

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, New York 14424
(585) 394-1120 / Fax (585) 394-9476

PLANNING REVIEW COMMITTEE (PRC)

Monday, September 12, 2022 • 9:00 a.m.

MEETING MINUTES

All applicants are hereby given notice that the following report provides positive input to keep the application process moving forward. There may likely be additional PRC comments or Planning/Zoning Board of Appeals comments forthcoming based upon further review by the members of the PRC or respective boards.

If PRC requirements are not submitted by the deadline given in the minutes, the application will not appear on the Planning Board or Zoning Board of Appeals agenda(s).

PLANNING BOARD FOR TUESDAY, OCTOBER 11, 2022

CPN-22-046 **Venezia & Associates, 5120 Laura Lane, Canandaigua, N.Y. 14424; representing Uptowne Pointe LLC, 5120 Laura Lane, Canandaigua, N.Y. 14424; owner of property at 2361 Brickyard Road (Lot #1). TM #70.00-1-67.111**
Requesting a Single-Stage Site Plan approval for the construction of two 30-foot x 40-foot storage buildings.

This application was previously reviewed by the Planning Review Committee on June 13, 2022.

The following review is as of September 12, 2022:

Application Information:

1. A Public Hearing **IS NOT** required.
2. State Environmental Quality Review (SEQR)—**Unlisted Action**.
3. A referral to the Ontario County Planning Board **IS NOT** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:

All are digital PDF files unless otherwise noted:

- Chris Jensen, Code Enforcement Officer
- James Fletcher, Town Highway Superintendent
- MRB Group D.P.C.
- Ontario County Sewer District
- Canandaigua City Fire Department
- Canandaigua Airport

If any of the following names are on the above list, then these individuals are to receive paper hard copies:

- *William Wright, Ontario County Department of Public Works*
- *Timothy McElligott, P.E., Canandaigua Lake County Sewer District*
- *Sheryl Robbins, P.E., New York State Department of Health*

The applicant shall submit the following requested information to the Town Development Office prior to **4:00 p.m. FRIDAY, SEPTEMBER 16, 2022**, to be considered for the **TUESDAY, OCTOBER 11, 2022**, Planning Board agenda.

1. Provide a digital PDF file of the plans.
2. Provide the Stormwater Pollution Prevention Plan (SWPPP) for this lot.
3. Provide stormwater calculations for this lot.
4. Provide the building elevation rendering.
5. Provide a Statement of Operations for the use of the building including, but not limited to: hours of operation, parking, number of employees, etc.
6. Be advised that a stormwater management agreement will be required by the Planning Board.
7. Be advised that the Town Code Enforcement Officer will review the Statement of Operations regarding any additional requirements related to the use of the building.
8. The applicant shall provide **1 complete hard copy** of the plan. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend the meeting and wishes the Planning Board to act upon the

application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meetings.

2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.