

# Town of Canandaigua

5440 Routes 5 & 20 West  
Canandaigua, New York 14424

## ENVIRONMENTAL CONSERVATION BOARD MEETING AGENDA

*Established November 4, 2009*

**THURSDAY, MARCH 3, 2022, 4:30PM**

**PREPARED FEBRUARY 24, 2022**

The meeting WILL be hybrid style held both at the Town Hall, Oriana Conference Room and via Zoom. Zoom information as follows. Please note that if you are joining via Zoom, you will be entered into a waiting room and the host will admit you. If the host needs to communicate with you while you are in the waiting room, they will do it via the chat in Zoom.

### **Topic: Environmental Conservation Board**

Time: Mar 3, 2022 04:30 PM Eastern Time (US and Canada)

#### Join Zoom Meeting

<https://us02web.zoom.us/j/82781608546>

Meeting ID: 827 8160 8546

#### One tap mobile

+16465588656,,82781608546# US (New York)

+13017158592,,82781608546# US (Washington DC)

#### Dial by your location

+1 646 558 8656 US (New York)

+1 669 900 9128 US (San Jose)

+1 301 715 8592 US (Washington DC)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

Meeting ID: 827 8160 8546

## **AGENDA**

**Meeting Called By:** Adeline Rudolph, *Facilitator*

**Board Members:** Justin Damann Gary Kochersberger Edith Davey  
Pat Venezia Leif HerrGesell Eric Obenauer  
Kimberly Burkard

**Recording Secretary:** Kimberly Burkard

**Staff Members:** Shawna Bonshak

**Guests:**

- a. Call to Order by the Facilitator
- b. Pledge of Allegiance
- c. Introduction of Guests by the Facilitator
- d. Zoom Etiquette Reminder:
  - For persons attending at Townhall, the microphones are sensitive and may pick up sidebars and whispers. Paper rustling and fidgeting (ex: tapping or clicking pens) can be disruptive in meeting recordings and to online attendees.
  - Online attendees will be admitted to the meeting from the waiting room. Zoom chat may be used to communicate to/from the zoom facilitator before or after you have been admitted. All online attendees need to have their name set for the zoom application—if you need help, the zoom facilitator can make that change if you chat or say your name to them. You can use the “raise hand” function to get the zoom facilitator’s attention.
- d. Continued Organizational Meeting—Per the adopted 2022 Rules of Procedure
  - Meghan Miller’s ECB Application
- e. Approval of the Minutes—February 3, 2022
- f. Privilege of the Floor
- g. Report of the Development Office
- h. Referrals from the Town Board
- i. Referrals from the Citizens’ Implementation Committee (CIC)
- j. Referral from the Ordinance Committee
- k. Referrals from the Planning Review Committee (PRC)  
*Referred February 14, 2022*

**Zoning Board of Appeals for Tuesday, March 15, 2022**

**CPN-22-003**

**Shannon and Robert Chevier, owners of property at 5600  
Buffalo Street Extension**

TM #83.00-1-25.112

Requesting an Area Variance for “pole-barn” construction of a 40-foot x 24-foot (960 square feet) two-car detached garage next to the current garage, so that all car doors face the driveway.

**Zoning Board of Appeals for Tuesday, March 15 2022****Planning Board for Tuesday, March 22, 2022**

**CPN-22-008**      **McMahon LaRue Associates, P.C., c/o Al LaRue, 822 Holt Road, Webster, N.Y. 14580; representing Tom Delaney, 71 Barchan Dune Rise, Victor, N.Y. 14564; owner of property at 3492 Sandy Beach Drive.**

TM #98.15-01-55

Requesting Area Variances for front setback, side setbacks and lot coverage for the removal and replacement of an existing home; and a Single-Stage Site Plan approval for the removal and replacement of an existing home.

**Planning Board for Tuesday, March 22, 2022**

**CPN-22-011**      **Marks Engineering, c/o Brennen Marks, P.E., 42 Beeman Street, Canandaigua, N.Y. 14424; representing Quisisana Trust, 5715 Forbes Avenue, Pittsburgh, Pennsylvania 15217; and Saralinda Hooker, 4760 S. Menteth Drive, Canandaigua, N.Y. 14424; owners of property at 4760 S. Menteth Drive.**

TM #140.11-1-36.000

Requesting a Single-Stage Site Plan approval for the tear down of an existing cottage and rebuild of a new cottage.

**Planning Board for Tuesday, March 8, 2022**

**CPN-22-012**      **Marks Engineering, c/o Brennan Marks, P.E., 42 Beeman Street, Canandaigua, N.Y. 14424; representing Angelo Licciardello, 8242 East Bluff Drive, Penn Yan, N.Y. 14527; owner of property at 3535 State Route 364.**

TM #98.19-1-20.100

Requesting a Subdivision approval to subdivide 33.18 acres into 31 single-family residential lots ranging in size from 0.46 acres to 2.74 acres to create the “Sunset Ridge Estates/Lakewood Custom Homes Residential Development.” The development will extend into the Town of Hopewell and connect to County Road 18. The property in Hopewell has preliminary approval to be subdivided into nine one-acre single-family residential lots (formerly the “Canandaigua Shores” application).

**m. Old Business****1. ECB Page for Town Newsletter (Ms. Venezia)**

February: Backyard Maple Syrup by Mr. Kochersberger  
 March: Recommended Native Trees for Spring Planting by Ms. Davey  
 April: Spring Ephemerals by Ms. Burkard  
 May: TBD

**2. Town Hall Display Case (Ms. Davey)**

Winter exhibit: Uses of a Dead Tree by Ms. Davey  
 Spring exhibit: Spring Wildflowers by Ms. Davey  
 Summer exhibit: TBD

**n. New Business**

**1. ECB Referral Review Checklist—Update**

**o. Member Reports**

**1. Citizens Implementation Committee Representatives**

**2. Local History Team**

**3. Town Tree Board**

**4. 2022 Strategic Goals (ECB-related)**

- Permanently protect lands with natural resource significance and support recreation on protected lands
- Promote housing and development growth within identified growth nodes and discourage development in environmentally sensitive areas (revise ordinances as needed to achieve this goal)

**p. Future Training Opportunities:**

**■ 2022 Municipal Bootcamp**

Hancock Estabrook and MRB Group are offering a free annual training program to assist local governments, municipal officials, and planning and zoning boards. The program will include 10 hours of remote training designed to provide a comprehensive education that encompasses all aspects of municipal governance.

Use this link for the 2022 Municipal Bootcamp information page. RSVP and registration tab are at the bottom of the website page: <https://www.hancocklaw.com/events/the-2022-municipal-bootcamp/>

- March 24, 2022, 6–7pm.  
How Appealing: The Role of the Zoning Board of Appeals in Community Development
- April 28, 2022, 6–7pm.  
Here Comes the Sun: Shaping Solar and Battery Storage Projects
- May 19, 2022, 6–7pm.  
Keep the Grass Green and the Water Clean: Your Role in SEQR Review
- June 23, 2022, 6–7pm.  
How it All Fits Together: Long-Range Plans and Near-Term Challenges
- July 28, 2022, 6–7pm.  
Ask Us Anything: Hot Topics in Planning, Zoning and Community Development
- September 22, 2022, 6–7pm.

- What Not to Say and What Really Not to Do: Avoiding Sexual Harassment
- October 27, 2022, 6–7pm.  
A History Lesson: Managing Projects with Historic Significance
- December 22, 2022, 6–7pm.  
Santa’s Nice and Naughty List: The Best and Worst of 2022

#### ■ General Code e-Code

Daily drop-in lunchtime training Q&A sessions plus webinars in several categories.  
Information: <https://www.generalcode.com/training/>

#### ■ NYS Department of State Local Government Training posted here: <https://dos.ny.gov/training-courses>

#### ■ Training Opportunities Online and Recorded Webinars: Ontario County Planning Department website now lists upcoming training: <https://www.co.ontario.ny.us/192/Training>

#### ■ iMap Invasives Trainings & Events Online: <https://www.nyimapinvasives.org/training>

#### ■ New York Planning Federation Recorded Webinars: For information: (518) 512-5270 or [nypf@nypf.org](mailto:nypf@nypf.org)

- The Essentials of Planning and Zoning:
- Introduction to Planning, Zoning and Land Use
- Everything You’ve Ever Wanted to Know About Preparing a Comprehensive Plan
- Understanding and Applying SEQRA (NY State Environmental Quality Review Act)
- The What, Why, and How of Site Plan Review
- Common Mistakes and Mishaps in Site Plan Review
- Meeting Process and Communication:
- Enhancing Transparency Effectiveness in Planning Proceedings
- Innovations and Best Practices for Planning/Zoning Boards
- Engaging Diverse Communities and Dealing with Difficult People
- Working with Elected Officials and Understanding Everyone’s Role in Planning
- The Open Meetings Law for Zoning and Environmental Conservation Boards, Part 2
- Working with Developers to Foster Investment in the Community
- Communication, the Media and Social Media
- Open Government and Planning and Zoning Decision Making

#### q. Adjournment and Next Meeting

Next meeting: **April 7, 2022, 4:30 p.m.**

Subsequent meetings will be held on:

May 5, 2022 04:30 PM  
Jun 2, 2022 04:30 PM  
Jul 7, 2022 04:30 PM

Aug 4, 2022 04:30 PM  
Sep 1, 2022 04:30 PM  
Oct 6, 2022 04:30 PM

Nov 3, 2022 04:30 PM  
Dec 1, 2022 04:30 PM