

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
Phone: (585) 394-1120 / Fax: (585) 394-9476

CPN#: _____

One-Stage (Preliminary & Final) Site Plan Checklist

Applicant: Brian & Angie Joslyn

Project Address: 3611 West Lake Road, Canandaigua, NY 14424

Tax Map#: 98.17-1-32

Zoning District: RLD

Project Description Narrative: Teardown & rebuild of a single-family home.

Per Chapter 220 §220-67-A: **One and Two stage review.**


- A. Applications for site plans to be reviewed in one stage where no preliminary site plan review is required:
- (1) Shall be processed and reviewed as required in NYS Town Law Article 16, Section 274-a, as may be amended.
 - (2) Shall be submitted in final form.
 - (3) Shall include all information required for preliminary and final site plans as specified in sections Town Code §§ 220-69 and 220-70.
 - (4) The submitted site plan drawing shall be marked as final and shall include a note that no preliminary site plan review was required.

Preliminary Site Plan Checklist - Chapter 220 Section 220-69	Shown on Plan by Applicant	Initial PRC Review	PRC Follow Up Review
A. A preliminary application shall include an affidavit that the applicant is the owner or equitable owner of the land proposed to be developed or their legal representative.	✓		
B. Information shown on the preliminary site plan shall be organized to clearly depict existing and proposed conditions and assist the Planning Board's understanding of potential impacts as well as proposed mitigation.	✓		
C. The preliminary site plan shall be clearly marked as preliminary and show all of the following information:	✓		
(1) General Content			
(a) All dimensions shall be shown in feet and in hundredths of a foot.	✓		
(b) Proposed development name or identifying title (Preliminary Site Plan of Property Owner);	✓		
(c) Name of the owner of the property;	✓		
(d) Names of owners of all abutting land;	✓		
(e) Name and seal of the New York State licensed professional engineer or surveyor responsible for the plan;	✓		
(f) Date, North point and scale. The site plan shall be at a scale of no more than 100 feet to the inch;	✓		
(g) A legible location map;	✓		
(h) A map revision box;	✓		

Preliminary Site Plan Checklist - Chapter 220 Section 220-69		Shown on Plan by Applicant	Initial PRC Review	PRC Follow Up Review
[4] existing streets on or adjacent to the subject lot including names, right-of-way widths and pavement widths		✓		
[5] sanitary and storm sewers		✓		
[6] wastewater treatment systems		N/A		
[7] public and private wells, water mains and fire hydrants		✓		
[8] drainage features including, storm water ponds, swales, culverts, and known underground drain tiles		✓		
[9] Location of all other existing utility lines and related facilities including, gas, electric and telephone.		✓		
(j) Agricultural infrastructure including surface and subsurface drainage systems, and access lanes for farm equipment.		N/A		
(3) Proposed Conditions: Development				
(a) Delineation of all proposed sections or phases if any;		N/A		
(b) Delineation of limits of any land to be disturbed in any manner including areas to be cleared of vegetation, cut, filled, excavated, or graded. The delineation shall include dimensions and other references needed to allow efficient field verification.		✓		
(c) Existing and proposed contours, at vertical intervals of no more than five feet;		✓		
(d) The boundaries and nature of all proposed easements, deed restrictions and other encumbrances		✓		
(e) The proposed building setback from each property line and other buildings on the same lot;		✓		
(f) Location and dimension of all areas to be protected as open space.		N/A		
(g) Location and dimensions of all, public buildings, public areas and other parcels of land proposed to be dedicated to or reserved for public use;		N/A		
(h) Proposed location, boundaries and uses of all buildings.		✓		
(i) Location and description of all swales, ponds, basins, fences, dikes or other devices required to control soil erosion and sedimentation or otherwise comply with the provisions of the Town Soil Erosion and Sedimentation Control Law (see Chapter 165).		✓		
(j) Limits of pavement and parking areas of the Town Code);		✓		
(k) Location and width of all proposed streets, alleys, rights-of-way and easements. The Planning Board shall have the right to name new developments and streets in accordance with historic characteristics of the community and the Ontario County 911 addressing policy.		N/A		
(l) Typical cross-sections, street profiles and drainage details for all streets. Such profiles shall at least show the following: existing grade along the proposed street center line; existing grade along each side of the proposed street right-of-way; proposed finished center-line grade or proposed finished grade at top of curbs; sanitary sewer mains and manholes; and, storm sewer mains, inlets, manholes and culverts;		N/A		

Final Site Plan Requirements – Chapter 220 Section 220-70	Shown on Plan by Applicant	Initial PRC Review	PRC Follow Up Review
(8) Cost estimates for improvements where surety may be required by the Planning Board including but not limited to: landscaping and storm water and erosion control measures. Sureties shall comply with Town Code § 174-32 “Surety”;	✓		
(9) The owner shall tender offers of cession, in a form certified as satisfactory by the Town Board Attorney, of all land included in streets, highways or parks not specifically reserved by the property owner. Although such tender may be irrevocable, approval of the site plan by the Planning Board shall not constitute an acceptance by the Town of the dedication or gift of any street, highway or park or other open public areas. A dedication or gift of any such improvements may only be accepted by resolution of the Town Board.	N/A		

I have reviewed my submitted application and drawings against the above noted criteria and hereby certify that the submitted application matches this completed check list.



 Signature of Applicant/ Representative

8/19/22

 Date