

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of June 15, 2020

TO: JACK SIGRIST REPRESENTING DENNIS KESSLER
FROM: DEVELOPMENT OFFICE
EMAIL: AIPC@AOL.COM KITCH48@AOL.COM
DATE: Tuesday, June 16, 2020

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

ZONING BOARD OF APPEALS APPLICATION FOR TUESDAY, JULY 21, 2020

**CPN-20-032 Architectural Innovations, c/o Jack Sigrist, 99 Shoreham Drive, Rochester, N.Y. 14618; representing Dennis Kessler, owner of property at 4443 County Road 16
TM #126.20-1-1.120
Requesting Area Variances to demolish an existing non-conforming garage and construct a new two-car garage that will be totally on the property. The variances are front setback, rear setback and side setback.**

Application Information:

1. A Public Hearing **IS** required.
2. State Environmental Quality Review (SEQR)—**To be determined.**
3. A referral to the Ontario County Planning Board: **IS** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:
 - Chris Jensen, Town Code Enforcement Officer (digital PDF file)
 - Ontario County Planning Board (digital PDF file)
 - William Wright, Ontario County DPW (paper print)

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, JUNE 19, 2020**, to be considered for the **TUESDAY, JULY 21, 2020**, Zoning Board of Appeals agenda:

1. See attached ***Sketch Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

The Sketch Plan shall be clearly designated as such and shall identify all existing and proposed:

- Utilities (i.e., location of electric, gas well septic, sewer cable)
2. Submit a New Structure application.
 3. The plans must be stamped and signed by the licensed engineer or surveyor.
 4. For the issuing of a Building Permit, the structure must adhere to the setback distances as required in the New York State Fire Code.
 2. The applicant shall provide **2** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Zoning Board of Appeals meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend the meeting and wishes the Zoning Board of Appeals to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.