

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, New York 14424

DRAINAGE ADVISORY COMMITTEE

Established October 16, 2017

TUESDAY, APRIL 9, 2019, 11:00 A.M.

MINUTES—APPROVED

Meeting Called by: Charles Oyler, *Chairperson*

Committee Members Present: Richard Krebs
Kathy Page

Town Representatives:

Jim Fletcher, Canandaigua Highway Superintendent
Greg Hotaling, MRB Group, D.P.C.
Kaitlynn McCumiskey, Canandaigua Highway Department
Kevin Olvany, Canandaigua Lake Watershed Council
Kevin Reynolds, Canandaigua Town Board Member
Thomas Schwartz, Chairperson, Canandaigua Planning Board

1. CALL TO ORDER BY THE CHAIR

Mr. Oyler called the meeting to order at 11:00 a.m.

2. APPROVAL OF MINUTES OF MARCH 26, 2019

The minutes of the March 26, 2019, meeting were approved. The minutes will be posted upon the Drainage Advisory Committee web page and will be distributed to the Town Board members and Town staff via e-mail.

3. LAURA LANE: DEC WETLANDS DETERMINATION AND MAPPING

Mr. Hotaling: Said that the New York State Department of Environmental Conservation and the U.S. Army Corps of Engineers are reviewing the drainage in this area of the Town behind the homes on the north side of Laura Lane to determine whether mitigation

would be better served by the disturbance of the buffer area or the disturbance of the wetland. He said that work is expected to begin at the end of this year.

4. FINGER LAKES COMMUNITY COLLEGE STORMWATER MANAGEMENT PROJECT UPDATE

Mr. Olvany: Reported that on-site surveys and engineering work are now in progress.

5. DRAINAGE AREA MAPPING UPDATE

Mr. Olvany: Requested that any new areas for mapping be reported to him.

6. DRAINAGE ISSUES TRACKING SPREADSHEET

Ms. McCumiskey: Reported that no additional updates to the spreadsheet have been received. Mr. Oyler asked that Mr. Nadler's suggested disclaimer be added to the spreadsheet and that a digital version be distributed to Committee members and Town staff for a final review prior to submitting the spreadsheet to the Town Board.

8. CONSOLIDATION OF TOWN DRAINAGE DISTRICTS, TOWN-WIDE DRAINAGE STUDY

Mr. Oyler: Continued the discussion of a potential town-wide drainage study which could lead to the creation of a town-wide drainage district to provide a means of generating revenue and funding of drainage projects. An initial drainage study would include the review of as-built plans and MS4 outfall locations which are currently on file in the Development Office, the inclusion of Record Plans (As-Built), and with follow-up site visits to be placed on GPS mapping resulting in updates to the existing digital mapping system.

Mr. Hotaling: Discussed town-wide drainage districts in the Town of Ontario, Town of Chili, Town of Farmington and Town of Pittsford. He said that the Town of Ontario raises funds for its district through an *Ad Valorem* tax (a tax based upon the assessed value of property) as compared to the Town of Pittsford which includes drainage expenses as a line item in its annual General Fund budget.

Mr. Hotaling: Provided the following information:

- About half of the Town of Farmington is included in the Farmington drainage district.
- A district may be created upon petition from residents or by a Town Board resolution which is subject to a permissive referendum.

- Individual drainage districts in the Town of Pittsford were abolished. Municipal drainage projects are funded by an annual line item in the town budget.
- Drainage districts may fund municipal projects. Municipalities may not perform work on private property without appropriate easements for projects to benefit the public good.
- The creation initially of a town-wide district in Canandaigua may be difficult to complete. There is merit to the consolidation of the individual drainage districts as a first step.
- The Town of Ontario deals with municipal drainage projects, correcting old problems and water conveyance issues, replacing undersized piping, and funding MS4 requirements through its district.
- The use of Town staff and equipment will provide the ability to complete more projects.
- A benefit of the consolidation of drainage districts, or of a town-wide drainage district, could also result in the improvement of the quality of the stormwater run-off prior to flowing into Canandaigua Lake.

Mr. Olvany: Said that a dedicated drainage fund provides enhanced opportunities for a municipality to become more grant-eligible by providing earmarked seed money for matching grants.

Mr. Fletcher: Said that approximately \$147,000 per year is collected in the Town of Ontario for drainage projects (\$3.17 per unit, approximately 46,000 units). He said that the average property owner pays about \$11 per year for the Ontario drainage district fund.

Mr. Oyler: Said that some municipalities have drainage fees based upon the area of impervious surfaces on properties. This method would be more equitable but the logistics of determining the assessment would be difficult. Also, fees based upon impervious surfaces may change frequently when improvements or changes are made on individual properties.

Mr. Reynolds: Said that examples of specific drainage projects and the proposed mechanism of district funding are needed to present to the Town Board in order for this concept to move forward. He said that the concept should also include the benefits to Canandaigua Lake of improved water quality and quantity measures through the completion of drainage projects.

Mr. Oyler: Requested that Mr. Fletcher and Mr. Olvany provide lists of specific prospective drainage projects for the April 23rd meeting for inclusion in the concept presentation to the Town Board.

9. NEXT MEETINGS AND ADJOURNMENT

The next meeting of the Committee will be:

Tuesday, April 23, 2019 11:00 a.m. Highway Dept. Conference Room

Subsequent meetings will be:

Tuesday, May 14, 2019	11:00 a.m.	Highway Dept. Conference Room
Tuesday, May 28, 2019	11:00 a.m.	Highway Dept. Conference Room
Tuesday, June 11, 2019	11:00 a.m.	Highway Dept. Conference Room

The meeting was adjourned at 12:00 p.m.

Respectfully submitted,

John M. Robortella L.S.

E-mail distribution:

Krebs, Richard
Oyler, Charles
Page, Kathy

cc. to:

Bloom, Tina
Brabant, Lance
Chrisman, Jean
Cooper, Eric
Davis, Gary
Dworaczyk, Linda
Fennelly, Terry
Finch, Doug
Fletcher, Jim
Hotaling, Greg
Jensen, Chris
Marthaller, Joyce
McCumiskey, Kaitlynn
Menikotz, Cathy
Nadler, Christian
Olvany, Kevin
Reynolds, Kevin
Reynolds, Sarah
Rowlinson, Michelle
Schwartz, Tom
Webster, Megan