

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of March 12, 2018

TO: MARATHON ENGINEERING FOR MICHAEL FRAME

FROM: DEVELOPMENT OFFICE

Email: eschaaf@marathonengineering.com

DATE: Tuesday, March 13, 2018

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

PLANNING BOARD APPLICATION FOR THE WEDNESDAY, APRIL 25, 2018, AGENDA:

CPN-18-016 Marathon Engineering, c/o Eric Schaaf, 39 Cascade Drive, Rochester, N.Y. 14614, representing Michael Frame, 58 Meadow Cove, Pittsford, N.Y. 14534, owner of property at 4545 Davidson Landing

TM #140.07-1-19.100

Requesting a Single-Stage Site Plan approval for drainage and access drive improvements.

Application Information:

1. A Public Hearing **IS NOT** required.
2. State Environmental Quality Review (SEQR)—**Type 2 Action**
3. A referral to the Ontario County Planning Board **IS NOT** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:
 - Kevin Olvany, Canandaigua Lake Watershed Council
 - Town Environmental Conservation Board
 - Greg Hotaling, MRB Group, D.P.C.

The applicant shall submit the following requested information to the Town Development Office prior to 4:00 p.m. **FRIDAY, MARCH 16, 2018**, to be considered for the **WEDNESDAY, APRIL 25, 2018**, Planning Board agenda:

1. See attached ***One-Stage (Preliminary & Final) Site Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

General Content:

Date, north point and scale. The site plan shall be at a scale of no more than 100 feet to the inch: Provide a bar scale.

A signature block for the Planning Board Chairperson and others as may be required: Add a signature block for the Town Engineer.

Current zoning of the land including district boundaries and all setback dimensions for said zoning district(s).

Existing Conditions:

Existing vegetative land cover: Show all wooded areas.

Delineation of natural features described in the NRI including:

- Tree masses and other significant land cover: Show all.
- Land exceeding a slope of 10%.

Sanitary and storm sewers: Show existing connections.

Proposed Conditions: Development:

Location and description of all swales, ponds, basins, fences, dikes or other devices required to control soil erosion and sedimentation or otherwise comply with the provisions of the Town Soil Erosion and Sedimentation Control Law (*see* Chapter 165): Provide detail of soil storage area.

Proposed vegetative land cover and landscaping: Clarify proposed landscaping.

Final Site Plan Requirements—Chapter 220, Section 220-70:

Cost estimates for improvements where surety may be required by the Planning Board including but not limited to: landscaping, and stormwater and erosion control measures. Sureties shall comply with Town Code §174-32 “Surety.”

2. The applicant shall provide **9** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend this meeting and wishes the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.