

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of June 15, 2020

TO: FINGERLAKES CONSTRUCTION REPRESENTING JEREMY ORTLOFF
FROM: DEVELOPMENT OFFICE
EMAIL: ERICMJOHNSON77@MSN.COM JEREMY.ORTLOFF@GMAIL.COM
DATE: Tuesday, June 16, 2020

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

ZONING BOARD OF APPEALS APPLICATION FOR TUESDAY, JULY 21, 2020

CPN-20-033 Finger Lakes Construction Management Inc., c/o Eric Johnson, 7224 Lane Road, Victor, N.Y. 14564; representing Jeremy and Debora Ortloff, owners of property at 5010 Butler Road

TM #97.20-1-10.000

Requesting Area Variances for a pole barn with a loft area to place the pole barn closer to the creek; and building height of 25 feet when 22 feet is required.

Application Information:

1. A Public Hearing **IS** required.
2. State Environmental Quality Review (SEQR)—**Type II Action.**
3. A referral to the Ontario County Planning Board: **IS** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:
 - Chris Jensen, Town Code Enforcement Officer (digital PDF file)
 - Town Environmental Conservation Board (digital PDF file)
 - Mark Stryker, Town Agricultural Advisory Committee (digital PDF file)
 - Ontario County Planning Board (digital PDF file)
 - Jim Russell, Chief, Cheshire Fire Department (paper print)

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, JUNE 19, 2020**, to be considered for the **TUESDAY, JULY 21, 2020**, Zoning Board of Appeals agenda:

1. See attached ***Sketch Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

The Sketch Plan shall be clearly designated as such and shall identify all existing and proposed:

- Zoning classification and required setbacks: *Provide the setback dimension from the stream.*
 - Land features including environmentally sensitive features identified on the NRI (woods, streams, steep slopes, wetlands): *Woods.*
 - Utilities (i.e., location of electric, gas, well, septic, sewer, cable): *Electric.*
 - Development including buildings, pavement and other improvements including setbacks: *Proposed driveway.*
2. Clarify the use of the proposed pole barn. Provide a written statement of use that it *will not* be used as a dwelling.
 3. Provide additional information for the Zoning Board of Appeals regarding how the “proposed location should not cause any issues with the creek.”
 4. Submit a completed Ag Data Statement (if it has not already been provided). *See* e-mail from Eric Cooper, dated Monday, June 8, 2020, regarding the entry for Part G of the Statement.
 5. Clarify which architectural rendering is the proposed rendering (un-labeled rendering or the HEP/North Main Lumber rendering).
 6. Pick up a Project Notification Sign and post it on the property (if it has not already been so).
 7. The applicant shall provide **2** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Zoning Board of Appeals meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend the meeting and wishes the Zoning Board of Appeals to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.

2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.