

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of January 16, 2018

TO: BILL GROVE FOR BRUCE MINK
FROM: DEVELOPMENT OFFICE
EMAIL: GROVE.ENGINEERING@YAHOO.COM WESTLAKEESTATE@AOL.COM
DATE: Wednesday, January 17, 2018

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

PLANNING BOARD APPLICATION FOR THE FEBRUARY 27, 2018, AGENDA:

CPN-001-18 Grove Engineering (William Grove, P.E.), 8677 State Route 53, Naples, N.Y. 14512, representing West Lake Estates LLC (Bruce Mink) 3116 Fernwood Avenue, Los Angeles, Calif. 90039, owner of property at 4788 County Road 16 TM #140.14-1-14.211 Site Plan approval for exceeding disturbance limits in the Residential Lake District and RR-3 Zoning District, and approval of compliance with the Town of Canandaigua Steep Slope Law for the work which has been done.

Application Information:

1. A Public Hearing **IS NOT** required.
2. State Environmental Quality Review (SEQR)—to be determined.
3. A referral to the Ontario County Planning Board **IS NOT** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:
 - Greg Hotaling, MRB Group
 - Town Environmental Conservation Board

5. Label the area and amount of disturbance on the Site Plan.
6. Clarify steep slopes greater than 15 percent.
7. Remove “ONCOR” references from notes.
8. Clarify if any area of the site has been stabilized and, of so, how stabilized.
9. Arrange a meeting with Town staff (Chris Jensen, Tom Schwartz and Eric Cooper) prior to the Planning Board meeting to discuss the applicant’s long-term plans on this site.

The applicant shall submit the following requested information to the Town Development Office prior to 4:00 p.m. **FRIDAY, JANUARY 19, 2018**, to be considered for the **FEBRUARY 27, 2018**, Planning Board agenda:

The applicant shall provide **8** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board meeting agenda approximately 10 days prior to the meeting dates. The applicant is required to be in attendance at the meeting. If the applicant cannot attend this meeting and wishes the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town’s Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.