

# *Town of Canandaigua*

5440 Routes 5 & 20 West  
Canandaigua, NY 14424  
(585) 394-1120 / Fax: (585) 394-9476

*Established 1789*

## **PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of June 15, 2020**

**TO:** MICHAEL CHAPPELL  
**FROM:** DEVELOPMENT OFFICE  
**EMAIL:** [MIKECHAPPELL73@GMAIL.COM](mailto:MIKECHAPPELL73@GMAIL.COM)  
**DATE:** Tuesday, June 16, 2020

*You are hereby given notice that the following report provides positive input to keep the application process moving forward.*

*Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.*

### **ZONING BOARD OF APPEALS APPLICATION FOR TUESDAY, JULY 21, 2020**

#### **CPN-20-042 Michael Chappell, 2834 County Road 10**

TM #84.00-1-13.000

Requesting an Area Variance to construct a storage shed behind the house to store antique tractors and cars.

#### Application Information:

1. A Public Hearing **IS** required.
2. State Environmental Quality Review (SEQR)—**Type II Action**.
3. A referral to the Ontario County Planning Board: **IS NOT** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:
  - Chris Jensen, Town Code Enforcement Officer (digital PDF file)
  - Neighboring Municipality: Town of Hopewell (paper print)

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, JUNE 19, 2020**, to be considered for the **TUESDAY, JULY 21, 2020**, Zoning Board of Appeals agenda:

1. See attached ***Sketch Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

The Sketch Plan shall be clearly designated as such and shall identify all existing and proposed:

Utilities (i.e., location of electric, gas, well septic, sewer, cable): *Septic*.

2. The applicant shall provide **2** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

**devclerk@townofcanandaigua.org**

Information for the Applicant:

1. The applicant will receive a copy of the Zoning Board of Appeals meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend the meeting and wishes the Zoning Board of Appeals to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.