of the Fortnightly Feature
- Populate your free Enhanced Online Member Listing with photos, video and narrative

Confirm and update your contact information in the member portal (see contact info above):

Phone: (585) 394-1120

Email: info@townofcanandaigua.org

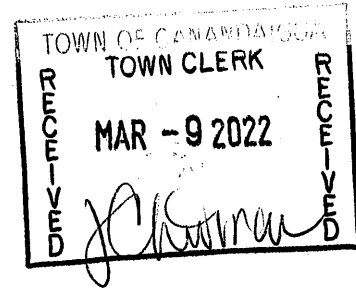
Welcome to the new Ontario County Chamber of Commerce. As a legacy member of Canandaigua Chamber of Commerce, you'll retain your seniority and anniversary date, continue to enjoy the features and member benefits you're used to, plus you'll be part of a larger, more dynamic league of businesses dedicated to empowering commerce, advancing the regional economy and enhancing the quality of life in the region.

Here's to a bright future. Together.

Ethan Fogg, Molly Kleven and Andrew Biernat
Your Chamber Team



Agriculture and Markets



March 7, 2022

Catherine Menikotz
Town Supervisor - Town of Canandaigua
5440 Route 5 and 20 West
Canandaigua, NY 14424

Enclosed is the **Dog Control Officer Inspection Report** completed on **02/15/2022**. This inspection relates to Agriculture and Markets Laws and Regulations which may be viewed on the website below.

As the report indicates, DCO services were rated "Satisfactory". Please make note of any comments listed on the report.

Dog control officer services are subject to inspection by this agency on a regular basis.

Please notify this office within 30 days of any changes in DCO services.

If you have any questions regarding this inspection, please call me.

Ann Marie Brade
Animal Health Inspector

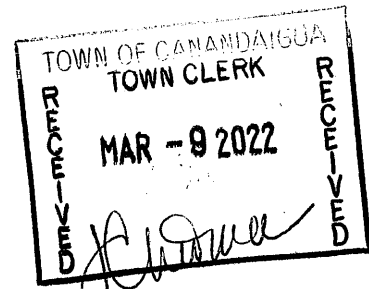
DOG CONTROL OFFICER INSPECTION REPORT - DL-89Rating: **Satisfactory91**Purpose: **Inspection**DATE/TOA: **2/15/22 2:45 pm****ONTARIO COUNTY HUMANE SOCIETY INC
HAPPY TAILS ANIMAL SHELTER
2976 COUNTY RD 48
CANANDAIGUA NY 14424**Inspector: **Ann Marie Brade**Inspector #: **72**

These are the findings of an inspection of your facility on the date(s) indicated above:

- | | |
|--|-----|
| 1. Equipment is available for proper capture and holding | Yes |
| 2. Dogs are held and transported safely | Yes |
| 3. Equipment maintained in clean and sanitary condition | Yes |
| 4. Veterinary care is provided when necessary | Yes |
| 5. Dogs are euthanized humanely | Yes |
| 6. Complete seizure and disposition records are maintained for all seized dogs | Yes |
| 7. Dogs transferred for purposes of adoption in compliance with Article 7 | Yes |
| 8. Redemption period is observed before adoption, euthanasia or transfer | Yes |
| 9. Owners of identified dogs are properly notified | Yes |
| 10. Redeemed dogs are licensed before release | Yes |
| 11. Proper impoundment fees paid before dogs are released | Yes |



Agriculture and Markets



March 7, 2022

Catherine Menikotz
Town Supervisor - Town of Canandaigua
5440 Route 5 and 20 West
Canandaigua, NY 14424

Enclosed is the **Municipal Shelter Inspection Report** completed on **02/15/2022**. This inspection relates to Agriculture and Markets Laws and Regulations which may be viewed on the website below.

As the report indicates, dog shelter services were rated "Unsatisfactory" for reasons noted on the report.

Please discuss this notice with municipal officials and take appropriate action so that municipal shelter services are in compliance.

Another inspection will occur in approximately **(30) days** after the date of inspection. It is anticipated that all deficiencies will be corrected by this time.

If you have any questions regarding this inspection, please feel free to contact Ann Marie Brade, Animal Health Inspector at .

Dr. David M. Chico
Veterinarian 3
(518) 457-3502

MUNICIPAL SHELTER INSPECTION REPORT - DL-90Rating: **Unsatisfactory30**Purpose: **Inspection**DATE/TOA: **2/15/22 2:45 pm****ONTARIO COUNTY HUMANE SOCIETY INC
HAPPY TAILS ANIMAL SHELTER
2976 COUNTY RD 48
CANANDAIGUA NY 14424**Inspector: **Ann Marie Brade**Inspector #: **72**

These are the findings of an inspection of your facility on the date(s) indicated above:

- | | |
|---|-----|
| 1. Shelter is structurally sound | No |
| <i>See Remarks</i> | |
| 2. Housing area and equipment is sanitized regularly | Yes |
| 3. Repairs are done when necessary | No |
| <i>See Remarks</i> | |
| 4. Dogs are handled safely | Yes |
| 5. Adequate space is available for all dogs | Yes |
| 6. Light is sufficient for observation | Yes |
| 7. Ventilation is adequate | Yes |
| 8. Drainage is adequate | Yes |
| 9. Temperature extremes are avoided | Yes |
| 10. Clean food and water is available and in ample amount | Yes |
| 11. Veterinary care is provided when necessary | Yes |
| 12. Dogs are euthanized humanely, by authorized personnel | Yes |
| 13. Complete intake and disposition records are maintained for all seized dogs | Yes |
| 14. Dogs transferred for purposes of adoption in compliance with Article 7 | Yes |
| 15. Redemption period is observed before adoption, euthanasia or transfer | Yes |
| 16. Owners of identified dogs are properly notified | Yes |
| 17. Redeemed dogs are licensed before release | Yes |
| 18. Proper impoundment fees paid before dogs are released | Yes |
| 19. Written contract or lease with municipality | Yes |

ATTACHMENT 2

Report of Highway and Water superintendent

Highway

1. Diesel fuel pricing it at the highest level in 13 years. I typically budget for \$ 3.00 a gallon. Currently the cost is \$ 4.24 a gallon. It is early in the budget year so I will need to review it later in the summer and determine if it will be sufficient for the rest of 2022.
2. Asphalt prices are excessive and will have impacts on the funds budgeted for roads repairs this year.
3. Wyffels road between Middle Cheshire Road and Acorn Hill drive is falling apart to the point that we will be reconstructing this in 2022. It was not a road to be reconstructed in 2022. I have scheduled CME to perform soil bores and provide a report of the soil conditions to determine the correct scope of work to construct the road.
4. Acorn Hill, I had scheduled to place an overlay of asphalt on, but the winter has caused significant damage to the road. I will be reviewing our options and report back on a cost to properly repair the road.

Water

1. Letters are being sent out to residents that have a water meter that is over 10 years old or more than 700 K gallons of water to replace them.
2. The town and the city of Canandaigua are placing a bid out for water materials with the hopes that our quantity's will help with a little lower cost on materials.

Town Clerk Report for the March 21, 2022, Town Board Meeting

1. **Monthly Financial Report:** Revenues collected in the Town Clerk's office for the month of February 2022 totaled \$28,986.90. (see attached).
2. **2022 Tax Collection:** As of close of business on Monday, February 28 (the last day to pay the February amount), 96% of the total warrant has been collected. Attached is a Collection Summary Report for Batches 1 through 135. This year's collection is a little higher than February 2021 which was 95% and 94% in 2020.

Second notices were mailed to property owners on Monday, March 7, 2022. Property owners have until 4:00 pm, Thursday, March 31, 2022, to pay their property taxes to my office. Starting Friday, April 1, 2022, property owners will be directed to contact the Ontario County Treasurer's Office for payment options.

3. **LGMIF Grant Status Report:** The work associated with the grant has been coming along very well. We are finishing up the files in the Highway / Water Department and will be starting our work in the Development Office. We received notification the Office of State Archives that State Education Department has announced an extension to complete all work by December 31, 2022. The first set of scanned drawings have been returned to the Town, look great, and have been uploaded to Laserfiche.
4. **Resolutions:**
 - A. Sureties For: Letter of Credit, S & J Morrell Inc, Pierce Brook Subdivision, Phase 1
 - B. Liquor License – Lincoln Hill Catering (Bar / Tavern)

Please let me know if you have any questions.

Submitted by,
Jean Chrisman, Town Clerk

Town of Canandaigua Town & County 2022 Collection Summary

Batches 1 thru 135

District:	Taxes Collected:	Penalty:	Surcharge:	Notice Fee:	Remaining Uncollected:
Town & County 2022	12560743.78	3068.99	0.00	0.00	587533.90
Totals:	12560743.78	3068.99	0.00	0.00	587533.90

Collection Statistics:

Number of Postings:	4768
Percentage Collected:	96%
Number of Adjustments:	6
Number of Voids:	29
Number of Returned Payments:	0
Number Refunded Duplicate Pmnts:	3
Total Refunded:	6899.09
Notice Handling Fees Collected:	0.00

Received Via:	
On-Line:	1011
Mail:	2452
Counter:	1282

Cash:	40649.09
Check:	10708645.24
Other:	1494216.68
Total:	12243511.01
Minus Duplicate/Over Payments:	1981.30
	12241529.71
Taxes:	12560743.78
Penalty:	3068.99
Surcharge:	0.00
Ret. Check Fees:	20.00
Notice Fees:	0.00
Total:	12563832.77
Minus Direct / Under Payments:	
41 Direct:	322303.06
0 Under:	0.00
	12241529.71

Other Payment Type Breakout:

Credit Card:	40	69945.98
Another Type:	546	1306895.69
Online Payment:	64	117375.01

Account#	Account Description	Fee Description	Qty	Local Share
A.2001	Cabins / Halls / Pavilions	Onanda Halls/Lodging	21	4,090.00
	Park Rentals	Onanda Cabin Residential Weekly	2	1,050.00
		Sub-Total:		\$5,140.00
A1255	Marriage Lic.	Marriage License Fees	4	70.00
		Sub-Total:		\$70.00
AA100.0380	AR Charge Back Billing	AR Charge Back Billing	4	225.00
		Sub-Total:		\$225.00
AA100.1255	Conservation	Conservation	1	1.38
	Misc. Fees	Copies	1	0.25
		Marriage Cert	6	60.00
		Sub-Total:		\$61.63
AA100.1603	Misc. Fees	Death Cert	22	220.00
		Sub-Total:		\$220.00
AA100.2001	BYS Fee	BYS Fee	12	60.00
	Cart Fee	CC Cart Fee	21	1.05
	Credit Card Processing Fee	Credit Card Processing Fee	21	98.04
	Onanda Cabin NON Residential Weekly	Onanda Cabin NON Residential Weekly	1	360.00
	Onanda Park Pavilion	Onanda Park Pavilions	3	295.00
	Outhouse Park Hall Full Day	Outhouse Park Hall Full Day	14	1,750.00
	Outhouse Park Pavilion	Outhouse Park Pavilion	1	30.00
	Pavilion rental	Pierce Park Pavilions	1	30.00
	WL Schoolhouse Weekend	WL Schoolhouse Weekday	14	350.00
		Sub-Total:		\$2,974.09
AA100.2110	Plan & Zone	Site Signs	1	250.00
		Zoning Fee	9	5,450.00
	Shrot-Term Rental Registration	Short-Term Rental Registration	7	683.33
		Sub-Total:		\$6,383.33
AA100.2120	Plan & Zone	Soil Erosion	1	150.00
		Sub-Total:		\$150.00
AA100.2148	Misc. Fees	Returned Check Fee	1	20.00
		Sub-Total:		\$20.00
AA100.2544	Dog Licensing	Exempt Dogs	2	0.00
		Female, Spayed	32	608.00
		Female, Unspayed	4	108.00
		Male, Neutered	23	437.00
	Late Fees	Late Fees	10	50.00
		Sub-Total:		\$1,203.00
AA100.2590	Building Fee	Building Fee	12	4,799.80
	Plan & Zone	Site Development	3	200.00
		Sub-Total:		\$4,999.80
AA100.2591	Misc. Fees	Transfer Coupons	410.5	821.00

Account#	Account Description	Fee Description	Qty	Local Share
			Sub-Total:	\$821.00
SW500.2140	Rents Payments	Rents Payments	25	5,297.15
			Sub-Total:	\$5,297.15
SW500.2142	Water Sales	Water Sales	1	42.25
			Sub-Total:	\$42.25
SW500.2144	Service Hookups	Service Hookups	1	1,100.00
			Sub-Total:	\$1,100.00
SW500.2148	Penalty	Penalty	16	99.03
			Sub-Total:	\$99.03

Total Local Shares Remitted:	\$28,806.28
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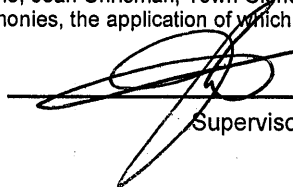
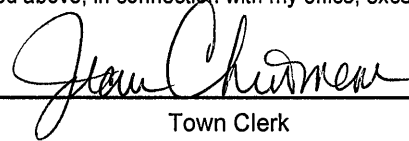
Amount paid to: NYS Ag. & Markets for spay/neuter program	67.00
Amount paid to: NYS Environmental Conservation	23.62
Amount paid to: State Health Dept. For Marriage Licenses	90.00

Total State, County & Local Revenues:	\$28,986.90
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Total Non-Local Revenues:	\$180.62
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To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Jean Chrisman, Town Clerk, Town of Canadaigua during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

	<u>3/8/22</u>		<u>2/28/2022</u>
Supervisor	Date	Town Clerk	Date

NYS DOH Marriage	Ck # 2544	\$90.00	
NYS Ag Markets (dog)	Ck # 2545	\$67.00	
NYS DEC (decals)	EFT	\$23.62	
Pymt To Town Park & Rec Fees	Ck #	\$0.00	
Original Pymt To Town		\$28,806.28	
Infintech (Credit Card Charges)		-\$136.11	Automatically W/drwn from TC Ckg Act (3/7/2022)
Infintech (Cart Fee 5¢/Trans) Feb 2022		-\$8.90	Automatically W/drwn from TC Ckg Act (2/11/2022)
Infintech (Cart Fee 5¢/Trans) Jan 2022		-\$8.00	Automatically W/drwn from TC Ckg Act (2/11/2022)
OC Water Pymt into Gen Fund		\$0.00	
2/9 Rtn Water 1/31 Gauss Pymt		-\$60.90	
Deposit Error Into TC General Fund Act		-\$163.50	from 2/10/22
OC Park Reservation ACH Pymt		-\$30.00	2/16/2022
Total W/drawals from TC Ckg Act		-\$407.41	
Pymt to Town Receipts	Ck # 2546	\$28,398.87	
Total of Checks Written/Transfer:		\$28,986.90	

Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

Established 1789

February 2022 Monthly Report Shawna Bonshak, Town Planner

Zoning Board Activity

The February ZBA meeting was cancelled due to lack of referrals.

Planning Board Activity

As there were no referrals at the 2/8/22 PB meeting. Lance and I did a general training related to the in-take processes including work with applicants, the Project Review Committee and their function, and key elements of project review.

2/22/22, PB Meeting:

Sketch Plan Review of Canandaigua Country Estates, owner of property at 5555 Purdy Road, proposed expansion of the manufactured home community by approx. 154 new lots.

Application in-take has picked back up in March and for our April meetings. More details in next month's report.

Noteworthy:

- a. The new Lamar digital signs timeline for construction is late May/early June. The Development Office will be the liaison for any advertising done on behalf of the Town of Canandaigua. We are currently working with Lamar's staff on procedure for submission, parameters related to ad content and various other elements that will make our time on the signs more seamless and beneficial.
- b. The Development Office recently welcomed Kelley Weed to our team. If you have not already met her, please stop by (she is in M-TR, 8 to 1 p.m.). She is working closely with Michelle and Alley, training to take over more PB and ZBA in-take duties.
- c. As Covid restrictions are lifting, it may be time for a Joint Meeting of the Boards; Town Board, Planning Board, Zoning Board and Environmental Conservation Board. I am looking for direction on if/when to move forward with that.
- d. The Development office is organizing a *Municipal Board Training Workshop on April 22nd*. This will be in Town Hall, an in-person, all-day event, open to all TOC Board members, committee members, project teams and the same from surrounding municipalities. Details and training content is forthcoming.

Respectfully submitted,

Shawna Bonshak

TOWN OF CANANDAIGUA
TOWN MANAGER MONTHLY REPORT

March 21, 2022

KUDOS: A huge shout out Jim Fletcher the Town of Canandaigua's Highway Superintendent who last month was awarded the Professional Manager of the Year – Transportation by the American Public Works Association. Jim will be honored on March 24th in Albany.

KUDOS: To the City of Canandaigua Fire Department for containing a kitchen fire at Creekview Apartments on March 16th. Quick work by crews plus the sprinkler system contained the damage to two units.

FINANCE

NYCLASS: Attached to my report is the most recent statement from NYCLASS regarding our reserve funds. Interest rates are down, and the interest income is also down accordingly.

WATER RATES: The new City of Canandaigua water rate has been established by the City Manager and attached to my report. The City has hired a consultant to review the current water agreement and make a recommendation to the City about the water rates for the municipalities purchasing water from the City of Canandaigua.

UPTOWN BID: I would like to request the Town Board hold a meeting (perhaps after your March or April meeting) to sit as the Uptown Business Improvement District for the purposes of BID management and planning for 2023 budget possible expenditures.

INVESTMENT: Attached to my report you will notice we invested \$2M into a certificate of deposit with CNB which is providing a higher rate than our current investments with NYCLASS.


GENERAL:

ENHANCED LAW ENFORCEMENT: Attached to my report is the monthly enhanced law enforcement report from the Ontario County Sheriff's department.


RECREATION: Our joint recreation program continues to get a lot of support. The day camp programs at Onanda are already full and have a waitlist.

Sincerely,

Doug Finch, Town Manager

Summer Day Camp Week 1 - Onanda ParkSummer Camp 

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
6/27/2022 - 7/1/2022	Mon, Tue, Wed, Thu, Fri	-	1 - 8	40	12	Register Now

Summer Day Camp Week 2 - Onanda ParkSummer Camp 

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
7/5/2022 - 7/8/2022	Tue, Wed, Thu, Fri	-	1 - 8	40	17	Register Now

Summer Day Camp Week 3 - Onanda Park

Summer Camp

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
7/11/2022 - 7/15/2022	Mon, Tue, Wed, Thu, Fri	-	1 - 8	40	FULL	Wait List

Summer Day Camp Week 4 - Onanda Park

Summer Camp

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
7/18/2022 - 7/22/2022	Mon, Tue, Wed, Thu, Fri	-	1 - 8	40	FULL	Wait List

Summer Day Camp Week 5 - Onanda Park

Summer Camp

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
7/25/2022 - 7/29/2022	Mon, Tue, Wed, Thu, Fri	-	1 - 8	40	FULL	Wait List

Summer Day Camp Week 6 - Onanda Park

Summer Camp

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
8/1/2022 - 8/5/2022	Mon, Tue, Wed, Thu, Fri	-	1 - 8	40	FULL	Wait List



American Public Works Association New York Chapter

February 28, 2022

Mr. Jim Fletcher
Highway & Water Superintendent
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, NY 14424

**Re: American Public Works Association
2021 New York State Chapter Award**

Dear Jim:

The New York State Chapter of APWA is pleased to inform you that you are a 2021 recipient of a NYS APWA Chapter Award. The award will be presented at the APWA New York Chapter Conference and Awards Banquet to be held on Thursday, March 24, 2022.

Following is information for attendance and registration:

Award:	Professional Manager of the Year – Transportation
Banquet:	Thursday, March 24, 2022 – 6:00 p.m. The Crowne Plaza Albany-Desmond Hotel
Registration:	http://newyork.apwa.net
Contact:	Jolie Murray, Chapter Administrator jmurray@mvwa.us – (315) 368-7769

In recognition of your award, NYS APWA will provide for two (2) people to attend the Awards Banquet free of charge. Simply email our Chapter Administrator, Jolie Murray, with the names, organization, address, phone number, and email of each attendee. Additional attendees can register and pay on-line. Please register by Monday, March 14, 2022.

In conjunction with the Awards Banquet, the annual APWA New York conference will be held at the Desmond Hotel, March 24-25, 2022. A full listing of the conference agenda and registration information can be found on-line at newyork.apwa.net.

Congratulations on your award and we look forward to seeing you at the banquet.

Sincerely,

Peter G. Vars, P.E.
pvars@bmepec.com
NYS APWA Awards Chair

c: Jolie Murray, Chapter Administrator
Mike Simon, NYS APWA President
Douglas Finch; Town of Canandaigua
Greg Hotaling, P.E.; MRB Group
Paul Chatfield; APWA Genesee Valley Branch

President:
Michael Simon

Past-President:
Joseph F. Wisinski

Vice-President:
James P. Sprague, P.E.

Secretary:
Michael Altieri, P.E.

Treasurer:
John D. Story, P.E.

Chapter Delegate:
Kris D. Dimmick, P.E., PWLF

Alt. Chapter Delegate:
Joseph Dodd, P.E.

Branch Chairs:
Michael Altieri, P.E.
David A. Chase, P.E., LEED AP
Catherine Knab, P.E., PMP
Peter G. Vars, P.E.
Joseph M. Zongol, P.E.

Directors:
Geoff A. Benway, P.E.
David M. Britton, P.E.
Jason R. Kennedy, P.E.
Ken Kostowniak
Howard B. LaFever, P.E.
Peter L. Lilholt, Jr., P.E.
Brian J. Mohorter
Brian Steitz

Chapter Administrator:
Jolie Murray

Website Administrator:
Jolie Murray

CHAPTER MISSION

To promote the advancement of improved practices to serve the best interests of the public by improving meaningful opportunities for member interaction, participation and training.

Investment Authorization

This authorization form is in keeping with the Town Board's Investment Policy adopted by the Town Board of the Town of Canandaigua annually at their Organizational Meeting, in keeping with Article XIV. Process for Investments, and shall be authorized by two of the following people holding the positions of: Town Supervisor, Chair of the Finance Committee, Town Clerk, Town Manager or Finance Clerk.

To: Town of Canandaigua Town Board
Authorized Banks of the Town of Canandaigua
(Canandaigua National Bank, Lyons National Bank, or NYCLASS)

The following individuals do hereby authorize the investment of \$ 2,000,310.00

☒ For a term of 30 days at a rate of .18 % interest at CNB.

☐ Into a NYCLASS investment account.

The funds being invested are made up of monies from the following funds: _____

\$1,000,155 from General fund (AA100 - NYCLASS 1004-0001)

\$1,000,155 from Open Space Reserve (AA234 - NYCLASS 1004-0002)

Authorized by the following individuals (2 required):

Signature: [Signature]

Name: Kate Silvestrim-Jensen

Title: Finance Clerk

Date: 2/22/2022

Signature: [Signature]

Name: Douglas E. Finck

Title: Town Manager

Date: 2/23/22



TRAFFIC REPORT



During the Month of February 2022, Deputies continued to work the Enhanced Law Enforcement traffic patrol in the Town of Canandaigua. During this time, Deputies worked a total of 35 hours conducting traffic operations. Combined, they initiated 40 traffic stops and issued 28 citations consisting of the following:

State Route 332 - 1 citation

- 1 Cell phone

State Routes 5&20 - 5 citation

- 4 uninspected vehicle
- 1 unlicensed operator

County Road 30 - 1 citations

- disobey traffic device

Emerson Road - 2 citation

- 1 more than one sticker
- 1 disobey traffic device

County Road 28 - 5 citations

- 1 More than 1 sticker
- 1 disobey traffic device
- 3 speed in zone

County Road 8 - 2 citations

- 2 uninspected vehicle

State Route 21 - 2 citations

- 1 more than one sticker
- 1 disobey traffic device

North Road - 6 citations

- 1 Suspended Reg- Misd
- 1 AUO 3rd - Misd
- 1 unlicensed operator
- 1 no insurance
- 1 speed in zone
- 1 uninspected

North Street - 3 citations

- 1 Uninspected Vehicle
- 1 No signal
- 1 speed in zone

Seneca Point Road - 1 citation

- 1 Speed in Zone

In addition to the above enforcement efforts, the deputies reported the following activity:

- Assisted NYSP with a pursuit
- handled 2 vehicles in the ditch complaints
- Assisted Road Patrol with a disturbance

Respectfully,

Sergeant Dana Egburtson

From: [John D. Goodwin \(John.Goodwin@canandaiguanewyork.gov\)](mailto:John.Goodwin@canandaiguanewyork.gov)
To: [Peter R. Virkler](#); [Bob K. Murphy](#); [Dave Degear](#); [Doug Finch](#); [Hopewell](#); [James P. Sprague](#); [Jason Lannon](#); [Jeannine Marciano](#); 1davphil@gmail.com; [Peter Ingalsbe](#); [Sheryl Smith - Farmington](#); [Town Canandaigua](#); [Village Manchester](#); [Wayne Holtz](#)
Cc: [Nancy Abdallah](#); [Renee Lloyd](#)
Subject: RE: 2022 FINAL Water Rate
Date: Tuesday, February 15, 2022 3:58:08 PM
Attachments: [2022 BUDGET FINAL WATER RATES-TOWN-CITY - Copy.pdf](#)

Pursuant to the Water Sales Agreement, I am writing to convey the final water rate for 2022.

The projected 2022 water rate was \$2.21866 per 1,000 gallons. The actual final 2022 water rate is \$2.16483 per 1,000 gallons. The 2021 rate was \$1.929 per 1,000 gallons. This equates to about a 7.47% increase (the projected rate was 10.14%. Our total expenses were lower than projected and the water denominator (the amount of water drawn from the lake and treated in the plant) was also lower than projected and lower than the amount from the prior year by 7.16%.

Please see attached for detail breakdown.

John D. Goodwin, ICMA-CM, NPFLRA-CLRP
City Manager
2 North Main Street
Canandaigua, NY 14424
585-337-2174
Fax: 585-396-5016



From: John D. Goodwin
Sent: Friday, October 15, 2021 4:17 PM
To: Peter R. Virkler <prv@canandaiguanewyork.gov>; Bob K. Murphy <bkm@canandaiguanewyork.gov>; 'Dave Degear' <Ddegear@farmingtonny.org>; 'Doug Finch' <dfinch@townofcanandaigua.org>; 'Hopewell' <kpotterhopewater@aol.com>; James P. Sprague <JPS@canandaiguanewyork.gov>; 'Jason Lannon' <manchwy@manchesterny.org>; 'Jeannine Marciano' <jmarciano@farmingtonny.org>; '1davphil@gmail.com' <1davphil@gmail.com>; 'Peter Ingalsbe' <pingalsbe@farmingtonny.org>; 'Sheryl Smith - Farmington' <:ssmith@farmingtonNY.org>; 'Town Canandaigua' <jfletcher@townofcanandaigua.org>; 'Village Manchester' <villman@rochester.rr.com>; 'Wayne Holtz' <holtzw@yahoo.com>
Cc: Nancy Abdallah (Nancy.Abdallah@CanandaiguaNewYork.gov) <Nancy.Abdallah@CanandaiguaNewYork.gov>; Renee Lloyd <RCL@canandaiguanewyork.gov>
Subject: 2022 Projected Water Rate

Pursuant to the Water Sales Agreement, I am writing to convey the projected water rate for 2022.

The projected 2022 water rate is \$2.21866 per 1,000 gallons. The current 2021 rate is \$1.929 per

1,000 gallons. This equates to about a 10.14% increase. The water denominator (the amount of water drawn from the lake and treated in the plant) is estimated to be 5.89% less than last year and is the largest factor in this increase.

If you would like a meeting to discuss the projections please let me know.

John D. Goodwin
City Manager
2 North Main Street
Canandaigua, NY 14424
585-337-2174
Fax: 585-396-5016



EXHIBIT A
Calculation Worksheet for Determination of
Town-Village Wholesale Water Rate from the
City of Canandaigua

				2019 Projection 2020	2019 Actual 2020	2020 Projection 2021	2020 FINAL 2021	2021 Projection 2022	2021 FINAL 2022
				PROJECTION	FINAL	PROJECTION	FINAL	PROJECTION	FINAL
I.	Direct Expenses								
	Part A		Water Treatment Plant Expenditures						
100%	1.		Operating Expense: WTP						
		8320-1	Personnel	432,092.03	435,494.74	432,233.36	425,118.20	426,930.28	422,873.34
		8320-3	Equipment & Supplies	142,790.00	144,121.54	151,650.00	132,952.44	191,505.00	163,910.81
		8320-4	Contractual Services	360,947.00	309,903.62	340,570.00	303,760.49	376,727.20	345,601.93
			Planning & Permitting for Expansion Purposes						
		8320-8	Fringe Benefits & Allocable Costs	216,100.75	214,583.17	223,657.37	215,156.01	236,422.78	235,989.13
			Total Operating Expense:	1,151,929.78	1,104,103.07	1,148,110.73	1,076,987.14	1,231,585.26	1,168,375.21
				5.58%	1.20%	3.99%	-2.46%	14.35%	8.49%
15%	2.		Water Distribution System -15% of Budget						
	0.15	8340-1	Maintenance of Transmission Main	89,951.34	82,019.66	84,884.69	80,443.65	87,911.63	85,126.42
	0.15	8340-2	Fringe Benefits & Allocable Costs	27,259.34	25,930.33	28,646.20	28,044.88	31,424.28	30,288.00
				117,210.68	107,949.99	113,530.89	108,488.53	119,335.91	115,414.42
				12.85%	3.94%	5.17%	0.50%	10.00%	6.38%
	3.		Administrative Overhead @ 15% of (1) & (2)	190,371.07	181,807.96	189,246.24	177,821.35	202,638.18	192,568.44
	4.		Capital Costs	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
	5.	8320-9	Property Taxes	173,206.42	172,684.99	177,877.00	174,430.22	176,214.00	176,214.34
				0.89%	0.59%	3.01%	1.01%	1.02%	1.02%
			Total Part A Expenses	1,732,718	1,666,546	1,728,765	1,637,727	1,829,773	1,752,572
				5.28%	1.26%	3.73%	-1.73%	11.52%	6.89%
	Part B	8320-7	Debt Service Costs as Related to Supply, Transmission and/or Shared Storage	344,608.00	343,827.64	341,791.22	324,285.70	303,319.30	303,038.21
II.	Water Denominator		Prior Year Plant Finished Water Meter Aggregate Amount x 95% [100 cubic feet]	1,824,034	1,825,753	1,861,200	1,861,200	1,769,160	1,745,306
			Gallons produced	1,436,186,680	1,437,540,000	1,465,450,000	1,480,210,000	1,392,980,800	1,374,199,000
				-1.42%	-1.33%	1.94%	2.97%	-5.89%	-7.16%
III.	Town/Village Wholesale Rate Determination								
	Part A		Prior Year Expenditures (Part IA)	Net Rate	Net Rate	Net Rate	Net Rate	Net Rate	Net Rate
			Water Denominator (II)	\$1,334	\$1,281	\$1,304	\$1,234	\$1,454	\$1,411
	Part B		Prior Year Debt Service (Part IB)						
			Water Denominator (II)	\$0.227	\$0.226	\$0.220	\$0.209	\$0.206	\$0.208
	Part C		Total Wholesale Water Rate	\$1,560	\$1,507	\$1,524	\$1,443	\$1,660	\$1,619
			Total Wholesale Water Rate (per 1000 gallons)	\$2,086	\$2,014	\$2,037	\$1,929	\$2,21866	\$2,16483
				6.03%	2.39%	1.14%	-4.23%	10.14%	7.47%



Summary Statement

February 28, 2022

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Investor ID: NY-01-1004

0000576-0004735 PDF 392589

Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS

NYCLASS

Average Monthly Yield: 0.0386%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-1004-0001	INVESTMENTS	1,042,131.49	325,451.99	875,000.00	27.40	80.56	944,013.14	492,610.88
NY-01-1004-0002	CONT. TAX RESERVE (AA231)	474,369.03	0.00	0.00	14.11	28.32	474,376.19	474,383.14
NY-01-1004-0003	OPEN SPACE RESERVE (AA234)	103,632.03	250,000.00	0.00	4.65	29.86	148,276.65	353,636.68
NY-01-1004-0004	PARKS FUND (CM100/CR)	652,111.08	0.00	325,451.99	17.31	36.79	594,004.22	326,676.40
NY-01-1004-0005	HWY EQUIP RESERVE (DA230)	186,873.96	125,000.00	0.00	6.33	11.91	209,198.30	311,880.29
NY-01-1004-0006	HWY IMPROV RESERVE (DA232)	208,565.52	125,000.00	0.00	6.96	13.16	230,890.18	333,572.48

Tel: (855) 804-9980

<https://www.newyorkclass.org/>

Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

NYCLASS - (continued)

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-1004-0007	HWY SNOW RD REPAIR RESERVE (DA235)	205,384.96	0.00	0.00	6.12	12.28	205,388.06	205,391.08
NY-01-1004-0008	REPAIR RESERVE FUND (AA232)	80,122.16	125,000.00	0.00	3.20	5.63	102,444.91	205,125.36
NY-01-1004-0009	TECHNOLOGY RESERVE FUND (AA233)	45,985.52	0.00	0.00	1.32	2.62	45,986.18	45,986.84
NY-01-1004-0010	NYS EMP SYST RESERVE (AA235)	185,944.83	0.00	0.00	5.52	11.10	185,947.64	185,950.35
NY-01-1004-0011	BONDED INDEBTEDNESS RESERVE (AA237)	215,537.12	0.00	0.00	6.42	12.88	215,540.38	215,543.54
NY-01-1004-0012	SOLID WASTE MGMT RESERVE (AA238)	551,334.66	250,000.00	0.00	17.93	34.36	595,986.01	801,352.59
TOTAL		3,951,992.36	1,200,451.99	1,200,451.99	117.27	279.47	3,952,051.86	3,952,109.63

INVESTMENTS

Account Summary

Average Monthly Yield: 0.0386%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	1,042,131.49	325,451.99	875,000.00	27.40	80.56	944,013.14	492,610.88

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
02/01/2022	Beginning Balance			1,042,131.49	
02/24/2022	Transfer In from NY-01-1004-0004	325,451.99			3760286
02/24/2022	Transfer Out to NY-01-1004-0008		125,000.00		3760287
02/24/2022	Transfer Out to NY-01-1004-0003		250,000.00		3760288
02/24/2022	Transfer Out to NY-01-1004-0012		250,000.00		3760289
02/24/2022	Transfer Out to NY-01-1004-0005		125,000.00		3760290
02/24/2022	Transfer Out to NY-01-1004-0006		125,000.00		3760291
02/28/2022	Income Dividend Reinvestment	27.40			
02/28/2022	Ending Balance			492,610.88	

CONT. TAX RESERVE (AA231)

Account Summary

Average Monthly Yield: 0.0386%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	474,369.03	0.00	0.00	14.11	28.32	474,376.19	474,383.14

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
02/01/2022	Beginning Balance			474,369.03	
02/28/2022	Income Dividend Reinvestment	14.11			
02/28/2022	Ending Balance			474,383.14	

OPEN SPACE RESERVE (AA234)

Account Summary

Average Monthly Yield: 0.0386%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	103,632.03	250,000.00	0.00	4.65	29.86	148,276.65	353,636.68

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
02/01/2022	Beginning Balance			103,632.03	
02/24/2022	Transfer In from NY-01-1004-0001	250,000.00			3760288
02/28/2022	Income Dividend Reinvestment	4.65			
02/28/2022	Ending Balance			353,636.68	



Account Statement

February 28, 2022

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Account Number: NY-01-1004-0004

PARKS FUND (CM100/CR)

Account Summary

Average Monthly Yield: 0.0386%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	652,111.08	0.00	325,451.99	17.31	36.79	594,004.22	326,676.40

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
02/01/2022	Beginning Balance			652,111.08	
02/24/2022	Transfer Out to NY-01-1004-0001		325,451.99		3760286
02/28/2022	Income Dividend Reinvestment	17.31			
02/28/2022	Ending Balance			326,676.40	



Account Statement

February 28, 2022

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Account Number: NY-01-1004-0005

HWY EQUIP RESERVE (DA230)

Account Summary

Average Monthly Yield: 0.0386%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	186,873.96	125,000.00	0.00	6.33	11.91	209,198.30	311,880.29

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
02/01/2022	Beginning Balance			186,873.96	
02/24/2022	Transfer In from NY-01-1004-0001	125,000.00			3760290
02/28/2022	Income Dividend Reinvestment	6.33			
02/28/2022	Ending Balance			311,880.29	

HWY IMPROV RESERVE (DA232)

Account Summary

Average Monthly Yield: 0.0386%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	208,565.52	125,000.00	0.00	6.96	13.16	230,890.18	333,572.48

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
02/01/2022	Beginning Balance			208,565.52	
02/24/2022	Transfer In from NY-01-1004-0001	125,000.00			3760291
02/28/2022	Income Dividend Reinvestment	6.96			
02/28/2022	Ending Balance			333,572.48	

HWY SNOW RD REPAIR RESERVE (DA235)

Account Summary

Average Monthly Yield: 0.0386%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	205,384.96	0.00	0.00	6.12	12.28	205,388.06	205,391.08

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
02/01/2022	Beginning Balance			205,384.96	
02/28/2022	Income Dividend Reinvestment	6.12			
02/28/2022	Ending Balance			205,391.08	

REPAIR RESERVE FUND (AA232)

Account Summary

Average Monthly Yield: 0.0386%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	80,122.16	125,000.00	0.00	3.20	5.63	102,444.91	205,125.36

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
02/01/2022	Beginning Balance			80,122.16	
02/24/2022	Transfer In from NY-01-1004-0001	125,000.00			3760287
02/28/2022	Income Dividend Reinvestment	3.20			
02/28/2022	Ending Balance			205,125.36	

TECHNOLOGY RESERVE FUND (AA233)

Account Summary

Average Monthly Yield: 0.0386%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	45,985.52	0.00	0.00	1.32	2.62	45,986.18	45,986.84

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
02/01/2022	Beginning Balance			45,985.52	
02/28/2022	Income Dividend Reinvestment	1.32			
02/28/2022	Ending Balance			45,986.84	

NYS EMP SYST RESERVE (AA235)

Account Summary

Average Monthly Yield: 0.0386%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	185,944.83	0.00	0.00	5.52	11.10	185,947.64	185,950.35

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
02/01/2022	Beginning Balance			185,944.83	
02/28/2022	Income Dividend Reinvestment	5.52			
02/28/2022	Ending Balance			185,950.35	

BONDED INDEBTEDNESS RESERVE (AA237)

Account Summary

Average Monthly Yield: 0.0386%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	215,537.12	0.00	0.00	6.42	12.88	215,540.38	215,543.54

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
02/01/2022	Beginning Balance			215,537.12	
02/28/2022	Income Dividend Reinvestment	6.42			
02/28/2022	Ending Balance			215,543.54	

SOLID WASTE MGMT RESERVE (AA238)

Account Summary

Average Monthly Yield: 0.0386%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	551,334.66	250,000.00	0.00	17.93	34.36	595,986.01	801,352.59

Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
02/01/2022	Beginning Balance			551,334.66	
02/24/2022	Transfer In from NY-01-1004-0001	250,000.00			3760289
02/28/2022	Income Dividend Reinvestment	17.93			
02/28/2022	Ending Balance			801,352.59	

NYCLASS

NYCLASS

Date	Dividend Rate	Daily Yield
02/01/2022	0.000000962	0.0351%
02/02/2022	0.000000962	0.0351%
02/03/2022	0.000000962	0.0351%
02/04/2022	0.000002886	0.0351%
02/05/2022	0.000000000	0.0351%
02/06/2022	0.000000000	0.0351%
02/07/2022	0.000000963	0.0351%
02/08/2022	0.000000962	0.0351%
02/09/2022	0.000000962	0.0351%
02/10/2022	0.000000961	0.0351%
02/11/2022	0.000002886	0.0351%
02/12/2022	0.000000000	0.0351%
02/13/2022	0.000000000	0.0351%
02/14/2022	0.000000959	0.0351%
02/15/2022	0.000000962	0.0351%
02/16/2022	0.000000962	0.0351%
02/17/2022	0.000000981	0.0358%
02/18/2022	0.000004528	0.0413%
02/19/2022	0.000000000	0.0413%
02/20/2022	0.000000000	0.0413%
02/21/2022	0.000000000	0.0413%
02/22/2022	0.000001235	0.0450%
02/23/2022	0.000001193	0.0437%
02/24/2022	0.000001248	0.0455%
02/25/2022	0.000003729	0.0454%
02/26/2022	0.000000000	0.0454%
02/27/2022	0.000000000	0.0454%
02/28/2022	0.000001343	0.0490%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

NYCLASS®

Town of Canandaigua: NY-01-1004

01-1004)



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- [Fund Info](#)
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Subaccounts

Search:

Name		
STMENTS	\$167,154.54	NYCLASS
TAX RESERVE (AA231)	\$474,379.57	NYCLASS
SPACE RESERVE (AA234)	\$103,634.33	NYCLASS
S FUND (CM100/CR)	\$326,673.55	NYCLASS
EQUIP RESERVE (DA230)	\$186,878.10	NYCLASS
IMPROV RESERVE (DA232)	\$208,570.12	NYCLASS
SNOW RD REPAIR RESERVE (DA235)	\$205,389.52	NYCLASS
IR RESERVE FUND (AA232)	\$80,123.96	NYCLASS
INOLOGY RESERVE FUND (AA233)	\$45,986.50	NYCLASS
EMP SYST RESERVE (AA235)	\$185,948.96	NYCLASS
DED INDEBTEDNESS RESERVE (AA237)	\$215,541.92	NYCLASS
WASTE MGMT RESERVE (AA238)	\$551,346.86	NYCLASS

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For questions regarding your account, please contact Client Services at (855) 804-9980.

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Order Details

Confirmation Number:	3760286
Transaction Status:	Pending Processing
From Account:	NY-01-1004-0004
Fund Name:	NYCLASS
Transaction Type:	Transfer
Amount:	\$325,451.99
Memo:	per Reso No.2022-074
To Account:	NY-01-1004-0001
To Fund Name:	NYCLASS
Trade Date:	02/24/2022
Settlement Date:	02/24/2022
Entered By:	doug.finch
Approved By:	N/A

Order Details

Confirmation Number:	3760287
Transaction Status:	Pending Processing
From Account:	NY-01-1004-0001
Fund Name:	NYCLASS
Transaction Type:	Transfer
Amount:	\$125,000.00
Memo:	per Reso No.2022-050A
To Account:	NY-01-1004-0008
To Fund Name:	NYCLASS
Trade Date:	02/24/2022
Settlement Date:	02/24/2022
Entered By:	doug.finch
Approved By:	N/A

Order Details

Confirmation Number:	3760288
Transaction Status:	Pending Processing
From Account:	NY-01-1004-0001
Fund Name:	NYCLASS
Transaction Type:	Transfer
Amount:	\$250,000.00
Memo:	per Reso No.2022-050A
To Account:	NY-01-1004-0003
To Fund Name:	NYCLASS
Trade Date:	02/24/2022
Settlement Date:	02/24/2022
Entered By:	doug.finch
Approved By:	N/A

Order Details

Confirmation Number:	3760289
Transaction Status:	Pending Processing
From Account:	NY-01-1004-0001
Fund Name:	NYCLASS
Transaction Type:	Transfer
Amount:	\$250,000.00
Memo:	per Reso No.2022-050A
To Account:	NY-01-1004-0012
To Fund Name:	NYCLASS
Trade Date:	02/24/2022
Settlement Date:	02/24/2022
Entered By:	doug.finch
Approved By:	N/A

Order Details

Confirmation Number:	3760290
Transaction Status:	Pending Processing
From Account:	NY-01-1004-0001
Fund Name:	NYCLASS
Transaction Type:	Transfer
Amount:	\$125,000.00
Memo:	per Reso No.2022-050A
To Account:	NY-01-1004-0005
To Fund Name:	NYCLASS
Trade Date:	02/24/2022
Settlement Date:	02/24/2022
Entered By:	doug.finch
Approved By:	N/A

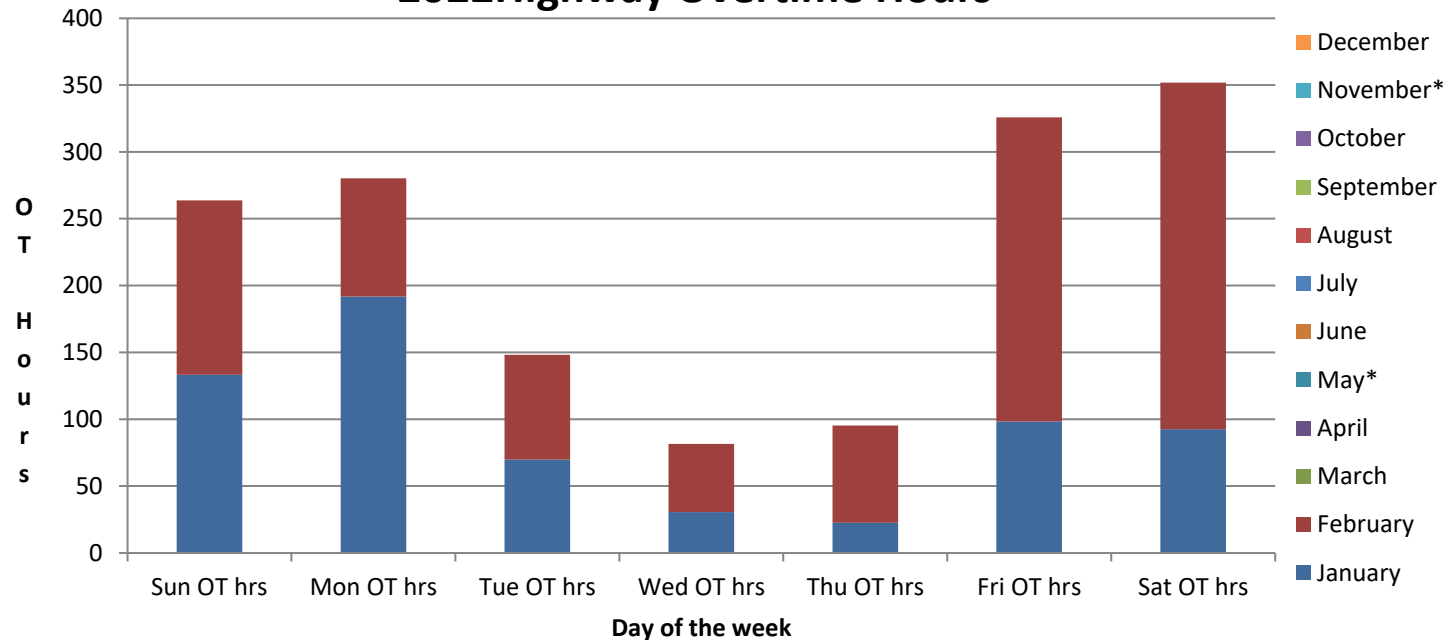
Order Details

Confirmation Number:	3760291
Transaction Status:	Pending Processing
From Account:	NY-01-1004-0001
Fund Name:	NYCLASS
Transaction Type:	Transfer
Amount:	\$125,000.00
Memo:	per Reso No.2022-050A
To Account:	NY-01-1004-0006
To Fund Name:	NYCLASS
Trade Date:	02/24/2022
Settlement Date:	02/24/2022
Entered By:	doug.finch
Approved By:	N/A

	Sun OT hrs	Mon OT hrs	Tue OT hrs	Wed OT hrs	Thu OT hrs	Fri OT hrs	Sat OT hrs
January	133.25	191.75	69.75	30.5	22.5	98.25	92.5
February	130.5	88.5	78.5	51	72.75	227.55	259.25
March	0	0	0	0	0	0	0
April	0	0	0	0	0	0	0
May*	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0
July	0	0	0	0	0	0	0
August	0	0	0	0	0	0	0
September	0	0	0	0	0	0	0
October	0	0	0	0	0	0	0
November*	0	0	0	0	0	0	0
December	0	0	0	0	0	0	0
	263.75	280.25	148.25	81.50	95.25	325.80	351.75

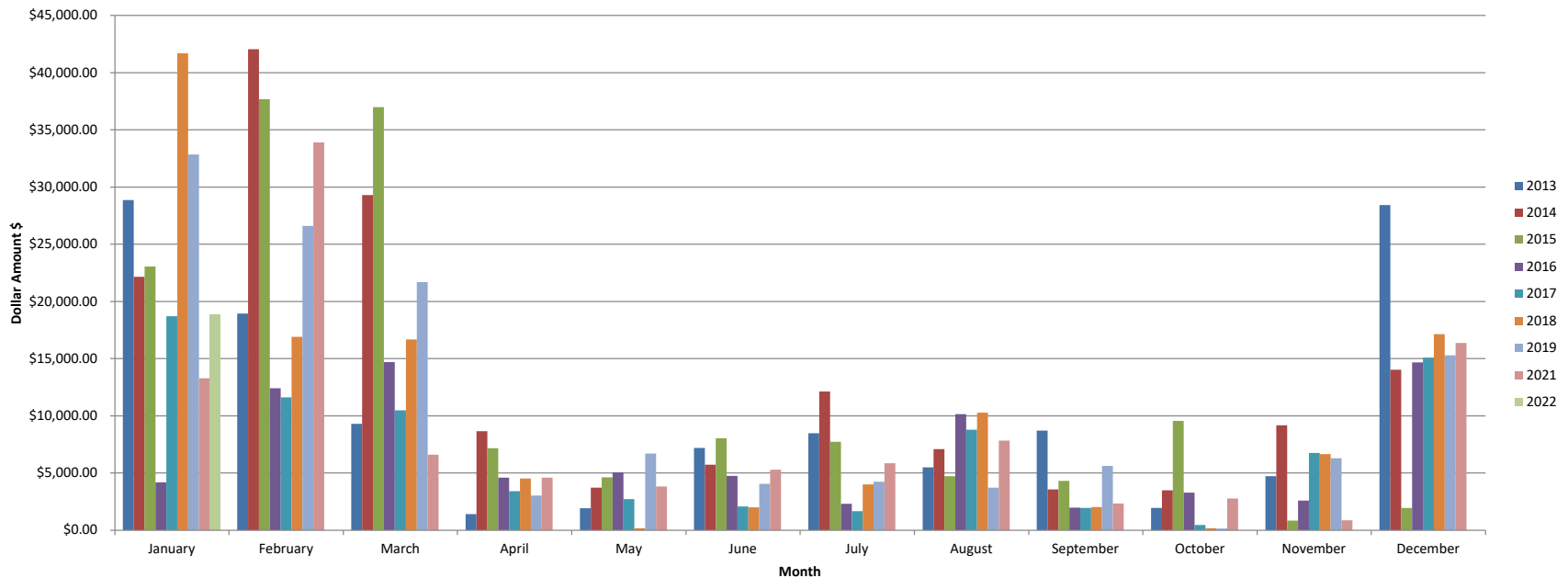
*3 pay period month

2022 Highway Overtime Hours



	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
January	\$28,862.28	\$22,155.51	\$23,046.67	\$4,183.58	\$18,707.18	\$41,679.61	\$32,857.11	\$27,324.64	\$13,273.75	\$ 18,807.71
February	\$18,935.61	\$42,035.88	\$37,674.78	\$12,418.13	\$11,601.64	\$16,910.89	\$26,602.24	\$20,572.14	\$33,905.16	\$ 33,238.23
March	\$9,287.84	\$29,302.83	\$36,977.77	\$14,682.85	\$10,491.75	\$16,677.83	\$21,675.11	\$10,122.18	\$6,592.62	
April	\$1,401.60	\$8,649.62	\$7,173.22	\$4,584.14	\$3,402.95	\$4,524.16	\$3,033.55	\$6,204.17	\$4,592.96	
May	\$1,914.73	\$3,707.54	\$4,618.01	\$5,061.36	\$2,715.51	\$178.52	\$6,696.39	\$236.97	\$3,819.66	
June	\$7,188.71	\$5,730.26	\$8,040.67	\$4,741.15	\$2,060.55	\$1,984.64	\$4,053.52	\$1,112.97	\$5,287.97	
July	\$8,475.63	\$12,116.04	\$7,718.19	\$2,298.19	\$1,664.52	\$4,001.48	\$4,222.09	\$5,123.36	\$5,855.13	
August	\$5,479.85	\$7,085.96	\$4,720.03	\$10,152.84	\$8,794.31	\$10,281.09	\$3,710.81	\$375.47	\$7,826.98	
September	\$8,704.27	\$3,575.99	\$4,299.72	\$1,962.98	\$1,940.93	\$2,009.68	\$5,625.97	\$947.17	\$2,322.81	
October	\$1,948.35	\$3,476.09	\$9,558.24	\$3,273.32	\$459.55	\$173.01	\$145.03	\$5,423.05	\$2,766.33	
November	\$4,708.75	\$9,158.92	\$844.76	\$2,596.51	\$6,743.01	\$6,656.18	\$6,289.66	\$3,912.18	\$854.43	
December	\$28,423.96	\$14,038.96	\$1,957.16	\$14,667.81	\$15,086.85	\$17,126.83	\$15,295.31	\$13,596.37	\$16,354.79	
Totals	\$125,331.58	\$161,033.60	\$146,629.22	\$80,622.86	\$83,668.75	\$122,203.92	\$130,206.79	\$94,950.67	\$103,452.59	\$ 52,045.94

Overtime Amounts for All Employees 2013-2021



Town of Canandaigua

5440 Routes 5 & 20 West Canandaigua, NY 14424
(585) 394-1120 / Fax (585) 394-9476
www.townofcanandaigua.org

MEMO

To: Canandaigua Town Board Date: March 7, 2022
From: Kate Silverstrim-Jensen, Finance Clerk II
Re: February 2022 Revenue/Expense Control Report

BALANCE SHEET

Bank statements have been reconciled through February 28, 2022.

REVENUES

Receipts recorded for February total \$880,928.21 and include the following:

- Town Property Taxes - \$515,677.56
- Town Clerk - \$222,962.32 and \$4,000.00 in special park & recreation funds.
- Services Provided - \$72,788.02
- Special Assessments - \$28,633.23
- Justice Fees - \$16,805.50
- Sureties Accepted - \$9,431.21
- Development Office - \$8,267.50 applied against accounts receivable
- Metal Recycling - \$1,714.96
- Refunds and/or Reimbursements - \$543.51
- Other - \$104.40

EXPENDITURES

We expect the available balance in each fund to be about 83.33% at the end of February.

- General Fund (AA100) – Expenditures to date are \$1,485,603.45 against a budget of \$5,720,500.00 which leaves 74.03% available.
- Highway Fund (DA100) – Expenditures to date are \$593,785.68 against a budget of \$4,375,330.00 which leaves 86.43% available.
- Water Fund (SW500) – Expenditures to date are \$28,887.34 against a budget of \$1,827,758.00 which leaves 98.42% available.



Town of Canandaigua , NY

Monthly Budget Report

Account Summary

For Fiscal: 2022 Period Ending: 02/28/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: AA100 - GENERAL FUND							
Revenue							
AA100.1001.00000	REAL PROPERTY TAXES	575,000.00	575,000.00	467,053.56	575,000.00	0.00	0.00 %
AA100.1030.00000	SPECIAL ASSESSMENT/PILOT	25,808.00	25,808.00	28,603.23	43,522.62	17,714.62	168.64 %
AA100.1090.00000	PENALTY ON TAXES	11,000.00	11,000.00	0.00	0.00	-11,000.00	100.00 %
AA100.1120.00000	NON PROPERTY SALES TAX	2,000,000.00	2,000,000.00	0.00	0.00	-2,000,000.00	100.00 %
AA100.1170.00000	CABLE TV FRANCHISE FEES	85,000.00	85,000.00	0.00	0.00	-85,000.00	100.00 %
AA100.1255.00000	TOWN CLERK FEES	1,900.00	1,900.00	88.36	88.36	-1,811.64	95.35 %
AA100.1603.00000	VITAL STATISTICS FEE	5,000.00	5,000.00	470.00	470.00	-4,530.00	90.60 %
AA100.2001.00000	PARK & RECREATION FEES	120,000.00	120,000.00	5,662.86	5,662.86	-114,337.14	95.28 %
AA100.2001.10000	PARK & REC FEES.FBC	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00 %
AA100.2110.00000	ZONING FEES	50,000.00	50,000.00	8,900.00	8,900.00	-41,100.00	82.20 %
AA100.2120.00000	SOIL EROSION CONTROL	6,000.00	6,000.00	1,200.00	1,200.00	-4,800.00	80.00 %
AA100.2148.00000	RETURNED CHECK FEE	60.00	60.00	0.00	0.00	-60.00	100.00 %
AA100.2192.00000	CEMETERY SERVICES	350.00	350.00	0.00	0.00	-350.00	100.00 %
AA100.2302.00000	SERVICES/OTHER GOVERNMENTS	25,000.00	25,000.00	1,000.00	1,500.00	-23,500.00	94.00 %
AA100.2401.00000	INTEREST & EARNINGS	1,000.00	1,000.00	333.42	446.84	-553.16	55.32 %
AA100.2410.00000	RENTAL OF REAL PROPERTY	17,910.00	17,910.00	900.00	1,800.00	-16,110.00	89.95 %
AA100.2544.00000	DOG LICENSES	25,000.00	25,000.00	1,966.00	1,966.00	-23,034.00	92.14 %
AA100.2590.00000	SITE DEVELOPMENT FEES	75,000.00	75,000.00	5,951.00	5,951.00	-69,049.00	92.07 %
AA100.2591.00000	TRANSFER STATION FEES	25,002.00	25,002.00	1,620.00	1,620.00	-23,382.00	93.52 %
AA100.2610.00000	FINES & FORFEITED BAIL	95,000.00	95,000.00	16,805.50	16,805.50	-78,194.50	82.31 %
AA100.2651.00000	RECYCLING REVENUE	15,000.00	15,000.00	1,714.96	2,517.86	-12,482.14	83.21 %
AA100.2665.00000	SALE OF EQUIPMENT	23,000.00	23,000.00	0.00	0.00	-23,000.00	100.00 %
AA100.2680.00000	INSURANCE RECOVERIES	150.00	150.00	0.00	0.00	-150.00	100.00 %
AA100.2701.00000	REFUND PRIOR YEARS EXP	0.00	0.00	0.00	28.84	28.84	0.00 %
AA100.2705.00000	GIFTS & DONATIONS	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
AA100.2750.00000	AIM-RELATED PAYMENTS	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
AA100.3005.00000	ONTARIO CO MORTGAGE TAX	300,000.00	300,000.00	0.00	0.00	-300,000.00	100.00 %
AA100.3040.00000	NYS AID TAX/ASSESSMENTS	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
AA100.3089.00000	ST AID.OTHER	265,000.00	265,000.00	0.00	0.00	-265,000.00	100.00 %
AA100.5031.0000R	TRANSFER FROM RESERVE	93,000.00	93,000.00	0.00	0.00	-93,000.00	100.00 %
AA100.5031.000CM	INTERFUND TRANSFERS.PARK FUN	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
AA100.9000.00000	APPROPRIATED FUND BALANCE FO	834,320.00	1,834,320.00	0.00	1,000,000.00	-834,320.00	45.48 %
Revenue Total:		4,720,500.00	5,720,500.00	543,268.89	1,668,479.88	-4,052,020.12	70.83 %
Expense							
AA100.1010.110.00000	TOWN BOARD.ELECTED	21,484.00	21,484.00	1,652.64	2,892.12	18,591.88	86.54 %
AA100.1010.400.00000	TOWN BOARD.CONTRACTUAL	3,000.00	3,000.00	491.50	491.50	2,508.50	83.62 %
AA100.1110.110.00000	JUSTICES.ELECTED	52,906.00	52,906.00	4,069.68	8,139.36	44,766.64	84.62 %
AA100.1110.120.00000	JUSTICES.COURT CLERK, FT	53,040.00	53,040.00	4,080.00	8,160.00	44,880.00	84.62 %
AA100.1110.130.00000	JUSTICES.COURT CLERK, PT	5,000.00	5,000.00	56.31	107.93	4,892.07	97.84 %
AA100.1110.140.00000	JUSTICES.COURT CLERK, PT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.1110.200.00000	JUSTICES.CAPITAL.EQUIPMENT	750.00	750.00	0.00	0.00	750.00	100.00 %
AA100.1110.400.00000	JUSTICES.CONTRACTUAL	8,050.00	8,050.00	150.44	150.44	7,899.56	98.13 %
AA100.1110.401.00000	JUSTICES..CONTR.COURTSECURITY	12,500.00	12,500.00	0.00	0.00	12,500.00	100.00 %
AA100.1220.110.00000	SUPERVISOR.ELECTED	21,224.00	21,224.00	1,632.62	3,265.24	17,958.76	84.62 %
AA100.1220.120.00000	SUPERVISOR.DEPUTY SUPERVISOR	2,000.00	2,000.00	153.84	153.84	1,846.16	92.31 %
AA100.1220.400.00000	SUPERVISOR.CONTRACTUAL	2,000.00	2,000.00	108.35	108.35	1,891.65	94.58 %
AA100.1230.100.00000	TOWN MANAGER.PERSONAL SERVI	132,613.00	132,613.00	10,201.00	20,402.00	112,211.00	84.62 %
AA100.1230.120.00000	TOWN MGR.ADMINISTRATIVE AIDE	34,216.00	34,216.00	2,767.13	4,658.88	29,557.12	86.38 %
AA100.1230.144.00000	TOWN MGR. CLERK FINANCE	65,805.00	65,805.00	5,061.92	10,123.84	55,681.16	84.62 %
AA100.1230.145.00000	TOWN MGR. CLERK PT	24,001.00	24,001.00	0.00	0.00	24,001.00	100.00 %

Monthly Budget Report

For Fiscal: 2022 Period Ending: 02/28/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.1230.200.00000	TOWN MANAGER.CAPITAL.EQUIPM	3,850.00	3,850.00	0.00	0.00	3,850.00	100.00 %
AA100.1230.400.00000	TOWN MANAGER.CONTRACTUAL	9,510.00	9,510.00	98.59	280.19	9,229.81	97.05 %
AA100.1320.400.00000	AUDITOR.CONTRACTUAL	16,000.00	16,000.00	0.00	0.00	16,000.00	100.00 %
AA100.1340.400.00000	BUDGET.CONTRACTUAL	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
AA100.1345.400.00000	PURCHASING.CONTRACTUAL	750.00	750.00	56.02	56.02	693.98	92.53 %
AA100.1355.120.00000	ASSESSOR.PERSONAL SERVICES	65,520.00	65,520.00	1,170.00	10,998.00	54,522.00	83.21 %
AA100.1355.132.00000	ASSESSOR.REAL PROPERTY AIDE FT	4,501.00	4,501.00	0.00	100.00	4,401.00	97.78 %
AA100.1355.150.00000	ASSESSOR.BAR REVIEW SALARY	1,752.00	1,752.00	0.00	0.00	1,752.00	100.00 %
AA100.1355.200.00000	ASSESSOR.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1355.400.00000	ASSESSOR.CONTRACTUAL	30,180.00	30,180.00	994.30	8,636.40	21,543.60	71.38 %
AA100.1355.420.00000	ASSESSOR.BAR REVIEW CONTRACT	900.00	900.00	0.00	0.00	900.00	100.00 %
AA100.1410.110.00000	TOWN CLERK.ELECTED	66,583.00	66,583.00	5,121.76	10,243.52	56,339.48	84.62 %
AA100.1410.131.00000	TOWN CLERK.DEPUTY F/T	40,666.00	40,666.00	2,984.46	5,215.65	35,450.35	87.17 %
AA100.1410.141.00000	TOWN CLERK.DEPUTY P/T	23,704.00	40,704.00	2,588.25	4,436.11	36,267.89	89.10 %
AA100.1410.200.00000	TOWN CLERK.CAPITAL.EQUIPMENT	3,350.00	3,350.00	225.00	225.00	3,125.00	93.28 %
AA100.1410.400.00000	TOWN CLERK.CONTRACTUAL	18,920.00	18,920.00	1,919.24	3,288.44	15,631.56	82.62 %
AA100.1420.400.00000	ATTORNEY.CONTRACTUAL	21,750.00	21,750.00	0.00	0.00	21,750.00	100.00 %
AA100.1430.132.00000	PERSONNEL.HR AND PAYROLL COO	71,400.00	71,400.00	5,492.30	10,984.60	60,415.40	84.62 %
AA100.1430.141.00000	PERSONNEL.CLERK P/T	16,000.00	16,000.00	1,074.83	1,923.98	14,076.02	87.98 %
AA100.1430.142.00000	PERSONNEL.CLERK P/T	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1430.200.00000	PERSONNEL.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1430.410.00000	PERSONNEL.CONTRACTUAL	3,920.00	3,920.00	1,457.40	1,489.70	2,430.30	62.00 %
AA100.1430.420.00000	PERSONNEL.EAP HUMAN RESOURC	1,300.00	1,300.00	0.00	0.00	1,300.00	100.00 %
AA100.1440.400.00000	ENGINEERING.CONTRACTUAL	52,500.00	52,500.00	0.00	0.00	52,500.00	100.00 %
AA100.1440.406.00000	ENGINEERING. SEWERS	30,500.00	30,500.00	0.00	0.00	30,500.00	100.00 %
AA100.1450.400.00000	ELECTIONS.CONTRACTUAL	10,500.00	10,500.00	0.00	0.00	10,500.00	100.00 %
AA100.1460.200.00000	RECORDS MANAGEMENT.CAPITAL.	17,000.00	17,000.00	0.00	0.00	17,000.00	100.00 %
AA100.1460.400.00000	RECORDS MANAGEMENT.CONTRAC	14,800.00	14,800.00	933.00	983.00	13,817.00	93.36 %
AA100.1480.400.00000	PUBLICSERVINFO.CONTRACTUAL.C	3,900.00	3,900.00	194.00	194.00	3,706.00	95.03 %
AA100.1620.200.00000	BUILDINGS.CAPITAL.EQUIPMENT	146,502.00	146,502.00	0.00	0.00	146,502.00	100.00 %
AA100.1620.400.00000	BUILDINGS.CONTRACTUAL	4,000.00	4,000.00	0.00	40.01	3,959.99	99.00 %
AA100.1620.403.00000	BUILDINGS..TOWNHALL.CONTR.UTI	46,000.00	46,000.00	2,029.81	2,757.20	43,242.80	94.01 %
AA100.1620.404.00000	BUILDINGS..HIGHWAYBLDG.CONTR	75,000.00	75,000.00	6,447.29	-1,652.71	76,652.71	102.20 %
AA100.1620.405.00000	BUILDINGS..PARKS.CONTR.UTILITY.	37,250.00	37,250.00	1,616.66	1,733.37	35,516.63	95.35 %
AA100.1620.410.00000	BUILDINGS.JANITORIAL	33,500.00	33,500.00	2,118.99	2,118.99	31,381.01	93.67 %
AA100.1670.400.00000	PRINTING & MAILING.CONTRACTU	14,500.00	14,500.00	3,221.95	3,623.59	10,876.41	75.01 %
AA100.1680.125.00000	CENTRAL DATA PROCESSING..PT PE	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %
AA100.1680.200.00000	DATA PROCESSING.CAPITAL.EQUIP	23,250.00	23,250.00	1,937.85	-9,640.38	32,890.38	141.46 %
AA100.1680.400.00000	DATA PROCESSING.CONTRACTUAL	78,360.00	78,360.00	928.65	10,641.72	67,718.28	86.42 %
AA100.1910.400.00000	UNALLOCATED INSURANCE	110,000.00	110,000.00	0.00	22,754.00	87,246.00	79.31 %
AA100.1920.400.00000	MUNICIPAL ASSOCIATION DUES	1,500.00	1,500.00	0.00	1,500.00	0.00	0.00 %
AA100.1990.400.00000	CONTINGENCY	98,776.00	98,776.00	0.00	0.00	98,776.00	100.00 %
AA100.3120.400.00000	POLICE.CONTRACTUAL	29,000.00	29,000.00	0.00	0.00	29,000.00	100.00 %
AA100.3189.200.00000	SIDEWALK TRAFFIC SAFETY	57,500.00	57,500.00	0.00	0.00	57,500.00	100.00 %
AA100.3310.200.00000	TRAFFIC.CAPITAL.EQUIPMENT	25,001.00	5,001.00	0.00	0.00	5,001.00	100.00 %
AA100.3310.400.00000	TRAFFIC.CONTRACTUAL	100,000.00	100,000.00	241.45	241.45	99,758.55	99.76 %
AA100.3510.400.00000	DOG CONTROL CONTRACTUAL	30,000.00	30,000.00	0.00	27,633.00	2,367.00	7.89 %
AA100.4020.100.00000	REGISTRAR.PERSONAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
AA100.4020.400.00000	REGISTRAR.CONTRACTUAL	400.00	400.00	0.00	0.00	400.00	100.00 %
AA100.4540.400.00000	AMBULANCE CONTRACTUAL	9,000.00	9,000.00	0.00	4,000.00	5,000.00	55.56 %
AA100.5010.110.00000	HIGHWAY SUPT.ELECTED	54,500.00	54,500.00	4,192.30	8,384.60	46,115.40	84.62 %
AA100.5010.120.00000	HIGHWAY.DEPUTY	5,000.00	5,000.00	384.62	769.24	4,230.76	84.62 %
AA100.5010.130.00000	HIGHWAY.ACCOUNT CLERK	24,399.00	0.00	0.00	0.00	0.00	0.00 %
AA100.5010.131.00000	HIGHWAY.SENIOR CLERK	1.00	24,400.00	6,294.12	7,662.96	16,737.04	68.59 %
AA100.5182.200.00000	STREET LIGHTS RT 332	250,000.00	250,000.00	0.00	0.00	250,000.00	100.00 %
AA100.5182.400.00000	STREET LIGHTING.CONTRACTUAL	26,000.00	26,000.00	2,567.62	2,567.62	23,432.38	90.12 %
AA100.6410.410.00000	PUBLICITY.CONTRACTUAL	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
AA100.6410.420.00000	PUBLICITY.PARK	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %

Monthly Budget Report

For Fiscal: 2022 Period Ending: 02/28/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.6989.400.00000	ECONOMIC DEVELOPMENT.CONTR	25,001.00	25,001.00	0.00	25,000.00	1.00	0.00 %
AA100.7020.141.00000	RECREATION.SR LIFEGUARD	7,320.00	7,320.00	0.00	0.00	7,320.00	100.00 %
AA100.7110.121.00000	PARKS.MAINTENANCE ASSISTANT	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.7110.130.00000	PARK.LABORER F/T	78,081.00	78,081.00	3,100.80	5,426.40	72,654.60	93.05 %
AA100.7110.131.00000	SEASONAL.ONANDA PERSONAL SE	59,317.00	59,317.00	1,727.88	2,972.37	56,344.63	94.99 %
AA100.7110.142.00000	REC.ATTENDANTS GATEHOUSE	11,907.00	11,907.00	0.00	0.00	11,907.00	100.00 %
AA100.7110.143.00000	PARK.LABORERS P/T SEASONAL	45,500.00	45,500.00	0.00	0.00	45,500.00	100.00 %
AA100.7110.200.00000	PARKS.NORMAL.CAP.MAINTENANC	195,769.00	195,769.00	0.00	-64,760.00	260,529.00	133.08 %
AA100.7110.201.00000	PARKS.PRKFUND.NEWREC.EXP.PAR	10,004.00	10,004.00	1,600.00	1,600.00	8,404.00	84.01 %
AA100.7110.400.00000	PARK.CONTRACTUAL	106,063.00	106,063.00	2,937.50	474.83	105,588.17	99.55 %
AA100.7110.402.00000	PARKS.LANDSCAPING	6,080.00	6,080.00	0.00	0.00	6,080.00	100.00 %
AA100.7110.404.00000	PARKS AUBURN TRAIL	12,500.00	12,500.00	0.00	0.00	12,500.00	100.00 %
AA100.7140.141.00000	PLAYGROUND/RECREATION.LIFEGU	42,500.00	42,500.00	0.00	0.00	42,500.00	100.00 %
AA100.7140.400.00000	PLAYGROUND/RECREATION.CONTR	5,330.00	5,330.00	0.00	0.00	5,330.00	100.00 %
AA100.7140.405.00000	RECREATION.EVENTS.MOVIE NIGHT	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
AA100.7140.410.00000	PLAYGROUND/RECREATION.DAY CA	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00 %
AA100.7450.410.00000	MUSEUM.CONTRACTUAL	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00 %
AA100.7510.120.00000	HISTORIAN.PERSONAL SERVICES	3,570.00	3,570.00	0.00	0.00	3,570.00	100.00 %
AA100.7510.400.00000	HISTORIAN.CONTRACTUAL	750.00	750.00	0.00	0.00	750.00	100.00 %
AA100.7550.400.00000	CELEBRATIONS.CONTRACTUAL	5,500.00	5,500.00	0.00	0.00	5,500.00	100.00 %
AA100.7620.400.00000	ADULT RECREATION.CONTRACTUAL	2,502.00	2,502.00	0.00	0.00	2,502.00	100.00 %
AA100.7989.400.00000	FLTV 12.SUPPORT	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.8010.120.00000	PLANNER.PERSONAL SVCS	58,816.00	58,816.00	4,524.30	9,048.60	49,767.40	84.62 %
AA100.8010.141.00000	ZONING.INSPECTOR P/T	17,747.00	17,747.00	591.91	1,055.84	16,691.16	94.05 %
AA100.8010.144.00000	ZONING..OFFICE SPECIALIST I	35,360.00	18,360.00	0.00	0.00	18,360.00	100.00 %
AA100.8010.146.00000	ZONING.SENIOR CLERK	48,797.00	48,797.00	3,579.18	6,291.62	42,505.38	87.11 %
AA100.8010.200.00000	ZONE.PLANNER.CAPITAL.EQUIPME	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
AA100.8010.400.00000	ZONING INSPECTOR.CONTRACTUAL	1,861.00	1,861.00	64.60	129.20	1,731.80	93.06 %
AA100.8010.420.00000	ZONING.PLANNER.CONTRACTUAL	3,520.00	3,520.00	187.85	220.15	3,299.85	93.75 %
AA100.8020.120.00000	PLANNING BOARD.PERSONAL SERV	14,306.00	14,306.00	0.00	0.00	14,306.00	100.00 %
AA100.8020.140.00000	PB STENOGRAPHER P/T.PERSONAL	6,300.00	6,300.00	360.61	557.31	5,742.69	91.15 %
AA100.8020.150.00000	ECB.PERSONAL SERVICES	4,200.00	4,200.00	0.00	0.00	4,200.00	100.00 %
AA100.8020.160.00000	PLAN..ECB SECRETARY STENOGRAP	4,700.00	4,700.00	442.68	664.02	4,035.98	85.87 %
AA100.8020.400.00000	PLANNING BOARD.CONTRACTUAL	7,500.00	7,500.00	380.64	675.64	6,824.36	90.99 %
AA100.8020.405.00000	PLANNING.CIC CONTRACTUAL	1,400.00	1,400.00	0.00	0.00	1,400.00	100.00 %
AA100.8020.410.00000	PLANNING.ENGINEERING.CONTRA	1,500.00	1,500.00	330.00	330.00	1,170.00	78.00 %
AA100.8020.424.00000	PLANNING.UPTOWN	11,250.00	11,250.00	0.00	0.00	11,250.00	100.00 %
AA100.8020.428.00000	PLANNING.HISTORICAL PROJECT TE	750.00	750.00	0.00	-264.00	1,014.00	135.20 %
AA100.8020.431.00000	PLANNING.AFFORDABLEHOUSING	1,500.00	1,500.00	0.00	-10,000.00	11,500.00	766.67 %
AA100.8020.450.00000	PLANNING.ECB.CONTRACTUAL	1,200.00	1,200.00	0.00	-263.00	1,463.00	121.92 %
AA100.8040.120.00000	ZONING BOARD OF APPEALS.PERS	5,691.00	5,691.00	0.00	0.00	5,691.00	100.00 %
AA100.8040.140.00000	ZONING BOARD OF APPEALS SECRE	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
AA100.8040.400.00000	ZONING BOARD OF APPEALS CONT	4,000.00	4,000.00	65.39	65.39	3,934.61	98.37 %
AA100.8140.400.00000	STORMSEWERS.CONTRACTUAL	502.00	502.00	0.00	0.00	502.00	100.00 %
AA100.8160.130.00000	WASTE & RECYCLING MEO.PERSON	106,960.00	106,960.00	6,878.21	10,834.68	96,125.32	89.87 %
AA100.8160.140.00000	WASTE & RECYCLING LABORS PT.PE	38,000.00	38,000.00	4,978.13	8,145.01	29,854.99	78.57 %
AA100.8160.200.00000	WASTE & RECYCLING EQUIPMENT	135,540.00	135,540.00	0.00	42,507.07	93,032.93	68.64 %
AA100.8160.400.00000	WASTE & RECYCLING CONTRACTUA	96,000.00	96,000.00	4,606.85	4,606.85	91,393.15	95.20 %
AA100.8664.121.00000	CODE ENFORCEMENT	71,219.00	71,219.00	5,478.38	10,956.76	60,262.24	84.62 %
AA100.8664.122.00000	CODE ENFORCEMENT	18,016.00	18,016.00	1,385.60	2,419.39	15,596.61	86.57 %
AA100.8664.124.00000	CODE ENFORCEMENT	64,601.00	64,601.00	4,969.30	9,938.60	54,662.40	84.62 %
AA100.8664.200.00000	CODE ENFORCEMENT.CAPITAL.EQU	27,000.00	27,000.00	0.00	0.00	27,000.00	100.00 %
AA100.8664.400.00000	CODE ENFORCEMENT.CONTRACTU	4,620.00	4,620.00	94.76	127.06	4,492.94	97.25 %
AA100.8710.400.00000	CONSERVATION.CONTRACTUAL	17,250.00	17,250.00	525.00	525.00	16,725.00	96.96 %
AA100.8730.450.00000	FORESTRY TREE ADVISORY BOARD	17,300.00	17,300.00	0.00	0.00	17,300.00	100.00 %
AA100.8810.400.00000	CEMETERIES CONTRACTUAL	21,200.00	21,200.00	0.00	0.00	21,200.00	100.00 %
AA100.8989.400.00000	CDGA LAKE MANAGEMENT PLAN	29,500.00	29,500.00	0.00	28,436.00	1,064.00	3.61 %
AA100.9010.800.00000	NYS RETIREMENT	135,000.00	135,000.00	0.00	0.00	135,000.00	100.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	117,000.00	117,000.00	7,453.88	14,951.02	102,048.98	87.22 %
AA100.9040.800.00000	WORKERS COMPENSATION	78,000.00	78,000.00	0.00	87,538.86	-9,538.86	-12.23 %
AA100.9050.800.00000	UNEMPLOYMENT INSURANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.9055.800.00000	DISABILITY INSURANCE	2,500.00	2,500.00	0.00	375.38	2,124.62	84.98 %
AA100.9060.810.00000	MEDICAL INSURANCE	177,000.00	177,000.00	0.00	27,762.08	149,237.92	84.32 %
AA100.9060.811.00000	DENTAL INSURANCE	15,000.00	15,000.00	0.00	2,060.68	12,939.32	86.26 %
AA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	4,000.00	4,000.00	153.84	384.60	3,615.40	90.39 %
AA100.9060.830.00000	HSA ACCOUNT	47,100.00	47,100.00	773.54	21,967.27	25,132.73	53.36 %
AA100.9710.600.00000	SERIAL BONDS.PRINCIPAL	210,000.00	210,000.00	0.00	0.00	210,000.00	100.00 %
AA100.9710.700.00000	SERIAL BONDS.INTEREST	72,813.00	72,813.00	0.00	0.00	72,813.00	100.00 %
AA100.9901.900.00000	INTERFUND TRANSFER	0.00	20,000.00	0.00	20,000.00	0.00	0.00 %
AA100.9901.900.0000R	TRANSFER TO RESERVE	0.00	875,000.00	0.00	875,000.00	0.00	0.00 %
AA100.9950.900.00000	INTERFUND TRANSFER.CAPITAL PR	0.00	125,000.00	0.00	125,000.00	0.00	0.00 %
Expense Total:		4,720,500.00	5,720,500.00	143,906.72	1,485,603.45	4,234,896.55	74.03 %
Fund: AA100 - GENERAL FUND Surplus (Deficit):		0.00	0.00	399,362.17	182,876.43	182,876.43	0.00 %
Fund: AA231 - CONTINGENT/TAX RESERVE							
Revenue							
AA231.2401.00000	INTEREST & EARNINGS.CONT TAX R	0.00	0.00	14.11	28.32	28.32	0.00 %
Revenue Total:		0.00	0.00	14.11	28.32	28.32	0.00 %
Fund: AA231 - CONTINGENT/TAX RESERVE Total:		0.00	0.00	14.11	28.32	28.32	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE							
Revenue							
AA232.2401.00000	INTEREST & EARNING.BUILDING RE	0.00	0.00	3.20	5.63	5.63	0.00 %
AA232.5031.00000	INTERFUND TRANSFER	0.00	0.00	0.00	125,000.00	125,000.00	0.00 %
Revenue Total:		0.00	0.00	3.20	125,005.63	125,005.63	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE Total:		0.00	0.00	3.20	125,005.63	125,005.63	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE							
Revenue							
AA233.2401.00000	INTEREST & EARNING.TECHNOLOG	0.00	0.00	1.32	2.62	2.62	0.00 %
Revenue Total:		0.00	0.00	1.32	2.62	2.62	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE Total:		0.00	0.00	1.32	2.62	2.62	0.00 %
Fund: AA234 - OPEN SPACE RESERVE							
Revenue							
AA234.2401.00000	INTEREST & EARNING.OPEN SPACE	0.00	0.00	159.65	184.86	184.86	0.00 %
AA234.5031.00000	INTERFUND TRANSFER	0.00	0.00	0.00	250,000.00	250,000.00	0.00 %
Revenue Total:		0.00	0.00	159.65	250,184.86	250,184.86	0.00 %
Fund: AA234 - OPEN SPACE RESERVE Total:		0.00	0.00	159.65	250,184.86	250,184.86	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE							
Revenue							
AA235.2401.00000	INTEREST & EARNING.NYS RETIRE	0.00	0.00	5.52	11.10	11.10	0.00 %
Revenue Total:		0.00	0.00	5.52	11.10	11.10	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:		0.00	0.00	5.52	11.10	11.10	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE							
Revenue							
AA237.2401.00000	INTEREST & EARNINGS.BONDED IN	0.00	0.00	6.42	12.88	12.88	0.00 %
Revenue Total:		0.00	0.00	6.42	12.88	12.88	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:		0.00	0.00	6.42	12.88	12.88	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE							
Revenue							
AA238.2401.00000	INTEREST & EARNINGS.SOLID WAS	0.00	0.00	17.93	34.36	34.36	0.00 %
AA238.5031.00000	INTERFUND TRANSFER	0.00	0.00	0.00	250,000.00	250,000.00	0.00 %
Revenue Total:		0.00	0.00	17.93	250,034.36	250,034.36	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:		0.00	0.00	17.93	250,034.36	250,034.36	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: CM100 - (CR) RECREATION.MISCELLANEOUS							
Revenue							
CM100.2001.00000	PARK & RECREATION FEES	0.00	0.00	4,000.00	4,000.00	4,000.00	0.00 %
CM100.2401.00000	INTEREST & EARNINGS	0.00	0.00	22.95	46.95	46.95	0.00 %
Revenue Total:		0.00	0.00	4,022.95	4,046.95	4,046.95	0.00 %
Fund: CM100 - (CR) RECREATION.MISCELLANEOUS Total:		0.00	0.00	4,022.95	4,046.95	4,046.95	0.00 %
Fund: DA100 - HIGHWAY							
Revenue							
DA100.1001.00000	REAL PROPERTY TAXES	865,000.00	865,000.00	0.00	865,000.00	0.00	0.00 %
DA100.1120.00000	NON PROPERTY SALES TAX	2,100,000.00	2,100,000.00	0.00	0.00	-2,100,000.00	100.00 %
DA100.2302.00000	SERVICES/OTHER GOVERNMENTS	142,506.00	142,506.00	71,253.00	71,253.00	-71,253.00	50.00 %
DA100.2303.00000	SALE OF FUEL	2,800.00	2,800.00	535.02	535.02	-2,264.98	80.89 %
DA100.2401.00000	INTEREST & EARNINGS	1,200.00	1,200.00	111.73	240.94	-959.06	79.92 %
DA100.2410.00000	RENTAL OF LABOR/INDIVIDUALS	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00 %
DA100.2414.00000	RENTAL OF EQUIPMENT	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
DA100.2665.00000	SALE OF EQUIPMENT	37,000.00	37,000.00	0.00	0.00	-37,000.00	100.00 %
DA100.3501.00000	NYS STATE AID CHIPS	297,541.00	297,541.00	0.00	0.00	-297,541.00	100.00 %
DA100.9000.00000	APPROPRIATED FUND BALANCE FO	631,189.00	746,783.00	115,594.00	115,594.00	-631,189.00	84.52 %
DA100.9232.00000	HGWY IMPROVEMENT RESERVE FO	175,000.00	175,000.00	0.00	0.00	-175,000.00	100.00 %
Revenue Total:		4,259,736.00	4,375,330.00	187,493.75	1,052,622.96	-3,322,707.04	75.94 %
Expense							
DA100.1420.400.00000	HWY.ATTORNEY.CONTRACTUAL	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
DA100.1440.400.00000	HWY.ENGINEERING.CONTRACTUAL	120,000.00	120,000.00	540.00	540.00	119,460.00	99.55 %
DA100.1710.400.00000	HWY.CONTRACTUAL	12,840.00	12,840.00	317.48	418.10	12,421.90	96.74 %
DA100.5110.130.00000	GENERAL REPAIRS.WAGES F/T	616,807.00	616,807.00	44,071.37	67,079.09	549,727.91	89.12 %
DA100.5110.131.00000	GENERAL REPAIRS.VACATIONBUYB	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
DA100.5110.400.00000	GENERAL REPAIRS.CONTRACTUAL	1,300,001.00	1,300,001.00	4,544.55	4,544.55	1,295,456.45	99.65 %
DA100.5130.200.00000	MACHINERY.CAPITAL.EQUIPMENT	371,006.00	486,600.00	0.00	40,260.00	446,340.00	91.73 %
DA100.5130.400.00000	MACHINERY.CONTRACTUAL..	265,000.00	263,529.62	15,874.60	21,379.81	242,149.81	91.89 %
DA100.5130.400.00204	MACHINERY.CONTRACTUAL.TRUCK	0.00	773.74	122.14	773.74	0.00	0.00 %
DA100.5130.400.00207	MACHINERY.CONTRACTUAL.TRUCK	0.00	386.78	0.00	386.78	0.00	0.00 %
DA100.5130.400.00215	MACHINERY.CONTRACTUAL.TRUCK	0.00	63.49	0.00	63.49	0.00	0.00 %
DA100.5130.400.00217	MACHINERY.CONTRACTUAL.TRUCK	0.00	20.32	0.00	20.32	0.00	0.00 %
DA100.5130.400.00363	MACHINERY.CONTRACTUAL.LOADE	0.00	196.83	196.83	196.83	0.00	0.00 %
DA100.5130.400.00999	MACHINERY.CONTRACTUAL.CHESHI	0.00	29.22	29.22	29.22	0.00	0.00 %
DA100.5130.410.00000	MACHINERY.FUEL METERING	190,000.00	190,000.00	18,825.69	18,825.69	171,174.31	90.09 %
DA100.5142.130.00000	SNOW REMOVAL.WAGES F/T	454,751.00	454,751.00	51,571.33	103,857.66	350,893.34	77.16 %
DA100.5142.400.00000	SNOW REMOVAL.CONTRACTUAL	425,000.00	425,000.00	112,319.26	211,589.02	213,410.98	50.21 %
DA100.9010.800.00000	NYS RETIREMENT	124,000.00	124,000.00	0.00	0.00	124,000.00	100.00 %
DA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	75,000.00	75,000.00	7,116.03	14,281.38	60,718.62	80.96 %
DA100.9040.800.00000	WORKERS COMPENSATION	68,000.00	68,000.00	0.00	64,843.60	3,156.40	4.64 %
DA100.9050.800.00000	UNEMPLOYMENT INSURANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
DA100.9055.800.00000	DISABILITY INSURANCE	500.00	500.00	0.00	128.78	371.22	74.24 %
DA100.9060.810.00000	MEDICAL INSURANCE	152,831.00	152,831.00	0.00	19,024.96	133,806.04	87.55 %
DA100.9060.811.00000	DENTAL INSURANCE	14,500.00	14,500.00	0.00	2,388.86	12,111.14	83.53 %
DA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	4,000.00	4,000.00	615.36	1,153.80	2,846.20	71.16 %
DA100.9060.830.00000	HSA ACCOUNT	52,000.00	52,000.00	0.00	22,000.00	30,000.00	57.69 %
Expense Total:		4,259,736.00	4,375,330.00	256,143.86	593,785.68	3,781,544.32	86.43 %
Fund: DA100 - HIGHWAY Surplus (Deficit):		0.00	0.00	-68,650.11	458,837.28	458,837.28	0.00 %
Fund: DA230 - HWY EQUIPMENT RESERVE							
Revenue							
DA230.2401.00000	INTEREST & EARNING.EQUIPMENT	0.00	0.00	6.33	11.91	11.91	0.00 %
DA230.5031.00000	INTERFUND TRANSFER	0.00	0.00	0.00	125,000.00	125,000.00	0.00 %
Revenue Total:		0.00	0.00	6.33	125,011.91	125,011.91	0.00 %
Fund: DA230 - HWY EQUIPMENT RESERVE Total:		0.00	0.00	6.33	125,011.91	125,011.91	0.00 %

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Fund: DA232 - HWY IMPROVEMENT RESERVE							
Revenue							
DA232.2401.00000	INTEREST & EARNING.HWY IMPRO	0.00	0.00	6.96	13.16	13.16	0.00 %
DA232.5031.00000	INTERFUND TRANSFER	0.00	0.00	0.00	125,000.00	125,000.00	0.00 %
	Revenue Total:	0.00	0.00	6.96	125,013.16	125,013.16	0.00 %
	Fund: DA232 - HWY IMPROVEMENT RESERVE Total:	0.00	0.00	6.96	125,013.16	125,013.16	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE							
Revenue							
DA235.2401.00000	INTEREST & EARNING.SNOW&ICE R	0.00	0.00	6.12	12.28	12.28	0.00 %
	Revenue Total:	0.00	0.00	6.12	12.28	12.28	0.00 %
	Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:	0.00	0.00	6.12	12.28	12.28	0.00 %
Fund: HH100 - CAPITAL PROJECTS							
Revenue							
HH100.2401.00018	INTEREST & EARNINGS.SUCKERBRO	0.00	0.00	11.97	22.25	22.25	0.00 %
HH100.2401.00031	INTEREST & EARNINGS.HISTORICAL	0.00	0.00	0.98	1.87	1.87	0.00 %
HH100.2401.00032	INTEREST & EARNINGS.LGRMIF	0.00	0.00	1.51	2.89	2.89	0.00 %
HH100.2401.00033	INTEREST & EARNINGS.ARP FUNDS	0.00	0.00	31.57	58.67	58.67	0.00 %
HH100.2401.00034	INTEREST & EARNINGS.GATEWAY SI	0.00	0.00	1.74	3.24	3.24	0.00 %
HH100.2401.00035	INTEREST & EARNINGS.UPTOWN IN	0.00	0.00	6.81	6.81	6.81	0.00 %
HH100.2401.0026W	INTEREST & EARNINGS.WATER DIST	0.00	0.00	21.75	40.84	40.84	0.00 %
HH100.5031.00034	INTERFUND TRANSFER.GATEWAY SI	0.00	0.00	0.00	20,000.00	20,000.00	0.00 %
HH100.5031.00035	INTERFUND TRANSFER.UPTOWN IN	0.00	0.00	0.00	125,000.00	125,000.00	0.00 %
	Revenue Total:	0.00	0.00	76.33	145,136.57	145,136.57	0.00 %
Expense							
HH100.1420.400.00027	LEGAL.CONTRACTUAL.PENDLETON	0.00	0.00	375.00	375.00	-375.00	0.00 %
HH100.1460.100.00032	RECORDS MGMT.PERSONAL SERVIC	0.00	0.00	907.50	1,571.25	-1,571.25	0.00 %
HH100.8310.205.0026W	WATER ADMIN.MOBILIZATION & G	0.00	0.00	0.00	110.00	-110.00	0.00 %
	Expense Total:	0.00	0.00	1,282.50	2,056.25	-2,056.25	0.00 %
	Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):	0.00	0.00	-1,206.17	143,080.32	143,080.32	0.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT							
Revenue							
SD600.2401.00000	INTEREST & EARNINGS.RT 332 DRAI	90.00	90.00	6.52	12.12	-77.88	86.53 %
	Revenue Total:	90.00	90.00	6.52	12.12	-77.88	86.53 %
Expense							
SD600.8520.400.00000	MAINTENANCE..RT 332 DRAINAGE	90.00	90.00	0.00	-45,000.00	45,090.00	100.00 %
	Expense Total:	90.00	90.00	0.00	-45,000.00	45,090.00	100.00 %
	Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	6.52	45,012.12	45,012.12	0.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT							
Revenue							
SD605.2401.00000	INTEREST & EARNINGS.LAKEWOOD	18.00	18.00	1.58	2.93	-15.07	83.72 %
	Revenue Total:	18.00	18.00	1.58	2.93	-15.07	83.72 %
Expense							
SD605.8520.400.00000	MAINTENANCE..LAKEWOOD MEAD	18.00	18.00	0.00	0.00	18.00	100.00 %
	Expense Total:	18.00	18.00	0.00	0.00	18.00	100.00 %
	Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplu	0.00	0.00	1.58	2.93	2.93	0.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT							
Revenue							
SD610.2401.00000	INTEREST & EARNINGS.ASHTON DR	8.00	8.00	0.80	1.48	-6.52	81.50 %
	Revenue Total:	8.00	8.00	0.80	1.48	-6.52	81.50 %
Expense							
SD610.8520.400.00000	MAINTENANCE..ASHTON DRAINAG	8.00	8.00	0.00	0.00	8.00	100.00 %
	Expense Total:	8.00	8.00	0.00	0.00	8.00	100.00 %
	Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.80	1.48	1.48	0.00 %

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Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT							
Revenue							
SD615.2401.00000	INTEREST & EARNINGS.FOX RIDGE	22.00	22.00	1.87	3.48	-18.52	84.18 %
SD615.9000.00000	APPROPRIATED FUND BALANCE FO	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
	Revenue Total:	5,022.00	5,022.00	1.87	3.48	-5,018.52	99.93 %
Expense							
SD615.8520.400.00000	MAINTENANCE..FOX RIDGE DRAIN	5,022.00	5,022.00	0.00	0.00	5,022.00	100.00 %
	Expense Total:	5,022.00	5,022.00	0.00	0.00	5,022.00	100.00 %
	Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	1.87	3.48	3.48	0.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT							
Revenue							
SD620.2401.00000	INTEREST & EARNINGS.LANDINGS	5.00	5.00	0.42	0.78	-4.22	84.40 %
	Revenue Total:	5.00	5.00	0.42	0.78	-4.22	84.40 %
Expense							
SD620.8520.400.00000	MAINTENANCE..LANDINGS DRAIN	5.00	5.00	0.00	0.00	5.00	100.00 %
	Expense Total:	5.00	5.00	0.00	0.00	5.00	100.00 %
	Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.42	0.78	0.78	0.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT							
Revenue							
SD625.2401.00000	INTEREST & EARNINGS.OLD BROOK	8.00	8.00	0.75	1.39	-6.61	82.63 %
	Revenue Total:	8.00	8.00	0.75	1.39	-6.61	82.63 %
Expense							
SD625.8520.400.00000	MAINTENANCE..OLD BROOKSIDE D	8.00	8.00	0.00	0.00	8.00	100.00 %
	Expense Total:	8.00	8.00	0.00	0.00	8.00	100.00 %
	Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.75	1.39	1.39	0.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT							
Revenue							
SD630.2401.00000	INTEREST & EARNINGS.LAKESIDE ES	5.00	5.00	0.52	0.96	-4.04	80.80 %
	Revenue Total:	5.00	5.00	0.52	0.96	-4.04	80.80 %
Expense							
SD630.8520.400.00000	MAINTENANCE..LAKESIDE ESTATES	5.00	5.00	0.00	0.00	5.00	100.00 %
	Expense Total:	5.00	5.00	0.00	0.00	5.00	100.00 %
	Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.52	0.96	0.96	0.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT							
Revenue							
SD635.1030.00000	SPECIAL ASSESSMENT.WATERFORD	1,932.00	1,932.00	0.00	1,932.00	0.00	0.00 %
SD635.2401.00000	INTEREST & EARNINGS.WATERFOR	5.00	5.00	0.73	1.36	-3.64	72.80 %
	Revenue Total:	1,937.00	1,937.00	0.73	1,933.36	-3.64	0.19 %
Expense							
SD635.8520.400.00000	MAINTENANCE..WATERFORD POIN	1,937.00	1,937.00	0.00	0.00	1,937.00	100.00 %
	Expense Total:	1,937.00	1,937.00	0.00	0.00	1,937.00	100.00 %
	Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.73	1,933.36	1,933.36	0.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT							
Revenue							
SD640.2401.00000	INTEREST & EARNINGS.STABLEGATE	8.00	8.00	0.99	1.84	-6.16	77.00 %
	Revenue Total:	8.00	8.00	0.99	1.84	-6.16	77.00 %
Expense							
SD640.8520.400.00000	MAINTENANCE..STABLEGATE DRAI	8.00	8.00	0.00	0.00	8.00	100.00 %
	Expense Total:	8.00	8.00	0.00	0.00	8.00	100.00 %
	Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.99	1.84	1.84	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SF450 - FIRE PROTECTION							
Revenue							
SF450.1001.00000	REAL PROPERTY TAXES.FIRE PROTE	1,164,600.00	1,164,600.00	0.00	1,164,600.00	0.00	0.00 %
SF450.2401.00000	INTEREST & EARNINGS.FIRE PROTE	400.00	400.00	67.48	125.42	-274.58	68.65 %
	Revenue Total:	1,165,000.00	1,165,000.00	67.48	1,164,725.42	-274.58	0.02 %
Expense							
SF450.3410.400.00000	FIRE PROTECTION DISTRICT AGREE	1,165,000.00	1,165,000.00	0.00	0.00	1,165,000.00	100.00 %
	Expense Total:	1,165,000.00	1,165,000.00	0.00	0.00	1,165,000.00	100.00 %
	Fund: SF450 - FIRE PROTECTION Surplus (Deficit):	0.00	0.00	67.48	1,164,725.42	1,164,725.42	0.00 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT							
Revenue							
SL700.1001.00000	REAL PROPERTY TAXES.CENTERPOI	1,450.00	1,450.00	0.00	1,450.00	0.00	0.00 %
SL700.2401.00000	INTEREST & EARNINGS.CENTERPOI	6.00	6.00	0.21	0.40	-5.60	93.33 %
SL700.9000.00000	APPROPRIATED FUND BALANCE FO	200.00	200.00	0.00	0.00	-200.00	100.00 %
	Revenue Total:	1,656.00	1,656.00	0.21	1,450.40	-205.60	12.42 %
Expense							
SL700.5182.400.00000	UTILITIES ELECTRIC..CENTERPOINT	1,656.00	1,656.00	215.16	215.16	1,440.84	87.01 %
	Expense Total:	1,656.00	1,656.00	215.16	215.16	1,440.84	87.01 %
	Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-214.95	1,235.24	1,235.24	0.00 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT							
Revenue							
SL705.1001.00000	REAL PROPERTY TAXES.FOX RIDGE L	12,000.00	12,000.00	0.00	12,000.00	0.00	0.00 %
SL705.2401.00000	INTEREST & EARNINGS.FOX RIDGE	6.00	6.00	0.68	1.30	-4.70	78.33 %
	Revenue Total:	12,006.00	12,006.00	0.68	12,001.30	-4.70	0.04 %
Expense							
SL705.5182.200.00000	EQUIPMENT..FOX RIDGE LIGHTING	806.00	806.00	0.00	0.00	806.00	100.00 %
SL705.5182.400.00000	UTILITIES ELECTRIC..FOX RIDGE LIG	10,200.00	10,200.00	812.10	812.10	9,387.90	92.04 %
SL705.5182.401.00000	STREET LIGHTING.MAINTENANCE.F	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
	Expense Total:	12,006.00	12,006.00	812.10	812.10	11,193.90	93.24 %
	Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-811.42	11,189.20	11,189.20	0.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT							
Revenue							
SL710.2401.00000	INTEREST & EARNINGS.LANDINGS L	1.00	1.00	0.07	0.13	-0.87	87.00 %
	Revenue Total:	1.00	1.00	0.07	0.13	-0.87	87.00 %
Expense							
SL710.5182.400.00000	UTILITIES ELECTRIC..LANDINGS LIG	1.00	1.00	0.00	0.00	1.00	100.00 %
	Expense Total:	1.00	1.00	0.00	0.00	1.00	100.00 %
	Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	0.07	0.13	0.13	0.00 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT							
Revenue							
SL715.1001.00000	REAL PROPERTY TAXES.LAKEWOOD	525.00	525.00	0.00	525.00	0.00	0.00 %
SL715.2401.00000	INTEREST & EARNINGS.LAKEWOOD	3.00	3.00	0.19	0.35	-2.65	88.33 %
	Revenue Total:	528.00	528.00	0.19	525.35	-2.65	0.50 %
Expense							
SL715.5182.240.00000	UTILITIES-EQUIPMENT.LAKEWOOD	250.00	250.00	0.00	0.00	250.00	100.00 %
SL715.5182.400.00000	UTILITIES-ELECTRIC.LAKEWOOD ME	278.00	278.00	0.00	0.00	278.00	100.00 %
	Expense Total:	528.00	528.00	0.00	0.00	528.00	100.00 %
	Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus	0.00	0.00	0.19	525.35	525.35	0.00 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT							
Revenue							
SL720.1001.00000	REAL PROPERTY TAXES.FALLBROOK	1,350.00	1,350.00	0.00	1,350.00	0.00	0.00 %
SL720.2401.00000	INTEREST & EARNINGS.FALLBROOK	3.00	3.00	0.18	0.33	-2.67	89.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SL720.9000.00000	APPROPRIATED FUND BALANCE FO	147.00	147.00	0.00	0.00	-147.00	100.00 %
	Revenue Total:	1,500.00	1,500.00	0.18	1,350.33	-149.67	9.98 %
Expense							
SL720.5182.400.00000	UTILITIES ELECTRIC.FALLBROOK PA	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
	Expense Total:	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
	Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Deficit)	0.00	0.00	0.18	1,350.33	1,350.33	0.00 %
Fund: SS800 - SANITARY SEWER							
Revenue							
SS800.1030.00000	SPECIAL ASSESSMENTS..PURDY/MO	18,210.00	18,210.00	0.00	18,210.00	0.00	0.00 %
SS800.2401.00000	INTEREST & EARNINGS.SEWER	14.00	14.00	0.99	1.84	-12.16	86.86 %
	Revenue Total:	18,224.00	18,224.00	0.99	18,211.84	-12.16	0.07 %
Expense							
SS800.9710.600.00000	SERIAL BONDS.PRINCIPAL.PURDY/	18,210.00	18,210.00	0.00	0.00	18,210.00	100.00 %
SS800.9710.700.00000	SERIAL BONDS.INTEREST.PURDY/M	14.00	14.00	0.00	0.00	14.00	100.00 %
	Expense Total:	18,224.00	18,224.00	0.00	0.00	18,224.00	100.00 %
	Fund: SS800 - SANITARY SEWER Surplus (Deficit):	0.00	0.00	0.99	18,211.84	18,211.84	0.00 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT							
Revenue							
SW500.1001.00000	REAL PROPERTY TAXES.CANDGA CO	645,000.00	645,000.00	0.00	645,000.00	0.00	0.00 %
SW500.2140.00000	WATER QUARTERLY SALES.CANDGA	715,000.00	715,000.00	0.00	0.00	-715,000.00	100.00 %
SW500.2142.00000	WATER FILL STATION SALES.CANDG	2,000.00	2,000.00	129.50	129.50	-1,870.50	93.53 %
SW500.2144.00000	WATER NEW SERVICES.CANDGA CO	25,000.00	25,000.00	2,200.00	2,200.00	-22,800.00	91.20 %
SW500.2148.00000	PENALTY ON WATER.CANDGA CON	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
SW500.2389.00000	INTEREST OTHER GOVT	2,215.00	2,215.00	0.00	0.00	-2,215.00	100.00 %
SW500.2401.00000	INTEREST & EARNINGS.CANANDAI	4,500.00	4,500.00	86.90	157.36	-4,342.64	96.50 %
SW500.5031.00000	INTERFUND TRANSFERS.CANDGA C	12,294.00	12,294.00	0.00	0.00	-12,294.00	100.00 %
SW500.9000.00000	APPROPRIATED FUND BALANCE FO	416,749.00	416,749.00	0.00	0.00	-416,749.00	100.00 %
	Revenue Total:	1,827,758.00	1,827,758.00	2,416.40	647,486.86	-1,180,271.14	64.57 %
Expense							
SW500.1910.400.00000	UNALLOCATED INS.CONTRACTUAL.	7,500.00	7,500.00	0.00	0.00	7,500.00	100.00 %
SW500.1990.400.00000	CONTINGENCY.CONTRACTUAL.CAN	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
SW500.8310.120.00000	WATER ADMIN.SUPER.SALARY.CAN	52,020.00	52,020.00	4,001.54	8,003.08	44,016.92	84.62 %
SW500.8310.121.00000	WATER ADMIN.OFFICE SPECIALIST I	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00 %
SW500.8310.122.00000	WATER ADMIN.SENIOR CLERK.CDG	24,399.00	24,399.00	1,430.55	2,776.95	21,622.05	88.62 %
SW500.8310.131.00000	WATER ADMIN.MAINASST.CANDGA	177,963.00	177,963.00	11,379.00	22,167.88	155,795.12	87.54 %
SW500.8310.200.00000	WATER ADMIN.CAP EQUIP.CANDGA	128,501.00	128,501.00	0.00	0.00	128,501.00	100.00 %
SW500.8310.400.00000	WATER ADMIN.CONTRACTUAL.CAN	5,000.00	5,000.00	280.20	312.50	4,687.50	93.75 %
SW500.8310.410.00000	WATER ADMIN.LEGAL SERVICES.CA	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
SW500.8310.420.00000	WATER ADMIN.METER READING.C	28,750.00	28,750.00	732.20	1,877.55	26,872.45	93.47 %
SW500.8310.423.00000	WATER ADMIN.VEHICLE GPS.CAND	1,000.00	1,000.00	81.47	81.47	918.53	91.85 %
SW500.8310.424.00000	WATER ADMIN.TRAINING & DUES.C	3,000.00	3,000.00	160.00	549.00	2,451.00	81.70 %
SW500.8310.450.00000	WATER ADMIN.ENGINEERING.CAN	21,000.00	21,000.00	0.00	0.00	21,000.00	100.00 %
SW500.8320.400.00000	WATER PURCHASES.CONT.CANDGA	505,000.00	505,000.00	0.00	0.00	505,000.00	100.00 %
SW500.8320.420.00000	WATER PURCHASES.UTILITIES.CAN	53,000.00	53,000.00	4,035.97	4,035.97	48,964.03	92.38 %
SW500.8340.440.00000	SERVICES & MAINT.SERVICES & MA	76,700.00	76,700.00	4,565.21	4,620.16	72,079.84	93.98 %
SW500.8397.200.00000	WATER CAP PROJECTS.CAP EQUIP.C	240,000.00	240,000.00	0.00	-39,262.50	279,262.50	116.36 %
SW500.9010.800.00000	NYS RETIREMENT..CANDGA CONS	16,500.00	16,500.00	0.00	0.00	16,500.00	100.00 %
SW500.9030.800.00000	SOCIAL SECURITY...CANDGA CONS	16,000.00	16,000.00	1,140.27	2,495.20	13,504.80	84.41 %
SW500.9040.800.00000	WORKERS COMPENSATION...CAND	6,700.00	6,700.00	0.00	9,726.54	-3,026.54	-45.17 %
SW500.9050.800.00000	UNEMPLOYMENT INSURANCE.CAN	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
SW500.9055.800.00000	DISABILITY INSURANCE...CANDGA C	100.00	100.00	0.00	19.18	80.82	80.82 %
SW500.9060.810.00000	HOSPITAL/MEDICAL INSURANCE.CA	37,600.00	37,600.00	0.00	5,417.55	32,182.45	85.59 %
SW500.9060.811.00000	DENTAL INSURANCE.CANDGA CON	1,500.00	1,500.00	0.00	591.81	908.19	60.55 %
SW500.9060.820.00000	HOSPITAL/MEDICAL INSURANCE.B	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
SW500.9060.830.00000	HOSPITAL/MEDICAL INS.HSA ACCO	13,000.00	13,000.00	0.00	5,475.00	7,525.00	57.88 %
SW500.9090.876.00000	EMP BENEFIT VAC BUYBACK	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %

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SW500.9710.600.00000	SERIAL BONDS PRINCIPAL	263,918.00	263,918.00	0.00	0.00	263,918.00	100.00 %
SW500.9710.700.00000	SERIAL BONDS INTEREST	101,607.00	101,607.00	0.00	0.00	101,607.00	100.00 %
Expense Total:		1,827,758.00	1,827,758.00	27,806.41	28,887.34	1,798,870.66	98.42 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT S		0.00	0.00	-25,390.01	618,599.52	618,599.52	0.00 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT							
Revenue							
SW505.1001.00000	REAL PROPERTY TAXES.CANDGA BR	10,158.00	10,158.00	6,576.00	10,158.00	0.00	0.00 %
SW505.1030.00000	SPECIAL ASSESSMENT.CANDGA BRI	60,588.00	60,588.00	43,010.00	60,588.00	0.00	0.00 %
SW505.2401.00000	INTEREST & EARNINGS.CANANDAI	45.00	45.00	4.16	5.70	-39.30	87.33 %
SW505.9000.00000	APPROPRIATED FUND BALANCE FO	6,514.00	6,514.00	0.00	0.00	-6,514.00	100.00 %
Revenue Total:		77,305.00	77,305.00	49,590.16	70,751.70	-6,553.30	8.48 %
Expense							
SW505.8340.400.00000	SERVICES & MAINTENANCE.CONT.C	13,201.00	13,201.00	0.00	0.00	13,201.00	100.00 %
SW505.9710.600.00000	SERIAL BONDS BRISTOL.PRINCIPAL.	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
SW505.9710.700.00000	SERIAL BONDS BRISTOL.INTEREST.C	38,675.00	38,675.00	0.00	0.00	38,675.00	100.00 %
SW505.9903.900.00000	TRANSFER/WATER-MAINT.CANDGA	1,919.00	1,919.00	0.00	0.00	1,919.00	100.00 %
SW505.9903.901.00000	TRANSFER/WATER-MAINT...CANDG	3,510.00	3,510.00	0.00	0.00	3,510.00	100.00 %
Expense Total:		77,305.00	77,305.00	0.00	0.00	77,305.00	100.00 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Su		0.00	0.00	49,590.16	70,751.70	70,751.70	0.00 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT							
Revenue							
SW515.1001.00000	REAL PROPERTY TAXES.CANDGA-FA	206,004.00	206,004.00	0.00	206,004.00	0.00	0.00 %
SW515.2401.00000	INTEREST & EARNINGS.CANANDAI	40.00	40.00	2.69	15.88	-24.12	60.30 %
Revenue Total:		206,044.00	206,044.00	2.69	206,019.88	-24.12	0.01 %
Expense							
SW515.8350.400.00000	FARM.COMMON WATER.CONTRAC	206,004.00	206,004.00	0.00	206,005.00	-1.00	0.00 %
SW515.8389.400.00000	CDGA.COMMON WATER.CONTRAC	40.00	40.00	0.00	0.00	40.00	100.00 %
Expense Total:		206,044.00	206,044.00	0.00	206,005.00	39.00	0.02 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Sur		0.00	0.00	2.69	14.88	14.88	0.00 %
Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT							
Revenue							
SW520.1001.00000	REAL PROPERTY TAXES.ANDREWS -	7,082.00	7,082.00	0.00	7,082.00	0.00	0.00 %
SW520.2401.00000	INTEREST & EARNINGS.ANDREWS -	2.00	2.00	0.31	0.91	-1.09	54.50 %
Revenue Total:		7,084.00	7,084.00	0.31	7,082.91	-1.09	0.02 %
Expense							
SW520.8350.400.00000	FARM.COMMON WATER.CONT.AN	7,082.00	7,082.00	0.00	7,082.00	0.00	0.00 %
SW520.8389.400.00000	CDGA.COMMON WATER.CONTRAC	2.00	2.00	0.00	0.00	2.00	100.00 %
Expense Total:		7,084.00	7,084.00	0.00	7,082.00	2.00	0.03 %
Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT Surplus		0.00	0.00	0.31	0.91	0.91	0.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT							
Revenue							
SW525.1001.00000	REAL PROPERTY TAXES.MCINTYRE	7,150.00	7,150.00	0.00	7,150.00	0.00	0.00 %
SW525.2401.00000	INTEREST & EARNINGS.MCINTYRE	8.00	8.00	0.64	1.19	-6.81	85.13 %
SW525.9000.00000	APPROPRIATED FUND BALANCE FO	1,332.00	1,332.00	0.00	0.00	-1,332.00	100.00 %
Revenue Total:		8,490.00	8,490.00	0.64	7,151.19	-1,338.81	15.77 %
Expense							
SW525.8340.400.00000	SERVICES & MAINTENANCE.CONT.	779.00	779.00	0.00	0.00	779.00	100.00 %
SW525.9710.600.00000	SERIAL BONDS.PRINCIPAL.MCINTYR	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
SW525.9710.700.00000	SERIAL BONDS.INTEREST.MCINTYRE	3,543.00	3,543.00	0.00	0.00	3,543.00	100.00 %
SW525.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	1,168.00	1,168.00	0.00	0.00	1,168.00	100.00 %
Expense Total:		8,490.00	8,490.00	0.00	0.00	8,490.00	100.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):		0.00	0.00	0.64	7,151.19	7,151.19	0.00 %

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Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT							
Revenue							
SW530.1001.00000	REAL PROPERTY TAXES.EMERSON A	17,925.00	17,925.00	0.00	17,925.00	0.00	0.00 %
SW530.2401.00000	INTEREST & EARNINGS.EMERSON A	2.00	2.00	0.20	1.21	-0.79	39.50 %
	Revenue Total:	17,927.00	17,927.00	0.20	17,926.21	-0.79	0.00 %
Expense							
SW530.8350.400.00000	COMMON WATER.CONTRACTUAL.E	2.00	2.00	0.00	0.00	2.00	100.00 %
SW530.8389.400.00000	COMMON WATER.CONTRACTUAL.E	4,818.00	4,818.00	0.00	4,818.00	0.00	0.00 %
SW530.9710.600.00000	SERIAL BONDS.PRINCIPAL.EMERSON	7,000.00	7,000.00	0.00	7,000.00	0.00	0.00 %
SW530.9710.700.00000	SERIAL BONDS.INTEREST.EMERSON	6,107.00	6,107.00	0.00	6,107.00	0.00	0.00 %
	Expense Total:	17,927.00	17,927.00	0.00	17,925.00	2.00	0.01 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT S		0.00	0.00	0.20	1.21	1.21	0.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT							
Revenue							
SW535.1001.00000	REAL PROPERTY TAXES.COUNTY RO	15,046.00	15,046.00	0.00	15,046.00	0.00	0.00 %
SW535.2401.00000	INTEREST & EARNINGS.EX 36 - COU	12.00	12.00	1.09	2.02	-9.98	83.17 %
SW535.9000.00000	APPROPRIATED FUND BALANCE FO	800.00	800.00	0.00	0.00	-800.00	100.00 %
	Revenue Total:	15,858.00	15,858.00	1.09	15,048.02	-809.98	5.11 %
Expense							
SW535.8340.400.00000	SERVICES & MAIN.CONT.CO RD #30	793.00	793.00	0.00	0.00	793.00	100.00 %
SW535.9710.600.00000	SERIAL BONDS.PRINCIPAL.EX 36 - C	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW535.9710.700.00000	SERIAL BONDS.INTEREST.CO RD #30	8,875.00	8,875.00	0.00	0.00	8,875.00	100.00 %
SW535.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	1,190.00	1,190.00	0.00	0.00	1,190.00	100.00 %
	Expense Total:	15,858.00	15,858.00	0.00	0.00	15,858.00	100.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplu		0.00	0.00	1.09	15,048.02	15,048.02	0.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT							
Revenue							
SW540.1001.00000	REAL PROPERTY TAXES.HOPKINS G	13,000.00	13,000.00	0.00	13,000.00	0.00	0.00 %
SW540.2401.00000	INTEREST & EARNINGS.HOPKINS G	11.00	11.00	0.96	1.79	-9.21	83.73 %
SW540.9000.00000	APPROPRIATED FUND BALANCE FO	1,294.00	1,294.00	0.00	0.00	-1,294.00	100.00 %
	Revenue Total:	14,305.00	14,305.00	0.96	13,001.79	-1,303.21	9.11 %
Expense							
SW540.8340.400.00000	SERVICES & MAIN.CONT.HOPKINS	1,707.00	1,707.00	0.00	0.00	1,707.00	100.00 %
SW540.9710.600.00000	SERIAL BONDS.PRINCIPAL.HOPKINS	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW540.9710.700.00000	SERIAL BONDS.INTEREST.HOPKINS	5,038.00	5,038.00	0.00	0.00	5,038.00	100.00 %
SW540.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	2,560.00	2,560.00	0.00	0.00	2,560.00	100.00 %
	Expense Total:	14,305.00	14,305.00	0.00	0.00	14,305.00	100.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Defici		0.00	0.00	0.96	13,001.79	13,001.79	0.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT							
Revenue							
SW545.1001.00000	REAL PROPERTY TAXES.HICKOX ROA	3,750.00	3,750.00	0.00	3,750.00	0.00	0.00 %
SW545.2401.00000	INTEREST & EARNINGS.HICKOX RO	1.00	1.00	0.38	0.71	-0.29	29.00 %
	Revenue Total:	3,751.00	3,751.00	0.38	3,750.71	-0.29	0.01 %
Expense							
SW545.8340.440.00000	SERVICES & MAINTENANCE.HICKOX	725.00	725.00	0.00	0.00	725.00	100.00 %
SW545.9795.600.00000	DEBT PRIN OTHER GOVT DUE TO O	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
SW545.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	526.00	526.00	0.00	0.00	526.00	100.00 %
	Expense Total:	3,751.00	3,751.00	0.00	0.00	3,751.00	100.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):		0.00	0.00	0.38	3,750.71	3,750.71	0.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT							
Revenue							
SW550.1001.00000	REAL PROPERTY TAXES.NOTT RD EX	6,200.00	6,200.00	0.00	6,200.00	0.00	0.00 %
SW550.2401.00000	INTEREST & EARNINGS.NOTT RD EX	4.00	4.00	0.47	0.87	-3.13	78.25 %

Monthly Budget Report

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SW550.9000.00000	APPROPRIATED FUND BALANCE FO	699.00	699.00	0.00	0.00	-699.00	100.00 %
	Revenue Total:	6,903.00	6,903.00	0.47	6,200.87	-702.13	10.17 %
	Expense						
SW550.8340.400.00000	SERVICES & MAINTENANCE.CONTR	467.00	467.00	0.00	0.00	467.00	100.00 %
SW550.9710.600.00000	SERIAL BONDS.PRINCIPAL.NOTT RD	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
SW550.9710.700.00000	SERIAL BONDS.INTEREST.NOTT RD	1,736.00	1,736.00	0.00	0.00	1,736.00	100.00 %
SW550.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	700.00	700.00	0.00	0.00	700.00	100.00 %
	Expense Total:	6,903.00	6,903.00	0.00	0.00	6,903.00	100.00 %
	Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.47	6,200.87	6,200.87	0.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT							
	Revenue						
SW555.1001.00000	REAL PROPERTY TAXES.CO RD 32 EX	11,730.00	11,730.00	0.00	11,730.00	0.00	0.00 %
SW555.2401.00000	INTEREST & EARNINGS.CO RD 32 E	7.00	7.00	0.83	1.54	-5.46	78.00 %
	Revenue Total:	11,737.00	11,737.00	0.83	11,731.54	-5.46	0.05 %
	Expense						
SW555.8340.400.00000	SERVICES & MAIN.CONT.CO RD 32	480.00	480.00	0.00	0.00	480.00	100.00 %
SW555.9795.650.00000	DEBT PRINCIPAL DUE TO OTHER GO	8,321.00	8,321.00	0.00	0.00	8,321.00	100.00 %
SW555.9795.700.00000	DEBT INTEREST DUE TO OTHER GO	2,215.00	2,215.00	0.00	0.00	2,215.00	100.00 %
SW555.9903.900.00000	TRANSFER/WATER-MAINTENANCE.	721.00	721.00	0.00	0.00	721.00	100.00 %
	Expense Total:	11,737.00	11,737.00	0.00	0.00	11,737.00	100.00 %
	Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit)	0.00	0.00	0.83	11,731.54	11,731.54	0.00 %
	Report Surplus (Deficit):	0.00	0.00	357,020.84	3,654,606.29	3,654,606.29	0.00 %

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: AA100 - GENERAL FUND						
Revenue	4,720,500.00	5,720,500.00	543,268.89	1,668,479.88	-4,052,020.12	70.83 %
Expense	4,720,500.00	5,720,500.00	143,906.72	1,485,603.45	4,234,896.55	74.03 %
Fund: AA100 - GENERAL FUND Surplus (Deficit):	0.00	0.00	399,362.17	182,876.43	182,876.43	0.00 %
Fund: AA231 - CONTINGENT/TAX RESERVE						
Revenue	0.00	0.00	14.11	28.32	28.32	0.00 %
Fund: AA231 - CONTINGENT/TAX RESERVE Total:	0.00	0.00	14.11	28.32	28.32	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE						
Revenue	0.00	0.00	3.20	125,005.63	125,005.63	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE Total:	0.00	0.00	3.20	125,005.63	125,005.63	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE						
Revenue	0.00	0.00	1.32	2.62	2.62	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE Total:	0.00	0.00	1.32	2.62	2.62	0.00 %
Fund: AA234 - OPEN SPACE RESERVE						
Revenue	0.00	0.00	159.65	250,184.86	250,184.86	0.00 %
Fund: AA234 - OPEN SPACE RESERVE Total:	0.00	0.00	159.65	250,184.86	250,184.86	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE						
Revenue	0.00	0.00	5.52	11.10	11.10	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:	0.00	0.00	5.52	11.10	11.10	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE						
Revenue	0.00	0.00	6.42	12.88	12.88	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:	0.00	0.00	6.42	12.88	12.88	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE						
Revenue	0.00	0.00	17.93	250,034.36	250,034.36	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:	0.00	0.00	17.93	250,034.36	250,034.36	0.00 %
Fund: CM100 - (CR) RECREATION.MISCELLANEOUS						
Revenue	0.00	0.00	4,022.95	4,046.95	4,046.95	0.00 %
Fund: CM100 - (CR) RECREATION.MISCELLANEOUS Total:	0.00	0.00	4,022.95	4,046.95	4,046.95	0.00 %
Fund: DA100 - HIGHWAY						
Revenue	4,259,736.00	4,375,330.00	187,493.75	1,052,622.96	-3,322,707.04	75.94 %
Expense	4,259,736.00	4,375,330.00	256,143.86	593,785.68	3,781,544.32	86.43 %
Fund: DA100 - HIGHWAY Surplus (Deficit):	0.00	0.00	-68,650.11	458,837.28	458,837.28	0.00 %
Fund: DA230 - HWY EQUIPMENT RESERVE						
Revenue	0.00	0.00	6.33	125,011.91	125,011.91	0.00 %
Fund: DA230 - HWY EQUIPMENT RESERVE Total:	0.00	0.00	6.33	125,011.91	125,011.91	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE						
Revenue	0.00	0.00	6.96	125,013.16	125,013.16	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE Total:	0.00	0.00	6.96	125,013.16	125,013.16	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE						
Revenue	0.00	0.00	6.12	12.28	12.28	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:	0.00	0.00	6.12	12.28	12.28	0.00 %
Fund: HH100 - CAPITAL PROJECTS						
Revenue	0.00	0.00	76.33	145,136.57	145,136.57	0.00 %
Expense	0.00	0.00	1,282.50	2,056.25	-2,056.25	0.00 %
Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):	0.00	0.00	-1,206.17	143,080.32	143,080.32	0.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT						
Revenue	90.00	90.00	6.52	12.12	-77.88	86.53 %
Expense	90.00	90.00	0.00	-45,000.00	45,090.00	0.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	6.52	45,012.12	45,012.12	0.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT						
Revenue	18.00	18.00	1.58	2.93	-15.07	83.72 %

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Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense	18.00	18.00	0.00	0.00	18.00	100.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplu	0.00	0.00	1.58	2.93	2.93	0.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT						
Revenue	8.00	8.00	0.80	1.48	-6.52	81.50 %
Expense	8.00	8.00	0.00	0.00	8.00	100.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.80	1.48	1.48	0.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT						
Revenue	5,022.00	5,022.00	1.87	3.48	-5,018.52	99.93 %
Expense	5,022.00	5,022.00	0.00	0.00	5,022.00	100.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	1.87	3.48	3.48	0.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT						
Revenue	5.00	5.00	0.42	0.78	-4.22	84.40 %
Expense	5.00	5.00	0.00	0.00	5.00	100.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.42	0.78	0.78	0.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT						
Revenue	8.00	8.00	0.75	1.39	-6.61	82.63 %
Expense	8.00	8.00	0.00	0.00	8.00	100.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Defic	0.00	0.00	0.75	1.39	1.39	0.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT						
Revenue	5.00	5.00	0.52	0.96	-4.04	80.80 %
Expense	5.00	5.00	0.00	0.00	5.00	100.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (De	0.00	0.00	0.52	0.96	0.96	0.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT						
Revenue	1,937.00	1,937.00	0.73	1,933.36	-3.64	0.19 %
Expense	1,937.00	1,937.00	0.00	0.00	1,937.00	100.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (D	0.00	0.00	0.73	1,933.36	1,933.36	0.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT						
Revenue	8.00	8.00	0.99	1.84	-6.16	77.00 %
Expense	8.00	8.00	0.00	0.00	8.00	100.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	0.99	1.84	1.84	0.00 %
Fund: SF450 - FIRE PROTECTION						
Revenue	1,165,000.00	1,165,000.00	67.48	1,164,725.42	-274.58	0.02 %
Expense	1,165,000.00	1,165,000.00	0.00	0.00	1,165,000.00	100.00 %
Fund: SF450 - FIRE PROTECTION Surplus (Deficit):	0.00	0.00	67.48	1,164,725.42	1,164,725.42	0.00 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT						
Revenue	1,656.00	1,656.00	0.21	1,450.40	-205.60	12.42 %
Expense	1,656.00	1,656.00	215.16	215.16	1,440.84	87.01 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-214.95	1,235.24	1,235.24	0.00 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT						
Revenue	12,006.00	12,006.00	0.68	12,001.30	-4.70	0.04 %
Expense	12,006.00	12,006.00	812.10	812.10	11,193.90	93.24 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-811.42	11,189.20	11,189.20	0.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT						
Revenue	1.00	1.00	0.07	0.13	-0.87	87.00 %
Expense	1.00	1.00	0.00	0.00	1.00	100.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	0.07	0.13	0.13	0.00 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT						
Revenue	528.00	528.00	0.19	525.35	-2.65	0.50 %
Expense	528.00	528.00	0.00	0.00	528.00	100.00 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus	0.00	0.00	0.19	525.35	525.35	0.00 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT						
Revenue	1,500.00	1,500.00	0.18	1,350.33	-149.67	9.98 %
Expense	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Defici	0.00	0.00	0.18	1,350.33	1,350.33	0.00 %

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Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SS800 - SANITARY SEWER						
Revenue	18,224.00	18,224.00	0.99	18,211.84	-12.16	0.07 %
Expense	18,224.00	18,224.00	0.00	0.00	18,224.00	100.00 %
Fund: SS800 - SANITARY SEWER Surplus (Deficit):	0.00	0.00	0.99	18,211.84	18,211.84	0.00 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT						
Revenue	1,827,758.00	1,827,758.00	2,416.40	647,486.86	-1,180,271.14	64.57 %
Expense	1,827,758.00	1,827,758.00	27,806.41	28,887.34	1,798,870.66	98.42 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT S	0.00	0.00	-25,390.01	618,599.52	618,599.52	0.00 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT						
Revenue	77,305.00	77,305.00	49,590.16	70,751.70	-6,553.30	8.48 %
Expense	77,305.00	77,305.00	0.00	0.00	77,305.00	100.00 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Su	0.00	0.00	49,590.16	70,751.70	70,751.70	0.00 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT						
Revenue	206,044.00	206,044.00	2.69	206,019.88	-24.12	0.01 %
Expense	206,044.00	206,044.00	0.00	206,005.00	39.00	0.02 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Sur	0.00	0.00	2.69	14.88	14.88	0.00 %
Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT						
Revenue	7,084.00	7,084.00	0.31	7,082.91	-1.09	0.02 %
Expense	7,084.00	7,084.00	0.00	7,082.00	2.00	0.03 %
Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT Surplus	0.00	0.00	0.31	0.91	0.91	0.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT						
Revenue	8,490.00	8,490.00	0.64	7,151.19	-1,338.81	15.77 %
Expense	8,490.00	8,490.00	0.00	0.00	8,490.00	100.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.64	7,151.19	7,151.19	0.00 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT						
Revenue	17,927.00	17,927.00	0.20	17,926.21	-0.79	0.00 %
Expense	17,927.00	17,927.00	0.00	17,925.00	2.00	0.01 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT S	0.00	0.00	0.20	1.21	1.21	0.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT						
Revenue	15,858.00	15,858.00	1.09	15,048.02	-809.98	5.11 %
Expense	15,858.00	15,858.00	0.00	0.00	15,858.00	100.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplu	0.00	0.00	1.09	15,048.02	15,048.02	0.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT						
Revenue	14,305.00	14,305.00	0.96	13,001.79	-1,303.21	9.11 %
Expense	14,305.00	14,305.00	0.00	0.00	14,305.00	100.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Defici	0.00	0.00	0.96	13,001.79	13,001.79	0.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT						
Revenue	3,751.00	3,751.00	0.38	3,750.71	-0.29	0.01 %
Expense	3,751.00	3,751.00	0.00	0.00	3,751.00	100.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.38	3,750.71	3,750.71	0.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT						
Revenue	6,903.00	6,903.00	0.47	6,200.87	-702.13	10.17 %
Expense	6,903.00	6,903.00	0.00	0.00	6,903.00	100.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):	0.00	0.00	0.47	6,200.87	6,200.87	0.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT						
Revenue	11,737.00	11,737.00	0.83	11,731.54	-5.46	0.05 %
Expense	11,737.00	11,737.00	0.00	0.00	11,737.00	100.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit)	0.00	0.00	0.83	11,731.54	11,731.54	0.00 %
Report Surplus (Deficit):	0.00	0.00	357,020.84	3,654,606.29	3,654,606.29	0.00 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
AA100 - GENERAL FUND	0.00	0.00	399,362.17	182,876.43	182,876.43
AA231 - CONTINGENT/TAX RESER	0.00	0.00	14.11	28.32	28.32
AA232 - CAMPUS REPAIR RESERV	0.00	0.00	3.20	125,005.63	125,005.63
AA233 - TECHNOLOGY RESERVE	0.00	0.00	1.32	2.62	2.62
AA234 - OPEN SPACE RESERVE	0.00	0.00	159.65	250,184.86	250,184.86
AA235 - NYS EMPLOYEE SYSTEM F	0.00	0.00	5.52	11.10	11.10
AA237 - BONDED INDEBTEDNESS	0.00	0.00	6.42	12.88	12.88
AA238 - SOLID WASTE MANAGEN	0.00	0.00	17.93	250,034.36	250,034.36
CM100 - (CR) RECREATION.MISCE	0.00	0.00	4,022.95	4,046.95	4,046.95
DA100 - HIGHWAY	0.00	0.00	-68,650.11	458,837.28	458,837.28
DA230 - HWY EQUIPMENT RESER	0.00	0.00	6.33	125,011.91	125,011.91
DA232 - HWY IMPROVEMENT RES	0.00	0.00	6.96	125,013.16	125,013.16
DA235 - SNOW/ICE REMOVAL RD	0.00	0.00	6.12	12.28	12.28
HH100 - CAPITAL PROJECTS	0.00	0.00	-1,206.17	143,080.32	143,080.32
SD600 - RT 332 DRAINAGE DISTRI	0.00	0.00	6.52	45,012.12	45,012.12
SD605 - LAKEWOOD MEADOWS D	0.00	0.00	1.58	2.93	2.93
SD610 - ASHTON DRAINAGE DIST	0.00	0.00	0.80	1.48	1.48
SD615 - FOX RIDGE DRAINAGE DIS	0.00	0.00	1.87	3.48	3.48
SD620 - LANDINGS DRAINAGE DIS	0.00	0.00	0.42	0.78	0.78
SD625 - OLD BROOKSIDE DRAINAC	0.00	0.00	0.75	1.39	1.39
SD630 - LAKESIDE ESTATES DRAIN	0.00	0.00	0.52	0.96	0.96
SD635 - WATERFORD POINT DRAI	0.00	0.00	0.73	1,933.36	1,933.36
SD640 - STABLEGATE DRAINAGE C	0.00	0.00	0.99	1.84	1.84
SF450 - FIRE PROTECTION	0.00	0.00	67.48	1,164,725.42	1,164,725.42
SL700 - CENTERPOINT LIGHTING C	0.00	0.00	-214.95	1,235.24	1,235.24
SL705 - FOX RIDGE LIGHTING DIST	0.00	0.00	-811.42	11,189.20	11,189.20
SL710 - LANDINGS LIGHTING DIST	0.00	0.00	0.07	0.13	0.13
SL715 - LAKEWOOD MEADOWS LI	0.00	0.00	0.19	525.35	525.35
SL720 - FALLBROOK PARK LIGHTIN	0.00	0.00	0.18	1,350.33	1,350.33
SS800 - SANITARY SEWER	0.00	0.00	0.99	18,211.84	18,211.84
SW500 - CANANDAIGUA CONSOLI	0.00	0.00	-25,390.01	618,599.52	618,599.52
SW505 - CANANDAIGUA BRISTOL	0.00	0.00	49,590.16	70,751.70	70,751.70
SW515 - CANANDAIGUA-FARMIN	0.00	0.00	2.69	14.88	14.88
SW520 - ANDREWS - NORTH ROA	0.00	0.00	0.31	0.91	0.91
SW525 - MCINTYRE ROAD WATER	0.00	0.00	0.64	7,151.19	7,151.19
SW530 - EMERSON ALLEN TOWNI	0.00	0.00	0.20	1.21	1.21
SW535 - EX 36 - COUNTY ROAD #:	0.00	0.00	1.09	15,048.02	15,048.02
SW540 - HOPKINS GRIMBLE WATI	0.00	0.00	0.96	13,001.79	13,001.79
SW545 - HICKOX ROAD WATER DI	0.00	0.00	0.38	3,750.71	3,750.71
SW550 - NOTT RD EXT. 40 WATER	0.00	0.00	0.47	6,200.87	6,200.87
SW555 - CO RD 32 EXT. 41 WATE	0.00	0.00	0.83	11,731.54	11,731.54
Report Surplus (Deficit):	0.00	0.00	357,020.84	3,654,606.29	3,654,606.29

ATTACHMENT 3



2021

Annual Report



City of Canandaigua
Fire Department



FIRE DEPARTMENT 2021 ANNUAL REPORT



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FIRE DEPARTMENT 2021 ANNUAL REPORT



INTRODUCTION

The City of Canandaigua Fire Department is dedicated to providing quality, timely and professional fire and emergency services to those who live in, work in, and visit the City and Town of Canandaigua as well as the surrounding communities. We have provided this exceptional service for over 200 years and will continue to do so for many years to come.

I have the honor of leading an amazing group of dedicated experienced firefighters whose focus is to provide superior service. We will continue to work hard to achieve the highest levels of preparedness, prevention, quality customer service and community involvement through continuous improvement and training.

We offer professional and efficient fire suppression, emergency medical services, rescue services, emergency preparedness, fire prevention and public education. Firefighters protect our community 24 hours a day, 7 days a week, 365 days a year. Our department operates with career personnel on duty in our two fire stations to rapidly deploy apparatus to fires and other emergencies, while additional volunteer and career personnel respond directly to the incident scene.

As we evolve, our community grows and matures, our mission to protect life and property from fires, accidents, medical emergencies and environmental threats has also transformed to one that is not merely limited to "traditional" fire services but to encompass all threats and hazards to public safety.

On behalf of the dedicated, well-trained, professional career and volunteer members of the City of Canandaigua Fire Department, it was my pleasure to present our 2021 Annual Report for your review. Please contact me if you have any additional questions or have suggestions to improve our services to you. Thank you for allowing us to serve you.

In Service,

Frank A. Magnera

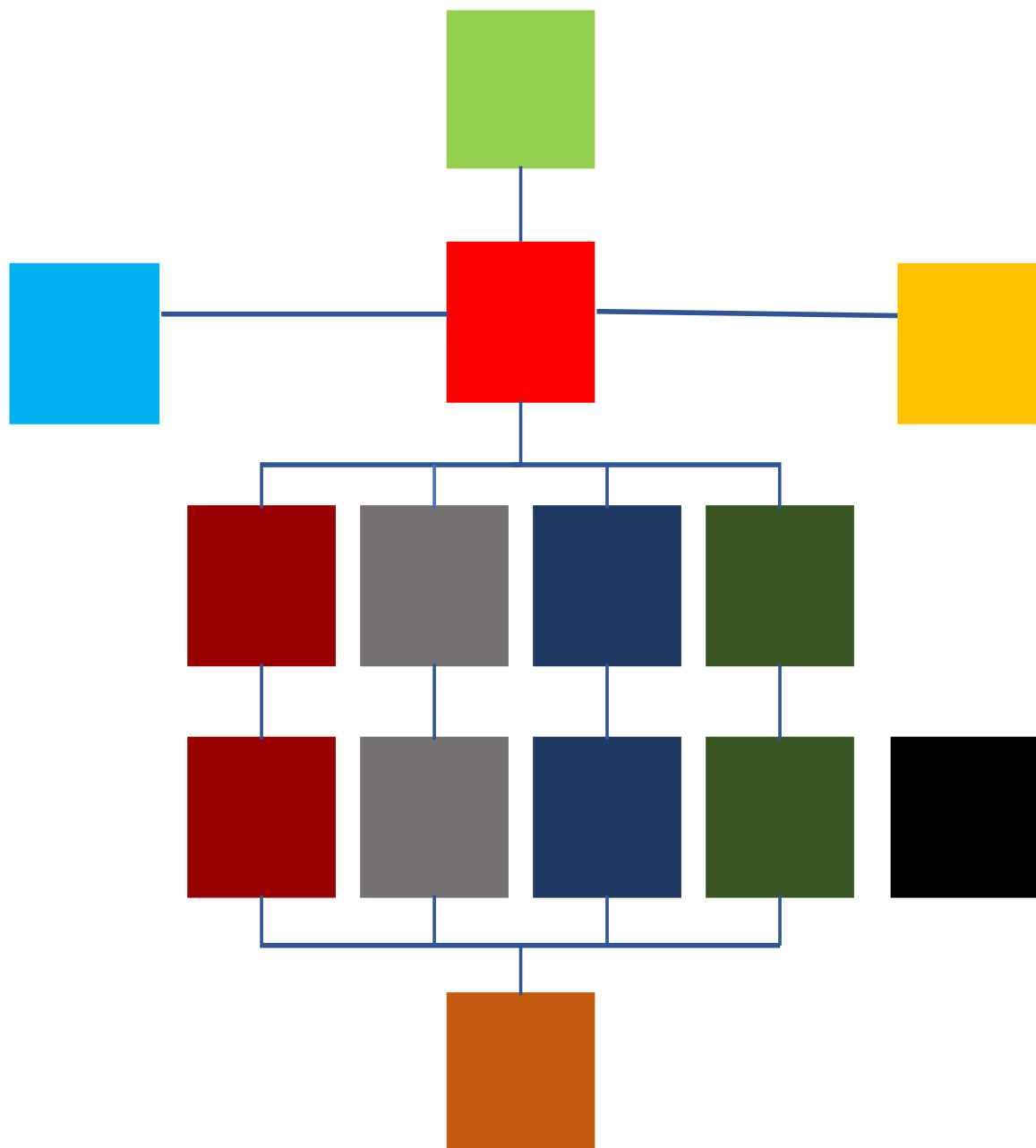
Frank Magnera, MS, CFPS
Fire Chief & Fire Marshal



FIRE DEPARTMENT 2021 ANNUAL REPORT



2022 FIRE DEPARTMENT STRUCTURE





FIRE DEPARTMENT 2021 ANNUAL REPORT



2022 DEPARTMENT ROSTER

CAREER

1. FRANK MAGNERA – FIRE CHIEF / EMT
2. SAM LOIACONO - CAPTAIN
3. JAY BOOCK – CAPTAIN / EMT
4. CORY MASSETH – CAPTAIN / EMT
5. BEN CRAMER – CAPTAIN / EMT / MTO
6. RON BEMENT – FF / EMT
7. MATT BEMENT – FF / EMT
8. TAYLOR NORTHRUP – FF / EMT
9. ADAM FAVILLE – FF / EMT
10. KEVIN FREDERES – FF / EMT
11. RYAN FOSTER – FF/ EMT
12. ADAM PALUMBO – FF/ EMT
13. TATE CASTLE – FF/ EMT
14. JAKE BEMENT– FF/ EMT
15. KEGHAN KELLY – FF/ EMT
16. DAN CONKLIN – FF/ PARAMEDIC

VOLUNTEER

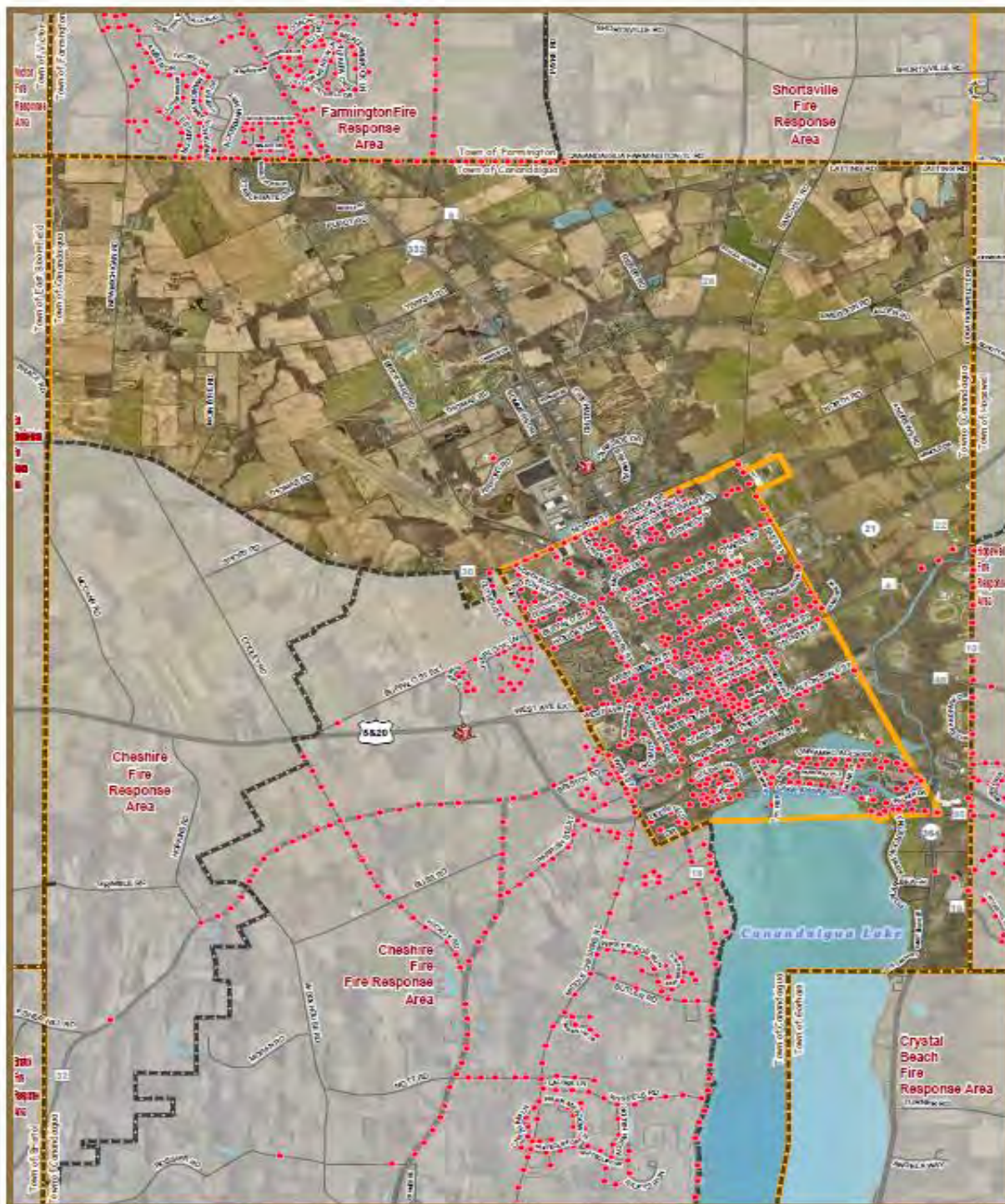
1. DAN SPEERS - INTERIOR
2. JAMES BANCROFT - EXTERIOR
3. RICH BARTELL – EXTERIOR
4. RYAN ZANGHI - EXTERIOR
5. DUDLEY PURBECK - EXTERIOR
6. MAX MAHONEY - EXTERIOR
7. CHRIS NORRIS - EXTERIOR

PART-TIME

1. DEBRA YACUZZO – OFFICE MANAGER
2. JAY BOOCK – CAPTAIN / FIRE INSPECTOR



FIRE DEPARTMENT 2021 ANNUAL REPORT



Canandaigua Fire Response Area



Prepared by the
Ontario County
GIS Program
Canandaigua, New York
2022

INFORMATION NOT TO BE USED FOR
THIS MAP AND INFORMATION IS PROVIDED AS IS AND
ONTARIO COUNTY, MADISON COUNTY, SENeca COUNTY,
YATES COUNTY, AND ONEIDA COUNTY, NEW YORK,
RESPECTIVELY, EXPRESSLY DISCLAIM ANY
WARRANTY OF TITLE, MERCHANTABILITY,
ACCURACY, AND THAT OF THE INFORMATION
CONTAINED HEREIN. THE USER ASSUMES ALL
RISK AND RESPONSIBILITY FOR THE USE OF THE
MAP AND INFORMATION FOR PURPOSES INTENDED.



DATA SOURCES:
Ontario County
NYS GIS Program
EagleView (2021)



FIRE DEPARTMENT 2021 ANNUAL REPORT



ANNUAL REPORT SUMMARY

Our community is booming and so is our fire rescue services. 2021 was a monumental year and we are proud to share many accomplishments with our community. We worked to expand our services to the community while simultaneously protecting the health and safety of our firefighters, yet we never stopped thinking about the future and where we are heading.

In 2021, the City of Canandaigua Fire Department responded to **2184** calls for service which includes **505** in the Town of Canandaigua contracted response area. This represents the most incident responses ever in a single year in our 206-year history. Total incident numbers are up **27.5%** from 2020 (1713 Incidents) and continue an upward trend.

There was an **20%** decrease in **total fire incidents** (84 in 2020 and 67 in 2021), but, the overall majority were confined cooking fires, cooking related fires with minimal property loss as well as a couple notable structure fires.

There was a **24%** increase from 2020 in **Emergency Medical Services** and **Rescue** related incidents which includes **Motor Vehicle Accidents**. Other common incidents CFD responded to were natural gas emergencies, carbon monoxide emergencies, and public service calls.

Automatic fire alarm activations are slightly up from the previous year. It is good to note, the overwhelming majority of the time, automatic alarms are not considered nuisance activations. The majority of these occurrences were either a real fire or smoke events and the fire alarm system worked as designed.

Simultaneous incidents were up in the overall district. In 2021, **29.5%** of all incidents were simultaneous or overlapping, meaning, one or more incidents occurred during the same time. Simultaneous incidents can cause peak demand on the entire public safety system and stretch resources thin. These occurrences were up **28%** from 2020.

In 2021, the busiest day of the week for incidents was on **Fridays**. The busiest time of the day for incidents was from **2 PM to 3 PM**.

This report, unfortunately again, would not be complete without providing an overview of the Coronavirus (COVID-19) operational impacts throughout the year. We innovatively created, implemented, and enhanced our response to COVID-19. I also would be remiss if I did not include a big thank you to our Firefighters as well as our counterpart first responders, Law Enforcement and EMS, for their selfless actions and continued commitment during the COVID 19 Pandemic. To date, we were able to continue 24/7 operations without any interruption of services due to this pandemic.

The Fire Department is still undergoing changes and growing. In 2018, the City and Town of Canandaigua collaborated to complete an analysis of the fire services, service delivery and fire staffing models for both communities. The analysis was completed by the Center of Public Safety Management (CPSM). CPSM issued a final report in July 2018 which included 26



FIRE DEPARTMENT 2021 ANNUAL REPORT



recommendations for consideration. The Fire Department rapidly addressed these recommendations and put forth a course of action to implement them. The full report can be found on the City of Canandaigua webpage. The Fire Department is happy to announce that it has implemented all of the recommendations that were in their control except for the regionalization of the fire services. Adding career manpower to the Department roster is also currently being addressed. In 2021, CFD added two additional firefighter / EMT to the roster. In February, Ryan Foster was hired. He graduated the fire academy in June. After 16 additional weeks of intensive field training, he was given regular shift assignments and rotated into the schedule. In August, Tate Castle was hired. He graduated the fire academy in November and is still undergoing his 16-week field training.

In June of 2021, Captain Donald Phillips retired with 29 years of dedicated service to the City and Town of Canandaigua. Captain Phillips will definitely be missed and his knowledge and experience are irreplaceable. He has served as a good role model for the newer firefighters coming into the department as well his coolness under pressure at fire scenes also made impressions on other firefighters.

In August, Firefighter / EMT Ben Cramer was promoted to Captain. Captain Cramer also assumes the Municipal Training Officer (MTO) position and continues to oversee the Fire Training Program. As well as his duties as the EMS Coordinator, Ben is tasked with providing, coordinating and ensuring members fulfill the annual training requirements and cadet training program.

In 2021, we reviewed and updated the Departments Mutual Aid Box Alarm System or MABAS. MABAS provides emergency rapid response and sustained operations when a jurisdiction or region is stricken by an overwhelming event generated by manmade, technological, or environmental threats. Calls for mutual aid usually are the results of incident escalations as determined by the incident commander. The responses required from other Fire Departments are predefined, so a 911 dispatcher can call the appropriate resources as determined by the "run card" for such an incident. This plan outlines all appropriate alarm levels, box areas and is reviewed yearly and updated as needed.

Canandaigua Fire Department remains a leader in the delivery of high-quality emergency services. Services that include, fire suppression, basic life support first response (BLSFR), rescue services such as entanglement extrication, rope, ice/cold water rescue, open water rescue, aircraft rescue and firefighting (ARFF), confined space rescue, hazardous materials, and many other technical disciplines.

Training continues as one of our top priorities. We strive to be one of the most comprehensive, well-trained departments in the State of New York. All personnel are cross-trained in firefighting and emergency medical services, ensuring efficient fire suppression delivery, technical rescue, vehicle extrication, and emergency medical care (EMS). Many of our members can be found training or researching almost daily on topics such as but not limited to fire suppression, EMS, hazardous materials, specialized technical rescue, and or fire chemistry and dynamics.



FIRE DEPARTMENT 2021 ANNUAL REPORT



We continually evaluate all aspects of emergency preparedness to assure our community is properly capable to handle a vast range of potential threats and hazards. CFD is an "all-hazards" department capable of responding to everything from a minor medical call to a regional natural disaster. CFD will assist businesses and organizations in reviewing their emergency preparedness plans and critique their actual "live fire drills" when requested. Additionally, our members offer portable fire extinguisher training to local businesses, at special events and to civic groups.

Our skilled Fire Prevention team continues to provide fire safety education to area schools, civic groups and the community. Ultimately, our fire prevention messages have impacted hundreds of children and adults around the area. Typically, throughout the year, CFD conducts numerous fire station tours and attends numerous community events. Community Risk Reduction is a top priority and we continue to think of new ways to offer fire prevention education and risk reduction to the community. Community education offers a variety of programs to teach adults and children on fire safety and injury prevention by visiting schools, civic organizations, communities, local events and safety fairs. The goal is to provide residents with the knowledge to help keep them safe in the event of an emergency.

Our part-time Fire Inspector, continues to conduct commercial fire and property maintenance inspections as well as educate business and property owners in regard to code compliancy and risk reduction. Last year, the Inspection Office completed a total of **456 Fire Inspections, 123 Public Assembly Occupancy Inspections** and **162 operating permits were issued**. CFD's Office Manager Deb Yacuzzo has redesigned our fire inspection database, permitting and streamlined billing and other operations. As well, the Chiefs Office conducts numerous plan reviews to determine if the submitted plans (building plans, site plans, fire protection plans and other plans) meet the requirements of the various Codes and Standards that have been adopted by the City and Town throughout the year.

Yearly, our skilled Fire Investigators conduct and lead all fire investigations to determine origin and cause of all fires. The purpose of a fire investigation is to determine how the fire started and why the fire behaved the way it did. Data collected through fire investigations is a key element in addressing a community's fire problem or trends.

The Fire Department continues to add the highest quality apparatus and equipment to our fleet. We are currently replacing outdated equipment and seeking new technology as well as equipment to better serve the community. For example, capital improvement projects and building upgrades continue at Fire Station # 1. In 2021, the apparatus bay floor project was completed. This project is highlighted more below. In addition, more technical rescue equipment was purchased, including radios, HAZMAT meters, ropes and rigging equipment, and PPE.



FIRE DEPARTMENT 2021 ANNUAL REPORT



With the support of the Citizens, Mayor, Town Supervisor, City Council, Town Board, City Manager and Town Manager and their respective staff, as well as the other City/Town departments and supporting governmental agencies, we will continue to be a model organization that prides itself on being proactive, efficient, and effective in our delivery of emergency services.



FIRE DEPARTMENT 2021 ANNUAL REPORT



2021 NOTABLE INCIDENTS

On April 3rd, at 4:07 PM, Firefighters received a telephone call at the fire station reporting smoke in the attic of a residential duplex home on Clark Street. Engine 211 and Ladder 282 responded. They arrived on scene in less than a minute of being notified and found smoke coming from the attic gable vent. Crews declared a working structure fire. The fire was knocked down relatively quickly and the majority of the fire was held to the attic area.

PHOTO COURTESY OF CFD





FIRE DEPARTMENT 2021 ANNUAL REPORT



On the 16th of June 2021 at approximately 2359 hours Ontario County 911 received a report of a structure fire at **2140 Risser Road** in the Town of Canandaigua, NY. The fire was called in by a neighbor. City of Canandaigua fire units Engine 212 and Ladder 282 responded. Upon arrival, crews reported a detached garage that was fully engulfed, which was located in close proximity to a two-story log home. By that time, the fire was extending up the wood siding and into the attic of the home.

Law Enforcement Officers from the Ontario County Sherriff's Office and New York State Police were able to locate two large dogs and three cats inside the home and remove them to safety. Fire crews from the City of Canandaigua knocked down the bulk of the fire quickly and with the assistance from the Veterans Affairs Fire Department ensured the fire damage was minimal inside the home. The fire took about an hour to control and the detached garage suffered heavy damage as well as two vehicles were a loss.

PHOTO COURTESY OF L2098





FIRE DEPARTMENT 2021 ANNUAL REPORT



On Friday, August 13, 2021, at approximately 1307 hours, Ontario County 911 received a call reporting a fire inside the living room of **5112 North Road, Apartment G** in the Town of Canandaigua. The fire was reported by numerous neighbors. City of Canandaigua fire units Engine 212, Engine 211 and Ladder 281 responded. Upon arrival, Engine 212 reported heavy smoke coming from the third-floor window of a three-story multifamily apartment building.

Engine 212 stretched a 1 $\frac{3}{4}$ handline and knocked down the bulk of the fire.

PHOTO COURTESY OF CFD

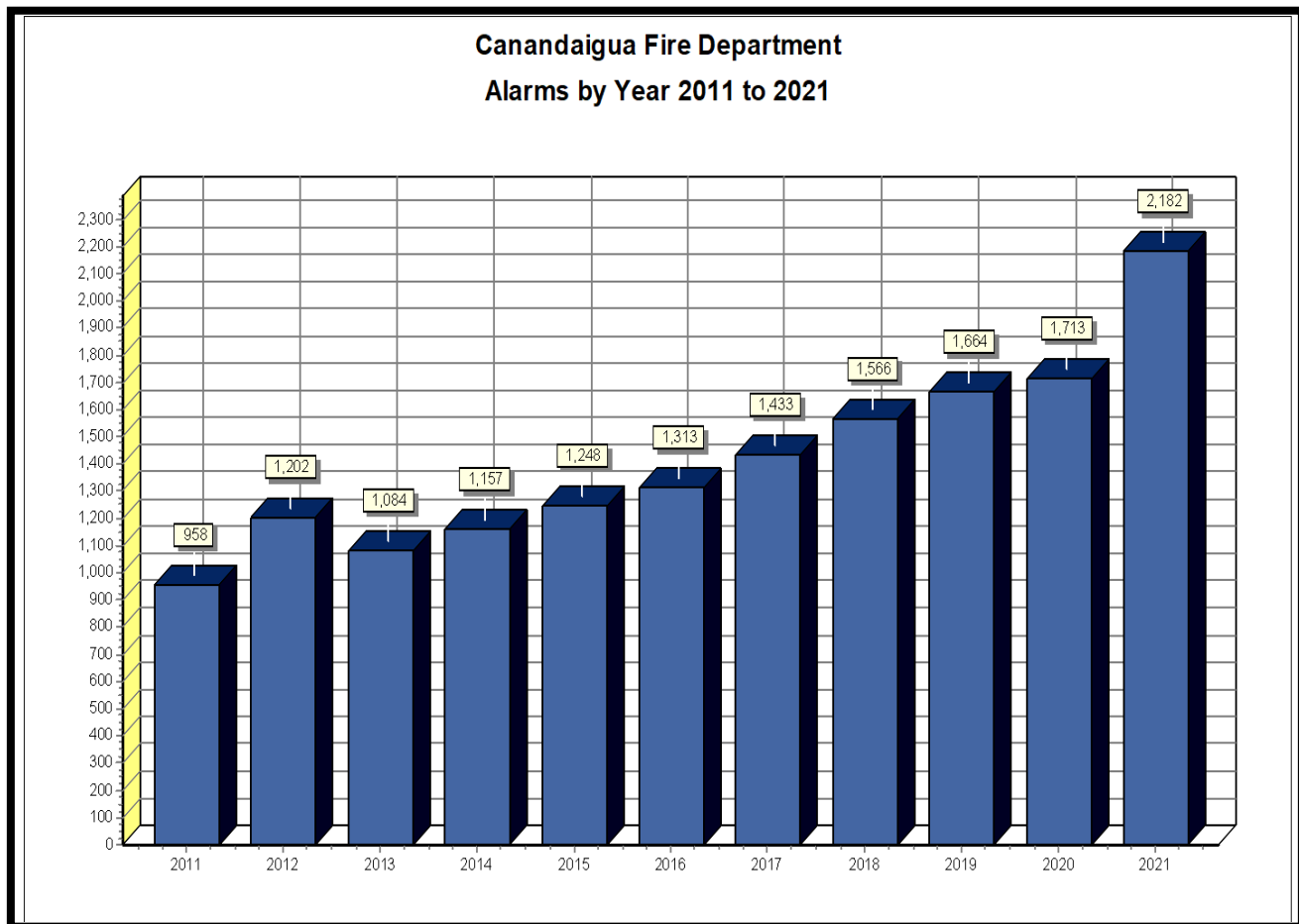




FIRE DEPARTMENT 2021 ANNUAL REPORT



10 YEAR INCIDENT TOTALS (2011–2021)



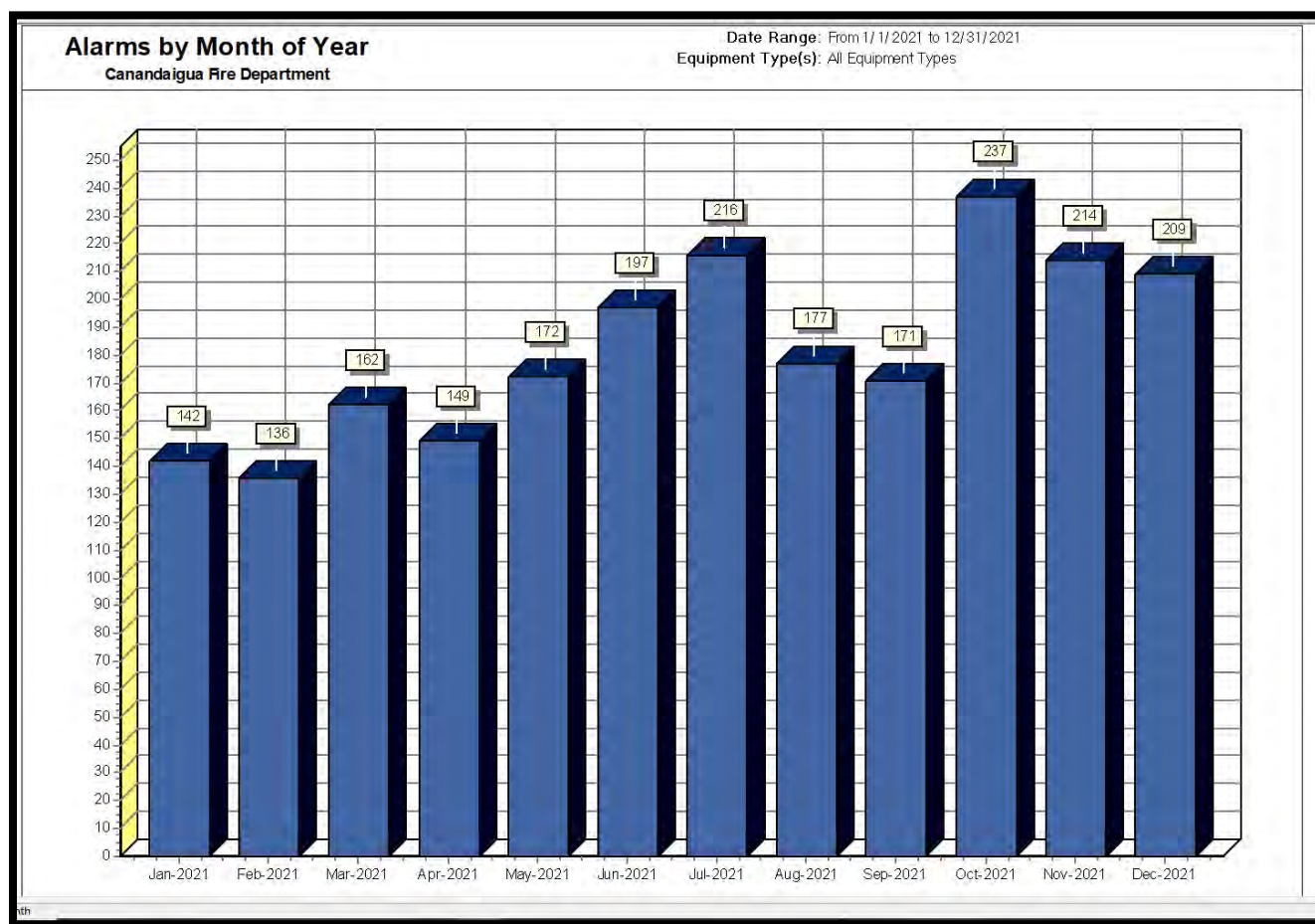


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2021 INCIDENT RESPONSE STATISTICS BY MONTH

CITY & TOWN OF CANANDAIGUA

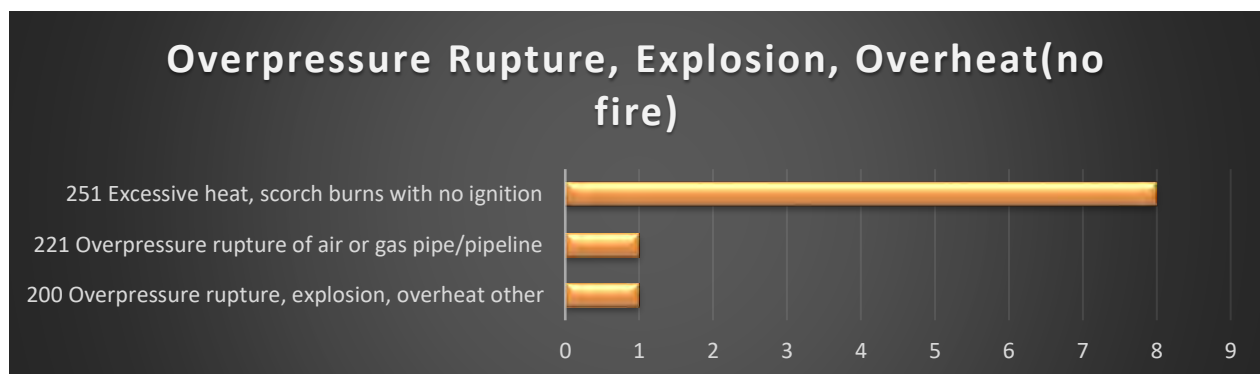
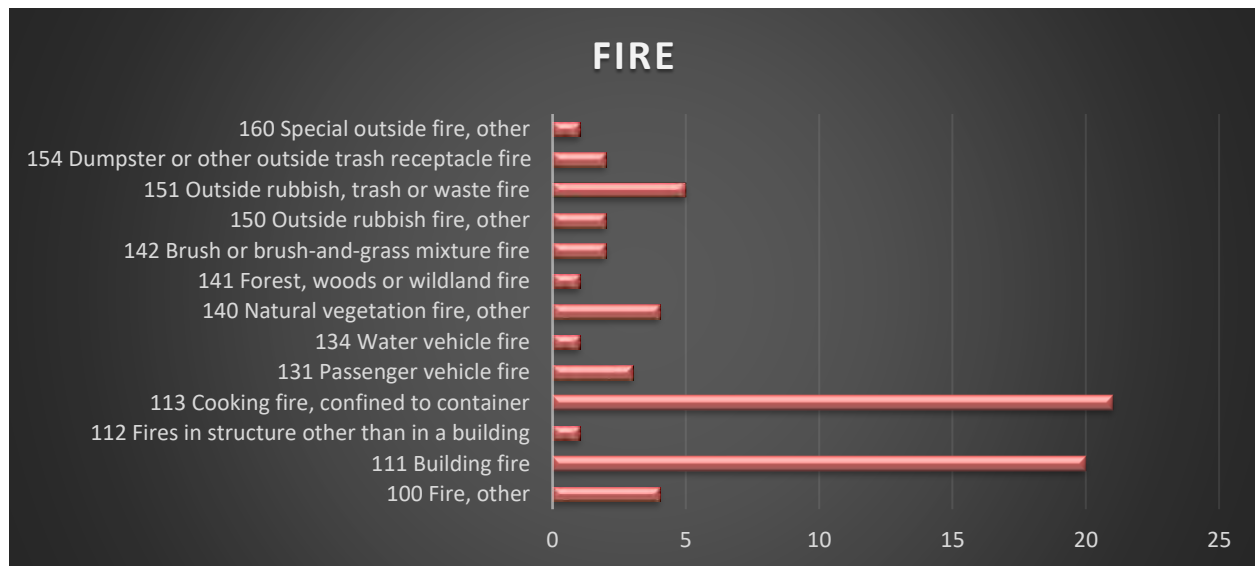




FIRE DEPARTMENT 2021 ANNUAL REPORT



2021 INCIDENT RESPONSE STATISTICS CITY & TOWN OF CANANDAIGUA (2184)

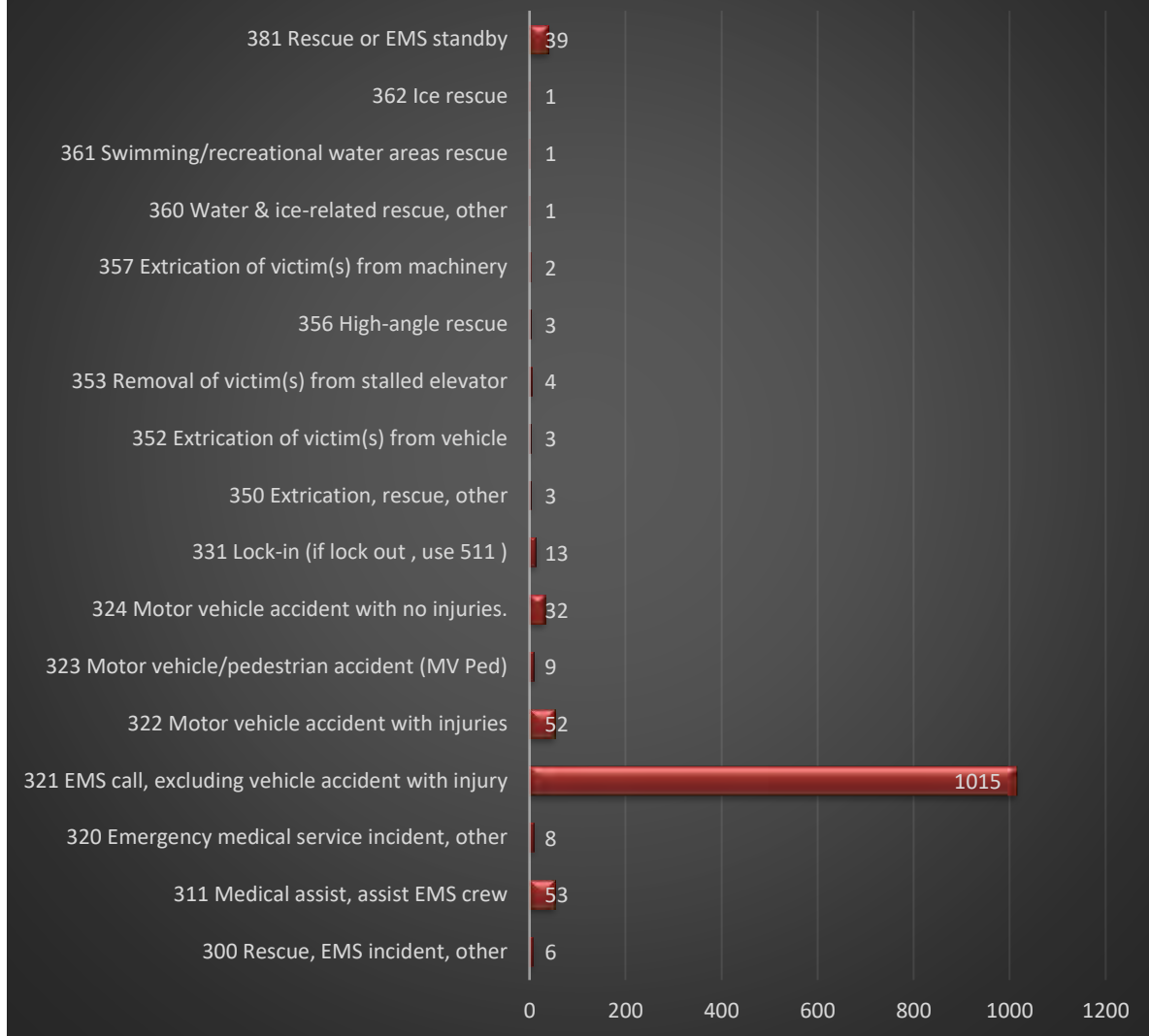




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RESCUE & EMERGENCY MEDICAL SERVICE INCIDENT

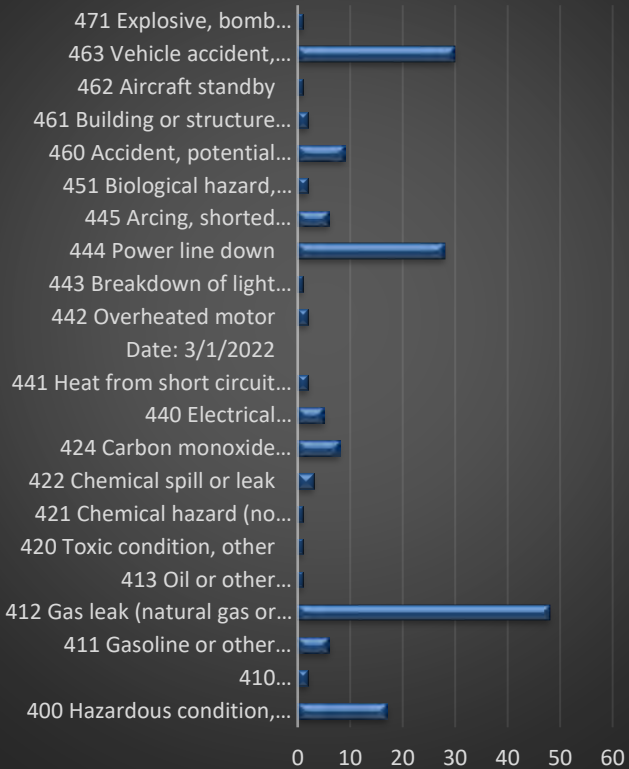




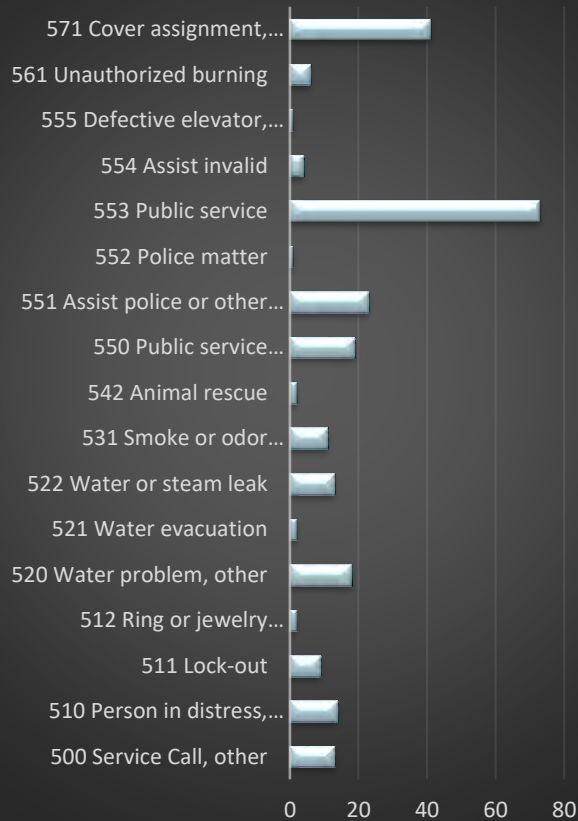
FIRE DEPARTMENT 2021 ANNUAL REPORT



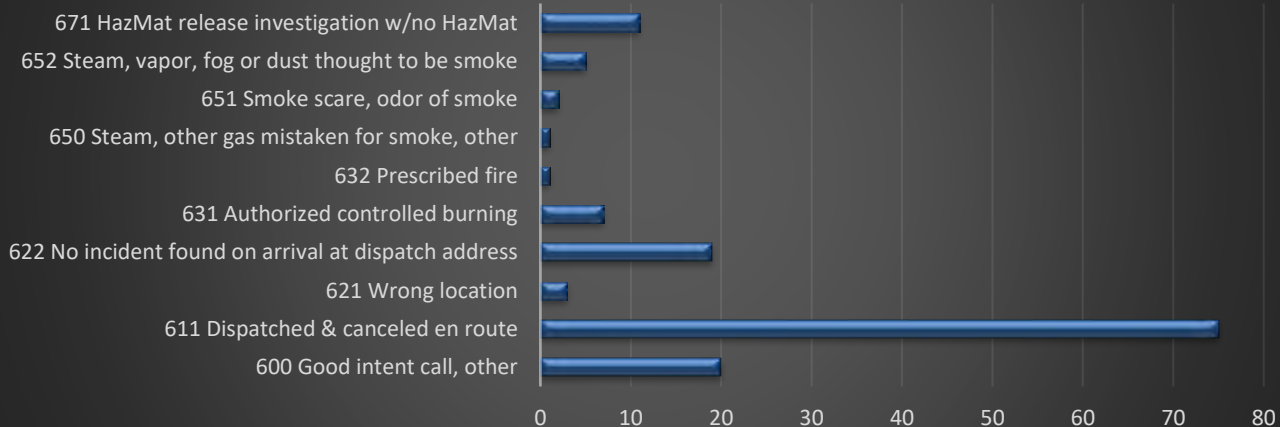
Hazardous Condition (No Fire)



SERVICE CALL



GOOD INTENT CALL

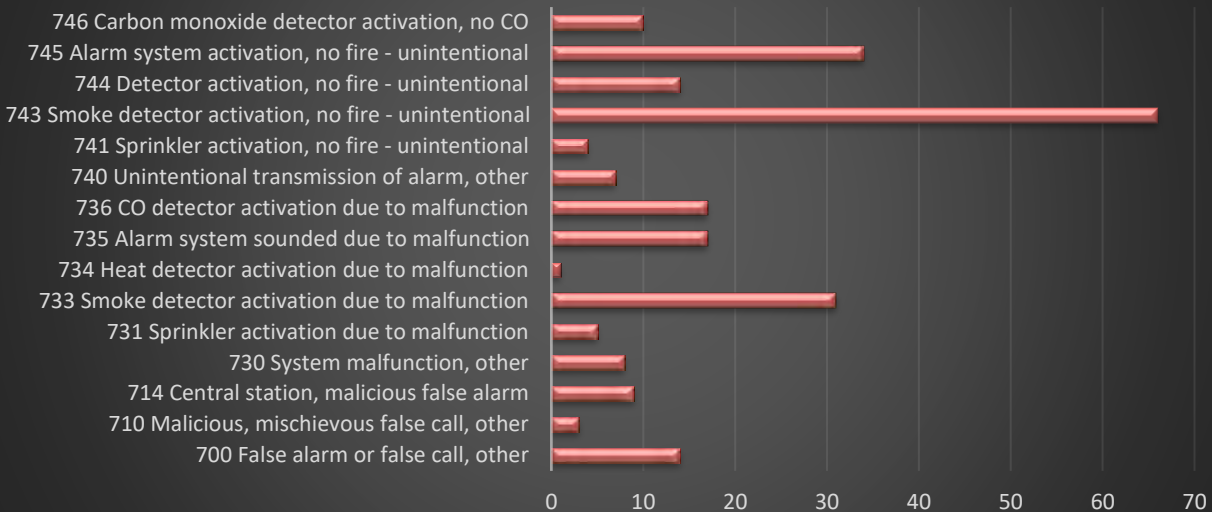




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FALSE ALARM & FALSE CALL



SEVERE WEATHER & NATURAL DISASTER

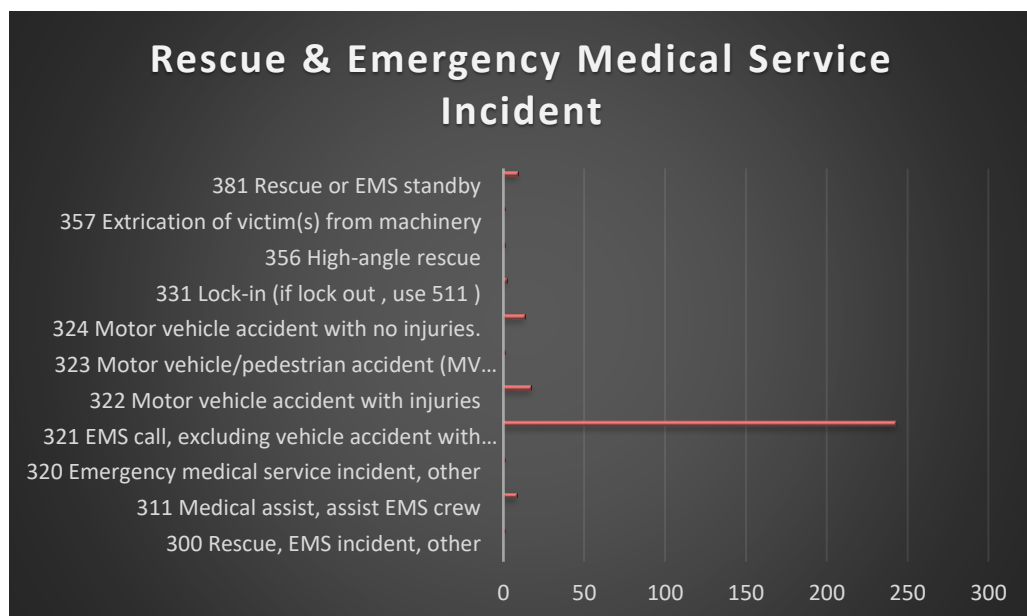
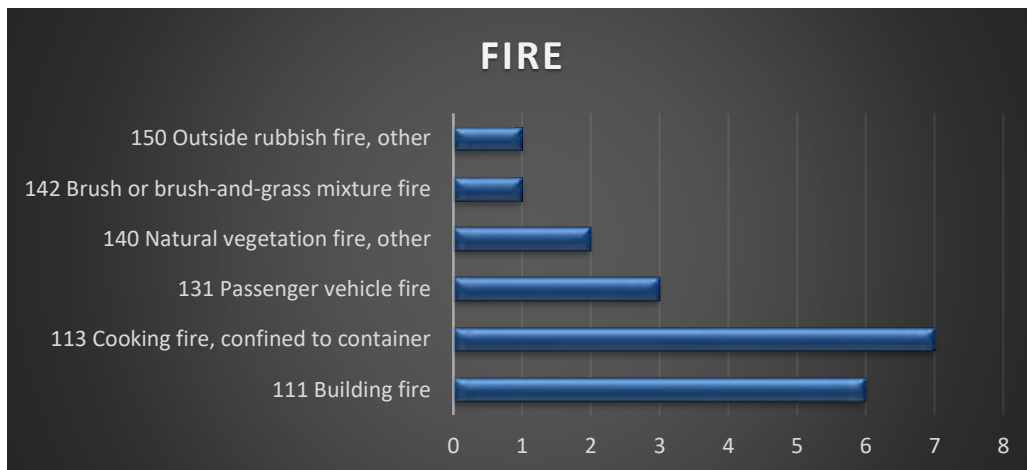




FIRE DEPARTMENT 2021 ANNUAL REPORT

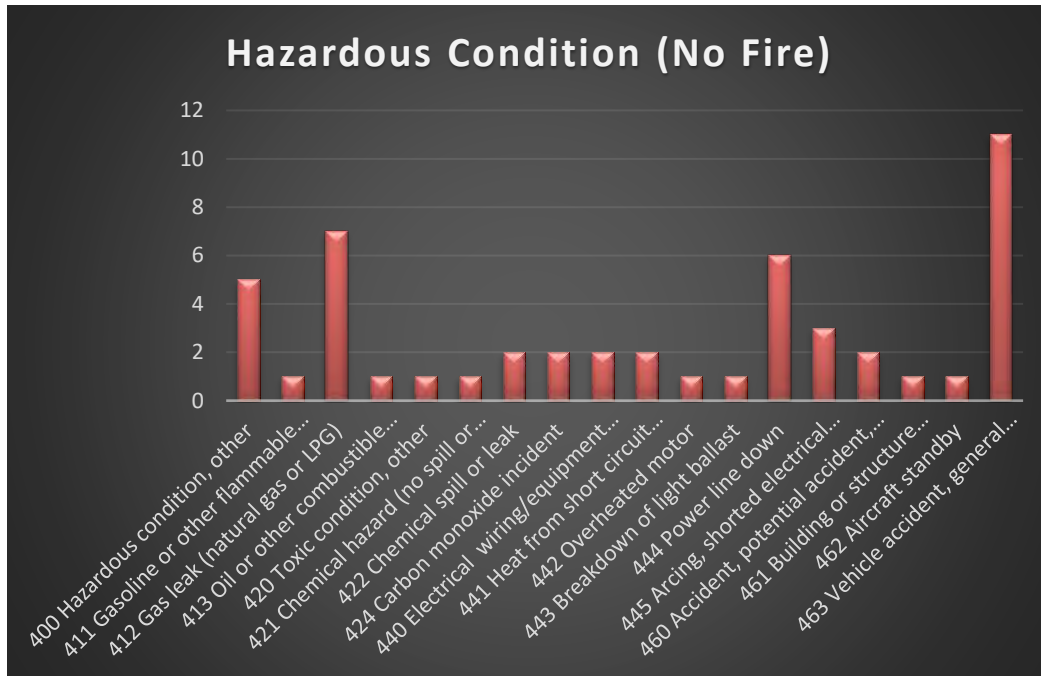


TOWN OF CANANDAIGUA RESPONSES (505)



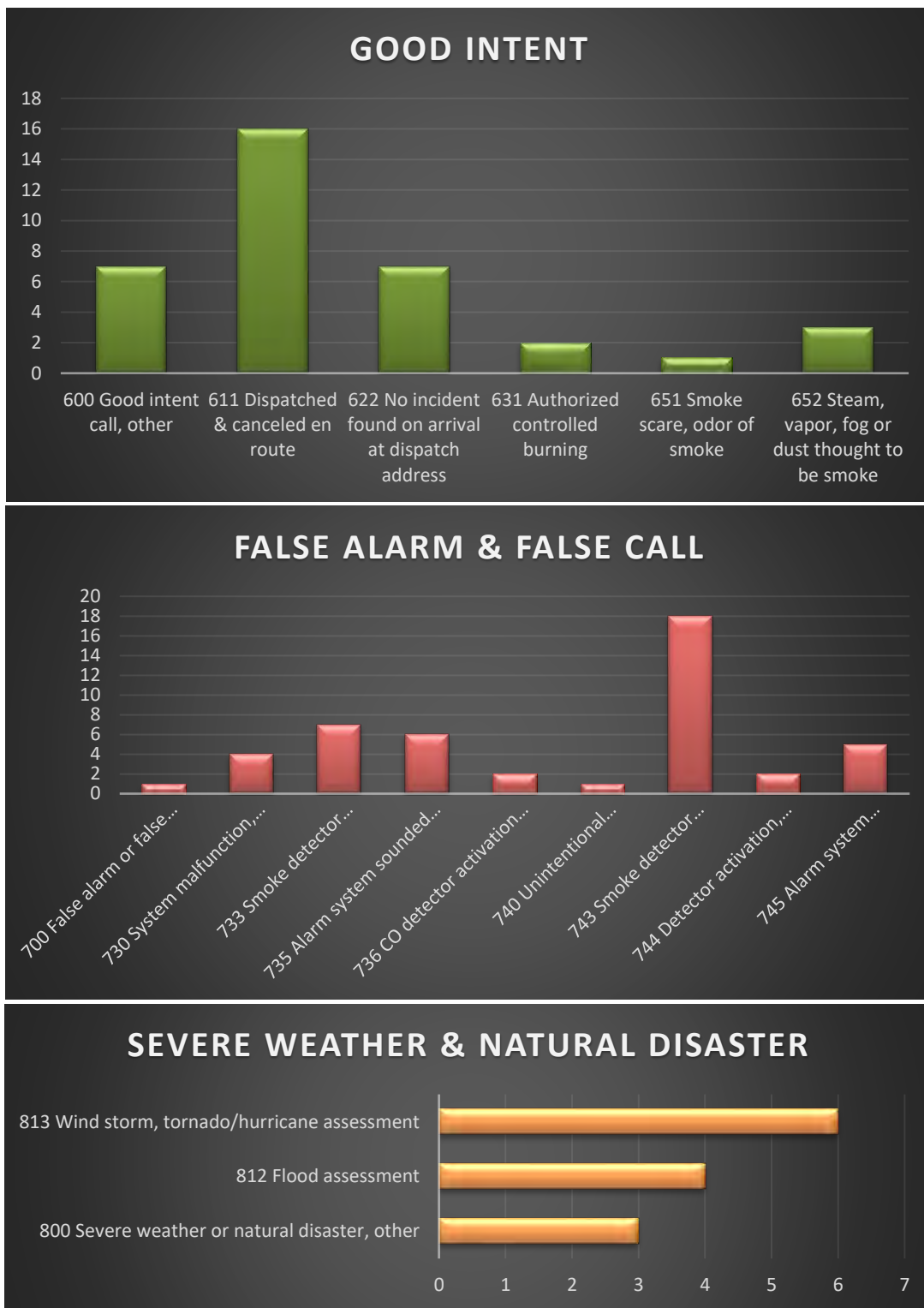


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MANPOWER ANALYSIS

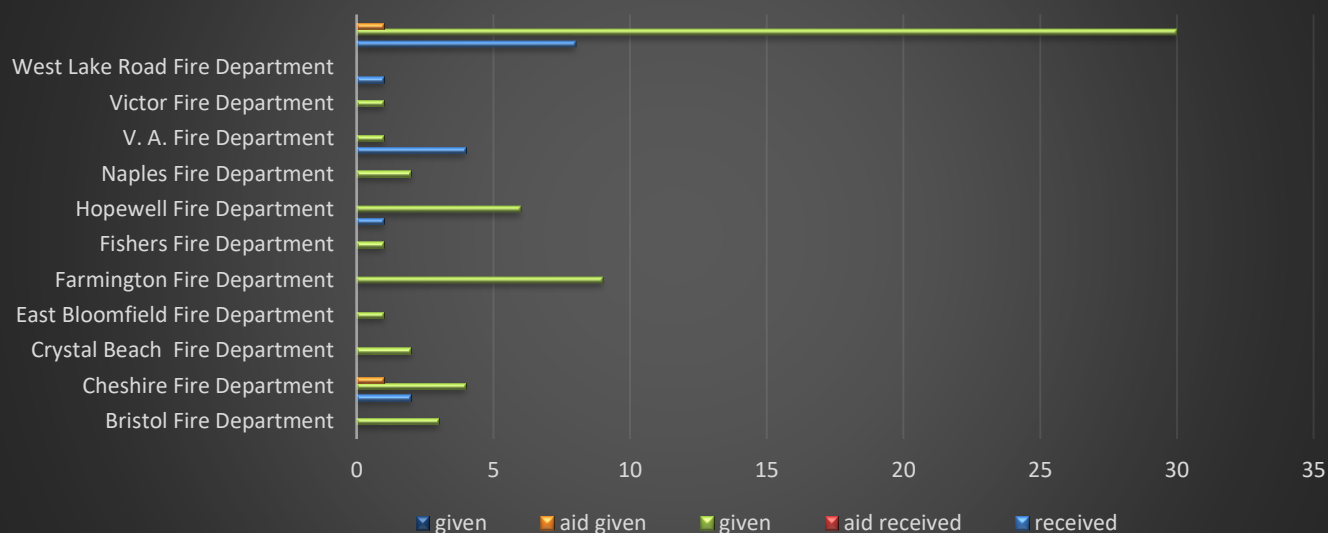
Incident Type	Count	Attended	Attended	Length (hrs)	Length (hrs)	Man Hours	Hours
100-Fire, other	4	20	5	4.63	1.16	5.4	21.61
111-Building fire	20	159	7.95	42.7	2.14	19.18	383.5
112-Fires in structure other than in a l	1	3	3	1.18	1.18	3.54	3.54
113-Cooking fire, confined to contain	21	85	4.05	14.17	0.67	3.07	64.41
131-Passenger vehicle fire	3	19	6.33	3.83	1.28	10.36	31.09
134-Water vehicle fire	1	2	2	1.13	1.13	2.26	2.26
140-Natural vegetation fire, other	4	19	4.75	2.99	0.75	3.79	15.14
141-Forest, woods or wildland fire	1	3	3	2.17	2.17	6.51	6.51
142-Brush or brush-and-grass mixture	2	6	3	1.61	0.8	2.19	4.38
150-Outside rubbish fire, other	2	7	3.5	0.91	0.45	1.53	3.06
151-Outside rubbish, trash or waste fi	5	17	3.4	2.08	0.42	1.48	7.4
154-Dumpster or other outside trash	2	14	7	2.23	1.11	7.33	14.67
160-Special outside fire, other	1	2	2	0.65	0.65	1.3	1.3
200-Overpressure rupture, explosion,	1	4	4	0.7	0.7	2.8	2.8
221-Overpressure rupture of air or ga	1	4	4	1.08	1.08	4.32	4.32
251-Excessive heat, scorch burns with	8	32	4	5.96	0.74	2.99	23.95
300-Rescue, EMS incident, other	6	18	3	3.76	0.63	1.55	9.28
311-Medical assist, assist EMS crew	53	159	3	23.32	0.44	1.32	69.99
320-Emergency medical service incid	8	19	2.38	2.57	0.32	0.74	5.94
321-EMS call, excluding vehicle accide	1015	3063	3.02	504.41	0.5	1.53	1550.3
322-Motor vehicle accident with injur	52	215	4.13	43.45	0.84	3.86	200.77
323-Motor vehicle/pedestrian accide	9	41	4.56	6.69	0.74	3.97	35.73
324-Motor vehicle accident with no in	32	136	4.25	23.1	0.72	3.6	115.22
331-Lock-in (if lock out, use 511)	13	38	2.92	4.58	0.35	1.04	13.49
350-Extrication, rescue, other	3	11	3.67	1.37	0.46	1.7	5.1
352-Extrication of victim(s) from vehi	3	15	5	2.37	0.79	4.58	13.75
353-Removal of victim(s) from stalled	4	14	3.5	1.91	0.48	1.68	6.71
356-High-angle rescue	3	9	3	6.04	2.01	5.63	16.9
357-Extrication of victim(s) from mact	2	7	3.5	0.68	0.34	1.27	2.54
360-Water & ice-related rescue, othe	1	6	6	0.27	0.27	1.62	1.62
361-Swimming/recreational water ar	1	3	3	0.18	0.18	0.54	0.54
362-Ice rescue	1	3	3	0.23	0.23	0.69	0.69
381-Rescue or EMS standby	39	124	3.18	44.13	1.13	3.75	146.32
400-Hazardous condition, other	17	53	3.12	14.88	0.88	2.55	43.38
410-Combustible/flammable gas/liqu	2	8	4	2.24	1.12	4.88	9.76
411-Gasoline or other flammable liqu	6	25	4.17	3.12	0.52	2.49	14.92
412-Gas leak (natural gas or LPG)	48	184	3.83	31.95	0.67	2.44	117.03
413-Oil or other combustible liquid sp	1	3	3	0.27	0.27	0.81	0.81
420-Toxic condition, other	1	4	4	0.55	0.55	2.2	2.2
421-Chemical hazard (no spill or leak)	1	6	6	8.32	8.32	49.92	49.92
422-Chemical spill or leak	3	17	5.67	8.26	2.75	15.86	47.59
424-Carbon monoxide incident	8	39	4.88	9.03	1.13	5.49	43.94
440-Electrical wiring/equipment prof	5	14	2.8	1.95	0.39	1.2	6.02
441-Heat from short circuit (wiring), d	2	11	5.5	2.45	1.23	6.73	13.46
442-Overheated motor	2	16	8	2.3	1.15	9.07	18.14
443-Breakdown of light ballast	1	5	5	1.83	1.83	9.15	9.15
444-Power line down	28	86	3.07	17.19	0.61	1.86	52.1
445-Arcing, shorted electrical equipm	6	28	4.67	7.62	1.27	6.32	37.89
451-Biological hazard, confirmed or st	2	4	2	1	0.5	1	2
460-Accident, potential accident, oth	9	30	3.33	2.65	0.29	0.85	7.65
461-Building or structure weakened c	2	10	5	4.03	2.02	10.45	20.89
462-Aircraft standby	1	7	7	0.17	0.17	1.19	1.19
463-Vehicle accident, general cleanu	30	126	4.2	25.13	0.84	3.59	107.67
471-Explosive, bomb removal (for bo	1	5	5	0.72	0.72	3.6	3.6
500-Service Call, other	13	43	3.31	3.61	0.28	0.99	12.88
510-Person in distress, other	14	42	3	6.91	0.49	1.45	20.35
511-Lock-out	9	22	2.44	3.42	0.38	0.94	8.42
512-Ring or jewelry removal	2	10	5	1.1	0.55	3.11	6.22
520-Water problem, other	18	60	3.33	14.91	0.83	2.79	50.31
521-Water evacuation	2	14	7	0.5	0.25	1.23	2.46
522-Water or steam leak	13	41	3.15	7.43	0.57	1.81	23.5
531-Smoke or odor removal	11	36	3.27	7.29	0.66	2.13	23.4
542-Animal rescue	2	5	2.5	1.23	0.61	1.63	3.26
550-Public service assistance, other	19	47	2.47	7.03	0.37	1.03	19.48
551-Assist police or other governmen	23	74	3.22	9.87	0.43	1.44	33.08
552-Police matter	1	3	3	0.12	0.12	0.36	0.36
553-Public service	73	224	3.07	47.25	0.65	1.94	141.72
554-Assist invalid	4	12	3	1.33	0.33	1	3.99
555-Defective elevator, no occupants	1	4	4	0.75	0.75	3	3
561-Unauthorized burning	6	18	3	2.51	0.42	1.26	7.53
571-Cover assignment, standby, mov	41	170	4.15	119.90	2.93	11.33	464.56
600-Good intent call, other	20	70	3.5	6.44	0.32	1.26	25.13
611-Dispatched & canceled en route	75	231	3.08	15.4	0.21	0.66	49.59
621-Wrong location	3	9	3	1.3	0.43	1.3	3.9
622-No incident found on arrival at di	19	71	3.74	8.87	0.47	1.98	37.61
631-Authorized controlled burning	7	30	4.29	3.1	0.44	1.86	13.03
632-Prescribed fire	1	3	3	0.17	0.17	0.51	0.51
650-Steam, other gas mistaken for sm	1	3	3	0.3	0.3	0.9	0.9
651-Smoke scare, odor of smoke	2	4	2	0.3	0.15	0.3	0.6
652-Steam, vapor, fog or dust thought	5	24	4.8	2.2	0.44	2.12	10.62
671-HazMat release investigation w/r	11	41	3.73	4.75	0.43	1.62	17.78
700-False alarm or false call, other	14	46	3.29	5.55	0.4	1.27	17.74
710-Malicious, mischievous false call,	3	9	3	1.31	0.44	1.31	3.93
714-Central station, malicious false al	9	33	3.67	3.21	0.36	1.35	12.14
730-System malfunction, other	8	19	2.38	2.94	0.37	0.84	6.7
731-Sprinkler activation due to malfu	5	18	3.6	5.26	1.05	4.26	21.32
733-Smoke detector activation due to	31	109	3.52	17.99	0.58	2.27	70.31
734-Heat detector activation due to n	1	3	3	0.75	0.75	2.25	2.25
735-Alarm system sounded due to m	17	56	3.29	10.48	0.62	2.31	39.31
736-CO detector activation due to m	7	63	3.71	8.27	0.49	1.84	31.35
740-Unintentional transmission of ala	17	22	3.14	3.01	0.43	1.35	9.45
741-Sprinkler activation, no fire - unir	4	13	3.25	3.3	0.82	2.5	9.98
743-Smoke detector activation, no fir	66	243	3.68	26.63	0.4	1.5	99.03
744-Detector activation, no fire - unin	14	59	4.21	8.06	0.58	2.84	39.72
745-Alarm system activation, no fire -	34	143	4.21	18.05	0.53	2.25	76.37
746-Carbon monoxide detector activa	10	31	3.1	5.14	0.51	1.59	15.87
800-Severe weather or natural disast	4	15	3.75	2.35	0.59	2.17	8.7
812-Flood assessment	26	271	10.42	7.52	0.29	2.7	70.32
813-Wind storm, tornado/hurricane a	15	129	8.6	12.54	0.84	6.39	95.8
900-Special type of incident, other	3	9	3	2.6	0.87	2.6	7.8
Blank. Incident Type not Entered	0	0	0	0	0	0	0
Total and Averages for all Incident Ty	2182	7560	3.46	1325.78	0.61	5016.42	



FIRE DEPARTMENT 2021 ANNUAL REPORT



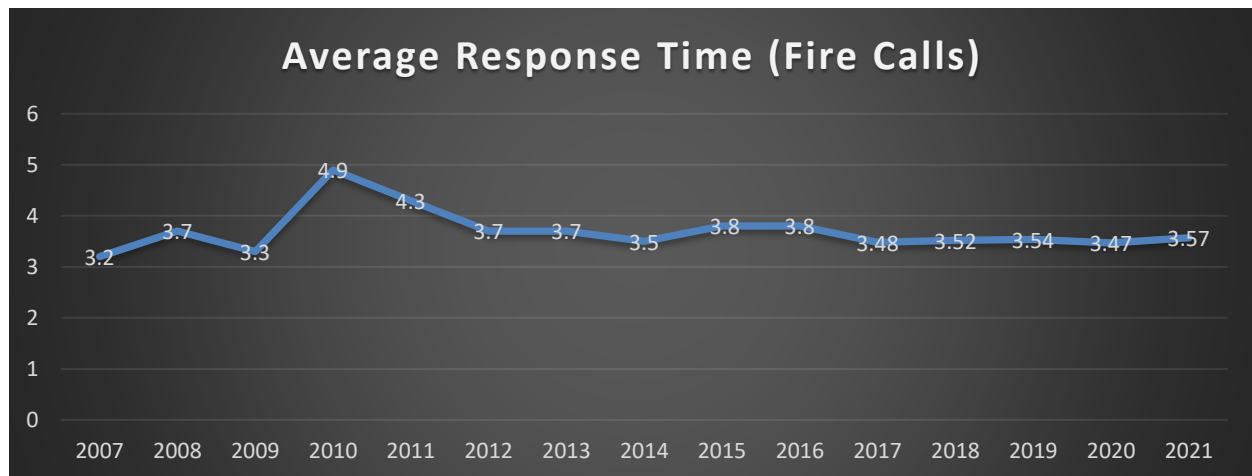
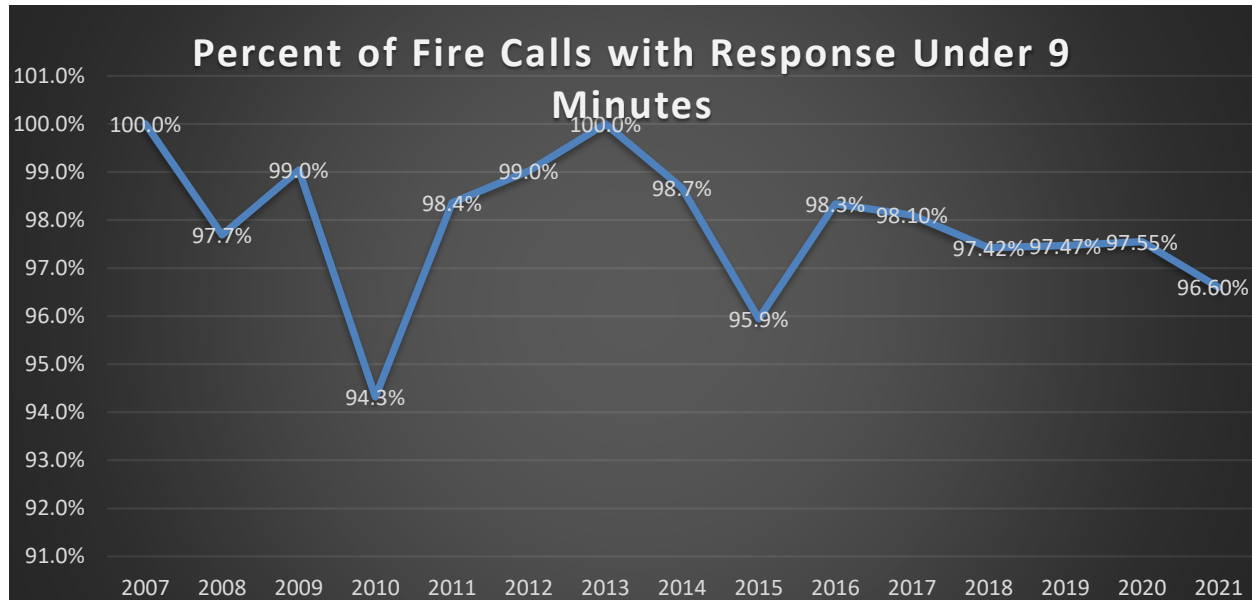
2021 NFIRS Mutual Aid Grid Summary Report



Agency	Department Name	received	aid received	given	aid given	given	Totals
35001	Bristol Fire Department	0	0	3	0	0	3
35004	Cheshire Fire Department	2	0	4	1	0	7
35006	Crystal Beach Fire Department	0	0	2	0	0	2
35007	East Bloomfield Fire Department	0	0	1	0	0	1
35008	Farmington Fire Department	0	0	9	0	0	9
35009	Fishers Fire Department	0	0	1	0	0	1
35015	Hopewell Fire Department	1	0	6	0	0	7
35018	Naples Fire Department	0	0	2	0	0	2
35003	V. A. Fire Department	4	0	1	0	0	5
35027	Victor Fire Department	0	0	1	0	0	1
35029	West Lake Road Fire Department	1	0	0	0	0	1
	Total Count	8	0	30	1	0	39



FIRE DEPARTMENT 2021 ANNUAL REPORT



NFPA 1710 requires that turnout time should be 80 seconds for fire incidents and 60 seconds for EMS incidents. Travel time to a fire suppression incident, by the initial arriving company, should be 4 minutes or less. In the majority of incidents, CFD exceeds these response times standards.

* m d q d d v "Lights & " m .
causes an increase in response times.



FIRE DEPARTMENT 2021 ANNUAL REPORT



DEPARTMENT HIGHLIGHTS

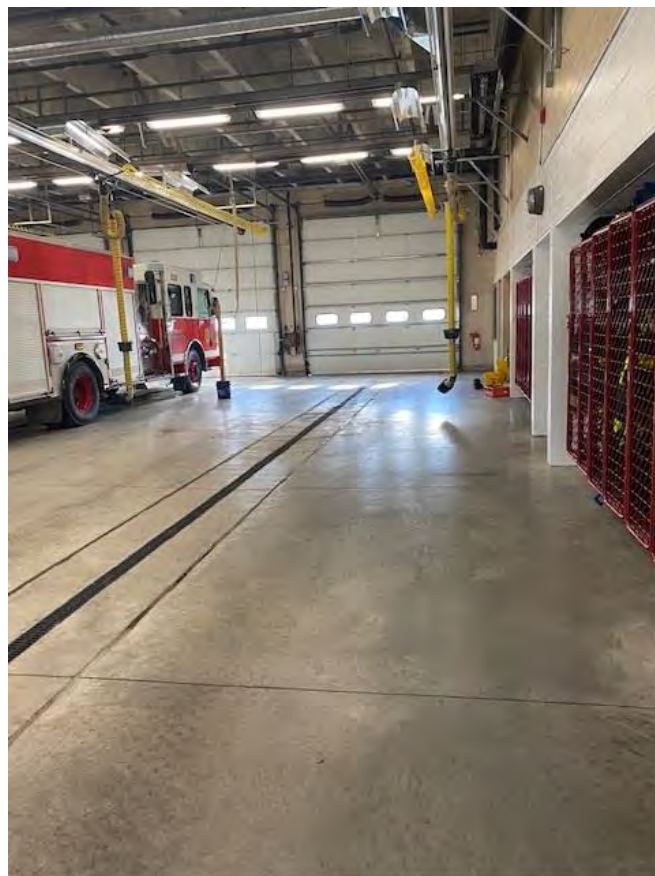
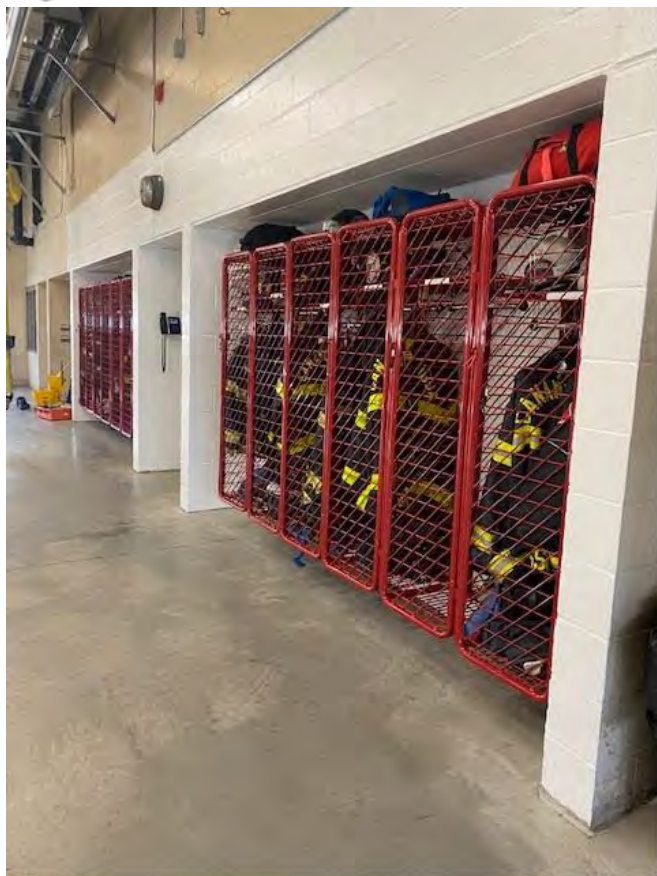
CAPITAL IMPROVEMENTS

In the summer of 2021 construction began on the apparatus bay floor at Fire Station # 1. The floor was completely redesigned and included an in-floor radiant heating system. New firefighting gear lockers and commercial pass-through doors were installed as well. Construction took about 5 months to complete. Some renovations such as painting and new overhead bay doors are still yet to be completed.





FIRE DEPARTMENT 2021 ANNUAL REPORT





FIRE DEPARTMENT 2021 ANNUAL REPORT



NEW CAREER FIREFIGHTERS

In February 2021, CFD hired Firefighter / EMT Ryan Foster. Firefighter Foster graduated the academy in June. Firefighter / EMT Adam Palumbo transferred from the City of Batavia back to the Fire Department in April. In August, we onboarded Tate Castle and he graduated the Fire Academy that was held by the Gates Fire District in November. All three are a very welcomed addition to the fire department family.





FIRE DEPARTMENT 2021 ANNUAL REPORT



SMOKE ALARM INSTALLATION PROGRAM / CAMPAIGN

CFD continues to partner with the American Red Cross to install smoke alarms where needed in the City and Town, as well as teach residents how to prevent and survive home fires. The campaign includes:

- Canvassing at-risk neighborhoods
- Installing free KIDDE 10-year battery - Smoke Alarms
- Replace batteries in existing alarms
- Provide fire prevention and safety education



In 2021, CFD crews installed over **25** smoke alarms in the community and provide fire safety education to those residents.

NEW PORTABLE RADIOS

In 2021, CFD purchased 25 new rugged Motorola APX 6000 Portable Radios. The Motorola APX 6000 is incredibly durable, making it ideal for withstanding the harsh elements our firefighter operate in.





FIRE DEPARTMENT 2021 ANNUAL REPORT



SPECIAL OPERATIONS

In 2021, the department formally created the Special Operations Division within the department. This division handles all technical rescue services that we provide or assist in. Disciplines such as, Confined Space Rescue, High & Low Angle Rope Rescue, Cold water / Ice Rescue, Surface Water Rescue, Collapse Rescue, Trench Rescue, and Hazardous Materials.

In August, Firefighters completed Surface Water Rescue training. The two-day course encompasses water rescue in flat or slow-moving water in lakes, pond, rivers and bays. It meets the NFPA 1006 standards for Surface Water Rescue at the awareness, operations, and technician levels.





FIRE DEPARTMENT 2021 ANNUAL REPORT



COMMUNITY RISK REDUCTION & FIRE PREVENTION

Our Fire Prevention team led by Captain Sam Loiacono has provided numerous school age children with fire safety education and the EDITH Contest. EDITH stands for Exit Drills In The Home. 3rd, 4th and 5th grade students from St. Mary's and Canandaigua City Schools were tasked with creating their own home fire escape plan which includes a sketch floor plan on how to get out safely if a fire in their home should occur. Winners received a plaque and the class received a pizza party.





FIRE DEPARTMENT 2021 ANNUAL REPORT



COMMUNITY OUTREACH & ENGAGEMENT

On August 3rd, Canandaigua Firefighters participated in a friendly competition of corn hole against members of the OCSO, New York State Police and Canandaigua Emergency Squad. Emergency Personnel were paired up with residents of Trolley Station Apartments.

Canandaigua Firefighter / EMT Matt Bement placed in second with his partner.

Trolley Station Apartments is a non-certified New York State Office of Mental Health program that offers long-term or permanent housing where residents can access the support services.





FIRE DEPARTMENT 2021 ANNUAL REPORT



In December, CFD Engine 212 participated in Good Night Lights at Golisano Children's Hospital with other area first responders.



"Thank you to all of the members of this fine organization for continuing to uphold the traditions that are the foundation of the Canandaigua Fire Department. I hope our performance showcases our commitment and dedication to the citizens of our community."

Chief Frank Magnera



FIRE DEPARTMENT 2021 ANNUAL REPORT





CHESHIRE VOLUNTEER FIRE DEPARTMENT



2021 Annual Report

March 2022



CONTENTS

- Introduction
- 2021 – Year of Evolution & Growth
- Community Considerations
- CVFD Considerations
- CVFD 100% Volunteer
- CVFD Line Officer Leadership Team
- 2021 Call Volume & Response Summary
- Positioning CVFD for the Short & Long Term
- Closing Comments



INTRODUCTION

- CVFD is evolving very quickly from a small rural department to a rural/suburban department now fielding over 600 calls/year, a 38% increase year over year in 2020-21. Busiest volunteer department in Ontario County.
- **Volunteer Fire Service, in general, has entered a very competitive evolutionary cycle**
 - Public demands increase while dollars and other resources continue to shrink
 - Trends place increased pressure on fire service leaders and volunteer members to come up with ways to be more efficient and effective
 - In many cases, municipal entities and private financial donors are demanding a more business-like approach to providing services and managing finances



2021 YEAR OF EVOLUTION & GROWTH

CVFD embraced the business concept ...updating our two (2) most important “guiding documents”

CVFD Strategic Plan

- Mission, Vision, Values
- Community Considerations*
- CVFD Considerations*, e.g. aging fleet
- Strengths, Weaknesses, Opportunities, Threats
- Initiatives

CVFD Ten Year Financial Master Plan (Treasurer & Finance Team Project)

- Debt Structure
- Apparatus (Fleet Management Team Project)
- Equipment
- Facilities

* Community Considerations & CVFD Considerations - Critically Important!.... drive both the Strategic Plan and Financial Master Plan.



COMMUNITY CONSIDERATIONS

Historical Review...number and types of calls, changes in housing, demographics, traffic, overall trends, etc.

• **Moving Forward Changes**...recent Town Manager meeting

- **Agricultural**
- **Residential**
- **Commercial**
- **Industrial**

Hazard Occupancies

- **High-hazard Occupancies**: nursing homes, assisted living and other elder-care facilities; high life safety-hazard and/or large fire-potential occupancies (high rise condominiums).
- **Medium-hazard Occupancies**: apartments (townhouses), mercantile and light industrial occupancies not normally requiring extensive rescue by firefighting forces.
- **Low-hazard Occupancies**: one-family, two-family, three-family dwellings and scattered small business occupancies



COMMUNITY CONSIDERATIONS (CONT'D)

- **Area Growth**

- Population Trends: over age 65 increased 21+%; EMS calls increased
- Locations of growth - hydrant areas and non-hydrant areas
- Ground Transportation Routes – increased traffic; accidents/extrications
- Continued Growth in single family homes projected 100+/year; dwellings increase with many newer homes being lightweight construction
 - prone to rapid fire spread

- **Marine Activity** – water rescues, boat and boathouse fire potential
- **Technical Rescue** – challenging terrain rescue (high, medium, low angle)
- **Mutual Aid** – high growth projected north of Routes 5/20
- **ISO Fire Ratings**
- **Etc.**



CVFD CONSIDERATIONS

Aging Fleet

- Tanker 441 27 Years Old
- Rescue 463 27 Years Old
- Brush Truck 451 17 Years Old
- Aerial/Ladder 481 14 Years Old
- Engine 411 15 Years Old
- Engine 412 12 Years Old
- Rescue 461 5 Years Old

NFPA (National Fire Protection Assoc. Recommendations)

Based on a study findings, apparatus fleet replacement plans often found that engine company apparatus should be replaced at 12 years and ladder trucks should be replaced at 15 years

7

Note: CVFD E-431 Replacement, scheduled for delivery in spring 2022, cost approx. 800k



CVFD - 100% VOLUNTEER

- Active Firefighters to Perform Firefighting Duties 50
- Active Firefighters Trained at Firefighter I Level or Equivalent 30
- Active Firefighters Trained at Firefighter II Level or Equivalent 19
- CVFD's Active Firefighter group includes:
 - First-Responders-EMTS
 - Special Operations Technicians
 - Cold Water Rescue Technicians
 - Rope Rescue Technicians
- 2021 New Additions:
 - EMT's: 3
 - Experienced Firefighters: 2
 - Firefighters in Training: 7



CVFD OPERATIONS LEADERSHIP TEAM*

Chief Officers

Fire Chief	Chris Brown (40)
Asst. Chief	John Springer (401)
Asst. Chief	Cris Milne (402)
Asst. Chief	Chuck Friden (403)

Captains

Capt.	Matt LaFave (404)
Capt.	K J Miller (405)
Fire Police	Brian Lyons & Ruth Outhouse

Lieutenants

Lieutenant	Justin Reader (406)
Lieutenant	Matt Holbrook (407)
Lieutenant	Jareth Graves (408)
Lieutenant	Brendan Doherty (409)
Training Officer	Taylor Northrup



2021 IN REVIEW CALL VOLUME

Call Type	2021	2020	2019
Fires	19	29	12
Overpressure/Rupture	1	0	1
MVA & EMS	322	215	167
Hazardous Conditions	47	44	40
Service	49	26	28
Good Intent	38	35	25
False Alarm & False Call	127	90	110
Severe Weather	2	1	0
Special Incidents	2	3	1
Total	607	443	384



2021 IN REVIEW RESPONSE SUMMARY

Call Type	2021	2020	2019
Structure Fires	17	15	9
Vehicle Fires	1	1	0
“Vegetation” Fires	7	5	3
Motor Vehicle Accidents	33	15	97
Extrication from Vehicles	1	3	1
Rescues	6	9	3
EMS – Basic Life Support	289	215	167
Mutual Aid Received	19	29	19
Automatic Aid Received	18	23	13
Mutual Aid Provided	34	44	40
Automatic Aid Provided	20	23	25
Mutual/Automatic Aid Structure Fires	12	23	17



POSITIONING CVFD

SHORT & LONG TERM

Great faith and confidence in the CVFD organizational leadership teams (company and line officers) to effectively manage the organization, and fulfill our mission, however, there remains one major challenge.

- **Financial Resources!**

- Income vs. Expenses (ongoing Operations and Maintenance)
- Accruals and Other Resources for Capital Expenditures
 - **Managing Existing Debt**, payoff schedules, etc.
 - **Fleet** (reconfiguration likely to meet changing community needs)
 - **Equipment** (especially safety updates required by NFPA)
 - **Facilities** (potential capital expenditures)
- **Treasurer and Finance Committee**: working diligently to identify the financial resources necessary to sustain a 100% volunteer organization both short and long term



CLOSING COMMENTS

- As attested by 2021, a year of further **evolution and growth**, the CVFD continues to demonstrate it is an adaptable and responsive organization focused on fulfilling its **mission** of **providing an appropriate, safe and professional response to fire, medical, water and environmental emergencies for the communities it serves and mutual aid partners.**
- Thank you for the opportunity to share:
 - A “look back” at 2021
 - Our very capable Line Officer team
 - The “business like” approach we are employing to provide our services to the community in the most efficient and effective manner possible.
- Questions?

ATTACHMENT 4

§ 174-19. Lot size and arrangement.

- A. The Planning Board shall reduce the overall number of lots allowed below the maximum specified in Town Code upon findings that a reduction is needed to protect the health, safety and welfare of the community or the environment.
- B. Lot sizes and dimensions shall not be less than those specified in Chapter 220, Zoning, of the Code of the Town of Canandaigua unless the provisions thereof are to be modified by the Planning Board pursuant to Town Law § 278, as amended.
- C. Lot sizes and dimensions in excess of the minimum standards of Chapter 220, Zoning, shall be required by the Planning Board as needed to protect the health, safety or welfare of the community or the environment.
- D. No division of land shall result in any parcel becoming landlocked.
- E. Residential lots greater than three acres shall not have lot depths greater than 2 1/2 times the lot width except as may be specified in Chapter 220, Zoning, of the Town of Canandaigua Code.
- F. All blocks in a subdivision shall have a minimum length of at least 750 feet with a maximum length of 1,200 feet. Such blocks containing individual lots shall be at least two lot depths in width, except where reverse frontage may be employed along major highways. Modifications of the above requirements are possible in commercial and industrial developments.
- G. Side lot lines shall be substantially perpendicular to street lines.
- H. Double-frontage lots are prohibited, except for residential parcels or where employed to prevent vehicular access to major traffic streets or where otherwise required by unusual topographic conditions. Where double-frontage lots are permitted, the Planning Board shall, as a condition of final plat approval, determine the front yard and rear yard portions of all such lots.

From: [Harvey, Thomas P \(Thomas.Harvey@ontariocountyny.gov\)](mailto:Thomas.Harvey@ontariocountyny.gov)
To: [Shawna Bonshak](#)
Cc: [Doug Finch](#)
Subject: double frontage lots
Date: Thursday, March 10, 2022 5:53:06 PM

The Ontario County Planning Department has reviewed the question concerning double frontage lots. We offer the following observations:

1. Historically, double frontage lots were prohibited to:
 - a. ensure that developments did not incorporate roads on two sides of lots of minimum lot depth; in other words to minimize infrastructure. With the high cost of construction, such a deterrent is not generally needed in today's environment.
 - b. prevent the introduction of alleys behind properties to serve second garages, for garbage collection, deliveries, etc. This type of development with the service side of properties was popular in parts of the country where there isn't a lot of snow, as the rear access alleys are generally small and narrow and leave little area for piling snow.
 - c. ensure front and rear yards lined up in residential districts
 - d. prevent through traffic through lots. Property owners do not generally want a significant amount of traffic cutting through their properties, and if the layout of those properties was not well thought out to handle such traffic, there could be an impact on safety on the public road to which they connect.
2. From an access management/preservation of traffic handling capacity and safety point of view, in commercial and industrial areas double frontage lots are good things to allow so that buildings on arterials and connector roads (think roads with through traffic) can be provided access via a local service road (frontage or backage service/access roads). Think State Rt 332 north of the city of Canandaigua if the driveways onto 332 were eliminated, or the private road that runs parallel to Eastern Boulevard in the city of Canandaigua if there was sufficient room between Eastern Blvd and the private access road for a row of buildings with access only on the private road.
3. In residential areas, the concern over a consistent definition of semi-public (front yard) and private (rear yard) is a concern and legitimate reason to very carefully scrutinize subdivision proposals that include double frontage lots. They might work where the lot is overly large, for example, where front yard setbacks can be maintained on both road frontages.
4. The existing subdivision language (Section 174-19, paragraph H in the Town Subdivision Regs) allows the Planning Board to allow double frontage lots for residential parcels or where they are used to prevent vehicular access to major traffic streets or topography. Thus, while we all could probably wordsmith the language contained therein to give the Planning Board or developers more direction and a greater discussion of intent (and absent a separate local law establishing guidelines for access management, I believe the language gives the Planning Board the proper flexibility to allow them when they make good sense and to prohibit them when they don't.

Let me know if I am missing something, but that's how I interpret the language in the town's existing code.

Regards,

Thomas P. Harvey^{AICP}

Director

Ontario County Planning Department

Office: (585) 396-4455

Direct: (585) 396-4456

Mobile: (585) 261-4902

“This message may contain confidential, sensitive and/or proprietary information and is intended for the person/entity to whom it was originally addressed. Any use by others is strictly prohibited.” --

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: Town of Canandaigua- Local Law for Text Code Amendment to Town Code Chapter 174-19 (H)			
Project Location (describe, and attach a location map): Town of Canandaigua			
Brief Description of Proposed Action: The Town Board is considering a Local Law to execute a text code amendment to Town Code Chapter 174-19 (H) that would allow double-frontage residential lots.			
Name of Applicant or Sponsor: Town of Canandaigua		Telephone: 585-394-1120	
		E-Mail: info@townofcanandaigua.org	
Address: 5440 State Route 5 and 20 West			
City/PO: Canandaigua, New York		State: NY	Zip Code: 14424
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:		NO <input type="checkbox"/>	YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO <input type="checkbox"/> <input type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/>	N/A <input type="checkbox"/> <input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: n/a _____ _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ n/a _____ _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ n/a _____ _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO <input type="checkbox"/> <input type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO <input type="checkbox"/> <input type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, <div style="margin-left: 20px;"> a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? </div> If Yes, briefly describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
<p>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</p> <p>Applicant/sponsor/name: <u>Douglas E Finch</u> Date: _____</p> <p>Signature: _____ Title: <u>Town Manager</u></p>		

Project:

Date:

Short Environmental Assessment Form

Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?		
2. Will the proposed action result in a change in the use or intensity of use of land?		
3. Will the proposed action impair the character or quality of the existing community?		
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?		
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?		
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?		
7. Will the proposed action impact existing:		
a. public / private water supplies?		
b. public / private wastewater treatment utilities?		
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?		
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?		
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?		
11. Will the proposed action create a hazard to environmental resources or human health?		

Project:

Date:

Short Environmental Assessment Form

Part 3 Determination of Significance

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Name of Lead Agency

Date

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

ATTACHMENT 5

Town of Canandaigua & Water District

4/1/2022 Insurance Policies



U.S. Specialty Insurance Company

Commercial Package Policy #CPKG80220309

Owners & Contractors Protective Liability Policy #COCPA80220309

Capitol Indemnity Corp

Excess Employers Liability Policy #PR01602581-09

HSB Specialty Insurance Company

Cyber Liability Policy #6608344-01

Presented by: **Christopher T. Hubler**

Canandaigua Insurance Agency

470 S. Pearl St.

Canandaigua, NY 14424

(585)394-5544

cthubler@canandaiguainsurance.com

Property

Coverage	HCC 4/1/2021	HCC 4/1/2022	Notes
Building & Business Property Blanket Limit	\$20,588,636*	\$21,005,568	Property values increased 3%
Property Deductible	\$5,000	\$5,000	
Foundations	\$500,000	\$500,000	
Electrical Utility Service Interruption	\$50,000	\$50,000	
Underground Sprinkler Systems	\$25,000	\$25,000	
Valuable Papers & Records	\$250,000	\$250,000	
Accounts Receivable	\$250,000	\$250,000	
Outdoor Property	\$10,000	\$10,000	
Earthquake	\$1,000,000	\$1,000,000	Deductible \$50,000
Flood	\$1,000,000	\$1,000,000	Deductible \$50,000
Water & Sewer Back Up	\$500,000	\$500,000	
Equipment Breakdown	\$20,588,636	\$21,005,868	Deductible \$5,000
Scheduled Equipment	\$5,963,375	\$5,679,039	9 veh/equip added & 5 deleted & one playground equip added in last 12 months. Removing two 2011 vehicles from equip schedule in 2022(added to auto)
Scheduled Equip Deductible	\$1,000	\$1,000	
Leased/Rented Equip	\$500,000	\$500,000	
Misc Tools Limit	\$108,280	\$108,280	

*Added 3772 County Road 16 and amended Cramer Road Water Towers values late in 2021 policy term.

Location schedule attached.

Equipment schedule attached.

Crime

Coverage	HCC 4/1/2021	HCC 4/1/2022	Notes
Computer Fraud	\$250,000	\$250,000	
Forgery or Alteration	\$250,000	\$250,000	
Theft/Robbery of Money Inside	\$250,000	\$250,000	
Theft/Robbery of Money Outside	\$250,000	\$250,000	
Crime Deductible	\$1,000	\$1,000	
Employee Dishonesty	\$150,000	\$150,000	Per employee
Employee Dishonesty Deductible	\$2,500	\$2,500	
Faithful Performance of Duty	included	included	
Supervisor Limit	\$1,450,000	\$1,450,000	
Deputy Supervisor Limit	\$1,450,000	\$1,450,000	
1 st Bookkeeper Limit	\$1,450,000	\$1,450,000	
Court Clerk	\$400,000	\$400,000	
Town Clerk Limit	\$1,450,000	\$1,450,000	
Tax Collector Limit	\$1,450,000	\$1,450,000	

Liability

Coverage	HCC 4/1/2021	HCC 4/1/2022	Notes
Each Occurrence	\$1,000,000	\$1,000,000	
General Aggregate	\$3,000,000	\$3,000,000	
Products-Completed Operations	\$3,000,000	\$3,000,000	
Personal & Advertising	\$1,000,000	\$1,000,000	
Damage to Rented Premises	\$1,000,000	\$1,000,000	
Medical Expense	\$10,000	\$10,000	
Pesticide/Herbicide Application	\$1,000,000	\$1,000,000	
Employee Benefits Liability	\$1,000,000	\$1,000,000	Deductible - \$1,000
Failure to Supply Utilities-Water	\$1,000,000	\$1,000,000	
Pollution of Potable Water	\$1,000,000	\$1,000,000	
Sexual Abuse	\$1,000,000	\$1,000,000	
Cemetery Professional	\$1,000,000	\$1,000,000	

Automobile

Coverage	HCC 4/1/2021	HCC 4/1/2022	Notes
Liability	\$1,000,000	\$1,000,000	6 vehicles add/ 5 vehicles deleted in past 12 months
Personal Injury Protection	\$50,000	\$50,000	
Additional Personal Injury Protection	\$100,000	\$100,000	
OBEL	\$25,000	\$25,000	
Medical Payments	\$10,000	\$10,000	
Uninsured Motorists	\$1,000,000	\$1,000,000	
Hired Automobile	\$1,000,000	\$1,000,000	
Hired Physical Damage	\$50,000	\$50,000	
Non-Owned Automobile	\$1,000,000	\$1,000,000	
Mutual Aid	\$1,000,000	\$1,000,000	
Collision Deductible	\$500	\$500	Replacement coverage for medium & heavy weight vehicles that are 10 years old & newer.
Comprehensive Deductible	\$500	\$500	Replacement coverage for medium & heavy weight vehicles that are 10 years old & newer.
Physical Damage- Volunteers or Employees Vehicles	Up to \$1,000 of volunteers or employee deductible reimbursement	Up to \$1,000 of volunteers or employee deductible reimbursement	
Full Glass for private passenger vehicles	Yes	Yes	

Automobile schedule attached

Public Officials

Coverage	HCC 4/1/2021	HCC 4/1/2022	Notes
Liability Limit	\$1,000,000	\$1,000,000	
Defense Inside or Outside the Liability Limit	Outside	Outside	
Wrongful Act Deductible	\$10,000	\$10,000	
Non-Monetary Defense	\$25,000	\$25,000	Deductible - \$10,000
Employment Practices Liability	\$1,000,000	\$1,000,000	
Employment Practices Wrongful Act Deductible	\$1,000	\$1,000	
Defense-Wage & Hour Practices	\$100,000	\$100,000	Deductible - \$1,000

Umbrella

Coverage	HCC 4/1/2021	HCC 4/1/2022	Notes
Occurrence Limit	\$10,000,000	\$10,000,000	
Aggregate Limit	\$10,000,000	\$10,000,000	
Retention	\$0	\$0	
General Liability underlying	Yes	Yes	
Automobile Liability underlying	Yes	Yes	
Employee Benefits underlying	Yes	Yes	
Public Officials Liability underlying	Yes	Yes	
Employment Practices underlying	Yes	Yes	
Sexual Abuse Liability underlying	No	No	
Pollution with Potable Water	No	No	Pollution is excluded but there is an exception that this exclusion does not apply to any liability arising out of "Potable Water" to the extent that such insurance is provided by an underlying policy

Owners & Contractors Protective Liability

Coverage	HCC 4/1/2021	HCC 4/1/2022	Notes
Limit	\$1,000,000	\$1,000,000	

Excess Employers Liability

Coverage	Capital Indemnity 4/1/2021	Capital Indemnity 4/1/2022	Notes
Excess Employers	\$1,000,000	\$1,000,000	2021 based on 105 employees 2022 based on 94 employees
Deductible	\$10,000	\$10,000	

Cyber Liability

Coverage	HSB Specialty Insurance Co 4/1/2021	National Specialty 4/1/2022	Notes
Limit	\$1,000,000 -Contingent Business Income at \$1 million -Social Engineering limit at \$250,000 -Cyber Extortion limit at \$1 million -Public Relations limit at \$1 million	\$1,000,000 -Does not offer Contingent Business Income. -Social Engineering limit at \$100,000 -Extortion Threats limit at \$50,000 -Public Relations Expense limit at \$50,000	HSB Specialty Insurance is no longer in the market for Cyber Liability for Municipalities as of 2022
Retention	\$2,500	\$25,000	

Pricing Comparison

Coverage	HCC 4/1/2021	HCC 4/1/2022
Property	\$14,920.38	\$17,628.46
Liability	\$32,753.00	\$33,988.00
Automobile	\$16,262.00	\$16,910.00
Inland Marine	\$6,144.00	\$7,311.00
Umbrella	\$11,254.00	\$11,966.00
Crime	\$7,366.00	\$7,736.00
Public Officials	\$3,596.00	\$3,741.00
Total HCC Package Premium	\$92,295.38*	\$99,280.46
OCP	\$750.00	\$750.00
	Capitol Indemnity 4/1/2021	Capitol Indemnity 4/1/22
Excess Employers	\$1,641.00	\$1,469.00
	HSB Specialty 4/1/2021	National Specialty 4/1/22
Cyber Liability	\$3,727.42	\$3,451.00
Total Annual Premium All Policies	\$98,413.80	\$104,950.46

*Original 4/1/21 HCC premium was \$92,295.38 with the following changes during policy term:

- 5/24/21 – Add 2021 Ford #8819 – Premium Waived
- 5/27/21 – Add 2021 Ford #4503 and add 2021 Ford #8818 – Premium Waived
- 9/16/21 – Add 2022 Ford #6366 and add 2021 Ford #9357 – Premium Waived
- 9/21/21 – Add Additional insured on Auto, Waiver of Subrogation & 30 day notice for Ontario County - \$100 Additional premium
- 11/29/21 – Add Additional insured & Loss Payee on Auto for Joe Johnson Equipment – Premium Waived
- 12/1/21 – Delete 2015 Ford #8192 – Premium Waived
- 12/27/21 – Add 2021 JD Wheel Loader #2495 and delete 2016 JD Wheel Loader #3354 – Premium Waived
- 1/10/22 – Add Caterpillar Bandit Woodchipper #9325 – Premium Waived
- 1/20/22 – Delete 2004 Sterling L9500 #4046; Delete 2005 Sterling L9500 #4286; Delete 2013 Ford #3097 and Delete 2013 Ford #1288 - \$212 Return Premium
- 2/2/22 – Add 2022 International #6403 – Premium Waived
- 2/11/22 Add 2022 Volvo Excavator #7466 – Premium Waived
- 2/16/22 – Add Playground Equip valued at \$500,000 at Outhouse Park – Premium Waived
- 2/22/22 – Delete one water tower valued \$1.3 million and add two water towers valued at \$2.5 million and 2nd building valued at \$100,000 at Cramer Road. Add new location at 3772 County Road 16 for Booster Station at valued at \$1 million – Waiting on endorsement from carrier



TOKIO MARINE
HCC

HCC Public Risk New York

Quote Date: March 14, 2022
Quote for: TOWN OF CANANDAIGUA AND WATER DISTRICT
Policy Term: 04/01/2022 - 04/01/2023
Payment Plan: Quarterly
Company: U.S. Specialty Insurance Company

General Liability - Occurrence Form

Subject to \$1,000,000 per Occurrence / \$3,000,000 Aggregate

Subject to \$0 Deductible

Sexual Abuse Endorsement \$1,000,000 / \$1,000,000

Damage to Premises Rented to you \$1,000,000 **Subject to General Liability Deductible or Self-Insured Retention**

Medical Payments \$10,000

Cemetery Professional - Included **Subject to \$0 Deductible**

Pesticide or Herbicide \$1,000,000 per Occurrence / \$1,000,000 Aggregate

Nurses Professional Liability - No Coverage

Failure of Dam, Reservoir, Levee, Dike Coverage - No Coverage

Emergency Response Operations - Included

Sewer Backup Liability - Included

Special Events: Subject to receipt of Special Events Application, Risk Control review and Underwriting approval (Additional Premium may apply)

Fireworks Liability: Subject to receipt of Special Events Application, Risk Control review and Underwriting approval prior to binding coverage (Additional Premium will apply)

Employee Benefits - Claims Made Form

Subject to \$1,000,000 per Occurrence / \$3,000,000 Aggregate

Subject to \$1,000 Deductible Applies to 100% Claims Expense

Claims Made Retro Date - Unlimited

Liquor Liability - Coverage limited to Host Liquor

Public Officials Wrongful Acts Liability - Claims Made Form

Subject to \$1,000,000 per Occurrence / \$1,000,000 Aggregate

Subject to \$10,000 Deductible

Claims Made Retro Date - Unlimited

Non-Monetary Damage \$25,000 Per Suit / \$50,000 Per Policy Limit

Subject to Deductible or SIR

Private Property Use Restriction Sublimit \$1,000,000 per Occurrence / \$1,000,000 Aggregate - Defense inside Limit

Subject to Public Officials Wrongful Acts Deductible or SIR

Employment Practices Liability Insurance - Claims Made Form

Subject to \$1,000,000 per Occurrence / \$1,000,000 Aggregate

Subject to \$1,000 Deductible

Claims Made Retro Date - Unlimited

Non-Monetary Damage \$25,000 Per Suit / \$50,000 Per Policy Limit

Subject to Deductible or SIR



TOKIO MARINE
HCC

HCC Public Risk New York

Wage & Hour Defense Coverage - \$100,000

Subject to Deductible or SIR

Non-Employment Related Harassment - Medium Hazard

Subject to Deductible or SIR

Law Enforcement Liability - No Coverage

Excess Liability

Coverage applies to General Liability, Employee Benefits, Public Officials Wrongful Acts, Employment Practices, Law Enforcement, Auto Liability

Excludes Uninsured Motorist and Underinsured Motorist Coverage

Subject to \$10,000,000 per Occurrence / \$10,000,000 Aggregate

Excludes Zoning, Regulation, and Permissive Use of Property

Pollution Exclusion Exception - Pollution with Potable Water and Hostile Fire

Dam, Reservoir, Levee, Dike: No Coverage

Employers Liability - No Coverage

Property

Total Building and Contents Limit

\$21,005,868

Coinurance - N/A

Subject to:

\$5,000 Deductible

Inflation Guard

4%

Blanket Basis

Included

Agreed Amount

Included

Building Valuation—per schedule on file with company

Replacement Cost,

Special Form

Included

Accounts Receivable

\$250,000 any one occurrence

Animal Mortality

\$10,000 any one occurrence

Building Ordinance or Law

\$250,000 Undamaged portion / or demolition
10% of reported values (Increased cost of construction)

Business Income

\$100,000 any one occurrence

Extra Expense

\$500,000 any one occurrence

Communication Towers

\$100,000 any one occurrence

Debris Removal

25% of Loss + \$10,000 any one occurrence

Electrical Utility Service Interruption

\$50,000 any one occurrence

EDP Coverage

\$250,000 any one occurrence

In transit subject to \$10,000 limit

Mechanical Breakdown subject to \$10,000 limit

Fairs or Exhibitions

\$50,000 any one occurrence

Fine Arts

\$5,000 any one item, \$25,000 any one occurrence

Fire Department Service Charge

\$25,000 for your liability

Foundations of Machinery

\$500,000 any one occurrence

Fire Equipment Recharge

\$25,000 for each separate 12 month period

Golf Course Greens

\$100,000 any one occurrence

Grounds Maintenance Equipment

\$100,000 any one occurrence

Inventory or Appraisal

\$10,000 any one claim

Newly Acquired or Constructed Prop – Bldg

\$1,000,000 at each building

Newly Acquired or Constructed Prop – Contents

\$250,000 at each building

Paved Surfaces

\$100,000 any one occurrence

Personal Property of Others

\$15,000 any one occurrence

Property in Transit

\$25,000 any one occurrence



TOKIO MARINE
HCC

HCC Public Risk New York

Property off Premises	\$100,000 any one occurrence
Underground Pipes, Flues or Drains	\$1,000,000 any one occurrence
Valuable Papers & Records – Cost of Research	\$250,000 any one occurrence
Water Back Up – Sewer or Drain	\$500,000 for direct physical loss or damage
Unnamed Locations	\$250,000 any location not on file with Company
Expediting Expense	\$25,000 any one occurrence
Earthquake Coverage	\$1,000,000 subject to \$50,000 Deductible
Flood Coverage	\$1,000,000 subject to \$50,000 Deductible

(Any location in the following flood zones are excluded: A, A1-A30, A99, AE, AH, AO, AR, V, V1-V30, VE. Additionally, we will not cover FEMA zones designated as B or X (shaded). Any area later designated by FEMA as a high risk area at the time of a Covered Cause of Loss is also subject to this limitation)

Equipment & Mechanical Breakdown (Boiler) Included
Subject to: \$5,000 Deductible

Automobile

Based on 46 vehicles - Schedule on file with Company

Subject to \$1,000,000 Liability Limit

Subject to \$0 Deductible

Emergency Vehicle Endorsement - Standard Form

Rental Reimbursement - PPT Only - \$30 per day / 30 days / \$900 any one period

Full Coverage Window Glass - PPT Only

Fleet Coverage

\$1,000,000 Uninsured Motorist Coverage limit

\$10,000 Medical Payments

Hired and Non Owned Automobile Liability

\$50,000 Hired Auto Physical Damage Amount Subject to \$50 Comprehensive Deductible and \$100 Collision

Deductible

Mandatory Personal Injury Protection - Included

Additional Personal Injury Protection - \$100,000

Monthly Work Loss - \$2,000

Additional Death Benefit - \$3,000

Optional Basic Economic Loss \$25,000

Mutual Aid Limit \$1,000,000

Physical Damage per schedule on file with company

Comprehensive Deductible: \$500

Collision Deductible: \$500

Physical Damage to Volunteers or Employees Personal Auto

Garage Keepers Legal - No Coverage

Impound Vehicles Coverage - No Coverage

Inland Marine

Subject to \$1,000 Deductible

Scheduled Contractors Equipment – Per Schedule on file with company \$5,679,039

Valuation: Replacement Cost - per schedule on file

100% Coinsurance

Misc. Property & Equipment

\$108,280

No single item to exceed \$10,000 in value

Emergency Portable Equipment

\$50,000

Valuation Replacement Cost applies to Misc. Property & Equipment and Emergency Portable Equipment



TOKIO MARINE
HCC

HCC Public Risk New York

Contractors Equipment Rented From Others less than 90 days	\$500,000
Rental Reimbursement	\$2,500
Flood Limit	\$6,380,955
Flood Deductible	\$50,000
Earth Movement Limit	\$6,380,955
Earth Movement Deductible	\$25,000
Total Limit	\$6,337,319

EDP - Limited to coverage provided under Property Extensions

Crime

Coverage Form B, C & F Subject to \$1,000 Deductible

B. Forgery or Alteration	\$250,000
C. Theft, Disappearance and Destruction In/Out	\$250,000
Tax Time Limit	\$250,000
F. Computer Fraud	\$250,000

Coverage Form O & P Subject to \$2,500 Deductible

O. Employee Dishonesty – Per Loss	No Coverage
P. Employee Dishonesty – Per Employee	\$150,000

Includes Faithful Performance

Employee Dishonesty - Excess For Specified Positions	INCLUDED
SUPERVISOR	1,450,000
ALL OTHER POSITIONS	1,450,000
SUPERVISOR	1,450,000
CLERK	1,450,000
TAX COLLECTOR	1,450,000
ALL OTHER POSITIONS	100,000
CLERK	400,000

Annual Package Premium	\$	98,827.00
New York Fire Insurance Fee:	\$	103.46
Motor Vehicle Fee:	\$	350.00
Total Annual Premium:	\$	99,280.46

Installment plans are subject to Underwriting Approval, pending receipt of signed request on insured letterhead requesting installment options

Payment Plan: 1 st Installment:	\$25,889.21 ✓
2 nd Installment:	\$24,463.75
3 rd Installment:	\$24,463.75
4 th Installment:	\$24,463.75

****Note: Terrorism option and optional quoted premiums are not included in installment plan premiums.**

****Note: Mold, Fungi & Bacterial Exclusion Included**

****Note: All SIR's Include Loss, Loss Adjustment Expense and Supplementary Payments**

****Note: Failure of any Dam, Levee or Dike Exclusion Included**



TOKIOMARINE
HCC

HCC Public Risk New York

You declined terrorism coverage for the expiring policy period. We have, therefore, not included a quotation for terrorism coverage for the renewal period and your signed declination of terrorism insurance will remain in effect as long as you are insured by this company and until you rescind the declination in writing. If you would like the above quotation to include insurance for terrorism, or if you would like to know more about terrorism coverage options available to you, please advise your agent.

Optional Quotes and Premium:

Supplemental Spousal Liability:

Additional Premium: \$730

Owners Contractors Protective Liability Coverage \$1,000,000 Limit / \$2,000,000 Aggregate

To: PEOPLE OF THE STATE OF NEW YORK, ALL MUNICIPAL SUBDIVISIONS THEREOF, THE COMMISSIONER & DEPT. OF TRANSPORTATION. THE NEW YORK STATE THRUWAY, THE STATE BRIDGE AUTHORITY & THEIR OFFICIALS, OFFICERS, & EMPLOYEES AND NO OTHER CO-INSURED.

Premium:

\$750.00 ✓

Casualty Limited Terrorism Coverage (ACT OF 2015)

\$7.00

NOTE: The following forms need to be signed and returned prior to binding coverage:

- ~ Application Declaration
- ~ Uninsured Motorist Form
- ~ Supplemental Spousal Liability Form
- ~ Regulation 107 Form
- ~ Installment Plan Pre-Approval Letter

ATTACHMENT 6

	Sobus Estate Services LLC	Mentis Landscape and Property Maintenance	Cardinal Lawn & Landscape	White Boyz
Parks/Town Hall Campus				
Blue Heron Park	\$ 1,980.00		\$ 442.00	\$323.94
Leonard Pierce Park	\$ 754.00		\$ 205.00	\$100.35
Richard Outhouse Park	\$ 2,462.00		\$ 442.00	\$482.36
Motion Junction	\$ 565.50		\$ 280.00	\$120.00
McJannett Park	\$ 377.00		\$ 102.00	\$87.35
West Lake Schoolhouse	\$ 235.62		\$ 102.00	\$87.35
Miller Park	\$ 2,262.00		\$ 277.00	\$323.94
Old Brookside	\$ 659.75		\$ 195.00	\$100.35
Peanut Line	\$ 565.50		\$ 102.00	\$58.24
Town Hall	N/A		\$ 370.00	\$160.35
Total (Per Mow cycle)	\$ 9,861.37	\$ 3,900.00	\$ 2,517.00	\$1,844.23
x 26	\$ 256,395.62	\$ 77,220.00	\$ 60,480.00	\$47,949.98

Cemeteries				
Tilton			\$ 95.00	\$58.24
Cooley			\$ 95.00	\$58.24
Sandhill			\$ 165.00	\$58.24
Woolhouse			\$ 125.00	\$58.24
Remington			\$ 200.00	\$58.24
Lucas			\$ 95.00	\$58.24
Academy			\$ 200.00	\$60.97
Total (Per mow cycle)		\$ 500.00	\$ 975.00	\$410.41
x 26		\$9,900 (For the season)	\$ 23,400.00	\$10,670.66

Professional references	N	Y	Y	Y
				Toro-Cero Turn John Deere 960 M-zero turn 2 John Deere stand behind John Deere walk behind Toro walk behind 2-Push mowers 3 Leaf blowers 3 weed trimers 2 hedge trimmers
Equipment	N	6 trucks 3 trailers 6 commercial mowers	3- Zero Turns 2- 11ft batwing mowers	4 Employees
# of employees	N	6 FT	3-5 Employees	Y
Cert. of Liability Ins.	N	Y	Y	Y
Worker's comp Ins.	N	Y	Y	Y
Non-collusive statement	N	Y	Y	Y

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 ~ townofcanandaigua.org
Established 1791

Request for Proposals - Landscaping Services (Cemeteries)

Released: January 7, 2021

Due: March 1, 2022 prior to 4pm

The Town of Canandaigua is seeking seasonal landscaping services at specific Town-owned properties for the 2022 calendar year (approximately 26 weeks).

Proposals shall be addressed to: Lindsay Frarey, Parks Coordinator
Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

OR sent digitally to: LFrarey@townofcanandaigua.org

If mailing; two (2) hard copies of the proposal shall be submitted. The envelope shall note the name and address of the company submitting the bid. Proposals may be delivered by mail, courier, or in person. Or One (1) digital copy may be sent to LFrarey@townofcanandaigua.org. The Town is not responsible for bids not received digitally. Proposals must be received **PRIOR TO 4:00 PM EST** on March 1, 2022 to be considered.

Proposals shall encompass the following scope of services:

- Lawn mowing - must maintain grass height at no more than 3 inches. No riding mowers can be used within 2 feet of a gravestones, mowers chutes must aim away from gravestones.
- Trimming around all structures, trees, flagpoles, ditches, sidewalks, headstones, parking lots, medians, etc.
- Blowing clippings off and away from all parking surfaces, equipment, walkways, picnic areas, buildings, flower beds, benches, headstones, signs, etc.
- Trash/debris clean up prior to mowing, within reason. **NO** mowing over visible trash.

- Maintain open communication with the Town of Canandaigua's Parks staff to convey weekly priorities, to plan, fallen stones, damage to stones due to weather, and to ensure quality control.
- Proper maintenance around the gravestones

By submitting a proposal, contractor understands that they will be held liable for any damages to Town property as a result of these services, including but not limited to damages to structures, signs, benches, trees, headstones, doggie stations, etc.

The Town of Canandaigua will accept proposals for the following locations:

Prevailing wage is required for all locations.

Town Cemeteries

- Tilton: 2007 New Michigan Road
- Cooley: 2765 Cooley Road
- Sandhill: 4885 Emerson Road
- Hunn/Woolhouse: Corner of County Road 32 and Woolhouse Road
- Remington: 5270 Nott Road
- Lucas: 4643 Rt 21 South
- Academy: 5196 Seneca Point Road

Questions:

Questions about this Request and/or current prevailing wage schedules may be directed to Lindsay Frarey at lfrarey@townofcanandaigua.org or (585) 394-1120 x2229.

Questions will be answered until February 1, 2022 and answers will be posted to the Town of Canandaigua's website page "RFP/Bids" by February 4, 2022.

Proposal Format

Proposals must include the following:

1. Completed Summary of Services. (Page 4)
2. Signed Town of Canandaigua Independent Contractor Supplemental Terms and Conditions Agreement. (Pages 5-7)
3. Signed Non-Collusive Bidding Statement. (See page 8)
4. A current Certificate of Liability Insurance, and Worker's Compensation Insurance Certificate or CE-200 Exemption Certification. (If not effective through the end of 2022, renewal must be provided upon expiration.)
5. OPTIONAL – Contract for Services. (If not provided with proposal, the Town of Canandaigua will provide upon award of the bid.)

Selection:

Any contract(s), if awarded, will be to the lowest responsible bidder(s), who, in part or in whole meets all the terms of the specifications. Any contract(s) awarded as a result of this bid will be between the Town of Canandaigua and the successful vendor(s). The Town of Canandaigua guarantees no minimum or maximum purchases or contracts as a result of this bid. The Town of Canandaigua reserves the right to terminate the selection proceedings at its option at any time during the process.

Incomplete proposals will not be considered. The Town of Canandaigua reserves the right to reject any or all proposals; to negotiate any elements of a proposal; to conduct interviews at its sole discretion; and to solicit and/or select contractors for the program outside the scope of this request.

The Town of Canandaigua assumes no responsibility or liability for costs incurred by respondents to this Request for Proposals, including any requests for additional information, interviews, or negotiations.

Minority-and Women-owned Business Enterprises (M/WBE) are encouraged to respond to this request.

The Town of Canandaigua shall not discriminate against or in favor of any bidder on the bases of race, religion, sex or sexual preference, age, national origin, disability, or political affiliation.

Summary of Services

You may complete this form or submit the same information in another format.
All questions on this form must be answered in order for the proposal to be considered complete.

1. Please list the locations included in your proposal: _____

2. Please provide the cost per occurrence for each location, as well as a total cost for the season.

3. Please provide a list or narrative explaining how you/your company plans to complete the proposed scope of work. Please include the number of employees both employed by the company and who will be assigned to this job, as well as the equipment that will be used to complete this job. _____

4. Please provide three (3) professional references:

Name: _____
Service Location: _____
Phone Number: _____

Name: _____
Service Location: _____
Phone Number: _____

Name: _____
Service Location: _____
Phone Number: _____

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 ~ townofcanandaigua.org
Established 1791

Request for Proposals - Landscaping Services (Parks, Trails, Town Hall)

Released: January 7, 2021

Due: March 1, 2022 prior to 4pm

The Town of Canandaigua is seeking seasonal landscaping services at specific Town-owned properties for the 2022 calendar year (approximately 26 weeks).

Proposals shall be addressed to: Lindsay Frarey, Parks Coordinator
Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

OR sent digitally to: LFrarey@townofcanandaigua.org

If mailing; two (2) hard copies of the proposal shall be submitted. The envelope shall note the name and address of the company submitting the bid. Proposals may be delivered by mail, courier, or in person. Or One (1) digital copy may be sent to LFrarey@townofcanandaigua.org. The Town is not responsible for bids not received digitally. Proposals must be received **PRIOR TO 4:00 PM EST** on March 1, 2022 to be considered.

Proposals shall encompass the following scope of services:

- Lawn mowing - must maintain grass height at no more than 3 inches.
- Trimming around all structures, trees, flagpoles, ditches, sidewalks, parking lots, medians, etc.
- Blowing clippings off and away from all parking surfaces, equipment, playing courts, walkways, picnic areas, buildings, flower beds, benches, signs, etc.
- Trash/debris clean up prior to mowing, within reason. **NO** mowing over visible trash.
- Maintain open communication with the Town of Canandaigua's Parks staff to convey weekly priorities, to plan, and to ensure quality control.

By submitting a proposal, contractor understands that they will be held liable for any damages to Town property as a result of these services, including but not limited to damages to structures, signs, benches, trees, doggie stations, etc.

The Town of Canandaigua will accept proposals for the following locations:

(NOTE: Proposal may include one location, multiple locations, or all locations.)

Prevailing wage is required for all locations.

- Town Hall and Highway Complex, 5440 Route 5 & 20 West. Approximately 7 acres.

Town Parks

- Blue Heron Park, Fire Hall Road. Approximately 20 acres.
- Leonard R. Pierce Park, 5655 Goodale Road. Approximately 7 acres.
- Richard P. Outhouse Memorial Park, 2550 Outhouse Road. Approximately 24 acres.
- Motion Junction at Outhouse Park West, 2555 Outhouse Road. Approximately 5 acres
- McJannett Park, 4820 State Route 21 South. Approximately 3 acres.
- West Lake Schoolhouse and Beach, 3650 County Road 16. Approximately 0.5 acres.
- Miller Park, 3240 NY Route 21 South. Approximately 23 acres (Mowing around parking area and trails/trees only – large field area plus Bliss Road side).
- Old Brookside Park, Overlook Lane. Approximately 7 acres.
- Peanut Line Trail, located on Cooley Road between County Road 30 and Short Road. A trail connecting County Road 30 to Cooley Road. Approximately 1 acre.

Questions:

Questions about this Request and/or current prevailing wage schedules may be directed to Lindsay Frarey at lfrarey@townofcanandaigua.org or (585) 394-1120 x2229.

Questions will be answered until February 1, 2022 and answers will be posted to the Town of Canandaigua's website page "RFP/Bids" by February 4, 2022.

Proposal Format

Proposals must include the following:

1. Completed Summary of Services. (Page 4)
2. Signed Town of Canandaigua Independent Contractor Supplemental Terms and Conditions agreement. (Pages 5-7)
3. Signed Non-Collusive Bidding Statement. (See page 8)
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5. OPTIONAL – Contract for Services. (If not provided with proposal, the Town of Canandaigua will provide upon award of the bid.)

Selection:

Any contract(s), if awarded, will be to the lowest responsible bidder(s), who, in part or in whole meets all the terms of the specifications. Any contract(s) awarded as a result of this bid will be between the Town of Canandaigua and the successful vendor(s). The Town of Canandaigua guarantees no minimum or maximum purchases or contracts as a result of this bid. The Town of Canandaigua reserves the right to terminate the selection proceedings at its option at any time during the process.

Incomplete proposals will not be considered. The Town of Canandaigua reserves the right to reject any or all proposals; to negotiate any elements of a proposal; to conduct interviews at its sole discretion; and to solicit and/or select contractors for the program outside the scope of this request.

The Town of Canandaigua assumes no responsibility or liability for costs incurred by respondents to this Request for Proposals, including any requests for additional information, interviews, or negotiations.

Minority-and Women-owned Business Enterprises (M/WBE) are encouraged to respond to this request.

The Town of Canandaigua shall not discriminate against or in favor of any bidder on the bases of race, religion, sex or sexual preference, age, national origin, disability, or political affiliation.

Summary of Services

You may complete this form or submit the same information in another format.

All questions on this form must be answered in order for the proposal to be considered complete.

1. Please list the locations included in your proposal: _____

2. Please provide the cost per occurrence for each location, as well as a total cost for the season.

3. Please provide a list or narrative explaining how you/your company plans to complete the proposed scope of work. Please include the number of employees both employed by the company and who will be assigned to this job, as well as the equipment that will be used to complete this job. _____

4. Please provide three (3) professional references:

Name: _____

Service Location: _____

Phone Number: _____

Name: _____

Service Location: _____

Phone Number: _____

Name: _____

Service Location: _____

Phone Number: _____

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 ~ townofcanandaigua.org
Established 1791

INDEPENDENT CONTRACTOR SUPPLEMENTAL TERMS AND CONDITIONS

These Supplemental Terms and Conditions (“Terms and Conditions”) are required to be incorporated into any agreement between the Town of Canandaigua (“Town”) and any Independent Contractor (“IC”) providing services and/or work to the Town (collectively, “Services”). The Terms and Conditions herein shall supersede any other inconsistent terms between the Town and the IC.

1. Payment Terms

- A. Any and all requests for payments for Services shall be submitted to the Town Clerk in writing and shall be certified as true and correct. Payment is subject to approval by the Town at its next regular Town Board meeting and no late charges, penalties, and/or interest may be assessed by the IC against the Town until the Town has approved payment to the IC.
- B. The maximum liability of the Town shall in no case exceed the maximum amount appropriated by the Town for the Services.

2. Ownership of Work Product

All work product, including records in any medium, compiled and/or prepared by the IC in the delivery of Services to the Town (collectively, “Work Product”), shall become and remain the property of the Town. IC shall not, by virtue of the Services to the Town have or obtain any right, title or interest in or to such Work Product, and shall have no right to disclose, use, and/or exploit such Work Product, except that IC may maintain a copy of the Work Product for purposes of maintaining its business records.

3. Assignment and/or Subcontract

IC is prohibited from assigning any and/or all of its rights under any agreement with the Town without the prior express written consent of the Town. IC is prohibited from subcontracting any part of the Services without the prior written consent of the Town. In the event that the Town consents to an assignment and/or subcontract, all Services received by the Town shall be deemed performed by the IC and IC shall remain primarily responsible for the Services provided to the Town.

4. Absence of Conflicts of Interest

IC agrees that I has no interest and will not acquire any interest, direct or indirect, that would conflict in any manner or degree with the Services provided to the Town.

5. Status as Independent Contractor

IC expressly understands and agrees that it is and shall in all respects be considered an independent contractor, and IC, its employees, partners, associates, subcontractors, sub-consultants, and any others employed by it, are not and shall not hold themselves out nor claim to be an officer or employee of the Town, nor make claim to any rights accruing thereto, including but not limited to Workers Compensation, Unemployment Benefits, Social Security or retirement plan membership or credit. IC shall comply, at its own expense, with the requirements of all federal, state, and local laws, rules and regulations applicable to it as an employer of labor or otherwise. IC shall further comply with all rules, regulations and licensing requirements pertaining to its professional status, if any, and that of its employees, partners, associates, and subcontractors.

6. Non-Discrimination

IC represents that in the hiring of employees for the Services, neither IC, nor any contractor, subcontractor, nor any person acting on behalf of IC, shall be reason of race, creed, color, sex, age, physical disability or national origin discriminate against any citizen of the State of New York who is qualified and available to perform the Services. IC further represents that neither IC, nor any contractor, subcontractor, nor any person on its behalf shall, in any manner, discriminate against or intimidate any employee hired for the Services on account of race, creed, color, sex, age, physical disability or national origin.

7. Indemnification / Hold Harmless

IC agrees to the fullest extent of the law, that except for the amount, if any, of damage contributed to, caused by or resulting from the negligence of the Town, IC shall indemnify and hold harmless the Town, its officers, employees and agents from and against any and all liability, damage, claims, demands, costs, judgments fees, attorneys' fees or loss arising directly or indirectly out of the negligent acts or omissions hereunder by IC or third parties under the direction or control of the IC. IC further agrees to provide defense for and defend, at its sole expense, any and all claims, demands or causes of action directly or indirectly arising out of the acts or omissions of the IC and to bear all other costs and expenses related thereto.

8. Notices

All notices of any nature shall be in writing and sent by registered or certified mail postage pre-paid to each party as follows:

Town of Canandaigua:

Independent Contractor:

Canandaigua Town Clerk
Canandaigua Town Hall
5440 Routes 5 & 20 West
Canandaigua NY 14424

9. Termination

The Town reserves the absolute right to terminate the Services upon thirty (30) days written notice to the IC.

10. Insurance

The IC shall deliver a certificate of general liability insurance, errors and omissions insurance, or professional liability insurance, as the case may be, ("Liability Insurance"), with a limit amount no less than \$1,000,000.00 per occurrence, and naming the Town as the Certificate Holder. IC agrees to maintain the Liability Insurance in full force and effect until the completion of the Services.

_____ Liability Insurance requirement waived (Consent from the Town's insurance carrier must be obtained prior to granting a waiver absent an emergency).

_____ Modification of limit amount to \$_____ (Consent from the Town's insurance carrier must be obtained prior to a modification absent an emergency).

IC shall also deliver to the Town proof that IC maintains Worker's Compensation Coverage.

Dated: _____

Independent Contractor Authorized Agent:

Name: _____

Title: _____

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476
www.townofcanandaigua.org

Established 1791

NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid each bidder and each person on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

- 1) The prices in this bid have been arrived at independently without collusion, Consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
- 2) Unless otherwise required by law, the prices which have been quoted in this Bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor, and
- 3) No attempt has been made or will be made by the bidder to induce any other Person, partnership or corporation to submit or not to submit a bid for the Purpose of restricting competition.

BIDDER NAME: _____

STREET ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE AND EMAIL: _____

REPRESENTATIVE'S NAME: _____

REPRESENTATIVE'S TITLE: _____

SIGNATURE: _____ DATE: _____

ATTACHMENT 7

Contract Agreement

This Agreement, made on May 17, 2021 between the **Town of Canandaigua** (herein after referred to as “Town”) located at 5440 Route 5 & 2, Canandaigua, NY, and the **Pine Bank Cemetery Board** (herein after referred to as “Cemetery Board”) located at 5583 Wells Curtice Rd, Canandaigua, NY.

In consideration of the amount of Five Thousand Dollars (\$5,000), to be paid to the Pine Bank Cemetery Board, the Cemetery Board agrees to provide service and maintenance to the benefit of residents of the Town of Canandaigua, for the year 2021. Such service and maintenance shall specifically include preservation of green space and lawn care, preservation of historically significant gravesites, the offering of plots for purchase by Town residents, cleaning and repair of cemetery headstones, and participation in the Cheshire Memorial Day event by members of the Cemetery Board.

In addition to service and maintenance, the Pine Bank Cemetery Board also agrees to provide assistance to the Town Historian for ongoing research and to residents of the Town of Canandaigua seeking historic information regarding Pine Bank Cemetery.

On or before June 1, the Pine Bank Cemetery Board shall provide a copy of their Annual Report to the Town Board of the Town of Canandaigua.

This agreement may be renewed annually on January 1st of succeeding years by mutual consent of the agreeing parties.

TOWN OF CANADAIGUA:

PINE BANK CEMETERY BOARD:

Doug Finch, Town Manager

Sharon Hook, President

ATTACHMENT 8

**INTERMUNICIPAL SERVICE AGREEMENT
BETWEEN THE TOWN OF CANANDAIGUA AND THE TOWN OF FARMINGTON
FOR THE APPOINTMENT OF ASSESSOR SERVICES**

- 1. IDENTIFICATION OF PARTIES.** This Intermunicipal Service Agreement (“Agreement”) is made by and between the Town of Canandaigua (“Canandaigua”), whose principal place of business is located at 5440 Routes 5 & 20; Canandaigua, NY 14424, and the Town of Farmington (“Farmington”), whose principal place of business is located at 1000 County Road # 8; Farmington, NY 14425.
- 2. EFFECTIVE DATE.** This Agreement shall be effective as of _____ 1, 2022 through December 31, 2022; and shall be automatically renewed for the following year upon the same terms and conditions unless either party shall give at least ninety days (90 days) notice to the other party.
- 3. PURPOSE AND AUTHORITY.** The purpose of this agreement is to provide for Canandaigua and Farmington to share the costs associated with the employment of an assessor (i.e. benefits, and training) when both parties hire the same person as its part-time assessor. This agreement is made in accordance with Article 5-G of the New York State General Municipal Law.
- 4. COSTS & EXPENSES**

 - a.** When the Towns of Canandaigua and Farmington appoint the same person as part-time assessor then the Town of Canandaigua shall make available to the appointed Assessor benefits (including health insurance, paid time off, and training) in keeping with Canandaigua’s employment policies available to all full-time employees. If Canandaigua and

Farmington appoint the same person as part-time assessor than Farmington shall pay to the Town of Canandaigua half of the annual actual expenses for the appointed Assessor benefits (including health insurance, paid time off, and training) in an amount not to exceed \$20,000.00 per fiscal year.

- b.** If the Towns of Canandaigua and Farmington appoint the same person as part-time Assessor (4a) then Canandaigua shall distribute to Farmington documentation evidencing the amounts Canandaigua paid or will pay for actual benefits and training expenditures for the fiscal year on or before November 1st of each fiscal year or as requested by Farmington. In the event unforeseen costs have been authorized by both Town Boards, every attempt will be made to account for the shared expenditures in the same year as the costs were incurred.
 - c.** The annual reimbursement for benefits and training shall be paid in one (1) installment: the payment shall be made on or before December 1st of each year based on actual expenditures for the same fiscal year.
 - d.** Each Town shall pay all costs for the operation and function of the Office of Assessor in their respective municipality.
- 5. MAINTENANCE OF RECORDS.** Each municipality shall be responsible for the maintenance of records within their own municipality.
- 6. APPOINTMENT.** The Town Board of each municipality shall appoint the same individual as Assessor for as long as this agreement remains in effect.

7. EMPLOYMENT STATUS. The Assessor shall remain as an employee of each municipality for as long as this agreement remains in effect.

8. SUPERVISION & PAY. Supervision of the Assessor shall remain within the organizational structure of each municipality for that municipality. Either municipality may determine the pay rate for the Assessor of that municipality at any time. Each municipality to determine normal working hours and conditions to support the same person to also work approximately 20 hours per week in the other municipality as requested by the appointed Assessor and approved by the Town Supervisor of the Town of Farmington and the Town Manager of the Town of Canandaigua. It is understood that if the same person is appointed part-time Assessor the Assessor would likely spend two days per week at each Town Hall, with the fifth day of the week being used as a floating day for working in the Town Hall where the workload demands attention as determined by the Assessor. It is generally understood the Assessor will spend approximately 20 hours per week in each municipality.

9. INSURANCE & LEGAL. Each Town shall be responsible for the maintenance of its own insurance and legal representation related to the Office of Assessor.

10. NOTICES. Any notices required by this Agreement shall be made in writing, and personally delivered, with a copy by email to the following addresses:

- a. If to the Town of Canandaigua:
Town of Canandaigua
5440 Routes 5 & 20
Canandaigua, NY 14424
ATTN: Doug Finch, Town Manager
dfinch@townofcanandaigua.org
- b. If to the Town of Farmington:
Town of Farmington

1000 County Road # 8
Canandaigua, NY 14424
ATTN: Peter Ingalsbe, Town Supervisor
pingalsbe@farmingtonny.org

11. TERM. The term of this Agreement shall end December 31, 2022, and shall be automatically renewed for the next year unless at least ninety days (90 days) notice is given by either party.

12. TERMINATION. Either Town can terminate this Agreement upon 90 days prior written notice to the other Town.

IN WITNESS WHEREOF, the parties hereby execute this Agreement, as duly authorized by the Town Board of the Town of Canandaigua and the Town Board of the Town of Farmington.

TOWN OF CANANDAIGUA

TOWN OF FARMINGTON

Doug Finch
Town Manager

Peter Ingalsbe
Town Supervisor

ATTACHMENT 9



FREE ESTIMATES • CUSTOM GRAPHICS • SINCE 1986

email: info@signlanguageinc.com • website: www.signlanguageinc.com

11709c	
DATE 02/22/22	DATE REQUIRED
TERMS 50% Deposit	BALANCE C.O.D.
NOTES:	

TO: Town of Canandaigua
5440 Rte. 5 & 20 W
Canandaigua, NY 14424
585-394-1120

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	LARGE - Double Sided, V-Carved, 18# Signfoam 4 HDU(2"D, 48"H x 96"W) sign with 23K Gold Leaf Lettering (VERSION 1)		\$ 7,360.00
1	Aluminum Support Bars (.25" x 2") Custom Welded Bottom bar		\$ 550.00
1	Set of (2) 6" Vinyl Clad, Primed/Painted Posts with 23K GL Bevel tops		\$ 975.00
1	Installation and Delivery of one sign at Town Hall		\$ 550.00
8 YEAR WARRANTY on materials and finish of new dimensional HDU signs installed by Signlanguage Inc.		SUB TOTAL	\$ 9,435.00
		SHIPPING & HANDLING*	INSTALL
		8% TAX	EXEMPT
	3.5% ADDED FOR PAYMENTS MADE BY CREDIT CARD*	TOTAL	\$ 9,435.00
		50% DEPOSIT	
		BALANCE	

In the event that Signlanguage Inc. has to initiate legal action to recover a balance, the buyer will be responsible for all court costs and reasonable attorney fees which shall be interpreted to be as 33% of the balance due. In addition, the purchaser agrees to pay 1.5% after 30 days from the delivery of product. Customer is responsible for all permits.

DATE _____

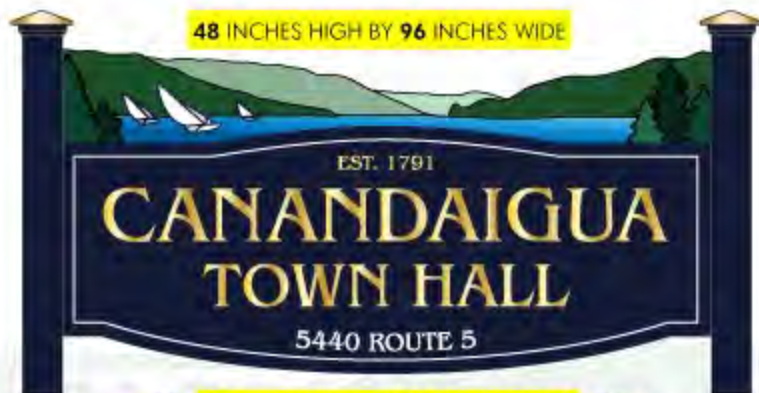


SIGNLANGUAGE INC. DESIGN CONCEPT SIGN PROOF

Sandblasted & Carved Signs • 23k Gold Leaf • Computer Graphics
Commercial / Architectural • Design • Fabrication • Installation • Vinyl

CANANDAIGUA TOWN HALL - LAWN SINGLE OR DOUBLE SIDED V CARVED HDU VERSION #1

48 INCHES HIGH BY 96 INCHES WIDE



48 INCHES HIGH BY 60 INCHES WIDE



FINAL ARTWORK APPROVAL
PLEASE PROOFREAD THE SIGN CONTENT
CAREFULLY! ONCE YOU APPROVE, SIGN AND FAX
THIS BACK TO REQUESTING PARTY. SIGNING WILL BE
THE CUSTOMER'S RESPONSIBILITY.

APPROVED

BY: _____

DATE: _____

DESCRIPTION:

INNER BORDER - WHITE
BACKGROUND - DARK NAVY
LETTERING - 23K GOLD LEAF, WHITE, MURAL
POSTS - 6" WITH 23K GOLD LEAF BEVEL TOPS

THE ARTWORK DEPICTED HEREIN IS THE EXCLUSIVE PROPERTY OF SIGNLANGUAGE INC.
& CANNOT BE REPRODUCED, COPIED OR EXHIBITED WITHOUT OUR PRIOR WRITTEN CONSENT.
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ALL SCALING IS APPROXIMATE. SIGNLANGUAGE INC. IS NOT RESPONSIBLE FOR ISSUES RESULTING FROM INACCURATELY SCALED DRAWING

PH: (585) 237-2620

Fax: (585) 237-5868

1-866-909-2620

www.signlanguageinc.com

6491 Route 20-A

Perry, N.Y. 14530

ATTACHMENT 10

March 10, 2022

Mr. Doug Finch, Town Manager
Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

**RE: PROPOSAL FOR PROFESSIONAL SERVICES –
SCHEMATIC DESIGN OF THE NEW TRANSFER STATION FACILITY
FOR THE TOWN OF CANANDAIGUA**

Dear Doug:

MRB Group is pleased to present the following proposal to provide professional services related to the proposed new Town of Canandaigua Transfer Station Facility. The proposed site for development, approximately 7 acres, is on a Town-owned lot, directly east of the existing Town Hall property on Route 5 & 20.

The objective of this project is to relocate the existing Transfer Station from the existing Highway Department property to the proposed adjacent lot. Public access will be provided from Route 5 & 20. A separate (non-public) access to the site will be provided via an access road from the adjacent Highway Department site.

The Town's Planning and Public Works Committee has prepared and gathered some conceptual details and plans for utilization as part of this Schematic Design Phase. The schematic design will incorporate points from the site layout prepared by Al Kraus and the desired building enclosure of the Victor Transfer Station. Key elements of the design will be to provide a simple traffic flow to improve customer and employee safety as well as simple drop-offs for all of the various waste streams collected by the Town.

The Schematic Design Phase will consider the impacts of the County landfill should it close and require a lengthier transport. Provisions will be included in the design for a weight-based utilization of the transfer facility, in the event the Town chooses this mechanism.

The following scope of work and associated fees represents our understanding of the tasks required to accomplish the objectives of this project.

I. Scope of Services

A. Boundary and Topographic Survey

MRB Group will utilize a sub-consultant to complete the boundary and topographic survey updates. This will be treated as a pass-through cost; the charges from the surveyor to MRB will be the cost invoiced to the Town. Coordination between the surveyor, MRB Group, and the Town are also included and noted below.

1. Review existing mapping that may be available.
2. Research at the Ontario County Clerk's Office to confirm property boundary and verify that no encumbrances exist on the property.
3. Confirm location of existing utilities: water and sewer.
4. Meeting in the field with the survey team and the Town to confirm final limits of survey efforts and identify key items of interest. Surveying effort to commence at meeting.
5. Field survey locating property corners, if property corners are not found new pins will be set.
6. Topographic survey of the entire property.
7. Prepare base mapping of the site which will include boundary and topographic information.

Sub-total of A.....\$8,000

B. SEQR Services

Based on the information available it is assumed that this project is a Type 1 Action under SEQR requirements. A coordinated review is required as other agencies will review and approve the project. The SEQR documents will cover the new Transfer Station and removal of the existing Transfer Station.

1. Complete Part 1 of the Long Environmental Assessment Form.
2. Determine Agencies to be included in the Coordinated Review.
3. Prepare Coordinated Review letters.
4. Prepare Resolution for the Intent to be Lead Agent.
5. Review SEQR with Board to approve Part I of the EAF, resolve the Intent to be Lead Agent and authorize coordinated review.
6. Complete Parts 2 and 3 of the EAF with supporting documentation.
7. Prepare resolution for Lead Agency and Determination of Significance.

8. Review Part 2 and 3 with Board and Board to pass respective resolutions.
9. Post Action of Board on ENB website.

Sub-Total of B.....\$4,000

C. Schematic Design Phase

1. Facilitate a Kick-off meeting to discuss goals and objectives to develop overall project.
2. Based on meetings with key representatives, develop a written building program that documents the proposed buildings pace types and features.
3. Based on the programming meeting, schematic level building floor plans and elevations will be developed of the proposed structures.
4. Develop the Transfer Facility site plan using base mapping prepared by Survey Consultant and the concept level drawings from the Planning and Public Works Committee. Review site access, loading and unloading areas, vehicular circulation, existing utility proximity and potential connection points, confirm project feasibility, and general site limitations. Review Ontario County Soil Survey data for preliminary findings and topographic elevation data.
5. Prepare Structural design narratives for the slabs and retaining walls.
6. Prepare mechanical, electrical and plumbing systems narratives for the new Transfer Facility.
7. Prepare a Schematic Phase Opinion of Estimated Cost.
8. Meeting with Owner to review plans and estimated cost. Complete appropriate revisions (assume up to three rounds) based on the provided feedback. It is anticipated that this phase will include up to three (3) meetings with the Planning and Public Works Committee.
9. Prepare and deliver up to ten (10) 11x17 copies of the Floor Plans, Building Elevations, Site Plan and Preliminary Opinion of Estimated Cost.

Sub-total of C.....\$24,500.00

Total of Items: A-C.....\$36,500.00

II. Additional Services

The following additional services items, not included in the above services, can be provided on a personnel time-charge basis, but would only be performed upon receipt of your authorization.

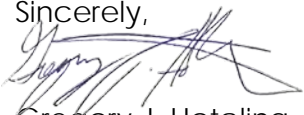
- A. Design Development and Construction Document phases.
- B. Geotechnical Services and Environmental Assessments.
- C. If Hazardous Materials are encountered, the Owner will administer this work with others. MRB Group can assist with coordination.
- D. Permit application and fees by others.
- E. Construction phase services
- F. Special Inspection Coordination
- G. Assistance with bonding documentation.
- H. Grant consulting services
- I. Any other work not associated with or beyond the extent of the scope of services provided above.

III. Commencement of Work

Upon receipt of the signed proposal, MRB Group will begin work on the scope of work.

If this proposal is acceptable to you, please sign where indicated and return one copy to our office. We have included an additional copy for your records. Thank you again for your continued confidence in our firm. We look forward to working with you on this project.

Sincerely,



Gregory J. Hotaling, P.E.
Sr. Project Manager



James J. Oberst, P.E., LEED AP
Executive Vice-President/C.O.O.

J:\630006\Ltrs-Proposals\2022\gjh-Canandaugia -Transfer Station Facility.docx

PROPOSAL ACCEPTED BY:

_____	_____	_____
Signature	Title	Date

ATTACHMENT 11

JPR Trailer Sales

16761 Ridge Road
Holley, NY 14470

585-638-0123 RS#7096513

Email: jprtrailers@gmail.com

Web: jprtrailersales.com



Estimate

ESTIMATE - ML
TOWN OF CANANDAIGUA

Date	Estimate #
3/9/2022	9770

				P.O. No.
Description	Qty	U/M	Item Amount	Total
2022 CAM SUPERLINE 21 FT (16+5) SPLIT DECK TILT EQUIPMENT TRAILER, 18K, BLACK, VIN 5JWCF2124NP526213 GVWR: 17,600 lbs Empty Wt: 4470 lbs Payload: 13,130 lbs - Safety Chains- 7-Way SAE Plug- Zip Breakaway System- 12K Bolt-On Drop Leg Jack- Diamond Plate Fenders- Oil bath axles- Electric Brake Axles (2)- Slipper Spring Suspension- Silver Wheels Epoxy Primer Polyurethane Paint Finish Oak Decking on 8 Ton Model Spare Tire Mount (8) D-Ring Tie Downs -- 5/8" (4 Stat., 4 Tilt) Stake Pockets (6) Pallet Fork Carrier (N/A w/Gooseneck) Aluminum Toolbox Banjo Eye Tie-Downs (2) Sealed Wiring Harness LED Lights -- Rubber Mounted Adjustable Hydraulic Cushion Cylinder Three Year Warranty NYS Tire Fee NYS HEAVY TRAILER INSPECTION			15,900.00	15,900.00
	4		2.50 12.00	10.00 12.00

Unfortunately, due to the current fluctuations in steel and aluminum tariffs, we can only honor estimates for 10 DAYS. Please call us to get an updated quote after 10 days from date on estimate. Thank you.

Subtotal	\$15,922.00
Sales Tax (0.0%)	\$0.00
Total	\$15,922.00

**BUY
WHAT
YOU
WANT** WITH **CURRENCY.**

[Check Buying Power](#)



2022 CAM SUPERLINE P8CAM824DOSTT For Sale In Pittsfield, Massachusetts



For Sale Price: \$18,999

Contact Information

**PITTSFIELD
LAWN &
TRACTOR**

[Pittsfield,
Massachusetts](#)

[01201](#)

Phone: [\(413\) 367-
5076](#)

Messenger: [Message](#)

[Message](#)

WhatsApp: [Message](#)

[Message](#)

[Video Chat With](#)

[This Dealer](#)

Contact: Sales
Team

Photos (4)



**SHOW ME THE
CARFAX[®]**

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VIP

FR8STAR

[Get Shipping Quotes](#)

Description

Steel Plated Tongue
Adjustable 2-5/16" Ball Coupler or Pintle Ring
Safety Chains
7-Way SAE Plug
Zip Breakaway System
12K Bolt-On Drop Leg Jack
Knife Edge Approach
Rear Impact Guard
EZ Lube Axles (Oil Bath on 8 Ton Model)
Electric Brakes Axles (2)
Nev-R-Adjust Brakes
Slipper Spring Suspension
Silver Wheels
Epoxy Primer
Polyurethane Paint Finish
Pressure-Treated Pine Decking (Oak Decking on 8 Ton Model)
Spare Tire Mount
D-Ring Tie-Downs - 5/8" (8)
Stake Pockets and Rub Rail
Aluminum Toolbox
Mud Flaps
Sealed Wiring Harness
LED Lights – Rubber Mounted
Power Up / Power Down
Dual Hydraulic Cylinders
Three Year Warranty

Specifications

General

Quantity	1	Year	2022
Manufacturer	CAM SUPERLINE	Model	P8CAM824DOSTT
VIN	5JWCJ2423NP522261	Condition	New



QUOTATION

6803 Manlius Center Road, East Syracuse, NY 13057 phone (315) 437-1471 fax (315) 437-4041

TO:

Customer

TOWN OF CANANDAIGUA

Address

5440 ROUTE 5 & 20

City, State, Zip Code

CANANDAIGUA, NY 14424

Contact Person

JIM FLETCHER

Phone Number

(585) 394-3300

Fax Number

0

Date of Quotation

1/6/2022

Quotation Price Good Through

2/5/2022

Salesman Name

Brendan Geiss

[illegible][illegible]

0	0	0	0	0	\$0
---	---	---	---	---	-----

DETAILS OF PROPOSED TRANSACTION:	
1. Transaction Description: The proposed transaction involves the acquisition of 100% ownership of ABC Company by XYZ Corporation.	
2. Parties Involved: The transaction is between XYZ Corporation (Buyer) and ABC Company (Seller).	
3. Consideration: The purchase price for ABC Company is \$5,000,000, payable in cash.	
4. Assets and Liabilities: The transaction includes all assets and liabilities of ABC Company as of the closing date.	
5. Effective Date: The transaction is effective as of the date of the closing.	
6. Regulatory Approval: The transaction requires approval from the relevant regulatory authorities.	
7. Other Terms: The transaction is subject to the terms and conditions set forth in the Purchase Agreement.	

CASH PRICE	\$17,385.44
-TRADE-IN (see above)	\$0
NET PRICE	\$17,385.44
SALES TAX (if applicable)	\$0
FET ON NET (if applic.)	
TOTAL PRICE	\$17,385.44

TERMS AVAILABLE:

12mos @	=
24mos @	=
36mos @	=
48mos @	=
60mos @	=

WE APPRECIATE THIS OPPORTUNITY TO QUOTE YOU. I ASSURE YOU THAT YOUR ORDER WILL BE MOST APPRECIATED AND HANDLED IN A PROMPT AND CAREFUL MANNER. PLEASE FEEL FREE TO CALL ME WHEN I CAN BE OF SERVICE..

John C. ...

Sales Representative

Thank You

ATTACHMENT 12

March 4, 2022

Mr. James Fletcher, Highway/Water Superintendent
Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

**RE: PROPOSAL FOR PROFESSIONAL SERVICES
WATER SYSTEM STUDY – UPTOWN CANANDAIGUA**

Dear Jim:

Based on our recent discussions and our meeting with the Public Works Committee, I am pleased to present our proposal for professional services to prepare a Water System Study of the Uptown Canandaigua Area. This letter proposal describes our understanding of the project's scope and provides an estimate of our compensation.

I. Background

The Uptown area of the Town of Canandaigua is planned for substantial growth over the next 10 years, as detailed in the Town's Uptown Feasibility Study and Uptown Business Improvement District Plan. The Town is asking for an intensified water system study of this area to determine the potential development impacts on the water infrastructure.

II. Scope of Services

MRB Group proposes to provide the following services:

A. Data Gathering and Water System Mapping

A proper analysis of the water system requires the assembly of data and information described below and the preparation of an updated water system map which will form the basis for a hydraulic analysis of the system.

1. Collect and review existing maps, documents, and technical reports, including plans and available condition assessment reports, Comprehensive Plan and Updates.
2. Inventory watermain sizes, ages, and material types based on available information and input from the Town.
3. Review system interconnections and adjacent system operating hydraulics related to potential improvements to the Canandaigua Farmington (Uptown Area) Water District.
4. Prepare a water system schematic that identifies pipe sizes, storage tanks, control valves, and master meters. Include in the schematic known proposed developments within the Uptown Area. While MRB Group endeavors to utilize existing drawings of the water system, mapping developed under this effort is a schematic representation only of the water system and not intended for use as a record drawing or map of the distribution system.
5. Collect and review meter reading data and master meter readings from January 1, 2019, to date. Work with the Town to determine the size and location of fire services. Meter reading data must be in a sortable, Microsoft Excel compatible format that includes meter location information.
6. Coordinate with the Town to identify water system demands associated with known developments in the Uptown Area, and to develop potential demands for growth within the service area.
7. Coordinate with the Town to locate and install temporary, hydrant mounted pressure data loggers utilizing devices owned by the Town and MRB Group. Collect system pressure data for at least one month. Ideally, data should be collected concurrently from each point of connection to adjacent water systems and at the high point in the system.
8. Coordinate with the Town to conduct four hydrant flow tests near the proposed points of connection to the water system

for known proposed developments. The Town will need to provide personnel to assist during the hydrant tests (anticipated to be one day of testing) and installing data loggers

9. Survey the location of data loggers, flow test hydrants, PRV vaults, and meter vaults.

B. Update the Water System Hydraulic Analysis

MRB Group has a comprehensive hydraulic model of the water systems in Ontario County that includes the Town's water system. The majority of the information in the model was updated as part of the Brickyard Tank / Transmission Main project, the Canandaigua Consolidated Capital Improvement project, and as part of the consolidation of the Canandaigua-Hopewell Water District into the Canandaigua Consolidated Water District. Realizing that the water system is dynamic due to developments and changes in water usage, the model needs to be updated to include the data identified above to ensure that model results reflect current conditions and reasonably represent future conditions. Updating the model consists of the following tasks.

1. Update ("balance") the model based on updated water system demands, pipe characteristics, and valve set points to model results closely approximates observed field conditions (i.e., working pressures and fire flows observed during the data gathering phase). Because of the known impact on the water system resulting from fire flow tests conducted weekly by Pactiv, this effort involves balancing the model to observed working demands without the Pactiv fire test demands and with the fire test demands.
2. Once updated, adjust water system demands in the model based on annual, average day demands, and maximum day demands derived from meter reading data to represent typical working pressures throughout the year and not the one month utilized to balance the model.

3. Utilize the balanced model to estimate impacts on the water system due to future developments in the Uptown Area. Because the water system in the Uptown Area supplies water systems in the Towns of Farmington and Manchester, a factor based on established population growth estimates will be applied to the water demands utilized in the model for these communities to represent reasonable growth and development.
4. Review available and needed storage requirements for the Brickyard Tank service area based on the discussed reasonable growth estimates.
5. Utilize model results to identify and/or confirm hydraulic limitations and constraints within the existing system.

C. Develop Recommended System Improvements

1. Coordinate development of the Uptown Water System Study with the Public Works Committee by attending up to two (2) meetings.
2. Recommend an updated tank size and elevation, if any, due to cumulative developments and system growth in the Brickyard tank service area, including the Uptown Area.
3. Prepare a list of recommended water system improvements ranked in priority order. Ranking will be based on a wide variety of factors, with the greatest emphasis being on water quality and potential impacts on Town Residents' current and future health. The list would differ from system repairs/replacement projects vs. system expansion projects.
4. Prepare capital cost estimates for the list of recommended water system improvements.
5. Prepare draft Engineering Report, which will generally include the following sections:
 - i. Introduction/Background
 - ii. Service Area

- iii. Existing Conditions
- iv. Water Demand
- v. Improvements Evaluation
- vi. Project Costs
- vii. Conclusions
- 6. Review draft with Town.
- 7. Attend (1) informational meeting with the Town Board.

Total Compensation \$24,500.00

*The cost figures shown above represent our **lump sum** amount. Any additional work beyond this fee and outside the scope of this proposal would be reviewed with the Client. MRB Group shall submit monthly statements for services rendered during each invoicing period based on the efforts performed during that period. MRB Group Standard Rates are subject to annual adjustment.*

III. Additional Services

The following items not included in the above services can be provided on a personnel time-charge basis but would only be performed upon receipt of your authorization.

- A. SEQR related services
- B. While balancing the water model to approximate field measurements, it is possible that unknown field conditions may be identified, such as closed or partially closed valves or controls valves that are not working as expected. If such conditions are detected, MRB Group will work with the Town to determine if the conditions need to be corrected and the pressure monitoring and hydrant flow tests must be repeated.
 - a. Should additional testing be needed, coordinate with the Town to perform additional pressure monitoring and hydrant flow tests.
 - b. Rebalance the model based on the updated field tests.

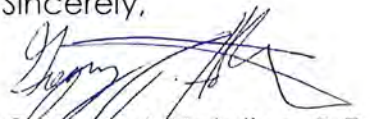
- C. Complete field survey of water system infrastructure and development of record level drawings.
- D. Funding application assistance for proposed improvements, if any.
- E. Additional Service Item
- F. Additional Service Item

IV. Commencement of Work


Upon receipt of the signed proposal, MRB Group will begin work on the project.

If this proposal is acceptable to you, please sign where indicated and return one copy to our office. We have included an additional copy for your records. Thank you for your continued consideration of our firm. We look forward to working with you on this project.

Sincerely,



Gregory J. Hotaling, P.E.
Senior Project Manager



James J. Oberst, P.E., LEED AP
Executive Vice President/COO

\\mrbgroup.prv\Admindata\630006\Ltrs-Proposals\2022\gjh_Water Sytem Study Uptown Canandaigua.docx

PROPOSAL ACCEPTED FOR BY:

Signature

Title

Date

ATTACHMENT 13



Finger Lakes Land Trust

202 East Court Street

Ithaca, NY 14850

Tel: (607) 275-9487 / Fax: (607) 275-0037

...working to protect the natural integrity of the Finger Lakes Region.

**Agreement to Assume Risks and Waive Claims
For the Plowing of Snow in a Parking Area on Finger Lakes Land Trust Property,
Applicable to the Canandaigua Vista Nature Preserve
Town of Canandaigua, Ontario Co., NY – Jones Road, Tax Parcel # 139-1-61.21**

In consideration for being permitted access to the above-referenced property (the “Property”), a nature preserve open to the public and owned and managed by the Finger Lakes Land Trust (FLLT), for the purpose of plowing snow from the driveway and parking area located on the south side of Jones Road, FLLT agrees to hold the Town of Canandaigua, its directors, officers, employees and agents (collectively, the “Released Parties”) harmless from any liability, damages, and claims of any kind, and will name the Town of Canandaigua as an additional insured on its comprehensive liability insurance policy, with respect to Town employees plowing snow from the driveway and parking area on this property.

It is agreed that the driveway and parking area on the Canandaigua Vista Nature Preserve may be plowed by the Town of Canandaigua employees at their convenience, willingness, and availability. The Town shall not be held responsible for any damage to the surface of the parking area, or the wooden rail fence that is along the driveway and around the perimeter parking area.

We agree that this release shall be governed by the laws of the State of New York, without regard to conflicts of laws principles.

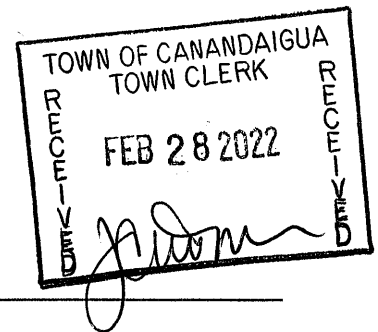
Accepted and Agreed on Behalf of FLLT:

Print Name, Title	Signature	Date
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Accepted and Agreed on Behalf of the Town of Canandaigua:

Print Name, Title	Signature	Date
-------------------	-----------	------

ATTACHMENT 14



5008 MOUNT VERNON BLVD.

HAMBURG, NY 14075

585-633-3165

info@slasolutions.com

www.slasolutions.com

REQUEST FOR WAIVER OF THE 30 DAY MUNICIPALITY NOTIFICATION

Date: 02/23/2022

To the Municipality of: TOWN OF CANANDAIGUA

THIS IS A NOTICE TO INFORM YOU THAT LINCOLN HILL CATERING LLC IS CHANGING THEIR METHOD OF OPERATION FROM CATERING LICENSE TO BAR/TAVERN LICENSE..

Please be advised that a waiver of the 30-day notification is being requested on behalf LINCOLN HILL CATERING LLC dba LINCOLN HILL CATERING located 35330 EAST LAKE ROAD CANANDAIGUA NY 14424. They are applying for an ON PREMISE LIQUOR LICENSE serving LIQUOR, WINE, BEER, AND CIDER in a BAR/TAVERN. This request is made to expedite the licensing process.

Thank You,

Robert Heil

If such waiver is granted, please write a letter to that effect, signed by an Official, on OFFICIAL municipality stationery and either fax, e-mail or forward it to:

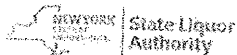
Robert Heil, Liquor License Consultant

5008 Mount Vernon Blvd.

Hamburg, NY 14075

FAX : 866-910-5025

E-MAIL : info@slasolutions.com



OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

Standardized NOTICE FORM for Providing 30-Day Advance Notice to a Local Municipality or Community Board

1. Date Notice was Sent: 02/23/20221a. Delivered by: Certified Mail Return Receipt Requested

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:

- ☒ New Application
 ☐ Renewal
 ☐ Alteration
 ☐ Corporate Change
 ☐ Removal
 ☐ Class Change
 ☐ Method of Operation Change

For **New** applicants, answer each question below using all information known to dateFor **Renewal** applicants, answer all questionsFor **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s)For **Corporate Change** applicants, attach a list of the current and proposed corporate principalsFor **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocationFor **Class Change** applicants, attach a statement detailing your current license type and your proposed license typeFor **Method of Operation Change** applicants, although not required, if you choose to submit, attach an explanation detailing those changes

This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:

3. Name of Municipality or Community Board: TOWN OF CANANDAIGUA**Applicant/Licensee Information:**4. Licensee Serial Number (if applicable): N/A Expiration Date (if applicable): N/A5. Applicant or Licensee Name: LINCOLN HILL CATERING, LLC6. Trade Name (if any): LINCOLN HILL CATERING7. Street Address of Establishment: 3530 EAST LAKE ROAD8. City, Town or Village: CANANDAIGUA, NY Zip Code: 144249. Business Telephone Number of Applicant/Licensee: (585) 737-473110. Business E-mail of Applicant/Licensee: marisa@lincolnhillfarms.com11. Type(s) of alcohol sold or to be sold: ☐ Beer & Cider ☐ Wine, Beer & Cider ☒ Liquor, Wine, Beer & Cider

12. Extent of Food Service:

- ☐ Full food menu; full kitchen run by a chef or cook
 ☒ Menu meets legal minimum food availability requirements; food prep area at minimum

13. Type of Establishment: Bar/Tavern14. Method of Operation:
(check all that apply)

- ☐ Seasonal Establishment
 ☐ Juke Box
 ☒ Disc Jockey
 ☒ Recorded Music
 ☐ Karaoke

☒ Live Music (give details i.e., rock bands, acoustic, jazz, etc.): MIXED☒ Patron Dancing ☐ Employee Dancing ☐ Exotic Dancing ☐ Topless Entertainment☐ Video/Arcade Games ☐ Third Party Promoters ☐ Security Personnel☐ Other (specify): _____15. Licensed Outdoor Area:
(check all that apply)

- ☐ None
 ☒ Patio or Deck
 ☐ Rooftop
 ☐ Garden/Grounds
 ☐ Freestanding Covered Structure

☐ Sidewalk Cafe ☐ Other (specify): _____

OFFICE USE ONLY

☐ Original ☐ Amended Date _____

45

16. List the floor(s) of the building that the establishment is located on: **1ST FLOOR & BASEMENT**
17. List the room number(s) the establishment is located in within the building, if appropriate: **1-kitchen, bar, dining, restrooms, office, b-**
18. Is the premises located within 500 feet of three or more on-premises liquor establishments? ☐ Yes ☒ No
19. Will the license holder or a manager be physically present within the establishment during all hours of operation? ☒ Yes ☐ No
20. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee:
N/A Name **N/A** Serial Number
21. Does the applicant or licensee own the building in which the establishment is located? ☐ Yes (if YES, SKIP 23-26) ☒ No

Owner of the Building in Which the Licensed Establishment is Located

22. Building Owner's Full Name: **3530 EAST LAKE LLC**
23. Building Owner's Street Address: **3530 EAST LAKE ROAD**
24. City, Town or Village: **CANANDAIGUA** State: **NY** Zip Code: **14424**
25. Business Telephone Number of Building Owner: **(585) 752-9466**

Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice

26. Representative/Attorney's Full Name: **ROBERT HEIL**
27. Representative/Attorney's Street Address: **5008 MOUNT VERNON**
28. City, Town or Village: **HAMBURG** State: **NY** Zip Code: **14075**
29. Business Telephone Number of Representative/Attorney: **(716) 512-5018**
30. Business E-mail Address of Representative/Attorney: **info@slasolutions.com**

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under Penalty of Perjury - that the representations made in this form are true.

31. Printed Principal Name: **MARISA MATROSIMONE** Title: **LLC MEMBER**

Principal Signature: 

ATTACHMENT 15

Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

December 20, 2021

Doug Finch, Town Manager
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424

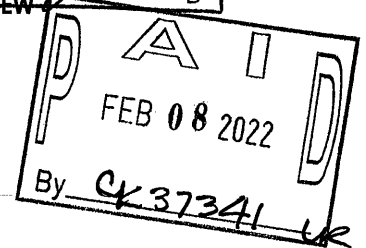
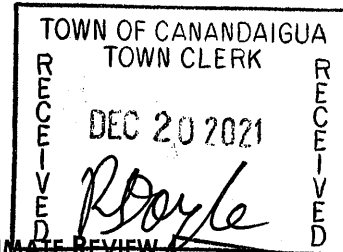
RE: **DEHOLLANDER**

NEW SHARED ACCESS DRIVEWAY - EROSION CONTROL SURETY ESTIMATE REVIEW

TAX MAP No. 126.20-1-17.100, 17.200, 17.300, & 17.400

CPN No. 2021-071

ADDRESS: 4476, 4472, 4468, & 4464 COUNTY ROAD 16



Dear Mr. Finch,

Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated December 16, 2021, prepared by Scott William DeHollander PE for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$6,094.55 (Six-Thousand Ninety-Four Dollars and Fifty-Five)**. The breakdown of this amount is on the attached estimate.


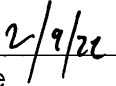
Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,

Chris Jensen
Town of Canandaigua – Code Enforcement Officer

cc Jean Chrisman, Town Clerk
Project Binder
Parcel Owner

APPROVED

Doug Finch – Town Manager

Date

CPN 2021-071

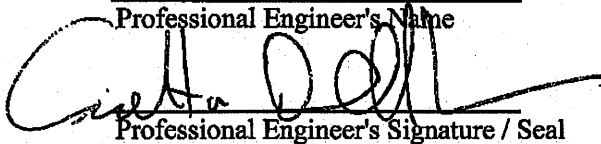
DeHollander Driveway - Town of Canandaigua, New York
ENGINEER'S ESTIMATE OF EROSION CONTROL COSTS

<u>ITEM</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
DRIVEWAY EROSION CONTROL				
a) Check Dam	6	EA	\$50.00	300.00
b) Silt Fence	1,005	LF	\$0.85	854.25
c) Sod and seed/mulch	1,555	SY	\$0.75	1,166.25
d) Jute Mesh	150	SY	\$3.00	450.00
		Subtotal		2,770.50
LOT 4 SITE WORK				
a) Check Dam	2	EA	\$50.00	100.00
b) Silt Fence	300	LF	\$0.85	255.00
c) Sod and seed/mulch	2,420	SY	\$0.75	1,815.00
d) Jute Mesh	200	SY	\$3.00	600.00
		Subtotal		2,770.00
		SUBTOTAL		\$5,540.50
		10% Contingency		554.05
		GRANDTOTAL		\$6,094.55

Prepared by:

Scott William DeHollander

Professional Engineer's Name



Professional Engineer's Signature / Seal

78953

P.E. No.

December 16, 2021

Date

DeHollander Design Inc.

Firm's Name and Licensed Business No. (if applicable)

7346 Dryer Road, Victor New York 14564

Firm's Address

(585) 626-8970

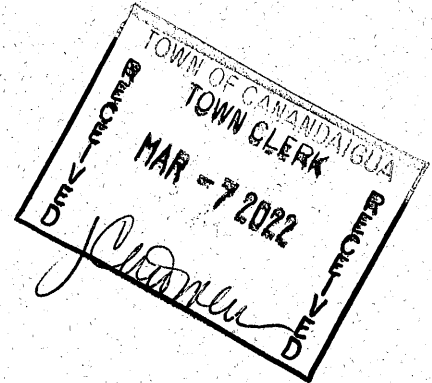
Phone No.

ATTACHMENT 16

March 4, 2022

Mrs. Jean Chrisman, Town Clerk
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424

RE: PIERCE BROOK SUBDIVISION SECTION 1
LOC ESTIMATE REVIEW
TAX MAP No. 97.02-1-52.100 & 97.00-2-2.100
CPN No. 21-091
MRB PROJECT No.: 0300.12001.000 PHASE 267



Dear Mrs. Chrisman,

Please be advised that MRB Group has completed a review of the submitted Letter of Credit Estimate dated March 3, 2022 for the approved Final Subdivision Plans titled: Final Section 1 Plans for Pierce Brook Subdivision, prepared by Marathon Engineering.

Based on our review, the quantities and unit prices identified in the Letter of Credit Estimate are consistent with the approved plans and private contractor pricing respectively. Therefore, we recommend that a Letter of Credit be approved in the amount of **\$1,286,743.00**. A copy of the Applicant's Engineers Estimate is enclosed for your file.

Please note that the original surety documentation regarding the establishment of the Letter of Credit is required to be submitted to the Town Clerk for processing. Once the original is received by the Town Clerk, all information will be forwarded to the Town Attorney for review prior to being placed onto the Town Board agenda.

Any questions and/or comments you may have in this regard, please feel free to contact us at your earliest convenience.

Sincerely,


Lance S. Brabant, CPESC
Director of Planning & Environmental Services

Enclosures: Applicant's Engineers Estimate dated March 3, 2022

C Kate Silverstrim-Jensen, Town Bookkeeper
 Doug Finch, Town Manager
 Jim Fletcher, Highway and Water Superintendent
 Shawna Bonshak, Planner
 Chris Jensen, P.E., Code Enforcement Officer
 Richard Tiede – Marathon Engineering



39 Cascade Drive / Rochester, NY 14614 / Phone (585) 458-7770

Date: March 3, 2022

Estimate for Town of Canandaigua Letter Of Credit

Project: Pierce Brook Subdivision Section 1

Prepared For: Morrell Builders

Prepared By: Marathon Engineering

Summary of Costs

This Letter of Credit Estimate represents the probable construction costs in 2022 dollars to complete the site improvements as shown on the site plans entitled "Final Section 1 Plans for Pierce Brook Subdivision" dated: 2/7/22 prepared by Marathon Engineering.

Section #	Description	Engr Est of Cost
1	DEMOLITION	\$ 26,000
2	EARTHWORK	\$ 155,275
3	EROSION CONTROL	\$ 110,130
4	SANITARY SYSTEM - ONTARIO COUNTY (Covered on OCDPW LOC)	\$ -
5	STORM SYSTEM	\$ 256,935
6	WATER SYSTEM	\$ 154,730
7	PAVEMENT SYSTEM OUTSIDE NYSDOT R.O.W.	\$ 338,715
8	LANDSCAPING/MISCELLANEOUS	\$ 60,226
9	NYSDOT ROW DRIVEWAY WORK (Covered in NYSDOT bonding)	\$ -
10	NYSDOT ROW UTILITY WORK (Covered in NYSDOT bonding)	\$ 7,250
Construction Cost:		\$ 1,109,261
10% Contingency:		\$ 110,926
6% Municipal Observation:		\$ 66,556
Overall Total:		\$ 1,286,743



Section 1: DEMOLITION					
Item No	Description	Qty	Unit	Unit Cost (\$)	Amount (\$)
1.1	Clearing and grubbing	1	LS	10,000.00	10,000
1.2	Remove and dispose of barn	1	LS	10,000.00	10,000
1.3	Remove silos (2)	1	LS	6,000.00	6,000
				Total:	\$ 26,000

Section 2: EARTHWORK					
Item No.	Description	Qty	Unit	Unit Cost (\$)	Amount (\$)
2.1	Topsoil strip to stockpile	5,800	CY	3.50	20,300
2.2	Earthwork cut to fill	29,450	CY	3.50	103,075
2.3	Topsoil placement in R.O.W. & Open Space areas	2,900	CY	5.00	14,500
2.4	Topsoil placement - lot restoration	2,900	CY	6.00	17,400
				Total:	\$ 155,275

Section 3: EROSION CONTROL					
Item No.	Description	Qty	Unit	Unit Cost (\$)	Amount (\$)
3.1	Construction entrance	1	EA	2,000.00	2,000
3.2	Concrete washout area	1	EA	1,600.00	1,600
3.3	Silt Fence includes installation, maintenance, and removal, complete	4,000	LF	4.00	16,000
3.4	Paved Inlet protection	8	EA	250.00	2,000
3.5	ST-DI filter fabric protection	3	EA	300.00	900
3.6	Temporary sediment trap (15'x32'x6')	107	CY	15.00	1,605
3.7	Stone check dams	28	EA	500.00	14,000
3.8	Straw erosion blanket slope protection/stabilized diversion swale	43,650	SF	0.50	21,825
3.9	Permanent seeding (10' beyond ROW & Open Space)	4	AC	5,000.00	18,000
3.10	Temporary seeding/stabilization	14	AC	2,300.00	32,200
				Total:	\$ 110,130



Section 4: SANITARY SYSTEM - ONTARIO COUNTY (Covered on OCDPW LOC)

Item No.	Description	Qty	Unit	Unit Cost (\$)	Amount (\$)
4.1	Connect to existing manhole	1	EA		0
4.2	8" HDPE directional drilled main, including testing, complete	167	LF		0
4.2	8" PVC main SDR-35, including bedding backfill, testing, complete	1,344	LF		0
4.3	4" PVC lateral with cleanouts, complete	29	EA		0
4.4	4'-0 dia. manhole,complete	5	EA		0
4.5	5'-0 dia. manhole,complete	5	EA		0
4.6	Testing	1	EA		0
4.7	Record drawings & files	1	EA		0
				Total:	\$ -

Section 5: STORM SYSTEM

Item No.	Description	Qty	Unit	Unit Cost (\$)	Amount (\$)
5.1	4'-0 dia. manhole,complete	8	EA	4,000.00	32,000
5.2	5'-0 dia. manhole,complete	3	EA	5,000.00	15,000
5.3	6'-0 dia. manhole,complete	1	EA	6,000.00	6,000
5.4	Outlet control structure, complete	1	EA	4,500.00	4,500
5.5	12" PE storm sewer, inc. excavation,bedding and backfill,complete.	471	LF	32.00	15,072
5.6	15" PE storm sewer, inc. excavation,bedding and backfill,complete.	230	LF	40.00	9,200
5.7	18" PE storm sewer, inc. excavation,bedding and backfill,complete.	456	LF	48.00	21,888
5.8	24" PE storm sewer, inc. excavation,bedding and backfill,complete.	684	LF	62.00	42,408
5.9	24"x24" Drop inlet, complete	11	EA	2,600.00	28,600
5.10	6" PVC storm lateral, inc. excavation,bedding and backfill, complete	29	EA	1,300.00	37,700
5.11	15" Metal end section	1	EA	520.00	520
5.12	24" Metal end section	1	EA	560.00	560
5.13	Permanent Drainage Swale	4,200	SF	0.50	2,100
5.14	Medium stone fill	145	CY	75.00	10,875
5.15	Trail Parking Dry Swale	773	SF	6.00	4,638
5.16	Trail Parking Dry Swale Wier Wall	1	EA	6,000.00	6,000
5.17	8" Stone SWMF access path including fabric complete.	8,437	SF	2.00	16,874
5.18	Stone flow spreader	1	EA	3,000.00	3,000
				Total:	\$ 256,935



Section 6: WATER SYSTEM

Item No.	Description	Qty	Unit	Unit Cost (\$)	Amount (\$)
6.1	8" PVC DR-14 watermain, inc. excavation, bedding and backfill, complete	1,260	LF	55.00	69,300
6.2	8" Gate valve and box, complete	2	EA	2,300.00	4,600
6.3	Hydrant and guard valve assembly, complete	3	EA	6,300.00	18,900
6.4	1" Water service, complete (copper from tap to curb box, plastic after curb box)	29	EA	2,000.00	58,000
6.5	Sampling/Disinfection tap	1	EA	825.00	825
6.6	Tapped tee with 2" blowoff	1	EA	1,800.00	1,800
6.7	Testing of watermain, complete	1,305	LF	1.00	1,305
				Total:	\$ 154,730

Section 7: PAVEMENT SYSTEM OUTSIDE NYSDOT R.O.W.

Item No.	Description	Qty	Unit	Unit Cost (\$)	Amount (\$)
Item No.	Description	Qty	Unit	Unit Cost (\$)	Amount (\$)
7.1	30" Wide concrete gutter, complete	2,420	LF	17.00	41,140
7.2	4" Weep , complete	2,420	LF	10.00	24,200
7.3	Roadboxout including excavation, shaping, rolling and proof rolling	1,957	CY	4.00	7,828
7.4	Tensor Triax TX160 (road)	3,612	SY	2.00	7,224
7.5	(2) 6" lifts of Type 2 crusher run stone (road)	1,254	CY	45.00	56,430
7.6	(1) 3" lift of fine crusher run stone 304.02 Type 1 (road)	246	CY	45.00	11,070
7.7	3" Type 3 binder NYSDOT item no. 403.138902 (road)	3,103	SY	22.00	68,266
7.8	1 1/2" Type 7F Top (NYSDOT Item No. 403.198902 (road)	3,103	SY	11.00	34,133
7.90	geotextile fabric (trail parking)	435	SY	1.50	653
7.10	(1) 9" lift of Type 4 (NYSDOT item 304.14) crushed stone (trail parking)	108	CY	45.00	4,860
7.11	2 1/2" Type 3 binder NYSDOT item no. 403.138902 (trail parking)	435	SY	18.50	8,048
7.12	1 1/2" Type 7F Top (NYSDOT Item No. 403.198902 (trail parking)	435	SY	11.00	4,785
7.13	Striping of trail parking lot	1	LS	500.00	500
7.14	geotextile fabric under gutter weep stone	1,075	SY	1.50	1,613
7.15	Temporary Turnaround-boxout, stone, binder (complete)	375	SY	67.00	25,125
7.16	Sidewalk complete in accordance with the Town Sidewalk detail	6,120	SF	7.00	42,840
				Total:	\$ 338,715



Section 8: LANDSCAPING/MISCELLANEOUS

Item No.	Description (Common Name)	Qty	Unit	Unit Cost (\$)	Amount (\$)
8.1	Red Sunset Maple 2.5"-3" cal.	6	EA	350.00	2,100
8.2	Sugar Maple 2.5"-3" cal.	10	EA	350.00	3,500
8.3	Northern Red Oak 2.5"-3" cal.	4	EA	350.00	1,400
8.4	Norway Spruce 6'-7' height	23	EA	350.00	8,050
8.5	Conservation Markers	17	EA	300.00	5,100
8.6	ROW monuments	6	EA	500.00	3,000
8.7	Survey and Stakeout	1	LS	8,000.00	8,000
8.8	Trail markers & Signs (on-site)	1	LS	2,500.00	2,500
8.9	Handicap signage	4	EA	350.00	1,400
8.10	Trail walking path (mowed grass)	3,169	LF	4.00	12,676
8.11	Trail walking path garden bridge	2	EA	1,500.00	3,000
8.12	Restoration for trail parking work	1	LS	1,500.00	1,500
8.13	Record Mapping	1	LS	8,000.00	8,000
				Total:	\$ 60,226



Section 9: NYSDOT ROW DRIVEWAY WORK (Covered in NYSDOT bonding)

Item No	Description	Qty	Unit	Unit Cost (\$)	Amount (\$)
603.9812	12" Smooth interior corrugated polyethylene pipe	36	LF		0
603.54116	15" Corrugated aluminum end section for 12" inch diameter corrugated polyethylene pipe	1	EA		0
603.9815	15" Smooth interior corrugated polyethylene pipe	38	LF		0
603.54216	18" Corrugated aluminum end section for 15" inch diameter corrugated polyethylene pipe	2	EA		0
605.1502	6" Underdrain, complete	36	LF		0
645.0304001	Stop sign	1	O		0
645.0304001	Pedestrian crossing signage	12	EA		0
645.8102	Retroreflective sign post strips	4	EA		0
645.81	Type A sign post	5	EA		0
627.5014001	Sawcutting of pavement	105	LF		0
207.9600002	Tensar Triax geogrid	120	SY		0
304.12	Type 2 subbase course	1,080	TN		0
404.378901	37.5 F9 base course WMA, 80 series compaction	34	TN		0
404.198901	19.0 F9 binder course WMA, 80 series compaction	21	TN		0
404.098201	9.5 F2 top course WMA, 80 series compaction	10	TN		0
685.11	White Epoxy Reflectorized Pavement Stripes	1	LS		0
619.01	Work Zone Traffic Control	1	LS		0
610.1401	Topsoil	1	LS		0
610.1601	Lawn restoration	1	LS		0
				Total:	\$ -

Section 10: NYSDOT ROW UTILITY WORK (Covered in NYSDOT bonding)

Item No	Description	Qty	Unit	Unit Cost (\$)	Amount (\$)
10.2	8" DR-11 HDPE Watermain, excavation beyond drill pits, bedding and backfill complete	75	LF	30.00	2,250
10.3	Direction drilling for 16" HDPE DR-11 casing & install 8" HDPE DR-11 Watermain, including grout	57	LF		0
10.4	Ductile iron friction coupling, HDPE to PVC	1	EA		0
10.5	12"x12"x8" Tapping sleeve and valve, gate valve, connection complete	1	EA	5,000.00	5,000
619.01	Work Zone Traffic Control	1	LS		0
610.1401	Topsoil	1	LS		0
610.1601	Lawn restoration	1	LS		0
				Total:	\$ 7,250



Five Star Bank

Banking | Investment | Insurance

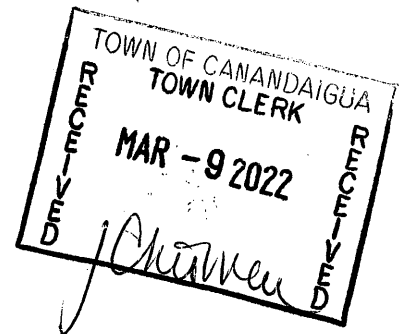
IRREVOCABLE STANDBY LETTER OF CREDIT

NO. 70500838531

DATE: March 8, 2022

TO: TOWN OF CANANDAIGUA

REGARDING: Section 1 of the Pierce Brook Subdivision, Pierce Brook Trail off NYS Route 21 -
Bristol Road, Town of Canandaigua, County of Ontario and State of New York



Ladies and Gentlemen:

For the account of **S & J Morrell, Inc.** ("Borrower"), we hereby authorize you to draw on us up to an aggregate amount of \$1,286,743.00, which amount is available by payment against the following documents:

1. Your draft or drafts drawn on us and bearing the clause: "Drawn Under **Five Star Bank** Letter of Credit Number 70500838531".
2. The original of this Credit and all amendments, if any, for our endorsement. If your demand represents a partial drawing hereunder, we will endorse the original Letter of Credit and return same to you for possible future claims. If however, your demand represents a full drawing or if such drawing is presented on the day of the Expiration Date hereof, we will hold the original for our files and remove same from circulation.

Partial drawings are permitted under this Credit.

This Credit shall expire on April 1, 2023 (such date being the "Expiration Date"). This Credit shall terminate on the earlier of (a) 5:00 p.m. prevailing eastern time on the Expiration Date, or (b) the date on which we honor a draw which exhausts the entire stated amount, however, this Credit shall automatically renew annually provided Five Star Bank does not notify you thirty (30) days prior to the Expiration Date that this Credit will not be renewed.

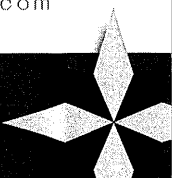
This Credit sets forth in full the terms of our undertaking. This undertaking shall not in any way be revoked, modified, amended, or amplified by reference to any document, instrument or contract referred to herein or in which this Credit is referred to or to which this Credit relates and any such reference shall not be deemed to incorporate herein by reference any document or instrument.

Five Star Bank Plaza, 100 Chestnut Street, Rochester, NY 14604 (877) 226-5578 five-starbank.com



Member FDIC

Today is tomorrow in progress



We hereby agree with you that any draft or drafts drawn under and in compliance with the terms and conditions of this Credit shall be duly honored if presented at our counters at **Five Star Bank**, Attention: Todd W. Andrews, Senior Vice President, 100 Chestnut Street, Rochester, New York 14604 together with document(s) as specified and the original of this Credit on or before the above stated Expiration Date. The proceeds of each such draft shall be paid directly to the applicable Contractor(s).

This Credit is irrevocable and unconditional. This Credit is not assignable or transferable.

This Credit shall be governed by and subject to the International Standby Practices 1998, International Chamber of Commerce Publication 590 (the "ISP") and to the extent not inconsistent with the ISP, the laws of the State of New York.

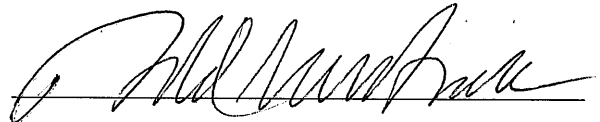
[SIGNATURE PAGE FOLLOWS]

Dated as of the first day and year above written.

Very truly yours,

Lender Name: **FIVE STAR BANK**

Signature:

A handwritten signature in black ink, appearing to read "Todd W. Andrews", written over a horizontal line.

Print Name: Todd W. Andrews

Print Title: Senior Vice President