

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, New York 14424
(585) 394-1120 / Fax (585) 394-9476

PLANNING REVIEW COMMITTEE (PRC)

Monday, September 14, 2020 • 9:00 a.m.

MEETING MINUTES

All applicants are hereby given notice that the following report provides positive input to keep the application process moving forward. There may likely be additional PRC comments or Planning/Zoning Board of Appeals comments forthcoming based upon further review by the members of the PRC or respective boards.

If PRC requirements are not submitted by the deadline given in the minutes, the application will not appear on the Planning Board or Zoning Board of Appeals agenda(s).

ZONING BOARD OF APPEALS APPLICATION FOR TUESDAY, OCTOBER 20, 2020

PLANNING BOARD APPLICATION FOR TUESDAY, OCTOBER 27, 2020

CPN-20-063

**Scott A. Harter, P.E., Professional Engineering Group, 7171
Pittsford–Victor Road, Victor, N.Y. 14564; representing Harold L.
Bobry, 16 Britton Woods Drive, Rochester, N.Y. 14618; owner of
property at 4789 County Road 16
TM #140.14-1-16.100
Requesting Single-Stage Site Plan approval for development within the
Residential Lake District (a 16 x 12 home addition)**

Application Information:

1. A Public Hearing **MAY BE** required (if a Public Hearing before the Zoning Board of Appeals is required).
2. State Environmental Quality Review (SEQR)—**Type II Action.**
3. A referral to the Ontario County Planning Board **MAY BE** required (if an Area Variance is required).
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:

All are digital PDF files unless otherwise noted:

- Tyler Ohle, Watershed Inspector
- Chris Jensen, Town Code Enforcement Officer
- Town Environmental Conservation Board
- MRB Group DPC
- Ontario County Planning Board (to be determined)
- Kevin Olvany, Canandaigua Lake Watershed Council

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, SEPTEMBER 18, 2020**, to be considered for the **TUESDAY, OCTOBER 20, 2020**, Zoning Board of Appeals agenda (if required) and the **TUESDAY, OCTOBER 27, 2020**, Planning Board agenda.

1. See attached ***One-Stage (Preliminary & Final) Site Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

General Content:

Current zoning of the land including district boundaries and all setback dimensions for said zoning district(s).

Existing Conditions:

- (g) Existing vegetative land cover: *Tree on north line.*
- (i) All existing significant man-made features including but not limited to:
 - [7] Public and private wells, water mains and fire hydrants: *Need water information.*

Proposed Conditions: Development:

- (b) Delineation of limits of any land to be disturbed in any manner, including areas to be cleared of vegetation, cut, filled, excavated or graded. The delineation shall include dimensions and other references needed to allow efficient field verification.
 - (s) Proposed vegetative land cover and landscaping: *Shoreline statement.*
2. Provide a Shoreline Development Guidelines compliance statement.
 3. All development in the Canandaigua Lake Watershed Area with a distance of 500 feet or more away from the Canandaigua Lake shall incorporate water quality preservation measures into the design of the project as follows:

- a. If the total project disturbance is 20,000 square feet or more, the project will be required to provide water quality preservation measures and be designed to manage the impacts of a 2-year design storm.

Reference: Town of Canandaigua Site Design and Development Criteria, amended by the Town Board, September 17, 2018 (Resolution #2018-274), Article V—Drainage Improvements, Section D: “Water Quality and Quantity Requirements,” (3) (a).

4. The applicant shall provide **1** complete hard copy of the plan. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Zoning Board of Appeals meeting agenda (if required) and the Planning Board meeting agenda approximately 10 days prior to the meeting dates. The applicant is required to be in attendance at the meetings. If the applicant cannot attend the meeting and wishes the Zoning Board of Appeals and/or the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town’s Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.