

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of February 18, 2020

TO: VENEZIA ASSOCIATES FOR ROGER & KATHLEEN SCHUTT
FROM: DEVELOPMENT OFFICE
EMAIL: ANTHONY@VENEZIASURVEY.COM
DATE: Wednesday, February 19, 2020

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

PLANNING BOARD APPLICATION FOR TUESDAY, MARCH 24, 2020

CPN-19-073 Venezia & Associates, 5120 Laura Lane, Canandaigua, N.Y. 14424, representing Robert Swadling, 400 Spinaker Lane, Webster, N.Y. 14580; owner of property at 4526 County Road 16
TM #140.07-1-5.100

Requesting an Amended Final Subdivision approval to divide the parent parcel into two residential lots, i.e., Lot #1 at 0.790 acres and Lot #2 at 0.885 acres. This subdivision was reviewed by the Planning Review Committee on September 16, 2019, and approved by the Planning Board on October 22, 2019.

Accompanying application:

CPN-20-006 Venezia & Associates, 366 N. Main Street, Canandaigua, N.Y. 14424, representing Roger and Kathleen Schutt, 90 Timber Lane, Hilton Head, South Carolina 29926; owners of property at 4526 County Road 16

TM #140.07-1-5.100

Requesting a Single-Stage Site Plan approval for construction of a new single-family home.

Application Information:

1. A Public Hearing **IS** required for CPN-19-073 Amended Final Subdivision.
2. State Environmental Quality Review (SEQR)—**Completed** for CPN-19-073; **Type II Action** for CPN-20-006.

3. A referral to the Ontario County Planning Board **IS NOT** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:
 - Tyler Ohle, Watershed Inspector
 - Chris Jensen, Code Enforcement Officer
 - Town Environmental Conservation Board
 - James Fletcher, Town Highway and Water Superintendent
 - Mike Northrup, Chief, Cheshire Fire Department
 - William Wright, Ontario County DPW

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, FEBRUARY 21, 2020**, to be considered for the **TUESDAY, MARCH 24, 2020**, Planning Board agenda:

1. See attached ***One-Stage (Preliminary & Final) Site Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

General Content:

Name and seal of the New York State licensed professional engineer or surveyor responsible for the plan.

A signature block for the Planning Board Chairperson and others as may be required: *Add signature block for the Town Water Superintendent.*

Existing Conditions:

Delineation of natural features described in the NRI including: Land exceeding a slope of 10%: *Show disturbance.*

Proposed Conditions: Development:

Location and description of all swales, ponds, basins, fences, dikes and other devices required to control soil erosion and sedimentation or otherwise comply with the provisions of the Town Soil Erosion and Sedimentation Control Law (*see Chapter 165*).

Location and widths of all proposed driveway intersections with streets and sight distances therefrom. Suitable means of access in accordance with Town Code and Town of Canandaigua Site Design and Development Criteria: *Show the width of the driveway.*

Location, size and design of proposed onsite wastewater treatment systems: *Private design.*

2. Provide stormwater quality as required when disturbance exceeds ½-acre. *Reference:* Site Design Criteria #3a: If the total project disturbance is 20,000 square feet or more, the project will be required to provide water quality preservation measures and be designed to manage the impacts of a 2-year design storm.

3. The applicant shall provide **13** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend the meeting and wishes the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.