

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, New York 14424

ENVIRONMENTAL CONSERVATION BOARD MEETING AGENDA

Established November 4, 2009

THURSDAY, February 1, 2024, 4:30 PM

PREPARED JANUARY 29, 2024

The meeting WILL be hybrid style held both at the Town Hall, Oriana Conference Room and via Zoom. Zoom information as follows. Please note that if you are joining via Zoom, you will be entered into a waiting room and the host will admit you. If the host needs to communicate with you while you are in the waiting room, they will do it via the chat in Zoom.

Topic: Environmental Conservation Board

Join Zoom Meeting
<https://us02web.zoom.us/j/82781608546>

Meeting ID: 827 8160 8546

AGENDA

- Meeting Called By:** Kimberly Burkard, *Chairperson*
- Board Members:** Justin Damann Gary Kochersberger Edith Davey
Pat Venezia Eric Obenauer Kimberly Burkard
- Recording Secretary:** Kimberly Burkard
- Staff Members:** Michael Warner
- Guests:**

- a. Call to Order by the Facilitator
- b. Pledge of Allegiance
- c. Introduction of Guests by the Facilitator
- d. Zoom Etiquette Reminder

- e. Approval of the Minutes—January 11, 2024
- g. Privilege of the Floor
- h. Report of the Development Office
- i. Referrals from the Town Board
- j. Referrals from the Citizens' Implementation Committee (CIC)
- k. Referral from the Ordinance Committee
- l. Referrals from the Planning Review Committee (PRC), *January 16, 2024*

CPN-23-045 / CPN-23-109 / CPN-23-142 / CPN-23-143 Logan Rockcastle, Marks Engineering, 4303 Routes 5&20, Canandaigua, NY 14424; representing Walter Turek, 1545 Mallard Lane, Sarasota, Florida 34239; owner of property at 5051 County Road 16, Canandaigua, NY 14424. TM#154.09-1-9.000. Final Site Plan Approval. Area Variance 170 sq ft variance requested for a 1070 sq ft detached garage where 900 sq ft is the maximum. Variance interpretation requested regarding the definition of a detached private garage.

CPN-23-147 / CPN-23-148 Garth Winterkorn, Costich Civil Engineering, 217 Lake Avenue, Rochester, NY 14608; representing Daniel Wegman, 4885 County Road 16, Canandaigua, NY 14424; owner of a property at 4885 County Road 16, Canandaigua, NY 14424. TM# 140.18-1-16.000. Site Plan Approval for tennis court, grading, and landscaping. Variances needed for third accessory structure and lot coverage variance of 3.48% where 25% is allowed and 28.48% is proposed.

CPN-23-149D. Chris Lietz, 5793 Mountain Ash Drive, Farmington, NY 14425 owner of property at 0000 New Michigan Road, Canandaigua, NY 14424. TM#69.00-1-53.521. Subdivision of 27 acre vacant farm parcel into two parcels.

CPN-23-150 Evan Gefell, Costich Civil Engineering, 217 Lake Avenue, Rochester, NY 14608; representing John Antetomaso, 2171 Monroe Avenue, Rochester, NY 14618; owner property 4410 Route 5&20, Canandaigua, NY 14424. TM#84.00-1-41.120. Site Plan Approval for construction of 15,800 sq ft medical office building with parking, utilities, and bioretention basins.

CPN-24-001 Brian Miller, 3499 Lakeview Lane, Canandaigua, NY 14424, owner of property at 3499 Lakeview Lane, Canandaigua, NY 14424. TM#98.13-1-31.000. Site Plan Approval for demolition and rebuild of house and garage.

CPN-24-003 Alan Lupton, 343 North Main Street, Canandaigua, NY 14424; 4961 Island View Drive, Canandaigua, NY 14424. TM#98.05-3-3.000. Site Plan Approval for the construction of an inground pool with patio area. 8.2% lot coverage variance required for lot where 38.2% is proposed and 30% is required.

- m. Old Business

1. ECB Page for Town Newsletter (Ms. Venezia) / Social Media Content

- a. November 2023: Grow an oak from an acorn by K. Burkard
- b. December 2023: Eco Christmas by P. Venezia, Geothermal by G. Kochersberger
- c. Upcoming: Kayaking by E. Obenauer, How to properly plant a tree by E. Davey and Ice Fishing by P. Venezia.

February 23 is the deadline for the March Newsletter.

2. Town Hall Display Case (Ms. Davey)

- Summer Exhibit: Good Bugs by Ms. Davey.
- Fall Exhibit: Compost by Mr. Obenauer.
- Winter Exhibit: Tree Committee / Heritage Trees on town property
- MidWinter Exhibit: Birds in Winter
- Spring Exhibit: TBD

n. New Business

- 1. 2024 ECB Plans
- 2. Open Discussion

o. Member Reports

1. Town Tree Board

2. 2024 Strategic Goals (ECB-related)

- Permanently protect lands with natural resource significance and support recreation on protected lands
- Promote housing and development growth within identified growth nodes and discourage development in environmentally sensitive areas (revise ordinances as needed to achieve this goal)

p. Future Training Opportunities:

■ Municipal Bootcamp

Hancock Estabrook and MRB Group are offering a free annual training program to assist local governments, municipal officials, and planning and zoning boards. The program will include 10 hours of remote training designed to provide a comprehensive education that encompasses all aspects of municipal governance.

Website: <https://www.hancocklaw.com/>

■ **General Code e-Code**

Daily drop-in lunchtime training Q&A sessions plus webinars in several categories.

Information: <https://www.generalcode.com/training/>

■ **NYS Department of State Local Government Training posted here:**

<https://dos.ny.gov/training-courses>

■ **Training Opportunities Online and Recorded Webinars:**

Ontario County Planning Department website now lists upcoming training:

<https://www.co.ontario.ny.us/192/Training>

■ **iMap Invasives Trainings & Events Online:**

<https://www.nyimapinvasives.org/training>

■ **New York Planning Federation Recorded Webinars:**

For information: (518) 512-5270 or nypf@nypf.org

- The Essentials of Planning and Zoning:
- Introduction to Planning, Zoning & Land Use
- Everything You've Ever Wanted to Know About Preparing a Comprehensive Plan
- Understanding and Applying SEQRA (NY State Environmental Quality Review Act)
- The What, Why, & How of Site Plan Review
- Common Mistakes and Mishaps in Site Plan Review
- Meeting Process and Communication:
- Enhancing Transparency Effectiveness in Planning Proceedings
- Innovations and Best Practices for Planning/Zoning Boards
- Engaging Diverse Communities and Dealing with Difficult People
- Working with Elected Officials and Understanding Everyone's Role in Planning
- The Open Meetings Law for Zoning and Environmental Conservation Boards, Part 2
- Working with Developers to Foster Investment in the Community
- Communication, the Media and Social Media
- Open Government and Planning and Zoning Decision Making

q. Adjournment and Next Meeting - Next meeting: **March 7, 2024, 4:30 pm**