

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of May 16, 2022

TO: MEAGHER ENGINEERING AND BRIAN & ANGIE JOSLYN REP. LISA ROBERTS & LARRY JOSLYN
FROM: DEVELOPMENT OFFICE
EMAIL: ANGIEJOSLYN@GMAIL.COM TONY@MEAGHERENGINEERING.COM
DATE: Tuesday, May 17, 2022

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

ZONING BOARD OF APPEALS FOR TUESDAY, JUNE 21, 2022
PLANNING BOARD FOR WEDNESDAY, JUNE 29, 2022

CPN-22-038 **Meagher Engineering, c/o Anthony Tintera, Project Engineer, 2024 W. Henrietta Road, Suite 2C, Rochester, N.Y. 14623; and Brian and Angie Joslyn, 250 W. Spring Street, Unit 421, Columbus, Ohio 43215; representing Lisa E. Roberts and Larry J. Joslyn, 10374 Timber Willow Avenue, Las Vegas, Nevada 89135; owners of property at 3611 County Road 16 (West Lake Road).**

TM #98.17-1-32.000

Requesting a Single-Stage Site Plan approval for the teardown and rebuild of a single-family home with a grated extension of an existing driveway; approximate square footage of disturbance is 2,750 square feet. Building height variance requested, along with other anticipated variances (to be confirmed following zoning law determination).

Application Information:

1. A Public Hearing **IS** required (for the Zoning Board of Appeals application).
2. State Environmental Quality Review (SEQR)—**Type II Action.**
3. A referral to the Ontario County Planning Board **IS** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:

All are digital PDF files unless otherwise noted:

- Chris Jensen, Town Code Enforcement Officer
- Town Environmental Conservation Board
- James Fletcher, Town Highway and Water Superintendent
- MRB Group, D.P.C.
- Ontario County Planning Board
- **William Wright, Ontario County Department of Public Works—*Paper copy***
- **Timothy McElligott, P.E., Canandaigua Lake County Sewer District—*Paper copy***
- Kevin Olvany, Canandaigua Lake Watershed Council
- Frank Magnera, Canandaigua City Fire Department

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, MAY 20, 2022**, to be considered for the **TUESDAY, JUNE 21, 2022**, Zoning Board of Appeals agenda and the **WEDNESDAY, JUNE 29, 2022**, Planning Board agenda.

1. Lot coverage calculation is not accurate; permit application is not complete; submit building, surface and grass calculations.
2. Submit full application for the Area Variance application(s) and all variance criteria.
3. Relocate the concrete washout.
4. Be aware of and address building code regulations regarding structures less than five feet from the property line, i.e., fire resistant materials, setbacks, etc.
5. Provide a statement of compliance with the Shoreline Development Guidelines.
6. Provide a detail of the retaining walls.
7. The applicant shall provide **3 complete hard copies** of the plan. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Zoning Board of Appeals and the Planning Board agendas approximately 10 days prior to the meeting dates. The applicant is required to be in attendance at the meetings. If the applicant cannot attend the meetings and wishes the Zoning Board of Appeals and/or the Planning Board to act upon the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the

Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.