

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, New York 14424
(585) 394-1120 / Fax (585) 394-9476

PLANNING REVIEW COMMITTEE (PRC)

Monday, June 13, 2022 • 9:00 a.m.

MEETING MINUTES

All applicants are hereby given notice that the following report provides positive input to keep the application process moving forward. There may likely be additional PRC comments or Planning/Zoning Board of Appeals comments forthcoming based upon further review by the members of the PRC or respective boards.

If PRC requirements are not submitted by the deadline given in the minutes, the application will not appear on the Planning Board or Zoning Board of Appeals agenda(s).

PLANNING BOARD FOR TUESDAY, JULY 26, 2022

CPN-22-046 **Venezia & Associates, 5120 Laura Lane, Canandaigua, N.Y. 14424; representing Uptowne Pointe LLC, 5120 Laura Lane, Canandaigua, N.Y. 14424; owner of property at 2361 Brickyard Road (Lot #1). TM #70.00-1-67.111**
Requesting a Single-Stage Site Plan approval for the construction of two 30-foot x 40-foot storage buildings.

Application Information:

1. A Public Hearing **IS NOT** required.
2. State Environmental Quality Review (SEQR)—**Unlisted Action**.
3. A referral to the Ontario County Planning Board **IS NOT** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:

All are digital PDF files unless otherwise noted:

- Chris Jensen, Code Enforcement Officer
- James Fletcher, Town Highway Superintendent
- MRB Group D.P.C.
- Ontario County Sewer District
- Canandaigua City Fire Department

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, JUNE 17, 2022**, to be considered for the **TUESDAY, JULY 26, 2022, Planning Board agenda**.

1. *Water quality measures are needed to comply with the Town's criteria.*
2. *Clarify if the existing stormwater pond at the corner of Brickyard Road and Airport Road has the capability for water quality and quantity (MRB Group/Lance Brabant will confirm this).*
3. *Clarify if any site lighting will be installed on the structures.*
4. *Clarify if a dumpster(s) will be placed on the property.*
5. *Provide elevation renderings of the structures.*
6. *Show the parking location(s) and number of parking spaces to be provided (if any).*
7. *Clarify the access for fire equipment/emergency vehicles.*
8. *Show the dimensions from the structures of the edge of pavement and the dimensions from structure to structure.*
9. *Label the existing versus the proposed contours.*
10. *Reposition the "Gravel Parking" notation on the drawing to the correct location.*
11. *The applicant shall provide **1 complete hard copy** of the plan. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at: **devclerk@townofcanandaigua.org***

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend the meeting and wishes the Planning Board to act upon the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meetings.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.