



Mr. Charles Oyler
Planning Board Chairperson
Town of Canandaigua
5440 Routes 5 & 20 West
Canandaigua, NY 14424

October 7, 2020

RE: Planning Board Application Letter
Canandaigua Airport – New General Aviation Terminal Building
Site Plan Approval

Dear Mr. Oyler,

On behalf of the Ontario County Industrial Development Agency, McFarland Johnson is submitting a Preliminary/Final Site Plan Application to the Town Planning Board for the referenced Terminal Building project located within the Canandaigua Airport's 211.9-acre parcel, tax account number 70.00-1-74.110. The actual building site is located on the gravel access drive from Thomas Road immediately south of the existing Police Sub-station which was constructed 10 years ago and further south from the SRE building that was completed this year.

The project site consists of construction of a +/- 3,000 square foot (86' x 48') building as well as water, electric and natural gas utilities connections to the building. The building acts as the connection between the landside and airside of the airport and will house the airport managers office, flight school, maintenance staff, and pilot's lounge.

This project scope and objectives have been approved by the NYSDOT Aviation division and an AIR '99 project grant for a total project cost of \$1,650,000 was awarded in January 2018. The project will continue to have oversight and approvals from NYSDOT prior to bidding and construction. The project "Sponsor" for the grant is the Ontario County IDA, the owners of the airport and they will also be reviewing the project throughout the design, bidding and construction process. The project's 100% Final Design Plans (including architectural and building plans) will be reviewed by the County Planning Department regarding issuance of a building permit.

The construction safety and phasing plans and details are provided in the plan set in accordance with FAA requirements which provides the contractor guidance on a sequence of construction. A 7460-construction application will be completed and submitted to the FAA for the temporary and permanent work being performed for this project on the airport property.

Project approvals include:

1. Canandaigua-Farmington Water and Sewer District – Water Lateral
2. Town of Canandaigua Planning Board – Site Plan Approval

3. Ontario County Planning Department – Building Permit (*Project to be reviewed with the project architect for code compliance*)
4. Ontario County IDA – Overall Project Approval
5. FAA – Temporary and Permanent Impacts to the Aviation Space - 7460 Application (*Approved December 28, 2017*)
6. NYSDOT – Overall Project Design Approval: Prior to advertising for bids and prior to awarding the contract
7. NYSDOT - Issuance of a Construction Grant (*Grant Issued 1/1/2018*)

The following are enclosed as part of the updated Site Plan Application Submission:

1. One (1) copy of this submission letter
2. One (1) copy of the Planning Board Application
3. One (1) copy of the New Structure/ Addition Building Permit Application
4. One (1) copy of the Short EAF
5. One (1) full size copy of the Project's Site Plans (14-22"x34" Plans)
6. One (1) full size copy of the Project's architectural elevations, renderings and floorplan (5-22"x34" Plans)
7. One (1) copy of the Agricultural Data Statement with Agricultural District Map
8. One (1) copy of the Site Plan Checklist
9. One (1) copy of the Soil Erosion and Sediment Control Permit Application

Please do not hesitate to call should you require additional information or have any questions.

Sincerely yours,
McFARLAND-JOHNSON, INC.



Adam J. Frosino, PE
Design Project Manager

Cc. Chris Jensen, Town of Canandaigua Code Enforcement Officer
Bob Mincer, Canandaigua Airport Manager
Michael Manikowski, Ontario County IDA