



2014 Annual Report for NYS Electronic Waste Collection Sites

(January 1 - December 31, 2014 Reporting Period)
Due: March 1, 2015

DEC USE ONLY
Registration #
Date Received: / /
Region

In accordance with the New York State Electronic Equipment Recycling and Reuse Act (Environmental Conservation Law, Article 27, Title 26), this annual report form must be completed for each registered electronic waste collection site located in the state, and submitted to the Department of Environmental Conservation (Department) annually by **March 1st** for the previous calendar year. Failure to submit a complete and timely annual report, including the appropriate signatures, will subject the electronic waste collection site to civil penalties under the Act.

[Print Form](#)

Retail collection sites which have registered under one registration number may submit one combined annual report, provided they report all required information collectively and attach a list of retail site names and addresses for each location represented.

Electronic waste collection sites must also maintain all supporting documentation regarding the management of electronic waste (e.g. registration/reporting forms, shipping invoices, bills of lading, etc.) on-site for a period of three years for data verification purposes.

Any modifications, updates or additional information to what is currently on record with the Department may be included in a cover letter or attached to this annual report with reference in a cover letter. Please direct all questions regarding this form to ewaste@dec.ny.gov or call (518) 402-8706.

Part I: Collection Site Information

Name of Site:

Department-Issued Registration #:

Each person who owns or operates an electronic waste collection site as defined in Section 27-2601 of the Electronic Equipment Recycling and Reuse Act, should already be registered with the Department. Electronic waste collection site registration numbers may be requested via e-mail (ewaste@dec.ny.gov) or by telephone: (518) 402-8706.

Site Address:

City:

NY Postal (ZIP) Code:

County:

Please identify the current primary contact and mailing address (if different from above) for the electronic waste collection site:

Name:

Title:

Phone Number:

E-mail:

Mailing Address:

City:

State:

Postal (ZIP) Code:

Part III: Electronic Waste Shipped Off-site

Please list the name, address, and registration number (if applicable), of each in-state and out-of-state electronic waste consolidation facility or recycling facility to which electronic waste was **sent** during this reporting period. Please also provide the quantity, again broken down by eligible and ineligible weight, of each type of electronic waste sent to each such person. You may attach pages to this report if the facility has sent electronic waste to additional sites/facilities.

Each person who owns or operates an electronic waste consolidation facility or recycling facility as defined in Section 27-2601 of the Electronic Equipment Recycling and Reuse Act, should already be registered with the Department. Electronic waste recycling facility registration numbers are available on the Department's website at: <http://www.dec.ny.gov/chemical/73670.html>. Electronic waste consolidation facility registration numbers may be requested via e-mail (ewaste@dec.ny.gov) or by telephone: (518) 402-8706.

Facility Name	Address	Registration #
Regional Computer Recycling & Recovery	7318 Victor Mendon Road, Victor, NY 14564	00138

Quantity Shipped Off-site (in pounds)

	Eligible Program Weight	Ineligible Program Weight
Computers:	5,136	
Computer peripherals:	12,730	
Small electronic equipment:	4,462	
Small scale servers:	145	
Televisions:	57,019	
Total:	79,493	

Facility Name	Address	Registration #
Town of Canandaigua	5440 Route 5 & 20	00183

Quantity Shipped Off-site (in pounds)

	Eligible Program Weight	Ineligible Program Weight
Computers:	5,136	
Computer peripherals:	12,730	
Small electronic equipment:	4,462	
Small scale servers:	145	
Televisions:	57,019	
Total:	79,493	

Part II: Electronic Waste Collected

Collection sites must separately report the weight of covered electronic equipment (CEE) accepted from NYS consumers that is eligible to be credited to manufacturers towards their acceptance standard goals from any ineligible weight. Please use the guidelines below to distinguish between eligible and ineligible program weight, and list those weights in the corresponding columns in the table below.

Eligible Program Weight	Ineligible Program Weight
* All CEE weight accepted from any NYS consumer <u>at no charge</u> .	* All CEE weight accepted from any NYS consumer other than a "business consumer" <u>at a charge</u> , for which the entity has <u>not</u> been provided a "premium service".
* All CEE weight accepted from any "business consumer" <u>at a charge</u> .	
* All CEE weight accepted from any NYS consumer <u>at a charge</u> , for which the consumer has been provided a "premium service" <u>only</u> .	

A **"business consumer"** means a for-profit entity which has fifty or more full time employees or a not-for-profit corporation with seventy-five or more full time employees, but not a not-for-profit corporation designated under section 501(c)(3) of the internal revenue code.

A **"premium service"** means any service above and beyond the reasonably convenient acceptance methods defined in the Act. These include equipment and data security services, refurbishment for reuse by the consumer, and other custom services such as at-home collection (other than mail back programs), data wiping, specialized packing and preparation for collection, etc.

In-State Quantity Collected (in pounds)

	Eligible Program Weight	Ineligible Program Weight
Computers:		
Computer peripherals:		
Small electronic equipment:		
Small scale servers:		
Televisions:		
Total:		

Part IV: Annual Report Certification

I certify that the information provided on this form is accurate and complete, and that this electronic waste collection site, will comply with the requirements of New York State's Electronic Equipment Recycling and Reuse Act. I hereby affirm under penalty or perjury that the information provided in this form and attached statements and exhibits is true to the best of my knowledge and belief. False statements made herein are punishable as a Class A misdemeanor to Section 210.45 of the Penal Law.

Signature: Date: Type or Print Name: Title: 

Please submit this completed annual report form and any additional documentation by March 1st to:

New York State Department of Environmental Conservation
Division of Materials Management
Bureau of Waste Reduction and Recycling
625 Broadway
Albany, NY 12233 - 7253

Please direct all questions regarding this form to ewaste@dec.ny.gov or call (518) 402-8706.