

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, New York 14424
(585) 394-1120 / Fax (585) 394-9476

PLANNING REVIEW COMMITTEE (PRC) MEETING MINUTES—JULY 17, 2017

All applicants are hereby given notice that the following report provides positive input to keep the application process moving forward. There may likely be additional PRC comments or Planning / Zoning Board comments forthcoming based upon further review by the members of the PRC or respective boards.

If PRC requirements are not submitted by the deadline given in the minutes, the application will not appear on the Planning Board or Zoning Board of Appeals agenda(s).

PLANNING BOARD APPLICATION FOR THE AUGUST 22, 2017 AGENDA:

CPN-043-17 **Marathon Engineering (Eric W. Schaaf), 39 Cascade Drive, Rochester, N.Y. 14614, representing John Smith, 4519 Davidson Landing Drive, Canandaigua, N.Y. 14424, owner of property at 4519 Davidson Landing Drive**
TM #126.20-1-15.200
Requesting a One-Stage Site Plan approval to construct a new 890-square-foot garage, reconfigure the existing driveway (removing 660± square feet of asphalt) and demolish an existing 220-square-foot shed.

Application Information:

1. State Environmental Quality Review (SEQR)—Type II
2. A referral to the Ontario County Planning Board **IS** required.
3. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agencies for their review and recommendation:
 - Kevin Olvany, Canandaigua Lake Watershed Council
 - Town Environmental Conservation Board
 - Greg Hotaling, MRB Group PC
 - Ontario County Planning Board
 - Jeff Miller, Chief, Cheshire Fire Department

The applicant shall submit the following requested information to the Town Development Office prior to 4:00 p.m. **FRIDAY, JULY 21, 2017**, to be considered for the **AUGUST 22, 2017**, Planning Board agenda:

1. See attached ***One-Stage (Preliminary and Final) Site Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

General Content:

Remove the signature block for the Town Highway and Water Superintendent.

Existing Conditions:

Existing contours at vertical intervals of 20 feet, including the source of the information. In the case of steep or unusual tracts, the Planning Board may require contours at such lesser intervals as it finds necessary for study and planning of the tract. **Show on the plans the survey source of information and the datum from which the elevations and contours were calculated.**

All existing significant man-made features including but not limited to:

- Sanitary and storm sewers laterals
- Nearest fire hydrant
- Location of all other existing utility lines and related facilities including gas, electric and telephone

Final Site Plan Requirements (Chapter 220, Section 220-70):

If required: Cost estimates for improvements where surety may be required by the Planning Board including but not limited to: landscaping and stormwater and erosion control measures. Sureties shall comply with Town Code §174-32 “Surety.”

2. The applicant shall provide **12** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend the meeting and wishes the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town’s Development Office.

3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.