

# Canandaigua Town Board Meeting Agenda for May 16, 2022

- Call To Order and Pledge of Allegiance
  - Pledge led by Councilmember Karen DeMay
- Roll Call
  - Town Clerk Confirmation meeting was properly advertised
- Circulation of Written Communications
  - There are no communications this month.
- Privilege of the Floor
- Priority Business
- Presentations
  - Presentation on Land Acquisition (3950 CR16) – Town Supervisor Simpson

## *Continued Public Hearings:*

- None

## *New Public Hearings:*

- Public Hearing on a local law to amend Town Code §178 adding Community Choice Aggregation to procure energy supply service for eligible consumers.  
*Pertains to Resolution No. 2022 - 154*
- Public Hearing on a local law to amend Town Code §45 adding cemeteries and monuments and the establishment of cemetery regulations and create a cemetery committee.  
*Pertains to Resolution No. 2022 - 153*
- Reports of Town Officials and Department Heads – Attachment #1
  - A. Highway / Water Superintendent
  - B. Assessor
  - C. Town Historian
  - D. Town Clerk
  - E. Town Planner
  - F. Human Resources & Parks Coordinator
  - G. Town Manager
  - H. Supervisor / Deputy Supervisor
    - 1. Monthly Financial Reports
      - a. Revenue & Expense Report and Cash Summary Report
      - b. Overtime Report – All Departments

## **ZOOM MEETING INFORMATION:**

Please register in advance of this meeting using the following link:

[https://us02web.zoom.us/meeting/register/tZYqc-GtgTotH92PBu15q7\\_hCirh9kEvA6VV](https://us02web.zoom.us/meeting/register/tZYqc-GtgTotH92PBu15q7_hCirh9kEvA6VV)

After registering, you will receive a confirmation email containing information about joining the meeting.

*Please be aware all participants will be muted upon entry to the meeting and will only be able to speak after being acknowledged. Participants should use the “raise hand” feature or the chat box to request to speak. No screen sharing will be permitted. All meetings are recorded. Individuals will be removed from the meeting for inappropriate behavior.*

c. Overtime Report – Highway & Water

➤ Reports of Committees, Boards and Commissions

- A. Town Board Committees (as needed)
  - a. Finance – Supervisor Simpson and Councilwoman DeMay
  - b. Planning – Councilman Fennelly
  - c. Ordinance
  - d. Economic Development – Chairwoman Fuller
- B. Planning Board - Chairman Oyler
- C. Zoning Board of Appeals – Chairman Sahler
- D. Environmental Conservation Board - Councilwoman Rudolph, Facilitator
- E. Citizens' Implementation Committee - Chairwoman Bonshak
- F. Parks & Recreation Committee - Chairman MacNeil
- G. Special Events Committee - Chairwoman Fuller
- H. Agriculture Committee - Chairman DiCarlo

➤ Privilege of the Floor

➤ Resolutions and Motions

*Continued Resolutions:*

- None

*New Resolutions:*

**FINANCE**

- Resolution No. 2022 – 133: Honoring Councilmember Gary Davis
- Resolution No. 2022 – 134: Acceptance of the Monthly Financial Reports
- Resolution No. 2022 – 135: Acknowledgement and Authorization of Budget Transfers by Town Manager
- Resolution No. 2022 – 136: Budget Transfer Authorization for Canandaigua Consolidated Water District Capital Improvement Project (H26W)
- Resolution No. 2022 – 137: Authorization for Budget Transfer and Closing of the Purdy-Pendleton PDR Capital Project (H27)
- Resolution No. 2022 – 138: Budget Transfer Authorization for Waste and Recycling Repairs
- Resolution No. 2022 – 139: Authorization for Town Manager to Make Accounting Adjustments in Relation to the 2021 Financial Audit
- Resolution No. 2022 – 140: Appointment of Transfer Station Operator
- Resolution No. 2022 – 141: Acknowledging the Cancellation of Outstanding Checks for Receiver of Taxes
- Resolution No. 2022 – 142: Appointment of Zoning Board of Appeals Secretary
- Resolution No. 2022 – 143: Request to Hire Summer Staff for Parks
- Resolution No. 2022 – 144: Authorization for Town Manager to Create Position of Clerk to the Town Justice
- Resolution No. 2022 – 145: Authorization for Town Manager to Create Position of Recreation Director
- Resolution No. 2022 – 146: Town Board Authorization for Land Purchase at 4760 Seneca Point Road for the Purposes of Town Park, Trail Connection and Natural Resource Protection

- Resolution No. 2022 – 147: Authorization for Town Manager to Release Request for Proposals (RFP) for Planning Services to Conduct a Traffic Analysis Study for the Northern Portion of the Town of Canandaigua

#### **PLANNING / PUBLIC WORKS**

- Resolution No. 2022 – 148: Authorize Highway & Water Superintendent to Purchase a Bucket Truck
- Resolution No. 2022 – 149: Authorize Highway & Water Superintendent to Negotiate the Purchase of a Surplus Hydro Excavation Vactor Truck from Ontario County
- Resolution No. 2022 – 150: Authorizing the Purchase of Water Main Equipment from Blair Supply
- Resolution No. 2022 – 151: Acceptance of the 2021 Annual Drinking Water Quality Report

#### **ORDINANCE**

- Resolution No. 2022 – 152: Setting a Public Hearing to Adopt a Local Law to Amend the Town Code Regarding Videoconferencing in Public Meetings and SEQR Intent to Declare Lead Agency
- Resolution No. 2022 – 153: SEQR Determination of Non-Significance and Adoption of a Local Law to Amend the Town Code to Add Chapter 45 “Cemeteries and Monuments” to establish Cemetery Regulations and Create a Cemetery Committee
- Resolution No. 2022 – 154: SEQR Determination of Non-Significance and Adoption of a Local Law to Amend the Town Code to Add Chapter 178 “Community Choice Aggregation” To Procure Energy Supply Service for Eligible Consumers

#### **ECONOMIC DEVELOPMENT / GENERAL**

- Resolution No. 2022 – 155: Appointment of Zoning Board of Appeals Alternate Member
- Resolution No. 2022 – 156: Town Board Direction to the Town Manger to Begin the Process of Annexation of Certain Territory from the City of Canandaigua into the Town of Canandaigua
- Resolution No. 2022 – 157: United Way Day of Caring Acknowledgement
- Resolution No. 2022 – 158: Canandaigua Parks, Trails, and Recreation Committee Appointments
- Resolution No. 2022 – 159: Accepting Agreement with NY State Office of Real Property Tax Services for 2023 Reassessment and Authorizing Town Supervisor and Town Assessor to Execute Agreement
- Resolution No. 2022 – 160: Authorization for Issuance of Facility Alcoholic Beverage Permit to Della Pietra
- Resolution No. 2022 – 161: Authorization for Town Manager to Sign Stormwater Control Facilities Maintenance Agreement for Venezia Group (Fox Ridge Phase 5B)
- Resolution No. 2022 – 162: Soil Erosion and Sediment Control Surety for 3492 Sandy Beach Drive (TAX MAP # 98-15-1-55.000)
- Resolution No. 2022 – 163: Soil Erosion and Sediment Control Surety for 4519 Davidson Landing (TAX MAP # 126.20-1-15.200)

#### **RESOLUTION NO. 2022 – 133: HONORING COUNCILMEMBER GARY DAVIS**

**WHEREAS**, the Town Board and the employees of the Town of Canandaigua wish to honor Councilmember Gary L. Davis, who passed away unexpectedly on May 4, 2022; and while no words can perfectly sum up a person, it is with the utmost respect and sympathy that these memories of him are recorded into the permanent records of the Town of Canandaigua; and

**WHEREAS**, Gary Davis has been a part of the Town of Canandaigua family for forty-five years, serving the community in a wide variety of roles and positions, working tirelessly to make the Town of Canandaigua a better place for residents to live, work, and play; and

**WHEREAS**, Gary Davis was elected to the Town Board three times by the residents of the Town of Canandaigua during special elections in September 2017, November 2017, and again in November 2019 to his own four year term beginning January 2020 through December 2023 to represent the Town of Canandaigua; and

**WHEREAS**, Councilman Davis gave freely of his time to the community serving on a number of other boards and committees over the years including the following:

- Zoning Board of Appeals member, 2002-2014
- Zoning Board of Appeals Chairperson, 2011
- Citizens' Implementation Committee, Founding member, 2014-2022
- Sewer Master Plan Project Team, 2016
- Agriculture Project Team, 2015-2016
- Complete Streets Committee, Founding member, 2017-2018
- Town Board Ordinance Committee, Founding member & Chair, 2017-2022
- Agricultural Advisory Committee, Founding member, 2017-2022; and

**WHEREAS**, during Councilman Davis' time with the Town, he worked on and/or reviewed a myriad of plans, policies, and studies including the following:

- Comprehensive Plan, 2009, 2011, & 2021
- Sewer Master Plan, 2016
- Agriculture Enhancement Plan, 2016
- Water Master Plan, 2017
- Complete Streets Policy, 2017
- Transfer of Development Rights Demonstration Project, 2017
- Open Space, Conservation, and Scenic Views Master Plan, 2018
- Uptown Canandaigua Transportation Corridor Feasibility Study, 2019
- Natural Resources Inventory Update, 2020
- Middle Cheshire Road Active Transportation Plan, 2021; and

**WHEREAS**, Councilman Davis' involvement extended to many projects over the years including the construction of the new highway facility, the construction of the new water tanks in Cheshire, the acquisition of land for storm water quality improvement projects along Sucker Brook, the rezoning of portions of the Town of Canandaigua to include Form Based Code (Uptown), the creation of the Canandaigua Local Development Corporation, the updating of the Town Code to include an Agricultural Advisory Committee, many improvements to park facilities and recreational programs, and most recently the construction of the new inclusive playground and the naming of the same playground Motion Junction at Richard P. Outhouse Memorial Park; and

**WHEREAS**, in his passing, Councilman Davis leaves a legacy of hard work, determination, and an endearing habit of never saying, "No," when asked—over and over again—to take on additional projects and his fellow board members and colleagues at the Town Hall will miss him dearly; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua does hereby honor Councilmember Gary L. Davis and offers his family and friends their deepest sympathy in this most difficult of times; and



**BE IT FURTHER RESOLVED**, the Town Board of the Town of Canandaigua pauses in its deliberations to honor the life of Gary L. Davis and acknowledge and document some of Councilman Davis' contributions to the Canandaigua community; and

**BE IT FINALLY RESOLVED**, the Town Board directs the Town Clerk to provide a copy of this resolution to Dottie Davis in honor and memory of Gary.

**RESOLUTION NO. 2022 – 134: ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS**

**WHEREAS**, the Town Board is responsible for the general oversight of the Town's operations and finances; and

**WHEREAS**, the Town Supervisor, as Chief Financial Officer, is responsible for providing financial reports to the Town Board; and

**WHEREAS**, the Town Supervisor has provided the Town Board with hard copies and electronic copies of this month's 2022 Monthly Revenue/Expense Control Report, the Highway/Water Department Overtime Report and All Department Overtime Report; and

**NOW THEREFORE BE IT RESOLVED**, the Canandaigua Town Board hereby confirms receipt and acceptance of these items.

Attachment #1

**RESOLUTION NO. 2022 – 135: ACKNOWLEDGEMENT AND AUTHORIZATION OF BUDGET TRANSFERS BY TOWN MANAGER**

**WHEREAS**, the Town of Canandaigua Town Board (herein after referred to as "Town Board") has authorized the Town Manager and/or Clerk (Finance) to make budget transfers in an amount less than \$5,000.00 by Resolution No. 2018-043; and

**WHEREAS**, the Town Manager and/or Clerk (Finance) have made budget transfers to compensate for expenses that exceeded the budgeted amount; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby acknowledges and authorizes these budget transfers; and

**BE IT FINALLY RESOLVED**, the Town Board directs the Town Clerk to provide a copy of this resolution to the Clerk (Finance).

Attachment #2

**RESOLUTION NO. 2022 – 136: BUDGET TRANSFER AUTHORIZATION FOR CANANDAIGUA CONSOLIDATED WATER DISTRICT CAPITAL IMPROVEMENT PROJECT (H26W)**

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') has authorized an ongoing Water Capital Improvement Project (H26W) for the construction of two water storage facilities and a booster pump station and associated improvements; and

**WHEREAS**, during the 2021 independent audit with Bonadio Group, it was recommended that a budget transfer be made to the H26W capital project to account for the Bond Anticipation Note (BAN) Interest paid by this project in 2021; and

**WHEREAS**, the Town Manager and Finance Clerk are recommending the following budget transfer:

DECREASE: HH100.1997.200.0026W (CCWD Project.Contingency)	\$50,835.00
INCREASE: HH100.9730.700.0026W (CCWD Project.BAN Interest)	\$50,835.00

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby authorizes the above detailed budget transfer for the H26W capital project; and

**BE IT FINALLY RESOLVED**, the Town Clerk shall provide a copy of this resolution to the Town Manager and Finance Clerk.

Attachment #3

**RESOLUTION NO. 2022 – 137: AUTHORIZATION FOR BUDGET TRANSFER AND CLOSING OF THE PURDY-PENDLETON PDR CAPITAL PROJECT (H27)**

**WHEREAS**, the Town of Canandaigua Town Board (herein after referred to as 'Town Board') adopted Resolution No. 2020-061 on February 10, 2020 which established a project budget and authorized the Town Manager to create a capital project for the Purdy/Pendleton Farms Purchase of Development Rights (PDR) project (H27); and

**WHEREAS**, a real estate closing was held on December 17, 2021 to complete the Purdy/Pendleton PDR and all associated project revenue and expenses have been finalized with the New York State Department of Agriculture & Markets; and

**WHEREAS**, the project budget was solely based on estimates as Purdy/Pendleton is the first PDR that the Town of Canandaigua has administered; and

**WHEREAS**, actual project expenses for H27 were \$4,988.16 higher than the budgeted amount; and

**WHEREAS**, the Town Manager and Finance Clerk are recommending a transfer from General Fund Contingency (AA100.1990.400) of \$4,988.16 to the H27 capital project; and

**WHEREAS**, General Fund Contingency (AA100.1990.400) has a current balance of \$43,301.00; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board hereby directs the Town Manger and Finance Clerk to transfer \$4,988.16 from General Fund Contingency to the Purdy/Pendleton PDR Capital Project and to officially close the H27 capital project; and

**BE IT FINALLY RESOLVED**, the Town Clerk shall provide a copy of this resolution to the Town Manager, Administrative Coordinator, and Finance Clerk.

Attachment #4

**RESOLUTION NO. 2022 – 138: BUDGET TRANSFER AUTHORIZATION FOR WASTE AND RECYCLING REPAIRS**

**WHEREAS**, the Highway & Water Superintendent has informed the Town Board of the Town of Canandaigua that one of the waste & recycling packers at the Transfer Station was in need of repairs; and

**WHEREAS**, these repairs were not budgeted in the 2022 town budget and have totaled just under \$5,900.00; and

**WHEREAS**, the Highway & Water Superintendent and Finance Clerk are recommending the following budget transfer to cover the cost of these repairs:

DECREASE: AA100.8160.200 (Waste & Recycling.Capital Equip)	\$5,900.00
INCREASE: AA100.8160.400 (Waste & Recycling.Contractual)	\$5,900.00

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby authorizes the above detailed budget transfer; and

**BE IT FINALLY RESOLVED**, the Town Clerk shall provide a copy of this resolution to the Town Manager and Finance Clerk.

Attachment #5

**RESOLUTION NO. 2022 – 139: AUTHORIZATION FOR TOWN MANAGER TO MAKE ACCOUNTING ADJUSTMENTS IN RELATION TO THE 2021 FINANCIAL AUDIT**

**WHEREAS**, the Town of Canandaigua Town Board (herein after referred to as 'Town Board') has been made aware of the need to adjust accounting relating to payroll and sureties processed through the Town's Trust & Agency account in order to fully implement changes issued under GASB 84 (Governmental Accounting Standards Board); and

**WHEREAS**, the Town Manager and Finance Clerk have met with the Town of Canandaigua's auditing firm, Bonadio Group, to discuss the accounting changes and confirm accurate reporting figures; and

**WHEREAS**, the Town Manager and Finance Clerk are recommending certain general ledger adjustments to keep the Town of Canandaigua's accounts in accordance with GASB and NYS Comptroller's Office guidance on municipal fiduciary responsibilities; and

**NOW THEREFORE BE IT RESOLVED**, the Canandaigua Town Board hereby authorizes the accounting adjustments for payroll and surety processing as detailed in relation to the implementation of GASB 84; and

**BE IT FINALLY RESOLVED**, the Town Clerk shall provide a copy of this resolution to the Town Manager and Finance Clerk.

Attachment #6

#### **RESOLUTION NO. 2022 – 140: APPOINTMENT OF TRANSFER STATION OPERATOR**

**WHEREAS**, the Town of Canandaigua Town Board (herein after referred to as ‘Town Board’) understands a vacancy exists in the Highway Department of Transfer Station Employee; and

**WHEREAS**, the Town Manager has determined a need to fill the position in order to continue to provide necessary services to the Town; and

**WHEREAS**, the Human Resource and Payroll Coordinator advertised the position through Ontario County Portal, Facebook, and the Town Newsletter; and

**WHEREAS**, the HR and Payroll Coordinator is recommending the hiring of Calvin Snell at a rate of \$15.00/hour paid from budget line AA100.8160.140; and

**NOW THEREFORE BE IT RESOLVED**, that the Canandaigua Town Board hereby approves the hiring of Calvin Snell at an hourly rate of \$15.00 with a start date of April 27,2022; and

**BE IT FURTHER RESOLVED**, the Town Manager is authorized to execute all documents necessary; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the Town Manager and the Human and Resource and Payroll Coordinator.

#### **RESOLUTION NO. 2022 – 141: ACKNOWLEDGING THE CANCELLATION OF OUTSTANDING CHECKS FOR RECEIVER OF TAXES**

**WHEREAS**, the Town of Canandaigua Town Board (herein after referred to as “Town Board”) is aware that The Laws of New York, Article 2, Section 21 allows for the cancellation of checks which have been outstanding for more than one year from the respective dates thereof; and

**WHEREAS**, the Town Clerk/Receiver of Taxes and Finance Clerk have identified and detailed checks that have been outstanding for more than one year and have processed the cancellation of these items, crediting the total amount to AA100.1090 (Penalty on Taxes); and

**NOW THEREFORE BE IT RESOLVED**, the Town Board hereby acknowledges the cancellation of the detailed outstanding checks and recognizes that any such check may be re-issued upon request by the lawful holder within six years of the original date of issuance; and

**BE IT FURTHER RESOLVED**, the Town Board directs the Town Clerk to provide a copy of this resolution to the Town Clerk/Receiver of Taxes, Town Manager and Finance Clerk.

Attachment #7

#### **RESOLUTION NO. 2022 – 142: APPOINTMENT OF ZONING BOARD OF APPEALS SECRETARY**

**WHEREAS**, the Town of Canandaigua Town Board (herein after referred to as ‘Town Board’) understands that due to a resignation, the secretary to the Zoning Board of Appeals position is currently vacant; and

**WHEREAS**, the vacancy was advertised to all current staff eligible for this additional responsibility and Kimberly Burkard expressed her interest in the position; and

**WHEREAS**, the Town Manager and the HR and Payroll Coordinator are recommending the hiring of Kimberly Burkard to fill the Zoning Board of Appeals secretary position; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board appoints Kimberly Burkard as a Zoning Board of Appeals Secretary to be paid at her current hourly rate of \$ 14.28 to be paid from 2022 budgeted line AA100.8040.140 with a start date of May 1, 2022 and authorizes the Town Manager to execute any and all documents to implement this appointment; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the Town Manager, the Human and Resource and Payroll Coordinator, and the Finance Clerk.

#### **RESOLUTION NO. 2022 – 143: REQUEST TO HIRE SUMMER STAFF FOR PARKS**

**WHEREAS**, the Human Resources and Payroll Coordinator has requested hiring the following individuals for summer staff at our Parks; and

**WHEREAS**, the proposed hourly rate for each positions is identified in the following table:

Ryland Turner	Lifeguard	\$16.00/hour	AA100. 7140.141
Lilly VonRhede	Lifeguard	\$16.00/hour	AA100. 7140.141
Kyla Bugbee	Lifeguard	\$16.00/hour	AA100. 7140.141
Drue Hamlin	Lifeguard	\$16.00/hour	AA100. 7140.141
Griffin Garnot	Lifeguard	\$16.00/hour	AA100. 7140.141
Jessie Norton	Lifeguard	\$16.00/hour	AA100. 7140.141
Kai D'Alessandro	Lifeguard	\$17.00/hour	AA100. 7020.141
Carter Waldeis	Lifeguard	\$17.00/hour	AA100. 7020.141
Taryn Windheim	Lifeguard	\$16.00/hour	AA100. 7140.141
Nicolas Muscato	Ranger	\$15.25/hour	AA100.7110.131
Tristen Clark	Ranger	\$15.25/hour	AA100.7110.131
Aleksandar Noveski	Ranger	\$15.00/hour	AA100.7110.131
Gabriel Vit	Ranger	\$15.25/hour	AA100.7110.131
DJ Spychalski	Recreation Attendant	\$13.25/hour	AA100.7110.142
Craig VanDemark	Recreation Attendant	\$13.25/hour	AA100.7110.142
Samuel Werth	Recreation Attendant	\$13.50/hour	AA100.7110.142
Paige Barnes	Recreation Attendant	\$13.25/hour	AA100.7110.142
Lily Logan	Recreation Attendant	\$13.25/hour	AA100.7110.142
Holly Thiel	Recreation Attendant	\$13.25/hour	AA100.7110.142
Amanda Klehamer	Laborer, Seasonal	\$17.75/hour	AA100.7110.131
Joshua Woodhams	Laborer, Seasonal	\$16.00/hour	AA100.7010.143

; and

**WHEREAS**, these positions are seasonal and are therefore per the employee handbook are not benefit eligible; and

**WHEREAS**, hiring is contingent upon the Ontario County Department of Human Resources certifying the above individuals meet the required training, certification or experience standards, and the completion of the new hire paperwork prior to the first day of work; and

**WHEREAS**, the funding for this expense is included in the 2022 Adopted Town Budget; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby approves of the hiring of the seasonal positions noted in the above table at the stated hourly rate and budget lines; and

**BE IT FUTHER RESOLVED**, the Town Board of the Town of Canandaigua authorizes the Town Manager to execute any and all documents; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the Human Resources and Payroll Coordinator and the Town Manager.

**RESOLUTION NO. 2022 – 144: AUTHORIZATION FOR TOWN MANAGER TO CREATE POSITION OF CLERK TO THE TOWN JUSTICE**

**WHEREAS**, the Town of Canandaigua Town Board (hereinafter referred to as “Town Board”) is aware of the need for the restructuring of certain positions in the Town to further clarify duties and responsibilities of existing employees in order to promote efficiency; and

**WHEREAS**, Town of Canandaigua Justices have determined a need to create an additional part time position to support the workload of the court; and

**WHEREAS**, the Ontario County Department of Human Resources has classified the position of Clerk to the Town Justice for the Town of Canandaigua; and

**WHEREAS**, the Town Manager is recommending the establishment of one position of Part Time, Clerk to the Town Justice; and

**WHEREAS**, the 2022 adopted Town budget included a part time clerk to the Town Justice; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board hereby authorizes the Town Manager to create the Part Time, Clerk to the Town Justice position; and

**BE IT FINALLY RESOLVED**, the Town Board hereby directs the Town Clerk to provide a copy of this resolution to the Town Manager and Human Resources and Payroll Coordinator.

**RESOLUTION NO. 2022 – 145: AUTHORIZATION FOR TOWN MANAGER TO CREATE POSITION OF RECREATION DIRECTOR**

**WHEREAS**, the Town of Canandaigua Town Board (hereinafter referred to as “Town Board”) is aware of the need for the restructuring of certain positions in the Town to further clarify duties and responsibilities of existing employees in order to promote efficiency; and



**WHEREAS**, part of the Town of Canandaigua's Comprehensive plan is to "Explore the creation of a Parks and Recreation Coordinator position so that park programming has staff dedicated to its success"; and

**WHEREAS**, the Town Manager, with the support from the Parks, Trails, and Recreation Committee, has determined a need to create a Recreation Director position to provide the necessary services to the residents of the Town of Canandaigua and enhance recreational offerings including children programs, adult programs, and senior programs along with support for special events; and

**WHEREAS**, the Town Manager is recommending the establishment of the Recreation Director position; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board hereby authorizes the Town Manager to explore the creation of a Recreation Director Position through the Ontario County Civil Service Department and execute any and all documents necessary to create the position; and

**BE IT FINALLY RESOLVED**, the Town Board hereby directs the Town Clerk to provide a copy of this resolution to the Town Manager and Human Resource Coordinator.

**RESOLUTION NO. 2022 - 146: TOWN BOARD AUTHORIZATION FOR LAND PURCHASE AT 4760 SENECA POINT ROAD FOR THE PURPOSES OF TOWN PARK, TRAIL CONNECTION, AND NATURAL RESOURCE PROTECTION**

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') is aware of an opportunity to acquire land in the Town of Canandaigua that supports the Town's goals for natural resource protection and improved recreational opportunities; and

**WHEREAS**, the Town Board is aware of an opportunity to acquire 4760 Seneca Point Road, a 7.9-acre parcel of land immediately adjacent to McJannett Park which includes a gully consisting of a DEC blue line stream that flows directly to Onanda Park and Canandaigua Lake; and

**WHEREAS**, the Town of Canandaigua Comprehensive Plan adopted by the Town Board August 16, 2021 includes a series of goals including:

*Natural Resources: The Town will protect its natural resources and scenic views which benefit the Town and greater Canandaigua area, including Canandaigua Lake and its watershed. The Town will support the conservation and maintenance of the land that provides critical open space and creates a network of linkages for wildlife habitat, stormwater management, scenic views, and active recreational trails.*

*Parks & Recreation: The Town will improve and expand the active and passive recreational resources within the Town to meet the needs of the community. The Town will encourage the use of existing and expanding recreation programs offered; and*

**WHEREAS**, the Town Board has prioritized Comprehensive Plan Implementation Goals for the year 2022 through Resolution No. 2021-266 including: "Permanently protect lands with natural resource significance and support recreation on protected lands"; and

**WHEREAS**, the Town of Canandaigua Trails Master Plan adopted by the Town Board on August 9, 2010 directed the Town should focus on trails linkages including a nature trail to connect Onanda Park to McJannett Park and generally highlighted the nature trail as going in part through the property at 4760 Seneca Point Road as a way to connect McJannett Park eventually to Onanda Park; and

**WHEREAS**, the Town of Canandaigua Parks and Recreation Master Plan 2018-2028 adopted by the Town Board by Resolution No. 2017-423 in December 2017 directed the Town should focus on a trail connection from Onanda Park to McJannett Park (Phase 3) and is specifically identified as a high priority action item (Goal 1, Objective 1 and 6; Goal 2, Objective 3) and is identified to be completed in the years 2025-2028 (page 174); and

**WHEREAS**, the Town of Canandaigua Parks and Recreation Master Plan 2018-2028 calls for a new walking path to the blue line stream to the north in the right of way (page 68); however, the acquisition of 7460 Seneca Point Road would provide expanded access to the stream, and also provides direct access connections to both the FL Vista project and Seneca Point Road; and

**WHEREAS**, the Town of Canandaigua Parks and Recreation Master Plan 2018-2028 identifies the parcel at 4760 Seneca Point Road as a connection parcel to Onanda Park (page 83); and

**WHEREAS**, the parcel at 4760 Seneca Point Road is a fully wooded parcel in the Town of Canandaigua's adopted Strategic Forest Protection Area and is identified as a Successional Northern Hardwood Forest according to the adopted Town of Canandaigua Open Space, Conservation and Scenic Views Master Plan, June 2018; and

**WHEREAS**, the parcel at 4760 Seneca Point Road is identified as having steep slopes of 15% or greater in the Steep Slopes map of the Town of Canandaigua (November 2018) and further protected by Town Code §220-8; and

**WHEREAS**, the parcel at 4760 Seneca Point Road is in part identified as part of the Scenic Viewshed Overlay and mapped as part of the Land Visible from Canandaigua Lake, June 2018; and

**WHEREAS**, the parcel at 4760 Seneca Point Road is in the Canandaigua Lake Watershed and specifically identified as part of the Barnes Gully sub watershed which flows directly to Canandaigua Lake through Onanda Park; and

**WHEREAS**, the Town Manager has entered into a purchase agreement with the seller of 4760 Seneca Point Road after receiving direction from the Town Board for a purchase price of \$69,900 subject to approval by the Town Board; and

**WHEREAS**, the Town Board determines the proposed action of acquisition of real property is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

**WHEREAS**, the Town Board intends to identify itself as the lead agency in this action; and

**WHEREAS**, the Town Board of the Town of Canandaigua has given consideration to the criteria for determining significance as set forth in § 617.7(c)(1) of the SEQR Regulations and the information contained in the Short Environmental Assessment Form Part 1 and intends to adopt a negative declaration pursuant to the New York State Environmental Quality Review Act ("SEQRA") associated with the acquisition of the proposed land; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua finds benefit in the acquisition real property identified as 4760 Seneca Point Road to protect the Town's natural resources, steep slopes, land visible from Canandaigua Lake, strategic forested areas, water quality directly flowing to Canandaigua Lake, support linkages of and for wildlife habitat, and expand recreational land access by providing additional access through McJannett Park, trail connection points from McJannett Park to Finger Lakes Vista, and trail connection points to Onanda Park; and

**BE IT FURTHER RESOLVED**, the Town Board of the Town of Canandaigua does hereby direct the Town Manager on behalf of the Town of Canandaigua to work with the Town Attorney and execute any and all documents to acquire the real property at 4760 Seneca Point Road for a purchase price of \$69,900 plus any closing costs (if any); and

**BE IT FURTHER RESOLVED**, the Town Board directs the Town Manager to refer information relating to 4760 Seneca Point Road to the Town of Canandaigua Parks and Recreation Committee and further charge them to work with the Parks Coordinator and plan for access to the land serving as trail connection points for the public; and

**BE IT FURTHER RESOLVED**, the Town Board acknowledges the intent to declare this action as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

**BE IT FURTHER RESOLVED**, the Town Board authorizes the Town Manager to expend funds for the purchase of 4760 Seneca Point Road from AA100.1940.200 Purchase of Land, and direct the Town Manager to prepare a budget adjustment for the June 2022 Town Board meeting; and

**BE IT FINALLY RESOLVED**, the Town Board directs the Town Clerk to provide a copy of this resolution to the Town Manager, Finance Clerk, and Parks Coordinator.

Attachment #8

**RESOLUTION NO. 2022 – 147: AUTHORIZATION FOR TOWN MANAGER TO RELEASE REQUEST FOR PROPOSALS (RFP) FOR PLANNING SERVICES TO CONDUCT A TRAFFIC ANALYSIS STUDY FOR THE NORTHERN PORTION OF THE TOWN OF CANANDAIGUA**

**WHEREAS**, the Town of Canandaigua Town Board (herein after referred to as "Town Board") is aware that the adoption of the form based code for the Uptown region of the Town of Canandaigua will likely result in long term changes for the northern portion of the Town that may impact traffic flow, land uses, increased commuter traffic, pedestrian traffic, etc.; and

**WHEREAS**, the Town Board is interested in seeking professional services for a comprehensive traffic study and analysis associated with current and future traffic conditions in the area of the Town of Canandaigua north of County Road 30, and North Road to Canandaigua Farmington Townline Road; and

**WHEREAS**, the Town Manager has prepared a Request for Proposals (RFP) to assist the Town Board in seeking those services; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby directs the Town Manager to release the RFP for a traffic analysis study of the identified geographic area of the town; and

**BE IT FURTHER RESOLVED**, the Town Board directs the Town Clerk to provide a copy of this resolution to the Town Manager.

Attachment #9

**RESOLUTION NO. 2022 – 148: AUTHORIZE HIGHWAY & WATER SUPERINTENDENT TO PURCHASE A BUCKET TRUCK**

**WHEREAS**, the Town of Canandaigua Highway & Water Superintendent has received notice from Altec Industries of an available bucket truck for purchase – a 2016 Ford F-550 with a Altec AT-40 body; and

**WHEREAS**, the Town of Canandaigua has for the past several years has had to borrow this equipment from other municipalities to repair light fixtures in lighting districts, tree trimming, preventive maintenance on the HAVC system in the highway facility; and

**WHEREAS**, the equipment that has been loaned to the town for the work needed has become increasingly difficult to obtain due to other municipalities aging equipment no longer being in service; and

**WHEREAS**, the Highway and Water Superintendent is recommending purchase of a 2016 Ford F-550 cab and chassis with a Altec AT-40 body with hydraulic bucket; and

**WHEREAS**, New York State Law, Chapter 24, Article 5-A, Section 103-6 allows for the purchase of surplus equipment without competitive bidding or competitive offering from political subdivisions of the State of New York; and

**WHEREAS**, the Highway Fund has a current unappropriated fund balance of \$1,033,305.22; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby authorizes the Highway & Water Superintendent to purchase the 2016 Ford F-550 with Altec hydraulic bucket for an amount not to exceed \$78,000.00 from the 2022 Budget, account DA100.5130.200 (Machinery, Capital Equipment); and

**BE IT FURTHER RESOLVED**, the Town Manager and Finance Clerk are directed to enter a budget adjustment to the 2022 Town Budget, appropriating up to \$78,000.00 from Highway Fund unappropriated fund balance (DA100.0915) for this purchase; and

**BE IT FURTHER RESOLVED**, the Town Board directs the Town Clerk to provide a copy of this resolution to the Highway & Water Superintendent, Town Manager, and Finance Clerk.

Attachment #10

**RESOLUTION NO. 2022 – 149: AUTHORIZE HIGHWAY & WATER SUPERINTENDENT TO NEGOTIATE THE PURCHASE OF A SURPLUS HYDRO EXCAVATION VACTOR TRUCK FROM ONTARIO COUNTY**

**WHEREAS**, the Town of Canandaigua Highway & Water Superintendent has received notice that Ontario County Department of Public Works is selling their surplus 2008 Vactor 2100I combination storm water vacuum/flush truck; and

**WHEREAS**, the Town of Canandaigua has for the past several years rented hydro excavation equipment to repair curb stops, valve boxes, catch basins, and manholes, and to locate underground utilities to avoid damage to the underground infrastructure; and

**WHEREAS**, the Highway and Water Superintendent is recommending purchase of the surplus 2008 Vactor 2110I combination storm sewer/flush truck from Ontario County in order to perform the above-mentioned services without incurring rental expenses; and

**WHEREAS**, New York State Law, Chapter 24, Article 5-A, Section 103-6 allows for the purchase of surplus equipment without competitive bidding or competitive offering from political subdivisions of the State of New York; and

**WHEREAS**, Ontario County had the 2008 Vactor 2110I truck appraised for fair market value and has identified a range of \$95,000.00 to \$110,000.00 for the value of the truck; and

**WHEREAS**, the Highway Fund has a current unappropriated fund balance of \$1,033,305.22; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby authorizes the Highway & Water Superintendent to negotiate purchase of the surplus 2008 Vactor 2100I Truck from Ontario County for an amount not to exceed \$115,000.00 from the 2022 Budget, account DA100.5130.200 (Machinery, Capital Equipment); and

**BE IT FURTHER RESOLVED**, the Town Manager and Finance Clerk are directed to enter a budget adjustment to the 2022 Town Budget, appropriating up to \$115,000.00 from Highway Fund unappropriated fund balance (DA100.0915) for this purchase; and

**BE IT FURTHER RESOLVED**, the Town Board directs the Town Clerk to provide a copy of this resolution to the Highway & Water Superintendent, Town Manager, and Finance Clerk.

Attachment #11

**RESOLUTION NO. 2022 – 150: AUTHORIZING THE PURCHASE OF WATER MAIN EQUIPMENT FROM BLAIR SUPPLY**

**WHEREAS**, the Town of Canandaigua 2022 adopted budget includes funds to purchase new fire hydrants and valves with associated material in the Canandaigua Consolidated Water District (SW500); and

**WHEREAS**, the Town of Canandaigua Highway & Water Superintendent and the City of Canandaigua Department of Public Works together advertised a joint request for proposals in order to obtain lower pricing for these materials; and

**WHEREAS**, the public opening of bids was held on April 19, 2022; and

**WHEREAS**, the lowest responsible bid for water main equipment was submitted by Blair Supply, with the Town of Canandaigua's portion totaling \$91,001.00; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby authorizes the purchase of fire hydrants and watermain valves with associated materials from Blair Supply for a total cost of \$91,001.10 to be charged to the 2022 town budget account SW500.8397.200 (Water.Capital Equipment); and

**BE IT FURTHER RESOLVED**, the Water Superintendent is hereby authorized to execute all required documentation to complete this purchase; and

**BE IT FINALLY RESOLVED**, the Town Board directs the Town Clerk to provide a copy of this resolution to the Highway & Water Superintendent and the Finance Clerk.

Attachment #12

**RESOLUTION NO. 2022 – 151: ACCEPTANCE OF THE 2021 ANNUAL DRINKING WATER QUALITY REPORT**

**WHEREAS**, the highway & Water Superintendent has completed the 2021 Annual Drinking Water Quality Report; and

**WHEREAS** the 2021 Annual Drinking Water Quality Report must be submitted to the New York State Department of Health by May 31, 2022; and

**WHEREAS**, the draft 2021 Annual Drinking Water Quality Report is being presented to the Town board for consideration: and

**NOW, THEREFORE BE IT RESOLVED**, the Canandaigua Town Board hereby approves the 2021 Annual Drinking Water Quality Report; and

**BE IT FURTHER RESOLVED**, the Canandaigua Town Board directs the Town Clerk and Water Superintendent to:

1. Submit the approved 2021 Annual Drinking Water Quality Report prior to the due date; and
2. Post the final report on the Town's website and send notification via Facebook and Mailchimp that the report is available for review on the website.

Attachment #13

**RESOLUTION NO. 2022 - 152: SETTING A PUBLIC HEARING TO ADOPT A LOCAL LAW TO AMEND THE TOWN CODE REGARDING VIDEOCONFERENCING IN PUBLIC MEETINGS; AND SEQR INTENT TO DECLARE LEAD AGENCY**

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as "Town Board") is considering the adoption of a local law to amend the town code §44 to add section 11 "Videoconferencing" with the intent to outline rules and regulations related to videoconferencing in public meetings; and

**WHEREAS**, the Town Board seeks to hold a Public Hearing to obtain public input on this action; and

**WHEREAS**, the Town Board wishes to refer the proposed draft to the Town of Canandaigua Planning Board, Zoning Board, Environmental Conservation Board, and the Ontario County Planning Board; and

**WHEREAS**, the Town Board intends to determine said action is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

**WHEREAS**, the Town Board intends to declare itself as the Lead Agency on the proposed action; and

**NOW THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Canandaigua hereby establishes a public hearing to obtain public input as it considers the following proposed local law to



amend the Town of Canandaigua Code §44-11 "Videoconferencing" to be held on June 13, 2022 at 6:00 pm at the Canandaigua Town Hall located at 5440 Route 5 & 20 West, Canandaigua, NY 14424 and also via Zoom videoconferencing; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide notice of said public hearing and to provide a copy of this resolution to the Town Manager's Office.

Attachment #14

**RESOLUTION NO. 2022 – 153: SEQR DETERMINATION OF NON-SIGNIFICANCE AND ADOPTION OF LOCAL LAW TO AMEND THE TOWN CODE TO ADD CHAPTER 45 "CEMETERIES AND MONUMENTS" TO ESTABLISH CEMETERY REGULATIONS AND CREATE A CEMETERY COMMITTEE**

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as "Town Board") is considering the adoption of a local law to amend the town code to add Chapter 45 "Cemeteries and Monuments" with the intent to establish a Cemetery Committee and to enact rules and regulations for the Town's cemeteries; and

**WHEREAS**, the Town Board of the Town of Canandaigua held a public hearing(s) on the proposed local law on May 16, 2022; and

**WHEREAS**, the Town Board determines said proposed action is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

**WHEREAS**, the Town Board of the Town of Canandaigua has given consideration to the criteria for determining significance as set forth in § 617.7(c)(1) of the SEQR Regulations and the information contained in the Short Environmental Assessment Form Part 1; and

**WHEREAS**, the Town Board of the Town of Canandaigua has completed Part 2 and Part 3 of the Short Environmental Assessment Form; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby designates itself as lead agency for the described action; and

**BE IT FURTHER RESOLVED**, the Town Board of the Town of Canandaigua has reasonably concluded there would not be any substantial adverse impact on the following: land use planning or zoning regulations; intensity of use of the land; character or quality of the existing community; environmental characteristics; existing level of traffic or infrastructure, use of energy; public or private water supplies; public or private wastewater treatment utilities; character or quality of important historic, archaeological, architectural or aesthetic resources; natural resources; potential for erosion, flooding or drainage problems; or creation of a hazard to environmental resources or human health; and

**BE IT FURTHER RESOLVED**, the Town Board of the Town of Canandaigua determines upon the information and analysis documented, the proposed action will not result in any significant adverse environmental impacts; and

**BE IT FURTHER RESOLVED**, the Town Board of the Town of Canandaigua does hereby make a Determination of Non-Significance on the proposed action; and

**BE IT FURTHER RESOLVED**, the Town Manager is hereby directed to sign the Short Environmental Assessment Form Part 3 and file with the Town Clerk as evidence the Town Board has determined the proposed action will not result in any significant adverse environmental impact; and

**BE IT FURTHER RESOLVED**, the Town Board of the Town of Canandaigua, after due deliberation, finds it in the best interest of the Town of Canandaigua and the community to adopt said Local Law; and

**BE IT FURTHER RESOLVED**, the Town Board of the Town of Canandaigua hereby adopts Local Law No. \_\_\_\_ of the Year 2022; and

**BE IT FURTHER RESOLVED**, the Town Board of the Town of Canandaigua directs the Town Clerk to include SEQR, findings, and narrative of the Town Board of the Town of Canandaigua as it pertains to this Local Law for filing purposes; and

**BE IT FINALLY RESOLVED**, the Town Board of the Town of Canandaigua hereby directs the Town Clerk to enter Local Law No. \_\_\_\_ of the Year 2022 in the minutes of this meeting, and in the Local Law Book of the Town of Canandaigua, and to give due notice of the adoption of said Local Law to the Secretary of State of New York.

Attachment #15

**RESOLUTION NO. 2022 – 154: SEQR DETERMINATION OF NON-SIGNIFICANCE AND ADOPTION OF LOCAL LAW TO AMEND THE TOWN CODE TO ADD CHAPTER 178 “COMMUNITY CHOICE AGGREGATION” TO PROCURE ENERGY SUPPLY SERVICE FOR ELIGIBLE CONSUMERS**

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering the adoption of a local law to amend the town code to add Chapter 178 “Community Choice Aggregation” with the intent to procure energy supply service for eligible consumers, giving them the option of opting out; and

**WHEREAS**, the Town Board of the Town of Canandaigua held a public hearing(s) on the proposed local law on May 16, 2022; and

**WHEREAS**, the Town Board determines said proposed action is classified as an Unlisted Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

**WHEREAS**, the Town Board of the Town of Canandaigua has given consideration to the criteria for determining significance as set forth in § 617.7(c)(1) of the SEQR Regulations and the information contained in the Short Environmental Assessment Form Part 1; and

**WHEREAS**, the Town Board of the Town of Canandaigua has completed Part 2 and Part 3 of the Short Environmental Assessment Form; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby designates itself as lead agency for the described action; and

**BE IT FURTHER RESOLVED**, the Town Board of the Town of Canandaigua has reasonably concluded there would not be any substantial adverse impact on the following: land use planning or zoning regulations; intensity of use of the land; character or quality of the existing community; environmental characteristics; existing level of traffic or infrastructure, use of energy; public or private water supplies;

public or private wastewater treatment utilities; character or quality of important historic, archaeological, architectural or aesthetic resources; natural resources; potential for erosion, flooding or drainage problems; or creation of a hazard to environmental resources or human health; and

**BE IT FURTHER RESOLVED**, the Town Board of the Town of Canandaigua determines upon the information and analysis documented, the proposed action will not result in any significant adverse environmental impacts; and

**BE IT FURTHER RESOLVED**, the Town Board of the Town of Canandaigua does hereby make a Determination of Non-Significance on the proposed action; and

**BE IT FURTHER RESOLVED**, the Town Manager is hereby directed to sign the Short Environmental Assessment Form Part 3 and file with the Town Clerk as evidence the Town Board has determined the proposed action will not result in any significant adverse environmental impact; and

**BE IT FURTHER RESOLVED**, the Town Board of the Town of Canandaigua, after due deliberation, finds it in the best interest of the Town of Canandaigua and the community to adopt said Local Law; and

**BE IT FURTHER RESOLVED**, the Town Board of the Town of Canandaigua hereby adopts Local Law No. \_\_\_\_ of the Year 2022; and

**BE IT FURTHER RESOLVED**, the Town Board of the Town of Canandaigua directs the Town Clerk to include SEQR, findings, and narrative of the Town Board of the Town of Canandaigua as it pertains to this Local Law for filing purposes; and

**BE IT FINALLY RESOLVED**, the Town Board of the Town of Canandaigua hereby directs the Town Clerk to enter Local Law No. \_\_\_\_ of the Year 2022 in the minutes of this meeting, and in the Local Law Book of the Town of Canandaigua, and to give due notice of the adoption of said Local Law to the Secretary of State of New York.

Attachment#16

**RESOLUTION NO. 2022 – 155: APPOINTMENT OF ZONING BOARD OF APPEALS ALTERNATE MEMBER**

**WHEREAS**, a vacancy exists on the Town of Canandaigua Zoning Board of Appeals due to a resignation and consequent movement from alternate position to permanent position on the Board; and

**WHEREAS**, the Town Board wishes to fill the alternate position in order to support the continued operation of the Zoning Board of Appeals; and

**NOW THEREFORE BE IT RESOLVED**, that the Canandaigua Town Board hereby approves the appointment of Shannon Chevier to the Town's Zoning Board of Appeals as an alternate member with a term expiration of December 31, 2024.

**RESOLUTION NO. 2022 – 156: TOWN BOARD DIRECTION TO THE TOWN MANAGER TO BEGIN THE PROCESS OF ANNEXATION OF CERTAIN TERRITORY FROM THE CITY OF CANANDAIGUA INTO THE TOWN OF CANANDAIGUA**

**WHEREAS**, there are parcels in the Town of Canandaigua on the south side of North Road at the boundary with the City of Canandaigua which have portions of their rear yards in the City of Canandaigua and it is the intent of the governing bodies of the two municipalities to rectify this by annexing the rear part of those parcels into the Town of Canandaigua; and

**WHEREAS**, residents along North Road have requested the Town begin the process to have all of their property wholly within the Town of Canandaigua; and

**WHEREAS**, in addition to North Road there are other parcels split between the Town and City and there were previous agreements relative to when certain other properties were annexed into the City of Canandaigua; and

**WHEREAS**, pursuant to NY Gen Mun L § 703-A, the municipal annexation law, the Town of Canandaigua Town Board would like to initiate the process to annex certain properties from the City of Canandaigua into the Town of Canandaigua; and

**WHEREAS**, pursuant to NY Gen Mun L § 704, a joint resolution to initiate annexation of territory must be adopted by the governing boards of both municipalities involved in the annexation before the process can begin; and

**WHEREAS**, the Town Board of the Town of Canandaigua would like to begin the process by directing the Town Manager to begin discussions with the City Manager of the City of Canandaigua and prepare resolutions for the Town Board and the City Council to consider; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby directs the Town Manager to begin conversations with the City Manager to explore annexation of the rear yards on the south side of North Road into the Town of Canandaigua so that the Town of Canandaigua residents may have their entire parcel in the Town; and

**BE IT FURTHER RESOLVED**, the Town Board directs the Town Manager to work with the City Manager to explore other parcels currently split between the City and Town and make recommendations inclusive of previous agreements between the Town and City; and

**BE IT FINALLY RESOLVED**, the Town Board directs the Town Clerk to provide a copy of this resolution to the Town Manager and to the City Manager of the City of Canandaigua, and to the Mayor of the City of Canandaigua.

**RESOLUTION NO. 2022 – 157: UNITED WAY DAY OF CARING ACKNOWLEDGEMENT**

**WHEREAS**, The Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') highly values citizen participation and involvement in our greater community; and

**WHEREAS**, the quality of life in Canandaigua continues to flourish thanks in part to the involvement and generosity of residents of the greater community; and

**WHEREAS**, the month of May is often designated as United Way Community Involvement Month with a focus on the annual United Way Campaign Events including the Annual Day of Caring; and

**WHEREAS**, the Human Resources and Payroll Coordinator will be responsible for the coordination of United Way events for the Town of Canandaigua; and

**NOW THEREFORE BE IT RESOLVED**, the Canandaigua Town Board hereby designates May as United Way Community Involvement Month; and

**BE IT FURTHER RESOLVED**, the Town Board authorizes Town employees to participate in the 2022 Annual Day of Caring Volunteer Event held by the United Way on May 19, 2022; and

**BE IT FURTHER RESOLVED**, the Town Board authorizes the use of a town waste container by CCAT for their 2022 Annual Day of Caring clean-up event in Cheshire; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the United Way of Ontario County and the Human Resource and Payroll Coordinator of the Town of Canandaigua.

**RESOLUTION NO. 2022 – 158: CANANDAIGUA PARKS, TRAILS, AND RECREATION COMMITTEE APPOINTMENTS**

**WHEREAS**, there are two vacancies on the Town of Canandaigua Parks, Trails, and Recreation Committee – one for a regular member position and one for a youth member and the Town Board of the Town of Canandaigua wishes to fill these positions in order to support the continued operation of the committee; and

**WHEREAS**, the Parks, Trails, and Recreation Committee has interviewed potential candidates and is recommending that the Town Board appoint these individuals to the committee; and

**NOW THEREFORE BE IT RESOLVED**; that pursuant to Town Law, §64, §267, §271, §116, the Canandaigua Town Board hereby appoints the following residents to the Parks, Trails, and Recreation Committee as identified below:

Name	Board/Committee	New Term Expiration
Debbie Gisleson	Parks, Trails, & Recreation Committee	12/31/2028
McKenna Eckdahl	Parks, Trails, & Rec (Youth Member)	Expires @ age 19

**RESOLUTION NO. 2022 – 159: ACCEPTING AGREEMENT WITH NY STATE OFFICE OF REAL PROPERTY TAX SERVICES FOR 2023 REASSESSMENT AND AUTHORIZING TOWN SUPERVISOR AND TOWN ASSESSOR TO EXECUTE AGREEMENT**

**WHEREAS**, the Town Board of the Town of Canandaigua (hereinafter referred to as 'Town Board') is in receipt of an agreement from the New York State Office of Real Property and Tax Services (ORPTS)

that outlines the roles and responsibilities of the Town of Canandaigua and the ORPTS during the planned 2023 reassessment process; and

**WHEREAS**, the Town Assessor and the Town Board agree that the Town Board should accept this agreement; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby accepts the agreement with the New York State Office of Real Property and Tax Services, dated May 2, 2022 and directs the Town Supervisor and Town Assessor to execute this agreement; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the Town Manager and to Town Assessor.

Attachment #17

**RESOLUTION NO. 2022 – 160: AUTHORIZING ISSUANCE OF FACILITY ALCOHOLIC BEVERAGE PERMIT TO DELLA PIETRA**

**WHEREAS**, on May 17, 2021, the Town of Canandaigua Town Board adopted Local Law 5 of 2021 amending Chapter 152, Parks and Recreation, allowing alcohol to be served at Onanda Park in conjunction with a paid / confirmed reservation; and

**WHEREAS**, the Town Clerk has received a Facility Alcoholic Beverage Permit Application from Anthony Della Pietra Jr. requesting a permit for a Celebration of Life event to take place in the King Hall facility at Onanda Park on Saturday, June 18, 2022, from 12:00 p.m. to 3:00 p.m.; and

**WHEREAS**, the Town Clerk has reviewed the application against Chapter 152 Section 152-9 (Facility Alcoholic Beverage Permit) and has determined that the application is complete; and

**NOW THEREFORE BE IT RESOLVED**, that the Canandaigua Town Board hereby approves the Facility Alcoholic Beverage Permit for the date and time specified in the Permit Application and directs the Town Clerk to issue said permit to Anthony Della Pietra Jr.; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the Town Manager and the Parks Coordinator.

Attachment #18

**RESOLUTION NO. 2022 – 161: AUTHORIZING TOWN MANAGER TO SIGN STORMWATER CONTROL FACILITIES MAINTENANCE AGREEMENT FOR VENEZIA GROUP LLC (FOX RIDGE PHASE 5B)**

**WHEREAS**, at the authorization by the Town of Canandaigua Town Board at their April 18, 2022, meeting, the Town Manager and Venezia Group LLC (Fox Ridge Phase 5B), signed a Stormwater Control Facilities Maintenance Agreement to enter into a long-term maintenance and continuation of permanent stormwater control measures for Phase 5B of the Fox Ridge Subdivision (West Ridge Run, Lacrosse Circle, and Lake Breeze Way), as detailed in plan titled Fox Ridge Subdivision SWPPP-1 dated August 21, 2020; and

**WHEREAS**, the Town of Canandaigua as an MS4 is required to obtain storm water control facilities maintenance agreements on new projects located within the Town of Canandaigua; and



**WHEREAS**, the Town and the property owner desire that the permanent stormwater control measures be constructed, as detailed on the approved project plans, and thereafter be maintained, cleaned, repaired, replaced, and continued in perpetuity by the facility owner (Venezia Group LLC) in order to ensure optimum performance of the components; and

**WHEREAS**, the facility owner (Venezia Group LLC) shall be responsible for all expenses related to the maintenance of the stormwater control measures; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua acknowledges the signed Stormwater Control Facilities Maintenance Agreement between the Town of Canandaigua and Venezia Group LLC for the stormwater facilities Phase 5B of the Fox Ridge Subdivision and directs the Town Clerk to file such agreement at the Ontario County Clerk's office.

Attachment #19

**RESOLUTION NO. 2022 – 162: SOIL EROSION AND SEDIMENT CONTROL SURETY FOR 3492 SANDY BEACH DRIVE (TAX MAP # 98-15-1-55.000)**

**WHEREAS**, the Town of Canandaigua Planning Board has granted a site plan approval for the construction of a new single-family dwelling located at 3492 Sandy Beach Drive (Tax Map # 98.15-1-55.000); and

**WHEREAS**, the Town of Canandaigua Planning Board has determined that a soil erosion and sediment control surety is to be provided and accepted by the Town Board; and

**WHEREAS**, the Town Code Enforcement Officer Christopher Jensen has reviewed the proposed estimate and found it to be satisfactory to meet the conditions of approval and the work to be completed; and

**WHEREAS**, the applicant has provided a cash deposit in the amount of \$3,102.00 for the purposes of the soil erosion and sediment control; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby approves and accepts the cash surety (in the form of a check from Amanda and Tom Delaney) in the total amount of \$3,102.00.

Attachment #20

**RESOLUTION NO. 2022 – 163: SOIL EROSION AND SEDIMENT CONTROL SURETY FOR 4519 DAVIDSON LANDING (TAX MAP # 126.20-1-15.200)**

**WHEREAS**, the Town of Canandaigua Planning Board has granted a site plan approval for the tear down and construction of a new single-family dwelling located at 4519 Davidson Landing (Tax Map # 126.00-1-15.200); and

**WHEREAS**, the Town of Canandaigua Planning Board has determined that a soil erosion and sediment control surety is to be provided and accepted by the Town Board; and

**WHEREAS**, the Town Code Enforcement Officer Christopher Jensen has reviewed the proposed estimate and found it to be satisfactory to meet the conditions of approval and the work to be completed; and

**WHEREAS**, the applicant has provided a cash deposit in the amount of \$5,024.00 for the purposes of the soil erosion and sediment control; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby approves and accepts the cash surety (in the form of a check from John and Joanne Smith) in the total amount of \$5,024.00.

Attachment #21

- Approval of the following Town Board Meeting Minutes:  
April 18, 2022
- Payment of the Bills  
Abstract Claim Fund Totals presented by Town Clerk  
Voucher Summary Report for Town Board signatures  
(By signing, Town Board members represent they have reviewed the purchases for compliance with the Town's approved policies & approve of the prepared Voucher Summary Report and the attached invoices)

Utility Abstract dated 5/3/22 totaling \$ 39,454.80

General Fund	\$ 24,213.31
Highway Fund	\$ 12,971.30
Water Districts	\$ 1,819.19
Custodial Funds	\$ 451.00

Special Abstract dated 5/10/22 totaling \$ 10,000.00

General Fund	\$ 10,000.00
--------------	--------------

Town Board Abstract dated 5/16/22 totaling \$ 304,035.66

General Fund	\$ 158,050.04
Highway Fund	\$ 114,000.94
Capital Projects	\$ 22,236.72
Lighting Districts	\$ 933.07
Water Districts	\$ 8,814.89

- Privilege of the Floor
- Other Business
- Privilege of the Floor
- Executive Session, as requested
- Adjournment

# ATTACHMENT 1

## Report of Highway and water superintendent

### Highway

Asphalt and diesel prices continue to climb in May. The index for liquid asphalt is at 719. What this means is our cost for black top is now between 68 and 76 a ton. This is an increase of 8 to 14 a ton over last year. I will need to determine what will get done this year as the budget will not allow for the work that was scheduled to be performed.

Work on Wyffels road will begin in late May. The repair will be to install underdrain in the road, grind the road to recycle and overlay with asphalt.

Once school is out, we will begin to replace the large cross culverts on Deuel, Cramer, Bunnell, Rossier and Bristol Cross Road.

### Water

Replacing water meters in the Canandaigua consolidated district. We are starting with meters that are 10 plus years old. The batteries at that time were only good for 10 years. The new end points are good for 20 years.

## **Town Clerk Report for the May 16, 2022, Town Board Meeting**

1. **Monthly Financial Report:** Revenues collected in the Town Clerk's office for the month of April 2022 totaled \$212,109.84 (see attached).
2. **Park Reservations:** Just a reminder that park reservations can be made online from the Town's website. From the website homepage there are two quick ways to complete a reservation:
  - On the Homepage, under Quick Links, there is a Facility Reservations tab, or
  - On the Services page, use the Book Online Now or
  - Use this link: <https://www.bookyoursite.com/town-of-canandaigua/availability>

If the facility you are requesting says, "There are currently no site available online", that means that facility has already been reserved for that day.

3. **Park Cancellation Fee Waiver Request:** I will be discussing with the Town Board a request that my office has received to give a full refund for a park reservation (see attached). Ms. Clocksin made her reservation on March 7, 2022, reserving the Gorham Lodge for a full day on Friday, June 24. She states in her email dated May 4 that her intention was to reserve Saturday, June 25 not Friday, June 24. Per the Town's Fee Schedule, because it is more than two weeks prior to the reservation date, she will receive a refund of \$275. She is asking for a full \$325 refund as it was her intention to book Saturday June 25 and not Friday June 24, the receipt is confusing, and she does not believe that the mix-up on the reservation date was not their fault.
4. **Ontario County Tax Collector Association:** I am pleased to inform the Town Board that I was elected to the position of President of the Ontario County Tax Collector Association at their April 2022 meeting. This County Association has two meetings a year (April and November).

The Association also voted to support County Treasurer Gary Baxter's recommendation to switch to the Systems East software to process Town / County tax bills. Once the software transition takes place, my office will be taking the completing the necessary training.

5. **Resolutions:**
  - A. Della Pietra Facility Alcoholic Beverage Permit Application
  - B. Stormwater Control Facility Maintenance Agreement – Venezia Group LLC
  - C.

Please let me know if you have any questions.

Submitted by,

*Jean Chrisman*

Jean Chrisman  
Town Clerk

**jchrisman@townofcanandaigua.org**

---

**From:** Jeana Clocksin (jclocksin7@gmail.com) <jclocksin7@gmail.com>  
**Sent:** Wednesday, May 4, 2022 1:21 PM  
**To:** jchrisman@townofcanandaigua.org  
**Subject:** Cancellation

Good Afternoon,

I spoke with Rebecca Doyle regarding a mixup in reservation of Gorham Lodge for June 25th. I had intended to book it for June 25th. The online form required to select an overnight so I selected 24th-25th. There was no indication that it would only reserve for the second day on the website. As a result, we were informed that we have the lodge for the 24th and not the 25th. The receipt is also confusing. I am attaching it here. I know the whole weekend was open at the time we booked so I am sure this reservation was before whoever currently has it for the 25th.

In addition to a full refund, I am requesting that the cancellation fee be waived as I do not believe this mixup was our fault. The website reservation system was extremely unclear.

Let me know if you have any questions.

Thank you,

Jeana Clocksin



### Reservation

**Res. ID\*:** RES6094171

**Created:** March 5, 2022

**Sitetype:** Gorham Lodge- Full Day 9am-9pm

**Arrival:** June 24, 2022

**Departure:** June 25, 2022

**Unit type:** Rental Unit

**Town of Canandaigua**  
5440 Route 5 & 20 West  
Canandaigua, NY 14424  
P: 585-394-1120  
E: [parks@townofcanandaigua.org](mailto:parks@townofcanandaigua.org)

**Jeana Clocksin**  
94 Oliver Street Apt 31  
Rochester, NY 14607  
P: (585) 465-4861  
E: [jclocksin7@gmail.com](mailto:jclocksin7@gmail.com)

**Payment Auth. Code**  
121385



Charge Name	Quantity	Price
Gorham Lodge-Full Day	1	\$325.00
Guests	100	\$0.00
Cart Fee	1	\$0.05
BYS Fee	1	\$5.00
<b>Subtotal</b>		\$330.05
Credit Card Processing Fee	\$7.80	
<b>Tax Total</b>		\$7.80
<b>Total</b>		\$337.85
<b>Deposit Paid</b>		\$337.85

\* Reservation ID's are for BookYourSite.com reference only, campgrounds do not have access to these numbers.

© 2021 Aspira. All Rights Reserved.

All trademarks are property of their respective owners.

**Town of Canandaigua will contact you by email shortly to confirm.**

**rdoyle@townofcanandaigua.org**

---

**From:** Jeana Clocksin (jclocksin7@gmail.com) <jclocksin7@gmail.com>  
**Sent:** Tuesday, May 3, 2022 12:00 PM  
**To:** rdoyle@townofcanandaigua.org  
**Subject:** Re: Gorham Lodge Reservation

Hi Rebecca,

I am confident that we reserved it for June 25th. Here is the receipt. The online reservation form made us select an overnight so we did June 24th-25th but the 25th was the day we selected.

Jeana Clocksin,

Thank you for making a reservation at Town of Canandaigua on BookYourSite.com.

Below are your reservation details:



### Reservation

**Res. ID\*:** RES6094171

**Created:** March 5, 2022

**Sitetype:** Gorham Lodge- Full Day 9am-9pm

**Arrival:** June 24, 2022

**Departure:** June 25, 2022

**Unit type:** Rental Unit

***Town of Canandaigua***

5440 Route 5 & 20 West

Canandaigua, NY 14424

P: 585-394-1120

E: [parks@townofcanandaigua.org](mailto:parks@townofcanandaigua.org)

***Jeana Clocksin***

94 Oliver Street Apt 31

Rochester, NY 14607

P: (585) 465-4861

E: [jclocksin7@gmail.com](mailto:jclocksin7@gmail.com)

*Called and  
Cancelled  
5/3/2022 booked  
the wrong  
date.*

**Payment Auth. Code**

121385

Charge Name	Quantity	Price
Gorham Lodge-Full Day	1	\$325.00
Guests	100	\$0.00
Cart Fee	1	\$0.05
BYS Fee	1	\$5.00
<b>Subtotal</b>		\$330.05
Credit Card Processing Fee	\$7.80	
<b>Tax Total</b>		\$7.80
<b>Total</b>		\$337.85
<b>Deposit Paid</b>		\$337.85

\* Reservation ID's are for BookYourSite.com reference only, campgrounds do not have access to these numbers.

© 2021 Aspira. All Rights Reserved.

All trademarks are property of their respective owners.

**Town of Canandaigua will contact you by email shortly to confirm.**

On Tue, May 3, 2022 at 11:50 AM <[rdoyle@townofcanandaigua.org](mailto:rdoyle@townofcanandaigua.org)> wrote:

Hello

You reserved it for June 24 you have it 9am-9pm that day only. We have someone else renting it on June 25. The only license you will need is an alcohol permit if you plan on serving it. Your licensed caterer will need to apply for it, and they will need to be onsite at all times alcohol is being served. You will need it all submitted by Noon tomorrow if you want it on May 16<sup>th</sup> meeting for approval. Or Noon on June 1 for the June 13<sup>th</sup> Meeting.

Thank you

*Rebeca Doyle*

*Deputy Town Clerk*

*Town of Canandaigua*

*5440 Route 5 & 20 West*

*Canandaigua NY 14424*

*585-394-1120 Ext 2226*

*Office Hours:*

*Mon, Tues, Thur & Fri*

*8:00am-4:00pm*

*Wednesday*

*8:00am-5:30pm*

---

**From:** Jeana Clocksin ([jclocksin7@gmail.com](mailto:jclocksin7@gmail.com)) <[jclocksin7@gmail.com](mailto:jclocksin7@gmail.com)>

**Sent:** Tuesday, May 3, 2022 11:42 AM

**To:** [parks@townofcanandaigua.org](mailto:parks@townofcanandaigua.org)

**Subject:** Gorham Lodge Reservation

Hello,

I'm just checking to verify reservation of Gorham Lodge from June 24th-June 25th and that it is 9am June 24th-9pm June 25th.

Also, could my fiance and I please come by sometime to look at interior of lodge for planning? What times could we access the area?

We are not having the ceremony there (just reception) so I don't believe we need to apply for any park licenses.

I can be reached by email here or phone (585) 465-4861.

Thank you,

Jeana Clocksin

## Confirmation

Town of Canandaigua  
5440 Route 5 & 20 West  
Canandaigua, NY, 14424  
Tel: (585) 394-1120

Jeana Clocksin  
94 Oliver Street Apt 31  
Rochester, NY 14607  
USA

Printed Mar 7/22 - 10:07 AM

Dear Jeana,

Thank you for choosing our facilities for your reservation. You have rented Gorham Day.

For cabin rentals: check-in is at 3:00 pm on the day of arrival & check-out is at 10:00 am on the day of departure.

If you have rented Outhouse Hall or West Lake Road Schoolhouse, you will need to come pick up the key at our office the week of your reservation. There is a \$25 key deposit that is required for these buildings. We will only accept cash or check for the key deposit.

If you have rented King Hall, Crouch Hall or Gorham Lodge, the building will be unlocked for you.

Reservations for the halls, lodges & Schoolhouse are from 9:00 am to 9:00 pm.

We hope you enjoy your stay with us.

If you have any questions regarding your reservation, please don't hesitate to contact our office at 585-394-1120 Ext 2227.

Town Clerk's Office  
5440 State Rt 5&20 West  
Canandaigua, NY 14424

Office Hours:  
Mon, Tues, Thur & Fri  
8:00am-4:00pm  
Wednesday  
8:00am-5:30pm

Item Desc	Unit Price	Qty	Price
<b>1. Rental Charge - (#000004010)</b>			
Jun 24 2022 - Jun 25 2022 (1 nights)			
Gorham Lodge-Full Day	\$325.00	1.00	325.00
Guests	\$0.00	100.00	0.00
Cart Fee	\$0.05	1.00	0.05
<b>2. Additional Charge - (#000004011)</b>			
Jun 24 2022 - Jun 25 2022 (1 nights)			
BYS Fee	\$5.00	1.00	5.00
BAS-Rental fee <input checked="" type="checkbox"/> BYS <input checked="" type="checkbox"/> Cart <input checked="" type="checkbox"/> CC <input checked="" type="checkbox"/>			Subtotal 330.05
Tag <input type="checkbox"/> Print 2 Conf <input checked="" type="checkbox"/> Key spreadsheet <input type="checkbox"/>			Discount 0.00
Insur. <input checked="" type="checkbox"/> Block Gorham <input checked="" type="checkbox"/>			Max-Credit Card Processing Fee 7.80
			Total 337.85
			Prior Payments 337.85
			Amount Owing 0.00

Signature

Date

# *Town of Canandaigua*

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

*Established 1789*

## **April 2022 Monthly Report Shawna Bonshak, Town Planner**

### **Zoning Board Activity**

- The ZBA reviewed one variance request (side setback for a generator) in April.
- The ZBA has recommended Shannon Chevier as their new Alternate member. Shannon will be an excellent addition to the Board.

### **Planning Board Activity**

- Site plan review for a tear-down/rebuild on South Menteth Drive.
- Preliminary subdivision review of “Sunset Ridge.” Prior project, “Canandaigua Shores” has been amended substantially with reduced density (31 single family homes versus 100 plus townhome units).
- Amended subdivision/site plan approval for Quailbush.
- Final site plan review for the last phase of Centerpointe- 115 apartment units.
- Minor subdivision reviews (0000 Brickyard Road, 0000 Thomas Road)
- Site plan review, ProCutters Landscape (contracting and landscape supply yard) at 0000 County Road 10/County Road 46.
- Special use permit for Genneco’s Produce (State Route 332).
- 90-day extension requests for site plan approval (Oostdyk at 3551 County Road 16/Schwartz at 5287 Irish Settlement).

### **Noteworthy:**

- a. REMINDER- Joint Meeting of the Boards; Town Board, Planning Board, Zoning Board and Environmental Conservation Board has been scheduled for *June 6<sup>th</sup> at Crouch Hall*.
- b. Our Municipal Training day was a wonderful success with 30 attendees and so much valuable information shared.

Respectfully submitted,

Shawna Bonshak

## Occupancy Percentage Report - Weekly

Apr 1 2022 to Apr 30 2022

Site Class	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total
<b>Week 15 - Apr 2022</b>	<b>Apr-11-22</b>	<b>Apr-12-22</b>	<b>Apr-13-22</b>	<b>Apr-14-22</b>	<b>Apr-15-22</b>	<b>Apr-16-22</b>	<b>Apr-17-22</b>	
Sites-General	0	0	1	1	1	0	0	3
<b>Week 15 Rentals:</b>	0	0	1	1	1	0	0	3
<b>Rentals Available:</b>	1	1	1	1	1	1	1	7
<b>Occupancy Percentage:</b>			100.00%	100.00%	100.00%			42.86%
<b>Week 16 - Apr 2022</b>	<b>Apr-18-22</b>	<b>Apr-19-22</b>	<b>Apr-20-22</b>	<b>Apr-21-22</b>	<b>Apr-22-22</b>	<b>Apr-23-22</b>	<b>Apr-24-22</b>	
Sites-General	0	0	0	0	0	1	0	1
<b>Week 16 Rentals:</b>	0	0	0	0	0	1	0	1
<b>Rentals Available:</b>	1	1	1	1	1	1	1	7
<b>Occupancy Percentage:</b>						100.00%		14.29%
<b>Total Rentals:</b>	0	0	1	1	1	1	0	4
<b>Total Available:</b>	2	2	2	2	2	2	2	14
<b>Occupancy Percentage:</b>	0.00%	0.00%	50.00%	50.00%	50.00%	50.00%	0.00%	28.57%

## Occupancy Percentage Report - Weekly

Apr 1 2022 to Apr 30 2022

Site Class	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total
<b>Week 15 - Apr 2022</b>	<b>Apr-11-22</b>	<b>Apr-12-22</b>	<b>Apr-13-22</b>	<b>Apr-14-22</b>	<b>Apr-15-22</b>	<b>Apr-16-22</b>	<b>Apr-17-22</b>	
Sites-General	0	0	0	0	0	1	0	1
<b>Week 15 Rentals:</b>	0	0	0	0	0	1	0	1
<b>Rentals Available:</b>	1	1	1	1	1	1	1	7
<b>Occupancy Percentage:</b>						100.00%		14.29%
<b>Week 16 - Apr 2022</b>	<b>Apr-18-22</b>	<b>Apr-19-22</b>	<b>Apr-20-22</b>	<b>Apr-21-22</b>	<b>Apr-22-22</b>	<b>Apr-23-22</b>	<b>Apr-24-22</b>	
Sites-General	0	0	0	0	0	0	1	1
<b>Week 16 Rentals:</b>	0	0	0	0	0	0	1	1
<b>Rentals Available:</b>	1	1	1	1	1	1	1	7
<b>Occupancy Percentage:</b>							100.00%	14.29%
<b>Week 17 - Apr 2022</b>	<b>Apr-25-22</b>	<b>Apr-26-22</b>	<b>Apr-27-22</b>	<b>Apr-28-22</b>	<b>Apr-29-22</b>	<b>Apr-30-22</b>		
Sites-General	0	0	0	0	0	1		1
<b>Week 17 Rentals:</b>	0	0	0	0	0	1		1
<b>Rentals Available:</b>	1	1	1	1	1	1		6
<b>Occupancy Percentage:</b>						100.00%		16.67%
<b>Total Rentals:</b>	0	0	0	0	0	2	1	3
<b>Total Available:</b>	3	3	3	3	3	3	2	20
<b>Occupancy Percentage:</b>	0.00%	0.00%	0.00%	0.00%	0.00%	66.67%	50.00%	15.00%



## Occupancy Percentage Report - Weekly

Apr 1 2022 to Apr 30 2022

Site Class	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total
<b>Week 13 - Mar 2022</b>					<b>Apr-1-22</b>	<b>Apr-2-22</b>	<b>Apr-3-22</b>	
Sites-General					0	1	1	2
<b>Week 13 Rentals:</b>					0	1	1	2
<b>Rentals Available:</b>					1	1	1	3
<b>Occupancy Percentage:</b>						100.00%	100.00%	66.67%
<b>Week 14 - Apr 2022</b>	<b>Apr-4-22</b>	<b>Apr-5-22</b>	<b>Apr-6-22</b>	<b>Apr-7-22</b>	<b>Apr-8-22</b>	<b>Apr-9-22</b>	<b>Apr-10-22</b>	
Sites-General	0	0	0	0	1	0	1	2
<b>Week 14 Rentals:</b>	0	0	0	0	1	0	1	2
<b>Rentals Available:</b>	1	1	1	1	1	1	1	7
<b>Occupancy Percentage:</b>					100.00%		100.00%	28.57%
<b>Week 15 - Apr 2022</b>	<b>Apr-11-22</b>	<b>Apr-12-22</b>	<b>Apr-13-22</b>	<b>Apr-14-22</b>	<b>Apr-15-22</b>	<b>Apr-16-22</b>	<b>Apr-17-22</b>	
Sites-General	0	0	0	0	0	1	0	1
<b>Week 15 Rentals:</b>	0	0	0	0	0	1	0	1
<b>Rentals Available:</b>	1	1	1	1	1	1	1	7
<b>Occupancy Percentage:</b>						100.00%		14.29%
<b>Week 16 - Apr 2022</b>	<b>Apr-18-22</b>	<b>Apr-19-22</b>	<b>Apr-20-22</b>	<b>Apr-21-22</b>	<b>Apr-22-22</b>	<b>Apr-23-22</b>	<b>Apr-24-22</b>	
Sites-General	0	0	0	0	0	1	1	2
<b>Week 16 Rentals:</b>	0	0	0	0	0	1	1	2
<b>Rentals Available:</b>	1	1	1	1	1	1	1	7
<b>Occupancy Percentage:</b>						100.00%	100.00%	28.57%
<b>Week 17 - Apr 2022</b>	<b>Apr-25-22</b>	<b>Apr-26-22</b>	<b>Apr-27-22</b>	<b>Apr-28-22</b>	<b>Apr-29-22</b>	<b>Apr-30-22</b>		
Sites-General	0	0	0	0	0	1		1
<b>Week 17 Rentals:</b>	0	0	0	0	0	1		1
<b>Rentals Available:</b>	1	1	1	1	1	1		6
<b>Occupancy Percentage:</b>						100.00%		16.67%
<b>Total Rentals:</b>	0	0	0	0	1	4	3	8
<b>Total Available:</b>	4	4	4	4	5	5	4	30
<b>Occupancy Percentage:</b>	0.00%	0.00%	0.00%	0.00%	20.00%	80.00%	75.00%	26.67%

## Occupancy Percentage Report - Weekly

Apr 1 2022 to Apr 30 2022

Site Class	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Total
<b>Week 14 - Apr 2022</b>	<b>Apr-4-22</b>	<b>Apr-5-22</b>	<b>Apr-6-22</b>	<b>Apr-7-22</b>	<b>Apr-8-22</b>	<b>Apr-9-22</b>	<b>Apr-10-22</b>	
Sites-General	0	1	1	1	0	0	1	4
<b>Week 14 Rentals:</b>	0	1	1	1	0	0	1	4
<b>Rentals Available:</b>	1	1	1	1	1	1	1	7
<b>Occupancy Percentage:</b>		100.00%	100.00%	100.00%			100.00%	57.14%
<b>Week 15 - Apr 2022</b>	<b>Apr-11-22</b>	<b>Apr-12-22</b>	<b>Apr-13-22</b>	<b>Apr-14-22</b>	<b>Apr-15-22</b>	<b>Apr-16-22</b>	<b>Apr-17-22</b>	
Sites-General	0	1	1	1	0	0	0	3
<b>Week 15 Rentals:</b>	0	1	1	1	0	0	0	3
<b>Rentals Available:</b>	1	1	1	1	1	1	1	7
<b>Occupancy Percentage:</b>		100.00%	100.00%	100.00%				42.86%
<b>Week 16 - Apr 2022</b>	<b>Apr-18-22</b>	<b>Apr-19-22</b>	<b>Apr-20-22</b>	<b>Apr-21-22</b>	<b>Apr-22-22</b>	<b>Apr-23-22</b>	<b>Apr-24-22</b>	
Sites-General	0	1	1	1	0	0	0	3
<b>Week 16 Rentals:</b>	0	1	1	1	0	0	0	3
<b>Rentals Available:</b>	1	1	1	1	1	1	1	7
<b>Occupancy Percentage:</b>		100.00%	100.00%	100.00%				42.86%
<b>Week 17 - Apr 2022</b>	<b>Apr-25-22</b>	<b>Apr-26-22</b>	<b>Apr-27-22</b>	<b>Apr-28-22</b>	<b>Apr-29-22</b>	<b>Apr-30-22</b>		
Sites-General	0	1	1	1	0	0		3
<b>Week 17 Rentals:</b>	0	1	1	1	0	0		3
<b>Rentals Available:</b>	1	1	1	1	1	1		6
<b>Occupancy Percentage:</b>		100.00%	100.00%	100.00%				50.00%
<b>Total Rentals:</b>	0	4	4	4	0	0	1	13
<b>Total Available:</b>	4	4	4	4	4	4	3	27
<b>Occupancy Percentage:</b>	0.00%	100.00%	100.00%	100.00%	0.00%	0.00%	33.33%	48.15%

# Programs

Category: **Day Camp - Baker Park**

## Summer Day Camp Week 1 - Baker Park

Summer Camp

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	Wait List
6/27/2022 - 7/1/2022	Mon, Tue, Wed, Thu, Fri	-	1 - 8	35	<b>FULL</b>	<a href="#">Wait List</a>

## Summer Day Camp Week 2 - Baker Park

Summer Camp

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	Wait List
7/5/2022 - 7/8/2022	Tue, Wed, Thu, Fri	-	1 - 8	35	<b>FULL</b>	<a href="#">Wait List</a>

## Summer Day Camp Week 3 - Baker Park

Summer Camp

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	Wait List
7/11/2022 - 7/15/2022	Mon, Tue, Wed, Thu, Fri	-	1 - 8	35	<b>FULL</b>	<a href="#">Wait List</a>

## Summer Day Camp Week 4 - Baker Park

Summer Camp

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	Wait List
7/18/2022 - 7/22/2022	Mon, Tue, Wed, Thu, Fri	-	1 - 8	35	<b>FULL</b>	<a href="#">Wait List</a>

## Summer Day Camp Week 5 - Baker Park

Summer Camp


Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	Wait List
7/25/2022 - 7/29/2022	Mon, Tue, Wed, Thu, Fri	-	1 - 8	35	<b>FULL</b>	<a href="#">Wait List</a>

## Summer Day Camp Week 6 - Baker Park

Summer Camp

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	Wait List
8/1/2022 - 8/5/2022	Mon, Tue, Wed, Thu, Fri	-	1 - 8	35	<b>FULL</b>	<a href="#">Wait List</a>


Displaying 1 - 6 of 6

25  per page

# Programs

Category: **Kiddie Kamp - Outhouse Park**

## KK - Kiddie Kamp - Week 1

Summer Camp 

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
6/27/2022 - 7/1/2022	Mon, Tue, Wed, Thu, Fri	3 - 6	-	25	5	<a href="#">Register Now</a>

## KK - Kiddie Kamp - Week 2

Summer Camp 

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
7/5/2022 - 7/8/2022	Tue, Wed, Thu, Fri	3 - 6	-	25	2	<a href="#">Register Now</a>

## KK - Kiddie Kamp - Week 3

Summer Camp

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
7/11/2022 - 7/15/2022	Mon, Tue, Wed, Thu, Fri	3 - 6	-	25	<b>FULL</b>	<a href="#">Wait List</a>

## KK - Kiddie Kamp - Week 4

Summer Camp

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
7/18/2022 - 7/22/2022	Mon, Tue, Wed, Thu, Fri	3 - 6	-	25	<b>FULL</b>	<a href="#">Wait List</a>

## KK - Kiddie Kamp - Week 5

Summer Camp


Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
7/25/2022 - 7/29/2022	Mon, Tue, Wed, Thu, Fri	3 - 6	-	25	<b>FULL</b>	<a href="#">Wait List</a>

## KK - Kiddie Kamp - Week 6

Summer Camp

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
8/1/2022 - 8/5/2022	Mon, Tue, Wed, Thu, Fri	3 - 6	-	25	<b>FULL</b>	<a href="#">Wait List</a>

Displaying 1 - 6 of 6

25  per page

# Programs


Category: **Day Camp - Onanda Park**

## Summer Day Camp Week 1 - Onanda Park

Summer Camp 


Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
6/27/2022 - 7/1/2022	Mon, Tue, Wed, Thu, Fri	-	1 - 8	50	4	<a href="#">Register Now</a>

## Summer Day Camp Week 2 - Onanda Park

Summer Camp 

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
7/5/2022 - 7/8/2022	Tue, Wed, Thu, Fri	-	1 - 8	50	9	<a href="#">Register Now</a>

## Summer Day Camp Week 3 - Onanda Park

Summer Camp 


Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
7/11/2022 - 7/15/2022	Mon, Tue, Wed, Thu, Fri	-	1 - 8	50	1	<a href="#">Register Now</a>

## Summer Day Camp Week 4 - Onanda Park

Summer Camp

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
7/18/2022 - 7/22/2022	Mon, Tue, Wed, Thu, Fri	-	1 - 8	50	<b>FULL</b>	<a href="#">Wait List</a>

## Summer Day Camp Week 5 - Onanda Park

Summer Camp 

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
7/25/2022 - 7/29/2022	Mon, Tue, Wed, Thu, Fri	-	1 - 8	50	1	<a href="#">Register Now</a>

## Summer Day Camp Week 6 - Onanda Park

Summer Camp

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
8/1/2022 - 8/5/2022	Mon, Tue, Wed, Thu, Fri	-	1 - 8	50	<b>FULL</b>	<a href="#">Wait List</a>



# Programs


Category: **Day Camp - Sonnenberg Park**

## Summer Day Camp Week 1 - Sonnenberg Park

Summer Camp 


Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
6/27/2022 - 7/1/2022	Mon, Tue, Wed, Thu, Fri	-	1 - 8	35	29	<a href="#">Register Now</a>

## Summer Day Camp Week 2 - Sonnenberg Park

Summer Camp 


Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
7/5/2022 - 7/8/2022	Tue, Wed, Thu, Fri	-	1 - 8	35	21	<a href="#">Register Now</a>

## Summer Day Camp Week 3 - Sonnenberg

Summer Camp 


Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
7/11/2022 - 7/15/2022	Mon, Tue, Wed, Thu, Fri	-	1 - 8	35	13	<a href="#">Register Now</a>

## Summer Day Camp Week 4 - Sonnenberg

Summer Camp 


Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
7/18/2022 - 7/22/2022	Mon, Tue, Wed, Thu, Fri	-	1 - 8	35	8	<a href="#">Register Now</a>

## Summer Day Camp Week 5 - Sonnenberg

Summer Camp 


Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
7/25/2022 - 7/29/2022	Mon, Tue, Wed, Thu, Fri	-	1 - 8	35	16	<a href="#">Register Now</a>

## Summer Day Camp Week 6 - Sonnenberg

Summer Camp 


Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
8/1/2022 - 8/5/2022	Mon, Tue, Wed, Thu, Fri	-	1 - 8	35	12	<a href="#">Register Now</a>

## STS1 - Story Time Stem - tue

Summer Camp 


Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	<a href="#">Register Now</a>
6/28/2022 - 7/12/2022	Tue	2 - 3	-	8	5	

## STS2 - Story Time Stem - thu

Summer Camp 


Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	<a href="#">Register Now</a>
6/30/2022 - 7/14/2022	Thu	2 - 3	-	8	4	

## STS3 - Story Time Stem - tue

Summer Camp 


Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	<a href="#">Register Now</a>
7/19/2022 - 8/2/2022	Tue	2 - 3	-	8	6	

## STS4 - Story Time Stem - thu

Summer Camp 

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	<a href="#">Register Now</a>
7/21/2022 - 8/4/2022	Thu	2 - 3	-	8	5	

### YA1 - Youth Art Camp - Week 1

Summer Camp 

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
6/27/2022 - 7/1/2022	Mon, Wed, Fri	6 - 10	-	12	2	<a href="#">Register Now</a>

### YA2 - Youth Art Camp - Week 2

Summer Camp

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
7/5/2022 - 7/8/2022	Tue, Wed, Fri	6 - 10	-	12	<b>FULL</b>	<a href="#">Wait List</a>

### YA3 - Youth Art Camp - Week 3

Summer Camp


Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
7/11/2022 - 7/15/2022	Mon, Wed, Fri	6 - 10	-	12	<b>FULL</b>	<a href="#">Wait List</a>

### YA4 - Youth Art Camp - Week 4

Summer Camp

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
7/18/2022 - 7/22/2022	Mon, Wed, Fri	6 - 10	-	12	<b>FULL</b>	<a href="#">Wait List</a>

### YA5 - Youth Art Camp - Week 5

Summer Camp 

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
7/25/2022 - 7/29/2022	Mon, Wed, Fri	6 - 10	-	12	3	<a href="#">Register Now</a>

### YA6 - Youth Art Camp - Week 6

Summer Camp

Date(s)	Day(s)	Age(s)	Grade(s)	Openings	Remaining	
8/1/2022 - 8/5/2022	Mon, Wed, Fri	6 - 10	-	12	<b>FULL</b>	<a href="#">Wait List</a>



TOWN OF CANANDAIGUA  
TOWN MANAGER MONTHLY REPORT

May 16, 2022

---

KUDOS: Congratulations to Town Clerk Jean Chrisman on receipt of the NYS Town Clerk's Association certification as a Registered Municipal Clerk.

KUDOS & SAVE THE DATE: A big shout out to our community who has come together with thousands of people contributing in one way or another to Motion Junction. Save the date, June 18, 2022, is the ribbon cutting for Motion Junction.

**FINANCE**

NYCLASS: Attached to my report is the most recent statement from NYCLASS regarding our reserve funds. Interest rates are down, and the interest income is also down accordingly.

AUDIT: Our 2021 audit is being finished up between Bonadio and Kate Silverstrim-Jensen. The auditors will be presenting their findings during your June Town Board meeting.

BUDGET: The 2023 budget season will be fast approaching and kicking off with a budget calendar updated to you in the next few weeks. In speaking with Supervisor Simpson, I know he would like to schedule a budget workshop for early September.

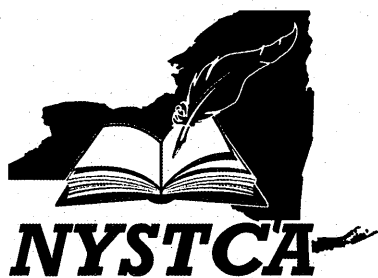
**GENERAL:**

ENHANCED LAW ENFORCEMENT: Attached to my report is the monthly enhanced law enforcement report from the Ontario County Sheriff's department.

CONSERVATION: Sarah Reynolds has agreed to lead our Conservation Team and will be kicking off efforts to look at Conservation Programs in the Town including PDRs, TDRs, Open Space, and more. The Project Team will be meeting over the rest of the year and reporting back to the CIC with recommendations for possible program considerations.

Sincerely,

**Doug Finch**, Town Manager



www.nystca.com

**FIRST VICE PRESIDENT**  
Bambi Avery, RMC, MMC

**SECOND VICE PRESIDENT**  
Lisbeth "Boo" Fumagalli, RMC, CMC

**THIRD VICE PRESIDENT**  
Marie L. Little, RMC, MMC

**SECRETARY**  
Tamera Vezzose, RMC

**TREASURER**  
Linda Laird, RMC

**EX-OFFICIO**  
Lisa Cooper, RMC, MMC

**DISTRICT DIRECTORS**

- #1 Wayne Wink  
Olga Murray
- #2 Flo Santini  
Patricia Kalba
- #3 Beth Ann Rippel  
Deb Curtis
- #4 Caroline Barber  
Susan Baldwin
- #5 Allison Weber  
Cortney Rhinehardt
- #6 Tom Peer  
Karen Miller Kenerson
- #7 Carol Chase  
Eve Fisher
- #8 Nicole Begin  
Karen Sweeting
- #9 Laurie Fuller  
Tracy Villnave
- #10 Gretchen Hind  
Jennifer Bray

# NEW YORK STATE TOWN CLERKS ASSOCIATION

**Susan Haag, RMC, MMC**  
President

**Town of Austerlitz**  
PO Box 238  
816 State Route 203  
Spencertown, New York 12165  
Phone: 518-392-3260, Ext 300  
Email: [austerlitz@fairpoint.net](mailto:austerlitz@fairpoint.net)

April 22, 2022

Hon Jared Simpson, Supervisor  
Town of Canandaigua  
5440 Route 5 & 20 West  
Canandaigua, NY 14424

Dear Supervisor Simpson,

On behalf of the New York State Town Clerks Association, it is my honor and pleasure to inform you that Jean Chrisman, Town Clerk, has been awarded this Association's certification as a Registered Municipal Clerk. This prestigious award recognizes the professional competency of Ms. Chrisman, in fulfilling the responsibilities of her office. Certification is granted only after an applicant has demonstrated that they have met the stringent education and experience requirements established by NYSTCA.

The New York State Town Clerks Association was founded in 1982 and is dedicated to promoting the professional development of Town Clerks across the state as administrative leaders. Membership offers Town Clerks and their Deputies encouragement, specialized assistance and continuing education relevant to professional and personal improvement that will enhance their ability to serve their constituency.

We are very pleased to have Jean as a member of our Association and deeply appreciate your encouragement of her involvement with the Association and the Registered Municipal Clerk program. It reflects your understanding of the purpose of our Association and your commitment to professional growth and development.

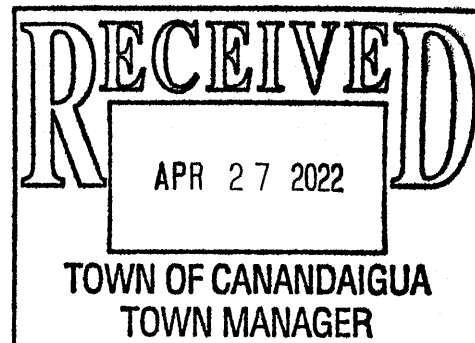
We have notified your local newspaper of this award. An article on this accomplishment is a great opportunity to make your residents aware of the hard work and dedication that makes local government successful, and I hope you will encourage them to find out more about the people that make that happen.

Congratulations to the Town of Canandaigua having your Town Clerk, Jean Chrisman, achieve the prestigious designation of "RMC".

Sincerely,

Gretchen Hind, RMC/CMC  
Randolph Town Clerk  
NYSTCA RMC Chair

Laurie J Fuller & Cortney Rhinehardt  
NYSTCA RMC Assistants





Summary Statement

April 30, 2022

Page 1 of 15

Investor ID: NY-01-1004

0000577-0004775 PDF 411441

Town of Canandaigua  
5440 Route 5 & 20 West  
Canandaigua, NY 14424

NYCLASS

NYCLASS		Average Monthly Yield: 0.2626%						
		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-1004-0001	INVESTMENTS	492,657.55	0.00	0.00	106.36	233.59	492,711.53	492,763.91
NY-01-1004-0002	CONT. TAX RESERVE (AA231)	474,428.08	0.00	0.00	102.42	175.68	474,480.06	474,530.50
NY-01-1004-0003	OPEN SPACE RESERVE (AA234)	353,670.18	0.00	0.00	76.35	139.71	353,708.92	353,746.53
NY-01-1004-0004	PARKS FUND (CM100/CR)	326,707.36	0.00	0.00	70.53	138.28	326,743.16	326,777.89
NY-01-1004-0005	HWY EQUIP RESERVE (DA230)	311,909.84	0.00	0.00	67.33	108.79	311,944.01	311,977.17
NY-01-1004-0006	HWY IMPROV RESERVE (DA232)	333,604.10	0.00	0.00	72.02	116.80	333,640.65	333,676.12



## Summary Statement

April 30, 2022

Page 2 of 15

Investor ID: NY-01-1004

Town of Canandaigua  
5440 Route 5 & 20 West  
Canandaigua, NY 14424

### NYCLASS - (continued)

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-1004-0007	HWY SNOW RD REPAIR RESERVE (DA235)	205,410.53	0.00	0.00	44.36	76.09	205,433.04	205,454.89
NY-01-1004-0008	REPAIR RESERVE FUND (AA232)	205,144.81	0.00	0.00	44.29	69.37	205,167.29	205,189.10
NY-01-1004-0009	TECHNOLOGY RESERVE FUND (AA233)	45,991.19	0.00	0.00	9.93	16.90	45,996.23	46,001.12
NY-01-1004-0010	NYS EMP SYST RESERVE (AA235)	185,967.98	0.00	0.00	40.15	68.88	185,988.35	186,008.13
NY-01-1004-0011	BONDED INDEBTEDNESS RESERVE (AA237)	215,563.95	0.00	0.00	46.56	79.85	215,587.58	215,610.51
NY-01-1004-0012	SOLID WASTE MGMT RESERVE (AA238)	801,428.53	0.00	0.00	173.01	283.31	801,516.34	801,601.54
<b>TOTAL</b>		<b>3,952,484.10</b>	<b>0.00</b>	<b>0.00</b>	<b>853.31</b>	<b>1,507.25</b>	<b>3,952,917.16</b>	<b>3,953,337.41</b>

## INVESTMENTS

### Account Summary

Average Monthly Yield: 0.2626%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	492,657.55	0.00	0.00	106.36	233.59	492,711.53	492,763.91

### Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
04/01/2022	Beginning Balance			492,657.55	
04/30/2022	Income Dividend Reinvestment	106.36			
04/30/2022	Ending Balance			492,763.91	

## CONT. TAX RESERVE (AA231)

### Account Summary

Average Monthly Yield: 0.2626%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	474,428.08	0.00	0.00	102.42	175.68	474,480.06	474,530.50

### Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
04/01/2022	Beginning Balance			474,428.08	
04/30/2022	Income Dividend Reinvestment	102.42			
04/30/2022	Ending Balance			474,530.50	

## OPEN SPACE RESERVE (AA234)

### Account Summary

Average Monthly Yield: 0.2626%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	353,670.18	0.00	0.00	76.35	139.71	353,708.92	353,746.53

### Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
04/01/2022	Beginning Balance			353,670.18	
04/30/2022	Income Dividend Reinvestment	76.35			
04/30/2022	Ending Balance			353,746.53	



## Account Statement

April 30, 2022

Page 6 of 15

Account Number: NY-01-1004-0004

### PARKS FUND (CM100/CR)

### Account Summary

Average Monthly Yield: 0.2626%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	326,707.36	0.00	0.00	70.53	138.28	326,743.16	326,777.89

### Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
04/01/2022	Beginning Balance			326,707.36	
04/30/2022	Income Dividend Reinvestment	70.53			
04/30/2022	Ending Balance			326,777.89	



## HWY EQUIP RESERVE (DA230)

### Account Summary

Average Monthly Yield: 0.2626%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	311,909.84	0.00	0.00	67.33	108.79	311,944.01	311,977.17

### Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
04/01/2022	Beginning Balance			311,909.84	
04/30/2022	Income Dividend Reinvestment	67.33			
04/30/2022	Ending Balance			311,977.17	

## HWY IMPROV RESERVE (DA232)

### Account Summary

Average Monthly Yield: 0.2626%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	333,604.10	0.00	0.00	72.02	116.80	333,640.65	333,676.12

### Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
04/01/2022	Beginning Balance			333,604.10	
04/30/2022	Income Dividend Reinvestment	72.02			
04/30/2022	Ending Balance			333,676.12	

## HWY SNOW RD REPAIR RESERVE (DA235)

### Account Summary

Average Monthly Yield: 0.2626%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	205,410.53	0.00	0.00	44.36	76.09	205,433.04	205,454.89

### Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
04/01/2022	Beginning Balance			205,410.53	
04/30/2022	Income Dividend Reinvestment	44.36			
04/30/2022	Ending Balance			205,454.89	

## REPAIR RESERVE FUND (AA232)

### Account Summary

Average Monthly Yield: 0.2626%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	205,144.81	0.00	0.00	44.29	69.37	205,167.29	205,189.10

### Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
04/01/2022	Beginning Balance			205,144.81	
04/30/2022	Income Dividend Reinvestment	44.29			
04/30/2022	Ending Balance			205,189.10	

## TECHNOLOGY RESERVE FUND (AA233)

### Account Summary

Average Monthly Yield: 0.2626%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	45,991.19	0.00	0.00	9.93	16.90	45,996.23	46,001.12

### Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
04/01/2022	Beginning Balance			45,991.19	
04/30/2022	Income Dividend Reinvestment	9.93			
04/30/2022	Ending Balance			46,001.12	

## NYS EMP SYST RESERVE (AA235)

### Account Summary

Average Monthly Yield: 0.2626%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	185,967.98	0.00	0.00	40.15	68.88	185,988.35	186,008.13

### Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
04/01/2022	Beginning Balance			185,967.98	
04/30/2022	Income Dividend Reinvestment	40.15			
04/30/2022	Ending Balance			186,008.13	

## BONDED INDEBTEDNESS RESERVE (AA237)

### Account Summary

Average Monthly Yield: 0.2626%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	215,563.95	0.00	0.00	46.56	79.85	215,587.58	215,610.51

### Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
04/01/2022	Beginning Balance			215,563.95	
04/30/2022	Income Dividend Reinvestment	46.56			
04/30/2022	Ending Balance			215,610.51	

## SOLID WASTE MGMT RESERVE (AA238)

### Account Summary

Average Monthly Yield: 0.2626%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	801,428.53	0.00	0.00	173.01	283.31	801,516.34	801,601.54

### Transaction Activity

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
04/01/2022	Beginning Balance			801,428.53	
04/30/2022	Income Dividend Reinvestment	173.01			
04/30/2022	Ending Balance			801,601.54	



## NYCLASS

### NYCLASS

Date	Dividend Rate	Daily Yield
04/01/2022	0.000018081	0.2200%
04/02/2022	0.000000000	0.2200%
04/03/2022	0.000000000	0.2200%
04/04/2022	0.000006111	0.2231%
04/05/2022	0.000006458	0.2357%
04/06/2022	0.000006669	0.2434%
04/07/2022	0.000006765	0.2468%
04/08/2022	0.000020652	0.2513%
04/09/2022	0.000000000	0.2513%
04/10/2022	0.000000000	0.2513%
04/11/2022	0.000006948	0.2536%
04/12/2022	0.000006957	0.2525%
04/13/2022	0.000006981	0.2548%
04/14/2022	0.000028372	0.2589%
04/15/2022	0.000000000	0.2589%
04/16/2022	0.000000000	0.2589%
04/17/2022	0.000000000	0.2589%
04/18/2022	0.000007158	0.2613%
04/19/2022	0.000007401	0.2701%
04/20/2022	0.000007389	0.2697%
04/21/2022	0.000007677	0.2802%
04/22/2022	0.000023457	0.2854%
04/23/2022	0.000000000	0.2854%
04/24/2022	0.000000000	0.2854%
04/25/2022	0.000007772	0.2837%
04/26/2022	0.000008013	0.2925%
04/27/2022	0.000008048	0.2937%
04/28/2022	0.000008224	0.3002%
04/29/2022	0.000016724	0.3052%
04/30/2022	0.000000000	0.3052%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**



# TRAFFIC REPORT



During the Month of April 2022, Deputies continued to work the Enhanced Law Enforcement traffic patrol in the Town of Canandaigua. During this time, Deputies worked a total of 15 hours conducting traffic operations. Combined, they initiated 17 traffic stops and issued 12 citations consisting of the following:

County Road 28 - 7 citations  
- 5 speed in zone  
- 1 disobeying a traffic device  
- 1 more than one sticker

State Route 332 - 1 citation  
- 1 uninspected

Middle Chesire Road- 3 citations  
- 3 disobeying a traffic device

Seneca Point Road - 1 citation  
- 1 Speed in zone

In addition to the above enforcement efforts, the deputies reported the following activity:

Respectfully,

Sergeant Dana Egburtson

# *Town of Canandaigua*

5440 Routes 5 & 20 West Canandaigua, NY 14424  
(585) 394-1120 / Fax (585) 394-9476  
[www.townofcanandaigua.org](http://www.townofcanandaigua.org)

## **MEMO**

To: Canandaigua Town Board Date: May 6, 2022  
From: Kate Silverstrim-Jensen, Finance Clerk II  
Re: April 2022 Revenue/Expense Control Report

### **BALANCE SHEET**

Bank statements have been reconciled through April 30, 2022.

### **REVENUES**

Receipts recorded for April total \$1,510,142.18 and include the following:

- Sales Tax - \$1,381,278.45
- PILOT Payments - \$41,812.60
- Town Clerk - \$37,021.30 and \$6,000.00 in special park & recreation funds.
- Justice Fees - \$23,533.25
- Tax Penalties - \$10,141.21
- Development Office - \$3,907.50 applied against accounts receivable
- Refunds and/or Reimbursements - \$2,283.19
- CD Interest - \$1,907.64
- Metal Recycling - \$1,582.14
- Other - \$474.90
- Donation for Trees - \$200.00

### **EXPENDITURES**

We expect the available balance in each fund to be about 66.68% at the end of April.

- General Fund (AA100) – Expenditures to date are \$1,951,171.39 against a budget of \$5,720,900.00 which leaves 65.89% available.
- Highway Fund (DA100) – Expenditures to date are \$1,129,585.08 against a budget of \$4,375,330.00 which leaves 74.18% available.
- Water Fund (SW500) – Expenditures to date are \$334,052.81 against a budget of \$1,827,758.00 which leaves 81.72% available.



Town of Canandaigua , NY

# Monthly Budget Report

## Account Summary

For Fiscal: 2022 Period Ending: 04/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: AA100 - GENERAL FUND</b>							
<b>Revenue</b>							
<a href="#">AA100.1001.00000</a>	REAL PROPERTY TAXES	575,000.00	575,000.00	0.00	575,000.00	0.00	0.00 %
<a href="#">AA100.1030.00000</a>	SPECIAL ASSESSMENT/PILOT	25,808.00	25,808.00	41,812.60	64,484.31	38,676.31	249.86 %
<a href="#">AA100.1090.00000</a>	PENALTY ON TAXES	11,000.00	11,000.00	10,141.21	10,141.21	-858.79	7.81 %
<a href="#">AA100.1120.00000</a>	NON PROPERTY SALES TAX	2,000,000.00	2,000,000.00	0.00	0.00	-2,000,000.00	100.00 %
<a href="#">AA100.1170.00000</a>	CABLE TV FRANCHISE FEES	85,000.00	85,000.00	0.00	47,729.34	-37,270.66	43.85 %
<a href="#">AA100.1255.00000</a>	TOWN CLERK FEES	1,900.00	1,900.00	121.91	341.90	-1,558.10	82.01 %
<a href="#">AA100.1603.00000</a>	VITAL STATISTICS FEE	5,000.00	5,000.00	580.00	1,300.00	-3,700.00	74.00 %
<a href="#">AA100.2001.00000</a>	PARK & RECREATION FEES	120,000.00	120,000.00	12,293.40	25,557.34	-94,442.66	78.70 %
<a href="#">AA100.2001.10000</a>	PARK & REC FEES.FBC	0.00	0.00	0.00	1,000.00	1,000.00	0.00 %
<a href="#">AA100.2110.00000</a>	ZONING FEES	50,000.00	50,000.00	2,183.33	17,366.66	-32,633.34	65.27 %
<a href="#">AA100.2120.00000</a>	SOIL EROSION CONTROL	6,000.00	6,000.00	900.00	2,250.00	-3,750.00	62.50 %
<a href="#">AA100.2148.00000</a>	RETURNED CHECK FEE	60.00	60.00	0.00	20.00	-40.00	66.67 %
<a href="#">AA100.2192.00000</a>	CEMETERY SERVICES	350.00	350.00	0.00	0.00	-350.00	100.00 %
<a href="#">AA100.2302.00000</a>	SERVICES/OTHER GOVERNMENTS	25,000.00	25,000.00	0.00	2,500.00	-22,500.00	90.00 %
<a href="#">AA100.2401.00000</a>	INTEREST & EARNINGS	1,000.00	1,000.00	2,212.00	3,067.85	2,067.85	306.79 %
<a href="#">AA100.2410.00000</a>	RENTAL OF REAL PROPERTY	17,910.00	17,910.00	900.00	3,600.00	-14,310.00	79.90 %
<a href="#">AA100.2544.00000</a>	DOG LICENSES	25,000.00	25,000.00	1,768.00	4,937.00	-20,063.00	80.25 %
<a href="#">AA100.2590.00000</a>	SITE DEVELOPMENT FEES	75,000.00	75,000.00	8,554.20	19,505.00	-55,495.00	73.99 %
<a href="#">AA100.2591.00000</a>	TRANSFER STATION FEES	25,002.00	25,002.00	1,678.00	4,119.00	-20,883.00	83.53 %
<a href="#">AA100.2610.00000</a>	FINES & FORFEITED BAIL	95,000.00	95,000.00	13,589.75	35,068.75	-59,931.25	63.09 %
<a href="#">AA100.2651.00000</a>	RECYCLING REVENUE	15,000.00	15,000.00	1,582.14	4,854.78	-10,145.22	67.63 %
<a href="#">AA100.2665.00000</a>	SALE OF EQUIPMENT	23,000.00	23,000.00	0.00	0.00	-23,000.00	100.00 %
<a href="#">AA100.2680.00000</a>	INSURANCE RECOVERIES	150.00	150.00	0.00	0.00	-150.00	100.00 %
<a href="#">AA100.2701.00000</a>	REFUND PRIOR YEARS EXP	0.00	0.00	0.00	28.84	28.84	0.00 %
<a href="#">AA100.2705.00000</a>	GIFTS & DONATIONS	1,000.00	1,400.00	200.00	200.00	-1,200.00	85.71 %
<a href="#">AA100.2750.00000</a>	AIM-RELATED PAYMENTS	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
<a href="#">AA100.3005.00000</a>	ONTARIO CO MORTGAGE TAX	300,000.00	300,000.00	0.00	0.00	-300,000.00	100.00 %
<a href="#">AA100.3040.00000</a>	NYS AID TAX/ASSESSMENTS	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
<a href="#">AA100.3089.00000</a>	ST AID.OTHER	265,000.00	265,000.00	0.00	0.00	-265,000.00	100.00 %
<a href="#">AA100.5031.0000R</a>	TRANSFER FROM RESERVE	93,000.00	93,000.00	0.00	0.00	-93,000.00	100.00 %
<a href="#">AA100.5031.000CM</a>	INTERFUND TRANSFERS.PARK FUN	10,000.00	10,000.00	0.00	0.00	-10,000.00	100.00 %
<a href="#">AA100.9000.00000</a>	APPROPRIATED FUND BALANCE FO	834,320.00	1,834,320.00	0.00	1,000,000.00	-834,320.00	45.48 %
<b>Revenue Total:</b>		<b>4,720,500.00</b>	<b>5,720,900.00</b>	<b>98,516.54</b>	<b>1,823,071.98</b>	<b>-3,897,828.02</b>	<b>68.13 %</b>
<b>Expense</b>							
<a href="#">AA100.1010.110.00000</a>	TOWN BOARD.ELECTED	21,484.00	21,484.00	1,652.64	6,197.40	15,286.60	71.15 %
<a href="#">AA100.1010.400.00000</a>	TOWN BOARD.CONTRACTUAL	3,000.00	3,000.00	0.00	515.80	2,484.20	82.81 %
<a href="#">AA100.1110.110.00000</a>	JUSTICES.ELECTED	52,906.00	52,906.00	4,069.68	16,278.72	36,627.28	69.23 %
<a href="#">AA100.1110.120.00000</a>	JUSTICES.COURT CLERK, FT	53,040.00	53,040.00	4,080.00	16,320.00	36,720.00	69.23 %
<a href="#">AA100.1110.130.00000</a>	JUSTICES.COURT CLERK, PT	5,000.00	5,000.00	46.93	201.79	4,798.21	95.96 %
<a href="#">AA100.1110.140.00000</a>	JUSTICES.COURT CLERK, PT	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">AA100.1110.200.00000</a>	JUSTICES.CAPITAL.EQUIPMENT	750.00	750.00	0.00	0.00	750.00	100.00 %
<a href="#">AA100.1110.400.00000</a>	JUSTICES.CONTRACTUAL	8,050.00	8,050.00	2,000.00	2,825.64	5,224.36	64.90 %
<a href="#">AA100.1110.401.00000</a>	JUSTICES..CONTR.COURTSECURITY	12,500.00	12,500.00	0.00	0.00	12,500.00	100.00 %
<a href="#">AA100.1220.110.00000</a>	SUPERVISOR.ELECTED	21,224.00	21,224.00	1,632.62	6,530.48	14,693.52	69.23 %
<a href="#">AA100.1220.120.00000</a>	SUPERVISOR.DEPUTY SUPERVISOR	2,000.00	2,000.00	153.84	461.52	1,538.48	76.92 %
<a href="#">AA100.1220.400.00000</a>	SUPERVISOR.CONTRACTUAL	2,000.00	2,000.00	0.00	108.35	1,891.65	94.58 %
<a href="#">AA100.1230.100.00000</a>	TOWN MANAGER.PERSONAL SERVI	132,613.00	132,613.00	10,201.00	40,804.00	91,809.00	69.23 %
<a href="#">AA100.1230.120.00000</a>	TOWN MGR.ADMINISTRATIVE AIDE	34,216.00	34,216.00	2,573.25	9,588.01	24,627.99	71.98 %
<a href="#">AA100.1230.144.00000</a>	TOWN MGR. CLERK FINANCE	65,805.00	65,805.00	5,061.92	20,247.68	45,557.32	69.23 %
<a href="#">AA100.1230.145.00000</a>	TOWN MGR. CLERK PT	24,001.00	24,001.00	0.00	0.00	24,001.00	100.00 %

## Monthly Budget Report

For Fiscal: 2022 Period Ending: 04/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">AA100.1230.200.00000</a>	TOWN MANAGER.CAPITAL.EQUIPM	3,850.00	3,850.00	0.00	0.00	3,850.00	100.00 %
<a href="#">AA100.1230.400.00000</a>	TOWN MANAGER.CONTRACTUAL	9,510.00	9,510.00	389.60	796.61	8,713.39	91.62 %
<a href="#">AA100.1320.400.00000</a>	AUDITOR.CONTRACTUAL	16,000.00	16,000.00	0.00	2,000.00	14,000.00	87.50 %
<a href="#">AA100.1340.400.00000</a>	BUDGET.CONTRACTUAL	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
<a href="#">AA100.1345.400.00000</a>	PURCHASING.CONTRACTUAL	750.00	750.00	0.00	191.44	558.56	74.47 %
<a href="#">AA100.1355.120.00000</a>	ASSESSOR.PERSONAL SERVICES	65,520.00	65,520.00	1,057.28	12,795.28	52,724.72	80.47 %
<a href="#">AA100.1355.132.00000</a>	ASSESSOR.REAL PROPERTY AIDE FT	4,501.00	4,501.00	0.00	100.00	4,401.00	97.78 %
<a href="#">AA100.1355.150.00000</a>	ASSESSOR.BAR REVIEW SALARY	1,752.00	1,752.00	0.00	362.50	1,389.50	79.31 %
<a href="#">AA100.1355.200.00000</a>	ASSESSOR.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">AA100.1355.400.00000</a>	ASSESSOR.CONTRACTUAL	30,180.00	30,180.00	16.15	8,954.85	21,225.15	70.33 %
<a href="#">AA100.1355.420.00000</a>	ASSESSOR.BAR REVIEW CONTRACT	900.00	900.00	0.00	0.00	900.00	100.00 %
<a href="#">AA100.1410.110.00000</a>	TOWN CLERK.ELECTED	66,583.00	66,583.00	5,121.76	20,487.04	46,095.96	69.23 %
<a href="#">AA100.1410.131.00000</a>	TOWN CLERK.DEPUTY F/T	40,666.00	40,666.00	1,025.62	9,292.47	31,373.53	77.15 %
<a href="#">AA100.1410.141.00000</a>	TOWN CLERK.DEPUTY P/T	23,704.00	40,704.00	2,720.00	9,816.61	30,887.39	75.88 %
<a href="#">AA100.1410.200.00000</a>	TOWN CLERK.CAPITAL.EQUIPMENT	3,350.00	3,350.00	0.00	225.00	3,125.00	93.28 %
<a href="#">AA100.1410.400.00000</a>	TOWN CLERK.CONTRACTUAL	18,920.00	18,920.00	1,335.70	7,399.57	11,520.43	60.89 %
<a href="#">AA100.1420.400.00000</a>	ATTORNEY.CONTRACTUAL	21,750.00	21,750.00	0.00	2,100.00	19,650.00	90.34 %
<a href="#">AA100.1430.132.00000</a>	PERSONNEL.HR AND PAYROLL COO	71,400.00	71,400.00	5,492.30	21,969.20	49,430.80	69.23 %
<a href="#">AA100.1430.141.00000</a>	PERSONNEL.CLERK P/T	16,000.00	16,000.00	1,113.08	3,863.26	12,136.74	75.85 %
<a href="#">AA100.1430.142.00000</a>	PERSONNEL.CLERK P/T	1.00	1.00	0.00	0.00	1.00	100.00 %
<a href="#">AA100.1430.200.00000</a>	PERSONNEL.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">AA100.1430.410.00000</a>	PERSONNEL.CONTRACTUAL	3,920.00	3,920.00	265.42	1,289.61	2,630.39	67.10 %
<a href="#">AA100.1430.420.00000</a>	PERSONNEL.EAP HUMAN RESOURC	1,300.00	1,300.00	1,243.20	1,243.20	56.80	4.37 %
<a href="#">AA100.1440.400.00000</a>	ENGINEERING.CONTRACTUAL	52,500.00	89,000.00	1,647.50	5,172.50	83,827.50	94.19 %
<a href="#">AA100.1440.406.00000</a>	ENGINEERING. SEWERS	30,500.00	30,500.00	4,857.50	5,680.00	24,820.00	81.38 %
<a href="#">AA100.1450.400.00000</a>	ELECTIONS.CONTRACTUAL	10,500.00	10,500.00	0.00	0.00	10,500.00	100.00 %
<a href="#">AA100.1460.200.00000</a>	RECORDS MANAGEMENT.CAPITAL.	17,000.00	17,000.00	0.00	16,500.00	500.00	2.94 %
<a href="#">AA100.1460.400.00000</a>	RECORDS MANAGEMENT.CONTRAC	14,800.00	14,800.00	1,595.00	2,727.21	12,072.79	81.57 %
<a href="#">AA100.1480.400.00000</a>	PUBLICSERVINFO.CONTRACTUAL.C	3,900.00	3,900.00	89.99	373.98	3,526.02	90.41 %
<a href="#">AA100.1620.200.00000</a>	BUILDINGS.CAPITAL.EQUIPMENT	146,502.00	155,937.00	0.00	0.00	155,937.00	100.00 %
<a href="#">AA100.1620.400.00000</a>	BUILDINGS.CONTRACTUAL	4,000.00	4,000.00	703.75	743.76	3,256.24	81.41 %
<a href="#">AA100.1620.403.00000</a>	BUILDINGS..TOWNHALL.CONTR.UTI	46,000.00	46,000.00	2,532.70	12,520.05	33,479.95	72.78 %
<a href="#">AA100.1620.404.00000</a>	BUILDINGS..HIGHWAYBLDG.CONTR	75,000.00	75,000.00	2,276.69	12,806.56	62,193.44	82.92 %
<a href="#">AA100.1620.405.00000</a>	BUILDINGS..PARKS.CONTR.UTILITY.	37,250.00	37,250.00	118.65	5,221.12	32,028.88	85.98 %
<a href="#">AA100.1620.410.00000</a>	BUILDINGS.JANITORIAL	33,500.00	33,500.00	1,796.00	6,147.95	27,352.05	81.65 %
<a href="#">AA100.1670.400.00000</a>	PRINTING & MAILING.CONTRACTU	14,500.00	14,500.00	-1,051.39	642.91	13,857.09	95.57 %
<a href="#">AA100.1680.125.00000</a>	CENTRAL DATA PROCESSING..PT PE	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %
<a href="#">AA100.1680.200.00000</a>	DATA PROCESSING.CAPITAL.EQUIP	23,250.00	23,250.00	0.00	3,432.62	19,817.38	85.24 %
<a href="#">AA100.1680.400.00000</a>	DATA PROCESSING.CONTRACTUAL	78,360.00	78,360.00	1,265.56	14,507.54	63,852.46	81.49 %
<a href="#">AA100.1910.400.00000</a>	UNALLOCATED INSURANCE	110,000.00	110,000.00	16,597.05	39,351.05	70,648.95	64.23 %
<a href="#">AA100.1920.400.00000</a>	MUNICIPAL ASSOCIATION DUES	1,500.00	1,500.00	0.00	1,500.00	0.00	0.00 %
<a href="#">AA100.1990.400.00000</a>	CONTINGENCY	98,776.00	43,301.00	0.00	0.00	43,301.00	100.00 %
<a href="#">AA100.3120.400.00000</a>	POLICE.CONTRACTUAL	29,000.00	29,000.00	0.00	0.00	29,000.00	100.00 %
<a href="#">AA100.3189.200.00000</a>	SIDEWALK TRAFFIC SAFETY	57,500.00	57,500.00	0.00	0.00	57,500.00	100.00 %
<a href="#">AA100.3310.200.00000</a>	TRAFFIC.CAPITAL.EQUIPMENT	25,001.00	5,001.00	0.00	0.00	5,001.00	100.00 %
<a href="#">AA100.3310.400.00000</a>	TRAFFIC.CONTRACTUAL	100,000.00	100,000.00	0.00	241.45	99,758.55	99.76 %
<a href="#">AA100.3510.400.00000</a>	DOG CONTROL CONTRACTUAL	30,000.00	30,000.00	0.00	27,633.00	2,367.00	7.89 %
<a href="#">AA100.4020.100.00000</a>	REGISTRAR.PERSONAL SERVICES	3,000.00	3,000.00	0.00	750.00	2,250.00	75.00 %
<a href="#">AA100.4020.400.00000</a>	REGISTRAR.CONTRACTUAL	400.00	400.00	0.00	0.00	400.00	100.00 %
<a href="#">AA100.4540.400.00000</a>	AMBULANCE CONTRACTUAL	9,000.00	9,000.00	0.00	4,000.00	5,000.00	55.56 %
<a href="#">AA100.5010.110.00000</a>	HIGHWAY SUPT.ELECTED	54,500.00	54,500.00	4,192.30	16,769.20	37,730.80	69.23 %
<a href="#">AA100.5010.120.00000</a>	HIGHWAY.DEPUTY	5,000.00	5,000.00	384.62	1,538.48	3,461.52	69.23 %
<a href="#">AA100.5010.130.00000</a>	HIGHWAY.ACCOUNT CLERK	24,399.00	0.00	0.00	0.00	0.00	0.00 %
<a href="#">AA100.5010.131.00000</a>	HIGHWAY.SENIOR CLERK	1.00	24,400.00	1,527.13	10,724.34	13,675.66	56.05 %
<a href="#">AA100.5182.200.00000</a>	STREET LIGHTS RT 332	250,000.00	250,000.00	0.00	0.00	250,000.00	100.00 %
<a href="#">AA100.5182.400.00000</a>	STREET LIGHTING.CONTRACTUAL	26,000.00	26,000.00	2,381.53	7,133.68	18,866.32	72.56 %
<a href="#">AA100.6410.410.00000</a>	PUBLICITY.CONTRACTUAL	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<a href="#">AA100.6410.420.00000</a>	PUBLICITY.PARK	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %

## Monthly Budget Report

For Fiscal: 2022 Period Ending: 04/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">AA100.6989.400.00000</a>	ECONOMIC DEVELOPMENT.CONTR	25,001.00	25,001.00	0.00	25,000.00	1.00	0.00 %
<a href="#">AA100.7020.141.00000</a>	RECREATION.SR LIFEGUARD	7,320.00	7,320.00	0.00	0.00	7,320.00	100.00 %
<a href="#">AA100.7110.121.00000</a>	PARKS.MAINTENANCE ASSISTANT	1.00	1.00	0.00	0.00	1.00	100.00 %
<a href="#">AA100.7110.130.00000</a>	PARK.LABORER F/T	78,081.00	78,081.00	5,980.80	16,688.25	61,392.75	78.63 %
<a href="#">AA100.7110.131.00000</a>	SEASONAL.ONANDA PERSONAL SE	59,317.00	59,317.00	2,185.56	7,014.37	52,302.63	88.17 %
<a href="#">AA100.7110.142.00000</a>	REC.ATTENDANTS GATEHOUSE	11,907.00	11,907.00	0.00	0.00	11,907.00	100.00 %
<a href="#">AA100.7110.143.00000</a>	PARK.LABORERS P/T SEASONAL	45,500.00	45,500.00	0.00	0.00	45,500.00	100.00 %
<a href="#">AA100.7110.200.00000</a>	PARKS.NORMAL.CAP.MAINTENANC	195,769.00	195,769.00	32,380.00	-32,380.00	228,149.00	116.54 %
<a href="#">AA100.7110.201.00000</a>	PARKS.PRKFUND.NEWREC.EXP.PAR	10,004.00	10,004.00	7,155.10	8,755.10	1,248.90	12.48 %
<a href="#">AA100.7110.400.00000</a>	PARK.CONTRACTUAL	106,063.00	106,463.00	7,130.54	13,727.40	92,735.60	87.11 %
<a href="#">AA100.7110.402.00000</a>	PARKS.LANDSCAPING	6,080.00	6,080.00	0.00	0.00	6,080.00	100.00 %
<a href="#">AA100.7110.404.00000</a>	PARKS AUBURN TRAIL	12,500.00	12,500.00	150.45	775.45	11,724.55	93.80 %
<a href="#">AA100.7140.141.00000</a>	PLAYGROUND/RECREATION.LIFEGU	42,500.00	42,500.00	0.00	0.00	42,500.00	100.00 %
<a href="#">AA100.7140.400.00000</a>	PLAYGROUND/RECREATION.CONTR	5,330.00	5,330.00	536.00	754.80	4,575.20	85.84 %
<a href="#">AA100.7140.405.00000</a>	RECREATION.EVENTS.MOVIE NIGHT	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
<a href="#">AA100.7140.410.00000</a>	PLAYGROUND/RECREATION.DAY CA	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00 %
<a href="#">AA100.7450.410.00000</a>	MUSEUM.CONTRACTUAL	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00 %
<a href="#">AA100.7510.120.00000</a>	HISTORIAN.PERSONAL SERVICES	3,570.00	3,570.00	0.00	892.50	2,677.50	75.00 %
<a href="#">AA100.7510.400.00000</a>	HISTORIAN.CONTRACTUAL	750.00	750.00	15.05	15.05	734.95	97.99 %
<a href="#">AA100.7550.400.00000</a>	CELEBRATIONS.CONTRACTUAL	5,500.00	5,500.00	0.00	0.00	5,500.00	100.00 %
<a href="#">AA100.7620.400.00000</a>	ADULT RECREATION.CONTRACTUAL	2,502.00	2,502.00	0.00	172.50	2,329.50	93.11 %
<a href="#">AA100.7989.400.00000</a>	FLTV 12.SUPPORT	1.00	1.00	0.00	0.00	1.00	100.00 %
<a href="#">AA100.8010.120.00000</a>	PLANNER.PERSONAL SVCS	58,816.00	58,816.00	4,524.30	18,097.20	40,718.80	69.23 %
<a href="#">AA100.8010.141.00000</a>	ZONING.INSPECTOR P/T	17,747.00	17,747.00	479.93	2,202.33	15,544.67	87.59 %
<a href="#">AA100.8010.144.00000</a>	ZONING..CLERK P/T	35,360.00	18,360.00	972.00	1,856.00	16,504.00	89.89 %
<a href="#">AA100.8010.146.00000</a>	ZONING.SENIOR CLERK	48,797.00	48,797.00	3,657.72	13,564.99	35,232.01	72.20 %
<a href="#">AA100.8010.200.00000</a>	ZONE.PLANNER.CAPITAL.EQUIPME	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
<a href="#">AA100.8010.400.00000</a>	ZONING INSPECTOR.CONTRACTUAL	1,861.00	1,861.00	64.60	258.40	1,602.60	86.11 %
<a href="#">AA100.8010.420.00000</a>	ZONING.PLANNER.CONTRACTUAL	3,520.00	3,520.00	622.11	1,431.86	2,088.14	59.32 %
<a href="#">AA100.8020.120.00000</a>	PLANNING BOARD.PERSONAL SERV	14,306.00	14,306.00	0.00	3,576.50	10,729.50	75.00 %
<a href="#">AA100.8020.140.00000</a>	PB STENOGRAPHER P/T.PERSONAL	6,300.00	6,300.00	568.23	1,544.43	4,755.57	75.49 %
<a href="#">AA100.8020.150.00000</a>	ECB.PERSONAL SERVICES	4,200.00	4,200.00	0.00	900.00	3,300.00	78.57 %
<a href="#">AA100.8020.160.00000</a>	PLAN..ECB SECRETARY STENOGRAP	4,700.00	4,700.00	374.85	1,656.48	3,043.52	64.76 %
<a href="#">AA100.8020.400.00000</a>	PLANNING BOARD.CONTRACTUAL	7,500.00	7,500.00	442.76	2,127.57	5,372.43	71.63 %
<a href="#">AA100.8020.405.00000</a>	PLANNING.CIC CONTRACTUAL	1,400.00	1,400.00	30.22	30.22	1,369.78	97.84 %
<a href="#">AA100.8020.410.00000</a>	PLANNING.ENGINEERING.CONTRA	1,500.00	1,500.00	0.00	660.00	840.00	56.00 %
<a href="#">AA100.8020.424.00000</a>	PLANNING.UPTOWN	11,250.00	11,250.00	5,060.00	5,060.00	6,190.00	55.02 %
<a href="#">AA100.8020.428.00000</a>	PLANNING.HISTORICAL PROJECT TE	750.00	750.00	0.00	-264.00	1,014.00	135.20 %
<a href="#">AA100.8020.431.00000</a>	PLANNING.AFFORDABLEHOUSING	1,500.00	1,500.00	0.00	-10,000.00	11,500.00	766.67 %
<a href="#">AA100.8020.450.00000</a>	PLANNING.ECB.CONTRACTUAL	1,200.00	1,200.00	0.00	-263.00	1,463.00	121.92 %
<a href="#">AA100.8040.120.00000</a>	ZONING BOARD OF APPEALS.PERS	5,691.00	5,691.00	0.00	1,186.50	4,504.50	79.15 %
<a href="#">AA100.8040.140.00000</a>	ZONING BOARD OF APPEALS SECRE	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<a href="#">AA100.8040.400.00000</a>	ZONING BOARD OF APPEALS CONT	4,000.00	4,000.00	0.00	500.39	3,499.61	87.49 %
<a href="#">AA100.8140.400.00000</a>	STORMSEWERS.CONTRACTUAL	502.00	502.00	0.00	0.00	502.00	100.00 %
<a href="#">AA100.8160.130.00000</a>	WASTE & RECYCLING MEO.PERSON	106,960.00	106,960.00	4,489.60	20,213.75	86,746.25	81.10 %
<a href="#">AA100.8160.140.00000</a>	WASTE & RECYCLING LABORS PT.PE	38,000.00	38,000.00	2,059.49	14,775.75	23,224.25	61.12 %
<a href="#">AA100.8160.200.00000</a>	WASTE & RECYCLING EQUIPMENT	135,540.00	135,540.00	0.00	69,967.07	65,572.93	48.38 %
<a href="#">AA100.8160.400.00000</a>	WASTE & RECYCLING CONTRACTUA	96,000.00	96,000.00	9,159.65	24,298.55	71,701.45	74.69 %
<a href="#">AA100.8664.121.00000</a>	CODE ENFORCEMENT	71,219.00	71,219.00	5,478.38	21,913.52	49,305.48	69.23 %
<a href="#">AA100.8664.122.00000</a>	CODE ENFORCEMENT	18,016.00	18,016.00	1,385.60	4,151.39	13,864.61	76.96 %
<a href="#">AA100.8664.124.00000</a>	CODE ENFORCEMENT	64,601.00	64,601.00	4,969.30	19,877.20	44,723.80	69.23 %
<a href="#">AA100.8664.200.00000</a>	CODE ENFORCEMENT.CAPITAL.EQU	27,000.00	27,000.00	0.00	0.00	27,000.00	100.00 %
<a href="#">AA100.8664.400.00000</a>	CODE ENFORCEMENT.CONTRACTU	4,620.00	4,620.00	94.76	980.43	3,639.57	78.78 %
<a href="#">AA100.8710.400.00000</a>	CONSERVATION.CONTRACTUAL	17,250.00	17,250.00	0.00	525.00	16,725.00	96.96 %
<a href="#">AA100.8730.450.00000</a>	FORESTRY TREE ADVISORY BOARD	17,300.00	17,300.00	0.00	0.00	17,300.00	100.00 %
<a href="#">AA100.8810.400.00000</a>	CEMETERIES CONTRACTUAL	21,200.00	21,200.00	0.00	5,000.00	16,200.00	76.42 %
<a href="#">AA100.8989.400.00000</a>	CDGA LAKE MANAGEMENT PLAN	29,500.00	29,500.00	0.00	28,436.00	1,064.00	3.61 %
<a href="#">AA100.9010.800.00000</a>	NYS RETIREMENT	135,000.00	135,000.00	0.00	0.00	135,000.00	100.00 %

## Monthly Budget Report

For Fiscal: 2022 Period Ending: 04/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">AA100.9030.800.00000</a>	SOCIAL SECURITY/MEDICARE	117,000.00	117,000.00	6,776.88	29,343.97	87,656.03	74.92 %
<a href="#">AA100.9040.800.00000</a>	WORKERS COMPENSATION	78,000.00	87,540.00	0.00	87,538.86	1.14	0.00 %
<a href="#">AA100.9050.800.00000</a>	UNEMPLOYMENT INSURANCE	5,000.00	5,000.00	2,622.72	2,622.72	2,377.28	47.55 %
<a href="#">AA100.9055.800.00000</a>	DISABILITY INSURANCE	2,500.00	2,500.00	0.00	375.38	2,124.62	84.98 %
<a href="#">AA100.9060.810.00000</a>	MEDICAL INSURANCE	177,000.00	177,000.00	0.00	57,519.63	119,480.37	67.50 %
<a href="#">AA100.9060.811.00000</a>	DENTAL INSURANCE	15,000.00	15,000.00	0.00	4,236.96	10,763.04	71.75 %
<a href="#">AA100.9060.820.00000</a>	HOSPITAL/MEDICAL BUY-OUT	4,000.00	4,000.00	307.68	999.96	3,000.04	75.00 %
<a href="#">AA100.9060.830.00000</a>	HSA ACCOUNT	47,100.00	47,100.00	658.64	23,770.53	23,329.47	49.53 %
<a href="#">AA100.9710.600.00000</a>	SERIAL BONDS.PRINCIPAL	210,000.00	210,000.00	0.00	0.00	210,000.00	100.00 %
<a href="#">AA100.9710.700.00000</a>	SERIAL BONDS.INTEREST	72,813.00	72,813.00	0.00	0.00	72,813.00	100.00 %
<a href="#">AA100.9901.900.00000</a>	INTERFUND TRANSFER	0.00	20,000.00	0.00	20,000.00	0.00	0.00 %
<a href="#">AA100.9901.900.0000R</a>	TRANSFER TO RESERVE	0.00	875,000.00	0.00	875,000.00	0.00	0.00 %
<a href="#">AA100.9950.900.00000</a>	INTERFUND TRANSFER.CAPITAL PR	0.00	125,000.00	0.00	125,000.00	0.00	0.00 %
<b>Expense Total:</b>		<b>4,720,500.00</b>	<b>5,720,900.00</b>	<b>202,499.49</b>	<b>1,951,171.39</b>	<b>3,769,728.61</b>	<b>65.89 %</b>
<b>Fund: AA100 - GENERAL FUND Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>-103,982.95</b>	<b>-128,099.41</b>	<b>-128,099.41</b>	<b>0.00 %</b>
<b>Fund: AA231 - CONTINGENT/TAX RESERVE</b>							
<b>Revenue</b>							
<a href="#">AA231.2401.00000</a>	INTEREST & EARNINGS.CONT TAX R	0.00	0.00	102.42	175.68	175.68	0.00 %
<b>Revenue Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>102.42</b>	<b>175.68</b>	<b>175.68</b>	<b>0.00 %</b>
<b>Fund: AA231 - CONTINGENT/TAX RESERVE Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>102.42</b>	<b>175.68</b>	<b>175.68</b>	<b>0.00 %</b>
<b>Fund: AA232 - CAMPUS REPAIR RESERVE</b>							
<b>Revenue</b>							
<a href="#">AA232.2401.00000</a>	INTEREST & EARNING.BUILDING RE	0.00	0.00	44.29	69.37	69.37	0.00 %
<a href="#">AA232.5031.00000</a>	INTERFUND TRANSFER	0.00	0.00	0.00	125,000.00	125,000.00	0.00 %
<b>Revenue Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>44.29</b>	<b>125,069.37</b>	<b>125,069.37</b>	<b>0.00 %</b>
<b>Fund: AA232 - CAMPUS REPAIR RESERVE Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>44.29</b>	<b>125,069.37</b>	<b>125,069.37</b>	<b>0.00 %</b>
<b>Fund: AA233 - TECHNOLOGY RESERVE</b>							
<b>Revenue</b>							
<a href="#">AA233.2401.00000</a>	INTEREST & EARNING.TECHNOLOG	0.00	0.00	9.93	16.90	16.90	0.00 %
<b>Revenue Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>9.93</b>	<b>16.90</b>	<b>16.90</b>	<b>0.00 %</b>
<b>Fund: AA233 - TECHNOLOGY RESERVE Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>9.93</b>	<b>16.90</b>	<b>16.90</b>	<b>0.00 %</b>
<b>Fund: AA234 - OPEN SPACE RESERVE</b>							
<b>Revenue</b>							
<a href="#">AA234.2401.00000</a>	INTEREST & EARNING.OPEN SPACE	0.00	0.00	133.60	564.90	564.90	0.00 %
<a href="#">AA234.5031.00000</a>	INTERFUND TRANSFER	0.00	0.00	0.00	250,000.00	250,000.00	0.00 %
<b>Revenue Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>133.60</b>	<b>250,564.90</b>	<b>250,564.90</b>	<b>0.00 %</b>
<b>Fund: AA234 - OPEN SPACE RESERVE Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>133.60</b>	<b>250,564.90</b>	<b>250,564.90</b>	<b>0.00 %</b>
<b>Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE</b>							
<b>Revenue</b>							
<a href="#">AA235.2401.00000</a>	INTEREST & EARNING.NYS RETIRE	0.00	0.00	40.15	68.88	68.88	0.00 %
<b>Revenue Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>40.15</b>	<b>68.88</b>	<b>68.88</b>	<b>0.00 %</b>
<b>Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>40.15</b>	<b>68.88</b>	<b>68.88</b>	<b>0.00 %</b>
<b>Fund: AA237 - BONDED INDEBTEDNESS RESERVE</b>							
<b>Revenue</b>							
<a href="#">AA237.2401.00000</a>	INTEREST & EARNINGS.BONDED IN	0.00	0.00	46.56	79.85	79.85	0.00 %
<b>Revenue Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>46.56</b>	<b>79.85</b>	<b>79.85</b>	<b>0.00 %</b>
<b>Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>46.56</b>	<b>79.85</b>	<b>79.85</b>	<b>0.00 %</b>
<b>Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE</b>							
<b>Revenue</b>							
<a href="#">AA238.2401.00000</a>	INTEREST & EARNINGS.SOLID WAS	0.00	0.00	173.01	283.31	283.31	0.00 %
<a href="#">AA238.5031.00000</a>	INTERFUND TRANSFER	0.00	0.00	0.00	250,000.00	250,000.00	0.00 %
<b>Revenue Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>173.01</b>	<b>250,283.31</b>	<b>250,283.31</b>	<b>0.00 %</b>
<b>Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>173.01</b>	<b>250,283.31</b>	<b>250,283.31</b>	<b>0.00 %</b>



## Monthly Budget Report

For Fiscal: 2022 Period Ending: 04/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: CM100 - (CR) RECREATION.MISCELLANEOUS</b>							
<b>Revenue</b>							
<a href="#">CM100.2001.00000</a>	PARK & RECREATION FEES	0.00	0.00	6,000.00	10,000.00	10,000.00	0.00 %
<a href="#">CM100.2401.00000</a>	INTEREST & EARNINGS	0.00	0.00	76.66	160.89	160.89	0.00 %
<b>Revenue Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>6,076.66</b>	<b>10,160.89</b>	<b>10,160.89</b>	<b>0.00 %</b>
<b>Fund: CM100 - (CR) RECREATION.MISCELLANEOUS Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>6,076.66</b>	<b>10,160.89</b>	<b>10,160.89</b>	<b>0.00 %</b>
<b>Fund: DA100 - HIGHWAY</b>							
<b>Revenue</b>							
<a href="#">DA100.1001.00000</a>	REAL PROPERTY TAXES	865,000.00	865,000.00	0.00	865,000.00	0.00	0.00 %
<a href="#">DA100.1120.00000</a>	NON PROPERTY SALES TAX	2,100,000.00	2,100,000.00	1,381,278.45	1,381,278.45	-718,721.55	34.22 %
<a href="#">DA100.2302.00000</a>	SERVICES/OTHER GOVERNMENTS	142,506.00	142,506.00	0.00	71,253.00	-71,253.00	50.00 %
<a href="#">DA100.2303.00000</a>	SALE OF FUEL	2,800.00	2,800.00	640.61	1,720.41	-1,079.59	38.56 %
<a href="#">DA100.2401.00000</a>	INTEREST & EARNINGS	1,200.00	1,200.00	91.06	435.73	-764.27	63.69 %
<a href="#">DA100.2410.00000</a>	RENTAL OF LABOR/INDIVIDUALS	2,500.00	2,500.00	828.28	988.38	-1,511.62	60.46 %
<a href="#">DA100.2414.00000</a>	RENTAL OF EQUIPMENT	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
<a href="#">DA100.2665.00000</a>	SALE OF EQUIPMENT	37,000.00	37,000.00	0.00	0.00	-37,000.00	100.00 %
<a href="#">DA100.2680.00000</a>	INSURANCE RECOVERIES	0.00	0.00	0.00	1,425.88	1,425.88	0.00 %
<a href="#">DA100.3501.00000</a>	NYS STATE AID CHIPS	297,541.00	297,541.00	0.00	0.00	-297,541.00	100.00 %
<a href="#">DA100.9000.00000</a>	APPROPRIATED FUND BALANCE FO	631,189.00	746,783.00	0.00	115,594.00	-631,189.00	84.52 %
<a href="#">DA100.9232.00000</a>	HGWY IMPROVEMENT RESERVE FO	175,000.00	175,000.00	0.00	0.00	-175,000.00	100.00 %
<b>Revenue Total:</b>		<b>4,259,736.00</b>	<b>4,375,330.00</b>	<b>1,382,838.40</b>	<b>2,437,695.85</b>	<b>-1,937,634.15</b>	<b>44.29 %</b>
<b>Expense</b>							
<a href="#">DA100.1420.400.00000</a>	HWY.ATTORNEY.CONTRACTUAL	1,500.00	1,500.00	0.00	150.00	1,350.00	90.00 %
<a href="#">DA100.1440.400.00000</a>	HWY.ENGINEERING.CONTRACTUAL	120,000.00	120,000.00	0.00	540.00	119,460.00	99.55 %
<a href="#">DA100.1710.400.00000</a>	HWY.CONTRACTUAL	12,840.00	12,840.00	829.22	1,733.95	11,106.05	86.50 %
<a href="#">DA100.5110.130.00000</a>	GENERAL REPAIRS.WAGES F/T	616,807.00	616,807.00	79,003.19	146,082.28	470,724.72	76.32 %
<a href="#">DA100.5110.131.00000</a>	GENERAL REPAIRS.VACATIONBUYB	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<a href="#">DA100.5110.400.00000</a>	GENERAL REPAIRS.CONTRACTUAL	1,300,001.00	1,300,001.00	35,617.88	75,003.51	1,224,997.49	94.23 %
<a href="#">DA100.5130.200.00000</a>	MACHINERY.CAPITAL.EQUIPMENT	371,006.00	486,600.00	15,922.00	111,850.50	374,749.50	77.01 %
<a href="#">DA100.5130.400.00000</a>	MACHINERY.CONTRACTUAL..	265,000.00	251,421.96	14,697.25	50,479.20	200,942.76	79.92 %
<a href="#">DA100.5130.400.00111</a>	MACHINERY.CONTRACTUAL.CAR#1	0.00	122.74	0.00	122.74	0.00	0.00 %
<a href="#">DA100.5130.400.00114</a>	MACHINERY.CONTRACTUAL.CAR#1	0.00	21.00	0.00	21.00	0.00	0.00 %
<a href="#">DA100.5130.400.00201</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	110.00	0.00	110.00	0.00	0.00 %
<a href="#">DA100.5130.400.00204</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	903.57	0.00	903.57	0.00	0.00 %
<a href="#">DA100.5130.400.00207</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	1,846.51	221.96	1,846.51	0.00	0.00 %
<a href="#">DA100.5130.400.00212</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	523.59	0.00	523.59	0.00	0.00 %
<a href="#">DA100.5130.400.00213</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	281.52	0.00	281.52	0.00	0.00 %
<a href="#">DA100.5130.400.00215</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	63.49	0.00	63.49	0.00	0.00 %
<a href="#">DA100.5130.400.00217</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	20.32	0.00	20.32	0.00	0.00 %
<a href="#">DA100.5130.400.00233</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	323.44	235.02	323.44	0.00	0.00 %
<a href="#">DA100.5130.400.00236</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	347.18	66.88	347.18	0.00	0.00 %
<a href="#">DA100.5130.400.00237</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	375.00	0.00	375.00	0.00	0.00 %
<a href="#">DA100.5130.400.00238</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	88.90	0.00	88.90	0.00	0.00 %
<a href="#">DA100.5130.400.00239</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	75.00	0.00	75.00	0.00	0.00 %
<a href="#">DA100.5130.400.00241</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	4,976.71	17.09	4,976.71	0.00	0.00 %
<a href="#">DA100.5130.400.00247</a>	MACHINERY.CONTRACTUAL.TRUCK	0.00	52.82	0.00	52.82	0.00	0.00 %
<a href="#">DA100.5130.400.00332</a>	MACHINERY.CONTRACTUAL.TRAILE	0.00	441.94	441.94	441.94	0.00	0.00 %
<a href="#">DA100.5130.400.00353</a>	MACHINERY.CONTRACTUAL.TRAILE	0.00	73.35	73.35	73.35	0.00	0.00 %
<a href="#">DA100.5130.400.00363</a>	MACHINERY.CONTRACTUAL.LOADE	0.00	196.83	0.00	196.83	0.00	0.00 %
<a href="#">DA100.5130.400.00364</a>	MACHINERY.CONTRACTUAL.MOWE	0.00	78.30	78.30	78.30	0.00	0.00 %
<a href="#">DA100.5130.400.00366</a>	MACHINERY.CONTRACTUAL.EXCAV	0.00	507.58	0.00	507.58	0.00	0.00 %
<a href="#">DA100.5130.400.00368</a>	MACHINERY.CONTRACTUAL.MOWE	0.00	105.49	105.49	105.49	0.00	0.00 %
<a href="#">DA100.5130.400.00370</a>	MACHINERY.CONTRACTUAL.SNOW	0.00	90.20	0.00	90.20	0.00	0.00 %
<a href="#">DA100.5130.400.00372</a>	MACHINERY.CONTRACTUAL.TRACT	0.00	19.36	19.36	19.36	0.00	0.00 %
<a href="#">DA100.5130.400.00374</a>	MACHINERY.CONTRACTUAL.MOWE	0.00	69.12	69.12	69.12	0.00	0.00 %
<a href="#">DA100.5130.400.00376</a>	MACHINERY.CONTRACTUAL.WOOD	0.00	1,063.05	776.63	1,063.05	0.00	0.00 %
<a href="#">DA100.5130.400.00405</a>	MACHINERY.CONTRACTUAL.WATER	0.00	10.00	10.00	10.00	0.00	0.00 %



## Monthly Budget Report

For Fiscal: 2022 Period Ending: 04/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">DA100.5130.400.00504</a>	MACHINERY.CONTRACTUAL.PK UTV	0.00	119.14	119.14	119.14	0.00	0.00 %
<a href="#">DA100.5130.400.00505</a>	MACHINERY.CONTRACTUAL.PK CAR	0.00	60.41	60.41	60.41	0.00	0.00 %
<a href="#">DA100.5130.400.00999</a>	MACHINERY.CONTRACTUAL.CHESHI	0.00	611.48	582.26	611.48	0.00	0.00 %
<a href="#">DA100.5130.410.00000</a>	MACHINERY.FUEL METERING	190,000.00	190,000.00	26,972.84	76,729.93	113,270.07	59.62 %
<a href="#">DA100.5142.130.00000</a>	SNOW REMOVAL.WAGES F/T	454,751.00	454,751.00	0.00	189,937.45	264,813.55	58.23 %
<a href="#">DA100.5142.400.00000</a>	SNOW REMOVAL.CONTRACTUAL	425,000.00	425,000.00	18,758.91	304,822.93	120,177.07	28.28 %
<a href="#">DA100.9010.800.00000</a>	NYS RETIREMENT	124,000.00	124,000.00	0.00	0.00	124,000.00	100.00 %
<a href="#">DA100.9030.800.00000</a>	SOCIAL SECURITY/MEDICARE	75,000.00	75,000.00	5,922.73	26,603.83	48,396.17	64.53 %
<a href="#">DA100.9040.800.00000</a>	WORKERS COMPENSATION	68,000.00	68,000.00	0.00	64,843.60	3,156.40	4.64 %
<a href="#">DA100.9050.800.00000</a>	UNEMPLOYMENT INSURANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<a href="#">DA100.9055.800.00000</a>	DISABILITY INSURANCE	500.00	500.00	0.00	128.78	371.22	74.24 %
<a href="#">DA100.9060.810.00000</a>	MEDICAL INSURANCE	152,831.00	152,831.00	0.00	38,049.92	114,781.08	75.10 %
<a href="#">DA100.9060.811.00000</a>	DENTAL INSURANCE	14,500.00	14,500.00	0.00	4,666.64	9,833.36	67.82 %
<a href="#">DA100.9060.820.00000</a>	HOSPITAL/MEDICAL BUY-OUT	4,000.00	4,000.00	615.36	2,384.52	1,615.48	40.39 %
<a href="#">DA100.9060.830.00000</a>	HSA ACCOUNT	52,000.00	52,000.00	0.00	22,000.00	30,000.00	57.69 %
<b>Expense Total:</b>		<b>4,259,736.00</b>	<b>4,375,330.00</b>	<b>201,216.33</b>	<b>1,129,585.08</b>	<b>3,245,744.92</b>	<b>74.18 %</b>
<b>Fund: DA100 - HIGHWAY Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>1,181,622.07</b>	<b>1,308,110.77</b>	<b>1,308,110.77</b>	<b>0.00 %</b>
<b>Fund: DA230 - HWY EQUIPMENT RESERVE</b>							
<b>Revenue</b>							
<a href="#">DA230.2401.00000</a>	INTEREST & EARNING.EQUIPMENT	0.00	0.00	67.33	108.79	108.79	0.00 %
<a href="#">DA230.5031.00000</a>	INTERFUND TRANSFER	0.00	0.00	0.00	125,000.00	125,000.00	0.00 %
<b>Revenue Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>67.33</b>	<b>125,108.79</b>	<b>125,108.79</b>	<b>0.00 %</b>
<b>Fund: DA230 - HWY EQUIPMENT RESERVE Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>67.33</b>	<b>125,108.79</b>	<b>125,108.79</b>	<b>0.00 %</b>
<b>Fund: DA232 - HWY IMPROVEMENT RESERVE</b>							
<b>Revenue</b>							
<a href="#">DA232.2401.00000</a>	INTEREST & EARNING.HWY IMPRO	0.00	0.00	72.02	116.80	116.80	0.00 %
<a href="#">DA232.5031.00000</a>	INTERFUND TRANSFER	0.00	0.00	0.00	125,000.00	125,000.00	0.00 %
<b>Revenue Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>72.02</b>	<b>125,116.80</b>	<b>125,116.80</b>	<b>0.00 %</b>
<b>Fund: DA232 - HWY IMPROVEMENT RESERVE Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>72.02</b>	<b>125,116.80</b>	<b>125,116.80</b>	<b>0.00 %</b>
<b>Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE</b>							
<b>Revenue</b>							
<a href="#">DA235.2401.00000</a>	INTEREST & EARNING.SNOW&ICE R	0.00	0.00	44.36	76.09	76.09	0.00 %
<b>Revenue Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>44.36</b>	<b>76.09</b>	<b>76.09</b>	<b>0.00 %</b>
<b>Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>44.36</b>	<b>76.09</b>	<b>76.09</b>	<b>0.00 %</b>
<b>Fund: HH100 - CAPITAL PROJECTS</b>							
<b>Revenue</b>							
<a href="#">HH100.2401.00018</a>	INTEREST & EARNINGS.SUCKERBRO	0.00	0.00	12.58	47.56	47.56	0.00 %
<a href="#">HH100.2401.00031</a>	INTEREST & EARNINGS.HISTORICAL	0.00	0.00	1.03	3.94	3.94	0.00 %
<a href="#">HH100.2401.00032</a>	INTEREST & EARNINGS.LGRMIF	0.00	0.00	1.46	5.82	5.82	0.00 %
<a href="#">HH100.2401.00033</a>	INTEREST & EARNINGS.ARP FUNDS	0.00	0.00	33.18	125.43	125.43	0.00 %
<a href="#">HH100.2401.00034</a>	INTEREST & EARNINGS.GATEWAY SI	0.00	0.00	0.70	4.65	4.65	0.00 %
<a href="#">HH100.2401.00035</a>	INTEREST & EARNINGS.UPTOWN IN	0.00	0.00	7.10	21.15	21.15	0.00 %
<a href="#">HH100.2401.0026W</a>	INTEREST & EARNINGS.WATER DIST	0.00	0.00	22.86	86.83	86.83	0.00 %
<a href="#">HH100.3092.00028</a>	STATE AID CAPITAL.HWA ERADICATI	0.00	0.00	0.00	6,000.00	6,000.00	0.00 %
<a href="#">HH100.5031.00034</a>	INTERFUND TRANSFER.GATEWAY SI	0.00	0.00	0.00	20,000.00	20,000.00	0.00 %
<a href="#">HH100.5031.00035</a>	INTERFUND TRANSFER.UPTOWN IN	0.00	0.00	0.00	125,000.00	125,000.00	0.00 %
<b>Revenue Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>78.91</b>	<b>151,295.38</b>	<b>151,295.38</b>	<b>0.00 %</b>
<b>Expense</b>							
<a href="#">HH100.1420.400.00027</a>	LEGAL.CONTRACTUAL.PENDLETON	0.00	0.00	572.00	947.00	-947.00	0.00 %
<a href="#">HH100.1460.100.00032</a>	RECORDS MGMT.PERSONAL SERVIC	0.00	0.00	176.25	2,670.00	-2,670.00	0.00 %
<a href="#">HH100.1460.400.00032</a>	RECORDS MGMT.CONT.LGRMIF	0.00	0.00	0.00	1,322.75	-1,322.75	0.00 %
<a href="#">HH100.3310.200.00034</a>	TRAFFIC.CAPITAL.GATEWAY SIGNS	0.00	0.00	0.00	19,740.00	-19,740.00	0.00 %
<a href="#">HH100.8310.205.0026W</a>	WATER ADMIN.MOBILIZATION & G	0.00	0.00	0.00	110.00	-110.00	0.00 %

## Monthly Budget Report

For Fiscal: 2022 Period Ending: 04/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">HH100.8397.200.00035</a>	WATER CAP EQUIP.UPTOWN INFRA	0.00	0.00	975.00	975.00	-975.00	0.00 %
	<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,723.25</b>	<b>25,764.75</b>	<b>-25,764.75</b>	<b>0.00 %</b>
	<b>Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,644.34</b>	<b>125,530.63</b>	<b>125,530.63</b>	<b>0.00 %</b>
<b>Fund: SD600 - RT 332 DRAINAGE DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SD600.2401.00000</a>	INTEREST & EARNINGS.RT 332 DRAI	90.00	90.00	6.86	25.92	-64.08	71.20 %
	<b>Revenue Total:</b>	<b>90.00</b>	<b>90.00</b>	<b>6.86</b>	<b>25.92</b>	<b>-64.08</b>	<b>71.20 %</b>
<b>Expense</b>							
<a href="#">SD600.8520.400.00000</a>	MAINTENANCE..RT 332 DRAINAGE	90.00	90.00	0.00	-45,000.00	45,090.00	100.00 %
	<b>Expense Total:</b>	<b>90.00</b>	<b>90.00</b>	<b>0.00</b>	<b>-45,000.00</b>	<b>45,090.00</b>	<b>100.00 %</b>
	<b>Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>6.86</b>	<b>45,025.92</b>	<b>45,025.92</b>	<b>0.00 %</b>
<b>Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SD605.2401.00000</a>	INTEREST & EARNINGS.LAKEWOOD	18.00	18.00	1.66	6.27	-11.73	65.17 %
	<b>Revenue Total:</b>	<b>18.00</b>	<b>18.00</b>	<b>1.66</b>	<b>6.27</b>	<b>-11.73</b>	<b>65.17 %</b>
<b>Expense</b>							
<a href="#">SD605.8520.400.00000</a>	MAINTENANCE..LAKEWOOD MEAD	18.00	18.00	0.00	0.00	18.00	100.00 %
	<b>Expense Total:</b>	<b>18.00</b>	<b>18.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18.00</b>	<b>100.00 %</b>
	<b>Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplu</b>	<b>0.00</b>	<b>0.00</b>	<b>1.66</b>	<b>6.27</b>	<b>6.27</b>	<b>0.00 %</b>
<b>Fund: SD610 - ASHTON DRAINAGE DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SD610.2401.00000</a>	INTEREST & EARNINGS.ASHTON DR	8.00	8.00	0.84	3.17	-4.83	60.38 %
	<b>Revenue Total:</b>	<b>8.00</b>	<b>8.00</b>	<b>0.84</b>	<b>3.17</b>	<b>-4.83</b>	<b>60.38 %</b>
<b>Expense</b>							
<a href="#">SD610.8520.400.00000</a>	MAINTENANCE..ASHTON DRAINAG	8.00	8.00	0.00	0.00	8.00	100.00 %
	<b>Expense Total:</b>	<b>8.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>100.00 %</b>
	<b>Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.84</b>	<b>3.17</b>	<b>3.17</b>	<b>0.00 %</b>
<b>Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SD615.2401.00000</a>	INTEREST & EARNINGS.FOX RIDGE	22.00	22.00	1.97	7.44	-14.56	66.18 %
<a href="#">SD615.9000.00000</a>	APPROPRIATED FUND BALANCE FO	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
	<b>Revenue Total:</b>	<b>5,022.00</b>	<b>5,022.00</b>	<b>1.97</b>	<b>7.44</b>	<b>-5,014.56</b>	<b>99.85 %</b>
<b>Expense</b>							
<a href="#">SD615.8520.400.00000</a>	MAINTENANCE..FOX RIDGE DRAIN	5,022.00	5,022.00	0.00	0.00	5,022.00	100.00 %
	<b>Expense Total:</b>	<b>5,022.00</b>	<b>5,022.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,022.00</b>	<b>100.00 %</b>
	<b>Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>1.97</b>	<b>7.44</b>	<b>7.44</b>	<b>0.00 %</b>
<b>Fund: SD620 - LANDINGS DRAINAGE DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SD620.2401.00000</a>	INTEREST & EARNINGS.LANDINGS	5.00	5.00	0.44	1.66	-3.34	66.80 %
	<b>Revenue Total:</b>	<b>5.00</b>	<b>5.00</b>	<b>0.44</b>	<b>1.66</b>	<b>-3.34</b>	<b>66.80 %</b>
<b>Expense</b>							
<a href="#">SD620.8520.400.00000</a>	MAINTENANCE..LANDINGS DRAIN	5.00	5.00	0.00	0.00	5.00	100.00 %
	<b>Expense Total:</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5.00</b>	<b>100.00 %</b>
	<b>Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.44</b>	<b>1.66</b>	<b>1.66</b>	<b>0.00 %</b>
<b>Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SD625.2401.00000</a>	INTEREST & EARNINGS.OLD BROOK	8.00	8.00	0.79	2.98	-5.02	62.75 %
	<b>Revenue Total:</b>	<b>8.00</b>	<b>8.00</b>	<b>0.79</b>	<b>2.98</b>	<b>-5.02</b>	<b>62.75 %</b>
<b>Expense</b>							
<a href="#">SD625.8520.400.00000</a>	MAINTENANCE..OLD BROOKSIDE D	8.00	8.00	0.00	0.00	8.00	100.00 %
	<b>Expense Total:</b>	<b>8.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>100.00 %</b>
	<b>Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Defic</b>	<b>0.00</b>	<b>0.00</b>	<b>0.79</b>	<b>2.98</b>	<b>2.98</b>	<b>0.00 %</b>

## Monthly Budget Report

For Fiscal: 2022 Period Ending: 04/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SD630.2401.00000</a>	INTEREST & EARNINGS.LAKESIDE ES	5.00	5.00	0.54	2.05	-2.95	59.00 %
	<b>Revenue Total:</b>	<b>5.00</b>	<b>5.00</b>	<b>0.54</b>	<b>2.05</b>	<b>-2.95</b>	<b>59.00 %</b>
<b>Expense</b>							
<a href="#">SD630.8520.400.00000</a>	MAINTENANCE...LAKESIDE ESTATES	5.00	5.00	0.00	0.00	5.00	100.00 %
	<b>Expense Total:</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5.00</b>	<b>100.00 %</b>
	<b>Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (De</b>	<b>0.00</b>	<b>0.00</b>	<b>0.54</b>	<b>2.05</b>	<b>2.05</b>	<b>0.00 %</b>
<b>Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SD635.1030.00000</a>	SPECIAL ASSESSMENT.WATERFORD	1,932.00	1,932.00	0.00	1,932.00	0.00	0.00 %
<a href="#">SD635.2401.00000</a>	INTEREST & EARNINGS.WATERFOR	5.00	5.00	0.77	2.91	-2.09	41.80 %
	<b>Revenue Total:</b>	<b>1,937.00</b>	<b>1,937.00</b>	<b>0.77</b>	<b>1,934.91</b>	<b>-2.09</b>	<b>0.11 %</b>
<b>Expense</b>							
<a href="#">SD635.8520.400.00000</a>	MAINTENANCE..WATERFORD POIN	1,937.00	1,937.00	0.00	0.00	1,937.00	100.00 %
	<b>Expense Total:</b>	<b>1,937.00</b>	<b>1,937.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,937.00</b>	<b>100.00 %</b>
	<b>Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (D</b>	<b>0.00</b>	<b>0.00</b>	<b>0.77</b>	<b>1,934.91</b>	<b>1,934.91</b>	<b>0.00 %</b>
<b>Fund: SD640 - STABLEGATE DRAINAGE DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SD640.2401.00000</a>	INTEREST & EARNINGS.STABLEGATE	8.00	8.00	1.04	3.93	-4.07	50.88 %
	<b>Revenue Total:</b>	<b>8.00</b>	<b>8.00</b>	<b>1.04</b>	<b>3.93</b>	<b>-4.07</b>	<b>50.88 %</b>
<b>Expense</b>							
<a href="#">SD640.8520.400.00000</a>	MAINTENANCE...STABLEGATE DRAI	8.00	8.00	0.00	0.00	8.00	100.00 %
	<b>Expense Total:</b>	<b>8.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>	<b>100.00 %</b>
	<b>Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>1.04</b>	<b>3.93</b>	<b>3.93</b>	<b>0.00 %</b>
<b>Fund: SF450 - FIRE PROTECTION</b>							
<b>Revenue</b>							
<a href="#">SF450.1001.00000</a>	REAL PROPERTY TAXES.FIRE PROTE	1,164,600.00	1,164,600.00	0.00	1,164,600.00	0.00	0.00 %
<a href="#">SF450.2401.00000</a>	INTEREST & EARNINGS.FIRE PROTE	400.00	400.00	4.26	133.99	-266.01	66.50 %
	<b>Revenue Total:</b>	<b>1,165,000.00</b>	<b>1,165,000.00</b>	<b>4.26</b>	<b>1,164,733.99</b>	<b>-266.01</b>	<b>0.02 %</b>
<b>Expense</b>							
<a href="#">SF450.3410.400.00000</a>	FIRE PROTECTION DISTRICT AGREE	1,165,000.00	1,165,000.00	0.00	1,165,000.00	0.00	0.00 %
	<b>Expense Total:</b>	<b>1,165,000.00</b>	<b>1,165,000.00</b>	<b>0.00</b>	<b>1,165,000.00</b>	<b>0.00</b>	<b>0.00 %</b>
	<b>Fund: SF450 - FIRE PROTECTION Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>4.26</b>	<b>-266.01</b>	<b>-266.01</b>	<b>0.00 %</b>
<b>Fund: SL700 - CENTERPOINT LIGHTING DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SL700.1001.00000</a>	REAL PROPERTY TAXES.CENTERPOI	1,450.00	1,450.00	0.00	1,450.00	0.00	0.00 %
<a href="#">SL700.2401.00000</a>	INTEREST & EARNINGS.CENTERPOI	6.00	6.00	0.20	0.81	-5.19	86.50 %
<a href="#">SL700.9000.00000</a>	APPROPRIATED FUND BALANCE FO	200.00	200.00	0.00	0.00	-200.00	100.00 %
	<b>Revenue Total:</b>	<b>1,656.00</b>	<b>1,656.00</b>	<b>0.20</b>	<b>1,450.81</b>	<b>-205.19</b>	<b>12.39 %</b>
<b>Expense</b>							
<a href="#">SL700.5182.400.00000</a>	UTILITIES ELECTRIC...CENTERPOINT	1,656.00	1,656.00	184.53	561.96	1,094.04	66.07 %
	<b>Expense Total:</b>	<b>1,656.00</b>	<b>1,656.00</b>	<b>184.53</b>	<b>561.96</b>	<b>1,094.04</b>	<b>66.07 %</b>
	<b>Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-184.33</b>	<b>888.85</b>	<b>888.85</b>	<b>0.00 %</b>
<b>Fund: SL705 - FOX RIDGE LIGHTING DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SL705.1001.00000</a>	REAL PROPERTY TAXES.FOX RIDGE L	12,000.00	12,000.00	0.00	12,000.00	0.00	0.00 %
<a href="#">SL705.2401.00000</a>	INTEREST & EARNINGS.FOX RIDGE	6.00	6.00	0.63	2.61	-3.39	56.50 %
	<b>Revenue Total:</b>	<b>12,006.00</b>	<b>12,006.00</b>	<b>0.63</b>	<b>12,002.61</b>	<b>-3.39</b>	<b>0.03 %</b>
<b>Expense</b>							
<a href="#">SL705.5182.200.00000</a>	EQUIPMENT..FOX RIDGE LIGHTING	806.00	806.00	0.00	0.00	806.00	100.00 %
<a href="#">SL705.5182.400.00000</a>	UTILITIES ELECTRIC..FOX RIDGE LIG	10,200.00	10,200.00	802.97	2,397.95	7,802.05	76.49 %

## Monthly Budget Report

For Fiscal: 2022 Period Ending: 04/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">SL705.5182.401.00000</a>	STREET LIGHTING.MAINTENANCE.F	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
	<b>Expense Total:</b>	<b>12,006.00</b>	<b>12,006.00</b>	<b>802.97</b>	<b>2,397.95</b>	<b>9,608.05</b>	<b>80.03 %</b>
	<b>Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-802.34</b>	<b>9,604.66</b>	<b>9,604.66</b>	<b>0.00 %</b>
<b>Fund: SL710 - LANDINGS LIGHTING DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SL710.2401.00000</a>	INTEREST & EARNINGS.LANDINGS L	1.00	1.00	0.07	0.27	-0.73	73.00 %
	<b>Revenue Total:</b>	<b>1.00</b>	<b>1.00</b>	<b>0.07</b>	<b>0.27</b>	<b>-0.73</b>	<b>73.00 %</b>
<b>Expense</b>							
<a href="#">SL710.5182.400.00000</a>	UTILITIES ELECTRIC..LANDINGS LIG	1.00	1.00	0.00	0.00	1.00	100.00 %
	<b>Expense Total:</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>100.00 %</b>
	<b>Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.07</b>	<b>0.27</b>	<b>0.27</b>	<b>0.00 %</b>
<b>Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SL715.1001.00000</a>	REAL PROPERTY TAXES.LAKEWOOD	525.00	525.00	0.00	525.00	0.00	0.00 %
<a href="#">SL715.2401.00000</a>	INTEREST & EARNINGS.LAKEWOOD	3.00	3.00	0.20	0.75	-2.25	75.00 %
	<b>Revenue Total:</b>	<b>528.00</b>	<b>528.00</b>	<b>0.20</b>	<b>525.75</b>	<b>-2.25</b>	<b>0.43 %</b>
<b>Expense</b>							
<a href="#">SL715.5182.240.00000</a>	UTILITIES-EQUIPMENT.LAKEWOOD	250.00	250.00	0.00	0.00	250.00	100.00 %
<a href="#">SL715.5182.400.00000</a>	UTILITIES-ELECTRIC.LAKEWOOD ME	278.00	278.00	0.00	0.00	278.00	100.00 %
	<b>Expense Total:</b>	<b>528.00</b>	<b>528.00</b>	<b>0.00</b>	<b>0.00</b>	<b>528.00</b>	<b>100.00 %</b>
	<b>Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus</b>	<b>0.00</b>	<b>0.00</b>	<b>0.20</b>	<b>525.75</b>	<b>525.75</b>	<b>0.00 %</b>
<b>Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SL720.1001.00000</a>	REAL PROPERTY TAXES.FALLBROOK	1,350.00	1,350.00	0.00	1,350.00	0.00	0.00 %
<a href="#">SL720.2401.00000</a>	INTEREST & EARNINGS.FALLBROOK	3.00	3.00	0.19	0.71	-2.29	76.33 %
<a href="#">SL720.9000.00000</a>	APPROPRIATED FUND BALANCE FO	147.00	147.00	0.00	0.00	-147.00	100.00 %
	<b>Revenue Total:</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>0.19</b>	<b>1,350.71</b>	<b>-149.29</b>	<b>9.95 %</b>
<b>Expense</b>							
<a href="#">SL720.5182.400.00000</a>	UTILITIES ELECTRIC.FALLBROOK PA	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
	<b>Expense Total:</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>100.00 %</b>
	<b>Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Defici</b>	<b>0.00</b>	<b>0.00</b>	<b>0.19</b>	<b>1,350.71</b>	<b>1,350.71</b>	<b>0.00 %</b>
<b>Fund: SS800 - SANITARY SEWER</b>							
<b>Revenue</b>							
<a href="#">SS800.1030.00000</a>	SPECIAL ASSESSMENTS..PURDY/MO	18,210.00	18,210.00	0.00	18,210.00	0.00	0.00 %
<a href="#">SS800.2401.00000</a>	INTEREST & EARNINGS.SEWER	14.00	14.00	1.04	3.94	-10.06	71.86 %
	<b>Revenue Total:</b>	<b>18,224.00</b>	<b>18,224.00</b>	<b>1.04</b>	<b>18,213.94</b>	<b>-10.06</b>	<b>0.06 %</b>
<b>Expense</b>							
<a href="#">SS800.9710.600.00000</a>	SERIAL BONDS.PRINCIPAL.PURDY/	18,210.00	18,210.00	0.00	0.00	18,210.00	100.00 %
<a href="#">SS800.9710.700.00000</a>	SERIAL BONDS.INTEREST.PURDY/M	14.00	14.00	0.00	0.00	14.00	100.00 %
	<b>Expense Total:</b>	<b>18,224.00</b>	<b>18,224.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18,224.00</b>	<b>100.00 %</b>
	<b>Fund: SS800 - SANITARY SEWER Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>1.04</b>	<b>18,213.94</b>	<b>18,213.94</b>	<b>0.00 %</b>
<b>Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SW500.1001.00000</a>	REAL PROPERTY TAXES.CANDGA CO	645,000.00	645,000.00	0.00	645,000.00	0.00	0.00 %
<a href="#">SW500.2140.00000</a>	WATER QUARTERLY SALES.CANDGA	715,000.00	715,000.00	104.40	104.40	-714,895.60	99.99 %
<a href="#">SW500.2142.00000</a>	WATER FILL STATION SALES.CANDG	2,000.00	2,000.00	84.75	256.50	-1,743.50	87.18 %
<a href="#">SW500.2144.00000</a>	WATER NEW SERVICES.CANDGA CO	25,000.00	25,000.00	1,950.00	5,250.00	-19,750.00	79.00 %
<a href="#">SW500.2148.00000</a>	PENALTY ON WATER.CANDGA CON	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
<a href="#">SW500.2389.00000</a>	INTEREST OTHER GOVT	2,215.00	2,215.00	0.00	0.00	-2,215.00	100.00 %
<a href="#">SW500.2401.00000</a>	INTEREST & EARNINGS.CANANDAI	4,500.00	4,500.00	75.07	318.37	-4,181.63	92.93 %
<a href="#">SW500.5031.00000</a>	INTERFUND TRANSFERS.CANDGA C	12,294.00	12,294.00	0.00	0.00	-12,294.00	100.00 %
<a href="#">SW500.9000.00000</a>	APPROPRIATED FUND BALANCE FO	416,749.00	416,749.00	0.00	0.00	-416,749.00	100.00 %
	<b>Revenue Total:</b>	<b>1,827,758.00</b>	<b>1,827,758.00</b>	<b>2,214.22</b>	<b>650,929.27</b>	<b>-1,176,828.73</b>	<b>64.39 %</b>

## Monthly Budget Report

For Fiscal: 2022 Period Ending: 04/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Expense</b>							
<a href="#">SW500.1910.400.00000</a>	UNALLOCATED INS.CONTRACTUAL.	7,500.00	11,512.00	11,511.16	11,511.16	0.84	0.01 %
<a href="#">SW500.1990.400.00000</a>	CONTINGENCY.CONTRACTUAL.CAN	20,000.00	15,988.00	0.00	0.00	15,988.00	100.00 %
<a href="#">SW500.8310.120.00000</a>	WATER ADMIN.SUPER.SALARY.CAN	52,020.00	52,020.00	4,001.54	16,006.16	36,013.84	69.23 %
<a href="#">SW500.8310.121.00000</a>	WATER ADMIN.OFFICE SPECIALIST I	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00 %
<a href="#">SW500.8310.122.00000</a>	WATER ADMIN.SENIOR CLERK.CDG	24,399.00	24,399.00	1,520.00	5,816.95	18,582.05	76.16 %
<a href="#">SW500.8310.131.00000</a>	WATER ADMIN.MAINASST.CANDGA	177,963.00	177,963.00	9,147.57	41,121.92	136,841.08	76.89 %
<a href="#">SW500.8310.200.00000</a>	WATER ADMIN.CAP EQUIP.CANDGA	128,501.00	128,501.00	0.00	55,668.50	72,832.50	56.68 %
<a href="#">SW500.8310.400.00000</a>	WATER ADMIN.CONTRACTUAL.CAN	5,000.00	5,000.00	128.08	564.90	4,435.10	88.70 %
<a href="#">SW500.8310.410.00000</a>	WATER ADMIN.LEGAL SERVICES.CA	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<a href="#">SW500.8310.420.00000</a>	WATER ADMIN.METER READING.C	28,750.00	28,750.00	3,456.03	8,064.55	20,685.45	71.95 %
<a href="#">SW500.8310.423.00000</a>	WATER ADMIN.VEHICLE GPS.CAND	1,000.00	1,000.00	81.47	325.88	674.12	67.41 %
<a href="#">SW500.8310.424.00000</a>	WATER ADMIN.TRAINING & DUES.C	3,000.00	3,000.00	0.00	645.00	2,355.00	78.50 %
<a href="#">SW500.8310.450.00000</a>	WATER ADMIN.ENGINEERING.CAN	21,000.00	21,000.00	1,330.00	1,330.00	19,670.00	93.67 %
<a href="#">SW500.8320.400.00000</a>	WATER PURCHASES.CONT.CANDGA	505,000.00	505,000.00	94,569.30	94,569.30	410,430.70	81.27 %
<a href="#">SW500.8320.420.00000</a>	WATER PURCHASES.UTILITIES.CAN	53,000.00	53,000.00	332.96	5,562.11	47,437.89	89.51 %
<a href="#">SW500.8340.440.00000</a>	SERVICES & MAINT.SERVICES & MA	76,700.00	76,700.00	5,101.86	20,625.27	56,074.73	73.11 %
<a href="#">SW500.8397.200.00000</a>	WATER CAP PROJECTS.CAP EQUIP.C	240,000.00	240,000.00	47,115.00	47,115.00	192,885.00	80.37 %
<a href="#">SW500.9010.800.00000</a>	NYS RETIREMENT..CANDGA CONS	16,500.00	16,500.00	0.00	0.00	16,500.00	100.00 %
<a href="#">SW500.9030.800.00000</a>	SOCIAL SECURITY...CANDGA CONS	16,000.00	16,000.00	969.57	4,484.73	11,515.27	71.97 %
<a href="#">SW500.9040.800.00000</a>	WORKERS COMPENSATION...CAND	6,700.00	6,700.00	0.00	9,726.54	-3,026.54	-45.17 %
<a href="#">SW500.9050.800.00000</a>	UNEMPLOYMENT INSURANCE.CAN	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">SW500.9055.800.00000</a>	DISABILITY INSURANCE...CANDGA C	100.00	100.00	0.00	19.18	80.82	80.82 %
<a href="#">SW500.9060.810.00000</a>	HOSPITAL/MEDICAL INSURANCE.CA	37,600.00	37,600.00	0.00	4,646.87	32,953.13	87.64 %
<a href="#">SW500.9060.811.00000</a>	DENTAL INSURANCE.CANDGA CON	1,500.00	1,500.00	0.00	773.79	726.21	48.41 %
<a href="#">SW500.9060.820.00000</a>	HOSPITAL/MEDICAL INSURANCE.B	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<a href="#">SW500.9060.830.00000</a>	HOSPITAL/MEDICAL INS.HSA ACCO	13,000.00	13,000.00	0.00	5,475.00	7,525.00	57.88 %
<a href="#">SW500.9090.876.00000</a>	EMP BENEFIT VAC BUYBACK	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<a href="#">SW500.9710.600.00000</a>	SERIAL BONDS PRINCIPAL	263,918.00	263,918.00	0.00	0.00	263,918.00	100.00 %
<a href="#">SW500.9710.700.00000</a>	SERIAL BONDS INTEREST	101,607.00	101,607.00	0.00	0.00	101,607.00	100.00 %
<b>Expense Total:</b>		<b>1,827,758.00</b>	<b>1,827,758.00</b>	<b>179,264.54</b>	<b>334,052.81</b>	<b>1,493,705.19</b>	<b>81.72 %</b>
<b>Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT S</b>		<b>0.00</b>	<b>0.00</b>	<b>-177,050.32</b>	<b>316,876.46</b>	<b>316,876.46</b>	<b>0.00 %</b>
<b>Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SW505.1001.00000</a>	REAL PROPERTY TAXES.CANDGA BR	10,158.00	10,158.00	0.00	10,158.00	0.00	0.00 %
<a href="#">SW505.1030.00000</a>	SPECIAL ASSESSMENT.CANDGA BRI	60,588.00	60,588.00	0.00	60,588.00	0.00	0.00 %
<a href="#">SW505.2401.00000</a>	INTEREST & EARNINGS.CANANDAI	45.00	45.00	4.28	14.31	-30.69	68.20 %
<a href="#">SW505.9000.00000</a>	APPROPRIATED FUND BALANCE FO	6,514.00	6,514.00	0.00	0.00	-6,514.00	100.00 %
<b>Revenue Total:</b>		<b>77,305.00</b>	<b>77,305.00</b>	<b>4.28</b>	<b>70,760.31</b>	<b>-6,544.69</b>	<b>8.47 %</b>
<b>Expense</b>							
<a href="#">SW505.8340.400.00000</a>	SERVICES & MAINTENANCE.CONT.C	13,201.00	13,201.00	0.00	1,665.60	11,535.40	87.38 %
<a href="#">SW505.9710.600.00000</a>	SERIAL BONDS BRISTOL.PRINCIPAL.	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
<a href="#">SW505.9710.700.00000</a>	SERIAL BONDS BRISTOL.INTEREST.C	38,675.00	38,675.00	0.00	0.00	38,675.00	100.00 %
<a href="#">SW505.9903.900.00000</a>	TRANSFER/WATER-MAINT.CANDGA	1,919.00	1,919.00	0.00	0.00	1,919.00	100.00 %
<a href="#">SW505.9903.901.00000</a>	TRANSFER/WATER-MAINT...CANDG	3,510.00	3,510.00	0.00	0.00	3,510.00	100.00 %
<b>Expense Total:</b>		<b>77,305.00</b>	<b>77,305.00</b>	<b>0.00</b>	<b>1,665.60</b>	<b>75,639.40</b>	<b>97.85 %</b>
<b>Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Su</b>		<b>0.00</b>	<b>0.00</b>	<b>4.28</b>	<b>69,094.71</b>	<b>69,094.71</b>	<b>0.00 %</b>
<b>Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SW515.1001.00000</a>	REAL PROPERTY TAXES.CANDGA-FA	206,004.00	206,004.00	0.00	206,004.00	0.00	0.00 %
<a href="#">SW515.2401.00000</a>	INTEREST & EARNINGS.CANANDAI	40.00	40.00	2.82	21.55	-18.45	46.13 %
<b>Revenue Total:</b>		<b>206,044.00</b>	<b>206,044.00</b>	<b>2.82</b>	<b>206,025.55</b>	<b>-18.45</b>	<b>0.01 %</b>
<b>Expense</b>							
<a href="#">SW515.8350.400.00000</a>	FARM.COMMON WATER.CONTRAC	206,004.00	206,004.00	0.00	206,005.00	-1.00	0.00 %

## Monthly Budget Report

For Fiscal: 2022 Period Ending: 04/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">SW515.8389.400.00000</a>	CDGA.COMMON WATER.CONTRAC	40.00	40.00	0.00	120.00	-80.00	-200.00 %
<b>Expense Total:</b>		<b>206,044.00</b>	<b>206,044.00</b>	<b>0.00</b>	<b>206,125.00</b>	<b>-81.00</b>	<b>-0.04 %</b>
<b>Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Sur</b>		<b>0.00</b>	<b>0.00</b>	<b>2.82</b>	<b>-99.45</b>	<b>-99.45</b>	<b>0.00 %</b>
<b>Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SW520.1001.00000</a>	REAL PROPERTY TAXES.ANDREWS -	7,082.00	7,082.00	0.00	7,082.00	0.00	0.00 %
<a href="#">SW520.2401.00000</a>	INTEREST & EARNINGS.ANDREWS -	2.00	2.00	0.33	1.57	-0.43	21.50 %
<b>Revenue Total:</b>		<b>7,084.00</b>	<b>7,084.00</b>	<b>0.33</b>	<b>7,083.57</b>	<b>-0.43</b>	<b>0.01 %</b>
<b>Expense</b>							
<a href="#">SW520.8350.400.00000</a>	FARM.COMMON WATER.CONT.AN	7,082.00	7,082.00	0.00	7,082.00	0.00	0.00 %
<a href="#">SW520.8389.400.00000</a>	CDGA.COMMON WATER.CONTRAC	2.00	2.00	0.00	0.00	2.00	100.00 %
<b>Expense Total:</b>		<b>7,084.00</b>	<b>7,084.00</b>	<b>0.00</b>	<b>7,082.00</b>	<b>2.00</b>	<b>0.03 %</b>
<b>Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT Surplus</b>		<b>0.00</b>	<b>0.00</b>	<b>0.33</b>	<b>1.57</b>	<b>1.57</b>	<b>0.00 %</b>
<b>Fund: SW525 - MCINTYRE ROAD WATER DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SW525.1001.00000</a>	REAL PROPERTY TAXES.MCINTYRE	7,150.00	7,150.00	0.00	7,150.00	0.00	0.00 %
<a href="#">SW525.2401.00000</a>	INTEREST & EARNINGS.MCINTYRE	8.00	8.00	0.67	2.54	-5.46	68.25 %
<a href="#">SW525.9000.00000</a>	APPROPRIATED FUND BALANCE FO	1,332.00	1,332.00	0.00	0.00	-1,332.00	100.00 %
<b>Revenue Total:</b>		<b>8,490.00</b>	<b>8,490.00</b>	<b>0.67</b>	<b>7,152.54</b>	<b>-1,337.46</b>	<b>15.75 %</b>
<b>Expense</b>							
<a href="#">SW525.8340.400.00000</a>	SERVICES & MAINTENANCE.CONT.	779.00	779.00	0.00	0.00	779.00	100.00 %
<a href="#">SW525.9710.600.00000</a>	SERIAL BONDS.PRINCIPAL.MCINTYR	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
<a href="#">SW525.9710.700.00000</a>	SERIAL BONDS.INTEREST.MCINTYRE	3,543.00	3,543.00	0.00	0.00	3,543.00	100.00 %
<a href="#">SW525.9903.900.00000</a>	TRANSFER/WATER-MAINTENANCE.	1,168.00	1,168.00	0.00	0.00	1,168.00	100.00 %
<b>Expense Total:</b>		<b>8,490.00</b>	<b>8,490.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,490.00</b>	<b>100.00 %</b>
<b>Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>0.67</b>	<b>7,152.54</b>	<b>7,152.54</b>	<b>0.00 %</b>
<b>Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SW530.1001.00000</a>	REAL PROPERTY TAXES.EMERSON A	17,925.00	17,925.00	0.00	17,925.00	0.00	0.00 %
<a href="#">SW530.2401.00000</a>	INTEREST & EARNINGS.EMERSON A	2.00	2.00	0.21	1.63	-0.37	18.50 %
<b>Revenue Total:</b>		<b>17,927.00</b>	<b>17,927.00</b>	<b>0.21</b>	<b>17,926.63</b>	<b>-0.37</b>	<b>0.00 %</b>
<b>Expense</b>							
<a href="#">SW530.8350.400.00000</a>	COMMON WATER.CONTRACTUAL.E	2.00	2.00	0.00	0.00	2.00	100.00 %
<a href="#">SW530.8389.400.00000</a>	COMMON WATER.CONTRACTUAL.E	4,818.00	4,818.00	0.00	4,818.00	0.00	0.00 %
<a href="#">SW530.9710.600.00000</a>	SERIAL BONDS.PRINCIPAL.EMERSON	7,000.00	7,000.00	0.00	7,000.00	0.00	0.00 %
<a href="#">SW530.9710.700.00000</a>	SERIAL BONDS.INTEREST.EMERSON	6,107.00	6,107.00	0.00	6,107.00	0.00	0.00 %
<b>Expense Total:</b>		<b>17,927.00</b>	<b>17,927.00</b>	<b>0.00</b>	<b>17,925.00</b>	<b>2.00</b>	<b>0.01 %</b>
<b>Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT S</b>		<b>0.00</b>	<b>0.00</b>	<b>0.21</b>	<b>1.63</b>	<b>1.63</b>	<b>0.00 %</b>
<b>Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SW535.1001.00000</a>	REAL PROPERTY TAXES.COUNTY RO	15,046.00	15,046.00	0.00	15,046.00	0.00	0.00 %
<a href="#">SW535.2401.00000</a>	INTEREST & EARNINGS.EX 36 - COU	12.00	12.00	1.14	4.32	-7.68	64.00 %
<a href="#">SW535.9000.00000</a>	APPROPRIATED FUND BALANCE FO	800.00	800.00	0.00	0.00	-800.00	100.00 %
<b>Revenue Total:</b>		<b>15,858.00</b>	<b>15,858.00</b>	<b>1.14</b>	<b>15,050.32</b>	<b>-807.68</b>	<b>5.09 %</b>
<b>Expense</b>							
<a href="#">SW535.8340.400.00000</a>	SERVICES & MAIN.CONT.CO RD #30	793.00	793.00	0.00	0.00	793.00	100.00 %
<a href="#">SW535.9710.600.00000</a>	SERIAL BONDS.PRINCIPAL.EX 36 - C	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">SW535.9710.700.00000</a>	SERIAL BONDS.INTEREST.CO RD #30	8,875.00	8,875.00	0.00	0.00	8,875.00	100.00 %
<a href="#">SW535.9903.900.00000</a>	TRANSFER/WATER-MAINTENANCE.	1,190.00	1,190.00	0.00	0.00	1,190.00	100.00 %
<b>Expense Total:</b>		<b>15,858.00</b>	<b>15,858.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,858.00</b>	<b>100.00 %</b>
<b>Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplu</b>		<b>0.00</b>	<b>0.00</b>	<b>1.14</b>	<b>15,050.32</b>	<b>15,050.32</b>	<b>0.00 %</b>
<b>Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SW540.1001.00000</a>	REAL PROPERTY TAXES.HOPKINS G	13,000.00	13,000.00	0.00	13,000.00	0.00	0.00 %



## Monthly Budget Report

For Fiscal: 2022 Period Ending: 04/30/2022

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">SW540.2401.00000</a>	INTEREST & EARNINGS.HOPKINS G	11.00	11.00	1.01	3.82	-7.18	65.27 %
<a href="#">SW540.9000.00000</a>	APPROPRIATED FUND BALANCE FO	1,294.00	1,294.00	0.00	0.00	-1,294.00	100.00 %
	<b>Revenue Total:</b>	<b>14,305.00</b>	<b>14,305.00</b>	<b>1.01</b>	<b>13,003.82</b>	<b>-1,301.18</b>	<b>9.10 %</b>
	<b>Expense</b>						
<a href="#">SW540.8340.400.00000</a>	SERVICES & MAIN.CONT.HOPKINS	1,707.00	1,707.00	0.00	0.00	1,707.00	100.00 %
<a href="#">SW540.9710.600.00000</a>	SERIAL BONDS.PRINCIPAL.HOPKINS	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">SW540.9710.700.00000</a>	SERIAL BONDS.INTEREST.HOPKINS	5,038.00	5,038.00	0.00	0.00	5,038.00	100.00 %
<a href="#">SW540.9903.900.00000</a>	TRANSFER/WATER-MAINTENANCE.	2,560.00	2,560.00	0.00	0.00	2,560.00	100.00 %
	<b>Expense Total:</b>	<b>14,305.00</b>	<b>14,305.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,305.00</b>	<b>100.00 %</b>
	<b>Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Deficit)</b>	<b>0.00</b>	<b>0.00</b>	<b>1.01</b>	<b>13,003.82</b>	<b>13,003.82</b>	<b>0.00 %</b>
<b>Fund: SW545 - HICKOX ROAD WATER DISTRICT</b>							
	<b>Revenue</b>						
<a href="#">SW545.1001.00000</a>	REAL PROPERTY TAXES.HICKOX ROA	3,750.00	3,750.00	0.00	3,750.00	0.00	0.00 %
<a href="#">SW545.2401.00000</a>	INTEREST & EARNINGS.HICKOX RO	1.00	1.00	0.40	1.52	0.52	152.00 %
	<b>Revenue Total:</b>	<b>3,751.00</b>	<b>3,751.00</b>	<b>0.40</b>	<b>3,751.52</b>	<b>0.52</b>	<b>0.01 %</b>
	<b>Expense</b>						
<a href="#">SW545.8340.440.00000</a>	SERVICES & MAINTENANCE.HICKOX	725.00	725.00	0.00	0.00	725.00	100.00 %
<a href="#">SW545.9795.600.00000</a>	DEBT PRIN OTHER GOVT DUE TO O	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
<a href="#">SW545.9903.900.00000</a>	TRANSFER/WATER-MAINTENANCE.	526.00	526.00	0.00	0.00	526.00	100.00 %
	<b>Expense Total:</b>	<b>3,751.00</b>	<b>3,751.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,751.00</b>	<b>100.00 %</b>
	<b>Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.40</b>	<b>3,751.52</b>	<b>3,751.52</b>	<b>0.00 %</b>
<b>Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT</b>							
	<b>Revenue</b>						
<a href="#">SW550.1001.00000</a>	REAL PROPERTY TAXES.NOTT RD EX	6,200.00	6,200.00	0.00	6,200.00	0.00	0.00 %
<a href="#">SW550.2401.00000</a>	INTEREST & EARNINGS.NOTT RD EX	4.00	4.00	0.49	1.86	-2.14	53.50 %
<a href="#">SW550.9000.00000</a>	APPROPRIATED FUND BALANCE FO	699.00	699.00	0.00	0.00	-699.00	100.00 %
	<b>Revenue Total:</b>	<b>6,903.00</b>	<b>6,903.00</b>	<b>0.49</b>	<b>6,201.86</b>	<b>-701.14</b>	<b>10.16 %</b>
	<b>Expense</b>						
<a href="#">SW550.8340.400.00000</a>	SERVICES & MAINTENANCE.CONTR	467.00	467.00	0.00	0.00	467.00	100.00 %
<a href="#">SW550.9710.600.00000</a>	SERIAL BONDS.PRINCIPAL.NOTT RD	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
<a href="#">SW550.9710.700.00000</a>	SERIAL BONDS.INTEREST.NOTT RD	1,736.00	1,736.00	0.00	0.00	1,736.00	100.00 %
<a href="#">SW550.9903.900.00000</a>	TRANSFER/WATER-MAINTENANCE.	700.00	700.00	0.00	0.00	700.00	100.00 %
	<b>Expense Total:</b>	<b>6,903.00</b>	<b>6,903.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,903.00</b>	<b>100.00 %</b>
	<b>Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.49</b>	<b>6,201.86</b>	<b>6,201.86</b>	<b>0.00 %</b>
<b>Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT</b>							
	<b>Revenue</b>						
<a href="#">SW555.1001.00000</a>	REAL PROPERTY TAXES.CO RD 32 EX	11,730.00	11,730.00	0.00	11,730.00	0.00	0.00 %
<a href="#">SW555.2401.00000</a>	INTEREST & EARNINGS.CO RD 32 E	7.00	7.00	0.87	3.29	-3.71	53.00 %
	<b>Revenue Total:</b>	<b>11,737.00</b>	<b>11,737.00</b>	<b>0.87</b>	<b>11,733.29</b>	<b>-3.71</b>	<b>0.03 %</b>
	<b>Expense</b>						
<a href="#">SW555.8340.400.00000</a>	SERVICES & MAIN.CONT.CO RD 32	480.00	480.00	0.00	0.00	480.00	100.00 %
<a href="#">SW555.9795.650.00000</a>	DEBT PRINCIPAL DUE TO OTHER GO	8,321.00	8,321.00	0.00	0.00	8,321.00	100.00 %
<a href="#">SW555.9795.700.00000</a>	DEBT INTEREST DUE TO OTHER GO	2,215.00	2,215.00	0.00	0.00	2,215.00	100.00 %
<a href="#">SW555.9903.900.00000</a>	TRANSFER/WATER-MAINTENANCE.	721.00	721.00	0.00	0.00	721.00	100.00 %
	<b>Expense Total:</b>	<b>11,737.00</b>	<b>11,737.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,737.00</b>	<b>100.00 %</b>
	<b>Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.87</b>	<b>11,733.29</b>	<b>11,733.29</b>	<b>0.00 %</b>
	<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>904,801.01</b>	<b>2,712,338.22</b>	<b>2,712,338.22</b>	<b>0.00 %</b>

## Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: AA100 - GENERAL FUND</b>						
Revenue	4,720,500.00	5,720,900.00	98,516.54	1,823,071.98	-3,897,828.02	68.13 %
Expense	4,720,500.00	5,720,900.00	202,499.49	1,951,171.39	3,769,728.61	65.89 %
<b>Fund: AA100 - GENERAL FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-103,982.95</b>	<b>-128,099.41</b>	<b>-128,099.41</b>	<b>0.00 %</b>
<b>Fund: AA231 - CONTINGENT/TAX RESERVE</b>						
Revenue	0.00	0.00	102.42	175.68	175.68	0.00 %
<b>Fund: AA231 - CONTINGENT/TAX RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>102.42</b>	<b>175.68</b>	<b>175.68</b>	<b>0.00 %</b>
<b>Fund: AA232 - CAMPUS REPAIR RESERVE</b>						
Revenue	0.00	0.00	44.29	125,069.37	125,069.37	0.00 %
<b>Fund: AA232 - CAMPUS REPAIR RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>44.29</b>	<b>125,069.37</b>	<b>125,069.37</b>	<b>0.00 %</b>
<b>Fund: AA233 - TECHNOLOGY RESERVE</b>						
Revenue	0.00	0.00	9.93	16.90	16.90	0.00 %
<b>Fund: AA233 - TECHNOLOGY RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>9.93</b>	<b>16.90</b>	<b>16.90</b>	<b>0.00 %</b>
<b>Fund: AA234 - OPEN SPACE RESERVE</b>						
Revenue	0.00	0.00	133.60	250,564.90	250,564.90	0.00 %
<b>Fund: AA234 - OPEN SPACE RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>133.60</b>	<b>250,564.90</b>	<b>250,564.90</b>	<b>0.00 %</b>
<b>Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE</b>						
Revenue	0.00	0.00	40.15	68.88	68.88	0.00 %
<b>Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>40.15</b>	<b>68.88</b>	<b>68.88</b>	<b>0.00 %</b>
<b>Fund: AA237 - BONDED INDEBTEDNESS RESERVE</b>						
Revenue	0.00	0.00	46.56	79.85	79.85	0.00 %
<b>Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>46.56</b>	<b>79.85</b>	<b>79.85</b>	<b>0.00 %</b>
<b>Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE</b>						
Revenue	0.00	0.00	173.01	250,283.31	250,283.31	0.00 %
<b>Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>173.01</b>	<b>250,283.31</b>	<b>250,283.31</b>	<b>0.00 %</b>
<b>Fund: CM100 - (CR) RECREATION.MISCELLANEOUS</b>						
Revenue	0.00	0.00	6,076.66	10,160.89	10,160.89	0.00 %
<b>Fund: CM100 - (CR) RECREATION.MISCELLANEOUS Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>6,076.66</b>	<b>10,160.89</b>	<b>10,160.89</b>	<b>0.00 %</b>
<b>Fund: DA100 - HIGHWAY</b>						
Revenue	4,259,736.00	4,375,330.00	1,382,838.40	2,437,695.85	-1,937,634.15	44.29 %
Expense	4,259,736.00	4,375,330.00	201,216.33	1,129,585.08	3,245,744.92	74.18 %
<b>Fund: DA100 - HIGHWAY Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>1,181,622.07</b>	<b>1,308,110.77</b>	<b>1,308,110.77</b>	<b>0.00 %</b>
<b>Fund: DA230 - HWY EQUIPMENT RESERVE</b>						
Revenue	0.00	0.00	67.33	125,108.79	125,108.79	0.00 %
<b>Fund: DA230 - HWY EQUIPMENT RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>67.33</b>	<b>125,108.79</b>	<b>125,108.79</b>	<b>0.00 %</b>
<b>Fund: DA232 - HWY IMPROVEMENT RESERVE</b>						
Revenue	0.00	0.00	72.02	125,116.80	125,116.80	0.00 %
<b>Fund: DA232 - HWY IMPROVEMENT RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>72.02</b>	<b>125,116.80</b>	<b>125,116.80</b>	<b>0.00 %</b>
<b>Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE</b>						
Revenue	0.00	0.00	44.36	76.09	76.09	0.00 %
<b>Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>44.36</b>	<b>76.09</b>	<b>76.09</b>	<b>0.00 %</b>
<b>Fund: HH100 - CAPITAL PROJECTS</b>						
Revenue	0.00	0.00	78.91	151,295.38	151,295.38	0.00 %
Expense	0.00	0.00	1,723.25	25,764.75	-25,764.75	0.00 %
<b>Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-1,644.34</b>	<b>125,530.63</b>	<b>125,530.63</b>	<b>0.00 %</b>
<b>Fund: SD600 - RT 332 DRAINAGE DISTRICT</b>						
Revenue	90.00	90.00	6.86	25.92	-64.08	71.20 %
Expense	90.00	90.00	0.00	-45,000.00	45,090.00	0.00 %
<b>Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>6.86</b>	<b>45,025.92</b>	<b>45,025.92</b>	<b>0.00 %</b>
<b>Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT</b>						
Revenue	18.00	18.00	1.66	6.27	-11.73	65.17 %



## Monthly Budget Report

For Fiscal: 2022 Period Ending: 04/30/2022

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense	18.00	18.00	0.00	0.00	18.00	100.00 %
<b>Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplu</b>	<b>0.00</b>	<b>0.00</b>	<b>1.66</b>	<b>6.27</b>	<b>6.27</b>	<b>0.00 %</b>
<b>Fund: SD610 - ASHTON DRAINAGE DISTRICT</b>						
Revenue	8.00	8.00	0.84	3.17	-4.83	60.38 %
Expense	8.00	8.00	0.00	0.00	8.00	100.00 %
<b>Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.84</b>	<b>3.17</b>	<b>3.17</b>	<b>0.00 %</b>
<b>Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT</b>						
Revenue	5,022.00	5,022.00	1.97	7.44	-5,014.56	99.85 %
Expense	5,022.00	5,022.00	0.00	0.00	5,022.00	100.00 %
<b>Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>1.97</b>	<b>7.44</b>	<b>7.44</b>	<b>0.00 %</b>
<b>Fund: SD620 - LANDINGS DRAINAGE DISTRICT</b>						
Revenue	5.00	5.00	0.44	1.66	-3.34	66.80 %
Expense	5.00	5.00	0.00	0.00	5.00	100.00 %
<b>Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.44</b>	<b>1.66</b>	<b>1.66</b>	<b>0.00 %</b>
<b>Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT</b>						
Revenue	8.00	8.00	0.79	2.98	-5.02	62.75 %
Expense	8.00	8.00	0.00	0.00	8.00	100.00 %
<b>Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Defic</b>	<b>0.00</b>	<b>0.00</b>	<b>0.79</b>	<b>2.98</b>	<b>2.98</b>	<b>0.00 %</b>
<b>Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT</b>						
Revenue	5.00	5.00	0.54	2.05	-2.95	59.00 %
Expense	5.00	5.00	0.00	0.00	5.00	100.00 %
<b>Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (De</b>	<b>0.00</b>	<b>0.00</b>	<b>0.54</b>	<b>2.05</b>	<b>2.05</b>	<b>0.00 %</b>
<b>Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT</b>						
Revenue	1,937.00	1,937.00	0.77	1,934.91	-2.09	0.11 %
Expense	1,937.00	1,937.00	0.00	0.00	1,937.00	100.00 %
<b>Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (D</b>	<b>0.00</b>	<b>0.00</b>	<b>0.77</b>	<b>1,934.91</b>	<b>1,934.91</b>	<b>0.00 %</b>
<b>Fund: SD640 - STABLEGATE DRAINAGE DISTRICT</b>						
Revenue	8.00	8.00	1.04	3.93	-4.07	50.88 %
Expense	8.00	8.00	0.00	0.00	8.00	100.00 %
<b>Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>1.04</b>	<b>3.93</b>	<b>3.93</b>	<b>0.00 %</b>
<b>Fund: SF450 - FIRE PROTECTION</b>						
Revenue	1,165,000.00	1,165,000.00	4.26	1,164,733.99	-266.01	0.02 %
Expense	1,165,000.00	1,165,000.00	0.00	1,165,000.00	0.00	0.00 %
<b>Fund: SF450 - FIRE PROTECTION Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>4.26</b>	<b>-266.01</b>	<b>-266.01</b>	<b>0.00 %</b>
<b>Fund: SL700 - CENTERPOINT LIGHTING DISTRICT</b>						
Revenue	1,656.00	1,656.00	0.20	1,450.81	-205.19	12.39 %
Expense	1,656.00	1,656.00	184.53	561.96	1,094.04	66.07 %
<b>Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-184.33</b>	<b>888.85</b>	<b>888.85</b>	<b>0.00 %</b>
<b>Fund: SL705 - FOX RIDGE LIGHTING DISTRICT</b>						
Revenue	12,006.00	12,006.00	0.63	12,002.61	-3.39	0.03 %
Expense	12,006.00	12,006.00	802.97	2,397.95	9,608.05	80.03 %
<b>Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-802.34</b>	<b>9,604.66</b>	<b>9,604.66</b>	<b>0.00 %</b>
<b>Fund: SL710 - LANDINGS LIGHTING DISTRICT</b>						
Revenue	1.00	1.00	0.07	0.27	-0.73	73.00 %
Expense	1.00	1.00	0.00	0.00	1.00	100.00 %
<b>Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.07</b>	<b>0.27</b>	<b>0.27</b>	<b>0.00 %</b>
<b>Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT</b>						
Revenue	528.00	528.00	0.20	525.75	-2.25	0.43 %
Expense	528.00	528.00	0.00	0.00	528.00	100.00 %
<b>Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus</b>	<b>0.00</b>	<b>0.00</b>	<b>0.20</b>	<b>525.75</b>	<b>525.75</b>	<b>0.00 %</b>
<b>Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT</b>						
Revenue	1,500.00	1,500.00	0.19	1,350.71	-149.29	9.95 %
Expense	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<b>Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Defici</b>	<b>0.00</b>	<b>0.00</b>	<b>0.19</b>	<b>1,350.71</b>	<b>1,350.71</b>	<b>0.00 %</b>

# Monthly Budget Report

For Fiscal: 2022 Period Ending: 04/30/2022

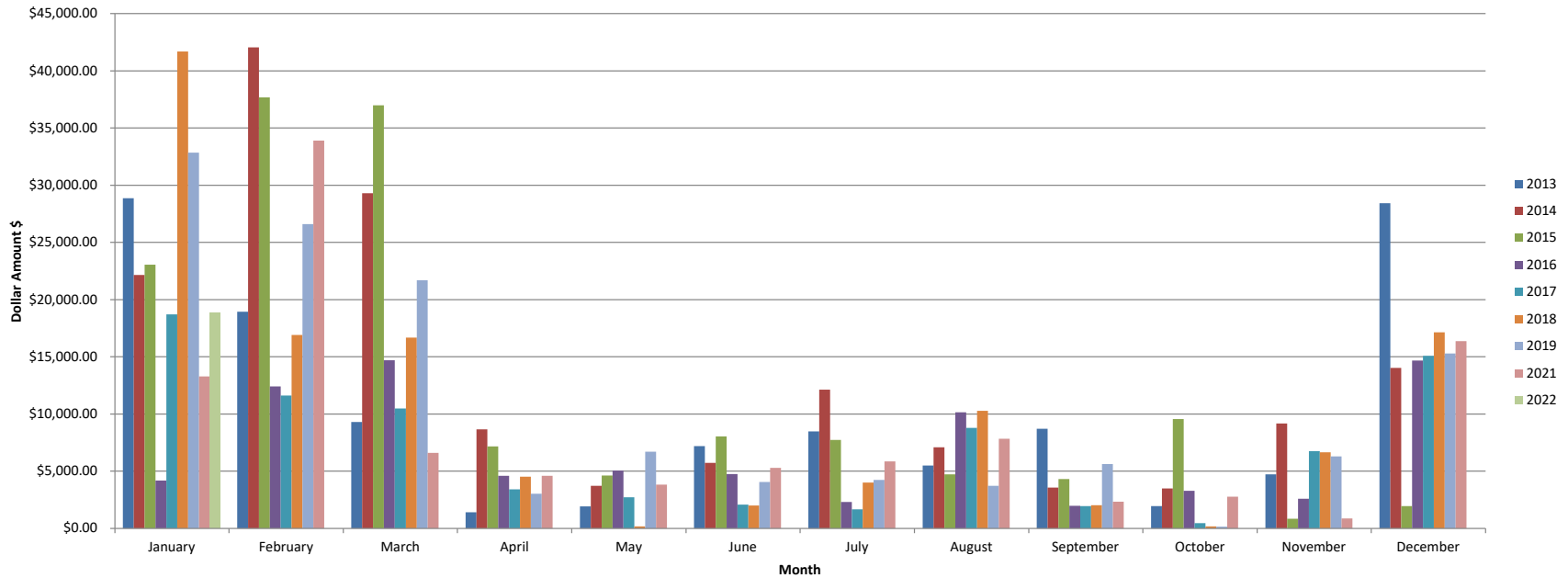
Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: SS800 - SANITARY SEWER</b>						
Revenue	18,224.00	18,224.00	1.04	18,213.94	-10.06	0.06 %
Expense	18,224.00	18,224.00	0.00	0.00	18,224.00	100.00 %
<b>Fund: SS800 - SANITARY SEWER Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>1.04</b>	<b>18,213.94</b>	<b>18,213.94</b>	<b>0.00 %</b>
<b>Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT</b>						
Revenue	1,827,758.00	1,827,758.00	2,214.22	650,929.27	-1,176,828.73	64.39 %
Expense	1,827,758.00	1,827,758.00	179,264.54	334,052.81	1,493,705.19	81.72 %
<b>Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT S</b>	<b>0.00</b>	<b>0.00</b>	<b>-177,050.32</b>	<b>316,876.46</b>	<b>316,876.46</b>	<b>0.00 %</b>
<b>Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT</b>						
Revenue	77,305.00	77,305.00	4.28	70,760.31	-6,544.69	8.47 %
Expense	77,305.00	77,305.00	0.00	1,665.60	75,639.40	97.85 %
<b>Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Su</b>	<b>0.00</b>	<b>0.00</b>	<b>4.28</b>	<b>69,094.71</b>	<b>69,094.71</b>	<b>0.00 %</b>
<b>Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT</b>						
Revenue	206,044.00	206,044.00	2.82	206,025.55	-18.45	0.01 %
Expense	206,044.00	206,044.00	0.00	206,125.00	-81.00	-0.04 %
<b>Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Sur</b>	<b>0.00</b>	<b>0.00</b>	<b>2.82</b>	<b>-99.45</b>	<b>-99.45</b>	<b>0.00 %</b>
<b>Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT</b>						
Revenue	7,084.00	7,084.00	0.33	7,083.57	-0.43	0.01 %
Expense	7,084.00	7,084.00	0.00	7,082.00	2.00	0.03 %
<b>Fund: SW520 - ANDREWS - NORTH ROAD WATER DISTRICT Surplus</b>	<b>0.00</b>	<b>0.00</b>	<b>0.33</b>	<b>1.57</b>	<b>1.57</b>	<b>0.00 %</b>
<b>Fund: SW525 - MCINTYRE ROAD WATER DISTRICT</b>						
Revenue	8,490.00	8,490.00	0.67	7,152.54	-1,337.46	15.75 %
Expense	8,490.00	8,490.00	0.00	0.00	8,490.00	100.00 %
<b>Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.67</b>	<b>7,152.54</b>	<b>7,152.54</b>	<b>0.00 %</b>
<b>Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT</b>						
Revenue	17,927.00	17,927.00	0.21	17,926.63	-0.37	0.00 %
Expense	17,927.00	17,927.00	0.00	17,925.00	2.00	0.01 %
<b>Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT S</b>	<b>0.00</b>	<b>0.00</b>	<b>0.21</b>	<b>1.63</b>	<b>1.63</b>	<b>0.00 %</b>
<b>Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT</b>						
Revenue	15,858.00	15,858.00	1.14	15,050.32	-807.68	5.09 %
Expense	15,858.00	15,858.00	0.00	0.00	15,858.00	100.00 %
<b>Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplu</b>	<b>0.00</b>	<b>0.00</b>	<b>1.14</b>	<b>15,050.32</b>	<b>15,050.32</b>	<b>0.00 %</b>
<b>Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT</b>						
Revenue	14,305.00	14,305.00	1.01	13,003.82	-1,301.18	9.10 %
Expense	14,305.00	14,305.00	0.00	0.00	14,305.00	100.00 %
<b>Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Defici</b>	<b>0.00</b>	<b>0.00</b>	<b>1.01</b>	<b>13,003.82</b>	<b>13,003.82</b>	<b>0.00 %</b>
<b>Fund: SW545 - HICKOX ROAD WATER DISTRICT</b>						
Revenue	3,751.00	3,751.00	0.40	3,751.52	0.52	0.01 %
Expense	3,751.00	3,751.00	0.00	0.00	3,751.00	100.00 %
<b>Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.40</b>	<b>3,751.52</b>	<b>3,751.52</b>	<b>0.00 %</b>
<b>Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT</b>						
Revenue	6,903.00	6,903.00	0.49	6,201.86	-701.14	10.16 %
Expense	6,903.00	6,903.00	0.00	0.00	6,903.00	100.00 %
<b>Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.49</b>	<b>6,201.86</b>	<b>6,201.86</b>	<b>0.00 %</b>
<b>Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT</b>						
Revenue	11,737.00	11,737.00	0.87	11,733.29	-3.71	0.03 %
Expense	11,737.00	11,737.00	0.00	0.00	11,737.00	100.00 %
<b>Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.87</b>	<b>11,733.29</b>	<b>11,733.29</b>	<b>0.00 %</b>
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>904,801.01</b>	<b>2,712,338.22</b>	<b>2,712,338.22</b>	<b>0.00 %</b>

## Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
AA100 - GENERAL FUND	0.00	0.00	-103,982.95	-128,099.41	-128,099.41
AA231 - CONTINGENT/TAX RESER	0.00	0.00	102.42	175.68	175.68
AA232 - CAMPUS REPAIR RESERV	0.00	0.00	44.29	125,069.37	125,069.37
AA233 - TECHNOLOGY RESERVE	0.00	0.00	9.93	16.90	16.90
AA234 - OPEN SPACE RESERVE	0.00	0.00	133.60	250,564.90	250,564.90
AA235 - NYS EMPLOYEE SYSTEM F	0.00	0.00	40.15	68.88	68.88
AA237 - BONDED INDEBTEDNESS	0.00	0.00	46.56	79.85	79.85
AA238 - SOLID WASTE MANAGEN	0.00	0.00	173.01	250,283.31	250,283.31
CM100 - (CR) RECREATION.MISCE	0.00	0.00	6,076.66	10,160.89	10,160.89
DA100 - HIGHWAY	0.00	0.00	1,181,622.07	1,308,110.77	1,308,110.77
DA230 - HWY EQUIPMENT RESER	0.00	0.00	67.33	125,108.79	125,108.79
DA232 - HWY IMPROVEMENT RES	0.00	0.00	72.02	125,116.80	125,116.80
DA235 - SNOW/ICE REMOVAL RD	0.00	0.00	44.36	76.09	76.09
HH100 - CAPITAL PROJECTS	0.00	0.00	-1,644.34	125,530.63	125,530.63
SD600 - RT 332 DRAINAGE DISTRI	0.00	0.00	6.86	45,025.92	45,025.92
SD605 - LAKEWOOD MEADOWS D	0.00	0.00	1.66	6.27	6.27
SD610 - ASHTON DRAINAGE DIST	0.00	0.00	0.84	3.17	3.17
SD615 - FOX RIDGE DRAINAGE DIS	0.00	0.00	1.97	7.44	7.44
SD620 - LANDINGS DRAINAGE DIS	0.00	0.00	0.44	1.66	1.66
SD625 - OLD BROOKSIDE DRAINAC	0.00	0.00	0.79	2.98	2.98
SD630 - LAKESIDE ESTATES DRAIN	0.00	0.00	0.54	2.05	2.05
SD635 - WATERFORD POINT DRAI	0.00	0.00	0.77	1,934.91	1,934.91
SD640 - STABLEGATE DRAINAGE C	0.00	0.00	1.04	3.93	3.93
SF450 - FIRE PROTECTION	0.00	0.00	4.26	-266.01	-266.01
SL700 - CENTERPOINT LIGHTING C	0.00	0.00	-184.33	888.85	888.85
SL705 - FOX RIDGE LIGHTING DIST	0.00	0.00	-802.34	9,604.66	9,604.66
SL710 - LANDINGS LIGHTING DIST	0.00	0.00	0.07	0.27	0.27
SL715 - LAKEWOOD MEADOWS LI	0.00	0.00	0.20	525.75	525.75
SL720 - FALLBROOK PARK LIGHTIN	0.00	0.00	0.19	1,350.71	1,350.71
SS800 - SANITARY SEWER	0.00	0.00	1.04	18,213.94	18,213.94
SW500 - CANANDAIGUA CONSOLI	0.00	0.00	-177,050.32	316,876.46	316,876.46
SW505 - CANANDAIGUA BRISTOL	0.00	0.00	4.28	69,094.71	69,094.71
SW515 - CANANDAIGUA-FARMIN	0.00	0.00	2.82	-99.45	-99.45
SW520 - ANDREWS - NORTH ROA	0.00	0.00	0.33	1.57	1.57
SW525 - MCINTYRE ROAD WATER	0.00	0.00	0.67	7,152.54	7,152.54
SW530 - EMERSON ALLEN TOWNI	0.00	0.00	0.21	1.63	1.63
SW535 - EX 36 - COUNTY ROAD #:	0.00	0.00	1.14	15,050.32	15,050.32
SW540 - HOPKINS GRIMBLE WATI	0.00	0.00	1.01	13,003.82	13,003.82
SW545 - HICKOX ROAD WATER DI	0.00	0.00	0.40	3,751.52	3,751.52
SW550 - NOTT RD EXT. 40 WATER	0.00	0.00	0.49	6,201.86	6,201.86
SW555 - CO RD 32 EXT. 41 WATE	0.00	0.00	0.87	11,733.29	11,733.29
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>904,801.01</b>	<b>2,712,338.22</b>	<b>2,712,338.22</b>

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
January	\$28,862.28	\$22,155.51	\$23,046.67	\$4,183.58	\$18,707.18	\$41,679.61	\$32,857.11	\$27,324.64	\$13,273.75	\$ 18,807.71
February	\$18,935.61	\$42,035.88	\$37,674.78	\$12,418.13	\$11,601.64	\$16,910.89	\$26,602.24	\$20,572.14	\$33,905.16	\$ 33,238.23
March	\$9,287.84	\$29,302.83	\$36,977.77	\$14,682.85	\$10,491.75	\$16,677.83	\$21,675.11	\$10,122.18	\$6,592.62	\$ 20,001.47
April	\$1,401.60	\$8,649.62	\$7,173.22	\$4,584.14	\$3,402.95	\$4,524.16	\$3,033.55	\$6,204.17	\$4,592.96	\$ 8,712.98
May	\$1,914.73	\$3,707.54	\$4,618.01	\$5,061.36	\$2,715.51	\$178.52	\$6,696.39	\$236.97	\$3,819.66	
June	\$7,188.71	\$5,730.26	\$8,040.67	\$4,741.15	\$2,060.55	\$1,984.64	\$4,053.52	\$1,112.97	\$5,287.97	
July	\$8,475.63	\$12,116.04	\$7,718.19	\$2,298.19	\$1,664.52	\$4,001.48	\$4,222.09	\$5,123.36	\$5,855.13	
August	\$5,479.85	\$7,085.96	\$4,720.03	\$10,152.84	\$8,794.31	\$10,281.09	\$3,710.81	\$375.47	\$7,826.98	
September	\$8,704.27	\$3,575.99	\$4,299.72	\$1,962.98	\$1,940.93	\$2,009.68	\$5,625.97	\$947.17	\$2,322.81	
October	\$1,948.35	\$3,476.09	\$9,558.24	\$3,273.32	\$459.55	\$173.01	\$145.03	\$5,423.05	\$2,766.33	
November	\$4,708.75	\$9,158.92	\$844.76	\$2,596.51	\$6,743.01	\$6,656.18	\$6,289.66	\$3,912.18	\$854.43	
December	\$28,423.96	\$14,038.96	\$1,957.16	\$14,667.81	\$15,086.85	\$17,126.83	\$15,295.31	\$13,596.37	\$16,354.79	
Totals	\$125,331.58	\$161,033.60	\$146,629.22	\$80,622.86	\$83,668.75	\$122,203.92	\$130,206.79	\$94,950.67	\$103,452.59	\$ 80,760.39

### Overtime Amounts for All Employees 2013-2022





# ATTACHMENT 2



Town of Canandaigua , NY

# Budget Adjustment Register

## Adjustment Detail

Packet: GLPKT01857 - 2022-05-05 KSJ BA for Park Bench

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000247	2022 Adopted Budget (10....	For Park Bench Sponsorship	5/5/2022

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<a href="#">AA100.2705.00000</a>	GIFTS & DONATIONS	For Park Bench Sponsorship	-1,000.00	-400.00	-1,400.00
May: -400.00					
<a href="#">AA100.7110.400.00000</a>	PARK.CONTRACTUAL	For Park Bench Sponsorship	106,063.00	400.00	106,463.00
May: 400.00					

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2022 Adopted	2022 Adopted Budget (10.	<a href="#">AA100.2705.00000</a>	GIFTS & DONATIONS	-1,000.00	-400.00	-1,400.00
		<a href="#">AA100.7110.400.00000</a>	PARK.CONTRACTUAL	106,063.00	400.00	106,463.00
2022 Adopted Total:				105,063.00	0.00	105,063.00
Grand Total:				105,063.00	0.00	105,063.00



Fund Summary

Fund	Before	Adjustment	After
Budget Code:2022 Adopted - 2022 Adopted Budget (10.18.21 Reso#2021-237) Fiscal: 2022			
AA100	105,063.00	0.00	105,063.00
Budget Code 2022 Adopted Total:	105,063.00	0.00	105,063.00
Grand Total:	105,063.00	0.00	105,063.00



Town of Canandaigua , NY

# Budget Adjustment Register

## Adjustment Detail

Packet: GLPKT01860 - 2022-05-06 KSJ Transfer for Insurance

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000249	2022 Adopted Budget (10....	Transfer for Insurance - Water portion	4/19/2022

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<a href="#">SW500.1910.400.00000</a>	UNALLOCATED INS.CONTRACT	Transfer for Insurance - Water portion	7,500.00	4,012.00	11,512.00
April: 4,012.00					
<a href="#">SW500.1990.400.00000</a>	CONTINGENCY.CONTRACTUAL	Transfer for Insurance - Water portion	20,000.00	-4,012.00	15,988.00
April: -4,012.00					

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2022 Adopted	2022 Adopted Budget (10.	<a href="#">SW500.1910.400.00000</a>	UNALLOCATED INS.CONTRACTUAL	7,500.00	4,012.00	11,512.00
		<a href="#">SW500.1990.400.00000</a>	CONTINGENCY.CONTRACTUAL.CA	20,000.00	-4,012.00	15,988.00
2022 Adopted Total:				27,500.00	0.00	27,500.00
Grand Total:				27,500.00	0.00	27,500.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:2022 Adopted - 2022 Adopted Budget (10.18.21 Reso#2021-237) Fiscal: 2022			
SW500	27,500.00	0.00	27,500.00
Budget Code 2022 Adopted Total:	27,500.00	0.00	27,500.00
Grand Total:	27,500.00	0.00	27,500.00

# ATTACHMENT 3



# Journal Entry Register

<b>Journal:</b> JN02404	<b>Controlling Fund:</b> HH100	<b>Posting Date:</b> 7/29/2021	<b>Accrual Date:</b>	<b>Added Date:</b> 7/29/2021
<b>Description:</b> 2021-07-29 Wire Transfer for BAN payoff			<b>JE Type:</b>	<b>Adjusting Entry:</b> N
<b>Account</b>	<b>Account Name</b>	<b>Description</b>	<b>Project Account Key</b>	<b>IFT Amount</b>
<a href="#">HH100.9730.600.0026W</a>	BAN.PRINCIPAL.WATER DISTRIC	2021-07-29 Wire Transfer for BAN payoff		2,070,000.00
<a href="#">HH100.9730.700.0026W</a>	BAN.INTEREST.WATER DISTRICT	2021-07-29 Wire Transfer for BAN payoff		32,085.00
<a href="#">HH100.0201.0026W</a>	CASH - INVESTMENTS.WATER D	2021-07-29 Wire Transfer for BAN payoff		-2,102,085.00
<b>Cash Type:</b> EFT		<b>Number:</b> EFT0001130	<b>Check Stock:</b>	
<a href="#">HH100.9730.600.0026W</a>	BAN.PRINCIPAL.WATER DISTRIC	2021-07-29 Wire Transfer for BAN payoff		1,500,000.00
<a href="#">HH100.9730.700.0026W</a>	BAN.INTEREST.WATER DISTRICT	2021-07-29 Wire Transfer for BAN payoff		18,750.00
<a href="#">HH100.0201.0026W</a>	CASH - INVESTMENTS.WATER D	2021-07-29 Wire Transfer for BAN payoff		-1,518,750.00
<b>Cash Type:</b> EFT		<b>Number:</b> EFT0001131	<b>Check Stock:</b>	

Account Summary

Account	Account Name	Debits	Credits	Amount
<a href="#">HH100.0201.0026W</a>	CASH - INVESTMENTS.WATER DISTRICT UPGRADES	0.00	3,620,835.00	-3,620,835.00
<a href="#">HH100.9730.600.0026W</a>	BAN.PRINCIPAL.WATER DISTRICT UPGRADES	3,570,000.00	0.00	3,570,000.00
<a href="#">HH100.9730.700.0026W</a>	BAN.INTEREST.WATER DISTRICT UPGRADES	50,835.00	0.00	50,835.00

Journal Summary

Journal Count:	1
Entry Count:	6
Debits:	3,620,835.00
Credits:	-3,620,835.00

# ATTACHMENT 4





Town of Canandaigua , NY

# Fund Balance Detail Report

## Account Summary

Date Range: 01/01/2019 - 05/05/2022

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: HH100 - CAPITAL PROJECTS				
Revenue				
<a href="#">HH100.2401.00027</a>	INTEREST & EARNINGS.PENDLETON FARMS PDR	0.00	-90.84	-90.84
<a href="#">HH100.3297.00027</a>	STATE AID OTHER.PENDLETON FARMS PDR	0.00	-472,989.00	-472989.00
<a href="#">HH100.5031.00027</a>	INTERFUND TRANSFER.PENDLETON PDR	0.00	-9,340.00	-9340.00
Total Revenue:		0.00	-482,419.84	-482,419.84
Expense				
<a href="#">HH100.1355.400.00027</a>	APPRAISAL.PENDLETON FARMS PDR	0.00	3,500.00	3500.00
<a href="#">HH100.1420.400.00027</a>	LEGAL.CONTRACTUAL.PENDLETON FARMS PDR	0.00	10,658.00	10658.00
<a href="#">HH100.1940.200.00027</a>	CONSERVATION EASEMENT AQUISITION.PENDLETON PDR	0.00	469,750.00	469750.00
<a href="#">HH100.8097.200.00027</a>	PLANNING.CAPITAL.PENDLETON FARMS PDR	0.00	3,500.00	3500.00
Total Expense:		0.00	487,408.00	487,408.00
Total Fund: HH100 - CAPITAL PROJECTS:		0.00	4,988.16	4,988.16
Grand Totals:		0.00	4,988.16	4,988.16

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
HH100 - CAPITAL PROJECTS	0.00	4,988.16	4,988.16
Grand Total:	0.00	4,988.16	4,988.16

# ATTACHMENT 5

**Detail History listing for AA100.8160.400.00000 - WASTE & RECYCLING CONTRACTUAL**

Post Date	Packet	Description	Amount	Module	Vendor Name
03/21/2022	<a href="#">GLPKT01804</a>	<a href="#">new spool and solinoid for trash packer</a>	\$ 3,635.05	Accounts Payable	CYNCON EQUIPMENT INC.
04/18/2022	<a href="#">GLPKT01831</a>	<a href="#">Rebuild of compactor cylinder</a>	\$ 1,271.13	Accounts Payable	CYNCON EQUIPMENT INC.
04/18/2022	<a href="#">GLPKT01831</a>	<a href="#">labor fees for repair of compactor</a>	\$ 676.00	Accounts Payable	CYNCON EQUIPMENT INC.
04/18/2022	<a href="#">GLPKT01831</a>	<a href="#">Wiring for transfer station packer</a>	\$ 86.60	Accounts Payable	FIRST BANKCARD
04/18/2022	<a href="#">GLPKT01831</a>	<a href="#">wiring for packer</a>	\$ 163.90	Accounts Payable	HEP SALES
			\$ 5,832.68		

# ATTACHMENT 6

**General Ledger Account Changes under GASB 84**

<b><u>Account Description</u></b>	<b><u>Previous Liability Account</u></b>	<b><u>New Liability Account</u></b>
Deferred Compensation	AA100.0017.00000	AA100.0717.00000
State Retirement	AA100.0018.00000	AA100.0718.00000
Group Insurance	AA100.0020.00000	AA100.0720.00000
NYS Income Tax	AA100.0021.00000	AA100.0721.00000
Federal Income Tax	AA100.0022.00000	AA100.0722.00000
Income Executions	AA100.0023.00000	AA100.0723.00000
Association & Union Dues	AA100.0024.0000	AA100.0724.00000
Social Security Tax	AA100.0026.00000	AA100.0726.00000
Guaranty & Bid Deposits	TA100.0030.00000	AA100.0730.00000
Consolidated (Net) Payroll	AA100.0048.00000	AA100.0710.00000
Direct Deposit Reimbursements	AA100.0058.00000	AA100.0710.00000
United Way Donations	AA100.0085.00000	AA100.0716.00000



Town of Canandaigua , NY

# Journal Entry Register

Packet: GLPKT01862 - 2022-05-06 KSJ GASB 84 Entries for 2021 Audit

<b>Journal:</b> JN03000	<b>Controlling Fund:</b> AA100	<b>Posting Date:</b> 12/31/2021	<b>Accrual Date:</b>	<b>Added Date:</b> 5/6/2022
<b>Description:</b> Balance Transfer for GASB 84 Implementation			<b>JE Type:</b>	<b>Adjusting Entry:</b> N
<b>Account</b>	<b>Account Name</b>	<b>Description</b>	<b>Project Account Key</b>	<b>IFT Amount</b>
<a href="#">AA100.0018.00000</a>	NYS & LOCAL RETIREMENT	Balance Transfer for GASB 84 Implementation		5,840.41
<a href="#">AA100.0718.00000</a>	STATE RETIREMENT	Balance Transfer for GASB 84 Implementation		-5,840.41
<b>Journal:</b> JN03001	<b>Controlling Fund:</b> AA100	<b>Posting Date:</b> 12/31/2021	<b>Accrual Date:</b>	<b>Added Date:</b> 5/6/2022
<b>Description:</b> Balance Transfer/Correction for GASB 84			<b>JE Type:</b>	<b>Adjusting Entry:</b> N
<b>Account</b>	<b>Account Name</b>	<b>Description</b>	<b>Project Account Key</b>	<b>IFT Amount</b>
<a href="#">AA100.0020.00000</a>	HOSPITAL & MEDICAL	Balance Transfer/Correction for GASB 84		-8,166.19
<a href="#">AA100.0720.00000</a>	GROUP INSURANCE	Balance Transfer/Correction for GASB 84		-55.82
<a href="#">AA100.1010.401.00000</a>	TOWN BOARD.CONT.FINANCE I	Balance Transfer/Correction for GASB 84		8,222.01
<b>Journal:</b> JN03002	<b>Controlling Fund:</b> AA100	<b>Posting Date:</b> 12/31/2021	<b>Accrual Date:</b>	<b>Added Date:</b> 5/6/2022
<b>Description:</b> Balance Transfer/Correction for GASB 84			<b>JE Type:</b>	<b>Adjusting Entry:</b> N
<b>Account</b>	<b>Account Name</b>	<b>Description</b>	<b>Project Account Key</b>	<b>IFT Amount</b>
<a href="#">TA100.0030.00000</a>	BIDS & GUARANTEES	Balance Transfer/Correction for GASB 84		410,952.65
<a href="#">TA100.0200.00000</a>	CASH - TA CHECKING #3	Balance Transfer/Correction for GASB 84		-410,952.65
<b>Cash Type:</b> EFT	<b>Number:</b> EFT0001462	<b>Check Stock:</b>		
<a href="#">AA100.0730.00000</a>	BIDS & GUARANTEES	Balance Transfer/Correction for GASB 84		-413,362.65
<a href="#">AA100.1010.401.00000</a>	TOWN BOARD.CONT.FINANCE I	Balance Transfer/Correction for GASB 84		2,410.00
<a href="#">AA100.0202.00000</a>	CASH - INV SAVINGS #1	Balance Transfer/Correction for GASB 84		-2,410.00
<b>Cash Type:</b> EFT	<b>Number:</b> EFT0001463	<b>Check Stock:</b>		
<a href="#">AA100.0203.00000</a>	CASH - CHECKING #3 (BIDS & G	Balance Transfer/Correction for GASB 84		413,362.65

## Account Summary

Account	Account Name	Debits	Credits	Amount
<a href="#">AA100.0018.00000</a>	NYS & LOCAL RETIREMENT	5,840.41	0.00	5,840.41
<a href="#">AA100.0020.00000</a>	HOSPITAL & MEDICAL	0.00	8,166.19	-8,166.19
<a href="#">AA100.0202.00000</a>	CASH - INV SAVINGS #1	0.00	2,410.00	-2,410.00
<a href="#">AA100.0203.00000</a>	CASH - CHECKING #3 (BIDS & GUARANTEES ONLY)	413,362.65	0.00	413,362.65
<a href="#">AA100.0718.00000</a>	STATE RETIREMENT	0.00	5,840.41	-5,840.41
<a href="#">AA100.0720.00000</a>	GROUP INSURANCE	0.00	55.82	-55.82
<a href="#">AA100.0730.00000</a>	BIDS & GUARANTEES	0.00	413,362.65	-413,362.65
<a href="#">AA100.1010.401.00000</a>	TOWN BOARD.CONT.FINANCE ITEMS	10,632.01	0.00	10,632.01
<a href="#">TA100.0030.00000</a>	BIDS & GUARANTEES	410,952.65	0.00	410,952.65
<a href="#">TA100.0200.00000</a>	CASH - TA CHECKING #3	0.00	410,952.65	-410,952.65

## Journal Summary

Journal Count:	3
Entry Count:	11
Debits:	840,787.72
Credits:	-840,787.72



# ATTACHMENT 7

Date Check Was Written	Check No.	Payee	Memo	Amount
1/13/2017	1189	William Como	Ovrpymt Bill # 2508	\$0.63
2/2/2018	1214	Susan Hill	Ovrpymt Bill # 2320	\$0.60
3/21/2018	1264	Herbert Johnson	Ovrpymt Bill # 4338	\$0.80
1/29/2019	1278	Sharlene Sacco	Ovrpymt Bill # 4585	\$0.10
1/31/2019	1281	Sarah Berner Tuttle	Ovrpymt Bill # 2830	\$0.03
1/14/2020	1297	William Youhass	Ovrpymt Bill # 2591	\$10.72
2/4/2020	1229	Joseph J Wheaton	Ovrpymt Bill # 600	\$0.36
2/25/2020	1235	David Hayden	Ovrpymt Bill # 3467	\$0.20
3/2/2020	1237	Fontenac Holdings LLC	Ovrpymt Bill # 297	\$4.37
3/23/2020	1241	RSM West Lake Rd LLC	Ovrpymt Bills	\$0.05
1/11/2021	1247	Jordan Dixon Marianetti	Ovrpymt Bill # 3287	\$100.00
2/19/2021	2005	David M. York	Ovrpymt Bill # 3715	\$0.01
2/25/2021	2008	Kenneth Marvold	Ovrpymt Bill # 2372	\$0.01
			<b>Total</b>	<b>\$117.88</b>

# ATTACHMENT 8

## PURCHASE AND SALE CONTRACT FOR LOTS AND VACANT LAND

Plain English Form published by and for the exclusive use of the Greater Rochester Association of REALTORS®, Inc., the Monroe County Bar Association, and those County Bar Associations that have approved its use.

**COMMISSIONS OR FEES FOR THE REAL ESTATE SERVICES TO BE PROVIDED  
ARE NEGOTIABLE BETWEEN REALTOR® AND CLIENT.**

**When signed, this document becomes a binding contract. Buyer and seller should consult their own attorney.  
Buyer acknowledges that information contained in the Multiple Listing Service is not guaranteed and should be  
independently verified before signing this Contract.**

TO: ESTATE OF JEAN T. & GEORGE F. HARRIS and PRISCILLA ELGERSMA ("Seller")

FROM: TOWN OF CANANDAIGUA and \_\_\_\_\_ ("Buyer")

Seller agrees to sell, and Buyer agrees to purchase, the real property described below on the terms stated in this Purchase and Sale Contract for Lots and Vacant Land, as well as the Addenda referenced herein and attached hereto (collectively, the "Contract"). Seller and Buyer may each be referred to individually as a "Party" and collectively as the "Parties."

### 1. PROPERTY.

**Property Description; Seller's Power and Authority.** Property known as 4760 SENECA POINT ROAD in the County of ONTARIO ☒ Town ☐ City ☐ Village of CANANDAIGUA, State of New York, Zip 14424 also known as Tax No. 139.00-1-27.000 including all buildings and any other improvements and all rights which the Seller has in or with the property (the "Property"). Approximate Lot Size: 7.491 ACRES. Description: (include specific inclusions and exclusions) RURAL VACANT LAND

Seller represents to Buyer that: (i) Seller owns the Property and has the power and authority to sell it, (ii) Seller is not in bankruptcy, and (iii) Seller has sufficient funds (including the proceeds from this sale) to close this transaction and pay Seller's closing expenses.

### 2. PURCHASE PRICE, ADJUSTMENTS, CREDITS AND TAXES. The purchase price is: (Check and complete applicable provisions.)

(A) **Price & Payment.** The purchase price (the "Purchase Price"), payable in U.S. Dollars as follows, is  
☒ \$ 69,900.00  
or  
☐ as determined by instrument survey as referenced in Paragraph 7(A)(1)(ii) below \$ \_\_\_\_\_ per acre

(1) **Deposit.** The following deposit in the form of ☐ cash ☐ personal check ☒ official bank check or ☐ wire transfer (the "Deposit") \$ 10,000.00

(2) **Seller Concession.** At Closing, Seller shall pay the sum of ☐ % of the Purchase Price or ☐ \$ \_\_\_\_\_ ("0 if left blank") toward lender approved costs and prepaid items (the "Seller Concession").

**Adjusted Balance Due.** Upon delivery of the deed ("Closing"), the Purchase Price less (1) the Deposit and (2) Seller Concession, subject to any closing adjustments and credits as provided in this Contract, shall be paid in cash, official bank draft or certified check at Closing (some or all of which may be paid with the proceeds of a new loan).

(B) **Deposit; Default.** Buyer ☐ has delivered ☒ will deliver within two (2) calendar days of acceptance the Deposit set forth in Paragraph 2(A)(1) payable to and held in escrow by SELLER'S BROKER (the "Escrow Agent") which will be deposited at BANK CUSTOMARILY USED BY SELLER'S BROKER (the "Bank") and which Deposit is to become part of the Purchase Price or returned if not accepted or if this Contract thereafter fails to close for any reason not the fault of the Buyer. If Buyer fails to complete Buyer's part of this Contract, Seller is allowed to retain the Deposit to be applied to Seller's damages and may pursue other available rights and remedies Seller has against the Buyer, including but not limited to a lawsuit for any real estate brokerage commission paid by the Seller. If Seller fails to complete Seller's part of this Contract, Buyer's Deposit will be returned to Buyer, and Buyer may pursue other available rights and remedies Buyer has against Seller.

(C) **Seller Concession.** If the Seller Concession set forth in Paragraph 2(A)(2) exceeds the lender approved costs and prepaid items, Seller Concession shall be reduced to an amount equal to the lender approved costs and prepaid items.

(D) **Transfer Tax, Recording Costs, Mortgage Tax and Closing Adjustments.** Seller will pay the real property transfer tax and special additional mortgage recording tax, if applicable. Seller will also pay for the recording/filing of any documents necessary to convey record marketable title, including, but not limited to death certificates, bankruptcy court orders, and affidavits (i.e. Alive and Well, Bankruptcy, Estate Tax, Heirship, Judgment, etc.). Buyer will pay for recording mortgage, mortgage tax and mortgage assumption charges, if any. Excluding delinquent items, interest and penalties, the following will be prorated and adjusted between Seller and Buyer as of the Closing Date (as hereinafter defined below in Paragraph 6(B)): taxes, other assessments and municipal charges computed on a fiscal year basis; rent; common charges or assessments; fuel oil; propane; water, pure water and sewer charges.

3. **CONTINGENCIES.** This Contract is subject to the following contingencies. If any of these contingencies are not satisfied by written notice to the other Party by the dates specified (collectively, "Contingency Deadline Dates"), then either Buyer or Seller may cancel this Contract by written notice to the other, provided that the applicable contingency has not otherwise been satisfied by a Party after the applicable Contingency Deadline Date by written notice to the other Party and prior to any date on which this Contract is cancelled. (Check and complete applicable provisions.)

**(A) Financing.**

- ☐ (1) **Mortgage Commitment.** This Contract is subject to Buyer obtaining and accepting a written mortgage loan commitment in an amount not to exceed ☐ \_\_\_\_\_% of the purchase price or ☐ \$\_\_\_\_\_ at an interest rate not to exceed \_\_\_\_\_%, for a term of \_\_\_\_\_ years (the "Commitment"). Buyer shall immediately apply for this loan and shall have until \_\_\_\_\_, 20\_\_\_\_ to obtain and accept a Commitment. The conditions of any such Commitment shall not be deemed contingencies of this Contract but shall be the sole responsibility of Buyer; however, a commitment that is conditioned on an appraisal of the Property shall not be deemed a "Commitment" hereunder. If the Commitment requires repairs, replacements, or improvements, then Seller shall furnish the requisite materials and have the work done before Closing, at Seller's expense. However, if the cost of doing so exceeds \$\_\_\_\_\_, Seller shall not be obligated to furnish such materials and have such work done, and Buyer will be allowed either to receive a credit at Closing for the above amount and incur any necessary expenses to comply with the Commitment requirements, or to cancel this Contract by written notice to Seller, and any Deposit shall be returned to Buyer. Acceptance of a Commitment by Buyer shall be deemed a waiver and satisfaction of this contingency.
- ☒ (2) **Cash Transaction.** This Contract is subject to Buyer providing Seller with written proof that Buyer has immediately available U.S. funds in the amount of the Purchase Price by MAY 20, 2022.
- ☐ (3) **Additional Financing Terms.**

- \_\_\_\_\_.
- ☐ (B) **Development Approvals.** This Contract is contingent upon Buyer obtaining all requisite approvals from any governing body having jurisdiction for construction and/or development of the Property as \_\_\_\_\_. Buyer is to have until \_\_\_\_\_ to obtain approval in final, non-appealable form, upon conditions acceptable to Buyer and Seller. Buyer and Seller agree to make joint application by \_\_\_\_\_ and diligently pursue the application.
- ☐ (C) **Subdivision Approval.** This Contract is contingent upon ☐ Buyer ☐ Seller obtaining all requisite approvals from any governing body having jurisdiction for subdivision approval of the Property. Buyer and Seller agree to make joint application for subdivision approval by \_\_\_\_\_ and diligently pursue the application. The final approval, upon conditions acceptable to Buyer and Seller, shall be obtained on or before \_\_\_\_\_.
- ☐ (D) **Percolation, Engineering, and Subsurface Tests.** The Buyer shall have permission to enter the Property for the purpose of conducting percolation, engineering and subsurface tests. If any such tests are unsatisfactory to Buyer in the sole discretion of the Buyer, then the Buyer shall have the option of canceling this Contract by written notice to the Seller without further liability on the part of either Party. Buyer shall make such determination within \_\_\_\_\_ calendar days of acceptance. Buyer shall restore the ground to the same condition as found.
- ☐ (E) **Water Availability.** The Buyer shall have permission to enter the Property for the purpose of drilling a well for water at Buyer's expense provided that Buyer shall deposit as security in Seller's attorney's trust account an amount sufficient to cover the maximum expense of well drilling shown on a written estimate provided by Buyer's well driller. If the water supply is unsatisfactory in the opinion of the Buyer, then the Buyer shall have the option of canceling this Contract by written notice to the Seller without further liability on the part of either Party. Buyer shall make such determination within \_\_\_\_\_ calendar days of acceptance. Buyer shall restore the ground to the same condition as found.
- ☐ (F) **Sale and Transfer of Title.** This Contract is subject to the sale and transfer of title of Buyer's existing property pursuant to the terms and conditions of the Sale and Transfer of Title Contingency Addendum.
- ☐ (G) **Gas, Mineral, Oil and Timber Rights Lease Approval.** This Contract is subject to Buyer's approval of all gas, mineral, oil and timber rights leases affecting the Property (the "Leases") within seven (7) calendar days after Buyer's receipt of the Leases from Seller. Seller agrees to provide Buyer with complete copies of all Leases including all amendments within seven (7) days of acceptance.
- ☐ (H) **Environmental Audit.** This Contract is subject to an environmental audit at Buyer's expense, within forty-five (45) calendar days of acceptance, satisfactory to the Buyer at the Buyer's sole discretion.
- ☐ (I) **Other Contingency(s).**

(1) CONTRACT IS CONTINGENT ON FORMAL TOWN BOARD APPROVAL ON OR BEFORE MAY 19, 2022.

(2) IF SELLER RECEIVES A BONA FIDE OFFER PRIOR TO CLOSING IN AMOUNT MORE THAN THE PURCHASE PRICE, THE TOWN WILL ISSUE A

LETTER CREDITING SELLER FOR A CONTRIBUTION IN KIND IN THE AMOUNT OF THE DIFFERENCE BETWEEN SAID BONA FIDE OFFER AND THE PURCHASE PRICE OF THIS CONTRACT TO OFFSET SELLER'S POTENTIAL CAPITAL GAINS.

4. **APPROVAL OF ATTORNEY(S).** This Contract is subject to the written approval of attorneys for Buyer and Seller within 3 days, (no less than three (3) days, *excluding Saturdays, Sundays and public holidays* and "3" if left blank), from date of acceptance (the "Approval Period"). If either attorney (i) does not provide written approval within the Approval Period or (ii) makes written objection to or conditionally approves (collectively, the "Objections") the Contract within the Approval Period and the Objections are not cured by written approval by both attorneys and all of the Parties within the Approval Period, then (A) either Buyer or Seller may cancel this Contract by written notice to the other and any Deposit shall be returned to the Buyer or (B) the approving attorney may notify the other Party (with a copy to any attorney listed below) in writing that no approval has been received and that the noticed Party has two (2) calendar days, *excluding Saturdays, Sundays and public holidays*, from receipt of the notice ("Grace Period") to provide written attorney approval or disapproval of the Contract. The approving attorney shall provide to the noticed Party (with a copy to any attorney listed below) a copy of the approving attorney's approval letter, whether conditional or not, along with the written notice of the Grace Period. If written attorney approval or disapproval is not provided to the approving attorney within the Grace Period, then this Approval of Attorney(s) contingency shall be deemed waived by the noticed Party and any conditions in the approving attorney's approval letter shall be deemed accepted by the noticed Party.

5. **CONDITION OF PROPERTY.**

(A) **Zoning Code Compliance.** Seller represents that the Property is zoned RR-3 RURAL RESIDENTIAL.

(B) **Condition of Property.** Buyer agrees to purchase the Property and any items included in the purchase **AS IS**, subject to reasonable use, wear, tear, and natural deterioration between now and the time of Closing.

(C) **Gas, Mineral, Oil and Timber Rights.** Seller represents that all gas, mineral, oil and timber rights will transfer with the Property except:  
NONE

(D) **Services.** Seller represents the Property is serviced by or has available at the property line: ☐ Cable, ☐ Electric, ☐ Fuel Oil, ☐ Gas (Natural), ☐ Internet, ☐ Propane, ☐ Public Sewers, ☐ Public Water, ☐ Septic System, ☐ Telephone, ☐ Well, ☐ Other

*If propane is checked, Seller represents that the propane tank ☐ is not ☐ is owned by Seller and that there ☐ is not ☐ is an existing written contract to provide propane between the propane company and Seller.*

6. **CLOSING AND POSSESSION.**

(A) **Pre-Closing Walkthrough.** Buyer shall have the right to walk the Property within forty-eight (48) hours before the time of Closing, to ensure that the Property is in the condition existing at the time of acceptance subject to reasonable use, wear, tear and natural deterioration between the date hereof and the Closing. Seller agrees that all utilities shall be on at that time. Seller shall continue to maintain the Property in the condition existing as of acceptance including, but not limited to, utility service continuation, lawn and landscaping care, and snow plowing.

(B) **Closing Date and Place.** Closing shall take place at the ONTARIO County Clerk's Office or the offices of Buyer's lender on or before MAY 31, 2022 (the "Closing Date"). At any time after such specified date, any Party who has completed its obligations under this Contract which are to be completed prior to Closing may notify the other Party that time is of the essence to close (the "Time of Essence Notice") which Time of Essence Notice shall set forth a specific time for Closing on a day that is at least seven (7) calendar days after delivery of the Time of Essence Notice to such other Party pursuant to Paragraph 8(D) below.

(C) **Risk of Loss.** Risk of loss or damage to the Property by fire or other casualty until transfer of title shall be assumed by the Seller. If damage to the Property by fire or such other casualty occurs prior to transfer, Buyer may cancel this Contract without any further liability to Seller and Buyer's Deposit is to be returned. If Buyer does not cancel but elects to close, then Seller shall transfer to Buyer any insurance proceeds, or Seller's claim to insurance proceeds payable for such damage

7. **TITLE MATTERS.**

(A) **Title and Related Documents.** Seller shall deliver at Seller's expense, unless otherwise provided in Paragraph A(1)(ii). below as to the instrument survey map:

- (1) Not later than five (5) calendar days after acceptance of this Contract by Buyer and Seller,
  - (i) Seller shall order an abstract of title, fully guaranteed tax and U.S. Court searches, with a local tax certificate for Village or City taxes, if any (collectively the "Abstract") and
  - (ii) The ☐ Buyer ☐ Seller shall order and pay for an instrument survey map of the Property and shall have markers placed on the angle points and pins on the corners. If neither box is selected, Seller is to order the survey. The map shall show acreage ☐ inclusive ☐ exclusive of the rights of way. If no box is checked, the default is exclusive. The survey map, shall be certified and prepared to meet the Standards of the Monroe County Bar Association and Buyer's mortgage lender, if any (the "Survey"), and, if applicable, meet the filing standards for subdivision as set forth by the responsible agency of the county in which the Property is located.

Both the Abstract and Survey shall be dated or re-dated after the date of acceptance, and the responsible Party shall endeavor to deliver the Abstract and Survey along with the draft of the proposed deed to Buyer or Buyer's attorney within thirty (30) calendar days thereafter, but in any event, not later than fifteen (15) calendar days prior to the Closing Date in Paragraph 6(B) above. Seller will pay for redating the Abstract to and including the day of Closing;

- (2) At the Closing, to Buyer, a properly signed and notarized, (i) Warranty Deed with lien covenant (or Executor's, Administrator's or Trustee's Deed, if Seller holds title as such), (ii) documents required by law, (iii) documents required by Buyer's lender, provided there is no cost or liability to Seller, and (iv) assignment of leases and transfer of security deposits, if any.



**(B) Marketability of Title.** Seller shall convey good and marketable title to the Property in fee simple, free and clear of all liens and encumbrances. The Parties acknowledge and agree that good and marketable title to the Property, free and clear of all liens and encumbrances, means, without limit, that all gas, mineral, oil and timber rights will transfer with the Property to Buyer except as otherwise provided in Paragraph 5(C) above. However, Buyer agrees to accept title to the Property subject to: (a) restrictive covenants of record common to the tract or subdivision of which the Property is a part, provided these covenants have not been violated or the time for objection to any violation has expired, (b) public utility easements within fifteen (15) feet of lot lines which do not interfere with any existing improvements on the Property or with any improvements that Buyer may construct in compliance with all present restrictive covenants or record and zoning and building codes, and (c) fences deviating from the actual Property line one foot or less, provided the fence placement does not impair access to the Property from a right of way or cause the Property to be in violation of any restrictive covenant, easement or agreement of record or of any building, zoning or subdivision code. Seller and Buyer agree that potential objections revealed by the Survey furnished pursuant to Paragraph 7(A)(1)(ii) above shall be resolved pursuant to the "Suggested Title Standards for Treating Discrepancies Revealed by Surveys" of the Monroe County Bar Association.

**(C) Objections to Title.** If Buyer raises a valid written objection to Seller's title which indicates that title to the Property is unmarketable, then Seller may cancel this Contract upon written notice to Buyer, and the Deposit shall be returned to Buyer. However, if Seller: (a) is able to cure the objection on or before the Closing or (b) is able to insure the title objection and Buyer is willing to accept insurable title, then this Contract shall continue, subject to the Seller curing the title objection and/or providing insurable title at Seller's expense. If Seller fails to cure the title objection on or before the Closing Date, or if Buyer is unwilling to accept insurable title, Buyer may cancel this Contract upon written notice to Seller and the Deposit shall be returned to Buyer.

## **8. BROKERS & MISCELLANEOUS.**

### **(A) Real Estate Broker.**

- ☒ (1) The Parties agree that MARGRET ROBERTS OF RE/MAX REALTY brought about this purchase and sale.  
☐ (2) It is understood and agreed by Buyer and Seller that no broker brought about this purchase and sale.

**(B) Attorney Disclaimer.** In participating in the transaction, an attorney renders no opinion whatsoever as to the value of the Property. Unless an attorney has actual knowledge to the contrary, it should not be inferred from an attorney's participation in the transaction that the attorney knows, or is aware of, the facts behind the history of the price negotiations between the Parties.

**(C) Responsibility of Persons Under This Contract; Non-Assignability.** If more than one person signs this Contract as Buyer, each person and any Party who takes over that person's legal position will be responsible for keeping the promises made by Buyer in this Contract. If more than one person signs this Contract as Seller, each person or any Party who takes over that person's legal position, will be fully responsible for keeping the promises made by Seller. However, this Contract is personal to the Parties and may not be assigned by either without the other's consent.

### **(D) Notices.**

#### **(1) In General.**

- (i) Notices under this Contract shall be in writing and deemed delivered upon receipt. Except as otherwise provided in Paragraph 8(D)(2) below, notices under this Contract may be made by a Party or by the attorney or the listing/selling agent for such Party and may be received by the other Party or by the attorney or the listing/selling agent for such other Party. Seller and Buyer agree that notices under this Contract may be delivered to any address, fax number, and/or email set forth on the Administrative Information page of this Contract for a Party, the attorney for a Party, or the listing/selling agent for a Party, as applicable.
- (ii) Delivery of notices under this Contract shall be made by personal delivery, overnight courier, first class mail, fax, or email, except as otherwise provided in Paragraph 8(D)(2) below.
- (iii) If delivery is made by personal delivery, the notice(s) delivered shall be deemed received on the date delivered. If delivery is made by overnight courier or first-class mail, the notice(s) delivered shall be deemed received one calendar day, excluding Saturdays, Sundays and public holidays, following the date upon which the notice(s) are deposited with the overnight courier service with delivery charges prepaid or charged to sender's account or with the postal service with required postage affixed. If delivery is made by fax, the notice(s) transmitted shall be deemed received on the date the sender receives confirmation from the recipient's equipment that the entire transmission has been received. If delivery is made by e-mail, the notice(s) transmitted shall be deemed received on the date the sender's e-mail is located in the sent e-mail folder of the sender, except as otherwise provided in Paragraph 8(D)(2) below.

- (2) **Special Notices.** Any (i) Time of Essence Notice, (ii) notice of cancellation or termination of the Contract, (iii) bump notice of Seller, (iv) Buyer's notice of removal of sale and transfer of title contingency, or (v) Buyer's notice of preservation of Buyer's transfer of title contingency made under this Contract (each, a "Special Notice") may only be made by a Party or the attorney for such Party and may only be received by the other Party with a copy to such other Party's attorney and to the listing/selling agent of such other Party, if designated on this Contract. Further, if any Special Notice is delivered by e-mail, then a true and complete copy of the e-mailed Special Notice shall also be mailed by first class prepaid mail within one calendar day, excluding Saturdays, Sundays and public holidays, following the date of the e-mail, and the e-mailed Special Notice shall be deemed received on the date the sender's e-mail is located in the sent e-mail folder of the sender, provided the required mailing by first class prepaid mail is completed.

**(E) Entire Contract; Miscellaneous.** This Contract when signed by both Buyer and Seller will be the record of the complete agreement between the Buyer and Seller concerning the purchase and sale of the Property. This Contract may be signed in counterparts. No oral agreements or promises will be binding. Seller's representations in this Contract shall not survive after Closing. If any provision of this Contract is rendered invalid or unenforceable, it shall not affect the validity or enforceability of the remaining provisions. This Contract shall be construed, enforced and interpreted under the laws of the State of New York, without regard to principles of conflicts of laws.

(F) **Electronic Signatures.** The Parties agree and consent that this Contract, and every demand, notice and objection given under this Contract, may be signed and initialed in any manner permitted by New York State law, including the Electronic Signatures and Records Act and applicable regulations.

(G) **Addenda.** The following Addenda are incorporated into and attached to and made a part of this Contract:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Agricultural Districts/Farming Activity Disclosure | <input type="checkbox"/> Sale & Transfer of Title  | <input type="checkbox"/> Wayne County Disclosure Notice |
| <input type="checkbox"/> Contingency Addendum                               | <input type="checkbox"/> Uncapped Natural Gas Well | <input type="checkbox"/> for all Residential Property   |
| <input type="checkbox"/> Electric Availability                              | <input type="checkbox"/> Utility Surcharge         | <input type="checkbox"/> Well and Septic System         |

☐ Other: \_\_\_\_\_.

9. **OTHER TERMS.** (If blank, this paragraph is not applicable) In the event of a conflict between the provisions of this paragraph and the provisions of any other paragraph of this Contract, the provisions of this paragraph will control.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. **LIFE OF OFFER.** This offer shall expire on MAY 11, 2022, at 12 P.m.

TOWN OF CANANDAIGUA

DOUG FINCH on behalf of Town  
Board Canandaigua MAY 9, 2022

Buyer DOUG FINCH Date \_\_\_\_\_ Buyer \_\_\_\_\_ Date \_\_\_\_\_  
TOWN MANAGER

☐ **ACCEPTANCE OF OFFER BY SELLER.** Seller accepts the offer of Buyer and agrees to sell on the terms and conditions set forth in the Contract.

☐ **COUNTEROFFER BY SELLER.** Seller agrees to sell the Property in accordance with the terms and conditions of the Contract, except as amended and modified as follows: (attach additional sheets if necessary)

\_\_\_\_\_

*In any conflict of terms and conditions between this counteroffer and the Contract, the terms and conditions of this counteroffer shall prevail.*

This counteroffer shall expire on \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_m.

Seller \_\_\_\_\_ Date \_\_\_\_\_ Seller \_\_\_\_\_ Date \_\_\_\_\_

☐ **ACCEPTANCE OF COUNTEROFFER BY BUYER.** Buyer accepts the offer of Seller and agrees to buy on the terms and conditions set forth in the Contract.

Buyer \_\_\_\_\_ Date \_\_\_\_\_ Buyer \_\_\_\_\_ Date \_\_\_\_\_



---

**ADMINISTRATIVE INFORMATION**

---

Property Address: 4760 SENECA POINT ROAD

MLS# R1403627

ESTATE OF JEAN T. & GEORGE F. HARRIS

**Seller**

PRISCILLA ELGERSMA

**Seller**

Address

City, State, Zip

Telephone No.

Email address

**Seller's Attorney**

Address

City, State, Zip

Telephone No.

Email address

MARGRET ROBERTS / REMAX

**Listing Broker**

NY License No.

Address

City, State, Zip

Phone Fax

Email address

**Listing Agent**

NY License No.

Phone Fax

Cell Public ID#

Email address

TOWN OF CANANDAIGUA

**Buyer**

**Buyer**

5440 ROUTES 5 & 20

Address

CANANDAIGUA, NY 14424

City, State, Zip

585-394-1120

Telephone No.

DFINCH@TOWNOFCANANDAIGUA.ORG

Email address

CHRIS NADLER

**Buyer's Attorney**

9 MIMA CIRCLE

Address

FAIRPORT, NY 14450

City, State, Zip

585-315-4767

Telephone No.

CNADLER@CNADLERLAW.COM

Email address

**Selling Broker**

NY License No.

Address

City, State, Zip

Phone Fax

Email address

**Selling Agent**

NY License No.

Phone Fax

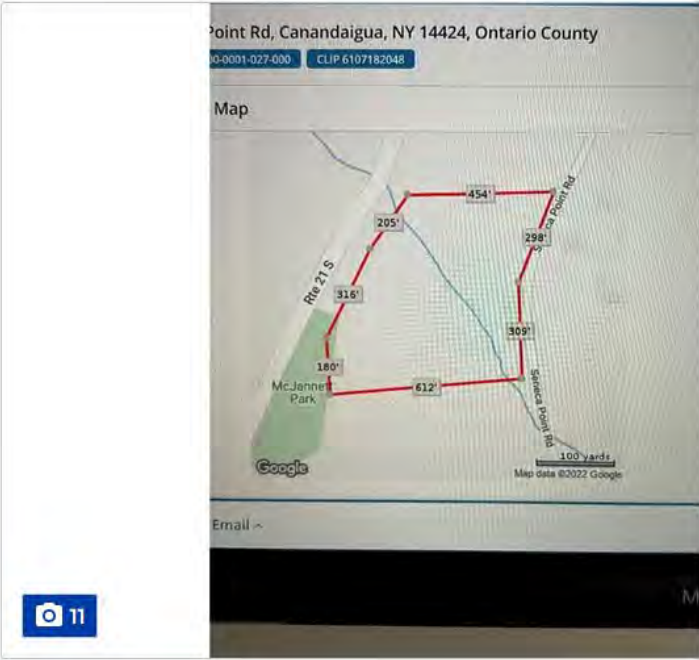
Cell Public ID#

Email address

Seller's Initials

DF  
Buyer's Initials

Home > Canandaigua, NY > 14424 > 4760 SENECA POINT RD



NEWLY LISTED

4760 SENECA POINT RD  
CANANDAIGUA, NY 14424

\$69,900

Listed By Margret E. Roberts, RE/MAX Realty Group







Point Rd, Canandaigua, NY 14424, Ontario County

00-0001-027-000

CLIP 6107182048

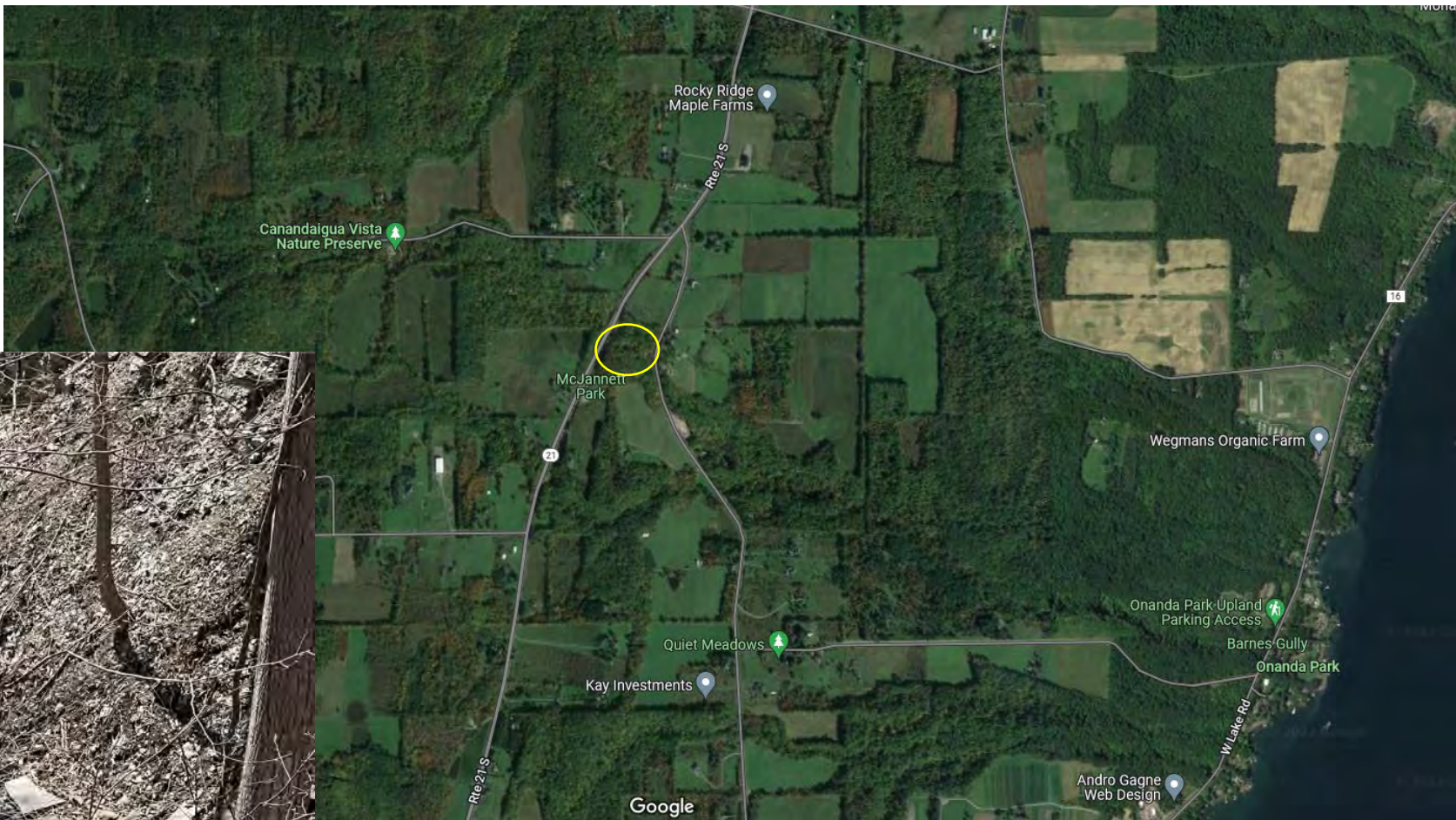
Map



Email ^









# Short Environmental Assessment Form

## Part 1 - Project Information

### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>			
Town of Canandaigua			
Name of Action or Project: Purchase of property by the Town of Canandaigua			
Project Location (describe, and attach a location map): Tax Map #139.00-1-27.000, 4760 Seneca Point Road, Canandaigua NY, 14424			
Brief Description of Proposed Action: The Town of Canandaigua Town Board intends to approve a purchase of vacant land: Tax Map #139.00-1-27.000, 4760 Seneca Point Road, Canandaigua NY, 14424			
Name of Applicant or Sponsor: Town Board, Town of Canandaigua		Telephone: 585-394-1120	
		E-Mail: info@townofcanandaigua.org	
Address: 5440 Rt. 5 & 20 West			
City/PO: Canandaigua		State: NY	Zip Code: 14424
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:		NO <input type="checkbox"/>	YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation services available at or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			



14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, <div style="margin-left: 20px;">             a. Will storm water discharges flow to adjacent properties?               b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?           </div> If Yes, briefly describe:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
<b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>  Applicant/sponsor/name: <u>Town Board, Town of Canandaigua</u> Date: _____  Signature: _____      Title: <u>Town Manager</u>		

Project:

Land acquisition

Date:

May 16, 2022

## *Short Environmental Assessment Form*

### *Part 2 - Impact Assessment*

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: Land acquisition

Date: May 16, 2022

### ***Short Environmental Assessment Form***

#### ***Part 3 Determination of Significance***

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

- ☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- ☒ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Town Board, Town of Canandaigua

Name of Lead Agency

Douglas E. Finch

Date

Town Manager

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

**PRINT FORM**

# ATTACHMENT 9

# **TOWN OF CANANDAIGUA REQUEST FOR PROPOSALS**

## **Traffic Analysis Study**

### **Gateway Canandaigua**

**Released: May 17, 2022**

**Due: July 13, 2022**

#### **Introduction**

The Town of Canandaigua (herein after referred to as 'Canandaigua') requests proposals for professional services for a comprehensive traffic study and analysis associated with current and future traffic conditions in the Town of Canandaigua north of County Road 30, and North Road to Canandaigua Farmington Townline Road. Canandaigua is interested in receiving proposals for the purpose of helping the Town Board of the Town of Canandaigua, and various boards and committees understand the traffic impacts relative to current and future buildout of the Town of Canandaigua.

#### **Purpose**

Adopted by the Town Board of the Town of Canandaigua on March 11, 2019, the Uptown Canandaigua Feasibility Study (available on the Town website) was completed with a focus area of County Road 30/North Road to Emerson Road including traffic impacts relative to the build out of the area including form based code which since time has been adopted. Additionally, completed in November 2021, the State Route 332 & Route 96 Sub-Area study in Farmington and Canandaigua (available on the Town website) included a portion of this specific area for traffic along State Route 332. The request for this engagement is to specifically look at traffic based on current and future buildout of the area as it relates to the west side of State Route 332 along the area of Brickyard Road, and possible access roads adjacent and near Brickyard Road or to-be-constructed roads to connect Brickyard Road to Canandaigua Farmington Townline Road.

#### **Proposals Submission Requirements**

Proposals must be submitted through postal mail or in-person or electronic to:

**Town of Canandaigua  
Attn: Town Clerk  
5440 State Route 5&20 W  
Canandaigua, NY 14424  
[jchrisman@townofcanandaigua.org](mailto:jchrisman@townofcanandaigua.org)**

Proposals **MUST BE RECEIVED** by 4:00 p.m., **July 13, 2022**.

### **Questions Concerning the RFP**

All questions or clarifications concerning this RFP should be submitted by email only to:

Doug Finch, Town Manager of the Town of Canandaigua at [dfinch@townofcanandaigua.org](mailto:dfinch@townofcanandaigua.org).

All questions must be submitted by **4:00 p.m., June 29, 2022**. Response to questions will be available on the Town's website on or before **July 7, 2022**.

### **RFP Schedule of Events**

This schedule of events represents the best estimate of the schedule that will be followed for this RFP. If a component of this schedule, such as the deadline for receipt of proposals, is delayed, the rest of the schedule will be delayed as well. Changes to the RFP schedule will be posted on the Town's website.

**The RFP schedule is as follows:**

- **RFP issued: May 17, 2022**
- **Deadline for questions: June 29, 2022**
- **Proposals due: July 13, 2022 by 4:00 p.m.**
- **Notice of Intent relating to award approximately: August 2022**

### **Scope and Project Purpose**

The purpose of this project is to assist the Town Board of the Town of Canandaigua with determining the needs for access or connector road(s) that might be needed or should at least be considered due to anticipated increases in traffic volume, commuter routes, use of non-signalized State Route 332 cross sections, and other details as might be considered relative to a mix of land uses including residential, industrial, airport, emergency response, school bus facility, and mixed use. The final analysis should include traffic data that includes future build out of the area and should consider alternative transportation options to be explored by the Town Board or various town boards and committees. The Town of Canandaigua Town Board has adopted a complete streets policy.

### **Project Oversight**

The Town Board of the Town of Canandaigua will have ultimate oversight over this project.

### **Timeline**

The timeline of this engagement is estimated to begin in 2022 and should be completed no later than April 2023.

### **Required Reporting**

The Proposer shall provide monthly progress reports to the Town Board of the Town of Canandaigua. Progress reports shall provide a detailed narrative description of the work

that has been completed and shall include an identification of specific objectives that have been accomplished to date.

### **Payment**

Payment requests shall be submitted monthly to the Town Manager and are subject to approval by the majority of the Town Board of the Town of Canandaigua.

### **Termination**

The Agreement may be terminated by the Town Board of the Town of Canandaigua at any time if the Consultant is not completing the deliverables in accordance with the terms of the Agreement and subsequent contract at the discretion of the Town Board.

### **Miscellaneous**

1. The Town Board reserves the right to reject any or all quotes/proposals; to negotiate any elements of a proposal; to conduct interviews at its sole discretion; and to solicit and/or select contractors for the program outside of the scope of this RFP.
2. The Town Board assumes no responsibility or liability for costs incurred by respondents to this Request for Proposals, including any requests for additional information, interviews, or negotiations.
3. Prevailing wage rates may apply.
4. Minority- and Woman-owned Business Enterprises (M/WBE) are encouraged to respond to the RFP, either as prime or subcontractors.

# ATTACHMENT 10





Quote Number: 428202204  
Opportunity Number:  
Sourcewell Contract #: 062320-ALT  
Date: 4/28/2022

Quoted for: Town of Canadaigua  
Quoted by: Matt McHarris  
Phone: / Email: 315-527-4455 / matt.mcharris@altec.com

Sourcewell  
Price

REFERENCE MODEL

AT37-G 4x2, 2018	\$88,827
------------------	----------

(A.) Sourcewell Options On Contract

1		
2		
3		

SOURCEWELL OPTIONS TOTAL: \$88,827

(A.) OPEN MARKET ITEMS (Customer Requested)

1	UNIT		
2	UNIT & HYDRAULIC ACC		
3	BODY		
4	BODY & CHASSIS ACC		
5	ELECTRICAL		
6	FINISHING		
7	CHASSIS	Chassis year to be 2016 in lieu of 2018	-\$11,380
8	OTHER		
OPEN MARKET OPTIONS TOTAL:			-\$11,380

SUB-TOTAL FOR UNIT/BODY/CHASSIS: \$77,447

Delivery to Customer:

TOTAL FOR UNIT/BODY/CHASSIS: \$77,447

(C.) ADDITIONAL ITEMS (items are not included in total above)

1			
2			
3			
4			

\*\*Pricing valid for 45 days and may be subject to availability at time of order\*\*

**NOTES**

\*\* Denotes FET fees were paid when unit was new. Global is not FET exempt.

All items listed subject to availability, quote provided at time of request detailing options

Delivery is \$2.00 / mile

Alternate year models may be available in addition to the ones shown here, they will be discounted / priced appropriately to reflect

Chassis model can be any standard chassis (Ford, Dodge, International, Freightliner, Peterbilt, etc.)

**PAINT COLOR:** White to match chassis, unless otherwise specified

**WARRANTY:** Standard Altec Warranty for Aerials and Derricks - One (1) year parts warranty One (1) year labor warranty Ninety

**TO ORDER:** To order, please contact the Altec Account Manager listed above.

**CHASSIS:** Per Altec Commercial Standard

**DELIVERY:** \$2.20 per mile added for delivery to customer location

**TERMS:** Net 10 days

**BEST VALUE:** Altec boasts the following "Best Value" features: Altec ISO Grip Controls for Extra Protection, Only Lifetime



Quote Number: 428202201  
Opportunity Number:  
Sourcewell Contract #: 062320-ALT  
Date: 4/28/2022

Quoted for: Town of Canadaigua  
Quoted by: Matt McHarris  
Phone: / Email: 315-527-4455 / matt.mcharris@altec.com

REFERENCE MODEL	Sourcewell Price
AT37-G 4x2, 2018	\$88,827

(A.) Sourcewell Options On Contract

1		
2		
3		

SOURCEWELL OPTIONS TOTAL: \$88,827

(A.) OPEN MARKET ITEMS (Customer Requested)

1	UNIT	Unit to be Altec AT40G in lieu of Altec AT37G	\$12,477
2	UNIT & HYDRAULIC ACC		
3	BODY		
4	BODY & CHASSIS ACC		
5	ELECTRICAL		
6	FINISHING		
7	CHASSIS	Chassis year to be 2016 in lieu of 2018	-\$24,961
8	OTHER		
OPEN MARKET OPTIONS TOTAL:			-\$12,484

SUB-TOTAL FOR UNIT/BODY/CHASSIS: \$76,343

Delivery to Customer:

TOTAL FOR UNIT/BODY/CHASSIS: \$76,343

(C.) ADDITIONAL ITEMS (items are not included in total above)

1		
2		
3		
4		

\*\*Pricing valid for 45 days and may be subject to availability at time of order\*\*

**NOTES**

\*\* Denotes FET fees were paid when unit was new. Global is not FET exempt.

All items listed subject to availability, quote provided at time of request detailing options

Delivery is \$2.00 / mile

Alternate year models may be available in addition to the ones shown here, they will be discounted / priced appropriately to reflect

Chassis model can be any standard chassis (Ford, Dodge, International, Freightliner, Peterbilt, etc.)

**PAINT COLOR:** White to match chassis, unless otherwise specified

**WARRANTY:** Standard Altec Warranty for Aerials and Derricks - One (1) year parts warranty One (1) year labor warranty Ninety

**TO ORDER:** To order, please contact the Altec Account Manager listed above.

**CHASSIS:** Per Altec Commercial Standard

**DELIVERY:** \$2.20 per mile added for delivery to customer location

**TERMS:** Net 10 days

**BEST VALUE:** Altec boasts the following "Best Value" features: Altec ISO Grip Controls for Extra Protection, Only Lifetime

# ATTACHMENT 11



# Ontario County Public Works

William C. Wright, P.E.  
Commissioner of  
Public Works  
Office: (585) 396-4000

2962 County Road 48  
Canandaigua, New York 14424-9553  
www.co.ontario.ny.us  
email: dpw@co.ontario.ny.us

Timothy G. McElligott, P.E.  
Deputy Commissioner  
of Public Works  
Facsimile: (585) 396-4283

---

HIGHWAYS ~ ENGINEERING ~ WASTEWATER SYSTEMS & SEWERS ~ BUILDINGS & GROUNDS ~ PARKS ~ PUBLIC WORKS FINANCE

---

To: All Ontario County Municipalities

Re: 2008 Vactor 2100 Mounted on Sterling Chassis

The Canandaigua Lake Consolidated County Sewer District has purchased a new Vactor truck. We anticipate taking delivery within the next few months and will be selling our 2008 Vactor 2100 flush and vac truck.

We have received an expression of interest from one municipality, and therefore would like to determine if there are any other municipalities within Ontario County that have interest in this unit:

2008 Vactor 2100 serial # 08-01V-10912 has 384.5 pump hours. The 2008 Sterling Chassis Vin # 2FZHATDC77AY46293 has 1948.3 hours.

Please respond to this email if you have any expression of interest in the purchase of this vehicle and equipment by Thursday May 12, 2022. If we have more than one (1) interested municipality, we will review with our committee on soliciting a formal bid or listing through Auctions International. The current value based on current market pricing on used equipment is between \$95,000.00 – \$110,000.00

Should you have any questions, or would like to view the unit, please contact me directly at (585) 396-4990

Respectfully,

ONTARIO COUNTY DEPARTMENT OF PUBLIC WORKS

A handwritten signature in blue ink that reads "Steven P. May".

Steven P. May  
Supervisor, Bureau of Wastewater Management

# ATTACHMENT 12

# CITY OF CANANDAIGUA

# BID TABULATION

2022 Water and Sewer Parts Bid  
With the Town of Canandaigua

Bid Opening: Tuesday, April 19, 2022 at 10:00 a.m.

<u>BIDDER</u>	<u>Bid Amount</u>
Blair Supply 785 Beahan Road Rochester, NY 14624 585-436-9624 <a href="mailto:wtrwrks@frontiernet.net">wtrwrks@frontiernet.net</a> <a href="mailto:dph@blairsupplyusa.com">dph@blairsupplyusa.com</a>	Non-Collusive-yes No exceptions w-note regarding lead times City- \$39162.94 (complete bid- all parts requested) Town- \$91001.10 (complete bid- all parts requested)
FW Webb Company Marge Wilson 795 Beahan Road Rochester, NY 14624 585-328-8270 585-370-5110- cell <a href="mailto:Marge.wilson@fwwebb.com">Marge.wilson@fwwebb.com</a>	No Bid per email
T Mina Samuel Hall 609 Buffalo Road Rochester, NY 14611 585-235-6990 585-953-8205- cell <a href="mailto:Sam.hall@tmina.com">Sam.hall@tmina.com</a>	No bid
Core and Main Peter Kaskela 1220 Brighton Henrietta Townline Road Rochester, NY 585-424-5800 <a href="mailto:Peter.kaskela@coreandmain.com">Peter.kaskela@coreandmain.com</a> <a href="mailto:Chris.dowd@coreandmain.com">Chris.dowd@coreandmain.com</a>	Non-collusive- yes No exceptions w/note regarding brand of parts quoted City- \$37995.72 (complete water/hydrant bid- no bid on sewer parts) Town- \$95,145.00 (complete bid- all parts requested)

<p> <b>Lane Enterprises Inc</b>  <b>Joan Hendrickson</b>  <b>16 May Street</b>  <b>Bath, NY 14810</b>  <b>585-993-6682</b>  <u><a href="mailto:jhendrickson@lane-enterprises.com">jhendrickson@lane-enterprises.com</a></u> </p>	<p><b>No Bid per email</b></p>
<p> <b>EJ USA</b>  <b>301C Spring Street</b>  <b>East Jordan, MI 49727</b>  <b>Rachel Johnson</b>  <b>231-536-4544</b> </p>	<p> <b>Non-collusive- yes</b>  <b>No exceptions</b>  <b>City- \$15,543.76</b>  <b>(partial bid- hydrants</b>  <b>and risers only)</b>  <b>Town- \$0</b>  <b>(No bid)</b> </p>
<p> <b>Ferguson Waterworks</b>  <b>6040 Drott Drive</b>  <b>East Syracuse, NY 13057</b>  <b>315-243-4787</b>  <b>Cory Rogers</b>  <u><a href="mailto:Cory.rogers@ferguson.com">Cory.rogers@ferguson.com</a></u> </p>	<p><b>No bid per email</b></p>

# QUOTE TABLE

Blair Supply					Core and Main			EJ USA			
Estimated Quantity			Unit Quote Price (Numbers)	Amount of	Our Calculation	Unit Quote Price (Numbers)	Amount of	Our Calculation	Unit Quote Price (Numbers)	Amount of	
	Unit	Item		Quote			Quote			Quote	
12	Each	Mueller Super Centurion 250 Fire Hydrant three bib 5.5 foot bury red	3311.61		39739.32	3351.00		40212.00			
24	Each	HyMax 2 couplings 8" (860.94.0217-16)	276.19		6628.56	294.00		7056.00			
12	Each	HyMax 2 couplings 12" (860.94.0334-16)	501.70		6020.40	534.00		6408.00			
8	Each	Mueller Gate Valve 8" A2362 mj x mj	1438.86		11510.88	1449.00		11592.00			
6	Each	Mueller Gate Valve 12" A2362 mj x mj	2838.79		17032.74	2859.00		17154.00			
30	Each	Valve Box- Screw Type	274.10		8223.00	300.00		9000.00			
2	Buckets- 85 bolts/bucket	Blue bolts- ½ x 4-1/2 t bolts with nuts	5.17	878.90	10.34	10.95	1861.50	21.90			
2	Buckets- 85 bolts/bucket	Blue bolts ½ X 4 ½ bolts with nuts	5.69	967.30	11.38	10.95	1861.50	21.90			
		TOTAL GROSS OR SUM QUOTED		91,001.10	89176.62		95145.00	91465.80	No Bid		\$0

\* It appears that they quoted per bolt/not per bucket, but extended the price to include 2 full buckets at 85 bolts per bucket



# ATTACHMENT 13

# **ANNUAL DRINKING WATER QUALITY REPORT FOR 2021 BRISTOL-CANANDAIGUA WATER DISTRICTS**

**PWS ID Numbers NY 3430008 and NY3430041**

## **Introduction**

We are pleased to present to you this year's Annual Water Quality Report. This report is designed to inform you about the quality water and services we deliver to you every day. The purpose of this report is to provide information about the quality of water that we provide to you. Our constant goal is to provide you with a safe and dependable supply of drinking water. We want you to understand the efforts we make to continually improve the water treatment process and protect our water resources. Last year, in the Towns of Bristol and Canandaigua your tap water met all State drinking water health standards. We are committed to ensuring the quality of your water. If you have any questions about this report or concerning your water utility, please contact either:

<b>Town of Bristol:</b>	<b>James Fletcher, Water Superintendent</b>	<b>(585) 394-3300</b>
<b>Town of Canandaigua:</b>	<b>James Fletcher, Water Superintendent</b>	<b>(585) 394-3300</b>
<b>New York State Department of Health</b>	<b>Geneva District Office</b>	<b>(315) 789-3030</b>

We want our valued customers to be informed about their water utility. If you want to learn more, please attend any of our regularly scheduled Town Board Meetings. The meetings are held:

<b>Town of Bristol:</b>	<b>The second Monday of each month at 7:30 p.m. at the Bristol Town Hall located at 6740 County Road 32, Canandaigua, New York.</b>
<b>Town of Canandaigua:</b>	<b>The third Monday of each month at 6:00 p.m. at the Canandaigua Town Hall located at 5440 Route 5 &amp; 20 West, Canandaigua, New York.</b>

## **Where Does Our Water Come From?**

Our water source is surface water source, Canandaigua Lake. The Canandaigua Town Consolidated Water Districts is supplied from City of Canandaigua. The City of Canandaigua operates a Water Filtration Plant located on West Lake Road in the Town of Canandaigua. After filtration, carbon can also be added for taste and odor control. The water is disinfected by injection of liquid chlorine, sodium hydroxide is added for pH control to reduce corrosion in the distribution system and then fluoride is added before being pumped to the distribution system. The treated water enters the Town of Canandaigua Water Districts through meter pits located at the City of Canandaigua municipal line or at the connection point with the City of Canandaigua's transmission main. The Town of Canandaigua Consolidated Water District supplies treated water from the City of Canandaigua to the Town of East Bloomfield through a meter pit located at the Canandaigua-East Bloomfield town line. Also, the Town of Canandaigua Consolidated Water District supplies treated water from the City of Canandaigua to the Bristol Water District Extension #1 through a pump station located on Goodale Road in the Hamlet of Cheshire. The Town of Canandaigua also provides water to the Towns of Farmington, Hopewell, and Gorham.

New York State Department of Health has completed a source water assessment for Canandaigua Lake with the following results:

This assessment found a moderate susceptibility to contamination for this source of drinking water. The number of agricultural lands in the assessment area results in elevated potential for protozoa, phosphorus, DBP precursors, and pesticides contamination. While there are some facilities present, permitted discharges do not likely represent an important threat to source water quality based on their density in the assessment area. However, it appears that the total amount of wastewater discharged to surface water in this assessment area is high enough to further raise the potential for contamination (particularly for protozoa). There is also noteworthy contamination susceptibility associated with other discrete contaminant sources, and these facility types include: IHWS, CBS, landfills, mines, RCRA, and TRI.

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs,

springs and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or human activity.

Contaminants that may be present in source water include:

- > **Microbial contaminants**
- > **Inorganic contaminants**
- > **Pesticides and herbicides**
- > **Organic chemical contaminants**
- > **Radioactive contaminants**

## Facts and Figures

- The **Town of Canandaigua Water District** purchases its water separately from the City of Canandaigua and serves approximately 7,280 residents through 2,734 service connections. The total water purchased in 2021 was 249,000,000 gallons. The daily average to the Distribution System was 640,000 gallons per day. The single highest day was 841,000 gallons. The amount of water sold to customers was 233,503,000 gallons. Approximately 2,200,000 gallons of water was used to fill two new water storage tanks that each hold 1.1 million gallons of water. installing of new water main, 14,000,000 gallons of water was used to flush watermains, fire hydrants, fight fires, sale of bulk water etc. In 2021, water customers were charged a minimum quarterly bill of \$26.10 for a ¾ inch water meter, for the first 6,000 gallons of water usage. Any usage in addition to that was \$ 4.35 per thousand gallons of water used.

The **Town of Bristol Water District** purchases its water from the Town of Canandaigua and serves approximately 203 people through 63 service connections. The total water purchased in 2021 was 4,953,000 gallons. The daily average to the Distribution System was 13,567 gallons per day. The single highest day was 44,000 gallons. The amount of water sold to customers was 4,867,000 gallons. Approximately 86,000 was used to flush water mains due to stage two disinfection byproducts levels that exceeded the limits of the EPA, flush fire hydrants, and fight fires. In 2021, water customers were charged a minimum quarterly bill of \$28.56 for the first 6,000 gallons of water for a ¾ inch water meter. Any usage in addition to that was \$ 4.76 per thousand gallons of water used.

## Information on Fluoride Addition

Our system is one of the many drinking water systems in New York State that provides drinking water with a controlled, low level of fluoride for consumer dental health protection. Fluoride is added to your drinking water by the City of Canandaigua before it is delivered to the Canandaigua Consolidated and Bristol water systems. According to the United States Centers for Disease Control, fluoride is very effective in preventing cavities when present in drinking water at an optimal range from 0.8 to 1.2 mg/l (parts per million). To ensure that the fluoride supplement in your water provides optimal dental protection, the State Department of Health requires that the City of Canandaigua monitor fluoride levels daily. During 2021 monitoring showed fluoride levels in your water were in the optimal range 100% of the time. None of the monitoring results showed fluoride at levels greater than the 2.2 mg/l MCL for fluoride.

## Are There Contaminants In Our Drinking Water?

To ensure that tap water is safe to drink, we routinely test your drinking water. The New York State Department of Health and the Environmental Protection Agency prescribe regulations which limit the amount of certain contaminants in water provided by public water systems. These contaminants include: total coliform, turbidity, inorganic compounds, nitrate, nitrite, lead and copper, volatile organic compounds, total trihalomethanes, and synthetic organic compounds. The State Health Department's and the FDA's regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

In accordance with State regulations, the **City of Canandaigua** routinely monitors your drinking water for numerous contaminants. They test your drinking water for coliform bacteria, turbidity, inorganic contaminants, lead and copper, nitrate, volatile organic contaminants, total trihalomethanes, and synthetic organic contaminants. The table presented below depicts which contaminants were detected in your drinking water. The State allows us to monitor for certain contaminants less than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. Therefore, some of the data, though representative of the water quality, is more than one year old. Test results were all negative except for those indicated on the following table.

The **Canandaigua Consolidated Water District** tested the water for coliform bacteria seven samples once per month, and **the Bristol Water District Extension Number 1** tested the water for coliform bacteria one sample per month in each district.

The table presented below depicts which compounds were detected in your drinking water.

It should be noted that all drinking water, including bottled drinking water, may be reasonably expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the **EPA's Safe Drinking Water Hotline (800-426-4791)**.

<b>TEST RESULTS</b>							
<b>Substance (Units)</b>	<b>Violation Y/N</b>	<b>Date of Sample</b>	<b>Level Detected</b>	<b>Range Low - High</b>	<b>MCLG</b>	<b>MCL</b>	<b>Likely Source of Contamination</b>
<b>Microbiological Contaminants</b>							
<b>Total Coliform Bacteria</b>	No	Each Month	LT 1	N/A	0	>5% positive	Naturally present in the environment
<b>Town of Bristol No Cdga Consolidated no</b>							
<b>Turbidity** (NTU) Individual</b>	No	2021	0.17	0.01 - 0.25	N/A	TT=<0.3	Soil runoff
<b>Turbidity** (NTU) Combined</b>	No	2021	0.03	0.01 - 0.50	N/A	TT=<0.3	Soil runoff
<b>Radiological Gross Alpha (pCi/l)</b>	No	12/2013	0.0	N/A	0	15	Erosion of natural deposits
<b>Radium 226 and 228 (pCi/L)</b>	No	02/2013	0.04	0.4	0	5	Erosion of natural deposits
<b>Inorganic Contaminants</b>							
<b>Lead (ppb)</b>	No	06/2020	1.8	ND to 6.1	N/A	AL=15	Corrosion of household plumbing systems; erosion of natural deposits
<b>Cdga Consolidated 4</b>							
<b>Copper (ppm)</b>	No	06/2020	0.028	0.0011-0.44	N/A	AL=1.3	Corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives
<b>Cdga Consolidated</b>							
<b>Fluoride (ppm)</b>	No	2021	0.79	0.7-1.2ppm	N/A	2.2	Erosion of natural deposits; water additive which promotes strong teeth; discharge from fertilizer and aluminum factories
<b>Barium (ppm)</b>	No	02/2021	0.024	N/A	2	2	Erosion of natural deposits; discharge from refineries and factories; runoff from landfills; runoff from Crop land

Nickel (ppb)	No	02/2021	1.4	N/A	100	100	Erosion of natural deposits; discharge from steel factories additive, fertilizer factories Runoff from fertilizer use, septic tank effluent, erosion of natural deposits Erosion of natural deposits, stainless steel manufacturing
Nitrate (ppm)	No	02/2021	0.33	N/A	10	10	
Chromium (ppb)	No	02/2021	1.4	N/A	100	100	

Volatile Organic Contaminants							
TTHM (ppb) [Total trihalomethanes]							By-product of drinking water chlorination
Stage 2: Canandaigua Consolidated							
Cooley site	NO	2021	58 AVG.	41-85		80	
Onanda Site	No	2021	71 AVG.	41-85		80	
Town of Bristol	Yes	2021	82	41-85		80	

Total Halo acetic Acids (ppb)							Discharge from metals, plastic or fertilizer plant
Stage 2:							
Canandaigua Consolidated							
Cooley Site	No	2021	22.0 avg.	25-50	N/A	60	
Onanda Site	No	2021	29.75 avg.	25-50	N/A	60	
Town of Bristol	No	2021	34.5 avg	25-50	N/A	60	

## Notes:

\*\* Turbidity is a measure of the cloudiness of the water. Canandaigua City monitors it because it is a good indicator of the effectiveness of our filtration system.

> 0 site(s) out of 30 above the Action Level for Copper.

> 0 site(s) out of 30 above the Action Level for Lead.

## Definitions:

**Non-Detects (ND)** - laboratory analysis indicates that the constituent is not present.

**Action Level** - the concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

**Treatment Technique (TT)** - A treatment technique is a required process intended to reduce the level of a contaminant in drinking water.

**Maximum Contaminant Level** - The "Maximum Allowed" (MCL) is the highest level of a contaminant that is allowed in drinking water. MCL's are set as close to the MCLG's as feasible using the best available treatment technology.

**Maximum Contaminant Level Goal** - The "Goal" (MCLG) is the level of a contaminant in drinking water below which there is no known or expected risk to health. MCLG's allow for a margin of safety.

**Maximum Residual Disinfectant Level (MRDL)** - The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

**Maximum Residual Disinfectant Level Goal (MRDLG)** - The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLG's do not reflect the benefits of the use of disinfectants to control microbial contamination.

**Parts per million (ppm) or Milligrams per liter (mg/l)** - one part per million corresponds to one minute in two years or a single penny in \$10,000.

**Parts per billion (ppb) or Micrograms per liter** - one part per billion corresponds to one minute in 2,000 years, or a single penny in \$10,000,000.

**Nephelometric Turbidity Unit (NTU)** - nephelometric turbidity unit is a measure of the clarity of water. Turbidity in excess of 5 NTU is just noticeable to the average person.

**Picocuries per liter (pCi/l)** - A measure of radioactivity in water.

**Locational Running Annual Average (LRAA)** – average of samples at a location for year on a rolling basis

MCL's are set at very stringent levels. To understand the possible health effects described for many regulated constituents, a person would have to drink 2 liters of water every day at the MCL level for a lifetime to have a one-in-a-million chance of having the described health effect.

## What Does This Information Mean?

As you can see by the table, our system had no violations. We're proud that your drinking water meets or exceeds all Federal and State requirements. We have learned through our monitoring and testing that some constituents have been detected. The EPA has determined that your water IS SAFE at these levels.

## Microbiological Contaminants:

- (1) **Total Coliform** - Coliforms are bacteria that are naturally present in the environment and are used as an indicator that other; potentially-harmful, bacteria may be present. Coliforms were found in more samples than allowed and this was a warning of potential problems.
- (3) **Turbidity** - Turbidity has no health effects. However, turbidity can interfere with disinfection and provide a medium for microbial growth. Turbidity may indicate the presence of disease-causing organisms. These organisms include bacteria, viruses, and parasites that can cause symptoms such as nausea, cramps, diarrhea, and associated headaches.

## **Inorganic Contaminants:**

(17) **Lead** - As you can see by the table, our system had no violations.

Infants and young children are typically more vulnerable to lead in drinking water than the general population. It is possible that lead levels at your home may be higher than at other homes in the community as a result of materials used in your home's plumbing. If you are concerned about elevated lead levels in your home's water, you may wish to have your water tested and flush your tap for 30 seconds to 2 minutes before using tap water. Additional information is available from the Safe Drinking Water Hotline (1-800-426-4791).

## **Do I Need to Take Special Precautions?**

Some people may be more vulnerable to disease causing microorganisms or pathogens in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice from their health care provider about their drinking water. EPA/CDC guidelines on appropriate means to lessen the risk of infection by Cryptosporidium, Giardia and other microbial pathogens are available from the Safe Drinking Water Hotline (800-426-4791).

## **Why Save Water and How to Avoid Wasting It?**

Although our system has an adequate amount of water to meet present and future demands, there are a number of reasons why it is important to conserve water:

- ☐ saving water saves energy and some of the costs associated with both of these necessities of life;
- ☐ saving water reduces the cost of energy required to pump water and the need to construct costly new wells, pumping systems and water towers; and
- ☐ saving water lessens the strain on the water system during a dry spell or drought, helping to avoid severe water use restrictions so that essential fire fighting needs are met.

You can play a role in conserving water by becoming conscious of the amount of water your household is using, and by looking for ways to use less whenever you can. It is not hard to conserve water. Conservation tips include:

- ☐ Automatic dishwashers use 15 gallons for every cycle, regardless of how many dishes are loaded. So get a run for your money and load it to capacity.
- ☐ Turn off the tap when brushing your teeth.
- ☐ Check every faucet in your home for leaks. Just a slow drip can waste 15 to 20 gallons a day. Fix it up and you can save almost 6,000 gallons per year.
- ☐ Check your toilets for leaks by putting a few drops of food coloring in the tank, watch for a few minutes to see if the color shows up in the bowl. It is not uncommon to lose up to 100 gallons a day from one of these otherwise invisible toilet leaks. Fix it and you save more than 30,000 gallons a year.
- ☐ Use your water meter to detect hidden leaks. Simply turn off all taps and water using appliances, and then check the meter after 15 minutes. If it moved, you have a leak.

## **System Improvements**

Replaced 50-year-old fire hydrants. Put two 1.1-million-gallon water tanks in service.

**Monitoring Violations:**

The Town of Bristol water district had two violations for 2021. The two violations were for exceeding the MCL of stage two disinfection by product. The Town of Canandaigua Water Superintendent informed the Town of Bristol water district residents by a letter both times and informed the Town Supervisor.

**Closing**

Thank you for allowing us to continue to provide your family with quality drinking water this year. We ask that all our customers help us protect our water sources, which are the heart of our community. Please call our office if you have questions.

- > Town of Canandaigua, Water Superintendent Jim Fletcher (585) 394-3300
- > Town of Bristol, Water Superintendent Jim Fletcher (585) 394-3300
- > New York State Department of Health (315) 789-3030

**This Report Covers Public Water Supply ID Numbers:**

Town of Bristol:	Bristol Water District Extension Number 1:	3430041
Town of Canandaigua:	Canandaigua Consolidated Water District:	3430008



# ATTACHMENT 14

## Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village  
(Select one;)

of Canandaigua

4/29/2022

Local Law No. \_\_\_\_\_ of the year 20 22

A local law Amending Chapter 44, by Adding Section 11, Use of Videoconferencing  
(Insert Title)

**DRAFT**

Be it enacted by the Town Board \_\_\_\_\_ of the  
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village  
(Select one;)

of Canandaigua \_\_\_\_\_ as follows:

See Attachment A

(If additional space is needed, attach pages the same size as this sheet, and number each.)

**DRAFT**

4/29/2022

TOWN OF CANANDAIGUA

LOCAL LAW # \_\_\_\_ OF 2022

*Attachment A*

---

EXHIBIT A

SECTION ONE. Purpose. The purpose of this Local Law is to authorize the use of videoconferencing by public bodies of the Town of Canandaigua, in accordance with New York State Public Officers Law §103-a, Videoconferencing by Public Letters.

SECTION TWO. Authorization for the Use of Videoconferencing. The Town Board hereby authorizes the use of videoconferencing for all public bodies in the Town of Canandaigua, including itself and its committees and subcommittees, and all boards of the Town of Canandaigua, subject to the written procedures attached to this local law.

SECTION THREE. Adoption of Written Procedures Governing the Use of Videoconferencing. Simultaneously with the adoption of this local law the Town Board will adopt the Written Procedures Governing the Use of Videoconferencing for the Town of Canandaigua set forth in the written procedures that are attached to this local law.

SECTION FOUR. Severability. If any portion of this Local Law shall be deemed by a court of competent jurisdiction to be invalid, illegal, or unenforceable, the remainder of this Local Law shall remain in full force and effect to the extent practicable.

SECTION FIVE. Effective Date. This Local Law shall be effective immediately upon its filing with the New York State Secretary of State.

**DRAFT**

## WRITTEN PROCEDURES GOVERNING THE USE OF VIDEOCONFERENCING FOR THE TOWN OF CANANDAIGUA

---

These Procedures shall govern the use of videoconferencing for all public bodies of the Town of Canandaigua, including but not limited to the Town Board of the Town of Canandaigua, the Planning Board of the Town of Canandaigua, the Zoning Board of Appeals of the Town of Canandaigua, the Environmental Conservation Board of the Town of Canandaigua, the Board of Assessment Review of the Town of Canandaigua, and all committees and subcommittees established therein (each being hereafter referred to as a "Public Body"):

1. A minimum number of members of the Public Body must be present to fulfill any quorum requirements to which said Public Body is subject in the same physical location or locations where the public can attend.
2. These procedures shall be conspicuously posted on the Town's website and on the webpage of each Public Body, if any, employing videoconferencing.
3. Members of a Public Body must be physically present at the meeting unless such member is unable to be physically present at such meeting location due to extraordinary circumstances, including disability, illness, caregiving responsibilities, or any other significant or unexpected factor or event which precludes the member's physical attendance at such meeting.
4. Except in the case of executive sessions, each Public Body shall ensure that members of the Public Body can be heard, seen and identified while the meeting is being conducted.
5. The minutes of any meetings involving videoconferencing shall include which, if any, member participated remotely.
6. If videoconferencing is used to conduct a meeting, the public notice for the meeting shall inform the public that videoconferencing will be used, where the public can view and/or participate in such meeting, where required documents and records will be posted or available and identify the physical location for the meeting where the public can attend.
7. The Public Body shall provide that each meeting conducted using videoconferencing shall be recorded and such recordings posted or linked on the public website of the Town or the Public Body within five business days and shall remain so available for a minimum of five years thereafter.
8. A transcript of recordings will be provided upon request, subject to availability.

9. If videoconferencing is used to conduct a meeting, the Public Body shall provide the opportunity for members of the public to view such meeting via video, and to participate in proceedings via videoconference in real time where public comment or participation is authorized and shall ensure that videoconferencing authorizes the same public participation or testimony as in person participation or testimony.
10. The Town of Canandaigua will continue to maintain its official website.
11. The in person participation requirements set forth above shall not apply during a state disaster emergency declared by the governor pursuant to section twenty-eight of the executive law, or a local state of emergency proclaimed by the chief executive of a county, city, village or town pursuant to section twenty-four of the executive law, if the board determines that the circumstances necessitating the emergency declaration would affect or impair the ability of the Public Body to hold an in person meeting.
12. Open meetings of any Public Body that are broadcast or that use videoconferencing shall utilize technology to permit access by members of the public with disabilities consistent with the 1990 Americans with Disabilities Act (ADA), as amended, and corresponding guidelines.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

**DRAFT**

**1. (Final adoption by local legislative body only.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20<sup>22</sup> of the (County)(City)(Town)(Village) of Canandaigua was duly passed by the Town Board on \_\_\_\_\_ 20<sup>22</sup>, in accordance with the applicable provisions of law.  
(Name of Legislative Body)

**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer\*.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ and was deemed duly adopted on \_\_\_\_\_ 20<sup>22</sup>, in accordance with the applicable provisions of law.  
(Name of Legislative Body)  
(Elective Chief Executive Officer\*)

**3. (Final adoption by referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_.  
(Name of Legislative Body)  
(Elective Chief Executive Officer\*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.  
(Name of Legislative Body)  
(Elective Chief Executive Officer\*)

\* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

**5. (City local law concerning Charter revision proposed by petition.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the City of \_\_\_\_\_ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on \_\_\_\_\_ 20\_\_\_\_, became operative.

**6. (County local law concerning adoption of Charter.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the County of \_\_\_\_\_ State of New York, having been submitted to the electors at the General Election of November \_\_\_\_\_ 20\_\_\_\_, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

**(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)**

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph \_\_\_\_\_ above.

Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

(Seal)

Date: \_\_\_\_\_

# Short Environmental Assessment Form

## Part 1 - Project Information

### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>			
Town of Canandaigua			
Name of Action or Project: Local Law on Videoconferencing			
Project Location (describe, and attach a location map): Town of Canandaigua			
Brief Description of Proposed Action: The Canandaigua Town Board is considering the adoption of a local law that would create a chapter in the town code regulating videoconferencing in public meetings.			
Name of Applicant or Sponsor: Town of Canandaigua Town Board		Telephone: 585-394-1120	
		E-Mail: info@townofcanandaigua.org	
Address: 5440 Rt. 5 & 20 West			
City/PO: Canandaigua		State: NY	Zip Code: 14424
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:		NO <input type="checkbox"/>	YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			



5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation services available at or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, <div style="margin-left: 20px;">           a. Will storm water discharges flow to adjacent properties?             b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?         </div> If Yes, briefly describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b></p> <p>Applicant/sponsor/name: <u>Town Board, Town of Canandaigua</u> Date: _____</p> <p>Signature: _____ Title: <u>Town Manager</u></p>		

Project:

LL videoconferencing

Date:

May 16 2022

## *Short Environmental Assessment Form*

### *Part 2 - Impact Assessment*

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

### ***Short Environmental Assessment Form***

#### ***Part 3 Determination of Significance***

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

- ☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- ☒ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Town of Canandaigua Town Board

\_\_\_\_\_  
Name of Lead Agency  
Douglas E. Finch

\_\_\_\_\_  
Date  
Town Manager

\_\_\_\_\_  
Print or Type Name of Responsible Officer in Lead Agency

\_\_\_\_\_  
Title of Responsible Officer

\_\_\_\_\_  
Signature of Responsible Officer in Lead Agency

\_\_\_\_\_  
Signature of Preparer (if different from Responsible Officer)

# ATTACHMENT 15

## Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated. Do not use italics or underlining to indicate new matter.

**DRAFT**

☐ County ☐ City ☒ Town ☐ Village  
(Select one:)

of Canandaigua

4/8/2022

Local Law No. \_\_\_\_\_ of the year 20 22

A local law Creation of Chapter 45 Cemeteries and Monuments  
(Insert Title)

Be it enacted by the Town Board \_\_\_\_\_ of the  
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village  
(Select one:)

of Canandaigua \_\_\_\_\_ as follows:

See Attachment A

(If additional space is needed, attach pages the same size as this sheet, and number each.)

# Chapter 45

## Cemeteries and Monuments

**DRAFT**

### Article I

#### Cemetery Committee

##### § 45-1 **Committee established.**

By Resolution No \_\_ dated \_\_\_\_\_, 2022, the Canandaigua Town Board thereby established a committee to be named the “Town of Canandaigua Cemetery Committee” to serve the Town of Canandaigua.

##### § 45-2 **Intent and purpose.**

- A. There is hereby established a Town of Canandaigua Cemetery Committee (hereinafter referred to as the “Cemetery Committee”) the purpose of which is created in an effort to govern, preserve, ensure maintenance, interpret and educate about historic cemeteries, active and inactive, in the Town of Canandaigua.
- B. The Cemetery Committee was created:
  - (1) To govern the activities and functions of all aspects of the operation and maintenance of the cemeteries under the responsibility of the Town of Canandaigua as required by NYS Town Law Article 17
  - (2) To interpret and honor the history of the Town of Canandaigua with a goal of preserving our burial grounds.
  - (3) To research and document the cemeteries in the Town of Canandaigua.
  - (4) To increase public awareness of the value of historic and cultural preservation by developing and participating in education programs as approved by the Town Board.

##### § 45-3 **Powers and duties.**

- A. The general function of the Cemetery Committee shall be to oversee the operation, preservation, and maintenance of the cemeteries under the responsibility of the Town of Canandaigua within the parameters of the annual budgetary appropriation provided by the Town Board.
- B. The Cemetery Committee shall review the operations of the cemeteries and make recommendations to the Town Board on any matter related to the cemeteries, reserving for the Town Board all decisions relating to the expenditure of moneys outside the parameters of the annually established cemetery budget.
- C. It shall be the duty of the Cemetery Committee to advise, assist and support the Town

**DRAFT**

Historian, Town Board, Planning Board, Zoning Board or any Town committee or team, in matters pertaining to the Town of Canandaigua's cemeteries, active and inactive.

- D. The Cemetery Committee shall identify and assist in securing grants that contribute to the preservation and use of historic burial grounds in the Town of Canandaigua.
- E. It shall be the duty of the Cemetery Committee to contribute knowledge for educational materials as approved by the Town Board, that promise an understanding and appreciation of preserving our historic cemeteries, including, but not limited to, walking tours, brochures, lectures, exhibits and other appropriate methods of knowledge.

**§ 45-4 Appointment; terms of office.**

Members of the Cemetery Committee shall be appointed by the Town Board. Said Cemetery Committee shall consist of five members, at least three of whom reside in the Town of Canandaigua and have an interest in and knowledge of local history and historic preservation, and no more than two of whom have an affiliation and/or special interest in the Canandaigua community and have specialized education and/or knowledge of cemetery management, cemetery preservation, and/or grant opportunities. Terms of office shall be for five years and shall be so fixed that one shall expire each official year. The Town Historian and/or Former Town Historian may serve as a voting member or an ex-officio nonvoting member.

## Article II Cost of Lots and Interment

**§ 45-5 Cost of lots.**

The Town Board, through the office of the Town Clerk, shall permit purchase of lots in any cemetery under its jurisdiction where said lots are available at a charge per cemetery lot as set from time to time by resolution of the Town Board.

**§ 45-6 Costs of interment responsibility of lot owner.**

All costs of interment, including grave opening and closing, suitable seating and marking, shall be performed by the owner or his heirs or legal representatives, or will be charged to the owner at a fee established by the Town Board.

**§ 45-7 Survey to be made.**

The Town Clerk shall cause to be made a survey of the available lots in each of the cemeteries under the jurisdiction of the Town, if any.

## Article III Rules and Regulations

**§ 45-8 Rules and regulations.**

- A. All graves sold for Cemeteries in the Town of Canandaigua shall be in accordance with



the provisions of the laws of the State of New York and shall not be used for any other purpose than as a burial place for deceased human beings.

B. Graves shall be used only by the purchaser or the purchaser's spouse or distributees.

C. Placement of items on graves.

(1) One non-glass crock, non-glass vase of flowers, shepherd's hook or wreath per grave is allowed, and it must be located immediately next to the headstone. Two eternal flames are allowed and must be located immediately next to each side of the headstone. Crocks, vases and shepherd's hooks may be placed on the graves after May 15 and shall be removed by November 1 of each year. Wreaths may be placed on the graves after November 1 and shall be removed by April 1. Eternal flames may be left year round. The Town of Canandaigua reserves the right to remove all items from graves as soon as they become unsightly or according to the schedule above.

(2) The placing of glass blocks or vases as receptacles for flowers, either artificial or grown on graves or plots, is prohibited.

D. Corner posts or markers of a suitable material may be installed by the Town of Canandaigua at the corners of lots upon written request to the Cemetery Committee. A lot is considered a group of four consecutive graves owned by one family. Only the Town of Canandaigua may install such corner markers, and the expense shall be incurred by the grave owner requesting the marker.

E. The Town Board reserves the right to have removed any article found within the grounds of the Town of Canandaigua cemeteries not permitted in accordance with the rules and regulations set forth herein. In addition, agents and employees of the Town Board shall have the right to enter upon or use any adjoining grave or plot to carry out its responsibilities as to internment or maintenance of the cemetery.

F. The Town of Canandaigua assumes no responsibility for monuments, memorials or markers or any other articles of any nature removed from any plot or grave or for damage or destruction of any such articles.

G. Schedule of internments.

(1) Hours of burials and disinterments shall be as follows:

(a) Weekdays, Monday through Friday, beginning at 9:00 a.m. to be completed by 2:00 p.m.

(2) No holiday or weekend burials will be conducted; however, and only in the event that

an extremely exigent circumstance exists, the Town will consider such request(s) and weigh the matter accordingly.

(a) Such request for holiday or weekend burial should be made to the Town Clerk and include the facts and circumstances surrounding the exigent need.

(b) The Cemetery Committee shall make a determination to approve or deny a holiday or weekend burial.

(c) Any approved weekend or holiday burial shall occur between the hours of 9:00 a.m. and 2:00 p.m. Any holiday or weekend burial shall be completed by 2:00 p.m.

(3) Weekend or holiday burials are subject to additional fees as periodically set by the Town Board by resolution.

L. All Town cemeteries will be open from dawn to dusk unless public notification is given or is otherwise posted.

M. The following are strictly prohibited within cemetery grounds:

(1) Uncontrolled Dogs.

(2) The placing of watering cans, fertilizer, and decorative stones.

(3) Children under 12 years of age unless accompanied by parents or adult guardians.

(4) Conduct which would result in damage to cemetery property.

(5) Picking flowers or breaking or damaging trees, shrubs, or plants.

(6) Soliciting business of any kind, or soliciting contracts or orders for monuments, headstones or any other work.

(7) Signs, notices or advertisements of contractors, stonecutters, undertakers or others.

(8) Selling refreshments of any kind.

(9) The discarding of wastepaper, flowers, plants or any other waste articles except by depositing the same in receptacles situated within the cemetery for that purpose.

N. Lot owners are prohibited from allowing interments to be made on their lots for compensation.

**§ 45-9 Fee schedule.**

The fees for cemetery services for the sale of graves and interments shall be established

**DRAFT**

periodically by the Town Board by resolution. A copy of the current fees may be obtained from the Town Clerk.

**§ 45-10 Collection of fees.**

The Town Clerk shall be responsible for collecting and turning over to the Town all internment fees and consideration received for the sale of graves.

**§ 45-11 Penalties for offenses.**

Any person violating any provision of this article, upon conviction thereof, be deemed guilty of an offense and subject to a fine of not less than \$250 or greater than \$500 for the first offense. Any subsequent violations of this chapter by such offender shall be a misdemeanor and, upon conviction, such person shall be subject to a fine of not less than \$500 or greater than \$1,000 or imprisonment not exceeding six months, or both such fine and imprisonment.

**§ 45-12 Penalties for offenses.**

The provisions of this article shall be enforced by the Town's Code Enforcement Officer or any law enforcement officer of the State of New York or County of Ontario. The Code Enforcement Officer and any law enforcement officer of the State of New York or County of Ontario are hereby empowered to issue appearance tickets for violations of any provision of this article.

Revised April 4, 2022 by Town of Canandaigua Ordinance Committee.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

**DRAFT**

**1. (Final adoption by local legislative body only.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 2022 of the (County)(City)(Town)(Village) of Canandaigua was duly passed by the Town Board on \_\_\_\_\_ in accordance with the applicable provisions of law.  
(Name of Legislative Body)

**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer\*.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the \_\_\_\_\_ and was deemed duly adopted (Elective Chief Executive Officer\*) on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

**3. (Final adoption by referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. (Elective Chief Executive Officer\*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

\* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

**5. (City local law concerning Charter revision proposed by petition.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the City of \_\_\_\_\_ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on \_\_\_\_\_ 20\_\_\_\_, became operative.

**6. (County local law concerning adoption of Charter.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the County of \_\_\_\_\_ State of New York, having been submitted to the electors at the General Election of November \_\_\_\_\_ 20\_\_\_\_, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

**(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)**

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph \_\_\_\_\_ above.

\_\_\_\_\_  
Clerk of the county legislative body, City, Town or Village Clerk or  
officer designated by local legislative body

Date: \_\_\_\_\_

(Seal)

# *Short Environmental Assessment Form*

## *Part 1 - Project Information*

### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>				
Name of Action or Project:				
Project Location (describe, and attach a location map):				
Brief Description of Proposed Action:				
Name of Applicant or Sponsor:			Telephone:	
			E-Mail:	
Address:				
City/PO:		State:	Zip Code:	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			NO	YES
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			<input type="checkbox"/>	<input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency?			NO	YES
If Yes, list agency(s) name and permit or approval:			<input type="checkbox"/>	<input type="checkbox"/>
3.   a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned _____ acres or controlled by the applicant or project sponsor?				
4. Check all land uses that occur on, are adjoining or near the proposed action: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <span><input type="checkbox"/> Urban</span> <span><input type="checkbox"/> Rural (non-agriculture)</span> <span><input type="checkbox"/> Industrial</span> <span><input type="checkbox"/> Commercial</span> <span><input type="checkbox"/> Residential (suburban)</span> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <span><input type="checkbox"/> Forest</span> <span><input type="checkbox"/> Agriculture</span> <span><input type="checkbox"/> Aquatic</span> <span><input type="checkbox"/> Other(Specify):</span> </div> <div style="margin-top: 5px;"><input type="checkbox"/> Parkland</div>				

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO  <input type="checkbox"/>  <input type="checkbox"/>	YES  <input type="checkbox"/>  <input type="checkbox"/>	N/A  <input type="checkbox"/>  <input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO  <input type="checkbox"/>	YES  <input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO  <input type="checkbox"/>	YES  <input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>	YES  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO  <input type="checkbox"/>	YES  <input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO  <input type="checkbox"/>	YES  <input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO  <input type="checkbox"/>	YES  <input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO  <input type="checkbox"/>  <input type="checkbox"/>	YES  <input type="checkbox"/>  <input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO  <input type="checkbox"/>  <input type="checkbox"/>	YES  <input type="checkbox"/>  <input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest    Agricultural/grasslands    Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban    Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO <input type="checkbox"/>	YES <input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO <input type="checkbox"/>	YES <input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, <div style="margin-left: 40px;"> a. Will storm water discharges flow to adjacent properties?  <input type="checkbox"/> </div> <div style="margin-left: 40px;"> b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?  <input type="checkbox"/> </div> If Yes, briefly describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO <input type="checkbox"/>     	YES <input type="checkbox"/>     
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO <input type="checkbox"/>	YES <input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO <input type="checkbox"/>	YES <input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 1.2em; margin-top: 5px;"></div>	NO <input type="checkbox"/>	YES <input type="checkbox"/>
<p><b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b></p> <p>Applicant/sponsor/name: _____ Date: _____</p> <p>Signature: _____ Title: _____</p>		



Project:

Date:

## ***Short Environmental Assessment Form***

### ***Part 2 - Impact Assessment***

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?		
2. Will the proposed action result in a change in the use or intensity of use of land?		
3. Will the proposed action impair the character or quality of the existing community?		
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?		
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?		
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?		
7. Will the proposed action impact existing:		
a. public / private water supplies?		
b. public / private wastewater treatment utilities?		
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?		
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?		
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?		
11. Will the proposed action create a hazard to environmental resources or human health?		

Project:

Date:

## ***Short Environmental Assessment Form***

### ***Part 3 Determination of Significance***

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.

Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

---

Name of Lead Agency

---

Date

---

Print or Type Name of Responsible Officer in Lead Agency

---

Title of Responsible Officer

---

Signature of Responsible Officer in Lead Agency

---

Signature of Preparer (if different from Responsible Officer)

# ATTACHMENT 16

## Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village  
(Select one:)

of Canandaigua

**DRAFT**

4/8/2022

Local Law No. \_\_\_\_\_ of the year 20 22

A local law Creation of Chapter 178 Community Choice Aggregation (Engery) Program  
(Insert Title)

Be it enacted by the Town Board of the \_\_\_\_\_  
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village  
(Select one:)

of Canandaigua as follows:

See Attachment A

(If additional space is needed, attach pages the same size as this sheet, and number each.)

LOCAL LAW NO. \_\_\_\_\_-2022

**DRAFT**

A LOCAL LAW TO ESTABLISH A  
COMMUNITY CHOICE AGGREGATION (ENERGY) PROGRAM  
IN THE TOWN OF CANANDAIGUA

Be it enacted by the Town Board of the TOWN OF CANANDAIGUA as follows:

The Code of the TOWN OF CANANDAIGUA is hereby amended by adding a new Chapter 178, entitled "COMMUNITY CHOICE AGGREGATION (ENERGY) PROGRAM," to read as follows:

**§178-1. Legislative Findings; Intent and Purpose; Authority.**

- A. It is the policy of both the TOWN OF CANANDAIGUA ("Municipality") and the State of New York to reduce costs and provide cost certainty for the purpose of economic development, to promote deeper penetration of energy efficiency and renewable energy resources such as wind and solar, and wider deployment of distributed energy resources as well as to examine the retail energy markets and increase participation of and benefits for Eligible Consumers in those markets. Among the policies and models that may offer benefits in New York is Community Choice Aggregation ("CCA"), which allows local governments to determine the default supplier of electricity and natural gas on behalf of Eligible Consumers.
- B. The purpose of CCA is to allow participating local governments to procure energy supply service for Eligible Consumers, who will have the opportunity to opt-out of the procurement while maintaining transmission and distribution service from the existing Distribution Utility. This Chapter establishes a program ("CCA Program") that will allow the Municipality and other local governments to work together through a shared purchasing model to put out for bid the total amount of natural gas and/or electricity being purchased by Eligible Consumers within the jurisdictional boundaries of participating municipalities. Eligible consumers will have the opportunity to have more control to lower their overall energy costs, to spur clean energy innovation and investment, to improve customer choice and value, and to protect the environment; thereby, fulfilling the purposes of this Chapter and fulfilling an important public purpose.
- C. The Municipality is authorized to implement this CCA Program pursuant to Section 10(1)(ii)(a)(12) of the New York Municipal Home Rule Law; and State of New York Public Service Commission Case No. 14-M-0224, Proceeding on Motion of the Commission to Enable Community Choice Aggregation Programs (issued April 21, 2016) as may be amended, including subsequent orders of the Public Service Commission (PSC) issued in connection with or related to Case No. 14-M-0224, to the extent that orders related to Case No. 14-M-0224 enable actions by the Municipality.
- D. This Chapter shall be known and may be cited as the COMMUNITY CHOICE AGGREGATION (ENERGY) PROGRAM Law of the Municipality.

**§178-2. Definitions.**

For purposes of this Chapter, and unless otherwise expressly stated or unless the context otherwise requires, the terms in this Chapter shall have the meanings employed in the State of New York Public Service Commission's Uniform Business Practices or, if not so defined there, as indicated below:

- A. AGGREGATED DATA shall mean aggregated and anonymized information including the number of consumers by service class, the aggregated peak demand (kW) (for electricity) by month for the past 12 months, by service class to the extent possible, and the aggregated energy (kWh) for electricity or volumetric consumption for gas by month for the past 12 months by service class.
- B. CCA ADMINISTRATOR shall mean TOWN OF CANANDAIGUA or third party CCA Administrator duly authorized to put out for bid the total amount of electricity and/or natural gas being purchased by Participating Consumers. CCA Administrator is responsible for Program organization, administration, procurement, and communications unless otherwise specified.
- C. CUSTOMER SPECIFIC DATA shall mean customer-specific information, personal data and utility data for all consumers in the municipality eligible for opt-out treatment based on the terms of PSC CCA Order and the CCA program design including the customer of record's name, mailing address, telephone number, account number, and primary language, if available, and any customer-specific alternate billing name, address, and phone number.
- D. DATA SECURITY AGREEMENT shall mean an agreement between the Distribution Utility and the Municipality that obligates each party to meet, collectively, (i) all national, state and local laws, regulations or other government standards relating to the protection of information that identifies or can be used to identify an individual Eligible Consumer with respect to the CCA Administrator or its representative's processing of confidential utility information; (ii) the Distribution Utility's internal requirements and procedures relating to the protection of information that identifies or can be used to identify individual Eligible Consumer with respect to the CCA Administrator or its representative's processing of confidential utility information; and (iii) the PSC CCA Order and PSC rules, regulations and guidelines relating to confidential data.
- E. DEFAULT SERVICE shall mean supply service provided by the Distribution Utility to consumers who are not currently receiving service from an energy service company (ESCO). Eligible Consumers within the Municipality that receive Default Service, and have not opted out, will be enrolled in the Program as of the Effective Date.
- F. DISTRIBUTED ENERGY RESOURCES (DER) shall mean local renewable energy projects, shared renewables like community solar, energy efficiency, demand response, energy management, energy storage, microgrid projects and other innovative Reforming the Energy Vision (REV) initiatives that optimize system benefits, target and address load pockets/profile within the CCA's zone, and reduce cost of service for Participating Consumers.
- G. DISTRIBUTION UTILITY shall mean owner or controller of the means of distribution of the natural gas or electricity that is regulated by the Public Service Commission.

- H. ELIGIBLE CONSUMERS shall mean eligible customers of electricity and/or natural gas who receive Default Service from the Distribution Utility as of the Effective Date, or New Consumers that subsequently become eligible to participate in the Program, at one or more locations within the geographic boundaries of the Municipality, except those consumers who receive Default Service and have requested not to have their account information shared by the Distribution Utility. For the avoidance of doubt, all Eligible Consumers must reside or be otherwise located at one or more locations within the geographic boundaries of the Municipality, as such boundaries exist on the effective date of the ESA.
- I. ESCO or ENERGY SERVICES COMPANY mean an entity duly authorized to conduct business in the State of New York as an ESCO.
- J. NEW CONSUMERS shall mean consumers of electricity that become Eligible Consumers after the effective date of the ESA, including those that opt-in or move into Municipality.
- K. PARTICIPATING CONSUMERS shall mean Eligible Consumers enrolled in the Program, either because they are consumers who receive Default Service from the Distribution Utility as of the Effective Date and have not opted out, or are New Consumers.
- L. PROGRAM ORGANIZER shall mean the group responsible for initiating and organizing the CCA. This group will typically secure buy-in from local governments and engage in preliminary outreach and education around CCA. The Program Organizer may be a non-profit organization, local government, or other third party. The Program Organizer and the CCA Administrator may be the same.
- M. PSC CCA ORDER shall mean the PSC's Order Authorizing Framework for Community Choice Aggregation Opt-Out Program, issued on April 21, 2016 in Case 14-M-0224, "Proceeding on Motion of the Commission to Enable Community Choice Aggregation Programs."
- N. PUBLIC SERVICE COMMISSION or PSC shall mean New York State Public Service Commission.
- O. SUPPLIERS shall mean ESCOs that procure electric power and natural gas for Eligible Consumers in connection with this Chapter or, alternatively, generators of electricity and natural gas or other entities who procure and resell electricity or natural gas.

**§178-3. Establishment of a Community Choice Aggregation (Energy) Program.**

- A. A Community Choice Aggregation (Energy) Program is hereby established by the Municipality, whereby the Municipality may implement a CCA Program to the full extent permitted by the PSC CCA Order, as set forth more fully herein.
- B. The Municipality may act as aggregator or broker for the sale of electric supply, gas supply, or both to Eligible Consumers and may enter into contracts with one or more Suppliers for energy supply and other services on behalf of Eligible Consumers.
- C. The Municipality may enter into agreements and contracts with other municipalities, non-profits, consultants, and/or other third parties to i) develop and implement the CCA Program, ii) act as CCA Administrator, and/or iii) develop offers of opt-in distributed

energy resources (DER) products and services to Participating Consumers, including opportunities to participate in local renewable energy projects, shared solar, energy efficiency, microgrids, storage, demand response, energy management, and other innovative Reforming the Energy Vision (REV) initiatives and objectives designed to optimize system benefits, target and address load pockets/profile within the CCA zone, and reduce costs for CCA customers.

- D. The operation and ownership of the utility service shall remain with the Distribution Utility. The Municipality's participation in a CCA Program constitutes neither the purchase of a public utility system, nor the furnishing of utility service. The Municipality shall not take over any part of the electric or gas transmission or distribution system and will not furnish any type of utility service, but will instead negotiate with Suppliers on behalf of Participating Consumers.

#### **§178-4. Eligibility.**

- A. All consumers within the Municipality, including residential and non-residential, regardless of size, shall be eligible to participate in the CCA Program.
- B. All residents and qualified small businesses shall be enrolled on an opt-out basis except for consumers i) that are already taking service from an ESCO, ii) that have placed a freeze or block on their account, or iii) for whom inclusion in the CCA Program will interfere with a choice the customer has already made to take service pursuant to a special rate. Those consumers may be enrolled on an opt-in basis.

*Drafting Note: The Municipality may elect to apply opt-out treatment to a more limited class of consumers, to only allow certain classes of consumers to opt-in, or both.*

- C. New Consumers shall be enrolled on an opt-out basis.

*Drafting Note: Municipality may determine whether Eligible Consumers who move into a municipality which is participating in a CCA should be enrolled on an opt-in or opt-out basis. If a Municipality chooses to enroll these consumers on an opt-out basis, it must mail them an opt-out letter consistent with the discussion below providing an opt-out period of at least 30 days before the customer is enrolled. Pursuant to the PSC CCA Order, for those low-income customers whose energy bills are paid by a social services organization, the social services organization shall be the one to opt-out on their behalf.*

#### **§178-5. Opt-Out Process.**

- A. An opt-out letter, printed on municipal letterhead, shall be mailed to Eligible Consumers at least 30 days prior to customer enrollment. The opt-out letter shall include information on the CCA Program and the contract signed with the selected ESCO including specific details on rates, services, contract term, cancellation fee, and methods for opting-out of the CCA Program. The letter shall explain that consumers that do not opt-out will be enrolled in ESCO service under the contract terms and that information on those consumers, including energy usage data and APP status, will be provided to the ESCO.
- B. All consumers shall have the option to opt-out of the CCA Program at any time without penalty.



- C. Termination fees shall not be charged to consumers that cancel their CCA service as a result of moving out of the premises served.

#### **§178-6. Customer Service.**

Participating Consumers shall be provided customer service including a toll-free telephone number available during normal business hours (9:00 A.M.- 5:00 P.M. Eastern Time, Monday through Friday) to resolve concerns, answer questions, and transact business with respect to the service received from the Supplier.

#### **§178-7. Data Protection Requirements.**

- A. The Municipality may request Aggregated Data and Customer Specific Data from the Distribution Utility provided, however, that the request for Customer Specific Data is limited to only those Eligible Consumers who did not opt-out once the initial opt-out period has closed.
- B. Customer Specific Data shall be protected in a manner compliant with, collectively, (i) all national, state and local laws, regulations or other government standards relating to the protection of information that identifies or can be used to identify an individual that apply with respect to the Municipality or its representative's processing of confidential utility information; (ii) the utility's internal requirements and procedures relating to the protection of information that identifies or can be used to identify an individual that apply with respect to the Municipality or its representative's processing of confidential utility information; and (iii) the PSC CCA Order and PSC rules, regulations and guidelines relating to confidential data.
- C. The Municipality must enter into a Data Security Agreement with the Distribution Utility for the purpose of protecting customer data.

#### **§178-8. CCA Advisory Group.**

- A. A CCA Advisory Group is hereby established to develop and review CCA-related proposals, act as the Municipality's agent in awarding said proposals, and forward information regarding such awards to the Town Board for ratification.
- B. Membership to the CCA Advisory Group shall include the Planning and Public Works Committee.

#### **§178-9. Administration Fee.**

The Municipality may collect, or cause to be collected, funds from customer payments to pay for administrative costs associated with running the CCA program.

#### **§178-10. Reporting.**

- A. Annual reports shall be filed with the Town Board of the Municipality by March 31 of each year and cover the previous calendar year.

- B. Annual reports shall include, at a minimum: number of consumers served; number of consumers cancelling during the year; number of complaints received; commodity prices paid; value-added services provided during the year (e.g. installation of DER or other clean energy services); and administrative costs collected. The first report shall also include the number of consumers who opted-out in response to the initial opt-out letter or letters.
- C. If a CCA supply contract will expire less than one year following the filing of the annual report, the report must identify current plans for soliciting a new contract, negotiating an extension, or ending the CCA program.

**DRAFT**

**§178-11. Effective Date.**

This Local Law shall be effective immediately upon its filing with the New York State Secretary.

**§178-12. No Obligation.**

Nothing herein shall require the Town to perform the functions set forth in this Chapter if doing so is determined to be an economic or administrative impracticality.

**§178-13. Severability.**

The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections, as declared by the valid judgment of any court of competent jurisdiction to be unconstitutional, shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which shall remain in full force and effect.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

**1. (Final adoption by local legislative body only.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 2022 of the (County)(City)(Town)(Village) of Canandaigua was duly passed by the Town Board on \_\_\_\_\_ 2022, in accordance with the applicable provisions of law.  
(Name of Legislative Body)

**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer\*.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ and was deemed duly adopted on \_\_\_\_\_ 2022, in accordance with the applicable provisions of law.  
(Name of Legislative Body)  
(Elective Chief Executive Officer\*)

**3. (Final adoption by referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_.  
(Name of Legislative Body)  
(Elective Chief Executive Officer\*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.  
(Name of Legislative Body)  
(Elective Chief Executive Officer\*)

\* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

**5. (City local law concerning Charter revision proposed by petition.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the City of \_\_\_\_\_ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on \_\_\_\_\_ 20\_\_\_\_, became operative.

**6. (County local law concerning adoption of Charter.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the County of \_\_\_\_\_ State of New York, having been submitted to the electors at the General Election of November \_\_\_\_\_ 20\_\_\_\_, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

**(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)**

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph \_\_\_\_\_ above.

\_\_\_\_\_  
Clerk of the county legislative body, City, Town or Village Clerk or  
officer designated by local legislative body

Date: \_\_\_\_\_

(Seal)



## CCA Timeline (*Estimated*)

May 2022	Local Law Adoption Complete
May 2022- June 2022	RFP and Selection of Third-Party Administrator
Late June 2022	Kick-off Meeting with selected administrator
July 2022	Community Engagement Plan Starts
August 2022	Energy Market Negotiations Start <i>(Usual to go to market more than once)</i>
August 2023	Local process to select/approve energy contract
September 2023	Energy Contract signed and Program Start
Each March-April	Ongoing Annual Reporting

**Community Engagement** will take 12-18 months, we are hoping that this will be closer to 12 months:

- Meetings, direct mailings, water bill mailings, website campaigns, social media campaigns, Farmers Market tables and more!
- This will be in partnership with the third-party administrator

*More detailed timeline to come after the selection of the third-party administrator*

### What is Community Choice Aggregation?

Community Choice Aggregation is a strategy that puts control of choosing energy supply in local hands. It is a municipal model for procuring energy that replaces the utility as the default supplier of electricity and/or natural gas for virtually all homes and businesses within a jurisdiction. By pooling demand, communities build the clout necessary to negotiate a fixed-rate, potentially lower pricing with private suppliers. Communities are also able to choose cleaner energy while developing distributed energy resources including local renewable energy projects and shared renewables such as community solar, energy efficiency, demand response, energy management, and microgrid projects. More than five million customers nationwide are served by Community Choice Aggregation programs in seven states: New York, California, Illinois, Massachusetts, Ohio, New Jersey, and Rhode Island.

### Which communities can participate in Community Choice Aggregation in New York State?

All towns, cities, and villages are eligible to participate. If a community chooses to pursue Community Choice Aggregation, local government officials must hold a public hearing to discuss the opportunity, pass a local law authorizing the municipality's participation, and communicate the details to their residents and small businesses.

### Who does the legwork for aggregating the customers and finding the right energy service providers?

Community Choice Aggregation will often start with a local group, local nonprofit, or elected official(s) building interest within their communities. The next step is to select a Community Choice Aggregation Administrator to oversee and administer the aggregation program. The Administrator may be a municipality, local development corporation, nonprofit organization, private firm, or other third party.

### What is the role of the Community Choice Aggregation Administrator?

The Administrator is the entity authorized to bid the total amount of electricity and/or natural gas being purchased by participating consumers. The Administrator is responsible for program organization, administration, procurement, and communications, unless otherwise specified. They also play a critical role in developing and implementing a strategy for incorporating distributed energy resources, including renewable energy and energy efficiency, into the Community Choice Aggregation program. Each participating municipality may sign an agreement with the Administrator for that Community Choice Aggregation.

### What types of customers may participate in Community Choice Aggregation?

All customers of electricity and natural gas utilities are able to participate. However, depending on the utility provider, some commercial and industrial customers will have to opt-in rather than being included on an opt-out basis. The service classes that are eligible to be included on an opt-out basis are listed by utility in [Appendix C of the New York Public Service Commission \(PSC\) Order](#) on Community Choice Aggregation.

### Do any Community Choice Aggregation programs already exist in New York State?

Yes. As of May 2016, more than 110,000 households and small businesses receive their electricity supply through Westchester Power, a Community Choice Aggregation consisting of 25 municipalities in Westchester County. Nearly all participating municipalities have set the 100 percent renewable energy supply option as their default option for residents and small businesses. The rates they are paying for this green option are lower than their default rates were prior to Community Choice Aggregation.

### What about the local utility provider? Where do they fit in?

The existing utilities continue to deliver reliable power, maintain power lines, and respond to service outages. They are required by law to provide the same customer service to all residents regardless of whether or not they are in the Community Choice Aggregation program. Customers will still receive only one bill each month, directly from the utility, that will reflect the change in supplier.

### What is the financial responsibility for participating municipalities?

Administration and operation costs incurred by the Community Choice Aggregation program may be covered through an administration fee paid by customers per kilowatt-hour (kWh) or therm. This fee is negotiated with the energy service provider that will be selected during the Community Choice Aggregation Administrator's competitive procurement process. The utility may charge additional fees for customer-related data.

### Is Community Choice Aggregation considered "green"?

Depending on local needs and priorities, communities may elect to provide a 100 percent renewable energy product as the default supply mix. This choice will significantly increase the environmental benefits of the Community Choice Aggregation program, but may cost somewhat more than a nonrenewable product. Other Community Choice Aggregation programs may

---

provide customers with power supply mix options. For example, a Community Choice Aggregation program may offer a basic option, a green option, or something in between. In this case, individual customers are given full discretion over which option they choose. In either case, the Community Choice Aggregation Administrator may seek prices for a range of product types and then decide which option is best to meet local needs. To make green claims about the CCA's electricity, the ESCO electric service agreement should provide that the ESCO will retire renewable energy certificates (RECs) on behalf of the Municipality in a New York State Generation Attribute Tracking System (NYGATS) Account (with reports on such retirements to the Municipality) in a manner that is compliant with the environmental attributes and delivery rules of the New York Public Service Commission Environmental Disclosure Program. The electrical energy associated with the renewable energy certificates must be consumed at retail in New York State.

### **What are distributed energy resources and how can they be integrated into a Community Choice Aggregation program?**

Distributed energy resources are local renewable energy projects including shared renewables such as community solar, energy efficiency, demand response, energy management, and microgrid projects. These and other innovative initiatives under Reforming the Energy Vision (REV) optimize system benefits, target and address load pockets/profiles within the Community Choice Aggregation zone, and reduce cost of service for participating customers. The Community Choice Aggregation Administrator may seek a proposal that demonstrates a compelling plan to market and develop financed distributed energy resources to a wide segment of Community Choice Aggregation customers. Energy service companies (ESCOs) may form partnerships to provide a turnkey capacity to design, finance, build, operate, and maintain distributed energy resources facilities within the term of a proposed supply agreement, and plan to transition meaningful levels of Community Choice Aggregation to distributed energy resources within that time period.

### **What is needed before implementing a Community Choice Aggregation program?**

The PSC Order on Community Choice Aggregation sets forth the requirements, terms, and conditions under which Community Choice Aggregation programs can proceed through implementation. The Order requires that a Community Choice Aggregation Implementation Plan, Data Protection Plan, and Local Law authorizations be filed with and approved by the PSC. Once these documents have been filed, the PSC will determine whether they comply with the requirements and issue an approval. A template for a Community Choice Aggregation Implementation Plan is included in NYSERDA's [Community Choice Aggregation Toolkit](#).

### **Does my community need to pass a local law to enable Community Choice Aggregation?**

Yes. Each municipality intending to implement a Community Choice Aggregation program must pass legislation to exercise its Municipal Home Rule Law authority after holding a public hearing. A template for a Local Law is included in NYSERDA's [Community Choice Aggregation Toolkit](#).

### **What is the purpose of a Community Choice Aggregation Implementation Plan?**

The Implementation Plan helps municipal officials, Community Choice Aggregation teams, NYSERDA, and the PSC clearly understand the goals, milestones, and deliverables. It also defines the roles and responsibilities of project partners as well as the Community Choice Aggregation's approach to public engagement, outreach, and education.

### **What is a Data Protection Plan?**

The Data Protection Plan describes how the Community Choice Aggregation Administrator will ensure the same level of consumer protections, including low-income customers, as currently provided by utilities and ESCOs. Utilities are developing a model Data Security Agreement to be approved by the PSC that will form the basis for these requirements. The Data Security Agreement is the standard agreement that all Community Choice Aggregations will have to sign with the distribution utility. Community Choice Aggregations must also file a Data Protection Plan, which will explain what steps will be taken to implement the agreement and otherwise protect personal data.

### **How will account numbers and related information be kept confidential?**

The agreement between the participating municipalities, Community Choice Aggregation Administrator, and ESCOs will contain data security provisions for all parties to protect the privacy of account level data.

### **How can communities join together to form a Community Choice Aggregation program?**

Cities, towns, and villages may wish to join together to pool demand and build market clout. In Community Choice Aggregation programs where one local government serves as the Administrator, other participating local governments may wish to enter into an Inter-Municipal Agreement with the municipal Administrator to create a Community Choice Aggregation program. Where the Administrator is a third party such as a nonprofit organization, private company, or local development corporation, municipalities may enter into a Memorandum of Understanding, contract, or other agreement with the Administrator to commit to participate in the program subject to certain terms and conditions. Templates for Memorandum of Understandings and Inter-Municipal Agreements are included in NYSERDA's [Community Choice Aggregation Toolkit](#). These documents are not required, but may be useful.

---

### **How can Community Choice Aggregation Administrators procure the energy supply bid?**

Electricity and natural gas suppliers should be selected through a competitive procurement process, using an energy procurement request for proposals or bids. Each municipality participating in Community Choice Aggregation should designate a liaison who will review the draft request for proposals and provide input to the Community Choice Aggregation Administrator prior to publication.

### **How are Community Choice Aggregation programs funded?**

The PSC authorized Community Choice Aggregation programs to collect a rate-based administration fee, which covers organization's expenses for communications and outreach assistance, customer service, support to municipalities, and legal fees associated with managing the program.

### **Will the same ESCO be used for both electric and natural gas procurement?**

Possibly. ESCOs may have the opportunity to submit bids for either or both, and the Community Choice Aggregation Administrator has the freedom to choose the same ESCO. However, the Administrator is not required to choose any ESCO if responses to request for proposals are not satisfactory.

### **How much will I save?**

Even though Community Choice Aggregation programs are well positioned to achieve lower, fixed-rate electricity prices for participating consumers, savings are not guaranteed. That being said, the program may be designed so that it will not go forward unless the supplier's price is less than last year's utility price. However, there is no guarantee that the utility price will be lower than the Community Choice Aggregation price for the entire term of the Community Choice Aggregation's supply contract.

### **What if I don't want to participate?**

Participation is up to you. Every customer that currently receives energy from their utility will be given full advanced notice of the program's initiation and clear instructions on how they can opt-out. There will be online, phone, and mail (pre-paid postcard) options. Customers will have 30 days from the time they receive the opt-out notification. After that point, those customers that did not opt-out will be automatically migrated to the Community Choice Aggregation program.

### **Will my taxes go up?**

No. Taxpayer or public funding is not needed to run a Community Choice Aggregation program.

### **How will customers currently getting net metering credits be affected?**

Customers with rooftop solar or a community solar subscription will not be affected by participation in CCA.

### **If customers opt out after the contract has commenced, how will that affect their service?**

Service will not be interrupted. The account will be transferred back to the utility at the end of the following billing period.

### **Will customers be informed at the end of the first contract that they may be switched to a new supplier, and then be given another chance to opt-out?**

Yes. All participating customers will receive notification of the change along with the new price and all of the opt-out methods.

### **Is my community eligible for technical assistance and grant funding through NYSEERDA's Clean Energy Communities Program?**

In addition to providing tools, resources, and technical assistance, NYSEERDA's Clean Energy Communities Program provides recognition and grants of up to \$250,000 to communities that complete four out of the 10 High Impact Actions. Community Choice Aggregation is one of the High Impact Actions. To demonstrate completion of this action, the applying jurisdiction must submit a copy of the adopted legislation authorizing the municipality's participation in an opt-out Community Choice Aggregation program. In addition, the applying jurisdiction must submit a copy of an executed electric service agreement between the applying jurisdiction and an ESCO to supply electricity to participating customers on an opt-out basis that is a 100 percent renewable clean energy product mix. Visit [nyseda.ny.gov/cec](https://nyseda.ny.gov/cec) for more information. For technical assistance to support the implementation of Community Choice Aggregation, municipal officials can email [cec@nyseda.ny.gov](mailto:cec@nyseda.ny.gov) with questions.



# Clean Energy Communities

## Community Choice Aggregation



**LOCK IN**  
fixed-rate  
electricity prices

**EXERCISE**  
more local  
control over  
energy resources

**CHOOSE**  
100% renewable  
energy for a  
big impact

**EARN**  
up to 2,000 points

call:  
**866-NYSERDA**

email:  
**cec@nyserda.ny.gov**

visit:  
**nyserda.ny.gov/cec**

## If your community wants renewable energy, CCA makes it possible

Community Choice Aggregation (CCA) allows local elected officials to choose where the energy comes from for their community. It's a program to purchase power in bulk for virtually all homes and small businesses within the participating jurisdiction. A CCA can allow whole communities to participate in the clean energy economy by ensuring that a greater percentage of electricity is coming from renewable sources. CCA has the potential to simultaneously deliver fixed-rate electricity prices and cleaner energy for your constituents.

## Earn recognition and unlock access to grant funding

NYSERDA's Clean Energy Communities Program recognizes and rewards local governments for their clean energy leadership. By completing four High Impact Actions, you can earn the Clean Energy Community designation as well as grant funding to support additional clean energy projects.

Each High Impact Action is worth points collected upon completion of the action. The points you earn count toward unlocking access to point-based grant funding. Certain High Impact Actions are also eligible for additional Action Grants. You can earn up to 2,000 points toward a grant by completing this action.

Visit [nyserda.ny.gov/cec](https://nyserda.ny.gov/cec) to review the full list of High Impact Actions and available grants.

## Ready to get started?

Dedicated and knowledgeable Clean Energy Communities Coordinators are available to assist municipal staff as they implement this action. Your regional Clean Energy Community Coordinator will review your goals and help you determine which actions are best for your community and how to access grant funding.

Visit [nyserda.ny.gov/cec](https://nyserda.ny.gov/cec) or email [cec@nyserda.ny.gov](mailto:cec@nyserda.ny.gov) to learn more or get started.

# FREQUENTLY ASKED QUESTIONS

## Community Choice Aggregation (CCA)



### 1. What is Community Choice Aggregation (CCA)?

Community choice aggregation (CCA) programs empower municipalities to select 100% renewable electricity for their residents and small businesses, at a fixed and lower price. CCA programs enable participating communities to work together to purchase electricity supply in bulk. Aggregating consumers on a large scale creates the buying power necessary to secure more favorable energy supply rates and designate renewable generation sources.

### 2. Why are New York cities, towns and villages forming or joining CCAs?

CCA is a powerful means to: (1) Save money by providing a fixed, lower electricity rate for a specific period of time, (2) expand the use of 100% clean electricity generated within New York State, and (3) increase consumer protection with a program which has no additional charges or fees and requires no contract, paperwork or exchange of information. The contract guaranteeing the fixed rate is held by the municipality, giving consumers flexibility to participate or not.

### 3. Who administers the program?

Joule Assets (Joule) has been selected as Program Administrator by each participating municipality, and has been authorized to serve in this capacity by the New York State Public Service Commission (PSC).

### 4. Does my CCA program replace my utility? No.

Your local utility continues to deliver power, maintain power lines, and respond to service outages. Furthermore, the utility company is required by law to provide the same customer service to consumers, regardless of whether they

participate in the CCA program. Customers will continue to receive their monthly bill from their utility company; however the bill will reflect the new energy supplier and supply rate.

### 5. How does my CCA program procure power?

To select a supplier Joule, conducts a competitive bidding process, soliciting responses from eligible registered New York suppliers.

### 6. How can I be sure my CCA program will provide energy reliably?

Electricity is a highly regulated industry that has many safeguards against service and supply interruption. The "grid operator" (called the NYISO) monitors the grid to ensure that power is always flowing. The utility, as the "provider of last resort," must serve customers if a supplier has not provided sufficient power to meet demand.

### 7. Will I save money by participating in the program?

Program rates are fixed below the previous 12-month average utility rate. However, while our large customer base assures competitive bids from suppliers, fixed price contracts, by nature, do not guarantee that rates will be lower in any given month or save money through the contract period.



# FREQUENTLY ASKED QUESTIONS

## Community Choice Aggregation (CCA)

### 8. How does the enrollment process work?

Residential and small commercial customers (those not charged for peak demand) who receive electricity supply from the local utility are automatically enrolled in the CCA program. Resident or small businesses under contract with a third-party electricity supply company (ESCO) are not automatically enrolled. If these consumers want to participate in their community's CCA program, they should check their existing supply contracts for its expiration date and any early termination penalties. Those who terminate supply contracts with their ESCO, may "opt in" to, or enroll in, the program.

### 9. What if I don't want to participate?

It is absolutely your choice. Any household or small business receiving energy supply from the local utility may opt out of the CCA at any time, and with no penalty, by filling out an online form on your CCA program's website or by calling us at 845-859-9099. Be prepared to provide the name and service address on your utility bill.

### 10. Is there a fee for opting out of the program?

No, there is never a fee or penalty for opting out.

### 11. If I opt out after the contract has taken effect, how will that affect my service?

Your service will not be interrupted, and you'll resume receiving supply from the utility at the end of the following billing period.

### 12. Does my CCA program supply "green" power?

Yes. Partner municipalities can select 100% renewable power supply as the default option for their residents and small businesses. However, customers may choose to switch supply options at any time.

### 13. What's the 100% renewable energy option?

Currently, our renewable energy option is 100% renewable power matched with Renewable Energy Certificates ("RECs") and generated in New York State by hydropower, solar energy, or wind energy. Using electricity generated by hydropower, solar, or wind energy, dramatically reduces greenhouse gas emissions. We can celebrate our contribution to cleaner air and cleaner water.

### 14. How does CCA work with community solar?

CCA and community solar programs work together to reduce both electricity costs and carbon emissions, even more than either program does on its own. CCA is a statewide initiative that allows municipalities to pool local electricity demand in order to negotiate lower electricity rates and better terms on behalf of their residents. CCA also empowers municipalities to designate generation sources— including renewable energy. Community solar requires active enrollment and may be layered on top of CCA to maximize electricity bill savings or implemented without CCA. Community solar also supports the creation of local renewable generation infrastructure.

### 15. My community is not a part of a CCA, can I still sign up for the community solar program?

Yes. You can sign up for community solar regardless of whether you participate in a CCA program. Visit [joulecommunitypower.com](http://joulecommunitypower.com) to see if you are eligible.

**Your town is leading the way to a greener and cheaper energy future**



# Short Environmental Assessment Form

## Part 1 - Project Information

### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>			
Name of Action or Project: Community Choice Aggregation			
Project Location (describe, and attach a location map): Town of Canandaigua			
Brief Description of Proposed Action: Adoption of a local law to create new town code chapter 178 to establish a Community Choice Aggregation program in the Town of Canandaigua.			
Name of Applicant or Sponsor: Town of Canandaigua		Telephone: 585-394-1120	
		E-Mail: dfinch@townofcanandaigua.org	
Address: 5440 Route 5 & 20 West			
City/PO: Canandaigua		State: NY	Zip Code: 14424
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:		NO <input type="checkbox"/>	YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO  <input type="checkbox"/>  <input type="checkbox"/>	YES  <input type="checkbox"/>  <input type="checkbox"/>	N/A  <input type="checkbox"/>  <input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO  <input type="checkbox"/>	YES  <input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO  <input type="checkbox"/>	YES  <input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>	YES  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO  <input type="checkbox"/>	YES  <input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO  <input type="checkbox"/>	YES  <input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO  <input type="checkbox"/>	YES  <input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO  <input type="checkbox"/>  <input type="checkbox"/>	YES  <input type="checkbox"/>  <input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO  <input type="checkbox"/>  <input type="checkbox"/>	YES  <input type="checkbox"/>  <input type="checkbox"/>	



14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, <div style="margin-left: 20px;">             a. Will storm water discharges flow to adjacent properties?               b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?           </div> If Yes, briefly describe:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
<p><b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b></p> <p>Applicant/sponsor/name: <u>Town of Canandaigua/Doug Finch</u> Date: _____</p> <p>Signature: _____ Title: <u>Town Manager</u></p>		

Project:

Date:

## ***Short Environmental Assessment Form***

### ***Part 2 - Impact Assessment***

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project:

Date:

## ***Short Environmental Assessment Form***

### ***Part 3 Determination of Significance***

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

- ☐ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- ☒ Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Town Board

Name of Lead Agency

Douglas E. Finch

Date

Town Manager

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

**PRINT FORM**



# ATTACHMENT 17



## Department of Taxation and Finance

Office of Real Property Tax Services

### MEMORANDUM

**TO:** Mr. Paul Arndt, Assessor  
**FROM:** Gary Drake, Regional Director, Western Region  
**SUBJECT:** Memorandum of Understanding  
**OFFICE:** Office of Real Property Tax Services  
**DATE:** May 02, 2022

A copy of our agreement to complete the work involved in the year 2023 reassessment project is attached. Please review this document with your Supervisor or Mayor and sign the appropriate page indicating your agreement to proceed as described herein. Please return the signed agreement by June 24, 2022

Please give **one** signed document to your Customer Service Liaison or mail it to:

Gary Drake, Regional Manager  
NYS Office of Real Property Tax Services  
3837 West Main St. Road  
Batavia, NY 14020

Retain a copy for your records.

The following addenda are also included:

- *Reassessment Verification Documentation*
- *Reassessment Project Timetable*
- *RPS Processing Fee Schedule*

If **utility advisory appraisals** are desired and have not been requested, please download and complete the following fill-in form as soon as possible and return them to my office so that we can estimate and plan our workload.

- Utility advisory appraisal request form:  
[http://www.tax.ny.gov/pdf/current\\_forms/orpts/rp7021\\_fill\\_in.pdf](http://www.tax.ny.gov/pdf/current_forms/orpts/rp7021_fill_in.pdf)

If you have any questions regarding this material, please contact me at (585) 343-4363.



## Department of Taxation and Finance

**TIMOTHY J. MAHER**  
Director of Real Property Tax  
Services  
Office of Real Property Tax Services

**GARY DRAKE**  
Western Regional Director  
Office of Real Property Tax  
Services

May 02, 2022

### ***Memorandum of Understanding***

Mr. Paul Arndt, Assessor  
Town of Canandaigua  
5440 Routes 5 & 20 West  
Town Offices  
Canandaigua, NY 14424

Dear Mr. Arndt:

I am pleased that the Town of Canandaigua has decided to embark on an assessment improvement process that will result in an equitable 2023 assessment roll. You either already have a cyclical reassessment plan filed or are developing one with the assistance of Western Region ORPTS staff. The plan shall be at least four years in length and will include:

- A local program for physically inspecting each parcel at least once every six years
- A reappraisal of all locally assessed properties at least once every four years
- Reappraisals in the first and last year of plan

The purpose of this Memorandum of Understanding is to clarify and outline the roles and responsibilities of the Town and the Office of Real Property Tax Services (ORPTS) in the reassessment process. Please review this document with your supervisor and sign the appropriate page indicating your agreement to proceed as described herein.

The goal of the Office of Real Property Tax Services (ORPTS) is to optimize State and local resources by working toward an integrated, efficient and equitable real property tax system that coordinates the reassessment process with our equalization study. This goal aligns ORPTS' Full Value Measurement Program with municipal assessment improvement activity by utilizing the reassessment process as the equalization study. ORPTS staff shall verify, in accordance with our reassessment verification process, that the stated uniform level of assessment has been achieved and that all steps to achieve equity have been implemented. This review will also:

- Provide the basis for making the determinations for payment of State aid, if applicable.
- Determine the level of assessment to apply to the special franchise and State-owned land valuations in the Town.
- Be used in the approval process if application has been made for Approved Assessing Unit Status (homestead and non-homestead tax rates).

In keeping with this goal, we look forward to a cooperative and productive relationship with the Town during the reassessment process. Our expectation is that this cooperative relationship will result in the use of your local determination of value (assessed value) as the basis for establishing the full value of the Town for equalization purposes. The attachment

"*Reassessment Verification Documentation*" lists the products the Town must provide relative to the verification of the reassessment process and our State equalization responsibilities and State Aid determination.

Unless otherwise noted in Section D (Summary), we are assuming that the assessor is responsible for making decisions that affect the Town's participation in the reassessment process. The Town must agree to maintain all relevant property inventory data characteristics and achieve an equitable assessment roll at the stated uniform percentage of value in accordance with RPTL § 305. State Aid, in accordance with RPTL § 1573, is available to those municipalities participating in the Aid for Cyclical Reassessments program and performing reappraisals according to an approved plan.

*In the event that the Town executes its Cyclical Reassessment Plan in such a way that jeopardizes the successful completion of the plan and subsequent compliance with the acceptable standards, ORPTS reserves the right to withdraw support from the Town.*

If applicable, the Town will be billed for specific charges related to processing by ORPTS staff at our regional offices. The Town will be responsible for the payment of all charges (based on the fiscal year fee schedule in effect during the time in which the services were provided) within 30 days of billing. Please see the attached "*Real Property System Fee Schedule*" for the current fiscal year for a list of the charges that are applicable for services that could be rendered by ORPTS (staff time permitting).

The next three sections detail the responsibilities of the Town, your assessor and ORPTS. Cooperation and collaboration at all levels of government is critical to the successful execution of the reassessment process.

#### **A) Town Responsibilities:**

- 1) Submit a board resolution to ORPTS that indicates support by the Town to proceed with the reassessment.
- 2) Develop a cyclical reassessment plan with the assistance of Western Region ORPTS staff. If applying for aid on the basis of the 2023 assessment roll, this plan must be accepted by the Town and **submitted to ORPTS a minimum of 120 days prior to the filing of the tentative assessment roll implementing the reassessment** (by January 1, 2023, for standard assessment calendar).
- 3) Support the assessor's efforts and allocate sufficient funds to cover all costs associated with the process, and provide appropriate staff to support the reassessment efforts.
- 4) Consider the adoption of the Uniform Assessment Standards as guiding principles for the Town's assessment administration.

#### **B) Assessor Responsibilities:**

- 1) Prepare a reassessment project timetable detailing project tasks with projected start and completion dates using the electronic version of this document provided separately. The addendum "*Reassessment Project Timetable*" provides suggested timeframes for the various tasks of a reassessment project.
- 2) Develop and implement a cyclical reassessment plan with the assistance of Western Region ORPTS staff. If applying for aid on the basis of the 2023 assessment roll, this plan must be accepted by the Town and **submitted to ORPTS a minimum of 120 days**

**prior to the filing of the tentative assessment roll implementing the reassessment**  
(for standard calendar, January 1, 2023).

- 3) Coordinate a public information program throughout the process. This may include, but is not limited to, preparing all necessary press releases and conducting informational meetings dealing with various aspects of the reassessment process.
- 4) Maintain current assessment inventory and valuation data for all properties as defined by the Commissioner's Rules. This data is necessary to value each parcel using at least one of the standard appraisal methods (cost, market, income).
- 5) Reappraise each property individually, which includes the development and review of a new determination of market value for each parcel. The new market value must be based upon current data and be developed via one or more of the three accepted approaches (cost, market, or income).
- 6) Review the results of the valuation process to ensure that all properties are assessed at the stated uniform percentage of value.
- 7) Provide ORPTS with all applicable products referred to in the attachment "*Reassessment Verification Documentation*" in a timely manner that are required to verify the municipality's stated Level of Assessment (LOA). If appropriate documentation and valuation conclusions are not available, ORPTS staff will have no basis to evaluate the locality's market value conclusions. **This may affect the Town's receipt of State Aid and/or the Town's eligibility for Approved Assessing Unit (AAU) status.**
- 8) Produce assessment disclosure notices as required per RPTL § 511. For the processing of assessment disclosure notices, the assessor must:
  - a) Provide all necessary tax rates, tax levy amounts, and computer data files reflecting the taxable values used in the prior year school and county/Town tax extensions.
  - b) Schedule and conduct informal meetings with taxpayers following the mailing of the assessment disclosure notices. The assessor is responsible for making the necessary data and value corrections, as a result of such meetings, prior to establishment of the tentative roll.
- 9) If ORPTS didn't provide State utility advisory appraisals for the previous year's assessment roll, request State utility advisory appraisals for this year, if needed. The advisory request form is available on our website at [http://www.tax.ny.gov/pdf/current\\_forms/orpts/rp7021\\_fill\\_in.pdf](http://www.tax.ny.gov/pdf/current_forms/orpts/rp7021_fill_in.pdf)
  - a) If applicable, provide ORPTS with the inventory and valuation methodology used to arrive at the utility and complex commercial/industrial values, which appear on the assessment roll, where advisory appraisals were not requested by the Town, were requested but not used, or were requested only for some properties. If appropriate documentation and valuation conclusions are not available, ORPTS staff will have no basis to evaluate the locality's market value conclusions and, thus, will need to complete an independent field appraisal for use in determining your assessing unit's full value. **Such action may also affect your Town's eligibility to receive State Aid and / or eligibility for Approved Assessing Unit (AAU) status.**

**C) Office of Real Property Tax Services Responsibilities:**

- 1) Provide project monitoring pursuant to our responsibilities regarding State equalization and State aid approval.
- 2) Provide periodic reassessment progress reports to all principals for review and discussion.
- 3) Participate in presentations to taxpayer groups, municipal officials, etc., if notified in writing two weeks in advance as to the meeting's purpose and participants.
- 4) Provide advisory appraisals for parcels identified by the assessor, requested in a timely fashion and agreed to by ORPTS.
- 5) Provide computer support and/or valuation assistance, where requested, and as regional resources permit. Additional fees may apply as described in the attached "*Real Property System Fee Schedule*".

#### D) Summary

Please review the following summary and provide the information required in items 2, 3 (and 7, if appropriate) below. If you have any questions or concerns, please contact your ORPTS Customer Service Liaison. Signing this document signifies acceptance of this agreement by you and your assessor. Please return one signed copy to the ORPTS Western Regional office and retain a copy for your reference.

- 1) I understand the roles and responsibilities of the parties involved (as described in this document) that are necessary to complete the reassessment process.
- 2) At the completion of the reassessment process, all property will be assessed at a uniform percentage of value as required by RPTL Section 305. (**Note: For purposes of State Aid, Section 1573 of the Real Property Tax Law requires a uniform percentage of value of 100%.**) The uniform percentage of value intended (not binding) for use in calculating the new assessments will be (check appropriate box):

☐ 100 %  
☐ Other (please specify) \_\_\_\_\_

- 3) The valuation date for this reassessment will be (check appropriate box):

☐ July 1 (*of the year prior to the reassessment roll year*)  
☐ Other (please specify) \_\_\_\_\_

- 4) The new assessed values will be based on parcel inventories that comply with 20 NYCRR, 8190-1.2.
- 5) ORPTS staff will be provided with timely information and access to data as described in the attachment "*Reassessment Verification Documentation*".
- 6) The Town shall produce and mail assessment disclosure notices as required by RPTL Section 511.
- 7) If the assessor is not responsible for making decisions that affect the Town's participation in the reassessment process, please specify the appropriate person below:

Name \_\_\_\_\_  
Title \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone # \_\_\_\_\_

I look forward to working in a cooperative environment in which the reassessment process can be completed as efficiently and effectively as possible.

*Gary P. Duke*      05/02, 2022  
ORPTS Regional Director      Date

\_\_\_\_\_  
Assessor      Date

\_\_\_\_\_  
Mayor/Supervisor      Date

## Reassessment Verification Documentation

The following products are typically developed or generated during the course of a reassessment project. They are used by the ORPTS' Customer Service Liaison (Liaison) to document the value verification process, wherein a determination is made regarding the use of local assessed values for ORPTS' measurement of municipal full value (equalization program), and also to determine a locality's compliance with requirements for State Aid pursuant to RPTL §1573.

The Assessor must allow the ORPTS' Liaison to have timely access to these products as part of the pre-decisional collaboration (PDC) process. Many of these products are also appropriate for assessors who are not conducting a reassessment to submit in support of their own analysis during the PDC process.

- Access to parcel inventories that comply with the Rules.
- Copy of Request for Proposal (RFP), proposal, contract, or work plan (if project was not contractor assisted), which should include the following:
  - Time line (schedule of events)
  - Assignment of resources (staffing for each activity)
  - Software to be used for inventory maintenance (if applicable)
  - Software to be used for valuation (if applicable)
- Sales listings used in valuation analysis (minimum of valid sales occurring one year prior to valuation date), and the sales period used:
  - Residential
  - Commercial/Industrial
  - Vacant/Farm
- Documentation (reports and/or description) of analysis for evaluating the uniformity and level of the assessments; examples include:
  - Sales ratio analysis
  - Mass appraisal (sale substitution)
  - Unit comparison (value-to-inventory)
  - Tracking of value trends (cost, income, market)
- Description of all valuation methodologies used and accompanying documentation
  - Description of land valuation procedure, if applicable
  - Cost documentation
    - Base Cost Table (include identification of source)
    - Depreciation Schedule
  - Market documentation
    - Valuation Model (supply all of the following which are applicable):
      - ◆ Sales adjustments (time, physical characteristics)
      - ◆ Regression coefficients
      - ◆ Feedback coefficients
      - ◆ Component unit values
      - ◆ Commercial/Industrial market unit factors
  - Income documentation
    - Commercial/Industrial Income Factors including:
      - ◆ Gross Income per Unit
      - ◆ Vacancy Rates
      - ◆ Expense Ratios
      - ◆ Capitalization Rates



- Income and Expense Source Data (if available)
- Trending (if values were updated by applying factors, percentages or indices in a non-reappraisal year to maintain the LOA)
  - Description of market areas (neighborhoods) and supporting documentation for the development of factors, percentages or indices, in each market area
- Any other appropriate valuation documentation that supports your determination of market value
- Valuation Neighborhood Maps (if applicable)
- Advisory Appraisals:
  - Statement as to whether utility advisory appraisals were used in part or in their entirety
  - Statement as to whether commercial/industrial advisory appraisals were used in part or in their entirety
- Review:
  - List or file of predicted values (if available)
  - Access to review documents (review documents must be saved)
  - Access to a list of parcels that were re-inspected and/or reappraised this year
  - List of (or file containing) informal hearing changes (if applicable)
- Tentative Roll:
  - Copy of tentative roll or file containing tentative assessments
  - New statement of uniform percent, if different from original agreement
  - List of parcels with court ordered assessments (if any)
- Final Roll:
  - Copy of final roll or file containing final assessments
  - List of BAR changes

## Sample Reassessment Project Timetable (*standard calendar*)

Project Tasks	Start Date	End Date
<b>Project Administration</b>		
Request for advisory appraisals (including SOL)	By	8/1
Public information program (on-going)	3/1	
<b>Collection of Subject and Sales Data</b>		
Data collection training (if necessary)	3/15	4/1
Subject inventory data collection / re-collection	4/1	7/1
Subject file creation / maintenance	4/1	7/1
Sales validation / verification / maintenance	4/1	8/1
Parcel inventory (data) mailers	7/1	7/15
Production in response to data mailers	7/1	8/1
<b>Valuation and Appraisal</b>		
Valuation file editing	7/1	8/15
Neighborhood / market analysis	7/1	8/1
Valuation development / testing	7/1	9/1
Valuation production	9/1	9/15
Field review of values	9/15	1/1
<b>Project Administration</b>		
Prepare & Submit Plan for Cyclical Reassessments (State Aid)	By	1/1
<b>Assessment Roll Processing</b>		
Update file with new values	1/1	1/15
Assessor recalculation of exemptions	1/15	2/1
<b>Assessment Full Disclosure Process (if required or desired)</b>		
Assessment disclosure notice production/analysis	2/1	2/15
Assessment disclosure notice mailing	2/15	3/1
Informal review meetings (including field activities)	3/1	4/15
Value change notice production	4/15	5/1
Prepare and file tentative roll	By	5/1
Post tentative roll on municipal website, per RPTL §1590	By	5/10
Grievance Day		4 <sup>th</sup> Tues May
Produce final assessment roll	By	7/1
Post final roll on municipal website, per RPTL §1590	By	7/10
<b>Project Administration</b>		
Submit Application for Aid for Cyclical Reassessments	By	9/30

## RPS Processing Fees

Real Property System Fee Schedule for Fiscal Year 2020-2022 (4/1/2020 – 3/31/2022)

Type of Service	Fee	Comments
<b>1. RPS Licensing Fee</b>	Section 8190-3.2 State Board Rules	
<b>2. Reassessment Processing</b>		
a. File Editing using RPS Standard Inventory Edits (RPS440)	\$.60/parcel	Includes processing and printing of 1 set of reports produced.
b. Data Mailers	\$.75/parcel	Includes processing and printing of 1 set of notices and reports produced.
c. Market Analysis and Valuation Processing	\$3.00/parcel w/local editing* \$3.60/parcel w/ORPTS editing*	Includes neighborhood delineation, building land tables, developing valuation factor file and market analysis. Includes processing of all approaches to value, with assessor participation plus printing of 1 set of valuation documents.
d. Market Analysis and Trending Processing	\$2.50/parcel w/local editing* \$3.10/parcel w/ORPTS editing*	Includes neighborhood delineation, market analysis, developing trend factors, and application of trends for valuation, with assessor participation. Includes printing of 1 set of valuation documents.
e. Cosmetic Comparable Sales	\$.50/parcel	Includes printing of 1 set of valuation documents.
f. Assessment Disclosure Processing	\$1.00/parcel	Includes processing and printing of 1 set of notices, detail reports and arrays.
<b>3. Data Processing or RPS Technical Assistance Other Than Services already listed.</b>		
a. Hours	\$100.00/hour	For example, Non-RPS to RPSV4 Data Conversions and other non-RPS related services
b. Expenses	Travel Expenses	Travel expenses at current State rate for transportation and lodging.
<b>4. Other Fees</b>		
a. Printing (print file provided)	\$.15/side	

Updated: May, 2020

# ATTACHMENT 18

**jchrisman@townofcanandaigua.org**

Target 5/16/2022  
Town Board Mtg  
(Je)

**From:** T. J. Della Pietra (t.j.dellapietra@gmail.com) <t.j.dellapietra@gmail.com>  
**Sent:** Tuesday, May 3, 2022 2:58 PM  
**To:** jchrisman@townofcanandaigua.org; lfrarey@townofcanandaigua.org  
**Subject:** Facility Alcoholic Beverage Permit Application  
**Attachments:** Town Permit Application Signed.pdf; Untitled attachment 01000.htm; Cert of Ins Kings Town CNDG.pdf; Untitled attachment 01003.htm; King's alcohol permit.pdf; Untitled attachment 01006.htm; Party Invitation.pdf; Untitled attachment 01009.htm; T J Drivers License CT redacted.pdf; Untitled attachment 01012.htm

Jean/Lindsay —

I have attached the following:

1. Completed and signed permit application for the event on June 18th at King's Hall in Onanda Park
2. Certificate of liability insurance from the caterer (King's Party House)
3. Copy of NYS liquor license of King's Party House
4. Copy of the invitation for the June 18th event
5. Copy of my photo ID

Please let me know if there is anything else you may need to process the application, or if you have any questions about the attached materials.

Thank you again for all your help.

T. J. Della Pietra  
203-973-7777

# Town of Canandaigua

5440 Routes 5 & 20 West

Canandaigua, NY 14424

(585) 394-1120

Fax: (585) 394-9476

www.townofcanandaigua.org

## Facility Alcoholic Beverage Permit Application

Principal Contact Information			
Principal Contact:	Della Pietra Jr.	Anthony	P
	Last	First	M.I.
Address:	5 Dairy Road		
	Street Address		Apartment/Unit #
	Greenwich	CT	06830
	City		State
	203-973-7777		ZIP Code
Phone:	t.j.dellapietra@gmail.com		
	Email		

\*\* Note that Principal Contact must be on-site at event and available to Town Staff at ALL times during event\*\*

Licensed Operator/Caterer Information	
Licensed Operator:	King's Party House Inc.
	4031 Route 5 & 20, Canandaigua, NY 14424
	Address:
	3150568 / 08/31/2023
NYS Liquor Authority License Number & Expiration:	

Event Information	
Name and Date of Event:	Celebration of Life of Connie Della Pietra
	Set June 18, 2022
	Projected Attendance: 50
Purpose of Event:	Gathering of family & friends of Connie Della Pietra
	Start/End Times of Event: 12pm - 3pm
Where will alcohol be served:	King's Hall, Onanda Park, Canandaigua
	When will alcohol be delivered: 12pm - 3pm


Rules and Regulations
1. Any person(s) intending to provide, distribute, sell and or consume alcoholic beverages in the Town Parks must have a Facility Alcoholic Beverage Permit.
2. Any person(s) intending to sell or distribute alcoholic beverages, if applicable, shall have a permit or be associated with a permit from the New York State Liquor Authority.
3. Alcoholic beverages are not permitted in Town parks without a Facility Alcoholic Beverage Permit and the rental of a Town Park facility.
4. Facility Alcoholic Beverage Permit is defined as a permit authorized by the Town of Canandaigua Town Board for a specific event at Onanda Park and such permit is issued by the Town Clerk after being authorized by the Town Board.

5. Alcoholic beverage(s) is defined as including alcohol, spirits, liquor, wine, beer, cider and every liquid or solid, patented or not, containing alcohol, spirits, wine or beer and capable of being consumed by a human being.
6. Facility Alcoholic Beverage Permit fee(s) will be set by the Town Board.
7. No person shall, under the age of 21 years, possess, transport, or bring into any Town Park or recreations area any alcoholic beverage or beer.
8. No person shall, under the age of 21 years, consume any alcoholic beverage or beer in any Town Park or recreation area.
9. No person shall become or be in an intoxicated condition while in any Town Park or recreation area.
10. Any person found to become or be in an intoxicated condition while in any Town Park or recreation area may be subject to ejection and/or associate penalties as defined in this chapter and/or action (s) determined by law enforcement.
11. The permitted Principal Contact or recipient of the Facility Alcoholic Beverage Permit shall be in the Town Park facility designated associated with the permit at all times while alcoholic beverages are being distributed, sold and/or consumed.
12. The permitted Principal Contact or recipient of the Facility Alcoholic Beverage Permit shall be responsible for any and all damages associated with persons consuming alcohol associate with the Facility Alcoholic Beverage Permit.
13. Nonobservance of the above, 1 through 12, shall constitute a violation.

**The following must be attached to this permit application for a Complete Submittal:**

Certificate of Liability Insurance (minimum limit of \$1 million) X  
 Copy of NYS Liquor Authority License X Copy of Photo ID of Principal Contact X  
 Copy of all advertisements for Event X

**By signing this Application, I hereby agree to the regulations set forth in Town Code Chapter 152 Parks and Recreation, Section 152-9, Facility Alcoholic Beverage Permit. In addition, I certify that my answers are true and complete to the best of my knowledge.**

Signature:  Date: 5/3/2022

**Town Staff ONLY**

Date Application Deemed Complete: 5/3/2022

TB Meeting Date: 5/16/2022 Resolution Number: \_\_\_\_\_  
 Liability Insurance Submitted: ✓ NYS Liquor Authority License: ✓

Fee Paid: \_\_\_\_\_ Date Permit Issued / Permit Number: \_\_\_\_\_

\_\_\_\_\_  
 Town Clerk Signature / Date



KINGS-2

OP ID: RC

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/03/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> J.D. Chapman Agency Inc. 66 Main St. Macedon, NY 14502 Bruce S. Chapman		<b>315-986-4062</b>		<b>CONTACT NAME: Becky</b>	
				<b>PHONE (A/C, No, Ext): 315-986-4062</b>	<b>FAX (A/C, No): 315-986-5813</b>
				<b>E-MAIL ADDRESS: Becky@jdchapmaninc.com</b>	
				<b>INSURER(S) AFFORDING COVERAGE</b>	
				<b>INSURER A : Cincinnati Insurance Co</b>	
				<b>NAIC # 10677</b>	
				<b>INSURER B :</b>	
				<b>INSURER C :</b>	
				<b>INSURER D :</b>	
				<b>INSURER E :</b>	
				<b>INSURER F :</b>	

**INSURED**  
Kings Party House Inc  
4031 Route 5&20  
Canandaigua, NY 14424

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:		EPP0517235	12/18/2021	12/18/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		EPP0517235	12/18/2021	12/18/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		EPP0517235	12/18/2021	12/18/2022	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

TOWNCAN

Town of Canandaigua  
5440 Rt. 5 & 20W  
Canandaigua, NY 14424

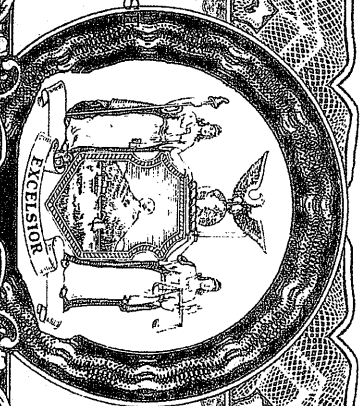
## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



CATERING ESTABLISHMENT LICENSE  
SERIAL #: 3150568  
COUNTY: ONTARIO



EFFECTIVE DATE: 09/14/2021  
EXPIRATION DATE: 8/31/2023  
CERTIFICATE #: 799080

# NEW YORK STATE LIQUOR AUTHORITY

THE LICENSEE DESIGNATED BELOW IS HEREBY GRANTED PERMISSION, UNDER THE ALCOHOLIC BEVERAGE CONTROL LAW TO TRAFFIC IN ALCOHOLIC BEVERAGE PURSUANT TO THE TYPE OF LICENSE INDICATED IN THE UPPER LEFT HAND CORNER OF THIS CERTIFICATE AND ACCORDING TO THE STATUTES AND REGULATIONS PERTAINING THERETO.

THIS LICENSE SHALL NOT BE TRANSFERABLE TO ANY OTHER PERSON OR TO ANY OTHER PREMISES OR TO ANY OTHER PART OF THE BUILDING CONTAINING SUCH LICENSED PREMISES. IT SHALL NOT BE DEEMED A PROPERTY OR VESTED RIGHT AND MAY BE REVOKED AT ANY TIME PURSUANT TO LAW.

## METHOD OF OPERATION

CATERING ESTABLISHMENT SERVING LIQUOR WINE CIDER & BEER

KINGS PARTY HOUSE INC  
KINGS CATERING  
4031 ROUTE 5 & 20  
CANANDAIGUA NY 14424

FILED  
FILING FEE \$90.00  
LICENSE FEE \$1,194.00

*Vincent G. Bradley*  
Vincent G. Bradley  
Chairman

BEFORE COMMENCING OR DOING ANY BUSINESS FOR THE TIME FOR WHICH THIS LICENSE HAS BEEN ISSUED, THE SAID LICENSEE SHALL BE ENCLOSED IN A SUITABLE WOOD OR METAL FRAME, HAVING A CLEAR GLASS SPACE AND A SUBSTANTIAL WOOD OR METAL BACK SO THAT THE WHOLE OF SAID LICENSE MAY BE SEEN THEREIN, AND SHALL BE POSTED UP AND AT ALL TIMES DISPLAYED IN A CONSPICUOUS PLACE IN THE ROOM WHERE SUCH BUSINESS IS CARRIED ON, SO THAT ALL PERSONS VISITING SUCH PLACE MAY READILY SEE THE SAME.

SLA FORM 180-033 (11/99)

Certificate No. P799080

## Confirmation

Town of Canandaigua  
5440 Route 5 & 20 West  
Canandaigua, NY, 14424  
Tel: (585) 394-1120

Paul DellaPietra  
850 Phillips Rd  
Webster, NY 14580  
USA

---

Printed May 4/22 - 15:41 PM

Dear Paul,

Thank you for choosing our facilities for your reservation. You have rented King Hall.

For cabin rentals: check-in is at 3:00 pm on the day of arrival & check-out is at 10:00 am on the day of departure.

If you have rented Outhouse Hall or West Lake Road Schoolhouse, you will need to come pick up the key at our office the week of your reservation. There is a \$25 key deposit that is required for these buildings. We will only accept cash or check for the key deposit.

If you have rented King Hall, Crouch Hall or Gorham Lodge, the building will be unlocked for you.

Reservations for the halls, lodges & Schoolhouse are from 9:00 am to 9:00 pm.

We hope you enjoy your stay with us.

If you have any questions regarding your reservation, please don't hesitate to contact our office at 585-394-1120 Ext 2227.

Town Clerk's Office  
5440 State Rt 5&20 West  
Canandaigua, NY 14424

Office Hours:  
Mon, Tues, Thur & Fri  
8:00am-4:00pm  
Wednesday  
8:00am-5:30pm

Item Desc	Unit Price	Qty	Price
<b>1. Rental Charge - (#000004128)</b>			
Jun 18 2022 - Jun 19 2022 (1 nights)			
King Hall	\$200.00	1.00	200.00
Cart Fee	\$0.05	1.00	0.05
		Subtotal	200.05
		Discount	0.00
		Tax-Credit Card Processing Fee	4.80
		<b>Total</b>	<b>204.85</b>
		Prior Payments	204.85
		Amount Owing	0.00

---

Signature

---

Date

*Town of Canandaigua, NY  
Wednesday, May 4, 2022*

## Chapter 152. Parks and Recreation

### § 152-9. Facility alcoholic beverage permit.

The following rules pertain to the use, sale, distribution, or consumption of alcoholic beverages in Town of Canandaigua parks.

- A. Any person(s) intending to provide, distribute, sell and/or consume alcoholic beverages in the Town parks must have a facility alcoholic beverage permit.
- B. Any person(s) intending to sell or distribute alcoholic beverages, if applicable, shall have a permit or be associated with a permit from the New York State Liquor Authority.
- C. Alcoholic beverages are not permitted in Town parks without a facility alcoholic beverage permit and the rental of a Town park facility.
- D. "Facility alcoholic beverage permit" is defined for this chapter as a permit authorized by the Town Board of the Town of Canandaigua for a specific event at Onanda Park, and such permit is issued by the Town Clerk only after being authorized by the Town Board.
- E. "Alcoholic beverage(s)" is defined for this chapter as including: alcohol, spirits, liquor, wine, beer, cider and every liquid or solid, patented or not, containing alcohol, spirits, wine or beer and capable of being consumed by a human being.
- F. Facility alcoholic beverage permit fee(s) will be set by the Town Board.
- G. Any person(s) making application for a facility alcoholic beverage permit in which alcohol will be sold shall provide:
  - (1) Proof of liability insurance for their organization or associated with their event to the Town;
  - (2) A completed facility alcoholic beverage permit application including the area identified where participants are proposed to consume alcoholic beverages;
  - (3) Proof of compliance with alcoholic beverage laws such as a licensed operator/caterer providing for and serving or receipt of a NYS Liquor Authority license for the event.
- H. No person under the age of 21 years shall possess, transport, or bring into any Town park or recreation area any alcoholic beverage or beer.
- I. No person under the age of 21 years shall consume any alcoholic beverage or beer in any Town park or recreation area.
- J. No person shall become or be in an intoxicated condition while in any Town park or recreation area.
- K. Any person found to become or be in an intoxicated condition while in any Town park or recreation area may be subject to ejection and/or associated penalties as defined in this chapter and/or action(s) determined by law enforcement.
- L. The permitted principal contact or recipient of the facility alcoholic beverage permit shall be in the Town park facility designated associated with the permit at all times while alcoholic beverages are

being distributed, sold, and/or consumed.

- M. The permitted principal contact or recipient of the facility alcoholic beverage permit shall be responsible for any and all damages associated with persons consuming alcohol associated with the facility alcoholic beverage permit.
- N. Nonobservance of this section shall constitute a violation.

# ATTACHMENT 19

# *Town of Canandaigua*

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

## **STORMWATER CONTROL FACILITIES MAINTENANCE AGREEMENT**

WHEREAS, the Town of Canandaigua, having an address of 5440 Routes 5 & 20 West, Canandaigua, New York 14424 (Municipality) and Venezia Group, LLC (Facility Owner), having an address of 5120 Laura Lane, Canandaigua, NY 14424 want to enter into an agreement (this "Agreement") to provide for the long term maintenance and continuation of permanent stormwater control measures approved by the Municipality for the below named project, and

WHEREAS, the Municipality and the Facility Owner desire that the permanent stormwater control measures, as detailed on the approved project plans entitled "FoxRidge" 5B, SWPPP-1 having drawing number(s) SWPPP-1, File #8042, prepared by Venezia Professional Land Surveyors and Erin Joyce and last revised August 21, 2020, (the "Plans"), be built in accordance with the Plans and thereafter be maintained, cleaned, repaired, replaced, and continued in perpetuity in order to ensure optimum performance of the components. Reduced size versions of the Plans are attached hereto as Exhibit A.

Therefore, the Municipality and the Facility Owner agree as follows:

1. This Agreement binds the Municipality and the Facility Owner, its successors and assigns, to maintain the permanent stormwater control measures depicted in the Plans (as same may be amended), which are attached as Exhibit A of this Agreement.
2. The Facility Owner shall maintain, clean, repair, replace and continue the stormwater control measures depicted on the Plans as necessary to ensure optimum performance of the measures to design specifications. If identified on the plans, the stormwater control measures shall include, but shall not be limited to, the following: drainage ditches, swales, dry wells, infiltrators, drop inlets, pipes, culverts, soil absorption devices, and retention ponds (collectively, the "Control Measures").
3. The Facility Owner shall be responsible for all expenses related to the maintenance of the Control Measures.
4. The Facility Owner shall provide for the periodic inspection of the Control Measures, not less than once in every five year period, to determine the condition and integrity of the Control Measures. The Facility Owner's obligations to inspect the Control Measures under this Section 4 shall commence upon the issuance of the first certificate of occupancy for the project depicted on the Plans. Each inspection shall be performed by a Professional Engineer, at the Facility Owner's choosing, so long as such Professional Engineer is licensed by the State of New York (the "Inspecting Engineer"). The Inspecting Engineer shall prepare and submit to the Municipality within 30 days of each inspection, a written report of the findings of his/her inspection including any recommendations necessary for the continued maintenance or repair of the Control Measures.

5. The Facility Owner shall grant Right of Entry to duly authorized representatives of the Town. Upon presentation of proper credentials, duly authorized representatives of the Town may enter at reasonable times upon the premises to inspect the implementation, condition or operation and maintenance of the Control Measures. Facility Owner shall allow persons working on behalf of the Town ready access to all parts of the premises for the purposes of inspecting the Control Measures. Persons working on behalf of the Town shall have the right to temporarily locate, on any stormwater facility or Control Measure in the Town, such devices as are necessary to conduct monitoring and/or sampling of the discharges from such Control Measures.

6. Except in an emergency situation, or as permitted by Section 7 below, The Facility Owner shall not authorize, undertake, or permit any material alteration, abandonment, modification, or discontinuation of the Control Measures except in accordance with written approval of the Municipality.

7. The Facility Owner shall undertake all necessary repairs, maintenance, or replacement of the Control Measures in accordance with the recommendations of the Inspecting Engineer, except to the extent such repairs, maintenance, or replacement are made necessary by the acts or omissions of the Municipality, including without limitation offsite grading. Such repair, maintenance, or replacement shall not require the approval of the Municipality. Repairs, maintenance, or replacements made necessary by the acts or omissions of the Municipality shall be undertaken by the Municipality as its cost and expense.

8. This Agreement shall be recorded in the Office of the County Clerk, County of Ontario.

9. If ever the Municipality determines that the Facility Owner has failed to maintain, clean, repair, replace, and continue the Control Measures in accordance with the Plans or has failed to undertake necessary corrective action in accordance with Section 7 above, the Municipality shall give the Facility Owner written notice of such a default. In the event the Facility Owner fails to cure such default within thirty (30) days from its receipt of such notice, the Municipality is authorized to undertake such steps as reasonably necessary for the preservation, continuation, or maintenance of the Control Measures, to charge the Facility Owner for the reasonable expenses of such steps, and to affix such expenses as a lien against the property (including reasonable attorney fees and other administrative costs incurred in executing such a lien); provided however that if the nature of the default is such that it cannot reasonably be cured within such thirty (30) day period, then so long as the Facility Owner commences to cure such default within such thirty (30) day period, and, thereafter, diligently, in good faith and expeditiously proceeds to cure such default before the Municipality may take action under this Section 9.

10. The parties agree and acknowledge that this Agreement shall cover not only the Control Measures set forth on the Plans, but it also shall cover any alterations or modifications to the Plans that may be approved by the Municipality after the execution of this Agreement.

11. This Agreement shall be binding upon, and inure to the benefit of, the respective successors and permitted assigns of the parties.

12. All notices required or permitted hereunder shall be in writing and shall be sent to the parties at the following addresses:

If to the Municipality: Stormwater Program Manager  
Town of Canandaigua  
5440 Routes 5 & 20 West  
Canandaigua, New York 14424

If to the Facility Owner: Venezia Group, LLC  
5120 Laura Lane  
Canandaigua, New York 14424

With copies to: Town Clerk & Town Manager  
Town of Canandaigua  
5440 Routes 5 & 20 West  
Canandaigua, New York 14424

Any such notices may be sent by: (a) certified mail, return receipt requested, or  
(b) a nationally recognized overnight courier

The above addresses may be changed by written notice to the other party. Any such notices shall be deemed effective upon receipts.

13. This agreement sets forth all of the agreements, conditions, and understandings between the Municipality and the Facility Owner concerning the maintenance of the Control Measures and supersedes any and all prior agreements and understandings between the parties with respect thereto.

14. This Agreement shall be governed exclusively by the laws of the State of New York, without giving effect to choice of laws or choice of laws rules or principles.

15. Issuance of the first certificate of occupancy or certificate of compliance for the project depicted on the Plans shall be deemed an acknowledgement by the Municipality that the Control Measures have been constructed in accordance with the Plans.

16. This Agreement may be executed in several counterparts, including by facsimile, each of which shall be an original and all of which shall constitute but one and the same instrument.

17. This Agreement may not be amended, changed, modified, altered, or terminated, except by an instrument in writing, signed by the parties hereto.

18. This Agreement is effective upon full execution by both parties.

19. Additional terms of this Agreement are set forth in the attached EXHIBIT A, which is hereby incorporated into this Agreement.

[REMAINDER OF PAGE INTENTIONALLY BLANK]



The parties have entered into this Agreement on this 26 day of April, 2022.

MUNICIPALITY  
TOWN OF CANANDAIGUA, NY

[Signature]  
By: Douglas E. Finch  
Title: Town Manager  
Date: 4/26/22

CANANDAIGUA TOWN CLERK

APR 26 2022

RECEIVED

[Signature]

FACILITY OWNER  
Rocco Venezia

[Signature]  
By: Rocco A. Venezia  
Title: VENEZIA GROUP / PARTNER  
Date: 4/6/2022

[REMAINDER OF PAGE INTENTIONALLY BLANK]

State of New York )  
County of Ontario ) ss.:

On the 16 day of April in the year 2022 before me, the undersigned, personally appeared Douglas Finch, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledge to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Kate Silverstrim  
Signature and Office of individual taking acknowledgment

**KATE SILVERSTRIM**  
Notary Public, State of New York  
Reg. No. 01SI6375692  
Qualified in Ontario County  
Commission Expires May 29, 2022

State of New York )  
County of Ontario ) ss.:

On the 16 day of April in the year 2022 before me, the undersigned, personally appeared Rocco A. Venezia, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledge to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Kate Silverstrim  
Signature and Office of individual taking acknowledgment

**KATE SILVERSTRIM**  
Notary Public, State of New York  
Reg. No. 01SI6375692  
Qualified in Ontario County  
Commission Expires May 29, 2022

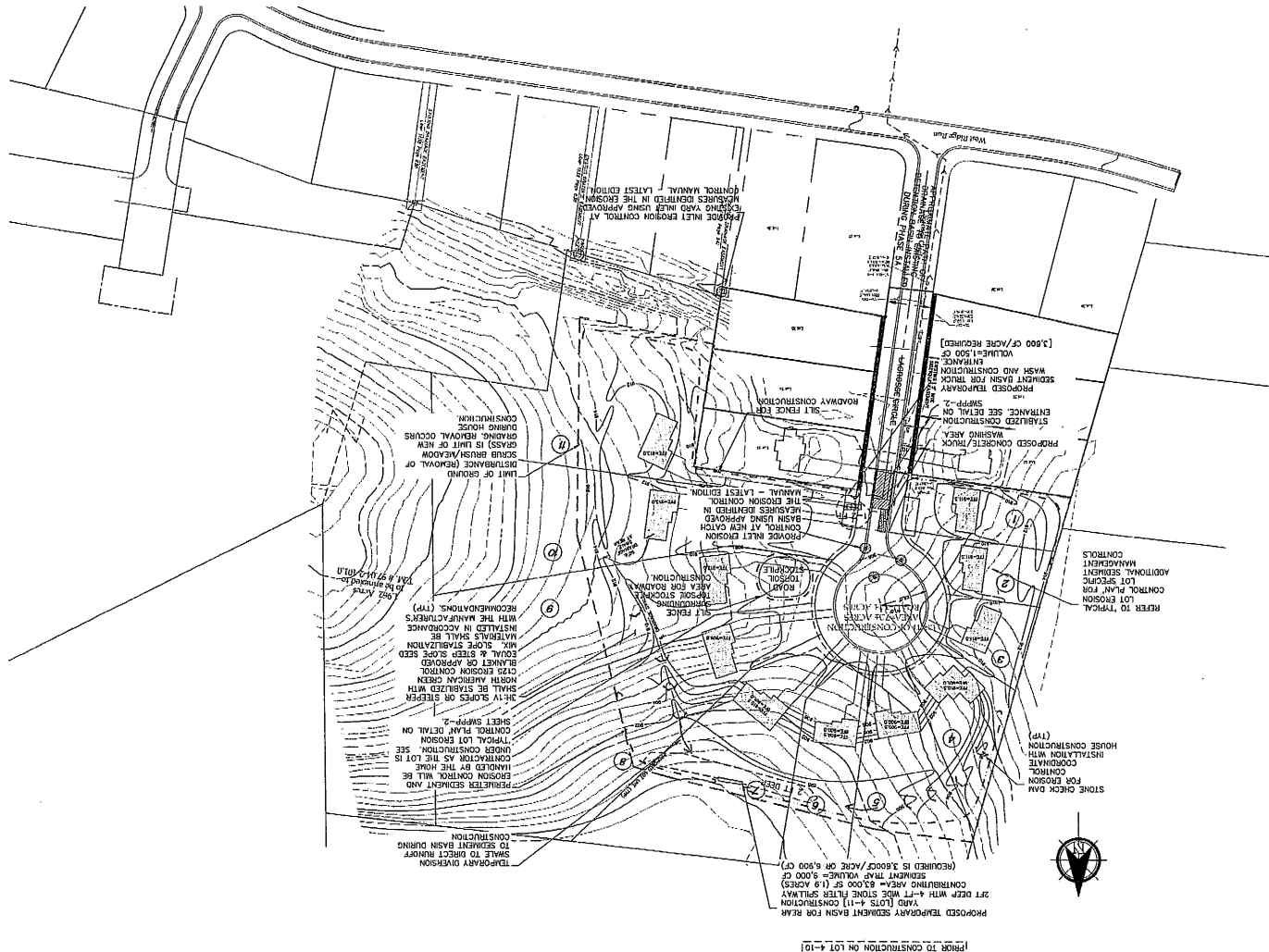
## EXHIBIT A

### **To STORMWATER CONTROL FACILITIES MAINTENANCE AGREEMENT BETWEEN The Town of Canandaigua ("Municipality") and Venezia Group, LLC ("Facility Owner")**

**Municipality and Facility Owner agree to the following additional terms and conditions:**

- 1. Prior to the issuance of the final certificate of occupancy (temporary or final) for Fox Ridge Phase 5, Facility Owner shall:**
  - a. Survey and inspect all stormwater facilities.**
  - b. Submit to Municipality a certification, acceptable to the Municipality, from a New York State licensed engineer that all stormwater facilities comply with the Municipality's requirements and standards.**
  - c. Arrange for transfer of ownership of all stormwater facilities to the Fox Ridge Homeowners Association, and submit proof of such transfer to Municipality.**
- 2. Upon transfer of ownership of all stormwater facilities to the Fox Ridge Homeowners Association, the Municipality shall arrange for the relevant drainage district to maintain the stormwater facilities with the expenses thereof being charged to the owners of property included in said drainage district.**

APPROVED FOR THE TOWN OF CANANDAIGUA  
BY THE TOWN ENGINEER  
DATE: 10/1/2014  
BY: [Signature]  
SSC: 135-174-0000-2-0000000000

[illegible]

# ATTACHMENT 20

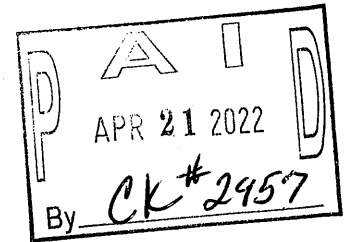
# Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

April 21, 2022

Doug Finch, Town Manager  
Town of Canandaigua  
5440 Routes 5 & 20 West  
Canandaigua, New York 14424

**RE:   MCMAHON FOR DELANEY**  
**NEW SINGLE FAMILY DWELLING - EROSION CONTROL SURETY ESTIMATE REVIEW**  
**TAX MAP No. 98.15-1-55.000**  
**CPN No. 2022-008**  
**ADDRESS: 3492 SANDY BEACH DRIVE**



Dear Mr. Finch,

Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated April 8, 2022, prepared by Gregory McMahon PE of McMahon/LaRue Engineering for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$3,102.00 (Three-Thousand One-Hundred Two Dollars and No Cents)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Jensen".

Chris Jensen  
Town of Canandaigua – Code Enforcement Officer

cc:       Jean Chrisman, Town Clerk  
          Project Binder  
          Parcel Owner

**CANANDAIGUA TOWN CLERK**

**APR 21 2022**

**RECEIVED**

A handwritten signature in black ink, appearing to read "K. Doyle".

APPROVED
A handwritten signature in black ink, appearing to read "Doug Finch".
Doug Finch – Town Manager
A handwritten date "4/21/22" in black ink.
Date

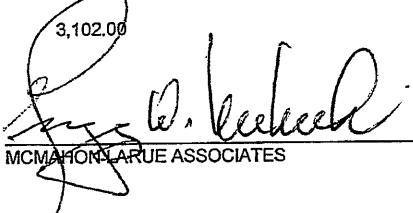
SUMMARY - DELANEY RESIDENCE - 3492 SANDY BEACH RD.

	TOTAL ESTIMATED VALUE	TOTAL ELIGIBLE VALUE TO DATE	TOTAL RETAINAGE HELD TO DATE	TOTAL AUTHORIZED TO DATE
SECTION A EROSION CONTROL	2,820.00	0.00	0.00	0.00
SECTION B GUARANTEES	282.00	0.00	0.00	0.00
TOTAL:	3,102.00	0.00	0.00	0.00

TOTAL AUTHORIZED: 0.00  
 LESS PREVIOUS RELEASES: 0.00  
 THIS STATEMENT: 0.00

ORIGINAL L.O.C.: 3,102.00  
 LESS TOTAL AUTHORIZED: 0.00  
 L.O.C. BALANCE: 3,102.00

APPROVALS:

3,102.00  
 0.00  
 3,102.00  
  
 MCMAHON LARUE ASSOCIATES  
 TOM DELANEY  
 TOWN OF CANANDAIGUA

4/8/22



# ATTACHMENT 21



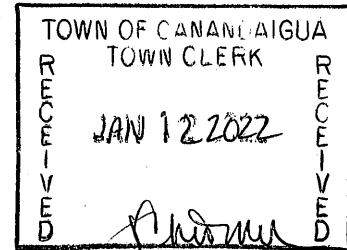
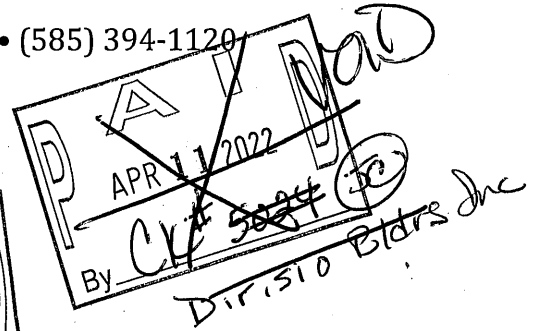
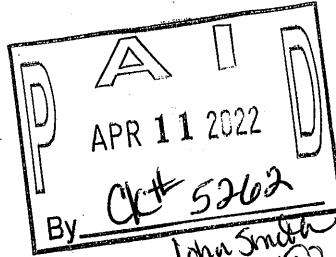
# Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

January 12, 2022

Doug Finch, Town Manager  
Town of Canandaigua  
5440 Routes 5 & 20 West  
Canandaigua, New York 14424

**RE: MARATHON ENGINEERING FOR SMITH  
TEAR DOWN & CONSTRUCT NEW SINGLE-FAMILY DWELLING  
EROSION CONTROL SURETY ESTIMATE REVIEW  
TAX MAP NO. 126.20-1-15.200  
CPN No. 2021-082  
ADDRESS: 4519 DAVIDSON LANDING DRIVE**



Dear Mr. Finch,

Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated October 6, 2021, prepared by Robert Bringley PE of Marathon Engineering for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$5,024.00 (Five-Thousand Twenty-Four Dollars and No Cents)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,

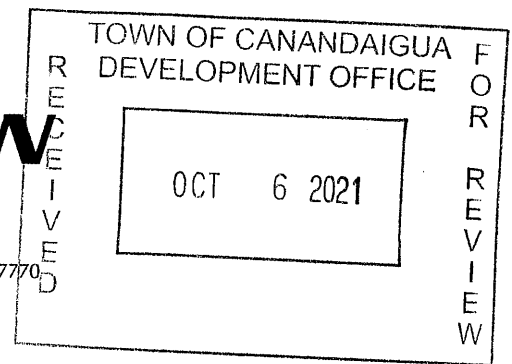
Chris Jensen  
Town of Canandaigua – Code Enforcement Officer

C Jean Chrisman, Town Clerk  
Project Binder  
Parcel Owner

APPROVED
Doug Finch – Town Manager
4/11/22
Date



39 Cascade Drive / Rochester, NY 14614 / Phone (585) 458-7770



### Soil Stabilization and Erosion Control Surety Estimate

**Project:** John and Joanne Smith Cottage

**Date:** 10/6/2021

**Prepared For:** John and Joanne Smith

**4519 Davidson Landing**

**Canandaigua, NY 14424**

This estimate represents the probable construction costs in 2021 dollars to construct the erosion control features as shown on the plans entitled "Site Plans for the Smith Residence" dated 10/6/21.

Respectfully submitted,

Robert P. Bringley, P.E.

Marathon Engineering



### Summary of Costs

Item Number	Item Description	Quantity	Unit	Unit Price (\$)	Amount (\$)
1.1	Silt Fence	300	LF	\$ 2	\$ 600
1.2	Stone Check Dam	7	EA	\$ 250	\$ 1,750
1.5	Temporary sediment trap includes maintenance & restoration upon completion	1	EA	\$ 500	\$ 500
1.6	Temporary Seeding	0.50	AC	\$ 1,000	\$ 500
1.7	Concrete Washout Station	1	EA	\$ 500	\$ 500
1.8	Final Stabilization (seeding)including mulching w/tackifier	0.50	AC	\$ 1,000	\$ 500
SUB-TOTAL					\$ 4,350
10% CONTINGENCY					\$ 435
5% MUNICIPAL OBSERVATION					\$ 239
OVERALL TOTAL					\$ 5,024