

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, New York 14424

DRAINAGE ADVISORY COMMITTEE

Established October 16, 2017

TUESDAY, NOVEMBER 27, 2018, 11:00 A.M.

MINUTES—DRAFT #1

Meeting Called by:	Charles Oyler, <i>Chairperson</i>
Committee Members Present:	Richard Krebs Kathy Page
Town Representatives:	Jim Fletcher, Canandaigua Highway Superintendent Chris Jensen, Town Code Enforcement Officer Kaitlynn McCumiskey, Canandaigua Highway Department Kevin Reynolds, Canandaigua Town Board Member Thomas Schwartz, Canandaigua Planning Board Chairperson

1. CALL TO ORDER BY THE CHAIR

Mr. Oyler called the meeting to order at 11:00 a.m.

2. APPROVAL OF MINUTES OF NOVEMBER 13, 2018

The minutes of the November 13, 2018, meeting were approved. The minutes will be posted upon the Drainage Advisory Committee web page and will be distributed to the Town Board members and Town staff via e-mail.

3. HILLCREST DRIVE DRAINAGE

Mr. Fletcher: Said that he has not heard from Greg Novak (4964 Hillcrest Drive) or Keith Cutri (4963 Hillcrest Drive), or from the Hillcrest Drive homeowners' association, regarding Mr. Cutri's and Mr. Novak's proposed drainage mitigation plan which would be an alternative to the plan proposed by the Drainage Advisory Committee earlier this year. Mr. Fletcher will brief the Committee on the residents' proposal when it is received.

4. LAURA LANE: DEC WETLANDS DETERMINATION AND MAPPING

Mr. Oyler: Said that Kevin Olvany of the Canandaigua Lake Watershed Council has reported that the location points of the wetland delineation have been added to the watershed map. Mr. Oyler said that the delineation of the DEC wetlands in the vicinity of the backyards of homes on the north side of Laura Lane was required prior to the Committee's consideration of drainage mitigation measures. Mr. Oyler will contact Mr. Olvany on the availability of the map on the internet.

5. FINGER LAKES COMMUNITY COLLEGE PROJECT UPDATE

Nothing further to report at this meeting. At the meeting on November 13, 2018, Mr. Finch reported that Ontario County was in the process of obtaining the required easements for the Finger Lakes Community College project. The easements will permit access onto the adjacent Genecco/Star Cider property. The project will integrate the drainage flow from the adjacent 17-acre drainage area—which now bypasses the Finger Lakes Community College canoe pond—and direct the flow into the pond to provide for one overall engineering design. It is expected that the Request for Proposals (RFPs) for engineering design services will be sent to engineering firms this month. A County committee will review the RFPs to make a recommendation on the selection of the engineering firm. The project will be funded by the County. The engineering contract will be awarded by the Ontario County Board of Supervisors.

6. DRAINAGE AREA MAPPING PROJECT UPDATE

Mr. Oyler: Said that the drainage area mapping will provide delineations of the watersheds of the major and minor tributaries and streams and will be used along with an inventory of the existing stormwater structures to prepare a potential storm drainage study. The data will also be helpful in the consideration of a possible consolidation of the existing drainage districts or for a town-wide drainage district.

Mr. Jensen: Said that the data from the drainage area mapping will provide information on the connections of public and private drainage structures. He said that the data is expected to augment some of the information which has been collected as part of MS4 Program in which the Town participates. Mr. Jensen said that the combination of data from the drainage area mapping and the MS4 Program may assist in the approval of grants to fund future drainage mitigation projects.

7. ONTARIO COUNTY CLEAN-OUT OF ROADSIDE DITCHES AND CULVERTS ON COUNTY ROAD 16

Mr. Oyler: As follow-up to the comments received at the previous meeting from Donna Torrens (3537 County Road 16), Mr. Oyler said that it appears that the Ontario County

Department of Public Works has completed the clean-out of several roadside ditches and culverts on County Road 16. It was noted that general contractor C. P. Ward has installed new cross culverts on County Road 16 at Davidson Landing and in the vicinity of Hillcrest Drive and the Lakeview subdivision.

8. CONSOLIDATION OF EXISTING DRAINAGE DISTRICTS/EXPANSION OF TOWN DRAINAGE DISTRICTS

Mr. Oyler: Continued the discussion with the members of the Committee on a proposal to recommend to the Town Board the consolidation of the existing drainage districts in the Town and/or the establishment of a town-wide drainage district. He said that Town Manager Doug Finch reported that several Town Board members expressed concern about the funding. Currently, only those property owners within a specific drainage district contribute toward the cost of drainage improvement projects in their district through an additional charge on their annual property tax bills. All Town property owners would contribute toward the cost of drainage improvement projects if a town-wide drainage district were to be established.

Mr. Oyler: Said that some property owners may not be willing to pay an additional amount of tax for drainage work which may not be in their neighborhoods. He said that this concern could be offset by the greater good for all residents which a town-wide drainage district could provide. Mr. Oyler said that a town-wide drainage district would be similar to the current water and sanitary sewer charges to which all property owners contribute. He said that these utilities benefit everyone in the Town.

Mr. Reynolds: Suggested that an *ad valorem* tax could be considered for the funding of a town-wide drainage district (i.e., a tax based upon the value of an item, transaction or property). He said that the Town Board would consider the political implications of the proposal and the funding which would be spread across all property owners in the Town. He said that currently there may be some areas of the Town which do not have significant drainage issues and that property owners in these areas may not support higher taxes to fund drainage improvement projects in other areas of the Town.

Mr. Reynolds: Said that an initial proposal could be to consolidate all the existing drainage districts. A subsequent proposal could be to expand the program to create a town-wide district.

Mr. Jensen: Said that the Town staff cannot enter upon private property without an easement or other permission from a property owner. Mr. Reynolds said that the consolidation of the existing districts could be a step toward encouraging property owners to provide easements or permission to enter their properties for the completion of drainage improvement projects.

Following are the individual Town drainage districts with financial information, as of January 2018:

Route 332 Drainage District

Beginning balance (12/1/17)	\$170,790.12
Expense: Drainage improvements 2018	<u>(75,000.00)</u>
Projected balance	\$ 95,790.12

Lakewood Drainage District

Beginning balance (12/1/17)	\$ 26,812.31
Increase: Real property tax 2018	<u>2,053.00</u>
Projected balance	28,865.31

Ashton Drainage District

Beginning balance (12/1/17)	\$ 12,594.91
Increase: Real property tax 2018	<u>2,000.00</u>
Projected balance	\$ 14,594.91

Fox Ridge Drainage District

Beginning balance (12/1/17)	\$ 32,132.94
Increase: Real property tax 2018	<u>3,003.00</u>
Projected balance	\$ 35,135.94

Landings Drainage District

Beginning balance (12/1/17)	\$ 9,423.87
Projected balance	\$ 9,423.87

OB Drainage District

Beginning balance (12/1/17)	\$ 14,993.64
Increase: Real property tax 2018	<u>2,003.00</u>
Projected balance	\$ 16,996.64

Lakeside Drainage District

Beginning balance (12/1/17)	\$ 7,990.78
Increase: Real property tax 2018	<u>1,500.00</u>
Projected balance	\$ 9,490.78

Waterford Drainage District

Beginning balance (12/1/17)	\$ 10,848.12
Increase: Real property tax 2018	<u>5,000.00</u>
Projected balance	\$ 15,848.12

Stablegate Drainage District

Beginning balance	<u>\$ 18,073.73</u>
Projected balance	\$ 18,073.73

Mr. Reynolds: Said that it would be helpful to the Town Board for its consideration if the balances of the districts would be somewhat equal. He said that the proposal would also have to be “sold” to the public.

Mr. Fletcher: Said that funds are raised for each district in small annual increments in anticipation of required drainage maintenance work. He said that this practice avoids having large drainage tax increases in a particular year.

Mr. Fletcher: Noted that the Town now has Stormwater Maintenance Agreements for the more recent subdivisions and projects for which the developers or homeowners' associations are responsible for the maintenance of the drainage systems.

Mr. Oyler: Said that an analysis of the inventory and funding of drainage improvement projects could be a role for the Drainage Advisory Committee.

Mr. Schwartz: Suggested that a survey be conducted to determine how other municipalities organize and fund drainage districts and/or drainage improvement projects.

Mr. Reynolds: Said that the presentation to the Town Board and to the public of a proposal to consolidate the existing drainage districts or to establish a town-wide district should be as specific as possible, i.e., types of and locations of drainage improvement projects, costs, long-term funding, etc.

9. DRAINAGE LOCATIONS AND STATUS SPREADSHEET REPORT

Mr. Oyler and Ms. McCumiskey: Reviewed the most recent drainage locations and status spreadsheet report which Ms. McCumiskey is now keeping for the Committee. Updates and new drainage-issue locations should be reported to her.

10. NEXT MEETINGS AND ADJOURNMENT

The next meeting of the Committee will be:

Tuesday, December 11, 2018 11:00 a.m. Highway Dept. Conference Room

Subsequent meetings will be:

Tuesday, January 8, 2019	11:00 a.m.	Highway Dept. Conference Room
Tuesday, January 22, 2019	11:00 a.m.	Highway Dept. Conference Room
Tuesday, February 12, 2019	11:00 a.m.	Highway Dept. Conference Room

The meeting was adjourned at 11:50 a.m.

Respectfully submitted,

John M. Robortella L.S.

E-mail distribution:

Krebs, Richard
Oyler, Charles
Page, Kathy

cc. to:

Bloom, Tina
Brabant, Lance
Chrisman, Jean
Cooper, Eric
Davis, Gary
Dworaczyk, Linda
Fennelly, Terry
Finch, Doug
Fletcher, Jim
Hotaling, Greg
Jensen, Chris
Marthaller, Joyce
McCumiskey, Kaitlynn
Menikotz, Cathy
Nadler, Christian
Olvany, Kevin
Reynolds, Kevin
Reynolds, Sarah
Rowlinson, Michelle
Schwartz, Tom