

# *Town of Canandaigua*

5440 Routes 5 & 20 West  
Canandaigua, NY 14424  
(585) 394-1120 / Fax: (585) 394-9476

*Established 1789*

## **PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of September 17, 2018**

**TO:** VENEZIA ASSOCIATES FOR LEWIS NORRY  
**FROM:** DEVELOPMENT OFFICE  
**EMAIL:** ANTHONY@VENEZIASURVEY.COM  
**DATE:** Tuesday, September 18, 2018

*You are hereby given notice that the following report provides positive input to keep the application process moving forward.*

*Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.*

**ZONING BOARD OF APPEALS APPLICATION FOR TUESDAY, OCTOBER 16, 2018**  
**PLANNING BOARD APPLICATION FOR TUESDAY, OCTOBER 23, 2018**

**CPN-18-058 Venezia & Associates, 5120 Laura Lane, Canandaigua, N.Y. 14424,  
representing Lewis Norry, 330 Antlers Drive, Rochester, N.Y. 14618,  
owner of property at 4621 County Road 16**

TM #140.07-1-33.000

Requesting Single-Stage Subdivision approval to subdivide 1.847 acres into Lot #1  
consisting of 1.286 acres and Lot #2 consisting of 0.561 acres.

### Application Information:

1. A Public Hearing **IS** required.
2. State Environmental Quality Review (SEQR)—**Unlisted Action**
3. A referral to the Ontario County Planning Board **IS NOT** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:  
  
➤ MRB Group, D.P.C.

The applicant shall submit the following requested information to the Town Development Office prior to 4:00 p.m. **FRIDAY, SEPTEMBER 21, 2018**, to be considered for the **TUESDAY,**

**OCTOBER 16, 2018, ZONING BOARD OF APPEALS AGENDA, and the TUESDAY, OCTOBER 23, 2018, Planning Board agenda:**

1. See attached ***One-Stage (Preliminary and Final) Subdivision Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

All checklist items complete.

2. Submit an Area Variance application for lot frontage to the Zoning Board of Appeals.
2. The applicant shall provide **12** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

**devclerk@townofcanandaigua.org**

Information for the Applicant:

1. The applicant will receive a copy of the Zoning Board of Appeals and the Planning Board meeting agendas approximately 10 days prior to the meeting dates. The applicant is required to be in attendance at the meetings. If the applicant cannot attend these meetings and wishes the Zoning Board of Appeals and/or the Planning Board to act on the applications in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.