

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of March 15, 2021

TO: MARKS ENGINEERING REPRESENTING ATL CONTRACTORS/ TOM SAWYER
FROM: DEVELOPMENT OFFICE
EMAIL: BMARKS@MARKSENGINEERING.COM
DATE: Wednesday, March 17, 2021

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

PLANNING BOARD FOR TUESDAY, APRIL 27, 2021

CPN-21-030 Marks Engineering, c/o Brennan Marks, P.E., 42 Beeman Street, Canandaigua, N.Y. 14424; and ATL Contractors, c/o Angelo Licciardello, 8242 East Bluff Drive, Penn Yan, N.Y. 14527; representing Thomas Sawyer, 5935 Knapp Road, Canandaigua, N.Y. 14424; owner of property at 0000 Emerson Road.

TM #98.13-1-17.211

Requesting a Special Use Permit and a Single-Stage Site Plan approval for construction of a new commercial structure (a new motor vehicle service business).

Application Information:

1. A Public Hearing **IS** required (for Special Use Permit)
2. State Environmental Quality Review (SEQR)—**Unlisted Action.**
3. A referral to the Ontario County Planning Board **IS** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:

All are digital PDF files unless otherwise noted:

- Robin MacDonald, Canandaigua–Farmington Water and Sewer District
- John Berry, Canandaigua Lake County Sewer District
- Chris Jensen, Town Code Enforcement Officer

- Town Environmental Conservation Board
- James Fletcher, Town Highway and Water Superintendent
- MRB Group D.P.C.
- Ontario County Planning Board
- Frank Magnera, Canandaigua City Fire Department

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, MARCH 19, 2021**, to be considered for the **TUESDAY, APRIL 27, 2021**, Planning Board agenda.

1. See attached ***One-Stage (Preliminary & Final) Site Plan Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

See attached checklist for “open circle” items to be addressed.

2. Provide the engineer’s/surveyor’s signature, stamp and date on the plans.
3. Submit a waiver for a request for a reduction of required parking spaces.
4. Submit a landscape plan.
5. Submit a SWPPP.
6. Provide a 15-foot sidewalk easement along the Emerson Road frontage of the property.
7. The applicant shall provide **1 complete hard copy** of the plan. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend the meeting and wishes the Planning Board to act upon the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town’s Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.