

DRAFT  
TOWN OF CANANDAIGUA  
PARKS AND RECREATION/TRAILS  
APRIL 25, 2018  
CANANDAIGUA TOWN HALL

Members Present: Chairperson Mark MacNeil, Karen Parkhurst, Dennis Brewer, Adeline Rudolph, Dave Sauter, Alexandra Schenk

1. Discussion about an attendance policy. There previously was a policy that, if 3 meetings in a year were missed, the person would be removed from the committee. A motion was made to re-instate that policy and the motion passed.
2. Approved current minutes from March meeting and all previous minutes that still show draft status.
3. Discussed McJannett Park. There has been some recent tire damage to the grassy area. This will need to be fixed by Parks maintenance.
4. Discussed West Lake Schoolhouse. New roof last fall, removed chimney. A tree was taken down this spring. A falling tree limb damaged wires – these will be removed and underground wiring installed. The building is scheduled for painting this summer. This works follows the 2018 Project List provided by Dennis Brewer at the March meeting.
5. Director's report – Dennis Brewer
  - Discussed seasonal staffing requirements
  - Hired J.J. Singer as full-time laborer
  - Hired Troy Bennett as full-time Parks Maintenance Assistant
  - Interviewing day camp staff
  - Need lifeguards
  - Need a skilled individual for the pre-school 6 week program, preferably a teacher.
  - Report about the Events Committee plans
    - Highway Open house June 16<sup>th</sup> from 9 to 1.
    - 4<sup>th</sup> of July parade
    - County Fair July 26
  - Day of Caring. The park staff worked at the ARC. Working and interacting with the ARC clients was a good learning experience for the staff.
  - Community Activity – May 10<sup>th</sup> at Onanda Park. 70 people have signed up to work the entire day.
  - Love My Park Day – May 12<sup>th</sup> at Blue Heron Park from 9 to 12.
6. Miller Park. Waiting on Highway department to finish parking lot and bring in boulders. The sign is in progress. Wildflower seed will cover the center area. The gazebo will be painted white.
7. Dennis has incorporated many Master Plan items in his 2018 Project List. Committee members will each identify 2 items from the plan to develop and finalize in 2018.

8. Senior Activities. Dennis and Karen gave a brief summary of Karen's meeting with Victor Parks and Recreation which covered the Victor programs' progression through the years leading to their current program and community recreation center. Dennis and Karen then met with Doug Finch and Tina Bloom to discuss adult activities. Tina will be planning an activity (perhaps a picnic lunch) for some time in June. Also discussed were the 3 bus trips being planned for this year. Fliers have been distributed to many areas throughout the town and Karen met with Ethan Fogg of the Canandaigua Chamber of Commerce. Ethan will be including the trips in the chamber information and events calendar.
9. Finally, some meeting dates were changed for the summer months. The meeting dates through September are as follows:
  - May 23<sup>rd</sup> at Onanda Park
  - June 20<sup>th</sup> at Outhouse Park
  - July 25<sup>th</sup> at Blue Heron
  - Aug 29<sup>th</sup> at Pierce Park
  - Sep 26<sup>th</sup> at Town Hall

Next meeting will be held Onanda Park at 6 pm on May 23<sup>th</sup>, 2018.

Respectfully submitted,

Karen Parkhurst