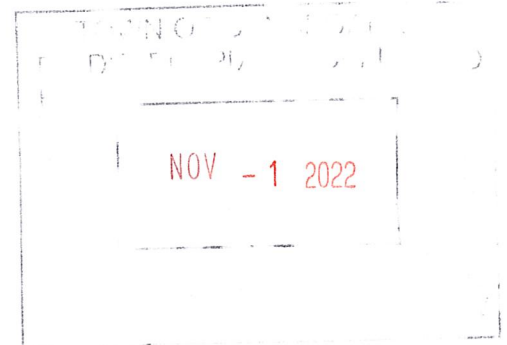




39 Cascade Drive / Rochester, NY 14614 / Phone (585) 458-7770

November 1, 2022

Shawna Bonshak
Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua NY 14424



Re: Preliminary/Final Site Plan Approval
Josef's Artisan Meats Expansion Project
2640 Brickyard Road
Town of Canandaigua, County of Ontario

Dear Shawna,

On behalf of our client, Josef's Artisan Meats, we are pleased to submit plans of the above referenced project for your consideration. We request that this project be placed on the agenda for the Planning Board meeting of December 13th for Site Plan Approval.

Artisan Meats is proposing to expand their operation at 2640 Brickyard Road to accommodate their growing business. A 4,675 ± sf, 2-story addition to the east and south of the existing building is proposed, as well as a 6,950 ± sf, 1-story addition at the southwest corner of the 2-story addition. 16 additional parking spaces will be constructed on the front (north) side of the addition and a truck access point from North Street will be added. This project will not only provide additional production area, but also additional loading docks and improved vehicular circulation.

The site is located on the northwest corner of Brickyard Road (a Town Road) and North Street (a City Street) and is zoned I – Industrial. Two area variances were identified and approved by the Zoning Board of Appeals on July 19th, 2022, to allow a 52-foot setback from the side property line and to allow a 5-foot setback from the rear property line.

Going the distance for you.

Enclosed is the following information to aid in your review:

Planning Board – Site Plan Approval

- 1) 1 copy of this Letter of Intent
- 2) 1 copy of the Authorization Letter from the Applicant
- 3) 1 copy of the Planning Board (Site Plan) Application
- 4) 1 copy of One-Stage (Preliminary and Final) Site Plan Planning Board Checklist
- 5) 1 copy of the New Structure/Addition Building Permit Application
- 6) 1 copy of the Site Development/General Building Permit Application
- 7) 1 copy of the Soil Erosion and Sediment Control Permit Application/Checklist
- 8) 1 copy of the Short Environmental Assessment Form (SEAF)
- 9) 1 copy of the Site Plans (full size)
- 10) 1 copy of the Elevation drawing of the proposed structures (11x17)
- 11) 1 check for the Planning Board Application Fee (\$250.00)

We look forward to presenting this project to the Planning Board. In the meantime, if you have any questions, or require additional information, please do not hesitate to contact our office.

Respectfully submitted,



Richard Tiede
MARATHON ENGINEERING

cc: Josef Brunner, Josef's Artisan Meats