

Meeting minutes 01/10/2023

Michael Warner <mwarnertownofcanandaigua.org>

Wed 1/11/2023 11:13 AM

To: Patti.ven@gmail.com <Patti.ven@gmail.com>; rocco@veneziasurvey.com <rocco@veneziasurvey.com>

Cc: Kim Burkard <kburkardtownofcanandaigua.org>

Good morning,

Here are your meeting minutes

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, New York 14424
(585) 394-1120 / Fax (585) 394-9476

PLANNING REVIEW COMMITTEE (PRC)

Tuesday, January 10, 2023 • 9:00 a.m.

MEETING MINUTES

All applicants are hereby given notice that the following report provides positive input to keep the application process moving forward. There may likely be additional PRC comments or Planning/Zoning Board of Appeals comments forthcoming based upon further review by the members of the PRC or respective boards.

If PRC requirements are not submitted by the deadline given in the minutes, the application will not appear on the Planning Board or Zoning Board of Appeals agenda(s).

PLANNING BOARD FOR TUESDAY, FEBRUARY 14, 2023

CPN-22-047

Venezia & Associates, 5120 Laura Lane, Canandaigua, N.Y. 14424; representing Uptowne Pointe LLC, 5120 Laura Lane, Canandaigua, N.Y. 14424; owner of property at 2361 Brickyard Road (Lot #2).

TM #70.00-1-67.111

Requesting a Single-Stage Site Plan approval for the construction of a 100-foot x 56-foot frame storage building.

(From the Planning Review Committee June 13, 2022, and September 12, 2022; continued from the Planning Board meeting of October 11, 2022)

The following review is as of September 12, 2022:

Application Information:

1. A Public Hearing **IS NOT** required.
2. State Environmental Quality Review (SEQR)—**Unlisted Action.**

3. A referral to the Ontario County Planning Board **IS NOT** required.
4. Following the Planning Review Committee on September 12, 2022, the Planning Review Committee forwarded a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:
All are digital PDF files unless otherwise noted:
 - Chris Jensen, Code Enforcement Officer
 - James Fletcher, Town Highway Superintendent
 - MRB Group D.P.C.
 - Ontario County Sewer District
 - Canandaigua City Fire Department
 - Canandaigua Airport

If not previously submitted, the applicant shall submit the following requested information from the Planning Review Committee on September 12, 2022, to the Town Development Office **prior to 4:00 p.m. FRIDAY, JANUARY 13, 2023**, to be considered for the **TUESDAY, FEBRUARY 14, 2023**, Planning Board agenda.

1. Provide a digital PDF file of the plans.
2. Provide the Stormwater Pollution Prevention Plan (SWPPP) for this lot.
3. Provide stormwater calculations for this lot.
4. Provide the building elevation rendering.
5. Provide a Statement of Operations for the use of the building including, but not limited to: hours of operation, parking, number of employees, etc.
6. Be advised that a stormwater management agreement will be required by the Planning Board.
7. Be advised that the Town Code Enforcement Officer will review the Statement of Operations regarding any additional requirements related to the use of the building.
8. The applicant shall provide **1 complete hard copy** of the plan. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

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Information for the Applicant:

1. The applicant will receive a copy of the Planning Board agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend the meeting and wishes the Planning Board to act upon the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meetings.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town

regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.

Michael Warner

Zoning Officer

Town of Canandaigua

5440 Route 5&20W

Canandaigua, NY 14424

(585)394-1120 x2254

