

Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

PLANNING BOARD MEETING AGENDA

Tuesday, March 12, 2024 6:00 p.m.

Agenda rev. 2

This meeting will be held in person, as well as via Zoom:

<https://us02web.zoom.us/j/81442442567?pwd=WTA2MERE0G81clhYdHp4QXc2V0QvUT09>

Meeting ID: 814 4244 2567 Passcode: 225711

To be admitted to the Zoom meeting, you must identify yourself.
Either have your Zoom name set appropriately or chat your name to the meeting facilitator.

Agenda items and meeting content is up to the discretion of the Planning Board Chairperson.

Meeting called by: Charles Oyler, Chairperson
Board Members: Bob Lacourse, Vice Chairperson, Amanda VanLaeken, Mark Tolbert, Scott Neal
Alternate Member: Tim Schneider
Secretary: Karine Hatch
Staff Members: Kristin Smith, Zoning Officer
Kim Burkard, Remote Access Facilitator
Lance Brabant, MRB Group
Christian Nadler, Planning Board Attorney

- **Recite the Pledge of Allegiance**
- **Zoom Meeting Protocol**
- **Introduction of Board Members and Staff**
- **Overview of Emergency Evacuation Procedure**
- **Privilege of the Floor**
- **Attest to the Publishing of Legal Notices**

Continued Public Hearings: None at this time

Closed Public Hearings: None at this time

Continued Site Plans: None at this time

New Public Hearings: None at this time

New Site Plans:

CPN-23-147 Daniel Wegman, 4885 County Road 16, Canandaigua, NY 14424. Site plan approval for proposed construction of a tennis court and associated site improvements.

CPN-24-001 Brian Miller, 3499 Lakeview Lane, Canandaigua, NY 14424. Site plan approval for

demolition of existing house plus detached garage and construction of new house and attached garage.

CPN-24-003 Alan Lupton, 4961 Island View Drive, Canandaigua, NY 14424. Site Plan Approval for construction of an inground pool with patio area.

Sketch Plan Review: None at this time

Request for Extension: None at this time

Board Business:

- Approval of *February 27, 2024* meeting minutes
- Surety/Letter of Credit Releases:
- Other Business:
- Referrals from Town Board:
 - Request for Meeting of the “Boards” from Supervisor Simpson (See below)

On Thursday, February 29, 2024, 1:58 PM, Jared Simpson <jsimpson@townofcanandaigua.org> wrote:

Good Afternoon members of the Planning Board and Zoning Board,

I just wanted to make you aware that the schedule put out in the January organizational TB meeting was just a draft schedule for presentations to the Town Board by the various town boards and committees. We have made some adjustments for schedules and other needs, and you will not be presenting in March. Instead, the ECB and the Tree Team will be presenting.

One item I would like your input on is a "Meeting of the Boards". This would be a joint public meeting of the Planning Board, the Zoning Board and the Town Board. Looking back at minutes from years ago, I noticed that meetings like this were held. A meeting like this would give us the chance to discuss openly where we see code or procedural changes that might be needed, or ways to really improve on things we already do well. We all make decisions that impact each other, and we never have the opportunity to meet all together. Rather than having your boards present to the Town Board, I thought it would be more worthwhile to have one of these meetings instead. It would be the only item on the agenda, so it would take the full 90 minutes. We would arrange a facilitator to help guide and capture the discussion. It would most likely be a few months out, maybe May or June, so we could get it all scheduled.

Planning and Zoning Boards, please discuss as boards and have each chair get back to me with a yes or no and how many could meet on May 13th or how many could meet on June 10th . If there are any specific questions, feel free to reach out. My hope is to make this a regular meeting and improve the communication, planning and interaction between our boards.

Thank you for all your service to the Town of Canandaigua!

Jared
Jared Simpson
Town Supervisor

- Referrals from Others:
- Recommendations from Zoning Board of Appeals or Code Enforcement Officer
- Special Projects/Comprehensive Plan:
- Available training:

Upcoming Applications:

See Cloudpermit for upcoming application information.

Adjournment