

## *Town of Canandaigua*

5440 Routes 5 & 20 West  
Canandaigua, New York 14424  
(585) 394-1120 / Fax (585) 394-9476

### **PLANNING REVIEW COMMITTEE (PRC)**

**Monday, November 14, 2022 • 9:00 a.m.**

### **MEETING MINUTES**

*All applicants are hereby given notice that the following report provides positive input to keep the application process moving forward. There may likely be additional PRC comments or Planning/Zoning Board of Appeals comments forthcoming based upon further review by the members of the PRC or respective boards.*

***If PRC requirements are not submitted by the deadline given in the minutes, the application will not appear on the Planning Board or Zoning Board of Appeals agenda(s).***

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### **PLANNING BOARD FOR TUESDAY, JANUARY 24, 2023**

**CPN-22-085**      **Marks Engineering, 42 Beeman Street, Canandaigua, N.Y. 14424; representing Mark Valerio, 5542 Thomas Road, Canandaigua, N.Y. 14424; owner of property at 0000 Brickyard Road.**  
TM #55.00-1-24.211  
Requesting a Single-Stage Site Plan approval for the construction of a new single-family residence on a vacant lot. Site improvements include drainage, grading and utilities.

#### Application Information:

1. A Public Hearing **IS NOT** required.
2. State Environmental Quality Review (SEQR)—**Type II Action.**
3. A referral to the Ontario County Planning Board **IS NOT** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:

*All are digital PDF files unless otherwise noted:*

- Chris Jensen, Town Code Enforcement Officer
- David Conti, Canandaigua–Farmington Water and Sewer District

- James Fletcher, Town Highway and Water Superintendent
- Town Environmental Conservation Board
- Town Agricultural Advisory Committee
- MRB Group D.P.C.
- Canandaigua City Fire Department

*If any of the following names are on the above list, then these individuals are to receive paper hard copies:*

- *William Wright, Ontario County Department of Public Works*
- *Timothy McElligott, P.E., Canandaigua Lake County Sewer District*
- *Sheryl Robbins, P.E., New York State Department of Health*

The applicant shall submit the following requested information to the Town Development Office prior to **4:00 p.m. FRIDAY, NOVEMBER 18, 2022**, to be considered for the **TUESDAY, DECEMBER 13, 2022**, Planning Board agenda.

1. Provide a digital copy of the plans.
2. Consult with the Town Highway Superintendent regarding the sight distance of the driveway; mitigate as may be required by the Highway Superintendent.
3. Show the areas of steep slopes on the site plan.
4. Show the delineation of the wetland on the site plan. Provide the name of the agency which delineated the wetland, and when the wetland was delineated.
5. The applicant shall provide **1 complete hard copy** of the plan. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

**devclerk@townofcanandaigua.org**

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend the meeting and wishes the Planning Board to act upon the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of***

***these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.