

# *Town of Canandaigua*

5440 Routes 5 & 20 West  
Canandaigua, NY 14424  
(585) 394-1120 / Fax: (585) 394-9476

*Established 1789*

## **PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of March 16, 2020**

**TO:** DIMARCO GROUP FOR CGZ CR LLC

**FROM:** DEVELOPMENT OFFICE

**EMAIL:** [GFIRSTER@DIMARCOGROUP.COM](mailto:GFIRSTER@DIMARCOGROUP.COM)

**DATE:** Tuesday, March 17, 2020

*You are hereby given notice that the following report provides positive input to keep the application process moving forward.*

*Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.*

### **PLANNING BOARD APPLICATION FOR WEDNESDAY, APRIL 29, 2020**

*NOTE: This meeting is on a Wednesday*

**CPN-20-017 The DiMarco Group, c/o Michael Bogojevski, P.E., Gregg Firster and Paul Colucci, 1950 Brighton–Henrietta Town Line Road, Rochester, N.Y. 14623; representing CGA CR10 LLC, 1950 Brighton–Henrietta Town Line Road, Rochester, N.Y. 14623; owner of property at Creekview Apartments at Woodland Park**  
TM #84.00-1-44.200  
Requesting an Amended Site Plan for Phase 1 of the Creekview Apartments at Woodland Park development for proposed additions to the existing clubhouse that was constructed in Phase 1.

### Application Information:

1. A Public Hearing **IS NOT** required.
2. State Environmental Quality Review (SEQR)—**Completed.**
3. A referral to the Ontario County Planning Board **IS** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:
  - John Berry, Canandaigua Lake County Sewer District
  - Town Environmental Conservation Board

- James Fletcher, Town Highway and Water Superintendent
- MRB Group DPC
- Ontario County Planning Board (two copies)
- Frank Magnera, Chief, Canandaigua City Fire Department
- William Wright, Ontario County Department of Public Works
- Neighboring Municipality: Town of Hopewell

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, MARCH 20, 2020**, to be considered for the **WEDNESDAY, APRIL 29, 2020**, Planning Board agenda:

1. Clarify the dimensions of the additions to the clubhouse (12 feet x \_\_\_\_ feet, 16 feet x \_\_\_\_ feet).
2. Show the grading plan for the additions to the clubhouse; clarify the existing contours in Phase 1.
3. Do not show Phase 2 structures on the Phase 1 drawing. Show Phase 2 structures on a separate drawing.
4. Verify if the additions to the clubhouse will require additional parking spaces.
5. Verify the Proposed Hard Court Play Area; provide detail and the impact of the hard surface on impervious surface calculations.
6. Show where the existing tree will be relocated.
7. Show how the additions to the clubhouse changed the Preliminary Overall Site Plan.
8. The applicant shall provide **16** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

**devclerk@townofcanandaigua.org**

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend the meeting and wishes the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This

includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.