

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of November 16, 2020

TO: MCFARLAND JOHNSON REPRESENTING ONTARIO COUNTY IDA
FROM: DEVELOPMENT OFFICE
EMAIL: AFROSINO@MJINC.COM MICHAEL.MANIKOWSKI@CO.ONTARIO.NY.US
DATE: Tuesday, November 17, 2020

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

PLANNING BOARD APPLICATION FOR TUESDAY, JANUARY 12, 2020

CPN-20-085 McFarland Johnson, c/o Adam J. Frosino, P.E., Design Project Manager, 2525 State Route 332, Box 6, Suite 101, Canandaigua, N.Y. 14424; representing Ontario County Industrial Development Agency, c/o Michael Manikowski, 20 Ontario Street, Suite 106-B, Canandaigua, N.Y. 14424; owner of property at 2450 Brickyard Road (Canandaigua Airport)
TM #70.00-1-74.110
Requesting a Single-Stage Site Plan approval for construction of a new 6,400-square-foot conventional hangar for private aircraft.

Application Information:

1. A Public Hearing **IS NOT** required.
2. State Environmental Quality Review (SEQR)—**Unlisted Action.**
3. A referral to the Ontario County Planning Board **IS** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:

All are digital PDF files unless otherwise noted:

➤ Robin MacDonald, Canandaigua–Farmington Water and Sewer District

- John Berry, Canandaigua Lake County Sewer District
- Bob DiCarlo, Town Agricultural Advisory Committee
- James Fletcher, Town Highway and Water Superintendent
- MRB Group, D.P.C.
- Ontario County Planning Board
- Frank Magnera, Chief, Canandaigua City Fire Department

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, NOVEMBER 20, 2020**, to be considered for the **TUESDAY, JANUARY 12, 2021**, Planning Board agenda.

1. See attached ***One-Stage (Preliminary & Final) Site Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

General Content:

All dimensions shall be shown in feet and in hundredths of a foot.

A signature block for the Planning Board Chairperson and others as may be required: *Provide signature blocks on all sheets for the Planning Board Chairperson, Town Engineer, Town Highway Superintendent, and Canandaigua–Farmington Water and Sewer Superintendent.*

For lots located within or adjacent to established Ontario County Agricultural District lands, the site plans shall have a general note that identifies and thereby acknowledges the provisions of the Town’s Right-to-Farm Law.

Existing Conditions:

All existing property lines, with bearings and distances including the subject (parent) parcel Tax Map numbers: *Provide a PDF file of the survey.*

Proposed Conditions: Development:

Delineation of all proposed sections or phases, if any: *Remove potential [?] hangar from plans.*

Proposed location, boundaries and uses of all buildings: *Remove [?] hangar.*

Proposed vegetative land cover and landscaping: *Anything?*

Outdoor lighting: *Any proposed? Must be dark-sky compliant.*

Location and design of all signs: *Any proposed?*

Final Site Plan Requirements—Chapter 220, Section 220–70:

Cost estimates for improvements where surety may be required by the Planning Board including but not limited to: landscaping, and stormwater and erosion control measures. Sureties shall comply with Town Code § 174–32 “Surety.”

2. Clarify the availability of sanitary sewer utilities on the property.
3. Clarify the right-of-way of the proposed Auburn Trail on the plans.
2. The applicant shall provide **1** complete hard copy of the plan. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend the meeting and wishes the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.