

# Town of Canandaigua

5440 Routes 5 & 20 West  
Canandaigua, New York 14424

## ENVIRONMENTAL CONSERVATION BOARD MEETING AGENDA

*Established November 4, 2009*

**THURSDAY, JANUARY 11, 2024, 4:30 PM**

**PREPARED JANUARY 8, 2024**

The meeting WILL be hybrid style held both at the Town Hall, Oriana Conference Room and via Zoom. Zoom information as follows. Please note that if you are joining via Zoom, you will be entered into a waiting room and the host will admit you. If the host needs to communicate with you while you are in the waiting room, they will do it via the chat in Zoom.

### **Topic: Environmental Conservation Board**

Join Zoom Meeting

<https://us02web.zoom.us/j/82781608546>

Meeting ID: 827 8160 8546

### **AGENDA**

**Meeting Called By:** Kimberly Burkard, *Chairperson*

**Board Members:** Justin Damann      Gary Kochersberger      Edith Davey  
Pat Venezia              Eric Obenauer              Kimberly Burkard

**Recording Secretary:** Kimberly Burkard

**Staff Members:** Michael Warner

**Guests:**

- a. Call to Order by the Facilitator
- b. Pledge of Allegiance
- c. Introduction of Guests by the Facilitator
- d. Zoom Etiquette Reminder

- e. Approval of the Minutes—December 7, 2023
- g. Privilege of the Floor
- h. Report of the Development Office
- i. Referrals from the Town Board
- j. Referrals from the Citizens' Implementation Committee (CIC)
- k. Referral from the Ordinance Committee
- l. Referrals from the Planning Review Committee (PRC), *December 11, 2023*

**CPN-23-115 / CPN-23-127 William Grove, Grove Engineering, 8677 State Route 53, Naples, NY 14512; representing Carl Reed, 1756 3rd Street South, Naples, Florida 34102; owner of property at 4112 County Road 16. TM#127.05-2-14.000. Installation of a 42' x 18' inground swimming pool and installation of a hot tub on a concrete pad in the front yard of the property. This project requires two area variances:**

- An area variance for a swimming pool in the front yard; Relief from Town Code §220-9(W)(2)(a).
- An area variance to obtain relief from Town Code §220-21(C)(2) to build another accessory structure.

**CPN-23-092 / CPN-23-097 Logan Rockcastle, Marks Engineering, 4303 Routes 5&20, Canandaigua, NY 14424; representing Gina Roides, 4765 Seneca Point Road, Canandaigua, NY 14424; owner of property at 4765 Seneca Point Road, Canandaigua, NY 14424.**

TM#139.00-1-26.100. Subdivision of 74.4 acre parcel into three parcels with lot # 2 for a single family residence and lot #3 to be used a campground with a lodge and four cabins. Sketch plan also under review at this time.

**CPN-23-137 William Grove, Grove Engineering, 8677 State Route 53, Naples, NY 14512; representing Stacey Casella, 3384 Fallbrook Park, Canandaigua, NY 14424; owner of property at 0000 New Michigan Road, Canandaigua, NY 14424. TM#55.00-1-44.110. Site Plan Approval for a construction of a single family dwelling, wastewater treatment system, and well in the AR2 zoning district.**

**CPN-23-140 / CPN-23-141 Logan Rockcastle, Marks Engineering, 4303 Routes 5&20, Canandaigua, NY 14424; representing Brett Schulman owner of property at 3485 Lakeview Lane, Canandaigua, NY 14424. TM#98.13-1-24.000. Site plan approval of garage and sunroom addition to existing single-family residence in the RLD zoning district. Two area variances requested:**

- 4.8% building coverage variance, where 29.8% is proposed and 25% is required
- 8.7% lot coverage variance, where 48.7% is proposed and 40% is required

- m. Old Business

- 1. ECB Page for Town Newsletter (Ms. Venezia) / Social Media Content**
  - a. November 2023: Grow an oak from an acorn by K. Burkard
  - b. December 2023: Eco Christmas by P. Venezia, Geothermal by G. Kochersberger
  - c. Upcoming: Kayaking by E. Obenauer, How to properly plant a tree by E. Davey

January 26 is the deadline for the February Newsletter.

**2. Town Hall Display Case (Ms. Davey)**

- Summer Exhibit: Good Bugs by Ms. Davey.
- Fall Exhibit: Compost by Mr. Obenauer.
- Winter Exhibit: Tree Committee / Heritage Trees on town property
- Spring Exhibit: TBD

**n. New Business**

- 1. 2024 Organizational Meeting
  - a. Elect a Secretary of the Board.
  - b. Elect a Vice-Chair.
  - c. Establish the date(s) and time(s) for regular meetings for each month of the calendar year.
  - d. Adopt Rules of Procedure by majority vote which may be altered after the Organizational Meeting also by majority vote.
  - e. Establish membership of Standing Committees, if any, from among the Members
- 2. Town Board Memo Review
- 3. 2024 ECB Plans
- 4. Open Discussion

**o. Member Reports**

- 1. Town Tree Board**
- 2. 2024 Strategic Goals (ECB-related)**

- Permanently protect lands with natural resource significance and support recreation on protected lands
- Promote housing and development growth within identified growth nodes and discourage development in environmentally sensitive areas (revise ordinances as needed to achieve this goal)

**p. Future Training Opportunities:**

- **Municipal Bootcamp**

Hancock Estabrook and MRB Group are offering a free annual training program to assist local governments, municipal officials, and planning and zoning boards. The program will include 10 hours of remote training designed to provide a comprehensive education that encompasses all aspects of municipal governance.

Website: <https://www.hancocklaw.com/>

■ **General Code e-Code**

Daily drop-in lunchtime training Q&A sessions plus webinars in several categories.

Information: <https://www.generalcode.com/training/>

■ **NYS Department of State Local Government Training posted here:**

<https://dos.ny.gov/training-courses>

■ **Training Opportunities Online and Recorded Webinars:**

Ontario County Planning Department website now lists upcoming training:

<https://www.co.ontario.ny.us/192/Training>

■ **iMap Invasives Trainings & Events Online:**

<https://www.nyimapinvasives.org/training>

■ **New York Planning Federation Recorded Webinars:**

For information: (518) 512-5270 or [nypf@nypf.org](mailto:nypf@nypf.org)

- The Essentials of Planning and Zoning:
- Introduction to Planning, Zoning & Land Use
- Everything You’ve Ever Wanted to Know About Preparing a Comprehensive Plan
- Understanding and Applying SEQRA (NY State Environmental Quality Review Act)
- The What, Why, & How of Site Plan Review
- Common Mistakes and Mishaps in Site Plan Review
- Meeting Process and Communication:
- Enhancing Transparency Effectiveness in Planning Proceedings
- Innovations and Best Practices for Planning/Zoning Boards
- Engaging Diverse Communities and Dealing with Difficult People
- Working with Elected Officials and Understanding Everyone’s Role in Planning
- The Open Meetings Law for Zoning and Environmental Conservation Boards, Part 2
- Working with Developers to Foster Investment in the Community
- Communication, the Media and Social Media
- Open Government and Planning and Zoning Decision Making

q. Adjournment and Next Meeting - Next meeting: **February 1, 2023, 4:30 pm**