

May 6, 2021

Mr. Doug Finch, Town Manager  
Town of Canandaigua  
5440 Routes 5 & 20 West  
Canandaigua, New York 14424

**RE: DANIEL & LAURIE HOFFEND – 4853 COUNTY ROAD 16**  
**SITE PLAN REVIEW**  
**TAX MAP NO. 140.18-1-6.000**  
**CPN No. 21-017**  
**MRB PROJECT NO.: 0300.12001.000 PHASE 236**

Dear Mr. Finch:

MRB has completed a review of the submitted Site Plan regarding the above referenced project, dated January 2, 2020, prepared by New Energy Works and Venezia Associates. We offer the following comments for the Planning Board's consideration. A brief written response to each comment should be provided by the design engineer.

1. The Planning Board will need to discuss how this application complies with the Town's Steep Slope Protection Law (§220-8; Zoning Ordinance). The design engineer should consider providing written notice to the Town Planning Board describing how the proposed application complies.
2. The provided Short EAF Part 1 appears to be left mostly blank. The Short EAF Part 1 should be filled out completely and accurately.
3. An existing conditions plan is to be provided.
4. The included site plan prepared by Venezia Associates does not appear to reflect all of the proposed design elements shown in the garage elevations and garage plans. For example, a side door is shown on the garage drawings that appears to require a retaining wall, whereas the site plan does not show a retaining wall and shows grading that would conflict with the side door. The proposed stairs and associated landscaping are also missing from the site plans. An updated site plan is to be provided showing these features.
5. It appears that the civil/site details sheet is missing from the plan set. Details of all proposed site improvements and the proposed erosion and sediment control measures are required to be provided.

If you have any questions, comments or concerns regarding any of the above comments please call me at our office.

Sincerely,

A handwritten signature in blue ink, appearing to read "Lance S. Brabant".

Lance S. Brabant, CPESC  
Director of Planning & Environmental Services