

# *Town of Canandaigua*

5440 Routes 5 & 20 West  
Canandaigua, New York 14424

## **DRAINAGE ADVISORY COMMITTEE**

*Established October 16, 2017*

**TUESDAY, FEBRUARY 26, 2019, 11:00 A.M.**

### **MINUTES—APPROVED**

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**Meeting Called by:** Charles Oyler, *Chairperson*

**Committee Members Present:** Richard Krebs  
Kathy Page

**Town Representatives:**

Jim Fletcher, Canandaigua Highway Superintendent  
Kaitlynn McCumiskey, Canandaigua Highway Department  
Cathy Menikotz, Supervisor, Town of Canandaigua  
Kevin Olvany, Canandaigua Lake Watershed Council  
Kevin Reynolds, Canandaigua Town Board Member  
Thomas Schwartz, Chairperson, Canandaigua Planning Board

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**1. CALL TO ORDER BY THE CHAIR**

Mr. Oyler called the meeting to order at 11:00 a.m.

**2. APPROVAL OF MINUTES OF JANUARY 8, 2019**

The minutes of the January 8, 2019, meeting were approved. The minutes will be posted upon the Drainage Advisory Committee web page and will be distributed to the Town Board members and Town staff via e-mail.

**3. LAURA LANE: DEC WETLANDS DETERMINATION AND MAPPING**

Mr. Oyler: Summarized the Committee's review to date of the drainage issue which was reported by John and Joanne Ryan (5140 Laura Lane; #61 on the spreadsheet of drainage locations). This review has included discussions at the Committee meetings with Mr. Ryan and a site visit to the property.

Mr. Fletcher: Said that the New York State Department of Environmental Conservation (DEC) has suggested an alternate plan for drainage mitigation in the vicinity of Laura Lane which may require a Nationwide Permit (NWP) from the U.S. Army Corps of Engineers. An NWP is necessary for work in streams, wetlands and other waters. The Army Corps balances the reasonably foreseeable benefits and detriments of proposed projects and makes permit decisions that recognize the essential values of the nation's aquatic ecosystems to the general public, as well as the property rights of private citizens who want to use their land.

Mr. Fletcher: Explained the difficulty that could arise for the Town in working in the Laura Lane area due to the lack of easements to enter upon private property and because of property in the vicinity which is under a land trust agreement.

#### **4. FINGER LAKES COMMUNITY COLLEGE STORMWATER MANAGEMENT PROJECT UPDATE**

Mr. Olvany: Said that the Request for Proposals (RFP) for the Finger Lakes Community College Stormwater Management Project will be available to contractors following a pre-RFP bid meeting later today. Bids will be returned and the contract is expected to be awarded in March. Survey work is expected to begin in April with construction to follow this fall.

Mr. Olvany: Said that some drainage issues on the east side of Canandaigua Lake may be mitigated by this project.

Mr. Olvany: Said that the project will integrate the drainage flow from the adjacent 17-acre drainage area—which now bypasses the Finger Lakes Community College canoe pond—and will direct the flow into the pond to provide for one overall engineering design. The project is funded through a New York State Department of Environmental Conservation grant obtained through the Watershed Council. The project will be administered by the County. The engineering contract will be awarded by the Ontario County Board of Supervisors.

Mr. Olvany: Said that the acquisition of easements to permit access onto the adjacent Genecco/Star Cider property is moving forward with the attorneys for the involved parties and property owners.

#### **5. DRAINAGE AREA MAPPING STATUS**

Mr. Olvany: Reported that work is ongoing by the Canandaigua Lake Watershed Association on updates to the drainage area map. He said that even small drainage areas have an impact upon the watershed and the ultimate stormwater discharge into Canandaigua Lake.

Mr. Oyler: Said that the data will be helpful to the Committee by providing information on which drainage areas flow into specific watercourses.

## **6. ONTARIO COUNTY DRAINAGE WORK ON COUNTY ROAD 16**

Mr. Oyler: Expressed appreciation to Timothy McElligott, P.E., director of the Ontario County Department of Public Works Engineering Division, for Mr. McElligott's prompt written response to the Committee's request for updates on the County's drainage projects on County Road 16 on January 17, 2019, as follows:

*We completed the culvert repair/replacement work on the three culverts listed below last year (Culvert #36 at 4417 County Road 16, Culvert #44 at 4164 County Road 16 and Culvert #47 at 4126 County Road 16).*

*We are about to begin the hydrologic and hydraulic (H&H) analysis between State Route 21 and Wyffels Road (59 total) with the goal of completing the H&H in three to six months.*

*Once the H&H is completed, we can schedule a time to meet with your group to review our findings and discuss a priority list of projects. Again, the goal is to begin work on drainage improvements in 2021.*

*—Timothy McElligott, P.E.*

## **7. CONSOLIDATION OF TOWN DRAINAGE DISTRICTS, TOWN-WIDE DRAINAGE STUDY**

Mr. Oyler: Continued the discussion of a potential town-wide drainage study which could lead to the creation of a town-wide drainage district to provide a means of generating revenue and funding drainage projects. A drainage study may include the review of as-built plans and MS4 outfall locations which are currently on file in the Development Office, and site visits to conduct field inventory to be placed on GPS mapping resulting in and updates to the existing digital mapping system.

Ms. McCumiskey: Noted that the Town of Ontario has established a town-wide drainage district. She said that Mr. Hotaling of MRB Group may be able to acquire information on this district and other municipal districts he said he would research.

Mr. Fletcher: Said that portions of the Town of Canandaigua do not drain into Canandaigua Lake and instead drain into the Town of Farmington and ultimately to Lake Ontario. He discussed whether the focus of a town-wide district would be limited to only those areas which drain directly into the lake.

Mr. Oyler: Said that the funding mechanism for a proposed district must be thoroughly justified and equitable to all property owners. He requested that Committee members and

Town staff give this additional thought toward a determination of whether or not the Committee should pursue this further with the Town Board.

## **8. ONTARIO COUNTY SOIL AND WATER CONSERVATION DISTRICT**

Mr. Oyler: Discussed the possibility of inviting a representative of the Ontario County Soil and Water Conservation District to attend meetings as an additional resource for the work of the Committee. The mission of the Soil and Water Conservation District is to protect, enhance and conserve the natural resources of Ontario County. District staff and board members provide technical assistance and education to residents to ensure the wise use of soil, water and other natural resources. The committee had no objections. Mr. Oyler said that he will invite District manager Megan L. Webster or her representative to attend a future meeting.

## **9. DRAINAGE ISSUES TRACKING SPREADSHEET**

Ms. McCumiskey: Distributed the draft of the Drainage Issues Tracking Spreadsheet as of February 12, 2019.

The spreadsheet includes 70 specific locations, and names and addresses of property owners, of identified drainage-issue locations. The drainage issues have been addressed at 16 of the locations. The Committee discussed text revisions to the “Notes” section.

Supervisor Menikotz: Said that the notes serve as information and courtesy descriptions of the drainage issues at the specific locations. She suggested that perhaps an overall disclaimer could be added to the spreadsheet to indicate the purpose of the notes. Mr. Oyler said that he would contact Town Attorney Christian Nadler to discuss a disclaimer statement prior to the submission of the spreadsheet to the Town Board.

Ms. McCumiskey: Requested that committee members provide text revisions to the notes prior to the next meeting to allow time for the preparation of a revised spreadsheet for the March 12th meeting.

## **10. NEXT MEETINGS AND ADJOURNMENT**

The next meeting of the Committee will be:

***Tuesday, March 12, 2019                      11:00 a.m.                      Highway Dept. Conference Room***

Subsequent meetings will be:

|                         |            |                               |
|-------------------------|------------|-------------------------------|
| Tuesday, March 26, 2019 | 11:00 a.m. | Highway Dept. Conference Room |
| Tuesday, April 9, 2019  | 11:00 a.m. | Highway Dept. Conference Room |

Tuesday, April 23, 2019                      11:00 a.m.      Highway Dept. Conference Room

The meeting was adjourned at 12:15 p.m.

Respectfully submitted,

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John M. Robortella                      L.S.

**E-mail distribution:**

Krebs, Richard  
Oyler, Charles  
Page, Kathy

**cc. to:**

Bloom, Tina  
Brabant, Lance  
Chrisman, Jean  
Cooper, Eric  
Davis, Gary  
Dworaczyk, Linda  
Fennelly, Terry  
Finch, Doug  
Fletcher, Jim  
Hotaling, Greg  
Jensen, Chris  
Marthaller, Joyce  
McCumiskey, Kaitlynn  
Menikotz, Cathy  
Nadler, Christian  
Olvany, Kevin  
Reynolds, Kevin  
Reynolds, Sarah  
Rowlinson, Michelle  
Schwartz, Tom