

# *Town of Canandaigua*

5440 Routes 5 & 20 West  
Canandaigua, NY 14424  
(585) 394-1120 / Fax: (585) 394-9476

*Established 1789*

## **PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of November 12, 2019**

**TO:** VENEZIA ASSOCIATES REPRESENTING CANANDAIGUA COUNTRY CLUB  
**FROM:** DEVELOPMENT OFFICE  
**EMAIL:** ANTHONY@VENEZIASURVEY.COM  
**DATE:** Wednesday, November 13, 2019

*You are hereby given notice that the following report provides positive input to keep the application process moving forward.*

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

### **PLANNING BOARD APPLICATION FOR TUESDAY, DECEMBER 10, 2019**

**CPN-18-003 Venezia & Associates, 5120 Laura Lane, Canandaigua, N.Y. 14424,**  
**representing Canandaigua Country Club (Gina Dermody, Business**  
**Manager), owner of property at 3280 Fallbrook Park**  
TM #98.00-1-39.111  
Site Plan approval for installation of a proposed 2,020-square-foot floating dock system

This application was previously reviewed by the Planning Review Committee meeting on January 16, 2018; and by the Environmental Conservation Board on February 1, 2018.

For comments and discussion about the floating dock system, *see* Planning Board minutes, September 24, 2019, pp. 9–11, during the Public Hearing on CPN-19-064 (Single-Stage Subdivision Plat approval for the Canandaigua Country Club).

#### Application Information:

1. A Public Hearing **IS NOT** required.
2. State Environmental Quality Review (SEQR)—**Unlisted Action**.
3. A referral to the Ontario County Planning Board **IS** required.
4. The Planning Review Committee will forward a copy of the application and supporting documentation to the following agency/agencies for their review and recommendation:

- Kevin Olvany, Canandaigua Lake Watershed Council
- Town Environmental Conservation Board
- Greg Hotaling, MRB Group PC
- Ontario County Planning Board (two copies)
- Neighboring Municipality: City of Canandaigua

The applicant shall submit the following requested information to the Town Development Office **prior to 4:00 p.m. FRIDAY, NOVEMBER 15, 2019**, to be considered for the **TUESDAY, DECEMBER 10, 2019**, Planning Board agenda:

1. See attached ***One-Stage (Preliminary and Final) Subdivision Checklist***—All items with an open circle to the right must be addressed prior to the application being further processed, as follows:

**General Content:**

Names of owners of all abutting land.

Date, north point and scale. The site plan shall be at a scale of no more than 100 feet to the inch: *Provide a bar scale.*

A legible location map.

A signature block for the Planning Board Chairperson and others as may be required: *Signature block for the Town Engineer.*

Current zoning of the land including district boundaries and all setback dimensions for said zoning district(s).

**Existing Conditions:**

Area of the subject lot(s).

**Proposed Conditions: Development:**

Limits of pavement and parking areas of the Town Code.

Proposed vegetative land cover and landscaping: *Compliance with the Shoreline Development Guidelines.*

Outdoor lighting: *Dark-sky compliant; show details.*

**Final Site Plan Requirements—Chapter 220, Section 220-79:**

Cost estimates for improvements where surety may be required by the Planning Board including but not limited to: landscaping, and stormwater erosion control measures. Sureties shall comply with Town Code §174-32 “Surety.”

2. Provide an updated State Environmental Quality Review (SEQR) Short Form Environmental Assessment Form.
3. Provide updated plans showing the number of boat slips.
4. Provide setbacks.
5. ***NOTE: The following are comments from the PRC meeting on January 16, 2018:***
  - a. Provide an updated Stormwater Pollution Prevention Plan (SWPPP).
  - b. Add a note to the Site Plan that the disturbance area associated with the installation of the dock shall be properly restored.
  - c. The amount of grading, filling, earth moving and disturbance of land during the construction of such facilities shall be minimized.
  - d. Show on the plans the construction access and storage area of equipment.
  - e. Show on the plans the location of the cooler(s).
  - f. The address identified on the title of the Site Plan should be: 3280 Fallbrook Park.
6. The applicant shall provide **12** complete hard copies of the plans. The applicant shall also submit a **PDF FILE** of the plans via e-mail to the Development Office at:

**devclerk@townofcanandaigua.org**

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend this meeting and wishes the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant and/or consultants hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). ***YOU—the property owner—will be invoiced by the Town for the reimbursement of these expenses.*** The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.