



2024 W. HENRIETTA ROAD, SUITE 2C  
ROCHESTER, NY 14623

November 15, 2019

Ontario County Public Works  
2962 County Road 48  
Canandaigua, NY 14424-9553

ATTN: Tim McElligott, P.E.

**RE: 3814 County Road 16 – Shoreline Improvement  
Comments Addressed**

Dear Mr. McElligott:

We have received the following comments from your letter dated October 23, 2019 and have addressed them as follows.

1. *Applicant is required to obtain a highway work permit for any proposed work within a County highway right-of-way and shall pay all necessary fees and comply with all permit conditions and restrictions. Highway work permit forms can be found on Ontario County website at <http://www.co.ontario.ny.us/index.aspx?nid=830/>*

*In addition, Applicant's contractors will also be required to provide insurance per attached insurance schedule; proof of Worker's Comp and Disability insurance must be on appropriate forms, we cannot accept on ACORD form.*

**Noted.**

2. *Will project have a Stormwater Pollution Prevention Plan (SWPPP)? If so, County cannot issue a highway work permit until the following information is provided related to coverage under the current SPDES General Permit for Construction Activity:*
  - *Complete Notice of Intent, signed by the owner and*
  - *Evidence that the applicant has received coverage under the current SPDES General Permit for Construction Activity; and*
  - *A fully executed SWPPP with all certifications provided*

**A SWPPP is not required for the proposed activity.**

3. *Provide engineering scale plan and profile of private utility conduits, from right-of-way to right-of-way, showing minimum depth of cover of 5-feet. Show and label locations of launching and receiving pits for private utility conduits on the drawings.*

*County will not permit the installation of a conduit "to be used in the future"; remove all reference to the proposed 3" Conduit for Future Utility (Capped) from the drawing.*

**Profiles for the proposed utility conduits have been added to Sheet C-2, and the 3" conduit has been removed entirely.**

4. *Provide (2) cross sections – one through the proposed stairs and a second through the relocated shed. Depict the sectional view perpendicular to County Road 16 showing proposed footings and the depth of excavation with reference to the highway boundary and edge of pavement.*

**The cross sections have been added to Sheet C-1.**

5. *Will the relocated shed have any interior fixtures or drains requiring a sewer connection? If so, please submit separate drawings to the Canandaigua Lake County Sewer District (CLCSD), attention: Don Havens, for review and comment.*

**No fixtures will require a sewer connection, and the 3" conduit has been removed entirely.**

6. *We've attached an agreement for installation of private utility conduits in County Road 16 right-of-way. Your client must sign the agreement (page #2) and have their signature notarized (page #4).*

*In addition, your client must complete the attached TP-584; form is required to file agreement at County Clerk's office. Return the completed agreement and TP-584 forms directly to me for further processing. Your client must provide last 4 digits of their social security number on page #1, sign on page #3 under Grantee, and sign, print full name, and date under Part I on page #4.*

**Noted.**

7. *Ontario County DPW standard notes will be incorporated into the highway work permit. We've attached a copy of the standard notes for your information.*

**The specified notes have been added to the Sheet C-1.**