

Canandaigua Town Board

Meeting Agenda for

April 22, 2024

Onnalinda Room - 6:00pm

ZOOM MEETING INFORMATION:

Please register in advance of this meeting using the following link:

https://us02web.zoom.us/join/92PBU15q7_hCirh9kEvA6VV

After registering, you will receive a confirmation email containing information about joining the meeting.

Please be aware all participants will be muted upon entry to the meeting and will only be able to speak after being acknowledged. Participants should use the "raise hand" feature or the chat box to request to speak. No screen sharing will be permitted. All meetings are recorded. Individuals will be removed from the meeting for inappropriate behavior.

- Call To Order and Pledge of Allegiance
 - Pledge led by Councilperson Supervisor Simpson
- Roll Call
 - Town Clerk Confirmation meeting was properly advertised
- Circulation of Written Communications and Correspondence – Most recent correspondence has been included in **Attachment 1**
- Privilege of the Floor
- Priority Business
 - Birthdays
 - Ian Coyle, Pracademic Partners
- Presentations

Continued Public Hearings:

New Public Hearings:

A Public Hearing regarding ADOPTION OF A TEXT CODE AMENDMENT TO TOWN CODE CREATING CHAPTER 201 SHORT TERM RENTALS TO REPLACE CHAPTER 220-9.1

- Reports of Town Officials and Department Heads –(Attachment **#2**)
 - A. Highway / Water Superintendent
 - B. Assessor
 - C. Historian
 - D. Town Clerk
 - E. Planner
 - F. Human Resources & Parks Coordinator
 - G. Supervisor / Deputy Supervisor
 - 1. Monthly Financial Reports
 - a. Revenue & Expense Report and Cash Summary Report
 - b. Overtime Report – All Departments
 - c. Overtime Report – Highway & Water
- Reports of Town Board Standing Committees
 - A. Town Board Committees
 - a. Finance
 - b. Planning & Public Works
 - c. Ordinance

d. Economic Development
B. Reports of Citizen Boards, Committees and Commissions

- Privilege of the Floor
- Continuing Resolutions and Motions
- Resolutions and Motions

FINANCE

- RESOLUTION NO. 2024 – 096: ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS
- RESOLUTION NO. 2024 – 097: ACKNOWLEDGEMENT AND AUTHORIZATION OF BUDGET TRANSFERS BY TOWN SUPERVISOR
- RESOLUTION NO. 2024 – 98: AMENDMENT TO 2024 FEE SCHEDULE- REMOVING BABCOCK HALL
- RESOLUTION NO. 2024 - 99: AUTHORIZATION FOR TOWN SUPERVISOR TO EXECUTE INSURANCE RENEWAL AGREEMENT
- RESOLUTION NO. 2024-100: AUTHORIZATION FOR TOWN SUPERVISOR TO EXECUTE HEALTH INSURANCE SERVICES FOR THE 2024-2025 RENEWAL CYCLE
- RESOLUTION NO. 2024 –101: AUTHORIZING BUDGET TRANSFER IN GENERAL FUND FOR ATTORNEY CONTRACTUAL EXPENSES
- RESOLUTION 2024-102: AUTHORIZING THE TOWN OF CANANDAIGUA TO ENTER INTO A 24-MONTH ENERGY SUPPLY SERVICES AGREEMENT WITH NEW WAGE ENERGY, AND AUTHORIZING THE TOWN SUPERVISOR TO EXECUTE CONTRACT
- RESOLUTION NO. 2024 – 103: AUTHORIZATION FOR BUDGET TRANSFER AND CLOSING OF THE CULTURAL HISTORICAL RESOURCE SURVEY CAPITAL PROJECT (H31)
- RESOLUTION NO. 2024 – 104: AUTHORIZATION FOR BUDGET TRANSFER AND CLOSING OF THE COUNTY ROAD SEWER CAPITAL PROJECT (H40)
- RESOLUTION NO. 2024 –105: AUTHORIZING BUDGET TRANSFER TO H42 TOWN HALL RENOVATIONS FROM GENERAL FUND UNASSIGNED FUND BALANCE
- RESOLUTION NO. 2024 – 106: ASSIGNING AUTHORIZED PROJECT GROUPS FOR THE USE OF ARPA FUNDS
- RESOLUTION 2024-107: ENGAGING WITH BERNARD P. DONEGAN, INC. FOR MUNICIPAL BOND ADVISOR SERVICES AND AUTHORIZING TOWN SUPERVISOR TO EXECUTE AGREEMENT

PLANNING / PUBLIC WORKS

- RESOLUTION 2024 – 108: AUTHORIZING THE ENTRY INTO AN OUT OF USER SEWER AGREEMENT WITH 5805 CANANDAIGUA FARMINGTON TOWNLINE ROAD TO JOIN THE TOWN OF FARMINGTON SEWER DISTRICT
- RESOLUTION # 2024-109: ORDER FOR A PUBLIC HEARING ON TOWN OF CANANDAIGUA 2024 WATER SYSTEM IMPROVEMENTS PROJECT
- RESOLUTION 2024- 110 A RESOLUTION TO NOT ADOPT THE 2022 WAYFINDING SIGN STUDY PROPOSED BY BERGMAN ASSOCIATES IN NOVEMBER OF 2022

ORDINANCE

- RESOLUTION NO. 2024 - 111: SEQR DETERMINATION OF NON-SIGNIFICANCE AND ADOPTION OF A TEXT CODE AMENDMENT TO TOWN CODE CREATING CHAPTER 201 SHORT TERM RENTALS TO REPLACE CHAPTER 220-9.1

ECONOMIC DEVELOPMENT / GENERAL

- RESOLUTION NO. 2024 –112: STANDARD WORKDAY FOR TOWN CLERK & TOWN SUPERVISOR
- RESOLUTION 2024-113: ENTERING INTO AN AGREEMENT WITH KEVIN L. BRUCKNER FOR PROPERTY APPRAISAL SERVICES

- RESOLUTION NO. 2024-114: APPOINTMENT OF SEASONAL PARKS LABORERS
- RESOLUTION NO. 2024-115: APPOINTMENT OF DEPUTY TOWN CLERK FULL TIME
- RESOLUTION NO. 2024- 116: AUTHORIZING THE TRANSFER OF TITLE TO THE TRAFFIC ISLAND LOCATED WITHIN LACROSSE CIRCLE OF FOX RODGE 5B-3 FROM THE TOWN OF CANANDAIGUA TO THE FOX RIDGE HOMEOWNERS ASSOCIATION
- RESOLUTION NO. 2024 –117: ACCEPTING THE SANDS FAMILY YMCA’S THREE YEAR PROPOSAL TO OPERATE THE TOWN OF CANANDAIGUA’S SUMMER CAMP PROGRAMS AND AUTHORIZING TOWN SUPERVISOR TO EXECUTE AGREEMENT
- RESOLUTION NO.2024-118: ACCEPTING RESIGNATION OF MOTOR EQUIPMENT OPERATOR
- RESOLUTION NO.2024-119: ACCEPTING RESIGNATION OF FULL TIME CODE ENFORCEMENT OFFICER
- RESOLUTION NO. 2024 – 120: ACCEPTANCE OF THE 2023 ANNUAL DRINKING WATER QUALITY REPORT
- RESOLUTION NO. 2024 – 121: ACCEPTANCE OF SOIL EROSION CONTROL SURETIES
- RESOLUTION NO. 2024 – 122: REQUEST TO SURPLUS TRUCK # 7 SNOWPLOW DUMP TRUCK
- RESOLUTION NO. 2024-123 ENTERING INTO A 10 YEAR LEASE AGREEMENT WITH KIMMAR FARMS

RESOLUTION NO. 2024 – 096: ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS

WHEREAS, the Town Board is responsible for the general oversight of the Town’s operations and finances; and

WHEREAS, the Town Supervisor, as Chief Financial Officer, is responsible for providing financial reports to the Town Board; and

WHEREAS, the Town Supervisor has provided the Town Board with hard copies and electronic copies of this month’s 2024 Monthly Revenue/Expense Control Report, the Highway/Water Department Overtime Report and All Department Overtime Reports; and

NOW THEREFORE BE IT RESOLVED, the Canandaigua Town Board hereby confirms receipt and acceptance of these items. **Attachment 4**

RESOLUTION NO. 2024 – 097: ACKNOWLEDGEMENT AND AUTHORIZATION OF BUDGET TRANSFERS BY TOWN SUPERVISOR

WHEREAS, the Town of Canandaigua Town Board (hereinafter referred to as “Town Board”) has authorized the Town Supervisor and/or Clerk (Finance) to make interfund transfers in an amount less than \$5,000.00 by Resolution No. 2023-015; and

WHEREAS, the Town Supervisor and/or Clerk (Finance) have made budget transfers to compensate for expenses that exceeded the budgeted amount; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby acknowledges and authorizes these budget transfers; and

BE IT FINALLY RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Clerk (Finance). **Attachment 5**

RESOLUTION NO. 2024 – 98 : AMENDMENT TO 2024 FEE SCHEDULE- REMOVING BABCOCK HALL

WHEREAS, the Town Clerk's office has been notified by the Town Parks Co-Ordinator that there are parking and space concerns at Onanda Park; and

WHEREAS, the Town Parks Coordinator has recommended that we remove Babcock Hall from the fee schedule due to the low rental rate and need to reduce traffic and parking at the Onanda location; and

WHEREAS, the Town Parks Coordinator is proposing that the Town remove Babcock Hall as a rental option on our fee schedule until additional parking is added at Onanda Park: and

WHEREAS, the Town Clerk is recommending this amendment to the 2024 Fee Schedule; and

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Canandaigua has reviewed this recommendation and hereby approves the amendment to the 2024 Fee Schedule effective April 22, 2024.

Attachment 6

RESOLUTION NO. 2024 - 99 : AUTHORIZATION FOR TOWN SUPERVISOR TO EXECUTE INSURANCE RENEWAL AGREEMENT

WHEREAS, The Town Board of the Town of Canandaigua (herein after referred to as 'Town Board') is considering the renewal of the Town's comprehensive and liability insurance policy; and

WHEREAS, the Town's insurance broker, Mr. Christopher Hubler of Canandaigua Insurance Agency, has bid the Town's insurance needs (4/1/2024-4/1/2025) including the Town's current insurance carrier, Houston Casualty Company (HCC). Mr. Hubler submitted quote/bid requests to the following insurance carriers, Travelers Insurance Company, Selective Insurance Company & Allied World Assurance Company. Due to the current open claims and recent increase of 2 separate claim reserves, these 3 separate markets declined and were unable to provide a competitive renewal quote for the Town of Canandaigua; and

WHEREAS, it is the recommendation of Mr. Hubler of Canandaigua Insurance Agency and the Town Supervisor to continue to purchase the Town of Canandaigua's insurance coverage for the time frame of April 1, 2024, to April 1, 2025, through the incumbent, Houston Casualty Company (HCC); and

WHEREAS, the Town Supervisor and the Finance Committee has reviewed the insurance proposal, reviewed the recommendation of Mr. Hubler, and reviewed the 2024 adopted Town of Canandaigua Town Budget relative to available funds for insurance purposes; and

WHEREAS, it is the recommendation of the Town Supervisor to purchase the following coverages: Property, Liability, Automobile, Inland Marine, Umbrella, Crime, and Public Officials coverages for a total HCC package premium of \$159,378.58, and purchase Owners & Contractors Protective Liability from US Specialty Insurance for \$750.00, and Excess Employers Liability from Imperium Insurance Company in the amount of \$1,563.00 for a total of \$161,691.58; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby authorizes the Town Supervisor to execute and all documents relative to the Town's insurance policies with Houston Casualty Company (HCC), US Specialty Insurance, and Imperium Insurance Company, brokered by Canandaigua Insurance Agency for the time frame April 1, 2024 to April 1, 2025 with an amount not to exceed \$161,691.58 to be paid in 4 quarterly installments from AA100.1910.400 (Unallocated Insurance) and SW500.1910.400 (Water-Unallocated Insurance); and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Town Supervisor and the Finance Clerk.

Attachment 7

RESOLUTION NO. 2024-100: AUTHORIZATION FOR TOWN SUPERVISOR TO EXECUTE HEALTH INSURANCE SERVICES FOR THE 2024-2025 RENEWAL CYCLE

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) wishes to extend health insurance coverage options to Town of Canandaigua employees; and

WHEREAS, the Town Board with the assistance of the Town Supervisor and the HR Coordinator have evaluated health insurance options; and

WHEREAS, the Town Supervisor and HR Coordinator recommend continuing to use Matson & Kellogg as their health insurance broker for the 2024-2025 plan year and to offer the Bronze 4 and Silver 2 health plans, and the Gold 17 plan; and

WHEREAS, the Town Supervisor is recommending the contribution strategy stay the same as previous years for the 2024-2025 plan year for Town of Canandaigua employees to be paid by the employee as follows:

Bronze 4 – 5% of the new premium + 10% of the increase from prior year
Silver 2 – 10% of the new premium + 10% of the increase from prior year
Gold 17 – employee is responsible for all costs over and above the Town’s contribution amount equal to those amounts contributed by the Town for the Silver 2 plan; and

WHEREAS, the Town Manager is recommending the same HSA/HRA contribution as the previous year for the 2024-2025 plan year to be paid as follows:

Bronze 4 -	Single: \$2,500 S&S: \$5,000 S&C: \$5,000 Family: \$5,000	HSA
Silver 2 -	Single: \$1,500 S&S: \$3,000 S&C: \$3,000 Family: \$3,000	HSA
Gold 17-	Single: \$1,100 S&S: \$2,200 S&C: \$2,200 Family: \$2,200	HRA

WHEREAS, the total estimated cost to the Town for the 2024-2025 plan year \$529,651 (including all costs associated with medical coverage and HRA/HSA contributions) and the 2024 Adopted Town of Canandaigua budget included a total amount of \$532,230; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves the recommendation to use Matson & Kellogg for broker services, to offer the Bronze 4, Silver 2, and Gold 17 health plans and the contribution strategy suggested for the time period July 1, 2024 through June 30, 2025, and the Davis Vision Renewal; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua hereby directs the Town Supervisor to execute any and all documents relative to the Health Insurance Services identified and approved as part of this resolution; and

BE IT FURTHER RESOLVED, the Town Board directs the Town Clerk to provide a copy of this resolution to the Human Resources and Payroll Coordinator and the Finance Clerk.

Attachment 8

RESOLUTION NO. 2024 –101: AUTHORIZING BUDGET TRANSFER IN GENERAL FUND FOR ATTORNEY CONTRACTUAL EXPENSES

WHEREAS, the Town of Canandaigua Town Board, Finance Committee and the Finance Clerk II have reviewed the current budget for the General Fund Attorney contractual line AA100.1420.400; and

WHEREAS, upon review of the current budget, this expense line will exceed the budgeted amount due to higher than anticipated legal counsel professional service expenses due changes in staff, involvement in development concerns, etc.; and

WHEREAS, the Town of Canandaigua Finance Committee and Finance Clerk II are recommending the following budget transfer:

Decrease:		
AA100.0917.0000	Unassigned Fund Balance	\$11,300
Increase:		
AA100.1420.400	Attorney. Contractual	\$11,300

THEREFORE, BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby authorizes the General Fund budget transfer as detailed above and directs the Finance Clerk II to enter this transfer in the 2024 town budget; and

BE IT FINALLY RESOLVED, the Town Clerk shall provide a copy of this resolution to the Town Supervisor and Finance Clerk II.

RESOLUTION 2024-102: AUTHORIZING THE TOWN OF CANANDAIGUA TO ENTER INTO A 24-MONTH ENERGY SUPPLY SERVICES AGREEMENT WITH NEW WAGE ENERGY, AND AUTHORIZING THE TOWN SUPERVISOR TO EXECUTE CONTRACT

WHEREAS, the Town of Canandaigua (hereinafter referred to as the "Town") desires to secure energy supply services for its municipal facilities and operations;

WHEREAS, New Wage Energy (hereinafter referred to as the "Supplier") has submitted a proposal to provide such energy supply services to the Town;

WHEREAS, the Supplier has proposed a two-year fixed rate of \$0.066/kWh, representing a potential 17% savings in electric supply costs for the Town;

WHEREAS, the Town has reviewed the proposal submitted by the Supplier and finds the terms and conditions to be favorable and in the best interests of the Town;

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Canandaigua as follows:

1. The Town is hereby authorized to enter into a 24-month Energy Supply Services Agreement (the "Agreement") with New Wage Energy, substantially in the form presented to this meeting, to provide energy supply services to the Town's municipal facilities and operations.
2. The terms and conditions of the Agreement, including but not limited to the pricing, duration, and scope of services, are hereby accepted by the Town Board.
3. The Town Supervisor is hereby authorized and directed to execute the Agreement on behalf of the Town and to take such actions as may be necessary to implement the Agreement.
4. That a copy of the resolution be provided to the Town Supervisor and Finance Clerk II.

RESOLUTION NO. 2024 – 103: AUTHORIZATION FOR BUDGET TRANSFER AND CLOSING OF THE CULTURAL HISTORICAL RESOURCE SURVEY CAPITAL PROJECT (H31)

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as ‘Town Board’) adopted Resolution No. 2021-194 on August 16, 2021 which established a project budget and authorized the Town Manager to create a capital project for the Cultural Historical Resource Survey (H31); and

WHEREAS, Bero Architecture completed the survey and a final invoice dated 8/10/2023 was received and paid 9/19/2023; and

WHEREAS, actual project expenses for H31 were \$550.00 less than the budgeted amount; and

WHEREAS, the Finance Clerk is recommending a the excess \$550.00 be returned to the General Fund via interfund transfer; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby directs the Finance Clerk to transfer \$550.00 from Cultural Historical Resource Survey Capital Project H31 to the General Fund and to officially close the H31 capital project; and

BE IT FINALLY RESOLVED, the Town Clerk shall provide a copy of this resolution to the Town Supervisor and Finance Clerk.

Attachment 10

RESOLUTION NO. 2024 – 104: AUTHORIZATION FOR BUDGET TRANSFER AND CLOSING OF THE COUNTY ROAD SEWER CAPITAL PROJECT (H40)

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as ‘Town Board’) adopted Resolution No. 2023-177 on July 17th, 2023 which established a project budget and authorized the Town Manager to create a capital project for the County Road 4 Sewer Project (H40); and

WHEREAS, at this time the County Road 4 sewer project will not be moving forward; and

WHEREAS, actual project expenses for H40 were \$7,365.28 higher than the budgeted amount; and

WHEREAS, the Finance Clerk is recommending a transfer from General Fund Contingency (AA100.1990.400) of \$7,365.28 to the H40 capital project; and

WHEREAS, General Fund Contingency (AA100.1990.400) has a current balance of \$128,299; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby directs the Finance Clerk to transfer \$7,365.28 from General Fund Contingency to the County Road 4 Capital Project and to officially close the H40 capital project; and

BE IT FINALLY RESOLVED, the Town Clerk shall provide a copy of this resolution to the Town Supervisor and Finance Clerk.

Attachment 11

RESOLUTION NO. 2024 –105: AUTHORIZING BUDGET TRANSFER TO H42 TOWN HALL RENOVATIONS FROM GENERAL FUND UNASSIGNED FUND BALANCE

WHEREAS, the Town of Canandaigua Town Board (herein referred to as “Town board”) has acknowledged the need for reconfiguration of internal space of Town Hall to increase functionality and create more office space; and

WHEREAS, the Town Board previously accepted a proposal from MRB for the professional services for Town Hall Renovations per Resolution No. 2023-253; and

WHEREAS, The Finance Committee, Town Board and Finance Clerk have recommended the allocation of \$300,000 of the General Fund Unassigned Fund balance be transferred to the H42 Town Hall Renovation Capital Project to partially fund renovations; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby authorizes the Finance Clerk II to make the following adjustments to Capital Project No. H42 for proper accounting of revenues and expenses separate from the Town’s annual budget:

REVENUE:
HH100.5031.00042 Interfund Transfer. Town Reno \$300,000

EXPENDITURE:
HH100.1620.200.00042 Buildings. Capital Equip & Outlay. Cont. \$300,000

BE IT FURTHER RESOLVED, the Town Board hereby authorizes the Finance Clerk II to enter a budget adjustment to the 2024 Adopted Town Budget as follows:

DECREASE:
AA100.0917.00000 Unassigned Fund Balance \$300,000

INCREASE:
AA100.9950.900.00000 Interfund Transfer. Capital Project \$300,000

BE IT FINALLY RESOLVED, the Town Clerk shall provide a copy of this resolution to the Town Supervisor and Finance Clerk II.

RESOLUTION NO. 2024 – 106: ASSIGNING AUTHORIZED PROJECT GROUPS FOR THE USE OF ARPA FUNDS

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as ‘Town Board’) is aware that the Town of Canandaigua has received \$1,159,176.00 from the Federal Government associated with the American Rescue Plan Act (ARPA) Coronavirus Local Fiscal Recovery Fund; and

WHEREAS, expenditure of ARPA funds is restricted to four statutory categories and must be in compliance with the program requirements set forth by the United States Department of the Treasury; and

WHEREAS, by Resolution No. 2021-191 and No. 2021-211, the Town Board has created Capital Project H33 – ARPA, to track this revenue and all expenditures separate from the Town’s annual budget; and

WHEREAS, by Resolution 2022-267, the Town Board approved \$750,000.00 be used for a County Road 28 Sewer extension and that \$409,176.00 be used to improve public access to open space and outdoor recreation activities in the Town of Canandaigua; and

WHEREAS, the County Road 28 Sewer extension project has been abandoned and will not utilize the full allocation as previously planned; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby assigns the remaining ARPA Funds, to be defined once all invoices pertaining to CR 28 sewer have been satisfied, for improvements to the Onanda Park which falls under Category 2: Negative Economic Impacts, Subcategory: Strong Healthy Communities, Neighborhood Features that Promote Health and Safety (EC 2.22)

BE IT FURTHER RESOLVED, the Finance Clerk is directed to make necessary adjustments to the Capital Project H33 – ARPA, using the appropriate account lines for expenditures pertaining to the selected project categories, for the Town Board to consider; and

BE IT FINALLY RESOLVED, the Town Clerk shall provide a copy of this resolution to the Town Supervisor and Finance Clerk.

RESOLUTION 2024-107 ENGAGING WITH BERNARD P. DONEGAN, INC. FOR MUNICIPAL BOND ADVISOR SERVICES AND AUTHORIZING TOWN SUPERVISOR TO EXECUTE AGREEMENT.

WHEREAS, the Town of Canandaigua is actively pursuing the development and implementation of a proposed water project to enhance and improve the water infrastructure within the Town;

WHEREAS, the financing of the proposed water project requires specialized expertise in municipal bond advisory services to ensure the most favorable financing terms and conditions for the Town;

WHEREAS, Bernard P. Donegan possesses the requisite experience, expertise, and qualifications to provide such advisory services and has expressed a willingness to provide such services to the Town;

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Canandaigua, as follows:

1. The Town of Canandaigua hereby engages Bernard P. Donegan for municipal bond advisory services related to the Town's proposed water project.
2. The Town Supervisor is hereby authorized and directed to execute an agreement with Bernard P. Donegan for the provision of municipal bond advisory services for the Town's proposed water project.
3. The engagement of Bernard P. Donegan shall be on terms and conditions set forth in the agreement to be executed by the Town Supervisor, including but not limited to the scope of services, compensation, and other customary provisions for such advisory services.

BE IT FURTHER RESOLVED, that the Town Clerk is hereby authorized and directed to provide a certified copy of this resolution to the Town Supervisor, Town Water Superintendent, Town Finance Clerk II, and Bernard P. Donegan.

Attachment 12

RESOLUTION 2024 – 108 Authorizing the Entry into an Out of User Sewer Agreement with 5805 Canandaigua Farmington Townline Road to Join the Town of Farmington Sewer District

WHEREAS, the Town of Farmington owns and operates a public sewer system; and

WHEREAS, the residents residing at 5805 Canandaigua Farmington Townline Road desire to connect to the Town of Farmington Sewer District due to proximity and convenience; and

WHEREAS, an Out of User Sewer Agreement will enable the residents at 5805 Canandaigua Farmington Townline Road to connect to the Town of Farmington Sewer District while compensating the Town of Farmington for the use of its sewer system;

NOW, THEREFORE, BE IT RESOLVED that the Town Board directs the Town Supervisor to execute all documents associated with this Out of User Agreement.

BE IT RESOLVED that the Town Clerk provide a copy of this resolution to the Town of Farmington Town Clerk, Residents at 5805 Farmington Townline Road, The Town of Canandaigua Supervisor and The Town of Canandaigua Highway Superintendent.

Attachment 13

RESOLUTION # 2024-109: ORDER FOR A PUBLIC HEARING ON TOWN OF CANANDAIGUA 2024 WATER SYSTEM IMPROVEMENTS PROJECT

ORDER

WHEREAS, the Town Board of the Town of Canandaigua ("Town Board"), acting on behalf of the Canandaigua Consolidated Water District ("CCWD"), is considering the following improvements to the water system located in the CCWD:

- 1. Replacement of the existing 12" ACP water main along Middle Cheshire Road between Parrish Street and Wells Curtice Road with new 12" PVC water main.**
- 2. Replacement of the existing 8" ACP water main along Wells Curtice Road between Middle Cheshire Road and the PRV approximately 1,500 LF east of Middle Cheshire Road with new 8" PVC water main.**
- 3. Installation of new surface aspirators to supplement the existing TTHM Removal Equipment in each of the water storage tanks at the Cramer Road tank site.**

WHEREAS, the Town Board has received a Preliminary Engineering Report for the Town of Canandaigua 2024 Water System Improvements Project, dated April 2024 from Town Engineer MRB Group ("PER"), which sets forth a map of the proposed improvements, and a plan for the installation of said proposed improvements, including cost estimates and financing options; and

WHEREAS, the maximum amount to be expended on the proposed improvements shall be \$8,520,000.00; and

WHEREAS, the typical property in the CCWD is single family residential, and the estimated annual cost of the proposed improvements to such typical property will be between \$77.65 - \$232.83 depending on the amount of grant funding, if any, received; and

WHEREAS, a detailed explanation of how the estimated costs to the typical property were computed is contained in the PER, which will be filed at the Town Clerk's Office for public inspection; and

WHEREAS, the estimated cost of the proposed improvements to the typical property in the CCWD does not exceed the average cost threshold established by the NYS Comptroller pursuant to NYS Town Law § 194; and

IT IS HEREBY ORDERED, that a public hearing be held on May 27, 2024 at 6:00 PM at the Canandaigua Town Hall, 5440 Routes 5 & 20 W, Canandaigua, NY 14424 at which the Town Board shall hear all persons interested in the subject matter hereof; and

IT IS FURTHER ORDERED, that the Town Clerk is directed to take the following actions in accordance with NYS Town Law:

1. **Arrange for a certified copy of this ORDER to be published at least once in the official paper, the first publication thereof to be not less than ten nor more than twenty days before the day set for the hearing.**
2. **Cause a certified copy of this ORDER to be posted on the Town Sign Board not less than ten nor more than twenty days before the day designated for the hearing.**
3. **Post a certified copy of this ORDER on the Town's website.**
4. **Prior to publication of this ORDER, file the PER at the Town Clerk's Office and make said PER available for public inspection during the normal business hours of the Town Clerk's Office.**
5. **File a certified copy of this ORDER with the NYS Comptroller's Office.**

IT IS FURTHER ORDERED, that the Town Attorney is directed to prepare a proposed resolution and order pursuant to NYS Town Law § 202-b, for the Town Board's consideration, that the proposed improvements as described in the PER are in the public interest.

Attachment 14

RESOLUTION 2024- 110: A RESOLUTION TO NOT ADOPT THE 2022 WAYFINDING SIGN STUDY PROPOSED BY BERGMAN ASSOCIATES IN NOVEMBER OF 2022

WHEREAS, the Town of Canandaigua has a vested interest in the aesthetics, functionality, and overall public benefit of its signage and wayfinding system;

WHEREAS, Bergmann Associates has proposed a Signage and Wayfinding study dated November 18, 2022, for locations within the Town of Canandaigua and The City of Canandaigua; with cost estimates as follows;

- | | |
|--|-----------|
| 1. Uptown Canandaigua | \$439,250 |
| 2. City of Canandaigua Historic District | \$714,250 |
| 3. Downtown Canandaigua | \$591,650 |
| 4. Canandaigua Lakefront | \$944,150 |

WHEREAS, after thorough review and consideration, it has been determined that the said plan does not fully align with the needs, preferences, and values of the residents and businesses of The Town of Canandaigua and more particularly the Uptown Canandaigua area;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of The Town of Canandaigua chooses to not adopt the Signage and Wayfinding Plan proposed by Bergman Associates in November of 2022.

Attachment 15

RESOLUTION NO. 2024 - 111 : SEQR DETERMINATION OF NON-SIGNIFICANCE AND ADOPTION OF A TEXT CODE AMENDMENT TO TOWN CODE CREATING CHAPTER 201 SHORT TERM RENTALS TO REPLACE CHAPTER 220-9.1

WHEREAS, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering the adoption of a Local Law to execute a text code amendment to Town Code replacing Chapter §220-9.1 in its entirety with a new Chapter §201 Short Term Rentals; and

WHEREAS, the Town of Canandaigua Town Board Ordinance Committee, the Planning Board, and the Environmental Conservation Board have all reviewed the draft law at their respective meetings; and

WHEREAS, the Ontario County Planning Board has reviewed and provided comment on the draft law; and

WHEREAS, the Town Board of the Town of Canandaigua held a public hearing(s) on the proposed local law on April 22, 2024; and

WHEREAS, the Town Board determines said proposed action is classified as a Type I Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

WHEREAS, the Town Board of the Town of Canandaigua has considered the criteria for determining significance as set forth in § 617.7(c)(1) of the SEQR Regulations and the information contained in the Full Environmental Assessment Form Part 1; and

WHEREAS, the Town Board of the Town of Canandaigua has completed Part 2 and Part 3 of the Full Environmental Assessment Form; and

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby designates itself as lead agency for the described action; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua has reasonably concluded there would not be any substantial adverse impact on the following: land use planning or zoning regulations; intensity of use of the land; character or quality of the existing community; environmental characteristics; existing level of traffic or infrastructure, use of energy; public or private water supplies; public or private wastewater treatment utilities; character or quality of important historic, archaeological, architectural or aesthetic resources; natural resources; potential for erosion, flooding or drainage problems; or creation of a hazard to environmental resources or human health; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua determines upon the information and analysis documented, the proposed action will not result in any significant adverse environmental impacts; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua does hereby make a Determination of Non-Significance on the proposed action; and

BE IT FURTHER RESOLVED, the Town Supervisor is hereby directed to sign the Full Environmental Assessment Form Part 3 and file with the Town Clerk as evidence the Town Board has determined the proposed action will not result in any significant adverse environmental impact; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua, after due deliberation, finds it in the best interest of the Town of Canandaigua and the community to adopt said Local Law; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua hereby adopts Local Law No. ____ of the Year 2024; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Canandaigua directs the Town Clerk to include SEQR, findings, and narrative of the Town Board of the Town of Canandaigua as it pertains to this Local Law for filing purposes; and

BE IT FINALLY RESOLVED, the Town Board of the Town of Canandaigua hereby directs the Town Clerk to enter Local Law No. ____ of the Year 2024 in the minutes of this meeting, and in the Local Law Book of the Town of Canandaigua, and to give due notice of the adoption of said Local Law to the Secretary of State of New York.

Attachment 16

RESOLUTION NO. 2024 – 112 : STANDARD WORK DAY FOR TOWN CLERK & TOWN SUPERVISOR

WHEREAS, elected and appointed officials are required to submit a Record of Activities to the Town Clerks office for the first three months of each newly elected or appointed official’s term; and

WHEREAS, The NYS Comptroller’s Office requires that Standard Work Day Hours and Average Days Worked per Month shall be identified on Form RS 2417-A and submitted to New York State & Local Retirement system for retirement credit purposes; and

WHEREAS, The NYS Comptroller’s Office has instructed that any change in hours be reported at any time during a term for any appointed or elected official; and

WHEREAS, The Town Supervisor has reported that his previous ROA is no longer representative of his hours worked; and

WHEREAS, Town Clerk Crystelyn Laske and Supervisor Jared Simpson, have provided their ROA information to the Clerk’s Office; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Canandaigua hereby approves the Standard Work Day hours reported and directs the Town Clerk to provide a copy of this resolution to the Human Resource and Payroll Coordinator and that any and all required steps are taken to report and record the following information in the NYS Employees’ Retirement System:

Position	Name	Standard Work Day	Term Begins/Ends	Employee Participates in Time Keeping System	Days/ Month
Elected					
Supervisor	Jared Simpson	6	1/1/2022-12/31/2025	No	25.95
Appointed					
Town Clerk	Crystelyn Laske	8	12/1/2023-12/31/2024	No	23.63

RESOLUTION 2024-113: ENTERING INTO AN AGREEMENT WITH KEVIN L. BRUCKNER FOR PROPERTY APPRAISAL SERVICES

WHEREAS, the Town of Canandaigua ("Town") has a need for a professional appraisal of the property located at 3772 Co Rd 16, Canandaigua, NY 14424 ("Property");

WHEREAS, due to the expiration of the 1997 PILOT agreement between the City of Canandaigua and the Town of Canandaigua, an accurate and up-to-date appraisal of the Property is essential;

WHEREAS, Kevin L. Bruckner is a certified and experienced appraiser capable of providing the required appraisal services;

WHEREAS, Kevin L. Bruckner has proposed a fee of \$4,200.00 for the appraisal services to be rendered;

WHEREAS, sufficient funding is available in budget line AA100.1355.400 Assessor Contractual,

WHEREAS, it is in the best interest of the Town to secure professional appraisal services to ensure accurate and fair valuation of the Property;

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Canandaigua as follows:

1. The Town of Canandaigua hereby agrees to enter into an agreement with Kevin L. Bruckner for the purpose of appraising the Property located at 3772 Co Rd 16, Canandaigua, NY 14424.
2. Kevin L. Bruckner shall be compensated for the appraisal services in the amount of \$4,200.00.
3. The appraisal of the Property shall be completed by Kevin L. Bruckner within 4 weeks from the date of engagement.
4. The Town Supervisor, after review by the Town Attorney, is authorized to execute the agreement with Kevin L. Bruckner on behalf of the Town.

BE IT FINALLY RESOLVED that a copy of this resolution be provided to the Town Assessor, Finance Clerk II, and Kevin Bruckner

RESOLUTION NO. 2024-114 : APPOINTMENT OF SEASONAL PARKS LABORERS

WHEREAS, the Human Resources and Payroll Coordinator is recommending the appointment of the following individuals for summer staff at our Parks; and

WHEREAS, the proposed hourly rate for each positions is identified in the following table:

Annabella Weyer	Laborer, Seasonal	\$17.00/hour	AA100.7110.131
Robin Burkard	Laborer, Seasonal	\$17.00/hour	AA100.7010.143

Matthew Schinsing	Laborer, Seasonal	\$17.00/hour	AA100.7010.143
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WHEREAS, these positions are seasonal and are therefore per the employee handbook are not benefit eligible; and

WHEREAS, hiring is contingent upon the Ontario County Department of Human Resources certifying the above individuals meet the required training, certification or experience standards, and the completion of the new hire paperwork prior to the first day of work; and

WHEREAS, the funding for this expense is included in the 2024 Adopted Town Budget; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves of the hiring of the seasonal positions noted in the above table at the stated hourly rate and budget lines; and

BE IT FURTHER RESOLVED, the Town Supervisor is authorized to execute all documents necessary; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Human and Resource and Payroll Coordinator.

RESOLUTION NO. 2024-115 : APPOINTMENT OF DEPUTY TOWN CLERK FULL TIME

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as 'Town Board') understands a vacancy exists in the Town Clerk's Office for a Full Time Deputy Town Clerk Position; and

WHEREAS, the Town Clerk has determined a need to fill the position in order to continue to provide necessary services to the Town; and

WHEREAS, the position was advertised through the Town's Newsletter, the Town's Website, and Facebook; and

WHEREAS, the Town Clerk received a total of twenty five applications and conducted interviews with eight qualified candidates; and

WHEREAS, the Town Clerk is recommending the hiring of Jaren Outhouse as the Full Time Deputy Town Clerk at a rate of \$22.00/hour paid from budget line AA100.1410.142; and

NOW THEREFORE BE IT RESOLVED, that the Canandaigua Town Board hereby approves the hiring of Jaren Outhouse at an hourly rate of \$22.00/hour with a start date of April 22,2024; and

BE IT FURTHER RESOLVED, the Town Supervisor is authorized to execute all documents necessary; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Human and Resource and Payroll Coordinator.

RESOLUTION NO. 2024- 116 : AUTHORIZING THE TRANSFER OF TITLE TO THE TRAFFIC ISLAND LOCATED WITHIN LACROSSE CIRCLE OF FOX RODGE 5B-3 FROM THE TOWN OF CANANDAIGUA TO THE FOX RIDGE HOMEOWNERS ASSOCIATION

WHEREAS, a portion of Lacrosse Circle including the traffic circle and the traffic island were dedicated to the Town of Canandaigua by Warranty Deed/Dedication Application dated December 5, 2023 and recorded at the Ontario County Clerk's Office on December 26, 2023 at Liber 1531 of Deeds at page 322; and

WHEREAS, the Fox Ridge Homeowners Association has requested that the Town of Canandaigua transfer title of the **traffic island on Lacrosse Circle to said Fox Ridge Homeowners Association; and**

WHEREAS, the Fox Ridge Homeowners Association owns and maintains all other traffic islands in the Fox Ridge development and such ownership of traffic islands by the Fox Ridge Homeowners Association was contemplated by the original overall Planning Board approval for the Fox Ridge development, as well as each subsequent Planning Board approval for individual phases; and

WHEREAS, the Town of Canandaigua will retain ownership of the right of way and all portions of the road and traffic circle on Lacrosse Circle; and

NOW THEREFORE BE IT RESOLVED, that the Town Board does hereby authorize and approve of the transfer of title of the Lacrosse Circle traffic island; and

BE IT FURTHER RESOLVED, that the Town Attorney is directed to prepare the required paperwork for the above-described transfer; and

BE IT FURTHER RESOLVED, that the Town Supervisor is authorized and directed to execute such paperwork once it has been approved by the Town Attorney, Town Engineer, and Highway Superintendent

Attachment 19

RESOLUTION NO. 2024 – 117 : ACCEPTING THE SANDS FAMILY YMCA'S THREE YEAR PROPOSAL TO OPERATE THE TOWN OF CANANDAIGUA'S SUMMER CAMP PROGRAMS AND AUTHORIZING TOWN SUPERVISOR TO EXECUTE AGREEMENT

WHEREAS, the Town of Canandaigua Town Board (herein after referred to as "Town Board") is considering a partnership with The Canandaigua YMCA to operate the Town of Canandaigua's Summer Camp Programs at Onanda Park; and

WHEREAS, the Town has been exploring options for joint recreation programs with other entities to provide our community members with a robust summer camp experience with hours that support families and give our campers a one-of-a-kind experience in our parks; and

WHEREAS, after considering various options from different community partners, the Town Manager, the Human Resources and Parks Coordinator, and the Parks and Recreation Committee are recommending the Town Board accept a proposal from the Sand's Family YMCA, dated February 20, 2024 to enter into a three year agreement to operate summer camps at Onanda Park on behalf of the Town for the 2024, 2025, and 2026 summer seasons with a total proposed cost of \$20,000 per year; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby accepts the proposal from the Sand's Family YMCA dated February 20, 2024, with a cost not to exceed \$20,000 per year through 2026 and authorizes the Town Supervisor to execute any and all associated documents and agreements pertaining to the proposal and directs the cost to be paid from 2024 budget line AA100.7140.400; and

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Finance Clerk II and HR and Payroll Coordinator.

Attachment 20

RESOLUTION NO.2024-118: ACCEPTING RESIGNATION OF MOTOR EQUIPMENT OPERATOR

WHEREAS, Cory Rogers has resigned from the position of Motor Equipment Operator effective March 29, 2024; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby accepts Mr. Roger's resignation from his Motor Equipment Operator Position; and

BE IT FURTHER RESOLVED, the Town Board approves payment of unused vacation and personal time with his last salaried paycheck; and

BE IT FURTHER RESOLVED, the Town Supervisor is authorized to execute any and all personnel documents associated with the transition; and

BE IT FINALLY RESOLVED, the Town Board appreciates all of Mr. Roger's hard work throughout his employment and thanks him for his service to the Town of Canandaigua and its residents and wishes him well with future endeavors.

RESOLUTION NO.2024-119: ACCEPTING RESIGNATION OF FULL TIME CODE ENFORCEMENT OFFICER

WHEREAS, Francheska Muniz has resigned from the position of Full Time Code Enforcement Officer effective April 5, 2024; and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby accepts Ms. Muniz's resignation from her Full Time Code Enforcement Office Position; and

BE IT FURTHER RESOLVED, the Town Board approves payment of unused vacation and personal time with their last salaried paycheck; and

BE IT FURTHER RESOLVED, the Town Supervisor is authorized to execute any and all personnel documents associated with the transition; and

BE IT FINALLY RESOLVED, the Town Board appreciates all of Ms. Muniz's hard work throughout her employment and thanks her for her service to the Town of Canandaigua and its residents and wishes her well with future endeavors.

RESOLUTION NO. 2024 – 120: ACCEPTANCE OF THE 2023 ANNUAL DRINKING WATER QUALITY REPORT

WHEREAS, the Highway & Water Superintendent has completed the 2023 Annual Drinking Water Quality Report; and

WHEREAS, the 2023 Annual Drinking Water Quality Report must be submitted to the New York State Department of Health (Albany, NY), the local New York State Department of Health (Geneva, NY), and the New York State Department of Environmental Conservation by May 31, 2024; and

WHEREAS, the draft 2023 Annual Drinking Water Quality Report is being presented to the Town board for consideration: and

NOW, THEREFORE BE IT RESOLVED, the Canandaigua Town Board hereby approves the 2023 Annual Drinking Water Quality Report; and

BE IT FURTHER RESOLVED, the Canandaigua Town Board directs the Water Superintendent to:

1. Submit the approved 2023 Annual Drinking Water Quality Report prior to the due date to the necessary state departments; and
2. Post the final report on the town's website and send notification via Facebook, Mailchimp, residential & commercial water bills, and the town's monthly newsletter that the report is available for review on the town's website.

BE IT FINALLY RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Water Superintendent

Attachment 21

RESOLUTION NO. 2024 – 121: ACCEPTANCE OF SOIL EROSION CONTROL SURETIES

WHEREAS, the Town of Canandaigua Planning Board has granted a Site Plan approval for the following property:

4961 Island View Drive, Canandaigua (Tax Map #98.05-3-3.000), owned by Lupton Properties; and

WHEREAS, the Town of Canandaigua Planning Board has determined that soil erosion and sediment control surety is to be provided and accepted by the Town Board prior to the issuance of building permits; and

WHEREAS, the Town Supervisor has reviewed the proposed estimate and found it to be satisfactory to meet the conditions of approval and the work to be completed; and

WHEREAS, the applicant has provided a check in the amount of \$1,012.00 for the purposes of the soil erosion and sediment control surety: (Check #2592); and

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Canandaigua hereby approves and accepts a soil erosion and sediment control surety in the total amount of \$1,012.00 in the form of a check.

Attachment 22

RESOLUTION NO. 2024 – 122: REQUEST TO SURPLUS TRUCK # 7 SNOWPLOW DUMP TRUCK

WHEREAS, the Highway Superintendent has determined that the useful life of a 2011 Mack dump truck with snowplow equipment VIN # 1M2AX09C1BM009567 has outlived its useful life; and

WHEREAS the Highway Superintendent is requesting Town Board approval to surplus this truck; and

NOW THEREFORE BE IT RESOLVED, the Town Board hereby authorizes the Town Supervisor to remove this item from the fixed assets list and add it to the surplus list and recommends auctioning it as is deemed appropriate; and

BE IT FURTHER RESOLVED, the Town Board hereby approves the sale of said snowplow truck using Teitsworth Auction; and

BE IT FURTHER RESOLVED, the Town Clerk is directed to provide a copy of this resolution to the Highway Superintendent, Town Supervisor, and Finance Clerk II.

RESOLUTION NO. 2024-123 ENTERING INTO A 10 YEAR LEASE AGREEMENT WITH KIMMAR FARMS

WHEREAS, the Town of Canandaigua owns real property identified as Ontario County Tax Map # 83.00-1-32.200 consisting of 57 acres of tillable agricultural land ("Land"); and

WHEREAS, the Town of Canandaigua has previously entered into an Agricultural Lease with Kim-Mar Farms LLC / Mark Stryker (“Lessee”) for use of this Land, and on or about February 17, 2022 said lease was renewed for a period of five (5) years commencing on January 1, 2022 and terminating on December 31, 2026; and

WHEREAS, Lessee is seeking to obtain certain governmental funding opportunities that will allow Lessee to make improvements to the Land; and

WHEREAS, the funding opportunities require that Lessee have a ten (10) year lease on the Land, and Lessee has requested that the Town extend the Agricultural Lease; and

WHEREAS, the Town Board has determined that the proposed improvements will be beneficial to Lessee and to the Town of Canandaigua; and

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby authorizes the Town Supervisor to execute the proposed Lease Extension to extend the original lease term so that the agricultural lease will remain in effect through December 31, 2024.

Attachment 23

Approval of the following Town Board Meeting Minutes:

- Payment of the Bills
 - Abstract Claim Fund Totals presented by Town Clerk
 - Voucher Summary Report for Town Board Signatures
 - (By signing, Town Board members represent they have reviewed the purchases for compliance with the Town’s approved policies & approve of the prepared Voucher Summary Report and the attached invoices)

Town Board Abstract dated 04/22/2024 totaling \$ 2,113,647.87

General Fund	\$ 163,908.20
Highway Fund	\$ 58,616.83
Capital Projects	\$ 17,322.82
Fire Protection	\$ 1,755,000.00
Water Districts	\$ 118,800.02

- Other Business
 - CR 22 Project
- Privilege of the Floor
- Executive Session, to discuss the employment history of a particular individual.
- Adjournment

ATTACHMENT 1

Communications



TRAFFIC REPORT



During the Month of January 2024, Deputies continued to work the Enhanced Law Enforcement traffic patrol in the Town of Canandaigua. During this time, Deputies worked a total of 35 hours conducting traffic operations. Combined, they initiated 63 traffic stops and issued 38 citations consisting of the following:

State Route 332 - 15 citations

- 2 illegal tint
- 1 disobey traffic device
- 1 cell phone
- 1 failed to change address
- 1 speed over 55
- 1 one plate
- 1 uninspected vehicle
- 1 more than one sticker
- 1 no muffler
- 5 speed in zone

County Road 30 - 3 citations

- 2 speed over 55
- 1 uninspected vehicle

State Route 21 - 8 citations

- 3 uninspected vehicle
- 1 unregistered vehicle
- 1 unlicensed operator
- 1 distorted glass
- 1 more than one sticker
- 1 AUO 3rd (MISD)

State Route 364 - 3 citations

- 3 speed in zone

County Road 32 - 4 citations

- 3 speed over 55
- 1 uninspected vehicle

Middle Cheshire Road - 1 citation

- 1 speed in zone

County Road 50 - 1 citation

- 1 no seat belt

County Road 10 - 1 citation

- 1 uninspected vehicle

County Road 8 - 2 citations

- 2 speed over 5

In addition to the above enforcement efforts, the deputies reported the following activity:

- assisted patrol with a hang-up 911

Respectfully,

Sergeant Dana Egburtson



TRAFFIC REPORT



During the Month of February 2024, Deputies continued to work the Enhanced Law Enforcement traffic patrol in the Town of Canandaigua. During this time, Deputies worked a total of 15 hours conducting traffic operations. Combined, they initiated 20 traffic stops and issued 15 citations consisting of the following:

State Route 332 – 4 citations
- 1 cell phone
- 3 speed in zone

State Route 21 - 1 citations
- 1 illegal tint

County Road 32 - 1 citations
- 1 Speed over 55

County Road 16 - 6 citations
- 6 speed in zone

County Road 28 - 1 citations
- 1 illegal tint

Middle Cheshire – 1 citation
- 1 speed in zone

County Road 50 – 1 citation
- 1 illegal tint

In addition to the above enforcement efforts, the deputies reported the following activity:

Assisted Patrol with a burglary in progress

Assisted Patrol with a residential alarm

Radar Middle Cheshire Road

Radar County Road 16

Respectfully,

Sergeant Dana Egburtson



TRAFFIC REPORT



During the Month of March 2024, Deputies continued to work the Enhanced Law Enforcement traffic patrol in the Town of Canandaigua. During this time, Deputies worked a total of 15 hours conducting traffic operations. Combined, they initiated 20 traffic stops and issued 15 citations consisting of the following:

State Route 332 – 4 citations
- 1 cell phone
- 3 speed in zone

State Route 21 - 1 citations
- 1 illegal tint

County Road 32 - 1 citations
- 1 Speed over 55

County Road 16 - 6 citations
- 6 speed in zone

County Road 28 - 1 citations
- 1 illegal tint

Middle Cheshire – 1 citation
- 1 speed in zone

County Road 50 – 1 citation
- 1 illegal tint

In addition to the above enforcement efforts, the deputies reported the following activity:

Assisted Patrol with a burglary in progress

Assisted Patrol with a residential alarm

Radar Middle Cheshire Road

Radar County Road 16

Respectfully,

Sergeant Dana Egburtson

Ontario County Sheriff's Office

Traffic Report

Officer: **DEP M. PECK**

CR #: **S240870261**

Location: **SR 21- HAMLET OF CHESHIRE**

Date: **03/27/24**

Time: **1750-1830**

Posted Speed: **35**

Comments/Hazards:

Reason: **RESIDENT COMPLAINT- CHIEF DEPUTY REQUEST**

VEHICLE TYPE LEGEND:

C: CAR

L: LARGE TRUCK

P: PICKUP

S: SCHOOL BUS

M: MOTORCYCLE

O: OTHER

VEHICLE TYPE	DIRECTION	SPEED	UTT ISSUED
C	S	35	<input type="checkbox"/>
C	S	30	<input type="checkbox"/>
P	S	32	<input type="checkbox"/>
C	N	39	<input type="checkbox"/>
C	N	29	<input type="checkbox"/>
C	S	35	<input type="checkbox"/>
P	S	37	<input type="checkbox"/>
C	S	38	<input type="checkbox"/>
C	S	38	<input type="checkbox"/>
C	S	33	<input type="checkbox"/>
P	S	29	<input type="checkbox"/>
P	S	36	<input type="checkbox"/>
C	S	30	<input type="checkbox"/>
C	S	35	<input type="checkbox"/>
P	N	35	<input type="checkbox"/>
C	S	36	<input type="checkbox"/>
C	S	42	<input type="checkbox"/>
C	S	34	<input type="checkbox"/>
C	S	39	<input type="checkbox"/>
C	S	36	<input type="checkbox"/>
C	S	37	<input type="checkbox"/>
C	S	33	<input type="checkbox"/>
P	S	39	<input type="checkbox"/>

VEHICLE TYPE	DIRECTION	SPEED	UTT ISSUED
P	S	33	<input type="checkbox"/>
P	S	34	<input type="checkbox"/>
C	S	31	<input type="checkbox"/>
C	S	35	<input type="checkbox"/>
P	S	36	<input type="checkbox"/>
C	N	32	<input type="checkbox"/>
C	N	37	<input type="checkbox"/>
C	S	36	<input type="checkbox"/>
C	S	35	<input type="checkbox"/>
C	N	33	<input type="checkbox"/>
P	S	40	<input type="checkbox"/>
L	N	26	<input type="checkbox"/>
C	S	37	<input type="checkbox"/>
P	N	29	<input type="checkbox"/>
P	S	30	<input type="checkbox"/>
C	N	37	<input type="checkbox"/>
C	S	32	<input type="checkbox"/>
C	S	34	<input type="checkbox"/>
L	S	34	<input type="checkbox"/>
C	N	33	<input type="checkbox"/>
C	N	33	<input type="checkbox"/>
P	S	39	<input type="checkbox"/>
L	S	30	<input type="checkbox"/>

VEHICLE TYPE	DIRECTION	SPEED	UTT ISSUED
C	S	32	<input type="checkbox"/>
C	S	40	<input type="checkbox"/>
C	S	37	<input type="checkbox"/>
C	S	31	<input type="checkbox"/>
V	N	32	<input type="checkbox"/>
P	S	36	<input type="checkbox"/>
C	S	37	<input type="checkbox"/>
C	S	34	<input type="checkbox"/>
C	S	38	<input type="checkbox"/>
C	S	39	<input type="checkbox"/>
C	N	33	<input type="checkbox"/>
C	S	36	<input type="checkbox"/>
C	N	24	<input type="checkbox"/>
C	S	37	<input type="checkbox"/>
C	S	36	<input type="checkbox"/>
C	S	34	<input type="checkbox"/>
P	N	37	<input type="checkbox"/>
C	N	35	<input type="checkbox"/>
C	S	36	<input type="checkbox"/>
C	S	36	<input type="checkbox"/>
C	S	34	<input type="checkbox"/>
C	S	34	<input type="checkbox"/>
P	S	38	<input type="checkbox"/>

TOTALS: NORTH: 16

SOUTH: 53

EAST: 0

WEST: 0

TOTAL NUMBER OF VEHICLES OBSERVED: 69

LIST TICKET NUMBERS ISSUED: 0

4093 Onnalinda Drive
Canandaigua, NY 14424

April 4, 2024

Re: Town Code Zoning Chapter 220-9.1 Short Term Rentals

Dear Mr. Simpson:

I wish to submit my comments to you in writing with this letter.

The problem of lack of privacy at a property off a private driveway such as Onnalinda Drive has not been helped by interactions with short-term renters.

At the Airbnb I rented out in Maine, there was a handbook. In it were listed local services, sights and stores. Also in it were safety guidelines for dealing with the local wildlife and strong tidal currents. It was impossible to miss the guideline that stated that unless there was a real medical emergency, the neighbors' right to privacy should not be breached. If there were any questions at all, the renter was to contact the host only.

The last point is key. It is important the hosts, and renters, are reminded that neighbors receive zero financial compensation from VRBO or Airbnb. Additionally, neighbors may feel that the increase in the number of short-term rentals has been meteoric and renter behavior can be forward. It's not a neighbor's role to act as some sort of on-call liaison for the host. So hopefully it's understandable some neighbors might feel overwhelmed by the turn towards commercialization of a neighborhood. I know this perception is not unique to Canandaigua.

At the town's website (www.townofcanandaigua.org) are listed several Quick Links. A new Quick Link for Short Term Rentals (Renters & Hosts), would be a helpful starting point for uniform communication.

Respectfully,



Stephen Smeulders

4093 Onnalinda Drive
Canandaigua, NY 14424

April 4, 2024

Re: Town Code Zoning Chapter 220-9.1 Short Term Rentals

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Respectfully,

Stephen Smeulders

Town Historian March Report

Rick and Jodi Kaufman <randjk@frontiernet.net>

Tue 3/19/2024 6:22 PM

To: Jared Simpson <jsimpson@townofcanandaigua.org>; Adeline Rudolph <arudolph@townofcanandaigua.org>; Terry Fennelly <tfennelly@townofcanandaigua.org>; John Casey <jcasey@townofcanandaigua.org>; David Sauter <dsauter@townofcanandaigua.org>

Cc: Jodi Kaufman <randjk@frontiernet.net>

Dear Town Board,

I'm thrilled to see the excellent monthly newsletter that you have reinstated. There is lot of great informative content that is applicable to town affairs.

However, I was very surprised and confused when I read Lief HerrGesell's Town History report in the March newsletter. There was nothing in the report about Town history except the recent history the of Town Supervisor's position that we are well aware of.

The rest of the report seemed to be a personal political rant about a variety of disjointed subjects with no clear point and many inaccuracies.

I would suggest that the Newsletter editor review his future reports to ensure they are about town historical events and not a paranoid lecture about the state of society!

Thank you for your consideration,

Jodi Kaufman
5140 Sage Terrace
Canandaigua

Road Salt

Ron Rauscher <rvrausch@gmail.com>

Thu 4/4/2024 6:37 PM

To: Jim Fletcher <jfletcher@townofcanandaigua.org>

Cc: Suzanne Cirencione <scirencione@townofcanandaigua.org>

> Hi Jim,

>

> I wanted to share an ongoing issue that I'm not sure if you are totally aware of regarding the application of salt on our town roads. I know the highway department guys work hard to keep our roads safe over the winter months often working long evening hours to condition the roads before most of us are even out of bed in the morning. I'm sure most town residents including myself appreciate all the effort.

>

> What I've observed and concerned about is that often the amount of road salt that is being applied is excessive and at times unnecessary as the road conditions do not merit multiple and continuous "salt runs" especially for brief snow events or weather conditions where icing is unlikely. The last snow we received is an example of this issue as after the snow had melted many of the town roads were left white due to excessive salt having been applied. Salt was applied to our road, McCann Rd after the snow had melted and when there was no snow or ice and temperatures were above freezing with sun, a rare phenomenon, in the forecast for several days. Unnecessary salt runs at times seems to be a common occurrence. I know that highway safety is paramount but that's the case for all highway departments and based on my observations salt is being applied to Canandaigua Town roads in significantly greater quantity and more often than other municipalities in our area. I've attached photos taken a couple days after the last snow showing the relatively white town roads versus a normal road condition by other highway departments. One photo attached is Rte 5&20 which sees significantly more traffic so residual salt gets dispersed more quickly than town roads but if you'll notice the shoulders of 5&20 which sees no traffic has very minimal residual salt. Another photo of Brace Road also shows minimal salt on the road shoulders. If excessive salt was applied it would still be visible on the shoulders of these roads as it is on our town roads.

>

> I know it must be difficult to determine how much salt to apply and how often but since this excessive salt use has occurred for many years I thought perhaps it would be worth examining as there is a real cost associated with this practice. Over the years the additional material, labor, maintenance and fuel would most likely be significant even without trying to quantify the environmental and infrastructure cost.

>

> Please view this as a suggestion not criticism as there is no perfect method for determining the quantity or frequency of applying road salt but is most often based on experience and judgement. But being aware of the issue may benefit our town monetarily and environmentally.

>

> Thanks and keep up the good work.

>

> Sincerely,

>

> Ron Rauscher



>

>









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- >
- > Ron
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- >

ATTACHMENT 2



Reports
of
Officials &
Department Heads

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Marriage Lic.	Marriage License Fees	5	87.50
		Sub-Total:		\$87.50
AA100.0380	AR Charge Back Billing	AR Charge Back Billing	3	1,823.50
		Sub-Total:		\$1,823.50
AA100.1255	Conservation	Conservation	2	3.04
	Misc. Fees	Marriage Cert	5	50.00
		Sub-Total:		\$53.04
AA100.1603	Misc. Fees	Death Cert	18	180.00
		Sub-Total:		\$180.00
AA100.2001	Cabins / Halls / Pavilions	Onanda Halls/Lodging	35	8,759.00
	Cart Fee	CC Cart Fee	73	3.65
	Credit Card Processing Fee	Credit Card Processing Fee	69	357.84
	General Lic.	Park Permit Res	1	56.00
	Onanda Park Pavilion	Onanda Park Pavilions	11	1,117.20
	Outhouse Park Hall Full Day	Outhouse Park Hall Full Day	10	1,476.00
	Outhouse Park Pavilion	Outhouse Park Pavilion	11	529.20
	Park Rentals	Onanda Cabin Residential Weekly	5	1,806.00
	Pavilion rental	Pierce Park Pavilions	1	25.20
	Reservation Fee (Firefly)	Reservation Fee (Firefly)	74	259.00
	WL Schoolhouse Weekend	WL Schoolhouse Weekday	2	92.40
		WL Schoolhouse Weekend	8	468.00
		Sub-Total:		\$14,949.49
AA100.2110	Plan & Zone	Zoning Fee	18	2,600.00
	Short-Term Rental Registration	Short-Term Rental Registration	15	13,500.00
		Sub-Total:		\$16,100.00
AA100.2120	Plan & Zone	Soil Erosion	6	1,200.00
		Sub-Total:		\$1,200.00
AA100.2544	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	42	921.00
		Female, Unspayed	2	60.00
		Male, Neutered	31	682.00
		Replacement Tags	1	3.00
	Late Fees	Late Fees	15	75.00
		Sub-Total:		\$1,741.00
AA100.2590	Building Fee	Building Fee	38	39,599.43
	Plan & Zone	Site Development	5	1,850.00
		Sub-Total:		\$41,449.43
AA100.2591	Misc. Fees	Transfer Coupons	714.5	1,429.00
		Sub-Total:		\$1,429.00
SW500.2140	Rents Payments	Rents Payments	8	1,039.94
		Sub-Total:		\$1,039.94
SW500.2148	Penalty	Penalty	5	32.50

Account#	Account Description	Fee Description	Qty	Local Share
			Sub-Total:	\$32.50
			Total Local Shares Remitted:	\$80,085.40
Amount paid to:	NYS Ag. & Markets for spay/neuter program			79.00
Amount paid to:	NYS Environmental Conservation			51.96
Amount paid to:	State Health Dept. For Marriage Licenses			112.50
Total State, County & Local Revenues:		\$80,328.86	Total Non-Local Revenues:	\$243.46

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Crystelyn Laske, Town Clerk, Town of Canadaigua during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor 4/8/24 Crystelyn Laske 4-5-2024
 Date Town Clerk Date

NYS DOH Marriage	Ck # 1062	\$112.50	
NYS Ag Markets (dog)	Ck # 1061	\$79.00	
NYS DEC (decals)	EFT	\$51.96	
Pymt To Town Park & Rec Fees	Ck # N/A	\$0.00	
Original Pymt To Town		\$80,085.40	
I3 Commerce Infotech Bridgepay (Cart Fee 5¢/Trans) Dec 2023		-\$19.00	Automatically Withdrawn from TC Checking Account 3/11/2024
Firefly Reservation Fees		-\$262.50	Automatically Withdrawn from TC Checking Account 3/29/2024
Infintech (Merch Bank Credit Card Charges)		-\$365.23	Automatically Withdrawn from TC Checking Account 3/5/2024
Total W/drawals from TC Ckg Acct		-\$646.73	
Pymt to Town Receipts	Ck # 1063	\$79,438.67	
Total of Checks Written/Transfer:		\$80,328.86	

Town Clerk Report for the April 22, 2024, Town Board Meeting

1. **Monthly Financial Report:** Revenues collected in the Town Clerk's office for the month of March 2024 totaled \$80,328.86 (see attached).

2. **Resolutions:**
 - **Acceptance of Erosion Control Surety:**
 - 4961 Island View Drive- Owned by Lupton Properties Check 2592 \$1,012.00

 - **Standard Work Day for Elected & Appointed Officials for Retirement Purposes:**
 - Town Supervisor Jared Simpson & Town Clerk Crystelyn Laske

 - **Deputy Town Clerk Appointment:**
 - Jaren Outhouse

 - **Amendment to 2024 Fee Schedule:**
 - Removal of Babcock Hall Rental Facility

Please let me know if you have any questions.

Submitted by,

Crystelyn Laske
Town Clerk



PLANNING & ZONING OFFICE MONTHLY REPORT

MARCH 2024 MONTHLY REPORT

Planning and Zoning Permit Applications

<i>Number of Submitted Applications (By March 1 Deadline)</i>	<i>MARCH</i>	<i>YEAR-TO-DATE</i>
Planning Board (Site Plan, Subdivision, Special Use Permit, Sketch)	13	27
Zoning Board of Appeals (Area/Use Variances)	6	12
Total	19	39

Short Term Rentals

	<i>MARCH</i>	<i>YEAR-TO-DATE</i>
Total Permits Issued	18	28
Permit Fees Collected	\$16,200	\$25,200

Please reach out with any questions about any of the content in this report. As always, thank you for your support.

Sarah Reynolds
Town Planner

Code Enforcement April Report

It is officially the beginning of construction season and we are off to a fast start. We have seen numerous large projects commence construction and more plans being submitted each day. Our code enforcement cases, and call outs have increased this month more than normal, but each case is being handled appropriately and within a timely manner. Reminder our office will be short-staffed for the next few weeks as I have several training sessions.

Year to Date Totals (4/16/2024):

171 Applications submitted with a total estimated cost of construction of \$16,142,001.22.

155 Permits issued with a total of \$107,147.73 in fees associated.

- 8 New Dwellings
- 3 New Commercial
- 4 Commercial Renovations/Alterations

807 Construction inspections performed.

52 Complaints received and investigated.

17 Site Plan Reviews Completed.

16 Active SWPPP's.

183 Storm Water Site Inspections.

10 Floodplain Development permits.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Michael Murphy", with a large, stylized flourish extending from the end of the signature.

Michael Murphy

Lead Code Enforcement Officer

ATTACHMENT 3

Reports of Boards, Committees, & Project Teams

ATTACHMENT 4

Town Supervisor's Financial Reports

Town of Canandaigua

5440 Routes 5 & 20 West Canandaigua, NY 14424

(585) 394-1120 / Fax (585) 394-9476

www.townofcanandaigua.org

MEMO

To: Canandaigua Town Board Date: April 9th, 2024

From: Jessica Mull, Finance Clerk II

Re: March 2024 Revenue/Expense Control Report

BALANCE SHEET

Bank statements have been reconciled through March 31st, 2024.

REVENUES

Receipts recorded for March total \$803,127.75 and include the following:

- 2023 CHIPS - \$487,932.08
- Surety - \$182,065.00
- Cable Franchise Fee - \$43,891.73
- FEMA - \$27,684.04
- Development Office - \$23,391.72 applied against accounts receivable
- Justice Fees - \$21,500.00
- Auction Proceeds - \$10,840.00
- Refunds and/or Reimbursements - \$4,136.84
- Metal Recycling - \$1,686.34

EXPENDITURES

We expect the available balance in each fund to be about 75% at the end of March.

- General Fund (AA100) – Expenditures to date are \$1,200,472.34 against a budget of \$5,517,337.00 which leaves 78.24% available.
- Highway Fund (DA100) – Expenditures to date are \$746,273.25 against a budget of \$4,860,492.00 which leaves 84.65% available.
- Water Fund (SW500) – Expenditures to date are \$180,603.32 against a budget of \$1,985,603.00 which leaves 90.90% available.



Town of Canandaigua , NY

Budget Report-JM

Account Summary

For Fiscal: 2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: AA100 - GENERAL FUND							
Revenue							
AA100.1001.00000	REAL PROPERTY TAXES	544,873.00	544,873.00	0.00	544,873.00	0.00	0.00 %
AA100.1030.00000	SPECIAL ASSESSMENT/PILOT	23,809.00	23,809.00	0.00	2,511.06	-21,297.94	89.45 %
AA100.1090.00000	PENALTY ON TAXES	11,000.00	11,000.00	0.00	0.00	-11,000.00	100.00 %
AA100.1120.00000	NON PROPERTY SALES TAX	2,875,000.00	2,875,000.00	0.00	0.00	-2,875,000.00	100.00 %
AA100.1170.00000	CABLE TV FRANCHISE FEES	90,000.00	90,000.00	43,891.73	43,891.73	-46,108.27	51.23 %
AA100.1255.00000	TOWN CLERK FEES	3,000.00	3,000.00	0.00	40.56	-2,959.44	98.65 %
AA100.1603.00000	VITAL STATISTICS FEE	4,600.00	4,600.00	0.00	660.00	-3,940.00	85.65 %
AA100.2001.00000	PARK & RECREATION FEES	140,000.00	140,000.00	-76.00	1,515.03	-138,484.97	98.92 %
AA100.2110.00000	ZONING FEES	50,000.00	50,000.00	0.00	11,350.00	-38,650.00	77.30 %
AA100.2120.00000	SOIL EROSION CONTROL	4,500.00	4,500.00	0.00	450.00	-4,050.00	90.00 %
AA100.2148.00000	RETURNED CHECK FEE	100.00	100.00	0.00	40.00	-60.00	60.00 %
AA100.2192.00000	CEMETERY SERVICES	350.00	350.00	0.00	0.00	-350.00	100.00 %
AA100.2302.00000	SERVICES/OTHER GOVERNMENTS	67,000.00	67,000.00	1,000.00	2,000.00	-65,000.00	97.01 %
AA100.2401.00000	INTEREST & EARNINGS	80,000.00	80,000.00	3,178.08	23,583.41	-56,416.59	70.52 %
AA100.2410.00000	RENTAL OF REAL PROPERTY	16,360.00	16,360.00	900.00	2,700.00	-13,660.00	83.50 %
AA100.2544.00000	DOG LICENSES	30,000.00	30,000.00	0.00	1,771.00	-28,229.00	94.10 %
AA100.2590.00000	SITE DEVELOPMENT FEES	75,000.00	75,000.00	0.00	7,969.80	-67,030.20	89.37 %
AA100.2591.00000	TRANSFER STATION FEES	25,000.00	25,000.00	0.00	1,010.00	-23,990.00	95.96 %
AA100.2610.00000	FINES & FORFEITED BAIL	110,000.00	110,000.00	-8,287.00	17,673.00	-92,327.00	83.93 %
AA100.2651.00000	RECYCLING REVENUE	15,000.00	15,000.00	1,686.34	2,536.34	-12,463.66	83.09 %
AA100.2701.00000	REFUND PRIOR YEARS EXP	0.00	0.00	0.00	5,120.19	5,120.19	0.00 %
AA100.2705.00000	GIFTS & DONATIONS	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
AA100.3005.00000	ONTARIO CO MORTGAGE TAX	275,000.00	275,000.00	0.00	0.00	-275,000.00	100.00 %
AA100.5031.00000	INTERFUND TRANSFERS	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
AA100.5031.000CM	INTERFUND TRANSFERS.PARK FUND	150,000.00	150,000.00	0.00	0.00	-150,000.00	100.00 %
AA100.9000.00000	APPROPRIATED FUND BALANCE FOR..	536,611.00	776,511.00	0.00	239,900.00	-536,611.00	69.11 %
Revenue Total:		5,143,203.00	5,383,103.00	42,293.15	909,595.12	-4,473,507.88	83.10 %
Expense							
AA100.1010.110.00000	TOWN BOARD.ELECTED	22,792.00	22,792.00	1,753.20	5,259.60	17,532.40	76.92 %
AA100.1010.400.00000	TOWN BOARD.CONTRACTUAL	2,750.00	2,750.00	1,734.98	1,935.69	814.31	29.61 %
AA100.1110.110.00000	JUSTICES.ELECTED	57,218.00	57,218.00	4,401.40	13,204.20	44,013.80	76.92 %
AA100.1110.120.00000	JUSTICES.COURT CLERK, FT	62,826.00	62,826.00	4,832.76	14,498.28	48,327.72	76.92 %
AA100.1110.130.00000	JUSTICES.COURT CLERK, PT	1,000.00	1,000.00	0.00	59.73	940.27	94.03 %
AA100.1110.140.00000	JUSTICES.COURT CLERK, PT	33,488.00	33,488.00	2,466.75	6,566.50	26,921.50	80.39 %
AA100.1110.200.00000	JUSTICES.CAPITAL.EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
AA100.1110.400.00000	JUSTICES.CONTRACTUAL	9,050.00	9,050.00	315.67	642.30	8,407.70	92.90 %
AA100.1110.401.00000	JUSTICES..CONTR.COURTSECURITY	13,500.00	13,500.00	0.00	3,007.51	10,492.49	77.72 %
AA100.1220.110.00000	SUPERVISOR.ELECTED	68,873.00	68,873.00	5,297.92	15,893.76	52,979.24	76.92 %
AA100.1220.120.00000	SUPERVISOR.DEPUTY SUPERVISOR	2,060.00	2,060.00	158.46	473.07	1,586.93	77.04 %
AA100.1220.142.00000	SUPERVISOR.CONFIDENTIAL SECRE...	1.00	28,001.00	594.00	594.00	27,407.00	97.88 %
AA100.1220.400.00000	SUPERVISOR.CONTRACTUAL	5,250.00	5,250.00	0.00	0.00	5,250.00	100.00 %
AA100.1230.100.00000	TOWN MANAGER.PERSONAL SERVI...	140,690.00	94,690.00	0.00	24,347.55	70,342.45	74.29 %
AA100.1230.144.00000	TOWN MGR. CLERK FINANCE P/T	20,000.00	20,000.00	520.50	1,150.13	18,849.87	94.25 %
AA100.1230.145.00000	TOWN MGR.FINANCE CLERK F/T	62,500.00	62,500.00	4,807.70	14,423.10	48,076.90	76.92 %
AA100.1230.200.00000	TOWN MANAGER.CAPITAL.EQUIPM...	3,750.00	3,750.00	0.00	0.00	3,750.00	100.00 %
AA100.1230.400.00000	TOWN MANAGER.CONTRACTUAL	9,060.00	23,060.00	96.90	9,406.67	13,653.33	59.21 %
AA100.1320.400.00000	AUDITOR.CONTRACTUAL	20,376.00	20,376.00	0.00	0.00	20,376.00	100.00 %
AA100.1340.400.00000	BUDGET.CONTRACTUAL	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
AA100.1345.400.00000	PURCHASING.CONTRACTUAL	1,750.00	1,750.00	412.19	613.18	1,136.82	64.96 %
AA100.1355.120.00000	ASSESSOR.PERSONAL SERVICES	78,796.00	78,796.00	6,061.24	18,183.72	60,612.28	76.92 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.1355.132.00000	ASSESSOR.REAL PROPERTY AIDE FT	47,133.00	47,133.00	3,444.32	9,789.12	37,343.88	79.23 %
AA100.1355.150.00000	ASSESSOR.BAR REVIEW SALARY	2,035.00	2,035.00	0.00	0.00	2,035.00	100.00 %
AA100.1355.200.00000	ASSESSOR.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.1355.400.00000	ASSESSOR.CONTRACTUAL	38,040.00	38,040.00	1,016.80	8,372.17	29,667.83	77.99 %
AA100.1355.420.00000	ASSESSOR.BAR REVIEW CONTRACT...	750.00	750.00	0.00	0.00	750.00	100.00 %
AA100.1380.400.00000	FISCAL.AGENT.FEES	0.00	14,900.00	0.00	0.00	14,900.00	100.00 %
AA100.1410.110.00000	TOWN CLERK.ELECTED	74,638.00	74,638.00	5,741.38	17,224.14	57,413.86	76.92 %
AA100.1410.131.00000	TOWN CLERK.FIRSTDEPUTY	53,560.00	53,560.00	4,120.00	11,593.94	41,966.06	78.35 %
AA100.1410.141.00000	TOWN CLERK.DEPUTY #2	47,133.00	47,133.00	3,614.27	10,069.54	37,063.46	78.64 %
AA100.1410.142.00000	TOWN CLERK.DEPUTY#3	47,133.00	47,133.00	0.00	0.00	47,133.00	100.00 %
AA100.1410.200.00000	TOWN CLERK.CAPITAL.EQUIPMENT	850.00	850.00	0.00	0.00	850.00	100.00 %
AA100.1410.400.00000	TOWN CLERK.CONTRACTUAL	25,725.00	25,725.00	960.00	3,575.98	22,149.02	86.10 %
AA100.1420.400.00000	ATTORNEY.CONTRACTUAL	9,500.00	14,500.00	5,879.75	11,676.75	2,823.25	19.47 %
AA100.1430.132.00000	PERSONNEL.HR AND PAYROLL COO...	93,500.00	93,500.00	7,192.30	21,576.90	71,923.10	76.92 %
AA100.1430.200.00000	PERSONNEL.CAPITAL.EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
AA100.1430.410.00000	PERSONNEL.CONTRACTUAL	7,120.00	7,120.00	142.09	328.65	6,791.35	95.38 %
AA100.1430.420.00000	PERSONNEL.EAP HUMAN RESOURCE	1,550.00	1,550.00	0.00	0.00	1,550.00	100.00 %
AA100.1440.400.00000	ENGINEERING.CONTRACTUAL	20,003.00	73,363.00	5,643.61	8,643.61	64,719.39	88.22 %
AA100.1440.406.00000	ENGINEERING. SEWERS	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1450.400.00000	ELECTIONS.CONTRACTUAL	11,250.00	11,250.00	0.00	0.00	11,250.00	100.00 %
AA100.1460.200.00000	RECORDS MANAGEMENT.CAPITAL....	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
AA100.1460.400.00000	RECORDS MANAGEMENT.CONTRAC...	36,223.00	36,223.00	95.06	1,124.18	35,098.82	96.90 %
AA100.1480.100.00000	PUBLICSERVINFO.CONTRACTUAL.P...	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1480.400.00000	PUBLICSERVINFO.CONTRACTUAL.C...	3,351.00	3,351.00	54.00	321.90	3,029.10	90.39 %
AA100.1620.200.00000	BUILDINGS.CAPITAL.EQUIPMENT	15,002.00	254,902.00	199,680.50	199,680.50	55,221.50	21.66 %
AA100.1620.400.00000	BUILDINGS.CONTRACTUAL	5,000.00	5,000.00	0.00	1,132.73	3,867.27	77.35 %
AA100.1620.403.00000	BUILDINGS..TOWNHALL.CONTR.UTI...	49,350.00	54,350.00	2,871.73	5,411.75	48,938.25	90.04 %
AA100.1620.404.00000	BUILDINGS..HIGHWAYBLDG.CONTR...	114,850.00	114,850.00	6,245.24	15,380.63	99,469.37	86.61 %
AA100.1620.405.00000	BUILDINGS..PARKS.CONTR.UTILITY....	37,500.00	37,500.00	2,389.35	7,781.84	29,718.16	79.25 %
AA100.1620.410.00000	BUILDINGS.JANITORIAL	6,500.00	6,500.00	348.29	1,027.66	5,472.34	84.19 %
AA100.1670.400.00000	PRINTING & MAILING.CONTRACTU...	16,500.00	16,500.00	796.85	7,289.90	9,210.10	55.82 %
AA100.1680.100.00000	CENTRAL DATA PROCESSING.PERS...	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1680.125.00000	CENTRAL DATA PROCESSING..PT PE...	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.1680.200.00000	DATA PROCESSING.CAPITAL.EQUIP...	109,502.00	114,207.00	4,901.70	32,704.60	81,502.40	71.36 %
AA100.1680.400.00000	DATA PROCESSING.CONTRACTUAL	134,800.00	134,800.00	15,809.85	75,503.49	59,296.51	43.99 %
AA100.1910.400.00000	UNALLOCATED INSURANCE	135,000.00	135,000.00	516.75	516.75	134,483.25	99.62 %
AA100.1920.400.00000	MUNICIPAL ASSOCIATION DUES	1,750.00	1,750.00	0.00	1,500.00	250.00	14.29 %
AA100.1940.200.00000	PURCHASE OF LAND/RIGHT OF WAY...	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
AA100.1940.400.00000	PURCHASE OF LAND/RIGHT OF WAY...	7,500.00	7,500.00	0.00	1,500.00	6,000.00	80.00 %
AA100.1990.400.00000	CONTINGENCY	144,409.00	128,299.00	0.00	0.00	128,299.00	100.00 %
AA100.3120.400.00000	POLICE.CONTRACTUAL	29,000.00	29,000.00	0.00	2,390.96	26,609.04	91.76 %
AA100.3189.200.00000	OTHER TRAFFIC SAFETY	15,000.00	27,952.00	0.00	6,415.00	21,537.00	77.05 %
AA100.3310.200.00000	TRAFFIC.CAPITAL.EQUIPMENT	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
AA100.3310.400.00000	TRAFFIC.CONTRACTUAL	105,000.00	105,000.00	2,195.08	2,255.08	102,744.92	97.85 %
AA100.3510.400.00000	DOG CONTROL CONTRACTUAL	30,000.00	30,000.00	0.00	26,456.00	3,544.00	11.81 %
AA100.4020.100.00000	REGISTRAR.PERSONAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
AA100.4020.400.00000	REGISTRAR.CONTRACTUAL	400.00	400.00	0.00	0.00	400.00	100.00 %
AA100.4540.400.00000	AMBULANCE CONTRACTUAL	9,000.00	9,000.00	0.00	9,000.00	0.00	0.00 %
AA100.5010.110.00000	HIGHWAY SUPT.ELECTED	60,000.00	60,000.00	4,615.38	13,846.14	46,153.86	76.92 %
AA100.5010.120.00000	HIGHWAY.DEPUTY	5,305.00	5,305.00	408.08	1,224.24	4,080.76	76.92 %
AA100.5010.130.00000	HIGHWAY. CLERK	20,353.00	20,353.00	1,409.04	4,139.05	16,213.95	79.66 %
AA100.5010.131.00000	HIGHWAY.SENIOR CLERK	23,567.00	23,567.00	1,812.80	5,095.70	18,471.30	78.38 %
AA100.5182.400.00000	STREET LIGHTING.CONTRACTUAL	25,000.00	25,000.00	2,739.10	10,530.23	14,469.77	57.88 %
AA100.6989.400.00000	ECONOMIC DEVELOPMENT.CONTR...	25,000.00	25,000.00	0.00	25,000.00	0.00	0.00 %
AA100.7020.141.00000	RECREATION.SR LIFEGUARD	16,160.00	16,160.00	0.00	0.00	16,160.00	100.00 %
AA100.7020.400.00000	RECREATION.CONTRACTUAL	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
AA100.7110.121.00000	PARKS.MAINTENANCE ASSISTANT	56,160.00	56,160.00	4,613.63	12,943.13	43,216.87	76.95 %
AA100.7110.130.00000	PARK.LABORER F/T	68,640.00	68,640.00	5,124.25	13,627.00	55,013.00	80.15 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.7110.131.00000	PERSONAL SERVICES.PT	51,251.00	51,251.00	3,508.09	8,322.66	42,928.34	83.76 %
AA100.7110.142.00000	REC.ATTENDANTS GATEHOUSE	17,000.00	17,000.00	0.00	0.00	17,000.00	100.00 %
AA100.7110.143.00000	PARK.LABORERS P/T SEASONAL	75,600.00	75,600.00	0.00	0.00	75,600.00	100.00 %
AA100.7110.200.00000	PARKS.NORMAL.CAP.MAINTENANC...	258,507.00	311,307.00	1,055.00	13,316.50	297,990.50	95.72 %
AA100.7110.201.00000	PARKS.PRKFUND.NEWREC.EXP.PAR...	150,002.00	150,002.00	0.00	0.00	150,002.00	100.00 %
AA100.7110.400.00000	PARK.CONTRACTUAL	51,761.00	57,178.00	2,132.69	12,931.90	44,246.10	77.38 %
AA100.7110.402.00000	PARKS.LANDSCAPING	14,950.00	14,950.00	500.00	837.59	14,112.41	94.40 %
AA100.7110.404.00000	PARKS AUBURN TRAIL	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.7140.141.00000	PLAYGROUND/RECREATION.LIFEG...	65,718.00	65,718.00	0.00	0.00	65,718.00	100.00 %
AA100.7140.400.00000	PLAYGROUND/RECREATION.CONTR...	30,800.00	30,800.00	0.00	1,335.97	29,464.03	95.66 %
AA100.7140.405.00000	RECREATION.EVENTS.MOVIE NIGHT	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
AA100.7450.410.00000	MUSEUM.CONTRACTUAL	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00 %
AA100.7510.120.00000	HISTORIAN.PERSONAL SERVICES	3,789.00	3,789.00	0.00	0.00	3,789.00	100.00 %
AA100.7510.400.00000	HISTORIAN.CONTRACTUAL	1,750.00	1,750.00	0.00	0.00	1,750.00	100.00 %
AA100.7550.400.00000	CELEBRATIONS.CONTRACTUAL	18,450.00	18,450.00	984.59	1,679.59	16,770.41	90.90 %
AA100.7620.400.00000	ADULT RECREATION.CONTRACTUAL	3,000.00	3,000.00	0.00	56.10	2,943.90	98.13 %
AA100.8010.120.00000	PLANNER.PERSONAL SVCS	56,650.00	56,650.00	4,784.12	13,499.52	43,150.48	76.17 %
AA100.8010.124.00000	ZONING.OFFICER F/T	113,300.00	113,300.00	8,715.40	26,146.20	87,153.80	76.92 %
AA100.8010.141.00000	ZONING.INSPECTOR P/T	13,125.00	13,125.00	883.75	2,546.25	10,578.75	80.60 %
AA100.8010.146.00000	ZONING.SENIOR CLERK	1.00	1.00	0.00	0.00	1.00	100.00 %
AA100.8010.147.00000	ZONING.OFFICE SPECIALIST I	0.00	38,000.00	2,884.50	7,238.25	30,761.75	80.95 %
AA100.8010.200.00000	ZONE.PLANNER.CAPITAL.EQUIPME...	5,000.00	5,000.00	25.00	50.00	4,950.00	99.00 %
AA100.8010.400.00000	ZONING INSPECTOR.CONTRACTUAL	2,840.00	2,840.00	64.60	193.80	2,646.20	93.18 %
AA100.8010.420.00000	ZONING.PLANNER.CONTRACTUAL	6,020.00	6,020.00	544.93	983.13	5,036.87	83.67 %
AA100.8020.120.00000	PLANNING BOARD.PERSONAL SERV...	16,015.00	16,015.00	0.00	0.00	16,015.00	100.00 %
AA100.8020.140.00000	PB STENOGRAPHER P/T.PERSONAL ...	6,930.00	6,930.00	567.00	1,638.00	5,292.00	76.36 %
AA100.8020.150.00000	ECB.PERSONAL SERVICES	4,822.00	4,822.00	0.00	0.00	4,822.00	100.00 %
AA100.8020.160.00000	PLANNING.SECRETARY STENOGRAP...	13,080.00	13,080.00	1,725.00	4,860.00	8,220.00	62.84 %
AA100.8020.400.00000	PLANNING BOARD.CONTRACTUAL	12,750.00	12,750.00	1,407.72	4,064.55	8,685.45	68.12 %
AA100.8020.410.00000	PLANNING.ENGINEERING.CONTRAC...	2,400.00	2,400.00	850.00	850.00	1,550.00	64.58 %
AA100.8020.422.00000	PLANNING.OPEN SPACE TEAM & C...	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
AA100.8020.424.00000	PLANNING.UPTOWN	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
AA100.8020.428.00000	PLANNING.HISTORICAL PROJECT TE...	200.00	200.00	0.00	0.00	200.00	100.00 %
AA100.8020.450.00000	PLANNING.ECB.CONTRACTUAL	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00 %
AA100.8040.120.00000	ZONING BOARD OF APPEALS.PERS...	6,460.00	6,460.00	0.00	0.00	6,460.00	100.00 %
AA100.8040.140.00000	ZONING BOARD OF APPEALS SECRE...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.8040.400.00000	ZONING BOARD OF APPEALS CONT...	5,000.00	5,000.00	569.55	1,485.30	3,514.70	70.29 %
AA100.8140.200.00000	STORMSEWERS.CAPITAL.EQUIPME...	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.8140.400.00000	STORMSEWERS.CONTRACTUAL	12,000.00	12,000.00	320.00	640.00	11,360.00	94.67 %
AA100.8160.130.00000	WASTE & RECYCLING MEO.PERSON...	66,921.00	66,921.00	5,083.20	14,259.34	52,661.66	78.69 %
AA100.8160.140.00000	WASTE & RECYCLING LABORS PT.PE...	41,600.00	41,600.00	3,077.27	8,262.45	33,337.55	80.14 %
AA100.8160.200.00000	WASTE & RECYCLING EQUIPMENT	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
AA100.8160.400.00000	WASTE & RECYCLING CONTRACTUAL	114,000.00	114,000.00	520.00	10,238.54	103,761.46	91.02 %
AA100.8540.400.00000	DRAINAGE.CONTRACTUAL	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.8664.121.00000	CODE ENFORCEMENT	78,000.00	78,000.00	10,769.24	32,307.72	45,692.28	58.58 %
AA100.8664.122.00000	CODE ENFORCEMENT	20,851.00	20,851.00	398.61	3,170.50	17,680.50	84.79 %
AA100.8664.124.00000	CODE ENFORCEMENT	92,500.00	54,500.00	0.00	1,634.50	52,865.50	97.00 %
AA100.8664.126.00000	CODE ENFORCEMENT	62,000.00	62,000.00	0.00	0.00	62,000.00	100.00 %
AA100.8664.200.00000	CODE ENFORCEMENT.CAPITAL.EQU...	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %
AA100.8664.400.00000	CODE ENFORCEMENT.CONTRACTU...	9,440.00	9,440.00	1,904.42	3,057.76	6,382.24	67.61 %
AA100.8710.400.00000	CONSERVATION.PROGRAM.CONTR...	3,300.00	3,300.00	0.00	0.00	3,300.00	100.00 %
AA100.8710.401.00000	CONSERVATION.AG COMMITTEE.C...	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.8730.450.00000	FORESTRY TREE ADVISORY BOARD	500.00	500.00	0.00	0.00	500.00	100.00 %
AA100.8810.400.00000	CEMETERIES CONTRACTUAL	15,400.00	15,400.00	0.00	5,000.00	10,400.00	67.53 %
AA100.8989.400.00000	CDGA LAKE MANAGEMENT PLAN	31,000.00	31,210.00	0.00	31,210.00	0.00	0.00 %
AA100.9010.800.00000	NYS RETIREMENT	212,000.00	212,000.00	0.00	0.00	212,000.00	100.00 %
AA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	132,000.00	132,000.00	8,717.93	27,898.62	104,101.38	78.86 %
AA100.9040.800.00000	WORKERS COMPENSATION	113,510.00	113,510.00	0.00	113,509.26	0.74	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
AA100.9050.800.00000	UNEMPLOYMENT INSURANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
AA100.9055.800.00000	DISABILITY INSURANCE	1,750.00	1,750.00	0.00	0.00	1,750.00	100.00 %
AA100.9060.810.00000	MEDICAL INSURANCE	202,000.00	202,000.00	12,562.15	47,485.48	154,514.52	76.49 %
AA100.9060.811.00000	DENTAL INSURANCE	12,500.00	12,500.00	1,055.80	4,136.84	8,363.16	66.91 %
AA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	8,000.00	8,000.00	615.36	1,846.08	6,153.92	76.92 %
AA100.9060.830.00000	HSA ACCOUNT	51,700.00	51,700.00	0.00	24,659.38	27,040.62	52.30 %
AA100.9710.600.00000	SERIAL BONDS.PRINCIPAL	220,000.00	220,000.00	0.00	0.00	220,000.00	100.00 %
AA100.9710.700.00000	SERIAL BONDS.INTEREST	63,775.00	63,775.00	0.00	0.00	63,775.00	100.00 %
AA100.9785.600.00000	LEASE INSTALLMENT.PRINCIPAL	39,151.00	40,239.00	0.00	40,238.70	0.30	0.00 %
AA100.9785.700.00000	LEASE INSTALLMENT.INTEREST	3,357.00	2,269.00	0.00	2,268.37	0.63	0.03 %
AA100.9950.900.00000	INTERFUND TRANSFER.CAPITAL PR...	0.00	0.00	0.00	-294.76	294.76	0.00 %
Expense Total:		5,143,203.00	5,517,337.00	404,060.79	1,200,472.34	4,316,864.66	78.24 %
Fund: AA100 - GENERAL FUND Surplus (Deficit):		0.00	-134,234.00	-361,767.64	-290,877.22	-156,643.22	-116.69 %
Fund: AA231 - CONTINGENT/TAX RESERVE							
Revenue							
AA231.2401.00000	INTEREST & EARNINGS.CONT TAX R...	0.00	0.00	4,600.08	13,486.50	13,486.50	0.00 %
Revenue Total:		0.00	0.00	4,600.08	13,486.50	13,486.50	0.00 %
Fund: AA231 - CONTINGENT/TAX RESERVE Total:		0.00	0.00	4,600.08	13,486.50	13,486.50	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE							
Revenue							
AA232.2401.00000	INTEREST & EARNING.BUILDING RE...	0.00	0.00	979.04	2,870.35	2,870.35	0.00 %
Revenue Total:		0.00	0.00	979.04	2,870.35	2,870.35	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE Total:		0.00	0.00	979.04	2,870.35	2,870.35	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE							
Revenue							
AA233.2401.00000	INTEREST & EARNING.TECHNOLOGY...	0.00	0.00	219.51	643.51	643.51	0.00 %
Revenue Total:		0.00	0.00	219.51	643.51	643.51	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE Total:		0.00	0.00	219.51	643.51	643.51	0.00 %
Fund: AA234 - OPEN SPACE RESERVE							
Revenue							
AA234.2401.00000	INTEREST & EARNING.OPEN SPACE ...	0.00	0.00	3,812.04	11,133.34	11,133.34	0.00 %
Revenue Total:		0.00	0.00	3,812.04	11,133.34	11,133.34	0.00 %
Fund: AA234 - OPEN SPACE RESERVE Total:		0.00	0.00	3,812.04	11,133.34	11,133.34	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE							
Revenue							
AA235.2401.00000	INTEREST & EARNING.NYS RETIREM...	0.00	0.00	887.54	2,602.05	2,602.05	0.00 %
Revenue Total:		0.00	0.00	887.54	2,602.05	2,602.05	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:		0.00	0.00	887.54	2,602.05	2,602.05	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE							
Revenue							
AA237.2401.00000	INTEREST & EARNINGS.BONDED IN...	0.00	0.00	1,028.76	3,016.09	3,016.09	0.00 %
Revenue Total:		0.00	0.00	1,028.76	3,016.09	3,016.09	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:		0.00	0.00	1,028.76	3,016.09	3,016.09	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE							
Revenue							
AA238.2401.00000	INTEREST & EARNINGS.SOLID WAST...	0.00	0.00	3,824.75	11,213.43	11,213.43	0.00 %
Revenue Total:		0.00	0.00	3,824.75	11,213.43	11,213.43	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:		0.00	0.00	3,824.75	11,213.43	11,213.43	0.00 %
Fund: CM100 - NEW RECREATION REVENUE FUND							
Revenue							
CM100.2001.00000	PARK & RECREATION FEES	0.00	0.00	0.00	4,500.00	4,500.00	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
CM100.2401.00000	INTEREST & EARNINGS	0.00	0.00	1,609.80	4,728.27	4,728.27	0.00 %
	Revenue Total:	0.00	0.00	1,609.80	9,228.27	9,228.27	0.00 %
Fund: CM100 - NEW RECREATION REVENUE FUND Total:		0.00	0.00	1,609.80	9,228.27	9,228.27	0.00 %

Fund: DA100 - HIGHWAY

Revenue							
DA100.1001.00000	REAL PROPERTY TAXES	925,000.00	925,000.00	0.00	925,000.00	0.00	0.00 %
DA100.1120.00000	NON PROPERTY SALES TAX	2,600,000.00	2,600,000.00	0.00	0.00	-2,600,000.00	100.00 %
DA100.2302.00000	SERVICES/OTHER GOVERNMENTS	171,500.00	171,500.00	0.00	87,423.00	-84,077.00	49.02 %
DA100.2303.00000	SALE OF FUEL	5,000.00	5,000.00	562.75	1,363.90	-3,636.10	72.72 %
DA100.2401.00000	INTEREST & EARNINGS	25,000.00	25,000.00	361.74	7,923.36	-17,076.64	68.31 %
DA100.2410.00000	RENTAL OF LABOR/INDIVIDUALS	12,000.00	12,000.00	2,574.09	4,117.77	-7,882.23	65.69 %
DA100.2414.00000	RENTAL OF EQUIPMENT	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
DA100.2665.00000	SALE OF EQUIPMENT	35,000.00	35,000.00	10,840.00	10,840.00	-24,160.00	69.03 %
DA100.3501.00000	NYS STATE AID CHIPS	487,935.00	487,935.00	0.00	0.00	-487,935.00	100.00 %
DA100.4960.00000	FEMA - EMERGENCY DISASTER	0.00	0.00	27,684.04	27,684.04	27,684.04	0.00 %
DA100.9000.00000	APPROPRIATED FUND BALANCE FOR..	489,690.00	489,690.00	0.00	0.00	-489,690.00	100.00 %
	Revenue Total:	4,756,125.00	4,756,125.00	42,022.62	1,064,352.07	-3,691,772.93	77.62 %

Expense							
DA100.1420.400.00000	HWY.ATTORNEY.CONTRACTUAL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
DA100.1440.400.00000	HWY.ENGINEERING.CONTRACTUAL	5,000.00	9,500.00	540.00	3,165.00	6,335.00	66.68 %
DA100.5010.400.00000	HWY.ADMIN.CONTRACTUAL	17,920.00	17,920.00	549.35	2,630.94	15,289.06	85.32 %
DA100.5110.130.00000	GENERAL REPAIRS.WAGES F/T	696,000.00	696,000.00	0.00	0.00	696,000.00	100.00 %
DA100.5110.131.00000	GENERAL REPAIRS.VACATIONBUYB...	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
DA100.5110.400.00000	GENERAL REPAIRS.CONTRACTUAL	1,250,000.00	1,250,000.00	18,960.00	39,645.82	1,210,354.18	96.83 %
DA100.5112.200.00000	HWY.PERMANENT IMPROVEMENTS...	487,935.00	487,935.00	0.00	0.00	487,935.00	100.00 %
DA100.5130.200.00000	MACHINERY.CAPITAL.EQUIPMENT	390,002.00	489,869.00	0.00	0.00	489,869.00	100.00 %
DA100.5130.400.00000	MACHINERY.CONTRACTUAL..	218,950.00	185,552.79	8,232.98	30,652.71	154,900.08	83.48 %
DA100.5130.400.00201	MACHINERY.CONTRACTUAL.TRUCK...	0.00	28.88	0.00	28.88	0.00	0.00 %
DA100.5130.400.00203	MACHINERY.CONTRACTUAL.TRUCK...	0.00	2,810.06	160.48	2,810.06	0.00	0.00 %
DA100.5130.400.00205	MACHINERY.CONTRACTUAL.TRUCK...	0.00	354.50	77.62	354.50	0.00	0.00 %
DA100.5130.400.00207	MACHINERY.CONTRACTUAL.TRUCK...	0.00	541.79	66.61	541.79	0.00	0.00 %
DA100.5130.400.00208	MACHINERY.CONTRACTUAL.TRUCK...	0.00	27.20	0.00	27.20	0.00	0.00 %
DA100.5130.400.00212	MACHINERY.CONTRACTUAL.TRUCK...	0.00	1,038.22	0.00	1,038.22	0.00	0.00 %
DA100.5130.400.00213	MACHINERY.CONTRACTUAL.TRUCK...	0.00	2,316.85	2,316.85	2,316.85	0.00	0.00 %
DA100.5130.400.00236	MACHINERY.CONTRACTUAL.TRUCK...	0.00	459.70	0.00	459.70	0.00	0.00 %
DA100.5130.400.00237	MACHINERY.CONTRACTUAL.TRUCK...	0.00	612.43	395.00	612.43	0.00	0.00 %
DA100.5130.400.00238	MACHINERY.CONTRACTUAL.TRUCK...	0.00	1,983.56	1,908.95	1,983.56	0.00	0.00 %
DA100.5130.400.00239	MACHINERY.CONTRACTUAL.TRUCK...	0.00	2,872.14	11.86	2,872.14	0.00	0.00 %
DA100.5130.400.00240	MACHINERY.CONTRACTUAL.TRUCK ...	0.00	2,333.63	2,022.98	2,333.63	0.00	0.00 %
DA100.5130.400.00242	MACHINERY.CONTRACTUAL.TRUCK...	0.00	43.98	0.00	43.98	0.00	0.00 %
DA100.5130.400.00246	MACHINERY.CONTRACTUAL.TRUCK...	0.00	6,601.62	1,342.55	6,601.62	0.00	0.00 %
DA100.5130.400.00248	MACHINERY.CONTRACTUAL.BUCKE...	0.00	3,917.92	1,334.01	3,917.92	0.00	0.00 %
DA100.5130.400.00320	MACHINERY.CONTRACTUAL.EXCAV...	0.00	1,327.68	0.00	1,327.68	0.00	0.00 %
DA100.5130.400.00324	MACHINERY.CONTRACTUAL.EXCAV...	0.00	305.84	0.00	305.84	0.00	0.00 %
DA100.5130.400.00326	MACHINERY.CONTRACTUAL.TRACT...	0.00	2,512.98	2,512.98	2,512.98	0.00	0.00 %
DA100.5130.400.00355	MACHINERY.CONTRACTUAL.DOZER...	0.00	861.13	0.00	861.13	0.00	0.00 %
DA100.5130.400.00363	MACHINERY.CONTRACTUAL.LOADE...	0.00	453.95	0.00	453.95	0.00	0.00 %
DA100.5130.400.00378	MACHINERY.CONTRACTUAL.EXCAV...	0.00	367.99	64.58	367.99	0.00	0.00 %
DA100.5130.400.00503	MACHINERY.CONTRACTUAL.PARK T...	0.00	60.00	0.00	60.00	0.00	0.00 %
DA100.5130.400.00999	MACHINERY.CONTRACTUAL.CHESH...	0.00	1,565.16	8.77	1,565.16	0.00	0.00 %
DA100.5130.410.00000	MACHINERY.FUEL METERING	210,000.00	210,000.00	9,015.04	33,642.06	176,357.94	83.98 %
DA100.5142.130.00000	SNOW REMOVAL.WAGES F/T	460,000.00	460,000.00	87,483.67	262,639.72	197,360.28	42.90 %
DA100.5142.400.00000	SNOW REMOVAL.CONTRACTUAL	511,500.00	511,500.00	64,542.80	219,559.79	291,940.21	57.08 %
DA100.9010.800.00000	NYS RETIREMENT	151,000.00	151,000.00	0.00	0.00	151,000.00	100.00 %
DA100.9030.800.00000	SOCIAL SECURITY/MEDICARE	77,500.00	77,500.00	6,568.23	20,942.36	56,557.64	72.98 %
DA100.9040.800.00000	WORKERS COMPENSATION	29,238.00	29,238.00	0.00	29,237.23	0.77	0.00 %
DA100.9050.800.00000	UNEMPLOYMENT INSURANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
DA100.9055.800.00000	DISABILITY INSURANCE	600.00	600.00	0.00	0.00	600.00	100.00 %
DA100.9060.810.00000	MEDICAL INSURANCE	164,730.00	164,730.00	11,439.08	42,780.25	121,949.75	74.03 %
DA100.9060.811.00000	DENTAL INSURANCE	14,750.00	14,750.00	1,130.00	4,345.60	10,404.40	70.54 %
DA100.9060.820.00000	HOSPITAL/MEDICAL BUY-OUT	4,000.00	4,000.00	461.52	1,384.56	2,615.44	65.39 %
DA100.9060.830.00000	HSA ACCOUNT	54,000.00	54,000.00	0.00	22,250.00	31,750.00	58.80 %
Expense Total:		4,756,125.00	4,860,492.00	221,145.91	746,273.25	4,114,218.75	84.65 %
Fund: DA100 - HIGHWAY Surplus (Deficit):		0.00	-104,367.00	-179,123.29	318,078.82	422,445.82	404.77 %
Fund: DA230 - HWY EQUIPMENT RESERVE							
Revenue							
DA230.2401.00000	INTEREST & EARNING.EQUIPMENT ...	0.00	0.00	1,488.55	4,364.14	4,364.14	0.00 %
Revenue Total:		0.00	0.00	1,488.55	4,364.14	4,364.14	0.00 %
Fund: DA230 - HWY EQUIPMENT RESERVE Total:		0.00	0.00	1,488.55	4,364.14	4,364.14	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE							
Revenue							
DA232.2401.00000	INTEREST & EARNING.HWY IMPRO...	0.00	0.00	1,592.09	4,667.73	4,667.73	0.00 %
Revenue Total:		0.00	0.00	1,592.09	4,667.73	4,667.73	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE Total:		0.00	0.00	1,592.09	4,667.73	4,667.73	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE							
Revenue							
DA235.2401.00000	INTEREST & EARNING.SNOW&ICE R...	0.00	0.00	980.30	2,874.06	2,874.06	0.00 %
Revenue Total:		0.00	0.00	980.30	2,874.06	2,874.06	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:		0.00	0.00	980.30	2,874.06	2,874.06	0.00 %
Fund: HH100 - CAPITAL PROJECTS							
Revenue							
HH100.2401.00018	INTEREST & EARNINGS.SUCKERBR...	0.00	0.00	87.89	214.19	214.19	0.00 %
HH100.2401.00031	INTEREST & EARNINGS.HISTORICAL ...	0.00	0.00	0.25	0.60	0.60	0.00 %
HH100.2401.00033	INTEREST & EARNINGS.ARP FUNDS	0.00	0.00	423.97	1,037.06	1,037.06	0.00 %
HH100.2401.00034	INTEREST & EARNINGS.GATEWAY S...	0.00	0.00	12.06	29.39	29.39	0.00 %
HH100.2401.00035	INTEREST & EARNINGS.UPTOWN IN...	0.00	0.00	39.79	96.96	96.96	0.00 %
HH100.2401.00037	INTEREST & EARNINGS.FIRE STATIO...	0.00	0.00	10.36	25.24	25.24	0.00 %
HH100.2401.00038	INTEREST & EARNINGS.COMPLETE ...	0.00	0.00	105.04	260.33	260.33	0.00 %
HH100.2401.00039	INTEREST & EARNINGS.HWY ROAD...	0.00	0.00	23.38	59.81	59.81	0.00 %
HH100.2401.00042	INTEREST & EARNINGS.TH RENO	0.00	0.00	13.70	33.39	33.39	0.00 %
HH100.2401.00043	INTEREST & EARNINGS.NORTH RD ...	0.00	0.00	94.47	233.40	233.40	0.00 %
HH100.5031.00032	INTERFUND TRANSFER.LGMRIF	0.00	0.00	0.00	-294.76	-294.76	0.00 %
Revenue Total:		0.00	0.00	810.91	1,695.61	1,695.61	0.00 %
Expense							
HH100.1440.200.00038	ENGINEERING.CAPITAL.COMPLETE ...	0.00	0.00	0.00	7,640.00	-7,640.00	0.00 %
HH100.1440.200.00039	ENGINEERING.CAPITAL.HWY ROA...	0.00	0.00	4,422.00	4,980.00	-4,980.00	0.00 %
HH100.1440.200.00041	ENGINEERING.CAPITAL.JULY 2023 F...	0.00	0.00	1,842.51	6,150.03	-6,150.03	0.00 %
HH100.1440.200.00043	ENGINEERING.CAPITAL.NORTH RD ...	0.00	0.00	1,650.00	5,585.00	-5,585.00	0.00 %
HH100.1440.202.00036	ENGINEERING.OUTHUSE WEST.P...	0.00	0.00	0.00	537.50	-537.50	0.00 %
HH100.1440.205.00033	ENGINEERING.CAPITAL.ARP.ONAN...	0.00	0.00	3,322.00	6,795.00	-6,795.00	0.00 %
HH100.7110.200.00041	PARKS.EQUIP & CAP OUTLAY.JULY ...	0.00	0.00	0.00	1,164.96	-1,164.96	0.00 %
HH100.7110.202.00036	PARK CAPITAL.OUTHUSE WEST.P...	0.00	0.00	1,400.00	1,400.00	-1,400.00	0.00 %
Expense Total:		0.00	0.00	12,636.51	34,252.49	-34,252.49	0.00 %
Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):		0.00	0.00	-11,825.60	-32,556.88	-32,556.88	0.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT							
Revenue							
SD600.1030.00000	SPECIAL ASSESSMENT.RT 332 DRAI...	9,912.00	9,912.00	0.00	9,912.00	0.00	0.00 %
SD600.2401.00000	INTEREST & EARNINGS.RT 332 DRA...	200.00	200.00	49.40	120.39	-79.61	39.81 %
SD600.9000.00000	APPROPRIATED FUND BALANCE FOR...	4,900.00	4,900.00	0.00	0.00	-4,900.00	100.00 %
Revenue Total:		15,012.00	15,012.00	49.40	10,032.39	-4,979.61	33.17 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense							
SD600.8520.400.00000	MAINTENANCE..RT 332 DRAINAGE ...	15,012.00	15,012.00	0.00	0.00	15,012.00	100.00 %
Expense Total:		15,012.00	15,012.00	0.00	0.00	15,012.00	100.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	49.40	10,032.39	10,032.39	0.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT							
Revenue							
SD605.1030.00000	SPECIAL ASSESSMENT.LAKEWOOD ...	1,932.00	1,932.00	0.00	1,932.00	0.00	0.00 %
SD605.2401.00000	INTEREST & EARNINGS.LAKEWOOD...	70.00	70.00	10.13	24.69	-45.31	64.73 %
Revenue Total:		2,002.00	2,002.00	10.13	1,956.69	-45.31	2.26 %
Expense							
SD605.8520.400.00000	MAINTENANCE..LAKEWOOD MEAD...	2,002.00	2,002.00	0.00	0.00	2,002.00	100.00 %
Expense Total:		2,002.00	2,002.00	0.00	0.00	2,002.00	100.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplus ..		0.00	0.00	10.13	1,956.69	1,956.69	0.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT							
Revenue							
SD610.2401.00000	INTEREST & EARNINGS.ASHTON DR...	45.00	45.00	5.85	14.25	-30.75	68.33 %
Revenue Total:		45.00	45.00	5.85	14.25	-30.75	68.33 %
Expense							
SD610.8520.400.00000	MAINTENANCE..ASHTON DRAINAGE..	45.00	45.00	0.00	0.00	45.00	100.00 %
Expense Total:		45.00	45.00	0.00	0.00	45.00	100.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	5.85	14.25	14.25	0.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT							
Revenue							
SD615.1030.00000	SPECIAL ASSESSMENT.FOX RIDGE D...	10,472.00	10,472.00	0.00	10,472.00	0.00	0.00 %
SD615.2401.00000	INTEREST & EARNINGS.FOX RIDGE ...	120.00	120.00	17.91	43.65	-76.35	63.63 %
SD615.9000.00000	APPROPRIATED FUND BALANCE FOR..	21,528.00	21,528.00	0.00	0.00	-21,528.00	100.00 %
Revenue Total:		32,120.00	32,120.00	17.91	10,515.65	-21,604.35	67.26 %
Expense							
SD615.8520.400.00000	MAINTENANCE..FOX RIDGE DRAIN...	32,120.00	32,120.00	0.00	0.00	32,120.00	100.00 %
Expense Total:		32,120.00	32,120.00	0.00	0.00	32,120.00	100.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	17.91	10,515.65	10,515.65	0.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT							
Revenue							
SD620.2401.00000	INTEREST & EARNINGS.LANDINGS ...	20.00	20.00	3.06	7.46	-12.54	62.70 %
Revenue Total:		20.00	20.00	3.06	7.46	-12.54	62.70 %
Expense							
SD620.8520.400.00000	MAINTENANCE..LANDINGS DRAINA...	20.00	20.00	0.00	0.00	20.00	100.00 %
Expense Total:		20.00	20.00	0.00	0.00	20.00	100.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	3.06	7.46	7.46	0.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT							
Revenue							
SD625.2401.00000	INTEREST & EARNINGS.OLD BROOKS...	60.00	60.00	5.50	13.40	-46.60	77.67 %
Revenue Total:		60.00	60.00	5.50	13.40	-46.60	77.67 %
Expense							
SD625.8520.400.00000	MAINTENANCE..OLD BROOKSIDE D...	60.00	60.00	0.00	0.00	60.00	100.00 %
Expense Total:		60.00	60.00	0.00	0.00	60.00	100.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Deficit)..		0.00	0.00	5.50	13.40	13.40	0.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT							
Revenue							
SD630.2401.00000	INTEREST & EARNINGS.LAKESIDE ES...	45.00	45.00	3.80	9.26	-35.74	79.42 %
Revenue Total:		45.00	45.00	3.80	9.26	-35.74	79.42 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense							
SD630.8520.400.00000	MAINTENANCE..LAKESIDE ESTATES ...	45.00	45.00	0.00	0.00	45.00	100.00 %
Expense Total:		45.00	45.00	0.00	0.00	45.00	100.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	3.80	9.26	9.26	0.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT							
Revenue							
SD635.1030.00000	SPECIAL ASSESSMENT.WATERFORD...	805.00	805.00	0.00	805.00	0.00	0.00 %
SD635.2401.00000	INTEREST & EARNINGS.WATERFORD..	70.00	70.00	6.32	15.40	-54.60	78.00 %
Revenue Total:		875.00	875.00	6.32	820.40	-54.60	6.24 %
Expense							
SD635.8520.400.00000	MAINTENANCE..WATERFORD POINT..	875.00	875.00	0.00	0.00	875.00	100.00 %
Expense Total:		875.00	875.00	0.00	0.00	875.00	100.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	6.32	820.40	820.40	0.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT							
Revenue							
SD640.1030.00000	SPECIAL ASSESSMENT.STABLEGATE...	6,213.00	6,213.00	0.00	6,213.00	0.00	0.00 %
SD640.2401.00000	INTEREST & EARNINGS.STABLEGATE...	90.00	90.00	9.71	23.66	-66.34	73.71 %
SD640.9000.00000	APPROPRIATED FUND BALANCE	9,000.00	9,000.00	0.00	0.00	-9,000.00	100.00 %
Revenue Total:		15,303.00	15,303.00	9.71	6,236.66	-9,066.34	59.25 %
Expense							
SD640.8520.400.00000	MAINTENANCE..STABLEGATE DRAI...	15,303.00	15,303.00	0.00	0.00	15,303.00	100.00 %
Expense Total:		15,303.00	15,303.00	0.00	0.00	15,303.00	100.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):		0.00	0.00	9.71	6,236.66	6,236.66	0.00 %
Fund: SF450 - FIRE PROTECTION							
Revenue							
SF450.1001.00000	REAL PROPERTY TAXES.FIRE PROTE...	1,750,000.00	1,750,000.00	0.00	1,750,000.00	0.00	0.00 %
SF450.2401.00000	INTEREST & EARNINGS.FIRE PROTE...	2,500.00	2,500.00	715.15	1,742.77	-757.23	30.29 %
SF450.9000.00000	APPROPRIATED FUND BALANCE FOR..	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00 %
Revenue Total:		1,755,000.00	1,755,000.00	715.15	1,751,742.77	-3,257.23	0.19 %
Expense							
SF450.3410.400.00000	FIRE PROTECTION DISTRICT AGREE...	1,755,000.00	1,755,000.00	0.00	0.00	1,755,000.00	100.00 %
Expense Total:		1,755,000.00	1,755,000.00	0.00	0.00	1,755,000.00	100.00 %
Fund: SF450 - FIRE PROTECTION Surplus (Deficit):		0.00	0.00	715.15	1,751,742.77	1,751,742.77	0.00 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT							
Revenue							
SL700.1001.00000	REAL PROPERTY TAXES.CENTERPOI...	1,910.00	1,910.00	0.00	1,910.00	0.00	0.00 %
SL700.2401.00000	INTEREST & EARNINGS.CENTERPOI...	12.00	12.00	1.26	3.50	-8.50	70.83 %
Revenue Total:		1,922.00	1,922.00	1.26	1,913.50	-8.50	0.44 %
Expense							
SL700.5182.400.00000	UTILITIES ELECTRIC..CENTERPOINT L...	1,922.00	1,922.00	226.04	491.55	1,430.45	74.43 %
Expense Total:		1,922.00	1,922.00	226.04	491.55	1,430.45	74.43 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):		0.00	0.00	-224.78	1,421.95	1,421.95	0.00 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT							
Revenue							
SL705.1001.00000	REAL PROPERTY TAXES.FOX RIDGE L...	15,432.00	15,432.00	0.00	15,432.00	0.00	0.00 %
SL705.2401.00000	INTEREST & EARNINGS.FOX RIDGE L...	40.00	40.00	6.06	16.43	-23.57	58.93 %
Revenue Total:		15,472.00	15,472.00	6.06	15,448.43	-23.57	0.15 %
Expense							
SL705.5182.400.00000	UTILITIES ELECTRIC..FOX RIDGE LIG...	11,000.00	11,000.00	964.02	1,944.07	9,055.93	82.33 %
SL705.5182.401.00000	STREET LIGHTING.MAINTENANCE.F...	4,472.00	4,472.00	0.00	0.00	4,472.00	100.00 %
Expense Total:		15,472.00	15,472.00	964.02	1,944.07	13,527.93	87.43 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):		0.00	0.00	-957.96	13,504.36	13,504.36	0.00 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SL710 - LANDINGS LIGHTING DISTRICT							
Revenue							
SL710.2401.00000	INTEREST & EARNINGS.LANDINGS L...	5.00	5.00	0.50	1.22	-3.78	75.60 %
Revenue Total:		5.00	5.00	0.50	1.22	-3.78	75.60 %
Expense							
SL710.5182.400.00000	UTILITIES ELECTRIC..LANDINGS LIG...	5.00	5.00	0.00	0.00	5.00	100.00 %
Expense Total:		5.00	5.00	0.00	0.00	5.00	100.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):		0.00	0.00	0.50	1.22	1.22	0.00 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT							
Revenue							
SL715.1001.00000	REAL PROPERTY TAXES.LAKEWOOD...	1,475.00	1,475.00	0.00	1,475.00	0.00	0.00 %
SL715.2401.00000	INTEREST & EARNINGS.LAKEWOOD...	15.00	15.00	1.82	4.51	-10.49	69.93 %
Revenue Total:		1,490.00	1,490.00	1.82	1,479.51	-10.49	0.70 %
Expense							
SL715.5182.240.00000	UTILITIES-EQUIPMENT.LAKEWOOD...	1,095.00	1,095.00	0.00	0.00	1,095.00	100.00 %
SL715.5182.400.00000	UTILITIES-ELECTRIC.LAKEWOOD ME...	395.00	395.00	38.43	83.34	311.66	78.90 %
Expense Total:		1,490.00	1,490.00	38.43	83.34	1,406.66	94.41 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus (...)		0.00	0.00	-36.61	1,396.17	1,396.17	0.00 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT							
Revenue							
SL720.1001.00000	REAL PROPERTY TAXES.FALLBROOK...	2,118.00	2,118.00	0.00	2,118.00	0.00	0.00 %
SL720.2401.00000	INTEREST & EARNINGS.FALLBROOK ...	10.00	10.00	1.42	3.70	-6.30	63.00 %
Revenue Total:		2,128.00	2,128.00	1.42	2,121.70	-6.30	0.30 %
Expense							
SL720.5182.400.00000	UTILITIES ELECTRIC.FALLBROOK PA...	1,700.00	1,700.00	142.32	286.38	1,413.62	83.15 %
SL720.5182.401.00000	STREET LIGHTING.MAINTENANCE.F...	428.00	428.00	0.00	0.00	428.00	100.00 %
Expense Total:		2,128.00	2,128.00	142.32	286.38	1,841.62	86.54 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Deficit):		0.00	0.00	-140.90	1,835.32	1,835.32	0.00 %
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT							
Revenue							
SM900.1001.00000	REAL PROPERTY TAXES.UPTOWN BID	105,000.00	105,000.00	0.00	105,000.00	0.00	0.00 %
SM900.2401.00000	INTEREST & EARNINGS.UPTOWN BID	400.00	400.00	46.34	113.48	-286.52	71.63 %
Revenue Total:		105,400.00	105,400.00	46.34	105,113.48	-286.52	0.27 %
Expense							
SM900.5182.401.00000	STREET LIGHTING-UTILITIES.UPTO...	15,400.00	15,400.00	0.00	0.00	15,400.00	100.00 %
SM900.8510.400.00000	COMMUNITY BEAUTIF - CONT.UPT...	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
SM900.9730.700.00000	BAN DEBT INTEREST	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00 %
Expense Total:		105,400.00	105,400.00	0.00	0.00	105,400.00	100.00 %
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT Surplu...		0.00	0.00	46.34	105,113.48	105,113.48	0.00 %
Fund: SS800 - SANITARY SEWER							
Revenue							
SS800.1030.00000	SPECIAL ASSESSMENTS..PURDY/M...	18,210.00	18,210.00	0.00	18,210.00	0.00	0.00 %
SS800.2401.00000	INTEREST & EARNINGS.SEWER	90.00	90.00	7.28	17.75	-72.25	80.28 %
Revenue Total:		18,300.00	18,300.00	7.28	18,227.75	-72.25	0.39 %
Expense							
SS800.9710.600.00000	SERIAL BONDS.PRINCIPAL.PURDY/...	18,300.00	18,300.00	0.00	0.00	18,300.00	100.00 %
Expense Total:		18,300.00	18,300.00	0.00	0.00	18,300.00	100.00 %
Fund: SS800 - SANITARY SEWER Surplus (Deficit):		0.00	0.00	7.28	18,227.75	18,227.75	0.00 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT							
Revenue							
SW500.1001.00000	REAL PROPERTY TAXES.CANDGA C...	791,001.00	791,001.00	0.00	791,001.00	0.00	0.00 %
SW500.2140.00000	WATER QUARTERLY SALES.CANDGA...	725,000.00	725,000.00	0.00	0.00	-725,000.00	100.00 %
SW500.2142.00000	WATER FILL STATION SALES.CANDG...	2,000.00	2,000.00	0.00	79.00	-1,921.00	96.05 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SW500.2144.00000	WATER NEW SERVICES.CANDGA C...	12,000.00	12,000.00	0.00	3,540.00	-8,460.00	70.50 %
SW500.2148.00000	PENALTY ON WATER.CANDGA CONS..	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
SW500.2389.00000	INTEREST OTHER GOVT	1,452.00	1,452.00	0.00	0.00	-1,452.00	100.00 %
SW500.2401.00000	INTEREST & EARNINGS.CANANDAI...	55,000.00	55,000.00	849.56	9,064.73	-45,935.27	83.52 %
SW500.2655.00000	SALES - OTHER-REPAIRS/REPLACEM...	500.00	500.00	0.00	667.62	167.62	133.52 %
SW500.5031.00000	INTERFUND TRANSFERS.CANDGA C...	19,093.00	19,093.00	0.00	0.00	-19,093.00	100.00 %
SW500.9000.00000	APPROPRIATED FUND BALANCE FOR..	361,714.00	361,714.00	0.00	0.00	-361,714.00	100.00 %
Revenue Total:		1,972,760.00	1,972,760.00	849.56	804,352.35	-1,168,407.65	59.23 %

Expense

SW500.1910.400.00000	UNALLOCATED INS.CONTRACTUAL....	16,500.00	16,500.00	0.00	0.00	16,500.00	100.00 %
SW500.1990.400.00000	CONTINGENCY.CONTRACTUAL.CAN...	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
SW500.8310.120.00000	WATER ADMIN.SUPER.SALARY.CAN...	75,000.00	75,000.00	5,769.24	17,307.72	57,692.28	76.92 %
SW500.8310.121.00000	WATER ADMIN.CLERK.CDGA CONS...	20,353.00	20,353.00	1,727.06	4,461.97	15,891.03	78.08 %
SW500.8310.122.00000	WATER ADMIN.SENIOR CLERK.CDGA..	23,567.00	23,567.00	1,801.47	4,960.67	18,606.33	78.95 %
SW500.8310.131.00000	WATER ADMIN.MAINASST.CANDGA...	195,000.00	195,000.00	16,191.00	48,418.51	146,581.49	75.17 %
SW500.8310.200.00000	WATER ADMIN.CAP EQUIP.CANDGA...	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %
SW500.8310.400.00000	WATER ADMIN.CONTRACTUAL.CA...	5,760.00	5,760.00	233.46	673.72	5,086.28	88.30 %
SW500.8310.410.00000	WATER ADMIN.LEGAL SERVICES.CA...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW500.8310.420.00000	WATER ADMIN.METER READING.C...	39,000.00	39,000.00	1,803.71	7,299.81	31,700.19	81.28 %
SW500.8310.423.00000	WATER ADMIN.VEHICLE GPS.CAND...	1,000.00	1,000.00	52.79	106.40	893.60	89.36 %
SW500.8310.424.00000	WATER ADMIN.TRAINING & DUES....	9,179.00	9,179.00	200.00	712.00	8,467.00	92.24 %
SW500.8310.450.00000	WATER ADMIN.ENGINEERING.CAN...	30,000.00	42,843.00	3,347.50	5,535.00	37,308.00	87.08 %
SW500.8320.400.00000	WATER PURCHASES.CONT.CANDGA...	525,000.00	525,000.00	0.00	0.00	525,000.00	100.00 %
SW500.8320.420.00000	WATER PURCHASES.UTILITIES.CAN...	58,000.00	58,000.00	6,191.18	11,839.44	46,160.56	79.59 %
SW500.8340.440.00000	SERVICES & MAINT.SERVICES & MA...	163,000.00	163,000.00	14,958.52	48,396.01	114,603.99	70.31 %
SW500.8397.200.00000	WATER CAP PROJECTS.CAP EQUIP....	250,000.00	250,000.00	0.00	0.00	250,000.00	100.00 %
SW500.8397.400.00000	WATER CAPITAL PROJECTS.CONT.C...	100,000.00	100,000.00	2,352.57	2,352.57	97,647.43	97.65 %
SW500.9010.800.00000	NYS RETIREMENT...CANDGA CONS ...	24,000.00	24,000.00	0.00	0.00	24,000.00	100.00 %
SW500.9030.800.00000	SOCIAL SECURITY...CANDGA CONS ...	16,500.00	16,500.00	1,868.61	5,871.31	10,628.69	64.42 %
SW500.9040.800.00000	WORKERS COMPENSATION...CAND...	5,200.00	5,200.00	0.00	5,159.51	40.49	0.78 %
SW500.9050.800.00000	UNEMPLOYMENT INSURANCE.CAN...	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
SW500.9055.800.00000	DISABILITY INSURANCE...CANDGA ...	100.00	100.00	0.00	0.00	100.00	100.00 %
SW500.9060.810.00000	HOSPITAL/MEDICAL INSURANCE.C...	32,300.00	32,300.00	2,605.99	10,423.96	21,876.04	67.73 %
SW500.9060.811.00000	DENTAL INSURANCE.CANDGA CONS...	2,500.00	2,500.00	290.42	1,161.68	1,338.32	53.53 %
SW500.9060.820.00000	HOSPITAL/MEDICAL INSURANCE.B...	4,000.00	4,000.00	307.68	923.04	3,076.96	76.92 %
SW500.9060.830.00000	HOSPITAL/MEDICAL INS.HSA ACCO...	11,500.00	11,500.00	0.00	5,000.00	6,500.00	56.52 %
SW500.9090.876.00000	EMP BENEFIT VAC BUYBACK	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
SW500.9710.600.00000	SERIAL BONDS PRINCIPAL	240,000.00	240,000.00	0.00	0.00	240,000.00	100.00 %
SW500.9710.700.00000	SERIAL BONDS INTEREST	57,300.00	57,300.00	0.00	0.00	57,300.00	100.00 %
SW500.9950.900.00000	TRNSF.CITY.WATERPLANTRESERVE	1.00	1.00	0.00	0.00	1.00	100.00 %
Expense Total:		1,972,760.00	1,985,603.00	59,701.20	180,603.32	1,804,999.68	90.90 %

Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT Su... 0.00 -12,843.00 -58,851.64 623,749.03 636,592.03 4,956.72 %

Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT

Revenue

SW505.1001.00000	REAL PROPERTY TAXES.CANDGA BR...	16,962.00	16,962.00	0.00	5,855.00	-11,107.00	65.48 %
SW505.1030.00000	SPECIAL ASSESSMENT.CANDGA BRI...	61,336.00	61,336.00	0.00	17,578.00	-43,758.00	71.34 %
SW505.2401.00000	INTEREST & EARNINGS.CANANDAI...	325.00	325.00	20.70	50.45	-274.55	84.48 %
SW505.9000.00000	APPROPRIATED FUND BALANCE FOR..	826.00	826.00	0.00	0.00	-826.00	100.00 %
Revenue Total:		79,449.00	79,449.00	20.70	23,483.45	-55,965.55	70.44 %

Expense

SW505.8340.400.00000	SERVICES & MAINTENANCE.CONT....	10,325.00	10,325.00	0.00	0.00	10,325.00	100.00 %
SW505.9710.600.00000	SERIAL BONDS BRISTOL.PRINCIPAL....	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
SW505.9710.700.00000	SERIAL BONDS BRISTOL.INTEREST.C...	36,750.00	36,750.00	0.00	0.00	36,750.00	100.00 %
SW505.9903.900.00000	TRANSFER/WATER-MAINT.CANDGA...	2,545.00	2,545.00	0.00	0.00	2,545.00	100.00 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SW505.9903.901.00000	TRANSFER/WATER-MAINT...CANDG...	4,829.00	4,829.00	0.00	0.00	4,829.00	100.00 %
Expense Total:		79,449.00	79,449.00	0.00	0.00	79,449.00	100.00 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Sur...		0.00	0.00	20.70	23,483.45	23,483.45	0.00 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT							
Revenue							
SW515.1001.00000	REAL PROPERTY TAXES.CANDGA-FA...	286,919.00	286,919.00	0.00	286,919.00	0.00	0.00 %
SW515.2401.00000	INTEREST & EARNINGS.CANANDAI...	350.00	350.00	22.43	258.20	-91.80	26.23 %
Revenue Total:		287,269.00	287,269.00	22.43	287,177.20	-91.80	0.03 %
Expense							
SW515.8350.400.00000	FARM.COMMON WATER.CONTRAC...	285,288.00	285,288.00	0.00	285,288.00	0.00	0.00 %
SW515.8389.400.00000	CDGA.COMMON WATER.CONTRAC...	1,981.00	1,981.00	0.00	0.00	1,981.00	100.00 %
Expense Total:		287,269.00	287,269.00	0.00	285,288.00	1,981.00	0.69 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Surp...		0.00	0.00	22.43	1,889.20	1,889.20	0.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT							
Revenue							
SW525.1001.00000	REAL PROPERTY TAXES.MCINTYRE ...	8,451.00	8,451.00	0.00	8,451.00	0.00	0.00 %
SW525.2401.00000	INTEREST & EARNINGS.MCINTYRE ...	45.00	45.00	4.87	11.87	-33.13	73.62 %
SW525.9000.00000	APPROPRIATED FUND BALANCE FOR...	3,200.00	3,200.00	0.00	0.00	-3,200.00	100.00 %
Revenue Total:		11,696.00	11,696.00	4.87	8,462.87	-3,233.13	27.64 %
Expense							
SW525.8340.400.00000	SERVICES & MAINTENANCE.CONT....	3,988.00	3,988.00	0.00	0.00	3,988.00	100.00 %
SW525.9710.600.00000	SERIAL BONDS.PRINCIPAL.MCINTYR...	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
SW525.9710.700.00000	SERIAL BONDS.INTEREST.MCINTYRE...	3,225.00	3,225.00	0.00	0.00	3,225.00	100.00 %
SW525.9903.900.00000	TRANSFER/WATER-MAINTENANCE...	1,483.00	1,483.00	0.00	0.00	1,483.00	100.00 %
Expense Total:		11,696.00	11,696.00	0.00	0.00	11,696.00	100.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):		0.00	0.00	4.87	8,462.87	8,462.87	0.00 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT							
Revenue							
SW530.1001.00000	REAL PROPERTY TAXES.EMERSON A...	19,567.00	19,567.00	0.00	19,567.00	0.00	0.00 %
SW530.2401.00000	INTEREST & EARNINGS.EMERSON A...	25.00	25.00	1.46	14.75	-10.25	41.00 %
Revenue Total:		19,592.00	19,592.00	1.46	19,581.75	-10.25	0.05 %
Expense							
SW530.8389.400.00000	COMMON WATER.CONTRACTUAL....	6,260.00	6,260.00	0.00	6,282.00	-22.00	-0.35 %
SW530.9710.600.00000	SERIAL BONDS.PRINCIPAL.EMERSON..	8,000.00	8,000.00	0.00	8,000.00	0.00	0.00 %
SW530.9710.700.00000	SERIAL BONDS.INTEREST.EMERSON...	5,332.00	5,332.00	0.00	5,332.00	0.00	0.00 %
Expense Total:		19,592.00	19,592.00	0.00	19,614.00	-22.00	-0.11 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT Su...		0.00	0.00	1.46	-32.25	-32.25	0.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT							
Revenue							
SW535.1001.00000	REAL PROPERTY TAXES.COUNTY RO...	19,944.00	19,944.00	0.00	19,944.00	0.00	0.00 %
SW535.2401.00000	INTEREST & EARNINGS.EX 36 - COU...	75.00	75.00	10.02	24.42	-50.58	67.44 %
Revenue Total:		20,019.00	20,019.00	10.02	19,968.42	-50.58	0.25 %
Expense							
SW535.8340.400.00000	SERVICES & MAIN.CONT.CO RD #30...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW535.9710.600.00000	SERIAL BONDS.PRINCIPAL.EX 36 - C...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW535.9710.700.00000	SERIAL BONDS.INTEREST.CO RD #30...	8,475.00	8,475.00	0.00	0.00	8,475.00	100.00 %
SW535.9903.900.00000	TRANSFER/WATER-MAINTENANCE....	1,544.00	1,544.00	0.00	0.00	1,544.00	100.00 %
Expense Total:		20,019.00	20,019.00	0.00	0.00	20,019.00	100.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplus ..		0.00	0.00	10.02	19,968.42	19,968.42	0.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT							
Revenue							
SW540.1001.00000	REAL PROPERTY TAXES.HOPKINS GR...	18,272.00	18,272.00	0.00	18,272.00	0.00	0.00 %
SW540.2401.00000	INTEREST & EARNINGS.HOPKINS GR...	70.00	70.00	9.26	22.56	-47.44	67.77 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
SW540.9000.00000	APPROPRIATED FUND BALANCE FOR..	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
	Revenue Total:	23,342.00	23,342.00	9.26	18,294.56	-5,047.44	21.62 %
	Expense						
SW540.8340.400.00000	SERVICES & MAIN.CONT.HOPKINS ...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
SW540.9710.600.00000	SERIAL BONDS.PRINCIPAL.HOPKINS...	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
SW540.9710.700.00000	SERIAL BONDS.INTEREST.HOPKINS ...	4,638.00	4,638.00	0.00	0.00	4,638.00	100.00 %
SW540.9903.900.00000	TRANSFER/WATER-MAINTENANCE....	3,704.00	3,704.00	0.00	0.00	3,704.00	100.00 %
	Expense Total:	23,342.00	23,342.00	0.00	0.00	23,342.00	100.00 %
	Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Deficit):	0.00	0.00	9.26	18,294.56	18,294.56	0.00 %
	Fund: SW545 - HICKOX ROAD WATER DISTRICT						
	Revenue						
SW545.1001.00000	REAL PROPERTY TAXES.HICKOX RO...	3,855.00	3,855.00	0.00	3,855.00	0.00	0.00 %
SW545.2401.00000	INTEREST & EARNINGS.HICKOX RO...	30.00	30.00	2.43	5.93	-24.07	80.23 %
	Revenue Total:	3,885.00	3,885.00	2.43	3,860.93	-24.07	0.62 %
	Expense						
SW545.8350.400.00000	COMMON WATER.CONTRACTUAL.H...	636.00	636.00	0.00	0.00	636.00	100.00 %
SW545.9795.600.00000	DEBT PRIN OTHER GOVT DUE TO O...	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
SW545.9903.900.00000	TRANSFER/WATER-MAINTENANCE....	749.00	749.00	0.00	0.00	749.00	100.00 %
	Expense Total:	3,885.00	3,885.00	0.00	0.00	3,885.00	100.00 %
	Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	2.43	3,860.93	3,860.93	0.00 %
	Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT						
	Revenue						
SW550.1001.00000	REAL PROPERTY TAXES.NOTT RD EX...	6,680.00	6,680.00	0.00	6,680.00	0.00	0.00 %
SW550.2401.00000	INTEREST & EARNINGS.NOTT RD EX...	35.00	35.00	3.44	8.39	-26.61	76.03 %
SW550.9000.00000	APPROPRIATED FUND BALANCE FOR..	300.00	300.00	0.00	0.00	-300.00	100.00 %
	Revenue Total:	7,015.00	7,015.00	3.44	6,688.39	-326.61	4.66 %
	Expense						
SW550.8340.400.00000	SERVICES & MAINTENANCE.CONTR...	611.00	611.00	0.00	0.00	611.00	100.00 %
SW550.9710.600.00000	SERIAL BONDS.PRINCIPAL.NOTT RD ...	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
SW550.9710.700.00000	SERIAL BONDS.INTEREST.NOTT RD ...	1,488.00	1,488.00	0.00	0.00	1,488.00	100.00 %
SW550.9903.900.00000	TRANSFER/WATER-MAINTENANCE....	916.00	916.00	0.00	0.00	916.00	100.00 %
	Expense Total:	7,015.00	7,015.00	0.00	0.00	7,015.00	100.00 %
	Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):	0.00	0.00	3.44	6,688.39	6,688.39	0.00 %
	Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT						
	Revenue						
SW555.1001.00000	REAL PROPERTY TAXES.CO RD 32 EX...	12,944.00	12,944.00	0.00	12,944.00	0.00	0.00 %
SW555.2401.00000	INTEREST & EARNINGS.CO RD 32 EX...	65.00	65.00	6.90	16.82	-48.18	74.12 %
	Revenue Total:	13,009.00	13,009.00	6.90	12,960.82	-48.18	0.37 %
	Expense						
SW555.8340.400.00000	SERVICES & MAIN.CONT.CO RD 32 ...	1,649.00	1,649.00	0.00	0.00	1,649.00	100.00 %
SW555.9795.650.00000	DEBT PRINCIPAL DUE TO OTHER G...	9,085.00	9,085.00	0.00	0.00	9,085.00	100.00 %
SW555.9795.700.00000	DEBT INTEREST DUE TO OTHER GO...	1,452.00	1,452.00	0.00	0.00	1,452.00	100.00 %
SW555.9903.900.00000	TRANSFER/WATER-MAINTENANCE....	823.00	823.00	0.00	0.00	823.00	100.00 %
	Expense Total:	13,009.00	13,009.00	0.00	0.00	13,009.00	100.00 %
	Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit):	0.00	0.00	6.90	12,960.82	12,960.82	0.00 %
	Report Surplus (Deficit):	0.00	-251,444.00	-590,943.50	2,702,918.79	2,954,362.79	1,174.96 %

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: AA100 - GENERAL FUND						
Revenue	5,143,203.00	5,383,103.00	42,293.15	909,595.12	-4,473,507.88	83.10 %
Expense	5,143,203.00	5,517,337.00	404,060.79	1,200,472.34	4,316,864.66	78.24 %
Fund: AA100 - GENERAL FUND Surplus (Deficit):	0.00	-134,234.00	-361,767.64	-290,877.22	-156,643.22	-116.69 %
Fund: AA231 - CONTINGENT/TAX RESERVE						
Revenue	0.00	0.00	4,600.08	13,486.50	13,486.50	0.00 %
Fund: AA231 - CONTINGENT/TAX RESERVE Total:	0.00	0.00	4,600.08	13,486.50	13,486.50	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE						
Revenue	0.00	0.00	979.04	2,870.35	2,870.35	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE Total:	0.00	0.00	979.04	2,870.35	2,870.35	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE						
Revenue	0.00	0.00	219.51	643.51	643.51	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE Total:	0.00	0.00	219.51	643.51	643.51	0.00 %
Fund: AA234 - OPEN SPACE RESERVE						
Revenue	0.00	0.00	3,812.04	11,133.34	11,133.34	0.00 %
Fund: AA234 - OPEN SPACE RESERVE Total:	0.00	0.00	3,812.04	11,133.34	11,133.34	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE						
Revenue	0.00	0.00	887.54	2,602.05	2,602.05	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:	0.00	0.00	887.54	2,602.05	2,602.05	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE						
Revenue	0.00	0.00	1,028.76	3,016.09	3,016.09	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:	0.00	0.00	1,028.76	3,016.09	3,016.09	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE						
Revenue	0.00	0.00	3,824.75	11,213.43	11,213.43	0.00 %
Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:	0.00	0.00	3,824.75	11,213.43	11,213.43	0.00 %
Fund: CM100 - NEW RECREATION REVENUE FUND						
Revenue	0.00	0.00	1,609.80	9,228.27	9,228.27	0.00 %
Fund: CM100 - NEW RECREATION REVENUE FUND Total:	0.00	0.00	1,609.80	9,228.27	9,228.27	0.00 %
Fund: DA100 - HIGHWAY						
Revenue	4,756,125.00	4,756,125.00	42,022.62	1,064,352.07	-3,691,772.93	77.62 %
Expense	4,756,125.00	4,860,492.00	221,145.91	746,273.25	4,114,218.75	84.65 %
Fund: DA100 - HIGHWAY Surplus (Deficit):	0.00	-104,367.00	-179,123.29	318,078.82	422,445.82	404.77 %
Fund: DA230 - HWY EQUIPMENT RESERVE						
Revenue	0.00	0.00	1,488.55	4,364.14	4,364.14	0.00 %
Fund: DA230 - HWY EQUIPMENT RESERVE Total:	0.00	0.00	1,488.55	4,364.14	4,364.14	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE						
Revenue	0.00	0.00	1,592.09	4,667.73	4,667.73	0.00 %
Fund: DA232 - HWY IMPROVEMENT RESERVE Total:	0.00	0.00	1,592.09	4,667.73	4,667.73	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE						
Revenue	0.00	0.00	980.30	2,874.06	2,874.06	0.00 %
Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:	0.00	0.00	980.30	2,874.06	2,874.06	0.00 %
Fund: HH100 - CAPITAL PROJECTS						
Revenue	0.00	0.00	810.91	1,695.61	1,695.61	0.00 %
Expense	0.00	0.00	12,636.51	34,252.49	-34,252.49	0.00 %
Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):	0.00	0.00	-11,825.60	-32,556.88	-32,556.88	0.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT						
Revenue	15,012.00	15,012.00	49.40	10,032.39	-4,979.61	33.17 %
Expense	15,012.00	15,012.00	0.00	0.00	15,012.00	100.00 %
Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	49.40	10,032.39	10,032.39	0.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT						
Revenue	2,002.00	2,002.00	10.13	1,956.69	-45.31	2.26 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 03/31/2024

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense	2,002.00	2,002.00	0.00	0.00	2,002.00	100.00 %
Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplus ..	0.00	0.00	10.13	1,956.69	1,956.69	0.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT						
Revenue	45.00	45.00	5.85	14.25	-30.75	68.33 %
Expense	45.00	45.00	0.00	0.00	45.00	100.00 %
Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	5.85	14.25	14.25	0.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT						
Revenue	32,120.00	32,120.00	17.91	10,515.65	-21,604.35	67.26 %
Expense	32,120.00	32,120.00	0.00	0.00	32,120.00	100.00 %
Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	17.91	10,515.65	10,515.65	0.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT						
Revenue	20.00	20.00	3.06	7.46	-12.54	62.70 %
Expense	20.00	20.00	0.00	0.00	20.00	100.00 %
Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	3.06	7.46	7.46	0.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT						
Revenue	60.00	60.00	5.50	13.40	-46.60	77.67 %
Expense	60.00	60.00	0.00	0.00	60.00	100.00 %
Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Deficit)..	0.00	0.00	5.50	13.40	13.40	0.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT						
Revenue	45.00	45.00	3.80	9.26	-35.74	79.42 %
Expense	45.00	45.00	0.00	0.00	45.00	100.00 %
Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (Defic..	0.00	0.00	3.80	9.26	9.26	0.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT						
Revenue	875.00	875.00	6.32	820.40	-54.60	6.24 %
Expense	875.00	875.00	0.00	0.00	875.00	100.00 %
Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (Def..	0.00	0.00	6.32	820.40	820.40	0.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT						
Revenue	15,303.00	15,303.00	9.71	6,236.66	-9,066.34	59.25 %
Expense	15,303.00	15,303.00	0.00	0.00	15,303.00	100.00 %
Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):	0.00	0.00	9.71	6,236.66	6,236.66	0.00 %
Fund: SF450 - FIRE PROTECTION						
Revenue	1,755,000.00	1,755,000.00	715.15	1,751,742.77	-3,257.23	0.19 %
Expense	1,755,000.00	1,755,000.00	0.00	0.00	1,755,000.00	100.00 %
Fund: SF450 - FIRE PROTECTION Surplus (Deficit):	0.00	0.00	715.15	1,751,742.77	1,751,742.77	0.00 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT						
Revenue	1,922.00	1,922.00	1.26	1,913.50	-8.50	0.44 %
Expense	1,922.00	1,922.00	226.04	491.55	1,430.45	74.43 %
Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-224.78	1,421.95	1,421.95	0.00 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT						
Revenue	15,472.00	15,472.00	6.06	15,448.43	-23.57	0.15 %
Expense	15,472.00	15,472.00	964.02	1,944.07	13,527.93	87.43 %
Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-957.96	13,504.36	13,504.36	0.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT						
Revenue	5.00	5.00	0.50	1.22	-3.78	75.60 %
Expense	5.00	5.00	0.00	0.00	5.00	100.00 %
Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	0.50	1.22	1.22	0.00 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT						
Revenue	1,490.00	1,490.00	1.82	1,479.51	-10.49	0.70 %
Expense	1,490.00	1,490.00	38.43	83.34	1,406.66	94.41 %
Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus (...	0.00	0.00	-36.61	1,396.17	1,396.17	0.00 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT						
Revenue	2,128.00	2,128.00	1.42	2,121.70	-6.30	0.30 %
Expense	2,128.00	2,128.00	142.32	286.38	1,841.62	86.54 %
Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Deficit):	0.00	0.00	-140.90	1,835.32	1,835.32	0.00 %

Budget Report-JM

For Fiscal: 2024 Period Ending: 03/31/2024

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT						
Revenue	105,400.00	105,400.00	46.34	105,113.48	-286.52	0.27 %
Expense	105,400.00	105,400.00	0.00	0.00	105,400.00	100.00 %
Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT Surplu...	0.00	0.00	46.34	105,113.48	105,113.48	0.00 %
Fund: SS800 - SANITARY SEWER						
Revenue	18,300.00	18,300.00	7.28	18,227.75	-72.25	0.39 %
Expense	18,300.00	18,300.00	0.00	0.00	18,300.00	100.00 %
Fund: SS800 - SANITARY SEWER Surplus (Deficit):	0.00	0.00	7.28	18,227.75	18,227.75	0.00 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT						
Revenue	1,972,760.00	1,972,760.00	849.56	804,352.35	-1,168,407.65	59.23 %
Expense	1,972,760.00	1,985,603.00	59,701.20	180,603.32	1,804,999.68	90.90 %
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT Su...	0.00	-12,843.00	-58,851.64	623,749.03	636,592.03	4,956.72 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT						
Revenue	79,449.00	79,449.00	20.70	23,483.45	-55,965.55	70.44 %
Expense	79,449.00	79,449.00	0.00	0.00	79,449.00	100.00 %
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Sur...	0.00	0.00	20.70	23,483.45	23,483.45	0.00 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT						
Revenue	287,269.00	287,269.00	22.43	287,177.20	-91.80	0.03 %
Expense	287,269.00	287,269.00	0.00	285,288.00	1,981.00	0.69 %
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Surp...	0.00	0.00	22.43	1,889.20	1,889.20	0.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT						
Revenue	11,696.00	11,696.00	4.87	8,462.87	-3,233.13	27.64 %
Expense	11,696.00	11,696.00	0.00	0.00	11,696.00	100.00 %
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	4.87	8,462.87	8,462.87	0.00 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT						
Revenue	19,592.00	19,592.00	1.46	19,581.75	-10.25	0.05 %
Expense	19,592.00	19,592.00	0.00	19,614.00	-22.00	-0.11 %
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT Su...	0.00	0.00	1.46	-32.25	-32.25	0.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT						
Revenue	20,019.00	20,019.00	10.02	19,968.42	-50.58	0.25 %
Expense	20,019.00	20,019.00	0.00	0.00	20,019.00	100.00 %
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplus ..	0.00	0.00	10.02	19,968.42	19,968.42	0.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT						
Revenue	23,342.00	23,342.00	9.26	18,294.56	-5,047.44	21.62 %
Expense	23,342.00	23,342.00	0.00	0.00	23,342.00	100.00 %
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Deficit):	0.00	0.00	9.26	18,294.56	18,294.56	0.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT						
Revenue	3,885.00	3,885.00	2.43	3,860.93	-24.07	0.62 %
Expense	3,885.00	3,885.00	0.00	0.00	3,885.00	100.00 %
Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):	0.00	0.00	2.43	3,860.93	3,860.93	0.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT						
Revenue	7,015.00	7,015.00	3.44	6,688.39	-326.61	4.66 %
Expense	7,015.00	7,015.00	0.00	0.00	7,015.00	100.00 %
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):	0.00	0.00	3.44	6,688.39	6,688.39	0.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT						
Revenue	13,009.00	13,009.00	6.90	12,960.82	-48.18	0.37 %
Expense	13,009.00	13,009.00	0.00	0.00	13,009.00	100.00 %
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit):	0.00	0.00	6.90	12,960.82	12,960.82	0.00 %
Report Surplus (Deficit):	0.00	-251,444.00	-590,943.50	2,702,918.79	2,954,362.79	1,174.96 %

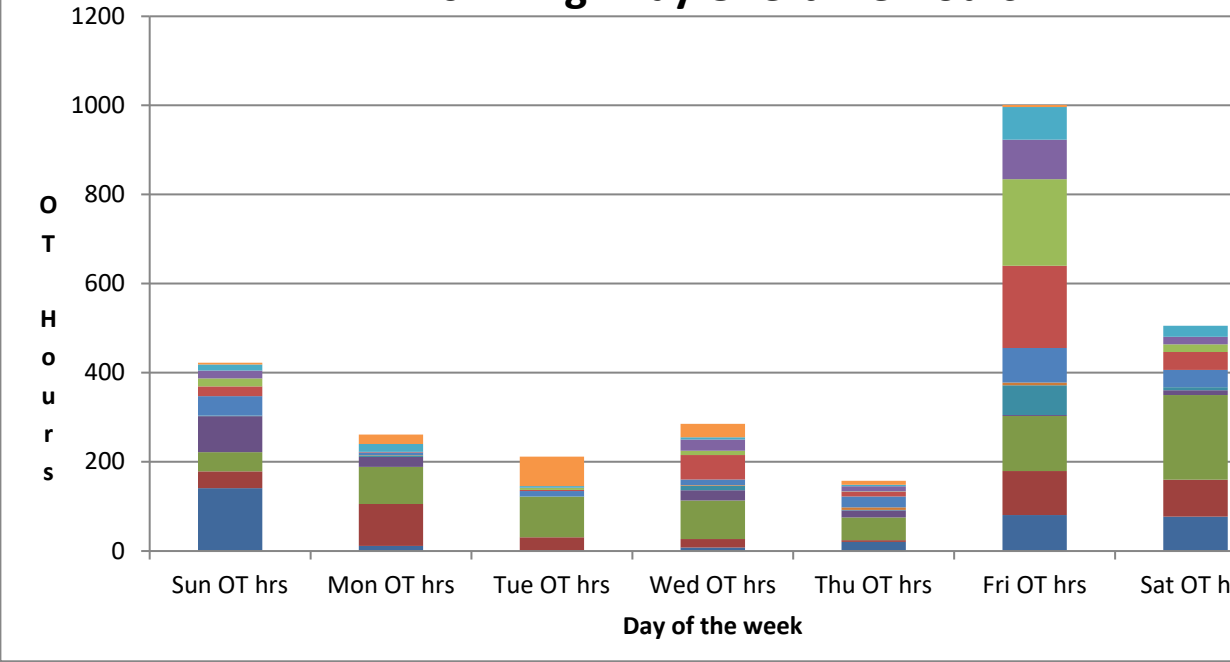
Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
AA100 - GENERAL FUND	0.00	-134,234.00	-361,767.64	-290,877.22	-156,643.22
AA231 - CONTINGENT/TAX RESERV	0.00	0.00	4,600.08	13,486.50	13,486.50
AA232 - CAMPUS REPAIR RESERVE	0.00	0.00	979.04	2,870.35	2,870.35
AA233 - TECHNOLOGY RESERVE	0.00	0.00	219.51	643.51	643.51
AA234 - OPEN SPACE RESERVE	0.00	0.00	3,812.04	11,133.34	11,133.34
AA235 - NYS EMPLOYEE SYSTEM R	0.00	0.00	887.54	2,602.05	2,602.05
AA237 - BONDED INDEBTEDNESS I	0.00	0.00	1,028.76	3,016.09	3,016.09
AA238 - SOLID WASTE MANAGEM	0.00	0.00	3,824.75	11,213.43	11,213.43
CM100 - NEW RECREATION REVEN	0.00	0.00	1,609.80	9,228.27	9,228.27
DA100 - HIGHWAY	0.00	-104,367.00	-179,123.29	318,078.82	422,445.82
DA230 - HWY EQUIPMENT RESERV	0.00	0.00	1,488.55	4,364.14	4,364.14
DA232 - HWY IMPROVEMENT RES	0.00	0.00	1,592.09	4,667.73	4,667.73
DA235 - SNOW/ICE REMOVAL RD I	0.00	0.00	980.30	2,874.06	2,874.06
HH100 - CAPITAL PROJECTS	0.00	0.00	-11,825.60	-32,556.88	-32,556.88
SD600 - RT 332 DRAINAGE DISTRIC	0.00	0.00	49.40	10,032.39	10,032.39
SD605 - LAKEWOOD MEADOWS D	0.00	0.00	10.13	1,956.69	1,956.69
SD610 - ASHTON DRAINAGE DISTR	0.00	0.00	5.85	14.25	14.25
SD615 - FOX RIDGE DRAINAGE DIS	0.00	0.00	17.91	10,515.65	10,515.65
SD620 - LANDINGS DRAINAGE DIS	0.00	0.00	3.06	7.46	7.46
SD625 - OLD BROOKSIDE DRAINAC	0.00	0.00	5.50	13.40	13.40
SD630 - LAKESIDE ESTATES DRAIN	0.00	0.00	3.80	9.26	9.26
SD635 - WATERFORD POINT DRAI	0.00	0.00	6.32	820.40	820.40
SD640 - STABLEGATE DRAINAGE D	0.00	0.00	9.71	6,236.66	6,236.66
SF450 - FIRE PROTECTION	0.00	0.00	715.15	1,751,742.77	1,751,742.77
SL700 - CENTERPOINT LIGHTING D	0.00	0.00	-224.78	1,421.95	1,421.95
SL705 - FOX RIDGE LIGHTING DIST	0.00	0.00	-957.96	13,504.36	13,504.36
SL710 - LANDINGS LIGHTING DIST	0.00	0.00	0.50	1.22	1.22
SL715 - LAKEWOOD MEADOWS LI	0.00	0.00	-36.61	1,396.17	1,396.17
SL720 - FALLBROOK PARK LIGHTIN	0.00	0.00	-140.90	1,835.32	1,835.32
SM900 - UPTOWN BUSINESS IMPR	0.00	0.00	46.34	105,113.48	105,113.48
SS800 - SANITARY SEWER	0.00	0.00	7.28	18,227.75	18,227.75
SW500 - CANANDAIGUA CONSOLI	0.00	-12,843.00	-58,851.64	623,749.03	636,592.03
SW505 - CANANDAIGUA BRISTOL	0.00	0.00	20.70	23,483.45	23,483.45
SW515 - CANANDAIGUA-FARMINC	0.00	0.00	22.43	1,889.20	1,889.20
SW525 - MCINTYRE ROAD WATER	0.00	0.00	4.87	8,462.87	8,462.87
SW530 - EMERSON ALLEN TOWNL	0.00	0.00	1.46	-32.25	-32.25
SW535 - EX 36 - COUNTY ROAD #3	0.00	0.00	10.02	19,968.42	19,968.42
SW540 - HOPKINS GRIMBLE WATE	0.00	0.00	9.26	18,294.56	18,294.56
SW545 - HICKOX ROAD WATER DI	0.00	0.00	2.43	3,860.93	3,860.93
SW550 - NOTT RD EXT. 40 WATER	0.00	0.00	3.44	6,688.39	6,688.39
SW555 - CO RD 32 EXT. 41 WATEF	0.00	0.00	6.90	12,960.82	12,960.82
Report Surplus (Deficit):	0.00	-251,444.00	-590,943.50	2,702,918.79	2,954,362.79

	Sun OT hrs	Mon OT hrs	Tue OT hrs	Wed OT hrs	Thu OT hrs	Fri OT hrs	Sat OT hrs
January	109.25	34.25	24.25	5.75	36.25	63.5	181.5
February	149.5	32.25	67.25	44.5	20.75	46	89
March	65	43.5	0.5	26.5	20	3.75	19
April	0	0	0	0	0	0	0
May*	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0
July	0	0	0	0	0	0	0
August	0	0	0	0	0	0	0
September	0	0	0	0	0	0	0
October	0	0	0	0	0	0	0
November*	0	0	0	0	0	0	0
December	0	0	0	0	0	0	0
	323.75	110.00	92.00	76.75	77.00	113.25	289.50

*3 pay period month

2024 Highway Overtime Hours



Total:

454.75

449.25

178.25

0

0

0

0

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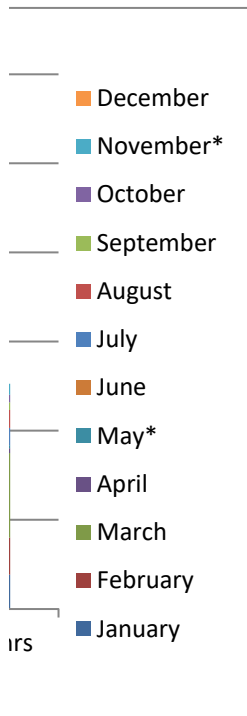
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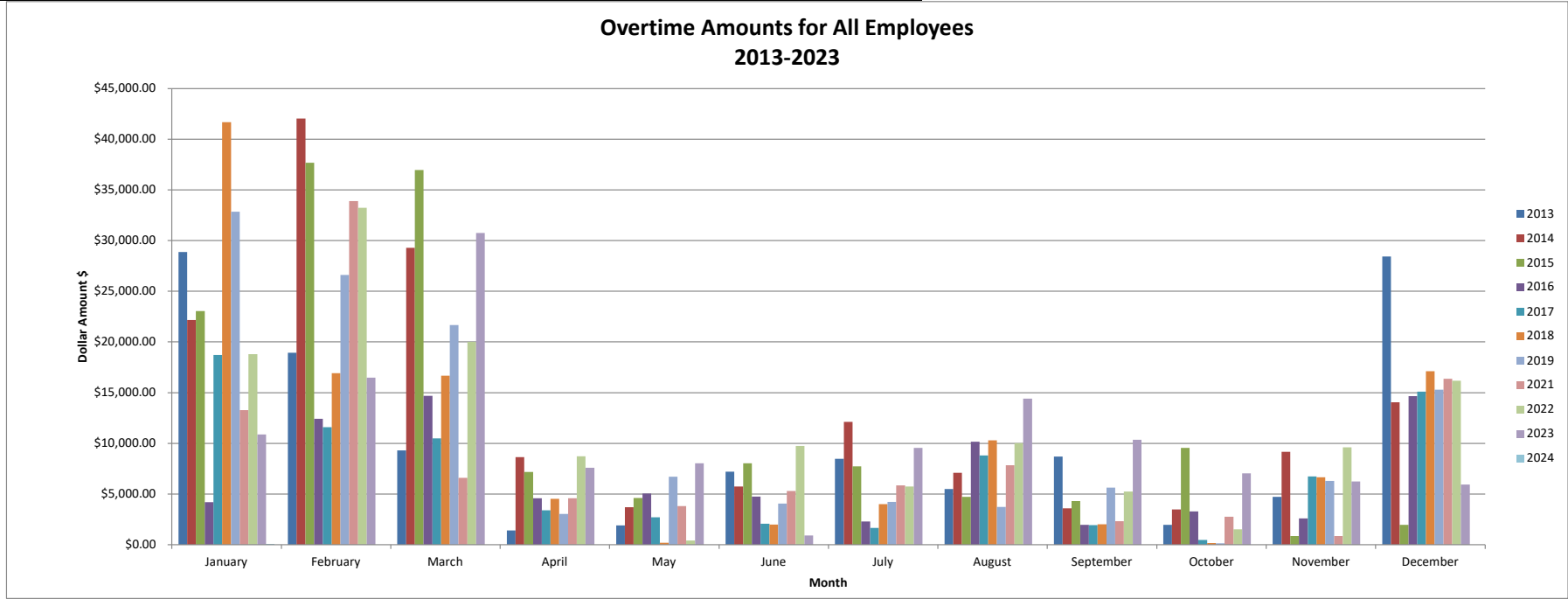
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	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	\$28,862.28	\$22,155.51	\$23,046.67	\$4,183.58	\$18,707.18	\$41,679.61	\$32,857.11	\$27,324.64	\$13,273.75	\$ 18,807.71	\$ 10,881.92	\$ 20,246.76
February	\$18,935.61	\$42,035.88	\$37,674.78	\$12,418.13	\$11,601.64	\$16,910.89	\$26,602.24	\$20,572.14	\$33,905.16	\$ 33,238.23	\$ 16,472.84	\$ 21,656.87
March	\$9,287.84	\$29,302.83	\$36,977.77	\$14,682.85	\$10,491.75	\$16,677.83	\$21,675.11	\$10,122.18	\$6,592.62	\$ 20,001.47	\$ 30,763.33	\$ 8,805.97
April	\$1,401.60	\$8,649.62	\$7,173.22	\$4,584.14	\$3,402.95	\$4,524.16	\$3,033.55	\$6,204.17	\$4,592.96	\$ 8,712.98	\$ 7,577.29	
May	\$1,914.73	\$3,707.54	\$4,618.01	\$5,061.36	\$2,715.51	\$178.52	\$6,696.39	\$236.97	\$3,819.66	\$ 421.25	\$ 8,025.32	
June	\$7,188.71	\$5,730.26	\$8,040.67	\$4,741.15	\$2,060.55	\$1,984.64	\$4,053.52	\$1,112.97	\$5,287.97	\$ 9,752.83	\$ 899.80	
July	\$8,475.63	\$12,116.04	\$7,718.19	\$2,298.19	\$1,664.52	\$4,001.48	\$4,222.09	\$5,123.36	\$5,855.13	\$ 5,725.84	\$ 9,545.89	
August	\$5,479.85	\$7,085.96	\$4,720.03	\$10,152.84	\$8,794.31	\$10,281.09	\$3,710.81	\$375.47	\$7,826.98	\$ 10,027.05	\$ 14,403.97	
September	\$8,704.27	\$3,575.99	\$4,299.72	\$1,962.98	\$1,940.93	\$2,009.68	\$5,625.97	\$947.17	\$2,322.81	\$ 5,229.27	\$ 10,362.28	
October	\$1,948.35	\$3,476.09	\$9,558.24	\$3,273.32	\$459.55	\$173.01	\$145.03	\$5,423.05	\$2,766.33	\$ 1,504.76	\$ 7,044.42	
November	\$4,708.75	\$9,158.92	\$844.76	\$2,596.51	\$6,743.01	\$6,656.18	\$6,289.66	\$3,912.18	\$854.43	\$ 9,598.69	\$ 6,238.87	
December	\$28,423.96	\$14,038.96	\$1,957.16	\$14,667.81	\$15,086.85	\$17,126.83	\$15,295.31	\$13,596.37	\$16,354.79	\$ 16,168.70	\$ 5,937.52	
Totals	\$125,331.58	\$161,033.60	\$146,629.22	\$80,622.86	\$83,668.75	\$122,203.92	\$130,206.79	\$94,950.67	\$103,452.59	\$ 139,188.78	\$ 128,153.45	



The Canandaigua National Bank and Trust Company
Certificate of Deposit Account
Municipal
Account
\$100,000 and over
Account Receipt and
Disclosure

This account is non-negotiable and non-transferable

Member
FDIC

Account Number 3404

Customer Name and Address

Town of Canandaigua
5440 State Route 5 And 20
Canandaigua, NY 14424-9327

Issue Date
04-05-2024

Term
28 Days

Amount \$3,202,746.98

Interest Payment
At Maturity

Mailing Address

5440 State Route 5 And 20
Canandaigua NY 14424-9327

Interest Payment Method
Simple

Renewal Option
Non-Renewable

Form of Ownership
Municipal

Tax ID. No. 2197

By: Mary Kay Bashaw

(Bank Representative)

Rate Information

The interest rate for your certificate is **5.220** with an annual percentage yield of **5.31**. You will be paid this rate until the maturity date of the certificate. Your certificate will mature on **05-03-2024**. Interest will be paid at maturity.

Balance Computation Method

We use the daily balance method to calculate the interest on your account. This method applies a daily periodic rate to the principal in the account each day.

Minimum Balance Requirements

You must deposit a minimum of \$100,000 to open this account, and you must maintain a minimum balance of \$100,000 in the account every day to obtain the annual percentage yield.

Early Withdrawal Penalties

We will impose a penalty if you withdraw all or any portion of the principal before the maturity date. For accounts twelve (12) months or less, the fee imposed will equal three (3) months of interest. For accounts over twelve months, the fee imposed will equal six (6) months of interest. We have the right to invade the principal amount if the penalty assessed is greater than the accrued interest.

Transaction Limits

After you open this account, you may not make any additional deposits into or partial withdrawals from the account until the maturity date.

Renewal Policies

Non-automatically Renewable: This account will not automatically renew at maturity. The funds will be remitted in a non-interest bearing time deposit account upon the maturity date.

Accrual of Interest on Non-cash Deposits

Interest begins to accrue on the business day you deposit non-cash items (for example, checks).

ATTACHMENT 5



Town of Canandaigua , NY

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT02946 - 2024-04-09 JM BA per TS

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000406	2024 Adopted Budget	BA per Town Supervisor	3/31/2024

Summary Description: Attorney fees higher than anticipated due in part to Town Manager vacancy and process of hiring Town Manager

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
AA100.1420.400.00000	ATTORNEY.CONTRACTUAL	BA per Town Supervisor	9,500.00	5,000.00	14,500.00
March: 5,000.00					
AA100.1990.400.00000	CONTINGENCY	BA per Town Supervisor	133,299.00	-5,000.00	128,299.00
March: -5,000.00					

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
2024 Adopted	2024 Adopted Budget	AA100.1420.400.00000	ATTORNEY.CONTRACTUAL	9,500.00	5,000.00	14,500.00
		AA100.1990.400.00000	CONTINGENCY	133,299.00	-5,000.00	128,299.00
2024 Adopted Total:				142,799.00	0.00	142,799.00
Grand Total:				142,799.00	0.00	142,799.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:2024 Adopted - 2024 Adopted Budget Fiscal: 2024			
AA100	142,799.00	0.00	142,799.00
Budget Code 2024 Adopted Total:	142,799.00	0.00	142,799.00
Grand Total:	142,799.00	0.00	142,799.00

ATTACHMENT 6

Town of Canandaigua

2024 Fee Schedule

Effective March 25, 2024

No permit or certificate shall be issued, no approval shall be granted, no application shall be considered complete, no park reservation shall be confirmed, and no public hearing shall be scheduled or held until the fees, as established by the Town Board, have been paid in full. Accepted forms of payment are: cash, check, or credit card (Visa, MasterCard, and Discover).

CABIN / PAVILION / LODGE / HALL RENTALS:

- All lakeside cabins will be rented weekly when reservations are made prior to May 1 (Saturday 3pm to Saturday 10am).
- There is a two-night minimum for lakeside cabin rentals made May 1 through October 31.
- Upland cabins can be rented at any time for a two-night stay during the rental season.
- Upland Cabins are available May 1 to October 31
- Lakeside Cabins are available May 1 to October 31
- Onanda Park Parking Fees are in effect Memorial Day Weekend through Labor Day
- King Hall is available May 1 to October 31
- Gorham Lodge, Crouch Hall, Outhouse Park Hall, West Lake Road Schoolhouse, and all pavilions are available year-round.
- ~~Babcock Hall is available Memorial Day weekend through Labor Day~~
- The cost for a multi-day cabin reservation shall not exceed the cost to rent a cabin for one week.
- All reservations must be paid for at the time of booking with a debit / credit card.
- To qualify for Town resident rates, a Town resident must make the reservation and be the primary user.
- The Town resident rate does not apply to reservations made by or on behalf of a company, organization, club, or association.
- Reservations made for a company, organization, club, or association shall provide their Certificate of Liability Insurance to the Town Clerk's office at the time the reservation is paid for.
- The resident must call the Town Clerk's office to obtain the discount code before making the online reservation. The discount is 30% off the non-resident rate.
- Public school districts will be charged the Town resident rate for all rentals.
- Cancellations made a minimum of 2 weeks prior to the arrival date will be eligible for a refund minus a \$50 cancellation fee. The Town Clerk has the authority to refund the entire reservation amount for extenuating circumstances.
- There are no refunds for pavilion cancellations, except for the Rotary Pavilion.
- Cancellations made a minimum of 2 weeks prior to the arrival date for a multiple facility reservation, will be eligible for a refund minus a \$50 cancellation fee for each canceled facility.
- Cancellations due to extenuating circumstances, may be rescheduled within the same calendar year without penalty.

Onanda Park Cabins: Weekly Rentals (2 weeks max)	Town Resident	Non-Resident
<u>Upland Cabins:</u> Oawensa, Chowat, Gowana, Chule, Kiniks, Adsila	\$239.40	\$342
<u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2)	\$302.40	\$432

	Abode (3)	\$407.40	\$582
	Hayowentha (12)	\$554.40	\$792
Onanda Park Cabins: Daily Rentals (3pm to 10am)			
	<u>Upland Cabins:</u> Oawensa, Chowat, Gowana, Chule Kiniks, Adsila	\$75.60	\$108
	<u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2)	\$84	\$120
	Abode (3)	\$96.60	\$138
	Hayowentha (12)	\$138.60	\$198
Onanda Park Cabins: Off-Season Weekly Rates (Lakeside Cabins Only – May 1 to Thursday before Memorial Day Weekend and Tuesday after Labor Day to October 31)			
	<u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2)	\$260.40	\$372
	Abode (3)	\$302.40	\$432
	Hayowentha (12)	\$512.40	\$732
Onanda Park Cabins: Off-Season Daily Rates (2 Night Minimum) (Lakeside Cabins Only – May 1 to Thursday before Memorial Day Weekend and Tuesday after Labor Day to October 31)			
	<u>Lakeside Cabins:</u> Anekule (7), Tilipe (5), Haeho (14), Wapoos (11), Wequash (13), and Little House (2)	\$71.40	\$102
	Abode (3)	\$84	\$120
	Hayowentha (12)	\$126	\$180
Onanda Park Parking Fees:			
	Season Passes	\$56	\$80
	Weekday per Vehicle	\$5	\$5
	Weekends and Holidays per Vehicle	\$10	\$10
	Water Trail (access from water by non-motorized craft)	\$0	\$0
		Town Resident	Non-Resident
Gorham Lodge	Overnight Rental (3pm to 10am)	\$357	\$510

Full Day Rental (9am to 9pm)		\$273	\$390
½ Day Rental (9am to 3pm OR 3pm to 9pm)		\$147	\$210
Crouch Hall @ Onanda Park	9am to 9pm	\$189	\$270
Babcock Hall @ Onanda Park ———— (3 hours parties: 10am to 1pm or 2pm to 5pm)		\$42	\$60
King Hall @ Onanda Park	9am to 9pm	\$168	\$240
Pavilions @ Onanda Park (9am – 9pm)	Rotary	\$92.40	\$132
	Holden	\$71.40	\$102
	Upland Pavilions (31, 38, or 42)	\$63	\$90
Bundles of Wood @ Onanda Park (when available)		\$5	\$5
West Lake Road Schoolhouse (9am – 9pm)	Monday Friday	\$29.40	\$42
	Saturday or Sunday	\$50.40	\$72
Outhouse Hall	9am to 9pm	\$126	\$180
Outhouse Park Pavilion	9am to 9pm	\$37.80	\$54
Pierce Park Pavilion #1	9am to 9pm	\$25.20	\$36
Pierce Park Pavilion #2	9am to 9pm	\$25.20	\$36
Blue Heron Pavilion	9am to 9pm	\$25.20	\$36
Credit Card Convenience		2.5%	2.5%
Processing Fee Cart Fee		5¢	5¢
FireFly Reservation Fee		\$3.50	\$3.50
Facility Alcohol Permit		\$84	\$120
Sponsorships:			
Bench Sponsorship with Engraved Plaque		\$400	\$400

Tree Sponsorship with a Tree and Engraved Stone	\$400	\$400
Parks Event Sponsorship (Movie Night – Concert Nights)	\$250	\$250

DEVELOPMENT OFFICE:	
Permit fees are non-refundable. No fee may be waived without Town Board approval.	
Zoning Board of Appeals:	
Area Variance, Use Variance, Interpretation (per requested variance)	\$150
Planning Board:	
Special Use Permit Application, Sketch Plan Application	\$150
Site Plan Review – Single-Family Dwelling and Manufactured Home	\$250
Site Plan Review – Multiple-Family Dwelling - Preliminary	\$250 plus \$50 per unit
Site Plan Review – Multiple-Family Dwelling - Final	\$250 plus \$50 per unit
Site Plan Review – Commercial and Industrial - Preliminary	\$500
Site Plan Review – Commercial and Industrial - Final	\$500
Extension of Site Plan Approval, 90-day / 1-year (per request)	\$100
Lot Line Adjustments	\$100 plus \$50 per lot
Major Subdivision (5 or more lots) – Preliminary Approval	\$1,000 plus \$100 per lot
Major Subdivision (5 or more lots) – Final Approval	\$1,000 plus \$100 per lot
Minor Subdivision (up to and including 4 lots) – Preliminary Approval	\$300 plus \$50 per lot
Minor Subdivision (up to and including 4 lots) – Final Approval	\$300 plus \$50 per lot
Park and Recreation Fee – New residential development (per dwelling unit)	\$1,500
Form Based Code:	
Administrative Review	\$150
Site Plan Review (Minor – Under 5,000 sf)	\$250
Site Plan Review (Major – 5,000 sf or greater)	\$500
Park and Recreation Fee - Form Based Code (per dwelling unit)	\$1,500

Building and Operating Permits:		
One and two-family dwellings (Group R-3)		
Category	Description	Fee
New home	Construction of a new one- or two-family home	\$100.00 + \$0.25/square foot (\$400.00 minimum)
Accessory structures	New or addition to garage, carport, breezeway, deck, greenhouse, etc.	\$0.10/square foot (\$75.00 minimum)
Fireplace/solid fuel appliance	Installation or replacement of a fireplace/solid fuel appliance and its associated equipment.	\$75.00
Building equipment/systems	Installation, replacement, extension, alterations, or repair to any electrical, mechanical, septic, sewer, etc. system when not part of other construction	\$100.00
Addition	Construction of an addition with habitable space	\$75.00 + \$0.20/square foot (\$100.00 minimum)
Conversion of non-habitable space	Convert existing non-habitable space to habitable space	\$75.00 + \$0.20/square foot (\$100.00 minimum)
Remodel	Renovate existing space, including alteration from one-family to two-family and fire damage repair	\$75.00 + \$0.15/square foot (\$100.00 minimum)
Minor alterations	Minor work, replacement of insulation, etc., provided no change to habitable space	\$75.00
Roof	Residential Tear off and Re-Roof.	\$100.00
Consultant Fees		See Town Code Chapter 111
Multiple dwellings (Group R-1, R-2, R-4)		
Category	Description	Fee
New building	Construction of a new R-1, R-2, R-4 building	\$0.35/square foot (\$400.00 minimum) + \$150/ unit
Accessory structures	New or addition to garage, carport, breezeway, deck, greenhouse, etc.	\$0.10/square foot (\$75 minimum)
Fireplace/solid fuel appliance	Installation or replacement of a fireplace/solid fuel appliance and its associated equipment.	\$75.00
Building equipment/systems	Installation, replacement, extension, alterations, or repair to any electrical, mechanical, septic, sewer, etc. system when not part of other construction	\$150.00
Addition	Construction of an addition with habitable space	\$0.30/square foot (\$200.00 minimum) + \$150/unit
Conversion of non-habitable space	Convert existing non-habitable space to habitable space	\$0.30/ square foot (\$200.00 minimum) + \$150/unit

Remodel	Renovate existing space, including alteration from one-family to two-family and fire damage repair	\$0.25/square foot (\$100.00 minimum) + \$150/unit
Minor alterations	Minor work, such as replacement of insulation, etc., provided no change to habitable space	\$75.00
Roof	Residential Tear off and Re-Roof or New Roofing System.	\$150.00
Consultant Fees	Expenses incurred by the Town of Canandaigua through provision of services or processing and/or reviewing any application to the Town of Canandaigua.	See Town Code Chapter 111

Commercial (Group A, B, E, F, H, I, M, S, U)		
Category	Description	Fee
New or added construction	Construction of new building, or addition to existing, with tenants	\$0.35/square foot + \$500.00 Per Tenant
New shell	Construction of basic structure of building, no tenant	\$0.25/square foot + \$500.00 Per Tenant Space
Alter, remodel, renovate	Alteration of interior space.	\$0.30/square foot + \$500.00 Per Tenant Space
Accessory structures	New or addition to garage, carport, breezeway, deck, greenhouse, etc.	\$0.15/square foot (\$75.00 minimum)
Building equipment /systems	Installation, replacement, extension, alterations, or repair to any electrical, mechanical, septic, sewer, etc. system when not part of other construction	\$200.00
Roof	New Roof system or tear off and Re-Roof	\$250.00
Consultant Fees	Expenses incurred by the Town of Canandaigua through provision of services or processing and/or reviewing any application to the Town of Canandaigua.	See Town Code Chapter 111

Manufactured homes (Group R-3)		
Category	Description	Fee
Unit inspection	Installation of a new home	\$400.00
Accessory structures	New or addition to garage, carport, breezeway, deck, greenhouse, etc.	\$0.10/square foot (\$75.00 minimum)
Fireplace/ solid fuel appliance	Installation or replacement of a fireplace/solid fuel appliance and its associated equipment.	\$75.00

Building equipment/systems	Installation, replacement, extension, alterations, or repair to any electrical, mechanical, septic or sewer system when not part of other construction	\$100.00
Remodel	Renovate existing space, including fire damage repair	\$75.00 + \$0.15/square foot (\$100.00 minimum)
Minor alterations	Minor work, replacement of insulation, etc., provided no change to habitable space	\$75.00
Consultant Fees	Expenses incurred by the Town of Canandaigua through provision of services or processing and/or reviewing any application to the Town of Canandaigua.	See Town Code Chapter 111

General		
Category	Description	Fee
Short Term Rental	Special use permit to operate a short-term rental (per dwelling unit).	\$900.00
Consultant Fees	Expenses incurred by the Town of Canandaigua through provision of services or processing and/or reviewing any application to the Town of Canandaigua.	See Town Code Chapter 111
Parks and Recreation Fee	Per dwelling unit subject to Planning Board Condition.	\$1,500.00
Pool	Installation of new pool	
	Above ground (includes barrier and up to 200 sq ft of deck.)	\$100.00 plus \$.10 sq ft for decks greater than 200 sq ft
	In-ground (includes barrier)	\$150.00
Signs	Installation of sign excluding directional signs as defined by Town Code .	\$200.00
Demolition	Removal of any existing building, pool, structure, etc., when not part of new construction	
	Accessory Structure	\$75.00
	Single Family Residential	\$150.00
	Multi-Family Residential	\$250.00
	Commercial Structure	\$450.00
Agricultural Structure	Agricultural Structure, used to house farm implements, hay, grain, poultry, livestock or other horticultural products.	\$50.00
Fence	Installation of fence (Residential)	\$50.00
	Installation of fence (Commercial)	\$150.00

Solar	Small Scale Solar Facility	\$150.00
	Tiers 1, 2, 3 & 4 Solar Facility	\$150.00 plus \$7.00 per KW
Renewal fee	Extension of permit	1/3 rd Original Fee
No show or Covered prior to inspection	Re-inspection, covered prior to inspection, failure to notify for inspection at the discretion of the CEO.	\$50.00 Per Inspection
Compliance permit	Visual inspection of previously existing conditions following failure to obtain a building permit.	Two times the permit amount.
Stop Work Order Release	Fee to be paid prior to the release of a Stop Work Order that has been issued. At the discretion of the CEO.	\$250.00 1 st order. \$500.00 2 nd order. \$1,000.00 3 rd order and subsequent orders.
Operating permits	Assembly (Tax-exempt properties may have fee waived if accompanied by current proof of 501-C3 Exemption.)	\$300.00
	Hazardous occupancy	\$250.00
	Operating permit re-inspection	\$100.00
	Tents	\$75.00
	Pyrotechnic	\$75.00
Soil Erosion and Sedimentation Control.	Soil, Erosion and Sedimentation.	\$200.00
	MS4 Acceptance Certificate	\$150.00
	Flood Plain Development Permit	\$50.00
Site Development	Less than 1 acre of total disturbance	\$100.00
	1 to 5 acres of total disturbance	\$150.00 per acre
	5 + acres of total disturbance	\$200.00 per acre
Communication Towers (New)	New construction of a communication tower.	\$5.00 per ft in height
Communication Tower Antenna.	New or replacement antenna on an existing communication tower.	\$75.00 per unit.
UDML Related	Tier One Dock & Boat Accessory Structure	\$0.20/square foot. (\$100.00 Minimum)
	Tier One Mooring	\$50.00/Mooring
	Tier Two & Tier 3	\$75.00/Slip + \$500.00
	Tier Two & Tier 3 Mooring	\$75.00/Mooring

See Zoning and/or Code Enforcement Officer for Permit Requirements.

WATER DEPARTMENT		
Meters for Canandaigua Consolidated & Bristol Water Districts Only: (The pricing includes tapping of the water main, bronze saddle, corporation stop, curb box valve, curb box, SS rod, water meter, and right-angle meter valve and inspection of trench)		
	¾"	\$1,020
	1"	\$1,145
	1.5"	Contact Water Superintendent
	2"	Contact Water Superintendent
	Water meter larger than 2"	Contact Water Superintendent
	¾ inch water meter, cellular endpoint, right angle meter valve and inspection	\$590
	1 inch water meter, cellular endpoint, right angle meter valve and inspection	\$660
Meter pits are required when the location of the structure is farther than 500 feet from the road.		
	¾" meter pit	\$1,065
	1" meter pit	\$1,250
Replacement Cost of Water Meter Materials:		
	Electronic reading device (cellular endpoint)	\$286
	Register for water meter	\$105
	¾" water meter replacement	\$110
	1" water meter replacement	\$225
	1 ½" water meter replacement	Contact Office
	2" water meter replacement	Contact Office
Directional Drilling Under A Road:		
	Up to 2" Pipe	\$1,700.00
	2" and larger	Contact Water Superintendent
Testing water meter for accuracy		\$100

Hydrant Meter Rental (Includes a water meter and back flow device that will be connected to the hydrant by the Water Department. A \$500 deposit is required. When equipment is returned in working condition, deposit will be refunded). Hydrant meter rentals will be invoiced monthly.	\$100 rental fee/month plus \$6.50 per 1,000 gallons
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Water Charge to Town of East Bloomfield	\$3.52 per 1,000 gallons
Water Charge to the Town of Hopewell, Town of Farmington, and Town of Gorham	\$2.43 per 1,000 gallons

Canandaigua Consolidated District Fees:			
Meter Size	Gallons of Consumption	Minimum Bill \$5.38 per 1,000 gallons	Additional Cost Per 1,000 Gallons
¾"	0 – 6,000	\$32.28	\$5.98
1"	0 – 10,000	\$53.80	
1 ½"	0 – 16,000	\$86.08	
2"	0 – 30,000	\$161.40	
3"	0 – 50,000	\$269.00	
4"	0 - 80,000	\$430.40	
6"	0 – 160,000	\$860.80	
8" – 12"	0 – 200,000	\$1,076.00	

Bristol Water District Fees:			
Meter Size	Gallons of Consumption	Minimum Bill \$6.00 per 1,000 Gallons	Additional Cost Per 1,000 Gallons
¾"	0 – 6,000	\$36.00	\$6.75
1"	0 – 10,000	\$60.00	
1 ½"	0 – 16,000	\$96.00	
2"	0 – 30,000	\$180.00	
3"	0 – 50,000	\$300.00	
4"	0 - 80,000	\$480.00	
6"	0 – 160,000	\$960.00	
8" – 12"	0 – 200,000	\$1,200.00	

Fee Schedule for Town of Canandaigua Water Department to Repair the Water System:		
The purpose of this section is for the setting of fees associated with the Town of Canandaigua Water Department to repair any damage that may occur to the water system by an outside agency. Some examples, including but not limited to, are damage to the water main, water service, curb stop, or meter pit or any other water infrastructure that is in the right of way. The Water Department does not maintain any water infrastructure after the curb stop. The need for repair and the type of repair are at the sole discretion of the Town of Canandaigua Water Superintendent. Additional materials fees may apply. The responsible party will be invoiced according to the following:		
Employees:		
Labor per hour, straight time		\$50.00
Labor per hour, on overtime		\$95.00
Administrative cost, per hour		\$80.00

Heavy Equipment:		
Excavator 20 ton, per hour		\$180.00
Mini excavator, per hour		\$100.00
Dump truck, per hour		\$95.00
Water loss, calculated by the Water Superintendent		\$6.50 per 1,000 gallons

TRANSFER STATION

Transfer Station Coupons: (Coupons, \$2 each, can be purchased at the Town Clerk's office or at the Transfer Station. The machine at the Transfer Station only accepts 1's, 10's and 20's.)	<u># of Coupons Required</u>
<u>Furniture:</u>	
<u>Stuffed Chair</u>	<u>2</u>
<u>Couch, Love Seat, Sectional (EACH section)</u>	<u>4</u>
<u>Kitchen Chair, Stool, Office Chair, or Patio Chair</u>	<u>1</u>
<u>Coffee/Side Table, Small Shelf</u>	<u>1</u>
<u>Kitchen Table, Desk, Small Dresser, or Book Case</u>	<u>2</u>
<u>Large Dining Table (w/ leaves), Over-Sized Desk, or Large Dresser</u>	<u>4</u>
<u>Mattress (Twin Size)</u>	<u>2</u>
<u>Mattress (Full or Larger Size)</u>	<u>3</u>
<u>Box Spring (Twin Size)</u>	<u>2</u>
<u>Box Spring (Full or Larger Size)</u>	<u>3</u>
<u>Construction & Demolition Debris:</u>	
<u>9' x 12' Carpet</u>	<u>3</u>
<u>9' x 12' Carpet Padding</u>	<u>2</u>
<u>Bath Tub, Toilet, Vanity, or Sink</u>	<u>2</u>
<u>30 Gallon Bag or Garbage Can (unit of measure)</u>	<u>1</u>
<u>55 Gallon Barrel (unit of measure)</u>	<u>2</u>
<u>Wood, Drywall, Vinyl Siding: ½ Bed Pick-Up Load</u>	<u>10</u>
<u>Wood, Drywall, Vinyl Siding: Full Bed Pick-Up Load*</u>	<u>20</u>
<u>Shingles or Tile: ½ Bed Pick-Up Load</u>	<u>12</u>
<u>Shingles or Tile: Full Bed Pick-Up Load*</u>	<u>24</u>
<u>*Additional fees will apply for trailer or oversized truck loads</u>	
Transfer Station Permit Placard (2 Year)*2023 permits valid through 2024	Free

TOWN BOARD

Petition to Amend Official Zoning Map (Mixed Use Overlay Districts)	\$500
Formal Rezoning Process	\$500

TOWN CLERK OFFICE			
Dog Licenses:	Spayed / Neutered	\$20	Effective 3/1/24 \$23
	Unspayed / Unneutered	\$30	Effective 3/1/24 \$33
	Replacement Tag	\$3	
Late Fee (if not paid within 30 days of first renewal notice) The Town Clerk has the authority to waive Late Fee for extenuating circumstances.		\$5	
Marriage License (Includes Certificate of Marriage Registration):			
	Active Military	\$17.50	
	Non-Military	\$40	
Application for One Day Marriage Officiant License		\$25	
Certified Transcript of Marriage Request – No Record Certification		\$10	
Certified Transcript of Marriage (per transcript)		\$10	
Birth Certificate Request – No Record Certification		\$10	
Birth Certificate (per certificate)		\$10	
Death Certificate Request – No Record Certification		\$10	
Death Certificate (per certificate)		\$10	
Genealogy Search (dependent on number of years to be searched, unused fees to be refunded):			
1 – 3 Years		\$22	
4 – 10 Years		\$42	
11 – 20 Years		\$62	
21 - 30 Years		\$82	
31 – 40 Years		\$102	
41 – 50 Years		\$122	
51 – 60 Years		\$142	
61 – 70 Years		\$162	
Hunting / Fishing Licenses		NYS DEC	
FOIL:	8 ½” 11” / 8 ½” x 14” / 8 ½” x 17”	25¢ / page	
	32 GB Flash Drive	\$4.50	
	64 GB Flash Drive	\$9.98	
Map Charges (larger than 11” x 17”)		Per Ontario County Copy Rate	
Games of Chance		\$25	
Returned Check Fee		\$20	
Burial Fees at Academy Cemetery:			
	Adult Casket	\$500	
	Cremation	\$350	

	Infant	\$200
Copies	8 ½” 11” or 8 ½” x 14” or 11” x 17”	25¢ single or double sided
Peddler & Soliciting Permit		\$100 / Applicant

History:

Adopted by the Town Board of the Town of Canandaigua 6/6/1977. Amended in its entirety by resolution on 11/7/1983, 6/11/1990, and 5/8/1995 except for those fees listed separate under local law. Further amended 4/3/2007, 12/18/2007, 3/3/2009, 4/21/2009; 12/15/2010; 1/3/2011; 2/13/2012, 1/28/2013, 1/6/2014, 4/28/2014, 1/5/2015, 12/21/2015, 5/16/2016, 7/18/2016, 9/19/2016, 1/9/2017, 4/17/2017, 5/15/2017, 1/8/2018, 5/21/2018, 8/20/2018; 1/7/2019, 2/11/2019, 3/18/2019, 7/1/2019, 8/19/2019, 1/6/2020, 3/16/2020, 12/21/2020, 4/19/2021, 1/10/2022; 4/19/2022, 6/13/2022, 7/19/2022, 1/9/2023, 3/20/2023, 4/17/2023, 1/8/2024, 3/25/2024.

ATTACHMENT 7

Liability '20-24'
HCC Public Risk Claim Service, Inc.

Report Date: 3/20/2024 1:14:47 PM

Individual Loss Run By Policy Period

File No.	Occur Date	DESCRIPTION	LOSS RESERVE	LOSS PAYMENT	EXPENSE RESERVE	EXPENSE PAYMENT	RECOVERY	Major/Minor Code	TOTAL INCURRED	INCURRED+RECOVERY (LIAB ONLY)	
TOWN OF CANANDAIGUA AND WATER DISTRICT - NY61083											
Policy Period: 4/1/2019 to 4/1/2020											
193514	CL	6/28/2019	Suit - Lamar Advertising of Penn LLC & et al - Constitutiona	\$0.00	\$0.00	\$0.00	\$11,754.50	\$0.00	Zoning 171-101	\$11,754.50	\$11,754.50
197094	OP	1/31/2020	[REDACTED] job, claim	\$125,000.00	\$0.00	\$37,285.22	\$12,714.78	\$0.00	101	\$175,000.00	Hurt Hand - Liability!
Report Totals For Policy Period:			\$125,000.00	\$0.00	\$37,285.22	\$24,469.28	\$0.00		\$186,754.50	\$11,754.50	
Policy Period: 4/1/2020 to 4/1/2021											
196639	CL	6/29/2020	[REDACTED] Claimant did not see the a step & fell injuring	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	All Other Liability 170	\$0.00	\$0.00
Report Totals For Policy Period:			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	
Policy Period: 4/1/2021 to 4/1/2022											
200519	CL	8/4/2021	[REDACTED]	\$0.00	\$6,653.26	\$0.00	\$38.00	\$0.00	Property Damage 194-109	\$6,691.26	\$6,691.26
202954	OP	11/2/2021	[REDACTED]	\$500,000.00	\$0.00	\$113,918.42	\$6,481.58	\$0.00	Uninsured Motorists-(BI) 194-111	\$620,400.00	\$620,400.00
203006	CL	2/3/2022	[REDACTED]	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Commercial Auto Liability 194	\$0.00	\$0.00
Report Totals For Policy Period:			\$500,000.00	\$6,653.26	\$113,918.42	\$6,519.58	\$0.00		\$627,091.26	\$627,091.26	BACK INJURY Repe ended by other car - little + NO INSURANCE
Policy Period: 4/1/2022 to 4/1/2023											
OPM-22-07869	OP	2/3/2023	[REDACTED] NOC - MVA with injuries occurring in insured's town	\$1,500.00	\$0.00	\$1,520.00	\$480.00	\$0.00	101	\$3,500.00	
Report Totals For Policy Period:			\$1,500.00	\$0.00	\$1,520.00	\$480.00	\$0.00		\$3,500.00	\$0.00	
Policy Period: 4/1/2023 to 4/1/2024											
OPM-23-08694	CL	7/9/2023	Heavy rains caused flooding at Outhouse Park at 73 Buffalo S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Extended Coverage/Multi Peril 020	\$0.00	
Report Totals For Policy Period:			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	
Grand Totals For Report:			\$626,500.00	\$6,653.26	\$152,723.64	\$31,468.86	\$0.00		\$817,345.76	\$638,845.76	

- selective won't touch w/ these Reserves 2014-2017
- Travelers won't " " - * became player 2 yrs Ago - Competitive but Coverage is Lacking.
- Allied world - prior carrier 2 yrs 2017-2020

Premium Breakdown for: **TOWN OF CANANDAIGUA AND
WATER DISTRICT**

Effective Date: **04/01/2024**

Policy Number: **U24PKG80299-05**

Coverage Line	Composite Rate	Premium	24-25	23-24
Property (Includes Equipment & Mechanical Breakdown) ^{+ 12% INCR. Prop. Values.}	* \$0.106522	25% \$27,358	\$27,358	\$20,417
Inland Marine	* \$0.202372	42% \$13,738	\$13,738	\$7,911
E.D.P.		N/A		
Crime / Blanket Bond		- \$8,789	\$8,789	\$8,789
C.G.L.	MORSE CLAIM <	20% \$36,093	\$36,093	\$28,875
Employee Benefits		- \$88	\$88	\$88
Liquor		N/A		
Wrongful Acts / E&O		25% \$4,859	\$4,859	\$3,644
EPLI		29% \$11,118	\$11,118	\$7,885
Law		N/A		
Excess Liability	MORSE CLAIM <	26% \$21,106	\$21,106	\$15,596
Auto Liability	KILNE CLAIM < \$530.528302	45% \$28,118	\$28,118	\$15,589
Auto Physical Damage	\$0.533436	41% \$6,194	\$6,194	\$3,644
Fire Vehicles		N/A		
UM / UIM	\$25.735849	7% \$1,364	\$1,364	\$1,261
Property Terrorism		N/A		
Casualty Terrorism		N/A		
Annual Premium:		28% \$158,825.00	\$158,825.00	\$113,699
MVL Fee		\$0.00	\$0.00	
Fire Insurance Fee		\$0.00	\$0.00	

Total Premium:

\$158,825.00

* Rates are per \$100 of value

Composite rates include minimum and flat premium charges; therefore, composite rates should not be used to quote additions and/or reductions.

* Budget Assumed 10% INCREASE Net 18% Higher Premium \$33,156

* These (2) Claims have had a direct impact of \$27,807 Add'l Premium.
Combination of CGL, umbrella, Auto Liability, and physical damage premium/rate

* 24' increase would have been about 15% increase - normal property increases and rate adjustments. - would have been about industry norm for this yr.

ATTACHMENT 8

	New Employee per pay period (26 weeks)	Employee Cost Difference V. LY	Town yearly cost per plan w/ HSA
BRONZE			
Single	\$ 14.74	\$ 1.13	\$ 9,080.67
S&S	\$ 29.48	\$ 2.26	\$ 18,161.32
S&C	\$ 25.05	\$ 1.91	\$ 16,187.08
Family	\$ 42.00	\$ 3.21	\$ 23,754.87
SILVER	New Employee per pay period (26 weeks)	Employee Cost Difference V. LY	Town yearly cost per plan w/ HSA
Single	\$ 33.98	\$ 2.60	\$ 9,190.67
S&S	\$ 67.96	\$ 5.20	\$ 18,381.35
S&C	\$ 57.76	\$ 4.41	\$ 16,074.17
Family	\$ 96.84	\$ 7.40	\$ 24,918.38
GOLD	New Employee per pay period (26 weeks)	Employee Cost Difference V. LY	Town yearly cost per plan w/ HSA
Single	\$ 109.67	\$ 10.75	\$ 8,790.68
S&S	\$ 219.34	\$ 21.49	\$ 17,581.36
S&C	\$ 186.44	\$ 18.27	\$ 15,274.12
Family	\$ 312.56	\$ 30.63	\$ 24,118.36

BRONZE	# enrolled	24-25 Monthly Premium	5%	23-24 Monthly Premium	Monthly Increase	10%	Employee Monthly Cost	Town Monthly Cost	Total Monthly Cost	Town yearly cost	HSA/HRA	TOTAL
Single	10	\$ 580.32	\$ 29.02	\$ 551.17	\$ 29.15	\$ 2.92	\$ 31.93	\$ 548.39	\$ 5,483.89	\$ 65,806.68	\$ 2,500.00	\$ 25,000.00
S&S	5	\$ 1,160.64	\$ 58.03	\$ 1,102.33	\$ 58.31	\$ 5.83	\$ 63.86	\$ 1,096.78	\$ 5,483.89	\$ 65,806.62	\$ 5,000.00	\$ 25,000.00
S&C	3	\$ 986.54	\$ 49.33	\$ 936.98	\$ 49.56	\$ 4.96	\$ 54.28	\$ 932.26	\$ 2,796.77	\$ 33,561.25	\$ 5,000.00	\$ 15,000.00
Family	5	\$ 1,653.91	\$ 82.70	\$ 1,570.82	\$ 83.09	\$ 8.31	\$ 91.00	\$ 1,562.91	\$ 7,814.53	\$ 93,774.33	\$ 5,000.00	\$ 25,000.00
										\$ 258,948.88		\$ 90,000.00

SILVER	# enrolled	24-25 Monthly Premium	10%	23-24 Monthly Premium	Monthly Increase	10%	Employee Monthly Cost	Town Monthly Cost	Total Monthly Cost	Town yearly cost	HSA/HRA	TOTAL
Single	3	\$ 714.51	\$ 71.45	\$ 692.81	\$ 21.70	\$ 2.17	\$ 73.62	\$ 640.89	\$ 1,922.67	\$ 23,072.00	\$ 1,500.00	\$ 4,500.00
S&S	3	\$ 1,429.02	\$ 142.90	\$ 1,385.63	\$ 43.39	\$ 4.34	\$ 147.24	\$ 1,281.78	\$ 3,845.34	\$ 46,144.04	\$ 3,000.00	\$ 9,000.00
S&C	2	\$ 1,214.67	\$ 121.47	\$ 1,177.78	\$ 36.89	\$ 3.69	\$ 125.16	\$ 1,089.51	\$ 2,179.03	\$ 26,148.34	\$ 3,000.00	\$ 6,000.00
Family	2	\$ 2,036.35	\$ 203.64	\$ 1,974.52	\$ 61.83	\$ 6.18	\$ 209.82	\$ 1,826.53	\$ 3,653.06	\$ 43,836.77	\$ 3,000.00	\$ 6,000.00
										\$ 139,201.15		\$ 25,500.00

GOLD 17	# enrolled	24-25 Monthly Premium	24-25 Yearly Premium	Town Yearly Contribution to Premium (equal to Silver2)	Employee Yearly Contribution	Monthly Employee Contribution	Employee biweekly			Town yearly cost	HRA	TOTAL
Single	0	\$ 878.51	\$ 10,542.12	\$ 7,690.68	\$ 2,851.44	\$ 237.62	\$ 109.67			\$ -	\$ 1,100.00	\$ -
S&S	0	\$ 1,757.02	\$ 21,084.24	\$ 15,381.36	\$ 5,702.88	\$ 475.24	\$ 219.34			\$ -	\$ 2,200.00	\$ -
S&C	0	\$ 1,493.47	\$ 17,921.64	\$ 13,074.12	\$ 4,847.52	\$ 403.96	\$ 186.44			\$ -	\$ 2,200.00	\$ -
Family	0	\$ 2,503.75	\$ 30,045.00	\$ 21,918.36	\$ 8,126.64	\$ 677.22	\$ 312.56			\$ -	\$ 2,200.00	\$ -
										\$ -		\$ -

Premium Total:	\$ 398,150.03
HSA/HRA Total	\$ 115,500.00
Medical Buyout (8)	\$ 16,000.00

Total:

\$ 529,650.03



Version Updated: 03/25/2024

Rating Region: Rochester

	SimplyBlue Plus Bronze 4	SimplyBlue Plus Bronze 4		
Plan Overview				
Plan ID	78124NY1000169-00	78124NY1000169-00 (TCIO)		
Plan Name	SimplyBlue Plus Bronze 4	SimplyBlue Plus Bronze 4		
Aggregation Design	Family Aggregation	Family Aggregation		
Plan Highlights	A deductible is applied to all covered medical and prescription drug benefits. Preventive services are covered in full. Plan includes Active&Fit ExerciseRewards.	A deductible is applied to all covered medical and prescription drug benefits. Preventive services are covered in full. New for 2024, includes ThriveWell.		
Plan Type	Deductible HSA	Deductible HSA		
HSA Eligible	Yes	Yes		
Quote Effective	07/01/2023 - 09/30/2023	07/01/2024 - 09/30/2024		
Rate (\$)	Small Group	Small Group		
Single	\$501.06	\$580.32		
Subscriber & Spouse	\$1,002.12	\$1,160.64		
Subscriber & Child(ren)	\$851.80	\$986.54		
Family	\$1,428.02	\$1,653.91		
Plan features				
Primary Care Physician (PCP)	Not Required	Not Required		
Referrals	Not Required	Not Required		
Out of network benefits	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible		
Out of area benefits	Coverage provided worldwide through our BlueCard Network	Coverage provided worldwide through our BlueCard® Network		
Student/Dependent coverage	Qualified dependents are covered to age 26	Qualified dependents are covered to age 26		
Domestic partner	Covered	Covered		
Wellness Incentives	Active&Fit ExerciseRewards: New in 2023 - Fitness center visits are worth 2 points! Earn up to \$600 in rewards a year by visiting a qualified fitness facility or by tracking your steps using a wearable device. Save on Gym memberships with Active&Fit Enterprise.	New in 2024: ThriveWell, powered by Virgin Pulse, will be embedded in all plans, offering rewards of up to \$200 per subscriber and \$200 per spouse, or domestic partner, for a total rewards payout of up to \$400 per plan year.		
Plan cost-sharing highlights				
Plan cost-sharing highlights	In-Network	Out-of-Network	In-Network	Out-of-Network
Primary Care Office Visit	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Specialist Office Visit	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Coinsurance	Covered at 100%	Covered at 100%	Covered at 100%	Covered at 100%

	SimplyBlue Plus Bronze 4		SimplyBlue Plus Bronze 4	
Deductible	In-Network: \$7,500 Individual / \$15,000 Family	Out-of-Network: \$10,000 Individual / \$20,000 Family	In-Network: \$8,000 Individual / \$16,000 Family	Out-of-Network: \$10,000 Individual / \$20,000 Family
Out of pocket maximum	\$7,500 Individual / \$15,000 Family	\$10,000 Individual / \$20,000 Family	\$8,000 Individual / \$16,000 Family	\$10,000 Individual / \$20,000 Family
Lifetime maximum	None	None	None	None
Plan Benefits				
Preventive Healthcare Services	In-Network	Out-of-Network	In-Network	Out-of-Network
Well child visits	Covered In Full	Covered at 100%, subject to the deductible	Covered In Full	Covered at 100%, subject to the deductible
Adult routine physical exams	Covered In Full	Covered at 100%, subject to the deductible	Covered In Full	Covered at 100%, subject to the deductible
+Adult immunizations	Covered In Full	Covered at 100%, subject to the deductible	Covered In Full	Covered at 100%, subject to the deductible
+Mammography	Covered In Full	Covered at 100%, subject to the deductible	Covered In Full	Covered at 100%, subject to the deductible
+Pap smear	Covered In Full	Covered at 100%, subject to the deductible	Covered In Full	Covered at 100%, subject to the deductible
Routine GYN Exam	Covered In Full	Covered at 100%, subject to the deductible	Covered In Full	Covered at 100%, subject to the deductible
+Prostate cancer screening	Covered In Full	Covered at 100%, subject to the deductible	Covered In Full	Covered at 100%, subject to the deductible
+Colonoscopy	Preventive screenings covered in full	Covered at 100%, subject to the deductible	Preventive screenings covered in full	Covered at 100%, subject to the deductible
+Family Planning Services	Covered In Full	Covered at 100%, subject to the deductible	Covered In Full	Covered at 100%, subject to the deductible
Physician Office Services	In-Network	Out-of-Network	In-Network	Out-of-Network
Diagnostic Visits - In-Person or Virtual	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Telemedicine	Covered In Full, subject to deductible	Covered at 100%, subject to the deductible	Covered In Full, subject to deductible	Covered at 100%, subject to the deductible
Diagnostic x-rays	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Advanced Imaging Services	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Diagnostic laboratory and pathology	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Allergy tests	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Allergy injections	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Chemotherapy	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Radiation therapy	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Maternity Services	In-Network	Out-of-Network	In-Network	Out-of-Network
Prenatal care	Covered in full (Cost share may apply to ultrasounds, lab work and sick visits)	Covered at 100%, subject to the deductible	Covered in full (Cost share may apply to ultrasounds, lab work and sick visits)	Covered at 100%, subject to the deductible
Hospital care for mom (including delivery)	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Newborn nursery care	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Prescription Drug	In-Network	Out-of-Network	In-Network	Out-of-Network
Prescription Drug Coverage	Covered at 100%, subject to the plan deductible. Preventive drugs are not subject to the deductible; they are subject to the	Not Covered	Covered at 100%, subject to the plan deductible. Preventive drugs are not subject to the deductible; they are subject to the copay or	Not Covered

	SimplyBlue Plus Bronze 4		SimplyBlue Plus Bronze 4	
	applicable copay or coinsurance.		coinsurance, if applicable.	
Diabetic drugs, insulin, and supplies	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Inpatient Hospital Benefits	In-Network	Out-of-Network	In-Network	Out-of-Network
Hospital benefits	Covered at 100% per admission for unlimited days, subject to the deductible	Covered at 100% per admission for unlimited days, subject to the deductible	Covered at 100% per admission for unlimited days, subject to the deductible	Covered at 100% per admission for unlimited days, subject to the deductible
Physician visits in the hospital	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Inpatient physical rehabilitation	Covered at 100% per 60 day stay per admission per contract year, subject to the deductible	Covered at 100% per 60 day stay per admission per contract year, subject to the deductible	Covered at 100% per 60 day stay per admission per contract year, subject to the deductible	Covered at 100% per 60 day stay per admission per contract year, subject to the deductible
Surgery	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Anesthesia	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Emergency Care	In-Network	Out-of-Network	In-Network	Out-of-Network
Emergency room care	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Freestanding urgent care center	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Ambulance	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Outpatient Hospital Benefits	In-Network	Out-of-Network	In-Network	Out-of-Network
Diagnostic x-rays	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Advanced Imaging Services	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Diagnostic laboratory and pathology	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Surgical Care Facility Fee	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Chemotherapy	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Radiation Therapy	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Mental Health and Substance Use	In-Network	Out-of-Network	In-Network	Out-of-Network
Inpatient mental health care	Covered at 100% per admission for unlimited days, subject to the deductible	Covered at 100% per admission for unlimited days, subject to the deductible	Covered at 100% per admission for unlimited days, subject to the deductible	Covered at 100% per admission for unlimited days, subject to the deductible
Outpatient mental health care	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered In Full, subject to deductible	Covered at 100%, subject to the deductible
Inpatient substance use	Covered at 100% per admission for unlimited days, subject to the deductible	Covered at 100% per admission for unlimited days, subject to the deductible	Covered at 100% per admission for unlimited days, subject to the deductible	Covered at 100% per admission for unlimited days, subject to the deductible
Outpatient substance use	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered In Full, subject to deductible	Covered at 100%, subject to the deductible
Other Services	In-Network	Out-of-Network	In-Network	Out-of-Network
Skilled nursing facility	Covered at 100% per admission for 200 days per year, subject to the deductible	Covered at 100% per admission for 200 days per year, subject to the deductible	Covered at 100% per admission for 200 days per year, subject to the deductible	Covered at 100% per admission for 200 days per year, subject to the deductible
Home care	Covered at 100% for up to 40 visits per year, subject to the deductible	Covered at 100% for up to 40 visits per year, subject to the deductible	Covered at 100% for up to 40 visits per year, subject to the deductible	Covered at 100% for up to 40 visits per year, subject to the deductible

	SimplyBlue Plus Bronze 4		SimplyBlue Plus Bronze 4	
Hospice	Covered at 100% for up to 210 visits per year, subject to the deductible	Covered at 100% for up to 210 visits per year, subject to the deductible	Covered at 100% for up to 210 visits per year, subject to the deductible	Covered at 100% for up to 210 visits per year, subject to the deductible
Outpatient therapy	Covered at 100%, subject to the deductible for physical, speech and occupational therapy for up to 60 visits per contract year	Covered at 100%, subject to the deductible for physical, speech and occupational therapy for up to 60 visits per contract year	Covered at 100%, subject to the deductible for physical, speech and occupational therapy for up to 60 visits per contract year	Covered at 100%, subject to the deductible for physical, speech and occupational therapy for up to 60 visits per contract year
Durable medical equipment	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
External prosthetics	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Chiropractic	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Acupuncture	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Hearing Aids	Covered at 100% , subject to the deductible for a single purchase once every 3 years	Covered at 100%, subject to the deductible for a single purchase once every 3 years	Covered at 100% , subject to the deductible for a single purchase once every 3 years	Covered at 100%, subject to the deductible for a single purchase once every 3 years
Vision Benefits	In-Network	Out-of-Network	In-Network	Out-of-Network
Adult Routine Vision Exam	One routine exam covered in full per year, subject to the deductible	Covered at 100% for one routine exam every year, subject to the deductible	One routine exam covered in full per year, subject to the deductible	Covered at 100% for one routine exam every year, subject to the deductible
Adult Diagnostic Vision	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Adult Eyewear	Eyewear Reimbursement of \$100 per year	Eyewear Reimbursement of \$100 per year	Eyewear Reimbursement of \$100 per year	Eyewear Reimbursement of \$100 per year
Pediatric Routine Vision Exam	One routine exam covered in full per year, subject to the deductible	Covered at 100% for one routine exam every year, subject to the deductible	One routine exam covered in full per year, subject to the deductible	Covered at 100% for one routine exam every year, subject to the deductible
Pediatric Eyewear	Covered at 100%, subject to the deductible for one purchase per plan year	Covered at 100%, subject to the deductible for one purchase per plan year	Covered at 100%, subject to the deductible for one purchase per plan year	Covered at 100%, subject to the deductible for one purchase per plan year
Dental Benefits	In-Network	Out-of-Network	In-Network	Out-of-Network
Adult Dental Care	Not Covered	Not Covered	Not Covered	Not Covered
Pediatric Dental: Preventive & Routine	Preventive cleaning and exams not subject to the deductible. Preventive services covered at 100%, subject to the deductible. Routine services covered at 100%, subject to the deductible	Preventive cleaning and exams not subject to the deductible. Preventive services covered at 100%, subject to the deductible. Routine services covered at 100%, subject to the deductible and balance billing	Preventive cleaning and exams not subject to the deductible. Preventive services covered at 100%, subject to the deductible. Routine services covered at 100%, subject to the deductible	Preventive cleaning and exams not subject to the deductible. Preventive services covered at 100%, subject to the deductible. Routine services covered at 100%, subject to the deductible and balance billing
Pediatric Major Dental Care & Medical Ortho	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible and balance billing	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible and balance billing
Accidental Dental - Outpatient Surgical	Covered at 100% for accidental injury to sound, natural teeth and for care due to congenital disease or anomaly, subject to the deductible	Covered at 100% for accidental injury to sound, natural teeth and for care due to congenital disease or anomaly, subject to the deductible	Covered at 100% for accidental injury to sound, natural teeth and for care due to congenital disease or anomaly, subject to the deductible	Covered at 100% for accidental injury to sound, natural teeth and for care due to congenital disease or anomaly, subject to the deductible

This is not a contract. It is intended to highlight the coverage of this program. Benefits are determined by the terms of the contract. All benefits are subject to medical necessity. All day and visit limits are combined limits for both in and out of network benefit. +Preventive Services coverage required by the Federal Patient Protection and Affordable Care Act are not quoted herein. Please refer to the United States Preventive Services Task Force list of items and services rated "A" or "B" that are covered pursuant to the Federal Patient Protection and Affordable Care Act requirements.

Excellus BlueCross BlueShield is a nonprofit independent licensee of the Blue Cross Blue Shield Association



Version Updated: 03/25/2024

Rating Region: Rochester

	SimplyBlue Plus Gold 17	SimplyBlue Plus Gold 17		
Plan Overview				
Plan ID	78124NY0990249-00	78124NY0990249-00 (TCY0)		
Plan Name	SimplyBlue Plus Gold 17	SimplyBlue Plus Gold 17		
Aggregation Design	Individual Aggregation	Individual Aggregation		
Plan Highlights	A deductible is applied to select covered medical benefits, prescription drugs are not subject to the deductible. Preventive services are covered in full, includes Active&Fit ExerciseRewards.	A deductible is applied to select covered medical benefits, prescription drugs are not subject to the deductible. Preventive services are covered in full. New for 2024, includes ThriveWell.		
Plan Type	Hybrid	Hybrid		
HSA Eligible	No	No		
Quote Effective	07/01/2023 - 09/30/2023	07/01/2024 - 09/30/2024		
Rate (\$)	Small Group	Small Group		
Single	\$776.17	\$878.51		
Subscriber & Spouse	\$1,552.34	\$1,757.02		
Subscriber & Child(ren)	\$1,319.49	\$1,493.47		
Family	\$2,212.08	\$2,503.75		
Plan features				
Primary Care Physician (PCP)	Not Required	Not Required		
Referrals	Not Required	Not Required		
Out of network benefits	Covered at 60%, subject to the deductible	Covered at 60%, subject to the deductible		
Out of area benefits	Coverage provided worldwide through our BlueCard Network	Coverage provided worldwide through our BlueCard® Network		
Student/Dependent coverage	Qualified dependents are covered to age 26	Qualified dependents are covered to age 26		
Domestic partner	Covered	Covered		
Wellness Incentives	Active&Fit ExerciseRewards: New in 2023 - Fitness center visits are worth 2 points! Earn up to \$600 in rewards a year by visiting a qualified fitness facility or by tracking your steps using a wearable device. Save on Gym memberships with Active&Fit Enterprise.	New in 2024: ThriveWell, powered by Virgin Pulse, will be embedded in all plans, offering rewards of up to \$200 per subscriber and \$200 per spouse, or domestic partner, for a total rewards payout of up to \$400 per plan year.		
Plan cost-sharing highlights				
Plan cost-sharing highlights	In-Network	Out-of-Network	In-Network	Out-of-Network
Primary Care Office Visit	\$40 copay per visit	Covered at 60%, subject to the deductible	\$40 copay per visit	Covered at 60%, subject to the deductible
Specialist Office Visit	\$60 copay per visit	Covered at 60%, subject to the deductible	\$60 copay per visit	Covered at 60%, subject to the deductible
Coinsurance	Covered at 80%	Covered at 60%	Covered at 80%	Covered at 60%

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Deductible	In-Network: \$1,100 Individual / \$2,200 Family	Out-of-Network: \$5,000 Individual / \$10,000 Family	In-Network: \$1,100 Individual / \$2,200 Family	Out-of-Network: \$5,000 Individual / \$10,000 Family
Out of pocket maximum	\$8,250 Individual / \$16,500 Family	\$10,000 Individual / \$20,000 Family	\$8,250 Individual / \$16,500 Family	\$10,000 Individual / \$20,000 Family
Lifetime maximum	None	None	None	None
Plan Benefits				
Preventive Healthcare Services	In-Network	Out-of-Network	In-Network	Out-of-Network
Well child visits	Covered In Full	Covered at 60%, subject to the deductible	Covered In Full	Covered at 60%, subject to the deductible
Adult routine physical exams	Covered In Full	Covered at 60%, subject to the deductible	Covered In Full	Covered at 60%, subject to the deductible
+Adult immunizations	Covered In Full	Covered at 60%, subject to the deductible	Covered In Full	Covered at 60%, subject to the deductible
+Mammography	Covered In Full	Covered at 60%, subject to the deductible	Covered In Full	Covered at 60%, subject to the deductible
+Pap smear	Covered In Full	Covered at 60%, subject to the deductible	Covered In Full	Covered at 60%, subject to the deductible
Routine GYN Exam	Covered In Full	Covered at 60%, subject to the deductible	Covered In Full	Covered at 60%, subject to the deductible
+Prostate cancer screening	Covered In Full	Covered at 60%, subject to the deductible	Covered In Full	Covered at 60%, subject to the deductible
+Colonoscopy	Preventive screenings covered in full	Covered at 60%, subject to the deductible	Preventive screenings covered in full	Covered at 60%, subject to the deductible
+Family Planning Services	Covered In Full	Covered at 60%, subject to the deductible	Covered In Full	Covered at 60%, subject to the deductible
Physician Office Services	In-Network	Out-of-Network	In-Network	Out-of-Network
Diagnostic Visits - In-Person or Virtual	\$40 PCP copay; \$60 Specialist copay per visit	Covered at 60%, subject to the deductible	\$40 PCP copay; \$60 Specialist copay per visit	Covered at 60%, subject to the deductible
Telemedicine	Covered In Full	Covered at 60%, subject to the deductible	Covered In Full	Covered at 60%, subject to the deductible
Diagnostic x-rays	\$60 copay per visit	Covered at 60%, subject to the deductible	\$60 copay per visit	Covered at 60%, subject to the deductible
Advanced Imaging Services	\$100 copay per visit	Covered at 60%, subject to the deductible	\$100 copay per visit	Covered at 60%, subject to the deductible
Diagnostic laboratory and pathology	\$40 copay per visit	Covered at 60%, subject to the deductible	\$40 copay per visit	Covered at 60%, subject to the deductible
Allergy tests	\$40 PCP copay; \$60 Specialist copay per visit	Covered at 60%, subject to the deductible	\$40 PCP copay; \$60 Specialist copay per visit	Covered at 60%, subject to the deductible
Allergy injections	\$40 PCP copay; \$60 Specialist copay per visit	Covered at 60%, subject to the deductible	\$40 PCP copay; \$60 Specialist copay per visit	Covered at 60%, subject to the deductible
Chemotherapy	\$40 copay per visit	Covered at 60%, subject to the deductible	\$40 copay per visit	Covered at 60%, subject to the deductible
Radiation therapy	\$60 copay per visit	Covered at 60%, subject to the deductible	\$60 copay per visit	Covered at 60%, subject to the deductible
Maternity Services	In-Network	Out-of-Network	In-Network	Out-of-Network
Prenatal care	Covered in full (Cost share may apply to ultrasounds, lab work and sick visits)	Covered at 60%, subject to the deductible	Covered in full (Cost share may apply to ultrasounds, lab work and sick visits)	Covered at 60%, subject to the deductible
Hospital care for mom (including delivery)	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Newborn nursery care	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Prescription Drug	In-Network	Out-of-Network	In-Network	Out-of-Network
Prescription Drug Coverage	\$10/\$45/\$90	Not Covered	\$10/\$45/\$90	Not Covered

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Diabetic drugs, insulin, and supplies	\$40 copay per 30 day supply	Covered at 60%, subject to the deductible	\$40 copay per 30 day supply	Covered at 60%, subject to the deductible
Inpatient Hospital Benefits	In-Network	Out-of-Network	In-Network	Out-of-Network
Hospital benefits	Covered at 80% per admission for unlimited days, subject to the deductible	Covered at 60% per admission for unlimited days, subject to the deductible	Covered at 80% per admission for unlimited days, subject to the deductible	Covered at 60% per admission for unlimited days, subject to the deductible
Physician visits in the hospital	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Inpatient physical rehabilitation	Covered at 80% per 60 day stay per admission per contract year, subject to the deductible	Covered at 60% per 60 day stay per admission per contract year, subject to the deductible	Covered at 80% per 60 day stay per admission per contract year, subject to the deductible	Covered at 60% per 60 day stay per admission per contract year, subject to the deductible
Surgery	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Anesthesia	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Emergency Care	In-Network	Out-of-Network	In-Network	Out-of-Network
Emergency room care	\$250 copay per visit	\$250 copay per visit	\$250 copay per visit	\$250 copay per visit
Freestanding urgent care center	\$60 copay per visit	Covered at 60%, subject to the deductible	\$60 copay per visit	Covered at 60%, subject to the deductible
Ambulance	\$250 copay per visit	\$250 copay per visit	\$250 copay per visit	\$250 copay per visit
Outpatient Hospital Benefits	In-Network	Out-of-Network	In-Network	Out-of-Network
Diagnostic x-rays	\$60 copay per visit	Covered at 60%, subject to the deductible	\$60 copay per visit	Covered at 60%, subject to the deductible
Advanced Imaging Services	\$100 copay per visit	Covered at 60%, subject to the deductible	\$100 copay per visit	Covered at 60%, subject to the deductible
Diagnostic laboratory and pathology	\$40 copay per visit	Covered at 60%, subject to the deductible	\$40 copay per visit	Covered at 60%, subject to the deductible
Surgical Care Facility Fee	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Chemotherapy	\$40 copay per visit	Covered at 60%, subject to the deductible	\$40 copay per visit	Covered at 60%, subject to the deductible
Radiation Therapy	\$60 copay per visit	Covered at 60%, subject to the deductible	\$60 copay per visit	Covered at 60%, subject to the deductible
Mental Health and Substance Use	In-Network	Out-of-Network	In-Network	Out-of-Network
Inpatient mental health care	Covered at 80% per admission for unlimited days, subject to the deductible	Covered at 60% per admission for unlimited days, subject to the deductible	Covered at 80% per admission for unlimited days, subject to the deductible	Covered at 60% per admission for unlimited days, subject to the deductible
Outpatient mental health care	3 visits covered in full. Next visits covered at \$40 copay per visit	Covered at 60%, subject to the deductible	Covered in Full	Covered at 60%, subject to the deductible
Inpatient substance use	Covered at 80% per admission for unlimited days, subject to the deductible	Covered at 60% per admission for unlimited days, subject to the deductible	Covered at 80% per admission for unlimited days, subject to the deductible	Covered at 60% per admission for unlimited days, subject to the deductible
Outpatient substance use	3 visits covered in full. Next visits covered at \$40 copay per visit	Covered at 60%, subject to the deductible	Covered in Full	Covered at 60%, subject to the deductible
Other Services	In-Network	Out-of-Network	In-Network	Out-of-Network
Skilled nursing facility	Covered at 80% per admission for 200 days per year, subject to the deductible	Covered at 60% per admission for 200 days per year, subject to the deductible	Covered at 80% per admission for 200 days per year, subject to the deductible	Covered at 60% per admission for 200 days per year, subject to the deductible
Home care	Covered at 80% for up to 40 visits per year, subject to the deductible	Covered at 60% for up to 40 visits per year, subject to the deductible	Covered at 80% for up to 40 visits per year, subject to the deductible	Covered at 60% for up to 40 visits per year, subject to the deductible
Hospice	Covered at 80% for up to 210 visits per year,	Covered at 60% for up to 210 visits per year,	Covered at 80% for up to 210 visits per year,	Covered at 60% for up to 210 visits per year,

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	subject to the deductible	subject to the deductible	subject to the deductible	subject to the deductible
Outpatient therapy	\$40 for physical, speech and occupational therapy for up to 60 visits per contract year	Covered at 60%, subject to the deductible for physical, speech and occupational therapy for up to 60 visits per contract year	\$40 for physical, speech and occupational therapy for up to 60 visits per contract year	Covered at 60%, subject to the deductible for physical, speech and occupational therapy for up to 60 visits per contract year
Durable medical equipment	Covered at 50%, subject to the deductible	Covered at 50%, subject to the deductible	Covered at 50%, subject to the deductible	Covered at 50%, subject to the deductible
External prosthetics	Covered at 50%, subject to the deductible	Covered at 50%, subject to the deductible	Covered at 50%, subject to the deductible	Covered at 50%, subject to the deductible
Chiropractic	\$40 copay per visit	Covered at 60%, subject to the deductible	\$40 copay per visit	Covered at 60%, subject to the deductible
Acupuncture	\$60 copay per visit	Covered at 60%, subject to the deductible	\$40 copay per visit	Covered at 60%, subject to the deductible
Hearing Aids	Covered at 50% , subject to the deductible for a single purchase once every 3 years	Covered at 50%, subject to the deductible for a single purchase once every 3 years	Covered at 50% , subject to the deductible for a single purchase once every 3 years	Covered at 50%, subject to the deductible for a single purchase once every 3 years
Vision Benefits	In-Network	Out-of-Network	In-Network	Out-of-Network
Adult Routine Vision Exam	One routine exam covered in full per year	Covered at 60% for one routine exam every year, subject to the deductible	One routine exam covered in full per year	Covered at 60% for one routine exam every year, subject to the deductible
Adult Diagnostic Vision	\$60 copay per visit	Covered at 60%, subject to the deductible	\$60 copay per visit	Covered at 60%, subject to the deductible
Adult Eyewear	Eyewear Reimbursement of \$100 per year	Eyewear Reimbursement of \$100 per year	Eyewear Reimbursement of \$100 per year	Eyewear Reimbursement of \$100 per year
Pediatric Routine Vision Exam	One routine exam covered in full per year	Covered at 60% for one routine exam every year, subject to the deductible	One routine exam covered in full per year	Covered at 60% for one routine exam every year, subject to the deductible
Pediatric Eyewear	Covered at 50%, subject to the deductible for one purchase per plan year	Covered at 50%, subject to the deductible for one purchase per plan year	Covered at 50%, subject to the deductible for one purchase per plan year	Covered at 50%, subject to the deductible for one purchase per plan year
Dental Benefits	In-Network	Out-of-Network	In-Network	Out-of-Network
Adult Dental Care	Not Covered	Not Covered	Not Covered	Not Covered
Pediatric Dental: Preventive & Routine	Preventive covered at 100%. Routine covered at 80%, subject to the deductible	Preventive covered at 100%, subject to balance billing. Routine covered at 80%, subject to the deductible and balance billing	Preventive covered at 100%. Routine covered at 80%, subject to the deductible	Preventive covered at 100%, subject to balance billing. Routine covered at 80%, subject to the deductible and balance billing
Pediatric Major Dental Care & Medical Ortho	Covered at 50%, subject to the deductible	Covered at 50%, subject to the deductible and balance billing	Covered at 50%, subject to the deductible	Covered at 50%, subject to the deductible and balance billing
Accidental Dental - Outpatient Surgical	Covered at 80% for accidental injury to sound, natural teeth and for care due to congenital disease or anomaly, subject to the deductible	Covered at 60% for accidental injury to sound, natural teeth and for care due to congenital disease or anomaly, subject to the deductible	Covered at 80% for accidental injury to sound, natural teeth and for care due to congenital disease or anomaly, subject to the deductible	Covered at 60% for accidental injury to sound, natural teeth and for care due to congenital disease or anomaly, subject to the deductible

This is not a contract. It is intended to highlight the coverage of this program. Benefits are determined by the terms of the contract. All benefits are subject to medical necessity. All day and visit limits are combined limits for both in and out of network benefit. +Preventive Services coverage required by the Federal Patient Protection and Affordable Care Act are not quoted herein. Please refer to the United States Preventive Services Task Force list of items and services rated "A" or "B" that are covered pursuant to the Federal Patient Protection and Affordable Care Act requirements.

Excellus BlueCross BlueShield is a nonprofit independent licensee of the Blue Cross Blue Shield Association



Version Updated: 03/25/2024

Rating Region: Rochester

	SimplyBlue Plus Silver 2	SimplyBlue Plus Silver 2		
Plan Overview				
Plan ID	78124NY1000057-00	78124NY1000057-00 (TCF8)		
Plan Name	SimplyBlue Plus Silver 2	SimplyBlue Plus Silver 2		
Aggregation Design	Family Aggregation	Family Aggregation		
Plan Highlights	A deductible is applied to all covered medical and prescription drug benefits. Preventive services are covered in full. Plan includes Active&Fit ExerciseRewards.	A deductible is applied to all covered medical and prescription drug benefits. Preventive services are covered in full. New for 2024, includes ThriveWell.		
Plan Type	Deductible HSA	Deductible HSA		
HSA Eligible	Yes	Yes		
Quote Effective	07/01/2023 - 09/30/2023	07/01/2024 - 09/30/2024		
Rate (\$)	Small Group	Small Group		
Single	\$629.83	\$714.51		
Subscriber & Spouse	\$1,259.66	\$1,429.02		
Subscriber & Child(ren)	\$1,070.71	\$1,214.67		
Family	\$1,795.02	\$2,036.35		
Plan features				
Primary Care Physician (PCP)	Not Required	Not Required		
Referrals	Not Required	Not Required		
Out of network benefits	Covered at 60%, subject to the deductible	Covered at 60%, subject to the deductible		
Out of area benefits	Coverage provided worldwide through our BlueCard Network	Coverage provided worldwide through our BlueCard® Network		
Student/Dependent coverage	Qualified dependents are covered to age 26	Qualified dependents are covered to age 26		
Domestic partner	Covered	Covered		
Wellness Incentives	Active&Fit ExerciseRewards: New in 2023 - Fitness center visits are worth 2 points! Earn up to \$600 in rewards a year by visiting a qualified fitness facility or by tracking your steps using a wearable device. Save on Gym memberships with Active&Fit Enterprise.	New in 2024: ThriveWell, powered by Virgin Pulse, will be embedded in all plans, offering rewards of up to \$200 per subscriber and \$200 per spouse, or domestic partner, for a total rewards payout of up to \$400 per plan year.		
Plan cost-sharing highlights				
Plan cost-sharing highlights	In-Network	Out-of-Network	In-Network	Out-of-Network
Primary Care Office Visit	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Specialist Office Visit	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Coinsurance	Covered at 80%	Covered at 60%	Covered at 80%	Covered at 60%

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Deductible	In-Network: \$3,000 Individual / \$6,000 Family	Out-of-Network: \$5,000 Individual / \$10,000 Family	In-Network: \$3,200 Individual / \$6,400 Family	Out-of-Network: \$5,000 Individual / \$10,000 Family
Out of pocket maximum	\$7,500 Individual / \$15,000 Family	\$10,000 Individual / \$20,000 Family	\$8,000 Individual / \$16,000 Family	\$10,000 Individual / \$20,000 Family
Lifetime maximum	None	None	None	None
Plan Benefits				
Preventive Healthcare Services	In-Network	Out-of-Network	In-Network	Out-of-Network
Well child visits	Covered In Full	Covered at 60%, subject to the deductible	Covered In Full	Covered at 60%, subject to the deductible
Adult routine physical exams	Covered In Full	Covered at 60%, subject to the deductible	Covered In Full	Covered at 60%, subject to the deductible
+Adult immunizations	Covered In Full	Covered at 60%, subject to the deductible	Covered In Full	Covered at 60%, subject to the deductible
+Mammography	Covered In Full	Covered at 60%, subject to the deductible	Covered In Full	Covered at 60%, subject to the deductible
+Pap smear	Covered In Full	Covered at 60%, subject to the deductible	Covered In Full	Covered at 60%, subject to the deductible
Routine GYN Exam	Covered In Full	Covered at 60%, subject to the deductible	Covered In Full	Covered at 60%, subject to the deductible
+Prostate cancer screening	Covered In Full	Covered at 60%, subject to the deductible	Covered In Full	Covered at 60%, subject to the deductible
+Colonoscopy	Preventive screenings covered in full	Covered at 60%, subject to the deductible	Preventive screenings covered in full	Covered at 60%, subject to the deductible
+Family Planning Services	Covered In Full	Covered at 60%, subject to the deductible	Covered In Full	Covered at 60%, subject to the deductible
Physician Office Services	In-Network	Out-of-Network	In-Network	Out-of-Network
Diagnostic Visits - In-Person or Virtual	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Telemedicine	Covered In Full, subject to deductible	Covered at 60%, subject to the deductible	Covered In Full, subject to deductible	Covered at 60%, subject to the deductible
Diagnostic x-rays	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Advanced Imaging Services	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Diagnostic laboratory and pathology	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Allergy tests	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Allergy injections	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Chemotherapy	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Radiation therapy	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Maternity Services	In-Network	Out-of-Network	In-Network	Out-of-Network
Prenatal care	Covered in full (Cost share may apply to ultrasounds, lab work and sick visits)	Covered at 60%, subject to the deductible	Covered in full (Cost share may apply to ultrasounds, lab work and sick visits)	Covered at 60%, subject to the deductible
Hospital care for mom (including delivery)	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Newborn nursery care	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Prescription Drug	In-Network	Out-of-Network	In-Network	Out-of-Network
Prescription Drug Coverage	\$10/\$45/\$90, subject to the plan deductible. Preventive drugs are not subject to the deductible; they are subject to the applicable	Not Covered	\$10/\$45/\$90, subject to the plan deductible. Preventive drugs are not subject to the deductible; they are subject to the copay or	Not Covered

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	copay or coinsurance.		coinsurance, if applicable.	
Diabetic drugs, insulin, and supplies	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Inpatient Hospital Benefits	In-Network	Out-of-Network	In-Network	Out-of-Network
Hospital benefits	Covered at 80% per admission for unlimited days, subject to the deductible	Covered at 60% per admission for unlimited days, subject to the deductible	Covered at 80% per admission for unlimited days, subject to the deductible	Covered at 60% per admission for unlimited days, subject to the deductible
Physician visits in the hospital	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Inpatient physical rehabilitation	Covered at 80% per 60 day stay per admission per contract year, subject to the deductible	Covered at 60% per 60 day stay per admission per contract year, subject to the deductible	Covered at 80% per 60 day stay per admission per contract year, subject to the deductible	Covered at 60% per 60 day stay per admission per contract year, subject to the deductible
Surgery	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Anesthesia	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Emergency Care	In-Network	Out-of-Network	In-Network	Out-of-Network
Emergency room care	Covered at 80%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 80%, subject to the deductible
Freestanding urgent care center	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Ambulance	Covered at 80%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 80%, subject to the deductible
Outpatient Hospital Benefits	In-Network	Out-of-Network	In-Network	Out-of-Network
Diagnostic x-rays	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Advanced Imaging Services	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Diagnostic laboratory and pathology	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Surgical Care Facility Fee	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Chemotherapy	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Radiation Therapy	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Mental Health and Substance Use	In-Network	Out-of-Network	In-Network	Out-of-Network
Inpatient mental health care	Covered at 80% per admission for unlimited days, subject to the deductible	Covered at 60% per admission for unlimited days, subject to the deductible	Covered at 80% per admission for unlimited days, subject to the deductible	Covered at 60% per admission for unlimited days, subject to the deductible
Outpatient mental health care	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered In Full, subject to deductible	Covered at 60%, subject to the deductible
Inpatient substance use	Covered at 80% per admission for unlimited days, subject to the deductible	Covered at 60% per admission for unlimited days, subject to the deductible	Covered at 80% per admission for unlimited days, subject to the deductible	Covered at 60% per admission for unlimited days, subject to the deductible
Outpatient substance use	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered In Full, subject to deductible	Covered at 60%, subject to the deductible
Other Services	In-Network	Out-of-Network	In-Network	Out-of-Network
Skilled nursing facility	Covered at 80% per admission for 200 days per year, subject to the deductible	Covered at 60% per admission for 200 days per year, subject to the deductible	Covered at 80% per admission for 200 days per year, subject to the deductible	Covered at 60% per admission for 200 days per year, subject to the deductible
Home care	Covered at 80% for up to 40 visits per year, subject to the deductible	Covered at 60% for up to 40 visits per year, subject to the deductible	Covered at 80% for up to 40 visits per year, subject to the deductible	Covered at 60% for up to 40 visits per year, subject to the deductible
Hospice	Covered at 80% for up to 210 visits per year,	Covered at 60% for up to 210 visits per year,	Covered at 80% for up to 210 visits per year,	Covered at 60% for up to 210 visits per year,

	SimplyBlue Plus Silver 2		SimplyBlue Plus Silver 2	
	subject to the deductible	subject to the deductible	subject to the deductible	subject to the deductible
Outpatient therapy	Covered at 80%, subject to the deductible for physical, speech and occupational therapy for up to 60 visits per contract year	Covered at 60%, subject to the deductible for physical, speech and occupational therapy for up to 60 visits per contract year	Covered at 80%, subject to the deductible for physical, speech and occupational therapy for up to 60 visits per contract year	Covered at 60%, subject to the deductible for physical, speech and occupational therapy for up to 60 visits per contract year
Durable medical equipment	Covered at 50%, subject to the deductible	Covered at 50%, subject to the deductible	Covered at 50%, subject to the deductible	Covered at 50%, subject to the deductible
External prosthetics	Covered at 50%, subject to the deductible	Covered at 50%, subject to the deductible	Covered at 50%, subject to the deductible	Covered at 50%, subject to the deductible
Chiropractic	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Acupuncture	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Hearing Aids	Covered at 50% , subject to the deductible for a single purchase once every 3 years	Covered at 50%, subject to the deductible for a single purchase once every 3 years	Covered at 50% , subject to the deductible for a single purchase once every 3 years	Covered at 50%, subject to the deductible for a single purchase once every 3 years
Vision Benefits	In-Network	Out-of-Network	In-Network	Out-of-Network
Adult Routine Vision Exam	One routine exam covered in full per year, subject to the deductible	Covered at 60% for one routine exam every year, subject to the deductible	One routine exam covered in full per year, subject to the deductible	Covered at 60% for one routine exam every year, subject to the deductible
Adult Diagnostic Vision	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Adult Eyewear	Eyewear Reimbursement of \$100 per year	Eyewear Reimbursement of \$100 per year	Eyewear Reimbursement of \$100 per year	Eyewear Reimbursement of \$100 per year
Pediatric Routine Vision Exam	One routine exam covered in full per year, subject to the deductible	Covered at 60% for one routine exam every year, subject to the deductible	One routine exam covered in full per year, subject to the deductible	Covered at 60% for one routine exam every year, subject to the deductible
Pediatric Eyewear	Covered at 50%, subject to the deductible for one purchase per plan year	Covered at 50%, subject to the deductible for one purchase per plan year	Covered at 50%, subject to the deductible for one purchase per plan year	Covered at 50%, subject to the deductible for one purchase per plan year
Dental Benefits	In-Network	Out-of-Network	In-Network	Out-of-Network
Adult Dental Care	Not Covered	Not Covered	Not Covered	Not Covered
Pediatric Dental: Preventive & Routine	Preventive cleaning and exams not subject to the deductible. Preventive services covered at 100%, subject to the deductible. Routine services covered at 80%, subject to the deductible	Preventive cleaning and exams not subject to the deductible. Preventive services covered at 100%, subject to the deductible. Routine services covered at 80%, subject to the deductible and balance billing	Preventive cleaning and exams not subject to the deductible. Preventive services covered at 100%, subject to the deductible. Routine services covered at 80%, subject to the deductible	Preventive cleaning and exams not subject to the deductible. Preventive services covered at 100%, subject to the deductible. Routine services covered at 80%, subject to the deductible and balance billing
Pediatric Major Dental Care & Medical Ortho	Covered at 50%, subject to the deductible	Covered at 50%, subject to the deductible and balance billing	Covered at 50%, subject to the deductible	Covered at 50%, subject to the deductible and balance billing
Accidental Dental - Outpatient Surgical	Covered at 80% for accidental injury to sound, natural teeth and for care due to congenital disease or anomaly, subject to the deductible	Covered at 60% for accidental injury to sound, natural teeth and for care due to congenital disease or anomaly, subject to the deductible	Covered at 80% for accidental injury to sound, natural teeth and for care due to congenital disease or anomaly, subject to the deductible	Covered at 60% for accidental injury to sound, natural teeth and for care due to congenital disease or anomaly, subject to the deductible

This is not a contract. It is intended to highlight the coverage of this program. Benefits are determined by the terms of the contract. All benefits are subject to medical necessity. All day and visit limits are combined limits for both in and out of network benefit. +Preventive Services coverage required by the Federal Patient Protection and Affordable Care Act are not quoted herein. Please refer to the United States Preventive Services Task Force list of items and services rated "A" or "B" that are covered pursuant to the Federal Patient Protection and Affordable Care Act requirements.

Excellus BlueCross BlueShield is a nonprofit independent licensee of the Blue Cross Blue Shield Association

Please complete this form in its entirety. This form is required by New York State and failure to complete could result in your policy being cancelled.

Note: Underwriting may require additional documentation during review of the form, such as the most recently filed NYS-45 (or state equivalent).

Section 1: General Group Information

1. Group Number: 00100360
2. Legal Entity Name: Town of Canandaigua
3. Tax Identification Number (EIN/TIN): 16-6002197
4. ZIP Code for Business Physical Address: 14424
5. Does your business have any employees that are currently employed by a Professional Employer Organization (PEO) or leasing company and are covered as subscribers under this policy? ☐ Yes ☒ No
6. List Owners/Partners/Shareholders and Percentage of Ownership: *(Note: If there are more than four, please attach a separate listing.)*
 Name: Local Government 100 % of Ownership Name: _____ % of Ownership
 Name: _____ % of Ownership Name: _____ % of Ownership
7. Commonly Owned or Related Businesses (if applicable):

Section 2: Group Size Regulatory Information

(Note: The value of questions 1&2 must be greater than 0.)

1. Total number of full-time employees and full-time equivalents at all locations, including subsidiaries and businesses under common control within the United States, in the prior calendar year: 35
2. Average number of employees and owners (All Full-Time and Part-Time) at all locations, including subsidiaries and businesses under common control, in the prior calendar year: 78
3. If your organization offers Excellus BCBS dental, enter total number of Dental eligible employees (including active employees and owners, retirees and individuals enrolled in COBRA): 35

Section 3: Contribution

1. Annual Employer Contribution to a single tier: Health Savings Account \$ 2,500.00
 Health Reimbursement Account \$ 1,100.00
2. If your organization offers Excellus BCBS dental, what is the monthly Employer Contribution to single tier dental? % 75
3. If your organization offers Excellus BCBS vision, what is the monthly Employer Contribution to single tier vision? % 0

The undersigned certifies that, to the best of my knowledge and belief and under penalty of perjury, the information listed above is true and complete, including the number of persons proposed for coverage who work at least the minimum required hours per week.

Employer Authorized Representative Signature: _____ Date: _____

Print Name: _____ Email Address: _____

Excellus BlueCross BlueShield will submit reports with respect to the benefit plan, in the time and manner required under Section 204 of the Transparency Provisions of the CAA and/or related regulations and/or other authoritative guidance issued under the CAA, on behalf of the group relating to pharmacy benefits and drug costs.



Quote Effective: 07/01/2024 - 09/30/2024

Version Updated: 11/07/2023

Print Package: HIOS ID (Enrollment Code)	78124NY1000169-00 (TCI0)
Plan Name:	SimplyBlue Plus Bronze 4
Rating Region:	Rochester
Rate	
For the Benefits described in the Agreement, the Plan will charge and Group will pay the following premium rates:	
Single	\$580.32
Subscriber & Spouse	\$1,160.64
Subscriber & Child(ren)	\$986.54
Family	\$1,653.91
Dependent Coverage To Age 26, Pediatric Dental Coverage Yes, Domestic Partner Coverage Yes, Family Planning Coverage Yes	
Rates quoted herein are subject to change due to our implementation of the provisions of the Federal Patient Protection and Affordable Care Act.	
The Sales Representative providing this quote is a New York State licensed insurance producer employed by Excellus Health Plan. The individual represents Excellus Health Plan in this transaction and will be compensated by Excellus Health Plan in part based on this sale. The amount of compensation is based on a number of factors, including the contract selected and the volume of sales. You may request information about the expected compensation from your Sales Representative.	
*The NYS Department of Financial Services has approved our rate filing for quarterly community rates. All Rates will be considered to be on a 12 month period from the effective date of coverage unless otherwise instructed by Excellus Health Plan. The above rates are effective for the Initial Term of the Agreement. Rates for any Renewal Term will be provided to Group in a rate renewal notice.	
Please complete this section if you have selected a plan that does not include pediatric dental coverage. A). Have you obtained dental coverage, not offered by Excellus BCBS, that provides essential pediatric dental benefits through a NY State of Health certified dental plan? Yes <input type="checkbox"/> No <input type="checkbox"/> B.) If you answered 'yes', please provide the name of the company issuing the essential pediatric dental coverage. _____ If you change this dental coverage at any time, you must notify Excellus BCBS to confirm continued coverage of essential pediatric benefits. If you answered 'no' please be aware the ACA requires essential pediatric dental coverage.	

Signature: _____

Title: _____

Date: _____

Group Name:

Total Employees:

Total Eligible:

Coverage Effective Date:

Broker:

	SimplyBlue Plus Bronze 4	
Plan Overview		
Plan ID	78124NY1000169-00 (TCIO)	
Plan Name	SimplyBlue Plus Bronze 4	
Aggregation Design	Family Aggregation	
Plan Highlights	A deductible is applied to all covered medical and prescription drug benefits. Preventive services are covered in full. New for 2024, includes ThriveWell.	
Plan Type	Deductible HSA	
HSA Eligible	Yes	
Quote Effective	07/01/2024 - 09/30/2024	
Plan features		
Primary Care Physician (PCP)	Not Required	
Referrals	Not Required	
Out of network benefits	Covered at 100%, subject to the deductible	
Out of area benefits	Coverage provided worldwide through our BlueCard® Network	
Student/Dependent coverage	Qualified dependents are covered to age 26	
Domestic partner	Covered	
Wellness Incentives	New in 2024: ThriveWell, powered by Virgin Pulse, will be embedded in all plans, offering rewards of up to \$200 per subscriber and \$200 per spouse, or domestic partner, for a total rewards payout of up to \$400 per plan year.	
Plan cost-sharing highlights		
Plan cost-sharing highlights	In-Network	Out-of-Network
Primary Care Office Visit	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Specialist Office Visit	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Coinsurance	Covered at 100%	Covered at 100%
Deductible	In-Network: \$8,000 Individual / \$16,000 Family	Out-of-Network: \$10,000 Individual / \$20,000 Family
Out of pocket maximum	\$8,000 Individual / \$16,000 Family	\$10,000 Individual / \$20,000 Family
Lifetime maximum	None	None
Plan Benefits		
Preventive Healthcare Services	In-Network	Out-of-Network
Well child visits	Covered In Full	Covered at 100%, subject to the deductible
Adult routine physical exams	Covered In Full	Covered at 100%, subject to the deductible
+Adult immunizations	Covered In Full	Covered at 100%, subject to the deductible
+Mammography	Covered In Full	Covered at 100%, subject to the deductible
+Pap smear	Covered In Full	Covered at 100%, subject to the deductible
Routine GYN Exam	Covered In Full	Covered at 100%, subject to the deductible
+Prostate cancer screening	Covered In Full	Covered at 100%, subject to the deductible

	SimplyBlue Plus Bronze 4	
+Colonoscopy	Preventive screenings covered in full	Covered at 100%, subject to the deductible
+Family Planning Services	Covered In Full	Covered at 100%, subject to the deductible
Physician Office Services	In-Network	Out-of-Network
Diagnostic Visits - In-Person or Virtual	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Telemedicine	Covered In Full, subject to deductible	Covered at 100%, subject to the deductible
Diagnostic x-rays	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Advanced Imaging Services	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Diagnostic laboratory and pathology	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Allergy tests	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Allergy injections	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Chemotherapy	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Radiation therapy	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Maternity Services	In-Network	Out-of-Network
Prenatal care	Covered in full (Cost share may apply to ultrasounds, lab work and sick visits)	Covered at 100%, subject to the deductible
Hospital care for mom (including delivery)	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Newborn nursery care	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Prescription Drug	In-Network	Out-of-Network
Prescription Drug Coverage	Covered at 100%, subject to the plan deductible. Preventive drugs are not subject to the deductible; they are subject to the copay or coinsurance, if applicable.	Not Covered
Diabetic drugs, insulin, and supplies	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Inpatient Hospital Benefits	In-Network	Out-of-Network
Hospital benefits	Covered at 100% per admission for unlimited days, subject to the deductible	Covered at 100% per admission for unlimited days, subject to the deductible
Physician visits in the hospital	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Inpatient physical rehabilitation	Covered at 100% per 60 day stay per admission per contract year, subject to the deductible	Covered at 100% per 60 day stay per admission per contract year, subject to the deductible
Surgery	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Anesthesia	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Emergency Care	In-Network	Out-of-Network
Emergency room care	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Freestanding urgent care center	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Ambulance	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Outpatient Hospital Benefits	In-Network	Out-of-Network

	SimplyBlue Plus Bronze 4	
Diagnostic x-rays	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Advanced Imaging Services	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Diagnostic laboratory and pathology	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Surgical Care Facility Fee	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Chemotherapy	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Radiation Therapy	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Mental Health and Substance Use	In-Network	Out-of-Network
Inpatient mental health care	Covered at 100% per admission for unlimited days, subject to the deductible	Covered at 100% per admission for unlimited days, subject to the deductible
Outpatient mental health care	Covered In Full, subject to deductible	Covered at 100%, subject to the deductible
Inpatient substance use	Covered at 100% per admission for unlimited days, subject to the deductible	Covered at 100% per admission for unlimited days, subject to the deductible
Outpatient substance use	Covered In Full, subject to deductible	Covered at 100%, subject to the deductible
Other Services	In-Network	Out-of-Network
Skilled nursing facility	Covered at 100% per admission for 200 days per year, subject to the deductible	Covered at 100% per admission for 200 days per year, subject to the deductible
Home care	Covered at 100% for up to 40 visits per year, subject to the deductible	Covered at 100% for up to 40 visits per year, subject to the deductible
Hospice	Covered at 100% for up to 210 visits per year, subject to the deductible	Covered at 100% for up to 210 visits per year, subject to the deductible
Outpatient therapy	Covered at 100%, subject to the deductible for physical, speech and occupational therapy for up to 60 visits per contract year	Covered at 100%, subject to the deductible for physical, speech and occupational therapy for up to 60 visits per contract year
Durable medical equipment	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
External prosthetics	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Chiropractic	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Acupuncture	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Hearing Aids	Covered at 100% , subject to the deductible for a single purchase once every 3 years	Covered at 100%, subject to the deductible for a single purchase once every 3 years
Vision Benefits	In-Network	Out-of-Network
Adult Routine Vision Exam	One routine exam covered in full per year, subject to the deductible	Covered at 100% for one routine exam every year, subject to the deductible
Adult Diagnostic Vision	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible
Adult Eyewear	Eyewear Reimbursement of \$100 per year	Eyewear Reimbursement of \$100 per year
Pediatric Routine Vision Exam	One routine exam covered in full per year, subject to the deductible	Covered at 100% for one routine exam every year, subject to the deductible
Pediatric Eyewear	Covered at 100%, subject to the deductible for one purchase per plan year	Covered at 100%, subject to the deductible for one purchase per plan year
Dental Benefits	In-Network	Out-of-Network
Adult Dental Care	Not Covered	Not Covered
Pediatric Dental: Preventive & Routine	Preventive cleaning and exams not subject to the deductible. Preventive services covered at 100%, subject to the deductible. Routine services covered at 100%, subject to the deductible	Preventive cleaning and exams not subject to the deductible. Preventive services covered at 100%, subject to the deductible. Routine services covered at 100%, subject to the deductible and balance billing
Pediatric Major Dental Care & Medical Ortho	Covered at 100%, subject to the deductible	Covered at 100%, subject to the deductible and balance billing

	SimplyBlue Plus Bronze 4	
Accidental Dental - Outpatient Surgical	Covered at 100% for accidental injury to sound, natural teeth and for care due to congenital disease or anomaly, subject to the deductible	Covered at 100% for accidental injury to sound, natural teeth and for care due to congenital disease or anomaly, subject to the deductible

This is not a contract. It is intended to highlight the coverage of this program. Benefits are determined by the terms of the contract. All benefits are subject to medical necessity. All day and visit limits are combined limits for both in and out of network benefit. +Preventive Services coverage required by the Federal Patient Protection and Affordable Care Act are not quoted herein. Please refer to the United States Preventive Services Task Force list of items and services rated "A" or "B" that are covered pursuant to the Federal Patient Protection and Affordable Care Act requirements.

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Quote Effective: 07/01/2024 - 09/30/2024

Version Updated: 11/07/2023

Print Package: HIOS ID (Enrollment Code)	78124NY0990249-00 (TCY0)
Plan Name:	SimplyBlue Plus Gold 17
Rating Region:	Rochester
Rate	
For the Benefits described in the Agreement, the Plan will charge and Group will pay the following premium rates:	
Single	\$878.51
Subscriber & Spouse	\$1,757.02
Subscriber & Child(ren)	\$1,493.47
Family	\$2,503.75
Dependent Coverage To Age 26, Pediatric Dental Coverage Yes, Domestic Partner Coverage Yes, Family Planning Coverage Yes	
Rates quoted herein are subject to change due to our implementation of the provisions of the Federal Patient Protection and Affordable Care Act.	
The Sales Representative providing this quote is a New York State licensed insurance producer employed by Excellus Health Plan. The individual represents Excellus Health Plan in this transaction and will be compensated by Excellus Health Plan in part based on this sale. The amount of compensation is based on a number of factors, including the contract selected and the volume of sales. You may request information about the expected compensation from your Sales Representative.	
*The NYS Department of Financial Services has approved our rate filing for quarterly community rates. All Rates will be considered to be on a 12 month period from the effective date of coverage unless otherwise instructed by Excellus Health Plan. The above rates are effective for the Initial Term of the Agreement. Rates for any Renewal Term will be provided to Group in a rate renewal notice.	
Please complete this section if you have selected a plan that does not include pediatric dental coverage. A). Have you obtained dental coverage, not offered by Excellus BCBS, that provides essential pediatric dental benefits through a NY State of Health certified dental plan? Yes <input type="checkbox"/> No <input type="checkbox"/> B.) If you answered 'yes', please provide the name of the company issuing the essential pediatric dental coverage. _____ If you change this dental coverage at any time, you must notify Excellus BCBS to confirm continued coverage of essential pediatric benefits. If you answered 'no' please be aware the ACA requires essential pediatric dental coverage.	

Signature: _____

Title: _____

Date: _____

Group Name:

Total Employees:

Total Eligible:

Coverage Effective Date:

Broker:

SimplyBlue Plus Gold 17		
Plan Overview		
Plan ID	78124NY0990249-00 (TCY0)	
Plan Name	SimplyBlue Plus Gold 17	
Aggregation Design	Individual Aggregation	
Plan Highlights	A deductible is applied to select covered medical benefits, prescription drugs are not subject to the deductible. Preventive services are covered in full. New for 2024, includes ThriveWell.	
Plan Type	Hybrid	
HSA Eligible	No	
Quote Effective	07/01/2024 - 09/30/2024	
Plan features		
Primary Care Physician (PCP)	Not Required	
Referrals	Not Required	
Out of network benefits	Covered at 60%, subject to the deductible	
Out of area benefits	Coverage provided worldwide through our BlueCard® Network	
Student/Dependent coverage	Qualified dependents are covered to age 26	
Domestic partner	Covered	
Wellness Incentives	New in 2024: ThriveWell, powered by Virgin Pulse, will be embedded in all plans, offering rewards of up to \$200 per subscriber and \$200 per spouse, or domestic partner, for a total rewards payout of up to \$400 per plan year.	
Plan cost-sharing highlights		
Plan cost-sharing highlights	In-Network	Out-of-Network
Primary Care Office Visit	\$40 copay per visit	Covered at 60%, subject to the deductible
Specialist Office Visit	\$60 copay per visit	Covered at 60%, subject to the deductible
Coinsurance	Covered at 80%	Covered at 60%
Deductible	In-Network: \$1,100 Individual / \$2,200 Family	Out-of-Network: \$5,000 Individual / \$10,000 Family
Out of pocket maximum	\$8,250 Individual / \$16,500 Family	\$10,000 Individual / \$20,000 Family
Lifetime maximum	None	None
Plan Benefits		
Preventive Healthcare Services	In-Network	Out-of-Network
Well child visits	Covered In Full	Covered at 60%, subject to the deductible
Adult routine physical exams	Covered In Full	Covered at 60%, subject to the deductible
+Adult immunizations	Covered In Full	Covered at 60%, subject to the deductible
+Mammography	Covered In Full	Covered at 60%, subject to the deductible
+Pap smear	Covered In Full	Covered at 60%, subject to the deductible
Routine GYN Exam	Covered In Full	Covered at 60%, subject to the deductible
+Prostate cancer screening	Covered In Full	Covered at 60%, subject to the deductible

	SimplyBlue Plus Gold 17	
+Colonoscopy	Preventive screenings covered in full	Covered at 60%, subject to the deductible
+Family Planning Services	Covered In Full	Covered at 60%, subject to the deductible
Physician Office Services	In-Network	Out-of-Network
Diagnostic Visits - In-Person or Virtual	\$40 PCP copay; \$60 Specialist copay per visit	Covered at 60%, subject to the deductible
Telemedicine	Covered In Full	Covered at 60%, subject to the deductible
Diagnostic x-rays	\$60 copay per visit	Covered at 60%, subject to the deductible
Advanced Imaging Services	\$100 copay per visit	Covered at 60%, subject to the deductible
Diagnostic laboratory and pathology	\$40 copay per visit	Covered at 60%, subject to the deductible
Allergy tests	\$40 PCP copay; \$60 Specialist copay per visit	Covered at 60%, subject to the deductible
Allergy injections	\$40 PCP copay; \$60 Specialist copay per visit	Covered at 60%, subject to the deductible
Chemotherapy	\$40 copay per visit	Covered at 60%, subject to the deductible
Radiation therapy	\$60 copay per visit	Covered at 60%, subject to the deductible
Maternity Services	In-Network	Out-of-Network
Prenatal care	Covered in full (Cost share may apply to ultrasounds, lab work and sick visits)	Covered at 60%, subject to the deductible
Hospital care for mom (including delivery)	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Newborn nursery care	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Prescription Drug	In-Network	Out-of-Network
Prescription Drug Coverage	\$10/\$45/\$90	Not Covered
Diabetic drugs, insulin, and supplies	\$40 copay per 30 day supply	Covered at 60%, subject to the deductible
Inpatient Hospital Benefits	In-Network	Out-of-Network
Hospital benefits	Covered at 80% per admission for unlimited days, subject to the deductible	Covered at 60% per admission for unlimited days, subject to the deductible
Physician visits in the hospital	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Inpatient physical rehabilitation	Covered at 80% per 60 day stay per admission per contract year, subject to the deductible	Covered at 60% per 60 day stay per admission per contract year, subject to the deductible
Surgery	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Anesthesia	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Emergency Care	In-Network	Out-of-Network
Emergency room care	\$250 copay per visit	\$250 copay per visit
Freestanding urgent care center	\$60 copay per visit	Covered at 60%, subject to the deductible
Ambulance	\$250 copay per visit	\$250 copay per visit
Outpatient Hospital Benefits	In-Network	Out-of-Network

	SimplyBlue Plus Gold 17	
Diagnostic x-rays	\$60 copay per visit	Covered at 60%, subject to the deductible
Advanced Imaging Services	\$100 copay per visit	Covered at 60%, subject to the deductible
Diagnostic laboratory and pathology	\$40 copay per visit	Covered at 60%, subject to the deductible
Surgical Care Facility Fee	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Chemotherapy	\$40 copay per visit	Covered at 60%, subject to the deductible
Radiation Therapy	\$60 copay per visit	Covered at 60%, subject to the deductible
Mental Health and Substance Use	In-Network	Out-of-Network
Inpatient mental health care	Covered at 80% per admission for unlimited days, subject to the deductible	Covered at 60% per admission for unlimited days, subject to the deductible
Outpatient mental health care	Covered in Full	Covered at 60%, subject to the deductible
Inpatient substance use	Covered at 80% per admission for unlimited days, subject to the deductible	Covered at 60% per admission for unlimited days, subject to the deductible
Outpatient substance use	Covered in Full	Covered at 60%, subject to the deductible
Other Services	In-Network	Out-of-Network
Skilled nursing facility	Covered at 80% per admission for 200 days per year, subject to the deductible	Covered at 60% per admission for 200 days per year, subject to the deductible
Home care	Covered at 80% for up to 40 visits per year, subject to the deductible	Covered at 60% for up to 40 visits per year, subject to the deductible
Hospice	Covered at 80% for up to 210 visits per year, subject to the deductible	Covered at 60% for up to 210 visits per year, subject to the deductible
Outpatient therapy	\$40 for physical, speech and occupational therapy for up to 60 visits per contract year	Covered at 60%, subject to the deductible for physical, speech and occupational therapy for up to 60 visits per contract year
Durable medical equipment	Covered at 50%, subject to the deductible	Covered at 50%, subject to the deductible
External prosthetics	Covered at 50%, subject to the deductible	Covered at 50%, subject to the deductible
Chiropractic	\$40 copay per visit	Covered at 60%, subject to the deductible
Acupuncture	\$40 copay per visit	Covered at 60%, subject to the deductible
Hearing Aids	Covered at 50% , subject to the deductible for a single purchase once every 3 years	Covered at 50%, subject to the deductible for a single purchase once every 3 years
Vision Benefits	In-Network	Out-of-Network
Adult Routine Vision Exam	One routine exam covered in full per year	Covered at 60% for one routine exam every year, subject to the deductible
Adult Diagnostic Vision	\$60 copay per visit	Covered at 60%, subject to the deductible
Adult Eyewear	Eyewear Reimbursement of \$100 per year	Eyewear Reimbursement of \$100 per year
Pediatric Routine Vision Exam	One routine exam covered in full per year	Covered at 60% for one routine exam every year, subject to the deductible
Pediatric Eyewear	Covered at 50%, subject to the deductible for one purchase per plan year	Covered at 50%, subject to the deductible for one purchase per plan year
Dental Benefits	In-Network	Out-of-Network
Adult Dental Care	Not Covered	Not Covered
Pediatric Dental: Preventive & Routine	Preventive covered at 100%. Routine covered at 80%, subject to the deductible	Preventive covered at 100%, subject to balance billing. Routine covered at 80%, subject to the deductible and balance billing
Pediatric Major Dental Care & Medical Ortho	Covered at 50%, subject to the deductible	Covered at 50%, subject to the deductible and balance billing

	SimplyBlue Plus Gold 17	
Accidental Dental - Outpatient Surgical	Covered at 80% for accidental injury to sound, natural teeth and for care due to congenital disease or anomaly, subject to the deductible	Covered at 60% for accidental injury to sound, natural teeth and for care due to congenital disease or anomaly, subject to the deductible

This is not a contract. It is intended to highlight the coverage of this program. Benefits are determined by the terms of the contract. All benefits are subject to medical necessity. All day and visit limits are combined limits for both in and out of network benefit. +Preventive Services coverage required by the Federal Patient Protection and Affordable Care Act are not quoted herein. Please refer to the United States Preventive Services Task Force list of items and services rated "A" or "B" that are covered pursuant to the Federal Patient Protection and Affordable Care Act requirements.

Excellus BlueCross BlueShield is a nonprofit independent licensee of the Blue Cross Blue Shield Association



Quote Effective: 07/01/2024 - 09/30/2024

Version Updated: 11/07/2023

Print Package: HIOS ID (Enrollment Code)	78124NY1000057-00 (TCF8)
Plan Name:	SimplyBlue Plus Silver 2
Rating Region:	Rochester
Rate	
For the Benefits described in the Agreement, the Plan will charge and Group will pay the following premium rates:	
Single	\$714.51
Subscriber & Spouse	\$1,429.02
Subscriber & Child(ren)	\$1,214.67
Family	\$2,036.35
Dependent Coverage To Age 26, Pediatric Dental Coverage Yes, Domestic Partner Coverage Yes, Family Planning Coverage Yes	
Rates quoted herein are subject to change due to our implementation of the provisions of the Federal Patient Protection and Affordable Care Act.	
The Sales Representative providing this quote is a New York State licensed insurance producer employed by Excellus Health Plan. The individual represents Excellus Health Plan in this transaction and will be compensated by Excellus Health Plan in part based on this sale. The amount of compensation is based on a number of factors, including the contract selected and the volume of sales. You may request information about the expected compensation from your Sales Representative.	
*The NYS Department of Financial Services has approved our rate filing for quarterly community rates. All Rates will be considered to be on a 12 month period from the effective date of coverage unless otherwise instructed by Excellus Health Plan. The above rates are effective for the Initial Term of the Agreement. Rates for any Renewal Term will be provided to Group in a rate renewal notice.	
Please complete this section if you have selected a plan that does not include pediatric dental coverage. A). Have you obtained dental coverage, not offered by Excellus BCBS, that provides essential pediatric dental benefits through a NY State of Health certified dental plan? Yes <input type="checkbox"/> No <input type="checkbox"/> B.) If you answered 'yes', please provide the name of the company issuing the essential pediatric dental coverage. _____ If you change this dental coverage at any time, you must notify Excellus BCBS to confirm continued coverage of essential pediatric benefits. If you answered 'no' please be aware the ACA requires essential pediatric dental coverage.	

Signature: _____

Title: _____

Date: _____

Group Name:

Total Employees:

Total Eligible:

Coverage Effective Date:

Broker:

	SimplyBlue Plus Silver 2	
Plan Overview		
Plan ID	78124NY1000057-00 (TCF8)	
Plan Name	SimplyBlue Plus Silver 2	
Aggregation Design	Family Aggregation	
Plan Highlights	A deductible is applied to all covered medical and prescription drug benefits. Preventive services are covered in full. New for 2024, includes ThriveWell.	
Plan Type	Deductible HSA	
HSA Eligible	Yes	
Quote Effective	07/01/2024 - 09/30/2024	
Plan features		
Primary Care Physician (PCP)	Not Required	
Referrals	Not Required	
Out of network benefits	Covered at 60%, subject to the deductible	
Out of area benefits	Coverage provided worldwide through our BlueCard® Network	
Student/Dependent coverage	Qualified dependents are covered to age 26	
Domestic partner	Covered	
Wellness Incentives	New in 2024: ThriveWell, powered by Virgin Pulse, will be embedded in all plans, offering rewards of up to \$200 per subscriber and \$200 per spouse, or domestic partner, for a total rewards payout of up to \$400 per plan year.	
Plan cost-sharing highlights		
Plan cost-sharing highlights	In-Network	Out-of-Network
Primary Care Office Visit	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Specialist Office Visit	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Coinsurance	Covered at 80%	Covered at 60%
Deductible	In-Network: \$3,200 Individual / \$6,400 Family	Out-of-Network: \$5,000 Individual / \$10,000 Family
Out of pocket maximum	\$8,000 Individual / \$16,000 Family	\$10,000 Individual / \$20,000 Family
Lifetime maximum	None	None
Plan Benefits		
Preventive Healthcare Services	In-Network	Out-of-Network
Well child visits	Covered In Full	Covered at 60%, subject to the deductible
Adult routine physical exams	Covered In Full	Covered at 60%, subject to the deductible
+Adult immunizations	Covered In Full	Covered at 60%, subject to the deductible
+Mammography	Covered In Full	Covered at 60%, subject to the deductible
+Pap smear	Covered In Full	Covered at 60%, subject to the deductible
Routine GYN Exam	Covered In Full	Covered at 60%, subject to the deductible
+Prostate cancer screening	Covered In Full	Covered at 60%, subject to the deductible

	SimplyBlue Plus Silver 2	
+Colonoscopy	Preventive screenings covered in full	Covered at 60%, subject to the deductible
+Family Planning Services	Covered In Full	Covered at 60%, subject to the deductible
Physician Office Services	In-Network	Out-of-Network
Diagnostic Visits - In-Person or Virtual	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Telemedicine	Covered In Full, subject to deductible	Covered at 60%, subject to the deductible
Diagnostic x-rays	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Advanced Imaging Services	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Diagnostic laboratory and pathology	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Allergy tests	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Allergy injections	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Chemotherapy	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Radiation therapy	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Maternity Services	In-Network	Out-of-Network
Prenatal care	Covered in full (Cost share may apply to ultrasounds, lab work and sick visits)	Covered at 60%, subject to the deductible
Hospital care for mom (including delivery)	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Newborn nursery care	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Prescription Drug	In-Network	Out-of-Network
Prescription Drug Coverage	\$10/\$45/\$90, subject to the plan deductible. Preventive drugs are not subject to the deductible; they are subject to the copay or coinsurance, if applicable.	Not Covered
Diabetic drugs, insulin, and supplies	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Inpatient Hospital Benefits	In-Network	Out-of-Network
Hospital benefits	Covered at 80% per admission for unlimited days, subject to the deductible	Covered at 60% per admission for unlimited days, subject to the deductible
Physician visits in the hospital	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Inpatient physical rehabilitation	Covered at 80% per 60 day stay per admission per contract year, subject to the deductible	Covered at 60% per 60 day stay per admission per contract year, subject to the deductible
Surgery	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Anesthesia	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Emergency Care	In-Network	Out-of-Network
Emergency room care	Covered at 80%, subject to the deductible	Covered at 80%, subject to the deductible
Freestanding urgent care center	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Ambulance	Covered at 80%, subject to the deductible	Covered at 80%, subject to the deductible
Outpatient Hospital Benefits	In-Network	Out-of-Network

	SimplyBlue Plus Silver 2	
Diagnostic x-rays	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Advanced Imaging Services	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Diagnostic laboratory and pathology	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Surgical Care Facility Fee	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Chemotherapy	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Radiation Therapy	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Mental Health and Substance Use	In-Network	Out-of-Network
Inpatient mental health care	Covered at 80% per admission for unlimited days, subject to the deductible	Covered at 60% per admission for unlimited days, subject to the deductible
Outpatient mental health care	Covered In Full, subject to deductible	Covered at 60%, subject to the deductible
Inpatient substance use	Covered at 80% per admission for unlimited days, subject to the deductible	Covered at 60% per admission for unlimited days, subject to the deductible
Outpatient substance use	Covered In Full, subject to deductible	Covered at 60%, subject to the deductible
Other Services	In-Network	Out-of-Network
Skilled nursing facility	Covered at 80% per admission for 200 days per year, subject to the deductible	Covered at 60% per admission for 200 days per year, subject to the deductible
Home care	Covered at 80% for up to 40 visits per year, subject to the deductible	Covered at 60% for up to 40 visits per year, subject to the deductible
Hospice	Covered at 80% for up to 210 visits per year, subject to the deductible	Covered at 60% for up to 210 visits per year, subject to the deductible
Outpatient therapy	Covered at 80%, subject to the deductible for physical, speech and occupational therapy for up to 60 visits per contract year	Covered at 60%, subject to the deductible for physical, speech and occupational therapy for up to 60 visits per contract year
Durable medical equipment	Covered at 50%, subject to the deductible	Covered at 50%, subject to the deductible
External prosthetics	Covered at 50%, subject to the deductible	Covered at 50%, subject to the deductible
Chiropractic	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Acupuncture	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Hearing Aids	Covered at 50% , subject to the deductible for a single purchase once every 3 years	Covered at 50%, subject to the deductible for a single purchase once every 3 years
Vision Benefits	In-Network	Out-of-Network
Adult Routine Vision Exam	One routine exam covered in full per year, subject to the deductible	Covered at 60% for one routine exam every year, subject to the deductible
Adult Diagnostic Vision	Covered at 80%, subject to the deductible	Covered at 60%, subject to the deductible
Adult Eyewear	Eyewear Reimbursement of \$100 per year	Eyewear Reimbursement of \$100 per year
Pediatric Routine Vision Exam	One routine exam covered in full per year, subject to the deductible	Covered at 60% for one routine exam every year, subject to the deductible
Pediatric Eyewear	Covered at 50%, subject to the deductible for one purchase per plan year	Covered at 50%, subject to the deductible for one purchase per plan year
Dental Benefits	In-Network	Out-of-Network
Adult Dental Care	Not Covered	Not Covered
Pediatric Dental: Preventive & Routine	Preventive cleaning and exams not subject to the deductible. Preventive services covered at 100%, subject to the deductible. Routine services covered at 80%, subject to the deductible	Preventive cleaning and exams not subject to the deductible. Preventive services covered at 100%, subject to the deductible. Routine services covered at 80%, subject to the deductible and balance billing
Pediatric Major Dental Care & Medical Ortho	Covered at 50%, subject to the deductible	Covered at 50%, subject to the deductible and balance billing

	SimplyBlue Plus Silver 2	
Accidental Dental - Outpatient Surgical	Covered at 80% for accidental injury to sound, natural teeth and for care due to congenital disease or anomaly, subject to the deductible	Covered at 60% for accidental injury to sound, natural teeth and for care due to congenital disease or anomaly, subject to the deductible

This is not a contract. It is intended to highlight the coverage of this program. Benefits are determined by the terms of the contract. All benefits are subject to medical necessity. All day and visit limits are combined limits for both in and out of network benefit. +Preventive Services coverage required by the Federal Patient Protection and Affordable Care Act are not quoted herein. Please refer to the United States Preventive Services Task Force list of items and services rated "A" or "B" that are covered pursuant to the Federal Patient Protection and Affordable Care Act requirements.

Excellus BlueCross BlueShield is a nonprofit independent licensee of the Blue Cross Blue Shield Association

ATTACHMENT 9

Town of Canandaigua**04/11/2024**

Municipal Energy Management Program (MEMP) is proposing a fixed rate for the town's RGE electric supply costs.

Currently the Town is on a variable rate that changes monthly and is susceptible to a wide variety of market conditions. Variable commodity rates have proven to increase swiftly based on a wide range of conditions.

A fixed rate allows the Town to take control over the electric spend. It is secure and budget friendly, providing accurate cost forecast.

April is the best month of the year to procure a fixed rate.

Majority of municipalities and public organizations RFPs are for fixed rates in 2024-2025.

Fixed Rate Proposed: \$0.066/kWh

Forecasted Savings: \$9,740.15



INTRODUCING A NEW ENERGY SOLUTION

Municipal Energy Management Program



NEW WAVE ENERGY IS PROUD TO PRESENT THE MUNICIPAL ENERGY MANAGEMENT PROGRAM (MEMP) WITH CUSTOMIZED SOLUTIONS FOR YOUR COMMUNITY, MUNICIPALITY, AND SCHOOL DISTRICTS

EXCLUSIVE PROGRAM BENEFITS

- 14 Years Of Experience Serving WNY Community
- Bi-Annual Reporting
- Fully Transparent
- No Cost For Our Services
- Professional Energy Advisor Assigned To Your Personalized Needs



FIXED RATE

Do you prefer the security of knowing your rate will not change? We offer fixed rates as short as 3 months and as long as 36 months.



VARIABLE RATE

Ride the market-based, variable rates while prices are low with the opportunity to lock in at anytime.



ReNEW ENERGY PROGRAM

Enjoy the flexibility of the market-based, variable rates and 100% renewable energy without commitment.

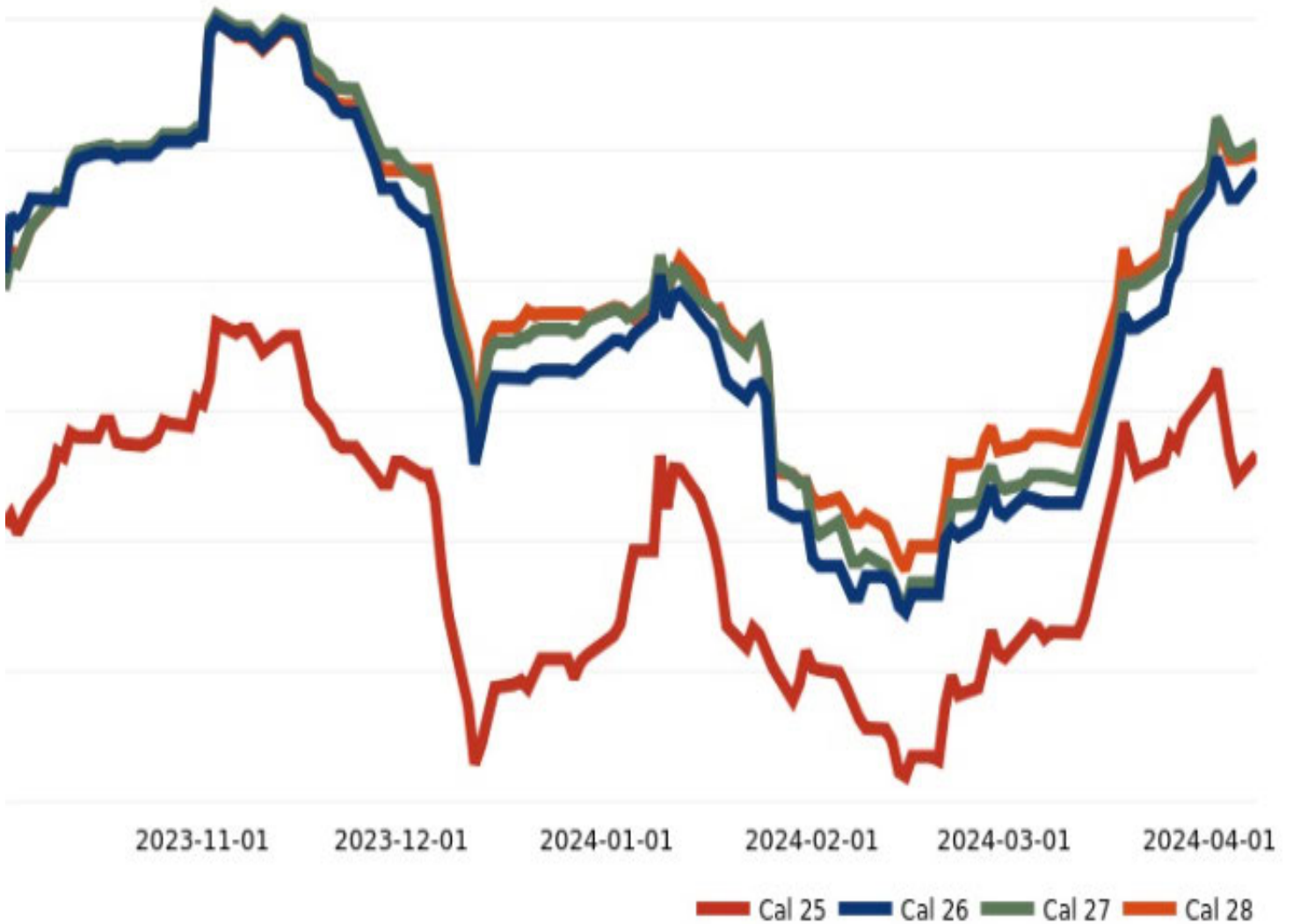


COMMUNITY SOLAR

We are happy to offer Community Solar to customers in NYS for an additional 5-10% savings on your electric bill.

Kevin Kreutzer | 716-574-7681 | KevinK@nwaveenergy.com

NYISO Zone A RTC Forward Power (\$/MWh)



Generated: 2024-04-09



ELECTRIC SUPPLY PRICING GUIDE

PREPARED FOR

Town of Canandaigua
3600 Route 364 P29A
Canandaigua, NY 14424

PREPARED ON

4/10/2024

UTILITY
NUMBER OF ACCOUNTS
ANNUAL USAGE

RGE
47
742,489 kWh

AVERAGE UTILITY RATE 0.0791 /kWh
NEW WAVE ENERGY RATE 0.0660 /kWh

■ **Utility Cost**

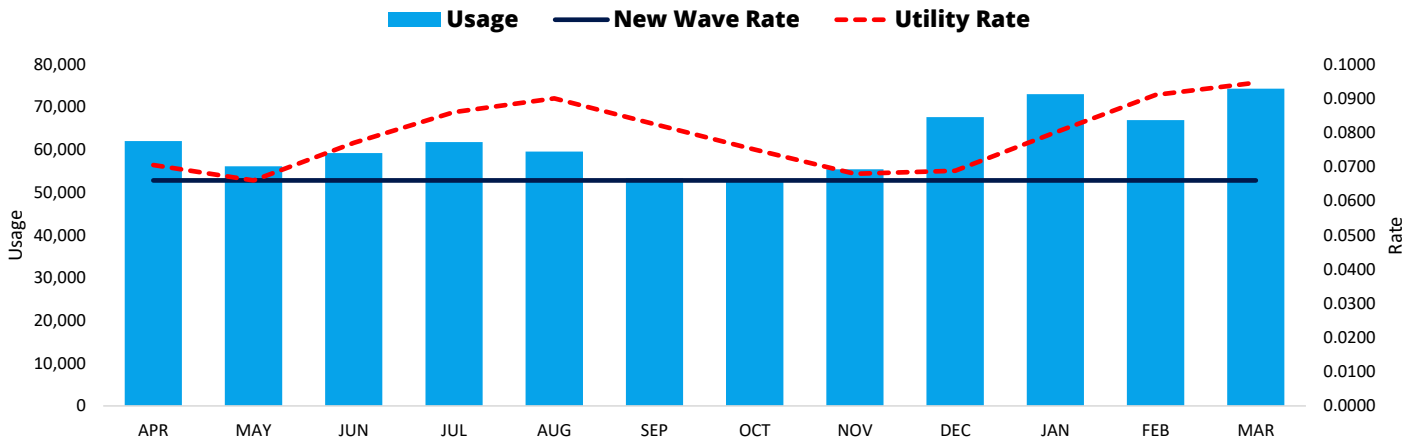
\$58,744.45

■ **New Wave Cost**

\$49,004.30

COST SAVINGS \$9,740.15
SAVINGS 17%

FORWARD OUTLOOK



Prices, rates, and savings herein are hypothetical and a projection thereof and in no way constitute or guarantee a savings. Actual prices, rates, and savings are subject to change due to market movement.



Reference List

Bishop Timon – St. Jude High School

Contact Name: Ronald Bertovich, Director Of Operations

Email: bertovich@bishoptimon.com

Phone Number: 716-826-3610 x 223

Canisius High School

Contact Name: Matt Carver, CFO

Email: carver@canisiushigh.org

Phone Number: 716-200-0256

Cleveland State University

Contact Name: David Jewell, CFO

Email: david.jewell@csuohio.edu

Phone Number: 286-687-3781

D'Youville College

Contact Name: Nathan Marton, Associate VP Of Operations

Email: martonn@dyc.edu

Phone Number: 716-829-7583

East Rochester Union Free School District

Contact Name: Staci SanSoucie

Email: ncea@rochester.rr.com

Phone Number: 585-248-6302

Gates Chili Central School District

Contact Name: Cheryl Alonzo, Purchasing Agent

Email: Cheryl_Alonzo@gateschili.org

Phone Number: 585-247-5050 x 12220



Kendall Central School District

Contact Name: Nicholas Picardo, Superintendent

Email: npicardo@kendallschools.org

Phone Number: 585-659-2741

Penfield Central School District (Restarting 7/2024)

Contact Name: Kim Adorante, Buyer

Email: kadorante@penfield.edu

Phone Number: 585-249-5730

Rush Henrietta Central School District (Restarting 7/2024)

Contact Name:

Email:

Phone Number:

Persistence Preparatory Academy

Contact Name: Adria Sortino, Director Of Operations

Email: asortino@persistenceprep.org

Phone Number: 716-235-1520

St. Mary's High School

Contact Name: Mark Tremont, President

Email: mtremont@smhlancers.org

Phone Number: 716-683-4824

St. Mary's School For The Deaf

Contact Name: Jeffrey Nelson, Director Of Buildings & Grounds

Email: jeffreyn@smsdk12.org

Phone Number: 716-361-2780

WNY Maritime Charter School

Contact Name: LTC Jon F. Mellott

Email: j_mellott@wnymcs.com

Phone Number: 716-842-6289



Village of Angola

Contact Name: Nicole Milks, Village Clerk

Email: Angolaclerk@villageofangola.org

Phone Number: 716-549-1126

Village of Arcade

Contact Name: Andrew Bartz

Email: andybartz@villageofarcade.org

Phone Number: 585 492 1111 ex:113

Town of Aurora

Contact Name: Supervisor James Bach (recently vacated position)

Email: supervisor@townofaurora.com

Phone Number: 716-652 7590

Buffalo Sewer Authority

Contact Name: Alexander Emmerson

Email: aemmerson@buffalosewer.org

Phone Number: 716-913-7545

Town of Evans

Contact Name: Jeanne Macko

Email: jmacko@townofevans.org

Phone Number: 716-217-3550

General Services Administration (GSA) Federal Buildings in Buffalo and Albany

Contact Name: Ebony Atkinson

Email: ebony.atkinson@gsa.gov

Phone Number: 202-213-7413

City of Lackawanna

Contact Name: Tom Nicometo

Email: purchasing@lackny.com

Phone Number: 716-256-2011



Village of Lancaster

Contact Name: Lynne Ruda/Cynthia Maciejewski

Email: cmaciejewski@lancastervillageny.gov

Phone Number: 716-683-2105

Town of Phelps

Contact Name: Barbara Middlebrook

Email: tbookie@phelpsny.com

Phone Number: 315-548-5691

Town of Victor

Contact Name: Jack Marren

Email: rodonnell@town-victor-ny.us

Phone Number: 585-742-5000



Jessica Mull

From: Kevin Kreutzer <kevink@nwaveenergy.com>
Sent: Wednesday, April 10, 2024 2:56 PM
To: Jessica Mull
Subject: FW: Energy Rate for Canandaigua Finance Committee
Attachments: Synopsis and Presentation_Town of Canandaigua_PDF.pdf

Good afternoon Jessica,

I am up against a bit of a deadline. Forwarding you what I sent the supervisor this afternoon.

I want to make sure this gets to the finance committee.

12 month Fixed Electric Rate of .066.

24 month Fixed Electric Rate of .068.

I will get on the zoom link at 10am, I will review the attached document.

Thank you!

Kevin



Kevin Kreutzer

Community Solar & Municipal Energy Management

P: 716.887.9700 ext. 123 **F:** 866.316.9366 **C:** 716.574.7681

E: KevinK@nwaveenergy.com **W:** www.NewWaveEnergy.com

Corporate Headquarters | 410 Main Street, Buffalo, NY 14202



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From: Kevin Kreutzer
Sent: Wednesday, April 10, 2024 1:11 PM
To: Jared Simpson <jsimpson@townofcanandaigua.org>
Cc: scirencione@townofcanandaigua.org
Subject: Energy Rate for Canandaigua Finance Committee

Supervisor,

I have attached the electric rate proposal for tomorrow, hopefully I am still able to get on the agenda.

We have a fixed rate of .066, which is the lowest I have seen this year, I am excited to offer it to the Town!

If someone could send me the zoom link that would be great. If calling in is easier I can do that as well – we can follow along on the attached document.

Thank you,

Kevin



Kevin Kreutzer

Community Solar & Municipal Energy Management

P: 716.887.9700 ext. 123 F: 866.316.9366 C: 716.574.7681

E: KevinK@nwaveenergy.com W: www.NewWaveEnergy.com

Corporate Headquarters | 410 Main Street, Buffalo, NY 14202



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Attachment 10



Town of Canandaigua , NY

Project Balance Report

By Project Number

Report Dates: 01/01/2021 - 04/15/2024

Project Number	Project Name	Group	Type	Status	
31	Cultural Historical Resource Sur...	Project focus on community service	Multi-year Capital ...	Project is Active	
Revenues					
Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance
HH100329700031	STATE AID - OTHER.HISTORICAL SURV...	Category	0.00	-15,000.00	-15,000.00
HH100503100031	INTERFUND TRANSFER.HISTORICAL S...	Category	0.00	-4,920.00	-4,920.00
Total Revenues:			0.00	-19,920.00	-19,920.00
Expenses					
Account Key	Account Name	Category	Beginning Balance	Activity	Ending Balance
HH100809720000031	PLANNING & SURVEYS.HISTORICAL S...	Category	0.00	19,370.00	19,370.00
Total Expenses:			0.00	19,370.00	19,370.00
Total 31:			0.00	-550.00	-550.00

Summary

Project Summary

Project Number	Project Name	Beginning Balance	Activity	Ending Balance
31	Cultural Historical Resource Survey	0.00	-550.00	-550.00
Project Totals:		0.00	-550.00	-550.00

Group Summary

Group	Beginning Balance	Activity	Ending Balance
Project focus on community service	0.00	-550.00	-550.00
Group Totals:	0.00	-550.00	-550.00

Type Summary

Type	Beginning Balance	Activity	Ending Balance
Multi-year Capital Project	0.00	-550.00	-550.00
Type Totals:	0.00	-550.00	-550.00

ATTACHMENT 11



Town of Canandaigua , NY

Project Activity vs Budget Report

By Project Number

Date Range: 01/01/2023 - 04/15/2024

Project Number	Project Name	Group	Type	Status				
40	COUNTY RD 4 SEWER	Project focus on infrastructure	Multi-year Capital Project	Project is Active				
Revenues			Date Range	Beginning		Ending	Budget	
Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity	Balance	Remaining
HH100503100040	INTERFUND TRANSFER.CR 4 SEWER	0.00	-8,095.00	-8,095.00	0.00	-8,095.00	-8,095.00	0.00
GL Account Number	GL Account Name	Post Date	Description	Vendor Name		Item Number		Activity
NO GL ACCOUNT		07/20/2023	Interfund Transfer per TB Resolution to fund H40					-8,095.00
Total Revenues:		0.00	-8,095.00	-8,095.00	0.00	-8,095.00	-8,095.00	0.00
Expenses			Date Range	Beginning		Ending	Budget	
Account Key	Account Name	Encumbrances	Total Budget	Budget	Balance	Total Activity	Balance	Remaining
HH100144020000040	ENGINEERING.CAPITAL.CR 4 SEWER	0.00	8,095.00	8,095.00	0.00	15,460.28	15,460.28	-7,365.28
GL Account Number	GL Account Name	Post Date	Description	Vendor Name		Item Number		Activity
HH100.1440.200.00040	ENGINEERING.CAPITAL.CR 4 ...	08/21/2023	CR 4 sewers Site design and developement	MRB GROUP		50781		3,630.00
	Vendor Number: MRB		Payment Number: 21372					
HH100.1440.200.00040	ENGINEERING.CAPITAL.CR 4 ...	08/21/2023	Engineering services - CR4 sewers	MRB GROUP		51099		2,377.78
	Vendor Number: MRB		Payment Number: 21372					
HH100.1440.200.00040	ENGINEERING.CAPITAL.CR 4 ...	08/21/2023	Update sewer alignment, profilie, project costs	MRB GROUP		50187		8,095.00
	Vendor Number: MRB		Payment Number: 21372	Purchase Order Number:	REQ00918			
HH100.1440.200.00040	ENGINEERING.CAPITAL.CR 4 ...	12/18/2023	CR 4 Sewer information provided	MRB GROUP		53070		1,357.50
	Vendor Number: MRB		Payment Number: 21856					
Total Expenses:		0.00	8,095.00	8,095.00	0.00	15,460.28	15,460.28	-7,365.28
40 Total:		0.00	0.00	0.00	0.00	7,365.28	7,365.28	-7,365.28

Summary

Project Summary		Date Range	Beginning			Ending	Budget
Project Number	Project Name	Budget	Balance	Total Activity		Balance	Remaining
40	COUNTY RD 4 SEWER	0.00	0.00	7,365.28		7,365.28	-7,365.28
Report Total:		0.00	0.00	7,365.28		7,365.28	-7,365.28
Group Summary		Date Range	Beginning			Ending	Budget
Group		Budget	Balance	Total Activity		Balance	Remaining
Project focus on infrastructure		0.00	0.00	7,365.28		7,365.28	-7,365.28
Report Total:		0.00	0.00	7,365.28		7,365.28	-7,365.28
Type Summary		Date Range	Beginning			Ending	Budget
Group		Budget	Balance	Total Activity		Balance	Remaining
Multi-year Capital Project		0.00	0.00	7,365.28		7,365.28	-7,365.28
Report Total:		0.00	0.00	7,365.28		7,365.28	-7,365.28

ATTACHMENT 12



March 28, 2024

Mr. Jared J. Simpson
Town Supervisor
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, NY 14424

Dear Jared:

We are pleased to submit the following letter for Municipal Advisor services in connection with the Town's proposed Water Project, and other financial matters.

The scope of our letter is divided into eight parts:

A TEMPORARY FINANCING

- PART 1 -** Initial Borrowing and/or Renewal of Bond Anticipation Notes with an Official Statement (\$1,000,000 or more).
- PART 2 -** Initial Borrowing and/or Renewal of Bond Anticipation Notes - Environmental Facilities Corporation DWSRF Short-Term Financing Program (STFP).

B PERMANENT FINANCING

- PART 3 -** Sale of Registered Public Market Serial Bonds with an Official Statement (\$1,000,000 or more).
- PART 4 -** Refunding Bonds with an Official Statement.
- PART 5 -** New York State Environmental Facilities Corporation (EFC), New York Drinking Water State Revolving Fund (DWSRF) Loan.

C OTHER

- PART 6 -** Continuing Annual Secondary Market Disclosure over the Life of a Bond Issue to Comply with CFR Title 17, Securities Exchange Act of 1934, as amended, Section 240.15c2-12.
- PART 7 -** IRS Arbitrage Rebate or Penalty Tracking and Calculation in Compliance with the Internal Revenue Code of 1954, as amended, Section 148.
- PART 8 -** Financial Management Services

BERNARD P. DONEGAN, INC.

345 WOODCLIFF DRIVE, 2ND FLOOR
FAIRPORT, NY 14450

585 • 924-2145 • FAX 585 • 924-4636

E-MAIL: team@bpdinc.net

A TEMPORARY FINANCING

PART 1- INITIAL BORROWING AND/OR RENEWAL OF BOND ANTICIPATION NOTES WITH AN OFFICIAL STATEMENT

The following items will be completed under this portion of the contract:

- (1.1) Complete a sequential **deadline calendar** for all items to be accomplished in connection with the creation of the Official Statement and Notice of Sale, the Bond Anticipation Note sale, and subsequent closing.
- (1.2) Collect the information necessary and create the **Official Statement** used to advertise the issue in compliance with Part 27 of Title 2 of the Official Compilation of Codes, Rules and Regulations of the State of New York, and in compliance with Section 60.00 of the Local Finance Law for the public sale of obligations in excess of \$500,000; and additionally, in compliance with the Security and Exchange Commission's Rule 240.15c2-12, requiring the Official Statement for public reoffering of issues of \$1,000,000 and more.
- (1.3) Prepare and file the **"Certificate of Filing of Official Statement"** pursuant to Title 2 of the Official Compilation of Codes, Rules and Regulations of the State of New York, Section 27.4(a).
- (1.4) Create the **Notice of Sale** required by the Official Compilation of Codes, Rules and Regulations of the State of New York, Section 26, and Section 60.00(e) of the Local Finance Law and coordinate the approval of Bond Counsel and subsequent distribution to potential purchasers of the Bond Anticipation Notes along with the Official Statement.
- (1.5) Arrange for **time and location of sale**.
- (1.6) Coordinate and provide **written follow-up** among Town Officials, Bond Counsel and, where appropriate, Project Engineer.
- (1.7) **Conduct the sale** and make a recommendation on the award of the bid.
- (1.8) Arrange for Standard & Poor's **"CUSIP"** (Committee on Uniform Security Identification Procedures of the American Bankers Association) numbers to be assigned to the issue and subsequently printed on the notes, if applicable.
- (1.9) Coordinate and provide **written follow-up** of the note details and **closing arrangements** with the purchaser of the Bond Anticipation Notes, Bond Counsel and/or the Town Attorney, and Town Officials.
- (1.10) If appropriate, **coordinate the payoff of any maturing Notes** with the renewal proceeds among all concerned parties.

Mr. Jared J. Simpson

March 28, 2024
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The charge for each Bond Anticipation Note borrowing or renewal thereof will be \$9,835 plus out-of-pocket expenses. If an Official Statement is not utilized for a Note issue under \$1,000,000, then the charge would be \$4,835 plus out-of-pocket expenses. The rate will be adjusted each July 1 by the change in the Consumer Price Index, All Urban Consumers - Northeast Urban Rate, for the time period July 1 through June 30.

PART 2- INITIAL BORROWING AND/OR RENEWAL OF BOND ANTICIPATION NOTES - ENVIRONMENTAL FACILITIES CORPORATION (EFC) DWSRF SHORT-TERM FINANCING PROGRAM (STFP)

- (2.1) Create the **STFP Application** required by the Environmental Facilities Corporation.
- (2.2) Advise municipality on eligible vs. ineligible expenses and alternate funding sources.
- (2.3) **Conduct the STFP negotiation** with Environmental Facilities Corporation Officials.
- (2.4) Coordinate and provide **written follow-up** among municipal officials, Bond Counsel, local Attorney and EFC Officials.
- (2.5) If appropriate, **coordinate the payoff of any maturing Notes** with the renewal proceeds among all concerned parties.

The charge for the loan coordination will be \$11,835 plus out-of-pocket expenses. The fee quoted herein will be adjusted by the change in the Consumer Price Index, All Urban Consumers - Northeast Urban Rate, for the time period July 1 through June 30.

If the municipality is unsuccessful in participating in the SRF STFP Program then any time we have spent assisting the Town Board and Town Officials will be billed at our hourly rate, plus out-of-pocket expenses. The time billed will not exceed the stated contract dollar amount.

B PERMANENT FINANCING

PART 3- SALE OF REGISTERED PUBLIC MARKET SERIAL BONDS WITH AN OFFICIAL STATEMENT

The following items will be completed under this portion of the contract:

- (3.1) Coordinate the **approval of the maturity schedule** and Bond Counsel's drafting of the certification setting the terms and conditions of the registered serial bond sale.
- (3.2) Complete a sequential **deadline calendar** for all items to be accomplished in connection with the creation of the Official Statement, the Bond sale and subsequent closing.
- (3.3) Collect the information necessary and create the **Official Statement** used to advertise the issue in compliance with Part 27 of Title 2 of the Official Compilation of Codes, Rules

and Regulations of the State of New York, and in compliance with Section 60.00 of the Local Finance Law for the public sale of obligations in excess of \$500,000; and additionally, in compliance with the Security and Exchange Commission's Rule 240.15c2-12, requiring the Official Statement for the public reoffering of issues of \$1,000,000 and more.

- (3.4) Coordinate and provide **written follow-up** to Town Officials and Bond Counsel.
- (3.5) Compile the information required and make application on behalf of the Town for a **Standard & Poor's or a Moody's Credit Rating** in connection with the bond sale.
- (3.6) Apply for "Qualification" for **municipal bond insurance**, which would guarantee the repayment of the yearly principal and interest on the Bonds and, subsequently, complete the request for reviews.
- (3.7) Provide **advance notification** of the Bond Sale to banks, brokerage firms and other potential purchasers prior to mailing the Official Statement and Notice of Sale.
- (3.8) Where appropriate, using Certificated Bonds, coordinate the appointment of a **"Fiscal Agent"** bank to act as the required registrar for subsequent payment of principal and interest to registered bond holders. Coordinate the completion and review of the "Fiscal Agent Agreement" among the Town Officials, Bond Counsel and selected bank.
- (3.9) Where appropriate, using **Book-Entry Only** Bonds, coordinate all necessary arrangements with The Depository Trust Company in preparation for the closing.
- (3.10) Coordinate the **printing and mailing of the Official Statement** and the Notice of Sale.
- (3.11) Prepare and file the **"Affidavit of Mailing of Official Statement"** pursuant to Title 2 of the Official Compilation of Codes, Rules and Regulations of the State of New York, Section 25.3(b).
- (3.12) Prepare and file the **"Certificate of Filing of Official Statement"** pursuant to Title 2 of the Official Compilation of Codes, Rules and Regulations of the State of New York, Section 27.4(a).
- (3.13) Arrange for legal ad **publication of the Notice of Sale** in compliance with Section 25.2 of Title 2 of the Official Compilation of Codes, Rules and Regulations of the State of New York and in compliance with Section 57.00 of the Local Finance Law.
- (3.14) Complete, have executed by Town Officials, and file the **"Debt Statement"** with the Office of the State Comptroller and Bond Counsel in compliance with Section 109.00 of the Local Finance Law.
- (3.15) Arrange for the **location and time of the Bond sale**, and acceptance of the bids.

- (3.16) **Conduct the sale** and make recommendation on award of the Net Interest Cost bid. Coordinate filing copies of the bids with Bond Counsel and the Town Clerk. Coordinate deposit of the proceeds of the "Good Faith" check (2% of issue amount).
- (3.17) Arrange for Standard & Poor's "**CUSIP**" (Committee on Uniform Security Identification Procedures of the American Bankers Association) **numbers** to be assigned to the issue.
- (3.18) Coordinate the **closing arrangements** with the bond purchaser, Bond Counsel and Town Officials. Provide written confirmation of the net amount to be received at the closing including the principal, good faith check, premium and accrued interest as applicable.
- (3.19) If appropriate, **coordinate the payoff of any maturing Notes** with the bond proceeds among all parties concerned.

We will assist the Town in planning its total budget for the project and, in doing so, we will prepare a list of materials, outside services, disbursements and the estimated costs for items such as bond register bookkeeping system, credit rating, printing and mailing of the Official Statement, and publications of the Notice of Sale. The aforementioned materials, outside services and disbursements will be the responsibility of the Town.

The charge for each serial bond issue will be \$18,775 plus out-of-pocket expenses. If an Official Statement is not utilized for a Bond issue under \$1,000,000, then the charge would be \$6,875 plus out-of-pocket expenses. The fee quoted herein will be adjusted by the change in the Consumer Price Index, All Urban Consumers - Northeast Urban Rate, for the time period July 1 through June 30.

PART 4- SALE OF REGISTERED PUBLIC MARKET REFUNDING SERIAL BONDS WITH AN OFFICIAL STATEMENT

The following items will be completed under this portion of the contract:

- (4.1) Advise on the **dollar size** of the registered serial bond issue and market timing of the Pricing.
- (4.2) Plan an optimum **maturity date** recognizing the fiscal year, timing of revenue, and long-term debt service planning impact thereof on the Town.
- (4.3) Prepare **alternative maturity schedules**, if needed, complying with the restrictions of Sections 11.00 and 21.00 of the Local Finance Law, and market expectations, so that the Town may select the one to be used for repayment of the borrowed funds.
- (4.4) **Presentation** to Town Board and Town Officials, if requested.
- (4.5) Coordinate the **approval of the maturity schedule** and Bond Counsel's drafting of the certification setting the terms and conditions of the registered serial bond pricing.

- (4.6) Coordinate and provide **written follow-up** to Town Officials and Bond Counsel.
- (4.7) Complete a sequential **deadline calendar** for all items to be accomplished in connection with the creation of the Official Statement, the Bond Pricing and subsequent closing.
- (4.8) Prepare **Contact List** to be distributed to all parties.
- (4.9) Collect the information necessary and create the **Official Statement** used to advertise the issue in compliance with Part 27 of Title 2 of the Official Compilation of Codes, Rules and Regulations of the State of New York, and in compliance with Section 60.00 of the Local Finance Law for the public sale of obligations in excess of \$500,000; and additionally, in compliance with the Security and Exchange Commission's Rule 240.15c2-12, requiring the Official Statement for the public reoffering of issues of \$1,000,000 and more.
- (4.10) Compile the information required and make application on behalf of the Town for a **Standard & Poor's or a Moody's Credit Rating** in connection with the bond pricing.
- (4.11) Attend **conference call** with Municipal Officials and Credit Rating Agency Representative.
- (4.12) Attend **due diligence conference call** with Municipal Officials, Underwriter, and Bond Counsel.
- (4.13) Apply for "Qualification" and receive bids for **municipal bond insurance**, which would guarantee the repayment of the yearly principal and interest on the Bonds and, subsequently, complete the request for reviews.
- (4.14) Coordinate **Refunding Bond Pricing** with Underwriter and other potential purchasers.
- (4.15) Where appropriate, using Certificated Bonds, coordinate the appointment of a **"Fiscal Agent"** bank to act as the required registrar for subsequent payment of principal and interest to registered bond holders. Coordinate the completion and review of the "Fiscal Agent Agreement" among the Town Officials, Bond Counsel and selected bank.
- (4.16) Where appropriate, using **Book-Entry Only** Bonds, coordinate all necessary arrangements with The Depository Trust Company in preparation for the closing.
- (4.17) Coordinate the completion and execution of the **Bond Purchase Agreement**.
- (4.18) Coordinate the **printing and mailing of the Official Statement**.
- (4.19) Coordination **of the Bond Pricing**, and acceptance of pricing results.
- (4.20) Arrange for Standard & Poor's **"CUSIP"** (Committee on Uniform Security Identification Procedures of the American Bankers Association) **numbers** to be assigned to the issue.

- (4.21) Coordinate the **closing arrangements** with the bond purchaser, Bond Counsel and Town Officials. Provide written confirmation of the net amount to be received at the closing including the principal, good faith check, premium and accrued interest as applicable.
- (4.22) If appropriate, **coordinate the payoff** and calling of any maturing Bonds with the bond proceeds among all parties concerned.
- (4.23) Completion of future principal and interest schedule with **annual debt service tracking and CUSIP identification tracking**.
- (4.24) Assistance with **communicating and interfacing with Depository Trust Company** on the follow up issues. This may include what the principal and interest payments are, when the payments are due, and the wire instructions for the routing of the proceeds by Federal Funds through the Federal Reserve System to the Depository Trust Company.
- (4.25) Additional municipal request for **assistance in clarifying, informing, and reviewing the refunding process after the funding date**. This may include informing the municipal officials, advising on key communication personnel at the various agencies serving during the transaction including Bond Counsel, Depository Trust Company, Credit Rating Agency, Escrow Bank, Underwriter, Underwriter's Counsel, the Verification Agent and the tracking of the defeasement investments.

Work for any Refunding Bonds will be at the following rates based on the Par size [*plus premium*] of the Refunding Bond (based on latest estimate of Bond size per Underwriting team): \$1,000,000 - \$5,000,000 base fee of \$22,236 plus \$1.4206 / 1,000; \$5,000,001 - \$10,000,000 base fee of \$24,706 plus \$0.9265 / 1,000; \$10,000,001 - \$20,000,000 base fee of \$27,177 plus \$0.6177 / 1,000; and \$20,000,001 and above, base fee of \$33,353 plus \$0.3088 / 1,000. If the Refunding Bond is issued through DASNY, then the above Base fee is increased by \$6,177. The rates will be adjusted each July 1 by the Consumer Price Index, All Urban Consumers - Northeast Urban Rate, for the time period July 1 through June 30. Voucher will be submitted after Pricing.

PART 5- NEW YORK STATE ENVIRONMENTAL FACILITIES CORPORATION (EFC), NEW YORK DRINKING WATER STATE REVOLVING FUND (DWSRF) LOAN - (this is not a guarantee of a successful application process, but rather a participation in the process of selection.)

- (5.1) Create and coordinate with municipality and involved parties an overall project management **Administrative/Engineering/Financial/Legal Timeline** for completing the application for funding.
- (5.2) Review with municipality and engineering firm the **Draft Negative Declaration or Draft EIS** for DWSRF compliance.

- (5.3) Review with municipality and engineering firm the completion of the necessary **EFC construction checklists**.
- (5.4) Assist in publishing legal notices in official newspapers in connection with **SEQRA/SERP** and **Lead Agency**.
- (5.5) Conduct a preliminary fact-finding regarding the scope of the project and discuss with EFC representatives the viability of the project financing.
- (5.6) Apply to EFC/DOH to become listed on the **Intended Use Plan** or the amended Intended Use Plan.
- (5.7) Review with municipality and local attorney the completion process of the **Certificate as to Title to Project Site**.
- (5.8) Advise municipality on target dates needed for EFC's **"Project Management Schedule"**.
- (5.9) Obtain the necessary information from the municipality, which includes background financial information needed for the **DWSRF application**.
- (5.10) Advise municipality on the **Affirmative Action Resolutions and Workplans** that need to be implemented.
- (5.11) Advise municipality on **alternate funding sources** for ineligible project expenses defined by EFC/DOH.
- (5.12) Review project completion timeframe, and advise municipality on entering the Spring or Fall **long-term bond pool** (if available).
- (5.13) Complete and submit the final **SRF Application** to EFC for long-term financing.
- (5.14) Consult with municipal officials and advise EFC, prior to establishing final permanent **DWSRF bond dollar amount**.
- (5.15) Coordinate with Bond Counsel on borrowings including amounts, terms, and conditions, in connection with **long-term DWSRF bond funding**.
- (5.16) Attend and/or participate in the EFC final **coordination meeting** and/or conference call.
- (5.17) Verification of **bond closing** with EFC Officials.

The charge for the loan submitted and coordination will be \$22,535 plus out-of-pocket expenses. The fee quoted herein will be adjusted by the change in the Consumer Price Index, All Urban Consumers - Northeast Urban Rate, for the time period July 1 through June 30.

If the Town is unsuccessful in participating in the DWSRF Bond Program then any time we have spent assisting the Town Board, Town Officials and other professionals will be billed at our hourly rate, plus out-of-pocket expenses. The time billed will not exceed the stated contract dollar amount.

C OTHER

PART 6- CONTINUING ANNUAL SECONDARY MARKET DISCLOSURE OVER THE LIFE OF A BOND ISSUE TO COMPLY WITH CFR TITLE 17, SECURITIES EXCHANGE ACT OF 1934, AS AMENDED, SECTION 240.15c2-12

The above-referenced Section 240.15c2-12 requires the Town, as the issuer of \$1,000,000 or more, "to enter into a written agreement to provide certain event notices and/or annual financial information to the Electronic Municipal Market Access ("EMMA") system maintained by the Municipal Securities Rulemaking Board ("MSRB')." The regulation makes it unlawful for a broker or underwriter to purchase and reoffer the Town's issue unless the broker has verified that the Town has undertaken the above-referenced "written agreement or contract for the benefit of the bond holders." Services rendered for compliance will depend directly upon the amount and type of indebtedness incurred by the Town and will be billed at the firm's current hourly rate.

- (6.1) **FULL DISCLOSURE** - The Town is required to annually prepare and file a secondary market disclosure official statement (financial information and operating data); audited annual reports, if any; and Material Event Notices to MSRB's EMMA system, if the Town's total outstanding indebtedness, including the current issue, exceed \$10,000,000. We can assist with the collection and filing of the required information as annually required and as Event Notices are received from the Town. The time estimate under the current configuration of Section 240.15c2-12 is approximately 25± hours.
- (6.2) **LIMITED DISCLOSURE** - The Town is required to, at a minimum, file certain annual financial information and operating data which is customarily prepared by the Town and is publicly available and a copy of the audited financial statements (if applicable) to MSRB's EMMA system. The Town must also provide Material Event Notices to the EMMA system. We can assist with the collection and filing of the required information as annually required and as Event Notices are received from the Town, if the Town's total outstanding indebtedness, including the current issue, is less than \$10,000,000. The time estimate under the current configuration of Section 240.15c2-12 is approximately five hours each year.
- (6.3) **LIMITED DISCLOSURE - EVENT NOTICES ONLY** - The Town is required to file certain "Event Notices" to the MSRB's EMMA system. When "Events" occur during the life of the issue, a determination is needed by Bond Counsel, and we can assist with the filing of the "Event Notices" after being notified by the Town as "Events" occur.

PART 7- IRS ARBITRAGE REBATE OR PENALTY TRACKING AND CALCULATION IN COMPLIANCE WITH THE INTERNAL REVENUE CODE OF 1954, AS AMENDED, SECTION 148

The Supervisor of the Town will make certifications in the closing documents prepared by Bond Counsel for the Note or Bond confirming compliance with the IRS Arbitrage Regulations §1.148. If available, the Town Supervisor will elect "Penalty" or "Rebate" on IRS Form 8038-G filed with the IRS at the time of closing on the issue. The Town must track the receipt of the issue proceeds, interest earned thereon, and payments made to the IRS, as agreed to by the Supervisor in the closing "Arbitrage Certificate" so that the issue remains exempt from, federal, state, and local income tax under §148 of the Tax Code.

The following items may be completed at the firm's current hourly rate, at the request of the Town Board or Town Officials under this portion of the contract:

- (7.1) **Determine Arbitrage Impact** on various borrowing scenarios based on "what ifs" applied to variable criteria which can affect amount of Rebate/Penalty and, consequently, amount of interest earned payable to the Internal Revenue Service.
- (7.2) **Track specific proceeds** of each issue, so the Town may remain in compliance with the Internal Revenue Code, using approved Government Finance Officers Association guidelines, procedures and tracking tools. The necessary raw data will be requested by our firm and the monthly tracking accomplished with reports and recommendations to the Town on optional spending patterns.
- (7.3) Perform **Arbitrage Rebate/Penalty Analysis and calculations** to determine amount of Rebate or Penalty, if any, payable to the Internal Revenue Service.
- (7.4) Assist in the completion of the **Internal Revenue Service Form 8038-T, "Arbitrage Rebate and Penalty in Lieu of Arbitrage Rebate"**, which must be filed with any Arbitrage Rebate/Penalty payment made to the IRS, in compliance with Section 148 of the Internal Revenue Code.
- (7.5) **Compile an audit trail document** showing transactions related to the issue's proceeds. The calculation of the "spend down" thresholds and any penalty or rebate will be included. The documentation will be provided to the Town at completion of tracking the expenditure of the issue proceeds or in the interim for an IRS compliance audit, if required.
- (7.6) Assist in the preparation for, and **attend any worksessions** and/or meetings if and when an **IRS Audit** takes place regarding Section 148 of the IRS Tax Code dealing with arbitrage review.

PART 8- FINANCIAL MANAGEMENT SERVICES

The following representative items can be completed:

- (8.1) Create a **projected cash flow** for the project.
- (8.2) Assist with and coordinate the **wire transfer** of funds from bank to bank through the Federal Reserve System.
- (8.3) Assist with **financial planning** and borrowings and review of borrowing options and scenarios.
- (8.4) Assist in establishing **accounting records** and bookkeeping procedures on the double-entry basis.
- (8.5) Create the format for a **monthly financial report** on the project to summarize the information in the bookkeeping system for management purposes.
- (8.6) Assist in estimating appropriate **debt service budget** figures.
- (8.7) Attend and participate in **Board meetings**, worksessions, or public information meetings.
- (8.8) Prepare **interim reports** concerning financial matters of the project.
- (8.9) Obtain an independent market valuation of the current value of **bonds** proposed to be **substituted in lieu of cash retainage** by contractors pursuant to Section 106.00 of the General Municipal Law and provide written follow-up and procedural suggestions for the physical handling of these instruments.
- (8.10) If required by arbitrage rules, coordinate the investment in State & Local Government Series in cooperation with the local bank of account, Bond Counsel and the Federal Reserve Bank in New York City.
- (8.11) Assist with **credit rating review** and/or conference call for bond sale or surveillance call as needed by Credit Rating Agency.

Any time spent assisting the Town Board and Town Officials with the preparation of financial data or attending any meetings or public hearings in connection with the proposed capital project will be billed at the current hourly rate.

The charge for any Financial Management Services will be \$199 per hour plus out-of-pocket expenses. The rate will be adjusted each July 1 by the change in the Consumer Price Index, All Urban Consumers - Northeast Urban Rate, for the time period July 1 through June 30.

BILLINGS

All billings will include out-of-pocket expenses, which include copies, postage, mileage, travel, and any other incidental costs in connection with the project.

- PART 1- BOND ANTICIPATION NOTE BORROWINGS WITH AN OFFICIAL STATEMENT (\$1,000,000 OR MORE)** - Vouchers will be submitted after settlement of the Notes.
- PART 2- INITIAL BORROWING AND/OR RENEWAL OF BOND ANTICIPATION NOTES - ENVIRONMENTAL FACILITIES CORPORATION (EFC) DWSRF SHORT-TERM FINANCING PROGRAM (STFP)** - Billed in full upon the Environmental Facilities Corporation loan closing.
- PART 3- SALE OF REGISTERED PUBLIC MARKET SERIAL BONDS WITH AN OFFICIAL STATEMENT (\$1,000,000 OR MORE)** - Vouchers will be submitted after settlement of the Bonds.
- PART 4- SALE OF REGISTERED PUBLIC MARKET REFUNDING SERIAL BONDS WITH AN OFFICIAL STATEMENT**- Vouchers will be submitted directly to the Escrow bank prior to funding.
- PART 5- NEW YORK STATE ENVIRONMENTAL FACILITIES CORPORATION (EFC) NEW YORK DRINKING WATER STATE REVOLVING FUND (DWSRF) LOAN** - Billed in full upon the Environmental Facilities Corporation loan closing.
- PART 6- CONTINUING ANNUAL SECONDARY MARKET DISCLOSURE** - Vouchers may be submitted on a monthly basis.
- PART 7- IRS ARBITRAGE REBATE OR PENALTY TRACKING AND CALCULATION** - Vouchers may be submitted on a monthly basis.
- PART 8- FINANCIAL MANAGEMENT SERVICES** - Vouchers may be submitted on a monthly basis.

Additional work beyond the scope of this March 28, 2024 letter of services will be at the rate of \$199 per hour plus out-of-pocket expenses. The rate will be adjusted each July 1 by the Consumer Price Index, All Urban Consumers - Northeast Urban Rate, for the time period July 1 through June 30. Vouchers for any services provided may be submitted on a monthly basis.

This agreement shall be effective as of the dated date and shall remain in effect until terminated by either party upon 30 days written notice. If the services under any portion of this contract are commenced, but are not completed for any reason, or are completed without our firm performing the entire role contemplated herein, an invoice will be rendered for the actual hours completed at the firm's normal hourly rate, plus actual disbursements incurred.



Mr. Jared J. Simpson

March 28, 2024

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Any services in the nature of financial advice are to be performed by our firm to the best of our abilities based on such information as may be available to us from time to time when such advice is given. No liability is assumed, however, for any errors or omissions not constituting gross negligence.

Upon acceptance of this letter of services, please **sign and date**, retaining one signed copy for the official Town records, and **returning a signed copy to our office**.

This letter of intent and the fees quoted herein are valid if accepted and executed within 60 days of the date hereon.

Bernard P. Donegan, Inc. is registered with the U.S. Securities and Exchange Commission and the Municipal Securities Rulemaking Board. The MSRB website is <http://msrb.org/>. A municipal advisory client brochure is available to you describing protections that may be provided by the Municipal Securities Rulemaking Board rules and how to file a complaint with an appropriate regulatory authority.

Pursuant to SEC MSRB Rule G-42, this letter of services should be in place prior to municipal advice being given. The firm has not been subject to any legal or disciplinary proceedings under SEC regulations. The Company's SEC Forms MA and MA-I can be found at www.sec.gov/edgar/searchedgar/webusers.htm.

Bernard P. Donegan, Inc. represents that in connection with the issuance of municipal securities, we may receive compensation from the Municipality for services rendered which is contingent on the successful closing and/or is based on the size of a transaction. Consistent with the requirements of MSRB Rule G-42, we hereby represent that such fee structure may represent a potential conflict of interest regarding our ability to provide unbiased advice on such transaction. We manage and mitigate this potential conflict of interest by adherence to our fiduciary duty to all of our municipal entities.

If we become aware of any additional potential conflicts of interest after this disclosure, we will notify the Municipality in writing in a timely manner.

If you should have any questions concerning this letter of services, please contact us. We look forward to working with the Town on this project.

Very truly yours,

A handwritten signature in blue ink, appearing to read 'Jason M. Schwartz', written over a horizontal line.

Jason M. Schwartz, CPA
President

JMS/kmm
Enclosures

I, _____, Supervisor of the Town of Canandaigua, have been authorized by a resolution dated _____ to accept the Bernard P. Donegan, Inc. letter for Municipal Advisor Services as outlined above in connection with the Town's proposed Water Project.

(Signed)_____

(Dated)_____

RESOLUTION AUTHORIZING EXECUTION OF LETTER FOR MUNICIPAL ADVISOR SERVICES

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ATTACHMENT 13

OUT OF DISTRICT USER AGREEMENT

This Out of District User Agreement ("Agreement") is entered into as of this ____ day of April, 2024 by and between the Town of Farmington on behalf of the Farmington Sewer District ("Farmington"), whose principal place of business is located at 1000 County Road 8, Farmington, NY 14425, the Town of Canandaigua ("Canandaigua"), whose principal place of business is located at 5440 Routes 5 & 20, Canandaigua, NY 14424, and Joseph J. Mullins and K. Miller-Mullins ("User"), who reside at 5805 Canandaigua-Farmington Town Line Road, Canandaigua, NY 14424.

WHEREAS, User is the owner of real property located at 5805 Canandaigua-Farmington Town Line Road, in the Town of Canandaigua, County of Ontario, and State of New York, bearing Tax Identification # _____, consisting of _____ acres, and including one single family residence ("Property"), and desires to connect to, and use, the sanitary sewer system operated by Farmington within the Town of Farmington ("Sanitary Sewer System"); and

WHEREAS Farmington desires to allow User to connect to, and use, the Sanitary Sewer System; and

WHEREAS Canandaigua is the taxing jurisdiction and authority to which the Property is subject; and

WHEREAS, the Property is not served by any other sewer system, and is not located in a sanitary sewer district; and

NOW THEREFORE, in consideration of the mutual promises contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by all parties, the parties do hereby agree as follows:

1. User shall be allowed to connect to, and use, the Sanitary Sewer System subject to the terms and conditions contained herein.
2. User shall install a lateral from the existing main on the north side of Canandaigua-Farmington Town Line Road. Prior to installation, the User shall obtain design approval from the Town of Farmington Water and Sewer Superintendent and shall also obtain approval from the Canandaigua and Farmington Highway Superintendents in relation to any easements and/or rights of way.
3. User shall bear all expenses related to the design, approval, and approval of the lateral.
4. User shall be subject to all rules and regulations imposed by Farmington in relation to the Sanitary Sewer System, including but not limited to the payment of a connection fee.

5. User shall be responsible for the maintenance, repair, and/or replacement of the entire lateral and its connection to the sewer main, including but not limited to the portion in the highway right of way, and all costs and expenses incurred in relation thereto, including any and all costs and expenses to repair the highway.
6. Farmington shall charge, and User shall pay, all sewer rents, usage fees, assessments, and other charges imposed on single family homes in the Farmington Sewer District ("Charges"). Farmington shall submit quarterly invoices to the User at the address set forth above. Each invoice shall include the same payment terms ("Payment Terms") applicable to single family homes in the Farmington Sewer District, including the assessment of charges on property tax bills if payment is not made in accordance with the payment terms.
7. In the event User does not pay the Charges in accordance with the Payment Terms, Farmington shall transmit notice of such failure to pay to Canandaigua along with a copy of this Agreement, and Canandaigua shall arrange to include the Charges on User's property tax bill as if the Property was located within a special district of Canandaigua. User expressly agrees that unpaid Charges can and shall be included on its Canandaigua property tax bill, and that Canandaigua shall assess, levy and collect such Charges in the same manner and at the same time as other Canandaigua taxes and charges.
8. It is expressly agreed that Canandaigua shall not be responsible to Farmington for unpaid Charges but shall forward the amounts received to Farmington upon receipt but no later than 30 days from its receipt.
9. User shall indemnify and save harmless Farmington, Canandaigua and all officers, boards, employee's, contractors and agents thereof from any and all claims for damages to person or property arising from or out of Farmington's provision of sewer services under this agreement or out of the construction, installation, maintenance, replacement, repair or reconstruction of any sewer lines the User may install from the existing Sewer District to the Property.
10. It is agreed by User that no other party shall be allowed to tap into any sewer line that may be permitted under this agreement.
11. User agrees to sign any easements required by Farmington to permit additional users to hook up to and access sewer services from Farmington, as approved by the Town of Farmington Water and Sewer Superintendent and the Town Board of the Town of Farmington. Additional users will share in the maintenance of User's line.
12. The use of the Property shall remain as a single-family residence.

13. All notices from Farmington to User shall be sent to the address of the Property.

14. This Agreement shall run with the Property and shall be binding on the heirs, successors, and assigns of User with respect to the Property. This Agreement shall be recorded at the Ontario County Clerk's Office and in the Offices of the Town Clerks of Canandaigua and Farmington.

IN WITNESS WHEREOF, the parties hereby execute this Agreement as of the date set forth above.

Joseph J. Mullins

K. Miller-Mullins

Jared Simpson, Supervisor
Town of Canandaigua

Town of Farmington, on behalf of the
Farmington Sewer District

By: _____
Peter Ingalsbe, Supervisor

By: _____
Michael Casale, Councilperson

By: _____
Steven Holtz, Councilperson

By: _____
Ronald Herendeen, Councilperson

By: _____
Nathan Bowerman, Councilperson

State of New York }
County of Ontario }ss:

On the ____ day of _____, before me, the undersigned, a notary public in and for the State of New York, personally appeared _____, personally known to me or proved to me with sufficient evidence, to be the individual whose name is

subscribed to the within instrument, and acknowledged to me that he/she signed the same in his/her capacity, and that by his/her signature on the instrument, he/she executed the instrument.

State of New York }
County of Ontario }ss:

On the ____ day of _____, before me, the undersigned, a notary public in and for the State of New York, personally appeared _____, personally known to me or proved to me with sufficient evidence, to be the individual whose name is subscribed to the within instrument, and acknowledged to me that he/she signed the same in his/her capacity, and that by his/her signature on the instrument, he/she executed the instrument.

State of New York }
County of Ontario }ss:

On the ____ day of _____, before me, the undersigned, a notary public in and for the State of New York, personally appeared _____, personally known to me or proved to me with sufficient evidence, to be the individual whose name is subscribed to the within instrument, and acknowledged to me that he/she signed the same in his/her capacity, and that by his/her signature on the instrument, he/she executed the instrument.

State of New York }
County of Ontario }ss:

On the ____ day of _____, before me, the undersigned, a notary public in and for the State of New York, personally appeared _____, personally known to me or proved to me with sufficient evidence, to be the individual whose name is subscribed to the within instrument, and acknowledged to me that he/she signed the same in his/her capacity, and that by his/her signature on the instrument, he/she executed the instrument.

State of New York }
County of Ontario }ss:

On the ____ day of _____, before me, the undersigned, a notary public in and for the State of New York, personally appeared _____, personally known to me or proved to me with sufficient evidence, to be the individual whose name is subscribed to the within instrument, and acknowledged to me that he/she signed the

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County of Ontario }ss:

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State of New York }
County of Ontario }ss:

On the ____ day of _____, before me, the undersigned, a notary public in and for the State of New York, personally appeared _____, personally known to me or proved to me with sufficient evidence, to be the individual whose name is subscribed to the within instrument, and acknowledged to me that he/she signed the same in his/her capacity, and that by his/her signature on the instrument, he/she executed the instrument.

State of New York }
County of Ontario }ss:

On the ____ day of _____, before me, the undersigned, a notary public in and for the State of New York, personally appeared _____, personally known to me or proved to me with sufficient evidence, to be the individual whose name is subscribed to the within instrument, and acknowledged to me that he/she signed the same in his/her capacity, and that by his/her signature on the instrument, he/she executed the instrument.

ATTACHMENT 14

MEMORANDUM

TO: Honorable Jared Simpson, Town Supervisor
James Fletcher, Highway & Water Superintendent

COPIES: Crystelyn Laske, Town Clerk

FROM: Gregory Hotaling, P.E.

DATE: March 7, 2024 **MRB GROUP PROJECT NO:** 0300.24001

RE: CANANDAIGUA CONSOLIDATED WATERMAIN REPLACEMENT – **DRAFT** SCHEDULE
(REVISED)

The schedule below represents the tentative schedule for meeting the deadline for the Water Infrastructure Improvements Act (WIIA) application, administered by the New York State Environmental Facilities Corporation (NYSEFC):

Schedule:

Prior to April 8th, 2024 – MRB to prepare Full Part 1 EAF, Intent Resolution and SHPO submission.

April 8th, 2024 (T. Board Mtg.) – TB Declares Intent to be Lead Agency; MRB will mail out coordination letters. Begin the 30-day Lead Agency Coordination (April 10, 2024).

April 22nd, 2024 (T. Board Mtg.) – No SEQR Action; Set the Public Hearing for the 202B Resolution for May 20th Town Board Meeting.

May 10th, 2024 – 30-day SEQR comment period ends.

May 20th, 2024 (T. Board Mtg.) – Complete SEQR (adopt a negative declaration). Pass 202B resolution. Pass bond resolution. Publish estoppel notice in following issue of official newspaper beginning 20-day estoppel period.

Prior to May 22nd, 2024 – MRB will submit SEQR Declaration to ENB for publication on May 29th, 2024.

Week of June 10th, 2024 – End of estoppel period (20 days after publication).

June 14th, 2024 – Submit WIIA application.

ATTACHMENT 15

Plan Purpose

>>> At A Glance

The City of Canandaigua and Town of Canandaigua have recently completed several initiatives related to active transportation with the goal of enhancing multi-modal connections, walkability and tourism opportunities from the Uptown Canandaigua area, through downtown to the Canandaigua lakefront. As a result of those initiatives, the need to undertake an area-wide signage and wayfinding plan was identified to increase user navigation and support economic development opportunities in the Canandaigua area.

This plan identifies the unique assets and destinations in the Canandaigua area and provides recommendations for wayfinding signage design and locations along the State Route 332, Main Street, and Lakeshore Drive corridors. This plan also includes a phasing plan and cost estimates to assist the City and Town in securing funding for future implementation.

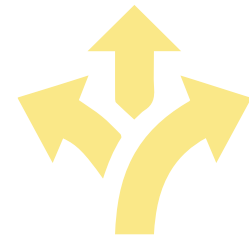
>>> What is Wayfinding?

Wayfinding enables people to navigate through an environment with the use of effective signage and visual cues. An effective wayfinding system, focused on all modes of transportation, can entice residents and visitors to explore beyond their traditional comfort zone. Wayfinding is not limited to signage, but can also include visual cues from the streetscape, landscape, and significant landmarks helping people navigate and orient themselves creating an enjoyable and informative experience.

WAYFINDING GOALS



ORIENT the user

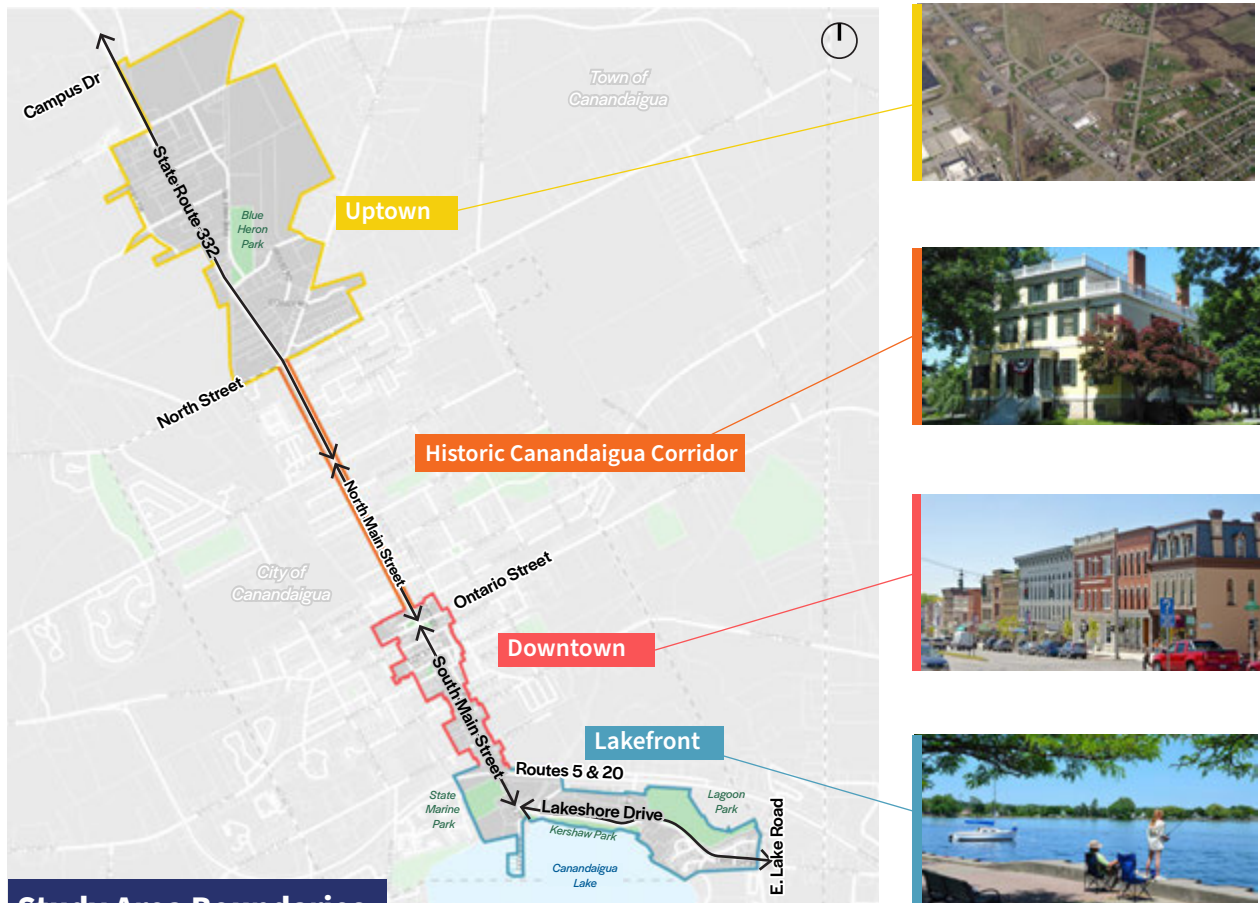


DIRECT the user to their desired location



INFORM the user of rules or regulations

Boundaries of The Study Area



Study Area Boundaries

The study area is focused on the State Route 332, Main Street and Lakeshore Drive corridors, which extend from the Town to the City of Canandaigua. The northern portion of the study area, beginning near Campus Drive to North Street is known as Uptown Canandaigua and includes a growing residential, employment, and industrial hub. The central portion of the study area from North Street to approximately Ontario Street is characterized as the Historic Canandaigua corridor, while South Main Street extending to the Routes 5 & 20 intersection is the charming and active Downtown mixed-use corridor. The southern portion of the study area includes the scenic lakefront tourism and recreational destination extending from Routes 5 & 20 to East Lake Road.

Past Planning Efforts

The Signage and Wayfinding Plan builds upon efforts by the City and Town of Canandaigua, including the Uptown Canandaigua Corridor Study, Middle Cheshire Road Active Transportation Plan, Canandaigua Waterfront Active Transportation Plan, and Canandaigua Waterfront Parks Master Plan. These plans are intended to connect residents and visitors in the region to local destinations and assets. Within many of these plans the development of a cohesive wayfinding strategy was recommended as a priority, short-term action.

»» Uptown Canandaigua Study

The 2019 Uptown Canandaigua Corridor Study created a set of recommendations and development alternatives to support expanded mixed-use and infill development, create a stronger sense of place, and provide a range of pedestrian and bicycle facilities. This plan recommended the creation of a signage and wayfinding system for the Uptown area to connect users to key assets.

»» Middle Cheshire Corridor Active Transportation Plan

The Town of Canandaigua completed the Middle Cheshire Road Active Transportation Plan in 2021 to increase connectivity to key destinations along the corridor and to enhance safety for all modes of transportation. The Study recommended several treatments including enhanced crosswalks, ADA accessibility improvements, separated bike/pedestrian facilities, accommodations for multi-modal users, and implementation of directional and wayfinding signage focused on strategic connections to City destinations.

»» Canandaigua Waterfront Active Transportation Plan

The City, in collaboration with the Town of Canandaigua, recently completed the Canandaigua Waterfront Active Transportation Plan, which focuses on S. Main Street and Lakeshore Drive from Foster Street to Route 364. The plan sets forth a vision and strategy to enhance safe, multi-modal connections from the downtown to the lakefront and implement projects that improve the public realm and user experience.

»» Canandaigua Waterfront Parks Master Plan

The City completed a Waterfront Parks Master Plan for recreational assets along Canandaigua Lake in September 2022. The plan identifies recommendations to enhance public access to the lake shoreline for Town and City residents, and visitors.

Implementing The Wayfinding System



»» Uptown Cost Estimate & Phasing Plan

The following planning level cost estimate reflects the recommendations made on the Uptown Vehicular and Pedestrian Sign Location Maps. Dollar figures are estimated from 2022 and include final design, fabrication, installation and construction contingency costs. A detailed breakdown of the cost estimates for each sign type can be found in Appendix A.

SIGN TYPE & QUANTITY	FINAL DESIGN	CONTINGENCIES	FABRICATION & INSTALLATION	TOTAL
VEHICULAR DIRECTIONAL SIGN (19)	\$15,000	\$67,000	\$150,000	\$232,000
PEDESTRIAN WAYFINDING SIGN (12)	\$6,500	\$29,000	\$64,000	\$99,500
LIGHT POLE BANNERS (65)	\$1,000	\$1,000	\$19,500	\$21,500
PARK SIGN (1)	\$2,500	\$11,250	\$25,000	\$38,750
STREET SIGN MEDALLION (20)	\$1,000	\$6,750	\$15,000	\$22,750
KIOSK (1)	\$3,000*	\$6,750	\$15,000	\$24,750
			GRAND TOTAL	\$439,250

* Cost includes map/interpretive panel design for each Kiosk location.

To successfully implement the Vehicular and Pedestrian recommendations in Uptown, a Phasing Plan is outlined below to prioritize sign installation as funding sources become available.

PHASE I: Priority Signage (0 to 1 year) - \$44,250

Installation of Light Pole Banners and Street Sign Medallions is an easy cost effective way to bring recognition to the brand and system identity.

PHASE II: Short Term (1 to 3 years) - \$63,500

Phase II builds off of the recognition of the wayfinding system identified in Phase I. Phase II includes the installation of Park Signs and Kiosks.

PHASE III: Mid Term (3 to 5 years) - \$331,500

Signage installed in Phase III will build off of the initial investment and brand recognition with the installation of the Vehicular Directional and the Pedestrian Wayfinding signs, directing users to major destinations within Uptown and towards the Historic District, Downtown and the Lakefront.

Implementing The Wayfinding System



»»» Historic District Cost Estimate & Phasing Plan

The following planning level cost estimate reflects the recommendations made on the Historic District Vehicular and Pedestrian Sign Location Maps. Dollar figures are estimated from 2022 and include final design, fabrication, installation and construction contingency costs. A detailed breakdown of the cost estimates for each sign type can be found in Appendix A.

SIGN TYPE & QUANTITY	FINAL DESIGN	CONTINGENCIES	FABRICATION & INSTALLATION	TOTAL
VEHICULAR DIRECTIONAL SIGN (15)	\$12,000	\$53,000	\$118,000	\$183,000
PEDESTRIAN WAYFINDING SIGN (18)	\$7,000	\$31,000	\$68,000	\$106,000
LIGHT POLE BANNERS (65)	\$1,000	\$1,000	\$19,500	\$21,500
PARK SIGN (6)	\$15,000	\$67,500	\$150,000	\$232,500
STREET SIGN MEDALLION (20)	\$1,000	\$6,750	\$15,000	\$22,750
KIOSK (6)	\$18,000*	\$40,500	\$90,000	\$148,500
			GRAND TOTAL	\$714,250

* Cost includes map/interpretive panel design for each Kiosk location.

To successfully implement the Vehicular and Pedestrian recommendations in the Historic District, a Phasing Plan is outlined below to prioritize sign installation as funding sources become available.

PHASE I: Priority Signage (0 to 1 year) - \$44,250

Installation of Light Pole Banners and Street Sign Medallions is an easy cost effective way to bring recognition to the brand and system identity.

PHASE II: Short Term (1 to 3 years) - \$381,000

Phase II builds off of the recognition of the wayfinding system identified in Phase I. Phase II includes the installation of Park Signs and Kiosks.

PHASE III: Mid Term (3 to 5 years) - \$289,000

Signage installed in Phase III will build off of the initial investment and brand recognition with the installation of the Vehicular Directional and the Pedestrian Wayfinding signs, directing users to major destinations within the Historic District and towards Uptown, Downtown and the Lakefront.

Implementing The Wayfinding System



»»» Downtown Cost Estimate & Phasing Plan

The following planning level cost estimate reflects the recommendations made on the Downtown Vehicular and Pedestrian Sign Location Maps. Dollar figures are estimated from 2022 and include final design, fabrication, installation and construction contingency costs. A detailed breakdown of the cost estimates for each sign type can be found in Appendix A.

SIGN TYPE & QUANTITY	FINAL DESIGN	CONTINGENCIES	FABRICATION & INSTALLATION	TOTAL
VEHICULAR DIRECTIONAL SIGN (18)	\$15,000	\$64,000	\$141,000	\$220,000
PEDESTRIAN WAYFINDING SIGN (18)	\$8,200	\$37,000	\$82,000	\$127,200
LIGHT POLE BANNERS (65)	\$1,000	\$1,000	\$19,500	\$21,500
PARK SIGN (4)	\$10,000	\$45,000	\$100,000	\$155,000
STREET SIGN MEDALLION (17)	\$1,000	\$5,750	\$12,700	\$19,450
KIOSK (2)	\$6,000*	\$13,500	\$30,000	\$48,500
			GRAND TOTAL	\$591,650

* Cost includes map/interpretive panel design for each Kiosk location.

To successfully implement the Vehicular and Pedestrian recommendations in Downtown, a Phasing Plan is outlined below to prioritize sign installation as funding sources become available.

PHASE I: Priority Signage (0 to 1 year) - \$40,950

Installation of Light Pole Banners and Street Sign Medallions is an easy cost effective way to bring recognition to the brand and system identity.

PHASE II: Short Term (1 to 3 years) - \$203,500

Phase II builds off of the recognition of the wayfinding system identified in Phase I. Phase II includes the installation of Park Signs and Kiosks.

PHASE III: Mid Term (3 to 5 years) - \$347,200

Signage installed in Phase III will build off of the initial investment and brand recognition with the installation of the Vehicular Directional and the Pedestrian Wayfinding signs, directing users to major destinations within Downtown and towards the Historic District, Uptown and the Lakefront.

Implementing The Wayfinding System



»» Lakefront Cost Estimate & Phasing Plan

The following planning level cost estimate reflects the recommendations made on the Lakefront Vehicular and Pedestrian Sign Location Maps. Dollar figures are estimated from 2022 and include final design, fabrication, installation and construction contingency costs. A detailed breakdown of the cost estimates for each sign type can be found in Appendix A.

SIGN TYPE & QUANTITY	FINAL DESIGN	CONTINGENCIES	FABRICATION & INSTALLATION	TOTAL
VEHICULAR DIRECTIONAL SIGN (30)	\$23,550	\$106,000	\$235,500	\$365,050
PEDESTRIAN WAYFINDING SIGN (16)	\$9,000	\$40,500	\$90,000	\$139,500
LIGHT POLE BANNERS (95)	\$1,000	\$1,000	\$28,500	\$30,500
PARK SIGN (5)	\$12,500	\$56,250	\$125,000	\$193,750
STREET SIGN MEDALLION (15)	\$1,000	\$5,065	\$11,250	\$17,350
KIOSK (8)	\$24,000*	\$54,000	\$120,000	\$198,000
			GRAND TOTAL	\$944,150

* Cost includes map/interpretive panel design for each Kiosk location.

To successfully implement the Vehicular and Pedestrian recommendations in the Lakefront area, a Phasing Plan is outlined below to prioritize sign installation as funding sources become available.

PHASE I: Priority Signage (0 to 1 year) - \$365,050

Installation of the Vehicular Directional Signs is recommended for Phase I implementation in the Lakefront area. The vehicular signage will help guide users to available public parking which is critical at the Lakefront on weekends in the summer months.

PHASE II: Short Term (1 to 3 years) - \$337,500

Phase II builds off of the vehicular wayfinding in Phase I with the installation of the Pedestrian Wayfinding signs and the Kiosks. This signage will help to guide users between the public parking facilities and major destinations along the Lakefront area.

PHASE III: Mid Term (3 to 5 years) - \$241,600

Signage installed in Phase III will complete the wayfinding system in the Lakefront area with the installation of the Light Pole Banners, Street Sign Medallions and Park Signs to further bring recognition to the Lakefront brand and system identity.

ATTACHMENT 16

MEMO – TOWN OF CANANDAIGUA

To: Town Board
From: Sarah Reynolds, Town Planner
CC:
Date: 3/25/2024
Re: Proposed changes to the Short Term Rental (STR) Law

COMMENTS: Highlights of proposed changes compared with the current law (adopted May 2023):

- Add a purpose statement. Previous versions of this law lacked this common section in code chapters.
- Remove definitions section. Town code already defines relevant terms and specific phrasing or words are defined in the STR text as necessary.
- Remove short term rental from Chapter 220 Zoning to create a stand-alone short term rental chapter 201. Ontario County Planning Board's suggestion due to the fact that this is not a zoning issue.
- Clarifies application requirements in one section. This makes review easier for town staff.
- Remove maximum occupancy of 2/bedroom; use NY state uniform code requirements for maximum occupancy based on bedroom size. This allows for homes with very large bedrooms to have an allowed occupancy based on bedroom size and safety rather than a fixed number.
- Add requirement that the local contact (owner or owner's agent) for the STR is physically close enough to respond onsite within a reasonable time.
- Add requirement that any STR with an allowed maximum occupancy of 16 or greater is required to obtain a special use permit from the Planning Board prior to issuance of a STR permit. This provides a greater amount of review for larger STR properties.
- Add note that no events are allowed.
- Add daytime guest allowance so that total number of people allowed on site is no greater than twice the permitted maximum occupancy. This allows daytime guests.

- Update safety requirements to be in compliance with NY state uniform code.
- Change short term rental permit term from three years to one year. This allows for smaller up-front costs and more flexibility for property owners.
- Require parking spaces be on hard durable surfaces (not grass or landscaping).
- Adding note that short term rental permits are not transferrable.
- Add a subsection about penalties for violations of the new chapter.
- Add a note that existing valid permits in effect at the time of adoption of this new law will remain valid until their expiration date. This allows current permit-holders to continue to operate with their existing permit until it expires and then they will have to apply for a new permit if they wish to continue operating.

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Canandaigua

Local Law No. _____ of the year 20²⁴

A local law to create town code chapter 201 Short Term Rentals to replace existing town code
(Insert Title)
chapter 220-9.1 Short Term Rental.

Be it enacted by the Town Board _____ of the
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village
(Select one:)

of Canandaigua _____ as follows:

See attached.

(If additional space is needed, attach pages the same size as this sheet, and number each.)

TOWN OF CANANDAIGUA TOWN CODE CHAPTER 201 SHORT TERM RENTALS

201-1. Purpose.

The purpose of this Chapter is to regulate the use of property in the Town of Canandaigua for short term rentals. The provisions of this Chapter are intended to mitigate potential adverse effects and impacts caused by short-term rentals and to ensure that such short-term rentals do not cause safety hazards nor become disruptive to the quality of life for surrounding residents and to preserve the health, safety, and welfare of the community.

201-2. Applicability.

The provisions of this Chapter shall apply to the entirety of the Town of Canandaigua. Nothing herein shall replace or supersede any other law or regulation, including, but not limited to, Uniform Building Code and Uniform, health laws, or zoning regulations.

201-3. Permit Required.

Operation of a short-term rental ("STR") in the Town of Canandaigua shall require a Short-Term Rental Permit ("STR Permit") issued by the Zoning Inspector. Operation, for purposes of this chapter, shall mean the rental of a dwelling unit for less than 30 days, and shall include the marketing, listing for rent, or other means of offering and/or making available of, said dwelling unit.

201-4. Authority to Issue STR Permit.

Any Zoning Inspector or Code Enforcement Officer of the Town of Canandaigua ("Zoning Inspector") is hereby authorized to issue, revoke, suspend, modify, or renew a STR Permit, and to otherwise carry out the provisions of this Chapter, including but not limited to enforcement and investigation of complaints.

201-5. Application for STR Permit.

In order to obtain a STR Permit an applicant must submit the following to the Zoning Inspector in a manner specified by, and acceptable to, the Zoning Inspector:

A. Completed Application Form, including

1. Name and contact information of property owner
2. Name and contact information of property manager, if any

3. Name and contact information for a 24-hour local contact.
- B. Floor plans showing entire premises, including dimensions, and identifying all bathrooms, bedrooms, and other areas, shown in compliance with the Real Property Systems database used by the Town.
- C. Sketch plan or map showing entire property, including parking, septic system, and any other relevant information.
- D. Proof of septic system capacity and a copy of most recent inspection in accordance with Town Code Chapter 202, if applicable.
- E. Evidence of property and liability insurance indicating that the property is insured and rated as a short-term rental, acceptable to the Zoning Inspector, and a signed acknowledgement that the property will remain insured as a short-term rental throughout the term of the STR Permit and any subsequent renewals thereof.
- F. Signed acknowledgement that the property owner, property manager, and any agent thereof, has read the Town's short-term rental regulations and will comply with same.
- G. Proof of compliance with all operating requirements.
- H. Consent for Access. Owner shall sign a consent for Zoning Inspector to access any or all portions of the property for purposes of inspection to ensure compliance with the provisions of this Chapter.

201-6. Operating Requirements.

Any short-term rental in the Town of Canandaigua shall comply with the following:

- A. Smoke alarms shall be installed and maintained in accordance with the New York State Uniform Fire Prevention and Building Code, including but not limited to:
 1. On ceiling or wall in the immediate vicinity of all bedrooms.
 2. In each bedroom.
 3. At least one shall be installed on each floor, including basements.
- B. Carbon monoxide detectors shall be installed and maintained in accordance with New York State Uniform Fire Prevention and Building Code including but not limited to the immediate vicinity of all sleeping areas in dwelling units that contain a fuel burning device.

- C. Emergency evacuation procedures and means of egress to be used in the event of fire or other emergency must be posted in each bedroom or sleeping area.
- D. Operable fire extinguishers shall be available on each floor, with an additional in each kitchen. Fire extinguishers shall be operable, readily accessible, visible at all times, and maintained in accordance with New York State Uniform Code.
- E. Maximum Occupancy. The Zoning Inspector shall establish the maximum overnight occupancy in accordance with Uniform Code.
- F. Events.
 - 1. No events shall be allowed at STRs. Events shall include, but are not limited to, planned occasions, parties, weddings, or other similar activities.
 - 2. Additional daytime guests above the overnight maximum occupancy limit are permitted provided that:
 - a. The total number of guests including overnight and daytime guests does not exceed twice the amount of the Maximum Occupancy established above,
 - b. The daytime guests do not remain overnight, and
 - c. All guests comply with all provisions of this Chapter.
- G. The house number shall be visible from the street or road frontage.
- H. Egress doors shall be operational, accessible, and readily operable without the need for keys, special knowledge, codes, or special effort except as allowed by Uniform Code.
- I. A safe, continuous, and unobstructed path of travel shall be provided from any point in a building or structure to the exterior.
- J. Parking. Each STR property shall provide a minimum of 1 off-road parking space for each 3 occupants of the property. The parking spaces must be located on durable surfaces, such as driveways, and cannot be on grassed or landscaped areas.
- K. The property must conspicuously post the following signage in a protected mounting in a common entryway. If no common entryway exists the posting shall be made at the entrance of each dwelling unit:
 - 1. Maximum occupancy authorized by the Zoning Inspector
 - 2. Statement that no events are permitted

3. A notice that occupants are not permitted to disturb neighbors and that all renters are subject to this Chapter and NYS Penal Law 240.20 or any successor statute regarding disorderly conduct, littering is illegal, and all fires must be attended complying with applicable burn bans or NYS regulations.
 4. Address of the property.
 5. Evacuation procedures to be followed in the event of a fire or other emergency.
 6. Contact numbers for emergency services as provided by the Town of Canandaigua and property's 24-hour local contact.
 7. A statement that No Events are allowed.
- L. All STRs must be, and remain, fully insured as short-term rentals.
- M. STRs must have sufficient septic or sewer capacity to support the maximum occupancy as determined by the Zoning Inspector.
- N. The STR properties shall remain in full compliance with all applicable State and local fire, building, health, and safety laws, and all relevant local ordinances at all times.
- O. No cooking facilities are permitted in individual bedrooms or any other rooms where guests can sleep.
- P. Exterior signs identifying the property as a short-term rental are prohibited unless permitted separately.
- Q. STRs must pay all applicable sales tax as well as any occupancy or lodging taxes.
- R. No STR shall cause a disturbance or nuisance to neighbors, nearby properties, or the community if such disturbance or nuisance is greater than would be caused by a similar property not used for short-term rental.
- S. 24-Hour Local Contact
1. An owner of a short-term rental must have a residence or office within 25 miles of the STR and be available 24 hours per day, every day during which the STR is rented. In the event that the owner does not have a residence or office within 25 miles of the STR and/or is not available 24 hours per day, every day, that owner must have a property manager as hereinafter specified.
 2. A property manager must reside in or within 25 miles of the STR or be an entity with offices located within 25 miles of the STR. The property manager must be available 24 hours a day.

3. The property manager must be authorized by the property owner to act as the agent for the owner for the receipt of service of notice of violation of the provisions of this section and must be authorized by the owner to permit Town officers and their designees to enter the STR for purposes of inspection and enforcement of this section and/or the state codes or regulations. The property manager must also have authority to take such action as is required to comply with the provisions hereof and those of the permit issued for the STR for which such property manager is responsible.

201-7. Miscellaneous.

- A. Fees. Town Board shall establish by resolution or fee schedule the amount to be charged for a STR Permit and for subsequent renewals thereof.
- B. Term. STR Permits shall be valid for one year from the date of issuance, unless otherwise suspended or revoked.
- C. Renewal. STR Permits may be renewed by the Zoning Inspector upon submission of an acceptable renewal application and payment of the fee set forth above prior to expiration of existing STR permit.
- D. Transferability. STR Permits are not transferable.
- E. STRs with a Maximum Occupancy over 16 shall obtain a Special Use Permit from the Town Planning Board in accordance with Town Code 220-34 and 220-35 prior to the issuance of a STR Permit.

201-8. Enforcement.

- A. The Zoning Inspector shall investigate all reasonable complaints of lack of compliance with this Chapter.
- B. The Zoning Inspector is authorized to issue a notice of violation and/or order to remedy in the event of lack of compliance with this Chapter.
- C. The Zoning Inspector is authorized to suspend a STR Permit if lack of compliance with this Chapter is repeated or habitual, ongoing, or poses a risk to the health, safety, or general welfare of the community.
- D. The Code Enforcement Officer may commence proceedings in any court of competent jurisdiction to enforce the provisions of this Chapter and is authorized to issue appearance tickets pursuant to New York State Criminal Procedure Law 150.20.

- E. The Town Board is authorized to revoke a STR Permit for up to three (3) years. Prior to such revocation: (a) the Town Clerk shall send notice of the potential revocation and a public hearing to be held thereon to the STR owner by certified mail and 1st class mail, (b) the Town Board shall hold a public hearing, and (c) the Zoning Inspector shall provide a written statement of reasons for which the STR Permit should be revoked. This statement shall be sent to the STR owner with the Town Clerk's notice along with instructions on how the STR owner can respond to the allegations that could result in revocation.

201-9. Penalties.

Any person who violates the terms of this Chapter shall be guilty of a misdemeanor. Violations of this Chapter shall be punishable by a minimum fine of \$500 and a maximum fine of \$1000 per day. Fines issued shall be a lien against the property.

201-10. Existing STR Permits to Remain Valid.

An STR Permit duly issued by the Town prior to the effective date of the local law by which this Chapter is adopted shall remain valid until its expiration, and shall satisfy the requirements of this Chapter until such expiration at which time a New STR Permit shall be obtained in accordance with this Chapter.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20²⁴ of the (County)(City)(Town)(Village) of Canandaigua was duly passed by the _____ on _____ 20²⁴, in accordance with the applicable provisions of law.
(Name of Legislative Body)

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body)
(repassed after disapproval) by the _____ and was deemed duly adopted (Elective Chief Executive Officer*)
on _____ 20____, in accordance with the applicable provisions of law.

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body)
(repassed after disapproval) by the _____ on _____ 20____. (Elective Chief Executive Officer*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____, in accordance with the applicable provisions of law.

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____, and was (approved)(not approved) (Name of Legislative Body)
(repassed after disapproval) by the _____ on _____ 20____. Such local (Elective Chief Executive Officer*)
law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____, in accordance with the applicable provisions of law.

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the City of _____ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20____, became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 20____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20____, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph _____ above.

Clerk of the county legislative body, City, Town or Village Clerk or
officer designated by local legislative body

(Seal)

Date: _____

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: Adoption of a local law to create a new chapter 201 Short Term Rentals		
Project Location (describe, and attach a general location map): Townwide		
Brief Description of Proposed Action (include purpose or need): The Town Board of the Town of Canandaigua is considering the adoption of a Local Law to execute a text code amendment to Town Code that would create a new Chapter §201 Short Term Rentals and that would repeal town code chapter §220-9.1 Short Term Rentals.		
Name of Applicant/Sponsor: Town of Canandaigua	Telephone: 585-394-1120	
	E-Mail: info@townofcanandaigua.org	
Address: 5440 Route 5 & 20 West		
City/PO: Canandaigua	State: NY	Zip Code: 14424
Project Contact (if not same as sponsor; give name and title/role): Sarah Reynolds, Town Planner	Telephone: 585-394-1120	
	E-Mail: sreynolds@townofcanandaigua.org	
Address: 5440 Route 5 & 20 West		
City/PO: Canandaigua	State: NY	Zip Code: 14424
Property Owner (if not same as sponsor):	Telephone:	
	E-Mail:	
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	Town Board, adoption of local law	April 22, 2024
b. City, Town or Village <input type="checkbox"/> Yes <input type="checkbox"/> No Planning Board or Commission		
c. City, Town or <input type="checkbox"/> Yes <input type="checkbox"/> No Village Zoning Board of Appeals		
d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
e. County agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? ☒Yes ☐No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? ☐Yes ☐No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? ☐Yes ☐No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) ☐Yes ☐No

If Yes, identify the plan(s):

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? ☐Yes ☐No

If Yes, identify the plan(s):

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. ☐ Yes ☐ No
If Yes, what is the zoning classification(s) including any applicable overlay district?

b. Is the use permitted or allowed by a special or conditional use permit? ☐ Yes ☐ No

c. Is a zoning change requested as part of the proposed action? ☐ Yes ☐ No

If Yes,

i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

a. In what school district is the project site located? _____

b. What police or other public protection forces serve the project site?

c. Which fire protection and emergency medical services serve the project site?

d. What parks serve the project site?

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?

b. a. Total acreage of the site of the proposed action? _____ acres

b. Total acreage to be physically disturbed? _____ acres

c. Total acreage (project site and any contiguous properties) owned
or controlled by the applicant or project sponsor? _____ acres

c. Is the proposed action an expansion of an existing project or use? ☐ Yes ☐ No

i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? ☐ Yes ☐ No

If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

ii. Is a cluster/conservation layout proposed? ☐ Yes ☐ No

iii. Number of lots proposed? _____

iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? ☐ Yes ☐ No

i. If No, anticipated period of construction: _____ months

ii. If Yes:

- Total number of phases anticipated _____

- Anticipated commencement date of phase 1 (including demolition) _____ month _____ year

- Anticipated completion date of final phase _____ month _____ year

- Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, show numbers of units proposed.				
	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes,	
<i>i.</i> Total number of structures _____ <i>ii.</i> Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length <i>iii.</i> Approximate extent of building space to be heated or cooled: _____ square feet	

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes,	
<i>i.</i> Purpose of the impoundment: _____ <i>ii.</i> If a water impoundment, the principal source of the water: <input type="checkbox"/> Ground water <input type="checkbox"/> Surface water streams <input type="checkbox"/> Other specify: _____ <i>iii.</i> If other than water, identify the type of impounded/contained liquids and their source. _____ <i>iv.</i> Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres <i>v.</i> Dimensions of the proposed dam or impounding structure: _____ height; _____ length <i>vi.</i> Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____	

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite) If Yes:	
<i>i.</i> What is the purpose of the excavation or dredging? _____ <i>ii.</i> How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site? <div style="margin-left: 20px;"> • Volume (specify tons or cubic yards): _____ • Over what duration of time? _____ </div> <i>iii.</i> Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____ _____ _____	
<i>iv.</i> Will there be onsite dewatering or processing of excavated materials? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe. _____ _____ _____	
<i>v.</i> What is the total area to be dredged or excavated? _____ acres <i>vi.</i> What is the maximum area to be worked at any one time? _____ acres <i>vii.</i> What would be the maximum depth of excavation or dredging? _____ feet <i>viii.</i> Will the excavation require blasting? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>ix.</i> Summarize site reclamation goals and plan: _____ _____ _____	

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes:	
<i>i.</i> Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____ _____	

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? ☐ Yes ☐ No
If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? ☐ Yes ☐ No
If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? ☐ Yes ☐ No
If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? ☐ Yes ☐ No
If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No
- Do existing lines serve the project site? ☐ Yes ☐ No

iii. Will line extension within an existing district be necessary to supply the project? ☐ Yes ☐ No
If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? ☐ Yes ☐ No
If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? ☐ Yes ☐ No
If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? ☐ Yes ☐ No
If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No

<ul style="list-style-type: none"> • Do existing sewer lines serve the project site? _____ • Will a line extension within an existing district be necessary to serve the project? _____ <p>If Yes:</p> <ul style="list-style-type: none"> • Describe extensions or capacity expansions proposed to serve this project: _____ _____ _____ 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? _____</p> <p>If Yes:</p> <ul style="list-style-type: none"> • Applicant/sponsor for new district: _____ • Date application submitted or anticipated: _____ • What is the receiving water for the wastewater discharge? _____ 	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): _____ _____ _____</p>		
<p>vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____ _____ _____</p>		
<p>e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? _____</p> <p>If Yes:</p> <p>i. How much impervious surface will the project create in relation to total size of project parcel?</p> <p style="padding-left: 40px;">_____ Square feet or _____ acres (impervious surface)</p> <p style="padding-left: 40px;">_____ Square feet or _____ acres (parcel size)</p> <p>ii. Describe types of new point sources. _____ _____</p> <p>iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)? _____ _____</p> <ul style="list-style-type: none"> • If to surface waters, identify receiving water bodies or wetlands: _____ _____ • Will stormwater runoff flow to adjacent properties? _____ 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? _____</p>		
<p>f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? _____</p> <p>If Yes, identify:</p> <p>i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) _____</p> <p>ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) _____</p> <p>iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation) _____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? _____</p> <p>If Yes:</p> <p>i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) _____</p> <p>ii. In addition to emissions as calculated in the application, the project will generate:</p> <ul style="list-style-type: none"> • _____ Tons/year (short tons) of Carbon Dioxide (CO₂) • _____ Tons/year (short tons) of Nitrous Oxide (N₂O) • _____ Tons/year (short tons) of Perfluorocarbons (PFCs) • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆) • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs) • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs) 		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No

<p>h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Estimate methane generation in tons/year (metric): _____</p> <p>ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____</p>			
<p>i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____</p>			
<p>j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. When is the peak traffic expected (Check all that apply): <input type="checkbox"/> Morning <input type="checkbox"/> Evening <input type="checkbox"/> Weekend <input type="checkbox"/> Randomly between hours of _____ to _____.</p> <p>ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____</p> <p>iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____</p> <p>iv. Does the proposed action include any shared use parking? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____</p> <p>vi. Are public/private transportation service(s) or facilities available within 1/2 mile of the proposed site? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<p>k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Estimate annual electricity demand during operation of the proposed action: _____</p> <p>ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____</p> <p>iii. Will the proposed action require a new, or an upgrade, to an existing substation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<p>l. Hours of operation. Answer all items which apply.</p> <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ </td> <td style="width: 50%; vertical-align: top;"> <p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ </td> </tr> </table>		<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____
<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 		

<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p>	
<p>n. Will the proposed action have outdoor lighting? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Describe: _____</p> <p>_____</p>	
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p> <p>_____</p> <p>_____</p>	
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p> <p>_____</p>	
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe proposed treatment(s):</p> <p>_____</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action use Integrated Pest Management Practices? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> • Construction: _____ tons per _____ (unit of time) • Operation : _____ tons per _____ (unit of time) <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> • Construction: _____ _____ • Operation: _____ _____ <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> • Construction: _____ _____ • Operation: _____ _____ 	

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☐ No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____

ii. Anticipated rate of disposal/processing:

- _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
- _____ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☐ No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

iii. Specify amount to be handled or generated _____ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No

If Yes: provide name and location of facility: _____

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: _____

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site																																							
<p>a. Existing land uses.</p> <p>i. Check all uses that occur on, adjoining and near the project site.</p> <div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%;"><input type="checkbox"/> Urban</div> <div style="width: 50%;"><input type="checkbox"/> Industrial</div> <div style="width: 50%;"><input type="checkbox"/> Commercial</div> <div style="width: 50%;"><input type="checkbox"/> Residential (suburban)</div> <div style="width: 50%;"><input type="checkbox"/> Rural (non-farm)</div> <div style="width: 50%;"><input type="checkbox"/> Forest</div> <div style="width: 50%;"><input type="checkbox"/> Agriculture</div> <div style="width: 50%;"><input type="checkbox"/> Aquatic</div> <div style="width: 50%;"><input type="checkbox"/> Other (specify): _____</div> </div> <p>ii. If mix of uses, generally describe: _____</p>																																							
<p>b. Land uses and covertypes on the project site.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Land use or Covertypes</th> <th style="width: 15%;">Current Acreage</th> <th style="width: 25%;">Acreage After Project Completion</th> <th style="width: 20%;">Change (Acres +/-)</th> </tr> </thead> <tbody> <tr> <td>• Roads, buildings, and other paved or impervious surfaces</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Forested</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Agricultural (includes active orchards, field, greenhouse etc.)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Surface water features (lakes, ponds, streams, rivers, etc.)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Wetlands (freshwater or tidal)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Non-vegetated (bare rock, earth or fill)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Other Describe: _____</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Land use or Covertypes	Current Acreage	Acreage After Project Completion	Change (Acres +/-)	• Roads, buildings, and other paved or impervious surfaces				• Forested				• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)				• Agricultural (includes active orchards, field, greenhouse etc.)				• Surface water features (lakes, ponds, streams, rivers, etc.)				• Wetlands (freshwater or tidal)				• Non-vegetated (bare rock, earth or fill)				• Other Describe: _____			
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c. Is the project site presently used by members of the community for public recreation? i. If Yes: explain: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? If Yes, i. Identify Facilities: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
e. Does the project site contain an existing dam? If Yes: i. Dimensions of the dam and impoundment: <ul style="list-style-type: none"> • Dam height: _____ feet • Dam length: _____ feet • Surface area: _____ acres • Volume impounded: _____ gallons OR acre-feet ii. Dam's existing hazard classification: _____ iii. Provide date and summarize results of last inspection: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? If Yes: i. Has the facility been formally closed? <ul style="list-style-type: none"> • If yes, cite sources/documentation: _____ ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? If Yes: i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? If Yes: i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div style="width: 45%;"> <input type="checkbox"/> Yes – Spills Incidents database <input type="checkbox"/> Yes – Environmental Site Remediation database <input type="checkbox"/> Neither database </div> <div style="width: 50%;"> Provide DEC ID number(s): _____ Provide DEC ID number(s): _____ </div> </div> ii. If site has been subject of RCRA corrective activities, describe control measures: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? If yes, provide DEC ID number(s): _____ iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No

v. Is the project site subject to an institutional control limiting property uses? <input type="checkbox"/> Yes <input type="checkbox"/> No <ul style="list-style-type: none"> If yes, DEC site ID number: _____ Describe the type of institutional control (e.g., deed restriction or easement): _____ Describe any use limitations: _____ Describe any engineering controls: _____ Will the project affect the institutional or engineering controls in place? <input type="checkbox"/> Yes <input type="checkbox"/> No Explain: _____ _____ 	
E.2. Natural Resources On or Near Project Site	
a. What is the average depth to bedrock on the project site? _____ feet	
b. Are there bedrock outcroppings on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %	
c. Predominant soil type(s) present on project site: _____ % _____ % _____ %	
d. What is the average depth to the water table on the project site? Average: _____ feet	
e. Drainage status of project site soils: <input type="checkbox"/> Well Drained: _____ % of site <input type="checkbox"/> Moderately Well Drained: _____ % of site <input type="checkbox"/> Poorly Drained: _____ % of site	
f. Approximate proportion of proposed action site with slopes: <input type="checkbox"/> 0-10%: _____ % of site <input type="checkbox"/> 10-15%: _____ % of site <input type="checkbox"/> 15% or greater: _____ % of site	
g. Are there any unique geologic features on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, describe: _____ _____	
h. Surface water features. <ul style="list-style-type: none"> i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? <input type="checkbox"/> Yes <input type="checkbox"/> No ii. Do any wetlands or other waterbodies adjoin the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes to either <i>i</i> or <i>ii</i> , continue. If No, skip to E.2.i. <ul style="list-style-type: none"> iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? <input type="checkbox"/> Yes <input type="checkbox"/> No iv. For each identified regulated wetland and waterbody on the project site, provide the following information: <ul style="list-style-type: none"> Streams: Name _____ Classification _____ Lakes or Ponds: Name _____ Classification _____ Wetlands: Name _____ Approximate Size _____ Wetland No. (if regulated by DEC) _____ 	
v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, name of impaired water body/bodies and basis for listing as impaired: _____ _____	
i. Is the project site in a designated Floodway? <input type="checkbox"/> Yes <input type="checkbox"/> No	
j. Is the project site in the 100-year Floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No	
k. Is the project site in the 500-year Floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No	
l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: <ul style="list-style-type: none"> i. Name of aquifer: _____ 	

<p>m. Identify the predominant wildlife species that occupy or use the project site: _____</p> <p>_____</p> <p>_____</p>	
<p>n. Does the project site contain a designated significant natural community? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe the habitat/community (composition, function, and basis for designation): _____</p> <p style="margin-left: 20px;">ii. Source(s) of description or evaluation: _____</p> <p style="margin-left: 20px;">iii. Extent of community/habitat:</p> <ul style="list-style-type: none"> • Currently: _____ acres • Following completion of project as proposed: _____ acres • Gain or loss (indicate + or -): _____ acres 	
<p>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing (endangered or threatened): _____</p> <p>_____</p> <p>_____</p>	
<p>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing: _____</p> <p>_____</p> <p>_____</p>	
<p>q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, give a brief description of how the proposed action may affect that use: _____</p> <p>_____</p> <p>_____</p>	
<p>E.3. Designated Public Resources On or Near Project Site</p>	
<p>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes, provide county plus district name/number: _____</p>	
<p>b. Are agricultural lands consisting of highly productive soils present? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">i. If Yes: acreage(s) on project site? _____</p> <p style="margin-left: 20px;">ii. Source(s) of soil rating(s): _____</p>	
<p>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature</p> <p style="margin-left: 20px;">ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____</p> <p>_____</p> <p>_____</p>	
<p>d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. CEA name: _____</p> <p style="margin-left: 20px;">ii. Basis for designation: _____</p> <p style="margin-left: 20px;">iii. Designating agency and date: _____</p>	

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District ii. Name: _____ iii. Brief description of attributes on which listing is based: _____
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? <input type="checkbox"/> Yes <input type="checkbox"/> No
g. Have additional archaeological or historic site(s) or resources been identified on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Describe possible resource(s): _____ ii. Basis for identification: _____
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Identify resource: _____ ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____ iii. Distance between project and resource: _____ miles.
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Identify the name of the river and its designation: _____ ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? <input type="checkbox"/> Yes <input type="checkbox"/> No

F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Town of Canandaigua, Town Board Date _____

Signature _____ Title _____

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

Agency Use Only [If applicable]
Project : Short Term Rental Law Adoption
Date : 4-22-2024

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer “**Yes**” to a numbered question, please complete all the questions that follow in that section.
- If you answer “**No**” to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box “Moderate to large impact may occur.”
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the “whole action”.
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

1. Impact on Land Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) <i>If “Yes”, answer questions a - j. If “No”, move on to Section 2.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

2. Impact on Geological Features

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g)

☒ NO☐ YES

If "Yes", answer questions a - c. If "No", move on to Section 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____ _____	E2g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

3. Impacts on Surface Water

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h)

☒ NO☐ YES

If "Yes", answer questions a - l. If "No", move on to Section 4.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	<input type="checkbox"/>	<input type="checkbox"/>

I. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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4. Impact on groundwater The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t) <i>If "Yes", answer questions a - h. If "No", move on to Section 5.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

5. Impact on Flooding The proposed action may result in development on lands subject to flooding. (See Part 1. E.2) <i>If "Yes", answer questions a - g. If "No", move on to Section 6.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in development within a 100 year floodplain.	E2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in development within a 500 year floodplain.	E2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	<input type="checkbox"/>	<input type="checkbox"/>
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	<input type="checkbox"/>	<input type="checkbox"/>

g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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6. Impacts on Air The proposed action may include a state regulated air emission source. <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. D.2.f., D.2.h, D.2.g) <i>If "Yes", answer questions a - f. If "No", move on to Section 7.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels: i. More than 1000 tons/year of carbon dioxide (CO ₂) ii. More than 3.5 tons/year of nitrous oxide (N ₂ O) iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs) iv. More than .045 tons/year of sulfur hexafluoride (SF ₆) v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflourocarbons (HFCs) emissions vi. 43 tons/year or more of methane	D2g D2g D2g D2g D2g D2h	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

7. Impact on Plants and Animals The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - j. If "No", move on to Section 8.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	<input type="checkbox"/>	<input type="checkbox"/>

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	<input type="checkbox"/>	<input type="checkbox"/>
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	<input type="checkbox"/>	<input type="checkbox"/>
j. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

8. Impact on Agricultural Resources The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.) <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

9. Impact on Aesthetic Resources The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) <i>If "Yes", answer questions a - g. If "No", go to Section 10.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

10. Impact on Historic and Archeological Resources The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) <i>If "Yes", answer questions a - e. If "No", go to Section 11.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.	E3e	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	<input type="checkbox"/>	<input type="checkbox"/>

d. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
<p>If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:</p> <p>e.</p> <p>i. The proposed action may result in the destruction or alteration of all or part of the site or property.</p> <p>ii. The proposed action may result in the alteration of the property's setting or integrity.</p> <p>iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.</p>	<p>E3e, E3g, E3f</p> <p>E3e, E3f, E3g, E1a, E1b</p> <p>E3e, E3f, E3g, E3h, C2, C3</p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

11. Impact on Open Space and Recreation The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) <i>If "Yes", answer questions a - e. If "No", go to Section 12.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b E2h, E2m, E2o, E2n, E2p	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	<input type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c E1c, E2q	<input type="checkbox"/>	<input type="checkbox"/>		
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	<input type="checkbox"/>	<input type="checkbox"/>		
e. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

12. Impact on Critical Environmental Areas The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) <i>If "Yes", answer questions a - c. If "No", go to Section 13.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>		
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

13. Impact on Transportation

The proposed action may result in a change to existing transportation systems.

☒ NO

☐ YES

(See Part 1. D.2.j)

If "Yes", answer questions a - f. If "No", go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action will degrade existing transit access.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

14. Impact on Energy

The proposed action may cause an increase in the use of any form of energy.

☒ NO

☐ YES

(See Part 1. D.2.k)

If "Yes", answer questions a - e. If "No", go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

15. Impact on Noise, Odor, and Light

The proposed action may result in an increase in noise, odors, or outdoor lighting.

☒ NO

☐ YES

(See Part 1. D.2.m., n., and o.)

If "Yes", answer questions a - f. If "No", go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in routine odors for more than one hour per day.	D2o	<input type="checkbox"/>	<input type="checkbox"/>

d. The proposed action may result in light shining onto adjoining properties.	D2n	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.)

☒ NO

☐ YES

If "Yes", answer questions a - m. If "No", go to Section 17.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	<input type="checkbox"/>	<input type="checkbox"/>
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	<input type="checkbox"/>	<input type="checkbox"/>
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	<input type="checkbox"/>	<input type="checkbox"/>
m. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

17. Consistency with Community Plans

The proposed action is not consistent with adopted land use plans.
(See Part 1. C.1, C.2. and C.3.)

☒ NO☐ YES

If "Yes", answer questions a - h. If "No", go to Section 18.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	<input type="checkbox"/>	<input type="checkbox"/>
h. Other: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

18. Consistency with Community Character

The proposed project is inconsistent with the existing community character.
(See Part 1. C.2, C.3, D.2, E.3)

☒ NO☐ YES

If "Yes", answer questions a - g. If "No", proceed to Part 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

74-2024	Town of Canandaigua	Town Board	Town of Canandaigua, Town Board	Text Amendment - 2
n/a	Local Law to revise Town of Canandaigua Town Code, removing the existing chapter 220-9.1 (Short-term Rentals) and replacing it with Chapter 201 (Short-term Rentals).			

<https://ontariocountyny.gov/DocumentCenter/View/43127/74-2024-Memo-T-Canandaigua-STR-Text-Amendment>

<https://ontariocountyny.gov/DocumentCenter/View/43125/74-2024-Draft-LL-T-Canandaigua-STR-Text-Amendment>

Proposed amendments to the Short-Term Rental (STR) Law, adopted in May 2023, are as follows:

- Addition of a purpose statement
- The removal of the definitions section. Town code already defines relevant terms and specific phrasing for STRs
- Removal of STR from Chapter 220 Zoning to create a stand-alone STR Chapter 201
- Clarification of application requirements into one section
- Removal of maximum occupancy of a bedroom (2 people). Instead, the NYS uniform code requirements for maximum occupancy based on bedroom size will be used. This allows for homes with large bedrooms to have an allowed occupancy based on bedroom size/safety rather than a fixed number
- Additional requirement that the local contact for the STR is physically close enough to the STR to respond in a timely manner
- Additional requirement that any STR with an allowed maximum occupancy of 16 or greater is required to obtain a special use permit from the Planning Board prior to issuance of a STR permit
- Addition of note that no events are allowed
- Addition of a daytime guest allowance. Allows for a maximum guest allowance of no greater than twice the permitted maximum occupancy
- Safety requirements updated to be in compliance with NYS uniform code
- STR permit term changed from three (3) years to one (1) year
- Additional requirement for parking spaces to be on hard durable spaces (not grass/landscaping)
- Addition of note that STR rental permits are not transferrable
- Addition of subsection outlining penalties for violations of the new chapter
- Addition of note that existing valid permits in effect at the time of adoption of this new law will remain valid until their expiration date.

CRC Comment

1. In terms of the daytime guest allowance. It should be identified by a specific time period (hours), "daytime" is too vague.

CPB Comments

1. The Board commends the Town of Canandaigua for their revisions and for moving Short-Term Rental regulations out the Zoning Code and into Town Code.

Board Motion: To retain referral 74-2024 as a class 2 and return to the local board with recommendation for approval with comments. **Motion made by:** AJ Magnan **Seconded by:** Nina Tillman

Vote: 11 in favor, 0 opposed, 0 abstentions by. **Motion Carried**

75-2024	Town of West Bloomfield	Zoning Board of Appeals	Giehl, Debra	Area Variance - Exempt
50.02-1-30.000	Area Variance to construct a 6' high fence that extends into the front yard when no fence or wall over 3' in height shall extend into the front yard. Subject Parcel is located at 9626 Martin Rd., along the east side of the Honeoye Creek / Livingston County municipal boundary, in the Town of West Bloomfield.			

76-2024	Town of Victor	Town Board	Town of Victor, Town Board	Text Amendment - 2
n/a	Local Law imposing a six-month moratorium on the review, approval, permitting, and construction of large-scale solar energy systems in the Town of Victor.			

<https://ontariocountyny.gov/DocumentCenter/View/43133/76-2024-Resolution-T-Victor-Solar-Moratorium>

<https://ontariocountyny.gov/DocumentCenter/View/43132/76-2024-LL-T-Victor-Solar-Moratorium>

The purpose of this local law is to protect the public health, safety, and welfare of the residents of the Town of Victor and to maintain the status quo as to large scale solar energy systems while the Town of Victor Town Board re-examines and proposes to make specific changes to its existing regulations.

The moratorium will stop the processing of applications for, and the issuance of any permits and approvals for large-scale solar energy systems to allow time for such careful consideration. This halts local review of previously received applications.

The term "Large Scale Solar Energy System" shall mean any ground-mounted solar photovoltaic system that has a system capacity greater than 25 kilowatts (kW) but less than

Full Environmental Assessment Form
Part 3 - Evaluation of the Magnitude and Importance of Project Impacts
and
Determination of Significance

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

Reasons Supporting This Determination:

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

Determination of Significance - Type 1 and Unlisted Actions

SEQR Status: ☒ Type 1 ☐ Unlisted

Identify portions of EAF completed for this Project: ☒ Part 1 ☒ Part 2 ☒ Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the
Town Board of the Town of Canandaigua _____ as lead agency that:

☒ A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

☐ B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

☐ C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action:

Name of Lead Agency:

Name of Responsible Officer in Lead Agency:

Title of Responsible Officer:

Signature of Responsible Officer in Lead Agency:

Date:

Signature of Preparer (if different from Responsible Officer)

Date:

For Further Information:

Contact Person: Town Supervisor, Jared Simpson

Address: 5440 Routes 5 & 20, Canandaigua, NY 14424

Telephone Number: 585-394-1120

E-mail: jsimpson@townofcanandaigua.org

For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)
Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

ATTACHMENT 17

	Record of Activities		
	Jared Simpson - Supervisor, Town of Canandaigua		
	January 1 - March 31, 2024		
Date	Activity	Hours	
2-Jan	Office Hours, Resident Emails, Staff Meetings	7	
3-Jan	Office Hours, Jeff Cook, Uptown Landing, e-Mails, Meeting Planning	7	
4-Jan	Community Meeting, emails, Agenda, comp planning	7	
5-Jan	Meeting MRB, Public Works, Email Review, Phone Calls, Development	7	
8-Jan	Ordinance Meeting, Fox Ridge HOA, Town Board Meting	9	
9-Jan	City of Canandaigua, Bob Palumbo, Community Presentation, office hours	7	
10-Jan	Alan Lupton, Resident emails, phone calls, office hours, planning, staff mtgs.	7	
11-Jan	Office hours, resident communication, Courthouse discussion, Judge Doran	7	
12-Jan	Hickox Road Project meeting, workforce meeting	8	
15-Jan	Phone Calls, emails, resident communications, newsletter article	5	
16-Jan	Resident meeting MCR, flooding, newsletter, office hours, planning	7	
17-Jan	Pracademics, 3+1, State Training, fiscal recovery, Code training,	7.5	
18-Jan	LDC, Resident meetings, office hours, emails, phone calls, financial planning	7	
19-Jan	Attorney, Park land discussion, Watershed, Purdy Road Genecco, Planning	7.5	
22-Jan	Office hours, Alan Lupton, Insurance Review, Emails, phone calls, panning	7.5	
23-Jan	Financial planing, incentive zoning discussion, purdy road discussion Genecco	8	
24-Jan	Town Historian, City of Canandaigua, planning, water quality	7	
25-Jan	DHSHS discusison, FEMA planning, water mitigation, office hours, planning	7	
26-Jan	Office hours, long term planning, budget review, emails, correspondence	7	
29-Jan	Office hours, emails, long term planning, office meetings	7	
30-Jan	Office Hours, phone calls, MCR drive, CR 16 Drive,	7	
31-Jan	assessor meeting, Pracadeics, Town Board bill pay, correspondence	8.5	
1-Feb	Outhouse property, Lupton and Nadler discussion, STR law review, communications	7.5	
2-Feb	Office Hours, communications, plan reviews	7	
5-Feb	Travis Woolley, Ordinance, Karen Parkhurst, Water Meeting, Office Hourse	7	
6-Feb	History Team Mtg, NYS Highway 332 meeting, Parkside drive ribbin cutting, planning	7	
7-Feb	Department head meeting, office hours, emails and phone calls	7	
8-Feb	remote planning, finance meeting, 3+1, watershed	8	
9-Feb	Hotaling Meeting, public works, office hours, communications, airport hangar PILOT mtg	8	

	Record of Activities		
	Jared Simpson - Supervisor, Town of Canandaigua		
	January 1 - March 31, 2024		
Date	Activity	Hours	
12-Feb	PRC and Richard West, office hours, TH updates, Town Board	9.5	
13-Feb	Office hours, communications, pre-construction meeting water tank	7	
14-Feb	Bob Di Carlo, Hopewell and Canandaigua Meeting, office hours	7	
15-Feb	LDC, Sands YMCA, Office Hours, communications, planning review	7	
16-Feb	Murphy, Sue interview, Integrated Business Systems computer printer upgrades	7	
18-Feb	Association of Towns	7	
19-Feb	Association of Towns	7.5	
20-Feb	Association of Towns	7.5	
21-Feb	Association of Towns	7	
22-Feb	Cathy Conser, Meeting prep, newsletter, Hammocks visit construction	7	
23-Feb	OFF	0	
26-Feb	Conference, training, meetings	7	
27-Feb	Conference, training, meetings	7	
28-Feb	Conference, training, meetings	7	
29-Feb	Office hours, emails, long term planning, office meetings	7	
1-Mar	MRB meeting, pre construction meeting, communications, staff meetings	7	
4-Mar	Ordinance, Karen Parkhurst, Office hours, communications, planning	7	
5-Mar	Bob Di Carlo, Centrica, Office hours, planning, resident meetings, meeting prep	7	
6-Mar	Department head meeting, office hours, planning, Greg and Peter	7	
7-Mar	USB meeting, Kate Silverstrim, resident mtgs, office hours, emails, meeting prep	7	
8-Mar	Greg Hotaling, Brickyard Rd. Tank, PPW, Workforce Mtg, communications	7	
11-Mar	Massa MJ Pavilion, Mike Bentley, Town Board Mtg, Meeting prep, communications	10	
12-Mar	Muni Trust, Fireworks meeting, Chat GPT Training, communications, office hours	7	
13-Mar	Disaster Training Level 3, Blue Sky Towers, WIIA Grant Mtg, History of Cdga.	8	
14-Mar	Finance, office hours, meeting prep, communications, emails, planning	7	
15-Mar	Motion Junction, Vista Trail, Matt Horn, Office hours, planning, meeting prep	7	
18-Mar	Office hours, emails, long term planning, office meetings	7	
19-Mar	Brian Mader and Murph, Agenda Prep, Peter and Greg, Communications	7	
20-Mar	Community Meeting, Network Assessment, Review court grant, communications Agenda Prep	7	

	Record of Activities		
	Jared Simpson - Supervisor, Town of Canandaigua		
	January 1 - March 31, 2024		
Date	Activity	Hours	
21-Mar	LDS, Bob Palumbo, Courthouse, Office hours, long term planning	7	
22-Mar	Alan Lupton, Cheshire VFD, communications, meeting prep, newsletter article due	8	
25-Mar	Joint water meeting, Captini Cemetery meeting, office hours, planning, communications	7	
26-Mar	Rathburn re: Quailbush, office hours, communications, outreach, quail and hammocks	7	
27-Mar	Ring of fire planning, AOT cybersecurity grant, parks and rec mtg, office hours, emails,	8	
28-Mar	Farm roundtable, communications, outreach, newsletter articles	8	
29-Mar	Chuck Oyler, Staff Meeting time, internal conversations, outreach, emails phone calls	8	
		467	

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	Record of Activities		
	Jared Simpson - Supervisor, Town of Canandaigua		
	January 1 - March 31, 2024		
Date	Activity	Hours	
2-Jan	Office Hours, Resident Emails, Staff Meetings	7	
3-Jan	Office Hours, Jeff Cook, Uptown Landing, e-Mails, Meeting Planning	7	
4-Jan	Community Meeting, emails, Agenda, comp planning	7	
5-Jan	Meeting MRB, Public Works, Email Review, Phone Calls, Development	7	
8-Jan	Ordinance Meeting, Fox Ridge HOA, Town Board Meting	9	
9-Jan	City of Canandaigua, Bob Palumbo, Community Presentation, office hours	7	
10-Jan	Alan Lupton, Resident emails, phone calls, office hours, planning, staff mtgs.	7	
11-Jan	Office hours, resident communication, Courthouse discussion, Judge Doran	7	
12-Jan	Hickox Road Project meeting, workforce meeting	8	
15-Jan	Phone Calls, emails, resident communications, newsletter article	5	
16-Jan	Resident meeting MCR, flooding, newsletter, office hours, planning	7	
17-Jan	Pracademics, 3+1, State Training, fiscal recovery, Code training,	7.5	
18-Jan	LDC, Resident meetings, office hours, emails, phone calls, financial planning	7	
19-Jan	Attorney, Park land discussion, Watershed, Purdy Road Genecco, Planning	7.5	
22-Jan	Office hours, Alan Lupton, Insurance Review, Emails, phone calls, panning	7.5	
23-Jan	Financial planing, incentive zoning discussion, purdy road discussion Genecco	8	
24-Jan	Town Historian, City of Canandaigua, planning, water quality	7	
25-Jan	DHSHS discusison, FEMA planning, water mitigation, office hours, planning	7	
26-Jan	Office hours, long term planning, budget review, emails, correspondence	7	
29-Jan	Office hours, emails, long term planning, office meetings	7	
30-Jan	Office Hours, phone calls, MCR drive, CR 16 Drive,	7	
31-Jan	assessor meeting, Pracadeics, Town Board bill pay, correspondence	8.5	
1-Feb	Outhouse property, Lupton and Nadler discussion, STR law review, communications	7.5	
2-Feb	Office Hours, communications, plan reviews	7	
5-Feb	Travis Woolley, Ordinance, Karen Parkhurst, Water Meeting, Office Hourse	7	
6-Feb	History Team Mtg, NYS Highway 332 meeting, Parkside drive ribbin cutting, planning	7	
7-Feb	Department head meeting, office hours, emails and phone calls	7	
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18-Feb	Association of Towns	7	
19-Feb	Association of Towns	7.5	
20-Feb	Association of Towns	7.5	
21-Feb	Association of Towns	7	
22-Feb	Cathy Conser, Meeting prep, newsletter, Hammocks visit construction	7	
23-Feb	OFF	0	
26-Feb	Conference, training, meetings	7	
27-Feb	Conference, training, meetings	7	
28-Feb	Conference, training, meetings	7	
29-Feb	Office hours, emails, long term planning, office meetings	7	
1-Mar	MRB meeting, pre construction meeting, communications, staff meetings	7	
4-Mar	Ordinance, Karen Parkhurst, Office hours, communications, planning	7	
5-Mar	Bob Di Carlo, Centrica, Office hours, planning, resident meetings, meeting prep	7	
6-Mar	Department head meeting, office hours, planning, Greg and Peter	7	
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8-Mar	Greg Hotaling, Brickyard Rd. Tank, PPW, Workforce Mtg, communications	7	
11-Mar	Massa MJ Pavilion, Mike Bentley, Town Board Mtg, Meeting prep, communications	10	
12-Mar	Muni Trust, Fireworks meeting, Chat GPT Training, communications, office hours	7	
13-Mar	Disaster Training Level 3, Blue Sky Towers, WIIA Grant Mtg, History of Cdga.	8	
14-Mar	Finance, office hours, meeting prep, communications, emails, planning	7	
15-Mar	Motion Junction, Vista Trail, Matt Horn, Office hours, planning, meeting prep	7	
18-Mar	Office hours, emails, long term planning, office meetings	7	
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26-Mar	Rathburn re: Quailbush, office hours, communications, outreach, quail and hammocks	7	
27-Mar	Ring of fire planning, AOT cybersecurity grant, parks and rec mtg, office hours, emails,	8	
28-Mar	Farm roundtable, communications, outreach, newsletter articles	8	
29-Mar	Chuck Oyler, Staff Meeting time, internal conversations, outreach, emails phone calls	8	
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Jared Simpson

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Date	Activity	Start Time	End Time	Hours
1-Dec-23	Check and respond to voice mails / emails	8:00 AM	9:00 AM	1
1-Dec-23	Send out mail / Check Bank for deductions/ daily receipt reconciliation for the day before / Parks reconciliation and accounting / Run Dog Sync	9:00 AM	10:30 AM	1.5
1-Dec-23	Routine Correspondence	10:30 AM	11:30 AM	1
1-Dec-23	Return Phone calls	11:30 AM	12:00 PM	0.5
1-Dec-23	Zoom conference call with Granicus	1:00 PM	2:00 PM	1
1-Dec-23	Prepared surety resolution for TB Meeting	2:00 PM	3:00 PM	1
1-Dec-23	Answered and returned calls- Attended counter	3:00 PM	4:00 PM	1
1-Dec-23	Tried to get our systems updated with new clerk information	4:00 PM	5:00 PM	1
4-Dec-23	Attended Foil training	8:00 AM	1:00 PM	5
4-Dec-23	Check and respond to voice mails / emails	1:30 PM	3:30 PM	2
4-Dec-23	Assist with close out duties / go through Jeans old paperwork	3:30 PM	5:30 PM	2
5-Dec-23	Daily receipt reconciliation for day before / Park reconciliation and accounting / Run Dog Sync / Check bank for deductions	8:00 AM	9:30 AM	1.5
5-Dec-23	Check and respond to voice mails / emails	9:30 AM	10:00 AM	0.5
5-Dec-23	Edmunds Gov Tech Webinar	10:00 AM	10:30 AM	0.5
5-Dec-23	Worked on check list of items to prepare for January tax collection	10:30 AM	1:00 PM	2.5
5-Dec-23	Answer phones / attend counter	1:30 PM	2:30 PM	1
5-Dec-23	Affirm and print death Certificates	2:30 PM	3:00 PM	0.5
5-Dec-23	Worked on Fox Ridge Road Dedication	3:00 PM	5:00 PM	2
6-Dec-23	Daily receipt reconciliation for day before / Park reconciliation and accounting / Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
6-Dec-23	Check and respond to voice mails / Emails	9:00 AM	10:00 AM	1

6-Dec-23	Worked on check list of items to prepare for January tax collection	10:00 AM	12:00 PM	2
6-Dec-23	Answer phones and attend counter	12:30 PM	1:30 PM	1
6-Dec-23	Worked on completed Town Board requests from previous meeting	1:30 PM	2:30 PM	1
6-Dec-23	Trained Sam on Transfer Station Coupons	2:30 PM	3:30 PM	1
6-Dec-23	Assisted with close out duties and ran checks.	3:30 PM	4:30 PM	1
7-Dec-23	Daily receipt reconciliation for day before / Park reconciliation and accounting / Run Dog Sync / Check bank for deductions	8:00 AM	9:30 AM	1.5
7-Dec-23	Check emails / Voice mails and return calls	9:30 AM	10:30 AM	1
7-Dec-23	Worked on updating all our platforms with new clerk information	10:30 AM	11:30 PM	1
7-Dec-23	Worked on SEQR resolutions and paperwork for next town board meeting	11:30 PM	12:30 PM	1
7-Dec-23	Cannabis management Webinar	1:00 PM	2:00 PM	1
7-Dec-23	Granicus Webinar	2:00 PM	2:30 PM	0.5
7-Dec-23	Answer Phones / Attend Counter	2:30 PM	3:30 PM	1
7-Dec-23	Assisted with close out duties and ran checks	3:30 PM	4:15 PM	0.75
8-Dec-23	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
8-Dec-23	Check emails / Voice mails and return calls	9:00 AM	10:00 AM	1
8-Dec-23	Town Board Meeting	10:00 AM	11:30 AM	1.5
8-Dec-23	Check emails / Voice mails and return calls	11:30 AM	12:30 PM	1
8-Dec-23	Worked on updating town website with new clerks information	1:00 PM	2:00 PM	1
8-Dec-23	Worked on correcting bank deposit errors	2:00 PM	2:30 PM	0.5
8-Dec-23	Worked on TB meeting minutes	2:30 PM	4:00 PM	1.5
8-Dec-23	Assisted with close out duties	4:00 PM	5:00 PM	1

11-Dec-23	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
11-Dec-23	Check emails / Voice mails and return calls	9:00 AM	10:00 AM	1
11-Dec-23	Answer Phones / Attend Counter	10:00 AM	12:00 PM	2
11-Dec-23	Balance Credit Card Statements	12:30 PM	2:00 PM	1.5
11-Dec-23	Check emails / Voice mails and return calls	2:00 PM	3:00 PM	1
11-Dec-23	Submitted order for office supplies	3:00 PM	3:30 PM	0.5
11-Dec-23	Assisted with close out duties	3:30 PM	4:30 PM	1
12-Dec-23	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
12-Dec-23	Check emails / Voice mails and return calls	9:00 AM	10:00 AM	1
12-Dec-23	Answer Phones / Attend Counter	10:00 AM	12:00 PM	2
12-Dec-23	Work on TB meeting minutes	12:00 PM	12:30 PM	0.5
12-Dec-23	Ontario County Tax refresher meeting	1:00 PM	2:00 PM	1
12-Dec-23	Check emails / Voice mails and return calls	2:00 PM	2:30 PM	0.5
12-Dec-23	Worked on Surety payments	2:30 PM	3:30 PM	1
12-Dec-23	Assisted with close out duties	3:30 PM	5:00 PM	1.5
13-Dec-23	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	9:00 AM	10:00 AM	1
13-Dec-23	Check emails / Voice mails return calls	10:00 AM	11:00 AM	1
13-Dec-23	Prepare and mail delinquent dog post cards	11:00 AM	12:00 PM	1
13-Dec-23	Answer phones / Attend counter	12:30 PM	1:30 PM	1
13-Dec-23	Work on TB Meeting minutes	1:30 PM	2:00 PM	0.5
13-Dec-23	Granicus Meeting	2:00 PM	3:00 PM	1
13-Dec-23	Work on TB Meeting minutes / prep	3:00 PM	4:00 PM	1
13-Dec-23	Attend Counter / Close out duties	4:00 PM	6:00 PM	2
14-Dec-23	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1

14-Dec-23	Check emails / Voice mails return calls	9:00 AM	10:00 AM	1
14-Dec-23	Attend Counter / Answer phones	10:00 AM	11:30 AM	1.5
14-Dec-23	Work on TB meeting minutes / prep	11:30 AM	12:30 PM	1
14-Dec-23	Review cloud permit package for laserfische	1:00 PM	2:00 PM	1
14-Dec-23	Work on surety releases / payments	2:00 PM	3:00 PM	1
14-Dec-23	Assist with close out duties	3:00 PM	4:00 PM	1
15-Dec-23	Check emails / Voice mails return calls	8:00 AM	9:00 AM	1
15-Dec-23	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	9:00 AM	10:00 AM	1
15-Dec-23	Attend Counter / Answer phones	10:00 AM	12:00 PM	2
15-Dec-23	Bank Reconciliations	12:00 PM	2:00 PM	2
15-Dec-23	Assist with close out duties	3:30 PM	5:00 PM	1.5
18-Dec-23	Check emails / Voice mails return calls	8:00 AM	9:00 AM	1
18-Dec-23	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	9:00 AM	10:00 AM	1
18-Dec-23	Prep for Board meeting	10:00 AM	12:00 PM	2
18-Dec-23	Attend counter / Answer phones	12:00 PM	1:30 PM	1.5
18-Dec-23	Credit card reconciliations	1:30 PM	2:30 PM	1
18-Dec-23	Check emails / Voice mails return calls	3:00 PM	3:30 PM	0.5
18-Dec-23	Assist with close out duties	3:30 PM	4:30 PM	1
18-Dec-23	Town Board Meeting	6:00 PM	8:30 PM	2.5
19-Dec-23	Check emails / Voice mails return calls	8:00 AM	9:00 AM	1
19-Dec-23	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	9:00 AM	10:00 AM	1
19-Dec-23	Organizational Meeting Prep	10:00 AM	11:00 AM	1
19-Dec-23	Meeting minutes / Certified TB Resolutions	11:00 AM	12:30 PM	1.5
19-Dec-23	Meeting minutes / Certified TB Resolutions	1:00 PM	2:30 PM	1.5

19-Dec-23	Check emails / Voice mails return calls	2:30 PM	3:00 PM	0.5
19-Dec-23	Assist with close out duties	3:00 PM	4:15 PM	1.25
20-Dec-23	Check emails / Voice mails return calls	8:00 AM	9:00 AM	1
20-Dec-23	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	9:00 AM	10:30 AM	2
20-Dec-23	Staff Meeting	10:30 AM	12:00 PM	1.5
20-Dec-23	Attend counter / Answer phones	12:30 PM	2:00 PM	1.5
20-Dec-23	Tax Billing Prepwork	2:00 PM	3:00 PM	1
20-Dec-23	Assist with close out duties	3:00 PM	4:30 PM	1.5
21-Dec-23	Check emails / Voice mails return calls	8:00 AM	9:00 AM	1
21-Dec-23	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	9:00 AM	10:30 AM	1.5
21-Dec-23	Granicus Meeting proposal review	10:30 AM	11:00 AM	0.5
21-Dec-23	Attend Counter / Answer phones	11:00 AM	12:30 PM	1.5
21-Dec-23	Meeting Minutes	1:00 PM	3:00 PM	2
21-Dec-23	Assist with close out duties	3:00 PM	4:15 PM	1.25
22-Dec-23	Check emails / Voice mails return calls	8:00 AM	9:00 AM	1
22-Dec-23	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	9:00 AM	10:30 AM	1.5
22-Dec-23	Attend Counter / Answer phones	10:30 AM	12:00 PM	1.5
22-Dec-23	Send List of Previous Months Deaths to OC Board of Elections	12:00 PM	12:30 PM	0.5
22-Dec-23	Order supplies / Filing	1:00 PM	2:00 PM	1
22-Dec-23	Check emails / Voice mails return calls	2:00 PM	2:30 PM	0.5
22-Dec-23	Attend Counter / Answer phones	2:30 PM	3:30 PM	1
22-Dec-23	Assist with close out duties	3:30 PM	5:00 PM	2
26-Dec-23	Recorded Road Dedication at County	2:00 PM	3:00 PM	1
27-Dec-23	Check emails / Voice mails return calls	8:00 AM	10:00 AM	2

27-Dec-23	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	10:00 AM	12:00 PM	2
27-Dec-23	Attend Counter / Answer phones	12:30 PM	2:30 PM	2
27-Dec-23	Attend Transfer Station Coupon Machine	2:30 PM	3:00 PM	0.5
27-Dec-23	Assist with close out duties and counter	3:00 PM	4:15 PM	1.25
28-Dec-23	Check emails / Voice mails return calls	8:00 AM	9:00 AM	1
28-Dec-23	Meet with Sarah to discuss new rezoning applications	9:00 AM	9:30 AM	0.5
28-Dec-23	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	9:30 AM	10:30 AM	1
28-Dec-23	Attend Counter / Answer Phones	10:30 AM	11:00 AM	0.5
28-Dec-23	Dog License Renewals	11:00 AM	1:00 PM	2
28-Dec-23	Check emails / Voice mails return calls	1:30 PM	2:00 PM	0.5
28-Dec-23	Tax bill mailing duties	2:00 PM	4:00 PM	2
28-Dec-23	Bank Run	4:00 PM	4:15 PM	0.25
29-Dec-23	Check emails / Voice mails return calls	8:00 AM	9:00 AM	1
29-Dec-23	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	9:00 AM	10:30 AM	1.5
29-Dec-23	Tax bill mailing duties	10:30 AM	12:00 PM	1.5
29-Dec-23	Attend Counter / Answer Phones	12:30 PM	1:30 PM	1
29-Dec-23	Check emails / Voice mails return calls	1:30 PM	2:30 PM	1
29-Dec-23	Work on pending press releases	2:30 PM	3:30 PM	1
29-Dec-23	Assist with close out duties	3:30 PM	4:30 PM	1
2-Jan-24	Check emails / Voice mails return calls	8:00 AM	9:00 AM	1
2-Jan-24	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	9:00 AM	10:30 AM	1.5
2-Jan-24	Attend Counter / Answer phones / Taking tax payments	10:30 AM	12:30 PM	2

2-Jan-24	Check emails / Voice mails / return calls	1:00 PM	2:00 PM	1
2-Jan-24	Close books for December	2:00 PM	4:00 PM	2
2-Jan-24	Assist with Close out duties	4:00 PM	4:30 PM	0.5
2-Jan-24	Apply Tax payments	4:30 PM	6:30 PM	2
3-Jan-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
3-Jan-24	Check emails / Voice mails / return calls	9:00 AM	10:00 AM	1
3-Jan-24	Attend Counter / Answer Phones	10:00 AM	12:30 PM	1.5
3-Jan-24	Continue to close Books for December	1:00 PM	3:15 PM	2
4-Jan-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
4-Jan-24	Check emails / Voice mails / return calls	9:00 AM	10:30 AM	1.5
4-Jan-24	Attend Counter / Answer Phones	10:30 AM	12:00 PM	1.5
4-Jan-24	Apply tax payments	12:30 PM	2:30 PM	2
4-Jan-24	Attend counter / Answer phone calls	2:30 PM	3:30 PM	1
4-Jan-24	Assist with close out duties	3:30 PM	4:30 PM	1
4-Jan-24	Apply tax payments	4:30 PM	6:00 PM	1.5
5-Jan-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
5-Jan-24	Check emails / Voice mails return calls	9:00 AM	10:00 AM	1
5-Jan-24	Attend Counter / Answer phone calls	10:00 AM	11:30 AM	1.5
5-Jan-24	Tax bill return letters / go through tax payments received in the mail	11:30 AM	1:30 PM	2
5-Jan-24	Check emails / Voice mails return calls	2:00 PM	3:00 PM	1
5-Jan-24	Attend Counter / Answer phones	3:00 PM	4:00 PM	1
5-Jan-24	Apply Tax Payments	4:00 PM	7:00 PM	3
6-Jan-24	Apply Tax Payments	1:00 PM	5:00 PM	4

8-Jan-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
8-Jan-24	Check emails / Voice mails / return calls	9:00 AM	10:00 AM	1
8-Jan-24	Prep for Board Meeting	10:00 AM	11:30 AM	1.5
8-Jan-24	Attend Counter / Answer phones	11:30 AM	1:00 PM	1.5
8-Jan-24	Go through mail / Tax Bills	1:30 PM	3:30 PM	2
8-Jan-24	Assist with close out duties	3:30 PM	4:30 PM	1
8-Jan-24	Apply tax payments	4:30 PM	6:30 PM	2
9-Jan-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:30 AM	9:30 AM	1
9-Jan-24	Check emails / Voice mails / return calls	9:30 AM	10:30 AM	1
9-Jan-24	Attend Counter – Answer phones	10:30 AM	12:00 PM	1.5
9-Jan-24	Certify Town Board Resolutions	12:30 PM	2:30 PM	2
9-Jan-24	Check emails / voice mails / return calls	2:30 PM	3:30 PM	1
9-Jan-24	Assist with close out duties	3:30 PM	4:30 PM	1
9-Jan-24	Apply tax payments	4:30 PM	6:30 PM	2
10-Jan-24	Newly Elected Officials Training Rochester	8:00 AM	4:00 PM	8
11-Jan-24	Newly Elected Officials Training Rochester	8:00 AM	4:00 PM	8
11-Jan-24	Meeting minutes	5:00 PM	8:30 PM	3.5
12-Jan-24	Newly Elected Officials Training Rochester	8:00 AM	2:00 PM	6
12-Jan-24	Check emails / voice mails / return calls	2:45 PM	5:30 PM	2.5
13-Jan-24	Apply Tax Payments	3:00 PM	6:00 PM	3
14-Jan-24	Apply Tax Payments	5:00 PM	8:00 PM	3
16-Jan-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
16-Jan-24	Check emails / Voice mails / return calls	9:00 AM	10:30 AM	1.5
16-Jan-24	Attend Counter / Answer Phones	10:30 AM	12:30 PM	2
16-Jan-24	Meet with Lindsay / HR	1:00 PM	2:00 PM	1
16-Jan-24	Sort Mail / Stamp tax payments	2:00 PM	3:30 PM	1.5

16-Jan-24	Assist with close out duties	3:30 PM	4:30 PM	1
16-Jan-24	Balance Bank accounts	4:30 PM	6:30 PM	2
17-Jan-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
17-Jan-24	Check emails / Voice mails return calls	9:00 AM	10:00 AM	1
17-Jan-24	Attend Counter / Answer phone calls	10:00 AM	11:30 AM	1.5
17-Jan-24	Run Delinquent Dog report and email to humane society	11:30 AM	12:00 PM	0.5
17-Jan-24	Go through mail / stamp Tax Bills	12:30 PM	2:00 PM	1.5
17-Jan-24	Check emails / Voice mails return calls	2:00 PM	3:00 PM	1
17-Jan-24	Attend Counter / Answer phones	3:00 PM	4:30 PM	1.5
17-Jan-24	Apply Tax Payments	4:30 PM	8:00 PM	3.5
18-Jan-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
18-Jan-24	Check emails / Voice mails / return calls	9:00 AM	10:30 AM	1.5
18-Jan-24	Attend Counter / Answer Phones	10:30 AM	12:30 PM	2
18-Jan-24	Board meeting prep	1:00 PM	2:00 PM	1
18-Jan-24	Sort Mail / Stamp tax payments	2:00 PM	3:30 PM	1.5
18-Jan-24	Assist with close out duties	3:30 PM	4:30 PM	1
19-Jan-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
19-Jan-24	Check emails / Voice mails return calls	9:00 AM	10:00 AM	1
19-Jan-24	Attend Counter / Answer phone calls	10:00 AM	11:30 AM	1.5
19-Jan-24	Tax bill return letters / go through tax payments received in the mail	11:30 AM	1:30 PM	2
19-Jan-24	Check emails / Voice mails return calls	2:00 PM	3:00 PM	1
19-Jan-24	Attend Counter / Answer phones	3:00 PM	4:00 PM	1
19-Jan-24	Apply Tax Payments	4:00 PM	7:00 PM	3
21-Jan-24	Balance Bank accounts/spreadsheets	3:00 PM	6:30 PM	3.5

23-Jan-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
23-Jan-24	Check emails / Voice mails / return calls	9:00 AM	10:30 AM	1.5
23-Jan-24	Attend Counter / Answer Phones	10:30 AM	12:00 PM	1.5
23-Jan-24	Apply tax payments	12:30 PM	2:30 PM	2
23-Jan-24	Attend counter / Answer phone calls	2:30 PM	3:30 PM	1
23-Jan-24	Assist with close out duties	3:30 PM	4:30 PM	1
23-Jan-24	Apply tax payments	4:30 PM	6:00 PM	1.5
24-Jan-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
24-Jan-24	Check emails / Voice mails / return calls	9:00 AM	10:30 AM	1.5
24-Jan-24	Attend Counter / Answer Phones	10:30 AM	12:00 PM	1.5
24-Jan-24	Apply tax payments	12:30 PM	2:30 PM	2
24-Jan-24	Attend counter / Answer phone calls	2:30 PM	3:30 PM	1
24-Jan-24	Assist with close out duties	3:30 PM	4:30 PM	1
24-Jan-24	Sort mail / Tax payments	4:30 PM	6:00 PM	1.5
25-Jan-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
25-Jan-24	Meet with Sarah to discuss new rezoning applications	9:00 AM	9:30 AM	0.5
25-Jan-24	Attend Counter / Answer phone calls	9:30 AM	11:30 AM	2
25-Jan-24	Tax bill return letters / go through tax payments received in the mail	11:30 AM	1:30 PM	2
25-Jan-24	Check emails / Voice mails return calls	2:00 PM	3:00 PM	1
25-Jan-24	Attend Counter / Answer phones	3:00 PM	4:00 PM	1
25-Jan-24	Apply Tax Payments	4:00 PM	7:00 PM	3
27-Jan-24	Apply Tax Payments	2:00 PM	6:00 PM	4
29-Jan-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1

29-Jan-24	Check emails / Voice mails / return calls	9:00 AM	10:30 AM	1.5
29-Jan-24	Attend Counter / Answer Phones	10:30 AM	12:00 PM	1.5
29-Jan-24	Sort Mail / Stamp tax payments	12:30 PM	2:30 PM	2
29-Jan-24	Attend counter / Answer phone calls	2:30 PM	3:30 PM	1
29-Jan-24	Assist with close out duties	3:30 PM	4:15 PM	0.75
29-Jan-24	Apply tax payments	4:30 PM	6:00 PM	1.5
30-Jan-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
30-Jan-24	Check emails / Voice mails / return calls	9:00 AM	10:30 AM	1.5
30-Jan-24	Attend Counter / Answer Phones	10:30 AM	12:00 PM	1.5
30-Jan-24	Sort Mail / Stamp tax payments	12:30 PM	2:30 PM	2
30-Jan-24	Attend counter / Answer phone calls	2:30 PM	3:30 PM	1
30-Jan-24	Assist with close out duties	3:30 PM	4:30 PM	1
30-Jan-24	Apply tax payments	4:30 PM	5:30 PM	1
31-Jan-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
31-Jan-24	Check emails / Voice mails / return calls	9:00 AM	10:00 AM	1
31-Jan-24	Attend Transfer Station Machine/ get money	10:00 AM	10:30 AM	0.5
31-Jan-24	Attend Counter / Answer Phones	10:30 AM	12:00 PM	1.5
31-Jan-24	Sort Mail / Stamp tax payments	12:30 PM	2:30 PM	2
31-Jan-24	Attend counter / Answer phone calls	2:30 PM	3:30 PM	1
31-Jan-24	Assist with close out duties	3:30 PM	4:30 PM	1
31-Jan-24	Apply tax payments / Balance tax spreadsheet	4:30 PM	9:00 PM	4.5
1-Feb-24	Check emails / Voice mails return calls	8:00 AM	9:00 AM	1
1-Feb-24	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	9:00 AM	10:30 AM	1.5
1-Feb-24	Attend Counter / Answer phones	10:30 AM	12:00 PM	1.5

1-Feb-24	Send List of Death Certs to OC Public Health	12:00 PM	12:30 PM	0.5
1-Feb-24	Order supplies / Filing	1:00 PM	2:00 PM	1
1-Feb-24	Check emails / Voice mails return calls	2:00 PM	2:30 PM	0.5
1-Feb-24	Attend Counter / Answer phones	2:30 PM	3:45 PM	1.25
1-Feb-24	Assist with close out duties	3:45 PM	5:00 PM	1.25
2-Feb-24	Check emails / Voice mails return calls	8:00 AM	9:00 AM	1
2-Feb-24	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	9:00 AM	10:00 AM	1
2-Feb-24	Work on Board meeting minutes	10:00 AM	12:00 PM	2
2-Feb-24	Attend counter / Answer phones	12:00 PM	1:30 PM	1.5
2-Feb-24	Bank reconciliations	1:30 PM	2:30 PM	1
2-Feb-24	Check emails / Voice mails return calls	3:00 PM	3:30 PM	0.5
2-Feb-24	Assist with close out duties	3:30 PM	4:15 PM	0.75
5-Feb-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
5-Feb-24	Check emails / Voice mails / return calls	9:00 AM	10:30 AM	1.5
5-Feb-24	Attend Counter / Answer Phones	10:30 AM	12:00 PM	1.5
5-Feb-24	Sort Mail / Stamp tax payments	12:30 PM	2:30 PM	2
5-Feb-24	Attend counter / Answer phone calls	2:30 PM	3:30 PM	1
5-Feb-24	Assist with close out duties	3:30 PM	4:30 PM	1
6-Feb-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
6-Feb-24	Check emails / Voice mails return calls	9:00 AM	10:00 AM	1
6-Feb-24	Attend Counter / Answer phone calls	10:00 AM	11:30 AM	1.5
6-Feb-24	Tax bill return letters / go through tax payments received in the mail	11:30 AM	1:30 PM	2
6-Feb-24	Check emails / Voice mails return calls	2:00 PM	3:00 PM	1
6-Feb-24	Attend Counter / Answer phones	3:00 PM	3:30 PM	0.5

6-Feb-24	Assist with close out duties	3:30 PM	4:15 PM	0.75
7-Feb-24	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	9:00 AM	10:30 AM	1.5
7-Feb-24	Dept Head Meeting	10:00 AM	11:00 AM	1
7-Feb-24	Attend Counter / Answer Phones	11:00 AM	12:00 PM	1
7-Feb-24	Check emails / Voice mails return calls	12:30 PM	1:30 PM	1
7-Feb-24	Meeting Minutes	1:30 PM	3:30 PM	2
7-Feb-24	Attend Counter / Answer Phone / Close out	3:30 PM	5:30 PM	2
8-Feb-24	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
8-Feb-24	Check emails / Voice mails return calls	9:00 AM	10:00 AM	1
8-Feb-24	Attend Counter / Answer Phones	10:00 AM	11:00 AM	1
8-Feb-24	Finance Meeting	11:00 AM	12:30 PM	1.5
8-Feb-24	Check emails / Voice mails return calls	1:00 PM	1:30 PM	0.5
8-Feb-24	Attend Counter / Answer Phones	1:30 PM	3:30 PM	2
8-Feb-24	Assist with Close out duties and deposits	3:30 PM	4:15 PM	0.75
9-Feb-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
9-Feb-24	Check emails / Voice mails / return calls	9:00 AM	10:30 AM	1.5
9-Feb-24	Attend Counter / Answer Phones	10:30 AM	12:00 PM	1.5
9-Feb-24	Sort Mail / Stamp tax payments	12:30 PM	2:30 PM	2
9-Feb-24	Attend counter / Answer phone calls	2:30 PM	3:30 PM	1
9-Feb-24	Assist with close out duties	3:30 PM	4:30 PM	1
12-Feb-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
12-Feb-24	Check emails / Voice mails / return calls	9:00 AM	10:30 AM	1.5
12-Feb-24	Attend Counter / Answer Phones	10:30 AM	12:00 PM	1.5

12-Feb-24	Board meeting prep	12:30 PM	2:30 PM	2
12-Feb-24	Attend counter / Answer phone calls	2:30 PM	3:30 PM	1
12-Feb-24	Assist with close out duties	3:30 PM	4:15 PM	0.75
13-Feb-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
13-Feb-24	Check emails / Voice mails / return calls	9:00 AM	10:30 AM	1.5
13-Feb-24	Sort Mail / Stamp tax payments	10:30 AM	11:30 AM	1
13-Feb-24	Attend Counter / Answer Phone calls	11:30 AM	12:30 PM	1
13-Feb-24	Check emails / Voice mails / return calls	1:00 PM	2:00 PM	1
13-Feb-24	Attend Counter / Answer Phone calls	2:00 PM	3:30 PM	1.5
13-Feb-24	Assist with close out duties	3:30 PM	4:30 PM	1
14-Feb-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
14-Feb-24	Check emails / Voice mails / return calls	9:00 AM	10:30 AM	1.5
14-Feb-24	Sort Mail / Stamp tax payments	10:30 AM	11:30 AM	1
14-Feb-24	Attend Counter / Answer Phone calls	11:30 AM	12:30 PM	1
14-Feb-24	Check emails / Voice mails / return calls	1:00 PM	2:00 PM	1
14-Feb-24	Mail Delinquent post cards / Go to transfer station collection of coupon money	2:00 PM	3:30 PM	1.5
14-Feb-24	Assist with close out duties	3:30 PM	4:15 PM	0.75
15-Feb-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
15-Feb-24	Check emails / Voice mails / return calls	9:00 AM	10:30 AM	1.5
15-Feb-24	Sort mail	10:30 AM	11:00 AM	0.5
15-Feb-24	Attend Counter / Answer Phone calls	11:00 AM	12:30 PM	1.5

15-Feb-24	Check emails / Voice mails / return calls	1:00 PM	2:00 PM	1
15-Feb-24	Attend Counter / Answer Phone calls	2:00 PM	3:30 PM	1.5
15-Feb-24	Assist with close out duties	3:30 PM	4:30 PM	1
16-Feb-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
16-Feb-24	Check emails / Voice mails / return calls	9:00 AM	10:30 AM	1.5
16-Feb-24	Sort mail	10:30 AM	11:00 AM	0.5
16-Feb-24	Attend Counter / Answer Phone calls	11:00 AM	12:30 PM	1.5
16-Feb-24	Check emails / Voice mails / return calls	1:00 PM	2:00 PM	1
16-Feb-24	Set up Printers with BAS	2:00 PM	3:00 PM	1
16-Feb-24	Attend Counter / Answer phone calls	3:00 PM	3:30 PM	0.5
16-Feb-24	Assist with close out duties	3:30 PM	4:30 PM	1
20-Feb-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
20-Feb-24	Migrating ASTRA old files to Heather's computer	9:00 AM	9:30 AM	0.5
20-Feb-24	Check emails / Voice mails / return calls	9:30 AM	10:30 AM	1
20-Feb-24	Sort mail / Stamp tax payments	10:30 AM	11:30 AM	1
20-Feb-24	Attend Counter / Answer Phone calls	11:30 AM	12:30 PM	1
20-Feb-24	Meeting with Catalis	1:00 PM	1:30 PM	0.5
20-Feb-24	Check emails / voice mails / return calls	1:30 PM	2:30 PM	1
20-Feb-24	Attend Counter / Answer Phone calls	2:30 PM	3:30 PM	1
20-Feb-24	Assist with close out duties	3:30 PM	4:15 PM	0.75
21-Feb-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
21-Feb-24	Delinquent Dog List / humane Society	9:00 AM	9:30 AM	0.5

21-Feb-24	Check emails / Voice mails / return calls	9:30 AM	10:30 AM	1
21-Feb-24	Sort mail / Stamp tax payments	10:30 AM	11:30 AM	1
21-Feb-24	Attend Counter / Answer Phone calls	11:30 AM	12:30 PM	1
21-Feb-24	Transfer Station collection of coupon money	1:00 PM	1:30 PM	0.5
21-Feb-24	Check emails / voice mails / return calls	1:30 PM	2:30 PM	1
21-Feb-24	Attend Counter / Answer Phone calls	2:30 PM	3:30 PM	1
21-Feb-24	Assist with close out duties	3:30 PM	4:30 PM	1
22-Feb-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
22-Feb-24	Check emails / Voice mails / return calls	9:00 AM	10:30 AM	1.5
22-Feb-24	Board meeting prep	10:30 AM	11:30 AM	1
22-Feb-24	Attend Counter / Answer Phone calls	11:30 AM	12:30 PM	1
22-Feb-24	Check emails / Voice mails / return calls	1:00 PM	2:00 PM	1
22-Feb-24	Edmunds Gov Tech Webinar	2:00 PM	2:30 PM	0.5
22-Feb-24	Attend Counter / Answer Phone calls	2:30 PM	3:30 PM	1
22-Feb-24	Assist with close out duties	3:30 PM	4:15 PM	0.75
23-Feb-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
23-Feb-24	Check emails / Voice mails / return calls	9:00 AM	10:30 AM	1.5
23-Feb-24	Attend Counter / Answer Phones	10:30 AM	12:00 PM	1.5
23-Feb-24	Sort Mail / Stamp tax payments	12:30 PM	2:30 PM	2
23-Feb-24	Attend counter / Answer phone calls	2:30 PM	3:30 PM	1
23-Feb-24	Assist with close out duties	3:30 PM	4:30 PM	1
26-Feb-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1

26-Feb-24	Check emails / Voice mails / return calls	9:00 AM	10:30 AM	1.5
26-Feb-24	Attend Counter / Answer Phones	10:30 AM	12:30 PM	2
26-Feb-24	Go through Deputy applications	1:00 PM	2:30 PM	1.5
26-Feb-24	Check emails / Voice mails / return calls	2:30 PM	3:30 PM	1
26-Feb-24	Assist with close out duties	3:30 PM	4:30 PM	0.75
27-Feb-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
27-Feb-24	Check emails / Voice mails / return calls	9:00 AM	10:30 AM	1.5
27-Feb-24	Attend Counter / Answer Phones	10:30 AM	12:30 PM	2
27-Feb-24	Check emails / Voice mails / return calls	1:00 PM	2:30 PM	1.5
27-Feb-24	Docusign Demo / meeting	2:30 PM	3:30 PM	1
27-Feb-24	Assist with close out duties	3:30 PM	4:15 PM	0.75
28-Feb-24	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	9:00 AM	10:30 AM	1.5
28-Feb-24	Sort Mail / Stamp tax payments	10:00 AM	11:00 AM	1
28-Feb-24	Attend Counter / Answer Phones	11:00 AM	12:00 PM	1
28-Feb-24	Check emails / Voice mails return calls	12:30 PM	1:30 PM	1
28-Feb-24	Resolution Certifications	1:30 PM	3:30 PM	2
28-Feb-24	Attend Counter / Answer Phone / Close out	3:30 PM	5:30 PM	2
29-Feb-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
29-Feb-24	Check emails / Voice mails / return calls	9:00 AM	10:00 AM	1
29-Feb-24	Collective Officer Zoom Meeting	10:00 AM	11:00 AM	1
29-Feb-24	Dog Renewals	11:00 AM	12:30 PM	1.5
29-Feb-24	Attend Counter / Answer phones	1:00 PM	2:30 PM	1.5
29-Feb-24	Check emails / Voice mails / return calls	2:30 PM	3:30 PM	1
29-Feb-24	BAS Update / Assist with close out duties	3:30 PM	5:00 PM	1.5

1-Mar-24	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:30 AM	1.5
1-Mar-24	Send Death Certs to OC Public Health	9:30 AM	10:00 AM	0.5
1-Mar-24	Attend Counter / Answer Phones / sort mail	10:00 AM	12:00 PM	2
1-Mar-24	Check emails / Voice mails return calls	12:30 PM	1:30 PM	1
1-Mar-24	Meeting Minutes	1:30 PM	3:30 PM	2
1-Mar-24	Attend Counter / Answer Phone / Close out	3:30 PM	4:15 PM	0.75
4-Mar-24	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:30 AM	1.5
4-Mar-24	Bank reconciliations	9:30 AM	11:00 AM	1.5
4-Mar-24	Attend Counter / Answer Phones / sort mail	11:00 AM	12:00 PM	1
4-Mar-24	Check emails / Voice mails return calls	12:30 PM	1:30 PM	1
4-Mar-24	Meeting Minutes	1:30 PM	3:30 PM	2
4-Mar-24	Attend Counter / Answer Phone / Close out	3:30 PM	4:15 PM	0.75
5-Mar-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
5-Mar-24	Check emails / Voice mails / return calls	9:00 AM	10:30 AM	1.5
5-Mar-24	Attend Counter / Answer Phones	10:30 AM	12:00 PM	1.5
5-Mar-24	Apply tax payments	12:30 PM	2:30 PM	2
5-Mar-24	Attend counter / Answer phone calls	2:30 PM	3:30 PM	1
5-Mar-24	Assist with close out duties	3:30 PM	4:15 PM	0.75
6-Mar-24	Daily receipt reconciliations for day before / Park reconciliations and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
6-Mar-24	Check emails / Voice mails / return calls	9:00 AM	10:00 AM	1
6-Mar-24	Dept Head Meeting	10:00 AM	11:30 AM	1.5

6-Mar-24	Attend Counter / Answer Phone calls	11:30 AM	12:30 PM	1
6-Mar-24	Check emails / Voice mails / return calls	1:00 PM	2:00 PM	1
6-Mar-24	Transfer Station collection of coupon money	2:00 PM	2:30 PM	0.5
6-Mar-24	Attend Counter / Answer Phone calls	2:30 PM	3:30 PM	1
6-Mar-24	Assist with close out duties	3:30 PM	4:15 PM	0.75
7-Mar-24	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
7-Mar-24	Check emails / Voice mails and return calls	9:00 AM	10:00 AM	1
7-Mar-24	Answer Phones / Attend Counter	10:00 AM	12:00 PM	2
7-Mar-24	Sort mail / Stamp tax payments	12:30 PM	2:00 PM	1.5
7-Mar-24	Check emails / Voice mails and return calls	2:00 PM	3:00 PM	1
7-Mar-24	Submitted order for office supplies	3:00 PM	3:30 PM	0.5
7-Mar-24	Assisted with close out duties	3:30 PM	4:15 PM	0.75
8-Mar-24	Daily receipt reconciliations for day before / Park reconciliation and accounting/ Run Dog Sync / Check bank for deductions	8:00 AM	9:00 AM	1
8-Mar-24	Check emails / Voice mails and return calls	9:00 AM	10:00 AM	1
8-Mar-24	Answer Phones / Attend Counter	10:00 AM	12:00 PM	2
8-Mar-24	Apply tax payments	12:30 PM	2:00 PM	1.5
8-Mar-24	Check emails / Voice mails and return calls	2:00 PM	3:00 PM	1
8-Mar-24	Answer Phones / Attend Counter	3:00 PM	4:00 PM	1
8-Mar-24	Assisted with close out duties	4:00 PM	4:30 PM	0.5

565

With my signature, I attest to the accuracy of the record provided above.

Crystelyn Laske

Signature

4/10/2024

Date


ATTACHMENT 18

Quote

Suzanne Cirencione <scirencione@townofcanandaigua.org>

Thu 4/11/2024 9:41 AM

To: Jared Simpson <jsimpson@townofcanandaigua.org>

 2 attachments (251 KB)

Kevin's Qualifications Bio 2024.pdf; Kevin's Qualifications for 2024.pdf;

Here is the quote you requested. Let me know if you want me to pursue others, etc.

Suzanne L. Cirencione

Town of Canandaigua

Confidential Assistant to Jared Simpson

585-337-4728

From: Kevin Bruckner <kevin@btrca.com>

Sent: Wednesday, April 10, 2024 2:00 PM

To: Suzanne Cirencione <scirencione@townofcanandaigua.org>

Subject: RE: Inquiry

Suzanne

Okay, I've had a chance to read the exiting PILOT agreement and do some research on the property.

The existing PILOT states in Section 1(h) "Before the acceptance of this agreement, the City of Canandaigua agrees to verify the inventory and components of the Water Treatment Plant that constitute Real Property, being used as data by the Town of Canandaigua to properly and correctly assess the property for Town records."

I'm presuming that there is a list of inventory and components that constitute Real Property which will be provided by the City of Canandaigua for valuation purposes. If the list hasn't been updated recently, then it's probably a good idea to have a clear understanding between the Town and the City what constitutes Real Property for purposes of the appraisal and valuation.

I've also noticed that the land value is quite low. Maybe that was established back in 1998 when the original PILOT was established. In essence the valuation of a special purpose facility involves a Cost Approach whereby the replacement cost new of the Real Property improvements less depreciation plus land value is the appraised value.

My quote also assumes full access to the buildings and property for the inspection. I assume the City will cooperate in regards to anything I might need to complete my valuation. I also may want to have access to your assessment file on the property.

I think I've covered everything for now. My fee for the appraisal will be **\$4,200.00** and **turnaround time is about four weeks** for the date of engagement. I realize you may have to go before the Town Board for approval.

Thank you for the opportunity to quote on this assignment. Attached is my bio and qualifications. Just as an aside, I was recently involved in the appraisal of the water treatment facility on Lake Ontario servicing Kodak Park. Kevin

Kevin L. Bruckner, MAI, CCIM

Bruckner, Tillett, Rossi, Cahill & Associates
500 Linden Oaks, Suite 130
Rochester, NY 14625
(585)383-4501

Explore our updated web site at www.btrca.com

From: Suzanne Cirencione <scirencione@townofcanandaigua.org>
Sent: Tuesday, April 09, 2024 12:24 PM
To: Kevin Bruckner <kevin@btrca.com>
Subject: Re: Inquiry

Completely understand! Thank you !

Suzanne L. Cirencione

Town of Canandaigua
Confidential Assistant to Jared Simpson
585-337-4728

From: Kevin Bruckner <kevin@btrca.com>
Sent: Tuesday, April 9, 2024 9:45 AM
To: Suzanne Cirencione <scirencione@townofcanandaigua.org>
Subject: RE: Inquiry

Suzanne

Received. Thanks. I'll review and get back you. I'm sorry for the back and forth on this but I want to make sure I understand exactly what you need to either provide you with a quote for my services or let you know whether you need to go in another direction.

Kevin

Kevin L. Bruckner, MAI, CCIM
Bruckner, Tillett, Rossi, Cahill & Associates
500 Linden Oaks, Suite 130
Rochester, NY 14625
(585)383-4501

Explore our updated web site at www.btrca.com

From: Suzanne Cirencione <scirencione@townofcanandaigua.org>
Sent: Monday, April 08, 2024 9:28 AM
To: Kevin Bruckner <kevin@btrca.com>
Subject: Fw: Inquiry

Good morning! Here is the documentation you requested! Let me know if you have any questions!

Suzanne L. Cirencione

4/12/24, 9:12 AM

Mail - Jared Simpson - Outlook

Town of Canandaigua

Confidential Assistant to Jared Simpson

585-337-4728



Kevin L. Bruckner MAI, CCIM

Bruckner, Tillett, Rossi, Cahill & Associates
500 Linden Oaks, Suite 130
Rochester, NY 14625

Direct: (585) 383-4501
Fax: (585) 383-4509
E-Mail: Kevin@BTRCA.com



Kevin is an MAI member of the Appraisal Institute, a CCIM member of the CCIM Institute and a New York State General Certified Real Estate Appraiser. He is also General Certified in the states of Pennsylvania and South Carolina. In addition to his affiliation with Bruckner, Tillett, et al, Kevin is also the president and principal broker of Rockbridge Realty Group, Inc., a commercial real estate brokerage firm.

A commercial real estate appraiser and consultant since 1983, Kevin was awarded the MAI designation by the Appraisal Institute in 1989. His forty plus years of impressive experience in the valuation of residential, commercial, industrial and special use properties involved solving complex appraisal problems with skill and creativity. In 2009, Kevin was awarded the CCIM designation recognizing his extensive expertise in commercial investment real estate. He is one of very few dually designated MAI - CCIM's in the United States.

In 1994, Kevin served as President of the Upstate New York Chapter of the Appraisal Institute and has been actively involved with that organization on the local, regional and national levels for more than thirty years. He was awarded the distinguished President's Award by the Upstate Chapter in 2010. Kevin served as President of the Rochester Area Chapter of the New York State Commercial Association of Realtors for two years from 2009 through 2010.

Kevin is a published author, seminar creator and an approved New York State instructor for commercial real estate-related topics. His seminars include "Case Studies in the Valuation of Upstate NY Real Estate" (presented annually since 2001) and "Solving Appraisal Problems...a Practical Approach." In addition, he has been qualified by the United States Bankruptcy Court, New York State Court of Claims, New York State Supreme Court and the Pennsylvania Court of Common Pleas as an expert witness for testimony relating to commercial real estate.

Kevin is also a commercial real estate investor and Managing Member of KANDA Properties LLC which owns and manages a portfolio of retail, office, manufactured housing, multiple family and resort investment properties throughout Upstate New York, South Carolina, West Virginia and Florida. He graduated Cum Laude from the State University of New York, College at Fredonia in 1983 with a BS degree, majoring in Mathematics and minoring in Physics.

PROFESSIONAL QUALIFICATIONS

Kevin L. Bruckner MAI, CCIM

Employment

- Principal - Bruckner, Tillett & Rossi, Inc., d/b/a Bruckner, Tillett, Rossi, Cahill & Associates, a real estate appraisal and consulting firm located in Rochester, New York; 1993 to present
- Principal Broker - Rockbridge Realty Group, Inc., real estate brokerage firm specializing in commercial and investment properties; 2010 to present.
- Managing Member - KANDA Properties LLC, a commercial real estate investment, development and management company comprising a portfolio of resort, multi-family, office and retail properties in the Upstate New York, South Carolina and Florida markets; 1990 to present.
- Vice President - Rynne, Murphy & Associates, Inc., a real estate consultation, appraisal, and business valuation firm located in Rochester, New York; 1986 to 1992
- Staff Appraiser - Eastern Appraisal Associates, Ltd., a real estate appraisal firm located in Rochester, New York; 1983 to 1986

Professional

- Awarded the MAI (Member, Appraisal Institute) designation in 1989 by the Appraisal Institute
- Certified General Real Estate Appraiser in the states of:
 - New York #46-3998 Exp. 11/18/2025;
 - South Carolina #6934 Exp. 6/30/2024; and
 - Pennsylvania #GA004282 Exp. 6/30/2025
- Awarded the CCIM (Certified Commercial Investment Member) designation in 2009 by the CCIM Institute
- New York State Real Estate Broker, License #10311201667, expires 1/19/2026
- Past-President (2009 & 2010), Rochester Area Chapter of the New York State Commercial Association of Realtors (RAC-NYSCAR), Officer & Board Member 2001-2011
- Past-President (1994), Upstate New York Chapter of the Appraisal Institute, served in many related positions while moving up to President (1988-1994)
- Member/Participant - 1987 & 1988 National Young Advisory Council of the former Society of Real Estate Appraisers

Articles Published and Seminars Developed

- "Mid-Year Versus Year-End Present Worth Factors in DCF Analysis," The Appraisal Journal, January 1991
- Developed the seminar "Case Studies in the Valuation of Upstate NY Real Estate" for the Upstate NY Chapter of the Appraisal Institute. The seminar has been conducted every year since 2001 through the present.
- Developed the seminar "Solving Appraisal Problems - A Practical Approach" for the Upstate NY Chapter of the Appraisal Institute.

Qualified As Expert Witness

United States Bankruptcy Court
New York State Supreme Court

New York State Court of Claims
Pennsylvania Court of Common Pleas

Awards and Recognitions

"President's Award" from the Upstate New York Chapter of the Appraisal Institute "for commitment, dedication and service to the Upstate New York Chapter and the Appraisal Profession"

"Community Ambassador" award presented by the Victor Local Development Corporation at its annual Victor Business Awards luncheon in recognition of the renovation of The Place in Victor Village and promoting new businesses in the Village of Victor

"Meritorious Service" award presented by the Rochester Area Chapter of the New York State Commercial Association of Realtors in recognition for long-standing commitment to the organization as a Board Member and President

Education

State University of New York, College at Fredonia
Bachelor of Science - 1983
Major - Mathematics
Minor - Physics
Concentration - Computer Science
Cum Laude Honor Graduate
Member - National Honorary Mathematics Fraternity

Other Selected Related Courses and Seminars Successfully Completed

Sponsored by the **Appraisal Institute** or its predecessor organizations for the past thirty years...

Land Valuation Assignments
Appraisal Valuation Modeling
Partial Interest Valuation-Undivided
HUD Multi-Family Seminar
Partial Interest Valuation-Divided
Valuation of Detrimental Conditions
Small Hotel/Motel Valuation
Eminent Domain & Condemnation Appraising
Appraisal of Affordable Housing
Industrial Valuation
Appraisal of Nursing Facilities
Dynamics of Office Building Valuation

Appraisal of Retail Properties
The Appraiser as an Expert Witness
Subdivision Analysis
Discounted Cash Flow Analysis
Feasibility Analysis and Highest & Best Use
Appraising Troubled Properties
Real Estate Risk Analysis
Rate Extraction
Reviewing Appraisals
Business Components of a Skilled Nursing Facility
Valuation of Lease Interests
Appraisal of Religious Facilities

List of Representative Clients (Only a sample of recent clients, not intended to be all inclusive)

Lending Clients

Bank of America
Canandaigua National Bank
ESL Federal Credit Union
Five Star Bank
Genesee Regional Bank
JP Morgan Chase
Key Bank
Lyons National Bank
NBT Bank
Northwest Savings Bank
Steuben Trust Co.
Upstate Bank
Wells Fargo

Corporations & Institutions

Buckingham Properties
Mark IV Construction
Morgan Management
Rochester Institute of Technology
Rochester Regional Health System
University of Rochester
Various other developers & others

Legal, Accounting & Financial Firms

Barclay Damon
Biersdorf & Associates P.A.
Bond Schoeneck & King
Empire Valuation Group

Harris Beach PLLC
Herman Katz LLP
Lacy Katzen LP
Phillips Lytle LLP
Woods Oviatt Gilman
Various other law firms

Municipalities & Public Agencies

City of Rochester
County of Monroe
New York State
Various towns and school districts
throughout Upstate New York
United States General Services
Various other public agencies

Scope of Assignments

Real estate appraisal, feasibility, and consultation reports for many types of commercial, industrial, and residential related properties. These include retail, office, industrial, apartments, special purpose, condominiums, planned unit developments, detached single family housing, subdivisions, and undeveloped land. Geographical area of concentration is Upstate New York with out-of-state assignments completed in *New Jersey, Delaware, Pennsylvania, Connecticut, Ohio, Virginia, Minnesota and South Carolina*. The function of the assignments is generally to serve clients in mortgage financing, estate, buying/selling decisions, relocation, partnership buyouts, tax certiorari, zoning, and matrimonial matters.

Below is a list of property types appraised:

- Agricultural Farms
- Orchards/Crop
- Single Family Residential
- Horse Farms
- Nurseries/Greenhouses
- All types of Vacant Land
- Islands/Waterfront Land
- Multi-family (2-4 units)
- Apartments
- Condominium Projects
- Subsidized Housing
- Assisted Living Facilities
- Nursing Homes
- Mobile Home Parks
- Hotels/Motels/Inns
- RV Parks/Campgrounds
- Seasonal Camps
- Restaurants
- Night Clubs/Bars
- Auto Service/Sales
- Gas Stations
- Car Washes
- Shopping Centers
- "Big Box" Retail
- All Other Retail
- Branch Banks/ATMs
- High Rise Office
- Professional Office
- Medical Office
- Funeral Homes
- Veterinary/Kennels
- Mixed-Use Row Buildings
- Bowling Alleys
- Marinas
- Golf Courses
- Country Clubs
- Ski Resorts
- Amusement Parks
- Sports Complexes & Stadiums
- Income Tax Credit Properties
- Ice Rinks
- Movie Theaters
- Auditoriums
- Police/Fire Stations
- Hospitals
- Airports
- Houses of Worship
- Community Buildings
- Government Buildings
- Schools/Educational
- Heavy Manufacturing
- Light Manufacturing
- Flex Buildings
- Air Cargo Facilities
- Warehouse Buildings
- Distribution Buildings
- Cold/Freezer Storage
- Lumber/Feed Storage
- Gravel Pits
- Easements
- Environmental Issues
- Ground Leases
- Development Rights

PILOT Agreement

December 16, 1997

THIS AGREEMENT, dated as of 12-22- 1997, is by and between the Town of Canandaigua and the City of Canandaigua, the owner of the Canandaigua Water Treatment Plant Facility located at 3772 Co. Rd 16 in the Town of Canandaigua.

WHEREAS, the Canandaigua Water Treatment Plant owned by the City of Canandaigua and located in the Town of Canandaigua, processes and provides water from Canandaigua Lake to residents of the City of Canandaigua, the Towns of Canandaigua, Farmington, Manchester, Hopewell and the Villages of Manchester & Shortsville.

WHEREAS, New York State Real Property Tax Law § 406 Section 3 states:
“Real property owned by a municipal corporation not within its corporate limits while used as a sewage disposal plant or system, including necessary connections and appurtenances, or real property owned by a municipal corporation having a population of less than one hundred thousand or a population of two hundred twenty-five thousand or more but less than three hundred thousand used as a water plant, pumping station, water treatment plant, water shed or reservoir, including necessary connections and appurtenances shall be wholly or partially exempt from taxation and wholly or partially exempt from special ad valorem levies and special assessments, by any municipal corporation in which located, provided the governing board thereof shall so agree in writing.”

AND WHEREAS, the County of Ontario has agreed to exempt the Canandaigua Water Treatment Plant from County Taxes,

AND WHEREAS, the Town of Canandaigua deems it necessary and proper to enter into an agreement making provisions for a payment in lieu of taxes and such assessments by the Town of Canandaigua to the City of Canandaigua, and appropriate special districts in which any part of the Facility is or is to be located, this agreement only includes any assessments and taxes to the Town of Canandaigua and appropriate special districts and does not by nature address the Canandaigua Central School District assessment or taxes due that jurisdiction, nor does it address any agreement they may or may not enter.

NOW, THEREFORE, it is mutually agreed as follows:

1. (a) As long as the agreement is in effect, the City of Canandaigua agrees to make payments in lieu of town real estate taxes and assessments, in addition to paying all special ad valorem levies, special assessments and services charges against real property located in the Town of Canandaigua, Ontario County. The amounts of such payments and method for calculation are set forth herein.

(b) Should the Facilities be owned, operated or managed by any other entity than the City of Canandaigua, the tax-abatement provided herein may be terminated at the discretion of the Town. In the event that the Water Treatment Plant no longer provides water to the Town of Canandaigua residents the Town of Canandaigua may elect to terminate the tax abatement provided herein.

(c) After the effective date of this Agreement and until the provisions of paragraph 1(d) become effective, the City of Canandaigua shall pay, as payments in lieu of taxes and assessments, 100% of the taxes and assessments which are or would be levied upon the Canandaigua Water Treatment Plant by the respective taxing jurisdictions.

(d) Commencing with the fiscal tax years of the taxing authorities following the taxable status date of March 1, 1998, the City of Canandaigua shall pay (during the term of this Agreement) as payments in lieu of taxes and assessments, the amounts set forth on Exhibit A attached hereto and made a part hereof.

(e) The City of Canandaigua shall pay, or cause to be paid, the amounts set forth in paragraph 1 (c) and (d) above, as applicable, and after receipt of bills from the Town of Canandaigua or the taxing authorities, as the case may be. The allocation referred to in Exhibit A attached hereto shall be made by the Town of Canandaigua or the taxing authorities, but in the case of any disagreement among the taxing authorities, the Town of Canandaigua decision shall be determinative. Payments made after the due date(s) as set forth in the applicable bills shall accrue interest (and penalties) at the rates applicable to late payments of taxes for the respective taxing jurisdictions.

(f) During the term of this Agreement, the City of Canandaigua shall continue to pay all special ad valorem levies, special assessments, and service charges levied against the Water Treatment Plant for special improvements or special district improvements; provided, however, that the City of Canandaigua shall be entitled to any exemption from such ad valorem levies and service charges with respect to alterations, additions or improvements made, as approved by the Assessor of the Town of Canandaigua according to the provisions of the Real Property Tax Law or any other applicable law.

(g) In the event any structural addition shall be made to the building or buildings including; new construction, improvements or extension of the plant within the Town of Canandaigua described on Exhibit A (such structural additions, buildings and improvements being referred to hereinafter as "Additional Facilities"), the City of Canandaigua agrees to make additional payments in lieu of taxes to the Town of Canandaigua or the taxing authorities, as the case may be, in amounts set forth in Exhibit B attached hereto. All other provisions of this Agreement shall apply to this obligation for additional payments.

(h) Before the acceptance of this agreement the City of Canandaigua agrees to verify the inventory and components of the Water Treatment Plant that constitute Real Property, being used as data by the Town of Canandaigua to properly and correctly assess the property for Town records.

2. In the event that the real property title to the Canandaigua Water Treatment Plant or any part thereof is transferred from the City of Canandaigua at such time in reference to any taxable status date as to make it impossible to place such Water Treatment Plant or part thereof on the tax rolls of Ontario County, the Town of Canandaigua, Canandaigua School district or appropriate special districts, as the case may be, immediately following such taxable status date, then the City of Canandaigua hereby agrees to pay at the first instance taxes or assessments are due following the next taxable status date as of which such Facility or part thereof is placed on the tax rolls, an amount equal to the taxes or assessments which would have been levied on such Facility or part thereof had it been on the tax rolls from the time the City of Canandaigua obtained title until the date of the tax rolls following the taxable status date as of which such Facility or part thereof is placed on the tax rolls. There shall be deducted from such amounts any payments previously made pursuant to this Agreement by the City of Canandaigua to the respective taxing authorities relating to any period of time after the date of transfer of title to the Company.

3. In the event the Canandaigua Water Treatment Plant or any part thereof is declared to be subject to taxation for taxes or assessments by an amendment to the Law, other legislative change, or by a final judgment of a Court of competent jurisdiction, the obligations of the City of Canandaigua hereunder shall, to such extent, be null and void.

4. In the event the City of Canandaigua shall enter into a Payment in Lieu of Taxes Agreement or Agreements with respect to the taxes on the Facility or additional Facilities directly with any or all taxing authorities under whose jurisdiction the Water Treatment Plant or additional Facilities are located, the obligations of the City of Canandaigua hereunder which are inconsistent with such Agreement or Agreements shall be superseded and shall, to such extent, be null and void.

5. As long as this Agreement is in effect, the Town of Canandaigua and City of Canandaigua agree that (I) the City of Canandaigua shall be deemed to be the Owner of the Facility and Additional Facilities for the purposes of instituting judicial review of an assessment of the real estate or special assessment with respect to the Facility or Additional Facilities pursuant to the provisions of Article 7 of the Real Property Tax Law or any other applicable law, as the same may be amended from time to time, and (II) the Agency shall request the Assessor for the Town of Canandaigua, or any other assessor having jurisdiction to assess the Facility or Additional Facilities, to take into consideration the value of surrounding properties of like character when assessing the Facility or Additional Facilities.

6. The City of Canandaigua, in recognition of the benefits provided under the terms of this Agreement, expressly waives any rights it may have for reduced assessment under § 485-b of the Real Property Tax Law (RPTL) or any other exemptions under other law or regulation (except for the exemption provided by §406 RPTL Section 3) with respect to the Facility or Additional Facilities, except as referred to in Paragraph 1(f).

7. Except as otherwise provided herein, any notice required to be given by or under this Agreement shall be deemed to have been duly given when delivered, and if delivered by mail, shall be sent by registered mail, postage prepaid, return receipt requested, addressed to the respective parties hereto at their respective addresses specified below or such other addresses as either party may specify in writing to the other:

Town of Canandaigua
5440 Rte 5 & 20 W
Canandaigua, NY 14424
(716) 394-0500

City of Canandaigua
2 North Main St.
Canandaigua, NY 14424
(716) 396-5020

Notice by mail shall be effective when delivered but if not sooner delivered shall be deemed effective at 12:01 P.M. pm on the third business day after mailing.

8. Failure by the Town of Canandaigua in any instance to insist upon the strict performance of anyone or more of the obligations of the City of Canandaigua under this Agreement, or to exercise any election herein contained, shall in no manner be or be deemed to be a waiver by the Town of Canandaigua or any of the City of Canandaigua's defaults or breaches hereunder or of any of the rights and remedies of the Town of Canandaigua by reason of such defaults or breaches or a waiver or relinquishment of any and all of the City of Canandaigua's obligations hereunder. No waiver, amendment, release or modification of this Agreement shall be established by conduct, custom or course of dealing.

Further, no payment by the City of Canandaigua or receipt by the Town of Canandaigua of a lesser amount than the correct amount or manner of payment due hereunder shall be deemed to be other than a payment on account, nor shall, any endorsement or statements on any check or any letter accompanying any check or payment be deemed to effect or evidence an accord and satisfaction, and the Town of Canandaigua may accept any checks or payments as made without prejudice to the right to recover the balance or pursue any other remedy in this Agreement or otherwise provided at law or equity.

9. The exemptions provided by this Agreement shall become effective as of the first taxable status date of the Town of Canandaigua after the date the City of Canandaigua accepts this agreement. All taxes, assessments, special assessments, service charges, special ad valorem levies, or similar tax equivalents due or to become due based upon prior taxable status dates shall be paid by the City of Canandaigua when due.

10. Whenever the City of Canandaigua fails to comply with any provision of this Agreement, the Town of Canandaigua may take whatever action necessary to collect the amount then in default or to enforce the performance and observance of the obligations, agreements and covenants of the City of Canandaigua under this Agreement.

11. This Agreement shall be governed by and construed in accordance with the laws of the State of New York.

12. The City of Canandaigua agrees to defend, indemnify and hold the Town of Canandaigua harmless from and against any liability arising from any default by the City of

Canandaigua in performing its obligations hereunder or any expense incurred under this Agreement, including any expenses of the Town of Canandaigua, including without limitation attorneys' fees.

13. This Agreement may be modified only by written instrument duly executed by the parties hereto.

14. This Agreement shall be binding upon and inure to the benefit of the parties, their respective successors and assigns.

15. If any provision of this Agreement shall for any reason is held or adjudged to be invalid or illegal or unenforceable by any Court of competent jurisdiction, such provision so adjudged invalid, illegal or unenforceable shall be deemed separated, distinct and independent and the remainder of this Agreement shall be and remain in full force and effect and shall not be invalidated or rendered illegal or unenforceable or otherwise affected by such holding or adjudication.

IN WITNESS WHEREOF, the parties hereto have executed the Agreement as of

12-22- 1997

Town of Canandaigua

by Earl F. La Crosse

City of Canandaigua

by AP Cole

Attest

Kayla James

Canandaigua in performing its obligations hereunder or any expense incurred under this Agreement, including any expenses of the Town of Canandaigua, including without limitation attorneys' fees.

13. This Agreement may be modified only by written instrument duly executed by the parties hereto.

14. This Agreement shall be binding upon and inure to the benefit of the parties, their respective successors and assigns.

15. If any provision of this Agreement shall for any reason is held or adjudged to be invalid or illegal or unenforceable by any Court of competent jurisdiction, such provision so adjudged invalid, illegal or unenforceable shall be deemed separated, distinct and independent and the remainder of this Agreement shall be and remain in full force and effect and shall not be invalidated or rendered illegal or unenforceable or otherwise affected by such holding or adjudication.

IN WITNESS WHEREOF, the parties hereto have executed the Agreement as of

12-22- 1997

Town of Canandaigua

by Earl F. La Crosse

City of Canandaigua

by Steph Cole

Attest Kayla James

City did not sign until
May 17, 1999

RECEIVED

MAY 17 1999

**TOWN OF CANANDAIGUA
ASSESSING OFFICE**

Exhibit 'A'

FORMULA FOR PAYMENTS
IN LIEU OF TAXES - CITY OF CANANDAIGUA
TOWN OF CANANDAIGUA

I. Payments in lieu of taxes on the Water Treatment Plant.

NOTE (1997 Town tax \$ 7,785 + Fire Dist. \$4,244 = \$12,029)

In each fiscal year of the taxing authorities of the Town of Canandaigua

Fiscal Tax Year of the Taxing Authorities	Total Payment in Lieu of Tax Due to the Town of Canandaigua and the Canandaigua Fire Protection District
<u>After March 1, 1998 Taxable Status Date</u>	<u>Canandaigua Fire Protection District</u>
1	12,030
2	12,030
3	12,030
4	12,030
5	12,030
6	12,390
7	12,390
8	12,390
9	12,390
10	12,390
11	12,762
12	12,762
13	12,762
14	12,762
15	12,762
16	13,145
17	13,145
18	13,145
19	13,145
20	13,145
21	13,539
22	13,539
23	13,539
24	13,539
25	13,539

II The total Payments in Lieu of Taxes for the Facility for all fiscal years of the taxing authorities following the taxable status date occurring in 2023 shall be the full taxes which would have been levied if the land and the Facility were fully taxable. Such amounts shall be equal to 100% of the then current ad valorem tax rates of the taxing authorities times the actual assessment established on the applicable assessment roll(s) in 2023 and thereafter for the land and the Facility.

III The total Payments in Lieu of Taxes due for any indicated fiscal year shall be allocated among the Town of Canandaigua and any Special Districts in percentages resulting from fractions, the respective numerators of which shall be the ad valorem tax rates of each such taxing authorities and the denominator of which shall be the aggregate tax rate for all such taxing authorities. Notwithstanding the foregoing, to the extent payments are due and owing pursuant to Paragraph 1 (f) of the Agreement to which this Exhibit is attached, then the tax rates applicable to such payments shall not be included in the foregoing allocation. This agreement does not cover any taxes due to the Canandaigua School District which unless covered by a separate agreement will be fully taxable for school taxes.

EXHIBIT 'B'
FORMULA FOR PAYMENTS IN LIEU
OF TAXES ON ADDITIONAL FACILITIES

The City of Canandaigua is required to make application and receive a Town of Canandaigua building permit along with the submission of an EAF form to construct any additional facilities or improvements to the Canandaigua Water Treatment Plant.

I. The formula for calculating any payments in lieu of taxes on any additional facilities for the fiscal years of any taxing authorities shall be: (a) the ad valorem tax rates of the taxing authorities for their respective fiscal years immediately following the establishment of the assessment based upon the completion of construction of the Additional Facilities, times (b) any assessment attributable to any Additional Facilities (defined in Paragraph II below), times (c) the percentage of payment set forth in Paragraph III below. It is the intention of the parties that the product of (a) times (b) will produce a fixed total payment in lieu of tax for the balance of the term of the denoted fiscal years, subject only to adjustment by the percentage of payment factors in Paragraph III below.

II. With respect to any Additional Facilities which are assessed separately from the Facility, the "assessment attributable to any Additional Facilities" shall be, and continue to be, the first assessment of such Additional Facilities on any applicable assessment roll after the first taxable status date after completion of construction of any such Additional Facilities. With respect to any Additional Facilities which are not so separately assessed, the "assessment attributable to any Additional Facilities" shall be, and continue to be, the amount of the first assessment of the Facility and such Additional Facilities on any applicable assessment roll after the first taxable date after completion of construction of any such Additional Facilities minus the assessment of the Facility on the applicable assessment roll prior to commencement of construction of the Additional Facilities.

III. The percentage of payment to be applied shall be as follows:

Fiscal Tax Years of Town Taxing Authority	
Following <u>March 1, 1998 Taxable Status Date.</u>	<u>%</u>
Year 1 - 5	25%
Year 6 - 15	50%
Year 16 - 20	75%
Year 21 -25	100%

The payments due for the twenty-five fiscal years and thereafter shall be 100% of the product of (Y) the then current ad valorem tax rates of the taxing authorities times (Z) the assessment on the assessment roll applicable to such fiscal year.

IV. The total annual payments resulting from the calculation set forth in Paragraphs I through III above shall be allocated among the taxing authorities in the same manner of allocation as set forth in Paragraph IV of Exhibit A of the Agreement.

V. Prior to the establishment of any assessment based upon completion of construction as set forth in Paragraph II above, in the event there is a partial assessment on or attributable to any Additional Facilities, the interim payments in lieu of taxes shall be a total amount equal to (a) the then current ad valorem tax rates of the taxing authorities times (b) such partial assessment (whether it is separate assessment or an increase above the assessment of the Facility prior to commencement of construction of the Additional Facilities) times (c) the percentage of payment applicable to the fiscal year (as set forth in Paragraph III above) in which the partial assessment is established.

ATTACHMENT 19



Ontario County Clerk Recording Page

Return To

TOWN OF CANANDAIGUA
5440 ROUTES 5 AND 20
CANANDAIGUA, NY 14424

Jean E. Chrisman, Acting County Clerk

Ontario County Clerk
20 Ontario Street
Canandaigua, New York 14424
(585) 396-4200

Document Type: **DEED**

Grantor (Party 1)

GERBER HOMES AND ADDITIONS LLC

Fees

Recording Fee	\$20.00
Pages Fee	\$30.00
State Surcharge	\$20.00
TP-584 Form Fee	\$5.00
RP-5217 Form Fee	\$250.00
Total Fees Paid:	\$325.00

Receipt Number: 717989

Grantee (Party 2)

CANANDAIGUA TOWN

Consideration: \$0.00

Control #: 202312260270

Ref #: TX 2023 001382

Property located in **Town of Canandaigua**

State of New York
County of Ontario

Recorded on December 26th, 2023 at 2:40:08 PM
in Liber **01531** of **Deeds**
beginning at page **0322**, ending at page **0327**, with a
total page count of **6**.

Acting Ontario County Clerk

This sheet constitutes the Clerk's endorsement required by section 319 of the Real Property Law of the State of New York

TOWN OF CANANDAIGUA
STATE OF NEW YORK COUNTY OF ONTARIO

In the Matter of the Dedication of

WARRANTY DEED

LACROSSE CIRCLE

DEDICATION
APPLICATION

to the Town of Canandaigua

RELEASE OF
DAMAGES

by GERBER HOMES & ADDITIONS LLC

in the FOX RIDGE SUBDIVISION, SECTION 5B-3

THIS INDENTURE, made this 5 day of December, 2023, between GERBER HOMES & ADDITIONS LLC, having an office at 1260 RIDGE ROAD, ONTARIO, NEW YORK 14519, hereinafter referred to as "Grantor," and the Town of Canandaigua, a municipal corporation having its principal place of business at 5440 Routes 5 & 20; Canandaigua, NY 14424, hereinafter referred to as "Grantee."

WITNESSETH, that the Grantor, in consideration of \$1.00 lawful money of the United States paid by the Grantee, does hereby grant and release unto the Grantee, its successors and/or assigns forever,

ALL THAT TRACT OR PARCEL OF LAND, situate in the Town of Canandaigua, County of Ontario, and State of New York, more particularly described in SCHEDULE A which is attached hereto and made a part herein.

Together with the appurtenances and all of the estate rights of the Grantor in and to the said premises. To have and to hold unto the Grantee, its successors and assigns forever.

The Grantor hereby covenants that nothing has been done or suffered whereby said premises have been encumbered in any way whatever and that the Grantee shall quietly enjoy the said premises and further that the Grantor will forever WARRANT the title to said premises.

The Grantor hereby dedicates, releases and conveys the above-described lands to the Grantee for highway and other municipal purposes.

The Grantor hereby applies to the Town Superintendent of Highways to make an order laying out a highway over and on the lands hereinbefore described and dedicated above and further requests the Town Board of the Town of Canandaigua consent thereof.

RR:
Town of Canandaigua
5440 Routes 5 and 20
Canandaigua, N.Y. 14424

The Grantor hereby releases the Grantee from any and all damages that it may suffer, directly or indirectly, by reason of the laying out and opening of said highway.

Together with all monuments, water lines, hydrants, culverts, sanitary and storm sewer lines or mains lying within said highways and above described premises are dedicated, released, and conveyed to the Grantee for highway purposes and all other public uses, including the right to construct and maintain underground conduits for water, gas, sewers, electric and other necessary lines, pipes, mints, conduits or wires for public benefit.

Grantor agrees that it will assume full responsibility and liability for any and all claims against the Grantee arising out of the construction of said streets, and will assume full responsibility and liability for maintenance of said streets during the life of the maintenance bond which is filed for Fox Ridge Subdivision Section 5B-2 with the Grantee, and it will hold and save harmless the Grantee, its successors, assigns and special improvement districts, for any and all claims by it, its assigns, grantees, invitees or the general public incurred on said streets or easements during that period.

IN WITNESS WHEREOF, the Grantor has signed these presents this, 5 day of December, 2023.

GERBER HOMES & ADDITIONS LLC


By: JOHN M. GRAIOSE
Its: MEMBER

STATE OF NEW YORK }
COUNTY OF ~~WAYNE~~ } ss.:
Monroe

On the 5 day of December in the year 2023 before me, the undersigned a notary public in and for the State of New York, personally appeared JOHN M. GRAIOSE, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the instrument, the individual, or the person upon behalf of which the individual(s) acted, executed the instrument.



Notary Public

DANIEL S. BRYSON
Notary Public, State of New York
Qualified in Monroe County
No. 02BR5002175
Commission Expires September 21, 2026

Schedule A
LaCrosse Circle-5B-3
60.00 foot right of way/Traffic Island

ALL THAT TRACT OR PARCEL OF LAND, situate in the Town of Canandaigua, County of Ontario, State of New York and being more particularly described as follows:

BEGINNING at a point in the west line of LaCrosse Circle, said point also being the northeast corner of Lot 32 Fox Ridge Subdivision as shown on a survey map made by Venezia Professional Land Surveyors dated August 21, 2020 and recorded in the Ontario County Clerk's Office as Map No. 37660.

Thence North $07^{\circ} 55'38''$ East in the west line of LaCrosse Circle a distance of 61.21 feet to a point;

Thence Northwesterly along a curve to the left with a radius of 40.00 feet and an arc length of 46.39 feet to a point;

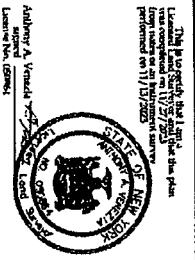
Thence along a curve to the right with a radius of 89.50 feet with an arc length of 458.45 feet to a point;

Thence Southwesterly along a curve to the left with a radius of 40.00 feet with an arc length of 32.84 feet to a point;

Thence South $07^{\circ} 55'38''$ West a distance of 85.16 feet to a point

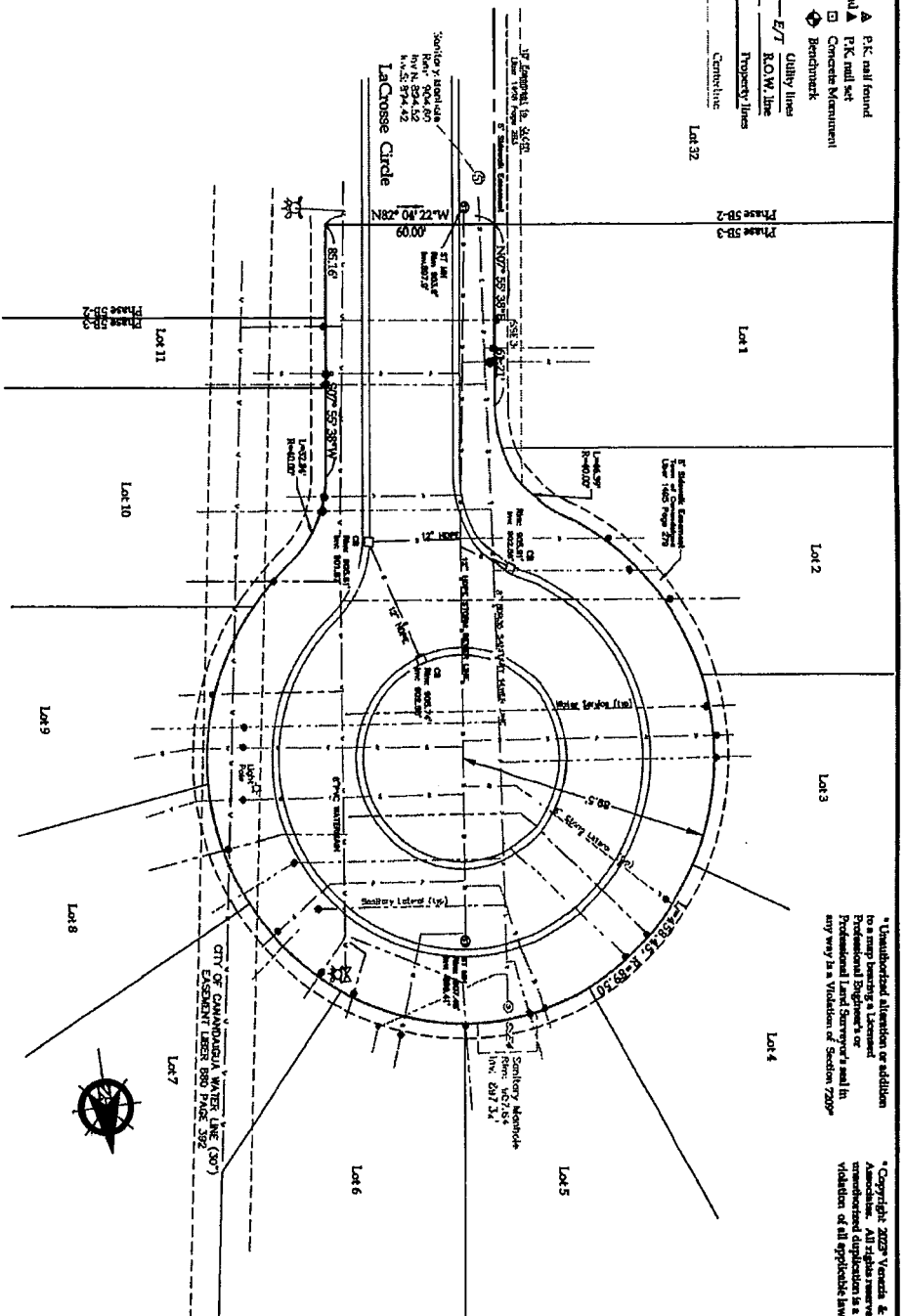
Thence North $82^{\circ} 04'22''$ West a distance of 60.00 feet to the POINT AND PLACE OF BEGINNING

Record and return to: Christian M. Nadler, Esq.
LAW OFFICES OF CHRISTIAN M NADLER
9 Mima Circle
Fairport, NY 14450

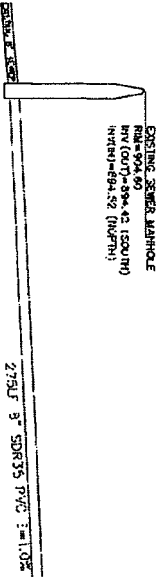


This is to certify that I have this plan
received on 11/27/2023
and that the same is a true and correct
copy of the original as submitted
and performed on 11/15/2023.

- Legend**
- A P.C. nail found
 - Iron pin or pipe found
 - Concrete Monument
 - Drill hole
 - Utility pole
 - Utility lines
 - E/T
 - R.O.W. line
 - Property lines
 - Cement line



Sanitary Sewer Profile
Profile Horiz. 1"=30'
Vertical 1"=6'



Utility As-Built for:

Fox Ridge Phase 5B-3

T.M. # 9704-2-100.112
Filed SB-3 ASB
Scale 1"=30'

WAVENEZIA
PROFESSIONAL LAND SURVEYORS



Ontario County Clerk Recording Page

Return To

TOWN OF CANANDAIGUA
5440 ROUTES 5 AND 20
CANANDAIGUA, NY 14424

Jean E. Chrisman, Acting County Clerk
Ontario County Clerk
20 Ontario Street
Canandaigua, New York 14424
(585) 396-4200

Document Type: **RELEASE - PARTIAL**

Grantor (Party 1)

GERBER HOMES AND ADDITIONS LLC

Fees

Recording Fee	\$20.00
Pages Fee	\$15.00
State Surcharge	\$20.00
Notation Fee	\$0.50
Total Fees Paid:	\$55.50

Receipt Number: 717989

Grantee (Party 2)

CANANDAIGUA TOWN

Control #: 202312260271

Property located in **Town of Canandaigua**

State of New York
County of Ontario

Recorded on December 26th, 2023 at 2:40:09 PM
in Liber **01531** of **Deeds**
beginning at page **0328**, ending at page **0330**, with a
total page count of **3**.

Acting Ontario County Clerk

This sheet constitutes the Clerk's endorsement required by section 319 of the Real Property Law of the State of New York

TOWN OF CANANDAIGUA
STATE OF NEW YORK COUNTY OF ONTARIO

In the Matter of the Dedication of

LACROSSE CIRCLE

RELEASE

to the Town of Canandaigua

by GERBER HOMES & ADDITIONS LLC

in the FOX RIDGE SUBDIVISION SECTION 5B-3

IN CONSIDERATION of the acceptance by the Town of Canandaigua of the dedication of the premises in the above-captioned matter, the undersigned, GERBER HOMES & ADDITIONS LLC, having an office at 1260 RIDGE ROAD, ONTARIO, NEW YORK 14519, ("Developer"), consents to the laying out of these highways and releases said Town of Canandaigua, its Town Superintendent of Highways, the County of Ontario, all State and Federal Agents and/or other officials, together with the workmen and employees thereof from any and all damages arising by reason of the work performed by or at the direction of the Developer or its agents in the construction, reconstruction, laying out and improvements of said premises as public highways.

GERBER HOMES & ADDITIONS LLC


 By: JOHN M. GRAZIOSE
 Its: MEMBER

*222
 Town of Canandaigua
 5440 Routes 5 and 20
 Canandaigua, N.Y. 14424*

STATE OF NEW YORK }
COUNTY OF WAYNE } ss.:
MONROE

On the 5 day of December in the year 2023 before me, the undersigned a notary public in and for the State of New York, personally appeared JOHN M. GRAZIOSE, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the instrument, the individual, or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

DANIEL S. BRYSON
Notary Public, State of New York
Qualified in Monroe County
No. 02BR5002175
Commission Expires September 21, 2026



Ontario County Clerk Recording Page

Return To

TOWN OF CANANDAIGUA
5440 ROUTES 5 AND 20
CANANDAIGUA, NY 14424

Jean E. Chrisman, Acting County Clerk
Ontario County Clerk
20 Ontario Street
Canandaigua, New York 14424
(585) 396-4200

Document Type: **INSTRUMENT - DEEDS**

Grantor (Party 1)	
GERBER HOMES AND ADDITIONS LLC	
Fees	
Recording Fee	\$20.00
Pages Fee	\$25.00
State Surcharge	\$20.00
Total Fees Paid:	\$65.00

Receipt Number: 717989

Grantee (Party 2)
CANANDAIGUA TOWN

Control #: 202312260274

State of New York
County of Ontario

Recorded on December 26th, 2023 at 2:40:12 PM
in Liber **01531** of **Deeds**
beginning at page **0339**, ending at page **0343**, with a
total page count of **5**.

Acting Ontario County Clerk

This sheet constitutes the Clerk's endorsement required by section 319 of the Real Property Law of the State of New York

TOWN OF CANANDAIGUA
STATE OF NEW YORK COUNTY OF ONTARIO

In the Matter of the Dedication of

LACROSSE CIRCLE

BILL
OF
SALE

to the Town of Canandaigua

by GERBER HOMES & ADDITIONS LLC

in the FOX RIDGE SUBDIVISION SECTION 5B-3

KNOW ALL MEN BY THESE PRESENTS,

THAT GERBER HOMES & ADDITIONS LLC, having an office at 1260 RIDGE ROAD, ONTARIO, NEW YORK 14519, party of the first part, for and in consideration of sum of ONE DOLLARS (\$1.00), lawful money of the United States to it in hand paid, at or before the unsealing and delivery of these presents by the TOWN OF CANANDAIGUA, 5440 Routes 5 & 20; Canandaigua, NY 14424, party of the second part, the receipt whereof is hereby acknowledged, has bargained and sold, and by these presents does grant and convey unto the said party of the second part, its successors and assigns thereof:

All monuments, sewer lines, water lines, pumps and other appurtenances and any other improvements included within the real estate described on the attached Schedule A.

TO HAVE AND TO HOLD the same unto the said party of the second part, its successors and assigns forever. AND it does for its successors and assigns, covenant and agree to and with the said party of the second part, to warrant and defend the sale of the aforesaid items hereby sold unto the said party of the second part, its successors and assigns, against all and every person and persons whomever.

IN WITNESS WHEREOF, the party of the first part has caused these presents to be signed by its MEMBER and caused its LIMITED LIABILITY COMPANY SEAL to be hereto affixed, this 5 day of December, 2023.

GERBER HOMES & ADDITIONS LLC

By: JOHN M. GRAZIOSE
Its: MEMBER

Town of Canandaigua
5440 Routes 5 and 20
Canandaigua, NY 14424

STATE OF NEW YORK }
COUNTY OF WAYNE } ss.:
NY 1002

On the 5 day of December in the year 2023 before me, the undersigned a notary public in and for the State of New York, personally appeared JOHN M. GRAZIOSE, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the instrument, the individual, or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

DANIEL S. BRYSON
Notary Public, State of New York
Qualified in Monroe County
No. 02BR5002175
Commission Expires September 21, 2026

Schedule A
LaCrosse Circle-5B-3
60.00 foot right of way/Traffic Island

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BEGINNING at a point in the west line of LaCrosse Circle, said point also being the northeast corner of Lot 32 Fox Ridge Subdivision as shown on a survey map made by Venezia Professional Land Surveyors dated August 21, 2020 and recorded in the Ontario County Clerk's Office as Map No. 37660.

Thence North $07^{\circ} 55' 38''$ East in the west line of LaCrosse Circle a distance of 61.21 feet to a point;

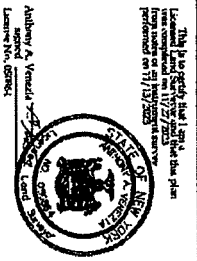
Thence Northwesterly along a curve to the left with a radius of 40.00 feet and an arc length of 46.39 feet to a point;

Thence along a curve to the right with a radius of 89.50 feet with an arc length of 458.45 feet to a point;

Thence Southwesterly along a curve to the left with a radius of 40.00 feet with an arc length of 32.84 feet to a point;

Thence South $07^{\circ} 55' 38''$ West a distance of 85.16 feet to a point

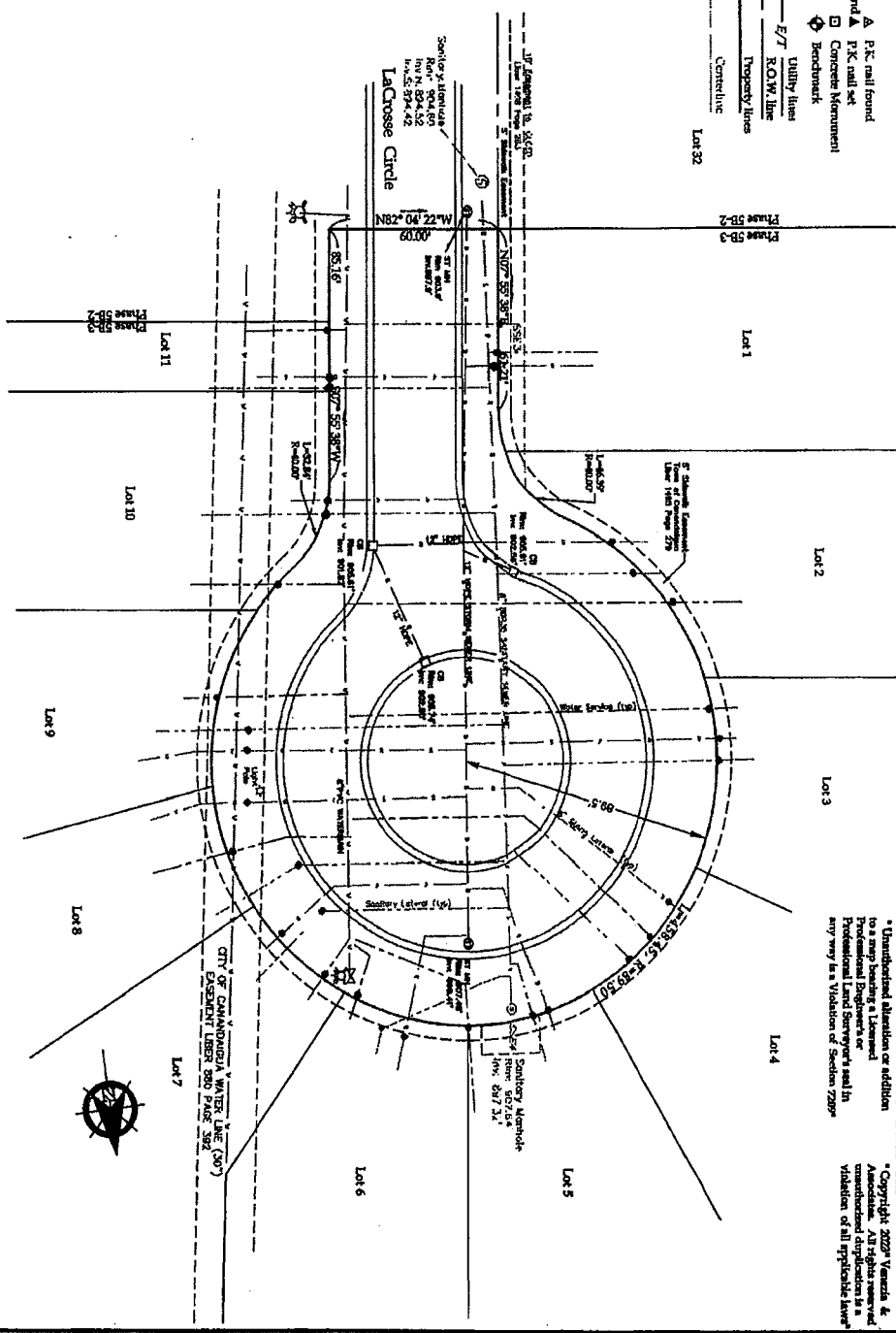
Thence North $82^{\circ} 04' 22''$ West a distance of 60.00 feet to the POINT AND PLACE OF BEGINNING



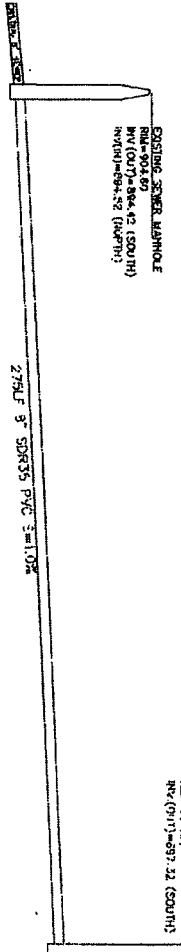
This is to certify that I am a duly Licensed Professional Land Surveyor in the State of New York, my commission expires on 12/27/2025. My commission was renewed on 12/27/2023.

Anthony A. Venezia
Surveyor
Lancaster, New York

- Legend**
- Iron pin or pipe found
 - P.C. nail found
 - Iron pin set
 - Concrete Monument
 - Drill hole
 - Benchmark
 - Utility pole
 - Utility lines
 - E/T
 - E/T
 - R.O.W. line
 - Property lines
 - Correlative



Sanitary Sewer Profile
Profile Horiz. 1"-30"



Fox Ridge Phase 5B-3

Showing Land

At

County of Ontario

Town of Canandaigua

State of New York

www.veneziasurvey.com

336 North Main Street

Canandaigua New York, 14424

(386)396-3267

Fax No. (585) 396-0131

E-mail: rocco@veneziasurvey.com

T.M. # 9704-2-100112

Filed SB-3, ASB

Scale 1"=30'



Ontario County Clerk Recording Page

Return To

TOWN OF CANANDAIGUA
5440 ROUTES 5 AND 20
CANANDAIGUA, NY 14424

Jean E. Chrisman, Acting County Clerk

Ontario County Clerk
20 Ontario Street
Canandaigua, New York 14424
(585) 396-4200

Document Type: **INSTRUMENT - DEEDS**

Grantor (Party 1)

GERBER HOMES AND ADDITIONS LLC

Fees

Recording Fee	\$20.00
Pages Fee	\$15.00
State Surcharge	\$20.00
Total Fees Paid:	\$55.00

Receipt Number: 717989

Grantee (Party 2)

CANANDAIGUA TOWN

Control #: 202312260272

State of New York
County of Ontario

Recorded on December 26th, 2023 at 2:40:10 PM
in Liber **01531** of **Deeds**
beginning at page **0331**. ending at page **0333**, with a
total page count of **3**.

Acting Ontario County Clerk

This sheet constitutes the Clerk's endorsement required by section 319 of the Real Property Law of the State of New York

TOWN OF CANANDAIGUA
STATE OF NEW YORK COUNTY OF ONTARIO

In the Matter of the Dedication of

LACROSSE CIRCLE

to the Town of Canandaigua

HOLD HARMLESS
 AND
 INDEMNITY
 AGREEMENT

by GERBER HOMES & ADDITIONS LLC

in the FOX RIDGE SUBDIVISION SECTION 5B-3

To the fullest extent provided by law, the undersigned and all of its employees, agents, and assigns agree to indemnify and hold harmless the Town of Canandaigua, a New York State municipal corporation, from and against any and all liability, loss, or damage from any claims, demands, payments, suits, actions, recoveries and judgments of any nature and description brought or recovered against it, including reasonable attorneys fees by reason of any act or conduct, including negligence, omission, tortious act, willful conduct or otherwise of GERBER HOMES & ADDITIONS LLC, its agents or representatives, arising out of the construction, engineering, maintenance, or dedication related to the above-referenced project.

GERBER HOMES & ADDITIONS LLC


 By: JOHN M. GRAZIOSE
 Its: MEMBER

222
 Town of Canandaigua
 5440 Route 5 and 20
 Canandaigua, N.Y. 14424.

STATE OF NEW YORK }
COUNTY OF WAYNE } ss.:
monroe

On the 5 day of December in the year 2023 before me, the undersigned a notary public in and for the State of New York, personally appeared JOHN M. GRAZIOSE, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the instrument, the individual, or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public

DANIEL S. BRYSON
Notary Public, State of New York
Qualified in Monroe County
No. 02BR5002175
Commission Expires September 21, 2026



Ontario County Clerk Recording Page

Return To

TOWN OF CANANDAIGUA
5440 ROUTES 5 AND 20
CANANDAIGUA, NY 14424

Jean E. Chrisman, Acting County Clerk
Ontario County Clerk
20 Ontario Street
Canandaigua, New York 14424
(585) 396-4200

Document Type: **INSTRUMENT - DEEDS**

Grantor (Party 1)	
GERBER HOMES AND ADDITIONS LLC	
Fees	
Recording Fee	\$20.00
Pages Fee	\$25.00
State Surcharge	\$20.00
Total Fees Paid:	\$65.00

Receipt Number: 717989

Grantee (Party 2)
CANANDAIGUA TOWN

Control #: 202312260273

State of New York
County of Ontario

Recorded on December 26th, 2023 at 2:40:11 PM
in Liber **01531** of **Deeds**
beginning at page **0334**, ending at page **0338**, with a
total page count of **5**.

Acting Ontario County Clerk

This sheet constitutes the Clerk's endorsement required by section 319 of the Real Property Law of the State of New York

TOWN OF CANANDAIGUA
STATE OF NEW YORK COUNTY OF ONTARIO

In the Matter of the Dedication of

LACROSSE CIRCLE

to the Town of Canandaigua

OFFER OF
CESSION

by GERBER HOMES & ADDITIONS LLC

in the FOX RIDGE SUBDIVISION SECTION 5B-3

THIS IRREVOCABLE OFFER OF CESSION, made this 5 day of December, 2023 is made by GERBER HOMES & ADDITIONS LLC, whose principal place of business is located at 1260 RIDGE ROAD, ONTARIO, NEW YORK 14519, hereinafter referred to as "Developer" to the Town of Canandaigua, a municipal corporation whose principal place of business is located at 5440 Routes 5 & 20, Canandaigua, NY 14424, hereinafter referred to as "Canandaigua."

WHEREAS, Developer is the owner of certain lands located within the Town of Canandaigua, County of Ontario, State of New York, more particularly described in a deed recorded in the Ontario County Clerk's Office in Liber 1481 of Deeds at Page 879, which are shown on the attached map entitled Final Plat Fox Ridge Subdivision Section 5B-3, dated November 27, 2023, prepared by Venezia Professional Land Surveyors, and being further bounded and described as follows: SEE SCHEDULE A ATTACHED HERETO AND MADE A PART HEREIN.

WHEREAS, the Town of Canandaigua, as a condition for the dedication to and acceptance of the roads, utilities, public improvements, and easements required by the Town Highway and Water Superintendent and the Town Planning Board has required

RR:
Town of Canandaigua
5440 Routes 5 and 20
Canandaigua, NY 14424

Developer to file with the Town a formal irrevocable offer of cession of the proposed subdivision roadways, utilities, public improvements, and easements.

NOW THEREFORE, Developer hereby irrevocably offers to grant, cede, and convey to Canandaigua all that tract, piece or parcel of land as is more particularly described in Schedule A annexed hereto, said property to be used for public purposes all as shown on the aforementioned map(s).

This irrevocable offer of cession shall continue indefinitely and may be accepted by the Town of Canandaigua at any time, it being the intent that this offer will be accepted at the discretion of the Town Board. It is expressly understood that the receipt of this offer of cession by the Town of Canandaigua, and/or the recording hereof, does not constitute any actual acceptance of the offer herein contained.

IN WITNESS WHEREOF, Developer has executed this irrevocable Offer of Cession as of the day and year first written above.

GERBER HOMES & ADDITIONS LLC


By: JOHN M. GRAZIOSE
Its: MEMBER

STATE OF NEW YORK }
COUNTY OF WAYNE } ss.:
Monroe

On the 5 day of December in the year 2023 before me, the undersigned a notary public in and for the State of New York, personally appeared JOHN M. GRAZIOSE, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the instrument, the individual, or the person upon behalf of which the individual(s) acted, executed the instrument.


Notary Public

DANIEL S. BRYSON
Notary Public, State of New York
Qualified in Monroe County
No. 02BR5002175
Commission Expires September 21, 2026

Schedule A
LaCrosse Circle-5B-3
60.00 foot right of way/Traffic Island

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Thence South $07^{\circ} 55'38''$ West a distance of 85.16 feet to a point

Thence North $82^{\circ} 04'22''$ West a distance of 60.00 feet to the POINT AND PLACE OF BEGINNING

VENEZIA
5720 Sunset Lane
Cranford, New York 07016

FOR PERMITTING ONLY

CONDITIONS OF APPROVAL

SURVEY CERTIFICATION

TYPICAL LAYOUT

NEW YORK STATE BOARD OF REALTY

LaCrosse Circle

West Ridge Run

PL-1

ROWIDGE 5B3

PL-1

ATTACHMENT 20



YMCA of Greater Rochester - Sands Family
YMCA/Town of Canandaigua

Proposal:

YMCA of Greater Rochester - Sands Family YMCA ("YMCA") will operate school age day camp services at Onanda Park.

Operating Commitment- Onanda Park

- 10 Weeks of camp June-August
- Hours of operation: 7am-6pm
- Full traditional day camp focusing on Relationships, Achievement and Belonging

Proposal:

- 3-year agreement for YMCA to fully operate summer camp at Onanda Park in partnership with the Town of Canandaigua
- Fees paid to YMCA by the Town and Town Resident discounts to be evaluated and agreed upon annually.
- YMCA will be responsible for the full operation of the summer camp programs.
- YMCA will provide Lifeguard Training and Certification for the Town's Lifeguards
- The Town will be responsible for the facilities and properties.
- Both YMCA and the Town of Canandaigua have the right to terminate this agreement at any time.

Financial Details:

Town Benefits:

- YMCA to provide Lifeguards for Camp Glacier Lake program swim only.
- Town Residents Receive a \$40 discount off the member rate for Onanda park camp regardless of membership status (*not to exceed \$32,000*)
- Town of Canandaigua employees will receive the town resident benefit regardless of residency.
- Upgraded summer programs at Onanda park run by YMCA offering community residents new and expanded opportunities and experiences during the summer. Utilizing all that the park has to offer.
- All administrative and operational functions go away from the town and is handled fully by YMCA

YMCA Benefits

- The Town of CDGA will pay \$20,000 to YMCA for administrative and operational expenses of the program.
- YMCA has full use of Onanda Park at no cost or rental fee with the use of designated buildings (*specifically Arts Crafts, Crouch/Gorham, Upland Pavilion, Rotary Pavilion*)

Things to note:

- Camp Glacier Lake had a successful first summer serving almost 1,000 campers throughout 10 weeks.
- 422 campers received the town discount in 2023.
- YMCA will forecast for 130 kids per week in 2024 summer which will be a 30% increase from the previous summer.
- Transportation will be provided from YMCA-Sands Family Branch if needed- Minimal cost is put on the participants to hold their spot.
- All town residents will receive a discounted rate of \$40 per week they register. This will be calculated off the member rate regardless of their membership status. (*Non-YMCA members receive a \$95 discount*)
- Financial Assistance from YMCA will be offered to all town residents. Only one discount can be used by each participant, either the Financial Aid discount or the Town Resident discount.
- YMCA to name Town of Canandaigua as additional insured for day camp programs
- YMCA to be responsible for DOH approvals for day camp operation.
- Town of Canandaigua to be responsible for DOH approvals for beach operation
- Town of Canandaigua to pay YMCA \$20,000 as part of this agreement on or before 5/1/2024.

Acceptance and execution of this agreement between the YMCA and the Town of Canandaigua executed on February 20, 2024.


Paul LeFrois, Jr, CAO and CFO
YMCA of Greater Rochester

Town of Canandaigua

ATTACHMENT 21

ANNUAL DRINKING WATER QUALITY REPORT FOR 2023 BRISTOL-CANANDAIGUA WATER DISTRICTS

PWS ID Numbers NY 3430008 and NY3430041

Introduction

We are pleased to present to you this year's Annual Water Quality Report. This report is designed to inform you about the quality water and services we deliver to you every day. The purpose of this report is to provide information about the quality of water that we provide to you. Our constant goal is to provide you with a safe and dependable supply of drinking water. We want you to understand the efforts we make to continually improve the water treatment process and protect our water resources. Last year, in the Towns of Bristol and Canandaigua your tap water met all State drinking water health standards. We are committed to ensuring the quality of your water. If you have any questions about this report or concerning your water utility, please contact either:

Town of Bristol:	James Fletcher, Water Superintendent	(585) 394-3300
Town of Canandaigua:	James Fletcher, Water Superintendent	(585) 394-3300
New York State Department of Health	Geneva District Office	(315) 789-3030

We want our valued customers to be informed about their water utility. If you want to learn more, please attend any of our regularly scheduled Town Board Meetings. The meetings are held:

Town of Bristol:	The second Monday of each month at 7:30 p.m. at the Bristol Town Hall located at 6740 County Road 32, Canandaigua, New York.
Town of Canandaigua:	The second and fourth Monday of each month at 6:00 p.m. at the Canandaigua Town Hall located at 5440 Route 5 & 20 West, Canandaigua, New York.

Where Does Our Water Come From?

Our water source is surface water source, Canandaigua Lake. The Canandaigua Town Consolidated Water Districts is supplied from City of Canandaigua. The City of Canandaigua operates a Water Filtration Plant located on West Lake Road in the Town of Canandaigua. After filtration, carbon can also be added for taste and odor control. The water is disinfected by injection of liquid chlorine, sodium hydroxide is added for pH control to reduce corrosion in the distribution system and then fluoride is added before being pumped to the distribution system. The treated water enters the Town of Canandaigua Water Districts through meter vaults located at the City of Canandaigua municipal line or at the connection point with the City of Canandaigua's transmission main. The Town of Canandaigua Consolidated Water District supplies treated water from the City of Canandaigua to the Town of East Bloomfield through a meter pit located at the Canandaigua-East Bloomfield town line. Also, the Town of Canandaigua Consolidated Water District supplies treated water from the City of Canandaigua to the Bristol Water District Extension #1 through a pump station located on Goodale Road in the Hamlet of Cheshire. The Town of Canandaigua also provides water to the Towns of Farmington, Hopewell, and Gorham.

New York State Department of Health has completed a source water assessment for Canandaigua Lake with the following results:

This assessment found a moderate susceptibility to contamination for this source of drinking water. The number of agricultural lands in the assessment area results in elevated potential for protozoa, phosphorus, DBP precursors, and pesticides contamination. While there are some facilities present, permitted discharges do not likely represent an important threat to source water quality based on their density in the assessment area. However, it appears that the total amount of wastewater discharged to surface water in this assessment area is high enough to further raise the potential for contamination (particularly for protozoa). There is also noteworthy contamination susceptibility associated with other discrete contaminant sources, and these facility types include: IHWS, CBS, landfills, mines, RCRA, and TRI.

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or human activity.

Contaminants that may be present in source water include:

- > **Microbial contaminants**
- > **Inorganic contaminants**
- > **Pesticides and herbicides**
- > **Organic chemical contaminants**
- > **Radioactive contaminants**

Facts and Figures

- The **Town of Canandaigua Water District** purchases its water separately from the City of Canandaigua and serves approximately 7,180 residents through 2,757 service connections. The total water purchased in 2023 was 212,194,900 gallons. The daily average for the Distribution System was 581,355 gallons per day. The single highest day was 956,855 gallons. The amount of water sold to customers was 197,000,000 gallons. Approximately 15,290,535 gallons of water was lost due to water leaks in the older system, water main breaks, installing of new water main, flushing watermain and fire hydrants, fighting fires. In 2023, water customers were charged a minimum quarterly bill of \$29.46 for a ¾ inch water meter, for the first 6,000 gallons of water usage. Any usage in addition to that was \$ 5.29 per thousand gallons of water used.

The **Town of Bristol Water District** purchases its water from the Town of Canandaigua and serves approximately 203 people through 65 service connections. The total water purchased in 2023 was 4,588,000 gallons. The daily average to the Distribution System was 12,569 gallons per day. The single highest day was 35,455 gallons. The amount of water sold to customers was 3,726,000 gallons. Approximately 862,000 was used to flush water mains due to stage two disinfection byproducts levels that exceeded the limits of the EPA, flush fire hydrants, and fight fires. In 2023, water customers were charged a minimum quarterly bill of \$33.00 for the first 6,000 gallons of water for a ¾ inch water meter. Any usage in addition to that was \$ 5.97 per thousand gallons of water used.

Information on Fluoride Addition

Our system is one of the many drinking water systems in New York State that provides drinking water with a controlled, low level of fluoride for consumer dental health protection. Fluoride is added to your drinking water by the City of Canandaigua before it is delivered to the Canandaigua Consolidated and Bristol water systems. According to the United States Centers for Disease Control, fluoride is very effective in preventing cavities when present in drinking water at an optimal range from 0.8 to 1.2 mg/l (parts per million). To ensure that the fluoride supplement in your water provides optimal dental protection, the State Department of Health requires that the City of Canandaigua monitor fluoride levels daily. During 2022 monitoring showed fluoride levels in your water were in the optimal range 100% of the time. None of the monitoring results showed fluoride at levels greater than the 2.2 mg/l MCL for fluoride.

Are There Contaminants in Our Drinking Water?

To ensure that tap water is safe to drink, we routinely test your drinking water. The New York State Department of Health and the Environmental Protection Agency prescribe regulations which limit the number of certain contaminants in water provided by public water systems. These contaminants include total coliform, turbidity, inorganic compounds, nitrate, nitrite, lead and copper, volatile organic compounds, total trihalomethanes, and synthetic organic compounds. The State Health Departments and the FDA's regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

In accordance with State regulations, the **City of Canandaigua** routinely monitors your drinking water for numerous contaminants. They test your drinking water for coliform bacteria, turbidity, inorganic contaminants, lead and copper, nitrate, volatile organic contaminants, total trihalomethanes, and synthetic organic contaminants. The table presented below depicts which contaminants were detected in your drinking water. The State allows us to monitor for certain contaminants less than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. Therefore, some of the data, though representative of the water quality, is more than one year old. Test results were all negative except for those indicated on the following table.

The **Canandaigua Consolidated Water District** tested the water for coliform bacteria seven samples once per month, and **the Bristol Water District Extension Number 1** tested the water for coliform bacteria one sample per month in each district.

The table presented below depicts which compounds were detected in your drinking water.

It should be noted that all drinking water, including bottled drinking water, may be reasonably expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the **EPA's Safe Drinking Water Hotline (800-426-4791)**.

TEST RESULTS							
Substance (Units)	Violation Y/N	Date of Sample	Level Detected	Range Low - High	MCLG	MCL	Likely Source of Contamination
Microbiological Contaminants							
Total Coliform Bacteria Town of Bristol No Cdga Consolidated no	No	Each Month	LT 1	N/A	0	>5% positive	Naturally present in the environment
Turbidity** (NTU) Individual	No	2023	0.19	0.03 - 0.24	N/A	TT=<0.3	Soil runoff
Turbidity** (NTU) Combined	No	2023	0.03	0.01 - 0.50	N/A	TT=<0.3	Soil runoff
Radiological Gross Alpha (pCi/l)	No	2/2022	0.0	1.0+/-1.4	0	15	Erosion of natural deposits
Radium 226 and 228 (pCi/L)	No	2/2022	0.04	.32+/-0.4	0	5	Erosion of natural deposits
Inorganic Contaminants							
Lead (ppb) Cdga Consolidated 4	No	06/2023	1.3	ND to 10	N/A	AL=15	Corrosion of household plumbing systems, erosion of natural deposits
Copper (ppm) Cdga Consolidated	No	06/2023	0.031	0.0027-0.041	N/A	AL=1.3	Corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives
Fluoride (ppm)	No	2023	0.71	0.2-0.97ppm	N/A	2.2	Erosion of natural deposits; water additive which promotes strong teeth; discharge from fertilizer and aluminum factories
Barium (ppm)	No	02/2023	0.024	N/A	2	2	Erosion of natural deposits; discharge from refineries and factories; runoff from landfills; runoff from Crop land
Nickel (ppb)	No	02/2023	1.3	N/A	100	100	Erosion of natural deposits; discharge from steel factories additive, fertilizer factories
Nitrate (ppm)	No	02/2023	0.36	N/A	10	10	Runoff from fertilizer use, septic tank effluent, erosion of natural deposits
Chromium (ppb)	No	02/2023	<1	N/A	100	100	Erosion of natural deposits, stainless steel manufacturing

Volatile Organic Contaminants							
TTHM (ppb) [Total trihalomethanes] Stage 2: Canandaigua Consolidated Cooley site Onanda Site Town of Bristol	NO NO Yes	2023 2022 2023	67.0 AVG. 77 AVG. 86.5	41-85 41-85 41-85		80 80 80	By-product of drinking water chlorination

Total Halo acetic Acids (ppb) Stage 2: Canandaigua Consolidated Cooley Site Onanda Site Town of Bristol	No No No	2023 2023 2023	20.0 avg. 27.35 avg. 37 avg	25-50 25-50 25-50	N/A N/A N/A	60 60 60	Discharge from metals, plastic or fertilizer plant.
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Notes:

** Turbidity is a measure of the cloudiness of the water. Canandaigua City monitors it because it is a good indicator of the effectiveness of our filtration system.

> 0 site(s) out of 30 above the Action Level for Copper.

> 0 site(s) out of 30 above the Action Level for Lead.

Definitions:

Non-Detects (ND) - laboratory analysis indicates that the constituent is not present.

Action Level - the concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

Treatment Technique (TT) - A treatment technique is a required process intended to reduce the level of a contaminant in drinking water.

Maximum Contaminant Level - The "Maximum Allowed" (MCL) is the highest level of a contaminant that is allowed in drinking water. MCL's are set as close to the MCLG's as feasible using the best available treatment technology.

Maximum Contaminant Level Goal - The "Goal" (MCLG) is the level of a contaminant in drinking water below which there is no known or expected risk to health. MCLG's allow for a margin of safety.

Maximum Residual Disinfectant Level (MRDL) - The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

Maximum Residual Disinfectant Level Goal (MRDLG) - The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLG's do not reflect the benefits of the use of disinfectants to control microbial contamination.

Parts per million (ppm) or Milligrams per liter (mg/l) - one part per million corresponds to one minute in two years or a single penny in \$10,000.

Parts per billion (ppb) or Micrograms per liter - one part per billion corresponds to one minute in 2,000 years, or a single penny in \$10,000,000.

Nephelometric Turbidity Unit (NTU) - nephelometric turbidity unit is a measure of the clarity of water. Turbidity in excess of 5 NTU is just noticeable to the average person.

Picocuries per liter (pCi/l) - A measure of radioactivity in water.

Locational Running Annual Average (LRAA) – average of samples at a location for year on a rolling basis

MCL's are set at very stringent levels. To understand the possible health effects described for many regulated constituents, a person would have to drink 2 liters of water every day at the MCL level for a lifetime to have a one-in-a-million chance of having the described health effect.

What Does This Information Mean?

As you can see by the table, our system had no violations. We're proud that your drinking water meets or exceeds all Federal and State requirements. We have learned through our monitoring and testing that some constituents have been detected. The EPA has determined that your water IS SAFE at these levels.

Microbiological Contaminants:

- (1) **Total Coliform** - Coliforms are bacteria that are naturally present in the environment and are used as an indicator that other, potentially harmful, bacteria may be present. Coliforms were found in more samples than allowed and this was a warning of potential problems.
- (3) **Turbidity** - Turbidity has no health effects. However, turbidity can interfere with disinfection and provide a medium for microbial growth. Turbidity may indicate the presence of disease-causing organisms. These organisms include bacteria, viruses, and parasites that can cause symptoms such as nausea, cramps, diarrhea, and associated headache

Inorganic Contaminants:

(17) **Lead** - As you can see by the table, our system had no violations.

Infants and young children are typically more vulnerable to lead in drinking water than the general population. It is possible that lead levels at your home may be higher than at other homes in the community as a result of materials used in your home's plumbing. If you are concerned about elevated lead levels in your home's water, you may wish to have your water tested and flush your tap for 30 seconds to 2 minutes before using tap water. Additional information is available from the Safe Drinking Water Hotline (1-800-426-4791).

Do I Need to Take Special Precautions?

Some people may be more vulnerable to disease causing microorganisms or pathogens in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice from their health care provider about their drinking water. EPA/CDC guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium*, *Giardia* and other microbial pathogens are available from the Safe Drinking Water Hotline (800-426-4791).

Why Save Water and How to Avoid Wasting It?

Although our system has an adequate amount of water to meet present and future demands, there are a few reasons why it is important to conserve water:

- ☐ saving water saves energy and some of the costs associated with both necessities of life.
- ☐ saving water reduces the cost of energy required to pump water and the need to construct costly new wells, pumping systems and water towers; and
- ☐ saving water lessens the strain on the water system during a dry spell or drought, helping to avoid severe water use restrictions so that essential firefighting needs are met.

You can play a role in conserving water by becoming conscious of the amount of water your household is using, and by looking for ways to use less whenever you can. It is not hard to conserve water. Conservation tips include:

- ☐ Automatic dishwashers use 15 gallons for every cycle, regardless of how many dishes are loaded. So, get a run for your money and load it to capacity.
- ☐ Turn off the tap when brushing your teeth.
- ☐ Check every faucet in your home for leaks. Just a slow drip can waste 15 to 20 gallons a day. Fix it up and you can save almost 6,000 gallons per year.

- ❑ Check your toilets for leaks by putting a few drops of food coloring in the tank, watch for a few minutes to see if the color shows up in the bowl. It is not uncommon to lose up to 100 gallons a day from one of these otherwise invisible toilet leaks. Fix it and you save more than 30,000 gallons a year.
- ❑ Use your water meter to detect hidden leaks. Simply turn off all taps and water using appliances, and then check the meter after 15 minutes. If it moved, you have a leak.

System Improvements

Replaced 12 fire hydrants that are over 50 years old.

Monitoring Violations:

The Town of Bristol water district had three violations for 2023. All three violations were for exceeding the MCL of stage two disinfection by product. The Town of Canandaigua Water Superintendent informed the Town of Bristol water district residents by letter all three times and informed the Town Supervisor.

The Canandaigua Consolidated water district had no violation in 2023.

Closing

Thank you for allowing us to continue to provide your family with quality drinking water this year. We ask that all our customers help us protect our water sources, which are the heart of our community. Please call our office if you have questions.

- > Town of Canandaigua, Water Superintendent Jim Fletcher (585) 394-3300
- > Town of Bristol, Water Superintendent Jim Fletcher (585) 394-3300
- > New York State Department of Health (315) 789-3030

This Report Covers Public Water Supply ID Numbers:

Town of Bristol:	Bristol Water District Extension Number 1:	3430041
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Town of Canandaigua:	Canandaigua Consolidated Water District:	3430008
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ATTACHMENT 22

Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

March 29th, 2024

Jared Simpson, Town Supervisor
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, New York 14424



RE: MARKS ENGINEERING

NEW INGROUND POOL INSTALL - EROSION CONTROL SURETY ESTIMATE REVIEW
TAX MAP No. 98.05-3-3.000
CPN No. CPN 2024-002/CPN 2024-003/CPN 2024-004/BP2024-128
ADDRESS: 4961 ISLAND VIEW DRIVE

Dear Mr. Simpson,

Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated date, March 21st, 2024, prepared by Brennan Marks for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$1,012.00 (One Thousand Twelve Dollars and Zero Cents)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,

Michael Murphy
Town of Canandaigua – Lead Code Enforcement Officer

cc: Crystelyn Laske - Town Clerk
Property File
Parcel Owner

APPROVED
Jared Simpson Town Supervisor
4/12/24
Date



MarksEngineering

4303 Routes 5 & 20
Canandaigua, NY 14424

Date 3/21/24

Alan Lupton
4961 Island View Drive
Canandaigua, NY 14424

Project: ~~New single family residence~~ 

Engineer's Opinion of Probable Cost

Erosion & Sediment Control

	Quantity	Unit	Unit Cost	Sub Total
Staked Silt Socks	75	ft	\$ 3.00	\$ 225.00
Stabilized Entrance	1	ea	\$ 500.00	\$ 500.00
Final Stabilization	1950	sf	\$ 0.10	\$ 195.00
Contingency	1	ea	\$ 92.00	\$ 92.00
			Total	\$ 1,012.00

Total Surety Amount \$ 1,012.00



ATTACHMENT 23

**ADDENDUM TO AGRICULTURAL LAND LEASE
LEASE EXTENSION & RENEWAL**

This Addendum to Agricultural Land Lease / Lease Extension & Renewal ("Lease Extension") is entered into as of the ____ day of _____, 2024 by and between TOWN OF CANANDAIGUA ("Lessor") and KIM-MAR FARMS LLC / MARK STRYKER ("Lessee").

WHEREAS, Lessor and Lessee have heretofore entered into a certain Agricultural Land Lease – Renewal dated February 17, 2022 ("Lease") covering certain land consisting of 57 acres of tillable agricultural land located in the Town of Canandaigua, County of Ontario, and State of New York, and identified as Ontario County Tax Map ID # 83.00-1-32.200 ("Premises" or "Leased Premises"); and

WHEREAS, the Lease set forth a term of five (5) years commencing on January 1, 2022 and terminating on December 31, 2026 ("Original Term"); and

WHEREAS, Lessor and Lessee desire to extend the Original Term by a period of ten (10) years; and

NOW THEREFORE, in consideration of the mutual covenants and conditions contained herein and in the Lease, and the sum of \$10.00, and other good and valuable consideration, the payment and receipt of which is hereby acknowledged, the parties do hereby agree as follows:

1. **EXTENSION OF LEASE TERM.** The Original Term set forth in the Lease shall be extended by a period of eight (8) years for a total Term of thirteen (13) years ("Extended Term"). The termination date of December 31, 2026 shall be replaced with the termination date of December 31, 2034.
2. **RENT AND LATE CHARGES.** Rent and Late Charges for this Extended Term shall be as follows:

YEAR	TOTAL RENT
2024-2026	\$2,280.00
2027-2031	\$2,940.00
2032-2034	\$3,087.00

Late Charges, if any, shall be ten percent (10%) of the total amount of rent due.

OTHER TERMS AND CONDITIONS. All other terms and conditions of the Lease, except as specifically modified herein, shall be, and remain the same and shall be in full force and effect during the Extended Term of the Lease.

IN WITNESS WHEREOF, the parties have caused this Lease Extension to be executed as of the day and year first written above.

KIM-MAR FARMS LLC

By:


Mark Stryker
Member


Mark Stryker

4/17/2024

TOWN OF CANANDAIGUA

By:

Jared Simpson
Town Supervisor



