

Town of Canandaigua

5440 Routes 5 & 20 West
Canandaigua, NY 14424
(585) 394-1120 / Fax: (585) 394-9476

Established 1789

PLANNING REVIEW COMMITTEE (PRC) Meeting Notes of March 14, 2016

TO: VENEZIA & ASSOCIATES REPRESENTING RANDALL FARNSWORTH
FROM: DEVELOPMENT OFFICE
FAX #: VIA EMAIL – ROCCO@VENEZIASURVEY.COM
DATE: TUESDAY MARCH 15, 2016

You are hereby given notice that the following report provides positive input to keep the application process moving forward.

Please be aware that failure to submit the requested information by the deadline listed below will likely result in your application being deemed incomplete. Incomplete applications are not placed on any agenda and will not be referred to outside agencies for review.

Venezia & Associates representing Randall Farnsworth, 5375 Thomas Road, Canandaigua, N.Y. 14424

Property address: 2555 State Route 332 (TM #70.11-1-36.000) (CPN-016-16)

Application Information:

1. The applicant is seeking Single-stage Subdivision approval, One-stage Site Plan approval and a Special Use Permit for the subdivision of an 11.604-acre parcel of land into two lots consisting of Lot #1 of 9.791 acres and Lot #2 of 1.813 acres, and for the use of an existing structure as an automobile collision shop, in the Community Commercial (CC) Zoning District.
2. State Environmental Quality Review (SEQR): Unlisted Action.
3. A referral to the Ontario County Planning Board IS required.
4. The PRC will forward a copy of the application and supporting documentation to the following agencies for their review and recommendation:
 - John Berry, Canandaigua Lake County Sewer District
 - William Wright, Ontario County Department of Public Works
 - Greg Trost, New York State Department of Transportation
 - James Fletcher, Town of Canandaigua Highway Superintendent
 - Greg Hotaling, MRB Group
 - Mark Marentette, Chief, Canandaigua City Fire Department
 - Carlene Pierce, Canandaigua School District

Requested Information:

The applicant shall submit the following requested information to the Town Development Office prior to 4:00 p.m. on **FRIDY, MARCH 18, 2016**, to be considered for the **APRIL 26, 2016**, Planning Board agenda:

1. See **Single-Stage Subdivision Checklist**—All items with an open circle to the right must be addressed prior to the application being further processed.

Existing Conditions:

- Clarify water and sanitary sewer connections
- Clarify and describe electric connections

Proposed Conditions:

- Clarify the road frontage on Route 332 and the parcel boundaries
 - Clarify the proposed private driveway easement over the county sanitary sewer easement
 - Provide the distance from the west side of the building to Route 332
 - Calculate the number of parking spaces required for Lot #2
 - Provide the landscaping calculation for Lot #2
 - Provide the width of the proposed driveway that will parallel Route 332
 - Provide the proposed vegetative land cover
 - Clarify proposed additional exterior lighting changes (if any)
 - Submit a Demolition Permit application
 - Submit a Special Use Permit application
 - Submit a Building Permit application for interior renovations
2. The applicant shall provide **13 complete hard copies** of the revised site plan set. The applicant shall also **submit a PDF copy** of the plans via e-mail to the Development Office at:
devclerk@townofcanandaigua.org

Information for the Applicant:

1. The applicant will receive a copy of the Planning Board meeting agenda approximately 10 days prior to the meeting date. The applicant is required to be in attendance at the meeting. If the applicant cannot attend this meeting and wishes the Planning Board to act on the application in their absence, the applicant shall contact the Development Office prior to 12:00 p.m. the day of the meeting.
2. The property owner is on notice that no development shall commence until the proper permits have been obtained from the Town's Development Office.
3. Your application will be referred to an outside consultant hired by the Town of Canandaigua (Town Engineer, Watershed Inspector, Town Attorney, etc.). The property owner will be invoiced by the Town for the reimbursement of these expenses. The property owner is on notice that he or she is responsible for reimbursing the Town for any/all consultant fees accrued by the Town regarding this application. This includes resolutions written by the Town Engineer for each Zoning Board of Appeals or Planning Board meeting.

4. The property owner is on notice that they have 180 days from the date the Planning Board grants One Stage Site Plan approval to submit their final site plan for the Planning Board chairperson's signature. No permits will be issued until such time the final site plan has been signed by the Planning Board chairperson. (Chapter 220 Section 220-68-B-3)