

# *Town of Canandaigua*

5440 Routes 5 & 20 West  
Canandaigua, New York 14424

## **DRAINAGE ADVISORY COMMITTEE**

*Established October 16, 2017*

**TUESDAY, JUNE 26, 2018, 11:00 A.M.**

### **MINUTES—APPROVED**

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<b>Meeting Called by:</b>	Charles Oyler, <i>Chairperson</i>
<b>Committee Members Present:</b>	Richard Krebs Kathy Page
<b>Town Representatives:</b>	James Fletcher, Town Highway Superintendent Greg Hotaling, MRB Group, D.P.C. Chris Jensen, Town Code Enforcement Officer Kevin Olvany, Canandaigua Lake Watershed Council
<b>Guests:</b>	Linda Dworaczyk, Town Board Member, 4940 Hillcrest Drive Gary Humes, 4960 Hillcrest Drive

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#### **1. CALL TO ORDER BY THE CHAIR**

Mr. Oyler called the meeting to order at 11:00 a.m.

#### **2. APPROVAL OF MINUTES OF JUNE 12, 2018**

The minutes of the June 12, 2018, meeting were approved as submitted. The minutes will be posted upon the Drainage Advisory Committee web page and will be distributed to the Town Board members and Town staff via e-mail.

#### **3. HILLCREST DRIVE DRAINAGE**

*Attending:* Linda Dworaczyk, 4940 Hillcrest Drive; and Gary Humes, 4960 Hillcrest Drive.

Mr. Humes: Reported that the PDF file of the updated plan of Hillcrest Drive Drainage Improvements, which was presented by MRB Group at the previous meeting, has been sent via e-mail to Hillcrest Drive residents. To date, no comments have been received.

Mr. Humes: Said that a Special Meeting of the Hillcrest Drive Homeowners' Association will be held on Wednesday, July 11, 2018, at 6:00 p.m. to review the plan and determine the Association's opinion. He requested that a Town representative attend the meeting to answer technical questions. Mr. Humes said that this Special Meeting may be cancelled if residents are not interested in attending.

Mr. Humes: Said that the plan would be formally presented to the Homeowners' Association for its approval at the Annual Meeting on Saturday, July 28, 2018.

Ms. Dworaczyk: Said that it will be important to receive the support of Keith Cutri (4963 Hillcrest Drive) for the drainage mitigation plan. She said that the Town and the Drainage Advisory Committee have been working in good faith to resolve the Hillcrest Drive drainage issues which Mr. Cutri brought to the Town's attention.

Mr. Humes: Said that Greg Novak (4964 Hillcrest Drive)—who has expressed his willingness to provide an easement upon his property for drainage work—has indicated that he would not wish to disrupt neighbor relationships if Mr. Cutri does not support the drainage mitigation plan.

Mr. Humes: Said that he will discuss the drainage mitigation plan with Mr. Cutri prior to the Special Meeting of the Homeowners' Association on July 11th.

Ms. Dworaczyk: Said that the project would not go forward if Mr. Cutri is against it.

Mr. Jensen: Said that the drainage mitigation plan would channel additional stormwater runoff into the pond on Mr. Cutri's property.

Mr. Oyler: Said that the Committee will await the results of Mr. Humes's discussions with Mr. Cutri and the Homeowners' Association reaction to the plan. He said that the Committee would recommend the implementation of the project to the Town Board if Mr. Cutri and the Homeowners' Association are supportive.

#### **4. TOWN OPEN HOUSE AND DISPLAYS**

Ms. Page and Mr. Krebs: Staffed the Drainage Advisory Committee table at the Town Open House on June 16, 2018. Ms. Page reported that 12 residents completed forms to report drainage issues on their properties. The forms were given to Chris Jensen for inclusion on the Committee's spreadsheet. Ms. Page said that a resident of the Fox Ridge Subdivision asked about methods to keep algae out of the stormwater retention pond.

## **5. CONSOLIDATION OF TOWN DRAINAGE DISTRICTS**

Mr. Fletcher: Suggested that the existing drainage districts in the Town be consolidated based upon watershed boundaries to provide a mechanism to enable the Town to assist residents with drainage issues on their properties.

Mr. Oyler: Suggested the possible future creation of a Stormwater Utility to manage the stormwater system and provide a mechanism to raise funds for drainage projects without creating an additional expense upon the Town's General Fund.

Mr. Hotaling: The consolidation of the Town's existing drainage districts could be accomplished in 60 days depending upon the support of the Town Board and residents.

Mr. Jensen: Said that residents who had not been previously assessed for drainage projects in the past would be assessed if a town-wide drainage district were to be established.

Mr. Olvany: Said that the responsibilities of the Town must be established if the drainage districts are consolidated or if a town-wide drainage district is formed. He asked if the town-wide drainage district would have the authority over private land for access for drainage projects.

Mr. Hotaling: Suggested that the Committee take the first step by recommending to the Town Board the consolidation of the existing drainage districts. He said that subsequent steps could include the extension of the consolidated district into other areas of the Town.

Mr. Hotaling: Noted that the Town of Pittsford recently consolidated individual drainage districts and transferred the funding of drainage projects from the individual districts into the Town's "A" line General Fund budget.

Ms. Dworaczyk: Said that the Town should keep the overarching vision in mind and should work toward a recommendation to the Town Board to consolidate the existing districts and bring additional properties into the consolidated district. She said that a program should be prepared to explain and pro's and con's of the proposal and how the Town and the individual property owners would benefit from it.

Mr. Olvany: Noted that there could be push-back from residents who have never before paid drainage-district assessments. He said that the Committee and the Town Board should be ready for these types of comments.

Mr. Fletcher: Said that a consolidation of the existing drainage districts would reduce the costs of the administration of the current individual districts and would provide a pool to fund drainage projects improvements throughout the Town.

Mr. Oyler: Expressed the consensus of the Committee that the consolidation of the existing Special Drainage Districts would make administering these districts more cost effective and would create a single funding source for projects within the districts. As the

boundaries expand, additional opportunities for funding and a standard for maintaining the stormwater infrastructure would be established.

Mr. Oyler: Said that this process could evolve over the years to create one town-wide district (or authority) which would manage the stormwater system along with the establishment of a funding source to maintain and expand the system. Mr. Oyler said that much thought has to be given by all parties involved to determine the structure, scope of involvement, and funding of a town-wide district. He said that a Committee recommendation to the existing districts would provide the Town with a foundation upon which to build.

*Note:* Following the meeting, Mr. Oyler received a response from Town Manager Doug Finch regarding the Committee's recommendation. Mr. Finch requested that Town Attorney Christian Nadler begin the process of preparing a proposal to the Town Board in time for the Town Board meeting in either July or August, and the details for setting a public hearing.

Mr. Finch indicated that the proposal will include the consolidation of the following non-contiguous drainage districts:

SD 241A	Lakewood Meadows Drainage District
SD 243	Ashton Drainage District
SD 244	Fox Ridge Drainage District
SD 245	Landings Drainage District
SD 246	Old Brookside Drainage District
SD 247	Lakeside Estates Drainage District
SD 248	Waterford Point Drainage District
SD 249	Stablegate Drainage District

Additionally, the Town operates SD 241 (Route 332) Drainage District which is not being proposed to be consolidated with the districts listed above.

These districts are all Special Assessment Districts that are levied when expenditures are proposed currently through the Town budget process. Each district has a unit assessment charge and total valuation. None of the special drainage districts carry debt. However, all of the drainage districts currently have fund balances ranging in amounts.

## **6. UPDATE ON FINGER LAKES COMMUNITY COLLEGE PROJECT**

Mr. Olvany: Reported that the Finger Lakes Community College (FLCC) project is moving forward. He also reported that representatives of Ontario County and the Town of Canandaigua met with Leo Murphy (3458 Sandy Cove) and his attorney at which they discussed the drainage issues on Mr. Murphy's property and at adjacent properties. Mr. Olvany said that the "Finger Lakes Community College Area Storm Water Management Study," prepared for Ontario County by Larsen Engineers of Rochester, N.Y., in August

2006, was discussed. Mr. Olvany said that it was suggested that the landowners look to install an additional outlet point to the lake. He said that they also discussed the Town of Canandaigua, the Town of Hopewell and the County working cooperatively on the larger FLCC project to help reduce the peak and total flows.

**7. DRAINAGE ISSUES: LAURA LANE**

Mr. Oyler: Reported on the site visit to the home of John and Joanne Ryan (5140 Laura Lane) on June 25, 2018. He said that it appears that a drainage ditch to the rear of Mr. Ryan's home, and of other homes, has filled in and is nearly the same level as a portion of the Ryan's backyard. The existing stream, which is on City of Canandaigua and Town of Canandaigua property, was reviewed on the map.

Mr. Jensen: Noted that drainage improvement projects in this area would require access to private property, property owned by Rochester Gas and Electric, and the blueline stream as delineated by the New York State Department of Environmental Conservation.

Mr. Oyler: Said that Mr. and Mrs. Ryan will attend the next meeting of the Committee on July 10, 2018, to further discuss the drainage issues in their backyard. Mr. Oyler said that it seems that only Mr. Ryan is experiencing a drainage issue at this time since he has one of the few properties which is mowed and maintained back to the watercourse.

**8. REPLACEMENT OF CULVERTS ON COUNTY ROAD 16**

Mr. Oyler: Said that he will contact Tim McElligott, P.E., of the Ontario County Department of Public Works, to provide the Committee with an update on the status of culvert replacements and improvements on County Road 16.

**9. SPREADSHEET OF DRAINAGE ISSUE LOCATIONS AND PROJECT STATUS**

Mr. Oyler: Reported that he has been reviewing the current list of drainage locations and the status of projects.

**10. NEXT STEPS**

- a. Continued discussion: Drainage issues at 5140 Laura Lane
- b. Consolidated Town-wide Drainage District with the Town Manager and possibly Town Attorney Christian Nadler.

**11. NEXT MEETINGS AND ADJOURNMENT**

The next meeting of the committee will be:

***Tuesday, July 10, 2018                      11:00 a.m.      Canandaigua Town Hall***

Subsequent meetings will be:

Tuesday, August 14, 2018	11:00 a.m.	Canandaigua Town Hall
*Wednesday, September 12, 2018	11:00 a.m.	Canandaigua Town Hall
Tuesday, September 25, 2018	11:00 a.m.	Canandaigua Town Hall

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*\*Tentative rescheduled date due to Patriot Day on September 11th.*

The meeting was adjourned at 12:00 p.m.

Respectfully submitted,

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John M. Robortella                      L.S.

**E-mail distribution:**

Krebs, Richard  
Oyler, Charles  
Page, Kathy

**cc. to:**

Bloom, Tina  
Brabant, Lance  
Chrisman, Jean  
Cooper, Eric  
Davis, Gary  
Dworaczyk, Linda  
Fennelly, Terry  
Finch, Doug  
Fletcher, Jim  
Hotaling, Greg  
Jensen, Chris  
Marthaller, Joyce  
McCumiskey, Kaitlynn  
Olvany, Kevin  
Reynolds, Kevin  
Reynolds, Sarah  
Rowlinson, Michelle  
Schwartz, Tom  
Westbrook, Greg