

# Canandaigua Town Board

## Meeting Agenda for

### August 26, 2024

### Onnalinda Room - 6:00pm

#### ZOOM MEETING INFORMATION:

Please register in advance of this meeting using the following link:

[https://us02web.zoom.us/join/92PBu15q7\\_hCirh9kEvA6VV](https://us02web.zoom.us/join/92PBu15q7_hCirh9kEvA6VV)

After registering, you will receive a confirmation email containing information about joining the meeting.

*Please be aware all participants will be muted upon entry to the meeting and will only be able to speak after being acknowledged. Participants should use the "raise hand" feature or the chat box to request to speak. No screen sharing will be permitted. All meetings are recorded. Individuals will be removed from the meeting for inappropriate behavior.*

- Call To Order and Pledge of Allegiance
  - Pledge led by Adeline Rudolph
- Roll Call
  - Town Clerk Confirmation meeting was properly advertised
- Circulation of Written Communications and Correspondence – Most recent correspondence has been included in **Attachment 1**
- Privilege of the Floor
- Priority Business
  - Birthdays
- Presentations

#### *Continued Public Hearings:*

#### *New Public Hearings:*

A PUBLIC HEARING ON THE PROPOSED ADOPTION OF A LOCAL LAW THAT WOULD OVERRIDE THE TAX LEVY LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW 3-C. (RESOLUTION NO. 2024-221)

- Reports of Town Officials and Department Heads –(Attachment **#2**)
  - A. Highway / Water Superintendent
  - B. Assessor
  - C. Historian
  - D. Town Clerk
  - E. Planner
  - F. Human Resources & Parks Coordinator
  - G. Supervisor / Deputy Supervisor
    - 1. Monthly Financial Reports
      - a. Revenue & Expense Report and Cash Summary Report
      - b. Overtime Report – All Departments
      - c. Overtime Report – Highway & Water
- Reports of Town Board Standing Committees – (Attachment #3) NONE SUBMITTED
  - A. Town Board Committees
    - a. Finance
    - b. Planning & Public Works
    - c. Ordinance
    - d. Economic Development

## B. Reports of Citizen Boards, Committees and Commissions

- Privilege of the Floor
- Continuing Resolutions and Motions
- Resolutions and Motions

## FINANCE

- RESOLUTION 2024-207: ACKNOWLEDGEMENT AND AUTHORIZATION OF BUDGET TRANSFERS BY TOWN SUPERVISOR

## PLANNING / PUBLIC WORKS

- RESOLUTION 2024-208: APPROVING AN EASEMENT AGREEMENT WITH THOMAS H. HERMAN RELATED TO REAL PROPERTY LOCATED ON MIDDLE CHESHIRE ROAD (TAX ID # 140.00-1-3.131) THAT WILL ALLOW THE TOWN TO INSTALL AND MAINTAIN A SWALE AND TERRACE SYSTEM TO REDUCE EROSION
- RESOLUTION NO. 2024-209 AUTHORIZE PURCHASE OF A NEW ROAD TRACTOR
- RESOLUTION 2024-210: RESOLUTION TO PURCHASE WATER METERS

## ORDINANCE

- RESOLUTION 2024-211: SETTING A PUBLIC HEARING TO ADOPT A LOCAL LAW ALLOWING FOR VOLUNTEER FIREFIGHTERS AND VOLUNTEER AMBULANCE WORKERS EXEMPTION AND SEQR INTENT TO DECLARE LEAD AGENCY
- RESOLUTION NO. 2024-212: SETTING A PUBLIC HEARING TO ADOPT A LOCAL LAW TO REZONE A CERTAIN PARCEL FROM FORM BASED CODE ROUTE 332 SUBAREA TO R-1-30; AND SEQR INTENT TO DECLARE LEAD AGENCY
- RESOLUTION NO. 2024-213: SETTING A PUBLIC HEARING ON A TEXT CODE AMENDMENT TO TOWN CODE CHAPTER 92 CONSTRUCTION CODES, UNIFORM TO COMPLY WITH NY STATE UNIFORM FIRE PREVENTION AND BUILDING CODE AND THE NY STATE ENERGY CONSERVATION CONSTRUCTION CODE; AND SEQR INTENT TO DECLARE LEAD AGENCY
- RESOLUTION NO. 2024-214: SETTING A PUBLIC HEARING ON A TEXT CODE AMENDMENT TO TOWN CODE CHAPTERS § 1-17 AND § 220-21; AND SEQR INTENT TO DECLARE LEAD AGENCY
- RESOLUTION 2024-215: DETERMINATION OF WILLINGNESS TO FURTHER CONSIDER UPTOWN LANDING INCENTIVE ZONING PROPOSAL, DECLARING INTENT TO BE LEAD AGENCY FOR SEQR PURPOSES, REFERRING PROPOSAL TO ONTARIO COUNTY PLANNING BOARD, AND SETTING A PUBLIC HEARING

## ECONOMIC DEVELOPMENT / GENERAL

- RESOLUTION NO. 2024-216: ACCEPTANCE OF DEDICATION OF PARRISH STREET EXTENSION RIGHT OF WAY ASSOCIATED WITH PIERCE BROOK SUBDIVISION 2A & 2B, AND RELATED EASEMENTS AND DIRECTING TOWN CLERK TO RECORD DOCUMENTS AT ONTARIO COUNTY CLERK'S OFFICE
- RESOLUTION NO. 2024-217: ACCEPTANCE OF WATERMAIN & UTILITY MAINTENANCE BOND FOR QUAILBUSH PHASE 3
- RESOLUTION NO. 2024-218: ACCEPTANCE OF DEDICATION OF WATERMAIN ASSOCIATED WITH QUAILBUSH TOWNHOMES IN WOODLAND PARK PHASE 3 AND DIRECTING TOWN CLERK TO RECORD DOCUMENTS AT ONTARIO COUNTY CLERK'S OFFICE
- RESOLUTION NO. 2024-219: ACCEPTANCE OF SOIL EROSION CONTROL SURETY PAYMENTS
- RESOLUTION NO. 2024-220: SURETY LETTER OF CREDIT ACCEPTANCE FOR CREEKVIEW APARTMENTS AT WOODLAND PARK PHASE 2 (TAX MAP #84.00-1-44.200)

- **RESOLUTION NO. 2024-221: ADOPTION OF A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT**
- **RESOLUTION NO. 2024-222: APPOINTMENT OF FULL TIME LABORER**
- **RESOLUTION NO. 2024-223: APPOINTMENT OF TRANSFER STATION OPERATOR**
- **RESOLUTION NO. 2024 -224: FUNDING THE STUDENT AIDE POSITION**
- **RESOLUTION NO.2024-225: ACCEPTING RESIGNATION OF ZONING INSPECTOR**
- **RESOLUTION NO. 2024 -226: OFFICE SPECIALIST I SALARY AMENDMENT**
- **RESOLUTION NO. 2024-227: AUTHORIZING ADVERTISEMENT OF BIDS FOR THE CANANDAIGUA TOWN HALL RENOVATIONS PROJECT**
- **RESOLUTION NO. 2024 –228: APPOINTMENT OF CERTAIN INDIVIDUALS TO VACANT POSITIONS ON THE TOWN ZONING BOARD OF APPEALS**
- **RESOLUTION NO. 2024 –229: ACCEPTING RESIGNATION OF ZONING BOARD OF APPEALS MEMBER**
- **RESOLUTION NO. 2024 –230: ACCEPTING RESIGNATION OF ENVIRONMENTAL CONSERVATION BOARD MEMBER**
- **RESOLUTION NO. 2024 – 231: ACCEPTING PROPOSAL FROM LABELLA ASSOCIATES FOR PROFESSIONAL SERVICES TO UPDATE CERTAIN TOWN MAPS ASSOCIATED WITH MULTIPLE ADOPTED TOWN PLANNING DOCUMENTS**
- **RESOLUTION NO. 2023: APPOINTMENT OF DEPUTY TOWN CLERK FULL TIME**

**RESOLUTION 2024-207: ACKNOWLEDGEMENT AND AUTHORIZATION OF BUDGET TRANSFERS BY TOWN SUPERVISOR**

**WHEREAS**, the Town of Canandaigua Town Board (hereinafter referred to as “Town Board”) has authorized the Town Supervisor and/or Clerk (Finance) to make interfund transfers in an amount less than \$5,000 by Resolution No. 2023-015; and

**WHEREAS**, the Town Supervisor and/or Clerk (Finance) have made budget transfers to compensate for expenses that exceeded the budgeted amount; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby acknowledges and authorizes these budget transfers; and

**BE IT FINALLY RESOLVED**, the Town Board directs the Town Clerk to provide a copy of this resolution to the Finance Clerk II. **(ATTACHMENT #4)**

**RESOLUTION 2024-208: APPROVING AN EASEMENT AGREEMENT WITH THOMAS H. HERMAN RELATED TO REAL PROPERTY LOCATED ON MIDDLE CHESHIRE ROAD (TAX ID # 140.00-1-3.131) THAT WILL ALLOW THE TOWN TO INSTALL AND MAINTAIN A SWALE AND TERRACE SYSTEM TO REDUCE EROSION**

**WHEREAS**, the Town Highway Superintendent and the Watershed Program Manager for the Canandaigua Lake Watershed Council are recommending that the Town enter into an agreement/easement with Thomas H. Herman related to his property located on Middle Cheshire Road (Tax ID # 140.00-1-3.131) that will allow the Town to install and maintain a swale and terrace system to reduce erosion (“Easement”); and

**WHEREAS**, the proposed Easement will include an area of approximately 1.25 acres, being approximately 40’ in width and 1,340’ in length; and

**WHEREAS**, the proposed Easement will include a provision for said Easement’s release in the event the property is developed for non-agricultural purposes; and

**WHEREAS**, the property owner is not requesting compensation in exchange for this Easement; and

**NOW THEREFORE BE IT RESOLVED THAT**, the Town Board approves the above-described Easement, and directs the Town Highway Superintendent and Town Attorney to take such steps as may be required to obtain such Easement from the property owner. **(ATTACHMENT #5)**

**RESOLUTION NO. 2024-209 AUTHORIZE PURCHASE OF A NEW ROAD TRACTOR**

**WHEREAS**, the Highway Superintendent has requested for the replacement of a 2007 Mack CL 700 road tractor and;

**WHEREAS**, the acquisition of a new road tractor is necessary to replace the aging equipment and ensure the reliability of the town of Canandaigua highway fleet and;

**WHEREAS**, the Highway superintendent has spoken with the finance committee on how to appropriate the encumbered funds for a current snowplow truck that will not be delivered until early summer of 2025 to purchase the replacement road tractor and;

**WHEREAS**, the road tractor will be purchase under the NYS OGS award number 23166 contractor Navistar and contract number is PC68946 and;

**WHEREAS**, the purchase price of the 2024 International HX 520 road tractor with equipment is \$184,000.00 and;

**WHEREAS**, the expenditure of the road tractor will be charged to budget line DA 100.5130.200 and;

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby authorizes the Highway Superintendent to purchase the 2024 International HX 520 road tractor from Navistar and is authorized to execute all documents necessary to complete the purchase of the road tractor. **(ATTACHMENT #6)**

**RESOLUTION 2024-210: RESOLUTION TO PURCHASE WATER METERS**

**WHEREAS**, the Water Superintendent for the water districts of the town of Canandaigua has budgeted to replace one thousand water meters in the 2025 budget and

**WHEREAS**, the Water Superintendent has spoken to the finance committee that an increase will occur in 2025 from the vendor and

**WHEREAS**, the recommendation to the finance committee from the water superintendent is to submit a letter of intent to Schmidt's Wholesale to receive the current 2024 pricing of water meters and due to excessive lead times to order them in 2024 for the installation in the spring of 2025 and

**WHEREAS**, the cost to purchase the water meters is \$ 285,408.80 to be paid from budget line SW 500. 8310.200 and

**NOW, THEREFORE BE IT RESOLVED** by the Town Board of the Town of Canandaigua authorizes the water superintendent to submit a letter of intent to Schmidt's Wholesale for the purchase of one thousand water meters not to exceed \$ 285,408.80 per the quote received and

**RESOLVED**, that copies of this resolution be provided to the Water Superintendent, Finance Clerk and Town Supervisor. **(ATTACHMENT #7)**



**RESOLUTION 2024-211: SETTING A PUBLIC HEARING TO ADOPT A LOCAL LAW ALLOWING FOR VOLUNTEER FIREFIGHTERS AND VOLUNTEER AMBULANCE WORKERS EXEMPTION AND SEQR INTENT TO DECLARE LEAD AGENCY**

**WHEREAS** The Town Board of the Town of Canandaigua, Ontario County, New York, has the authority to enact local laws pursuant to the Municipal Home Rule Law of the State of New York; and

**WHEREAS** The Town Board wishes to encourage the recruitment and retention of volunteer firefighters and volunteer ambulance workers who provide essential emergency services to the residents of the Town; and

**WHEREAS** The Town Board has determined that it is in the best interest of the Town to adopt a local law that would grant a partial exemption from real property taxes to qualified volunteer firefighters and volunteer ambulance workers, as authorized by Section 466-c of the Real Property Tax Law of the State of New York; and

**WHEREAS** The Town Board has prepared a proposed local law entitled "Volunteer Firefighters and Volunteer Ambulance Workers Exemption" (the "Local Law"); and

**WHEREAS** The Town Board desires to hold a public hearing on the Local Law, as required by law, and to give notice of such hearing to the public; and

**NOW THEREFORE BE IT RESOLVED** That the Town Board hereby schedules a public hearing on the Local Law for September 23, 2024 at 6:00 p.m. at the Town Hall, 5440 Route 5 and 20 West, Canandaigua, New York 14424; and

**NOW THEREFORE BE IT RESOLVED** That the Town Clerk is hereby directed to publish a notice of such public hearing in the official newspaper of the Town, and to post a copy of such notice on the Town's website and on the signboard at the Town Hall, at least ten (10) days prior to the date of the public hearing; and

**NOW THEREFORE BE IT RESOLVED** That the Town Clerk is hereby authorized and directed to provide a copy of the Local Law and the notice of public hearing to the Ontario County Planning Board for its review and recommendation, as required by Section 239-m of the General Municipal Law of the State of New York; and

**NOW THEREFORE BE IT RESOLVED** That the Town Board hereby declares its intent to be the lead agency for the purposes of the State Environmental Quality Review Act (SEQRA) and determines that the adoption of the Local Law is a Type I action; and

**NOW THEREFORE BE IT RESOLVED** that a copy of this resolution be provided to the Finance Clerk II, Assessor, Town Planner, and Town Manager. **(ATTACHMENT #8)**

**RESOLUTION NO. 2024-212: SETTING A PUBLIC HEARING TO ADOPT A LOCAL LAW TO REZONE A CERTAIN PARCEL FROM FORM BASED CODE ROUTE 332 SUBAREA TO R-1-30; AND SEQR INTENT TO DECLARE LEAD AGENCY**

**WHEREAS**, the Town of Canandaigua Town Board (hereinafter referred to as 'Town Board') received a petition from FLAH Properties, LLC, the property owner of record, to rezone tax map #70.06-1-76.111 from the Form Based Code Route 332 Subarea to R-1-30 zoning district; and

**WHEREAS**, the Town Board referred the petition to the Planning Board for their review and the Planning Board on July 9, 2024 provided an advisory report to the Town Board in consideration with the Comprehensive Plan and the Town's Land Use documents and is recommending the Town Board approve the rezoning; and

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is now considering a Local Law that would rezone tax map # 70.06-1-76.111 from Form Based Code Route 332 Subarea to R-1-30 and if adopted would require an update to the Town’s official zoning map; and

**WHEREAS**, the Town Board would like to hear from residents about the proposed Local Law; and

**WHEREAS**, the Town Board wishes to refer the proposed Local Law to the Ontario County Planning Board; and

**WHEREAS**, the Town Board intends to determine said proposed Local Law is classified as a Type I Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

**WHEREAS**, the Town Board intends to declare itself as the Lead Agency on the proposed action; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby establishes a public hearing for the proposed Local Law to be held on September 23, 2024, at 6:00 pm at the Canandaigua Town Hall located at 5440 Route 5 & 20 West, Canandaigua, NY 14424 and also via Zoom videoconferencing; and

**BE IT FURTHER RESOLVED**, the Town Board directs the Town Planner to refer the proposed Local Law and notification of SEQR intent to declare Lead Agency to the Town of Canandaigua Planning Board, Environmental Conservation Board, Zoning Board of Appeals, and the Ontario County Planning Board; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide notice of said public hearing. **(ATTACHMENT #9)**

**RESOLUTION NO. 2024–213: SETTING A PUBLIC HEARING ON A TEXT CODE AMENDMENT TO TOWN CODE CHAPTER 92 CONSTRUCTION CODES, UNIFORM TO COMPLY WITH NY STATE UNIFORM FIRE PREVENTION AND BUILDING CODE AND THE NY STATE ENERGY CONSERVATION CONSTRUCTION CODE; AND SEQR INTENT TO DECLARE LEAD AGENCY**

**WHEREAS**, pursuant to section 10 of NY Municipal Home Rule Law, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering a Local Law to execute a text code amendment that would replace, in its entirety, Town Code Chapter §92 Construction Codes, Uniform to align with New York State Uniform Fire Prevention and Building Code (the Uniform Code) and the State Energy Conservation Construction Code (the Energy Code) in the Town of Canandaigua; and

**WHEREAS**, the Town Board would like to hear from residents about the proposed Local Law; and

**WHEREAS**, the Town Board wishes to refer the proposed Local Law to the Town of Canandaigua Planning Board, Environmental Conservation Board, Zoning Board of Appeals, and the Ontario County Planning Board; and

**WHEREAS**, the Town Board intends to determine said proposed Local Law is classified as a Type I Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

**WHEREAS**, the Town Board intends to declare itself as the Lead Agency on the proposed action; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby establishes a public hearing for the proposed Local Law to be held on September 23, 2024 at 6:00 pm at the Canandaigua Town Hall located at 5440 Route 5 & 20 West, Canandaigua, NY 14424 and also via Zoom videoconferencing; and

**BE IT FURTHER RESOLVED**, the Town Board directs the Town Planner to refer the proposed Local Law and notification of SEQR intent to declare Lead Agency to the Town of Canandaigua Planning Board, Environmental Conservation Board, Zoning Board of Appeals, and the Ontario County Planning Board; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide notice of said public hearing.

**(ATTACHMENT #10)**

**RESOLUTION NO. 2024–214: SETTING A PUBLIC HEARING ON A TEXT CODE AMENDMENT TO TOWN CODE CHAPTERS § 1-17 AND § 220-21; AND SEQR INTENT TO DECLARE LEAD AGENCY**

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering a Local Law to execute a text code amendment to § 1-17 and § 220-21 to clarify that detached private garages may exceed 900 square feet outside of the RLD-Residential Lake District ; and

**WHEREAS**, Town Staff, the Town Attorney, and the Zoning Board of Appeals are recommending this change to clarify code language and to improve the application process for residents and town staff alike; and

**WHEREAS**, the Town Board would like to hear from residents about the proposed Local Law; and

**WHEREAS**, the Town Board wishes to refer the proposed Local Law to the Town of Canandaigua Planning Board, Environmental Conservation Board, Zoning Board of Appeals, and the Ontario County Planning Board; and

**WHEREAS**, the Town Board intends to determine said proposed Local Law is classified as a Type I Action under the SEQR Regulations per §617 of the NYS Department of Environmental Conservation Law; and

**WHEREAS**, the Town Board intends to declare itself as the Lead Agency on the proposed action; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby establishes a public hearing for the proposed Local Law to be held on September 23, 2024 at 6:00 pm at the Canandaigua Town Hall located at 5440 Route 5 & 20 West, Canandaigua, NY 14424 and also via Zoom videoconferencing; and

**BE IT FURTHER RESOLVED**, the Town Board directs the Town Planner to refer the proposed Local Law and notification of SEQR intent to declare Lead Agency to the Town of Canandaigua Planning Board, Environmental Conservation Board, Zoning Board of Appeals, and the Ontario County Planning Board; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide notice of said public hearing.

**(ATTACHMENT #11)**

**RESOLUTION 2024-215: DETERMINATION OF WILLINGNESS TO FURTHER CONSIDER UPTOWN LANDING INCENTIVE ZONING PROPOSAL, DECLARING INTENT TO BE LEAD AGENCY FOR SEQR PURPOSES, REFERRING PROPOSAL TO ONTARIO COUNTY PLANNING BOARD, AND SETTING A PUBLIC HEARING**

**WHEREAS**, the Town Board has received an application to re-zone certain real property located on Parkside Drive from Form Based Code Zoning to Incentive Zoning, known as Uptown Landing (“Proposal”); and

**WHEREAS**, the Town Board conducted its initial review and consideration of the Proposal as required by Town Code 220-31(H) and referred the Proposal to the Planning Board for an advisory report; and

**WHEREAS**, the Planning Board reviewed the Proposal at its regularly scheduled meeting on August 13, 2024 and submitted an advisory report to the Town Board); and

**WHEREAS**, the Town Board has reviewed the Planning Board’s Advisory Report and all relevant materials; and

**NOW THEREFORE BE IT RESOLVED**, that the Town Board determines that is willing to further consider the Proposal and hold a public hearing thereon; and

**BE IT FURTHER RESOLVED**, that the Town Board hereby sets a public hearing on the Proposal to be held on September 23, 2024 at 6:00PM at the Town of Canandaigua Town Hall, located at 5440 Routes 5&20; and

**BE IT FURTHER RESOLVED**, that the Town Board hereby determines that the Proposal shall be classified as Type I Action for SEQRA purposes, declares its intent to be lead agency under the NY State Environmental Quality Review Act, and directs the Town Planner to take such actions as are necessary to notify interested and involved agencies of its intent as required by the NYS Environmental Conservation Law;

**BE IT FURTHER RESOLVED**, that the Town Board hereby directs the Town Planner to refer the Proposal to the Ontario County Planning Board, Town Highway Superintendent, and Town Engineer for comments; and

**BE IT FURTHER RESOLVED**, that the Town Board directs the Town Clerk to publish notice of the public hearing in the official newspaper of the Town at least five days prior to said hearing as required by Town Code 220-31(J); and

**BE IT FURTHER RESOLVED**, that the Town Board directs the Town Attorney to prepare a proposed local law and a draft Incentive Zoning Agreement for the Proposal for consideration at the September 23, 2024 public hearing.

**(ATTACHMENT #12)**

**RESOLUTION NO. 2024-216: ACCEPTANCE OF DEDICATION OF PARRISH STREET EXTENSION RIGHT OF WAY ASSOCIATED WITH PIERCE BROOK SUBDIVISION 2A & 2B, AND RELATED EASEMENTS AND DIRECTING TOWN CLERK TO RECORD DOCUMENTS AT ONTARIO COUNTY CLERK'S OFFICE**

**WHEREAS**, the Town Board is considering the acceptance of dedication of the roadway known as Parrish Street Extension; and

**WHEREAS**, the owner of the property on which Parrish Street Extension is located has made an offer of cession to the Town of Parrish Street Extension (Pierce Brook Subdivision 2A & 2B); and

**WHEREAS**, the Highway Superintendent has inspected the roadway and no deficiencies were identified, and the Highway Superintendent has recommended that the Town Board accept the proposed dedication; and

**WHEREAS**, the Town Engineer has inspected the roadway and no deficiencies were identified and the Town Engineer has recommended that the Town Board accept the proposed dedication; and

**WHEREAS**, the Town Attorney has reviewed the documentation associated with the proposed dedication and has approved the same as to form; and

**WHEREAS**, the Town Highway and Water Superintendent has reviewed the proposed easements and recommends their acceptance by the Town Board; and

**WHEREAS**, the Town Engineer has approved the easements and recommends their acceptance by the Town Board; and

**WHEREAS**, the Town Attorney has approved the easements and recommends their acceptance by the Town Board; and

**WHEREAS**, the Town Board has accepted a two year maintenance bond payment related to the proposed dedication; and

**NOW THEREFORE BE IT RESOLVED**, that the Town Board hereby accepts the proposed dedication of Parrish Street Extension right of way associated with Pierce Brook Subdivision 2A & 2B; and

**BE IT FURTHER RESOLVED**, that the Town Board hereby directs the Town Clerk to arrange for the filing of all.

**RESOLUTION NO. 2024-217: ACCEPTANCE OF WATERMAIN & UTILITY MAINTENANCE BOND FOR QUAILBUSH PHASE 3**

**WHEREAS**, the Town Board is considering the acceptance of proposed dedication of the watermain for the Quailbush Townhomes (Phase 3); and

**WHEREAS**, the proposed dedication requires that a two-year maintenance bond be provided by the developer and/or property owner' and

**WHEREAS**, the Town Engineer has reviewed the proposed estimates and found them to be satisfactory to meet the needs of the Town of Canandaigua as they relate to acceptance of the proposed dedication; and

**WHEREAS**, the Town Board has received Euler Hermes North America Insurance Company Maintenance Bond # US3004733 in the amount of \$4,500.00 ("Maintenance Bond"); and

**NOW THEREFORE BE IT RESOLVED**, that the Town Board accepts and approves the Maintenance Bond in the total amount of \$4,500.00. (ATTACHMENT #14)

**RESOLUTION NO. 2024-218: ACCEPTANCE OF DEDICATION OF WATERMAIN ASSOCIATED WITH QUAILBUSH TOWNHOMES IN WOODLAND PARK PHASE 3 AND DIRECTING TOWN CLERK TO RECORD DOCUMENTS AT ONTARIO COUNTY CLERK'S OFFICE**

**WHEREAS**, the Town Board is considering the acceptance of dedication of the watermain associated with Quailbush Townhomes in Woodland Park Phase 3; and

**WHEREAS**, the Highway Superintendent has inspected the watermain and no deficiencies were identified, and the Highway Superintendent has recommended that the Town Board accept the proposed dedication; and

**WHEREAS**, the Town Engineer has inspected the watermain and no deficiencies were identified, and the Town Engineer has recommended that the Town Board accept the proposed dedication; and

**WHEREAS**, the Town Attorney has reviewed the documentation associated with the proposed dedication and has approved the same as to form; and

**WHEREAS**, the Town Board has accepted a two-year maintenance bond payment related to the proposed dedication; and

**NOW THEREFORE BE IT RESOLVED**, that the Town Board hereby accepts the proposed dedication of the watermain associated with Quailbush Townhomes in Woodland Park Ph3 (TM#83.83-1-38,-39,-40,-410,-42,-43, &Y -44.00); and

**BE IT FURTHER RESOLVED**, that the Town Board hereby directs the Town Clerk to arrange for the filing of all necessary paperwork related to the proposed dedication at the Ontario County Clerk's Office. (ATTACHMENT #15)

**RESOLUTION NO. 2024-219: ACCEPTANCE OF SOIL EROSION CONTROL SURETY PAYMENTS**

**WHEREAS**, the Town of Canandaigua Planning Board has granted a Site Plan approval for the following properties:

3313 CO Rd 16, Canandaigua (Tax Map #98.09-1-5.000), owned by Terrence P. Wegman & Mary Ellen Coglitore; and

4472 CO Rd 16, Canandaigua (Tax Map #126.20-1-17.200), owned by Gerber Homes & Additions; and

**WHEREAS**, the Town of Canandaigua Planning Board has determined that soil erosion and sediment control sureties are to be provided and accepted by the Town Board prior to the issuance of building permits; and

**WHEREAS**, the Town Supervisor has reviewed the proposed estimates and found them to be satisfactory to meet the conditions of approval and the work to be completed; and

**WHEREAS**, the applicants have provided a check in the amount of

\$1,686.41 for the purposes of the soil erosion and sediment control surety: (3313 CO Rd 16- Check 111); and

\$2,970.00 for the purposes of the soil erosion and sediment control surety: (4472 Co Rd 16- Check 41776); and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby approves and accepts a soil erosion and sediment control surety payment in the total amount of \$4,656.41. **(ATTACHMENT #16)**

**RESOLUTION NO. 2024-220: SURETY LETTER OF CREDIT ACCEPTANCE FOR CREEKVIEW APARTMENTS AT WOODLAND PARK PHASE 2 (TAX MAP #84.00-1-44.200)**

**WHEREAS**, Town of Canandaigua Town Board has requested a Surety Letter of Credit Estimate for Grading, Erosion Control, Watermain, Storm Sewer, and Miscellaneous construction costs for the Creekview Apartments at Woodland Park Phase 2, (Tax Map #84.00-1-44.200), owned by CGA CR10 LLC; and

**WHEREAS**, the Town of Canandaigua Town Board has determined that a Surety Letter of Credit is to be provided and accepted by the Town Board; and

**WHEREAS**, the Town Engineer (MRB Group) has reviewed the proposed estimates and found them to be satisfactory to meet the conditions of approval and the work to be completed; and

**WHEREAS**, the applicant has provided a Surety Letter of Credit #S329185 in the amount of \$552,550.81 for the purposes of Grading, Erosion Control, Watermain, Storm Sewer, and Miscellaneous construction costs for the Creekview Apartments at Woodland Park Phase 2, which has been reviewed and approved by Town Attorney Chris Nadler; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby approves and accepts the Surety for the total amount of \$522,550.81 in the form of a Letter of Credit. **(ATTACHMENT #17)**

**RESOLUTION NO. 2024-221: ADOPTION OF A LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT**

**WHEREAS**, the Town Board of the Town of Canandaigua (herein after referred to as "Town Board") is considering the adoption of a Local Law that would override the tax levy limit established in General Municipal Law 3-c; and

**WHEREAS**, the Town Board of the Town of Canandaigua held a public hearing(s) on the proposed local law on August 26, 2024; and

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua, after due deliberation, finds it in the best interest of the Town of Canandaigua and the community to adopt said Local Law in order to preserve all options for the Town Board when the Town Board undertakes its review of the 2025 municipal budget; and

**BE IT FURTHER RESOLVED**, the Town Board of the Town of Canandaigua hereby adopts Local Law No. \_\_\_\_ of the Year 2024; and

**BE IT FINALLY RESOLVED**, the Town Board of the Town of Canandaigua hereby directs the Town Clerk to enter Local Law No. \_\_\_\_ of the Year 2024 in the minutes of this meeting, and in the Local Law Book of the Town of Canandaigua, and to give due notice of the adoption of said Local Law to the Secretary of State of New York and the Town Manager / Budget Officer. **(ATTACHMENT #18)**

**RESOLUTION NO. 2024-222: APPOINTMENT OF FULL TIME LABORER**

**WHEREAS**, the Town of Canandaigua Town Board (herein after referred to as 'Town Board') understands a vacancy exists in the Highway Department for full time laborer; and

**WHEREAS**, the Highway Superintendent has determined a need to fill the position in order to continue to provide necessary services to the Town; and

**WHEREAS**, the Highway Superintendent is recommending the appointment of Rowyn Heagney who is currently working Part Time as a Transfer Station Operator since January 2024, and

**NOW THEREFORE BE IT RESOLVED**, that the Canandaigua Town Board hereby approves the appointment of Rowyn Heagney at an hourly rate of \$20.00/hour; and

**BE IT FURTHER RESOLVED**, the Town Manager is authorized to execute all documents necessary; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the Human and Resource and Payroll Coordinator.

**RESOLUTION NO. 2024-223: APPOINTMENT OF TRANSFER STATION OPERATOR**

**WHEREAS**, the Town of Canandaigua Town Board (herein after referred to as 'Town Board') understands a vacancy exists in the Highway Department for Transfer Station Operator; and

**WHEREAS**, the Highway Superintendent have determined a need to fill the position in order to continue to provide necessary services to the Town; and

**WHEREAS**, the positions were posted through the Town's and the Ontario County HR site; and

**WHEREAS**, the Highway Superintendent is recommending the hiring of Peter Schuck to the fill the appointment at a rate of \$20.00 per hour paid from budget line AA100.8160.140; and

**NOW THEREFORE BE IT RESOLVED**, that the Canandaigua Town Board hereby approves the hiring of Peter Schuck at an hourly rate of \$20.00 per hour; and

**BE IT FURTHER RESOLVED**, the Town Supervisor is authorized to execute all documents necessary; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the Human Resource and Payroll Coordinator.

**RESOLUTION NO. 2024 -224: FUNDING THE STUDENT AIDE POSITION**

**WHEREAS**, the Town of Canandaigua Town Board (herein after referred to as 'Town Board') is aware that the Town has many files that need to be converted to digital format to increase operational efficiency; and

**WHEREAS**, the HR and Payroll Coordinator, the Town Clerk, the Town Planner, and Lead Code Enforcement Officer all support the funding and staffing of a Student Aide to work on a temporary basis to assist in document scanning; and

**WHEREAS**, the Student Aide position is already an established position for the Town; and

**WHEREAS**, the Town Board direct the Finance Clerk II to create a budget line for records management personal services AA100.1460.100 in the 2024 adopted budget from which the Student Aid salary will be paid; and

**WHEREAS**, this position will be funded by the following budget adjustments

**Decrease:**

<b>AA100.1230.144</b>	<b>Town Manager. Clerk Finance P/T</b>	<b>\$8,000.00</b>
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**Increase:**

<b>AA100.1460.100</b>	<b>Records Management. Personal Services</b>	<b>\$8,000.00; and</b>
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**NOW THEREFORE BE IT RESOLVED**, that the Canandaigua Town Board hereby approves the staffing and funding of the Student Aide position to convert the Town's files to the digital filing system to increase operational efficiency; and

**BE IT FURTHER RESOLVED**, the Town Supervisor is authorized to execute all documents necessary; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the Human Resource and Payroll Coordinator and the Finance Clerk II.

**RESOLUTION NO.2024-225: ACCEPTING RESIGNATION OF ZONING INSPECTOR**

**WHEREAS**, Kristin Smith has resigned from the position of Zoning Inspector effective July 27, 2024; and

**WHEREAS**, during her tenure with the Town of Canandaigua, Mrs. Smith improved the Town's Short Term Rental program, offering top notch customer service, increasing permitting compliance, and providing important recommendations during the Short-Term Rental law update process; and

**WHEREAS**, Kristin was also instrumental during the turnover and transition in the Development Office during the summer of 2023, providing a sense of calm and a resourcefulness that benefited all department staff and residents alike; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby accepts Ms. Smith's resignation as Zoning Inspector; and

**BE IT FURTHER RESOLVED**, the Town Board approves payment of unused vacation and personal time with their last salaried paycheck; and

**BE IT FURTHER RESOLVED**, the Town Manager is authorized to execute any and all personnel documents associated with the transition; and

**BE IT FINALLY RESOLVED**, the Town Board appreciates all of Ms. Smith's hard work and dedication throughout her employment and thanks her for her service to the Town of Canandaigua and its residents and wishes her well with future endeavors.



**RESOLUTION NO. 2024 -226: OFFICE SPECIALIST I SALARY AMENDMENT**

**WHEREAS**, the Town of Canandaigua Town Board (herein after referred to as 'Town Board') is committed to succession planning for the town and establishing a talent bench in order to continue Town operations for our residents; and

**WHEREAS**, due to the resignation of the Part Time Finance Clerk II and a Zoning Inspector the current Office Specialist I, Tammy Brace, has been taking on additional, higher level job duties in the Development Office as well as taking accounting classes and Planning/Zoning training sessions to further her knowledge and understanding to better serve our residents and support the Finance and Development Departments; and

**WHEREAS**, with these additional duties and responsibilities the HR and Payroll Coordinator and the Town Planner are recommending the new hourly rate of pay of \$22.00/hour for Ms. Brace and there are already existing funds in the Office Specialist I 2024 Budget Line AA100.8010.147; and

**WHEREAS**, this increase in pay aligns with the duties and responsibilities of the position going forward as we fill the Zoning Inspector vacancy and continue to train Ms. Brace as the Finance back-up to align with the Town Board's commitment to establishing a talent bench with fair compensation; and

**NOW THEREFORE BE IT RESOLVED**, that the Canandaigua Town Board hereby approves the salary increase to \$22.00/hour with an effective date of 8/26/2024; and

**BE IT FURTHER RESOLVED**, the Town Supervisor is authorized to execute all documents necessary; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the Human Resource and Payroll Coordinator.

**RESOLUTION NO. 2024-227: AUTHORIZING ADVERTISEMENT OF BIDS FOR THE CANANDAIGUA TOWN HALL RENOVATIONS PROJECT**

**WHEREAS**, the Town of Canandaigua Town Board (herein after referred to as 'Town Board') is aware Town Hall is in need of some renovations; and

**WHEREAS**, MRB Group has prepared the Advertisement for Bids as well as a draft bidding schedule; and

**NOW THEREFORE BE IT RESOLVED**, that the Canandaigua Town Board authorizes to go to bid for the Canandaigua Town Hall Renovations with a bid opening at the Town Hall on October 16th 2024 at 10 a.m.; and

**BE IT FURTHER RESOLVED**, the Town Clerk shall have the Advertisement to Bid published in the local newspaper; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the Highway Department and Gregory Hotaling, P.E. of MRB Group. **(ATTACHMENT #19)**

**RESOLUTION NO. 2024 – 228: ACCEPTING RESIGNATION OF ZONING BOARD OF APPEALS MEMBER**

**WHEREAS**, Bob Hilliard has tendered his resignation as a full member of the Zoning Board of Appeals (ZBA) effective August 21, 2024; and

**WHEREAS**, Mr. Hilliard has served on the ZBA since 2014 and the Town is incredibly grateful for his ten years of service to the Board – always providing thorough discussion and contributions to the hundreds of projects that came before him during his tenure on the board; and

**WHEREAS**, Bob has also served in other positions with the Town, including as a former member of the Town's Ordinance Committee, which bolstered his knowledge and skills that then benefitted the ZBA as well as applicants and residents of the Town of Canandaigua; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby accepts Bob Hilliard's resignation from the Zoning Board of Appeals; and

**BE IT FURTHER RESOLVED**, the Town Board shares their appreciation for all of Mr. Hilliard's contributions over his ten years of service to the Board and the other groups he attended; the Town Board is grateful for his service on behalf of its residents and wishes him well with future endeavors.

**RESOLUTION NO. 2024 –229: APPOINTMENT OF CERTAIN INDIVIDUALS TO VACANT POSITIONS ON THE TOWN ZONING BOARD OF APPEALS**

**WHEREAS**, the Town Board of the Town of Canandaigua (hereinafter referred to as "Town Board") is aware that the Zoning Board of Appeals (ZBA) is in need of certain appointments due to announced resignations of a full time member and an alternate member; and

**WHEREAS**, the current Alternate Member, Jason Outhouse, has expressed an interest in serving in the full member vacancy on the ZBA, recently held by Bob Hilliard, and has therefore tendered his resignation as Alternate ZBA member, effective immediately; and

**WHEREAS** the ZBA Chairperson, Chip Sahler, has stated that Mr. Outhouse has proven his dedication and qualifications to the board during his tenure as Alternate Member and therefore Chairman Sahler is recommending Mr. Outhouse's appointment to the unexpired vacant full ZBA Member position; and

**WHEREAS**, Bob Hilliard recently resigned from the full ZBA member position and has expressed an interest in filling the vacancy for the Alternate ZBA Member position until a replacement is found and the ZBA Chairperson is recommending his appointment to the unexpired Alternate ZBA member term; and

**NOW THEREFORE BE IT RESOLVED**, The Town Board hereby appoints Jason Outhouse to the vacant full Zoning Board of Appeals position, with term expiring on 12/31/27, effective immediately; and

**BE IT FURTHER RESOLVED**, the Town Board hereby appoints Bob Hilliard to the vacant Alternate Zoning Board of Appeals position, with term expiring on 12/31/24, effective immediately; and

**BE IT FINALLY RESOLVED** The Town Board directs the Town Clerk to provide a copy of this resolution to the Town Planner and the Zoning Board of Appeals Chairperson, Chip Sahler. **(ATTACHMENT #20)**

**RESOLUTION NO. 2024 – 230: ACCEPTING RESIGNATION OF ENVIRONMENTAL CONSERVATION BOARD MEMBER**

**WHEREAS**, Eric Obenauer has tendered his resignation from the Environmental Conservation Board (ECB) effective August 1, 2024; and

**WHEREAS**, during Mr. Obenauer's tenure with the ECB he demonstrated a commitment to learning and knowledge sharing that benefitted not only the ECB but the many other committees and project teams that he attended as well including the Open Space Project Team, the Tree Team, and the Parks Committee; and

**WHEREAS**, Eric was very involved with the ECB’s project reviews, conducting site visits and preparing reports for the board; Eric assisted with the ECB’s environmental fair, preparing displays and teaching visitors about composting; his longer term project goals to assist with also included work on removing invasive species from town properties; and

**WHEREAS**, Etthe ECB is grateful to Mr. Obenauer for his service to the Board and will miss his presence at the meetings and his thoughtful contributions and efforts on behalf of Town Residents; and

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Canandaigua hereby accepts Eric Obenauer’s resignation Environmental Conservation Board appreciates all of his contributions to the ECB and the other groups he attended; the Town Board is grateful for his years of service to the Town of Canandaigua and its residents and wishes him well with future endeavors.

**RESOLUTION NO. 2024 – 231: ACCEPTING PROPOSAL FROM LABELLA ASSOCIATES FOR PROFESSIONAL SERVICES TO UPDATE CERTAIN TOWN MAPS ASSOCIATED WITH MULTIPLE ADOPTED TOWN PLANNING DOCUMENTS**

**WHEREAS** the Town of Canandaigua Town Board (herein after referred to as “Town Board”) is in receipt of a proposal from LaBella Associates that would update three Town maps to add data relative to new easements for protected lands and town park expansions that will keep the plans current and reflect accurate information and to create one additional map for the Agricultural Protection Overlay District not previously mapped; and

**WHEREAS**, the three existing maps were originally created by LaBella Associates as a part of the following adopted Town plans and it will require, upon completion and acceptance by the Town Board, that the plans be amended to reflect these changes:

- **Agricultural Enhancement Plan (2016)**
- **Open Space, Conservation, and Scenic Views Master Plan (2018)**
- **Natural Resources Inventory Update (2020)**
- **Open Space, Conservation, and Scenic Views Master Plan (2018); and**

**WHEREAS**, the Open Space Project Team, along with the Town Planner and the Town Supervisor are recommending this proposal be approved; and

**WHEREAS** there are funds available for this project in two separate budget lines falling under the responsibility of the Planner and that are relevant and related to this project and the Town Planner is recommending a budget transfer to move the necessary funds into AA.100.8020.422 PLANNING.OPEN SPACE TEAM; and

**NOW THEREFORE, BE IT RESOLVED**, the Town Board hereby accepts the proposal from LaBella Associates dated June 28, 2024, for professional services to Update Certain Agricultural Enhancement Plan, Open Space Plan and Natural Resource Inventory Maps at a cost not to exceed \$ 3,800.00 to be paid from budget line AA.100.8020.422 and authorizes the Town Manager to execute all documents associated with the proposal; and

**BE IT FURTHER RESOLVED** the Town Board hereby approves the following budget transfers:

DECREASE AA.100.8710.400 CONSERVATION.AG COMMITTEE \$1,800.00

INCREASE AA.100.8020.422 PLANNING.OPEN SPACE TEAM \$1,800.00; and

**BE IT FINALLY RESOLVED**, the Town Board directs the Town Clerk to provide a copy of this resolution to the Finance Clerk II, the Town Manager, and the Town Planner. **(ATTACHMENT #21)**

## **RESOLUTION NO. 2023: APPOINTMENT OF DEPUTY TOWN CLERK FULL TIME**

**WHEREAS**, the Town of Canandaigua Town Board (herein after referred to as 'Town Board') understands a vacancy exists in the Town Clerk's Office for a Full Time Deputy Town Clerk Position; and

**WHEREAS**, the Town Clerk has determined a need to fill the position in order to continue to provide necessary services to the Town; and

**WHEREAS**, the position was advertised through the Town's Newsletter, Mail chimp, the Town's Website, and Facebook; and

**WHEREAS**, the Town Clerk received a total of sixteen applications and conducted interviews with nine qualified candidates; and

**WHEREAS**, the Town Clerk is recommending the hiring of Sarah Reader as the Full Time Deputy Town Clerk at a rate of \$22.00/hour paid from budget line AA100.1410.142; and

**NOW THEREFORE BE IT RESOLVED**, that the Canandaigua Town Board hereby approves the hiring of Sarah Reader at an hourly rate of \$22.00/hour; and

**BE IT FURTHER RESOLVED**, the Town Manager is authorized to execute all documents necessary; and

**BE IT FINALLY RESOLVED**, the Town Clerk is directed to provide a copy of this resolution to the Town Manager and the Human and Resource and Payroll Coordinator.

Approval of the following Town Board Meeting Minutes:

- **07/08/2024**
- **07/18/2024**
- **07/22/2024**

➤ **Payment of the Bills**

Abstract Claim Fund Totals presented by Town Clerk

Voucher Summary Report for Town Board Signatures

(By signing, Town Board members represent they have reviewed the purchases for compliance with the Town's approved policies & approve of the prepared Voucher Summary Report and the attached invoices)

Utility Abstract dated 08/08/2024 totaling \$ 27,874.98

General Fund	\$ 23,507.70
Highway Fund	\$ 695.18
Capital Projects	\$ 264.92
Lighting Districts	\$ 1,226.12
Water Districts	\$ 2,181.06

Town Board Abstract dated 08/26/2024 totaling \$ 847,225.24

General Fund	\$ 351,637.94
Highway Fund	\$ 207,421.20
Capital Projects	\$ 138,813.93
Water Districts	\$ 149,352.17

- **Other Business**
- **Privilege of the Floor**
- **Adjournment**

# **ATTACHMENT 1**

## **COMMUNICATIONS**



## Department of Transportation

KATHY HOCHUL  
Governor

MARIE THERESE DOMINGUEZ  
Commissioner

June 25, 2024

The Honorable Jared Simpson  
Town Supervisor  
Town of Canandaigua  
5440 Route 5 & 20 West  
Canandaigua, New York 14424

Dear Supervisor Simpson:

The New York State Department of Transportation (NYSDOT) regrets to inform you that the Town of Canandaigua application for the North Road Pedestrian Improvements and Reconstruction was not selected for funding through the 2023 Transportation Alternatives Program (TAP) - Congestion Mitigation and Air Quality Improvement Program (CMAQ) - Carbon Reduction Program (CRP) solicitation.

Projects were selected through a competitive scoring process and consideration of available funds. The application process was extremely competitive and included many meritorious projects. Requests for funding exceeded the available funds, and as a result, we were unable to fund all of the projects submitted for consideration.

NYSDOT appreciates the effort put into your application and encourages your participation in future funding opportunities. Utilizing future federal funding, NYSDOT anticipates announcing another funding opportunity for the TAP-CMAQ-CRP program in the future. Department staff are available to review your application and provide recommendations regarding future funding submissions upon request.

If you have any questions, please contact Danielle Duffy, Associate Transportation Analyst at (518) 485-2703 or [Danielle.Duffy@dot.ny.gov](mailto:Danielle.Duffy@dot.ny.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Matthew Haas".

Matthew Haas,  
Director, Office of Integrated Modal Services

CC: Christopher Reeve, Regional Director, Region 4 - Rochester  
Joel Kleinberg, Regional Planning and Program Manager, Region 4 - Rochester  
James Stack, Executive Director, GTC



**New York State  
Parks, Recreation and  
Historic Preservation**

KATHY HOCHUL  
Governor

RANDY SIMONS  
Commissioner *Pro Tempore*

July 31, 2024

Charles Oyler  
Chairperson of the Town of Canandaigua Planning Board  
5440 Route 5 & 20 West  
Canandaigua, NY 14424

Re: Seneca Chief shipwreck  
Canandaigua Lake  
Canandaigua, NY  
Ontario County

Dear Charles Oyler:

We are pleased to inform you that the property, noted above, will be considered by the New York State Board for Historic Preservation at its next meeting, **September 12, 2024**, for nomination to the National and State Registers of Historic Places. These registers are the official lists of properties that are significant in history, architecture, engineering, landscape design, and culture. Listing in the registers provides recognition of our national, state and local heritage and assistance in preserving it. Enclosed is a copy of the criteria under which properties are evaluated for listing.

Listing in the National and State Registers affords properties a measure of protection from the effects of federal and/or state sponsored or assisted projects, provides eligibility for certain federal and/or state tax credits and renders properties owned by non-profits or municipalities eligible for state preservation grants. In general, there are no restrictions placed upon private owners of registered properties. The results of listing are explained more fully in the attached fact sheet.

Owners of private properties proposed for listing in the National Register must be given the opportunity to concur in or object to the listing. If you are the sole owner of the property proposed for listing and you wish to object to National Register listing, you must submit acknowledgement that you are the owner of the property in question and that you object to the proposed listing, adding the following signed and dated sentence, "I declare under penalty of perjury that the foregoing is true and correct" (see 28 U.S.C. § 1746; <https://www.govinfo.gov/content/pkg/USCODE-2019-title28/pdf/USCODE-2019-title28-partV-chap115-sec1746.pdf>). Alternately, you may submit a notarized objection. If you are the sole owner and you object by either of these two methods, the property cannot be listed. If there is more than one owner, a majority of the private owners must submit objections in the manner noted above in order to prevent listing. Each private property owner has one vote regardless of what portion of a single property that party owns. Objections must be submitted before the property is listed.

If a property cannot be listed because of owner objection, the SHPO will submit the nomination to the Keeper of the National Register for a determination of eligibility for listing. Properties formally determined eligible for National Register listing by the Keeper are subject to the same protection from the effects of federally sponsored or assisted projects as are listed properties. There are no provisions in the New York State Historic Preservation Act that allow an owner to prevent listing in the State Register by means of objection.

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**Division for Historic Preservation**

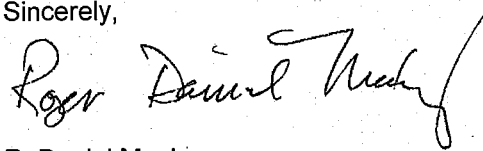
P.O. Box 189, Waterford, New York 12188-0189 • (518) 237-8643 • [parks.ny.gov](https://parks.ny.gov)

• 518-237-8643 • <https://parks.ny.gov/shpo> •

If you wish to comment on whether or not the property should be nominated to the National and State Registers, please send your comments to the SHPO at the address below. Comments must be received by **September 11, 2024**, in order to be considered by the State Board for Historic Preservation when it reviews the proposed nomination.

A draft copy of the proposed nomination will be made available upon request approximately thirty days prior to the board meeting. Additionally, draft nominations will be posted on our website ([parks.ny.gov/shpo/](https://parks.ny.gov/shpo/)) in advance of the meeting date. For more information, contact Jessica Schreyer, Division for Historic Preservation, Peebles Island State Park, P.O. Box 189, Waterford, New York 12188, (518) 268-2205 or via email at [jessica.schreyer@parks.ny.gov](mailto:jessica.schreyer@parks.ny.gov).

Sincerely,



R. Daniel Mackay  
Deputy Commissioner for Historic Preservation and  
Deputy State Historic Preservation Officer

Enclosure: NYS and National Registers of Historic Places National Register Criteria for Evaluation  
NYS and National Registers of Historic Places Frequently Asked Questions  
NYS Historic Homeownership Rehabilitation Tax Credit Program  
Federal and NYS Historic Preservation Tax Credit Programs

**Para información en español vaya a [parks.ny.gov/shpo/national-register/](https://parks.ny.gov/shpo/national-register/) y [parks.ny.gov/shpo/tax-credit-programs/](https://parks.ny.gov/shpo/tax-credit-programs/)**

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**Division for Historic Preservation**

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• 518-237-8643 • <https://parks.ny.gov/shpo/> •





# TRAFFIC REPORT



During the Month of July 2024, Deputies continued to work the Enhanced Law Enforcement traffic patrol in the Town of Canandaigua. During this time, Deputies worked a total of 25 hours conducting traffic operations. Combined, they initiated 35 traffic stops and issued 23 citations consisting of the following:

County Road 16 - 8 citations  
- 8 speed in zone

County Road 28 - 1 citations  
- 1 speed in zone

Middle Cheshire Road – 4 citations  
- 3 speed in zone  
- 1 Disobey traffic device

State Route 332 – 5 citations  
- 3 speed in zone  
- 1 failed to change address  
- 1 illegal tint

County Road 32 – 1 Speed over 55

Seneca Point Road – 1 citation  
- 1 Stop sign violation

State Route 21 – 2 citations  
- 2 Speed over 55

In addition to the above enforcement efforts, the deputies reported the following activity:

Community Outreach – kids camp Ononda  
Assisted patrol with a disturbance  
Assisted Patrol with a suspicious vehicle  
Assisted Patrol with a suspicious condition  
Assisted Patrol with a land lord tenant issue

Respectfully,

Sergeant Dana Egburtson

# **ATTACHMENT 2**

## **REPORTS OF OFFICIALS & DEPARTMENT HEADS**

## Assessor Report August 2024

The Assessor's Office has been using this less busy time in the Assessment Year to update parcel inventories. Seasonal Parcel owners received a letter in June with the list of the inventory on their parcel. Seasonal Parcels are characterized by not having any central heating. These parcels are mostly lakeside parcels. We asked that they return the letter with any changes. If the inventory was correct, we requested that they let our office know that as well. We have received many letters back, some with changes and some without.

We have also been reviewing our Agricultural Exemptions. If a parcel has an Agricultural Exemption, they need to have an updated Soil Worksheet and Lease (if not owner farmed) every five years. Some of these parcels have not had an updated Soil Worksheet in several years. We are hoping to have everyone up to date by the time the Agricultural Renewals are mailed in December. Since it is harvest season now, we do not expect much return on our requests, but as harvest season wanes we hope to have everyone up to date.

Michelle and Heather will both be attending the Annual Fall Assessor Conference, September 23-26, 2024. The classes will be held at the Woodcliff in Fairport. This Annual Conference is sponsored by the New York State Assessor's Association.

I have attached sales from June and July 2024. Sales continue to exceed Assessed Values. This tells us that the Real Estate market is still thriving.

Respectfully submitted,

Michelle Rowlinson

Heather Robson

## July Sales 2025 Roll

Sale Price

Assessed Value

1st half

360,000	306,000
378,000	299,300
27,500	23,500 vacant land
920,000	795,000
395,000	361,000
439,900	403,000
725,000	517,000
15,000	21,500 vacant land
90,000	19,000 vacant land

2nd half

350,000	145,000
340,000	277,000
615,000	425,000
812,500	815,000
550,000	503,000

## June Sales 2025 Roll

Sale Price

Assessed Value

1st Half

512,400	337,000
418,900	325,100
900,000	992,000
325,100	210,300
458,000	390,900
500,000	460,000
300,000	210,000

2nd Half

175,000	39,800 vacant land
425,000	372,000
330,000	232,300
250,000	230,000
53,881	35,000 vacant land
200,000	60,900 vacant land
476,000	327,200

## Highway and water superintendent report

### Highway

1. After many storm events at the Deuel Road Pond site highway staff has cleaned out all the sediment from the ponds. The final step will be to place all the soil back on to the fields above them. We are having discussion of once this is completed to put this land into as much of a hay field as possible to stop the sediment from filling the ponds. Will be discussing with planning and public works
2. Highway crews are paving many roads in the town. They have completed Emerson Road with the cold in place recycling, Butler and Nott roads received an overlay of asphalt. In September crews will be paving sections of Rossier, Barns, final lift on Emerson Road and Kiester ave.
3. Assisting other municipalities with trucks and equipment.

### Water

1. Our older sections of the 1967 water district are becoming in need of replacement of valves. By not closing correctly, bolts corroding, we are putting larger areas of the district without water when a repair is needed. Will be installing insert a valve in the County Road 16 and Wells Curtis Road locations soon.

Account#	Account Description	Fee Description	Qty	Local Share
A.1255	Officiant License	One-Day Officiant License	3	75.00
		<b>Sub-Total:</b>		<b>\$75.00</b>
A1255	Marriage Lic.	Marriage License Fees	16	280.00
	One Day Officiant License	One Day Officiant License	2	50.00
		<b>Sub-Total:</b>		<b>\$330.00</b>
AA100.0380	AR Charge Back Billing	AR Charge Back Billing	31	11,697.50
		<b>Sub-Total:</b>		<b>\$11,697.50</b>
AA100.1255	Conservation	Conservation	5	4.88
	Misc. Fees	Marriage Cert	10	100.00
	Peddling & Soliciting	Peddling & Soliciting	1	100.00
		<b>Sub-Total:</b>		<b>\$204.88</b>
AA100.1603	Misc. Fees	Death Cert	23	230.00
		<b>Sub-Total:</b>		<b>\$230.00</b>
AA100.2001	Cabins / Halls / Pavilions	Onanda Halls/Lodging	10	4,278.00
	Cart Fee	CC Cart Fee	228	11.40
	Credit Card Processing Fee	Credit Card Processing Fee	243	348.37
	General Lic.	Park Permit Res	11	616.00
		Park Permits Non	4	320.00
	Onanda Cabin NON Residential Daily	Onanda Cabin NON Residential Daily	5	768.00
	Onanda Cabin NON Residential Weekly	Onanda Cabin NON Residential Weekly	9	4,308.00
	Onanda Cabin Residential Daily	Onanda Cabin Residential Daily	2	310.80
	Onanda Park Pavilion	Onanda Park Pavilions	15	1,525.80
	Outhouse Park Hall Full Day	Outhouse Park Hall Full Day	8	1,386.00
	Outhouse Park Pavilion	Outhouse Park Pavilion	7	345.60
	Park Rentals	Onanda Cabin Residential Weekly	4	4,267.20
	Pavilion rental	Pierce Park Pavilions	6	259.20
	Reservation Fee (Firefly)	Reservation Fee (Firefly)	64	227.50
	Walk Ins	Onanda Receipts	1083	8,315.00
	WL Schoolhouse Weekend	WL Schoolhouse Weekday	1	42.00
		WL Schoolhouse Weekend	1	72.00
		<b>Sub-Total:</b>		<b>\$27,400.87</b>
AA100.2110	Plan & Zone	Site Signs	2	400.00
		Zoning Fee	5	1,225.00
	Short-Term Rental Registration	Short-Term Rental Registration	1	300.00
		<b>Sub-Total:</b>		<b>\$1,925.00</b>
AA100.2120	Plan & Zone	Soil Erosion	2	400.00
		<b>Sub-Total:</b>		<b>\$400.00</b>
AA100.2148	Misc. Fees	Returned Check Fee	1	20.00
		<b>Sub-Total:</b>		<b>\$20.00</b>
AA100.2544	Dog Licensing	Female, Spayed	61	1,342.00
		Female, Unspayed	4	120.00

Account#	Account Description	Fee Description	Qty	Local Share
		Male, Neutered	45	990.00
		Male, Unneutered	8	240.00
		Replacement Tags	2	6.00
	Late Fees	Late Fees	34	170.00
		<b>Sub-Total:</b>		<b>\$2,868.00</b>
AA100.2590	Building Fee	Building Fee	50	13,732.66
	Plan & Zone	Site Development	9	2,937.50
		<b>Sub-Total:</b>		<b>\$16,670.16</b>
AA100.2591	Misc. Fees	Transfer Coupons	1241	2,670.00
		<b>Sub-Total:</b>		<b>\$2,670.00</b>
CM100-2001	Plan & Zone	Parks And Recreation	1	1,500.00
		<b>Sub-Total:</b>		<b>\$1,500.00</b>
SW500.2140	Rents Payments	Rents Payments	104	235,377.57
		<b>Sub-Total:</b>		<b>\$235,377.57</b>
SW500.2142	Water Sales	Water Sales	2	247.50
		<b>Sub-Total:</b>		<b>\$247.50</b>
SW500.2144	Service Hookups	Service Hookups	3	2,110.00
		<b>Sub-Total:</b>		<b>\$2,110.00</b>
SW500.2148	Penalty	Penalty	61	1,292.62
		<b>Sub-Total:</b>		<b>\$1,292.62</b>

**Total Local Shares Remitted: \$305,019.10**

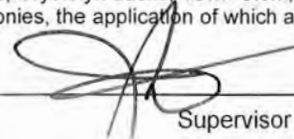
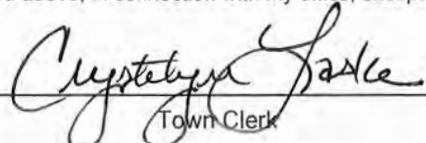
Amount paid to: NYS Ag. & Markets for spay/neuter program 142.00  
 Amount paid to: NYS Environmental Conservation 70.12  
 Amount paid to: State Health Dept. For Marriage Licenses 360.00

**Total State, County & Local Revenues: \$305,591.22**

**Total Non-Local Revenues: \$572.12**

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Crystelyn Laske, Town Clerk, Town of Canadaigua during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor Date 8-7/24 Town Clerk Date 8-5-2024

NYS DOH Marriage	Ck # 1084	\$360.00	
NYS Ag Markets (dog)	Ck # 1083	\$142.00	
NYS DEC (decals)	EFT	\$70.12	
Pynt To Town Park & Rec Fees	Ck # 1085	\$1,500.00	
Original Pynt To Town		\$303,519.10	
I3 Commerce Infotech Bridgepay (Cart Fee 5¢/Trans)		-\$30.75	Automatically Withdrawn from TC Checking Account 7/8/2024
Firefly Reservation Fees		-\$196.00	Automatically Withdrawn from TC Checking Account 7/29/2024
OC Water Pynt into Gen Fund		-\$129.12	Automatically deposited into General Acct for Town (Jess) 7/19/2024
Infintech (Merch Bank Credit Card Charges)		-\$562.01	Automatically Withdrawn from TC Checking Account 7/8/2024
Total W/drawals from TC Ckg Acct		-\$917.88	
Pynt to Town Receipts	Ck # 1086	\$302,601.22	
Total of Checks Written/Transfer:		\$305,591.22	



## **Town Clerk Report for the August 26, 2024, Town Board Meeting**

1. **Monthly Financial Report:** Revenues collected in the Town Clerk's office for the month of July 2024 totaled \$305,591.22 (see attached).
  
2. **Resolutions:**
  - **Acceptance of Erosion Control Sureties:**
    - 3313 CO Rd 16 owned by Terrence P. Wegman & Mary Ellen Coglitore  
Check #1111 \$1,686.41
    - 4472 CO Rd 16 owned by Gerber Homes & Additions Check #41776  
\$2,970.00
  
  - **Acceptance of Dedication & Easements- Pierce Brook Sect 2A & 2B**
  
  - **Acceptance of Maintenance Bond Payment- Quailbush Phase 3 -Watermain**
  
  - **Acceptance of Watermain Dedication – Quailbush Phase 3**
  
  - **Acceptance of Letter of Credit- Creekview Apartments at Woodland Park Phase 2**
  
  - **Adoption of a Local Law to Override the Tax Levy Limit**

Please let me know if you have any questions.

Submitted by,

Crystelyn Laske  
Town Clerk



Town of Canandaigua , NY

## Budget Report-JM

### Account Summary

For Fiscal: 2024 Period Ending: 07/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: AA100 - GENERAL FUND</b>							
<b>Revenue</b>							
<a href="#">AA100.1001.00000</a>	REAL PROPERTY TAXES	544,873.00	544,873.00	0.00	544,873.00	0.00	0.00 %
<a href="#">AA100.1030.00000</a>	SPECIAL ASSESSMENT/PILOT	23,809.00	23,809.00	0.00	57,524.83	33,715.83	241.61 %
<a href="#">AA100.1090.00000</a>	PENALTY ON TAXES	11,000.00	11,000.00	0.00	0.00	-11,000.00	100.00 %
<a href="#">AA100.1120.00000</a>	NON PROPERTY SALES TAX	2,875,000.00	2,875,000.00	0.00	1,433,830.20	-1,441,169.80	50.13 %
<a href="#">AA100.1170.00000</a>	CABLE TV FRANCHISE FEES	90,000.00	90,000.00	0.00	43,891.73	-46,108.27	51.23 %
<a href="#">AA100.1255.00000</a>	TOWN CLERK FEES	3,000.00	3,000.00	357.20	1,424.23	-1,575.77	52.53 %
<a href="#">AA100.1603.00000</a>	VITAL STATISTICS FEE	4,600.00	4,600.00	190.00	1,964.00	-2,636.00	57.30 %
<a href="#">AA100.2001.00000</a>	PARK & RECREATION FEES	140,000.00	140,000.00	19,348.44	70,250.22	-69,749.78	49.82 %
<a href="#">AA100.2110.00000</a>	ZONING FEES	50,000.00	50,000.00	2,575.00	69,974.00	19,974.00	139.95 %
<a href="#">AA100.2120.00000</a>	SOIL EROSION CONTROL	4,500.00	4,500.00	150.00	4,750.00	250.00	105.56 %
<a href="#">AA100.2148.00000</a>	RETURNED CHECK FEE	100.00	100.00	0.00	100.00	0.00	0.00 %
<a href="#">AA100.2192.00000</a>	CEMETERY SERVICES	350.00	350.00	0.00	350.00	0.00	0.00 %
<a href="#">AA100.2302.00000</a>	SERVICES/OTHER GOVERNMENTS	67,000.00	67,000.00	1,000.00	6,000.00	-61,000.00	91.04 %
<a href="#">AA100.2401.00000</a>	INTEREST & EARNINGS	80,000.00	80,000.00	11,340.31	80,912.44	912.44	101.14 %
<a href="#">AA100.2410.00000</a>	RENTAL OF REAL PROPERTY	16,360.00	16,360.00	2,847.24	8,697.24	-7,662.76	46.84 %
<a href="#">AA100.2544.00000</a>	DOG LICENSES	30,000.00	30,000.00	1,492.00	10,559.00	-19,441.00	64.80 %
<a href="#">AA100.2590.00000</a>	SITE DEVELOPMENT FEES	75,000.00	75,000.00	8,689.05	85,257.83	10,257.83	113.68 %
<a href="#">AA100.2591.00000</a>	TRANSFER STATION FEES	25,000.00	25,000.00	2,188.00	10,477.00	-14,523.00	58.09 %
<a href="#">AA100.2610.00000</a>	FINES & FORFEITED BAIL	110,000.00	110,000.00	25,363.50	109,840.50	-159.50	0.15 %
<a href="#">AA100.2651.00000</a>	RECYCLING REVENUE	15,000.00	15,000.00	3,268.84	11,210.89	-3,789.11	25.26 %
<a href="#">AA100.2665.00000</a>	SALE OF EQUIPMENT	0.00	0.00	10,775.00	10,775.00	10,775.00	0.00 %
<a href="#">AA100.2701.00000</a>	REFUND PRIOR YEARS EXP	0.00	0.00	0.00	10,625.75	10,625.75	0.00 %
<a href="#">AA100.2705.00000</a>	GIFTS & DONATIONS	1,000.00	1,000.00	0.00	1,150.00	150.00	115.00 %
<a href="#">AA100.2770.00000</a>	MISCELLANEOUS INCOME	0.00	0.00	0.00	313.36	313.36	0.00 %
<a href="#">AA100.3005.00000</a>	ONTARIO CO MORTGAGE TAX	275,000.00	275,000.00	0.00	114,649.68	-160,350.32	58.31 %
<a href="#">AA100.3089.00000</a>	ST AID.OTHER	0.00	0.00	0.00	8,308.59	8,308.59	0.00 %
<a href="#">AA100.5031.00000</a>	INTERFUND TRANSFERS	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
<a href="#">AA100.5031.0000H</a>	INTERFUND TRANSFERS.CAPITAL P...	0.00	100,384.59	0.00	0.00	-100,384.59	100.00 %
<a href="#">AA100.5031.000CM</a>	INTERFUND TRANSFERS.PARK FUND	150,000.00	150,000.00	0.00	0.00	-150,000.00	100.00 %
<a href="#">AA100.9000.00000</a>	APPROPRIATED FUND BALANCE FOR...	536,611.00	1,958,311.00	7,500.00	3,071,700.00	1,113,389.00	156.85 %
<b>Revenue Total:</b>		<b>5,143,203.00</b>	<b>6,665,287.59</b>	<b>97,084.58</b>	<b>5,769,409.49</b>	<b>-895,878.10</b>	<b>13.44%</b>
<b>Expense</b>							
<a href="#">AA100.1010.110.00000</a>	TOWN BOARD.ELECTED	22,792.00	22,792.00	1,753.20	13,149.00	9,643.00	42.31 %
<a href="#">AA100.1010.400.00000</a>	TOWN BOARD.CONTRACTUAL	2,750.00	3,750.00	64.80	2,900.62	849.38	22.65 %
<a href="#">AA100.1110.110.00000</a>	JUSTICES.ELECTED	57,218.00	57,218.00	4,401.40	33,010.50	24,207.50	42.31 %
<a href="#">AA100.1110.120.00000</a>	JUSTICES.COURT CLERK, FT	62,826.00	62,826.00	4,832.76	36,272.77	26,553.23	42.26 %
<a href="#">AA100.1110.130.00000</a>	JUSTICES.COURT CLERK, PT	1,000.00	1,000.00	0.00	59.73	940.27	94.03 %
<a href="#">AA100.1110.140.00000</a>	JUSTICES.COURT CLERK, PT	33,488.00	33,488.00	2,409.25	16,111.50	17,376.50	51.89 %
<a href="#">AA100.1110.200.00000</a>	JUSTICES.CAPITAL.EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<a href="#">AA100.1110.400.00000</a>	JUSTICES.CONTRACTUAL	9,050.00	9,050.00	827.46	1,825.77	7,224.23	79.83 %
<a href="#">AA100.1110.401.00000</a>	JUSTICES..CONTR.COURTSECURITY	13,500.00	13,500.00	0.00	6,072.48	7,427.52	55.02 %
<a href="#">AA100.1220.110.00000</a>	SUPERVISOR.ELECTED	68,873.00	68,873.00	5,297.92	39,734.40	29,138.60	42.31 %
<a href="#">AA100.1220.120.00000</a>	SUPERVISOR.DEPUTY SUPERVISOR	2,060.00	2,060.00	158.46	1,186.14	873.86	42.42 %
<a href="#">AA100.1220.142.00000</a>	SUPERVISOR.CONFIDENTIAL SECRE...	1.00	28,001.00	1,435.50	5,813.50	22,187.50	79.24 %
<a href="#">AA100.1220.400.00000</a>	SUPERVISOR.CONTRACTUAL	5,250.00	5,250.00	113.08	4,317.87	932.13	17.75 %
<a href="#">AA100.1230.100.00000</a>	TOWN MANAGER.PERSONAL SERVI...	140,690.00	94,690.00	0.00	24,347.55	70,342.45	74.29 %
<a href="#">AA100.1230.144.00000</a>	TOWN MGR. CLERK FINANCE P/T	20,000.00	20,000.00	0.00	1,586.68	18,413.32	92.07 %
<a href="#">AA100.1230.145.00000</a>	TOWN MGR.FINANCE CLERK F/T	62,500.00	62,500.00	4,807.70	36,057.75	26,442.25	42.31 %
<a href="#">AA100.1230.200.00000</a>	TOWN MANAGER.CAPITAL.EQUIPM...	3,750.00	3,750.00	0.00	0.00	3,750.00	100.00 %
<a href="#">AA100.1230.400.00000</a>	TOWN MANAGER.CONTRACTUAL	9,060.00	23,060.00	9,254.93	18,481.37	4,578.63	19.86 %

## Budget Report-JM

For Fiscal: 2024 Period Ending: 07/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">AA100.1320.400.00000</a>	AUDITOR.CONTRACTUAL	20,376.00	20,376.00	3,000.00	12,288.50	8,087.50	39.69 %
<a href="#">AA100.1340.400.00000</a>	BUDGET.CONTRACTUAL	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
<a href="#">AA100.1345.400.00000</a>	PURCHASING.CONTRACTUAL	1,750.00	1,750.00	78.97	1,215.28	534.72	30.56 %
<a href="#">AA100.1355.120.00000</a>	ASSESSOR.PERSONAL SERVICES	78,796.00	78,796.00	6,061.24	45,459.30	33,336.70	42.31 %
<a href="#">AA100.1355.132.00000</a>	ASSESSOR.REAL PROPERTY AIDE FT	47,133.00	47,133.00	3,642.60	26,129.82	21,003.18	44.56 %
<a href="#">AA100.1355.150.00000</a>	ASSESSOR.BAR REVIEW SALARY	2,035.00	2,035.00	0.00	1,017.50	1,017.50	50.00 %
<a href="#">AA100.1355.200.00000</a>	ASSESSOR.CAPITAL.EQUIPMENT	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">AA100.1355.400.00000</a>	ASSESSOR.CONTRACTUAL	38,040.00	37,440.00	1,368.28	11,593.56	25,846.44	69.03 %
<a href="#">AA100.1355.420.00000</a>	ASSESSOR.BAR REVIEW CONTRACT...	750.00	750.00	0.00	126.00	624.00	83.20 %
<a href="#">AA100.1380.400.00000</a>	FISCAL.AGENT.FEES	0.00	14,900.00	0.00	14,900.00	0.00	0.00 %
<a href="#">AA100.1410.110.00000</a>	TOWN CLERK.ELECTED	74,638.00	74,638.00	5,741.38	43,060.35	31,577.65	42.31 %
<a href="#">AA100.1410.131.00000</a>	TOWN CLERK.FIRSTDEPUTY	53,560.00	53,560.00	4,129.67	30,195.12	23,364.88	43.62 %
<a href="#">AA100.1410.141.00000</a>	TOWN CLERK.DEPUTY #2	47,133.00	47,133.00	3,634.10	26,571.71	20,561.29	43.62 %
<a href="#">AA100.1410.142.00000</a>	TOWN CLERK.DEPUTY#3	47,133.00	47,133.00	3,520.00	11,242.00	35,891.00	76.15 %
<a href="#">AA100.1410.200.00000</a>	TOWN CLERK.CAPITAL.EQUIPMENT	850.00	850.00	0.00	289.95	560.05	65.89 %
<a href="#">AA100.1410.400.00000</a>	TOWN CLERK.CONTRACTUAL	25,725.00	25,725.00	2,805.92	8,561.64	17,163.36	66.72 %
<a href="#">AA100.1420.400.00000</a>	ATTORNEY.CONTRACTUAL	9,500.00	25,800.00	0.00	17,388.75	8,411.25	32.60 %
<a href="#">AA100.1430.132.00000</a>	PERSONNEL.HR AND PAYROLL COO...	93,500.00	93,500.00	7,192.30	53,942.25	39,557.75	42.31 %
<a href="#">AA100.1430.200.00000</a>	PERSONNEL.CAPITAL.EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<a href="#">AA100.1430.410.00000</a>	PERSONNEL.CONTRACTUAL	7,120.00	7,120.00	65.26	734.95	6,385.05	89.68 %
<a href="#">AA100.1430.420.00000</a>	PERSONNEL.EAP HUMAN RESOURCE	1,550.00	1,550.00	0.00	0.00	1,550.00	100.00 %
<a href="#">AA100.1440.400.00000</a>	ENGINEERING.CONTRACTUAL	20,003.00	73,363.00	5,986.96	23,554.20	49,808.80	67.89 %
<a href="#">AA100.1440.406.00000</a>	ENGINEERING. SEWERS	1.00	1.00	0.00	0.00	1.00	100.00 %
<a href="#">AA100.1450.400.00000</a>	ELECTIONS.CONTRACTUAL	11,250.00	11,250.00	51.26	102.37	11,147.63	99.09 %
<a href="#">AA100.1460.200.00000</a>	RECORDS MANAGEMENT.CAPITAL....	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<a href="#">AA100.1460.400.00000</a>	RECORDS MANAGEMENT.CONTRAC...	36,223.00	36,223.00	807.59	3,325.39	32,897.61	90.82 %
<a href="#">AA100.1480.100.00000</a>	PUBLICSERVINFO.CONTRACTUAL.P...	1.00	1.00	0.00	0.00	1.00	100.00 %
<a href="#">AA100.1480.400.00000</a>	PUBLICSERVINFO.CONTRACTUAL.C...	3,351.00	18,351.00	4,880.00	7,441.90	10,909.10	59.45 %
<a href="#">AA100.1620.200.00000</a>	BUILDINGS.CAPITAL.EQUIPMENT	15,002.00	254,902.00	0.00	242,600.00	12,302.00	4.83 %
<a href="#">AA100.1620.400.00000</a>	BUILDINGS.CONTRACTUAL	5,000.00	5,000.00	703.75	2,548.74	2,451.26	49.03 %
<a href="#">AA100.1620.403.00000</a>	BUILDINGS..TOWNHALL.CONTR.UTI...	49,350.00	54,350.00	2,270.96	18,878.34	35,471.66	65.27 %
<a href="#">AA100.1620.404.00000</a>	BUILDINGS..HIGHWAYBLDG.CONTR...	114,850.00	264,850.00	4,953.76	47,941.00	216,909.00	81.90 %
<a href="#">AA100.1620.405.00000</a>	BUILDINGS..PARKS.CONTR.UTILITY....	37,500.00	37,500.00	1,518.30	16,904.79	20,595.21	54.92 %
<a href="#">AA100.1620.410.00000</a>	BUILDINGS.JANITORIAL	6,500.00	6,500.00	452.73	2,279.29	4,220.71	64.93 %
<a href="#">AA100.1670.400.00000</a>	PRINTING & MAILING.CONTRACTU...	16,500.00	16,500.00	-2,467.02	11,244.27	5,255.73	31.85 %
<a href="#">AA100.1680.100.00000</a>	CENTRAL DATA PROCESSING.PERS...	1.00	1.00	0.00	0.00	1.00	100.00 %
<a href="#">AA100.1680.125.00000</a>	CENTRAL DATA PROCESSING..PT PE...	1.00	1.00	0.00	0.00	1.00	100.00 %
<a href="#">AA100.1680.200.00000</a>	DATA PROCESSING.CAPITAL.EQUIP...	109,502.00	114,207.00	0.00	43,479.63	70,727.37	61.93 %
<a href="#">AA100.1680.400.00000</a>	DATA PROCESSING.CONTRACTUAL	134,800.00	134,800.00	27,586.43	147,822.21	-13,022.21	-9.66 %
<a href="#">AA100.1910.400.00000</a>	UNALLOCATED INSURANCE	135,000.00	135,000.00	-506.75	65,887.19	69,112.81	51.19 %
<a href="#">AA100.1920.400.00000</a>	MUNICIPAL ASSOCIATION DUES	1,750.00	1,750.00	0.00	1,500.00	250.00	14.29 %
<a href="#">AA100.1940.200.00000</a>	PURCHASE OF LAND/RIGHT OF WAY...	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
<a href="#">AA100.1940.400.00000</a>	PURCHASE OF LAND/RIGHT OF WAY...	7,500.00	7,500.00	0.00	1,500.00	6,000.00	80.00 %
<a href="#">AA100.1990.400.00000</a>	CONTINGENCY	144,409.00	117,663.78	0.00	0.00	117,663.78	100.00 %
<a href="#">AA100.3120.400.00000</a>	POLICE.CONTRACTUAL	29,000.00	29,000.00	0.00	5,819.81	23,180.19	79.93 %
<a href="#">AA100.3189.200.00000</a>	OTHER TRAFFIC SAFETY	15,000.00	27,952.00	0.00	13,979.73	13,972.27	49.99 %
<a href="#">AA100.3310.200.00000</a>	TRAFFIC.CAPITAL.EQUIPMENT	15,000.00	0.00	0.00	0.00	0.00	0.00 %
<a href="#">AA100.3310.400.00000</a>	TRAFFIC.CONTRACTUAL	105,000.00	105,000.00	350.46	9,973.29	95,026.71	90.50 %
<a href="#">AA100.3510.400.00000</a>	DOG CONTROL CONTRACTUAL	30,000.00	30,000.00	0.00	26,456.00	3,544.00	11.81 %
<a href="#">AA100.4020.100.00000</a>	REGISTRAR.PERSONAL SERVICES	3,000.00	3,000.00	0.00	1,500.00	1,500.00	50.00 %
<a href="#">AA100.4020.400.00000</a>	REGISTRAR.CONTRACTUAL	400.00	400.00	0.00	0.00	400.00	100.00 %
<a href="#">AA100.4540.400.00000</a>	AMBULANCE CONTRACTUAL	9,000.00	9,000.00	0.00	9,000.00	0.00	0.00 %
<a href="#">AA100.5010.110.00000</a>	HIGHWAY SUPT.ELECTED	60,000.00	67,500.00	4,615.38	34,615.35	32,884.65	48.72 %
<a href="#">AA100.5010.120.00000</a>	HIGHWAY.DEPUTY	5,305.00	5,305.00	408.08	3,060.60	2,244.40	42.31 %
<a href="#">AA100.5010.130.00000</a>	HIGHWAY. CLERK	20,353.00	18,273.00	1,020.00	5,941.85	12,331.15	67.48 %
<a href="#">AA100.5010.131.00000</a>	HIGHWAY.SENIOR CLERK	23,567.00	25,647.00	2,189.46	14,151.17	11,495.83	44.82 %
<a href="#">AA100.5182.200.00000</a>	STREET LIGHTS RT 332	1.00	800,385.59	0.00	0.00	800,385.59	100.00 %
<a href="#">AA100.5182.400.00000</a>	STREET LIGHTING.CONTRACTUAL	25,000.00	25,000.00	2,467.67	20,097.77	4,902.23	19.61 %

## Budget Report-JM

For Fiscal: 2024 Period Ending: 07/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">AA100.6989.400.00000</a>	ECONOMIC DEVELOPMENT.CONTR...	25,000.00	25,000.00	0.00	25,000.00	0.00	0.00 %
<a href="#">AA100.7020.141.00000</a>	RECREATION.SR LIFEGUARD	16,160.00	16,160.00	3,295.00	6,065.00	10,095.00	62.47 %
<a href="#">AA100.7020.400.00000</a>	RECREATION.CONTRACTUAL	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<a href="#">AA100.7110.121.00000</a>	PARKS.MAINTENANCE ASSISTANT	56,160.00	56,160.00	4,330.13	34,124.65	22,035.35	39.24 %
<a href="#">AA100.7110.130.00000</a>	PARK.LABORER F/T	68,640.00	68,640.00	6,644.25	41,651.76	26,988.24	39.32 %
<a href="#">AA100.7110.131.00000</a>	PERSONAL SERVICES.PT	51,251.00	51,251.00	9,109.70	40,182.42	11,068.58	21.60 %
<a href="#">AA100.7110.142.00000</a>	REC.ATTENDANTS GATEHOUSE	17,000.00	17,000.00	3,765.00	5,696.25	11,303.75	66.49 %
<a href="#">AA100.7110.143.00000</a>	PARK.LABORERS P/T SEASONAL	75,600.00	75,600.00	5,480.13	17,035.88	58,564.12	77.47 %
<a href="#">AA100.7110.200.00000</a>	PARKS.NORMAL.CAP.MAINTENANC...	258,507.00	311,307.00	7,170.10	41,835.25	269,471.75	86.56 %
<a href="#">AA100.7110.201.00000</a>	PARKS.PRKFUND.NEWREC.EXP.PAR...	150,002.00	150,002.00	0.00	0.00	150,002.00	100.00 %
<a href="#">AA100.7110.400.00000</a>	PARK.CONTRACTUAL	51,761.00	57,178.00	2,132.15	33,115.33	24,062.67	42.08 %
<a href="#">AA100.7110.402.00000</a>	PARKS.LANDSCAPING	14,950.00	14,950.00	129.80	4,137.77	10,812.23	72.32 %
<a href="#">AA100.7110.404.00000</a>	PARKS AUBURN TRAIL	1.00	1.00	0.00	0.00	1.00	100.00 %
<a href="#">AA100.7140.141.00000</a>	PLAYGROUND/RECREATION.LIFEG...	65,718.00	65,718.00	15,185.25	32,159.25	33,558.75	51.06 %
<a href="#">AA100.7140.400.00000</a>	PLAYGROUND/RECREATION.CONTR...	30,800.00	30,800.00	1,927.44	25,514.29	5,285.71	17.16 %
<a href="#">AA100.7140.405.00000</a>	RECREATION.EVENTS.MOVIE NIGHT	3,500.00	3,500.00	975.00	975.00	2,525.00	72.14 %
<a href="#">AA100.7450.410.00000</a>	MUSEUM.CONTRACTUAL	10,000.00	10,000.00	0.00	10,000.00	0.00	0.00 %
<a href="#">AA100.7510.120.00000</a>	HISTORIAN.PERSONAL SERVICES	3,789.00	3,789.00	0.00	1,894.50	1,894.50	50.00 %
<a href="#">AA100.7510.400.00000</a>	HISTORIAN.CONTRACTUAL	1,750.00	2,350.00	360.00	403.95	1,946.05	82.81 %
<a href="#">AA100.7550.400.00000</a>	CELEBRATIONS.CONTRACTUAL	18,450.00	18,450.00	1,218.19	17,897.78	552.22	2.99 %
<a href="#">AA100.7620.400.00000</a>	ADULT RECREATION.CONTRACTUAL	3,000.00	3,000.00	0.00	473.06	2,526.94	84.23 %
<a href="#">AA100.8010.120.00000</a>	PLANNER.PERSONAL SVCS	56,650.00	56,650.00	4,407.73	34,607.10	22,042.90	38.91 %
<a href="#">AA100.8010.124.00000</a>	ZONING.OFFICER F/T	113,300.00	113,300.00	8,715.40	65,365.50	47,934.50	42.31 %
<a href="#">AA100.8010.141.00000</a>	ZONING.INSPECTOR P/T	13,125.00	13,125.00	743.75	6,817.90	6,307.10	48.05 %
<a href="#">AA100.8010.146.00000</a>	ZONING.SENIOR CLERK	1.00	1.00	0.00	0.00	1.00	100.00 %
<a href="#">AA100.8010.147.00000</a>	ZONING.OFFICE SPECIALIST I	0.00	38,000.00	2,964.63	20,460.63	17,539.37	46.16 %
<a href="#">AA100.8010.200.00000</a>	ZONE.PLANNER.CAPITAL.EQUIPME...	5,000.00	5,000.00	627.16	807.16	4,192.84	83.86 %
<a href="#">AA100.8010.400.00000</a>	ZONING INSPECTOR.CONTRACTUAL	2,840.00	2,840.00	899.60	1,319.50	1,520.50	53.54 %
<a href="#">AA100.8010.420.00000</a>	ZONING.PLANNER.CONTRACTUAL	6,020.00	6,020.00	-1,016.99	3,219.29	2,800.71	46.52 %
<a href="#">AA100.8020.120.00000</a>	PLANNING BOARD.PERSONAL SERV...	16,015.00	16,015.00	0.00	7,797.50	8,217.50	51.31 %
<a href="#">AA100.8020.140.00000</a>	PB STENOGRAPHER P/T.PERSONAL ...	6,930.00	6,930.00	639.00	4,464.00	2,466.00	35.58 %
<a href="#">AA100.8020.150.00000</a>	ECB.PERSONAL SERVICES	4,822.00	4,822.00	0.00	2,092.50	2,729.50	56.61 %
<a href="#">AA100.8020.160.00000</a>	PLANNING.SECRETARY STENOGRAP...	13,080.00	13,080.00	1,790.00	12,310.00	770.00	5.89 %
<a href="#">AA100.8020.400.00000</a>	PLANNING BOARD.CONTRACTUAL	12,750.00	12,750.00	-533.88	6,575.38	6,174.62	48.43 %
<a href="#">AA100.8020.410.00000</a>	PLANNING.ENGINEERING.CONTRAC...	2,400.00	2,400.00	275.00	2,225.00	175.00	7.29 %
<a href="#">AA100.8020.422.00000</a>	PLANNING.OPEN SPACE TEAM & C...	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<a href="#">AA100.8020.424.00000</a>	PLANNING.UPTOWN	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">AA100.8020.428.00000</a>	PLANNING.HISTORICAL PROJECT TE...	200.00	200.00	0.00	0.00	200.00	100.00 %
<a href="#">AA100.8020.450.00000</a>	PLANNING.ECB.CONTRACTUAL	1,800.00	1,800.00	0.00	60.00	1,740.00	96.67 %
<a href="#">AA100.8040.120.00000</a>	ZONING BOARD OF APPEALS.PERS...	6,460.00	6,460.00	0.00	3,160.00	3,300.00	51.08 %
<a href="#">AA100.8040.140.00000</a>	ZONING BOARD OF APPEALS SECRE...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">AA100.8040.400.00000</a>	ZONING BOARD OF APPEALS CONT...	5,000.00	5,000.00	66.86	2,129.80	2,870.20	57.40 %
<a href="#">AA100.8140.200.00000</a>	STORMSEWERS.CAPITAL.EQUIPME...	500.00	500.00	0.00	0.00	500.00	100.00 %
<a href="#">AA100.8140.400.00000</a>	STORMSEWERS.CONTRACTUAL	12,000.00	12,000.00	492.50	3,672.50	8,327.50	69.40 %
<a href="#">AA100.8160.130.00000</a>	WASTE & RECYCLING MEO.PERSON...	66,921.00	66,921.00	5,726.54	39,611.79	27,309.21	40.81 %
<a href="#">AA100.8160.140.00000</a>	WASTE & RECYCLING LABORS PT.PE...	41,600.00	41,600.00	2,198.64	20,154.91	21,445.09	51.55 %
<a href="#">AA100.8160.200.00000</a>	WASTE & RECYCLING EQUIPMENT	15,000.00	18,300.00	0.00	0.00	18,300.00	100.00 %
<a href="#">AA100.8160.400.00000</a>	WASTE & RECYCLING CONTRACTUAL	114,000.00	110,700.00	3,796.78	41,827.83	68,872.17	62.22 %
<a href="#">AA100.8540.400.00000</a>	DRAINAGE.CONTRACTUAL	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">AA100.8664.121.00000</a>	CODE ENFORCEMENT	78,000.00	78,000.00	6,000.00	45,000.00	33,000.00	42.31 %
<a href="#">AA100.8664.122.00000</a>	CODE ENFORCEMENT	20,851.00	20,851.00	1,557.66	10,154.38	10,696.62	51.30 %
<a href="#">AA100.8664.124.00000</a>	CODE ENFORCEMENT	92,500.00	54,500.00	0.00	4,038.34	50,461.66	92.59 %
<a href="#">AA100.8664.126.00000</a>	CODE ENFORCEMENT	62,000.00	62,000.00	4,807.70	26,298.20	35,701.80	57.58 %
<a href="#">AA100.8664.200.00000</a>	CODE ENFORCEMENT.CAPITAL.EQU...	35,000.00	48,000.00	0.00	47,800.00	200.00	0.42 %
<a href="#">AA100.8664.400.00000</a>	CODE ENFORCEMENT.CONTRACTU...	9,440.00	9,440.00	486.65	7,595.55	1,844.45	19.54 %
<a href="#">AA100.8710.400.00000</a>	CONSERVATION.PROGRAM.CONTR...	3,300.00	3,300.00	0.00	0.00	3,300.00	100.00 %
<a href="#">AA100.8710.401.00000</a>	CONSERVATION.AG COMMITTEE.C...	500.00	500.00	275.00	275.00	225.00	45.00 %
<a href="#">AA100.8730.450.00000</a>	FORESTRY TREE ADVISORY BOARD	500.00	500.00	0.00	0.00	500.00	100.00 %

## Budget Report-JM

For Fiscal: 2024 Period Ending: 07/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">AA100.8810.400.00000</a>	CEMETERIES CONTRACTUAL	15,400.00	17,674.00	0.00	5,288.89	12,385.11	70.08 %
<a href="#">AA100.8989.400.00000</a>	CDGA LAKE MANAGEMENT PLAN	31,000.00	31,210.00	0.00	31,210.00	0.00	0.00 %
<a href="#">AA100.9010.800.00000</a>	NYS RETIREMENT	212,000.00	212,000.00	0.00	0.00	212,000.00	100.00 %
<a href="#">AA100.9030.800.00000</a>	SOCIAL SECURITY/MEDICARE	132,000.00	132,000.00	11,806.99	75,706.30	56,293.70	42.65 %
<a href="#">AA100.9040.800.00000</a>	WORKERS COMPENSATION	113,510.00	113,510.00	0.00	113,509.26	0.74	0.00 %
<a href="#">AA100.9050.800.00000</a>	UNEMPLOYMENT INSURANCE	5,000.00	5,000.00	3,589.74	3,589.74	1,410.26	28.21 %
<a href="#">AA100.9055.800.00000</a>	DISABILITY INSURANCE	1,750.00	1,750.00	0.00	222.72	1,527.28	87.27 %
<a href="#">AA100.9060.810.00000</a>	MEDICAL INSURANCE	202,000.00	202,000.00	17,007.28	101,154.79	100,845.21	49.92 %
<a href="#">AA100.9060.811.00000</a>	DENTAL INSURANCE	12,500.00	12,500.00	1,010.78	7,914.57	4,585.43	36.68 %
<a href="#">AA100.9060.820.00000</a>	HOSPITAL/MEDICAL BUY-OUT	8,000.00	8,000.00	615.36	4,845.96	3,154.04	39.43 %
<a href="#">AA100.9060.830.00000</a>	HSA ACCOUNT	51,700.00	51,700.00	99.00	48,805.38	2,894.62	5.60 %
<a href="#">AA100.9710.600.00000</a>	SERIAL BONDS.PRINCIPAL	220,000.00	220,000.00	0.00	0.00	220,000.00	100.00 %
<a href="#">AA100.9710.700.00000</a>	SERIAL BONDS.INTEREST	63,775.00	63,775.00	0.00	31,887.50	31,887.50	50.00 %
<a href="#">AA100.9785.600.00000</a>	LEASE INSTALLMENT.PRINCIPAL	39,151.00	40,239.00	0.00	40,238.70	0.30	0.00 %
<a href="#">AA100.9785.700.00000</a>	LEASE INSTALLMENT.INTEREST	3,357.00	2,269.00	0.00	2,268.37	0.63	0.03 %
<a href="#">AA100.9901.900.00000</a>	INTERFUND TRANSFER	0.00	0.00	0.00	700,000.00	-700,000.00	0.00 %
<a href="#">AA100.9950.900.00000</a>	INTERFUND TRANSFER.CAPITAL PR...	0.00	7,361.22	0.00	1,156,061.53	-1,148,700.31	15,604.75 %
	Expense Total:	5,143,204.00	6,499,522.59	274,656.22	4,407,954.81	2,091,567.78	32.18 %
	Fund: AA100 - GENERAL FUND Surplus (Deficit):	-1.00	165,765.00	-177,571.64	1,361,454.68	1,195,689.68	-721.32 %
Fund: AA231 - CONTINGENT/TAX RESERVE							
Revenue							
<a href="#">AA231.2401.00000</a>	INTEREST & EARNINGS.CONT TAX R...	0.00	0.00	4,639.80	31,709.24	31,709.24	0.00 %
	Revenue Total:	0.00	0.00	4,639.80	31,709.24	31,709.24	0.00 %
	Fund: AA231 - CONTINGENT/TAX RESERVE Total:	0.00	0.00	4,639.80	31,709.24	31,709.24	0.00 %
Fund: AA232 - CAMPUS REPAIR RESERVE							
Revenue							
<a href="#">AA232.2401.00000</a>	INTEREST & EARNING.BUILDING RE...	0.00	0.00	987.50	6,748.75	6,748.75	0.00 %
	Revenue Total:	0.00	0.00	987.50	6,748.75	6,748.75	0.00 %
	Fund: AA232 - CAMPUS REPAIR RESERVE Total:	0.00	0.00	987.50	6,748.75	6,748.75	0.00 %
Fund: AA233 - TECHNOLOGY RESERVE							
Revenue							
<a href="#">AA233.2401.00000</a>	INTEREST & EARNING.TECHNOLOGY...	0.00	0.00	221.39	1,512.97	1,512.97	0.00 %
	Revenue Total:	0.00	0.00	221.39	1,512.97	1,512.97	0.00 %
	Fund: AA233 - TECHNOLOGY RESERVE Total:	0.00	0.00	221.39	1,512.97	1,512.97	0.00 %
Fund: AA234 - OPEN SPACE RESERVE							
Revenue							
<a href="#">AA234.2401.00000</a>	INTEREST & EARNING.OPEN SPACE ...	0.00	0.00	3,853.60	26,263.18	26,263.18	0.00 %
	Revenue Total:	0.00	0.00	3,853.60	26,263.18	26,263.18	0.00 %
	Fund: AA234 - OPEN SPACE RESERVE Total:	0.00	0.00	3,853.60	26,263.18	26,263.18	0.00 %
Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE							
Revenue							
<a href="#">AA235.2401.00000</a>	INTEREST & EARNING.NYS RETIREM...	0.00	0.00	895.18	6,117.84	6,117.84	0.00 %
	Revenue Total:	0.00	0.00	895.18	6,117.84	6,117.84	0.00 %
	Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:	0.00	0.00	895.18	6,117.84	6,117.84	0.00 %
Fund: AA237 - BONDED INDEBTEDNESS RESERVE							
Revenue							
<a href="#">AA237.2401.00000</a>	INTEREST & EARNINGS.BONDED IN...	0.00	0.00	1,037.66	7,091.46	7,091.46	0.00 %
	Revenue Total:	0.00	0.00	1,037.66	7,091.46	7,091.46	0.00 %
	Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:	0.00	0.00	1,037.66	7,091.46	7,091.46	0.00 %

## Budget Report-JM

For Fiscal: 2024 Period Ending: 07/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE</b>							
<b>Revenue</b>							
<a href="#">AA238.2401.00000</a>	INTEREST & EARNINGS.SOLID WAST...	0.00	0.00	3,857.79	26,364.87	26,364.87	0.00 %
<b>Revenue Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>3,857.79</b>	<b>26,364.87</b>	<b>26,364.87</b>	<b>0.00%</b>
<b>Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>3,857.79</b>	<b>26,364.87</b>	<b>26,364.87</b>	<b>0.00%</b>
<b>Fund: CM100 - NEW RECREATION REVENUE FUND</b>							
<b>Revenue</b>							
<a href="#">CM100.2001.00000</a>	PARK & RECREATION FEES	0.00	0.00	0.00	12,000.00	12,000.00	0.00 %
<a href="#">CM100.2401.00000</a>	INTEREST & EARNINGS	0.00	0.00	1,632.01	11,125.13	11,125.13	0.00 %
<b>Revenue Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>1,632.01</b>	<b>23,125.13</b>	<b>23,125.13</b>	<b>0.00%</b>
<b>Fund: CM100 - NEW RECREATION REVENUE FUND Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>1,632.01</b>	<b>23,125.13</b>	<b>23,125.13</b>	<b>0.00%</b>
<b>Fund: DA100 - HIGHWAY</b>							
<b>Revenue</b>							
<a href="#">DA100.1001.00000</a>	REAL PROPERTY TAXES	925,000.00	925,000.00	0.00	925,000.00	0.00	0.00 %
<a href="#">DA100.1120.00000</a>	NON PROPERTY SALES TAX	2,600,000.00	2,600,000.00	1,550,936.53	1,550,936.53	-1,049,063.47	40.35 %
<a href="#">DA100.2302.00000</a>	SERVICES/OTHER GOVERNMENTS	171,500.00	171,500.00	0.00	171,168.36	-331.64	0.19 %
<a href="#">DA100.2303.00000</a>	SALE OF FUEL	5,000.00	5,000.00	0.00	4,278.07	-721.93	14.44 %
<a href="#">DA100.2401.00000</a>	INTEREST & EARNINGS	25,000.00	25,000.00	940.91	25,332.80	332.80	101.33 %
<a href="#">DA100.2410.00000</a>	RENTAL OF LABOR/INDIVIDUALS	12,000.00	12,000.00	3,427.12	7,544.89	-4,455.11	37.13 %
<a href="#">DA100.2414.00000</a>	RENTAL OF EQUIPMENT	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
<a href="#">DA100.2665.00000</a>	SALE OF EQUIPMENT	35,000.00	35,000.00	48,075.00	58,915.00	23,915.00	168.33 %
<a href="#">DA100.2680.00000</a>	INSURANCE RECOVERIES	0.00	0.00	0.00	6,125.00	6,125.00	0.00 %
<a href="#">DA100.2701.00000</a>	REFUND PRIOR YEAR EXP	0.00	0.00	0.00	118.18	118.18	0.00 %
<a href="#">DA100.3501.00000</a>	NYS STATE AID CHIPS	487,935.00	487,935.00	0.00	0.00	-487,935.00	100.00 %
<a href="#">DA100.4960.00000</a>	FEMA - EMERGENCY DISASTER	0.00	0.00	0.00	34,745.49	34,745.49	0.00 %
<a href="#">DA100.5031.00000</a>	INTERFUND TRANSFERS	0.00	0.00	0.00	700,000.00	700,000.00	0.00 %
<a href="#">DA100.9000.00000</a>	APPROPRIATED FUND BALANCE FOR...	489,690.00	1,189,690.00	0.00	0.00	-1,189,690.00	100.00 %
<b>Revenue Total:</b>		<b>4,756,125.00</b>	<b>5,456,125.00</b>	<b>1,603,379.56</b>	<b>3,484,164.32</b>	<b>-1,971,960.68</b>	<b>36.14%</b>
<b>Expense</b>							
<a href="#">DA100.1420.400.00000</a>	HWY.ATTORNEY.CONTRACTUAL	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">DA100.1440.400.00000</a>	HWY.ENGINEERING.CONTRACTUAL	5,000.00	9,500.00	0.00	5,285.00	4,215.00	44.37 %
<a href="#">DA100.5010.400.00000</a>	HWY.ADMIN.CONTRACTUAL	17,920.00	17,920.00	6,543.66	12,950.61	4,969.39	27.73 %
<a href="#">DA100.5110.130.00000</a>	GENERAL REPAIRS.WAGES F/T	696,000.00	696,000.00	80,991.32	375,059.31	320,940.69	46.11 %
<a href="#">DA100.5110.131.00000</a>	GENERAL REPAIRS.VACATIONBUYB...	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<a href="#">DA100.5110.400.00000</a>	GENERAL REPAIRS.CONTRACTUAL	1,250,000.00	1,950,000.00	386,021.44	563,152.32	1,386,847.68	71.12 %
<a href="#">DA100.5112.200.00000</a>	HWY.PERMANENT IMPROVEMENTS...	487,935.00	487,935.00	855.93	395,973.13	91,961.87	18.85 %
<a href="#">DA100.5130.200.00000</a>	MACHINERY.CAPITAL.EQUIPMENT	390,002.00	489,869.00	0.00	134,200.00	355,669.00	72.60 %
<a href="#">DA100.5130.400.00000</a>	MACHINERY.CONTRACTUAL..	218,950.00	120,298.41	40,677.62	90,849.27	29,449.14	24.48 %
<a href="#">DA100.5130.400.00110</a>	MACHINERY.CONTRACTUAL CAR #1...	0.00	123.98	0.00	123.98	0.00	0.00 %
<a href="#">DA100.5130.400.00114</a>	MACHINERY.CONTRACTUAL.CAR#1...	0.00	763.31	763.31	763.31	0.00	0.00 %
<a href="#">DA100.5130.400.00201</a>	MACHINERY.CONTRACTUAL.TRUCK...	0.00	840.88	0.00	840.88	0.00	0.00 %
<a href="#">DA100.5130.400.00203</a>	MACHINERY.CONTRACTUAL.TRUCK...	0.00	3,258.92	448.86	3,258.92	0.00	0.00 %
<a href="#">DA100.5130.400.00205</a>	MACHINERY.CONTRACTUAL.TRUCK...	0.00	2,911.79	0.00	2,911.79	0.00	0.00 %
<a href="#">DA100.5130.400.00206</a>	MACHINERY.CONTRACTUAL.TRUCK...	0.00	135.82	0.00	135.82	0.00	0.00 %
<a href="#">DA100.5130.400.00207</a>	MACHINERY.CONTRACTUAL.TRUCK...	0.00	541.79	0.00	541.79	0.00	0.00 %
<a href="#">DA100.5130.400.00208</a>	MACHINERY.CONTRACTUAL.TRUCK...	0.00	7,313.04	101.95	7,313.04	0.00	0.00 %
<a href="#">DA100.5130.400.00212</a>	MACHINERY.CONTRACTUAL.TRUCK...	0.00	1,826.90	399.33	1,826.90	0.00	0.00 %
<a href="#">DA100.5130.400.00213</a>	MACHINERY.CONTRACTUAL.TRUCK...	0.00	7,085.93	1,653.10	7,085.93	0.00	0.00 %
<a href="#">DA100.5130.400.00215</a>	MACHINERY.CONTRACTUAL.TRUCK...	0.00	1,843.52	1,843.52	1,843.52	0.00	0.00 %
<a href="#">DA100.5130.400.00218</a>	MACHINERY.CONTRACTUAL.TRUCK...	0.00	1,329.25	0.00	1,329.25	0.00	0.00 %
<a href="#">DA100.5130.400.00233</a>	MACHINERY.CONTRACTUAL.TRUCK...	0.00	595.06	295.95	595.06	0.00	0.00 %
<a href="#">DA100.5130.400.00236</a>	MACHINERY.CONTRACTUAL.TRUCK...	0.00	3,589.56	1,253.24	3,589.56	0.00	0.00 %
<a href="#">DA100.5130.400.00237</a>	MACHINERY.CONTRACTUAL.TRUCK...	0.00	897.45	244.85	897.45	0.00	0.00 %
<a href="#">DA100.5130.400.00238</a>	MACHINERY.CONTRACTUAL.TRUCK...	0.00	1,983.56	0.00	1,983.56	0.00	0.00 %
<a href="#">DA100.5130.400.00239</a>	MACHINERY.CONTRACTUAL.TRUCK...	0.00	2,872.14	0.00	2,872.14	0.00	0.00 %
<a href="#">DA100.5130.400.00240</a>	MACHINERY.CONTRACTUAL.TRUCK ...	0.00	4,941.47	309.24	4,941.47	0.00	0.00 %
<a href="#">DA100.5130.400.00241</a>	MACHINERY.CONTRACTUAL.TRUCK...	0.00	6.58	6.58	6.58	0.00	0.00 %



## Budget Report-JM

For Fiscal: 2024 Period Ending: 07/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">DA100.5130.400.00242</a>	MACHINERY.CONTRACTUAL.TRUCK...	0.00	830.69	399.46	830.69	0.00	0.00 %
<a href="#">DA100.5130.400.00245</a>	MACHINERY.CONTRACTUAL.TRUCK...	0.00	1,161.72	1,161.72	1,161.72	0.00	0.00 %
<a href="#">DA100.5130.400.00246</a>	MACHINERY.CONTRACTUAL.TRUCK...	0.00	7,349.50	0.00	7,349.50	0.00	0.00 %
<a href="#">DA100.5130.400.00247</a>	MACHINERY.CONTRACTUAL.TRUCK...	0.00	2,750.30	2,677.80	2,750.30	0.00	0.00 %
<a href="#">DA100.5130.400.00248</a>	MACHINERY.CONTRACTUAL.BUCKE...	0.00	3,917.92	0.00	3,917.92	0.00	0.00 %
<a href="#">DA100.5130.400.00249</a>	MACHINERY.CONTRACTUAL.VAC T...	0.00	1,726.27	0.00	1,726.27	0.00	0.00 %
<a href="#">DA100.5130.400.00252</a>	MACHINERY.CONTRACTUAL.TRUCK...	0.00	967.86	497.86	967.86	0.00	0.00 %
<a href="#">DA100.5130.400.00320</a>	MACHINERY.CONTRACTUAL.EXCAV ...	0.00	2,691.73	0.00	2,691.73	0.00	0.00 %
<a href="#">DA100.5130.400.00324</a>	MACHINERY.CONTRACTUAL.EXCAV ...	0.00	305.84	0.00	305.84	0.00	0.00 %
<a href="#">DA100.5130.400.00326</a>	MACHINERY.CONTRACTUAL.TRACT...	0.00	3,540.85	244.37	3,540.85	0.00	0.00 %
<a href="#">DA100.5130.400.00340</a>	MACHINERY.CONTRACTUAL.SWEEP...	0.00	3,632.57	1,209.19	3,632.57	0.00	0.00 %
<a href="#">DA100.5130.400.00350</a>	MACHINERY.CONTRACTUAL.ROLLER..	0.00	405.16	405.16	405.16	0.00	0.00 %
<a href="#">DA100.5130.400.00355</a>	MACHINERY.CONTRACTUAL.DOZER...	0.00	3,071.67	0.00	3,071.67	0.00	0.00 %
<a href="#">DA100.5130.400.00359</a>	MACHINERY.CONTRACTUAL.MOW...	0.00	1,647.73	0.00	1,647.73	0.00	0.00 %
<a href="#">DA100.5130.400.00363</a>	MACHINERY.CONTRACTUAL.LOADE...	0.00	934.13	280.00	934.13	0.00	0.00 %
<a href="#">DA100.5130.400.00365</a>	MACHINERY.CONTRACTUAL.EXCAV...	0.00	193.50	0.00	193.50	0.00	0.00 %
<a href="#">DA100.5130.400.00366</a>	MACHINERY.CONTRACTUAL.EXCAV...	0.00	7,915.36	0.00	7,915.36	0.00	0.00 %
<a href="#">DA100.5130.400.00371</a>	MACHINERY.CONTRACTUAL.LOADE...	0.00	254.18	0.00	254.18	0.00	0.00 %
<a href="#">DA100.5130.400.00373</a>	MACHINERY.CONTRACTUAL.MOW...	0.00	393.78	0.00	393.78	0.00	0.00 %
<a href="#">DA100.5130.400.00374</a>	MACHINERY.CONTRACTUAL.MOW...	0.00	144.70	0.00	144.70	0.00	0.00 %
<a href="#">DA100.5130.400.00375</a>	MACHINERY.CONTRACTUAL.LOADE...	0.00	175.18	0.00	175.18	0.00	0.00 %
<a href="#">DA100.5130.400.00377</a>	MACHINERY.CONTRACTUAL.ROLLER..	0.00	175.84	0.00	175.84	0.00	0.00 %
<a href="#">DA100.5130.400.00378</a>	MACHINERY.CONTRACTUAL.EXCAV...	0.00	367.99	0.00	367.99	0.00	0.00 %
<a href="#">DA100.5130.400.00380</a>	MACHINERY.CONTRACTUAL.SKID S...	0.00	209.35	0.00	209.35	0.00	0.00 %
<a href="#">DA100.5130.400.00381</a>	MACHINERY.CONTRACTUAL.MOW...	0.00	138.27	49.46	138.27	0.00	0.00 %
<a href="#">DA100.5130.400.00382</a>	MACHINERY.CONTRACTUAL.MOW...	0.00	1,979.60	945.39	1,979.60	0.00	0.00 %
<a href="#">DA100.5130.400.00383</a>	MACHINERY.CONTRACTUAL.UTV #3...	0.00	889.66	889.66	889.66	0.00	0.00 %
<a href="#">DA100.5130.400.00384</a>	MACHINERY.CONTRACTUAL.HYDRO...	0.00	189.52	0.00	189.52	0.00	0.00 %
<a href="#">DA100.5130.400.00404</a>	MACHINERY.CONTRACTUAL.WATER...	0.00	773.08	463.33	773.08	0.00	0.00 %
<a href="#">DA100.5130.400.00405</a>	MACHINERY.CONTRACTUAL.WATER...	0.00	71.50	42.73	71.50	0.00	0.00 %
<a href="#">DA100.5130.400.00406</a>	MACHINERY.CONTRACTUAL.WATER...	0.00	625.89	0.00	625.89	0.00	0.00 %
<a href="#">DA100.5130.400.00503</a>	MACHINERY.CONTRACTUAL.PARK T...	0.00	72.62	0.00	72.62	0.00	0.00 %
<a href="#">DA100.5130.400.00504</a>	MACHINERY.CONTRACTUAL.PK UTV...	0.00	90.37	0.00	90.37	0.00	0.00 %
<a href="#">DA100.5130.400.00508</a>	MACHINERY.CONTRACTUAL.PKTRU...	0.00	403.00	403.00	403.00	0.00	0.00 %
<a href="#">DA100.5130.400.00510</a>	MACHINERY.CONTRACTUAL.PKTRU...	0.00	2,372.14	0.00	2,372.14	0.00	0.00 %
<a href="#">DA100.5130.400.00511</a>	MACHINERY.CONTRACTUAL.PARKS ...	0.00	951.38	0.00	951.38	0.00	0.00 %
<a href="#">DA100.5130.400.00512</a>	MACHINERY. CONTRACTUAL. PARKS..	0.00	500.00	0.00	500.00	0.00	0.00 %
<a href="#">DA100.5130.400.00999</a>	MACHINERY.CONTRACTUAL.CHESH...	0.00	1,969.79	0.00	1,969.79	0.00	0.00 %
<a href="#">DA100.5130.410.00000</a>	MACHINERY.FUEL METERING	210,000.00	210,000.00	14,181.23	86,831.17	123,168.83	58.65 %
<a href="#">DA100.5142.130.00000</a>	SNOW REMOVAL.WAGES F/T	460,000.00	460,000.00	0.00	262,639.72	197,360.28	42.90 %
<a href="#">DA100.5142.400.00000</a>	SNOW REMOVAL.CONTRACTUAL	511,500.00	511,500.00	0.00	221,164.83	290,335.17	56.76 %
<a href="#">DA100.9010.800.00000</a>	NYS RETIREMENT	151,000.00	151,000.00	0.00	0.00	151,000.00	100.00 %
<a href="#">DA100.9030.800.00000</a>	SOCIAL SECURITY/MEDICARE	77,500.00	77,500.00	6,065.40	48,926.08	28,573.92	36.87 %
<a href="#">DA100.9040.800.00000</a>	WORKERS COMPENSATION	29,238.00	29,238.00	0.00	29,237.23	0.77	0.00 %
<a href="#">DA100.9050.800.00000</a>	UNEMPLOYMENT INSURANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<a href="#">DA100.9055.800.00000</a>	DISABILITY INSURANCE	600.00	600.00	0.00	103.68	496.32	82.72 %
<a href="#">DA100.9060.810.00000</a>	MEDICAL INSURANCE	164,730.00	164,730.00	12,955.49	91,274.65	73,455.35	44.59 %
<a href="#">DA100.9060.811.00000</a>	DENTAL INSURANCE	14,750.00	14,750.00	1,130.01	8,631.37	6,118.63	41.48 %
<a href="#">DA100.9060.820.00000</a>	HOSPITAL/MEDICAL BUY-OUT	4,000.00	4,000.00	461.52	3,461.40	538.60	13.47 %
<a href="#">DA100.9060.830.00000</a>	HSA ACCOUNT	54,000.00	54,000.00	0.00	46,500.00	7,500.00	13.89 %
Expense Total:		4,756,125.00	5,560,492.00	566,872.68	2,474,891.36	3,085,600.64	55.49%
Fund: DA100 - HIGHWAY Surplus (Deficit):		0.00	-104,367.00	1,036,506.88	1,009,272.96	1,113,639.96	1,067.04%
Fund: DA230 - HWY EQUIPMENT RESERVE							
Revenue							
<a href="#">DA230.2401.00000</a>	INTEREST & EARNING.EQUIPMENT ...	0.00	0.00	1,501.42	10,260.96	10,260.96	0.00 %
Revenue Total:		0.00	0.00	1,501.42	10,260.96	10,260.96	0.00%
Fund: DA230 - HWY EQUIPMENT RESERVE Total:		0.00	0.00	1,501.42	10,260.96	10,260.96	0.00%

## Budget Report-JM

For Fiscal: 2024 Period Ending: 07/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: DA232 - HWY IMPROVEMENT RESERVE</b>							
<b>Revenue</b>							
<a href="#">DA232.2401.00000</a>	INTEREST & EARNING.HWY IMPRO...	0.00	0.00	1,605.85	10,974.70	10,974.70	0.00 %
<b>Revenue Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>1,605.85</b>	<b>10,974.70</b>	<b>10,974.70</b>	<b>0.00%</b>
<b>Fund: DA232 - HWY IMPROVEMENT RESERVE Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>1,605.85</b>	<b>10,974.70</b>	<b>10,974.70</b>	<b>0.00%</b>
<b>Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE</b>							
<b>Revenue</b>							
<a href="#">DA235.2401.00000</a>	INTEREST & EARNING.SNOW&ICE R...	0.00	0.00	988.79	6,757.49	6,757.49	0.00 %
<b>Revenue Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>988.79</b>	<b>6,757.49</b>	<b>6,757.49</b>	<b>0.00%</b>
<b>Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>988.79</b>	<b>6,757.49</b>	<b>6,757.49</b>	<b>0.00%</b>
<b>Fund: HH100 - CAPITAL PROJECTS</b>							
<b>Revenue</b>							
<a href="#">HH100.2401.00018</a>	INTEREST & EARNINGS.SUCKERBR...	0.00	0.00	97.42	591.61	591.61	0.00 %
<a href="#">HH100.2401.00031</a>	INTEREST & EARNINGS.HISTORICAL ...	0.00	0.00	0.00	0.60	0.60	0.00 %
<a href="#">HH100.2401.00033</a>	INTEREST & EARNINGS.ARP FUNDS	0.00	0.00	6,422.03	12,573.47	12,573.47	0.00 %
<a href="#">HH100.2401.00034</a>	INTEREST & EARNINGS.GATEWAY S...	0.00	0.00	13.37	81.18	81.18	0.00 %
<a href="#">HH100.2401.00035</a>	INTEREST & EARNINGS.UPTOWN IN...	0.00	0.00	0.00	189.83	189.83	0.00 %
<a href="#">HH100.2401.00037</a>	INTEREST & EARNINGS.FIRE STATIO...	0.00	0.00	52.12	141.58	141.58	0.00 %
<a href="#">HH100.2401.00038</a>	INTEREST & EARNINGS.COMPLETE ...	0.00	0.00	108.57	690.26	690.26	0.00 %
<a href="#">HH100.2401.00039</a>	INTEREST & EARNINGS.HWY ROAD...	0.00	0.00	3.95	121.36	121.36	0.00 %
<a href="#">HH100.2401.00042</a>	INTEREST & EARNINGS.TH RENO	0.00	0.00	253.78	790.46	790.46	0.00 %
<a href="#">HH100.2401.00043</a>	INTEREST & EARNINGS.NORTH RD ...	0.00	0.00	96.98	620.44	620.44	0.00 %
<a href="#">HH100.5031.00031</a>	INTERFUND TRANSFER.HISTORICAL ...	0.00	0.00	0.00	-620.34	-620.34	0.00 %
<a href="#">HH100.5031.00032</a>	INTERFUND TRANSFER.LGMRIF	0.00	0.00	0.00	-294.76	-294.76	0.00 %
<a href="#">HH100.5031.00035</a>	INTERFUND TRANSFER.UPTOWN IN...	0.00	0.00	0.00	-100,384.59	-100,384.59	0.00 %
<a href="#">HH100.5031.00037</a>	INTERFUND TRANSFER.FIRE STATIO...	0.00	0.00	0.00	100,000.00	100,000.00	0.00 %
<a href="#">HH100.5031.00040</a>	INTERFUND TRANSFER.CR 4 SEWER	0.00	0.00	0.00	7,361.22	7,361.22	0.00 %
<a href="#">HH100.5031.00042</a>	INTERFUND TRANSFER.TH RENO	0.00	0.00	0.00	550,000.00	550,000.00	0.00 %
<a href="#">HH100.5031.00044</a>	INTERFUND TRANSFER.SENeca POI...	0.00	0.00	0.00	600,000.00	600,000.00	0.00 %
<b>Revenue Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>7,048.22</b>	<b>1,171,862.32</b>	<b>1,171,862.32</b>	<b>0.00%</b>
<b>Expense</b>							
<a href="#">HH100.1440.200.00037</a>	ENGINEERING.CAP.FIRE STATION 2 ...	0.00	0.00	0.00	7,500.00	-7,500.00	0.00 %
<a href="#">HH100.1440.200.00038</a>	ENGINEERING.CAPITAL.COMPLETE ...	0.00	0.00	0.00	25,515.74	-25,515.74	0.00 %
<a href="#">HH100.1440.200.00039</a>	ENGINEERING.CAPITAL.HWY ROA...	0.00	0.00	0.00	4,980.00	-4,980.00	0.00 %
<a href="#">HH100.1440.200.00041</a>	ENGINEERING.CAPITAL.JULY 2023 F...	0.00	0.00	0.00	13,837.53	-13,837.53	0.00 %
<a href="#">HH100.1440.200.00042</a>	ENGINEERING.CAPITAL.TH RENO	0.00	0.00	0.00	7,137.96	-7,137.96	0.00 %
<a href="#">HH100.1440.200.00043</a>	ENGINEERING.CAPITAL.NORTH RD ...	0.00	0.00	0.00	23,171.18	-23,171.18	0.00 %
<a href="#">HH100.1440.202.00036</a>	ENGINEERING.OUTHUSE WEST.P...	0.00	0.00	0.00	937.50	-937.50	0.00 %
<a href="#">HH100.1440.205.00033</a>	ENGINEERING.CAPITAL.ARP.ONAN...	0.00	0.00	0.00	24,759.20	-24,759.20	0.00 %
<a href="#">HH100.1620.200.00042</a>	BUILDINGS.CAPITAL EQUIP & OUTL...	0.00	300,000.00	0.00	0.00	300,000.00	100.00 %
<a href="#">HH100.7110.200.00041</a>	PARKS.EQUIP & CAP OUTLAY.JULY ...	0.00	0.00	0.00	1,164.96	-1,164.96	0.00 %
<a href="#">HH100.7110.202.00036</a>	PARK CAPITAL.OUTHUSE WEST.P...	0.00	0.00	18,191.96	93,337.46	-93,337.46	0.00 %
<b>Expense Total:</b>		<b>0.00</b>	<b>300,000.00</b>	<b>18,191.96</b>	<b>202,341.53</b>	<b>97,658.47</b>	<b>32.55%</b>
<b>Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):</b>		<b>0.00</b>	<b>-300,000.00</b>	<b>-11,143.74</b>	<b>969,520.79</b>	<b>1,269,520.79</b>	<b>423.17%</b>
<b>Fund: SD600 - RT 332 DRAINAGE DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SD600.1030.00000</a>	SPECIAL ASSESSMENT.RT 332 DRAI...	9,912.00	9,912.00	0.00	9,912.00	0.00	0.00 %
<a href="#">SD600.2401.00000</a>	INTEREST & EARNINGS.RT 332 DRA...	200.00	200.00	54.76	332.54	132.54	166.27 %
<a href="#">SD600.9000.00000</a>	APPROPRIATED FUND BALANCE FOR...	4,900.00	4,900.00	0.00	0.00	-4,900.00	100.00 %
<b>Revenue Total:</b>		<b>15,012.00</b>	<b>15,012.00</b>	<b>54.76</b>	<b>10,244.54</b>	<b>-4,767.46</b>	<b>31.76%</b>
<b>Expense</b>							
<a href="#">SD600.8520.400.00000</a>	MAINTENANCE..RT 332 DRAINAGE ...	15,012.00	15,012.00	0.00	0.00	15,012.00	100.00 %
<b>Expense Total:</b>		<b>15,012.00</b>	<b>15,012.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,012.00</b>	<b>100.00%</b>
<b>Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>54.76</b>	<b>10,244.54</b>	<b>10,244.54</b>	<b>0.00%</b>



## Budget Report-JM

For Fiscal: 2024 Period Ending: 07/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SD605.1030.00000</a>	SPECIAL ASSESSMENT.LAKEWOOD ...	1,932.00	1,932.00	0.00	1,932.00	0.00	0.00 %
<a href="#">SD605.2401.00000</a>	INTEREST & EARNINGS.LAKEWOOD...	70.00	70.00	11.23	68.19	-1.81	2.59 %
<b>Revenue Total:</b>		<b>2,002.00</b>	<b>2,002.00</b>	<b>11.23</b>	<b>2,000.19</b>	<b>-1.81</b>	<b>0.09%</b>
<b>Expense</b>							
<a href="#">SD605.8520.400.00000</a>	MAINTENANCE..LAKEWOOD MEAD...	2,002.00	2,002.00	0.00	0.00	2,002.00	100.00 %
<b>Expense Total:</b>		<b>2,002.00</b>	<b>2,002.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,002.00</b>	<b>100.00%</b>
<b>Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplus ..</b>		<b>0.00</b>	<b>0.00</b>	<b>11.23</b>	<b>2,000.19</b>	<b>2,000.19</b>	<b>0.00%</b>
<b>Fund: SD610 - ASHTON DRAINAGE DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SD610.2401.00000</a>	INTEREST & EARNINGS.ASHTON DR...	45.00	45.00	6.48	39.35	-5.65	12.56 %
<b>Revenue Total:</b>		<b>45.00</b>	<b>45.00</b>	<b>6.48</b>	<b>39.35</b>	<b>-5.65</b>	<b>12.56%</b>
<b>Expense</b>							
<a href="#">SD610.8520.400.00000</a>	MAINTENANCE..ASHTON DRAINAGE..	45.00	45.00	0.00	0.00	45.00	100.00 %
<b>Expense Total:</b>		<b>45.00</b>	<b>45.00</b>	<b>0.00</b>	<b>0.00</b>	<b>45.00</b>	<b>100.00%</b>
<b>Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>6.48</b>	<b>39.35</b>	<b>39.35</b>	<b>0.00%</b>
<b>Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SD615.1030.00000</a>	SPECIAL ASSESSMENT.FOX RIDGE D...	10,472.00	10,472.00	0.00	10,472.00	0.00	0.00 %
<a href="#">SD615.2401.00000</a>	INTEREST & EARNINGS.FOX RIDGE ...	120.00	120.00	19.86	120.58	0.58	100.48 %
<a href="#">SD615.9000.00000</a>	APPROPRIATED FUND BALANCE FOR..	21,528.00	21,528.00	0.00	0.00	-21,528.00	100.00 %
<b>Revenue Total:</b>		<b>32,120.00</b>	<b>32,120.00</b>	<b>19.86</b>	<b>10,592.58</b>	<b>-21,527.42</b>	<b>67.02%</b>
<b>Expense</b>							
<a href="#">SD615.8520.400.00000</a>	MAINTENANCE..FOX RIDGE DRAIN...	32,120.00	32,120.00	0.00	0.00	32,120.00	100.00 %
<b>Expense Total:</b>		<b>32,120.00</b>	<b>32,120.00</b>	<b>0.00</b>	<b>0.00</b>	<b>32,120.00</b>	<b>100.00%</b>
<b>Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>19.86</b>	<b>10,592.58</b>	<b>10,592.58</b>	<b>0.00%</b>
<b>Fund: SD620 - LANDINGS DRAINAGE DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SD620.2401.00000</a>	INTEREST & EARNINGS.LANDINGS ...	20.00	20.00	3.39	20.60	0.60	103.00 %
<b>Revenue Total:</b>		<b>20.00</b>	<b>20.00</b>	<b>3.39</b>	<b>20.60</b>	<b>0.60</b>	<b>3.00%</b>
<b>Expense</b>							
<a href="#">SD620.8520.400.00000</a>	MAINTENANCE..LANDINGS DRAINA...	20.00	20.00	0.00	0.00	20.00	100.00 %
<b>Expense Total:</b>		<b>20.00</b>	<b>20.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20.00</b>	<b>100.00%</b>
<b>Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>3.39</b>	<b>20.60</b>	<b>20.60</b>	<b>0.00%</b>
<b>Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SD625.2401.00000</a>	INTEREST & EARNINGS.OLD BROOKS..	60.00	60.00	6.10	37.03	-22.97	38.28 %
<b>Revenue Total:</b>		<b>60.00</b>	<b>60.00</b>	<b>6.10</b>	<b>37.03</b>	<b>-22.97</b>	<b>38.28%</b>
<b>Expense</b>							
<a href="#">SD625.8520.400.00000</a>	MAINTENANCE..OLD BROOKSIDE D...	60.00	60.00	0.00	0.00	60.00	100.00 %
<b>Expense Total:</b>		<b>60.00</b>	<b>60.00</b>	<b>0.00</b>	<b>0.00</b>	<b>60.00</b>	<b>100.00%</b>
<b>Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Deficit)..</b>		<b>0.00</b>	<b>0.00</b>	<b>6.10</b>	<b>37.03</b>	<b>37.03</b>	<b>0.00%</b>
<b>Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SD630.2401.00000</a>	INTEREST & EARNINGS.LAKESIDE ES...	45.00	45.00	4.21	25.59	-19.41	43.13 %
<b>Revenue Total:</b>		<b>45.00</b>	<b>45.00</b>	<b>4.21</b>	<b>25.59</b>	<b>-19.41</b>	<b>43.13%</b>
<b>Expense</b>							
<a href="#">SD630.8520.400.00000</a>	MAINTENANCE..LAKESIDE ESTATES ...	45.00	45.00	0.00	0.00	45.00	100.00 %
<b>Expense Total:</b>		<b>45.00</b>	<b>45.00</b>	<b>0.00</b>	<b>0.00</b>	<b>45.00</b>	<b>100.00%</b>
<b>Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (Defic...</b>		<b>0.00</b>	<b>0.00</b>	<b>4.21</b>	<b>25.59</b>	<b>25.59</b>	<b>0.00%</b>

## Budget Report-JM

For Fiscal: 2024 Period Ending: 07/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SD635.1030.00000</a>	SPECIAL ASSESSMENT.WATERFORD...	805.00	805.00	0.00	805.00	0.00	0.00 %
<a href="#">SD635.2401.00000</a>	INTEREST & EARNINGS.WATERFORD...	70.00	70.00	7.00	42.53	-27.47	39.24 %
<b>Revenue Total:</b>		<b>875.00</b>	<b>875.00</b>	<b>7.00</b>	<b>847.53</b>	<b>-27.47</b>	<b>3.14%</b>
<b>Expense</b>							
<a href="#">SD635.8520.400.00000</a>	MAINTENANCE..WATERFORD POINT...	875.00	875.00	0.00	0.00	875.00	100.00 %
<b>Expense Total:</b>		<b>875.00</b>	<b>875.00</b>	<b>0.00</b>	<b>0.00</b>	<b>875.00</b>	<b>100.00%</b>
<b>Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (Def..</b>		<b>0.00</b>	<b>0.00</b>	<b>7.00</b>	<b>847.53</b>	<b>847.53</b>	<b>0.00%</b>
<b>Fund: SD640 - STABLEGATE DRAINAGE DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SD640.1030.00000</a>	SPECIAL ASSESSMENT.STABLEGATE...	6,213.00	6,213.00	0.00	6,213.00	0.00	0.00 %
<a href="#">SD640.2401.00000</a>	INTEREST & EARNINGS.STABLEGATE...	90.00	90.00	10.76	65.34	-24.66	27.40 %
<a href="#">SD640.9000.00000</a>	APPROPRIATED FUND BALANCE	9,000.00	9,000.00	0.00	0.00	-9,000.00	100.00 %
<b>Revenue Total:</b>		<b>15,303.00</b>	<b>15,303.00</b>	<b>10.76</b>	<b>6,278.34</b>	<b>-9,024.66</b>	<b>58.97%</b>
<b>Expense</b>							
<a href="#">SD640.8520.400.00000</a>	MAINTENANCE..STABLEGATE DRAI...	15,303.00	15,303.00	0.00	0.00	15,303.00	100.00 %
<b>Expense Total:</b>		<b>15,303.00</b>	<b>15,303.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,303.00</b>	<b>100.00%</b>
<b>Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>10.76</b>	<b>6,278.34</b>	<b>6,278.34</b>	<b>0.00%</b>
<b>Fund: SF450 - FIRE PROTECTION</b>							
<b>Revenue</b>							
<a href="#">SF450.1001.00000</a>	REAL PROPERTY TAXES.FIRE PROTE...	1,750,000.00	1,750,000.00	0.00	1,750,000.00	0.00	0.00 %
<a href="#">SF450.2401.00000</a>	INTEREST & EARNINGS.FIRE PROTE...	2,500.00	2,500.00	21.00	1,824.11	-675.89	27.04 %
<a href="#">SF450.9000.00000</a>	APPROPRIATED FUND BALANCE FOR...	2,500.00	2,500.00	0.00	0.00	-2,500.00	100.00 %
<b>Revenue Total:</b>		<b>1,755,000.00</b>	<b>1,755,000.00</b>	<b>21.00</b>	<b>1,751,824.11</b>	<b>-3,175.89</b>	<b>0.18%</b>
<b>Expense</b>							
<a href="#">SF450.3410.400.00000</a>	FIRE PROTECTION DISTRICT AGREE...	1,755,000.00	1,755,000.00	0.00	1,755,000.00	0.00	0.00 %
<b>Expense Total:</b>		<b>1,755,000.00</b>	<b>1,755,000.00</b>	<b>0.00</b>	<b>1,755,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Fund: SF450 - FIRE PROTECTION Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>21.00</b>	<b>-3,175.89</b>	<b>-3,175.89</b>	<b>0.00%</b>
<b>Fund: SL700 - CENTERPOINT LIGHTING DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SL700.1001.00000</a>	REAL PROPERTY TAXES.CENTERPOI...	1,910.00	1,910.00	0.00	1,910.00	0.00	0.00 %
<a href="#">SL700.2401.00000</a>	INTEREST & EARNINGS.CENTERPOI...	12.00	12.00	1.12	8.26	-3.74	31.17 %
<b>Revenue Total:</b>		<b>1,922.00</b>	<b>1,922.00</b>	<b>1.12</b>	<b>1,918.26</b>	<b>-3.74</b>	<b>0.19%</b>
<b>Expense</b>							
<a href="#">SL700.5182.400.00000</a>	UTILITIES ELECTRIC..CENTERPOINT L...	1,922.00	1,922.00	169.15	1,131.81	790.19	41.11 %
<b>Expense Total:</b>		<b>1,922.00</b>	<b>1,922.00</b>	<b>169.15</b>	<b>1,131.81</b>	<b>790.19</b>	<b>41.11%</b>
<b>Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>-168.03</b>	<b>786.45</b>	<b>786.45</b>	<b>0.00%</b>
<b>Fund: SL705 - FOX RIDGE LIGHTING DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SL705.1001.00000</a>	REAL PROPERTY TAXES.FOX RIDGE L...	15,432.00	15,432.00	0.00	15,432.00	0.00	0.00 %
<a href="#">SL705.2401.00000</a>	INTEREST & EARNINGS.FOX RIDGE L...	40.00	40.00	5.12	38.68	-1.32	3.30 %
<b>Revenue Total:</b>		<b>15,472.00</b>	<b>15,472.00</b>	<b>5.12</b>	<b>15,470.68</b>	<b>-1.32</b>	<b>0.01%</b>
<b>Expense</b>							
<a href="#">SL705.5182.400.00000</a>	UTILITIES ELECTRIC..FOX RIDGE LIG...	11,000.00	11,000.00	859.81	5,594.07	5,405.93	49.14 %
<a href="#">SL705.5182.401.00000</a>	STREET LIGHTING.MAINTENANCE.F...	4,472.00	4,472.00	0.00	0.00	4,472.00	100.00 %
<b>Expense Total:</b>		<b>15,472.00</b>	<b>15,472.00</b>	<b>859.81</b>	<b>5,594.07</b>	<b>9,877.93</b>	<b>63.84%</b>
<b>Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>-854.69</b>	<b>9,876.61</b>	<b>9,876.61</b>	<b>0.00%</b>
<b>Fund: SL710 - LANDINGS LIGHTING DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SL710.2401.00000</a>	INTEREST & EARNINGS.LANDINGS L...	5.00	5.00	0.56	3.39	-1.61	32.20 %
<b>Revenue Total:</b>		<b>5.00</b>	<b>5.00</b>	<b>0.56</b>	<b>3.39</b>	<b>-1.61</b>	<b>32.20%</b>

## Budget Report-JM

For Fiscal: 2024 Period Ending: 07/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Expense</b>							
<a href="#">SL710.5182.400.00000</a>	UTILITIES ELECTRIC..LANDINGS LIG...	5.00	5.00	0.00	0.00	5.00	100.00 %
<b>Expense Total:</b>		<b>5.00</b>	<b>5.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5.00</b>	<b>100.00%</b>
<b>Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>0.56</b>	<b>3.39</b>	<b>3.39</b>	<b>0.00%</b>
<b>Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SL715.1001.00000</a>	REAL PROPERTY TAXES.LAKEWOOD...	1,475.00	1,475.00	0.00	1,475.00	0.00	0.00 %
<a href="#">SL715.2401.00000</a>	INTEREST & EARNINGS.LAKEWOOD...	15.00	15.00	1.98	12.25	-2.75	18.33 %
<b>Revenue Total:</b>		<b>1,490.00</b>	<b>1,490.00</b>	<b>1.98</b>	<b>1,487.25</b>	<b>-2.75</b>	<b>0.18%</b>
<b>Expense</b>							
<a href="#">SL715.5182.240.00000</a>	UTILITIES-EQUIPMENT.LAKEWOOD...	1,095.00	1,095.00	0.00	0.00	1,095.00	100.00 %
<a href="#">SL715.5182.400.00000</a>	UTILITIES-ELECTRIC.LAKEWOOD ME...	395.00	395.00	28.07	176.85	218.15	55.23 %
<b>Expense Total:</b>		<b>1,490.00</b>	<b>1,490.00</b>	<b>28.07</b>	<b>176.85</b>	<b>1,313.15</b>	<b>88.13%</b>
<b>Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus (...)</b>		<b>0.00</b>	<b>0.00</b>	<b>-26.09</b>	<b>1,310.40</b>	<b>1,310.40</b>	<b>0.00%</b>
<b>Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SL720.1001.00000</a>	REAL PROPERTY TAXES.FALLBROOK...	2,118.00	2,118.00	0.00	2,118.00	0.00	0.00 %
<a href="#">SL720.2401.00000</a>	INTEREST & EARNINGS.FALLBROOK ...	10.00	10.00	1.33	9.23	-0.77	7.70 %
<b>Revenue Total:</b>		<b>2,128.00</b>	<b>2,128.00</b>	<b>1.33</b>	<b>2,127.23</b>	<b>-0.77</b>	<b>0.04%</b>
<b>Expense</b>							
<a href="#">SL720.5182.400.00000</a>	UTILITIES ELECTRIC.FALLBROOK PA...	1,700.00	1,700.00	149.07	842.62	857.38	50.43 %
<a href="#">SL720.5182.401.00000</a>	STREET LIGHTING.MAINTENANCE.F...	428.00	428.00	0.00	0.00	428.00	100.00 %
<b>Expense Total:</b>		<b>2,128.00</b>	<b>2,128.00</b>	<b>149.07</b>	<b>842.62</b>	<b>1,285.38</b>	<b>60.40%</b>
<b>Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>-147.74</b>	<b>1,284.61</b>	<b>1,284.61</b>	<b>0.00%</b>
<b>Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SM900.1001.00000</a>	REAL PROPERTY TAXES.UPTOWN BID	105,000.00	105,000.00	0.00	105,000.00	0.00	0.00 %
<a href="#">SM900.2401.00000</a>	INTEREST & EARNINGS.UPTOWN BID	400.00	400.00	51.37	312.48	-87.52	21.88 %
<b>Revenue Total:</b>		<b>105,400.00</b>	<b>105,400.00</b>	<b>51.37</b>	<b>105,312.48</b>	<b>-87.52</b>	<b>0.08%</b>
<b>Expense</b>							
<a href="#">SM900.5182.401.00000</a>	STREET LIGHTING-UTILITIES.UPTO...	15,400.00	15,400.00	0.00	0.00	15,400.00	100.00 %
<a href="#">SM900.8510.400.00000</a>	COMMUNITY BEAUTIF - CONT.UPT...	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
<a href="#">SM900.9730.700.00000</a>	BAN DEBT INTEREST	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00 %
<b>Expense Total:</b>		<b>105,400.00</b>	<b>105,400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>105,400.00</b>	<b>100.00%</b>
<b>Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT Surplu...</b>		<b>0.00</b>	<b>0.00</b>	<b>51.37</b>	<b>105,312.48</b>	<b>105,312.48</b>	<b>0.00%</b>
<b>Fund: SS800 - SANITARY SEWER</b>							
<b>Revenue</b>							
<a href="#">SS800.1030.00000</a>	SPECIAL ASSESSMENTS..PURDY/M...	18,210.00	18,210.00	0.00	18,210.00	0.00	0.00 %
<a href="#">SS800.2401.00000</a>	INTEREST & EARNINGS.SEWER	90.00	90.00	8.07	49.02	-40.98	45.53 %
<b>Revenue Total:</b>		<b>18,300.00</b>	<b>18,300.00</b>	<b>8.07</b>	<b>18,259.02</b>	<b>-40.98</b>	<b>0.22%</b>
<b>Expense</b>							
<a href="#">SS800.9710.600.00000</a>	SERIAL BONDS.PRINCIPAL.PURDY/...	18,300.00	18,300.00	0.00	0.00	18,300.00	100.00 %
<b>Expense Total:</b>		<b>18,300.00</b>	<b>18,300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18,300.00</b>	<b>100.00%</b>
<b>Fund: SS800 - SANITARY SEWER Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>8.07</b>	<b>18,259.02</b>	<b>18,259.02</b>	<b>0.00%</b>
<b>Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT</b>							
<b>Revenue</b>							
<a href="#">SW500.1001.00000</a>	REAL PROPERTY TAXES.CANDGA C...	791,001.00	791,001.00	0.00	791,001.00	0.00	0.00 %
<a href="#">SW500.2140.00000</a>	WATER QUARTERLY SALES.CANDGA...	725,000.00	725,000.00	1,363.62	203,448.11	-521,551.89	71.94 %
<a href="#">SW500.2142.00000</a>	WATER FILL STATION SALES.CANDG...	2,000.00	2,000.00	472.25	1,101.35	-898.65	44.93 %
<a href="#">SW500.2144.00000</a>	WATER NEW SERVICES.CANDGA C...	12,000.00	12,000.00	0.00	11,835.00	-165.00	1.38 %
<a href="#">SW500.2148.00000</a>	PENALTY ON WATER.CANDGA CONS..	5,000.00	5,000.00	27.14	1,569.53	-3,430.47	68.61 %
<a href="#">SW500.2389.00000</a>	INTEREST OTHER GOVT	1,452.00	1,452.00	0.00	0.00	-1,452.00	100.00 %
<a href="#">SW500.2401.00000</a>	INTEREST & EARNINGS.CANANDAI...	55,000.00	55,000.00	8,751.88	42,479.72	-12,520.28	22.76 %
<a href="#">SW500.2655.00000</a>	SALES - OTHER-REPAIRS/REPLACEM...	500.00	500.00	0.00	667.62	167.62	133.52 %

## Budget Report-JM

For Fiscal: 2024 Period Ending: 07/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">SW500.5031.00000</a>	INTERFUND TRANSFERS.CANDGA C...	19,093.00	19,093.00	0.00	19,093.00	0.00	0.00 %
<a href="#">SW500.9000.00000</a>	APPROPRIATED FUND BALANCE FOR..	361,714.00	361,714.00	0.00	0.00	-361,714.00	100.00 %
Revenue Total:		1,972,760.00	1,972,760.00	10,614.89	1,071,195.33	-901,564.67	45.70%
Expense							
<a href="#">SW500.1910.400.00000</a>	UNALLOCATED INS.CONTRACTUAL....	16,500.00	17,531.64	0.00	17,531.64	0.00	0.00 %
<a href="#">SW500.1990.400.00000</a>	CONTINGENCY.CONTRACTUAL.CAN...	25,000.00	23,968.36	0.00	0.00	23,968.36	100.00 %
<a href="#">SW500.8310.120.00000</a>	WATER ADMIN.SUPER.SALARY.CAN...	75,000.00	75,000.00	5,769.24	43,269.30	31,730.70	42.31 %
<a href="#">SW500.8310.121.00000</a>	WATER ADMIN.CLERK.CDGA CONS...	20,353.00	18,273.00	0.00	5,675.31	12,597.69	68.94 %
<a href="#">SW500.8310.122.00000</a>	WATER ADMIN.SENIOR CLERK.CDGA..	23,567.00	25,647.00	2,106.14	13,411.61	12,235.39	47.71 %
<a href="#">SW500.8310.131.00000</a>	WATER ADMIN.MAINASST.CANDGA...	195,000.00	195,000.00	17,471.08	122,358.82	72,641.18	37.25 %
<a href="#">SW500.8310.200.00000</a>	WATER ADMIN.CAP EQUIP.CANDGA...	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %
<a href="#">SW500.8310.400.00000</a>	WATER ADMIN.CONTRACTUAL.CA...	5,760.00	5,760.00	248.86	1,833.12	3,926.88	68.18 %
<a href="#">SW500.8310.410.00000</a>	WATER ADMIN.LEGAL SERVICES.CA...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">SW500.8310.420.00000</a>	WATER ADMIN.METER READING.C...	39,000.00	39,000.00	4,861.85	21,883.35	17,116.65	43.89 %
<a href="#">SW500.8310.423.00000</a>	WATER ADMIN.VEHICLE GPS.CAND...	1,000.00	1,000.00	56.85	276.95	723.05	72.31 %
<a href="#">SW500.8310.424.00000</a>	WATER ADMIN.TRAINING & DUES....	9,179.00	9,179.00	0.00	1,452.00	7,727.00	84.18 %
<a href="#">SW500.8310.450.00000</a>	WATER ADMIN.ENGINEERING.CAN...	30,000.00	42,843.00	0.00	15,442.45	27,400.55	63.96 %
<a href="#">SW500.8320.400.00000</a>	WATER PURCHASES.CONT.CANDGA...	525,000.00	525,000.00	144,506.29	243,198.56	281,801.44	53.68 %
<a href="#">SW500.8320.420.00000</a>	WATER PURCHASES.UTILITIES.CAN...	58,000.00	58,000.00	2,473.91	25,893.21	32,106.79	55.36 %
<a href="#">SW500.8340.440.00000</a>	SERVICES & MAINT.SERVICES & MA...	163,000.00	163,000.00	18,412.06	98,946.71	64,053.29	39.30 %
<a href="#">SW500.8397.200.00000</a>	WATER CAP PROJECTS.CAP EQUIP....	250,000.00	250,000.00	0.00	0.00	250,000.00	100.00 %
<a href="#">SW500.8397.400.00000</a>	WATER CAPITAL PROJECTS.CONT.C...	100,000.00	100,000.00	0.00	17,301.16	82,698.84	82.70 %
<a href="#">SW500.9010.800.00000</a>	NYS RETIREMENT..CANDGA CONS ...	24,000.00	24,000.00	0.00	0.00	24,000.00	100.00 %
<a href="#">SW500.9030.800.00000</a>	SOCIAL SECURITY...CANDGA CONS ...	16,500.00	16,500.00	1,717.38	13,395.85	3,104.15	18.81 %
<a href="#">SW500.9040.800.00000</a>	WORKERS COMPENSATION...CAND...	5,200.00	5,200.00	0.00	5,159.51	40.49	0.78 %
<a href="#">SW500.9050.800.00000</a>	UNEMPLOYMENT INSURANCE.CAN...	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">SW500.9055.800.00000</a>	DISABILITY INSURANCE...CANDGA ...	100.00	100.00	0.00	17.28	82.72	82.72 %
<a href="#">SW500.9060.810.00000</a>	HOSPITAL/MEDICAL INSURANCE.C...	32,300.00	32,300.00	3,007.87	21,511.88	10,788.12	33.40 %
<a href="#">SW500.9060.811.00000</a>	DENTAL INSURANCE.CANDGA CONS...	2,500.00	2,500.00	290.42	2,279.81	220.19	8.81 %
<a href="#">SW500.9060.820.00000</a>	HOSPITAL/MEDICAL INSURANCE.B...	4,000.00	4,000.00	153.84	1,692.24	2,307.76	57.69 %
<a href="#">SW500.9060.830.00000</a>	HOSPITAL/MEDICAL INS.HSA ACCO...	11,500.00	11,500.00	0.00	10,000.00	1,500.00	13.04 %
<a href="#">SW500.9090.876.00000</a>	EMP BENEFIT VAC BUYBACK	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<a href="#">SW500.9710.600.00000</a>	SERIAL BONDS PRINCIPAL	240,000.00	240,000.00	0.00	0.00	240,000.00	100.00 %
<a href="#">SW500.9710.700.00000</a>	SERIAL BONDS INTEREST	57,300.00	57,300.00	0.00	28,650.00	28,650.00	50.00 %
<a href="#">SW500.9950.900.00000</a>	TRNSF.CITY.WATERPLANTRESERVE	1.00	1.00	0.00	0.00	1.00	100.00 %
Expense Total:		1,972,760.00	1,985,603.00	201,075.79	711,180.76	1,274,422.24	64.18%
Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT Su...		0.00	-12,843.00	-190,460.90	360,014.57	372,857.57	2,903.20%
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT							
Revenue							
<a href="#">SW505.1001.00000</a>	REAL PROPERTY TAXES.CANDGA BR...	16,962.00	16,962.00	0.00	16,962.00	0.00	0.00 %
<a href="#">SW505.1030.00000</a>	SPECIAL ASSESSMENT.CANDGA BRI...	61,336.00	61,336.00	0.00	61,336.00	0.00	0.00 %
<a href="#">SW505.2401.00000</a>	INTEREST & EARNINGS.CANANDAI...	325.00	325.00	35.76	212.82	-112.18	34.52 %
<a href="#">SW505.9000.00000</a>	APPROPRIATED FUND BALANCE FOR..	826.00	826.00	0.00	0.00	-826.00	100.00 %
Revenue Total:		79,449.00	79,449.00	35.76	78,510.82	-938.18	1.18%
Expense							
<a href="#">SW505.8340.400.00000</a>	SERVICES & MAINTENANCE.CONT....	10,325.00	10,325.00	0.00	0.00	10,325.00	100.00 %
<a href="#">SW505.9710.600.00000</a>	SERIAL BONDS BRISTOL.PRINCIPAL....	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
<a href="#">SW505.9710.700.00000</a>	SERIAL BONDS BRISTOL.INTEREST.C...	36,750.00	36,750.00	0.00	18,375.00	18,375.00	50.00 %
<a href="#">SW505.9903.900.00000</a>	TRANSFER/WATER-MAINT.CANDGA...	2,545.00	2,545.00	0.00	2,545.00	0.00	0.00 %
<a href="#">SW505.9903.901.00000</a>	TRANSFER/WATER-MAINT...CANDG...	4,829.00	4,829.00	0.00	4,829.00	0.00	0.00 %
Expense Total:		79,449.00	79,449.00	0.00	25,749.00	53,700.00	67.59%
Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Sur...		0.00	0.00	35.76	52,761.82	52,761.82	0.00%
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT							
Revenue							
<a href="#">SW515.1001.00000</a>	REAL PROPERTY TAXES.CANDGA-FA...	286,919.00	286,919.00	0.00	286,919.00	0.00	0.00 %

## Budget Report-JM

For Fiscal: 2024 Period Ending: 07/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<a href="#">SW515.2401.00000</a>	INTEREST & EARNINGS.CANANDA...	350.00	350.00	45.98	411.85	61.85	117.67 %
Revenue Total:		287,269.00	287,269.00	45.98	287,330.85	61.85	0.02%
Expense							
<a href="#">SW515.8350.400.00000</a>	FARM.COMMON WATER.CONTRAC...	285,288.00	285,288.00	0.00	285,288.00	0.00	0.00 %
<a href="#">SW515.8389.400.00000</a>	CDGA.COMMON WATER.CONTRAC...	1,981.00	1,981.00	0.00	0.00	1,981.00	100.00 %
Expense Total:		287,269.00	287,269.00	0.00	285,288.00	1,981.00	0.69%
Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Surp..		0.00	0.00	45.98	2,042.85	2,042.85	0.00%
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT							
Revenue							
<a href="#">SW525.1001.00000</a>	REAL PROPERTY TAXES.MCINTYRE ...	8,451.00	8,451.00	0.00	8,451.00	0.00	0.00 %
<a href="#">SW525.2401.00000</a>	INTEREST & EARNINGS.MCINTYRE ...	45.00	45.00	4.04	30.38	-14.62	32.49 %
<a href="#">SW525.9000.00000</a>	APPROPRIATED FUND BALANCE FOR..	3,200.00	3,200.00	0.00	0.00	-3,200.00	100.00 %
Revenue Total:		11,696.00	11,696.00	4.04	8,481.38	-3,214.62	27.48%
Expense							
<a href="#">SW525.8340.400.00000</a>	SERVICES & MAINTENANCE.CONT....	3,988.00	3,988.00	0.00	0.00	3,988.00	100.00 %
<a href="#">SW525.9710.600.00000</a>	SERIAL BONDS.PRINCIPAL.MCINTYR...	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
<a href="#">SW525.9710.700.00000</a>	SERIAL BONDS.INTEREST.MCINTYRE...	3,225.00	3,225.00	0.00	1,612.50	1,612.50	50.00 %
<a href="#">SW525.9903.900.00000</a>	TRANSFER/WATER-MAINTENANCE...	1,483.00	1,483.00	0.00	1,483.00	0.00	0.00 %
Expense Total:		11,696.00	11,696.00	0.00	3,095.50	8,600.50	73.53%
Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):		0.00	0.00	4.04	5,385.88	5,385.88	0.00%
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT							
Revenue							
<a href="#">SW530.1001.00000</a>	REAL PROPERTY TAXES.EMERSON A...	19,567.00	19,567.00	0.00	19,567.00	0.00	0.00 %
<a href="#">SW530.2401.00000</a>	INTEREST & EARNINGS.EMERSON A...	25.00	25.00	1.62	21.04	-3.96	15.84 %
Revenue Total:		19,592.00	19,592.00	1.62	19,588.04	-3.96	0.02%
Expense							
<a href="#">SW530.8389.400.00000</a>	COMMON WATER.CONTRACTUAL....	6,260.00	6,260.00	0.00	6,282.00	-22.00	-0.35 %
<a href="#">SW530.9710.600.00000</a>	SERIAL BONDS.PRINCIPAL.EMERSON..	8,000.00	8,000.00	0.00	8,000.00	0.00	0.00 %
<a href="#">SW530.9710.700.00000</a>	SERIAL BONDS.INTEREST.EMERSON...	5,332.00	5,332.00	0.00	5,332.00	0.00	0.00 %
Expense Total:		19,592.00	19,592.00	0.00	19,614.00	-22.00	-0.11%
Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT Su..		0.00	0.00	1.62	-25.96	-25.96	0.00%
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT							
Revenue							
<a href="#">SW535.1001.00000</a>	REAL PROPERTY TAXES.COUNTY RO...	19,944.00	19,944.00	0.00	19,944.00	0.00	0.00 %
<a href="#">SW535.2401.00000</a>	INTEREST & EARNINGS.EX 36 - COU...	75.00	75.00	8.57	62.96	-12.04	16.05 %
Revenue Total:		20,019.00	20,019.00	8.57	20,006.96	-12.04	0.06%
Expense							
<a href="#">SW535.8340.400.00000</a>	SERVICES & MAIN.CONT.CO RD #30...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">SW535.9710.600.00000</a>	SERIAL BONDS.PRINCIPAL.EX 36 - C...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">SW535.9710.700.00000</a>	SERIAL BONDS.INTEREST.CO RD #30...	8,475.00	8,475.00	0.00	4,237.50	4,237.50	50.00 %
<a href="#">SW535.9903.900.00000</a>	TRANSFER/WATER-MAINTENANCE....	1,544.00	1,544.00	0.00	1,544.00	0.00	0.00 %
Expense Total:		20,019.00	20,019.00	0.00	5,781.50	14,237.50	71.12%
Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplus ..		0.00	0.00	8.57	14,225.46	14,225.46	0.00%
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT							
Revenue							
<a href="#">SW540.1001.00000</a>	REAL PROPERTY TAXES.HOPKINS GR...	18,272.00	18,272.00	0.00	18,272.00	0.00	0.00 %
<a href="#">SW540.2401.00000</a>	INTEREST & EARNINGS.HOPKINS GR...	70.00	70.00	7.62	57.64	-12.36	17.66 %
<a href="#">SW540.9000.00000</a>	APPROPRIATED FUND BALANCE FOR..	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
Revenue Total:		23,342.00	23,342.00	7.62	18,329.64	-5,012.36	21.47%
Expense							
<a href="#">SW540.8340.400.00000</a>	SERVICES & MAIN.CONT.HOPKINS ...	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<a href="#">SW540.9710.600.00000</a>	SERIAL BONDS.PRINCIPAL.HOPKINS...	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<a href="#">SW540.9710.700.00000</a>	SERIAL BONDS.INTEREST.HOPKINS ...	4,638.00	4,638.00	0.00	2,318.75	2,319.25	50.01 %
<a href="#">SW540.9903.900.00000</a>	TRANSFER/WATER-MAINTENANCE....	3,704.00	3,704.00	0.00	3,704.00	0.00	0.00 %

## Budget Report-JM

For Fiscal: 2024 Period Ending: 07/31/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense Total:		23,342.00	23,342.00	0.00	6,022.75	17,319.25	74.20%
Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Deficit):		0.00	0.00	7.62	12,306.89	12,306.89	0.00%
Fund: SW545 - HICKOX ROAD WATER DISTRICT							
Revenue							
<a href="#">SW545.1001.00000</a>	REAL PROPERTY TAXES.HICKOX RO...	3,855.00	3,855.00	0.00	3,855.00	0.00	0.00 %
<a href="#">SW545.2401.00000</a>	INTEREST & EARNINGS.HICKOX RO...	30.00	30.00	1.27	13.86	-16.14	53.80 %
Revenue Total:		3,885.00	3,885.00	1.27	3,868.86	-16.14	0.42%
Expense							
<a href="#">SW545.8350.400.00000</a>	COMMON WATER.CONTRACTUAL.H...	636.00	636.00	0.00	0.00	636.00	100.00 %
<a href="#">SW545.9795.600.00000</a>	DEBT PRIN OTHER GOVT DUE TO O...	2,500.00	2,500.00	0.00	2,500.00	0.00	0.00 %
<a href="#">SW545.9903.900.00000</a>	TRANSFER/WATER-MAINTENANCE....	749.00	749.00	0.00	749.00	0.00	0.00 %
Expense Total:		3,885.00	3,885.00	0.00	3,249.00	636.00	16.37%
Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):		0.00	0.00	1.27	619.86	619.86	0.00%
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT							
Revenue							
<a href="#">SW550.1001.00000</a>	REAL PROPERTY TAXES.NOTT RD EX...	6,680.00	6,680.00	0.00	6,680.00	0.00	0.00 %
<a href="#">SW550.2401.00000</a>	INTEREST & EARNINGS.NOTT RD EX...	35.00	35.00	3.08	21.87	-13.13	37.51 %
<a href="#">SW550.9000.00000</a>	APPROPRIATED FUND BALANCE FOR...	300.00	300.00	0.00	0.00	-300.00	100.00 %
Revenue Total:		7,015.00	7,015.00	3.08	6,701.87	-313.13	4.46%
Expense							
<a href="#">SW550.8340.400.00000</a>	SERVICES & MAINTENANCE.CONTR...	611.00	611.00	0.00	0.00	611.00	100.00 %
<a href="#">SW550.9710.600.00000</a>	SERIAL BONDS.PRINCIPAL.NOTT RD ...	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
<a href="#">SW550.9710.700.00000</a>	SERIAL BONDS.INTEREST.NOTT RD ...	1,488.00	1,488.00	0.00	744.00	744.00	50.00 %
<a href="#">SW550.9903.900.00000</a>	TRANSFER/WATER-MAINTENANCE.....	916.00	916.00	0.00	916.00	0.00	0.00 %
Expense Total:		7,015.00	7,015.00	0.00	1,660.00	5,355.00	76.34%
Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):		0.00	0.00	3.08	5,041.87	5,041.87	0.00%
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT							
Revenue							
<a href="#">SW555.1001.00000</a>	REAL PROPERTY TAXES.CO RD 32 EX...	12,944.00	12,944.00	0.00	12,944.00	0.00	0.00 %
<a href="#">SW555.2401.00000</a>	INTEREST & EARNINGS.CO RD 32 EX...	65.00	65.00	2.66	37.64	-27.36	42.09 %
Revenue Total:		13,009.00	13,009.00	2.66	12,981.64	-27.36	0.21%
Expense							
<a href="#">SW555.8340.400.00000</a>	SERVICES & MAIN.CONT.CO RD 32 ...	1,649.00	1,649.00	0.00	0.00	1,649.00	100.00 %
<a href="#">SW555.9795.650.00000</a>	DEBT PRINCIPAL DUE TO OTHER G...	9,085.00	9,085.00	0.00	0.00	9,085.00	100.00 %
<a href="#">SW555.9795.700.00000</a>	DEBT INTEREST DUE TO OTHER GO...	1,452.00	1,452.00	0.00	1,451.31	0.69	0.05 %
<a href="#">SW555.9903.900.00000</a>	TRANSFER/WATER-MAINTENANCE.....	823.00	823.00	0.00	823.00	0.00	0.00 %
Expense Total:		13,009.00	13,009.00	0.00	2,274.31	10,734.69	82.52%
Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit):		0.00	0.00	2.66	10,707.33	10,707.33	0.00%
Report Surplus (Deficit):		-1.00	-251,445.00	677,670.43	4,123,998.41	4,375,443.41	1,740.12%

## Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: AA100 - GENERAL FUND</b>						
Revenue	5,143,203.00	6,665,287.59	97,084.58	5,769,409.49	-895,878.10	13.44%
Expense	5,143,204.00	6,499,522.59	274,656.22	4,407,954.81	2,091,567.78	32.18%
<b>Fund: AA100 - GENERAL FUND Surplus (Deficit):</b>	<b>-1.00</b>	<b>165,765.00</b>	<b>-177,571.64</b>	<b>1,361,454.68</b>	<b>1,195,689.68</b>	<b>-721.32%</b>
<b>Fund: AA231 - CONTINGENT/TAX RESERVE</b>						
Revenue	0.00	0.00	4,639.80	31,709.24	31,709.24	0.00%
<b>Fund: AA231 - CONTINGENT/TAX RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>4,639.80</b>	<b>31,709.24</b>	<b>31,709.24</b>	<b>0.00%</b>
<b>Fund: AA232 - CAMPUS REPAIR RESERVE</b>						
Revenue	0.00	0.00	987.50	6,748.75	6,748.75	0.00%
<b>Fund: AA232 - CAMPUS REPAIR RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>987.50</b>	<b>6,748.75</b>	<b>6,748.75</b>	<b>0.00%</b>
<b>Fund: AA233 - TECHNOLOGY RESERVE</b>						
Revenue	0.00	0.00	221.39	1,512.97	1,512.97	0.00%
<b>Fund: AA233 - TECHNOLOGY RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>221.39</b>	<b>1,512.97</b>	<b>1,512.97</b>	<b>0.00%</b>
<b>Fund: AA234 - OPEN SPACE RESERVE</b>						
Revenue	0.00	0.00	3,853.60	26,263.18	26,263.18	0.00%
<b>Fund: AA234 - OPEN SPACE RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>3,853.60</b>	<b>26,263.18</b>	<b>26,263.18</b>	<b>0.00%</b>
<b>Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE</b>						
Revenue	0.00	0.00	895.18	6,117.84	6,117.84	0.00%
<b>Fund: AA235 - NYS EMPLOYEE SYSTEM RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>895.18</b>	<b>6,117.84</b>	<b>6,117.84</b>	<b>0.00%</b>
<b>Fund: AA237 - BONDED INDEBTEDNESS RESERVE</b>						
Revenue	0.00	0.00	1,037.66	7,091.46	7,091.46	0.00%
<b>Fund: AA237 - BONDED INDEBTEDNESS RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,037.66</b>	<b>7,091.46</b>	<b>7,091.46</b>	<b>0.00%</b>
<b>Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE</b>						
Revenue	0.00	0.00	3,857.79	26,364.87	26,364.87	0.00%
<b>Fund: AA238 - SOLID WASTE MANAGEMENT RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>3,857.79</b>	<b>26,364.87</b>	<b>26,364.87</b>	<b>0.00%</b>
<b>Fund: CM100 - NEW RECREATION REVENUE FUND</b>						
Revenue	0.00	0.00	1,632.01	23,125.13	23,125.13	0.00%
<b>Fund: CM100 - NEW RECREATION REVENUE FUND Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,632.01</b>	<b>23,125.13</b>	<b>23,125.13</b>	<b>0.00%</b>
<b>Fund: DA100 - HIGHWAY</b>						
Revenue	4,756,125.00	5,456,125.00	1,603,379.56	3,484,164.32	-1,971,960.68	36.14%
Expense	4,756,125.00	5,560,492.00	566,872.68	2,474,891.36	3,085,600.64	55.49%
<b>Fund: DA100 - HIGHWAY Surplus (Deficit):</b>	<b>0.00</b>	<b>-104,367.00</b>	<b>1,036,506.88</b>	<b>1,009,272.96</b>	<b>1,113,639.96</b>	<b>1,067.04%</b>
<b>Fund: DA230 - HWY EQUIPMENT RESERVE</b>						
Revenue	0.00	0.00	1,501.42	10,260.96	10,260.96	0.00%
<b>Fund: DA230 - HWY EQUIPMENT RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,501.42</b>	<b>10,260.96</b>	<b>10,260.96</b>	<b>0.00%</b>
<b>Fund: DA232 - HWY IMPROVEMENT RESERVE</b>						
Revenue	0.00	0.00	1,605.85	10,974.70	10,974.70	0.00%
<b>Fund: DA232 - HWY IMPROVEMENT RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,605.85</b>	<b>10,974.70</b>	<b>10,974.70</b>	<b>0.00%</b>
<b>Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE</b>						
Revenue	0.00	0.00	988.79	6,757.49	6,757.49	0.00%
<b>Fund: DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>988.79</b>	<b>6,757.49</b>	<b>6,757.49</b>	<b>0.00%</b>
<b>Fund: HH100 - CAPITAL PROJECTS</b>						
Revenue	0.00	0.00	7,048.22	1,171,862.32	1,171,862.32	0.00%
Expense	0.00	300,000.00	18,191.96	202,341.53	97,658.47	32.55%
<b>Fund: HH100 - CAPITAL PROJECTS Surplus (Deficit):</b>	<b>0.00</b>	<b>-300,000.00</b>	<b>-11,143.74</b>	<b>969,520.79</b>	<b>1,269,520.79</b>	<b>423.17%</b>
<b>Fund: SD600 - RT 332 DRAINAGE DISTRICT</b>						
Revenue	15,012.00	15,012.00	54.76	10,244.54	-4,767.46	31.76%
Expense	15,012.00	15,012.00	0.00	0.00	15,012.00	100.00%
<b>Fund: SD600 - RT 332 DRAINAGE DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>54.76</b>	<b>10,244.54</b>	<b>10,244.54</b>	<b>0.00%</b>
<b>Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT</b>						
Revenue	2,002.00	2,002.00	11.23	2,000.19	-1.81	0.09%



## Budget Report-JM

For Fiscal: 2024 Period Ending: 07/31/2024

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Expense	2,002.00	2,002.00	0.00	0.00	2,002.00	100.00%
<b>Fund: SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT Surplus ..</b>	<b>0.00</b>	<b>0.00</b>	<b>11.23</b>	<b>2,000.19</b>	<b>2,000.19</b>	<b>0.00%</b>
<b>Fund: SD610 - ASHTON DRAINAGE DISTRICT</b>						
Revenue	45.00	45.00	6.48	39.35	-5.65	12.56%
Expense	45.00	45.00	0.00	0.00	45.00	100.00%
<b>Fund: SD610 - ASHTON DRAINAGE DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>6.48</b>	<b>39.35</b>	<b>39.35</b>	<b>0.00%</b>
<b>Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT</b>						
Revenue	32,120.00	32,120.00	19.86	10,592.58	-21,527.42	67.02%
Expense	32,120.00	32,120.00	0.00	0.00	32,120.00	100.00%
<b>Fund: SD615 - FOX RIDGE DRAINAGE DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>19.86</b>	<b>10,592.58</b>	<b>10,592.58</b>	<b>0.00%</b>
<b>Fund: SD620 - LANDINGS DRAINAGE DISTRICT</b>						
Revenue	20.00	20.00	3.39	20.60	0.60	3.00%
Expense	20.00	20.00	0.00	0.00	20.00	100.00%
<b>Fund: SD620 - LANDINGS DRAINAGE DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>3.39</b>	<b>20.60</b>	<b>20.60</b>	<b>0.00%</b>
<b>Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT</b>						
Revenue	60.00	60.00	6.10	37.03	-22.97	38.28%
Expense	60.00	60.00	0.00	0.00	60.00	100.00%
<b>Fund: SD625 - OLD BROOKSIDE DRAINAGE DISTRICT Surplus (Deficit)..</b>	<b>0.00</b>	<b>0.00</b>	<b>6.10</b>	<b>37.03</b>	<b>37.03</b>	<b>0.00%</b>
<b>Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT</b>						
Revenue	45.00	45.00	4.21	25.59	-19.41	43.13%
Expense	45.00	45.00	0.00	0.00	45.00	100.00%
<b>Fund: SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT Surplus (Defic..</b>	<b>0.00</b>	<b>0.00</b>	<b>4.21</b>	<b>25.59</b>	<b>25.59</b>	<b>0.00%</b>
<b>Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT</b>						
Revenue	875.00	875.00	7.00	847.53	-27.47	3.14%
Expense	875.00	875.00	0.00	0.00	875.00	100.00%
<b>Fund: SD635 - WATERFORD POINT DRAINAGE DISTRICT Surplus (Def..</b>	<b>0.00</b>	<b>0.00</b>	<b>7.00</b>	<b>847.53</b>	<b>847.53</b>	<b>0.00%</b>
<b>Fund: SD640 - STABLEGATE DRAINAGE DISTRICT</b>						
Revenue	15,303.00	15,303.00	10.76	6,278.34	-9,024.66	58.97%
Expense	15,303.00	15,303.00	0.00	0.00	15,303.00	100.00%
<b>Fund: SD640 - STABLEGATE DRAINAGE DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>10.76</b>	<b>6,278.34</b>	<b>6,278.34</b>	<b>0.00%</b>
<b>Fund: SF450 - FIRE PROTECTION</b>						
Revenue	1,755,000.00	1,755,000.00	21.00	1,751,824.11	-3,175.89	0.18%
Expense	1,755,000.00	1,755,000.00	0.00	1,755,000.00	0.00	0.00%
<b>Fund: SF450 - FIRE PROTECTION Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>21.00</b>	<b>-3,175.89</b>	<b>-3,175.89</b>	<b>0.00%</b>
<b>Fund: SL700 - CENTERPOINT LIGHTING DISTRICT</b>						
Revenue	1,922.00	1,922.00	1.12	1,918.26	-3.74	0.19%
Expense	1,922.00	1,922.00	169.15	1,131.81	790.19	41.11%
<b>Fund: SL700 - CENTERPOINT LIGHTING DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-168.03</b>	<b>786.45</b>	<b>786.45</b>	<b>0.00%</b>
<b>Fund: SL705 - FOX RIDGE LIGHTING DISTRICT</b>						
Revenue	15,472.00	15,472.00	5.12	15,470.68	-1.32	0.01%
Expense	15,472.00	15,472.00	859.81	5,594.07	9,877.93	63.84%
<b>Fund: SL705 - FOX RIDGE LIGHTING DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-854.69</b>	<b>9,876.61</b>	<b>9,876.61</b>	<b>0.00%</b>
<b>Fund: SL710 - LANDINGS LIGHTING DISTRICT</b>						
Revenue	5.00	5.00	0.56	3.39	-1.61	32.20%
Expense	5.00	5.00	0.00	0.00	5.00	100.00%
<b>Fund: SL710 - LANDINGS LIGHTING DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.56</b>	<b>3.39</b>	<b>3.39</b>	<b>0.00%</b>
<b>Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT</b>						
Revenue	1,490.00	1,490.00	1.98	1,487.25	-2.75	0.18%
Expense	1,490.00	1,490.00	28.07	176.85	1,313.15	88.13%
<b>Fund: SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT Surplus (...</b>	<b>0.00</b>	<b>0.00</b>	<b>-26.09</b>	<b>1,310.40</b>	<b>1,310.40</b>	<b>0.00%</b>
<b>Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT</b>						
Revenue	2,128.00	2,128.00	1.33	2,127.23	-0.77	0.04%
Expense	2,128.00	2,128.00	149.07	842.62	1,285.38	60.40%
<b>Fund: SL720 - FALLBROOK PARK LIGHTING DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>-147.74</b>	<b>1,284.61</b>	<b>1,284.61</b>	<b>0.00%</b>



## Budget Report-JM

For Fiscal: 2024 Period Ending: 07/31/2024

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT</b>						
Revenue	105,400.00	105,400.00	51.37	105,312.48	-87.52	0.08%
Expense	105,400.00	105,400.00	0.00	0.00	105,400.00	100.00%
<b>Fund: SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT Surplu...</b>	<b>0.00</b>	<b>0.00</b>	<b>51.37</b>	<b>105,312.48</b>	<b>105,312.48</b>	<b>0.00%</b>
<b>Fund: SS800 - SANITARY SEWER</b>						
Revenue	18,300.00	18,300.00	8.07	18,259.02	-40.98	0.22%
Expense	18,300.00	18,300.00	0.00	0.00	18,300.00	100.00%
<b>Fund: SS800 - SANITARY SEWER Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>8.07</b>	<b>18,259.02</b>	<b>18,259.02</b>	<b>0.00%</b>
<b>Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT</b>						
Revenue	1,972,760.00	1,972,760.00	10,614.89	1,071,195.33	-901,564.67	45.70%
Expense	1,972,760.00	1,985,603.00	201,075.79	711,180.76	1,274,422.24	64.18%
<b>Fund: SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT Su...</b>	<b>0.00</b>	<b>-12,843.00</b>	<b>-190,460.90</b>	<b>360,014.57</b>	<b>372,857.57</b>	<b>2,903.20%</b>
<b>Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT</b>						
Revenue	79,449.00	79,449.00	35.76	78,510.82	-938.18	1.18%
Expense	79,449.00	79,449.00	0.00	25,749.00	53,700.00	67.59%
<b>Fund: SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT Sur...</b>	<b>0.00</b>	<b>0.00</b>	<b>35.76</b>	<b>52,761.82</b>	<b>52,761.82</b>	<b>0.00%</b>
<b>Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT</b>						
Revenue	287,269.00	287,269.00	45.98	287,330.85	61.85	0.02%
Expense	287,269.00	287,269.00	0.00	285,288.00	1,981.00	0.69%
<b>Fund: SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT Surp...</b>	<b>0.00</b>	<b>0.00</b>	<b>45.98</b>	<b>2,042.85</b>	<b>2,042.85</b>	<b>0.00%</b>
<b>Fund: SW525 - MCINTYRE ROAD WATER DISTRICT</b>						
Revenue	11,696.00	11,696.00	4.04	8,481.38	-3,214.62	27.48%
Expense	11,696.00	11,696.00	0.00	3,095.50	8,600.50	73.53%
<b>Fund: SW525 - MCINTYRE ROAD WATER DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>4.04</b>	<b>5,385.88</b>	<b>5,385.88</b>	<b>0.00%</b>
<b>Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT</b>						
Revenue	19,592.00	19,592.00	1.62	19,588.04	-3.96	0.02%
Expense	19,592.00	19,592.00	0.00	19,614.00	-22.00	-0.11%
<b>Fund: SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT Su...</b>	<b>0.00</b>	<b>0.00</b>	<b>1.62</b>	<b>-25.96</b>	<b>-25.96</b>	<b>0.00%</b>
<b>Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT</b>						
Revenue	20,019.00	20,019.00	8.57	20,006.96	-12.04	0.06%
Expense	20,019.00	20,019.00	0.00	5,781.50	14,237.50	71.12%
<b>Fund: SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT Surplus ..</b>	<b>0.00</b>	<b>0.00</b>	<b>8.57</b>	<b>14,225.46</b>	<b>14,225.46</b>	<b>0.00%</b>
<b>Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT</b>						
Revenue	23,342.00	23,342.00	7.62	18,329.64	-5,012.36	21.47%
Expense	23,342.00	23,342.00	0.00	6,022.75	17,319.25	74.20%
<b>Fund: SW540 - HOPKINS GRIMBLE WATER DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>7.62</b>	<b>12,306.89</b>	<b>12,306.89</b>	<b>0.00%</b>
<b>Fund: SW545 - HICKOX ROAD WATER DISTRICT</b>						
Revenue	3,885.00	3,885.00	1.27	3,868.86	-16.14	0.42%
Expense	3,885.00	3,885.00	0.00	3,249.00	636.00	16.37%
<b>Fund: SW545 - HICKOX ROAD WATER DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>1.27</b>	<b>619.86</b>	<b>619.86</b>	<b>0.00%</b>
<b>Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT</b>						
Revenue	7,015.00	7,015.00	3.08	6,701.87	-313.13	4.46%
Expense	7,015.00	7,015.00	0.00	1,660.00	5,355.00	76.34%
<b>Fund: SW550 - NOTT RD EXT. 40 WATER DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>3.08</b>	<b>5,041.87</b>	<b>5,041.87</b>	<b>0.00%</b>
<b>Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT</b>						
Revenue	13,009.00	13,009.00	2.66	12,981.64	-27.36	0.21%
Expense	13,009.00	13,009.00	0.00	2,274.31	10,734.69	82.52%
<b>Fund: SW555 - CO RD 32 EXT. 41 WATER DISTRICT Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>2.66</b>	<b>10,707.33</b>	<b>10,707.33</b>	<b>0.00%</b>
<b>Report Surplus (Deficit):</b>	<b>-1.00</b>	<b>-251,445.00</b>	<b>677,670.43</b>	<b>4,123,998.41</b>	<b>4,375,443.41</b>	<b>1,740.12%</b>

## Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
AA100 - GENERAL FUND	-1.00	165,765.00	-177,571.64	1,361,454.68	1,195,689.68
AA231 - CONTINGENT/TAX RESERV	0.00	0.00	4,639.80	31,709.24	31,709.24
AA232 - CAMPUS REPAIR RESERVE	0.00	0.00	987.50	6,748.75	6,748.75
AA233 - TECHNOLOGY RESERVE	0.00	0.00	221.39	1,512.97	1,512.97
AA234 - OPEN SPACE RESERVE	0.00	0.00	3,853.60	26,263.18	26,263.18
AA235 - NYS EMPLOYEE SYSTEM R	0.00	0.00	895.18	6,117.84	6,117.84
AA237 - BONDED INDEBTEDNESS I	0.00	0.00	1,037.66	7,091.46	7,091.46
AA238 - SOLID WASTE MANAGEM	0.00	0.00	3,857.79	26,364.87	26,364.87
CM100 - NEW RECREATION REVEN	0.00	0.00	1,632.01	23,125.13	23,125.13
DA100 - HIGHWAY	0.00	-104,367.00	1,036,506.88	1,009,272.96	1,113,639.96
DA230 - HWY EQUIPMENT RESERV	0.00	0.00	1,501.42	10,260.96	10,260.96
DA232 - HWY IMPROVEMENT RES	0.00	0.00	1,605.85	10,974.70	10,974.70
DA235 - SNOW/ICE REMOVAL RD I	0.00	0.00	988.79	6,757.49	6,757.49
HH100 - CAPITAL PROJECTS	0.00	-300,000.00	-11,143.74	969,520.79	1,269,520.79
SD600 - RT 332 DRAINAGE DISTRIC	0.00	0.00	54.76	10,244.54	10,244.54
SD605 - LAKEWOOD MEADOWS D	0.00	0.00	11.23	2,000.19	2,000.19
SD610 - ASHTON DRAINAGE DISTR	0.00	0.00	6.48	39.35	39.35
SD615 - FOX RIDGE DRAINAGE DIS	0.00	0.00	19.86	10,592.58	10,592.58
SD620 - LANDINGS DRAINAGE DIS	0.00	0.00	3.39	20.60	20.60
SD625 - OLD BROOKSIDE DRAINAC	0.00	0.00	6.10	37.03	37.03
SD630 - LAKESIDE ESTATES DRAIN	0.00	0.00	4.21	25.59	25.59
SD635 - WATERFORD POINT DRAI	0.00	0.00	7.00	847.53	847.53
SD640 - STABLEGATE DRAINAGE D	0.00	0.00	10.76	6,278.34	6,278.34
SF450 - FIRE PROTECTION	0.00	0.00	21.00	-3,175.89	-3,175.89
SL700 - CENTERPOINT LIGHTING D	0.00	0.00	-168.03	786.45	786.45
SL705 - FOX RIDGE LIGHTING DIST	0.00	0.00	-854.69	9,876.61	9,876.61
SL710 - LANDINGS LIGHTING DIST	0.00	0.00	0.56	3.39	3.39
SL715 - LAKEWOOD MEADOWS LI	0.00	0.00	-26.09	1,310.40	1,310.40
SL720 - FALLBROOK PARK LIGHTIN	0.00	0.00	-147.74	1,284.61	1,284.61
SM900 - UPTOWN BUSINESS IMPR	0.00	0.00	51.37	105,312.48	105,312.48
SS800 - SANITARY SEWER	0.00	0.00	8.07	18,259.02	18,259.02
SW500 - CANANDAIGUA CONSOLI	0.00	-12,843.00	-190,460.90	360,014.57	372,857.57
SW505 - CANANDAIGUA BRISTOL	0.00	0.00	35.76	52,761.82	52,761.82
SW515 - CANANDAIGUA-FARMINC	0.00	0.00	45.98	2,042.85	2,042.85
SW525 - MCINTYRE ROAD WATER	0.00	0.00	4.04	5,385.88	5,385.88
SW530 - EMERSON ALLEN TOWNL	0.00	0.00	1.62	-25.96	-25.96
SW535 - EX 36 - COUNTY ROAD #3	0.00	0.00	8.57	14,225.46	14,225.46
SW540 - HOPKINS GRIMBLE WATE	0.00	0.00	7.62	12,306.89	12,306.89
SW545 - HICKOX ROAD WATER DI	0.00	0.00	1.27	619.86	619.86
SW550 - NOTT RD EXT. 40 WATER	0.00	0.00	3.08	5,041.87	5,041.87
SW555 - CO RD 32 EXT. 41 WATEF	0.00	0.00	2.66	10,707.33	10,707.33
<b>Report Surplus (Deficit):</b>	<b>-1.00</b>	<b>-251,445.00</b>	<b>677,670.43</b>	<b>4,123,998.41</b>	<b>4,375,443.41</b>

# *Town of Canandaigua*

5440 Routes 5 & 20 West Canandaigua, NY 14424

(585) 394-1120 / Fax (585) 394-9476

[www.townofcanandaigua.org](http://www.townofcanandaigua.org)

## **MEMO**

To: Canandaigua Town Board Date: August 6, 2024

From: Jessica Mull, Finance Clerk II

Re: July 2024 Revenue/Expense Control Report

### **BALANCE SHEET**

Bank statements have been reconciled through July 31st, 2024.

### **REVENUES**

Receipts recorded for July total \$187,311.01 and include the following:

- Auction Proceeds - \$58,850.00
- Sureties - \$39,287.50
- Town Clerk - \$38,063.58
- Justice Fees - \$25,363.50
- Development Office - \$15,423.58 applied against accounts receivable
- Refunds and/or Reimbursements - \$7,054.01
- Metal Recycling - \$3,268.84

### **EXPENDITURES**

We expect the available balance in each fund to be about 41.69% at the end of July.

- General Fund (AA100) – Expenditures to date are \$2,091,567.78 against a budget of \$6,499,522.59 which leaves 32.18% available.
- Highway Fund (DA100) – Expenditures to date are \$3,085,600.64 against a budget of \$5,560,492.00 which leaves 55.49% available.
- Water Fund (SW500) – Expenditures to date are \$1,274,422.24 against a budget of \$1,985,603.00 which leaves 64.18% available.



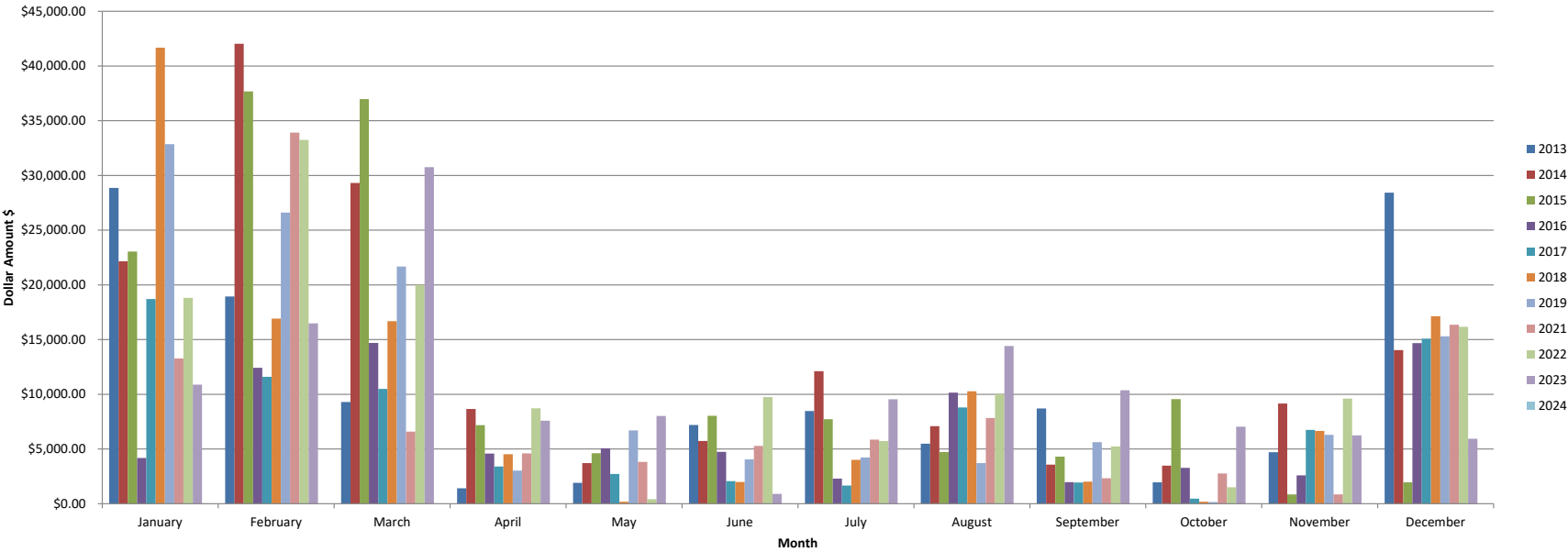
# Fund Balance Report

As Of 07/31/2024

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
AA100 - GENERAL FUND	1,393,372.97	5,769,409.49	4,407,954.81	2,754,827.65
AA231 - CONTINGENT/TAX RESERVE	1,026,811.28	31,709.24	0.00	1,058,520.52
AA232 - CAMPUS REPAIR RESERVE	218,537.25	6,748.75	0.00	225,286.00
AA233 - TECHNOLOGY RESERVE	48,993.50	1,512.97	0.00	50,506.47
AA234 - OPEN SPACE RESERVE	1,049,424.85	26,263.18	0.00	1,075,688.03
AA235 - NYS EMPLOYEE SYSTEM RESERVE	198,108.52	6,117.84	0.00	204,226.36
AA237 - BONDED INDEBTEDNESS RESERVE	229,636.52	7,091.46	0.00	236,727.98
AA238 - SOLID WASTE MANAGEMENT RESERVE	853,747.81	26,364.87	0.00	880,112.68
CM100 - NEW RECREATION REVENUE FUND	588,996.37	23,125.13	0.00	612,121.50
CR100 - PARKS & REC FBC REVENUE FUND	0.00	0.00	0.00	0.00
DA100 - HIGHWAY	644,055.74	3,484,164.32	2,474,891.36	1,653,328.70
DA230 - HWY EQUIPMENT RESERVE	332,272.04	10,260.96	0.00	342,533.00
DA232 - HWY IMPROVEMENT RESERVE	355,382.60	10,974.70	0.00	366,357.30
DA235 - SNOW/ICE REMOVAL RD REPAIR RESERVE	218,820.26	6,757.49	0.00	225,577.75
HH100 - CAPITAL PROJECTS	1,946,733.85	1,171,862.32	202,341.53	2,916,254.64
SD600 - RT 332 DRAINAGE DISTRICT	114,507.34	10,244.54	0.00	124,751.88
SD605 - LAKEWOOD MEADOWS DRAINAGE DISTRICT	23,578.09	2,000.19	0.00	25,578.28
SD610 - ASHTON DRAINAGE DISTRICT	14,723.54	39.35	0.00	14,762.89
SD615 - FOX RIDGE DRAINAGE DISTRICT	34,641.50	10,592.58	0.00	45,234.08
SD620 - LANDINGS DRAINAGE DISTRICT	7,708.68	20.60	0.00	7,729.28
SD625 - OLD BROOKSIDE DRAINAGE DISTRICT	13,859.79	37.03	0.00	13,896.82
SD630 - LAKESIDE ESTATES DRAINAGE DISTRICT	9,574.45	25.59	0.00	9,600.04
SD635 - WATERFORD POINT DRAINAGE DISTRICT	15,098.86	847.53	0.00	15,946.39
SD640 - STABLEGATE DRAINAGE DISTRICT	18,233.05	6,278.34	0.00	24,511.39
SF450 - FIRE PROTECTION	51,005.62	1,751,824.11	1,755,000.00	47,829.73
SL700 - CENTERPOINT LIGHTING DISTRICT	1,763.24	1,918.26	1,131.81	2,549.69
SL705 - FOX RIDGE LIGHTING DISTRICT	1,780.97	15,470.68	5,594.07	11,657.58
SL710 - LANDINGS LIGHTING DISTRICT	1,266.27	3.39	0.00	1,269.66
SL715 - LAKEWOOD MEADOWS LIGHTING DISTRICT	3,202.04	1,487.25	176.85	4,512.44
SL720 - FALLBROOK PARK LIGHTING DISTRICT	1,736.13	2,127.23	842.62	3,020.74
SM900 - UPTOWN BUSINESS IMPROVEMENT DISTRICT	11,704.53	105,312.48	0.00	117,017.01
SS800 - SANITARY SEWER	132.77	18,259.02	0.00	18,391.79
SW500 - CANANDAIGUA CONSOLIDATED WATER DISTRICT	1,796,527.72	1,071,195.33	711,180.76	2,156,542.29
SW505 - CANANDAIGUA BRISTOL JOINT WATER DISTRICT	46,708.83	78,510.82	25,749.00	99,470.65
SW515 - CANANDAIGUA-FARMINGTON WATER DISTRICT	54,645.16	287,330.85	285,288.00	56,688.01
SW525 - MCINTYRE ROAD WATER DISTRICT	3,810.75	8,481.38	3,095.50	9,196.63
SW530 - EMERSON ALLEN TOWNLINE RD WATER DISTRICT	3,724.41	19,588.04	19,614.00	3,698.45
SW535 - EX 36 - COUNTY ROAD #30 WATER DISTRICT	5,293.49	20,006.96	5,781.50	19,518.95
SW540 - HOPKINS GRIMBLE WATER DISTRICT	5,044.62	18,329.64	6,022.75	17,351.51
SW545 - HICKOX ROAD WATER DISTRICT	-17,724.94	3,868.86	3,249.00	-17,105.08
SW550 - NOTT RD EXT. 40 WATER DISTRICT	1,983.90	6,701.87	1,660.00	7,025.77
SW555 - CO RD 32 EXT. 41 WATER DISTRICT	-45,144.80	12,981.64	2,274.31	-34,437.47
<b>Report Total:</b>	<b>11,284,279.57</b>	<b>14,035,846.28</b>	<b>9,911,847.87</b>	<b>15,408,277.98</b>

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
January	\$28,862.28	\$22,155.51	\$23,046.67	\$4,183.58	\$18,707.18	\$41,679.61	\$32,857.11	\$27,324.64	\$13,273.75	\$ 18,807.71	\$ 10,881.92	\$ 20,246.76
February	\$18,935.61	\$42,035.88	\$37,674.78	\$12,418.13	\$11,601.64	\$16,910.89	\$26,602.24	\$20,572.14	\$33,905.16	\$ 33,238.23	\$ 16,472.84	\$ 21,656.87
March	\$9,287.84	\$29,302.83	\$36,977.77	\$14,682.85	\$10,491.75	\$16,677.83	\$21,675.11	\$10,122.18	\$6,592.62	\$ 20,001.47	\$ 30,763.33	\$ 8,805.97
April	\$1,401.60	\$8,649.62	\$7,173.22	\$4,584.14	\$3,402.95	\$4,524.16	\$3,033.55	\$6,204.17	\$4,592.96	\$ 8,712.98	\$ 7,577.29	\$ 14,395.70
May	\$1,914.73	\$3,707.54	\$4,618.01	\$5,061.36	\$2,715.51	\$178.52	\$6,696.39	\$236.97	\$3,819.66	\$ 421.25	\$ 8,025.32	\$ 13,176.85
June	\$7,188.71	\$5,730.26	\$8,040.67	\$4,741.15	\$2,060.55	\$1,984.64	\$4,053.52	\$1,112.97	\$5,287.97	\$ 9,752.83	\$ 899.80	\$ 1,646.71
July	\$8,475.63	\$12,116.04	\$7,718.19	\$2,298.19	\$1,664.52	\$4,001.48	\$4,222.09	\$5,123.36	\$5,855.13	\$ 5,725.84	\$ 9,545.89	\$ 8,472.86
August	\$5,479.85	\$7,085.96	\$4,720.03	\$10,152.84	\$8,794.31	\$10,281.09	\$3,710.81	\$375.47	\$7,826.98	\$ 10,027.05	\$ 14,403.97	
September	\$8,704.27	\$3,575.99	\$4,299.72	\$1,962.98	\$1,940.93	\$2,009.68	\$5,625.97	\$947.17	\$2,322.81	\$ 5,229.27	\$ 10,362.28	
October	\$1,948.35	\$3,476.09	\$9,558.24	\$3,273.32	\$459.55	\$173.01	\$145.03	\$5,423.05	\$2,766.33	\$ 1,504.76	\$ 7,044.42	
November	\$4,708.75	\$9,158.92	\$844.76	\$2,596.51	\$6,743.01	\$6,656.18	\$6,289.66	\$3,912.18	\$854.43	\$ 9,598.69	\$ 6,238.87	
December	\$28,423.96	\$14,038.96	\$1,957.16	\$14,667.81	\$15,086.85	\$17,126.83	\$15,295.31	\$13,596.37	\$16,354.79	\$ 16,168.70	\$ 5,937.52	
Totals	\$125,331.58	\$161,033.60	\$146,629.22	\$80,622.86	\$83,668.75	\$122,203.92	\$130,206.79	\$94,950.67	\$103,452.59	\$ 139,188.78	\$ 128,153.45	

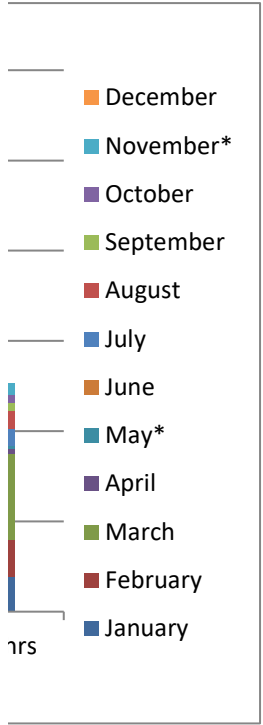
Overtime Amounts for All Employees  
2013-2023





**Total:**

454.75  
449.25  
178.25  
313.75  
232.55  
10.75  
166.5  
22  
0  
0  
0  
0  
1827.8



## Code Enforcement August Report

Well, we seem to be picking up more permits rather than slowing down with 71 new applications and 75 permits issued. We are excited to officially bring Sam Moore onto our department from the Clerk's office, Sam will begin his codes training on September 9<sup>th</sup> which will run concurrently with his floodplain and stormwater training. Kyle has completed his 1<sup>st</sup> floodplain training as we strive to increase the effectiveness and knowledge of our department. Looks like we will maintain our current pace into the winter shut down where our focus will shift to administrative work, training and planning. We have also received word via final draft that the new code version will be adopted at some point in 2025 which will increase our training as well as impact projects currently in development, we have reviewed the draft changes and have a memo with large implications available for review.

### Year to Date Totals (as of 08/16/2024):

381 Applications submitted with a total estimated cost of construction of \$27,083,955.34

365 Permits issued with a total of \$174,924.18 in fees associated. Total estimated cost of construction of \$32,515,682.34

19 New Dwellings

3 New Commercial

15 Commercial Renovations/Alterations

1,852 Construction Inspections were performed.

88 Code Enforcement Cases.

43 Planning Reviews Completed.

21 Active SWPPP's.

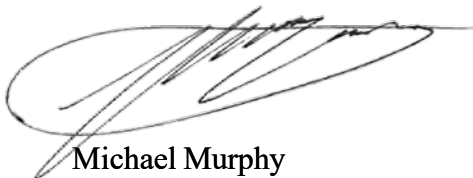
495 Storm Water Site Inspections.

19 Floodplain Development permits.

3 MS4 Illicit Discharge Investigations.

24 After Hours Call Outs.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Michael Murphy', with a large, stylized loop at the end.

Michael Murphy

Lead Code Enforcement Officer



# **ATTACHMENT 3**

## **REPORTS OF BOARDS, COMMITTEES & PROJECT TEAMS**

# **ATTACHMENT 4**

## REQUEST FOR BUDGET TRANSFER

Effective Date: 7/31/2024

Requested By: Jessica Mull

Please review the following budget transfers for approval:

Account	Account Description	Current Balance	DR	CR
AA100.8160.200	Waste & Recycling. Cap Equipment	15000.00	3300.00	
AA100.8160.400	Waste & Recycling. Contractual	72,172.17		-3300.00
<b>TOTAL</b>			<b>3300.00</b>	<b>-3300.00</b>

**Notes:** Purchase of open top solid waste container was budgeted at \$15,000 but the cost will be \$18,273.90

**Approved By:**

Jared Simpson, Town Supervisor/Budget Officer

Date \_\_\_\_\_

8/14/24

Transfer Completed By:

Jessica Mull Finance Clerk II

Date \_\_\_\_\_

8/14/24



Town of Canandaigua , NY

# Budget Adjustment Register

## Adjustment Detail

Packet: GLPKT03117 - 2024-08-05 JM TS BA for purchase of waste containe

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000425	2024 Adopted Budget	BA for purchase of solid waste container	7/31/2024
Summary Description: The 2024 budget included the purchse of a solid waste container to be charged to the waste and recycling capital equipment line. The cost of the container was higher than budgeted which made this transfer necessary.			

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
<u>AA100.8160.200.00000</u>	WASTE & RECYCLING EQUIPME	BA for purchase of solid waste container	15,000.00	3,300.00	18,300.00
July: 3,300.00					
<u>AA100.8160.400.00000</u>	WASTE & RECYCLING CONTRAC	BA for purchase of solid waste container	114,000.00	-3,300.00	110,700.00
July: -3,300.00					

Budget Code Summary

Budget	Budget Description	Account
2024 Adopted	2024 Adopted Budget	<u>AA100.8160.200.00000</u>
		<u>AA100.8160.400.00000</u>

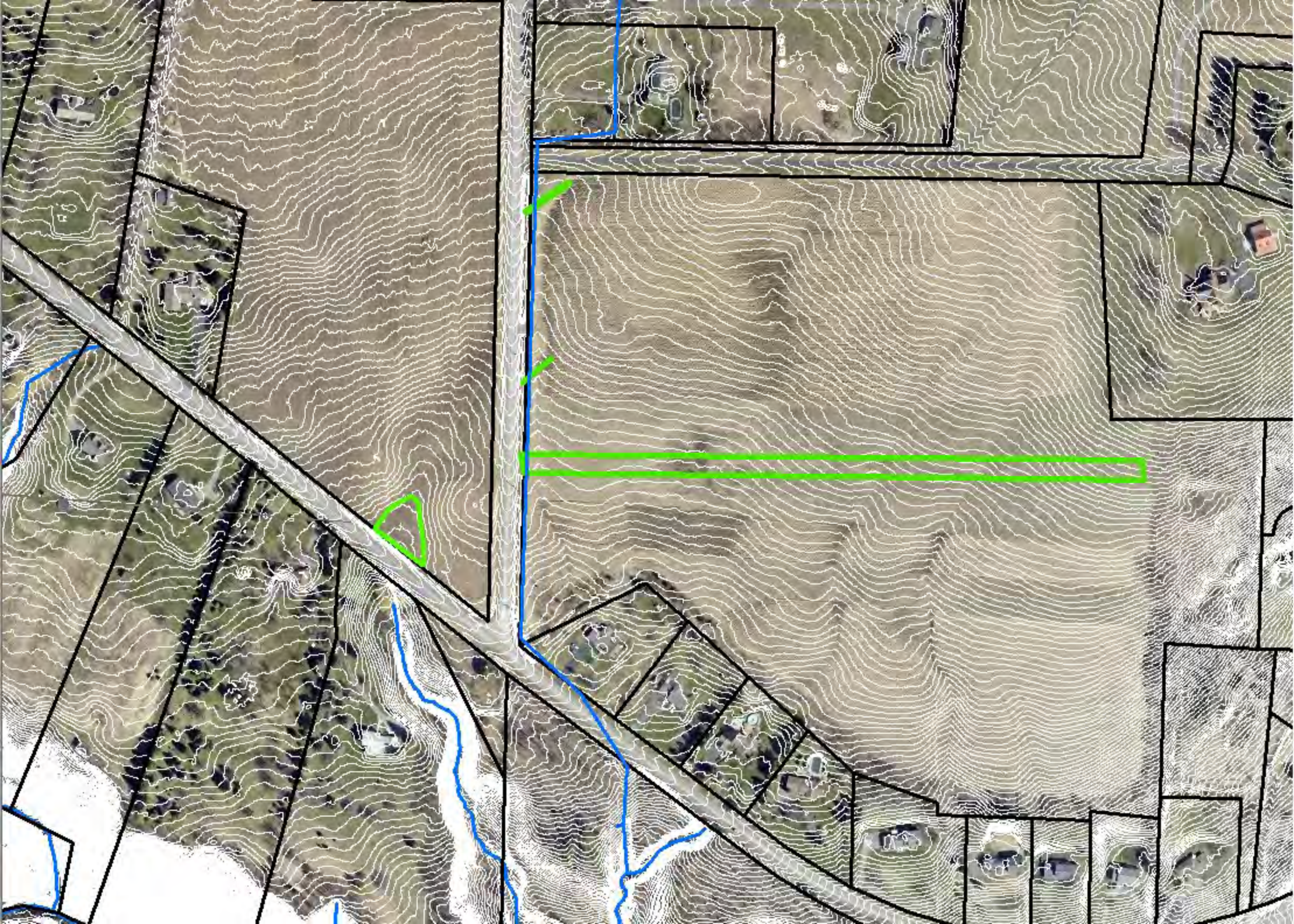
Account Description	Before	Adjustment	After
WASTE & RECYCLING EQUIPMENT	15,000.00	3,300.00	18,300.00
WASTE & RECYCLING CONTRACTU	114,000.00	-3,300.00	110,700.00
2024 Adopted Total:	129,000.00	0.00	129,000.00
Grand Total:	129,000.00	0.00	129,000.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:2024 Adopted - 2024 Adopted Budget Fiscal: 2024			
AA100	129,000.00	0.00	129,000.00
Budget Code 2024 Adopted Total:	129,000.00	0.00	129,000.00
Grand Total:	129,000.00	0.00	129,000.00

# **ATTACHMENT 5**







# **ATTACHMENT 6**



# Contract Award Notification

<b>Title</b>	:	<b>Group 40440 Vehicles, Class 1-8 (Statewide)</b> <b>Classification Code(s): 25 and 46</b>
<b>Award Number</b>	:	<b><a href="#">23166</a></b>
<b>Contract Period</b>	:	<b>November 14, 2019 to November 13, 2029</b>
<b>Bid Opening Date</b>	:	<b>September 3, 2019</b>
<b>Date of Issue</b>	:	<b>November 14, 2019 (Revised May 17, 2024)</b>
<b>Specification Reference</b>	:	<b>As Incorporated In The Contract</b>
<b>Contractor Information</b>	:	<b>Appears on Page 2 of this Award</b>

## Address Inquiries To:

State Agencies & Vendors	Political Subdivisions & Others
Name : Carol Neelis Title : Contract Management Specialist 1 Phone : 518-474-3695 E-mail : <a href="mailto:Carol.neelis@ogs.ny.gov">Carol.neelis@ogs.ny.gov</a>	Procurement Services Customer Services Phone : 518-474-6717 E-mail : <a href="mailto:customer.services@ogs.ny.gov">customer.services@ogs.ny.gov</a>

**Procurement Services values your input.**  
**Complete and return "Contract Performance Report" at end of document.**

## Description

This award includes backdrop Contracts for the acquisition (purchase or lease) of new Single OEM Vehicles, Chassis and Bodies in the following Classes of Vehicles: Class 1 (1 to 6,000 lbs. GVWR), Class 2 (6,001 to 10,000 lbs. GVWR), Class 3 (10,001 to 14,000 lbs. GVWR.), Class 4 (14,001 to 16,000 lbs. GVWR), Class 5 (16,001 to 19,500 lbs. GVWR), Class 6 (19,501 to 26,000 lbs. GVWR), Class 7 (26,001 to 33,000 lbs. GVWR), and Class 8 (33,001 lbs. GVWR & Over), as well as related Options and Aftermarket Components as defined in Contract Scope.

PR # 23166

CONTRACT #	CONTRACTOR	FED.IDENT.#	NYS VENDOR#
PC68921	AlbanyT LLC DBA Northway Toyota	47-4196962	1100156748
PC70313	Altec Industries, Inc.	63-0362926	1000009606
PC68922	Beam Mack Sales & Service, Inc.	16-0742432	1000007477
PC69260	SB BJA 1675 LLC DBA Bob Johnson Ford	84-4142389	1100245554
PC69261	SB BJA 1695 LLC DBA Bob Johnson Chrysler, Dodge, Jeep, Ram	84-4159780	1100245576
PC70311	Bob Ferrario Chevrolet, Inc. DBA Ferrario Auto Team of Sayre	23-1707953	1100301286
PC68987	SB Buzz Chew Chevrolet-Cadillac, Inc.	11-2568292	1100050259
PC68991	C. Basil Ford, Inc.	16-1243987	1000015606
PC68925	SB Cady Brook Enterprises LLC	20-0427909	1100021362
PC69387	SB Campbell Freightliner of Orange County LLC	20-8874322	1100103031
PC68926	SB Cappellino Chevrolet Inc.	47-2774902	1100141222
PC68927	Central Dodge Inc. DBA Central Chrysler Dodge Jeep Ram	04-2793661	1100170790
PC68985	SB Champlain Truck Center, Inc. DBA Champlain Peterbilt	14-1727126	1000027738
PC69046	SB City World Estate Auto Holdings LLC DBA City World Ford	47-1336886	1100226021
PC68928	Cives (USA) DBA Viking Cives (USA)	16-0955800	1000007605
PC68929	SB CNF Services Inc. DBA Rock City Chrysler Jeep Dodge Ram	83-0512473	1100010221
PC68930	SB Cyncon Equipment Inc.	16-1115791	1000015381
PC69876	SB DCO Motors Eagle C LLC DBA Eagle Chevrolet of Riverhead	88-2228349	1100285766
PC68931	Dejana Truck & Utility Equipment Co.	81-2901915	1100187088
PC68978	SB DeLacy Ford Inc.	16-1158324	1000015467
PC69048	DeNooyer Chevrolet, Inc.	14-1542904	1000006802
PC69234	DePaula Chevrolet, Inc.	14-1616459	1000006897
PC69145	DePaula Ford, LLC	81-4291033	1100186766
PC69180	SB Diehl & Sons, Inc. DBA New York Freightliner	11-0681410	1000046406
PC68932	SB Don Brown Bus Sales, Inc.	14-1679304	1000033636
PC68980	SB Dutchess Dodge, Inc. DBA Dutchess Chrysler Jeep Dodge Ram DBA Dutchess Kia	22-2211230	1100042509
PC69236	SB East Syracuse Sales Co., Inc.	15-0296060	1000014607
PC70392	SB Empire Automotive of Northern New York, Inc. DBA Empire Chrysler Dodge Jeep Ram	82-5358369	1100309956
PC68933	Empire Bus Sales LLC	20-4684842	1000047189

CONTRACT #		CONTRACTOR	FED.IDENT.#	NYS VENDOR#
PC70326	SB	Empire Equipment Sales of L.I. Inc. DBA Long Island Sanitation Equipment Co.	11-3528967	1000005985
PC70308	SB	Factory Direct Bus Sales, Inc.	13-4041834	1000043664
PC68974	SB	Falls Dodge, Inc. DBA Joe Cecconi's Chrysler Complex	16-0865689	1000014956
PC70388		Felling Trailers, Inc.	41-1329390	1100157965
PC68934	SB	Fenton Mobility Products Inc.	16-1471481	1000008248
PC69846	SB	Ferrario Ford, Inc.	20-1157222	1000029893
PC70389		Firematic Supply Co., Inc.	11-1972762	1000023933
PC70079		First Priority Emergency Vehicles Inc.	22-3582913	1100179174
PC68935	SB	Fleet Maintenance Inc.	14-1607031	1000013989
PC69149	SB	Friendly Ford Inc.	83-0457385	1100025497
PC69382		G&H Auto Group, Inc. DBA Mohawk Chevrolet	84-2182145	1100242414
PC68936		Gabrielli Truck Sales LTD	11-3082303	1000012070
PC70335		Gradall Industries, Inc.	74-2660540	1100121209
PC69381		Haraden Motorcar Corp. DBA Mohawk Honda	14-1602363	1100092124
PC69421		Healey Brothers Ford LLC	83-0628683	1100224119
PC68939		Hempstead Lincoln Mercury Motors	11-1968002	1100014953
PC68940		Henderson Products, Inc.	27-1184835	1000034909
PC69221		HK Truck Services, Inc.	22-2703243	1100247205
PC68993		Hoselton Chevrolet, Inc.	16-0731157	1000007470
PC68941	SB	Howell & Pierson Inc. DBA Main Motorcar	14-1288470	1100022298
PC69125		Hudson Motors Partnership	22-3186282	1100092785
PC70329	SB	Huttig, Inc. DBA Huttig Chrysler Dodge Jeep Ram	87-1181734	1100267954
PC68975	SB	Jim Barnard Chevrolet, Inc.	16-0997054	1100216918
PC69847	SB	JJLG Motors, Inc. DBA Croton Auto Park	13-4181580	1100089143
PC68942		Joe Basil Chevrolet Inc.	16-1068991	1100005392
PC68976		John Vance Motors, Inc.	73-1172632	1100142160
PC70309	SB	J.P. Bus & Truck Repair LTD DBA Bird Bus Sales	16-1699953	1000048489
PC68943		Kenneth A. Schultz DBA Niagara Truck Equipment	16-1590502	1100146460
PC68971		Kenworth Northeast Group, Inc.	20-3063929	1100013557
PC70327	SB	L.B. Auto of 112 DBA 112 Mitsubishi	11-3586395	1100294518
PC70323	SB	L.I. Autoworld, Inc. DBA Generation Buick GMC	11-3127420	1100296912
PC69047	SB	L.T. Begnal Motor Co., Inc.	14-1547826	1100036960
PC68945		Lithia Motors Inc.	93-0572810	1100194771

CONTRACT #		CONTRACTOR	FED.IDENT.#	NYS VENDOR#
PC69222	SB	Longley Bros, Inc.	16-1037166	1100190028
PC68972	SB	Maguire Cars LLC	26-3974283	1100126444
		DBA Maguire Audi of Ithaca		
		DBA Maguire Honda of Ithaca		
		DBA Maguire Hyundai of Ithaca		
		DBA Maguire Kia of Ithaca		
		DBA Maguire Nissan of Ithaca		
		DBA Maguire Nissan of Syracuse		
		DBA Maguire Subaru of Ithaca		
		DBA Maguire Toyota of Ithaca		
		DBA Maguire Volkswagen of Ithaca		
		DBA Maguire Volvo of Ithaca		
PC68973	SB	Maguire Motors LLC	26-0548077	1100058540
		DBA Maguire Chevrolet of Ithaca		
		DBA Maguire Cadillac of Ithaca		
		DBA Maguire Chrysler Dodge Jeep Ram FIAT of Ithaca		
		DBA Maguire Chrysler Dodge Jeep Ram of Syracuse		
		DBA Maguire Chevrolet of Trumansburg		
		DBA Maguire Chrysler Dodge Jeep Ram of Watkins Glen		
		DBA Maguire Ford of Ithaca		
PC69091		Mall Chevrolet, Inc.	22-2747749	1100240384
PC68994	SB	Mangino Chevrolet, Inc.	20-1561990	1000016576
PC69202	SB	McFadden Ford, Inc.	16-0738012	1000039506
		DBA Ed Shults Ford Lincoln		
PC68988		Metro Ford Sales, Inc.	14-1619871	1000006901
PC68968	SB	Metzger Gear, Inc.	52-2155556	1100043397
PC69422	SB	Mike Basil Motors, Inc.	16-1610781	1100235093
		DBA Basil Toyota		
PC68946		Navistar Inc.	36-1264810	1000031410
PC70081		Nielsen Nissan, Inc.	85-3051410	1100286945
PC69843		Nielsen Ford of Morristown, Inc.	88-2667434	1100278967
PC69848		Nielsen of Morristown, Inc.	88-2643075	1100280583
		DBA Nielsen Chrysler Dodge Jeep Ram		
PC69143	SB	North Shore Chevrolet LLC	27-2208712	1100057985
		DBA Chevrolet of Smithtown		
PC69830	SB	Oneida Any AM, LLC	87-3570451	1100277495
		DBA Nye Ford		
		DBA Nye Chrysler Dodge Jeep Ram		
		DBA Nye Volkswagen of Rome		
PC68969	SB	Otis Ford, Inc.	11-2145771	1100186694
PC68948	SB	Parker Chevrolet, Inc.	14-1546919	1100008403
PC70423		Regional International Corp.	16-1361164	1000008090

CONTRACT #		CONTRACTOR	FED.IDENT.#	NYS VENDOR#
PC68970	SB	Robert Green Auto & Truck, Inc.	14-1504690	1000013855
PC70417	SB	Romeo Chevrolet Buick GMC LLC	14-1817824	1100196913
PC70424	SB	Romeo Enterprises LLC DBA Romeo Kia of Kingston	26-0335801	1100310300
PC70419	SB	Romeo Ford of Kingston LLC	82-3278589	1100217498
PC70420	SB	Romeo Motors, LLC DBA Romeo Toyota of Glens Falls	84-4941935	1100265401
PC70324	SB	Romeo Nissan LLC	93-2853161	1100301752
PC70418	SB	Romeo VW LLC DBA Romeo Volkswagen of Kingston	88-2056994	1100310264
PC68986	SB	Riley Ford, Inc.	14-1464509	1000013794
PC68949	SB	RR Charlebois, Inc.	03-0312976	1100162055
PC69491	SB	Sawyer Chrysler Dodge, Inc. DBA Sawyer Motors	14-1730394	1100229794
PC69148	SB	Schultz Ford Lincoln, Inc.	13-1730338	1000006097
PC69492		Scorpio Motors LLC DBA Greenwich Ford	86-2135447	1100263134
PC68950	SB	Shepard Bros., Inc	16-1147478	1000015441
PC69144	SB	South Shore Autoplex LLC DBA South Shore Chrysler Dodge Jeep Ram	81-5279161	1100242938
PC68965	SB	Southside Trailer Service Inc.	16-1021936	1000007688
PC70068	SB	Specialty Hearse & Ambulance Sales Corp. DBA Specialty Vehicles	11-2049044	1100082179
PC70325	SB	St. James Nissan LLC DBA Smithtown Nissan	93-1432866	1100306214
PC70391	SB	Sunrise Dealer LLC DBA South Shore Kia	84-4323295	1100311716
PC70310	SB	TAG Kingston LLC DBA TASCA Chrysler Dodge Jeep Ram	92-1724770	1100294453
PC70421	SB	Tantillo VW LLC DBA Smithtown Volkswagen	93-3358635	1100314109
PC70312		Towanda Automotive, Inc.	84-2310450	1100301291
PC70390	SB	Towne Chrysler Dodge Jeep, Inc.	16-1512324	1100027746
PC69216	SB	Towne Ford, Inc.	16-1471173	1100128854
PC68966		Tracey Road Equipment, Inc.	16-1058204	1000007710
PC68995	SB	Trius, Inc.	11-1904714	1000023920
PC69388	SB	Utica Mack, Inc.	15-0576128	1000014695
PC68951	SB	Valley Fab & Equipment, Inc.	16-1541913	1000029443
PC68952		Van Bortel Chevrolet Inc.	46-1298708	1100096950
PC68953		Van Bortel Ford Inc.	16-1609363	1000008473
PC68967		Websmart Chevrolet, LLC	82-5282222	1100217994
PC70050		Whitmoyer Buick-Chevrolet, Inc.	23-2187550	1100246599
PC69160		Whitmoyer Ford, Inc.	25-1669706	1100246602
PC68984	SB	W.N.Y. Bus Parts, Inc. DBA Gorman Enterprises	16-1171292	1000015495

**For Contract terms and conditions, Contractor contact information, and information about how to use this contract, please see the Contractor Award Notification page located on the OGS website at:**

**<https://online.ogs.state.ny.us/purchase/spg/awards/4044023166CAN.HTM>.**

Cash Discount, If Shown, Should be Given Special Attention.

**INVOICES MUST BE SENT DIRECTLY TO THE ORDERING AGENCY FOR PAYMENT.**  
**(See "Contract Payments" and "Electronic Payments" in this document.)**

AGENCIES SHOULD NOTIFY NEW YORK STATE PROCUREMENT PROMPTLY IF THE CONTRACTOR FAILS TO MEET DELIVERY OR OTHER TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO THE PROCUREMENT SERVICES.

**SMALL, MINORITY AND WOMEN-OWNED BUSINESSES:**

The letters SB listed under the Contract Number indicate the contractor is a NYS small business. Additionally, the letters MBE and WBE indicate the contractor is a Minority-owned Business Enterprise and/or Woman-owned Business Enterprise.

**RECYCLED, REMANUFACTURED AND ENERGY EFFICIENT PRODUCTS:**

The Procurement Services supports and encourages the purchase of recycled, remanufactured, energy efficient and "energy star" products. If one of the following codes appears as a suffix in the Award Number or is noted under the individual Contract Number(s) in this Contract Award Notification, please look at the individual awarded items for more information on products meeting the suffix description.

RS,RP,RA	Recycled
RM	Remanufactured
SW	Solid Waste Impact
EE	Energy Efficient
E*	EPA Energy Star
ES	Environmentally Sensitive

**State of New York  
Office of General Services  
PROCUREMENT SERVICES  
Contract Performance Report**

Please take a moment to let us know how this contract award has measured up to your expectations. If reporting on more than one contractor or product, please make copies as needed. This office will use the information to improve our contract award, where appropriate. **Comments should include those of the product's end user.**

**Contract No.:** \_\_\_\_\_ **Contractor:** \_\_\_\_\_

**Describe Product\* Provided (Include Item No., if available):** \_\_\_\_\_

**\*Note:** "Product" is defined as a deliverable under any Bid or Contract, which may include commodities (including printing), services and/or technology. The term "Product" includes Licensed Software.

	Excellent	Good	Acceptable	Unacceptable
• Product meets your needs				
• Product meets contract specifications				
• Pricing				

**CONTRACTOR**

	Excellent	Good	Acceptable	Unacceptable
• Timeliness of delivery				
• Completeness of order (fill rate)				
• Responsiveness to inquiries				
• Employee courtesy				
• Problem resolution				

**Comments:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
(over)

**Agency:** \_\_\_\_\_ **Prepared by:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Title:** \_\_\_\_\_

\_\_\_\_\_  
**Date:** \_\_\_\_\_

\_\_\_\_\_  
**Phone:** \_\_\_\_\_

\_\_\_\_\_  
**E-mail:** \_\_\_\_\_

**Please detach or photocopy this form & return via e-mail to [carol.neelis@ogs.ny.gov](mailto:carol.neelis@ogs.ny.gov) or mail to:**

NYS Office of General Services  
Procurement Services  
Carol Neelis, 38th Floor  
Corning Tower - Empire State Plaza  
Albany, New York 12242  
\* \* \* \* \*



# **ATTACHMENT 7**

**Proposed by:**



Schmidt's Wholesale, Inc.  
150 Jefferson Street  
Monticello, NY 12701  
Tel: 845.794.5900  
cjs@schmidtswholesale.com

**Client:**

TOWN OF CANANDAIGUA  
5440 ROUTE 5 & 20  
CANANDAIGUA, NY 14424

**Customer PO:****Quote**

Q195897  
07/29/2024

Item	Qty	Description	Net	Total
	1000 EA	BADGER LTE-M/ORION C ENDPOINT W/ TWIST TIGHT CONNECTOR, WALL BRACKET INSTALL KIT SP*108163	185.1300	\$185,130.00
	1000 EA	BADGER RCDL25 HRE-LCD ENCODER, READING IN GALLONS, 10' TWIST TIGHT CONNECTOR, 9 POSITION, TORX SCREW SP*108679	100.2788	\$100,278.80

Acceptance: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Merchandise	\$285,408.80
Misc Charge	\$0.00
Freight	
Tax	\$0.00
Total	\$285,408.80

Please review our Returns Policy at: <https://ecommerce.schmidtswholesale.com>

Valid Until: 08/28/2024

# **ATTACHMENT 8**



# Application for Volunteer Firefighters/Ambulance Workers Exemption

File this form with your local assessor by the taxable status date. See instructions.

Do **not** file this form with the Office of Real Property Tax Services.

Name(s) of owner		
Mailing address of owner(s) (number and street or PO Box)		Location of property (street address)
City, village, or post office	State	ZIP code
City, town, or village	State	ZIP code
Daytime contact number	Evening contact number	School district
Email address		Tax map number of section/block/lot: Property identification (see tax bill or assessment roll)

Mark an **X** in the appropriate box.

- 1 Is the property your primary residence? ..... Yes ☐ No ☐
- 2 Name of the incorporated volunteer fire company, fire department, or incorporated volunteer ambulance service that you serve: \_\_\_\_\_
- 2a Have you been an enrolled member of this organization for at least five years? ..... Yes ☐ No ☐  
If No, specify the number of years you have been enrolled as a member. \_\_\_\_\_
- 2b Do you reside in the city, town, or village served by this organization? ..... Yes ☐ No ☐
- 2c Are you an un-remarried spouse of a deceased enrolled member who served for at least five years and who was killed in the same line of duty? ..... Yes ☐ No ☐
- 2d Are you an un-remarried spouse of a member who is deceased and served for at least 20 years? ..... Yes ☐ No ☐
- 3 Have you been granted a lifetime exemption in any municipality within the county? ..... Yes ☐ No ☐  
If Yes, which municipality? \_\_\_\_\_
- 4 Is any portion of the property used for purposes other than residential, such as farming, commercial, vacant land, or a professional office? ..... Yes ☐ No ☐  
If No, skip to Certification.
- 4a What percentage of the property is **not** used for residential purposes? \_\_\_\_\_
- 4b Explain such use and describe the portion that is so used. \_\_\_\_\_

## Certification

I (we), \_\_\_\_\_, hereby certify that the information on this application and any accompanying pages constitutes a true statement of facts.

Signature (All owners must sign this application)	Phone number	Date

Return this form to the **local assessor** by the taxable status date. (See Deadline below.)

---

**For Assessor's Use Only**

---

Date application filed: \_\_\_\_\_

Action on application:            Approved ☐            Denied ☐

Reason for denial (if applicable) : \_\_\_\_\_

Exemption applies to taxes levied by or for:

County \_\_\_\_\_ ☐ City \_\_\_\_\_ ☐ Town \_\_\_\_\_ ☐Village \_\_\_\_\_ ☐ School \_\_\_\_\_ ☐ Fire \_\_\_\_\_ ☐

Assessor's name (print)

Assessor's signature

Date

---

## Instructions

### Authorization for exemption

Real Property Tax Law § 466-a authorizes the governing body of a county, city, town, village, school district, or fire district, to partially exempt up to 10% of the assessed value of the residence of a volunteer firefighter or ambulance worker. The exemption does not apply to special assessments.

An eligible city, village, town, school district, fire district, or county may enact, after a public hearing, a local law, or a resolution in the case of a school district, to adopt the volunteer firefighters/ambulance workers exemption. Consult your assessor to ascertain whether the exemption is available locally.

### Eligibility

**Note:** If you receive this exemption, you **cannot claim** a New York State income tax credit for the same volunteer service. However, if the property has multiple owners, the owner(s) whose volunteer service was not the basis of the exemption are eligible to claim that credit.

The exemption is available only to members of incorporated volunteer fire companies, fire departments, or incorporated ambulance services who have been certified as being enrolled members for a minimum of two to five years, depending on the policy. The municipality determines the procedure for certification.

At local option of the city, town, village, school district, fire district, or county, an enrolled member who has accrued more than 20 years of active service may be granted the exemption for the remainder of their life, as long as the member's primary residence is located within such county.

At local option, the exemption may be continued or reinstated for the un-remarried spouse of an enrolled member killed in the line of duty who had been a member

of the volunteer fire company, fire department, or volunteer ambulance service for at least five years and was receiving the exemption prior to their death.

At local option, the exemption may be continued or reinstated for the un-remarried spouse of an enrolled member who accrued at least 20 years of active service and was receiving the exemption prior to their death.

The exemption may be granted only to applicants who reside in the city, town, or village served by the fire company, fire department, or ambulance service. The exemption is only available for the applicant's primary residence and only to property (or the portion thereof) exclusively used for residential purposes.

### Deadline

If one or more of your localities have opted to offer this exemption, you must file the application in the assessor's office on or before the appropriate taxable status date, which, in most towns, is March 1. Consult with your assessor to confirm the deadline for your municipality.

Once the exemption is granted, the exemption may continue for the authorized period provided that the eligibility requirements continue to be satisfied. It is not necessary to reapply after the initial year for the exemption for it to continue.

For further information, ask your local assessor. To find your local assessor's contact information, visit our website or your locality's website.

## SCHEDULE A

The following new article shall be added to Town Code Chapter 183 Taxation:

### Article V – Volunteer Firefighters and Volunteer Ambulance Workers Exemption

#### 183-7 Intent

The Town recognizes the hard work and value that volunteer firefighters and volunteer ambulance workers provide to the community. The Town intends to grant the partial tax exemption authorized by NYS Real Property Tax Law 466-A to such volunteer firefighters and volunteer ambulance workers.

#### 183-8 Grant of Exemption

Real property owned by an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service or such enrolled member and spouse residing in the Town of Canandaigua shall be exempt from taxation to the extent of ten percent of the assessed value of such property for all allowed purposes, exclusive of special assessments.

#### 183-9 Eligibility

Such exemption shall be granted to an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service, provided that:

A. The applicant resides in the Town of Canandaigua and the Town of Canandaigua is served by such incorporated volunteer fire company or fire department or incorporated voluntary ambulance service in which the applicant is an enrolled member.

B. The property is the primary residence of the applicant.

C. The property is used exclusively for residential purposes; provided, however, that in the event any portion of such property is not used exclusively for the applicant's residence but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this section.

D. The applicant has been certified by the incorporated volunteer fire company or fire department or incorporated voluntary ambulance company as an enrolled member of such incorporated volunteer fire company or fire department or voluntary ambulance company for at least the immediately preceding two years as of the applicable taxable status date.

#### 183-10 Grant of Lifetime Exemption

Any enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrues more than 20 years of active service as of the applicable taxable status date and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service shall be granted the 10% exemption as

authorized by this article for the remainder of his or her life on his or her primary residence located within the Town of Canandaigua.

#### 185-11 Application for Exemption

Application for such exemption shall be filed with the Assessor on or before the taxable status date on a form as prescribed by the Commissioner of Tax and Finance. A new exemption application must be filed with the Town Assessor on or before the taxable status date if the primary residence of the enrolled member changes.

#### 185-12 No Diminution of Benefits

No applicant who is a volunteer firefighter or volunteer ambulance worker who by reason of such status is receiving any benefit under the provisions of Article 4 of the Real Property Tax Law on the effective date of this article shall suffer any diminution of such benefit because of the provisions of this article.

#### 185-13 Certification

Each incorporated volunteer fire company, incorporated volunteer fire department and incorporated voluntary ambulance service shall annually file a notarized membership roster or notice certifying those members with two or more years of service. Such roster or notice shall state each such enrolled member's name, each such enrolled member's address of residence, each such member's type of active status and the number of years of active service served by each such enrolled member, all as of the applicable taxable status date.

## Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☒ County ☐ City ☐ Town ☐ Village  
(Select one.)

of Ontario

Local Law No. 13 (Intro.) of the year 20 23

A local law to Provide a Partial Exemption from County Real Property Taxes to Enrolled Volunteer  
(Insert Title)  
Firefighters and Volunteer Ambulance Workers Eligible for a Real Property Tax Exemption  
under Real Property Tax Law 466-a

Be it enacted by the Board of Supervisors of the  
(Name of Legislative Body)

☒ County ☐ City ☐ Town ☐ Village  
(Select one.)

of Ontario as follows:

See Text Below

(If additional space is needed, attach pages the same size as this sheet, and number each.)



## ARTICLE I

### STATUTORY AUTHORITY

The New York State Legislature has, heretofore, amended the Real Property Tax Law (RPTL) to authorize municipalities to permit enrolled volunteer firefighters and volunteer ambulance workers to be eligible for a real property tax exemption as is more particularly set forth in RPTL § 466-a.

## ARTICLE 2

### LEGISLATIVE INTENT AND PURPOSE

The said RPTL § 466-a, among other things, allows for volunteers with two (2) years of qualifying service to apply for the tax exemption which will increase the number of eligible volunteers over existing law. The Board of Supervisors recognizes the role of the volunteer firefighters and ambulance workers in securing the safety and well-being of our communities. The Board of Supervisors hereby finds that it is in the best social and economic interest of the County of Ontario to encourage volunteerism for said purposes. To that end, by providing the following exemption, and by making it available to a larger pool of volunteers, it is the intent to encourage volunteerism for our various fire and ambulance companies.

## ARTICLE 3

### EXEMPTION GRANTED

- A. Real property owned by an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service or such enrolled member and spouse residing in Ontario County shall be exempt from taxation to the extent of ten percent (10%) of the assessed value of such property for County purposes, exclusive of special assessments.
- B. Application for such exemption shall be filed with the Assessor having jurisdiction of the real property on or before the taxable status date on a form prescribed by the Commissioner of the New York State Department of Taxation and Finance Office of Real Property Tax Services.
- C. Such exemption shall not be granted to an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service residing in Ontario County unless he or she meets each of the five (5) criteria set forth below:
  - 1. The applicant resides in the town or village which is served by such incorporated volunteer fire company or fire department or incorporated voluntary ambulance service;
  - 2. The property is the primary residence of the applicant;
  - 3. The property is used exclusively for residential purposes; provided however, that in the event any portion of such property is not used exclusively for the applicant's residence but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this section;

4. The applicant has served as an enrolled member with such volunteer fire company or fire department or incorporated voluntary ambulance service for a minimum of two (2) years; and
  5. The incorporated volunteer fire company or fire department and incorporated voluntary ambulance service has submitted to the Ontario County Director of Emergency Management a complete list of enrolled members, with their respective dates of service for such incorporated voluntary fire company or fire department or incorporated voluntary ambulance service. The Ontario County Director of Emergency Management shall then review all potential candidates and certify those that meet the necessary criteria to be eligible for this exemption.
- D. Any enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrues more than twenty (20) years of active service and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service, shall be granted the ten percent exemption as authorized by RPTL § 466-a for the remainder of his or her life as long as his or her primary residence is located within Ontario County.
- E. **Un-remarried spouses of volunteer firefighters or volunteer ambulance workers killed in the line of duty:** An exemption by an enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service, to such deceased enrolled member's un-remarried spouse may be continued or re-instated if such member is killed in the line of duty; provided, however, that:
1. Such un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service as an un- remarried spouse of an enrolled member of such incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who was killed in the line of duty; and
  2. Such deceased volunteer had been an enrolled member for at least five (5) years; and
  3. Such deceased volunteer had been receiving the exemption prior to his or her death.
- F. **Un-remarried spouses of deceased volunteer firefighters or volunteer ambulance workers:** An exemption by an enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service may be continued or re-instated to such deceased enrolled member's un-remarried spouse; provided, however, that:
1. Such un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service as an un- remarried spouse of a deceased enrolled member of such incorporated volunteer fire company, fire department or incorporated voluntary ambulance service; and
  2. Such deceased volunteer had been an enrolled member for at least twenty (20) years; and
  3. Such deceased volunteer and un-remarried spouse had been receiving the exemption for such property prior to the death of such volunteer.

#### ARTICLE 4

#### EXISTING EXEMPTIONS PRESERVED

No applicant who is a volunteer firefighter or volunteer ambulance worker who by reason of such status is receiving any benefit under the provisions of New York Real Property Tax Law Article 4 as of December 9, 2022 shall suffer any diminution of such benefit because of the provisions of RPTL § 466-a.

#### ARTICLE 5

#### EFFECTIVE DATE

This Local Law is subject to a 45 day permissive referendum, and the Clerk is directed to publish notice of the same as required by law. This Local Law shall take effect immediately upon filing with the Office of the Secretary of State of the State of New York after the 45 day permissive referendum, and shall apply to taxable status dates occurring on or after January 1, 2024.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

**1. (Final adoption by local legislative body only.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

(Name of Legislative Body)

**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer\*.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ and was deemed duly adopted on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

(Name of Legislative Body)

(Elective Chief Executive Officer\*)

**3. (Final adoption by referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

(Name of Legislative Body)

(Elective Chief Executive Officer\*)

**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

(Name of Legislative Body)

(Elective Chief Executive Officer\*)

\* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

**5. (City local law concerning Charter revision proposed by petition.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the City of \_\_\_\_\_ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on \_\_\_\_\_ 20\_\_\_\_, became operative.

**6. (County local law concerning adoption of Charter.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the County of \_\_\_\_\_ State of New York, having been submitted to the electors at the General Election of November \_\_\_\_\_ 20\_\_\_\_, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

**(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)**

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph \_\_\_\_\_ above.

\_\_\_\_\_  
Clerk of the county legislative body, City, Town or Village Clerk or  
officer designated by local legislative body

(Seal)

Date: \_\_\_\_\_

## Michelle Rowlinson

---

**From:** Leeson, Dennine L <Dennine.Leeson@ontariocountyny.gov>  
**Sent:** Monday, January 29, 2024 12:02 PM  
**To:** Michelle Rowlinson  
**Subject:** RE: County Volunteer fireman exemption

Michelle,

I have heard that some fire departments are sending information (verification letter maybe?) with the fire fighters.

The local law reads that the fire departments are to "submit to the Ontario County Director of Emergency Management a complete list of enrolled members, with their respective dates of service... The Ontario County Director of Emergency Management shall then review all potential candidates and certify those that meet the necessary criteria to be eligible for this exemption"

I spoke to John Yannotti, director of Emergency Management last week and he has not received any list as of yet. He was going to reach out to the Chiefs and make sure they understand the new process.

So I guess my short answer would be if they have stuff that they want to give you great – if not then just the application would be fine. Either way you would still need John to certify that they meet the necessary criteria. My suggestion would be an email so you have something to attach to the Application for your records.

I plan on clarifying this at the next OCAA meeting.

John's email address is [John.Yannotti@ontariocountyny.gov](mailto:John.Yannotti@ontariocountyny.gov)

Sincerely,

*Dennine L. Leeson*

Director Real Property Tax Services  
Ontario County  
20 Ontario Street  
Canandaigua, NY 14424  
585-396-4389  
[Dennine.Leeson@ontariocountyny.gov](mailto:Dennine.Leeson@ontariocountyny.gov)

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**From:** Michelle Rowlinson <mrowlinson@townofcanandaigua.org>  
**Sent:** Monday, January 29, 2024 11:40 AM  
**To:** Leeson, Dennine L <Dennine.Leeson@ontariocountyny.gov>  
**Subject:** County Volunteer fireman exemption

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**CAUTION:** This message originated outside the Ontario County email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

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Good Morning,

I just had an inquiry about the Volunteer Firefighters exemption. Do I have to collect any information along with the application?

VOLUNTEER FIREFIGHTER EXEMPTION (RPTL 466-A)					
EFFECTIVE TAXABLE STATUS DATE: MARCH 1, 2024					
MUNICIPALITY	COUNTY	CITY/TOWN	VILLAGE	SCHOOL	
BRISTOL	ALLOWED - 10%	NOT ALLOWED		CANANDAIGUA CITY	NOT ALLOWED
				BLOOMFIELD CTRL	NOT ALLOWED
				NAPLES CTRL	NOT ALLOWED
				HONEOYE CTRL	NOT ALLOWED
CANADICE	ALLOWED - 10%	NOT ALLOWED		NAPLES CTRL	NOT ALLOWED
				HONEOYE CTRL	NOT ALLOWED
				WAYLAND-COHOCTON	NOT ALLOWED
				LIVONIA	NOT ALLOWED
CANANDAIGUA CITY	ALLOWED - 10%	ALLOWED - 10%		CANANDAIGUA CITY	NOT ALLOWED
CANANDAIGUA (T)	ALLOWED - 10%	NOT ALLOWED		CANANDAIGUA CITY	NOT ALLOWED
				BLOOMFIELD CTRL	NOT ALLOWED
				NAPLES CTRL	NOT ALLOWED
EAST BLOOMFIELD (V)			NOT ALLOWED	CANANDAIGUA CITY	NOT ALLOWED
				BLOOMFIELD CTRL	NOT ALLOWED
				VICTOR CTRL	NOT ALLOWED
EAST BLOOMFIELD	ALLOWED - 10%	NOT ALLOWED			
FARMINGTON	ALLOWED - 10%	NOT ALLOWED		CANANDAIGUA CITY	NOT ALLOWED
				PALMYRA-MACEDON	NOT ALLOWED
				VICTOR CTRL	NOT ALLOWED
				RED JACKET	NOT ALLOWED
GENEVA CITY	ALLOWED - 10%			GENEVA CITY	NOT ALLOWED
GENEVA (T)	ALLOWED - 10%			GENEVA CITY	NOT ALLOWED
				PENN YAN CTRL	NOT ALLOWED
GORHAM	ALLOWED - 10%	ALLOWED - 10%		CANANDAIGUA CITY	NOT ALLOWED
				MARCUS WHITMAN	NOT ALLOWED
RUSHVILLE (V)			NOT ALLOWED		
HOPEWELL	ALLOWED - 10%	NOT ALLOWED		CANANDAIGUA CITY	NOT ALLOWED
				PHELPS-CLIFTON	NOT ALLOWED
				MARCUS WHITMAN	NOT ALLOWED
				RED JACKET	NOT ALLOWED
MANCHESTER	ALLOWED - 10%	NOT ALLOWED		PHELPS-CLIFTON	NOT ALLOWED
				PALMYRA-MACEDON	NOT ALLOWED
				NEWARK CTRL	NOT ALLOWED
				RED JACKET	NOT ALLOWED
MANCHESTER (V)			NOT ALLOWED		
SHORTSVILLE (V)			NOT ALLOWED		
CLIFTON SPGS (V)			ALLOWED - 10%		
NAPLES	ALLOWED - 10%	NOT ALLOWED		NAPLES CENTRAL	NOT ALLOWED
				WAYLAND-COHOCTON	NOT ALLOWED
NAPLES (V)			NOT ALLOWED		
PHELPS	ALLOWED - 10%	NOT ALLOWED		GENEVA CITY	NOT ALLOWED
				PHELPS-CLIFTON	NOT ALLOWED
				NEWARK CENTRAL	NOT ALLOWED
				LYONS CENTRAL	NOT ALLOWED
PHELPS (V)			NOT ALLOWED		
CLIFTON SPGS (V)			ALLOWED - 10%		
RICHMOND	ALLOWED - 10%	ALLOWED - 10%		BLOOMFIELD CENTRAL	NOT ALLOWED
				NAPLES CENTRAL	NOT ALLOWED
				HONEOYE CENTRAL	NOT ALLOWED
				HONEOYE FALLS-LIMA	NOT ALLOWED
SENECA	ALLOWED - 10%	NOT ALLOWED		GENEVA CITY	NOT ALLOWED
				PHELPS-CLIFTON	NOT ALLOWED
				MARCUS WHITMAN	NOT ALLOWED
				PENN YAN CENTRAL	NOT ALLOWED
SOUTH BRISTOL	ALLOWED - 10%	NOT ALLOWED		CANANDAIGUA CITY	NOT ALLOWED
				NAPLES CENTRAL	NOT ALLOWED
				HONEOYE CENTRAL	NOT ALLOWED
VICTOR	ALLOWED - 10%	ALLOWED - 10%		BLOOMFIELD CENTRAL	NOT ALLOWED
				VICTOR CENTRAL	NOT ALLOWED
				PITTSFORD CENTRAL	ALLOWED - 10%
				HONEOYE FALLS-LIMA	NOT ALLOWED
VICTOR (V)			ALLOWED - 10%		
WEST BLOOMFIELD	ALLOWED - 10%	ALLOWED - 10%		BLOOMFIELD CENTRAL	NOT ALLOWED
				HONEOYE CENTRAL	NOT ALLOWED
				HONEOYE FALLS-LIMA	NOT ALLOWED

**Full Environmental Assessment Form**  
**Part 1 - Project and Setting**

**Instructions for Completing Part 1**

**Part 1 is to be completed by the applicant or project sponsor.** Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

**A. Project and Applicant/Sponsor Information.**

Name of Action or Project: Proposed local law to update town code regulations regarding firefighter tax exemption		
Project Location (describe, and attach a general location map): Town of Canandaigua (townwide, local law)		
Brief Description of Proposed Action (include purpose or need):  The Town Board of the Town of Canandaigua is considering the adoption of a Local Law that would grant a partial exemption from real property taxes to qualified volunteer firefighters and volunteer ambulance workers, as authorized by Section 466-c of the Real Property Tax Law of the State of New York;		
Name of Applicant/Sponsor: Town Board, Town of Canandaigua	Telephone: 585-394-1120	
	E-Mail: info@townofcanandaigua.org	
Address: 5440 Rtes 5 & 20 West		
City/PO: Canandaigua	State: NY	Zip Code: 14424
Project Contact (if not same as sponsor; give name and title/role): Sarah Reynolds, Town Planner	Telephone: 585-337-4731	
	E-Mail: sreynolds@townofcanandaigua.org	
Address: same as above		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):	Telephone:	
	E-Mail:	
Address:		
City/PO:	State:	Zip Code:



## B. Government Approvals

**B. Government Approvals, Funding, or Sponsorship.** (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	Town Board	September 23, 2024
b. City, Town or Village <input type="checkbox"/> Yes <input type="checkbox"/> No Planning Board or Commission		
c. City, Town or <input type="checkbox"/> Yes <input type="checkbox"/> No Village Zoning Board of Appeals		
d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
e. County agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

## C. Planning and Zoning

### C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? ☒Yes ☐No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

### C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? ☒Yes ☐No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? ☐Yes ☐No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) ☐Yes ☐No

If Yes, identify the plan(s):

The proposed action involves the adoption of a local law. No actual site work is proposed as part of this action. No other questions in section C apply to the proposed action.

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? ☐Yes ☐No

If Yes, identify the plan(s):

### C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. ☐ Yes ☐ No  
If Yes, what is the zoning classification(s) including any applicable overlay district?

\_\_\_\_\_

\_\_\_\_\_

b. Is the use permitted or allowed by a special or conditional use permit? ☐ Yes ☐ No

c. Is a zoning change requested as part of the proposed action? ☐ Yes ☒ No

If Yes,

i. What is the proposed new zoning for the site? \_\_\_\_\_

### C.4. Existing community services.

a. In what school district is the project site located? \_\_\_\_\_

b. What police or other public protection forces serve the project site?  
\_\_\_\_\_

c. Which fire protection and emergency medical services serve the project site?  
\_\_\_\_\_

d. What parks serve the project site?  
\_\_\_\_\_  
\_\_\_\_\_

### D. Project Details

#### D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?  
\_\_\_\_\_

b. a. Total acreage of the site of the proposed action? \_\_\_\_\_ acres  
b. Total acreage to be physically disturbed? \_\_\_\_\_ acres  
c. Total acreage (project site and any contiguous properties) owned  
or controlled by the applicant or project sponsor? \_\_\_\_\_ acres

c. Is the proposed action an expansion of an existing project or use? ☐ Yes ☐ No  
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % \_\_\_\_\_ Units: \_\_\_\_\_

d. Is the proposed action a subdivision, or does it include a subdivision? ☐ Yes ☐ No

If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)  
\_\_\_\_\_

ii. Is a cluster/conservation layout proposed? ☐ Yes ☐ No

iii. Number of lots proposed? \_\_\_\_\_

iv. Minimum and maximum proposed lot sizes? Minimum \_\_\_\_\_ Maximum \_\_\_\_\_

e. Will the proposed action be constructed in multiple phases? ☐ Yes ☐ No

i. If No, anticipated period of construction: \_\_\_\_\_ months

ii. If Yes:

- Total number of phases anticipated \_\_\_\_\_
- Anticipated commencement date of phase 1 (including demolition) \_\_\_\_\_ month \_\_\_\_\_ year
- Anticipated completion date of final phase \_\_\_\_\_ month \_\_\_\_\_ year
- Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

f. Does the project include new residential uses? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes, show numbers of units proposed.				
	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes,	
<i>i.</i> Total number of structures _____ <i>ii.</i> Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length <i>iii.</i> Approximate extent of building space to be heated or cooled: _____ square feet	

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes,	
<i>i.</i> Purpose of the impoundment: _____ <i>ii.</i> If a water impoundment, the principal source of the water: <span style="float: right;"><input type="checkbox"/> Ground water <input type="checkbox"/> Surface water streams <input type="checkbox"/> Other specify: _____</span> <i>iii.</i> If other than water, identify the type of impounded/contained liquids and their source. _____ <i>iv.</i> Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres <i>v.</i> Dimensions of the proposed dam or impounding structure: _____ height; _____ length <i>vi.</i> Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____ _____	

**D.2. Project Operations**

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite) If Yes:	
<i>i.</i> What is the purpose of the excavation or dredging? _____ <i>ii.</i> How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site? <div style="margin-left: 20px;">             • Volume (specify tons or cubic yards): _____              • Over what duration of time? _____           </div> <i>iii.</i> Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____ _____ _____	
<i>iv.</i> Will there be onsite dewatering or processing of excavated materials? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If yes, describe. _____ _____ _____	
<i>v.</i> What is the total area to be dredged or excavated? _____ acres <i>vi.</i> What is the maximum area to be worked at any one time? _____ acres <i>vii.</i> What would be the maximum depth of excavation or dredging? _____ feet <i>viii.</i> Will the excavation require blasting? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> <i>ix.</i> Summarize site reclamation goals and plan: _____ _____ _____	

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes:	
<i>i.</i> Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____ _____ _____	

*ii.* Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*iii.* Will the proposed action cause or result in disturbance to bottom sediments? ☐ Yes ☐ No  
If Yes, describe: \_\_\_\_\_

*iv.* Will the proposed action cause or result in the destruction or removal of aquatic vegetation? ☐ Yes ☐ No  
If Yes:

- acres of aquatic vegetation proposed to be removed: \_\_\_\_\_
- expected acreage of aquatic vegetation remaining after project completion: \_\_\_\_\_
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): \_\_\_\_\_
- proposed method of plant removal: \_\_\_\_\_
- if chemical/herbicide treatment will be used, specify product(s): \_\_\_\_\_

*v.* Describe any proposed reclamation/mitigation following disturbance: \_\_\_\_\_

\_\_\_\_\_

---

*c.* Will the proposed action use, or create a new demand for water? ☐ Yes ☐ No  
If Yes:

*i.* Total anticipated water usage/demand per day: \_\_\_\_\_ gallons/day

*ii.* Will the proposed action obtain water from an existing public water supply? ☐ Yes ☐ No  
If Yes:

- Name of district or service area: \_\_\_\_\_
- Does the existing public water supply have capacity to serve the proposal? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No
- Do existing lines serve the project site? ☐ Yes ☐ No

*iii.* Will line extension within an existing district be necessary to supply the project? ☐ Yes ☐ No  
If Yes:

- Describe extensions or capacity expansions proposed to serve this project: \_\_\_\_\_
- Source(s) of supply for the district: \_\_\_\_\_

*iv.* Is a new water supply district or service area proposed to be formed to serve the project site? ☐ Yes ☐ No  
If Yes:

- Applicant/sponsor for new district: \_\_\_\_\_
- Date application submitted or anticipated: \_\_\_\_\_
- Proposed source(s) of supply for new district: \_\_\_\_\_

*v.* If a public water supply will not be used, describe plans to provide water supply for the project: \_\_\_\_\_

*vi.* If water supply will be from wells (public or private), what is the maximum pumping capacity: \_\_\_\_\_ gallons/minute.

---

*d.* Will the proposed action generate liquid wastes? ☐ Yes ☐ No  
If Yes:

*i.* Total anticipated liquid waste generation per day: \_\_\_\_\_ gallons/day

*ii.* Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): \_\_\_\_\_

\_\_\_\_\_

*iii.* Will the proposed action use any existing public wastewater treatment facilities? ☐ Yes ☐ No  
If Yes:

- Name of wastewater treatment plant to be used: \_\_\_\_\_
- Name of district: \_\_\_\_\_
- Does the existing wastewater treatment plant have capacity to serve the project? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No

<ul style="list-style-type: none"> <li>• Do existing sewer lines serve the project site? _____</li> <li>• Will a line extension within an existing district be necessary to serve the project? _____</li> </ul> <p>If Yes:</p> <ul style="list-style-type: none"> <li>• Describe extensions or capacity expansions proposed to serve this project: _____          _____          _____</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? _____</p> <p>If Yes:</p> <ul style="list-style-type: none"> <li>• Applicant/sponsor for new district: _____</li> <li>• Date application submitted or anticipated: _____</li> <li>• What is the receiving water for the wastewater discharge? _____</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): _____          _____          _____</p>		
<p>vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____          _____          _____</p>		
<p>e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? _____</p> <p>If Yes:</p> <p>i. How much impervious surface will the project create in relation to total size of project parcel?</p> <p style="padding-left: 40px;">_____ Square feet or _____ acres (impervious surface)</p> <p style="padding-left: 40px;">_____ Square feet or _____ acres (parcel size)</p> <p>ii. Describe types of new point sources. _____</p> <p>iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)? _____          _____</p> <ul style="list-style-type: none"> <li>• If to surface waters, identify receiving water bodies or wetlands: _____          _____</li> <li>• Will stormwater runoff flow to adjacent properties? _____</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? _____</p>		
<p>f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? _____</p> <p>If Yes, identify:</p> <p>i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) _____</p> <p>ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) _____</p> <p>iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation) _____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? _____</p> <p>If Yes:</p> <p>i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) _____</p> <p>ii. In addition to emissions as calculated in the application, the project will generate:</p> <ul style="list-style-type: none"> <li>• _____ Tons/year (short tons) of Carbon Dioxide (CO<sub>2</sub>)</li> <li>• _____ Tons/year (short tons) of Nitrous Oxide (N<sub>2</sub>O)</li> <li>• _____ Tons/year (short tons) of Perfluorocarbons (PFCs)</li> <li>• _____ Tons/year (short tons) of Sulfur Hexafluoride (SF<sub>6</sub>)</li> <li>• _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)</li> <li>• _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)</li> </ul>		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No

<p>h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Estimate methane generation in tons/year (metric): _____</p> <p style="margin-left: 20px;">ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____</p>			
<p>i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____</p>			
<p>j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. When is the peak traffic expected (Check all that apply): <input type="checkbox"/> Morning <input type="checkbox"/> Evening <input type="checkbox"/> Weekend  <input type="checkbox"/> Randomly between hours of _____ to _____.</p> <p style="margin-left: 20px;">ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____</p> <p style="margin-left: 20px;">iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____</p> <p style="margin-left: 20px;">iv. Does the proposed action include any shared use parking? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p style="margin-left: 20px;">v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____</p> <p style="margin-left: 20px;">vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p style="margin-left: 20px;">vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p style="margin-left: 20px;">viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>			
<p>k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Estimate annual electricity demand during operation of the proposed action: _____</p> <p style="margin-left: 20px;">ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____</p> <p style="margin-left: 20px;">iii. Will the proposed action require a new, or an upgrade, to an existing substation? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>			
<p>l. Hours of operation. Answer all items which apply.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul> </td> <td style="width: 50%; vertical-align: top;"> <p>ii. During Operations:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul> </td> </tr> </table>		<p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>	<p>ii. During Operations:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>
<p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>	<p>ii. During Operations:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>		

<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>Describe: _____</p> <p>_____</p>	
<p>n. Will the proposed action have outdoor lighting? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>Describe: _____</p> <p>_____</p>	
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p> <p>_____</p> <p>_____</p>	
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p> <p>_____</p>	
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Describe proposed treatment(s):</p> <p>_____</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action use Integrated Pest Management Practices? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>	
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> <li>• Construction: _____ tons per _____ (unit of time)</li> <li>• Operation : _____ tons per _____ (unit of time)</li> </ul> <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> <li>• Construction: _____</li> <li>• Operation: _____</li> </ul> <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> <li>• Construction: _____</li> <li>• Operation: _____</li> </ul>	

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☐ No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): \_\_\_\_\_

ii. Anticipated rate of disposal/processing:

- \_\_\_\_\_ Tons/month, if transfer or other non-combustion/thermal treatment, or
- \_\_\_\_\_ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: \_\_\_\_\_ years

---

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☐ No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: \_\_\_\_\_

ii. Generally describe processes or activities involving hazardous wastes or constituents: \_\_\_\_\_

iii. Specify amount to be handled or generated \_\_\_\_\_ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: \_\_\_\_\_

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No

If Yes: provide name and location of facility: \_\_\_\_\_

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: \_\_\_\_\_

## E. Site and Setting of Proposed Action

<b>E.1. Land uses on and surrounding the project site</b>																																							
<p>a. Existing land uses.</p> <p>i. Check all uses that occur on, adjoining and near the project site.</p> <div style="display: flex; flex-wrap: wrap;"> <div style="margin-right: 10px;"><input type="checkbox"/> Urban</div> <div style="margin-right: 10px;"><input type="checkbox"/> Industrial</div> <div style="margin-right: 10px;"><input type="checkbox"/> Commercial</div> <div style="margin-right: 10px;"><input type="checkbox"/> Residential (suburban)</div> <div style="margin-right: 10px;"><input type="checkbox"/> Rural (non-farm)</div> <div style="margin-right: 10px;"><input type="checkbox"/> Forest</div> <div style="margin-right: 10px;"><input type="checkbox"/> Agriculture</div> <div style="margin-right: 10px;"><input type="checkbox"/> Aquatic</div> <div style="margin-right: 10px;"><input type="checkbox"/> Other (specify): _____</div> </div> <p>ii. If mix of uses, generally describe: _____</p>																																							
<p>b. Land uses and coverytypes on the project site.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Land use or Coverytype</th> <th style="width: 15%;">Current Acreage</th> <th style="width: 25%;">Acreage After Project Completion</th> <th style="width: 20%;">Change (Acres +/-)</th> </tr> </thead> <tbody> <tr> <td>• Roads, buildings, and other paved or impervious surfaces</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Forested</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Agricultural (includes active orchards, field, greenhouse etc.)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Surface water features (lakes, ponds, streams, rivers, etc.)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Wetlands (freshwater or tidal)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Non-vegetated (bare rock, earth or fill)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Other Describe: _____</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Land use or Coverytype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)	• Roads, buildings, and other paved or impervious surfaces				• Forested				• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)				• Agricultural (includes active orchards, field, greenhouse etc.)				• Surface water features (lakes, ponds, streams, rivers, etc.)				• Wetlands (freshwater or tidal)				• Non-vegetated (bare rock, earth or fill)				• Other Describe: _____			
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c. Is the project site presently used by members of the community for public recreation? i. If Yes: explain: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? If Yes, i. Identify Facilities: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
e. Does the project site contain an existing dam? If Yes: i. Dimensions of the dam and impoundment: <ul style="list-style-type: none"> <li>• Dam height: _____ feet</li> <li>• Dam length: _____ feet</li> <li>• Surface area: _____ acres</li> <li>• Volume impounded: _____ gallons OR acre-feet</li> </ul> ii. Dam's existing hazard classification: _____ iii. Provide date and summarize results of last inspection: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? If Yes: i. Has the facility been formally closed? <ul style="list-style-type: none"> <li>• If yes, cite sources/documentation: _____</li> </ul> ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No
g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? If Yes: i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? If Yes: i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div style="width: 45%;"> <input type="checkbox"/> Yes – Spills Incidents database  <input type="checkbox"/> Yes – Environmental Site Remediation database  <input type="checkbox"/> Neither database </div> <div style="width: 50%;"> Provide DEC ID number(s): _____  Provide DEC ID number(s): _____ </div> </div> ii. If site has been subject of RCRA corrective activities, describe control measures: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No
iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? If yes, provide DEC ID number(s): _____ iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No

v. Is the project site subject to an institutional control limiting property uses? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> <ul style="list-style-type: none"> <li>If yes, DEC site ID number: _____</li> <li>Describe the type of institutional control (e.g., deed restriction or easement): _____</li> <li>Describe any use limitations: _____</li> <li>Describe any engineering controls: _____</li> <li>Will the project affect the institutional or engineering controls in place? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></li> <li>Explain: _____  _____</li> </ul>	
<b>E.2. Natural Resources On or Near Project Site</b>	
a. What is the average depth to bedrock on the project site? _____ feet	
b. Are there bedrock outcroppings on the project site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %	
c. Predominant soil type(s) present on project site: _____ % _____ % _____ %	
d. What is the average depth to the water table on the project site? Average: _____ feet	
e. Drainage status of project site soils: <input type="checkbox"/> Well Drained: _____ % of site <input type="checkbox"/> Moderately Well Drained: _____ % of site <input type="checkbox"/> Poorly Drained: _____ % of site	
f. Approximate proportion of proposed action site with slopes: <input type="checkbox"/> 0-10%: _____ % of site <input type="checkbox"/> 10-15%: _____ % of site <input type="checkbox"/> 15% or greater: _____ % of site	
g. Are there any unique geologic features on the project site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes, describe: _____ _____	
h. Surface water features. <ul style="list-style-type: none"> <li>i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></li> <li>ii. Do any wetlands or other waterbodies adjoin the project site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></li> </ul> If Yes to either <i>i</i> or <i>ii</i> , continue. If No, skip to E.2.i. <ul style="list-style-type: none"> <li>iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></li> <li>iv. For each identified regulated wetland and waterbody on the project site, provide the following information: <ul style="list-style-type: none"> <li>Streams: Name _____ Classification _____</li> <li>Lakes or Ponds: Name _____ Classification _____</li> <li>Wetlands: Name _____ Approximate Size _____</li> <li>Wetland No. (if regulated by DEC) _____</li> </ul> </li> </ul>	
v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If yes, name of impaired water body/bodies and basis for listing as impaired: _____ _____	
i. Is the project site in a designated Floodway? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>	
j. Is the project site in the 100-year Floodplain? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>	
k. Is the project site in the 500-year Floodplain? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>	
l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes: <ul style="list-style-type: none"> <li>i. Name of aquifer: _____</li> </ul>	

<p>m. Identify the predominant wildlife species that occupy or use the project site: _____</p> <p>_____</p> <p>_____</p>
<p>n. Does the project site contain a designated significant natural community? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe the habitat/community (composition, function, and basis for designation): _____</p> <p style="margin-left: 20px;">ii. Source(s) of description or evaluation: _____</p> <p style="margin-left: 20px;">iii. Extent of community/habitat:</p> <ul style="list-style-type: none"> <li>• Currently: _____ acres</li> <li>• Following completion of project as proposed: _____ acres</li> <li>• Gain or loss (indicate + or -): _____ acres</li> </ul>
<p>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing (endangered or threatened): _____</p> <p>_____</p> <p>_____</p>
<p>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing: _____</p> <p>_____</p> <p>_____</p>
<p>q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If yes, give a brief description of how the proposed action may affect that use: _____</p> <p>_____</p> <p>_____</p>
<p><b>E.3. Designated Public Resources On or Near Project Site</b></p>
<p>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes, provide county plus district name/number: _____</p>
<p>b. Are agricultural lands consisting of highly productive soils present? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p style="margin-left: 20px;">i. If Yes: acreage(s) on project site? _____</p> <p style="margin-left: 20px;">ii. Source(s) of soil rating(s): _____</p>
<p>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature</p> <p style="margin-left: 20px;">ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____</p> <p>_____</p> <p>_____</p>
<p>d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. CEA name: _____</p> <p style="margin-left: 20px;">ii. Basis for designation: _____</p> <p style="margin-left: 20px;">iii. Designating agency and date: _____</p>

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes: i. Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District ii. Name: _____ iii. Brief description of attributes on which listing is based: _____
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>
g. Have additional archaeological or historic site(s) or resources been identified on the project site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes: i. Describe possible resource(s): _____ ii. Basis for identification: _____
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes: i. Identify resource: _____ ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____ iii. Distance between project and resource: _____ miles.
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes: i. Identify the name of the river and its designation: _____ ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>

#### F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

#### G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Town Board/ Town of Canandaigua Date \_\_\_\_\_

Signature \_\_\_\_\_ Title Town Manager

# **ATTACHMENT 9**

### Brief Description of Proposed Action

We are requesting a zoning change from Form Based Code to R 130 in order to apply to construct a single family home on our property at the corner of Sommer's Drive and Thomas Road.

Since the early 1980's when I purchased Dr. Saunders' Veterinary Practice and his 25 acre farm, my family and I always planned to build our "Retirement" home on this special lot.

The lot encompasses the skating pond on which all four of my boys learned to skate and play hockey. There are many fond memories that our family shares of days gone by with camp outs, picnicking and playing sports there as the family grew up.

We believe that with the existing row of single family homes to our west, there would be little visual impact on the nature of the area. We also have the full support of both of our adjacent property owning neighbors.

Thank you for your consideration,

Bruce and Susan Campbell

A handwritten signature in cursive script, reading "Bruce & Susan Campbell". The signature is written in dark ink and is positioned to the right of the printed names.



NOTE: Inventory and assessment data originates with the respective local assessor

## Property Information

**Tax Map ID:** 70.06-1-76.111  
**Physical Address:** Thomas Rd  
**Community:** Town of Canandaigua  
**Easting:** 625730 **Northing:** 1063960  
**Acres:** 2.911 **Neighborhood:** 24360  
**Roll Section:** 1 2023 **% Steep Slope:** 0  
**Property Class:** ( 311 ) Res vac land  
**School District:** Cdga City Sch Dist  
**Frontage:** 247.22 **Depth:** 416.22  
**Heat:**  
**Fuel:**  
**Water:** Comm/public  
**Sewer:** Comm/public  
**% NYS DEC Wetland:** 0 **% NWI Wetland:** 20

### WHERE TO VOTE

[Click here to find your polling station](#)

### BUILDING DETAILS (primary bldg only):

**Year Built:** **Sq Ft.**  
**Condition:**  
**Style:**  
**Stories:** **Central Air:**  
**Siding:**  
**Basement:**  
**Full Baths:** **Half Baths:**  
**Bedrooms:** **Fireplaces:**

*Please see Parcel Detail Report for complete info*

### Assessed Values:

**Full Market Value:** \$12,200  
**Total Assessment:** \$12,200  
**Land Assessment:** \$12,200

## Owner Information

**Owners:** FLAH PROPERTIES, LLC

**Address 1:** 7771 MONKEY RUN RD

**City:** NAPLES

**State, ZIP:** NY 14512

**Deed Book:** 1437 **Deed Page:** 353 **Date:** 10/7/2019 **Comments:**

## Recent Sales

### Residential Sales (Valid Only)



THIS MAP AND INFORMATION IS PROVIDED "AS IS" AND ONTARIO COUNTY MAKES NO WARRANTIES OR GUARANTEES, EXPRESSED OR IMPLIED, INCLUDING WARRANTIES OF TITLE, NON-INFRINGEMENT, MERCHANTABILITY AND THAT OF FITNESS FOR A PARTICULAR PURPOSE CONCERNING THIS MAP AND THE INFORMATION CONTAINED HEREIN. USER ASSUMES ALL RISKS AND RESPONSIBILITY FOR DETERMINING WHETHER THIS INFORMATION IS SUFFICIENT FOR PURPOSES INTENDED.

**Report Created:**

6/27/2023

**DRAFT**

New York State Department of State  
Division of Corporations, State Records and Uniform Commercial Code  
One Commerce Plaza, 99 Washington Avenue  
Albany, NY 12231-0001  
www.dos.ny.gov

## Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village  
(Select one:)

of Canandaigua

Local Law No. \_\_\_\_\_ of the year 20<sup>24</sup>

A local law to rezone a parcel from the Form Based Code Route 332 Subarea Zoning district to  
(Insert Title)  
the R-1-30 zoning district

Be it enacted by the Town Board \_\_\_\_\_ of the  
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village  
(Select one:)

of Canandaigua \_\_\_\_\_ as follows:

See attached.

(If additional space is needed, attach pages the same size as this sheet, and number each.)



# DRAFT

## TOWN OF CANANDAIGUA

LOCAL LAW # \_\_\_\_ OF 2024

---

### EXHIBIT A

Be it enacted by the Town Board of the Town of Canandaigua, as follows:

SECTION ONE. Intent. The intent of this Local Law is to re-designate the approximately 2.9 acres of real property located at the southwest corner of the intersection of Thomas Road and Sommers Drive in the Town of Canandaigua, County of Ontario, and State of New York from Form Based Code Zoning District to R-1-30 Zoning District and to amend the official zoning map of the Town of Canandaigua.

SECTION TWO. Identification of Property to be Re-Zoned. The property to be re-zoned is located at the southwest corner of the intersection of Thomas Road and Sommers Drive in the Town of Canandaigua, County of Ontario, and State of New York, and bears Tax ID # 70.06-1-76.111, consisting of approximately 2.9 acres, as more specifically shown on the attached plan. Said plan is on record at the Town's Development Office, and is attached hereto and made a part herein as EXHIBIT B.

SECTION THREE. Zoning District Change from FBC Form Based Code to R-1-30. The parcel of land described in the above Section Two shall be, and the same hereby is, transferred from the FBC Zoning District to the R-1-30 Zoning District as said zoning districts are defined and regulated by Town Code, as amended from time to time, and as specifically amended by this Local Law.

SECTION FOUR. Amendment of the Official Zoning Map of the Town of Canandaigua. The Town Clerk of the Town of Canandaigua is hereby directed to amend the Official Zoning Map of the Town of Canandaigua to reflect the change in zoning district classification accomplished by this Local Law.

SECTION FIVE. Authority and Supersession Effect. This Local Law is enacted pursuant to authority conferred by the New York State Municipal Home Rule Law and Town of Canandaigua Town Code. To the extent that the items specifically addressed in this Local Law, or the manner of its adoption, is inconsistent with New York State Town Law, the Town Code of the Town of Canandaigua, or any other statute or local law, this Local Law shall prevail.

SECTION SIX. Effective Date. This Local Law shall take effect upon filing with the New York State Secretary of State.

DRAFT

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Certifications shall run only to the person for whom the survey is prepared and on his behalf to the Title Company, Governmental Agency and Lending Institution listed Hereon, and to the assignees of the lending institution.

Certifications are not transferable to additional institutions or subsequent owners.

Unauthorized alteration or addition to a survey map bearing a licensed Land Surveyors Seal is a violation of Section 7209 Subdivision 2, of the New York State Education Law.

Copies from the original of this map not marked with an original of the Land Surveyors inked seal or embossed seal shall not be considered a valid true copy.

#### DEED REFERENCE

Eva - Lena Hood Saunders to Bruce C. Campbell by deed filed April 29, 1982 in Liber 811 of deeds at page 1143.

#### ABSTRACT REFERENCE

Note: this survey is subject to any facts an updated abstract of title may reveal.

#### MAP REFERENCES

Plan of land owned by Bruce C. Campbell, by MRB Group filed Jan. 7, 1999 as Ontario County filed map # 24785.

Subdivision of land owned by Bruce C. Campbell, by Jeffrey L. Dispenza filed August 14, 1996 as Ontario County filed map # 23103.

Map of subdivision prepared for Bruce C. Campbell by Venezia and Associates dated Dec. 15, 1999 Job file # 99-446.

#### SPECIAL NOTES

Zoning District R-130

Setbacks Front = 60'  
Rear = 40'  
Side = 25'

Contours are per National Vertical Datum of 1988

Flood Zone X  
Per Community Panel Number  
360598 0005 C  
Last Revised March 3, 1997

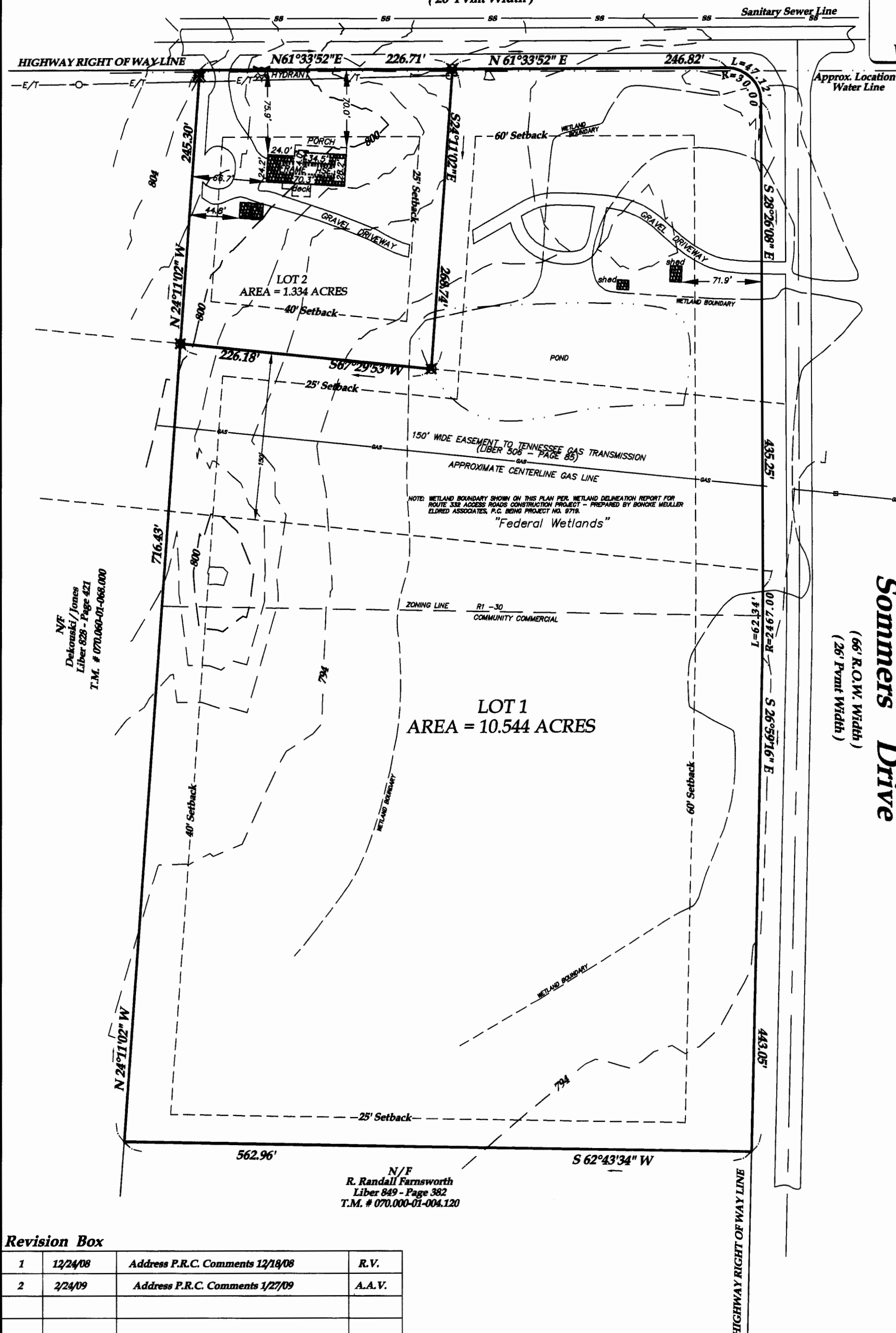
#### CERTIFICATIONS

"This property may be near a farm, as defined in the New York State Agriculture and Markets Law, Section 301, Subsection 11. Sound farming practices may generate, dust, odor, smoke, noise, and vibration.

No building permit may be issued until final site plan approval has been granted and the final site plan signed by the Planning Board Chairperson for any proposed development of Lot 2 in accordance with Local Law 4 of 2007.

31053

Thomas Road  
(49.5' R.O.W. Width)  
(26' Pymt Width)



Sommers Drive  
(66' R.O.W. Width)  
(26' Pymt Width)

ONTARIO COUNTY CLERK'S OFFICE  
FILED  
MAR 31 2009  
JOHN R. CONROY, CLERK  
By: [Signature]

#### Revision Box

NO.	DATE	DESCRIPTION	BY
1	12/24/08	Address P.R.C. Comments 12/18/08	R.V.
2	2/24/09	Address P.R.C. Comments 1/27/09	A.A.V.

LEGEND	
△ P.K. nail found	△ P.K. nail set
⊗ Iron pin or pipe found	□ Concrete Monument
⊗ Iron pin set	⊕ Benchmark
⊙ Drill hole	— Utility lines
— Utility pole	— E/T
— E/T	— R.O.W. line
— Property lines	— Centerline

#### Final Plat

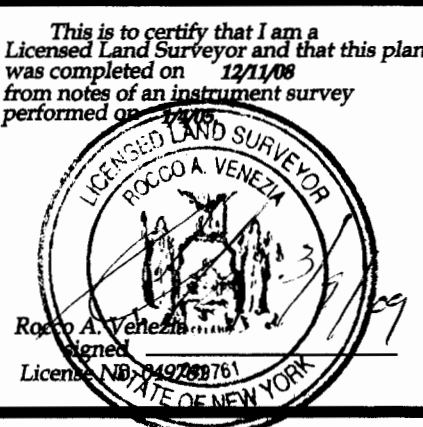
Bruce Campbell Subdivision

Lots 1 Through 2

showing land  
in  
Town Lot 101  
Township 10 Range 3  
in the  
Town of Canandaigua  
County of Ontario State of New York

SCALE	1" = 80'	JOB NO.	8269Final
DATE	12/11/08	TAX MAP NO.	70.06-1-62.413

**VENEZIA**  
& associates  
Surveyors & Engineers  
Rocco A. Venezia, P.L.S.  
2800 Butternut Lane  
Canandaigua New York, 14424  
(585)396-3267 or Victor (585)924-4760  
Fax No. (585) 396-0131  
E-mail rocco@veneziasurvey.com



Owner/Developer  
Bruce Campbell  
5383 Thomas Road  
Canandaigua NY, 14424

Planning Board Chairperson [Signature] 03/13/09

**DRAFT**

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

**1. (Final adoption by local legislative body only.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20<sup>24</sup> of the (County)(City)(Town)(Village) of Canandaigua was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.  
(Name of Legislative Body)

**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer\*.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (Name of Legislative Body)  
(repassed after disapproval) by the \_\_\_\_\_ and was deemed duly adopted (Elective Chief Executive Officer\*)  
on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

**3. (Final adoption by referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (Name of Legislative Body)  
(repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. (Elective Chief Executive Officer\*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (Name of Legislative Body)  
(repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. Such local (Elective Chief Executive Officer\*)  
law was subject to permissive referendum and no valid petition requesting such referendum was filed as of \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

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\* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.



DRAFT

**5. (City local law concerning Charter revision proposed by petition.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the City of \_\_\_\_\_ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on \_\_\_\_\_ 20\_\_\_\_, became operative.

**6. (County local law concerning adoption of Charter.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the County of \_\_\_\_\_ State of New York, having been submitted to the electors at the General Election of November \_\_\_\_\_ 20\_\_\_\_, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

**(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)**

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph \_\_\_\_\_ above.

\_\_\_\_\_  
Clerk of the county legislative body, City, Town or Village Clerk or  
officer designated by local legislative body

(Seal)

Date: \_\_\_\_\_

**Full Environmental Assessment Form**  
**Part 1 - Project and Setting**

**Instructions for Completing Part 1**

**Part 1 is to be completed by the applicant or project sponsor.** Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

**A. Project and Applicant/Sponsor Information.**

Name of Action or Project: Proposed local law to rezone a tax parcel from Form Based Code to R-1-30		
Project Location (describe, and attach a general location map): Town of Canandaigua (townwide, local law)		
Brief Description of Proposed Action (include purpose or need):  The Town Board of the Town of Canandaigua is considering the adoption of a Local Law that would rezone tax map number 70.06-1-76.111 from Form Based Code Route 332 Subarea to R-1-30 zoning district and update the official zoning map.		
Name of Applicant/Sponsor: Town Board, Town of Canandaigua	Telephone: 585-394-1120	
	E-Mail: info@townofcanandaigua.org	
Address: 5440 Rtes 5 & 20 West		
City/PO: Canandaigua	State: NY	Zip Code: 14424
Project Contact (if not same as sponsor; give name and title/role): Sarah Reynolds, Town Planner	Telephone: 585-337-4731	
	E-Mail: sreynolds@townofcanandaigua.org	
Address: same as above		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):	Telephone:	
	E-Mail:	
Address:		
City/PO:	State:	Zip Code:

## B. Government Approvals

**B. Government Approvals, Funding, or Sponsorship.** (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	Town Board	September 23, 2024
b. City, Town or Village <input type="checkbox"/> Yes <input type="checkbox"/> No Planning Board or Commission		
c. City, Town or <input type="checkbox"/> Yes <input type="checkbox"/> No Village Zoning Board of Appeals		
d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
e. County agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

## C. Planning and Zoning

### C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? ☒Yes ☐No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

### C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? ☒Yes ☐No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? ☒Yes ☐No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) ☐Yes ☐No

If Yes, identify the plan(s):

The proposed action involves the adoption of a local law to rezone a parcel in the Uptown area. The Uptown Feasibility Study impacts this parcel.

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? ☐Yes ☒No

If Yes, identify the plan(s):

### C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. ☒ Yes ☐ No

If Yes, what is the zoning classification(s) including any applicable overlay district?

It is in the Form Based Code district and is requested to be placed in the R-1-30 district in order to allow the construction of a single family dwelling. FBC does not allow SFH.

b. Is the use permitted or allowed by a special or conditional use permit? ☐ Yes ☒ No

c. Is a zoning change requested as part of the proposed action? ☐ Yes ☒ No

If Yes,

i. What is the proposed new zoning for the site? Form Based Code

### C.4. Existing community services.

a. In what school district is the project site located? Canandaigua

b. What police or other public protection forces serve the project site?

County Sheriff,

c. Which fire protection and emergency medical services serve the project site?

City Fire, Canandaigua Emergency Squad

d. What parks serve the project site?

All Town Parks, Blue Heron Park

### D. Project Details

#### D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?

b. a. Total acreage of the site of the proposed action? \_\_\_\_\_ acres

b. Total acreage to be physically disturbed? \_\_\_\_\_ acres

c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? \_\_\_\_\_ acres

c. Is the proposed action an expansion of an existing project or use? ☐ Yes ☐ No

i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % \_\_\_\_\_ Units: \_\_\_\_\_

d. Is the proposed action a subdivision, or does it include a subdivision? ☐ Yes ☐ No

If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

ii. Is a cluster/conservation layout proposed? ☐ Yes ☐ No

iii. Number of lots proposed? \_\_\_\_\_

iv. Minimum and maximum proposed lot sizes? Minimum \_\_\_\_\_ Maximum \_\_\_\_\_

e. Will the proposed action be constructed in multiple phases? ☐ Yes ☐ No

i. If No, anticipated period of construction: \_\_\_\_\_ months

ii. If Yes:

- Total number of phases anticipated \_\_\_\_\_

- Anticipated commencement date of phase 1 (including demolition) \_\_\_\_\_ month \_\_\_\_\_ year

- Anticipated completion date of final phase \_\_\_\_\_ month \_\_\_\_\_ year

- Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: \_\_\_\_\_

f. Does the project include new residential uses? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes, show numbers of units proposed.				
	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes,	
i. Total number of structures _____ ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length iii. Approximate extent of building space to be heated or cooled: _____ square feet	

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes,	
i. Purpose of the impoundment: _____ ii. If a water impoundment, the principal source of the water: <span style="float: right;"><input type="checkbox"/> Ground water <input type="checkbox"/> Surface water streams <input type="checkbox"/> Other specify: _____</span> iii. If other than water, identify the type of impounded/contained liquids and their source. _____ iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____ _____	

**D.2. Project Operations**

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite) If Yes:	
i. What is the purpose of the excavation or dredging? _____ ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site? • Volume (specify tons or cubic yards): _____ • Over what duration of time? _____ iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____ _____ iv. Will there be onsite dewatering or processing of excavated materials? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If yes, describe. _____ _____ v. What is the total area to be dredged or excavated? _____ acres vi. What is the maximum area to be worked at any one time? _____ acres vii. What would be the maximum depth of excavation or dredging? _____ feet viii. Will the excavation require blasting? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> ix. Summarize site reclamation goals and plan: _____ _____ _____	

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes:	
i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____ _____	



*ii.* Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*iii.* Will the proposed action cause or result in disturbance to bottom sediments? ☐ Yes ☐ No  
If Yes, describe: \_\_\_\_\_

*iv.* Will the proposed action cause or result in the destruction or removal of aquatic vegetation? ☐ Yes ☐ No  
If Yes:

- acres of aquatic vegetation proposed to be removed: \_\_\_\_\_
- expected acreage of aquatic vegetation remaining after project completion: \_\_\_\_\_
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): \_\_\_\_\_
- proposed method of plant removal: \_\_\_\_\_
- if chemical/herbicide treatment will be used, specify product(s): \_\_\_\_\_

*v.* Describe any proposed reclamation/mitigation following disturbance: \_\_\_\_\_

---

*c.* Will the proposed action use, or create a new demand for water? ☐ Yes ☐ No  
If Yes:

*i.* Total anticipated water usage/demand per day: \_\_\_\_\_ gallons/day

*ii.* Will the proposed action obtain water from an existing public water supply? ☐ Yes ☐ No  
If Yes:

- Name of district or service area: \_\_\_\_\_
- Does the existing public water supply have capacity to serve the proposal? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No
- Do existing lines serve the project site? ☐ Yes ☐ No

*iii.* Will line extension within an existing district be necessary to supply the project? ☐ Yes ☐ No  
If Yes:

- Describe extensions or capacity expansions proposed to serve this project: \_\_\_\_\_
- Source(s) of supply for the district: \_\_\_\_\_

*iv.* Is a new water supply district or service area proposed to be formed to serve the project site? ☐ Yes ☐ No  
If Yes:

- Applicant/sponsor for new district: \_\_\_\_\_
- Date application submitted or anticipated: \_\_\_\_\_
- Proposed source(s) of supply for new district: \_\_\_\_\_

*v.* If a public water supply will not be used, describe plans to provide water supply for the project: \_\_\_\_\_

*vi.* If water supply will be from wells (public or private), what is the maximum pumping capacity: \_\_\_\_\_ gallons/minute.

---

*d.* Will the proposed action generate liquid wastes? ☐ Yes ☐ No  
If Yes:

*i.* Total anticipated liquid waste generation per day: \_\_\_\_\_ gallons/day

*ii.* Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): \_\_\_\_\_

\_\_\_\_\_

*iii.* Will the proposed action use any existing public wastewater treatment facilities? ☐ Yes ☐ No  
If Yes:

- Name of wastewater treatment plant to be used: \_\_\_\_\_
- Name of district: \_\_\_\_\_
- Does the existing wastewater treatment plant have capacity to serve the project? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No

<ul style="list-style-type: none"> <li>• Do existing sewer lines serve the project site? _____</li> <li>• Will a line extension within an existing district be necessary to serve the project? _____</li> </ul> <p>If Yes:</p> <ul style="list-style-type: none"> <li>• Describe extensions or capacity expansions proposed to serve this project: _____          _____          _____</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? _____</p> <p>If Yes:</p> <ul style="list-style-type: none"> <li>• Applicant/sponsor for new district: _____</li> <li>• Date application submitted or anticipated: _____</li> <li>• What is the receiving water for the wastewater discharge? _____</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): _____          _____          _____</p>		
<p>vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____          _____          _____</p>		
<p>e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? _____</p> <p>If Yes:</p> <p>i. How much impervious surface will the project create in relation to total size of project parcel?</p> <p style="margin-left: 40px;">_____ Square feet or _____ acres (impervious surface)</p> <p style="margin-left: 40px;">_____ Square feet or _____ acres (parcel size)</p> <p>ii. Describe types of new point sources. _____</p> <p>iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)? _____          _____</p> <ul style="list-style-type: none"> <li>• If to surface waters, identify receiving water bodies or wetlands: _____          _____</li> <li>• Will stormwater runoff flow to adjacent properties? _____</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? _____</p>		
<p>f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? _____</p> <p>If Yes, identify:</p> <p>i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) _____</p> <p>ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) _____</p> <p>iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation) _____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? _____</p> <p>If Yes:</p> <p>i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) _____</p> <p>ii. In addition to emissions as calculated in the application, the project will generate:</p> <ul style="list-style-type: none"> <li>• _____ Tons/year (short tons) of Carbon Dioxide (CO<sub>2</sub>)</li> <li>• _____ Tons/year (short tons) of Nitrous Oxide (N<sub>2</sub>O)</li> <li>• _____ Tons/year (short tons) of Perfluorocarbons (PFCs)</li> <li>• _____ Tons/year (short tons) of Sulfur Hexafluoride (SF<sub>6</sub>)</li> <li>• _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)</li> <li>• _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)</li> </ul>		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No

<p>h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Estimate methane generation in tons/year (metric): _____</p> <p style="margin-left: 20px;">ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____</p>			
<p>i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____</p>			
<p>j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. When is the peak traffic expected (Check all that apply): <input type="checkbox"/> Morning <input type="checkbox"/> Evening <input type="checkbox"/> Weekend  <input type="checkbox"/> Randomly between hours of _____ to _____.</p> <p style="margin-left: 20px;">ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____</p> <p style="margin-left: 20px;">iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____</p> <p style="margin-left: 20px;">iv. Does the proposed action include any shared use parking? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p style="margin-left: 20px;">v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____</p> <p style="margin-left: 20px;">vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p style="margin-left: 20px;">vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p style="margin-left: 20px;">viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>			
<p>k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Estimate annual electricity demand during operation of the proposed action: _____</p> <p style="margin-left: 20px;">ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____</p> <p style="margin-left: 20px;">iii. Will the proposed action require a new, or an upgrade, to an existing substation? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>			
<p>l. Hours of operation. Answer all items which apply.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul> </td> <td style="width: 50%; vertical-align: top;"> <p>ii. During Operations:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul> </td> </tr> </table>		<p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>	<p>ii. During Operations:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>
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<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>Describe: _____</p> <p>_____</p>	
<p>n. Will the proposed action have outdoor lighting? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>Describe: _____</p> <p>_____</p>	
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p> <p>_____</p> <p>_____</p>	
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p> <p>_____</p>	
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Describe proposed treatment(s):</p> <p>_____</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action use Integrated Pest Management Practices? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>	
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> <li>• Construction: _____ tons per _____ (unit of time)</li> <li>• Operation : _____ tons per _____ (unit of time)</li> </ul> <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> <li>• Construction: _____</li> <li>• Operation: _____</li> </ul> <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> <li>• Construction: _____</li> <li>• Operation: _____</li> </ul>	

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☐ No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): \_\_\_\_\_

ii. Anticipated rate of disposal/processing:

- \_\_\_\_\_ Tons/month, if transfer or other non-combustion/thermal treatment, or
- \_\_\_\_\_ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: \_\_\_\_\_ years

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t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☐ No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: \_\_\_\_\_

ii. Generally describe processes or activities involving hazardous wastes or constituents: \_\_\_\_\_

iii. Specify amount to be handled or generated \_\_\_\_\_ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: \_\_\_\_\_

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No

If Yes: provide name and location of facility: \_\_\_\_\_

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: \_\_\_\_\_

## E. Site and Setting of Proposed Action

<b>E.1. Land uses on and surrounding the project site</b>																																							
<p>a. Existing land uses.</p> <p>i. Check all uses that occur on, adjoining and near the project site.</p> <div style="display: flex; flex-wrap: wrap;"> <div style="margin-right: 10px;"><input type="checkbox"/> Urban</div> <div style="margin-right: 10px;"><input type="checkbox"/> Industrial</div> <div style="margin-right: 10px;"><input type="checkbox"/> Commercial</div> <div style="margin-right: 10px;"><input type="checkbox"/> Residential (suburban)</div> <div style="margin-right: 10px;"><input type="checkbox"/> Rural (non-farm)</div> <div style="margin-right: 10px;"><input type="checkbox"/> Forest</div> <div style="margin-right: 10px;"><input type="checkbox"/> Agriculture</div> <div style="margin-right: 10px;"><input type="checkbox"/> Aquatic</div> <div style="margin-right: 10px;"><input type="checkbox"/> Other (specify): _____</div> </div> <p>ii. If mix of uses, generally describe: _____</p>																																							
<p>b. Land uses and coverytypes on the project site.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Land use or Coverytype</th> <th style="width: 15%;">Current Acreage</th> <th style="width: 25%;">Acreage After Project Completion</th> <th style="width: 20%;">Change (Acres +/-)</th> </tr> </thead> <tbody> <tr> <td>• Roads, buildings, and other paved or impervious surfaces</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Forested</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Agricultural (includes active orchards, field, greenhouse etc.)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Surface water features (lakes, ponds, streams, rivers, etc.)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Wetlands (freshwater or tidal)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Non-vegetated (bare rock, earth or fill)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Other Describe: _____</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Land use or Coverytype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)	• Roads, buildings, and other paved or impervious surfaces				• Forested				• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)				• Agricultural (includes active orchards, field, greenhouse etc.)				• Surface water features (lakes, ponds, streams, rivers, etc.)				• Wetlands (freshwater or tidal)				• Non-vegetated (bare rock, earth or fill)				• Other Describe: _____			
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c. Is the project site presently used by members of the community for public recreation? i. If Yes: explain: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? If Yes, i. Identify Facilities: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
e. Does the project site contain an existing dam? If Yes: i. Dimensions of the dam and impoundment: <ul style="list-style-type: none"> <li>• Dam height: _____ feet</li> <li>• Dam length: _____ feet</li> <li>• Surface area: _____ acres</li> <li>• Volume impounded: _____ gallons OR acre-feet</li> </ul> ii. Dam's existing hazard classification: _____ iii. Provide date and summarize results of last inspection: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? If Yes: i. Has the facility been formally closed? <ul style="list-style-type: none"> <li>• If yes, cite sources/documentation: _____</li> </ul> ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No
g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? If Yes: i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? If Yes: i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div style="width: 45%;"> <input type="checkbox"/> Yes – Spills Incidents database  <input type="checkbox"/> Yes – Environmental Site Remediation database  <input type="checkbox"/> Neither database </div> <div style="width: 50%;"> Provide DEC ID number(s): _____  Provide DEC ID number(s): _____ </div> </div> ii. If site has been subject of RCRA corrective activities, describe control measures: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No
iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? If yes, provide DEC ID number(s): _____ iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No

v. Is the project site subject to an institutional control limiting property uses? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> <ul style="list-style-type: none"> <li>If yes, DEC site ID number: _____</li> <li>Describe the type of institutional control (e.g., deed restriction or easement): _____</li> <li>Describe any use limitations: _____</li> <li>Describe any engineering controls: _____</li> <li>Will the project affect the institutional or engineering controls in place? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></li> <li>Explain: _____  _____</li> </ul>
<b>E.2. Natural Resources On or Near Project Site</b>
a. What is the average depth to bedrock on the project site? _____ feet
b. Are there bedrock outcroppings on the project site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %
c. Predominant soil type(s) present on project site: _____ % _____ % _____ %
d. What is the average depth to the water table on the project site? Average: _____ feet
e. Drainage status of project site soils: <input type="checkbox"/> Well Drained: _____ % of site <input type="checkbox"/> Moderately Well Drained: _____ % of site <input type="checkbox"/> Poorly Drained: _____ % of site
f. Approximate proportion of proposed action site with slopes: <input type="checkbox"/> 0-10%: _____ % of site <input type="checkbox"/> 10-15%: _____ % of site <input type="checkbox"/> 15% or greater: _____ % of site
g. Are there any unique geologic features on the project site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes, describe: _____ _____
h. Surface water features. i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> ii. Do any wetlands or other waterbodies adjoin the project site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes to either <i>i</i> or <i>ii</i> , continue. If No, skip to E.2.i. iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> iv. For each identified regulated wetland and waterbody on the project site, provide the following information: <ul style="list-style-type: none"> <li>Streams: Name _____ Classification _____</li> <li>Lakes or Ponds: Name _____ Classification _____</li> <li>Wetlands: Name _____ Approximate Size _____</li> <li>Wetland No. (if regulated by DEC) _____</li> </ul>
v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If yes, name of impaired water body/bodies and basis for listing as impaired: _____ _____
i. Is the project site in a designated Floodway? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>
j. Is the project site in the 100-year Floodplain? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>
k. Is the project site in the 500-year Floodplain? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>
l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes: i. Name of aquifer: _____

<p>m. Identify the predominant wildlife species that occupy or use the project site: _____</p> <p>_____</p> <p>_____</p>	
<p>n. Does the project site contain a designated significant natural community? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe the habitat/community (composition, function, and basis for designation): _____</p> <p style="margin-left: 20px;">ii. Source(s) of description or evaluation: _____</p> <p style="margin-left: 20px;">iii. Extent of community/habitat:</p> <ul style="list-style-type: none"> <li>• Currently: _____ acres</li> <li>• Following completion of project as proposed: _____ acres</li> <li>• Gain or loss (indicate + or -): _____ acres</li> </ul>	
<p>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing (endangered or threatened): _____</p> <p>_____</p> <p>_____</p>	
<p>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing: _____</p> <p>_____</p> <p>_____</p>	
<p>q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If yes, give a brief description of how the proposed action may affect that use: _____</p> <p>_____</p> <p>_____</p>	
<p><b>E.3. Designated Public Resources On or Near Project Site</b></p>	
<p>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes, provide county plus district name/number: _____</p>	
<p>b. Are agricultural lands consisting of highly productive soils present? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p style="margin-left: 20px;">i. If Yes: acreage(s) on project site? _____</p> <p style="margin-left: 20px;">ii. Source(s) of soil rating(s): _____</p>	
<p>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature</p> <p style="margin-left: 20px;">ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____</p> <p>_____</p> <p>_____</p>	
<p>d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. CEA name: _____</p> <p style="margin-left: 20px;">ii. Basis for designation: _____</p> <p style="margin-left: 20px;">iii. Designating agency and date: _____</p>	



e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes: i. Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District ii. Name: _____ iii. Brief description of attributes on which listing is based: _____
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>
g. Have additional archaeological or historic site(s) or resources been identified on the project site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes: i. Describe possible resource(s): _____ ii. Basis for identification: _____
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes: i. Identify resource: _____ ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____ iii. Distance between project and resource: _____ miles.
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes: i. Identify the name of the river and its designation: _____ ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>

#### F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

#### G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Town Board/ Town of Canandaigua Date \_\_\_\_\_

Signature \_\_\_\_\_ Title Town Manager

**Full Environmental Assessment Form**  
**Part 1 - Project and Setting**

**Instructions for Completing Part 1**

**Part 1 is to be completed by the applicant or project sponsor.** Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

**A. Project and Applicant/Sponsor Information.**

Name of Action or Project: Rezone parcel from Form Based Code to R-1-30		
Project Location (describe, and attach a general location map): 70.06-1-76.111 0000 Thomas Road		
Brief Description of Proposed Action (include purpose or need): Property owner wishes to request the parcel be rezoned from Form Based Code to the R-1-30 zoning district.		
Name of Applicant/Sponsor: Bruce and Susan Campbell, FLAH Properties, LLC		Telephone: 585-330-5928
		E-Mail: 7771monkeyrun@gmail.com
Address: 7771 Monkey Run Road		
City/PO: Naples	State: NY	Zip Code: 14512
Project Contact (if not same as sponsor; give name and title/role):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:

## B. Government Approvals

**B. Government Approvals, Funding, or Sponsorship.** ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	Town Board	
b. City, Town or Village <input type="checkbox"/> Yes <input type="checkbox"/> No Planning Board or Commission		
c. City, Town or <input type="checkbox"/> Yes <input type="checkbox"/> No Village Zoning Board of Appeals		
d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
e. County agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
i. Coastal Resources. i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No iii. Is the project site within a Coastal Erosion Hazard Area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

## C. Planning and Zoning

### C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? ☒ Yes ☐ No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

### C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? ☐ Yes ☐ No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? ☐ Yes ☐ No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) ☐ Yes ☐ No

If Yes, identify the plan(s):

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c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? ☐ Yes ☐ No

If Yes, identify the plan(s):

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### C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. ☐ Yes ☐ No  
If Yes, what is the zoning classification(s) including any applicable overlay district?

b. Is the use permitted or allowed by a special or conditional use permit? ☐ Yes ☐ No

c. Is a zoning change requested as part of the proposed action? ☐ Yes ☐ No

If Yes,

i. What is the proposed new zoning for the site? \_\_\_\_\_

### C.4. Existing community services.

a. In what school district is the project site located? \_\_\_\_\_

b. What police or other public protection forces serve the project site?  
\_\_\_\_\_

c. Which fire protection and emergency medical services serve the project site?  
\_\_\_\_\_

d. What parks serve the project site?  
\_\_\_\_\_  
\_\_\_\_\_

### D. Project Details

#### D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?  
\_\_\_\_\_

b. a. Total acreage of the site of the proposed action? \_\_\_\_\_ acres  
b. Total acreage to be physically disturbed? \_\_\_\_\_ acres  
c. Total acreage (project site and any contiguous properties) owned  
or controlled by the applicant or project sponsor? \_\_\_\_\_ acres

c. Is the proposed action an expansion of an existing project or use? ☐ Yes ☐ No  
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % \_\_\_\_\_ Units: \_\_\_\_\_

d. Is the proposed action a subdivision, or does it include a subdivision? ☐ Yes ☐ No  
If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)  
\_\_\_\_\_

ii. Is a cluster/conservation layout proposed? ☐ Yes ☐ No

iii. Number of lots proposed? \_\_\_\_\_

iv. Minimum and maximum proposed lot sizes? Minimum \_\_\_\_\_ Maximum \_\_\_\_\_

e. Will the proposed action be constructed in multiple phases? ☐ Yes ☐ No

i. If No, anticipated period of construction: \_\_\_\_\_ months

ii. If Yes:

- Total number of phases anticipated \_\_\_\_\_
- Anticipated commencement date of phase 1 (including demolition) \_\_\_\_\_ month \_\_\_\_\_ year
- Anticipated completion date of final phase \_\_\_\_\_ month \_\_\_\_\_ year
- Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

f. Does the project include new residential uses? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>				
If Yes, show numbers of units proposed.				
	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>	
If Yes,	
i. Total number of structures _____	
ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length	
iii. Approximate extent of building space to be heated or cooled: _____ square feet	

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>	
If Yes,	
i. Purpose of the impoundment: _____	
ii. If a water impoundment, the principal source of the water: <span style="float: right;"><input type="checkbox"/> Ground water <input type="checkbox"/> Surface water streams <input type="checkbox"/> Other specify: _____</span>	
iii. If other than water, identify the type of impounded/contained liquids and their source. _____	
iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres	
v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length	
vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____	

**D.2. Project Operations**

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>	
(Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)	
If Yes:	
i. What is the purpose of the excavation or dredging? _____	
ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?	
<ul style="list-style-type: none"> <li>• Volume (specify tons or cubic yards): _____</li> <li>• Over what duration of time? _____</li> </ul>	
iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____	
iv. Will there be onsite dewatering or processing of excavated materials? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>	
If yes, describe. _____	
v. What is the total area to be dredged or excavated? _____ acres	
vi. What is the maximum area to be worked at any one time? _____ acres	
vii. What would be the maximum depth of excavation or dredging? _____ feet	
viii. Will the excavation require blasting? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>	
ix. Summarize site reclamation goals and plan: _____	
_____	
_____	

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>	
If Yes:	
i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____	
_____	

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments?

☐ Yes ☐ No

If Yes, describe: \_\_\_\_\_

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation?

☐ Yes ☐ No

If Yes:

- acres of aquatic vegetation proposed to be removed: \_\_\_\_\_
- expected acreage of aquatic vegetation remaining after project completion: \_\_\_\_\_
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): \_\_\_\_\_
- proposed method of plant removal: \_\_\_\_\_
- if chemical/herbicide treatment will be used, specify product(s): \_\_\_\_\_

v. Describe any proposed reclamation/mitigation following disturbance: \_\_\_\_\_

c. Will the proposed action use, or create a new demand for water?

☐ Yes ☐ No

If Yes:

i. Total anticipated water usage/demand per day: \_\_\_\_\_ gallons/day

ii. Will the proposed action obtain water from an existing public water supply?

☐ Yes ☐ No

If Yes:

- Name of district or service area: \_\_\_\_\_
- Does the existing public water supply have capacity to serve the proposal? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No
- Do existing lines serve the project site? ☐ Yes ☐ No

iii. Will line extension within an existing district be necessary to supply the project?

☐ Yes ☐ No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: \_\_\_\_\_
- Source(s) of supply for the district: \_\_\_\_\_

iv. Is a new water supply district or service area proposed to be formed to serve the project site?

☐ Yes ☐ No

If, Yes:

- Applicant/sponsor for new district: \_\_\_\_\_
- Date application submitted or anticipated: \_\_\_\_\_
- Proposed source(s) of supply for new district: \_\_\_\_\_

v. If a public water supply will not be used, describe plans to provide water supply for the project: \_\_\_\_\_

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: \_\_\_\_\_ gallons/minute.

d. Will the proposed action generate liquid wastes?

☐ Yes ☐ No

If Yes:

i. Total anticipated liquid waste generation per day: \_\_\_\_\_ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): \_\_\_\_\_

iii. Will the proposed action use any existing public wastewater treatment facilities?

☐ Yes ☐ No

If Yes:

- Name of wastewater treatment plant to be used: \_\_\_\_\_
- Name of district: \_\_\_\_\_
- Does the existing wastewater treatment plant have capacity to serve the project? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No

<ul style="list-style-type: none"> <li>• Do existing sewer lines serve the project site? _____</li> <li>• Will a line extension within an existing district be necessary to serve the project? _____</li> </ul> <p>If Yes:</p> <ul style="list-style-type: none"> <li>• Describe extensions or capacity expansions proposed to serve this project: _____ _____</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? _____</p> <p>If Yes:</p> <ul style="list-style-type: none"> <li>• Applicant/sponsor for new district: _____</li> <li>• Date application submitted or anticipated: _____</li> <li>• What is the receiving water for the wastewater discharge? _____</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): _____ _____</p>		
<p>vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____ _____</p>		
<p>e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? _____</p> <p>If Yes:</p> <p>i. How much impervious surface will the project create in relation to total size of project parcel?</p> <p style="margin-left: 40px;">_____ Square feet or _____ acres (impervious surface)</p> <p style="margin-left: 40px;">_____ Square feet or _____ acres (parcel size)</p> <p>ii. Describe types of new point sources. _____</p> <p>iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)? _____ _____</p> <p style="margin-left: 40px;">• If to surface waters, identify receiving water bodies or wetlands: _____ _____</p> <p style="margin-left: 40px;">• Will stormwater runoff flow to adjacent properties? _____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? _____</p>		
<p>f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? _____</p> <p>If Yes, identify:</p> <p>i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) _____</p> <p>ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) _____</p> <p>iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation) _____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? _____</p> <p>If Yes:</p> <p>i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) _____</p> <p>ii. In addition to emissions as calculated in the application, the project will generate:</p> <ul style="list-style-type: none"> <li>• _____ Tons/year (short tons) of Carbon Dioxide (CO<sub>2</sub>)</li> <li>• _____ Tons/year (short tons) of Nitrous Oxide (N<sub>2</sub>O)</li> <li>• _____ Tons/year (short tons) of Perfluorocarbons (PFCs)</li> <li>• _____ Tons/year (short tons) of Sulfur Hexafluoride (SF<sub>6</sub>)</li> <li>• _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)</li> <li>• _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)</li> </ul>		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No

<p>h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Estimate methane generation in tons/year (metric): _____</p> <p>ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____</p>			
<p>i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____</p>			
<p>j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. When is the peak traffic expected (Check all that apply): <input type="checkbox"/> Morning <input type="checkbox"/> Evening <input type="checkbox"/> Weekend  <input type="checkbox"/> Randomly between hours of _____ to _____.</p> <p>ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____</p> <p>iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____</p> <p>iv. Does the proposed action include any shared use parking? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____</p> <p>vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>			
<p>k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Estimate annual electricity demand during operation of the proposed action: _____</p> <p>ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____</p> <p>iii. Will the proposed action require a new, or an upgrade, to an existing substation? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>			
<p>l. Hours of operation. Answer all items which apply.</p> <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul> </td> <td style="width: 50%; vertical-align: top;"> <p>ii. During Operations:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul> </td> </tr> </table>		<p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>	<p>ii. During Operations:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>
<p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>	<p>ii. During Operations:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>		



<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration:</p> <p>_____</p>	
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>Describe: _____</p>	
<p>n. Will the proposed action have outdoor lighting? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:</p> <p>_____</p>	
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>Describe: _____</p>	
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p> <p>_____</p>	
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p>	
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Describe proposed treatment(s):</p> <p>_____</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action use Integrated Pest Management Practices? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>	
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> <li>• Construction: _____ tons per _____ (unit of time)</li> <li>• Operation : _____ tons per _____ (unit of time)</li> </ul> <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> <li>• Construction: _____</li> <li>• Operation: _____</li> </ul> <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> <li>• Construction: _____</li> <li>• Operation: _____</li> </ul>	

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☐ No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): \_\_\_\_\_

ii. Anticipated rate of disposal/processing:

- \_\_\_\_\_ Tons/month, if transfer or other non-combustion/thermal treatment, or
- \_\_\_\_\_ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: \_\_\_\_\_ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☐ No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: \_\_\_\_\_

ii. Generally describe processes or activities involving hazardous wastes or constituents: \_\_\_\_\_

iii. Specify amount to be handled or generated \_\_\_\_\_ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: \_\_\_\_\_

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No

If Yes: provide name and location of facility: \_\_\_\_\_

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: \_\_\_\_\_

## E. Site and Setting of Proposed Action

### E.1. Land uses on and surrounding the project site

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

- ☐ Urban ☐ Industrial ☐ Commercial ☐ Residential (suburban) ☐ Rural (non-farm)  
☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other (specify): \_\_\_\_\_

ii. If mix of uses, generally describe: \_\_\_\_\_

b. Land uses and covertsypes on the project site.

Land use or Covertypes	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____			

c. Is the project site presently used by members of the community for public recreation? ☐ Yes ☐ No  
i. If Yes: explain: \_\_\_\_\_

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? ☐ Yes ☐ No  
If Yes,  
i. Identify Facilities: \_\_\_\_\_  
\_\_\_\_\_

e. Does the project site contain an existing dam? ☐ Yes ☐ No  
If Yes:  
i. Dimensions of the dam and impoundment:  
• Dam height: \_\_\_\_\_ feet  
• Dam length: \_\_\_\_\_ feet  
• Surface area: \_\_\_\_\_ acres  
• Volume impounded: \_\_\_\_\_ gallons OR acre-feet  
ii. Dam's existing hazard classification: \_\_\_\_\_  
iii. Provide date and summarize results of last inspection: \_\_\_\_\_  
\_\_\_\_\_

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? ☐ Yes ☐ No  
If Yes:  
i. Has the facility been formally closed? ☐ Yes ☐ No  
• If yes, cite sources/documentation: \_\_\_\_\_  
ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: \_\_\_\_\_  
\_\_\_\_\_

iii. Describe any development constraints due to the prior solid waste activities: \_\_\_\_\_  
\_\_\_\_\_

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? ☐ Yes ☐ No  
If Yes:  
i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: \_\_\_\_\_  
\_\_\_\_\_

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? ☐ Yes ☐ No  
If Yes:  
i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: ☐ Yes ☐ No  
☐ Yes – Spills Incidents database Provide DEC ID number(s): \_\_\_\_\_  
☐ Yes – Environmental Site Remediation database Provide DEC ID number(s): \_\_\_\_\_  
☐ Neither database  
ii. If site has been subject of RCRA corrective activities, describe control measures: \_\_\_\_\_  
\_\_\_\_\_

iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? ☐ Yes ☐ No  
If yes, provide DEC ID number(s): \_\_\_\_\_  
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): \_\_\_\_\_  
\_\_\_\_\_

v. Is the project site subject to an institutional control limiting property uses? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>													
<ul style="list-style-type: none"> <li>• If yes, DEC site ID number: _____</li> <li>• Describe the type of institutional control (e.g., deed restriction or easement): _____</li> <li>• Describe any use limitations: _____</li> <li>• Describe any engineering controls: _____</li> <li>• Will the project affect the institutional or engineering controls in place? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></li> <li>• Explain: _____</li> </ul>													
<b>E.2. Natural Resources On or Near Project Site</b>													
a. What is the average depth to bedrock on the project site? _____ feet													
b. Are there bedrock outcroppings on the project site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %													
c. Predominant soil type(s) present on project site: <table style="width: 100%; border: none;"> <tr> <td style="width: 60%; border-bottom: 1px solid black;"></td> <td style="width: 10%; border-bottom: 1px solid black;"></td> <td style="width: 30%; text-align: right; border-bottom: 1px solid black;">%</td> </tr> <tr> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black;"></td> <td style="text-align: right; border-bottom: 1px solid black;">%</td> </tr> <tr> <td style="border-bottom: 1px solid black;"></td> <td style="border-bottom: 1px solid black;"></td> <td style="text-align: right; border-bottom: 1px solid black;">%</td> </tr> </table>				%			%			%			
		%											
		%											
		%											
d. What is the average depth to the water table on the project site? Average: _____ feet													
e. Drainage status of project site soils: <table style="width: 100%; border: none;"> <tr> <td style="width: 25%;"><input type="checkbox"/> Well Drained:</td> <td style="width: 35%;"></td> <td style="width: 40%; text-align: right;">% of site</td> </tr> <tr> <td><input type="checkbox"/> Moderately Well Drained:</td> <td></td> <td style="text-align: right;">% of site</td> </tr> <tr> <td><input type="checkbox"/> Poorly Drained</td> <td></td> <td style="text-align: right;">% of site</td> </tr> </table>		<input type="checkbox"/> Well Drained:		% of site	<input type="checkbox"/> Moderately Well Drained:		% of site	<input type="checkbox"/> Poorly Drained		% of site			
<input type="checkbox"/> Well Drained:		% of site											
<input type="checkbox"/> Moderately Well Drained:		% of site											
<input type="checkbox"/> Poorly Drained		% of site											
f. Approximate proportion of proposed action site with slopes: <table style="width: 100%; border: none;"> <tr> <td style="width: 40%;"><input type="checkbox"/> 0-10%:</td> <td style="width: 30%;"></td> <td style="width: 30%; text-align: right;">% of site</td> </tr> <tr> <td><input type="checkbox"/> 10-15%:</td> <td></td> <td style="text-align: right;">% of site</td> </tr> <tr> <td><input type="checkbox"/> 15% or greater:</td> <td></td> <td style="text-align: right;">% of site</td> </tr> </table>		<input type="checkbox"/> 0-10%:		% of site	<input type="checkbox"/> 10-15%:		% of site	<input type="checkbox"/> 15% or greater:		% of site			
<input type="checkbox"/> 0-10%:		% of site											
<input type="checkbox"/> 10-15%:		% of site											
<input type="checkbox"/> 15% or greater:		% of site											
g. Are there any unique geologic features on the project site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes, describe: _____													
h. Surface water features.													
i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>													
ii. Do any wetlands or other waterbodies adjoin the project site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>													
If Yes to either <i>i</i> or <i>ii</i> , continue. If No, skip to E.2.i.													
iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>													
iv. For each identified regulated wetland and waterbody on the project site, provide the following information: <table style="width: 100%; border: none;"> <tr> <td style="width: 10%;">• Streams:</td> <td style="width: 40%;">Name _____</td> <td style="width: 50%;">Classification _____</td> </tr> <tr> <td>• Lakes or Ponds:</td> <td>Name _____</td> <td>Classification _____</td> </tr> <tr> <td>• Wetlands:</td> <td>Name _____</td> <td>Approximate Size _____</td> </tr> <tr> <td>• Wetland No. (if regulated by DEC)</td> <td colspan="2">_____</td> </tr> </table>		• Streams:	Name _____	Classification _____	• Lakes or Ponds:	Name _____	Classification _____	• Wetlands:	Name _____	Approximate Size _____	• Wetland No. (if regulated by DEC)	_____	
• Streams:	Name _____	Classification _____											
• Lakes or Ponds:	Name _____	Classification _____											
• Wetlands:	Name _____	Approximate Size _____											
• Wetland No. (if regulated by DEC)	_____												
v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If yes, name of impaired water body/bodies and basis for listing as impaired: _____													
i. Is the project site in a designated Floodway? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>													
j. Is the project site in the 100-year Floodplain? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>													
k. Is the project site in the 500-year Floodplain? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>													
l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes:													
i. Name of aquifer: _____													

<p>m. Identify the predominant wildlife species that occupy or use the project site: _____</p> <p>_____</p> <p>_____</p>	
<p>n. Does the project site contain a designated significant natural community? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe the habitat/community (composition, function, and basis for designation): _____</p> <p style="margin-left: 20px;">ii. Source(s) of description or evaluation: _____</p> <p style="margin-left: 20px;">iii. Extent of community/habitat:</p> <ul style="list-style-type: none"> <li>• Currently: _____ acres</li> <li>• Following completion of project as proposed: _____ acres</li> <li>• Gain or loss (indicate + or -): _____ acres</li> </ul>	
<p>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing (endangered or threatened): _____</p> <p>_____</p> <p>_____</p>	
<p>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing: _____</p> <p>_____</p> <p>_____</p>	
<p>q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If yes, give a brief description of how the proposed action may affect that use: _____</p> <p>_____</p> <p>_____</p>	
<p><b>E.3. Designated Public Resources On or Near Project Site</b></p>	
<p>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes, provide county plus district name/number: _____</p>	
<p>b. Are agricultural lands consisting of highly productive soils present? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p style="margin-left: 20px;">i. If Yes: acreage(s) on project site? _____</p> <p style="margin-left: 20px;">ii. Source(s) of soil rating(s): _____</p>	
<p>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature</p> <p style="margin-left: 20px;">ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____</p> <p>_____</p> <p>_____</p>	
<p>d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. CEA name: _____</p> <p style="margin-left: 20px;">ii. Basis for designation: _____</p> <p style="margin-left: 20px;">iii. Designating agency and date: _____</p>	

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? ☐ Yes ☐ No

If Yes:

i. Nature of historic/archaeological resource: ☐ Archaeological Site ☐ Historic Building or District

ii. Name: \_\_\_\_\_

iii. Brief description of attributes on which listing is based: \_\_\_\_\_

f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? ☐ Yes ☐ No

g. Have additional archaeological or historic site(s) or resources been identified on the project site? ☐ Yes ☐ No

If Yes:

i. Describe possible resource(s): \_\_\_\_\_

ii. Basis for identification: \_\_\_\_\_

h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? ☐ Yes ☐ No

If Yes:

i. Identify resource: \_\_\_\_\_

ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): \_\_\_\_\_

iii. Distance between project and resource: \_\_\_\_\_ miles.

i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? ☐ Yes ☐ No

If Yes:

i. Identify the name of the river and its designation: \_\_\_\_\_

ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? ☐ Yes ☐ No

#### F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

#### G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Bruce and Susan Campbell, FLAH Properties, L Date 5-17-24

Signature Susan Campbell Title owner  
Bruce Campbell owner

# **ATTACHMENT 10**

## MEMO – TOWN OF CANANDAIGUA

To: Town Board

From: Michael Murphy – Lead Code Enforcement Officer

CC:

Date: 08/16/2024

Re: Proposed changes to chapter 92 (Construction Codes, Uniform)

### COMMENTS:

### UPDATED MEMO:

Relevant Changes to the Local Law.

1. Incorporated a chapter specific definition section for a clear understanding.
2. Allow for electronic application submittal, plan review and permit issuance by CEOs.
3. Added a section regarding work hours for “nuisance noise producing work”, this section is for work that is issued a permit and limiting the times that noise producing work can be completed on such projects to Weekdays 0700-1900 and Saturdays 0700-1800. This is the result of a balance from community complaints and contractor and developer input.
4. Added a section to allow for remote inspections at the discretion of the CEO.
5. Operating permits have been expanded to be in conformance with NYS requirements and regulations. We have listed them out and included relevant chapters of the code for reference.
6. Added a section on parking garages as required by NYS DOS and for possible future development with projects.
7. More clearly outlined out violation and enforcement procedures and aligned them with current NYS DOS best practices as well as best practices as received via town legal counsel.
8. Penalties have been increased to a minimum of \$500 and maximum of \$1,000 per offence with each day equating to a separate offence.



# Local Law Filing

## Instructions

New York State Department of State  
Division of Corporations, State Records and Uniform Commercial Code  
One Commerce Plaza, 99 Washington Avenue  
Albany, NY 12231-0001  
www.dos.ny.gov

### PLEASE OBSERVE THESE INSTRUCTIONS FOR FILING LOCAL LAWS WITH THE SECRETARY OF STATE

**DRAFT**

1. Each local law shall be filed with the Secretary of State within 20 days after its final adoption or approval as required by section 27 of the Municipal Home Rule Law. The cited statute provides that a local law shall not become effective before it is filed in the office of the Secretary of State.

2. Each local law to be filed with the Secretary of State shall be an original certified copy.

3. Each local law shall be filed on a form provided by the Department of State. If additional pages are required, they must be the same size as the form. Typewritten copies of the text may be attached to the form. Only legible copies will be accepted.

4. File only the number, title and text of the local law.

5. In the case of a local law amending a previously enacted local law, the text must be that of the law as amended. Do not include any matter in brackets, with a line through it, italicized or underscored to indicate the changes made. The printed number of the bill and explanatory matter must be omitted.

6. For the purpose of filing a local law with the Department of State, number each local law consecutively, beginning with the number one for the first local law filed in each calendar year. The next number in sequence should be applied to each local law when it is submitted for filing, regardless of its date of introduction or adoption. The date of filing of a local law is the date on which the local law is placed on file by the Department.

It is suggested that municipalities use introductory identifying bill numbers for proposed local laws. After the local law is enacted (and approved by the voters, if required), the local law should then be numbered with the next consecutive local law number, as described above, and then submitted to the Department for filing.

7. Each copy of a local law filed with the Secretary of State shall have affixed to it a certification by the Clerk of the County legislative body or the City, Town or Village Clerk or other officer designated by the local legislative body. Certification forms are provided herewith.

8. A copy of each local law may be mailed or delivered to:

NYS Department of State  
Division of Corporations, State Records and Uniform Commercial Code  
One Commerce Plaza, 99 Washington Avenue  
Albany, NY 12231.

**(DO NOT FILE THIS INSTRUCTION SHEET WITH THE LOCAL LAW.)**

# Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

**DRAFT**

☐ County ☐ City ☒ Town ☐ Village  
(Select one:)

of Canandaigua

Local Law No. \_\_\_\_\_ of the year 20<sup>24</sup>

A local law to replace chapter 92, construction codes, uniform  
(Insert Title)

Be it enacted by the Town Board \_\_\_\_\_ of the  
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village  
(Select one:)

of Canandaigua \_\_\_\_\_ as follows:

see attached

(If additional space is needed, attach pages the same size as this sheet, and number each.)

# DRAFT

Town of Canandaigua Town Code Chapter 92 – Construction Codes, Uniform, shall be replaced in its entirety with the following:

## CHAPTER 92

### CONSTRUCTION CODES, UNIFORM

#### SECTION 92-1. PURPOSE AND INTENT

This local law to replace existing Town Code Chapter 92 provides for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code (the Uniform Code) and the State Energy Conservation Construction Code (the Energy Code) in the Town of Canandaigua.

This local law is adopted pursuant to section 10 of the Municipal Home Rule Law. Except as otherwise provided in the Uniform Code, the Energy Code other state law, or other section of this local law, all buildings, structures, and premises, regardless of use or occupancy, are subject to the provisions this local law.

#### SECTION 92-2. DEFINITIONS

In this Chapter 92, the following terms shall have the meanings shown in this section:

“Assembly Area” shall mean an area in any building, or in any portion of a building, that is primarily used or intended to be used for gathering fifty or more persons for uses including, but not limited to, amusement, athletic, entertainment, social, or other recreational functions; patriotic, political, civic, educational, or religious functions; food or drink consumption; awaiting transportation; or similar purposes.

“Building Permit” shall mean a building permit, construction permit, demolition permit, or other permit that authorizes the performance of work. The term “Building Permit” shall also include a Building Permit which is renewed, amended, or extended pursuant to any provision of this local law.

# DRAFT

“Certificate of Compliance” shall mean a document issued by the Town stating that work was done in compliance with approved construction documents and the Codes.

“Certificate of Occupancy” shall mean a document issued by the Town certifying that the building or structure, or portion thereof, complies with the approved construction documents that have been submitted to, and approved by the Town and indicating that the building or structure, or portion thereof, is in a condition suitable for occupancy.

“Code Enforcement Officer” or “CEO” shall mean the Code Enforcement Officer appointed pursuant to subdivision (b) of section 3 of this local law.

“Code Enforcement Personnel” shall include the Code Enforcement Officer and all Inspectors.

“Codes” shall mean the Uniform Code and Energy Code.

“Energy Code” shall mean the New York State Energy Conservation Construction Code adopted pursuant to Article 11 of the Energy Law.

“FCNYS” shall mean the 2020 Fire Code of New York State as currently incorporated by reference in 19 NYCRR Part 1225.

“Fire Safety and Property Maintenance Inspection” shall mean an inspection performed to determine compliance with the applicable provisions of 19 NYCRR Part 1225 and the publications incorporated therein by reference and the applicable provisions of 19 NYCRR Part 1226 and the publications incorporated therein by reference.

“Hazardous Production Materials” shall mean a solid, liquid, or gas associated with semiconductor manufacturing that has a degree-of-hazard rating in health, flammability, or instability of Class 3 or 4, as ranked by NFPA 704 (Standard Systems for Identification of the Hazards of Materials for Emergency Response), and which is used directly in research, laboratory, or production processes which have, as their end product, materials that are not hazardous.

# DRAFT

“Inspector” shall mean an inspector appointed pursuant to subdivision (d) of section 3 of this local law.

“Mobile Food Preparation Vehicles” shall mean vehicles that contain cooking equipment that produces smoke or grease-laden vapors for the purpose of preparing and serving food to the public. Vehicles intended for private recreation shall not be considered mobile food preparation vehicles.

“Operating Permit” shall mean a permit issued pursuant to section 10 of this local law. The term “Operating Permit” shall also include an Operating Permit which is renewed, amended, or extended pursuant to any provision of this local law.

“Order to Remedy” shall mean an order issued by the Code Enforcement Officer pursuant to subdivision (a) of section 17 of this local law.

“Permit Holder” shall mean the Person to whom a Building Permit has been issued.

“Person” shall include an individual, corporation, limited liability company, partnership, limited partnership, business trust, estate, trust, association, or any other legal or commercial entity of any kind or description.

“PMCNYS” shall mean the 2020 Property Maintenance Code of New York State as currently incorporated by reference in 19 NYCRR Part 1226.

“RCNYS” shall mean the 2020 Residential Code of New York State as currently incorporated by reference in 19 NYCRR Part 1220.

“Repair” shall mean the reconstruction, replacement, or renewal of any part of an existing building for the purpose of its maintenance or to correct damage.

“Stop Work Order” shall mean an order issued pursuant to section 6 of this local law.

“Sugarhouse” shall mean a building used, in whole or in part, for the collection, storage, or processing of maple sap into maple syrup and/or maple sugar.

# DRAFT

“Temporary Certificate of Occupancy” shall mean a certificate issued pursuant to subdivision (d) of section 7 of this local law.

“Town” shall mean the Town of Canandaigua.

“Uniform Code” shall mean the New York State Uniform Fire Prevention and Building Code, Subchapter A of Chapter XXXIII of Title 19 of the NYCRR, adopted pursuant to Article 18 of the Executive Law.

## SECTION 92-3. CODE ENFORCEMENT OFFICER AND INSPECTORS

A. The Office of Code Enforcement Officer(s) is hereby created. The Code Enforcement Officer shall administer and enforce all the provisions of the Uniform Code, the Energy Code, and this local law. The Code Enforcement Officer(s) shall have the following powers and duties:

1. To receive, review, and approve or disapprove applications for Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates of Occupancy, and Operating Permits, and the plans, specifications, and construction documents submitted with such applications.
2. Upon approval of such applications, to issue Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates of Occupancy, and Operating Permits, and to include in terms and conditions as the Code Enforcement Officer may determine to be appropriate Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates of Occupancy, and Operating Permits.
3. To conduct construction inspections; inspections to be made prior to the issuance of Certificates of Occupancy, Certificates of Compliance, Temporary Certificates of Occupancy, and Operating Permits; fire safety and property maintenance inspections; inspections incidental to the investigation of complaints; and all other inspections required or permitted under any provision of this local law.

# DRAFT

4. To issue Stop Work Orders.
  5. To review and investigate complaints.
  6. To issue orders pursuant to subdivision (a) of section 17 (Violations) of this local law.
  7. To maintain records.
  8. To collect fees as set by the Town Board of this Town.
  9. To pursue administrative enforcement actions and proceedings.
  10. In consultation with the Town Attorney, to pursue such legal actions and proceedings as may be necessary to enforce the Uniform Code, the Energy Code, and this local law, or to abate or correct conditions not in compliance with the Uniform Code, the Energy Code, or this local law.
  11. To exercise all other powers and fulfill all other duties conferred upon the Code Enforcement Officer by this local law.
- B. The Code Enforcement Officer(s) shall be appointed by the Town Board. The Code Enforcement Officer(s) shall possess background experience related to building construction or fire prevention and shall, within the time prescribed by law, obtain such basic training, in-service training, advanced in-service training, and other training as the State of New York shall require for code enforcement personnel, and the Code Enforcement Officer(s) shall obtain certification from the Department of State pursuant to the Executive Law and the regulations promulgated thereunder.
- C. In the event that a Code Enforcement Officer is unable to serve as such for any reason, another individual may be appointed by the Town Board to serve as Acting Code

# DRAFT

Enforcement Officer. The Acting Code Enforcement Officer shall, during the term of his or her appointment, exercise all powers and fulfill all duties conferred upon the Code Enforcement Officer by this local law.

- D. One or more Inspectors may be appointed by the Town Board to act under the supervision and direction of the Code Enforcement Officer(s) and to assist the Code Enforcement Officer(s) in the exercise of the powers and fulfillment of the duties conferred upon the Code Enforcement Officer(s) by this local law. Each Inspector shall, within the time prescribed by law, obtain such basic training, in-service training, advanced in-service training, and other training as the State of New York shall require for code enforcement personnel, and each Inspector shall obtain certification from the Department of State pursuant to the Executive Law and the regulations promulgated thereunder.
- E. The compensation for the Code Enforcement Officer(s) and Inspectors shall be fixed from time to time by the Town Board of the Town.

## SECTION 92-4. BUILDING PERMITS.

- A. Building Permits Required. Except as otherwise provided in subdivision (b) of this section, a Building Permit shall be required for any work which must conform to the Uniform Code and/or the Energy Code, including, but not limited to, the construction, enlargement, alteration, improvement, removal, relocation, or demolition of any building or structure or any portion thereof, and the installation of a solid fuel burning heating appliance, chimney, or flue in any dwelling unit. No Person shall commence any work for which a Building Permit is required without first having obtained a Building Permit from the Town.

Exemptions. No building permit shall be required for work in any of the following categories, unless the limits contained in Chapter **202** of the Town Code specify otherwise:

- (1) Installation of swings and other playground equipment associated with a one- or two-family dwelling or multiple single-family dwellings (townhouses);



# DRAFT

- (2) Installation of swimming pools associated with a one- or two-family dwelling or multiple single-family dwellings (townhouses) where such pools designed for a water depth of less than 24 inches and are installed entirely above ground;
- (3) Construction of landscaping retaining walls unless such walls support a surcharge or impound Class I, II or IIIA liquids;
- (4) Construction of temporary motion picture, television and theater stage sets and scenery;
- (5) Installation of window awnings supported by an exterior wall of a one- or two- family dwelling or multiple single-family dwellings (townhouses);
- (6) Installation of partitions or movable cases less than five feet nine inches in height;
- (7) Painting, wallpapering, tiling, carpeting, or other similar finish work;
- (8) Installation of listed portable electrical, plumbing, heating, ventilation or cooling equipment or appliances;
- (9) Replacement of any equipment provided the replacement does not alter the equipment's listing or render it inconsistent with the equipment's original specifications; and
- (10) Repairs, provided that such repairs do not involve:
  - (a) The removal or cutting away of a load-bearing wall, partition, or portion thereof, or of any structural beam or load-bearing component;
  - (b) The removal or change of any required means of egress, or the rearrangement of parts of a structure in a manner which affects egress;
  - (c) The enlargement, alteration, replacement or relocation of any building system; or
  - (d) The removal from service of all or part of a fire protection system for any period of time.
- (11) Construction or installation of one-story detached structures associated with one- or two-family dwellings or multiple single-family dwellings (townhouses) which are used for tool

# DRAFT

and storage sheds, playhouses or similar uses, provided the gross floor area does not exceed 50 square feet.

- B. Exemption not deemed authorization to perform non-compliant work. The exemption from the requirement to obtain a building permit for work in any category set forth in subdivision (b) of this section shall not be deemed an authorization for work to be performed in violation of the Uniform Code or the Energy Code.
- C. Applications for Building Permits. Applications for a Building Permit shall be made in writing on a form provided by or otherwise acceptable to the Code Enforcement Officer, and shall be submitted using the Town's application system or as otherwise directed by the CEO. The application shall be signed by the owner of the property where the work is to be performed or an authorized agent of the owner. The application shall include such information as the Code Enforcement Officer deems sufficient to permit a determination by the Code Enforcement Officer that the intended work complies with all applicable requirements of the Uniform Code and the Energy Code. The application shall include or be accompanied by the following information and documentation:
  - 1. Description of the location, nature, extent, and scope of the proposed work;
    - a Applicant's Name, address, phone number, and email address,
    - b Property owner's name, mailing address, phone number, and email address.
  - 2. Proof of ownership of the premises on which work is to be performed
  - 3. The tax map number and the street address of any affected building or structure;
  - 4. The occupancy classification of any affected building or structure;

# DRAFT

5. Where applicable, a statement of special inspections prepared in accordance with the provisions of the Uniform Code; and
6. Construction documents in a quantity and form directed by the CEO (drawings and/or specifications) which (i) describe the location, nature, extent, and scope of the proposed work; (ii) show that the proposed work will conform to the applicable provisions of the Codes; (iii) show the location, construction, size, and character of all portions of the means of egress; (iv) show a representation of the building thermal envelope; (v) show structural information including but not limited to braced wall designs, the size, section, and relative locations of structural members, design loads, and other pertinent structural information; (vi) show the proposed structural, electrical, plumbing, mechanical, fire-protection, and other service systems of the building; (vii) include a written statement indicating compliance with the Energy Code; (viii) include a site plan, drawn to scale and drawn in accordance with an accurate boundary survey, showing the size and location of new construction and existing structures and appurtenances on the site, distances from lot lines, the established street grades and the proposed finished grades, and, as applicable, flood hazard areas, floodways, and design flood elevations; and (ix) evidence that the documents were prepared by a licensed and registered architect in accordance with Article 147 of the New York State Education Law or a licensed and registered professional engineer in accordance with Article 145 of the New York State Education Law and practice guidelines, including but not limited to the design professional's seal which clearly and legibly shows both the design professional's name and license number and is signed by the design professional whose name appears on the seal in such a manner that neither the name nor the number is obscured in any way, the design professional's registration expiration date, the design professional's firm name (if not a sole practitioner), and, if the documents are submitted by a professional engineering firm and not a sole practitioner professional engineer, the firm's Certificate of Authorization number.
7. Proof of compliance with New York State Workers Compensation Law.

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8. Where applicable, a site plan that shows any existing and proposed buildings and structures on the site, the location of any existing or proposed well or on-site wastewater treatment system, the location of the intended work and the distances between the buildings and structures and the lot lines.
  9. Such other information as may be deemed appropriate by the CEO.
- D. Construction documents. Construction documents will not be accepted as part of an application for a Building Permit unless they satisfy the requirements set forth in paragraph (5) of subdivision D of this section. Construction documents which are accepted as part of the application for a Building Permit shall be marked as accepted by the Code Enforcement Officer in writing or by stamp, or in the case of electronic media, an electronic marking. One set of the accepted construction documents shall be retained by the Code Enforcement Officer, and one set of the accepted construction documents shall be returned to the applicant to be kept at the work site to be available for use by the Code Enforcement Personnel. However, the return of a set of accepted construction documents to the applicant shall not be construed as authorization to commence work, nor as an indication that a Building Permit will be issued. Work shall not be commenced until and unless a Building Permit is issued.
- E. Issuance of Building Permits. An application for a Building Permit shall be examined to ascertain whether the proposed work is in compliance with the applicable requirements of the Uniform Code, Energy Code, and Town Code. The Code Enforcement Officer shall issue a Building Permit if the proposed work is in compliance with the applicable requirements of the Uniform Code, Energy Code, and Town Code.
- F. Building Permits to be displayed. Building permits shall be visibly displayed at the work site and shall remain visible until the authorized work has been completed.
- G. Work to be in accordance with construction documents. All work shall be performed in accordance with the construction documents which were submitted with and accepted as

# DRAFT

part of the application for the Building Permit. The Building Permit shall contain such a directive. The Permit Holder shall immediately notify the Code Enforcement Officer of any change occurring during the course of the work. The Building Permit shall contain such a directive. If the Code Enforcement Officer determines that such change warrants a new or amended Building Permit, such change shall not be made until and unless a new or amended Building Permit reflecting such change is issued.

- H. Time limits. Building Permits shall become invalid unless the authorized work is commenced within 6 months following the date of issuance. Building Permits shall expire 12 months after the date of issuance. A Building Permit which has become invalid or which has expired pursuant to this subdivision may be renewed upon application by the Permit Holder, payment of the applicable fee, and approval of the application by the Code Enforcement Officer.
- I. Work Hours. Daily hours of nuisance noise producing work on all permitted projects in the town of Canandaigua are limited to the following days and times:
  - 1. Weekdays from 7:00 A.M. to 7:00 P.M.
  - 2. Saturdays from 7:00 A.M. to 6:00 P.M.
  - 3. No work is permitted on those federal holidays listed and/or adopted by the Town Board.
- J. Revocation or suspension of Building Permits. If the Code Enforcement Officer determines that a Building Permit was issued in error because of incorrect, inaccurate, or incomplete information, or that the work for which a Building Permit was issued violates the Uniform Code or the Energy Code, the Code Enforcement Officer shall revoke the Building Permit or suspend the Building Permit until such time as the Permit Holder demonstrates that
  - 1. All work then completed is in compliance with all applicable provisions of the Uniform Code and the Energy Code and

# DRAFT

2. All work then proposed to be performed shall be in compliance with all applicable provisions of the Uniform Code and the Energy Code.
- K. Fee. The fee specified in or determined in accordance with the provisions set forth in section 18 (Fees) of this local law must be paid at the time of submission of an application for a Building Permit, for an amended Building Permit, or for renewal of a Building Permit.

## SECTION 92-5. CONSTRUCTION INSPECTIONS.

- A. Work to remain accessible and exposed. Work shall remain accessible and exposed until inspected and accepted by the Code Enforcement Officer or by an Inspector authorized by the Code Enforcement Officer. The Permit Holder shall notify the Code Enforcement Officer when any element of work described in subdivision C of this section is ready for inspection.
- B. Inspections and Re-Inspections. When the Permit Holder or Permit Holder's designee has notified the CEO of any element of work described in Subsection C below is ready for inspection and the CEO finds that said element of the work is not ready for inspection, another inspection must be rescheduled with the CEO. In such circumstance a reinspection fee, in an amount established by the Town Board may be charged for each subsequent reinspection before a certificate of occupancy or certificate of compliance is issued.
- C. Elements of work to be inspected. The following elements of the construction process shall be inspected, where applicable:
  1. work site prior to the issuance of a Building Permit;
  2. footing and foundation;

# DRAFT

3. preparation for concrete slab;
4. framing;
5. structural, electrical, plumbing, mechanical, fire-protection, and other similar service systems of the building;
6. fire resistant construction;
7. fire resistant penetrations;
8. solid fuel burning heating appliances, chimneys, flues, or gas vents;
9. inspections required to demonstrate Energy Code compliance, including but not limited to insulation, fenestration, air leakage, system controls, mechanical equipment size, and, where required, minimum fan efficiencies, programmable thermostats, energy recovery, whole-house ventilation, plumbing heat traps, and high-performance lighting and controls;
10. installation, connection, and assembly of factory manufactured buildings and manufactured homes; and
11. a final inspection after all work authorized by the Building Permit has been completed.

D. Remote inspections. At the discretion of the Code Enforcement Officer or Inspector authorized to perform construction inspections, a remote inspection may be performed in lieu of an in-person inspection when, in the opinion of the Code Enforcement Officer or such authorized Inspector, the remote inspection can be performed to the same level and quality as an in-person inspection and the remote inspection shows to the satisfaction of the Code Enforcement Officer or by such

# DRAFT

authorized Inspector that the elements of the construction process conform with the applicable requirements of the Uniform Code and Energy Code. Should a remote inspection not afford the Code Enforcement Officer or such authorized Inspector sufficient information to make a determination, an in-person inspection shall be performed.

E. Inspection results. After inspection, the work or a portion thereof shall be noted as satisfactory as completed, or the Permit Holder shall be notified as to the manner in which the work fails to comply with the Uniform Code or Energy Code, including a citation to the specific code provision or provisions that have not been met. Work not in compliance with any applicable provision of the Uniform Code or Energy Code shall remain exposed until such work shall have been brought into compliance with all applicable provisions of the Uniform Code and the Energy Code, reinspected, and found satisfactory as completed.

F. Fee. The fee specified in or determined in accordance with the provisions set forth in section 18 (Fees) of this local law must be paid prior to or at the time of each inspection performed pursuant to this section.

## SECTION 92-6. STOP WORK ORDERS.

A. Authority to issue. The Code Enforcement Officer is authorized to issue Stop Work Orders pursuant to this section. The Code Enforcement Officer shall issue a Stop Work Order to halt:

1. Any work that is determined by the Code Enforcement Officer to be contrary to any applicable provision of the Uniform Code or Energy Code, without regard to whether such work is or is not work for which a Building Permit is required, and without regard to whether a Building Permit has or has not been issued for such work, or
2. Any work that is being conducted in a dangerous or unsafe manner in the opinion of the Code Enforcement Officer, without regard to whether such work is or is not work



# DRAFT

for which a Building Permit is required, and without regard to whether a Building Permit has or has not been issued for such work, or

3. Any work for which a Building Permit is required which is being performed without the required Building Permit, or under a Building Permit that has become invalid, has expired, or has been suspended or revoked.
- B. Content of Stop Work Orders. Stop Work Orders shall (1) be in writing, (2) be dated and signed by the Code Enforcement Officer, (3) state the reason or reasons for issuance, and (4) if applicable, state the conditions which must be satisfied before work will be permitted to resume.
- C. Service of Stop Work Orders. The Code Enforcement Officer shall cause the Stop Work Order, or a copy thereof, to be served on the owner of the affected property (and, if the owner is not the Permit Holder, on the Permit Holder) personally or by registered mail. The Code Enforcement Officer shall be permitted, but not required, to cause the Stop Work Order, or a copy thereof, to be served on any builder, architect, tenant, contractor, subcontractor, construction superintendent, or their agents, or any other Person taking part or assisting in work affected by the Stop Work Order, personally or by registered mail; provided, however, that failure to serve any Person mentioned in this sentence shall not affect the efficacy of the Stop Work Order.
- D. Effect of Stop Work Order. Upon the issuance of a Stop Work Order, the owner of the affected property, the Permit Holder, and any other Person performing, taking part in, or assisting in the work shall immediately cease all work which is the subject of the Stop Work Order, other than work expressly authorized by the Code Enforcement Officer to correct the reason for issuing the Stop Work Order.
- E. Remedy not exclusive. The issuance of a Stop Work Order shall not be the exclusive remedy available to address any event described in subdivision A of this section, and the authority to issue a Stop Work Order shall be in addition to, and not in substitution for or limitation of, the right and authority to pursue any other remedy or impose any other penalty under section

# DRAFT

92-17 (Violations) of this local law or under any other applicable local law or State law. Any such other remedy or penalty may be pursued at any time, whether prior to, at the time of, or after the issuance of a Stop Work Order.

## SECTION 92-7. CERTIFICATES OF OCCUPANCY AND CERTIFICATES OF COMPLIANCE

A. Certificates of Occupancy and Certificates of Compliance required. A Certificate of Occupancy or Certificate of Compliance shall be required for any work which is the subject of a Building Permit and for all structures, buildings, or portions thereof, which are converted from one use or occupancy classification or subclassification to another. Permission to use or occupy a building or structure, or portion thereof, for which a Building Permit was previously issued shall be granted only by issuance of a Certificate of Occupancy or Certificate of Compliance.

B. Issuance of Certificates of Occupancy and Certificates of Compliance. The Code Enforcement Officer shall issue a Certificate of Occupancy or Certificate of Compliance if the work which was the subject of the Building Permit was completed in accordance with all applicable provisions of the Uniform Code and Energy Code and, if applicable, that the structure, building or portion thereof that was converted from one use or occupancy classification or subclassification to another complies with all applicable provisions of the Uniform Code and Energy Code. The Code Enforcement Officer or an Inspector authorized by the Code Enforcement Officer shall inspect the building, structure, or work prior to the issuance of a Certificate of Occupancy or Certificate of Compliance. In addition, where applicable, the following documents, prepared in accordance with the provisions of the Uniform Code by such person or persons as may be designated by or otherwise acceptable to the Code Enforcement Officer, at the expense of the applicant for the Certificate of Occupancy or Certificate of Compliance, shall be provided to the Code Enforcement Officer prior to the issuance of the Certificate of Occupancy or Certificate of Compliance:

1. A written statement of structural observations and/or a final report of special inspections.
2. Flood hazard certifications.

# DRAFT

3. A written statement of the results of tests performed to show compliance with the Energy Code.
4. Where applicable, the affixation of the appropriate seals, insignias, and manufacturer's data plates as required for factory manufactured buildings and/or manufactured homes.

C. Contents of Certificates of Occupancy and Certificates of Compliance. A Certificate of Occupancy or Certificate of Compliance shall contain the following information:

1. The Building Permit number, if any;
2. The date of issuance of the Building Permit, if any;
3. The name (if any), address and tax map number of the property;
4. If the Certificate of Occupancy or Certificate of Compliance is not applicable to an entire structure, a description of that portion of the structure for which the Certificate of Occupancy or Certificate of Compliance is issued;
5. The use and occupancy classification of the structure;
6. The type of construction of the structure;
7. The occupant load of the assembly areas in the structure, if any;
8. Any special conditions imposed in connection with the issuance of the Building Permit; and

# DRAFT

9. The signature of the Code Enforcement Officer issuing the Certificate of Occupancy or Certificate of Compliance and the date of issuance.

D. Temporary Certificate of Occupancy.

1. The Code Enforcement Officer shall be permitted to issue a Temporary Certificate of Occupancy allowing the temporary occupancy of a building or structure, or a portion thereof, prior to completion of the work which is the subject of a Building Permit. However, in no event shall the Code Enforcement Officer issue a Temporary Certificate of Occupancy unless the Code Enforcement Officer determines
  - a. That the building or structure, or the portion thereof covered by the Temporary Certificate of Occupancy, may be occupied safely,
  - b. That any required fire and life safety components, such as fire protection equipment and fire, smoke, carbon monoxide, and heat detectors and alarms are installed and operational, and
  - c. That all required means of egress from the structure have been provided.
2. The Code Enforcement Officer may include in a Temporary Certificate of Occupancy such terms and conditions as he or she deems necessary or appropriate to ensure the health and safety of the persons occupying and using the building or structure and/or performing further construction work in the building or structure. A Temporary Certificate of Occupancy shall be effective for a period of time, not to exceed 6 months, which shall be determined by the Code Enforcement Officer and specified in the Temporary Certificate of Occupancy. During the specified period of effectiveness of the Temporary Certificate of Occupancy, the Permit Holder shall undertake to bring the building or structure into full compliance with all applicable provisions of the Uniform Code and the Energy Code.

# DRAFT

E. Revocation or suspension of certificates. If the Code Enforcement Officer determines that a Certificate of Occupancy, Certification of Compliance, or a Temporary Certificate of Occupancy was issued in error or on the basis of incorrect information, and if the relevant deficiencies are not corrected to the satisfaction of the Code Enforcement Officer within such period of time as shall be specified by the Code Enforcement Officer, the Code Enforcement Officer shall revoke or suspend such certificate.

F. Fee. The fee specified in or determined in accordance with the provisions set forth in 92-18 (Fees) of this Chapter must be paid at the time of submission of an application for a Certificate of Occupancy, Certificate of Compliance, or for Temporary Certificate of Occupancy.

## SECTION 92-8. NOTIFICATION REGARDING FIRE OR EXPLOSION.

The chief of any fire department providing firefighting services for a property within the Town shall promptly notify the Code Enforcement Officer of any fire or explosion involving any structural damage, fuel burning appliance, chimney, or gas vent.

## SECTION 92-9. UNSAFE BUILDINGS, STRUCTURES, AND EQUIPMENT AND CONDITIONS OF IMMINENT DANGER

Unsafe buildings, structures, and equipment and conditions of imminent danger in the Town shall be identified and addressed in accordance with the procedures set forth in Town Code Chapter 88 Buildings, Unsafe, as now in effect or as hereafter amended from time to time.

## SECTION 92-10. OPERATING PERMITS.

A. Operation Permits required. Operating Permits shall be required for conducting any process or activity or for operating any type of building, structure, or facility listed below:

1. manufacturing, storing, or handling hazardous materials in quantities exceeding those listed in the applicable Maximum Allowable Quantity tables found in Chapter 50 of the FCNYS;

# DRAFT

2. buildings, structures, facilities, processes, and/or activities that are within the scope and/or permit requirements of the chapter or section title of the FCNYS as follows:
  - a. Chapter 22, “Combustible Dust-Producing Operations.” Facilities where the operation produces combustible dust;
  - b. Chapter 24, “Flammable Finishes.” Operations utilizing flammable or combustible liquids, or the application of combustible powders regulated by Chapter 24 of the FCNYS;
  - c. Chapter 25, “Fruit and Crop Ripening.” Operating a fruit- or crop-ripening facility or conducting a fruit-ripening process using ethylene gas;
  - d. Chapter 26, “Fumigation and Insecticidal Fogging.” Conducting fumigation or insecticidal fogging operations in buildings, structures, and spaces, except for fumigation or insecticidal fogging performed by the occupant of a detached one-family dwelling;
  - e. Chapter 31, “Tents, Temporary Special Event Structures, and Other Membrane Structures.” Operating an air-supported temporary membrane structure, a temporary special event structure, or a tent where approval is required pursuant to Chapter 31 of the FCNYS;
  - f. Chapter 32, “High-Piled Combustible Storage.” High-piled combustible storage facilities with more than 500 square feet (including aisles) of high-piled storage;
  - g. Chapter 34, “Tire Rebuilding and Tire Storage.” Operating a facility that stores in excess of 2,500 cubic feet of scrap tires or tire byproducts or operating a tire rebuilding plant;

# DRAFT

- h. Chapter 35, “Welding and Other Hot Work.” Performing public exhibitions and demonstrations where hot work is conducted, use of hot work, welding, or cutting equipment, inside or on a structure, except an operating permit is not required where work is conducted under the authorization of a building permit or where performed by the occupant of a detached one- or two-family dwelling;
  - i. Chapter 40, “Sugarhouse Alternative Activity Provisions.” Conducting an alternative activity at a sugarhouse;
  - j. Chapter 56, “Explosives and Fireworks.” Possessing, manufacturing, storing, handling, selling, or using, explosives, fireworks, or other pyrotechnic special effects materials except the outdoor use of sparkling devices as defined by Penal Law section 270;
  - k. Section 307, “Open Burning, Recreational Fires and Portable Outdoor Fireplaces.” Conducting open burning, not including recreational fires and portable outdoor fireplaces;
  - l. Section 308, “Open Flames.” Removing paint with a torch, or using open flames, fire, and burning in connection with assembly areas or educational occupancies; and
  - m. Section 319, “Mobile Food Preparation Vehicles.” Operating a mobile food preparation vehicle in the Town of Canandaigua.
- 3. Energy storage systems, where the system exceeds the values shown in Table 1206.1 of the FCNYS or exceeds the permitted aggregate ratings in section R327.5 of the RCNYS.
  - 4. Buildings containing one or more assembly areas;
  - 5. Outdoor events where the planned attendance exceeds 1,000 persons;
  - 6. Facilities that store, handle or use hazardous production materials;

# DRAFT

7. Parking garages as defined in subdivision (a) of section 13 of this local law;
8. Buildings whose use or occupancy classification may pose a substantial potential hazard to public safety, as determined by resolution adopted by the Town Board of the Town of Canandaigua; and
9. Other processes or activities or for operating any type of building, structure, or facility as determined by resolution adopted by the Town Board of the Town of Canandaigua.

Any person who proposes to undertake any activity or to operate any type of building listed in this subdivision A shall be required to obtain an Operating Permit prior to commencing such activity or operation.

- B. Applications for Operating Permits. An application for an Operating Permit shall be in writing on a form provided by or otherwise acceptable to the Code Enforcement Officer. Such application shall include such information as the Code Enforcement Officer deems sufficient to permit a determination by the Code Enforcement Officer that quantities, materials, and activities conform to the requirements of the Uniform Code. If the Code Enforcement Officer determines that tests or reports are necessary to verify conformance, such tests or reports shall be performed or provided by such person or persons as may be designated by or otherwise acceptable to the Code Enforcement Officer, at the expense of the applicant.
- C. Reserved.
- D. Inspections. The Code Enforcement Officer or an Inspector authorized by the Code Enforcement Officer shall inspect the subject premises prior to the issuance of an Operating Permit. Such inspections shall be performed either in-person or remotely. Remote inspections in lieu of in-person inspections may be performed when, at the discretion of the Code Enforcement Officer or an Inspector authorized by the Code Enforcement Officer, the remote inspection can be performed to the same level and quality as an in-person inspection and the remote inspection shows to the satisfaction of the Code Enforcement Officer or Inspector authorized by the Code Enforcement Officer that the premises conform with the applicable



# DRAFT

requirements of the Uniform Code and the code enforcement program. Should a remote inspection not afford the Town sufficient information to make a determination, an in-person inspection shall be performed. After inspection, the premises shall be noted as satisfactory and the operating permit shall be issued, or the operating permit holder shall be notified as to the manner in which the premises fail to comply with either or both of the Uniform Code and the code enforcement program, including a citation to the specific provision or provisions that have not been met.

- E. Multiple Activities. In any circumstance in which more than one activity listed in subdivision A of this section is to be conducted at a location, the Code Enforcement Officer may require a separate Operating Permit for each such activity, or the Code Enforcement Officer may, in their discretion, issue a single Operating Permit to apply to all such activities.
- F. Duration of Operating Permits. Operating permits shall be issued for a specified period of time consistent with local conditions, but in no event to exceed as follows:
  - 1. 30 days for tents, special event structures, and other membrane structures;
  - 2. 60 days for alternative activities at a sugarhouse;
  - 3. 3 years for the activities, structures, and operations determined per paragraph (9) of subdivision (a) of this section, and
  - 4. 1 year for all other activities, structures, and operations identified in subdivision A of this section.

The effective period of each Operating Permit shall be specified in the Operating Permit. An Operating Permit may be reissued or renewed upon application to the Code Enforcement Officer, payment of the applicable fee, and approval of such application by the Code Enforcement Officer.

- G. Revocation or suspension of Operating Permits. If the Code Enforcement Officer determines that any activity or building for which an Operating Permit was issued does not comply with

# DRAFT

any applicable provision of the Uniform Code, such Operating Permit shall be revoked or suspended.

- H. Fee. The fee specified in or determined in accordance with the provisions set forth in section 92-18 (Fees) of this local law must be paid at the time submission of an application for an Operating Permit, for an amended Operating Permit, or for reissue or renewal of an Operating Permit.

## SECTION 92-11. FIRE SAFETY AND PROPERTY MAINTENANCE INSPECTIONS

- A. Inspections required. Fire safety and property maintenance inspections of buildings and structures shall be performed by the Code Enforcement Officer or an Inspector designated by the Code Enforcement Officer at the following intervals:
1. At least once every twelve (12) months for buildings which contain an assembly area;
  2. At least once every (12) months for public and private schools and colleges, including any buildings of such schools or colleges containing classrooms, dormitories, fraternities, sororities, laboratories, physical education, dining, or recreational facilities; and
  3. At least once every thirty-six (36) months for multiple dwellings and all nonresidential occupancies.
- B. Remote inspections. At the discretion of the Code Enforcement Officer or Inspector authorized to perform fire safety and property maintenance inspections, a remote inspection may be performed in lieu of in-person inspections when, in the opinion of the Code Enforcement Officer or such authorized Inspector, the remote inspection can be performed to the same level and quality as an in-person inspection and the remote inspection shows to the satisfaction of the Code Enforcement Officer or such authorized Inspector that the premises conform with the applicable provisions of 19 NYCRR Part 1225 and the publications incorporated therein by reference and the applicable provisions of 19 NYCRR Part 1226 and the publications incorporated therein by reference. Should a remote inspection not afford the

# DRAFT

Code Enforcement Officer or such authorized Inspector sufficient information to make a determination, an in-person inspection shall be performed.

C. Inspections permitted. In addition to the inspections required by subdivision A of this section, a fire safety and property maintenance inspection of any building, structure, use, or occupancy, or of any dwelling unit, may also be performed by the Code Enforcement Officer or an Inspector authorized to perform fire safety and property maintenance inspections at any time upon:

1. The request of the owner of the property to be inspected or an authorized agent of such owner;

2. receipt by the Code Enforcement Officer of a written statement alleging that conditions or activities failing to comply with the Uniform Code or Energy Code exist; or

3. receipt by the Code Enforcement Officer of any other information, reasonably believed by the Code Enforcement Officer to be reliable, giving rise to reasonable cause to believe that conditions or activities failing to comply with the Uniform Code or Energy Code exist; provided, however, that nothing in this subdivision shall be construed as permitting an inspection under any circumstances under which a court order or warrant permitting such inspection is required, unless such court order or warrant shall have been obtained.

D. OFPC Inspections. Nothing in this section or in any other provision of this local law shall supersede, limit, or impair the powers, duties and responsibilities of the New York State Office of Fire Prevention and Control (“OFPC”) and the New York State Fire Administrator or other authorized entity under Executive Law section 156-e and Education Law section 807-b. Notwithstanding any other provision of this section to the contrary, the Code Enforcement Officer may accept an inspection performed by the Office of Fire Prevention and Control or other authorized entity pursuant to sections 807-a and 807-b of the Education

# DRAFT

Law and/or section 156-e of the Executive Law, in lieu of a fire safety and property maintenance inspection performed by the Code Enforcement Officer or by an Inspector, provided that:

1. The Code Enforcement Officer is satisfied that the individual performing such inspection satisfies the requirements set forth in 19 NYCRR section 1203.2(e);
  2. The Code Enforcement Officer is satisfied that such inspection covers all elements required to be covered by a fire safety and property maintenance inspection; such inspections are performed no less frequently than once a year;
  3. A true and complete copy of the report of each such inspection is provided to the Code Enforcement Officer; and
  4. Upon receipt of each such report, the Code Enforcement Officer takes the appropriate action prescribed by section 92-17 (Violations) of this Chapter.
- E. Fee. The fee specified in or determined in accordance with the provisions set forth in section 92-18 (Fees) of this local law must be paid prior to or at the time each inspection performed pursuant to this section. This subdivision shall not apply to inspections performed by OFPC.

## SECTION 92-12. COMPLAINTS

The Code Enforcement Officer shall review and investigate written, signed and documented complaints which allege or assert the existence of conditions or activities that fail to comply with the Uniform Code, the Energy Code, this local law, or any other local law, ordinance, code, or regulation adopted for administration and enforcement of the Uniform Code or the Energy Code. The process for responding to a complaint shall include such of the following steps as the Code Enforcement Officer may deem to be appropriate:

- A. Performing an inspection of the conditions and/or activities alleged to be in violation, and documenting the results of such inspection;

# DRAFT

- B. If a violation is found to exist, providing the owner of the affected property and any other Person who may be responsible for the violation with notice of the violation and opportunity to abate, correct or cure the violation, or otherwise proceeding in the manner described in section 92-17 (Violations) of this local law;
- C. If appropriate, issuing a Stop Work Order;
- D. If a violation which was found to exist is abated or corrected, performing an inspection to ensure that the violation has been abated or corrected, preparing a final written report reflecting such abatement or correction, and filing such report with the complaint.

## SECTION 92-13. CONDITION ASSESSMENTS OF PARKING GARAGES.

### A. Definitions. For the purposes of this section:

1. The term “condition assessment” means an on-site inspection and evaluation of a parking garage for evidence of deterioration of any structural element or building component of such parking garage, evidence of the existence of any unsafe condition in such parking garage, and evidence indicating that such parking garage is an unsafe structure;
2. The term “deterioration” means the weakening, disintegration, corrosion, rust, or decay of any structural element or building component, or any other loss of effectiveness of a structural element or building component;
3. The term “parking garage” means any building or structure, or part thereof, in which all or any part of any structural level or levels is used for parking or storage of motor vehicles, excluding:
  - a. buildings in which the only level used for parking or storage of motor vehicles is on grade;

# DRAFT

- b. an attached or accessory structure providing parking exclusively for a detached one- or two-family dwelling; and
    - c. a townhouse unit with attached parking exclusively for such unit;
  - 4. The term “professional engineer” means an individual who is licensed or otherwise authorized under Article 145 of the Education Law to practice the profession of engineering in the State of New York and who has at least three years of experience performing structural evaluations;
  - 5. The term “responsible professional engineer” means the professional engineer who performs a condition assessment, or under whose supervision a condition assessment is performed, and who seals and signs the condition assessment report. The use of the term “responsible professional engineer” shall not be construed as limiting the professional responsibility or liability of any professional engineer, or of any other licensed professional, who participates in the preparation of a condition assessment without being the responsible professional engineer for such condition assessment.
  - 6. The term “unsafe condition” includes the conditions identified as “unsafe” in section 304.1.1, section 305.1.1, and section 306.1.1 of the PMCNYS; and
  - 7. The term “unsafe structure” means a structure that is so damaged, decayed, dilapidated, or structurally unsafe, or is of such faulty construction or unstable foundation, that partial or complete collapse is possible.
- B. Condition Assessments – general requirements. The owner operator of each parking garage shall cause such parking garage to undergo an initial condition assessment as described in subdivision (c) of this section, periodic condition assessments as described in subdivision (d) of this section, and such additional condition assessments as may be required under subdivision (e) of this section. Each condition assessment shall be

# DRAFT

conducted by or under the direct supervision of a professional engineer. A written report of each condition assessment shall be prepared, and provided to the Town, in accordance with the requirements of subdivision (f) of this section. Before performing a condition assessment (other than the initial condition assessment) of a parking garage, the responsible professional engineer for such condition assessment shall review all available previous condition assessment reports for such parking garage.

C. Initial Condition Assessment. Each parking garage shall undergo an initial condition assessment as follows:

1. Parking garages constructed on or after August 29, 2018, shall undergo an initial condition assessment following construction and prior to a certificate of occupancy or certificate of compliance being issued for the structure.
2. Parking garages constructed prior to August 29, 2018, shall undergo an initial condition assessment as follows:
  - a. if originally constructed prior to January 1, 1984, then prior to October 1, 2019;
  - b. if originally constructed between January 1, 1984 and December 31, 2002, then prior to October 1, 2020; and
  - c. if originally constructed between January 1, 2003 and August 28, 2018, then prior to October 1, 2021.
3. Any parking garage constructed prior to the effective date of the local law enacting this provision that has not undergone an initial condition assessment prior to that effective date shall undergo an initial condition assessment prior to six (6) months after the effective date of this Chapter.

# DRAFT

D. Periodic Condition Assessments. Following the initial condition assessment of a parking garage, such parking garage shall undergo periodic condition assessments at intervals not to exceed three (3) years.

E. Additional Condition Assessments.

1. If the latest condition assessment report for a parking garage includes a recommendation by the responsible professional engineer that an additional condition assessment of such parking garage, or any portion of such parking garage, be performed before the date by which the next periodic condition assessment would be required under subdivision C of this section, the owner or operator of such parking garage shall cause such parking garage (or, if applicable, the portion of such parking garage identified by the responsible professional engineer) to undergo an additional condition assessment no later than the date recommended in such condition assessment report.
2. If the Town becomes aware of any new or increased deterioration which, in the judgment of the Town, indicates that an additional condition assessment of the entire parking garage, or of the portion of the parking garage affected by such new or increased deterioration, should be performed before the date by which the next periodic condition assessment would be required under subdivision C of this section, the owner or operator of such parking garage shall cause such parking garage (or, if applicable, the portion of the parking garage affected by such new or increased deterioration) to undergo an additional condition assessment no later than the date determined by the Town be appropriate.

F. Condition Assessment Reports. The responsible professional engineer shall prepare, or directly supervise the preparation of, a written report of each condition assessment, and shall submit such condition assessment report to the Town within 10 days. Such condition assessment report shall be sealed and signed by the responsible professional engineer, and shall include:



# DRAFT

1. An evaluation and description of the extent of deterioration and conditions that cause deterioration that could result in an unsafe condition or unsafe structure;
2. An evaluation and description of the extent of deterioration and conditions that cause deterioration that, in the opinion of the responsible professional engineer, should be remedied immediately to prevent an unsafe condition or unsafe structure;
3. An evaluation and description of the unsafe conditions;
4. An evaluation and description of the problems associated with the deterioration, conditions that cause deterioration, and unsafe conditions;
5. An evaluation and description of the corrective options available, including the recommended timeframe for remedying the deterioration, conditions that cause deterioration, and unsafe conditions;
6. An evaluation and description of the risks associated with not addressing the deterioration, conditions that cause deterioration, and unsafe conditions;
7. The responsible professional engineer's recommendation regarding preventative maintenance;
8. Except in the case of the report of the initial condition assessment, the responsible professional engineer's attestation that he or she reviewed all previously prepared condition assessment reports available for such parking garage, and considered the information in the previously prepared reports while performing the current condition assessment and while preparing the current report; and
9. The responsible professional engineer's recommendation regarding the time within which the next condition assessment of the parking garage or portion thereof should be

# DRAFT

performed. In making the recommendation regarding the time within which the next condition assessment of the parking garage or portion thereof should be performed, the responsible professional engineer shall consider the parking garage's age, maintenance history, structural condition, construction materials, frequency and intensity of use, location, exposure to the elements, and any other factors deemed relevant by the responsible professional engineer in their professional judgment.

- G. Review Condition Assessment Reports. The Town shall take such enforcement action or actions in response to the information in such condition assessment report as may be necessary or appropriate to protect the public from the hazards that may result from the conditions described in such report. In particular, but not by way of limitation, the Town shall, by Order to Remedy or such other means of enforcement as the Town may deem appropriate, require the owner or operator of the parking garage to repair or otherwise remedy all deterioration, all conditions that cause deterioration, and all unsafe conditions identified in such condition assessment report pursuant to paragraphs (2) and (3) of subdivision (f). All repairs and remedies shall comply with the applicable provisions of the Uniform Code. This section shall not limit or impair the right of the Town to take any other enforcement action, including but not limited to suspension or revocation of a parking garage's operating permit, as may be necessary or appropriate in response to the information in a condition assessment report.
- H. The Town shall retain all condition assessment reports for the life of the parking garage. Upon request by a professional engineer who has been engaged to perform a condition assessment of a parking garage, and who provides the Town with a written statement attesting to the fact that he or she has been so engaged, the Town shall make the previously prepared condition assessment reports for such parking garage (or copies of such reports) available to such professional engineer. The Town shall be permitted to require the owner or operator of the subject parking garage to pay all costs and expenses associated with making such previously prepared condition assessment reports (or copies thereof) available to the professional engineer.
- I. This section shall not limit or impair the right or the obligation of the Town;

# DRAFT

1. Perform such construction inspections as are required by section 92-5 (Construction Inspections) of this Chapter;
2. To perform such periodic fire safety and property maintenance inspections as are required by section 92-11 (Fire Safety and Property Maintenance Inspections) of this Chapter; and/or
3. To take such enforcement action or actions as may be necessary or appropriate to respond to any condition that comes to the attention of the Town by means of its own inspections or observations, by means of a complaint, or by any other means other than a condition assessment or a report of a condition assessment.

## SECTION 92-14. CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA.

- A. The Code Enforcement Officer shall determine the climatic and geographic design criteria for buildings and structures constructed within this [ City / Town / Village] as required by the Uniform Code. Such determinations shall be made in the manner specified in the Uniform Code using, where applicable, the maps, charts, and other information provided in the Uniform Code. The criteria to be so determined shall include but shall not necessarily be limited to, the following:
  1. Design criteria to include ground snow load; wind design loads; seismic category; potential damage from weathering, frost, and termite; winter design temperature; whether ice barrier underlayment is required; the air freezing index; and the mean annual temperature;
  2. Heating and cooling equipment design criteria for structures within the scope of the RCNYS. The design criteria shall include the data identified in the Design Criteria Table found in Chapter 3 of the RCNYS; and
  3. flood hazard areas, flood hazard maps, and supporting data. The flood hazard map shall include, at a minimum, special flood hazard areas as identified by the Federal Emergency

# DRAFT

Management Agency in the Flood Insurance Study for the community, as amended or revised with:

- a. the accompanying Flood Insurance Rate Map (FIRM);
  - b. Flood Boundary and Floodway Map (FBFM); and
  - c. related supporting data along with any revisions thereto.
- B. The Code Enforcement Officer shall prepare a written record of the climatic and geographic design criteria determined pursuant to subdivision (a) of this section, shall maintain such record within the office of the Code Enforcement Officer, and shall make such record readily available to the public.

## SECTION 92-15. RECORD KEEPING.

- A. The Code Enforcement Officer shall keep permanent official records of all transactions and activities conducted by all Code Enforcement Personnel, including records of:
1. All applications received, reviewed and approved or denied;
  2. All plans, specifications and construction documents approved;
  3. All Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates, Stop Work Orders, and Operating Permits issued;
  4. All inspections and tests performed;
  5. All statements and reports issued;
  6. All complaints received;

# DRAFT

7. All investigations conducted;
  8. All condition assessment reports received;
  9. All fees charged and collected; and
  10. All other features and activities specified in or contemplated by sections 92-4 through 92-14, inclusive, of this Chapter.
- B. All such records shall be public records open for public inspection during normal business hours. All plans and records pertaining to buildings or structures, or appurtenances thereto, shall be retained for at least the minimum time period so required by State law and regulation.

## SECTION 92-16. PROGRAM REVIEW AND REPORTING

- A. The Code Enforcement Officer shall annually submit to the Town Board a written report and summary of all business conducted by the Code Enforcement Officer and the Inspectors, including a report and summary of all transactions and activities described in section 92-15 (Record Keeping) of this local law and a report and summary of all appeals or litigation pending or concluded.
- B. The Code Enforcement Officer shall annually submit to the Secretary of State, on behalf of the Town on a form prescribed by the Secretary of State, a report of the activities of the Town relative to administration and enforcement of the Uniform Code.
- C. The Code Enforcement Officer shall, upon request of the New York State Department of State, provide to the New York State Department of State, true and complete copies of the records and related materials the Town is required to maintain; true and complete copies of such portion of such records and related materials as may be requested by the Department of State; and/or such excerpts, summaries, tabulations, statistics, and other information and accounts of its

# DRAFT

activities in connection with administration and enforcement of the Uniform Code and/or Energy Code as may be requested by the Department of State.

## SECTION 92-17: VIOLATIONS, ENFORCEMENT AND PENALTIES

A. Orders to Remedy. The Code Enforcement Officer is authorized to order in writing the remedying of any condition or activity found to exist in, on or about any building, structure, or premises in violation of the Uniform Code, the Energy Code, or this local law. An Order to Remedy shall be in writing; shall be dated and signed by the Code Enforcement Officer; shall specify the condition or activity that violates the Uniform Code, the Energy Code, or this local law; shall specify the provision or provisions of the Uniform Code, the Energy Code, or this local law which is/are violated by the specified condition or activity; and shall include a statement substantially similar to the following:

“The person or entity served with this Order to Remedy must completely remedy each violation described in this Order to Remedy by \_\_\_\_ [specify date], which is thirty (30) days after the date of this Order to Remedy.”

The Order to Remedy may include provisions ordering the person or entity served with such Order to Remedy

1. To begin to remedy the violations described in the Order to Remedy immediately, or within some other specified period of time which may be less than thirty (30) days; to continue diligently to remedy such violations until each such violation is fully remedied; and, in any event, to complete the remedying of all such violations within thirty (30) days of the date of such Order to Remedy; and/or
2. To take such other protective actions (such as vacating the building or barricading the area where the violations exist) which are authorized by this local law or by any other applicable statute, regulation, rule, local law or ordinance, and which the Code Enforcement Officer may deem appropriate, during the period while such violations are being remedied. The Code Enforcement Officer shall cause the Order to Remedy, or a copy thereof, to be served on the owner of the affected property personally or by

# DRAFT

registered mail or certified mail within five (5) days after the date of the Order to Remedy. The Code Enforcement Officer shall be permitted, but not required, to cause the Order to Remedy, or a copy thereof, to be served on any builder, architect, tenant, contractor, subcontractor, construction superintendent, or their agents, or any other Person taking part or assisting in work being performed at the affected property personally or by registered mail or certified mail within five (5) days after the date of the Order to Remedy; provided, however, that failure to serve any Person mentioned in this sentence shall not affect the efficacy of the Compliance Order.

B. Appearance Tickets. The Code Enforcement Officer and each Inspector are authorized to issue appearance tickets for any violation of the Uniform Code.

C. Penalties. In addition to such other penalties as may be prescribed by State law,

1. Any Person who violates any provision of this local law or any term, condition, or provision of any Building Permit, Certificate of Occupancy, Certificate of Compliance, Temporary Certificate, Stop Work Order, Operating Permit or other notice or order issued by the Code Enforcement Officer pursuant to any provision of this Chapter, shall be punishable by a fine of not less than \$500 per day of violation and not more than \$1000 per day of violation, or imprisonment not exceeding 15 days or both; and
2. Any Person who violates any provision of the Uniform Code, the Energy Code or this local law, or any term or condition of any Building Permit, Certificate of Occupancy, Certificate of Compliance, Temporary Certificate, Stop Work Order, Operating Permit or other notice or order issued by the Code Enforcement Officer pursuant to any provision of this local law, shall be liable to pay a civil penalty of not less than \$500 for each day or part thereof during which such violation continues and not more than \$1000 for each day or part thereof during which such violation continues. The civil penalties provided by this paragraph shall be recoverable in an action instituted in the name of the Town.

# DRAFT

- D. Injunctive Relief. An action or proceeding may be instituted in the name of the Town in a court of competent jurisdiction, to prevent, restrain, enjoin, correct, or abate any violation of, or to enforce, any provision of the Uniform Code, the Energy Code, this local law, or any term or condition of any Building Permit, Certificate of Occupancy, Certificate of Compliance, Temporary Certificate, Stop Work Order, Operating Permit, Order to Remedy, or other notice or order issued by the Code Enforcement Officer pursuant to any provision of this local law. In particular, but not by way of limitation, where the construction or use of a building or structure is in violation of any provision of the Uniform Code, the Energy Code, this local law, or any Stop Work Order, Order to Remedy or other order obtained under the Uniform Code, the Energy Code or this local law, an action or proceeding may be commenced in the name of the Town in the Supreme Court or in any other court having the requisite jurisdiction, to obtain an order directing the removal of the building or structure or an abatement of the condition in violation of such provisions. No action or proceeding described in this subdivision shall be commenced without the appropriate authorization from the Town Board.
- E. Remedies Not Exclusive. No remedy or penalty specified in this section shall be the exclusive remedy or remedy available to address any violation described in this section, and each remedy or penalty specified in this section shall be in addition to, and not in substitution for or limitation of, the other remedies or penalties specified in this section, in section 92-6 (Stop Work Orders) of this Chapter, in any other section of this local law, or in any other applicable law. Any remedy or penalty specified in this section may be pursued at any time, whether prior to, simultaneously with, or after the pursuit of any other remedy or penalty specified in this section, in section 92-6 (Stop Work Orders) of this Chapter, in any other section of this Chapter, or in any other applicable law. In particular, but not by way of limitation, each remedy and penalty specified in this section shall be in addition to, and not in substitution for or limitation of, the penalties specified in subdivision (2) of section 382 of the Executive Law, and any remedy or penalty specified in this section may be pursued at any time, whether prior to, simultaneously with, or after the pursuit of any penalty specified in subdivision (2) of section 382 of the Executive Law.



# DRAFT

## SECTION 92-18: FEES

A fee schedule shall be established by resolution of the Town Board. Such fee schedule may thereafter be amended from time to time by like resolution. The fees set forth in, or determined in accordance with, such fee schedule or amended fee schedule shall be charged and collected for the submission of applications, the issuance of Building Permits, inspections and/or reinspections, amended Building Permits, renewed Building Permits, Certificates of Occupancy, Certificates of Compliance, Temporary Certificates, Operating Permits, fire safety and property maintenance inspections, and other actions of the Code Enforcement Officer described in or contemplated by this local law.

## SECTION 92-19. INTERMUNICIPAL AGREEMENTS

The Town Board may, by resolution, authorize the Town to enter into an agreement, in the name of the Town with other governments to carry out the terms of this Chapter, provided that such agreement does not violate any provision of the Uniform Code, the Energy Code, Part 1203 of Title 19 of the NYCRR, or any other applicable law.

## SECTION 20. PARTIAL INVALIDITY

If any section of this Chapter shall be held unconstitutional, invalid, or ineffective, in whole or in part, such determination shall not be deemed to affect, impair, or invalidate the remainder of this local law.

**(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)**

**1. (Final adoption by local legislative body only.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of  
the (County)(City)(Town)(Village) of \_\_\_\_\_, in accordance with the applicable  
(Name of Legislative Body) on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable  
provisions of law.

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**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer\*.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of  
the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the  
\_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved)  
(Name of Legislative Body)  
(repassed after disapproval) by the \_\_\_\_\_ and was deemed duly adopted  
(Elective Chief Executive Officer\*)  
on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

**3. (Final adoption by referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of  
the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the  
\_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved)  
(Name of Legislative Body)  
(repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_.  
(Elective Chief Executive Officer\*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on \_\_\_\_\_  
20\_\_\_\_, in accordance with the applicable provisions of law.

**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of  
the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the  
\_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved)  
(Name of Legislative Body)  
(repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. Such local  
(Elective Chief Executive Officer\*)  
law was subject to permissive referendum and no valid petition requesting such referendum was filed as of \_\_\_\_\_  
20\_\_\_\_, in accordance with the applicable provisions of law.

\* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

**5. (City local law concerning Charter revision proposed by petition.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of the City of \_\_\_\_\_ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on \_\_\_\_\_ 20\_\_\_\_, became operative.

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**6. (County local law concerning adoption of Charter.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the County of \_\_\_\_\_ State of New York, having been submitted to the electors at the General Election of November \_\_\_\_\_ 20\_\_\_\_, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

**(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)**

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph \_\_\_\_\_ above.

\_\_\_\_\_  
Clerk of the county legislative body, City, Town or Village Clerk or  
officer designated by local legislative body

(Seal)

Date: \_\_\_\_\_

**Full Environmental Assessment Form**  
**Part 1 - Project and Setting**

**Instructions for Completing Part 1**

**Part 1 is to be completed by the applicant or project sponsor.** Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

**A. Project and Applicant/Sponsor Information.**

Name of Action or Project: Proposed local law to replace Ch 92 Construction Codes, Uniform		
Project Location (describe, and attach a general location map): Town of Canandaigua (townwide, local law)		
Brief Description of Proposed Action (include purpose or need):  Pursuant to section 10 of NY Municipal Home Rule Law, the Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering a Local Law to execute a text code amendment that would replace, in its entirety, Town Code Chapter §92 Construction Codes, Uniform to align with New York State Uniform Fire Prevention and Building Code (the Uniform Code) and the State Energy Conservation Construction Code (the Energy Code) in the Town of Canandaigua		
Name of Applicant/Sponsor: Town Board, Town of Canandaigua	Telephone: 585-394-1120	
	E-Mail: info@townofcanandaigua.org	
Address: 5440 Rtes 5 & 20 West		
City/PO: Canandaigua	State: NY	Zip Code: 14424
Project Contact (if not same as sponsor; give name and title/role): Sarah Reynolds, Town Planner	Telephone: 585-337-4731	
	E-Mail: sreynolds@townofcanandaigua.org	
Address: same as above		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):	Telephone:	
	E-Mail:	
Address:		
City/PO:	State:	Zip Code:

## B. Government Approvals

### B. Government Approvals, Funding, or Sponsorship. ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	Town Board	September 23, 2024
b. City, Town or Village <input type="checkbox"/> Yes <input type="checkbox"/> No Planning Board or Commission		
c. City, Town or <input type="checkbox"/> Yes <input type="checkbox"/> No Village Zoning Board of Appeals		
d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
e. County agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

## C. Planning and Zoning

### C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? ☒Yes ☐No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

### C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? ☒Yes ☐No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? ☐Yes ☒No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) ☒Yes ☐No

If Yes, identify the plan(s):

This action involves the amendment of a chapter of town code. There is no site work proposed.

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? ☒Yes ☐No

If Yes, identify the plan(s):

This action involves the amendment of a chapter of town code. There is no site work proposed.

### C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. ☒ Yes ☐ No  
If Yes, what is the zoning classification(s) including any applicable overlay district?

This action involves the amendment of a chapter of town code that is townwide. There is no site work proposed.

b. Is the use permitted or allowed by a special or conditional use permit? ☐ Yes ☐ No

c. Is a zoning change requested as part of the proposed action? ☐ Yes ☒ No

If Yes,

i. What is the proposed new zoning for the site? \_\_\_\_\_

### C.4. Existing community services.

a. In what school district is the project site located? \_\_\_\_\_

b. What police or other public protection forces serve the project site?  
\_\_\_\_\_

c. Which fire protection and emergency medical services serve the project site?  
\_\_\_\_\_

d. What parks serve the project site?  
\_\_\_\_\_  
\_\_\_\_\_

### D. Project Details

#### D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?  
\_\_\_\_\_

b. a. Total acreage of the site of the proposed action? \_\_\_\_\_ acres  
b. Total acreage to be physically disturbed? \_\_\_\_\_ acres  
c. Total acreage (project site and any contiguous properties) owned  
or controlled by the applicant or project sponsor? \_\_\_\_\_ acres

c. Is the proposed action an expansion of an existing project or use? ☐ Yes ☐ No  
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % \_\_\_\_\_ Units: \_\_\_\_\_

d. Is the proposed action a subdivision, or does it include a subdivision? ☐ Yes ☐ No

If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)  
\_\_\_\_\_

ii. Is a cluster/conservation layout proposed? ☐ Yes ☐ No

iii. Number of lots proposed? \_\_\_\_\_

iv. Minimum and maximum proposed lot sizes? Minimum \_\_\_\_\_ Maximum \_\_\_\_\_

e. Will the proposed action be constructed in multiple phases? ☐ Yes ☐ No

i. If No, anticipated period of construction: \_\_\_\_\_ months

ii. If Yes:

- Total number of phases anticipated \_\_\_\_\_
- Anticipated commencement date of phase 1 (including demolition) \_\_\_\_\_ month \_\_\_\_\_ year
- Anticipated completion date of final phase \_\_\_\_\_ month \_\_\_\_\_ year
- Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

f. Does the project include new residential uses? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes, show numbers of units proposed.				
	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes,	
<i>i.</i> Total number of structures _____ <i>ii.</i> Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length <i>iii.</i> Approximate extent of building space to be heated or cooled: _____ square feet	

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes,	
<i>i.</i> Purpose of the impoundment: _____ <i>ii.</i> If a water impoundment, the principal source of the water: <span style="float: right;"><input type="checkbox"/> Ground water <input type="checkbox"/> Surface water streams <input type="checkbox"/> Other specify: _____</span> <i>iii.</i> If other than water, identify the type of impounded/contained liquids and their source. _____ <i>iv.</i> Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres <i>v.</i> Dimensions of the proposed dam or impounding structure: _____ height; _____ length <i>vi.</i> Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____	

**D.2. Project Operations**

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite) If Yes:	
<i>i.</i> What is the purpose of the excavation or dredging? _____ <i>ii.</i> How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site? • Volume (specify tons or cubic yards): _____ • Over what duration of time? _____ <i>iii.</i> Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____ _____ _____ _____	
<i>iv.</i> Will there be onsite dewatering or processing of excavated materials? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If yes, describe. _____ _____ _____	
<i>v.</i> What is the total area to be dredged or excavated? _____ acres <i>vi.</i> What is the maximum area to be worked at any one time? _____ acres <i>vii.</i> What would be the maximum depth of excavation or dredging? _____ feet <i>viii.</i> Will the excavation require blasting? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> <i>ix.</i> Summarize site reclamation goals and plan: _____ _____ _____	

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes:	
<i>i.</i> Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____ _____ _____	

*ii.* Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*iii.* Will the proposed action cause or result in disturbance to bottom sediments? ☐ Yes ☐ No  
If Yes, describe: \_\_\_\_\_

*iv.* Will the proposed action cause or result in the destruction or removal of aquatic vegetation? ☐ Yes ☐ No  
If Yes:

- acres of aquatic vegetation proposed to be removed: \_\_\_\_\_
- expected acreage of aquatic vegetation remaining after project completion: \_\_\_\_\_
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): \_\_\_\_\_
- proposed method of plant removal: \_\_\_\_\_
- if chemical/herbicide treatment will be used, specify product(s): \_\_\_\_\_

*v.* Describe any proposed reclamation/mitigation following disturbance: \_\_\_\_\_

\_\_\_\_\_

---

*c.* Will the proposed action use, or create a new demand for water? ☐ Yes ☐ No  
If Yes:

*i.* Total anticipated water usage/demand per day: \_\_\_\_\_ gallons/day

*ii.* Will the proposed action obtain water from an existing public water supply? ☐ Yes ☐ No  
If Yes:

- Name of district or service area: \_\_\_\_\_
- Does the existing public water supply have capacity to serve the proposal? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No
- Do existing lines serve the project site? ☐ Yes ☐ No

*iii.* Will line extension within an existing district be necessary to supply the project? ☐ Yes ☐ No  
If Yes:

- Describe extensions or capacity expansions proposed to serve this project: \_\_\_\_\_
- Source(s) of supply for the district: \_\_\_\_\_

*iv.* Is a new water supply district or service area proposed to be formed to serve the project site? ☐ Yes ☐ No  
If Yes:

- Applicant/sponsor for new district: \_\_\_\_\_
- Date application submitted or anticipated: \_\_\_\_\_
- Proposed source(s) of supply for new district: \_\_\_\_\_

*v.* If a public water supply will not be used, describe plans to provide water supply for the project: \_\_\_\_\_

*vi.* If water supply will be from wells (public or private), what is the maximum pumping capacity: \_\_\_\_\_ gallons/minute.

---

*d.* Will the proposed action generate liquid wastes? ☐ Yes ☐ No  
If Yes:

*i.* Total anticipated liquid waste generation per day: \_\_\_\_\_ gallons/day

*ii.* Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): \_\_\_\_\_

\_\_\_\_\_

*iii.* Will the proposed action use any existing public wastewater treatment facilities? ☐ Yes ☐ No  
If Yes:

- Name of wastewater treatment plant to be used: \_\_\_\_\_
- Name of district: \_\_\_\_\_
- Does the existing wastewater treatment plant have capacity to serve the project? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No



<ul style="list-style-type: none"> <li>• Do existing sewer lines serve the project site? _____</li> <li>• Will a line extension within an existing district be necessary to serve the project? _____</li> </ul> <p>If Yes:</p> <ul style="list-style-type: none"> <li>• Describe extensions or capacity expansions proposed to serve this project: _____          _____          _____</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? _____</p> <p>If Yes:</p> <ul style="list-style-type: none"> <li>• Applicant/sponsor for new district: _____</li> <li>• Date application submitted or anticipated: _____</li> <li>• What is the receiving water for the wastewater discharge? _____</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): _____          _____          _____</p>		
<p>vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____          _____          _____</p>		
<p>e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? _____</p> <p>If Yes:</p> <p>i. How much impervious surface will the project create in relation to total size of project parcel?</p> <p style="padding-left: 40px;">_____ Square feet or _____ acres (impervious surface)</p> <p style="padding-left: 40px;">_____ Square feet or _____ acres (parcel size)</p> <p>ii. Describe types of new point sources. _____</p> <p>iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)? _____          _____</p> <ul style="list-style-type: none"> <li>• If to surface waters, identify receiving water bodies or wetlands: _____          _____</li> <li>• Will stormwater runoff flow to adjacent properties? _____</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? _____</p>		
<p>f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? _____</p> <p>If Yes, identify:</p> <p>i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) _____</p> <p>ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) _____</p> <p>iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation) _____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? _____</p> <p>If Yes:</p> <p>i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) _____</p> <p>ii. In addition to emissions as calculated in the application, the project will generate:</p> <ul style="list-style-type: none"> <li>• _____ Tons/year (short tons) of Carbon Dioxide (CO<sub>2</sub>)</li> <li>• _____ Tons/year (short tons) of Nitrous Oxide (N<sub>2</sub>O)</li> <li>• _____ Tons/year (short tons) of Perfluorocarbons (PFCs)</li> <li>• _____ Tons/year (short tons) of Sulfur Hexafluoride (SF<sub>6</sub>)</li> <li>• _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)</li> <li>• _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)</li> </ul>		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No

<p>h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Estimate methane generation in tons/year (metric): _____</p> <p style="margin-left: 20px;">ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____</p>			
<p>i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____</p>			
<p>j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. When is the peak traffic expected (Check all that apply): <input type="checkbox"/> Morning <input type="checkbox"/> Evening <input type="checkbox"/> Weekend  <input type="checkbox"/> Randomly between hours of _____ to _____.</p> <p style="margin-left: 20px;">ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____</p> <p style="margin-left: 20px;">iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____</p> <p style="margin-left: 20px;">iv. Does the proposed action include any shared use parking? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p style="margin-left: 20px;">v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____</p> <p style="margin-left: 20px;">vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p style="margin-left: 20px;">vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p style="margin-left: 20px;">viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>			
<p>k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Estimate annual electricity demand during operation of the proposed action: _____</p> <p style="margin-left: 20px;">ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____</p> <p style="margin-left: 20px;">iii. Will the proposed action require a new, or an upgrade, to an existing substation? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>			
<p>l. Hours of operation. Answer all items which apply.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul> </td> <td style="width: 50%; vertical-align: top;"> <p>ii. During Operations:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul> </td> </tr> </table>		<p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>	<p>ii. During Operations:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>
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<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>Describe: _____</p> <p>_____</p>	
<p>n. Will the proposed action have outdoor lighting? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>Describe: _____</p> <p>_____</p>	
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p> <p>_____</p> <p>_____</p>	
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p> <p>_____</p>	
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Describe proposed treatment(s):</p> <p>_____</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action use Integrated Pest Management Practices? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>	
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> <li>• Construction: _____ tons per _____ (unit of time)</li> <li>• Operation : _____ tons per _____ (unit of time)</li> </ul> <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> <li>• Construction: _____</li> <li>• Operation: _____</li> </ul> <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> <li>• Construction: _____</li> <li>• Operation: _____</li> </ul>	

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☐ No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): \_\_\_\_\_

ii. Anticipated rate of disposal/processing:

- \_\_\_\_\_ Tons/month, if transfer or other non-combustion/thermal treatment, or
- \_\_\_\_\_ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: \_\_\_\_\_ years

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t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☐ No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: \_\_\_\_\_

ii. Generally describe processes or activities involving hazardous wastes or constituents: \_\_\_\_\_

iii. Specify amount to be handled or generated \_\_\_\_\_ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: \_\_\_\_\_

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No

If Yes: provide name and location of facility: \_\_\_\_\_

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: \_\_\_\_\_

## E. Site and Setting of Proposed Action

<b>E.1. Land uses on and surrounding the project site</b>																																							
<p>a. Existing land uses.</p> <p>i. Check all uses that occur on, adjoining and near the project site.</p> <div style="display: flex; flex-wrap: wrap;"> <div style="margin-right: 10px;"><input type="checkbox"/> Urban</div> <div style="margin-right: 10px;"><input type="checkbox"/> Industrial</div> <div style="margin-right: 10px;"><input type="checkbox"/> Commercial</div> <div style="margin-right: 10px;"><input type="checkbox"/> Residential (suburban)</div> <div style="margin-right: 10px;"><input type="checkbox"/> Rural (non-farm)</div> <div style="margin-right: 10px;"><input type="checkbox"/> Forest</div> <div style="margin-right: 10px;"><input type="checkbox"/> Agriculture</div> <div style="margin-right: 10px;"><input type="checkbox"/> Aquatic</div> <div><input type="checkbox"/> Other (specify): _____</div> </div> <p>ii. If mix of uses, generally describe: _____</p>																																							
<p>b. Land uses and covertypes on the project site.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Land use or Covertypes</th> <th style="width: 15%;">Current Acreage</th> <th style="width: 25%;">Acreage After Project Completion</th> <th style="width: 20%;">Change (Acres +/-)</th> </tr> </thead> <tbody> <tr> <td>• Roads, buildings, and other paved or impervious surfaces</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Forested</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Agricultural (includes active orchards, field, greenhouse etc.)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Surface water features (lakes, ponds, streams, rivers, etc.)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Wetlands (freshwater or tidal)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Non-vegetated (bare rock, earth or fill)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Other Describe: _____</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Land use or Covertypes	Current Acreage	Acreage After Project Completion	Change (Acres +/-)	• Roads, buildings, and other paved or impervious surfaces				• Forested				• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)				• Agricultural (includes active orchards, field, greenhouse etc.)				• Surface water features (lakes, ponds, streams, rivers, etc.)				• Wetlands (freshwater or tidal)				• Non-vegetated (bare rock, earth or fill)				• Other Describe: _____			
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c. Is the project site presently used by members of the community for public recreation? i. If Yes: explain: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? If Yes, i. Identify Facilities: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
e. Does the project site contain an existing dam? If Yes: i. Dimensions of the dam and impoundment: <ul style="list-style-type: none"> <li>• Dam height: _____ feet</li> <li>• Dam length: _____ feet</li> <li>• Surface area: _____ acres</li> <li>• Volume impounded: _____ gallons OR acre-feet</li> </ul> ii. Dam's existing hazard classification: _____ iii. Provide date and summarize results of last inspection: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? If Yes: i. Has the facility been formally closed? <ul style="list-style-type: none"> <li>• If yes, cite sources/documentation: _____</li> </ul> ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No
g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? If Yes: i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? If Yes: i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div style="width: 45%;"> <input type="checkbox"/> Yes – Spills Incidents database  <input type="checkbox"/> Yes – Environmental Site Remediation database  <input type="checkbox"/> Neither database </div> <div style="width: 50%;"> Provide DEC ID number(s): _____  Provide DEC ID number(s): _____ </div> </div> ii. If site has been subject of RCRA corrective activities, describe control measures: _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No
iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? If yes, provide DEC ID number(s): _____ iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No

v. Is the project site subject to an institutional control limiting property uses? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> <ul style="list-style-type: none"> <li>If yes, DEC site ID number: _____</li> <li>Describe the type of institutional control (e.g., deed restriction or easement): _____</li> <li>Describe any use limitations: _____</li> <li>Describe any engineering controls: _____</li> <li>Will the project affect the institutional or engineering controls in place? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></li> <li>Explain: _____  _____</li> </ul>
<b>E.2. Natural Resources On or Near Project Site</b>
a. What is the average depth to bedrock on the project site? _____ feet
b. Are there bedrock outcroppings on the project site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %
c. Predominant soil type(s) present on project site: _____ % _____ % _____ %
d. What is the average depth to the water table on the project site? Average: _____ feet
e. Drainage status of project site soils: <input type="checkbox"/> Well Drained: _____ % of site <input type="checkbox"/> Moderately Well Drained: _____ % of site <input type="checkbox"/> Poorly Drained: _____ % of site
f. Approximate proportion of proposed action site with slopes: <input type="checkbox"/> 0-10%: _____ % of site <input type="checkbox"/> 10-15%: _____ % of site <input type="checkbox"/> 15% or greater: _____ % of site
g. Are there any unique geologic features on the project site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes, describe: _____ _____
h. Surface water features. i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> ii. Do any wetlands or other waterbodies adjoin the project site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes to either <i>i</i> or <i>ii</i> , continue. If No, skip to E.2.i. iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> iv. For each identified regulated wetland and waterbody on the project site, provide the following information: <ul style="list-style-type: none"> <li>Streams: Name _____ Classification _____</li> <li>Lakes or Ponds: Name _____ Classification _____</li> <li>Wetlands: Name _____ Approximate Size _____</li> <li>Wetland No. (if regulated by DEC) _____</li> </ul>
v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If yes, name of impaired water body/bodies and basis for listing as impaired: _____ _____
i. Is the project site in a designated Floodway? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>
j. Is the project site in the 100-year Floodplain? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>
k. Is the project site in the 500-year Floodplain? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>
l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes: i. Name of aquifer: _____

<p>m. Identify the predominant wildlife species that occupy or use the project site: _____</p> <p>_____</p> <p>_____</p>
<p>n. Does the project site contain a designated significant natural community? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe the habitat/community (composition, function, and basis for designation): _____</p> <p style="margin-left: 20px;">ii. Source(s) of description or evaluation: _____</p> <p style="margin-left: 20px;">iii. Extent of community/habitat:</p> <ul style="list-style-type: none"> <li>• Currently: _____ acres</li> <li>• Following completion of project as proposed: _____ acres</li> <li>• Gain or loss (indicate + or -): _____ acres</li> </ul>
<p>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing (endangered or threatened): _____</p> <p>_____</p> <p>_____</p>
<p>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing: _____</p> <p>_____</p> <p>_____</p>
<p>q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If yes, give a brief description of how the proposed action may affect that use: _____</p> <p>_____</p> <p>_____</p>
<p><b>E.3. Designated Public Resources On or Near Project Site</b></p>
<p>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes, provide county plus district name/number: _____</p>
<p>b. Are agricultural lands consisting of highly productive soils present? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p style="margin-left: 20px;">i. If Yes: acreage(s) on project site? _____</p> <p style="margin-left: 20px;">ii. Source(s) of soil rating(s): _____</p>
<p>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature</p> <p style="margin-left: 20px;">ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____</p> <p>_____</p> <p>_____</p>
<p>d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. CEA name: _____</p> <p style="margin-left: 20px;">ii. Basis for designation: _____</p> <p style="margin-left: 20px;">iii. Designating agency and date: _____</p>

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes: i. Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District ii. Name: _____ iii. Brief description of attributes on which listing is based: _____
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>
g. Have additional archaeological or historic site(s) or resources been identified on the project site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes: i. Describe possible resource(s): _____ ii. Basis for identification: _____
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes: i. Identify resource: _____ ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____ iii. Distance between project and resource: _____ miles.
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes: i. Identify the name of the river and its designation: _____ ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>

#### F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

#### G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Town Board/ Town of Canandaigua Date \_\_\_\_\_

Signature \_\_\_\_\_ Title Town Manager



# **ATTACHMENT 11**



LAW OFFICES OF  
CHRISTIAN M NADLER

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MEMORANDUM

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TO: Town Board

CC: Planning Board      Town Planner  
Zoning Officer      Code Enforcement Officer  
Town Engineer      Applicant

FROM: Chris Nadler, Town Attorney

DATE: August 16, 2024

RE: Uptown Landing Incentive Zoning Proposal - Procedural Outline REVISED

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I have reviewed the above-referenced incentive zoning proposal, Town Code § 220-31 (Incentive Zoning), and offer the following outline of potential steps that need to be taken to complete the incentive zoning approval process.

The dates set forth presume affirmative action in each instance and are subject to modification by the Town Board, Town Staff, and/or the Town Engineer.

Town Board	Initial Review Referral to Planning Board	7/24/24
Planning Board	Review for Purposes of Advisory Report	8/13/24
Planning Board	Target Date to Submit Advisory Report	8/21/24
Town Board	Declare SEQR Intent to be Lead Agency Refer IZ Proposal to Ontario County PB	8/26/24
Town Board	Review Planning Board's Advisory Report Determine if Willing to Further Consider IZ Declare SEQR Intent to be Lead Agency Refer to Agencies & Staff Set Public Hearing	8/26/24
Town Board	Conduct Public Hearing Issue SEQR Negative Declaration	9/23/24

Grant Conditional IZ Approval<sup>1</sup>  
Adopt Local Law to Rezone Property<sup>2</sup>

Applicant	Submit Application for Preliminary Overall Site Plan Approval
Planning Board	Site Plan Review and Preliminary Overall Site Plan Approval
Town Clerk	Affix Notation to Town Zoning Map
Applicant	Submit Applications for Final Site Plan Approval for each Phase

If you have any questions, please do not hesitate to contact me.

Chris Nadler  
585-315-4767  
cnadler@cnadlerlaw.com

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<sup>1</sup> Conditions of Approval will include entry into an Incentive Zoning Agreement, obtaining Site Plan Approval, and any other design changes or additional amenities desired by the Town Board.

<sup>2</sup> Local Law will become effective upon Preliminary Overall Site Plan Approval

# Code Update Memo

To: Town Board

From: Sarah Reynolds Town Planner

Date: 8/16/2024

Re: Local Law to clarify garage square footage

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The intent of this local law is to clarify that detached private garages may exceed 900 square feet outside of the RLD-Residential Lake District.

At the recommendation of the Town Attorney and with support of the Development office staff, this amendment will improve application processes for applicants who have on their property or wish to construct on their property a detached private garage in the town of Canandaigua.

As the code is written today, the definition of a detached private garage states that it shall not be larger than 900 sf. However accessory structures (including detached private garage) are allowed to be larger than 900 sf outside the RLD if certain factors exist on a parcel. This proposed amendment would amend the definition to remove the 900 sf limitation, thereby allowing them to be larger. The code will still prohibit them to be greater than 900 sf inside the Residential Lake District.

ARTICLE II  
**Definitions and Word Usage**  
**[Adopted 12-18-1989 by L.L. No. 3-1989]**

**§ 1-17. Definitions.**

Except as otherwise provided herein, words and terms used in the Town Code shall have their usual and customary meanings. As used in this Code, the following terms shall have the meanings indicated:

DETACHED GARAGE (PRIVATE) — An accessory building/structure for the storage of vehicles by the owner or occupants of the principal building or structure that does not contain any provision or facility for repairing or servicing vehicles for profit. A portion of the structure may be used for the storage of household items or personal property. A detached private garage shall not include any habitable space. ~~A detached private garage shall not exceed 900 square feet in area.~~ [Added 9-1-2009 by L.L. No. 2-2009]

**§ 220-21. RLD Residential Lake District. [Amended 5-10-2013 by L.L. No. 7-2013; 3-16-2015 by L.L. No. 1-2015; 10-17-2016 by L.L. No. 9-2016]**

- A. Purpose. The purpose of the RLD Residential Lake District is to allow limited residential uses that protect the quality of Canandaigua Lake and the surrounding natural topography, including the shoreline, ridgelines, and scenic vistas of this unique and environmentally sensitive area.
- B. Permitted principal uses.
  - (1) One single-family dwelling per lot.
  - (2) Public parks.
  - (3) Public safety facilities.
- C. Permitted accessory uses.
  - (1) One detached private garage no larger than 900 square feet in area and no taller than 16 feet and one attached private garage may be permitted.
  - (2) One accessory building/structure, not to exceed 100 square feet in total area and 10 feet in height above average finished grade may also be permitted. Except as provided in Subsection C(2)(c) and (d) and Subsection D below, setback requirements for accessory buildings/structures are specified in Schedule I,<sup>1</sup> Zoning Schedule, RLD.
    - (a) If the principal building on a lakefront is located on the lakeside portion of the lot, then the accessory building/structure may be permitted in the side yard of the principal building.
    - (b) If a lakefront lot is divided by a street and the principal building is located on the lakeside portion of the lot, then the accessory building/structure may be permitted on the portion of the lot opposite the lakeside. In this instance, the front setback

shall not be less than 60 feet, the rear setback shall not be less than 10 feet, and the minimum side yard setback shall be 10 feet.

- (c) If a lakefront lot is divided by a street and the principal building is not located on the lakeside portion, then the accessory building/structure may be located in the rear yard of the principal building.
  - (d) If a lakefront lot is divided by a street and the principal building is not located on the lakeside portion, then the accessory building/structure may be located on the lakeside portion and may contain a restroom, but only with public water and sewer service.
  - (e) There shall be no additions to an accessory building/structure, such as, but not limited to, decks, porches and cantilevers.
- (3) Seasonal storage, commencing no earlier than October 31 of any year and continuing no

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1. Editor's Note: Said schedule is included as an attachment to this chapter.

later than May 31 of the following year, of docks, hoists and buoys permitted to be used on the premises by the provisions of Chapter 96, Canandaigua Lake Uniform Docking and Mooring.

(4) Swimming pools. **[Amended 2-15-2021 by L.L. No. 2-2021]**

(a) Installation. No swimming pool shall be installed unless a building permit shall have been issued in accordance with the New York State Uniform Fire Prevention and Building Code and the provisions of the Town Code, general requirements.

(b) No permit shall be issued for such swimming pool unless it is shown that the proposed drainage for such swimming pool shall not drain directly to neighboring properties or Canandaigua Lake.

(c) In-ground swimming pools:

[1] One in-ground swimming pool may be allowed for each lot.

[2] In-ground swimming pools shall only be located in the rear or side yard of a lot.

[3] In-ground swimming pools shall be included as part of lot coverage as measured by the water surface and all adjoining structures, including, but not limited to, patio and deck areas.

[4] In-ground swimming pools shall meet the setback requirements for an accessory building/structure within the RLD.

(d) Aboveground swimming pools:

[1] One aboveground swimming pool may be allowed for each lot not adjoining Canandaigua Lake.

[2] Aboveground swimming pools shall be located only within the rear or side yard of a lot.<sup>2</sup>

D. Dimensional requirements. The dimensional requirements for this district are specified in Schedule I, which is made a part of this chapter. However, preexisting nonconforming lots that are less than 20,000 square feet shall be subject to the following setback requirements:

(1) Lots less than 10,000 square feet:

(a) Principal structures.

[1] Front setback shall be 50 feet.

[2] Rear setback shall be 30 feet.

[3] Side setbacks shall be eight feet.

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2. Editor's Note: Former Subsection C(5), regarding in-ground swimming pools, which immediately followed, was repealed 2-15-2021 by L.L. No. 2-2021.

- (b) Accessory structures.
    - [1] Rear setback shall be 15 feet.
    - [2] Side setbacks shall be eight feet.
  - (c) Maximum building coverage on the lot shall not exceed 25%.
  - (d) Maximum lot coverage shall not exceed 40%.
- (2) Lots more than 10,000 square feet but less than 20,000 square feet:
  - (a) Principal structures.
    - [1] Front setback shall be 55 feet.
    - [2] Rear setback shall be 30 feet.
    - [3] Side setbacks shall be 10 feet.
  - (b) Accessory structures.
    - [1] Rear setback shall be 15 feet.
    - [2] Side setbacks shall be 10 feet.
  - (c) Maximum building coverage on the lot shall not exceed 20%.
  - (d) Maximum lot coverage shall not exceed 30%.
- E. Special permit uses.
  - (1) Essential services, public utility facilities or communications installations.
  - (2) Tourist home.
  - (3) Temporary farm stand. **[Added 3-16-2020 by L.L. No. 1-2020]**
- F. Special provisions subject to all development within the RLD Residential Lake District.
  - (1) No accessory buildings or tennis courts shall be constructed within rear yards adjoining Canandaigua Lake.
  - (2) Erosion/sedimentation control measures shall be used before, during and after construction until ground cover is reestablished as specified in Chapter 165 of the Town of Canandaigua Code, Soil Erosion and Sedimentation Control.
  - (3) All boat docking, mooring and other related improvements in or on the waters of Canandaigua Lake are governed by Chapter 96 of the Town Code.
  - (4) Rear setbacks shall be measured from the mean high-water mark.



**DRAFT**

New York State Department of State  
Division of Corporations, State Records and Uniform Commercial Code  
One Commerce Plaza, 99 Washington Avenue  
Albany, NY 12231-0001  
www.dos.ny.gov

## Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village  
(Select one:)

of Canandaigua

Local Law No. \_\_\_\_\_ of the year 20<sup>24</sup>

A local law to amend town code chapter 1-17 and 220-21 to clarify garage square footage.  
(Insert Title)

Be it enacted by the Town Board \_\_\_\_\_ of the  
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village  
(Select one:)

of Canandaigua \_\_\_\_\_ as follows:

see attached

(If additional space is needed, attach pages the same size as this sheet, and number each.)

# DRAFT

TOWN OF CANANDAIGUA  
LOCAL LAW # \_\_\_\_ OF 2024

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EXHIBIT A

SECTION ONE. Intent. The intent of this local law is to clarify that detached private garages may exceed 900 square feet outside of the RLD-Residential Lake District.

SECTION TWO. The definition of Detached Garage (Private) in Town Code § 1-17 shall be modified by removing the following sentence: “A detached private garage shall not exceed 900 square feet in area.” The amended definition shall be as follows:

**DETACHED GARAGE (PRIVATE)**

An accessory building/structure for the storage of vehicles by the owner or occupants of the principal building or structure that does not contain any provision or facility for repairing or servicing vehicles for profit. A portion of the structure may be used for the storage of household items or personal property. A detached private garage shall not include any habitable space.

SECTION THREE. Town Code § 220-21(C)(1) shall be replaced in its entirety with the following:

§220-21. RLD-Residential Lake District

(C) Permitted Accessory Uses.

- (1) One detached private garage no larger than 900 square feet in area and no taller than 16 feet and one attached private garage may be permitted.

SECTION FOUR. Severability. If any portion of this Local Law shall be deemed by a court of competent jurisdiction to be invalid, illegal, or unenforceable, the remainder of this Local Law shall remain in full force and effect to the extent practicable.

SECTION FIVE. Effective Date. This local law shall take effect immediately upon its filing with the NYS Secretary of State.

**DRAFT**

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

**1. (Final adoption by local legislative body only.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.  
(Name of Legislative Body)

**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer\*.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (Name of Legislative Body)  
(repassed after disapproval) by the \_\_\_\_\_ and was deemed duly adopted (Elective Chief Executive Officer\*)  
on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

**3. (Final adoption by referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (Name of Legislative Body)  
(repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. (Elective Chief Executive Officer\*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (Name of Legislative Body)  
(repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. Such local (Elective Chief Executive Officer\*)  
law was subject to permissive referendum and no valid petition requesting such referendum was filed as of \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

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\* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

DRAFT

**5. (City local law concerning Charter revision proposed by petition.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the City of \_\_\_\_\_ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on \_\_\_\_\_ 20\_\_\_\_, became operative.

**6. (County local law concerning adoption of Charter.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the County of \_\_\_\_\_ State of New York, having been submitted to the electors at the General Election of November \_\_\_\_\_ 20\_\_\_\_, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

**(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)**

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph \_\_\_\_\_ above.

\_\_\_\_\_  
Clerk of the county legislative body, City, Town or Village Clerk or  
officer designated by local legislative body

(Seal)

Date: \_\_\_\_\_

**Full Environmental Assessment Form**  
**Part 1 - Project and Setting**

**Instructions for Completing Part 1**

**Part 1 is to be completed by the applicant or project sponsor.** Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

**A. Project and Applicant/Sponsor Information.**

Name of Action or Project: Proposed local law to amend Town Code Chapter 1-17 and 220-21		
Project Location (describe, and attach a general location map): Town of Canandaigua (townwide, local law)		
Brief Description of Proposed Action (include purpose or need): The Town Board of the Town of Canandaigua (herein after referred to as “Town Board”) is considering a Local Law to execute a text code amendment to § 1-17 and § 220-21 to clarify that detached private garages may exceed 900 square feet outside of the RLD-Residential Lake District		
Name of Applicant/Sponsor: Town Board, Town of Canandaigua	Telephone: 585-394-1120	
	E-Mail: info@townofcanandaigua.org	
Address: 5440 Rtes 5 & 20 West		
City/PO: Canandaigua	State: NY	Zip Code: 14424
Project Contact (if not same as sponsor; give name and title/role): Sarah Reynolds, Town Planner	Telephone: 585-337-4731	
	E-Mail: sreynolds@townofcanandaigua.org	
Address: same as above		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):	Telephone:	
	E-Mail:	
Address:		
City/PO:	State:	Zip Code:

## B. Government Approvals

### B. Government Approvals, Funding, or Sponsorship. ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)

Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	Town Board	September 23, 2024
b. City, Town or Village Planning Board or Commission <input type="checkbox"/> Yes <input type="checkbox"/> No		
c. City, Town or Village Zoning Board of Appeals <input type="checkbox"/> Yes <input type="checkbox"/> No		
d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
e. County agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

## C. Planning and Zoning

### C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? ☒Yes☐No

- If Yes, complete sections C, F and G.
- If No, proceed to question C.2 and complete all remaining sections and questions in Part 1

### C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? ☒Yes☐No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? ☒Yes☐No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) ☐Yes☐No

If Yes, identify the plan(s):

The proposed action involves the adoption of a local law. No actual site work is proposed as part of this action. No other questions in section C apply to the proposed action.

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? ☒Yes☐No

If Yes, identify the plan(s):

LL is Townwide

### C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. ☒ Yes ☐ No  
If Yes, what is the zoning classification(s) including any applicable overlay district?

All zones

b. Is the use permitted or allowed by a special or conditional use permit? ☐ Yes ☐ No

c. Is a zoning change requested as part of the proposed action? ☐ Yes ☒ No

If Yes,

i. What is the proposed new zoning for the site? \_\_\_\_\_

### C.4. Existing community services.

a. In what school district is the project site located? \_\_\_\_\_

b. What police or other public protection forces serve the project site? \_\_\_\_\_

c. Which fire protection and emergency medical services serve the project site? \_\_\_\_\_

d. What parks serve the project site? \_\_\_\_\_

### D. Project Details

#### D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? \_\_\_\_\_

b. a. Total acreage of the site of the proposed action? \_\_\_\_\_ acres

b. Total acreage to be physically disturbed? \_\_\_\_\_ acres

c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? \_\_\_\_\_ acres

c. Is the proposed action an expansion of an existing project or use? ☐ Yes ☐ No

i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % \_\_\_\_\_ Units: \_\_\_\_\_

d. Is the proposed action a subdivision, or does it include a subdivision? ☐ Yes ☐ No

If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types) \_\_\_\_\_

ii. Is a cluster/conservation layout proposed? ☐ Yes ☐ No

iii. Number of lots proposed? \_\_\_\_\_

iv. Minimum and maximum proposed lot sizes? Minimum \_\_\_\_\_ Maximum \_\_\_\_\_

e. Will the proposed action be constructed in multiple phases? ☐ Yes ☐ No

i. If No, anticipated period of construction: \_\_\_\_\_ months

ii. If Yes:

- Total number of phases anticipated \_\_\_\_\_

- Anticipated commencement date of phase 1 (including demolition) \_\_\_\_\_ month \_\_\_\_\_ year

- Anticipated completion date of final phase \_\_\_\_\_ month \_\_\_\_\_ year

- Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: \_\_\_\_\_

f. Does the project include new residential uses? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes, show numbers of units proposed.				
	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes,	
<i>i.</i> Total number of structures _____ <i>ii.</i> Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length <i>iii.</i> Approximate extent of building space to be heated or cooled: _____ square feet	

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes,	
<i>i.</i> Purpose of the impoundment: _____ <i>ii.</i> If a water impoundment, the principal source of the water: <span style="float: right;"><input type="checkbox"/> Ground water <input type="checkbox"/> Surface water streams <input type="checkbox"/> Other specify: _____</span> <i>iii.</i> If other than water, identify the type of impounded/contained liquids and their source. _____ <i>iv.</i> Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres <i>v.</i> Dimensions of the proposed dam or impounding structure: _____ height; _____ length <i>vi.</i> Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____ _____	

**D.2. Project Operations**

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite) If Yes:	
<i>i.</i> What is the purpose of the excavation or dredging? _____ <i>ii.</i> How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site? <div style="margin-left: 20px;">             • Volume (specify tons or cubic yards): _____              • Over what duration of time? _____           </div> <i>iii.</i> Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____ _____ _____	
<i>iv.</i> Will there be onsite dewatering or processing of excavated materials? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If yes, describe. _____ _____ _____	
<i>v.</i> What is the total area to be dredged or excavated? _____ acres <i>vi.</i> What is the maximum area to be worked at any one time? _____ acres <i>vii.</i> What would be the maximum depth of excavation or dredging? _____ feet <i>viii.</i> Will the excavation require blasting? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> <i>ix.</i> Summarize site reclamation goals and plan: _____ _____ _____	

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes:	
<i>i.</i> Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____ _____ _____	



*ii.* Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*iii.* Will the proposed action cause or result in disturbance to bottom sediments? ☐ Yes ☐ No  
If Yes, describe: \_\_\_\_\_

*iv.* Will the proposed action cause or result in the destruction or removal of aquatic vegetation? ☐ Yes ☐ No  
If Yes:

- acres of aquatic vegetation proposed to be removed: \_\_\_\_\_
- expected acreage of aquatic vegetation remaining after project completion: \_\_\_\_\_
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): \_\_\_\_\_
- proposed method of plant removal: \_\_\_\_\_
- if chemical/herbicide treatment will be used, specify product(s): \_\_\_\_\_

*v.* Describe any proposed reclamation/mitigation following disturbance: \_\_\_\_\_

---

*c.* Will the proposed action use, or create a new demand for water? ☐ Yes ☐ No  
If Yes:

*i.* Total anticipated water usage/demand per day: \_\_\_\_\_ gallons/day

*ii.* Will the proposed action obtain water from an existing public water supply? ☐ Yes ☐ No  
If Yes:

- Name of district or service area: \_\_\_\_\_
- Does the existing public water supply have capacity to serve the proposal? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No
- Do existing lines serve the project site? ☐ Yes ☐ No

*iii.* Will line extension within an existing district be necessary to supply the project? ☐ Yes ☐ No  
If Yes:

- Describe extensions or capacity expansions proposed to serve this project: \_\_\_\_\_
- Source(s) of supply for the district: \_\_\_\_\_

*iv.* Is a new water supply district or service area proposed to be formed to serve the project site? ☐ Yes ☐ No  
If Yes:

- Applicant/sponsor for new district: \_\_\_\_\_
- Date application submitted or anticipated: \_\_\_\_\_
- Proposed source(s) of supply for new district: \_\_\_\_\_

*v.* If a public water supply will not be used, describe plans to provide water supply for the project: \_\_\_\_\_

*vi.* If water supply will be from wells (public or private), what is the maximum pumping capacity: \_\_\_\_\_ gallons/minute.

---

*d.* Will the proposed action generate liquid wastes? ☐ Yes ☐ No  
If Yes:

*i.* Total anticipated liquid waste generation per day: \_\_\_\_\_ gallons/day

*ii.* Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): \_\_\_\_\_

\_\_\_\_\_

*iii.* Will the proposed action use any existing public wastewater treatment facilities? ☐ Yes ☐ No  
If Yes:

- Name of wastewater treatment plant to be used: \_\_\_\_\_
- Name of district: \_\_\_\_\_
- Does the existing wastewater treatment plant have capacity to serve the project? ☐ Yes ☐ No
- Is the project site in the existing district? ☐ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☐ No

<ul style="list-style-type: none"> <li>• Do existing sewer lines serve the project site? _____</li> <li>• Will a line extension within an existing district be necessary to serve the project? _____</li> </ul> <p>If Yes:</p> <ul style="list-style-type: none"> <li>• Describe extensions or capacity expansions proposed to serve this project: _____          _____          _____</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? _____</p> <p>If Yes:</p> <ul style="list-style-type: none"> <li>• Applicant/sponsor for new district: _____</li> <li>• Date application submitted or anticipated: _____</li> <li>• What is the receiving water for the wastewater discharge? _____</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): _____          _____          _____</p>		
<p>vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____          _____          _____</p>		
<p>e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? _____</p> <p>If Yes:</p> <p>i. How much impervious surface will the project create in relation to total size of project parcel?</p> <p style="padding-left: 40px;">_____ Square feet or _____ acres (impervious surface)</p> <p style="padding-left: 40px;">_____ Square feet or _____ acres (parcel size)</p> <p>ii. Describe types of new point sources. _____</p> <p>iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)? _____          _____</p> <ul style="list-style-type: none"> <li>• If to surface waters, identify receiving water bodies or wetlands: _____          _____</li> <li>• Will stormwater runoff flow to adjacent properties? _____</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? _____</p>		
<p>f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? _____</p> <p>If Yes, identify:</p> <p>i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) _____</p> <p>ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) _____</p> <p>iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation) _____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? _____</p> <p>If Yes:</p> <p>i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) _____</p> <p>ii. In addition to emissions as calculated in the application, the project will generate:</p> <ul style="list-style-type: none"> <li>• _____ Tons/year (short tons) of Carbon Dioxide (CO<sub>2</sub>)</li> <li>• _____ Tons/year (short tons) of Nitrous Oxide (N<sub>2</sub>O)</li> <li>• _____ Tons/year (short tons) of Perfluorocarbons (PFCs)</li> <li>• _____ Tons/year (short tons) of Sulfur Hexafluoride (SF<sub>6</sub>)</li> <li>• _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)</li> <li>• _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)</li> </ul>		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No

<p>h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Estimate methane generation in tons/year (metric): _____</p> <p style="margin-left: 20px;">ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____</p>			
<p>i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____</p>			
<p>j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. When is the peak traffic expected (Check all that apply): <input type="checkbox"/> Morning <input type="checkbox"/> Evening <input type="checkbox"/> Weekend  <input type="checkbox"/> Randomly between hours of _____ to _____.</p> <p style="margin-left: 20px;">ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____</p> <p style="margin-left: 20px;">iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____</p> <p style="margin-left: 20px;">iv. Does the proposed action include any shared use parking? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p style="margin-left: 20px;">v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____</p> <p style="margin-left: 20px;">vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p style="margin-left: 20px;">vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p style="margin-left: 20px;">viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>			
<p>k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Estimate annual electricity demand during operation of the proposed action: _____</p> <p style="margin-left: 20px;">ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____</p> <p style="margin-left: 20px;">iii. Will the proposed action require a new, or an upgrade, to an existing substation? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>			
<p>l. Hours of operation. Answer all items which apply.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul> </td> <td style="width: 50%; vertical-align: top;"> <p>ii. During Operations:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul> </td> </tr> </table>		<p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>	<p>ii. During Operations:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>
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<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>Describe: _____</p> <p>_____</p>	
<p>n. Will the proposed action have outdoor lighting? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:</p> <p>_____</p> <p>_____</p>	
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>Describe: _____</p> <p>_____</p>	
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____</p> <p>_____</p> <p>_____</p>	
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (e.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p> <p>_____</p>	
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Describe proposed treatment(s):</p> <p>_____</p> <p>_____</p> <p>_____</p>	
<p>ii. Will the proposed action use Integrated Pest Management Practices? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p>	
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> <li>• Construction: _____ tons per _____ (unit of time)</li> <li>• Operation : _____ tons per _____ (unit of time)</li> </ul> <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> <li>• Construction: _____</li> <li>• Operation: _____</li> </ul> <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> <li>• Construction: _____</li> <li>• Operation: _____</li> </ul>	

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☐ No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): \_\_\_\_\_

ii. Anticipated rate of disposal/processing:

- \_\_\_\_\_ Tons/month, if transfer or other non-combustion/thermal treatment, or
- \_\_\_\_\_ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: \_\_\_\_\_ years

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t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☐ No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: \_\_\_\_\_

ii. Generally describe processes or activities involving hazardous wastes or constituents: \_\_\_\_\_

iii. Specify amount to be handled or generated \_\_\_\_\_ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: \_\_\_\_\_

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No

If Yes: provide name and location of facility: \_\_\_\_\_

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: \_\_\_\_\_

## E. Site and Setting of Proposed Action

<b>E.1. Land uses on and surrounding the project site</b>																																							
<p>a. Existing land uses.</p> <p>i. Check all uses that occur on, adjoining and near the project site.</p> <div style="display: flex; flex-wrap: wrap;"> <div style="margin-right: 10px;"><input type="checkbox"/> Urban</div> <div style="margin-right: 10px;"><input type="checkbox"/> Industrial</div> <div style="margin-right: 10px;"><input type="checkbox"/> Commercial</div> <div style="margin-right: 10px;"><input type="checkbox"/> Residential (suburban)</div> <div style="margin-right: 10px;"><input type="checkbox"/> Rural (non-farm)</div> <div style="margin-right: 10px;"><input type="checkbox"/> Forest</div> <div style="margin-right: 10px;"><input type="checkbox"/> Agriculture</div> <div style="margin-right: 10px;"><input type="checkbox"/> Aquatic</div> <div style="margin-right: 10px;"><input type="checkbox"/> Other (specify): _____</div> </div> <p>ii. If mix of uses, generally describe: _____</p>																																							
<p>b. Land uses and covertypes on the project site.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Land use or Covertypes</th> <th style="width: 15%;">Current Acreage</th> <th style="width: 25%;">Acreage After Project Completion</th> <th style="width: 20%;">Change (Acres +/-)</th> </tr> </thead> <tbody> <tr> <td>• Roads, buildings, and other paved or impervious surfaces</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Forested</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Agricultural (includes active orchards, field, greenhouse etc.)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Surface water features (lakes, ponds, streams, rivers, etc.)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Wetlands (freshwater or tidal)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Non-vegetated (bare rock, earth or fill)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>• Other Describe: _____</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Land use or Covertypes	Current Acreage	Acreage After Project Completion	Change (Acres +/-)	• Roads, buildings, and other paved or impervious surfaces				• Forested				• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)				• Agricultural (includes active orchards, field, greenhouse etc.)				• Surface water features (lakes, ponds, streams, rivers, etc.)				• Wetlands (freshwater or tidal)				• Non-vegetated (bare rock, earth or fill)				• Other Describe: _____			
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<p>c. Is the project site presently used by members of the community for public recreation? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>i. If Yes: explain: _____</p>
<p>d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes,</p> <p>i. Identify Facilities: _____</p> <p>_____</p>
<p>e. Does the project site contain an existing dam? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Dimensions of the dam and impoundment:</p> <ul style="list-style-type: none"> <li>• Dam height: _____ feet</li> <li>• Dam length: _____ feet</li> <li>• Surface area: _____ acres</li> <li>• Volume impounded: _____ gallons OR acre-feet</li> </ul> <p>ii. Dam's existing hazard classification: _____</p> <p>iii. Provide date and summarize results of last inspection: _____</p> <p>_____</p>
<p>f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Has the facility been formally closed? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <ul style="list-style-type: none"> <li>• If yes, cite sources/documentation: _____</li> </ul> <p>ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____</p> <p>_____</p> <p>iii. Describe any development constraints due to the prior solid waste activities: _____</p> <p>_____</p>
<p>g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____</p> <p>_____</p>
<p>h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p>i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> Yes – Spills Incidents database  <input type="checkbox"/> Yes – Environmental Site Remediation database  <input type="checkbox"/> Neither database         </div> <div style="width: 45%;">           Provide DEC ID number(s): _____            Provide DEC ID number(s): _____         </div> </div> <p>ii. If site has been subject of RCRA corrective activities, describe control measures: _____</p> <p>_____</p> <p>iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If yes, provide DEC ID number(s): _____</p> <p>iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____</p> <p>_____</p>

v. Is the project site subject to an institutional control limiting property uses? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> <ul style="list-style-type: none"> <li>If yes, DEC site ID number: _____</li> <li>Describe the type of institutional control (e.g., deed restriction or easement): _____</li> <li>Describe any use limitations: _____</li> <li>Describe any engineering controls: _____</li> <li>Will the project affect the institutional or engineering controls in place? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></li> <li>Explain: _____  _____</li> </ul>
<b>E.2. Natural Resources On or Near Project Site</b>
a. What is the average depth to bedrock on the project site? _____ feet
b. Are there bedrock outcroppings on the project site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %
c. Predominant soil type(s) present on project site: _____ % _____ % _____ %
d. What is the average depth to the water table on the project site? Average: _____ feet
e. Drainage status of project site soils: <input type="checkbox"/> Well Drained: _____ % of site <input type="checkbox"/> Moderately Well Drained: _____ % of site <input type="checkbox"/> Poorly Drained: _____ % of site
f. Approximate proportion of proposed action site with slopes: <input type="checkbox"/> 0-10%: _____ % of site <input type="checkbox"/> 10-15%: _____ % of site <input type="checkbox"/> 15% or greater: _____ % of site
g. Are there any unique geologic features on the project site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes, describe: _____ _____
h. Surface water features. i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> ii. Do any wetlands or other waterbodies adjoin the project site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes to either <i>i</i> or <i>ii</i> , continue. If No, skip to E.2.i. iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> iv. For each identified regulated wetland and waterbody on the project site, provide the following information: <ul style="list-style-type: none"> <li>Streams: Name _____ Classification _____</li> <li>Lakes or Ponds: Name _____ Classification _____</li> <li>Wetlands: Name _____ Approximate Size _____</li> <li>Wetland No. (if regulated by DEC) _____</li> </ul>
v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If yes, name of impaired water body/bodies and basis for listing as impaired: _____ _____
i. Is the project site in a designated Floodway? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>
j. Is the project site in the 100-year Floodplain? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>
k. Is the project site in the 500-year Floodplain? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>
l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes: i. Name of aquifer: _____

<p>m. Identify the predominant wildlife species that occupy or use the project site: _____</p> <p>_____</p> <p>_____</p>
<p>n. Does the project site contain a designated significant natural community? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe the habitat/community (composition, function, and basis for designation): _____</p> <p style="margin-left: 20px;">ii. Source(s) of description or evaluation: _____</p> <p style="margin-left: 20px;">iii. Extent of community/habitat:</p> <ul style="list-style-type: none"> <li>• Currently: _____ acres</li> <li>• Following completion of project as proposed: _____ acres</li> <li>• Gain or loss (indicate + or -): _____ acres</li> </ul>
<p>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing (endangered or threatened): _____</p> <p>_____</p> <p>_____</p>
<p>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing: _____</p> <p>_____</p> <p>_____</p>
<p>q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If yes, give a brief description of how the proposed action may affect that use: _____</p> <p>_____</p> <p>_____</p>
<p><b>E.3. Designated Public Resources On or Near Project Site</b></p>
<p>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes, provide county plus district name/number: _____</p>
<p>b. Are agricultural lands consisting of highly productive soils present? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p style="margin-left: 20px;">i. If Yes: acreage(s) on project site? _____</p> <p style="margin-left: 20px;">ii. Source(s) of soil rating(s): _____</p>
<p>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature</p> <p style="margin-left: 20px;">ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____</p> <p>_____</p> <p>_____</p>
<p>d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span></p> <p>If Yes:</p> <p style="margin-left: 20px;">i. CEA name: _____</p> <p style="margin-left: 20px;">ii. Basis for designation: _____</p> <p style="margin-left: 20px;">iii. Designating agency and date: _____</p>



e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes: i. Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District ii. Name: _____ iii. Brief description of attributes on which listing is based: _____
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>
g. Have additional archaeological or historic site(s) or resources been identified on the project site? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes: i. Describe possible resource(s): _____ ii. Basis for identification: _____
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes: i. Identify resource: _____ ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____ iii. Distance between project and resource: _____ miles.
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes: i. Identify the name of the river and its designation: _____ ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span>

#### F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

#### G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Town Board/ Town of Canandaigua Date \_\_\_\_\_

Signature \_\_\_\_\_ Title Town Manager

# **ATTACHMENT 12**





**RESIDENTIAL UNIT TYPE**  
 3-STORY APARTMENT BUILDING  
 4-STORY MIXED USE BUILDING  
 2-STORY TOWNHOUSE  
 180-STORY SINGLE FAMILY

**# OF UNITS**  
 29 UNITS / BUILDING = 274 UNITS  
 91 UNITS / 5,000 SF COMMERCIAL USE  
 4 UNITS / BUILDING = 302 UNITS  
 2,000 UNITS





# **ATTACHMENT 13**

TOWN OF CANANDAIGUA  
STATE OF NEW YORK      COUNTY OF ONTARIO

In the Matter of the Dedication of

Parrish Street Extension

to the Town of Canandaigua

OFFER OF  
CESSION

by S & J Morrell, Inc.

in the Pierce Brook Subdivision, Section 2A & 2B  
\_\_\_\_\_

THIS IRREVOCABLE OFFER OF CESSION, made this 13 day of  
June, 2024 is made by S & J Morrell, Inc., whose principal place  
of business is located at 1501 Pittsford Victor Road, Victor, New York 14564  
hereinafter referred to as "Developer" to the Town of Canandaigua, a municipal  
corporation whose principal place of business is located at 5440 Routes 5 & 20,  
Canandaigua, NY 14424, hereinafter referred to as "Canandaigua."

WHEREAS, Developer is the owner of certain lands located within the Town  
of Canandaigua, County of Ontario, State of New York, more particularly  
described in a deed recorded in the Ontario County Clerk's Office in Liber 1492  
of Deeds at Pages 64-69, and being further bounded and described as follows:  
SEE SCHEDULE A ATTACHED HERETO AND MADE A PART HEREIN.

WHEREAS, the Town of Canandaigua, as a condition for the dedication to  
and acceptance of the roads, utilities, public improvements, and easements  
required by the Town Highway and Water Superintendent and the Town Planning  
Board has required Developer to file with the Town a formal irrevocable offer of

cession of the proposed subdivision roadways, utilities, public improvements, and easements.

NOW THEREFORE, Developer hereby irrevocably offers to grant, cede, and convey to Canandaigua all that tract, piece or parcel of land as is more particularly described in Schedule A annexed hereto, said property to be used for public purposes all as shown on the aforementioned map(s).

This irrevocable offer of cession shall continue indefinitely and may be accepted by the Town of Canandaigua at any time, it being the intent that this offer will be accepted at the discretion of the Town Board. It is expressly understood that the receipt of this offer of cession by the Town of Canandaigua, and/or the recording hereof, does not constitute any actual acceptance of the offer herein contained.

IN WITNESS WHEREOF, Developer has executed this irrevocable Offer of Cession as of the day and year first written above.

S & J Morrell, Inc.

By:   
Jeff Morrell, Vice President

STATE OF NEW YORK }  
COUNTY OF MONROE } ss.:

On the 13 day of June in the year 2024 before me, the undersigned a notary public in and for the State of New York, personally appeared Jeff Morrell, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the instrument, the individual, or the person upon behalf of which the individual(s) acted, executed the instrument.

DANIEL S. BRYSON  
Notary Public, State of New York  
Qualified in Monroe County  
No. 02BR5002175  
[063778-000011/59-93377]  
Commission Expires September 21, 2026

  
Notary Public

Legal Description  
Pierce Brook Subdivision  
Town of Canandaigua, County of Ontario

ALL THAT TRACT OR PARCEL OF LAND being part of Lot 36, Township 9, Range 3 of The Phelps Gorham Purchase, situate in the Town of Canandaigua, County of Ontario, and State of New York, as shown on the drawing entitled "Pierce Brook Subdivision Sections 2A & 2B, Section 2A Plat Map (Sheet 1 of 2)" prepared by Marathon Engineering dated 05/01/2023, being more particularly bounded and described as follows:

**BEGINNING AT** a point on the southwestern Right-of-Way of Parrish Street Extension, said point being the northeastern property corner of lands N/F of Timothy A & Jennifer L. Schnieder, having tax map #97.00-02-01.100; thence

1. North 49° 39' 56" east, a distance of 1029.64 feet to a point; thence
2. North 40° 20' 04" east, a distance of 33.00 feet to a point on the eastern Right-of-Way of Parrish Street Extension; thence
3. Along said ROW south 49° 39' 56" west, a distance of 1029.44 feet to a point; thence
4. South 40° 41' 13" west a distance of 33.00 feet to **THE POINT OR PLACE OF BEGINNING.**

Intending to describe a 0.780 acre parcel to be conveyed to the Town of Canandaigua.

Legal Description  
Pierce Brook Subdivision  
Town of Canandaigua, County of Ontario

ALL THAT TRACT OR PARCEL OF LAND being part of Lot 36, Township 9, Range 3 of The Phelps Gorham Purchase, situate in the Town of Canandaigua, County of Ontario, and State of New York, as shown on the drawing entitled "Pierce Brook Subdivision Section 2B Plat Map" prepared by Marathon Engineering dated 05/01/2023, being more particularly bounded and described as follows:

**BEGINNING AT** a point on the western Right-of-Way of Parrish Street Extension, said point being the southeastern property corner of lands N/F of Jack & Virginia Daugherty, having tax map #97.02-01-38; thence

1. Along said Right-of-Way south 27° 01' 17" east, a distance of 58.52 feet to a point; thence
2. Continuing along said ROW south 32° 17' 34" west, a distance of 124.92 feet to a point; thence
3. South 49° 36' 15" west, a distance of 252.64 feet to a point; thence
4. South 49° 39' 56" west, a distance of 268.01 feet to a point; thence
5. North 40° 20' 04" west, a distance of 33.00 feet to a point; thence
6. South 49° 39' 56" west, a distance of 137.99 feet to a point; thence
7. South 49° 36' 15" west, a distance of 247.60 feet to a point; thence
8. South 32° 17' 34" west, a distance of 112.57 feet to a point; thence
9. South 07° 18' 53" west, a distance of 41.02 feet to **THE POINT OR PLACE OF BEGINNING.**

Intending to describe a 0.498 acre parcel to be conveyed to the Town of Canandaigua.



TOWN OF CANANDAIGUA  
STATE OF NEW YORK      COUNTY OF ONTARIO

In the Matter of the Dedication of

Parrish Street Extension

RELEASE

to the Town of Canandaigua

by S & J Morrell, Inc.

in the Pierce Brook Subdivision, Section 2A & 2B

---

IN CONSIDERATION of the acceptance by the Town of Canandaigua of the dedication of the premises in the above-captioned matter, the undersigned, S & J Morell, Inc. , having an office 1501 Pittsford Victor Road, Victor, New York 14534 ("Developer"), consents to the laying out of these highways and releases said Town of Canandaigua, its Town Superintendent of Highways, the County of Ontario, all State and Federal Agents and/or other officials, together with the workmen and employees thereof from any and all damages arising by reason of the work performed by or at the direction of the Developer or its agents in the construction, reconstruction, laying out and improvements of said premises as public highways.

S & J Morrell, Inc.

By:

  
Jeff Morrell, Vice-President

3/14/2024

Legal Description  
Pierce Brook Subdivision  
Town of Canandaigua, County of Ontario

ALL THAT TRACT OR PARCEL OF LAND being part of Lot 36, Township 9, Range 3 of The Phelps Gorham Purchase, situate in the Town of Canandaigua, County of Ontario, and State of New York, as shown on the drawing entitled "Pierce Brook Subdivision Sections 2A & 2B, Section 2A Plat Map (Sheet 1 of 2)" prepared by Marathon Engineering dated 05/01/2023, being more particularly bounded and described as follows:

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3. Along said ROW south 49° 39' 56" west, a distance of 1029.44 feet to a point; thence
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Intending to describe a 0.780 acre parcel to be conveyed to the Town of Canandaigua.

3/14/2024

Legal Description  
Pierce Brook Subdivision  
Town of Canandaigua, County of Ontario

ALL THAT TRACT OR PARCEL OF LAND being part of Lot 36, Township 9, Range 3 of The Phelps Gorham Purchase, situate in the Town of Canandaigua, County of Ontario, and State of New York, as shown on the drawing entitled "Pierce Brook Subdivision Section 2B Plat Map" prepared by Marathon Engineering dated 05/01/2023, being more particularly bounded and described as follows:

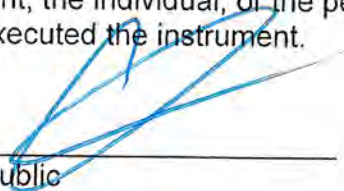
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4. South  $49^{\circ} 39' 56''$  west, a distance of 268.01 feet to a point; thence
5. North  $40^{\circ} 20' 04''$  west, a distance of 33.00 feet to a point; thence
6. South  $49^{\circ} 39' 56''$  west, a distance of 137.99 feet to a point; thence
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9. South  $07^{\circ} 18' 53''$  west, a distance of 41.02 feet to **THE POINT OR PLACE OF BEGINNING.**

Intending to describe a 0.498 acre parcel to be conveyed to the Town of Canandaigua.

STATE OF NEW YORK    }  
COUNTY OF MONROE    } ss.:

On the 13 day of June in the year 2024 before me, the undersigned a notary public in and for the State of New York, personally appeared Jeff Morrell, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the instrument, the individual, or the person upon behalf of which the individual(s) acted, executed the instrument.

  
\_\_\_\_\_  
Notary Public

DANIEL S. BRYSON  
Notary Public, State of New York  
Qualified in Monroe County  
No. 02BR5002175  
Commission Expires September 21, 2026

## RELEASE OF PART OF MORTGAGED PREMISES

Know all Men by these Presents, that in Consideration of the Sum of One Dollar, and other good and valuable consideration, FIVE STAR BANK, 55 N Main Street, Warsaw, NY 14569 as holder of a Mortgage in the amount of \$1,500,000.00 made by S & J Morrell, Inc. to FIVE STAR BANK, dated March 8, 2022 and recorded March 10, 2022 in the Ontario County Clerk's Office in Liber 3145 of Mortgages at page 336;

DOES HEREBY RELEASE from the above-described mortgage, quit claim and convey to S & J Morrell, Inc., its successors and/or assigns, the part of the premises conveyed by the said mortgage described as follows:

**ALL THAT TRACT OR PARCEL OF** situate in the Town of Canandaigua, County of Ontario and State of New York, more particularly described on the attached Schedule "A".

Property Address: Vacant land, Parrish Street  
Canandaigua, NY 14424  
Tax Account No.: part of 97.07-1-203.000

Retaining and holding the remainder of said mortgaged premises as security for the payment of said mortgage, according to its conditions.

Dated the 5th day of June, 2024

In presence of

*Cynthia A Als*

STATE OF NEW YORK)  
COUNTY OF WYOMING ) ss:

FIVE STAR BANK

By: *Lynn Lonsberry*

Lynn Lonsberry  
Assistant Vice President

On the 5th day of June, 2024, before me, the undersigned, a notary public in and for said State, personally appeared Lynn Lonsberry, personally known to me or proved to me on the basis of satisfactory evidence to be the individuals whose name is subscribed to the within instrument and acknowledged to me that he/~~she~~ executed the same in her capacity, and that by his/~~her~~ signature on the instrument, the individual or the person on behalf of which the individual acted, executed the instrument.

JULIE L. BECK  
Notary Public, State of New York  
No. 01-8E5047700  
Qualified in Wyoming County  
Commission Expires August 7, 2025

*Julie L. Beck*  
Notary Public

3/14/2024

Legal Description  
Pierce Brook Subdivision  
Town of Canandaigua, County of Ontario

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Intending to describe a 0.780 acre parcel to be conveyed to the Town of Canandaigua.

3/14/2024

Legal Description  
Pierce Brook Subdivision  
Town of Canandaigua, County of Ontario

ALL THAT TRACT OR PARCEL OF LAND being part of Lot 36, Township 9, Range 3 of The Phelps Gorham Purchase, situate in the Town of Canandaigua, County of Ontario, and State of New York, as shown on the drawing entitled "Pierce Brook Subdivision Section 2B Plat Map" prepared by Marathon Engineering dated 05/01/2023, being more particularly bounded and described as follows:

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3. South 49° 36' 15" west, a distance of 252.64 feet to a point; thence
4. South 49° 39' 56" west, a distance of 268.01 feet to a point; thence
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6. South 49° 39' 56" west, a distance of 137.99 feet to a point; thence
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9. South 07° 18' 53" west, a distance of 41.02 feet to **THE POINT OR PLACE OF BEGINNING.**

Intending to describe a 0.498 acre parcel to be conveyed to the Town of Canandaigua.



FOR COUNTY USE ONLY

C1. SWIS Code

C2. Date Deed Recorded

Month Day Year

C3. Book

C4. Page

New York State Department of  
Taxation and Finance

Office of Real Property Tax Services

RP- 5217-PDF

Real Property Transfer Report (8/10)

## PROPERTY INFORMATION

1. Property Location Parrish Street Extension  
\* STREET NAME  
Canandaigua  
\* CITY OR TOWN  
14424  
\* ZIP CODE

2. Buyer Name Town of Canandaigua  
\* LAST NAME/COMPANY  
FIRST NAME  
LAST NAME/COMPANY  
FIRST NAME

3. Tax Billing Address  
Indicate where future Tax Bills are to be sent if other than buyer address(at bottom of form)  
LAST NAME/COMPANY  
FIRST NAME  
STREET NUMBER AND NAME  
CITY OR TOWN  
STATE  
ZIP CODE

4. Indicate the number of Assessment Roll parcels transferred on the deed 2 # of Parcels OR ☐ Part of a Parcel (Only if Part of a Parcel) Check as they apply:  
4A. Planning Board with Subdivision Authority Exists ☐  
4B. Subdivision Approval was Required for Transfer ☐  
4C. Parcel Approved for Subdivision with Map Provided ☐

5. Deed Property Size X \* FRONT FEET OR 0.00 \* DEPTH \* ACRES

6. Seller Name S & J Morrell, Inc.  
\* LAST NAME/COMPANY  
FIRST NAME  
LAST NAME/COMPANY  
FIRST NAME

\*7. Select the description which most accurately describes the use of the property at the time of sale:  
C. Residential Vacant Land

Check the boxes below as they apply:  
8. Ownership Type is Condominium ☐  
9. New Construction on a Vacant Land ☐  
10A. Property Located within an Agricultural District ☐  
10B. Buyer received a disclosure notice indicating that the property is in an Agricultural District ☐

## SALE INFORMATION

11. Sale Contract Date

\* 12. Date of Sale/Transfer 6/13/2024

\*13. Full Sale Price 0.00  
( Full Sale Price is the total amount paid for the property including personal property. This payment may be in the form of cash, other property or goods, or the assumption of mortgages or other obligations.) Please round to the nearest whole dollar amount.

14. Indicate the value of personal property included in the sale 0.00

15. Check one or more of these conditions as applicable to transfer:  
☐ A. Sale Between Relatives or Former Relatives  
☐ B. Sale between Related Companies or Partners in Business.  
☐ C. One of the Buyers is also a Seller  
☐ D. Buyer or Seller is Government Agency or Lending Institution  
☐ E. Deed Type not Warranty or Bargain and Sale (Specify Below)  
☐ F. Sale of Fractional or Less than Fee Interest (Specify Below)  
☐ G. Significant Change in Property Between Taxable Status and Sale Dates  
☐ H. Sale of Business is Included in Sale Price  
☐ I. Other Unusual Factors Affecting Sale Price (Specify Below)  
☐ J. None

Comment(s) on Condition:

## ASSESSMENT INFORMATION - Data should reflect the latest Final Assessment Roll and Tax Bill

16. Year of Assessment Roll from which information taken(YY) 23

\*17. Total Assessed Value

\*18. Property Class 311

\*19. School District Name Canandaigua

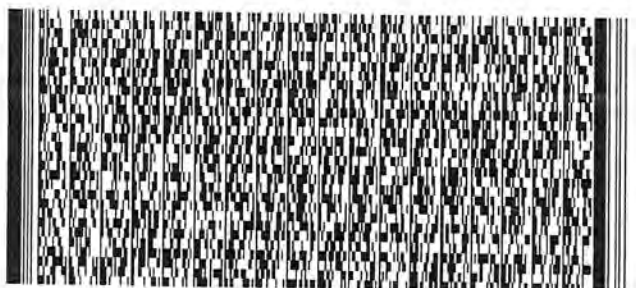
\*20. Tax Map Identifier(s)/Roll Identifier(s) (If more than four, attach sheet with additional identifier(s))  
Part of Tax Account # 97.07-1-203.000

## CERTIFICATION

I Certify that all of the items of information entered on this form are true and correct (to the best of my knowledge and belief) and I understand that the making of any willful false statement of material fact herein subject me to the provisions of the penal law relative to the making and filing of false instruments.

S & J Morrell, Inc. SELLER SIGNATURE  
Jeff Morrell BUYER SIGNATURE  
6-13-24 DATE

BUYER SIGNATURE DATE



## BUYER CONTACT INFORMATION

(Enter information for the buyer. Note: If buyer is LLC, society, association, corporation, joint stock company, estate or entity that is not an individual agent or fiduciary, then a name and contact information of an individual/responsible party who can answer questions regarding the transfer must be entered. Type or print clearly.)

\* FIRST NAME FIRST NAME  
\* TELEPHONE NUMBER (Ex: 99999999)  
5440 Routes 5 & 20  
\* STREET NUMBER \* STREET NAME  
Canandaigua NY 14424  
\* CITY OR TOWN \* STATE \* ZIP CODE  
BUYER'S ATTORNEY  
Nadler Christian  
LAST NAME FIRST NAME  
AREA CODE TELEPHONE NUMBER (Ex: 99999999)



**SIDEWALK EASEMENT  
PIERCE BROOK SUBDIVISION/SECTION 2**

THIS EASEMENT is made this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by and between **S&J MORRELL, INC.**, having an address of 1501 Pittsford-Victor Road Victor, New York 14564, hereinafter referred to as the "Grantor"; and the **TOWN OF CANANDAIGUA**, a municipal corporation, having its main office at 5440 Routes 5 & 20, Canandaigua New York 14424, hereinafter referred to as the "Grantee."

The Grantor is the owner of certain premises known as Parrish Street Extension, being part of tax account # 97.07-1-203.00 located in the Town of Canandaigua, County of Ontario, New York 14424 being part of the Pierce Brook Subdivision Section 2, hereinafter referred to as the "Premises."

The Grantee is a municipal corporation which has determined that it is necessary for Town of Canandaigua purposes to obtain a sidewalk easement and right of way over a portion of the Premises as more fully described on Schedule A attached hereto and shown in the map prepared by Marathon Engineering, dated 6/11, 2024, attached hereto, hereinafter referred to as the "Easement Area."

The Easement Area is part of the Premises conveyed to Grantor by deed dated December 20, 2021 and recorded December 30, 2021, in the Ontario County Clerk's Office in Liber 1488 of Deeds at Page 126.

In consideration of One Dollar (\$1.00), which has been waived, the mutual covenants set forth herein and other good and valuable consideration, the parties agree as follows:

The Grantor hereby grants, releases and conveys to the Grantee, its successors, assigns or special districts forever, a permanent sidewalk easement and right-of-way in, under and along the Easement Area for the purpose of a sidewalk right-of-way for the use of the general public and for the purpose of building, constructing, maintaining, using, operating, repairing, reconstructing and removing said sidewalks and making the required excavations therefore upon, over or across the Easement Area and inspecting the Easement Area from time to time together with the right of the Grantee, its officers, employees, agents, servants or contractors, of ingress and egress to enter upon and along the Easement Area for the full and complete use, occupation and enjoyment of the easement hereby granted, and all rights and privileges incident thereto, including, but not limited to, any of the purposes hereinbefore specified.

To have and to hold the easement and right-of-way unto the Grantee and its successors and/or assigns forever.

The Grantee shall have the right and privilege at any time to enter upon and temporarily use an additional strip of land ten (10) feet in width immediately adjacent to each side of the permanent easement granted herein for the purpose of performing maintenance or repairs on said sidewalk. At the termination of a temporary occupancy hereby authorized, the Grantee will restore, at its expense, the lawn and shrubbery of the

Easement Area and the area of the Premises so temporarily used only to as reasonably good condition as before insofar as it is feasible or reasonable to make such restoration.

Grantor for itself, its agents, distributees, heirs, successors and assigns covenants and agrees that no buildings or structures shall be constructed nor trees planted, nor shall changes be made to the grade of the land within the Easement Area nor shall there be any excavating, filling, mining or blasting within the limits of said Easement Area without the prior written consent of the Grantee.

The Grantee, its successors, assigns, agents or contractors, may at any time remove all obstructions from the Easement Area, including trimming or removal of trees and shrubs, which it reasonably determines are interfering with the operation, use or maintenance of the sidewalk or part thereof without liability to the Grantor.

Grantor warrants that it has good and marketable title to the Premises, free from all liens or encumbrances, and the right to create this easement for the benefit of the Grantee. Grantor covenants that the Grantee shall quietly enjoy this easement and shall forever warrant and defend title against all claims against the Premises.

Grantee shall repair and maintain the sidewalk constructed under this Easement and keep it in good repair.



The parties have executed this easement as of the day and year first above written.

S & J MORRELL, INC.

TOWN OF CANANDAIGUA

*Jeff*  
By: *Jeff Morrell*  
Its: President *USCA President*

By:  
Its:

STATE OF NEW YORK]  
COUNTY OF ONTARIO] ss:

On the 13 day of June, 2024, before me, personally appeared *Jeff Morrell* MORRELL, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the individual upon behalf of which the individual acted, executed the instrument.

*[Signature]*  
Notary Public

DANIEL S. BRYSON  
Notary Public, State of New York  
Qualified in Monroe County  
No. 02BR5002175  
Commission Expires September 21, 2026

STATE OF NEW YORK]  
COUNTY OF ONTARIO] ss:

On the \_\_\_\_\_ day of \_\_\_\_\_, 2024, before me, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that (s)he executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the entity upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

**SCHEDULE A**  
**SIDEWALK EASEMENT-PIERCE BROOK SECTION 2**

Pierce Brook Subdivision  
Section 2A Sidewalk Easement  
Town of Canandaigua, County of Ontario

ALL THAT TRACT OR PARCEL OF LAND situate in Town Lot 36, Township 9, Range 3 of The Phelps & Gorham Purchase, in the Town of Canandaigua, County of Ontario, and State of New York, as shown on the drawing filed in the Ontario County Clerk's office at map numbers XXXXX, entitled "Pierce Brook Subdivision Sections 2A & 2B" prepared by Marathon Engineering, having project number 1022-23, drawing numbers C2.0, C2.1, and C2.2, last revised XXX XX, XXXX, and being more particularly bounded and described as follows:

**BEGINNING AT** a point on the northerly right-of-way of Parrish Street Extension, said point also being the east corner of lands of Timothy A. & Jennifer L. Schneider (Tax Account #97.00-02-01.100); thence

1. On a bearing of N40°41'13"W along the boundary between the subdivision and the aforementioned Schneider Parcel, a distance of 15.00 feet to a point; thence
2. On a bearing of N49°39'56"E, a distance of 1058.45 feet to a point on Pierce Brook Trail right-of-way; thence
3. Along said right-of-way, along a curve to the right having a radius of 35.00 feet, through an included angle of 55°09'00", a distance of 33.69 feet, to a point; thence
4. On a bearing of S49°39'56"W along the southerly right-of-way of Parrish Street Extension, a distance of 1029.64 feet to **THE POINT OR PLACE OF BEGINNING.**

Intending to describe the Sidewalk easement to be dedicated to the Town of Canandaigua, containing 0.36 acres, more or less.

Pierce Brook Subdivision  
Section 2B Sidewalk Easement  
Town of Canandaigua, County of Ontario

ALL THAT TRACT OR PARCEL OF LAND situate in Town Lot 36, Township 9, Range 3 of The Phelps & Gorham Purchase, in the Town of Canandaigua, County of Ontario, and State of New York, as shown on the drawing filed in the Ontario County Clerk's office at map numbers XXXXX, entitled "Pierce Brook Subdivision Sections 2A & 2B" prepared by Marathon Engineering, having project number 1022-23, drawing numbers C2.0, C2.1, and C2.2, last revised XXX XX, XXXX, and being more particularly bounded and described as follows:

**BEGINNING AT** a point on the northerly right-of-way of Parrish Street Extension, said point also being the southern corner of lands of Jack and Virginia Daugherty (Tax Account #97.02-01-38); thence

The following 4 courses along the northerly edge of the northerly right-of-way of Parrish Street Extension

1. On a bearing of S07°18'53"W, a distance of 41.02 feet to a point; thence
2. On a bearing of S32°17'34"W, a distance of 112.57 feet to a point; thence
3. On a bearing of S49°36'15"W, a distance of 247.60 feet to a point; thence
4. On a bearing of S49°39'56"W, a distance of 137.99 feet to a point; thence

The following course along the easterly edge of the right-of-way of Pierce Brook Trail

5. Along a curve to the right having a radius of 35.00 feet, through an included angle of 55°15'14", a distance of 33.75 feet to a point; thence

The following 4 courses through the lands of HOA B3

6. On a bearing of N49°38'10"E, a distance of 412.05 feet to a point; thence
7. On a bearing of N32°17'34"E, a distance of 106.96 feet to a point; thence
8. On a bearing of N07°18'53"E, a distance of 59.66 feet to a point; thence
9. On a bearing of S27°01'17"E, a distance of 26.59 feet to **THE POINT OR PLACE OF BEGINNING.**

Intending to describe the Sidewalk easement to be dedicated to the Town of Canandaigua, containing 0.20 acres, more or less.

## TEMPORARY ACCESS AND UTILITY EASEMENT

THIS INDENTURE made this \_\_\_\_ day of \_\_\_\_\_, 2024, between **S & J MORRELL, INC.**, with an address of 1501 Pittsford Victor Road, Suite 100, Victor New York 14564, hereinafter referred to as "Grantor", and the **TOWN OF CANANDAIGUA**, a municipal corporation within Ontario County and State of New York located at 5440 routes 5 & 20 West, Canandaigua, NY 14424, hereinafter referred to as "Grantee",

WITNESSETH: That the Grantor, for and in consideration of the sum of One Dollar (\$1.00) lawful money of the United States of America, and other good and valuable consideration, to it in hand paid by the Grantee, the receipt of which is hereby acknowledged, DOES HEREBY GRANT, TRANSFER AND CONVEY to the Grantee, its officers, employees, agents, servants or contractors, a TEMPORARY ACCESS AND UTILITY EASEMENT for the right of ingress and egress to enter upon and along the premises described at Schedule "A" for the full and complete use and enjoyment of the temporary easement hereby granted, and all rights and privileges incident thereto, including, but not limited to, the purpose of allowing the Grantee access to maintain the utilities installed therein. This temporary easement shall expire at the completion of the purpose for which it is granted.

To have and to hold the easement and right-of-way unto the Town of Canandaigua and its successors and assigns.

The Grantor covenants with the Town of Canandaigua that it is lawfully seized and possessed of the real property above described, that it has a good and lawful right to convey it, and any part thereof, including the rights conveyed by this instrument, and that it will forever warrant and defend the title thereto against the claims of any persons.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be duly executed as of the day and year first above written.

S & J Morrell, Inc.



Town of Canandaigua

by: \_\_\_\_\_



STATE OF NEW YORK     )  
COUNTY OF ONTARIO    )   ss.:

On the 13 day of June, 2024, before me, the undersigned, a Notary Public in and for said State, personally appeared Jeff Monahan, known to me or proved to me on the basis of satisfactory evidence to be the same individual(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his /her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.

  
\_\_\_\_\_  
Notary Public

STATE OF NEW YORK     )  
COUNTY OF ONTARIO    )   ss.:

**DANIEL S. BRYSON**  
Notary Public, State of New York  
Qualified in Monroe County  
No. 02BR5002175  
Commission Expires September 21, 2026

On the     day of                   , 2024, before me, the undersigned, a Notary Public in and for said State, personally appeared                   , known to me or proved to me on the basis of satisfactory evidence to be the same individual(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his /her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
Notary Public



Pierce Brook Subdivision  
Temporary Easement 1 Right-of-Way Legal Description  
Town of Canandaigua, County of Ontario

ALL THAT TRACT OR PARCEL OF LAND situate in Town Lot 36, Township 9, Range 3 of The Phelps & Gorham Purchase, in the Town of Canandaigua, County of Ontario, and State of New York, as shown on the drawing filed in the Ontario County Clerk's office at map numbers XXXXX, entitled "Pierce Brook Subdivision Sections 2A & 2B" prepared by Marathon Engineering, having project number 1022-23, drawing numbers C2.0, C2.1, and C2.2, last revised XXX XX, XXXX, and being more particularly bounded and described as follows:

**BEGINNING AT** a point on the southernly right-of-way of Pierce Brook Trail; thence

- 1) On a bearing of N63°10'05"E, a distance of 60.00 feet to a point; thence
- 2) On a bearing of S86°57'47"E, a distance of 35.95 feet to a point; thence
- 3) On a bearing of S26°51'14"E, a distance of 52.00 feet to a point; thence
- 4) On a bearing of S00°24'11"W, a distance of 84.43 feet to a point; thence
- 5) On a bearing of S63°08'43"W, a distance of 60.00 feet to a point; thence
- 6) On a bearing of N26°51'17"W, a distance of 145.00 feet to the **POINT OR PLACE OF BEGINNING**

Intending to describe a temporary easement to the Town of Canandaigua, containing 0.23 acres, more or less.

**Combined Real Estate Transfer Tax Return,  
Credit Line Mortgage Certificate, and  
Certification of Exemption from the  
Payment of Estimated Personal Income Tax**

See Form TP-584-I, Instructions for Form TP-584, before completing this form. Print or type.

**Schedule A — Information relating to conveyance**

<b>Grantor/Transferor</b> <input checked="" type="checkbox"/> Individual <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Estate/Trust <input type="checkbox"/> Single member LLC <input type="checkbox"/> Multi-member LLC <input type="checkbox"/> Other	Name (if individual, last, first, middle initial) ( <input checked="" type="checkbox"/> mark an X if more than one grantor ) <b>S &amp; J Morrell, Inc.</b>			Social security number (SSN)	
	Mailing address <b>1501 Pittsford Victor Road</b>			SSN	
	City <b>Victor</b>	State <b>NY</b>	ZIP code <b>14564</b>	Employer Identification Number (EIN) <b>16-1560659</b>	
	Single member's name if grantor is a single member LLC (see instructions)			Single member EIN or SSN	
	<b>Grantee/Transferee</b> <input checked="" type="checkbox"/> Individual <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Estate/Trust <input type="checkbox"/> Single member LLC <input type="checkbox"/> Multi-member LLC <input type="checkbox"/> Other				
Name (if individual, last, first, middle initial) ( <input checked="" type="checkbox"/> mark an X if more than one grantee ) <b>Town of Canandaigua</b>			SSN		
Mailing address <b>5440 Routes 5 &amp; 20</b>			SSN		
City <b>Canandaigua</b>			State <b>NY</b>	ZIP code <b>14424</b>	EIN
Single member's name if grantee is a single member LLC (see instructions)			Single member EIN or SSN		

**Location and description of property conveyed**

Tax map designation – Section, block & lot (include dots and dashes)	SWIS code (six digits)	Street address	City, town, or village	County
<b>PART OF 97.07 - 1-203.000</b>		<b>Parrish Street Ext</b>	<b>Canandaigua</b>	<b>Ontario</b>

**Type of property to be conveyed (mark an X in applicable box)**

- |   |   |
|---|---|
| 1 <input type="checkbox"/> One- to three-family house | 6 <input type="checkbox"/> Apartment building               |
| 2 <input type="checkbox"/> Residential cooperative    | 7 <input type="checkbox"/> Office building                  |
| 3 <input type="checkbox"/> Residential condominium    | 8 <input type="checkbox"/> Four-family dwelling             |
| 4 <input type="checkbox"/> Vacant Land                | 9 <input checked="" type="checkbox"/> Other road dedication |
| 5 <input type="checkbox"/> Commercial/Industrial      |   |

**Date of conveyance**

<b>6</b>	<b>13</b>	
month	day	year

Percentage of real property  
conveyed which is residential  
real property \_\_\_\_\_ %  
(see instructions)**Condition of conveyance**

(mark an X in all that apply)

- |   |  |  |
|---|--|--|
| a. <input checked="" type="checkbox"/> Conveyance of fee interest   | f. <input type="checkbox"/> Conveyance which consists of a mere change of identity or form of ownership or organization (attach Form TP-584.1, Schedule F) | i. <input type="checkbox"/> Option assignment or surrender   |
| b. <input type="checkbox"/> Acquisition of a controlling interest (state percentage acquired _____ %)   | g. <input type="checkbox"/> Conveyance for which credit for tax previously paid will be claimed (attach Form TP-584.1, Schedule G)                         | m. <input type="checkbox"/> Leasehold assignment or surrender  |
| c. <input type="checkbox"/> Transfer of a controlling interest (state percentage transferred _____ %)   | h. <input type="checkbox"/> Conveyance of cooperative apartment(s)   | n. <input type="checkbox"/> Leasehold grant  |
| d. <input type="checkbox"/> Conveyance to cooperative housing corporation   | i. <input type="checkbox"/> Syndication  | o. <input type="checkbox"/> Conveyance of an easement  |
| e. <input type="checkbox"/> Conveyance pursuant to or in lieu of foreclosure or enforcement of security interest (attach Form TP-584.1, Schedule E) | j. <input type="checkbox"/> Conveyance of air rights or development rights   | p. <input type="checkbox"/> Conveyance for which exemption from transfer tax claimed (complete Schedule B, Part 3) |
|   | k. <input type="checkbox"/> Contract assignment  | q. <input type="checkbox"/> Conveyance of property partly within and partly outside the state                      |
|   |  | r. <input type="checkbox"/> Conveyance pursuant to divorce or separation   |
|   |  | s. <input type="checkbox"/> Other (describe) _____   |

For recording officer's use	Amount received	Date received	Transaction number
	Schedule B., Part 1 \$ Schedule B., Part 2 \$		

**Schedule B – Real estate transfer tax return (Tax Law Article 31)****Part 1 – Computation of tax due**

- 1 Enter amount of consideration for the conveyance (if you are claiming a total exemption from tax, mark an **X** in the Exemption claimed box, enter consideration and proceed to Part 3) ..... ☐ **Exemption claimed**
- 2 Continuing lien deduction (see instructions if property is taken subject to mortgage or lien) .....
- 3 Taxable consideration (subtract line 2 from line 1) .....
- 4 Tax: \$2 for each \$500, or fractional part thereof, of consideration on line 3 .....
- 5 Amount of credit claimed for tax previously paid (see instructions and attach Form TP-584.1, Schedule G) .....
- 6 Total tax due\* (subtract line 5 from line 4) .....

1.	0.	00
2.		
3.	0.	00
4.	0	00
5.		
6.	0	00

**Part 2 – Computation of additional tax due on the conveyance of residential real property for \$1 million or more**

- 1 Enter amount of consideration for conveyance (from Part 1, line 1) .....
- 2 Taxable consideration (multiply line 1 by the percentage of the premises which is residential real property, as shown in Schedule A)....
- 3 Total additional transfer tax due\* (multiply line 2 by 1% (.01)).....

1.		
2.		
3.		

**Part 3 – Explanation of exemption claimed on Part 1, line 1 (mark an X in all boxes that apply)**

The conveyance of real property is exempt from the real estate transfer tax for the following reason:

- a. Conveyance is to the United Nations, the United States of America, the State of New York, or any of their instrumentalities, agencies, or political subdivisions (or any public corporation, including a public corporation created pursuant to agreement or compact with another state or Canada) ..... a ☐
- b. Conveyance is to secure a debt or other obligation..... b ☐
- c. Conveyance is without additional consideration to confirm, correct, modify, or supplement a prior conveyance ..... c ☐
- d. Conveyance of real property is without consideration and not in connection with a sale, including conveyances conveying realty as bona fide gifts..... d ☐
- e. Conveyance is given in connection with a tax sale..... e ☐
- f. Conveyance is a mere change of identity or form of ownership or organization where there is no change in beneficial ownership. (This exemption cannot be claimed for a conveyance to a cooperative housing corporation of real property comprising the cooperative dwelling or dwellings.) Attach Form TP-584.1, Schedule F..... f ☐
- g. Conveyance consists of a deed of partition ..... g ☐
- h. Conveyance is given pursuant to the federal Bankruptcy Act..... h ☐
- i. Conveyance consists of the execution of a contract to sell real property, without the use or occupancy of such property, or the granting of an option to purchase real property, without the use or occupancy of such property ..... i ☐
- j. Conveyance of an option or contract to purchase real property with the use or occupancy of such property where the consideration is less than \$200,000 and such property was used solely by the grantor as the grantor's personal residence and consists of a one-, two-, or three-family house, an individual residential condominium unit, or the sale of stock in a cooperative housing corporation in connection with the grant or transfer of a proprietary leasehold covering an individual residential cooperative apartment ..... j ☐
- k. Conveyance is not a conveyance within the meaning of Tax Law, Article 31, § 1401(e) attach documents supporting such claim)..... k ☐

\*The total tax (from Part 1, line 6 and Part 2, line 3 above) is due within 15 days from the date conveyance. Make check(s) payable to the county clerk where the recording is to take place. For conveyances of real property within New York City, use Form TP-584-NYC. If a recording is not required, send this return and your check(s) made payable to the **NYS Department of Taxation and Finance**, directly to the NYS Tax Department, RETT Return Processing, PO Box 5045, Albany NY 12205-5045. If not using U.S. Mail, see Publication 55, *Designated Private Delivery Services*.



**Schedule C – Credit Line Mortgage Certificate** (Tax Law, Article 11)

Complete the following only if the interest being transferred is a fee simple interest.

This is to certify that: (mark an X in the appropriate box)

1. ☐ The real property being sold or transferred is not subject to an outstanding credit line mortgage.
2. ☐ The real property being sold or transferred is subject to an outstanding credit line mortgage. However, an exemption from the tax is claimed for the following reason:
  - a ☐ The transfer of real property is a transfer of a fee simple interest to a person or persons who held a fee simple interest in the real property (whether as a joint tenant, a tenant in common or otherwise) immediately before the transfer.
  - b ☐ The transfer of real property is (A) to a person or persons related by blood, marriage or adoption to the original obligor or to one or more of the original obligors or (B) to a person or entity where 50% or more of the beneficial interest in such real property after the transfer is held by the transferor or such related person or persons (as in the case of a transfer to a trustee for the benefit of a minor or the transfer to a trust for the benefit of the transferor).
  - c ☐ The transfer of real property is a transfer to a trustee in bankruptcy, a receiver, assignee, or other officer of a court.
  - d ☐ The maximum principal amount secured by the credit line mortgage is \$3 million or more, and the real property being sold or transferred is **not** principally improved nor will it be improved by a one- to six-family owner-occupied residence or dwelling.

**Note:** for purposes of determining whether the maximum principal amount secured is \$3 million or more as described above, the amounts secured by two or more credit line mortgages may be aggregated under certain circumstances. See TSB-M-96(6)-R for more information regarding these aggregation requirements.

- e ☐ Other (attach detailed explanation).
3. ☐ The real property being transferred is presently subject to an outstanding credit line mortgage. However, no tax is due for the following reason:
  - a ☐ A certificate of discharge of the credit line mortgage is being offered at the time of recording the deed.
  - b ☐ A check has been drawn payable for transmission to the credit line mortgagee or his agent for the balance due, and a satisfaction of such mortgage will be recorded as soon as it is available.
4. ☐ The real property being transferred is subject to an outstanding credit line mortgage recorded in \_\_\_\_\_ (insert liber and page or reel or other identification of the mortgage). The maximum principal amount of debt or obligation secured by the mortgage is \_\_\_\_\_. No exemption from tax is claimed and the tax of \_\_\_\_\_ is being paid herewith. (Make check payable to county clerk where deed will be recorded.)

**Signature (both the grantors and grantees must sign)**

The undersigned certify that the above information contained in schedules A, B, and C, including any return, certification, schedule, or attachment, is to the best of their knowledge, true and complete, and authorize the person(s) submitting such form on their behalf to receive a copy for purposes of recording the deed or other instrument effecting the conveyance.

*S. J. Morrell, Sr.*  
*Jeff Morrell*  
 Grantor signature **Jeff Morrell**

Vice-President

Title

Grantee signature

Title

Grantor signature

Title

Grantee signature

Title

**Reminder:** Did you complete all of the required information in Schedules A, B, and C? Are you required to complete Schedule D? If you checked e, f, or g in Schedule A, did you complete Form TP-584.1? Have you attached your check(s) made payable to the county clerk where recording will take place? If no recording is required, send this return and your check(s), made payable to the **NYS Department of Taxation and Finance**, directly to the NYS Tax Department, RETT Return Processing, PO Box 5045, Albany NY 12205-5045. If not using U.S. Mail, see Publication 55, *Designated Private Delivery Services*.

**Schedule D – Certification of exemption from the payment of estimated personal income tax (Tax Law, Article 22, § 663)**

Complete the following only if a fee simple interest or a cooperative unit is being transferred by an individual or estate or trust.

If the property is being conveyed by a referee pursuant to a foreclosure proceeding, proceed to Part 2, mark an X in the second box under *Exemption for nonresident transferors/sellers* and sign at bottom.

**Part 1 – New York State residents**

If you are a New York State resident transferors/sellers listed in Form TP-584, Schedule A (or an attachment to Form TP-584), you must sign the certification below. If one or more transferor/seller of the real property or cooperative unit is a resident of New York State, **each** resident transferor/seller must sign in the space provided. If more space is needed, please photocopy this Schedule D and submit as many schedules as necessary to accommodate all resident transferors/sellers.

**Certification of resident transferors/sellers**

This is to certify that at the time of the sale or transfer of the real property or cooperative unit, the transferor/seller as signed below was a resident of New York State, and therefore is not required to pay estimated personal income tax under Tax Law, § 663(a) upon the sale or transfer of this real property or cooperative unit.

Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date

**Note:** A resident of New York State may still be required to pay estimated tax under Tax Law, § 685(c), but not as a condition of recording a deed.

**Part 2 – Nonresidents of New York State**

If you are a nonresident of New York State listed as a transferor/seller in Form TP-584, Schedule A (or an attachment to Form TP-584) but are not required to pay estimated personal income tax because one of the exemptions below applies under Tax Law, § 663(c), mark an X in the box of the appropriate exemption below. If any one of the exemptions below applies to the transferor/seller, that transferor/seller is not required to pay estimated personal income tax to New York State under Tax Law, § 663. **Each** nonresident transferor/seller who qualifies under one of the exemptions below must sign in the space provided. If more space is needed, please photocopy this Schedule D and submit as many schedules as necessary to accommodate all nonresident transferors/sellers.

If none of these exemption statements apply, you must complete Form IT-2663, *Nonresident Real Property Estimated Income Tax Payment Form*, or Form IT-2664, *Nonresident Cooperative Unit Estimated Income Tax Payment Form*. For more information, see *Payment of estimated personal income tax*, on Form TP-584-1, page 1.

**Exemption for nonresident transferors/sellers**

This is to certify that at the time of the sale or transfer of the real property or cooperative unit, the transferor/seller (grantor) of this real property or cooperative unit was a nonresident of New York State, but is not required to pay estimated personal income tax under Tax Law § 663 due to one of the following exemptions:

- ☐ The real property or cooperative unit being sold or transferred qualifies in total as the transferor's/seller's principal residence (within the meaning of Internal Revenue Code, section 121) from \_\_\_\_\_ Date \_\_\_\_\_ to \_\_\_\_\_ Date \_\_\_\_\_ (see instructions).
- ☐ The transferor/seller is a mortgagor conveying the mortgaged property to a mortgagee in foreclosure, or in lieu of foreclosure with no additional consideration.
- ☐ The transferor or transferee is an agency or authority of the United States of America, an agency or authority of New York State, the Federal National Mortgage Association, the Federal Home Loan Mortgage Corporation, the Government National Mortgage Association, or a private mortgage insurance company.

Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date



TOWN OF CANANDAIGUA  
STATE OF NEW YORK COUNTY OF ONTARIO

In the Matter of the Dedication of

Parrish Street Extension

to the Town of Canandaigua

by S & J MORRELL, INC.

in the Pierce Brook Subdivision, Section 2A & 2B

WARRANTY DEED

DEDICATION  
APPLICATION

RELEASE OF  
DAMAGES

THIS INDENTURE, made this 13 day of June, 2024, between S & J Morrell, Inc. having an office 1501 Pittsford Victor Road, Victor, New York 14564 hereinafter referred to as "Grantor," and the Town of Canandaigua, a municipal corporation having its principal place of business at 5440 Routes 5 & 20; Canandaigua, NY 14424, hereinafter referred to as "Grantee."

WITNESSETH, that the Grantor, in consideration of \$1.00 lawful money of the United States paid by the Grantee, does hereby grant and release unto the Grantee, its successors and/or assigns forever,

ALL THAT TRACT OR PARCEL OF LAND, situate in the Town of Canandaigua, County of Ontario, and State of New York, more particularly described in SCHEDULE A which is attached hereto and made a part herein.

Together with the appurtenances and all of the estate rights of the Grantor in and to the said premises. To have and to hold unto the Grantee, its successors and assigns forever.

The Grantor hereby covenants that nothing has been done or suffered whereby said premises have been encumbered in any way whatever and that the Grantee shall quietly enjoy the said premises and further that the Grantor will forever WARRANT the title to said premises.

The Grantor hereby dedicates, releases and conveys the above-described lands to the Grantee for highway and other municipal purposes.

The Grantor hereby applies to the Town Superintendent of Highways to make an order laying out a highway over and on the lands hereinbefore described and dedicated above and further requests the Town Board of the Town of Canandaigua consent thereof.

The Grantor hereby releases the Grantee from any and all damages that it may suffer, directly or indirectly, by reason of the laying out and opening of said highway.

Together with all monuments, water lines, hydrants, culverts, sanitary and storm sewer lines or mains lying within said highways and above described premises are dedicated, released, and conveyed to the Grantee for highway purposes and all other public uses, including the right to construct and maintain underground conduits for water, gas, sewers, electric and other necessary lines, pipes, mints, conduits or wires for public benefit.

Grantor agrees that it will assume full responsibility and liability for any and all claims against the Grantee arising out of the construction of said streets, and will assume full responsibility and liability for maintenance of said streets during the life of the maintenance bond which is filed for Pierce Brook Subdivision with the Grantee, and it will hold and save harmless the Grantee, its successors, assigns and special improvement districts, for any and all claims by it, its assigns, grantees, invitees or the general public incurred on said streets or easements during that period.

IN WITNESS WHEREOF, the Grantor has signed these presents this,  
13 day of JUNE 2024.

S & J Morrell, Inc.

By:   
Jeff Morrell, Vice-President

STATE OF NEW YORK }  
COUNTY OF MONROE }ss.:

On the 13 day of JUNE in the year 2024 before me, the undersigned a notary public in and for the State of New York, personally appeared Jeff Morrell, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity, and that by his/her/their signature(s) on the instrument, the individual, or the person upon behalf of which the individual(s) acted, executed the instrument.

  
Notary Public

3/14/2024

Legal Description  
Pierce Brook Subdivision  
Town of Canandaigua, County of Ontario

ALL THAT TRACT OR PARCEL OF LAND being part of Lot 36, Township 9, Range 3 of The Phelps Gorham Purchase, situate in the Town of Canandaigua, County of Ontario, and State of New York, as shown on the drawing entitled "Pierce Brook Subdivision Sections 2A & 2B, Section 2A Plat Map (Sheet 1 of 2)" prepared by Marathon Engineering dated 05/01/2023, being more particularly bounded and described as follows:

**BEGINNING AT** a point on the southwestern Right-of-Way of Parrish Street Extension, said point being the northeastern property corner of lands N/F of Timothy A & Jennifer L. Schnieder, having tax map #97.00-02-01.100; thence

1. North 49° 39' 56" east, a distance of 1029.64 feet to a point; thence
2. North 40° 20' 04" east, a distance of 33.00 feet to a point on the eastern Right-of-Way of Parrish Street Extension; thence
3. Along said ROW south 49° 39' 56" west, a distance of 1029.44 feet to a point; thence
4. South 40° 41' 13" west a distance of 33.00 feet to **THE POINT OR PLACE OF BEGINNING.**

Intending to describe a 0.780 acre parcel to be conveyed to the Town of Canandaigua.



Legal Description  
Pierce Brook Subdivision  
Town of Canandaigua, County of Ontario

ALL THAT TRACT OR PARCEL OF LAND being part of Lot 36, Township 9, Range 3 of The Phelps Gorham Purchase, situate in the Town of Canandaigua, County of Ontario, and State of New York, as shown on the drawing entitled "Pierce Brook Subdivision Section 2B Plat Map" prepared by Marathon Engineering dated 05/01/2023, being more particularly bounded and described as follows:

**BEGINNING AT** a point on the western Right-of-Way of Parrish Street Extension, said point being the southeastern property corner of lands N/F of Jack & Virginia Daugherty, having tax map #97.02-01-38; thence

1. Along said Right-of-Way south 27° 01' 17" east, a distance of 58.52 feet to a point; thence
2. Continuing along said ROW south 32° 17' 34" west, a distance of 124.92 feet to a point; thence
3. South 49° 36' 15" west, a distance of 252.64 feet to a point; thence
4. South 49° 39' 56" west, a distance of 268.01 feet to a point; thence
5. North 40° 20' 04" west, a distance of 33.00 feet to a point; thence
6. South 49° 39' 56" west, a distance of 137.99 feet to a point; thence
7. South 49° 36' 15" west, a distance of 247.60 feet to a point; thence
8. South 32° 17' 34" west, a distance of 112.57 feet to a point; thence
9. South 07° 18' 53" west, a distance of 41.02 feet to **THE POINT OR PLACE OF BEGINNING.**

Intending to describe a 0.498 acre parcel to be conveyed to the Town of Canandaigua.

---

Record and return to: Christian M. Nadler, Esq.  
LAW OFFICES OF CHRISTIAN M NADLER  
9 Mima Circle  
Fairport, NY 14450

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WATER UTILITY EASEMENT  
TO THE TOWN OF CANANDAIGUA

THIS INDENTURE made this \_\_\_\_ day of \_\_\_\_\_, 2024, between  
\_\_\_\_\_**S & J MORRELL, INC.**, having an address of 1501 Pittsford-Victor  
Road, Suite 100 Victor New York 14564, ("**Grantor**"), and the **TOWN OF**  
**CANANDAIGUA**, a municipal corporation within Ontario County and State of New York  
located at 5440 routes 5 & 20 West, Canandaigua, NY 14424, ("**Town**"),

WITNESSETH: That the Grantor, for and in consideration of the sum of One Dollar (\$1.00) lawful money of the United States of America, and other good and valuable consideration, to it in hand paid by the Town, the receipt and sufficiency of which is hereby acknowledged, DOES HEREBY GRANT, TRANSFER AND CONVEY to the Town, and its successors and assigns forever, a water utility easement and right-of-way in, below, under and along the premises described in Schedule "A" attached hereto for the purpose of maintaining, using, operating, repairing, and reconstructing the watermain and/or improvements, located, or to be located, within such municipal easement; and making the required excavations therefore upon, over, across or below the land described at Schedule "A", and inspecting the area from time to time, together with the right of the Town, its officers, employees, agents, servants or contractors, of ingress and egress to enter upon and along the premises described at Schedule "A" for the full and complete use, occupation and enjoyment of the general watermain easement hereby granted, and all rights and privileges incident thereto, including, but not limited to, any of the purposes hereinbefore specified. Grantee shall have the right and privilege at any time to enter upon and temporarily use an additional strip of land ten (10) feet in width immediately adjacent to each side of the permanent easement granted herein. At the termination of a temporary occupancy hereby authorized, the Grantee will restore, at its expense, the lawn and shrubbery of the Easement Area and the area of the Premises so temporarily used only to as reasonably good condition as before insofar as it is feasible or reasonable to make such restoration.

PROVIDED, however, that:

1. The Town agrees that it will restore and be responsible for restoring the surface of the ground to the same condition as it was before making any required excavations.
2. The Town further agrees to give the Grantor one day oral notice, to the extent practicable, prior to commencing any necessary excavating hereunder, and to complete any necessary excavating with all reasonable speed unless prevented by war, strike, acts of God, or other conditions beyond the reasonable control of the party of the second part.

3.

Grantor for itself, its agents, distributees, successors and assigns covenants and agrees that no buildings or structures shall be constructed nor trees planted, nor shall changes be made to the grade of the land within the Easement Area nor shall there be any excavating, filling, mining or blasting within the limits of said Easement Area without the prior written consent of the Grantee.

The Grantee, its successors, assigns, agents or contractors, may at any time remove all obstructions from the Easement Area, including trimming or removal of trees and shrubs, which it reasonably determines are interfering with the operation, use or maintenance of the drainage facilities, utilities or any part thereof without liability to the Grantor.

Grantor warrants that it has good and marketable title to the Premises, free from all liens or encumbrances, and the right to create this easement for the benefit of the Grantee. Grantor covenants that the Grantee shall quietly enjoy this easement and shall forever warrant and defend title against all claims against the Premises.

4. The Grantor hereby releases the Town from all claims for damage, from whatsoever cause, incidental to the exercise of any of the rights herein granted at any time hereafter.

IN WITNESS WHEREOF, the parties hereto have caused this Easement to be duly executed as of the day and year first above written.

GRANTOR:

S & J Morrell, Inc.

By: 

Name:

Title:

GRANTEE:

Town of Canandaigua

By: \_\_\_\_\_

Name: Jared Simpson

Title: Supervisor

STATE OF NEW YORK    )  
COUNTY OF MONROE    )   ss.:

On the 13 day of JUNE, 2024, before me, the undersigned, a Notary Public in and for said State, personally appeared JEFF MONROE, known to me or proved to me on the basis of satisfactory evidence to be the same individual(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his /her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.

**DANIEL S. BRYSON**  
Notary Public, State of New York  
Qualified in Monroe County  
No. 02BR5002175  
Commission Expires September 21, 2026



\_\_\_\_\_  
Notary Public

STATE OF NEW YORK    )  
COUNTY OF ONTARIO    )   ss.:

On the \_\_\_\_\_ day of \_\_\_\_\_, 2024, before me, the undersigned, a Notary Public in and for said State, personally appeared \_\_\_\_\_, known to me or proved to me on the basis of satisfactory evidence to be the same individual(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his /her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
Notary Public



Pierce Brook Subdivision  
Water Easement 1 Legal Description  
Town of Canandaigua, County of Ontario

ALL THAT TRACT OR PARCEL OF LAND situate in Town Lot 36, Township 9, Range 3 of The Phelps & Gorham Purchase, in the Town of Canandaigua, County of Ontario, and State of New York, as shown on the drawing filed in the Ontario County Clerk's office at map numbers XXXXX, entitled "Pierce Brook Subdivision Sections 2A & 2B" prepared by Marathon Engineering, having project number 1022-23, drawing numbers C2.0, C2.1, and C2.2, last revised XXX XX, XXXX, and being more particularly bounded and described as follows:

**BEGINNING AT** a point on the southern right-of-way of Pierce Brook Trail; thence

- 1) On a bearing of N74°39'32"E, a distance of 53.25 feet to a point; thence
- 2) On a bearing of N74°39'32"E, a distance of 51.42 feet to a point; thence
- 3) On a bearing of N74°39'32"E, a distance of 58.15 feet to a point; thence
- 4) On a bearing of N74°39'32"E, a distance of 8.60 feet to a point; thence
- 5) On a bearing of S28°43'01"W, a distance of 61.66 feet to a point; thence
- 6) On a bearing of S73°43'01"W, a distance of 85.67 feet to a point; thence
- 7) On a bearing of N57°29'32"W, a distance of 61.67 feet to the **POINT OR PLACE OF BEGINNING**.

Intending to describe a water easement to be dedicated to the Town of Canandaigua, containing 0.13 acres, more or less.



LAW OFFICES OF  
CHRISTIAN M NADLER

---

July 12, 2024

Jared Simpson  
Town of Canandaigua  
5440 Routes 5 & 20 W  
Canandaigua, NY 14424

RE: PIERCE BROOK EASEMENTS, DEDICATION, AND BOND

Dear Supervisor Simpson,

I have reviewed the proposed dedication paperwork, bridge maintenance easement, and maintenance bond, and hereby conditionally approve the same as to form, subject to the following conditions:

1. Applicant shall obtain approval from Town Engineer for all legal descriptions, maps, and/or plans if such approval has not already been obtained.
2. Applicant shall submit signed originals to the Town Clerk's Office for placement on a Town Board Agenda to obtain Town Board acceptance of the dedication, easements, and maintenance bond.

If you have any questions, please do not hesitate to contact me.

Sincerely,

LAW OFFICES OF  
CHRISTIAN M NADLER

Christian M. Nadler, Esq.

CC: Town Clerk  
Highway Superintendent  
Town Engineer

July 15, 2024

Mrs. Crystelyn Laske, Town Clerk  
Town of Canandaigua  
5440 Routes 5 & 20 West  
Canandaigua, New York 14424

**RE: PIERCE BROOK SUBDIVISION SECTION 2A & 2B  
DEDICATION PACKAGE  
TAX MAP No.: 97.02-1-52.100 & 97.00-2-2.100  
CPN No. 23-038  
MRB PROJECT NO.: 0300.12001.000 – PHASE 330**

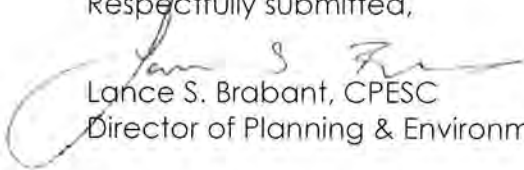
Dear Mrs. Laske,

It is our understanding that the applicant is in the process of completing dedication the right of way of the existing Parrish Street Extension. Prior to issuance of building permits, dedication of the roadway is to occur.

Based on our review of the Town of Canandaigua Dedication Checklist (attached), all required items have been completed. Therefore, we have attached the dedication package for your review and approval. Please note that the Town Clerk is to review and sign the dedication checklist once completed and place on the next available Town Board agenda for dedication.

Please feel free to contact our office with any comments and/or questions you may have in this regard.

Respectfully submitted,



Lance S. Brabant, CPESC  
Director of Planning & Environmental Services

Enclosures:

- Town Board Dedication Resolution
- Dedication Checklist
- Final Inspection Form (Appendix G-7.0)
- Dedication Form (Appendix G-8.0)
- Right-of-way Review – July 15, 2024
- Legal Documents



- C Jared Simpson, Town Supervisor  
Christian Nadler, Esq. Town Attorney  
Jim Fletcher, Highway and Water Superintendent  
Sarah Reynolds, Town Planner  
Mike Murphy, Town CEO  
John Schell, Marathon Engineering

July 15, 2024

Mrs. Sarah Reynolds, Town Planner  
Town of Canandaigua, Planning Board  
5440 Routes 5 & 20 West  
Canandaigua, NY 14424

**RE:   PIERCE BROOK SUBDIVISION SECTION 2A & 2B  
      REVISED EASEMENT REVIEW  
      TAX MAP NO.: 97.02-1-52.100 & 97.00-2-2.100  
      CPN No. 23-038  
      MRB PROJECT NO.: 0300.12001.000 – PHASE 330**

Dear Mrs. Reynolds:

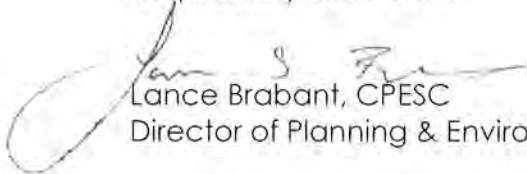
MRB Group has completed a review of the right-of-way descriptions dated March 14, 2024, received July 15, 2024, for the approved final subdivision plat for the above referenced project, prepared by Marathon Engineering for the following:

- Proposed Description of Variable Width Right of Way to the Town of Canandaigua for Parrish Street Extension Sections 2A & 2B

Based on our review of the above-referenced boundary descriptions and easement mapping, we find the documents to be accurate and complete. These will need to be forwarded to the Town Attorney for review and approval of the legal documents as required by the Town of Canandaigua.

Please feel free to contact our office with any comments or questions you may have in this regard. Thank you.

Respectfully submitted,



Lance Brabant, CPESC  
Director of Planning & Environmental Services

Cc:   Mike Murphy, Code Enforcement Officer  
      Jim Fletcher, Highway and Water Superintendent  
      Christian Nadler, Esq., Town Attorney  
      Crystelyn Laske, Town Clerk  
      John Schell, Marathon Engineering

Legal Description  
Pierce Brook Subdivision  
Town of Canandaigua, County of Ontario

ALL THAT TRACT OR PARCEL OF LAND being part of Lot 36, Township 9, Range 3 of The Phelps Gorham Purchase, situate in the Town of Canandaigua, County of Ontario, and State of New York, as shown on the drawing entitled "Pierce Brook Subdivision Sections 2A & 2B, Section 2A Plat Map (Sheet 1 of 2)" prepared by Marathon Engineering dated 05/01/2023, being more particularly bounded and described as follows:

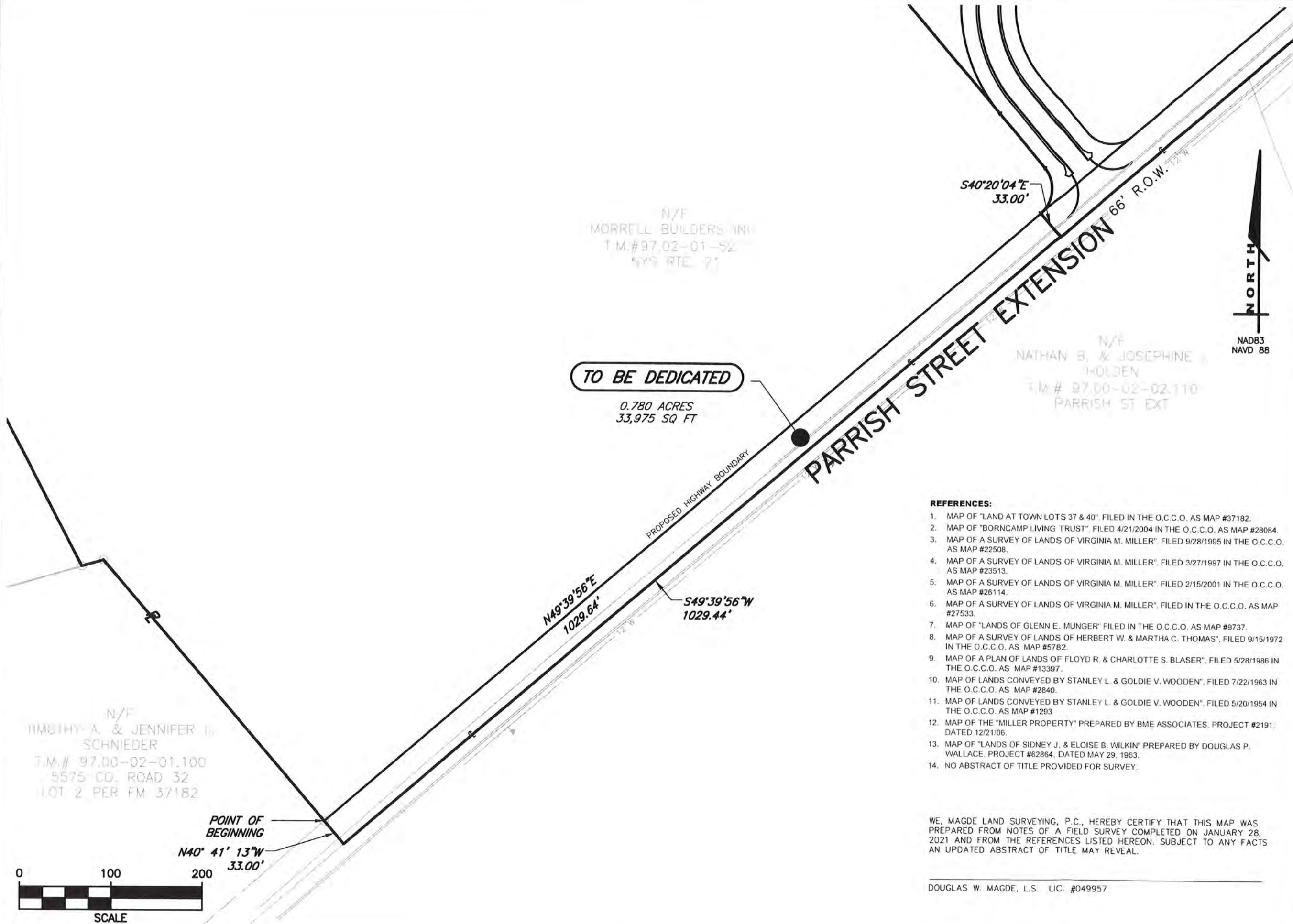
**BEGINNING AT** a point on the southwestern Right-of-Way of Parrish Street Extension, said point being the northeastern property corner of lands N/F of Timothy A & Jennifer L. Schnieder, having tax map #97.00-02-01.100; thence

1. North 49° 39' 56" east, a distance of 1029.64 feet to a point; thence
2. South 40° 20' 04" east, a distance of 33.00 feet to a point on the western Right-of-Way of Parrish Street Extension; thence
3. Along said ROW south 49° 39' 56" west, a distance of 1029.44 feet to a point; thence
4. North 40° 41' 13" west a distance of 33.00 feet to **THE POINT OR PLACE OF BEGINNING.**

Intending to describe a 0.780 acre parcel to be conveyed to the Town of Canandaigua.



\\e: Z:\Engineering\Job Files\1022-19\Drawings\Final Section 2\1022 Parcels to be Dedicated to the Town.dwg, Last saved: 7/15/2024, Plot Date: 7/15/2024, By: LEAH WARD, Plot Style: -----



- REFERENCES:**
1. MAP OF "LAND AT TOWN LOTS 37 & 40" FILED IN THE O.C.C.O. AS MAP #37182.
  2. MAP OF "BORNCAMP LIVING TRUST" FILED 4/21/2004 IN THE O.C.C.O. AS MAP #28084.
  3. MAP OF A SURVEY OF LANDS OF VIRGINIA M. MILLER", FILED 9/28/1995 IN THE O.C.C.O. AS MAP #22508.
  4. MAP OF A SURVEY OF LANDS OF VIRGINIA M. MILLER", FILED 3/27/1997 IN THE O.C.C.O. AS MAP #23513.
  5. MAP OF A SURVEY OF LANDS OF VIRGINIA M. MILLER", FILED 2/15/2001 IN THE O.C.C.O. AS MAP #26114.
  6. MAP OF A SURVEY OF LANDS OF VIRGINIA M. MILLER", FILED IN THE O.C.C.O. AS MAP #27533.
  7. MAP OF "LANDS OF GLENN E. MUNGER" FILED IN THE O.C.C.O. AS MAP #9737.
  8. MAP OF A SURVEY OF LANDS OF HERBERT W. & MARTHA C. THOMAS", FILED 9/15/1972 IN THE O.C.C.O. AS MAP #5782.
  9. MAP OF A PLAN OF LANDS OF FLOYD R. & CHARLOTTE S. BLASER", FILED 5/28/1986 IN THE O.C.C.O. AS MAP #13397.
  10. MAP OF LANDS CONVEYED BY STANLEY L. & GOLDIE V. WOODEN", FILED 7/22/1963 IN THE O.C.C.O. AS MAP #2840.
  11. MAP OF LANDS CONVEYED BY STANLEY L. & GOLDIE V. WOODEN", FILED 5/20/1954 IN THE O.C.C.O. AS MAP #1293.
  12. MAP OF THE "MILLER PROPERTY" PREPARED BY BME ASSOCIATES. PROJECT #2191, DATED 12/21/06.
  13. MAP OF "LANDS OF SIDNEY J. & ELOISE B. WILKIN" PREPARED BY DOUGLAS P. WALLACE. PROJECT #62864, DATED MAY 29, 1963.
  14. NO ABSTRACT OF TITLE PROVIDED FOR SURVEY.

WE, MAGDE LAND SURVEYING, P.C., HEREBY CERTIFY THAT THIS MAP WAS PREPARED FROM NOTES OF A FIELD SURVEY COMPLETED ON JANUARY 28, 2021 AND FROM THE REFERENCES LISTED HEREON. SUBJECT TO ANY FACTS AN UPDATED ABSTRACT OF TITLE MAY REVEAL.

DOUGLAS W. MAGDE, L.S. LIC. #049957

**MARATHON**  
ENGINEERING  
Rochester Location  
39 CASCADE DRIVE  
ROCHESTER, NY 14614  
585-458-7770  
ITHACA LOCATION  
840 HANSHAW RD. STE 6  
ITHACA, NY 14850  
607-241-2917  
www.marathoneng.com

**FINAL PLANS**  
for  
**PIERCE BROOK SUBDIVISION**  
**SECTIONS 2A & 2B**  
PIERCE BROOK TRAIL & PARRISH STREET EXTENSION  
TOWN OF CANANDAIGUA ONTARIO COUNTY STATE OF NEW YORK

JOB NO: 1022-23  
SCALE: 1"=100'  
DRAWN: JWS  
DESIGNED: RJT  
DATE: 3/15/2024

REVISIONS		
DATE	BY	REVISION

COPYRIGHT © 2023 MARATHON ENG.

DRAWING TITLE:  
SECTION 2A  
LANDS TO BE  
DEDICATED

1 of 1  
SHEET No:  
1022-23  
JOB No: V1.0  
DRAWING No:

Legal Description  
Pierce Brook Subdivision  
Town of Canandaigua, County of Ontario

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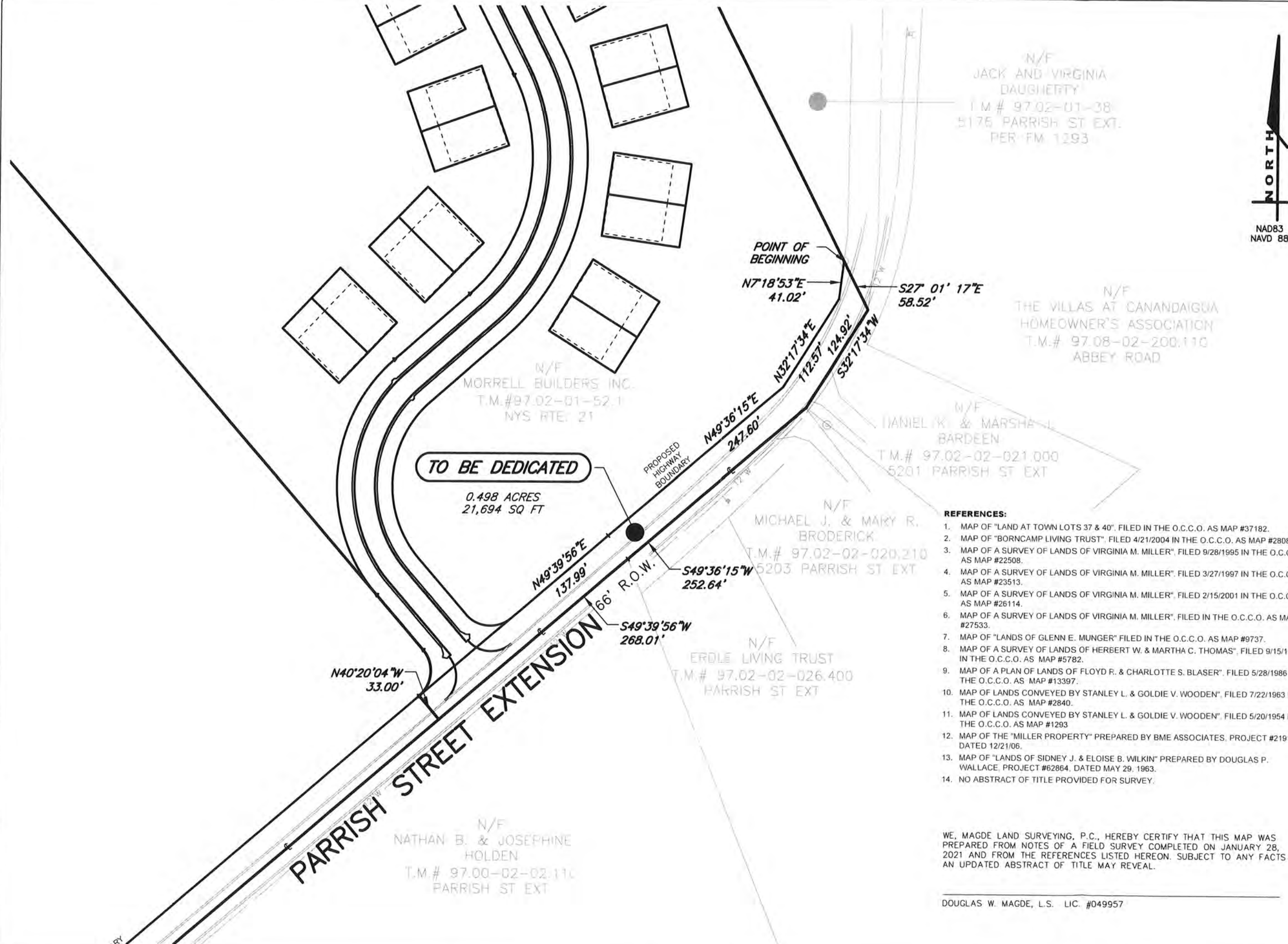
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\\s:\2\Engineering\Job Files\1022-19 Drawings\Final Section 2\1022 Parcels to be Dedicated to the Town.dwg, Plot Date: 7/15/2024, By: LEAH WARD, Plot Style: -----



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13. MAP OF "LANDS OF SIDNEY J. & ELOISE B. WILKIN" PREPARED BY DOUGLAS P. WALLACE, PROJECT #62864, DATED MAY 29, 1963.
14. NO ABSTRACT OF TITLE PROVIDED FOR SURVEY.

WE, MAGDE LAND SURVEYING, P.C., HEREBY CERTIFY THAT THIS MAP WAS PREPARED FROM NOTES OF A FIELD SURVEY COMPLETED ON JANUARY 28, 2021 AND FROM THE REFERENCES LISTED HEREON. SUBJECT TO ANY FACTS AN UPDATED ABSTRACT OF TITLE MAY REVEAL.

DOUGLAS W. MAGDE, L.S. LIC. #049957

**MARATHON**  
ENGINEERING  
ROCHESTER LOCATION  
19 CASCADE DRIVE  
ROCHESTER, NY 14614  
585-458-7770  
1330 ALBION BLVD.  
ITHACA, NY 14850  
607-241-2917  
www.marathoneng.com

FINAL PLANS  
for  
**PIERCE BROOK SUBDIVISION**  
**SECTIONS 2A & 2B**  
PIERCE BROOK TRAIL & PARRISH STREET EXTENSION  
TOWN OF CANANDAIGUA ONTARIO COUNTY STATE OF NEW YORK

JOB NO: 1022-23  
SCALE: 1"=100'  
DRAWN: JWS  
DESIGNED: RJT  
DATE: 3/15/2024

REVISIONS

DATE	BY	REVISION

COPYRIGHT © 2023 MARATHON ENG.

DRAWING TITLE  
SECTION 2B  
LANDS TO BE  
DEDICATED

1 of 1 SHEET No	V2.0
1022-23 JOB No	DRAWING No

# Town of Canandaigua

5440 Route 5 & 20 West  
Canandaigua, NY 14424  
(585) 394-1120  
Fax (585) 394-9476  
*Established 1789*

APPENDIX: **G - 8.0**

DATE: 2023

SCALE: N.T.S.

**MRB** | group

## DEDICATION FORM

DATE: July 15, 2024

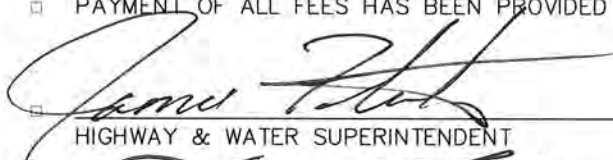
RE: Pierce Brook Subdivision Phase 2A/2B - Parrish Street Extension  
(PROJECT NAME)

THE TOWN OFFICIALS LISTED BELOW, AS MAY BE APPROPRIATE, HAVE COMPLETED A FINAL INSPECTION OF THE ABOVE REFERENCED PROJECT AND RECOMMEND THE TOWN BOARD TAKE ACTION TO ACCEPT FOR DEDICATION THE BELOW DESCRIBED COMPONENTS.

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> PUBLIC STREET(S)           | <input type="checkbox"/> DRAINAGE FACILITIES/GREEN INFRASTRUCTURE |
| <input type="checkbox"/> PUBLIC WATERMAIN AND/OR FIRE HYDRANTS | <input type="checkbox"/> SIDEWALKS                                |
| <input type="checkbox"/> STORM SEWERS                          | <input type="checkbox"/> PARKLAND/OPEN SPACE AREA                 |
| <input type="checkbox"/> LANDSCAPING                           | <input type="checkbox"/> OTHER (SPECIFY) _____                    |
| <input type="checkbox"/> STREET LIGHTS                         |   |

THIS RECOMMENDATION IS BASED UPON OUR UNDERSTANDING THAT THE FOLLOWING HAVE BEEN PROVIDED:

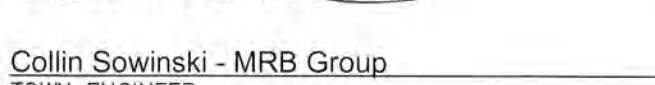
- ☐ A FINAL INSPECTION WAS COMPLETED AND THE TOWN OF CANANDAIGUA FINAL INSPECTION FORM (APPENDIX G-7.0) WAS COMPLETED AND SIGNED.
- ☐ ALL R.O.W. DESCRIPTIONS, EASEMENT(S) AND DEED(S), BILLS OF SALE, AND MAPS HAVE BEEN REVIEWED AND APPROVED BY THE ATTORNEY FOR THE TOWN AND PROVIDED TO THE TOWN BOARD.
- ☐ RECORD MAPS HAVE BEEN REVIEWED AND ACCEPTED BY THE HIGHWAY & WATER SUPERINTENDENT, CODE ENFORCEMENT OFFICER, AND TOWN ENGINEER.
- ☐ THE GIS DATA AS SPECIFIED WITHIN THE TOWN OF CANANDAIGUA SITE DESIGN AND DEVELOPMENT CRITERIA MANUAL HAS BEEN PROVIDED TO THE TOWN OF CANANDAIGUA AND TOWN ENGINEER.
- ☐ THE MAINTENANCE GUARANTEE HAS BEEN REVIEWED AND APPROVED BY THE ATTORNEY FOR THE TOWN AND BY THE TOWN ENGINEER AND HAS BEEN ACCEPTED BY THE TOWN BOARD.
- ☐ PAYMENT OF ALL FEES HAS BEEN PROVIDED TO THE TOWN BY THE APPLICANT.

  
HIGHWAY & WATER SUPERINTENDENT

8/2/24  
DATE

  
CODE ENFORCEMENT OFFICER

8-2-24  
DATE

  
Collin Sowinski - MRB Group  
TOWN ENGINEER

July 15, 2024  
DATE





# **ATTACHMENT 14**

July 19, 2024

Mrs. Crystelyn Laske, Town Clerk  
Town of Canandaigua  
5440 Routes 5 & 20 West  
Canandaigua, New York 14424

**RE: QUAILBUSH TOWNHOMES PHASE 3  
MAINTENANCE BOND - REVIEW  
TAX MAP NO. 83.83-1-38, -39, -40, -41, -42, -43 & -44.00  
CPN No. 22-017  
MRB PROJECT No.: 0300.12001.000 PHASE 281**

Dear Mrs. Laske,

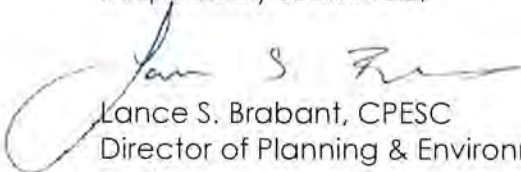
It is our understanding that the applicant is in the process of dedicating the watermain for the Quailbush Townhomes Phase 3. Prior to dedication, a 2-year maintenance bond is required to be provided to the Town.

As requested, MRB has completed a review of the project to estimate a reasonable maintenance bond amount to be provided. The required Maintenance Bond was calculated based on 10% of the approximated total construction cost of the water main and utility work for this project.

Therefore, a Maintenance Bond in the amount of **\$4,500.00** is recommended to be provided to and accepted by the Town of Canandaigua Town Board prior to dedication. The maintenance bond for the items described above is to remain on file for a period of two (2) years from the time it is accepted by the Town of Canandaigua Town Board.

Please feel free to contact our office with any comments and/or questions you may have in this regard.

Respectfully submitted,



Lance S. Brabant, CPESC  
Director of Planning & Environmental Services  
Enclosures:

C Jim Fletcher, Highway and Water Superintendent  
Sarah Reynolds, Town Planner  
Mike Murphy, Code Enforcement Officer  
Ryan Thomas Destro – BME Associates

MAINTENANCE BOND

KNOW ALL MEN BY THESE PRESENTS, THAT WE \_\_\_\_\_

Chrisanntha, Inc.

AS Principal, and Euler Hermes North America Insurance Company

a corporation organized under the laws of the State of MD and licensed to do business in the State of

\_\_\_\_\_, as Surety, are held and firmly bound unto \_\_\_\_\_

Town of Canandaigua

in the full and just sum of \_\_\_\_\_

Four Thousand Five Hundred Dollars and 00/100 Dollars

(\$ 4,500.00) for the payment of which sum, well and truly to be made, we jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns, firmly by these presents.

SIGNED, SEALED, AND DATED THIS 14th DAY OF August, 2024.

WHEREAS, the said Principal has heretofore entered into a contract with Obligor for:

**QUAILBUSH TOWNHOMES PHASE 3**

WHEREAS, said contract provides that the Principal will furnish a bond conditioned to guarantee for the period of

Two (2) year(s) from and after approval of the final estimate on said job, by the owner, against all defects in workmanship and materials which may become apparent during said period, and

CONDITIONED, the said contract has been completed and approved

NOW, THEREFORE, THE CONDITIONS OF THIS OBLIGATION IS SUCH, that if within Two (2) year(s) from the DATE OF FINAL ACCEPTANCE of said contract, the work done under the terms of said contract shall disclose poor workmanship in the execution of said work, and the carrying out of the terms of said contract, or it shall appear that defective materials were furnished thereunder, then this obligation shall remain in full force and virtue, otherwise this instrument shall be void.

Witness

Chrisanntha, Inc.

Company

By

Euler Hermes North America Insurance  
Company

Company

By Nicole J DeChiaro

Attorney-in-Fact

CANANDAIGUA TOWN CLERK

AUG 15 2024

RECEIVED



**Corporate Acknowledgement**

State of New York  
County of Ontario

Ss.:

On this 15<sup>th</sup> day of August in the year 2024, before me personally come(s)

Christopher N. Iversen  
To me known, who, being by me duly sworn, deposes and says that the same resides in Gorham NY that same is the President of the Chumantay, Inc. the corporation described in and which executed the foregoing instrument; that same knows the seal of the said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by the order of the Board of Directors of said corporation, and that the same signed the names thereto by like order.

MELISSA BRICELAND  
NOTARY PUBLIC, State of New York  
Reg. No. 01BR6012940  
Qualified in Ontario County  
My Commission Expires September 8, 2026

  
(Signature of Notary taking Acknowledgment)

**Limited Liability Company Acknowledgement**

State of \_\_\_\_\_  
County of \_\_\_\_\_

Ss.:

On this \_\_\_\_\_ day of \_\_\_\_\_ in the year 20\_\_\_\_, before me personally come(s)

To me known, who, being by me duly sworn, deposes and says that the same resides in \_\_\_\_\_ that same is the \_\_\_\_\_ of the \_\_\_\_\_ the Limited Liability Company described in and which executed the foregoing instrument; that same knows the seal of the said Limited Liability Company; that the seal affixed to the said instrument; and that the same authorized under the Articles of Organization and Operating Agreement as amended and in effect this date to execute the forgoing instrument and so bind the Limited Liability Company.

\_\_\_\_\_  
(Signature of Notary taking Acknowledgment)

**Surety Acknowledgement**

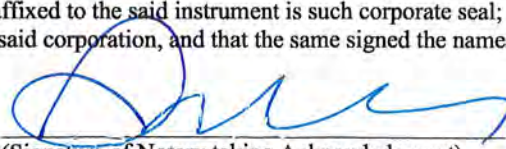
State of Connecticut  
County of Hartford

Ss.:

On this 14th day of August in the year 2024, before me personally come(s)  
Nicole J. DeChiaro

To me known, who, being by me duly sworn, desposes and says that the same resides in Randolph, NJ that same is the Attorney-In-Fact of the Euler Hermes North America Insurance Company the corporation described in and which executed the foregoing instrument; that same knows the seal of the said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by the order of the Board of Directors of said corporation, and that the same signed the names thereto by like order.

**ADAM MARTIN**  
**NOTARY PUBLIC - CT 171968**  
My Commission Expires July 31, 2026

  
(Signature of Notary taking Acknowledgment)  
Adam Martin, Notary Public  
My Commission Expires: July 31, 2026

**EULER HERMES NORTH AMERICA INSURANCE COMPANY**  
100 International Drive, 22nd Floor • Baltimore, Maryland 21202

The number of persons authorized by this  
Power of Attorney is not more than: **3**

**POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That EULER HERMES NORTH AMERICA INSURANCE COMPANY (EULER HERMES), a corporation organized and existing under the laws of the state of Maryland, does hereby nominate, constitute, and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for and in its name, place, and stead to execute on behalf of EULER HERMES, as surety, any and all bonds, undertakings, and contracts of suretyship, or other written obligations in the nature thereof; provided that the liability of EULER HERMES on any such bond, undertaking, or contract of suretyship executed under this authority shall not exceed the limit stated below.


NAME	ADDRESS	LIMIT OF POWER
Nicole J DeChiaro	221 W 6 <sup>th</sup> Street	Unlimited
Michael P. Grillo	Suite 1800	
Adam Martin	Austin, TX 78701	

This Power of Attorney revokes all previous powers issued on behalf of the attorney(s)-in-fact named above.

IN WITNESS WHEREOF, EULER HERMES has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunder affixed this 1st day of December, 2023.



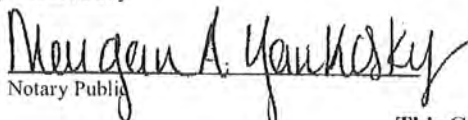

James Daly, President and CEO-The Americas



Nicholas P. Verna II, Senior Vice President  
and Regional Head of Surety and  
Guarantee, Americas

State of Maryland, County of Baltimore

On this 1st day of December, 2023, before me personally appeared Nicholas P. Verna II, to me known, being duly sworn, deposes and says that he resides in Southeastern, PA; that he is Senior Vice President and Regional Head of Surety and Guarantee, Americas of Euler Hermes North America Insurance Company, the Company described herein and which executed the above instrument; that he know the seal of EULER HERMES; that the seal affixed to said instrument is such corporate seal; that it was so affixed by authority of the Board of Directors of EULER HERMES; and that he signed his name thereto by like authority.



Notary Public

Notarial Seal

**This Commission Expires February 2, 2026**

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of EULER HERMES NORTH AMERICA INSURANCE COMPANY (Company) by unanimous consent on October 1, 2015.

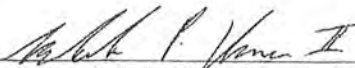
RESOLVED: That the President, Executive Vice President, Senior Vice President, Vice President, Secretary, and Assistant Vice Secretary, be and hereby are authorized from time to time to appoint one or more Attorneys-in-Fact to execute on behalf of the company, as surety, and any and all bonds, undertakings and contracts of suretyship, or other written obligation in the nature thereof; to proscribe their respective duties and all respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and signature of the aforesaid officers and may be affixed by facsimile to any Power of Attorney given for the execution of any bond, undertaking, contract of suretyship, or other written obligations in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as thought manually affixed.

**CERTIFICATION**

I, Nicholas P. Verna II, Senior Vice President and Regional Head of Surety & Guarantee, Americas of EULER HERMES NORTH AMERICA INSURANCE COMPANY, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of October 1, 2015, have not been revoked and are now in full force and effect.

Signed and sealed this 14th day of August, 2024.

Nicholas P. Verna II, Senior Vice President and Regional  
Head of Surety and Guarantee, Americas



**EULER HERMES NORTH AMERICA INSURANCE COMPANY**

Statutory Statements of Admitted Assets, Liabilities, and Policyholders' Surplus  
Statutory Basis at December 31, 2022  
(In thousands, except share data)

<b>Admitted Assets</b>		<b>2022</b>
Bonds	\$	704,737
Common stocks		6,740
Cash and cash equivalents		34,852
Other investments		32,608
<b>Total cash and invested assets</b>		<b>778,937</b>
Premiums receivable		114,380
Reinsurance recoverable on paid losses		11,673
Reinsurance receivable profit commissions		3,500
Accrued investment income		3,064
Federal income tax recoverable		3,293
Net deferred tax assets		23,391
Electronic data processing equipment and software, net		437
Receivable from parent, subsidiaries, and affiliates		14,032
Other admitted assets		6,079
<b>Total admitted assets</b>	<b>\$</b>	<b>958,786</b>
<b>Liabilities and Policyholders' Surplus</b>		
<b>Liabilities:</b>		
Unpaid losses and loss adjustment expenses	\$	306,867
Unearned premiums		204,716
Premium taxes, licenses, and fees		5,614
Provision for reinsurance		60
Ceded reinsurance premiums payable		26,170
Reinsurance payable on paid losses		3,045
Payable to parent, subsidiaries, and affiliates		23,100
Federal and foreign taxes		—
Accounts payable and accrued expenses		66,630
Funds held under reinsurance agreements		40,441
<b>Total liabilities</b>		<b>676,643</b>

**Policyholders' surplus:**

Common stock – par value \$10 per share. Authorized, issued, and outstanding shares 250,000	2,500
Gross paid-in and contributed surplus	13,167
Unassigned surplus	266,476
<b>Total policyholders' surplus</b>	<b>282,143</b>
<b>Total liabilities and policyholders' surplus</b>	<b>\$ 958,786</b>

Louise Jordan, being duly sworn, affirms that she is the Chief Financial and Administration Officer of Euler Hermes North America Insurance Company, and that to the best of her knowledge and belief, the foregoing statement is a true and correct statement of financial condition of said Company as of December 31, 2022.

Subscribed and sworn to before me this 7th day of June, 2023.

  
Donald Dorn McMichael  
Notary Public

Signed by: Louise Jordan  
Email: [louise.jordan@allianz-trade.com](mailto:louise.jordan@allianz-trade.com)  
Signing time: Jun-07-2023 11:50:31 AM

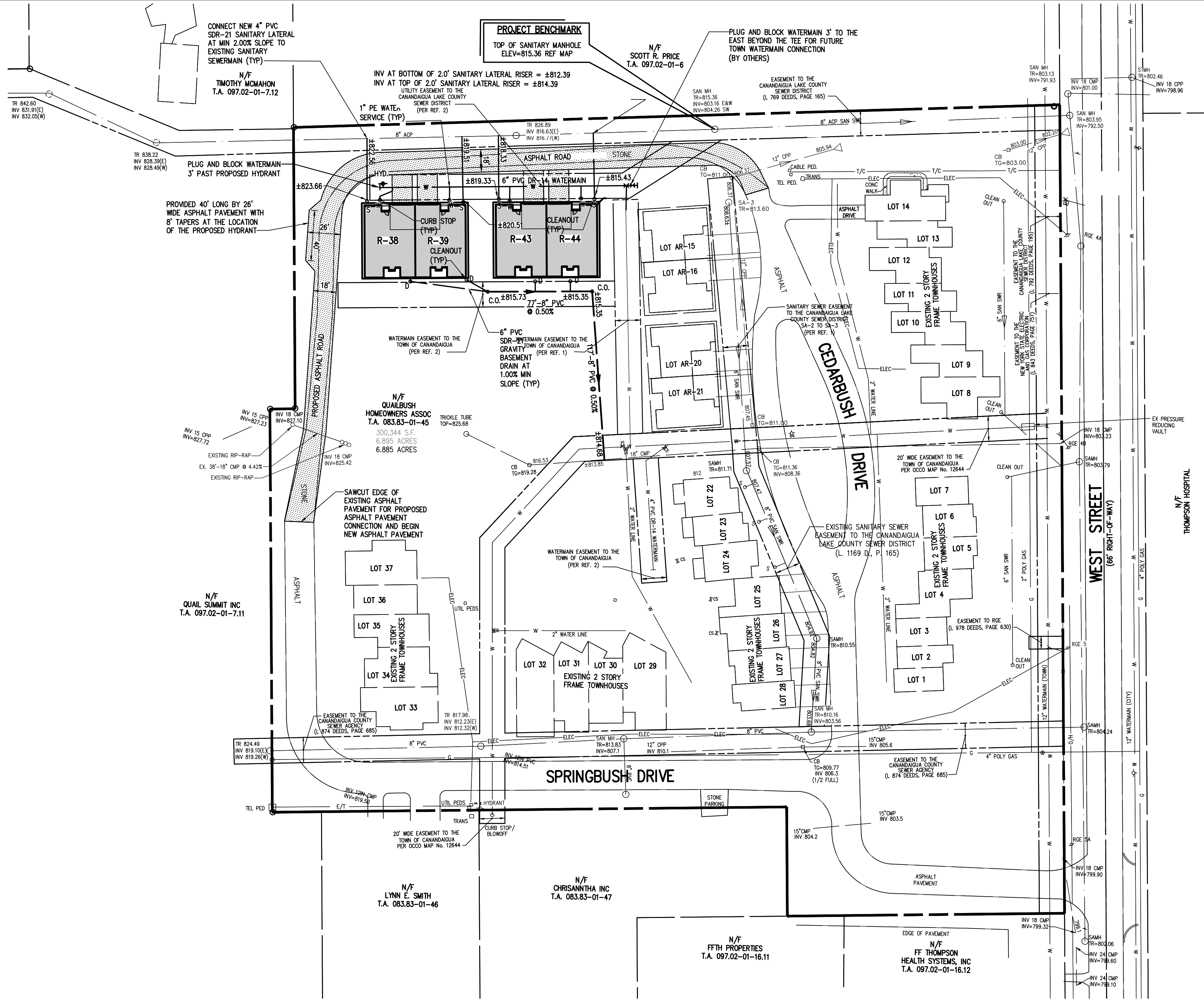
Louise Jordan,  
Chief Financial and Administration Officer



**DONALD DORN MCMICHAEL**  
Notary Public-State of Maryland  
County of Harford  
My commission expires on July 3, 2026

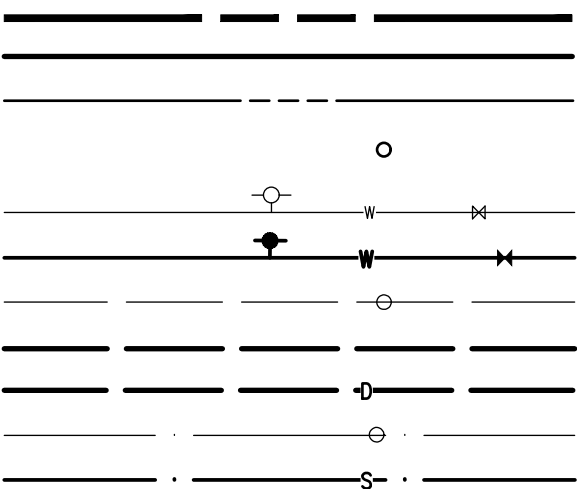
# **ATTACHMENT 15**



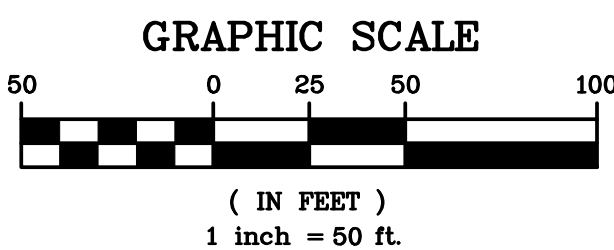


REFERENCES:

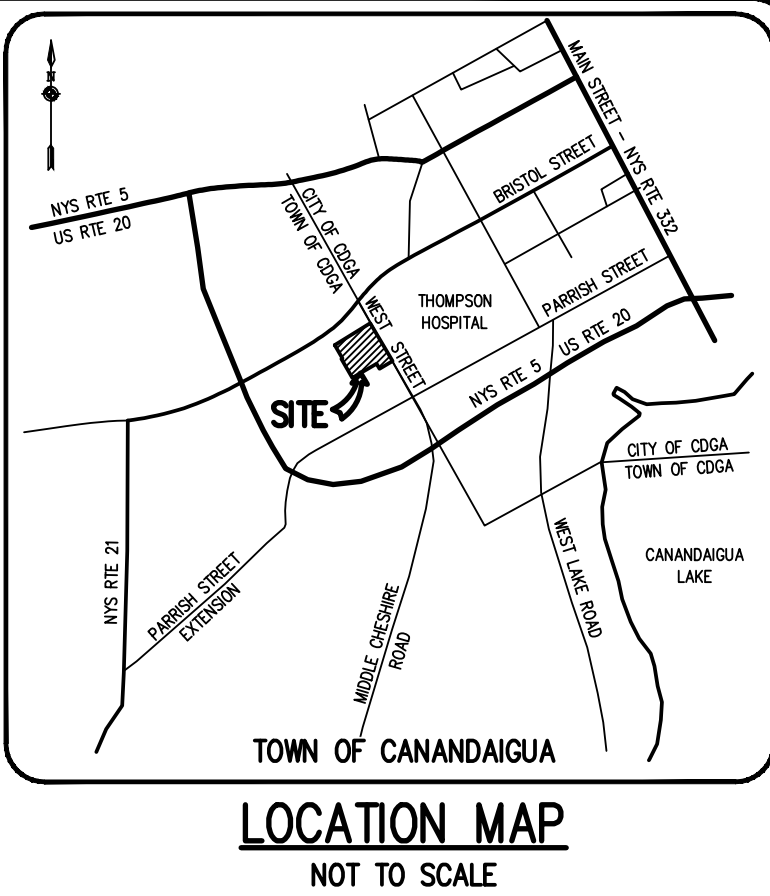
1. A PLAT ENTITLED "QUAILBUSH TOWNHOMES, RESUBDIVISION PLAT OF LOTS 15-21," AS FILED IN THE ONTARIO COUNTY CLERK'S OFFICE AT MAP NUMBER 32473.
2. A PLAT ENTITLED "QUAILBUSH TOWNHOMES, FINAL, RESUBDIVISION PLAT OF LOTS R-15, R-16, R-20, R-21," AS FILED IN THE ONTARIO COUNTY CLERK'S OFFICE AT MAP NUMBER 37608.
3. A PLAN ENTITLED "QUAILBUSH TOWNHOMES, UTILITY & GRADING PLAN," PREPARED BY BME ASSOCIATES, HAVING DRAWING No. 2160-01, LAST REVISED APRIL 29, 2005.
4. AN ABSTRACT OF TITLE WAS NOT PROVIDED FOR THE COMPLETION OF THIS SURVEY.



BOUNDARY LINE  
PROPOSED LOT LINE  
EXISTING EASEMENT LINE  
PROPERTY MARKER FOUND  
EX. WATERMAIN, HYDRANT AND VALVE  
PROP. WATERMAIN, HYDRANT AND VALVE  
EXISTING STORM SEWER, AND MANHOLE  
PROPOSED STORM SEWER, MANHOLE AND INLET  
PROPOSED STORM LATERAL  
EXISTING SANITARY SEWER AND MANHOLE  
PROPOSED SANITARY LATERAL



NOTE: THIS PLAN TO BE USED FOR  
AS-BUILT LOCATIONS ONLY.



PHELPS AND GORHAM PURCHASE, TOWNSHIP 10, RANGE 3, TOWN LOT 30, T.A. Nos. 83.83-1-38, 83.83-1-39, 83.83-1-40, 83.83-1-41, 83.83-1-42, 83.83-1-43, 83.83-1-44 & 83.83-1-45

**BME ASSOCIATES**  
ENGINEERS • SURVEYORS • LANDSCAPE ARCHITECTS  
10 LIFT BRIDGE LANE EAST  
BAYVIEW, NEW YORK 14050  
WWW.BME-CC.COM  
PHONE 935-377-7360  
FAX 365-377-7309



**QUAILBUSH TOWNHOMES**  
PHASE 3  
TOWN OF CANANDAIGUA, ONTARIO COUNTY, NEW YORK  
CHRISANNTHA INC.  
10 LIFT BRIDGE LANE EAST  
BAYVIEW, NEW YORK 14050  
GORHAM, NEW YORK 14461  
FINAL  
AS BUILT UTILITY RECORD MAP

PROJECT MANAGER	R. DESTRO
PROJECT ENGINEER	R. DESTRO
DRAWN BY	D. KENNEY
SCALE	DATE ISSUED
1" = 50'	AUGUST 2023
PROJECT NO.	

2160B

DRAWING NO.



August 5, 2024

Mrs. Crystelyn Laske, Town Clerk  
Town of Canandaigua  
5440 Routes 5 & 20 West  
Canandaigua, New York 14424

**RE: QUAILBUSH TOWNHOMES PHASE 3  
DEDICATION PACKAGE  
TAX MAP No. 83.83-1-38, -39, -40, -41, -42, -43, & -44.00  
CPN No. 22-017  
MRB PROJECT No.: 0300.12001.000 PHASE 281**

Dear Mrs. Laske,

It is our understanding that the applicant is in the process of completing site construction for the above referenced Quailbush Townhomes Phase 3. Prior to issuance of building permits, dedication of the water is to occur.

Based on our review of the Town of Canandaigua Dedication Checklist (attached), all required items have been completed. Therefore, we have attached the dedication package for your review and approval. Please note that the Town Clerk is to review and sign the dedication checklist once completed and place on the next available Town Board agenda for dedication.

Please feel free to contact our office with any comments and/or questions you may have in this regard.

Respectfully submitted,

  
Lance S. Brabant, CPESC  
Director of Planning & Environmental Services

Enclosures:

- Dedication Checklist
- Final Inspection Form (Appendix G-7.0)
- Dedication Form (Appendix G-8.0)
- Maintenance Bond Letter – Dated July 19, 2024
- Legal Documents
- Record Drawings & Approval Letter dated July 29, 2024

C Jared Simpson, Town Supervisor  
Christian Nadler, Esq. Town Attorney  
Jim Fletcher, Highway and Water Superintendent  
Sarah Reynolds, Town Planner  
Mike Murphy, Town CEO  
Ryan Destro – BME Associates





# Town of Canandaigua

5440 Route 5 & 20 West  
Canandaigua, NY 14424  
(585) 394-1120  
Fax (585) 394-9476  
*Established 1789*

APPENDIX: **G - 8.0**

DATE: 2023

SCALE: N.T.S.

**MRB** | group

## DEDICATION FORM

DATE: 7/29/24

RE: Quailbush Townhomes Phase 3  
(PROJECT NAME)

THE TOWN OFFICIALS LISTED BELOW, AS MAY BE APPROPRIATE, HAVE COMPLETED A FINAL INSPECTION OF THE ABOVE REFERENCED PROJECT AND RECOMMEND THE TOWN BOARD TAKE ACTION TO ACCEPT FOR DEDICATION THE BELOW DESCRIBED COMPONENTS.

- |   |   |
|---|---|
| <input type="checkbox"/> PUBLIC STREET(S)                                 | <input type="checkbox"/> DRAINAGE FACILITIES/GREEN INFRASTRUCTURE |
| <input checked="" type="checkbox"/> PUBLIC WATERMAIN AND/OR FIRE HYDRANTS | <input type="checkbox"/> SIDEWALKS                                |
| <input type="checkbox"/> STORM SEWERS                                     | <input type="checkbox"/> PARKLAND/OPEN SPACE AREA                 |
| <input type="checkbox"/> LANDSCAPING                                      | <input type="checkbox"/> OTHER (SPECIFY) _____                    |
| <input type="checkbox"/> STREET LIGHTS                                    |   |

THIS RECOMMENDATION IS BASED UPON OUR UNDERSTANDING THAT THE FOLLOWING HAVE BEEN PROVIDED:

- ☒ A FINAL INSPECTION WAS COMPLETED AND THE TOWN OF CANANDAIGUA FINAL INSPECTION FORM (APPENDIX G-7.0) WAS COMPLETED AND SIGNED.
- ☒ ALL R.O.W. DESCRIPTIONS, EASEMENT(S) AND DEED(S), BILLS OF SALE, AND MAPS HAVE BEEN REVIEWED AND APPROVED BY THE ATTORNEY FOR THE TOWN AND PROVIDED TO THE TOWN BOARD.
- ☒ RECORD MAPS HAVE BEEN REVIEWED AND ACCEPTED BY THE HIGHWAY & WATER SUPERINTENDENT, CODE ENFORCEMENT OFFICER, AND TOWN ENGINEER.
- ☒ THE GIS DATA AS SPECIFIED WITHIN THE TOWN OF CANANDAIGUA SITE DESIGN AND DEVELOPMENT CRITERIA MANUAL HAS BEEN PROVIDED TO THE TOWN OF CANANDAIGUA AND TOWN ENGINEER.
- ☒ THE MAINTENANCE GUARANTEE HAS BEEN REVIEWED AND APPROVED BY THE ATTORNEY FOR THE TOWN AND BY THE TOWN ENGINEER AND HAS BEEN ACCEPTED BY THE TOWN BOARD.
- ☒ PAYMENT OF ALL FEES HAS BEEN PROVIDED TO THE TOWN BY THE APPLICANT.

  
HIGHWAY & WATER SUPERINTENDENT

  
CODE ENFORCEMENT OFFICER

☒  - MRB  
TOWN ENGINEER

8/6/24  
DATE

8-1624  
DATE

7/19/2024  
DATE

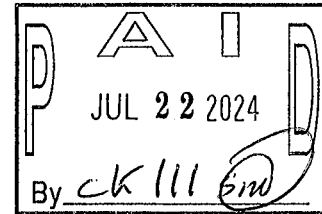
# **ATTACHMENT 16**

# Town of Canandaigua

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

July 22nd, 2024

Jared Simpson, Town Supervisor  
Town of Canandaigua  
5440 Routes 5 & 20 West  
Canandaigua, New York 14424



**RE: COGLITORE-WEGMAN**  
**3313 COUNTY ROAD 16**  
**TAX MAP No. 98.09-1-5.000**  
**CPN No. CPN 2024-022**  
**FIRM: MARK ENGINEERING**

Dear Mr. Simpson,

Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated May 16th, 2024 prepared by Brennan Marks for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$1,686.41 (One Thousand Six Hundred Eighty-Six Dollars and Forty-One Cents)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

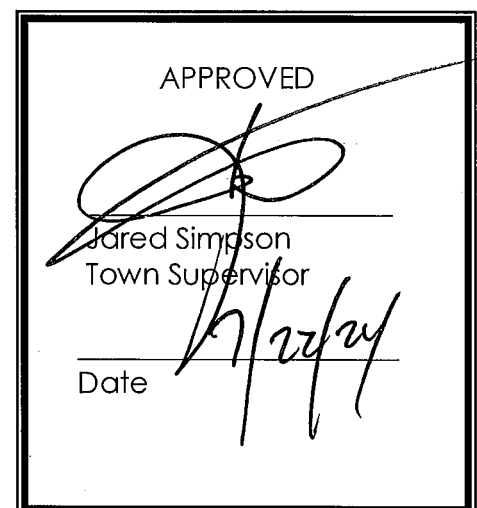
Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,

A large, stylized handwritten signature in black ink, likely belonging to Michael Murphy.

Michael Murphy  
Town of Canandaigua – Lead Code Enforcement Officer

cc: Crystelyn Laske - Town Clerk  
Property File  
Parcel Owner





**MarksEngineering**

4303 Routes 5 & 20  
Canandaigua, NY 14424

Date 5/16/24

Mary Ellen Coglitore-Wegman  
3313 County Road 16  
Canandaigua, NY 14424

Project: New Single Family Residence

**Engineer's Opinion of Probable Cost**

**Erosion & Sediment Control**

	Quantity	Unit	Unit Cost	Sub Total
Silt Fence Material	134	ft	\$ 3.00	\$ 402.00
Check Dams	0	ea	\$ 100.00	\$ -
Stabilized Entrance	1	ea	\$ 500.00	\$ 500.00
Outlet Protection	0	cy	\$ 100.00	\$ -
Final Stabilization	6,311	sf	\$ 0.10	\$ 631.10
Contingency	1	ea	\$ 153.31	\$ 153.31
			Total	\$ 1,686.41

**Total Surety Amount** \$ 1,686.41



# *Town of Canandaigua*

5440 Routes 5 & 20 West • Canandaigua, NY 14424 • (585) 394-1120

July 19<sup>th</sup>, 2024

Jared Simpson, Town Supervisor  
Town of Canandaigua  
5440 Routes 5 & 20 West  
Canandaigua, New York 14424



**RE: SCOTT WILLIAM DeHOLLANDER**  
**4472 COUNTY ROAD 16 – GERBER & HOLLANDER DEVELOPMENT.**  
**TAX MAP NO. 126.20-1-17.200**  
**CPN No. CPN 2024-033**  
**ADDRESS: 4472 COUNTY ROAD 16**

Dear Mr. Simpson,

Please be advised that I have completed a review of the submitted Erosion Control Surety Estimate dated date, June 6th, 2024 prepared by Scott W. DeHollander for the above referenced project.

Based on our review of the submitted estimate we recommend that an Erosion Control Surety be approved in the amount of **\$2,970.00 (Two Thousand Nine Hundred Seventy Dollars and Zero Cents)**. The breakdown of this amount is on the attached estimate.

Surety must be paid by cash or check to Town Clerk prior to issuance of building permits.

Any questions and/or comments you may have in this regard, please feel free to contact me at your earliest convenience.

Sincerely,

Michael Murphy  
Town of Canandaigua – Lead Code Enforcement Officer

cc: Crystelyn Laske - Town Clerk  
Property File  
Parcel Owner

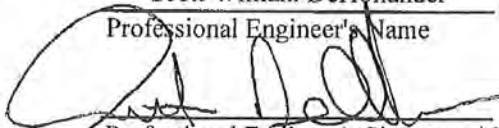




**4472 County Road 16 - Town of Canandaigua, New York**  
**ENGINEER'S ESTIMATE OF EROSION CONTROL COSTS**

<u>ITEM</u>	<u>QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
LOT 1 SITE WORK				
a) Check Dam	<u>2</u>	EA	\$50.00	100.00
b) Silt Fence	<u>500</u>	LF	\$0.85	425.00
c) Sod and seed/mulch	<u>2,100</u>	SY	\$0.75	1,575.00
d) Jute Mesh (As Ordered By Engineer)	<u>200</u>	SY	\$3.00	600.00
		<b>Subtotal</b>		<b>2,700.00</b>
		10% Contingency		270.00
		<b>GRANDTOTAL</b>		<b>\$2,970.00</b>

Prepared by:

\_\_\_\_\_  
Scott William DeHollander  
Professional Engineer's Name  
  
Professional Engineer's Signature / Seal



78953  
P.E. No.

June 6, 2024  
Date

DeHollander Design Inc.  
Firm's Name and Licensed Business No. (if applicable)

7346 Dryer Road, Victor New York 14564  
Firm's Address

(585) 626-8970  
Phone No.

126.70 + 1-17.200

DC Allen Contractors Inc  
6473 Furnace Rd  
Ontario, NY 14519 US  
585 202-5687  
dcalleninc@yahoo.com

## Estimate

ADDRESS

Dehollander design

SHIP TO

Dehollander design

ESTIMATE #

1012

DATE

06/30/2024

P.O. NUMBER

4472 county rd 16

DATE	SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
	CHECK DAMS	each	2	50.00	100.00
	SILT FENCE	lf	500	0.85	425.00
	temp seed	with mulch/ sy	2,100	0.75	1,575.00
	Sales	sy	200	3.00	600.00
TOTAL					<b>\$2,700.00</b>

Accepted By

Accepted Date

# **ATTACHMENT 17**

May 20, 2024

Mrs. Crystelyn Laske, Town Clerk  
Town of Canandaigua  
5440 Routes 5 & 20 West  
Canandaigua, New York 14424

**RE: CREEKVIEW APARTMENTS AT WOODLAND PARK, PHASE 2  
LETTER OF CREDIT (LOC) ESTIMATE APPROVAL  
TAX MAP No. 84.00-1-44.200  
CPN-23-110  
MRB PROJECT No.: 0300.12001.000 PHASE 353**

Dear Mrs. Laske,

Please be advised that MRB has completed a review of the submitted Letter of Credit Estimate dated May 9, 2024 for the Final Plans titled: Phase 2 Final Plans, Creekview Apartments at Woodland Park, prepared by BME Associates.

Based on our review, the quantities and unit prices identified in the Letter of Credit Estimate are consistent with the approved plans and private contractor pricing respectively. Therefore, we recommend that a Letter of Credit be approved in the amount of **\$522,550.81**. A copy of the Applicant's Engineers Estimate is enclosed for your file.

Please note that the original surety documentation regarding the establishment of the Letter of Credit is required to be submitted to the Town Clerk for processing. Once the original is received by the Town Clerk, all information will be forwarded to the Town Attorney for review prior to being placed onto the Town Board agenda.

Any questions and/or comments you may have in this regard, please feel free to contact us at your earliest convenience.

Sincerely,



Lance S. Brabant, CPESC  
Director of Planning & Environmental Services

Enclosures: Applicant's Engineers Estimate dated May 9, 2024

C Kate Silverstrim-Jensen, Finance Clerk  
Jim Fletcher, Highway and Water Superintendent  
Sarah Reynolds, Town Planner  
Mike Murphy, Code Enforcement Officer  
Michael Bogojevski, P.E. – BME Associates

# TOWN OF CANANDAIGUA LETTER OF CREDIT ESTIMATE

BME ASSOCIATES  
10 LIFT BRIDGE LANE EAST FAIRPORT, NY 14450

PROJECT: CREEKVIEW APARTMENTS @ WOODLAND PARK (SECTION 2) PROJECT NO: 2490B

OWNER: CGA CR10 LLC DATE: MAY 9, 24  
LOCATION: TOWN OF CANANDAIGUA

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	ESTIMATED AMOUNT
SECTION A - WATERMAIN					
103.04	4" DIA., PVC DR-14 WATERMAIN WITH TRACER WIRE TAPED TO MAIN AND BEDDING AS NECESSARY, COMPLETE	550	LF	15.00	8,250.00
103.08	8" DIA., PVC DR-14 WATERMAIN WITH TRACER WIRE TAPED TO MAIN AND BEDDING AS NECESSARY, COMPLETE (INCLUDES FUTURE CONNECTION STUBS TO VALVE)	876	LF	31.00	27,156.00
120.04	4" GATE VALVE, COMPLETE	9	EA	1150.00	10,350.00
120.08	8" GATE VALVE, COMPLETE	6	EA	1500.00	9,000.00
130 A	DISINFECTION/SAMPLING TAP, COMPLETE	3	EA	500.00	1,500.00
132.08X08	8" X 8" TAPPING SLEEVE AND VALVE COMPLETE	1	EA	5500.00	5,500.00
134.08X08	CONNECT TO EXISTING WATERMAIN COMPLETE	1	EA	750.00	750.00
140	FIRE HYDRANT ASSEMBLY, COMPLETE	2	EA	4500.00	9,000.00
140R	REMOVE AND RELOCATE HYDRANT COMPLETE	1	EA	2500.00	2,500.00

# TOWN OF CANANDAIGUA LETTER OF CREDIT ESTIMATE

BME ASSOCIATES  
10 LIFT BRIDGE LANE EAST FAIRPORT NY 14450

PROJECT: CREEKVIEW APARTMENTS @ WOODLAND PARK  
(SECTION 2)

PROJECT NO: 2490B

DATE: MAY 9, 24

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ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	ESTIMATED AMOUNT
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## SECTION A - WATERMAIN (CONT'D)

141.02	2" BLOWOFF ASSEMBLY COMPLETE	1	EA	500.00	500.00
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TOTAL SECTION A 74,506.00

# TOWN OF CANANDAIGUA LETTER OF CREDIT ESTIMATE

BME ASSOCIATES  
10 LIFT BRIDGE LANE EAST FAIRPORT NY 14450

PROJECT: CREEKVIEW APARTMENTS @ WOODLAND PARK  
(SECTION 2)

PROJECT NO: 2490B

DATE: MAY 9, 24

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	ESTIMATED AMOUNT
SECTION C - STORM SEWERS					
315.12-12	12" DIA. CORRUGATED POLY. STORM SEWER, SMOOTH INT., 0-12' DEEP, INC. STONE BEDDING	591	LF	23.00	13593.00
315.15-12	15" DIA. CORRUGATED POLY. STORM SEWER, SMOOTH INT., 0-12' DEEP, INC. STONE BEDDING	408	LF	26.00	10608.00
315.18-12	18" DIA. CORRUGATED POLY. STORM SEWER, SMOOTH INT., 0-12' DEEP, INC. STONE BEDDING	401	LF	30.00	12030.00
315.24-12	24" DIA. CORRUGATED POLY. STORM SEWER, SMOOTH INT., 0-12' DEEP, INC. STONE BEDDING	311	LF	41.00	12751.00
324I.24X24	24" X 24" PRECAST REINF. CONC. FIELD INLET, COMPLETE	10	EA	1500.00	15000.00
324I.36X36	36" X 36" PRECAST REINF. CONC. FIELD INLET, COMPLETE	7	EA	2400.00	16800.00
331	CONNECT TO EXISTING CATCH BASIN, COMPLETE	2	EA	1200.00	2400.00
362.24	24" GALVANIZED END SECTION COMPLETE	1	EA	500.00	500.00
564.50	50LB AVERAGE WEIGHT RIP-RAP	13	SY	55.00	715.00
TOTAL SECTION C					84,397.00

# TOWN OF CANANDAIGUA LETTER OF CREDIT ESTIMATE

BME ASSOCIATES  
10 LIFT BRIDGE LANE EAST FAIRPORT NY 14450

PROJECT: CREEKVIEW APARTMENTS @ WOODLAND PARK  
(SECTION 2)

PROJECT NO: 2490B

DATE: MAY 9, 24

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	ESTIMATED AMOUNT
SECTION D - GRADING, EROSION AND MISCELLANEOUS					
401	EXCAVATING AND GRADING, WITH COMPACTION	18,000	CY	2.75	49,500.00
407	STRIP & STOCKPILE TOPSOIL	17,500	CY	2.25	39,375.00
410	CLEAR AND GRUB COMPLETE	6.2	AC	4500.00	27,900.00
457.12P	12' WIDE POND ACCESS ROAD WITH 9" R.O.B. GRAVEL BASE WITH 4" THICK TOPSOIL AND SEED COMPLETE	1418	LF	12.00	17,016.00
461.05-05	5" THICK CONCRETE SIDEWALK, 5' WIDE, WITH 6" THICK X 6' WIDE STONE BASE, INC. DETECTABLE WARNING FIELD, COMPLETE (ON SITE ONLY)	187	LF	36.00	6,732.00
461.05-05	5" THICK CONCRETE SIDEWALK, 5' WIDE, WITH 2" OF ADDITIONAL STONE ADDED TO EXISTING 4" THICK X 6' WIDE BASE AND REGRADE AS NECESSARY, DETECTABLE WARNING FIELDS, MAINTENANCE & PROTECTION OF PEDESTRIAN TRAFFIC, COMPLETE (COUNTY RD 10 )	1332	LF	42.00	55,944.00
479T	INSTALL AND MAINTAIN TEMPORARY INTERCEPTOR SWALE	143	LF	5.00	715.00
479D	INSTALL DRY SWALES, INC. PLACEMENT OF BIO-RETENTION MIX, #2 CRUSHED WASHED STONE 4" DIA. HDPE UNDERDRAIN, CLEANOUTS AND CONNECTIONS AS NECESSARY COMPLETE	185	LF	8.00	1480.00



# TOWN OF CANANDAIGUA LETTER OF CREDIT ESTIMATE

BME ASSOCIATES  
10 LIFT BRIDGE LANE EAST FAIRPORT NY 14450

PROJECT: CREEKVIEW APARTMENTS @ WOODLAND PARK  
(SECTION 2)

PROJECT NO: 2490B

DATE: MAY 9, 24

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	ESTIMATED AMOUNT
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## SECTION D - GRADING, EROSION AND MISCELLANEOUS (CONT'D)

482	CONSTRUCT STORMWATER MANAGEMENT FACILITY "A-2" WITH 3' X 3' REINFORCED CONCRETE OUTLET STRUCTURE, INC. 46' -10" PVC W/ 3" OPENING, 72' -15" HDPE TO END SECTION A-2 WITH 5 SY OF 50 LB RIP-RAP, 2 -15' WIDE LIGHT STONE SPILLWAY, TRASH RACK WITH ANTI VORTEX PLATE AND ELEVATION MONITORING POST, COMPLETE (EARTHWORK INCLUDED WITH ITEM 401)	1	EA	10500.00	10,500.00
483T.45'X60'X4'	INSTALL AND MAINTAIN 45'X60'X4' TEMPORARY SILT SINK, INC. REMOVAL COMPLETE	1	EA	4000.00	4000.00
484CD	INSTALL AND MAINTAIN STONE CHECK DAMS, INC. REMOVAL COMPLETE	3	EA	200.00	600.00
484CE	INSTALL AND MAINTAIN CONSTRUCTION ENTRANCE, STAGING AREA AND CONCRETE WASHING STATION, INC. REMOVAL COMPLETE	1	EA	2500.00	2500.00
485O	INSTALL & MAINTAIN ORANGE CONSTRUCTION FENCE INC. REMOVAL COMPLETE (DRY SWALE AREAS)	517	LF	5.50	2843.50
486	INSTALL & MAINTAIN SILT FENCE, INC. REMOVAL COMPLETE	2865	LF	2.50	7162.50
487SI	INSTALL AND MAINTAIN EROSION CONTROL AT STORM INLETS INC. REMOVAL COMPLETE	18	EA	225.00	4050.00

# TOWN OF CANANDAIGUA LETTER OF CREDIT ESTIMATE

BME ASSOCIATES  
10 LIFT BRIDGE LANE EAST FAIRPORT NY 14450

PROJECT: CREEKVIEW APARTMENTS @ WOODLAND PARK  
(SECTION 2)

PROJECT NO: 2490B

DATE: MAY 9, 24

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	ESTIMATED AMOUNT
556 BR	GREEN INFRASTRUCTURE SEED MIX FOR DRY SWALE AREAS, COMPLETE	148	SY	1.50	222.00
556 ERNMIX -131	OBL WETLAND MIX SEEDING OF STORMWATER POND AREA "A-2" (ERNMIX 122), INC. RE-TOPSOILING COMPLETE	2496	SY	1.50	3,744.00
556 T	TEMP. SEEDING AND MULCHING WITH TACKIFIER OF ALL DISTURBED AREAS INC. TOPSOIL STOCKPILE COMPLETE	11.2	AC	2000.00	22400.00
650S	LANDSCAPE SHRUB PLANTINGS INC. STORMWATER MANAGEMENT AREA, COMPLETE (EXCLUDES FOUNDATION PLANTINGS)	90	EA	50.00	4500.00
650T	LANDSCAPE TREE PLANTINGS, COMPLETE	41	EA	550.00	22550.00
700	5' WIDE NATURAL SURFACE TRAIL COMPLETE	3340	LF	5.00	16700.00

TOTAL SECTION D 300,434.00

# TOWN OF CANANDAIGUA LETTER OF CREDIT ESTIMATE

BME ASSOCIATES  
10 LIFT BRIDGE LANE EAST FAIRPORT NY 14450

PROJECT: CREEKVIEW APARTMENTS @ WOODLAND PARK

PROJECT NO: 2490B

DATE: MAY 9, 24

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ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	ESTIMATED AMOUNT
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## SECTION E - TOWN GUARANTEES

01	CONTINGENCIES (10 % OF CONSTRUCTION)	1	LS	45933.70	45,933.70
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02	MUNICIPAL CONST. OBSERVATION 3 % OF CONSTRUCTION	1	EA	13780.11	13,780.11
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03	RECORD MAPS/GIS INFORMATION	1	LS	3500.00	3,500.00
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TOTAL SECTION E 63,213.81

\* CONTINGENCY RELEASES BASED ON PERCENTAGE OF CONSTRUCTION COMPLETED.

\*\* MUNICIPAL CONST. OBSERV. FEES RELEASED BASED PERCENTAGE OF CONSTRUCTION COMPLETED

TOWN OF CANANDAIGUA LETTER OF CREDIT ESTIMATE

BME ASSOCIATES  
10 LIFT BRIDGE LANE EAST FAIRPORT NY 14450

PROJECT: CREEKVIEW APARTMENTS @ WOODLAND PARK

PROJECT NO: 2490B

DATE: MAY 9, 24

SUMMARY

ESTIMATED  
TOTAL  
AMOUNT

SECTION A - WATERMAINS

74,506.00

SECTION C - STORM SEWERS

84,397.00

SECTION D - GRADING, EROSION &  
MISCELLANEOUS

300,434.00

SECTION E - TOWN GUARANTEES  
(ITEMS 01-03)

63,213.81

TOTAL:

\$ 522,550.81

ORIGINAL LETTER OF CREDIT:

522,550.81

LESS TOTAL AUTHORIZED:

0.00

LETTER OF CREDIT BALANCE:

\$ 522,550.81

# **ATTACHMENT 18**

DRAFT  
Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

☐ County ☐ City ☒ Town ☐ Village

(Select one:)

of Canandaigua

Local Law No. \_\_\_\_\_ of the year 20<sup>24</sup>

A local law Override tax Cap Levy for 2025 Budget

(Insert Title)

Be it enacted by the Town Board \_\_\_\_\_ of the  
(Name of Legislative Body)

☐ County ☐ City ☒ Town ☐ Village

(Select one:)

of Canandaigua \_\_\_\_\_ as follows:

See Attachment A

(If additional space is needed, attach pages the same size as this sheet, and number each.)

DRAFT

## Attachment A

Local Law No \_\_\_\_\_ of the year 2024

Town of Canandaigua, County of Ontario

### **A local law to override the tax levy limit established in General Municipal Law 3-c**

**Be it enacted by the Town Board of the Town of Canandaigua as follows:**

#### **Section 1. Legislative Intent**

It is the intent of this local law to override the limit on the amount of real property taxes that may be levied by the Town of Canandaigua pursuant to General Municipal Law § 3-c, and to allow the Town of Canandaigua to adopt a budget for the fiscal year 2025 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law § 3-c.

#### **Section 2. Authority**

This local law is adopted pursuant to subdivision 5 of General Municipal Law § 3-c, which expressly authorizes the Town Board to override the tax cap by the adoption of a local law approved by vote of sixty percent (60%) of the Town Board.

#### **Section 3. Tax Levy Limit Override**

The Town Board of the Town of Canandaigua, County of Ontario is hereby authorized to adopt a budget for the fiscal year 2025 that requires a real property tax levy in excess of the amount otherwise proscribed in General Municipal Law, §3-c.

#### **Section 4. Severability.**

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

#### **Section 5. Effective date.**

This local law shall take effect immediately upon filing with the Secretary of State.

**(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)**

**1. (Final adoption by local legislative body only.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer\*.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ and was deemed duly adopted on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

**3. (Final adoption by referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20<sup>24</sup> of the (County)(City)(Town)(Village) of Canandaigua was duly passed by the Town Board \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_.

(Elective Chief Executive Officer\*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

\* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.



**5. (City local law concerning Charter revision proposed by petition.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the City of \_\_\_\_\_ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on \_\_\_\_\_ 20\_\_\_\_, became operative.

**6. (County local law concerning adoption of Charter.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the County of \_\_\_\_\_ State of New York, having been submitted to the electors at the General Election of November \_\_\_\_\_ 20\_\_\_\_, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

**(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)**

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph \_\_\_\_\_ above.

\_\_\_\_\_  
Clerk of the county legislative body, City, Town or Village Clerk or  
officer designated by local legislative body

(Seal)

Date: \_\_\_\_\_

# **ATTACHMENT 19**

**To:** Jared Simpson, Supervisor  
Jim Fletcher, Highway & Water Superintendent

**Copy:** File

**From:** Greg Hotaling & Maggie Nearing

**DATE:** August 9, 2024

**MRB GROUP PROJECT No:** 0300.24005.000

**RE:** TOWN HALL RENOVATION PROJECT

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The following is a draft bidding schedule for the Town Hall Renovation Project, for your consideration. A more detailed schedule is attached.

**Monday, August 26, 2024 (Town Board Meeting)** – Town Board resolution to go to bid.

**Monday, August 26, 2024** – MRB to send *Advertisement to Bid* to Town for publishing in local newspaper.

**Week of September 9, 2024** – *Advertisement to Bid* published in local newspaper.

**Wednesday, September 18, 2024** - Plans and Specs will be available online through the Avalon Planroom ([www.avalonroch-planroom.com](http://www.avalonroch-planroom.com)). A hard copy set will be provided to the Town for viewing at the Town Hall.

**Wednesday, October 2, 2024** – A 10:00am Pre-Bid meeting will be held at the Town Hall to answer any prospective bidder questions and allow them to walk the project area.

**Wednesday, October 16, 2024** – Bid Opening at Town Hall at 10:00AM

**Monday, October 28, 2024 (Town Board Meeting)** – Award Bid.

# **ATTACHMENT 20**

# Jason G Outhouse

Canandaigua, NY 14424

(585) 794-1940

[jasonouthouse@ymail.com](mailto:jasonouthouse@ymail.com)

## Summary

Dedicated engineer skilled in designing a variety of projects. Consistently a top performer in terms of producing several quality projects every year. I strive at analyzing a variety of solutions while factoring in the costs and then bringing a project to completion.

## Highlights

- Fiber designer for both business & residential
- Conduit and Pole line design
- Permits and Easements
- Highway construction projects
- Diversity projects for major companies
- Estimating
- Relocation projects

## Experience

### **Outside Plant Engineer**

#### **FirstLight Fiber, Inc.**

**2020 - Present**

**Western NY**

- Primarily engineer projects for business customers, whether it's just a lateral or a 10-mile build.
- Collaborate with our GIS team for find solutions when we have capacity issues.
- Work with municipalities on road job projects & work on other maintenance related projects (such as relocation requests & illegal pole attachments).
- Design about 80 jobs annually.

### **Outside Plant Engineer**

#### **Frontier Communications**

**2007 - 2020**

**Rochester, NY**

- Was responsible for Wire Centers in downtown Rochester, the west side of Rochester, Canandaigua and Victor. In those areas I took care of any road jobs, business orders, relocation requests, estimates, storm damages, property damages, etc.
- Designed roughly \$1.5M in projects in an average year. At Frontier I engineered thousands of feet of conduit and fiber cable and copper cable. As such, I have had to price each project to include company labor, contract labor and major material. I also oversee the obtainment of permits or easements when needed. And I collaborate with our company foremen and/or contractors to ensure proper completion of each project.

**Contract Outside Plant Engineer**  
**Ajilon Communications at Frontier**

**2003 - 2006**  
**Rochester, NY**

- Same duties as above.

**Assistant Outside Plant Engineer**  
**Frontier Communications**

**2001 - 2002**  
**Rochester, NY**

- Same duties as above.

**Team Leader/Lead Technician**  
**Ultrafab, Inc**

**1993 - 2001**  
**Farmington, NY**

- Began as an entry-level employee via Manpower Temporary Services and was promoted several times.
- As Team Leader was responsible for supervising 8-12 employees and the production of 14 weather-stripping machines.
- As Lead Technician responsible for managing technical issues (including data collection) for 40+ weather-stripping machines and the performance of 8 technicians.
- Contributed to establishing methods and procedures by writing, reviewing, and updating training manuals.
- Trained several technicians and advanced (level II) operators. Administered several sign-off tests.
- Assisted in the transition to a 24-7 operation by proposing the current shift structure and by gathering volunteers to begin on a trial basis.
- Ensured that employees were following procedures and meeting quality standards.

**Education**

Bachelor of Science from St John Fisher in Rochester, NY 2002

- Interdisciplinary Studies (dual concentration in Management & Sociology)

**Training**

- *Outside Plant Engineering-Basic* 2-week course by Telcordia Technologies, 2001
- *Ultrafab Leadership Programs 1-3* by The Solutions Group, 1999
- *Statistical Process Control* (3.5 CEUs) by Finger Lakes Community College, 1995
- *Group Leader Training* by IMC Training Services, 1995

**Community**

- Summer baseball coach (15U & then 17U) in the MCBR league; 2017-2021.
- Member of Canandaigua Jr. Baseball Board and youth coach, 2002-2016.
- Assistant coach of Bloomfield Girls Varsity Soccer, 2002-2003.
- St. Bridget/St. Joseph Church Parish Council member (Chairperson, 2002), 1999-2002.
- Alternate member of the Zoning Board of Appeals for the Town of Canandaigua (2023-Present)

**References**

- Available upon request

# **ATTACHMENT 21**



June 28, 2024

Sarah Reynolds, Town Planner  
Town of Canandaigua  
5440 State Route 5 & 20 West  
Canandaigua, NY 14424

**RE: Proposal to Update Certain Agricultural Enhancement Plan, Open Space Plan and Natural Resource Inventory Maps**

Dear Sarah:

Enclosed is LaBella's proposal for revisions to selected maps prepared initially for the Town's Agricultural Enhancement Plan, Open Space Plan and Natural Resource Inventory. The proposal includes our proposed scope of work, staffing plan and fee proposal.

If you have any questions, please contact me by phone at (585) 295-6636 or email at [bjohnston@labellapc.com](mailto:bjohnston@labellapc.com). We look forward to the opportunity to work with the Town of Canandaigua to update these maps so that the Town staff, boards and committees can continue to use them effectively.

Respectfully submitted,

**LaBella Associates**

A handwritten signature in blue ink, appearing to read 'B. Johnston', is positioned above the printed name of the signatory.

Barbara Johnston, AICP, LEED AP ND  
Project Manager



# PROFESSIONAL SERVICES PROPOSAL UPDATE CONSERVATION PLAN MAPS

## PROJECT UNDERSTANDING

The Town of Canandaigua seeks to update certain maps originally prepared for the Town's Agricultural Enhancement Plan, Open Space Plan and Natural Resource Inventory. Requested revisions to the Lands of Conservation Value Map will require revising and re-applying the parcel rating system to ensure that parcels with small amounts of significant ecological resources are identified.

## SCOPE OF SERVICES

### Map# 1: Strategic Farmland Protection Area map (Ag Enhancement Plan 2016, Map 7)

1. Create a polygon to delineate the areas within the mapped Strategic Farmland Protection Area located south of County Road 30 and north of Rossier Road and west of NYS Route 21. (Per the description of the Agricultural Protection Overlay District in Town Code §220- 33. 2. 2). Confirm delineation with Town staff.
2. Select parcels consisting of parcels with 7 acres or more within the delineated area and create shapefile.
3. Prepare two maps that depict:
  - o Existing Strategic Farmland Protection Area and parcels that currently comprise the Ag Protection Overlay District, and
  - o Parcels that currently comprise the Ag Protection Overlay District per the description in Town Code.

### Map #2: Ag Plan – Map 4 Preserved Land

1. Obtain list of parcels from Town of Canandaigua of parcels with recently acquired Purchase of Development Rights (PDR), including those held by the Town, Finger Lakes Land Trust, and the Genesee Land Trust.
2. Prepare updated map that incorporates newly preserved parcels with easements held by the Town, FLLT and GLT.

### Map #3: NRI Map 14 Public and Protected Land

1. Obtain a list of additional parcels to incorporate from Town of Canandaigua staff. These will include parcels recently obtained by the Town for parkland expansion, other parcels recently acquired by the Town, and the Finger Lakes Land Trust Vista Preserve on Jones Road.
2. Prepare updated map that depicts recently acquired Town-owned land, FLLT Vista Preserve and preserved farmland (updated with parcels incorporated into Map #2).
3. Review draft map with Town staff and revise as needed.

# PROFESSIONAL SERVICES PROPOSAL UPDATE CONSERVATION PLAN MAPS

## Map #4: Open Space Plan – Lands of Conservation Value

1. Obtain and incorporate updated natural resources data (wetlands, flood zones) as needed.
2. Perform new intersects in GIS for each of the open space categories (Ecological Communities, Steep Slopes; Wetlands; Flood Zone; Visibility from Canandaigua Lake, Length of Stream/ Trout Stream, Proximity to Preserved Lands; Proximity to Trails; Location within Padelford Greenway.
3. Calculate the number of acres (or length of stream) within each category for all parcels in the Town.
4. Export attribute data to Excel for all parcels and every category.
5. Create a single spreadsheet with a row for every parcel and columns for each of the open space categories and subcategories.
6. Apply a range of weighting factors, compute parcel ratings in Excel and evaluate.
7. Re-attach (join) parcel data from spreadsheet into GIS.
8. Create new parcel rating map, with thematic color-coding.
9. Review with Town and revise (steps 6, 7 and 8) per Town input.

All of the revised maps will incorporate up-to-date parcel boundaries.

## STAFFING

Barbara Johnston, AICP, LEED AP ND, will serve as Project Manager and will be the main point of contact with the Town. She will also be responsible for revising the parcel rating system which informs the Lands of Conservation Value, in consultation with Town staff. Ms. Johnston prepared the Town's Agricultural & Farmland Protection Plan and its Natural Resources, Scenic Views and Open Space Master Plan, and Natural Resource Inventory update.

Sara Lobello, GIS Specialist, will carry out the technical GIS mapping tasks including map design under the supervision of Barbara Johnston.

## SCHEDULE

LaBella is ready to proceed immediately upon authorization. The project will be completed within two months, including consultation with Town staff and revisions to the maps and parcel rating scheme.

## PROFESSIONAL SERVICES PROPOSAL UPDATE CONSERVATION PLAN MAPS

### FEE

The proposed fee is a lump sum of \$3,800, which is based on hourly rates of \$125 for the Project Manager and \$90 for the GIS Specialist.

The projected fee by task is summarized in the following table.

Invoices will be submitted monthly based on progress toward completion of the tasks.

Fee per Task Update Conservation Plan Maps				
Task		Project Manager	GIS Specialist	Total
1	Map# 1: Strategic Farmland Protection Area map (Ag Enhancement Plan 2016, Map 7)		3	\$300
2	Map #2: Ag Plan – Map 4 Preserved Land		2	\$200
3	Map #3: NRI Map 14 Public and Protected Land		2	\$200
4	Map #4: Open Space Plan – Lands of Conservation Value (Parcel Rating)	8	16	\$2,600
5	Quality Control, Communications and Coordination	4		\$500
	<b>TOTAL</b>	<b>12</b>	<b>23</b>	<b>\$3,800</b>
	<b>Hourly Rate</b>	<b>\$125</b>	<b>\$100</b>	