



Landscape Architects, Architects,
Engineers, and Planners, P.C.

June 5, 2017

Doug Finch
Town Manager
Town of Canandaigua
5440 Route 5 & 20 West
Canandaigua, NY 14424

Re: Proposal Submission – Review and Edit draft Section 220-8.2 Viewshed and Ridgeline Protection Law

Dear Mr. Finch:

On behalf of Saratoga Associates, I am pleased to submit this proposal to review and edit the Town's draft Section 220-8.2 Viewshed and Ridgeline Protection Law. We understand that significant effort has gone into developing the draft document and the Town is seeking a planning consultant with scenic resource management expertise to help edit and provide language that will result in a sustainable law that will effectively protect the scenic views and vistas that contribute to the scenic beauty of the Town of Canandaigua.

SCOPE OF SERVICES

Revise the language in the current draft Viewshed and Ridgeline Protection Law to incorporate accepted scenic resource management concepts. Saratoga Associates input will include:

- a. Terminology definitions;
- b. General requirements for development within a designated viewshed and ridgeline protection area. These may include, but not necessarily be limited to:
 - i. Acceptable levels of vegetative clearing,
 - ii. Mitigation of excess visibility (new planting or screening),

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- iii. Building siting to minimize visibility (preservation of downslope and upslope vegetation),
- iv. Roofline design to reflect the natural slope of the site,
- v. Sensitive location and design of driveways to minimize visual clearing,
- vi. Sensitive site grading,
- vii. Architectural design that minimizes visual impact of the developed lot (architectural form, siding materials, color, glazing, etc.), and
- viii. Exterior lighting

Plan recommendations will specifically address disincentives to prevent tree cutting, timber cutting or other forms of “pre-clearing” which on its own may not be subject to the Viewshed and Ridgeline Protection Law. This may include a requirement for a vegetative cutting plan.

Assumptions – All communications and discussions will be conducted via conference call.

PROPOSED FEE AND TERMS:

Saratoga Associates will complete the above described scope of services for a **fixed fee of \$2,700.**

Billing rates will be based on the following personnel charge rates:

- > Principals: \$135-\$150 per hour
- > Professional and Technical Staff: \$85-\$135 per hour
- > Support Staff: \$70-\$80 per hour

Reimbursable expenses will be billed at cost plus 15%.

Invoicing will be on a monthly basis. Payments are due and payable thirty (30) days from the date of the invoice.

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PROJECT SCHEDULE

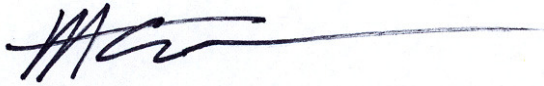
Saratoga Associates can complete the above described work within four (4) weeks of authorization to proceed. We will begin work immediately upon written authorization to proceed.

We greatly appreciate the opportunity to provide this proposal and we look forward to working with the Town of Canandaigua again.

Very truly yours,

SARATOGA ASSOCIATES

Landscape Architects, Architects, Engineers, and Planners, P.C.

A handwritten signature in dark ink, appearing to read 'M. Allen', followed by a long horizontal line extending to the right.

Matthew W. Allen, RLA

Principal